



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

December 13, 2021

5:30 PM

City Hall Council Chambers

Agenda

- 1. Call to Order**
- 2. Roll Call**
- 3. Public Comment**
- 4. Consent Agenda:**
 - A. Approval of Claims for November 30, 2021.
 - B. Approval of Claims for December 13, 2021.
 - C. Approval of October financials.
 - D. Approval of Minutes from November 22 and December 1, 2021.
- 5. Electric Utility Action Items**
 - A. Discussion regarding interest in potential solar installation in Indianola.
- 6. Electric Utility Informational Items**
- 7. Water Utility Informational Items**
- 8. Communications Utility Informational Items**
- 9. Combined Electric, Water and Communications Action Items**
 - A. Approval of a proposal from Crystal Clear Communications to provide community outreach and communication.
 - B. Consideration of the approval of utility accounts to be written off and to use any customary collection method, including submission to the state offset program, and to charge any applicable collection fees.
- 10. Combined Electric, Water and Communications Informational Items**
- 11. Other Business**
- 12. Adjourn**

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: December 13, 2021

Subject: Approval of Claims for November 30, 2021.

Recommendation: Simple motion is in order.

Attachments: 1. 113021 eLation Claims List

AP Check Preview

Date Range: All Dates

Indianola Municipal Utilities

Monday, November 29, 2021

4:07:33 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999										
ACCO UNLIMITED CORP. - VEND-2810										
	11/12/2021	ACCO liquid chlorinating	Open Terms	1,478.00	0.00	0.00	1,478.00	1,478.00	0217424-IN	BL-7116
							1,478.00	1,478.00		
Avesis Third Party Administrators Inc - VEND-1108										
	12/31/2021	1221 Vision	Net 30	278.27	0.00	15.00	278.27	278.27	2797938	BL-7157
							278.27	278.27		
Big Ten Network - VEND-1096										
	11/30/2021	1021 BTN	Net 30	1,784.80	0.00	15.00	1,784.80	1,784.80	87249	BL-7127
							1,784.80	1,784.80		
Cappel's Ace Hardware - VEND-1204										
	12/19/2021	Swiffer refills, auto quick detailer, washer fluid	Net 30	61.32	0.00	15.00	61.32	61.32	001819	BL-7118
	12/12/2021	GFI	Net 30	25.99	0.00	15.00	25.99	25.99	001771	BL-7066
							87.31	87.31		
Casual Rags - VEND-1006										
	12/11/2021	Work shirts	Net 30	228.00	0.00	15.00	228.00	228.00	154427	BL-7069
	11/24/2021	Hats and pullover	Net 30	299.92	0.00	15.00	299.92	299.92	154396	BL-7144
							527.92	527.92		
Cedar Falls Utilities - VEND-1045 - BL-7109										
	10/31/2021	1021 Bandwidth & 5g	Net 30	6,350.32	0.00	15.00	6,350.32	6,350.32	1021 Bandwidth & 5g	BL-7109
							6,350.32	6,350.32		
Cintas Corporation - VEND-1007										
	12/5/2021	First aid supplies	Net 30	51.09	0.00	15.00	51.09	51.09	8405405093	BL-7044
	12/17/2021	First aid supplies/AED check	Net 30	295.25	0.00	15.00	295.25	295.25	5084424632	BL-7045
							346.34	346.34		
CIRCLE B CASHWAY - VEND-8615										
	11/10/2021	2x4-14'	Open Terms	20.22	0.00	0.00	20.22	20.22	854107	BL-7082
							20.22	20.22		
CONTRACTOR SOLUTIONS - VEND-99924										
	11/23/2021	Locator, Compact magnetic ML3SY	Open Terms	1,850.00	0.00	0.00	1,850.00	1,850.00	1-533101	BL-7115

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							1,850.00	1,850.00		
Dennis Dop - VEND-1269										
	12/4/2021	Project 700, Customer Reimbursement	Net 30	695.00	0.00	15.00	695.00	695.00	16874	BL-7077
							695.00	695.00		
Des Moines Register Media - VEND-1010										
	10/31/2021	BOT Minutes	Net 30	243.25	0.00	15.00	243.25	243.25	4200493	BL-7113
							243.25	243.25		
DES PLANQUES, CHRIS - VEND-101766										
	11/20/2021	MEAN board and committee meetings	Open Terms	498.40	0.00	0.00	498.40	498.40		BL-7114
							498.40	498.40		
DH Pace - VEND-1270										
	12/12/2021	Overhead door repairs	Net 30	1,440.00	0.00	15.00	1,440.00	1,440.00	SVC/51915	BL-7094
							1,440.00	1,440.00		
DOWNEY TIRE PROS - VEND-11879										
	10/28/2021	Mount repair	Open Terms	152.98	0.00	0.00	152.98	152.98	73777	BL-7075
							152.98	152.98		
Dust Pros Janitorial - VEND-1011										
	12/16/2021	1121 Cleaning - Util Svcs	Net 30	749.00	0.00	15.00	749.00	749.00	2456	BL-7053
	12/16/2021	Cleaning supplies - Util Svcs	Net 30	89.61	0.00	15.00	89.61	89.61	2457	BL-7054
	12/16/2021	1121 Scrub and buff - WA	Net 30	180.00	0.00	15.00	180.00	180.00	2451	BL-7050
	12/16/2021	1121 Cleaning - Fiber	Net 30	856.00	0.00	15.00	856.00	856.00	2458	BL-7105
	12/18/2021	Cleaning supplies- WA	Net 30	136.15	0.00	15.00	136.15	136.15	2463	BL-7119
	12/16/2021	1121 Cleaning - EL	Net 30	984.40	0.00	15.00	984.40	984.40	2454	BL-7147
	12/16/2021	Cleaning supplies - EL	Net 30	194.74	0.00	15.00	194.74	194.74	2455	BL-7148
							3,189.90	3,189.90		
GRAYMONT WESTERN LIME INC - VEND-101387										
	11/20/2021	High calcium quicklime	Open Terms	4,866.28	0.00	0.00	4,866.28	4,866.28	177516	BL-7096
							4,866.28	4,866.28		
HACH COMPANY - VEND-20810										
	11/11/2021	Flouride and calcium	Open Terms	392.29	0.00	0.00	392.29	392.29	12741688	BL-7046
	11/11/2021	Deionized water	Open Terms	33.59	0.00	0.00	33.59	33.59	12739130	BL-7047
	11/10/2021	Acid and soln	Open Terms	757.48	0.00	0.00	757.48	757.48	12736282	BL-7048

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							1,183.36	1,183.36		
Hearst Television Inc - VEND-1131										
11/30/2021	1021 KCCI		Net 30	5,339.84	0.00	15.00	5,339.84	5,339.84	413401	BL-7125
							5,339.84	5,339.84		
Impact Community Action - VEND-1141 - BL-7038										
11/16/2021	Credit Refund for overpayment on John Dutcher		Net 30	212.54	0.00	0.00	212.54	212.54	00020779-2	BL-7038
							212.54	212.54		
Impact Community Action - VEND-1141 - BL-7039										
11/16/2021	Credit Refund for overpayment on Myron Dam		Net 30	400.00	0.00	0.00	400.00	400.00	00036202-9	BL-7039
							400.00	400.00		
Impact Community Action - VEND-1141 - BL-7040										
11/16/2021	Credit Refund, overpayment for Ron Spike Bai		Net 30	484.37	0.00	0.00	484.37	484.37	00013676-3	BL-7040
							484.37	484.37		
Independent Advocate - VEND-1136										
12/8/2021	Digital advertising		Net 30	200.00	0.00	15.00	200.00	200.00	953	BL-7141
							200.00	200.00		
INDIANOLA PARKS AND RECREATION - VEND-24730										
11/9/2021	21-22 Aquatic Center Donation		Open Terms	8,625.00	0.00	0.00	8,625.00	8,625.00	21-22 Aquatic Ctr Donatio	BL-7074
							8,625.00	8,625.00		
Infomax Office Systems Inc - VEND-1013										
12/18/2021	1021 & 1121 Copier contract		Net 30	1,707.56	0.00	15.00	1,707.56	1,707.56	30503780	BL-7111
							1,707.56	1,707.56		
Innovative Systems - VEND-1048										
12/5/2021	Software		Net 30	10,915.56	0.00	15.00	10,915.56	10,915.56	58430 & 58431	BL-7090
12/5/2021	Nov elation maint fee and additional utilities so		Net 30	11,520.00	0.00	15.00	11,520.00	11,520.00	58431 & 58430	BL-7091
							22,435.56	22,435.56		
Interstate Power Systems Inc - VEND-1033										
11/6/2021	Black start repairs, shop supplies and tax		Net 30	107.81	0.00	15.00	107.81	107.81	R012078961:02	BL-7072
							107.81	107.81		
Iowa Dept Of Revenue - VEND-1117										

