



**IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND
COMMUNICATIONS UTILITIES**

June 12, 2023

5:30 PM

IMU Customer Service Center
210 W 2nd Ave., Indianola, Iowa

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda**
 - A. Resolution approving payment application Number 2 for Turbine 8 Controls Project
 - B. Resolution authorizing payment to Stew Hansen Dodge City in the amount of \$51,313.00 for a 2023 1-TON 4X4 Crew Cab for the Electric Department
 - C. Approval of May 23, 2023 Claims
 - D. Approval of June 12, 2023 Claims
 - E. Approval of April 2023 Financial Reports
 - F. Approval of Minutes of the prior meetings
- 5. Electric Utility Informational Items**
 - A. Discussion and direction for K Street.
- 6. Water Utility Informational Items**
- 7. Communications Utility Informational Items**
- 8. Combined Electric, Water and Communications Action Items**
 - A. Annual Salary Resolutions
 1. Resolution setting salaries and benefits for appointed officers and nonunion employees of the Indianola Municipal Utilities for the period beginning June 18, 2023.
 2. Resolution setting salaries for union employees of the Indianola Municipal Utilities for the period beginning June 18, 2023.
 - B. Resolution approving an agreement with the Environmental Systems Research Institute, Inc
- 9. Combined Electric, Water and Communications Informational Items**
- 10. Other Business**
 - A. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
- 11. Adjourn**



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Resolution approving payment application Number 2 for Turbine 8 Controls Project

Discussion and Recommendation: Roll Call is in order

RECOMMENDATION FOR PAYMENT

Owner: Indianola Municipal Utilities
Contractor: Petrotech, Inc.
Project: Turbine 8 Control Replacement
P&E Project No. 9900

Date of Application 5/31/2023
Application No. 2
Invoice No. 007919

Contract Amount	\$599,914.00
Change Order Adjustments	-
Current Value of Contract	\$ 599,914.00

Estimated Percentage of Completion	15.3%
Estimated Value of Completed Work	\$ 92,066.80

Less 5% Retainage	\$ 4,603.34
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Total Amount Due Contractor	\$ 87,463.46
Less Previously Approved Applications	\$ 57,823.17

Amount Available with this Application	\$ 29,640.29
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Amount Requested with this Application	\$ 29,640.28
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(Payable to Petrotech, Inc.)

Payment Remaining on Contract	\$ 512,450.55
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The status of the work as reported by Petrotech is shown on the attached sheets. I recommend the above amounts for payment, based on the status of the work, and the terms of the Contract.



Jared Kline, P.E.
P & E Engineering Co.



Petrotech, Inc.
Rotating Machinery Controls

INVOICE

Invoice Number **007919**
Invoice Date **May 31, 2023**
PO Number **Turbine 8**
Contract **22--0101**
Project **22-12-6-0-01**
Bill Currency **U.S. Dollars**
Page **1 of 1**

INVOICE TO:

Accounts Payable
Indianola Municipal Utilities
111 S. Buxton St
P.O. Box 356
Indianola, IA 50125

FOR ELECTRONIC PAYMENT:
Bank name: WHITNEY BANK
Beneficiary: PETROTECH, INC.
ABA Routing No.: 065400153
Account No.: 715061038
Swift Code: WHITUS44

TERMS: Due in 30 Days + 2% Per Month Thereafter

Project **Indianola Muni E Iowa substation power plant**

Indianola IA

Turbine 8 control replacement project

Task **control panel**

Materials	Qty	Amount	Ext. Amt
project mgmt, engineering, drafftng and programming	0.15	208,002.00	31,200.30
March 2023 (non taxable)			
retainer	-0.05	31,200.40	-1,560.02
		Subtotal : Materials	29,640.28

Invoice Total: \$ 29,640.28 (USD)

						Work Progress																							
	Value	Taxes (7%)	Sub-Total	% Complete	Invoice Value	Feb-23		Mar-23		Apr-23		May-23		Jun-23		Jul-23		Aug-23		Sep-23		Oct-23		Nov-23		Dec-23		Jan-24	
Performance and Payment Bonds	\$8,866.00		\$8,866.00	100%	\$8,866.00	100%	\$ 8,866	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Project Management, Engineering, Drafting, and Programming // Task 1A, 1B, 1C, 1D, 1E, 1F, 1G, 1H	\$208,002.00		\$208,002.00	40%	\$83,200.80	25%	\$ 52,001	\$ -	\$ -	\$ -	\$ -	15%	\$ 31,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Controls Upgrade Materials //Task 01	\$153,133.00	\$10,719.00	\$163,852.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Panel Fabrication Labor //Task 01	\$17,000.00		\$17,000.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Panel Testing and FAT //Task 1D	\$19,778.00		\$19,778.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Installation Materials // Task 02	\$9,178.00	\$642.00	\$9,820.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Installation Labor and Expenses // Task 03	\$93,686.00		\$93,686.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Field Commissioning Labor and Expenses (Including Emissions Testing) // Task 04	\$68,547.00		\$68,547.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Training // Task 08	\$10,363.00		\$10,363.00	0%	\$0.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Contract	\$588,553.00	\$11,361.00	\$599,914.00		\$92,066.80	\$ 60,867	\$ -	\$ -	\$ -	\$ -	\$ 31,200	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Petrotech retainer (5%)					\$ (4,603)	\$ (3,043)	\$ -	\$ -	\$ -	\$ -	\$ (1,560)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Invoice value					\$ 92,067	\$ 57,823	\$ -	\$ -	\$ -	\$ -	\$ 29,640	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,603	
IMU						Inv. #7909					Inv. #7919																		

Note: To update the invoice value, just add % in the corresponding month column in the progress section (Columns I to AE).
Column E called "% complete" will update automatically.

Indianola Municipal Utilities
RESOLUTION NO 2023-

**RESOLUTION APPROVING PAYMENT APPLICATION NUMBER 2 FOR TURBINE 8 CONTROL
REPLACEMENT PROJECT**

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to replace the Turbine 8 Control in the Electric Department; and

WHEREAS, on December 12, 2022, the Board passed and approved Resolution 2022-058 “Making Award of Construction Contract for the Turbine 8 Control Replacement Project”; and

WHEREAS, the contract was awarded to Petrotech Inc. in the amount of \$599,914.00; and

WHEREAS, on May 31, 2023, P&E Engineering submitted a recommendation for payment for said contract in the amount of \$29,640.28.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Petrotech Inc. in the amount of \$29,640.28 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 12th day of June 2023.

Lori Smith, Chairperson

ATTEST:

Monica Thompson CSR



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Resolution authorizing payment to Stew Hansen Dodge City in the amount of \$51,313.00 for a 2023 1-TON 4X4 Crew Cab for the Electric Department

Discussion and Recommendation: Roll Call is in order

Indianola Municipal Utilities
RESOLUTION NO 2023-022

**RESOLUTION AUTHORIZING PAYMENT TO STEW HANSEN DODGE CITY IN THE
AMOUNT OF \$51,313.00 FOR A 2023 1-TON CREW CAB FOR THE ELECTRIC
DEPARTMENT**

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to purchase a 2023 Ford 1-Ton Crew Cab Truck for the Electric Department; and

WHEREAS, on June 13, 2022, the Board directed the Electric Department to pursue obtaining quotes from manufactures in order to place an order; and

WHEREAS, an order was placed with Stew Hansen Dodge City in the amount of \$51,313.00; and

WHEREAS, on May 20, 2023, the truck was delivered to the Electric Department.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Stew Hansen Dodge City in the amount of \$51,313.00 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 12th day of June 2023.

ATTEST:

Lori Smith, Chairperson

Monica Thompson CSR



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Approval of May 23, 2023 Claims

Discussion and Recommendation: Simple Motion is in Order

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, May 18, 2023
9:35:44 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Account To Be Paid From		0000-10120-999								
A-Check Global - VEND-1194										
5/28/2023	Pre Employment Check	Net 30	34.50	0.00	15.00	34.50	34.50	59-0705835	BL-10951	
						34.50	34.50			
Border States Industries Inc - VEND-1070										
6/3/2023	2" PVC Sweeps	Net 30	211.11	0.00	15.00	211.11	211.11	926238908	BL-10952	
						211.11	211.11			
BRAND, JUSTIN - VEND-100310										
5/2/2023	0523 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	0523 Cellular Phone	BL-10967	
						75.00	75.00			
Bryce Bickham - VEND-1141 - BL-10929										
5/3/2023	Credit Refund	Net 30	66.06	0.00	0.00	66.06	66.06	00047729-8	BL-10929	
						66.06	66.06			
Casual Rags - VEND-1006										
6/7/2023	Service Awards	Net 30	214.00	0.00	15.00	214.00	214.00	153357	BL-10953	
						214.00	214.00			
CCP INDUSTRIES INC. - VEND-8925										
5/4/2023	Shop Towels	Open Terms	225.71	0.00	0.00	225.71	225.71	IN03267501	BL-10955	
						225.71	225.71			
Cedar Falls Utilities - VEND-1045										
6/4/2023	0423 Broadband & 5G	Net 30	7,520.00	0.00	15.00	7,520.00	7,520.00	0423 Broadband & 5G	BL-10956	
						7,520.00	7,520.00			
City Of Indianola - VEND-1008 - BL-10968										
6/8/2023	Square streetscape project - pay app 19	Net 30	76,717.25	0.00	15.00	76,717.25	76,717.25	3044	BL-10968	
						76,717.25	76,717.25			
City Of Indianola - VEND-1008 - BL-10969										
5/31/2023	0523 Professional Services	Net 30	12,122.34	0.00	15.00	12,122.34	12,122.34	3040	BL-10969	
						12,122.34	12,122.34			
City Of Pella - VEND-1311										

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, May 18, 2023
9:35:44 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
6/9/2023	Kramer Service Grp Inv #Pay App 1 - 50%	Net 30	66,301.39	0.00	15.00	66,301.39	66,301.39	7232	BL-10970
						66,301.39	66,301.39		
Cyclone Automotive - VEND-1141 - BL-10927									
5/3/2023	Credit Refund	Net 30	26.06	0.00	0.00	26.06	26.06	00057883-6	BL-10927
						26.06	26.06		
Dakotah Wessel - VEND-1141 - BL-10928									
5/3/2023	Credit Refund	Net 30	64.00	0.00	0.00	64.00	64.00	00007477-9	BL-10928
						64.00	64.00		
Debra Morgan - VEND-1141 - BL-10932									
5/5/2023	Credit Refund	Net 30	56.00	0.00	0.00	56.00	56.00	00029809-7	BL-10932
						56.00	56.00		
DES MOINES WATER WORKS - VEND-10870									
4/29/2023	N Jefferson & 92 Leak	Open Terms	1,325.00	0.00	0.00	1,325.00	1,325.00	21540412	BL-10971
						1,325.00	1,325.00		
DES PLANQUES, CHRIS - VEND-101766									
5/2/2023	0523 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	0523 Cellular Phone	BL-10965
						75.00	75.00		
DK Plumbing And Excavating LLC - VEND-1381									
6/14/2023	1405 N B Main Break	Net 30	2,992.00	0.00	15.00	2,992.00	2,992.00	1405 N B Main Break	BL-10973
						2,992.00	2,992.00		
Doug Pagel - VEND-1283									
5/31/2023	0523 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	0523 Cellular Phone	BL-10966
						75.00	75.00		
Doug Shull - VEND-1105									
5/31/2023	0523 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	0523 Treasury Contract	BL-10972
						83.34	83.34		
Dust Pros Janitorial - VEND-1011									
6/14/2023	Cleaning Supplies - Util Svcs	Net 30	48.42	0.00	15.00	48.42	48.42	2771	BL-10974

AP Check Preview

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Indianola Municipal Utilities

