



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

March 28, 2022

5:30 PM

City Hall Council Chambers

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda:**
 - A. Approval of Minutes of the prior meeting.
 - B. Approval of claims for March 29, 2022.
- 5. Electric Utility Action Items**
 - A. Approval of IMU's Reliability Plan.
 - B. Electric Rates
 1. Public Hearing regarding the proposed electric utility rates.
 2. Resolution of the Indianola Municipal Utilities Board of Trustees regarding electric utility rates.
- 6. Electric Utility Informational Items**
- 7. Water Utility Action Items**
 - A. Water Rates
 1. Public Hearing regarding the proposed water utility rates.
 2. Resolution setting water utility rates.
- 8. Water Utility Informational Items**
- 9. Communications Utility Informational Items**
 - A. Presentation by Michael Maloney of D.A. Davidson on financial feasibility for a fiber transport route between Indianola and Pella.
- 10. Communications Utility Action Items**
 - A. Resolution approving a 28E Agreement between the City of Pella and Indianola Municipal Utilities.
 - B. Resolution approving the Notice of Funding Availability #007 Grant Agreement Number 433551 with the State of Iowa in the amount of \$137,082.24.

- C. Resolution approving the Notice Of Funding Availability #007 Grant Agreement Number 433553 with the State of Iowa in the amount of \$477,025.20.
- D. Communication Rates
 - 1. Public Hearing regarding the proposed communication utility rates.
 - 2. Resolution amending Municipal Communications Utility Commercial Rates and Charges.
 - 3. Resolution adopting Municipal Communications Utility Rates and Charges.

11. Additional Communications Utility Informational Items

12. Combined Electric, Water and Communications Action Items

- A. Discussion and direction on IMU Conference Room equipment.
- B. Discussion of City Council/IMU Board of Trustees Insurance Meeting.

13. Combined Electric, Water and Communications Informational Items

- A. Discussion of IMU response to Mayor Pepper and the City Council's allegations made in November 2021.

14. Other Business

15. Adjourn

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: March 28, 2022
Subject: Approval of Minutes of the prior meeting.

Recommendation: Simple motion is in order.

Attachments: 1. 03142022 BOT Minutes



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

March 14, 2022

5:30 PM

City Hall Council Chambers

Minutes

The Indianola Municipal Utilities Board of Trustees met in regular session at 5:30 PM on March 14, 2022, in the City Hall Council Chambers. Chairperson Lori Smith called the meeting to order and on roll call the following members were present: Deb White, Lesley Forbush (via Zoom), Lori Smith, Mike Rozga, and Adam Voigts. Absent: NONE.

No public comments were offered.

Rozga moved to approve the Consent Agenda, White seconded it. On roll call, the vote was AYES: Voigts, White, Forbush, Smith, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously. The Consent Agenda was as follows:

- Approval of the March 1, 2022 claims.
- Approval of the March 14, 2022 claims.
- Approval of the January financial report.
- Approval of Minutes of the prior board meeting.
- Resolution setting a Public Hearing for March 28, 2022, at 5:30 PM regarding the proposed electric rate increase.
- Resolution setting a Public Hearing for March 28, 2022, at 5:30 PM regarding the proposed water rate increase.
- Resolution setting a Public Hearing for March 28, 2022, at 5:30 PM regarding the proposed telecommunications rate increase.

White moved to approve Resolution 2022-015 to amend resolution 2021-007 to accept a new bid of \$37,803, plus tax for a single 2022 RAM 3500; and to waive any applicable internal policies and prices on bidding requirements. Voigts seconded it. On roll call, the vote was AYES: Smith, Forbush, Rozga, Voigts, White. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Voigts moved to approve the updated IMU Interconnection Policy and Guidelines. Rozga seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Superintendent Mike Metcalf provided an Electric Utility update. Metcalf reached out to Winterset to see if they needed mutual aid after the recent tornado that went through Winterset. They passed on the offer since they didn't have any damage within their electric territory.

White moved to authorize Warren Water District to serve an IMU customer within their territory upon proper notice to IMU since the customer is within two miles of IMU territory, located at 10409 95th Ave. Rozga seconded it. Question was called for and on voice vote, the Chairperson declared the motion carried unanimously.

Water Superintendent Lou Elbert gave a Water Utility update. The water mains around the square will be changed soon as part of the Streetscape project as expected.

Voigts moved to approve payment to CDW-G in the amount of \$26,855.45 for the annual CISCO SmartNet agreement. White seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Telecommunications Superintendent Kurt Ripperger provided a Telecommunications Utility update. Weather permitting crews would like to start working on the WRRF drop. As well as other temporary drops that were installed during the winter months.

Voigts moved to approve the IMU Strategic Plan 2022. White seconded it. Chairperson Smith noted that this would be revisited later in the year. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Rozga moved to approve of the 4th Quarter 2021 write offs. White seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Rozga moved to approve Resolution 2022-016 approving the termination of the USDA Revolving Loan Fund Agreement. White seconded it. On roll call, the vote was AYES: Voigts, White, Smith, Forbush, Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

General Manager Chris Des Planques provided an update on the next MEAN meeting agenda. As well as an update on the solar project and how it would affect the rental ground by the water plant.

In other business Chairperson Smith stated that on March 29, 2022, at 5:30 PM the City Council and the IMU Board of Trustees would have a joint meeting at the Indianola Activity Center. The meeting will focus on allegations on IMU that occurred in late 2021.

At 6:23 PM Rozga moved to enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. White seconded it. On roll call the vote was AYES: Voigts, White, Smith, Forbush, Rozga. NAYS: none. Whereas the Chairperson declared the motion carried unanimously.

At 6:40 PM Rozga moved to exit the closed session seconded by White. On roll call the vote was AYES: Voigts, White, Smith, Forbush, Rozga. NAYS: none. Whereas the Chairperson declared the motion carried unanimously.

At 6:41 PM Rozga moved to enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure. Voigts seconded it. On roll call, the vote was AYES: White, Smith, Forbush, Rozga, Voigts. NAYS: none. Whereas the Chairperson declared the motion carried unanimously.

At 7:06 PM Voigts moved to exit the closed session seconded by White. On roll call, the vote was AYES: White, Smith, Forbush, Rozga, Voigts. NAYS: none. Whereas the Chairperson declared the motion carried unanimously.

Voigts moved to adjourn at 7:06 PM and Rozga seconded it. Question was called for on voice vote the Chairperson declared the motion carried unanimously.

Lori Smith, Chairperson

ATTEST:

Cassandra Mosher,
Deputy City Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Approval of claims for March 29, 2022.

Recommendation: Simple is in order.

Attachments: 1. 032922 Elation Claims List

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, March 24, 2022
9:51:00 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999										
ACCO UNLIMITED CORP. - VEND-2810										
	2/24/2022	ACCO liquid chlorinating	Open Terms	1,384.20	0.00	0.00	1,384.20	1,384.20	0220560-IN	BL-7898
							1,384.20	1,384.20		
A-Check Global - VEND-1194										
	3/30/2022	Employee background check	Net 30	34.50	0.00	15.00	34.50	34.50	59-0670924	BL-7897
							34.50	34.50		
Avesis Third Party Administrators Inc - VEND-1108										
	5/1/2022	0422 Vision	Net 30	379.86	0.00	15.00	379.86	379.86	2847040	BL-7919
							379.86	379.86		
Bally Sports Midwest - VEND-1222										
	11/29/2021	1021 Exp Basic	Net 30	4,361.12	0.00	15.00	4,361.12	4,361.12	T26470	BL-7913
	2/26/2022	0122 Exp Basic	Net 30	4,526.00	0.00	15.00	4,526.00	4,526.00	T57118	BL-7914
							8,887.12	8,887.12		
Border States Industries Inc - VEND-1070										
	4/9/2022	Heat Shrink	Net 30	67.41	0.00	15.00	67.41	67.41	923834755	BL-7941
							67.41	67.41		
Cappel's Ace Hardware - VEND-1204										
	4/11/2022	Swiffer duster, muriatic acid	Net 30	19.98	0.00	15.00	19.98	19.98	002378	BL-7927
	4/12/2022	Clogbuster	Net 30	25.99	0.00	15.00	25.99	25.99	002383	BL-7928
							45.97	45.97		
Cedar Falls Utilities - VEND-1045 - BL-7912										
	4/4/2022	0222 Bandwidth & 5g	Net 30	6,780.00	0.00	15.00	6,780.00	6,780.00	0222 Bandwidth & 5g	BL-7912
							6,780.00	6,780.00		
Consortia Consulting - VEND-1009										
	4/14/2022	Consulting	Net 30	975.00	0.00	15.00	975.00	975.00	23442	BL-7917
							975.00	975.00		
CORE & MAIN - VEND-102636										
	3/9/2022	Couplings, valve boxes, clamp	Open Terms	2,270.00	0.00	0.00	2,270.00	2,270.00	Q457373	BL-7933
	3/8/2022	Mtr Cplg	Open Terms	1,300.00	0.00	0.00	1,300.00	1,300.00	Q427792	BL-7925

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, March 24, 2022
9:51:00 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							3,570.00	3,570.00		
DLH Grafx - VEND-1220										
4/15/2022	IMU T Shirts	Net 30	62.81	0.00	15.00	62.81	62.81	18570	BL-7921	
							62.81	62.81		
Dust Pros Janitorial - VEND-1011										
4/13/2022	0322 Cleaning - WA	Net 30	180.00	0.00	15.00	180.00	180.00	2504	BL-7926	
4/19/2022	Cleaning supplies - EL	Net 30	181.90	0.00	15.00	181.90	181.90	2508	BL-7934	
4/19/2022	0322 Cleaning - EL	Net 30	984.40	0.00	15.00	984.40	984.40	2507	BL-7935	
4/19/2022	Cleaning supplies - Fiber	Net 30	59.12	0.00	15.00	59.12	59.12	2517	BL-7936	
4/19/2022	0322 Cleaning - Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	2510	BL-7937	
4/19/2022	Cleaning supplies - Util Svcs	Net 30	11.49	0.00	15.00	11.49	11.49	2511	BL-7938	
4/19/2022	0322 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	2509	BL-7918	
							3,021.91	3,021.91		
HACH COMPANY - VEND-20810										
3/15/2022	Alkaline, pan ind soln, reagent	Open Terms	360.78	0.00	0.00	360.78	360.78	12927082	BL-7923	
3/17/2022	Sulfuric	Open Terms	199.89	0.00	0.00	199.89	199.89	12930328	BL-7924	
							560.67	560.67		
Impact - VEND-1141 - BL-7893										
3/11/2022	Refund for closed account. Dana Brown 4893	Net 30	135.57	0.00	0.00	135.57	135.57	00048932-7	BL-7893	
							135.57	135.57		
Impact - VEND-1141 - BL-7894										
3/11/2022	Refund for closed account. Shaley Hillsman #	Net 30	118.69	0.00	0.00	118.69	118.69	00057454-7	BL-7894	
							118.69	118.69		
Infomax Office Systems Inc - VEND-1013										
4/13/2022	0322 Copier contract	Net 30	859.95	0.00	15.00	859.95	859.95	31241463	BL-7942	
							859.95	859.95		
Iowa OSHA - VEND-1297										
4/21/2022	Division of labor services - agreement	Net 30	8,778.00	0.00	15.00	8,778.00	8,778.00	Division of labor service	BL-7944	
							8,778.00	8,778.00		
KNIA/KRLS - VEND-1090										
12/28/2021	:30 Spots	Net 30	606.24	0.00	15.00	606.24	606.24	21110480	BL-7943	

AP Check Preview

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Indianola Municipal Utilities

Thursday, March 24, 2022
9:51:00 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							606.24	606.24		
LINDE INC - VEND-6415										
3/11/2022	Carbon dioxide	Open Terms	2,497.97	0.00	0.00	2,497.97	2,497.97	69406451	BL-7900	
							2,497.97	2,497.97		
McCoy Hardware Inc - VEND-1035										
4/7/2022	Hardware	Net 30	2.38	0.00	15.00	2.38	2.38	A536137	BL-7899	
4/21/2022	Muriatic acid	Net 30	17.08	0.00	15.00	17.08	17.08	A537851	BL-7929	
4/14/2022	Enamel	Net 30	35.09	0.00	15.00	35.09	35.09	A536902	BL-7930	
							54.55	54.55		
MCMASTER-CARR SUPPLY CO - VEND-34108										
3/5/2022	Ballard covers	Open Terms	96.20	0.00	0.00	96.20	96.20	74070594	BL-7940	
							96.20	96.20		
Mid American Energy Co - VEND-1018										
4/15/2022	Electric - Muni Plant Substation	Net 30	10.00	0.00	15.00	10.00	10.00	523636066	BL-7932	
							10.00	10.00		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
3/30/2022	Purchased power - Feb 22	Net 30	715,021.20	0.00	15.00	715,021.20	715,021.20	302816	BL-7895	
							715,021.20	715,021.20		
MUNICIPAL SUPPLY INC - VEND-35810										
3/11/2022	PIPE - C 900 PVC - 4"	Open Terms	132.20	0.00	0.00	132.20	132.20	0827544	BL-7910	
							132.20	132.20		
NewCom Technologies, Inc - VEND-1091										
4/9/2022	Engineering services	Net 30	11,303.00	0.00	15.00	11,303.00	11,303.00	49139	BL-7915	
4/9/2022	Bid document preparation, posting of bids & let	Net 30	11,586.00	0.00	15.00	11,586.00	11,586.00	49140	BL-7916	
							22,889.00	22,889.00		
T & R SERVICE COMPANY - VEND-52009										
3/9/2022	Transformer disposal	Open Terms	2,900.00	0.00	0.00	2,900.00	2,900.00	81899	BL-7908	
							2,900.00	2,900.00		
Terry-Durin Co - VEND-1038										
4/16/2022	LED Lights	Net 30	1,868.22	0.00	15.00	1,868.22	1,868.22	97664-01	BL-7931	
4/16/2022	LED Lights	Net 30	1,855.38	0.00	15.00	1,855.38	1,855.38	99915-00	BL-7922	

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Thursday, March 24, 2022

9:51:00 AM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							3,723.60	3,723.60		
TrueNorth Companies LC - VEND-1100										
3/31/2022	February safety meeting	Net 30	418.75	0.00	15.00	418.75	418.75	128349	BL-7896	
							418.75	418.75		
USDA Rural Development - VEND-1298										
4/22/2022	Return of USDA Grant Funds	Net 30	300,000.00	0.00	15.00	300,000.00	300,000.00	Return USDA Grant Funds	BL-7939	
							300,000.00	300,000.00		
WESCO - VEND-60220										
3/18/2022	FR Bibs	Open Terms	118.42	0.00	0.00	118.42	118.42	099914	BL-7920	
3/10/2022	FR Bibs	Open Terms	118.42	0.00	0.00	118.42	118.42	087819	BL-7909	
							236.84	236.84		
Check Count: 29				Totals:		\$1,084,248.21	\$1,084,248.21			

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: March 28, 2022
Subject: Approval of IMU's Reliability Plan.

Recommendation: Simple motion is in order.

Attachments:

1. 0064_001
2. 10 Year Program May 2019 Final

February 18, 2022

Records and Information Center
Iowa Utilities Board
1375 E. Court Ave.
Des Moines, Iowa 50319-0069

Filing Title: Indianola Municipal Utilities Reliability Plan

Dear Chief Operating Officer:

Pursuant to Iowa Administrative Code 199-27.10(3)(g), Indianola Municipal Utilities is filing its annual Reliability Plan. This plan is updated no less than annually, approved by utilities governing body, and filed with the Iowa Utilities Board by April 1, of each year for the purposes of complying with the informational reporting requirement of Iowa Administrative Code 199-27.10(3)(g).

Indianola Municipal Utilities takes its responsibility to provide safe, reliable and affordable electricity to those we serve seriously. As a municipal utility, we are not profit driven but rather focus on providing superior service rather maximizing returns. We are proud of our efforts in providing superior system reliability. Our record of reliable service illustrates our commitment to our community partners, but also our owner customers.

Please feel free to contact our General Manager, Chris DesPlanques if you have questions at 515-961-9444. These concerns will be conveyed to Indianola Municipal Utilities's governing authority so we can respond appropriately.

Sincerely,
/s/ Chris DesPlanques

General Manager
Indianola Municipal Utilities
515-961-9444

Reliability Plan

Indianola Municipal Utilites

Indianola Municipal Utilites strives to deliver safe, reliable and affordable power to our customers. While this reliability plan focuses on information pertinent to reliability, other considerations cannot be overlooked in balancing the needs of the customers with the business decisions of the system's managers.

The purpose of this reliability plan to meet the requirements of Iowa Administrative Code 199-27.10(3) (g). This reliability plan does not replace, but merely supplements, information provided to the utility's governing authority throughout the year. This plan has been signed off on by the governing authority of **Indianola Municipal Utilites** along with reliability data for the purpose of detail the utility's progress in achieving certain strategic objectives as outlined its strategic plan. This plan was prepared for the reporting period of January 1, 2022 through December 31, 2022.

During 2021 customers were able to contact the **Indianola Municipal Utilites** 24 hours a day, 7 days a week through an after-hours telephone number. Customers were able to timely report service interruptions and other problems they experienced with electric service through clearly defined communication channels.

Indianola Municipal Utilites reliability plan represents an integrated approach addressing the operation, maintenance and inspection of the electric system.

Providing safe, reliable, and affordable electric service to meet the needs of customers requires an intricate balance and consideration of all of the above as well as the resources available to achieve results.

Indianola Municipal Utilites made reasonable efforts to avoid and prevent service interruptions during the last year. However, when interruptions occurred, service was reestablished within the shortest time practicable, consistent with safety.

Indianola Municipal Utilites has an effective preventive maintenance program and is capable of emergency repair work on an appropriate scale to its scope of operations and to the physical condition of its electric facilities. No changes were made to the program during the last year.

Indianola Municipal Utilites continues to follow a written program for inspecting and maintaining its electric supply lines and substations in order to determine the necessity for replacement, maintenance and repair, and for tree pruning or other vegetation management.

Indianola Municipal Utilites installs lightning arresters at appropriate on all distribution line equipment in an effort to reduce outages and protect equipment.

Indianola Municipal Utilites has a program of regular pole inspection, with the complete system scheduled to be completed on a 10 year cycle. The inspections are done on an area basis with all municipal utility owned poles, within a given area, being inspected each year. The program consists of a complete inspection of the poles, over 10 years of age, and a report on all rejected poles that are to be replaced. Poles are generally replaced within six months.

***Electric Transmission and Distribution
Inspection and Maintenance Plan***

INDIANOLA MUNICIPAL UTILITIES



Plan date: APRIL 1, 2002

Revisions: MAY 24, 2019

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SECTION 1

INTRODUCTION

IMU is dedicated to an uninterrupted power supply for the residents and businesses of the City of Indianola. IMU believes the best way to meet this need is an extensive maintenance and preventive maintenance program. The program pertains to the Transmission and Distribution powerlines and all fixtures included in that system. An inspector will inspect each line and fixture over a (10) year period. The maintenance/preventive maintenance program will reveal fixtures that are in need of repair before an outage would occur. The maintenance/preventive maintenance program will also address old or out-dated construction that requires replacement.

IMU is determined to take corrective actions when a powerline or a fixture is deficient or unsatisfactory. The inspection program is a reflection of those standards.

Locations of Offices and Facilities – IAC 199-25.3

Utility Name: INDIANOLA MUNICIPAL UTILITIES

Address PO BOX 356
210 WEST 2nd AVENUE
INDIANOLA, IOWA 50125

PHONE (515) 961-9444

WEBSITE WWW.INDIANOLA.COM

Location of Inspection Records

Address INDIANOLA MUNICIPAL UTILITIES
1300 EAST IOWA AVENUE
INDIANOLA, IOWA 50125

Description of the Location of Electric Supply Lines by this Plan:

COUNTIES

WARREN

MADISON

TOWNSHIPS

WASHINGTON
Range 24 & 23 W. Township 76 North

LINCOLN
Range 23 & 24 W. Township 76 North

JEFFERSON
Range 25 W. Township 76 North

CRAWFORD
Range 26 W. Township 76 North

SECTION 2

Electric Transmission and Distribution Inspection and Maintenance Plan

Utility: **Indianola Municipal Utilities**
 210 West 2nd Avenue
 Indianola, IA 50125

Phone: **515-961-9444**

This inspection will be done in an approved manner consistent with accepted industry practice.

Records sufficient to show compliance with the program shall be maintained by the utility.

Deficiencies found during inspections and testing shall be corrected on a priority basis.

REFERENCE LIST:

Iowa Electrical Safety Code, 199 IAC Chapter 25

National Electrical Safety Code, as adopted by 199 IAC 25.2(1) and modified by 199 IAC 25.2(2)

Lineman's and Cableman's Handbook, as adopted by 199 IAC 25.2(5)b

National Electrical Code, as adopted by 199 IAC 25.2(5)a

ELECTRIC UTILITY INSPECTION AND MAINTENANCE PROGRAM

INDIANOLA MUNICIPAL UTILITY

Part I Inspection Schedule

1. Lines operated below 34.5 kv

The entire electrical distribution system shall be visually inspected at least once during each 10-year cycle. The inspection shall include, but shall not be limited to, the following items:

- A. Pad mount transformers
- B. Locks and seals
- C. Switching cabinets
- D. High voltage switches
- E. Secondary pedestals and vaults
- F. Underground riser cable and guards
- G. Pole mounted transformers
- H. Ground connections
- I. Guys, guy anchors and guy guards
- J. Cutouts, arresters and switches
- K. Clearance to structures, ground and trees
- L. Conductor condition and sag
- M. Cross arms, insulator and pole top hardware
- N. Pole condition at and above the ground

2. Lines operated above 34.5 kv

The entire electrical transmission system shall be visually inspected at least once each year. The inspection shall include, but not be limited to, the following items:

- A. Pole condition at and above the ground
- B. Cross arm, insulators and pole top hardware
- C. Conductor condition and sag
- D. Clearance to structure, grounds and trees
- E. Guys, guy anchors and guy guards
- F. Ground connections
- G. Locks and seals

3. Substations and switching stations

Substations and switching stations shall be visually inspected monthly. The inspection shall include, but shall not be limited to, the following items:

- A. Power transformer
- B. Voltage regulators
- C. Oil circuit breakers
- D. Insulators, busses, connections, arresters and ground wires
- E. Air break and disconnect switches
- F. Structures and physical site
- G. Locks, fences, gates and warning signs

4. Vegetation and tree trimming

Vegetation and trees that may interfere with the safe operation of electric lines, substations and switching stations shall be visually inspected at least once every 5-years.

The records of vegetation management shall include the date (s) during which the work was conducted. The records shall be kept until two years after the next periodic inspection or vegetation management action is completed or until all necessary repairs and maintenance are completed, whichever is longer.

The Indianola Municipal Utilities (IMU) Board of Trustees establishes a policy to allow for systematic trimming of trees and bushes in the area of overhead and underground power and communication lines of the Indianola Municipal Electric and Communications Utilities.

The Board desires to insure that Indianola's electrical service and communications facilities will not be unnecessarily interrupted by uncontrolled vegetative growth, but at the same time, maintain an ecological balance with the environment and ensure good public relations.

An effort shall be made to remove all vegetative growth within six (6) feet of an overhead or underground power line of fixture or communications line, which is located within a street right-of-way or in an easement area, which permits the desired trimming.

Before trimming trees or bushes or any other vegetative growth that are growing on private property, the IMU electric department shall give the affected resident and tree owner a seven (7) day advanced written notice of the intent to trim. The resident or owner is not authorized to trim the undesirable growth of trees affecting overhead electric lines themselves. They do have the option to hire a third party contractor, at their own expense, to do the work.

If a third party contractor is selected, the resident must notify IMU within the seven (7) day advanced notice of the name of the contractor who will do the trimming. The contractor must be qualified to perform trimming on overhead power lines and the trimming must be

done in a professional manner. A bare minimum six (6) foot clearance for the power line and/or communication line is required and may result in a routine, repetitive trimming schedule. Trimming must be completed within 30 days of the original notice of intent to trim and the third party trimming company shall be responsible for the disposal of all debris generated from the trimming work.

Written notice to the resident may be accomplished by hand delivery to the residence or by ordinary mail and shall be effective without determining ownership of the property in question or proving receipt of notice by the resident. The written notice to the resident shall advise, at least in an abbreviated form, of the potentially extreme and/or fatal dangers or trimming vegetative growth in the area of overhead or underground power lines and facilities, and that they are prohibited from trimming the trees because of the potential dangers.

Indianola Municipal Utilities refers to the latest addition of the Lineman's and Cableman's Handbook and the ANSI A300.

The inspection shall include, but not be limited to, the following items:

- A. Overhead Distribution and Transmission Lines
 - 1. Trees growing into lines
 - 2. Limbs and branches overhanging lines
 - 3. Limbs and branches in close proximity to transformers, switches, etc.
 - 4. Vegetation around base of pole, guy or guy guard, grounds
 - 5. Removal of dead or dying trees that are not necessarily close but could fall on line or endanger it (Danger Trees)
- B. URD Distribution Equipment
 - 1. Vegetation in or around pad mount equipment
 - 2. Fences in close proximity or blocking cabinet entry
 - 3. Any other obstruction that may interfere with operations

Part II Classification of Deficiencies

Deficiencies will be recorded and graded for the purpose of scheduling repair. The grading will be as follows:

Grade 1 – Hazardous Deficiency

This grade is used to describe a condition that could reasonably be expected to endanger life or property. A hazardous deficiency shall be promptly repaired, disconnected or isolated. (See National Electrical Safety Code, Rule 214A5)

Grade 2 – Non-Conforming Deficiency

This grade is used to describe a condition that is not in accordance with local, state or national codes. Such a deficiency is one that could cause maintenance or operating problems and could become hazardous if not corrected. A non-conforming deficiency shall be scheduled for correction as soon as practical within the work plan. In all cases, they shall be corrected within a 6-month period following inspection. (See National Electrical Safety Code, Rule 214A4)

Grade 3 – This grade is used to describe a condition that poses no danger to life or property. Such a deficiency, when corrected, could improve engineering, design or safety on the system. An engineering deficiency may be corrected in the routine maintenance or replacement schedule.

Part III Other Inspections

More detailed inspection and testing may be conducted as deemed necessary by the utility.

Additional inspection or patrols will be carried out following damaging storms and as necessary in areas subject to high rates of vandalism.

All inspections will be done in an approved manner consistent with accepted industry practice.

Part IV Emergency Notice and Repair (199 IAC 42.4)

If emergency repairs or non-routine maintenance need to be performed within a railroad right-of-way, it is important that immediate notification be given to other entities with facilities that may be affected. Each public utility must file with the IUB contact information for emergency notifications 24-hours per day, 7-days per week. (See 199 IAC 42.4(2))

Part V Records

Records sufficient to show compliance with the program shall be maintained by the utility. Deficiencies found during inspections and testing will be corrected on a priority basis.

Part VI Incident Reporting Requirements (199 IAC 20.19)

What to report:

Any outage that may last longer the 6-hours (Applies as noted below)

Substantially all of an incorporated city or town (75%)

Utilities with 50,000 or more customers

- Loss of 20% of established zone

Utilities with 4,000 to 50,000 customers

- Loss of service to 25% or more of total customers

Any Major Event as defined in 20.18(4)

- Extensive physical damage due to unusually severe or abnormal weather or event
- Wind speeds in excess of 90-mph
- One-half inch of ice is present and wind speed exceeds 40-mph
- 10% of the affected area total customer count is incurring a loss of service for 5-hours or more
- 20,000 metropolitan area customers out for 5-hours or more

Any other outage considered significant by the utility = An unusual event that attracts news media attention, creates unusual damage to utility facilities, utility facilities create unusual damage to adjacent properties, cause loss or problem for high profile public facilities.

Email to: iubdutyofficer@iub.iowa.gov or Phone: 515-745-2332

NOTES

1. Customer numbers can be based on the last available year-end number as reported to the IUB annually,, OR can be based on the best available guesstimate. Nobody is going to count noses or split hairs. Ball park it, better safe than sorry.
2. As soon as you get a feel for a situation and think it might fall into above criteria report it.

This is a summary reference for revised incident reporting rules and does not replace the actual text or meaning of the rules published in the Iowa Administrative Code).

INSTRUCTIONS TO INSPECTORS

Purpose: The purpose for the inspection is to determine whether a facility is (1) in compliance with applicable codes and standards, (2) in need of maintenance or corrective action, (3) requires further investigation, or (4) in acceptable condition.

Guidelines and code requirements for the conduct of inspection can be found in:

1. ANSI A300 (Part I), as suggested by 199 IAC 25.3(%) – Tree, Shrub and Other Woody Plant Maintenance – Standard Practices (Pruning)
2. 199 IAC Sections 20.5, 20.7 ad 20.8
3. Iowa Electrical Safety Code 199 IAC Section 25
4. Lineman's and Cableman's Handbook, as adopted by 199 IAC 25.2(5)b
5. National Electrical Code, as adopted by 199 IAC 25.2(5)a
6. National Electrical Safety Code, as adopted by 199 IAC 25.2(1) and modified by 199 IAC 25.2(2)
7. RUS 1730-1: "Electric System Operation and Maintenance (O&M)"
8. RUS 1730B-121: "Pole Inspection and Maintenance"
9. RUS 1724E-300: "Design Guide for Rural Substations"

Note: NEC and NESC are updated periodically and adopted by the IUB approximately every 2-4 years. Previous editions must be kept for reference.

TRANSMISSION AND DISTRIBUTION SYSTEM INSPECTION GUIDELINES

A. Poles

1. Leaning (2 foot or more out of line at top)
2. Rotting
3. Splitting
4. Burns
5. Insect damage
6. Mechanical damage
7. Pole numbers where applicable

B. Metal Structures

1. Loose structural elements
2. Oxidation
3. Footings
4. Grounding (intended or unintended)

C. Cross Arms

1. Rotting
2. Splitting
3. Bracing
4. Brounding
5. Pins

D. Hardware

1. Missing
2. Loose
3. Bent, twisted
4. Burns
5. Too close to ground

E. Insulators

1. Chipped
2. Broken
3. Flash over
4. Deterioration
5. Floating

F. Conductor Clearances

1. Above ground or water
 - Open Ground
 - Roads, driveways, parking lots
 - Railroads
 - Water
2. Attached building
3. Conductor Separation
 - Other conductors
 - Communication lines
 - CATV
 - Pole mounted equipment
4. Roof, walls, windows, metal surfaces
 - Buildings
 - Tanks
 - Towers
 - Poles
 - Grain Bins
5. Trees and vegetation

G. Conductors

1. Broken strands
2. Burns
3. Twisted
4. Ties
5. DE shoes
6. Sag
7. Armor rod
8. Dampeners
9. Splices

H. Guys

1. Insulated or grounded
2. Markers (including length and color)
3. Loose or cut
4. Damaged or broken strands
5. Condition, location of isolation device
6. Anchor eye

I. Miscellaneous

1. Clearances to (fire hydrants, gas storage, roadways)
2. Climbable towers
3. Warning signs
4. Barriers
5. Material stacked near or under towers
6. Aircraft warning devices
7. Equipment not in service that needs to be removed
8. Obstructions on structures

J. Equipment (including transformers, switches, arrestors, etc.)

1. Jumpers
2. Hardware
3. Grounding
4. Nests
5. Accessibility

K. Grounds

1. Broken or disconnected wires
2. Loose pole grounds
3. Exposed ground rods

Inspection Program For Substations

General Visual Inspection

Substations shall be inspected monthly. Inspections shall include but not be limited to the following items:

- A. Power transformers
- B. Voltage and voltage regulators
- C. Oil circuit breakers
- D. OCRs and oil switches
- E. Airbrake and disconnect switches
- F. Bypass switches
- G. Miscellaneous electrical equipment, insulators, buses and connections, arrestors, capacitors and overhead ground wires
- H. Structures and physical site
- I. Locks on switches, enclosures, gates
- J. Warning signs
- K. Ground vegetation
- L. Grounding of fences, barbed wire, gates, etc.

Additional inspections will be carried out following damaging storms as necessary.

Annual Inspection of Substations

A comprehensive inspection and testing of each substation shall be made on an annual basis. This inspection will include but not be limited to the following items:

- A. Indicating and recording equipment
- B. Controls, relays, batteries and chargers
- C. Oil tests
- D. OCR maintenance
- E. Ground connection tests on station, fences, gates
- F. Corrosion control

Underground Distribution System Inspection Guidelines

- A. Equipment (transformers, sectionalizing equipment, switch gears, etc.)
 - 1. Warning signs
 - 2. Locks
 - 3. Penta bolts
 - 4. Missing or loose hardware
 - 5. Tipped or leaning equipment
 - 6. Grounding

- B. Underground
 - 1. Riser
 - 2. Grounded (elbows, stress cones, etc.)
 - 3. Ground rod(s) and connections
 - 4. Well inserts leaking
 - 5. Secondary Bushings
 - 6. Insect, varmint free

Vegetation and Tree Trimming Inspection Guidelines

Vegetation and trees that may interfere with the safe operation of electric lines, substations and switching stations shall be visually inspected at least once every 5-years.

The inspection shall include, but shall not be limited to, the following items:

A. Overhead Distribution and Transmission Lines

1. Trees growing into lines
2. Limbs and branches overhanging lines
3. Limbs and branches in close proximity to transformers, switches, etc.
4. Vegetation around base of pole, guy, guy guard, ground
5. Removal of dead or dying trees that have a potential to fall into lines or endanger it (Danger Trees)

B. URD Distribution Equipment

1. Vegetation in or around pad mount equipment
2. Fences in close proximity or blocking cabinet entry
3. Any other obstruction that may interfere with operations

SUBSTATION MONTHLY INSPECTION

SUBSTATION: _____

DATE: _____

WEATHER: _____

TIME: _____

INSIDE CONDITION:

CHECK THE INSTRUMENT LIGHTS, EMERGENCY LIGHTS, HEATING/COOLING EQUIPMENT, FIRE EXTINGUISHERS, BUILDING LIGHTING AND GENERAL CONDITION OF BUILDING.

WHAT RELAY FLAGS WERE RESET:

BATTERIES:

FLUID LEVELS, TERMINALS, RACKS, CONTD.

CHARGER READING:

VOLTS _____ AMPS _____

OUTSIDE CONDITION:

LIGHTING, FENCE, WARNING SIGNS, GATES LOCKED, GRASS, GENERAL CONDITION

TRANSFORMER:

LEAKS, FANS, PRESSURE, TEMPERATURE, AND GENERAL CONDITION

RECORD L.T.C. READINGS

MIN. _____ MAX. _____ TAP POSITION. _____ CURRENT COUNT. _____

GAS PRESSURE. _____

TEMPERATURE:

TRANSFORMER. _____ LTC. _____

OIL LEVEL:

TRANSFORMER. _____ LTC. _____

COMMENTS:

IMU Inspection / Work Order Form

Type: 69KV
Transmission

Date: _____

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

IMU Inspection / Work Order Form

Date: _____

Type:
Maintenance

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

IMU Inspection / Work Order Form

Date: _____

Type:
Underground

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

IMU Inspection / Work Order Form

Date: _____

Type:
Vegetation

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

ME-1

INDIANOLA MUNICIPAL UTILITIES ANNUAL REPORT

Please indicate (check appropriate box) either certification of compliance, or provide a detailed statement on areas of noncompliance with your utilities program of periodic inspection, replacement and repair of electric plant required by Sub-rule 199-20.5(5) and Rule 25.3 IAC (RMU-82-18).

☐

Compliance is as to inspection replacement and repair is hereby certified.

☐

Detailed statement of area of noncompliance as follows:

(insert additional sheets as required for detailed statement)

OPTIONAL- Indicate estimate state (month and year) of completion of next cycle of periodic inspection, replacement and repair of electric plant in the following categories to facilitate staff audit of compliance:

- A. Lines above 34.5 KV
- B. Substations
- C. General inspection of distribution (under 34.5 KV)
- D. Testing each pole
- E. Neutral to soil resistively tests
- F. (all other categories as needed)

Insert additional sheets as needed, to indicate various dates or regions of staggered cycles, if desired.

UTILITY OFFICIAL RESPONSIBLE FOR ABOVE CERTIFICATION

NAME

TITLE

SECTION 3

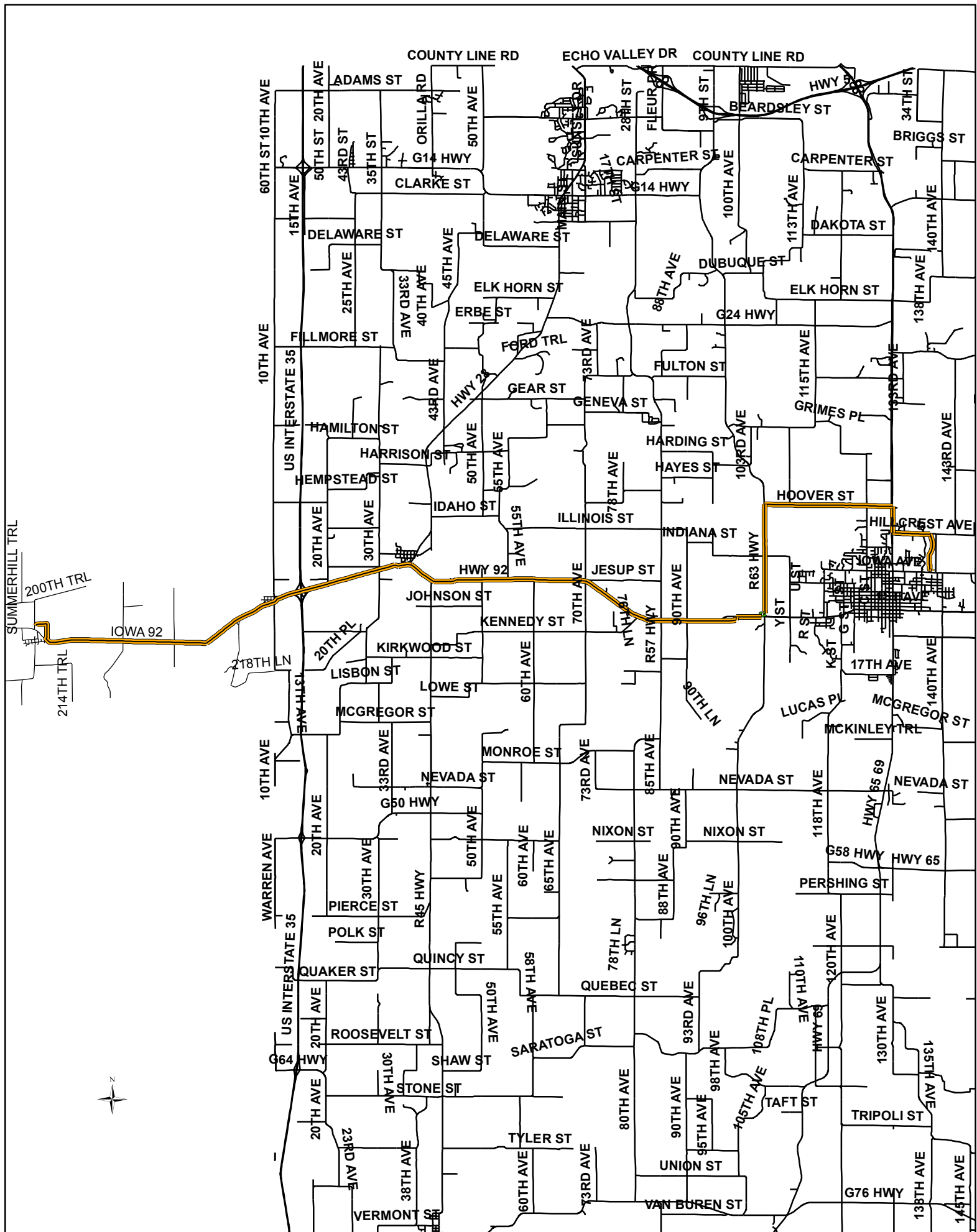
Attachment – A

**TRANSMISSION LINE
INSPECTION WORKSHEET**

X = CIRCUIT SCHEDULED FOR INSPECTION

AREA	YEAR									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Patterson Line 69 KV	X									
Patterson Line 69 KV		X								
Patterson Line 69 KV			X							
Patterson Line 69 KV				X						
Patterson Line 69 KV					X					
Patterson Line 69 KV						X				
Patterson Line 69 KV							X			
Patterson Line 69 KV								X		
Patterson Line 69 KV									X	
Patterson Line 69 KV										X

All transmission lines 34.5 KV and above will be inspected yearly for damage and to determine the condition of overhead insulators. The area to be inspected each year is shown on the attached map.



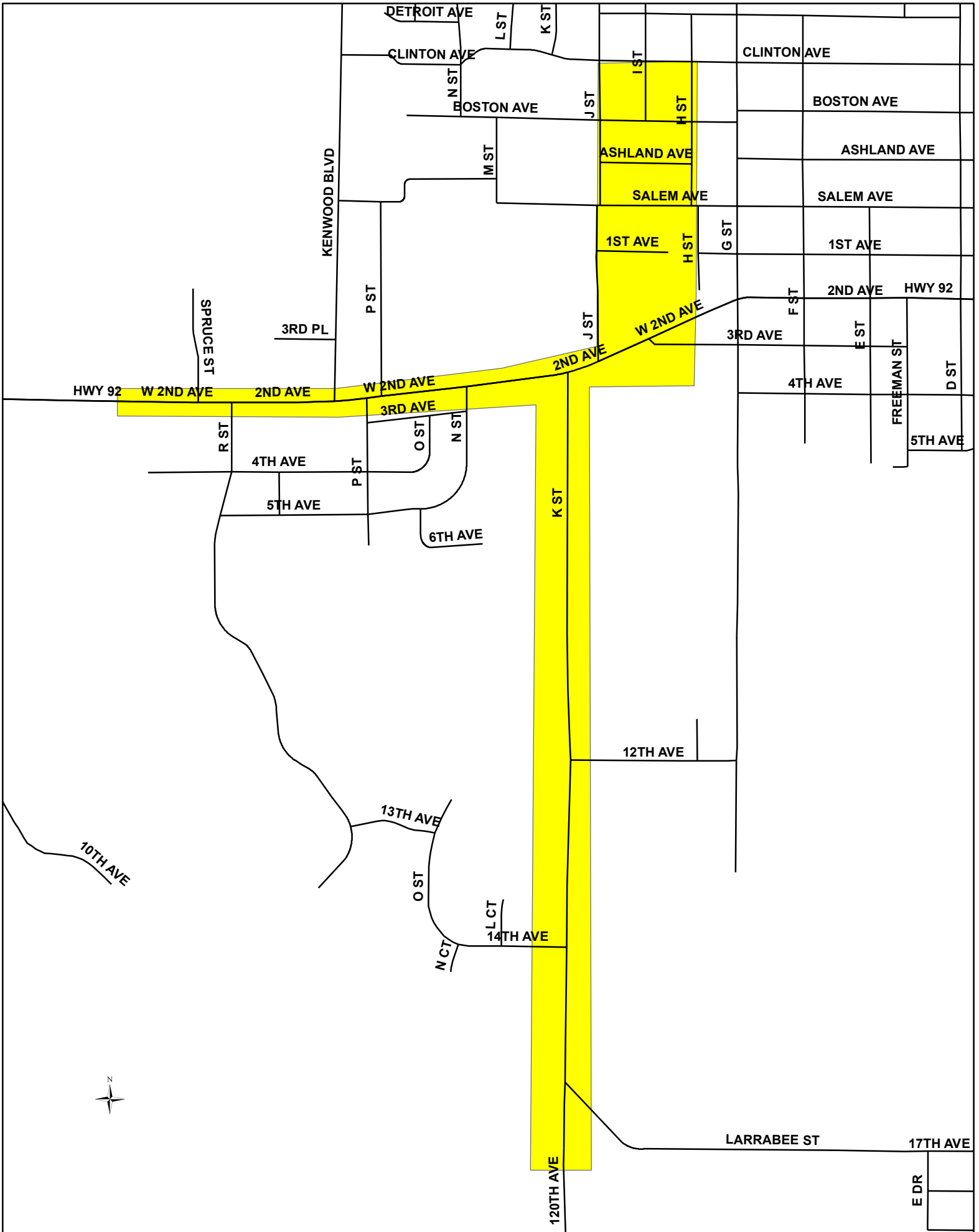
OVERHEAD DISTRIBUTION LINE INSPECTION WORKSHEET

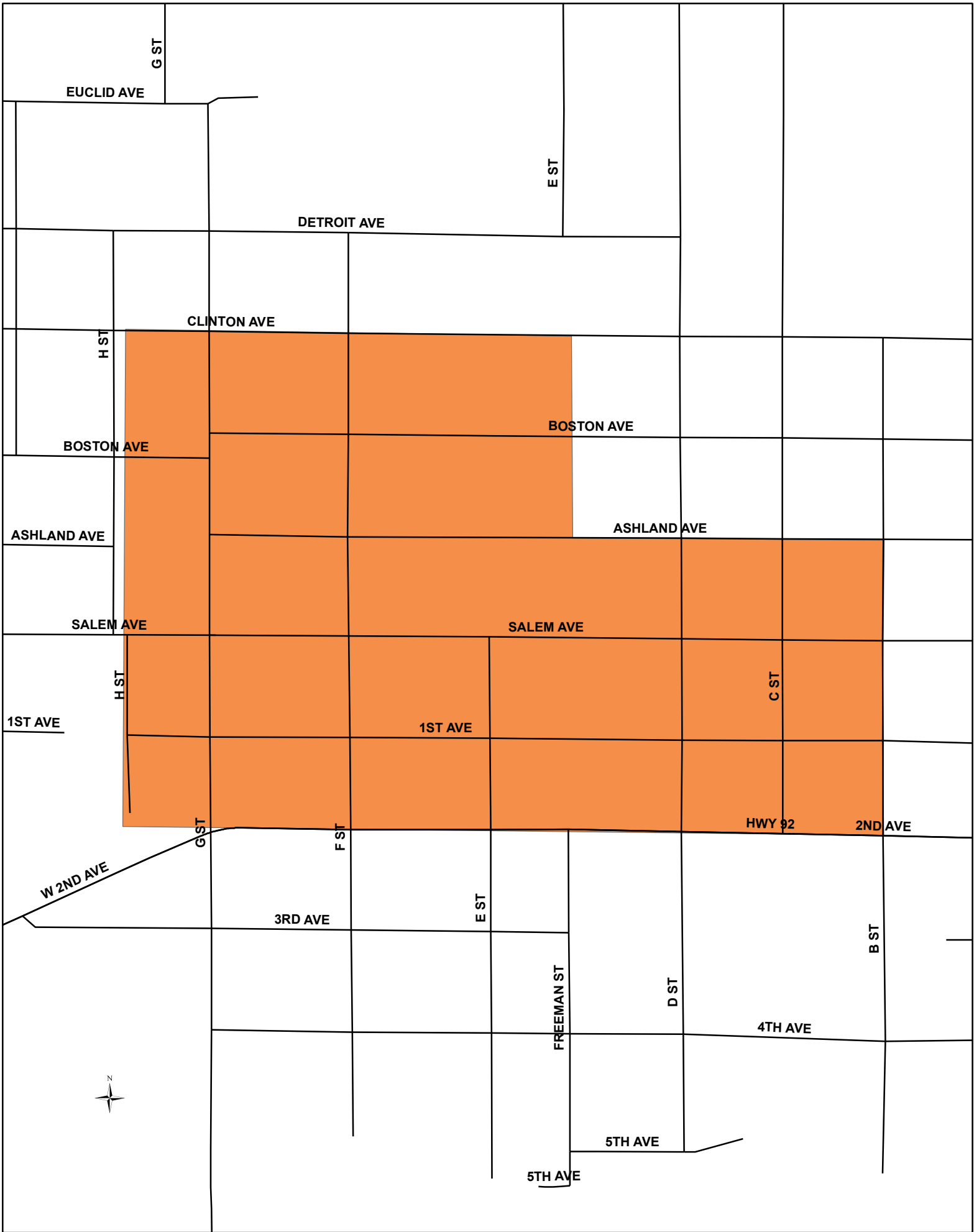
X = SCHEDULED FOR INSPECTION

AREA	YEAR									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
MAP - OH01	X									
MAP - OH02		X								
MAP - OH03			X							
MAP - OH04				X						
MAP - OH05					X					
MAP - OH06						X				
MAP - OH07							X			
MAP - OH08								X		
MAP - OH09									X	
MAP - OH10										X

The entire electrical distribution system shall be divided into (10) areas with each area being inspected at least once during each ten (10) year cycle. Attached maps will be used to identify the areas to be inspected.









