



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

June 13, 2022

5:30 PM

City Hall Council Chambers

110 N 1st Street

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda:**
 - A. Approval of Claims
 - B. Approval of the April financial report.
 - C. Approval of Minutes of the prior board meetings
- 5. Electric Utility Action Items**
 - A. Discussion and direction regarding the purchase of a new crew truck.
- 6. Electric Utility Informational Items**
 - A. Discussion of MISO, NERC, and summer reliability concerns.
- 7. Water Utility Informational Items**
- 8. Communications Utility Informational Items**
- 9. Combined Electric, Water and Communications Action Items**
 - A. Annual Salary Resolutions
 1. Resolution setting salaries and benefits for appointed officers and non-union employees of the Indianola Municipal Utilities for the period beginning June 19, 2022.
 2. Resolution setting salaries for union employees of the Indianola Municipal Utilities for the period beginning June 19, 2022.
 - B. Resolution adopting the Warren County Hazard Mitigation Plan Update.
 - C. Consider approval of utility accounts to be written off and to use any customary collection method, including submission to the state offset program, and to charge any applicable collection fees.
- 10. Combined Electric, Water and Communications Informational Items**

11. Adjourn

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: June 13, 2022
Subject: Approval of Claims

Recommendation: Simple motion is in order.

Attachments: 1. 061422 Elation Claims List

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, June 9, 2022

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999										
ACCO UNLIMITED CORP. - VEND-2810										
5/24/2022	Liquid Chlorine	Open Terms	1,473.10	0.00	0.00	1,473.10	1,473.10	0222284-IN	BL-8424	
						1,473.10	1,473.10			
AGRILAND FS INC - VEND-48228										
5/17/2022	GY deluxe 50#	Open Terms	236.50	0.00	0.00	236.50	236.50	91029151	BL-8375	
						236.50	236.50			
Ahlers & Cooney P.C. - VEND-1002										
6/26/2022	Electric Legal Services	Net 30	2,080.00	0.00	15.00	2,080.00	2,080.00	824049	BL-8448	
						2,080.00	2,080.00			
AUTOMATIC SYSTEMS CO. - VEND-51495										
5/24/2022	Equipment Maintenance	Open Terms	970.00	0.00	0.00	970.00	970.00	37152 S	BL-8451	
						970.00	970.00			
Avesis Third Party Administrators Inc - VEND-1108										
7/1/2022	0622 Vision	Net 30	416.39	0.00	15.00	416.39	416.39	2867409	BL-8396	
						416.39	416.39			
Border States Industries Inc - VEND-1070										
6/8/2022	Transformer Secondary Connectors	Net 30	484.96	0.00	15.00	484.96	484.96	924173381	BL-8405	
6/19/2022	Insulators	Net 30	450.27	0.00	15.00	450.27	450.27	924249309	BL-8381	
						935.23	935.23			
Cappel's Ace Hardware - VEND-1204										
6/24/2022	Alkaline batteries	Net 30	21.99	0.00	15.00	21.99	21.99	2767	BL-8374	
						21.99	21.99			
Cedar Falls Utilities - VEND-1045 - BL-8463										
7/1/2022	28E Agreement	Net 30	5,422.90	0.00	15.00	5,422.90	5,422.90	92175	BL-8463	
						5,422.90	5,422.90			
CELLULAR ADVANTAGE INC - VEND-8130										
5/18/2022	Cell Phones & Accessories	Open Terms	115.50	0.00	0.00	115.50	115.50	OS421IN9731	BL-8471	
						115.50	115.50			
Cintas Corporation - VEND-1007										

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	6/18/2022	1st Aid Supplies	Net 30	66.42	0.00	15.00	66.42	66.42	5108932219	BL-8472
	6/19/2022	1st Aid Kits for Trucks	Net 30	648.03	0.00	15.00	648.03	648.03	8405699878	BL-8445
							714.45	714.45		
City Of Indianola - VEND-1008 - BL-8428										
	7/1/2022	Shared Services for June 2022	Net 30	87,090.68	0.00	15.00	87,090.68	87,090.68	2860	BL-8428
							87,090.68	87,090.68		
City Of Indianola - VEND-1008 - BL-8431										
	6/18/2022	April 2022 Caselle Claims	Net 30	6,117.62	0.00	15.00	6,117.62	6,117.62	April 2022 Caselle Claims	BL-8431
							6,117.62	6,117.62		
Consortia Consulting - VEND-1009										
	6/19/2022	Regulatory Support	Net 30	1,622.50	0.00	15.00	1,622.50	1,622.50	23672	BL-8473
							1,622.50	1,622.50		
Country View - VEND-1221										
	6/17/2022	Spray yard at line shop	Net 30	181.90	0.00	15.00	181.90	181.90	7593	BL-8413
	6/18/2022	Spray substation and turbine rock areas	Net 30	1,294.70	0.00	15.00	1,294.70	1,294.70	7595	BL-8411
	6/22/2022	Lawn care - weed control	Net 30	107.00	0.00	15.00	107.00	107.00	7594	BL-8386
							1,583.60	1,583.60		
Crystal Clear Communications LLC - VEND-1205										
	7/1/2022	Monthly Retainer	Net 30	2,549.00	0.00	15.00	2,549.00	2,549.00	CCC-0299	BL-8455
							2,549.00	2,549.00		
Des Moines Register Media - VEND-1010										
	5/31/2022	Minutes and Rate Hearings	Net 30	955.10	0.00	15.00	955.10	955.10	4601635	BL-8430
							955.10	955.10		
DES PLANQUES, CHRIS - VEND-101766										
	5/24/2022	MEAN board and committee meetings	Open Terms	541.77	0.00	0.00	541.77	541.77	0522 Meeting	BL-8387
	6/2/2022	Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	Jun-22	BL-8441
							616.77	616.77		
Ditch Witch - VEND-1115										
	6/12/2022	Locator bag	Net 30	90.71	0.00	15.00	90.71	90.71	S24890	BL-8403
							90.71	90.71		
DIVERSIFIED INSPECTIONS INC - VEND-11230										

