



## **BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY**

March 5, 2024

5:30 PM

Indianola Public Library - Meeting Room B

Agenda

- 1. Call to Order**
- 2. Public Comment**
- 3. Agenda Approval**
- 4. Minutes Approval**
  - A. February 13, 2024 Meeting Minutes\*
- 5. Financial Reports**
  - A. Approve Monthly Claims\*
  - B. Review Financial Reports
- 6. Unfinished Business**
  - A. Capital Improvement Plan Update
- 7. New Business**
- 8. Reports**
  - A. Director's Report
  - B. Library Statistics
- 9. Agenda Items for Next Meeting**
- 10. Trustee Comments**
- 11. Adjourn**

# BOARD OF TRUSTEES OF THE INDIANOLA PUBLIC LIBRARY

February 13, 2024

5:30 PM

Indianola Public Library

Present: Library Director - Michele Patrick, Randi Malone, Valerie Craven, Sally Van Dorin, Cyd Dyer, Andy Brittingham

## 1. Call to Order

*Andy called the meeting to order at 5:31pm.*

## 2. Public Comment

### a. Public Notice of Virtual Meeting

*No Public Comment.*

## 3. Agenda Approval

**MOTION:** *Sally moved to approve the agenda. Cyd seconded. Motion carried.*

## 4. Minutes Approval

### a. Library Board Jan. 9, 2024 Meeting Minutes\*

**MOTION:** *Valerie motioned to approve minutes of the Jan 9 board meeting. Sally seconded. Motion carried.*

## 5. Trustee Continuing Education

### a. Trustee Handbook Ch. 3: The Five Primary Responsibilities of the Board

*Andy introduced the topic and Michele reiterated the 5 main responsibilities of the board, which are Hiring the Library Director, Approving and Monitoring the Budget, Developing and Adopting Policies, Planning for the Library's Future, and Evaluating Service and Advocating for Advancements. Andy noted there is a webinar from the State Library of Iowa that highlights these duties if anyone wants to watch it.*

### b. Legislature Updates

*Michele gave a summary of the current legislation - one in the House and one in the Senate. The big bill has scaled it back a bit, but overall the bills would allow the City Council to hire (and fire) the Library Director. While they can do that now, it requires a referendum, and this legislation would change that to a simple City Council Vote. This legislation would also allow cities to utilize library funds for other purposes, it is suspected this might refer specifically to memorial contributions, which typically is the only money the City wouldn't already have. Other areas of concern have since been taken out, so these are the two main areas now.*

*Both still need to make it out of Funnel Week, so we are monitoring the legislation closely and will report back when we know more.*

## 6. Financial Reports

### a. Approve Monthly Claims\*

*No major items outside of normal. Michele gave an explanation of some of the expenses, including the bathroom update expenses from Ferguson which come out of the CIP.*

**MOTION:** *Sally motioned to approve the monthly claims. Randi seconded. Motion carried.*

### b. Review Financial Reports

*Michele reported that we've turned the corner on the budget and things are looking good across the major categories. On the CIP we are beginning to see some of those monies trickle in. The budget is over in some areas, but this is primarily due to the repair that was required regarding the subfloor issues. Michele believes we will likely be a little over due to price increases for materials, however, the CIP is from one large pot, so we will still be under budget overall.*

*Revenue is on track, as are expenditures. Postage is slightly up due to sending more overdue notices. Discussion was held regarding the process for notifying patrons of overdue books or items.*

*Andy asked about the presentation to the County and Michele thought that it went well. She said the room was a little hard to read, but overall it was positive. The money is based on rural circulation numbers. We typically won't know the outcome or decision until around March.*

## 7. Unfinished Business

### a. Capital Improvement Plan Update

*Michele reported that the furniture that was presented for the adult area was finally on-par with what the committee was looking for so she is hopeful that we will have options to present to the committee and get this wrapped up soon.*

*The bathrooms have had a few issues. The removal of the tile exposed some bad drywall sections and there were some items that were not up to code - including toilets. The first bathroom is close to being done and are hopeful it will be wrapped up this week. With DinoFest coming, we won't start on the second bathroom until April with the hope that it will be done before summer.*

