INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES

May 13, 2024
5:30 PM
IMU Boardroom
Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Consent Agenda**
   - A. March Financial Report
   - B. Approval of Claims
   - C. Approval of Minutes of the prior meeting
   - D. Resolution Approving Payment Application #8 for Turbine 8 Controls Project
   - E. Resolution Approving Payment Application #2 to Miller Electric for Downtown Underground Conversion Project; South Alley Premise Wiring
5. **Electric Utility Action Items**
   - A. Resolution Setting Public Hearing and Letting for East Iowa Switcher Replacement Project; Material Procurement
   - B. Resolution Accepting a Proposal for Asbestos Removal
6. **Electric Utility Informational Items**
7. **Water Utility Informational Items**
8. **Communications Utility Informational Items**
9. **Combined Electric, Water and Communications Action Items**
   - A. Resolution Approving a Health Insurance Premium Holiday
10. **Combined Electric, Water and Communications Informational Items**
11. **Other Business**
    - A. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
12. **Adjourn**

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: March Financial Report

Recommendation:

Attachments: 1. 0324 Financial Report

Water Utility Financial Summary
March 31, 2024

	FY23			FY24		
	Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
600 WATER OPERATING FUND						
Water Service Sales	2,823,500	2,025,590	71.74%	3,165,800	2,198,603	69%
Other Water Revenue	360,300	255,524	70.92%	566,800	381,384	67%
Total Revenue:	**3,183,800**	**2,281,114**		**3,732,600**	**2,579,986**	
Water O&M Expense	2,222,404	1,589,737	71.53%	2,234,273	1,555,790	70%
Water O&M Transfers Out	1,000,000	810,900	81.09%	1,190,000	892,500	75%
YTD Depreciation					455,354	
Total Expense, Transfers & Depreciation:	**3,222,404**	**2,400,637**		**3,424,273**	**2,903,643**	
Beginning Net Position		13,956,134			14,444,384	
Net Surplus (Deficit)		(119,523)			(323,657)	
Ending Net Position		13,836,611			14,120,727	
700 WATER CAPITAL FUND						
From Water Operations	1,000,000	810,900	81.09%	1,190,000	892,500	75%
Total Transfers In:	**1,000,000**	**810,900**		**1,190,000**	**892,500**	
Water Capital Expense	1,200,000	333,109	27.76%	1,205,000	572,316	47%
Total Expense:	**1,200,000**	**333,109**		**1,205,000**	**572,316**	
Beginning Net Position		2,470,342			2,965,943	
Net Surplus (Deficit)		477,791			320,184	
Ending Net Position		2,948,133			3,286,127	
780 WATER IMPROVE FUND						
Beginning Net Position		75,000			75,000	
Net Surplus (Deficit)		0			0	
Ending Net Position		75,000			75,000	

	Gallons Billed FY23-24	Gallons Billed FY22-23
July	36,713,420	31,583,030
August	33,852,270	37,092,320
September	35,871,910	43,870,320
October	39,773,580	36,165,050
November	31,508,750	30,973,650
December	32,279,650	29,089,970
January	26,695,880	26,690,650
February	26,057,390	26,910,460
March	28,398,290	25,819,640
April	25,536,950	23,577,930
May		
June		
YTD TOTAL	316,688,090	311,773,020
	1.6%	

	Inventory on Hand FY23-24	Inventory on Ha FY22-23
July	$ 131,441	$ 112,249
August	$ 124,926	$ 110,331
September	$ 118,941	$ 104,559
October	$ 207,261	$ 108,675
November	$ 208,497	$ 109,309
December	$ 297,258	$ 108,859
January	$ 366,045	$ 115,720
February	$ 445,254	$ 109,499
March	$ 443,607	$ 104,108
April	$ 427,475	$ 107,188
May		
June		
YTD AVG	$ 277,071	$ 109,050
	154.1%	

WATER CASH ON HAND	O&M	$ 511,414
(110 days or greater)	Capital	$ 2,847,167
	Debt Service	$ 75,000
364 days		$ 3,433,582

IMU Admin/US Financial Summary
March 31, 2024

	FY23			FY24		
	Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
620 ADMIN & UTILITY SERVICES						
Admin/US Revenue	1,406,867	1,027,738	73.05%	1,297,918	1,001,822	77%
Total Revenue:	**1,406,867**	**1,027,738**		**1,297,918**	**1,001,822**	
Admin/US O&M Expense	1,406,867	1,063,281	75.58%	1,297,918	934,539	72%
YTD Depreciation					26,544	
Total Expense, Transfers & Depreciation:	**1,406,867**	**1,063,281**		**1,297,918**	**961,083**	
Beginning Net Position		35,687			203,175	
Net Surplus (Deficit)		(35,543)			40,739	
Ending Net Position		143			243,914	
855 LIABILITY INS FUND						
Beginning Net Position		9,099			9,099	
Net Surplus (Deficit)		0			0	
Ending Net Position		9,099			9,099	

US/ADMIN CASH ON HAND	O&M	$ 571,465

Electric Utility Financial Summary
March 31, 2024

	FY23 Budget	FY23 YTD Actual	FY23 % of Budget	FY24 Budget	FY24 YTD Actual	FY24 % of Budget
630 ELECTRIC OPERATING FUND						
Electric Service Sales	16,189,977	12,944,948	79.96%	15,927,772	12,782,587	80%
Other Electric Revenue	1,657,700	1,269,205	76.56%	1,883,900	1,253,874	67%
Total Revenue:	**17,847,677**	**14,214,153**		**17,811,672**	**14,036,461**	
Electric O&M Expense	15,287,869	10,567,871	69.13%	15,378,121	10,521,207	68%
Electric O&M Transfer Out	1,171,153	875,248	74.73%	3,653,672	2,740,254	75%
YTD Depreciation					1,225,102	
Total Expense, Transfers & Depreciation:	**16,459,022**	**11,443,119**		**19,031,793**	**14,486,563**	
Beginning Net Position		33,191,504			35,046,761	
Net Surplus (Deficit)		2,771,034			(450,102)	
Ending Net Position		35,962,538			34,596,660	
730 ELECTRIC CAPITAL FUND						
Electric Capital Revenue	1,397,300	1,133,728	81.14%	1,237,500	1,395,954	113%
From Electric Operations	0	0		2,500,000	1,875,000	75%
Total Revenue and Transfers In:	**1,397,300**	**1,133,728**		**3,737,500**	**3,270,954**	
Electric Capital Expense	2,477,500	827,352	33.39%	2,886,300	708,923	25%
Total Expense:	**2,477,500**	**827,352**		**2,886,300**	**708,923**	
Beginning Net Position		6,564,867			8,062,135	
Net Surplus (Deficit)		306,376			2,562,031	
Ending Net Position		6,871,243			10,624,166	
793 ELECTRIC DEBT SERVICE						
From Electric Operations	1,171,153	875,248	74.73%	1,153,672	865,254	75%
Total Transfers In:	**1,171,153**	**875,248**		**1,153,672**	**865,254**	
Electric Debt Service	1,171,153	312,236	26.66%	1,153,672	292,683	25%
Total Expense:	**1,171,153**	**312,236**		**1,153,672**	**292,683**	
Beginning Net Position		1,368,750			1,368,865	
Net Surplus (Deficit)		563,012			572,571	
Ending Net Position		1,931,762			1,941,436	

	Kwhs Billed FY23-24	Kwhs Billed FY22-23
July	10,450,789	10,128,099
August	11,547,802	12,799,785
September	12,959,519	14,217,561
October	12,753,605	11,654,976
November	9,208,467	8,657,190
December	9,085,696	8,926,910
January	8,889,231	9,723,737
February	9,730,261	10,580,780
March	10,012,491	9,849,344
April	8,110,965	8,612,545
May		
June		
YTD TOTAL	102,748,826	105,150,927
	-2.3%	

	Inventory on Hand FY23-24	Inventory on Hand FY22-23
July	$ 1,276,213	$ 1,165,007
August	$ 1,337,147	$ 1,208,115
September	$ 1,396,439	$ 1,251,752
October	$ 1,422,195	$ 1,211,972
November	$ 1,462,286	$ 1,164,591
December	$ 1,527,687	$ 1,170,525
January	$ 1,570,204	$ 1,175,413
February	$ 1,554,941	$ 1,271,637
March	$ 1,544,421	$ 1,395,486
April	$ 1,512,184	$ 1,389,949
May		
June		
YTD AVG	$ 1,460,372	$ 1,240,445
	17.7%	

ELECTRIC CASH ON HAND		O&M	$ 9,287,001
(110 days or greater)		Capital	$ 8,389,058
		Debt Service	$ 1,941,436
	369 days		$ 19,617,495

