INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Communications • Water

IMU Board of Trustees of the
Electric, Water and Communications Utilities
March 25, 2019
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order

2. Roll Call

3. Public Comments

4. Consent Agenda

   A. March 19, 2019 claims

   B. March 11, 2019 Minutes

5. Electric Utility Informational Items

6. Water Utility Informational Items

7. Communications Utility Action Items

   A. Consider purchase of a Ditch Witch plow in an amount of $42,750 plus tax from Ditch Witch

8. Communications Utility Informational Items

9. Combined Electric, Water and Communications Utilities Action Items

   A. Resolution approving an agreement for a credit card program with Tru Bank

   B. Receive and file an update on the HRA Program

   C. Consider appointment of an IMU Board Member to the City of Indianola Comprehensive Plan Update Steering Committee

10. Combined Electric, Water and Communications Utilities Informational Items

11. Other Business

    A. Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa

12. Adjourn

IMU Regular Downstairs **4.A.**
Meeting Date: 03/25/2019

Information

Subject
March 19, 2019 claims

Information

Fiscal Impact

Attachments

Claims
eLation Claims

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	02/25/2019	1,407.88
AVESIS THIRD PARTY ADMINIS	600-8180-61502	VISION	03/04/2019	50.40
BENDON INDIANOLA MECHANI	600-8120-63410	DEHUMIDIFIER IN PLANT	02/22/2019	714.00
BRUENING ROCK PRODUCTS	600-8150-63453	ROCK	02/28/2019	168.27
CHEMTREAT INC	600-8110-65010	CHEMICALS	03/01/2019	1,344.56
CITY OF INDIANOLA	600-8190-64130	WATER	03/12/2019	2,900.00
CITY OF INDIANOLA	600-8190-64130	WA PILOT TO GENERAL FUND	03/12/2019	3,520.00
CITY OF INDIANOLA	600-8190-64130	WA PILOT TO POLICE FUND	03/12/2019	1,980.00
CITY OF INDIANOLA	600-8190-64902	PROFESSIONAL SERVICES HR	03/12/2019	349.43
CITY OF INDIANOLA	600-8190-64903	PROFESSIONAL SERVICES IT	03/12/2019	1,341.08
CITY OF INDIANOLA	600-8190-64904	PROFESSIONAL SERVICES CLERK	03/12/2019	1,870.11
CITY OF INDIANOLA	600-8190-64905	PROFESSIONAL SERVICES US	03/12/2019	4,628.25
CITY OF INDIANOLA	600-8190-64906	PROFESSIONAL SERVICES IMU ADMIN	03/12/2019	3,085.50
CITY OF INDIANOLA	600-8190-68010	SERIES 2012B GO DEBT	03/12/2019	4,500.00
CITY OF INDIANOLA - UTILITY	600-8110-63710	UTILITIES	02/28/2019	12,217.54
CONTRACTOR SOLUTIONS	600-8150-63453	PUMP	02/26/2019	1,240.00
CR SERVICES	600-8120-65070	SUPPLIES	02/28/2019	18.46
DOWNEY TIRE PROS	600-8160-65050	BACKHOE REARS	02/22/2019	1,182.37
ELBERT, LOUIS	600-8110-62300	FLIGHT AWWA CONFERENCE	03/05/2019	374.60
MCCOY HARDWARE INC	600-8120-65070	LIGHTS & HEAVY HARDWARE	02/28/2019	53.19
MCCOY HARDWARE INC	600-8150-65072	SHOVEL, HEAVY HARDWARE	03/13/2019	17.63
METLIFE - GROUP BENEFITS	600-8180-61501	DENTAL	03/04/2019	405.19
MUTUAL OF OMAHA	600-8180-61550	LIFE, AD&D, LTD, STD	03/07/2019	227.94
STATE HYGENIC LABORATORY	600-8110-64990	BACTEE SAMPLES	02/28/2019	195.00
THEISEN'S	600-8120-63410	SUPPLIES	02/27/2019	18.47
UPHDM OCCUPATIONAL HEAL	600-8180-64121	PHYSICAL	02/28/2019	180.00
VERIZON WIRELESS	600-8110-63730	WIRELESS FOR LAPTOPS (2)	02/26/2019	80.02
VETTER EQUIPMENT CO	600-8160-63320	REPLACED LOAD CHECK ASSEMBLY	03/07/2019	1,880.14
WARREN COUNTY ENGINEER	600-8160-65050	FUEL DISTRIBUTION	03/04/2019	722.86
WASTE MANAGEMENT OF IOW	600-8120-64090	TRASH	02/26/2019	85.18
Total WATER OPERATING FUND:				46,758.07
IMU ADMINISTRATION FUND				
AVESIS THIRD PARTY ADMINIS	620-8080-61502	VISION	03/04/2019	39.74
AVESIS THIRD PARTY ADMINIS	620-8091-61502	VISION	03/04/2019	25.20
CITY OF INDIANOLA - UTILITY	620-8090-63710	UTILITIES	02/28/2019	230.61
GAFFIGAN, TOM	620-8091-63730	MOBILE DEVICE ALLOWANCE	03/01/2019	75.00
INFOMAX OFFICE SYSTEMS IN	620-8090-64190	MOVE PRINTER TO NEW BLDG	02/20/2019	267.50
IOWA PRISON INDUSTRIES	620-8090-63400	NEW CUBICLES	02/18/2019	14,723.31
IOWA PRISON INDUSTRIES	620-8090-64190	NEW CUBICLES	02/18/2019	2,045.69
LANE, DIANNA	620-8090-63730	MOBILE DEVICE ALLOWANCE	03/01/2019	75.00
LONGER, CHRIS	620-8091-63730	MOBILE DEVICE ALLOWANCE	03/01/2019	50.00
METLIFE - GROUP BENEFITS	620-8080-61501	DENTAL	03/04/2019	252.21
METLIFE - GROUP BENEFITS	620-8091-61501	DENTAL	03/04/2019	152.98
MID AMERICAN ENERGY CO.	620-8090-63710	ACCT# 90610-25056 1/24-2/21/19	02/22/2019	108.80
MILLER ELECTRIC SERVICES	620-8090-63710	ELECTRIC WIRING	02/04/2019	1,103.08