12TH AVE

H ST

G ST

W 2ND AVE

F ST

E ST

3RD AVE

4TH AVE

FREEMAN ST

5TH AVE

5TH AVE

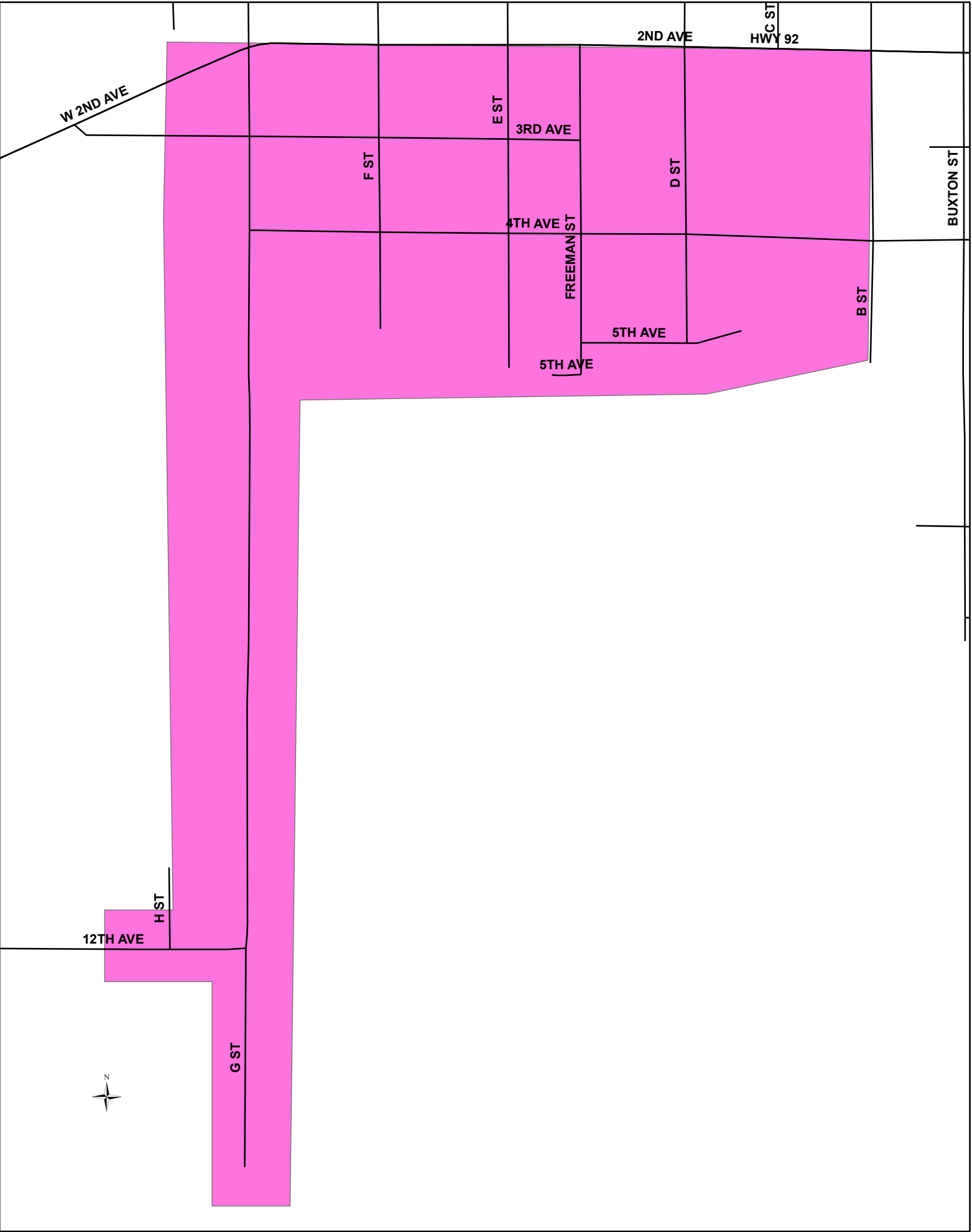
2ND AVE

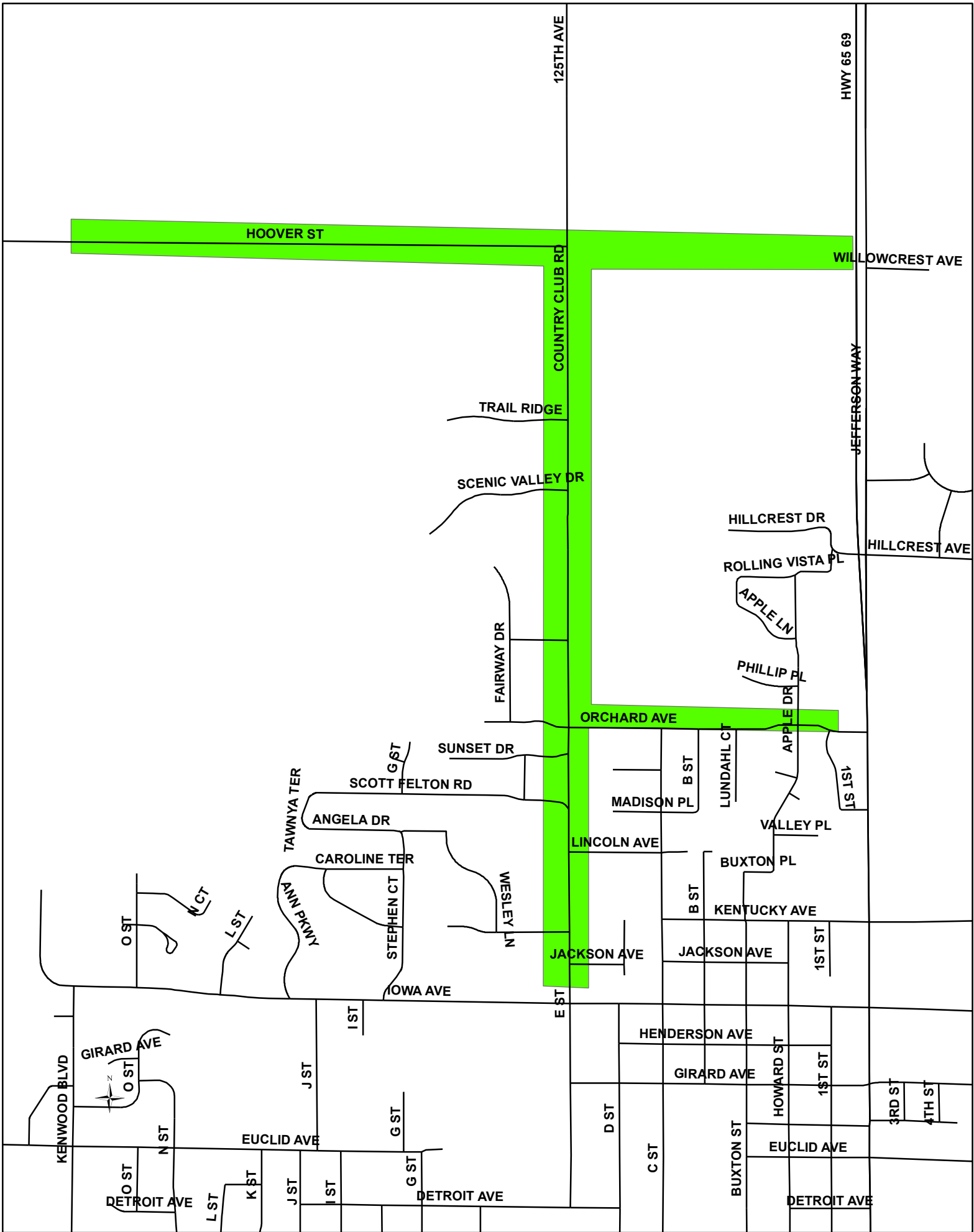
HWY 92

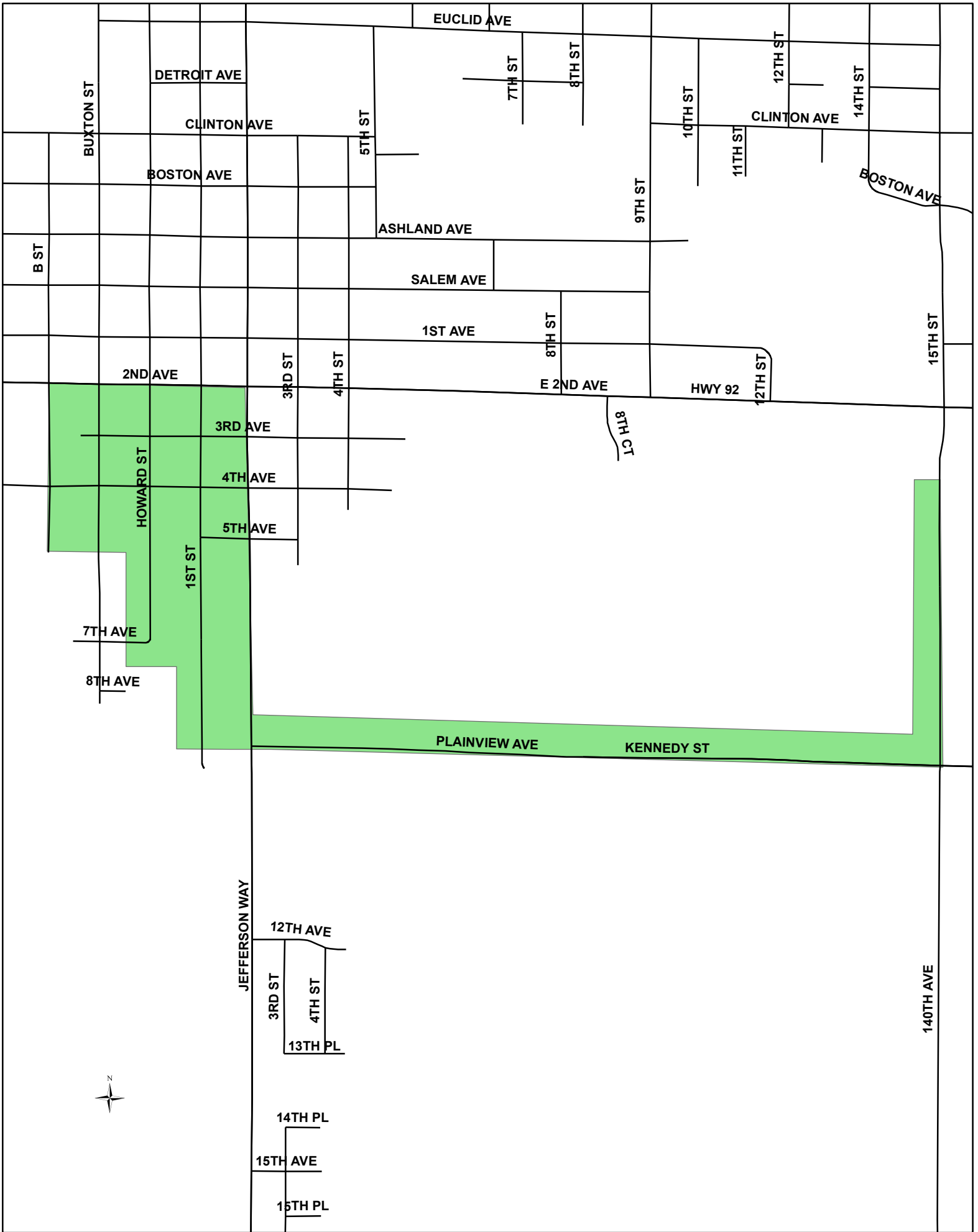
D ST

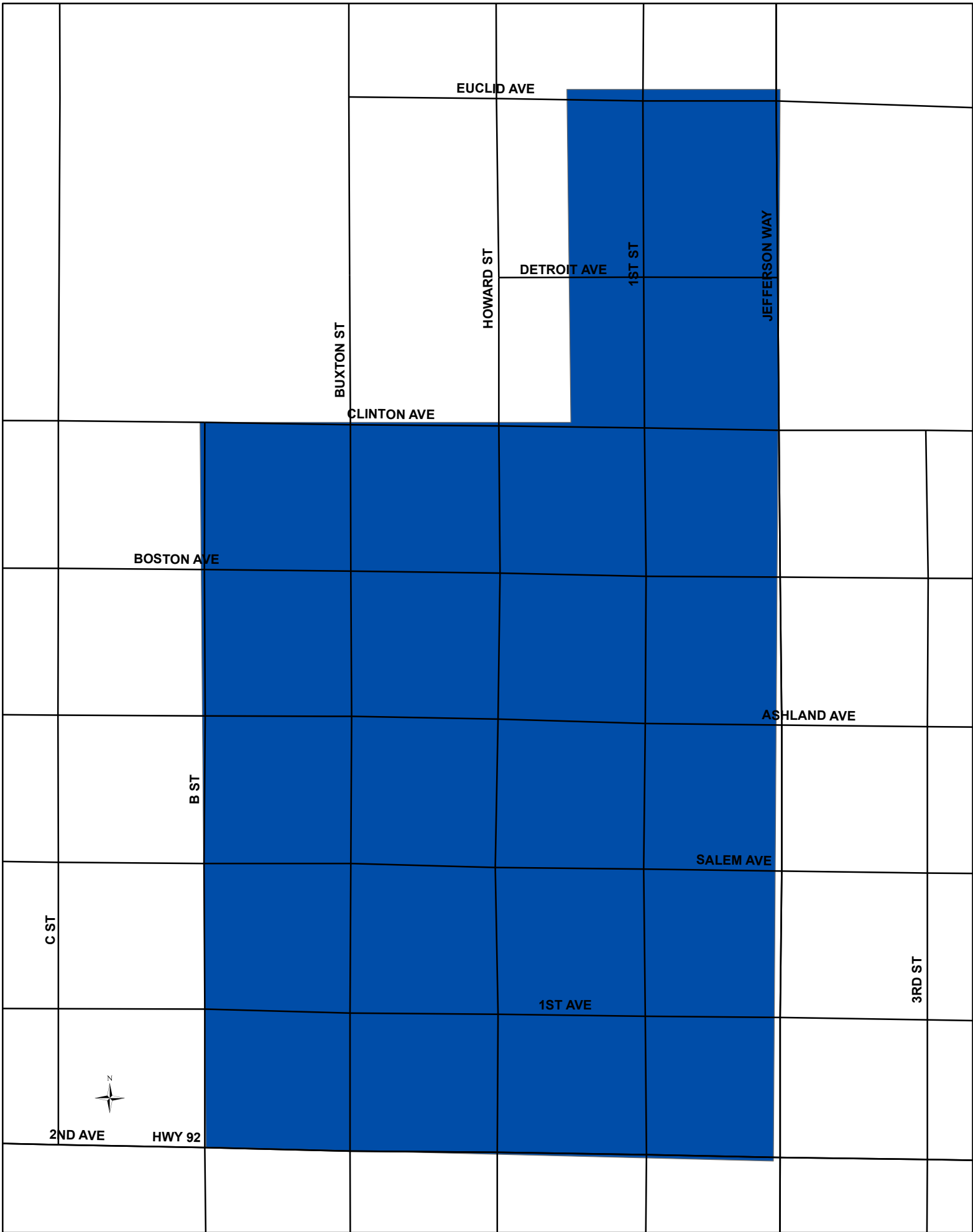
B ST

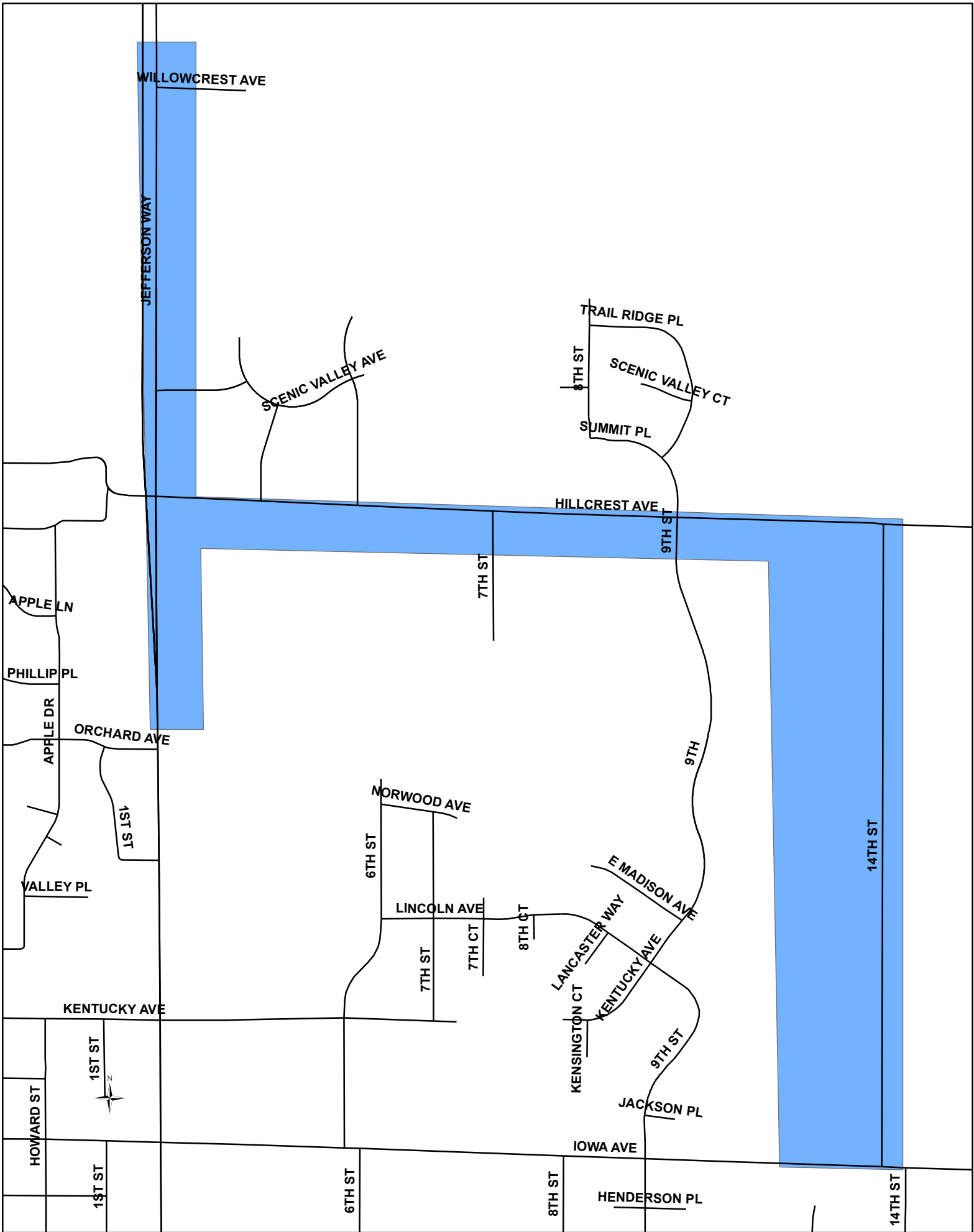
BUXTON ST

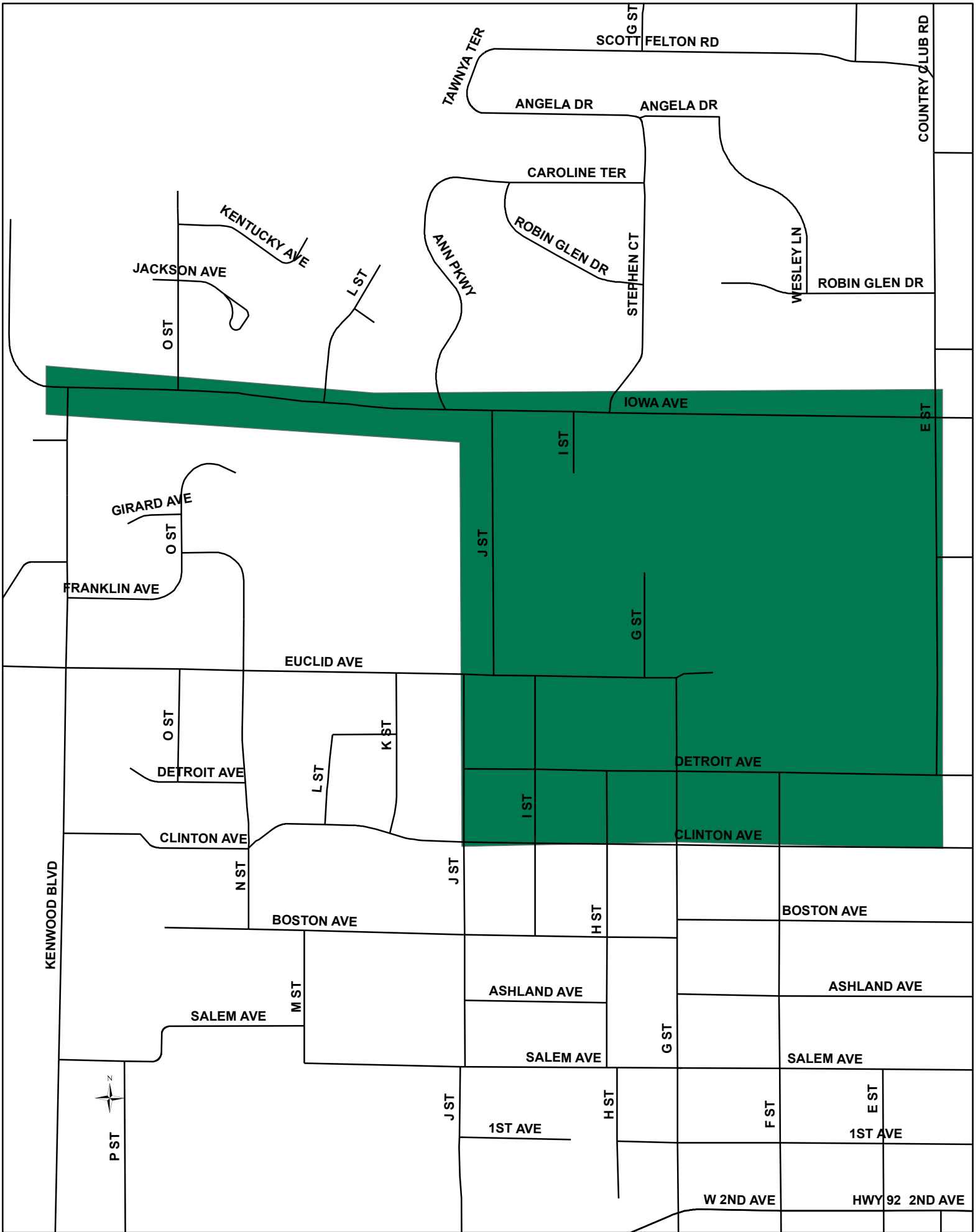


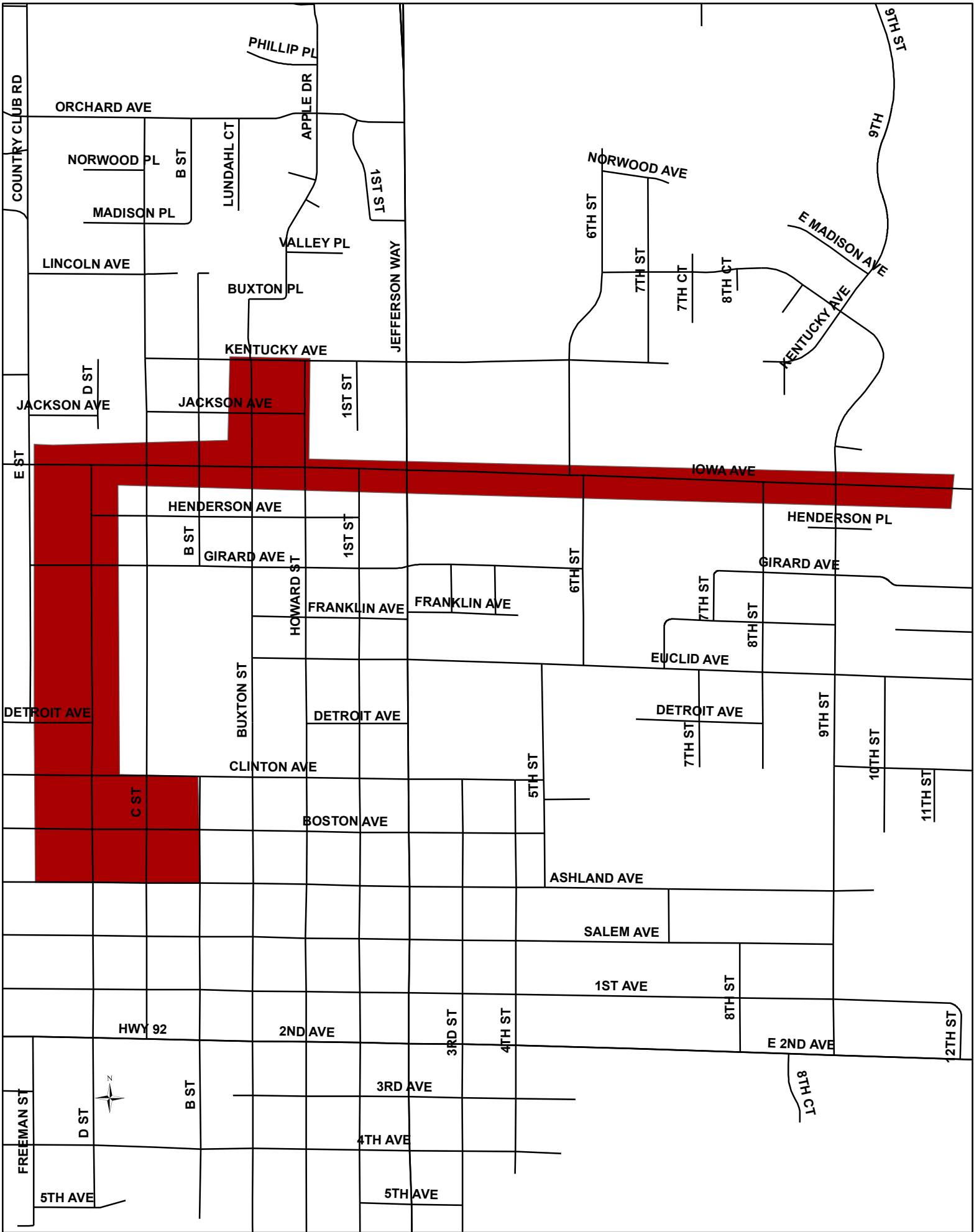














12TH AVE

H ST

G ST

1ST ST

12TH AVE

3RD ST

15TH AVE

3RD ST

LARRABEE ST

17TH AVE

LEONARD AVE

ALFRED AVE

JOHN ST

JEFFERSON WAY

HWY 65 69

EDR

18TH PL

B CT

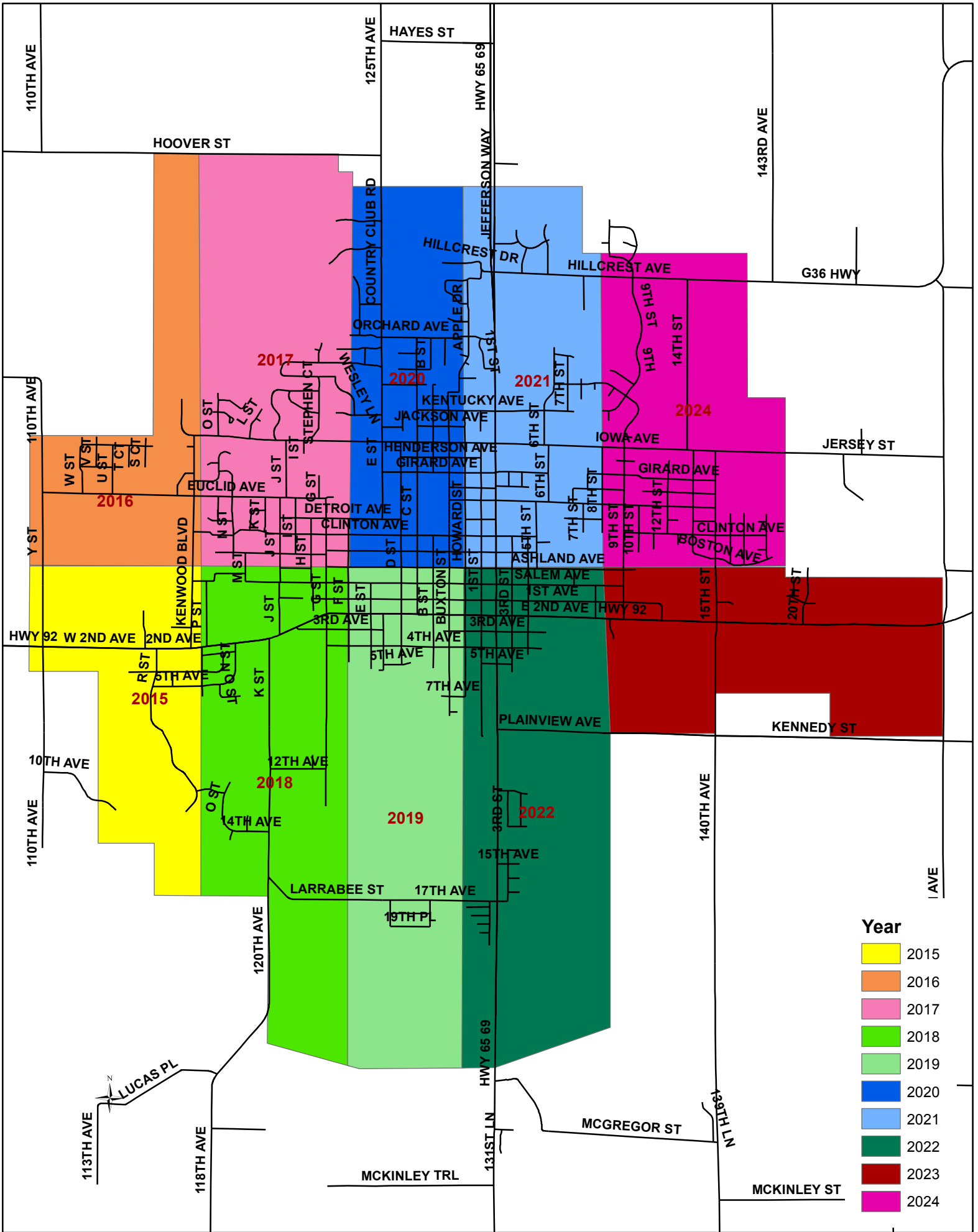
19TH PL

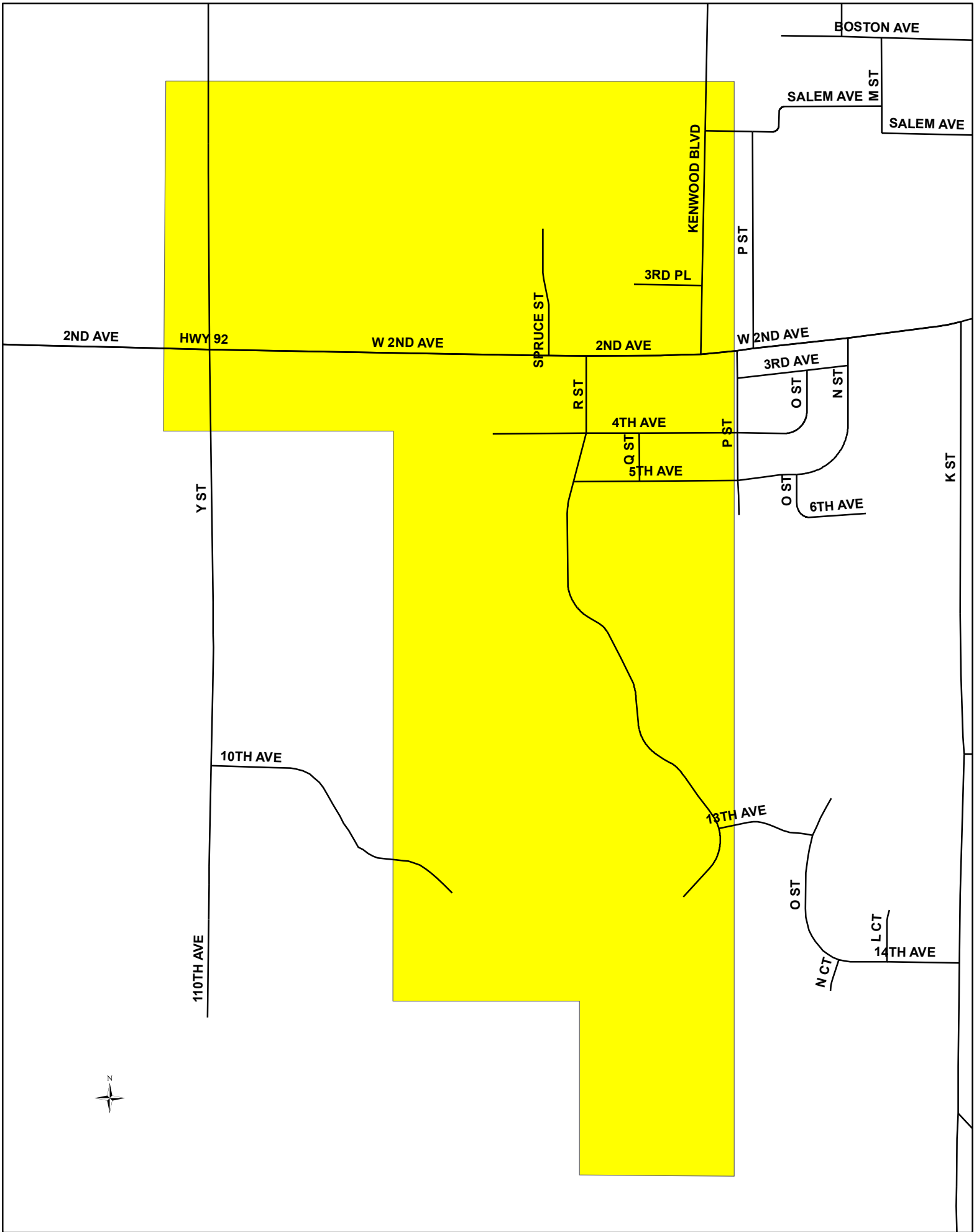
UNDERGROUND DISTRIBUTION SYSTEM INSPECTION SCHEDULE

X = SCHEDULED FOR INSPECTION

AREA	YEAR									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
MAP - UG01	X									
MAP - UG02		X								
MAP - UG03			X							
MAP - UG04				X						
MAP - UG05					X					
MAP - UG06						X				
MAP - UG07							X			
MAP - UG08								X		
MAP - UG09									X	
MAP - UG10										X

Inspection of all underground electric lines will be 10 years will approximately 10 percent inspected each year. Attached maps will be used to identify the areas to be inspected.





