



CITY OF INDIANOLA COUNCIL MEETING

January 3, 2022

6:00 PM

City Council Chambers

Minutes

1. Call to Order

The Indianola City Council met in regular session at 6:00 p.m. on January 3, 2022 in the City Hall Council Chambers. Mayor Stephanie Erickson called the meeting to order and on roll call the following members were present: Heather Hulen, John Parker, Gwen Schroder, Christina Beach, Ron Dalby, Steve Richardson and Mayor Erickson. Absent: None.

2. Pledge of Allegiance

3. Roll Call

4. Public Comment

In Public Comment, Steve Armstrong, 607 South N Street, requested additional traffic control measures in the area of McCord Park.

A. Public Comment Form

5. Consent Agenda:

Council Member Hulen requested that Agenda Item 5B - Approval of Claims, be pulled from the consent agenda. Council Member Richardson moved to approve the Consent Agenda; Council Member Hulen seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

A. Approval of Agenda

B. Approval of Claims

Council Member Parker moved to approve Claims. Council Member Schroder seconded it. On roll call, the vote was AYES: Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. ABSTAIN: Hulen due to a conflict of interest. Whereas, the Mayor declared the motion passed.

C. Approval of Minutes of the prior council meetings

6. Council Reports

A. Presentation on HIRTA from Brooke Ramsey

Brooke Ramsey, HIRTA representative, gave a presentation, which included information about HIRTA, its service area, utilization and funding sources.

7. Mayor's Report

A. Community Update

In the Mayor's report, Mayor Erickson stated she has been meeting with business owners within Indianola and will attend the City Council retreat on January 31 and the Mayor's Youth Council meeting this week.

8. Public Consideration

A. Old Business

1. Approval of Applications

- a. Approval of Payment Application Number 9 from Langman Construction for the Influent Trunk Sewer and Outfall Sewer Project in the amount of \$327,624.64.

Council Member Richardson moved to approve Payment Application Number 9 from Langman Construction for the Influent Trunk Sewer and Outfall Sewer Project in the amount of \$327,624.64. Council Member Schroder seconded it. In discussion, Rick Graves, Water Resource Recovery Director, explained the project and noted it is currently under budget. Question was called for and on voice vote, the Mayor declared the motion carried unanimously.

2. Second consideration of an Ordinance amending the City Code of the City of Indianola, Iowa to amend noise regulations section 48.06.

Council Member Parker moved to approve the second consideration of an Ordinance amending the City Code of the City of Indianola, Iowa to amend noise regulations section 48.06. Council Member Hulen seconded it. In discussion, Asst Finance Dir/City Clerk Jackie Raffety explained the proposed change. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

3. Second consideration of an Ordinance amending the City Code of the City of Indianola, Iowa to amend Peddlers, Solicitors and Transient Merchants Section 122.

Council Member Hulen moved to approve the second consideration of an Ordinance amending the City Code of the City of Indianola, Iowa to amend Peddlers, Solicitors and Transient Merchants Section 122. Council Member Parker seconded it. In discussion, Raffety explained the proposed changes, noting that the biggest changes is requiring ice cream vendors to follow the same guidelines as other mobile food vendors. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

4. Resolution accepting the completion of the 2019 Drainage Improvements Project by TK Concrete and authorizing final payment in the amount of \$7,000.

Council Member Parker moved to approve Resolution 2022-001 accepting the completion of the 2019 Drainage Improvements Project by TK Concrete and authorizing final payment in the amount of \$7,000. Council Member Richardson seconded it. In discussion, Public Works Director Akhilesh Pal stated the project was completed in 2020 except for seeding and landscaping. That part of the project has now been completed. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

5. 1010 North Jefferson Way Storm Sewer Easement

- a. Public Hearing on a vacation of a 20' and a 42' storm sewer easement at 1010 North Jefferson Way.

Council Member Parker moved to open the Public Hearing on a vacation of a 20' and a 42' storm sewer easement at 1010 North Jefferson Way. Council Member Schroder seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

Interim City Manager/Community and Economic Development Director Charlie Dissell explained a 40' easement in this area is necessary. It has already been recorded, so the 62' easement can be vacated. There were no other public comments offered.

Councilman Parker moved and Schroder seconded to close the Public Hearing. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. Whereas the Mayor declared the motion carried unanimously.

- b. First consideration of an Ordinance approving the vacation of a 20' and 42' storm sewer easement at 1010 North Jefferson Way

Council Member Richardson moved to approve the first consideration of an Ordinance approving the vacation of a 20' and 42' storm sewer easement at 1010 North Jefferson Way. Council Member Parker seconded it. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

B. New Business

1. Setting dates for future public hearings

- a. Resolution setting FY2022 Budget Amendment Public Hearing for February 7, 2022.