Thursday, May 18, 2023
9:35:44 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	6/14/2023	0523 Cleaning - Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	2770	BL-10975
	6/14/2023	Cleaning Supplies - Fiber	Net 30	77.58	0.00	15.00	77.58	77.58	2769	BL-10976
	6/14/2023	0523 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	2768	BL-10977
	6/14/2023	0523 Cleaning - Elec Dept	Net 30	856.00	0.00	15.00	856.00	856.00	2766	BL-10978
	6/14/2023	Cleaning Supplies - Elec	Net 30	205.71	0.00	15.00	205.71	205.71	2767	BL-10979
							2,792.71	2,792.71		
Dylan Michelsen - VEND-1180										
	5/31/2023	0523 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	0523 Cellular Phone	BL-10961
							75.00	75.00		
Elisha Brown - VEND-1209										
	5/31/2023	0523 Cellular Phone	Net 30	50.00	0.00	15.00	50.00	50.00	0523 Cellular Phone	BL-10964
							50.00	50.00		
Hatten, Ted - VEND-1141 - BL-10930										
	5/3/2023	Credit Refund	Net 30	185.11	0.00	0.00	185.11	185.11	00018010-9	BL-10930
							185.11	185.11		
Hearst Television Inc - VEND-1131										
	6/14/2023	0423 KCCI	Net 30	6,505.92	0.00	15.00	6,505.92	6,505.92	504016	BL-10980
							6,505.92	6,505.92		
HYDAKER WHEATLAKE CO, THE - VEND-103109										
	5/1/2023	Transmission Pole Replacement	Open Terms	12,801.30	0.00	0.00	12,801.30	12,801.30	152894	BL-10981
	5/1/2023	Overhead Line Repair	Open Terms	1,196.19	0.00	0.00	1,196.19	1,196.19	152893	BL-10982
							13,997.49	13,997.49		
IMPACT COMMUNITY ACTION PARTNERSHIP - VEND-59840										
	5/12/2023	Credit Refund	Net 30	150.00	0.00	0.00	150.00	150.00	00039175-1	BL-10938
	5/16/2023	Credit Refund	Net 30	28.73	0.00	0.00	28.73	28.73	00061043-9	BL-10945
	5/16/2023	Credit Refund	Net 30	26.24	0.00	0.00	26.24	26.24	00041576-1	BL-10946
	5/16/2023	Credit Refund	Net 30	270.00	0.00	0.00	270.00	270.00	00033351-3	BL-10947
	5/16/2023	Credit Refund	Net 30	165.28	0.00	0.00	165.28	165.28	00056133-7	BL-10948
	5/16/2023	Credit Refund	Net 30	150.00	0.00	0.00	150.00	150.00	00037639-8	BL-10949
							790.25	790.25		
IMU Electric Department - VEND-1024										
	5/31/2023	2023 Fire Service Fees	Net 30	218.00	0.00	15.00	218.00	218.00	INV-1683	BL-10983

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
							218.00	218.00		
Independent Advocate - VEND-1136										
6/3/2023	BOT Meeting & Publication Report	Net 30	170.37	0.00	15.00	170.37	170.37	3334	BL-10984	
							170.37	170.37		
Ingersoll-Rand Industrial - VEND-1382										
5/13/2023	Air Wash Blower Repair	Net 30	914.88	0.00	15.00	914.88	914.88	31052428	BL-10985	
							914.88	914.88		
Innovative Systems - VEND-1048										
6/3/2023	0523 Printing, Postage & Flyer	Net 30	6,994.28	0.00	15.00	6,994.28	6,994.28	INV-10466	BL-10986	
							6,994.28	6,994.28		
Internal Revenue Service - VEND-1307										
6/13/2023	941 Income Tax Payable	Net 30	25,191.94	0.00	15.00	25,191.94	25,191.94	941 Income Tax Payable	BL-10987	
							25,191.94	25,191.94		
Iowa Department Of Human Services - VEND-1310										
6/13/2023	Garnishment Payable	Net 30	1,040.99	0.00	15.00	1,040.99	1,040.99	Garnishment Payable	BL-10988	
							1,040.99	1,040.99		
Iowa Department Of Revenue - VEND-1117										
5/31/2023	Sales Tax Billed 5.1.23	Net 30	45,047.28	0.00	15.00	45,047.28	45,047.28	Sales Tax Billed 5.1.23	BL-10989	
6/11/2023	IA Income Tax Payable 051223 Payroll	Net 30	3,958.52	0.00	15.00	3,958.52	3,958.52	IA Income Tax Payable	BL-10990	
							49,005.80	49,005.80		
IPERS - VEND-1309										
5/30/2023	IPERS Payable	Net 30	32,598.05	0.00	15.00	32,598.05	32,598.05	IPERS Payable	BL-10991	
							32,598.05	32,598.05		
ISolved - VEND-1363										
6/7/2023	April Fee Funding	Net 30	10.20	0.00	15.00	10.20	10.20	W26740	BL-10992	
6/11/2023	051223 Payroll PSA Payable	Net 30	61.16	0.00	15.00	61.16	61.16	051223 Payroll	BL-10993	
							71.36	71.36		
JV TRUCKING LLC - VEND-102429										

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	5/2/2023	Square Project - Fill Sand	Open Terms	500.78	0.00	0.00	500.78	500.78	6310	BL-10994
							500.78	500.78		
Kurt Gocken - VEND-1023										
	5/31/2023	0523 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	0523 Cellular Phone	BL-10958
							75.00	75.00		
Kurt Ripperger - VEND-1025										
	5/31/2023	0523 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	0523 Cellular Phone	BL-10959
							75.00	75.00		
LONGER, CHRIS - VEND-34025										
	5/2/2023	0523 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	0523 Cellular Phone	BL-10962
							75.00	75.00		
METCALF, MIKE - VEND-34230										
	5/2/2023	0523 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	0523 Cellular Phone	BL-10963
							75.00	75.00		
Midwest Alarm Services - VEND-1116										
	6/7/2023	Annual Fire Alarm Monitoring 110 S B St	Net 30	495.11	0.00	15.00	495.11	495.11	415227	BL-10996
							495.11	495.11		
Mission Square - VEND-1303										
	6/11/2023	457 Payable 5.12.23 Payroll	Net 30	5,841.81	0.00	15.00	5,841.81	5,841.81	457 Payable 5.12.23	BL-10997
							5,841.81	5,841.81		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
	5/30/2023	Purchased Power - Apr 23	Net 30	630,932.35	0.00	15.00	630,932.35	630,932.35	304242	BL-10995
							630,932.35	630,932.35		
Nolasoft Development - VEND-1021										
	6/16/2023	Annual Domain Registration	Net 30	24.00	0.00	15.00	24.00	24.00	9357	BL-10998
							24.00	24.00		
Pella Printing Co, Inc - VEND-1062										

AP Check Preview

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Thursday, May 18, 2023
9:35:44 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	5/27/2023	Product Guide Brochure	Net 30	677.33	0.00	15.00	677.33	677.33	65750	BL-11001
	5/27/2023	TV Channel Brochure	Net 30	437.33	0.00	15.00	437.33	437.33	65749	BL-11002
	6/1/2023	IMU Window Envelopes	Net 30	350.00	0.00	15.00	350.00	350.00	65790	BL-10999
	6/1/2023	Regular Envelopes	Net 30	340.00	0.00	15.00	340.00	340.00	65791	BL-11000
							1,804.66	1,804.66		
PIERCE BROTHERS REPAIR - VEND-42410										
	5/1/2023	Turbine Exhaust Repairs	Open Terms	417.30	0.00	0.00	417.30	417.30	April 2023	BL-11003
							417.30	417.30		
Power & Tel - VEND-1037										
	6/2/2023	Closure and Tray	Net 30	3,106.14	0.00	15.00	3,106.14	3,106.14	7711192-00	BL-11032
	6/2/2023		Net 30	653.77	0.00	15.00	653.77	653.77	7700175-00	BL-11033
	6/4/2023	12 PORT MST - 500'	Net 30	784.97	0.00	15.00	784.97	784.97	7700175-01	BL-11031
							4,544.88	4,544.88		
SHRED IT USA - VEND-103010										
	5/4/2023	Shred Service	Open Terms	113.63	0.00	0.00	113.63	113.63	8003892603	BL-11004
							113.63	113.63		
Six Sigma Properties - VEND-1141 - BL-11039										
	5/18/2023	Credit Refund	Net 30	554.00	0.00	0.00	554.00	554.00	00014698-1	BL-11039
							554.00	554.00		
Skye McBroom - VEND-1026										
	5/31/2023	0523 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	0523 Cellular Phone	BL-10960
							75.00	75.00		
STATE HYGIENIC LABORATORY - VEND-23245										
	5/1/2023	0423 Testing	Open Terms	202.50	0.00	0.00	202.50	202.50	255075	BL-11005
							202.50	202.50		
Teklink - VEND-1262										
	5/24/2023	Bore & Drop	Net 30	9,094.00	0.00	15.00	9,094.00	9,094.00	WE 04/23/2032	BL-11008
	6/6/2023	Bore & Drop	Net 30	3,363.00	0.00	15.00	3,363.00	3,363.00	WE 05/07/2023	BL-11007
	6/14/2023	Bore & Drop	Net 30	3,690.00	0.00	15.00	3,690.00	3,690.00	WE 05/14/2023	BL-11006
							16,147.00	16,147.00		
Terry-Durin Co - VEND-1038										

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	5/28/2023	TRACER WIRE	Net 30	1,498.00	0.00	15.00	1,498.00	1,498.00	133649-00	BL-11011
	6/1/2023	3" Morris Clamps	Net 30	1,301.12	0.00	15.00	1,301.12	1,301.12	133847-00	BL-11012
	6/3/2023	MULE TAPE - FIBER	Net 30	317.79	0.00	15.00	317.79	317.79	134098-00	BL-11009
	6/3/2023	1 1/2" Morris Clamps	Net 30	256.80	0.00	15.00	256.80	256.80	134068-00	BL-11010
							3,373.71	3,373.71		
Truist Governmental Finance - VEND-1380										
	6/4/2023	2022B Principal and Interest	Net 30	344,521.75	0.00	15.00	344,521.75	344,521.75	991500089100001	BL-11013
							344,521.75	344,521.75		
UMB BANK N.A. - VEND-103242										
	5/9/2023	2017C Paying Agent Fees	Open Terms	250.00	0.00	0.00	250.00	250.00	946255	BL-11014
							250.00	250.00		
UPHDM Occupational Medicine - VEND-1101										
	5/28/2023	Pre Employment Testing	Net 30	274.25	0.00	15.00	274.25	274.25	177244	BL-11015
							274.25	274.25		
USA Blue Book - VEND-1366										
	5/28/2023	Chemtrol True Union Ball Valve	Net 30	159.90	0.00	15.00	159.90	159.90	353327	BL-11017
	5/28/2023	Controller and Analyzer	Net 30	6,405.06	0.00	15.00	6,405.06	6,405.06	353378	BL-11018
							6,564.96	6,564.96		
VAN WERT INC - VEND-101069										
	5/5/2023	Water Meters	Open Terms	21,923.60	0.00	0.00	21,923.60	21,923.60	80921A	BL-11034
							21,923.60	21,923.60		
VANDERPOOL CONSTRUCTION - VEND-57230										
	4/29/2023	Square Project-Fill Sand	Open Terms	122.43	0.00	0.00	122.43	122.43	9501	BL-11019
							122.43	122.43		
VERIZON WIRELESS - VEND-3535										
	5/1/2023	0423 Verizon	Open Terms	440.11	0.00	0.00	440.11	440.11	9933759855	BL-11020
							440.11	440.11		
VERMEER SALES & SERVICE - VEND-57608										
	5/10/2023	20x22 Directional Drill	Open Terms	286,447.44	0.00	0.00	286,447.44	286,447.44	4262022	BL-11038
							286,447.44	286,447.44		
VESSCO INC - VEND-57620										

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	5/3/2023	Integrity Seal and Boot	Open Terms	1,762.00	0.00	0.00	1,762.00	1,762.00	090912	BL-11021
							1,762.00	1,762.00		
VISION METERING LLC - VEND-103244										
	4/28/2023	16S Electric Meters	Open Terms	975.00	0.00	0.00	975.00	975.00	216673	BL-11022
							975.00	975.00		
Warren County Engineer - VEND-1102										
	5/30/2023	0423 Fuel Distribution	Net 30	2,342.23	0.00	15.00	2,342.23	2,342.23	0423 Fuel Distribution	BL-11023
							2,342.23	2,342.23		
Waste Management - VEND-1086										
	6/2/2023	2 Yard Dumpster	Net 30	121.50	0.00	15.00	121.50	121.50	7003454-0516-6	BL-11024
	6/2/2023	4 Yard Dumpster	Net 30	72.34	0.00	15.00	72.34	72.34	7003457-0516-9	BL-11025
							193.84	193.84		
WESCO - VEND-60220										
	4/29/2023	Lifting Sling	Open Terms	22.44	0.00	0.00	22.44	22.44	616266	BL-11026
	5/6/2023	1/0 Preform Grips	Open Terms	187.00	0.00	0.00	187.00	187.00	626802	BL-11028
	5/13/2023	Red Locate Flags	Open Terms	358.41	0.00	0.00	358.41	358.41	635052	BL-11029
	5/13/2023	Single Phase Secondary Peds Large Size	Open Terms	3,788.26	0.00	0.00	3,788.26	3,788.26	635051	BL-11027
							4,356.11	4,356.11		
Wiegert Disposal Inc - VEND-1081										
	5/31/2023	2 4 Yard Dumpster	Net 30	110.00	0.00	15.00	110.00	110.00	Apr 2023	BL-11030
							110.00	110.00		
Check Count: 66				Totals:			\$1,644,396.36	\$1,644,396.36		



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Approval of June 12, 2023 Claims

Discussion and Recommendation: Simple Motion is in order

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Indianola Municipal Utilities

