



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

April 22, 2024

5:30 PM

IMU Boardroom

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda**
 - A. Approval of Claims
 - B. Approval of Minutes of the prior meetings
 - C. Resolution Approving Salary
 - D. Resolution Approving Health Insurance Benefits for the Employees of Indianola Municipal Utilities
 - E. Resolution Approving Payment Application 7 for Turbine 8 Control Replacement Project
- 5. Electric Utility Action Items**
 - A. Resolution to Approve Change Order No. 1 for Turbine 8 Control Project
 - B. Resolution to Approve Change Order No. 2 for Turbine 8 Control Project
- 6. Electric Utility Informational Items**
- 7. Water Utility Action Items**
 - A. Authorization for Warren Water to Provide Services to 9616 R-63 Hwy, Indianola, IA 50125
- 8. Water Utility Informational Items**
- 9. Communications Utility Action Items**
 - A. Resolution Approving Change Order #1 for the NOFA 7 Phase 2 Project
 - B. Resolution Approving Payment to Hoffman Communications for Change order #1 for the NOFA 7 Phase 2 Project
- 10. Communications Utility Informational Items**
- 11. Combined Electric, Water and Communications Action Items**
 - A. Resolution Setting Time And Place For A Public Hearing To Amend The Fiscal Year 2024 Budget

B. Approval of Account to be Written Off With the State

12. Combined Electric, Water and Communications Informational Items

13. Other Business

A. Closed Session: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

14. Adjourn

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: April 22, 2024

Subject: Approval of Claims

Recommendation:

Attachments: 1. 042324 AP Check Preview

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Wednesday, April 17, 2024
4:12:31 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Account To Be Paid From			0000-10120-999							
ACCO UNLIMITED CORP. - VEND-2810										
3/28/2024	ACCO Liquid Chlorinating Solution	Open Terms	2,524.30	0.00	0.00	2,524.30	2,524.30	0241181-IN	BL-13224	
							2,524.30	2,524.30		
AGRILAND FS INC - VEND-48228										
4/13/2024	Fertilizer for re-seeding of main breaks	Open Terms	43.80	0.00	0.00	43.80	43.80	91046279	BL-13225	
							43.80	43.80		
AUTOMATIC SYSTEMS CO. - VEND-51495										
3/28/2024	Plant Meter Upgrades	Open Terms	160,000.00	0.00	0.00	160,000.00	160,000.00	041362	BL-13226	
							160,000.00	160,000.00		
Avesis Third Party Administrators Inc - VEND-1108										
5/1/2024	0424 Vision	Net 30	450.00	0.00	15.00	450.00	450.00	3069814	BL-13227	
							450.00	450.00		
Border States Industries Inc - VEND-1070										
5/5/2024	1" PVC - 10' STICK	Net 30	891.87	0.00	15.00	891.87	891.87	928148618	BL-13228	
							891.87	891.87		
Calix Inc - VEND-1028										
3/28/2024	Annual Mobile App Update Subscription 5.9.24	Net 30	2,495.00	0.00	15.00	2,495.00	2,495.00	726284A-1	BL-13232	
4/27/2024	AXOS Term Renewal 6.20.24-6.19.25	Net 30	10,424.75	0.00	15.00	10,424.75	10,424.75	726283A-1	BL-13233	
5/4/2024	Calix Cloud Foundation Annual 4.1.24 - 3.31.2	Net 30	3,715.04	0.00	15.00	3,715.04	3,715.04	7018742	BL-13231	
							16,634.79	16,634.79		
Cameron Koffman - VEND-1141 - BL-13211										
4/4/2024	Credit Refund	Net 30	56.16	0.00	0.00	56.16	56.16	00000624-4	BL-13211	
							56.16	56.16		
Casual Rags - VEND-1006										
5/5/2024	Uniform Shirts	Net 30	73.83	0.00	15.00	73.83	73.83	240101	BL-13234	
							73.83	73.83		
Cedar Falls Utilities - VEND-1045										
5/5/2024	Mar24 Transit & Transport	Net 30	9,000.00	0.00	15.00	9,000.00	9,000.00	4.5.24	BL-13270	
							9,000.00	9,000.00		
Cintas Corporation - VEND-1007										

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	5/16/2024	First Aid Supplies	Net 30	66.16	0.00	15.00	66.16	66.16	5207001042	BL-13271
							66.16	66.16		
City Of Indianola - VEND-1008 - BL-13322										
	5/1/2024	Q12024 Franchise Fees	Net 30	14,697.28	0.00	15.00	14,697.28	14,697.28	Q12024	BL-13322
							14,697.28	14,697.28		
CNM OUTDOOR EQUIPMENT - VEND-9110										
	4/6/2024	Tiller	Open Terms	460.09	0.00	0.00	460.09	460.09	232392	BL-13229
	4/6/2024	Saw blades for Stihl saws	Open Terms	597.98	0.00	0.00	597.98	597.98	232350	BL-13230
							1,058.07	1,058.07		
Concrete Services of Iowa - VEND-1416										
	5/3/2024	Driveway repair cost share - 404 Norwood Pl	Net 30	1,500.00	0.00	15.00	1,500.00	1,500.00	1	BL-13236
							1,500.00	1,500.00		
DICKINSON LAW - VEND-101709										
	4/1/2024	0324 Legal Services	Open Terms	528.00	0.00	0.00	528.00	528.00	1152666	BL-13237
							528.00	528.00		
Dust Pros Janitorial - VEND-1011										
	3/30/2024	FR Clothing Laundry Detergent	Net 30	112.35	0.00	15.00	112.35	112.35	2969	BL-13243
	5/15/2024	Cleaning Supplies - Util Svcs	Net 30	14.98	0.00	15.00	14.98	14.98	3014	BL-13244
	5/15/2024	0424 Cleaning - Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	3013	BL-13245
	5/15/2024	0424 Cleaning - EL	Net 30	856.00	0.00	15.00	856.00	856.00	3009	BL-13238
	5/15/2024	0424 Cleaning Supplies - EL	Net 30	128.40	0.00	15.00	128.40	128.40	3010	BL-13239
	5/15/2024	0424 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	3011	BL-13240
	5/15/2024	Cleaning Supplies - Fiber	Net 30	143.38	0.00	15.00	143.38	143.38	3012	BL-13242
							2,860.11	2,860.11		
ECHO Group, Inc - VEND-1061										
	5/15/2024	1 1/2" PVC - COUPLING	Net 30	118.81	0.00	15.00	118.81	118.81	S010575194.001	BL-13301
							118.81	118.81		
GRAYMONT WESTERN LIME INC - VEND-101387										
	4/2/2024	High Calcium Quicklime	Open Terms	6,274.40	0.00	0.00	6,274.40	6,274.40	14-192111 RI	BL-13246
							6,274.40	6,274.40		
Hearst Television Inc - VEND-1131										
	5/12/2024	0324 KCCI	Net 30	7,369.92	0.00	15.00	7,369.92	7,369.92	562219	BL-13251

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							7,369.92	7,369.92		
HOFFMAN COMMUNICATIONS - VEND-22212										
4/7/2024	1 1/2" INNER DUCT	Open Terms	1,238.40	0.00	0.00	1,238.40	1,238.40	12729	BL-13254	
4/7/2024	NOFA7 Phase #2 Division #2 and Alternate	Open Terms	86,819.36	0.00	0.00	86,819.36	86,819.36	12728	BL-13255	
							88,057.76	88,057.76		
HPI, LLC - VEND-1409										
5/3/2024	Turbine 8	Net 30	92,074.75	0.00	15.00	92,074.75	92,074.75	24-7031-12	BL-13247	
5/3/2024	Turbine 8	Net 30	45,887.00	0.00	15.00	45,887.00	45,887.00	24-7031-11	BL-13249	
5/9/2024	Turbine 8	Net 30	4,945.00	0.00	15.00	4,945.00	4,945.00	24-7031-31	BL-13250	
5/15/2024	Turbine 8	Net 30	52,221.47	0.00	15.00	52,221.47	52,221.47	24-7031-47	BL-13325	
							195,128.22	195,128.22		
IMU - VEND-8629										
4/2/2024	Utilities - Fiber	Open Terms	1,181.96	0.00	0.00	1,181.96	1,181.96	10367662	BL-13256	
4/2/2024	Utilities - WA	Open Terms	10,778.93	0.00	0.00	10,778.93	10,778.93	10366270	BL-13257	
							11,960.89	11,960.89		
Independent Advocate - VEND-1136										
5/3/2024	BOT Meeting/Publication Report 3.25.24	Net 30	784.06	0.00	15.00	784.06	784.06	4838	BL-13258	
							784.06	784.06		
INDIANOLA PARKS AND RECREATION - VEND-24730										
4/16/2024	Full Page Ad - Indianola Magazine - Spring 20	Open Terms	750.00	0.00	0.00	750.00	750.00	4/15/2024	BL-13235	
							750.00	750.00		
Innovative Systems - VEND-1048										
5/4/2024	0424 Utility Bills Printing and Postage	Net 30	6,565.33	0.00	15.00	6,565.33	6,565.33	INV-17366	BL-13259	
							6,565.33	6,565.33		
Internal Revenue Service - VEND-1307										
5/12/2024	941 Income Tax Payable - 4.12.24 Payroll	Net 30	28,114.12	0.00	15.00	28,114.12	28,114.12	041224 Payroll	BL-13260	
							28,114.12	28,114.12		
Iowa Association Of Municipal Utilities - VEND-1014										
4/30/2024	2024-25 Apprenticeship Annual Fees	Net 30	400.00	0.00	15.00	400.00	400.00	30506	BL-13261	
							400.00	400.00		
Iowa Department Of Human Services - VEND-1310										