Fiber Utility Financial Summary
March 31, 2024

	FY23			FY24		
	Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
640 FIBER OPERATING FUND						
Fiber Service Sales	4,310,000	3,299,741	76.56%	4,823,000	3,614,498	75%
Other Fiber Revenue	953,950	338,506	35.48%	662,050	430,412	65%
Total Revenue:	**5,263,950**	**3,638,246**		**5,485,050**	**4,044,910**	
Fiber O&M Expense	3,435,424	2,668,982	77.69%	3,574,751	2,572,596	72%
Fiber O&M Transfer Out	1,906,879	1,260,093	66.08%	1,437,246	1,155,643	80%
YTD Depreciation					270,985	
Total Expense, Transfers & Depreciation:	**5,342,303**	**3,929,074**		**5,011,997**	**3,999,223**	
Beginning Net Position		(4,908,922)			(3,464,668)	
Net Surplus (Deficit)		(290,828)			45,687	
Ending Net Position		(5,199,751)			(3,418,981)	
740 FIBER CAPITAL FUND						
Fiber Capital Revenue	0	3,123			9,723	
From Fiber Operations	801,000	522,840	65.27%	310,833	310,833	100%
Total Revenue and Transfers In:	**801,000**	**525,963**		**310,833**	**320,556**	
Fiber Capital Expense	2,318,000	584,948	25.24%	2,026,500	1,432,310	71%
YTD Depreciation					193,884	
Total Expense, Transfers & Depreciation:	**2,318,000**	**584,948**		**2,026,500**	**1,626,194**	
Beginning Net Position		1,566,044			938,067	
Net Surplus (Deficit)		(58,985)			(1,305,638)	
Ending Net Position		1,507,059			(367,571)	
795 FIBER DEBT SERVICE						
From Fiber Operations	1,105,879	737,253	66.67%	1,126,413	844,810	75%
Total Transfers In:	**1,105,879**	**737,253**		**1,126,413**	**844,810**	
Fiber Debt Service	1,105,879	0	0.00%	1,126,413	176,936	16%
Total Expense:	**1,105,879**	**0**		**1,126,413**	**176,936**	
Beginning Net Position		0			0	
Net Surplus (Deficit)		737,253			667,874	
Ending Net Position		737,253			667,874	

	FY23	FY24
***Fund 640 Ending Fund Balance**	(4,462,498)	(2,751,107)
***Fund 740 Ending Fund Balance**	1,507,059	(367,571)
	(2,955,439)	(3,118,678)

FIBER CASH ON HAND	O&M	$ (64,416)
(110 days or greater)	Capital	$ 374,465
	Debt Service	$ 667,874
53 days		$ 977,923

	Subscriptions FY23-24	Subscriptions FY22-23	YOY Increase %
July	3,872	3,513	10.2%
August	3,908	3,560	9.8%
September	3,930	3,581	9.7%
October	3,963	3,624	9.4%
November	3,975	3,648	9%
December	3,987	3,668	9%
January	4,016	3,688	9%
February	4,040	3,734	8%
March	4,071	3,782	8%
April	4,102	3,805	8%
May			
June			
YTD TOTAL	39,864	36,603	
	8.9%		

	Inventory on Hand FY23-24	Inventory on Hand FY22-23	YOY Increase %
July	$ 1,858,586	$ 1,523,440	22.0%
August	$ 1,878,531	$ 1,596,300	17.7%
September	$ 1,859,378	$ 1,624,706	14.4%
October	$ 1,843,233	$ 1,693,450	8.8%
November	$ 1,842,936	$ 1,706,328	8%
December	$ 1,853,822	$ 1,742,135	6%
January	$ 1,859,947	$ 1,772,400	5%
February	$ 1,882,714	$ 1,818,883	4%
March	$ 1,876,572	$ 1,822,739	3%
April	$ 1,957,554	$ 1,808,106	8%
May			
June			
YTD AVG	$ 1,871,327	$ 1,710,849	
	9.4%		

The Fiber Utility fund has a deficit fund balance of ($3,118,678).
The deficit fund balance is the result of start-up costs incurred to initiate the utility service.
The deficit will be eliminated in future periods through net customer charges.

March 2024

You should expect to see YTD revenue and expenses to be 9/12 (or 75%) of Budget.

Health Insurance Fund Balance on March 31, 2024 is $3,017,195.63

Water and Electric service revenue may fall ahead or behind budget due to seasonal fluctuations.

We are reporting each departments net position, which is cash and all other assets (such as billing receivables and capital asset less accumulated depreciation and liabilities.

Cash on Hand - 110 days or more of cash on hand based on the recommended 90-120 days to maintain our bond rating (A-).

This report is on a modified cash basis, with monthly (non-cash) depreciation included beginning FY24.

Water Notes: Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

US/Admin Notes: The 620 fund is intended to be a zero balance fund and doesn't have any significant stand alone obligations. Any balance or deficit here is timing related or is city services collected from the current month to be transferred in the following month.

Electric Notes: Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

Fiber Notes: Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Approval of Claims

Recommendation:

Attachments: 1. 051424 AP Check Preview

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
ACCO UNLIMITED CORP. - VEND-2810									
4/20/2024	ACCO Liquid Chlorinating Solution	Open Terms	2,383.66	0.00	0.00	2,383.66	2,383.66	0241560-IN	BL-13336
						2,383.66	**2,383.66**		
AGRILAND FS INC - VEND-48228									
5/4/2024	LP Gas Bottles - Balance after credit	Open Terms	2.63	0.00	0.00	2.63	2.63	91047353	BL-13453
						2.63	**2.63**		
Austin Tramp - VEND-1141 - BL-13445									
5/8/2024	Credit Refund	Net 30	19.91	0.00	0.00	19.91	19.91	00014196-4	BL-13445
						19.91	**19.91**		
Bally Sports Midwest - VEND-1222									
5/24/2024	0424 Expanded Basic	Net 30	4,791.04	0.00	15.00	4,791.04	4,791.04	V93361	BL-13430
						4,791.04	**4,791.04**		
Barbra Miner - VEND-1141 - BL-13446									
5/8/2024	Credit Refund	Net 30	181.93	0.00	0.00	181.93	181.93	00042356-7	BL-13446
						181.93	**181.93**		
Big Ten Network - VEND-1096									
5/30/2024	0424 BTN - Core Exp Basic	Net 30	1,962.12	0.00	15.00	1,962.12	1,962.12	296672	BL-13431
						1,962.12	**1,962.12**		
BRAND, JUSTIN - VEND-100310									
5/2/2024	0524 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	May 24	BL-13347
						75.00	**75.00**		
Brenan Baker - VEND-1411									
5/31/2024	0524 Mobile Device Allowance	Net 30	25.00	0.00	15.00	25.00	25.00	May 24	BL-13341
						25.00	**25.00**		
Calix Inc - VEND-1028									
5/3/2024	0424 Calix Operations Cloud	Net 30	5,560.05	0.00	15.00	5,560.05	5,560.05	7018660	BL-13432
6/2/2024	0524 Calix Service Cloud	Net 30	2,880.17	0.00	15.00	2,880.17	2,880.17	7019402	BL-13433
						8,440.22	**8,440.22**		
Casual Rags - VEND-1006									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
5/17/2024	Uniform Shirts	Net 30	362.00	0.00	15.00	362.00	362.00	240103	BL-13348
5/30/2024	Service Awards	Net 30	366.00	0.00	15.00	366.00	366.00	240141	BL-13349
6/2/2024	IMU Caps	Net 30	282.48	0.00	15.00	282.48	282.48	240151	BL-13350
						1,010.48	**1,010.48**		
CDW Government - VEND-1029									
5/18/2024	Vmware Vsphere Essentials Plus 1 Year Comi	Net 30	3,729.81	0.00	15.00	3,729.81	3,729.81	QT44770	BL-13351
						3,729.81	**3,729.81**		
Cedar Falls Utilities - VEND-1045									
5/31/2024	0424 Labor & Rack Space 28E Agreement (IP	Net 30	5,326.78	0.00	15.00	5,326.78	5,326.78	93492	BL-13352
						5,326.78	**5,326.78**		
Central Pump & Motor, LLC - VEND-1261									
5/2/2024	Reclaim Pump	Net 30	9,121.18	0.00	15.00	9,121.18	9,121.18	5402	BL-13353
						9,121.18	**9,121.18**		
CHEMTREAT INC - VEND-8300									
5/2/2024	Polymer	Open Terms	7,356.23	0.00	0.00	7,356.23	7,356.23	CIN010668933	BL-13434
						7,356.23	**7,356.23**		
City Of Indianola - VEND-1008 - BL-13354									
5/31/2024	0524 Professional Services	Net 30	9,922.50	0.00	15.00	9,922.50	9,922.50	3284	BL-13354
						9,922.50	**9,922.50**		
Connect Des Moines LLC - VEND-1030									
5/15/2024	Shared Rack	Net 30	2,700.00	0.00	15.00	2,700.00	2,700.00	28249	BL-13355
						2,700.00	**2,700.00**		
Consortia Consulting - VEND-1009									
5/24/2024	0324 Consulting	Net 30	1,125.00	0.00	15.00	1,125.00	1,125.00	25973	BL-13356
						1,125.00	**1,125.00**		
CORE & MAIN - VEND-102636									
4/17/2024	Lab Supplies	Open Terms	562.96	0.00	0.00	562.96	562.96	INV0006742	BL-13357
						562.96	**562.96**		
DALLAS W. SIX CO. INC - VEND-100247									
4/10/2024	Turbine 8	Open Terms	11,280.00	0.00	0.00	11,280.00	11,280.00	13180	BL-13358
						11,280.00	**11,280.00**		