### b. Surveillance Camera Policy\*

*The surveillance camera policy was reviewed.*

**MOTION:** *Sally motioned to approve the surveillance camera policy as updated by legal. Valerie seconded. Motion carried.*

## 8. New Business

### a. Policy Review: Community Room Policy\*

*The community room policy was reviewed.*

**MOTION:** Sally motioned to approve the community room policy as updated by legal. Cyd seconded. Motion carried.

b. Policy Review: Communications Policy\*

*The communications policy was reviewed. There were no updates made to this policy.*

**MOTION:** Randi motioned to approve the communications policy. Sally seconded. Motion carried.

c. Policy Review: Circulation Policy\*

*The circulation policy was reviewed. There was a minor change in timing of the notices that will create more time between the final notice and the bill.*

**MOTION:** Cyd motioned to approve the circulation policy. Randi seconded. Motion carried.

## 9. Reports

a. Friends of the Library Report

*Sally reported that the friends are doing well and there are only 2 tables remaining for the Trivia Fundraiser.*

b. Director's Report

*Michele gave the director's report and noted that they had a City Council Budget Retreat where department heads throughout the city provided updates to the Council. The Library requested funding to add the position of Deputy Director (Assistant Director) and money for the parking lot repairs and replacement cost of the chiller, which were adjusted in the CIP.*

*The meeting went well overall, but since we had the last spot in the presentation lineup it was at the end of a long day. Michele reported that some members told her they would advocate for an Assistant Director, so we are hopeful for that to happen.*

*Michele highlighted Janis for serving as interim director while she was out of the office for two weeks.*

c. Library Statistics

*Despite closures for weather and city training, circulation stats were still good for January. Puzzles and digital magazines are both up and we are on-track for a fantastic year.*

## 10. Agenda Items for Next Meeting

*Andy and Sally noted that the March meeting is scheduled for the week of Spring break and several people (including themselves and Cyd) will be out of town. Michele will follow up with all members to determine if we need to reschedule for a different Tuesday.*

*No other agenda items for consideration at the next meeting.*

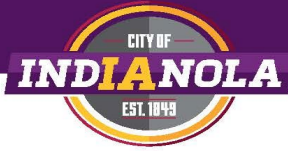
*Not an agenda item, but Cyd did note that the renovated Simpson Library Open House is on Friday at 3pm and all are welcome.*

**11. Trustee Comments**

*No trustee comments.*

**12. Adjourn**

***Motion to Adjourn*** by Andy. Meeting adjourned at 6:14pm.



## Invoices for Board Meeting

March 5, 2024

| Vendor                         | Amount     | Description of services or goods |
|--------------------------------|------------|----------------------------------|
| Baker and Taylor               | \$2,425.24 | Books                            |
| Baker and Taylor Entertainment | \$20.97    | DVDs                             |
| Baker and Taylor Spoken Word   | \$113.43   | Books on CD                      |
| Iowa Water Management Co.      | \$49.50    | Monthly agreement                |
| McCoy True Value               | \$58.92    | spackling                        |
| MidAmerican Energy             | \$307.32   | Natural Gas                      |
| Phillips' Floors               | \$3,107.00 | Replacement of tiled floors      |
| Springer Pest Control          | \$91.30    | Pest management                  |
| TRM Disposal                   | \$118.00   | trash removal                    |
| Unique Management              | \$65.00    | Collection agency (Jan & Feb)    |
| Waste Management               | \$8.99     | Recycling tote                   |