MUTUAL OF OMAHA	620-8090-61550	LIFE, AD&D, LTD, STD	03/07/2019	188.21
MUTUAL OF OMAHA	620-8091-61550	LIFE, AD&D, LTD, STD	03/07/2019	88.82
PRO-IMAGE SIGN & LIGHTING	620-8090-63710	DOOR/PAYMENT DECALS, CARDS	02/01/2019	249.85
T.R.M. DISPOSAL LLC	620-8090-64090	#4019 FEBRUARY TRASH	02/24/2019	110.00
Total IMU ADMINISTRATION FUND:				19,786.00
ELECTRIC OPERATING FUND				
AVESIS THIRD PARTY ADMINIS	630-8280-61502	VISION	03/04/2019	157.68
BRICK GENTRY P.C.	630-8290-64110	FUEL TANK INSPECTION SERVICES	02/25/2019	135.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
CASUAL RAGS	630-8210-65500	EMBROIDERY NAME AND LOGO - MARMON	02/28/2019	115.03
CASUAL RAGS	630-8240-65500	EMBROIDERY NAME AND LOGO - MORRIS	02/28/2019	115.02
CASUAL RAGS	630-8210-65500	IMU COMPANY HATS	03/07/2019	115.63
CASUAL RAGS	630-8240-65500	IMU COMPANY HATS	03/07/2019	289.09
CITY OF INDIANOLA	630-8290-64130	ELECTRIC	03/12/2019	70,700.00
CITY OF INDIANOLA	630-8290-64130	EL PILOT TO GENERAL FUND	03/12/2019	40,682.67
CITY OF INDIANOLA	630-8290-64130	EL PILOT TO POLICE FUND	03/12/2019	22,884.00
CITY OF INDIANOLA	630-8290-64902	PROFESSIONAL SERVICES HR	03/12/2019	1,521.03
CITY OF INDIANOLA	630-8290-64903	PROFESSIONAL SERVICES IT	03/12/2019	5,837.63
CITY OF INDIANOLA	630-8290-64904	PROFESSIONAL SERVICES CLERK	03/12/2019	8,140.47
CITY OF INDIANOLA	630-8290-64905	PROFESSIONAL SERVICES US	03/12/2019	15,147.00
CITY OF INDIANOLA	630-8290-64906	PROFESSIONAL SERVICES IMU ADMIN	03/12/2019	13,431.00
CITY OF INDIANOLA - UTILITY	630-8210-63710	UTILITIES	02/28/2019	3,096.65
CR SERVICES	630-8250-65072	LARGE TRASH CAN BAGS	03/04/2019	57.81
EXTINGUISHER COMPANY, TH	630-8220-65072	RECHARGE - FIRE EXTINGUISHER	03/04/2019	21.40
HENLE, JASON	630-8280-61440	WELLNESS - FEB & MAR	03/11/2019	50.00
IEUSTA	630-8210-62300	IEUSTA - ANNUAL DUES	02/02/2019	150.00
IOWA ASSOC OF MUN UTILITIE	630-8240-62300	APPRENTICESHIP FEES - MORRIS	02/28/2019	1,130.00
IOWA ASSOC OF MUN UTILITIE	630-8210-62300	MUNI LAW WORKSHOP	01/14/2019	125.00
MC MASTER-CARR SUPPLY CO	630-8220-65072	EMERGENCY LIGHT REPAIR PARTS	03/01/2019	177.49
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	03/01/2019	75.00
METLIFE - GROUP BENEFITS	630-8280-61501	DENTAL	03/04/2019	889.57
MID AMERICAN ENERGY CO.	630-8240-63710	26311-18026 1300 E IOWA A	02/22/2019	497.69
MID AMERICAN ENERGY CO.	630-8210-63710	52390-25019 BOILER GAS	02/22/2019	1,377.47
MID AMERICAN ENERGY CO.	630-8210-63710	80950-24015 PLANT GAS	02/22/2019	13.45
MID AMERICAN ENERGY CO.	630-8240-63710	13231-12049 1300 E IOWA B	02/26/2019	13.45
MIDWEST ALARM SERVICES	630-8250-64990	FIRE ALARM MONITORING - 111 SOUTH BOXTON	02/08/2019	542.11
MUTUAL OF OMAHA	630-8280-61550	LIFE, AD&D, LTD, STD	03/07/2019	516.63
NEBRASKA MUNICIPAL POWER	630-8290-64900	1ST INSTALLMENT FOR EL COST OF SERVICE STUDY	02/28/2019	3,270.00
SHI INTERNATIONAL CORP	630-8250-65072	WIRELESS ROUTER	02/14/2019	483.00
SKARSHAUG TESTING LABORA	630-8250-64200	RUBBER GLOVE TESTING	02/20/2019	665.26
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR SERVICE CREW LAPTOPS	02/26/2019	240.06
WARREN COUNTY ENGINEER	630-8260-65050	FUEL DISTRIBUTION	03/04/2019	873.17
WESCO	630-8240-65500	FR JACKET	01/30/2019	74.90
WESCO	630-8240-65500	FR BIBS	02/01/2019	107.21
WESCO	630-8240-65500	FR SHIIRTS	02/04/2019	260.81
WESCO	630-8240-65500	FR SHIIRTS	02/04/2019	260.81
WESCO	630-8240-65500	FR JEANS	02/06/2019	280.88
WESCO	630-8240-65500	FR JEANS AND FR JACKET	02/06/2019	355.78
WESCO	630-8210-65500	FR HOODED SWEATSHIRT - MARMON	02/11/2019	126.80
WESCO	630-8240-65500	FR CLOTHING - MORRIS	02/11/2019	198.83
WESCO	630-8240-65500	FR HEAVY JACKET - MORRIS	02/22/2019	134.82
WESCO	630-8250-65072	BASHLIN 4' SLING	02/27/2019	16.69
WESCO	630-8220-65072	LED HEADLAMPS	02/27/2019	181.37
WESCO	630-8250-65072	IDEAL TEST LEADS	02/27/2019	24.62
WESCO	630-8210-65500	FR RAIN GEAR - MARMON	03/04/2019	111.28
WESCO	630-8240-65500	FR RAIN GEAR - MORRIS	03/04/2019	111.28
WESCO	630-8220-65072	LED STREAMLITES	03/05/2019	1,091.40
Total ELECTRIC OPERATING FUND:				196,873.94
WATER CAPITAL PROJECTS FUND				
CORE & MAIN	700-8100-67906	MATERIALS	02/19/2019	509.29
MUNICIPAL SUPPLY INC	700-8100-67905	METERS	02/28/2019	1,694.50
MUNICIPAL SUPPLY INC	700-8100-67906	MATERIALS	02/28/2019	914.35
VEENSTRA & KIMM	700-8100-67402	SOFTENING AND RECARB TANKS	02/22/2019	735.40
VEENSTRA & KIMM	700-8100-67402	SOFTENING AND RECARB TANKS	02/22/2019	755.55

