INDIANOLA MUNICIPAL UTILITIES

IMU

Electric • Communications • Water

IMU Board of Trustees of the
Electric, Water and Communications Utilities
January 11, 2021
City Hall Council Chambers
5:30 p.m.

Agenda

1. Call to Order

2. Roll Call

3. Public Comments

4. Consent Agenda

    A. Claims for December 30, 2020 and January 11, 2021.

    B. December 14, 2020 Minutes.

5. Electric Utility Informational Items

6. Water Utility Informational Items

7. Communications Utility Informational Items

8. Combined Electric, Water and Communications Utilities Action Items

    A. Consideration of an extension to the Families First Coronavirus Response Act leave benefits through March 31, 2021.

    B. Resolution approving salaries.

    C. Selection of 2021 Officers.

9. Combined Electric, Water and Communications Utilities Informational Items

10. Other Business

    A. Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

11. Adjourn

IMU Regular Downstairs **4. A.**

Meeting Date: 01/11/2021

Information

Subject

Claims for December 30, 2020 and January 11, 2021.

Information

Fiscal Impact

Attachments

Claims 1230

Claims 0111

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Tuesday, December 29, 2020
10:23:20 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
ACCO UNLIMITED CORP. - VEND-2810									
12/1/2020	ACCO liquid chlorinating	Open Terms	1,400.48	0.00	0.00	1,400.48	1,400.48	0206588-IN	BL-4450
						1,400.48	**1,400.48**		
A-Check Global - VEND-1194									
12/30/2020	Employee Background Check	Net 30	34.50	0.00	15.00	34.50	34.50	59-0631114	BL-4404
						34.50	**34.50**		
Avesis Third Party Administrators Inc - VEND-1108									
12/31/2020	1220 Vision	Net 30	255.89	0.00	15.00	255.89	255.89	2571798	BL-4395
						255.89	**255.89**		
Bear Communications - VEND-1098									
1/5/2021	Service installs	Net 30	3,787.80	0.00	15.00	3,787.80	3,787.80	12122020	BL-4478
						3,787.80	**3,787.80**		
Ben & Nicole Clark - VEND-1141 - BL-4441									
1/20/2021	CreditRefund	Net 30	16.99	0.00	15.00	16.99	16.99	00060769-4	BL-4441
						16.99	**16.99**		
Border States Industries Inc - VEND-1070									
1/17/2021	Transmission Poles	Net 30	16,437.90	0.00	15.00	16,437.90	16,437.90	921259449	BL-4485
						16,437.90	**16,437.90**		
Brick Gentry P.C. - VEND-1004									
1/24/2021	Legal services	Net 30	240.00	0.00	15.00	240.00	240.00	341945	BL-4500
1/24/2021	Legal services	Net 30	225.00	0.00	15.00	225.00	225.00	341944	BL-4501
						465.00	**465.00**		
Cappel's Ace Hardware - VEND-1204									
1/25/2021	Valves	Net 30	32.97	0.00	15.00	32.97	32.97	000543	BL-4472
						32.97	**32.97**		
Cedar Falls Utilities - VEND-1045 - BL-4482									
1/6/2021	Switches and hardware	Net 30	49,238.58	0.00	15.00	49,238.58	49,238.58	91194	BL-4482
						49,238.58	**49,238.58**		
Cedar Falls Utilities - VEND-1045 - BL-4484									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
12/31/2020	Rack space and labor	Net 30	6,227.81	0.00	15.00	6,227.81	6,227.81	91177	BL-4484
						6,227.81	**6,227.81**		
Cintas Corporation - VEND-1007									
1/3/2021	First aid kits and AED's	Net 30	98.95	0.00	15.00	98.95	98.95	8404921051	BL-4427
						98.95	**98.95**		
CIRCLE B CASHWAY - VEND-8615									
12/24/2020	Pine board and knob	Open Terms	28.76	0.00	0.00	28.76	28.76	822791	BL-4471
12/19/2020	Wood	Open Terms	348.58	0.00	0.00	348.58	348.58	822311	BL-4449
12/19/2020	PR110UF R11 15x93	Open Terms	70.95	0.00	0.00	70.95	70.95	822350	BL-4456
						448.29	**448.29**		
City Of Indianola - VEND-1008 - BL-4461									
1/22/2021	1220 Utility Payroll Expenses	Net 30	286,172.84	0.00	15.00	286,172.84	286,172.84	1220 Utility Payroll Exp	BL-4461
						286,172.84	**286,172.84**		
City Of Indianola - VEND-1008 - BL-4499									
1/22/2021	1220 Caselle Claims	Net 30	5,496.19	0.00	15.00	5,496.19	5,496.19	1220 Caselle Claims	BL-4499
						5,496.19	**5,496.19**		
CNM OUTDOOR EQUIPMENT - VEND-9110									
12/16/2020	Hearing protector	Open Terms	63.90	0.00	0.00	63.90	63.90	191695	BL-4403
12/11/2020	Hearing protector	Open Terms	63.90	0.00	0.00	63.90	63.90	191537	BL-4396
						127.80	**127.80**		
Convergint Technologies LLC - VEND-1082									
1/17/2021	Access control	Net 30	7,611.00	0.00	15.00	7,611.00	7,611.00	111SNK332A	BL-4458
						7,611.00	**7,611.00**		
Des Moines Register Media - VEND-1010									
1/22/2021	Minutes/Claims	Net 30	240.29	0.00	15.00	240.29	240.29	3610700	BL-4452
						240.29	**240.29**		
Ditch Witch - VEND-1115									
1/13/2021	Locator repair	Net 30	642.57	0.00	15.00	642.57	642.57	S19025	BL-4446
						642.57	**642.57**		
DOWNEY TIRE PROS - VEND-11879									

