



**Indianola Wellness Campus  
Board of Trustee Meeting  
August 29, 2023  
5:00 PM  
Indianola Wellness Campus- Community Room  
Minutes**

**1. Call to Order**

The meeting was called to order by Indianola Wellness Campus (IWC) Executive Director Heather Hulen at 5:00 PM.

**2. Roll Call**

On roll call, members present were: Trustee Mike Baethke, Trustee Cole Bickham, Trustee Lindsay Capps (Dean), Trustee Emily Damman, Trustee Jacy Downey, Trustee Angie Jensen, and Trustee Steve Sayler

Staff members present were: Heather Hulen, IWC Executive Director, Ben Reeves, City Manager

**3. Agenda Approval**

Approval of the future meeting agenda template.

Trustee Mike Baethke moved to approve the future meeting agenda template. Trustee Emily Damman seconded the motion. Motion carried unanimously.

**4. Boards and Commissions**

Review of Boards and Commissions Guide, Review of other City Boards and Commissions By-Laws, Review of other City Boards Rules/ Guidelines, Review of Ordinance No. 1714. Group Review and Acknowledgement.

**5. Indianola Wellness Campus Overview**

Review of Indianola Wellness Campus draft of brief business, description, values and purpose statement.

**6. Election of Officers**

Trustee Steve Sayler moved to nominate Trustee Angie Jensen to serve as Chairperson, Trustee Mike Baethke to serve as Vice Chairperson, and Trustee Lindsay Capps (Dean) as Secretary. Trustee Damman seconded the motion. Motion carried unanimously.

**7. Establishment of Committees**

Discussion of future possible future committees and committees 'roles, rules, and guidelines.

8. Future Meeting Dates

Trustee Angie Jensen moved to set meetings to be the first Tuesday of each month at 5:00 PM. Trustee Mike Baethke seconded the motion. Motion carried unanimously. Trustee Angie Jensen moved to set study sessions the third Tuesday in September 2023 and October 2023. Trustee Mike Baethke seconded the motion. Motion carried unanimously.

9. Other Business

None.

10. Public Comment

None.

11. Closing Comments

12. Adjournment

Trustee Mike Baethke moved to adjourn. Trustee Emily Damman seconded the motion. Motion carried unanimously.