



CITY OF INDIANOLA COUNCIL MEETING

April 4, 2022

6:00 PM

City Council Chambers

Agenda

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Public Comment**
 - A. Public Comment Form
- 5. Consent Agenda:**
 - A. Approval of Agenda
 - B. Approval of Claims
 - C. Approval of Minutes of the prior council meetings
 - D. Setting dates for future public hearings
 1. Resolution setting a Public Hearing for April 18, 2022 at 6:00 p.m. on the transfer of Storm Sewer Easement to Warren County, Iowa.
 2. Resolution setting a Public Hearing for May 2, 2022 at 6:00 p.m. for the third amendment to the Fiscal Year 22 budget.
 - E. Approval of Applications
 1. Approval of a new liquor license application for Sticks and Balls LLC.
 2. Approval of a renewal liquor license for Indy 66, located at 1201 North Jefferson Way.
 3. Approval of Urban Revitalization Designations.
 4. Approval of Payment Application Number 12 to Langman Construction in the amount of \$278,297.24 for the Water Resource Recovery Facility Trunk Sewer and Outfall Sewer Improvements project.
 5. Approval of an event application from the Indianola Public Library for their Summer Kick-off event on Tuesday, May 31 from 6:00 - 8:00 p.m.
 - F. Approval of a sidewalk use agreement between The Groggy Dog, LLC and the City of Indianola.

- G. Resolution authorizing the purchase of a 2022 Ford Explorer for the Community and Economic Development Department.
- H. Resolution approving salaries.

6. Council Reports

- A. Bravo Report - Bob Kling and Sally Dix
- B. Indianola Public Arts Commission Update - Bob Kling
- C. CIRTPA Report - Council Member Richardson
- D. WCED Report - Council Member Hulen
- E. Downtown Square Commission
 - 1. Consideration of the appointment of Valerie Stickel-Diehl to serve on the Downtown Square Commission.
 - 2. Consideration of the appointment of Erin Freeberg to serve on the Downtown Square Commission.
 - 3. Consideration of the appointment of Amanda Ripperger to serve on the Downtown Square Commission.
 - 4. Consideration of the appointment of Jamie Parrott to serve on the Downtown Square Commission.
 - 5. Consideration of the appointment of Rob Keller to serve on the Downtown Square Commission.
 - 6. Consideration of the appointment of Kathy Magruder to serve on the Downtown Square Commission.
 - 7. Consideration of the appointment of Jen Pfeifer-Malaney to serve on the Downtown Square Commission.
 - 8. Consideration of the appointment of Pamela Bruce to serve on the Downtown Square Commission.
 - 9. Consideration of the appointment of Kamie Haynes to serve on the Downtown Square Commission.
 - 10. Consideration of the appointment of Erica Roberts to serve on the Downtown Square Commission.
 - 11. Consideration of the appointment of Michael Egel to serve on the Downtown Square Commission.
 - 12. Consideration of the appointment of Douglas Gaumer to serve on the Downtown Square Commission.
 - 13. Consideration of the appointment of Wendy Wohlwend to serve on the Downtown Square Commission.
 - 14. Consideration of the appointment of Tim Bryan to serve on the Downtown Square Commission.

15. Consideration of the appointment of Brandy Werner to serve on the Downtown Square Commission.

7. Mayor's Report

- A. Community Update

8. Other Business

- A. Discussion and direction on legal services.
- B. Discussion and direction on insurance services.
- C. Discussion on storm shelters.
- D. Interim City Manager's Report – Charlie Dissell
 1. Discussion and possible direction on fill strip between curb and sidewalk on Downtown Reconstruction Project.
- E. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.
- F. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- G. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.
- H. Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

9. Adjourn



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Public Comment Form

Introduction:

Background:

Discussion: Open Forum

- A maximum of twenty (20) minutes will be set aside for members of the public to address the Council on any item not on the agenda and on any subject over which the Council has the authority to act.
- Presentations will be limited to three (3) minutes to a maximum of (5) minutes.
- Preference will be given to individuals who did not speak at the previous council meeting's Open Forum.
- Individuals may not speak more than once during Open Forum.
- All speakers must address the entire Council and will not be permitted to engage in dialogue.
- Any individual addressing the Council will be asked by the presiding officer to clearly state his/her name and address prior to speaking before the Council or minimally during or after his/her presentation to the Council so that his/her name may be accurately recorded in the minutes of the meeting.
- Once completed, this card becomes a public document.
(Indianola City Council Rules of Procedure)

Budget Impact:

Recommendation:

Attachments: 1. Public Comment In-person and electronic form



CITY OF INDIANOLA PUBLIC COMMENT FORM

If you would like to address the Council during Open Forum (aka Public Comment) or during a Public Hearing, please complete and return this form to the Deputy City Clerk.

Electronic submissions will be distributed to the Mayor and Council. Citizens attending the meeting will be called to the podium to speak.

Please complete the following information:

Your Name: _____

Your Address: _____

Organization (if applicable): _____

City Council Meeting Date: _____

Agenda Item or topic if not on the agenda: _____

Comment: _____

Open Forum

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(Indianola City Council Rules of Procedure)



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Approval of Claims

Recommendation: Roll call is in order.

Attachments: 1. Vendor Report - City 4042022

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
A 6FT GEEK LLC				
A 6FT GEEK LLC	JANITORIAL	03/25/2022	4,100.00	GENERAL FUND
A 6FT GEEK LLC	ACTIVITY CENTER CLEANING - MARCH 2022	03/25/2022	1,525.00	PARK & RECREATI
Total A 6FT GEEK LLC:			5,625.00	
ACE HARDWARE				
ACE HARDWARE	BATTERY FOR SMOKE DETECTOR	03/21/2022	5.59	ROAD USE TAX FU
ACE HARDWARE	PART FOR UNIT 11 AIR COMPRESSOR	03/22/2022	26.99	ROAD USE TAX FU
ACE HARDWARE	LIGHT BULBS FOR BREAK ROOM	03/22/2022	25.98	ROAD USE TAX FU
Total ACE HARDWARE:			58.56	
ACME TOOLS				
ACME TOOLS	HOSEREEL TOOL	03/16/2022	293.99	ROAD USE TAX FU
Total ACME TOOLS:			293.99	
AGRILAND FS INC				
AGRILAND FS INC	GRASS SEED FOR RESEEDING	03/15/2022	225.00	ROAD USE TAX FU
AGRILAND FS INC	FIELD MARKING CHALK, GRASS SEED	03/21/2022	684.60	PARK & RECREATI
Total AGRILAND FS INC:			909.60	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	LEGAL SERVICES-2020 SRF LOAN AMEND	03/24/2022	10,515.13	SEWER REVENUE
Total AHLERS & COONEY P.C.:			10,515.13	
ALLSUP, PAT				
ALLSUP, PAT	MARCH 2022 CELL PHONE	03/16/2022	50.00	POLICE FUND
Total ALLSUP, PAT:			50.00	
AMAZON CAPITAL SERVICES				
AMAZON CAPITAL SERVICES	COMPUTER HARDWARE	03/21/2022	162.88	POLICE FUND
AMAZON CAPITAL SERVICES	PENCILS FOR OFFICE	03/30/2022	14.89	ROAD USE TAX FU
AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/30/2022	22.95	ROAD USE TAX FU
AMAZON CAPITAL SERVICES	TEA PARTY DECORATIONS	03/24/2022	79.98	PARK & RECREATI
AMAZON CAPITAL SERVICES	SHOP SUPPLIES	03/25/2022	30.93	ROAD USE TAX FU
AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	03/25/2022	25.98	POLICE FUND
Total AMAZON CAPITAL SERVICES:			337.61	
APPLICANTPRO				
APPLICANTPRO	ONBOARDING ANNUAL FEE 4/16/22-4/15/23	03/16/2022	2,800.00	GENERAL FUND
Total APPLICANTPRO:			2,800.00	
APWA IOWA CHAPTER				
APWA IOWA CHAPTER	APWA CONFERENCE	03/30/2022	300.00	ROAD USE TAX FU
Total APWA IOWA CHAPTER:			300.00	
ASPEN AIRE				
ASPEN AIRE	MECHANICAL PERMIT OVERPAYMENT	03/21/2022	2.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total ASPEN AIRE:			2.00	
AVESIS THIRD PARTY ADMINISTRATORS INC				
AVESIS THIRD PARTY ADMINIS	VISION - EE LEABILITY	04/01/2022	314.06	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - FIRE	04/01/2022	11.77	FIRE FUND
AVESIS THIRD PARTY ADMINIS	VISION - AMBULANCE	04/01/2022	66.71	AMBULANCE FUN
AVESIS THIRD PARTY ADMINIS	VISION - P&R	04/01/2022	30.87	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - PARKS	04/01/2022	21.45	PARK & RECREATI
AVESIS THIRD PARTY ADMINIS	VISION - LIBRARY	04/01/2022	36.00	LIBRARY FUND
AVESIS THIRD PARTY ADMINIS	VISION - HR	04/01/2022	10.43	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - IT	04/01/2022	10.43	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - FINANCE/CLERK	04/01/2022	30.28	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - COMM DEV	04/01/2022	24.56	GENERAL FUND
AVESIS THIRD PARTY ADMINIS	VISION - STREETS	04/01/2022	42.90	ROAD USE TAX FU
AVESIS THIRD PARTY ADMINIS	VISION - POLICE	04/01/2022	184.44	POLICE FUND
AVESIS THIRD PARTY ADMINIS	VISION - SEWER	04/01/2022	42.90	SEWER FUND
Total AVESIS THIRD PARTY ADMINISTRATORS INC:			826.80	
BERNIE LOWE & ASSOCIATES INC				
BERNIE LOWE & ASSOCIATES I	411 MED CLAIM	03/15/2022	152.04	POLICE FUND
Total BERNIE LOWE & ASSOCIATES INC:			152.04	
BUCKINGHAM, ROGER J.				
BUCKINGHAM, ROGER J.	LUNCH CONCERT PERFORMANCE	02/14/2022	50.00	PARK & RECREATI
Total BUCKINGHAM, ROGER J.:			50.00	
BURRELL, JILL				
BURRELL, JILL	CLASS B CDL	03/24/2022	23.50	FIRE FUND
Total BURRELL, JILL:			23.50	
CINTAS CORPORATION				
CINTAS CORPORATION	FIRST AID SUPPLIES	03/14/2022	2.99	PARK & RECREATI
CINTAS CORPORATION	WRRD FIRST AID SUPPLIES	03/23/2022	126.68	SEWER FUND
Total CINTAS CORPORATION:			129.67	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	YOUTH SB CONCESSION SINK	03/09/2022	24.07	PARK & RECREATI
CIRCLE B CASHWAY	YOUTH CONCESSION WINDOW REPAIR	03/15/2022	48.76	PARK & RECREATI
CIRCLE B CASHWAY	YOUTH SB CONCESSION STAND SIDING	03/16/2022	131.73	PARK & RECREATI
CIRCLE B CASHWAY	YOUTH SB CONCESSION SIDING RETURN	03/21/2022	131.73	PARK & RECREATI
CIRCLE B CASHWAY	YOUTH SB CONCESSION STAND SIDING	03/21/2022	82.07	PARK & RECREATI
Total CIRCLE B CASHWAY:			154.90	
CONNETT SERVICES				
CONNETT SERVICES	PERMIT REFUND	03/23/2022	65.00	GENERAL FUND
Total CONNETT SERVICES:			65.00	
CRAWFORD, KEVIN				
CRAWFORD, KEVIN	MILEAGE/MEALS	03/03/2022	105.47	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CRAWFORD, KEVIN:			105.47	
DES MOINES REGISTER MEDIA				
DES MOINES REGISTER MEDIA	APRA PH NOTICE	02/28/2022	62.01	AMERICAN RESCU
DES MOINES REGISTER MEDIA	01262022 AIRPORT EXPANSION MEETING	02/28/2022	19.65	GENERAL FUND
DES MOINES REGISTER MEDIA	01312022 STRATEGIC PLANNING SESSION	02/28/2022	23.94	GENERAL FUND
DES MOINES REGISTER MEDIA	ANNUAL SALARY PUBLICATION	02/28/2022	131.08	GENERAL FUND
DES MOINES REGISTER MEDIA	02072022 CC MINUTES	02/28/2022	458.80	GENERAL FUND
DES MOINES REGISTER MEDIA	ORD 1688	02/28/2022	47.53	GENERAL FUND
DES MOINES REGISTER MEDIA	PH NOTICE MAX PROPERTY TAX	02/28/2022	111.33	GENERAL FUND
Total DES MOINES REGISTER MEDIA:			854.34	
DIAMOND VOGEL, Inc				
DIAMOND VOGEL, Inc	AQUATIC CENTER PAINT	03/16/2022	381.16	POOL (MEMORIAL)
Total DIAMOND VOGEL, Inc:			381.16	
DLH GRAFX				
DLH GRAFX	ZONE T-SHIRTS	03/09/2022	96.80	PARK & RECREATI
Total DLH GRAFX:			96.80	
DOORS INC				
DOORS INC	NEW STEEL DOOR INSTALLED @ SHOP	03/17/2022	2,398.00	PARK & RECREATI
Total DOORS INC:			2,398.00	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	TIRE REPAIR	02/04/2022	53.72	POLICE FUND
Total DOWNEY TIRE PROS:			53.72	
EMERGENCY MEDICAL PRODUCTS INC				
EMERGENCY MEDICAL PRODU	EMS SUPPLIES	03/04/2022	57.48	AMBULANCE FUN
EMERGENCY MEDICAL PRODU	EMS SUPPLIES	03/10/2022	205.75	AMBULANCE FUN
EMERGENCY MEDICAL PRODU	EMS SUPPLIES	03/22/2022	383.78	AMBULANCE FUN
Total EMERGENCY MEDICAL PRODUCTS INC:			647.01	
FIRE SERVICE TRAINING BUREAU				
FIRE SERVICE TRAINING BURE	T BISHOP AND D GRAHAM HM & FF1 TESTIN	03/23/2022	200.00	FIRE FUND
Total FIRE SERVICE TRAINING BUREAU:			200.00	
FOOTE, ALAN				
FOOTE, ALAN	LUNCH CONCERT PERFORMANCE	02/24/2022	50.00	PARK & RECREATI
Total FOOTE, ALAN:			50.00	
GRAVES, RICK				
GRAVES, RICK	VTSCADA TRAINING	03/25/2022	226.69	SEWER FUND
Total GRAVES, RICK:			226.69	
GREATER DM CONVENTION & VISITORS BUREAU				
GREATER DM CONVENTION &	3RD QTR PAYMENT FY22	03/11/2022	12,654.45	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total GREATER DM CONVENTION & VISITORS BUREAU:			12,654.45	
HART, NORMAN				
HART, NORMAN	WELLNESS PROGRAM FEB/MARCH 2022	03/29/2022	50.00	SEWER FUND
Total HART, NORMAN:			50.00	
HAWKEYE TRUCK EQUIPMENT				
HAWKEYE TRUCK EQUIPMENT	SNOW PLOWING PARTS	03/17/2022	1,781.00	ROAD USE TAX FU
Total HAWKEYE TRUCK EQUIPMENT:			1,781.00	
HOTSY CLEANING SYSTEMS				
HOTSY CLEANING SYSTEMS	HOTSY SERVICE AND HOSE REPLACEMENT	03/07/2022	526.10	FIRE FUND
HOTSY CLEANING SYSTEMS	HOTSY DETERGENT	03/10/2022	200.00	FIRE FUND
Total HOTSY CLEANING SYSTEMS:			726.10	
HUTCHINSON SALT CO. INC.				
HUTCHINSON SALT CO. INC.	SALT	03/25/2022	1,584.45	ROAD USE TAX FU
HUTCHINSON SALT CO. INC.	SALT	03/25/2022	1,719.30	ROAD USE TAX FU
HUTCHINSON SALT CO. INC.	SALT	03/25/2022	1,915.91	ROAD USE TAX FU
Total HUTCHINSON SALT CO. INC.:			5,219.66	
IA COMMUNITIES ASSURANCE POOL				
IA COMMUNITIES ASSURANCE	MEMBERSHIP 7/14/21-7/1/22 MOATS RESTR	12/14/2021	156.00	PARK & RECREATI
IA COMMUNITIES ASSURANCE	TRAFFIC CONTROL SIGNAL - LIABILITY STR	03/08/2022	909.96	CITY LIAB INS RES
Total IA COMMUNITIES ASSURANCE POOL:			1,065.96	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	PRINTER CONTRACT	03/21/2022	3,346.70	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	INK FOR PLOTTER	03/22/2022	182.97	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			3,529.67	
IOWA DEPT OF PUBLIC SAFETY				
IOWA DEPT OF PUBLIC SAFETY	IOWA SYSTEM - CONTRACT OCT - DEC 2018	03/23/2022	810.00	POLICE FUND
Total IOWA DEPT OF PUBLIC SAFETY:			810.00	
IOWA DEPT. OF TRANSPORTATION				
IOWA DEPT. OF TRANSPORTATI	SIGN POST BASES	03/03/2022	1,134.00	ROAD USE TAX FU
IOWA DEPT. OF TRANSPORTATI	SIGN POST	03/17/2022	833.50	ROAD USE TAX FU
Total IOWA DEPT. OF TRANSPORTATION:			1,967.50	
IOWA SIGNAL INC.				
IOWA SIGNAL INC.	COUNTDOWN PEDESTRIAN SIGNAL HEADS	03/22/2022	1,760.00	ROAD USE TAX FU
IOWA SIGNAL INC.	REPAIR TRAFFIC SIGNAL @ HWY 65 & IOWA	03/22/2022	225.00	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			1,985.00	
JETCO INC				
JETCO INC	PRIMARY PUMP 2 RELAY	03/23/2022	471.30	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total JETCO INC:			471.30	
KELLER, PAIGE				
KELLER, PAIGE	REFUND-WITHDRAW YOUTH SB	03/21/2022	80.00	PARK & RECREATI
Total KELLER, PAIGE:			80.00	
KIRBY, STEVE				
KIRBY, STEVE	DEPOSIT REFUND - BUXTON ROOM	03/15/2022	200.00	PARK & RECREATI
Total KIRBY, STEVE:			200.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	MONTHLY CONTRACTED SERVICES-APRIL 2	03/29/2022	4,000.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			4,000.00	
LANGMAN CONSTRUCTION INC				
LANGMAN CONSTRUCTION INC	PAY APP #12	03/28/2022	278,297.24	WWTP FACILITY C
Total LANGMAN CONSTRUCTION INC:			278,297.24	
LAWSON PRODUCTS				
LAWSON PRODUCTS	PPE EYE WASH BOTTLE	03/08/2022	33.92	ROAD USE TAX FU
LAWSON PRODUCTS	UNIT 26 SWEEPER PARTS	03/08/2022	70.33	ROAD USE TAX FU
LAWSON PRODUCTS	FIRST AID KIT BRUSH FACILITY	03/16/2022	91.07	GENERAL FUND
LAWSON PRODUCTS	SHOP TOOL CUT OFF WHEEL	03/22/2022	14.54	ROAD USE TAX FU
Total LAWSON PRODUCTS:			209.86	
LENT, ANDREW				
LENT, ANDREW	MEAL EXP - METRO FIN DIR MTG	03/23/2022	11.19	GENERAL FUND
LENT, ANDREW	MILEAGE - LENT - METRO FIN DIR MTG	03/23/2022	34.05	GENERAL FUND
Total LENT, ANDREW:			45.24	
LIFEMED SAFETY INC				
LIFEMED SAFETY INC	LUCAS DEVICE ANNUAL SERVICING	03/18/2022	297.00	AMBULANCE FUN
Total LIFEMED SAFETY INC:			297.00	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	CUT OFF BLADE FOR CHOP SAW	03/24/2022	110.60	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			110.60	
LUNDE, SEAN				
LUNDE, SEAN	WELLNESS MARCH 2022	03/21/2022	15.00	FIRE FUND
Total LUNDE, SEAN:			15.00	
MACLYN West				
MACLYN West	DECEMBER PR SERVICES	12/31/2021	2,000.00	GENERAL FUND
MACLYN West	JANUARY 2022 PR SERVICES	01/31/2022	2,000.00	GENERAL FUND
MACLYN West	FEBRUARY 2022 PR SERVICES	02/28/2022	2,000.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MACLYN West:			6,000.00	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	PIANO PROJECT PAINT	03/05/2022	149.55	GENERAL FUND
MCCOY HARDWARE INC	TOILET FILL VALVE	03/10/2022	15.29	PARK & RECREATI
MCCOY HARDWARE INC	YOUTH CONCESSION DOOR LOCK	03/10/2022	12.59	PARK & RECREATI
MCCOY HARDWARE INC	YOUTH SB CONCESSION PADLOCK	03/10/2022	8.10	PARK & RECREATI
MCCOY HARDWARE INC	REPAIR CLARIFIER WATER LINES	03/15/2022	30.99	SEWER FUND
MCCOY HARDWARE INC	YOUTH SB CONCESSION HARDWARE	03/15/2022	28.59	PARK & RECREATI
MCCOY HARDWARE INC	KEY BLANKS FOR NEW SHOP DOOR	03/15/2022	20.61	PARK & RECREATI
MCCOY HARDWARE INC	YOUTH SB CONCESSION KEYS	03/16/2022	12.37	PARK & RECREATI
MCCOY HARDWARE INC	ADULT SB KEYS AND PEST CONTROL	03/16/2022	14.53	PARK & RECREATI
MCCOY HARDWARE INC	YOUTH SB CONCESSION PAINT & WINDOW	03/17/2022	86.07	PARK & RECREATI
MCCOY HARDWARE INC	9V BATTERIES	03/21/2022	19.78	PARK & RECREATI
MCCOY HARDWARE INC	YOUTH SB CONCESSION WINDOW SCREEN	03/21/2022	12.59	PARK & RECREATI
MCCOY HARDWARE INC	MASONRY DRILL BIT	03/24/2022	5.39	PARK & RECREATI
Total MCCOY HARDWARE INC:			416.45	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	ENTRANCE SIGN LIGHTING	03/16/2022	12.09	GENERAL FUND
MID AMERICAN ENERGY CO.	STREET LIGHTING	03/16/2022	160.09	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	03/21/2022	75.07	SEWER FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	03/21/2022	38.78	SEWER FUND
MID AMERICAN ENERGY CO.	206 N 1ST UTILITIES	03/23/2022	296.37	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	03/23/2022	665.36	PARK & RECREATI
MID AMERICAN ENERGY CO.	NATURAL GAS	03/23/2022	867.71	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	UTILITIES - GAS	03/23/2022	254.47	POLICE FUND
MID AMERICAN ENERGY CO.	69750-52006 QM3 LIFT	03/23/2022	57.81	SEWER FUND
MID AMERICAN ENERGY CO.	NATURAL GAS	03/23/2022	2,372.93	GENERAL FUND
Total MID AMERICAN ENERGY CO.:			4,800.68	
MIDWEST ALARM SERVICES				
MIDWEST ALARM SERVICES	SPRINKLER TEST AT CITY HALL	03/08/2022	195.00	GENERAL FUND
Total MIDWEST ALARM SERVICES:			195.00	
MOTOROLA SOLUTIONS				
MOTOROLA SOLUTIONS	RADIO EQUIPMENT	03/15/2022	1,600.02	POLICE FUND
Total MOTOROLA SOLUTIONS:			1,600.02	
MUNICIPAL SUPPLY INC				
MUNICIPAL SUPPLY INC	MANHOLE HOOKS	03/17/2022	111.32	SEWER FUND
Total MUNICIPAL SUPPLY INC:			111.32	
MUTUAL OF OMAHA				
MUTUAL OF OMAHA	DENTAL - POLICE	03/23/2022	1,013.86	POLICE FUND
MUTUAL OF OMAHA	DENTAL - STREETS	03/23/2022	332.01	ROAD USE TAX FU
MUTUAL OF OMAHA	DENTAL - COMM DEV	03/23/2022	138.67	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - FINANCE/CLERK	03/23/2022	216.15	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - IT	03/23/2022	81.10	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - HR	03/23/2022	81.10	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - SEWER	03/23/2022	357.39	SEWER FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - LIBRARY	03/23/2022	274.73	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - PARKS	03/23/2022	212.19	PARK & RECREATI
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - P&R	03/23/2022	281.31	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - POLICE ADJ	03/23/2022	78.18	POLICE FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - FIRE	03/23/2022	143.38	FIRE FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - POLICE	03/23/2022	1,612.30	POLICE FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - STREETS	03/23/2022	343.03	ROAD USE TAX FU
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - COMM DEV	03/23/2022	235.12	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - FINANCE/CLERK	03/23/2022	236.35	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - SEWER	03/23/2022	189.00	SEWER FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - IT	03/23/2022	48.52	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - EE LIABILITY	03/23/2022	711.54	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - EE LIABILITY	03/23/2022	1,225.85	GENERAL FUND
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - AMBULANCE	03/23/2022	812.50	AMBULANCE FUN
MUTUAL OF OMAHA	LIFE, AD&D, LTD,STD - HR	03/23/2022	68.26	GENERAL FUND
MUTUAL OF OMAHA	DENTAL - LIBRARY	03/23/2022	262.49	LIBRARY FUND
MUTUAL OF OMAHA	DENTAL - PARKS	03/23/2022	115.86	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - P&R	03/23/2022	173.43	PARK & RECREATI
MUTUAL OF OMAHA	DENTAL - AMBULANCE	03/23/2022	393.31	AMBULANCE FUN
MUTUAL OF OMAHA	DENTAL - FIRE	03/23/2022	69.41	FIRE FUND
Total MUTUAL OF OMAHA:			9,707.04	
NAPA AUTO PARTS				
NAPA AUTO PARTS	EMS ANNUAL SERVICE SUPPLIES 248 AND 3	03/14/2022	524.44	AMBULANCE FUN
NAPA AUTO PARTS	STARTER FOR 339 AND SERVICING	03/17/2022	73.96	FIRE FUND
Total NAPA AUTO PARTS:			598.40	
NOLASOFT DEVELOPMENT				
NOLASOFT DEVELOPMENT	QTR FORWARDING	03/17/2022	120.00	GENERAL FUND
Total NOLASOFT DEVELOPMENT:			120.00	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	BREAKER BAR	03/08/2022	31.99	PARK & RECREATI
O'REILLY AUTO PARTS	MAINTENANCE SUPPLIES	03/16/2022	3.54	POLICE FUND
O'REILLY AUTO PARTS	AIR FILTER #11 AIRCOMPRESSOR	03/18/2022	106.10	ROAD USE TAX FU
O'REILLY AUTO PARTS	PARTS FOR UNIT 16 CRACK SEALER	03/22/2022	43.08	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			184.71	
PASKORZ, RON				
PASKORZ, RON	OVER PAYMENT	03/14/2022	34.10	POLICE FUND
Total PASKORZ, RON:			34.10	
PIERCE BROTHERS REPAIR				
PIERCE BROTHERS REPAIR	REPAIR DUMPSTER WHEEL	03/23/2022	78.00	SEWER FUND
Total PIERCE BROTHERS REPAIR:			78.00	
PILOT INSTITUTE LLC				
PILOT INSTITUTE LLC	TRAINING/EDUCATION	03/17/2022	992.00	POLICE FUND
Total PILOT INSTITUTE LLC:			992.00	
PROSCREENING LLC				
PROSCREENING LLC	SCREENING PRE EMPLOYMENT POOL	02/15/2022	225.00	POOL (MEMORIAL)