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
12/10/2020	2018 Ram tire repair	Open Terms	26.80	0.00	0.00	26.80	26.80	50515	BL-4397
						26.80	**26.80**		
Dust Pros Janitorial - VEND-1011									
1/9/2021	Floor Care-WA	Net 30	180.00	0.00	15.00	180.00	180.00	2303	BL-4398
1/13/2021	Cleaning suppllies-Util Svcs	Net 30	32.10	0.00	15.00	32.10	32.10	2306	BL-4399
1/13/2021	1220 Cleaning-Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	2305	BL-4400
1/13/2021	1220 Cleaning-EL	Net 30	984.40	0.00	15.00	984.40	984.40	2308	BL-4424
1/16/2021	Janitorial supplies-EL	Net 30	99.51	0.00	15.00	99.51	99.51		BL-4426
1/17/2021	Cleaning supplies-WA	Net 30	125.00	0.00	15.00	125.00	125.00	2311	BL-4457
1/13/2021	1220 Cleaning-Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	2307	BL-4479
						3,026.01	**3,026.01**		
Electrical Engineering & Equipment Co - VEND-1114									
1/6/2021	3/4 HP Electric Motor	Net 30	374.50	0.00	15.00	374.50	374.50	308226-00	BL-4495
						374.50	**374.50**		
Foxwood Apts - VEND-1141 - BL-4410									
1/15/2021	CreditRefund	Net 30	8.46	0.00	15.00	8.46	8.46	00028775-4	BL-4410
						8.46	**8.46**		
HACH COMPANY - VEND-20810									
12/9/2020	Chemicals	Open Terms	831.67	0.00	0.00	831.67	831.67	12235382	BL-4455
						831.67	**831.67**		
Hy Vee Food Store - VEND-1099									
12/1/2020	2020 Health Screenings	Net 30	1,272.00	0.00	15.00	1,272.00	1,272.00	2020 Health Screenings	BL-4418
						1,272.00	**1,272.00**		
Impact - VEND-1141 - BL-4451									
1/21/2021	CreditRefund-Overpayment for Christine Cona	Net 30	379.08	0.00	15.00	379.08	379.08	00017504-4	BL-4451
						379.08	**379.08**		
Independent Advocate - VEND-1136									
1/13/2021	Digital advertising	Net 30	200.00	0.00	15.00	200.00	200.00	645	BL-4483
						200.00	**200.00**		
Iowa Dept Of Revenue - VEND-1117									
1/20/2021	1220 Excise and sales taxes	Net 30	42,076.17	0.00	15.00	42,076.17	42,076.17	1220 Excise and Sales Tax	BL-4460

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						42,076.17	**42,076.17**		
ITRON INC. - VEND-25704									
12/13/2020	Meter reading equipment maint agreement 012	Open Terms	2,741.58	0.00	0.00	2,741.58	2,741.58	575910	BL-4429
						2,741.58	**2,741.58**		
Jess' Lock & Key - VEND-1088									
1/16/2021	Change combo lock-WA plant	Net 30	80.00	0.00	15.00	80.00	80.00	1219167	BL-4466
						80.00	**80.00**		
John Deere Financial - VEND-1106									
1/22/2021	Multi use acct #36105-20385	Net 30	82.34	0.00	15.00	82.34	82.34	3054744	BL-4470
						82.34	**82.34**		
JV TRUCKING LLC - VEND-102429									
12/13/2020	Pea gravel	Open Terms	610.98	0.00	0.00	610.98	610.98	4999	BL-4447
						610.98	**610.98**		
KNIA/KRLS - VEND-1090									
1/26/2021	2020 Holiday Music	Net 30	269.25	0.00	15.00	269.25	269.25	20120471	BL-4462
1/26/2021	:30 Spots	Net 30	550.80	0.00	15.00	550.80	550.80	20120470	BL-4463
						820.05	**820.05**		
Leanna Wilson - VEND-1141 - BL-4411									
1/15/2021	CreditRefund	Net 30	30.93	0.00	15.00	30.93	30.93	00062745-0	BL-4411
						30.93	**30.93**		
Mary Gass - VEND-1141 - BL-4439									
1/20/2021	CreditRefund	Net 30	50.85	0.00	15.00	50.85	50.85	00033388-6	BL-4439
						50.85	**50.85**		
Matt St John - VEND-1141 - BL-4412									
1/15/2021	CreditRefund	Net 30	156.50	0.00	15.00	156.50	156.50	00029978-1	BL-4412
						156.50	**156.50**		
McAfee Realty - VEND-1141 - BL-4437									
1/17/2021	CreditRefund	Net 30	12.48	0.00	15.00	12.48	12.48	00029550-5	BL-4437
						12.48	**12.48**		
McCoy Hardware Inc - VEND-1035									

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1/25/2021	Hardware and supplies	Net 30	115.23	0.00	15.00	115.23	115.23	A473813	BL-4467
1/22/2021	Label and shelf bracket	Net 30	16.33	0.00	15.00	16.33	16.33	A473445	BL-4469
						131.56	**131.56**		
MENARDS - VEND-34173									
12/24/2020	3 ADA Smartpak	Open Terms	179.00	0.00	0.00	179.00	179.00	77446	BL-4468
						179.00	**179.00**		
Metlife - Group Benefits - VEND-1109									
12/16/2020	1220 Dental	Net 30	1,814.57	0.00	15.00	1,814.57	1,814.57	1220 Dental	BL-4394
						1,814.57	**1,814.57**		
Mid American Energy Co - VEND-1018									
1/17/2021	Gas-210 W 2nd	Net 30	67.35	0.00	15.00	67.35	67.35	507337055	BL-4459
1/21/2021	Gas for Muni Plant	Net 30	704.70	0.00	15.00	704.70	704.70	507425417	BL-4498
1/16/2021	Gas For Muni Plt Substation	Net 30	10.10	0.00	15.00	10.10	10.10	507215047	BL-4492
1/17/2021	Gas For 1300 E Iowa Bldg B	Net 30	46.85	0.00	15.00	46.85	46.85	507307169	BL-4493
1/17/2021	Gas for 1300 E Iowa Bldg A	Net 30	159.50	0.00	15.00	159.50	159.50	507313064	BL-4494
						988.50	**988.50**		
Midwest Alarm Services - VEND-1116									
1/7/2021	Brycer compliance engine fee	Net 30	21.20	0.00	15.00	21.20	21.20	338079	BL-4444
						21.20	**21.20**		
MILLER ELECTRIC SERVICES - VEND-34642									
12/18/2020	Rough in storage building bathroom	Open Terms	845.09	0.00	0.00	845.09	845.09	16294	BL-4454
						845.09	**845.09**		
MUNICIPAL SUPPLY INC - VEND-35810									
8/14/2020	LV2017 Wrench	Open Terms	92.95	0.00	0.00	92.95	92.95	0771298-IN	BL-4453
8/28/2020	6" Macro Coup	Open Terms	599.00	0.00	0.00	599.00	599.00	0773060-IN	BL-4465
						691.95	**691.95**		
Mutual Of Omaha - VEND-1107									
12/18/2020	1220 Premiums	Net 30	1,239.04	0.00	15.00	1,239.04	1,239.04	1143836142	BL-4393
						1,239.04	**1,239.04**		
Nolasoft Development - VEND-1021									
1/16/2021	Quarterly Website hosting i-m-u.com	Net 30	120.00	0.00	15.00	120.00	120.00	8588	BL-4419
						120.00	**120.00**		

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O'REILLY AUTO PARTS - VEND-40157									
12/15/2020	Batteries	Open Terms	238.43	0.00	0.00	238.43	238.43	0337-185653	BL-4402
						238.43	**238.43**		
PETERS, KAREN - VEND-103237									
12/15/2020	Notary Stamp	Open Terms	19.08	0.00	0.00	19.08	19.08	461683	BL-4417
						19.08	**19.08**		
PITNEY BOWES - VEND-42424									
12/9/2020	Lease postage machine	Open Terms	733.08	0.00	0.00	733.08	733.08	3312544761	BL-4448
						733.08	**733.08**		
RESCO - VEND-47234									
12/17/2020	50 KVA Single Phase Transformer	Open Terms	1,842.81	0.00	0.00	1,842.81	1,842.81		BL-4422
						1,842.81	**1,842.81**		
Robert Dory - VEND-1141 - BL-4442									
1/21/2021	CreditRefund	Net 30	39.88	0.00	15.00	39.88	39.88	00061532-1	BL-4442
						39.88	**39.88**		
SKARSHAUG TESTING LABORATORY INC - VEND-50410									
12/8/2020	High voltage & PPE testing	Open Terms	887.46	0.00	0.00	887.46	887.46	248371	BL-4423
12/18/2020	Testing	Open Terms	941.69	0.00	0.00	941.69	941.69	248593	BL-4491
						1,829.15	**1,829.15**		
STEW HANSEN DODGE - VEND-50362									
12/18/2020	2020 Ram 2500	Open Terms	29,997.00	0.00	0.00	29,997.00	29,997.00	F20R8910	BL-4434
						29,997.00	**29,997.00**		
SUMMIT DRILLING LLC - VEND-103054									
12/23/2020	Bore w/duct	Open Terms	1,500.00	0.00	0.00	1,500.00	1,500.00	1579	BL-4486
						1,500.00	**1,500.00**		
Terry Wise - VEND-1141 - BL-4409									
1/15/2021	CreditRefund	Net 30	8.26	0.00	15.00	8.26	8.26	00060185-8	BL-4409
						8.26	**8.26**		
Terry-Durin Co - VEND-1038									
1/7/2021	Comfit 150	Net 30	250.38	0.00	15.00	250.38	250.38	71290-00	BL-4481
1/14/2021	LED Fixtures	Net 30	1,123.50	0.00	15.00	1,123.50	1,123.50	70198-01	BL-4497