Total: **\$6,365.67**

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Approved

Date

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Approved

Date

# Budget Summary



| Personnel    | February         | Year-to-Date      | Budget            | % Spent       |
|--------------|------------------|-------------------|-------------------|---------------|
| Salaries     | 37,956.63        | 311,508.00        | 460,283.00        | 67.68%        |
| Benefits     | 11,654.85        | 90,060.98         | 169,270.00        | 53.21%        |
| <b>TOTAL</b> | <b>49,611.48</b> | <b>401,568.98</b> | <b>629,553.00</b> | <b>63.79%</b> |

| Collection   | February        | Year-to-Date     | Budget            | % Spent       |
|--------------|-----------------|------------------|-------------------|---------------|
| Physical     | 4,499.46        | 37,525.90        | 93,975.00         | 39.93%        |
| Digital      | 0.00            | 11,624.93        | 23,850.00         | 48.74%        |
| Special      | -21.22          | 2,970.04         | 9,400.00          | 31.60%        |
| <b>TOTAL</b> | <b>4,478.24</b> | <b>52,120.87</b> | <b>127,225.00</b> | <b>40.97%</b> |

| Operations   | February        | Year-to-Date      | Budget            | % Spent       |
|--------------|-----------------|-------------------|-------------------|---------------|
| Repair/Maint | 1,096.53        | 16,764.74         | 31,702.00         | 52.88%        |
| Operations   | 4,745.35        | 86,158.54         | 140,729.00        | 61.22%        |
| <b>TOTAL</b> | <b>5,841.88</b> | <b>102,923.28</b> | <b>172,431.00</b> | <b>61.22%</b> |

| <b>TOTAL</b> | <b>February</b> | <b>Year-to-Date</b> | <b>Budget</b> | <b>% Spent</b> |
|--------------|-----------------|---------------------|---------------|----------------|
|              | 59,931.60       | 556,613.13          | 929,209.00    | 59.90%         |

| Capital Improvement FY24  | February    | Year-to-Date     | Budget            | % Spent       |
|---------------------------|-------------|------------------|-------------------|---------------|
| Dividing Wall Replacement | 0.00        | 0.00             | 25,000.00         | 0.00%         |
| Furniture Replacement     | 0.00        | 0.00             | 40,000.00         | 0.00%         |
| Handicap Accessible Door  | 0.00        | 6,452.27         | 6,000.00          | 107.54%       |
| Ceiling Tile Replacement  | 0.00        | 9,953.44         | 10,000.00         | 99.53%        |
| Meeting Room Refresh      | 0.00        | 14,815.00        | 10,000.00         | 148.15%       |
| Emergency Exit            | 0.00        | 0.00             | 12,000.00         | 0.00%         |
| <b>TOTAL</b>              | <b>0.00</b> | <b>31,220.71</b> | <b>103,000.00</b> | <b>30.31%</b> |

| Capital Improvement FY23    | February        | Year-to-Date     | Budget           | % Spent       |
|-----------------------------|-----------------|------------------|------------------|---------------|
| Tuckpointing                | 0.00            | 12,600.00        | 18,000.00        | 70.00%        |
| Bathroom Upgrades           | 1,782.01        | 6,006.94         | 20,000.00        | 30.03%        |
| Flooring: Entry & Mtg Rooms | 0.00            | 27,839.00        | 20,000.00        | 139.20%       |
| <b>TOTAL</b>                | <b>1,782.01</b> | <b>46,445.94</b> | <b>58,000.00</b> | <b>80.08%</b> |
| Project complete            |                 |                  |                  |               |
| Project moved to FY25       |                 |                  |                  |               |

| Account Number            | Account Title                     | YTD                | Budget             | Variance           | % Budget       |
|---------------------------|-----------------------------------|--------------------|--------------------|--------------------|----------------|
| <b>041 - LIBRARY FUND</b> |                                   |                    |                    |                    |                |
| 041-4100-40000            | Property Taxes(R)                 | -312,491.73        | -600,000.00        | -287,508.27        | 52.08%         |
| 041-4100-44700            | Library Service Reimbursements(R) | -49,458.00         | -85,000.00         | -35,542.00         | 58.18%         |
| 041-4100-47400            | Misc Sales (Copies/Scrap/etc)(R)  | -1,571.28          | -1,000.00          | 571.28             | 157.12%        |
| 041-4100-47641            | Library Fines(R)                  | -2,494.36          | -3,000.00          | -505.64            | 83.14%         |
| 041-4100-49400            | Transfer In--Property Taxes(R)    | -99,633.95         | -194,165.00        | -94,531.05         | 51.31%         |
| <b>Revenue</b>            |                                   | <b>-465,649.32</b> | <b>-883,165.00</b> | <b>-417,515.68</b> | <b>401.83%</b> |
| <b>041 - LIBRARY FUND</b> |                                   | <b>-465,649.32</b> | <b>-883,165.00</b> | <b>-417,515.68</b> | <b>401.83%</b> |
| <b>Total:</b>             |                                   | <b>-465,649.32</b> | <b>-883,165.00</b> | <b>-417,515.68</b> | <b>401.83%</b> |