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	11/26/2021	Sales Tax Billed 110121	Net 30	44,766.42	0.00	15.00	44,766.42	44,766.42	Sales Tax Billed 110121	BL-7071
							44,766.42	44,766.42		
Iowa One Call - VEND-1015										
	11/20/2021	Locates	Net 30	282.60	0.00	15.00	282.60	282.60	236164	BL-7139
							282.60	282.60		
IOWA RURAL WATER ASSOC - VEND-90245										
	11/11/2021	2022 Dues	Open Terms	375.00	0.00	0.00	375.00	375.00	2022 Dues	BL-7079
							375.00	375.00		
Iowa Utilities Board - VEND-1016										
	12/10/2021	OCA Fiscal year 2021 remainder & industry dir	Net 30	7,783.00	0.00	15.00	7,783.00	7,783.00	53591	BL-7084
	12/10/2021	IUB FY2021 Industry direct	Net 30	422.00	0.00	15.00	422.00	422.00	53855	BL-7143
							8,205.00	8,205.00		
Irby - VEND-1259										
	12/8/2021	3-Phase Transformer Basement	Net 30	1,947.40	0.00	15.00	1,947.40	1,947.40	S012709406.001	BL-7041
	12/1/2021	Fiberglass Basements	Net 30	306.02	0.00	15.00	306.02	306.02	S012707741.001	BL-7042
	11/25/2021	Single Phase Junction Cabinet Basement	Net 30	1,224.08	0.00	15.00	1,224.08	1,224.08	S012690199.001	BL-7059
							3,477.50	3,477.50		
JMK LAWNCARE - VEND-102101										
	11/1/2021	0821 & 0921 Mowing - WA	Open Terms	1,640.00	0.00	0.00	1,640.00	1,640.00	0821 & 0921 Mowing - WA	BL-7051
	11/1/2021	0821 & 0921 Mowing - Util Svcs	Open Terms	280.00	0.00	0.00	280.00	280.00	0821 & 0921 Mowing - Util	BL-7052
	10/1/2021	0821 & 0921 & 1021 Mowing - EL	Open Terms	1,240.00	0.00	0.00	1,240.00	1,240.00	0821 & 0921 & 1021 Mowing	BL-7146
							3,160.00	3,160.00		
LINDE INC - VEND-6415										
	11/13/2021	Carbon Dioxide	Open Terms	2,474.02	0.00	0.00	2,474.02	2,474.02	6159875	BL-7070
							2,474.02	2,474.02		
Marquee Sports Network - VEND-1165										
	11/30/2021	1021 Expanded Basic	Net 30	2,646.90	0.00	15.00	2,646.90	2,646.90	1021 Expanded Basic	BL-7124
							2,646.90	2,646.90		
McCoy Hardware Inc - VEND-1035										

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	12/5/2021	Pipe cleaner and wrench	Net 30	58.48	0.00	15.00	58.48	58.48	A520749	BL-7083
							58.48	58.48		
MH EQUIPMENT - VEND-103149										
	11/3/2021	Large forklift annual maint	Open Terms	380.78	0.00	0.00	380.78	380.78	21H125	BL-7064
	11/3/2021	Small forklift annual maint	Open Terms	219.38	0.00	0.00	219.38	219.38	21H128	BL-7065
							600.16	600.16		
Mid American Energy Co - VEND-1018										
	12/18/2021	Gas - 210 W 2nd	Net 30	41.16	0.00	15.00	41.16	41.16	519496879	BL-7099
							41.16	41.16		
MUNICIPAL ENERGY AGENCY OF NEBRASKA - VEND-35805										
	11/30/2021	Purchased power - Oct 21	Net 30	698,208.81	0.00	15.00	698,208.81	698,208.81	302451	BL-7073
							698,208.81	698,208.81		
Mutual Of Omaha - VEND-1107										
	12/31/2021	1221 Premiums	Net 30	3,928.65	0.00	15.00	3,928.65	3,928.65	1281040329	BL-7156
							3,928.65	3,928.65		
National Cable Television Cooperative, Inc. - VEND-1095										
	12/29/2021	1021 Cable	Net 30	47,689.00	0.00	15.00	47,689.00	47,689.00	21100726	BL-7136
	11/25/2021	FIBER - 12 CT FLT TONE DROP	Net 30	1,082.01	0.00	15.00	1,082.01	1,082.01	SI-22408	BL-7126
							48,771.01	48,771.01		
Nexstar Broadcasting, Inc - VEND-1092										
	11/30/2021	WHO	Net 30	6,259.66	0.00	15.00	6,259.66	6,259.66	418220	BL-7135
	11/30/2021	Newsnation	Net 30	325.92	0.00	15.00	325.92	325.92	418221	BL-7145
							6,585.58	6,585.58		
Nolasoft Development - VEND-1021										
	12/18/2021	Annual domain registration i-m-u.com	Net 30	24.00	0.00	15.00	24.00	24.00	8879	BL-7093
							24.00	24.00		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	12/11/2021	M-4 Limestone	Net 30	488.25	0.00	15.00	488.25	488.25	294614	BL-7117
	12/3/2021	M-4 Limestone	Net 30	994.00	0.00	15.00	994.00	994.00	293867	BL-7049
							1,482.25	1,482.25		
Power & Tel - VEND-1037										

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	11/25/2021	FIBER DROP - 200'	Net 30	6,553.28	0.00	15.00	6,553.28	6,553.28	7346186-00	BL-7120
	11/18/2021	FIBER DROP - 750'	Net 30	2,385.61	0.00	15.00	2,385.61	2,385.61	7346007-00	BL-7106
							8,938.89	8,938.89		
POWER LINE SUPPLY - VEND-103039										
	11/9/2021	Elbow Seal Kit	Open Terms	160.44	0.00	0.00	160.44	160.44	56610684	BL-7043
							160.44	160.44		
RESCO - VEND-47234										
	11/18/2021	Wire Grips	Open Terms	267.70	0.00	0.00	267.70	267.70	839533-00	BL-7149
	11/16/2021	1/0 Triplex Overhead	Open Terms	1,198.40	0.00	0.00	1,198.40	1,198.40	843592-00	BL-7150
							1,466.10	1,466.10		
Secure Shred - VEND-1063										
	12/1/2021	Shred service	Net 30	52.00	0.00	15.00	52.00	52.00	64232	BL-7103
							52.00	52.00		
SHRED IT USA - VEND-103010										
	11/4/2021	Shred service	Open Terms	77.29	0.00	0.00	77.29	77.29	8000338617	BL-7085
							77.29	77.29		
STATE HYGIENIC LABORATORY - VEND-23245										
	11/1/2021	Testing	Open Terms	202.50	0.00	0.00	202.50	202.50	219852	BL-7081
							202.50	202.50		
T.R.M. DISPOSAL LLC - VEND-101016										
	12/2/2021	1221 Trash	Open Terms	42.00	0.00	0.00	42.00	42.00	21709	BL-7151
							42.00	42.00		
Teklink - VEND-1262										
	12/14/2021	Bury conduit and driveway bore	Net 30	3,503.00	0.00	15.00	3,503.00	3,503.00	WE11/13/21	BL-7107
	12/21/2021	Bury conduit and driveway bore	Net 30	2,910.00	0.00	15.00	2,910.00	2,910.00	WE11/20/21	BL-7108
							6,413.00	6,413.00		
Terry-Durin Co - VEND-1038										
	12/16/2021	70 Watt LED Lights	Net 30	4,981.92	0.00	15.00	4,981.92	4,981.92	95820-00	BL-7155
							4,981.92	4,981.92		
The Extinguisher Company - VEND-1071										
	12/9/2021	Annual fire extinguisher inspection	Net 30	306.00	0.00	15.00	306.00	306.00	000715	BL-7078

