



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

April 24, 2023

5:30 PM

IMU Customer Service Center
210 W 2nd Ave., Indianola, Iowa
Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda:**
 - A. Resolution authorizing payment to Karl Chevy in the amount of \$48,490.00 for a 2023 1-ton Crew Cab for the Electric Department.
 - B. Approval of Claims
 - C. Approval of Minutes of the prior meetings
 - D. Resolution approving health insurance benefits for the employees of Indianola Municipal Utilities
- 5. Electric Utility Informational Items**
- 6. Water Utility Informational Items**
- 7. Communications Utility Informational Items**
- 8. Combined Electric, Water and Communications Action Items**
 - A. Resolution approving a services proposal from Gradient 9 for website and newsletter services.
- 9. Combined Electric, Water and Communications Informational Items**
- 10. Other Business**
 - A. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
- 11. Adjourn**

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Mike Metcalf
Date: April 24, 2023
Subject: Resolution authorizing payment to Karl Chevy in the amount of \$48,490.00 for a 2023 1-ton Crew Cab for the Electric Department.

Recommendation: Roll call is in order.

Attachments:

1. 2023 Ford Crew Cab Invoice
2. Res 2023- Authorizing payment of truck for ED

KARL FORD
510 FACTORY OUTLET DR
STORY CITY, IA 50248
(515) 733-4634

PHONE (515) 832-6638
TOLL FREE 1-800-622-8264
FAX (515) 964-0845

SALESMAN RICK HOFFMAN		DATE 04/12/2023	
BUYER FIRST MI. LAST		CO-BUYER FIRST MI. LAST	
INDIANOLA MUNICIPAL UTILITIES			
STREET ADDRESS 210 W 2ND AVE		(H)	
CITY COUNTY STATE INDIANOLA IA 50125		(C)	
ZIP CODE 50125		(W) (515) 962-5305	
CUSTOMER # 500157			
YEAR	NEW/USED	MAKE	MODEL
2023	NEW	FORD TRUCK	S-DTY F-350 SRW
EXTERIOR COLOR WHT OXFORD		MILEAGE 12	
STOCK NO. 20444			
SERIAL NUMBER 1FT8W3BA8PEC43996	CAR DEAL # 100146	mmetcalfe@indianolaiowa.gov	
TOTAL VALUE PRICE		48490.00	
Iowa law requires us to give you the following notice: You understand that liability insurance coverage which would protect you under the Iowa Motor Vehicle and Safety Responsibility Act IS NOT INCLUDED in your purchase of this motor vehicle. It is customer's responsibility to notify their insurance company of any changes.			
DOCUMENTARY FEE. A DOCUMENTARY FEE IS NOT AN OFFICIAL FEE. A DOCUMENTARY FEE IS NOT REQUIRED BY LAW, BUT MAY BE CHARGED TO A BUYER FOR THE PREPARATION OF DOCUMENTS AND THE PERFORMANCE OF RELATED SERVICES. THE MAXIMUM AMOUNT THAT MAY BE CHARGED FOR A DOCUMENTARY FEE IS DETERMINED BY IOWA CODE SECTION 322.19A. THIS NOTICE IS REQUIRED BY LAW.			
The vehicle is not being purchased for export or resale and allows a refund from the customer of any GM moneys paid should that customer resell or export a GM vehicle without the dealer's knowledge.			
CASH SALE PRICE OF VEHICLE		\$ 48490.00	
USED VEHICLE ALLOWANCE TRADE 1		\$ N/A	
MAKE OF TRADE-IN			
YEAR MODEL			
SERIAL #			
USED VEHICLE ALLOWANCE TRADE 2		\$ N/A	
MAKE OF TRADE-IN			
YEAR MODEL			
SERIAL #			
USED VEHICLE ALLOWANCE TRADE 3		\$ N/A	
MAKE OF TRADE-IN			
YEAR MODEL			
SERIAL #			
MANUFACTURER'S REBATE		\$ N/A	
8200-67100-730 4-16-23			
TRADE DIFFERENCE		\$ 48490.00	
BALANCE OWED ON TRADE-INS		\$ N/A	
STATE & LOCAL TAXES N/A		\$ N/A	
REGISTRATION FEE		\$ N/A	
TITLE FEE		\$ N/A	
TRANSFER FEE		\$ N/A	
NON-TAXABLE DOCUMENTATION FEE		\$ N/A	
TOTAL DELIVERED PRICE		\$ 48490.00	
CASH DEPOSIT		\$ N/A	
CASH ON DELIVERY		\$ N/A	
AMOUNT DUE		\$ 48490.00	
Company INDIANOLA MUNICIPAL UTILITIES			
X Buyer's Signature			
X Buyer's Signature			
Accepted By Dealer's Authorized Representative			

Indianola Municipal Utilities
RESOLUTION NO 2023-

**RESOLUTION AUTHORIZING PAYMENT TO KARL CHEVY IN THE AMOUNT OF
\$48,490.00 FOR A 2023 1-TON CREW CAB FOR THE ELECTRIC DEPARTMENT**

WHEREAS, the Board of Trustees of the Indianola Municipal Utilities has deemed it necessary to purchase a 2023 Ford 1-Ton Crew Cab Truck for the Electric Department; and

WHEREAS, on June 13, 2022, the Board directed the Electric Department to pursue obtaining quotes from manufactures in order to place an order; and

WHEREAS, an order was placed with Karl Chevy d/b/a Karl Ford in the amount of \$48,490.00; and

WHEREAS, on April 12, 2023, the truck was delivered to the Electric Department.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Board of Trustees that:

1. The payment to Karl Chevy in the amount of \$48,490.00 is hereby approved; and
2. The IMU staff is authorized and directed to execute the payment application on behalf of the IMU Board of Trustees.

Passed and approved this 24th day of April 2023.

ATTEST:

Lori Smith, Chairperson

Jackie Raffety, City Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: April 24, 2023
Subject: Approval of Claims

Recommendation: Simple motion is in order.

Attachments: 1. 042523 AP Check Preview

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
Account To Be Paid From		0000-10120-999								
AAF International - VEND-1377										
5/6/2023	Turbine 8 Air Filters	Net 30	9,998.18	0.00	15.00	9,998.18	9,998.18	91915920	BL-10830	
						9,998.18	9,998.18			
A-Check Global - VEND-1194										
4/30/2023	Pre-Employment Check	Net 30	73.00	0.00	15.00	73.00	73.00	59-0702544	BL-10752	
						73.00	73.00			
AGRILAND FS INC - VEND-48228										
4/15/2023	GY Rapid Cover 50#	Open Terms	261.16	0.00	0.00	261.16	261.16	91037374	BL-10799	
						261.16	261.16			
Avesis Third Party Administrators Inc - VEND-1108										
5/1/2023	0423 Vision	Net 30	426.54	0.00	15.00	426.54	426.54	2973605	BL-10753	
						426.54	426.54			
Casual Rags - VEND-1006										
5/10/2023	IMU Hats	Net 30	282.48	0.00	15.00	282.48	282.48	155256	BL-10755	
5/11/2023	Uniform Shirts	Net 30	91.00	0.00	15.00	91.00	91.00	155298	BL-10754	
						373.48	373.48			
CDW Government - VEND-1029										
5/17/2023	Cisco Servicce Agreement	Net 30	18,179.41	0.00	15.00	18,179.41	18,179.41	NHZJ034	BL-10823	
						18,179.41	18,179.41			
Cedar Falls Utilities - VEND-1045										
5/5/2023	0323 Broadband & 5g	Net 30	7,520.00	0.00	15.00	7,520.00	7,520.00	0323 Broadband & 5g	BL-10797	
						7,520.00	7,520.00			
Cintas Corporation - VEND-1007										
5/18/2023	First Aid Supplies	Net 30	57.65	0.00	15.00	57.65	57.65	5154410741	BL-10796	
						57.65	57.65			
City Of Indianola - VEND-1008 - BL-10756										
4/30/2023	1st Qtr 23 Franchise Fees	Net 30	15,514.78	0.00	15.00	15,514.78	15,514.78	1st Qtr 23 Franchise Fees	BL-10756	
						15,514.78	15,514.78			