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total WATER CAPITAL PROJECTS FUND:				4,609.09
ELECTRIC CAPITAL PROJECTS FUND				
BORDER STATES INDUSTRIES	730-8200-67906	150 WATT HPS BULBS	02/06/2019	260.65
BORDER STATES INDUSTRIES	730-8200-67906	500:5 CT'S	02/14/2019	801.43
BORDER STATES INDUSTRIES	730-8200-67906	PHOTO CELLS - 400 WATT HPS BULBS	03/06/2019	282.22
CR SERVICES	730-8200-67906	RED & ORANCE LOCATE FLAGS	03/04/2019	654.63
EXCEL UTILITY CONTRACTOR	730-8200-67601	2017 FIBER TO THE HOME NETWORK BUILD	02/25/2019	56,076.15
TERRY-DURIN CO.	730-8200-67906	LED STREET LIGHTS	02/26/2019	3,973.98
WESCO	730-8200-67906	70 WATT HPS BULBS - CREDIT	10/08/2018	1,605.60-
WESCO	730-8200-67906	RED LOCATE PAINT - CREDIT	11/13/2018	682.19-
Total ELECTRIC CAPITAL PROJECTS FUND:				59,761.27
CASH ALLOCATION FUND				
KASTER, MATTHEW	999-0000-11005	REFUND CREDIT ON ACCT	03/01/2019	13.62
Total CASH ALLOCATION FUND:				13.62
Grand Totals:				327,801.99