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT WALDKIRC	02/15/2022	50.30	AMBULANCE FUN
PROSCREENING LLC	SCREENING PRE EMPLOYMENT BACKSTRO	03/01/2022	79.00	GENERAL FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT POOL	03/01/2022	225.00	POOL (MEMORIAL)
PROSCREENING LLC	SCREENING PRE EMPLOYMENT PARKS AD	03/01/2022	225.00	PARK & RECREATI
PROSCREENING LLC	SCREENING PRE EMPLOYMENT ALEXANDE	03/01/2022	79.00	GENERAL FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT POOL	03/15/2022	225.00	POOL (MEMORIAL)
PROSCREENING LLC	SCREENING PRE EMPLOYMENT PARKS AD	03/15/2022	135.00	PARK & RECREATI
PROSCREENING LLC	SCREENING PRE EMPLOYMENT HAMNER	03/15/2022	34.00	ROAD USE TAX FU
PROSCREENING LLC	SCREENING PRE EMPLOYMENT WADLE	01/15/2022	45.00	PARK & RECREATI
PROSCREENING LLC	SCREENING PRE EMPLOYMENT GIOFFREDI	01/15/2022	45.00	POOL (MEMORIAL)
PROSCREENING LLC	SCREENING PRE EMPLOYMENT HARMS	02/01/2022	79.00	LIBRARY FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT POOL	02/01/2022	360.00	POOL (MEMORIAL)
PROSCREENING LLC	SCREENING PRE EMPLOYMENT GRAHAM,	09/15/2021	34.00	FIRE FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT MCFARLAN	09/15/2021	100.60	AMBULANCE FUN
PROSCREENING LLC	SCREENING PRE EMPLOYMENT - TOOR, DO	11/01/2021	92.30	AMBULANCE FUN
PROSCREENING LLC	SCREENING PRE EMPLOYMENT - BRIDENS	11/01/2021	79.00	GENERAL FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT - CHADWIC	12/15/2021	79.00	GENERAL FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT - STEGALL	01/01/2022	79.00	LIBRARY FUND
PROSCREENING LLC	SCREENING PRE EMPLOYMENT - PARDEKO	01/01/2022	50.30	AMBULANCE FUN
Total PROSCREENING LLC:			2,320.50	
PURCHASE POWER				
PURCHASE POWER	MAIL MACHINE SUPPLIES	03/20/2022	167.41	GENERAL FUND
Total PURCHASE POWER:			167.41	
RAFFETY, JACKIE				
RAFFETY, JACKIE	RAFFETY CELL-MARCH 2022	03/24/2022	50.00	GENERAL FUND
Total RAFFETY, JACKIE:			50.00	
REDITECH				
REDITECH	OFFICE 365 X65 - MARCH & APRIL	03/17/2022	922.35	GENERAL FUND
REDITECH	SUPPORT CONTRACT	03/17/2022	9,215.00	GENERAL FUND
Total REDITECH:			10,137.35	
SHULL, DOUG				
SHULL, DOUG	MONTHLY CONTRACTED SERVICES APRIL 2	03/29/2022	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
STERNQUIST CONST. INC.				
STERNQUIST CONST. INC.	CRUSHED CONCRETE	03/21/2022	1,245.51	ROAD USE TAX FU
Total STERNQUIST CONST. INC.:			1,245.51	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	ACCT #1506 TRASH	03/24/2022	93.00	GENERAL FUND
T.R.M. DISPOSAL LLC	GARBAGE BILL	03/24/2022	18.00	POLICE FUND
T.R.M. DISPOSAL LLC	ACCT #583 SOUTH PLANT	03/24/2022	23.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583 NORTH PLANT	03/24/2022	90.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			224.00	
THEISEN'S				
THEISEN'S	MOTOR OIL	03/08/2022	27.92	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
THEISEN'S	NITRILE GLOVES	03/08/2022	47.98	PARK & RECREATI
THEISEN'S	PART FOR UNIT 26 SWEEPER	03/18/2022	39.28	ROAD USE TAX FU
Total THEISEN'S:			115.18	
TK ELEVATOR CORPORATION				
TK ELEVATOR CORPORATION	ELEVATOR MAINTENANCE	03/21/2022	339.51	GENERAL FUND
Total TK ELEVATOR CORPORATION:			339.51	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE FIRE	03/14/2022	311.48	AMBULANCE FUN
U.S. CELLULAR	CELL PHONE STREET	03/14/2022	100.11	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE - PARK	03/14/2022	39.66	PARK & RECREATI
U.S. CELLULAR	CELL PHONE SEWER	03/14/2022	117.57	SEWER FUND
U.S. CELLULAR	CELL PHONE COM DEV	03/14/2022	187.65	GENERAL FUND
Total U.S. CELLULAR:			756.47	
ULINE				
ULINE	EMS EQUIPMENT DIVIDERS SUPPLIES STO	03/08/2022	62.55	AMBULANCE FUN
Total ULINE:			62.55	
VANDERPOOL CONSTRUCTION				
VANDERPOOL CONSTRUCTION	ROCK TO REPAIR CULVERT	03/08/2022	60.29	STORMWATER UTI
VANDERPOOL CONSTRUCTION	REPAIR SEWER	03/21/2022	4,972.72	SEWER FUND
Total VANDERPOOL CONSTRUCTION:			5,033.01	
VERIZON WIRELESS				
VERIZON WIRELESS	TELEPHONE	03/15/2022	3,238.23	POLICE FUND
Total VERIZON WIRELESS:			3,238.23	
WALTER F STEPHENS JR INC				
WALTER F STEPHENS JR INC	SUPPLIES/NEW BADGES	03/18/2022	7,936.50	POLICE FUND
Total WALTER F STEPHENS JR INC:			7,936.50	
WALTERS GARDENS INC.				
WALTERS GARDENS INC.	PLANTS,CONTAINERS,LABELS FOR MEDIAN	03/25/2022	548.57	PARK & RECREATI
Total WALTERS GARDENS INC.:			548.57	
WARREN COUNTY ENGINEER				
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION BUILDING & ZONING	03/03/2022	48.02	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION FIRE	03/03/2022	1,562.59	FIRE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION AMBULANCE	03/03/2022	413.62	AMBULANCE FUN
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION POLICE	03/03/2022	2,824.50	POLICE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION PARKS	03/03/2022	338.95	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION STREET	03/03/2022	1,728.52	ROAD USE TAX FU
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION SEWER	03/03/2022	671.23	SEWER FUND
Total WARREN COUNTY ENGINEER:			7,587.43	
WELLS FARGO CCER				
WELLS FARGO CCER	monthly contractAdobe Acropro Subs	02/28/2022	15.89	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	Car printersWisecom Technologies Inc	02/28/2022	772.74	POLICE FUND
WELLS FARGO CCER	giveawaysPaypal Promoprods	02/28/2022	990.00	POLICE FUND
WELLS FARGO CCER	cell phones monthly core contractConnected So	02/28/2022	37.09	POLICE FUND
WELLS FARGO CCER	printer paper for vehiclesPos Supply Solutions	02/28/2022	289.95	POLICE FUND
WELLS FARGO CCER	Pad replacementsAed Superstore	02/28/2022	379.74	POLICE FUND
WELLS FARGO CCER	Friends of the Library expenseAmz Rugusa	02/28/2022	272.74	LIBRARY SPECIAL
WELLS FARGO CCER	Marketing expenseMailchimp	02/28/2022	63.13	LIBRARY FUND
WELLS FARGO CCER	Family Fun Night SnacksWal-Mart #1491	02/28/2022	21.36	PARK & RECREATI
WELLS FARGO CCER	Adult Bags League Tournament AwardSq West	02/28/2022	25.00	PARK & RECREATI
WELLS FARGO CCER	Activity Center VacuumWal-Mart #1491	02/28/2022	99.00	PARK & RECREATI
WELLS FARGO CCER	Family Fun Night SuppliesHobby-Lobby #258	02/28/2022	7.99	PARK & RECREATI
WELLS FARGO CCER	Family Fun Night SnacksWal-Mart #1491	02/28/2022	166.20	PARK & RECREATI
WELLS FARGO CCER	Senior Luncheon SpeakerNfgiowa Humanities	02/28/2022	51.50	PARK & RECREATI
WELLS FARGO CCER	Food Sales Permit - Pickard Concessionsla Ins	02/28/2022	155.25	PARK & RECREATI
WELLS FARGO CCER	Adult Bags League AwardSportspage	02/28/2022	50.00	PARK & RECREATI
WELLS FARGO CCER	Daddy/Daughter Dance Snacks and Decoration	02/28/2022	72.04	PARK & RECREATI
WELLS FARGO CCER	Zone Snacks and Prizes, Senior Luncheon Sna	02/28/2022	110.46	PARK & RECREATI
WELLS FARGO CCER	Dance and Egg Hunt SuppliesWm Supercenter	02/28/2022	12.80	PARK & RECREATI
WELLS FARGO CCER	Adobe SubscriptionAdobe Creative Cloud	02/28/2022	52.99	PARK & RECREATI
WELLS FARGO CCER	Head covers for department members, stocking	02/28/2022	353.94	FIRE FUND
WELLS FARGO CCER	Iowa Association of Professional Fire Chiefs inc	02/28/2022	140.00	FIRE FUND
WELLS FARGO CCER	AWOGs for fire face pieces reflective identifiers	02/28/2022	188.00	FIRE FUND
WELLS FARGO CCER	Membership fee for Polk County Fire Chiefs Ass	02/28/2022	25.00	FIRE FUND
WELLS FARGO CCER	ACLS renewal cards from unity pointCommunity	02/28/2022	80.00	AMBULANCE FUN
WELLS FARGO CCER	Iowa EMS Association DuesIowa Ems Associati	02/28/2022	250.00	AMBULANCE FUN
WELLS FARGO CCER	Air and Oil Filters, Engine Oil for John Deere 50	02/28/2022	155.69	PARK & RECREATI
WELLS FARGO CCER	Motor Oil For Kubota Mowers, Windshield Wash	02/28/2022	88.92	PARK & RECREATI
WELLS FARGO CCER	Measuring Pitcher, Air Hose, Air Hose Coupler	02/28/2022	55.97	PARK & RECREATI
WELLS FARGO CCER	Motor Oil for 2007 and 2009 F150TheisenS #21	02/28/2022	71.00	PARK & RECREATI
WELLS FARGO CCER	GlovesTheisenS #21	02/28/2022	50.97	PARK & RECREATI
WELLS FARGO CCER	REFUND Programs - FamilyParty City 763	02/28/2022	60.00	LIBRARY FUND
WELLS FARGO CCER	Programs - FamilyParty City 763	02/28/2022	60.00	LIBRARY FUND
WELLS FARGO CCER	Friends - SeussWal-Mart #1491	02/28/2022	7.00	LIBRARY SPECIAL
WELLS FARGO CCER	Special programsWal-Mart #1491	02/28/2022	15.54	LIBRARY SPECIAL
WELLS FARGO CCER	Programs - FamilyWal-Mart #1491	02/28/2022	6.69	LIBRARY FUND
WELLS FARGO CCER	REFUND rug for childrens areaTodayS Classro	02/28/2022	662.50	LIBRARY SPECIAL
WELLS FARGO CCER	Special revenue - rug for childrens areaTodayS	02/28/2022	662.50	LIBRARY SPECIAL
WELLS FARGO CCER	Special programmingHy-Vee Indianola 1271	02/28/2022	25.97	LIBRARY SPECIAL
WELLS FARGO CCER	Programs - KidsHarbor Freight Tools 88	02/28/2022	14.31	LIBRARY FUND
WELLS FARGO CCER	Programs - FamilyBook Outlet	02/28/2022	53.20	LIBRARY FUND
WELLS FARGO CCER	Programs - KidsLakeshore Learning Mater	02/28/2022	116.97	LIBRARY FUND
WELLS FARGO CCER	Summer prizesRi Novelty/Toy Network	02/28/2022	78.20	LIBRARY SPECIAL
WELLS FARGO CCER	Summer prizesOtc Brands Inc	02/28/2022	103.32	LIBRARY SPECIAL
WELLS FARGO CCER	Family programsOtc Brands Inc	02/28/2022	7.29	LIBRARY FUND
WELLS FARGO CCER	Friends - SeussHobby-Lobby #258	02/28/2022	4.65	LIBRARY SPECIAL
WELLS FARGO CCER	Summer prizesIllinois Library Assoc	02/28/2022	483.50	LIBRARY SPECIAL
WELLS FARGO CCER	Repair tire medic unit 248Downey Tire Pros	02/28/2022	36.94	AMBULANCE FUN
WELLS FARGO CCER	Tire rotation medic unit 248Downey Tire Pros	02/28/2022	338.87	AMBULANCE FUN
WELLS FARGO CCER	Class for Jared and KevinWpy Iowa Water Envir	02/28/2022	280.00	SEWER FUND
WELLS FARGO CCER	2022 American Planning Association Conferenc	02/28/2022	785.00	GENERAL FUND
WELLS FARGO CCER	LP for North PlantWarren County Oil	02/28/2022	2,266.11	SEWER FUND
WELLS FARGO CCER	O-rings for Power WasherVan Wall Equipment	02/28/2022	10.86	SEWER FUND
WELLS FARGO CCER	Kerosene for North Plant heatersFleet Farm Cst	02/28/2022	62.05	SEWER FUND
WELLS FARGO CCER	Class for Rick and NormanWpy Iowa Water Env	02/28/2022	240.00	SEWER FUND
WELLS FARGO CCER	Batteries for Battery backup at McCord Lift Stati	02/28/2022	100.41	SEWER FUND
WELLS FARGO CCER	Lights for South Plant garageHomedepot.Com	02/28/2022	66.94	SEWER FUND
WELLS FARGO CCER	PostageUsps Po 1843650625	02/28/2022	3.45	SEWER FUND
WELLS FARGO CCER	LP for North PlantWarren County Oil	02/28/2022	764.77	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WELLS FARGO CCER	LP for North PlantWarren County Oil	02/28/2022	1,855.67	SEWER FUND
WELLS FARGO CCER	OC exterior vest holstersZero9 Solutions Llc	02/28/2022	174.65	POLICE FUND
WELLS FARGO CCER	Patrol ball capsBlauer Manufacturing	02/28/2022	305.83	POLICE FUND
WELLS FARGO CCER	Interdiction training NixonIn Street Cop Training	02/28/2022	249.00	POLICE FUND
WELLS FARGO CCER	Ambulance Supply - Defibrillation PadsBound Tr	02/28/2022	179.80	AMBULANCE FUN
WELLS FARGO CCER	75 Hose to Replace Damaged and Worn Hose	02/28/2022	64.99	FIRE FUND
WELLS FARGO CCER	Ambulance Supply - Rescuer II CPAP Large w/	02/28/2022	226.74	AMBULANCE FUN
WELLS FARGO CCER	Ambulance Supply - Multiple Items Reference t	02/28/2022	341.70	AMBULANCE FUN
WELLS FARGO CCER	Ambulance Supply - 6.0 Endotracheal Tube w/	02/28/2022	55.50	AMBULANCE FUN
WELLS FARGO CCER	Ambulance Supply - Multiple Items Reference t	02/28/2022	1,156.82	AMBULANCE FUN
WELLS FARGO CCER	Ambulance Supply - IV Start KitsBound Tree M	02/28/2022	285.00	AMBULANCE FUN
WELLS FARGO CCER	Instructor Development ConferenceThe Internat	02/28/2022	75.00	FIRE FUND
WELLS FARGO CCER	Metro Finance Directors MeetingBar Louie Jord	02/28/2022	20.66	GENERAL FUND
WELLS FARGO CCER	Travel to/from GFOA Conference in JuneAmeric	02/28/2022	397.20	GENERAL FUND
WELLS FARGO CCER	medication, Epi, Adenosine, roc and atroventMe	02/28/2022	226.82	AMBULANCE FUN
WELLS FARGO CCER	hex nuts for chainsaws bars from CNMCnm Out	02/28/2022	9.60	FIRE FUND
WELLS FARGO CCER	Flowers for Lisas sisters service. No receipt.Hy-	02/28/2022	35.00	GENERAL FUND
WELLS FARGO CCER	Pizza for council retreat. No receipt.WinnS Pizz	02/28/2022	64.95	GENERAL FUND
WELLS FARGO CCER	Hootsuite Annual subscription no taxes charged	02/28/2022	588.00	GENERAL FUND
WELLS FARGO CCER	Hootsuite Annual subscription refund due to tax	02/28/2022	623.28-	GENERAL FUND
WELLS FARGO CCER	Hootsuite Annual subscription included taxHoo	02/28/2022	623.28	GENERAL FUND
WELLS FARGO CCER	SIPStationSangoma Us Inc	02/28/2022	45.78	GENERAL FUND
WELLS FARGO CCER	Friends SuppliesWm Supercenter #1491	02/28/2022	19.85	LIBRARY SPECIAL
WELLS FARGO CCER	ALA MembershipAmerlibassoc Ecommerce	02/28/2022	75.00	LIBRARY FUND
WELLS FARGO CCER	Friends EventPaypal Drivingcape	02/28/2022	100.00	LIBRARY SPECIAL
Total WELLS FARGO CCER:			17,530.96	
WIEGERT DISPOSAL CO.				
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - PARKS	04/01/2022	75.00	PARK & RECREATI
WIEGERT DISPOSAL CO.	JANITORIAL SERVICES - RECREATION	04/01/2022	165.00	PARK & RECREATI
Total WIEGERT DISPOSAL CO.:			240.00	
ZIEGLER INC				
ZIEGLER INC	BROOM ATTACHEMENT FOR NEW MINIWHE	03/15/2022	8,450.00	VEHICLE RESERV
Total ZIEGLER INC:			8,450.00	
Grand Totals:			431,726.80	

City Council: _____



MEMORANDUM

To: Mayor and City Council
From:
Date: April 4, 2022
Subject: Approval of Minutes of the prior council meetings

Recommendation: Roll call is in order.

Attachments: 1. 03212022 CC Minutes



CITY OF INDIANOLA COUNCIL MEETING

March 21, 2022

6:00 PM

City Council Chambers

Minutes

The Indianola City Council met in regular session at 6:00 PM on March 21, 2022 in the City Hall Council Chambers. Mayor Stephanie Erickson called the meeting to order and on roll call the following members were present: Heather Hulen, John Parker, Ron Dalby, Gwen Schroder (via Zoom due to being out-of-town), Christina Beach, and Steve Richardson. Absent: None.

There were no public comments offered.

Agenda item 5E4 was pulled from the consent agenda on request by Council Member Richardson. Council Member Hulen moved to approve the Consent Agenda and Richardson seconded it. The Brickhouse Lease Agreement was discussed. Amanda Ripperger, owner of The Brickhouse, answered questions regarding the patio size and layout. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously. The consent agenda was as follows:

- Approval of Agenda
- Approval of Claims
- Resolution 2022-053 approving monthly transfers.
- Approval of Minutes of the prior council meetings
- Approval of a renewal liquor license for Casey's General Store, located at 1006 West Second Avenue.
- Approval of a renewal liquor license for Willow Moon Apothecary.
- Approval of a renewal refuse permit for Waste Management
- Approval of an agreement between The Sports Page Grill, Inc DBA The Brickhouse and the City of Indianola for a deck located at 107 North Buxton Street.
- Approval of a Sidewalk Use Agreement for The Local Vine, located at 126 West Ashland Avenue.
- Approval of a Sidewalk Use Agreement for West Hill Brewery, located at 219 West Salem Avenue.
- Third consideration and adoption of an ordinance amending the city code of the City of Indianola, Iowa to add the Downtown Square Commission.
- Approval of the submission of fourth quarter 2021 utility write-offs to the State Offset program for collection.
- Resolution 2022-054 approving the updated official zoning map.
- Resolution 2022-055 approving a Plat of Survey for Bruce and Susan Brockway, located within two miles of the City of Indianola.
- Resolution 2022-056 approving the City's annual fee schedule.
- Resolution 2022-057 approving salaries.

Council Member Parker moved to approve Payment Application Number 21 to Williams Brothers Construction in the amount of \$663,944.01 for the Water Resource Recovery Facility. Council Member Beach seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach. NAYS: Richardson. Whereas the Mayor declared the motion passed.

City Treasurer Doug Shull presented the Treasurer's Report. Beach moved to receive and file the February 2022 Treasurer's Report and Hulen seconded it. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Parker moved to receive and file the EMS Billing Activity Report for February 2022 and Dalby seconded it. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Dalby moved to receive and file the Fire Department Annual Report and Parker seconded it. In discussion, Chief Chia highlighted the items in the report, noting that department improvements will affect the ISO rating. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Council Member Richardson reported the Metro Advisory Committee met on March 8 and discussed proposed legislation.

Council Member Richardson reported the CIRTPA meeting had been cancelled.

Interim City Manager Charlie Dissell stated the Mid-Iowa Planning Alliance is seeking a representative from each jurisdiction to their board. Council directed Dissell to serve on the board as Indianola's representative.

Mayor Erickson reported she had toured Hershel Manufacturing with Councilman Richardson. The Mayor has a statewide mayor's meeting and the Mayor's Youth Council meeting coming up. Council agreed to cancel the study session for March 22 regarding the Council Policy. It will be on a future agenda once a city manager is hired.

Council Member Richardson moved to open the Public Hearing regarding an ordinance amending the city code of the City of Indianola, Iowa creating an exception to nonconforming structures. Council Member Parker seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Dissell explained the exception proposed in the ordinance amendment and recommended waiving the second and third readings so as not to hold up the sale of property. No other comments were offered.

Hulen moved to close the Public Hearing and Parker seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Richardson moved to approve the first consideration of an ordinance amending the city code of the City of Indianola, Iowa, creating an exception to nonconforming structures. Council Member Hulen seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Parker moved and Beach seconded to waive the second and third readings of the ordinance amending the city code of the City of Indianola, Iowa creating an exception to nonconforming structures. Richardson noted that readings are not normally waived but an exception should be made in this case. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS:

None. Whereas the Mayor declared the motion carried unanimously.

Council Member Hulen moved to open the Public Hearing on the proposed Fiscal Year 23 budget and Beach seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously. Indianola Chamber of Commerce representatives Brenda Easter and Pritesh Patel asked Council to consider increasing their funding for the Chamber in order for a tourism website to be developed. Kelly Shaw, 101 Phillips Place, asked how hotel/motel taxes are distributed and stated he believes fund balances are too high. Councilman Richardson said he believes there should be a cap on fund balances, but with uncertain economic times, a higher fund balance is necessary. Mayor Erickson stated the fund balance conversations would continue. Assistant City Manager/Finance Director Andy Lent presented key highlights of the Fiscal Year 23 budget. There was discussion on future budget amendments in regard to salaries. No other public comments were offered.

Richardson moved and Dalby seconded to close the Public Hearing. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Parker moved to approve Resolution 2022-058 approving contributions from hotel-motel tax revenue and designating as a public purpose and adding \$11,500 to the Indianola Chamber of Commerce contribution, and Richardson seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Richardson moved to approve Resolution 2022-059 approving the Fiscal Year 23 budget. Council Member Hulen seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2022-060 approving an agreement and contract for fire protection and emergency response services between Greenfield Township, Warren County and the City of Indianola, Iowa. Council Member Beach seconded it. In discussion, WRRF Director Rick Graves explained that Indianola Fire Department should cover the WRRF, and the Greenfield Township agreed to the transition. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Beach moved to approve Resolution 2022-061 approving a Subaward Agreement between the Iowa Department of Homeland Security and Emergency Management and the City of Indianola for an Outdoor Warning Siren Replacement Project. Council Member Parker seconded it. In discussion, Lent stated the application was submitted a few years ago and funding just became available. Four sirens will be replaced. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Dalby moved to approve Resolution 2022-062 approving a contract with AVI Systems and Beach seconded it. In discussion, the terms of the contract were reviewed. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

The Council discussed selection criteria for the Downtown Square Commission. Dissell recommended the commission be comprised of the following: at least one building owner, one business owner, and one resident; a balance of business types; a business owner who leases their space; a property owner; and people from each area of the Square. Council Member Hulen noted that other communities have representation from people with disabilities, seniors, artists, musicians, designers, Parks & Rec, and historians. Council discussed the benefits of commissioners with

various skills, abilities and backgrounds.

Dissell shared the timeline and agenda for in-person interviews with three city manager candidates. He also noted Council will meet with HR Green in May, with OPN next week, and IMU in April. Dissell reported the County is in the process of exiting the 28E Agreement regarding joint fuel purchases.

Council Member Parker moved at 8:09 PM to enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. Council Member Richardson seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Hulen moved at 8:28 PM to exit the closed session and Richardson seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Council Member Parker moved at 8:29 PM to enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Council Member Hulen seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Hulen moved at 8:41 PM to exit the closed session and Parker seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Parker moved to adjourn at 8:41 PM and Dalby seconded it. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Charlie Dissell, Community and Economic Development Director

Date: April 4, 2022

Subject: Resolution setting a Public Hearing for April 18, 2022 at 6:00 p.m. on the transfer of Storm Sewer Easement to Warren County, Iowa.

Recommendation: Roll call is in order.

Attachments: 1. Resolution Setting Hearing-Storm Sewer Easement

RESOLUTION NO. _____

**RESOLUTION SETTING A PUBLIC HEARING ON THE
TRANSFER OF STORM SEWER EASEMENT TO
WARREN COUNTY, IOWA**

WHEREAS, a proposal has been made for the City to transfer the following described real property to Warren County, Iowa, a municipal corporation, for use as a Storm Sewer Easement:

A 10'x206' PORTION OF PUBLIC SQUARE, ORIGINAL TOWN PLAT, CITY OF INDIANOLA, WARREN COUNTY, IOWA, AND BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHWEST CORNER OF SAID PUBLIC SQUARE; THENCE S89°23'59"E, 13.21 FEET ALONG THE NORTH LINE THEREOF; THENCE S00°36'01"W, 8.91 FEET; THENCE S00°00'35"E, 293.22 FEET; THENCE S89°38'33"E, 43.87 FEET TO THE POINT OF BEGINNING; THENCE CONTINUING S89°38'33"E, 206.00 FEET; THENCE S00°21'27"W, 10.00 FEET; THENCE N89°38'33"W, 206.00 FEET; THENCE N00°21'27"E, 10.00 FEET TO THE POINT OF BEGINNING.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that a public hearing before this Council on the proposal set forth in the preamble to this Resolution is set for 6:00 p.m., on the 18th day of April 2022. The City Clerk is directed to publish the Notice of said hearing at the time and in the manner required by law.

DATED at Indianola, Iowa, this 4th day of April 2022.

Name: Stephanie Erickson

Title: Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Resolution setting a Public Hearing for May 2, 2022 at 6:00 p.m. for the third amendment to the Fiscal Year 22 budget.

Recommendation: Roll call is in order.

Attachments: 1. Res 2022- set PH for FY22 Budget Amendment

City of Indianola

RESOLUTION NO 2022-

RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING TO AMEND THE FY2022 BUDGET

WHEREAS, the City is required to hold a public hearing concerning the amendment of the City's budget for Fiscal Year 2022.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA, that a public hearing will be held May 2, 2022 beginning at 6:00 p.m. in the City Hall Council Chambers, 110 N. 1st Street, concerning amending the City's budget for Fiscal Year 2022, and the City Clerk is directed to publish notice of said meeting in the Indianola Record Herald and Tribune.

PASSED AND APPROVED this 4th day of April 2022.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Approval of a new liquor license application for Sticks and Balls LLC.

Introduction: Sticks and Balls, LLC is applying for a Class C liquor license with Sunday sales privileges.

Background: The business is owned by Crystal Inman and is located at 1709 North Jefferson Way.

Discussion: All the paperwork is in order. The Fire Department is in the process of giving their approval for this liquor license.

Budget Impact: The City receives a portion of the liquor license fee paid to the State of Iowa.

Recommendation: Approval pending final approval by staff.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Approval of a renewal liquor license for Indy 66, located at 1201 North Jefferson Way.

Introduction: Indy 66 is renewing their Class E liquor license, with Class B and Class C sub-permits and Sunday sales privileges.

Background: Indy 66, located at 1201 North Jefferson Way, is owned by the DanLee Corporation.

Discussion: All paperwork is in order for approval. The Fire Department is in the process of giving their approval for this liquor license.

Budget Impact: The City receives a portion of the liquor license fee the applicant pays to the State of Iowa.

Recommendation: Approval pending final approval by staff.

Attachments: None



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Approval of Urban Revitalization Designations.

Introduction: Approving the designation will authorize a tax abatement for the property.

Background:

Discussion: The following comprise a list of Urban Revitalization Designations for new residential construction:

Address	Title Holder or Contract Buyer	Estimated or Actual Cost of Improvements
815 Trail Ridge Road	Jane Neff	\$265,000

Budget Impact:

Recommendation: All applications are in order for approval. Simple motion is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From: Rick Graves, Water Resource Recovery Director

Date: April 4, 2022

Subject: Approval of Payment Application Number 12 to Langman Construction in the amount of \$278,297.24 for the Water Resource Recovery Facility Trunk Sewer and Outfall Sewer Improvements project.

Introduction: As of this Payment Application, Langman Construction has been paid 88.8% of the contract.

Background: Portions of this Payment Application include items from Change Order 1. The Change Order, which had additional modifications, labor and materials, was a net decrease of \$7,685.24 in contract price and no change in contract time, and was approved on August 2, 2021.

Discussion: Items included in this application include:

- Construction survey
- Modified subbase
- Construction testing
- Approximately 2 linear feet of 30-inch sewer
- Approximately 682 linear feet of 36-inch sewer
- Approximately 493 linear feet of 6-inch irrigation pipe
- 30-inch storm sewer
- 36-inch storm sewer
- 42-inch arch storm sewer
- Storm sewer apron & footings
- Irrigation pipe fittings
- Irrigation pipe gate valves
- 3 sanitary manholes
- 1 storm manhole
- Outfall headwall
- Traffic control
- SWPPP
- Rip rap
- Concrete washout
- Portions of the manhole vent deduct and additional storm sewer from Change Order #1

Budget Impact: \$278,297.24

Recommendation: HR Green and City Staff have reviewed the request and recommend payment as submitted.

Attachments: 1. ltr-032822-Trunk_Sewer_Langman_Pay_Request12



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131

Main 515.278.2913 + Fax 515.278.1846

▷ Hrgreen.com

March 28, 2022

Mr. Rick Graves
City of Indianola WPC
P.O. Box 299
Indianola, IA 50125

Re: WRRF INFLUENT TRUNK SEWER & OUTFALL PROJECT
Contractor's Application for Payment No. 12

Dear Rick:

Attached is an electronic copy of Payment Application No. 12 from Langman Construction Inc. for the WRRF Influent Trunk Sewer and Outfall Sewer project. Items included in this application include construction survey, modified subbase, construction testing, approximately 2 linear feet of 30-inch sewer, approximately 682 linear feet of 36-inch sewer, approximately 493 linear feet of 6-inch irrigation pipe, 30-inch storm sewer, 36-inch storm sewer, 42-inch arch storm sewer, storm sewer apron & footings, irrigation pipe fittings, irrigation pipe gate valves, 3 sanitary manholes, 1 storm manhole, outfall headwall, traffic control, SWPPP, rip rap, and concrete washout. Additionally, portions of the manhole vent deduct and additional storm sewer from Change Order #1 are included in this Payment Application.

The total request for Payment Application No.12 is \$278,297.24. As of this Pay Application, Langman Construction has been paid 88.8% of the contract. We have reviewed and recommend full partial payment of Payment Application No. 12 as submitted by Langman Construction. Please execute the pay application and distribute copies to all parties.

Sincerely,
HR Green, Inc.

A handwritten signature in blue ink that reads 'Joseph Frankl'.

Joseph Frankl, P.E.
Project Manager

Cc: Andy Lent, City Clerk
File

Enclosures

J:\2021\210240\Construction\Payment\Pay_Estimates\#12\lfr-032822-Trunk_Sewer_Langman_Pay_Request12.docx

APPLICATION AND CERTIFICATION FOR PAYMENT

AIA DOCUMENT G702

Page 1 of 7 Pages

TO OWNER:	City of Indianola 110 N. 1st Street Indianola, IA 50125	PROJECT:	WRRF Influent Trunk Sewer & Outfall Sewer 11870 Hoover Street Indianola, IA 50125	APPLICATION NO:	12	Distribution to:	☐ OWNER ☐ ARCHITECT ☐ CONTRACTOR ☐ ☐
FROM	Langman Construction, Inc.	ARCHITECT:	HR Green, Inc.	PERIOD TO:	March 23, 2022		
CONTRACTOR	220-34th Avenue Rock Island, IL 61201		5525 Merle Hay Road, Suite 200	PROJECT NOS:			
CONTRACT FOI General Construction				CONTRACT DATE:	March 16, 2021		

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract.
Continuation Sheet, AIA Document G703, is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown herein is now due.

1. ORIGINAL CONTRACT SUM	\$6,603,000.00
2. NET CHANGE BY CHANGE ORDERS	(\$40,102.24)
3. CONTRACT SUM TO DATE (Line 1 ± 2)	\$6,562,897.76
4. TOTAL COMPLETED & STORED TO DATE (Column L on G703)	\$6,133,608.18
5. RETAINAGE:	
a. 5 % of Completed Work (Column J on G703)	\$304,861.01
b. 5 % of Stored Material (Column K on G703)	\$1,819.40
Total Retainage (Lines 5a + 5b or Total in Column N of G703)	\$306,680.41
6. TOTAL EARNED LESS RETAINAGE (Line 4 Less Line 5 Total)	\$5,826,927.77
7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$5,548,630.53
8. CURRENT PAYMENT DUE	\$278,297.24
9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$735,969.99

CONTRACTOR: Langman Construction, Inc.

By: Brian Gaul Date: March 23, 2022

ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data comprising the application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \$278,297.24

(Attach explanation if amount certified differs from the amount applied. Initial all figures on this Application and on the Continuation Sheet that are changed to conform with the amount certified.)

ARCHITECT: Joseph Frankl By: Joseph Frankl Date: 3/28/2022

This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		(\$40,102.24)
TOTALS	\$0.00	(\$40,102.24)
NET CHANGES by Change Order		(\$40,102.24)