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	5/12/2024	Garnishment Payable - 4.12.24 Payroll	Net 30	723.23	0.00	15.00	<u>723.23</u>	<u>723.23</u>	041224 Payroll	BL-13262
							723.23	723.23		
Iowa Department Of Revenue - VEND-1117										
	5/1/2024	Sales Tax Billed 4.1.24	Net 30	42,678.10	0.00	15.00	42,678.10	42,678.10	Sales Tax Billed 4.1.24	BL-13263
	5/12/2024	IA Income Tax Payable - 4.12.24 Payroll	Net 30	4,345.06	0.00	15.00	<u>4,345.06</u>	<u>4,345.06</u>	4/12/24 Payroll	BL-13264
							47,023.16	47,023.16		
Iowa Environmental Services Inc - VEND-1417										
	5/11/2024	Material Samples	Net 30	25.00	0.00	15.00	<u>25.00</u>	<u>25.00</u>	115634	BL-13273
							25.00	25.00		
JV TRUCKING LLC - VEND-102429										
	4/3/2024	Square Project Pea Gravel	Open Terms	791.48	0.00	0.00	<u>791.48</u>	<u>791.48</u>	6807	BL-13265
							791.48	791.48		
KELLER'S GARAGE - VEND-102525										
	4/6/2024	Dump Truck Repair	Open Terms	167.36	0.00	0.00	<u>167.36</u>	<u>167.36</u>	4195	BL-13266
							167.36	167.36		
Kenneth McDonald - VEND-1141 - BL-13212										
	4/4/2024	Credit Refund	Net 30	648.82	0.00	0.00	<u>648.82</u>	<u>648.82</u>	00000370-7	BL-13212
							648.82	648.82		
LINDE INC - VEND-6415										
	4/14/2024	Carbon Dioxide	Open Terms	3,230.59	0.00	0.00	<u>3,230.59</u>	<u>3,230.59</u>	42279147	BL-13267
							3,230.59	3,230.59		
Mission Square - VEND-1303										
	5/12/2024	457 Payable - 4.12.24 Payroll	Net 30	6,021.67	0.00	15.00	<u>6,021.67</u>	<u>6,021.67</u>	4/12/24 Payroll	BL-13268
							6,021.67	6,021.67		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
	4/30/2024	Purchased Power - Mar24	Net 30	672,713.77	0.00	15.00	672,713.77	672,713.77	305385	BL-13269
	4/30/2024	Attachment O Filing	Net 30	287.50	0.00	15.00	<u>287.50</u>	<u>287.50</u>	305445	BL-13272
							673,001.27	673,001.27		
Mutual Of Omaha - VEND-1107										
	5/1/2024	0424 Premiums	Net 30	5,663.51	0.00	15.00	5,663.51	5,663.51	1671574086	BL-13274

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							5,663.51	5,663.51		
Nexstar Broadcasting, Inc - VEND-1092										
5/1/2024	0324 Newnation	Net 30	415.48	0.00	15.00	415.48	415.48	563516	BL-13275	
5/1/2024	0324 Nexstar	Net 30	9,184.32	0.00	15.00	9,184.32	9,184.32	563315	BL-13276	
							9,599.80	9,599.80		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
5/10/2024	Sidewalk Repair from Mainbreak - 506 W 18th	Net 30	229.00	0.00	15.00	229.00	229.00	344525	BL-13277	
							229.00	229.00		
PEOPLES BANK - VEND-100272										
4/2/2024	2015 EL Note	Open Terms	860,560.90	0.00	0.00	860,560.90	860,560.90	Loan #6462	BL-13278	
							860,560.90	860,560.90		
PETROTECH INC - VEND-102689										
4/1/2024	Turbine 8 Control Replacement	Open Terms	184,943.10	0.00	0.00	184,943.10	184,943.10	008540	BL-13279	
							184,943.10	184,943.10		
PIERCE BROTHERS REPAIR - VEND-42410										
4/16/2024	Turbine Repair Materials	Open Terms	23.54	0.00	0.00	23.54	23.54	March 2024	BL-13280	
							23.54	23.54		
Power & Tel - VEND-1037										
4/26/2024	MICRO BATTERY BACKUP - UPS	Net 30	1,308.00	0.00	15.00	1,308.00	1,308.00	7902159-00	BL-13281	
							1,308.00	1,308.00		
Quality Pest Control - VEND-1087										
5/5/2024	Pest Control - EL	Net 30	21.40	0.00	15.00	21.40	21.40	72448	BL-13282	
5/5/2024	Pest Control - Util Svcs	Net 30	35.00	0.00	15.00	35.00	35.00	72453	BL-13283	
5/5/2024	Pest Control - Fiber	Net 30	26.75	0.00	15.00	26.75	26.75	72447	BL-13284	
5/5/2024	Pest Control - 110 S Buxton	Net 30	25.00	0.00	15.00	25.00	25.00	72449	BL-13285	
							108.15	108.15		
Seiler Instrument and Manufacturing - VEND-1415										
4/12/2024	Catalyst	Net 30	2,698.93	0.00	15.00	2,698.93	2,698.93	INV25325	BL-13287	
4/21/2024	X-Grip 2 for 7" Tablets	Net 30	114.63	0.00	15.00	114.63	114.63	INV26051	BL-13286	
							2,813.56	2,813.56		
STATE HYGIENIC LABORATORY - VEND-23245										

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	4/1/2024	Testing	Open Terms	217.50	0.00	0.00	217.50	217.50	276021	BL-13288
							217.50	217.50		
STEINMETZ CORPORATION - VEND-102616										
	3/28/2024	Engineering West Iowa Substation Repairs	Open Terms	3,270.00	0.00	0.00	3,270.00	3,270.00	10334	BL-13289
							3,270.00	3,270.00		
Sterling Infosystems, Inc - VEND-1405										
	4/30/2024	PreEmployment Check	Net 30	34.50	0.00	15.00	34.50	34.50	9784405	BL-13290
							34.50	34.50		
Teklink - VEND-1262										
	5/8/2024	Bore & Drop	Net 30	1,714.00	0.00	15.00	1,714.00	1,714.00	WE 3/31/24	BL-13291
	5/8/2024	Bore & Drop	Net 30	2,648.00	0.00	15.00	2,648.00	2,648.00	WE 4/7/24	BL-13292
							4,362.00	4,362.00		
Terry-Durin Co - VEND-1038										
	4/28/2024		Net 30	15,719.37	0.00	15.00	15,719.37	15,719.37	156286-00	BL-13293
	4/28/2024	HANDHOLE POLYCRETE 11X18X18	Net 30	3,477.50	0.00	15.00	3,477.50	3,477.50	156935-00	BL-13296
	4/28/2024	TRACER WIRE	Net 30	1,814.72	0.00	15.00	1,814.72	1,814.72	156922-00	BL-13303
	5/3/2024	COUPLERS - 1/2" E-LOC	Net 30	512.53	0.00	15.00	512.53	512.53	156922-01	BL-13304
	5/3/2024		Net 30	4,494.00	0.00	15.00	4,494.00	4,494.00	156176-00	BL-13297
	5/10/2024	2" InnerDuct	Net 30	8,089.20	0.00	15.00	8,089.20	8,089.20	157591-00	BL-13295
	5/11/2024	LED Lights	Net 30	1,855.38	0.00	15.00	1,855.38	1,855.38	153309-02	BL-13294
							35,962.70	35,962.70		
TRINITY CONSULTANTS INC - VEND-102443										
	3/29/2024	Turbines - Title V Consultant Fees	Open Terms	702.08	0.00	0.00	702.08	702.08	1435128	BL-13298
							702.08	702.08		
United States Treasury - VEND-1138										
	4/30/2024	Q1-2024 Federal Excise Tax	Net 30	1,415.09	0.00	15.00	1,415.09	1,415.09	Q12024	BL-13324
							1,415.09	1,415.09		
VAN WERT INC - VEND-101069										
	3/8/2024	3/4" Meter Couplings and Freeze Plate	Open Terms	1,711.50	0.00	0.00	1,711.50	1,711.50	81562	BL-13305
	4/2/2024	Freeze Plates for 3/4" Meter	Open Terms	42.08	0.00	0.00	42.08	42.08	81604	BL-13306
	4/4/2024	3/4" Pit Meter	Open Terms	437.98	0.00	0.00	437.98	437.98	81609	BL-13300
							2,191.56	2,191.56		
VESSCO INC - VEND-57620										

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	4/5/2024	Rebuilt parts for lime machine	Open Terms	1,476.00	0.00	0.00	1,476.00	1,476.00	093785	BL-13308
	4/16/2024	Gearbox and Bearing for Lime Machine	Open Terms	4,944.00	0.00	0.00	4,944.00	4,944.00	093857	BL-13307
							6,420.00	6,420.00		
Warren County 911 - VEND-1132										
	5/1/2024	Q12024 E911 Fees	Net 30	2,352.24	0.00	15.00	2,352.24	2,352.24	Q12024	BL-13323
							2,352.24	2,352.24		
Warren County Engineer - VEND-1102										
	5/2/2024	0324 Fuel Distribution	Net 30	2,952.64	0.00	15.00	2,952.64	2,952.64	Mar24	BL-13309
							2,952.64	2,952.64		
WARREN COUNTY OIL - VEND-59860										
	3/23/2024	Turbines Antifreeze	Open Terms	425.86	0.00	0.00	425.86	425.86	0002569	BL-13310
							425.86	425.86		
WARREN COUNTY RECORDER - VEND-59862										
	4/2/2024	Capital Project Easements	Open Terms	68.00	0.00	0.00	68.00	68.00	24-1999 and 24-2005	BL-13311
							68.00	68.00		
Waste Management - VEND-1086										
	5/3/2024	2 yd Dumpster - WA	Net 30	105.29	0.00	15.00	105.29	105.29	7084638-0516-6	BL-13312
	5/3/2024	4 yd Dumpster - Recycle Materials	Net 30	76.32	0.00	15.00	76.32	76.32	7084641-0516-0	BL-13313
							181.61	181.61		
Waverly Utilities - VEND-1142										
	5/3/2024	STB - 651 WIFI	Net 30	735.82	0.00	15.00	735.82	735.82	14407	BL-13314
							735.82	735.82		
WESCO - VEND-60220										
	3/12/2024	FR Clothing	Open Terms	408.58	0.00	0.00	408.58	408.58	977637	BL-13316
	4/3/2024	5/8" Bolts and Nuts	Open Terms	279.14	0.00	0.00	279.14	279.14	006604	BL-13317
	4/3/2024	2" PVC U-Guard	Open Terms	148.43	0.00	0.00	148.43	148.43	006603	BL-13318
	4/4/2024	Meter Disconnect Sleeves	Open Terms	231.12	0.00	0.00	231.12	231.12	008231	BL-13315
	4/5/2024	API Large Secondary Peds	Open Terms	2,548.53	0.00	0.00	2,548.53	2,548.53	009724	BL-13319
	4/5/2024	FR Clothing	Open Terms	467.66	0.00	0.00	467.66	467.66	009723	BL-13320
	4/6/2024	Tap Wire	Open Terms	912.18	0.00	0.00	912.18	912.18	010755	BL-13321
							4,995.64	4,995.64		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Wednesday, April 17, 2024
4:12:31 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
			Check Count: 60			Totals:	\$2,419,077.26	\$2,419,077.26		

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 22, 2024
Subject: Approval of Minutes of the prior meetings

Recommendation:

Attachments: 1. 4-8-24 Minutes -Published 4-16

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES

April 8, 2024, 5:30 PM IMU Boardroom: Minutes

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on April 8, 2024, in the IMU Boardroom. Chairperson Deb White called the meeting to order and on roll call the following members were present: Dom Selgrade, Deb White, Lori Smith, Mike Rozga, Adam Voigts

There were no public comments offered.

Smith moved to approve the Consent Agenda and Selgrade seconded it. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

Approval of Claims, Approval of Minutes of the prior meetings, Approval of February 2024 Financial Report Resolution 2024-022 Approving Pay App 1 to Miller Electric for the Downtown Underground Conversion Project South Alley Premise Wiring Project. In discussion, Rozga inquired about the water donation to Indianola Memorial Aquatics Center and General Manager Chris DesPlanques explained that the donation will be billed under normal operations per the auditor's instructions. IMU will collect the payment and issue refund once final numbers have been calculated.

Electric Utility Information Items

Electric Superintendent Mike Metcalf shared that Turbine 7 performed well in the test run and is ready for regular operations. Petrotech continues to work on the Turbine 8 controls project. HPI has returned to start reinstalling parts which includes the rotor that was shipped to New Mexico for inspection and to be rebalanced. The low-speed shaft and gear need to be separated to make repairs. The vendor will know more about its status by the end of the week.

Water Utility Action Items

The Chairperson opened the public hearing for the Southeast Streetscape Water Main Project. There was no public comment. In discussion, Water Superintendent Justin Brand reviewed the project and the bids received. The chairperson closed the Public Hearing.

Rozga motioned and Voigts seconded to approve Resolution 2024-023 Adopting Plans, Specifications, Form of Contract and Estimate of Cost for Southeast Streetscape Water Main Project. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga, Voigts. NAYS: None.

Rozga motioned and Voigts seconded to approve Resolution 2024-024 Approving Construction Contracts and Bonds for the Southeast Streetscape Water Main Project. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga, Voigts. NAYS: None.

Rozga motioned and Selgrade seconded to approve Resolution 2024-025 Awarding Contract for Southeast Streetscape Water Main Project. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga, Voigts. NAYS: None.

Selgrade motioned to, and Rozga seconded a motion for Resolution 2024-026 Approving First Amendment for Tower Lease With Option Between New Cingular Wireless PCS, and Indianola Municipal Utilities. In discussion, Brand explained it was to allow ATT to install a backup generator. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga, Voigts. NAYS: None.

Water Utility Informational Items

Water Superintendent Justin Brand shared that he was selected by Irving Elementary as Scientist of the Month and gave a well received presentation for the 5th grade classes.

Communications Informational Items

Telecommunications Superintendent Kurt Ripperger shared that NOFA 7 South is complete, and waiting for final Newcom sign off, and the department is busy with normal seasonal operations.

Combined Electric, Water and Communications Informational Items

General Manager Chris DesPlanques shared that he had escorted Council members Sones and Armstrong on a tour through IMU facilities, Chris Longer has completed Annual Bond Compliance Training, gave updates on CemenTech's completed Solar project.

Smith motioned to Adjourn at 5:59 PM, and Voigts seconded. Question was called for and on voice vote, AYES: Selgrade, Smith, White Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 22, 2024
Subject: Resolution Approving Salary

Recommendation:

Attachments: 1. Res2024- Approving Salary

Indianola Municipal Utilities

RESOLUTION NO. 2024-_____

RESOLUTION APPROVING SALARY

This action sets salaries in accordance with the personnel management guide and union contract.

BE IT RESOLVED BY THE BOARD OF TRUSSTEEES OF THE INDIANOLA, IA MUNICIPAL UTILITIES:

Kurt Ripperger, Fiber Superintendent to CE 13-8, \$124,138.00/year effective May 5, 2024; and,

BE IT FURTHER RESOLVED that IMU staff is hereby authorized to execute the resolution to issue payroll checks and make all required supporting payroll payments as required per the personnel manual or required by law.

Passed and approved this 22nd day of April 2024.

Deb White, IMU Board Chairperson

ATTEST:

Monica Thompson Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Courtney Silliman, Human Resources and Risk Management Director
Date: April 22, 2024
Subject: Resolution Approving Health Insurance Benefits for the Employees of Indianola Municipal Utilities

Recommendation: **Background:** The City of Indianola and IMU run on a fiscal year benefit plan year (July 1 – June 30). We currently have a qualified high deductible health plan with a health savings account (HSA). Our deductibles are \$3,000.00 for single and \$5,400.00 for all other tiers (Employee+Spouse, Employee+Child(ren), Family). Qualified high deductible health plans with an HSA option are governed by the IRS and the plan requires a change to the single deductible for the FY25 plan year, see Exhibit A.

City and IMU administrative staff worked with our broker, Holmes Murphy, on health insurance renewals for FY25. Attached as Exhibit B is the renewal comparison. Overall, a strong renewal because employees have been mindful consumers of the health plan. The fixed costs have increased by 11.1% with a 2.0% decrease to expected claims. The specific stop loss deductible will remain \$100,000. Due to reserves and FY25 projections, the City and IMU administrative staff recommend the City remain with Wellmark for the new benefit plan year with no changes to current employee contribution rates. Total premium rates will decrease in an effort to reduce the funds in reserve. The new rates will be: Single: \$575.02, Employee+Spouse: \$1068.36, Employee +Child(ren): \$954.58, Family: \$1565.69. Due to the decrease in funding rates, employee contributions will be 17% of the total premium as outlined in the Council Policy.

Jointly, City and IMU administrative staff reviewed and recommend the following: One-time increase in the employer HSA contribution from \$1,200.00 to \$2,600.00 per enrolled employee per year, contributed on a per-pay period basis. Keep the funding level at the 25th percentile to reduce the amount being put into the fund by the City and IMU, but employee contributions will remain flat.

Dental Our current dental plan is with Mutual of Omaha. The City and IMU administrative staff recommend we renew with Mutual of Omaha and enhance the plan to include coverage for white fillings and increase the benefit frequency for fluoride, resulting in a 4% rate increase for FY25 plan year, see Exhibit C. No other plan design changes.

Vision Our current vision plan is through Avesis. Avesis provided a renewal with no increase. Staff is recommending we renew as is with Avesis for the FY25 plan year, see Exhibit D. No plan design changes.

Other The City and IMU have Mutual of Omaha for life, voluntary life and disability coverage. Mutual of Omaha provided a two-year rate guarantee with no increase, see Exhibits E & F. In addition, no increase to short-term and long-term disability coverage, see Exhibits G & H. Staff recommends we renew as is with Mutual of Omaha for life, voluntary life, disability, short-term and long-term benefits for the FY25 plan year.