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							306.00	306.00		
U.S. Cellular - VEND-1104										
12/12/2021	1121 Cel Phone	Net 30	510.96	0.00	15.00	510.96	510.96	0473744894	BL-7098	
							510.96	510.96		
UMB BANK N.A. - VEND-103242										
11/1/2021	2017C Paying agent	Open Terms	250.00	0.00	0.00	250.00	250.00	905903	BL-7086	
							250.00	250.00		
United Tel Supply - VEND-1267										
12/4/2021	ONT - 711GE	Net 30	1,925.45	0.00	15.00	1,925.45	1,925.45	23518	BL-7101	
							1,925.45	1,925.45		
VAN WERT INC - VEND-101069										
10/30/2021	NEPTUNE 5/8" and 3/4" meter	Open Terms	32,717.50	0.00	0.00	32,717.50	32,717.50	228733	BL-7068	
							32,717.50	32,717.50		
VANDERPOOL CONSTRUCTION - VEND-57230										
11/13/2021	Repair water leak & valve at Hwy 92 and J St	Open Terms	18,811.56	0.00	0.00	18,811.56	18,811.56	6966	BL-7095	
							18,811.56	18,811.56		
Vanderpool Plumbing & Heating - VEND-1066										
12/3/2021	Fix bathroom sink	Net 30	105.40	0.00	15.00	105.40	105.40	5168	BL-7140	
							105.40	105.40		
VERIZON WIRELESS - VEND-3535										
11/1/2021	1021 Hot Spots	Open Terms	359.46	0.00	0.00	359.46	359.46	9891767769	BL-7087	
							359.46	359.46		
Warren County Engineer - VEND-1102										
12/15/2021	1021 Fuel Distribution	Net 30	2,992.22	0.00	15.00	2,992.22	2,992.22	1021 Fuel Distribution	BL-7092	
							2,992.22	2,992.22		
Waste Management - VEND-1086										
11/26/2021	4 Yard Dumpster	Net 30	61.51	0.00	15.00	61.51	61.51	6867816-0516-3	BL-7102	
							61.51	61.51		
WESCO - VEND-60220										

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	11/3/2021	FR Jeans	Open Terms	405.53	0.00	0.00	405.53	405.53	935381	BL-7060
	11/2/2021	FR Jeans	Open Terms	2,593.68	0.00	0.00	2,593.68	2,593.68	933912	BL-7063
	11/6/2021	Photo Control	Open Terms	94.18	0.00	0.00	94.18	94.18	940775	BL-7055
	11/6/2021	PVC Adapter Boot	Open Terms	321.00	0.00	0.00	321.00	321.00	940774	BL-7056
	11/13/2021	Insulators - Red and Orange Locate Paint	Open Terms	476.46	0.00	0.00	476.46	476.46	949313	BL-7057
	11/17/2021	#6 Duplex Overhead	Open Terms	1,025.62	0.00	0.00	1,025.62	1,025.62	952733	BL-7152
	11/25/2021	3/4" X 26" DA Bolts	Open Terms	198.59	0.00	0.00	198.59	198.59	961527	BL-7153
	11/24/2021	Locate Flags	Open Terms	695.50	0.00	0.00	695.50	695.50	960640	BL-7154
							5,810.56	5,810.56		
Wiegert Disposal Inc - VEND-1081										
	10/31/2021	1021 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	1021 Dumpster Service	BL-7138
							110.00	110.00		
WOOSLEY LANDSCAPING & MOWING - VEND-61992										
	11/11/2021	Grading, sodding and watering	Open Terms	3,400.00	0.00	0.00	3,400.00	3,400.00	9522	BL-7080
							3,400.00	3,400.00		
YMCA Of Greater Des Moines - VEND-1169										
	12/1/2021	1121 Employee Wellness	Net 30	25.00	0.00	15.00	25.00	25.00	1121 Employee Wellness	BL-7089
							25.00	25.00		
Check Count: 66				Totals:			\$979,312.33	\$979,312.33		

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: December 13, 2021

Subject: Approval of Claims for December 13, 2021.

Recommendation: Simple motion is in order.

Attachments: 1. 121321 eLation Claims List

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Indianola Municipal Utilities

Friday, December 10, 2021

2:21:19 PM

Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Account To Be Paid From 0000-10120-999										
ACCO UNLIMITED CORP. - VEND-2810										
11/24/2021	PVC	Open Terms	119.40	0.00	0.00	119.40	119.40	0217631-IN	BL-7201	
							119.40	119.40		
American Registry For Internet Numbers, Ltd - VEND-1083										
12/28/2021	Annual registration fee	Net 30	1,000.00	0.00	15.00	1,000.00	1,000.00	SI403217	BL-7252	
							1,000.00	1,000.00		
Border States Industries Inc - VEND-1070										
12/19/2021	Meter socket - solar project	Net 30	261.42	0.00	15.00	261.42	261.42	923249872	BL-7248	
							261.42	261.42		
Brick Gentry P.C. - VEND-1004										
12/25/2021	Legal services	Net 30	555.00	0.00	15.00	555.00	555.00	363862	BL-7190	
							555.00	555.00		
Cappel's Ace Hardware - VEND-1204										
12/24/2021	Paint roller and brush	Net 30	20.97	0.00	15.00	20.97	20.97	001845	BL-7186	
							20.97	20.97		
Casual Rags - VEND-1006										
1/1/2022	Uniform Shirts	Net 30	388.40	0.00	15.00	388.40	388.40	154420	BL-7242	
1/9/2022	Hooded sweatshirt	Net 30	114.49	0.00	15.00	114.49	114.49	154481	BL-7254	
1/9/2022	IMU apparel	Net 30	134.82	0.00	15.00	134.82	134.82	154482	BL-7255	
1/9/2022	IMU apparel	Net 30	144.45	0.00	15.00	144.45	144.45	154447	BL-7256	
1/7/2022	Admin uniform shirts	Net 30	316.96	0.00	15.00	316.96	316.96	154438	BL-7247	
							1,099.12	1,099.12		
CCP INDUSTRIES INC. - VEND-8925										
10/23/2021	Shop towels	Open Terms	204.55	0.00	0.00	204.55	204.55	IN02872135	BL-7228	
							204.55	204.55		
Cedar Falls Utilities - VEND-1045 - BL-7267										
12/31/2021	Labor and rack space	Net 30	5,411.66	0.00	15.00	5,411.66	5,411.66	91838	BL-7267	
							5,411.66	5,411.66		
Cintas Corporation - VEND-1007										
1/1/2022	First aid supplies	Net 30	94.22	0.00	15.00	94.22	94.22	5086056606	BL-7263	

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							94.22	94.22		
City Of Indianola - VEND-1008 - BL-7172										
12/30/2021	November 2021 Utility Payroll Expenses	Net 30	282,460.44	0.00	15.00	282,460.44	282,460.44	2813	BL-7172	
							282,460.44	282,460.44		
City Of Indianola - VEND-1008 - BL-7192										
12/30/2021	1021 Caselle Claims	Net 30	5,195.06	0.00	15.00	5,195.06	5,195.06	1021 Caselle Claims	BL-7192	
							5,195.06	5,195.06		
City Of Indianola - VEND-1008 - BL-7205										
12/31/2021	1221 Professional services	Net 30	88,084.85	0.00	15.00	88,084.85	88,084.85	2811	BL-7205	
							88,084.85	88,084.85		
Consortia Consulting - VEND-1009										
12/23/2021	Consulting	Net 30	2,387.50	0.00	15.00	2,387.50	2,387.50	23069	BL-7258	
							2,387.50	2,387.50		
CORE & MAIN - VEND-102636										
11/2/2021	Clamps and valves	Open Terms	950.00	0.00	0.00	950.00	950.00	P881418	BL-7180	
11/9/2021	Repair clamps	Open Terms	735.00	0.00	0.00	735.00	735.00	P718417	BL-7181	
11/30/2021	COUPLING - HYMAX - 4"	Open Terms	215.00	0.00	0.00	215.00	215.00	P913186	BL-7182	
12/1/2021	REPAIR CLAMP - 6x15	Open Terms	165.00	0.00	0.00	165.00	165.00	P913183	BL-7240	
							2,065.00	2,065.00		
Crystal Clear Communications LLC - VEND-1205										
12/29/2021	December Flyer and election results	Net 30	2,100.00	0.00	15.00	2,100.00	2,100.00	CCC-0264	BL-7189	
							2,100.00	2,100.00		
Denman & Company, LLP - VEND-1193										
12/30/2021	Professional services - FY21 audit	Net 30	11,600.00	0.00	15.00	11,600.00	11,600.00	5921-D142611	BL-7193	
							11,600.00	11,600.00		
DES PLANQUES, CHRIS - VEND-101766										
12/2/2021	1221 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	1221 Mobile Device	BL-7213	
							75.00	75.00		
DICKINSON LAW - VEND-101709										
12/4/2021	Legal services	Open Terms	5,575.50	0.00	0.00	5,575.50	5,575.50	1134983	BL-7250	

