

INDIANOLA MUNICIPAL UTILITIES



Electric • Network Services • Water

**IMU Board of Trustees of the
Electric, Water and Communications Utilities
September 26, 2016
City Hall Council Chambers
5:30 p.m.**

Agenda

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
 - A. Claims Lists for September 6th and 19th, 2016
 - B. Minutes from the August 22, 2016 Board of Trustees Meeting
 - C. August 2016 Treasurer and Financial Reports
 - D. Quarterly Write Offs to State Offset Program
 - E. Salaries, Generation/Metering Technician I
5. Electric Utility Action Items
 - A. Electric SCADA System and Relay Replacement Engineering Proposals
6. Electric Utility Informational Items
7. Water Utility Action Items
 - A. Simpson Water Tower Interior Coating Certificate of Completion
 - B. Water Plant Power & Control System Upgrade

8. Water Utility Informational Items
9. Communications Utility Action Items
10. Communications Utility Informational Items
11. Electric, Water and Communications Utility Action Items
 - A. Resolution approving 28E Agreement for Warren County Geographic Information System Commission
12. Electric, Water and Communications Utility Informational Items
 - A. Quarterly Safety Reports
13. Other Business
14. Adjourn

IMU Regular Downstairs

4. A.

Meeting Date: 09/26/2016

Information

Subject

Claims Lists for September 6th and 19th, 2016

Information

The claims lists for September 6th and 19th, 2016 are attached for formal approval.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