INWOOD ST

110TH AVE

Y ST

W ST

V ST

HENDERSON AVE

GIRARD AVE

U ST

EUCLID AVE

T CT

S CT

BROOKWOOD DR

KENWOOD BLVD

FRANKLIN AVE

DETROIT AVE

CLINTON AVE

BOSTON AVE

M ST

N ST

L ST

K ST

J ST

IOWA AVE

JACKSON AVE

KENTUCKY AVE

O ST

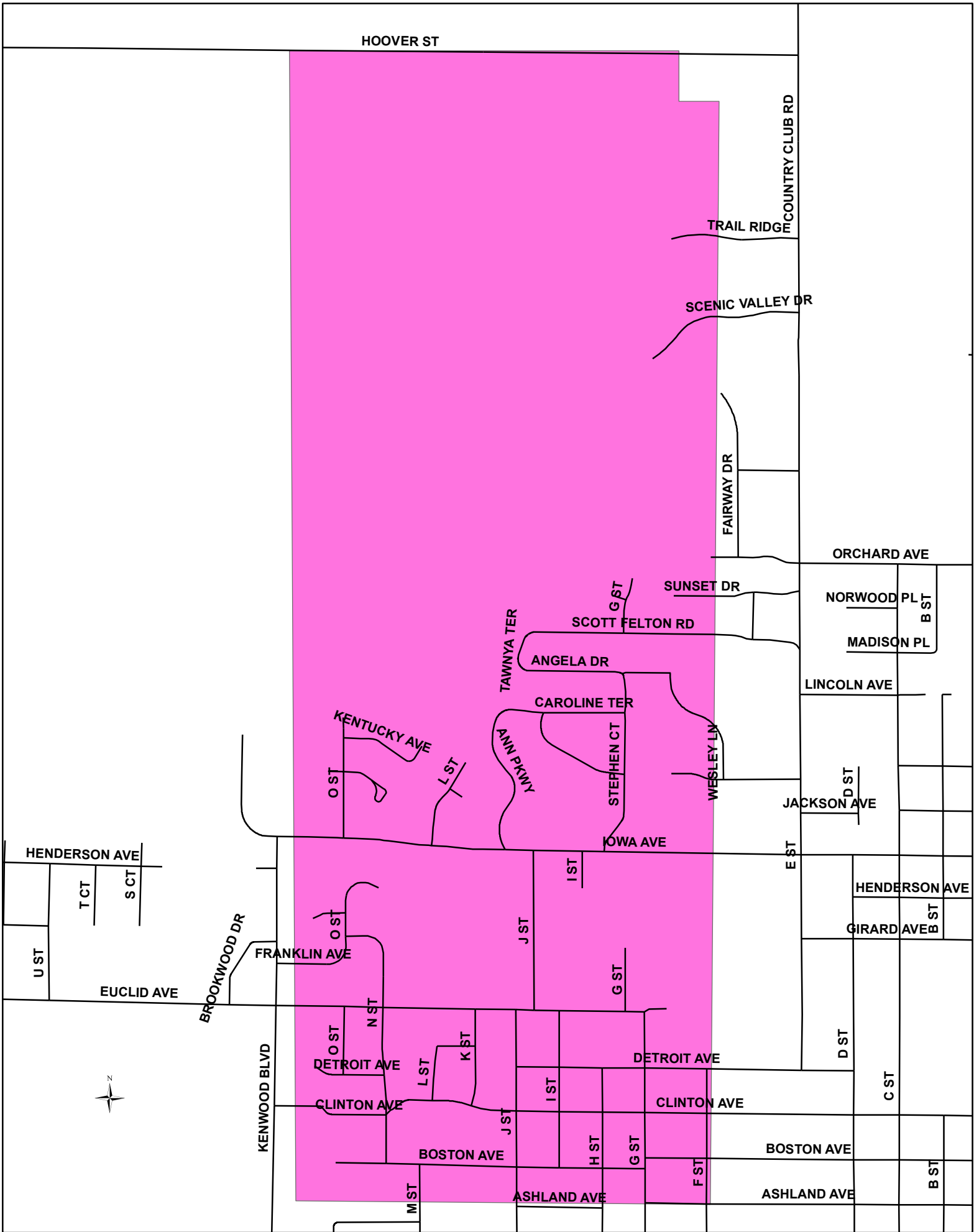
L ST

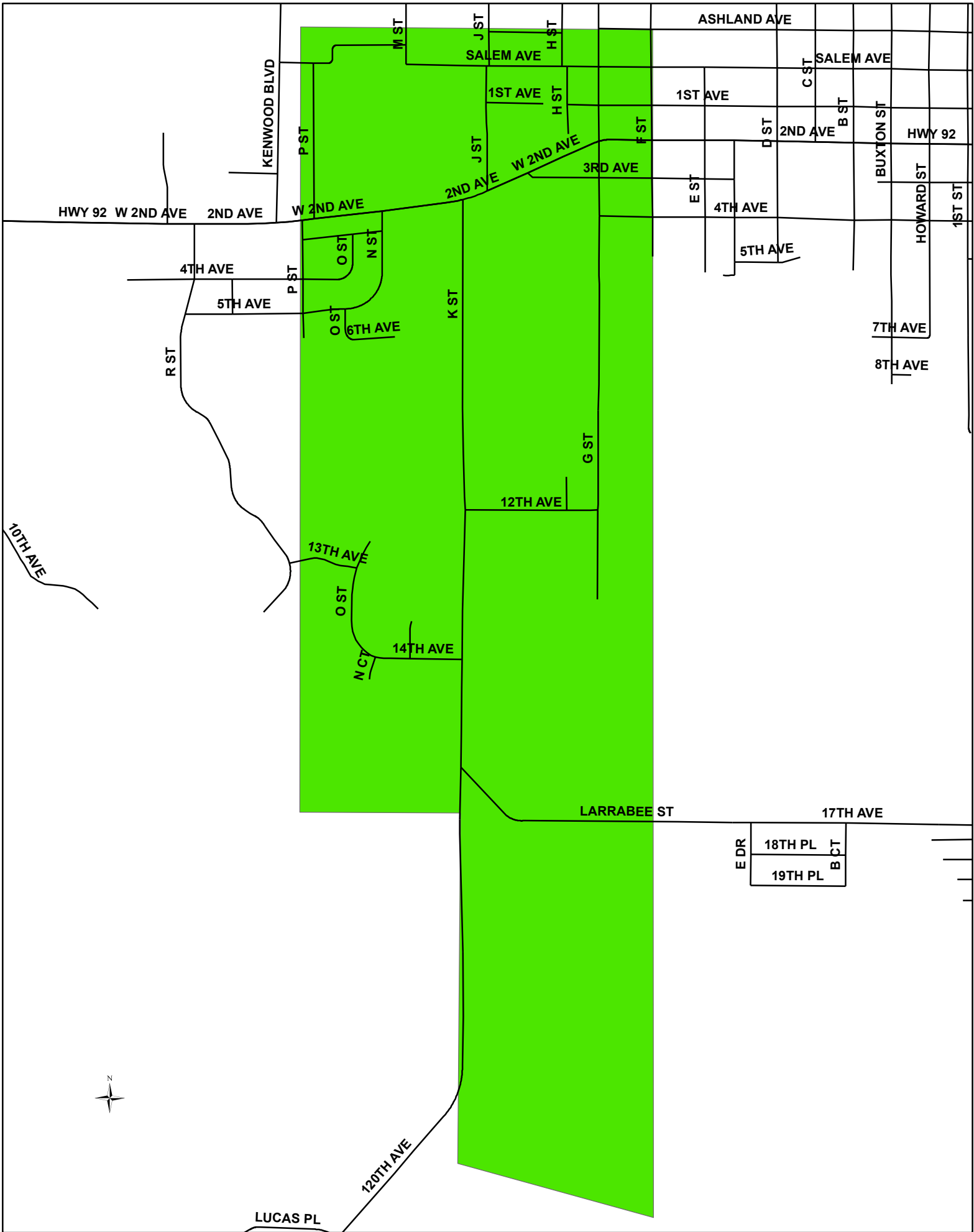
ANN PKWY

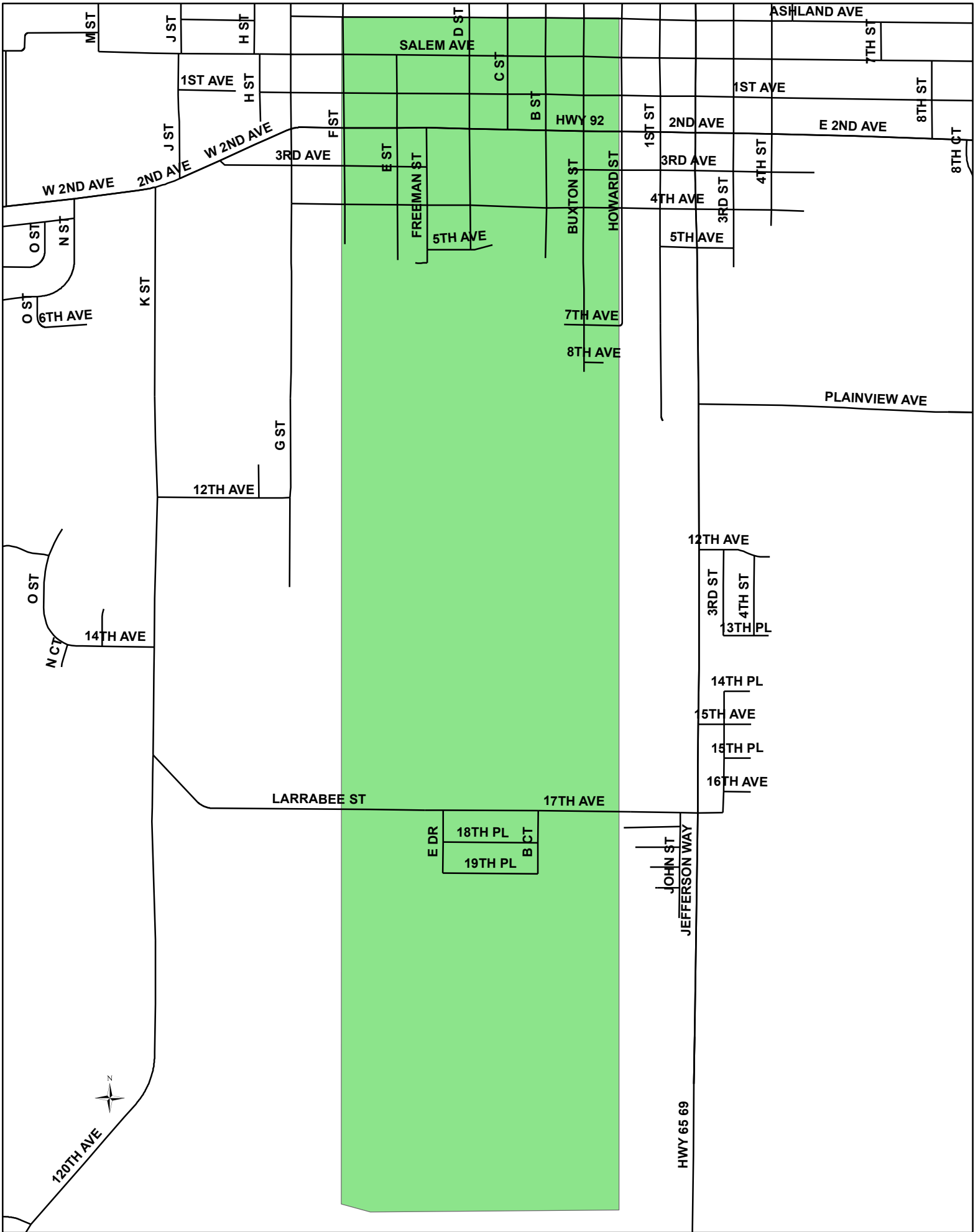
TAWNYA TER

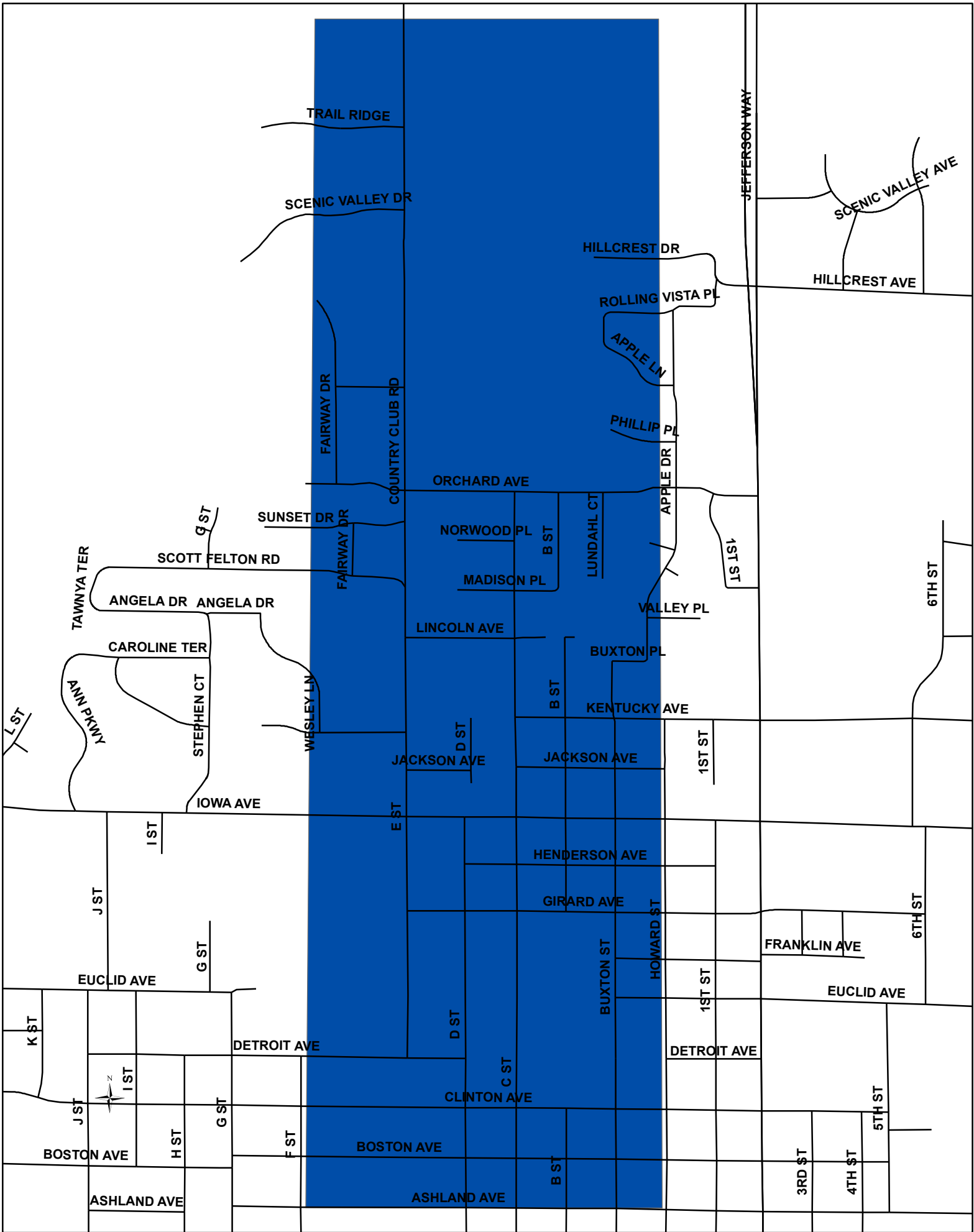
HOOVER ST

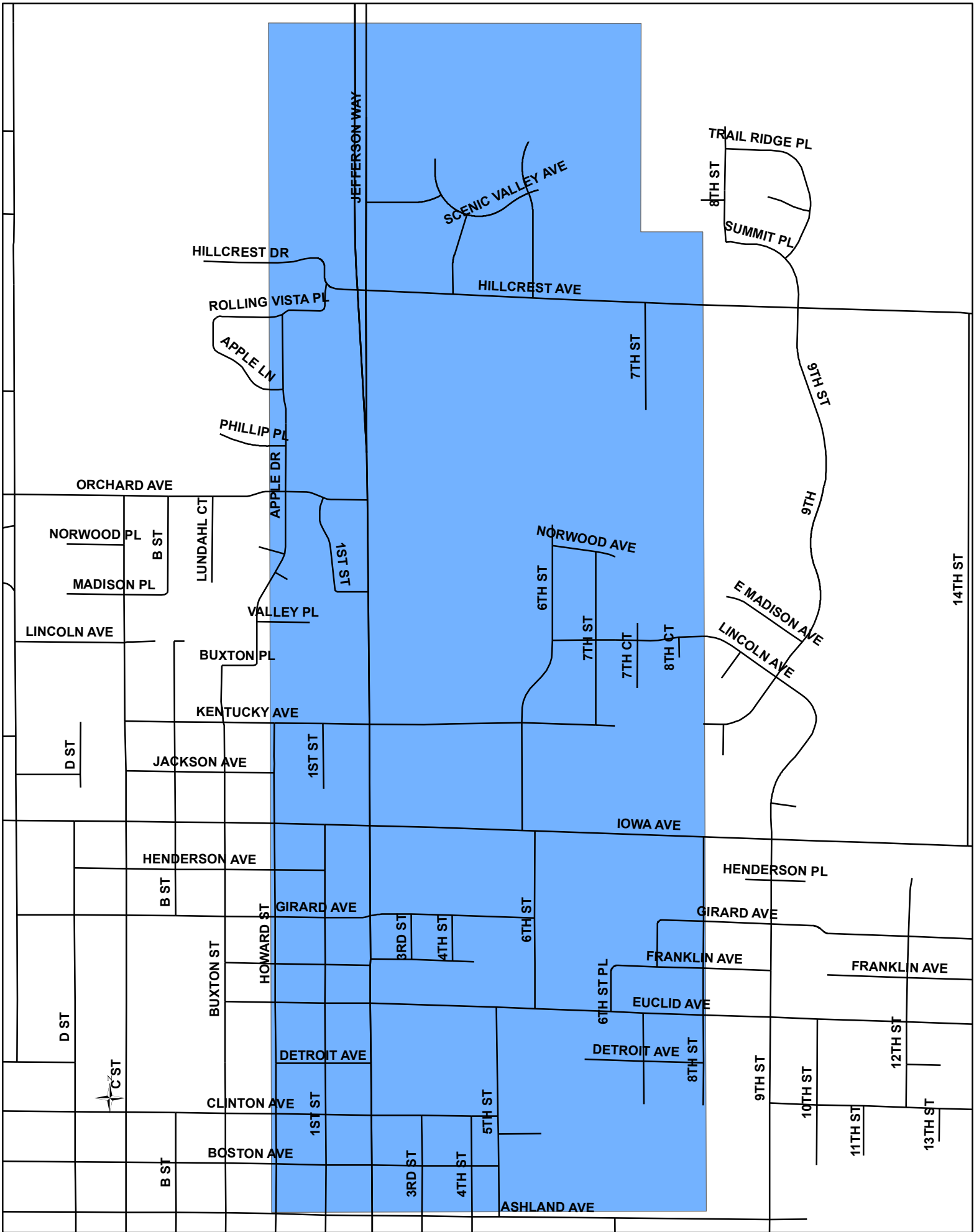


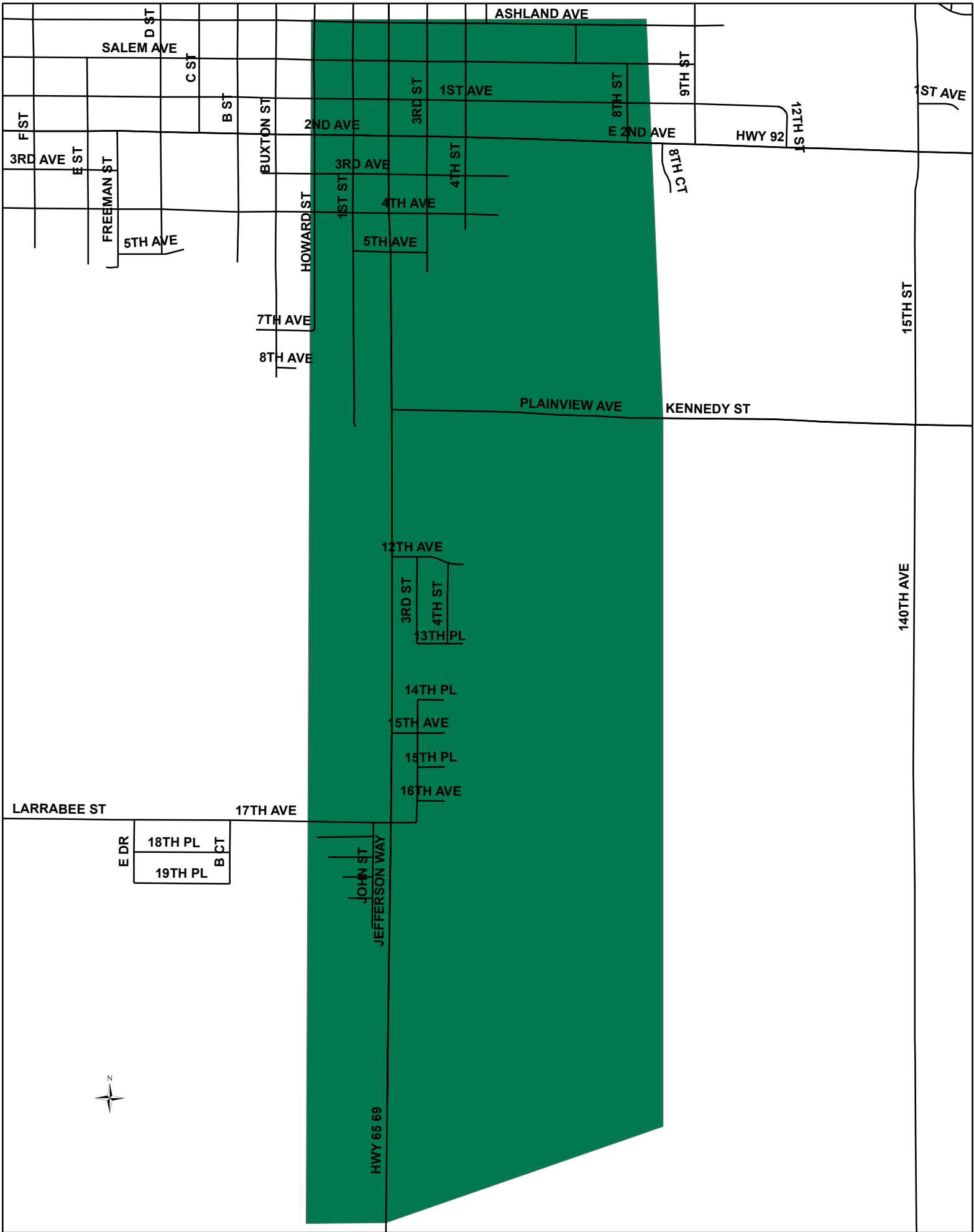


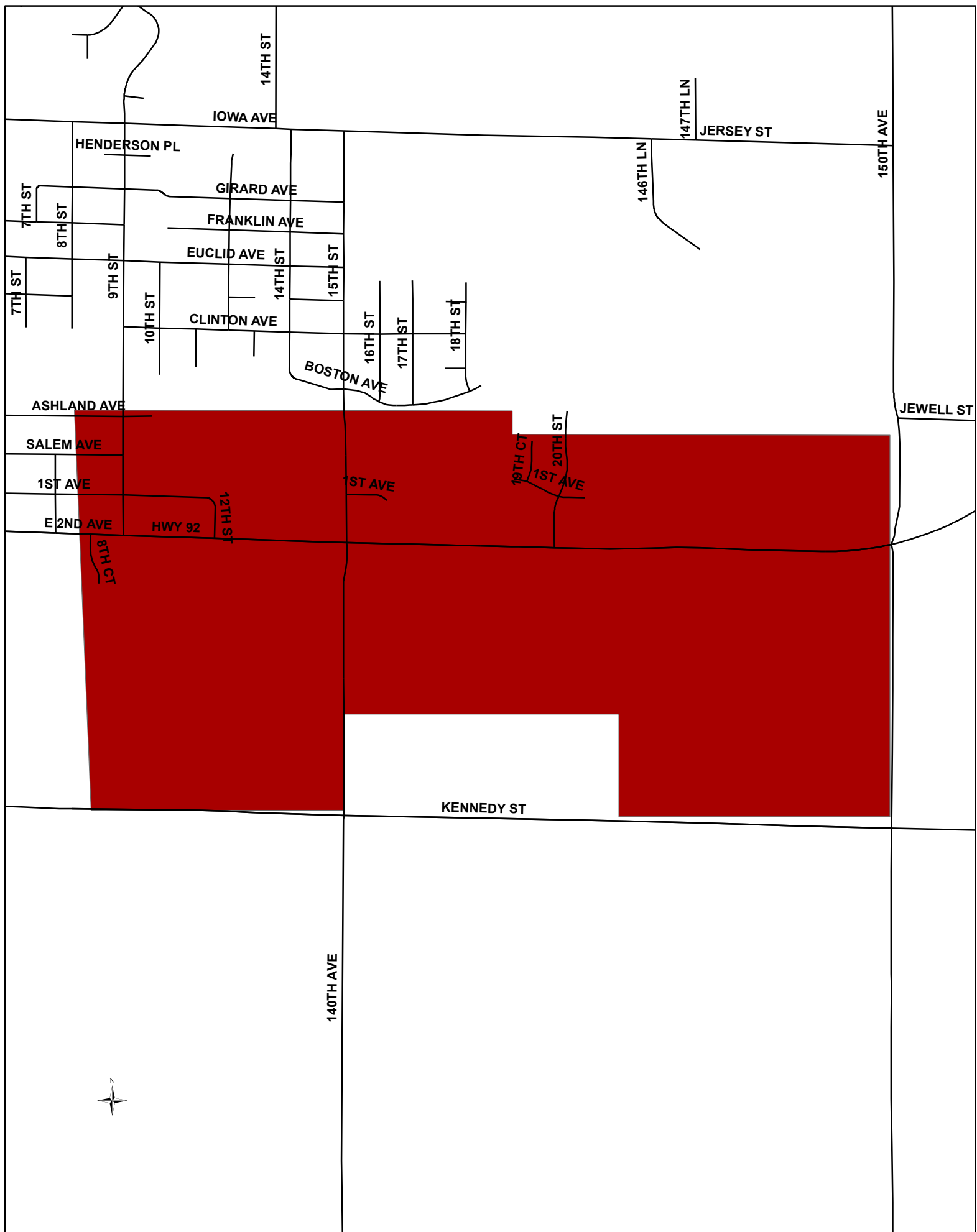


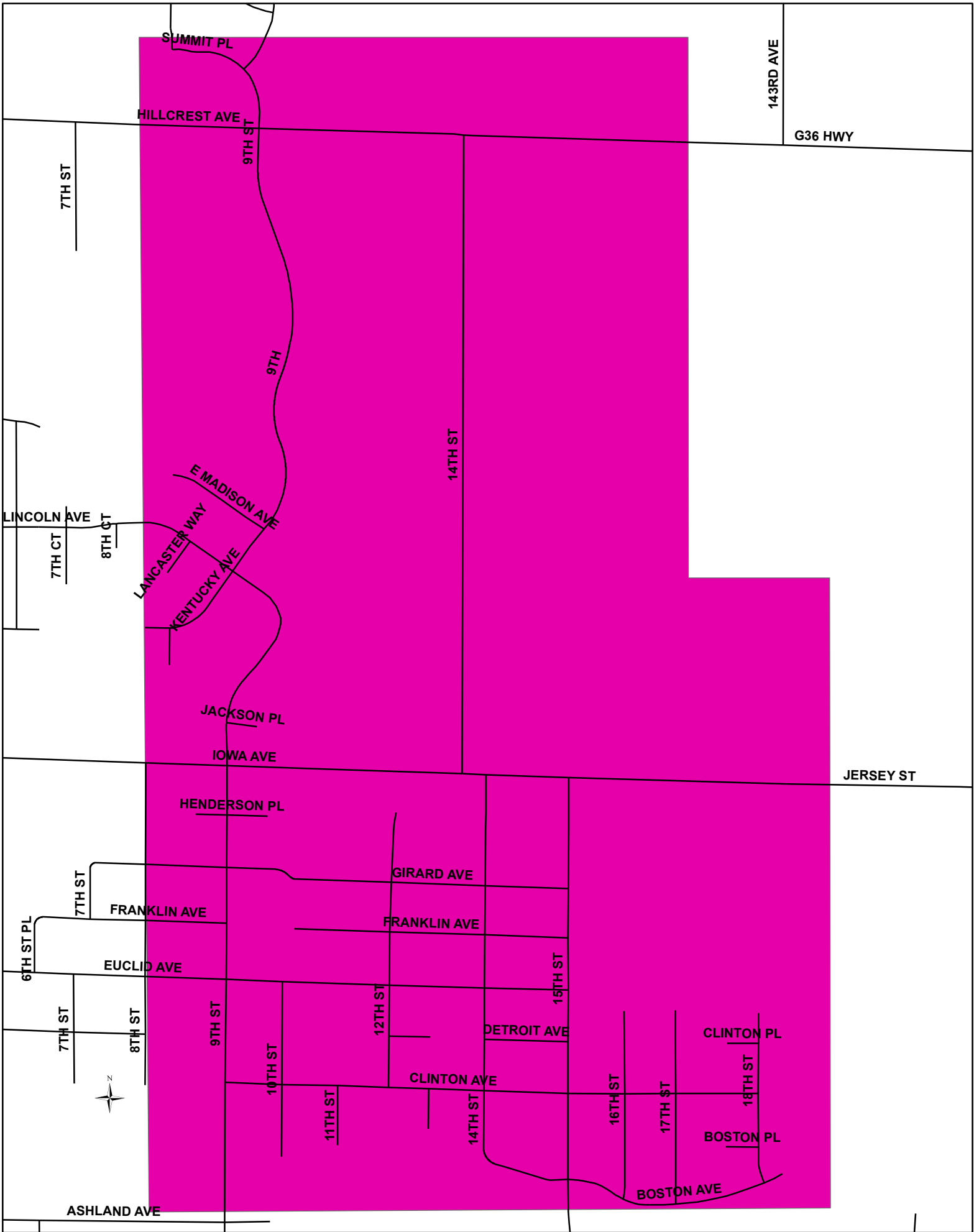










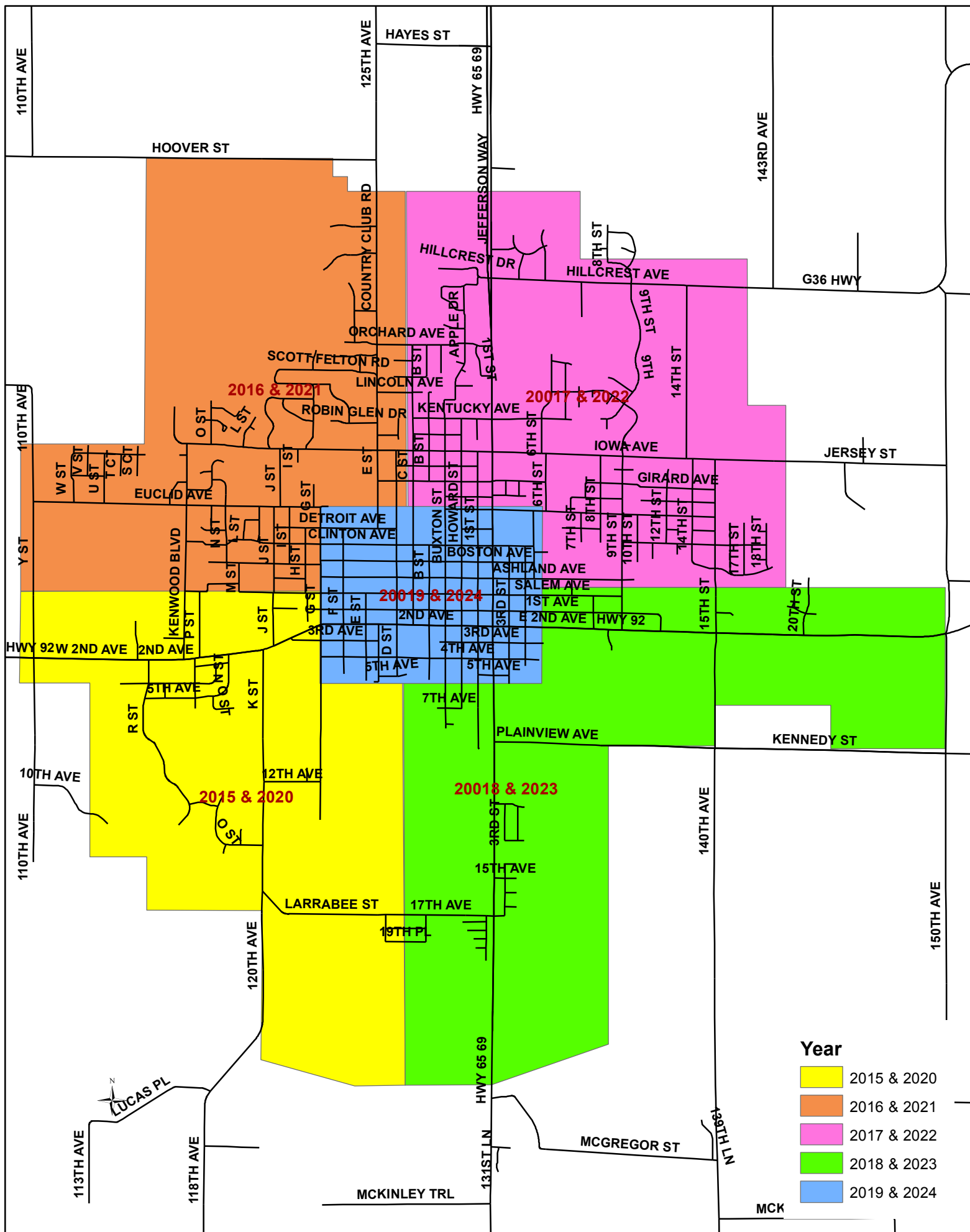


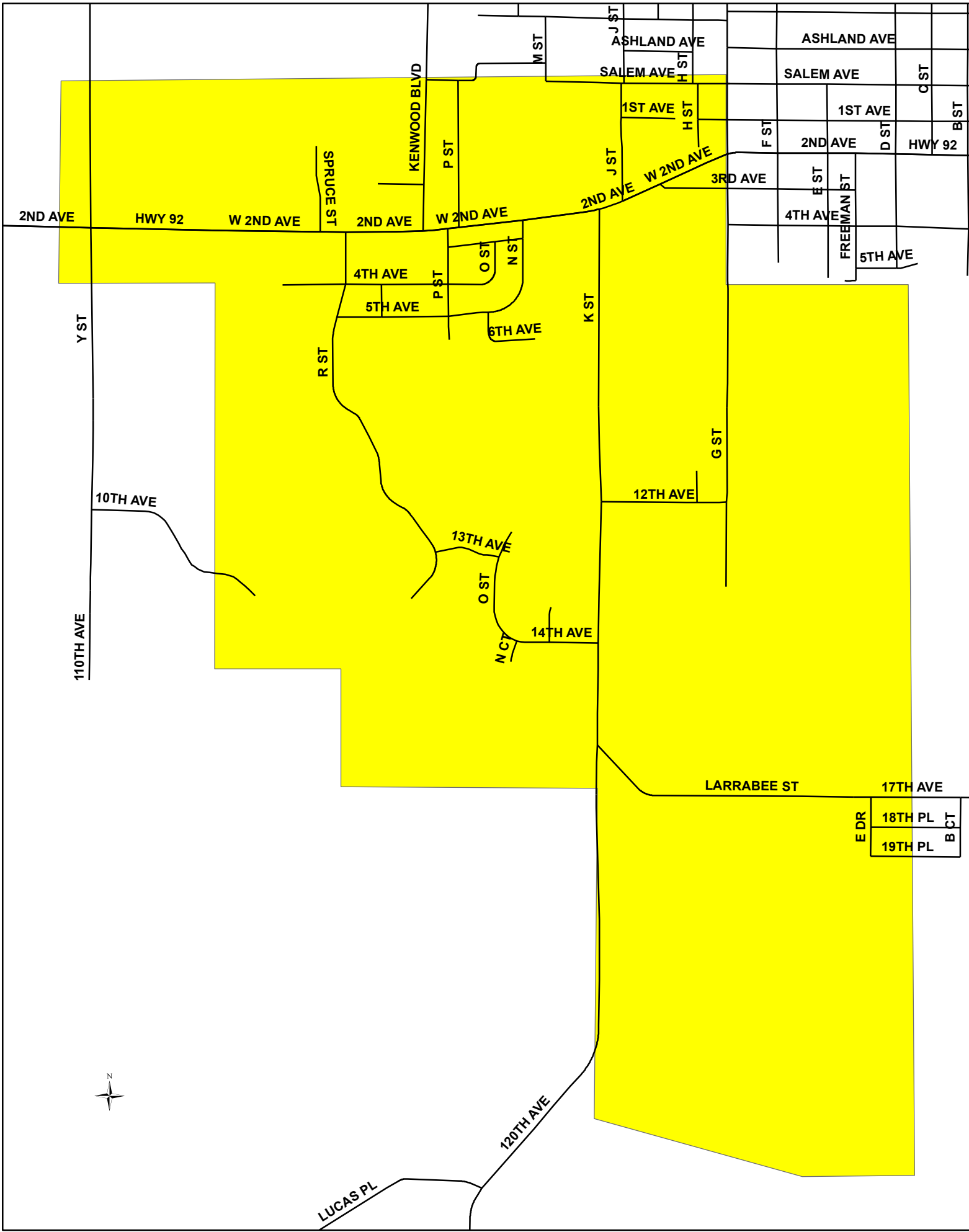
VEGETATION & TREE TRIMMING INSPECTION SCHEDULE

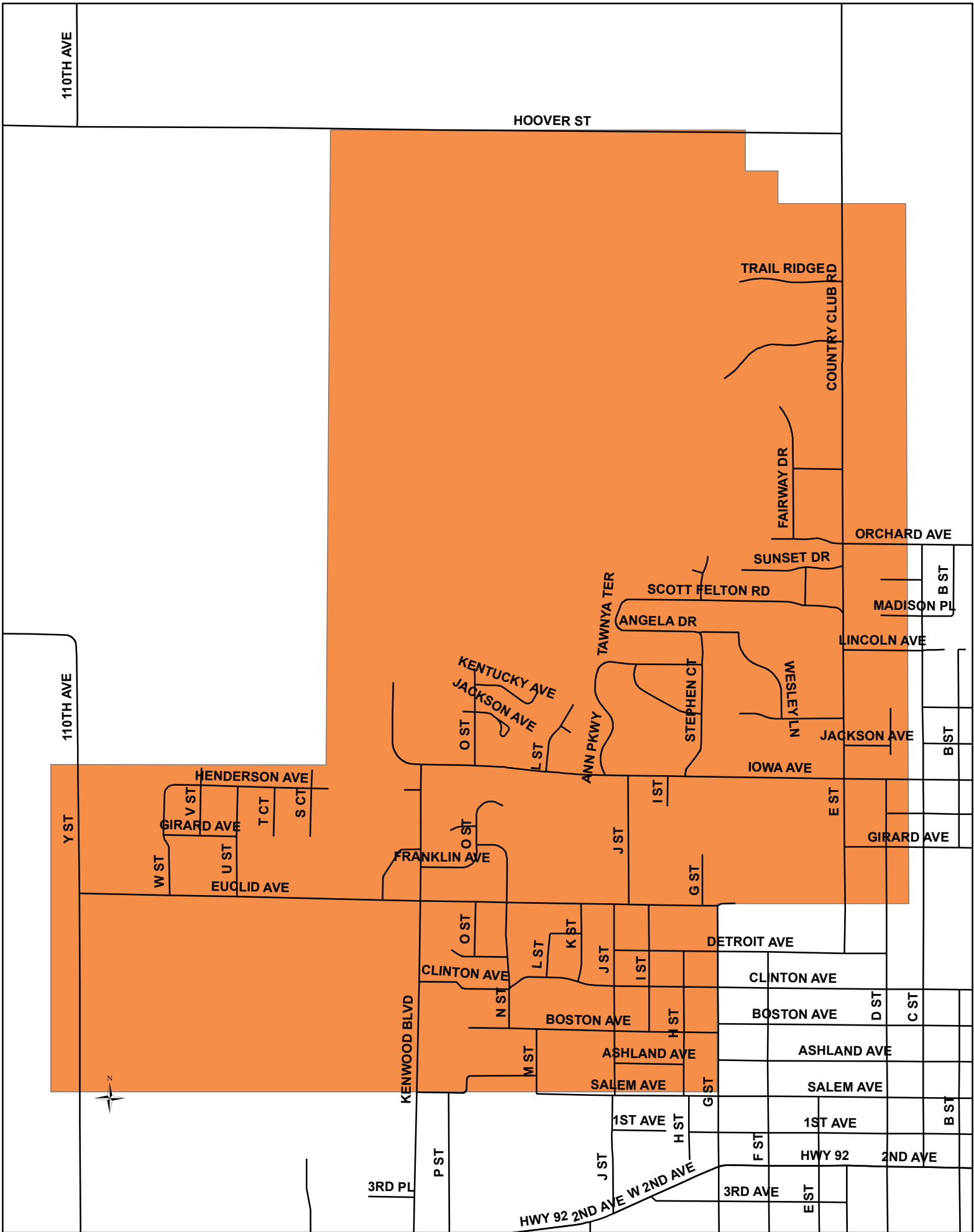
X = SCHEDULED FOR INSPECTION

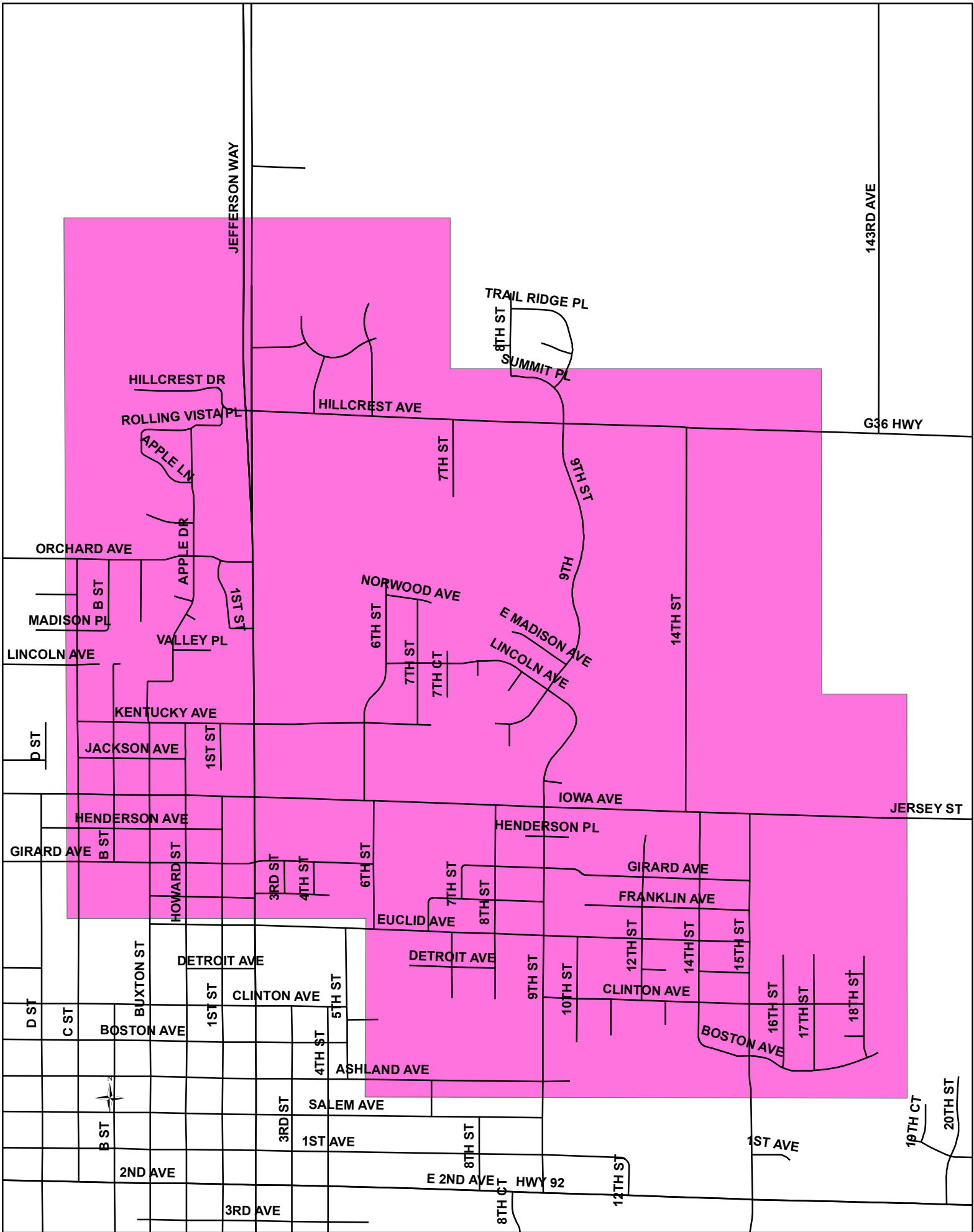
AREA	YEAR									
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
MAP - VEG01	X									
MAP - VEG02		X								
MAP - VEG03			X							
MAP - VEG04				X						
MAP - VEG05					X					
MAP - VEG01						X				
MAP - VEG02							X			
MAP - VEG03								X		
MAP - VEG04									X	
MAP - VEG05										X

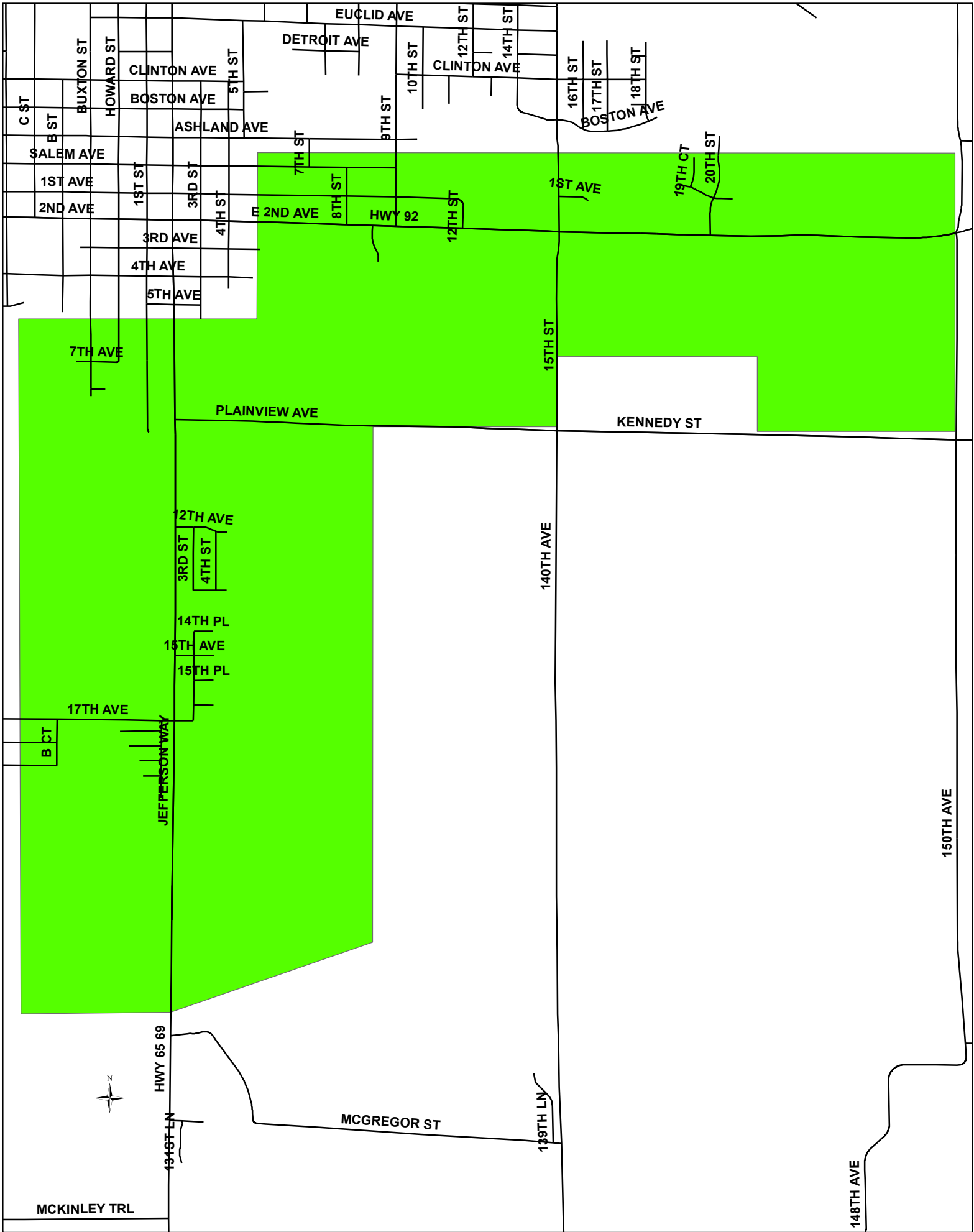
Inspection of vegetation and tree trimming will be 5 years with approximately 20 percent inspected each year. Attached maps will be used to identify the areas to be inspected.

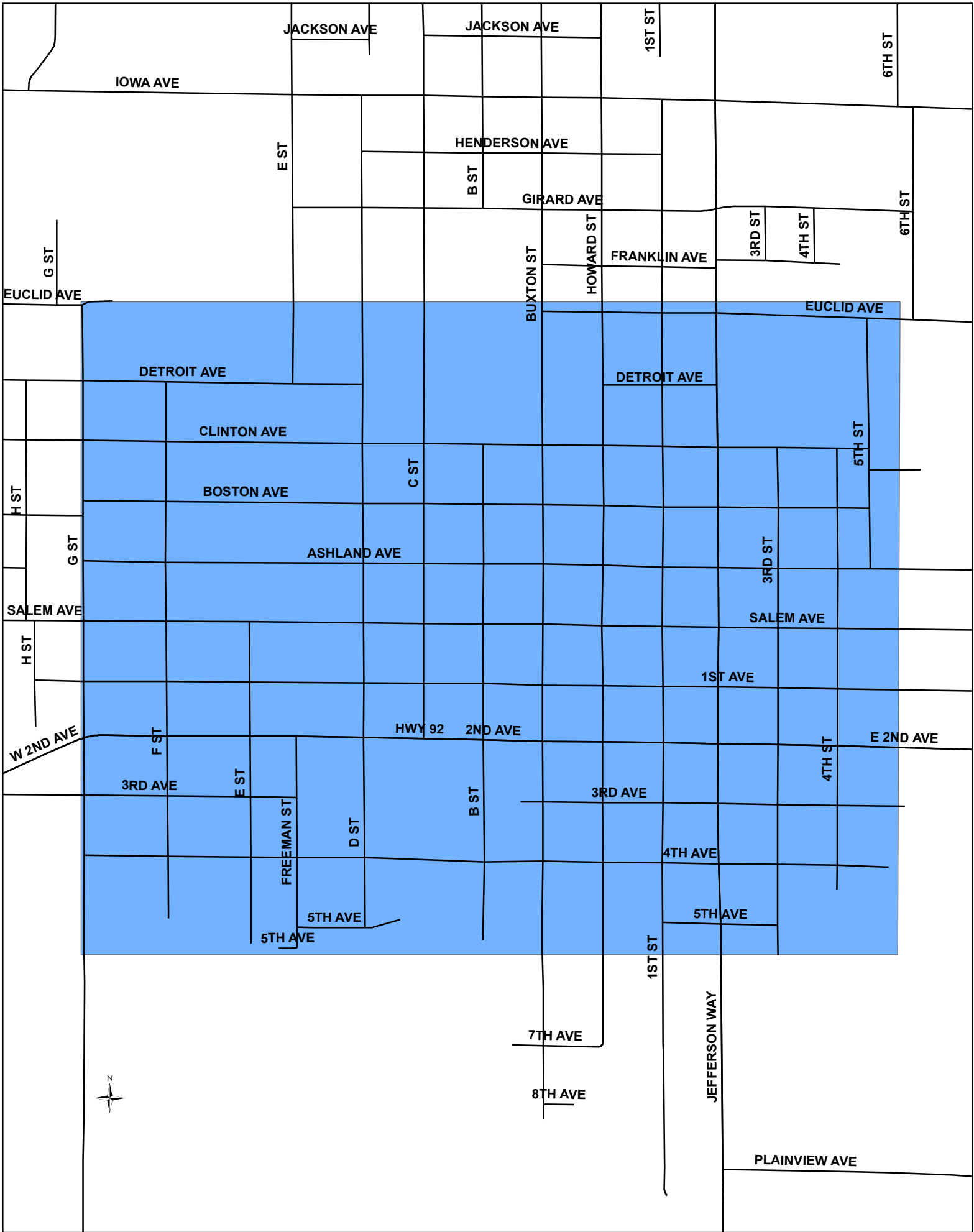












GRAIN BIN NOTIFICATION

On an annual basis electric utilities are required to conduct public information campaigns regarding electric service to grain bins. The notification is meant to reduce safety hazards as a result of improper clearance between grain bins and electric lines. Clearance requirements describing physical separation of power lines from grain bins are specified in the National Electrical Safety Code, Rule 234F.

To comply with these requirements, a utility must do the following:

1. Adopt an appropriate Notice of Compliance
2. Provide public notice annually
3. Provide evidence of compliance with this rule to IUB inspectors during an on-site inspection

A utility may refuse electric service to any grain bin built near existing electric lines if the clearances specified in NESC rule 234F are not met. This right to refuse service only applies to grain bins loaded by portable augers, conveyors or elevators and built after September 9, 1992, or to grain bins loaded by permanently installed augers, conveyors, or elevator systems installed after December 24, 1997.

NOTICE OF COMPLIANCE



DATE:

«Company»

«Mailing_Address»

«CSZ»

Notice of Compliance
IAC-199 Chapter 25
25.2(3) Grain Bins

Dear Sir or Madam:

In accordance with section 25.2(3) of the Iowa Administrative Code, this notice is part of a public information campaign to inform farmers, farm lenders, grain bin merchants and city/county zoning official of the hazards of and standards for construction of grain bins near power lines.

To assure proper safety, if a new grain bin is built near an existing electric line, the electric utility may refuse service if the clearances specified by the American National Standard Institute “National Electrical Safety Code,” Rule 234F are not met.

Do not hesitate to contact Indianola Municipal Utilities at 515-961-9444 if you have any questions regarding this notice or need further information about appropriate clearances.

Sincerely,

IMU Representative

We're your partner in safety.

At work or at play, stay safe outdoors when electricity is around. Here are some tips:

1. Keep clear of power lines.

- When working beneath power lines, use wooden or fiberglass ladders instead of metal.
- Never place a ladder where it can fall into a power line.
- When carrying ladders, augers, or other tools, look up to make sure contact with overhead lines is avoided.

2. Never try to move an electric line.

- Don't attempt to raise or move power lines. Call your utility for assistance.
- If you see a downed power line, call the utility immediately. Don't go near it.

3. Check out your equipment.

- Keep all electrical appliances a safe distance away from water.
- Power tools should be properly grounded. Use only heavy duty extension cords rated specifically for outdoor use.
- Outdoor electrical outlets should have ground-fault circuit interrupter protection and have weatherproof covers.

4. If you are driving a tractor or other vehicle that comes in contact with an electric line...

- Try to back away from the line.
- If you are unable to back away, stay put!
- Have someone call your local utility to de-energize the line.
- If you must leave the tractor, jump clear, putting both feet forward at once, and avoid any contact with the ground and the vehicle at the same time.



Guidelines for Grain Bin Safety

*From your Locally-Owned
Municipal Electric Utility*

Indianola Municipal Utilities

210 West 2nd Ave, PO Box 356

Indianola, IA 50125

515-961-9444

Thinking about building a grain bin?

If you're planning to build or move a grain bin, either on your property or for someone else, you need to be familiar with Iowa's law on required distances from overhead electric lines. This law was put in place to provide protection from the hazard of contacting overhead electric lines to anyone working around grain bins with augers, elevators, or other equipment.

The drawings inside this brochure show the specific clearance requirements related to permanently installed augers and portable augers. There must be at least 18 feet between the top of any grain bin and any overhead electric lines. These distances were developed by the American National Standards Institute. Figure 232.4(b) can be found in the February 6, 2012, "Errata to 2012 Edition National Electrical Safety Code (NESC)" and the 2012 NESC. As your electric service provider, we're responsible for ensuring that these specifications are met. In fact, in any situation where minimum clearance requirements are not observed, the utility may refuse electric service.

So if a new grain bin is on your list of projects, please give us a call. We will work with you in developing a site plan for your project.

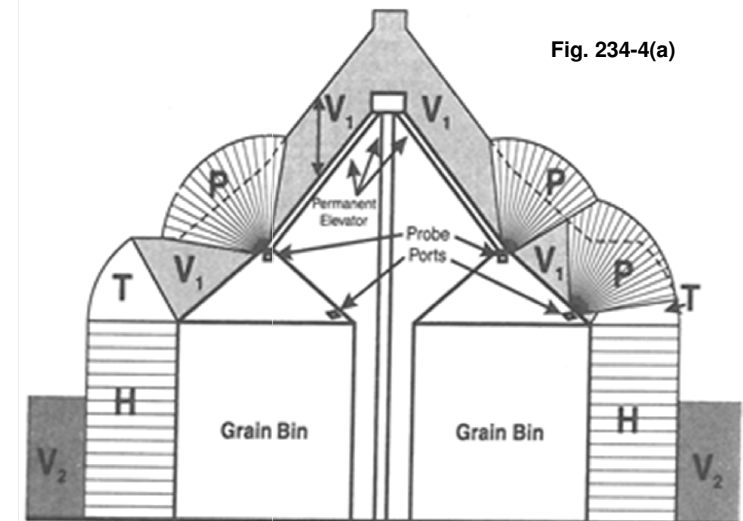
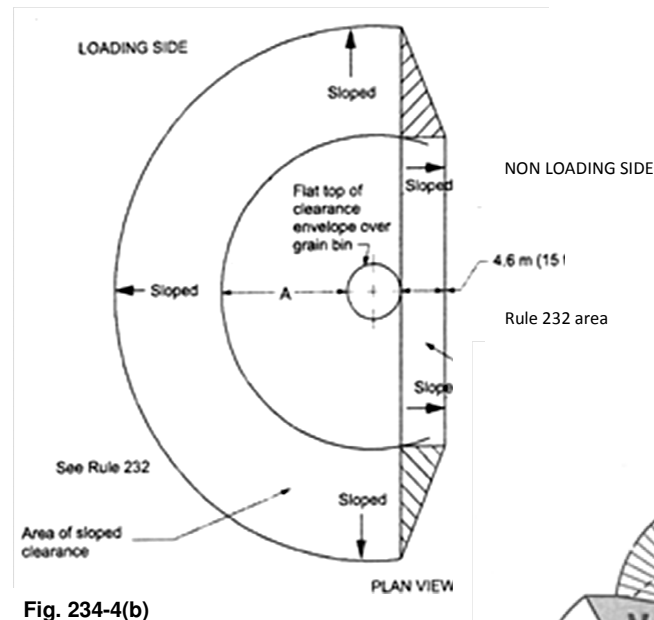
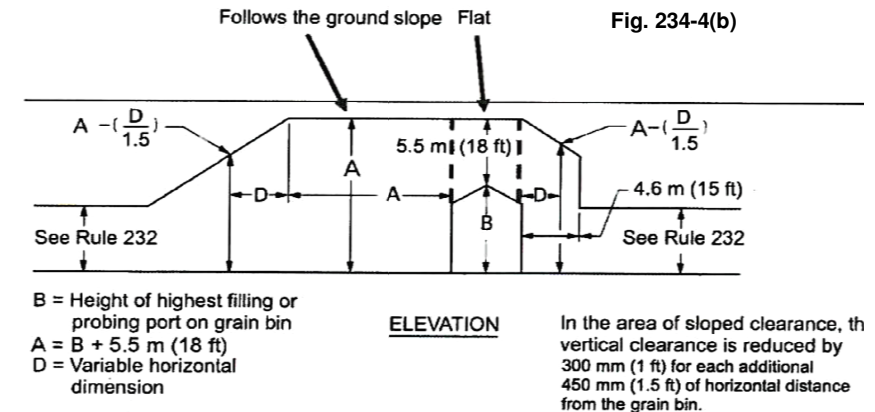
Fig. 234-4(a) -- Clearance Envelope for Grain Bins Filled by Permanently Installed Augers, Conveyors, or Elevators

- P = probe clearance 5.5m (18 ft.)
- H = horizontal clearance 4.6m (15 ft.)
- T = transition clearance
- V_1 = vertical clearance above a building required by Rule 234C (Table 234-1)
- V_2 = vertical clearance above land required by Rule 232B (Table 232-1 or 232-2)

Figs. 234-4(b) Clearance Envelope for Grain Bins Filled by Portable Augers, Conveyors, or Elevators

Grain Bin Clearance Guidelines

Source: The February 6, 2012 Errata to 2012 Edition National Electrical Safety Code (NESC), the 2012 NESC, and the American National Standards Institute (ANSI C2-2012).



IMU Inspection / Work Order Form

Attachment - C
Type: 69KV
Transmission

Date: _____

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

IMU Inspection / Work Order Form

Attachment - C
Type:
Maintenance

Date: _____

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

IMU Inspection / Work Order Form

Attachment - C
Type:
Underground

Date: _____

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

IMU Inspection / Work Order Form

Attachment - C
Type:
Vegetation

Date: _____

Inspected by: _____

Location	Items That Need Attention	Actions Taken	Deficiency Grade	Date Completed	Completed By

ATTACHMENT D

SAMPLE OFFICE INSPECTION THAT IS CONDUCTED BY THE IOWA UTILITIES BOARD

Name of Utility:

Address of Office Checked:

Name and Title of Person Interviewed:

Date:

File: RE-

Inspector:

Sections cited are from Board rules 199 IAC chapter 20, chapter 25 and chapter 42.

	Question	Section	Answer
1.	Is a copy of the utility's Inspection and Maintenance Plan available?	20.5(5), 25.3	
2.	Has the current version of the plan been filed using the Board's electronic filing system?	25.3(1)	
3.	Does the plan include a listing of all counties in which the utility has electric supply lines in Iowa?	25.3(3)a	
4.	If the plan is implemented by district or regional offices, are their addresses included?	25.3(3)a	
5.	Is the list of counties and addresses current?	25.3(3)a	
6.	Does the plan include periodic inspection intervals for facilities? Distribution Interval: Transmission Interval: Substation Interval: Pole Inspection Interval:	25.3(3)b1	
7.	Are the inspection intervals based on good industry practice?	25.3(3)b1	
8.	Does the pole inspection procedure include tests in addition to visual inspection?	25.3(3)d	
9.	Does the plan include a schedule for the inspection of all supply lines and substations?	25.3(3)b1 25.3(3)b2	
10.	Do the schedule's inspection frequencies agree with the plan's periodic inspection intervals?	25.3(3)b2	
11.	Does the plan include a complete listing of all categories of items to be checked during an inspection?	25.3(3)b2	
12.	Does the plan include copies of instructions to be used by utility personnel during inspections?	25.3(3)b4	
13.	If the plan references guide materials, are copies of these materials available?	25.3(3)b4	
14.	Does the plan include a schedule for tree trimming or other vegetation management? Schedule:	25.3(3)c1	
15.	Is the schedule based on good industry practice?	25.3(3)c1	
16.	Does the plan include written procedures for vegetation management?	25.3(3)c2	
17.	Do the tree trimming practices protect the health of the tree and reduce undesirable re-growth patterns? [ANSI A300 (Part 1)-2001, "Pruning," and Section 35 of <i>The Lineman's and Cableman's Handbook</i> are suggested as guides for tree trimming practices.]	25.3(3)c2	

NOTE: If any of the above questions (3-17) were answered "NO", the utility's Inspection and Maintenance Plan likely needs to be corrected and re-filed with the Board.

	Question	Section	Answer
18.	Does assessment of the I&M Plan in the utility's most recent annual report to the Board agree with the findings of this inspection?	25.3(2)	
19.	Does the utility keep sufficient records to demonstrate compliance with its inspection and vegetation management program?	25.3(4)	
20.	Do the inspection records show the deficiencies found and the corrective actions taken or scheduled?	25.3(4)	
21.	Do the vegetation management records show the locations and dates the work was conducted?	25.3(4)	
22.	Do the records show the inspections and vegetation management are being done in accordance with the I&M Plan schedule?	25.3(4)	
23.	Are the records kept as long as required?	25.3(4)	
24.	Is corrective action for items identified during inspection taken in a reasonable period of time?	25.4	
25.	Does the utility possess a copy of the 2007 National Electrical Safety Code? (This edition is currently adopted in Board rules.)	25.2(1)	
26.	Does the utility conduct annual public information campaigns on grain bin locations and hazards?	25.2(3)a	
27.	Is the utility correctly using the overhead vertical line clearances from the tables in post-1990 editions of the National Electrical Safety Code?	25.2(2)b4	
28.	Is the utility aware of the accident reporting requirements?	25.5	
29.	If there were any reportable accidents since the last inspection, were they properly reported to the Board Duty Officer?	25.5	
30.	If the utility has facilities crossing a railroad right-of-way, has the required emergency contact information been filed? (This information can be checked or revised at iub.iowa.gov/industry_topics/rr_utility_contact.html)	42.4(2)	
31.	Where there is joint-use construction and another company's equipment has caused a violation of the Iowa Electrical Safety Code, is the other company notified by the utility?	25.2	
32.	If the utility has notified another company of necessary repairs, does the utility keep records of the necessary repairs until the repairs are completed?	25.3(4)	

COMMENTS:

ATTACHMENT E

RESOURCES AND OTHER INFORMATION

The following are important sources of information for developing inspection plans and conducting the inspections:

ANSI A300 (Part 1), as suggested by 199 IAC 25.3(5) - Tree, Shrub, and Other Woody Plant Maintenance – Standard Practices (Pruning) and Section 35 of “The Lineman’s and Cableman’s Handbook.

Rural Utilities Service (RUS) Bulletins are as suggested by 199 IAC 25.3(5):

RUS 1730-1: "Electric System Operation and Maintenance (O&M)"

RUS 1730B-121: "Pole Inspection and Maintenance"

RUS 1724E-300: "Design Guide for Rural Substations”

Lineman's and Cableman's Handbook, as adopted by 199 IAC 25.2(5)b

National Electrical Safety Code, as adopted by 199 IAC 25.2(1) and modified by 199 IAC 25.2(2)

The following are the various editions of the NESC that have been adopted by the IUB:

Edition	6 th	1973	1977	1981	1990	1993	1997	2002	2007
Adopted	10/24/65	9/27/76	6/6/79	1/12/83	9/9/92	12/14/94	12/24/97	5/22/02	6/27/07

National Electrical Code, as adopted by 199 IAC 25.2(5)a

Other accepted standards of good practice recognized by the Iowa Utilities Board are found at 199 IAC 20.5 and 25.3

INTERNET LINKS

Current ANSI Standards as Referenced in Chapter 20

Standards adopted by the IUB affecting electric utilities can be found on the IUB web site

<https://www.legis.iowa.gov/IowaLaw/AdminCode/ruleDocs.aspx?pubDate=12-26-2012&agency=199&chapter=20>

Department of Agriculture Bulletins URL

http://www.rurdev.usda.gov/UEP_HomePage.html

Iowa Administrative Code

Chapter 20

<https://www.legis.iowa.gov/IowaLaw/AdminCode/ruleDocs.aspx?pubDate=12-26-2012&agency=199&chapter=20>

Chapter 25

<https://www.legis.iowa.gov/IowaLaw/AdminCode/ruleDocs.aspx?pubDate=12-26-2012&agency=199&chapter=25>

Iowa Association of Municipal Utilities

The IUB website and other important legislative/regulatory resources are accessible by clicking on the Legislative/Regulatory on the IAMU website, www.iamu.org

Iowa Utilities Board

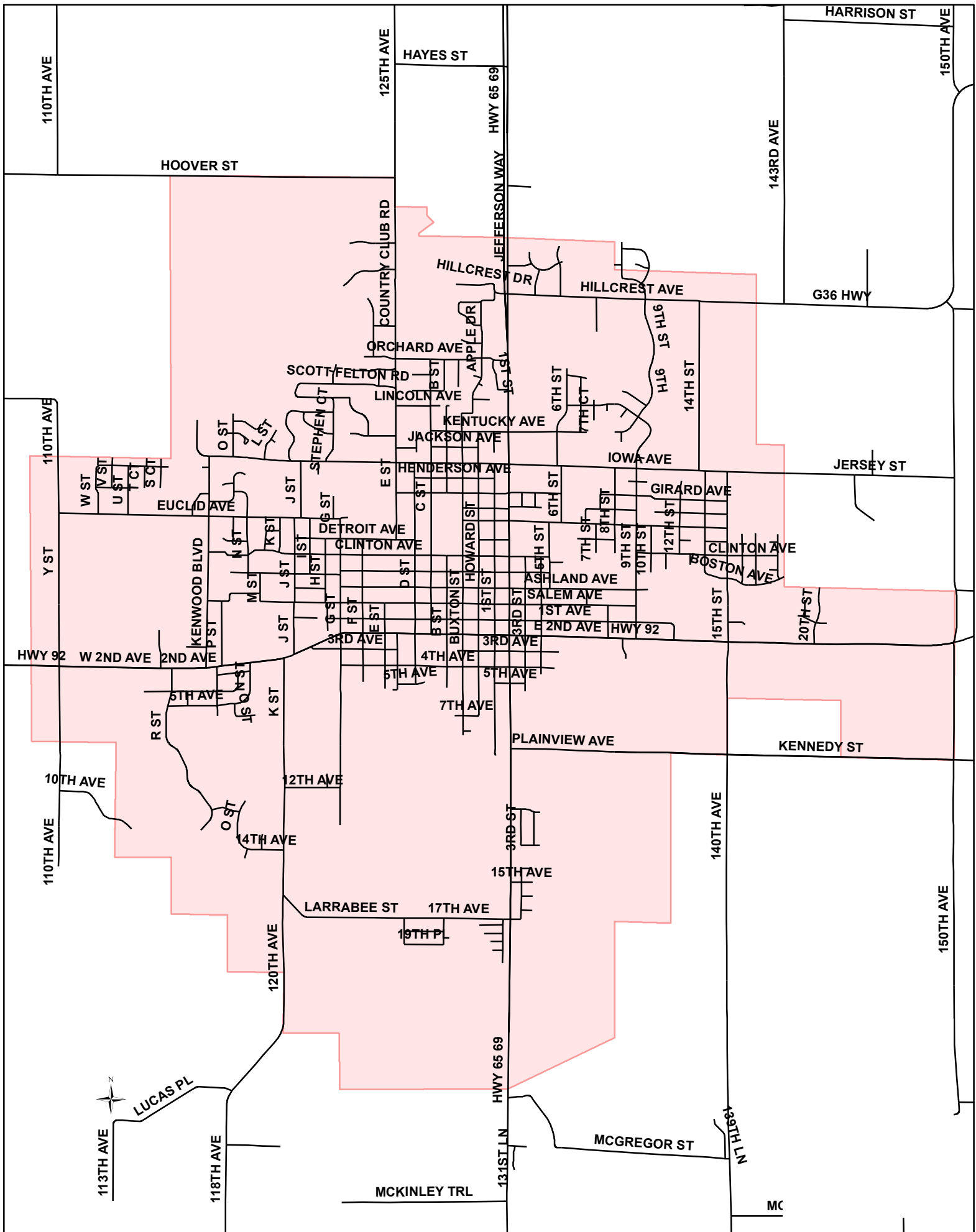
The Iowa Utilities Board homepage link is included here for your convenient access to information about the ME-1 form and other resources available through the IUB website. <http://www.state.ia.us/government/com/util/index.html>

National Electrical Code

The National Fire Protection Association (NFPA) has an internet catalog which includes the National Electrical Code (NEC). In addition to ordering information for the 2011 NEC, the website also contains other helpful resources. The NFPA catalog may be found at <http://www.nfpacatalog.org>. IAMU is a member of NFPA; you may order NFPA materials through IAMU at discounted pricing.

National Electrical Safety Code

The Institute of Electrical and Electronics Engineers (IEEE) has a website for the National Electrical Safety Code (NESC). In addition to ordering information for the NESC, the website also contains Tentative Interim Amendments, Errata Sheets, and Interpretations. The NESC Zone home page may be found at <http://standards.ieee.org/nesc>. You may order NESC materials through IAMU at discounted pricing.





