BOARD OF TRUSTEE MINUTES
REGULAR SESSION – JANUARY 13, 2014

The Board of Trustees met in regular session at 5:30 p.m. on January 13, 2014 in the City Hall Conference Room. Chairperson Eric Vander Linden called the meeting to order and on roll call the following members were present: Heather Hulen Grant Johnson, Bob Lester (via phone), Pat Reding and Eric Vander Linden.

City Clerk Diana Bowlin administered the oath of office to Heather Hulen.

It was moved by Johnson and seconded by Reding to enter into closed session under Iowa Code Chapter 20.17(3) to discuss union negotiations. On roll call the vote was, AYES: Reding, Hulen, Vander Linden, Lester and Johnson. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Reding moved and Johnson seconded to return to open session. On roll call the vote was, AYES: Hulen, Vander Linden, Lester, Johnson and Reding. Whereupon the Chairperson declared the motion carried unanimously.

The consent agenda consisting of the following was approved on a motion by Johnson and seconded by Lester. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

January 6, 2014 claims

December 9, 2013 minutes

Salaries:
Ben Hildreth, from Lead Generation Operator to Line Apprentice, effective January 19, 2014 – his hourly wage will be frozen within Range 26 until he is eligible to earn the appropriate wage rate based on his progression with the apprenticeship program and subject to union acceptance of US Dept. of Labor Standards of Apprenticeship currently in effect

Stephen Clingman, from Inventory Specialist/Storekeeper to Line Apprentice at Range 26-2 $46,252/year effective January 19, 2014 – he will remain on this step until he is eligible for a step increase based on his progression within the apprenticeship program and subject to union acceptance of US Dept. of Labor Standards of Apprenticeship currently in effect

Change order #2 for the 2013 Hwy 92 Distribution Relocation Project – delays the start date to March 1, 2014

Certificate of Substantial Completion for the 2011 Hwy 65/69 Underground Conversion Project

The IDOT Reimbursement Agreement for the 2014 Hwy 92 & I-35 Transmission Relocation Project was approved on a motion by Johnson and seconded by Hulen. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2014 Hwy. 92 Transmission Relocation Project for Indianola Municipal Utilities, Indianola, Iowa, the Chair called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the Trustee Clerk reported that no written objections had been filed.

Board Member Reding introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST" for the 2014 Hwy 92 Transmission Relocation Project, and moved that it be adopted. Board Member Lester seconded the motion to adopt. The roll was called and the vote was, AYES: Hulen, Vander Linden, Lester, Johnson and Reding. NAYS: None. Whereupon, the Chair declared the following resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS,
FORM OF CONTRACT AND ESTIMATE OF COST
For the 2014 Hwy 92 Transmission Relocation Project

(The complete resolution may be viewed at the City Clerk's Office)

The Chair then announced that the City Clerk and the IMU General Manager had opened and tabulated the bids for the public improvements described in general as the 2014 Hwy. 92 Transmission Relocation Project for Indianola Municipal Utilities, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and the IMU General Manager.

Name & Address	Base Bid	Removal of 69 kV Poles	Removal of 13 kV Poles	Distribution Crossing Span
Hooper Corporation Madison, WI	$779,628.62	$526,466.96	$228,986.56	$24,175.10
Michels Corp Neenah, WI	$423,624.16	$300,822.69	$110,301.47	$12,500.00
Mid Plains Power LLC Grand Island, NE	No Bid			
The L.E. Myers Co. Rolling Meadows, Il	$793,653.36	$547,778.63	$59,425.42	$186,449.31
Par Electric Des Moines, Ia	$618,495.00	$351,295.00	$201,578.00	$65,622.00

The City Clerk and the IMU General Manager then recommended that the bid of Michels Power in the amount of $423,624.16 be accepted. Al Power, P&E Engineering, discussed the project with the Board.

Board Member Reding introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT" to Michels Corp for the 2014 Transmission Relocation Project, and moved its adoption. Board Member Lester seconded the motion to adopt. The roll was called and the vote was: AYES: Hulen, Vander Linden, Lester, Johnson and Reding. NAYS: None. Whereupon, the Chair declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT
For the 2014 Transmission Relocation Project

(The complete resolution may be viewed at the City Clerk's Office)

The Board discussed the November and December financial report.

General Manager Todd Kielkopf, presented the FY 2015 Budget. A more comprehensive document (with both operating strategies and line item detail) will be presented at the January 27, 2014 meeting.

The board discussed the hiring process for both open positions and potential new hires. The General Manager indicated that hiring two additional linemen should be postponed into the next fiscal year, given the reported financial ratio constraints. After discussion about the key roles of the open positions (Lead Operator & Inventory), it was the consensus to proceed with the internal hiring process.

The board next discussed the General Manager's news item pertaining to the location of regularly scheduled meetings. The consensus was to remain with the current meeting format.

Meeting adjourned on a motion by Reding and seconded by Johnson.

____
Eric Vander Linden, Chairperson

____
Diana Bowlin, City Clerk