APPROVAL OF CLAIMS - IMU 09-06-16

APPROVAL OF CLAIMS - IMU 09-19-16

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	08/11/2016	1,359.88
DUST PROS JANITORIAL	600-8120-64090	MONTHLY CELANING (AUG) - WATER DEPT	08/22/2016	180.00
HACH COMPANY	600-8110-65012	LAB SUPPLIES	08/25/2016	690.06
IMWCA	600-8180-61599	INSTALL #3	08/31/2016	1,073.00
IMWCA	600-8180-61599	INSTALL #3	08/01/2016	1,073.00
INFOMAX OFFICE SYSTEMS IN	600-8190-64990	SAVIN - IMAGING UNIT CONTRACT/WA	08/22/2016	18.67
IOWA ONE CALL	600-8190-63730	WA-LOCATING NOTIFICATION/194 TICKETS	08/09/2016	174.70
JMK LAWNCARE	600-8110-64990	MAY MOWING CONTRACT - WATER	08/01/2016	645.00
LONGER, CHRIS	600-8190-61440	MONTHLY FAMILY GYM REIMBURSEMENT	08/26/2016	9.50
MAHASKA COMMUNICATION G	600-8190-63730	INTERNET	08/01/2016	4.18
MAHASKA COMMUNICATION G	600-8110-63730	TELEPHONE	08/01/2016	41.75
MAHASKA COMMUNICATION G	600-8190-63730	TELEPHONE	08/01/2016	6.94
MAHASKA COMMUNICATION G	600-8190-63730	TELEPHONE 961-9444	08/01/2016	18.00
MAHASKA COMMUNICATION G	600-8190-63730	INTERNET CHARGES	08/01/2016	1.44
MUNICIPAL ENERGY AGENCY	600-8110-63710	PURCHASED POWER - JULY (WELL KWH & TRANS)	08/09/2016	1,006.93
MUNICIPAL SUPPLY INC	600-8150-63453	MATERIALS	08/08/2016	140.80
NORWALK READY-MIXED CON	600-8150-63453	H ST & W DETROIT	08/02/2016	833.00
NORWALK READY-MIXED CON	600-8150-63453	N 9TH ST & E GIRARD AVE	08/03/2016	667.00
SHULL, DOUG	600-8190-64990	TREASURER CONTRACT	08/22/2016	15.84
STANGEL, ROBERT	600-8191-62700	MEAN QUARTERLY MEETINGS IN NORTH PLATTE, NE	08/22/2016	87.83
U.S. CELLULAR	600-8110-63730	CELL PHONE - 4	08/12/2016	178.00
UNITYPOINT HEALTH - DES MO	600-8110-62300	AUDIO TESTING - WATER	08/24/2016	107.10
UNUM LIFE INSURANCE CO OF	600-8180-61550	LIFE, AD&D AND LTD INS	08/29/2016	128.83
WESTRUM LEAK DETECTION	600-8150-63453	2016 LEAK DETECTION SURVEY	08/07/2016	2,650.00
Total WATER OPERATING FUND:				11,111.45
ELECTRIC OPERATING FUND				
ABM EQUIPMENT & SUPPLY IN	630-8260-63320	REPAIR TO BUCKET TRUCK	08/17/2016	211.64
AMERICAN BUSINESS PHONES	630-8290-63730	REPLACEMENT PHONE AT E SUB FOR STOREKEEPER OFFICE	08/08/2016	441.20
CITY OF INDIANOLA - REBATE	630-8290-67306	A/C REBATE	06/08/2016	2,000.00
CITY OF INDIANOLA - REBATE	630-8290-67306	A/C REBATE	06/24/2016	200.00
DUST PROS JANITORIAL	630-8220-64090	MONTHLY CELANING (AUG) - ADMIN & ELECTRIC DEPT	08/22/2016	1,583.60
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES - FRESHENER	08/23/2016	9.47
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES (PLANT) - TOWELS, TP, SOAP	08/23/2016	60.68
DUST PROS JANITORIAL	630-8220-64090	JANITORIAL SUPPLIES (ADMIN) - SOAP AND CAN LINERS	08/23/2016	65.59
EDWARDS, NATHAN	630-8280-61440	WELLNESS AUGUST 2016	08/12/2016	25.00
IMWCA	630-8280-61599	INSTALL #3	08/31/2016	2,035.00
IMWCA	630-8280-61599	INSTALL #3	08/01/2016	2,035.00
INFOMAX OFFICE SYSTEMS IN	630-8290-64990	LEASE - SEPTEMBER	08/23/2016	220.74
INFOMAX OFFICE SYSTEMS IN	630-8290-64900	SAVIN - IMAGING UNIT CONTRACT/EL	08/22/2016	70.76
IOWA ONE CALL	630-8290-63730	EL-LOCATING NOTIFICATION/189 TICKETS	08/09/2016	170.10
IOWA UTILITIES BOARD	630-8290-62100	2017 IA ENERGY CTR (ISU) & GLOBAL REGIONAL ENVIR RESE	08/08/2016	12,943.00
LONGER, CHRIS	630-8290-61440	MONTHLY FAMILY GYM REIMBURSEMENT	08/26/2016	36.00
MAHASKA COMMUNICATION G	630-8240-63730	TELEPHONE	08/01/2016	83.50
MAHASKA COMMUNICATION G	630-8290-63730	TELEPHONE	08/01/2016	26.30
MAHASKA COMMUNICATION G	630-8290-63730	INTERNET	08/01/2016	15.84
MAHASKA COMMUNICATION G	630-8290-63730	TELEPHONE 961-9444	08/01/2016	68.21
MAHASKA COMMUNICATION G	630-8290-63730	INTERNET CHARGES	08/01/2016	5.47
MID AMERICAN ENERGY CO.	630-8210-63710	80950-24015 PLANT GAS 6/21/16 - 7/20/16	08/24/2016	55.39
MID AMERICAN ENERGY CO.	630-8240-63710	52180-25018 LINE SHOP GAS (0 THERMS)	08/22/2016	10.39
MID AMERICAN ENERGY CO.	630-8210-63710	52390-25019 BOILER GAS (590 THERMS)	08/23/2016	346.34
MID AMERICAN ENERGY CO.	630-8210-63710	07991-36014 WEST SUB (0 KWH)	08/16/2016	10.00
MUNICIPAL ENERGY AGENCY	630-8230-63991	IND TRANS SYSTEM OPERATOR CHARGE	03/07/2016	.08
MUNICIPAL ENERGY AGENCY	630-8230-63991	PURCHASED POWER - JULY (NET ELECTRIC)	08/09/2016	834,138.61
MUNICIPAL ENERGY AGENCY	630-8200-45629	20% 69KV 30.9 CREDIT/ADMIN FEE - JULY	08/09/2016	11,292.10-
MUNICIPAL ENERGY AGENCY	630-8230-63992	TRANSMISSION/ADJUSTMENT - JULY	08/09/2016	122,229.15