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	5/28/2022	Annual Truck Inspections	Open Terms	3,006.66	0.00	0.00	3,006.66	3,006.66	INDI46144	BL-8444
	5/28/2022	Truck Inspections	Open Terms	875.50	0.00	0.00	875.50	875.50	INDI46737	BL-8459
							3,882.16	3,882.16		
Doug Pagel - VEND-1283										
	7/1/2022	Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	Jun-22	BL-8442
							75.00	75.00		
Doug Shull - VEND-1105										
	7/1/2022	0622 Treasurer Contract	Net 30	83.34	0.00	15.00	83.34	83.34	Treasurer Contract	BL-8443
							83.34	83.34		
Dust Pros Janitorial - VEND-1011										
	6/14/2022	Cleaning supplies - EL	Net 30	65.80	0.00	15.00	65.80	65.80	2541	BL-8409
	6/14/2022	0522 Cleaning - EL	Net 30	984.40	0.00	15.00	984.40	984.40	2540	BL-8410
							1,050.20	1,050.20		
Dylan Michelsen - VEND-1180										
	7/1/2022	Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	Jun-22	BL-8437
							75.00	75.00		
Edna Finck - VEND-1141 - BL-8418										
	6/2/2022	Credit Refund	Net 30	18.77	0.00	0.00	18.77	18.77	00025385-6	BL-8418
							18.77	18.77		
Elisha Brown - VEND-1209										
	7/1/2022	Mobile Device	Net 30	25.00	0.00	15.00	25.00	25.00	Jun-22	BL-8440
							25.00	25.00		
Fuse Technic LLC - VEND-1012										
	7/1/2022	Firewall and Calix Configuration	Net 30	225.00	0.00	15.00	225.00	225.00	FT20220601004	BL-8462
							225.00	225.00		
IA COMMUNITIES ASSURANCE POOL - VEND-24820										
	6/4/2022	Deductible, EL Claim for K Roush	Open Terms	5,000.00	0.00	0.00	5,000.00	5,000.00	ICP058178A1	BL-8491
							5,000.00	5,000.00		
ImOn Communications LLC - VEND-1072										
	6/30/2022	Regulatory & Billing	Net 30	7,060.91	0.00	15.00	7,060.91	7,060.91	INV0033565	BL-8464
							7,060.91	7,060.91		

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IMU - VEND-8629										
	6/2/2022	Utilities - Water	Open Terms	15,869.77	0.00	0.00	15,869.77	15,869.77	10207079	BL-8452
	6/2/2022	Utilities - Fiber	Open Terms	1,212.74	0.00	0.00	1,212.74	1,212.74	10204620	BL-8484
	6/2/2022	Utilities - Util Svcs	Open Terms	211.34	0.00	0.00	211.34	211.34	10204528	BL-8429
	6/20/2022	Utilities - Electric		1,469.55	0.00	0.00	1,469.55	1,469.55	10207851	BL-8427
							18,763.40	18,763.40		
Indoff Incorporated - VEND-1058										
	6/18/2022	Chairs	Net 30	610.00	0.00	15.00	610.00	610.00	3568242	BL-8426
							610.00	610.00		
Infomax Office Systems Inc - VEND-1013										
	6/12/2022	Copier contract	Net 30	809.60	0.00	15.00	809.60	809.60	31634513	BL-8414
							809.60	809.60		
Innovative Systems - VEND-1048										
	7/1/2022	0622 Maint/Software Fees	Net 30	22,435.56	0.00	15.00	22,435.56	22,435.56	INV-03410	BL-8450
	7/6/2022	0622 Printing, Postage & Flyer	Net 30	6,542.93	0.00	15.00	6,542.93	6,542.93	INV-03590	BL-8493
							28,978.49	28,978.49		
Internal Revenue Service - VEND-1307										
	6/26/2022	941 Income tax payable	Net 30	25,491.53	0.00	15.00	25,491.53	25,491.53	052722 Payroll	BL-8398
							25,491.53	25,491.53		
Iowa Department Of Human Services - VEND-1310										
	6/26/2022	Garnishment payable	Net 30	1,040.99	0.00	15.00	1,040.99	1,040.99	052722 Payroll	BL-8399
							1,040.99	1,040.99		
Iowa Dept Of Revenue - VEND-1117										
	6/26/2022	IA Income tax payable	Net 30	4,449.09	0.00	15.00	4,449.09	4,449.09	052722 Payroll	BL-8400
	7/8/2022	Sales Tax Billed 6-1-2022	Net 30	45,770.29	0.00	15.00	45,770.29	45,770.29	Sales Tax Billed 6-1-2022	BL-8492
							50,219.38	50,219.38		
Iowa One Call - VEND-1015										
	6/19/2022	Fiber Locates	Net 30	565.20	0.00	15.00	565.20	565.20	241166	BL-8485
	6/19/2022	Locates	Net 30	504.00	0.00	15.00	504.00	504.00	240638	BL-8379
	6/19/2022	Locates	Net 30	527.40	0.00	15.00	527.40	527.40	241167	BL-8376
							1,596.60	1,596.60		
Iowa Radio Plus - VEND-1223										

