# IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES

November 13, 2023
5:30 PM
IMU Customer Service Center
210 W 2nd Ave., Indianola, Iowa
Agenda

1. **Call to Order**
2. **Roll Call**
3. **Public Comment**
4. **Consent Agenda**
   A. Approval of Claims
   B. Approval of Minutes of the prior meetings
   C. Approve September 2023 Financial Report
5. **Electric Utility Action Items**
   A. Resolution to Approve bids for Compact Track Loader
   B. Discussion and direction on MEAN Exhibit D
6. **Electric Utility Informational Items**
7. **Water Utility Informational Items**
8. **Communications Utility Action Items**
9. **Communications Utility Informational Items**
   A. Discussion and possible direction regarding the hiring of a 4th full-time field technician position
10. **Combined Electric, Water and Communications Action Items**
   A. Resolution Setting Public Hearing for Budget Amendment
   B. Resolution Amending Section 6.9 Wellness Program in the Employee handbook
   C. Consideration of the approval of a vendor agreement with The Salvation Army to provide assistance to certain IMU customers.
11. **Combined Electric, Water and Communications Informational Items**
12. **Other Business**
   A. Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors, and no public purpose is served by such disclosure.
   B. Resolution allowing the IMU General Manager authorization to sign retransmission agreements through June 30, 2024
13. **Adjourn**

# AP Check Preview

*Date Range: All Dates*

**Indianola Municipal Utilities**

*Wednesday, November 8, 2023*
*9:44:11 AM*

| Vendor / Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| **Account To Be Paid From** | **0000-10120-999** | | | | | | | | |
| **ACCO UNLIMITED CORP. - VEND-2810** | | | | | | | | | |
| 10/10/2023 | ACCO Liquid Chlorinating Solution | Open Terms | 2,510.65 | 0.00 | 0.00 | 2,510.65 | 2,510.65 | 0236689-IN | BL-12118 |
| 10/31/2023 | Ball Valves 1" | Open Terms | 484.80 | 0.00 | 0.00 | 484.80 | 484.80 | 0234737-IN | BL-12152 |
| | | | | | | **2,995.45** | **2,995.45** | | |
| **Ahlers & Cooney P.C. - VEND-1002** | | | | | | | | | |
| 11/24/2023 | Legal Services - EL | Net 30 | 495.31 | 0.00 | 15.00 | 495.31 | 495.31 | 853974 | BL-12153 |
| | | | | | | **495.31** | **495.31** | | |
| **AUTOMATIC SYSTEMS CO. - VEND-51495** | | | | | | | | | |
| 10/27/2023 | Well #10 Control and Electrical Issues | Open Terms | 617.50 | 0.00 | 0.00 | 617.50 | 617.50 | 040792 | BL-12154 |
| | | | | | | **617.50** | **617.50** | | |
| **Bally Sports Midwest - VEND-1222** | | | | | | | | | |
| 11/24/2023 | 1023 Expanded Basic | Net 30 | 4,910.63 | 0.00 | 15.00 | 4,910.63 | 4,910.63 | V54985 | BL-12175 |
| | | | | | | **4,910.63** | **4,910.63** | | |
| **Big Ten Network - VEND-1096** | | | | | | | | | |
| 11/30/2023 | 1023 BTN Core - Exp Basic | Net 30 | 2,014.41 | 0.00 | 15.00 | 2,014.41 | 2,014.41 | 254990 | BL-12176 |
| | | | | | | **2,014.41** | **2,014.41** | | |
| **Border States Industries Inc - VEND-1070** | | | | | | | | | |
| 11/18/2023 | Annual Meter Testing | Net 30 | 9,920.00 | 0.00 | 15.00 | 9,920.00 | 9,920.00 | 927223814 | BL-12119 |
| 11/23/2023 | PVC Couplings | Net 30 | 118.29 | 0.00 | 15.00 | 118.29 | 118.29 | 927250679 | BL-12120 |
| | | | | | | **10,038.29** | **10,038.29** | | |
| **BRAND, JUSTIN - VEND-100310** | | | | | | | | | |
| 11/2/2023 | 1123 Mobile Device Allowance | Open Terms | 75.00 | 0.00 | 0.00 | 75.00 | 75.00 | Nov 2023 | BL-12188 |
| | | | | | | **75.00** | **75.00** | | |
| **Casual Rags - VEND-1006** | | | | | | | | | |
| 11/20/2023 | Baby Blanket | Net 30 | 35.00 | 0.00 | 15.00 | 35.00 | 35.00 | 155671 | BL-12121 |
| | | | | | | **35.00** | **35.00** | | |
| **CCP INDUSTRIES INC. - VEND-8925** | | | | | | | | | |
| 10/25/2023 | Shop Towels | Open Terms | 225.82 | 0.00 | 0.00 | 225.82 | 225.82 | IN03394974 | BL-12177 |
| | | | | | | **225.82** | **225.82** | | |
| **CDW Government - VEND-1029** | | | | | | | | | |

# AP Check Preview

*Date Range: All Dates*

**Indianola Municipal Utilities**

*Wednesday, November 8, 2023*
*9:44:11 AM*

| Vendor / Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| 11/23/2023 | Annual Microsoft Licensing | Net 30 | 7,099.09 | 0.00 | 15.00 | 7,099.09 | 7,099.09 | MR25064 | BL-12216 |
| 11/25/2023 | Surface Pro 8 | Net 30 | 776.49 | 0.00 | 15.00 | 776.49 | 776.49 | MS39949 | BL-12214 |
| | | | | | | **7,875.58** | **7,875.58** | | |
| **Cedar Falls Utilities - VEND-1045** | | | | | | | | | |
| 12/1/2023 | 1023 Labor & Rack Space 28E Agreement (IP | Net 30 | 5,045.40 | 0.00 | 15.00 | 5,045.40 | 5,045.40 | 93137 | BL-12178 |
| | | | | | | **5,045.40** | **5,045.40** | | |
| **Central Pump & Motor, LLC - VEND-1261** | | | | | | | | | |
| 11/9/2023 | Packing Gland for Check Valve | Net 30 | 158.75 | 0.00 | 15.00 | 158.75 | 158.75 | 5277 | BL-12122 |
| 11/18/2023 | Check Value Rebuild Well #11 | Net 30 | 2,772.97 | 0.00 | 15.00 | 2,772.97 | 2,772.97 | 5284 | BL-12217 |
| | | | | | | **2,931.72** | **2,931.72** | | |
| **Cintas Corporation - VEND-1007** | | | | | | | | | |
| 11/30/2023 | First Aid Supplies | Net 30 | 51.38 | 0.00 | 15.00 | 51.38 | 51.38 | 5182133983 | BL-12189 |
| | | | | | | **51.38** | **51.38** | | |
| **City Of Indianola - VEND-1008 - BL-12190** | | | | | | | | | |
| 12/1/2023 | 1123 Professional Services | Net 30 | 9,922.50 | 0.00 | 15.00 | 9,922.50 | 9,922.50 | 3178 | BL-12190 |
| | | | | | | **9,922.50** | **9,922.50** | | |
| **Connect Des Moines LLC - VEND-1030** | | | | | | | | | |
| 11/14/2023 | Shared Rack & Power Amps | Net 30 | 5,685.00 | 0.00 | 15.00 | 5,685.00 | 5,685.00 | 27742 | BL-12155 |
| | | | | | | **5,685.00** | **5,685.00** | | |
| **Consortia Consulting - VEND-1009** | | | | | | | | | |
| 11/26/2023 | 0923 Consulting | Net 30 | 1,125.00 | 0.00 | 15.00 | 1,125.00 | 1,125.00 | 25358 | BL-12156 |
| | | | | | | **1,125.00** | **1,125.00** | | |
| **CROSSROADS MOBILE MAINTENANCE - VEND-102507** | | | | | | | | | |
| 10/31/2023 | Unit 28 Battery | Open Terms | 1,126.81 | 0.00 | 0.00 | 1,126.81 | 1,126.81 | 205S2154 | BL-12157 |
| | | | | | | **1,126.81** | **1,126.81** | | |
| **DES PLANQUES, CHRIS - VEND-101766** | | | | | | | | | |
| 11/2/2023 | 1123 Mobile Device Allowance | Open Terms | 75.00 | 0.00 | 0.00 | 75.00 | 75.00 | Nov 2023 | BL-12186 |
| | | | | | | **75.00** | **75.00** | | |
| **DICKINSON LAW - VEND-101709** | | | | | | | | | |
| 11/4/2023 | 1023 Legal Services | Open Terms | 2,519.00 | 0.00 | 0.00 | 2,519.00 | 2,519.00 | 1148595 | BL-12191 |

