

Indianola Public Library
Board of Trustees Meeting Minutes
February 8, 2022

(This meeting was held remotely using Zoom and in person. The meeting was made open to the public via reserved space at the IPL as well as a public comment form).

Present: Library Director Michele Patrick, Andy Brittingham, Cyd Dyer, Sally Van Dorin, Colleen Wilmott, Tom Smith, Emmett Conrad and Melanie Hundertmark

The meeting was called to order by President Andy Brittingham at 5:47 p.m.

There were no public comments.

An agenda was approved (motion Cyd Dyer, second Tom Smith).

The minutes from the January 11, 2022 meeting were approved (motion Tom Smith, second Cyd Dyer).

Trustee Continuing Education:

State of Library of Iowa Trustee Handbook, Chapter 8: Evaluating Service – no comments on chapter

Financial Reports:

Monthly Financial Reports and Monthly Claims were reviewed. Financial reports were approved (motion by Cyd Dyer, second Sally Van Dorin)

Unfinished Business:

Michele gave a brief update on the city facility plan and gave the Board options for the boiler replacement. Options included to move forward with the bidding process for replacement or to hold off on the process until a bond is decided. The Board decided to table the decision for a few months.

New Business:

Policy Review: Credit/Debit card policy updated to include donations (motion by Cyd Dyer, second Emmett Konrad)
Library Board Appointments were discussed.

Capital Improvement plan revision: FY24 change to furniture \$40,000 not \$60,000.

Teen Area: Furniture Replacement: Friends to partner for WC Phil Grant. Children's Furniture needs to be replaced. 4 new chairs and a rug \$5,000-\$6,000.

Charles and Earlene Ginter Memorial: a little more \$5,000 that may be used towards a piece of art; will discuss more next month

Director's Report:

Janis had 220 participants at the Stuffed Animal Sleepover on January 25th – the largest children's program held since COVID. Saturday story time began this month with low attendance as expected, but anticipate number to increase. Michele attended the City Council Retreat held at Simpson College. Addressing the city's building needs was identified as one of their top five priorities. Noon Lions were given an update by Michele on the building and library needs. New shelving for additional forward-facing displays were ordered.

Library Statistics:

Discussed current circulation stats that are continuing to improve. Some library programs are still struggling.

Friends Report: Sally Van Dorin gave an update on the Friends. Breakfast with Dr. Seuss and Trivia are both scheduled for February 26th. New shirts arrived.

Sincerely,
Melanie Hundertmark
Meeting Secretary