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
DES PLANQUES, CHRIS - VEND-101766									
5/2/2024	0524 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	May 24	BL-13345
						75.00	**75.00**		
Doug Pagel - VEND-1283									
5/31/2024	0524 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	May 24	BL-13346
						75.00	**75.00**		
Doug Shull - VEND-1105									
5/31/2024	May 2024 Treasurer Contract	Net 30	83.34	0.00	15.00	83.34	83.34	May 24	BL-13359
						83.34	**83.34**		
DOWNEY TIRE PROS - VEND-11879									
4/2/2024	Tire Repair	Open Terms	30.22	0.00	0.00	30.22	30.22	135769	BL-13360
						30.22	**30.22**		
Dylan Michelsen - VEND-1180									
5/31/2024	0524 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	May 24	BL-13340
						75.00	**75.00**		
Elisha Brown - VEND-1209									
5/31/2024	0524 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	May 24	BL-13344
						75.00	**75.00**		
Gradient9 - VEND-1392									
5/21/2024	0424 Monthly Newsletter/Website	Net 30	2,310.00	0.00	15.00	2,310.00	2,310.00	INV-4930	BL-13362
						2,310.00	**2,310.00**		
Hearst Television Inc - VEND-1131									
5/31/2024	0424 KCCI	Net 30	7,335.80	0.00	15.00	7,335.80	7,335.80	567072	BL-13435
						7,335.80	**7,335.80**		
HPI, LLC - VEND-1409									
4/18/2024	Turbine 8	Net 30	5,901.47	0.00	15.00	5,901.47	5,901.47	24-7031-40	BL-13363
						5,901.47	**5,901.47**		
ImOn Communications LLC - VEND-1072									
5/30/2024	0424 Regulatory & Billing	Net 30	7,555.32	0.00	15.00	7,555.32	7,555.32	INV0033848	BL-13364
						7,555.32	**7,555.32**		

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
IMU - VEND-8629									
5/2/2024	Utilities - WA	Open Terms	14,192.05	0.00	0.00	14,192.05	14,192.05	10375953	BL-13365
5/2/2024	Utilities - EL	Open Terms	1,552.35	0.00	0.00	1,552.35	1,552.35	10376653	BL-13366
5/2/2024	Utilities - Util Svcs	Open Terms	200.27	0.00	0.00	200.27	200.27	10375593	BL-13367
5/2/2024	Utilities - Fiber	Open Terms	1,239.39	0.00	0.00	1,239.39	1,239.39	10372273	BL-13436
						17,184.06	**17,184.06**		
Independent Advocate - VEND-1136									
5/17/2024	BOT Meeting/Publication Report 4.8.24	Net 30	222.83	0.00	15.00	222.83	222.83	4866	BL-13370
5/31/2024	BOT Meeting/Publication Report 4.22.24	Net 30	223.43	0.00	15.00	223.43	223.43	4900	BL-13371
5/31/2024	0424 Print & Digital Ad Bundle	Net 30	500.00	0.00	15.00	500.00	500.00	4919	BL-13369
						946.26	**946.26**		
Indianola Chamber Of Commerce - VEND-1073									
6/5/2024	Fiber Marketing	Net 30	1,000.00	0.00	15.00	1,000.00	1,000.00	E3746	BL-13372
						1,000.00	**1,000.00**		
Infomax Office Systems Inc - VEND-1013									
5/12/2024	0424 Copier Contract	Net 30	798.74	0.00	15.00	798.74	798.74	36345089	BL-13373
						798.74	**798.74**		
Innovative Systems - VEND-1048									
5/31/2024	May Elation Maint Fee	Net 30	12,761.71	0.00	15.00	12,761.71	12,761.71	INV-17707	BL-13375
6/1/2024	0524 Utility Bills	Net 30	6,583.55	0.00	15.00	6,583.55	6,583.55	INV-17793	BL-13374
						19,345.26	**19,345.26**		
Internal Revenue Service - VEND-1307									
5/26/2024	941 Income Tax Payable - 4.26.24	Net 30	28,332.40	0.00	15.00	28,332.40	28,332.40	042624 Payroll	BL-13376
						28,332.40	**28,332.40**		
Iowa Association Of Municipal Utilities - VEND-1014									
5/24/2024	Apprenticeship Fees - Buehler	Net 30	1,455.00	0.00	15.00	1,455.00	1,455.00	30761	BL-13377
						1,455.00	**1,455.00**		
Iowa Department Of Human Services - VEND-1310									
5/26/2024	Garnishment Payable - 4.26.24 Payroll	Net 30	723.23	0.00	15.00	723.23	723.23	042624 Payroll	BL-13378
						723.23	**723.23**		
Iowa Department Of Revenue - VEND-1117									
5/26/2024	IA Income Tax Payable - 4.26.24 Payroll	Net 30	4,393.13	0.00	15.00	4,393.13	4,393.13	042624 Payroll	BL-13379

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
5/31/2024	Sales Tax Billed 5.1.24	Net 30	47,061.17	0.00	15.00	47,061.17	47,061.17	Sales Tax Billed 5.1.24	BL-13380
						51,454.30	**51,454.30**		
Iowa One Call - VEND-1015									
5/23/2024	0324 Locates - Fiber	Net 30	200.70	0.00	15.00	200.70	200.70	260667	BL-13382
5/23/2024	0324 Locates - WA	Net 30	170.10	0.00	15.00	170.10	170.10	260668	BL-13383
5/23/2024	0324 Locates - EL	Net 30	159.30	0.00	15.00	159.30	159.30	260234	BL-13384
						530.10	**530.10**		
Iowa Utilities Board - VEND-1016									
5/26/2024	2023 Annual Assessment	Net 30	286.11	0.00	15.00	286.11	286.11	62274	BL-13385
						286.11	**286.11**		
IPERS - VEND-1309									
5/30/2024	IPERS Payable 0424	Net 30	37,341.14	0.00	15.00	37,341.14	37,341.14	0424 Ipers	BL-13386
						37,341.14	**37,341.14**		
Irby - VEND-1259									
5/4/2024	CT's	Net 30	1,211.78	0.00	15.00	1,211.78	1,211.78	S013869985.001	BL-13438
5/9/2024	Loadbreak Cutouts	Net 30	1,078.56	0.00	15.00	1,078.56	1,078.56	S013903542.002	BL-13437
						2,290.34	**2,290.34**		
Jodi Presley & Jane Berkenmeier - VEND-1141 - BL-13448									
5/8/2024	Credit Refund	Net 30	15.57	0.00	0.00	15.57	15.57	00042360-3	BL-13448
						15.57	**15.57**		
Johnathan Shilling - VEND-1141 - BL-13444									
5/8/2024	Credit Refund	Net 30	171.60	0.00	0.00	171.60	171.60	00047199-6	BL-13444
						171.60	**171.60**		
JV TRUCKING LLC - VEND-102429									
4/17/2024	Sand for Square Project	Open Terms	483.00	0.00	0.00	483.00	483.00	6834	BL-13387
						483.00	**483.00**		
KELLER'S GARAGE - VEND-102525									
4/26/2024	Oil Change	Open Terms	134.61	0.00	0.00	134.61	134.61	4360	BL-13388
						134.61	**134.61**		
KIENAST IMPLEMENT DETAILING - VEND-102169									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
4/9/2024	Painting & Sandblasting Electric Equip Screen	Open Terms	502.63	0.00	0.00	502.63	502.63	1366	BL-13389
						502.63	**502.63**		
KNIA/KRLS - VEND-1090									
5/28/2024	0424 :30 Spot Hometown Values	Net 30	691.20	0.00	15.00	691.20	691.20	24040522	BL-13390
5/28/2024	Senior Salutes '24 Package	Net 30	99.75	0.00	15.00	99.75	99.75	24040524	BL-13391
5/28/2024	0424 Sports Stream Spot	Net 30	60.72	0.00	15.00	60.72	60.72	24040523	BL-13392
						851.67	**851.67**		
Kristina Campbell - VEND-1141 - BL-13330									
4/25/2024	Credit Refund	Net 30	89.40	0.00	0.00	89.40	89.40	00008047-1	BL-13330
						89.40	**89.40**		
Kurt Gocken - VEND-1023									
5/31/2024	0524 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	May 24	BL-13337
						75.00	**75.00**		
Kurt Ripperger - VEND-1025									
5/31/2024	0524 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	May 24	BL-13338
						75.00	**75.00**		
LONGER, CHRIS - VEND-34025									
5/2/2024	0524 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	May 24	BL-13342
						75.00	**75.00**		
Marcia Roush - VEND-1141 - BL-13447									
5/8/2024	Credit Refund	Net 30	102.19	0.00	0.00	102.19	102.19	00039031-8	BL-13447
						102.19	**102.19**		
Marquee Sports Network - VEND-1165									
5/31/2024	0424 Expanded Basic	Net 30	3,181.94	0.00	15.00	3,181.94	3,181.94	Apr 24	BL-13439
						3,181.94	**3,181.94**		
METCALF, MIKE - VEND-34230									
5/2/2024	0524 Mobile Device Allowance	Open Terms	75.00	0.00	0.00	75.00	75.00	May 24	BL-13343
						75.00	**75.00**		
Michael & Jennifer Evans - VEND-1141 - BL-13443									
5/8/2024	Credit Refund	Net 30	39.74	0.00	0.00	39.74	39.74	00055315-5	BL-13443
						39.74	**39.74**		

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Mid American Energy Co - VEND-1018									
5/15/2024	Electric - 11634 R63 Hwy, West Side Substati	Net 30	21.04	0.00	15.00	21.04	21.04	551983252	BL-13397
5/19/2024	Gas - 210 W 2nd Ave	Net 30	32.19	0.00	15.00	32.19	32.19	552249820	BL-13393
5/19/2024	Gas - 110 S B St	Net 30	122.32	0.00	15.00	122.32	122.32	552229173	BL-13394
5/19/2024	Gas - 1300 E Iowa Ave Bldg A	Net 30	73.79	0.00	15.00	73.79	73.79	552211443	BL-13395
5/19/2024	Gas - 1300 E Iowa Ave Bldg B	Net 30	11.44	0.00	15.00	11.44	11.44	552200916	BL-13396
5/19/2024	Gas - 909 E Hillcrest Ave, Generator	Net 30	12.62	0.00	15.00	12.62	12.62	552224712	BL-13440
						273.40	**273.40**		
MILLER ELECTRIC SERVICES - VEND-34642									
4/20/2024	Downtown Underground Conversion - South A	Open Terms	23,750.00	0.00	0.00	23,750.00	23,750.00	18624	BL-13398
						23,750.00	**23,750.00**		
Mission Square - VEND-1303									
5/26/2024	457 Payable - 4.26.24 Payroll	Net 30	6,027.90	0.00	15.00	6,027.90	6,027.90	042624 Payroll	BL-13399
						6,027.90	**6,027.90**		
MUNICIPAL SUPPLY INC - VEND-35810									
5/1/2024	Chlorine System Parts	Open Terms	130.50	0.00	0.00	130.50	130.50	0905777-IN	BL-13400
5/8/2024	Line Shop Concrete Project	Open Terms	812.00	0.00	0.00	812.00	812.00	0906319-IN	BL-13441
						942.50	**942.50**		
National Cable Television Cooperative, Inc. - VEND-1095									
5/30/2024	0424 Cable Programming	Net 30	60,196.81	0.00	15.00	60,196.81	60,196.81	24040620	BL-13401
						60,196.81	**60,196.81**		
NewCom Technologies, Inc - VEND-1091									
5/26/2024	NOFA South Project County Con	Net 30	9,480.00	0.00	15.00	9,480.00	9,480.00	50712	BL-13402
						9,480.00	**9,480.00**		
Nexstar Broadcasting, Inc - VEND-1092									
5/31/2024	0424 Nexstar	Net 30	9,141.80	0.00	15.00	9,141.80	9,141.80	566235	BL-13442
5/31/2024	0424 NewsNation	Net 30	409.76	0.00	15.00	409.76	409.76	Apr 24	BL-13449
						9,551.56	**9,551.56**		
Nicole & Justin Nelson - VEND-1141 - BL-13327									
4/25/2024	Credit Refund	Net 30	51.32	0.00	0.00	51.32	51.32	00039522-2	BL-13327
						51.32	**51.32**		
Nolasoft Development - VEND-1021									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
5/30/2024	Annual Domain Reg-2024 imufiber.com	Net 30	24.00	0.00	15.00	24.00	24.00	9619	BL-13403
						24.00	**24.00**		
Norwalk Ready Mix Concrete, Inc. - VEND-1119									
5/25/2024	Line Shop Concrete Project	Net 30	2,494.88	0.00	15.00	2,494.88	2,494.88	345548	BL-13404
5/30/2024	Line Shop Concrete Project	Net 30	3,118.60	0.00	15.00	3,118.60	3,118.60	345769	BL-13405
						5,613.48	**5,613.48**		
Olivia Wallerstedt - VEND-1141 - BL-13332									
5/1/2024	Credit Refund	Net 30	559.00	0.00	0.00	559.00	559.00	00023409-1	BL-13332
						559.00	**559.00**		
PETROTECH INC - VEND-102689									
5/4/2024	Turbine 8 Control Replacement	Open Terms	129,051.47	0.00	0.00	129,051.47	129,051.47	008627	BL-13406
						129,051.47	**129,051.47**		
Power & Tel - VEND-1037									
5/17/2024	Jumper	Net 30	2,267.66	0.00	15.00	2,267.66	2,267.66	7896267-00	BL-13407
5/23/2024	Battery	Net 30	204.21	0.00	15.00	204.21	204.21	7901064-01	BL-13450
						2,471.87	**2,471.87**		
Ryan Gering - VEND-1141 - BL-13328									
4/25/2024	Credit Refund	Net 30	179.29	0.00	0.00	179.29	179.29	00058980-6	BL-13328
						179.29	**179.29**		
Secure Shred - VEND-1063									
5/31/2024	Shred Service	Net 30	52.00	0.00	15.00	52.00	52.00	83960	BL-13408
						52.00	**52.00**		
SKARSHAUG TESTING LABORATORY INC - VEND-50410									
4/16/2024	PPE Testing	Open Terms	1,333.55	0.00	0.00	1,333.55	1,333.55	276663	BL-13409
						1,333.55	**1,333.55**		
Skye McBroom - VEND-1026									
5/31/2024	0524 Mobile Device Allowance	Net 30	75.00	0.00	15.00	75.00	75.00	May 24	BL-13339
						75.00	**75.00**		
STATE HYGIENIC LABORATORY - VEND-23245									
5/1/2024	Testing	Open Terms	217.50	0.00	0.00	217.50	217.50	277779	BL-13410
						217.50	**217.50**		

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
STERNQUIST CONST. INC. - VEND-50360 - BL-13411									
4/30/2024	Line Shop Concrete Project	Open Terms	481.76	0.00	0.00	481.76	481.76	3019	BL-13411
						481.76	**481.76**		
STERNQUIST CONST. INC. - VEND-50360 - BL-13412									
5/7/2024	Crushed Concrete	Open Terms	558.83	0.00	0.00	558.83	558.83	3034	BL-13412
						558.83	**558.83**		
Teklink - VEND-1262									
5/22/2024	Drops	Net 30	2,130.00	0.00	15.00	2,130.00	2,130.00	WE 4/21/24	BL-13415
5/25/2024	Bore & Drop	Net 30	3,560.00	0.00	15.00	3,560.00	3,560.00	WE 4/14/24	BL-13414
5/29/2024	Bore & Drop	Net 30	2,737.00	0.00	15.00	2,737.00	2,737.00	WE 4/28/24	BL-13416
						8,427.00	**8,427.00**		
Terry-Durin Co - VEND-1038									
5/23/2024	Couplings	Net 30	254.13	0.00	15.00	254.13	254.13	159209-00	BL-13417
5/25/2024	Pulling Tape	Net 30	423.72	0.00	15.00	423.72	423.72	159524-00	BL-13418
						677.85	**677.85**		
The Extinguisher Company - VEND-1071									
5/19/2024	Recharge Fire Extinguisher	Net 30	33.97	0.00	15.00	33.97	33.97	001246	BL-13361
						33.97	**33.97**		
Tifco Industries - VEND-1296									
5/10/2024	Shop Hardware	Net 30	114.36	0.00	15.00	114.36	114.36	71968357	BL-13419
						114.36	**114.36**		
TRM DISPOSAL LLC - VEND-101016									
4/25/2024	0424 Trash	Open Terms	49.00	0.00	0.00	49.00	49.00	31341	BL-13413
						49.00	**49.00**		
TrueNorth Companies LC - VEND-1100									
6/1/2024	April Safety Meeting	Net 30	438.43	0.00	15.00	438.43	438.43	161133	BL-13420
						438.43	**438.43**		
Unite Private Networks - VEND-1054									
5/31/2024	0524 Dark Fiber	Net 30	3,706.00	0.00	15.00	3,706.00	3,706.00	SI-24-015347	BL-13421
						3,706.00	**3,706.00**		
Vanderpool Plumbing & Heating - VEND-1066									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
5/5/2024	IUB Maint-Service Work	Net 30	1,358.69	0.00	15.00	1,358.69	1,358.69	6879	BL-13422
						1,358.69	**1,358.69**		
VERMEER SALES & SERVICE - VEND-57608									
4/19/2024	Vac Machine Cutting Nozzel	Open Terms	391.35	0.00	0.00	391.35	391.35	PO551205	BL-13423
4/19/2024	Directional Drill Parts/Boring Fluids	Open Terms	1,315.80	0.00	0.00	1,315.80	1,315.80	PO551105	BL-13424
4/20/2024	Boring Fluids	Open Terms	1,498.86	0.00	0.00	1,498.86	1,498.86	PO392001	BL-13425
						3,206.01	**3,206.01**		
Victoria O'Connor & Isaiah Zoutte - VEND-1141 - BL-13329									
4/25/2024	Credit Refund	Net 30	220.00	0.00	0.00	220.00	220.00	00065127-8	BL-13329
						220.00	**220.00**		
WESCO - VEND-60220									
5/2/2024	Grounding Connector	Open Terms	512.29	0.00	0.00	512.29	512.29	041413	BL-13426
						512.29	**512.29**		
Wiegert Disposal Inc - VEND-1081									
5/31/2024	0424 2-4yd Trash Pickup	Net 30	110.00	0.00	15.00	110.00	110.00	Apr 24	BL-13427
						110.00	**110.00**		
Wisconsin Independent Network, LLC - VEND-1067									
3/2/2024	20 Gb Ethernet Circuit	Net 30	7,383.00	0.00	15.00	7,383.00	7,383.00	WIN024635	BL-13428
5/31/2024	20 Gb Ethernet Circuit - Jun24	Net 30	7,383.00	0.00	15.00	7,383.00	7,383.00	WIN025949	BL-13452
						14,766.00	**14,766.00**		
		Check Count:	**89**		Totals:	**$545,602.73**	**$545,602.73**		

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Approval of Minutes of the prior meeting

Recommendation:

Attachments: 1. 03 25 2024 Minutes Publication MT

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES

March 25, 2024, 5:30 PM IMU Boardroom: Minutes

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on March 25, 2024, in the IMU Boardroom. Chairperson Deb White called the meeting to order and on roll call the following members were present: Dom Selgrade, Deb White, Lori Smith, Mike Rozga Absent: Adam Voigts

There were no public comments offered.