| Vendor / Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | **2,519.00** | **2,519.00** | | |
| **Doug Pagel - VEND-1283** | | | | | | | | | |
| 12/1/2023 | 1123 Mobile Device Allowance | Net 30 | 75.00 | 0.00 | 15.00 | 75.00 | 75.00 | Nov 2023 | BL-12187 |
| | | | | | | **75.00** | **75.00** | | |
| **Doug Shull - VEND-1105** | | | | | | | | | |
| 12/1/2023 | 1123 Treasurer Contract | Net 30 | 83.34 | 0.00 | 15.00 | 83.34 | 83.34 | Nov 2023 | BL-12192 |
| | | | | | | **83.34** | **83.34** | | |
| **Dust Pros Janitorial - VEND-1011** | | | | | | | | | |
| 11/24/2023 | Cleaning Supplies - EL | Net 30 | 112.35 | 0.00 | 15.00 | 112.35 | 112.35 | 2880 | BL-12124 |
| | | | | | | **112.35** | **112.35** | | |
| **Dylan Michelsen - VEND-1180** | | | | | | | | | |
| 12/1/2023 | 1123 Mobile Device Allowance | Net 30 | 75.00 | 0.00 | 15.00 | 75.00 | 75.00 | Nov 2023 | BL-12182 |
| | | | | | | **75.00** | **75.00** | | |
| **Elisha Brown - VEND-1209** | | | | | | | | | |
| 12/1/2023 | 1123 Mobile Device Allowance | Net 30 | 75.00 | 0.00 | 15.00 | 75.00 | 75.00 | Nov 2023 | BL-12185 |
| | | | | | | **75.00** | **75.00** | | |
| **Gradient9 - VEND-1392** | | | | | | | | | |
| 11/20/2023 | 1023 Monthly Newsletter/Website | Net 30 | 2,310.00 | 0.00 | 15.00 | 2,310.00 | 2,310.00 | INV-4698 | BL-12127 |
| | | | | | | **2,310.00** | **2,310.00** | | |
| **Hearst Television Inc - VEND-1131** | | | | | | | | | |
| 12/7/2023 | 1023 KCCI | Net 30 | 6,543.57 | 0.00 | 15.00 | 6,543.57 | 6,543.57 | 540593 | BL-12218 |
| | | | | | | **6,543.57** | **6,543.57** | | |
| **HERITAGE-CRYSTAL CLEAN LLC - VEND-100221** | | | | | | | | | |
| 10/11/2023 | Remove Used Oil | Open Terms | 95.00 | 0.00 | 0.00 | 95.00 | 95.00 | 18285589 | BL-12123 |
| | | | | | | **95.00** | **95.00** | | |
| **ImOn Communications LLC - VEND-1072** | | | | | | | | | |
| 11/30/2023 | Regulatory and Billing | Net 30 | 7,385.85 | 0.00 | 15.00 | 7,385.85 | 7,385.85 | INV0033773 | BL-12193 |
| | | | | | | **7,385.85** | **7,385.85** | | |
| **IMU - VEND-8629** | | | | | | | | | |
| 11/2/2023 | Utilities - WA | Open Terms | 15,937.87 | 0.00 | 0.00 | 15,937.87 | 15,937.87 | 10328322 | BL-12194 |

| Vendor Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| 11/2/2023 | Utilities - Fiber | Open Terms | 1,305.62 | 0.00 | 0.00 | 1,305.62 | 1,305.62 | 10331956 | BL-12195 |
| 11/2/2023 | Utilities - IMU Admin | Open Terms | 221.84 | 0.00 | 0.00 | 221.84 | 221.84 | 10328034 | BL-12159 |
| 11/2/2023 | Utilities - EL | Open Terms | 1,173.75 | 0.00 | 0.00 | 1,173.75 | 1,173.75 | 10328199 | BL-12160 |
| | | | | | | **18,639.08** | **18,639.08** | | |
| **Independent Advocate - VEND-1136** | | | | | | | | | |
| 11/18/2023 | BOT Meeting/Publication Report 10.9.23 | Net 30 | 231.17 | 0.00 | 15.00 | 231.17 | 231.17 | 4142 | BL-12128 |
| 12/2/2023 | Print & Digital Ad Oct 2023 | Net 30 | 500.00 | 0.00 | 15.00 | 500.00 | 500.00 | 4217 | BL-12196 |
| | | | | | | **731.17** | **731.17** | | |
| **Infomax Office Systems Inc - VEND-1013** | | | | | | | | | |
| 11/11/2023 | 1023 Copier Contract | Net 30 | 762.07 | 0.00 | 15.00 | 762.07 | 762.07 | 35081483 | BL-12129 |
| | | | | | | **762.07** | **762.07** | | |
| **Innovative Systems - VEND-1048** | | | | | | | | | |
| 12/1/2023 | November Elation Maint Fee | Net 30 | 12,749.21 | 0.00 | 15.00 | 12,749.21 | 12,749.21 | INV-13969 | BL-12197 |
| 12/1/2023 | 1123 Utility Billing | Net 30 | 6,743.62 | 0.00 | 15.00 | 6,743.62 | 6,743.62 | INV-14132 | BL-12219 |
| | | | | | | **19,492.83** | **19,492.83** | | |
| **Internal Revenue Service - VEND-1307** | | | | | | | | | |
| 11/26/2023 | 941 Income Tax Payable - 102723 Payroll | Net 30 | 27,409.44 | 0.00 | 15.00 | 27,409.44 | 27,409.44 | 102723 Payroll | BL-12130 |
| | | | | | | **27,409.44** | **27,409.44** | | |
| **Iowa Department Of Human Services - VEND-1310** | | | | | | | | | |
| 11/26/2023 | Garnishment Payable - 102723 Payroll | Net 30 | 723.23 | 0.00 | 15.00 | 723.23 | 723.23 | 102723 Payroll | BL-12131 |
| | | | | | | **723.23** | **723.23** | | |
| **Iowa Department Of Revenue - VEND-1117** | | | | | | | | | |
| 11/26/2023 | IA Income Tax Payable - 102723 Payroll | Net 30 | 4,341.25 | 0.00 | 15.00 | 4,341.25 | 4,341.25 | 102723 Payroll | BL-12132 |
| 11/30/2023 | October 2023 Use Tax | Net 30 | 2,644.27 | 0.00 | 15.00 | 2,644.27 | 2,644.27 | October 2023 Use Tax | BL-12198 |
| 12/1/2023 | Sales Tax Billed 11.1.23 | Net 30 | 49,270.53 | 0.00 | 15.00 | 49,270.53 | 49,270.53 | Sales Tax Billed 11.1.23 | BL-12199 |
| | | | | | | **56,256.05** | **56,256.05** | | |
| **Iowa One Call - VEND-1015** | | | | | | | | | |
| 11/24/2023 | 0923 Locates - EL | Net 30 | 304.20 | 0.00 | 15.00 | 304.20 | 304.20 | 255229 | BL-12133 |
| 11/24/2023 | 0923 Locates - WA | Net 30 | 334.80 | 0.00 | 15.00 | 334.80 | 334.80 | 255849 | BL-12161 |
| 11/24/2023 | 0923 Locates - Fiber | Net 30 | 191.70 | 0.00 | 15.00 | 191.70 | 191.70 | 255848 | BL-12162 |
| | | | | | | **830.70** | **830.70** | | |

| Vendor / Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| **Iowa Utilities Board - VEND-1016** | | | | | | | | | |
| 12/1/2023 | IUB/OCA FY23 Assessment - Fiber | Net 30 | 346.00 | 0.00 | 15.00 | 346.00 | 346.00 | 60402 | BL-12200 |
| | | | | | | **346.00** | **346.00** | | |
| **IPERS - VEND-1309** | | | | | | | | | |
| 11/26/2023 | 1023 IPERS Payable | Net 30 | 36,029.49 | 0.00 | 15.00 | 36,029.49 | 36,029.49 | 1023 Ipers Payable | BL-12134 |
| | | | | | | **36,029.49** | **36,029.49** | | |
| **ISolved - VEND-1363** | | | | | | | | | |
| 11/26/2023 | FSA Payable - 102723 Payroll | Net 30 | 61.16 | 0.00 | 15.00 | 61.16 | 61.16 | 102723 Payroll | BL-12135 |
| 12/1/2023 | October 23 Fee Funding | Net 30 | 5.10 | 0.00 | 15.00 | 5.10 | 5.10 | W30258 | BL-12220 |
| | | | | | | **66.26** | **66.26** | | |
| **Jack Herberger - VEND-1402** | | | | | | | | | |
| 12/1/2023 | Project 700 Program | Net 30 | 700.00 | 0.00 | 15.00 | 700.00 | 700.00 | 11/1/2023 | BL-12239 |
| | | | | | | **700.00** | **700.00** | | |
| **JMK LAWNCARE - VEND-102101** | | | | | | | | | |
| 11/1/2023 | 0823, 0923 & 1023 Mowing - EL | Open Terms | 990.00 | 0.00 | 0.00 | 990.00 | 990.00 | 10.31.23 | BL-12221 |
| 11/1/2023 | 0823, 0923 & 1023 Mowing - WA | Open Terms | 1,320.00 | 0.00 | 0.00 | 1,320.00 | 1,320.00 | 10.31.23 | BL-12222 |
| 11/1/2023 | 0823, 0923 & 1023 Mowing - Util Svcs | Open Terms | 210.00 | 0.00 | 0.00 | 210.00 | 210.00 | 10.31.23 | BL-12223 |
| | | | | | | **2,520.00** | **2,520.00** | | |
| **JV TRUCKING LLC - VEND-102429** | | | | | | | | | |
| 10/31/2023 | Hillcrest Feeder Extension Project | Open Terms | 815.64 | 0.00 | 0.00 | 815.64 | 815.64 | 6624 | BL-12224 |
| | | | | | | **815.64** | **815.64** | | |
| **Kimball Construction - VEND-1146** | | | | | | | | | |
| 12/4/2023 | Install Handholes | Net 30 | 1,900.00 | 0.00 | 15.00 | 1,900.00 | 1,900.00 | Nov 23 | BL-12201 |
| | | | | | | **1,900.00** | **1,900.00** | | |
| **KNIA/KRLS - VEND-1090** | | | | | | | | | |
| 11/28/2023 | 1023 Sports Stream Spot | Net 30 | 75.90 | 0.00 | 15.00 | 75.90 | 75.90 | 23100570 | BL-12163 |
| 11/28/2023 | 1023 Web-Medium Rectangle Ad | Net 30 | 54.48 | 0.00 | 15.00 | 54.48 | 54.48 | 23100571 | BL-12164 |
| 11/28/2023 | 1023 :30 Spot Hometown Values | Net 30 | 864.00 | 0.00 | 15.00 | 864.00 | 864.00 | 23100569 | BL-12165 |
| | | | | | | **994.38** | **994.38** | | |
| **Kurt Gocken - VEND-1023** | | | | | | | | | |
| 12/1/2023 | 1123 Mobile Device Allowance | Net 30 | 75.00 | 0.00 | 15.00 | 75.00 | 75.00 | Nov 2023 | BL-12179 |