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	6/28/2022	Web Ad	Net 30	35.70	0.00	15.00	35.70	35.70	22050404	BL-8466
							35.70	35.70		
IPERS - VEND-1309										
	6/26/2022	IPERS payable	Net 30	33,739.96	0.00	15.00	33,739.96	33,739.96	May Payroll's	BL-8402
							33,739.96	33,739.96		
Irby - VEND-1259										
	6/12/2022	DE Insulators	Net 30	165.48	0.00	15.00	165.48	165.48	S0130036525.002	BL-8370
	6/12/2022	Pole Top Pin / Arm Pin / 12" Bolts	Net 30	807.56	0.00	15.00	807.56	807.56	S013003652.003	BL-8371
	6/12/2022	DA Bolts	Net 30	78.11	0.00	15.00	78.11	78.11	S013003652.001	BL-8372
							1,051.15	1,051.15		
Key Elements Consulting - VEND-1240										
	7/1/2022	2022 Water Conference	Net 30	155.00	0.00	15.00	155.00	155.00	2022 Water Conference	BL-8456
							155.00	155.00		
KNIA/KRLS - VEND-1090										
	6/28/2022	Instant Updates	Net 30	792.90	0.00	15.00	792.90	792.90	22050609	BL-8467
	6/28/2022	Sr Salutes	Net 30	94.25	0.00	15.00	94.25	94.25	22050610	BL-8468
	6/28/2022	Unity in Our Community	Net 30	94.25	0.00	15.00	94.25	94.25	22050611	BL-8469
							981.40	981.40		
Kurt Gocken - VEND-1023										
	7/1/2022	Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	Jun-22	BL-8434
							75.00	75.00		
Kurt Ripperger - VEND-1025										
	7/1/2022	Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	Jun-22	BL-8435
							75.00	75.00		
LOGAN CONTRACTORS SUPPLY INC. - VEND-32620										
	5/25/2022	Line shop concrete project	Open Terms	861.35	0.00	0.00	861.35	861.35	A63622	BL-8373
	5/26/2022	Building Maintenance	Open Terms	857.71	0.00	0.00	857.71	857.71	A63989	BL-8494
							1,719.06	1,719.06		
LONGER, CHRIS - VEND-34025										
	6/2/2022	Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	Jun-22	BL-8438

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							75.00	75.00		
MCMaster-CARR SUPPLY CO - VEND-34108										
5/25/2022	Light Bulbs	Open Terms	68.83	0.00	0.00	68.83	68.83	78660563	BL-8447	
							68.83	68.83		
MESA TECHNICAL ASSOCIATES INC - VEND-102987										
5/11/2022	Battery charger - West side substation	Open Terms	5,071.99	0.00	0.00	5,071.99	5,071.99	14218	BL-8408	
							5,071.99	5,071.99		
METCALF, MIKE - VEND-34230										
6/2/2022	Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	Jun-22	BL-8439	
							75.00	75.00		
Mid American Energy Co - VEND-1018										
6/18/2022	Gas - 210 W 2nd	Net 30	24.85	0.00	15.00	24.85	24.85	526103933	BL-8377	
6/18/2022	Gas - 1300 E Iowa Bldg B	Net 30	12.46	0.00	15.00	12.46	12.46	526054193	BL-8378	
6/18/2022	Gas - 1300 E Iowa Bldg A	Net 30	37.25	0.00	15.00	37.25	37.25	526066443	BL-8368	
6/18/2022	Gas 110 S B	Net 30	41.76	0.00	15.00	41.76	41.76	526084492	BL-8486	
6/22/2022	Gas - 909 E Hillcrest	Net 30	12.46	0.00	15.00	12.46	12.46	526191309	BL-8446	
6/26/2022	Electric - Muni Plant Substation - west side sub	Net 30	10.00	0.00	15.00	10.00	10.00	525857302	BL-8394	
							138.78	138.78		
Mission Square - VEND-1303										
6/26/2022	457 Payable	Net 30	5,460.91	0.00	15.00	5,460.91	5,460.91	052722 Payroll	BL-8401	
							5,460.91	5,460.91		
MSC - VEND-1250										
6/9/2022	Red Wire Nuts and Nitrile Gloves	Net 30	96.53	0.00	15.00	96.53	96.53	68948805	BL-8380	
6/18/2022	Gloves	Net 30	211.79	0.00	15.00	211.79	211.79	72773995	BL-8478	
6/22/2022	Electric Cleaner Spray	Net 30	98.33	0.00	15.00	98.33	98.33	73445635	BL-8477	
6/24/2022	Labels	Net 30	19.42	0.00	15.00	19.42	19.42	75042395	BL-8479	
							426.07	426.07		
Mutual Of Omaha - VEND-1107										
7/1/2022	0622 Premiums	Net 30	4,825.79	0.00	15.00	4,825.79	4,825.79	1366583074	BL-8395	
							4,825.79	4,825.79		
National Cable Television Cooperative, Inc. - VEND-1095										
6/9/2022	BATTERY BACKUP - CYBER POWER	Net 30	1,230.28	0.00	15.00	1,230.28	1,230.28	SI-38145	BL-8390	