| Account Number            | Account Title                    | YTD        | Budget     | Variance   | % Budget |
|---------------------------|----------------------------------|------------|------------|------------|----------|
| <b>041 - LIBRARY FUND</b> |                                  |            |            |            |          |
| 041-4100-60110            | Salary/Wages--Administration(E)  | 80,201.78  | 123,626.00 | 43,424.22  | 64.87%   |
| 041-4100-60130            | Salary/Wages--Clerical(E)        | 231,306.23 | 336,657.00 | 105,350.77 | 68.70%   |
| 041-4100-61100            | FICA(E)                          | 23,337.54  | 34,895.00  | 11,557.46  | 66.87%   |
| 041-4100-61300            | IPERS(E)                         | 29,319.26  | 43,060.00  | 13,740.74  | 68.08%   |
| 041-4100-61420            | Deferred Comp--457(E)            | 2,600.00   | 3,900.00   | 1,300.00   | 66.66%   |
| 041-4100-61430            | Employee Assistance Program(E)   | 275.04     | 255.00     | -20.04     | 107.85%  |
| 041-4100-61440            | Wellness Program(E)              | 198.18     | 570.00     | 371.82     | 34.76%   |
| 041-4100-61500            | Health Insurance(E)              | 26,706.72  | 67,434.00  | 40,727.28  | 39.60%   |
| 041-4100-61501            | Dental Insurance(E)              | 1,852.25   | 3,928.00   | 2,075.75   | 47.15%   |
| 041-4100-61502            | Vision Insurance(E)              | 231.68     | 395.00     | 163.32     | 58.65%   |
| 041-4100-61503            | HSA Expense(E)                   | 2,519.92   | 9,600.00   | 7,080.08   | 26.24%   |
| 041-4100-61550            | Life Insurance/ADD/LTD/STD(E)    | 2,588.36   | 4,833.00   | 2,244.64   | 53.55%   |
| 041-4100-61599            | Workers' Comp Insurance(E)       | 432.03     | 400.00     | -32.03     | 108.00%  |
| 041-4100-62100            | Membership Dues/Subscriptions(E) | 310.00     | 850.00     | 540.00     | 36.47%   |
| 041-4100-62300            | Education/Training(E)            | 2,410.35   | 3,600.00   | 1,189.65   | 66.95%   |
| 041-4100-62700            | Mileage(E)                       | .00        | 1,250.00   | 1,250.00   | 0.00%    |
| 041-4100-63100            | Repair/Maint--Bldg/Grounds(E)    | 16,764.74  | 31,702.00  | 14,937.26  | 52.88%   |
| 041-4100-63710            | Utilities(E)                     | 13,548.63  | 29,365.00  | 15,816.37  | 46.13%   |
| 041-4100-64020            | Advertising & Legal Notices(E)   | 2,851.09   | 3,000.00   | 148.91     | 95.03%   |
| 041-4100-64082            | Insurance--General Liability(E)  | 5,608.42   | 5,500.00   | -108.42    | 101.97%  |
| 041-4100-64083            | Insurance--Property(E)           | 6,245.00   | 6,500.00   | 255.00     | 96.07%   |
| 041-4100-64084            | Insurance--Boiler/Machinery(E)   | 563.00     | 700.00     | 137.00     | 80.42%   |
| 041-4100-64090            | Janitorial Services(E)           | 13,708.08  | 22,728.00  | 9,019.92   | 60.31%   |
| 041-4100-64140            | Printing(E)                      | .00        | 1,200.00   | 1,200.00   | 0.00%    |
| 041-4100-64990            | Misc Contractual(E)              | 764.06     | 1,440.00   | 675.94     | 53.05%   |
| 041-4100-65020            | Library Books & Periodicals(E)   | 37,525.90  | 93,975.00  | 56,449.10  | 39.93%   |
| 041-4100-65021            | Digital Materials(E)             | 11,624.93  | 23,850.00  | 12,225.07  | 48.74%   |
| 041-4100-65022            | Special Collections(E)           | 2,970.04   | 9,400.00   | 6,429.96   | 31.59%   |
| 041-4100-65060            | Office Supplies(E)               | 1,920.06   | 4,000.00   | 2,079.94   | 48.00%   |
| 041-4100-65070            | Materials/Supplies(E)            | 2,136.39   | 11,350.00  | 9,213.61   | 18.82%   |
| 041-4100-65079            | Materials/Supplies--Program(E)   | 6,401.85   | 12,500.00  | 6,098.15   | 51.21%   |
| 041-4100-65080            | Postage(E)                       | 655.26     | 840.00     | 184.74     | 78.00%   |
| 041-4100-65990            | Miscellaneous(E)                 | 190.56     | 870.00     | 679.44     | 21.90%   |
| 041-4100-67240            | Computer Hardware/Software(E)    | 28,845.79  | 35,036.00  | 6,190.21   | 82.33%   |
| 041-4100-69301            | Transfer Out-CIP(E)              | .00        | 103,000.00 | 103,000.00 | 0.00%    |