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Indianola Municipal Utilities

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	12/4/2021	Legal services	Open Terms	1,268.50	0.00	0.00	1,268.50	1,268.50	1134984	BL-7251
							6,844.00	6,844.00		
Doug Shull - VEND-1105										
	12/31/2021	1221 Treasury Contract	Net 30	83.34	0.00	15.00	83.34	83.34	1221 Treasury Contract	BL-7196
							83.34	83.34		
Dust Pros Janitorial - VEND-1011										
	1/5/2022	1221 Scrub and buff - WA	Net 30	180.00	0.00	15.00	180.00	180.00	2464	BL-7199
							180.00	180.00		
Dylan Michelsen - VEND-1180										
	12/31/2021	1221 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1221 Mobile Device	BL-7209
							75.00	75.00		
Elisha Brown - VEND-1209										
	12/31/2021	1221 Mobile Device	Net 30	25.00	0.00	15.00	25.00	25.00	1221 Mobile Device	BL-7212
							25.00	25.00		
Fuse Technic LLC - VEND-1012										
	12/31/2021	Consulting	Net 30	750.00	0.00	15.00	750.00	750.00	FT20211201003	BL-7265
							750.00	750.00		
HACH COMPANY - VEND-20810										
	12/2/2021	Chlorine	Open Terms	136.50	0.00	0.00	136.50	136.50	12771536	BL-7202
	11/20/2021	Chlorine	Open Terms	136.50	0.00	0.00	136.50	136.50	12753981	BL-7185
							273.00	273.00		
ImOn Communications LLC - VEND-1072										
	12/30/2021	Regulatory and billing	Net 30	7,031.68	0.00	15.00	7,031.68	7,031.68	INV0033495	BL-7260
							7,031.68	7,031.68		
IMU - VEND-8629										
	12/2/2021	Utilities - Fiber	Open Terms	1,210.10	0.00	0.00	1,210.10	1,210.10	10161369	BL-7271
	12/2/2021	Utilities - WA	Open Terms	13,073.46	0.00	0.00	13,073.46	13,073.46	10164473	BL-7173
	12/2/2021	Utilities - Util Svcs	Open Terms	203.65	0.00	0.00	203.65	203.65	10159620	BL-7166
	12/2/2021	Utilites - EL	Open Terms	1,517.86	0.00	0.00	1,517.86	1,517.86	10161825	BL-7169

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							16,005.07	16,005.07		
IMWCA - VEND-1130										
12/31/2021	Premiums - Installment 6	Net 30	2,087.14	0.00	15.00	2,087.14	2,087.14	INV81560	BL-7224	
							2,087.14	2,087.14		
Indianola Chamber Of Commerce - VEND-1073										
1/15/2022	Chamber business investment	Net 30	665.00	0.00	15.00	665.00	665.00	5121	BL-7272	
							665.00	665.00		
Innovative Systems - VEND-1048										
1/2/2022	Dec elation maint fee and additional utilities so	Net 30	11,520.00	0.00	15.00	11,520.00	11,520.00	58836 & 58833	BL-7176	
1/2/2022	Software	Net 30	10,915.56	0.00	15.00	10,915.56	10,915.56	58833 & 58836	BL-7177	
1/5/2022	1221 Utility bills, postage and IMU flyer	Net 30	6,601.57	0.00	15.00	6,601.57	6,601.57	58956	BL-7197	
							29,037.13	29,037.13		
Iowa One Call - VEND-1015										
12/19/2021	Locates	Net 30	473.40	0.00	15.00	473.40	473.40	236368	BL-7191	
12/19/2021	Locates	Net 30	505.80	0.00	15.00	505.80	505.80	237027	BL-7184	
12/19/2021	Locates	Net 30	261.90	0.00	15.00	261.90	261.90	237026	BL-7257	
							1,241.10	1,241.10		
John Hutchcroft - VEND-1273										
1/8/2022	Project 700	Net 30	515.87	0.00	15.00	515.87	515.87	1	BL-7245	
							515.87	515.87		
Kurt Gocken - VEND-1023										
12/31/2021	1221 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1221 Mobile Device	BL-7206	
							75.00	75.00		
Kurt Ripperger - VEND-1025										
12/31/2021	1221 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1221 Mobile Device	BL-7207	
							75.00	75.00		
LONGER, CHRIS - VEND-34025										
12/2/2021	1221 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	1221 Mobile Device	BL-7210	
							75.00	75.00		

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Indianola Municipal Utilities

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
McCoy Hardware Inc - VEND-1035										
	1/6/2022	D Batteries	Net 30	19.78	0.00	15.00	19.78	19.78	A525619	BL-7243
							19.78	19.78		
METCALF, MIKE - VEND-34230										
	12/2/2021	1221 Mobile Device	Open Terms	75.00	0.00	0.00	75.00	75.00	1221 Mobile Device	BL-7211
							75.00	75.00		
Metlife - Group Benefits - VEND-1109										
	1/2/2022	0819 Dental	Net 30	1,367.32	0.00	15.00	1,367.32	1,367.32	0819 Dental	BL-7238
							1,367.32	1,367.32		
Mid American Energy Co - VEND-1018										
	1/2/2022	Gas - 909 E Hillcrest	Net 30	14.54	0.00	15.00	14.54	14.54	519918985	BL-7241
	12/18/2021	Gas - 909 E Hillcrest	Net 30	14.54	0.00	15.00	14.54	14.54	519475049	BL-7253
	12/18/2021	Gas - 110 S B	Net 30	165.43	0.00	15.00	165.43	165.43	519478877	BL-7259
							194.51	194.51		
Nolasoft Development - VEND-1021										
	1/6/2022	Website update	Net 30	70.00	0.00	15.00	70.00	70.00	8897	BL-7239
							70.00	70.00		
Norwalk Ready Mix Concrete, Inc. - VEND-1119										
	12/17/2021	M-4 Ash	Net 30	740.00	0.00	15.00	740.00	740.00	295062	BL-7183
							740.00	740.00		
O'REILLY AUTO PARTS - VEND-40157										
	9/15/2021	Quick Wax	Open Terms	28.97	0.00	0.00	28.97	28.97	0337-164508	BL-7174
	9/15/2020	Motor Oil	Open Terms	112.41	0.00	0.00	112.41	112.41	0337-164838	BL-7175
							141.38	141.38		
Power & Tel - VEND-1037										
	12/29/2021	SPLITTER - CABINET 1X32	Net 30	3,194.01	0.00	15.00	3,194.01	3,194.01	7371761-00	BL-7269
							3,194.01	3,194.01		
Power Solutions, LLC - VEND-1103										
	12/23/2021	15A Plug-IN circuit breaker	Net 30	390.36	0.00	15.00	390.36	390.36	INV64445	BL-7270
							390.36	390.36		