- Attachments:**
1. 2024 Renewal Spreadsheets
 2. Resolution_Benefits for 2024-_Indianola Municipal Utilities



City of Indianola
Medical Plan Design
Effective July 1, 2024

Council Directed - SOLD

	Wellmark BCBS \$3,000 QHDHP Current		Wellmark BCBS \$3,200 QHDHP Renewal OBS #274859-34 / #274859-35 (MV1)		Wellmark BCBS \$3,200 QHDHP Alternate OBS #274859-36 / #274859-37 (MV1)	
BENEFIT OVERVIEW	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
<u>Deductible</u>	Embedded		Embedded		Embedded	
Single	\$3,000	\$3,050	\$3,200	\$3,250	\$3,200	\$3,250
Family	\$5,400	\$5,700	\$5,400	\$5,700	\$6,000	\$6,300
Coinsurance	100% / 0%	80% / 20%	100% / 0%	80% / 20%	100% / 0%	80% / 20%
<u>Out of Pocket Maximum</u>						
Single	\$3,000	\$3,350	\$3,200	\$3,350	\$3,200	\$3,550
Family	\$5,400	\$6,700	\$5,400	\$6,700	\$6,000	\$7,700
<u>Lifetime Maximum</u>	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited	Unlimited
BENEFIT HIGHLIGHTS						
<u>Office Visits</u>						
Physician	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Specialist	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Preventive Services	Paid In Full	Deductible, 20%	Paid In Full	Deductible, 20%	Paid In Full	Deductible, 20%
<u>Hospital Services</u>						
Inpatient/Outpatient	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Urgent Care	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Emergency Room	Deductible	Deductible	Deductible	Deductible	Deductible	Deductible
<u>Mental Health / Substance Abuse</u>						
Inpatient/Outpatient	Deductible	Deductible, 20%	Deductible	Deductible, 20%	Deductible	Deductible, 20%
<u>Prescription Drugs</u>	Blue Rx Value Plus		Blue Rx Value Plus		Blue Rx Value Plus	
Retail	Deductible		Deductible		Deductible	
Mail Order	Deductible		Deductible		Deductible	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



City of Indianola
Medical & Rx Insurance Renewal / Comparison
Effective July 1, 2024

Council Directed - SOLD			
Admin Stop Loss	Wellmark Wellmark Current \$3,000 HDHP	Wellmark Wellmark Renewal \$3,200 QHDHP	Wellmark Wellmark Alternate 3 (3200/6000 Plan Design) \$3,200 QHDHP
ADMINISTRATION (fixed) COSTS		OBS #274859-34 / #274859-35 (MV1)	OBS #274859-36 / #274859-37 (MV1)
- Medical & PBM Fee 124	\$48.20	\$50.75	\$51.85
- PBM Fee 124	\$1.10	\$1.10	
- Network Access Fee 124	\$6.95	\$6.95	\$6.95
- Broker Fee 124	\$20.00	\$20.00	\$20.00
Administrative Total Per Person	\$76.25	\$78.80	\$78.80
Monthly Administrative Costs	\$9,455	\$9,771	\$9,771
Annual Administrative Costs	\$113,460	\$117,254	\$117,254
SPECIFIC STOP LOSS			
Specific Deductible	\$100,000	\$100,000	\$100,000
Contract Type	72/12	84/12	84/12
SPECIFIC PREMIUM			
- Single 43	\$183.37	\$210.67	\$210.67
- Employee + Spouse 47	\$183.37	\$210.67	\$210.67
- Employee + Child(ren) 18	\$183.37	\$210.67	\$210.67
- Family 16	\$183.37	\$210.67	\$210.67
Monthly Specific Premium 124	\$22,738	\$26,123	\$26,123
Annual Specific Premium 124	\$272,855	\$313,477	\$313,477
AGGREGATE STOP LOSS			
AGGREGATE PREMIUM			
Risk Corridor	125%	125%	125%
Per employee per month 124	\$8.39	\$8.39	\$8.39
Monthly Aggregate Premium	\$1,040	\$1,040	\$1,040
Annual Aggregate Premium	\$12,484	\$12,484	\$12,484
Total Annual Stop Loss Costs	\$285,339	\$325,961	\$325,961
Total Annual Fixed Costs	\$398,799	\$443,216	\$443,216
VARIABLE COSTS			
AGGREGATE FACTORS			
Contract Type	72/12	84/12	84/12
EXPECTED CLAIMS			
- Single 43	\$496.71	\$496.70	\$486.93
- Employee + Spouse 47	\$1,017.26	\$1,017.24	\$997.23
- Employee + Child(ren) 18	\$940.26	\$940.26	\$921.75
- Family 16	\$1,524.40	\$1,524.37	\$1,494.39
MAXIMUM CLAIMS			
- Single 43	\$620.89	\$620.88	\$608.67
- Employee + Spouse 47	\$1,271.58	\$1,271.56	\$1,246.56
- Employee + Child(ren) 18	\$1,175.34	\$1,175.33	\$1,152.21
- Family 16	\$1,905.51	\$1,905.48	\$1,868.01
Annual Expected Claims	\$1,325,818	\$1,325,796	\$1,299,714
Est. Aggregate Attachment Point	\$1,657,282	\$1,657,257	\$1,624,669
TOTAL COSTS			
ACCRUAL RATES			
EXPECTED COSTS			
- Single 43	\$622.22	\$641.89	\$632.12
- Employee + Spouse 47	\$1,274.31	\$1,314.59	\$1,294.58
- Employee + Child(ren) 18	\$1,177.86	\$1,215.10	\$1,196.60
- Family 16	\$1,909.59	\$1,969.96	\$1,939.98
MAXIMUM COSTS			
- Single 43	\$746.40	\$766.07	\$753.86
- Employee + Spouse 47	\$1,528.63	\$1,568.91	\$1,543.10
- Employee + Child(ren) 18	\$1,412.94	\$1,450.17	\$1,427.06
- Family 16	\$2,290.70	\$2,351.07	\$2,313.60
TOTALS	Current	Renewal	Alternate
Total Annualized Expected Costs	\$1,724,617	\$1,769,011	\$1,742,930
Total Annualized Maximum Costs	\$2,056,081	\$2,100,473	\$2,067,885
Percent Change to Current			
Reinsurance		14.2%	14.2%
Fixed Costs		11.1%	11.1%
Expected Claims		0.0%	-2.0%
Expected Costs		2.6%	1.1%
Maximum Costs		2.2%	0.6%

The above analysis is for illustrative purposes only. Please refer to contract and/or proposal for details. Final rates are determined by many variables. See Disclosures Page for further details. Confidential & Proprietary

Signature

Date

**Exhibit C**

City of Indianola
Voluntary Dental Insurance Renewal
Effective July 1, 2024

		Council Directed - SOLD			
		Mutual of Omaha Current/Renewal A+		Mutual of Omaha Alternate 1 A+	
AM Best Rating					
PROVISIONS		In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible		95th U&C		95th U&C	
- Individual		\$50	\$75	\$50	\$75
- Family		\$150	\$225	\$150	\$225
Annual Maximum		\$1,500		\$1,500	
Orthodontia Lifetime Maximum	6000	\$1,500		\$1,500	
BENEFITS					
Preventive (deductible waived)		100%	80%	100%	80%
Exams, cleanings, x-rays				Additional fluoride application	
Fluoride (19), space maintainers (15)					
Basic Services		80%	50%	80%	50%
Cavity repair, extractions, general anesthesia				Includes posterior composites	
Restoration, general surgery					
Major Services		50%	50%	50%	50%
Endodontic services, periodontal services					
High cost restorations (crowns)					
Orthodontic Services		50%	50%	50%	50%
ELIGIBILITY/ENROLLMENT PROVISIONS					
- Annual Open Enrollment		Included		Included	
- Timely Entrant Waiting Period		12 Months		12 Months	
- Carryover		None		None	
- Dependent Age Limit		26		26	
- Orthodontia Age Limit		19		19	
RATES		Current	Renewal	Proposed	
Employee Only	38	\$28.81	\$28.81	\$29.96	
Employee + Spouse	19	\$60.24	\$60.24	\$62.65	
Employee + Child(ren)	15	\$71.81	\$71.81	\$74.68	
Family	48	\$111.21	\$111.21	\$115.66	
Monthly	120	\$8,655	\$8,655	\$9,001	
Annual		\$103,855	\$103,855	\$108,009	
Rate Change		0.0%		4.0%	
Rate Guarantee		7/1/2025		7/1/2025	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature_____
Date



City of Indianola
Voluntary Vision Insurance Renewal
Effective July 1, 2024

Council Directed - SOLD

AM Best Rating		Avesis Current/Renewal A+	
BENEFITS		In-Network	Out-of-Network
- Exam Copay		\$10 Copay	Up to \$35
- Contact Lens Fitting and Evaluation		\$25 Copay	See Below
- Materials Copay		\$25 Copay	See Below
FRAME ALLOWANCE		\$35 wholesale allowance up to \$100	Up to \$45
LENSE ALLOWANCE 6000			
- Single Vision		100% after copay	Up to \$25
- Bifocal		100% after copay	Up to \$40
- Trifocal		100% after copay	Up to \$50
- Lenticular		100% after copay	Up to \$80
ELECTIVE CONTACT ALLOWANCE		Up to \$110	Up to \$110
FREQUENCY GUIDELINES			
- Examinations		12 Months	
- Frames		24 Months	
- Lenses		12 Months	
- Contacts		12 Months	
PREMIUMS		Current	Renewal
Employee	52	\$6.91	\$6.91
Employee/Spouse	25	\$11.65	\$11.65
Employee/Child(ren)	14	\$12.82	\$12.82
Family	57	\$15.89	\$15.89
Monthly	148	\$1,735.78	\$1,735.78
Annual		\$20,829.36	\$20,829.36
Percent Change		0.0%	
Rate Guarantee		7/1/2025	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



