

**Indianola Public Library
Board of Trustees Meeting Minutes
March 14, 2023**

(This meeting was held remotely using Zoom and in person. The meeting was made open to the public via reserved space at the IPL as well as a public comment form.)

Present: Library Director Michele Patrick, Andy Brittingham, Colleen Willmott, Tom Smith, Sally Van Dorin and Randi Malone. **Absent:** Cyd Dyer and Emmett Konrad.

The meeting was called to order by President Andy Brittingham at 5:45 p.m.

There were no public comments.

The minutes from the February 14, 2023 meeting were approved (motion Colleen Willmott; second Sally Van Dorin).

Andy Brittingham attended a program regarding Library Trustees and Intellectual Freedom. Some takeaways that he shared were that there are no clearly defined answers. Challenges can come from the public as well as staff and board members. It was recommended to know the related policies and keep them up to date. Other ideas were to run a practice challenge and have an attorney other than the city council attorney review policies related to intellectual freedom. Andy will forward an email with links to the presentation.

Financial Reports:

Monthly Financial Reports were reviewed. Monthly Claims were approved (motion: Colleen Willmott; second Tom Smith).

Unfinished Business:

- Library Referendum Update – there was no update
- Capital Improvement Plan Review – The board decided it would be best to proceed as scheduled.

New Business:

- April 9 Building Closure – The library will be closed Sunday, April 9, 2023 (Motion: Colleen Willmott; second Sally Van Dorin)
- Policy Review: Collection Development – this item was tabled until the April meeting
- Policy Review: Bylaws – The bylaws were updated to align with Iowa's Open Records Law regarding quorums. (Motion: Sally Van Dorin; second: Randi Malone)
- New Policy: Volunteer Policy – policy approved. (Motion: Tom Smith; second Randi Malone)

Friends Report: Trivia Night went well and they will be potentially looking for a larger venue as well as possibly adding a silent auction and business sponsors. Membership is close to where it has been in

previous years. The board is discussing additional fundraising ideas as well as ways to increase membership. Friends are also sponsoring Dino Fest, Story Walk and the Summer Bash on June 1st.

Director's Report: Polaris ILS Conversion is going very well. The salary study and plan have been completed. Starting wages for library assistants increased from \$14.73 to \$15.63. DinoFest was very successful and had over 400 attendees. Michele is trying to reach out to the Warren County Board of Supervisors to assure that they will continue to fund the library.

Monthly Statistics: Monthly statistics were reviewed.

Agenda Items for Next Meeting: Collection and related policies

Trustee Comments: No comments

The meeting was adjourned at 7:00pm.

Secretary,

Colleen Willmott