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						1,373.88	**1,373.88**		
Tyler Allsup - VEND-1141 - BL-4425									
1/16/2021	CreditRefund	Net 30	39.23	0.00	15.00	39.23	39.23	00039437-8	BL-4425
						39.23	**39.23**		
U.S. Cellular - VEND-1104									
1/11/2021	1220 Cel Phone	Net 30	611.11	0.00	15.00	611.11	611.11	411443193	BL-4443
						611.11	**611.11**		
VESSCO INC - VEND-57620									
11/26/2020	Equipment package	Open Terms	31,228.00	0.00	0.00	31,228.00	31,228.00	81834	BL-4433
						31,228.00	**31,228.00**		
Warren For President - VEND-1141 - BL-4413									
1/16/2021	CreditRefund	Net 30	225.29	0.00	15.00	225.29	225.29	00052071-4	BL-4413
						225.29	**225.29**		
WESCO - VEND-60220									
12/12/2020	Photo Controls	Open Terms	70.60	0.00	0.00	70.60	70.60	509874	BL-4420
12/12/2020	Spring Washer	Open Terms	32.01	0.00	0.00	32.01	32.01	509877	BL-4421
12/12/2020	Meter Covers	Open Terms	26.32	0.00	0.00	26.32	26.32	509875	BL-4430
12/16/2020	Transformer Secondary Connectors	Open Terms	213.59	0.00	0.00	213.59	213.59	514404	BL-4431
12/12/2020	Transmission Line Materials	Open Terms	2,031.99	0.00	0.00	2,031.99	2,031.99	509876	BL-4432
12/15/2020	FR Hooded Sweatshirts	Open Terms	554.99	0.00	0.00	554.99	554.99	511883	BL-4445
12/22/2020	Anchor Parts	Open Terms	1,766.10	0.00	0.00	1,766.10	1,766.10	522674	BL-4487
12/22/2020	12-2 UF Romex	Open Terms	958.72	0.00	0.00	958.72	958.72	522675	BL-4488
12/19/2020	Elbow Seal Kit	Open Terms	357.72	0.00	0.00	357.72	357.72	521806	BL-4489
12/24/2020	Transmission Post Type Insulators	Open Terms	1,255.02	0.00	0.00	1,255.02	1,255.02	528190	BL-4490
						7,267.06	**7,267.06**		
Wiegert Disposal Inc - VEND-1081									
12/31/2020	Nov Large Dumpster	Net 30	346.00	0.00	15.00	346.00	346.00	Nov Large Dumpster	BL-4428
						346.00	**346.00**		
		Check Count:	**61**		Totals:	**$514,845.42**	**$514,845.42**		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 8, 2021
8:39:46 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From	**0000-10120-999**								
Bear Communications - VEND-1098									
1/30/2021	Service installs	Net 30	8,211.16	0.00	15.00	8,211.16	8,211.16	12192020	BL-4528
1/19/2021	Service installs	Net 30	2,714.74	0.00	15.00	2,714.74	2,714.74	12262020	BL-4529
						10,925.90	**10,925.90**		
Bobs Custom Trophies - VEND-1153									
12/9/2020	Rubber stamp	Net 30	25.15	0.00	15.00	25.15	25.15	27657	BL-4559
						25.15	**25.15**		
CCP INDUSTRIES INC. - VEND-8925									
12/22/2020	Poly towels	Open Terms	212.76	0.00	0.00	212.76	212.76	IN02680692	BL-4556
						212.76	**212.76**		
Cedar Falls Utilities - VEND-1045 - BL-4530									
12/6/2020	1120 Bandwidth & 5G	Net 30	6,214.32	0.00	15.00	6,214.32	6,214.32	1120 Bandwidth & 5G	BL-4530
						6,214.32	**6,214.32**		
Cedar Falls Utilities - VEND-1045 - BL-4531									
1/20/2021	VMWare and amino engag	Net 30	6,254.78	0.00	15.00	6,254.78	6,254.78	91223	BL-4531
						6,254.78	**6,254.78**		
Cintas Corporation - VEND-1007									
1/14/2021	First aid supplies	Net 30	77.71	0.00	15.00	77.71	77.71	5045371651	BL-4532
						77.71	**77.71**		
City Of Indianola - VEND-1008 - BL-4533									
2/4/2021	Professional services	Net 30	90,189.83	0.00	15.00	90,189.83	90,189.83	2669	BL-4533
						90,189.83	**90,189.83**		
Consortia Consulting - VEND-1009									
1/22/2021	Consulting	Net 30	900.00	0.00	15.00	900.00	900.00	22012	BL-4534
						900.00	**900.00**		
Denman - VEND-1193									
1/30/2021	Professional services-FY20 Audit	Net 30	7,000.00	0.00	15.00	7,000.00	7,000.00	5921-D138478	BL-4519
						7,000.00	**7,000.00**		
DES PLANQUES, CHRIS - VEND-101766									