CONTINUATION SHEET

AIA DOCUMENT G703

Page 2 of 7 Pages

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 12

APPLICATION DATE: 3/23/2022

PERIOD TO: 3/23/2022

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C ITEM QUANTITY	D UNITS	E UNIT PRICE	F TOTAL VALUE OF ITEM	G PREVIOUS QUANTITIES	H ESTIMATED QUANTITY INSTALLED THIS PERIOD	I QUANTITIES TO DATE	J VALUE OF WORK THIS PERIOD	K VALUE OF WORK INSTALLED TO DATE	L MATERIALS PRESENTLY STORED (NOT IN H)	M TOTAL COMPLETED AND STORED TO DATE (H+I)	N % (L ÷ F)	O BALANCE TO FINISH (F - L)	P RETAINAGE (IF VARIABLE RATE)
1	Mobilization	1.00	LS	\$849,000.00	\$849,000.00	1.00		1.00		\$849,000.00		\$849,000.00	100.00%		\$42,450.00
2	Construction Survey	1.00	LS	\$20,000.00	\$20,000.00	0.88	0.05	0.93	\$1,000.00	\$18,600.00		\$18,600.00	93.00%	\$1,400.00	\$930.00
3	Clearing and Grubbing	1.00	LS	\$100,000.00	\$100,000.00	1.00		1.00		\$100,000.00		\$100,000.00	100.00%		\$5,000.00
4	Topoil, Onsite	34046.00	CY	\$2.00	\$68,092.00	20427.60		20427.60		\$40,855.20		\$40,855.20	60.00%	\$27,236.80	\$2,042.76
5	Subgrade Preparation	4520.00	SY	\$1.35	\$6,102.00								0.00%	\$6,102.00	\$0.00
6	Subbase, Modified, 6"	3010.00	TON	\$25.50	\$76,755.00	1739.54	179.97	1919.51	\$4,589.24	\$48,947.51		\$48,947.51	63.77%	\$27,807.50	\$2,447.38
7	Removal of Known Box Culvert, 4x5RCB	30.00	LF	\$65.00	\$1,950.00			30.00		\$1,950.00		\$1,950.00	100.00%		\$97.50
8	Removal of Known CMP Culvert, 24"	56.00	LF	\$10.00	\$560.00	56.00		56.00		\$560.00		\$560.00	100.00%		\$28.00
9	Rock Removal	500.00	CY	\$0.01	\$5.00								0.00%	\$5.00	\$0.00
10	Trench Foundation	1000.00	TON	\$21.00	\$21,000.00	24.48		24.48		\$514.08		\$514.08	2.45%	\$20,485.92	\$25.70
11	Concrete Encasement	100.00	LF	\$400.00	\$40,000.00	100.00		100.00		\$40,000.00		\$40,000.00	100.00%		\$2,000.00
12	Construction Testing	1.00	LS	\$3,000.00	\$3,000.00	0.88	0.05	0.93	\$150.00	\$2,790.00		\$2,790.00	93.00%	\$210.00	\$139.50
13	Gravity Outfall Sewer, Trenched,PVC, 30" Diameter	30.00	LF	\$263.00	\$7,890.00	30.00	2.00	32.00	\$526.00	\$8,416.00	(\$127.64)	\$8,288.36	105.05%	(\$398.36)	\$414.42
14	Gravity Outfall Sewer, Trenched,PVC, 42" Diameter	2942.00	LF	\$271.00	\$797,282.00	2942.00		2942.00		\$797,282.00	\$0.00	\$797,282.00	100.00%		\$39,864.10
15	Gravity Trunk Sewer, Trenched, PVC,36" Diameter, Normal Bury	1969.00	LF	\$238.00	\$468,622.00	1657.37	-83.86	1573.51	(\$19,958.68)	\$374,495.38	\$36,515.59	\$411,010.97	87.71%	\$57,611.03	\$20,550.55
16	Gravity Trunk Sewer, Trenched, PVC, 36" Diameter, Deep Bury, Structure 1259-Structure 1262	766.00	LF	\$330.00	\$252,780.00		766.00	766.00	\$252,780.00	\$252,780.00	\$0.00	\$252,780.00	100.00%		\$12,639.00
17	Gravity Trunk Sewer, Trenched, PVC, 36" Diameter, Deep Bury, Station 20+50-Stru	379.00	LF	\$295.00	\$111,805.00	379.00		379.00		\$111,805.00	\$0.00	\$111,805.00	100.00%		\$5,590.25
18	Gravity Trunk Sewer, Trenched, PVC,42" Diameter, Normal Bury	5963.00	LF	\$271.00	\$1,615,973.00	5963.00		5963.00		\$1,615,973.00	\$0.00	\$1,615,973.00	100.00%		\$80,798.65
19	Gravity Trunk Sewer, Trenched, PVC, 42" Diameter, Deep Bury, Structure1273-127	644.00	LF	\$383.00	\$246,652.00	644.00		644.00		\$246,652.00	\$0.00	\$246,652.00	100.00%		\$12,332.60
20	Gravity Trunk Sewer, Trenched, PVC, 42" Diameter, Deep Bury, Structure1283-128	977.00	LF	\$304.00	\$297,008.00	977.00		977.00		\$297,008.00	\$0.00	\$297,008.00	100.00%		\$14,850.40
21	Gravity Outfall Sewer, Trenched, DIP, 42" Diameter	76.00	LF	\$600.00	\$45,600.00	76.00		76.00		\$45,600.00		\$45,600.00	100.00%		\$2,280.00
22	Gravity Trunk Sewer, Trenched, DIP, 36" Diameter	143.00	LF	\$530.00	\$75,790.00	143.00		143.00		\$75,790.00		\$75,790.00	100.00%		\$3,789.50
23	Gravity Trunk Sewer, Trenched, DIP, 42" Diameter	101.00	LF	\$600.00	\$60,600.00	101.00		101.00		\$60,600.00		\$60,600.00	100.00%		\$3,030.00
24	Irrigation Force Main, Trenched, Unrestrained PVC, 6"	10423.00	LF	\$20.00	\$208,460.00	9729.50	492.50	10222.00	\$9,850.00	\$204,440.00		\$204,440.00	98.07%	\$4,020.00	\$10,222.00
25	Irrigation Force Main, Trenched, Restrained PVC, 6"	392.00	LF	\$45.00	\$17,640.00								0.00%	\$17,640.00	\$0.00
26	Irrigation Force Main, Trenched, Restrained PVC, 4"	284.00	LF	\$40.00	\$11,360.00								0.00%	\$11,360.00	\$0.00
27	Irrigation Force Main, Trenched, Restrained DIP, 6"	107.00	LF	\$100.00	\$10,700.00	107.00		107.00		\$10,700.00		\$10,700.00	100.00%		\$535.00
28	Storm Sewer, Trenched, RCP, 30"	83.00	LF	\$135.00	\$11,205.00		83.00	83.00	\$11,205.00	\$11,205.00		\$11,205.00	100.00%		\$560.25
29	Storm Sewer, Trenched, RCP, 36"	39.00	LF	\$170.00	\$6,630.00		33.84	33.84	\$5,752.80	\$5,752.80		\$5,752.80	86.77%	\$877.20	\$287.64
30	Storm Sewer, Trenched, RCAP, 42" (53" X 32") ARCH	20.00	LF	\$245.00	\$4,900.00		20.00	20.00	\$4,900.00	\$4,900.00		\$4,900.00	100.00%		\$245.00
31	Pipe Culvert, Trenched, RCAP, 72" (88" X 54") ARCH	29.00	LF	\$510.00	\$14,790.00	29.00		29.00		\$14,790.00		\$14,790.00	100.00%		\$739.50
32	Pipe Culvert, Trenched, RCP, 24"	50.00	LF	\$120.00	\$6,000.00	50.00		50.00		\$6,000.00		\$6,000.00	100.00%		\$300.00
33	RCP Apron, Type II, 24"	2.00	EA	\$900.00	\$1,800.00	2.00		2.00		\$1,800.00		\$1,800.00	100.00%		\$90.00
34	RCP Apron, Type II, 36"	2.00	EA	\$1,300.00	\$2,600.00		2.00	2.00	\$2,600.00	\$2,600.00		\$2,600.00	100.00%		\$130.00
35	RCAP Apron, 4030.223 , 42" ARCH	2.00	EA	\$2,000.00	\$4,000.00		2.00	2.00	\$4,000.00	\$4,000.00		\$4,000.00	100.00%		\$200.00
36	RCAP Apron, Iowa DOT DR-202, 72" ARCH	2.00	EA	\$3,800.00	\$7,600.00	2.00		2.00		\$7,600.00		\$7,600.00	100.00%		\$380.00
37	RCP Apron Footing, 36"	2.00	EA	\$500.00	\$1,000.00		2.00	2.00	\$1,000.00	\$1,000.00		\$1,000.00	100.00%		\$50.00
38	RCAP Apron Footing, 42"	2.00	EA	\$2,000.00	\$4,000.00		2.00	2.00	\$4,000.00	\$4,000.00		\$4,000.00	100.00%		\$200.00
39	6" 11.25" DI MJ Bend	18.00	EA	\$375.00	\$6,750.00	10.00	1.00	11.00	\$375.00	\$4,125.00		\$4,125.00	61.11%	\$2,625.00	\$206.25
40	6" 22.5" DI MJ Bend	9.00	EA	\$370.00	\$3,330.00	9.00		9.00		\$3,330.00		\$3,330.00	100.00%		\$166.50
41	6" 45" DI MJ Bend	12.00	EA	\$382.00	\$4,584.00	7.00	6.00	13.00	\$2,292.00	\$4,966.00		\$4,966.00	108.33%	(\$382.00)	\$248.30
42	6"x4" DI MJ TEE	1.00	EA	\$500.00	\$500.00		1.00	1.00	\$500.00	\$500.00		\$500.00	100.00%		\$25.00
43	6" DI MJ Sleeve, Connect to Existing Force Main	1.00	EA	\$1,000.00	\$1,000.00	1.00		1.00		\$1,000.00		\$1,000.00	100.00%		\$50.00
44	4" DI MJ Sleeve, Connect to Existing Force Main	1.00	EA	\$900.00	\$900.00								0.00%	\$900.00	\$0.00
45	6" DI MJ CAP	1.00	EA	\$375.00	\$375.00								0.00%	\$375.00	\$0.00
46	Tracer System	1.00	LS	\$4,000.00	\$4,000.00	0.80		0.80		\$3,200.00		\$3,200.00	80.00%	\$800.00	\$160.00
47	6" Gate Valve with Valve Box	1.00	EA	\$850.00	\$850.00		1.00	1.00	\$850.00	\$850.00		\$850.00	100.00%		\$42.50
48	4" Gate Valve with Valve Box	1.00	EA	\$710.00	\$710.00		1.00	1.00	\$710.00	\$710.00		\$710.00	100.00%		\$35.50
49	Connection to Existing Manhole	1.00	EA	\$7,000.00	\$7,000.00	1.00		1.00		\$7,000.00		\$7,000.00	100.00%		\$350.00
50	Sanitary Manhole, SW-301, 60"Diameter	8.00	EA	\$12,700.00	\$101,600.00	4.00	3.00	7.00	\$38,100.00	\$88,900.00		\$88,900.00	87.50%	\$12,700.00	\$4,445.00
51	Sanitary Manhole, SW-301, 72"Diameter	27.00	EA	\$16,600.00	\$448,200.00	26.00		26.00		\$431,600.00		\$431,600.00	96.30%	\$16,600.00	\$21,580.00
52	Sanitary Manhole, SW-301, >25"Deep, 72" Diameter	2.00	EA	\$28,500.00	\$57,000.00	2.00		2.00		\$57,000.00		\$57,000.00	100.00%		\$2,850.00

CONTINUATION SHEET

AIA DOCUMENT G703

Page 3 of 7 Pages

AIA Document G702, APPLICATION AND CERTIFICATION FOR PAYMENT, containing

Contractor's signed certification is attached.

In tabulations below, amounts are stated to the nearest dollar.

Use Column I on Contracts where variable retainage for line items may apply.

APPLICATION NO: 12

APPLICATION DATE: 3/23/2022

PERIOD TO: 3/23/2022

ARCHITECT'S PROJECT NO:

A ITEM NO.	B DESCRIPTION OF WORK	C ITEM QUANTITY	D UNITS	E UNIT PRICE	F TOTAL VALUE OF ITEM	G PREVIOUS QUANTITIES	H ESTIMATED QUANTITY INSTALLED THIS PERIOD	I QUANTITIES TO DATE	J VALUE OF WORK THIS PERIOD	K VALUE OF WORK INSTALLED TO DATE	L MATERIALS PRESENTLY STORED (NOT IN H)	M TOTAL COMPLETED AND STORED TO DATE (H+I)	N % (L ÷ F)	O BALANCE TO FINISH (F - L)	P RETAINAGE (IF VARIABLE RATE)
53	Sanitary Manhole, SW-302, 7' X 7'	1.00	EA	\$27,700.00	\$27,700.00	1.00		1.00		\$27,700.00		\$27,700.00	100.00%		\$1,385.00
54	Sanitary Manhole, SW-303, 84" Diameter	1.00	EA	\$35,200.00	\$35,200.00								0.00%	\$35,200.00	\$0.00
55	Storm Manhole, SW-401, 84" Diameter	1.00	EA	\$10,600.00	\$10,600.00		1.00	1.00	\$10,600.00	\$10,600.00		\$10,600.00	100.00%		\$530.00
56	Outfall Headwall	1.00	EA	\$30,000.00	\$30,000.00	0.90	0.10	1.00	\$3,000.00	\$30,000.00		\$30,000.00	100.00%		\$1,500.00
57	Class A Road Surfacing, 3"	842.00	TON	\$30.00	\$25,260.00	763.64		763.64	\$22,909.20	\$22,909.20		\$22,909.20	90.69%	\$2,350.80	\$1,145.46
58	Traffic Control	1.00	LS	\$4,500.00	\$4,500.00	0.56	0.44	1.00	\$1,980.00	\$4,500.00		\$4,500.00	100.00%		\$225.00
59	Hydraulic Seeding, Fertilizing, andBFM Mulching, Type 2 Mix	4.10	ACRE	\$3,200.00	\$13,120.00								0.00%	\$13,120.00	\$0.00
60	Hydraulic Seeding, Fertilizing, andBFM Mulching, Type 5 Mix	7.80	ACRE	\$2,650.00	\$20,670.00	0.77		0.77		\$2,040.50		\$2,040.50	9.87%	\$18,629.50	\$102.03
61	Hydraulic Seeding, Fertilizing, andBFM Mulching, Native Mix	14.70	ACRE	\$3,750.00	\$55,125.00								0.00%	\$55,125.00	\$0.00
62	Hydraulic Seeding, Fertilizing, andBFM Mulching, Wetland Mix	3.40	ACRE	\$4,000.00	\$13,600.00								0.00%	\$13,600.00	\$0.00
63	Plants, Trees	0.05	ACRE	\$40,000.00	\$2,000.00								0.00%	\$2,000.00	\$0.00
64	SWPPP Preparation	1.00	LS	\$1,905.99	\$1,905.99	1.00		1.00		\$1,905.99		\$1,905.99	100.00%		\$95.30
65	SWPPP Management	1.00	LS	\$4,500.00	\$4,500.00	0.76	0.10	0.86	\$450.00	\$3,870.00		\$3,870.00	86.00%	\$630.00	\$193.50
66	Filter Sock, Installation, Maintenance, and Removal	7000.00	LF	\$1.50	\$10,500.00	524.00		524.00		\$786.00		\$786.00	7.49%	\$9,714.00	\$39.30
67	Temporary RECP, Type 2.C	930.00	SY	\$1.30	\$1,209.00								0.00%	\$1,209.00	\$0.00
68	Rip-Rap, Class E, Stream Crossings	368.00	TON	\$60.00	\$22,080.00		73.32	73.32	\$4,399.20	\$4,399.20		\$4,399.20	19.92%	\$17,680.80	\$219.96
69	Rip-Rap, Class D, Stream Bank Stabilization	275.00	TON	\$60.00	\$16,500.00								0.00%	\$16,500.00	\$0.00
70	Rip-Rap, Class D, Outfall	84.00	TON	\$60.00	\$5,040.00		84.11	84.11	\$5,046.60	\$5,046.60		\$5,046.60	100.13%	(\$6.60)	\$252.33
71	Rip-Rap, Class A, Storm Sewer	184.00	TON	\$60.00	\$11,040.00								0.00%	\$11,040.00	\$0.00
72	Silt Fence, Installation, Maintenance, and Removal	7000.00	LF	\$1.50	\$10,500.00	2340.00		2340.00		\$3,510.00		\$3,510.00	33.43%	\$6,990.00	\$175.50
73	Stabilized Construction Entrances	1.00	LS	\$1,500.00	\$1,500.00	0.81		0.81		\$1,215.00		\$1,215.00	81.00%	\$285.00	\$60.75
74	Dust Control, Water	12.50	MGAL	\$100.00	\$1,250.00	5.10		5.10		\$510.00		\$510.00	40.80%	\$740.00	\$25.50
75	Dust Control, Calcium Chloride	37.50	TON	\$500.00	\$18,750.00	15.30		15.30		\$7,650.00		\$7,650.00	40.80%	\$11,100.00	\$382.50
76	Removal and Replacement of Field Fence	360.00	LF	\$15.00	\$5,400.00								0.00%	\$5,400.00	\$0.00
77	Concrete Washout	1.00	LS	\$100.00	\$100.00		0.93	0.93	\$93.00	\$93.00		\$93.00	93.00%	\$7.00	\$4.65
78	Air Release Valve Station	4.00	EA	\$16,000.00	\$64,000.00	4.00		4.00		\$64,000.00		\$64,000.00	100.00%		\$3,200.00
79	Dewatering	1.00	LS	\$0.01	\$0.01	1.00		1.00		\$0.01		\$0.01	100.00%		\$0.00
80	Creek Crossing	3.00	EA	\$25,000.00	\$75,000.00	3.00		3.00		\$75,000.00		\$75,000.00	100.00%		\$3,750.00
81	CO														
82	8" Manhole Vent Change	7.00	EA	(\$2,776.00)	(\$19,432.00)	6.00	1.00	7.00	(\$2,776.00)	(\$19,432.00)		(\$19,432.00)	100.00%		(\$971.60)
83	12" Manhole Vent Change	1.00	EA	(\$4,552.02)	(\$4,552.02)	1.00		1.00		(\$4,552.02)		(\$4,552.02)	100.00%		(\$227.60)
84	Air Release Vent Change	4.00	EA	(\$2,287.10)	(\$9,148.40)	4.00		4.00		(\$9,148.40)		(\$9,148.40)	100.00%		(\$457.42)
85	Conshield Deduct	8.00	EA	(\$1,876.22)	(\$15,009.75)	8.00		8.00		(\$15,009.75)		(\$15,009.75)	100.00%		(\$750.49)
86	RFP-001 Additional Storm Sewer	1.00	LS	\$8,039.93	\$8,039.93		1.00	1.00	\$8,039.93	\$8,039.93		\$8,039.93	100.00%		\$402.00
87															\$0.00
84															\$0.00
85															\$0.00
86															\$0.00
	GRAND TOTALS				\$6,562,897.76				\$356,054.09	\$6,097,220.23	\$36,387.95	\$6,133,608.18	93.46%	\$429,289.58	\$306,680.41

Stored Material Summary

For (Contract): WRRF Influent Trunk Sewer & Outfall Sewer								Application Number: 12			
Application Period: 12/22/2021 to 3/23/2022								Application Date: 3/23/2022			
A		B			C		D	Subtotal Amount Completed and Stored to Date (C + D)	E		F
Bid Item No.	Supplier Invoice No.	Storage Location	Description of Materials Stored	Footage	Date Placed	Amount (\$)	Amount Stored this Month (\$)		Incorporated in Work	Materials Remaining in Storage (\$) (D + E - F)	
								Date (Month/ Year)	Amount (\$)		
	N828587		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		1/2022	\$15,511.44	\$0.00	
	O011875		30 INCH SEWER PIPE	30	4/2021	\$1,914.60		2/2022	\$1,914.60	\$0.00	
	O011875		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		1/2022	\$15,511.44	\$0.00	
	O011885		36 INCH SEWER PIPE	140	4/2021	\$12,926.20		1/2022	\$12,926.20	\$0.00	
	O011891		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		1/2022	\$15,511.44	\$0.00	
	O011899		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		1/2022	\$15,511.44	\$0.00	
	O011905		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		2/2022	\$15,511.44	\$0.00	
	O011913		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		2/2022	\$15,511.44	\$0.00	
	O011920		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		2/2022	\$15,511.44	\$0.00	
	O011933		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		2/2022	\$15,511.44	\$0.00	
	O011948		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		2/2022	\$15,511.44	\$0.00	
	O011975		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		2/2022	\$15,511.44	\$0.00	
	O011979		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		3/2022	\$15,511.44	\$0.00	
	O011996		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		3/2022	\$15,511.44	\$0.00	
	O034628		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		4/2021	\$21,159.60	\$0.00	
	O034637		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		4/2021	\$21,159.60	\$0.00	
	O034648		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		5/2021	\$21,159.60	\$0.00	
	O034665		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		5/2021	\$21,159.60	\$0.00	
	O034682		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		5/2021	\$21,159.60	\$0.00	
	O034682		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		3/2022	\$15,511.44	\$0.00	
	O034741		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		3/2022	\$15,511.44	\$0.00	
	O034763		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		5/2021	\$21,159.60	\$0.00	
	O034763		36 INCH SEWER PIPE	168	4/2021	\$15,511.44		3/2022	\$7,561.13	\$7,950.31	
	O034892		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		6/2021	\$21,159.60	\$0.00	
	O034960		42 INCH SEWER PIPE	28	4/2021	\$3,526.60		6/2021	\$3,526.60	\$0.00	
	O034960		36 INCH SEWER PIPE	140	4/2021	\$12,926.20				\$12,926.20	
	O035146		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		6/2021	\$21,159.60	\$0.00	
	O035159		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		6/2021	\$21,159.60	\$0.00	
	O035167		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		7/2021	\$21,159.60	\$0.00	
	O035182		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		7/2021	\$21,159.60	\$0.00	
	O046882		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		7/2021	\$21,159.60	\$0.00	
	O046882		36 INCH SEWER PIPE	168	4/2021	\$15,511.44				\$15,511.44	
	O055532		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O055738		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O075827		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O076055		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O076062		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O084813		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O084828		42 INCH SEWER PIPE	168	4/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O094678		42 INCH SEWER PIPE	168	5/2021	\$21,159.60		8/2021	\$21,159.60	\$0.00	
	O094691		42 INCH SEWER PIPE	168	5/2021	\$21,159.60		9/2021	\$21,159.60	\$0.00	

[illegible]

28

Sanitary Sewer

10546.51

Structure	Point Number	Northing	Easting	Elevation	Description	Distance
	1287	24	513721.20	1613707.27	809.36 Existing STR Center Flat-top	
	1286	23	513642.90	1613787.21	808.66 Rim Not finished Grade	111.89
	1285	25	513282.35	1613784.24	806.42 Rim Not finished Grade	360.57
	1284	28	512787.21	1613786.05	819.28 Rim Not finished Grade	495.14
	1283	29	512303.33	1613787.39	804.41 Rim Not finished Grade	483.88
	1282	74	512212.00	1613834.22	806.75 Rim Not finished Grade	102.64
	1281	75	512024.18	1614280.38	808.26 Rim Not finished Grade	484.08
	1280	76	511577.46	1614497.94	808.46 Rim Not finished Grade	496.89
	1279	77	511292.36	1614902.86	807.74 Rim Not finished Grade	495.22
	1278	78	510797.20	1615012.95	811.55 Rim Not finished Grade	507.25
	1277	79	510553.81	1615381.40	813.68 Rim Not finished Grade	441.58
	1276	80	510191.15	1615569.62	814.19 Rim Not finished Grade	408.59
	1275	81	509698.73	1615631.73	821.67 Rim Not finished Grade	496.32
	1274	90	509392.98	1615708.67	833.65 Rim Not finished Grade	315.28
	1273	89	509176.17	1615955.81	813.28 Rim Not finished Grade	328.76
	1272	88	509014.80	1615954.06	812.84 Rim Not finished Grade	161.39
	1271	87	508518.61	1615950.21	814.91 Rim Not finished Grade	496.20
	1270	86	508020.07	1615949.15	817.27 Rim Not finished Grade	498.55
	1269	85	507520.26	1615955.19	816.72 Rim Not finished Grade	499.84
	1268	93	507024.15	1616010.19	816.90 Rim Not finished Grade	499.15
	1267	94	506951.98	1616137.68	819.40 Rim Not finished Grade	146.49
	1266	95	506662.28	1616333.46	821.05 Rim Not finished Grade	349.66
	1265	96	506654.27	1616666.76	829.36 Rim Not finished Grade	333.40
	1264	97	506433.33	1616896.88	823.07 Rim Not finished Grade	319.01
	1263	98	506433.33	1616896.88	823.09 Rim Not finished Grade	348.90
	1262					361.70
	1261					482.70
	1260					102.00
	1259					181.40
	1258					238.04
	1257					
	1256					

8

Outfall Sewer

3054.07

Structure	Point Number	Northing	Easting	Elevation	Description	Distance
Headwall	17	518224.50	1613438.65	789.84	top pipe	
	1299	18	518063.37	1613434.81	801.18 Rim Not Finished Grade	161.18
	1298	19	517577.28	1613437.89	801.03 Rim Not Finished Grade	486.11
	1297	20	517078.57	1613437.88	800.96 Rim Not Finished Grade	498.71
	1296	21	516579.59	1613437.93	797.07 Rim Not Finished Grade	498.98
	1295					500.00
	1294					500.00
	1293					75.90
	1292					301.20
						32.00

Point	Description		Northing	Easting	Desc	Distance
16	valve		513748.66	1613746.45	top of valve	
17		11.25	513746.64	1613747.00	Top of Main	2.10
19		11.25	513650.67	1613762.81	Top of Main	97.26
21		22.5	513648.49	1613763.15	Top of Main	2.21
22		45	513625.48	1613795.09	Top of Main	39.36
30	22.5 bend		512282.47	1613794.21	Top of Main	1343.01
		11.25	512266.44	1613802.40	Top of Main	18.00
31		11.25	512232.63	1613819.66	Top of Main	37.97
32		11.25	512216.80	1613827.72	Top of Main	17.76
34	45 sw 1282		512207.51	1613830.72	Top of Main	9.77
35		22.5	512033.16	1614252.58	Top of Main	456.47
42	22.5 1281. #2		512015.07	1614271.60	Top of Main	26.25
41	22.5 1280		511574.79	1614485.17	Top of Main	489.34
71	22.5 at 1279		511288.39	1614896.59	Top of Main	501.29
70	45 at 1278		510789.41	1615008.17	Top of Main	511.30
72	22.5 at 1277		510539.74	1615383.67	Top of Main	450.93
73	22.5 at 1276		510187.90	1615565.33	Top of Main	395.97
84	11.25 at 1275		509697.35	1615624.73	Top of Main	494.14
85	22.5 at 1274		509392.59	1615702.21	Top of Main	314.45
86	11.25 at 1274		509390.65	1615703.68	Top of Main	2.44
87	45 at 1273		509170.55	1615945.95	Top of Main	327.32
88	11.25 at 1269		507518.49	1615947.14	Top of Main	1652.06
89	45 at 1268		507035.70	1616007.32	Top of Main	486.53
90	11.25 at 1268		507021.22	1616021.04	Top of Main	19.95
91	11.25 at creek crossing north		507004.08	1616049.43	Top of Main	33.16
92	45 at 1267 uphill		506964.88	1616118.78	Top of Main	79.66
93	45 at 1267 going to 1266		506955.54	1616141.23	Top of Main	24.32



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Approval of an event application from the Indianola Public Library for their Summer Kick-off event on Tuesday, May 31 from 6:00 - 8:00 p.m.

Introduction: The Indianola Public Library is hosting a summer kick-off event with music and food trucks on May 31st.

Background:

Discussion: The Library has requested closing C Street from 4 p.m. to 8 p.m. between Ashland and Boston for this event. Approximately 600 people are expected to attend the event.

Budget Impact:

Recommendation: Staff have reviewed the application and recommend approval.