| Vendor Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | **75.00** | **75.00** | | |
| **Kurt Ripperger - VEND-1025** | | | | | | | | | |
| 12/1/2023 | 1123 Mobile Device Allowance | Net 30 | 75.00 | 0.00 | 15.00 | 75.00 | 75.00 | Nov 2023 | BL-12180 |
| | | | | | | **75.00** | **75.00** | | |
| **LONGER, CHRIS - VEND-34025** | | | | | | | | | |
| 11/2/2023 | 1123 Mobile Device Allowance | Open Terms | 75.00 | 0.00 | 0.00 | 75.00 | 75.00 | Nov 2023 | BL-12183 |
| | | | | | | **75.00** | **75.00** | | |
| **Marquee Sports Network - VEND-1165** | | | | | | | | | |
| 12/3/2023 | 1023 Expanded Basic | Net 30 | 3,092.29 | 0.00 | 15.00 | 3,092.29 | 3,092.29 | Oct 23 | BL-12202 |
| | | | | | | **3,092.29** | **3,092.29** | | |
| **METCALF, MIKE - VEND-34230** | | | | | | | | | |
| 11/2/2023 | 1123 Mobile Device Allowance | Open Terms | 75.00 | 0.00 | 0.00 | 75.00 | 75.00 | Nov 2023 | BL-12184 |
| | | | | | | **75.00** | **75.00** | | |
| **Mid American Energy Co - VEND-1018** | | | | | | | | | |
| 11/16/2023 | Gas - 111 S Buxton St, Generation Plant | Net 30 | 68.25 | 0.00 | 15.00 | 68.25 | 68.25 | 545374625 | BL-12137 |
| 11/17/2023 | Gas - 210 W 2nd Ave | Net 30 | 11.44 | 0.00 | 15.00 | 11.44 | 11.44 | 545446774 | BL-12138 |
| 11/17/2023 | Gas - 1300 E Iowa Ave Bldg A | Net 30 | 13.15 | 0.00 | 15.00 | 13.15 | 13.15 | 545415777 | BL-12136 |
| 11/17/2023 | Gas - 110 S B St | Net 30 | 16.55 | 0.00 | 15.00 | 16.55 | 16.55 | 545430032 | BL-12166 |
| 11/25/2023 | Gas - 909 E Hillcrest Ave, Generator | Net 30 | 11.44 | 0.00 | 15.00 | 11.44 | 11.44 | 545736321 | BL-12203 |
| | | | | | | **120.83** | **120.83** | | |
| **Mission Square - VEND-1303** | | | | | | | | | |
| 11/26/2023 | 457 Payable - 102723 Payroll | Net 30 | 5,990.46 | 0.00 | 15.00 | 5,990.46 | 5,990.46 | 102723 Payroll | BL-12140 |
| | | | | | | **5,990.46** | **5,990.46** | | |
| **MSC - VEND-1250** | | | | | | | | | |
| 11/15/2023 | Safety Glasses | Net 30 | 50.24 | 0.00 | 15.00 | 50.24 | 50.24 | 87854467 | BL-12139 |
| | | | | | | **50.24** | **50.24** | | |
| **MUNICIPAL SUPPLY INC - VEND-35810** | | | | | | | | | |
| 10/25/2023 | 20' of 12" c900,8" tapping saddle,(2)12"hymax | Open Terms | 4,080.76 | 0.00 | 0.00 | 4,080.76 | 4,080.76 | 0888926-IN | BL-12141 |
| 11/1/2023 | 6x20 repair clamp | Open Terms | 529.47 | 0.00 | 0.00 | 529.47 | 529.47 | 0889707-IN | BL-12204 |
| | | | | | | **4,610.23** | **4,610.23** | | |
| **National Cable Television Cooperative, Inc. - VEND-1095** | | | | | | | | | |

| Vendor<br>Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| 11/29/2023 | 1023 Cable Programming | Net 30 | 56,450.95 | 0.00 | 15.00 | 56,450.95 | 56,450.95 | 23100630 | BL-12205 |
| | | | | | | **56,450.95** | **56,450.95** | | |
| **Nexstar Broadcasting, Inc - VEND-1092** | | | | | | | | | |
| 12/3/2023 | 1023 WHO Basic | Net 30 | 9,237.47 | 0.00 | 15.00 | 9,237.47 | 9,237.47 | 541501 | BL-12206 |
| 12/3/2023 | 1023 NewsNation | Net 30 | 420.68 | 0.00 | 15.00 | 420.68 | 420.68 | 541741 | BL-12207 |
| | | | | | | **9,658.15** | **9,658.15** | | |
| **Norwalk Ready Mix Concrete, Inc. - VEND-1119** | | | | | | | | | |
| 11/3/2023 | Concrete Pour Back 1012 E Salem | Net 30 | 897.00 | 0.00 | 15.00 | 897.00 | 897.00 | 336374 | BL-12143 |
| | | | | | | **897.00** | **897.00** | | |
| **P & E ENGINEERING CO. - VEND-41540** | | | | | | | | | |
| 10/26/2023 | Plant Substation Engineering | Open Terms | 318.00 | 0.00 | 0.00 | 318.00 | 318.00 | 6794 | BL-12144 |
| 10/26/2023 | Square Project Engineering | Open Terms | 4,724.96 | 0.00 | 0.00 | 4,724.96 | 4,724.96 | 6792 | BL-12145 |
| 10/26/2023 | South K St Engineering | Open Terms | 7,240.00 | 0.00 | 0.00 | 7,240.00 | 7,240.00 | 6793 | BL-12146 |
| | | | | | | **12,282.96** | **12,282.96** | | |
| **SD MYERS LLC - VEND-49682** | | | | | | | | | |
| 10/31/2023 | Substation Transformer Dry Mix Column Excha | Open Terms | 3,760.00 | 0.00 | 0.00 | 3,760.00 | 3,760.00 | INV44018 | BL-12225 |
| | | | | | | **3,760.00** | **3,760.00** | | |
| **Secure Shred - VEND-1063** | | | | | | | | | |
| 12/6/2023 | Shred Service | Net 30 | 52.00 | 0.00 | 15.00 | 52.00 | 52.00 | 79811 | BL-12226 |
| | | | | | | **52.00** | **52.00** | | |
| **SKARSHAUG TESTING LABORATORY INC - VEND-50410** | | | | | | | | | |
| 10/26/2023 | Annual High Voltage Equipment Testing | Open Terms | 1,559.51 | 0.00 | 0.00 | 1,559.51 | 1,559.51 | 272506 | BL-12208 |
| | | | | | | **1,559.51** | **1,559.51** | | |
| **Skye McBroom - VEND-1026** | | | | | | | | | |
| 12/1/2023 | 1123 Mobile Device Allowance | Net 30 | 75.00 | 0.00 | 15.00 | 75.00 | 75.00 | Nov 2023 | BL-12181 |
| | | | | | | **75.00** | **75.00** | | |
| **STATE HYGIENIC LABORATORY - VEND-23245** | | | | | | | | | |
| 11/1/2023 | Testing | Open Terms | 217.50 | 0.00 | 0.00 | 217.50 | 217.50 | 267091 | BL-12231 |
| | | | | | | **217.50** | **217.50** | | |
| **STERNQUIST CONST. INC. - VEND-50360** | | | | | | | | | |
| 10/11/2023 | 1.5" Crushed Concrete Rock Stock Pile | Open Terms | 525.74 | 0.00 | 0.00 | 525.74 | 525.74 | 2710 | BL-12167 |

| Vendor Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| | | | | | | **525.74** | **525.74** | | |
| **Teklink - VEND-1262** | | | | | | | | | |
| 11/17/2023 | Bore & Drop | Net 30 | 3,092.00 | 0.00 | 15.00 | 3,092.00 | 3,092.00 | WE 10/15/2023 | BL-12170 |
| 11/23/2023 | Bore & Drop | Net 30 | 3,053.00 | 0.00 | 15.00 | 3,053.00 | 3,053.00 | WE 10/22/2023 | BL-12168 |
| 11/28/2023 | Drops | Net 30 | 1,420.00 | 0.00 | 15.00 | 1,420.00 | 1,420.00 | WE 10/29/2023 | BL-12169 |
| 12/4/2023 | Bore & Drop | Net 30 | 836.00 | 0.00 | 15.00 | 836.00 | 836.00 | WE 11/5/2023 | BL-12209 |
| | | | | | | **8,401.00** | **8,401.00** | | |
| **Terry-Durin Co - VEND-1038** | | | | | | | | | |
| 11/22/2023 | 2" Morris Clamps | Net 30 | 428.54 | 0.00 | 15.00 | 428.54 | 428.54 | 146939-00 | BL-12148 |
| 11/29/2023 | Hand Holes | Net 30 | 7,062.00 | 0.00 | 15.00 | 7,062.00 | 7,062.00 | 146952-00 | BL-12227 |
| 11/30/2023 | LED Lights | Net 30 | 30,719.70 | 0.00 | 15.00 | 30,719.70 | 30,719.70 | 145151-00 | BL-12228 |
| | | | | | | **38,210.24** | **38,210.24** | | |
| **The Extinguisher Company - VEND-1071** | | | | | | | | | |
| 11/18/2023 | Annual Fire Extinguisher Inspection - IMU Adm | Net 30 | 25.68 | 0.00 | 15.00 | 25.68 | 25.68 | 001157 | BL-12125 |
| 11/23/2023 | Annual Fire Extinguisher Testing - EL | Net 30 | 874.19 | 0.00 | 15.00 | 874.19 | 874.19 | 001158 | BL-12126 |
| 11/26/2023 | Annual Fire Extinguisher Inspection | Net 30 | 142.04 | 0.00 | 15.00 | 142.04 | 142.04 | 001156 | BL-12158 |
| | | | | | | **1,041.91** | **1,041.91** | | |
| **TRM DISPOSAL LLC - VEND-101016** | | | | | | | | | |
| 10/25/2023 | 1023 Trash | Open Terms | 46.00 | 0.00 | 0.00 | 46.00 | 46.00 | 29297 | BL-12147 |
| | | | | | | **46.00** | **46.00** | | |
| **Unite Private Networks - VEND-1054** | | | | | | | | | |
| 12/1/2023 | Dark Fiber | Net 30 | 3,585.87 | 0.00 | 15.00 | 3,585.87 | 3,585.87 | SI-23-040484 | BL-12210 |
| | | | | | | **3,585.87** | **3,585.87** | | |
| **VAN WERT INC - VEND-101069** | | | | | | | | | |
| 11/7/2023 | 320 5/8 meters | Open Terms | 94,398.40 | 0.00 | 0.00 | 94,398.40 | 94,398.40 | 81310 | BL-12232 |
| | | | | | | **94,398.40** | **94,398.40** | | |
| **VERIZON WIRELESS - VEND-3535** | | | | | | | | | |
| 11/1/2023 | 1023 Verizon | Open Terms | 400.10 | 0.00 | 0.00 | 400.10 | 400.10 | 9948125658 | BL-12230 |
| | | | | | | **400.10** | **400.10** | | |
| **VERMEER SALES & SERVICE - VEND-57608** | | | | | | | | | |
| 10/21/2023 | Directional Drill Batteries | Open Terms | 85.14 | 0.00 | 0.00 | 85.14 | 85.14 | PO315305 | BL-12149 |
| 10/21/2023 | Hillcrest Project - Directional Drill | Open Terms | 5,181.28 | 0.00 | 0.00 | 5,181.28 | 5,181.28 | PO315605 | BL-12150 |