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
Quality Pest Control - VEND-1087										
	1/2/2022	Pest control	Net 30	76.62	0.00	15.00	76.62	76.62	67856	BL-7170
							76.62	76.62		
RESCO - VEND-47234										
	12/1/2021	7/16" Preform Ties	Open Terms	135.15	0.00	0.00	135.15	135.15	844714-00	BL-7225
	12/1/2021	477 MCM Ties	Open Terms	808.92	0.00	0.00	808.92	808.92	844643-00	BL-7226
							944.07	944.07		
SD MYERS LLC - VEND-49682										
	12/1/2021	Annual oil testing - substation transformers	Open Terms	2,764.00	0.00	0.00	2,764.00	2,764.00	INV12526	BL-7249
							2,764.00	2,764.00		
SHRED IT USA - VEND-103010										
	12/4/2021	Shred service	Open Terms	77.29	0.00	0.00	77.29	77.29	8000563156	BL-7171
							77.29	77.29		
Skye McBroom - VEND-1026										
	12/31/2021	1221 Mobile Device	Net 30	75.00	0.00	15.00	75.00	75.00	1221 Mobile Device	BL-7208
							75.00	75.00		
STERNQUIST CONST. INC. - VEND-50360										
	12/1/2021	1.5" crushed concrete	Open Terms	198.81	0.00	0.00	198.81	198.81	1280	BL-7227
							198.81	198.81		
Teklink - VEND-1262										
	1/3/2022	Conduit bury	Net 30	4,269.00	0.00	15.00	4,269.00	4,269.00	WE12/04/21	BL-7262
							4,269.00	4,269.00		
Tennergy Controls Solutions - VEND-1192										
	10/3/2021	Turbine 8 Controls	Net 30	1,855.00	0.00	15.00	1,855.00	1,855.00	312103	BL-7229
							1,855.00	1,855.00		
TrueNorth Companies LC - VEND-1100										
	12/30/2021	November Safety Meeting	Net 30	75.00	0.00	15.00	75.00	75.00	124513	BL-7167
							75.00	75.00		
Unite Private Networks - VEND-1054										
	12/31/2021	Dark fiber	Net 30	3,147.05	0.00	15.00	3,147.05	3,147.05	SI-21-030556	BL-7266

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
							3,147.05	3,147.05		
UPHDM Occupational Medicine - VEND-1101										
	1/2/2022	Employee testing	Net 30	159.00	0.00	15.00	159.00	159.00	103001	BL-7179
							159.00	159.00		
VAN WERT INC - VEND-101069										
	11/25/2021	NEPTUNE MACH 2" & 1"	Open Terms	2,698.05	0.00	0.00	2,698.05	2,698.05	228785	BL-7203
							2,698.05	2,698.05		
VEENSTRA & KIMM - VEND-57600										
	11/20/2021	Engineer X	Open Terms	373.50	0.00	0.00	373.50	373.50	285105-4	BL-7187
	11/20/2021	Engineer I-A and VIII	Open Terms	4,742.00	0.00	0.00	4,742.00	4,742.00	285107-9	BL-7188
							5,115.50	5,115.50		
VERIZON WIRELESS - VEND-3535										
	12/1/2021	1121 Hot Spots & equipment	Open Terms	460.08	0.00	0.00	460.08	460.08	9893988002	BL-7244
							460.08	460.08		
Warren County Engineer - VEND-1102										
	1/2/2022	1121 Fuel Distribution	Net 30	3,434.78	0.00	15.00	3,434.78	3,434.78	1121 Fuel Distribution	BL-7246
							3,434.78	3,434.78		
Waste Management - VEND-1086										
	12/29/2021	2 Yard dumpster	Net 30	93.69	0.00	15.00	93.69	93.69	6873814-0516-0	BL-7200
	12/29/2021	4 Yard dumpster	Net 30	61.51	0.00	15.00	61.51	61.51	6873816-0516-5	BL-7261
							155.20	155.20		
WESCO - VEND-60220										
	12/1/2021	Ground Rods - Ground Clamps - Fuses - Arm	Open Terms	448.21	0.00	0.00	448.21	448.21	965998	BL-7230
	12/1/2021	1/4" Riser Lags	Open Terms	81.00	0.00	0.00	81.00	81.00	965999	BL-7231
	12/4/2021	Bolts - Washers - Pole Top Bracket	Open Terms	432.73	0.00	0.00	432.73	432.73	971641	BL-7232
	12/4/2021	Orange Locate Paint	Open Terms	159.86	0.00	0.00	159.86	159.86	971640	BL-7233
	12/4/2021	Primary Fuses	Open Terms	244.94	0.00	0.00	244.94	244.94	971642	BL-7234
	11/9/2021	FR Jeans	Open Terms	498.09	0.00	0.00	498.09	498.09	942602	BL-7235
	12/4/2021	Transformer Brackets	Open Terms	34.22	0.00	0.00	34.22	34.22	970932	BL-7236
	9/23/2021	FR Shirts	Open Terms	323.68	0.00	0.00	323.68	323.68	877872	BL-7237
							2,222.73	2,222.73		
Whitfield @ Eddy Law - VEND-1272										

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Vendor	Due Date	Notes	Terms	Bill Total	Discount	Interest	Amount Due	Payment	Invoice Number	Bill Number
	1/5/2022	Legal services	Net 30	2,160.00	0.00	15.00	2,160.00	2,160.00	287231	BL-7204
							2,160.00	2,160.00		
Wiegert Disposal Inc - VEND-1081										
	12/31/2021	1121 Dumpster Service	Net 30	110.00	0.00	15.00	110.00	110.00	1121 Dumpster Service	BL-7268
							110.00	110.00		
Wisconsin Independent Network, LLC - VEND-1067										
	12/31/2021	Ethernet	Net 30	2,413.00	0.00	15.00	2,413.00	2,413.00	WIN013234	BL-7264
							2,413.00	2,413.00		
Check Count: 63				Totals:			\$506,375.06	\$506,375.06		

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From:
Date: December 13, 2021
Subject: Approval of October financials.

Recommendation: Simple motion is in order.

Attachments: 1. 1021 Financials Summary

**Water Utility
Fund Summary
October 31, 2021**

	FY 2022 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY 2022 YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
					\$ 2,768,300 \$ 879,800	\$ 2,791,712 \$ 879,800 33.33%	O&M Budget Revenue & Expenses Capital Budget Revenue & Expenses Percent of Budget Comparison for July
600 Water O&M	\$ 566,734	\$ 1,011,807	\$ 968,236	\$ 610,306	36.55%	34.68%	
700 Water Capital	\$ 2,208,167	\$ 293,267	\$ 233,996	\$ 2,267,438	33.33%	26.60%	
790 Water Rev. Bonds	\$ -	\$ -	\$ -	\$ -			
780 Water Impr. Reserves	\$ 75,000	\$ -	\$ -	\$ 75,000			
Total	\$ 2,849,901	\$ 1,305,074	\$ 1,202,232	\$ 2,952,743			
Reserve Targets:							
Operational Cash on Hand	78 Days						
Overall (110 or better)	302 Days						

Other Operating Data

	Gallons Pumped			Inventory on Hand	
	<u>FY21-22</u>	<u>FY20-21</u>		<u>FY21-22</u>	<u>FY20-21</u>
July	45,915,600	43,766,000		\$ 70,025	\$ 60,294
August	46,698,000	46,527,000		\$ 86,918	\$ 68,321
September	44,528,000	38,938,000		\$ 86,965	\$ 75,317
October	41,430,000	37,065,000		\$ 81,330	\$ 63,699
November					\$ 63,642
December					\$ 65,648
January					\$ 63,009
February					\$ 55,918
March					\$ 87,967
April					\$ 89,167
May					\$ 84,617
June					\$ 70,899
YTD TOTAL	178,571,600	166,296,000	YTD AVG	\$ 81,309	\$ 70,708
	7.4%			15.0%	

**Electric Utility
Fund Summary
October 31, 2021**

	FY 2022 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY 2022 YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
					\$ 16,146,772 \$ 1,071,600	\$ 15,692,183 \$ 3,348,000 33.33%	O&M Budget Revenue & Expenses Capital Budget Revenue & Expenses Percent of Budget Comparison for July
630 Electric O&M	\$ 7,013,824	\$ 6,742,526	\$ 5,339,602	\$ 8,416,748	41.76%	34.03%	
730 Electric Capital	\$ 4,992,991	\$ 445,929	\$ 104,893	\$ 5,334,027	41.61%	3.13%	
793 Electric Rev. Bonds	\$ 588,885	\$ 377,817	\$ 135,275	\$ 831,427			
625 Revolving Econ Dev	\$ 114,097	\$ -	\$ -	\$ 114,097			
626 USDA RLF	\$ 375,000	\$ -	\$ -	\$ 375,000			
Total	\$ 13,084,798	\$ 7,566,271	\$ 5,579,770	\$ 15,071,299			
Reserve Targets:							
Operational Cash on Hand		194 Days					
Overall (110 or better)		303 Days					