Board of Trustees: ____

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AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, March 15, 2019
10:36:56 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-11101-999**								
Avesis Third Party Administrators Inc - VEND-1108									
3/3/2019	Group Vision Insurance Premium	Net 30	72.34	0.00	15.00	72.34	72.34	2239393	BL-1475
						72.34	**72.34**		
Beck Electric - VEND-1027									
4/2/2019	Install wiring for new controller	Net 30	195.00	0.00	15.00	195.00	195.00	15501	BL-1482
						195.00	**195.00**		
Cedar Falls Utilities - VEND-1045 - BL-1484									
3/31/2019	0219 28E Agreement	Net 30	6,406.78	0.00	15.00	6,406.78	6,406.78	89936	BL-1484
						6,406.78	**6,406.78**		
City Of Indianola - VEND-1008 - BL-1485									
4/13/2019	0319 Professional Services	Net 30	14,458.03	0.00	15.00	14,458.03	14,458.03	March 2019	BL-1485
						14,458.03	**14,458.03**		
Dust Pros Janitorial - VEND-1011									
3/22/2019	0219 Telecom Cleaning	Net 30	856.00	0.00	15.00	856.00	856.00	2013	BL-1499
						856.00	**856.00**		
Fuse Technic LLC - VEND-1012									
3/31/2019	Consulting Agreement	Net 30	7,200.00	0.00	15.00	7,200.00	7,200.00	FT20190301001	BL-1486
						7,200.00	**7,200.00**		
ImOn Communications LLC - VEND-1072									
3/30/2019	0219 Regulatory & Billing	Net 30	2,500.00	0.00	15.00	2,500.00	2,500.00	INV0033152	BL-1489
3/31/2019	Installation & Activiation Agreement	Net 30	17,692.00	0.00	15.00	17,692.00	17,692.00	INV0033153	BL-1490
						20,192.00	**20,192.00**		
IMU Electric Department - VEND-1024									
4/13/2019	0319 EL Payments	Net 30	31,500.00	0.00	15.00	31,500.00	31,500.00	0319 EL Payments	BL-1491
						31,500.00	**31,500.00**		
Innovative Systems - VEND-1048									
4/2/2019	0319 Software Licenses & Maint Fee	Net 30	12,915.50	0.00	15.00	12,915.50	12,915.50	41788	BL-1492
4/3/2019	Bill & Check Forms	Net 30	496.49	0.00	15.00	496.49	496.49	41902	BL-1493
						13,411.99	**13,411.99**		
Iowa Association Of Municipal Utilities - VEND-1014									

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, March 15, 2019
10:36:56 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
3/22/2019	Broadband Conference	Net 30	530.00	0.00	15.00	530.00	530.00	200006630	BL-1487
4/25/2019	Broadband Conference-Stineman	Net 30	130.00	0.00	15.00	130.00	130.00	200006708	BL-1488
						660.00	**660.00**		
John Deere Financial - VEND-1106									
3/15/2019	Multi Use Account #36105-20385	Net 30	39.00	0.00	15.00	39.00	39.00	26030001	BL-1494
						39.00	**39.00**		
Kurt Gocken - VEND-1023									
4/13/2019	0319 Phone Reimbursement	Net 30	75.00	0.00	15.00	75.00	75.00	0319 Phone Reimbursement	BL-1479
						75.00	**75.00**		
Kurt Ripperger - VEND-1025									
4/13/2019	0319 Phone Reimbursement	Net 30	75.00	0.00	15.00	75.00	75.00	0319 Phone Reimbursement	BL-1480
						75.00	**75.00**		
Metlife - Group Benefits - VEND-1109									
3/2/2016	Group Dental Insurance Premium	Net 30	441.23	0.00	15.00	441.23	441.23	0219 Dental Insurance	BL-1476
						441.23	**441.23**		
Mutual Of Omaha - VEND-1107									
3/3/2019	Group Life, ADD, LTD, STD	Net 30	234.92	0.00	15.00	234.92	234.92	G000BD3F	BL-1477
						234.92	**234.92**		
Power & Tel - VEND-1037									
3/29/2019	Connectors	Net 30	48.19	0.00	15.00	48.19	48.19	6625547-01	BL-1495
3/30/2019	Trays	Net 30	371.82	0.00	15.00	371.82	371.82	6636601-00	BL-1496
						420.01	**420.01**		
Skye McBroom - VEND-1026									
4/13/2019	0319 Phone Reimbursement	Net 30	75.00	0.00	15.00	75.00	75.00	0319 Phone Reimbursement	BL-1481
						75.00	**75.00**		
Smart Source Consulting - VEND-1055									
4/1/2019	0219 Consulting	Net 30	1,463.10	0.00	15.00	1,463.10	1,463.10	223	BL-1497
						1,463.10	**1,463.10**		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, March 15, 2019
10:36:56 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Warren County Engineer - VEND-1102									
4/3/2019	0219 Fuel	Net 30	243.47	0.00	15.00	243.47	243.47	0219 Fuel	BL-1478
						243.47	**243.47**		
		Check Count: **19**			Totals:	**$98,018.87**	**$98,018.87**		

IMU Regular Downstairs **4.B.**

Meeting Date: 03/25/2019

Information

Subject

March 11, 2019 Minutes

Information

Fiscal Impact

Attachments

Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – MARCH 11, 2019

The Board of Trustees met in regular session at 5:30 p.m. on March 11, 2019 in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order and on roll call the following members were present: Jim McClymond (via phone), Mike Rozga, Adam Voigts, Lesley Forbush and Deb White.

The consent agenda consisting of the following was approved on a motion by Voigts and seconded by White. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for March 4, 2019

Minutes from February 25, 2019

Electric Utility Informational Items – Mike Metcalf, Electric Superintendent, presented the Electric Utility Informational items.

Water Utility Informational Items – Lou Elbert, Water Superintendent, presented the Water Utility Informational items.

Communications Utility Informational Items – Kurt Ripperger, Telecommunications Superintendent, reported on the Communications Utility Informational Items.