| Vendor Due Date | Notes | Terms | Bill Total | Discount | Interest | Amount Due | Payment | Invoice Number | Bill Number |
|---|---|---|---|---|---|---|---|---|---|
| 10/28/2023 | Directional Drill Mixing Fluids | Open Terms | 623.91 | 0.00 | 0.00 | 623.91 | 623.91 | PO326205 | BL-12211 |
| | | | | | | **5,890.33** | **5,890.33** | | |
| **Warren County Engineer - VEND-1102** | | | | | | | | | |
| 12/3/2023 | 1023 Fuel Distribution | Net 30 | 4,197.38 | 0.00 | 15.00 | 4,197.38 | 4,197.38 | 1023 Fuel Distribution | BL-12233 |
| | | | | | | **4,197.38** | **4,197.38** | | |
| **WESCO - VEND-60220** | | | | | | | | | |
| 10/24/2023 | Fiberglass Sweeps | Open Terms | 7,697.90 | 0.00 | 0.00 | 7,697.90 | 7,697.90 | 824450 | BL-12151 |
| 10/25/2023 | #4 URD Triplex | Open Terms | 5,654.95 | 0.00 | 0.00 | 5,654.95 | 5,654.95 | 825778 | BL-12236 |
| 10/26/2023 | FR Clothing | Open Terms | 457.96 | 0.00 | 0.00 | 457.96 | 457.96 | 827003 | BL-12235 |
| 11/1/2023 | Locate Flags | Open Terms | 383.50 | 0.00 | 0.00 | 383.50 | 383.50 | 831862 | BL-12237 |
| 11/1/2023 | Locate Flags | Open Terms | 383.50 | 0.00 | 0.00 | 383.50 | 383.50 | 831861 | BL-12234 |
| | | | | | | **14,577.81** | **14,577.81** | | |
| **Wiegert Disposal Inc - VEND-1081** | | | | | | | | | |
| 12/1/2023 | 1023 Dumpster Service - 2-4 Yd | Net 30 | 110.00 | 0.00 | 15.00 | 110.00 | 110.00 | Oct 2023 | BL-12171 |
| | | | | | | **110.00** | **110.00** | | |
| **Wisconsin Independent Network, LLC - VEND-1067** | | | | | | | | | |
| 12/1/2023 | 20 Gb Ethernet Circuit | Net 30 | 7,383.00 | 0.00 | 15.00 | 7,383.00 | 7,383.00 | WIN023328 | BL-12238 |
| | | | | | | **7,383.00** | **7,383.00** | | |
| | | Check Count: **75** | | | Totals: | **$520,621.15** | **$520,621.15** | | |

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES
October 9th, 2023 5:30 PM IMU Boardroom 210 W 2nd Avenue
Minutes
The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on October 9, 2023, in the IMU Boardroom. Acting Chairperson Deb White called the meeting to order and on roll call the following members were present: Dom Selgrade, Deb White, Mike Rosga, Adam Voigts. Absent: Lori Smith
There were no public comments offered.
Rozga moved to approve the Consent Agenda and Selgrade seconded it. On roll call, the vote was AYES: Selgrade, Rozga White, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The consent agenda was as follows:
Approval of Claims
Approval of Minutes of the prior meetings
Approval of August 2023 Finance Report
Electric Superintendent Mike Metcalf gave updates on the Downtown alley progress in the west and north alleys and the plan to replace the 2011 new skid steer with a new model.
Water Superintendent Justin Brand gave updates Streetscape Project- currently focusing on the West Alley portion, and repairing an average of 2 main breaks per week, as well as finishing restoration of previous breaks.
Acting Chairperson Deb White opened the Public Hearing regarding the plans, specifications, form of contract and estimate of costs of the NOFA7 - Phase 2 Project. There were no public comments, and the public hearing was closed.
White introduced a Resolution approving the plans, specifications, form of contract and estimate of costs for the NOFA7 - Phase 2 Project. In discussion Telecommunications Superintendent Kurt Ripperger explained this project will complete the northern census area and continues the 3 southern census area with approximately 20,000 feet of distribution, at an engineer estimated cost of $338,180.50**.** Selgrade motioned to approve, and Voigts seconded. On roll call, the vote was AYES: Selgrade, White, Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.
White introduced a Resolution awarding a contract for the NOFA7 - Phase 2 Project. Rosga motioned to approve and Selgrade seconded. In discussion: Ripperger that 6 bids were received, and NewCom determined that Hoffman Communications had the lowest responsible bid at $220,848.80 and recommended the project be awarded to them. On roll call, the vote was AYES: Selgrade, White, Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.
White introduced a Resolution approving the contract and bond for the NOFA7 - Phase 2 Project. Voigts motioned to approve and Selgrade seconded. In discussion, Ripperger confirmed that the signed contract, performance bond, and certificate of liability are complete pending board approval, and that work was set to begin Wednesday October 11, 2023.
White introduced a Resolution to approve an amended and restated agreement under Iowa Code Chapter 28E between Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, the Communications Utility of Bellevue, Iowa, Indianola Municipal Utilities, Vinton Municipal Communications Utility, City of Pella Municipal Telecommunications Utility, New Hampton Municipal Communications Utility and Waterloo Telecommunications Utility providing for joint ownership and use of certain facilities and related matters. Rozga motioned to approve, and Voigts seconded. In discussion, Ripperger explained that this agreement adds Waterloo Telecommunications Utility to the 28E agreement, and all members will have the same agreement effective time with contract end date of October 11, 2026. On roll call, the vote was AYES: Selgrade, White, Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.
White introduced a Resolution to approve an amended and restated agreement under Iowa Code Chapter 28E between Waverly Communications Utility, The Municipal Communications Utility of the City of Cedar Falls, the Communications Utility of Bellevue, Iowa, Indianola Municipal Utilities, Vinton Municipal Communications Utility, City of Pella Municipal Telecommunications Utility, New Hampton Municipal Communications Utility and Waterloo Telecommunications Utility regarding financial arrangements. Voigts motioned to approve and Selgrade seconded. On roll call, the vote was AYES: Selgrade, White, Rozga, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.
In discussion, Ripperger explained Waterloo Telecommunications Utility was contributing $432,775.00 with $73,347.00 bring returned to IMU, and they will be taking over approximately 43% of the maintenance costs, which will result in a $10-12,000 per year savings for IMU.

Telecommunications Superintendent Kurt Ripperger shared department updates on progress starting installing rural customers in the North NOFA7 Census area.
General Manager Chris Des Planques shared Combined Electric, Water and Communications Informational Items. CSR staff attended the Elation Conference and October 18&19 Elation staff are coming to IMU for training. Des Planques also noted that the City Council is in process of increasing the salary for the first time in 30 years for IMU Trustees from $1,000 to $3,250, following a salary survey.
Voights moved to adjourn at 6:05 p.m. and Selgrade seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES
November 6, 2023 2:00 PM IMU Customer Service Center 210 W 2nd Ave., Indianola, Iowa
Minutes
The Indianola Municipal Utilities Board of Trustees met in special session at 2:00 PM on November 6, 2023, in the IMU Boardroom and via Microsoft Teams and Telephone.
Chairperson Lori Smith called the meeting to order and on roll call the following members were present: Lori Smith, Dom Selgrade, Deb White, Mike Rosga, Adam Voigts. Absent: None
There were no public comments offered.
General Manager Chris Des Planques opened the discussion regarding NOFA 7.
Telecommunications Director Kurt Ripperger and CSR Manager Elisha Brown explained the program, required changes in procedures and financial impact on both customers and department budgets.
Mike Rosga motioned to approve the Resolution approving the NOFA #007 Grant Agreement Amendment, and Selgrade seconded the motion. On roll call, the vote was Ayes: None, and Nays: Smith, Selgrade, White, Rosga, Voigts. Whereas the Chairperson declared the motion failed.