Other Operating Data

	Kwh's Billed			Inventory on Hand	
	<u>FY21-22</u>	<u>FY20-21</u>		<u>FY21-22</u>	<u>FY20-21</u>
July	11,445,992	8,914,241		\$ 989,343	\$ 994,613
August	12,112,667	13,234,240		\$ 992,348	\$ 988,447
September	13,038,750	13,646,968		\$ 997,025	\$ 1,011,061
October	13,556,254	13,400,541		\$ 1,020,121	\$ 1,003,522
November				\$ -	\$ 1,082,990
December				\$ -	\$ 1,089,326
January				\$ -	\$ 1,087,587
February				\$ -	\$ 1,045,063
March				\$ -	\$ 1,018,846
April				\$ -	\$ 976,098
May				\$ -	\$ 1,028,556
June				\$ -	\$ 992,530
YTD TOTAL	50,153,663	49,195,990	YTD AVG	\$ 999,709	\$ 1,026,553
	1.9%			-2.6%	

**Fiber Utility
Fund Summary
October 31, 2021**

	FY 2022 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY 2022 YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
					\$ 4,237,100 \$ 275,000	\$ 4,104,889 \$ 270,000 33.33%	O&M Budget Revenue & Expenses Capital Budget Revenue & Expenses Percent of Budget Comparison for July
640 Fiber O&M	\$ 328,080	\$ 1,417,695	\$ 1,108,897	\$ 636,879	33.46%	27.01%	
740 Fiber Capital	\$ (403)	\$ 91,882	\$ 111,189	\$ (19,710)	33.41%	41.18%	
Total	\$ 327,678	\$ 1,509,577	\$ 1,220,086	\$ 617,169			
Reserve Targets: Operational Cash on Hand 71 Days Overall (110 or better) 62 Days							

Other Operating Data

	Subscriptions			Inventory on Hand	
	FY21-22	FY20-21		FY21-22	FY20-21
July	2,995	2,402		\$ 1,379,250	\$ 1,041,499
August	3,039	2,455		\$ 1,381,182	\$ 1,050,027
September	3,087	2,519		\$ 1,391,655	\$ 1,130,772
October	3,136	2,594		\$ 1,387,276	\$ 1,145,629
November				\$ -	\$ 1,162,303
December				\$ -	\$ 1,168,993
January				\$ -	\$ 1,184,037
February				\$ -	\$ 1,235,109
March				\$ -	\$ 1,257,544
April				\$ -	\$ 1,300,743
May				\$ -	\$ 1,299,534
June				\$ -	\$ 1,383,366
YTD AVG	3,064 22.9%	2,493	YTD AVG	\$ 1,384,841 15.7%	\$ 1,196,630

**IMU Admin
Fund Summary
October 31, 2021**

620 Utility Services

IMU Admin

Total

FY 2022 Beg Fund Balance	YTD *Revenue	YTD **Expenditures	FY 2022 YTD Fund Balance	*Rev Compared to Budget	**Exp Compared to Budget	Notes
				\$ 691,200 \$ 560,711	\$ 691,200 \$ 560,711 33.33%	O&M Budget Revenue & Expenses-Utility Services O&M Budget Revenue & Expenses-IMU Admin Percent of Budget Comparison for July
\$ -	\$ 231,456	\$ 206,407	\$ 25,049	33.49%	29.86%	
\$ -	\$ 186,903	\$ 182,504	\$ 4,400	33.33%	32.55%	
\$ -	\$ 418,359	\$ 388,910	\$ 29,449			

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities
From: Jackie Raffety, City Clerk/Asst. Finance Director
Date: December 13, 2021
Subject: Approval of Minutes from November 22 and December 1, 2021.

Recommendation: Simple motion is in order.

Attachments:

1. 11222021 Minutes
2. 12012021 Special Meeting Minutes



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

November 22, 2021
City Hall Council Chambers
Minutes

The Indianola Municipal Utilities Board of Trustees met in regular session on November 22, 2021 in the City Hall Council Chambers. Chairperson Adam Voigts called the meeting to order at 5:35 p.m. and on roll call the following members were present: Deb Richardson, Adam Voigts, Mike Rozga and Lori Smith and, via Zoom (due to the pandemic), Lesley Forbush. ABSENT: None.

Richardson moved to approve the Consent Agenda and Smith seconded it. Question was called for, and on voice vote, the Chairperson declared the motion carried unanimously. The consent agenda was as follows:

- Approval of minutes for November 8 and 10, 2021.

General Manager Chris Des Planques reported the Electric Department is doing work to prepare for winter.

Lou Elbert, Water Superintendent, reported the Water Department has finished concrete repairs, is working on water line tests in development areas and will be meeting with City staff regarding the West Boston and West Clinton Street projects.

Des Planques reported the Telecommunications Department is currently short-staffed which may cause some installations to be slightly delayed.

Richardson moved and Smith seconded to approve Resolution 2021-031 of Indianola Municipal Utilities (regarding the objection of authority to remove Board Members). On roll call, the vote was AYES: Richardson, Forbush, and Smith. NAYS: None. ABSTAIN: Voigts and Rozga due to potential personal benefit. Whereupon the Chairperson declared the motion passed.

In combined utility informational items, Des Planques stated he attended a MEAN meeting where solar energy was discussed.

At 5:49 p.m. Richardson moved to enter into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with legal counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the government. Smith seconded the motion. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

At 7:06 p.m. Richardson moved to exit the closed session. Rozga seconded it. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

At 7:07 p.m. Rozga moved, and Richardson seconded to enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

At 9:01 p.m. Rozga moved, and Smith seconded to exit the closed session. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Rozga moved at 9:01 p.m. to adjourn the meeting and Smith seconded it. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Adam Voigts, Chairperson

ATTEST:

Jackie Raffety, City Clerk



**IMU BOARD OF TRUSTEES OF THE ELECTRIC,
WATER AND COMMUNICATIONS UTILITIES**

December 1, 2021

5:30 PM

City Hall South Conference Room

Minutes

The Indianola Municipal Utilities Board of Trustees met in special session at 5:30 p.m. on December 1, 2021 in the City Hall South Conference Room. Chairperson Voigts called the meeting to order and on roll call the following members were present via Zoom: Deb Richardson, Lesley Forbush, Adam Voigts, Mike Rozga and Lori Smith. Absent: None.

In public comment, Jim McClymond, 803 Trailridge Rd., spoke regarding the competence of the IMU Board of Trustees, noting their accomplishments and urging members of the City Council to keep Voigts and Rozga on the Board.

Board Member Richardson moved at 5:44 p.m. to enter into closed session in accordance with Iowa Code Section 21.5 (1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Rozga seconded the motion. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

At 6:20 p.m. Smith moved, and Forbush seconded to exit the closed session. On roll call, the vote was AYES: Richardson, Forbush, Voigts, Rozga and Smith. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Rozga moved to approve Resolution 2021-032 of the Indianola Municipal Utilities regarding an Amendment to the Employment Agreement with Chris G. DesPlanques. Smith seconded it. On roll call, the vote was AYES: Forbush, Richardson, Smith, Voigts and Rozga. NAYS: None. Whereas the Chairperson declared the motion carried unanimously.

Smith moved at 6:28 p.m. to adjourn the meeting and Forbush seconded it. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Adam Voigts, Chairperson

ATTEST:

Jackie Raffety, City Clerk

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: December 13, 2021

Subject: Discussion regarding interest in potential solar installation in Indianola.

Recommendation: Discussion

Attachments: 1. Sandhills Energy - MEAN Community Presentation - 11-18-21



SANDHILLS
ENERGY



SANDHILLS
SOLAR



SANDHILLS
WIND



MEAN Community Solar

SANDHILLS
ENERGY



SANDHILLS ENERGY

- Farmer/Rancher families
- Landowner advocates
- 670 MW of successful development
- Over 1 GW currently in development
- Redeveloped 30 MW Kimball Wind Farm for MEAN

Blue Sky Solar

- Extensive community and C&I solar experience
- Over 400 installs
- 2 on staff NABCEP Certified Installation Professionals
- On staff Master Electrician Licensed in 3 States



About Us



Our Commitment

Building Together

From Here, Staying Here

- Develop each site to achieve your community's goals
- Develop, Construct, Own & Operate



Design & Engineering

What We'll Build Together

Project Sizes

From RFP Proposal

	Size (kW DC)	Single Axis	Fixed	Ground	Rooftop
Alliance, NE	2806	X		X	
Ansley, NE	111	X		X	
Aspen, CO		X		X	
Crete, NE	3038	X		X	
Delta, CO	700	X		X	
Pender, NE	100		X	X	X
Sergeant Bluff, IA	1850	X		X	
Shickley, NE	92.8	X		X	
Stuart, NE	147	X		X	
Waverly, IA	3969	X		X	
West Point, NE	1388	X		X	

Project Approach



Maximize Efficiency & Generation

- Engineered to maximize the 5% of renewable power allowed each community per MEAN requirements.
- Particularized each site with:
 - Single axis trackers
 - Fixed tilt systems
 - Best in class inverters
 - Low degradation modules
- System designed for future integration of storage if desired.
- System will sit on a pollinator-friendly habitat custom developed for each location in coordination with the Bee and Butterfly Habitat Fund
- System dashboard for community access.