Wednesday, June 7, 2023
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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Account To Be Paid From			0000-10120-999							
ACCO UNLIMITED CORP. - VEND-2810										
5/17/2023	ACCO Liquid Chlorinating Solution	Open Terms	2,573.44	0.00	0.00	2,573.44	2,573.44	0232115-IN	BL-11051	
							2,573.44	2,573.44		
A-Check Global - VEND-1194										
6/30/2023	Pre Employment Check	Net 30	36.50	0.00	15.00	36.50	36.50	59-0708329	BL-11067	
							36.50	36.50		
Adams Cable Equipment, Inc. - VEND-1334										
6/11/2023	FIBER - 2 CT FLT TONE DROP	Net 30	3,187.42	0.00	15.00	3,187.42	3,187.42	2023-60730	BL-11049	
							3,187.42	3,187.42		
AdXcelerant/AdGorilla - VEND-1118										
6/14/2023	Annual Tech Support 7/23 through 6/24	Net 30	1,200.00	0.00	15.00	1,200.00	1,200.00	3828	BL-11069	
							1,200.00	1,200.00		
Ahlers & Cooney P.C. - VEND-1002										
6/25/2023	Legal Fees - Streetscape	Net 30	394.61	0.00	15.00	394.61	394.61	844767	BL-11070	
6/25/2023	Legal Fees - Electric	Net 30	280.00	0.00	15.00	280.00	280.00	845576	BL-11071	
							674.61	674.61		
AUTOMATIC SYSTEMS CO. - VEND-51495										
5/16/2023	Travel and Field Service Well 11	Open Terms	467.50	0.00	0.00	467.50	467.50	040271	BL-11052	
							467.50	467.50		
Avesis Third Party Administrators Inc - VEND-1108										
7/1/2023	0623 Vision	Net 30	411.11	0.00	15.00	411.11	411.11	3000207	BL-11144	
							411.11	411.11		
Bally Sports Midwest - VEND-1222										
6/23/2023	0523 Expanded Basic	Net 30	4,904.56	0.00	15.00	4,904.56	4,904.56	V17438	BL-11072	
							4,904.56	4,904.56		
Big Ten Network - VEND-1096										
6/30/2023	0523 BTN Core-Exp Basic	Net 30	1,955.36	0.00	15.00	1,955.36	1,955.36	217731	BL-11073	
							1,955.36	1,955.36		
Border States Industries Inc - VEND-1070										

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	6/22/2023	2" PVC Sweeps	Net 30	390.66	0.00	15.00	390.66	390.66	926344282	BL-11146
	7/1/2023	Transmission Brackets	Net 30	139.47	0.00	15.00	139.47	139.47	926395246	BL-11145
							530.13	530.13		
BRAND, JUSTIN - VEND-100310										
	6/2/2023	0623 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	June 2023	BL-11095
							75.00	75.00		
Brian Strohm - VEND-1388										
	7/1/2023	Project 700 Program	Net 30	700.00	0.00	15.00	700.00	700.00	6/1/23	BL-11207
							700.00	700.00		
Cappel's Ace Hardware - VEND-1204										
	5/28/2023	Materials	Net 30	39.14	0.00	15.00	39.14	39.14	004320	BL-11148
	6/4/2023	Supplies	Net 30	3.99	0.00	15.00	3.99	3.99	004351	BL-11149
							43.13	43.13		
Casual Rags - VEND-1006										
	6/30/2023	Uniform Shirts	Net 30	211.86	0.00	15.00	211.86	211.86	155371	BL-11074
							211.86	211.86		
CDW Government - VEND-1029										
	6/24/2023	Dell 7010	Net 30	2,656.60	0.00	15.00	2,656.60	2,656.60	JT96942	BL-11147
							2,656.60	2,656.60		
Cedar Falls Utilities - VEND-1045										
	7/1/2023	0523 Labor and Rack Space	Net 30	5,045.40	0.00	15.00	5,045.40	5,045.40	92864	BL-11075
							5,045.40	5,045.40		
Cintas Corporation - VEND-1007										
	6/15/2023	First Aid Supplies	Net 30	106.14	0.00	15.00	106.14	106.14	5158714825	BL-11045
	6/18/2023	First Aid Supplies - Electric	Net 30	54.24	0.00	15.00	54.24	54.24	8406256899	BL-11151
	7/6/2023	First Aid Supplies	Net 30	70.04	0.00	15.00	70.04	70.04	5161554410	BL-11150
							230.42	230.42		
City Of Indianola - VEND-1008 - BL-11053										
	6/30/2023	0423 Caselle Claims	Net 30	6,853.81	0.00	15.00	6,853.81	6,853.81	0423 Caselle Claims	BL-11053
							6,853.81	6,853.81		
City Of Indianola - VEND-1008 - BL-11076										

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	7/1/2023	0623 Professional Services	Net 30	12,122.34	0.00	15.00	12,122.34	12,122.34	3061	BL-11076
							12,122.34	12,122.34		
City Of Indianola - VEND-1008 - BL-11152										
	7/6/2023	Square streetscape project - pay app 20	Net 30	45,338.75	0.00	15.00	45,338.75	45,338.75	3069	BL-11152
							45,338.75	45,338.75		
Consortia Consulting - VEND-1009										
	6/18/2023	Consulting	Net 30	1,125.00	0.00	15.00	1,125.00	1,125.00	24880	BL-11077
							1,125.00	1,125.00		
CORE & MAIN - VEND-102636										
	6/6/2023	6x20 Repair Clamp	Open Terms	327.17	0.00	0.00	327.17	327.17	S950255	BL-11154
	6/6/2023	8x30 Repair Clamp	Open Terms	495.00	0.00	0.00	495.00	495.00	S931127	BL-11155
							822.17	822.17		
Country View - VEND-1221										
	6/29/2023	Weed Control Spraying at Line Shop	Net 30	263.22	0.00	15.00	263.22	263.22	8580	BL-11156
	6/29/2023	Weed Control Spraying at Substations	Net 30	1,213.38	0.00	15.00	1,213.38	1,213.38	8579	BL-11157
	7/1/2023	Lawn Care - Weed Control	Net 30	107.00	0.00	15.00	107.00	107.00	8578	BL-11096
							1,583.60	1,583.60		
Dell Business Credit - VEND-1336										
	6/11/2023	XPS 15 (9520) Computer	Net 30	1,318.15	0.00	15.00	1,318.15	1,318.15	May 2023	BL-11097
	6/11/2023	Laptop - CSC Conference Room	Net 30	465.93	0.00	15.00	465.93	465.93	April 2023	BL-11098
							1,784.08	1,784.08		
DES PLANQUES, CHRIS - VEND-101766										
	5/20/2023	Mileage for MEAN Meeting	Open Terms	437.54	0.00	0.00	437.54	437.54	Mileage for MEAN Meeting	BL-11048
	6/2/2023	0623 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	June 2023	BL-11094
							512.54	512.54		
Doug Pagel - VEND-1283										
	7/1/2023	0623 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	June 2023	BL-11091
							75.00	75.00		
Doug Shull - VEND-1105										
	7/1/2023	0623 Treasurer Contract	Net 30	83.34	0.00	15.00	83.34	83.34	June 2023	BL-11099
							83.34	83.34		

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Dylan Lippens - VEND-1141 - BL-11060										
	6/1/2023	Credit Refund	Net 30	67.57	0.00	0.00	<u>67.57</u>	<u>67.57</u>	00013428-3	BL-11060
							67.57	67.57		
Dylan Michelsen - VEND-1180										
	7/1/2023	0623 Cellular Phone	Net 30	75.00	0.00	15.00	<u>75.00</u>	<u>75.00</u>	June 2023	BL-11087
							75.00	75.00		
Elisha Brown - VEND-1209										
	7/1/2023	0623 Cellular Phone	Net 30	50.00	0.00	15.00	<u>50.00</u>	<u>50.00</u>	June 2023	BL-11090
							50.00	50.00		
Fuse Technic LLC - VEND-1012										
	7/1/2023	Consulting	Net 30	787.50	0.00	15.00	<u>787.50</u>	<u>787.50</u>	FT20230601004	BL-11100
							787.50	787.50		
GRAYMONT WESTERN LIME INC - VEND-101387										
	5/22/2023	High Calcium Quicklime	Open Terms	5,814.52	0.00	0.00	<u>5,814.52</u>	<u>5,814.52</u>	14-182627 RI	BL-11054
							5,814.52	5,814.52		
Hearst Television Inc - VEND-1131										
	7/1/2023	0523 KCCI	Net 30	6,513.45	0.00	15.00	<u>6,513.45</u>	<u>6,513.45</u>	507847	BL-11158
							6,513.45	6,513.45		
Hutch's Automotive & Repair LLC - VEND-1141 - BL-11063										
	6/1/2023	Credit Refund	Net 30	114.94	0.00	0.00	<u>114.94</u>	<u>114.94</u>	00012803-6	BL-11063
							114.94	114.94		
HYDAKER WHEATLAKE CO, THE - VEND-103109										
	5/26/2023	Transmission Pole Replacements	Open Terms	27,300.00	0.00	0.00	<u>27,300.00</u>	<u>27,300.00</u>	153415	BL-11159
							27,300.00	27,300.00		
IA COMMUNITIES ASSURANCE POOL - VEND-24820										
	5/19/2023	Directional Drill - D20x22 S3	Open Terms	198.00	0.00	0.00	<u>198.00</u>	<u>198.00</u>	121202	BL-11055
							198.00	198.00		
IEUSTA - VEND-23614										
	5/5/2023	IEUSTA Annual Dues	Open Terms	150.00	0.00	0.00	<u>150.00</u>	<u>150.00</u>	Annual Dues	BL-11161
							150.00	150.00		

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ImOn Communications LLC - VEND-1072										
	6/30/2023	Regulatory and Billing	Net 30	7,182.83	0.00	15.00	7,182.83	7,182.83	INV0033708	BL-11103
							7,182.83	7,182.83		
Independent Advocate - VEND-1136										
	6/17/2023	BOT Meeting & Publication Report	Net 30	166.97	0.00	15.00	166.97	166.97	3352	BL-11056
	6/30/2023	0523 Print and Digital Advertising	Net 30	500.00	0.00	15.00	500.00	500.00	3456	BL-11104
							666.97	666.97		
Infomax Office Systems Inc - VEND-1013										
	6/14/2023	0523 Copier Contract	Net 30	836.48	0.00	15.00	836.48	836.48	34045760	BL-11047
							836.48	836.48		
Innovative Systems - VEND-1048										
	7/1/2023	0623 Maint/Software Fees	Net 30	18,109.21	0.00	15.00	18,109.21	18,109.21	INV-10848	BL-11105
	7/5/2023	0623 Utility Bills - Printing/Postage/Flyer	Net 30	7,020.51	0.00	15.00	7,020.51	7,020.51	INV-11021	BL-11162
							25,129.72	25,129.72		
Internal Revenue Service - VEND-1307										
	6/25/2023	941 Income Tax Payable	Net 30	24,766.59	0.00	15.00	24,766.59	24,766.59	941 Income Tax Payable	BL-11106
							24,766.59	24,766.59		
Iowa Department Of Human Services - VEND-1310										
	6/25/2023	052623 Payroll	Net 30	1,040.99	0.00	15.00	1,040.99	1,040.99	Garnishment Payable	BL-11107
							1,040.99	1,040.99		
Iowa Department Of Revenue - VEND-1117										
	6/25/2023	IA Income Tax Payable	Net 30	3,856.01	0.00	15.00	3,856.01	3,856.01	IA Income Tax Payable	BL-11108
	6/30/2023	Use Tax	Net 30	372.13	0.00	15.00	372.13	372.13	5.31.23	BL-11176
	7/1/2023	Sales Tax Billed 6/1/23	Net 30	47,403.59	0.00	15.00	47,403.59	47,403.59	Sales Tax Billed 6.1.23	BL-11163
							51,631.73	51,631.73		
Iowa One Call - VEND-1015										
	6/18/2023	Locates	Net 30	599.40	0.00	15.00	599.40	599.40	250496	BL-11164
	6/18/2023	Locates	Net 30	608.40	0.00	15.00	608.40	608.40	251048	BL-11165
	6/18/2023	Locates	Net 30	313.20	0.00	15.00	313.20	313.20	251047	BL-11166

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							1,521.00	1,521.00		
Iowa Radio Plus - VEND-1223										
	6/27/2023	0523 :30 Web Ad	Net 30	60.72	0.00	15.00	60.72	60.72	23050340	BL-11109
							60.72	60.72		
IPERS - VEND-1309										
	6/25/2023	IPERS Payable 0523	Net 30	33,921.53	0.00	15.00	33,921.53	33,921.53	IPERS Payable	BL-11110
							33,921.53	33,921.53		
ISolved - VEND-1363										
	6/25/2023	FSA Payable	Net 30	61.16	0.00	15.00	61.16	61.16	052623 Payroll	BL-11111
	7/1/2023	May Fee Funding	Net 30	5.10	0.00	15.00	5.10	5.10	W27332	BL-11112
							66.26	66.26		
Jennifer Weaver - VEND-1141 - BL-11061										
	6/1/2023	Credit Refund	Net 30	48.73	0.00	0.00	48.73	48.73	00055382-6	BL-11061
							48.73	48.73		
JV TRUCKING LLC - VEND-102429										
	5/17/2023	Pea Gravel and Fill Sand Square Project	Open Terms	2,061.96	0.00	0.00	2,061.96	2,061.96	6345	BL-11113
							2,061.96	2,061.96		
KELLER'S GARAGE - VEND-102525										
	5/2/2023	Oil Change - 2021 GMC Sierra 1500	Open Terms	78.15	0.00	0.00	78.15	78.15	1640	BL-11167
	5/3/2023	Oil Change - 2018 Ram 1500	Open Terms	60.17	0.00	0.00	60.17	60.17	1656	BL-11169
							138.32	138.32		
Kimball Construction - VEND-1146										
	6/22/2023	Install Hand holes	Net 30	580.00	0.00	15.00	580.00	580.00	2321	BL-11114
							580.00	580.00		
KNIA/KRLS - VEND-1090										
	6/27/2023	0523 :30 Spot	Net 30	691.20	0.00	15.00	691.20	691.20	23050612	BL-11115
	6/27/2023	Senior Salutes '23 Package	Net 30	99.75	0.00	15.00	99.75	99.75	23050613	BL-11116
							790.95	790.95		
Kurt Gocken - VEND-1023										
	7/1/2023	0623 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	June 2023	BL-11084
							75.00	75.00		

