



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

February 26, 2024

5:30 PM

IMU Boardroom

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda**
 - A. Approval of Claims
 - B. Approval of Minutes of the prior meetings
- 5. Electric Utility Informational Items**
- 6. Water Utility Action Items**
 - A. Resolution 2024-008 Setting Public Hearing for SE Streetscape Water Main Extension
 - B. Resolution 2024-009 Approving 2nd Amendment to Tower Lease with US Cellular
- 7. Water Utility Informational Items**
- 8. Communications Utility Informational Items**
- 9. Combined Electric, Water and Communications Action Items**
 - A. Fiscal Year 2025 Budget
 1. Public Hearing for Fiscal Year 2025 Budget
 2. Resolution 2024-010 Approving Fiscal Year 2025 Budget
- 10. Combined Electric, Water and Communications Informational Items**
- 11. Other Business**
- 12. Adjourn**

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: February 26, 2024
Subject: Approval of Claims

Recommendation:

Attachments: 1. 022724 AP Check Preview

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Wednesday, February 21, 2024
1:12:07 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999										
American Test Center - VEND-1365										
	3/7/2024	Bucket Truck & Digger Truck	Net 30	4,023.20	0.00	15.00	4,023.20	4,023.20	2240296	BL-12893
							4,023.20	4,023.20		
Avesis Third Party Administrators Inc - VEND-1108										
	3/2/2024	0224 Vision	Net 30	436.18	0.00	15.00	436.18	436.18	3058296	BL-12894
							436.18	436.18		
BARTON SOLVENTS INC. - VEND-5290										
	2/3/2024	Turbine 7 Antifreeze	Open Terms	4,004.26	0.00	0.00	4,004.26	4,004.26	604584	BL-12895
							4,004.26	4,004.26		
Calix Inc - VEND-1028										
	3/1/2024	ONT - 803G	Net 30	3,232.08	0.00	15.00	3,232.08	3,232.08	349368	BL-12896
							3,232.08	3,232.08		
Casual Rags - VEND-1006										
	3/17/2024	Uniform Shirts	Net 30	376.64	0.00	15.00	376.64	376.64	240038	BL-12930
							376.64	376.64		
Cedar Falls Utilities - VEND-1045										
	3/6/2024	Jan24 Transport & Transit	Net 30	9,000.00	0.00	15.00	9,000.00	9,000.00	2.5.24	BL-12897
							9,000.00	9,000.00		
Cintas Corporation - VEND-1007										
	3/21/2024	First Aid Supplies - Fiber	Net 30	59.45	0.00	15.00	59.45	59.45	5198524808	BL-12931
							59.45	59.45		
City Of Pella - VEND-1311										
	2/29/2024	Kramer & NewComTech	Net 30	94,934.80	0.00	15.00	94,934.80	94,934.80	7830	BL-12899
							94,934.80	94,934.80		
DeMaranville Installations Inc - VEND-1404										
	3/9/2024	Fire Sprinkler Repairs	Net 30	655.38	0.00	15.00	655.38	655.38	024-129A	BL-12932
							655.38	655.38		
DES PLANQUES, CHRIS - VEND-101766										
	2/2/2024	Mileage Reimbursement	Open Terms	187.60	0.00	0.00	187.60	187.60	2.1.24	BL-12898

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							187.60	187.60		
Diamond Price - VEND-1141 - BL-12885										
2/12/2024	Credit Refund		Net 30	407.11	0.00	0.00	407.11	407.11	00002678-2	BL-12885
							407.11	407.11		
DICKINSON LAW - VEND-101709										
2/9/2024	0124 Legal Services		Open Terms	7,236.00	0.00	0.00	7,236.00	7,236.00	1150513	BL-12900
							7,236.00	7,236.00		
Dust Pros Janitorial - VEND-1011										
3/16/2024	0224 Cleaning - Fiber		Net 30	1,230.50	0.00	15.00	1,230.50	1,230.50	2964	BL-12901
3/16/2024	Cleaning Supplies - Util Svcs		Net 30	23.54	0.00	15.00	23.54	23.54	2967	BL-12902
3/16/2024	0224 Cleaning - Util Svcs		Net 30	749.00	0.00	15.00	749.00	749.00	2966	BL-12903
3/16/2024	Cleaning Supplies - Fiber		Net 30	45.48	0.00	15.00	45.48	45.48	2965	BL-12904
3/16/2024	0224 Cleaning - EL		Net 30	856.00	0.00	15.00	856.00	856.00	2962	BL-12905
3/16/2024	Cleaning Supplies - EL		Net 30	158.09	0.00	15.00	158.09	158.09	2963	BL-12906
							3,062.61	3,062.61		
Gradient9 - VEND-1392										
3/22/2024	0224 Monthly Newsletter/Website		Net 30	2,310.00	0.00	15.00	2,310.00	2,310.00	INV-4853	BL-12933
							2,310.00	2,310.00		
Hy Vee Food Store - VEND-1099										
12/10/2023	2023 Health Screenings		Net 30	375.91	0.00	15.00	375.91	375.91	250454	BL-12909
2/9/2024	2023 Health Screenings		Net 30	72.72	0.00	15.00	72.72	72.72	250454	BL-12911
1/9/2025	2023 Health Screenings		Net 30	1,065.85	0.00	15.00	1,065.85	1,065.85	250454	BL-12910
							1,514.48	1,514.48		
Independent Advocate - VEND-1136										
3/16/2024	Notice Public Hearing Budget Estimate FY2025		Net 30	92.94	0.00	15.00	92.94	92.94	4586	BL-12934
							92.94	92.94		
Infomax Office Systems Inc - VEND-1013										
3/13/2024	0224 Copier Contract		Net 30	759.20	0.00	15.00	759.20	759.20	35918595	BL-12935
							759.20	759.20		
Internal Revenue Service - VEND-1307										
3/17/2024	941 Income Tax Payable - 021624 Payroll		Net 30	26,287.46	0.00	15.00	26,287.46	26,287.46	021624 Payroll	BL-12936
							26,287.46	26,287.46		