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	6/18/2022	MOCA Adapters	Net 30	1,253.95	0.00	15.00	1,253.95	1,253.95	SI-38834	BL-8482
							2,484.23	2,484.23		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	6/15/2022	Concrete at line shop	Net 30	2,406.73	0.00	15.00	2,406.73	2,406.73	302991	BL-8391
	6/16/2022	Concrete at line shop	Net 30	2,280.06	0.00	15.00	2,280.06	2,280.06	303118	BL-8392
	6/22/2022	Line shop concrete project	Net 30	2,533.40	0.00	15.00	2,533.40	2,533.40	303780	BL-8397
							7,220.19	7,220.19		
NTOP Sagi - VEND-1316										
	6/9/2022	NPROBE and Customization	Net 30	2,452.00	0.00	15.00	2,452.00	2,452.00	7326/2022	BL-8433
							2,452.00	2,452.00		
Power & Tel - VEND-1037										
	6/24/2022	Batteries	Net 30	80.17	0.00	15.00	80.17	80.17	7497184-00	BL-8487
							80.17	80.17		
POWER LINE SUPPLY - VEND-103039										
	5/17/2022	Traffic Vests	Open Terms	547.95	0.00	0.00	547.95	547.95	56659880	BL-8382
	5/17/2022	Crossarm Braces	Open Terms	409.60	0.00	0.00	409.60	409.60	56659752	BL-8384
	5/18/2022	Traffic Vest	Open Terms	353.53	0.00	0.00	353.53	353.53	56660001	BL-8383
							1,311.08	1,311.08		
Quality Pest Control - VEND-1087										
	7/3/2022	Pest Control Service	Net 30	76.62	0.00	15.00	76.62	76.62	68826	BL-8495
							76.62	76.62		
RESCO - VEND-47234										
	5/17/2022	Wood Crossarms	Open Terms	1,792.79	0.00	0.00	1,792.79	1,792.79	860672-00	BL-8404
							1,792.79	1,792.79		
Skye McBroom - VEND-1026										
	7/1/2022	Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	Jun-22	BL-8436
							75.00	75.00		
STERNQUIST CONST. INC. - VEND-50360										
	5/19/2022	Rock - Relocate primary feeder and fill our stor	Open Terms	1,033.62	0.00	0.00	1,033.62	1,033.62	1502	BL-8393
							1,033.62	1,033.62		
T & R ELEC SUPPLY CO - VEND-52010										

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	5/15/2022	3-Phase Pad Mount Transformers	Open Terms	33,082.29	0.00	0.00	33,082.29	33,082.29	167606	BL-8385
							33,082.29	33,082.29		
T.R.M. DISPOSAL LLC - VEND-101016										
	5/25/2022	0622 Trash	Open Terms	42.00	0.00	0.00	42.00	42.00	23626	BL-8449
							42.00	42.00		
Teklink - VEND-1262										
	6/22/2022	Conduit Bury	Net 30	6,343.00	0.00	15.00	6,343.00	6,343.00	WE 5/21/22	BL-8470
							6,343.00	6,343.00		
Terry-Durin Co - VEND-1038										
	6/22/2022	Tracer Wire	Net 30	808.22	0.00	15.00	808.22	808.22	109096-00	BL-8483
							808.22	808.22		
TrueNorth Companies LC - VEND-1100										
	7/2/2022	May safety meeting	Net 30	75.00	0.00	15.00	75.00	75.00	131677	BL-8421
							75.00	75.00		
U.S. Cellular - VEND-1104										
	6/11/2022	Cell Phones	Net 30	714.48	0.00	15.00	714.48	714.48	508533758	BL-8432
							714.48	714.48		
Unite Private Networks - VEND-1054										
	7/1/2022	666 Walnut Dark Fiber	Net 30	3,368.60	0.00	15.00	3,368.60	3,368.60	SI-22-016379	BL-8465
							3,368.60	3,368.60		
VAN WERT INC - VEND-101069										
	6/3/2022	Neptune 1" Mach Pit Meter	Open Terms	2,614.08	0.00	0.00	2,614.08	2,614.08	17993	BL-8481
	6/4/2022	Water Meters	Open Terms	26,004.99	0.00	0.00	26,004.99	26,004.99	229045	BL-8496
							28,619.07	28,619.07		
VEENSTRA & KIMM - VEND-57600										
	6/2/2022	North 8th Main Improvements	Open Terms	830.00	0.00	0.00	830.00	830.00	9	BL-8453
	6/2/2022	Streetscape	Open Terms	830.00	0.00	0.00	830.00	830.00	8	BL-8454
							1,660.00	1,660.00		
VERIZON WIRELESS - VEND-3535										
	6/2/2022	Hot Spots for On Call Devices	Open Terms	400.10	0.00	0.00	400.10	400.10	9907716049	BL-8490
							400.10	400.10		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, June 9, 2022