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Kurt Ripperger - VEND-1025										
	7/1/2023	0623 Cellular Phone	Net 30	75.00	0.00	15.00	75.00	75.00	June 2023	BL-11085
							75.00	75.00		
LONGER, CHRIS - VEND-34025										
	6/2/2023	0623 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	June 2023	BL-11088
							75.00	75.00		
MadCoMedia Group Inc - VEND-1386										
	6/23/2023	Publication Notice	Net 30	151.88	0.00	15.00	151.88	151.88	118569	BL-11136
							151.88	151.88		
Marquee Sports Network - VEND-1165										
	7/2/2023	0523 Expanded Basic	Net 30	3,075.10	0.00	15.00	3,075.10	3,075.10		BL-11117
							3,075.10	3,075.10		
METCALF, MIKE - VEND-34230										
	6/2/2023	0623 Cellular Phone	Open Terms	75.00	0.00	0.00	75.00	75.00	June 2023	BL-11089
							75.00	75.00		
Mid American Energy Co - VEND-1018										
	6/11/2023	Gas - West Side Substation	Net 30	10.00	0.00	15.00	10.00	10.00	539498830	BL-11119
	6/17/2023	Gas - 110 S B St	Net 30	38.99	0.00	15.00	38.99	38.99	539743192	BL-11120
	6/17/2023	Gas - 909 E Hillcrest Generator	Net 30	13.42	0.00	15.00	13.42	13.42	539739491	BL-11121
	6/17/2023	Gas - 210 W 2nd Ave	Net 30	18.53	0.00	15.00	18.53	18.53	539761707	BL-11118
	6/17/2023	Gas - 111 S Buxton St Generation Plant	Net 30	70.28	0.00	15.00	70.28	70.28	539743310	BL-11170
	6/17/2023	Gas - 1300 E Iowa Ave Bldg A	Net 30	18.01	0.00	15.00	18.01	18.01	539727220	BL-11171
	6/17/2023	Gas - 1300 E Iowa Ave Blgd B	Net 30	12.39	0.00	15.00	12.39	12.39	539717055	BL-11172
							181.62	181.62		
MIDWEST UNDERGROUND - VEND-102021										
	6/7/2023	Nozzle	Open Terms	156.66	0.00	0.00	156.66	156.66	ID36223	BL-11173
							156.66	156.66		
Mission Square - VEND-1303										
	6/11/2023	457 Payable	Net 30	5,744.54	0.00	15.00	5,744.54	5,744.54	457 Payable	BL-11122
							5,744.54	5,744.54		
MUNICIPAL SUPPLY INC - VEND-35810										
	5/6/2023	Meter Coup & Bronze Mtr Flange	Open Terms	1,822.50	0.00	0.00	1,822.50	1,822.50	0869474-IN	BL-11175

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	6/6/2023	8x12 Repair Clamp	Open Terms	297.25	0.00	0.00	297.25	297.25	0869861-IN	BL-11174
							2,119.75	2,119.75		
MURPHY TOWER SERVICES LLC - VEND-102732										
	5/24/2023	NOFA 7 Phase #1	Open Terms	126,282.76	0.00	0.00	126,282.76	126,282.76	16907	BL-11123
							126,282.76	126,282.76		
Mutual Of Omaha - VEND-1107										
	7/1/2023	0623 Premiums	Net 30	4,942.34	0.00	15.00	4,942.34	4,942.34	1536752005	BL-11177
							4,942.34	4,942.34		
Nathan W Tolles - VEND-1141 - BL-11062										
	6/1/2023	Credit Refund	Net 30	24.26	0.00	0.00	24.26	24.26	00018803-8	BL-11062
							24.26	24.26		
National Cable Television Cooperative, Inc. - VEND-1095										
	6/29/2023	0523 Cable	Net 30	53,041.47	0.00	15.00	53,041.47	53,041.47	23050639	BL-11124
							53,041.47	53,041.47		
NEBRASKA MUNICIPAL POWER POOL - VEND-36660										
	6/1/2023	Electric Distribution Service Jun2023-May2024	Open Terms	3,960.00	0.00	0.00	3,960.00	3,960.00	304374	BL-11128
							3,960.00	3,960.00		
NewCom Technologies, Inc - VEND-1091										
	5/28/2023	Engineering - Streetscape	Net 30	20,980.50	0.00	15.00	20,980.50	20,980.50	50046	BL-11125
							20,980.50	20,980.50		
Nexstar Broadcasting, Inc - VEND-1092										
	7/2/2023	0523 Newsnation	Net 30	379.76	0.00	15.00	379.76	379.76	508612	BL-11126
	7/2/2023	0523 WHO Basic	Net 30	7,845.55	0.00	15.00	7,845.55	7,845.55	508611	BL-11127
							8,225.31	8,225.31		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	6/18/2023	Concrete Repairs - Downtown Project	Net 30	416.43	0.00	15.00	416.43	416.43	325895	BL-11178
							416.43	416.43		
OSI INC - VEND-102527										
	6/1/2023	OSI SCADA Support	Open Terms	9,839.75	0.00	0.00	9,839.75	9,839.75	IMU1M-SUP-04	BL-11179
							9,839.75	9,839.75		
PETROTECH INC - VEND-102689										

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	6/1/2023	Turbine 8 Control Replacement	Open Terms	29,640.28	0.00	0.00	<u>29,640.28</u>	<u>29,640.28</u>	7919	BL-11180
							29,640.28	29,640.28		
Pi Beta Phi - VEND-1141 - BL-11050										
	6/21/2023	Customer Overpayment	Net 30	63.00	0.00	15.00	<u>63.00</u>	<u>63.00</u>	INV-1671	BL-11050
							63.00	63.00		
PIERCE BROTHERS REPAIR - VEND-42410										
	5/5/2023	Repair on shutoff rod	Open Terms	42.00	0.00	0.00	<u>42.00</u>	<u>42.00</u>	May 2023	BL-11181
							42.00	42.00		
Power & Tel - VEND-1037										
	6/15/2023	Sealant, Closure, Splitter	Net 30	4,932.68	0.00	15.00	4,932.68	4,932.68	7719501-00	BL-11206
	6/15/2023	CONN - RG6	Net 30	44.10	0.00	15.00	44.10	44.10	7719615-00	BL-11131
	6/16/2023		Net 30	1,966.38	0.00	15.00	1,966.38	1,966.38	7713595-00	BL-11202
	6/23/2023	Strand 1/4 EHS 5000'	Net 30	1,653.21	0.00	15.00	1,653.21	1,653.21	7726060-00	BL-11129
	6/30/2023		Net 30	4,363.64	0.00	15.00	4,363.64	4,363.64	7719808-00	BL-11200
	6/30/2023	Jumper	Net 30	537.04	0.00	15.00	<u>537.04</u>	<u>537.04</u>	7721115-00	BL-11201
							13,497.05	13,497.05		
ProImage Sign & Lighting - VEND-1150										
	7/1/2023	IMU Decals	Net 30	113.00	0.00	15.00	<u>113.00</u>	<u>113.00</u>	4760	BL-11182
							113.00	113.00		
Quality Pest Control - VEND-1087										
	7/2/2023	Pest Control - 210 W 2nd Ave	Net 30	77.00	0.00	15.00	<u>77.00</u>	<u>77.00</u>	70795	BL-11132
							77.00	77.00		
Secure Shred - VEND-1063										
	7/5/2023	Shred Service	Net 30	52.00	0.00	15.00	<u>52.00</u>	<u>52.00</u>	76378	BL-11183
							52.00	52.00		
Skye McBroom - VEND-1026										
	7/1/2023	0623 Cellular Phone	Net 30	75.00	0.00	15.00	<u>75.00</u>	<u>75.00</u>	June 2023	BL-11086
							75.00	75.00		
STERNQUIST CONST. INC. - VEND-50360										
	4/25/2023	1.5" Down - Crushed Concrete	Open Terms	502.53	0.00	0.00	<u>502.53</u>	<u>502.53</u>	2228	BL-11184
							502.53	502.53		

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Teklink - VEND-1262										
	6/21/2023	Bore and Drop	Net 30	1,065.00	0.00	15.00	1,065.00	1,065.00	WE 05/21/2023	BL-11135
	6/29/2023	Bore & Drop	Net 30	1,915.00	0.00	15.00	1,915.00	1,915.00	WE 05/28/2023	BL-11134
	7/6/2023	Bore & Drop	Net 30	710.00	0.00	15.00	710.00	710.00	WE 6/6/2023	BL-11185
							3,690.00	3,690.00		
Terry-Durin Co - VEND-1038										
	6/23/2023	2" Conduit Plug	Net 30	149.80	0.00	15.00	149.80	149.80	135527-00	BL-11186
							149.80	149.80		
Tina and Terri Alley-Ciecalone - VEND-1141 - BL-11058										
	6/1/2023	Credit Refund	Net 30	84.75	0.00	0.00	84.75	84.75	00021620-4	BL-11058
							84.75	84.75		
Tracy & Jason Dinesen - VEND-1141 - BL-11059										
	6/1/2023	Credit Refund	Net 30	82.80	0.00	0.00	82.80	82.80	00028672-0	BL-11059
							82.80	82.80		
TRM DISPOSAL LLC - VEND-101016										
	5/25/2023	0523 Trash	Open Terms	46.00	0.00	0.00	46.00	46.00	27497	BL-11133
							46.00	46.00		
TRUCK EQUIPMENT INC - VEND-53754										
	5/26/2023	New Truck Liftgate-warning lights-accessories	Open Terms	8,243.62	0.00	0.00	8,243.62	8,243.62	86594	BL-11187
							8,243.62	8,243.62		
TrueNorth Companies LC - VEND-1100										
	6/29/2023	May Safety Meeting	Net 30	150.00	0.00	15.00	150.00	150.00	145682	BL-11137
							150.00	150.00		
ULINE - VEND-1251										
	6/11/2023	Resealable Bags and Clear Bins	Net 30	419.98	0.00	15.00	419.98	419.98	163583527	BL-11138
							419.98	419.98		
Unite Private Networks - VEND-1054										
	7/1/2023	Dark Fiber	Net 30	3,585.87	0.00	15.00	3,585.87	3,585.87	SI-23-018507	BL-11189
							3,585.87	3,585.87		
UPHDM Occupational Medicine - VEND-1101										
	6/30/2023	Employee Testing	Net 30	419.75	0.00	15.00	419.75	419.75	179677	BL-11188

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							419.75	419.75		
VAN WERT INC - VEND-101069										
5/31/2023	1" water meters and 2" water meters	Open Terms	9,844.50	0.00	0.00	9,844.50	9,844.50	80970A	BL-11190	
							9,844.50	9,844.50		
VEENSTRA & KIMM - VEND-57600										
5/27/2023	Engineer X	Open Terms	582.58	0.00	0.00	582.58	582.58	14	BL-11191	
							582.58	582.58		
VERMEER SALES & SERVICE - VEND-57608										
5/31/2023	Directional Drill Tooling Materials	Open Terms	7,685.44	0.00	0.00	7,685.44	7,685.44	Various	BL-11204	
							7,685.44	7,685.44		
VESSCO INC - VEND-57620										
5/13/2023	UGSI Ring Seal and Ball	Open Terms	285.09	0.00	0.00	285.09	285.09	091006	BL-11139	
							285.09	285.09		
WESCO - VEND-60220										
5/17/2023	Electric Tape - Black	Open Terms	364.80	0.00	0.00	364.80	364.80	638487	BL-11195	
5/17/2023	Electric Tape - Black	Open Terms	243.20	0.00	0.00	243.20	243.20	638486	BL-11196	
5/24/2023	4/0 Primary Terminations	Open Terms	426.50	0.00	0.00	426.50	426.50	646615	BL-11193	
5/24/2023	Insulated Primary Caps	Open Terms	63.40	0.00	0.00	63.40	63.40	646616	BL-11194	
5/24/2023	Blue Marking Flags	Open Terms	383.41	0.00	0.00	383.41	383.41	645304	BL-11140	
5/27/2023	Lifting Slings	Open Terms	44.88	0.00	0.00	44.88	44.88	650725	BL-11198	
6/1/2023	Lifting Slings	Open Terms	46.14	0.00	0.00	46.14	46.14	653753	BL-11197	
							1,572.33	1,572.33		
Wiegert Disposal Inc - VEND-1081										
5/31/2023	Dumpster 2-4 Yds	Net 30	110.00	0.00	15.00	110.00	110.00	May 2023	BL-11141	
7/1/2023	30 yd Dumpster	Net 30	674.00	0.00	15.00	674.00	674.00	May 2023	BL-11199	
							784.00	784.00		
Wisconsin Independent Network, LLC - VEND-1067										
7/1/2023	20 Gb Ethernet Circuit	Net 30	7,383.00	0.00	15.00	7,383.00	7,383.00	WIN021174	BL-11142	
							7,383.00	7,383.00		
YMCA Of Greater Des Moines - VEND-1169										
7/1/2023	0623 Employee Wellness	Net 30	359.50	0.00	15.00	359.50	359.50	June 2023	BL-11143	
							359.50	359.50		