Smith moved to approve the Consent Agenda and Selgrade seconded it. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The consent agenda was as follows:
Approval of Claims, Approval of Minutes of the prior meetings
Resolution 2024-014 Approving Payment Application 6 for Petrotech Turbine 8 Control Replacement Project
Resolution 2024-015 Approving Salary Increase

Electric Utility Action Items

Rozga motioned to, and Smith seconded a motion to open a Public Hearing Proposed for the Electric Rate Resolution Update. There was no public comment. In discussion, General Manager Chris DesPlanques explained that there was no change to the electric rate, and there were policy updates to the Legacy Rate, and Solar date. On roll call, the vote was AYES: Selgrade, Smith, Rozga, White. NAYS: None. Smith motioned to close the Public Hearing and Selgrade seconded. On roll call, AYES: Selgrade, Smith, Rozga, White. NAYS: None. Whereas the Chairperson declared session closed.

Rozga motioned to, and Selgrade seconded a motion for Resolution 2024-016 adopting Municipal Utility Electric Utility Rates and Charges. On roll call, the vote was AYES: Selgrade, Smith, Rozga, White. NAYS: None.

Selgrade moved to approve, and Rozga seconded the motion to approve Resolution 2024-017 Authorizing and directing execution of the amended and restated total power requirements power purchase agreement by Indianola Municipal Utilities, a municipal utility of the city of Indianola Iowa, with the Municipal Energy Agency of Nebraska; to acknowledge and provide for limitations on use of the electricity; to prescribe the time when this resolution shall be in full force and effect. In discussion, DesPlanques shared that the new agreement clarifies dates and exit procedures. On roll call; AYES: Selgrade, Smith, White , Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

It was noted that the resolution numbers in the packet were mis-ordered, and that those numbers would be updated.

Electric Utility Information Items

Electric Superintendent Mike Metcalf shared that repairs continue on Turbine 8. Many parts have been sent off and are scheduled to be back sometime in April. Petrotech is on-site for the Turbine 8 Controls project. The heat exchanger in Turbine 7 was replaced and the unit is now operational. The East Iowa 69kV circuit switcher needs replaced. P&E is exploring the options for replacing it. Hydaker-Wheatlake will be replacing three transmission poles once they receive the needed materials. The Generation and Metering Tech 1 position has been filled. Crews completed the electric service upgrade for the CSC office and work continues on the west side of the square.

Water Utility Action Items

Smith motioned to, and Selgrade seconded a motion to open a Public Hearing Proposed for the Water Rate Resolution Update. On roll call, the vote was AYES: Selgrade, Smith, Rozga, White. NAYS: None. There was no public comment. In discussion, DesPlanques explained that the base rate will increase $.75 and the charge per 1,000 gallon will increase by $.75. This puts IMU Water service in the median range for peer cities. On roll call, the vote was AYES: Selgrade, Smith, Rozga, White. NAYS: None. Rozga motioned to close the Public Hearing and Selgrade seconded. On roll call, AYES: Selgrade, Smith, Rozga, White. NAYS: None. Whereas the Chairperson declared session closed.

Smith motioned to, and Rozga seconded a motion for Resolution 2024-018 adopting Municipal Utility Electric Utility Rates and Charges. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None.

Selgrade motioned to, and Smith seconded a motion to open a Public Hearing Proposed for Southeast Streetscape Water Main Extension. On roll call, the vote was AYES: Selgrade, Smith, Rozga, White. NAYS: None. There was no public comment. Selgrade motioned to close the Public Hearing and Rozga seconded. On roll call, AYES: Selgrade, Smith, Rozga, White. NAYS: None. Whereas the Chairperson declared session closed.

Rozga motioned to, and Selgrade seconded a motion for Resolution 2024-019 Setting Public Hearing for Southeast Streetscape Water Main Extension. In discussion it was noted that there was a publication error, necessitating a new public hearing for the project. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None.

White asked the board to Consider water waiver request from the Memorial Building Commission for water consumption. Rosga motioned to approve and Smith seconded. On voice vote; AYES: Selgrade, Smith, White, Rosga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Water Utility Informational Items

Water Superintendent Justin Brand shared that plant upgrades will be complete this week, crews are working with contractors on the east side of town installing new water mains, are continue spring clean up of previous projects, and shared the process for testing through the DNR for the IMU 2024 Water Quality Report.

Communications Action Items

Smith motioned to, and Rozga seconded a motion to open a Public Hearing on the Proposed Telecommunications Rate Resolution Update. On roll call, the vote was AYES: Selgrade, Smith, Rozga, White. NAYS: None. There was no public comment. Smith motioned to close the Public Hearing and Selgrade seconded. On roll call, AYES: Selgrade, Smith, Rozga, White. NAYS: None. Whereas the Chairperson declared session closed.

Rozga motioned to, and Selgrade seconded a motion for Resolution 2024-020 adopting Municipal Communications Commercial Utility Rates and Charges. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None.

Selgrade motioned to, and Smith seconded a motion for Resolution 2024-021 adopting Municipal Communications Residential Utility Rates and Charges. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None.

Communications Informational Items

Telecommunications Superintendent Kurt Ripperger shared that the Operations Cloud Implementation is going well and they are working with Calix to hopefully finish in the next couple weeks. Techs are busy with location requests with 403 this spring compared with the 278 requests we had this time last year. Letters have been sent to 30 residences on the NOFA 7 North area offering service, and fiber is in and crews are working on road crossings in the NOFA 7 South area. Department should be back to full staff by the end of April.

Combined Electric, Water and Communications Action Items

Selgrade motioned to, and Rozga seconded a simple motion to consider approval of Administrative Charge Schedule and Schedule of Rates for Contribution in Aid of Construction. In discussion, DesPlanques explained that the document combines the various existing charges into a unified document, and how those charges are calculated. On voice vote; AYES: Selgrade, Smith, White, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Combined Electric, Water and Communications Informational Items
DesPlanques introduced IMU IT Doug Pagel who shared the details of the successful Emergency Communications Backup Drill. The CSR workspace can be transferred to the electric lineshop to stay in contact with customers. He plans to continue to update the equipment and run regular testing to retain efficient use.

Other Business

Chairperson Lori Smith suggested that the process for the FY2025 budget could start with a debrief in late summer on the FY2024 budget process to plan for anticipated collaborative areas.

Selgrade motioned to, and Rozga seconded to enter closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. On voice vote; AYES: Selgrade, Smith, White, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. Smith motioned to, and Rozga seconded to exit closed session. On voice vote; AYES: Selgrade, Smith, White, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Rozga motioned to Adjourn at 6:50 PM, and Smith seconded. Question was called for and on voice vote, AYES: Selgrade, Smith, White. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Resolution Approving Payment Application #8 for Turbine 8 Controls Project

---

Recommendation:

Attachments:
1. Turbine 8 Controls - Payment Recommendation #8
2. Res 2024- Petrotech Turbine 8 Pay App #8

Petrotech, Inc.

Rotating Machinery Controls

INVOICE

Invoice Number	**008627**
Invoice Date	May 03, 2024
PO Number	**Turbine 8**
Contract	22--0101
Project	22-12-6-0-01
Bill Currency	U.S. Dollars
Page	1 of 2

INVOICE TO:

Accounts Payable
Indianola Municipal Utilities
210 W. 2nd Ave
Indianola, IA 50125

FOR ELECTRONIC PAYMENT:
Bank name: WHITNEY BANK
Beneficiary: PETROTECH, INC.
ABA Routing No.: 065400153
Account No.: 715061038
Swift Code: WHITUS44

TERMS: Due in 30 Days + 2% Per Month Thereafter

Project **Indianola Muni E Iowa substation power plant**

Indianola IA

Turbine 8 control replacement project
Task **control panel**

Labor	**Hours**	**Rate**	**Ext.Amt**
Project MGMT, ENgineering, Drafting, and Programming - April 2024 invoicing	0.10	208,002.00	20,800.20
		Subtotal : Labor	**20,800.20**

Materials	**Qty**	**Amount**	**Ext.Amt**
CO-003 Diesel Engine Temperature and Pressure Signals - April 2024 invoicing	1.00	1,524.00	1,524.00
CO-004 VITEC Velocity - April 2024 invoicing	0.80	15,221.00	12,176.80
Controls Upgrade Materials - April 2024 invoicing	0.05	153,133.00	7,656.65
Retention @ 5%	0.05	-135,843.60	-6,792.18
		Subtotal : Materials	**14,565.27**

Task **installation**

Labor	**Hours**	**Rate**	**Ext.Amt**
Field Installation Labor & Expenses - April 2024 invoicing	1.00	93,686.00	93,686.00
		Subtotal : Labor	**93,686.00**

Invoice Total: $ 129,051.47 (USD)

U.S. CORPORATE HEADQUARTERS: 151 Brookhollow Esplanade, New Orleans, LA 70123 USA
Phone: (504) 620-6600 | Fax: (504) 620-6601

	Value	Taxes (7%)	Sub-Total	% Complete	Invoice Value
Performance and Payment Bonds	$8,866.00		$8,866.00	100%	$8,866.00
Project Management, Engineering, Drafting, and Programming // Task 1A, 1B, 1C, 1D, 1E, 1F, 1G, 1H	$208,002.00		$208,002.00	100%	$208,002.00
Controls Upgrade Materials //Task 01	$153,133.00	$10,719.00	$163,852.00	100%	$153,133.00
Panel Fabrication Labor //Task 01	$17,000.00		$17,000.00	100%	$17,000.00
Panel Testing and FAT //Task 1D	$19,778.00		$19,778.00	100%	$19,778.00
Field Installation Materials // Task 02	$9,178.00	$642.00	$9,820.00	100%	$9,178.00
Field Installation Labor and Expenses // Task 03	$93,686.00		$93,686.00	100%	$93,686.00
Field Commissioning Labor and Expenses (Including Emissions Testing) // Task 04	$68,547.00		$68,547.00	0%	$0.00
Training // Task 08	$10,363.00		$10,363.00	0%	$0.00
CO-003 Diesel Engine Temperature and Pressure Signals // Task 1C	$1,524.00		$1,524.00	100%	$1,524.00
CO-004 VITEC Velocity Trransd. // Task 01, 1C, 1E, 1F	$15,221.00		$15,221.00	80%	$12,176.80
Total Contract	**$605,298.00**	**$11,361.00**	**$616,659.00**	**86%**	**$523,343.80**
Petrotech					
retainer (5%)					$ (30,265)
Invoice value					$ 605,298
IMU					

Work Progress & Invoicing

	Feb-23		Mar-23		Apr-23		May-23		Jun-23		Jul-23		Aug-23		Sep-23	
Performance and Payment Bonds	100%	$ 8,866		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Project Management, Engineering, Drafting, and Programming	25%	$ 52,001		$ -		$ -		$ -	15%	$ 31,200	15%	$ 31,200	15%	$ 31,200		$ -
Controls Upgrade Materials		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Panel Fabrication Labor		$ -		$ -		$ -		$ -		$ -		$ -	20%	$ 3,400		$ -
Panel Testing and FAT		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Field Installation Materials		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Field Installation Labor and Expenses		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Field Commissioning Labor and Expenses (Including Emissions Testing)		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Training		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
CO-003 Diesel Engine Temperature and Pressure Signals		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
CO-004 VITEC Velocity Trransd.		$ -		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Total Contract		$ 60,867		$ -		$ -		$ -		$ 31,200		$ 31,200		$ 34,600		$ -
Petrotech																
retainer (5%)		$ (3,043)		$ -		$ -		$ -		$ (1,560)		$ (1,560)		$ (1,730)		$ -
Invoice value		$ 57,823		$ -		$ -		$ -		$ 29,640		$ 29,640		$ 32,870		$ -
IMU	Inv. #7909								Inv. #7919A		Inv. #8093		Inv. #8155			

	Oct-23		Nov-23		Dec-23		Jan-24		Feb-24		Mar-24		Apr-24	
Performance and Payment Bonds		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Project Management, Engineering, Drafting, and Programming		$ -	10%	$ 20,800		$ -		$ -		$ -	10%	$ 20,800	10%	$ 20,800
Controls Upgrade Materials		$ -		$ -		$ -		$ -		$ -	95%	$145,476	5%	$ 7,657
Panel Fabrication Labor		$ -		$ -		$ -		$ -	60%	$ 10,200	20%	$ 3,400		$ -
Panel Testing and FAT		$ -		$ -		$ -		$ -	20%	$ 3,956	80%	$ 15,822		$ -
Field Installation Materials		$ -		$ -		$ -		$ -		$ -	100%	$ 9,178		$ -
Field Installation Labor and Expenses		$ -		$ -		$ -		$ -		$ -		$ -	100%	$ 93,686
Field Commissioning Labor and Expenses (Including Emissions Testing)		$ -		$ -		$ -		$ -		$ -		$ -		$ -
Training		$ -		$ -		$ -		$ -		$ -		$ -		$ -
CO-003 Diesel Engine Temperature and Pressure Signals		$ -		$ -		$ -		$ -		$ -		$ -	100%	$ 1,524
CO-004 VITEC Velocity Trransd.		$ -		$ -		$ -		$ -		$ -		$ -	80%	$ 12,177
Total Contract		$ -		$ 20,800		$ -		$ -		$ 14,156		$ 194,677		$ 135,844
Petrotech														
retainer (5%)		$ -		$ (1,040)		$ -		$ -		$ (708)		$ (9,734)		$ (6,792)
Invoice value		$ -		$ 19,760		$ -		$ -		$ 13,448		$ 184,943		$129,051
IMU			Inv. #8346						Inv. #8539		Inv. #8540		Inv. #8627	

P&E ENGINEERING CO.
POWER SYSTEMS ANALYSIS AND DESIGN

Richard D. Kline, P.E. Timothy G. Ernst, P.E.
Jared A. Kline, P.E. Mark C. Reisinger, P.E.

500 SW 7th Street, Suite 100, Des Moines, IA 50309
p. 515-989-3083 pe@peengr.com

RECOMMENDATION FOR PAYMENT

Owner:	Indianola Municipal Utilities
Contractor:	Petrotech, Inc.
Project:	Turbine 8 Control Replacement
P&E Project No.	9900
Date of Application	5/3/2024
Application No.	8
Invoice No.	008627

Contract Amount		$599,914.00
Change Order Adjustments	$	16,745.00
Current Value of Contract	$	616,659.00
Estimated Percentage of Completion		84.9%
Estimated Value of Completed Work	$	523,343.80
Less 5% Retainage	$	26,167.19
Total Amount Due Contractor	$	497,176.61
Less Previously Approved Applications	$	368,125.12
Amount Available with this Application	$	129,051.49
Amount Requested with this Application	**$**	**129,051.47**
(Payable to Petrotech, Inc.)		
Payment Remaining on Contract	$	119,482.41

The status of the work as reported by Petrotech is shown on the attached sheets. I recommend the above amounts for payment, based on the status of the work, and the terms of the Contract.

Jared Kline

Jared Kline, P.E.
P & E Engineering Co.

Indianola Municipal Utilities

RESOLUTION NO 2024

RESOLUTION APPROVING PAYMENT APPLICATION 8
FOR TURBINE 8 CONTROL REPLACEMENT PROJECT

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to replace the Turbine 8 Control in the Electric Department; and

WHEREAS, on December 12, 2022, the Board passed and approved Resolution 2022-058 "Making Award of Construction Contract for the Turbine 8 Control Replacement Project"; and

WHEREAS, the contract was awarded to Petrotech Inc. in the amount of $599,914.00; and

WHEREAS, on April 11th, 2024, Petrotech submitted a recommendation for payment #8 for said contract in the amount of $129,051.47

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Petrotech Inc. in the amount of $129,051.47 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 13th day of May 2024.

____
Deb White, Chairperson

ATTEST:

____
Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Resolution Approving Payment Application #2 to Miller Electric for Downtown Underground Conversion Project; South Alley Premise Wiring

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Recommendation:

Attachments:
1. Miller Recommendation for Payment 2
2. Res 2024 Approving Pay App 2 to Miller Electric for the Downtown Underground Conversion Project; South Alley Premise Wiring Project

P&E ENGINEERING CO.
POWER SYSTEMS ANALYSIS AND DESIGN
Richard D. Kline, P.E. Timothy G. Ernst, P.E.
Jared A. Kline, P.E. Mark C. Reisinger, P.E.
500 SW 7th Street, Suite 100, Des Moines, IA 50309
p. 515-989-3083 pe@peengr.com

RECOMMENDATION FOR PAYMENT

Owner:	Indianola Municipal Utilities
Contractor:	Miller Electrical Services
Project:	Downtown Underground Conversion Project South Alley Premise Wiring
P&E Project No.	9731
Date of Application	4/19/2024
Application No.	2
Invoice No.	18624

Contract Amount		$92,220.00
Change Order Adjustments	$	-
Current Value of Contract	$	92,220.00
Estimated Percentage of Completion		81.3%
Estimated Value of Completed Work	$	75,000.00
Less 5% Retainage	$	3,750.00
Total Amount Due Contractor	$	71,250.00
Less Previously Approved Applications	$	47,500.00
Amount Due with this Application	**$**	**23,750.00**
(Payable to Miller Electrical Services, Inc.)		
Payment Remaining on Contract	$	20,970.00

The status of the work as reported by Miller Electric is shown on the attached sheets. I recommend the above amounts for payment, based on the status of the work, and the terms of the Contract.