RATE PUBLIC HEARINGS

MARCH 28, 2022

INDIANOLA MUNICIPAL UTILITIES
IMU
Electric • Communications • Water

ELECTRIC

REVENUES

- 2.9% Option
- Covers Increase Wholesale Cost Only

				Denotes Cost Increase in Excess of 3%				
		2022	2023	2024	2025	2026	2027	
Rate Revenue	\$	15,439,900	\$ 15,887,657	\$ 15,887,657	\$ 16,094,197	\$ 16,303,421	\$ 16,515,366	
Growth Factor			2.9%		1.3%	1.3%	1.3%	
Other Revenue	\$	1,147,978	\$ 1,457,401	\$ 1,479,262	\$ 1,501,451	\$ 1,523,973	\$ 1,546,832	
Growth Factor				1.5%	1.5%	1.5%	1.5%	
Revenue	\$	16,587,878	\$ 17,345,058	\$ 17,366,919	\$ 17,595,647	\$ 17,827,394	\$ 18,062,198	
Purchased Energy	\$	(10,232,500)	\$ (10,704,415)	\$ (10,864,981)	\$ (11,027,956)	\$ (11,193,375)	\$ (11,361,276)	
Growth Factor				1.5%	1.5%	1.5%	1.5%	
Gross Margin	\$	6,355,378	\$ 6,640,643	\$ 6,501,938	\$ 6,567,692	\$ 6,634,019	\$ 6,700,922	
Plant	\$	(360,600)	\$ (358,100)	\$ (368,843)	\$ (379,908)	\$ (391,306)	\$ (403,045)	
Turbines	\$	(96,000)	\$ (96,000)	\$ (98,880)	\$ (101,846)	\$ (104,902)	\$ (108,049)	
Distribution	\$	(1,369,000)	\$ (1,442,100)	\$ (1,485,363)	\$ (1,529,924)	\$ (1,575,822)	\$ (1,623,096)	
Transmission	\$	(13,800)	\$ (30,400)	\$ (31,312)	\$ (32,251)	\$ (33,219)	\$ (34,215)	
Fleet	\$	(67,000)	\$ (67,300)	\$ (69,319)	\$ (71,399)	\$ (73,541)	\$ (75,747)	
Customers	\$	(39,600)	\$ (40,700)	\$ (41,921)	\$ (43,179)	\$ (44,474)	\$ (45,808)	
Overhead	\$	(713,578)	\$ (746,072)	\$ (768,454)	\$ (791,508)	\$ (815,253)	\$ (839,711)	
Administrative	\$	(1,530,027)	\$ (1,585,692)	\$ (1,633,263)	\$ (1,682,261)	\$ (1,732,728)	\$ (1,784,710)	
Development	\$	(300,000)						
Growth Factor				3%	3%	3%	3%	
Existing EL Debt Service	\$	(1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	
CIP Revenue	\$	1,173,600	\$ 1,021,600	\$ 1,052,248	\$ 1,083,815	\$ 1,116,330	\$ 1,149,820	
CIP	\$	(2,348,000)	\$ (2,477,500)	\$ (700,000)	\$ (735,000)	\$ (771,750)	\$ (810,338)	
Additional Project Capital				\$ (2,004,375)	\$ (1,390,394)	\$ (1,357,113)	\$ (1,024,569)	
Additional Salary and Benefits								
				*FY24 CIP has a number of one time expenses				
Net Change	\$	(442,277)	\$ (315,271)	\$ (781,194)	\$ (239,812)	\$ (283,409)	\$ (32,196)	
Beginning Fund Balance	\$	12,929,148	\$ 12,486,871	\$ 12,171,600	\$ 11,390,406	\$ 11,150,594	\$ 10,867,185	
Ending Fund Balance	\$	12,486,871	\$ 12,171,600	\$ 11,390,406	\$ 11,150,594	\$ 10,867,185	\$ 10,834,989	
Days Cash on Hand		271.78	253.17	258.84	248.24	237.00	231.46	

ELECTRIC

REVENUES

- Proposed rate increase 4.9% ATB
- FY 23 Budget was built around this increase

				Denotes Cost Increase in Excess of 3%			
		2022	2023	2024	2025	2026	2027
Rate Revenue	\$	15,439,900	\$ 16,196,455	\$ 16,196,455	\$ 16,407,009	\$ 16,620,300	\$ 16,836,364
Growth Factor			4.9%		1.3%	1.3%	1.3%
Other Revenue	\$	1,147,978	\$ 1,457,401	\$ 1,479,262	\$ 1,501,451	\$ 1,523,973	\$ 1,546,832
Growth Factor				1.5%	1.5%	1.5%	1.5%
Revenue	\$	16,587,878	\$ 17,653,856	\$ 17,675,717	\$ 17,908,460	\$ 18,144,273	\$ 18,383,196
Purchased Energy	\$	(10,232,500)	\$ (10,704,415)	\$ (10,864,981)	\$ (11,027,956)	\$ (11,193,375)	\$ (11,361,276)
Growth Factor				1.5%	1.5%	1.5%	1.5%
Gross Margin	\$	6,355,378	\$ 6,949,441	\$ 6,810,736	\$ 6,880,504	\$ 6,950,897	\$ 7,021,920
Plant	\$	(360,600)	\$ (358,100)	\$ (368,843)	\$ (379,908)	\$ (391,306)	\$ (403,045)
Turbines	\$	(96,000)	\$ (96,000)	\$ (98,880)	\$ (101,846)	\$ (104,902)	\$ (108,049)
Distribution	\$	(1,369,000)	\$ (1,442,100)	\$ (1,485,363)	\$ (1,529,924)	\$ (1,575,822)	\$ (1,623,096)
Transmission	\$	(13,800)	\$ (30,400)	\$ (31,312)	\$ (32,251)	\$ (33,219)	\$ (34,215)
Fleet	\$	(67,000)	\$ (67,300)	\$ (69,319)	\$ (71,399)	\$ (73,541)	\$ (75,747)
Customers	\$	(39,600)	\$ (40,700)	\$ (41,921)	\$ (43,179)	\$ (44,474)	\$ (45,808)
Overhead	\$	(713,578)	\$ (746,072)	\$ (768,454)	\$ (791,508)	\$ (815,253)	\$ (839,711)
Administrative	\$	(1,530,027)	\$ (1,585,692)	\$ (1,633,263)	\$ (1,682,261)	\$ (1,732,728)	\$ (1,784,710)
Development	\$	(300,000)					
Growth Factor				3%	3%	3%	3%
Existing EL Debt Service	\$	(1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)
CIP Revenue	\$	1,173,600	\$ 1,021,600	\$ 1,052,248	\$ 1,083,815	\$ 1,116,330	\$ 1,149,820
CIP	\$	(2,348,000)	\$ (2,477,500)	\$ (700,000)	\$ (735,000)	\$ (771,750)	\$ (810,338)
Additional Project Capital				\$ (2,004,375)	\$ (1,390,394)	\$ (1,357,113)	\$ (1,024,569)
Additional Salary and Benefits							
				*FY24 CIP has a number of one time expenses			
Net Change	\$	(442,277)	\$ (6,473)	\$ (472,396)	\$ 73,000	\$ 33,470	\$ 288,802
Beginning Fund Balance	\$	12,929,148	\$ 12,486,871	\$ 12,480,398	\$ 12,008,002	\$ 12,081,002	\$ 12,114,472
Ending Fund Balance	\$	12,486,871	\$ 12,480,398	\$ 12,008,002	\$ 12,081,002	\$ 12,114,472	\$ 12,403,274
Days Cash on Hand		271.78	259.59	272.87	268.95	264.20	264.97

ELECTRIC

REVENUES

- 5.9% Option

				Denotes Cost Increase in Excess of 3%			
		2022	2023	2024	2025	2026	2027
Rate Revenue	\$	15,439,900	\$ 16,350,854	\$ 16,350,854	\$ 16,563,415	\$ 16,778,740	\$ 16,996,863
Growth Factor			5.9%		1.3%	1.3%	1.3%
Other Revenue	\$	1,147,978	\$ 1,457,401	\$ 1,479,262	\$ 1,501,451	\$ 1,523,973	\$ 1,546,832
Growth Factor				1.5%	1.5%	1.5%	1.5%
Revenue	\$	16,587,878	\$ 17,808,255	\$ 17,830,116	\$ 18,064,866	\$ 18,302,712	\$ 18,543,695
Purchased Energy	\$	(10,232,500)	\$ (10,704,415)	\$ (10,864,981)	\$ (11,027,956)	\$ (11,193,375)	\$ (11,361,276)
Growth Factor				1.5%	1.5%	1.5%	1.5%
Gross Margin	\$	6,355,378	\$ 7,103,840	\$ 6,965,135	\$ 7,036,910	\$ 7,109,337	\$ 7,182,419
Plant	\$	(360,600)	\$ (358,100)	\$ (368,843)	\$ (379,908)	\$ (391,306)	\$ (403,045)
Turbines	\$	(96,000)	\$ (96,000)	\$ (98,880)	\$ (101,846)	\$ (104,902)	\$ (108,049)
Distribution	\$	(1,369,000)	\$ (1,442,100)	\$ (1,485,363)	\$ (1,529,924)	\$ (1,575,822)	\$ (1,623,096)
Transmission	\$	(13,800)	\$ (30,400)	\$ (31,312)	\$ (32,251)	\$ (33,219)	\$ (34,215)
Fleet	\$	(67,000)	\$ (67,300)	\$ (69,319)	\$ (71,399)	\$ (73,541)	\$ (75,747)
Customers	\$	(39,600)	\$ (40,700)	\$ (41,921)	\$ (43,179)	\$ (44,474)	\$ (45,808)
Overhead	\$	(713,578)	\$ (746,072)	\$ (768,454)	\$ (791,508)	\$ (815,253)	\$ (839,711)
Administrative	\$	(1,530,027)	\$ (1,585,692)	\$ (1,633,263)	\$ (1,682,261)	\$ (1,732,728)	\$ (1,784,710)
Development	\$	(300,000)					
Growth Factor				3%	3%	3%	3%
Existing EL Debt Service	\$	(1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)	\$ (1,133,650)
CIP Revenue	\$	1,173,600	\$ 1,021,600	\$ 1,052,248	\$ 1,083,815	\$ 1,116,330	\$ 1,149,820
CIP	\$	(2,348,000)	\$ (2,477,500)	\$ (700,000)	\$ (735,000)	\$ (771,750)	\$ (810,338)
Additional Project Capital				\$ (2,004,375)	\$ (1,390,394)	\$ (1,357,113)	\$ (1,024,569)
Additional Salary and Benefits							
				*FY24 CIP has a number of one time expenses			
Net Change	\$	(442,277)	\$ 147,926	\$ (317,997)	\$ 229,406	\$ 191,910	\$ 449,302
Beginning Fund Balance	\$	12,929,148	\$ 12,486,871	\$ 12,634,797	\$ 12,316,800	\$ 12,546,206	\$ 12,738,116
Ending Fund Balance	\$	12,486,871	\$ 12,634,797	\$ 12,316,800	\$ 12,546,206	\$ 12,738,116	\$ 13,187,417
Days Cash on Hand		271.78	262.80	279.89	279.31	277.80	281.72

ELECTRIC

RECOMMENDATION

- 4.9% Across the Board Rate Increase
 - No change to meter fee
 - No significant change in the residential/commercial cost ratios to warrant different rate increases
- Residential Rate would change the following:

Rates effective for all billings after December 1, 2019

Monthly Customer Charge	\$11.00	
	<u>Summer</u>	<u>Winter</u>
First 400 kWh per month	12.26¢	12.26¢
Balance kWh per month	12.26¢	10.60¢

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$11.00	
	<u>Summer</u>	<u>Winter</u>
First 400 kWh per month	12.86¢	12.86¢
Balance kWh per month	12.86¢	11.12¢

WATER

PROPOSAL

- Proposed Rate Increase \$1.00 base rate (includes first 1,000 gallons)
- Proposed Rate Increase \$0.50 cost per 1,000 gallons (after first 1,000)

BACKGROUND

- Last Rate Increase was 2011
- Current IMU Rates are in the bottom 1/3 of comparable communities
- New Rate are just below median cost
- Increase in Rate:
 - Less than \$3.00/month for average residential customer
 - Provides \$82,500 in additional revenue from base rate
 - Provides \$182,500 in additional revenue from usage changes
- Increase of \$265,000 in revenue funds the additional CIP investment
- Annual evaluation will be needed in future years

VIDEO

PROPOSAL

- \$5 increase in Expanded Package

BACKGROUND

- Local Channels and National Networks have Increased
- IMU Video Operated on Slim Margins
- Pass though Cost of Content Increase

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Public Hearing regarding the proposed electric utility rates.

Recommendation: The Chairperson will open and close the Public Hearing.

Attachments: None

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Resolution of the Indianola Municipal Utilities Board of Trustees regarding electric utility rates.

Recommendation: Roll call is in order.

Attachments: 1. Res 2022- EL Rate

RESOLUTION NO.
OF
INDIANOLA MUNICIPAL UTILITIES
BOARD OF TRUSTEES

BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees that Resolution No. 321 be repealed and that this Resolution be substituted in lieu of it as follows:

1. **ELECTRIC RATES.** The rates for customer classes of service described in electric service plan Section 2.4 are:

Section 2.4 **Rates for Electric Service**

Rates for electric current shall apply to all customers according to their proper classifications as follows and where summer months are defined as all bills rendered in July, August, September and October. Winter months are defined as all bills rendered in November, December, January, February, March, April, May and June.

2.4(1) **Residential Service**

Qualification: For single-family residential customers where primary energy consumption is for domestic purposes. Not available for commercial purposes, including agriculture, manufacturing or other uses of a commercial nature.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$11.00	
	<u>Summer</u>	<u>Winter</u>
First 400 kWh per month	12.86¢	12.86¢
Balance kWh per month	12.86¢	11.12¢

2.4(2) **Residential Electric Primary Heat Source Service**

Qualification: For single-family residential customers where primary energy consumption is for domestic purposes and electricity is the primary source of space heating energy. Not available for commercial purposes, including agriculture, manufacturing or other uses of a commercial nature.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$11.00	
	<u>Summer</u>	<u>Winter</u>
First 400 kWh per month	13.08¢	11.67¢
Next 600 kWh per month	13.08¢	11.67¢
Balance kWh per month	13.08¢	9.27¢

2.4(3) **Residential and Farm Service Outside the Corporate Limits**

Qualification: For single-family residential customers located outside corporate limits of the City of Indianola. Not available for commercial purposes, including agriculture, manufacturing or other uses of a commercial nature.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$26.00	
	<u>Summer</u>	<u>Winter</u>
All kWh per month	13.73¢	12.86¢

2.4(4) General Service (Formerly Commercial Light and Power Service)

Qualification: For any customer who does not qualify for service under another rate schedule.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$24.00	
	<u>Summer</u>	<u>Winter</u>
First 3000 kWh per month	13.19¢	13.19¢
Balance kWh per month	13.19¢	11.34¢

2.4(5) Large Power Service (Formerly Small Industrial Power Service)

Qualification: Customer must have monthly demands of 200 kilowatts or greater for 3 consecutive months. If a customer's load decreases to less than 200 kilowatts for 12 consecutive months after being placed on the Large Power Service rate, it will be moved to the General Service rate. A General Service customer may ask to be billed under this rate for a minimum of 12 months.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$50.00	
	<u>Summer</u>	<u>Winter</u>
Demand Charge per kW	\$6.50	\$5.50
All kWh (w/o primary discount)	8.39¢	7.30¢
All kWh (w/primary discount)	8.29¢	7.20¢

Demand: The kW as shown by or computed from the readings of the Board's demand meter for the 15-minute period of customer's greatest use during the month determined to the nearest kW.

Minimum Demand: The minimum billing demand shall be the greater of:

1. 75% of the highest Demand established in any month during the 12 months ending with the current month, or
2. 150 kW

Primary Discount: The primary discount will apply for customers that own transformation equipment and take service at one of the Utility's standard primary voltages (>2.4 kV).

2.4(6) Government Service

City Departments and IMU Service:

Qualification: Any accounts providing service to the City of Indianola or Indianola Municipal Utilities, excluding street lighting service.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$24.00	
	<u>Summer</u>	<u>Winter</u>
All kWh per month	13.63¢	10.68¢

City Street Lights:

Qualification: Street lighting service to the City of Indianola.

Rates effective for all billings after May 1, 2022 Monthly

Customer Charge	\$3.00	
	<u>Summer</u>	<u>Winter</u>
All kWh per month	8.17¢	7.63¢

2.4(7) Large Power Contracts

Rates for electric current for Large Power Contracts shall be pursuant to the provisions of written contract entered into by the customer and Indianola Municipal Utilities.

2.4(8) Cost of Energy Adjustment

The Board of Trustees shall periodically establish a base energy allowance per kWh for all services. Any energy surcharge or credit may be administratively imposed and adjusted at the same rate per kWh for all services to recoup energy-related costs incurred that are in excess of the base energy allowance. Energy-related costs include production and transmission costs charged by the Utility's supplier(s), system losses, and costs for generating electricity not otherwise reimbursed.

2.4(9) Maintenance/Capital Adjustment

The Board of Trustees shall periodically make a determination of whether the electric utility has experienced an unusual maintenance or capital expenditure. The expenditure of the sum in excess of \$150,000 for maintenance or \$500,000 for capital improvement in any one calendar year shall be considered an unusual maintenance or capital expenditure. A maintenance surcharge or credit may be administratively imposed at the same rate per kWh for all services to recoup these unusual maintenance or capital expenditures.

2.4(10) Temporary Service

In addition to the use rates, as provided above, there shall be an additional charge for Temporary Service as follows:

Single-Phase	\$37.00 plus cost of installation
Three-Phase	\$69.00 plus cost of installation

2.4(11) Residential Time-of-Use Meter Service

Qualification: For single-family residential customers where primary energy consumption is for domestic purposes, and where customer has agreed to install a time-of-use meter. Not available for commercial purposes, including agriculture, manufacturing or other uses of a commercial nature.

Rates effective for all billings after May 1, 2022

Monthly Customer Charge	\$14.0	
	<u>Summer</u>	<u>Winter</u>
kWh/mo. 8 a.m. to 8 p.m. Monday-Friday	19.62¢	17.43¢
kWh/mo. 8 p.m. to 8 a.m. Monday-Friday	8.72¢	6.87¢
kWh/mo. 8 p.m. Friday to 8 a.m. Monday	8.72¢	6.87¢

2.4(12) Delinquent Bills

Net monthly bills, as computed under the provisions of this Resolution, are payable within 20 days from the date of bills. When not so paid, penalty at the rate of 18% per annum from due date until paid shall be charged. One month's penalty shall be forgiven each year.

2.4(13) Short-Term Demand Curtailment Option

- a. To qualify for this rate, a customer must be billed under the Large Power Service (formerly Small Industrial Power Service) or Large Industrial Power Service rate schedules. This curtailment option is available to all applicable customers who demonstrate a continuing capability and willingness to curtail at least 300 kW of load during Utility-specific curtailment periods.
- b. Customers desiring service under this option must make application before November 1 for the following calendar year. The application must state the amount of load reduction being requested, the proposed curtailment demand level, and the method to be used to effect such a reduction. All requests are subject to review and acceptance by the Utility, with the review based on the customer's expected load at the time of system peak and the likelihood that the proposed reduction will be consistently achievable.
- c. The load reduction will be calculated based on the customer's historical summer peak at the time of the Utility's peak and the proposed level of curtailment demand. If sufficient billing data is not available to allow an accurate determination of the historical peak data, the curtailment demand level will be set at an estimated value arrived by joint negotiation but subject to the approval of the Utility.
- d. During a customer's first summer period under this option, the curtailment demand level and the amount of load reduction can be adjusted at the end of each billing period by mutual agreement of the Utility and the

customer.

- e. Customers who successfully comply with all curtailment requests during a summer period will be issued a credit as follows:

Short Term Demand Curtailment Credit: \$31.00 per kW.
Credits will be applied to the customer's November bill. No credit will be issued unless the customer successfully complies with all curtailment requests.

- f. This rate is available only on a year-by-year basis and is subject to modification or withdrawal at any time.
- g. The Utility may establish a curtailment period at any time. Notice will be given to customers at least 2 hours in advance, except the advance notice may be reduced to 30 minutes if the customer has been advised of the possibility of curtailment during the prior day. Each curtailment period will continue until the Utility gives specific notice of its termination, up to a maximum of 6 hours. The number of curtailment periods during any one calendar year will not exceed 16.

Section 4.9(5) **Rates for Purchase from Small Power Production and Cogeneration Facilities**

Rates effective for all billings after May 1, 2022

Monthly Avoided Cost Rate as provided annually by
MEAN to be effective January 1st of each year.

Amount of Monthly Verizon Charge for Interrogating
Electric Meter(s) of Customer-Owned Renewable
Generating Facilities will be effective upon notification
form MEAN.

- 2. **EFFECTIVE DATE.** This Resolution shall be in effect from and after its final passage and approval and publication as provided by law.

INTRODUCED AND ADOPTED this 28th day of March 2022.

ATTEST:

Lori Smith, Chair, Board of Trustees

Cassandra Mosher,
Deputy Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Public Hearing regarding the proposed water utility rates.

Recommendation: The Chairperson will open and close the Public Hearing.

Attachments: None

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: March 28, 2022
Subject: Resolution setting water utility rates.

Recommendation: Roll call is in order.

Attachments: 1. Res 2022- Water Rate Resolution

Indianola Municipal Utilities
RESOLUTION NO 2022-

RESOLUTION SETTING WATER UTILITY RATES

BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees that Resolution No. 150 be repealed, and that this resolution be substituted in lieu as follows:

1. Section 2.4 Rates for Water Services

Rate classes and availability are as follows:

2.4(1) City Residential Service

Monthly customer charge (includes the first 1,000 gallons used)	\$ 10.00
All consumption over 1,000 gallons per month (per 1,000 gallons)	\$ 6.25

2.4(2) Fire Protection Service Inside City Limits

Connection Size	Annual Charge
2"	\$15.25
4"	\$60.00
6"	\$138.00
8"	\$245.00

2.4(3) Fire Protection Service Outside City Limits

Connection Size	Annual Charge
2"	\$22.75
4"	\$90.75
6"	\$206.25
8"	\$367.25

2.4(4) Commercial Water Service

Monthly customer charge (includes the first 1,000 gallons used)	\$10.00
All consumption over 1,000 gallons per month (per 1,000 gallons)	\$ 6.50

2.4(5) Irrigation Water Service

All consumption (per 1,000 gallons)	\$6.50
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2.4(6) Reserved

2.4(7) Government Service

Monthly customer charge (includes the first 1,000 gallons used)	\$10.00
All consumption over 1,000 gallons per month (per 1,000 gallons)	\$6.50

2.4(8) Large Water Contracts

Rates for water service for large water contracts shall be pursuant to the provisions of written contract entered into by the customer and the Indianola Municipal Utilities.

2.4(9) Reserved

2.4(10) Maintenance/Capital Adjustment

The Board of Trustees shall periodically make a determination of whether the water utility has experienced an unusual maintenance or capital expenditure. The expenditure of a sum in excess of \$150,000 for maintenance or \$500,000 for capital improvement in any one calendar year shall be considered an unusual maintenance or capital expenditure. A maintenance surcharge or credit may be administratively imposed at the same rate per 1,000 gallons for all services to recoup these unusual maintenance or capital expenditures.

2.4(11) Temporary Service

Metered:

Monthly customer charge (includes the first 1,000 gallons used)	\$10.00
All consumption over 1,000 gallons per month (per 1,000 gallons)	\$6.50

Unmetered:

Residential Construction	\$27.50
Commercial/Other Construction	\$55.00

2.4(12) Reserved

2.4(13) Delinquent Bills

Net Monthly bills as computed under the provisions of this resolution are payable within 20 days from the date of bills. When not so paid, penalty at the rate of 18% per annum from due date until paid, shall be charged. One month's penalty shall be forgiven each year.

2.4(14) Reserved

2. Effective Date

These rates shall become effective as to all bills due May 1, 2022 and thereafter.

Introduced and adopted this 28th day of March 2022.

Lori Smith,
Chairperson of the Board of Trustees

ATTEST:

Cassandra Mosher,
Deputy Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Resolution approving a 28E Agreement between the City of Pella and Indianola Municipal Utilities.

Recommendation: Roll call is in order.

Attachments:

1. Res 2022- approving 28E Agreement
2. 28E Agreement

Indianola Municipal Utilities
RESOLUTION NO 2022-

**RESOLUTION APPROVING A 28E AGREEMENT FOR A JOINT PUBLIC IMPROVEMENT PROJECT OF A
FIBER TRANSPORT LINE BETWEEN THE CITY OF PELLA AND THE INDIANOLA MUNICIPAL UTILITIES**

WHEREAS, the purpose of the attached agreement is to provide for the joint exercise of the respective powers of the parties hereto in connection with the project as described in the agreement; and

WHEREAS, the subject of this agreement is a public improvement project involving the construction of a fiber transport line between the cities of Pella and Indianola; and

WHEREAS, the agreement shall be effective from the effective date provided until it is terminated by the written agreement of the parties, or the improvements associated with the project are accepted by the parties, and IMU has paid to Pella IMU's share of the actual total project costs as outlined in the attached agreement.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Indianola Municipal Utilities, Iowa, that the agreement between Indianola Municipal Utilities and City of Pella Municipal Telecommunications Utility is hereby approved and the Board Chair is hereby authorized and directed to execute the agreement on behalf of Indianola Municipal Utilities.

Approved this 28th day of March 2022.

Lori Smith, Board Chair

ATTEST:

Cassandra Mosher,
Deputy Clerk

**28E AGREEMENT FOR
JOINT PUBLIC IMPROVEMENT PROJECT
FIBER TRANSPORT LINE, PELLA TO INDIANOLA**

THIS 28E AGREEMENT FOR JOINT PUBLIC IMPROVEMENT PROJECT (hereinafter "Agreement") is made and entered into pursuant to Iowa Code Chapter 28E, by and between the City of Pella, Iowa, a municipal corporation organized and existing under the laws of the State of Iowa (hereinafter "Pella"); and the Indianola Municipal Utilities, a municipal utility organized and existing under the laws of the State of Iowa (hereinafter "IMU").

WHEREAS, the City Council of Pella, Iowa and the Board of Trustees of the Indianola Municipal Utilities have determined it to be in the best interests of their respective constituencies to cooperate in the joint undertaking of a public improvement project as herein defined; and

WHEREAS, Pella and IMU desire to enter into a contract under Chapter 28E, for the purpose of defining their respective rights and obligations in connection with said project;

NOW, THEREFORE, in consideration of the mutual promises and agreements herein contained and upon the following terms and conditions, Pella and IMU agree as follows:

1. Purpose. The purpose of this Agreement is to provide for the joint exercise of the respective powers of the parties hereto in connection with the project hereinafter described pursuant to the provisions of Iowa Code Chapter 28E (2021).
2. Description of Project and Definition of Project Cost. The project that is the subject of this Agreement is a public improvement project involving the construction of a fiber transport line between the cities of Pella and Indianola (collectively, the "Project"). The "Total Project Cost" shall include, but not be limited to, (a) engineering services, including, but not limited to, surveying, preparation of plans and specifications for the Project, and preparation of bid documents for the Project (the "Improvements Contract"), (b) project management and contract administration services, (c) any necessary easements/property acquisition and (d) actual construction costs of the Project. The parties agree that the preliminary Total Project Cost estimate for the Project is \$2,866,000 as presented in Exhibit A. The allocation of the Total Project Cost between Pella and IMU shall be 50 percent for each.

3. Lead Agency/Project Approval. Pella will serve as the lead agency for the Project, and will enter into the engineering services agreement and the construction contract for the Project. The parties agree, however, that each party must approve the construction drawings for the Project before the bid documents may be prepared. Pella shall post a combined notice to bidders for Pella and IMU as required by Iowa Code §§ 26.3 and 26.7. Before entering into a contract for the Project, Pella shall publish a combined notice of public hearing for Pella and IMU, as required by Iowa Code § 362.3, and each party shall hold a public hearing to consider and approve the proposed plans, specifications, form of contract, and estimated total cost of the public improvement, as required by Iowa Code § 26.12. The parties also agree that Pella will not enter into the construction contract until the bids for the Project have been considered and a bid accepted by the Pella City Council and the Board of Trustees of IMU respectively. The City of Pella will be the lead agency, responsible for the daily construction administration of the project.
4. Allocation of Funding between Parties. The parties acknowledge and agree that the actual project costs will be divided equally between Pella and IMU. Pella shall invoice IMU for work completed on a monthly basis. IMU shall reimburse Pella for its share of the project costs within thirty (30) days of receipt of invoice.
5. Maintenance Responsibilities. Each party acknowledges and agrees that it is responsible, at its own cost, to maintain their respective portion of the Project to the meet-point. The meet-point will be defined after the project completion, but is intended to be approximately half of the constructed lineal footage, at the closest splice point, mutually agreeable to both parties.
6. Project -- Timetable. The parties agree to use best efforts to commence and complete the project in a timely manner.
7. Agreement -- Method of Approval. The parties hereto shall approve this Agreement by resolution.
8. Agreement -- Filing with Secretary of State. When this Agreement has been approved by the parties hereto, it shall be filed with the Secretary of State of the State of Iowa in accordance with the provisions of Iowa Code § 28E.8 (2021).
9. Agreement -- Effective Date. This Agreement shall be effective from and after the date on which this Agreement is filed as herein provided.

10. Agreement -- Duration. This Agreement shall be effective from the effective date herein provided until terminated as herein provided.

11. Agreement -- Termination. This Agreement shall remain in effect until the earliest to occur of the following: (a) it is terminated by the written agreement of the parties, or (b) the improvements associated with the Project are accepted by the parties, and IMU has paid to Pella IMU's share of the actual Total Project Costs as outlined in this Agreement.

12. Notices. Any notice under this Agreement shall be in writing.

Notices to the City of Pella shall be addressed to:

City of Pella

Attn: City Administrator

825 Broadway Street

Pella, IA 50219

Notices to the Indianola Municipal Utilities shall be addressed to:

Indianola Municipal Utilities

210 W 2nd Ave

Indianola, IA 50125

13. Separate Legal Entity. This Agreement is not intended to establish a separate legal entity.

14. Governing Law. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Iowa now or hereinafter applicable hereto.

15. Entire Agreement. This Agreement contains the entire Agreement between the parties hereto and may not be changed except by an amendment in writing signed by the parties hereto.

16. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute the same instrument.

(SIGNATURES ON FOLLOWING PAGES)

IN WITNESS WHEREOF, the City has caused this Agreement to be approved by resolution of its City Council this 15th day of March, 2022.

CITY OF PELLA, IOWA

By: Mack De Jong
Mayor Pro Tem

ATTEST:

By: Mandy Smul
City Clerk



IN WITNESS WHEREOF, the Indianola Municipal Utilities have caused this Agreement to be approved by resolution of its Board of Trustees this _____ day of _____, 2022.

INDIANOLA MUNICIPAL UTILITIES

By: _____
Chair

ATTEST:

By: _____
Clerk

**OPINION OF PROBABLE CONSTRUCTION COSTS
PELLA, IA & INDIANOLA MUNICIPAL UTILITIES TRANSPORT PROJECT (PRIMARY ROUTE)**

ITEM	DESCRIPTION	UNIT QUANTITY	UNIT	Unit Price	Total
1.1	HDPE CONDUIT (1.5")	215,800	LF	\$ 1.00	\$ 215,800
1.2	CONDUIT INSTALLATION (PLOWING)	109,000	LF	\$ 2.75	\$ 299,750
1.3	CONDUIT INSTALLATION (BORING)	101,200	LF	\$ 12.00	\$ 1,214,400
1.4	FIBER (48-COUNT) & INSTALLATION	231,562	LF	\$ 1.50	\$ 347,343
1.5	HANDHOLES & VAULTS (36"x48"x36") & LABOR	101	EA	\$ 1800.00	\$ 181,800
1.6	MARKER POSTS	185	EA	\$ 50.00	\$ 9,250
1.7	TEST STATION POSTS	24	EA	\$ 125.00	\$ 3,000
1.8	SPLICE CASE, TRAYS & SPLICING/TESTING	14	EA	\$ 1200.00	\$ 16,800
1.9	FIBER PULL (48-COUNT, EXISTING CONDUIT)	15,762	LF	\$ 1.00	\$ 15,762
1.10	DES MOINES RIVER BORING	1,000	LF	\$ 100.00	\$ 100,000
SUBTOTAL:					\$ 2,404,000

**OPINION OF PROBABLE ENGINEERING COSTS
PELLA, IA & INDIANOLA MUNICIPAL UTILITIES TRANSPORT PROJECT (PRIMARY ROUTE)**

ITEM	DESCRIPTION	UNIT QUANTITY	UNIT	Unit Price	Total
2.1	ENGINEERING DESIGN	231,562	LF	\$ 0.89	\$ 206,090
2.2	CONSTRUCTION OVERSIGHT & QUALITY CONTROL	231,562	LF	\$ 1.09	\$ 252,403
2.3	PERMITS	1	LS	\$ 3,500.00	\$ 3,500
SUBTOTAL:					\$ 462,000

**OPINION OF TOTAL PROJECT COST
PELLA, IA & INDIANOLA MUNICIPAL UTILITIES TRANSPORT PROJECT (PRIMARY ROUTE)**

ITEM	DESCRIPTION	UNIT QUANTITY	UNIT	Unit Price	Total
3.1	CONSTRUCTION COSTS	1	LS	\$ 2,404,000	\$ 2,404,000
3.2	ENGINEERING COSTS	1	LS	\$ 462,000	\$ 462,000
TOTAL:					\$ 2,866,000

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Resolution approving the Notice of Funding Availability #007 Grant Agreement Number 433551 with the State of Iowa in the amount of \$137,082.24.

Recommendation: Roll call is in order.

Attachments:

1. Res 2022- Approving NOFA 007 Grant 433551
2. 433551 Indianola Municipal Utilities - Grant Agreement
3. 433551-Indianola Municipal Utilities-Award

RESOLUTION 2022-

**RESOLUTION APPROVING THE NOTICE OF FUNDING AVAILABILITY #007 GRANT
AGREEMENT NUMBER 433551 WITH THE STATE OF IOWA
IN THE AMOUNT OF \$137,082.24**

WHEREAS, Indianola Municipal Utilities has received funding in the amount of \$137,082.24 from the State of Iowa; and

WHEREAS, the grant will fund broadband projects in accordance with the Broadband Grants Program – Empower Rural Iowa, Coronavirus State and Local Fiscal Recovery Funds Notice of Funding Availability #007; and

WHEREAS, the attached agreement establishes the terms and conditions pursuant to which Grantee must complete the Project(s) as more fully described in its application in consideration for funds.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees that the attached Grant Agreement Between the State of Iowa and Indianola Municipal Utilities is approved and the Chairperson is authorized to sign on behalf of the Indianola Municipal Utilities Board of Trustees.

Passed and approved this 28th day of March 2022.

Lori Smith, Chairperson

ATTEST:

Cassandra Mosher,
Deputy Clerk

**Exhibit E - NOFA #007
Office of the Chief Information Officer of the State of Iowa (“OCIO”)
Grant Agreement**

Contracts Declaration and Execution (“CD&E”)

Title of Contract: NOFA #007 Grant Agreement (“Agreement”)	Grant Agreement Number: 433551
Name of State Agency: Iowa Office of the Chief Information Officer (“Office”) Address: 200 E. Grand Avenue, Des Moines, IA 50309	
Business Name of Grantee: Indianola Municipal Utilities (“Grantee”) a Local Government organized under the laws of the state of Iowa. Business Address: 110 S B St, Indianola Iowa 50125	
1. Overview/Purpose. This Agreement establishes the terms and conditions pursuant to which Grantee must complete the Project(s) as more fully described in its Application in consideration for funds made available pursuant to and in accordance with the Broadband Grants Program—Empower Rural Iowa, Coronavirus State and Local Fiscal Recovery Funds (“CSLFRF”) Notice of Funding Availability (“NOFA”) #007.	
2. Term. The term of this Agreement (the “Term”) shall begin on the date of last signature below (the “Effective Date”) and continue until the Office has reimbursed Grantee for all Allowable Expenditures following Project completion in accordance with the terms and conditions of this Agreement, unless otherwise terminated in accordance with the terms and conditions of this Agreement.	
3. Scope. The scope of this Agreement is the installation of the project (“Project”) identified in the Broadband Grants Core Application Excel Workbook (“Core Application”) that was submitted with the Application. The scope identified in the Core Application is hereby incorporated by reference into this Agreement.	
4. Awarded Funds. The total Award made to Grantee for purposes of this Agreement is: \$137,082.24.	
5. Estimated Project Completion Date. Grantee estimates to complete their Project by December 31, 2023.	
6. Documents Incorporated/Order of Precedence. This Agreement is composed of multiple parts which, when enumerated below, are each incorporated into and made part of this Agreement by this reference. In the event of any conflict or inconsistency between the specific provisions of an incorporated part, any such conflict or inconsistency shall be resolved in the following order: 1. First, by giving preference to any declarations and/or representations made on this CD&E; 2. Second, by giving preference to Attachment B - Federal Funding Required Provisions; 3. Third, by giving preference to Attachment A - General Terms and Conditions; 4. Fourth, by giving preference to the provisions of the CSLFRF Notice of Funding Availability #007 (Exhibit A).; 5. Fifth, by giving preference to the provisions of Attachment C, setting forth the census blocks and build details associated with the Grant Agreement and Awarded Funds.	

6. Sixth, by giving preference to the provisions of Grantee’s application 433551 (the “**Application**”) in response to the Notice of Funding Availability #007 (Exhibit A). For the sake of clarity, none of Grantee’s exceptions, objections, or proposed modifications respecting the NOFA or any terms associated therewith, including to a draft of this Agreement (collectively “**Grantee Exceptions**”), shall be incorporated into this Agreement unless expressly set forth herein.

7. Acknowledgement of Subrecipient Status. By executing this Agreement and accepting this CSLFRF-funded award made available under the American Recovery Plan Act and this NOFA, Grantee acknowledges that it shall be deemed a “Subrecipient” as defined by Applicable Law.

8. Signatures.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties have caused their respective duly authorized representatives to execute this Agreement, which is effective as of the Effective Date.

STATE OF IOWA, acting by and through the Office
of the Chief Information Officer
 (“Office”)

Indianola Municipal Utilities
 (“Grantee”)

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

As a condition of entering into this Contract with the Agency, the Grantee certifies that: 1) it has the information required by Iowa Code Chapter 8F and referenced in Section 10.32, Certification Regarding Iowa Code Chapter 8F available for inspection by the Agency and the Iowa Legislative Services Agency; and 2) the Grantee is in full compliance with all laws, rules, regulations, and contractual agreements applicable to the Grantee and the requirements of Iowa Code Chapter 8F.

Per Iowa Code § 8F.3(2), certification shall be signed by: 1) An officer and director; OR 2) Two directors; OR 3) The sole proprietor of the Grantee, whichever is applicable.

Grantee:	Grantee:
Signature of Authorized Representative:	Signature of Authorized Representative:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

Attachment A - General Terms and Conditions

1. **Overview.** This Attachment A sets forth the general terms and conditions for the deployment and delivery of the Project(s) as more fully described in the CD&E and Grantee's Application. The "Grantee" and the "Office" for purposes of this Attachment A means the parties identified on the CD&E, each party also be referred to herein individually as a "**Party**" or collectively as the "**Parties**." References in this Attachment A to the "Agreement" mean the Grant Agreement Number identified on the CD&E.
2. **Definitions.** Unless otherwise specifically defined herein, capitalized terms used but not defined herein shall have the meanings ascribed to them in the NOFA. In addition to any other terms defined herein, the following terms shall be ascribed the following meanings:
 - 2.1. "**Applicable Law(s)**" means any and all applicable federal, state, foreign, and local laws, rules, regulations, codes, ordinances, policies, orders or any other legal requirements or limitations, and specifically including CSLFRF Requirements in place at execution of this Agreement, as well as any and all future amendments, changes, or additions to such laws as of the effective date of such change. This statement notwithstanding, the U.S. Treasury's Final Rule concerning the Coronavirus State and Local Fiscal Recovery Funds, which is effective April 1, 2022, is only included in the defined term Applicable Law to the extent that federal law compels the parties to comply with the Final Rule in relation to this Grant Agreement.
 - 2.2. "**Grantee Contractor(s)**" means any of Grantee's authorized subcontractors, affiliates, subsidiaries, subgrantees, subrecipients, or any other third party acting on behalf of or at the direction of Grantee, directly or indirectly, in performing or providing the Project(s) under this Agreement.
 - 2.3. "**Grantee Personnel**" means employees, agents, independent contractors, or any other staff or personnel acting on behalf of or at the direction of Grantee or any Grantee Contractor performing or providing the Project(s) under this Agreement.
3. **Project Scope.**
 - 3.1. *Federal Funds Obligations and Expenditures.* Notwithstanding any expenditure timelines set forth in the NOFA, Grantee must obligate all awarded funds no earlier than March 3, 2021, and no later than December 31, 2024. In this context, an *obligation* "means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment." 31 C.F.R. § 35.3 (definition of "obligation"). Projects do not need to be completed by December 31, 2024. Rather, all Project costs must be obligated by December 31, 2024, in accordance with federal law. Costs that are timely obligated may then be paid through September 31, 2026.
 - 3.2. *Project Completion.* In addition, Grantee must fully finish its Project by the Estimated Project Completion Date set forth in the CD&E. In no case may the Estimated Project Completion Date, inclusive of any agreed extensions thereof, extend beyond September 31, 2026. Grantee's Project must be deployed and implemented in a manner that complies with all applicable terms, conditions, requirements, and limitations set forth in this Agreement, the NOFA, and as proposed/represented in the Application. Except in the case of any prepayments contemplated by the NOFA ("**Authorized Prepayment(s)**"), prior to being reimbursed for any Allowable Expenditures, Grantee's Project(s) must be "complete" as that term is more fully defined and described herein. Notwithstanding any contrary provision in the NOFA, upon request and in accordance with the actual immediate cash requirements for implementation of the project, the Office reserves the right to authorize prepayments at any point prior to completion of the Project(s) in an amount determined in the sole discretion of the Office.
 - 3.3. *Project Area.* In the event that any census block(s) awarded to Grantee through this Grant Agreement are subdivided by telephone exchange boundaries, and such blocks were awarded to more than one grantee under this NOFA, Grantee shall respect the geographic boundaries of the telephone exchange(s) and are prohibited from overbuilding into the other entity or entities' awarded exchange boundary.
 - 3.4. *Certification.* Subject to the confirmation and verification of the Office, and in accordance with Section 3.5 (Proof of Project Completion), Grantee must certify to the Office that the Project was completed as proposed/represented in the Application, including but not limited to a certification representing that:
 - 3.4.1. The final installation Facilitates Broadband service that reliably meets or exceeds 100/100 Broadband; or,
 - 3.4.2. In cases where 100/100 Broadband was not practicable because of the geography or topography of the area to be served by the Project, or because of the excessive cost of the Project, provide certification that the Project reliably meets or exceeds 100/20 Broadband, including such justifications upon which Grantee relied to determine 100/100 Broadband was not feasible, and provide certification that the Project will be scalable to 100/100 Broadband within three years of the Estimated Project Completion Date.
 - 3.4.3. The Project fully complies with and satisfies any and all terms and conditions identified in this Agreement, the NOFA, and all applicable federal, state, foreign, and local laws, rules, regulations, codes, ordinances, policies, orders or any other legal requirements or limitations, including CSLFRF Requirements, all of which may be updated, amended, modified, or added to from time to time and all of which are incorporated herein by reference as of the date of any such change in the law (collectively "**Applicable Laws**").
 - 3.5. *Proof of Project Completion.*

- 3.5.1. **Obligation to Provide Proof.** In order to certify project completion and receive final disbursement of funds, Grantee must provide the Office with approved documentation, or proof, that is substantively accurate and complete as set forth in the section entitled “Acceptable Substance of Proof” below, and in an acceptable data format as set forth in the section entitled “Acceptable Format of Proof.” Notwithstanding the foregoing, the Office reserves the right to determine, in its sole discretion, the completeness and sufficiency of proof provided to the Office by Grantee pursuant to this section. Grantee acknowledges that its failure to satisfy its obligation to provide proof as required in this section may delay or prohibit certification of project completion and disbursement of funds.
- 3.5.2. **Acceptable Substance of Proof.** In order to be considered substantively complete, proof of project completion submitted to the Office must at a minimum demonstrate with specificity where Broadband installation has occurred consistent with Grantee’s Application. Such proof must include:
 - 3.5.2.1. Any and all information required to be provided to the federal government pursuant to the CSLFRF Compliance and Reporting Guidance, available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds/recipient-compliance-and-reporting-responsibilities>, including but not limited to Expenditure Categories 5.16-5.17 applicable to broadband infrastructure, and
 - 3.5.2.2. Information sufficient to enable the Office to determine which specific Broadband Units (homes, schools, businesses) within each Eligible Service Area(s) forming the basis of the Project have access to 100/100 Broadband or 100/20 Broadband, as applicable, as a result of the Project, and,
 - 3.5.2.3. As-built infrastructure drawings or schematics for which Grant funds have been utilized, regardless of whether such installation actually serves any Broadband Units in the Eligible Service Area(s) forming the basis of the Project at the time such proof is supplied to the Office; and/or,
 - 3.5.2.4. Tower locations and propagation map(s) or model(s); and/or,
 - 3.5.2.5. Address or locations of service locations.
- 3.5.3. **Acceptable Format of Proof.** Grantee shall provide proof of project completion to the Office as set forth in this section.
 - 3.5.3.1. All files submitted must include a description of contents of each file including:
 - 3.5.3.1.1. A description of the file contents (e.g., ESRI shapefile includes as-built fiber and drops); and,
 - 3.5.3.1.2. A description of the file legend that identifies features clearly (wirelined, fiber, customer, etc), or if the legend includes a number, a table providing the feature type represented by that number (e.g., KML file legend classes are 0 = fiber line, 1 = customer, 4 = exchange boundary).
 - 3.5.3.2. Service locations or service locations servable within a commercially reasonable time in one of the following formats:
 - 3.5.3.2.1. Spreadsheet including house number, street address, city, state and zip code;
 - 3.5.3.2.2. Locations in geospatial data format (ESRI Shapefile, Google Earth KML/KML or other format previously agreed upon).
 - 3.5.3.3. Wireline Infrastructure as-built information including fiber lines, cable or other; OSP and other relevant information in one of the following formats:
 - 3.5.3.3.1. Computer Aided Design or “CAD” file which shall at a minimum show the infrastructure elements described previously and also include any landmarks such as roads, city boundaries or other identifiable features; or,
 - 3.5.3.3.2. PDF file which shall at a minimum show the infrastructure elements described previously and also include any landmarks such as roads, city boundaries or other identifiable features; or,
 - 3.5.3.3.3. As-built information in a geospatial data format (ESRI Shapefile, Google Earth KML/KML or other format previously agreed upon).
 - 3.5.3.4. Wireless Infrastructure build-out information including information related to tower connectivity that may have been funded such as fiber connectivity between towers, and documented according to the Wireline Infrastructure section; and,
 - 3.5.3.4.1. A spreadsheet describing tower properties (height, effective radius), location as latitude and longitude coordinates; or,
 - 3.5.3.4.2. Tower information in a geospatial data format (ESRI Shapefile, Google Earth KML/KML or other format previously agreed upon) describing tower properties (height, effective radius), and location as latitude and longitude coordinates.
- 3.6. ***Performance Testing.*** The Office may, in its sole discretion, conduct performance tests for purposes of verifying compliance with the terms of this Agreement, the NOFA, and Applicable Laws, on one or multiple occasions for up to five (5) years after Broadband service is certified as complete pursuant to Section 3.4 (Certification). The Office may exercise this right both before (with the exception of Authorized Prepayments) and after reimbursing a Grantee for any claimed, Allowable Expenditures; provided that if the Office elects to do so before reimbursing a Grantee for

any claimed, Allowable Expenditures, it will do so within a reasonable time, not-to-exceed one (1) year after Broadband service is certified as complete pursuant to Section 3.4 (Certification). Such performance tests may include but are not be limited to:

- 3.6.1. Speed tests anywhere between a Grantee's central office and the demarcation at any customer's location in a Census Block in which the Project was to be deployed or to which the Project was represented as being able to Facilitate Broadband service;
- 3.6.2. In the case of wireless installations, from any location in a Census Block in which the Infrastructure Project was to be deployed or to which the Project was represented as being able to Facilitate Broadband service; and/or,
- 3.6.3. In the event Grantee does not have a customer in a Census Block being served by the installation, a certification obtained by the Grantee and supplied to the Office from an independent, third-party, properly licensed engineer that the installation Facilitates Broadband service at or above 100/100 Broadband or 100/20 Broadband, as applicable, in the Census Block(s) identified in the Core Application. The costs of such certification shall be borne by the Grantee.
- 3.7. *Project Completion.* For purposes of this Agreement, a Project shall be considered "complete" as of the later of the date the Office:
 - 3.7.1. Accepts the certifications and proof of project completion provided by Grantee as required by this Section; and,
 - 3.7.2. Verifies that a Project certified as complete complies with the requirements of this Agreement, the NOFA, and Applicable Laws, including pursuant to and in accordance with the Performance Testing obligations of this Section, or
 - 3.7.3. Otherwise affirmatively elects to verify that the project is complete without exercising its rights to Performance Tests or conduct any other monitoring, review, or audit rights available to the Office under this Agreement.
- 3.8. *Consequences of Non-Performance.* Failure to fully satisfy the criteria set forth in this Section, all Applicable Law, and/or failure to otherwise complete the Project as represented in the Core Application, may result in the Office's denial of a request for reimbursement for any expenditures related to the Project, as well as potential recovery of any Authorized Prepayments, and Grantee shall not otherwise be entitled to reimbursement for such expenditures.

4. Payment Timing and Procedures.

- 4.1. *Timing of Payments.* Payment shall be made after Project Completion, with the exception of Authorized Prepayments that may be made by the Office in accordance with NOFA section 1.5.2.3 and this Grant Agreement. With the exception of Authorized Prepayments, no payments for reimbursable Allowable Expenditures shall be made until after:
 - 4.1.1. The Project is "complete" as defined and described in Section 3 (Project Scope); and
 - 4.1.2. The Office receives a summary of all final, claimed, Allowable Expenditures and other sufficient or appropriate documentation required by the Office to support such claimed Allowable Expenditures.
- 4.2. *Not-to-Exceed Total Payment.* Total payment of funds under this Agreement shall not exceed the lesser of:
 - 4.2.1. Awarded Funds listed on the CD&E; or
 - 4.2.2. Grantee's total, final Allowable Expenditures upon Project completion.
- 4.3. *Allowable Expenditures.* Grantee shall only be entitled to payment for Allowable Expenditures as enumerated in the NOFA, and in accordance with CSLFRF requirements and the U.S. Department of the Treasury. The Office may order the return of any funds previously disbursed or deny a request for reimbursement for any expenditures that do not constitute Allowable Expenditures, and Grantee shall not otherwise be entitled to payment or reimbursement for any expenditures that do not constitute Allowable Expenditures.
- 4.4. *Proof of Allowable Expenditures.* Within thirty (30) days of completing the Project, and, with the exception of Authorized Prepayments, prior to the disbursement of any funds Grantee must submit a final summary of all Allowable Expenditures incurred in connection with the Project on forms supplied by the Office and attest that such Allowable Expenditures are true, accurate, and in fact constitute Allowable Expenditures, actually incurred by Grantee. The Office may request, in its sole discretion, and Grantee may be required to supply additional records to verify any Allowable Expenditures claimed by Grantee. Such records may include invoices, original itemized receipts, copies of checks, check registers, or bank statements indicating credit card invoices were paid. Department of Administrative Services - State Accounting Enterprise, Procedure Number 204.200, available at https://das.iowa.gov/sites/default/files/acct_sae/sae_manual/204/204-200.pdf and corresponding procedures referenced therein. For further requirements/guidance on the types of records/proof that may be required to support a claimed Allowable Expenditures see the CSLFRF Compliance and Reporting Guidance, available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. The Office may order the return of any funds previously distributed or deny a request for reimbursement for any expenditures Grantee claims that do not constitute Allowable Expenditures, that are submitted more than thirty (30) days after the Project is finished, or the Estimated Project Completion Date, whichever is earlier, or that are not supported by sufficient or appropriate documentation, and Grantee shall not otherwise be entitled to

payment or reimbursement for any such expenditures, and shall be obligated to return any applicable funds to the Office.

- 4.5. *Compensation, generally.* Notwithstanding anything in this Agreement to the contrary, in no event shall the Office be obligated to pay Grantee any fees, costs, compensation or other amounts in excess of the amount expressly set forth herein in accordance with the terms, conditions, limitations, and requirements of this Agreement, unless the Office otherwise agrees to pay such fees, costs, compensation other amounts pursuant to a written amendment to this Agreement executed by the Office. Prior to making any payment, the Office shall review any request for payment and related supporting documentation for compliance with this Agreement, the NOFA, and Applicable Laws. With the exception of Authorized Prepayments, the Office will pay all approved amounts in arrears and in conformance with Iowa Code section 8A.514 and Iowa Admin. Code r. 11-41.1(2), and all other Applicable Laws, rules, regulations, policies and requirements. The Office may pay in less than sixty (60) days, as provided in Iowa Code section 8A.514. However, an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa Code section 8A.514. Notwithstanding anything herein to the contrary, the Office shall have the right to dispute any request for payment, invoice, or other supporting documentation and withhold payment of any disputed amount if the Office believes the documentation is inaccurate, incomplete, insufficient, or incorrect in any way. The Office's obligation to make payments under this Agreement is contingent upon the continued availability of funds to the Office. No payment, including final payment, shall be construed as or constitute: (1) acceptance of any Project(s) as satisfying the terms, conditions, or requirements of this Agreement, the NOFA, or Applicable Laws; or (2) a waiver by the Office of any rights or remedies it may have to enforce the terms of this Agreement, and Grantee shall remain responsible for full performance in strict compliance with the terms and conditions of this Agreement. By making any payments under this Agreement, the Office does not waive its ability to challenge any payment or reimbursement for either failing to comply with this Agreement, the NOFA, or any Applicable Laws. Grantee agrees that its acceptance of the last payment from the Office under this Agreement shall operate as a release of any and all claims related to this Agreement that Grantee may have or be capable of asserting against the Office or the State of Iowa.
- 4.6. *Repayment Obligation.* In the event that any funds, including any Authorized Prepayment, are deferred and/or disallowed as a result of any audits; was expended in violation of the laws applicable to the expenditure of such funds; or any payment was comprised of claimed expenditures that did not constitute Allowable Expenditures; was not otherwise reimbursable hereunder; was improperly or incorrectly allocated; was unreasonable; was not supported by sufficient and appropriate documentation; or was otherwise made in a manner inconsistent with or in violation of the terms, conditions, or requirements of this Agreement, the NOFA, or any Applicable Laws, Grantee shall be liable to the Office for the full amount of any claim disallowed and for all related penalties incurred and Grantee shall immediately return to the Office funds subject to this Repayment Obligation. This remedy is in addition to and not to the exclusion of any other remedies available to the Office under this Agreement, at law, in equity, or otherwise.
- 4.7. *Set-off Against Sums Owed by Grantee.* In the event Grantee owes the Office or any other governmental entity of the State of Iowa any sum under this Agreement, or any other agreement, pursuant to a judgment, or pursuant to any law, rule, or order, the Office or its designee may set off such sum against any sum invoiced or claim for payment made to the Office or any other governmental entity to the State of Iowa issued or made by Grantee. In addition, any amounts due the Office as damages may be deducted by the Office from any money or sum payable by the Office to Grantee pursuant to this Agreement or any other agreement between Grantee and the Office.
- 4.8. *Erroneous Payments and Credits.* Grantee shall promptly pay or refund to the Office the full amount of any overpayment, erroneous payment, or unallowable expense within ten (10) business days after either discovery by the Grantee or notification by the Office of the overpayment, erroneous payment, or unallowable expense. In the event Grantee fails to timely pay or refund any amounts due the Office under this Section (Erroneous Payments and Credits), the Office will charge interest of one percent (1%) per month compounded on the outstanding balance each month after the date the payment or refund is due, or the maximum amount allowed by law, whichever is greater. The Office may, in its sole discretion, elect to have Grantee apply any amounts due to the Office under this Section (Erroneous Payments and Credits) against any amounts payable by the Office under this Agreement or any other agreement between the Office and Grantee.
- 4.9. *Reimbursable Expenses.* With the exception of Allowable Expenditures or other reimbursable expenses or costs expressly contemplated hereunder, there shall be no other reimbursable expenses associated with this Agreement. Except for expenditures that constitute Allowable Expenditures or other reimbursable expenses or costs expressly contemplated hereunder, Grantee shall be solely responsible for all costs, charges and expenses it incurs in connection with its performance under this Agreement, including, but not limited to, travel, mileage, meals, lodging, equipment, supplies, personnel, salaries, benefits, insurance, training, conferences, telephone, utilities, start-up costs, and all other costs and expenses of Grantee.