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
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Check Count:	99	Totals:	\$615,592.67	\$615,592.67
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MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: June 12, 2023
Subject: Approval of April 2023 Financial Reports

Discussion and Recommendation: Simple Motion is in Order

Water Utility Financial Summary
April 30, 2023

600 WATER OPERATING FUND

	FY22		
	Budget	YTD Actual	% of Budget
Water Service Sales	2,537,500	1,990,314	78.44%
Other Water Revenue	289,100	209,997	72.64%
Total Revenue:	2,826,600	2,200,310	77.84%
Water O&M Expense	2,381,557	1,666,584	
Water O&M Transfers Out		439,900	
Total Expense and Transfers:	2,381,557	2,106,484	88.45%
Beginning Net Position		13,348,270	
Net Surplus (Deficit)		93,827	
Ending Net Position		13,442,096	

700 WATER CAPITAL FUND

From Water Operations	424,900	439,900	
Total Transfers In:	424,900	439,900	103.53%
Water Capital Expense	849,800	369,760	
Total Expense:	849,800	369,760	43.51%
Beginning Net Position		2,611,158	
Net Surplus (Deficit)		70,140	
Ending Net Position		2,681,298	

780 WATER IMPROVE FUND

Beginning Net Position		75,000	
Net Surplus (Deficit)		0	
Ending Net Position		75,000	

WATER CASH ON HAND
(110 days or greater)

O&M	\$	356,611
Capital	\$	2,817,157
Debt Service	\$	75,000
346 days	\$	3,248,767

FY23		
Budget	YTD Actual	% of Budget
2,823,500	2,201,578	77.97%
360,300	297,986	82.70%
3,183,800	2,499,563	78.51%
2,222,404	1,760,258	
1,000,000	873,933	
3,222,404	2,634,191	81.75%
	13,956,134	
	(134,628)	
	13,821,507	

1,000,000	873,933	
1,000,000	873,933	87.39%
1,200,000	356,897	
1,200,000	356,897	29.74%
	2,470,342	
	517,036	
	2,987,378	

	75,000	
	0	
	75,000	

Gallons Billed			
	FY22-23	FY21-22	YOY Increase %
July	31,583,030	35,679,910	-11%
August	37,092,320	33,673,809	10%
September	43,870,320	34,099,809	29%
October	36,165,050	37,829,440	-4%
November	30,973,650	31,689,630	-2%
December	29,089,970	31,140,650	-7%
January	26,690,650	26,024,990	3%
February	26,910,460	25,264,180	7%
March	25,819,640	28,390,710	-9%
April	23,577,930	23,692,770	0%
May	26,725,270	26,440,610	1%
June			
YTD TOTAL	338,498,290	333,926,508	1.4%

Inventory on Hand			
	FY22-23	FY21-22	YOY Increase %
July	\$ 112,249	\$ 70,025	60%
August	\$ 110,331	\$ 86,918	27%
September	\$ 104,559	\$ 86,965	20%
October	\$ 108,675	\$ 81,330	34%
November	\$ 109,309	\$ 114,388	-4%
December	\$ 108,859	\$ 114,500	-5%
January	\$ 115,720	\$ 109,986	5%
February	\$ 109,499	\$ 106,121	3%
March	\$ 104,108	\$ 101,264	3%
April	\$ 107,188	\$ 97,545	10%
May	\$ 121,952	\$ 91,776	33%
June			
YTD AVG	\$ 110,223	\$ 96,438	14.3%

IMU Admin/US Financial Summary
April 30, 2023

620 ADMIN & UTILITY SERVICES

	FY22		
	Budget	YTD Actual	% of Budget
Admin/US Revenue	1,251,911	1,167,125	
Total Revenue:	1,251,911	1,167,125	93.23%
Admin/US O&M Expense	1,283,000	1,039,500	
Total Expense:	1,283,000	1,039,500	81.02%
Beginning Net Position		304,684	
Net Surplus (Deficit)		127,625	
Ending Net Position		432,309	

FY23		
Budget	YTD Actual	% of Budget
1,406,867	1,154,834	82.09%
1,406,867	1,154,834	82.09%
1,406,867	1,157,895	
1,406,867	1,157,895	82.30%
	35,687	
	(3,062)	
	32,625	

855 LIABILITY INS FUND

Beginning Net Position	14,099	
Net Surplus (Deficit)	0	
Ending Net Position	14,099	

9,099	
0	
9,099	

US/ADMIN CASH ON HAND O&M \$ 325,626

Electric Utility Financial Summary
April 30, 2023

630 ELECTRIC OPERATING FUND

	FY22		
	Budget	YTD Actual	% of Budget
Electric Service Sales	15,439,900	13,623,781	88.24%
Other Electric Revenue	1,147,978	1,042,565	90.82%
Total Revenue:	16,587,878	14,666,346	88.42%
Electric O&M Expense	15,564,255	10,582,808	
Electric O&M Transfer Out		944,542	
Total Expense and Transfers:	15,564,255	11,527,350	74.06%
Beginning Net Position		31,495,131	
Net Surplus (Deficit)		3,138,996	
Ending Net Position		34,634,127	

730

ELECTRIC CAPITAL FUND

Electric Capital Revenue	1,173,600	1,133,050	
Total Revenue:	1,173,600	1,133,050	96.54%
Electric Capital Expense	2,348,000	367,957	
Total Expense:	2,348,000	367,957	15.67%
Beginning Net Position		5,801,373	
Net Surplus (Deficit)		765,093	
Ending Net Position		6,566,466	

793

ELECTRIC DEBT SERVICE

From Electric Operations	1,133,450	944,542	
Total Transfers In:	1,133,450	944,542	83.33%
Electric Debt Service	1,133,450	1,132,948	
Total Expense:	1,133,450	1,132,948	99.96%
Beginning Net Position		1,368,248	
Net Surplus (Deficit)		(188,406)	
Ending Net Position		1,179,842	

ELECTRIC CASH ON HAND
(110 days or greater)

O&M	\$	11,315,236
Capital	\$	5,232,306
Debt Service	\$	1,072,960
340 days	\$	17,620,502

FY23		
Budget	YTD Actual	% of Budget
16,189,977	14,021,806	86.61%
1,657,700	1,424,505	85.93%
17,847,677	15,446,310	86.55%
15,287,869	11,532,444	
1,171,153	973,883	
16,459,022	12,506,326	75.98%
	33,191,504	
	2,939,984	
	36,131,488	

Kwhs Billed			
	FY22-23	FY21-22	YOY Increase %
July	10,121,595	11,445,992	-12%
August	12,793,186	12,112,667	6%
September	14,210,937	13,038,750	9%
October	11,648,038	13,556,254	-14%
November	8,657,190	9,944,562	-13%
December	8,920,703	8,421,475	6%
January	9,718,025	8,740,491	11%
February	10,575,116	9,551,058	11%
March	9,843,364	11,392,890	-14%
April	8,606,790	8,828,401	-3%
May	8,408,007	8,722,548	-4%
June			
YTD TOTAL	113,502,951	115,755,088	
	-1.9%		

Inventory on Hand			
	FY22-23	FY21-22	YOY Increase %
July	\$ 1,165,007	\$ 989,343	18%
August	\$ 1,208,115	\$ 992,348	22%
September	\$ 1,251,752	\$ 997,025	26%
October	\$ 1,211,972	\$ 1,020,121	19%
November	\$ 1,164,591	\$ 1,057,167	10%
December	\$ 1,170,525	\$ 1,020,372	15%
January	\$ 1,175,413	\$ 1,019,488	15%
February	\$ 1,271,637	\$ 1,046,682	21%
March	\$ 1,395,486	\$ 1,043,108	34%
April	\$ 1,389,949	\$ 1,074,853	29%
May	\$ 1,357,374	\$ 1,118,855	21%
June			
YTD AVG	\$ 1,251,075	\$ 1,034,487	20.9%

Fiber Utility Financial Summary
April 30, 2023

640 FIBER OPERATING FUND

	FY22			FY23		
	Budget	YTD Actual	% of Budget	Budget	YTD Actual	% of Budget
Fiber Service Sales	3,915,000	3,276,347	83.69%	4,310,000	3,614,949	83.87%
Other Fiber Revenue	517,300	387,834	74.97%	953,950	606,448	63.57%
Total Revenue:	4,432,300	3,664,182	82.67%	5,263,950	4,221,397	80.19%
Fiber O&M Expense	4,510,689	2,814,459		3,435,424	2,940,641	
Fiber O&M Transfer Out		229,167		1,906,879	1,475,688	
Total Expense and Transfers:	4,510,689	3,043,626	67.48%	5,342,303	4,416,329	82.67%
Beginning Net Position		(4,472,660)			(4,908,922)	
Net Surplus (Deficit)		620,556			(194,933)	
Ending Net Position		(3,852,104)			(5,103,855)	

740 FIBER CAPITAL FUND

Fiber Capital Revenue	0	367		0	3,670	
From Fiber Operations	450,000	233,275		801,000	615,560	
Total Revenue and Transfers In:	450,000	233,642	51.92%	801,000	619,230	77.31%
Fiber Capital Expense	450,000	452,551		2,318,000	646,890	
Total Expense:	450,000	452,551	100.57%	2,318,000	646,890	27.91%
Beginning Net Position		667,071			1,566,044	
Net Surplus (Deficit)		(218,909)			(27,660)	
Ending Net Position		448,163			1,538,384	

795 FIBER DEBT SERVICE

From Fiber Operations				1,105,879	860,128	
Total Transfers In:				1,105,879	860,128	77.78%
Fiber Debt Service				1,105,879	0	
Total Expense:				1,105,879	0	0.00%
Beginning Net Position					0	
Net Surplus (Deficit)					860,128	
Ending Net Position					860,128	

*Fund 640 Ending Fund Balance	(3,852,104)	(4,243,727)
*Fund 740 Ending Fund Balance	448,163	1,538,384
	(3,403,941)	(2,705,343)

FIBER CASH ON HAND	O&M	\$	(16,799)
(110 days or greater)	Capital	\$	1,490,406
	Debt Service	\$	737,253
118 days		\$	2,210,859

The Fiber Utility fund has a deficit fund balance of (\$2,705,343.69).
The deficit fund balance is the result of start-up costs incurred to initiate the utility service.
The deficit will be eliminated in future periods through net customer charges.

Subscriptions			
	FY22-23	FY21-22	YOY Increase %
July	3,513	2,995	17%
August	3,560	3,039	17%
September	3,581	3,087	16%
October	3,624	3,136	16%
November	3,648	3,173	15%
December	3,668	3,214	14%
January	3,688	3,249	14%
February	3,734	3,294	13%
March	3,782	3,338	13%
April	3,805	3,380	13%
May	3,842	3,423	12%
June			
YTD TOTAL	40,445	35,328	
	14.5%		

Inventory on Hand			
	FY22-23	FY21-22	YOY Increase %
July	\$ 1,523,440	\$ 1,379,250	10%
August	\$ 1,596,300	\$ 1,381,182	16%
September	\$ 1,624,706	\$ 1,391,655	17%
October	\$ 1,693,450	\$ 1,403,383	21%
November	\$ 1,706,328	\$ 1,395,733	22%
December	\$ 1,742,135	\$ 1,513,915	15%
January	\$ 1,772,400	\$ 1,566,346	13%
February	\$ 1,818,883	\$ 1,586,673	15%
March	\$ 1,822,739	\$ 1,542,603	18%
April	\$ 1,808,106	\$ 1,523,936	19%
May	\$ 1,806,244	\$ 1,514,802	19%
June			
YTD AVG	\$ 1,719,521	\$ 1,472,680	
	16.8%		

April 2023

You should expect to see YTD revenue and expenses for April to be 10/12 (or 83.3%) of Budget.

Water and Electric service revenue may fall ahead or behind budget due to seasonal fluctuations.

We are reporting each departments net position, which is cash and all other assets (such as billing receivables and capital assets) less accumulated depreciation and liabilities.