Allan Powers

Allan Powers, P.E.
P & E Engineering Co.

Miller Electrical Services, Inc.
PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
4/19/2024	18624

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	4/29/2024

Qty	Description	Rate	Amount
	PROGRESS BILL - IMU SQUARE PROJECT		
	B4790% COMPLETE		
	4/0 WIRE		
	MATERIAL	900.00	900.00
	LABOR	900.00	900.00
	B51 ~~91%~~ 81% COMPLETE		
	200AMP 3 PHASE METER		
	200AMP BREAKER DISCONNECT		
	4/0 WIRE		
	3" EMT 90		
	2' EMT CONDUIT		
	MATERIAL	4,000.00	4,000.00
	LABOR	1,700.00	1,700.00
	B52 100% COMPLETE		
	LABOR	750.00	750.00
	B53 100% COMPLETE		
	LABOR	400.00	400.00
	B55 60% COMPLETE		
	4 GANG METER CLUSTER		
	2" PIPE AND FITTINGS		

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Subtotal	
Sales Tax (7.0%)	
Total	
Payments/Credits	
Balance Due	

Miller Electrical Services, Inc.
PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
4/19/2024	18624

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	4/29/2024

Qty	Description	Rate	Amount
	4/0 WIRE		
	#4 #6 WIRE		
	MATERIAL	2,500.00	2,500.00
	LABOR	1,200.00	1,200.00
	B56 100% COMPLETE		
	MATERIAL	3,000.00	3,000.00
	LABOR	3,195.00	3,195.00
	B57 43% COMPLETE		
	METER DISCONNECT		
	4/0 WIRE		
	MATERIAL	855.00	855.00
	B58 100% COMPLETE		
	200AMP METER DISCONNECT		
	2" EMT CONDUIT AND FITTINGS		
	4/0 WIRE		
	METER JUMPER AND METER BLANK		
	MATERIAL	2,000.00	2,000.00
	LABOR	500.00	500.00
	B59 87% COMPLETE		
	LABOR	2,000.00	2,000.00

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Subtotal	
Sales Tax (7.0%)	
Total	
Payments/Credits	
Balance Due	

Miller Electrical Services, Inc.
PO Box 354
Indianola, IA 50125

Phone# (515) 961-5842
E-mail: office@mmillerelectric.com

Date	Invoice #
4/19/2024	18624

Bill To
IMU Att: Mike Metcalf 210 W 2nd Ave Indianola, IA 50125

P.O. No.	Terms	Due Date
	Due in 10 days	4/29/2024

Qty	Description	Rate	Amount
	B61 10% COMPLETE		
	LABOR	100.00	100.00
	B70 100% COMPLETE		
	4/0 WIRE		
	100AMP METER DISCONNECT		
	2" EMT CONDUIT AND FITTINGS		
	MATERIAL	600.00	600.00
	LABOR	400.00	400.00
	TOTAL = $25,000.00		
		-1,250.00	-1,250.00

We appreciate your business!
If you are on Facebook please find us, give us a like & leave a review!

Please send payment within 10 days of receipt of this invoice. A finance charge of 1.5% per month will be assessed on all unpaid amounts more than 30 days past due.

Subtotal	$23,750.00
Sales Tax (7.0%)	$0.00
Total	$23,750.00
Payments/Credits	$0.00
Balance Due	$23,750.00

		Invoice 18551		Invoice 18624		Invoice ????		Invoice ????		Invoice ????		Totals	% Complete
Building	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount	% Complete	Amount		
B47	$6,000.00	60%	$3,600.00		$1,800.00		$0.00		$0.00		$0.00	$5,400.00	90%
B48	$5,525.00	100%	$5,525.00		$0.00		$0.00		$0.00		$0.00	$5,525.00	100%
B49	$8,000.00	91%	$7,250.00		$0.00		$0.00		$0.00		$0.00	$7,250.00	91%
B50	$8,500.00	90%	$7,675.00		$0.00		$0.00		$0.00		$0.00	$7,675.00	90%
B51	$7,000.00		$0.00		$5,700.00		$0.00		$0.00		$0.00	$5,700.00	81%
B52	$6,800.00	89%	$6,050.00		$750.00		$0.00		$0.00		$0.00	$6,800.00	100%
B53	$7,500.00	89%	$7,100.00		$400.00		$0.00		$0.00		$0.00	$7,500.00	100%
B54	$9,000.00	78%	$7,000.00		$0.00		$0.00		$0.00		$0.00	$7,000.00	78%
B55	$6,200.00		$0.00		$3,700.00		$0.00		$0.00		$0.00	$3,700.00	60%
B56	$6,195.00		$0.00		$6,195.00		$0.00		$0.00		$0.00	$6,195.00	100%
B57	$2,000.00		$0.00		$855.00		$0.00		$0.00		$0.00	$855.00	43%
B58	$2,500.00		$0.00		$2,500.00		$0.00		$0.00		$0.00	$2,500.00	100%
B59	$9,000.00	58%	$5,800.00		$2,000.00		$0.00		$0.00		$0.00	$7,800.00	87%
B61	$1,000.00		$0.00		$100.00		$0.00		$0.00		$0.00	$100.00	10%
B62	$6,000.00		$0.00		$0.00		$0.00		$0.00		$0.00	$0.00	0%
B70	$1,000.00		$0.00		$1,000.00		$0.00		$0.00		$0.00	$1,000.00	100%
Work Completed	$92,220.00		$50,000.00		$25,000.00		$0.00		$0.00		$0.00	$75,000.00	81%
Retainage (5%)			$2,500.00		$1,250.00		$0.00		$0.00		$0.00	$3,750.00	
Total Due			$47,500.00		$23,750.00		$0.00		$0.00		$0.00		

Indianola Municipal Utilities
South Alley Premise Wiring Modification Contract
Miller Electric Invoice Record

		Invoice 18551		Invoice 18624		
Building	Amount	% Complete	Amount	% Complete	Amount Completed	Due this invoice
B47	$6,000.00	60%	$3,600.00	90%	$5,400.00	$1,800.00
B48	$5,525.00	100%	$5,525.00	100%	$5,525.00	$0.00
B49	$8,000.00	91%	$7,250.00	91%	$7,250.00	$0.00
B50	$8,500.00	90%	$7,675.00	90%	$7,675.00	$0.00
B51	$7,000.00		$0.00	81%	$5,700.00	$5,700.00
B52	$6,800.00	89%	$6,050.00	100%	$6,800.00	$750.00
B53	$7,500.00	89%	$7,100.00	100%	$7,500.00	$400.00
B54	$9,000.00	78%	$7,000.00	78%	$7,000.00	$0.00
B55	$6,200.00		$0.00	60%	$3,700.00	$3,700.00
B56	$6,195.00		$0.00	100%	$6,195.00	$6,195.00
B57	$2,000.00		$0.00	43%	$855.00	$855.00
B58	$2,500.00		$0.00	100%	$2,500.00	$2,500.00
B59	$9,000.00	58%	$5,800.00	87%	$7,800.00	$2,000.00
B61	$1,000.00		$0.00	10%	$100.00	$100.00
B62	$6,000.00		$0.00		$0.00	$0.00
B70	$1,000.00		$0.00	100%	$1,000.00	$1,000.00
Contract	$92,220.00					
Work Completed			$50,000.00		$75,000.00	$25,000.00
Retainage (5%)			$2,500.00		$3,750.00	$1,250.00
Total Due to Date			$47,500.00		$71,250.00	
Prev Payments			$0.00		$47,500.00	
Due this invoice			$47,500.00		$23,750.00	$23,750.00

RESOLUTION NO 2024-

RESOLUTION APPROVING PAY APP 2 TO MILLER ELECTRIC FOR THE DOWNTOWN UNDERGROUND CONVERSION PROJECT; SOUTH ALLEY PREMISE WIRING PROJECT

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to move forward with the Downtown Underground Conversion Project; South Alley Premise Wiring Project in the Electric Department; and

WHEREAS, on February 12, 2024, the Board passed and approved Resolution 2022-005 "Making Award of Construction Contract for Downtown Underground Conversion Project South Alley Premise Wiring Project"; and

WHEREAS, the contract was awarded to Miller Electric in the amount of $92,220.00

WHEREAS, on April 19, 2024, Miller Electric submitted a recommendation for payment #2 for said contract in the amount of $23,750.00.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Miller Electric Inc. in the amount of $23,750.00 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 13th day of May 2024.

