

Indianola Public Library
Board of Trustees Meeting Minutes
June 14, 2022

(This meeting was held remotely using Zoom and in person. The meeting was made open to the public via reserved space at the IPL as well as a public comment form).

Present: Library Director Michele Patrick, Cyd Dyer, Colleen Wilmott, Tom Smith, Sally Van Dorin, and Emmett Konrad.

The meeting was called to order by Vice President Colleen Willmott at 5:46 p.m.

There were no public comments.

An agenda was approved

Emmett Konrad asked the minutes from the May 10, 2022 meeting be revised to the following:

“Unfinished Business:

The boiler replacement RFP increased to \$82K from \$60k maximum in order to obtain competitive bids. City requires 3-4 bids and the lowest will be approved. Bids will go out next week. Emmett Konrad completed an owner review of the RFP documents and provided his professional input to improve efficiency, prolong the life of the system, and assist in making the documents more clear and concise for competitive bidding purposes. The comments were relayed to Formation Group and were not incorporated in the RFP.”

The minutes were approved (motion Tom Smith, second Cyd Dyer) with the proposed amendment.

Trustee Continuing Education:

Reviewed Chapter 10: Evaluating the Library Director. There were no questions.

Financial Reports:

Monthly Financial Reports and Monthly Claims were reviewed. Financial reports were approved (motion by Tom Smith, second Cyd Dyer)

Unfinished Business:

The boiler replacement bids came in with two bidders. Baker Group was the apparent low bidder at \$57,839 or \$54,230 without a water heater replacement required to install the boiler flue. Emmett noted the compression tank replacement he asked to be included in the RFP was not included and should be completed as a change order. Baker Group’s bid of \$57,839 was approved (motion by Emmett Konrad, second by Cyd Dyer).

Potential artwork for the Charles Ginter removal was reviewed. The board decided to hold off on installing the memorial artwork until a future date.

New Business:

Surplus furniture donation to the First United Methodist Church (FUMC) was discussed. The donation was approved (motion by Tom Smith, Second by Emmett Konrad)

Reports:

The Friends of the Indianola Public library did not have a meeting in June.

Director's Report –

The library was reaccredited for three years.

The lighting project will be completed in the fall.

Library Statistics:

Statistics continue to rebound to pre-COVID numbers. Canopy children's videos are a hit.

Agenda items for next meeting:

The meeting was adjourned by Sally Van Dorin, second by Tom Smith at 7:00 pm.

Sincerely,

Emmett Konrad
Meeting Secretary