5. Default and Termination.

- 5.1. *Termination for Cause by the Office.* The Office may terminate this Agreement without penalty or legal liability upon written notice of Grantee's breach of any term, condition, requirement, or provision of this Agreement, if such breach is not cured within the time period specified in the Office's notice of breach or any subsequent notice or correspondence delivered by the Office to Grantee. Whether Grantee has sufficiently cured the breach shall be determined in the sole discretion of the Office. In addition, the Office may terminate this Agreement effective

immediately without penalty or legal liability and without advance notice or opportunity to cure for any of the following reasons:

- 5.1.1. Grantee, directly or indirectly, furnished any statement, representation, warranty or certification in connection with this Agreement, including as set forth in Attachment B (Federal Funding—Required Provisions), attached hereto, that is false, deceptive, or materially incorrect or incomplete;
- 5.1.2. Grantee or Grantee’s Project(s) as implemented has violated or failed to comply with any Applicable Laws, including any Applicable Laws identified or referenced in Attachment B (Federal Funding—Required Provisions), attached hereto;
- 5.1.3. Grantee’s officers, directors, employees, agents, subsidiaries, affiliates, contractors, subcontractors, or a Grantee Contractor has committed or engaged in fraud, misappropriation, embezzlement, malfeasance, misfeasance, or bad faith;
- 5.1.4. Grantee terminates or suspends its business;
- 5.1.5. Grantee’s authorization to engage in business either in Iowa or where organized is suspended, terminated, revoked, or forfeited;
- 5.1.6. The Office determines or believes Grantee has engaged in conduct that has or may expose the Office or the State to material liability;
- 5.1.7. The Office determines or believes Grantee is not ultimately a **“Responsible Grantee,”** which shall be determined under the the same standards set forth in the definition of Responsible Applicant in the NOFA;
- 5.1.8. Any of the following has been engaged in by or occurred with respect to Grantee or any corporation, shareholder, or entity having or owning a controlling interest in Grantee:
 - 5.1.8.1. Commencing or permitting a filing against it which is not discharged within ninety (90) days, of a case or other proceeding seeking liquidation, reorganization, or other relief with respect to itself or its debts under any bankruptcy, insolvency, or other similar law now or hereafter in effect; or filing an answer admitting the material allegations of a petition filed against it in any involuntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts; or consenting to any such relief or to the appointment of or taking possession by any such official in any voluntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts;
 - 5.1.8.2. Seeking or suffering the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its assets;
 - 5.1.8.3. Making an assignment for the benefit of creditors;
 - 5.1.8.4. Failing, being unable, or admitting in writing the inability generally to pay its debts or obligations as they become due or failing to maintain a positive net worth and such additional capital and liquidity as is reasonably adequate or necessary in connection with Grantee’s performance of its obligations under this Agreement; or
 - 5.1.8.5. Taking any action to authorize any of the foregoing.

Grantee shall notify the Office in writing if any of the foregoing events occur that would authorize the Office to immediately terminate this Agreement.

- 5.2. *Remedies for Breach of Contract.* In addition to and not to the exclusion of any remedies available at law, Grantee’s breach of this Agreement may result in one or all of the following remedies:

- 5.2.1. Grantee will forfeit funds awarded pursuant to this Agreement;
- 5.2.2. Grantee will be ineligible for future grant awards offered by or through the State;
- 5.2.3. Grantee will be subject to other sanctions as provided by Applicable Laws.

- 5.3. *Termination Due to Lack of Funds or Change in Law.* Notwithstanding anything in this Agreement to the contrary, the Office shall have the right to terminate this Agreement without penalty or legal liability and without any advance notice as a result of any of the following:

- 5.3.1. The legislature, governor, or other applicable governing body fail in the sole opinion of the Office to appropriate funds sufficient to allow the Office to either meet its obligations under this Agreement or to operate as required and to fulfill its obligations under this Agreement;
- 5.3.2. If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Office to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Office in its sole discretion;
- 5.3.3. If the Office’s authorization to conduct its business or engage in activities or operations related to the subject matter of this Agreement is withdrawn or materially altered or modified;
- 5.3.4. If the Office’s duties, programs, or responsibilities are modified or materially altered;
- 5.3.5. If there is a decision of any court, administrative law judge, or an arbitration panel or any law, rule, regulation, or order is enacted, promulgated, or issued that materially or adversely affects the Office’s ability to fulfill any of its obligations under this Agreement; or

- 5.3.6. In the event any audit (whether state or federal) or other review, the Office, or United States governmental entity:
 - 5.3.6.1. Takes exception to the Project(s) provided under this Agreement for which state or federal reimbursement has been paid, or to the manner in which any related funds have been disbursed or expended;
 - 5.3.6.2. Concludes or orders that State or federal funds are deferred or disallowed, or have been disbursed or expended in a manner not consistent with or in violation of any Applicable Laws governing the expenditure of such funds;
 - 5.3.6.3. Concludes or determines that Grantee has been paid for any cost that is unallowable, unallocable, or unreasonable.
- 5.4. *Limitation of Payment Obligations.* In the event of a termination of this Agreement for any reason (except for termination pursuant to Section 5.3 (Termination Due to Lack of Funds or Change in Law)), and subject to the terms and conditions of this Agreement, the Office shall, at most, pay only those amounts, if any, to Grantee for aspects of a Project(s) the Office has verified as complete in accordance with the terms and conditions of this Agreement and for which the Office is otherwise obligated to pay pursuant to this Agreement; provided however, that the Office's obligation to pay Grantee such amounts shall be limited by, and subject to, legally available funds. Notwithstanding the foregoing, this Section in no way limits the rights or remedies available to the Office or the State of Iowa and shall not be construed to require the Office or the State of Iowa to pay any compensation or other amounts hereunder in the event of Grantee's breach of this Agreement or any amounts otherwise withheld by the Office in accordance with the terms of this Agreement. Notwithstanding anything in this Agreement or any related agreement to the contrary, the Office or the State of Iowa shall not be liable, under any circumstances, for any of the following:
 - 5.4.1. The payment of unemployment compensation for Grantee or any Grantee Personnel;
 - 5.4.2. The payment of workers' compensation claims, which occur during the Agreement or extend beyond the date on which the Agreement terminates;
 - 5.4.3. Any expenditures that:
 - 5.4.3.1. Do not constitute Allowable Expenditures;
 - 5.4.3.2. Are not properly or correctly allocated in accordance with the allocation methods approved by the Office;
 - 5.4.3.3. Are not supported by sufficient and appropriate documentation; or
 - 5.4.3.4. Are not otherwise reimbursable, due, or owed under the terms or conditions of this Agreement;
 - 5.4.4. Any damages or other amounts, including amounts associated with the loss of prospective profits, anticipated sales, goodwill, or for expenditures, investments, or commitments made in connection with this Agreement; or
 - 5.4.5. Any taxes Grantee may owe in connection with the performance of this Agreement, including sales taxes, excise taxes, use taxes, income taxes, or property taxes.
- 5.5. *Grantee's duties upon termination.* Upon request of the Office, Grantee shall, within any time periods or deadlines specified by the Office:
 - 5.5.1. Cease work under this Agreement and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work performed under the Agreement and such other matters as the Office may require;
 - 5.5.2. Perform any and all remaining requirements, duties, or obligations as may be required by the federal government or State of Iowa;
 - 5.5.3. Notwithstanding any provision in this Agreement to the contrary, refund to the Office, within fifteen (15) days of the effective date of any termination of this Agreement for any reason, any prepaid or advance fees, funds, or other amounts paid by the Office that:
 - 5.5.3.1. Pertain to any yet to be completed aspect of any Project(s); or
 - 5.5.3.2. Are required to be returned to the Office under any of the circumstances specified in Section 4.6 (Repayment Obligation).
- 5.6. *Termination for Convenience.* The Office may terminate this Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation or liability to Grantee. Termination for convenience may be for any reason or no reason at all.
- 5.7. *Termination for Cause by Grantee.* Grantee may only terminate this Agreement upon written notice of the breach by the Office of any material term, condition, or provision of this Agreement, if such breach is not cured within sixty (60) days of the Office's receipt of Grantee's written notice of breach.
- 5.8. *Survival.* Expiration or termination of this Agreement will not release Grantee from any duties, liabilities, or obligations set forth in this Agreement which:
 - 5.8.1. The Parties have expressly agreed in writing survive any such expiration or termination, including the following Sections and associated subsections:
 - 5.8.1.1. Section 3.6 (Performance Testing);
 - 5.8.1.2. Section 3.8 (Consequences of Non-Performance);
 - 5.8.1.3. Section 4 (Payment Timing and Procedures);

- 5.8.1.4. Section 5.4 (Limitation of Payment Obligation);
- 5.8.1.5. Section 6 (Indemnification);
- 5.8.1.6. Section 7 (Representations, Warranties, and Covenants);
- 5.8.1.7. Section 8 (Publicity);
- 5.8.1.8. Section 9 (Confidentiality);
- 5.8.1.9. Section 10 (General Provisions); and
- 5.8.1.10. Attachment B (Federal Funding–Required Provisions), attached hereto.
- 5.8.2. Remain to be performed or by their nature would be intended to be applicable following any such expiration or termination.
- 5.9. The Office’s right to terminate this Agreement pursuant to this Section shall be in addition to and not exclusive of any other remedies available to the Office or the State of Iowa, and the Office or the State of Iowa shall be entitled to exercise any other rights and pursue any other remedies available under this Agreement, in law, at equity, or otherwise.

6. Indemnification.

- 6.1. *Generally.* Grantee shall indemnify and hold harmless the Office and the State of Iowa and their employees, officers, board members, agents, representatives, and officials (“**Indemnitees**”) from and against any and all claims, actions, suits, liabilities, damages, losses, settlements, demands, deficiencies, judgments, fines, penalties, taxes, costs, recoupments, and any other expenses (including the reasonable value of time of the Attorney General’s Office and the costs, expenses and attorney fees of other counsel retained by any Indemnitee) directly or indirectly related to, resulting from, or arising out of this Agreement in any way whatsoever, including any claims related to, resulting from, or arising out of:
 - 6.1.1. Any violation or breach of any term or condition of this Agreement by or on behalf of Grantee, including any violation caused by Grantee, Grantee Contractors, or Grantee Personnel;
 - 6.1.2. Grantee’s, Grantee Contractor’s, or Grantee Personnel’s performance, failed performance, or attempted performance of this Agreement;
 - 6.1.3. Any negligent acts or omissions, intentional or willful misconduct, or unlawful acts of Grantee, Grantee Contractors, or Grantee Personnel;
 - 6.1.4. The failure by Grantee, Grantee Contractors, Grantee Personnel, the Project(s), or the use any funds disbursed hereunder to comply with any Applicable Laws;
 - 6.1.5. The furnishing or making by Grantee, Grantee Contractors, or Grantee Personnel, directly or indirectly, of any statement, representation, warranty, or certification in connection with this Agreement that is false, deceptive, or misleading;
 - 6.1.6. Any failure by Grantee or Grantee Contractors to make any reports, payments, withholdings, or obtain or provide any insurance required by Applicable Laws, including with respect to Social Security, unemployment compensation, workers compensation, employee income, the Affordable Care Act, sales taxes, excise taxes, income taxes, property taxes, and/or other taxes, fees, or costs required by Grantee or Grantee Contractors to conduct business in the State;
 - 6.1.7. Any claim for wages, benefits, compensation, insurance, discrimination, or other similar claims asserted against the Office or the State of Iowa by any Grantee Personnel, or any claim, penalties, or fines made, levied, assessed, or imposed by another governmental entity or any Grantee Personnel against the Office or the State of Iowa in any way related to or involving the misclassification of employees as independent contractors or any allegations or findings of the existence of a joint-employment relationship involving any Grantee Personnel;
 - 6.1.8. Any claim involving any personal injury or damage to property, caused, in whole or in part, by Grantee, Grantee Contractors, or Grantee Personnel in any way related to this Agreement;
 - 6.1.9. Any claim for violation or infringement of any statutory, regulatory, or common law rights or any other rights of any person or entity, including any claims or causes of action involving torts, personal injury, defamation, or rights of publicity, privacy, security, confidentiality, misappropriation, or security;
 - 6.1.10. Any claim of misappropriation of a trade secret or infringement or violation of any intellectual property rights, proprietary rights, or personal rights of any person, including any claims related to the violation or misappropriation of any patent, copyright, trade secret, trademark, trade dress, mask work, utility design, or other proprietary right;
 - 6.1.11. Any claim related to the Office’s failure to disclose geospatial data pursuant to applicable state, federal, and/or international laws, rules, regulations, or orders, including Iowa Code Chapter 22 and any corresponding implementing rules, regulations, or orders; or
 - 6.1.12. Any indemnification obligation of Grantee set forth or described in the NOFA.
- 6.2. Grantee’s obligations under this Section are not limited to third-party claims, but shall also apply to any claims that either Party may assert against the other.
- 6.3. Grantee’s duties as set forth in this Section shall survive termination of this Agreement and shall apply regardless of the date any potential claim is made or discovered by the Office, the State of Iowa, or any Indemnitee.

7. Representations, Warranties, and Covenants.

- 7.1. Grantee represents and warrants that it is fully aware of the terms, conditions, and requirements of this Agreement, the NOFA, and Applicable Laws, and intended outcomes of any Project(s) to be delivered hereunder, and that any such Project(s) shall satisfy such requirements in all material respects and are fit for such intended purposes and uses.
- 7.2. Grantee represents and warrants that: (i) it owns, possesses, holds, and has received or secured all rights, permits, permissions, licenses and authority necessary to provide the Project(s) required hereunder.
- 7.3. Grantee represents, warrants, and covenants that all Projects(s) be performed or provided under this Agreement shall be performed or provided in a professional, competent, diligent and workmanlike manner by knowledgeable, trained and qualified personnel, all in accordance with the terms of this Agreement and the highest standards of performance applicable to service providers in the industry for similar tasks and projects. In the absence of a specification for the performance of any portion of this Agreement, the Parties agree that the applicable specification shall be the generally accepted industry standard. So long as the Office notifies Grantee of any aspects of any Project(s) performed in violation of this standard, Grantee shall re-perform the relevant aspects of the Project(s) at no additional cost to the Office or impacted consumers, such that the Project(s) are rendered in the above-specified manner, or if the Grantee is unable to perform the Project(s) as warranted, Grantee shall reimburse the Office any fees or compensation paid to Grantee for the unsatisfactory performance.
- 7.4. Grantee represents, warrants, and covenants that it is knowledgeable about, and shall comply with, all Applicable Laws in connection with its performance of this Agreement and with all terms, conditions, requirements, and assurances, made directly or implicitly, set forth or made by Grantee in or under this Agreement, the NOFA, the Application, and Applicable Laws.
- 7.5. Grantee represents, warrants, and covenants that the Project(s) will at all times meet, conform to and comply with: (1) this Agreement; (2) any and all representations or assurance made, directly or implicitly, in the Application; and (3) Applicable Laws.
- 7.6. Grantee represents and warrants that it is not in arrears with respect to the payment of any monies due and owing the State or any department, agency, office, or any other governmental entity, unit, or subdivision thereof, including but not limited to the payment of taxes and employee benefits. Grantee represents that its accounting system is adequate to comply with this Agreement.
- 7.7. Grantee represents, warrants, covenants, and promises that Grantee, Grantee Contractors, and Grantee Personnel have complied with and will continue to comply with, that the Project(s) as implemented will comply with, and that the use or expenditure of any funds paid hereunder will comply with any and all Applicable Laws, both generally and in connection with the performance of this Agreement, including the following:
- 7.7.1. Those prohibiting discriminatory employment practices or related to equal opportunity in employment or affirmative action under federal or state law, rules, regulations, or orders, including Iowa Code chapter 216 and section 19B.7 and the rules of the Iowa Department of Administrative Services and the Iowa Civil Rights Commission. Upon the State's written request, Grantee shall submit to the State a copy of its affirmative action plan, containing goals, time specifications, accessibility plans, and policies as required by Iowa Administrative Code chapter 11—121.
- 7.7.2. Those pertaining to any permitting and licensure requirements in carrying out the work performed under this Agreement.
- 7.7.3. Those relating to prevailing wages, occupational safety and health standards, payment of taxes, gift laws, and lobbying laws.
- 7.7.4. American Rescue Plan Act Requirements, as applicable.
- Grantee shall take such steps as necessary to ensure Grantee Contractors and Grantee Personnel are bound by the terms and conditions contained in this Section. Notwithstanding anything in this Agreement to the contrary, Grantee, Grantee Contractors, and Grantee Personnel's failure to fulfill any requirements set forth in this Section shall be regarded as a material breach of this Agreement and the Office may cancel, terminate, or suspend, in whole or in part, this Agreement without penalty or legal liability. In addition, the Office or its designee may declare Grantee ineligible for future State contracts in accordance with authorized procedures or Grantee may be subject to other sanctions as provided by law, rule, or order.
- 7.8. All representations, warranties, and covenants made by Grantee in this Agreement, whether or not this Agreement specifically denominates Grantee's promise as a warranty or whether the warranty is created only by Grantee's affirmation or promise, or is created by a description of the Project(s) or related outcomes to be provided or that will result, shall not be construed as limiting or negating any warranty provided by law, including without limitation, warranties which arise through course of dealing or usage of trade. The warranties expressed in this Agreement are intended to modify the warranties implied by law only to the extent that they expand those warranties. Grantee's warranties provided in this Section 7 are in addition to and not in lieu of any other warranties provided in this Agreement. All warranties provided for in this Agreement shall be cumulative, shall be deemed consistent and not in conflict, are intended to be given full force and effect and to be interpreted expansively to give the broadest warranty protection to the Office, the State of Iowa, and any and all consumers intended to benefit from such warranties, this Agreement, or the Project(s) resulting herefrom.

8. **Publicity.** The Grantee shall, when issuing statements, press releases, or any marketing or promotional materials describing the Project(s), ensure such materials or communications clearly state: a) the percentage of the total cost of the Project(s) which

was or will be financed with federal or state funds; and b) the dollar amount of federal or state funds for the Project(s). Any publication (written, visual, or sound) shall contain the following statements:

“This project was supported by federal funds made available through the American Rescue Plan Act and the State of Iowa, acting by and through the Office of the Chief Information Officer (OCIO). Points of view expressed herein are those of the author or speaker and do not necessarily represent the official position or policies of the United States Government or State of Iowa or endorsement of the project.”

In addition, during the Term and at all times after the termination or expiration of this Agreement, Grantee, Grantee Contractors, and Grantee Personnel shall not make any media release or other public announcement related to the Project(s) without the Office’s prior written notification and opportunity for participation/involvement. Except as otherwise required herein, Grantee, Grantee Contractors, and Grantee Personnel shall acquire no right to use, and shall not use, without OCIO’s or the State of Iowa’s prior written consent, the terms or existence of this Agreement, the names, trade names, trademarks, service marks, artwork, designs, or copyrighted materials of the Office or the State of Iowa, its related entities, employees, assigns, successors or licensees: (a) in any advertising, publicity, press release, customer list, presentation or promotion; or (b) to express or imply any endorsement of the Project(s).

9. Confidentiality.

- 9.1. “Confidential Information” means, subject to any applicable State and federal laws and regulations, including but not limited to Iowa Code Chapter 22, any confidential or proprietary information or trade secrets disclosed by either party (a “Disclosing Party”) to the other party (a “Receiving Party”) that, at the time of disclosure, is designated as confidential (or like designation), is disclosed in circumstances of confidence, or would be understood by the parties, exercising reasonable business judgment, to be confidential. Regardless of whether or not the following information is designated as confidential, the term Confidential Information includes information that constitutes Personal Information (Iowa Code § 715C.1(11)), the Office’s security protocols and procedures, Office system architecture, information that could compromise the security of the Office’s network or systems, and information about the Office’s current or future competitive procurements, including the evaluation process prior to the formal announcement of results. Confidential Information does not include any information that: (1) was rightfully in the possession of the Receiving Party from a source other than the Disclosing Party prior to the time of disclosure of the information by the Disclosing Party to the Receiving Party; (2) was known to the Receiving Party prior to the disclosure of the information by the Disclosing Party; (3) was disclosed to the Receiving Party without restriction by an independent third party having a legal right to disclose the information; (4) is in the public domain or shall have become publicly available other than as a result of disclosure by the Receiving Party in violation of this Agreement or in breach of any other agreement with the Disclosing Party; (5) is independently developed by the Receiving Party without any reliance on Confidential Information disclosed by the Disclosing Party; or (6) is disclosed by the Receiving Party with the written consent of the Disclosing Party.
- 9.2. In the event the Office receives a request for information marked confidential and the Office is unable to definitively determine that the information is not subject to disclosure under Applicable Law, the Office will give written notice to the Grantee seventy-two (72) hours prior to the release of the information to allow the Bidder to seek injunctive relief pursuant to Iowa Code §§ 22.5 or 22.8. The Grantee’s failure to request confidential treatment of material pursuant to this section and the relevant law will be deemed, by the Office and State personnel, as a waiver of any right to confidentiality that the Grantee may have had.
- 9.3. The Grantee’s employees, agents, and subcontractors may have access to Confidential Information maintained by the State to the extent necessary to carry out its responsibilities under the Agreement. The Grantee shall presume that all information received pursuant to the Agreement is confidential unless otherwise designated by the State. No Confidential Information collected, maintained, or used in the course of performance of the Agreement by Grantee shall be disseminated except as authorized by law and with the written consent of the State, either during the period of the Agreement or thereafter. Any data supplied to or created by the Grantee shall be considered the property of the State. The Grantee must return any and all data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the request of the State. In the event that a subpoena or other legal process is served upon the Grantee for records containing Confidential Information, the Grantee shall promptly notify the State and cooperate with the State or the State in any lawful effort to protect the Confidential Information. The Grantee shall immediately report to the State any unauthorized disclosure of Confidential Information.

10. General Provisions.

10.1. *Monitoring, Review, and Status.*

- 10.1.1. **Monitoring and Review.** In addition to any other terms and conditions hereunder of or related to auditing, verifying, or ensuring Grantee’s compliance with the terms, conditions, requirements, or limitations of this Agreement, the Office shall monitor and review Grantee’s performance under this Agreement to ensure compliance with this Agreement, including Applicable Laws. Such review and monitoring shall include the Office’s assessment of any claims or invoices and any reports furnished by Grantee pursuant to this Agreement. The Office reserves the right to monitor Grantee performance through site visits, reports, or other means deemed necessary by the Office. The Grantee agrees that the Office may conduct during regular business hours site visits to review contract compliance, assess management controls, and assess

relevant services and activities. Grantee agrees to ensure the cooperation of Grantee Personnel in such efforts and to provide to the Office all information requested by the Office in the manner determined by the Office; this includes allowing the Office to inspect Grantee or Grantee Contractor's facilities and books and records in order to monitor and evaluate performance of this Agreement. Following each site visit or review of requested information, the Office may submit a written report to the Grantee which identifies the Office's findings. A corrective action plan with a timetable to address any deficiencies or problems noted in the report may be requested. The corrective action plan shall be submitted to the Office for approval within the timelines outlined in the written report. The Grantee shall implement the plan after it is approved by the Office. Failure to do so may result in suspension or termination of the Agreement, without penalty or liability to the Office. Grantee shall not impose any charge or fee in connection with any review or monitoring conducted by the Office hereunder.

- 10.1.2. Status Reports. The Office may require Grantee to communicate with it about the status of the Project(s). Such communications may include a conference call or an in person meeting ("**Status Meeting**") or submission to the Office of a report ("**Status Report**") regarding: (a) An overview and status of the Project(s); (b) Issues encountered and being resolved; (c) Updates on the timing of Project completion; (d) Any other information that the Office may reasonably request.
- 10.1.3. The requirements of this Section shall apply to Grantee, Grantee Contractors, and any subgrantees or subrecipients, and Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with this Agreement to agree to and be subject to and bound by such terms and provisions.
- 10.1.4. Any and all of the rights granted to the Office by this Section or otherwise referred to in this Section, or duties or obligations of Grantee under this Section or otherwise referred to in this Section, may be exercised or invoked by the Office or any other entity designated by the Office, including contractors hired by the Office for such purpose or the United States government.
- 10.2. *Record Retention/Access to Records*. Grantee shall maintain accurate, current, and complete books, documents and records that sufficiently and properly document Grantee's performance under this Agreement, and identify the source and application of funds received or used under this Agreement. Such records must document all fees and other amounts charged under this Agreement, and all expenditures and third-party reimbursements. Grantee shall maintain a sufficient record keeping system to provide the necessary data for the purposes of planning, monitoring and evaluating its business and the Project(s). Grantee shall maintain and make available all books, documents and records for a period of at least five (5) years following the later of the date of final payment, termination, or expiration of this Agreement, or the completion of any required audit, or for a longer period if required by Applicable Law. If any litigation, claim, negotiation, audit or other action involving Grantee's books, documents and records has commenced or is likely to commence before the expiration of the required retention period, Grantee must retain the records beyond the required retention period until completion of the action and resolution of all issues which arise from it. Grantee shall permit the Office, the Auditor of the State of Iowa, or any authorized representative of the State, and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, at no charge, to access and examine, audit, excerpt and transcribe any pertinent books, documents, and records, electronic or optically stored and created records or other records of Grantee relating directly or indirectly to Grantee's performance under this Agreement, wherever located. At the request of the Office, Grantee shall deliver and provide, at no charge, complete copies of such books, documents and records to the Office or its designee in such formats and within such time period as may be specified by the Office in its request. Grantee shall not impose a charge or seek payment for any fee, charge, or expense associated with any audit, examination or delivery of such books, documents and records. Based on the audit findings, the Office reserves the right to address Grantee's board or other managing entity regarding performance and expenditures. When state or federal law or the terms of this Agreement require compliance with Applicable Laws addressing proper use of government funds, Grantee shall comply with these additional records retention and access requirements:
 - 10.2.1. Records of financial activity shall include records that adequately identify the source and application of funds. When the terms of this Agreement require matching funds, cash contributions made by Grantee and third party in-kind (property or service) contributions must be verifiable from Grantee's records. These records must contain information pertaining to contract amount, obligations, unobligated balances, assets, liabilities, expenditures, income and third-party reimbursements.
 - 10.2.2. Grantee shall maintain accounting records supported by source documentation that may include but are not limited to canceled checks, paid bills, payroll, time and attendance records, and contract award documents.
 - 10.2.3. Grantee, in maintaining project expenditure accounts, records and reports, shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be set forth in the financial reports filed with the Office.

- The requirements of this Section shall apply to the Grantee, Grantee Contractors, and any subgrantees or subrecipients, and Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with this Agreement to agree to and be subject to and bound by such terms and provisions.
- 10.3. *Reimbursement of Audit Costs.* If the Auditor of the State of Iowa or a federal entity notifies the Office of an issue or finding involving the Grantee's compliance with or violation of Applicable Laws or the terms, conditions, requirements, or limitations of this Agreement governing Grantee's use of funds distributed under this Agreement, Grantee shall bear the cost of the Auditor's review or other similar review and any subsequent assistance provided by the Auditor or federal entity to determine compliance or address or remediate noncompliance. Grantee shall reimburse the Office for any costs the Office pays to the Auditor or federal entity for such review or audit.
- 10.4. *Independent Contractor Status.* Grantee, Grantee Contractors, and Grantee Personnel shall not hold themselves out as an employee or agent of the Office or the State of Iowa. Grantee or Grantee Contractors shall be responsible for maintaining and furnishing a place of work, and any tools, supplies, apparel, facilities, equipment, and appropriate communications devices and services required for Grantee Personnel to perform and complete the Project(s). Grantee Personnel are not eligible for and Grantee shall ensure Grantee Personnel never claim they are eligible for or otherwise entitled to any State employee benefits, including retirement benefits, insurance coverage, or the like. Grantee Personnel shall not be considered employees of the Office or the State of Iowa for any purpose, including for federal or state tax purposes. The Office or the State of Iowa shall not withhold taxes on behalf of Grantee or Grantee Contractors. Grantee and Grantee Contractors shall be responsible for payment of all taxes in connection with any income earned from performing this Agreement.
- 10.5. *Not a Joint Venture.* Nothing in this Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, or other association of any kind or agent/principal relationship between the Parties hereto. No Party, unless otherwise specifically provided for herein, has the authority to enter into any agreement or create an obligation or liability on behalf of, in the name of, or binding upon, another Party to this Agreement.
- 10.6. *Obligations of Joint Entities.* If Grantee is a joint entity, consisting of more than one individual, partnership, corporation or other business organization, all such entities shall be jointly and severally liable for carrying out the activities and obligations of this Agreement, and for any default with respect to such activities and obligations.
- 10.7. *Assignment and Delegation.* This Agreement or the rights to any funds hereunder may not be assigned, transferred, or conveyed in whole or in part without the prior written consent of the other Party, except that the Office may assign, transfer, or convey this Agreement, in whole or in part, to any governmental entity that succeeds the Office's duties hereunder or otherwise assumes responsibility for the functions or duties currently assumed by the Office. For purposes of construing this clause, a transfer of a controlling interest in Grantee, a merger, sale or consolidation of Grantee, or a sale of substantially all of Grantee's assets shall be considered an assignment. Grantee agrees that it shall provide the Office with the earliest possible advance notice of any proposed sale or transfer or any controlling interest in or substantial assets of Grantee and of any proposed merger, sale, or consolidation of Grantee. Grantee agrees that it shall not use this Agreement, or any portion thereof, for collateral or to otherwise secure any financial obligation of Grantee or any affiliate thereof without the prior written consent of the Office. Grantee further agrees that it may not assign, pledge as collateral, grant a security interest in, create a lien against, or otherwise encumber any payments that may or will be made to Grantee under this Agreement.
- 10.8. *Use of Third Parties.* Subject to Applicable Laws, Grantee may enter into contracts or subcontracts for the provision or delivery of services related to the Project(s). The Grantee may enter into these contracts to complete the project provided that the Grantee remains responsible for all deliverables provided under this Agreement. All restrictions, obligations, and responsibilities of the Grantee under this Agreement shall also apply to the subcontractors and the Grantee shall include in all of its subcontracts a clause that so states. The Office shall have the right to request the removal of a subcontractor from the Agreement for good cause.
- 10.9. *Procurement.* Grantee shall develop and adhere to procurement procedures that comply with all Applicable Laws. Grantee shall have and maintain written policies and adhere to procurement procedures that ensure fair, open, and objective competition and that comply with all Applicable Laws. Fair, open, and objective competition, free of fraud, favoritism, or abuse, or the appearance thereof, resulting from arms-length-transactions, is required unless specific advanced approval is obtained from the Office to use a noncompetitive approach in contracting for any good or service. All contracts for goods or services, or subcontracts entered into by Grantee in the performance of this Agreement, shall be the result of a competitive process and arm's length transactions and shall not be the result of family, business, or other personal ties or interests that are or could be perceived to be a conflict of interest or the result thereof.
- 10.10. *Third Party Beneficiaries.* Except as otherwise expressly stated herein, there are no third party beneficiaries to this Agreement. This Agreement is intended only to benefit the Office, the State of Iowa, the Office's respective successors and permitted assigns, the federal government, and Grantee.
- 10.11. *Time is of the Essence.* Time is of the essence with respect to Grantee's performance of its obligations under this Agreement.
- 10.12. *Legally Available Funds.* All payments under this Agreement are subject to the Office's receipt of sufficient funds. Any termination, reduction or delay of available funds to the Office may, at the Office's sole discretion, result in the termination, reduction, or delay of the distribution of funds to Grantee under this Agreement.

- 10.13. *Cumulative Rights.* The various rights, powers, options, elections, and remedies of the Office and the State provided for in this Agreement shall be construed as cumulative and no one of them is exclusive of the others or exclusive of any rights, remedies or priorities available at law, in equity, or otherwise, and shall in no way affect or impair the right of the Office or the State of Iowa to pursue any other contractual, equitable, or legal remedy to which they may be entitled. The election by the Office or the State of Iowa of any one or more remedies shall not constitute a waiver of the right to pursue other available remedies.
- 10.14. *Choice of Law, Forum, and Dispute Resolution.* This Agreement shall be governed in all respects by, and construed in accordance with, the laws of the State of Iowa, without giving effect to the choice of law principles thereof. The exclusive jurisdiction for any and all litigation related to this Agreement shall be the state or federal courts sitting in Polk County, Iowa. Any litigation between the parties related to this Agreement shall be brought and maintained in the courts sitting in Polk County, Iowa. Grantee waives any objection to such jurisdiction based on forum non conveniens or otherwise. Grantee irrevocably consents to service of process by certified or registered mail addressed to Grantee's agent identified in the CD&E.
- 10.15. *Notices.* Notices under this Agreement shall be in writing and delivered to each party's signatory representative at the addresses provided in the CD&E. The effective date for any notice under this Agreement shall be the date of delivery of such notice (not the date of mailing) which may be affected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Each such notice shall be deemed to have been provided:
- At the time it is actually received in the case of hand delivery;
 - Within one (1) day in the case of overnight delivery, courier or services such as Federal Express with guaranteed next-day delivery; or
 - Within five (5) days after it is deposited in the U.S. Mail.
- 10.16. *Integration.* This Agreement represents the entire agreement between the Parties concerning the subject matter hereof, and neither Party is relying on any representation that may have been made which is not included or incorporated into this Agreement. Grantee acknowledges that it has thoroughly read this Agreement and all related terms and conditions, including any attached or incorporated schedules, exhibits, and other like documents, and has had the opportunity to receive competent advice and counsel necessary for it to form a complete understanding of all rights and obligations herein and to accept the same freely and without coercion of any kind. Accordingly, this Agreement shall not be construed or interpreted against the Office or the State of Iowa on the basis of draftsmanship or preparation thereof.
- 10.17. *Amendments.* This Agreement may be amended, modified, or replaced from time to time by mutual consent of the Office and Grantee. Both Parties must execute all amendments to this Agreement in writing.
- 10.18. *Severability.* If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Agreement.
- 10.19. *Headings and Captions.* The section headings or captions used in this Agreement are for identification purposes only and are non-substantive.
- 10.20. *Multiple Counterparts and Electronic Signatures.* This Agreement, any amendments hereto, or any related instruments, attachments, exhibits, or addenda executed separately in connection with this Agreement may be executed in several counterparts, all of which when taken together shall constitute one contract binding on all Parties. Each copy of such document(s) so executed shall constitute an original. The parties consent to the use of electronic signatures for execution of this Agreement, and any such electronic signatures shall be deemed original signatures.
- 10.21. *Material Breaches.* References in this Agreement to specific material breaches of this Agreement shall not be construed as implying that other breaches of this Agreement are not material.
- 10.22. *Taxes.* Grantee shall be responsible for paying any taxes (including sales taxes, excise taxes, use taxes, income taxes or property taxes) incurred by Grantee in the performance of this Agreement.
- 10.23. *Certification Regarding Sales and Use Tax.* By executing this Agreement, Grantee certifies it is either (1) registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by Iowa Code chapter 423; or (2) not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in Iowa Code § 423.1(47) and (48).
- 10.24. *Tobacco Free Environment.* Grantee agrees that it will not allow smoking or tobacco use within any portion of any indoor facility it leases, rents, or owns, and over which it has the authority to establish policy. Grantee agrees that it shall comply with Iowa's Smokefree Air Act, contained at Iowa Code chapter 142D.
- 10.25. *Exclusivity.* This Agreement is not exclusive, and the Office or the State of Iowa may enter into other Agreements with third parties for the provision of similar services.
- 10.26. *Sovereign Immunity.* Notwithstanding anything in this Agreement to the contrary, neither the Office nor the State of Iowa waives any immunity defenses (including sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States, or otherwise) or any other defenses available to either by entering into this Agreement, and specifically retains and reserves all immunity defenses.
- 10.27. *Attorney's Fees and Expenses.* In the event Grantee defaults on any of its obligations under this Agreement, Grantee shall pay to the Office all costs and expenses (including the reasonable value of time of the Attorney General's Office

- and the costs, expenses and attorney fees of other counsel retained by or on behalf of the State of Iowa) incurred by the Office or the State of Iowa in enforcing this Agreement or any of its rights and remedies with respect thereto.
- 10.28. *Conflicts of Interest.* Grantee represents, warrants, and covenants that no relationship exists or will exist during the term of the Agreement between Grantee, Grantee Contractors, or Grantee Personnel and the Office or the State of Iowa that is or may constitute a conflict of interest or the appearance of impropriety. To the extent applicable, the provisions of Iowa Code Chapter 68B shall apply to this Agreement, and Grantee, Grantee Contractors, and Grantee Personnel shall not engage in any conduct or permit any third party from engaging in any conduct that would violate that chapter.
- 10.29. *Brokering Certification.* Grantee certifies that no person representing the Office, nor any external entity or person, has been employed or retained to solicit and secure this Agreement upon an agreement or understanding for commission, percentage, brokerage, or contingency.
- 10.30. *Report Misuses of Funds.* Grantee must promptly refer to the Office any credible evidence that a principal, employee, agent, contractor, subgrantee or subrecipient, subcontractor, or other person has either: 1) submitted a false claim for grant funds as that term is use under any false claims act or other similar law, whether state or federal; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any Grantee Contractor for the Project(s) hereunder.
- 10.31. *Restrictions and certifications regarding non-disclosure agreements and related matters.* Grantee may not require any Grantee Contractor or Grantee Personnel to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the Office or an investigative or law enforcement representative of a federal or state department or agency authorized to receive such information. Grantee represents that it neither requires nor has required internal confidentiality agreements or statements from Grantee Contractors or Grantee Personnel that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) such Grantee Contractors or Grantee Personnel from reporting waste, fraud, or abuse as described above.
- 10.32. *Certification Regarding Iowa Code Chapter 8F.* If Grantee is or becomes subject to Iowa Code chapter 8F during the entire term of this Agreement, including any extensions or renewals thereof, Grantee shall comply with the following:
- 10.32.1. Grantee shall certify that it has the information required by Iowa Code § 8F.3 available for inspection by the Agency and the Legislative Services Agency.
- 10.32.2. Grantee will provide the information described in this section to the Office or the Legislative Services Agency upon request. Grantee shall not impose a charge for making information available for inspection or providing information to the Office or the Legislative Services Agency.
- 10.32.3. Pursuant to Iowa Code § 8F.4, Grantee shall file an annual report with the Office and the Legislative Services Agency within ten (10) months following the end of Grantee's fiscal year (unless the exceptions provided in Iowa Code § 8F.4(1)(b) apply). The annual report shall contain:
- 10.32.3.1. Financial information relative to the expenditure of state and federal moneys for the prior year pursuant to this Agreement. The financial information shall include but is not limited to budget and actual revenue and expenditure information for the year covered.
- 10.32.3.2. Financial information relating to all service contracts with the Office during the preceding year, including the costs by category to provide the contracted services.
- 10.32.3.3. Reportable conditions in internal control or material noncompliance with provisions of laws, rules, regulations, or contractual agreements included in external audit reports of Grantee covering the preceding year.
- 10.32.3.4. Corrective action taken or planned by Grantee in response to reportable conditions in internal control or material noncompliance with laws, rules, regulations, or contractual agreements included in external audit reports covering the preceding year.
- 10.32.3.5. Any changes in the information submitted in accordance with Iowa Code § 8F.
- 10.32.3.6. A certification signed by an officer and director, two directors, or the sole proprietor of Grantee, whichever is applicable, stating the annual report is accurate and the recipient entity is in full compliance with all laws, rules, regulations, and contractual agreements applicable to the recipient entity and the requirements of Iowa Code chapter 8F.
- 10.32.4. This Section shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in the performance of the Agreement to certify, agree to, and be subject to and bound by each of the following certifications.
- 10.33. *Authorization.* Grantee represents and warrants that it has the right, power, and authority to enter into and perform its obligations under this Agreement and that it has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery, and performance of this Agreement, and this Agreement constitutes a legal, valid, and binding obligation of Grantee, enforceable in accordance with its terms.
- 10.34. *Force Majeure.* Neither Party shall be in default under this Agreement if performance is prevented, delayed or made impossible to the extent that such prevention, delay, or impossibility is caused by a "force majeure." The term "force majeure" as used in this Agreement includes an event that no human foresight could anticipate or which if anticipated, is incapable of being avoided. Circumstances must be abnormal and unforeseeable, so that the consequences could

not have been avoided through the exercise of all due care, such as acts of God, war, civil disturbance and other similar catastrophic events or causes. The delay or impossibility of performance must be beyond the control and without the fault or negligence of the Parties. "Force majeure" does not include: financial difficulties of Grantee or Grantee Contractors; claims or court orders that restrict Grantee's or Grantee Contractor's ability to perform or deliver the services contemplated by this Agreement; strikes; labor unrest; Covid-19, pandemics, epidemics or any other outbreak or event causing illness or disease or resulting in a state of emergency or disaster declared by either the State of Iowa or the United States of America; any impacts to any Grantee Contractor's, Grantee Personnel, or Grantee's supply chain caused in whole or in part by any pandemic, epidemic or outbreak, illness or disease. If delay results from a Grantee Contractor's conduct, negligence or failure to perform, Grantee shall not be excused from compliance with the duties and obligations of Grantee hereunder unless the Grantee Contractor is prevented from timely performance by a "force majeure" as defined in this Agreement. If a "force majeure" delays or prevents Grantee's performance, Grantee shall immediately use its best efforts to directly provide alternate, and to the extent possible, comparable performance. Comparability of performance and the possibility of comparable performance shall be determined solely by the Office. The Party seeking to exercise this provision and not perform or delay performance pursuant to a "force majeure" shall immediately notify the other Party of the occurrence and reason for the delay. The Parties shall make every effort to minimize the time of nonperformance and the scope of work not being performed due to the unforeseen events.

- 10.35. *Contingent Awards.* If at the time an Award is made the Office's determination of whether any geographic area forming the basis of a proposed Project(s), in whole or in part, or any Project(s) itself, in whole or in part, is eligible to receive funding under the Program is currently subject to challenge, or the Office's administration of the Award process resulting in the Award forming the basis of this Agreement is subject to challenge, including any subsequent judicial review or appeal from any administrative challenge process, the Office may proceed to enter into this Agreement the Grantee. Notwithstanding the foregoing or anything in this Agreement to the contrary, the aspect(s) of the Office's Award(s) that is subject to such challenge at the time of the execution of this Agreement shall be valid and enforceable only to the extent the Office's original determination or Award, as applicable, is ultimately upheld at the end of the entire appeals and contested case process once final, including judicial review and any subsequent appeal therefrom. If a geographic area or a Project(s) itself is ultimately determined to not be eligible, in whole or in part, or a portion of an Award is later deemed invalid, in whole or in part: the Grantee shall not be entitled to any grant funds or reimbursement to the extent of any such noneligibility or invalidity; the Office may require the Grantee to amend the Agreement to reflect such result; and the Grantee will be required to reimburse the Office for any corresponding funds previously distributed by the Office, including as it relates to any advance payments or prepayments.

Attachment B – Federal Funding - Required Provisions

Overview and Scope

1. **Overview.** This Attachment B sets forth the additional federal funding requirements applicable to a grant of funds under Section 602 of the Social Security Act, as added by section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (Mar. 11, 2021) (“ARP Act”) and the NOFA. The “Grantee” and the “Office” for purposes of this Attachment B means the parties identified on the CD&E, each party may also be referred to herein individually as a “**Party**” or collectively as the “**Parties**.” References in this Attachment A to the “Agreement” mean the Grant Agreement Number identified on the CD&E. Capitalized terms not defined herein shall have the meanings provided in the NOFA or Applicable Law.
2. **ARP Act Requirements.** ARP Act requirements are incorporated by reference as if fully set forth herein and are deemed to be contractual obligations of Grantee. The Treasury Guidance and related Frequently Asked Questions clarify and provide guidance as to the applicable C.F.R. provisions relating to internal controls, subrecipient monitoring and management, and audit requirements that apply to the Office and thereby sub awardees or contractors receiving such funds through this NOFA. These requirements are therefore considered legally binding and enforceable under this NOFA. The Office reserves the right to pursue any legal remedy at its disposal including, but not limited to, disallowance of costs, withholding of funds, or recoupment as may be necessary to ensure compliance with ARP Act requirements. Grantee’s obligations in regard to ARP Act requirements include but are not necessarily limited to:
 - 2.1. The ARP Act;
 - 2.2. 31 C.F.R. part 35;
The Coronavirus State and Local Recovery Funds guidance, including any updates or changes thereto (“**Treasury Guidance**”), available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>;
 - 2.3. The Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions, including any updates or changes thereto (“**Treasury FAQ**”), which at the time of the publication of this NOFA was last updated as of July 19, 2021, and was available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>;
 - 2.4. The Compliance and Reporting Guidance, State and Local Fiscal Recovery Funds, available at <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>.
 - 2.5. Applicable provisions of Federal Uniform Guidance (2 C.F.R. part 200), including but not limited to:
 - 2.5.1. 2 C.F.R. § 200.216 (prohibition on certain telecommunications and video surveillance services and equipment);
 - 2.5.2. 2 C.F.R. § 200.302 (fiscal management).
 - 2.5.3. 2 C.F.R. § 200.303 (regarding internal controls);
 - 2.5.4. 2 C.F.R. § 200.322 (domestic preferences for procurements);
 - 2.5.5. 2 C.F.R. § 200.323 (procurement of recovered materials);
 - 2.5.6. 2 C.F.R. §§ 200.330 through 200.332 (regarding subrecipient monitoring and management);
 - 2.5.7. 2 C.F.R. § 200.471 (telecommunication costs and video surveillance costs); and,
 - 2.5.8. 2 C.F.R. part 200, Subpart F (regarding audit requirements)
 - 2.6. Any other specific grant award requirements set forth in any grant agreement or other similar document between the State of Iowa and federal government governing the use of ARP Act funds or applicable to Projects receiving ARP Act funds.
3. **Necessary and Allowable Expenditures.** Grantee represents and warrants that the funds from this grant shall only be used for Allowable Expenditures as defined in the NOFA.
4. **Internal Controls and Single Audit Act, SubPart F.** Funds allocated in connection with the Agreement are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332. To the extent required to comply with 2 C.F.R. 200, Subpart F - Audit Requirements, Grantee shall complete an audit at the end of the Grantee’s fiscal year ending after December 30 each year, if required.
 - 4.1. ARP Act funds distributed hereunder count toward the \$750,000 or more threshold applicable to federal awards spent during the fiscal year, which triggers 2 C.F.R. part 200, subpart F regarding audit requirements for nonprofits or governmental entities. Nonprofit and local government subrecipients that expend \$750,000 or more in a year in federal awards (from all sources) shall have a single audit conducted for that year in accordance with the provisions of the OMNI Circular, OMB Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. 200. A copy of the final audit report shall be submitted to the Office if either the schedule of findings and questioned costs or the summary schedule of prior audit findings includes any audit findings related to federal awards provided by the Office. The audit report, if required, shall include a schedule of the prior year’s questioned costs (to the extent applicable), along with a response to the current status of the prior year’s questioned costs. Copies of all management letters written as a result of the audit shall also be forwarded to the Office within one (1) month of the time of receipt by the Grantee accompanied by an action plan, if applicable, for each. Grantee shall provide the Office with a copy of any written audit findings or reports, whether in draft or final form, required to be submitted to the Office per the

criteria above within two (2) Business Days following receipt by the Grantee. If an audit report is not required to be submitted per the criteria above, the subrecipient must provide written notification to the Office that the required audit was conducted in accordance with Government Auditing Standards and that neither the schedule of findings and questioned costs nor the summary schedule of prior audit findings includes any audit findings related to federal awards provided by the Office. See the OMNI Circular, Section 200.330, Subrecipient and Contractor Determinations for a discussion of subrecipient versus contractor (vendor) relationships.

- 4.2. These audit requirements do not generally apply to for-profit business; however, the Office remains responsible for ensuring compliance with the Agreement and ARP Act requirements through the implementation of audit and monitoring controls pursuant to 2 C.F.R. 200.501(h). These requirements are addressed in the Project certification, monitoring, review, status, and recoupment provisions in Sections 3 (Project Completion), 4 (Payment Timing and Procedures), 10.1 (Monitoring, Review, and Status), and 10.2 (Records Retention and Access).

The requirements of this Section shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with this Agreement to agree to and be subject to and bound by such terms and provisions.