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
City Of Indianola - VEND-1008 - BL-10757										
	5/13/2023	Square streetscape project - pay app 18	Net 30	23,788.00	0.00	15.00	23,788.00	23,788.00	3036	BL-10757
							23,788.00	23,788.00		
Connect Des Moines LLC - VEND-1030										
	5/15/2023	Shared rack & Power amps	Net 30	5,685.00	0.00	15.00	5,685.00	5,685.00	27334	BL-10802
							5,685.00	5,685.00		
DALLAS W. SIX CO. INC - VEND-100247										
	4/14/2023	Turbine 8 Stack	Open Terms	1,023.75	0.00	0.00	1,023.75	1,023.75	12105	BL-10809
							1,023.75	1,023.75		
DICKINSON LAW - VEND-101709										
	4/11/2023	Legal Services	Open Terms	48.00	0.00	0.00	48.00	48.00	1144955	BL-10758
							48.00	48.00		
Dust Pros Janitorial - VEND-1011										
	5/15/2023	0423 Cleaning - Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	2751	BL-10759
	5/15/2023	0423 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	2750	BL-10803
							1,605.00	1,605.00		
GRAYBAR - VEND-19900										
	3/21/2023	PVC 1/2 degree elbow	Open Terms	48.51	0.00	0.00	48.51	48.51	9331321332	BL-10820
							48.51	48.51		
GRAYMONT WESTERN LIME INC - VEND-101387										
	4/17/2023	High Calcium Quicklime	Open Terms	5,740.03	0.00	0.00	5,740.03	5,740.03	14-181756 RI	BL-10800
							5,740.03	5,740.03		
Hearst Television Inc - VEND-1131										
	4/30/2023	0323 KCCI	Net 30	6,430.52	0.00	15.00	6,430.52	6,430.52	498145	BL-10808
							6,430.52	6,430.52		
Independent Advocate - VEND-1136										
	5/5/2023	Notice of Rates - BOT Meet - Publication Rpt 3	Net 30	473.63	0.00	15.00	473.63	473.63	3243	BL-10760
							473.63	473.63		
Infomax Office Systems Inc - VEND-1013										
	5/12/2023	Copier Contract	Net 30	746.11	0.00	15.00	746.11	746.11	33840271	BL-10761

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
							746.11	746.11		
Innovative Systems - VEND-1048										
5/6/2023	0423	Printing, Postage & Flyer	Net 30	6,937.22	0.00	15.00	6,937.22	6,937.22	INV-09989	BL-10762
							6,937.22	6,937.22		
Internal Revenue Service - VEND-1307										
5/14/2023	941	Income Tax Payable	Net 30	24,954.64	0.00	15.00	24,954.64	24,954.64	041423 Payroll	BL-10763
							24,954.64	24,954.64		
Interstate Power Systems Inc - VEND-1033										
5/6/2023		Service Call	Net 30	1,223.40	0.00	15.00	1,223.40	1,223.40	R012086026:01	BL-10795
							1,223.40	1,223.40		
Iowa Department Of Human Services - VEND-1310										
5/14/2023		Garnishment Payable	Net 30	1,040.99	0.00	15.00	1,040.99	1,040.99	041423 Payroll	BL-10764
							1,040.99	1,040.99		
Iowa Department Of Revenue - VEND-1117										
4/30/2023	0323	Use Tax	Net 30	1,315.24	0.00	15.00	1,315.24	1,315.24	March 2023 Use Tax	BL-10766
5/1/2023		Sales Tax Billed 4.1.23	Net 30	42,110.23	0.00	15.00	42,110.23	42,110.23	Sales Tax Billed 4.1.23	BL-10765
5/14/2023	041423	Payroll	Net 30	3,869.83	0.00	15.00	3,869.83	3,869.83	IA Income Tax Payable	BL-10767
							47,295.30	47,295.30		
Iowa Utilities Board - VEND-1016										
5/14/2023	DPRS	Annual Assessment	Net 30	277.41	0.00	15.00	277.41	277.41	59227	BL-10804
							277.41	277.41		
ISolved - VEND-1363										
5/3/2023	March	Fee Funding	Net 30	10.20	0.00	15.00	10.20	10.20	W26151	BL-10771
5/14/2023	041423	Payroll	Net 30	61.16	0.00	15.00	61.16	61.16	FSA Payable	BL-10768
							71.36	71.36		
KARL CHEVROLET - VEND-101740										
4/13/2023	2023	Ford 1-ton crew cab 4x4	Open Terms	48,490.00	0.00	0.00	48,490.00	48,490.00	PO 10012022	BL-10828
							48,490.00	48,490.00		
KEYSTONE LABORATORIES INC - VEND-29056										

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	4/11/2023	Drinking Water Analysis	Open Terms	17.00	0.00	0.00	17.00	17.00	NT2304938	BL-10769
							17.00	17.00		
Kimball Construction - VEND-1146										
	5/18/2023	Fiber Optic Hand Holes	Net 30	1,900.00	0.00	15.00	1,900.00	1,900.00	Fiber Optic Hand Holes	BL-10794
							1,900.00	1,900.00		
LOGAN CONTRACTORS SUPPLY INC. - VEND-32620										
	4/14/2023	Concrete material Square	Open Terms	1,382.76	0.00	0.00	1,382.76	1,382.76	B60521	BL-10770
							1,382.76	1,382.76		
Midwest Alarm Services - VEND-1116										
	3/31/2023	Brycer Compliance Engine Fee 110 S B St	Net 30	21.40	0.00	15.00	21.40	21.40	408088	BL-10807
							21.40	21.40		
Mission Square - VEND-1303										
	5/14/2023	457 Payable 041423 Payroll	Net 30	5,719.11	0.00	15.00	5,719.11	5,719.11	457 Payable	BL-10798
							5,719.11	5,719.11		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
	4/30/2023	Purchased Power - Mar 23	Net 30	716,560.80	0.00	15.00	716,560.80	716,560.80	304149	BL-10811
							716,560.80	716,560.80		
MUNICIPAL SUPPLY INC - VEND-35810										
	2/17/2023	Repair Clamp	Open Terms	461.36	0.00	0.00	461.36	461.36	0862609-IN	BL-10825
	3/2/2023	Chlorine	Open Terms	325.00	0.00	0.00	325.00	325.00	0863124-IN	BL-10826
							786.36	786.36		
Mutual Of Omaha - VEND-1107										
	5/1/2023	0423 Premiums	Net 30	4,797.74	0.00	15.00	4,797.74	4,797.74	1510303833	BL-10772
							4,797.74	4,797.74		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	5/4/2023	Concrete material Square	Net 30	347.03	0.00	15.00	347.03	347.03	322411	BL-10773
							347.03	347.03		
P & E ENGINEERING CO. - VEND-41540										
	3/2/2023	Franchise renewal engineering	Open Terms	5,952.00	0.00	0.00	5,952.00	5,952.00	6475	BL-10774
	3/2/2023	Downtown Project Engineering	Open Terms	15,702.08	0.00	0.00	15,702.08	15,702.08	6474	BL-10775