Combined Electric, Water and Communications Utilities Action Items – White moved and Forbush seconded a motion to table acceptance of the HRA report because of the following questions:

1. What's the status of the IMU participants?
2. How many are left and what are the account balances?

On roll call the vote was AYES: Rozga, McClymond, Voigts, Forbush and White. Whereupon the Chairperson declared the motion carried unanimously.

The Board discussed the FY 18 PILOT remainder. No action was taken

Combined Electric, Water and Communications Utilities Informational Items – No items were presented.

Meeting adjourned on a motion by White and seconded by Voigts.

Mike Rozga, Chairperson	Diana Bowlin, City Clerk

IMU Regular Downstairs **7.A.**

Meeting Date: 03/25/2019

Information

Subject

Consider purchase of a Ditch Witch plow in an amount of $42,750 plus tax from Ditch Witch

Information

Communications Superintendent Kurt Ripperger is recommending the purchase of a Ditch Witch plow/trencher/boring machine from Ditch Witch of Minnestota & Iowa located in Huxley for drop installation at a price of $42,750 plus tax. This unit will allow IMU crews to install drops to customer premises as well as do small run conduit runs for main line and distribution expansion. Bids were requested from three vendors and the following were received:

Ditch Witch of Minnesota & Iowa - $42,750 plus tax
Vermeer - $48,728.82 plus tax
Midwest Underground - $45,125 plus tax

Simple motion is in order.

Fiscal Impact

Attachments

Ditch Witch
Updates

DITCH WITCH OF MINNESOTA & IOWA

1520 BLUE SKY BOULEVARD
HUXLEY, IA 50124
Phone 515-685-3521
Fax 515-685-3042

INDIANOLA MUNICIPAL UTILITIES
Kurt and Eric
111 S BUXTON ST
INDIANOLA, IA 50125-4833
515-961-9444

Quote: 50223679
Ext. Ref.: .
Description: .
Date: 03/08/2019
Salesperson: Mike Wiedner
Mobile: (515) 290-3523
E-Mail: mikew@dw-ia.com

Price Quote

Quote valid for: 30 days, until 04/07/2019

The Ditch Witch® 410SX basic unit includes the following: Kubota WG1605-G, EPA Phase 3, electronic governor, 4 cylinder water cooled gas engine (49.6 hp gross @ 3600 rpm, 47.5 hp net), infinitely variable hydrostatic four wheel drive, enclosed and lubricated ground drive reduction gearbox, Dana #44 limited slip front and rear differentials, articulated steering with oscillating rear axle, parking brake, hydraulic plow vibrator drive, plow swing lock, hydraulic plow lift, 12 volt electric start, Murphy display (engine rpm, coolant temp, engine oil pressure, ECU diagnostic codes), fuel gauge, check engine light, hydraulic oil temperature warning light, air filter restriction indicator, and start interlock monitor.

Item	Qty	Part Number	Description
10	1	410SX	410SX (BASIC UNIT)
20	1	118-097	DRILL STRING GUIDE ASSEMBLY
30	4	351-256	STEM SECTION (10')
40	1	351-142	2.25" SLIPLATCH COMPACTION BIT
50	1	185-902	PULLING GRIP (1/2" TO 3/4") W / SWVL
60	1	185-903	PULLING GRIP (3/4" TO 1-1/4") W / SWVL
70	1	185-904	PULLING GRIP (1-1/4" TO 2") W / SWVL
90	1	190-084	SOD CUTTER KIT 410SXD
100	1	190-213	SKID SHOE CONVERSION KIT

H400 Digging Attachment.

110	1	H400	H400 Digging
120	1	140-1459	DANGER RESTRAINT BAR (36" & 38") (OAL 51
130	1	141-791	ROLLER BOOM ASS'Y (36")
140	1	133-041	33K 4P DURA 68P 6.4

Item	Qty	Part Number	Description
150	1	191-118	DUAL WHEEL KIT

Subtotal	$	42,750.00
Subtotal before Tax	$	42,750.00
Total Amount	$	42,750.00
		US Dollars

DITCH WITCH OF MINNESOTA & IOWA

1520 BLUE SKY BOULEVARD
HUXLEY, IA 50124
Phone 515-685-3521
Fax 515-685-3042

INDIANOLA MUNICIPAL UTILITIES
Kurt and Eric
111 S BUXTON ST
INDIANOLA, IA 50125-4833
515-961-9444

Quote: 50223679
Ext. Ref.: .
Description: .
Date: 03/08/2019
Salesperson: Mike Wiedner
Mobile: (515) 290-3523
E-Mail: mikew@dw-ia.com

Price Quote

Quote valid for: 30 days, until 04/07/2019

Item	Qty	Part Number	Description
10	1	410SX	410SX (BASIC UNIT)

With the following configuration:

Decals	English
Engine	Gas
Tire	23 X 10.5-12 (TBS)
Rotowitch	Yes
Hydraulic Oil	Standard
Color	Standard

110	1	H400	H400 Digging

With the following configuration:

Decals	English

Vermeer
Iowa & N. Missouri

661 Hwy T 14
Pella, IA 50219
Ph. 641-628-2000 F. 641-628-4283
www.vermeeriowa.com

Quotation

Customer Name: Indianola Municipal Utilities
Address: 111 South Buxton St.
Indianola, IA 50125