Attachments: 1. Library 2022 SRP Kickoff Application - Final



Event Details:

Event Name: Indianola Public Library Summer Kickoff

Event Sponsor(s): Indianola Public Library

Event Type (Check all that apply): ☐ Parade ☐ Bike Ride/Race ☐ Concert

Running Event: Fun Run ☐ Timed Race ☐ Will trails/sidewalks be utilized? Yes ☐ No ☒

Other: Outdoor event with music and food trucks

Date/Time of event: Tuesday, May 31, 2022 from 6:00 - 8:00 pm

Location of event: Indianola Public Library lawn - 207 N. B St

Anticipated Attendance: 600 Per Day 600 Total

Organization: Indianola Public Library

Contact Name: Michele Patrick

Address: 207 N. St., Indianola IA 50125

Telephone Number: 515-961-9418

Fax Number: _____

Email address: mpatrick@indianolaiowa.gov

Today's Date: 03/29/2022

Please describe your request and event:

The library would like to host a community event to kick off its Summer Reading Program. Activities would include live music, food vendors, and lawn games. The event is open to the community.

Please describe what streets, trails or parks you are planning to close or use:

We are requesting to close C Street between Ashland and Boston.

Set Up Begins	Date: 5/31/2022	Time: 4 pm	Day of Week: Tue
Event Starts	Date: 5/31/2022	Time: 6 pm	Day of Week: Tue
Event Ends	Date: 5/31/2022	Time: 8 pm	Day of Week: Tue
Dismantle	Date: 5/31/2022	Time: 4 pm	Day of Week: Tue



Please describe your safety plan including crowd control. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate for the planned event. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, alcohol, prior history with this event or similar events and other criteria. Attach additional sheets if necessary.

We are anticipating a crowd of about 600, more than half of which will be children. We will not be serving alcohol.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

We will give prior notification of the event to the Indianola Police and Fire Departments and will immediately contact them during the event if needs arise.

Please describe your plan for clean up and removal of recyclable goods and garbage during and after your event.

We will have volunteers scheduled to clean the site immediately after the event. Garbage and recycable goods will be discarded in the library's trash and recycling bins.

Before submitting this application be sure to complete the following:

- ☒ The event application is completely filled out
- ☒ Map A attached – showing streets/trails/parks/lane closures, location of barrier/barricades, stages, platforms, parking, etc.
- ☒ Map B attached – shows where vendors are expected to park vehicles off the Square
- ☒ Street closure permit application if applicable, attached to application. Application is on website under “How Do I submit”.
- ☒ Noise permit application if applicable, attached to application. Application available on website under “How do I apply for noise permit”.
- ☒ Insurance certificate showing the City as an additional insured in the amount of \$1,000,000 is attached to the application.

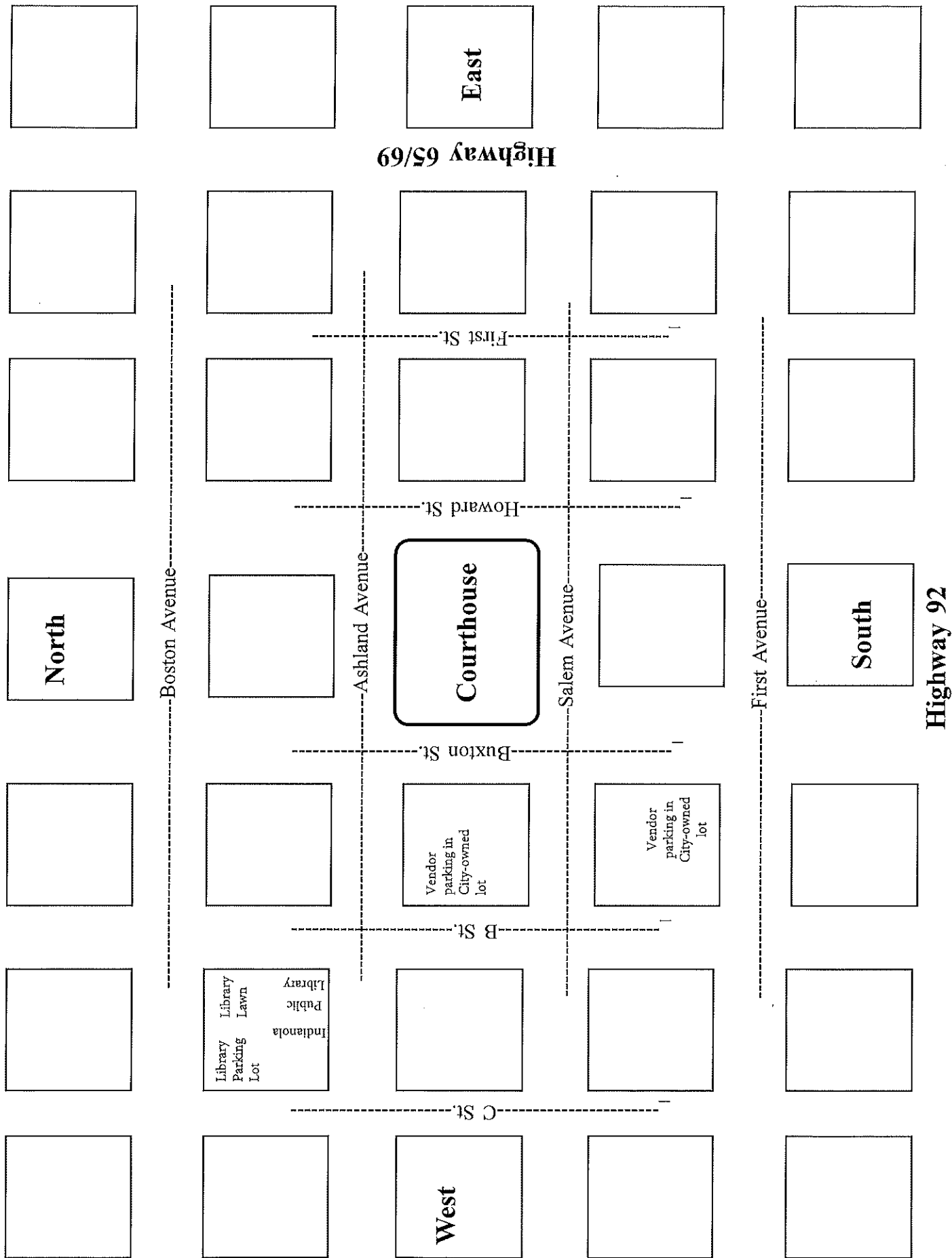
As the event sponsor(s) I have read through the rules and certify that our event abides by the rules and regulations set by the Indianola Iowa City Council.

Applicant Signature: Muhle Patrick Date: 3/29/22

Thank you for your interest in holding a neighborhood or community event!

Return Application with attachments to:

City of Indianola
Attn: Event Applications
110 N 1st St PO Box 299
Indianola, Iowa 50125
email cityclerk@indianolaiowa.gov
City website indianolaiowa.gov





NOISE PERMIT

Indianola Public Library
207 North B Street
Indianola, IA 50125

March 11, 2022

Upon the application of Indianola Public Library, the City of Indianola issues the following noise permit:

Permit issued to: Indianola Public Library

Date(s) permit in effect: May 31, 2022 from 6:00 p.m. to 8:00 p.m.

Location permit in effect: 207 North B Street

Event/activity permit issued for: Library Summer Kickoff

****NOTE:** The Indianola Police Department reserves the right to order a noise reduction or to cancel this permit, dependent up on the activity or complaints related to this event.

Approved this 11th day of March 2022.

Jackie Raffety

Jackie Raffety

Assistant Finance Director/City Clerk



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. Finance Director

Date: April 4, 2022

Subject: Approval of a sidewalk use agreement between The Groggy Dog, LLC and the City of Indianola.

Recommendation: The terms are for one year, from April 1, 2022 to March 31, 2023. The business owner is required to keep a free walking path with a minimum walking surface on the sidewalk of 5' in width. Simple motion is in order.

Attachments: 1. Sidewalk Use Agreement_Groggy Dog LLC

SIDEWALK USE AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____ 2022, by and between the City of Indianola, Iowa (hereinafter called the "City"), whose address is 110 N 1st Street, Indianola, Iowa 50125, and The Groggy Dog, LLC, (hereinafter called the "Business Owner"), whose address is 116 West Ashland, Indianola, Iowa 50125.

WITNESSETH THAT:

1. PREMISES AND TERM. The City, in consideration of the agreements and conditions herein contained, on the part of the Business Owner to be kept and performed, grants the right unto the Business Owner to place tables, chairs and displays upon the following described real estate, situated in Warren County, Iowa, to wit:

The East 12' of Lot 16 & the West 9' of Lot 17, Block 8, of the Original Town Plan of Indianola, Iowa

which, more particularly, includes the space and premises as may be shown on "Exhibit A", if and as may be attached hereto, for a term of one (1) year, commencing at midnight of the day previous to the first day of the term, which shall be on the 1st day of April 2022, and ending at midnight on the last day of the term, which shall be on the 31st day of March 2023, upon the condition that the Business Owner performs as in this Agreement provided.

Notwithstanding anything contained elsewhere in this Agreement, Business Owner agrees that upon 7 days written notice it will remove structures and relinquish the space to allow for the Square Streetscape Project.

2. PERMIT FEE. Intentionally omitted.

3. POSSESSION. Business Owner shall be entitled to possession on the first day of the term and shall yield possession to the City at the time and date of the close of the term, except as herein otherwise expressly provided.

4. USE OF PREMISES. Business Owner shall use the premises as an outdoor patio, during business hours only. The use is permitted provided there remains a free walking path with a minimum walking surface of five (5) feet in width.

5. FENCING. As part of a sidewalk use agreement or any other outdoor seating area, all fencing shall be subject to the approval of the Community Development Director. Fences not exceeding four (4) feet in height are permitted, and shall be constructed of wrought iron, aluminum, wood, or polyvinyl chloride (PVC). Wood fences should be constructed of treated lumber, cedar, redwood, or similar types of wood that are resistant to decay. The frame of a fence, including posts, rails, and supports shall

be placed on the inside of the fence. Decorative features such as individual posts, brick or stone columns, and similar features constructed as part of a fence or wall shall be allowed to exceed the maximum fence height by no more than twelve (12) inches. The use of materials such as corrugated or sheet metal, chicken wire, woven wire, temporary construction fencing, snow fencing, or similar materials shall not be permitted. Business Owner agrees that upon the termination of this Agreement Business Owner shall remove any and all fencing and shall restore the premises to its preexisting condition.

6. ASSIGNMENT. This Agreement shall not be assigned, or any part thereof, without the written consent of the City.

7. CARE AND MAINTENANCE OF PREMISES.

(a) Business Owner accepts said property in its present condition. Business Owner shall, after taking possession of said premises and until the termination of this Agreement, at its own expense, care for and maintain said premises in a reasonably safe and serviceable condition. Business Owner will not permit or allow said premises to be damaged or depreciated in value by any act or negligence of the Business Owner, its agents or employees.

(b) Business Owner will be responsible for maintaining the sidewalk and shall keep the same free from ice, snow and other debris. Business Owner shall further not allow trash of any kind of accumulate on said premises.

8. SURRENDER OF PREMISES AT END OF TERM. Business Owner agrees that upon the termination of this Agreement Business Owner shall surrender, yield up and deliver the premises in good and clean condition, except the effects of ordinary wear and tear and depreciation arising from lapse of time, or damage without fault or liability of Business Owner.

9. INDEMNITY AND LIABILITY INSURANCE. Business Owner shall protect, indemnify and save harmless the City from and against any and all loss, costs, damage and expenses occasioned by, or arising out of, any accident or other occurrence causing or inflicting injury and/or damage to any person or property, happening or done, in, upon or about the premises, or due directly or indirectly to the use or occupancy thereof, or any part thereof, by the Business Owner or any person claiming through or under the Business Owner. The Business Owner further covenants and agrees that Business Owner shall at Business Owner's expense procure and maintain casualty and liability insurance in a responsible company or companies authorized to do business in the State of Iowa, in amounts not less than \$1,000,000.00 for any one person injured, and \$1,000,000 for any one accident, and with the limits of \$100,000 for property damage, protecting the City against such claim, damages, costs or expenses on account of injury to any person or persons, or to any property belonging to any person or persons, by reason of such casualty, accident or other happening on or about the demised premises during the term of this Agreement.

Certificates or copies of the policies, naming the City, and providing for thirty (30) days' notice to City before cancellation shall be delivered to the City within twenty (20) days from the date of the commencement of the term.

10. CHANGES TO BE IN WRITING. None of the covenants, provisions, terms or conditions of this Agreement to be kept or performed by City or Business Owner shall be in any manner modified, waived or abandoned, except by a written instrument duly signed by the parties and delivered to the City and Business Owner. This Agreement contains the whole agreement of the parties.

[Remainder of Page Left Intentionally Blank]

IN WITNESS WHEREOF, the parties hereto have duly executed this Agreement in the day and year first above written.

The City of Indianola, Iowa, City	The Groggy Dog, LLC
By: _____ Stephanie Erickson, Mayor	By: _____ Marvin Jerry Gribbins, Registered Agent/Owner
Attest: By: _____ Jackie Raffety, City Clerk	



MEMORANDUM

To: Mayor and City Council
From: Charlie Dissell, Community and Economic Development Director
Date: April 4, 2022
Subject: Resolution authorizing the purchase of a 2022 Ford Explorer for the Community and Economic Development Department.

Introduction:

Background: As the Council is aware, as part of the FY23 budget, the Community Development Department was approved to purchase a new vehicle to replace its current 2012 Ford F150.

Discussion: This vehicle is proposed to be ordered through the Iowa Department of Administrative Services Cooperative Purchasing Program. The City of Indianola purchasing policy allows an exemption for “Joint Cooperative Groups: Bids from Joint cooperative bidding groups will be considered the same as the exception for Other Governmental Agency Bidding, if a majority of the group members are local government agencies”. The Iowa Department of Administrative Services Cooperative Purchasing Program is a joint cooperative bidding group. The Iowa Department of Administrative Services Cooperative Purchasing Program bid price is attached to this resolution. It is for a 2022 Ford Explorer for \$28,126.00.

Budget Impact: The FY23 Budget, which was approved by the Council on March 21, 2022, included a budget of \$28,000 for the purchase of a new vehicle. As mentioned, this new vehicle is planned to replace a 2012 Ford F150. Staff worked with the identified dealership through the Iowa Department of Administrative Services Cooperative Purchasing Program to get a trade-in offer, which was \$12,500. With this trade-in value, the total expenditure would be \$15,626.00.

Funds will be available on July 1, 2022. According to the dealership, new fleet vehicles take 24 weeks to arrive, so it is anticipated this new vehicle will arrive in mid to late September.

Recommendation: As the quoted price is within budget, Staff recommends the purchase be approved.

Attachments:

1. Vehicle Resolution
2. Vehicle Specs - SUV Group 3.1 (1)
3. proposal - 2022-03-24T084341.739

City of Indianola
RESOLUTION NO. 2022-

**RESOLUTION AUTHORIZING THE PURCHASE OF A 2022 FORD EXPLORER
FOR THE COMMUNITY DEVELOPMENT DEPARTMENT**

WHEREAS, the Community Development Department budgeted \$28,000 for the purchase of a new vehicle in FY23; and

WHEREAS, this vehicle would be used by the Code Enforcement Officer; and

WHEREAS, this vehicle would be ordered through the Iowa Department of Administrative Services Cooperative Purchasing Program; and

WHEREAS, the City of Indianola purchasing policy allows for the following exemption: "Joint Cooperative Groups: Bids from Joint cooperative bidding groups will be considered the same as the exception for Other Governmental Agency Bidding, if a majority of the group members are local government agencies"; and

WHEREAS, the Iowa Department of Administrative Services Cooperative Purchasing Program is a joint cooperative bidding group as stated; and

WHEREAS, this purchase would include the trade-in of a 2012 Ford F150 at an estimated trade-in value of \$12,500; and

WHEREAS, the Iowa Department of Administrative Services Cooperative Purchasing Program bid price is attached to this resolution, as well as the purchase proposal from Stivers Ford.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the purchase of a 2022 Ford Explorer through the Iowa Department of Administrative Services Cooperative Purchasing Program for \$15,626.00 is hereby approved, and the Community and Economic Development Director is hereby authorized to execute documents on behalf of the City to purchase said vehicle.

PASSED AND APPROVED this 4th day of April 2022.

ATTEST:

Stephanie Erickson, Mayor

Jackie Raffety, City Clerk

SUV Group 3 - Mid-Size 4 Door AWD or 4X4 SUV, Automatic Transmission or CVT

Examples: Explorer, Grand Cherokee, GMC Acadia, Traverse

DEALER NAME: **STIVERS**

Make:	FORD
Model Name:	EXPLORER
Exact Model Code:	K8B
Trim Pkg. Common Name:	BASE
Exact Trim Pkg. Code:	100A
Engine Code:	99B
Transmission Code:	44T
State GVWR:	NA
Payload Capacity:	NA
Cargo Capacity Behind Rear Seat:	18.2 CU. FT.

BASE VEHICLE SPECIFICATIONS		
Body & Chassis	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)
Wheelbase length	Wheelbase: 112 to 121 inches.	STATE WHEELBASE: 119
Engine		
Base Engine	V6 engine, E85 FFV engine must be provided if available in V6; include all required options and other pertinent information. E85 FFV Engine? Y	Cylinders: 6 Liters:3.3 HP: 285 Torque:260
Engine Block Heater	Or cold climate package	41H
Drive Axle		
Rear Axle	Traction control	STD
Transfer Case	with Hi/Low ranges, if available must provide	AWD ONLY
Electrical		
Power Point	Located in Driver Area	STD
Doors & Windows		
Doors	Power door locks with remote keyless entry	STD
Key Sets with Fobs	2 Fobs with push button start or 2 keys and fobs w/o push button start	STD
Rear Window	Defroster, Wiper and Washer	STD
Windows	Privacy glass behind "B" pillar, Factory installed if available must provide; dealer installed if factory installed not available.	STD
Wipers	Intermittent Wipers	STD
Exterior		
License Plate Holders	Front and Rear license plate holders	STD
Mirrors	Power exterior foldaway	STD
Floor		
Floor Covering	Full floor carpeting & OEM mats	STD
Interior		
Air Conditioning	Front AC with all required options.	STD
Bluetooth	Dealer installed when factory installed is not available.	STD
Gauge Package	Oil pressure, coolant temperature, voltmeter	STD
Interior Package	Full interior insulation/trim package, to include door/side wall panels, full headliner, dome lamp.	STD
Radio	AM/FM with internal clock	STD
Steering Column	Tilt with cruise control	STD
Safety		
Brakes	Power 4 Wheel Anti-lock	STD
Daytime Running Lights	If available must provide	942
Reverse Backup Camera	Factory installed only.	STD
Traction Control		STD
Seating		
Driver and Front Passenger	Front bucket seats, Power 6-way driver; passenger seats with manual driver/passenger lumbar support. Cloth upholstery.	STD
Rear Passenger	One 3-person rear split bench seat w/folding backs, all w/cloth upholstery, Nominally flat cargo area with rear seats folded.	STD
Seating Capacity	Five (5) Passenger Seating minimum	7 PASS
Tires & Wheels		
Tires	Heavy-duty, "LT" ("P" passenger not acceptable) all-terrain radial tires; All-season tires acceptable only when "LT" all terrain radials not available.	All Terrain or All Season provided? ALL SEASON
Spare	If available must provide	Is spare full size? N

	BASE VEHICLE PRICE CONFIGURED AS PER ABOVE:	\$27,321.00
	Delivery Cost to Department of Administrative Services, Des Moines	\$0.00
SUV GROUP 3.1	TOTAL VEHICLE PRICE INCLUDING BASE COST AND DELIVERY:	\$27,321.00

My 2022 price is
\$28,126.00
FINAL BID PRICE

Examples: Explorer, Grand Cherokee, GMC Acadia, Traverse

STIVERS

ADDITIONAL OPTIONS

Engine	Minimum Requirements	Mfg. Codes - Specs (Note STD for standard)	Cost
Engine Block Heater	Or cold climate package	STD	DEDUCT COST: -\$25.00
Doors & Windows			
Key Sets, Additional	2 Fobs with push button start or 2 keys and fobs w/o push button start	DLR	\$400.00
Exterior			
Trailer Tow Package	Class IV receiver hitch, 2-inch shaft, 7 wire trailer wiring receptacle at hitch. Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	52T Factory Installed? Y	\$545.00
Safety			
Adaptive Cruise Control		NA	
Auto High-Beam Headlamps		STD	
Backup Alarm	Backup alarm; Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	DLR Factory Installed? N	\$250.00
Cross-Traffic Alert	BLIS or equivalent system.	STD	
Evasive Steering Assist		NA	
Lane-Keeping System		STD	
Park Assist		NA	
Pre-Collision Assist (AEB)	Pre-Collision Assist with Auto Emergency Brake	STD	
Reverse Sensing System	Factory installed preferred, if available must provide; dealer installed acceptable when Factory installed not available.	STD Factory Installed? Y	
Voice-Activated Navigation System		NA	
Other			
Options not listed above	Discount percentage off MSRP for options \$2,000 or less as specified in the Vehicle Specifications Terms and Conditions document attached to the bid. Engine and powertrain options excluded.	Enter Percentage Discount MSRP:	1

DELIVERY

Delivery Price Per Mile	Price per mile to deliver vehicle anywhere in State of Iowa	Per Mile Charge	\$3.50
Delivery FOB	Delivery Cost to Department of Administrative Services, in Des Moines, IA	Enter miles in whole number:	\$0.00

Prepared for: , City of Indianola

2022 Explorer 4dr 4x4 Base (K8B)

Price Level: 240



Client Proposal

Prepared by:

Ron Reese

Office: 515-987-3697

Quote ID: 032422

Date: 03/24/2022



Stivers Ford | 1450 East Highway 6, Waukee, Iowa, 502638310

Office: 515-987-3697 | Fax: 515-987-0163

2022 Explorer 4dr 4x4 Base (K8B)

Price Level: 240 | Quote ID: 032422

Pricing Summary - Single Vehicle

		MSRP
<i>Vehicle Pricing</i>		
Base Vehicle Price		\$35,745.00
Options		\$78.00
Colors		\$0.00
Upfitting		\$0.00
Fleet Discount		\$0.00
Fuel Charge		\$0.00
Destination Charge		\$1,295.00
Subtotal		\$37,118.00
<i>Pre-Tax Adjustments</i>		
Code	Description	MSRP
GPC	Government Concession & Discounts	-\$8,992.00
trade	2012 Ford F150 vin 1FTFX1ET8CFA45669	-\$12,500.00
Total		\$15,626.00

Customer Signature

Acceptance Date

Prepared for:

City of Indianola

Prepared by: Ron Reese

03/24/2022



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2022 Explorer 4dr 4x4 Base (K8B)

Price Level: 240 | Quote ID: 032422

As Configured Vehicle

Description	MSRP
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Base Vehicle

Base Vehicle Price (K8B)	\$35,745.00
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Packages

Equipment Group 100A	N/C
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Includes:

- Engine: 2.3L EcoBoost I-4

Includes auto start-stop technology.