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
1/2/2021	0121 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0121 Mobile Device	BL-4513
						75.00	**75.00**		
Doug Shull - VEND-1105									
1/31/2021	0121 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	0121 Treasury Contract	BL-4517
						83.34	**83.34**		
Dylan Michelsen - VEND-1180									
1/31/2021	0121 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0121 Mobile Device	BL-4510
						75.00	**75.00**		
Elisha Greene - VEND-1209									
1/31/2021	1220 & 0121 Mobile Device	Net 30	37.50	0.00	15.00	37.50	37.50	1220 & 0121 Mobile Device	BL-4514
						37.50	**37.50**		
Fuse Technic LLC - VEND-1012									
2/3/2021	Consulting	Net 30	900.00	0.00	15.00	900.00	900.00	FT20210104004	BL-4535
						900.00	**900.00**		
HACH COMPANY - VEND-20810									
12/11/2020	Univer 3 powder	Open Terms	61.95	0.00	0.00	61.95	61.95	12241267	BL-4505
						61.95	**61.95**		
IMU - VEND-8629									
1/2/2021	Utilities-111 S Buxton	Open Terms	590.57	0.00	0.00	590.57	590.57	10086038	BL-4536
1/2/2021	Utilities-1008 E Iowa & 104 S B	Open Terms	323.78	0.00	0.00	323.78	323.78	10080707	BL-4537
1/2/2021	Utilities-Util Svcs	Open Terms	261.37	0.00	0.00	261.37	261.37	10079927	BL-4538
						1,175.72	**1,175.72**		
Infomax Office Systems Inc - VEND-1013									
1/23/2021	Copier contract	Net 30	835.50	0.00	15.00	835.50	835.50	28437319	BL-4539
						835.50	**835.50**		
Innovative Systems - VEND-1048 - BL-4540									
1/31/2021	1st Qtr 2021 ACS Fees	Net 30	1,500.00	0.00	15.00	1,500.00	1,500.00	52529	BL-4540
						1,500.00	**1,500.00**		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 8, 2021
8:39:46 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Innovative Systems - VEND-1048 - BL-4552									
2/2/2021	0121 Elation maint fee & additional utilities soft	Net 30	11,520.00	0.00	15.00	11,520.00	11,520.00	52581 & 52580	BL-4552
						11,520.00	**11,520.00**		
Innovative Systems - VEND-1048 - BL-4553									
2/2/2021	Software and License	Net 30	10,915.56	0.00	15.00	10,915.56	10,915.56	52580 & 52581	BL-4553
						10,915.56	**10,915.56**		
Innovative Systems - VEND-1048 - BL-4558									
2/5/2021	0121 Utility bills	Net 30	4,917.72	0.00	15.00	4,917.72	4,917.72	52800	BL-4558
						4,917.72	**4,917.72**		
Iowa One Call - VEND-1015									
1/23/2021	Locates	Net 30	401.40	0.00	15.00	401.40	401.40	228019	BL-4523
1/23/2021	Locates	Net 30	207.00	0.00	15.00	207.00	207.00	228018	BL-4541
1/23/2021	Locates	Net 30	381.60	0.00	15.00	381.60	381.60	227537	BL-4502
						990.00	**990.00**		
Konrad, Judy - VEND-1141 - BL-4515									
1/30/2021	CreditRefund	Net 30	149.18	0.00	15.00	149.18	149.18	00004919-8	BL-4515
						149.18	**149.18**		
Kurt Gocken - VEND-1023									
1/31/2021	0121 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0121 Mobile Device	BL-4507
						75.00	**75.00**		
Kurt Ripperger - VEND-1025									
1/31/2021	0121 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0121 Mobile Device	BL-4508
						75.00	**75.00**		
LINDE INC - VEND-6415									
12/31/2020	Carbon dioxide	Open Terms	2,154.04	0.00	0.00	2,154.04	2,154.04	60976501	BL-4503
						2,154.04	**2,154.04**		
LONGER, CHRIS - VEND-34025									
1/2/2021	0121 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0121 Mobile Device	BL-4511
						75.00	**75.00**		

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 8, 2021
8:39:46 AM

Vendor / Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Mahaska Communications Group - VEND-1017									
1/31/2021	1120 T1 Transport	Net 30	165.00	0.00	15.00	165.00	165.00	1120 T1 Transport	BL-4542
						165.00	**165.00**		
McCoy Hardware Inc - VEND-1035									
1/30/2021	Enamel	Net 30	71.98	0.00	15.00	71.98	71.98	A474561	BL-4524
						71.98	**71.98**		
METCALF, MIKE - VEND-34230									
1/2/2021	0121 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	0121 Mobile Device	BL-4512
						75.00	**75.00**		
Mid American Energy Co - VEND-1018									
1/17/2021	Gas-110 S B	Net 30	242.43	0.00	15.00	242.43	242.43	507323519	BL-4543
1/30/2021	85' Wood Pole	Net 30	2,740.66	0.00	15.00	2,740.66	2,740.66	123120	BL-4555
						2,983.09	**2,983.09**		
Midwest Alarm Services - VEND-1116									
1/27/2021	Fire alarm monitoring	Net 30	53.35	0.00	15.00	53.35	53.35	338919	BL-4554
						53.35	**53.35**		
MILLER ELECTRIC SERVICES - VEND-34642									
1/1/2021	Wiring storage building	Open Terms	825.32	0.00	0.00	825.32	825.32	16326	BL-4522
						825.32	**825.32**		
O'REILLY AUTO PARTS - VEND-40157									
12/30/2020	Battery	Open Terms	83.31	0.00	0.00	83.31	83.31	0337-188572	BL-4506
						83.31	**83.31**		
Power & Tel - VEND-1037									
1/16/2021	Clamp fiber	Net 30	31.30	0.00	15.00	31.30	31.30	7102707-01	BL-4544
1/9/2021	Fiber drops	Net 30	6,744.56	0.00	15.00	6,744.56	6,744.56	7084796-00	BL-4545
1/7/2021	SPLITTER - CASSETTE	Net 30	2,074.89	0.00	15.00	2,074.89	2,074.89	7095569-00	BL-4547
1/10/2021	JUMPER - 1M	Net 30	147.05	0.00	15.00	147.05	147.05	7109550-00	BL-4548
						8,997.80	**8,997.80**		
Samantha Pierangeli - VEND-1141 - BL-4518									
2/3/2021	CreditRefund	Net 30	13.33	0.00	15.00	13.33	13.33	00028431-9	BL-4518