5. **Cost Principles.** To the extent applicable, in addition to any other terms, conditions, restrictions, or limitations applicable to Allowable Expenditures or reimbursable expenses or costs under the Agreement, the costs or expenses charged, paid, or reimbursed under the Agreement shall be determined as allowable under the cost principles detailed in 2 CFR 200 Subpart E – Cost Principles. To the extent that indirect costs qualify as Allowable Expenditures under the Agreement and Grantee does not have an indirect cost rate, the de minimis rate shall apply.
6. **Restriction on Leveraging Funding.** No portion of the funds received under the Agreement may be used for the purpose of obtaining additional federal funds under any other law of the United States, except if authorized under that law.
7. **Federal Award Management System.** Unique entity identifier and System for Award Management (SAM)—Required. Grantees must normally (i) Be registered in SAM before submitting an application; (ii) provide a valid unique entity identifier in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. Proof of SAM registration and corresponding account information must be provided by Grantee before any payments will be made under the Agreement.
8. **Recovery of Funds.** If a State or federal audit takes exception to the Project(s) provided under the Agreement for which federal funds have been paid or reimbursed, or if federal funds are deferred and/or disallowed as a result of any audits (or expended in violation of the laws applicable to the expenditure of such funds, including ARP Act Requirements), Grantee will be liable to the Office and the State or Iowa (or any other applicable governmental entity, including the United States Department of Treasury) for the full amount of any such payment, reimbursement, or any claim disallowed (or the amount of funds expended in violation of applicable laws or requirements) and for all related penalties incurred. If the Office or any federal governmental entity concludes that Grantee has been paid for any cost that is unallowable, unallocable, or unreasonable under the Agreement, Grantee will be liable to the Office and the State of Iowa (or any other applicable governmental entity, including the United States Department of Treasury) for such cost. Grantee shall pay to the Office or State of Iowa (or any other applicable governmental entity, including the United States Department of Treasury) all amounts for which the Grantee is liable under this section within ten (10) business days of receiving a written demand or written notice. The Office may withhold any payment under the Agreement if Grantee fails to timely make any payment required by this Section. The requirements of this Section shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with the Agreement to agree to and be subject to and bound by such terms and provisions.
9. **Required Certifications.** Each of the following required certifications set forth below is a material representation of fact upon which reliance is placed by the Office prior to distributing federal funds. In addition to any criminal penalties authorized by Iowa Code section 720.2 that may result from any false statements of material fact made herein or any other remedies available at law, equity, or otherwise, a Grantee that is subsequently determined to have made a statement, representation, warranty, certification, or attestation herein that is later proven untrue in any material respect shall be obligated to repay the Office the entire amount of any grant funds previously distributed by the Office to Grantee under the Agreement. By signing the Agreement, Grantee's authorized representative who must be expressly authorized to make the below certifications on behalf of Grantee, under penalty of perjury as authorized by Iowa Code section 622.1 and pursuant to the laws of the State of Iowa, certifies and attests to Grantee's compliance with the following. The following certifications shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in the performance of the Agreement to certify, agree to, and be subject to and bound by each of the following certifications. Grantee may be required to provide any information identified or required in connection with the below certifications as a precondition to receiving funds under the Agreement.
 - 9.1. *Drug Free Workplace.* This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. § 701 et seq.). These regulations require certification by Grantees (and Grantee Contractors) that they will maintain a drug-free workplace. In accordance with these Applicable Laws, Grantee certifies that it does currently and will continue to provide a drug-free workplace, including by minimally:

- 9.1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 9.1.2. Establishing an ongoing drug-free awareness program to inform employees about:
 - 9.1.2.1. The dangers of drug abuse in the workplace;
 - 9.1.2.2. Grantee's policy of maintaining a drug-free workplace;
 - 9.1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 9.1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- 9.1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by Section 9.1.1.
- 9.1.4. Notifying the employee in the statement required by Section 9.1.1, as a condition of their continued employment, that the employee will:
 - 9.1.4.1. Abide by the terms of the statement; and
 - 9.1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- 9.1.5. Notifying the Office in writing, within ten (10) calendar days after receiving notice under Section 9.1.4 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- 9.1.6. Taking one of the following actions, within thirty (30) calendar days of receiving notice under Section 9.1.5, with respect to any employee who is so convicted:
 - 9.1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 9.1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- 9.1.7. Making a good faith effort to continue to maintain a drug-free workplace consistent with Sections 9.1.1 through 9.1.6 during the Term.
- 9.2. *Lobbying.* This certification is required by the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. § 1352. These regulations require certification by Grantees (and Grantee Contractors) that they have not engaged in prohibited lobbying activities and/or have filed any required disclosures in accordance with these Applicable Laws. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code; any person who fails to file the required certification may be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. In accordance with these Applicable Laws, Grantee certifies the following:
 - 9.2.1. No federal funds have been paid or will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of the Office, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - 9.2.2. If any funds other than federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of the Office, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with any federal contract, grant, loan, or cooperative agreement, Grantee must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
- 9.3. *Suspension and Debarment.* This certification is required by the provisions of Executive Orders 12549 and 12689 and 31 C.F.R. part 19 regarding Debarment, Suspension, and Other Responsibility. A contract award must not be made to parties listed on the government-wide exclusions in SAM, in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 C.F.R. part 1986 Comp., p. 189) and 12689 (3 C.F.R. part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 9.4. *Certification Regarding Environmental Tobacco Smoke.* This certification is required by Public Law 103-227, also known as the Pro-Children Act of 1994 ("Pro-Children Act"). The Pro-Children Act requires that smoking

not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan, or loan guarantee. The Pro-Children Act also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The Pro-Children Act does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. In accordance with these Applicable Laws, Grantee certifies and agrees to the following with respect to it and its principles, as applicable. Grantee certifies that it will comply with the requirements of the Pro-Children Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Pro-Children Act.

- 9.5. *Assurance of Compliance Nondiscrimination in Federally Assisted Programs & Equal Opportunity.* This certification requires Grantee to comply with any applicable federal nondiscrimination requirements or laws providing for or requiring equal opportunity in employment. Except as otherwise provided under 41 C.F.R. part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." To the extent required by these Applicable Laws, Grantee certifies during the performance of this Agreement that:
- 9.5.1. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Grantee will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - 9.5.2. The Grantee will, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - 9.5.3. The Grantee will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Grantee's legal duty to furnish information.
 - 9.5.4. The Grantee will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Grantee's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 9.5.5. The Grantee will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - 9.5.6. The Grantee will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
 - 9.5.7. In the event of the Grantee's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246

- of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 9.5.8. The Grantee will include the portion of the sentence immediately preceding paragraph 9.5.1 and the provisions of paragraphs 9.5.1 through 9.5.8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: *Provided*, however, that in the event a Grantee becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Grantee may request the United States to enter into such litigation to protect the interests of the United States.
- 9.5.9. The Grantee further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, That if the Grantee so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
- 9.5.10. The Grantee agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of grantees and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.
- 9.5.11. The Grantee further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Grantee agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.
- 9.6. *Americans with Disabilities Act*. Grantee certifies that it shall comply with Subtitle A, title II of the Americans with Disabilities Act (ADA), 42 U.S.C. §§ 12131-12134, and Department of Justice implementing regulation, 28 C.F.R. part 35.
- 9.7. *Equal Treatment for Faith Based Organizations*. Grantee shall comply with any applicable requirements of 28 C.F.R. part 38, governing "Equal Treatment for Faith Based Organizations." The Equal Treatment Regulation provides in part that grant awards may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Grant recipients, including contractors may still engage in inherently religious activities, but such activities must be separate in time or place from the grant funded program, and participation in such activities by individuals receiving services from the Grantee or a subgrantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs funded through grant funding are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding the foregoing, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
- 9.8. *Immigration and Naturalization Service*. Grantee certifies that it keeps on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Form (I-9) forms for applicable Grantee Personnel. This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.
- 9.9. *Contract Work Hours and Safety Standards Act (40 U.S.C. § 3701-3708)*. Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. part 5). To the extent applicable, Grantee must compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- 9.10. *Clean Air Act (42 U.S.C. §§ 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. §§ 1251-1387), as amended.* Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Grantee agrees to comply with these Applicable Laws, violations of which must be reported to the Office and federal awarding agency and the regional office of the Environmental Protection Agency (EPA).
- 9.11. *Federal Funding Accountability and Transparency Compliance.* This certification is required by the Federal Funding Accountability and Transparency Act (“FFATA”). FFATA requires recipients of individual federal grants equal to or greater than \$25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of \$25,000 or more. In accordance with 2 C.F.R. part 170 (Reporting Subaward and Executive Compensation Information), the Office must report the following information for any grant award subject to the FFATA reporting requirements:
- 9.11.1. Name of entity;
 - 9.11.2. Amount of award;
 - 9.11.3. Funding agency;
 - 9.11.4. NAICS code for contracts / CFDA program number for grants;
 - 9.11.5. Program source;
 - 9.11.6. Award title descriptive of the purpose of the funding action;
 - 9.11.7. Location of the entity;
 - 9.11.8. Principal place of performance;
 - 9.11.9. Unique identifier of the entity (DUNS #);
 - 9.11.10. Total compensation and names of the top five executives if:
 - 9.11.10.1. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than \$25M annually; and
 - 9.11.10.2. Compensation information is not already available through reporting to the SEC.
 - 9.11.11. Grantees must submit FFATA required data by the end of the month, plus 30 days, in which the award or any subsequent award amendment is made.
 - 9.11.12. Grantee certifies the following:
 - 9.11.12.1. Grantee agrees to comply with the provisions of FFATA;
 - 9.11.12.2. Grantee agrees to provide needed information as outlined above to the Office within the timelines identified above, or upon request by the Office, as is necessary to facilitate the Office’s compliance with FFATA.
- 9.12. *Davis-Bacon Act/Copeland Act.* When required by Federal program legislation,¹ all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors/grantees must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors/grantees must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract/grant or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts/grants must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor/grantee or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

¹ Pursuant to guidance issued as late as September 2021, the U.S. Treasury has conveyed that the Davis-Bacon Act does not directly apply to ARPA-funded projects that are valued at less than \$10 million dollars. See Coronavirus State and Local Fiscal Recovery Funds, Frequently Asked Questions § 6.17 (available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>) (last updated January 2022). However, documentation of compliance with Davis-Bacon may obviate other reporting obligations for projects valued at \$10 million and above. See State and Local Fiscal Recovery Funds, Compliance and Reporting Guidance p. 21 (available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds/recipient-compliance-and-reporting-responsibilities>) (last updated Nov. 15, 2021).

- 9.13. Labor Reporting for All Infrastructure Projects. Grantee shall comply with any federal labor reporting requirements and/or certifications as set forth in applicable U.S. Treasury guidance. *See, e.g.,* Compliance and Reporting Guidance, sec. 3(j) (available at: <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>).

Attachment C



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

STATE OF IOWA

MATT BEHRENS, INTERIM DIRECTOR &
CHIEF INFORMATION OFFICER

Broadband Grants Core Application Menu

General Application Information Applicant Name: Indianola Municipal Utilities Study Area Code: Exchange Name:		Facilitated Broadband Speeds - Select Only One From Below Facilitated Speeds: 100 / 100	
---	--	---	--

Follow The Steps Below	
Instructions	Hot Buttons
1) Populate the Eligible Service Area data. Detailed directions in Exhibit K. 1a) Populate your exported Eligible Service Area data on the ESA Input tab. 2) Refresh Exhibit B - Project Worksheet with the Eligible Service Area data. 2a) The "Hot Button" to the right will transfer your ESA Input data to Exhibit B. 3) Populate data in Exhibit B - Project Worksheet. 3a) Check only one Delivery Platform that applies. 3b) Select the appropriate Infrastructure Type to be deployed. 3c) Respond to all Prospective Product Attributes subcategories. See Section 3.1.6. of the NOFA for detailed instructions/questions related to this aspect of the Application. 3d) Review the Homes, Schools, and Businesses in the "Total Number of Broadband Units That Will Have Service Facilitated To" section. If not planning on fully facilitating service to an Eligible Service Area, update those figures to the correct Broadband Unit counts. 3e) Define the Download and Upload Speeds in the "Facilitated Speeds in Project Area upon Project Completion" section for each Eligible Service Area. 3f) Review to confirm worksheet is correct.	Go to Eligible Service Area/Project Input Tab Refresh Exhibit B with ESA Input Tab Data Go to Exhibit B – Project Worksheet Tab
4) Populate all defined fields in Exhibit C - CSLFRF Form. 4a) For CSLFRF questions, please check the box if the dollar amount is zero for that area. 4b) For answers to questions in this Exhibit, please limit to 1200 characters for each question. 4c) Review the form to ensure it is complete and accurate.	Go To Exhibit C – Funding Sources Form
5) Populate costs in Exhibit D - Budget Plan. 5a) Update/Populate Description, Unit, Quantity, and Estimated Cost. 5b) Review the form to ensure it is complete and accurate. 5c) If grant funds are Awarded, the Grantee will be required to submit a revised Exhibit D with actual costs.	Go To Exhibit D - Budget Plan
6) IF APPLICABLE, Populate costs in Exhibit D.1 - Outside ESA Infrastructure Worksheet. 6a) Answer questions as necessary. Please limit to 1200 characters for each question. 6b) Update/Populate Description, Unit, Quantity, Estimated Cost, and Proportional Allocation Cost. 6c) Review the form to ensure it is complete and accurate. 6d) If grant funds are Awarded, the Grantee will be required to submit a revised Exhibit D.1 with actual costs.	Go To Exhibit D.1 - Outside Eligible Service Area
7) Core Application Checklist Below.	

Core Application Checklist	
Check	Status
Did you populate an Applicant Name?	Complete
Did you choose your Facilitated Broadband Speed for this project?	Complete
Did you exclude duplicate Census Blocks from your ESA Input tab?	Complete
Did you choose only one Delivery Platform in Exhibit B?	Complete
Have you responded to all Prospective Product Attributes subcategories in Exhibit B?	Complete
Have you included at least one eligible Eligible Service Area?	Complete
Have you defined all of your Facilitated Speeds in Exhibit B?	Complete
Did you answer all CSLFRF questions in Exhibit C?	Complete
Have you submitted grant request dollars in Exhibit D (Column E)?	Complete
Did you answer the Yes / No question in Exhibit D.1?	Complete
If you are requesting reimbursement for costs/expenses incurred outside of ESA's forming the basis of your Project, have you answered all questions Exhibit D.1?	Complete
If you are requesting reimbursement for costs/expenses incurred outside of ESA's forming the basis of your Project, have you fully completed Exhibit D.1?	Complete

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OBJECTID	ocioblockid	blockid	areasqmi	households	population	businesses	schools	effectivedate	county	tsa	tsatier	tier1	tier2	tier3	tier4	previous_incentive	NOFA001	NOFA002	NOFA003	NOFA004	NOFA005	NOFA006	eligible_bic	longitude	latitude	aland	awater	Shape__Area	Shape__Length
120261	19181-0206002013	1.9181E+14	1.01	15	44	0	0	20210701	Warren	Yes		1	92.4	3.91	0	3.66							yes	-93.6037176	41.39986792	2638656	0	0.000284108	0.071270163

Exhibit B — Project Worksheet

Applicant Name: Indianola Municipal Utilities

Applicants should identify the Delivery Platform forming the basis of their Project by selecting the Delivery Platform type to be deployed (ex. FTTH). Consistent with the definition of Facilitates, Applicants must identify the upload/download speeds on an individual census block basis that their Project will Facilitate in the “Facilitated Speeds” column below based on the product offering selected (100/100 or 100/20) that will be made available within each of the census blocks forming the basis of a Project and that will be made available within a commercially reasonable time and at a commercially reasonable price. In identifying Prospective Product Attributes, Applicants must identify the Prospective Broadband Attributes associated with the product offering selected (100/100 or 100/20) that will be made available within the census blocks forming the basis of their Project and that will be made available within a commercially reasonable time and at a commercially reasonable price within the Project area upon request by a consumer as a result of the Project. Refer to NOFA #007 Section 3.1.6 for more information on Prospective Product Attributes.

Delivery Platform: (Check or Populate Other)	
- FTTH	☒ Check
- DSL	☐ Check
- Cable Modem	☐ Check
- Wireless Spectrum *	☐ Check
- Fixed Wireless *	☐ Check
- Other	

* If this delivery platform is selected, Applicants must provide a completed Exhibit I.

Application Calculations	
Total Broadband Units Facilitated Service To	15.0
Rurality (Units Facilitated Per Square Mile)	14.9
Completeness	100.00%
Efficiency (Cost per Passing)	\$ 19,039.20

Prospective Product Attributes: (Populate Responses)		
- Availability	99.99%	percent
- Latency	12	milliseconds
- Performance Credits	☐ Yes ☒ No	
- Data Cap	☐ Yes ☒ No	

Eligible Service Area					Total Number of Broadband Units in Project Area				Total Number of Broadband Units New Service Will Be Facilitated To				Facilitated Speeds in Project Area Upon Project Completion	
Census Block #	Eligible	Previously Funded	County	Sq. Miles	H	S	B	Total	H	S	B	Total	Down (Mbps)	Up (Mbps)
1			1	1.0100	15	0	0	15	15	0	0	15	1000	1000
19181-0206002013	YES		Warren	1.0100	15	0	0	15	15	0	0	15	1000	1000
END OF DATA														

• Applicants must fill out and submit this form in order to comply with/supply the information/inputs requested by the Office pursuant to Section 3.1 (Quantitative Factors) of NOFA #007. If you have questions related to filling out this form, please review the application and support materials for instructions. If you still have questions after reviewing the support materials, contact the Office’s designated representative providing administrative support for the Application process, which can assist you in populating this form. See Section 1.8.2 of the NOFA regarding administrative support related to this Application.

Exhibit C — CSLFRF Form

Applicant Name: Indianola Municipal Utilities

Applicant must fill out and submit this form in order to comply with/supply the information/inputs requested by the Office pursuant to Section 4 (Attachments - CSLFRF Form) of NOFA #007.

1. Total Project Cost and Grant Funds Requested. (see NOFA #007 Section 1.5.2)

\$285,588.00 Total Estimated Cost
\$137,082.24 Total Grant Requested

Please answer or supply the Office with the following to assist it in scoring this factor:

- 1.1. Maximum Funding Request.** Based on deployment of 100/100 Broadband or 100/20 Broadband in Eligible Service Areas a 60% federal match is the maximum amount available to the applicant.

60.00%

This field is auto-populated based on the maximum award amount stated in NOFA #007 Section 1.5.2.

- 1.2. Federal Matching Funds Requested.** In accordance with Section 3.1.8 of NOFA #007, this subcategory considers whether Applicants are requesting the Maximum Funding Request for which their Project is eligible under this NOFA as established in section 1.5.2.1.1 or a lesser amount. This subcategory operates under the premise that Applicants requesting less than the Maximum Funding Request will permit the Office to more widely disburse available funds, increasing the overall impact of the program.

48.00%

Please state the percentage of federal support requested if less than the maximum federal support requested in 1.1 above. Refer to the table in section 3.1.8 of NOFA #007 to identify the points available for applicants who request less than the Maximum Funding Request. If you intend to request the Maximum Funding Request, do not change this field.

- 1.3. Affordability.** Please state the Monthly Recurring Cost to the consumer of the 100 megabits per second download and 100 megabits per second upload or 100 megabits per second download and 20 megabits per second upload, as applicable, comprising the Applicant's project.

\$ 64.00 Monthly Recurring Cost to consumer

- 1.4. United States Treasury Reporting.** The U.S. Dept. of Treasury requires recipients of CSLFRF to collect additional data. This data is not scored, but used to satisfy Federal reporting requirements. Please indicate the projected count of institutions to which the Project will Facilitate service.

Miles of Fiber	3.50
Businesses	0
Small Businesses	0
Elementary Schools	0
Secondary Schools	0
Higher Education Institutions	0
Libraries	0
Healthcare Facilities	0



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

STATE OF IOWA

MATT BEHRENS, INTERIM DIRECTOR &
CHIEF INFORMATION OFFICER

Exhibit D — Budget Plan

Applicant Name: Indianola Municipal Utilities

Enter data for all columns with a light gray heading and associated white cells. The dark shaded fields are calculated fields based on associated entry.

				Estimated: Provide Upon Grant Application				Actuals: Provide Upon Project Completion (Do NOT fill out as part of Application process)	
Category (A)	Description (B)	Per Unit (C)	Quantity (D)	Total Estimated Cost \$ (E)	Maximum Grant Support % (F)	Requested Grant Support % (G)	Grant Request (Est Cost * Request %) (H)	Actual Cost \$ (I)	Grant Award (Min of Estimated or Actual Cost * Request %) (J)
Conduit	1.5" Conduit	\$0.75 per foot	10,000.00	\$7,500.00	60.00%	48.00%	\$3,600.00	\$0.00	\$0.00
Fiber/Copper	Fiber/MST's/Handholes/Splice Cases/Splicing/Installation	\$4.10 per foot	11,860.00	\$48,626.00	60.00%	48.00%	\$23,340.48	\$0.00	\$0.00
OSP Engineering	OSP Engineering	\$0.86 per foot	10,000.00	\$15,996.00	60.00%	48.00%	\$7,678.08	\$0.00	\$0.00
Design Engineering	Design Engineering	\$85.00 per hour / fixed	120.00	\$8,600.00	60.00%	48.00%	\$4,128.00	\$0.00	\$0.00
Construction Mgmt.	Construction Management	\$60.00 per hour / fixed	43.00	\$2,580.00	60.00%	48.00%	\$1,238.40	\$0.00	\$0.00
Tower		\$0.00 per tower	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Antenna		\$0.00 per antenna	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Boring	Boring	\$7.00 per foot	10,000.00	\$70,000.00	60.00%	48.00%	\$33,600.00	\$0.00	\$0.00
Trenching		\$0.00 per foot	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Knifing		\$0.00 per foot	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Switching Equipment		\$0.00 per unit	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Routing Equipment		\$0.00 per unit	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Optical Equipment	Calix E7-2 PON Card/Shell/Optics	\$12,000.00 per unit	0.13	\$1,560.00	60.00%	48.00%	\$748.80	\$0.00	\$0.00
Customer Premise Equipment	Calix 844G ONT	\$280.00 per unit	15.00	\$4,200.00	60.00%	48.00%	\$2,016.00	\$0.00	\$0.00
Other	Fiber Drop and Install to Premise	\$1,000.00 per unit	15.00	\$15,000.00	60.00%	48.00%	\$7,200.00	\$0.00	\$0.00
Totals	N/A	N/A	N/A	\$174,062.00	N/A	N/A	\$83,549.76	\$0.00	\$0.00
END OF DATA									

- As part of the claims process, in addition to supplying the Office with a revised Exhibit D, the Office may request additional records as deemed necessary by the Office to verify such claimed expenditures. Such records may include original invoices, original itemized receipts, copies of checks, check registers, or bank statements indicating credit card invoices were paid, or similar documentation. Grantees must keep proof of the incurrence and payment of any and all claimed expenditures.
- As part of the claims process, Grantees may only seek and obtain reimbursement for Allowable Expenditures. The Office may deny a request for reimbursement for any expenditures that do not constitute Allowable Expenditures, and Grantee shall not otherwise be entitled to reimbursement for any such expenditures. See Section 1.2.3 of the NOFA for a comprehensive definition of Allowable Expenditures.
- Applicants may not include Allowable Expenditures incurred outside Eligible Service Area(s) in this Budget Plan. Applicants wanting to include Allowable Expenditures that are incurred outside of Eligible Service Area(s) within their Total Project Costs must do so on and complete the Outside Eligible Service Area Infrastructure Worksheet, labeled as Exhibit D.1.
- If you intend to make redactions to Exhibits D and D.1, please contact the OCIO helpdesk at ociogrants@iowa.gov

Redact Exhibits D and D.1

Version 007.21.10.26

200 East Grand Ave, Des Moines, Iowa 50309

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KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

MATT BEHRENS, INTERIM DIRECTOR &
CHIEF INFORMATION OFFICER

Exhibit D.1 — Outside Eligible Service Area Infrastructure Worksheet

Applicant Name: Indianola Municipal Utilities

This Exhibit is only applicable if an Applicant seeks to claim expenditures for Broadband Infrastructure installed outside of Eligible Service Areas forming the basis of a Project. Generally speaking, Applicants must identify their Projects in terms of the Eligible Service Areas in which their Projects will Facilitate 100/100 or 100/20 Broadband service or faster. By virtue of the geographic proximity of Broadband Infrastructure physically installed within an Eligible Service Area(s), the Office considers such infrastructure to Facilitate 100/100 or 100/20 Broadband within the Eligible Service Area(s) forming the basis of the proposed Project. Applicants may only include costs/expenditures incurred within an Eligible Service Area forming the basis of a Project within the Project's Total Project Costs and corresponding Allowable Expenditures. However, Applicants may include costs/expenditures that are incurred outside of Eligible Service Area(s) within their Total Project Costs and corresponding Allowable Expenditures, provided that Applicant provides the information and demonstrates the prerequisites identified in Section 1.5.2.2 (Outside Eligible Service Areas Infrastructure Process) of NOFA #007. This Outside Eligible Service Area Infrastructure process is not limited to census blocks that are directly adjacent to Eligible Service Areas forming the basis of an Application. Applicants should use the following fields/inputs to supply the required information/justification. Complete this Exhibit ONLY IF you will be seeking expenditures for Broadband Infrastructure installed OUTSIDE of Eligible Service Areas.

1. Are you requesting permission to include expenditures incurred outside of Eligible Service Areas forming the basis of your Project within your total estimated Project Cost/allowable Expenditures?

☒ Yes ☐ No

2. Explain how such outside Eligible Service Area Broadband Infrastructure Facilitates 100/100 or 100/20 Broadband within the Eligible Service Area(s) forming the basis of the Project.

We currently have engineering and design completed for 8,600' of this project but it is designed to be on the opposite side of the road from the census block along 103rd Ave and Grimes St. Engineering determined this was the best route to place the feeder fiber due to terrain and utilities. By not reengineering we will be able to start the project in the early spring of 2022.

(Maximum 1200 Characters / Actual = 377)

3. How are any claimed costs/expenditures for such outside Eligible Service Area Broadband Infrastructure necessary to effectively complete the Project?

We need this 8,600' of feeder fiber to provide service to the remaining customers in the project area. This will connect to our existing transport line along Hwy R63.

(Maximum 1200 Characters / Actual = 166)



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

MATT BEHRENS, INTERIM DIRECTOR &
CHIEF INFORMATION OFFICER

Exhibit D.1 — Outside Eligible Service Area Infrastructure Worksheet

Applicant Name: Indianola Municipal Utilities

4. Why is it that any claimed costs/expenditures for such outside Eligible Service Area Broadband Infrastructure cannot be excluded from the Application?

If the 8,600' of feeder fiber is excluded it will be impossible to provide service to the remaining customers in the census block.

(Maximum 1200 Characters / Actual = 130)

5. What specific methods/formulas will you utilize in allocating the costs of and for such outside Eligible Service Areas Broadband Infrastructure in proportion to such Broadband Infrastructure's actual facilitation of 100/100 or 100/20 Broadband to the Eligible Service Area(s) forming the basis of the Project?

100% of the cost will be needed to provide service to the census area. Without the feeder line we will be unable to connect to our existing transport line on Hwy R63.

(Maximum 1200 Characters / Actual = 166)

6. Please identify all Allowable Expenditures within the categories set forth in the table below for such outside Eligible Service Area Broadband Infrastructure you wish to include within your Total Project Costs:

Enter data for all columns with a light gray heading and associated white cells. The dark shaded fields are calculated fields based on associated entry.

				Estimated: Provide Upon Grant Application				Actuals: Provide Upon Project Completion (Do NOT fill out as part of Application process)	
Category (A)	Description (B)	Cost Per Unit (C)	Quantity (D)	Est. \$ Cost Located Outside Eligible Service Area (E)	Proportional Allocation \$ Cost Located Outside Eligible Service Area (F)	Proportional Allocation \$ Cost Located Outside Eligible Service Area (G)	Grant Request (Allocation \$ Cost * Request %) (H)	Actual Proportional Allocation \$ Cost Located Outside Eligible Service Area (I)	Grant Award (Minimum Estimated and Actual Allocation \$ Request * Request %) (J)
Conduit	1.5" Conduit	\$0.75 per foot	8,600.00	\$6,450.00	\$6,450.00	48.00%	\$3,096.00	\$0.00	\$0.00
Fiber/Copper	Fiber/MST's/Handholes/Splice Cases/Splicing/Installation	\$4.10 per foot	8,600.00	\$35,260.00	\$35,260.00	48.00%	\$16,924.80	\$0.00	\$0.00
OSP Engineering	OSP Engineering	\$0.86 per foot	8,600.00	\$7,396.00	\$7,396.00	48.00%	\$3,550.08	\$0.00	\$0.00
Design Engineering	Design Engineering	\$85.00 per hour / fixed	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Construction Mgmt.	Construction Management	\$60.00 per hour / fixed	37.00	\$2,220.00	\$2,220.00	48.00%	\$1,065.60	\$0.00	\$0.00
Tower		\$0.00 per tower	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Antenna		\$0.00 per antenna	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Boring	Boring	\$7.00 per foot	8,600.00	\$60,200.00	\$60,200.00	48.00%	\$28,896.00	\$0.00	\$0.00
Trenching		\$0.00 per foot	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Knifing		\$0.00 per foot	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Switching Equipment		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Routing Equipment		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Optical Equipment	Calix E7-2 PON Card/Shell/Optics	\$12,000.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Customer Premise Equipment	Calix 844G ONT	\$280.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Other	Fiber Drop and Install to Premise	\$1,000.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Totals	N/A	N/A	N/A	\$111,526.00	\$111,526.00		\$53,532.48	\$0.00	\$0.00
END OF DATA									



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

STATE OF IOWA

MATT BEHRENS, INTERIM DIRECTOR &
CHIEF INFORMATION OFFICER

Exhibit D.1 — Outside Eligible Service Area Infrastructure Worksheet

Applicant Name: Indianola Municipal Utilities

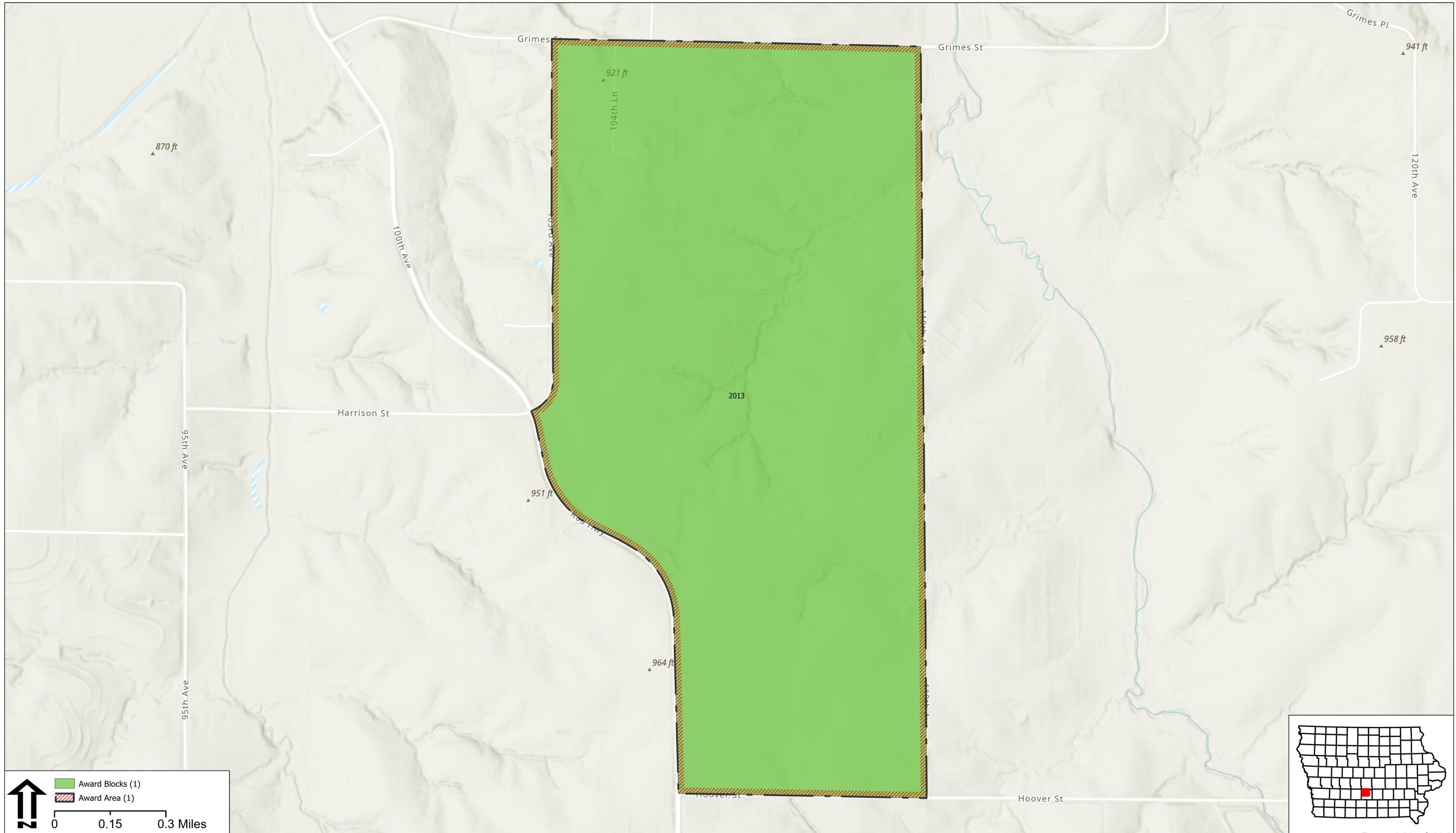
- ¹ The Office reserves the right, in its sole discretion, to exclude claimed costs/expenditures for outside Eligible Service Area Broadband Infrastructure, including in scoring a Project or in determining in what amount to Award grant funds, where an Applicant fails, in the Office's determination, to satisfy the above-outlined tests. In the event the Office excludes any claimed outside Eligible Service Areas costs/expenditures, the Office may, in its sole discretion, notify the Applicant in advance and permit the Applicant to withdraw or amend its Application.
- As part of the claims process, Grantees may only seek and obtain reimbursement for Allowable Expenditures. The Office may deny a request for reimbursement for any expenditures that do not constitute Allowable Expenditures, and Grantee shall not otherwise be entitled to reimbursement for any such expenditures. See Section 1.2.3 of the NOFA for a comprehensive definition of Allowable Expenditures.
 - As part of the claims process, in addition to supplying the Office with a revised Exhibit D.1, the Office may request additional records as deemed necessary by the Office to verify such claimed expenditures. Such records may include original invoices, original itemized receipts, copies of checks, check registers, or bank statements indicating credit card invoices were paid, or similar documentation. Grantees must keep proof of the incurrence and payment of any and all claimed expenditures.
 - Applicants may not include Allowable Expenditures incurred within Eligible Service Area(s) in this Outside Eligible Service Area Infrastructure Worksheet. Complete this Exhibit ONLY IF you will be seeking reimbursement for Broadband Infrastructure installed OUTSIDE of Eligible Service Areas.

Version 007.21.10.26

200 East Grand Ave, Des Moines, Iowa 50309

515.218.1413

ociogrants@iowa.gov



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Resolution approving the Notice Of Funding Availability #007 Grant Agreement Number 433553 with the State of Iowa in the amount of \$477,025.20.

Recommendation: Roll call is in order.

Attachments:

1. Res 2022- Approving NOFA 007 Grant 433553
2. 433553 Indianola Municipal Utilities - Grant Agreement
3. 433553-Indianola Municipal Utilities-Award

RESOLUTION 2022-

**RESOLUTION APPROVING THE NOTICE OF FUNDING AVAILABILITY #007 GRANT
AGREEMENT NUMBER 433553 WITH THE STATE OF IOWA
IN THE AMOUNT OF \$477,025.20**

WHEREAS, Indianola Municipal Utilities has received funding in the amount of \$477,025.20 from the State of Iowa; and

WHEREAS, the grant will fund broadband projects in accordance with the Broadband Grants Program – Empower Rural Iowa, Coronavirus State and Local Fiscal Recovery Funds Notice of Funding Availability #007; and

WHEREAS, the attached agreement establishes the terms and conditions pursuant to which Grantee must complete the Project(s) as more fully described in its application in consideration for funds.

NOW, THEREFORE, BE IT RESOLVED by the Indianola Municipal Utilities Board of Trustees that the attached Grant Agreement Between the State of Iowa and Indianola Municipal Utilities is approved and the Chairperson is authorized to sign on behalf of the Indianola Municipal Utilities Board of Trustees.

Passed and approved this 28th day of March 2022.

Lori Smith, Chairperson

ATTEST:

Cassandra Mosher,
Deputy Clerk

**Exhibit E - NOFA #007
Office of the Chief Information Officer of the State of Iowa (“OCIO”)
Grant Agreement**

Contracts Declaration and Execution (“CD&E”)

Title of Contract: NOFA #007 Grant Agreement (“Agreement”)	Grant Agreement Number: 433553
Name of State Agency: Iowa Office of the Chief Information Officer (“Office”) Address: 200 E. Grand Avenue, Des Moines, IA 50309	
Business Name of Grantee: Indianola Municipal Utilities (“Grantee”) a Local Government organized under the laws of the state of Iowa. Business Address: 110 S B St, Indianola Iowa 50125	
1. Overview/Purpose. This Agreement establishes the terms and conditions pursuant to which Grantee must complete the Project(s) as more fully described in its Application in consideration for funds made available pursuant to and in accordance with the Broadband Grants Program—Empower Rural Iowa, Coronavirus State and Local Fiscal Recovery Funds (“CSLFRF”) Notice of Funding Availability (“NOFA”) #007.	
2. Term. The term of this Agreement (the “Term”) shall begin on the date of last signature below (the “Effective Date”) and continue until the Office has reimbursed Grantee for all Allowable Expenditures following Project completion in accordance with the terms and conditions of this Agreement, unless otherwise terminated in accordance with the terms and conditions of this Agreement.	
3. Scope. The scope of this Agreement is the installation of the project (“Project”) identified in the Broadband Grants Core Application Excel Workbook (“Core Application”) that was submitted with the Application. The scope identified in the Core Application is hereby incorporated by reference into this Agreement.	
4. Awarded Funds. The total Award made to Grantee for purposes of this Agreement is: \$477,025.20 .	
5. Estimated Project Completion Date. Grantee estimates to complete their Project by September 30, 2026.	
6. Documents Incorporated/Order of Precedence. This Agreement is composed of multiple parts which, when enumerated below, are each incorporated into and made part of this Agreement by this reference. In the event of any conflict or inconsistency between the specific provisions of an incorporated part, any such conflict or inconsistency shall be resolved in the following order: 1. First, by giving preference to any declarations and/or representations made on this CD&E; 2. Second, by giving preference to Attachment B - Federal Funding Required Provisions; 3. Third, by giving preference to Attachment A - General Terms and Conditions; 4. Fourth, by giving preference to the provisions of the CSLFRF Notice of Funding Availability #007 (Exhibit A).; 5. Fifth, by giving preference to the provisions of Attachment C, setting forth the census blocks and build details associated with the Grant Agreement and Awarded Funds.	

6. Sixth, by giving preference to the provisions of Grantee’s application 433553 (the “**Application**”) in response to the Notice of Funding Availability #007 (Exhibit A). For the sake of clarity, none of Grantee’s exceptions, objections, or proposed modifications respecting the NOFA or any terms associated therewith, including to a draft of this Agreement (collectively “**Grantee Exceptions**”), shall be incorporated into this Agreement unless expressly set forth herein.

7. Acknowledgement of Subrecipient Status. By executing this Agreement and accepting this CSLFRF-funded award made available under the American Recovery Plan Act and this NOFA, Grantee acknowledges that it shall be deemed a “Subrecipient” as defined by Applicable Law.

8. Signatures.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties have caused their respective duly authorized representatives to execute this Agreement, which is effective as of the Effective Date.

STATE OF IOWA, acting by and through the Office
of the Chief Information Officer
 (“Office”)

Indianola Municipal Utilities
 (“Grantee”)

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

As a condition of entering into this Contract with the Agency, the Grantee certifies that: 1) it has the information required by Iowa Code Chapter 8F and referenced in Section 10.32, Certification Regarding Iowa Code Chapter 8F available for inspection by the Agency and the Iowa Legislative Services Agency; and 2) the Grantee is in full compliance with all laws, rules, regulations, and contractual agreements applicable to the Grantee and the requirements of Iowa Code Chapter 8F.

Per Iowa Code § 8F.3(2), certification shall be signed by: 1) An officer and director; OR 2) Two directors; OR 3) The sole proprietor of the Grantee, whichever is applicable.

Grantee:	Grantee:
Signature of Authorized Representative:	Signature of Authorized Representative:
Printed Name:	Printed Name:
Title:	Title:
Date:	Date:

Attachment A - General Terms and Conditions

1. **Overview.** This Attachment A sets forth the general terms and conditions for the deployment and delivery of the Project(s) as more fully described in the CD&E and Grantee's Application. The "Grantee" and the "Office" for purposes of this Attachment A means the parties identified on the CD&E, each party also be referred to herein individually as a "**Party**" or collectively as the "**Parties**." References in this Attachment A to the "Agreement" mean the Grant Agreement Number identified on the CD&E.
2. **Definitions.** Unless otherwise specifically defined herein, capitalized terms used but not defined herein shall have the meanings ascribed to them in the NOFA. In addition to any other terms defined herein, the following terms shall be ascribed the following meanings:
 - 2.1. "**Applicable Law(s)**" means any and all applicable federal, state, foreign, and local laws, rules, regulations, codes, ordinances, policies, orders or any other legal requirements or limitations, and specifically including CSLFRF Requirements in place at execution of this Agreement, as well as any and all future amendments, changes, or additions to such laws as of the effective date of such change. This statement notwithstanding, the U.S. Treasury's Final Rule concerning the Coronavirus State and Local Fiscal Recovery Funds, which is effective April 1, 2022, is only included in the defined term Applicable Law to the extent that federal law compels the parties to comply with the Final Rule in relation to this Grant Agreement.
 - 2.2. "**Grantee Contractor(s)**" means any of Grantee's authorized subcontractors, affiliates, subsidiaries, subgrantees, subrecipients, or any other third party acting on behalf of or at the direction of Grantee, directly or indirectly, in performing or providing the Project(s) under this Agreement.
 - 2.3. "**Grantee Personnel**" means employees, agents, independent contractors, or any other staff or personnel acting on behalf of or at the direction of Grantee or any Grantee Contractor performing or providing the Project(s) under this Agreement.
3. **Project Scope.**
 - 3.1. *Federal Funds Obligations and Expenditures.* Notwithstanding any expenditure timelines set forth in the NOFA, Grantee must obligate all awarded funds no earlier than March 3, 2021, and no later than December 31, 2024. In this context, an *obligation* "means an order placed for property and services and entering into contracts, subawards, and similar transactions that require payment." 31 C.F.R. § 35.3 (definition of "obligation"). Projects do not need to be completed by December 31, 2024. Rather, all Project costs must be obligated by December 31, 2024, in accordance with federal law. Costs that are timely obligated may then be paid through September 31, 2026.
 - 3.2. *Project Completion.* In addition, Grantee must fully finish its Project by the Estimated Project Completion Date set forth in the CD&E. In no case may the Estimated Project Completion Date, inclusive of any agreed extensions thereof, extend beyond September 31, 2026. Grantee's Project must be deployed and implemented in a manner that complies with all applicable terms, conditions, requirements, and limitations set forth in this Agreement, the NOFA, and as proposed/represented in the Application. Except in the case of any prepayments contemplated by the NOFA ("**Authorized Prepayment(s)**"), prior to being reimbursed for any Allowable Expenditures, Grantee's Project(s) must be "complete" as that term is more fully defined and described herein. Notwithstanding any contrary provision in the NOFA, upon request and in accordance with the actual immediate cash requirements for implementation of the project, the Office reserves the right to authorize prepayments at any point prior to completion of the Project(s) in an amount determined in the sole discretion of the Office.
 - 3.3. *Project Area.* In the event that any census block(s) awarded to Grantee through this Grant Agreement are subdivided by telephone exchange boundaries, and such blocks were awarded to more than one grantee under this NOFA, Grantee shall respect the geographic boundaries of the telephone exchange(s) and are prohibited from overbuilding into the other entity or entities' awarded exchange boundary.
 - 3.4. *Certification.* Subject to the confirmation and verification of the Office, and in accordance with Section 3.5 (Proof of Project Completion), Grantee must certify to the Office that the Project was completed as proposed/represented in the Application, including but not limited to a certification representing that:
 - 3.4.1. The final installation Facilitates Broadband service that reliably meets or exceeds 100/100 Broadband; or,
 - 3.4.2. In cases where 100/100 Broadband was not practicable because of the geography or topography of the area to be served by the Project, or because of the excessive cost of the Project, provide certification that the Project reliably meets or exceeds 100/20 Broadband, including such justifications upon which Grantee relied to determine 100/100 Broadband was not feasible, and provide certification that the Project will be scalable to 100/100 Broadband within three years of the Estimated Project Completion Date.
 - 3.4.3. The Project fully complies with and satisfies any and all terms and conditions identified in this Agreement, the NOFA, and all applicable federal, state, foreign, and local laws, rules, regulations, codes, ordinances, policies, orders or any other legal requirements or limitations, including CSLFRF Requirements, all of which may be updated, amended, modified, or added to from time to time and all of which are incorporated herein by reference as of the date of any such change in the law (collectively "**Applicable Laws**").
 - 3.5. *Proof of Project Completion.*

- 3.5.1. **Obligation to Provide Proof.** In order to certify project completion and receive final disbursement of funds, Grantee must provide the Office with approved documentation, or proof, that is substantively accurate and complete as set forth in the section entitled “Acceptable Substance of Proof” below, and in an acceptable data format as set forth in the section entitled “Acceptable Format of Proof.” Notwithstanding the foregoing, the Office reserves the right to determine, in its sole discretion, the completeness and sufficiency of proof provided to the Office by Grantee pursuant to this section. Grantee acknowledges that its failure to satisfy its obligation to provide proof as required in this section may delay or prohibit certification of project completion and disbursement of funds.
- 3.5.2. **Acceptable Substance of Proof.** In order to be considered substantively complete, proof of project completion submitted to the Office must at a minimum demonstrate with specificity where Broadband installation has occurred consistent with Grantee’s Application. Such proof must include:
 - 3.5.2.1. Any and all information required to be provided to the federal government pursuant to the CSLFRF Compliance and Reporting Guidance, available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds/recipient-compliance-and-reporting-responsibilities>, including but not limited to Expenditure Categories 5.16-5.17 applicable to broadband infrastructure, and
 - 3.5.2.2. Information sufficient to enable the Office to determine which specific Broadband Units (homes, schools, businesses) within each Eligible Service Area(s) forming the basis of the Project have access to 100/100 Broadband or 100/20 Broadband, as applicable, as a result of the Project, and,
 - 3.5.2.3. As-built infrastructure drawings or schematics for which Grant funds have been utilized, regardless of whether such installation actually serves any Broadband Units in the Eligible Service Area(s) forming the basis of the Project at the time such proof is supplied to the Office; and/or,
 - 3.5.2.4. Tower locations and propagation map(s) or model(s); and/or,
 - 3.5.2.5. Address or locations of service locations.
- 3.5.3. **Acceptable Format of Proof.** Grantee shall provide proof of project completion to the Office as set forth in this section.
 - 3.5.3.1. All files submitted must include a description of contents of each file including:
 - 3.5.3.1.1. A description of the file contents (e.g., ESRI shapefile includes as-built fiber and drops); and,
 - 3.5.3.1.2. A description of the file legend that identifies features clearly (wirelined, fiber, customer, etc), or if the legend includes a number, a table providing the feature type represented by that number (e.g., KML file legend classes are 0 = fiber line, 1 = customer, 4 = exchange boundary).
 - 3.5.3.2. Service locations or service locations servable within a commercially reasonable time in one of the following formats:
 - 3.5.3.2.1. Spreadsheet including house number, street address, city, state and zip code;
 - 3.5.3.2.2. Locations in geospatial data format (ESRI Shapefile, Google Earth KML/KML or other format previously agreed upon).
 - 3.5.3.3. Wireline Infrastructure as-built information including fiber lines, cable or other; OSP and other relevant information in one of the following formats:
 - 3.5.3.3.1. Computer Aided Design or “CAD” file which shall at a minimum show the infrastructure elements described previously and also include any landmarks such as roads, city boundaries or other identifiable features; or,
 - 3.5.3.3.2. PDF file which shall at a minimum show the infrastructure elements described previously and also include any landmarks such as roads, city boundaries or other identifiable features; or,
 - 3.5.3.3.3. As-built information in a geospatial data format (ESRI Shapefile, Google Earth KML/KML or other format previously agreed upon).
 - 3.5.3.4. Wireless Infrastructure build-out information including information related to tower connectivity that may have been funded such as fiber connectivity between towers, and documented according to the Wireline Infrastructure section; and,
 - 3.5.3.4.1. A spreadsheet describing tower properties (height, effective radius), location as latitude and longitude coordinates; or,
 - 3.5.3.4.2. Tower information in a geospatial data format (ESRI Shapefile, Google Earth KML/KML or other format previously agreed upon) describing tower properties (height, effective radius), and location as latitude and longitude coordinates.
- 3.6. ***Performance Testing.*** The Office may, in its sole discretion, conduct performance tests for purposes of verifying compliance with the terms of this Agreement, the NOFA, and Applicable Laws, on one or multiple occasions for up to five (5) years after Broadband service is certified as complete pursuant to Section 3.4 (Certification). The Office may exercise this right both before (with the exception of Authorized Prepayments) and after reimbursing a Grantee for any claimed, Allowable Expenditures; provided that if the Office elects to do so before reimbursing a Grantee for

any claimed, Allowable Expenditures, it will do so within a reasonable time, not-to-exceed one (1) year after Broadband service is certified as complete pursuant to Section 3.4 (Certification). Such performance tests may include but are not be limited to:

- 3.6.1. Speed tests anywhere between a Grantee's central office and the demarcation at any customer's location in a Census Block in which the Project was to be deployed or to which the Project was represented as being able to Facilitate Broadband service;
 - 3.6.2. In the case of wireless installations, from any location in a Census Block in which the Infrastructure Project was to be deployed or to which the Project was represented as being able to Facilitate Broadband service; and/or,
 - 3.6.3. In the event Grantee does not have a customer in a Census Block being served by the installation, a certification obtained by the Grantee and supplied to the Office from an independent, third-party, properly licensed engineer that the installation Facilitates Broadband service at or above 100/100 Broadband or 100/20 Broadband, as applicable, in the Census Block(s) identified in the Core Application. The costs of such certification shall be borne by the Grantee.
- 3.7. *Project Completion.* For purposes of this Agreement, a Project shall be considered "complete" as of the later of the date the Office:
- 3.7.1. Accepts the certifications and proof of project completion provided by Grantee as required by this Section; and,
 - 3.7.2. Verifies that a Project certified as complete complies with the requirements of this Agreement, the NOFA, and Applicable Laws, including pursuant to and in accordance with the Performance Testing obligations of this Section, or
 - 3.7.3. Otherwise affirmatively elects to verify that the project is complete without exercising its rights to Performance Tests or conduct any other monitoring, review, or audit rights available to the Office under this Agreement.
- 3.8. *Consequences of Non-Performance.* Failure to fully satisfy the criteria set forth in this Section, all Applicable Law, and/or failure to otherwise complete the Project as represented in the Core Application, may result in the Office's denial of a request for reimbursement for any expenditures related to the Project, as well as potential recovery of any Authorized Prepayments, and Grantee shall not otherwise be entitled to reimbursement for such expenditures.

4. Payment Timing and Procedures.

- 4.1. *Timing of Payments.* Payment shall be made after Project Completion, with the exception of Authorized Prepayments that may be made by the Office in accordance with NOFA section 1.5.2.3 and this Grant Agreement. With the exception of Authorized Prepayments, no payments for reimbursable Allowable Expenditures shall be made until after:
 - 4.1.1. The Project is "complete" as defined and described in Section 3 (Project Scope); and
 - 4.1.2. The Office receives a summary of all final, claimed, Allowable Expenditures and other sufficient or appropriate documentation required by the Office to support such claimed Allowable Expenditures.
- 4.2. *Not-to-Exceed Total Payment.* Total payment of funds under this Agreement shall not exceed the lesser of:
 - 4.2.1. Awarded Funds listed on the CD&E; or
 - 4.2.2. Grantee's total, final Allowable Expenditures upon Project completion.
- 4.3. *Allowable Expenditures.* Grantee shall only be entitled to payment for Allowable Expenditures as enumerated in the NOFA, and in accordance with CSLFRF requirements and the U.S. Department of the Treasury. The Office may order the return of any funds previously disbursed or deny a request for reimbursement for any expenditures that do not constitute Allowable Expenditures, and Grantee shall not otherwise be entitled to payment or reimbursement for any expenditures that do not constitute Allowable Expenditures.
- 4.4. *Proof of Allowable Expenditures.* Within thirty (30) days of completing the Project, and, with the exception of Authorized Prepayments, prior to the disbursement of any funds Grantee must submit a final summary of all Allowable Expenditures incurred in connection with the Project on forms supplied by the Office and attest that such Allowable Expenditures are true, accurate, and in fact constitute Allowable Expenditures, actually incurred by Grantee. The Office may request, in its sole discretion, and Grantee may be required to supply additional records to verify any Allowable Expenditures claimed by Grantee. Such records may include invoices, original itemized receipts, copies of checks, check registers, or bank statements indicating credit card invoices were paid. Department of Administrative Services - State Accounting Enterprise, Procedure Number 204.200, available at https://das.iowa.gov/sites/default/files/acct_sae/sae_manual/204/204-200.pdf and corresponding procedures referenced therein. For further requirements/guidance on the types of records/proof that may be required to support a claimed Allowable Expenditures see the CSLFRF Compliance and Reporting Guidance, available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>. The Office may order the return of any funds previously distributed or deny a request for reimbursement for any expenditures Grantee claims that do not constitute Allowable Expenditures, that are submitted more than thirty (30) days after the Project is finished, or the Estimated Project Completion Date, whichever is earlier, or that are not supported by sufficient or appropriate documentation, and Grantee shall not otherwise be entitled to

payment or reimbursement for any such expenditures, and shall be obligated to return any applicable funds to the Office.