- Transmission: 10-Speed Automatic

- 3.58 Non-Limited-Slip Rear Axle Ratio

- GVWR: 6,160 lbs

- Tires: P255/65R18 AS BSW

Includes mini spare.

- Wheels: 18" 5-Spoke Silver-Painted Aluminum

- Cloth Captain's Chairs

Includes 8-way power driver's seat with power function for tilt and recline, 4-way manual front passenger seat with fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints.

- Radio: AM/FM Stereo

Includes MP3 capability, 6 speakers, speed-compensated volume and SiriusXM radio with a 3 month prepaid subscription. Service is not available in Alaska and Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM radio inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Trial subscriptions not available in Alaska and Hawaii.

- FordPass Connect

Includes 4G LTE Wi-Fi hotspot connects up to 10 devices with wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford, remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (FordPass Connect, the Ford Pass App., and Complimentary Connected Services are required for remote features (see FordPass terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.). Note: Ford Telematics and data services prep included for fleet only: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford. (833-327-3673).

- SYNC 3 Communications & Entertainment System

Includes enhanced voice recognition, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple Car Play and Android Auto compatibility and 1 "A" and 1 "C" USB ports in the media hub.

Powertrain

Engine: 2.3L EcoBoost I-4	Included
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Includes auto start-stop technology.

Transmission: 10-Speed Automatic	Included
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3.58 Non-Limited-Slip Rear Axle Ratio	Included
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GVWR: 6,160 lbs	Included
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Wheels & Tires

Tires: P255/65R18 AS BSW	Included
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Includes mini spare.

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:

City of Indianola

Prepared by: Ron Reese

03/24/2022



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2022 Explorer 4dr 4x4 Base (K8B)

Price Level: 240 | Quote ID: 032422

As Configured Vehicle (cont'd)

Description	MSRP
Wheels: 18" 5-Spoke Silver-Painted Aluminum	Included
Seats & Seat Trim	
Cloth Captain's Chairs	Included
<i>Includes 8-way power driver's seat with power function for tilt and recline, 4-way manual front passenger seat with fore/aft and recline and 2-way manually adjustable driver and front passenger head restraints.</i>	
Other Options	
Monotone Paint Application	STD
119.1" Wheelbase	STD
Radio: AM/FM Stereo	Included
<i>Includes MP3 capability, 6 speakers, speed-compensated volume and SiriusXM radio with a 3 month prepaid subscription. Service is not available in Alaska and Hawaii. SiriusXM audio and data services each require a subscription sold separately, or as a package, by Sirius XM radio inc. If you decide to continue service after your trial, the subscription plan you choose will automatically renew thereafter and you will be charged according to your chosen payment method at then-current rates. Fees and taxes apply. To cancel you must call SiriusXM at 1-866-635-2349. See SiriusXM customer agreement for complete terms at www.siriusxm.com. All fees and programming subject to change. Trial subscriptions not available in Alaska and Hawaii.</i>	
<i>Includes:</i>	
<i>- FordPass Connect</i>	
<i>Includes 4G LTE Wi-Fi hotspot connects up to 10 devices with wireless data trial that begins upon AT&T activation and expires at the end of 3 months or when 3GB of data is used, whichever comes first, but cannot extend beyond the trial subscription period for remote features. To activate, go to www.att.com/ford, remotely start, lock and unlock vehicle, schedule specific times to remotely start vehicle, locate parked vehicle and check vehicle status (FordPass Connect, the Ford Pass App., and Complimentary Connected Services are required for remote features (see FordPass terms for details). Connected Service and features depend on compatible AT&T network availability. Evolving technology/cellular networks/vehicle capability may limit functionality and prevent operation of connected features. Connected services excludes Wi-Fi hotspot.). Note: Ford Telematics and data services prep included for fleet only: FordPass Connect 4G Wi-Fi modem provides data to support telematics and data services including but not limited to vehicle location, speed, idle time, fuel, vehicle diagnostics and maintenance alerts. Device enables telematics services through Ford or authorized providers. Activate at www.fleet.ford.com or call 833-FCS-Ford. (833-327-3673).</i>	
<i>- SYNC 3 Communications & Entertainment System</i>	
<i>Includes enhanced voice recognition, 8" LCD capacitive touchscreen in center stack with swipe capability, AppLink, 911 Assist, Apple Car Play and Android Auto compatibility and 1 "A" and 1 "C" USB ports in the media hub.</i>	
Auto Start-Stop Removal	-\$57.00
Engine Block Heater	\$90.00
Fleet Options	
Daytime Running Lamps (DRL) (Non-Configurable)	\$45.00
Requires valid FIN code. Replaces the standard configurable Daytime Running Lamps (DRL).	
Oxford White	N/C
Emissions	
50 State Emissions System	STD
Flexible Fuel Vehicle (FFV) system is standard equipment for vehicles with the 3.3L Ti-VCT V6 FFV engine.	

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
City of Indianola
Prepared by: Ron Reese
03/24/2022



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2022 Explorer 4dr 4x4 Base (K8B)

Price Level: 240 | Quote ID: 032422

As Configured Vehicle (cont'd)

Description	MSRP
Interior Color	
Sandstone w/Cloth Captain's Chairs	N/C
SUBTOTAL	\$35,823.00
Destination Charge	\$1,295.00
TOTAL	\$37,118.00

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

Prepared for:
City of Indianola
Prepared by: Ron Reese
03/24/2022



Stivers Ford | 1450 East Highway 6 Waukee Iowa | 502638310

2022 Explorer 4dr 4x4 Base (K8B)

Price Level: 240 | Quote ID: 032422

Warranty

Standard Warranty

Basic

Distance 36,000 miles Months 36 months

Powertrain

Distance 60,000 miles Months 60 months

Corrosion Perforation

Distance Unlimited miles Months 60 months

Roadside Assistance

Distance 60,000 miles Months 60 months

Accessories

Distance 36,000 miles Months 36 months



MEMORANDUM

To: Mayor and City Council
From:
Date: April 4, 2022
Subject: Resolution approving salaries.

Recommendation: Roll call is in order.

Attachments: 1. Res 2022- approving salaries

City of Indianola
RESOLUTION NO 2022-

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide, union contract and seasonal salaries.

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Brenan Baker, Field Maintenance Seasonal Worker to \$12.50/hour, effective March 21, 2022; and

Kyle Phillips, Seasonal Sports Complex Concession Worker to \$9.25/hour, effective March 27, 2022; and

Edward Solheim, Seasonal Horticultural Assistant, to \$17.00/hour, effective March 27, 2022; and

Joe Colby to Temporary Shift Assignment EMS/Paramedic, \$21.52/hour, effective March 28, 2022 (assignment will be until full-time position is filled); and

Mike Hamner to Streets Operation Specialist R21-2, \$52,687.03/year, effective March 28, 2022; and

Jeremy Cross to Part-time EMS/Paramedic, \$20.499/hour, effective April 1, 2022; and

Becky Backstrom, Brush Facility Monitor, Seasonal, to \$13.00/hour, effective April 2, 2022; and

Richard Drake, Seasonal Parks Maintenance Worker/Mower, to \$12.50/hour, effective April 10, 2022; and

Cal Leonard, to Seasonal Tree Worker, \$11.00/hour, effective April 10, 2022; and

Mike Miller, Seasonal Parks Maintenance Worker to \$14.00/hour, effective April 10, 2022; and

Lyle Meyer, Seasonal Parks Maintenance Worker/Mower to \$13.50/hour, effective April 10, 2022; and

Glenna Taylor, to Seasonal Downtown Flowers \$15.00/hour, effective April 10, 2022; and

Jacy West, Adult Services and Programs Librarian, to CE6-2 \$51,460.21/year, effective April 10, 2022; and

Eden Anderson to Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Evan Baker to Seasonal Pool Manager Year 2, \$14.00/hour, effective April 24, 2022; and

Gage Boersma to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Sebastian Cooper to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Selena Cooper to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Piper Dahl to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Annette DeFrancisco to Seasonal Lifeguard, LGI Certified, \$12.00/hour, effective April 24, 2022; and

Kaydence Eaton, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Aubrey Edgington to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Nathan Epley to Seasonal Pool Operations Year 2, \$9.50/hour, effective April 24, 2022; and

Sunny Farrell, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Max Green to Seasonal Pool Support Year 2 \$9.50/hour, effective April 24, 2022; and

Ella Geurts to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Grace Gioffredi to Seasonal Lifeguard Year 3, \$11.00/hour, effective April 24, 2022; and

Ashton Greubel to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Ella Hildreth, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Logan Hoger to Seasonal Pool Manager Year 1, LGI Certified, \$13.50/hour, effective April 24, 2022; and

Taylor Hoger, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Evelynn Huntley to Seasonal Pool Operations and Support Year 2, \$9.50/hour, effective April 24, 2022; and

Audrey Johnston, Seasonal Pool Operations Year 1, \$9.25/hour, effective April 24, 2022; and

William Kelso to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Darian Konrad to Seasonal Pool Operations Year 2, \$9.50/hour, effective April 24, 2022; and

Ellie McCombs to Seasonal Pool Manager Year 1, \$13.00/hour, effective April 24, 2022; and

Elizabeth Moats, Part-time Library Assistant, to \$14.467/hour (including \$0.05/hour longevity), effective April 24, 2022; and

Amelia Moorlach, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Berklee O'Connor, Seasonal Pool Operations Year 1, \$9.25/hour, effective April 24, 2022; and

Ellie Paskorz, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Sam Ross, Seasonal Lifeguard Year 1, \$10.00/hour, effective April 24, 2022; and

Hailey Seifrig, to Seasonal Pool Manager Year 1, LGI Certified, \$13.50/hour, effective April 24, 2022; and

Brennan Severidt to Seasonal Lifeguard Year 3, \$11.00/hour, effective April 24, 2022; and

Elyse Shaw, Seasonal Pool Operations Year 1, \$9.25/hour, effective April 24, 2022; and

Remy Siversten to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Emmalee Weeks to Seasonal Pool Operations Year 1, \$9.25/hour, effective April 24, 2022; and

Justin Woell to Seasonal Lifeguard Year 2, \$10.50/hour, effective April 24, 2022; and

Laura Engelhardt, Seasonal Buxton Flower Worker, \$11.00/hour, effective May 22, 2022.

Passed and approved this 4th day of April 2022.

Stephanie Erickson, Mayor

ATTEST:

Jackie Raffety, City Clerk



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. Finance Director

Date: April 4, 2022

Subject: Consideration of the appointment of Valerie Stickel-Diehl to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Valerie Stickel-Diehl Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

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To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: Valerie Stickel-Dishl		Today's Date: 8-8-22	
Street Address: 1650 Kennedy St			
City, State, Zip: Indianola IA 50125		Years Resided in Indianola: 16	
Email: vsd62950@gmail.com			
Home Phone:		Cell Phone: 515 314 5154	Work Phone: 515 358 0002
Occupation: RN			
Gender: Female	Age (Optional):		Race (Optional):
Have you previously volunteered on a City Board, here or elsewhere? YES			
Board Name: P.Hill Development Com.		Years Served: 4	City: Pleasant Hill
Application for (Name of Board/Commission or Committee): Downtown Square Com.			
Why do you want to serve on this Board/Commission or Committee? I would like to give back + contribute. —			
What will you contribute to this Board/Commission or Committee? I would like to help in any way I can to see our square active + desirable for activities + business.			

Please attach additional pages if necessary.

Boards, Commissions and Committees

☐	Board of Adjustment/Appeals meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. This Commission is appointed by the City Council.
☐	Bravo is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
☐	Civil Service Commission meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
☒	Downtown Square Commission consists of property owners, business owners and residents in the Downtown Square area. This Commission is responsible for recommending sidewalk and street use permits, street closure permits and reviewing façade grant applications. The Commission consists of 9 members who serve 3-year terms. Commission members are appointed by the City Council.
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☐	IMU Board of Trustees meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
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☐	Library Board of Trustees meets the second Tuesday of the month at 5:45 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
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Jackie Raffety

From: Valerie Stickel-Diehl IA-Des Moines
Sent: Tuesday, March 8, 2022 11:01 AM
To: CityClerk
Subject: cover letter

Hi, i just emailed the form for volunteering. My building is 117 Buxton, with 5 offices, currently i rent this office space to two types of businesses. I am excited about our square. I love shopping and spending time there. I work part time, i love being a part of our community and would like to share any time i can to help promote Indianola. Before moving to Indianola, i served on the Pleasant Hill Development council. Please call me if you have any questions. thanks Valerie

--

Valerie Stickel-Diehl, RN, MS, MSCN

Ruan Neuroscience Case Manager

MercyOne

MercyOne.org

Curriculum Vitae

Valerie Dawn Stickel-Diehl RN, MS, MSCN

Neurology Nurse Educator

Ruan Neurology Clinic and Research Center at MercyOne Medical Center, Des Moines

1111 6th Avenue Ste. A100

Des Moines, IA 50310

Cell: 515-314-5154, Office: 515-358-0002

Email: vsd62950@gmail.com and vstickel-diehl@mercydesmoines.org

EDUCATION

University of St. Francis, Joliet, Illinois

1999

Degree: Master of Science in Healthcare Administration

University of St. Francis, Joliet, Illinois

1996

Degree: Bachelor of Science Health

Mercy College of Health Sciences, Des Moines, IA

1984

Diploma: Nursing

PROFESSIONAL EXPERIENCE

1998- Present

Neurology Case Manager, Multiple Sclerosis Certified

Ruan Neurology Clinic and Research Center

Multiple Sclerosis Center, Des Moines, IA

Supervising Physician: Dr. Bruce Hughes, MD

1990-1998

RN, Mercy Arthritis Center, Mercy Des Moines

1984-1990

RN, Mercy Medical Center, Cardiac PCU, Out Patient surgery center

Current role as RN, support 9 neurologist, 2 NP, and 2 PA, largest Neurology practice in Iowa.

- Provide education, support and follow-up to patients and families when newly diagnosed with a neurological condition.
- Support and education provided for medication.
- Assist patients and care partners with expectations, decision making, and together develop a plan for their future to enhance their quality of life.
- Develop and update protocols, processes and education for the Neuroscience Center staff to provide consistent care for our patients.
- Facilitate multiple support groups for both MS, PD and Dementia's.
- Report changes in health and issues with treatments to providers.
- Provide continuous learning and sharing with staff.
- Facilitated and maintain the National Multiple Sclerosis Clinic affiliation.

FACULTY EXPERIENCE:

- International Organization of Multiple Sclerosis Nurses Faculty

- Annual Spring meeting of American Society for Clinical Laboratory Science-Iowa Conference
- Iowa Caregivers Annual Conference
- MercyOne lunch and learn events
- Community Education Events
- American Parkinson's Disease Association conference
- Multiple publications for MS, PD, AD to provide updates

LICENSURE AND CERTIFICATIONS

- State of Iowa Registered Nurse License, 1984
- Multiple Sclerosis Certified Nurse (MSCN), 2002
- Basic Life Support (BLS) Certified

PROFESSIONAL AFFILIATIONS

- International Organization of Multiple Sclerosis Nurses
- Multiple Sclerosis Society of Iowa
- Nurse Advisory Council, State of Iowa, Senator Tom Harkin Initiative

APPOINTMENTS IN SOCIETIES AND REVIEW BOARDS

- Healthcare Advisory Committee Multiple Sclerosis Society of Iowa: Member
- IOMSN Board of Directors: 2008-2011



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. Finance Director

Date: April 4, 2022

Subject: Consideration of the appointment of Erin Freeberg to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Erin Freeberg Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

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Personal Information

Name: Erin Freeberg		Today's Date: 3/8/22
Street Address: 409 S Wesley St		
City, State, Zip: Indianola, Iowa 50125		Years Resided in Indianola: 15
Email: erin@adorngiftandhome.com		
Home Phone: 5159882956	Cell Phone: 5159882956	Work Phone: 5159882956
Occupation: business owner		
Gender: Female	Age (Optional):	Race (Optional):
Have you previously volunteered on a City Board, here or elsewhere?		
Board Name: Planning & Zoning Commission	Years Served: 4	City: Indianola
Application for (Name of Board/Commission or Committee): Downtown Square Commission		
Why do you want to serve on this Board/Commission or Committee? As business and property owner on the square I have a vested interest in the decisions that are made to maintain, enhance and support the downtown square and surrounding area.		
What will you contribute to this Board/Commission or Committee? As a member of the commission I will bring knowledge of the City's Comprehensive Master Plan and Streetscape Project, a vision for continued enhancement and usability of the downtown square and surrounding area and perspective as a property owner, business owner and community member.		

Please attach additional pages if necessary.

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ERIN FREEBERG

409 S WESLEY ST. INDIANOLA, IA
erin@aodrngiftandhome.com (515) 988-2956

PROFILE

Civic minded. Community focused. Indiana native. Small business owner.

EXPERIENCE

OWNER, FEED & FOSTER

INDIANOLA, IA 2020-PRESENT

Developed and designed a second retail store concept. Responsible for marketing/branding, buying and daily operations.

OWNER, ADORN

INDIANOLA, IA 2012-PRESENT

Responsible for concept, buying and oversee daily operations of retail store. Recipient of 2015 Warren County Economic Development Woman-Owned Business of the Year.

ASSOCIATE DIRECTOR OF ANNUAL GIVING, SIMPSON COLLEGE

INDIANOLA, IA 2010-2012

Vital member of College Advancement fundraising staff. Responsible for building relationships and securing gifts from Simpson alumni, friends and corporate partners in support of The Simpson Fund, the campus-wide unrestricted fund

CORPORATE MEETING PLANNER, PRINCIPAL FINANCIAL GROUP

DES MOINES, IA 2009-2010

Managed all aspects of business meetings and events from planning to implementation, while ensuring the most cost effective methods were used for all business units.

MARKETING COORDINATOR, FHBL DES MOINES

DES MOINES, IA 2004-2009

Managed planning, marketing, communication and logistics of member education conferences attended by over 3,500 executive level attendees from 1,200 financial institutions in a five state region each year.

EDUCATION

Washburn University - Topeka, Kansas

B.A. Mass Communication/Public Relations

COMMUNITY INVOLVEMENT

Indianola Planning and Zoning Commission

Indiana Chamber of Commerce Board of Directors

Simpson Guild

Indiana RAGBRAI Committee

Indianola Community Youth Foundation



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Consideration of the appointment of Amanda Ripperger to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Amanda Ripperger Application



City Clerk's Office

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515-961-9410 phone • 515.961.9402 fax

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Personal Information

Name: Amanda Ripperger		Today's Date: 3/8/2022	
Street Address: 6346 Kennedy Street			
City, State, Zip: Prole, Iowa 50229		Years Resided in Indianola: 34	
Email: amanda@thesportspagegrill.com			
Home Phone: 515-707-8711	Cell Phone:	Work Phone:	
Occupation: Restaurant Owner			
Gender: Female	Age (Optional): 34	Race (Optional): White	
Have you previously volunteered on a City Board, here or elsewhere? Yes			
Board Name: Chamber	Years Served: 2	City: Indianola	
Application for (Name of Board/Commission or Committee): Downtown Commission			
Why do you want to serve on this Board/Commission or Committee? As a property and business owner, I feel that my input would be valuable. I have lived in Indianola my entire life and ultimately want what is best for the heart of our community.			
What will you contribute to this Board/Commission or Committee? I hope that this committee can be a guiding force in making the Downtown area look uniform and well kept. With the new updates from the Streetscape Project I feel that now is the time to enforce existing code and implement new to keep the area looking fresh and united.			

Please attach additional pages if necessary.

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MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Consideration of the appointment of Jamie Parrott to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Jaime Parrot Application

Jaime Parrott

104 ½ W Ashland Ave
Indianola, Iowa 50125
(515)552-0099
jaimesphotondesign@hotmail.com

03/09/2022

To: City of Indianola
Downtown Square Commission

Dear Readers,

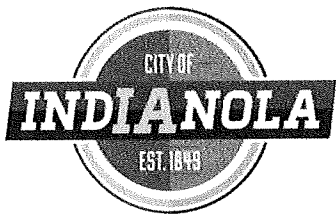
With great enthusiasm I write to you to express my interest in being one of the selected members to join the Downtown Square Commission. I feel I would be valuable to the discussions at the table because I have lived and run my business from our loft apartment for the past 6 years and we became the official owners of said loft apartment in the Fall of 2021. We live, walk, work, and park on the square daily. I believe my lifestyle would bring a lot of inside knowledge to the team.

Aside from being a property owner and living on the square, I have always been an advocate for small town big living, shopping local and being an active member in the community. Please review my attached Resume to see past and present community outreach.

Passion, Leadership, and Dedication: these three things make up my work ethic in anything I do, big or small. I put it to work every day in my photography, at home, in my classroom and now I would like to bring the same energy to my hometown.

Thank You,

Jaime Parrott



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

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*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: <u>Jaime Parrott</u>		Today's Date: <u>3-9-22</u>	
Street Address: <u>104 1/2 W Ashland Ave APT 3</u>			
City, State, Zip: <u>Indianola, Iowa 50125</u>		Years Resided in Indianola: <u>6</u>	
Email: <u>jaimesphotodesign@hotmail.com</u>			
Home Phone:		Cell Phone: <u>515-552-0099</u>	Work Phone:
Occupation: <u>Photographer + Indianola Child Care</u>			
Gender: <u>F</u>	Age (Optional): <u>30</u>		Race (Optional): <u>White</u>
Have you previously volunteered on a City Board, here or elsewhere? <u>No</u>			
Board Name:		Years Served:	City:
Application for (Name of Board/Commission or Committee): <u>Downtown Square</u>			
Why do you want to serve on this Board/Commission or Committee? <u>I am a property owner on the Indianola Square so naturally the downtown square is near and dear to my heart. I want to be a part of discussions and decisions.</u>			
What will you contribute to this Board/Commission or Committee? <u>I have an immense amount of positive energy to bring to the table, as well as ideas, enthusiasm, and knowledge of our town square.</u>			

Please attach additional pages if necessary.