Cash on Hand - 110 days or more of cash on hand based on the recommended 90-120 days to maintain our bond rating (A-).

Water Notes: Capital expenses below budget due to timing of project completion and payments.

US/Admin Notes: The 620 fund is intended to be a zero balance fund and doesn't have any significant stand alone obligations. Any balance or deficit here is timing related or is city services collected from the current month to be transferred in the following month.

Electric Notes: Capital expenses below budget due to timing of project completion and payments.
Debt service payments for FY23 are complete.

Fiber Notes: Capital revenue is interest accrued on the 2022A Construction account held at TruBank
Capital expenses below budget due to timing of project completion and payments.
Debt Service transfers are based on a 9 month (6/9) catch-up calculation.



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Approval of Minutes of the prior meetings

Discussion and Recommendation: Simple Motion is in Order



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

May 8, 2023
5:30 PM
IMU Boardroom
210 W 2nd Ave., Indianola, Iowa
Minutes

Call to Order

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on May 8, 2023, in the IMU Boardroom. Chairperson Lori Smith called the meeting to order and on roll call the following members were present: Dom Selgrade, Deb White, Lori Smith, Mike Rozga. Absent: Adam Voigts.

Public Comment

There were no public comments offered.

Consent Agenda

White moved to approve the Consent Agenda and Selgrade seconded it. Treasurer Doug Shull reviewed the March financial report; claims and other Fiber revenue were also discussed. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Claims
- Approval of March 2023 Financial Report
- Approval of Minutes of the prior meetings
- Resolution approving salaries

Electric Utility Informational Items

Electric Superintendent Mike Metcalf reviewed the projects the department is working on.

Water Utility Action Items

Rozga moved to approve a water waiver request from the Veterans' Memorial Building Commission for water consumption and White seconded it. In discussion, General Manager Chris Des Planques stated the Board has historically donated 1.5 million gallons to fill the pool. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Water Utility Informational Items

Water Superintendent Justin Brand discussed a recent water main break and current projects the department is working on.

Communications Utility Informational Items

Telecommunications Director Kurt Ripperger updated the Board on the Pella Transport Line Project and NOFA South Project.

Combined Electric, Water and Communications Informational Items

Utility Billing Supervisor Elisha Brown explained calls are down between 2022 Quarter 1 to 2023 Quarter 1 due to increased emails, staff streamlining processes, and people paying online. The Board requested transfers and spam calls be split on the next data log.

Des Planques updated the Board on the solar project; stated he had attended the Green Energy Trends Workshop; and that on July 20, a strategic planning session will be held for the Board. He also noted that the Employee Appreciation Event is May 11 at the Line Shop and discussed the nationwide banking ACH issue that affected some utility customers and employees. The Board requested that information on the solar project be shared with the City Council.

Other Business

Selgrade moved to enter into closed session at 6:01 PM in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. White seconded it. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

It was moved by Rozga and seconded by White at 6:50 PM to exit the closed session. On roll call, the vote was AYES: Selgrade, White, Smith, Rozga. NAYS: None. Whereas, the Chairperson declared the motion carried unanimously.

There was no action taken on items discussed in the closed session.

Adjourn

The meeting was adjourned at 6:55 PM on a motion by Rozga and seconded by Selgrade. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Lori Smith, Chairperson

ATTEST:

Monica Thompson, CSR



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Annual Salary Resolutions

Discussion and Recommendation: Employees will also receive the benefits included in the supplemental FY23-24 Employee Fringe Benefits Guide, included in your packet.



Full Time Employee Fringe Benefits

July 1, 2023 – June 30, 2024

I. Paid Holidays

A. The following shall be observed as paid holidays:

1. New Year's Day-January 1
2. President's Day-Third Monday in February
3. Memorial Day-Last Monday in May
4. Independence Day-July 4
5. Labor Day-First Monday in September
6. Thanksgiving Day-Fourth Thursday in November
7. Day After Thanksgiving
8. Christmas Eve Day-December 24
9. Christmas Day-December 25

II. Vacation, Sick Leave and Personal Time

A. Vacation leave shall be accrued as follows:

Length of Service	Biweekly Accrual
Less than 2 years	3.08 hours
2 years, less than 8 years	4 hours
8 years, less than 14 years	5 hours
14 years, less than 20 years	6.15 hours
20 years or more	7.69 hours

A total of 160 hours plus one biweekly accrual of vacation may be carried forward to a new year.

B. Sick leave shall be accrued as follows:

Status of Employee	Accrual Per Pay Period
Full Time	3.7 hrs
Permanent Part Time Scheduled 30hrs or more per week	2.3 hrs
Permanent Part Time Scheduled 35hrs or more per week	2.6 hrs

A total of 800 unused sick hours will be carried over each year for all employees.

C. Personal Time

Personal time shall be accrued as follows.

Status of Employee	Accrual Per Year
Full Time, Non-Union	16 hrs
Full Time, Union	Refer to union contract

In the initial year of employment, personal time shall be prorated based upon the date of employment.

III. **Deferred Compensation**

IMU contributes \$100 per month toward a deferred compensation annuity plan to those full-time employees who are CE-9 or above on the Personnel Management Guide pay scale and are eligible for this benefit immediately following enrolling in the plan.

IMU will contribute a dollar amount equal to that amount contributed by the employee up to \$75 or one and a half percent (1.5%) of salary per month, whichever is greater, for those employees who are on the Personnel Management Guide CE table pay scale. Employees are eligible for this benefit immediately following enrolling in the plan.

IMU will contribute a dollar amount equal to that amount contributed by the employee up to \$75 or one and a half percent (1.5%) of salary per month, whichever is greater, for those employees classified union under the Board of Trustees; see union contract for eligibility requirements.



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Resolution setting salaries and benefits for appointed officers and non-union employees of the Indianola Municipal Utilities for the period beginning June 18, 2023.

Discussion and Recommendation: In the packet for the Board's consideration is a formal resolution reflecting an annual salary adjustment for non-union full-time employees. Roll call is in order

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
OF THE INDIANOLA MUNICIPAL UTILITIES FOR THE PERIOD BEGINNING JUNE 18, 2023**

Section 1. The following persons and positions named shall be paid the salaries or wages indicated, and the Finance Director is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, on a biweekly basis, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Trustees, all subject to audit and review by the Board of Trustees:

<u>NAME</u>	<u>RANGE</u>	<u>CURRENT ANNUAL</u>	<u>PROPOSED ANNUAL</u>	<u>HOURLY</u>
Adam Voigts		\$1,000	\$1,000	
Mike Rozga		\$1,000	\$1,000	
Lori Smith		\$1,000	\$1,000	
Deb White		\$1,000	\$1,000	
Dom Selgrade		\$1,000	\$1,000	
Chris Longer	CE 12-3	\$95,281	\$98,139	\$47.18
Angie Michael	CE 6-1	\$53,532	\$55,138	\$26.51
Doug Pagel	CE 6-2	\$55,266	\$56,923	\$27.37
Elisha Brown	CE 9-2	\$71,871	\$74,027	\$35.59
Chelsie Cunningham	CE 4-4	\$48,545	\$50,002	\$24.04
Monica Thompson	CE 4-3	\$47,041	\$48,452	\$23.29
Rhonda Vance	CE 4-3	\$49,393	\$48,452	\$23.29
Breanna Catron	CE 4-3	\$49,393	\$48,452	\$23.29
Mike Metcalf	CE 13-7	\$117,359	\$120,880	\$58.12
Justin Brand	CE 12-2	\$92,364	\$95,135	\$45.74
Kurt Ripperger	CE 13-6	\$114,200	\$117,626	\$56.55
Skye McBroom	CE 9-4	\$76,478	\$78,772	\$37.87
Kurt Gocken	CE 11-7	\$100,526	\$103,542	\$49.78
Dylan Michelsen	CE 6-3	\$56,881	\$58,587	\$28.17
Emma Hobbs	CE 1-3	15.93/hr	16.41/hr	\$16.41
Zane Kolosik	CE 1-1	14.92/hr	15.37/hr	\$15.37

Section 2. Employees will also continue receive the benefits included in the supplemental FY23-24 Employee Fringe Benefits Guide.

Lori Smith, Board Chair

ATTEST:

Monica Thompson, CSR



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Resolution setting salaries and benefits for appointed officers and union employees of the Indianola Municipal Utilities for the period beginning June 18, 2023.

Discussion and Recommendation: In the packet for the Board's consideration is a formal resolution reflecting an annual salary adjustment for union full-time employees. Roll call is in order

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
OF THE INDIANOLA MUNICIPAL UTILITIES FOR THE PERIOD BEGINNING JUNE 18, 2023**

Section 1. The following persons and positions named shall be paid the salaries or wages indicated, and the Finance Director is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, on a biweekly basis, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Trustees, all subject to audit and review by the Board of Trustees:

<u>NAME</u>	<u>RANGE</u>	<u>CURRENT</u> <u>ANNUAL</u>	<u>PROPOSED</u> <u>ANNUAL</u>	<u>LONGEVITY</u>	<u>HOURLY</u>
Eric Lane	R 24-5	\$73,866	\$76,082	\$300	\$36.72
Jeromy Hoffman	R 19-4	\$56,788	\$58,491	\$250	\$28.24
Matt Breeden	R 19-4	\$56,788	\$58,491	\$250	\$28.24
Rodney Powers	R 25-3	\$79,791	\$82,185	\$400	\$39.70
Greg Dittmer	R 25-3	\$79,791	\$82,185	\$350	\$39.68
Kyle Festler	R 25-2	\$76,820	\$79,124	\$0	\$38.04
Luke Anctil	R 25-2	\$76,820	\$79,124	\$0	\$38.04
Trystan Minnis	R 21-1	\$55,603	\$57,271	\$0	\$27.53
Jason Henle	R 27-3	\$86,400	\$88,992	\$400	\$42.98
Tyler Offenburger	R 27-3	\$86,400	\$88,992	\$350	\$42.95
Eric Schreier	R 27-3	\$86,400	\$88,992	\$250	\$42.90
Ben Hildreth	R 26-2	\$78,177	\$80,522	\$400	\$38.90
Stephen Clingman	R 26-2	\$78,177	\$80,522	\$300	\$38.86
Aaron Rasko	R 26-2	\$78,177	\$80,522	\$250	\$38.83
Ryan Boozell	R 26-2	\$78,177	\$80,522	\$250	\$38.83
Tyler Smith	R 26-1	\$74,455	\$76,689	\$250	\$36.99
Matt Dahl	R 23-1	\$58,339	\$60,089	\$0	\$28.89
Clay Collier	R 23-1	\$58,339	\$60,089	\$0	\$28.89
Nathan Edwards	R 27-3	\$86,400	\$88,992	\$400	\$42.98
Mike Metz	R 24-5	\$73,866	\$76,082	\$400	\$36.77
Ron Bowlin	R 21-4	\$63,144	\$65,038	\$400	\$31.46
Kevin Marmon	R 21-4	\$63,144	\$65,038	\$250	\$31.39

Section 2. Employees will also continue receive the benefits included in the supplemental FY23-24 Employee Fringe Benefits Guide.

Lori Smith, Board Chair

ATTEST:

Monica Thompson, CSR



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Resolution approving an agreement with the Environmental Systems Research Institute, Inc

Discussion and Recommendation: IMU's portion of this agreement is \$11,900. Roll call is in order.

	County	City	Total
Esri ELA	\$ 38,500.00	\$ 12,500.00	\$ 51,000.00
Support	\$ 42,504.00	\$ -	\$ 42,504.00
Pictometry	\$ -	\$ 10,000.00	\$ 10,000.00
	\$ 81,004.00	\$ 22,500.00	\$ 103,504.00

Agency	Cost	Notes
Assessor	\$ 27,500.00	1/2 County ELA, 1/5 Support
County	\$ 27,500.00	1/2 County ELA, 1/5 Support
Carlisle	\$ 13,500.00	1/4 City ELA, 1/6 Support, 1/3 Pictometry
Norwalk	\$ 13,500.00	1/4 City ELA, 1/6 Support, 1/3 Pictometry
Indianola	\$ 11,900.00	1/4 City ELA, 1/6 Support, 1/6 Pictometry*
IMU	\$ 11,900.00	1/4 City ELA, 1/6 Support, 1/6 Pictometry*
Total	\$ 105,800.00	

* Agreed in 28E meeting on 6/7/2023 to combine Indianola and IMU as one entity for Pictometry

This was the methodology in determining an equal cost breakdown for the cities (everything was rounded to the nearest \$100 for budgeting)

1. Esri ELA = \$12,250 divided by 4 = \$3,100

- a. The Esri ELA is \$51,000 per year. It would only cost the county \$38,500 if the cities weren't on board with the ELA.
- b. The cost of just the cities portion was used for \$10,000 and divided it by the 3 cities (\$3,400)

2. Pictometry = \$10,000 divided by 3 = \$3,300

- a. The reason for the price of \$10,000 for the Pictometry imagery was because that would be the minimum cost of a flight for Pictometry to fly an area.
- b. The Pictometry flights cost the county around \$85,000 per flight year.
- c. Took the \$10,000 and divided by the 3 cities

3. Schneider Support = \$42,504 divided by 6 = \$7,100

- a. The Schneider Support contract which includes the on-site days (6 days per year) and project hours(10 hrs per month) along with unlimited support for \$42,504.
- b. Divided this by 5 entities for the following entities: Assessor's office, rest of County, Indianola, Norwalk and Carlisle

Indianola Municipal Utilities
RESOLUTION NO 2023

**RESOLUTION APPROVING AN AGREEMENT WITH THE ENVIRONMENTAL SYSTEMS RESEARCH
INSTITUTE, INC**

WHEREAS, the City of Indianola, Indianola Municipal Utilities, the City of Norwalk, the City of Carlisle, the Warren County Conference Board and the Warren County Board of Supervisors created the Warren County Geographic Information System Commission to develop procedures for the joint use of the GIS System; and

WHEREAS, the Environmental Systems Research Institute, Inc ("Esri") has prepared the attached agreement in order for the entities to apply Geographical Information System (GIS) technology in their respective organizations; and

WHEREAS, it is the determination of the Indianola Municipal Utilities Board of Trustees that IMU should enter into the agreement as attached.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees that the three-year agreement with Esri is hereby approved and the Board Chair is authorized and directed to execute the agreement on behalf of Indianola Municipal Utilities.

