



CITY OF INDIANOLA COUNCIL MEETING

August 21, 2023

7:00 PM

City Council Chambers

110 N 1st Street, Indianola, IA

Minutes

Call to Order

The Indianola City Council met in regular session at 7:00 PM on August 21, 2023, in the City Hall Council Chambers. Mayor Stephanie Erickson called the meeting to order and on roll call the following members were present: Christina Beach, Steve Richardson, Gwen Schroder, Ron Dalby, John Parker, Josh Rabe. Absent: None.

Public Comment

There were no public comments offered.

Consent Agenda

Approval of Claims was pulled from the consent agenda on a request by Council Member Parker and a resolution approving Amendment Number 3 to an agreement with Snyder and Associates was pulled from the consent agenda on a request by Council Member Richardson. Council Member Schroder moved to approve the Consent Agenda and Dalby seconded it. In discussion, Finance Director Andrew Lent explained the monthly transfers. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Resolution 2023-163 approving monthly transfers.
- Approval of Minutes of the prior meetings.
- Consideration of the approval of a new liquor license for Tiendita La Mexicana Inc.
- Consideration of the approval of a renewal liquor license for Wesley Retirement Services, Inc. dba The Village, A Wesley Active Life Community.
- Consideration of the approval of a renewal liquor license for The Zoo, Inc.
- Consideration of the issuance of a renewal refuse hauling permit for T.R.M. Disposal LLC.
- Consideration of the approval of Payment Application Number 22 in the amount of \$111,275.31 to Absolute Concrete Construction Inc. for the Square Reconstruction Project.
- Consideration of the approval of Payment Application Number 5 in the amount of \$45,067.03 to Sandstone Management, LTD for the Indianola Industrial Park Plat 3 Project.
- Resolution 2023-164 approving Change Order Number 3 in the amount of (\$35,500.00) and Payment Application Number 3 in the amount of \$393,824.92 to Vanderpool Construction for the East Hillcrest Avenue Reconstruction Project.
- Resolution 2023-166 authorizing the purchase of a 2023 Chevy Traverse for the Police Department.
- Resolution 2023-167 approving a waiver of sidewalk requirement and installation covenant for no curb and gutter at 2000 East Second Avenue.
- Resolution 2023-168 approving a Record of Lot Tie Agreement for Lots 21 and 22 of Cavitt Creek Estates Plat 1, an Official Plat now included in and forming a part of the City of Indianola, Warren County, Iowa.

- Approval of Urban Revitalization Designations
- Resolution 2023-168 approving salaries.

Council Member Richardson moved to approve the Approval of Claims and Dalby seconded it. On roll call, the vote was AYES: Beach, Dalby, Richardson, Schroder, Rabe. NAYS: None. ABSTAIN: Parker. Whereas the Mayor declared the motion passed.

Council Member Parker moved to approve Resolution 2023-165 approving Amendment Number 3 to the agreement in the amount of \$35,500 with Snyder and Associates, Inc. for the East Hillcrest Avenue Reconstruction Project. Council Member Beach seconded it. In discussion, City Manager Ben Reeves stated the agreement included paragraph six, allowing for additional fees to be charged if the scope of services was exceeded. This paragraph could be removed, and a change order submitted if the scope of services was exceeded. He also noted that staff would begin work on a policy regarding the city's engineer working as a subcontractor on city projects. Parker amended his motion to approve amendment Number 3 to the agreement with paragraph six removed from the amendment to the agreement and Beach seconded it. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Reports

Receive and file the July 2023 Treasurer's Report.

Council Member Schroder moved to receive and file the July 2023 Treasurer's Report and Dalby seconded it. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Council Member Richardson gave a MAC report.

Mayor's Report

Mayor Erickson thanked the public safety staff for their work. The Mayor reminded the public of the following events: South K St Paving Project Neighborhood Meeting on August 23, anti-bullying lecture on August 23, and special election for county auditor on August 29.

Public Consideration

Old Business

Council Member Parker moved to open the public hearing regarding an amendment to the Fiscal Year 24 budget and Schroder seconded it. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Lent explained the revenue and expenditures for the first budget amendment, noting that the resolution authorizes the expenditure of funds from FY23 to FY24, along with the new addition of revenues and expenditures for the Indianola Wellness Campus. There were no other public comments offered.

It was moved by Parker and seconded by Dalby to close the public hearing. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Rabe moved to approve Resolution 2023-170 approving the first amendment to the Fiscal Year 24 budget and Parker seconded it. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

City Manager Reeves and City Clerk Jackie Raffety proposed a new policy for appointing board and commission members. Mellisa Sones - 1208 Lancaster Way, Chairperson of Hometown Pride and member of the Planning and Zoning Commission, spoke regarding the appointment process. Council Member Dalby moved to approve Resolution 2023-171 approving an amendment to the Council

Policy, regarding Boards and Commissions, using proposed policy version number two and Parker seconded it. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

New Business

Council Member Beach moved to approve Resolution 2023-172 directing the City Attorney to petition the court for title to 1001 Caroline Terrace and Parker seconded it. In discussion, Community and Economic Development Director Charlie Dissell explained the need to petition for title. City Attorney Fulton explained the legal process. On roll call, the vote was AYES: Beach, Parker, Dalby, Richardson, Schroder, Rabe. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Other Business

City Manager Reeves thanked Parks and Recreation for a great pool season. He then provided an update on the Hillcrest Avenue Reconstruction Project regarding Mid American power lines, and asked Council if they would be okay with beginning the process to add \$60,000 to the project costs in order to move the lines underground at the city's costs. Council stated staff should proceed to move the lines underground. City Manager Reeves also stated the annual audit is occurring this week, along with office relocations.

Council Member Richardson thanked staff for installing a memorial bench at Dayton Park.

City Manager Reeves stated the next meeting will be on Tuesday, September 5 at 7 p.m. The study session will be held at 5:30 p.m. in the basement of the Warren County Justice Center to discuss emergency management.

Adjourn

The meeting was adjourned at 7:41 p.m. on a motion by Dalby and seconded by Parker. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk