INDIANOLA PUBLIC ARTS COMMISSION

Agenda

Thursday, November 17, 2022
6:00 p.m.
City Hall South Council Chambers

1. Call to Order
2. Approval of September Minutes
3. Art Festival Planning
    a. Approval of Dates
    b. Approval of Call for Artists
    c. Discussion regarding marketing to artists and public
    d. Approval of paying to post to artists sites
4. Adjourn

Indianola Public Arts Commission

Meeting Minutes – September 8, 2022

Members Present: Bob Kling, Grant Darrah, Tim Wilson, Hayden Keeney

Members Absent: Monica Weinman

Also Present: Jackie Rafferty

Bob called the meeting to order at 6:02 p.m.

The following slate was elected as officers:

President: Bob Kling
Vice President: Grant Darrah
Secretary: Tim Wilson
Treasurer: Hayden Keeney

Jackie passed along an update from Doug Bylund, Parks and Recreation Director, on behalf of the Hometown Pride Committee. They need IPAC to assist with recruiting and identifying artists for a proposed sculpture series to be installed at points within the two-and-a-half block stretch between downtown and Simpson College campus. This includes drafting a call for artists that can be posted. Doug shared a concept description. The project is entitled "Wonder on Buxton" and the handout Doug provided included illustrations of possible artistic components including the sculptures. The need for sponsors of these installations was discussed. It was the recommendation of the Commission that businesses be approached by the Hometown Pride Committee.

The Art Festival was briefly discussed and the need to plan for next year highlighted. Bob stressed the need to post notices for artists. Tim pointed out that it should be much easier to attract sponsors, given our success this year.

Artist List – Grant will review the artist list.

Grant moved to adjourn the meeting at 6:40 p.m. Tim seconded the motion and the motion carried.

\s\ Tim Wilson

Indianola Public Arts Commission

Meeting Minutes – September 22, 2022

Members Present: Bob Kling, Grant Darrah, Tim Wilson, Hayden Keeney, Monica Weinman

Members Absent:

Also Present: Jackie Rafferty

Bob called the meeting to order.

Having a 2-day art festival was discussed. Having a multi-day event would require security and additional entertainment and attractions. Bob will reach out to someone about artists renting Simpson dorm rooms. It was decided to add artists quotes and website links to the application to use in advertising, as well as emergency information and contacts to the artist packets.

Grant now has access to the artist list and stated only one new person has signed up since the list was last reviewed.

Bob has worked on the RFP for the Hometown Pride "Wonder on Buxton" project and is waiting on more information before finalizing it.

The commission decided to refer the Tree of Life Sculpture project to the Parks Friends, as it was their project initially.

There will be a meeting to discuss the Arts Master Plan on Saturday, October 22 at Simpson College. More details will be sent when available.

The next meeting will be on October 27.

\s\Jackie Raffety

Call for Artists!

The Indianola Public Arts Commission presents

The Indianola Summer Art Festival

Sat., July 29 & Sun., July 30, 2023

In Indianola, Iowa's Historic Buxton Park

HOW TO APPLY:

1. Complete your Artist Application no later than April 1, 2023
2. Return the following to Indianola Summer Art Festival:
   Artist Application
   Jury Item Photos (3) Photos should be no larger than 5 MB
   Booth Photo (1)
   If you were a vendor last year you will not need to be juried.
3. If and when approved, (you will be notified by April 15) pay the non-refundable booth registration fee: **$50 Booth Fee** by May 1, 2023

INDIANOLA
PUBLIC ARTS
COMMISSION

EVENT INFORMATION: The Indianola Public Arts Commission along with The National Balloon Classic, The Warren County Fair and Indianola Hometown Pride invite you to apply to the Indianola Summer Art Festival. The art festival will take place in Indianola's historic Buxton Park, a beautiful arboretum and botanical garden located at the intersection of North Buxton St. and West Girard. This is the start of the **National Balloon Classic** plus the **Warren County Fair**, so artists can **expect Indianola to be bustling with tourists, balloons, music and food!**

LOCATION: The festival will take place Sat., July 29 and Sun., July 30 from 10 AM – 4 PM. Set up will take place in Buxton Park beginning at 7 AM. There will be no driving on the park grass. You will be able to pull up on our park trail from N. Buxton St. to unload, move your vehicle to our vendor parking area and then set up your tent and exhibit space. You will receive a map with your booth assignment. All artists must check in with volunteers before the event begins at 10 AM. The event will be held rain or shine. The National Balloon Classic, Warren County Fair and Hometown Pride are sponsoring this year's parade which will end at Buxton Park, right where you will be exhibiting!

ELIGIBILITY: All work submitted to be displayed and presented for sale must be the original, handcrafted work of the applying artist. Resale items are **NOT** permitted. The technique or process for making the art must be explained in the "Description of Technique and Process" section of the application. You must have a valid Iowa Sales Tax permit.

JURY PROCESS: Submit your complete artist application and jury items. ALL artists will be juried. Artists who were juried and displayed last year are not required to be juried. Jury items (photos of your work) plus one booth photo and your application must be submitted by email to arts@indianolaiowa.gov or mailed to The Indianola Summer Art Festival, Indianola City Hall, 110 N. 1st St., Indianola, IA 50125. Emailed photos cannot be larger than 5 MB. (photos will NOT be returned)
The Indianola Summer Art Festival reserves the right to remove any items from the show that do not meet jury expectations.