Approved this 12th day of June 2023.

ATTEST:

Lori Smith, Chairperson

Monica Thompson, CSR



May 31, 2023

Janet Bunce
County of Warren
301 N Buxton St Ste 108
Indianola, IA 50125-1801

Dear Janet,

The Esri Small Municipal and County Government Enterprise Agreement (SGEA) is a three-year agreement that will grant your organization access to Esri term license software. The EA will be effective on the date executed and will require a firm, three-year commitment.

Based on Esri's work with several organizations similar to yours, we know there is significant potential to apply Geographic Information System (GIS) technology in many operational and technical areas within your organization. For this reason, we believe that your organization will greatly benefit from an Enterprise Agreement (EA).

An EA will provide your organization with numerous benefits including:

- A lower cost per unit for licensed software
- Substantially reduced administrative and procurement expenses
- Complete flexibility to deploy software products when and where needed

The following business terms and conditions will apply:

- All current departments, employees, and in-house contractors of the organization will be eligible to use the software and services included in the EA.
- If your organization wishes to acquire and/or maintain any Esri software during the term of the agreement that is not included in the EA, it may do so separately at the Esri pricing that is generally available for your organization for software and maintenance.
- The organization will establish a single point of contact for orders and deliveries and will be responsible for redistribution to eligible users.
- The organization will establish a Tier 1 support center to field calls from internal users of Esri software. The organization may designate individuals as specified in the EA who may directly contact Esri for Tier 2 technical support.
- The organization will provide an annual report of installed Esri software to Esri.
- Esri software and updates that the organization is licensed to use will be automatically available for downloading.
- The fee and benefits offered in this EA proposal are contingent upon your acceptance of Esri's Small Municipal and County Government EA terms and conditions.

- Licenses are valid for the term of the EA.

This program offer is valid for 90 days. To complete the agreement within this time frame, please contact me within the next seven days to work through any questions or concerns you may have.

To expedite your acceptance of this EA offer:

1. Sign and return the EA contract with a Purchase Order or issue a Purchase Order that references this EA Quotation and includes the following statement on the face of the Purchase Order:

"THIS PURCHASE ORDER IS GOVERNED BY THE TERMS AND CONDITIONS OF THE ESRI SMALL MUNICIPAL AND COUNTY GOVERNMENT EA, AND ADDITIONAL TERMS AND CONDITIONS IN THIS PURCHASE ORDER WILL NOT APPLY."

Have it signed by an authorized representative of the organization.

2. On the first page of the EA, identify the central point of contact/agreement administrator. The agreement administrator is the party that will be the contact for management of the software, administration issues, and general operations. Information should include name, title (if applicable), address, phone number, and e-mail address.
3. In the purchase order, identify the "Ship to" and "Bill to" information for your organization.
4. Send the purchase order and agreement to the address, email or fax noted below:

Esri
Attn: Customer Service SG-EA
380 New York Street
Redlands, CA 92373-8100

e-mail: service@esri.com
fax documents to: 909-307-3083

I appreciate the opportunity to present you with this proposal, and I believe it will bring great benefits to your organization.

Thank you very much for your consideration.

Best Regards,

Marcus Kitchens



Environmental Systems Research Institute, Inc.
380 New York St
Redlands, CA 92373-8100
Phone: (909) 793-2853
DUNS Number: 06-313-4175 CAGE Code: 0AMS3

*To expedite your order, please attach a copy of
this quotation to your purchase order.
Quote is valid from: 5/31/2023 To: 8/29/2023*

Quotation # Q-497779

Date: May 31, 2023

Customer # 229081 Contract #

County of Warren
GIS Dept
301 N Buxton St Ste 108
Indianola, IA 50125-1801

ATTENTION: Janet Bunce
PHONE: 515 961-1175
EMAIL: janetb@warrencountyia.org

Material	Qty	Term	Unit Price	Total
168178	1	Year 1	\$51,000.00	\$51,000.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
168178	1	Year 2	\$51,000.00	\$51,000.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				
168178	1	Year 3	\$51,000.00	\$51,000.00
Populations of 25,001 to 50,000 Small Government Enterprise Agreement Annual Subscription				

Subtotal: \$153,000.00

Sales Tax: \$0.00

Estimated Shipping and Handling (2 Day Delivery): \$0.00

Contract Price Adjust: \$0.00

Total: \$153,000.00

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

For questions contact:

Marcus Kitchens

Email:

mkitchens@esri.com

Phone:

636-949-6620 x5581

The items on this quotation are subject to and governed by the terms of this quotation, the most current product specific scope of use document found at <https://assets.esri.com/content/dam/esrisites/media/legal/product-specific-terms-of-use/e300.pdf>, and your applicable signed agreement with Esri. If no such agreement covers any item quoted, then Esri's standard terms and conditions found at <https://go.esri.com/MAPS> apply to your purchase of that item. If any item is quoted with a multi-year payment schedule, then unless otherwise stated in this quotation, Customer is required to make all payments without right of cancellation. Third-party data sets included in a quotation as separately licensed items will only be provided and invoiced if Esri is able to provide such data and will be subject to the applicable third-party's terms and conditions. If Esri is unable to provide any such data set, Customer will not be responsible for any further payments for the data set. US Federal government entities and US government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. Supplemental terms and conditions found at <https://www.esri.com/en-us/legal/terms/state-supplemental> apply to some US state and local government purchases. All terms of this quotation will be incorporated into and become part of any additional agreement regarding Esri's offerings. Acceptance of this quotation is limited to the terms of this quotation. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer, or confirmation sent to or to be sent by buyer. Unless prohibited by law, the quotation information is confidential and may not be copied or released other than for the express purpose of system selection and purchase/license. The information may not be given to outside parties or used for any other purpose without consent from Esri. Delivery is FOB Origin for customers located in the USA.

KITCHENSM

This offer is limited to the terms and conditions incorporated and attached herein.

Esri Use Only:

Cust. Name _____
 Cust. # _____
 PO # _____
 Esri Agreement # 00317024.0



REGIONAL GOVERNMENT ENTERPRISE AGREEMENT (RG1)

This Agreement is by and between _____ County of Warren ("Managing Customer") and **Environmental Systems Research Institute, Inc. ("Esri")**.

This Agreement sets forth the terms for Managing Customer's use of Products and incorporates by reference (i) the Quotation and (ii) the Master Agreement. Should there be any conflict between the terms and conditions of the documents that comprise this Agreement, the order of precedence for the documents shall be as follows: (i) the Quotation, (ii) this Agreement, and (iii) the Master Agreement. This Agreement shall be governed by and construed in accordance with the laws of the state in which Managing Customer is located without reference to conflict of laws principles, and the United States of America federal law shall govern in matters of intellectual property. The modifications and additional rights granted in this Agreement apply only to the Products listed in Table A.

Table A
List of Products

Uncapped Quantities**Desktop Software and Extensions** (Single Use)

ArcGIS Desktop Advanced
 ArcGIS Desktop Standard
 ArcGIS Desktop Basic
 ArcGIS Desktop Extensions: ArcGIS 3D Analyst,
 ArcGIS Spatial Analyst, ArcGIS Geostatistical
 Analyst, ArcGIS Publisher, ArcGIS Network
 Analyst, ArcGIS Schematics, ArcGIS Workflow
 Manager, ArcGIS Data Reviewer

Enterprise Software and Extensions

ArcGIS Enterprise (Advanced and Standard)
 ArcGIS Monitor
 ArcGIS Enterprise Extensions: ArcGIS 3D
 Analyst, ArcGIS Spatial Analyst, ArcGIS
 Geostatistical Analyst, ArcGIS Network Analyst,
 ArcGIS Schematics, ArcGIS Workflow Manager,
 ArcGIS Data Reviewer

Enterprise Additional Capability Servers

ArcGIS Image Server

Developer Tools

ArcGIS Runtime Standard
 ArcGIS Runtime Analysis Extension

Limited Quantities

One (1) Professional subscription to ArcGIS Developer
 Two (2) ArcGIS CityEngine Single Use Licenses
 100 ArcGIS Online Viewers
 100 ArcGIS Online Creators
 17,500 ArcGIS Online Service Credits
 100 ArcGIS Enterprise Creators
 3 ArcGIS Insights in ArcGIS Enterprise
 3 ArcGIS Insights in ArcGIS Online
 10 ArcGIS Location Sharing for ArcGIS Enterprise
 10 ArcGIS Location Sharing for ArcGIS Online
 3 ArcGIS Parcel Fabric User Type Extensions (Enterprise)
 3 ArcGIS Utility Network User Type Extensions (Enterprise)
 3 ArcGIS Trace Network User Type Extensions (Enterprise)

OTHER BENEFITS

Number of Esri User Conference registrations provided annually	3
Number of Tier 1 Help Desk individuals authorized to call Esri	3
Maximum number of sets of backup media, if requested*	2
Five percent (5%) discount on all individual commercially available instructor-led training classes at Esri facilities purchased outside of this Agreement	

*Additional sets of backup media may be purchased for a fee

Managing Customer may accept this Agreement by signing and returning the whole Agreement with (i) the Quotation attached, (ii) a purchase order, or (iii) another document that matches the Quotation and references this Agreement ("**Ordering Document**"). **ADDITIONAL OR CONFLICTING TERMS IN MANAGING CUSTOMER'S PURCHASE ORDER OR OTHER DOCUMENT WILL NOT APPLY, AND THE TERMS OF THIS AGREEMENT WILL GOVERN.** This Agreement is effective as of the date of Esri's receipt of an Ordering Document, unless otherwise agreed to by the parties ("**Effective Date**").

This Agreement authorizes the entities listed in Attachment 1 (each an "**Authorized Entity**") to use Products listed in Table A, provided Authorized Entity signs and returns an executed Authorized Entity Acknowledgment Statement and agrees to be bound by the terms and conditions of this Agreement. Managing Customer may not Deploy any Products to an Authorized Entity until Managing Customer has received and sent to Esri the executed Authorized Entity Acknowledgment Statement.

Term of Agreement: Three (3) years, July 31, 2023 - July 30, 2026

This Agreement supersedes any previous agreements, proposals, presentations, understandings, and arrangements between the parties relating to the licensing of the Products. Except as provided in Article 4—Product Updates, no modifications can be made to this Agreement.

Accepted and Agreed:

County of Warren
(Managing Customer)

By: _____
Authorized Signature

Printed Name: _____

Title: _____

Date: _____

MANAGING CUSTOMER CONTACT INFORMATION

Contact: _____

Telephone: _____

Address: _____

Fax: _____

City, State, Postal Code: _____

E-mail: _____

Country: _____

Quotation Number (if applicable): _____

1.0—ADDITIONAL DEFINITIONS

In addition to the definitions provided in the Master Agreement, the following definitions apply to this Agreement:

"Case" means a failure of the Software or Online Services to operate according to the Documentation where such failure substantially impacts operational or functional performance.

"Customer" means Managing Customer and Authorized Entity.

"Deploy", "Deployed" and "Deployment" mean to redistribute and install the Products and related Authorization Codes within Customer's organization(s).

"Fee" means the fee set forth in the Quotation.

"Maintenance" means Tier 2 Support, Product updates, and Product patches provided to Managing Customer during the Term of Agreement.

"Master Agreement" means the applicable master agreement for Esri Products incorporated by this reference that is (i) found at <https://www.esri.com/en-us/legal/terms/full-master-agreement> and available in the installation process requiring acceptance by electronic acknowledgment or (ii) a signed Esri master agreement or license agreement that supersedes such electronically acknowledged master agreement.

"Product(s)" means the products identified in Table A—List of Products and any updates to the list Esri provides in writing.

"Quotation" means the offer letter and quotation provided separately to Managing Customer.