Ship to: Indianola Municipal Utilities
111 South Buxton St.
Indianola, IA 50125

Date: 8/16/2018
Purchase Order #: QUOTE

Contact: Kurt Ripperger
Phone: 515-943-6459
Email: kripperger@indianolaiowa.gov

Sales Rep.: Cody Mecham
Date needed: TBD

				TOTAL
Description:		**New 2018 PTX40 Tractor including:**		
Specifications:	***	46.8 HP Kubota gas engine		48,036.96
	***	Wireless remote operation		
	***	23"x10.5"-12" Dual tires w/foam (60" overall width)		
	***	Plow attachment w/sod knife Pull style plow blade 15", 18", 21" depths 3" bullet		
	***	Trencher attachment 48" boom w/crumber, 4" extension 2250S Cup Partial 84 pin chain 4" cut		
	***	Portabore attachment (3) 4',1" O.D. (13/16" connection) rods 2.5" Cutter Pullback swivel		
Options:				
	***	Quad track system (44.5" overall width)	$4,386.00	
	***	Chute style plow blade 15", 18", 21" depths	$367.11	
	***	Confidence Plus 2 years with Maintenance	$4,702.00	
	***	Confidence Plus 2 years no Maintenance	$1,280.00	
	***	**10', 1" O.D. (13/16" connections) rods (ea)**	$115.31	691.86

Model:
Serial Number: **Hours:**
Trade in Detail:

Trade Amount Allowed

Sub Total:	$ 48,728.82
Freight:	$ -
Prep:	$ -
Less Trade-in:	$ -
Sales Tax:	$ 3,411.02
Total Net:	$ 52,139.84

Vermeer Iowa & N. Missouri | EQUIPPED TO DO MORE.

Customer: Indianola Municipal Utilites

By: Cody Mecham

By: ______________________

Quotation valid for 30 days. To order, please sign, date and return to Vermeer Iowa or your Sales Representative.

Midwest Underground

January 31, 2019

Indianola Municipal Utilities/Communications
111 South Buxton St. PO. Box 356
Indianola, IA 50125
Attn: Mr. Kurt Ripperger & Mr. Eric Lane

Dear Gentlemen,
In line with our conversations, we are pleased to quote you the following equipment:

- **New Toro Revolution Pro Sneak 365 Lawn Plow**
- 40 HP Class Tier 4 Final Liquid Cooled Yanmar Diesel Engine
- 4-Wheel Articulated Steering/Tightest Turning Radius in Class
- Center 10 Degree Frame Oscillation/Most Stable Lawn Plow in Industry
- (4) 23x10.5-12 HD Bar lug Tires and Rims
- Heavy Duty 12V Battery 1000 Cranking Amps
- R.O.P.S. w/Seat and Seatbelts
- Full Gauge Package
- Front Mounted 24" Trencher
- 165, ½ Cup Chain 4" Cut
- Heavy Duty Rear P40 Plow Attachment
- 15/18" Pull Blade w/ 2" Bullet
- **1 Year Parts and In- Shop Labor Warranty**
- Manuals

Freight, Setup and Delivery	$58,645.00
Less Special Municipal Utility Discount	($13,520.00)
Special Price:	**$45,125.00**

Optional Equipment

Crumber Bar w/4" & 6" Shoe	Add	$ 610.00
Premium Flex Ballast Filled (4) 23x10.5-12 HD Bar lug Tires	Add:	$ 750.00
Front Mounted Hydra Bore Attachment	Add:	$ 1,980.00
Hydra Bore Rod 10 Ft.	Add:	$ 120.00 ea.
Hydra Bore 1 3/4" Mole/Bit	Add:	$ 138.00

Gentlemen, with the purchase of your Toro equipment, Midwest Underground Supply, LLC is pleased to offer Indianola Municipal Utilities/Communications 24 hour parts, service, **Free 80 Point Inspections** and a **Free No Charge Loaner** to help eliminate any costly downtime. We appreciate the opportunity to quote you and look forward to serving your underground equipment needs.

Sincerely,

Kevin Hanson
Territory Manager
Midwest Underground Supply, LLC

cc: Daniel J. Folkman
Mark Jenkins

410SX VIBRATORY PLOW

Ditch Witch®

VIBRATORY PLOWS

410SX VIBRATORY PLOW

1 Optional front-mounted trencher attachment features an auger for fast spoils removal.

2 When attachment or ground drive is engaged, operator-presence system stops the engine when you release the control.

3 Operator's station features easily accessible, easy-to-understand, color-coded controls; one lever controls ground speed, direction and steering.

4 Emissions-compliant engine is enclosed for quiet operation, and vibration-isolated to reduce operator fatigue.

5 Articulated-frame steering enables maneuvering around trees and other obstacles.

6 Vibratory plow trolley automatically centers itself when the plow blade is raised from the ground; a manual lock secures the trolley during transport.

7 Oscillating rear axle keeps four-wheel drive engaged, for excellent traction and drawbar.

8 49.6-gross-hp (37-kW) Kubota® gas engine provides the power you need for the most demanding conditions.

The Ditch Witch® 410SX is the most outstanding articulated-steer vibratory drop plow in its horsepower class. With dozens of innovative features, including an oscillating rear axle that keeps the machine's four-wheel drive engaged, the 410SX quickly and efficiently installs communication lines, natural gas and water services, or a complete underground sprinkler system without digging a trench. Need a trench? The 410SX can do that, too.