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
							21,654.08	21,654.08		
PEOPLES BANK - VEND-100272										
4/12/2023	2015 Electric Note	Open Terms	858,801.25	0.00	0.00	858,801.25	858,801.25	Loan #6462	BL-10776	
							858,801.25	858,801.25		
Power & Tel - VEND-1037										
5/5/2023	Downtown Project Engineering	Net 30	1,596.15	0.00	15.00	1,596.15	1,596.15	7693907-00	BL-10821	
5/7/2023	Tray - Foscaccctray 24	Net 30	191.33	0.00	15.00	191.33	191.33	7695751-00	BL-10818	
							1,787.48	1,787.48		
Quality Pest Control - VEND-1087										
5/7/2023	Pest control	Net 30	77.00	0.00	15.00	77.00	77.00	70458	BL-10777	
							77.00	77.00		
STATE HYGIENIC LABORATORY - VEND-23245										
4/1/2023	Testing	Open Terms	202.50	0.00	0.00	202.50	202.50	253457	BL-10779	
							202.50	202.50		
Teklink - VEND-1262										
5/10/2023	Bore & Drop	Net 30	5,829.00	0.00	15.00	5,829.00	5,829.00	WE 4/9/23	BL-10805	
5/17/2023	Bore & Drop	Net 30	6,483.00	0.00	15.00	6,483.00	6,483.00	WE 4/16/23	BL-10801	
							12,312.00	12,312.00		
Terry-Durin Co - VEND-1038										
5/4/2023	Replacement LED Fixtures	Net 30	446.19	0.00	15.00	446.19	446.19	128538-00	BL-10780	
							446.19	446.19		
TRINITY CONSULTANTS INC - VEND-102443										
3/31/2023	Title V Permit Renewal	Open Terms	560.68	0.00	0.00	560.68	560.68	1382088	BL-10781	
							560.68	560.68		
United States Treasury - VEND-1138										
4/30/2023	Q1-2023 Federal Excise Tax	Net 30	1,474.26	0.00	15.00	1,474.26	1,474.26	Q1-23 Federal Excise Tax	BL-10782	
							1,474.26	1,474.26		
UPHDM Occupational Medicine - VEND-1101										
4/30/2023	Employee Testing	Net 30	109.50	0.00	15.00	109.50	109.50	170127	BL-10783	
							109.50	109.50		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
VAN WERT INC - VEND-101069										
	4/8/2023	Neptune Meters	Open Terms	13,470.27	0.00	0.00	13,470.27	13,470.27	80844A	BL-10824
							13,470.27	13,470.27		
VERIZON WIRELESS - VEND-3535										
	4/1/2023	0323 Verizon	Open Terms	440.11	0.00	0.00	440.11	440.11	9931375242	BL-10784
							440.11	440.11		
VERMEER SALES & SERVICE - VEND-57608										
	3/18/2023	Headsets Directional Bore Machine	Open Terms	5,330.51	0.00	0.00	5,330.51	5,330.51	00514439	BL-10785
	3/30/2023	Materials Directional Bore Machine	Open Terms	1,593.76	0.00	0.00	1,593.76	1,593.76	00514696	BL-10788
	3/31/2023	Directional Drill Materials	Open Terms	8,472.19	0.00	0.00	8,472.19	8,472.19	00514710	BL-10827
							15,396.46	15,396.46		
VESSCO INC - VEND-57620										
	4/6/2023	Integrity Belt	Open Terms	816.00	0.00	0.00	816.00	816.00	090637	BL-10819
							816.00	816.00		
Warren County 911 - VEND-1132										
	4/30/2023	1st Qtr 2023 E911 Fees	Net 30	2,320.56	0.00	15.00	2,320.56	2,320.56	1st Qtr 2023 E911 Fees	BL-10791
							2,320.56	2,320.56		
Warren County Engineer - VEND-1102										
	4/30/2023	0323 Fuel Distribution	Net 30	3,120.44	0.00	15.00	3,120.44	3,120.44	0323 Fuel Distribution	BL-10790
							3,120.44	3,120.44		
WARREN COUNTY RECORDER - VEND-59862										
	3/28/2023	Filed Easement	Open Terms	32.00	0.00	0.00	32.00	32.00	23-2124	BL-10792
							32.00	32.00		
Waste Management - VEND-1086										
	5/5/2023	4 Yard Dumpster	Net 30	72.34	0.00	15.00	72.34	72.34	6991908-0516-7	BL-10793
	5/5/2023	2 Yard Dumpster	Net 30	121.88	0.00	15.00	121.88	121.88	6991905-0516-3	BL-10787
							194.22	194.22		
WESCO - VEND-60220										
	4/1/2023	4/0 Primary Cable	Open Terms	30,032.69	0.00	0.00	30,032.69	30,032.69	577926	BL-10814
	4/5/2023	Secondary Peds	Open Terms	4,063.47	0.00	0.00	4,063.47	4,063.47	583289	BL-10816

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, April 20, 2023
10:56:33 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Pavment	Invoice Number	Bill Number
	4/7/2023	Compression Stirrups	Open Terms	1,145.17	0.00	0.00	1,145.17	1,145.17	586705	BL-10815
	4/11/2023	12-2 UF Romex	Open Terms	738.25	0.00	0.00	738.25	738.25	590542	BL-10813
	4/14/2023	Grounding Clamps Transmission Line	Open Terms	110.17	0.00	0.00	110.17	110.17	595657	BL-10817
							36,089.75	36,089.75		
WISI USA Inc. - VEND-1125										
	5/11/2023	ASM Renewal	Net 30	3,971.22	0.00	15.00	3,971.22	3,971.22	INU4296	BL-10822
							3,971.22	3,971.22		
			Check Count: 56			Totals:	\$1,933,091.24	\$1,933,091.24		

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 24, 2023
Subject: Approval of Minutes of the prior meetings

Recommendation: Simple motion is in order.