Boards, Commissions and Committees

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Jaime Parrott

jaimesphotondesign@hotmail.com

104 ½ W Ashland Ave APT 3
Indianola, Iowa 50125
(515) 552-0099

EXPERIENCE

Jaime's Photo and Design — Photographer

2010 - PRESENT

Time Management
File Documents
Manage Money
Preserve and Back-Up Photos
Consult with clients

Indianola Child Care — Pre-School Teacher

2018 - Present

Leading a Classroom
Creating Lessons
Report to Director

EDUCATION

Clarke High School

DMACC — Entrepreneurship

2010-2012

DMACC — Photography

2010-2012

VOLUNTEER/CLUBS

4H - Alumni and Advocate

FFA - Alumni, Supporter, HWY Clean-Up

Indianola Hometown Pride - Volunteer Trash Pick-Up

Clarke County Cattlemen - Volunteer

2019 Indianola RAGBRAI - Housed riders

Indianola Boy Scouts - Photograph Pinewood Derby Race

SKILLS

- Business Operator
- Strong work ethic and time management
- Personable
- Eager to learn and grow
- Natural Leader
- Excel in Photoshop and Lightroom
- Accounting

TRAINING

- CPR
- First Aid
- Child Development
- Mental Health
- Medication Admin

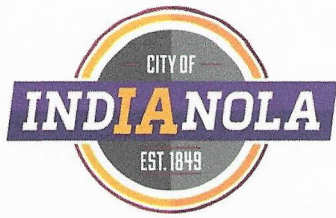


MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Consideration of the appointment of Rob Keller to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Rob Keller Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

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Personal Information

Name: Rob Keller		Today's Date: 03/08/2022
Street Address: 17477 Hamilton Street		
City, State, Zip: Indianola, IA 50125		Years Resided in Indianola: 9
Email: rob.keller@countryfinancial.com		
Home Phone:	Cell Phone: 515-975-7325	Work Phone: 515-961-2351
Occupation: Business Owner / Financial Representative		
Gender: Male	Age (Optional): 42	Race (Optional): Caucasian
Have you previously volunteered on a City Board, here or elsewhere? No		
Board Name:	Years Served:	City:
Application for (Name of Board/Commission or Committee): Downtown Commission		
Why do you want to serve on this Board/Commission or Committee? I moved my business the downtown area 9 years ago. I have always be interested and active in working toward the continual growth and success of Indianola's downtown area. Over the years I have served alongside many other downtown business owners for this purpose. I also served on the original Downtown Streetscape Committee. I truly believe that Indianola's downtown area can be a successful area for town for many years to come with a great vision and proper planning. I would promise to do my best when assisting fellow business owners and representing the City of Indianola.		
What will you contribute to this Board/Commission or Committee? I will contribute my time, my voice and influence as life long resident of the Indianola area and downtown business owner. I believe with the collaboration of others we will continue to develop a great vision for the future of the Indianola's downtown area. My passion to serve our town has never been higher. I will always be ethical, honest and fair in my dealings with the public, other business owners and the city of Indianola as those are guiding principles in my life.		

Please attach additional pages if necessary.

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ROB R. KELLER

17477 Hamilton Street, Indianola, IA 50125

(515) 975-7325

rob.keller@countryfinancial.com

March 11th, 2022

Dear Indianola City Council,

This letter is written to express my interest in serving on the Indianola Downtown Square Commission. After reviewing the requirements and duties of this volunteer position, it is clear you are looking for a candidate who is not only extremely familiar with the responsibilities of being a business owner, but also someone who has a vested interest in the continued growth and success of the Indianola Downtown Square. Given those objectives, I am certain that I have the necessary skills to successfully perform the expectations set forth for this position all while representing the City of Indianola in positive manner.

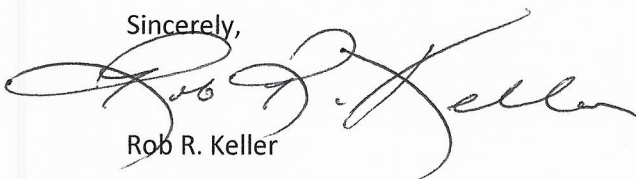
My professional career began 20 years ago after I graduated from Pensacola Christian College located in Pensacola, Florida. I served as a real estate professional for approximately 4 years before transitioning to a Financial Representative for COUNTRY Financial. Without delay, I opened COUNTRY Financial, Indianola and have been serving as its owner since September of 2006. My reputation as a business owner has been built by challenging and championing families to put their financial house in order and serving the insurance and financial planning needs of fellow business owners. My success as a business owner includes growing a multi-million-dollar book of business from scratch, being an active member of the Million Dollar Round Table and the National Association of Christian Financial Advisors. I'm currently in the process of expanding my staff and offices to serve the areas of West Des Moines and Ames.

The reason I moved my business to the Indianola Downtown Square in 2013 was because I saw this area of our community as the heart of our town, and I wanted my business to be a part of that. A couple years ago I was able to renovate the interior of my building; this was done not only as an investment in my business, but also as an investment in Indianola's Downtown Square. I truly believe we need to have a thriving Downtown Square made up of a diverse set of businesses that not only support one another, but also present themselves well to our community. With the coming completion of Warren County's Justice Center and the large infrastructure and streetscape investment made by the City of Indianola, Indianola's Downtown Square will continue to be the heart of our community for many years to come.

If selected, I look forward to serving as an active and engaged member of the Downtown Square Commission. My passion to serve the Indianola community has never been higher. I look forward to the inception of this commission and applaud the Indianola City Council for their foresight in creating it.

Thank you for your time and consideration.

Sincerely,



Rob R. Keller

ROB R. KELLER

17477 Hamilton Street, Indianola, IA 50125

(515) 975-7325

rob.keller@countryfinancial.com

SERVICE OBJECTIVE

Transformational professional with years of experience and a proven knowledge of leadership, collaboration, team building and problem solving. Ready to apply my skills to successfully fill the volunteer position on the Indianola Downtown Square Commission.

EXPERIENCE

COUNTRY Financial, Indianola, Iowa

Owner/President – September 2006 – Present

- Growing and developing a multi-million-dollar book of business from scratch.
- Challenging and championing families to put their financial house in order.
- Serving the insurance, retirement, and financial planning needs of fellow business owners.
- Primary office located just off Indianola's downtown square.
- Expanding staff and offices to serve the areas of West Des Moines and Ames.
- Experienced professional serving local families and business owners.
- Active member of the Million Dollar Round Table.
- Active member of the National Association of Christians Financial Advisors.

Iowa Realty, Indianola, Iowa

February 2005 – September 2006

- Real Estate professional.

Shorewest Realtors, Oconomowoc, Wisconsin

June 2002 – February 2005

- Real Estate professional.

EDUCATION & DESIGNATIONS

The American College of Financial Services
Retirement Income Certified Professional Designation
February, 2017

Pensacola Christian College
Pensacola, Florida
Bachelor of Science in Marketing
Bachelor of Science in Management
May, 2002

COMMUNITY

- Indianola Community Church
- Indianola Community School District, Board President
- Indianola Chamber of Commerce

REFERENCES

Mr. Art Sathoff, Superintendent, Indianola Community School District
art.sathoff@indianola.k12.ia.us 641-233-7014

Mrs. Karey Bishop, Real Estate Professional, Iowa Realty Indianola
kareybishop@iowarealty.com 515-229-7344

Mrs. Brenda Easter, CEO, Indianola Chamber of Commerce
brenda@indianolachamber.com 515-961-6269

Mr. Joe Leto, Business Owner, COUNTRY Financial Ames
joe.letto@countryfinancial.com 515-988-1154



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. Finance Director

Date: April 4, 2022

Subject: Consideration of the appointment of Kathy Magruder to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Kathy Magruder Application



City Clerk's Office

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Personal Information

Name: Kathy Magruder		Today's Date: 03/11/22
Street Address: 16690 Illinois Street		
City, State, Zip: Indianola, IA, 50125		Years Resided in Indianola: 32
Email: kathy@pageturnersbookstore.com		
Home Phone:	Cell Phone: 515-423-8797	Work Phone: 515-961-0391
Occupation: Bookstore owner		
Gender: female	Age (Optional): 59	Race (Optional):
Have you previously volunteered on a City Board, here or elsewhere? yes		
Board Name: One Book, One Lincoln	Years Served: 2	City: Lincoln, NE
Application for (Name of Board/Commission or Committee): Downtown Square Commission		
Why do you want to serve on this Board/Commission or Committee? I want to see the Indianola Square be the vibrant, exciting part of the community I know it can be. I would like to see the Indianola Square to be a destination, both for people living in Indianola and visitors.		
What will you contribute to this Board/Commission or Committee? I've been a business owner on the Square since 2014. I have worked with the Chamber of Commerce, the Downtown Merchant's Association, and Simpson College and feel I have a good grasp of what Indianola needs from the Square. I'm a creative, flexible thinker. I work well with people and have long term ties to the community. I have also had experience working in other communities and have contacts in other communities that could be useful.		

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KATHERINE MAGRUDER

INDIANOLA, IA

kathy@pageturnersbookstore.com

March 11, 2022

RE: Downtown Square Commission

Dear Sir/Madam,

I am the owner of Pageturners Bookstore. I have a prime location on the Southeast corner of the Square. I would like to be part of the Downtown Square Commission because I believe that the Square is a vital part of the Indianola community.

Please review my enclosed resume for a more in-depth illustration of my work history and accomplishments. I'm eager to discuss how my personality and background fit the Downtown Square Commission role.

Thank you for your time and consideration of my candidacy.

I have lived in Indianola off and on since 1970. I went to High School here, participated in 4H, showed horses at the county fair, and plan to live here for the rest of my life. I have been a business owner on the Square since 2014 and have worked in bookstores in Indianola and Lincoln, Nebraska since 1995. I have worked in small businesses and large corporations. I have worked with the Indianola Sustainability Committee on the invitation of Jon Vernon. I participated in the regular meetings with Shive- Hattery in regard to the Warren County Justice Center to provide input from community and business owners. I am a member of the Chamber of Commerce and participate in the Indianola Downtown Merchants Group. I have worked with the Indianola Arts Council to provide a location for the piano project. I am on the All Iowa Reads Committee. I am a member of the Midwest Independent Bookseller Association and the American Booksellers Association.

I am excited to contribute my talents and proficiency in problem-solving toward your team efforts. I have been in business on the Square long enough to be aware of the challenges faced by both the city and the business community. I am creative, forward thinking, and able to consider multiple viewpoints before coming to a decision.

Sincerely,

Katherine Magruder

Pageturners Bookstore

101 East Salem, Indianola, IA 50125

515-423-8797 (cell), 515-961-0391 (work)



Katherine Magruder

Indianola, IA 50125 (515) 423-8797
kathy@pageturnersbookstore.com

PROFESSIONAL SUMMARY

Talented Owner with excellent marketing, customer service and facility oversight skills, and more than 27 years of experience. Highly effective and comfortable working with people at all levels in organization.

SKILLS

- Customer Service Management
- Decision Making
- Data Analysis
- Customer Relations

WORK HISTORY

OWNER

08/2014 to CURRENT

Pageturners Bookstore, LLC | Indianola, IA

- Manage day-to-day business operations.
- Consult with customers to assess needs and propose optimal solutions.
- Train and motivate employees to perform daily business functions.
- Enhance operational efficiency and productivity by managing budgets, accounts, and costs.
- Devise processes to boost long-term business success and increase profit levels.
- Developed new methods for maintaining and increasing sales during pandemic.

STORE MANAGER

12/2009 to 02/2014

Follett Higher Education Group | Indianola, IA

- Managed inventory control, cash control, and store opening and closing procedures.
- Completed point of sale opening and closing procedures.
- Reconciled daily sales transactions to balance and log day-to-day revenue.
- Managed inventory control processes to restore back stock, control costs and maintain sales floor levels to meet customer needs.
- Coached employees and trained on methods for handling various aspects of sales, complicated issues, and difficult customers.

STORE MANAGER

10/1999 to 12/2009

Lee Booksellers | Lincoln, NE

- Maximized sales and minimized shrinkage through excellent customer service and adherence to standard practices.
- Evaluated stock and made buying decisions based on customer interest and knowledge of book world.
- Offered hands-on assistance to customers, assessing needs, and maintaining current knowledge of consumer preferences.

- Created off-site sales curated for individual events resulting in sales in the tens of thousands of dollars.

BOOKSELLER

10/1995 to 10/1999

Lee Booksellers | Lincoln, NE

- Used consultative sales approach to understand customer needs and recommend relevant offerings.
- Answered product questions with up-to-date knowledge of sales and store promotions.
- Delivered highest level of customer service by greeting, communicating and assisting customers with orders.
- Processed merchandise through register system.
- Developed strong rapport with customers and created positive impression of business.

EDUCATION

Master of Arts | English Literature

05/1995

University of Nebraska - Lincoln, Lincoln, NE

Bachelor of Science | Equestrian Science

Bachelor of Arts | English

05/1985

William Woods College, Fulton, MO

Double Majored

High School Diploma

05/1981

Indianola High School, Indianola, IA



MEMORANDUM

To: Mayor and City Council

From: Jackie Raffety, City Clerk/Asst. Finance Director

Date: April 4, 2022

Subject: Consideration of the appointment of Jen Pfeifer-Malaney to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Jenn Pfeifer-Malaney Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

There are numerous Boards and Commissions to advise the City Council. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interested citizens. This form assists the City Council in evaluating the qualifications of applicants for appointment to a board, commission or committee. State law requires political subdivisions to make a good faith effort to balance appointive boards, commissions, committees, and councils authorized by the Code of Iowa according to gender by January 1, 2012, and each year thereafter. When terms have expired or vacancies occur, appointments are made during regular City Council meetings that take place on the first and third Monday.

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*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: Jenn Pfeifer-Malaney		Today's Date: 3/8/22	
Street Address: 2200 Hart Ave Unit 7			
City, State, Zip: Des Moines IA 50320		Years Resided in Indianola: 47 (12in DM)	
Email: jmpfeifer@hotmail.com			
Home Phone: NA	Cell Phone: 515-720-1731	Work Phone: 515-961-4755	
Occupation: Owner McCoy True Value Hardware and Rental			
Gender: Female	Age (Optional): 47	Race (Optional):	
Have you previously volunteered on a City Board, here or elsewhere? yes			
Board Name: Indianola Hometown Pride	Years Served: 5	City: Indianola	
Application for (Name of Board/Commission or Committee): Downtown Square Commission			
Why do you want to serve on this Board/Commission or Committee? This is a great opportunity to serve the both the downtown businesses and my community in this newly formed commission. I feel like this group will help to foster growth downtown with well thought out recommendations.			
What will you contribute to this Board/Commission or Committee? Having grown up in a business that has been downtown I have some historcial knowledge that can be of benefit to the group. I have a volunteer background in risk management and logisitcs which leads me to be a creative problem solver. I feel like I am approachable open to hear everyones points on view.			

Please attach additional pages if necessary.

Boards, Commissions and Committees

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SERVICE WITH HEART

March 15,2022

Dear City Council Members,

I am Jenn Pfeifer-Malaney one of the owners of McCoy True Value Hardware and Rental and I am asking you to review and approve my application to serve on the Downtown Square Commission. McCoy True Value Hardware and Rental has been my families' business for over 50 years of its 137 history. I have spent a lot of time on the square not only through the business but as a volunteer or participant any the numerous events that have been held here over the years everything from Farm and Family fun night back in the 1980's to Drive through Santa that evolved during covid. Even though my home is currently in Des Moines- you will see from my resume that I am active in Indianola Community. I feel like I would make sound decisions for the benefit of everyone that live works and plays in our growing downtown.

Sincerely,

Jenn Pfeifer-Malaney

216 North Howard Indianola, Iowa 50125

515-961-4755 Fax 515-961-3285

mccoytruevalue.com jmpfeifer@hotmailcom

Jennifer Pfeifer-Malaney

2200 Hart Ave Unit 7 Des Moines, IA 50320

515-720-1731 jmpfeifer@hotmail.com

Experience

McCoy True Value Hardware & Rental Co- Owner	2002-Current
McCoy True Value Hardware & Rental Office Manager	2005-2015
McCoy True Value Hardware & Rental Sales Associate	2001-2005
Vine Street Ballet Office Manager	1997-2001
Theatre Simpson Front of House Undergrad Assistant	1996-1997
Des Moines Playhouse Box Office Intern	1996
Theatre Simpson Set Construction	1993-1997
Kia Koda Humane Society Boarding Facilities Coordinator	1990-1993
Kiya Koda Humane Society Animal Care	1988-1997

Education

Simpson College	1997
BA Communication Studies & BA Theatre Arts	
Indianola High School	1993
High School Diploma	

Additional Education

National Retail Hardware Association Retail Management Certification

National Council for Well Being Mental Health Training

Certified Kansas City Bar-b-que Judge

Jennifer Pfeifer-Malaney

Volunteer Experience (Currently serving marked with *)

Des Moines Metro Opera Guild*

Indianola First United Methodist Church -Board of Trustees *

Revitalization Committee* & Engagement Task Force *

Indianola Hometown Pride-Treasurer, **Downtown Art Scape Committee ***

Indianola Carousel Theatre- Board -Treasurer

Indianola Chamber of Commerce

Committees: ***Downtown Businesses**, Tourism , Annual Dinner & Dickens of a Christmas-Chair

Board of Directors Executive Board – Treasurer

Indianola Concert Association

Board—Publicity Chair & Treasurer

Kappa Kappa Gamma Fraternity

Adviser– Vice President of Academic Excellence *, Philanthropy, President,

Vice President of Standards, Membership, Risk Management & Event

Des Moines Alumni Association President

Province Director of Chapters (4 Chapters)

Risk Management Specialist (8—22 Chapters) * just completed a 8 years of service

Rotary International

***Indianola Rotary Club**—Secretary, President

2008 Polio Immunization Team Nigeria

District 6000—Assistant District Governor, *** Polio Plus Committee**

Simpson College

Alumni Association

Greek Life Advisory Council- Co- President

Simpson Guild— Elves Auction & Piccadilly Auction Committee

Warren County Leadership

Youth Committee Chair

Executive Board —Secretary & President



MEMORANDUM

To: Mayor and City Council

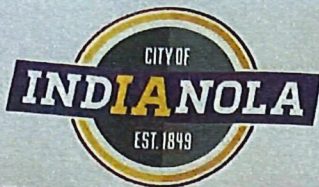
From: Jackie Raffety, City Clerk/Asst. Finance Director

Date: April 4, 2022

Subject: Consideration of the appointment of Pamela Bruce to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Pamela Bruce Application



City Clerk's Office

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Personal Information

Name: <u>Pamela Bruce</u>		Today's Date: <u>03-22-2022</u>
Street Address: <u>1214 NB St.</u>		
City, State, Zip: <u>Indianola IA 50125</u>		Years Resided in Indianola: <u>12 yrs.</u>
Email: <u>pamelabruce22@gmail.com</u>		
Home Phone: _____	Cell Phone: <u>515 442-3939</u>	Work Phone: <u>same</u>
Occupation: <u>shop owner</u>		
Gender: <u>Female</u>	Age (Optional): <u>53</u>	Race (Optional): <u>white</u>
Have you previously volunteered on a City Board, here or elsewhere? <u>no</u>		
Board Name:	Years Served:	City:
Application for (Name of Board/Commission or Committee): <u>Downtown Square Commission</u>		
Why do you want to serve on this Board/Commission or Committee? <u>as a business and property owner on the Indianola Square, I am invested in the success and future of the square. I want to ensure we are working together for positive outcomes.</u>		
What will you contribute to this Board/Commission or Committee? <u>I'll make efforts to understand how decisions will impact businesses and residents on the square. I'll make educated decisions, provide active listening and work collectively with others for best results.</u>		

Please attach additional pages if necessary.

Pamela Bruce

Pamelabruce22@gmail.com

515-442-3939

Education: Bachelor Degree from University of Kansas
School of Social Welfare

Profession: Over 25 years of experience as a Medical Social Worker.
Greater Regional Medical Center: Trauma response, Red Cross Debriefing, Hospice support services, Discharge planning, Home Care supervisor, Parent educator, Marketing, Volunteer training and Staff educator.
Westview Care Center: Admission specialist, Family and resident support Services, Medicaid specialist, Care plan coordinator, financial advisor and Team Leader.

Shop Owner: Over 12 years of experience as an independent business owner
Pamela's Place: Shop owner, manages finances, manages employees, coordinates all aspects of consignment with over 75 local consigners, and promotes other local businesses.

Boards: Board of Iowa Social Workers
Community Development Board
Indianola Athletic Board
(no longer serving on these boards, but multiple years of experience)



MEMORANDUM

To: Mayor and City Council
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: April 4, 2022
Subject: Consideration of the appointment of Kamie Haynes to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Kamie Haynes Application



City Clerk's Office

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Personal Information

Name:	Kamie Haynes		Today's Date:	03/15/22	
Street Address:	12514 Fulton Street				
City, State, Zip:	Indianola, Ia 50125			Years Resided in Indianola:	44
Email:	lulabelledesigns1@gmail.com				
Home Phone:	515-961-4560	Cell Phone:	515-314-3705	Work Phone:	515-314-6572
Occupation:	Self-employed				
Gender:	Female	Age (Optional):	51	Race (Optional):	White
Have you previously volunteered on a City Board, here or elsewhere? no					
Board Name:			Years Served:	City:	
Application for (Name of Board/Commission or Committee): Downtown Square Commission					
Why do you want to serve on this Board/Commission or Committee? I moved my business to the square a year ago because I am excited about the future growth of our city. I want to be a part of the excitement and progress. Working as a strong team can only make us stronger and more progressive.					
What will you contribute to this Board/Commission or Committee? I have lived in Indianola most of my life. I've seen many changes along the way. We have a lot of potential in Indianola to shine. As a communication major from Simpson I					

Please attach additional pages if necessary.

have the skillset to listen, communicate and market this community.

Boards, Commissions and Committees

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**Kamie Downing Haynes
Lula Belle Designs
lulabelledesigns1@gmail.com
Indianola, Iowa 50125
515-314-3705**

March 18, 2022

Mayor Erickson

Councilwoman Beach

Councilman Dalby

Councilwoman Hulen

Councilman Parker

Councilman Richardson

Councilwoman Schroder

Dear Mayor and Council Members;

Thank you for considering me for the position of member of the Indianola Downtown Square Commission. As a business and property owner on the Indianola square, I am very interested in this commission and the betterment of our community.

As a board member of Simpson College, Indianola Community Youth Foundation and Kiya Koda, I have been a part of creating positive solutions to sensitive issues while creating meaningful connections. My strong communication skills and ability to create trust within our community will be an asset to this commission.