City of Indianola
Life and AD&D Insurance Renewal
Effective July 1, 2024

Exhibit E

Council Directed - SOLD

AM Best Rating	Mutual of Omaha	
	A+	
SCHEDULE OF BENEFITS		
Benefit Amount		
Class 1: Non Union	1x Salary up to \$100,000 (\$25,000 minimum)	
Class 2: Union	\$15,000	
AD&D Benefits	Same as Basic Life Benefit for EE only	
DEPENDENT LIFE BENEFITS	6000	
Class 1		
Spouse	\$22,500	
Child(ren)	Birth to 6 months \$1,000; 6 months to 19 or 26 \$11,250	
Class 2		
Spouse	\$7,500	
Child(ren)	Birth to 6 months \$1,000; 6 months to 19 or 26 \$3,750	
PLAN PROVISIONS		
Age Reduction #1	Reduced to 65% at Age 65	
Age Reduction #2	Reduced to 45% at Age 70	
Portability	Not Included	
Conversion	Included	
Accelerated Death Benefit	Included	
PREMIUMS	Current	Renewal
Covered Employees	134	134
Covered Dependents	84	84
Volume	\$6,544,000	\$6,544,000
Rates (per \$1,000)		
Basic Life	\$0.20	\$0.20
AD&D	\$0.02	\$0.02
Dependent Life Rate (<i>per family unit</i>)	\$3.00	\$3.00
Monthly	\$1,691.68	\$1,691.68
Annual	\$20,300.16	\$20,300.16
Percent Change	0.0%	
Rate Guarantee	7/1/2026	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



City of Indianola
Voluntary Life/AD&D Benefit / Cost Analysis
Effective July 1, 2024

Council Directed - SOLD

	Mutual of Omaha		
	Current/Renewal		
AM Best Rating	A+		
EMPLOYEE LIFE/AD&D BENEFITS			
Employee Increment	\$10,000		
Employee Maximum	5x Salary up to \$500,000		
Guarantee Issue	5x Salary up to \$150,000		
DEPENDENT LIFE/AD&D BENEFITS			
Spouse Increment	\$5,000		
Spouse Maximum	100% of Employee Benefit up to \$250,000		
Spouse Guarantee Issue	100% of Employee Benefit up to \$50,000		
Child(ren) Increment	\$2,000		
Child(ren) Maximum	\$10,000		
Child(ren) Guarantee Issue	\$10,000		
PROVISIONS			
Age Reduction Schedule	65% at age 70 50% at age 75		
Portability/Conversion	Included		
Waiver of Premium	Included		
Accelerated Death Benefit	Included		
VOLUNTARY LIFE RATES (per \$1,000)	EE-Non Tobacco	EE-Tobacco	Spouse ⁽¹⁾
0-24	\$0.072	\$0.108	\$0.110
25-29	\$0.083	\$0.123	\$0.092
30-34	\$0.102	\$0.153	\$0.100
35-39	\$0.141	\$0.227	\$0.138
40-44	\$0.195	\$0.343	\$0.198
45-49	\$0.312	\$0.545	\$0.310
50-54	\$0.477	\$0.919	\$0.484
55-59	\$0.779	\$1.296	\$0.742
60-64	\$1.244	\$1.937	\$1.268
65-69	\$2.184	\$3.239	\$2.167
70-74	\$3.941	\$5.693	\$3.860
75 +	\$7.980	\$10.297	\$7.732
AD&D Rate (per \$1,000)	\$0.069	\$0.069	\$0.073
Child(ren) Life Rate (per \$1,000)	\$0.337		
Child(ren) AD&D Rate (per \$1,000)	\$0.036		
Rate Guarantee	7/1/2026		
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.			
(1) Spouse rate based on spouse's age.			
Signature		Date	



City of Indianola
Short Term Disability Insurance Renewal
Effective July 1, 2024

Council Directed - SOLD

	Mutual of Omaha	
	Current/Renewal	
AM Best Rating	A+	
SCHEDULE OF BENEFITS		
Class Definition	All full-time employees (30 hr/week)	
Benefit Percentage	70% of weekly earnings	
Weekly Benefit	\$1,000	
Weekly Minimum	\$25	
Elimination Period (Accident/Illness)	6000	
Benefit Duration	25 Weeks	
Pre-Existing Condition Exclusion	None	
PLAN PROVISIONS		
FICA Match	Not Included	
W-2 Preparation	Included	
Partial Disability Coverage	Included	
Definition of Earnings	Annual Salary prior to disability	
PREMIUMS	Current	Renewal
Covered Lives	134	134
Volume	\$120,367	\$120,367
Rate (per \$10/covered benefit)	\$0.46	\$0.46
Monthly	\$5,537	\$5,537
Annual	\$66,443	\$66,443
Percent Change	0.0%	
Rate Guarantee	7/1/2026	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date

**Exhibit H**

City of Indianola
Long Term Disability Renewal
Effective July 1, 2024

Council Directed - SOLD

	Mutual of Omaha	
	Current/Renewal	
AM Best Rating	A+	
BENEFITS		
Elimination Period	180 days	
Maximum Benefit Period	RBD to SSNRA	
Benefit Percentage	60% of monthly earnings	
Minimum Benefit Amount	Greater of 10% or \$100	
Maximum Benefit Amount	\$6,000	
Social Security Integration	Primary and Family	
Own Occupation Period	3 Year Own Occ	
Survivor Benefit	3 Months	
Pre-existing Condition Limitation	3/12	
RATES	Current	Renewal
Volume	\$837,858	\$837,858
Rates (per \$100/covered salary)	\$0.26	\$0.26
Monthly	\$2,178	\$2,178
Annual	\$26,141	\$26,141
Percent Change		0.0%
Rate Guarantee		7/1/2026
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.		
Signature		Date

RESOLUTION NO.

**RESOLUTION APPROVING HEALTH INSURANCE BENEFITS FOR
THE EMPLOYEES OF INDIANOLA MUNICIPAL UTILITIES**

WHEREAS, the Indianola Municipal Utilities, offers a comprehensive benefits package, which includes medical, dental, vision, short-term disability, long-term disability and life insurance; and

WHEREAS, working through its insurance broker, the City and IMU reviewed different insurance plan options and discussed with the City Council and Board of Trustees; and

WHEREAS, upon direction from the City Council and Board of Trustees, Indianola Municipal Utilities will renew the qualified high deductible health plan with a health savings account plan and appropriate renewals for dental, vision, short term disability, long term disability and life insurance (“Plans”) are recommended; and

WHEREAS, the Plans and costs for each are attached as Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, Exhibit F, Exhibit G, and Exhibit H;

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees that,

1. The Indianola Municipal Utilities Board of Trustees approve the health insurance plans and premiums presented; and
2. The General Manager is authorized to execute the necessary documents, as may be required by the insurance companies.

PASSED this 22nd day of April 2024.

Deb White, Chairperson

ATTEST:

Monical Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: April 22, 2024

Subject: Resolution Approving Payment Application 7 for Turbine 8 Control Replacement Project

Recommendation:

Attachments:

1. Petrotech Pay App 7
2. Res 2024- Petrotech Turbine 8 Pay App #7

RECOMMENDATION FOR PAYMENT

Owner: Indianola Municipal Utilities
Contractor: Petrotech, Inc.
Project: Turbine 8 Control Replacement
P&E Project No. 9900

Date of Application 3/14/2024
Application No. 7
Invoice No. 008540

Contract Amount	\$599,914.00
Change Order Adjustments	-
Current Value of Contract	\$ 599,914.00

Estimated Percentage of Completion	64.6%
Estimated Value of Completed Work	\$ 387,500.15

Less 5% Retainage	\$ 19,375.01
-------------------	--------------

Total Amount Due Contractor	\$ 368,125.14
Less Previously Approved Applications	\$ 183,182.02

Amount Available with this Application	\$ 184,943.12
--	---------------

Amount Requested with this Application	\$ 184,943.10
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(Payable to Petrotech, Inc.)

Payment Remaining on Contract	\$ 231,788.88
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The status of the work as reported by Petrotech is shown on the attached sheets. I recommend the above amounts for payment, based on the status of the work, and the terms of the Contract.



Jared Kline, P.E.
P & E Engineering Co.



Petrotech, Inc.