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Iowa Association Of Municipal Utilities - VEND-1014										
	3/1/2024	Apprenticeship Fees - Dahl	Net 30	1,200.00	0.00	15.00	<u>1,200.00</u>	<u>1,200.00</u>	29346	BL-12912
							1,200.00	1,200.00		
Iowa Department Of Human Services - VEND-1310										
	3/17/2024	Garnishment Payable - 021624 Payroll	Net 30	723.23	0.00	15.00	<u>723.23</u>	<u>723.23</u>	021624 Payroll	BL-12937
							723.23	723.23		
Iowa Department Of Revenue - VEND-1117										
	3/17/2024	IA Income Tax Payable - 021624 Payroll	Net 30	4,104.61	0.00	15.00	<u>4,104.61</u>	<u>4,104.61</u>	021624 Payroll	BL-12939
							4,104.61	4,104.61		
Iowa One Call - VEND-1015										
	2/22/2024	1223 Locates - WA	Net 30	101.70	0.00	15.00	101.70	101.70	259005	BL-12938
	3/10/2024	0124 Locates - WA	Net 30	65.70	0.00	15.00	65.70	65.70	259669	BL-12913
	3/10/2024	0124 Locates - Fiber	Net 30	71.10	0.00	15.00	71.10	71.10	259668	BL-12914
	3/10/2024	0124 Locates - EL	Net 30	63.90	0.00	15.00	<u>63.90</u>	<u>63.90</u>	259224	BL-12915
							302.40	302.40		
IPERS - VEND-1309										
	3/22/2024	IPERS Payable 0224	Net 30	35,769.53	0.00	15.00	<u>35,769.53</u>	<u>35,769.53</u>	0224 IPERS	BL-12940
							35,769.53	35,769.53		
James Forsyth - VEND-1141 - BL-12884										
	2/7/2024	Credit Refund	Net 30	42.11	0.00	0.00	<u>42.11</u>	<u>42.11</u>	00034933-9	BL-12884
							42.11	42.11		
Linda Schnurbusch - VEND-1141 - BL-12883										
	2/7/2024	Credit Refund	Net 30	32.75	0.00	0.00	<u>32.75</u>	<u>32.75</u>	00031575-9	BL-12883
							32.75	32.75		
LINDE INC - VEND-6415										
	12/30/2023	Carbon Dioxide - Dec Ship	Open Terms	3,429.37	0.00	0.00	3,429.37	3,429.37	40242042	BL-12941
	2/17/2024	Carbon Dioxide	Open Terms	3,634.07	0.00	0.00	<u>3,634.07</u>	<u>3,634.07</u>	41135273	BL-12942
							7,063.44	7,063.44		
MCMaster-CARR SUPPLY CO - VEND-34108										
	2/13/2024	W IA Substation Repairs	Open Terms	72.54	0.00	0.00	<u>72.54</u>	<u>72.54</u>	21912587	BL-12943
							72.54	72.54		

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Mid American Energy Co - VEND-1018										
	3/14/2024	Electric - 11634 R63 Hwy Substation	Net 30	10.00	0.00	15.00	<u>10.00</u>	<u>10.00</u>	549656752	BL-12944
							10.00	10.00		
Midwest Alarm Services - VEND-1116										
	3/9/2024	Fire Alarm Monitoring - 111 S Buxton Ave	Net 30	519.51	0.00	15.00	<u>519.51</u>	<u>519.51</u>	443030	BL-12945
							519.51	519.51		
Mission Square - VEND-1303										
	3/17/2024	457 Payable - 021624 Payroll	Net 30	6,001.43	0.00	15.00	<u>6,001.43</u>	<u>6,001.43</u>	021624 Payroll	BL-12946
							6,001.43	6,001.43		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
	3/1/2024	Purchased Power - Jan24	Net 30	755,114.55	0.00	15.00	<u>755,114.55</u>	<u>755,114.55</u>	305171	BL-12916
							755,114.55	755,114.55		
Mutual Of Omaha - VEND-1107										
	3/2/2024	0224 Premiums Grp ID G000BD3F	Net 30	5,450.29	0.00	15.00	<u>5,450.29</u>	<u>5,450.29</u>	1636430465	BL-12917
							5,450.29	5,450.29		
National Cable Television Cooperative, Inc. - VEND-1095										
	3/11/2024	0124 Cable Programming	Net 30	60,260.86	0.00	15.00	<u>60,260.86</u>	<u>60,260.86</u>	24010606-01	BL-12918
							60,260.86	60,260.86		
Power & Tel - VEND-1037										
	3/6/2024	REMOTE - NOVA IR	Net 30	1,598.51	0.00	15.00	<u>1,598.51</u>	<u>1,598.51</u>	7850443-00	BL-12919
							1,598.51	1,598.51		
Register Of Copyrights - VEND-1156										
	3/10/2024	Royalty License Fees 2023/2	Net 30	1,037.85	0.00	15.00	<u>1,037.85</u>	<u>1,037.85</u>	2023/2	BL-12920
							1,037.85	1,037.85		
STATE HYGIENIC LABORATORY - VEND-23245										
	2/1/2024	Testing	Open Terms	217.50	0.00	0.00	<u>217.50</u>	<u>217.50</u>	272548	BL-12921
							217.50	217.50		
Sterling Infosystems, Inc - VEND-1405										
	3/1/2024	Pre Employment Check - Edgington	Net 30	34.50	0.00	15.00	<u>34.50</u>	<u>34.50</u>	9713082	BL-12922
							34.50	34.50		

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Teklink - VEND-1262										
	3/20/2024	Bore & Drop	Net 30	9,818.00	0.00	15.00	9,818.00	9,818.00	WE 2/18/24	BL-12947
							9,818.00	9,818.00		
Terry-Durin Co - VEND-1038										
	3/6/2024	LED Lights	Net 30	4,329.22	0.00	15.00	4,329.22	4,329.22	153309-00	BL-12924
	3/8/2024	1 1/2" INNER DUCT	Net 30	6,034.80	0.00	15.00	6,034.80	6,034.80	153547-00	BL-12923
							10,364.02	10,364.02		
Tifco Industries - VEND-1296										
	2/23/2024	Hardware Supplies	Net 30	54.79	0.00	15.00	54.79	54.79	71944376	BL-12925
	3/8/2024	Shop Hardware	Net 30	54.51	0.00	15.00	54.51	54.51	71949144	BL-12948
							109.30	109.30		
TIM HILDRETH COMPANY - VEND-21751										
	2/6/2024	Boiler Repair	Open Terms	2,538.33	0.00	0.00	2,538.33	2,538.33	30832	BL-12926
							2,538.33	2,538.33		
Truck Center Companies - Des Moines - VEND-1410										
	3/1/2024	Unit 30 Repairs	Net 30	2,323.03	0.00	15.00	2,323.03	2,323.03	RA301058090:01	BL-12954
	3/1/2024	Unit 30 & 31 Parts	Net 30	1,114.13	0.00	15.00	1,114.13	1,114.13	XA301371222	BL-12955
							3,437.16	3,437.16		
Vanderpool Plumbing & Heating - VEND-1066										
	2/24/2024	Heater Igniters	Net 30	465.45	0.00	15.00	465.45	465.45	6779	BL-12927
							465.45	465.45		
VERMEER SALES & SERVICE - VEND-57608										
	2/3/2024	Maint Filters for Vacs and Excavators	Open Terms	1,247.18	0.00	0.00	1,247.18	1,247.18	PO439805	BL-12928
							1,247.18	1,247.18		
Warren County Engineer - VEND-1102										
	3/6/2024	0124 Fuel Distribution	Net 30	2,964.28	0.00	15.00	2,964.28	2,964.28	0124 Fuel Distribution	BL-12929
							2,964.28	2,964.28		
Waste Management - VEND-1086										
	3/6/2024	4 YD Dumpster Service - Recycle	Net 30	76.32	0.00	15.00	76.32	76.32	7069863-0516-9	BL-12949
	3/6/2024	2 YD Dumpster - WA	Net 30	154.52	0.00	15.00	154.52	154.52	7069860-0516-5	BL-12950