3:53:41 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
VESSCO INC - VEND-57620										
	4/22/2022	Integrity parts	Open Terms	17,688.66	0.00	0.00	17,688.66	17,688.66	087389	BL-8388
							17,688.66	17,688.66		
Waste Management - VEND-1086										
	6/26/2022	Dumpster Service	Net 30	104.83	0.00	15.00	104.83	104.83	6912585-0516-9	BL-8425
	6/26/2022	Dumpster Service	Net 30	64.59	0.00	15.00	64.59	64.59	6912587-0516-5	BL-8488
							169.42	169.42		
Webster Creative - VEND-1022										
	7/7/2022	Product Brochure Updates	Net 30	60.00	0.00	15.00	60.00	60.00	WC221041-D1	BL-8461
							60.00	60.00		
WESCO - VEND-60220										
	5/18/2022	Eyenuts / U-guard	Open Terms	390.54	0.00	0.00	390.54	390.54	180467	BL-8406
	5/19/2022	Locate Flags	Open Terms	889.17	0.00	0.00	889.17	889.17	182276	BL-8407
	5/28/2022	Orange Locate Paint	Open Terms	337.05	0.00	0.00	337.05	337.05	193823	BL-8476
							1,616.76	1,616.76		
Wiegert Disposal Inc - VEND-1081										
	7/1/2022	0522 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	May 2022	BL-8489
							110.00	110.00		
Wisconsin Independent Network, LLC - VEND-1067										
	7/1/2022	20 Gb Ethernet Circuit	Net 30	7,383.00	0.00	15.00	7,383.00	7,383.00	WIN015892	BL-8460
							7,383.00	7,383.00		
YMCA Of Greater Des Moines - VEND-1169										
	7/1/2022	0622 Employee Wellness	Net 30	416.40	0.00	15.00	416.40	416.40	0622 Employee Wellness	BL-8497
							416.40	416.40		
Your Clear Next Step - VEND-1289										
	6/8/2022	Executive coaching	Net 30	2,700.00	0.00	15.00	2,700.00	2,700.00	3204	BL-8369
							2,700.00	2,700.00		
Check Count: 79				Totals:			\$433,774.75	\$433,774.75		

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 13, 2022

Subject: Approval of the April financial report.

Recommendation: Simple motion is in order.

Attachments: 1. 0422 Financials Summary

**Water Utility
Fund Summary
April 30, 2022**

	FY 2022 Beg Cash Balance	YTD *Revenue	YTD **Expenditures	YTD Accrual Adj	FY 2022 YTD Cash Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
						\$ 2,826,600 \$ 424,900	\$ 2,381,557 \$ 849,800 83.33%	O&M Budget Revenue & Expenses Capital Budget Revenue & Expenses Percent of Budget Comparison for July
600 Water O&M	\$ 221,538	\$ 2,200,310	\$ 2,106,484	\$ 92,294	\$ 223,071	77.84%	88.45%	
700 Water Capital	\$ 2,488,638	\$ 439,900	\$ 369,760	\$ (24,975)	\$ 2,583,753	103.53%	43.51%	
790 Water Rev. Bonds	\$ -	\$ -	\$ -	\$ -	\$ -			
780 Water Impr. Reserves	\$ 75,000	\$ -	\$ -	\$ -	\$ 75,000			
Total	\$ 2,785,176	\$ 2,640,210	\$ 2,476,244	\$ 67,319	\$ 2,881,824			
Reserve Targets:								
Operational Cash on Hand	32 Days							
Overall (110 or better)	345 Days							

**Electric Utility
Fund Summary
April 30, 2022**

	FY 2022 Beg Cash Balance	YTD *Revenue	YTD **Expenditures	YTD Accrual Adj	FY 2022 YTD Cash Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
						\$ 16,587,878 \$ 1,173,600	\$ 15,564,255 \$ 2,348,000 83.33%	O&M Budget Revenue & Expenses Capital Budget Revenue & Expenses Percent of Budget Comparison for July
630 Electric O&M	\$ 6,473,202	\$ 14,552,248	\$ 11,527,350	\$ 1,585,974	\$ 7,912,127	87.73%	74.06%	
730 Electric Capital	\$ 4,598,601	\$ 1,133,050	\$ 367,957	\$ 147,242	\$ 5,216,452	96.54%	15.67%	
793 Electric Rev. Bonds	\$ 1,368,248	\$ 944,542	\$ 1,132,948	\$ 0	\$ 1,179,842			
625 Revolving Econ Dev	\$ 114,097	\$ -	\$ -	\$ -	\$ 114,097			
626 USDA RLF	\$ 375,000	\$ -	\$ 375,000	\$ -	\$ -			
Total	\$ 12,929,148	\$ 16,629,841	\$ 13,403,254	\$ 1,733,217	\$ 14,422,518			
Reserve Targets:								
Operational Cash on Hand		209 Days						
Overall (110 or better)		300 Days						

**Fiber Utility
Fund Summary
April 30, 2022**

	FY 2022 Beg Cash Balance	YTD *Revenue	YTD **Expenditures	YTD Accrual Adj	FY 2022 YTD Cash Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
					\$ 4,432,300	\$ 4,510,689		O&M Budget Revenue & Expenses
					\$ 450,000	\$ 450,000	83.33%	Capital Budget Revenue & Expenses
								Percent of Budget Comparison for July
640 Fiber O&M	\$ 958,615	\$ 3,664,182	\$ 3,085,164	\$ 56	\$ 1,537,577	82.67%	68.40%	
740 Capital	\$ (735,935)	\$ 233,642	\$ 452,551	\$ 146,224	\$ (1,101,068)	51.92%	100.57%	
Total	\$ 222,680	\$ 3,897,824	\$ 3,537,715	\$ 146,280	\$ 436,509			
Reserve Targets:								
Operational Cash on Hand	132 Days							
Overall (110 or better)	38 Days							