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MUNICIPAL ENERGY AGENCY	630-8230-63990	WIND & LANDFILL GAS ATRIBUTES - JULY	08/09/2016	30,141.00
MUNICIPAL ENERGY AGENCY	630-8200-45631	GENERATION COMPENSATION - JULY	08/09/2016	.00
MUNICIPAL ENERGY AGENCY	630-8230-63991	IND TRANS SYSTEM OPERATOR CHARGE	08/08/2016	5,141.54
OFFENBURGER, TYLER	630-8280-61440	YMCA OVERPAYMENT JULY 2016	08/19/2016	43.00
SHULL, DOUG	630-8290-64990	TREASURER CONTRACT	08/22/2016	60.00
STANGEL, ROBERT	630-8291-62700	MEAN QUARTERLY MEETINGS IN NORTH PLATTE, NE	08/22/2016	332.81
U.S. CELLULAR	630-8240-63730	CELL PHONES - 10	08/12/2016	419.75
UNITYPOINT HEALTH - DES MO	630-8240-62300	AUDIO TESTING - ELECTRIC DIST	08/24/2016	175.10
UNITYPOINT HEALTH - DES MO	630-8210-62300	AUDIO TESTING - ELECTRIC GEN	08/24/2016	51.00
UNUM LIFE INSURANCE CO OF	630-8280-61550	LIFE, AD&D AND LTD INS	08/29/2016	308.84
WARREN COUNTY TREASURE	630-8255-65990	PROPERTY TAXES IMU	08/23/2016	435.50
WARREN COUNTY TREASURE	630-8240-65990	PROPERTY TAXES - 205 E BOSTON	08/22/2016	535.00
WEBQA INC	630-8290-64990	ANNUAL SUBSCRIPTION	08/15/2016	1,125.00
WIEGERT DISPOSAL CO.	630-8220-64090	WASTE PICKUP - AUGUST 2016	08/31/2016	110.00
Total ELECTRIC OPERATING FUND:				1,006,683.50

FIBER/COMMUNICATIONS FUND

IMWCA	640-8590-61599	INSTALL #3	08/31/2016	37.00
IMWCA	640-8590-61599	INSTALL #3	08/01/2016	37.00
INFOMAX OFFICE SYSTEMS IN	640-8590-64990	SAVIN - IMAGING UNIT CONTRACT/NS	08/22/2016	8.85
IOWA ONE CALL	640-8590-63730	FIBER-LOCATING NOTIFICATION/142 TICKETS	08/09/2016	127.90
LONGER, CHRIS	640-8590-61440	MONTHLY FAMILY GYM REIMBURSEMENT	08/26/2016	4.50
MAHASKA COMMUNICATION G	640-8590-63730	INTERNET	08/01/2016	1.98
MAHASKA COMMUNICATION G	640-8590-63730	TELEPHONE	08/01/2016	3.29
MAHASKA COMMUNICATION G	640-8590-63730	INTERNET CHARGES	08/01/2016	.68
MAHASKA COMMUNICATION G	640-8590-63730	TELEPHONE 961-9444	08/01/2016	8.53
SHULL, DOUG	640-8590-64990	TREASURER CONTRACT	08/22/2016	7.50
STANGEL, ROBERT	640-8591-62700	MEAN QUARTERLY MEETINGS IN NORTH PLATTE, NE	08/22/2016	41.60
U.S. CELLULAR	640-8590-63730	CELL PHONE	08/12/2016	75.50
UNITYPOINT HEALTH - DES MO	640-8550-62300	AUDIO TESTING - NETWORK SERVICES	08/24/2016	22.10
UNUM LIFE INSURANCE CO OF	640-8590-61550	LIFE, AD&D AND LTD INS	08/29/2016	7.28
Total FIBER/COMMUNICATIONS FUND:				383.71

WATER CAPITAL PROJECTS FUND

HD SUPPLY WATERWORKS	700-8100-67906	CLAMP	08/18/2016	319.81
MUNICIPAL SUPPLY INC	700-8100-67905	MATERIALS	08/24/2016	1,347.00
VEENSTRA & KIMM	700-8100-67402	SIMPSON TOWER REPAIR	08/26/2016	3,514.80
Total WATER CAPITAL PROJECTS FUND:				5,181.61

ELECTRIC CAPITAL PROJECTS FUND

CALIX NETWORKS INC	730-8200-67906	FIBER MATERIALS	08/08/2016	6,425.65
ELECTRICAL ENG & EQUIP	730-8200-67906	ELECTRIC BOX	08/04/2016	69.24
ELECTRICAL ENG & EQUIP	730-8200-67906	ELECTRIC BOX	08/12/2016	138.48
ELECTRICAL ENG & EQUIP	730-8200-67906	2" PC SCH 40 20'	08/24/2016	2,228.06
KRIZ-DAVIS COMPANY	730-8200-67906	PHOTO CONTROLS	08/15/2016	233.46
MAHASKA COMMUNICATION G	730-8200-67603	SERVICE DROPS	08/01/2016	7,191.24
MUNICIPAL ENERGY AGENCY	730-8200-45629	80% 69KV 30.9 CREDIT/ADMIN FEE - JULY	08/09/2016	45,168.38-
POWER & TEL	730-8200-67906	300' DROPS	08/08/2016	732.79
POWER & TEL	730-8200-67906	40" JUMPERS - FIBER	08/19/2016	468.97
TERRY-DURIN CO.	730-8200-67906	72 WATT LED LIGHTS	08/10/2016	1,960.24
TERRY-DURIN CO.	730-8200-67906	72 WATT LED LIGHTS	08/22/2016	970.96
WESCO	730-8200-67906	6 HOLE LUG FOR TRANSFORMERS	08/05/2016	190.83
WESCO	730-8200-67906	#2 URD TRI PLEX	08/05/2016	694.43
WESCO	730-8200-67906	RED AND ORANGE LOCATE PAINT	08/09/2016	323.57
WESCO	730-8200-67906	ROMEX WIRE FOR STREET LIGHTS	08/15/2016	81.32