Rotating Machinery Controls

INVOICE

Invoice Number 008540
Invoice Date February 29, 2024
PO Number Turbine 8
Contract 22--0101
Project 22-12-6-0-01
Bill Currency U.S. Dollars
Page 1 of 2

INVOICE TO:

Accounts Payable
Indianola Municipal Utilities
210 W. 2nd Ave
Indianola, IA 50125

FOR ELECTRONIC PAYMENT:

Bank name: WHITNEY BANK
Beneficiary: PETROTECH, INC.
ABA Routing No.: 065400153
Account No.: 715061038
Swift Code: WHITUS44

TERMS: Due in 30 Days + 2% Per Month Thereafter

Project Indianola Muni E Iowa substation power plant
Indianola IA

Turbine 8 control replacement project
Task control panel

Labor	Hours	Rate	Ext.Amt
Panel Fabrication Labor - Mar 2024	0.20	17,000.00	3,400.00
billing @ 20%			
Project Management, Engineering,	0.10	208,002.00	20,800.20
Drafting, and Programming - Mar 2024			
billing @ 10%			
Subtotal : Labor			24,200.20

Materials	Qty	Amount	Ext.Amt
Controls Upgrade Materials - Mar 2024 billing @ 95%	0.95	153,133.00	145,476.35
Retainer @ 5%	-0.05	194,676.95	-9,733.85
Subtotal : Materials			135,742.50

Task control panel testing

Labor	Hours	Rate	Ext.Amt
Panel Testing and FAT - Mar 2024	0.80	19,778.00	15,822.40
billing @ 80%			
Subtotal : Labor			15,822.40

Task end elements

U.S. CORPORATE HEADQUARTERS: 151 Brookhollow Esplanade, New Orleans, LA 70123 USA
Phone: (504) 620-6600 | Fax: (504) 620-6601

Indianola Municipal Utilities

Invoice Number 008540
Project 22-12-6-0-01
Page 2 of 2

Materials

Field INstallation Materials - Mar 2024 billing @
100%

Qty	Amount	Ext.Amt
1.00	9,178.00	9,178.00

Subtotal : Materials 9,178.00

Invoice Total: \$ 184,943.10 (USD)

Work Progress & Invoicing													
	Value	Taxes (7%)	Sub-Total	% Complete	Invoiced Value	Feb 23	Mar 23	Apr 23	May 23	Jun 23	Jul 23	Aug 23	Sep 23
Performance and Payment Bonds	\$8,866.00		\$8,866.00		\$8,866.00								
Project Management, Engineering, Drafting, and Programming // Task 1A, 1B, 1C, 1D, 1E, 1F, 1G, 1H	\$208,029.00		\$208,029.00	90%	\$187,201.80								
Control Upgrade Materials // Task 01	\$151,111.00	\$10,577.77	\$161,688.77	95%	\$153,610.33								
Panel Fabrication Labor // Task 01	\$17,000.00		\$17,000.00	100%	\$17,000.00								
Panel Testing and FAT // Task 1B	\$17,778.00		\$17,778.00	100%	\$17,778.00								
Field Installation Labor and Expenses // Task 02	\$91,886.00	\$6,432.00	\$98,318.00	0%	\$0.00								
Field Commissioning Labor and Expenses (Including Training) // Task 02	\$48,347.00		\$48,347.00	0%	\$0.00								
Insulations Testing // Task 02	\$10,363.00		\$10,363.00	0%	\$0.00								
Total Contract:	\$586,553.00	\$11,161.00	\$597,714.00		\$587,500.15								
Perotech													
Balance (7%)					\$12,311								
Invoiced Value					\$46,073								
2023													

Indianola Municipal Utilities
RESOLUTION NO 2024

**RESOLUTION APPROVING PAYMENT APPLICATION 7
FOR TURBINE 8 CONTROL REPLACEMENT PROJECT**

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to replace the Turbine 8 Control in the Electric Department; and

WHEREAS, on December 12, 2022, the Board passed and approved Resolution 2022-058 “Making Award of Construction Contract for the Turbine 8 Control Replacement Project”; and

WHEREAS, the contract was awarded to Petrotech Inc. in the amount of \$599,914.00; and

WHEREAS, on April 11th, 2024, Petrotech submitted a recommendation for payment #7 for said contract in the amount of \$184,943.10

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Petrotech Inc. in the amount of \$184,943.10 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 22nd day of April 2024.

Deb White, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 22, 2024
Subject: Resolution to Approve Change Order No. 1 for Turbine 8 Control Project

Recommendation:

Attachments:

1. Turbine 8 Change Order Recommendation 2024-04-15
2. CO22-126001-003 Proposal (Rev.0)
3. Res 2024- Change Order #1 Turbine 8 Control Project

April 15, 2024

Mr. Mike Metcalf
Indianola Municipal Utilities
210 West 2nd Ave
Indianola, Iowa 50125

Re: Change Orders for Turbine 8 Control Replacement Project

Dear Mike,

During the course of design work for the Turbine 8 Control Replacement Project, there have been two issues that have resulted in change orders. The first is the addition of diesel engine analog quantities to the control system and the second is the addition of a fourth vibration sensor on the load gear pedestal. These two change orders total \$16,745.00.

Diesel Engine Analog Quantities

At IMU's request, Petrotech supplied a quote to bring the diesel engine lube oil pressure and water temperature to the HMI screens. This includes a small amount of wiring, changes to several engineering documents, and changes to the PLC programming and screens. The cost for this change order is \$1,524.00.

I recommend approving this change order. Without this the information would be available by local gauge on the turbine skid, but IMU's plan is to operate the turbine from the SCADA room in the electric department office so these gauges will not be readily accessible to operators while the turbine is in operation.

Please note that Petrotech's change order proposal also includes substituting the specified brushless exciter field ground detection module with an alternate module supplied by Basler. The Basler module is better able to tolerate the low voltages found on the brushless exciter field. The turbine is not currently equipped with a ground detection scheme in the brushless exciter field and field grounds in the brushless exciter field will be less severe than the generator field. I do not recommend accepting this portion of the change order.

The ground detection scheme for the generator field winding is more important and will still be included.

April 15, 2023
Mr. Mike Metcalf
Page 2 of 2

Fourth Vibration Sensor

The unit is currently equipped with three vibration sensors. One is located in the accessory compartment between the accessory gear and compressor. A second is located near the turbine section and a third is on the generator end bearing. The load gear pedestal sits between the turbine section and the generator and represents a weak spot in the vibration detection scheme. The load gear pedestal contains multiple bearings and two gears. Any vibration that originates here will need to grow large enough to be detected by either the turbine aft vibration sensor or the generator end bearing vibration sensor.

At IMU's request, Petrotech has supplied a quote to supply and install a fourth vibration sensor on the load gear pedestal. The quote was \$15,221.00. This includes the sensor, conduits and wiring between the sensor and turbine control panel (located in the control cab) and updates to several engineering documents, PLC programming, and HMI screens. This does not include drilling and tapping the existing housing to accept the vibration sensor. HPI is willing and able to do this while they are reassembling the housing for an additional \$130.00.

I recommend accepting this proposal. I am not able to state with any certainty that the fourth vibration sensor would have substantially impacted the cost of the repairs incurred during the current outage; however, it would have aided in locating the source of the vibration and as noted above, provides additional coverage.

Sincerely,



Jared Kline, P.E.

Petrotech Proposal

Purchaser **Indianola Municipal Utilities**

Project contact **Jared A. Kline**
Email: jakline@peengr.com

Project name **Turbine 8 Control Replacement Project**

Petrotech quote number **CO22-126001-003**

Revision level **0**

Date issued **February 01, 2024**

Scope summary Add diesel engine signals & Basler field ground detector on the turbine 8.

Petrotech Project Manager Cristian Decia, Tel.: 281-220-3078
Email: cdecia@petrotechinc.com

Petrotech Account Manager Ray Jilley, Tel.: 713-907-3497
Email: RJilley@petrotechinc.com

Prepared by Cristian Decia, Tel.: 281-220-3078
Email: cdecia@petrotechinc.com

Please submit all purchase orders to: OrderEntry@petrotechinc.com

or mail to: **Applications Engineering Manager**
151 Brookhollow Esplanade
New Orleans, LA 70123 USA

Proposal Contents

Section 1 Detailed Scope of Supply
Section 2 Commercial



Section 1. Detailed Scope of Supply

DETAILED SCOPE OF SUPPLY

ITEM 1.0 – SECTION, Addition of Diesel engine signals for lube oil pressure and water temperature.

ITEM	QTY.	DESCRIPTION
1.1		SERVICES INCLUDED IN ITEM 1.0
1.1.1	1 Lot	Engineering services to the addition of diesel engine signals for lube oil pressure and water temperature. Include changes on the following documents: • IO List • C&E Matrix • TCP drawing set • PLC program • HMI application • Scada IO List • FAT procedure • SAT procedure

DETAILED SCOPE OF SUPPLY

ITEM 2.0 – SECTION, Addition of Basler field ground detector.

ITEM	QTY.	DESCRIPTION
2.1		GOODS INCLUDED IN ITEM 2.0
2.1.1	1	Basler field ground detector BE1-64F, Ground Fault Relay Style: 9367200103
2.1.2	CREDIT 1	SEL 2664 Ground Fault Relay
2.1.3	1 Lot	Additional terminals, fuses, and miscellaneous consumables are required for the installation of the Basler device.
2.2		SERVICES INCLUDED IN ITEM 2.0
2.2.1	1 Lot	Petrotech project management services to manage the change in scope
2.2.2	1 Lot	Engineering and Drafting services to revise the ECP drawings set.
2.2.3	1 Lot	Engineering and Drafting services to revise the GCP drawing set to include the BE1-64F alarms (Pre-Alarm and Power Fail) to the SEL-2440 which impacts GCP door wiring.
2.2.4	1 Lot	Engineering and Drafting services to revise the GCP to include BE1-64F in the generator breaking trip circuit, as an input to the SEL-700G+ relays (Primary and Secondary).
2.2.5	1 Lot	Engineering services to perform in-house testing.

