

Indianola Public Library
Board of Trustees Meeting Minutes
October 11, 2022

(This meeting was held remotely using Zoom and in person. The meeting was made open to the public via reserved space at the IPL as well as a public comment form).

Present: Library Director Michele Patrick, Andy Brittingham, Sally Van Dorin, Tom Smith, Emmett Konrad, and Colleen Willmott.

The meeting was called to order by President Andy Brittingham at 5:45 p.m.

There were no public comments.

An agenda was approved (motion Sally Van Dorin, second Tom Smith).

The minutes from the September 13, 2022 meeting were approved (motion Tom Smith, second Sally Van Dorin)

Trustee Continuing Education:

Reviewed Chapter 13: Library Law and Legal Matters.

Financial Reports:

Monthly Financial Reports and Monthly Claims were reviewed. Financial reports were approved (motion by Sally Van Dorin, second Tom Smith)

Unfinished Business:

Michele updated the board on the Library Referendum.

New Business:

Holiday Closings for 2023 was reviewed (motion by Tom Smith, second by Sally Van Dorin)

The Integrated Library System is in need of renewal. The library staff committee recommended switching to a new system as bugs of the current system were not worked out. The migration fee will come out of the reserves and the software budget will need to be increased next fiscal year (motion by Sally Van Dorin, Tom Smith).

The revised fee schedule - circulation policy was reviewed (motion by Colleen Willmot, second by Sally Van Dorin).

Reports:

Indianola Public Library meeting was held in September. Annual meeting is November 15.

Director's Report – director's report was reviewed.

Library Statistics:

Statistics last FY was best on record. This year is on track to exceed.

Agenda items for next meeting:

None.

Trustee comments:

None.

The meeting was adjourned by Andy Brittingham at 6:25 pm.

Sincerely,

Emmett Konrad
Meeting Secretary