____

Deb White, Chairperson

ATTEST:

____

Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Resolution Setting Public Hearing and Letting for East Iowa Switcher Replacement Project; Material Procurement

---

Recommendation: Approve Resolution setting the bid letting date for June 11, 2024, and a public hearing on June 24, 2024 at 5:30 Pm regarding the final plans, specifications, form of contract and estimate of costs for the East Iowa Circuit Switcher Project

Attachments: 1. Res 2024 Public Hearing for East Iowa Circuit Switcher Replacement Project; Material Procurement

RESOLUTION NO 2024-

RESOLUTION SETTING PUBLIC HEARING AND LETTING FOR EAST IOWA SWITCHER REPLACEMENT PROJECT; MATERIAL PROCUREMENT

Whereas, the Board of Trustees deems it advisable and necessary to work on the East Iowa Switcher Replacement Project; Material Procurement(“Project”); and
Whereas, the Board of Trustees has caused to be prepared plans, specifications and form of contract together with an estimate of costs; and
Whereas the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids.
NOW, THEREFORE BE IT RESOLVED BY THE INDIANOLA MUNICIPAL UTILITIES BOARD OF TRUSTEES

Section 1: That this Board will meet on June 24, 2024 at 5:30 p.m. in the IMU Customer Service Center, Indianola, Iowa, at which time they will hold a public hearing on the plans and specifications for the aforementioned project. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the project.
Section 2: That this Board will meet on June 24, 2024, at 5:30 p.m., in IMU Customer Service Center, Indianola, Iowa, and subsequent to the public hearing on said documents, it will consider all bids filed pursuant to the plans, specifications, form of contract, and cost for the aforementioned project.
Section 3: That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders as part of said specifications.
Section 4: Sealed proposals will be received at Indianola Municipal Utilities Customer Service Building, at 210 West 2nd Avenue, Indianola, Iowa until 2:00 p.m. on June 11, 2024. The bids will be acted upon by the Board of Trustees at its regular meeting to be held in the IMU Customer Service Center, Indianola, Iowa at 5:30 p.m. on June 24, 2024, or at such later time and place as may then be fixed.
Section 5: That the Notice to Bidders shall be posted in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the City of Indianola’s website, which shall be in accordance with the State Code of Iowa. Posting shall be not less than thirteen clear days nor more than forty-five days prior to June 11, 2024, which is hereby fixed as the date for receiving bids.
Section 6: That the Board Secretary be and is hereby directed to publish notice of hearing once in the “Indianola Record Herald and Tribune”, a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 p.m. on June 24, 2024.

Passed and approved this 13th Day of May, 2024.

____
Deb White, Chairperson

____
Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Resolution Accepting a Proposal for Asbestos Removal

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Recommendation: Staff recommend approving bid from Controlled Asbestos Inc

Attachments:

1. Controlled Asbestos Proposal
2. Mid Iowa Plant Generation
3. Mid Iowa Plant Basement
4. Res 2024- Resolution Accepting a Proposal for Asbestos Removal

Controlled Asbestos, Inc.

DIVISION OF FLIGG CORPORATION
P.O. Box 489, Ankeny, IA 50021-0489
Cell: (515) 318-9951, Office: (515)410-9059

PRICE PROPOSAL

To: IMU

Re: Generator exhaust Asbestos removal

Date: 4/30/2024

PROPOSAL

Controlled Asbestos would like to propose to supply all necessary labor, materials, dumping fees, State required air monitoring, notification to OSHA and/or DNR for the removal of on the following:

SCOPE OF WORK

Remove TSI Insulation from the exhaust ducts from generators that are deteriorating per walkthrough.
NET SUM $22,500

Alternate for basement clean-up.
NET SUM $1,150

Please be advised there is a **<u>10-day</u>** notification to OSHA and the DNR before any work may proceed.
We look forward to working with you on this project and thank you for considering Controlled Asbestos Inc. for your abatement needs

ACCEPTED BY: ______________________

DATE: ______________________________

Pat Prince
pprince@llinsulation.com
Office: (515) 410-9059
Cell: (515) 318-9951

MID-IOWA
ENVIRONMENTAL

Proposal: 24711

3009 S . W . Ninth Street • Des Moines, Iowa 50315 - 2204 • (515) 244-5766

Indianola Municipal Utilities
Attn: Mike Metcalf
210 W 2nd Ave
Indianola , Iowa, 50125

4/30/2024
(515) 962-5305
Fax

Indianola Power House

Removal of the asbestos breeching from the 3 power generators, 5 breechings.
Areas will be removed in a negative air containment and will pass a final air clearance sample before being taken down, 3 containments.

Customer agrees to reimburse Mid-Iowa for any costs including attorney fees incurred in collecting sums due hereunder.

Air monitoring and analysis is included in this proposal.

Upon completion, you will be furnished with copies of all paperwork for your permanent files.

The EPA, Iowa Bureau of Labor, and DNR require a specific time frame prior to project commencement. For this notification, we need: the date built, the total square footage, # of floors, it's present and prior use.

This proposal is good for 30 days.

Mid-Iowa will not be held responsible for damage caused by tape and spray adhesive.

Payment is due and payable upon completion.

We are licensed by the State of Iowa and insured for hazardous material abatement. All work will be performed by Certified and AHERA trained workers. All work will be completed in accordance with EPA, OSHA, and DNR regulations, standards, codes and using proper removal and disposal techniques as outlined in Procedure Manual, updated in June, 2023 and filed with the Department of Labor with the application for licensing.

There is a **Two Hundred ($200.00) non-refundable** notification fee for each original notification filed with the Department of Natural Resources (DNR) Per 567 IAC 30.3(I). The $200.00 needs to be included with the Signed Proposal before any notification is made to the DNR. **This is a fee required by the State and not a deposit.**

Total: $54,500.00

Any customer wishing to pay any portion of this bill with a credit card will be charged a 3% fee for the amount charged at the time of the transaction.

Indianola Municipal Utilities	**Mid-Iowa Environmental**
X	X [signature]
Name	Name
Date:	Date: 4/30/2024

MID-IOWA ENVIRONMENTAL

Proposal: 24712

3009 S . W . Ninth Street • Des Moines, Iowa 50315 - 2204 • (515) 244-5766

Indianola Municipal Utilities
Attn: Mike Metcalf
210 W 2nd Ave
Indianola , Iowa, 50125

4/30/2024
(515) 962-5305
Fax

Indianola Power House / Crawlspace

Clean up of the asbestos debris and piping in the crawlspace up to a point of access for the tunnel area.

Customer agrees to reimburse Mid-Iowa for any costs including attorney fees incurred in collecting sums due hereunder.

Air monitoring and analysis is included in this proposal.

Upon completion, you will be furnished with copies of all paperwork for your permanent files.

The EPA, Iowa Bureau of Labor, and DNR require a specific time frame prior to project commencement. For this notification, we need: the date built, the total square footage, # of floors, it's present and prior use.

This proposal is good for 30 days.

Mid-Iowa will not be held responsible for damage caused by tape and spray adhesive.

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Total: $10,000.00

Any customer wishing to pay any portion of this bill with a credit card will be charged a 3% fee for the amount charged at the time of the transaction.

Indianola Municipal Utilities

X ____________________

Name

Date:

Mid-Iowa Environmental

X ____________________

Name

Date: 4/30/2024

RESOLUTION NO 2024

RESOLUTION ACCEPTING A PROPOSAL FOR ASBESTOS REMOVAL

WHEREAS, it has been deemed necessary to remove asbestos from the Downtown Generation Plant in the Electric Department; and

WHEREAS, the Electric department received 2 bids for the project; and

WHEREAS, staff recommend the lower bid from Controlled Asbestos, Inc. for $23,650.00 be approved.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The proposal from Controlled Asbestos Inc. in the amount of $23,650.00 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 13th day of May 2024.

____
Deb White, Chairperson

ATTEST:

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Monica Thompson, Board Secretary

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From: Chris Longer

Date: May 13, 2024

Subject: Resolution Approving a Health Insurance Premium Holiday

Recommendation:

Attachments: 1. Res 2024-000 Health Insurance Premium Holiday

Indianola Municipal Utilities

Resolution 2024-

RESOLUTION APPROVING A HEALTH INSURANCE PREMIUM HOLIDAY

WHEREAS, the Indianola City Council and Indianola Municipal Utilities Board of Trustees met in joint session on March 4, 2024 to discuss health insurance renewals and the health insurance fund; and

WHEREAS, the Council Members and Trustees directed staff to consider a health insurance premium holiday quarterly; and

WHEREAS, after a review of the health insurance fund, staff is recommending designating June 2024 as a one-time health insurance premium holiday for employer contributions to the health insurance fund; and

WHEREAS, employer-paid health insurance premiums for the month of June 2024 will be paid from Fund 820 and not department funds.

NOW THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees, that:

1. June 2024 is hereby approved as a one-time health insurance premium holiday for employer contributions;
2. Staff is authorized and directed to execute the resolution when issuing June 7, 2024 payroll checks;
3. City and IMU health insurance employer premiums will be paid from Fund 820 for the month of June 2024.

Approved this 13th day of May 2024.

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Deb White, IMU Chairperson

ATTEST:

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Monica Thompson, BOT Secretary

INDIANOLA MUNICIPAL UTILITIES

Electric • Communications • Water

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: May 13, 2024

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Recommendation:

Attachments: None