| Account Number            | Account Title | YTD               | Budget              | Variance          | % Budget |
|---------------------------|---------------|-------------------|---------------------|-------------------|----------|
| <b>Expenditure</b>        |               | <b>556,613.14</b> | <b>1,032,209.00</b> | <b>475,595.86</b> |          |
| <b>041 - LIBRARY FUND</b> |               | <b>556,613.14</b> | <b>1,032,209.00</b> | <b>475,595.86</b> |          |
| <b>Total:</b>             |               | <b>556,613.14</b> | <b>1,032,209.00</b> | <b>475,595.86</b> |          |

| Account Number                            | Account Title                     | YTD               | Budget            | Variance          | % Budget |
|-------------------------------------------|-----------------------------------|-------------------|-------------------|-------------------|----------|
| <b>141 - LIBRARY SPECIAL REVENUE FUND</b> |                                   |                   |                   |                   |          |
| 141-4100-65020                            | Library Books & Periodicals(E)    | 1,704.17          | 20,000.00         | 18,295.83         | 8.52%    |
| 141-4100-65023                            | Summer Reading Program Expense(E) | 3,840.35          | 15,000.00         | 11,159.65         | 25.60%   |
| 141-4100-65024                            | Friends of the Library Expense(E) | 2,750.56          | 20,000.00         | 17,249.44         | 13.75%   |
| 141-4100-65025                            | Enrich Iowa Expenses(E)           | 2,893.74          | 5,000.00          | 2,106.26          | 57.87%   |
| 141-4100-65070                            | Materials/Supplies(E)             | 1,999.36          | 10,000.00         | 8,000.64          | 19.99%   |
| 141-4100-69000                            | Transfer Out(E)                   | .00               | .00               | .00               | 100.00%  |
| <b>Expenditure</b>                        |                                   | <b>13,188.18</b>  | <b>70,000.00</b>  | <b>56,811.82</b>  |          |
| 141-4100-43000                            | Interest(R)                       | .00               | .00               | .00               | 100.00%  |
| 141-4100-44302                            | Enrich Iowa(R)                    | -8,674.70         | -5,000.00         | 3,674.70          | 173.49%  |
| 141-4100-45040                            | Program Fees-Summer Reading(R)    | .00               | -15,000.00        | -15,000.00        | 0.00%    |
| 141-4100-47050                            | Donations/Contributions(R)        | -8,119.56         | -30,000.00        | -21,880.44        | 27.06%   |
| 141-4100-47051                            | Friends of the Library Contrib(R) | -10,999.14        | -20,000.00        | -9,000.86         | 54.99%   |
| <b>Revenue</b>                            |                                   | <b>-27,793.40</b> | <b>-70,000.00</b> | <b>-42,206.60</b> |          |
| <b>141 - LIBRARY SPECIAL REVENUE FUND</b> |                                   | <b>-14,605.22</b> | <b>.00</b>        | <b>14,605.22</b>  |          |
| <b>Total:</b>                             |                                   | <b>-14,605.22</b> | <b>.00</b>        | <b>14,605.22</b>  |          |