Living in this community for 40+ years, I have seen our town square go through many changes. The addition of our new courthouse and the improvements being implemented with the streetscape project are very exciting. While I truly believe we are in a position to shine in Indianola and put ourselves on the map, there is conversations to be had concerning adequate parking. I want to be part of the solution by supporting our community to its fullest potential and giving back. Serving on this commission is a great way for me to do that.

Sincerely,


Kamie Downing Haynes

KAMIE DOWNING HAYNES

lulabelledesigns1@gmail.com | 515-314-3705 | Indianola, IA 50125

Summary

Friendly, knowledgeable and committed Boutique Owner with six years experience in building the Lula Belle brand and the shop's sales team to success. Proud to have developed a very loyal customer base with repeat customers. A continuous advocate for the Indianola community and all that it has to offer. A successful square means success for all. Reliable member of several boards within the community enhances skillful networking and communication opportunities. Understands the importance of committee interactions and relationships along with fundraising.

Skills

- Strong Communication Skills
- Hiring and Onboarding
- Creative and Innovative
- Public Relations and Marketing
- Efficient and Detail-Oriented
- Building Customer Trust and Loyalty

Experience

Owner/President of Operations | Lula Belle Designs - Indianola, IA | 08/2016 - Current

- Created a unique retail shopping concept with a high energy, forward thinking sales team.
- Cultivating and maintaining industry relationships with vendors in an ever changing marketplace.
- Created new sales concepts such as shopping nights and other special events to maximize business success on our square.
- Managing daily operations by completing purchasing, inventory control, merchandising and product distribution tasks.

Board Member | Simpson College - Indianola, IA | 05/2018 - Current

- Co-Chair of Sigler House renovation project.
- Developed and maintained relationships with local construction company.
- Encouraged other trustees and alumni to donate to the project.
- Chair of the Advancement Committee.

Board Member | Indianola Community Youth Foundation - Indianola, IA | 08/2013 - Current

- Assist in writing promotional materials and solicitation letters.
- Plan, coordinate and execute special events.

Board Member | Kiya Koda Humane Society - Indianola, IA | 08/2012 - Current

- Develop and maintain newsletter and solicitations.
- Hired and established new director position and serve as a resource.

Education and Training

Simpson College | Indianola, IA | 05/1992

Bachelor of Arts: Communication Studies

Honors

- Recipient, Indianola Chamber of Commerce Volunteer of the Year
- Recipient, Simpson College Alumni Volunteer of the Year
- Recipient, Simpson College Young Alumni Volunteer of the Year



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Consideration of the appointment of Erica Roberts to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Erica Roberts Application



City Clerk's Office

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Personal Information

Name: Erica Roberts		Today's Date: 3-21-22	
Street Address: 14283 168 th Ave			
City, State, Zip: Ackworth, IA 50001		Years Resided in Indianola: 40	
Email: ericaroberts1103@gmail.com			
Home Phone:		Cell Phone: 515-971-8412	
Work Phone:			
Occupation: Business owner - Roots, Roots Reclaimed, Tossed			
Gender: female		Age (Optional): 47	
Race (Optional):			
Have you previously volunteered on a City Board, here or elsewhere? no			
Board Name:		Years Served:	
City:			
Application for (Name of Board/Commission or Committee): Downtown Square Commission			
Why do you want to serve on this Board/Commission or Committee? I would like to see a better partnership between the city and business owners. I think communication is vital and I want to see continued growth within our community.			
What will you contribute to this Board/Commission or Committee? Owning 4 businesses currently in Warren Co has given me good experience both in the business world as well as opening doors with those in our community. I would like to bring a fresh set of eyes to what our community truly wants and needs. I feel			

Please attach additional pages if necessary. It is important to have representation in this area as it is changing & growing rapidly.

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MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Consideration of the appointment of Michael Egel to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Michael Egel Application



City Clerk's Office

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Personal Information

Name: Michael Egel		Today's Date: 3/29/22	
Street Address: 305 W. Clinton Ave			
City, State, Zip: Indianola, IA 50125		Years Resided in Indianola: 22	
Email: megel@dmmo.org			
Home Phone: none	Cell Phone: 5157782346	Work Phone: 5159616221	
Occupation: General & Artistic Director; Des Moines Metro Opera			
Gender: Male	Age (Optional): 49	Race (Optional):	
Have you previously volunteered on a City Board, here or elsewhere? No			
Board Name:	Years Served:	City:	
Application for (Name of Board/Commission or Committee): Downtown Square Commission			
Why do you want to serve on this Board/Commission or Committee? As one of the square's largest business constituents, my company and I have a vested interest in the future of the area and its development.			
What will you contribute to this Board/Commission or Committee? An interest in the tourism possibilities for the square, a demonstrated commitment to award winning aesthetics and design, a vested interest in seeing the square become the "it" area in Indianola for dining, shopping and business.			

Please attach additional pages if necessary.

Boards, Commissions and Committees

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Jackie Raffety

From: Charlie Dissell
Sent: Tuesday, March 29, 2022 11:36 AM
To: Jackie Raffety
Subject: FW: Downtown Square Commission
Attachments: 2022 Fillable Volunteer Application Form to Serve on a City Board or Commission (002).pdf

Michael's bio is below (app attached)

Thanks!

Charlie E. Dissell, AICP
Director of Community & Economic Development
Interim City Manager
City of Indianola
110 North 1st Street
Indianola, Iowa 50125
O- (515) 962-5276
cdissell@indianolaiowa.gov



From: Michael Egel <megel@dmmo.org>
Sent: Tuesday, March 29, 2022 11:34 AM
To: Charlie Dissell <cdissell@indianolaiowa.gov>
Subject: RE: Downtown Square Commission

Here is my bio. Attached is the form.

Michael Egel of Indianola, Iowa, has been the General and Artistic Director of Des Moines Metro Opera since 2013 and Artistic Director since September of 2010. Prior to that appointment, he served the company as the Artistic Administrator/Director of Education from 1999-2010. Michael joined the Summer Festival staff in 1994 and marks 29 consecutive seasons with the organization in 2022. During his tenure as General Director, he has spearheaded a \$4 million campaign to renovate and restore the Company's Carnegie Library headquarters, converting it into an expanded community engagement space called the Lauridsen Opera Center which opened in 2019. For the Company's 50th anniversary season in 2022, he is overseeing a \$15 million dollar endowment campaign, a major Civic Center performance of Barrie Kosky and Susan Andrade's landmark production of Mozart's The Magic Flute, the introduction to the Company's repertory of a new production of The Gershwin's Porgy and Bess in partnership with Iowa native Simon Estes and two new works including the world premiere of Kuster/Campbell's A Thousand Acres and the first live performances of a new work in process, American Apollo by Damien Geter and Lila Palmer. Egel's responsibilities include both artistic direction and overall management—specifically, the areas of strategic planning, opera production, fiscal stewardship and community, donor and board relations. He works closely with the year-round staff in the day-to-day operation of the organization and with the festival production and artistic teams on

the creation of the Summer Festival. During his tenure, the company launched the 2nd Stages Series, a new performance initiative designed to engage new audiences, promote strategic collaborations, increase revenue and create a platform for innovation by focusing on new works and contemporary subject matter. Partnerships within this initiative have included One Iowa, Transformations Iowa, Camp Dodge, Science Center of Iowa, Capital City Pride, Greater Des Moines Botanical Garden, Des Moines Art Center and the Iowa Culinary Institute. As General Director, the Company's annual operating budget has grown by over two million dollars.

Egel is responsible for repertory selection, casting of singers, selecting conductors and stage directors for mainstage productions and oversight of the company's collaborations with creative and design teams for new productions. During the summer festival, he oversees the activities of more than 200 company members. A focus on new productions and expanding the repertory have been hallmarks of his tenure. In 2012 he launched an initiative to present opera titles new to the company and that has since introduced critically acclaimed new productions of Eugene Onegin, Elektra, Dead Man Walking, Le Comte Ory, Jenůfa, Orphée et Eurydice, A Little Night Music, Billy Budd, Flight, The Queen of Spades, Platée and Wozzeck to Summer Festival audiences. This season, Porgy and Bess will be added to the list. In 2021, he oversaw a safe and successful return to the stage for live performances, one of the earliest opera companies in America to do so following the COVID-19 pandemic shutdowns of 2020.

Egel has also been responsible for renewing the Company's relationships with broadcast partners such as Iowa Public Radio and Iowa PBS. With the latter, five of eight broadcasts since 2013 have received Regional Emmy Award nominations, with 2016's Manon, 2017's Billy Budd, and 2019's Bon Appétit! recognized with Emmy wins for Regional Arts and Entertainment Programming.

His education credentials include a Bachelor of Music in Performance and Education from Simpson College and a Master of Music from the University of Memphis. In March 2011 he was named to the Des Moines Business Record "Forty under 40" which serves to identify young leaders making an impact in the Greater Des Moines Area. He is a member of the Greater Des Moines Committee, which is comprised of Central Iowa's highest ranking business leaders and currently serves on the executive committees of the boards of Opera America and Bravo Greater Des Moines. Under his leadership, Des Moines Metro Opera received the 2015 Bravo Greater Des Moines Encore Award for Organizational Excellence. He has served frequently as an adjudicator for the Metropolitan Opera's National Council Auditions.



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Consideration of the appointment of Douglas Gaumer to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Doug Gaumer Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

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To be considered, individuals must complete and submit this form along with a resume and cover letter that includes a listing of work experience and civic involvement to the City Clerk's office via email to CityClerk@indianolaiowa.gov or by mail at 110 N 1st Street, Indianola, IA 50125.

*Citizens applying for a position must live within City limits unless applying for the Downtown Square Commission, IMU Board of Trustees, Human Relations Commission, Hometown Pride or Sustainability Committees.

Personal Information

Name: Douglas Gaumer		Today's Date: 3-28-22
Street Address: 11463 Lucas Pl.		
City, State, Zip: Indianola		Years Resided in Indianola: 38
Email: luckyboots@aol.com		
Home Phone:	Cell Phone: 515-491-9597	Work Phone: 515-962-5884
Occupation: Owner/Brewer		
Gender: M	Age (Optional): 40	Race (Optional):
Have you previously volunteered on a City Board, here or elsewhere?		
Board Name:	Years Served:	City:
Application for (Name of Board/Commission or Committee):		
Why do you want to serve on this Board/Commission or Committee? I think it is important to have a balanced perspective and sound reasoning for decisions made pertaining to the square. There isn't an end all be all answer to any of the questions that will arise. Myself and other merchants have ideas and thoughts on what the Downtown Square should be and we would like those to be heard by Council as a representative voice.		
What will you contribute to this Board/Commission or Committee? I will contribute a strong voice representing the next generation of Square business owners. I have served on numerous other non-profit boards (Indianola Park Friends and Indianola Community Foundation) which can help bring a community-wide perspective back to the Square.		

Please attach additional pages if necessary.

Boards, Commissions and Committees

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MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Consideration of the appointment of Wendy Wohlwend to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Wendy Wohlwend Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

Volunteer Application Form to Serve on a City Board or Commission

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Personal Information

Name:	Wendy Wohlwend	Today's Date:	3/30/22
Street Address:	1012 E. Salem Ave		
City, State, Zip:	Indianola, Iowa 50125	Years Resided in Indianola:	42
Email:	info@affinitybridals.com		
Home Phone:	n/a	Cell Phone:	515-321-7823
		Work Phone:	515-961-2105
Occupation:	owner Affinity Bridals		
Gender:	female	Age (Optional):	
		Race (Optional):	
Have you previously volunteered on a City Board, here or elsewhere? no			
Board Name:	Years Served:	City:	
Application for (Name of Board/Commission or Committee): Downtown Square Commission			
Why do you want to serve on this Board/Commission or Committee? I want to be a part of the Indianola Downtown Square's success and growth. To help and continue to grow the appeal to bring people in the community and outside communities to our square.			
What will you contribute to this Board/Commission or Committee? As a business owner of a business that has been here on the square for 31 years, I have seen and been a part of the Indianola Downtown in many aspects. I have a vested interest in the success of everything and every business involved in the square. I bring forward thinking and insight as a business owner to help with the growth of the square.			

Please attach additional pages if necessary.

Boards, Commissions and Committees

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WENDY WOHLWEND

info@affinitybridals.com

March 29, 2022

Indianola City Council
Indianola, IA 50125

RE: Downtown Square Commission

Dear Council Members,

After much thought and reflection and I am responding with hopes of being considered for the Downtown Square Commission. With a strong knowledge and drive to make the downtown a success for all I feel I would be a great member of the committee; I am confident that my background and commitment will serve well in supporting the Downtown Square Commission.

As the Owner of Affinity Bridals and being in our location on the southwest corner of the square for 31 years, I believe that I can bring insight. I will bring to the committee a view of a business owner that not only looks at what is beneficial to my own business but to all the businesses on the square and look at how things can improve and bring people to the downtown area.

Thank you for your time and consideration.

Sincerely,
Wendy Wohlwend

Wendy Wohlwend

1012 East Salem Avenue Indianola, Iowa 50125 515-321-7823

Professional History

Member of Indianola Downtown Merchants 2009 to current

Member of National Bridal Retailer Association 2018 to current

Work History

1990 -2010 Manager and Buyer for Party Palisades, Indianola Iowa

2010-2016 Manager and Buyer for Affinity Bridals, Indianola Iowa

2016- Current Owner of Affinity Bridals, Indianola, Iowa

Education

Northwest Missouri State University



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Consideration of the appointment of Tim Bryan to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Tim Bryan Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

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Personal Information

Name: Tim Bryan		Today's Date: 3/30/22
Street Address: 122 North Howard		
City, State, Zip: Indianola		Years Resided in Indianola: 20
Email: tim@aspecialeventdj.com		
Home Phone: 515-299-0122	Cell Phone: 515-299-0122	Work Phone:
Occupation: Event Production		
Gender: Male	Age (Optional): 55	Race (Optional): White
Have you previously volunteered on a City Board, here or elsewhere?		
Board Name: No	Years Served: 0	City:
Application for (Name of Board/Commission or Committee): Downtown Commission		
Why do you want to serve on this Board/Commission or Committee? I've had lots of experiences in my life around business, technology, sales and marketing, and believe my opinion on matters to do with		
What will you contribute to this Board/Commission or Committee? While my business is located on the square, my customers do not often come to my Building, instead, we mostly go to them around the state. So parking and street direction and some of the emotional issues that other business owners on the square have, don't really affect my business, so i can look at the big picture vs what's best for me....Happy to sit on the board and help our city where I can.		

Please attach additional pages if necessary.

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MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Consideration of the appointment of Brandy Werner to serve on the Downtown Square Commission.

Recommendation: Council is asked to set the term length when approving this appointment.
Roll call is in order.

Attachments: 1. Brandy Werner Application



City Clerk's Office

110 N 1st Street, Indianola, IA 50125-0299 • www.indianolaiowa.gov
515-961-9410 phone • 515.961.9402 fax

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Personal Information		
Name: <u>Brandy Werner</u>	Today's Date: <u>3/30/2022</u>	
Street Address: <u>811 N 12th St</u>		
City, State, Zip: <u>Indianola, IA 50125</u>	Years Resided in Indianola: <u>14+</u>	
Email: <u>brandy@willowmoondsm.com</u>		
Home Phone: <u>515-205-4369</u>	Cell Phone: <u>515-205-4369</u>	Work Phone: <u>515-442-5520</u>
Occupation: <u>Owner / entrepreneur</u>		
Gender: <u>F</u>	Age (Optional): <u>41</u>	Race (Optional): <u>Caucasian</u>
Have you previously volunteered on a City Board, here or elsewhere? <u>NO</u>		
Board Name:	Years Served:	City:
Application for (Name of Board/Commission or Committee): <u>Downtown Square Commission</u>		
Why do you want to serve on this Board/Commission or Committee? <u>I would like to serve on the commission to be active in the process of recommendations for our Indianola Downtown. As a business owner focusing on growth and thriving, I feel it is important.</u>		
What will you contribute to this Board/Commission or Committee? <u>I feel that I can contribute a fresh view as a newer business owner, committed to creating an overall experience patrons will love.</u>		

Please attach additional pages if necessary.

Boards, Commissions and Committees

☐	Board of Adjustment/Appeals meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. This Commission is appointed by the City Council.
☐	Bravo is comprised of local governments to provide funding and leadership to the arts, culture and heritage community. One Indianola resident can serve on the Board of Directors of Bravo under the intergovernmental agreement between the City of Indianola and Bravo.
☐	Civil Service Commission meets on-call. The Commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The Commission consists of three members that serve 4- year terms.
☒	Downtown Square Commission consists of property owners, business owners and residents in the Downtown Square area. This Commission is responsible for recommending sidewalk and street use permits, street closure permits and reviewing façade grant applications. The Commission consists of 9 members who serve 3-year terms. Commission members are appointed by the City Council.
☐	Hometown Pride Committee meets once a month. The Committee's mission is to bring neighbors together to build a sense of community, create and improve public amenities, and celebrate what makes our hometown great. The board consists of 11 members who serve 2-year terms.
☐	Human Relations Commission fosters the use of the procedures and programs of the Iowa Civil Rights Commission and increases awareness, understanding and appreciation of diversity, equity and inclusion within the community. The Commission consists of 7 members who serve 3-year terms.
☐	IMU Board of Trustees meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.
☐	Indianola Public Arts Commission is comprised of 9 residents who shall encourage the cooperation and coordination of projects in the field of arts that will enhance the cultural level of the arts in the community. They meet on the 4 th Thursday of the month.
☐	Library Board of Trustees meets the second Tuesday of the month at 5:45 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures, rooms, and personnel. The Board consists of seven members serving 6-year terms.
☐	Park and Recreation Commission meets the second Wednesday of the month at 5:00 p.m. at the Activity Center. This Commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The Commission consist of six members serving 3-year terms.
☐	Planning and Zoning Commission meets the second Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This Commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The Commission consists of 9 members who serve 5-year terms. This Commission is appointed by the City Council.
☐	Sustainability Committee works to educate, inform and advocate for clean, renewable energy, conserving resources, reducing waste, encouraging recycling and promoting access to nature. The Committee meets the first Thursday of the month at 9:00 a.m. Committee members are appointed by the City Council.
☐	Veterans Memorial Aquatic Center Commission meets quarterly at 5:30 p.m. at the Activity Center. The Commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.



DOWNTOWN SQUARE COMMISSION

brandy@willowmoondsm.com ♦ 811 N 12th Street, Indianola, Iowa 50125 ♦ 515-205-4369

March 30, 2022

City Clerk's Office
City of Indianola
110 N 1st Street
Indianola, Iowa 50125

To whom it may concern,

I am writing to express interest in the Downtown Square Commission. As a new business owner in Indianola and President of the Indianola Downtown Merchants Group, I feel it is important the downtown businesses have representation. I would like to be active in the decisions that affect the local business owners and work to foster a great working relationship between the two groups.

If you have any questions regarding my qualification, please feel free to reach out.

Thank you for your time and consideration.

Sincerely,

Brandy Werner

Owner, Willow Moon Apothecary



BRANDY WERNER

brandy@willowmoondsm.com ♦ 811 N 12th Street, Indianola, Iowa 50125 ♦ 515-205-4369

OBJECTIVE

Utilize my knowledge and experience to provide fresh perspective on growth and value-added events/additions.

EDUCATION

Simpson College – Accounting Major w/ Business Minor
Des Moines Area Community College– A.A.S. Culinary Arts & Restaurant Management

CERTIFICATION

Reiki Master Teacher
LP Certification
Real Estate Sales Person License
Ergonomics

EXPERIENCE

UTC Aerospace Systems ♦ 811 4th Street, West Des Moines, Iowa 50265
Business Intelligence Analyst/Financial Analyst/Contract & Cost Accountant/AR Specialist
October 2006 – March 2018

- Business Intelligence data mining, develop, analyze, monitor, report, and present data related to direct and indirect cost flows using Web Application Designer and Business Warehouse. Focus on design, accuracy, and presentation of dashboards for trend and metric analysis. Work with SBU operations worldwide to implement consistent solutions.
- Compiled, analyzed, and forecasted varied financial information for multiple business units including operating income and associated accounts. Analyzed budget over/under runs per contract/departments and discuss opportunities for improvement and accountability with management and controller.
- Manufacturing cost accounting – calculating annual burden rates, cost rolls, reconcile +1m in inventory accounts and sub accounts of material, labor, burden within \$1.00. Analyze variances and identify areas of concern.
- Government rate analysis submission – Incurred Cost Proposal (ICE) and 40 supporting sub-schedules: NBV, corporate allocations, allowable pension expense, unallowable operating expenses
- Other duties as required including special projects, audit preparation and support, customer price proposals, training finance and operation personnel.
- Accounts Receivables - International export documentation, sales order entry, invoicing, customer service inquiries, cash application, collections, issue credit/debit memos, and forecast cash receipts.
- SME deferred revenue recognition for aftermarket sales.

- SAP SME/Super User/Trainer – cross functionally supported the implementation team to ensure the business transactional and reporting needs were satisfied. Lead data validations and training with Controllers and end users throughout testing cycles and “Go-live” across finance and operations.

Marsh & McLennan Companies ♦ 12421 Meredith Drive, Urbandale, Iowa 50322

Business Analyst - Fiduciary Accounting for MMC Controllership

September 2018 – 2020

- Primarily responsible for continuous improvement projects focused on identifying and implementing solutions for automation through the use of lean principles and pairing extensive Finance knowledge with Access and Excel.
- Continue to mature personal skill set to advance business processes and increase accuracy and efficiency of financial reporting and analysis; saving the company time, resources, and money.
- Train, support, and backup off-shore team members on monthly reporting for US Credit & Controls including but not limited to AR, Adjustments, Commissions, Invoicing, WIP, Risk Reporting and Analysis, and adhoc requests for both US and Canada.
- Provide management with monthly summaries on the evaluation of off-shore reporting each month.

Willow Moon Apothecary ♦ 208 W Ashland Ave, STE 100, Indianola, Iowa 50125

Owner & Operator

Dec 2019 – Present

- Researched, planned, and crafted business plans while mitigating risks.
- Customer service duties, including following up with clients, scheduling appointments, managing customer expectations.
- Creating, projecting, and reviewing sales, financial goals, inventory, and costs.
- Hiring staff and directing activities
- President Chair – Indianola Downtown Merchants non-profit group



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property.

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None



MEMORANDUM

To: Mayor and City Council

From:

Date: April 4, 2022

Subject: Enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

Recommendation: Roll call to enter and exit the closed session is in order.

Attachments: None