Council Member Hulen moved to approve Resolution 2022-002 setting the FY2022 Budget Amendment Public Hearing for February 7, 2022. Council Member Parker seconded it. In discussion, Asst City Manager/Finance Director Andrew Lent explained the budget amendment process, and the revenue and expense changes that will be included in the amendment. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

2. Boards and Commissions

- a. Council Member appointments to council committees.

Council members are asked to review the council committees and let the Mayor know which ones they would like to serve on. Council directed staff to remove mentions of the Council Administration and Policy Committee from the Council Policy folder and create an Economic Development Committee. They also directed staff to add applications for Boards and Commissions membership to agendas as they are received. The Council will receive and file the listing of all board and commission members at their next meeting.

- b. Receive and file the listing of Boards and Commissions Members.

- c. Resolution appointing the City of Indianola representation to the Des Moines Metropolitan Planning Organization and Central Iowa Regional Transportation Planning Alliance.

Council Member Schroder moved to approve Resolution 2022-003 appointing the City of Indianola representation to the Des Moines Metropolitan Planning Organization and Central Iowa Regional Transportation Planning Alliance. Council Member Beach seconded it. In discussion, Council Member Richardson volunteered to serve as the primary representative on the CIRTPA Policy Committee. The Mayor will serve as the primary representative on the MPO Policy Committee. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

3. Resolution approving membership to the Mid-Iowa Planning Alliance for Community Development (MIPA).

Council Member Parker moved to approve Resolution 2022-004 approving membership to the Mid-Iowa Planning Alliance for Community Development (MIPA). Council Member Beach seconded it. In discussion, Dissell explained why MIPA was developed, the fees associated with membership, and the benefits of being a member. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

4. Resolution approving salaries.

Council Member Richardson moved to approve Resolution 2022-005 approving salaries. Council Member Parker seconded it. In discussion, Raffety explained the information included in salary resolutions. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

5. Resolution referring a rezoning application for 2110 Country Club Road to the Planning and Zoning Commission.

Council Member Schroder moved to approve Resolution 2022-006 referring a rezoning application for 2110 Country Club Road to the Planning and Zoning Commission. Council Member Hulen seconded it. In discussion, Dissell explained the zoning code update now requires rezoning requests to be referred to the Planning and Zoning Commission by Council for the commission to review and send a recommendation to Council for consideration. For this application, the neighbors have been notified of the request to rezone the property to R-1. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

6. Resolution referring a rezoning application for 60 acres of land southwest of the intersection of East Hillcrest Avenue and 143rd Avenue to the Planning and Zoning Commission.

Council Member Hulen moved to approve Resolution 2022-007 referring a rezoning application for 60 acres of land southwest of the intersection of East Hillcrest Avenue and 143rd Avenue to the Planning and Zoning Commission. Council Member Parker seconded it. In discussion, Dissell noted the request is to rezone the property from M-1 to M-2. The property will expand the industrial park area to the east. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

7. Resolution approving an extension amendment to the interim operating agreement between the City of Indianola and Bird Rides, Inc.

Council Member Parker moved to approve Resolution 2022-008 approving an extension amendment to the interim operating agreement between the City of Indianola and Bird Rides, Inc. Council Member Richardson seconded it. In discussion, Parks and Recreation Director Doug Bylund stated the amendment extends the agreement with Bird Rides to December 31, 2022. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

8. Resolution approving the Hold Harmless Agreement between the City of Indianola, Iowa and the Warren County Conservation Board regarding property located at 15875 118th Avenue, Indianola, Iowa.

Council Member Richardson moved to approve Resolution 2022-009 approving the Hold Harmless Agreement between the City of Indianola, Iowa and the Warren County Conservation Board regarding property located at 15875 118th Avenue, Indianola, Iowa. Council Member Parker seconded it. In discussion, Fire Chief Greg Chia stated this agreement is necessary because water lines are not sufficient to install a sprinkler system. On roll call, the vote was AYES: Hulen, Parker, Dalby, Schroder, Beach, and Richardson. NAYS: None. Whereas the Mayor declared the motion carried unanimously.

9. Other Business

- A. Discussion and Direction on City Manager Job Description

Courtney Silliman, HR Director, asked for any changes to the city manager's job description. The Council made no changes.

- B. Interim City Manager's Report – Charlie Dissell

Interim City Manager Dissell reported the Square was opened to all traffic on December 30; the Streetscape Project engineer will give an update on the project at a future council meeting and has put together a guide for business owners on how to care for new sidewalks; compared 2020 and 2021 building permit applications and valuations; and thanked City staff for their work plowing snow during the first significant snowfall event.

10. Adjourn

Council Member Parker moved to adjourn at 7:34 p.m. Council Member Beach seconded it. Question was called for and on voice vote the Mayor declared the motion carried unanimously.