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Vendor		Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number					
Due Date															
							230.84	230.84							
WESCO - VEND-60220															
2/6/2024	Photo Controls	Open Terms	616.32	0.00	0.00	616.32	616.32	934917		BL-12952					
2/6/2024	12/2 UF Wire	Open Terms	2,247.00	0.00	0.00	2,247.00	2,247.00	934661		BL-12953					
2/16/2024	350 URD Triplex and Quad	Open Terms	12,589.62	0.00	0.00	12,589.62	12,589.62	947988		BL-12951					
							15,452.94	15,452.94							
Check Count: 47				Totals:			\$1,084,762.50	\$1,084,762.50							

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Monica Thompson, Board Secretary
Date: February 26, 2024
Subject: Approval of Minutes of the prior meetings

Recommendation: Approve Minutes from February 12, 2024

Attachments: 1. Minutes 2-12-2024

**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

February 12, 2024 5:30 PM IMU Boardroom
Minutes

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on February 12, 2024, in the IMU Boardroom. Chairperson Deb White called the meeting to order and on roll call the following members were present: Dom Selgrade, Deb White, Lori Smith, Adam Voigts, Mike Rozga.

There were no public comments offered.

Smith moved to approve the Consent Agenda and Rozga seconded it. On roll call, the vote was AYES: Selgrade, White, Smith, Voigts, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

Approval of Claims

Approval of Minutes of the prior meetings

December 2023 Financial Report

Electric Utility Action Items

Smith motioned and Rozga seconded for Chairperson White to open the Public Hearing and Letting For Downtown Underground Conversion Project, South Alley Premise Wiring Modification. There was no public comment. Selgrade motioned and Rozga seconded closing the public hearing.

Rozga moved to approve and Smith seconded Resolution 2024-004 Adopting plans, specifications, form of contract and estimated total cost for South Alley Premise Wiring Modification Project. On roll call, the vote was AYES: Selgrade, Smith, White, Voigts, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Voigts moved to approve and Selgrade seconded Resolution 2024-005 Awarding Construction Contracts and Bonds for South Alley Premise Wiring Modification Project. In discussion, Electric Superintendent Mike Metcalf shared that 4 bids were received and recommended that they award the contract to Miller Electric for \$92,220.00, which was the lowest bid. On roll call, the vote was AYES: Selgrade, Smith, White, Voigts, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Smith moved to approve and Selgrade seconded Resolution 2024-006 Accepting HPI T&M Proposal 24-43032 for the critical minor inspection of 27 MW Alstom Generator. In discussion, GM DesPlanques explained that the costs of repair could increase beyond the current proposals, and requested the board authorize payments not to exceed \$350,000.00. The insurance company has been contacted should this project exceed the \$350,000 deductible. On roll call, the vote was AYES: Selgrade, Smith, White, Voigts, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items

Metcalf gave updates on the Turbine 8 Control Project, West Iowa Substation repairs, and noted that crews have resumed underground projects with the favorable weather which will give them a head start on Spring projects. One of the apprentice lineman positions has been filled internally with applications currently being reviewed for the other open apprenticeship position. The open Generation and Metering Tech II position was filled internally and the Generation and Metering Tech I position has been posted and currently accepting applications.

Water Utility Informational Items

Water Superintendent Justin Brand shared that the water department has taken advantage of the warm weather to get some outside work done including exterior tank cleaning and running drain line to the lime lagoon. Scheduled Plant upgrades are on hold due to a contractor delay, and crews continue work on main break restorations.

Communications Utility Action Items

Rozga moved to approve, and Smith seconded Resolution 2024-007 to approve change order no. 1 and accept the Pella Fiber Transport Network West to IMU project. In discussion Telecommunications Superintendent Kurt Ripperger explained that the change order was primarily due to the need to re-route the line near Beech. The cost was split with Pella, making IMU's portion \$52,599.90. On roll call, the vote was AYES: Selgrade, White, Voigts, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Communications Utility Informational Items

Ripperger shared that fiber contractors and staff were also able to continue outside work, which has also increased the calls for service locates. Rozga congratulated the department for serving over 4,000 fiber customers.

Combined Electric, Water and Communications Action Items

In the discussion and Direction on additional investment in Brookings Transmission Project, DesPlanques explained the opportunity for additional investment, and the board requested more information at our next meeting.

Combined Electric, Water and Communications Informational Items

In the Fiscal year 2025 Budget Discussion DesPlanques reviewed the current budget plans, and discussed the future need for an electric rate increase in 2026, and suggested the increase could be split over the 2025 and 2026 budget years. The board stated a preference to not increase the rate this year. Budget plans and discussion will continue, with more updates at future meetings. Utility Services Supervisor Elisha Brown presented the CSR call logs, which show no significant changes. DesPlanques discussed the MEAN Modified Service Schedule updates, and the board requested more IMU specific details at the next meetings.

Voigts motioned to Adjourn at 6:43, and Smith seconded. Question was called for and on voice vote, AYES: Selgrade, Smith, White, Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

NOTICE OF PUBLIC HEARING

NOTICE OF PUBLIC HEARING ON PLANS AND SPECIFICATIONS, PROPOSED FORM OF CONTRACT AND ESTIMATE OF COST FOR CONSTRUCTION OF THE SOUTHEAST STREETSCAPE WATER MAIN EXTENSION FOR THE INDIANOLA MUNICIPAL UTILITIES, INDIANOLA, IOWA.

