



## **IMU BOARD OF TRUSTEES OF THE ELECTRIC, WATER AND COMMUNICATIONS UTILITIES**

June 13, 2022

5:30 PM

City Hall Council Chambers

110 N 1st Street

Minutes

### **Call to Order**

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 p.m. on June 13, 2022, in the City Hall Council Chambers. Chairperson Lori Smith called the meeting to order and on roll call the following members were present: Lesley Forbush (via Zoom), Lori Smith, Mike Rozga, and Adam Voigts. Absent: Deb White.

### **Public Comment**

There were no public comments offered.

### **Consent Agenda**

In discussion on the financial reports, General Manager Chris Des Planques noted that budget adjustments may need to be made due to supply chain issues causing supply deliveries to be later than budgeted. Voigts moved to approve the consent agenda and Rozga seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Claims
- Approval of the April financial report.
- Approval of Minutes of the prior board meetings

### **Electric Utility Action Items**

Electric Superintendent Mike Metcalf informed the Trustees that he cannot order a truck through dealerships using the state bid price, due to high demand and low supply. The orders must be placed with the manufacturer, who will then let him know the price. The Trustees directed him to pursue obtaining quotes from manufacturers.

### **Electric Utility Informational Items**

Metcalf stated that supplies, such as transformers, have a 1.5 year delivery window. This may have an effect on projects within the city.

Des Planques explained situations that would make rolling blackouts during the peak demand in the summer necessary. He stated Indianola has less risk than other areas due to IMU's production capacity. IMU staff has been discussing possible scenarios should they become necessary. The Trustees discussed fuel consumption and conservation efforts and directed staff to provide the public with information on the website or social media.

**Water Utility Informational Items**

Des Planques informed the Trustees that Water Superintendent Lou Elbert was meeting with a repair company regarding Well 11.

**Communications Utility Informational Items**

Telecommunications Director Kurt Ripperger reported staff is focusing on outside plant maintenance.

**Combined Electric, Water and Communications Action Items**

Rozga moved to approve Resolution 2022-030 setting salaries and benefits for appointed officers and non-union employees of the Indianola Municipal Utilities for the period beginning June 19, 2022. Voigts seconded it. On roll call, the vote was AYES: Forbush, Smith, Rozga, Voigts. NAYS: None. ABSENT: White. Whereas the Chairperson declared the motion carried unanimously.

Rozga moved to approve Resolution 2022-031 setting salaries for union employees of the Indianola Municipal Utilities for the period beginning June 19, 2022. Voigts seconded it. On roll call, the vote was AYES: Forbush, Smith, Rozga, Voigts. NAYS: None. ABSENT: White. Whereas the Chairperson declared the motion carried unanimously.

Voigts moved to approve Resolution 2022-032 adopting the Warren County Hazard Mitigation Plan Update. Rozga seconded it. On roll call, the vote was AYES: Forbush, Smith, Rozga, Voigts. NAYS: None. ABSENT: White. Whereas the Chairperson declared the motion carried unanimously.

Utility Billing Supervisor Elisha Brown provided a revised write-off report and discussed the shut-off process for fiber and electric services. Rozga moved to approve utility accounts to be written off and to use any customary collection method, including submission to the state offset program, and to charge any applicable collection fees. Voigts seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

**Combined Electric, Water and Communications Informational Items**

Brown provided the Trustees with a report detailing the calls received by the customer service center over the last month, noting that many of the calls were to make a utility payment. The Trustees discussed customer satisfaction surveys. The Trustees directed staff to learn more about Iowa laws pertaining to recording conversations for training purposes and to provide the call report quarterly.

Des Planques reported he attended the MEAN Board of Directors meeting; met with Indianola City Manager Ben Reeves; and reported that the solar project contract can move forward once geotechnical analysis on land acquisition comes in.

**Adjourn**

The meeting was adjourned at 6:23 PM on a motion by Voigts and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

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Lori Smith, Chairperson

ATTEST:

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Jackie Raffety, City Clerk