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Friday, January 8, 2021
8:39:46 AM

Vendor Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
						13.33	**13.33**		
Skye McBroom - VEND-1026									
1/31/2021	0121 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	0121 Mobile Device	BL-4509
						75.00	**75.00**		
T.R.M. DISPOSAL LLC - VEND-101016									
12/25/2020	0121 Trash	Open Terms	40.00	0.00	0.00	40.00	40.00	18587	BL-4516
						40.00	**40.00**		
Unite Private Networks - VEND-1054									
1/31/2021	Dark fiber	Net 30	3,055.39	0.00	15.00	3,055.39	3,055.39	SI-21-001516	BL-4546
						3,055.39	**3,055.39**		
VEENSTRA & KIMM - VEND-57600									
12/19/2020	Professional services	Open Terms	600.50	0.00	0.00	600.50	600.50	2	BL-4520
12/19/2020	Professional services	Open Terms	4,066.98	0.00	0.00	4,066.98	4,066.98	2	BL-4521
						4,667.48	**4,667.48**		
Waste Management - VEND-1086									
1/28/2021	4 Yard dumpster service	Net 30	156.51	0.00	15.00	156.51	156.51	6789920-0516-8	BL-4550
						156.51	**156.51**		
WESCO - VEND-60220									
12/30/2020	Primary Ammeter	Open Terms	1,443.43	0.00	0.00	1,443.43	1,443.43	530930	BL-4557
						1,443.43	**1,443.43**		
Wiegert Disposal Inc - VEND-1081									
1/31/2021	1220 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	1220 Dumpster Service	BL-4551
						110.00	**110.00**		
Wisconsin Independent Network, LLC - VEND-1067									
1/31/2021	Ethernet and Internet	Net 30	4,838.00	0.00	15.00	4,838.00	4,838.00	WIN008666	BL-4549
						4,838.00	**4,838.00**		
YMCA Of Greater Des Moines - VEND-1169									
2/3/2021	0121 Wellness	Net 30	25.00	0.00	15.00	25.00	25.00	PD012391	BL-4525
						25.00	**25.00**		

Vendor Due Date	Notes	Terms		Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
		Check Count:	**45**		Totals:		**$185,094.95**	**$185,094.95**		

IMU Regular Downstairs **4. B.**
Meeting Date: 01/11/2021

Information

Subject
December 14, 2020 Minutes.

Information

Fiscal Impact

Attachments

Minutes

IMU BOARD OF TRUSTEES MINUTES - REGULAR SESSION – December 14, 2020

The IMU Board of Trustees met in regular session on December 14, 2020 in the City Hall Council Chambers. Chairperson Mike Rozga called the meeting to order at 5:30 pm and on roll call the following members were present: Lesley Forbush (via phone), Deb Richardson, Mike Rozga, Adam Voigts, and Jim McClymond. Absent: NONE

The consent agenda consisting of the following was approved on a motion by Richardson and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Claims lists for November 30 and December 14, 2020.
Minutes from November 23, 2020.

Electric Superintendent Metcalf stated his department worked on snow removal on traffic lights over the weekend.

McClymond moved and Voigts seconded to approve authorization for Warren Water to serve an IMU customer. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Superintendent Elbert reported the Water Department is working on replacing fire hydrants. The pickup ordered in April has arrived at the dealership.

The Fiber department has been working on completing fiber drops and installations, reported Superintendent Ripperger.

It was moved by McClymond and seconded by Richardson to approve an update to the Employee Handbook maximum vacation rollover language to reflect the vacation accrual MOU approved on May 27, 2020. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Board Member Forbush left the meeting.

Resolution 2020-43 approving salaries was introduced on a motion by Richardson and seconded by Voigts. In discussion, General Manager Des Planques stated the new Utility Billing Supervisor will begin on December 15 with the approval of this resolution. On roll call, the vote was AYES: Richardson, Rozga, Voigts and McClymond. NAYS: None.