"Technical Support" means the technical assistance for attempting resolution of a reported Case through error correction, patches, hot fixes, workarounds, replacement deliveries, or any other type of Product corrections or modifications.

"Tier 1 Help Desk" means Managing Customer's point of contact(s) to provide all Tier 1 Support within Customer's organization(s).

"Tier 1 Support" means the Technical Support provided by the Tier 1 Help Desk.

"Tier 2 Support" means the Esri Technical Support provided to the Tier 1 Help Desk when a Case cannot be resolved through Tier 1 Support.

2.0—ADDITIONAL GRANT OF LICENSE

2.1 Grant of License. Subject to the terms and conditions of this Agreement, Esri grants to Customer a personal, nonexclusive, nontransferable license solely to use, copy and Deploy quantities of the Products listed in Table A—List of Products for the Term of Agreement (i) for the applicable Fee and (ii) in accordance with the Master Agreement. Additionally, Esri grants to Managing Customer the right to Deploy for Customer's internal use, provided prior to Deploying to an Authorized Entity, Esri receives a signed copy of the Authorized Entity Acknowledgment Statement.

2.2 Consultant Access. Esri grants Customer the right to permit Customer's consultants or contractors to use the Products exclusively for Customer's benefit. Customer will be solely responsible for compliance by consultants and contractors with this Agreement and will ensure that the consultant or contractor discontinues use of Products upon completion of work for Customer. Access to or use of Products by consultants or contractors not exclusively for Customer's benefit is prohibited. Customer may not permit its consultants or contractors to install Software or Data on consultant, contractor, or third-party computers or remove Software or Data from Managing Customer locations, except for the purpose of hosting the Software or Data on Contractor servers for the benefit of Customer.

3.0—TERM, TERMINATION, AND EXPIRATION

3.1 Term. This Agreement and all licenses hereunder will commence on the Effective Date and continue for the duration identified in the Term of Agreement, unless this Agreement is terminated earlier as provided herein. Customer is only authorized to use Products during the Term of Agreement. For an Agreement with a limited term, Esri does not grant Customer an indefinite or a perpetual license to Products.

3.2 No Use upon Agreement Expiration or Termination. All Product licenses, all Maintenance, and Esri User Conference

registrations terminate upon expiration or termination of this Agreement.

3.3 Termination for a Material Breach. Either party may terminate this Agreement for a material breach by the other party. The breaching party will have thirty (30) days from the date of written notice to cure any material breach.

3.4 Termination for Lack of Funds. For an Agreement with government or government-owned entities, either party may terminate this Agreement before any subsequent year if Managing Customer is unable to secure funding through the legislative or governing body's approval process.

3.5 Follow-on Term. If the parties enter into another agreement substantially similar to this Agreement for an additional term, the effective date of the follow-on agreement will be the day after the expiration date of this Agreement.

3.6 Termination of an Individual Authorized Entity. Esri may terminate the license rights of a particular Authorized Entity for material breach without terminating this Agreement with Managing Customer. The breaching Authorized Entity will be given a period of thirty (30) days from the date of written notice to cure any material breach. Upon the termination of an Authorized Entity, all Products Deployed to the Authorized Entity will also terminate. Managing Customer shall reasonably cooperate with Esri in termination of an Authorized Entity for material breach of this Agreement, including enforcement of the Agreement with respect to such Authorized Entity. There will be no reduction in the Fee if an Authorized Entity's rights are terminated. The terminated Authorized Entity will have no further access to any benefits, entitlements, rights, or other items included in or otherwise related to this Agreement.

3.7 Termination by Authorized Entity. If an Authorized Entity no longer desires to participate in this Agreement, the Authorized Entity may terminate; however, there will be no decrease in the Fee as a result.

4.0—PRODUCT UPDATES

4.1 Future Updates. Esri reserves the right to update the list of Products in Table A—List of

Products by providing written notice to Managing Customer. Customer may continue to use all Products that have been Deployed, but support and upgrades for deleted items may not be available. As new Products are incorporated into the standard program, they will be offered to Managing Customer via written notice for incorporation into the Products schedule at no additional charge. Customer's use of new or updated Products requires Customer to adhere to applicable additional or revised terms and conditions in the Master Agreement.

4.2 Product Life Cycle. During the Term of Agreement, some Products may be retired or may no longer be available to Deploy in the identified quantities. Maintenance will be subject to the individual Product Life Cycle Support Status and Product Life Cycle Support Policy, which can be found at <https://support.esri.com/en/other-resources/product-life-cycle>. Updates for Products in the mature and retired phases may not be available. Customer may continue to use Products already Deployed, but Managing Customer will not be able to Deploy retired Products.

5.0—MAINTENANCE

The Fee includes standard maintenance benefits during the Term of Agreement as specified in the most current applicable Esri Maintenance and Support Program document (found at <https://www.esri.com/en-us/legal/terms/maintenance>). At Esri's sole discretion, Esri may make patches, hot fixes, or updates available for download. No Software other than the defined Products will receive Maintenance. Customer may acquire maintenance for other Software outside this Agreement.

a. Tier 1 Support

1. Managing Customer will provide Tier 1 Support through the Tier 1 Help Desk to all Customer's authorized users.
2. The Tier 1 Help Desk will be fully trained in the Products.
3. At a minimum, Tier 1 Support will include those activities that assist the user in resolving how-to and operational questions

as well as questions on installation and troubleshooting procedures.

4. The Tier 1 Help Desk will be the initial point of contact for all questions and reporting of a Case. The Tier 1 Help Desk will obtain a full description of each reported Case and the system configuration from the user. This may include obtaining any customizations, code samples, or data involved in the Case.
5. If the Tier 1 Help Desk cannot resolve the Case, an authorized Tier 1 Help Desk individual may contact Tier 2 Support. The Tier 1 Help Desk will provide support in such a way as to minimize repeat calls and make solutions to problems available to Customer's organization.
6. Tier 1 Help Desk individuals are the only individuals authorized to contact Tier 2 Support. Managing Customer may change the Tier 1 Help Desk individuals by written notice to Esri.

b. Tier 2 Support

1. Tier 2 Support will log the calls received from Tier 1 Help Desk.
2. Tier 2 Support will review all information collected by and received from the Tier 1 Help Desk including preliminary documented troubleshooting provided by the Tier 1 Help Desk when Tier 2 Support is required.
3. Tier 2 Support may request that Tier 1 Help Desk individuals provide verification of information, additional information, or answers to additional questions to supplement any preliminary information gathering or troubleshooting performed by Tier 1 Help Desk.
4. Tier 2 Support will attempt to resolve the Case submitted by Tier 1 Help Desk.
5. When the Case is resolved, Tier 2 Support will communicate the information to Tier 1 Help Desk, and Tier 1 Help Desk will disseminate the resolution to the user(s).

6.0—ENDORSEMENT AND PUBLICITY

This Agreement will not be construed or interpreted as an exclusive dealings agreement or Customer's endorsement of Products. Either party may publicize the existence of this Agreement.

7.0—ADMINISTRATIVE REQUIREMENTS

7.1 OEM Licenses. Under Esri's OEM or Solution OEM programs, OEM partners are authorized to embed or bundle portions of Esri products and services with their application or service. OEM partners' business model, licensing terms and conditions, and pricing are independent of this Agreement. Customer will not seek any discount from the OEM partner or Esri based on the availability of Products under this Agreement. Customer will not decouple Esri products or services from the OEM partners' application or service.

7.2 Annual Report of Deployments. At each anniversary date and ninety (90) calendar days prior to the expiration of this Agreement, Managing Customer will provide Esri with a written report detailing all Deployments. Upon request, Customer will provide records sufficient to verify the accuracy of the annual report.

8.0—ORDERING, ADMINISTRATIVE PROCEDURES, DELIVERY, AND DEPLOYMENT

8.1 Orders, Delivery, and Deployment

- a. Upon the Effective Date, Esri will invoice Managing Customer and provide Authorization Codes to activate the nondestructive copy protection program that enables Managing Customer to download, operate, or allow access to the Products. If this is a multi-year Agreement, Esri may invoice the Fee up to thirty (30) calendar days before the annual anniversary date for each year.
- b. Undisputed invoices will be due and payable within thirty (30) calendar days from the date of invoice. Esri reserves the right to suspend Customer's access to and use of Products if Managing Customer fails to pay any undisputed amount owed on or before its due date. Esri may charge Managing Customer interest at a monthly rate equal to the lesser of one percent

(1.0%) per month or the maximum rate permitted by applicable law on any overdue fees plus all expenses of collection for any overdue balance that remains unpaid ten (10) days after Esri has notified Managing Customer of the past-due balance.

- c. Esri's federal ID number is 95-2775-732.
- d. If requested, Esri will ship backup media to the ship-to address identified on the Ordering Document, FOB Destination, with shipping charges prepaid. Managing Customer acknowledges that should sales or use taxes become due as a result of any shipments of tangible media, Esri has a right to invoice and Managing Customer will pay any such sales or use tax associated with the receipt of tangible media.

8.2 Order Requirements. Esri does not require Managing Customer to issue a purchase order. Managing Customer may submit a purchase order in accordance with its own process requirements, provided that if Managing Customer issues a purchase order, Managing Customer will submit its initial purchase order on the Effective Date. If this is a multi-year Agreement, Managing Customer will submit subsequent purchase orders to Esri at least thirty (30) calendar days before the annual anniversary date for each year.

- a. All orders pertaining to this Agreement will be processed through Managing Customer's centralized point of contact.
- b. The following information will be included in each Ordering Document:
 - (1) Managing Customer name; Esri customer number, if known; and bill-to and ship-to addresses
 - (2) Order number
 - (3) Applicable annual payment due

9.0—MERGERS, ACQUISITIONS, OR DIVESTITURES

If Customer is a commercial entity, Customer will notify Esri in writing in the event of (i) a consolidation, merger, or reorganization of Customer with or into another corporation or entity; (ii) Customer's acquisition of another entity; or (iii) a transfer or sale of all or part of Customer's

organization (subsections i, ii, and iii, collectively referred to as "**Ownership Change**"). There will be no decrease in Fee as a result of any Ownership Change.

9.1 If an Ownership Change increases the cumulative program count beyond the maximum level for this Agreement, Esri reserves the right to increase the Fee or terminate this Agreement and the parties will negotiate a new agreement.

9.2 If an Ownership Change results in transfer or sale of a portion of Customer's organization, that portion of Customer's organization will uninstall, remove, and destroy or transfer the Products to Customer.

9.3 This Agreement may not be assigned to a successor entity as a result of an Ownership Change unless approved by Esri in writing in advance. If the assignment to the new entity is not approved, Customer will require any successor entity to uninstall, remove, and destroy the Products. This Agreement will terminate upon such Ownership Change.

ATTACHMENT 1
AUTHORIZED ENTITY LIST

1. Authorized Entity Name: City of Indianola, Iowa
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

2. Authorized Entity Name: Indianola Municipal
Utilities
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

3. Authorized Entity Name: City of Norwalk, Iowa
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

4. Authorized Entity Name: City of Carlisle, Iowa
Contact Name: _____
Address: _____

Phone: _____
E-mail: _____

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

Environmental Systems Research Institute, Inc. ("**Esri**") and _____ County of Warren _____ ("**Managing Customer**"), have entered into a Regional Government Enterprise Agreement ("**Agreement**") for licensing certain rights to use and Deploy Products and to receive maintenance for the term of the Agreement, subject to payment of fees and adherence to the terms and conditions of this Agreement. Esri has authorized Managing Customer to Deploy Products to Authorized Entity provided Authorized Entity signs and returns this Authorized Entity Acknowledgment Statement.

Accordingly, Authorized Entity, as a Customer, represents it has received and read the Agreement, and understands and agrees to be bound by the Agreement, for use of Products received from Managing Customer. Authorized Entity agrees that Esri may pursue remedies against Authorized Entity for material breach of the Agreement. All Deployments made by Managing Customer to Authorized Entity shall be made through Managing Customer's centralized point of contact. Tier 1 Help Desk will provide Maintenance to Authorized Entity. Authorized Entity grants Managing Customer the right to unilaterally sign amendments to this Agreement, which shall be binding on Authorized Entity.

No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Indianola, Iowa
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

Indianola Municipal Utilities
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Norwalk, Iowa
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____

Prior to any Deployment to an Authorized Entity, Managing Customer shall require each such entity to be contractually bound to applicable terms and conditions by executing an Authorized Entity Acknowledgment Statement. Managing Customer shall keep a copy of the signed original acknowledgment for its records and forward a copy of the signed original to Esri. Esri may pursue remedies against Managing Customer or an individual Authorized Entity for material breach. Only Managing Customer has a right to Deploy.

AUTHORIZED ENTITY ACKNOWLEDGMENT STATEMENT

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No other rights are granted to Authorized Entity under this acknowledgment.

Accepted and Agreed:

City of Carlisle, Iowa _____
(Authorized Entity)

Signature: _____

Printed Name: _____

Title: _____

Date: _____



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 12, 2023

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Discussion and Recommendation: Roll call to enter and exit closed session is in order.