Attachments:

1. 04102023 BOT Minutes
2. 04102023 Joint CC BOT Minutes



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

April 10, 2023

5:30 PM

City Hall Council Chambers
110 N 1st St. Indianola, Iowa
Minutes

Call to Order

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on April 10, 2023, in the City Hall Council Chambers. Chairperson Lori Smith called the meeting to order and on roll call the following members were present: Dom Selgrade, Deb White, Lori Smith, Adam Voigts. Absent: Mike Rozga.

Public Comment

There were no public comments offered.

Consent Agenda:

White moved to approve the Consent Agenda and Selgrade seconded it. In discussion, Electric Superintendent Mike Metcalf explained the payment application. Finance/HR Director Chris Longer stated a new Payroll/AP staff member has been hired. On roll call, the vote was AYES: Selgrade, White, Smith, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

- Resolution 2023-018 approving payment for Turbine 8 Control Replacement project.
- Approval of Claims
- Approval of the February 2023 Financial Report
- Resolution 2023-019 approving salary
- Approval of Minutes of the prior meetings

Electric Utility Informational Items

Electric Superintendent Mike Metcalf reported on the status of projects and pickup orders.

Water Utility Informational Items

Water Superintendent Justin Brand gave an update on the Streetscape Reconstruction Project and other repairs.

Communications Utility Informational Items

Telecommunications Director Kurt Ripperger reported on fiber projects.

Combined Electric, Water and Communications Action Items

Longer explained the need for a budget amendment. Board Chair Smith opened the public hearing regarding an amendment to the Fiscal Year 23 budget. No public comments were offered. The Chairperson then closed the public hearing.

Voigts moved to approve Resolution 2023-020 approving an amendment to the Fiscal Year 23 budget and White seconded it. On roll call, the vote was AYES: Selgrade, White, Smith, Voigts. None. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

General Manager Chris Des Planques explained the terms of an agreement with The Salvation Army. White moved to approve a vendor agreement with The Salvation Army to provide assistance to certain IMU customers and Selgrade seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Combined Electric, Water and Communications Informational Items

Des Planques stated staff has been working on insurance renewals and provided an update on the solar project.

Adjourn

The meeting was adjourned at 5:51 PM on a motion by Voigts and seconded by White. Question was called for and on voice vote the Chair declared the motion carried unanimously.

ATTEST:

Lori Smith, Chairperson

Jackie Raffety, Clerk



JOINT CITY COUNCIL AND IMU BOARD OF TRUSTEES MEETING

April 10, 2023

6:00 PM

City Council Chambers
110 N 1st St., Indianola, IA
Minutes

Call to Order

The Indianola City Council and IMU Board of Trustees met in special joint session at 6:00 PM on April 10, 2023, in the City Hall Council Chambers. Mayor Stephanie Erickson called the meeting to order and on roll call the following Council Members were present: John Parker, Gwen Schroder, Christina Beach, Steve Richardson, Mayor Erickson and the following Trustees were present: Dom Selgrade, Deb White, Lori Smith, and Adam Voigts. ABSENT: Councilman Ron Dalby, Trustee Mike Rozga.

Discussion and direction regarding health insurance renewals and the health insurance fund.

Alesha Wilhite, Holmes Murphy, presented the options for the Fiscal Year 24 health insurance renewals and the health insurance fund balance.

The elected and appointed officials directed staff to:

- Change stop loss level to \$100,000 - based on 25% coverage level.
- Implement the recommendation of 2023/24 Medical Accrual of \$1,128.37 PEPM.
- Implement Employee Contributions Option 1
- Increase annual HSA Contribution to \$2600/year; \$100/pay period. This will be for one time only and will be reviewed next year. \$1400 of the \$2600 will be paid out of reserve, \$1200 paid by departments.
- Create a recommendation for a Premium Holiday as the plan year progresses.
- Create a recommendation on Wellness Center benefit.
- Proceed with the Dental recommendation.
- Proceed with the Vision recommendation.
- Implement Basic Life Option 1 recommendation.
- Proceed with STD recommendation.
- Proceed with LTD recommendation.

Mayor Erickson left the meeting at 7:00 PM.

Risk Consultation Services

City Manager Ben Reeves provided an analysis of the insurance brokerage proposals. IMU General Manager Chris Des Planques explained the broker services that are important to IMU.

Council Member Beach moved to approve Resolution 2023-074 authorizing an agreement with Weinman/TrueNorth for risk consultation services for the City of Indianola and Schroder seconded it. On roll call, the vote was AYES: Parker, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor Pro Tem declared the motion carried unanimously.

Board Member White moved to approve Resolution 2023-021 authorizing an agreement with Weinman/TrueNorth for risk consultation services for IMU. On roll call, the vote was AYES: Selgrade,

White, Smith, Voigts. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Adjourn

The joint meeting was adjourned at 7:34 PM on a motion by Council Member Beach and seconded by Council Member Parker. Question was called for and on voice vote the Mayor Pro Tem declared the motion carried unanimously.

Stephanie Erickson, Mayor

Lori Smith, Chairperson

ATTEST:

Jackie Raffety, City Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Courtney Silliman, HR Director
Date: April 24, 2023
Subject: Resolution approving health insurance benefits for the employees of Indianola Municipal Utilities

Recommendation:

Health Insurance

The City of Indianola and IMU run on a fiscal year benefit plan year (July 1 – June 30). We currently have a qualified high deductible health plan with a health savings account (HSA). Our deductibles are \$3,000.00 for single and \$5,400.00 for all other tiers (Employee+Spouse, Employee+Child(ren), Family). Qualified high deductible health plans with an HSA option are governed by the IRS and the plan requires a change to the single deductible for the FY24 plan year, see Exhibit A.

City and IMU administrative staff worked with our broker, Holmes Murphy, on health insurance renewals for FY24. Attached as Exhibit B is the renewal comparison. Overall, a strong renewal because employees have been mindful consumers of the health plan. The fixed costs have decreased by 16.6% with a slight increase to expected claims for an overall 3.8% decrease to total expected costs. The specific stop loss deductible will increase from \$75,000 to \$100,000. Due to reserves and FY24 projections, the City and IMU administrative staff recommend the City remain with Wellmark for the new benefit plan year with no changes to current employee contribution rates. Total premium rates will decrease in an effort to reduce the funds in reserve. The new rates will be: Single: \$585.47, Employee+Spouse: \$1087.77, Employee +Child(ren): \$971.93, Family: \$1594.14. Due to the decrease in funding rates, employee contributions will be 14% of the total premium as outlined in the Council Policy.

Jointly, City and IMU administrative staff reviewed and recommend implementing the following: One-time increase in the employer HSA contribution from \$1,200.00 to \$2,600.00 per enrolled employee per year, contributed on a per-pay period basis instead of annually to continue to spend down reserve balance. Keep the funding level at the 25th percentile and increase the specific stop loss deductible to reduce the amount being put into the fund by the City and IMU, but employee contributions will remain flat.

Dental

Our current dental plan is with Mutual of Omaha. The City and IMU administrative staff recommend we renew as-is with Mutual of Omaha, 10% rate increase for FY24 plan year, see Exhibit C. No plan design changes.

Vision

Our current vision plan is through Avesis. Avesis provided a renewal with a 3% rate increase and a two-year rate guarantee. Staff is recommending we renew as is with Avesis for the FY24 plan year, see Exhibit D. No plan design changes.