Electric Superintendent Mike Metcalf gave a brief report on the electric outage on November 5th.

White moved to adjourn at 2:51 p.m. and Selgrade seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

**Water Utility Financial Summary**
**September 30, 2023**

| | | FY23 | | | FY24 | | |
|---|---|---|---|---|---|---|---|
| | | Budget | YTD Actual | % of Budget | Budget | YTD Actual | % of Budget |
| **600** | **WATER OPERATING FUND** | | | | | | |
| | Water Service Sales | 2,823,500 | 765,255 | 27.10% | 3,165,800 | 741,865 | 23.43% |
| | Other Water Revenue | 360,300 | 65,631 | 18.22% | 380,800 | 101,444 | 26.64% |
| | **Total Revenue:** | **3,183,800** | **830,885** | 26.10% | **3,546,600** | **843,309** | 23.78% |
| | Water O&M Expense | 2,222,404 | 572,262 | | 2,279,878 | 704,560 | |
| | Water O&M Transfers Out | 1,000,000 | 293,500 | | 1,190,000 | 297,500 | |
| | **Total Expense and Transfers:** | **3,222,404** | **865,762** | 26.87% | **3,469,878** | **1,002,060** | 28.88% |
| | Beginning Net Position | | 13,956,134 | | | 14,211,663 | |
| | Net Surplus (Deficit) | | (34,876) | | | (158,751) | |
| | **Ending Net Position** | | 13,921,258 | | | 14,052,912 | |
| **700** | **WATER CAPITAL FUND** | | | | | | |
| | From Water Operations | 1,000,000 | 293,500 | | 1,190,000 | 297,500 | |
| | **Total Transfers In:** | **1,000,000** | **293,500** | 29.35% | **1,190,000** | **297,500** | 25.00% |
| | Water Capital Expense | 1,200,000 | 85,352 | | 1,290,000 | 69,293 | |
| | **Total Expense:** | **1,200,000** | **85,352** | 7.11% | **1,290,000** | **69,293** | 5.37% |
| | Beginning Net Position | | 2,470,342 | | | 2,965,943 | |
| | Net Surplus (Deficit) | | 208,148 | | | 228,207 | |
| | **Ending Net Position** | | 2,678,490 | | | 3,194,150 | |
| **780** | **WATER IMPROVE FUND** | | | | | | |
| | Beginning Net Position | | 75,000 | | | 75,000 | |
| | Net Surplus (Deficit) | | 0 | | | 0 | |
| | **Ending Net Position** | | 75,000 | | | 75,000 | |

| **WATER CASH ON HAND** | | |
|---|---|---|
| (110 days or greater) | O&M | $ 362,778 |
| | Capital | $ 3,075,159 |
| | Debt Service | $ 75,000 |
| 359 days | | $ 3,512,937 |

| | Gallons Billed FY23-24 | Gallons Billed FY22-23 | YOY Increase % |
|---|---|---|---|
| July | 36,713,420 | 31,583,030 | 16.2% |
| August | 33,852,270 | 37,092,320 | -8.7% |
| September | 35,871,910 | 43,870,320 | -18.2% |
| October | 39,773,580 | 36,165,050 | 10.0% |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| YTD TOTAL | 146,211,180 | 148,710,720 | |
| | -1.7% | | |

| | Inventory on Hand FY23-24 | Inventory on Hand FY22-23 | YOY Increase % |
|---|---|---|---|
| July | $ 131,441 | $ 112,249 | 17.1% |
| August | $ 124,926 | $ 110,331 | 13.2% |
| September | $ 118,941 | $ 104,559 | 13.8% |
| October | $ 207,261 | $ 108,675 | 90.7% |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| YTD AVG | $ 145,642 | $ 108,953 | |
| | 33.7% | | |

## IMU Admin/US Financial Summary
## September 30, 2023

| | FY23 | | | FY24 | | |
|---|---|---|---|---|---|---|
| | Budget | YTD Actual | % of Budget | Budget | YTD Actual | % of Budget |
| **620 ADMIN & UTILITY SERVICES** | | | | | | |
| Admin/US Revenue | 1,406,867 | 334,616 | 23.78% | 1,329,354 | 344,324 | 25.90% |
| **Total Revenue:** | **1,406,867** | **334,616** | 23.78% | **1,329,354** | **344,324** | 25.90% |
| | | | | | | |
| Admin/US O&M Expense | 1,406,867 | 338,384 | | 1,329,354 | 331,536 | |
| **Total Expense:** | **1,406,867** | **338,384** | 24.05% | **1,329,354** | **331,536** | 24.94% |
| | | | | | | |
| Beginning Net Position | | 35,687 | | | 128,434 | |
| Net Surplus (Deficit) | | (3,768) | | | 12,788 | |
| **Ending Net Position** | | 31,919 | | | 141,222 | |
| | | | | | | |
| **855 LIABILITY INS FUND** | | | | | | |
| Beginning Net Position | | 9,099 | | | 9,099 | |
| Net Surplus (Deficit) | | 0 | | | 0 | |
| **Ending Net Position** | | 9,099 | | | 9,099 | |

**US/ADMIN CASH ON HAND** O&M $ 493,264

## Electric Utility Financial Summary
## September 30, 2023

| | | FY23 Budget | FY23 YTD Actual | FY23 % of Budget | FY24 Budget | FY24 YTD Actual | FY24 % of Budget |
|---|---|---|---|---|---|---|---|
| **630** | **ELECTRIC OPERATING FUND** | | | | | | |
| | Electric Service Sales | 16,189,977 | 5,527,938 | 34.14% | 16,420,384 | 5,275,710 | 32.13% |
| | Other Electric Revenue | 1,657,700 | 318,292 | 19.20% | 1,609,900 | 294,263 | 18.28% |
| | **Total Revenue:** | **17,847,677** | **5,846,230** | 32.76% | **18,030,284** | **5,569,973** | 30.89% |
| | Electric O&M Expense | 15,287,869 | 3,843,490 | | 15,409,076 | 4,274,474 | |
| | Electric O&M Transfer Out | 1,171,153 | 283,438 | | 3,653,672 | 913,418 | |
| | **Total Expense and Transfers:** | **16,459,022** | **4,126,927** | 25.07% | **19,062,748** | **5,187,892** | 27.21% |
| | Beginning Net Position | | 33,191,504 | | | 35,360,557 | |
| | Net Surplus (Deficit) | | 1,719,303 | | | 382,081 | |
| | **Ending Net Position** | | 34,910,807 | | | 35,742,638 | |
| **730** | **ELECTRIC CAPITAL FUND** | | | | | | |
| | Electric Capital Revenue | | | | 1,396,700 | 296,607 | |
| | From Electric Operations | 1,397,300 | 432,612 | | 2,500,000 | 625,000 | |
| | **Total Revenue and Transfers In:** | **1,397,300** | **432,612** | 30.96% | **3,896,700** | **921,607** | 23.65% |
| | Electric Capital Expense | 2,477,500 | 119,583 | | 2,716,300 | 144,361 | |
| | **Total Expense:** | **2,477,500** | **119,583** | 4.83% | **2,716,300** | **144,361** | 5.31% |
| | Beginning Net Position | | 6,564,867 | | | 8,062,135 | |
| | Net Surplus (Deficit) | | 313,029 | | | 777,246 | |
| | **Ending Net Position** | | 6,877,896 | | | 8,839,381 | |
| **793** | **ELECTRIC DEBT SERVICE** | | | | | | |
| | From Electric Operations | 1,171,153 | 283,438 | | 1,153,672 | 288,418 | |
| | **Total Transfers In:** | **1,171,153** | **283,438** | 24.20% | **1,153,672** | **288,418** | 25.00% |
| | Electric Debt Service | 1,171,153 | 135,275 | | 1,153,672 | 135,275 | |
| | **Total Expense:** | **1,171,153** | **135,275** | 11.55% | **1,153,672** | **135,275** | 11.73% |
| | Beginning Net Position | | 1,368,750 | | | 1,368,865 | |
| | Net Surplus (Deficit) | | 148,163 | | | 153,143 | |
| | **Ending Net Position** | | 1,516,912 | | | 1,522,008 | |

| | Kwhs Billed FY23-24 | Kwhs Billed FY22-23 | YOY Increase % |
|---|---|---|---|
| July | 10,450,789 | 10,128,099 | 3.2% |
| August | 11,547,802 | 12,799,785 | -9.8% |
| September | 12,959,519 | 14,217,561 | -8.8% |
| October | 12,753,605 | 11,654,976 | 9.4% |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| YTD TOTAL | 47,711,715 | 48,800,421 | |
| | -2.2% | | |

| | Inventory on Hand FY23-24 | Inventory on Hand FY22-23 | YOY Increase % |
|---|---|---|---|
| July | $ 1,276,213 | $ 1,165,007 | 9.5% |
| August | $ 1,337,147 | $ 1,208,115 | 10.7% |
| September | $ 1,396,439 | $ 1,251,752 | 11.6% |
| October | $ 1,422,195 | $ 1,211,972 | 17.3% |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| YTD AVG | $ 1,357,998 | $ 1,209,212 | |
| | 12.3% | | |

| | | |
|---|---|---|
| **ELECTRIC CASH ON HAND** | O&M | $ 9,202,980 |
| (110 days or greater) | Capital | $ 6,819,116 |
| | Debt Service | $ 1,522,008 |
| 332 days | | $ 17,544,104 |