Section 2. Commercial

Pricing

Base price includes the following items:

Item 1.0 As described in a detailed scope of supply, Item 1.0.

Price Item 1.0: \$ 1,524.00

Item 2.0 As described in the detailed scope of supply, Item 2.0.

Price Item 2.0: \$ 7,351.00

Shipment From receipt of valid purchase order Item 1: 2 Weeks
Item 2: 8-10 W.

Currency All currency listed in this proposal is U.S. Dollars

Proposal Validity 10 days

Shipping Terms Per current contract

Crating Instructions ☒ DOMESTIC ☐ SEA ☐ AIR ☐ UNCRATED

Payment Terms Per current contract

Terms and Conditions Per current PO terms and conditions

Warranty Per current contract

Taxes Petrotech's quote is exclusive of all taxes. This includes but is not limited to, state, county, contractor, sales, or any other similar levy that may be required.

Additional Work Any additional work, including delays caused by factors out of Petrotech's control, shall be billed on a Time & Material basis in accordance with Petrotech published service rates.

Confidentiality This proposal is an offer to sell. It is a commercial response to provide specific application information and documentation. This offer is considered confidential and may contain forward-looking statements or proprietary information. By acceptance of the proposal, the purchaser agrees to maintain vendor confidentiality, not distribute beyond the purchaser's company or its assigns, or reuse in whole or part beyond the original purchase realization scope.

Indianola Municipal Utilities
RESOLUTION NO.

Resolution to Approve Change Order No. 1 for Turbine 8 Control Project

WHEREAS, Petrotech issued a recommendation for a change of order in the Turbine 8 Control Replacement project, recognizing the need to add diesel engine signals & Basler field ground detector on the turbine 8; and

WHEREAS, during the construction process, Petrotech advises diesel engine signals for lube oil pressure and water temperature are needed ; and

WHEREAS, change order no. 1 to the construction contract with Petrotech has been prepared to formally amend the contract terms to encompass the change outlined above.

NOW, THEREFORE, BE IT RESOLVED BY THE IMU BOARD OF TRUSTEES OF INDIANOLA, IOWA,

That Change order no. 1 to the Construction Contract with Petrotech for this project is hereby approved; and

The total authorized compensation to Petrotech for this project is increased through approval of change order no. 1 as shown below:

Original Contract	\$599,914.00
Change Order No. 1	<u>\$8,875.00</u>
Total Revised Contract	\$608,789.00

PASSED AND APPROVED this 22nd day of April 2024

Deb White, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 22, 2024
Subject: Resolution to Approve Change Order No. 2 for Turbine 8 Control Project

Recommendation:

Attachments:

1. CO22-126001-004 Proposal (Rev.0)
2. Res 2024- Change Order #2 Turbine 8 Control Project

Petrotech Proposal

Purchaser **Indianola Municipal Utilities**

Project contact **Jared A. Kline**
Email: jakline@peengr.com

Project name **Turbine 8 Control Replacement Project**

Petrotech quote number **CO22-126001-004**

Revision level **0**

Date issued **April 08, 2024**

Scope summary Additional Velocity Transducer Vitec 4033-400

Petrotech Project Manager Cristian Decia, Tel.: 281-220-3078
Email: cdecia@petrotechinc.com

Petrotech Account Manager Ray Jilley, Tel.: 713-907-3497
Email: RJilley@petrotechinc.com

Prepared by Cristian Decia, Tel.: 281-220-3078
Email: cdecia@petrotechinc.com

Please submit all purchase orders to: OrderEntry@petrotechinc.com

or mail to: **Applications Engineering Manager**
151 Brookhollow Esplanade
New Orleans, LA 70123 USA

Proposal Contents

Section 1 Detailed Scope of Supply
Section 2 Commercial



Section 1. Detailed Scope of Supply

DETAILED SCOPE OF SUPPLY

ITEM 1.0 – SECTION, Addition of Diesel engine signals for lube oil pressure and water temperature.

ITEM	QTY.	DESCRIPTION
1.1		GOODS INCLUDED IN ITEM 1.0
1.1.1	1	4033-400 Velocity Transducer, Part No. 602885-49R
1.1.2	1 Lot	Installation materials: Metallic conduit (RMC) heavy wall 3/4" steel Conduit outlet body Hubs (Myers) for RMC/IMC insulated. Conduit hanger clamp Conduit and Pipe Strap Clamp
1.2		SERVICES INCLUDED IN ITEM 1.0
1.2.1	1 Lot	Engineering services to the addition of Velocity Transducer. Include changes on the following documents: • IO List • C&E Matrix • TCP drawing set • PLC program • HMI applications (ME & SE) • Scada IO List • FAT procedure • SAT procedure
1.2.2	1 Lot	Field Services to the addition of Velocity Transducer • TCP Panel Internal Wiring Modification • Installation of Velocity Transducer. • Wiring of the Velocity Transducer • Configuration and Testing of the Velocity Transducer.

Section 2. Commercial

Pricing

Base price includes the following items:

Item 1.0 As described in a detailed scope of supply, Item 1.0.

Price Item 1.0: \$ 15,221.00

Shipment From receipt of valid purchase order 1 Weeks

Currency All currency listed in this proposal is U.S. Dollars

Proposal Validity 10 days

Shipping Terms Per current contract

Crating Instructions ☒ DOMESTIC ☐ SEA ☐ AIR ☐ UNCRATED

Payment Terms Per current contract

Terms and Conditions Per current PO terms and conditions

Warranty Per current contract

Taxes Petrotech's quote is exclusive of all taxes. This includes but is not limited to, state, county, contractor, sales, or any other similar levy that may be required.

Additional Work Any additional work, including delays caused by factors out of Petrotech's control, shall be billed on a Time & Material basis in accordance with Petrotech published service rates.

Confidentiality This proposal is an offer to sell. It is a commercial response to provide specific application information and documentation. This offer is considered confidential and may contain forward-looking statements or proprietary information. By acceptance of the proposal, the purchaser agrees to maintain vendor confidentiality, not distribute beyond the purchaser's company or its assigns, or reuse in whole or part beyond the original purchase realization scope.

Indianola Municipal Utilities
RESOLUTION NO. 2024

RESOLUTION 2024- Resolution Approving Change Order No. 2 for the Turbine 8 Control Project

WHEREAS, Petrotech issued a recommendation for a change of order in the Turbine 8 Control Replacement project, recognizing the need to add a 4033-400 Velocity Transducer, on the turbine 8; and

WHEREAS, during the construction process, Petrotech advises adding a 4th vibration sensor to the Turbine 8 would be beneficial; and

WHEREAS, change order No. 2 to the construction contract with Petrotech has been prepared to formally amend the contract terms to encompass the change outlined above.

NOW, THEREFORE, BE IT RESOLVED BY THE IMU BOARD OF TRUSTEES OF INDIANOLA, IOWA,

That Change order No. 2 to the Construction Contract with Petrotech for this project is hereby approved; and

The total authorized compensation to Petrotech for this project is increased through approval of change order No. 2 as shown below:

Original Contract	\$608,789.00
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Change Order No. 2	<u>\$15,221.00</u>
--------------------	--------------------

Total Revised Contract \$624,010.00

PASSED AND APPROVED this 22nd day of April 2024

Deb White, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

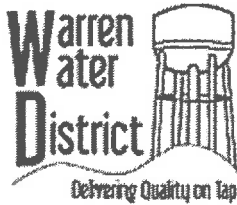
Date: April 22, 2024

Subject: Authorization for Warren Water to Provide Services to 9616 R-63 Hwy, Indianola, IA 50125

Recommendation: Under state regulations for water service territories, Warren Water District (WWD) is required to provide notice to IMU when a customer has requested service from WWD when the location is within 2 miles of the IMU service territory. A resident at 9616 R-63 Hwy has requested service from WWD and WWD has provided notification to IMU as the property is within 2 miles of the IMU water district. To serve this customer outside of the IMU district, IMU would have to construct a 7,947.2 foot extension to the property. Superintendent Brand is recommending the Board of Trustees acknowledge the notification from WWD to serve the property as it is within WWD service territory and WWD already has a water main at this location. Simple motion is in order.

Attachments:

1. 9616 R-63 Hwy Letter
2. Warren Water Map



1204 E 2nd Ave.
Indianola, IA 50125-2802

(515) 962-1200 or toll free (866) 962-1200
www.warrenwaterdistrict.com

City of Indianola

Apr 15 24

We have been approached by Christopher and Alexandria Jacob requesting our service located at 9616 R-63 Hwy. Indianola. Their address is within the Warren Water District's service area.