Each artist accepted to The Indianola Summer Art Festival will receive two free admission tickets to the National Balloon Classic, compliments of that organization!

BOOTH REGISTRATION FEE: Artists must submit their booth registration fee upon jury approval. You will be notified by April 15, 2023, if you are approved. You must pay the $50 Booth Fee by May1, 2022. The booth registration fee covers one vendor space approximately 12 x 12 ft**. Electricity is not available.** Artists are responsible for bringing their own tables, chairs, displays, canopy, tent etc. Please use tent weights and **no tent stakes**. We don't want to puncture the underground water sprinklers.
Booth registration fees are non-refundable.

Please note there is **NO** rain date. The event will be held rain or shine.

ACCEPTED MEDIA: Please see the attached "Accepted Media Categories" sheet for more information about what kind of artwork will be accepted into the juried art show. You will be notified by email by April 15, 2023, if your work is accepted.

IMPORTANT DATES:

April 1st	Artist application due
April 15	Notification of acceptance
May 1	$50. Booth fee due
July 29	Set up 7 AM, Festival 10 AM – 4 PM
July 30	Teardown at 4 and not before

Email your application to: arts@indianolaiowa.gov

Mail applications to:
Indianola Summer Art Festival
Indianola City Hall
110 N. 1st St.
Indianola, IA 50125

Questions? Contact: Jackie arts@indianolaiowa.gov

2023 Indianola Summer Art Festival

Name _____

Address _____ **City/State/Zip** _____

Iowa Sales Tax Permit Number _____

Phone (work)_____**Phone (home/cell)** _____

Email _____

Description of Materials, Process or Technique

_____

_____

_____

_____

_____

Price range of Artwork: from $_____ **to $**_____

Canopy size _____ **Number of Spaces (approx.12 x 12)** _____

Special Requests (cannot be guaranteed) _____

_____

Please the submit the following:

_____ Application
_____ Jury Items/Photos (labeled with name, media, size)
_____ Photo of booth setup

Submit to: Indianola Summer Art Festival, Indianola City Hall, 110 N. 1st St., Indianola, IA 50125 or email to arts@indianolaiowa.gov no later than April 1, 2023. No artist will be considered without a completed application, jury items/photos and required materials. Early registration is recommended. If/when you are notified of application approval, you will be responsible for the booth fee to be paid by May 1. Make all checks payable to: City of Indianola/Summer Art Festival.
To pay online: CLICK HERE.

It is hereby agreed and understood that the undersigned will carry all necessary insurance covering all property displayed by him/her, liability and any necessary Iowa tax permits at Buxton Park, July 29 and 30, 2023

Signature: _____ ***Date***_____

Office Use Only
Date Submitted _____ email or mail Jury Status _____ Registration Fee_____
Jury Items/Photos received _____ Acceptance Form Returned_____

The Indianola Summer Art Festival

Media Categories

1. Ceramics: All original clay work, either functional or decorative, made by shaping and then firing.

2. Digital Art: Original work using computer technology to craft or manipulate images. (traditional photographs taken by a digital device and digitally post-processed should apply in the photography category.)

3. Drawing: Drawings made with pencil, crayon, ink, charcoal and other marking media.

4. Fiber: All work crafted from fibers such as basketry, embroidery, weaving, leatherwork, or tapestry. No machine-tooling, machine-screened patterns or other forms of mass production.

5. Furniture: Unique, original, hand-crafted items either functional or decorative.

6. Glass: Glass work that is functional or decorative, kiln-formed or created by glass blowing, molding or casting. Work may be etched or engraved.

6. Jewelry: Artwork created through hand-forging, twisting and fabricating of various materials. All jewelry produced from metal, glass, clay, fiber, paper, plastic or other material. No commercial casts, molds or production studio work.

8. Metal: Decorative, functional or sculptural metal artwork created by forging twisting or fabricating of various metals.

9. Mixed Media: Two- or three-dimensional pieces that incorporate more than one type of physical material in the same piece, including but not limited to paint, pencil, pastel, watercolor, photographs, prints or found objects.

10. Painting: Creation of an image on a flat surface using oils, watercolors or acrylics.

11. Photography: Images must be from original negatives or digital files that the artist has created and processed. Photographers must disclose both creative and printing processes.

12. Printmaking: Hand-pulled original works from a plate, wood, stone or other object. Prints must be properly signed and numbered. Reproductions or your original work is allowed but must be marked as such.

13. Sculpture: Three-dimensional original work done in any medium.

14. Wood: Woodworking primary material must be wood. Original works in wood that are hand tooled, machine-worked, turned or carved are acceptable. Wood pieces can be either functional or decorative.

Not sure?

If the work does not fit into any of the above categories or if the artist has any questions about the rules for a category, please contact arts@indianolaiowa.gov **before** submission of your application.

If The Indianola Summer Art Festival is not the right fit, your creative work may be better suited for other craft/vendor fairs and events.

ABOUT BUXTON PARK ARBORETUM

Buxton Park Arboretum is nestled in the center of Indianola adjacent to Simpson College. Its formal gardens, butterfly garden, children's garden, ornamental fountain and gazebo offer a spectacular setting for intimate gatherings, photo sessions or a simple stroll in the park.

The park was donated to the city in 1906 as the first park. The park expanded and now includes the arboretum that contains over sixty species of trees and shrubs including several non-native, unusual or rare trees.