At 5:30 P.M. on the 25th day of March, 2024, the Board of Trustees of said Utilities will, in said Board Room, hold a hearing and said Board proposes to adopt plans, specifications, form of contract and estimate of cost and, at the time, date and place specified above, or at such time, date and place as then may be fixed, to act upon proposals and enter into a contract for the construction of the following improvements:

SOUTHEAST STREETSCAPE WATER MAIN EXTENSION

Construct Southeast Streetscape Water Main Extension including all labor, materials and equipment necessary for approximately 400 linear feet of 8-inch directionally bored water main, water services, hydrants, valves, surface restoration and miscellaneous associated work, including cleanup.

The project is located on E. 1st Avenue and S. Howard Street, between E. Salem Avenue and E. 1st Avenue.

At said hearing, the Board of Trustees will consider the plans, specifications, proposed form of contract, and estimated total cost for the project, the same now being on file in the office of the Clerk, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said Board will also receive and consider any objections to said plans, specifications, estimate of cost and form of contract made by any interested party.

This notice is given by order of the Board of Trustees of Indianola Municipal Utilities, Indianola, Iowa.

BOARD OF TRUSTEES
INDIANOLA MUNICIPAL UTILITIES
INDIANOLA, IOWA

Deb White, Chairperson

Attest:

Monica Thompson, Board of Trustees Secretary

NPH-1

285108

NOTICE TO BIDDERS

NOTICE OF TAKING BIDS FOR THE CONSTRUCTION OF THE SOUTHEAST STREETSCAPE WATER MAIN EXTENSION FOR THE INDIANOLA MUNICIPAL UTILITIES, INDIANOLA, IOWA.

Sealed proposals be filed with the Clerk of the Indianola Municipal Utilities in the Board Room of the Indianola Municipal Building, 210 W. 2nd Avenue, Indianola, Iowa before 2:00 P.M. local time on the 21st day of March, 2024 for the construction of the Southeast Streetscape Water Main Extension, and work incidental thereto, as described in the plans and specifications therefor, now on file in the office of the Clerk. Proposals will be opened and the amount of the bids announced in said Board Room by the Clerk at the time and date specified above.

Proposals will be acted upon by the Board of Trustees of Indianola Municipal Utilities at 5:30 P.M. on the 25th day of March, 2024, or at such later time and place as then may be fixed.

The work to be done is as follows:

SOUTHEAST STREETSCAPE WATER MAIN EXTENSION

Construct Southeast Streetscape Water Main Extension including all labor, materials and equipment necessary for approximately 400 linear feet of 8-inch directionally bored water main, water services, hydrants, valves, surface restoration and miscellaneous associated work, including cleanup.

All work and materials are to be in accordance with the proposed plans, specifications, form of contract and estimate of cost now on file in the office of the Clerk of said Utilities and by this reference made a part thereof as though fully set out and incorporated herein.

All proposals and bids in connection therewith shall be submitted to the Clerk of said Utilities on or before the time herein set for said receipt of bids. All proposals shall be made on official bidding blanks furnished by the Board, and any alterations in the official form of proposal will entitle the Board, at its option, to reject the proposal involved from consideration. Each proposal shall be sealed and plainly identified.

Each proposal shall be made out on a blank form furnished by the utility and must be accompanied by bid security, as follows: a certified or cashier's check, drawn on a solvent Iowa bank or a bank chartered under the laws of the United States or a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States, in an amount equal to five percent (5%) of the bid, or a bid bond executed by a corporation authorized to contract as a surety in the State of Iowa in a penal sum of five percent (5%) of the bid.

NB-1

285108

Notice to Bidders

The bid security should be made payable to the INDIANOLA MUNICIPAL UTILITIES. The bid security must not contain any conditions either in the body or as an endorsement thereon. The bid security shall be forfeited to the Board as liquidated damages in the event the successful bidder fails or refuses to enter into a contract within 10 days after the award of contract and post bond satisfactory to the Board insuring the faithful fulfillment of the contract and the maintenance of said work, if required, pursuant to the provisions of this notice and the other contract documents. Bidders will use the bid bond form included in the specifications.

In accordance with Iowa statutes, a resident bidder shall be allowed a preference as against a nonresident bidder from a state or foreign country if that state or foreign country gives or requires any preference to bidders from that state or foreign country, including but not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident.

Failure to submit a fully completed Bidder Status Form with the bid may result in the bid being deemed nonresponsive and rejected.

The Board of Trustees reserves the right to reject any or all bids, to waive informalities or technicalities in any bid and to accept the bid which it deems to be to the best interest of the Utility.

The Board reserves the right to defer acceptance of any proposal for a period not to exceed thirty (30) calendar days from the deadline for submission of proposals.

The successful bidder will be required to furnish a bond in an amount equal to one hundred percent (100%) of the contract price, said bond to be issued by responsible surety approved by the Board and shall guarantee the faithful performance of the contract and the terms and conditions therein contained, and shall guarantee the prompt payment for all materials and labor and protect and save harmless the Board from claims and damages of any kind caused by the operations of the Contractor, and shall guarantee the work against faulty workmanship and materials for a period of four (4) years after its completion and acceptance by the Board of Trustees.

The work will commence within ten (10) calendar days after the date set forth in written Notice to Proceed and shall be completed by October 30, 2024.

NB-2

285108

Liquidated damages in the amount of Five Hundred Dollars (\$500.00) per consecutive calendar day will be assessed for each day that the project is not completed after October 30, 2024.

A sales tax exemption certificate will be available for all material purchased for incorporation in the project.

Payment for said improvements will be made in cash from sale of general obligation bonds or notes, water revenue bonds or notes, or from such funds as are legally available for said purposes. Any combination of the above methods of payment may be used at the discretion of the Board of Trustees.