WE'RE IN THIS TOGETHER.

410SX VIBRATORY PLOW SPECIFICATIONS

	U.S.	METRIC
DIMENSIONS		
Height, max	63.5 in	1.61 m
Length		
W/out plow and trencher	118 in	3 m
W/plow only	151 in	3.8 m
Width, max	56 in	1.42 m
Angle of approach	21°	
Angle of departure	17°	
Wheelbase	46 in	1.17 m
Plow cover depth	26 in	660 mm
Weight		
Basic unit w/18-in blade and 36-in chain	3,910 lb	1773 kg
OPERATION		
Ground drive speed, max		
Forward	2.9 mph	4.6 km/h
Reverse	1.5 mph	2.5 km/h
Material installation diameter, max		
Pull blade	3 in	75 mm
FLUID CAPACITIES		
Fuel tank	8.5 gal	32.2 L
Hydraulic reservoir	12.7 gal	48.1 L
BATTERY		
SAE cold crank rating @ 0°F (-18°C)	800 amps	

Specifications are general and subject to change without notice. If exact measurements are required, equipment should be weighed and measured. Due to selected options, delivered equipment may not necessarily match that shown.

	U.S.	METRIC
POWER		
Engine	Kubota® WG1605-G-E3	
Fuel	Unleaded gasoline	
Cooling medium	Liquid	
Aspiration	Natural	
Number of cylinders	4	
Displacement	93.79 in³	1.537 L
Bore	3.11 in	79 mm
Stroke	3.09 in	78.4 mm
Manufacturer's gross power rating (per SAE J1995)	49.6 hp	37 kW
Rated speed	3,600 rpm	
Emissions compliance	EPA LSI	
Drive type		
Ground	Hydrostatic	
Plow/trencher/auxiliary	Hydraulic gear pump	
Tires, max	26 x 12-12	
HYDRAULIC SYSTEM		
Ground drive		
Pressure	4,000 psi	276 bar
Flow rate	18 gpm	68 l/min
Attachment		
Pressure	3,000 psi	207 bar
Flow rate	20.3 gpm	77 l/min
Auxiliary		
Pressure	2,000 psi	138 bar
Flow rate	8.4 gpm	31.8 l/min

VIBRATORY PLOW PARTS, ACCESSORIES AND SUPPORT:

DEALER SERVICE AND SUPPORT

Whether it's new or used equipment, parts, service, financing, or all of the above, your Ditch Witch dealer is prepared to offer you the best of everything. Ditch Witch dealers are chosen for their commitment to the underground construction profession, and they are thoroughly trained to represent the highest standards in the industry.

Ditch Witch®
ditchwitch.com

A Charles Machine Works Company

IMU Regular Downstairs **9.A.**
Meeting Date: 03/25/2019

Information

Subject
Resolution approving an agreement for a credit card program with Tru Bank

Information
In your packet is the resolution authorizing an agreement for a credit card program with Tru Bank.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

ORGANIZATION RESOLUTION AND AGREEMENT
FOR CREDIT CARD PROGRAM

Diana Bowlin, who is the undersigned Recordkeeper for Indianola Municipal Utilities, (the *"Organization"*), a Municipal/Govt *(type of entity)* organized under the laws of Iowa *(state),* does hereby certify:

1. That he/she is the Secretary or Assistant Secretary, or an officer, partner, owner, principal, manager, member or other person having lawful custody of the official records of the above Organization (the *"Recordkeeper"*) and is authorized to provide this document to UMB Bank, n.a. (*"Bank"*).

2. That at a meeting of the governing body of the Organization duly held on March 25, 2019 (*date*) and at which a quorum was present and acting throughout, or pursuant to the unanimous written consent of its members, the following Resolution and Agreement was duly adopted and approved and is currently in full force and effect, and has not been amended or rescinded:

RESOLVED, that a credit card authority for this Organization be established by the Designated Officer named in the section immediately below with UMB Bank, n.a., and that separate accounts and credit cards ("Cards") under said authority be opened and issued by Bank in the name of this Organization for use by employees and agents of this Organization who are identified from time to time by the Designated Officer, or by any successor to the Designated Officer identified from time to time by the Recordkeeper (or by the successor to the Recordkeeper), and that the Organization authorizes the use of the Cards in accordance with the Cardholder Agreement that is sent by Bank with the Cards; and

RESOLVED FURTHER, that Chris Longer is the Designated Officer referred to in the above section of this Resolution, and that the Designated Officer or any successor to the Designated Officer designated in writing by the Recordkeeper (or by a successor Recordkeeper) may from time to time: request that Cards be issued in the name of this Organization; request that the credit limits and purchase controls be changed on existing Cards issued in the name of this Organization; designate additional persons authorized to use Cards issued by Bank in the name of this Organization; request termination of use of existing Cards; and communicate other pertinent information to Bank; and

RESOLVED FURTHER, that the forgoing resolution shall remain in full force and effect until written notice of an amendment or rescission thereof is delivered to and receipted for by Bank; and

RESOLVED FURTHER, that the Recordkeeper be and he/she is hereby authorized and directed to certify to Bank this resolution and that the Recordkeeper signing this Resolution and Agreement or any person designated in writing by the Recordkeeper, is authorized to certify to the Bank the names and signatures of persons authorized to act on behalf of the Organization under the foregoing Resolution and Agreement, and from time to time hereafter, as additions to or changes in the identity of said Recordkeeper are made, such Recordkeeper or designee shall immediately report, furnish and certify such changes to the Bank, and shall submit to Bank a new incumbency certificate or other document reflecting such changes in order to make such changes effective; and

RESOLVED FURTHER, that the foregoing resolution was adopted in accordance with the governing documents of the Organization, and that such resolution is now in full force and effect.