**IMU Admin
Fund Summary
April 30, 2022**

	FY 2022 Beg Cash Balance	YTD *Revenue	YTD **Expenditures	YTD Accrual Adj	FY 2022 YTD Cash Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
					\$ 691,200 \$ 560,711	\$ 691,200 \$ 560,711		O&M Budget Revenue & Expenses-Utility Services O&M Budget Revenue & Expenses-IMU Admin 83.33% Percent of Budget Comparison for July
620 Utility Services	\$ 382,873	\$ 1,167,125	\$ 1,039,500	\$ 108,369	\$ 402,129	93.23%	83.03%	
Total	\$ 382,873	\$ 1,167,125	\$ 1,039,500	\$ 108,369	\$ 402,129			
Reserve Targets:								
Operational Cash on Hand	118 Days							

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: June 13, 2022
Subject: Approval of Minutes of the prior board meetings

Recommendation: Simple motion is in order.

Attachments: 1. 05232022 BOT Minutes



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

May 23, 2022
5:30 PM
City Hall Council
Chambers Minutes

Call to Order

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 p.m. on May 23, 2022, in the City Hall Council Chambers. Chairperson Lori Smith called the meeting to order and on roll call the following members were present: Deb White, Lesley Forbush, Lori Smith, Mike Rozga, and Adam Voigts. Absent: None.

Public Comment

Brian O'Neill introduced himself as the primary contact for IMU at Dickinson Law Firm. There were no other public comments offered.

Consent Agenda:

Voigts moved to approve the consent agenda with a correction in the minutes of the meeting date to May 9 and White seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Claims
- Approval of Minutes of the prior board meeting.

Electric Utility Informational Items

Mike Metcalf, Electric Superintendent, discussed how energy demands during the summer could impact IMU, and the price of fuel futures.

Water Utility Action Items

Rozga moved to approve authorization for Warren Water District to serve a customer within their territory upon proper notice to IMU since the customer is within 2 miles of the IMU territory, located at 16001 Hwy 92. White seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Water Utility Informational Items

Lou Elbert, Water Superintendent, reported the department is working on construction projects.

Communications Utility Action Items

Communications Director Kurt Ripperger explained the non-disclosure agreement is the first step in the NOFA Grant documents and has been reviewed by legal counsel. White moved to approve a Mutual Non-Disclosure agreement between NewCom Technologies Inc and Indianola Municipal Utilities, whereas the parties have an interest in participating in discussions where information shared with the other may be considered proprietary and confidential. Voigts seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Ripperger stated there will be numerous project phases with NewCom. The Technical Services Agreement provides an overview of how they will do business and communicate. The Request for Services will outline the fees for service. White moved to approve a Technical Services Agreement with NewCom Technologies Inc for the performance of professional consulting services. Rozga seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Ripperger explained the Request for Services is for engineering services for the City's Water Resource Recovery Facility and the county building and does not include other phases. He noted that the price may vary depending on the charges from the Army Corps of Engineers. Voigts moved to approve a Request for Services - RS No 1 "Network Extensions: NOFA Grants 43351 and 43353" in the amount of \$44,489 for the engineering design, bid package prep and construction review of phases 1, 2 and 3 of the North Project and the County Connection phase of the South Project. White seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Communications Utility Informational Items

Ripperger reported a meeting was held with NewCom and Pella for the transport route project and the bid package will be posted in June.

Combined Electric, Water and Communications Informational Items

General Manager Chris DesPlanques reported on MEAN Board and committee meeting items, including approval of the Integrated Resource Plan, year-end financials, and energy demands over the summer. He also provided an update on the solar project and will provide the Board with a project timeline.

Adjourn

The meeting was adjourned at 5:52 PM on a motion by White and seconded by Rozga. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Lori Smith, Chairperson

ATTEST:

Jackie Raffety, Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 13, 2022

Subject: Annual Salary Resolutions

Recommendation: Employees will also receive the benefits included in the supplemental FY22-23 Employee Fringe Benefits Guide.

Attachments: 1. FY22-23 IMU Employee Fringe Benefits



Full Time Employee Fringe Benefits

July 1, 2022 – June 30, 2023

I. Paid Holidays

A. The following shall be observed as paid holidays:

1. New Year's Day-January 1
2. President's Day-Third Monday in February
3. Memorial Day-Last Monday in May
4. Independence Day-July 4
5. Labor Day-First Monday in September
6. Thanksgiving Day-Fourth Thursday in November
7. Day After Thanksgiving
8. Christmas Eve Day-December 24
9. Christmas Day-December 25

II. Vacation, Sick Leave and Personal Time

A. Vacation leave shall be accrued as follows:

Length of Service	Biweekly Accrual
Less than 2 years	3.08 hours
2 years, less than 8 years	4 hours
8 years, less than 14 years	5 hours
14 years, less than 20 years	6.15 hours
20 years or more	7.69 hours

A total of 160 hours plus one biweekly accrual of vacation may be carried forward to a new year.