Other

The City and IMU have Mutual of Omaha for life, voluntary life and disability coverage. Mutual of Omaha provided a two-year rate guarantee for life/AD&D increasing non-union benefits to 1x salary up to \$100,000 with the same AD&D benefit for the employee only, see Exhibits E & F. In addition, no increase to short-term and long-term disability coverage, see Exhibits G & H. Staff recommends we renew with Mutual of Omaha for life, voluntary life, disability, short-term and long-term benefits for the FY24 plan year.

Roll call is in order.

- Attachments:**
1. Res 2023- Benefits for 2023-24_IMU
 2. 2023 Insurance Renewals (2)

Indianola Municipal Utilities
RESOLUTION NO 2023-

**RESOLUTION APPROVING HEALTH INSURANCE BENEFITS
FOR THE EMPLOYEES OF THE INDIANOLA MUNICIPAL UTILITIES**

WHEREAS, the Indianola Municipal Utilities of Indianola, Iowa, offers a comprehensive benefits package, which includes medical, dental, vision, short-term disability, long-term disability and life insurance; and

WHEREAS, working through its insurance broker, Indianola Municipal Utilities reviewed different insurance plan options; and

WHEREAS, upon direction from the IMU Board of Trustees, Indianola Municipal Utilities will renew the qualified high deductible health plan with a health savings account plan and appropriate renewals for dental, vision, short term disability, long term disability and life insurance ("Plans"); and

WHEREAS, the Plans and costs for each are attached as Exhibit A, Exhibit B, Exhibit C, Exhibit D, Exhibit E, Exhibit F, Exhibit G, Exhibit H, Exhibit I, and Exhibit J;

NOW, THEREFORE, BE IT RESOLVED by the IMU Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, that:

1. The IMU Board of Trustees of the Indianola Municipal Utilities hereby approves the health insurance plans and premiums presented; and
2. The Chairperson or General Manager are authorized to execute the necessary documents, as may be required by the insurance companies.

PASSED this 24th day of April 2023.

Lori Smith, Chairperson

ATTEST:

Jackie Raffety, City Clerk



City of Indianola
Medical Plan Design
Effective July 1, 2023

Exhibit A

		Board Directed		
	Wellmark BCBS \$2,800 QHDHP Current	Wellmark BCBS \$3,000 QHDHP Renewal		
BENEFIT OVERVIEW	In-Network	Out-of-Network	In-Network	Out-of-Network
Deductible	Embedded		Embedded	
Single	\$2,800	\$2,850	\$3,000	\$3,050
Family	\$5,400	\$5,700	\$5,400	\$5,700
Coinsurance	100% / 0%	80% / 20%	100% / 0%	80% / 20%
Out of Pocket Maximum				
Single	\$2,800	\$3,350	\$3,000	\$3,350
Family	\$5,400	\$6,700	\$5,400	\$6,700
Lifetime Maximum	Unlimited	Unlimited	Unlimited	Unlimited
BENEFIT HIGHLIGHTS				
Office Visits				
Physician	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Specialist	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Preventive Services	Paid In Full	Deductible, 20%	Paid In Full	Deductible, 20%
Hospital Services				
Inpatient/Outpatient	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Urgent Care	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Emergency Room	Deductible	Deductible	Deductible	Deductible
Mental Health / Substance Abuse				
Inpatient/Outpatient	Deductible	Deductible, 20%	Deductible	Deductible, 20%
Prescription Drugs	Blue Rx Value Plus		Blue Rx Value Plus	
Retail	Deductible		Deductible	
Mail Order	Deductible		Deductible	
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.				
			Signature	Date



Exhibit B

City of Indianola
Medical & Rx Insurance Renewal / Comparison
Effective July 1, 2023

			Board Directed
Admin	Wellmark	Wellmark	Wellmark
Stop Loss	Wellmark	Wellmark	Wellmark
	Current	Renewal	Alternate 1
	\$2,800 QHDHP	\$3,000 QHDHP	\$3,000 QHDHP
ADMINISTRATION (fixed) COSTS	OBS #274859-29/274859-31	OBS #274859-32 / 274859-33	OBS #274859-32 / 274859-33
- Medical, PBM & COBRA 115	\$47.18	\$49.30	\$49.30
- Network Access Fee 115	\$6.95	\$6.95	\$6.95
- Broker Fee 115	\$20.00	\$20.00	\$20.00
Administrative Total Per Person	\$74.13	\$76.25	\$76.25
Monthly Administrative Costs	\$8,525	\$8,769	\$8,769
Annual Administrative Costs	\$102,299	\$105,225	\$105,225
SPECIFIC STOP LOSS			
Specific Deductible	\$75,000	\$75,000	\$100,000
Contract Type	60/12	72/12	72/12
SPECIFIC PREMIUM			
- Single 33	\$238.76	\$248.90	\$183.37
- Employee + Spouse 21	\$238.76	\$248.90	\$183.37
- Employee + Child(ren) 15	\$238.76	\$248.90	\$183.37
- Family 46	\$238.76	\$248.90	\$183.37
Monthly Specific Premium	115	\$27,457	\$28,624
Annual Specific Premium	115	\$329,489	\$343,482
AGGREGATE STOP LOSS			
AGGREGATE PREMIUM			
Risk Corridor	125%	125%	125%
Per employee per month 115	\$8.39	\$8.39	\$8.39
Monthly Aggregate Premium			
	\$965	\$965	\$965
Annual Aggregate Premium	\$11,578	\$11,578	\$11,578
Total Annual Stop Loss Costs	\$341,067	\$355,060	\$264,629
Total Annual Fixed Costs	\$443,366	\$460,285	\$369,854
VARIABLE COSTS			
AGGREGATE FACTORS			
Contract Type	60/12	72/12	72/12
EXPECTED CLAIMS			
- Single 33	\$496.33	\$471.50	\$496.71
- Employee + Spouse 21	\$1,016.49	\$965.63	\$1,017.26
- Employee + Child(ren) 15	\$939.56	\$892.56	\$940.26
- Family 46	\$1,523.24	\$1,447.04	\$1,524.40
MAXIMUM CLAIMS			
- Single 33	\$620.42	\$589.38	\$620.89
- Employee + Spouse 21	\$1,270.62	\$1,207.05	\$1,271.58
- Employee + Child(ren) 15	\$1,174.46	\$1,115.70	\$1,175.34
- Family 46	\$1,904.07	\$1,808.81	\$1,905.51
Annual Expected Claims	\$1,462,651	\$1,389,480	\$1,463,762
Est. Aggregate Attachment Point	\$1,828,332	\$1,736,860	\$1,829,713
TOTAL COSTS			
ACCRUAL RATES			
EXPECTED COSTS			
- Single 33	\$653.72	\$627.69	\$622.22
- Employee + Spouse 21	\$1,338.82	\$1,285.51	\$1,274.31
- Employee + Child(ren) 15	\$1,237.49	\$1,188.22	\$1,177.86
- Family 46	\$2,006.27	\$1,926.38	\$1,909.59
MAXIMUM COSTS			
- Single 33	\$777.81	\$745.57	\$746.40
- Employee + Spouse 21	\$1,592.95	\$1,526.93	\$1,528.63
- Employee + Child(ren) 15	\$1,472.39	\$1,411.36	\$1,412.94
- Family 46	\$2,387.10	\$2,288.15	\$2,290.70
TOTALS	Current	Renewal	Renewal
Total Annualized Expected Costs	\$1,906,018	\$1,849,765	\$1,833,616
Total Annualized Maximum Costs	\$2,271,698	\$2,197,145	\$2,199,567
Percent Change to Current			
Reinsurance		4.1%	-22.4%
Fixed Costs		3.8%	-16.6%
Expected Claims		-5.0%	0.1%
Expected Costs		-3.0%	-3.8%
Maximum Costs		-3.3%	-3.2%