## FY 24 Capital Improvement Plan Update

March 2024

### Project List:

#### Furniture in Adult Area

- Finalizing colors and specifications. Should have final quote for approval at the April meeting.

#### Meeting Room Upgrades

- Complete except for the installation of a new sink and cabinet.

#### Bathroom Upgrades

- The first bathroom is complete. The second bathroom will be done in April.

#### Dividing Wall Replacement | Meeting Room

- Schedules for the week of Aug. 12 – 16.

#### Staff Area Emergency Exit

- Not started. The City's new facilities manager will oversee this project.

#### Entry Flooring Replacement

- Complete

#### Automatic Door | East Entrance

- Completed.

#### Ceiling Tile Replacement

- Completed.

#### Tuckpointing

- Completed

**March 2024**

## **Director's Report**

### **DinoFest**

We had a great turnout for DinoFest last weekend with 371 people in attendance and about 20 volunteers from Simpson and Friends of the Library. I invited the mayor and city council to attend, and Council Members Josh Rabe, Steve Armstrong, and Steve Richardson stopped by.



### **Iowa Library Association Committees**

February was a little busy with committee work – I am on the planning committee for the Iowa Library Association's (ILA) Leadership Institute, a biennial event for emerging leaders that will be in Ames this summer. I'm also the co-chair of the local arrangements committee for the ILA conference in Des Moines this fall.

# Circulation



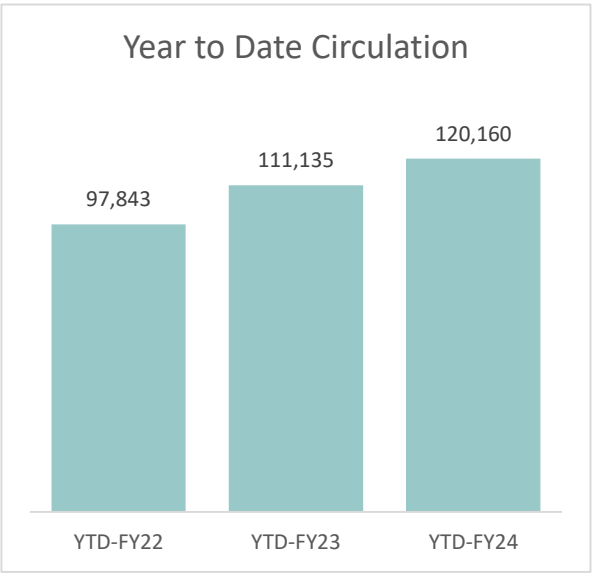
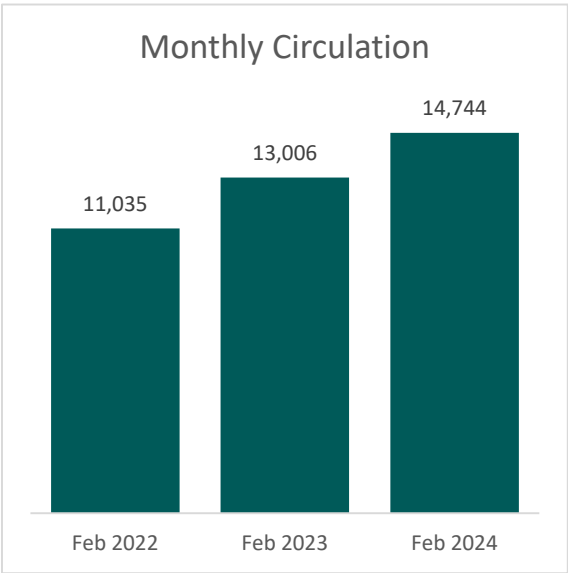
| Print        | Feb 2022     | Feb 2023     | Feb 2024     | YTD-FY22      | YTD-FY23      | YTD-FY24      |
|--------------|--------------|--------------|--------------|---------------|---------------|---------------|
| Adults       | 2,755        | 3,116        | 3,396        | 25,637        | 28,521        | 29,610        |
| Teens        | 369          | 360          | 419          | 4,157         | 4,194         | 3,822         |
| Children     | 3,858        | 4,333        | 4,544        | 33,307        | 35,233        | 37,792        |
| <b>Total</b> | <b>6,982</b> | <b>7,809</b> | <b>8,359</b> | <b>63,101</b> | <b>67,948</b> | <b>71,224</b> |