# Fiber Utility Financial Summary
## September 30, 2023

| | FY23 | | | FY24 | | |
|---|---|---|---|---|---|---|
| | Budget | YTD Actual | % of Budget | Budget | YTD Actual | % of Budget |
| **640 FIBER OPERATING FUND** | | | | | | |
| Fiber Service Sales | 4,310,000 | 1,081,741 | 25.10% | 4,722,200 | 1,188,809 | 25.17% |
| Other Fiber Revenue | 953,950 | 107,868 | 11.31% | 653,050 | 102,699 | 15.73% |
| **Total Revenue:** | **5,263,950** | **1,189,609** | 22.60% | **5,375,250** | **1,291,508** | 24.03% |
| Fiber O&M Expense | 3,435,424 | 885,708 | | 3,313,142 | 1,028,703 | |
| Fiber O&M Transfer Out | 1,906,879 | 144,600 | | 2,058,913 | 514,728 | |
| **Total Expense and Transfers:** | **5,342,303** | **1,030,308** | 19.29% | **5,372,055** | **1,543,431** | 28.73% |
| Beginning Net Position | | (4,908,922) | | | (3,258,528) | |
| Net Surplus (Deficit) | | 159,301 | | | (251,923) | |
| **Ending Net Position** | | (4,749,621) | | | (3,510,451) | |
| **740 FIBER CAPITAL FUND** | | | | | | |
| Fiber Capital Revenue | 0 | 1,849,736 | | 0 | 8,319 | |
| From Fiber Operations | 801,000 | 144,600 | | 932,500 | 233,125 | |
| **Total Revenue and Transfers In:** | **801,000** | **1,994,336** | 248.98% | **932,500** | **241,444** | 25.89% |
| Fiber Capital Expense | 2,318,000 | 180,678 | | 1,192,500 | 844,807 | |
| **Total Expense:** | **2,318,000** | **180,678** | 7.79% | **1,192,500** | **844,807** | 70.84% |
| Beginning Net Position | | 1,566,044 | | | 823,707 | |
| Net Surplus (Deficit) | | 1,813,657 | | | (603,364) | |
| **Ending Net Position** | | 3,379,701 | | | 220,344 | |
| **795 FIBER DEBT SERVICE** | | | | | | |
| From Fiber Operations | 1,105,879 | 0 | | 1,126,413 | 281,603 | |
| **Total Transfers In:** | **1,105,879** | **0** | 0.00% | **1,126,413** | **281,603** | 25.00% |
| Fiber Debt Service | 1,105,879 | 0 | | 1,126,413 | 0 | |
| **Total Expense:** | **1,105,879** | **0** | 0.00% | **1,126,413** | **0** | 0.00% |
| Beginning Net Position | | 0 | | | 0 | |
| Net Surplus (Deficit) | | 0 | | | 281,603 | |
| **Ending Net Position** | | 0 | | | 281,603 | |

| | FY23 | FY24 |
|---|---|---|
| ***Fund 640 Ending Fund Balance** | (4,749,621) | (3,228,848) |
| ***Fund 740 Ending Fund Balance** | 3,379,701 | 220,344 |
| | (1,369,920) | (3,008,505) |

| | | |
|---|---|---|
| **FIBER CASH ON HAND** (110 days or greater) | O&M | $ (558,145) |
| | Capital | $ 1,058,403 |
| | Debt Service | $ 281,603 |
| 51 days | | $ 781,861 |

The Fiber Utility fund has a deficit fund balance of ($3,008,505).
The deficit fund balance is the result of start-up costs incurred to initiate the utility service.
The deficit will be eliminated in future periods through net customer charges.

| | Subscriptions FY23-24 | Subscriptions FY22-23 | YOY Increase % |
|---|---|---|---|
| July | 3,872 | 3,513 | 10.2% |
| August | 3,908 | 3,560 | 9.8% |
| September | 3,930 | 3,581 | 9.7% |
| October | 3,963 | 3,624 | 9.4% |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| YTD TOTAL | 15,673 | 14,278 | |
| | 9.8% | | |

| | Inventory on Hand FY23-24 | Inventory on Hand FY22-23 | YOY Increase % |
|---|---|---|---|
| July | $ 1,858,586 | $ 1,523,440 | 22.0% |
| August | $ 1,878,531 | $ 1,596,300 | 17.7% |
| September | $ 1,859,378 | $ 1,624,706 | 14.4% |
| October | $ 1,843,233 | $ 1,693,450 | 8.8% |
| November | | | |
| December | | | |
| January | | | |
| February | | | |
| March | | | |
| April | | | |
| May | | | |
| June | | | |
| YTD AVG | $ 1,859,932 | $ 1,609,474 | |
| | 15.6% | | |

**September 2023**

You should expect to see YTD revenue and expenses to be 3/12 (or 25%) of Budget.

Water and Electric service revenue may fall ahead or behind budget due to seasonal fluctuations.

We are reporting each departments net position, which is cash and all other assets (such as billing receivables and capital assets) less accumulated depreciation and liabilities.

Cash on Hand - 110 days or more of cash on hand based on the recommended 90-120 days to maintain our bond rating (A-).

O&M expenses are above expected due to risk insurance premiums due at the beginning of the fiscal year.

O&M expenses are higher compared to FY23 due to monthly depreciation being calculated in FY24.

A FY24 budget amendment will be forthcoming due to capital projects budgeted in FY23 but rolled into FY24.

FY24 beginning balances will be updated upon completion of the FY23 financial audit.

This report is on a modified cash basis, with monthly (non-cash) depreciation included beginning FY24. There will be additional accrual adjustments upon completion of the FY23 financial audit.

**Water Notes:** Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

**US/Admin Notes:** The 620 fund is intended to be a zero balance fund and doesn't have any significant stand alone obligations. Any balance or deficit here is timing related or is city services collected from the current month to be transferred in the following month.

**Electric Notes:** Capital expenses may fall ahead or behind budget due to timing of project completion and payments.

**Fiber Notes:** Capital expenses may fall ahead or behind budget due to timing of project completion and payments.
O&M Expenses are above expected due to engineering for the NOFA 2023 build.
Capital expenses are above expected due to Pella project expenses budgeted in FY23 but rolled into FY24.

# MEMORANDUM

**To:** IMU Board of Trustees of the Electric, Water and Communications Utilities

**From:**

**Date:** Nov 13, 2023

**Subject:** The Electric Department received bids for a compact track loader to replace a 2011 PT80 Terex compact track loader.

## Discussion and Recommendation:

The following bids were received:

| Vendor | Brand | Base Cost | Trade-In | Final Cost |
|---|---|---|---|---|
| Van-Wall Equipment | John Deere | $80,000.00 | $34,000.00 | $46,000.00 |
| Star Equipment | Takeuchi | $68,937.09 | $15,500.00 | $53,437.09 |
| Murphy Tractor & Equipment | John Deere | $76,450.00 | $20,000.00 | $54,450.00 |
| Capital City Equipment | Bobcat | $83,564.96 | $23,000.00 | $60,564.96 |
| Logan Contractor Supply | Wacker | $87,940.00 | $25,000.00 | $62,940.00 |
| Ziegler Cat | Caterpilar | $93,092.54 | $25,500.00 | $67,592.54 |

Staff's recommendation is to accept the bid and trade-in from Van-Wall Equipment in the amount of $46,000 plus taxes.

Roll Call is in Order

Indianola Municipal Utilities

**Resolution 2023-**

**RESOLUTION AUTHORIZING THE PURCHASE OF A COMPACT TRACK LOADER FOR THE ELECTRIC DEPARTMENT**

**WHEREAS,** the Electric Department desires to purchase a Compact Track Loader; and

**WHEREAS,** after a review of the bids the Electric Department received bids for a compact track loader to replace a 2011 PT80 Terex compact track loader; and

**WHEREAS,** the Board of Trustees believes it to be in the best interest of Indianola Municipal Utilities to accept the bid and trade-in from Van-Wall Equipment.

**NOW, THEREFORE BE IT RESOLVED,** by the Indianola Board of Trustees that a compact track loader shall be purchased from Van Wall Equipment in the amount of $46,000 and the Electric Department Superintendent is authorized and directed to execute on behalf of Indianola Municipal Utilities the documents required to purchase the items.

Approved this 13th day of November 2023.

________________________
Lori Smith, IMU Chairperson

ATTEST:

______________________________
Monica Thompson, BOT Secretary

# MEMORANDUM

**To:** IMU Board of Trustees of the Electric, Water and Communications Utilities

**From:**

**Date:** Nov 13, 2023

**Subject:** Discussion and direction on MEAN Exhibit D

## Discussion and Recommendation:

Staff's recommendation is to take no action.

Roll Call is in Order

NMPP ENERGY

NMPP MEAN NPGA ACE

VIA CERTIFIED MAIL, RETURN RECEIPT REQUESTED

# Memorandum

**TO:** Service Schedule M Participants

**FROM:** Robert L. Poehling, Executive Director/CEO

**DATE:** October 16, 2023

**SUBJECT:** Notification of Update to Exhibit D List of Power Projects

On November 17, 2022, the Municipal Energy Agency of Nebraska ("MEAN") Board of Directors approved entering into a Power Purchase Agreement for a solar power supply resource which qualifies as a "Power Project" under the terms of the Service Schedule M, Total Power Requirements Power Purchase Agreement ("SSM"), between MEAN and your City, Town, Village or Utility Board (referred to in the Service Schedule M and this letter as "City").

As you are aware, MEAN is currently in the process of modernizing the SSM agreement that will be an approval item on the November Board Agenda and if approved, the new SSM agreements will be sent out for your community's consideration and signature in early December. However, based on the estimated Commercial Operation of the new solar Project in early 2024, our current SSM requires a change to Exhibit D.

Therefore, pursuant to Section 3.01(c) of the current SSM contract, notice must be given that MEAN intends to commit to a "Related Project." Enclosed are the official Notice of the change to Exhibit D of the current SSM contract and a copy of the revised Exhibit D that lists the new solar Project and the other Related Projects to which SSM participants are committed. Please note that the revised Exhibit D also includes an update to the Shavano Falls Hydro, LLC project, amending the name of the counterparty to Delta-Montrose Electric Association. That update was reported to the MEAN Board of Directors at its May 22, 2014 meeting.