The above analysis is for illustrative purposes only. Please refer to contract and/or proposal for details. Final rates are determined by many variables.
See Disclosures Page for further details. Confidential & Proprietary

Signature

Date



City of Indianola
Voluntary Dental Insurance Renewal
Effective July 1, 2023

Board Directed

		Mutual of Omaha Current/Renewal	
AM Best Rating		A+	
PROVISIONS		In-Network	Out-of-Network
Deductible		95th U&C	
- Individual		\$50	\$75
- Family		\$150	\$225
Annual Maximum		\$1,500	
Orthodontia Lifetime Maximum		\$1,500	
BENEFITS			
Preventive (deductible waived)		100%	80%
Exams, cleanings, x-rays			
Fluoride (19), space maintainers (15)			
Basic Services		80%	50%
Cavity repair, extractions, general anesthesia			
Restoration, general surgery			
Major Services		50%	50%
Endodontic services, periodontal services			
High cost restorations (crowns)			
Orthodontic Services		50%	50%
ELIGIBILITY/ENROLLMENT PROVISIONS			
- Annual Open Enrollment		Included	
- Timely Entrant Waiting Period		12 Months	
- Carryover		None	
- Dependent Age Limit		26	
- Orthodontia Age Limit		19	
RATES		Current	Renewal
Employee Only	31	\$26.19	\$28.81
Employee + Spouse	21	\$54.76	\$60.24
Employee + Child(ren)	11	\$65.28	\$71.81
Family	46	\$101.10	\$111.21
Monthly	109	\$7,330.53	\$8,063.72
Annual		\$87,966.36	\$96,764.64
Rate Change		10.0%	
Rate Guarantee		7/1/2024	
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.			
		Signature	Date



City of Indianola
Voluntary Vision Insurance Renewal
Effective July 1, 2023

Board Directed

AM Best Rating		Avesis Current/Renewal A+	
BENEFITS		In-Network	Out-of-Network
- Exam Copay		\$10 Copay	Up to \$35
- Contact Lens Fitting and Evaluation		\$25 Copay	See Below
- Materials Copay		\$25 Copay	See Below
FRAME ALLOWANCE		\$35 wholesale allowance up to \$100	Up to \$45
LENSE ALLOWANCE			
- Single Vision		100% after copay	Up to \$25
- Bifocal		100% after copay	Up to \$40
- Trifocal		100% after copay	Up to \$50
- Lenticular		100% after copay	Up to \$80
ELECTIVE CONTACT ALLOWANCE		Up to \$110	Up to \$110
FREQUENCY GUIDELINES			
- Examinations		12 Months	
- Frames		24 Months	
- Lenses		12 Months	
- Contacts		12 Months	
PREMIUMS		Current	Renewal
Employee	31	\$6.71	\$6.91
Employee/Spouse	22	\$11.31	\$11.65
Employee/Child(ren)	10	\$12.45	\$12.82
Family	51	\$15.43	\$15.89
Monthly	114	\$1,368.26	\$1,409.10
Annual		\$16,419.12	\$16,909.20
Percent Change			3.0%
Rate Guarantee			7/1/2025

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



City of Indianola
Life and AD&D Insurance Renewal
Effective July 1, 2023

Exhibit E

	Board Directed	
	Mutual of Omaha Current/Renewal	Mutual of Omaha Option 1
AM Best Rating	A+	A+
SCHEDULE OF BENEFITS		
Benefit Amount		
Class 1: Non Union	1x Salary up to \$45,000 (\$25,000 minimum)	1x Salary up to \$100,000 (\$25,000 minimum)
Class 2: Union	\$15,000	\$15,000
AD&D Benefits	Same as Basic Life Benefit for EE only	Same as Basic Life Benefit for EE only
DEPENDENT LIFE BENEFITS		
Class 1		
Spouse	\$22,500	\$22,500
Child(ren)	Birth to 6 months \$1,000; 6 months to 19 or 26 \$11,250	Birth to 6 months \$1,000; 6 months to 19 or 26 \$11,250
Class 2		
Spouse	\$7,500	\$7,500
Child(ren)	Birth to 6 months \$1,000; 6 months to 19 or 26 \$3,750	Birth to 6 months \$1,000; 6 months to 19 or 26 \$3,750
PLAN PROVISIONS		
Age Reduction #1	Reduced to 65% at Age 65	Reduced to 65% at Age 65
Age Reduction #2	Reduced to 45% at Age 70	Reduced to 45% at Age 70
Portability	Not Included	Not Included
Conversion	Included	Included
Accelerated Death Benefit	Included	Included
PREMIUMS		
	Current	Renewal
Covered Employees	119	119
Covered Dependents	60	60
Volume	\$3,579,750	\$3,579,750
Rates (per \$1,000)		
Basic Life	\$0.170	\$0.170
AD&D	\$0.020	\$0.020
Dependent Life Rate (per family unit)	\$3.00	\$3.00
Monthly	\$860.15	\$860.15
Annual	\$10,321.83	\$10,321.83
Percent Change	0.0%	
Rate Guarantee	7/1/2024	
	7/1/2025	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



City of Indianola
Voluntary Life/AD&D Benefit / Cost Analysis
Effective July 1, 2023

	Board Directed		
	Mutual of Omaha Current/Renewal A+		
AM Best Rating			
EMPLOYEE LIFE/AD&D BENEFITS			
Employee Increment	\$10,000		
Employee Maximum	5x Salary up to \$500,000		
Guarantee Issue	5x Salary up to \$150,000		
DEPENDENT LIFE/AD&D BENEFITS			
Spouse Increment	\$5,000		
Spouse Maximum	100% of Employee Benefit up to \$250,000		
Spouse Guarantee Issue	100% of Employee Benefit up to \$50,000		
Child(ren) Increment	\$2,000		
Child(ren) Maximum	\$10,000		
Child(ren) Guarantee Issue	\$10,000		
PROVISIONS			
Age Reduction Schedule	65% at age 70 50% at age 75		
Portability/Conversion	Included		
Waiver of Premium	Included		
Accelerated Death Benefit	Included		
VOLUNTARY LIFE RATES (per \$1,000)	EE-Non Tobacco	EE-Tobacco	Spouse ⁽¹⁾
0-24	\$0.072	\$0.108	\$0.110
25-29	\$0.083	\$0.123	\$0.092
30-34	\$0.102	\$0.153	\$0.100
35-39	\$0.141	\$0.227	\$0.138
40-44	\$0.195	\$0.343	\$0.198
45-49	\$0.312	\$0.545	\$0.310
50-54	\$0.477	\$0.919	\$0.484
55-59	\$0.779	\$1.296	\$0.742
60-64	\$1.244	\$1.937	\$1.268
65-69	\$2.184	\$3.239	\$2.167
70-74	\$3.941	\$5.693	\$3.860
75 +	\$7.980	\$10.297	\$7.732
AD&D Rate (per \$1,000)	\$0.069	\$0.069	\$0.073
Child(ren) Life Rate (per \$1,000)	\$0.337		
Child(ren) AD&D Rate (per \$1,000)	\$0.036		
Rate Guarantee	7/1/2024		
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.			
(1) Spouse rate based on spouse's age.			
Signature _____ Date _____			