| Entertainment      | Feb 2022     | Feb 2023     | Feb 2024     | YTD-FY22      | YTD-FY23      | YTD-FY24      |
|--------------------|--------------|--------------|--------------|---------------|---------------|---------------|
| DVDs & Video Games | 811          | 1,284        | 1,625        | 8,861         | 11,431        | 12,099        |
| Magazines          | 145          | 154          | 109          | 1,370         | 1,433         | 1,004         |
| Audiobooks         | 130          | 135          | 113          | 1,215         | 1,413         | 1,126         |
| Games & Puzzles    | 321          | 383          | 580          | 2,375         | 3,399         | 4,458         |
| Library of Things  | 30           | 61           | 56           | 299           | 519           | 422           |
| <b>Total</b>       | <b>1,437</b> | <b>2,017</b> | <b>2,483</b> | <b>14,120</b> | <b>18,195</b> | <b>19,109</b> |

| Digital           | Feb 2022     | Feb 2023     | Feb 2024     | YTD-FY22      | YTD-FY23      | YTD-FY24      |
|-------------------|--------------|--------------|--------------|---------------|---------------|---------------|
| Ebooks            | 1,594        | 1,735        | 1,738        | 11,981        | 13,573        | 14,316        |
| Eaudio books      | 984          | 1,229        | 1,636        | 8,250         | 10,075        | 12,554        |
| Digital Magazines | 37           | 83           | 301          | 389           | 550           | 1,600         |
| Streaming Videos  | 1            | 133          | 227          | 2             | 794           | 1,357         |
| <b>Total</b>      | <b>2,616</b> | <b>3,180</b> | <b>3,902</b> | <b>20,622</b> | <b>24,992</b> | <b>29,827</b> |

| Total | Feb 2022 | Feb 2023 | Feb 2024 | YTD-FY22 | YTD-FY23 | YTD-FY24 |
|-------|----------|----------|----------|----------|----------|----------|
|       | 11,035   | 13,006   | 14,744   | 97,843   | 111,135  | 120,160  |