Major Components



- Modules: First Solar
 - High efficiency
 - Low degradation
 - Manufactured in the US
- Trackers: Array Technologies DuraTrack HZ
 - Maximize production capacity of the available ground space
 - Spread power production over a significantly longer period
- Inverters: Yaskawa Solectria Solar XGI 1500
 - Industry-leading efficiency
 - Manufactured in the US



First Solar Series 6 CuRe
photovoltaic modules



Array Technologies DuraTrack HZ trackers



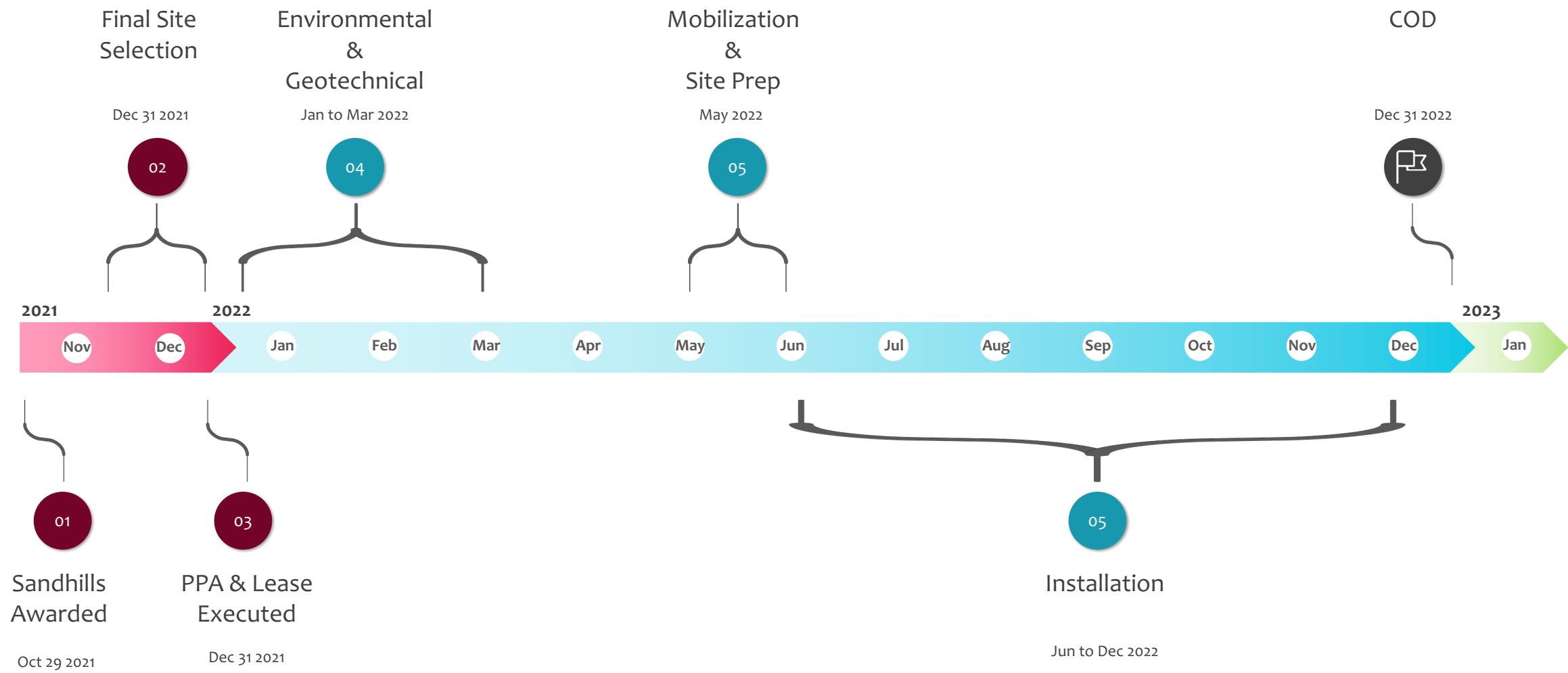
Yaskawa Solectria Solar XGI 1500
string inverters

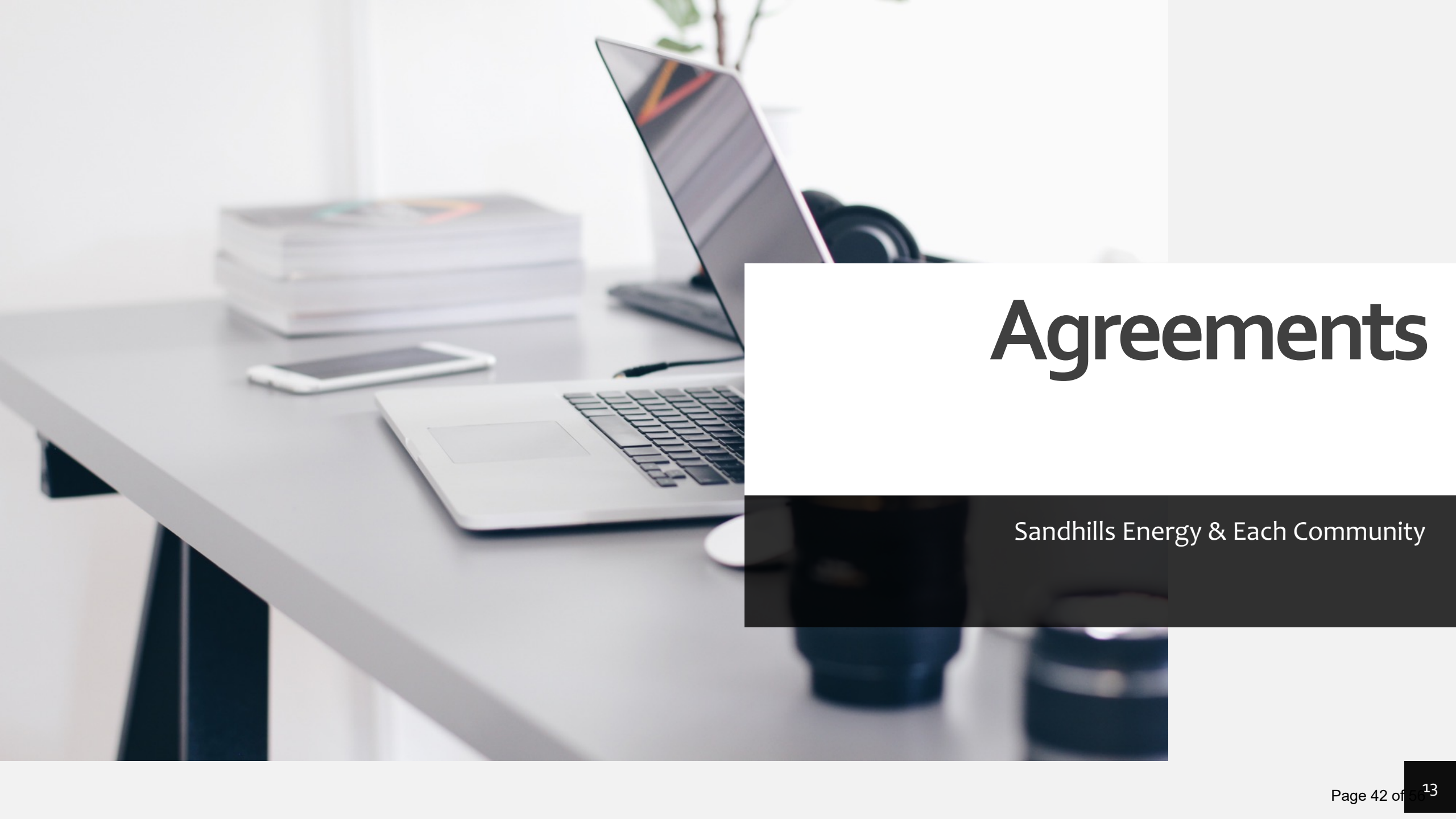
2022

Schedule

The Next Year

Schedule





Agreements

Sandhills Energy & Each Community

Power & Land Agreements

Terms consistent across all communities

Power Purchase Agreement

- Seeking execution by year's end.
- SE providing Agreement to MEAN for initial comments, then to you for final comments and execution.
 - Consistent terms
 - Price
 - Generation
 - Delivery
 - Interconnection
 - Liability
 - Indemnification
 - Etc.
 - Particularized to local/state regulations

Land Lease Agreement

- Sandhills Energy will de minimis lease the site from the municipality.
 - “The participant communities will provide the land, suitably level and cleared of obstructions, and the electrical facilities to the sites.”
- SE providing Agreement to MEAN for initial comments, then to you for final comments and execution.