City of Indianola
Short Term Disability Insurance Renewal
Effective July 1, 2023

Board Directed

	Mutual of Omaha	
	Current/Renewal	
AM Best Rating	A+	
SCHEDULE OF BENEFITS		
Class Definition	All full-time employees (30 hr/week)	
Benefit Percentage	70% of weekly earnings	
Weekly Benefit	\$1,000	
Weekly Minimum	\$25	
Elimination Period (Accident/Illness)	7 days / 7 days	
Benefit Duration	25 Weeks	
Pre-Existing Condition Exclusion	None	
PLAN PROVISIONS		
FICA Match	Not Included	
W-2 Preparation	Included	
Partial Disability Coverage	Included	
Definition of Earnings	Annual Salary prior to disability	
PREMIUMS	Current	Renewal
Covered Lives	117	117
Volume	\$105,551	\$105,551
Rate (per \$10/covered benefit)	\$0.46	\$0.46
Monthly	\$4,855	\$4,855
Annual	\$58,264	\$58,264
Percent Change	0.0%	
Rate Guarantee	7/1/2024	

Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.

Signature

Date



Exhibit H

City of Indianola
Long Term Disability Renewal
Effective July 1, 2023

Board Directed

	Mutual of Omaha	
	Current/Renewal	
AM Best Rating	A+	
BENEFITS		
Elimination Period	180 days	
Maximum Benefit Period	RBD to SSNRA	
Benefit Percentage	60% of monthly earnings	
Minimum Benefit Amount	Greater of 10% or \$100	
Maximum Benefit Amount	\$5,000	
Social Security Integration	Primary and Family	
Own Occupation Period	3 Year Own Occ	
Survivor Benefit	3 Months	
Pre-existing Condition Limitation	3/12	
RATES	Current	Renewal
Volume	\$722,434	\$722,434
Rates (per \$100/covered salary)	\$0.26	\$0.26
Monthly	\$1,878	\$1,878
Annual	\$22,540	\$22,540
Percent Change	0.0%	
Rate Guarantee	7/1/2024	
Note: This is a summary of benefits provided by the plans. Refer to the carrier's descriptive material for a full discussion of benefits and rates.		
Signature		Date

City of Indianola and IMU
2023-2024 Insurance Premium Breakdown

	Employee Cost		Employer Costs	Total	COBRA	
Medical - \$3,000 PPO	Monthly	Pay Period (24)	Monthly	Monthly	Monthly	ER Percent
Single	\$84.26	\$42.13	\$501.21	\$585.47	\$597.18	86%
Employee/Spouse	\$156.54	\$78.27	\$931.23	\$1,087.77	\$1,109.53	86%
Employee/Child(ren)	\$139.86	\$69.93	\$832.07	\$971.93	\$991.37	86%
Family	\$229.42	\$114.71	\$1,364.72	\$1,594.14	\$1,626.02	86%
	Employee Cost		Employer Costs	Total	COBRA	
Dental	Monthly	Pay Period (24)	Monthly	Monthly	Monthly	ER Percent
Single	\$7.00	\$3.50	\$21.81	\$28.81	\$29.39	76%
Employee/Spouse	\$20.00	\$10.00	\$40.24	\$60.24	\$61.44	67%
Employee/Child(ren)	\$20.00	\$10.00	\$51.81	\$71.81	\$73.25	72%
Family	\$20.00	\$10.00	\$91.21	\$111.21	\$113.43	82%
	Employee Cost		Employer Costs	Total	COBRA	
Vision	Monthly	Pay Period (24)	Monthly	Monthly	Monthly	ER Percent
Single	\$2.00	\$1.00	\$4.91	\$6.91	\$7.05	71%
Employee/Spouse	\$5.00	\$2.50	\$6.65	\$11.65	\$11.88	57%
Employee/Child(ren)	\$5.00	\$2.50	\$7.82	\$12.82	\$13.08	61%
Family	\$5.00	\$2.50	\$10.89	\$15.89	\$16.21	69%

2023 HSA Contribution: \$2,600 per enrolled employee per year; contributed on a per-pay-period basis

City of Indianola and IMU Employee Contributions

	2022-2023 Plan Year				
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>	<u>Total</u>
\$2800 PPO	33	21	14	45	113
	33	21	14	45	113

	2022-2023 Plan Year Funding Rates			
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>
\$2800 PPO	\$664.87	\$1,235.29	\$1,103.62	\$1,810.32
	\$1,281.39			

This is PY, if Using FY Please Adjust

	2022-2023 Plan Year EE Contribution			
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>
\$2800 PPO	\$84.26	\$156.54	\$139.86	\$229.42
Total	\$162.39	12.7%		
Wellness	\$0.00			
Smoker	\$0.00			
Spouse	\$0.00			

	2022-2023 Plan Year Employer Rates			
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>
\$2800 PPO	\$580.61	\$1,078.75	\$963.76	\$1,580.90
	\$1,119.00			

	2023-2024 Plan Year				
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>	<u>Total</u>
\$3000 PPO	33	21	14	45	113
	33	21	14	45	113

	2023-2024 Plan Year Funding Rates			
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>
\$3000 PPO	\$585.47	\$1,087.77	\$971.83	\$1,594.14
	\$1,128.37	-12%		
	\$0			

Set Funding Rates

Contrib Strat

Current

Reset Formulas

	2023-2024 Plan Year EE Contribution			
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>
\$3000 PPO	\$84.26	\$156.54	\$139.86	\$229.42
	\$162.39	14.4%		
Wellness	\$0.00			
Smoker	\$0.00			
Spouse	\$0.00			

	2023-2024 Plan Year Employer Rates			
	<u>EE</u>	<u>SP</u>	<u>CH</u>	<u>FM</u>
\$3000 PPO	\$501.21	\$931.23	\$831.97	\$1,364.72
	\$965.98			

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Chris DesPlanques
Date: April 24, 2023
Subject: Resolution approving a services proposal from Gradient 9 for website and newsletter services.

Recommendation: Roll call is in order.