Payment to the Contractor will be on the basis of monthly estimates equivalent to ninety-five percent (95%) of the contract value of the work completed and payments made to material suppliers for materials ordered specifically for the project and delivered to the site during the preceding calendar month. Estimates will be prepared each month by the Contractor, subject to the approval of the Engineer, who will certify to the Board for payment each approved estimate on or before the tenth (10th) day of the following month. Such monthly payments shall in no way be construed as an act of acceptance for any part of the work partially or totally completed. Upon completion of the work and its acceptance by the Board, the Contractor will be paid an amount which, together with previous payments, will equal ninety-five percent (95%) of the contract price of the contract. Final payment of the remaining five percent (5%) will be made not less than thirty-one (31) days after completion and acceptance by resolution of the Board of Trustees of the completed contract, subject to the conditions and in accordance with the provisions of Chapter 573 of the Code of Iowa. No such partial or final payments will be due until the Contractor has certified to the Clerk that the materials, labor and services involved in each estimate have been paid for in accordance with the requirements stated in the specifications.

Plans and specifications governing the construction of the proposed improvements, and also the prior proceedings of the Board of Trustees referring to and defining said proposed improvements are hereby made a part of this notice and the proposed contract by reference and the proposed contract shall be executed in compliance therewith.

Copies of said plans and specifications and form of contract are now on file in the office of the Clerk. Copies may be obtained from VEENSTRA & KIMM, INC., 3000 Westown Parkway, West Des Moines, Iowa 50266, at no charge.

Notice to Bidders

This notice is given by order of the Board of Trustees of the Indianola Municipal Utilities,
Indianola, Iowa.

BOARD OF TRUSTEES
INDIANOLA MUNICIPAL UTILITIES
INDIANOLA, IOWA

Deb White, Chairperson

Attest:

Monica Thompson, Board of Trustees Secretary

NB-4

285108



VEENSTRA & KIMM INC.

3000 Westown Parkway
West Des Moines, Iowa 50266

515.225.8000 // 800.241.8000
www.v-k.net

February 20, 2024

Justin Brand
Water Superintendent
Indianola Municipal Utilities
210 West 2nd Avenue
Indianola, Iowa 50125

INDIANOLA MUNICIPAL UTILITIES
SE STREETSCAPE MAIN EXTENSION
PROJECT SCHEDULE

The following is the proposed project schedule for the SE Streetscape Water Main Extension Project:

Board Action to Order Construction of Project and to set date of Public Hearing and Letting	February 26, 2024
Post Notice to Bidders	February 28, 2024
Publish Notice of Public Hearing	March 7, 2024
Receive and Open Bids	March 21, 2024
Public Hearing and Award of Contract	March 25, 2024
All Work Completed	October 30, 2024

If you have any questions or comments, please contact us at 515-225-8000.

VEENSTRA & KIMM, INC.

A handwritten signature in blue ink that reads 'Vincent Driscoll'.

Vincent J. Driscoll

VJD

285108

cc: Chris DesPlanques, IMU (e-mail)
Monica Thompson, IMU (e-mail)

RESOLUTION SETTING PUBLIC HEARING AND LETTING FOR SE STREETSCAPEWATER MAIN EXTENSION

Whereas, the Water Department has requested; and

Whereas, the Board of Trustees deems it advisable and necessary to work on the SE Streetscape Water Main Extension Project("Project"); and

Whereas, the Board of Trustees has caused to be prepared plans, specifications and form of contract together with an estimate of costs; and

Whereas the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids.

NOW, THEREFORE BE IT RESOLVED BY THE INDIANOLA MUNICIPAL UTILITIES BOARD OF TRUSTEES

Section 1: That this Board will meet on March 25, 2024 at 5:30 p.m. in the IMU Customer Service Center, Indianola, Iowa, at which time they will hold a public hearing on the plans and specifications for the aforementioned project. At the hearing, any interested person may appear and file objections to the proposed plans, specifications, form of contract, or estimated cost of the project.

Section 2: That this Board will meet on March 25, 2024 at 5:30 p.m., in IMU Customer Service Center, Indianola, Iowa, and subsequent to the public hearing on said documents, it will consider all bids filed pursuant to the plans, specifications, form of contract, and cost for the aforementioned project.

Section 3: That the amount of the bid security to accompany each bid shall be in an amount which shall conform to the provisions of the notice to bidders as part of said specifications.

Section 4: Sealed proposals will be received at Indianola Municipal Utilities Customer Service Building, at 210 West 2nd Avenue, Indianola, Iowa until 2:00 p.m. on March 21, 2024. The bids will be acted upon by the Board of Trustees at its regular meeting to be held in the IMU Customer Service Center, Indianola, Iowa at 5:30 p.m. on March 25, 2024, 2024, or at such later time and place as may then be fixed.

Section 5: That the Notice to Bidders shall be posted in a relevant contractor plan room service with statewide circulation, in a relevant construction lead generating service with statewide circulation, and on the City of Indianola's website, which shall be in accordance with the State Code of Iowa. Posting shall be not less than thirteen clear days nor more than forty-five days prior to March 21, 2024, which is hereby fixed as the date for receiving bids.

Section 6: That the Board Secretary be and is hereby directed to publish notice of hearing once in the "Indianola Record Herald and Tribune", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 5:30 p.m. on March 25, 2024

Passed and approved this 26th day of February, 2024

Deb White, Chairperson

Monica Thompson, Board Secretary

Indianola Municipal Utilities
RESOLUTION NO 2024-009

**RESOLUTION APPROVING AMENDMENT 2 FOR TOWER LEASE AGREEMENT BETWEEN USCOC OF
GREATER IOWA AND INDIANOLA MUNICIPAL UTILITIES**

WHEREAS, Indianola Municipal Utilities (“Landlord”) and USCOC of Greater Iowa (“Tenant”) entered into a Tower Lease with Option dated April 30, 2009; and
WHEREAS, the lease allows the Tenant to locate a telecommunications base station located at 710 W Detroit Avenue; and
WHEREAS, the Landlord and Tenant wish to amend the lease as outlined in the attached First Amendment.
BE IT RESOLVED by the Indianola Municipal Utilities, that
1. The attached Second Amendment to Tower Lease with Option between the USCOC of Greater Iowa, LLC and Indianola Municipal Utilities is hereby approved, and
2. The General Manager is authorized to sign the attached amendment on behalf of IMU.
APPROVED this 26th day of February 2024.

Deb White, Chairperson

Monica Thompson, Board Secretary

SECOND AMENDMENT TO TOWER LEASE WITH OPTION

THIS SECOND AMENDMENT TO TOWER LEASE WITH OPTION ("Second Amendment"), made this _____ day of _____, 2024, modifies that certain Tower Lease with Option dated April 30, 2009, as amended by the First Amendment to Tower Lease with Option dated August 10, 2020 (collectively, the "Lease"), by and between the City of Indianola by the Indianola Municipal Utilities Board of Trustees, a municipal corporation, having an address at 710 West Detroit Avenue, Indianola, Iowa 50125 ("Landlord") and USCOC of Greater Iowa, LLC, a Delaware limited liability company, Attention: Real Estate Lease Administration, 8410 West Bryn Mawr Avenue, Chicago, Illinois 60631, ("Tenant").