Chris Des Planques, reported fiber has 2700 customers and is well ahead of projected goals.

At 5:46 p.m. it was moved by Richardson and seconded by Voigts to enter into closed session in accordance with Iowa Code Section 21.5 (1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. On roll call, the vote was AYES: Richardson, Rozga, Voigts and McClymond. NAYS: None.

Board Member Forbush rejoined the meeting via phone.

It was moved at 6:01 p.m. by Richardson to come out of closed session. McClymond seconded the motion. On roll call, the vote was AYES: Richardson, Forbush, Rozga, Voigts and McClymond. NAYS: None.

McClymond moved and Richardson seconded at 6:02 p.m. to enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunication division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure. On roll call, the vote was AYES: Richardson, Forbush, Rozga, Voigts and McClymond. NAYS: None.

It was moved by McClymond and seconded by Richardson at 6:13 p.m. to come out of closed session. On roll call, the vote was AYES: Richardson, Forbush, Rozga, Voigts and McClymond. NAYS: None.

Board Member McClymond moved to authorize ICAP's recommendation for settlement and Richardson seconded the motion. On roll call, the vote was AYES: Richardson, Forbush, Rozga, Voigts and McClymond. NAYS: None.

Meeting adjourned at 6:15 p.m. on a motion by McClymond and seconded by Forbush.

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Mike Rozga, Chairperson

ATTEST:

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Jackie Raffety, Deputy City Clerk

IMU Regular Downstairs **8. A.**

Meeting Date: 01/11/2021

Information

Subject

Consideration of an extension to the Families First Coronavirus Response Act leave benefits through March 31, 2021.

Information

Simple motion is in order.

Fiscal Impact

Attachments

Extension Memorandum

January 7, 2021

To: IMU Board of Trustees
From: Chris Longer and Chris DesPlanques
RE: FFCRA Extension

IMU Board of Trustees,

A bill was signed into law on March 18, 2020, called the Families First Coronavirus Response Act (FFCRA). This law was in effect from April 1, 2020 through December 31, 2020. This law required certain employers to provide their employees with paid sick leave and expanded family and medical leave for specified reasons related to COVID-19. No changes were made in the legislation to extend the Families First Coronavirus Response Act (FFCRA) beyond the original end date of December 31, 2020.

However, many public employers are voluntarily extending FFCRA leave benefits to employees for a limited time. Voluntarily extending FFCRA benefits would continue to allow full-time and part-time employees paid sick and expanded family and medical leave for COVID related reasons if the employee has not already exhausted their eligibility.

The City Council approved extending the FFCRA leave benefits through March 31, 2021. We are bringing the same recommendation to Trustees for consideration.

IMU Regular Downstairs **8. B.**

Meeting Date: 01/11/2021

Information

Subject

Resolution approving salaries.

Information

Roll call is in order.

Fiscal Impact

Attachments

Resolution Approving Salaries

Indianola Municipal Utilities

RESOLUTION NO

RESOLUTION APPROVING SALARIES

This action sets salaries in accordance with the personnel management guide and union contract.

BE IT RESOLVED BY THE BOARD OF TRUSSTEES OF THE INDIANOLA, IA MUNICIPAL UTILIES:

Chris Longer, Finance/HR Director, from CE 10-5, $78,986/year to CE 10-6, $81,261/year effective January 3, 2021;

Monica Thompson, Utility Services Representative, from CE 4-1, $40,399/year to CE 4-1.5, $41,083/year effective January 17, 2021;

Passed and approved this 11th day of January 2021.

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IMU Board Chair

ATTEST:

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Jackie Raffety , Deputy City Clerk

IMU Regular Downstairs **8. C.**
Meeting Date: 01/11/2021

Information

Subject

Selection of 2021 Officers.

Information

Past practice for office holders is one of rotating seniority, with each Trustee having the ability to serve as Chair and Vice Chair during a 6-year tenure. However, it is solely up to the Board to select its officers in any given year.

Selection of a Chair and Vice Chair is in order.

Simple motion is in order.

Fiscal Impact

Attachments

No file(s) attached.

IMU Regular Downstairs **10. A.**

Meeting Date: 01/11/2021

Information

Subject

Enter into closed session in accordance with Iowa Code Section 388.9(1) to discuss marketing and pricing strategies and proprietary information of the telecommunications division whose competitive position will be harmed by public disclosure that is not required of potential or actual competitors and no public purpose is served by such disclosure.

Information

Roll call to enter and exit closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.