# Circulation

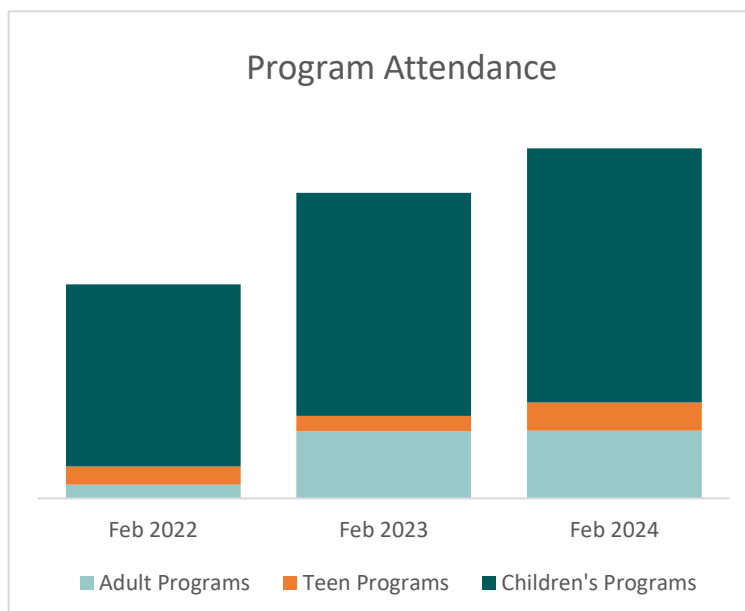


# Library Programs



| Attendance              | Feb 2022   | Feb 2023     | Feb 2024     | YTD-FY22     | YTD-FY23     | YTD-FY24     |
|-------------------------|------------|--------------|--------------|--------------|--------------|--------------|
| Adult Programs          | 49         | 242          | 244          | 240          | 753          | 1,225        |
| Teen Programs           | 66         | 55           | 102          | 445          | 539          | 690          |
| Children's Programs     | 657        | 805          | 916          | 5,537        | 6,833        | 6,995        |
| Library Meetings        | 20         | 21           | 17           | 159          | 174          | 167          |
| <b>Total Attendance</b> | <b>792</b> | <b>1,123</b> | <b>1,279</b> | <b>6,381</b> | <b>8,299</b> | <b>9,077</b> |

| Number of Programs  | Feb 2022  | Feb 2023  | Feb 2024  | YTD-FY22   | YTD-FY23   | YTD-FY24   |
|---------------------|-----------|-----------|-----------|------------|------------|------------|
| Adult Programs      | 7         | 11        | 17        | 47         | 57         | 83         |
| Teen Programs       | 6         | 6         | 6         | 46         | 42         | 37         |
| Children's Programs | 27        | 35        | 42        | 211        | 244        | 241        |
| <b>Total Number</b> | <b>40</b> | <b>52</b> | <b>65</b> | <b>304</b> | <b>343</b> | <b>361</b> |



# Library Services



| User Statistics                 | Feb 2022 | Feb 2023 | Feb 2024 | YTD-FY22 | YTD-FY23 | YTD-FY24 |
|---------------------------------|----------|----------|----------|----------|----------|----------|
| New Library Cards               | 64       | 85       | 67       | 532      | 723      | 616      |
| Door Count                      | 4,479    | 5,613    | 6,291    | 41,357   | 48,299   | 50,463   |
| In-House Browsing               | 341      | 330      | 581      | 3,612    | 4,508    | 3,722    |
| Number of Home Deliveries       | 7        | 11       | 10       | 41       | 58       | 71       |
| Number of Home Delivery Items   | 102      | 112      | 146      | 781      | 711      | 971      |
| Interlibrary Loans (IPL loaned) | 5        | 13       | 35       | 113      | 133      | 165      |

| Computer Usage        | Feb 2022 | Feb 2023 | Feb 2024 | YTD-FY22 | YTD-FY23 | YTD-FY24 |
|-----------------------|----------|----------|----------|----------|----------|----------|
| Public Computers      | 197      | 266      | 349      | 1,794    | 2,352    | 2,538    |
| WiFi Sessions         | 329      | 622      | 592      | 2,417    | 5,113    | 5,725    |
| WiFi Unique Users     | 177      | 251      | 242      | 1,124    | 1,990    | 2,211    |
| Mobile App Launches   | 990      | 1,471    | 1,532    | 7,467    | 12,688   | 13,951   |
| Mobile App Page Views | 1,143    | 1,641    | 2,160    | 8,785    | 14,102   | 17,455   |

| Public Meeting Room | Feb 2022 | Feb 2023 | Feb 2024 | YTD-FY22 | YTD-FY23 | YTD-FY24 |
|---------------------|----------|----------|----------|----------|----------|----------|
| Number of Meetings  | 8        | 13       | 16       | 74       | 85       | 109      |
| Meeting Attendance  | 38       | 77       | 136      | 278      | 540      | 722      |