WHEREAS, Landlord and Tenant entered into this Lease to allow Tenant to locate a telecommunications facility located at 710 West Detroit Ave, Indianola, Iowa 50125 (the "Premises");

WHEREAS, the parties hereby acknowledge that Tenant exercised its option under the Lease on June 1, 2014 (the, "Commencement Date") of the Initial Term of the Lease. The parties hereby further acknowledge that the Initial Term of the Lease expired on May 31, 2019 and that Tenant has exercised two (2) of its five (5) Renewal Terms of (5) years each, and the current Renewal Term commenced on June 1, 2019 and expires on May 31, 2024

WHEREAS, the Parties desire to amend the Lease to document Tenant's intended changes to Antenna Facilities (as that term is defined in the Lease) at said Premises.

NOW THEREFORE, in consideration of the terms of the Lease and this Second Amendment and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Landlord and Tenant agree as follows:

- I. Lease Exhibit A-1 is hereby deleted in its entirety and replaced with the Second Amendment Exhibit A-2, which is attached and made a part hereof, which relates to an upgrade and replacement of the existing Antenna Facilities located within the Premises. As provided for in the Lease, Landlord shall have the authority to review and approve the detailed plans and specifications, including installation plans and schedules, for the Antenna Facilities and all related construction or installation, and such approval shall not be unreasonably withheld, conditioned or delayed. The parties hereby further acknowledge and agree that the removal of the existing Antenna Facilities and installation, operation and maintenance of the replacement upgraded Antenna Facilities shall be subject to the terms and conditions of the Lease, including but not limited to Tenant's obligations and responsibilities related to maintenance, use, and restoration of the Property (or any of Landlord's property) contained therein.
- II. Tenant also agrees to pay Landlord a one-time fee payment of One Thousand Two Hundred Dollars (\$1,200.00) to be paid within thirty (30) days after full execution of this Amendment.

III. Except as specifically modified herein, the Lease shall remain in full force and effect as originally executed. The Lease and this Second Amendment shall be binding on the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, Landlord and Tenant have executed this Second Amendment as of the last signature below.

LANDLORD:

The City of Indianola by the Indianola
Municipal Utilities Board of Trustees

By: _____

Printed: _____

Title: _____

Date: _____

TENANT:

USCOC of Greater Iowa, LLC

By: Denise Lintz

Printed: Denise Lintz

Title: Vice President

Date: FEB 13 2024

[NOTARY PAGE TO FOLLOW]

STATE OF IOWA)
)
COUNTY OF WARREN)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that _____, known to me to be the same person whose name is subscribed to the foregoing Second Amendment to Tower Lease with Option, appeared before me this day in person and acknowledged that he/she signed the said Amendment as his/her free and voluntary act for the uses and purposes therein stated.

Given under my hand and seal this _____ day of _____, 20____.

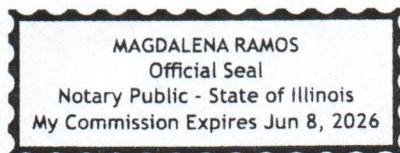
Notary Public

My commission expires _____

STATE OF ILLINOIS)
)
COUNTY OF COOK)

I, the undersigned, a notary public in and for the State and County aforesaid, do hereby certify that Denise Lintz, Vice President, known to me to be the same person whose name is subscribed to the foregoing Second Amendment to Tower Lease with Option, appeared before me this day in person and acknowledged that, pursuant to his/her authority, he/she signed the said Amendment as his/her free and voluntary act on behalf of the Lessee, for the uses and purposes therein stated.