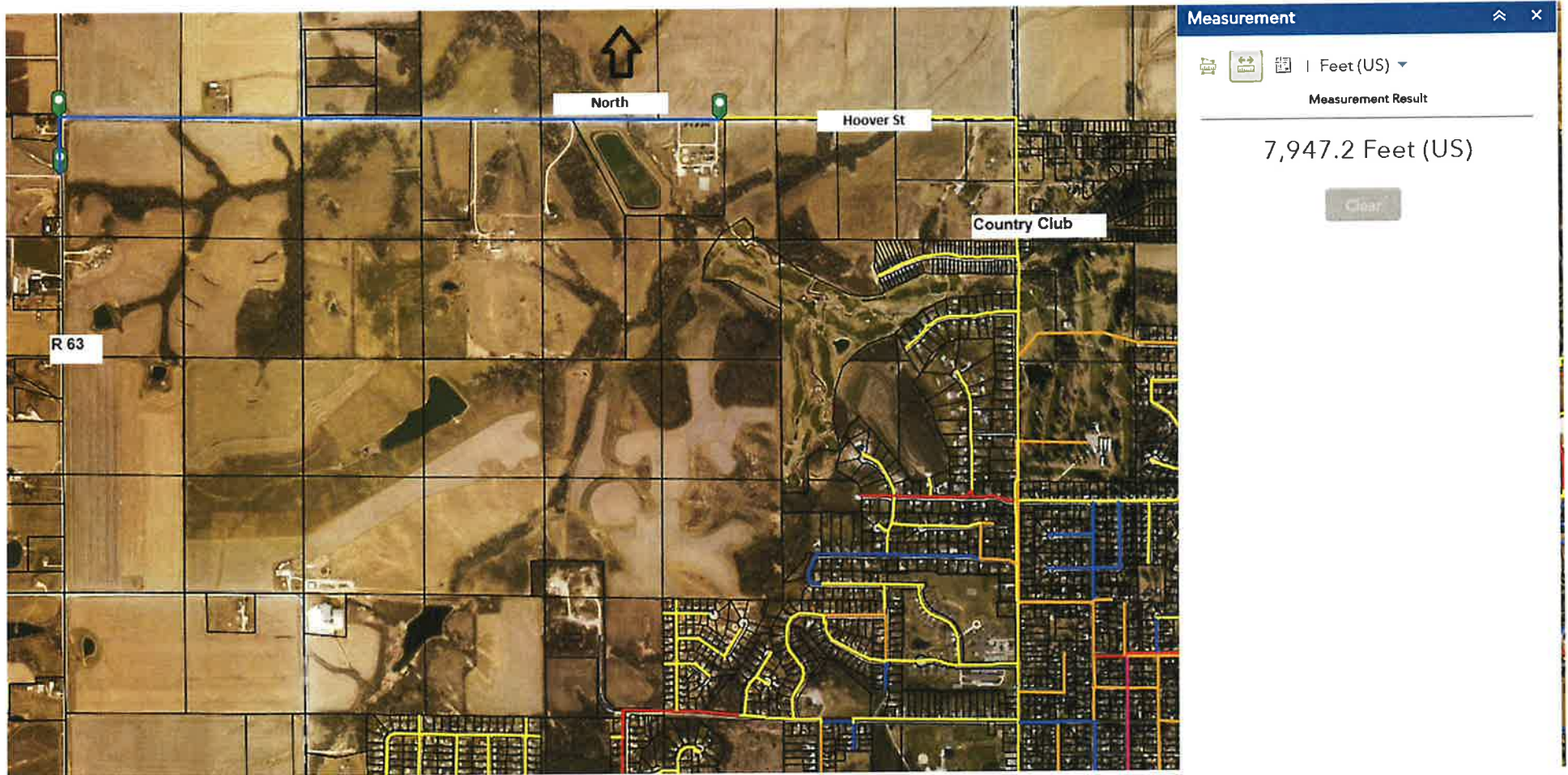
Since the City of Indianola is within a 2 mile radius of the above stated address and the district is structured as a 357A we are notifying you of our intent to provide services to her address.

Please inform us in writing the City of Indianola's intentions for this property.

If you have any questions contact the office.

Sincerely,

Candi Christensen
CSR



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 22, 2024
Subject: Resolution Approving Change Order #1 for the NOFA 7 Phase 2 Project

Recommendation:

Attachments: 1. Res 2024- to approve change order 1 NOFA

Indianola Municipal Utilities
RESOLUTION NO. 2024-_____

**RESOLUTION 2024-_____ Resolution to Approve Change Order # 1 for the NOFA 7
Phase 2 Project**

WHEREAS, Hoffman Communications issued a recommendation for a change of order in the NOFA 7 Phase 2 Project in the amount of \$5,657.60; and

WHEREAS, during the process, Hoffman Communications invoice states a list of charges for equipment and supplies; and

WHEREAS, change order no. 1 to the contract with Hoffman Communications has been prepared to formally amend the contract terms to encompass the change outlined above.

**NOW, THEREFORE, BE IT RESOLVED BY THE IMU BOARD OF TRUSTEES OF
INDIANOLA, IOWA,**

That Change order no. 2 to the Construction Contract with Hoffman Communications for this project is hereby approved; and

The total authorized compensation to Hoffman Communications for this project is increased through approval of change order no. 1 as shown below:

Original Contract	\$220,848.80
Change Order No. 1	<u>\$5,657.60</u>
Total Revised Contract	\$226,506.40

PASSED AND APPROVED this 22nd day of April 2024

Deb White, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: April 22, 2024

Subject: Resolution Approving Payment to Hoffman Communications for Change order #1 for the NOFA 7 Phase 2 Project

Recommendation:

Attachments:

1. 0946_001
2. Res 2024- Approving Pay App 1 to Hoffman Communications for the NOFA 7 Phase 2 Project

HOFFMAN COMMUNICATIONS

300 1st street
Shannon City, IA 50861 US
bhoffmancomm@gmail.com

INVOICE

BILL TO:
KURT RIPPERGER
INDIANOLA MUNICIPAL UTILITIES-FIBER DEPT.
210 W. 2ND AVE
INDIANOLA, IA 50125 USA

INVOICE #	DATE	TERMS	DUE DATE		
12723	04/11/2024	Net 30	05/11/2024		
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
04/11/2024		* CHANGE ORDER * NOFA 7 PHASE #2 INDIANOLA MUNICIPAL UTILITIES INDIANOLA, IA PROJECT NO. 2023-NOFA-PHASE 2- RSN09			
04/11/2024		DIVISION 1 -CHANGE ORDER			
04/11/2024	INSTALL	PULL TRACER WIRE 169FT	169	1.20	202.80
04/11/2024	INSTALL	INSTALL FIBER MARKER POST	2	100.00	200.00
04/11/2024	BORE	CONDUIT BORED	61	8.40	512.40
04/11/2024	INSTALL	PULL FIBER 48	34	1.00	34.00
04/11/2024		DIVISION 2 - CHANGE ORDER			
04/11/2024	BORE	CONDUIT BORED	451	8.40	3,788.40
04/11/2024	INSTALL	MAP SHOWS 6785FT FIBER 12. ACTUAL PULLED FIBER 7354FT	569	1.00	569.00
04/11/2024	INSTALL	MAPS SHOWS 5489FT FIBER 48. ACTUAL PULLED FIBER 5840FT	351	1.00	351.00
SUBTOTAL					5,657.60
TAX					0.00
TOTAL					5,657.60
BALANCE DUE					\$5,657.60

Indianola Municipal Utilities
RESOLUTION NO 2024-

**RESOLUTION Approving Payment to Hoffman Communications for Change Order #1 for the NOFA 7
Phase 2 Project**

WHEREAS, on April 22, 2024, the Board approved change order #1 for the NOFA 7 Phase 2 project in the amount of \$5,657.60

WHEREAS, on April 11, 2024, Hoffman Communications submitted a recommendation for payment #1 for said contract in the amount of \$5,657.60.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Hoffman Communications in the amount of \$5,657.60 is hereby approved;
and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 22nd day of April 2024.

Deb White, Chairperson

ATTEST:

Monica Thompson, Board Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: April 22, 2024

Subject: Resolution Setting Time And Place For A Public Hearing To Amend The Fiscal Year 2024 Budget

Recommendation:

Attachments: 1. RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING TO AMEND THE FISCAL YEAR 2024 BUDGET

Indianola Municipal Utilities
RESOLUTION NO. 2024-

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING TO AMEND
THE FISCAL YEAR 2024 BUDGET**

WHEREAS, the Indianola Municipal Utilities Board of Trustees is required to hold a public hearing concerning amendment No. 2 of the Indianola Municipal Utility budget for Fiscal Year 2024.

NOW, THEREFORE, BE IT RESOLVED BY THE INDIANOLA MUNICIPAL UTILITIES BOARD OF TRUSTEES OF INDIANOLA, IOWA, that a public hearing will be held on May 28, 2024, beginning at 5:30 PM in IMU Conference Room, 210 W 2nd Ave, concerning amending the Indianola Municipal Utilities budget for Fiscal Year 2024, and the Board Secretary is directed to publish notice of said meeting in the Indianola Record Herald and Tribune.

PASSED AND APPROVED THIS 22ND DAY OF APRIL 2024.

Deb White, Chair

ATTEST:

Monica Thompson BOT Secretary

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 22, 2024
Subject: Approval of Account to be Written Off With the State

Recommendation: Consider special approval of utility account to be written off and to use any customary collection method, including early submission to the state offset program, and to charge any applicable collection fees.

The amount for each utility is listed below:

Electric: \$364.06

Water: \$5,512.45

Total: \$5876.51

Simple motion is in order.

Attachments: None

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: April 22, 2024

Subject: Closed Session: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Recommendation: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Attachments: None