Exhibit D for your City will be amended to include the Project described in the enclosed Notice unless your City provides written notice as described below. If your City consents to the new Project, simply attach the enclosed Exhibit D to your City's official copy of the current SSM contract.

Pursuant to Section 3.01(c) of the SSM contract, if the City determines that it does not wish to participate in this Project, the City has sixty (60) days to advise MEAN by written notice that the City has determined, by appropriate resolution, that it does not want to participate in such Project. Upon MEAN's receipt of such notification from the City, the City shall continue to be a Requirements Purchaser until the latest date such Project or any other Project which constitutes a Related Project for the City commences commercial operation, whereupon City shall become a Contract Purchaser (as defined in Section 3.01(c) of the SSM contract) for the remaining term of the SSM contract, and the obligation of the City under the

SSM contract to purchase, and MEAN's obligation to supply, electric power and energy shall thereafter be at a Contract Demand equal to the Firm Power Requirement for the City at the date such Project commences commercial operation. If your City is contemplating not participating in the new Project, we encourage you to reach out to MEAN in advance for more details on the potential rate impacts to the City and on the various obligations the City would need to undertake if it elects to become a Contract Purchaser. All capitalized terms used in this letter but not otherwise defined shall have the meaning set forth in the SSM contract

If you have any questions or concerns regarding the Notice or Exhibit D, please feel free to call Michelle Lepin, General Counsel, or me at 1-800-234-2595.

RLP/mjl

Enclosures:
Notice to Service Schedule M Participants
Exhibit D

## NOTICE TO SERVICE SCHEDULE M PARTICIPANTS

NOTICE IS HEREBY GIVEN, that on November 17, 2022, the MEAN Board of Directors approved entering into an agreement for MEAN to purchase a total of approximately 20 MWs of capacity and energy from solar resources to be owned by Sandhills Energy and located in certain participating MEAN communities.

FURTHERMORE, pursuant to Section 3.01(c) of the Service Schedule M contract, which states:

> If at any time MEAN determines it necessary to commit to an additional Project, it will advise the City in writing of its intention to so commit, the nature of such Project, the estimated time such Project is scheduled for commercial operation and the aggregate principal amount of Bonds, if any, estimated to be issued in connection therewith. Exhibit D hereto shall be amended to include such Project unless the City elects to become a Contract Purchaser as hereinafter provided. After such notification, the City will have sixty (60) days to advise MEAN by written notice that it has determined, by appropriate resolution, that it does not want to participate in such Project. Upon such notification, the City shall continue to be a Requirements Purchaser until the latest date such Project or any other Project which constitutes a Related Project for the City commences commercial operation, whereupon City shall become a Contractor Purchaser, and its obligation hereunder to purchase, and MEAN's obligation to supply, electric power and energy, shall thereafter be at a Contract Demand equal to the Firm Power Requirement for the City at the date such Project commences commercial operation.

FURTHERMORE, the MEAN Board of Directors adopted a Resolution on November 17, 2022, which determined it necessary to commit to the additional Project, as described below.

THEREFORE, notice is hereby given to all Service Schedule M Participants as follows:

A. **Power Purchase Agreement with Sandhills Energy**

1. **Nature of Project**: Agreement for MEAN to purchase a total of approximately 20 MWs of capacity and energy from the solar resources to be owned by Sandhills Energy and located in certain participating MEAN communities, for a term of approximately 25 years from commencement of Year 1 of the applicable Agreement. Subsequent to the November 17, 2022 approval by the MEAN Board of Directors, the Project was split into 5 agreements between MEAN and the applicable Sandhills Energy entities, one for each of the 5 community sites.

2. **Estimated Time Project is Scheduled for Commercial Operation**: Early to mid-2024.

3. **Estimated Principal Amount of Bonds**: Not applicable.

4. **Exhibit D**: Amend Exhibit D of the Service Schedule M contract to add Agreement for MEAN to purchase a total of approximately 20 MWs of capacity and energy from solar resources to be owned by Sandhills Energy and located in certain participating MEAN communities.

No action is required if the City intends to participate in this Project and consents to amending Exhibit D to include the Project. Simply attach the revised Exhibit D to your municipality's Service Schedule M contract.

If the City determines, by appropriate resolution, that it does not wish to participate in this Project, the City has sixty (60) days to provide MEAN a copy of said Resolution and advise MEAN, by written notice, of its intent to become a Contract Purchaser as described in the Service Schedule M contract.

Additionally, please note that on November 14, 2013, the MEAN Board of Directors adopted a Resolution for a Power Purchase Agreement with Shavano Falls Hydro, LLC to purchase one hundred percent (nominal 8 MW) of the energy production from the Shavano Falls Hydro, LLC project for a term of approximately twenty-two (22) years. Please note that the agreement was consummated with Delta-Montrose Electric Association and Exhibit D has been amended to reflect that change as reported to the MEAN Board of Directors on May 22, 2014.

DATED: October 16, 2023

Robert L Poehling

Digitally signed by Robert L Poehling
Date: 2023.10.16 10:19:58 -05'00'

Robert L. Poehling
Executive Director/CEO
Municipal Energy Agency of Nebraska

EXHIBIT D

RELATED PROJECTS

Dated: October 16, 2023

Not to exceed 1.70% of the output of Laramie River Station (approximately 28 MW) through Lincoln Electric System

Not to exceed 10 MW of Hastings Energy Center #1

Up to 30 MW of electric generation facility consisting of wind turbines in Kimball County, Nebraska

6.92% joint ownership interest in Walter Scott, Jr. Energy Center Unit 4 (approximately 56 MW)

Participation Power Agreement, dated October 26, 2004, with the Nebraska Public Power District for 11.78% (approximately 7 MW) purchase in Ainsworth Wind Energy Facility until such time as any evidences of indebtedness issued by NPPD with respect to Ainsworth Wind Energy Facility are no longer outstanding.

Participation Agreement, dated September 1, 2005, with the Public Power Generation Agency (PPGA) for 36.36% entitlement share (approximately 80 MW) in Whelan Energy Center Unit 2 (WEC 2) until such time as any evidences of indebtedness issued by PPGA with respect to WEC 2 are no longer outstanding.

23.5% undivided ownership interest in Wygen I (approximately 20 MW)

19.55% participation purchase in the Wessington Springs Wind Project (approximately 10 MW)

Supplemental Agreement for Partial Assignment of Ownership Interest in Council Bluffs Energy Center Unit 4, dated August 7, 2007, with the Waverly Light & Power, a municipal utility of the City of Waverly, Iowa, for the partial assignment to MEAN of Waverly's interest currently equal to 0.4% (approximately 3 MW) of the energy generating capability and energy associated therewith, of Council Bluffs Energy Center Unit 4 (now known as Walter Scott Energy Center Unit 4), until termination of Waverly's Service Schedule M Agreement with MEAN

Supplemental Agreement for Partial Assignment of Ownership Interest in Louisa Generating Station, dated August 7, 2007, with the Waverly Light & Power, a municipal utility of the City of Waverly, Iowa, for the partial assignment to MEAN of Waverly's interest currently equal to 1.1% (approximately 7 MW) of the energy generating capability and energy associated therewith, of the Louisa Generating Station, until termination of Waverly's Service Schedule M Agreement with MEAN [Note: Name of agreement anticipated to change.]

Contract No. 89-LAO-481 for Firm Electric Service with the Western Area Power Administration Loveland Area Projects (approximately 6 MW) for a term through September 30, 2024

Power Sales Agreement for a Wind Energy Share, dated January 27, 2011, with the Nebraska Public Power District for 10% (approximately 8 MW) of the energy production that the Nebraska Public Power District purchases from the Laredo Ridge Wind, LLC, Plant

November 13, 2023

To: IMU Board of Trustees
From: Chris Longer
RE: FY24 Budget Amendment

IMU Board of Trustees,

Below are comments regarding the FY24 budget amendment:

- Amended revenue is an offset to the increased IPTV expenses in fiber, increased tv network contracts are recovered through user rates. An amendment is not required for changes in revenue, but they are included along with the amended expenditures.

- Amended expenditures are due to:
  - Water
    - Well Maintenance (unexpended FY23 budget carried over to FY24)
  - Electric
    - Vehicles (unexpended FY23 budget carried over to FY24)
      69kV Major Line Maintenance (unexpended FY23 budget carried over to FY24)
  - Fiber
    - Pella Project (unexpended FY23 budget carried over to FY24)
    - NOFA7 Project (unexpended FY23 budget carried over to FY24)
    - Increased IPTV costs, offset by increase in video service charges.
    - Increased fiber drops (due to demand in service)

Overall, the increased expenditures are mainly due to the unexpended budget in FY23 carried over to FY24.



515-961-9444 · 210 West 2nd Ave. · Indianola, IA 50125 · www.indianola.com

# NOTICE OF PUBLIC HEARING
## Budget Amendment

FORM UTIL AMEND

Indianola Municipal Utilities
*(Name of Enterprise)*

The IMU Board of Trustees *(Governing Board)* will conduct a public hearing to amend the Fiscal *(specify fiscal or calendar)* year 2024 *(xxxx)* budget at IMU, 210 W 2nd Avenue, Indianola IA on 12/11/2023 *(xx/xx/xx)*, beginning at 5:30 *(x:xx)* o'clock. PM *(AM/PM)* The Budget Estimate Summary of proposed revenues and expenditures is shown below. Copies of the ***detailed*** proposed budget may be obtained or viewed at the office of the City Clerk and Utility Finance Officer and at the city library. At the public hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget.