IN WITNESS WHEREOF, the undersigned Recordkeeper has subscribed his or her name and, if appropriate or required, applied the seal of the Organization to this Resolution and Agreement as of this ______ day of ______________, ______.

RECORDKEEPER	ADDITIONAL OFFICER
Signature by Secretary, Assistant Secretary, or other Person certifying to this Resolution and Agreement	**Signature by Second Person, certifying to incumbency of Recordkeeper**
______________________	______________________
Signature	Signature
Name *(print)*: ______________	Name *(print)*: ______________
Title *(print)*: ______________	Title *(print)*: ______________

Affix Seal, if required by Organization's governing documents.

Guidelines for Completion for Customers that are U.S. legal entities:

- Corporation: The Recordkeeper signing above should be the corporate secretary or assistant secretary. The second person may be the Chairman, President, CEO, a Board member, the Treasurer or the CFO.
- Partnership, Limited Liability Partnership, Limited Liability Company, or Sole Proprietor: All general partners, all members, or the sole proprietor must sign this form, unless Organization's governing documents specify that a manager, managing general partner or other person may act. In any event, a second general partner or member must sign in the second place. Sole proprietors do not require a second signature.
- Governmental Entity: The Treasurer must sign in the first place, unless the Organization's charter specifies otherwise. The entity's Chairperson, Vice Chairperson, or Counsel must sign in the second place.

IMU Regular Downstairs **9.B.**

Meeting Date: 03/25/2019

Information

Subject

Receive and file an update on the HRA Program

Information

This agenda item was tabled from the March 11, 2019 meeting. The IMU Board of Trustees will need to receive and file the HRA update (packet). The IMU Board of Trustees has maintained an HRA program in place for many years. As previously mentioned, the purpose of the HRA program was to help employees pay for dental and vision expenses. This was due to a dental and vision plan not being offered. Employees were also told they can use their HRA to help pay for medical expenses upon retirement. This is not the correct vehicle for an HRA as an HRA is owned by the employer and typically the employer takes back any unused funds at the end of each year. Our plan was not developed this way.

In May 2018, we received approval from the IMU Board of Trustees to present options to employees to reduce and eliminate HRA balances. Since then, employees have been working hard to reduce their account balances.

As of February 2019, IMU has 13 open accounts with a total balance of $33,942 and the City has 25 open accounts with a total balance of $54,802. The total (IMU and City combined) outstanding balance is $88,294. In May 2018, we had a total outstanding balance of $233,027 with $91,347 belonging to IMU and $141,680 belonging to the City.

Fiscal Impact

Attachments

HRA Update

CITY OF INDIANOLA EST. 1849

— Human Resources —

Date: February 19, 2019

To: Mayor and Council

From: Melissa McCoy, Human Resources Director

CC: Ryan Waller, City Manager

RE: HRA Update

The City of Indianola has maintained an HRA program in place for many years. As previously mentioned, the purpose of the HRA program was to help employees pay for dental and vision expenses. This was due to a dental and vision plan not being offered. Employees were also told they can use their HRA to help pay for medical expenses upon retirement. This is not the correct vehicle for an HRA as an HRA is owned by the employer and typically the employer takes back any unused funds at the end of each year. Our plan was not developed this way.

In July 2017, we introduced the HSA with our new health insurance plan. Employees may use an HSA to help pay for medical, dental, vision and prescription expenses. HSA's are better for employees because the employees own the funds and are more convenient for employees as employees have an HSA debit card to use to pay for expenses and do not need to submit for reimbursement. With the HSA's in place, we needed to eliminate the HRA accounts as we pay monthly fees on each of these accounts.

In May 2018, we received approval from the Council to present options to employees to reduce and eliminate HRA balances. Since then, employees have been working hard to reduce their account balances.

As of February 2019, the City has 25 open accounts with a total balance of $54,802. IMU has 13 open accounts with a total balance of $33,492. The total (City and IMU combined) outstanding balance is $88,294. In May 2018, we had a total outstanding balance of $233,027 with $141,680 belonging to the City and $91,347 belonging to IMU.

IMU Regular Downstairs **9.C.**
Meeting Date: 03/25/2019

Information

Subject
Consider appointment of an IMU Board Member to the City of Indianola Comprehensive Plan Update Steering Committee

Information
The Board will need to consider an appointment to the City of Indianola Comprehensive Plan Update Steering Committee.

Simple motion is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **11.A.**
Meeting Date: 03/25/2019

Information

Subject

Possible closed session to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure, pursuant to Section 388.9(1) Code of Iowa

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.