Attachments:

1. Res 2023- Approving Services Proposal From Gradient 9
2. Gradient 9 Proposal

Indianola Municipal Utilities
RESOLUTION NO 2023-

**RESOLUTION APPROVING A SERVICES PROPOSAL FROM GRADIENT 9
FOR WEBSITE AND NEWSLETTER SERVICES**

WHEREAS, Gradient 9 has submitted the attached services proposal to provide website and social media updates and monthly newsletter services for the Indianola Municipal Utilities (IMU) from July 1, 2023 – June 30, 2024; and

WHEREAS, Gradient 9'S proposed services will include monthly strategy sessions, the development of blog posts and making recommendations to improve the existing website.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, Iowa that the attached services proposal from Gradient 9 is hereby approved and the IMU General Manager is hereby authorized and directed to execute an agreement on behalf of Indianola Municipal Utilities.

Approved this 24th day of April 2023.

Lori Smith, Chairperson

ATTEST:

Jackie Raffety, City Clerk

2500 W. 2nd Ave, Suite 9
Indianola, IA 50125

515.442.0497
contact@gradient9.com
www.gradient9.com



INDIANOLA MUNICIPAL UTILITIES (IMU)

Monthly Newsletter & Website Updates

Estimate #4360

Issued:
March 20, 2023

Valid to:
June 18, 2023 (90 Days)

PROJECT ESTIMATE



01. MONTHLY NEWSLETTER

\$1,575/MO

- Generate copy and content based on ideas provided by client for a printed and digital newsletter
- Develop a new layout and style that is engaging to customers and readers
- Explore options for distribution available via email if customers are enrolled in electronic billing
- Schedule a monthly call to discuss ideas for newsletter content, distribution, engagement, and any requested website updates



02. WEBSITE UPDATES & SOCIAL MEDIA

\$735/MO

- Use monthly newsletter content to develop blog posts
- Promote the blog posts through social media accounts
 - As directed by the client, create artwork for any posts outside of the monthly generated content to better engage the social media audience
- Evaluate the existing website and recommend areas for improvement, both aesthetically and functionally
 - Areas to be prioritized and any available monthly hours will be allocated to improving these areas
- Oversee and perform any maintenance and updates for the website

ESTIMATE TOTAL | \$2,310/MO

Monthly payments to be made via check or ACH

ESTIMATE TERMS & ACCEPTANCE

The client will review this proposal and approve the project details. Upon acceptance, this estimate and agreement will be valid for one calendar year. Monthly payments to be made via check or ACH. This quote is valid for 90 days. Please feel free to contact via e-mail or phone with any questions. Please make checks payable to Gradient9 Studios.

PROJECT DESCRIPTION	AMOUNT
01. MONTHLY NEWSLETTER	\$1,575/MO
02. WEBSITE UPDATES & SOCIAL MEDIA	\$735/MO
TOTAL ESTIMATE \$2,310/MO	

CLIENT NAME AND SIGNATURE

Print Name

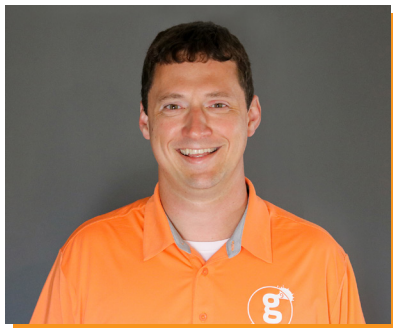
Signature of Client

WHO? // WHAT? // WHERE? // WHY?

Gradient9 Studios is a design team that helps clients elevate their visual impact and improve their performance through web development and creative branding solutions.

When founder, Grant Darrah, started freelance work in 2007, he had hoped to create something special. He focused on turning out high-quality work paired with exceptional customer service and watched his clientele grow. His commitment and loyal customer base allowed Grant to officially begin Gradient9 Studios in 2011.

G9 remains a small enough agency that we can provide clients with the kind of dedicated time and personal experience they deserve. We invest in our clients by learning as much as we can about their industries and businesses in order to maximize their potential. Your work is more than just a business deal to us; it's a partnership.



GRANT DARRAH OWNER / DESIGNER / DEVELOPER

Grant's relationship with art and design began by tracing sports figures from his brother's magazines and by drawing recreations of famous cartoon figures. He prides himself on his work ethic and the set of values he gained growing up in Southern Iowa. He has lived in a variety of places and worked for a variety of companies, but nothing compares to the satisfaction he experienced launching Gradient9 Studios. While G9 occupies much of his time, he loves every minute he gets to spend with his wife and kids. He is blessed to work in a career he is passionate about while helping clients improve their business.



SEAN DAUGHERTY DESIGNER

Sean grew up in Iowa and is proud of being from the Midwest. He has always had a passion for art and anything creative. When he began courses in graphic design, he immediately knew he had found the field he would enjoy working in every day of his life. He believes that success comes from a willingness to seek ways to grow and ways to challenge yourself in all aspects of your life. Naturally, Sean applies this philosophy to his own work, and it shows. During Sean's free time he enjoys rescuing old junk from thrift stores, walking his dog, being outdoors, and spending time with his wife and family.



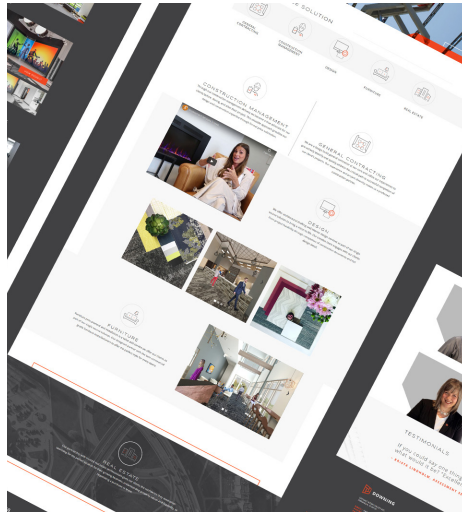
TAYLOR HARPER PROJECT MANAGER

Taylor grew up in the Chicago suburbs and made her way south to Indianola, Iowa in 2015. While studying public relations at Simpson College, Taylor gained experience in social media management, event planning, and journalism throughout her education, internships, and various executive positions. Taylor is the Project Manager/Marketing Assistant for Gradient9. She helps maintain regular communication both within our agency and with our clients and adds to that phenomenal customer service we pride ourselves in providing. In her free time, Taylor enjoys traveling, spending time with her friends, and binging the latest Netflix hit.

OUR SERVICES & PAST PROJECTS

WEBSITES

The web is our specialty. We take a hands-on approach as we work with you every step of the way. In our early conversations, we'll discuss layout, design, and functionality. Then, we'll turn your vision into a fully designed site mock-up. We maintain a dialogue with you from the initial concept to the launch of a beautifully designed and structurally sound site.



VISUAL DESIGN

Don't be fooled into thinking that printed media has lost its power. There is still value in having something physical to hand off to a client to help them remember you and your services. We've helped clients print memorable restaurant menus, brochures, custom coasters, and business cards. If you need it printed, Gradient9's got you covered.

With a little direction and understanding of what your company is all about, we can help you develop a brand identity. From a logo to business cards or shirts, we will work to create a unique style to capture the attention of consumers.



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: April 24, 2023

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None