_____________ *(date)* _____________________ *(signature)* Secretary

| | Budget as certified or last amended | Current Amendment | Budget after Current Amended |
|---|---|---|---|
| *(specify budget years)* | FY2024 *(xxxx)* | FY2024 *(xxxx)* | FY2024 *(xxxx)* |
| **Revenues & Other Financing Sources** | | | |
| Use of money and property | 500,000 | 0 | 500,000 |
| Charges for services | 27,848,834 | 150,000 | 27,998,834 |
| Miscellaneous | 1,329,354 | 0 | 1,329,354 |
| Other Financing Sources | 6,902,585 | 0 | 6,902,585 |
| **Total Revenues & Financing Sources** | 36,580,773 | 150,000 | 36,730,773 |
| **Expenditures & Transfers Out** | | | |
| Expenditures | 29,810,335 | 1,324,000 | 31,134,335 |
| Transfers Out | 6,902,585 | 0 | 6,902,585 |
| **Total Expenditures & Transfers Out** | 36,712,920 | 1,324,000 | 38,036,920 |
| Excess of Revenues & Other Sources (+) (-) Expenditures & Transfers Out | -132,147 | | -1,306,147 |
| **Beginning Fund Balance** July 1 *(month)* | 18,772,385 | | 18,772,385 |
| **Ending Fund Balance** June 30 *(month)* | 18,640,238 | | 17,446,238 |

Indianola Municipal Utilities
**RESOLUTION NO. 2023-000**

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING TO AMEND THE FISCAL YEAR 2024 BUDGET**

**WHEREAS,** the Indianola Municipal Utilities Board of Trustees is required to hold a public hearing concerning the amendment of the Indianola Municipal Utility budget for Fiscal Year 2024.

**NOW, THEREFORE, BE IT RESOLVED BY THE INDIANOLA MUNICIPAL UTILITIES BOARD OF TRUSTEES OF INDIANOLA, IOWA,** that a public hearing will be held on December 11, 2023, beginning at 5:30 PM in IMU Conference Room, 210 W 2nd Ave, concerning amending the Indianola Municipal Utilities budget for Fiscal Year 2024, and the Board Secretary is directed to publish notice of said meeting in the Indianola Record Herald and Tribune.

PASSED AND APPROVED THIS 13TH DAY OF NOVEMBER 2023.

____________________________
Lori Smith, Chair

ATTEST:

____________________________
Monica Thompson BOT Secretary

Indianola Municipal Utilities

**RESOLUTION NO 2023-**

**RESOLUTION AMENDING SECTION 6.9 WELLNESS PROGRAM IN THE EMPLOYEE HANDBOOK**

**WHEREAS,** the Employee Handbook includes a Wellness Program policy; and

**WHEREAS,** Resolution 2023-095, approving certain amendments to the City of Indianola Finance Policies, allows the use of Fund 820 for wellness program related expenses; and

**WHEREAS,** the Wellness Program policy is being updated in order to provide employer-covered Indianola Wellness Campus single memberships to elected city officials and appointed IMU Board of Trustees; and;

**WHEREAS**, the policy includes an amendment that requires part-time employees to work a minimum of four hours each month in order to qualify for enrollment in the benefit.

**NOW, THEREFORE, BE IT RESOLVED** by the IMU Board of Trustees that the amended Wellness Program in the handbook is hereby approved and staff is authorized to update the employee handbook accordingly.

Approved this 13th day of November 2023.

______________________________
Lori Smith, Chairperson

ATTEST:

______________________________
Monica Thompson, Board Secretary

## 6.9 WELLNESS PROGRAM

The well-being of our employees is extremely important to IMU. To assist employees in taking care of their health, IMU has a wellness program tied to their health plan. Each calendar year, employees and spouses that are enrolled in IMU's health insurance plan must have a physical/biometric screening completed, one (1) dental exam and one (1) vision exam. Employees and spouses that complete these three (3) requirements, will receive a preferred health insurance premium rate.

To encourage year-round wellness, IMU provides employees with the following:

- Participation in some Indianola recreation programs at no cost, i.e. cooking classes, exercise classes. Check with the activity center on which programs apply as it does change based on what is offered.
- The membership fee to the Indianola Wellness Campus will be provided by IMU, up to and including eligible spouse/dependents. A portion of a membership fee with an athletic center may be reimbursed by IMU. See below for more details.
- Employees and their spouses may use the Memorial Aquatic Center at no charge; there is a fee for children, however.
- Employee Assistance Program for use by employees and immediate family members, to include spouse and children.
- Enhanced yearly blood screening panel and biometrics for full-time employees and spouses.
- Yearly flu shots will be available for full-time employees, spouses, and children.

**<u>Indianola Wellness Campus Membership</u>**

IMU will Pay for membership to the Indianola Wellness Campus.

**Eligibility**

- Full time employees who have elected to receive a full membership to the Indianola Wellness Campus, up to and including a family membership for their eligible spouse and /or dependent(s) OR a single Indianola Wellness Campus membership plus $25 monthly wellness reimbursement, using the process outlined below.
- Part time employees who work a minimum of four hours per month each month and who have elected to receive a full single membership to the Indianola Wellness Campus.
- Appointed IMU Board of Trustees who have elected to receive a full single membership to the Indianola Wellness Campus.

**Process**

Eligible employees (and eligible family members) are responsible for signing up for membership at the Indianola Wellness Campus. Employees may enroll or make changes at any time. The IWC will notify payroll when an employee has elected the benefit. Eligible family is defined as another adult residing in the same household and dependent children under the age of 23. You may be asked to provide proof of dependency upon joining.

Full-time employees with a family membership at another fitness facility may opt to have only a single Indianola Wellness Campus membership and be reimbursed $25 per month for membership at another facility. In this case, the employee must fill out the Athletic Center Reimbursement Form with a receipt or a copy of a bank statement, and their supervisor must sign the form. The form shall be submitted to the Finance Department for payout. The Employee must submit for reimbursement each month and the form must be received by the Finance Department within 60 days of the date of payment.

Employer-paid membership to the Indianola Wellness Campus will terminate at the end of the month in which the employee terminates employment. Notice of termination will be provided to IWC from the HR Department.

# MEMORANDUM

**To:** IMU Board of Trustees of the Electric, Water and Communications Utilities

**From:**

**Date:** Nov 13, 2023

**Subject:** Salvation Army Vendor Agreement

**Discussion and Recommendation:**

Staff recommends approving the vendor agreement with The Salvation Army to provide assistance to certain IMU customers.

Simple Motion is in Order

VENDOR AGREEMENT FOR PAYMENT
with

INDIANOLA MUNICIPAL UTILITIES
210 W 2nd Avenue
Indianola, Iowa 50125

This Agreement is made and entered into this 16TH day of OCTOBER, 2023, by and between The Salvation Army, an Illinois corporation ("**Salvation Army**"), 5550 Prairie Stone Parkway, Hoffman Estates, Illinois 60192, and Indianola Municipal Utilities, Indianola, Iowa ("**IMU**").

WHEREAS, Salvation Army wishes to provide assistance to certain customers of IMU by paying certain invoices of such customers for the utilities provided by IMU.

NOW THEREFORE, in consideration of the foregoing and the mutual promises and covenants set forth in this Vendor Agreement, the receipt, sufficiency, and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Vendor Notification of Payment.** Salvation Army agrees to provide IMU with a Vendor Notification of Payment (the "**Notification**"), evidencing the customer, property address, account information, and amount of payment for each applicable customer that Salvation Army will be providing payment. Notifications can be delivered in person or by postal mail to 210 W 2nd Ave, Indianola, IA 50125, or by email to utilityservices@indianolaiowa.gov. Payments will be treated as applied to the customer's account upon proper receipt of Vendor Notification.

2. **Obligation for Payment.** Salvation Army agrees to provide payment in accordance with the Notification within 30 days.

3. **Failure to Pay.** Salvation Army agrees the obligation for payment set forth on the Notification shall be joint and several with the customer. Salvation Army's failure to pay entitles IMU to exercise any and all remedies available to it at law or in equity, including but not limited to, filing suit for recovery and pursuing collections against the applicable customer.

4. **Termination.** Either Salvation Army or IMU may terminate this Vendor Agreement upon 30-days written notice to the other party. Such termination does not relieve Salvation Army of the obligation for payment under any Notification already provided to IMU. Notice shall be given to the addresses provided above, or by any other means as the parties may mutually agree.

IN WITNESS WHEREOF, the parties have executed this Vendor Agreement to be effective as of the date first written above.

[SIGNATURE PAGE FOLLOWS]

**INDIANOLA MUNICIPAL UTILITIES**

By: ______________________________

Print name: ______________________________

Title: ______________________________

Date: ______________________________

By: ______________________________

Print name: ______________________________

Title: ______________________________

Date: ______________________________

**THE SALVATION ARMY**

By: ______________________________

Print name: Scott A. Shelbourn

Title: Divisional Commander

Date: ______________________________

Indianola Municipal Utilities

**Resolution 2023-**

**RESOLUTION** AUTHORIZING IMU GENERAL MANAGER TO SIGN RETRANSMISSION AGREEMENTS

**WHEREAS,** the Telecommunications Department anticipates retransmission agreements will be issued, and;

**WHEREAS,** those agreements are required to be authorized to continue to serve IMU Customers, and;

**WHEREAS,** the Board of Trustees believes it to be in the best interest of Indianola Municipal Utilities to allow General manager Chris Des Planques to review and approve those agreements.

**NOW, THEREFORE BE IT RESOLVED,** by the Indianola Board of Trustees THAT General Manager Chris Des Planques has authorization to sign retransmission agreements through June 30, 2024

Approved this 13th day of November 2023.

________________________

Lori Smith, IMU Chairperson

ATTEST:

_____________________________

Monica Thompson, BOT Secretary