

**Indianola Public Library**  
**Board of Trustees Meeting Minutes**  
**August 09, 2022**

**(This meeting was held remotely using Zoom and in person. The meeting was made open to the public via reserved space at the IPL as well as a public comment form).**

**Present:** Library Director Michele Patrick, Andy Brittingham, Cyd Dyer, Colleen Wilmott, Tom Smith, Emmett Konrad and Randi Malone.

The meeting was called to order by President Andy Brittingham at 5:48 p.m.

There were no public comments.

An agenda was approved (motion Cyd Dyer, second Randi Malone).

The minutes from the July 12, 2022 meeting were approved (motion Tom Smith, second Andy Brittingham)

**Trustee Continuing Education:**

Reviewed Chapter 11: Effective Board Meetings.

**Financial Reports:**

Monthly Financial Reports and Monthly Claims were reviewed. Financial reports were approved (motion by Emmett Konrad, second Cyd Dyer)

**Unfinished Business:**

Change order to replace the expansion tank and air separator while replacing the boiler was approved at \$7,044 total (motion by Emmett Konrad, second Tom Smith)

Discussion was had to initiate a steering committee for the new library. Steering committee's purposes is to advise the architect on esthetics and amenities, community engagement for the purpose of input and buy-in, and to educate the community on the impact the new library will have on functions. Steering committee is proposed to include the following individuals: Mayor, one council member, three library trustees, library director, one user group member, city manager, and two friends of the library members.

**New Business:**

Service animal policy was reviewed (motion Randi Malone, second Colleen Wilmott).

**Reports:**

No Friends of the Indianola Public library meeting.

Director's Report – director's report was reviewed.

**Library Statistics:**

Statistics continue to rebound to pre-COVID numbers.

**Agenda items for next meeting:**

Library steering committee meeting.

The meeting was adjourned by Andy Brittingham at 6:56 pm (motion Colleen Wilmott, second Tom Smith).

Sincerely,

Emmett Konrad  
Meeting Secretary