- 4.5. *Compensation, generally.* Notwithstanding anything in this Agreement to the contrary, in no event shall the Office be obligated to pay Grantee any fees, costs, compensation or other amounts in excess of the amount expressly set forth herein in accordance with the terms, conditions, limitations, and requirements of this Agreement, unless the Office otherwise agrees to pay such fees, costs, compensation other amounts pursuant to a written amendment to this Agreement executed by the Office. Prior to making any payment, the Office shall review any request for payment and related supporting documentation for compliance with this Agreement, the NOFA, and Applicable Laws. With the exception of Authorized Prepayments, the Office will pay all approved amounts in arrears and in conformance with Iowa Code section 8A.514 and Iowa Admin. Code r. 11-41.1(2), and all other Applicable Laws, rules, regulations, policies and requirements. The Office may pay in less than sixty (60) days, as provided in Iowa Code section 8A.514. However, an election to pay in less than sixty (60) days shall not act as an implied waiver of Iowa Code section 8A.514. Notwithstanding anything herein to the contrary, the Office shall have the right to dispute any request for payment, invoice, or other supporting documentation and withhold payment of any disputed amount if the Office believes the documentation is inaccurate, incomplete, insufficient, or incorrect in any way. The Office's obligation to make payments under this Agreement is contingent upon the continued availability of funds to the Office. No payment, including final payment, shall be construed as or constitute: (1) acceptance of any Project(s) as satisfying the terms, conditions, or requirements of this Agreement, the NOFA, or Applicable Laws; or (2) a waiver by the Office of any rights or remedies it may have to enforce the terms of this Agreement, and Grantee shall remain responsible for full performance in strict compliance with the terms and conditions of this Agreement. By making any payments under this Agreement, the Office does not waive its ability to challenge any payment or reimbursement for either failing to comply with this Agreement, the NOFA, or any Applicable Laws. Grantee agrees that its acceptance of the last payment from the Office under this Agreement shall operate as a release of any and all claims related to this Agreement that Grantee may have or be capable of asserting against the Office or the State of Iowa.
- 4.6. *Repayment Obligation.* In the event that any funds, including any Authorized Prepayment, are deferred and/or disallowed as a result of any audits; was expended in violation of the laws applicable to the expenditure of such funds; or any payment was comprised of claimed expenditures that did not constitute Allowable Expenditures; was not otherwise reimbursable hereunder; was improperly or incorrectly allocated; was unreasonable; was not supported by sufficient and appropriate documentation; or was otherwise made in a manner inconsistent with or in violation of the terms, conditions, or requirements of this Agreement, the NOFA, or any Applicable Laws, Grantee shall be liable to the Office for the full amount of any claim disallowed and for all related penalties incurred and Grantee shall immediately return to the Office funds subject to this Repayment Obligation. This remedy is in addition to and not to the exclusion of any other remedies available to the Office under this Agreement, at law, in equity, or otherwise.
- 4.7. *Set-off Against Sums Owed by Grantee.* In the event Grantee owes the Office or any other governmental entity of the State of Iowa any sum under this Agreement, or any other agreement, pursuant to a judgment, or pursuant to any law, rule, or order, the Office or its designee may set off such sum against any sum invoiced or claim for payment made to the Office or any other governmental entity to the State of Iowa issued or made by Grantee. In addition, any amounts due the Office as damages may be deducted by the Office from any money or sum payable by the Office to Grantee pursuant to this Agreement or any other agreement between Grantee and the Office.
- 4.8. *Erroneous Payments and Credits.* Grantee shall promptly pay or refund to the Office the full amount of any overpayment, erroneous payment, or unallowable expense within ten (10) business days after either discovery by the Grantee or notification by the Office of the overpayment, erroneous payment, or unallowable expense. In the event Grantee fails to timely pay or refund any amounts due the Office under this Section (Erroneous Payments and Credits), the Office will charge interest of one percent (1%) per month compounded on the outstanding balance each month after the date the payment or refund is due, or the maximum amount allowed by law, whichever is greater. The Office may, in its sole discretion, elect to have Grantee apply any amounts due to the Office under this Section (Erroneous Payments and Credits) against any amounts payable by the Office under this Agreement or any other agreement between the Office and Grantee.
- 4.9. *Reimbursable Expenses.* With the exception of Allowable Expenditures or other reimbursable expenses or costs expressly contemplated hereunder, there shall be no other reimbursable expenses associated with this Agreement. Except for expenditures that constitute Allowable Expenditures or other reimbursable expenses or costs expressly contemplated hereunder, Grantee shall be solely responsible for all costs, charges and expenses it incurs in connection with its performance under this Agreement, including, but not limited to, travel, mileage, meals, lodging, equipment, supplies, personnel, salaries, benefits, insurance, training, conferences, telephone, utilities, start-up costs, and all other costs and expenses of Grantee.

5. Default and Termination.

- 5.1. *Termination for Cause by the Office.* The Office may terminate this Agreement without penalty or legal liability upon written notice of Grantee's breach of any term, condition, requirement, or provision of this Agreement, if such breach is not cured within the time period specified in the Office's notice of breach or any subsequent notice or correspondence delivered by the Office to Grantee. Whether Grantee has sufficiently cured the breach shall be determined in the sole discretion of the Office. In addition, the Office may terminate this Agreement effective

immediately without penalty or legal liability and without advance notice or opportunity to cure for any of the following reasons:

- 5.1.1. Grantee, directly or indirectly, furnished any statement, representation, warranty or certification in connection with this Agreement, including as set forth in Attachment B (Federal Funding—Required Provisions), attached hereto, that is false, deceptive, or materially incorrect or incomplete;
- 5.1.2. Grantee or Grantee's Project(s) as implemented has violated or failed to comply with any Applicable Laws, including any Applicable Laws identified or referenced in Attachment B (Federal Funding—Required Provisions), attached hereto;
- 5.1.3. Grantee's officers, directors, employees, agents, subsidiaries, affiliates, contractors, subcontractors, or a Grantee Contractor has committed or engaged in fraud, misappropriation, embezzlement, malfeasance, misfeasance, or bad faith;
- 5.1.4. Grantee terminates or suspends its business;
- 5.1.5. Grantee's authorization to engage in business either in Iowa or where organized is suspended, terminated, revoked, or forfeited;
- 5.1.6. The Office determines or believes Grantee has engaged in conduct that has or may expose the Office or the State to material liability;
- 5.1.7. The Office determines or believes Grantee is not ultimately a **"Responsible Grantee,"** which shall be determined under the the same standards set forth in the definition of Responsible Applicant in the NOFA;
- 5.1.8. Any of the following has been engaged in by or occurred with respect to Grantee or any corporation, shareholder, or entity having or owning a controlling interest in Grantee:
 - 5.1.8.1. Commencing or permitting a filing against it which is not discharged within ninety (90) days, of a case or other proceeding seeking liquidation, reorganization, or other relief with respect to itself or its debts under any bankruptcy, insolvency, or other similar law now or hereafter in effect; or filing an answer admitting the material allegations of a petition filed against it in any involuntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts; or consenting to any such relief or to the appointment of or taking possession by any such official in any voluntary case or other proceeding commenced against it seeking liquidation, reorganization, or other relief under any bankruptcy, insolvency, or other similar law now or hereafter in effect with respect to it or its debts;
 - 5.1.8.2. Seeking or suffering the appointment of a trustee, receiver, liquidator, custodian or other similar official of it or any substantial part of its assets;
 - 5.1.8.3. Making an assignment for the benefit of creditors;
 - 5.1.8.4. Failing, being unable, or admitting in writing the inability generally to pay its debts or obligations as they become due or failing to maintain a positive net worth and such additional capital and liquidity as is reasonably adequate or necessary in connection with Grantee's performance of its obligations under this Agreement; or
 - 5.1.8.5. Taking any action to authorize any of the foregoing.

Grantee shall notify the Office in writing if any of the foregoing events occur that would authorize the Office to immediately terminate this Agreement.

- 5.2. *Remedies for Breach of Contract.* In addition to and not to the exclusion of any remedies available at law, Grantee's breach of this Agreement may result in one or all of the following remedies:

- 5.2.1. Grantee will forfeit funds awarded pursuant to this Agreement;
- 5.2.2. Grantee will be ineligible for future grant awards offered by or through the State;
- 5.2.3. Grantee will be subject to other sanctions as provided by Applicable Laws.

- 5.3. *Termination Due to Lack of Funds or Change in Law.* Notwithstanding anything in this Agreement to the contrary, the Office shall have the right to terminate this Agreement without penalty or legal liability and without any advance notice as a result of any of the following:

- 5.3.1. The legislature, governor, or other applicable governing body fail in the sole opinion of the Office to appropriate funds sufficient to allow the Office to either meet its obligations under this Agreement or to operate as required and to fulfill its obligations under this Agreement;
- 5.3.2. If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the Office to make any payment hereunder are insufficient or unavailable for any other reason as determined by the Office in its sole discretion;
- 5.3.3. If the Office's authorization to conduct its business or engage in activities or operations related to the subject matter of this Agreement is withdrawn or materially altered or modified;
- 5.3.4. If the Office's duties, programs, or responsibilities are modified or materially altered;
- 5.3.5. If there is a decision of any court, administrative law judge, or an arbitration panel or any law, rule, regulation, or order is enacted, promulgated, or issued that materially or adversely affects the Office's ability to fulfill any of its obligations under this Agreement; or

- 5.3.6. In the event any audit (whether state or federal) or other review, the Office, or United States governmental entity:
 - 5.3.6.1. Takes exception to the Project(s) provided under this Agreement for which state or federal reimbursement has been paid, or to the manner in which any related funds have been disbursed or expended;
 - 5.3.6.2. Concludes or orders that State or federal funds are deferred or disallowed, or have been disbursed or expended in a manner not consistent with or in violation of any Applicable Laws governing the expenditure of such funds;
 - 5.3.6.3. Concludes or determines that Grantee has been paid for any cost that is unallowable, unallocable, or unreasonable.
- 5.4. *Limitation of Payment Obligations.* In the event of a termination of this Agreement for any reason (except for termination pursuant to Section 5.3 (Termination Due to Lack of Funds or Change in Law)), and subject to the terms and conditions of this Agreement, the Office shall, at most, pay only those amounts, if any, to Grantee for aspects of a Project(s) the Office has verified as complete in accordance with the terms and conditions of this Agreement and for which the Office is otherwise obligated to pay pursuant to this Agreement; provided however, that the Office's obligation to pay Grantee such amounts shall be limited by, and subject to, legally available funds. Notwithstanding the foregoing, this Section in no way limits the rights or remedies available to the Office or the State of Iowa and shall not be construed to require the Office or the State of Iowa to pay any compensation or other amounts hereunder in the event of Grantee's breach of this Agreement or any amounts otherwise withheld by the Office in accordance with the terms of this Agreement. Notwithstanding anything in this Agreement or any related agreement to the contrary, the Office or the State of Iowa shall not be liable, under any circumstances, for any of the following:
 - 5.4.1. The payment of unemployment compensation for Grantee or any Grantee Personnel;
 - 5.4.2. The payment of workers' compensation claims, which occur during the Agreement or extend beyond the date on which the Agreement terminates;
 - 5.4.3. Any expenditures that:
 - 5.4.3.1. Do not constitute Allowable Expenditures;
 - 5.4.3.2. Are not properly or correctly allocated in accordance with the allocation methods approved by the Office;
 - 5.4.3.3. Are not supported by sufficient and appropriate documentation; or
 - 5.4.3.4. Are not otherwise reimbursable, due, or owed under the terms or conditions of this Agreement;
 - 5.4.4. Any damages or other amounts, including amounts associated with the loss of prospective profits, anticipated sales, goodwill, or for expenditures, investments, or commitments made in connection with this Agreement; or
 - 5.4.5. Any taxes Grantee may owe in connection with the performance of this Agreement, including sales taxes, excise taxes, use taxes, income taxes, or property taxes.
- 5.5. *Grantee's duties upon termination.* Upon request of the Office, Grantee shall, within any time periods or deadlines specified by the Office:
 - 5.5.1. Cease work under this Agreement and take all necessary or appropriate steps to limit disbursements and minimize costs, and furnish a report within thirty (30) days of the date of notice of termination, describing the status of all work performed under the Agreement and such other matters as the Office may require;
 - 5.5.2. Perform any and all remaining requirements, duties, or obligations as may be required by the federal government or State of Iowa;
 - 5.5.3. Notwithstanding any provision in this Agreement to the contrary, refund to the Office, within fifteen (15) days of the effective date of any termination of this Agreement for any reason, any prepaid or advance fees, funds, or other amounts paid by the Office that:
 - 5.5.3.1. Pertain to any yet to be completed aspect of any Project(s); or
 - 5.5.3.2. Are required to be returned to the Office under any of the circumstances specified in Section 4.6 (Repayment Obligation).
- 5.6. *Termination for Convenience.* The Office may terminate this Agreement, in whole or in part, for convenience without the payment of any penalty or incurring any further obligation or liability to Grantee. Termination for convenience may be for any reason or no reason at all.
- 5.7. *Termination for Cause by Grantee.* Grantee may only terminate this Agreement upon written notice of the breach by the Office of any material term, condition, or provision of this Agreement, if such breach is not cured within sixty (60) days of the Office's receipt of Grantee's written notice of breach.
- 5.8. *Survival.* Expiration or termination of this Agreement will not release Grantee from any duties, liabilities, or obligations set forth in this Agreement which:
 - 5.8.1. The Parties have expressly agreed in writing survive any such expiration or termination, including the following Sections and associated subsections:
 - 5.8.1.1. Section 3.6 (Performance Testing);
 - 5.8.1.2. Section 3.8 (Consequences of Non-Performance);
 - 5.8.1.3. Section 4 (Payment Timing and Procedures);

- 5.8.1.4. Section 5.4 (Limitation of Payment Obligation);
- 5.8.1.5. Section 6 (Indemnification);
- 5.8.1.6. Section 7 (Representations, Warranties, and Covenants);
- 5.8.1.7. Section 8 (Publicity);
- 5.8.1.8. Section 9 (Confidentiality);
- 5.8.1.9. Section 10 (General Provisions); and
- 5.8.1.10. Attachment B (Federal Funding–Required Provisions), attached hereto.
- 5.8.2. Remain to be performed or by their nature would be intended to be applicable following any such expiration or termination.
- 5.9. The Office’s right to terminate this Agreement pursuant to this Section shall be in addition to and not exclusive of any other remedies available to the Office or the State of Iowa, and the Office or the State of Iowa shall be entitled to exercise any other rights and pursue any other remedies available under this Agreement, in law, at equity, or otherwise.

6. Indemnification.

- 6.1. *Generally.* Grantee shall indemnify and hold harmless the Office and the State of Iowa and their employees, officers, board members, agents, representatives, and officials (“**Indemnitees**”) from and against any and all claims, actions, suits, liabilities, damages, losses, settlements, demands, deficiencies, judgments, fines, penalties, taxes, costs, recoupments, and any other expenses (including the reasonable value of time of the Attorney General’s Office and the costs, expenses and attorney fees of other counsel retained by any Indemnitee) directly or indirectly related to, resulting from, or arising out of this Agreement in any way whatsoever, including any claims related to, resulting from, or arising out of:
 - 6.1.1. Any violation or breach of any term or condition of this Agreement by or on behalf of Grantee, including any violation caused by Grantee, Grantee Contractors, or Grantee Personnel;
 - 6.1.2. Grantee’s, Grantee Contractor’s, or Grantee Personnel’s performance, failed performance, or attempted performance of this Agreement;
 - 6.1.3. Any negligent acts or omissions, intentional or willful misconduct, or unlawful acts of Grantee, Grantee Contractors, or Grantee Personnel;
 - 6.1.4. The failure by Grantee, Grantee Contractors, Grantee Personnel, the Project(s), or the use any funds disbursed hereunder to comply with any Applicable Laws;
 - 6.1.5. The furnishing or making by Grantee, Grantee Contractors, or Grantee Personnel, directly or indirectly, of any statement, representation, warranty, or certification in connection with this Agreement that is false, deceptive, or misleading;
 - 6.1.6. Any failure by Grantee or Grantee Contractors to make any reports, payments, withholdings, or obtain or provide any insurance required by Applicable Laws, including with respect to Social Security, unemployment compensation, workers compensation, employee income, the Affordable Care Act, sales taxes, excise taxes, income taxes, property taxes, and/or other taxes, fees, or costs required by Grantee or Grantee Contractors to conduct business in the State;
 - 6.1.7. Any claim for wages, benefits, compensation, insurance, discrimination, or other similar claims asserted against the Office or the State of Iowa by any Grantee Personnel, or any claim, penalties, or fines made, levied, assessed, or imposed by another governmental entity or any Grantee Personnel against the Office or the State of Iowa in any way related to or involving the misclassification of employees as independent contractors or any allegations or findings of the existence of a joint-employment relationship involving any Grantee Personnel;
 - 6.1.8. Any claim involving any personal injury or damage to property, caused, in whole or in part, by Grantee, Grantee Contractors, or Grantee Personnel in any way related to this Agreement;
 - 6.1.9. Any claim for violation or infringement of any statutory, regulatory, or common law rights or any other rights of any person or entity, including any claims or causes of action involving torts, personal injury, defamation, or rights of publicity, privacy, security, confidentiality, misappropriation, or security;
 - 6.1.10. Any claim of misappropriation of a trade secret or infringement or violation of any intellectual property rights, proprietary rights, or personal rights of any person, including any claims related to the violation or misappropriation of any patent, copyright, trade secret, trademark, trade dress, mask work, utility design, or other proprietary right;
 - 6.1.11. Any claim related to the Office’s failure to disclose geospatial data pursuant to applicable state, federal, and/or international laws, rules, regulations, or orders, including Iowa Code Chapter 22 and any corresponding implementing rules, regulations, or orders; or
 - 6.1.12. Any indemnification obligation of Grantee set forth or described in the NOFA.
- 6.2. Grantee’s obligations under this Section are not limited to third-party claims, but shall also apply to any claims that either Party may assert against the other.
- 6.3. Grantee’s duties as set forth in this Section shall survive termination of this Agreement and shall apply regardless of the date any potential claim is made or discovered by the Office, the State of Iowa, or any Indemnitee.

7. Representations, Warranties, and Covenants.

- 7.1. Grantee represents and warrants that it is fully aware of the terms, conditions, and requirements of this Agreement, the NOFA, and Applicable Laws, and intended outcomes of any Project(s) to be delivered hereunder, and that any such Project(s) shall satisfy such requirements in all material respects and are fit for such intended purposes and uses.
- 7.2. Grantee represents and warrants that: (i) it owns, possesses, holds, and has received or secured all rights, permits, permissions, licenses and authority necessary to provide the Project(s) required hereunder.
- 7.3. Grantee represents, warrants, and covenants that all Projects(s) be performed or provided under this Agreement shall be performed or provided in a professional, competent, diligent and workmanlike manner by knowledgeable, trained and qualified personnel, all in accordance with the terms of this Agreement and the highest standards of performance applicable to service providers in the industry for similar tasks and projects. In the absence of a specification for the performance of any portion of this Agreement, the Parties agree that the applicable specification shall be the generally accepted industry standard. So long as the Office notifies Grantee of any aspects of any Project(s) performed in violation of this standard, Grantee shall re-perform the relevant aspects of the Project(s) at no additional cost to the Office or impacted consumers, such that the Project(s) are rendered in the above-specified manner, or if the Grantee is unable to perform the Project(s) as warranted, Grantee shall reimburse the Office any fees or compensation paid to Grantee for the unsatisfactory performance.
- 7.4. Grantee represents, warrants, and covenants that it is knowledgeable about, and shall comply with, all Applicable Laws in connection with its performance of this Agreement and with all terms, conditions, requirements, and assurances, made directly or implicitly, set forth or made by Grantee in or under this Agreement, the NOFA, the Application, and Applicable Laws.
- 7.5. Grantee represents, warrants, and covenants that the Project(s) will at all times meet, conform to and comply with: (1) this Agreement; (2) any and all representations or assurance made, directly or implicitly, in the Application; and (3) Applicable Laws.
- 7.6. Grantee represents and warrants that it is not in arrears with respect to the payment of any monies due and owing the State or any department, agency, office, or any other governmental entity, unit, or subdivision thereof, including but not limited to the payment of taxes and employee benefits. Grantee represents that its accounting system is adequate to comply with this Agreement.
- 7.7. Grantee represents, warrants, covenants, and promises that Grantee, Grantee Contractors, and Grantee Personnel have complied with and will continue to comply with, that the Project(s) as implemented will comply with, and that the use or expenditure of any funds paid hereunder will comply with any and all Applicable Laws, both generally and in connection with the performance of this Agreement, including the following:
- 7.7.1. Those prohibiting discriminatory employment practices or related to equal opportunity in employment or affirmative action under federal or state law, rules, regulations, or orders, including Iowa Code chapter 216 and section 19B.7 and the rules of the Iowa Department of Administrative Services and the Iowa Civil Rights Commission. Upon the State's written request, Grantee shall submit to the State a copy of its affirmative action plan, containing goals, time specifications, accessibility plans, and policies as required by Iowa Administrative Code chapter 11—121.
- 7.7.2. Those pertaining to any permitting and licensure requirements in carrying out the work performed under this Agreement.
- 7.7.3. Those relating to prevailing wages, occupational safety and health standards, payment of taxes, gift laws, and lobbying laws.
- 7.7.4. American Rescue Plan Act Requirements, as applicable.
- Grantee shall take such steps as necessary to ensure Grantee Contractors and Grantee Personnel are bound by the terms and conditions contained in this Section. Notwithstanding anything in this Agreement to the contrary, Grantee, Grantee Contractors, and Grantee Personnel's failure to fulfill any requirements set forth in this Section shall be regarded as a material breach of this Agreement and the Office may cancel, terminate, or suspend, in whole or in part, this Agreement without penalty or legal liability. In addition, the Office or its designee may declare Grantee ineligible for future State contracts in accordance with authorized procedures or Grantee may be subject to other sanctions as provided by law, rule, or order.
- 7.8. All representations, warranties, and covenants made by Grantee in this Agreement, whether or not this Agreement specifically denominates Grantee's promise as a warranty or whether the warranty is created only by Grantee's affirmation or promise, or is created by a description of the Project(s) or related outcomes to be provided or that will result, shall not be construed as limiting or negating any warranty provided by law, including without limitation, warranties which arise through course of dealing or usage of trade. The warranties expressed in this Agreement are intended to modify the warranties implied by law only to the extent that they expand those warranties. Grantee's warranties provided in this Section 7 are in addition to and not in lieu of any other warranties provided in this Agreement. All warranties provided for in this Agreement shall be cumulative, shall be deemed consistent and not in conflict, are intended to be given full force and effect and to be interpreted expansively to give the broadest warranty protection to the Office, the State of Iowa, and any and all consumers intended to benefit from such warranties, this Agreement, or the Project(s) resulting herefrom.

8. **Publicity.** The Grantee shall, when issuing statements, press releases, or any marketing or promotional materials describing the Project(s), ensure such materials or communications clearly state: a) the percentage of the total cost of the Project(s) which

was or will be financed with federal or state funds; and b) the dollar amount of federal or state funds for the Project(s). Any publication (written, visual, or sound) shall contain the following statements:

“This project was supported by federal funds made available through the American Rescue Plan Act and the State of Iowa, acting by and through the Office of the Chief Information Officer (OCIO). Points of view expressed herein are those of the author or speaker and do not necessarily represent the official position or policies of the United States Government or State of Iowa or endorsement of the project.”

In addition, during the Term and at all times after the termination or expiration of this Agreement, Grantee, Grantee Contractors, and Grantee Personnel shall not make any media release or other public announcement related to the Project(s) without the Office’s prior written notification and opportunity for participation/involvement. Except as otherwise required herein, Grantee, Grantee Contractors, and Grantee Personnel shall acquire no right to use, and shall not use, without OCIO’s or the State of Iowa’s prior written consent, the terms or existence of this Agreement, the names, trade names, trademarks, service marks, artwork, designs, or copyrighted materials of the Office or the State of Iowa, its related entities, employees, assigns, successors or licensees: (a) in any advertising, publicity, press release, customer list, presentation or promotion; or (b) to express or imply any endorsement of the Project(s).

9. Confidentiality.

- 9.1. “Confidential Information” means, subject to any applicable State and federal laws and regulations, including but not limited to Iowa Code Chapter 22, any confidential or proprietary information or trade secrets disclosed by either party (a “Disclosing Party”) to the other party (a “Receiving Party”) that, at the time of disclosure, is designated as confidential (or like designation), is disclosed in circumstances of confidence, or would be understood by the parties, exercising reasonable business judgment, to be confidential. Regardless of whether or not the following information is designated as confidential, the term Confidential Information includes information that constitutes Personal Information (Iowa Code § 715C.1(11)), the Office’s security protocols and procedures, Office system architecture, information that could compromise the security of the Office’s network or systems, and information about the Office’s current or future competitive procurements, including the evaluation process prior to the formal announcement of results. Confidential Information does not include any information that: (1) was rightfully in the possession of the Receiving Party from a source other than the Disclosing Party prior to the time of disclosure of the information by the Disclosing Party to the Receiving Party; (2) was known to the Receiving Party prior to the disclosure of the information by the Disclosing Party; (3) was disclosed to the Receiving Party without restriction by an independent third party having a legal right to disclose the information; (4) is in the public domain or shall have become publicly available other than as a result of disclosure by the Receiving Party in violation of this Agreement or in breach of any other agreement with the Disclosing Party; (5) is independently developed by the Receiving Party without any reliance on Confidential Information disclosed by the Disclosing Party; or (6) is disclosed by the Receiving Party with the written consent of the Disclosing Party.
- 9.2. In the event the Office receives a request for information marked confidential and the Office is unable to definitively determine that the information is not subject to disclosure under Applicable Law, the Office will give written notice to the Grantee seventy-two (72) hours prior to the release of the information to allow the Bidder to seek injunctive relief pursuant to Iowa Code §§ 22.5 or 22.8. The Grantee’s failure to request confidential treatment of material pursuant to this section and the relevant law will be deemed, by the Office and State personnel, as a waiver of any right to confidentiality that the Grantee may have had.
- 9.3. The Grantee’s employees, agents, and subcontractors may have access to Confidential Information maintained by the State to the extent necessary to carry out its responsibilities under the Agreement. The Grantee shall presume that all information received pursuant to the Agreement is confidential unless otherwise designated by the State. No Confidential Information collected, maintained, or used in the course of performance of the Agreement by Grantee shall be disseminated except as authorized by law and with the written consent of the State, either during the period of the Agreement or thereafter. Any data supplied to or created by the Grantee shall be considered the property of the State. The Grantee must return any and all data collected, maintained, created or used in the course of the performance of the Agreement, in whatever form it is maintained, promptly at the request of the State. In the event that a subpoena or other legal process is served upon the Grantee for records containing Confidential Information, the Grantee shall promptly notify the State and cooperate with the State or the State in any lawful effort to protect the Confidential Information. The Grantee shall immediately report to the State any unauthorized disclosure of Confidential Information.

10. General Provisions.

- 10.1. *Monitoring, Review, and Status.*
 - 10.1.1. Monitoring and Review. In addition to any other terms and conditions hereunder of or related to auditing, verifying, or ensuring Grantee’s compliance with the terms, conditions, requirements, or limitations of this Agreement, the Office shall monitor and review Grantee’s performance under this Agreement to ensure compliance with this Agreement, including Applicable Laws. Such review and monitoring shall include the Office’s assessment of any claims or invoices and any reports furnished by Grantee pursuant to this Agreement. The Office reserves the right to monitor Grantee performance through site visits, reports, or other means deemed necessary by the Office. The Grantee agrees that the Office may conduct during regular business hours site visits to review contract compliance, assess management controls, and assess

relevant services and activities. Grantee agrees to ensure the cooperation of Grantee Personnel in such efforts and to provide to the Office all information requested by the Office in the manner determined by the Office; this includes allowing the Office to inspect Grantee or Grantee Contractor's facilities and books and records in order to monitor and evaluate performance of this Agreement. Following each site visit or review of requested information, the Office may submit a written report to the Grantee which identifies the Office's findings. A corrective action plan with a timetable to address any deficiencies or problems noted in the report may be requested. The corrective action plan shall be submitted to the Office for approval within the timelines outlined in the written report. The Grantee shall implement the plan after it is approved by the Office. Failure to do so may result in suspension or termination of the Agreement, without penalty or liability to the Office. Grantee shall not impose any charge or fee in connection with any review or monitoring conducted by the Office hereunder.

- 10.1.2. **Status Reports.** The Office may require Grantee to communicate with it about the status of the Project(s). Such communications may include a conference call or an in person meeting ("**Status Meeting**") or submission to the Office of a report ("**Status Report**") regarding: (a) An overview and status of the Project(s); (b) Issues encountered and being resolved; (c) Updates on the timing of Project completion; (d) Any other information that the Office may reasonably request.
- 10.1.3. The requirements of this Section shall apply to Grantee, Grantee Contractors, and any subgrantees or subrecipients, and Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with this Agreement to agree to and be subject to and bound by such terms and provisions.
- 10.1.4. Any and all of the rights granted to the Office by this Section or otherwise referred to in this Section, or duties or obligations of Grantee under this Section or otherwise referred to in this Section, may be exercised or invoked by the Office or any other entity designated by the Office, including contractors hired by the Office for such purpose or the United States government.
- 10.2. **Record Retention/Access to Records.** Grantee shall maintain accurate, current, and complete books, documents and records that sufficiently and properly document Grantee's performance under this Agreement, and identify the source and application of funds received or used under this Agreement. Such records must document all fees and other amounts charged under this Agreement, and all expenditures and third-party reimbursements. Grantee shall maintain a sufficient record keeping system to provide the necessary data for the purposes of planning, monitoring and evaluating its business and the Project(s). Grantee shall maintain and make available all books, documents and records for a period of at least five (5) years following the later of the date of final payment, termination, or expiration of this Agreement, or the completion of any required audit, or for a longer period if required by Applicable Law. If any litigation, claim, negotiation, audit or other action involving Grantee's books, documents and records has commenced or is likely to commence before the expiration of the required retention period, Grantee must retain the records beyond the required retention period until completion of the action and resolution of all issues which arise from it. Grantee shall permit the Office, the Auditor of the State of Iowa, or any authorized representative of the State, and where federal funds are involved, the Comptroller General of the United States or any other authorized representative of the United States government, at no charge, to access and examine, audit, excerpt and transcribe any pertinent books, documents, and records, electronic or optically stored and created records or other records of Grantee relating directly or indirectly to Grantee's performance under this Agreement, wherever located. At the request of the Office, Grantee shall deliver and provide, at no charge, complete copies of such books, documents and records to the Office or its designee in such formats and within such time period as may be specified by the Office in its request. Grantee shall not impose a charge or seek payment for any fee, charge, or expense associated with any audit, examination or delivery of such books, documents and records. Based on the audit findings, the Office reserves the right to address Grantee's board or other managing entity regarding performance and expenditures. When state or federal law or the terms of this Agreement require compliance with Applicable Laws addressing proper use of government funds, Grantee shall comply with these additional records retention and access requirements:
 - 10.2.1. Records of financial activity shall include records that adequately identify the source and application of funds. When the terms of this Agreement require matching funds, cash contributions made by Grantee and third party in-kind (property or service) contributions must be verifiable from Grantee's records. These records must contain information pertaining to contract amount, obligations, unobligated balances, assets, liabilities, expenditures, income and third-party reimbursements.
 - 10.2.2. Grantee shall maintain accounting records supported by source documentation that may include but are not limited to canceled checks, paid bills, payroll, time and attendance records, and contract award documents.
 - 10.2.3. Grantee, in maintaining project expenditure accounts, records and reports, shall make any necessary adjustments to reflect refunds, credits, underpayments or overpayments, as well as any adjustments resulting from administrative or compliance reviews and audits. Such adjustments shall be set forth in the financial reports filed with the Office.

- The requirements of this Section shall apply to the Grantee, Grantee Contractors, and any subgrantees or subrecipients, and Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with this Agreement to agree to and be subject to and bound by such terms and provisions.
- 10.3. *Reimbursement of Audit Costs.* If the Auditor of the State of Iowa or a federal entity notifies the Office of an issue or finding involving the Grantee's compliance with or violation of Applicable Laws or the terms, conditions, requirements, or limitations of this Agreement governing Grantee's use of funds distributed under this Agreement, Grantee shall bear the cost of the Auditor's review or other similar review and any subsequent assistance provided by the Auditor or federal entity to determine compliance or address or remediate noncompliance. Grantee shall reimburse the Office for any costs the Office pays to the Auditor or federal entity for such review or audit.
- 10.4. *Independent Contractor Status.* Grantee, Grantee Contractors, and Grantee Personnel shall not hold themselves out as an employee or agent of the Office or the State of Iowa. Grantee or Grantee Contractors shall be responsible for maintaining and furnishing a place of work, and any tools, supplies, apparel, facilities, equipment, and appropriate communications devices and services required for Grantee Personnel to perform and complete the Project(s). Grantee Personnel are not eligible for and Grantee shall ensure Grantee Personnel never claim they are eligible for or otherwise entitled to any State employee benefits, including retirement benefits, insurance coverage, or the like. Grantee Personnel shall not be considered employees of the Office or the State of Iowa for any purpose, including for federal or state tax purposes. The Office or the State of Iowa shall not withhold taxes on behalf of Grantee or Grantee Contractors. Grantee and Grantee Contractors shall be responsible for payment of all taxes in connection with any income earned from performing this Agreement.
- 10.5. *Not a Joint Venture.* Nothing in this Agreement shall be construed as creating or constituting the relationship of a partnership, joint venture, or other association of any kind or agent/principal relationship between the Parties hereto. No Party, unless otherwise specifically provided for herein, has the authority to enter into any agreement or create an obligation or liability on behalf of, in the name of, or binding upon, another Party to this Agreement.
- 10.6. *Obligations of Joint Entities.* If Grantee is a joint entity, consisting of more than one individual, partnership, corporation or other business organization, all such entities shall be jointly and severally liable for carrying out the activities and obligations of this Agreement, and for any default with respect to such activities and obligations.
- 10.7. *Assignment and Delegation.* This Agreement or the rights to any funds hereunder may not be assigned, transferred, or conveyed in whole or in part without the prior written consent of the other Party, except that the Office may assign, transfer, or convey this Agreement, in whole or in part, to any governmental entity that succeeds the Office's duties hereunder or otherwise assumes responsibility for the functions or duties currently assumed by the Office. For purposes of construing this clause, a transfer of a controlling interest in Grantee, a merger, sale or consolidation of Grantee, or a sale of substantially all of Grantee's assets shall be considered an assignment. Grantee agrees that it shall provide the Office with the earliest possible advance notice of any proposed sale or transfer or any controlling interest in or substantial assets of Grantee and of any proposed merger, sale, or consolidation of Grantee. Grantee agrees that it shall not use this Agreement, or any portion thereof, for collateral or to otherwise secure any financial obligation of Grantee or any affiliate thereof without the prior written consent of the Office. Grantee further agrees that it may not assign, pledge as collateral, grant a security interest in, create a lien against, or otherwise encumber any payments that may or will be made to Grantee under this Agreement.
- 10.8. *Use of Third Parties.* Subject to Applicable Laws, Grantee may enter into contracts or subcontracts for the provision or delivery of services related to the Project(s). The Grantee may enter into these contracts to complete the project provided that the Grantee remains responsible for all deliverables provided under this Agreement. All restrictions, obligations, and responsibilities of the Grantee under this Agreement shall also apply to the subcontractors and the Grantee shall include in all of its subcontracts a clause that so states. The Office shall have the right to request the removal of a subcontractor from the Agreement for good cause.
- 10.9. *Procurement.* Grantee shall develop and adhere to procurement procedures that comply with all Applicable Laws. Grantee shall have and maintain written policies and adhere to procurement procedures that ensure fair, open, and objective competition and that comply with all Applicable Laws. Fair, open, and objective competition, free of fraud, favoritism, or abuse, or the appearance thereof, resulting from arms-length-transactions, is required unless specific advanced approval is obtained from the Office to use a noncompetitive approach in contracting for any good or service. All contracts for goods or services, or subcontracts entered into by Grantee in the performance of this Agreement, shall be the result of a competitive process and arm's length transactions and shall not be the result of family, business, or other personal ties or interests that are or could be perceived to be a conflict of interest or the result thereof.
- 10.10. *Third Party Beneficiaries.* Except as otherwise expressly stated herein, there are no third party beneficiaries to this Agreement. This Agreement is intended only to benefit the Office, the State of Iowa, the Office's respective successors and permitted assigns, the federal government, and Grantee.
- 10.11. *Time is of the Essence.* Time is of the essence with respect to Grantee's performance of its obligations under this Agreement.
- 10.12. *Legally Available Funds.* All payments under this Agreement are subject to the Office's receipt of sufficient funds. Any termination, reduction or delay of available funds to the Office may, at the Office's sole discretion, result in the termination, reduction, or delay of the distribution of funds to Grantee under this Agreement.

- 10.13. *Cumulative Rights.* The various rights, powers, options, elections, and remedies of the Office and the State provided for in this Agreement shall be construed as cumulative and no one of them is exclusive of the others or exclusive of any rights, remedies or priorities available at law, in equity, or otherwise, and shall in no way affect or impair the right of the Office or the State of Iowa to pursue any other contractual, equitable, or legal remedy to which they may be entitled. The election by the Office or the State of Iowa of any one or more remedies shall not constitute a waiver of the right to pursue other available remedies.
- 10.14. *Choice of Law, Forum, and Dispute Resolution.* This Agreement shall be governed in all respects by, and construed in accordance with, the laws of the State of Iowa, without giving effect to the choice of law principles thereof. The exclusive jurisdiction for any and all litigation related to this Agreement shall be the state or federal courts sitting in Polk County, Iowa. Any litigation between the parties related to this Agreement shall be brought and maintained in the courts sitting in Polk County, Iowa. Grantee waives any objection to such jurisdiction based on forum non conveniens or otherwise. Grantee irrevocably consents to service of process by certified or registered mail addressed to Grantee's agent identified in the CD&E.
- 10.15. *Notices.* Notices under this Agreement shall be in writing and delivered to each party's signatory representative at the addresses provided in the CD&E. The effective date for any notice under this Agreement shall be the date of delivery of such notice (not the date of mailing) which may be affected by certified U.S. Mail return receipt requested with postage prepaid thereon or by recognized overnight delivery service, such as Federal Express or UPS. Each such notice shall be deemed to have been provided:
- At the time it is actually received in the case of hand delivery;
 - Within one (1) day in the case of overnight delivery, courier or services such as Federal Express with guaranteed next-day delivery; or
 - Within five (5) days after it is deposited in the U.S. Mail.
- 10.16. *Integration.* This Agreement represents the entire agreement between the Parties concerning the subject matter hereof, and neither Party is relying on any representation that may have been made which is not included or incorporated into this Agreement. Grantee acknowledges that it has thoroughly read this Agreement and all related terms and conditions, including any attached or incorporated schedules, exhibits, and other like documents, and has had the opportunity to receive competent advice and counsel necessary for it to form a complete understanding of all rights and obligations herein and to accept the same freely and without coercion of any kind. Accordingly, this Agreement shall not be construed or interpreted against the Office or the State of Iowa on the basis of draftsmanship or preparation thereof.
- 10.17. *Amendments.* This Agreement may be amended, modified, or replaced from time to time by mutual consent of the Office and Grantee. Both Parties must execute all amendments to this Agreement in writing.
- 10.18. *Severability.* If any provision of this Agreement is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of this Agreement.
- 10.19. *Headings and Captions.* The section headings or captions used in this Agreement are for identification purposes only and are non-substantive.
- 10.20. *Multiple Counterparts and Electronic Signatures.* This Agreement, any amendments hereto, or any related instruments, attachments, exhibits, or addenda executed separately in connection with this Agreement may be executed in several counterparts, all of which when taken together shall constitute one contract binding on all Parties. Each copy of such document(s) so executed shall constitute an original. The parties consent to the use of electronic signatures for execution of this Agreement, and any such electronic signatures shall be deemed original signatures.
- 10.21. *Material Breaches.* References in this Agreement to specific material breaches of this Agreement shall not be construed as implying that other breaches of this Agreement are not material.
- 10.22. *Taxes.* Grantee shall be responsible for paying any taxes (including sales taxes, excise taxes, use taxes, income taxes or property taxes) incurred by Grantee in the performance of this Agreement.
- 10.23. *Certification Regarding Sales and Use Tax.* By executing this Agreement, Grantee certifies it is either (1) registered with the Iowa Department of Revenue, collects, and remits Iowa sales and use taxes as required by Iowa Code chapter 423; or (2) not a "retailer" or a "retailer maintaining a place of business in this state" as those terms are defined in Iowa Code § 423.1(47) and (48).
- 10.24. *Tobacco Free Environment.* Grantee agrees that it will not allow smoking or tobacco use within any portion of any indoor facility it leases, rents, or owns, and over which it has the authority to establish policy. Grantee agrees that it shall comply with Iowa's Smokefree Air Act, contained at Iowa Code chapter 142D.
- 10.25. *Exclusivity.* This Agreement is not exclusive, and the Office or the State of Iowa may enter into other Agreements with third parties for the provision of similar services.
- 10.26. *Sovereign Immunity.* Notwithstanding anything in this Agreement to the contrary, neither the Office nor the State of Iowa waives any immunity defenses (including sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States, or otherwise) or any other defenses available to either by entering into this Agreement, and specifically retains and reserves all immunity defenses.
- 10.27. *Attorney's Fees and Expenses.* In the event Grantee defaults on any of its obligations under this Agreement, Grantee shall pay to the Office all costs and expenses (including the reasonable value of time of the Attorney General's Office

- and the costs, expenses and attorney fees of other counsel retained by or on behalf of the State of Iowa) incurred by the Office or the State of Iowa in enforcing this Agreement or any of its rights and remedies with respect thereto.
- 10.28. *Conflicts of Interest.* Grantee represents, warrants, and covenants that no relationship exists or will exist during the term of the Agreement between Grantee, Grantee Contractors, or Grantee Personnel and the Office or the State of Iowa that is or may constitute a conflict of interest or the appearance of impropriety. To the extent applicable, the provisions of Iowa Code Chapter 68B shall apply to this Agreement, and Grantee, Grantee Contractors, and Grantee Personnel shall not engage in any conduct or permit any third party from engaging in any conduct that would violate that chapter.
- 10.29. *Brokering Certification.* Grantee certifies that no person representing the Office, nor any external entity or person, has been employed or retained to solicit and secure this Agreement upon an agreement or understanding for commission, percentage, brokerage, or contingency.
- 10.30. *Report Misuses of Funds.* Grantee must promptly refer to the Office any credible evidence that a principal, employee, agent, contractor, subgrantee or subrecipient, subcontractor, or other person has either: 1) submitted a false claim for grant funds as that term is used under any false claims act or other similar law, whether state or federal; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. This condition also applies to any Grantee Contractor for the Project(s) hereunder.
- 10.31. *Restrictions and certifications regarding non-disclosure agreements and related matters.* Grantee may not require any Grantee Contractor or Grantee Personnel to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to the Office or an investigative or law enforcement representative of a federal or state department or agency authorized to receive such information. Grantee represents that it neither requires nor has required internal confidentiality agreements or statements from Grantee Contractors or Grantee Personnel that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) such Grantee Contractors or Grantee Personnel from reporting waste, fraud, or abuse as described above.
- 10.32. *Certification Regarding Iowa Code Chapter 8F.* If Grantee is or becomes subject to Iowa Code chapter 8F during the entire term of this Agreement, including any extensions or renewals thereof, Grantee shall comply with the following:
- 10.32.1. Grantee shall certify that it has the information required by Iowa Code § 8F.3 available for inspection by the Agency and the Legislative Services Agency.
- 10.32.2. Grantee will provide the information described in this section to the Office or the Legislative Services Agency upon request. Grantee shall not impose a charge for making information available for inspection or providing information to the Office or the Legislative Services Agency.
- 10.32.3. Pursuant to Iowa Code § 8F.4, Grantee shall file an annual report with the Office and the Legislative Services Agency within ten (10) months following the end of Grantee's fiscal year (unless the exceptions provided in Iowa Code § 8F.4(1)(b) apply). The annual report shall contain:
- 10.32.3.1. Financial information relative to the expenditure of state and federal moneys for the prior year pursuant to this Agreement. The financial information shall include but is not limited to budget and actual revenue and expenditure information for the year covered.
- 10.32.3.2. Financial information relating to all service contracts with the Office during the preceding year, including the costs by category to provide the contracted services.
- 10.32.3.3. Reportable conditions in internal control or material noncompliance with provisions of laws, rules, regulations, or contractual agreements included in external audit reports of Grantee covering the preceding year.
- 10.32.3.4. Corrective action taken or planned by Grantee in response to reportable conditions in internal control or material noncompliance with laws, rules, regulations, or contractual agreements included in external audit reports covering the preceding year.
- 10.32.3.5. Any changes in the information submitted in accordance with Iowa Code § 8F.
- 10.32.3.6. A certification signed by an officer and director, two directors, or the sole proprietor of Grantee, whichever is applicable, stating the annual report is accurate and the recipient entity is in full compliance with all laws, rules, regulations, and contractual agreements applicable to the recipient entity and the requirements of Iowa Code chapter 8F.
- 10.32.4. This Section shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in the performance of the Agreement to certify, agree to, and be subject to and bound by each of the following certifications.
- 10.33. *Authorization.* Grantee represents and warrants that it has the right, power, and authority to enter into and perform its obligations under this Agreement and that it has taken all requisite action (corporate, statutory, or otherwise) to approve execution, delivery, and performance of this Agreement, and this Agreement constitutes a legal, valid, and binding obligation of Grantee, enforceable in accordance with its terms.
- 10.34. *Force Majeure.* Neither Party shall be in default under this Agreement if performance is prevented, delayed or made impossible to the extent that such prevention, delay, or impossibility is caused by a "force majeure." The term "force majeure" as used in this Agreement includes an event that no human foresight could anticipate or which if anticipated, is incapable of being avoided. Circumstances must be abnormal and unforeseeable, so that the consequences could

not have been avoided through the exercise of all due care, such as acts of God, war, civil disturbance and other similar catastrophic events or causes. The delay or impossibility of performance must be beyond the control and without the fault or negligence of the Parties. "Force majeure" does not include: financial difficulties of Grantee or Grantee Contractors; claims or court orders that restrict Grantee's or Grantee Contractor's ability to perform or deliver the services contemplated by this Agreement; strikes; labor unrest; Covid-19, pandemics, epidemics or any other outbreak or event causing illness or disease or resulting in a state of emergency or disaster declared by either the State of Iowa or the United States of America; any impacts to any Grantee Contractor's, Grantee Personnel, or Grantee's supply chain caused in whole or in part by any pandemic, epidemic or outbreak, illness or disease. If delay results from a Grantee Contractor's conduct, negligence or failure to perform, Grantee shall not be excused from compliance with the duties and obligations of Grantee hereunder unless the Grantee Contractor is prevented from timely performance by a "force majeure" as defined in this Agreement. If a "force majeure" delays or prevents Grantee's performance, Grantee shall immediately use its best efforts to directly provide alternate, and to the extent possible, comparable performance. Comparability of performance and the possibility of comparable performance shall be determined solely by the Office. The Party seeking to exercise this provision and not perform or delay performance pursuant to a "force majeure" shall immediately notify the other Party of the occurrence and reason for the delay. The Parties shall make every effort to minimize the time of nonperformance and the scope of work not being performed due to the unforeseen events.

- 10.35. *Contingent Awards.* If at the time an Award is made the Office's determination of whether any geographic area forming the basis of a proposed Project(s), in whole or in part, or any Project(s) itself, in whole or in part, is eligible to receive funding under the Program is currently subject to challenge, or the Office's administration of the Award process resulting in the Award forming the basis of this Agreement is subject to challenge, including any subsequent judicial review or appeal from any administrative challenge process, the Office may proceed to enter into this Agreement the Grantee. Notwithstanding the foregoing or anything in this Agreement to the contrary, the aspect(s) of the Office's Award(s) that is subject to such challenge at the time of the execution of this Agreement shall be valid and enforceable only to the extent the Office's original determination or Award, as applicable, is ultimately upheld at the end of the entire appeals and contested case process once final, including judicial review and any subsequent appeal therefrom. If a geographic area or a Project(s) itself is ultimately determined to not be eligible, in whole or in part, or a portion of an Award is later deemed invalid, in whole or in part: the Grantee shall not be entitled to any grant funds or reimbursement to the extent of any such noneligibility or invalidity; the Office may require the Grantee to amend the Agreement to reflect such result; and the Grantee will be required to reimburse the Office for any corresponding funds previously distributed by the Office, including as it relates to any advance payments or prepayments.

Attachment B – Federal Funding - Required Provisions

Overview and Scope

1. **Overview.** This Attachment B sets forth the additional federal funding requirements applicable to a grant of funds under Section 602 of the Social Security Act, as added by section 9901 of the American Rescue Plan Act of 2021, Pub. L. No. 117-2 (Mar. 11, 2021) (“ARP Act”) and the NOFA. The “Grantee” and the “Office” for purposes of this Attachment B means the parties identified on the CD&E, each party may also be referred to herein individually as a “**Party**” or collectively as the “**Parties**.” References in this Attachment A to the “Agreement” mean the Grant Agreement Number identified on the CD&E. Capitalized terms not defined herein shall have the meanings provided in the NOFA or Applicable Law.
2. **ARP Act Requirements.** ARP Act requirements are incorporated by reference as if fully set forth herein and are deemed to be contractual obligations of Grantee. The Treasury Guidance and related Frequently Asked Questions clarify and provide guidance as to the applicable C.F.R. provisions relating to internal controls, subrecipient monitoring and management, and audit requirements that apply to the Office and thereby sub awardees or contractors receiving such funds through this NOFA. These requirements are therefore considered legally binding and enforceable under this NOFA. The Office reserves the right to pursue any legal remedy at its disposal including, but not limited to, disallowance of costs, withholding of funds, or recoupment as may be necessary to ensure compliance with ARP Act requirements. Grantee’s obligations in regard to ARP Act requirements include but are not necessarily limited to:
 - 2.1. The ARP Act;
 - 2.2. 31 C.F.R. part 35;
The Coronavirus State and Local Recovery Funds guidance, including any updates or changes thereto (“**Treasury Guidance**”), available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>;
 - 2.3. The Coronavirus State and Local Fiscal Recovery Funds Frequently Asked Questions, including any updates or changes thereto (“**Treasury FAQ**”), which at the time of the publication of this NOFA was last updated as of July 19, 2021, and was available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>;
 - 2.4. The Compliance and Reporting Guidance, State and Local Fiscal Recovery Funds, available at <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>.
 - 2.5. Applicable provisions of Federal Uniform Guidance (2 C.F.R. part 200), including but not limited to:
 - 2.5.1. 2 C.F.R. § 200.216 (prohibition on certain telecommunications and video surveillance services and equipment);
 - 2.5.2. 2 C.F.R. § 200.302 (fiscal management).
 - 2.5.3. 2 C.F.R. § 200.303 (regarding internal controls);
 - 2.5.4. 2 C.F.R. § 200.322 (domestic preferences for procurements);
 - 2.5.5. 2 C.F.R. § 200.323 (procurement of recovered materials);
 - 2.5.6. 2 C.F.R. §§ 200.330 through 200.332 (regarding subrecipient monitoring and management);
 - 2.5.7. 2 C.F.R. § 200.471 (telecommunication costs and video surveillance costs); and,
 - 2.5.8. 2 C.F.R. part 200, Subpart F (regarding audit requirements)
 - 2.6. Any other specific grant award requirements set forth in any grant agreement or other similar document between the State of Iowa and federal government governing the use of ARP Act funds or applicable to Projects receiving ARP Act funds.
3. **Necessary and Allowable Expenditures.** Grantee represents and warrants that the funds from this grant shall only be used for Allowable Expenditures as defined in the NOFA.
4. **Internal Controls and Single Audit Act, SubPart F.** Funds allocated in connection with the Agreement are considered to be federal financial assistance subject to the Single Audit Act (31 U.S.C. §§ 7501-7507) and the related provisions of the Uniform Guidance, 2 C.F.R. § 200.303 regarding internal controls, §§ 200.330 through 200.332. To the extent required to comply with 2 C.F.R. 200, Subpart F - Audit Requirements, Grantee shall complete an audit at the end of the Grantee’s fiscal year ending after December 30 each year, if required.
 - 4.1. ARP Act funds distributed hereunder count toward the \$750,000 or more threshold applicable to federal awards spent during the fiscal year, which triggers 2 C.F.R. part 200, subpart F regarding audit requirements for nonprofits or governmental entities. Nonprofit and local government subrecipients that expend \$750,000 or more in a year in federal awards (from all sources) shall have a single audit conducted for that year in accordance with the provisions of the OMNI Circular, OMB Uniform Guidance: Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards at 2 C.F.R. 200. A copy of the final audit report shall be submitted to the Office if either the schedule of findings and questioned costs or the summary schedule of prior audit findings includes any audit findings related to federal awards provided by the Office. The audit report, if required, shall include a schedule of the prior year’s questioned costs (to the extent applicable), along with a response to the current status of the prior year’s questioned costs. Copies of all management letters written as a result of the audit shall also be forwarded to the Office within one (1) month of the time of receipt by the Grantee accompanied by an action plan, if applicable, for each. Grantee shall provide the Office with a copy of any written audit findings or reports, whether in draft or final form, required to be submitted to the Office per the

criteria above within two (2) Business Days following receipt by the Grantee. If an audit report is not required to be submitted per the criteria above, the subrecipient must provide written notification to the Office that the required audit was conducted in accordance with Government Auditing Standards and that neither the schedule of findings and questioned costs nor the summary schedule of prior audit findings includes any audit findings related to federal awards provided by the Office. See the OMNI Circular, Section 200.330, Subrecipient and Contractor Determinations for a discussion of subrecipient versus contractor (vendor) relationships.

