

Indianola Public Library
Board of Trustees Meeting Minutes
July 11, 2023

This meeting was held remotely using Zoom and in person. The meeting was made open to the public via reserved space at the IPL as well as a public comment form.

Present: Library Director Michele Patrick, Andy Brittingham, Cyd Dyer, Sally Van Dorin and Randi Malone. Andy introduced and welcomed new board member Dawn Goodale.

Absent: Tom Smith, Emmett Konrad

The meeting was called to order by President Andy Brittingham at 5:30 p.m.

There were no public comments.

A motion was made by Randi and seconded by Cyd to approve the June 13 minute notes. Motion was approved.

A motion was made by Cyd and seconded by Dawn to approve the June 19 Special Meeting minutes. Motion was approved.

Monthly claims were presented for review and approval by Michele. Sally moved and Cyd seconded the motion to approve claims. Motion approved.

Michele reviewed financial reports for the end of the budget year. The fiscal year ended slightly under budget. It indicated a large amount spent on repair/maintenance.

Unfinished business:

Capital Improvement Plan: Tuckpointing - The City rewrote and submitted bids. After discussion about the three bids, Cyd moved and Dawn seconded the bid by Woods Waterproofing & Restoration from Norwalk for \$12,600. The motion was approved.

Capital Improvement Plan: Flooring Project - Michele shared quotes for floor replacement in the entryway and meeting rooms. The board decided to use the bids made for the Kinetex product (carpet) rather than LVT (plank). Dawn moved and Sally seconded to accept the bid by Phillips' Floors of Indianola for \$35,009.00. The motion passed. The board then discussed the best way to make a choice on color/design/texture for the meeting rooms. Dawn, Sally, Michele and Alison (library staff) will meet with Phillips' to make that decision. Michele and the

board discussed possibilities for the piano in the meeting room when the flooring is being installed and agreed to extend an offer to the high school to donate the piano to them with the condition that they would need to arrange and pay for its arrangement to the high school. Plans are for the rooms to be repainted and a new dividing wall purchased with Capital Improvement Funds.

New Business:

Library Board Opening - Emmett Konrad submitted his resignation effective immediately. Michele and the board will be thinking about possible replacements for that position.

Reports:

Library Statistics - Michele had very positive statistics to share with the best circulation ever at the current time. She also said that the summer reading program, which ends on July 31 has had exceptionally high participation thus far. Most programs take a break in August and restart after Labor Day.

Director's Report - Indianola University - The library will present a program to 8 residents participating in this program to educate them on how the library fits into our city government. Ben Reeves will give a presentation as well.

New Library -Negotiations with the United Methodist Church are moving forward. Much is contingent on the timing of a referendum for the new library.

Trustee Comments

Cyd asked about the upcoming virtual tour video the board approved previously. The photos have been taken for the company to begin work on the video about IPL.

Adjourn

Dawn moved and Cyd seconded that the meeting be adjourned at about 6:15.

Respectfully submitted,
Sally Van Dorin
Acting Secretary