Given under my hand and seal this 13 day of February 2024



February 2024
 [Signature]
 Notary Public

My commission expires 11/08/2026

EXHIBIT A-2



EXHIBIT A-2 continued

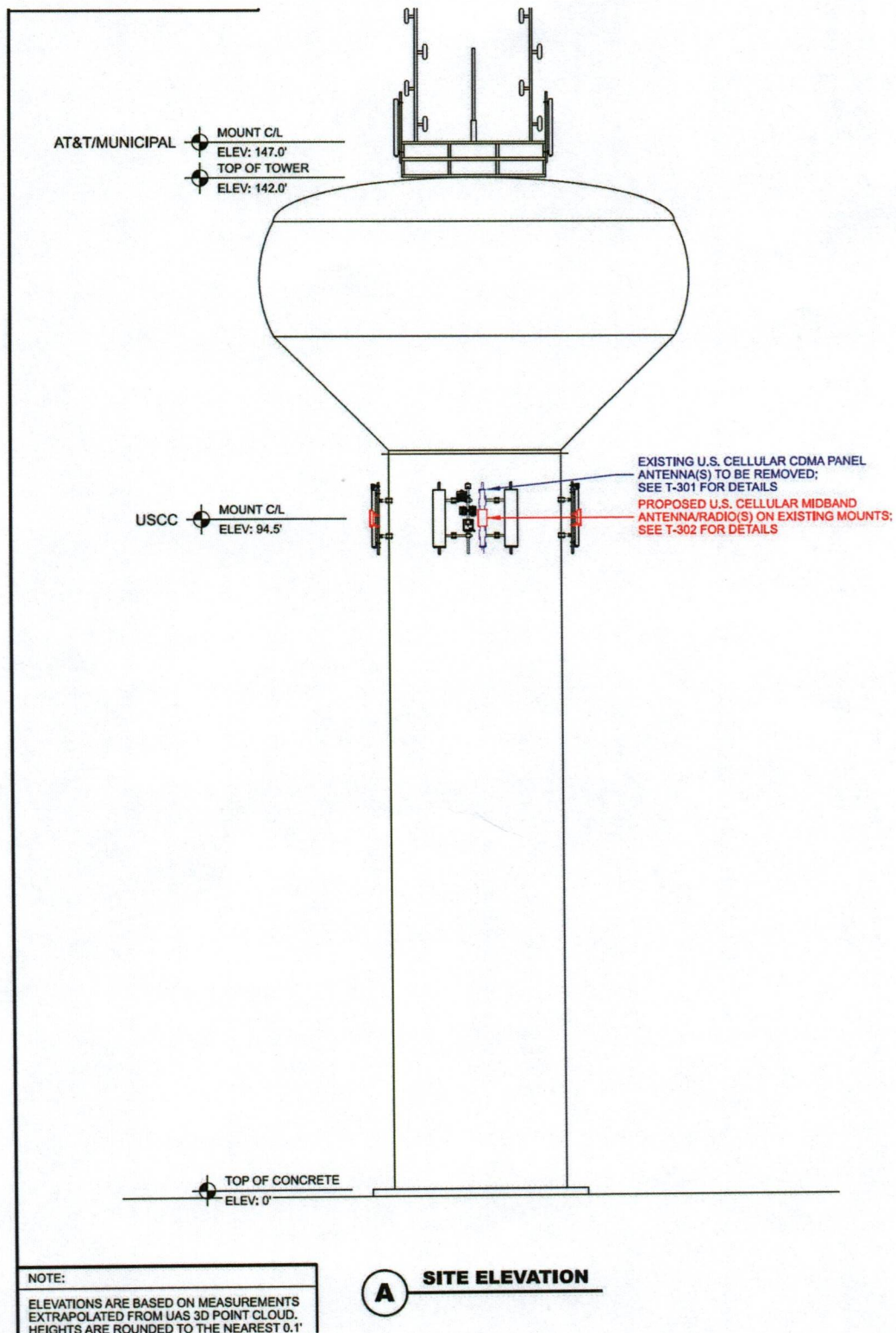


EXHIBIT A-2 continued

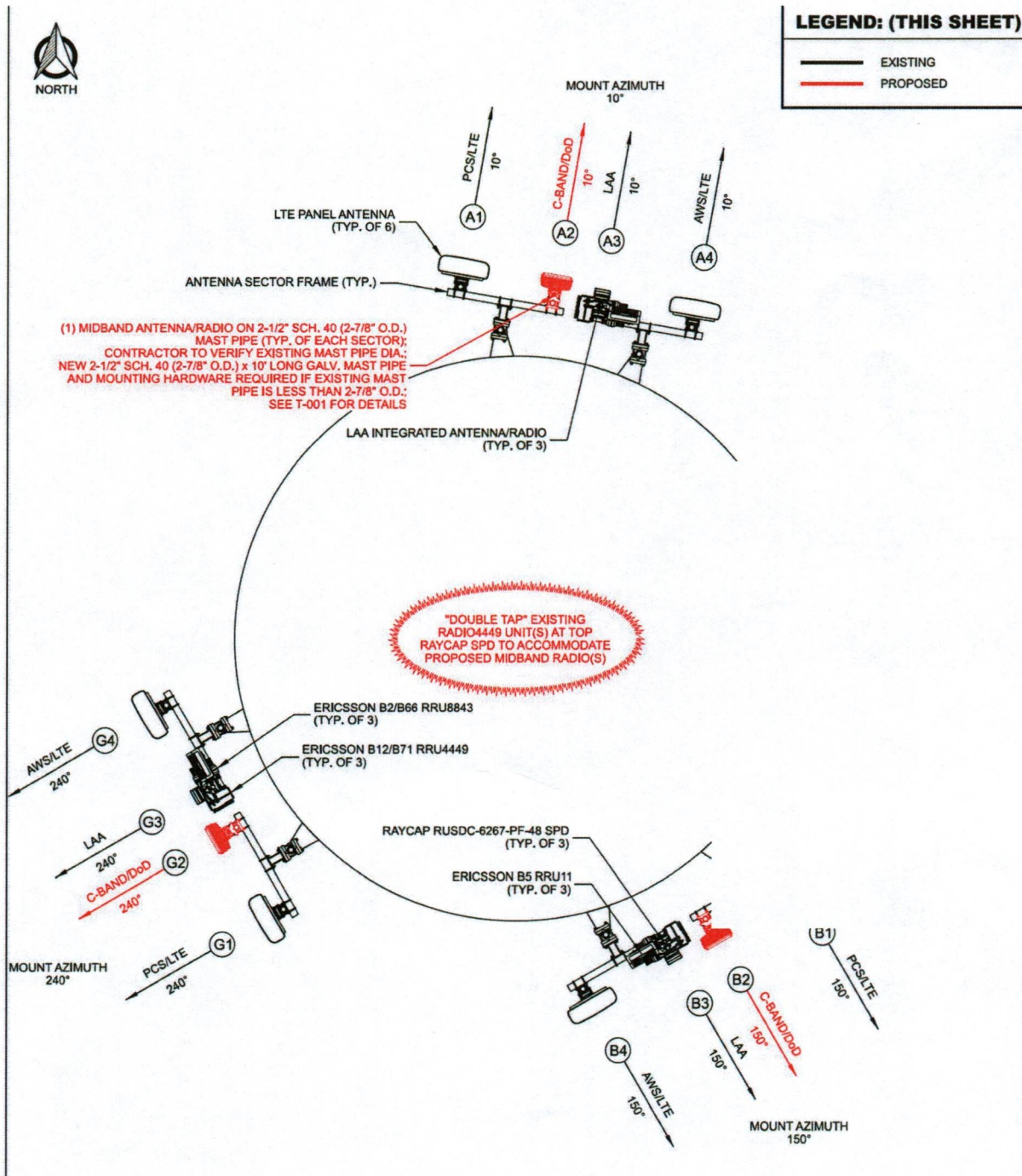


EXHIBIT A-2 continued

	Antenna Position	Technology	Antenna Model	Antenna Quantity	RAD Center	Azimuth	Surge Protector Qty.	B12/B71 Radio	Radio Qty.	B2/B66 Radio	Radio Qty.	B5 Radio	Radio Qty.	MidBand Radio	Radio Qty.	Cable Type	Cable Qty.
ALPHA	A1	PCS/LTE	Amphenol TWIN658LU000G-T	1	94.5'	10°	1	RRU4449	1	RRU8843	1	-	-	-	-	1-1/4" Hybrid	1
	A2	C-BAND/DoD	Integrated Antenna/Radio	-	94.5'	10°	Shared	-	-	-	-	-	-	AIR6472	1	Shared	-
	A3	LAA	Integrated Antenna/Radio	-	99'	10°	Shared	-	-	-	-	-	-	RRU2205	1	Shared	-
	A4	AWS/LTE	Amphenol TWIN658LU000G-T	1	94.5'	10°	Shared	-	-	Shared	-	RRU11	1	-	-	Shared	-
BETA	B1	PCS/LTE	Amphenol TWIN658LU000G-T	1	94.5'	150°	1	RRU4449	1	RRU8843	1	-	-	-	-	1-1/4" Hybrid	1
	B2	C-BAND/DoD	Integrated Antenna/Radio	-	94.5'	150°	Shared	-	-	-	-	-	-	AIR6472	1	Shared	-
	B3	LAA	Integrated Antenna/Radio	-	99'	150°	Shared	-	-	-	-	-	-	RRU2205	1	Shared	-
	B4	AWS/LTE	Amphenol TWIN658LU000G-T	1	94.5'	150°	Shared	-	-	Shared	-	RRU11	1	-	-	Shared	-
GAMMA	G1	PCS/LTE	Amphenol TWIN658LU000G-T	1	94.5'	240°	1	RRU4449	1	RRU8843	1	-	-	-	-	1-1/4" Hybrid	1
	G2	C-BAND/DoD	Integrated Antenna/Radio	-	94.5'	240°	Shared	-	-	-	-	-	-	AIR6472	1	Shared	-
	G3	LAA	Integrated Antenna/Radio	-	99'	240°	Shared	-	-	-	-	-	-	RRU2205	1	Shared	-
	G4	AWS/LTE	Amphenol TWIN658LU000G-T	1	94.5'	240°	Shared	-	-	Shared	-	RRU11	1	-	-	Shared	-
Total:				6			3		3		3		3		6		3

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: February 26, 2024
Subject: Fiscal Year 2025 Budget

Recommendation:

Attachments: None

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: February 26, 2024

Subject: Public Hearing for Fiscal Year 2025 Budget

Recommendation:

Attachments:

1. FY25 Adopted Budget Certificate _022624
2. Adopted Budget Certificate FY2025
3. FY25 Revenue and Expense Detail _022624

ADOPTED BUDGET SUMMARY

Indianola Municipal Utilities		Fiscal		YEAR		2025	
NAME OF ENTERPRISE		(specify fiscal or calendar year budget)					
		Budget		Re-Estimated		Actual	
		2025		2024		2023	
		(specify budget years)					
REVENUES & OTHER FINANCING SOURCES							
Use of Money and Property	(line 398)	241	1,123,500	271	1,169,500	301	793,805
Charges for Services	(line 414)	243	28,137,156	273	27,097,322	303	25,275,604
Miscellaneous	(line 416)	245	165,600	275	124,328	305	2,467,522
Operating Transfers In	(line 417)	247	7,263,330	277	6,280,918	307	5,737,600
Proceeds of Long Term Debt	(line 418)	248	0	278	0	308	0
Proceeds of Fixed Asset Sales	(line 419)	249	0	279	0	309	0
Total Revenues & Other Financing Sources		250	36,689,586	280	34,672,068	310	34,274,531
EXPENDITURES & TRANSFERS OUT							
Expenditures	(line 386)	255	29,054,390	285	29,709,357	315	24,697,337
Transfers Out	(line 387)	259	7,263,330	289	6,280,918	319	5,737,600
Total Expenditures & Transfers Out		260	36,317,720	290	35,990,275	320	30,434,937
Excess of Revenues & Other Sources Over (Under) Expenditures & Transfers Out							
		261	371,865	291	-1,318,207	321	3,839,594
BEGINNING Fund Balance	(line 390)	262	20,969,569	292	22,287,776	322	18,448,182
ENDING Fund Balance	(line 388)	263	21,341,434	293	20,969,569	323	22,287,776

ADOPTED BUDGET CERTIFICATETo: Indianola, Iowa City CouncilAt a meeting of the IMU Board of Trustees, held after public hearing as
(Governing Board)required by law, on 2/26/2024, the proposed budget for Fiscal Year 2025
(xx/xx/xx) (specify fiscal or calendar and year)

was adopted as summarized and attached hereto.

Telephone

Area Code 515-961-9444

Board Secretary

(signature)

Address 210 W 2nd AvenueIndianola IA 50125**Record of Public Hearing and Adoption of Budget:**

On 02/26/24, the IMU Board of Trustees met for the purpose
(xx/xx/xx)

of conducting a public hearing on the proposed Fiscal Year 2025 budget as published. Notice of time and place of
(specify fiscal or calendar and year)

hearing had been published on 2/13/2024 in the Record-Herald and Indianola Tribune and the affidavit of publication
(xx/xx/xx) (newspaper)

was available to file with the City Council.

The budget estimate was considered and taxpayers and residents heard for and against said estimate were as follows:

After giving opportunity for all desiring to be heard, the Board adopted the following budget resolution:

A RESOLUTION ADOPTING THE BUDGET FOR Fiscal YEAR ENDING 6/30/2025
(specify fiscal or calendar) (xx/xx/xx)BE IT RESOLVED by the IMU Board of Trustees: The budget for Fiscal
(specify fiscal or calendar)ending 6/30/2025 as set forth in the Adopted Budget Summary and in the detailed budget in
(xx/xx/xx)

support thereof showing the estimated revenues and expenditures for said budget year in accordance with the summary and detail as adopted.

Passed and approved on, 2/26/2024 by the following vote: (list names)
(xx/xx/xx)

Ayes:

Nays:

Absent:

Chairperson

(signature)

Secretary

(signature)

Indianola Municipal Utilities
NAME OF ENTERPRISE

REVENUES DETAIL

						Fiscal Year 2025	
						(specify if budget is fiscal or calendar year)	

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: February 26, 2024
Subject: Resolution 2024-010 Approving Fiscal Year 2025 Budget

Recommendation:

Attachments: 1. Res 2024 ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2025

Indianola Municipal Utilities
RESOLUTION NO 2024-010

RESOLUTION ADOPTING THE ANNUAL BUDGET FOR FISCAL YEAR ENDING JUNE 30, 2025

BE IT RESOLVED BY THE IMU BOARD OF TRUSTEES OF THE CITY OF INDIANOLA, IOWA:
The annual budget for the fiscal year ending June 30, 2024, as set forth in the Budget Summary Certificate and in the detail budget in support thereof showing the revenue estimates and appropriations expenditures and allocations to program and activities for said fiscal year is adopted, the Finance Director is directed to make the filings required by law and set up the books in accordance with the summary and details as adopted.
Adopted this 26th day of February 2024.

Deb White, Chairperson

Monica Thompson, Board Secretary