Development

Next Steps



Site Review



Geotechnical

- Site Visits
 - Boring
 - Site characterization



Permitting

- Local, State, Federal
 - Building Permit
 - Energy/Interconnection
 - SWPPP
 - Etc.



Environmental

- Primarily Desktop
 - May require site visits
 - T&E Species and Habitat
 - Land Use
 - Water Resources
 - Cultural Resources and Historic Properties
 - Aesthetics/Noise
 - Environmental Justice
 - Prime Farmland



Construction

Construction

Mobilization
& Site Prep

01

Racking & Module
Installation

03

Final
Inspection

05

Final System
Commissioning

07

Material
Delivery

02

Electrical
Installation

04

Communications
& Metering

06

Customer
Training &
Remote
Monitoring

08



Thank You

Sandhills Energy, LLC

402 389 1668

michael@sandhillsenergyco.com

sandhillsenergy.com



The background of the slide features a vibrant blue color scheme with a central bright white light source emitting rays of light. Several translucent blue circles of varying sizes are scattered across the background, adding a modern, geometric feel.

MEAN Community Solar

Sandhills Energy, LLC



SANDHILLS
ENERGY



SANDHILLS
SOLAR



SANDHILLS
WIND

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: December 13, 2021

Subject: Approval of a proposal from Crystal Clear Communications to provide community outreach and communication.

Recommendation: Simple motion is in order.

Attachments: 1. CCC - IMU Indianola service proposal - 2022 FINAL

SERVICES PROPOSAL

<i>Date</i>	December 3, 2021
<i>Client</i>	Indianola Municipal Utilities (IMU)
<i>Job Type</i>	Community outreach, communications
<i>Period:</i>	January 1 – December 31, 2021
<i>Requested by</i>	Chris DesPlanques
<i>Prepared by</i>	Jon Anne Willow



SUMMARY & OBJECTIVES

In September 2020, Crystal Clear Communications met with IMU management to discuss three needs:

1. **Marketing the fiber offer** to increase broadband subscriptions
2. **Ratepayer education** – understanding bills, how policy and rate decisions get made, etc.
3. **Community education and engagement** – Generally educating the public about the economic and social value of IMU as a dedicated member of the Indianola community and deepening local ties

To meet those goals, the IMU Board of Trustees approved two projects for 2021:

1. **A website refresh** to bring fresh content to the fore, make it easier to share IMU links on social media, and make sure the most important content was easily accessible.
2. **A monthly newsletter** in print distributed in bill stuffers, delivered via email, and posted to the website.

Additionally, Crystal Clear Communications has provided media response to sensitive news items on an as-needed basis.

First Round Results

While it's impossible to gauge total readership of the newsletter because the printed copies cannot be tracked, there's promising growth just on the digital side. The numbers below compare March 1 – December 3, 2021 to the same period in 2020.

- **1,844 new visitors to website**
- **23% increase in News page views** (adjusted for 2020 fiber TV announcement)
- **33% email subscribers open** the Flyer "Often" or "Sometimes"
- **32% total email open rate**, compared to 25% in "Government" industry vertical and 21% in "Telecommunications" vertical
- **Note on Facebook:** Clicks on articles posted to Facebook decreased 16.5% over the period

2022 GOALS

The work continues in 2022, with new plans to build on the successes of 2021. As currently understood, all efforts will be geared towards:

1. **Marketing of fiber services** to increase market penetration per IMU 2022 goals
2. **Putting a smiling human face on IMU** by highlighting employees, community organizations, and potentially individual residents
3. **Breaking down remaining sentiments** about IMU's transparency and openness through timely, well-articulated ratepayer education
4. **Serving as a valuable recruiting tool for new talent** by highlighting IMU's positive workplace culture and promoting specific opportunities

PROJECT SCOPE

In addition to continuing to grow the Flyer newsletter, Crystal Clear Communications will focus on:

- **Increasing market share for the fiber utility through efforts that could include:**
 - Mail and/or email direct marketing campaign to well-vetted, acquired list of Indianola residents who are not customers.
 - Custom bill stuffers for non-fiber customers; emails to online payers advertising fiber offer
 - IMU Fiber sponsorship of one or more local sports teams and/or relevant civic groups
 - Coordination with IMU's internal social media team to consistently promote fiber
 - New ideas not yet conceived.
- **Deepening IMU's ties to the community through efforts that could include:**
 - Proactively engaging with the media when there's good news to share
 - Community engagement campaigns - cookie contest and online cookbook, kid pic of the month, annual local calendar, Dylan's March Madness, trick or treat at the water plant, community sponsorships, etc.
 - One or more community surveys to help IMU understand its customers' needs and sentiments
 - Coordinate with IMU's internal social media team to promote the content produced each month for the Flyer, plus other relevant promotions and announcements through shared tools intended to keep the burden on internal staff to a minimum
 - Involve IMU staff directly in creating a monthly Community back page for the Flyer
 - Create a Community Micro-grant Fund, with small grants awarded by sending a simple email request with what it's needed for. Aimed at local civic groups, not individuals
 - New ideas... !
- **Media and civic communications/relations as needed**
- **Other services as needed:** Crystal Clear Communications can also produce print and web ads, plan and execute social and traditional media campaigns, and more

KEY ASSUMPTIONS

This agreement is based on the following assumptions.

- Client has provided Crystal Clear Communications LLC with a complete list of requirements.
- Client will adhere to schedules and provide needed materials in a timely manner.

PRICING/DURATION

This proposal covers a period of one year, beginning January 1, 2022, and ending December 31, 2022

- Per the wishes of IMU management to maintain budget consistency and ensure agency hours are always available when needed, a monthly retainer fee of \$2,500 is proposed.
 - \$1,750 each month is dedicated to production of the newsletter in print, via email, and on the web. This is the same price paid in 2021.
 - The remaining \$750 monthly guarantees 7 additional hours of monthly services, including a monthly planning call of 60-90 minutes
 - Up to 35 unused hours may be banked for use through the end of contract term.

Authorization and billing:

- The IMU Board of Directors will review this proposal and approve the terms and scope of work.
- IMU will pay Crystal Clear Communications monthly via ACH (already established)

ACCEPTANCE

The client named below verifies that the terms of this Statement of Work are acceptable. The parties hereto are each acting with proper authority by their respective companies.

Chris DesPlanques, IMU

Jon Anne Willow, Crystal Clear Communications

Full name

Full name

Signature

Signature

Date

Date

MEMORANDUM

To: IMU Board of Trustees of the Electric, Water and Communications Utilities

From:

Date: December 13, 2021

Subject: Consideration of the approval of utility accounts to be written off and to use any customary collection method, including submission to the state offset program, and to charge any applicable collection fees.

Recommendation: Attached are uncollected electric, water and telecommunication billing amounts from April - September 2021 that will be written off. The amount for each utility is listed below:

Electric	\$30,962.47
Water	\$3,166.59
Telecommunications	\$5,782.16
Total	\$39,911.22

Simple motion is in order.

Attachments: 1. Write Offs April-September 2021

December 2021

(Billed from April 2021 to September 2021)

Electric Billed	\$7,748,756.43	
Electric Write-off	\$30,962.47	0.40%
Water Billed	\$1,267,780.21	
Water Write-off	\$3,166.59	0.25%
Telecom Billed	\$1,910,851.00	
Telecom Write-off	\$5,782.16	0.30%

Total # of accounts wrote off - 102

<u>Service</u>	<u>Total Dollar Amount</u>
Admin Fee Telecom	\$ 507.98
Electric	30,962.47
Internet	2,921.69
Video	2,352.49
Water	3,166.59
Grand Total	\$ 39,911.22