B. Sick leave shall be accrued as follows:

Status of Employee	Accrual Per Pay Period
Full Time	3.7 hrs
Permanent Part Time Scheduled 30hrs or more per week	2.3 hrs
Permanent Part Time Scheduled 35hrs or more per week	2.6 hrs

A total of 800 unused sick hours will be carried over each year for all employees.

C. Personal Time

Personal time shall be accrued as follows.

Status of Employee	Accrual Per Year
Full Time, Non-Union	16 hrs
Full Time, Union	Refer to union contract

In the initial year of employment, personal time shall be prorated based upon the date of employment.

III. **Deferred Compensation**

IMU contributes \$100 per month toward a deferred compensation annuity plan to those full-time employees who are CE-9 or above on the Personnel Management Guide pay scale and are eligible for this benefit immediately following enrolling in the plan.

IMU will contribute a dollar amount equal to that amount contributed by the employee up to \$75 or one and a half percent (1.5%) of salary per month, whichever is greater, for those employees who are on the Personnel Management Guide CE table pay scale. Employees are eligible for this benefit immediately following enrolling in the plan.

IMU will contribute a dollar amount equal to that amount contributed by the employee up to \$75 or one and a half percent (1.5%) of salary per month, whichever is greater, for those employees classified union under the Board of Trustees; see union contract for eligibility requirements.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 13, 2022

Subject: Resolution setting salaries and benefits for appointed officers and non-union employees of the Indianola Municipal Utilities for the period beginning June 19, 2022.

Recommendation: In the packet for the Board's consideration is a formal resolution reflecting a three percent salary adjustment for non-union full-time employees.

Roll call is in order.

Attachments: 1. FY22-23 Non Union Employee Salary Resolution

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
OF THE INDIANOLA MUNICIPAL UTILITIES FOR THE PERIOD BEGINNING JUNE 19, 2022**

Section 1. The following persons and positions named shall be paid the salaries or wages indicated, and the Finance Director is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, on a biweekly basis, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Trustees, all subject to audit and review by the Board of Trustees:

<u>NAME</u>	<u>RANGE</u>	<u>CURRENT ANNUAL</u>	<u>PROPOSED ANNUAL</u>	<u>HOURLY</u>
Adam Voigts		\$1,000	\$1,000	
Mike Rozga		\$1,000	\$1,000	
Lesley Forbush		\$1,000	\$1,000	
Deb White		\$1,000	\$1,000	
Lori Smith		\$1,000	\$1,000	
Chris Longer	CE 12-2	\$89,674	\$92,364	\$44.41
Karen Peters	CE 6-1.5	\$51,276	\$52,814	\$25.39
Doug Pagel	CE 6-1	\$50,459	\$51,973	\$24.99
Elisha Brown	CE 8-2	\$63,448	\$65,352	\$31.42
Chelsie Cunningham	CE 4-4	\$45,759	\$47,131	\$22.66
Monica Thompspn	CE 4-2	\$43,021	\$44,312	\$21.30
Rhonda Vance	CE 4-2	\$43,021	\$44,312	\$21.30
Breanna Catron	CE 4-2	\$43,021	\$44,312	\$21.30
Mike Metcalf	CE 12-8	\$106,403	\$109,595	\$52.69
Lou Elbert	CE 12-9	\$109,058	\$112,330	\$54.00
Kurt Ripperger	CE 13-6	\$110,874	\$114,200	\$54.90
Skye McBroom	CE 9-3	\$69,967	\$72,066	\$34.65
Kurt Gocken	CE 11-7	\$94,755	\$97,598	\$46.92
Dylan Michelsen	CE 6-2	\$52,093	\$53,656	\$25.80
Emma Hobbs	CE 1-2	14.59/hr		\$15.03

Section 2. Employees will also continue receive the benefits included in the supplemental FY22-23 Employee Fringe Benefits Guide.

Section 3. The City Clerk is hereby directed to publish this resolution.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 13, 2022

Subject: Resolution setting salaries for union employees of the Indianola Municipal Utilities for the period beginning June 19, 2022.

Recommendation: In the packet for the Board's consideration is a formal resolution reflecting a three percent salary adjustment for union full-time employees.

Roll call is in order.

Attachments: 1. FY22-23 Union Employee Salary Resolution

**A RESOLUTION SETTING THE SALARIES FOR APPOINTED OFFICERS AND EMPLOYEES
OF THE INDIANOLA MUNICIPAL UTILITIES FOR THE PERIOD BEGINNING JUNE 19, 2022**

Section 1. The following persons and positions named shall be paid the salaries or wages indicated, and the Finance Director is authorized to issue warrants, less legally required or authorized deductions from the amounts set out below, on a biweekly basis, and make such contributions to I.P.E.R.S. and Social Security or other purposes as required by law or authorization of the Trustees, all subject to audit and review by the Board of Trustees:

