BOARD OF TRUSTEE MINUTES
REGULAR SESSION – FEBRUARY 13, 2017

The Board of Trustees met in regular session at 5:30 p.m. on February 13, 2017 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order and on roll call the following members were present: Jim McClymond (via phone), Mike Rozga, Adam Voigts and Deb White. Absent: Lesley Forbush.

There was no public comment.

The consent agenda consisting of the following was approved on a motion by White and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims list for February 6, 2017

Minutes from January 23, 2017

Salary – Garry Cunningham from Grade I Water Operator Range 21-4 $48,961/year (includes longevity) to Grade II Water Operator Range 24-1 $51,394/year (includes longevity) effective February 5, 2017

Quarterly write-offs to be sent to the State Offset Program – $18,544.02 for Electric and $3,669.20 for Water

Electric Utility Action Items

It was moved by White and seconded by Rozga to approve the revised Open Systems International, Inc (OSI) Service Contract Terms and Conditions as well as the Software License Agreement in an amount of $163,219.44 for the Electric SCADA System and Relay Replacement Project. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items

General Manager Rob Stangel presented a MEAN update.

Board member McClymond was excused from the meeting.

Water Utility Action Items

Board member Rozga moved to approve the following resolution entitled, "RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SNYDER & ASSOCIATES FOR MUNICIPAL ENGINEERING SERVICES" for the three blocks of water main replacement (North Buxton Street from West Girard Avenue to West Henderson Avenue, Euclid Avenue from North Buxton Street to North Howard Street and Iowa Avenue from North "D" Street to North "C" Street). Board member White seconded the motion to adopt. On roll call the vote was, AYES: Voigts, White and Rozga. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-177
RESOLUTION APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SNYDER & ASSOCIATES FOR MUNICIPAL ENGINEERING SERVICES

(The complete resolution may be viewed at the City Clerk's Office)

Water Utility Informational Items – Water Superintendent Lou Elbert presented information regarding the water utility.

Communications Utility Action Items

Eric Lampland, Lookout Point, presented vendor information, materials and bid information for the Fiber to the Premise Access Equipment from the following vendors, Adtran, Calix, Nokia and Zhone with Goldfield. White moved and Rozga seconded to accept the data information for the Business Plan and authorize staff to negotiate with the vendors, which will not impact the Business Plan. Question was called for and on voice vote the Chair declared the motion carried unanimously.

A motion was made by White and seconded by Rozga to approve the following resolution entitled, "RESOLUTION ORDERING CONSTRUCTION OF PUBLIC IMPROVEMENTS (Fiber Project Infrastructure) AND FIXES MAY 8, 2017 FOR A PUBLIC HEARING AND TAKING OF CONSTRUCTION BIDS ON APRIL 13, 2017". On roll call the vote was, AYES: Rozga, Voigts and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-178
RESOLUTION ORDERING CONSTRUCTION OF PUBLIC IMPROVEMENTS (Fiber Project Infrastructure) AND FIXES MAY 8, 2017 FOR A PUBLIC HEARING AND TAKING OF CONSTRUCTION BIDS ON APRIL 13, 2017

(The complete resolution may be viewed at the City Clerk's Office)

The following resolution entitled, "RESOLUTION ORDER CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (Fiber Project Infrastructure) AND FIXING A DATE FOR HEARING, MAY 8, 2017, AND TAKING OF MATERIAL BIDS ON APRIL 13, 2017" was approved on a motion by Rozga and seconded by White. On roll call the vote was, AYES: Voigts, White and Rozga. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-179
RESOLUTION ORDER CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS (Fiber Project Infrastructure) AND FIXING A DATE FOR HEARING, MAY 8, 2017, AND TAKING OF MATERIAL BIDS ON APRIL 13, 2017

(The complete resolution may be viewed at the City Clerk's Office)

Communications Utility Informational Items – General Manager Rob Stangel updated the Board on the Architectural Services RFP with OPN Architects.

Combined Electric, Water and Communications Utilities Action Items

A motion was made by Rozga and seconded by White to approve the following resolution entitled, "RESOLUTION SETTING FEBRUARY 27, 2017 AS THE PUBLIC HEARING OF THE FY 2017-18 BUDGET." On roll call the vote was, AYES: Voigts, White, Rozga. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-180
RESOLUTION SETTING FEBRUARY 27, 2017 AS THE PUBLIC HEARING
OF THE FY 2017-18 BUDGET

(The complete resolution may be viewed at the City Clerk's Office)

It was the consensus of the Board to hold a special meeting on February 21, 2017 at 5:30 p.m. in the City Hall Conference Room to discuss the FY 2017-18 budget.

Rozga moved and White seconded to approve the annual Investment Policy. Question was called for and on voice vote the Chair declared the motion carried unanimously.

The following resolution entitled, "RESOLUTION NAMING DEPOSITORIES" was approved on a motion by White and seconded by Rozga. On roll call the vote was, AYES: Rozga, Voigts and White. NAYS: None. ABSENT: Forbush and McClymond. Whereupon the Chair declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-181
RESOLUTION NAMING DEPOSITORIES

(The complete resolution may be viewed at the City Clerk's Office)

Combined Electric, Water and Communications Utilities Informational Items – General Manager Rob Stangel presented a restructure report.

Meeting adjourned at 7:25 p.m. on a motion by White and seconded by Rozga.

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Adam Voigts, Chair

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Diana Bowlin, City Clerk