- 4.2. These audit requirements do not generally apply to for-profit business; however, the Office remains responsible for ensuring compliance with the Agreement and ARP Act requirements through the implementation of audit and monitoring controls pursuant to 2 C.F.R. 200.501(h). These requirements are addressed in the Project certification, monitoring, review, status, and recoupment provisions in Sections 3 (Project Completion), 4 (Payment Timing and Procedures), 10.1 (Monitoring, Review, and Status), and 10.2 (Records Retention and Access).

The requirements of this Section shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with this Agreement to agree to and be subject to and bound by such terms and provisions.

5. **Cost Principles.** To the extent applicable, in addition to any other terms, conditions, restrictions, or limitations applicable to Allowable Expenditures or reimbursable expenses or costs under the Agreement, the costs or expenses charged, paid, or reimbursed under the Agreement shall be determined as allowable under the cost principles detailed in 2 CFR 200 Subpart E – Cost Principles. To the extent that indirect costs qualify as Allowable Expenditures under the Agreement and Grantee does not have an indirect cost rate, the de minimis rate shall apply.
6. **Restriction on Leveraging Funding.** No portion of the funds received under the Agreement may be used for the purpose of obtaining additional federal funds under any other law of the United States, except if authorized under that law.
7. **Federal Award Management System.** Unique entity identifier and System for Award Management (SAM)—Required. Grantees must normally (i) Be registered in SAM before submitting an application; (ii) provide a valid unique entity identifier in its application; and (iii) continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. Proof of SAM registration and corresponding account information must be provided by Grantee before any payments will be made under the Agreement.
8. **Recovery of Funds.** If a State or federal audit takes exception to the Project(s) provided under the Agreement for which federal funds have been paid or reimbursed, or if federal funds are deferred and/or disallowed as a result of any audits (or expended in violation of the laws applicable to the expenditure of such funds, including ARP Act Requirements), Grantee will be liable to the Office and the State or Iowa (or any other applicable governmental entity, including the United States Department of Treasury) for the full amount of any such payment, reimbursement, or any claim disallowed (or the amount of funds expended in violation of applicable laws or requirements) and for all related penalties incurred. If the Office or any federal governmental entity concludes that Grantee has been paid for any cost that is unallowable, unallocable, or unreasonable under the Agreement, Grantee will be liable to the Office and the State of Iowa (or any other applicable governmental entity, including the United States Department of Treasury) for such cost. Grantee shall pay to the Office or State of Iowa (or any other applicable governmental entity, including the United States Department of Treasury) all amounts for which the Grantee is liable under this section within ten (10) business days of receiving a written demand or written notice. The Office may withhold any payment under the Agreement if Grantee fails to timely make any payment required by this Section. The requirements of this Section shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in connection with the Agreement to agree to and be subject to and bound by such terms and provisions.
9. **Required Certifications.** Each of the following required certifications set forth below is a material representation of fact upon which reliance is placed by the Office prior to distributing federal funds. In addition to any criminal penalties authorized by Iowa Code section 720.2 that may result from any false statements of material fact made herein or any other remedies available at law, equity, or otherwise, a Grantee that is subsequently determined to have made a statement, representation, warranty, certification, or attestation herein that is later proven untrue in any material respect shall be obligated to repay the Office the entire amount of any grant funds previously distributed by the Office to Grantee under the Agreement. By signing the Agreement, Grantee's authorized representative who must be expressly authorized to make the below certifications on behalf of Grantee, under penalty of perjury as authorized by Iowa Code section 622.1 and pursuant to the laws of the State of Iowa, certifies and attests to Grantee's compliance with the following. The following certifications shall apply to Grantee and Grantee Contractors. Grantee shall require and cause any Grantee Contractor or subgrantee or subrecipient used by Grantee in the performance of the Agreement to certify, agree to, and be subject to and bound by each of the following certifications. Grantee may be required to provide any information identified or required in connection with the below certifications as a precondition to receiving funds under the Agreement.
 - 9.1. *Drug Free Workplace.* This certification is required by the regulations implementing Sections 5151-5160 of the Drug-Free Workplace Act of 1988 (Pub. L. 100-690, Title V, Subtitle D; 41 U.S.C. § 701 et seq.). These regulations require certification by Grantees (and Grantee Contractors) that they will maintain a drug-free workplace. In accordance with these Applicable Laws, Grantee certifies that it does currently and will continue to provide a drug-free workplace, including by minimally:

- 9.1.1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited in Grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
- 9.1.2. Establishing an ongoing drug-free awareness program to inform employees about:
 - 9.1.2.1. The dangers of drug abuse in the workplace;
 - 9.1.2.2. Grantee's policy of maintaining a drug-free workplace;
 - 9.1.2.3. Any available drug counseling, rehabilitation, and employee assistance programs; and
 - 9.1.2.4. The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.
- 9.1.3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by Section 9.1.1.
- 9.1.4. Notifying the employee in the statement required by Section 9.1.1, as a condition of their continued employment, that the employee will:
 - 9.1.4.1. Abide by the terms of the statement; and
 - 9.1.4.2. Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five (5) calendar days after such conviction.
- 9.1.5. Notifying the Office in writing, within ten (10) calendar days after receiving notice under Section 9.1.4 from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant.
- 9.1.6. Taking one of the following actions, within thirty (30) calendar days of receiving notice under Section 9.1.5, with respect to any employee who is so convicted:
 - 9.1.6.1. Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - 9.1.6.2. Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a federal, state, or local health, law enforcement, or other appropriate agency.
- 9.1.7. Making a good faith effort to continue to maintain a drug-free workplace consistent with Sections 9.1.1 through 9.1.6 during the Term.
- 9.2. *Lobbying.* This certification is required by the provisions of Section 319 of Public Law 101-121, Government wide Guidance for New Restrictions on Lobbying, and 31 U.S.C. § 1352. These regulations require certification by Grantees (and Grantee Contractors) that they have not engaged in prohibited lobbying activities and/or have filed any required disclosures in accordance with these Applicable Laws. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code; any person who fails to file the required certification may be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure. In accordance with these Applicable Laws, Grantee certifies the following:
 - 9.2.1. No federal funds have been paid or will be paid, by or on behalf of Grantee, to any person for influencing or attempting to influence an officer or employee of the Office, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - 9.2.2. If any funds other than federal funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of the Office, a member of Congress, an officer or employee of Congress, or an employee of a member of Congress in connection with any federal contract, grant, loan, or cooperative agreement, Grantee must complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
- 9.3. *Suspension and Debarment.* This certification is required by the provisions of Executive Orders 12549 and 12689 and 31 C.F.R. part 19 regarding Debarment, Suspension, and Other Responsibility. A contract award must not be made to parties listed on the government-wide exclusions in SAM, in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 C.F.R. part 1986 Comp., p. 189) and 12689 (3 C.F.R. part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 9.4. *Certification Regarding Environmental Tobacco Smoke.* This certification is required by Public Law 103-227, also known as the Pro-Children Act of 1994 ("Pro-Children Act"). The Pro-Children Act requires that smoking

not be permitted in any portion of any indoor facility owned or leased or contracted for by an entity and used routinely or regularly for the provision of health, day care, early childhood development services, education or library services to children under the age of 18, if the services are funded by federal programs either directly or through state or local governments, by federal grant, contract, loan, or loan guarantee. The Pro-Children Act also applies to children's services that are provided in indoor facilities that are constructed, operated, or maintained with such federal funds. The Pro-Children Act does not apply to children's services provided in private residences; portions of facilities used for inpatient drug or alcohol treatment; service providers whose sole source of applicable federal funds is Medicare or Medicaid; or facilities where WIC coupons are redeemed. Failure to comply with the provisions of the law may result in the imposition of a civil monetary penalty of up to \$1,000 for each violation and/or the imposition of an administrative compliance order on the responsible entity. In accordance with these Applicable Laws, Grantee certifies and agrees to the following with respect to it and its principles, as applicable. Grantee certifies that it will comply with the requirements of the Pro-Children Act and will not allow smoking within any portion of any indoor facility used for the provision of services for children as defined by the Pro-Children Act.

- 9.5. *Assurance of Compliance Nondiscrimination in Federally Assisted Programs & Equal Opportunity.* This certification requires Grantee to comply with any applicable federal nondiscrimination requirements or laws providing for or requiring equal opportunity in employment. Except as otherwise provided under 41 C.F.R. part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 C.F.R. part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 C.F.R. part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 C.F.R. part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor." To the extent required by these Applicable Laws, Grantee certifies during the performance of this Agreement that:
 - 9.5.1. The Grantee will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Grantee will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Grantee agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
 - 9.5.2. The Grantee will, in all solicitations or advertisements for employees placed by or on behalf of the Grantee, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
 - 9.5.3. The Grantee will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the Grantee's legal duty to furnish information.
 - 9.5.4. The Grantee will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Grantee's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 9.5.5. The Grantee will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - 9.5.6. The Grantee will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
 - 9.5.7. In the event of the Grantee's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Grantee may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246

- of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- 9.5.8. The Grantee will include the portion of the sentence immediately preceding paragraph 9.5.1 and the provisions of paragraphs 9.5.1 through 9.5.8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Grantee will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: *Provided*, however, that in the event a Grantee becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the Grantee may request the United States to enter into such litigation to protect the interests of the United States.
- 9.5.9. The Grantee further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: *Provided*, That if the Grantee so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.
- 9.5.10. The Grantee agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of grantees and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.
- 9.5.11. The Grantee further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Grantee agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such applicant; and refer the case to the Department of Justice for appropriate legal proceedings.
- 9.6. *Americans with Disabilities Act*. Grantee certifies that it shall comply with Subtitle A, title II of the Americans with Disabilities Act (ADA), 42 U.S.C. §§ 12131-12134, and Department of Justice implementing regulation, 28 C.F.R. part 35.
- 9.7. *Equal Treatment for Faith Based Organizations*. Grantee shall comply with any applicable requirements of 28 C.F.R. part 38, governing "Equal Treatment for Faith Based Organizations." The Equal Treatment Regulation provides in part that grant awards may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Grant recipients, including contractors may still engage in inherently religious activities, but such activities must be separate in time or place from the grant funded program, and participation in such activities by individuals receiving services from the Grantee or a subgrantee must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs funded through grant funding are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding the foregoing, faith-based organizations may, in some circumstances, consider religion as a basis for employment. See http://www.ojp.gov/about/ocr/equal_fbo.htm.
- 9.8. *Immigration and Naturalization Service*. Grantee certifies that it keeps on file, as appropriate, Immigration and Naturalization Service Employment Eligibility Verification Form (I-9) forms for applicable Grantee Personnel. This form is to be used by recipients of federal funds to verify that persons are eligible to work in the United States.
- 9.9. *Contract Work Hours and Safety Standards Act (40 U.S.C. § 3701-3708)*. Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. part 5). To the extent applicable, Grantee must compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.

- 9.10. *Clean Air Act (42 U.S.C. §§ 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. §§ 1251-1387), as amended.* Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. §§ 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. §§ 1251-1387). Grantee agrees to comply with these Applicable Laws, violations of which must be reported to the Office and federal awarding agency and the regional office of the Environmental Protection Agency (EPA).
- 9.11. *Federal Funding Accountability and Transparency Compliance.* This certification is required by the Federal Funding Accountability and Transparency Act (“FFATA”). FFATA requires recipients of individual federal grants equal to or greater than \$25,000 and awarded on or after October 1, 2010, to report on data related to executive compensation and associated first-tier sub-grants of \$25,000 or more. In accordance with 2 C.F.R. part 170 (Reporting Subaward and Executive Compensation Information), the Office must report the following information for any grant award subject to the FFATA reporting requirements:
- 9.11.1. Name of entity;
 - 9.11.2. Amount of award;
 - 9.11.3. Funding agency;
 - 9.11.4. NAICS code for contracts / CFDA program number for grants;
 - 9.11.5. Program source;
 - 9.11.6. Award title descriptive of the purpose of the funding action;
 - 9.11.7. Location of the entity;
 - 9.11.8. Principal place of performance;
 - 9.11.9. Unique identifier of the entity (DUNS #);
 - 9.11.10. Total compensation and names of the top five executives if:
 - 9.11.10.1. More than 80% of annual gross revenues are from the federal government, and those revenues are greater than \$25M annually; and
 - 9.11.10.2. Compensation information is not already available through reporting to the SEC.
 - 9.11.11. Grantees must submit FFATA required data by the end of the month, plus 30 days, in which the award or any subsequent award amendment is made.
 - 9.11.12. Grantee certifies the following:
 - 9.11.12.1. Grantee agrees to comply with the provisions of FFATA;
 - 9.11.12.2. Grantee agrees to provide needed information as outlined above to the Office within the timelines identified above, or upon request by the Office, as is necessary to facilitate the Office’s compliance with FFATA.
- 9.12. *Davis-Bacon Act/Copeland Act.* When required by Federal program legislation,¹ all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. §§ 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors/grantees must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors/grantees must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract/grant or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts/grants must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor/grantee or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

¹ Pursuant to guidance issued as late as September 2021, the U.S. Treasury has conveyed that the Davis-Bacon Act does not directly apply to ARPA-funded projects that are valued at less than \$10 million dollars. See Coronavirus State and Local Fiscal Recovery Funds, Frequently Asked Questions § 6.17 (available at: <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds>) (last updated January 2022). However, documentation of compliance with Davis-Bacon may obviate other reporting obligations for projects valued at \$10 million and above. See State and Local Fiscal Recovery Funds, Compliance and Reporting Guidance p. 21 (available at <https://home.treasury.gov/policy-issues/coronavirus/assistance-for-state-local-and-tribal-governments/state-and-local-fiscal-recovery-funds/recipient-compliance-and-reporting-responsibilities>) (last updated Nov. 15, 2021).

- 9.13. Labor Reporting for All Infrastructure Projects. Grantee shall comply with any federal labor reporting requirements and/or certifications as set forth in applicable U.S. Treasury guidance. *See, e.g.,* Compliance and Reporting Guidance, sec. 3(j) (available at: <https://home.treasury.gov/system/files/136/SLFRF-Compliance-and-Reporting-Guidance.pdf>).

Attachment C



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

STATE OF IOWA

ANNETTE DUNN
CHIEF INFORMATION OFFICER

Broadband Grants Core Application Menu

General Application Information Applicant Name: Indianola Municipal Utilities Study Area Code: Exchange Name:		Facilitated Broadband Speeds - Select Only One From Below Facilitated Speeds: 100 / 100	
---	--	---	--

Follow The Steps Below	
Instructions	Hot Buttons
1) Populate the Eligible Service Area data. Detailed directions in Exhibit K. 1a) Populate your exported Eligible Service Area data on the ESA Input tab. 2) Refresh Exhibit B - Project Worksheet with the Eligible Service Area data. 2a) The "Hot Button" to the right will transfer your ESA Input data to Exhibit B. 3) Populate data in Exhibit B - Project Worksheet. 3a) Check only one Delivery Platform that applies. 3b) Select the appropriate Infrastructure Type to be deployed. 3c) Respond to all Prospective Product Attributes subcategories. See Section 3.1.6. of the NOFA for detailed instructions/questions related to this aspect of the Application. 3d) Review the Homes, Schools, and Businesses in the "Total Number of Broadband Units That Will Have Service Facilitated To" section. If not planning on fully facilitating service to an Eligible Service Area, update those figures to the correct Broadband Unit counts. 3e) Define the Download and Upload Speeds in the "Facilitated Speeds in Project Area upon Project Completion" section for each Eligible Service Area. 3f) Review to confirm worksheet is correct.	Go to Eligible Service Area/Project Input Tab Refresh Exhibit B with ESA Input Tab Data Go to Exhibit B - Project Worksheet Tab
4) Populate all defined fields in Exhibit C - CLSFRF Form. 4a) For CLSFRF questions, please check the box if the dollar amount is zero for that area. 4b) For answers to questions in this Exhibit, please limit to 1200 characters for each question. 4c) Review the form to ensure it is complete and accurate.	Go To Exhibit C - Funding Sources Form
5) Populate costs in Exhibit D - Budget Plan. 5a) Update/Populate Description, Unit, Quantity, and Estimated Cost. 5b) Review the form to ensure it is complete and accurate. 5c) If grant funds are Awarded, the Grantee will be required to submit a revised Exhibit D with actual costs.	Go To Exhibit D - Budget Plan
6) IF APPLICABLE, Populate costs in Exhibit D.1 - Outside ESA Infrastructure Worksheet. 6a) Answer questions as necessary. Please limit to 1200 characters for each question. 6b) Update/Populate Description, Unit, Quantity, Estimated Cost, and Proportional Allocation Cost. 6c) Review the form to ensure it is complete and accurate. 6d) If grant funds are Awarded, the Grantee will be required to submit a revised Exhibit D.1 with actual costs.	Go To Exhibit D.1 - Outside Eligible Service Area
7) Core Application Checklist Below.	

Core Application Checklist	
Check	Status
Did you populate an Applicant Name?	Complete
Did you choose your Facilitated Broadband Speed for this project?	Complete
Did you exclude duplicate Census Blocks from your ESA Input tab?	Complete
Did you choose only one Delivery Platform in Exhibit B?	Complete
Have you responded to all Prospective Product Attributes subcategories in Exhibit B?	Complete
Have you included at least one eligible Eligible Service Area?	Complete
Have you defined all of your Facilitated Speeds in Exhibit B?	Complete
Did you answer all CLSFRF questions in Exhibit C?	Complete
Have you submitted grant request dollars in Exhibit D (Column E)?	Complete
Did you answer the Yes / No question in Exhibit D.1?	Complete
If you are requesting reimbursement for costs/expenses incurred outside of ESA's forming the basis of your Project, have you answered all questions Exhibit D.1?	Complete
If you are requesting reimbursement for costs/expenses incurred outside of ESA's forming the basis of your Project, have you fully completed Exhibit D.1?	Complete

Version 07.21.10

200 East Grand Ave, Des Moines, Iowa 50309

515.218.1413

ociogrants@iowa.gov

OBJECTID	ocioblockid	blockid	areasq miles	households	population	businesses	schools	effectivedate	county	tsa	tsatier	tier1	tier2	tier3	tier4	previous_incentive	NOFA001	NOFA002	NOFA003	NOFA004	NOFA005	NOFA006	eligible_blc	longitude	latitude	aland	awater	Shape__Area	Shape__Length
119820	19181-0211002013	1.9181E+14	1.84	25	77	1	0	20210701	Warren	Yes		1	95.1	1.4	2.19	1.35							yes	-93.59189611	41.3199257	4770741	0	0.000513054	0.098090801
119804	19181-0211004031	1.9181E+14	0.39	24	87	2	0	20210701	Warren	Yes		1	96.4	0	0	3.62							yes	-93.54677611	41.32851245	1012823	0	0.000108935	0.050332483
119858	19181-0211002012	1.9181E+14	1.85	29	73	2	0	20210701	Warren	Yes		1	93.9	3.16	0.11	2.83							yes	-93.57093203	41.31843375	4806772	0	0.000516917	0.090962158

Exhibit B — Project Worksheet

Applicant Name: Indianola Municipal Utilities

Applicants should identify the Delivery Platform forming the basis of their Project by selecting the Delivery Platform type to be deployed (ex. FTTH). Consistent with the definition of Facilitates, Applicants must identify the upload/download speeds on an individual census block basis that their Project will Facilitate in the “Facilitated Speeds” column below based on the product offering selected (100/100 or 100/20) that will be made available within each of the census blocks forming the basis of a Project and that will be made available within a commercially reasonable time and at a commercially reasonable price. In identifying Prospective Product Attributes, Applicants must identify the Prospective Broadband Attributes associated with the product offering selected (100/100 or 100/20) that will be made available within the census blocks forming the basis of their Project and that will be made available within a commercially reasonable time and at a commercially reasonable price within the Project area upon request by a consumer as a result of the Project. Refer to NOFA #007 Section 3.1.6 for more information on Prospective Product Attributes.

Delivery Platform: (Check or Populate Other)	
- FTTH	☒ Check
- DSL	☐ Check
- Cable Modem	☐ Check
- Wireless Spectrum *	☐ Check
- Fixed Wireless *	☐ Check
- Other	

* If this delivery platform is selected, Applicants must provide a completed Exhibit I.

Application Calculations	
Total Broadband Units Facilitated Service To	83.0
Rurality (Units Facilitated Per Square Mile)	20.3
Completeness	100.00%
Efficiency (Cost per Passing)	\$ 9,578.82

Prospective Product Attributes: (Populate Responses)	
- Availability	99.99% <i>percent</i>
- Latency	12 <i>milliseconds</i>
- Performance Credits	☐ Yes ☒ No
- Data Cap	☐ Yes ☒ No

Eligible Service Area					Total Number of Broadband Units in Project Area				Total Number of Broadband Units New Service Will Be Facilitated To				Facilitated Speeds in Project Area Upon Project Completion	
Census Block #	Eligible	Previously Funded	County	Sq. Miles	H	S	B	Total	H	S	B	Total	Down (Mbps)	Up (Mbps)
3			1	4.0800	78	0	5	83	78	0	5	83	1000	1000
19181-0211002013	YES		Warren	1.8400	25	0	1	26	25	0	1	26	1000	1000
19181-0211004031	YES		Warren	0.3900	24	0	2	26	24	0	2	26	1000	1000
19181-0211002012	YES		Warren	1.8500	29	0	2	31	29	0	2	31	1000	1000
END OF DATA														

* Applicants must fill out and submit this form in order to comply with/supply the information/inputs requested by the Office pursuant to Section 3.1 (Quantitative Factors) of NOFA #007. If you have questions related to filling out this form, please review the application and support materials for instructions. If you still have questions after reviewing the support materials, contact the Office’s designated representative providing administrative support for the Application process, which can assist you in populating this form. See Section 1.8.2 of the NOFA regarding administrative support related to this Application.

Exhibit C — CSLFRF Form

Applicant Name: Indianola Municipal Utilities

Applicant must fill out and submit this form in order to comply with/supply the information/inputs requested by the Office pursuant to Section 4 (Attachments - CSLFRF Form) of NOFA #007.

1. Total Project Cost and Grant Funds Requested. (see NOFA #007 Section 1.5.2)

\$795,042.00 Total Estimated Cost
\$477,025.20 Total Grant Requested

Please answer or supply the Office with the following to assist it in scoring this factor:

- 1.1. Maximum Funding Request.** Based on deployment of 100/100 Broadband or 100/20 Broadband in Eligible Service Areas a 60% federal match is the maximum amount available to the applicant.

60.00%

This field is auto-populated based on the maximum award amount stated in NOFA #007 Section 1.5.2.

- 1.2. Federal Matching Funds Requested.** In accordance with Section 3.1.8 of NOFA #007, this subcategory considers whether Applicants are requesting the Maximum Funding Request for which their Project is eligible under this NOFA as established in section 1.5.2.1.1 or a lesser amount. This subcategory operates under the premise that Applicants requesting less than the Maximum Funding Request will permit the Office to more widely disburse available funds, increasing the overall impact of the program.

60.00%

Please state the percentage of federal support requested if less than the maximum federal support requested in 1.1 above. Refer to the table in section 3.1.8 of NOFA #007 to identify the points available for applicants who request less than the Maximum Funding Request. If you intend to request the Maximum Funding Request, do not change this field.

- 1.3. Affordability.** Please state the Monthly Recurring Cost to the consumer of the 100 megabits per second download and 100 megabits per second upload or 100 megabits per second download and 20 megabits per second upload, as applicable, comprising the Applicant's project.

\$ 64.00 Monthly Recurring Cost to consumer

- 1.4. United States Treasury Reporting.** The U.S. Dept. of Treasury requires recipients of CSLFRF to collect additional data. This data is not scored, but used to satisfy Federal reporting requirements. Please indicate the projected count of institutions to which the Project will Facilitate service.

Miles of Fiber	9.67
Businesses	5
Small Businesses	0
Elementary Schools	0
Secondary Schools	0
Higher Education Institutions	0
Libraries	0
Healthcare Facilities	0



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

STATE OF IOWA

ANNETTE DUNN
CHIEF INFORMATION OFFICER

Exhibit D — Budget Plan

Applicant Name: Indianola Municipal Utilities

Enter data for all columns with a light gray heading and associated white cells. The dark shaded fields are calculated fields based on associated entry.

				Estimated: Provide Upon Grant Application				Actuals: Provide Upon Project Completion (Do NOT fill out as part of Application process)	
Category (A)	Description (B)	Per Unit (C)	Quantity (D)	Total Estimated Cost \$ (E)	Maximum Grant Support % (F)	Requested Grant Support % (G)	Grant Request (Est Cost * Request %) (H)	Actual Cost \$ (I)	Grant Award (Min of Estimated or Actual Cost * Request %) (J)
Conduit	1.5" Conduit	\$0.75 per foot	51,150.00	\$38,362.50	60.00%	60.00%	\$23,017.50	\$0.00	\$0.00
Fiber/Copper	Fiber/MST's/Handholes/Splice Cases/Splicing/Installation	\$3.75 per foot	51,150.00	\$191,812.50	60.00%	60.00%	\$115,087.50	\$0.00	\$0.00
OSP Engineering	OSP Engineering	\$0.86 per foot	51,150.00	\$43,989.00	60.00%	60.00%	\$26,393.40	\$0.00	\$0.00
Design Engineering	Design Engineering	\$85.00 per hour / fixed	180.00	\$8,600.00	60.00%	60.00%	\$5,160.00	\$0.00	\$0.00
Construction Mgmt.	Construction Management	\$60.00 per hour / fixed	200.00	\$12,000.00	60.00%	60.00%	\$7,200.00	\$0.00	\$0.00
Tower		\$0.00 per tower	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Antenna		\$0.00 per antenna	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Boring	Boring	\$6.00 per foot	51,150.00	\$306,900.00	60.00%	60.00%	\$184,140.00	\$0.00	\$0.00
Trenching		\$0.00 per foot	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Knifing		\$0.00 per foot	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Switching Equipment		\$0.00 per unit	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Routing Equipment		\$0.00 per unit	0.00	\$0.00	0.00%	0.00%	\$0.00	\$0.00	\$0.00
Optical Equipment	Calix E7-2 PON Card/Shell/Optics	\$12,000.00 per unit	0.38	\$4,560.00	60.00%	60.00%	\$2,736.00	\$0.00	\$0.00
Customer Premise Equipment	Calix 844G ONT	\$280.00 per unit	83.00	\$23,240.00	60.00%	60.00%	\$13,944.00	\$0.00	\$0.00
Other	Fiber Drop and Install to Premise	\$1,000.00 per unit	83.00	\$83,000.00	60.00%	60.00%	\$49,800.00	\$0.00	\$0.00
Totals	N/A	N/A	N/A	\$712,464.00	N/A	N/A	\$427,478.40	\$0.00	\$0.00
END OF DATA									

- As part of the claims process, in addition to supplying the Office with a revised Exhibit D, the Office may request additional records as deemed necessary by the Office to verify such claimed expenditures. Such records may include original invoices, original itemized receipts, copies of checks, check registers, or bank statements indicating credit card invoices were paid, or similar documentation. Grantees must keep proof of the incurrence and payment of any and all claimed expenditures.
- As part of the claims process, Grantees may only seek and obtain reimbursement for Allowable Expenditures. The Office may deny a request for reimbursement for any expenditures that do not constitute Allowable Expenditures, and Grantee shall not otherwise be entitled to reimbursement for any such expenditures. See Section 1.2.3 of the NOFA for a comprehensive definition of Allowable Expenditures.
- Applicants may not include Allowable Expenditures incurred outside Eligible Service Area(s) in this Budget Plan. Applicants wanting to include Allowable Expenditures that are incurred outside of Eligible Service Area(s) within their Total Project Costs must do so on and complete the Outside Eligible Service Area Infrastructure Worksheet, labeled as Exhibit D.1.
- If you intend to make redactions to Exhibits D and D.1, please contact the OCIO helpdesk at ociogrants@iowa.gov

Redact Exhibits D and D.1

Version 07.21.10

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ANNETTE DUNN
CHIEF INFORMATION OFFICER

Exhibit D.1 — Outside Eligible Service Area Infrastructure Worksheet

Applicant Name: Indianola Municipal Utilities

This Exhibit is only applicable if an Applicant seeks to claim expenditures for Broadband Infrastructure installed outside of Eligible Service Areas forming the basis of a Project. Generally speaking, Applicants must identify their Projects in terms of the Eligible Service Areas in which their Projects will Facilitate 100/100 or 100/20 Broadband service or faster. By virtue of the geographic proximity of Broadband Infrastructure physically installed within an Eligible Service Area(s), the Office considers such infrastructure to Facilitate 100/100 or 100/20 Broadband within the Eligible Service Area(s) forming the basis of the proposed Project. Applicants may only include costs/expenditures incurred within an Eligible Service Area forming the basis of a Project within the Project's Total Project Costs and corresponding Allowable Expenditures. However, Applicants may include costs/expenditures that are incurred outside of Eligible Service Area(s) within their Total Project Costs and corresponding Allowable Expenditures, provided that Applicant provides the information and demonstrates the prerequisites identified in Section 1.5.2.2 (Outside Eligible Service Areas Infrastructure Process) of NOFA #007. This Outside Eligible Service Area Infrastructure process is not limited to census blocks that are directly adjacent to Eligible Service Areas forming the basis of an Application. Applicants should use the following fields/inputs to supply the required information/justification. Complete this Exhibit ONLY IF you will be seeking expenditures for Broadband Infrastructure installed OUTSIDE of Eligible Service Areas.

1. Are you requesting permission to include expenditures incurred outside of Eligible Service Areas forming the basis of your Project within your total estimated Project Cost/allowable Expenditures?

☒ Yes ☐ No

2. Explain how such outside Eligible Service Area Broadband Infrastructure Facilitates 100/100 or 100/20 Broadband within the Eligible Service Area(s) forming the basis of the Project.

We will need two transport routes to connect these 3 areas with our existing outside plant. Both routes will need to cross South River.

(Maximum 1200 Characters / Actual = 135)

3. How are any claimed costs/expenditures for such outside Eligible Service Area Broadband Infrastructure necessary to effectively complete the Project?

We will need two transport routes to connect these areas with our existing GPON system that currently reaches the edge of the Indianola City limits. The rural build-out costs will be lower if connecting to the current municipal GPON system.

(Maximum 1200 Characters / Actual = 243)



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Exhibit D.1 — Outside Eligible Service Area Infrastructure Worksheet

Applicant Name: Indianola Municipal Utilities

4. Why is it that any claimed costs/expenditures for such outside Eligible Service Area Broadband Infrastructure cannot be excluded from the Application?

We need to be able to connect these areas to our existing GPON system to provide service.

(Maximum 1200 Characters / Actual = 89)

5. What specific methods/formulas will you utilize in allocating the costs of and for such outside Eligible Service Areas Broadband Infrastructure in proportion to such Broadband Infrastructure's actual facilitation of 100/100 or 100/20 Broadband to the Eligible Service Area(s) forming the basis of the Project?

Both of the transport routes cross areas with no additional potential customers.

(Maximum 1200 Characters / Actual = 81)

6. Please identify all Allowable Expenditures within the categories set forth in the table below for such outside Eligible Service Area Broadband Infrastructure you wish to include within your Total Project Costs:

Enter data for all columns with a light gray heading and associated white cells. The dark shaded fields are calculated fields based on associated entry.

				Estimated: Provide Upon Grant Application				Actuals: Provide Upon Project Completion (Do NOT fill out as part of Application process)	
Category (A)	Description (B)	Cost Per Unit (C)	Quantity (D)	Est. \$ Cost Located Outside Eligible Service Area (E)	Proportional Allocation \$ Cost Located Outside Eligible Service Area (F)	Proportional Allocation \$ Cost Located Outside Eligible Service Area (G)	Grant Request (Allocation \$ Cost * Request %) (H)	Actual Proportional Allocation \$ Cost Located Outside Eligible Service Area (I)	Grant Award (Minimum Estimated and Actual Allocation \$ Request * Request %) (J)
Conduit	1.5" Conduit	\$0.75 per foot	7,300.00	\$5,475.00	\$5,475.00	60.00%	\$3,285.00	\$0.00	\$0.00
Fiber/Copper	Fiber/Handholes/Splice Cases/Splicing/Installation	\$2.50 per foot	7,300.00	\$18,250.00	\$18,250.00	60.00%	\$10,950.00	\$0.00	\$0.00
OSP Engineering	OSP Engineering	\$0.86 per foot	7,300.00	\$6,278.00	\$6,278.00	60.00%	\$3,766.80	\$0.00	\$0.00
Design Engineering	Design Engineering	\$85.00 per hour / fixed	75.00	\$6,375.00	\$6,375.00	60.00%	\$3,825.00	\$0.00	\$0.00
Construction Mgmt.	Construction Management	\$60.00 per hour / fixed	40.00	\$2,400.00	\$2,400.00	60.00%	\$1,440.00	\$0.00	\$0.00
Tower		\$0.00 per tower	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Antenna		\$0.00 per antenna	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Boring	Boring	\$6.00 per foot	7,300.00	\$43,800.00	\$43,800.00	60.00%	\$26,280.00	\$0.00	\$0.00
Trenching		\$0.00 per foot	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Knifing		\$0.00 per foot	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Switching Equipment		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Routing Equipment		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Optical Equipment		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Customer Premise Equipment		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Other		\$0.00 per unit	0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00
Totals	N/A	N/A	N/A	\$82,578.00	\$82,578.00		\$49,546.80	\$0.00	\$0.00
END OF DATA									



KIM REYNOLDS, GOVERNOR
ADAM GREGG, LT. GOVERNOR

STATE OF IOWA

ANNETTE DUNN
CHIEF INFORMATION OFFICER

Exhibit D.1 — Outside Eligible Service Area Infrastructure Worksheet

Applicant Name: Indianola Municipal Utilities

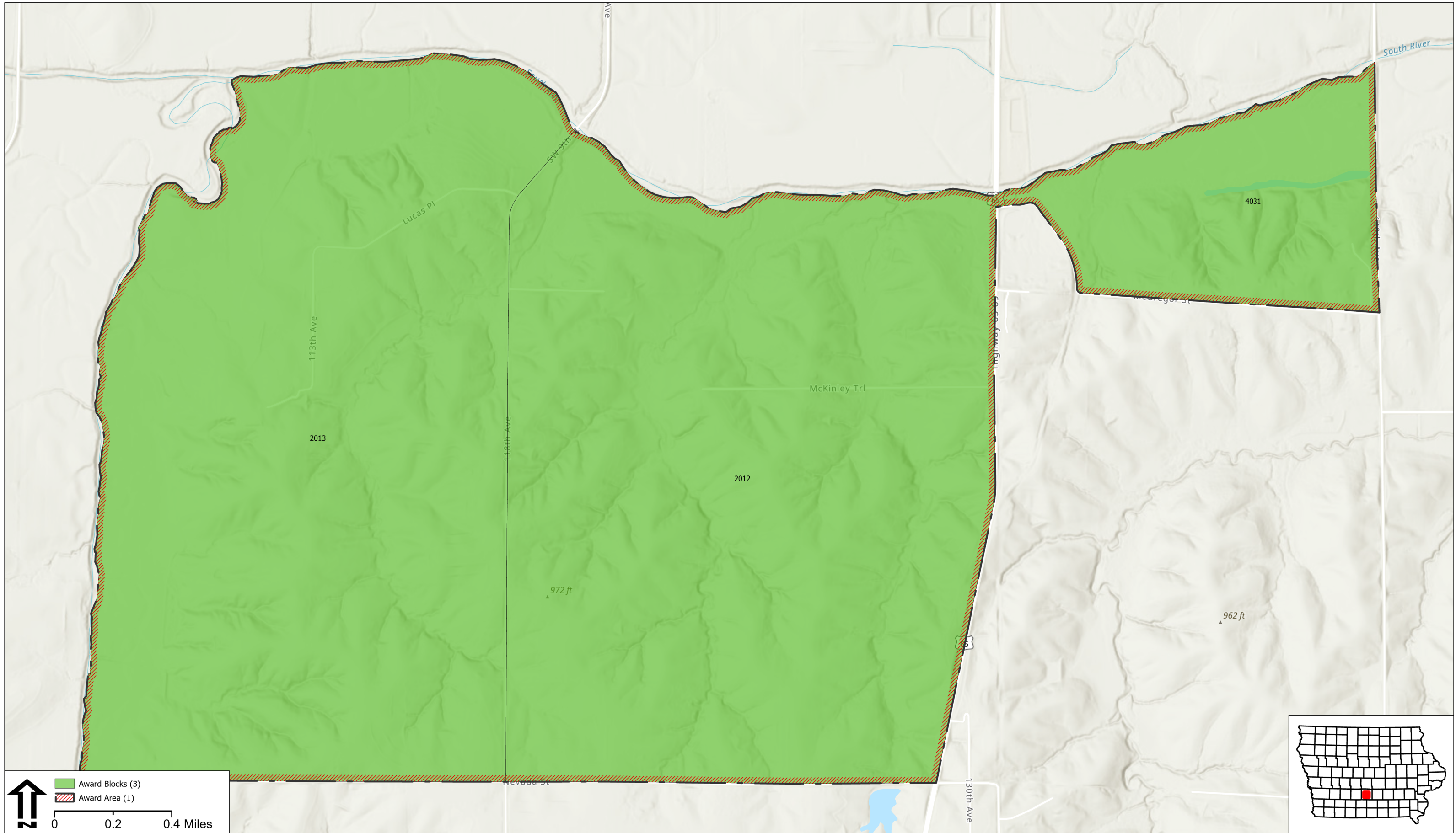
- ¹ The Office reserves the right, in its sole discretion, to exclude claimed costs/expenditures for outside Eligible Service Area Broadband Infrastructure, including in scoring a Project or in determining in what amount to Award grant funds, where an Applicant fails, in the Office's determination, to satisfy the above-outlined tests. In the event the Office excludes any claimed outside Eligible Service Areas costs/expenditures, the Office may, in its sole discretion, notify the Applicant in advance and permit the Applicant to withdraw or amend its Application.
- As part of the claims process, Grantees may only seek and obtain reimbursement for Allowable Expenditures. The Office may deny a request for reimbursement for any expenditures that do not constitute Allowable Expenditures, and Grantee shall not otherwise be entitled to reimbursement for any such expenditures. See Section 1.2.3 of the NOFA for a comprehensive definition of Allowable Expenditures.
 - As part of the claims process, in addition to supplying the Office with a revised Exhibit D.1, the Office may request additional records as deemed necessary by the Office to verify such claimed expenditures. Such records may include original invoices, original itemized receipts, copies of checks, check registers, or bank statements indicating credit card invoices were paid, or similar documentation. Grantees must keep proof of the incurrence and payment of any and all claimed expenditures.
 - Applicants may not include Allowable Expenditures incurred within Eligible Service Area(s) in this Outside Eligible Service Area Infrastructure Worksheet. Complete this Exhibit ONLY IF you will be seeking reimbursement for Broadband Infrastructure installed OUTSIDE of Eligible Service Areas.

Version 07.21.10

200 East Grand Ave, Des Moines, Iowa 50309

515.218.1413

ociogrants@iowa.gov



MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Public Hearing regarding the proposed communication utility rates.

Recommendation: The Chairperson will open and close the Public Hearing.

Attachments: None

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Resolution amending Municipal Communications Utility Commercial Rates and Charges.

Recommendation: Roll call is in order.

Attachments: 1. Res 2022- Business Rate Resolution March 8 2022

Notice To Be Published

RESOLUTION NO. 2022-
RESOLUTION AMENDING MUNICIPAL COMMUNICATIONS
UTILITY COMMERCIAL RATES AND CHARGES

WHEREAS, the Board of Trustees determines it is necessary and appropriate to amend the rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

“Commercial Rate Schedule”

IPTV – MRC	Price	Notes
Commercial Basic Tier	\$45.00	
Commercial Expanded Tier	\$109.00	Includes Basic Tier
Commercial Family TV Tier	\$119.00	Includes Expanded Tier
Commercial Sports Tier	\$119.00	Includes Expanded Tier
Commercial Premiere Tier	\$129.00	Includes Expanded, Family and Sports Tiers
 HBO	 \$18.00	
Showtime/TMC	\$16.00	
Cinemax	\$16.00	
STARZ ENCORE	\$12.00	
 Hospitality Expanded Tier	 \$65.00	 Includes 3 free STB’s
Hospitality Family Tier	\$70.00	Includes Hospitality Expanded and Hospitality Family Tiers
Hospitality Sports Tier	\$75.00	Includes Hospitality Expanded and Hospitality Sports Tiers
Hospitality Premiere Tier	\$80.00	Includes Hospitality Expanded, Hospitality Family and Hospitality Sports Tiers
 Hospitality A La Carte Channels		
Hospitality Marquee Network	\$37.50	Fire Code Occupancy 0-50
Hospitality Marquee Network	\$50.00	Fire Code Occupancy 51-100
Hospitality Marquee Network	\$75.00	Fire Code Occupancy 101-150
Hospitality Big Ten Network	\$37.50	Fire Code Occupancy 0-50
Hospitality Big Ten Network	\$50.00	Fire Code Occupancy 51-100
Hospitality Big Ten Network	\$75.00	Fire Code Occupancy 101-150
Fox Sports Midwest	\$37.50	Fire Code Occupancy 0-50
Fox Sports Midwest	\$50.00	Fire Code Occupancy 51-100

Fox Sports Midwest	\$75.00
Fox College Sports	\$23.00
Fox Sports 1	\$23.00
Fox Sports 2	\$23.00

Fire Code Occupancy 101-150

HD Set Top Box	\$6.00
Restart/CatchUp TV	\$4.00
Network DVR	\$10.00
DVR Expanded Storage	\$7.00

Commercial 1st box free, Hospitality
3 - boxes free

150 Hours Storage, Includes
Restart/CatchUp TV
Additional 100 Hours Storage

Phone – MRC

Local Phone Service	\$25.00
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Five free calling features included.
Long Distance 7.5 cents/minute.
International calls billed at cost.

Local Phone Service – Non-Profit	\$19.00
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Rate for Non-Profit organization with no
paid employees/staff

Local Phone Service and Long-Distance Plan	\$39.00
---	---------

1,500 minutes of free long distance calling
in the North American Numbering Plan.
Excess billed at 5 cents/minute.
Unlimited calling features.
International calls billed at cost

Block of 20 Direct Inward Dial (DID) Numbers	\$3.00
SIP Session	\$19.00

Call Features

Anonymous Call Rejection	\$1.00
Call Forward Busy	\$1.00
Call Forward Don't Answer	\$1.00
Call Forward Variable	\$1.00
Call Screening (Selective Call Rejection)	\$1.00
Call Transfer	\$1.00
Call Waiting	\$1.00

Call Waiting ID	\$1.00
Caller ID Blocking	\$1.00
Caller ID Name & Number	\$1.00
Circular Hunt	\$1.00
Collect Call Block	\$1.00
Continuous Redial	\$1.00
Dual Ring	\$1.00
Last Call Return/Callback	\$1.00
Long Distance Alert	\$1.00
Priority Call	\$1.00
Remote Access Call	
Forward Variable	\$1.00
Scheduled Greeting	\$1.00
Selective Call Forward	\$1.00
Three-Way Calling	\$1.00
Toll Deny	\$1.00
Voice Mail	\$1.00

Phone – NRC

Expedite Fee	\$500.00
After Hours Installation Fee	\$150.00

Internet Shared Symmetrical – MRC

100Mbps	\$79.00
250Mbps	\$129.00
500Mbps	\$249.00
1Gbps	\$479.00

*Speeds are the maximum available with each service plan. Actual speed is affected by many factors, including customer-owned equipment and internal home wiring.

Internet Dedicated Symmetrical – MRC

10Mbps	\$69.00
25Mbps	\$89.00
50Mbps	\$129.00
100Mbps	\$169.00
250Mbps	\$299.00
500Mbps	\$599.00
1Gbps	\$1,199.00

*Speeds are the maximum available with each service plan. Actual speed is affected by many factors, including customer-owned equipment and internal home wiring.

Miscellaneous Charges – MRC

Static IP Address	\$9.00
804 WiFi Extender	\$5.00
Battery Backup	\$4.00
Rack Space Rental	\$23.80/RU

Miscellaneous Charges – NRC

Standard Business Installation	\$100.00
--------------------------------	----------

Hourly Installation Rate	\$75.00	Hourly charge for installation beyond standard
Account Transfers	\$25.00	
Non-Pay Reconnect	\$35.00	
Service Trip Charge	\$35.00	
After Hours Support Fee	\$150.00	If the problem is determined to be with customer's equipment or technology; after hours is considered between 8:00pm and 8:00am, Monday-Sunday. Plus hourly fee if more than 2 hours

After Hours Hourly Fee	\$100.00
Battery Backup 24 Hour	\$270.00

Misc. Equipment Fees – NRC

Coaxial Jumper - 6 ft.	\$5.00	
Coaxial Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
Cat 5 Jumper 6 ft.	\$5.00	
Cat 5 Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
HDMI Cable 6 ft.	\$10.00	
HDMI Cable 15 ft.	\$20.00	
Power Strip	\$7.00	

Unreturned/Damaged Equipment – NRC

Remote Control	\$25.00
HD Set Top Box	\$200.00
ONT/Router Combo	\$300.00
ONT	\$140.00
Router	\$140.00
ONT Battery Backup	\$75.00
Media Over Cable Converter	\$150.00
8 Port Ethernet Switch	\$75.00
804 WiFi Extender	\$175.00
Fiber Jumper	Cost + 10%
Fiber Drop	Cost + 10%

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all commercial rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after July 1, 2022. This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this 28th day of March 2022

Lori Smith
Chairperson of the Board of Trustees

ATTEST:

Cassandra Mosher
Deputy Clerk

This Notice is given by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, as provided by Section 384.84 of the Code of Iowa, as amended.

Dated this 28th day of March 2022.

Jackie Raffety,
Secretary of the Board of Trustees of the
Indianola Municipal Utilities

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: March 28, 2022

Subject: Resolution adopting Municipal Communications Utility Rates and Charges.

Recommendation: Roll call is in order.

Attachments: 1. Res 2022- Residential Rate Resolution March 8, 2022

NOTICE OF RATES AND CHARGES OF THE MUNICIPAL COMMUNICATIONS UTILITY

RESOLUTION ADOPTING MUNICIPAL COMMUNICATIONS UTILITY RATES AND CHARGES

WHEREAS, the Board of Trustees determines it is necessary and appropriate to adopt updated rates and charges of the Municipal Communications Utility.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE INDIANOLA MUNICIPAL UTILITIES OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. The rates and charges set out herein below are hereby adopted, to wit:

“Residential Rate Schedule”

IPTV – MRC	Price	Notes
		MRC = Monthly Recurring Charges NRC = Nonrecurring Charges
Basic Tier	\$45.00	
Expanded Tier	\$109.00	Includes Basic Tier
Family TV Tier	\$119.00	Includes Expanded Tier
Sports Tier	\$119.00	Includes Expanded Tier
Premiere Tier	\$129.00	Includes Expanded, Family and Sports Tiers
HBO	\$18.00	
Showtime/TMC	\$16.00	
Cinemax	\$16.00	
STARZ ENCORE	\$12.00	
HD Set Top Box	\$6.00	1st box free
Restart/CatchUp TV	\$4.00	
Network DVR	\$10.00	150 Hours Storage, Includes Restart/CatchUp TV
DVR Expanded Storage	\$7.00	Additional 100 Hours Storage
Phone – MRC		
Local Phone Service	\$19.00	Three free calling features included. Long Distance 7.5 cents/minute. International calls billed at cost.
Local Phone Service and Long Distance Plan	\$29.00	1,000 minutes of free long distance calling in the North American Numbering Plan. Excess billed at 5 cents/minute. Unlimited calling features. International calls billed at cost

Call Features

Anonymous Call Rejection	\$1.00
Call Forward Busy	\$1.00
Call Forward Don't Answer	\$1.00
Call Forward Variable	\$1.00
Call Screening	
(Selective Call Rejection)	\$1.00
Call Transfer	\$1.00
Call Waiting	\$1.00
Call Waiting ID	\$1.00
Caller ID Blocking	\$1.00
Caller ID Name & Number	\$1.00
Circular Hunt	\$1.00
Collect Call Block	\$1.00
Continuous Redial	\$1.00
Dual Ring	\$1.00
Last Call Return/Callback	\$1.00
Long Distance Alert	\$1.00
Priority Call	\$1.00
Remote Access Call	
Forward Variable	\$1.00
Scheduled Greeting	\$1.00
Selective Call Forward	\$1.00
Three-Way Calling	\$1.00
Toll Deny	\$1.00
Voice Mail	\$1.00

Internet – MRC

200Mbps*	\$64.00	
400Mbps*	\$79.00	
1Gbps*		\$109.00

*Speeds are the maximum available with each service plan. Actual speed is affected by many factors, including customer-owned equipment and internal home wiring.

Packages – MRC

Residential 200Mbps*		
Triple Play	\$162.00	200Mbps*, Expanded Tier TV, Local Phone Service - \$30 Discount
Residential 200Mbps*		
Double Expanded TV	\$153.00	200Mbps*, Expanded Tier TV - \$20 Discount

Residential 200Mbps* Double Voice	\$73.00	200Mbps*, Local Phone Service - \$10 Discount
Residential 400Mbps* Triple Play	\$175.00	400Mbps*, Expanded Tier TV, Local Phone Service - \$30 Discount
Residential 400Mbps* Double Expanded TV	\$168.00	400Mbps*, Expanded Tier - \$20 Discount
Residential 400Mbps* Double Voice	\$88.00	400Mbps*, Local Phone Service - \$10 Discount
Residential 1Gbps* Triple Play	\$207.00	1Gbps*, Expanded Tier, Local Phone Service \$30 Discount
Residential 1Gbps* Double Expanded TV	\$198.00	1Gbps*, Expanded Tier - \$20 Discount
Residential 1Gbps* Double Voice	\$118.00	1Gbps*, Local Phone Service - \$10 Discount

*Speeds are the maximum available with each service plan. Actual speed is affected by many factors, including customer-owned equipment and internal home wiring.

Miscellaneous Charges – MRC

Static Public IP Address	\$5.00	
804 WiFi Extender	\$5.00	
Battery Backup	\$4.00	Phone customers receive this free

Miscellaneous Charges – NRC

Standard Residential Installation	\$100.00	
Hourly Installation Rate	\$75.00	Hourly charge for installation beyond standard
Account Transfers	\$25.00	
Non-Pay Reconnect	\$35.00	
Service Trip Charge	\$35.00	
After Hours Support Fee	\$150.00	If the problem is determined to be with customer's equipment or technology; after hours is considered between 8:00pm and 8:00am, Monday-Sunday. Plus hourly fee if more than 2 hours
After Hours Hourly Fee	\$100.00	
Battery Backup 24 Hour	\$270.00	

Misc. Equipment Fees - NRC

Coaxial Jumper - 6 ft.	\$5.00	
Coaxial Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
Cat 5 Jumper 6 ft.	\$5.00	
Cat 5 Jumper - Over 6 ft.	\$6.00	+ \$.15/ft
HDMI Cable 6 ft.	\$10.00	
HDMI Cable 15 ft.	\$20.00	
Power Strip	\$7.00	

Unreturned/Damaged Equipment – NRC

Remote Control	\$25.00
HD Set Top Box	\$200.00
ONT/Router Combo	\$300.00
ONT	\$140.00
Router	\$140.00
ONT Battery Backup	\$75.00
Media Over Cable Converter	\$150.00
8 Port Ethernet Switch	\$75.00
804 WiFi Extender	\$175.00
Fiber Jumper	Cost + 10%
Fiber Drop	Cost + 10%

Section 2. As of the effective date set forth herein below, the rates and charges set out herein shall replace all residential rates and charges in effect on the date of this resolution in their entirety.

Section 3. Repealer Clause. All resolutions, parts of resolutions, or service rules in conflict with the provisions of this resolution are hereby repealed insofar as the conflicting portions thereof are concerned.

Section 4. Severability Clause. If any section, provision or part of this resolution shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the resolution as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional.

Section 5. Effective Date. The rates provided herein shall apply on and after July 1, 2022. This resolution shall be in full force and effect upon its passage and publication as provided by law.

Section 6. Publication. This resolution shall be published in full.

PASSED AND APPROVED this 28th day of March 2022.

Lori Smith
Chairperson of the Board of Trustees

ATTEST:

Cassandra Mosher
Deputy Clerk

This Notice is given by order of the Board of Trustees of the Indianola Municipal Utilities, Indianola, Iowa, as provided by Section 384.84 of the Code of Iowa, as amended.

Dated this 28th day of March 2022.

Jackie Raffety
Secretary of the Board of Trustees of the
Indianola Municipal Utilities

(End of Notice)