<u>NAME</u>	<u>RANGE</u>	<u>CURRENT ANNUAL</u>	<u>PROPOSED ANNUAL</u>	<u>LONGEVITY</u>	<u>HOURLY</u>
Eric Lane	R 24-5	\$69,626	\$71,715	\$300	\$34.62
Jeromy Hoffman	R 19-4	\$53,528	\$55,134	\$0	\$26.51
Matt Breeden	R 19-4	\$53,528	\$55,134	\$0	\$26.51
Rodney Powers	R 25-2	\$72,410	\$74,582	\$350	\$36.03
Greg Dittmer	R 25-2	\$72,410	\$74,582	\$350	\$36.03
Justin Brand	R 25-3	\$75,211	\$77,467	\$300	\$37.39
Kyle Festler	R 25-1	\$69,626	\$71,715	\$0	\$34.48
Luke Anctil	R 25-1	\$69,626	\$71,715	\$0	\$34.48
Jason Henle	R 27-3	\$81,440	\$83,883	\$400	\$40.52
Tyler Offenburger	R 27-3	\$81,440	\$83,883	\$300	\$40.47
Eric Schreier	R 27-3	\$81,440	\$83,883	\$250	\$40.45
Ben Hildreth	R 26-2	\$73,689	\$75,900	\$400	\$36.68
Stephen Clingman	R 26-2	\$73,689	\$75,900	\$300	\$36.63
Aaron Rasko	R 26-2	\$73,689	\$75,900	\$250	\$36.61
Ryan Boozell	R 26-2	\$73,689	\$75,900	\$250	\$36.61
Tyler Smith	R 23-5	\$66,839	\$68,844	\$250	\$33.22
Chris Morris	R 23-4	\$63,655	\$65,565	\$0	\$31.52
Tyler Morrison	R 23-2	\$57,740	\$59,472	\$0	\$28.59
Nathan Edwards	R 27-3	\$81,440	\$83,883	\$400	\$40.52
Mike Metz	R 24-5	\$69,626	\$71,715	\$400	\$34.67
Ron Bowlin	R 21-4	\$59,519	\$61,305	\$400	\$29.67
Kevin Marmon	R 21-4	\$59,519	\$61,305	\$250	\$29.59

Section 2. Employees will also continue receive the benefits included in the supplemental FY22-23 Employee Fringe Benefits Guide.

Section 3. The City Clerk is hereby directed to publish this resolution.

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 13, 2022

Subject: Resolution adopting the Warren County Hazard Mitigation Plan Update.

Recommendation: IMU participated in the updating and development of the Warren County Mitigation Plan with other city and county entities. The process occurs every five years and is a requirement by FEMA to be eligible for federal grant funding.

The mitigation plan assists IMU to identify potential risks in the community. The plan is a culmination of efforts to reduce loss of life and property by reducing the impact of disasters through action today, before the next disaster event occurs. The plan incorporates the process of analyzing risk, reducing risk and insuring against risk. It provides a document to utilize as a guideline for a more resilient community. Federal regulations require Hazard Mitigation Plans for communities to be eligible for FEMA Grant Programs.

Please visit <https://jeo.com/warrencounty-HMP> to learn more about the plan, watch virtual meetings, and review appendices.

Roll call is in order.

Attachments: 1. Res 2022- Adopting Hazard Mitigation Plan

Indianola Municipal Utilities
RESOLUTION NO 2022-

RESOLUTION ADOPTING THE WARREN COUNTY HAZARD MITIGATION PLAN UPDATE

WHEREAS, the Federal Disaster Mitigation Act of 2000 was signed into law on October 30, 2000, placing new emphasis on state and local mitigation planning for natural hazards and requiring communities to adopt a hazard mitigation action plan to be eligible for pre-disaster and post-disaster federal funding for mitigation purposes; and

WHEREAS, a Hazard Mitigation Plan was prepared by the Warren County Emergency Management Agency, with assistance from JEO Consulting Group, Inc of Lincoln NE; and

WHEREAS, the purpose of the mitigation plan was to lessen the effects of disasters by increasing the disaster resistance of the region and participating jurisdictions located within the planning boundary by identifying the hazards that affect Warren County and prioritize mitigation strategies to reduce potential loss of life and property damage from those hazards; and

WHEREAS, FEMA regulations require documentation that the plan has been formally adopted by the governing body of Indianola Municipal Utilities in the form of a resolution and further requesting approval of the plan at the Federal Level.

NOW, THEREFORE, the governing body of Indianola Municipal Utilities does herewith adopt the Warren County Hazard Mitigation Plan Update in its entirety.

PASSED AND APPROVED this 13th day of June 2022.

Lori Smith, Board Chair

ATTEST:

Jackie Raffety, City Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: June 13, 2022

Subject: Consider approval of utility accounts to be written off and to use any customary collection method, including submission to the state offset program, and to charge any applicable collection fees.

Recommendation: Attached are uncollected electric, water and telecommunication billing amounts from December 2021 - March 2022 that will be written off. The amount for each utility is listed below:

Electric	\$23,751.80
Water	\$4,140.98
Telecommunications	\$4,893.85
Total	\$32,786.63

Simple motion is in order.

Attachments: 1. Copy of 4th Qt Write Offs 2022

June 2022

(Billed from December 2021-March 2022)

Electric Billed	\$4,658,074.96	
Electric Write-off	\$23,751.80	0.51%
Water Billed	\$765,514.64	
Water Write-off	\$4,140.98	0.54%
Telecom Billed	\$1,361,344.92	
Telecom Write-off	\$4,893.85	0.36%

Total # of accounts wrote off - 64

<u>Service</u>	<u>Total Dollar Amount</u>
Admin Fee Telecom	\$ 411.45
Electric	23,751.80
Internet	2,856.96
Video	1,455.15
Water	4,140.98
Phone	\$170.29
Grand Total	\$ 32,786.63