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WESCO	730-8200-67906	ROMEX	08/16/2016	327.42
WESCO	730-8200-67906	ANCHORS FOR HWY 92 WEST STREET LIGHTS	08/18/2016	2,527.70
WESCO	730-8200-67906	ANCHORS FOR STREET LIGHT POLES	08/25/2016	1,685.13
Total ELECTRIC CAPITAL PROJECTS FUND:				18,918.89-
Grand Totals:				1,004,441.38

Board of Trustees: _____

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WATER OPERATING FUND				
911 ETC INC	600-8190-63730	911 MONTHLY ACCESS CHARGE	08/31/2016	4.95
ACCO UNLIMITED CORP.	600-8110-65010	LIQUID CHLORINE	09/08/2016	1,335.40
BISTOLL, LOLA	600-8190-66990	REFUND CONNECTION FEE	09/12/2016	15.00
BISTOLL, LOLA	600-8180-64180	REFUND CONNECTION FEE	09/12/2016	1.05
CIRDWC	600-8190-62100	2016-2017 GOVERNING MEMBERSHIP DUES	08/16/2016	155.00
CITY OF INDIANOLA - UTILITY	600-8110-63710	UTILITIES	08/31/2016	11,402.25
DOWNEY TIRE SERVICE	600-8160-63320	TIRES	10/29/2015	840.44
DOWNEY TIRE SERVICE	600-8160-63320	TIRE REPAIR	08/23/2016	283.22
DOWNEY TIRE SERVICE	600-8160-63320	TIRE REPAIR	06/10/2016	27.23
DOWNEY TIRE SERVICE	600-8160-63320	TIRE REPAIR	06/11/2016	79.21
HD SUPPLY WATERWORKS	600-8150-63453	MATERIALS	08/26/2016	378.54
HD SUPPLY WATERWORKS	600-8150-63453	MATERIALS	09/01/2016	296.00
INTEGRIVault	600-8190-63730	OFFSITE BACKUP - APRIL	05/01/2016	47.50
INTEGRIVault	600-8190-63730	OFFSITE BACKUP - MAY	06/01/2016	47.50
INTEGRIVault	600-8190-63730	OFFSITE BACKUP - JUNE	07/01/2016	47.50
INTEGRIVault	600-8190-63730	OFFSITE BACKUP - JULY	08/01/2016	47.50
INTEGRIVault	600-8190-63730	OFFSITE BACKUP - AUGUST	09/01/2016	47.50
IOWA ASSOC OF MUN UTILITIE	600-8192-64990	SAFETY CONSULTATION - AUGUST 2016	08/31/2016	163.13
IOWA ONE CALL	600-8190-63730	WA-LOCATING NOTIFICATION/196 TICKETS	09/08/2016	176.40
IOWA SECTION AWWA	600-8110-62300	ANNUAL CONFERENCE	09/08/2016	230.00
IOWA SECTION AWWA	600-8110-62100	MEMBERSHIP DUES	09/07/2016	218.00
JMK LAWN CARE	600-8110-64990	AUGUST MOWING CONTRACT - WATER	09/01/2016	1,075.00
KLOOTWYK, MICHELLE	600-8190-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	18.00
LINDE LLC	600-8110-65010	LIQUID CARBON DIOXIDE	09/01/2016	1,555.61
LONGER, CHRIS	600-8190-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	36.00
MAHASKA COMMUNICATION G	600-8190-63730	INTERNET CHARGES	09/01/2016	1.44
MAHASKA COMMUNICATION G	600-8190-63730	TELEPHONE 961-9444	09/01/2016	18.00
MAHASKA COMMUNICATION G	600-8190-63730	INTERNET	09/01/2016	4.18
MAHASKA COMMUNICATION G	600-8110-63730	TELEPHONE	09/01/2016	41.75
MAHASKA COMMUNICATION G	600-8190-63730	TELEPHONE	09/01/2016	6.94
METHODIST OCCUPATIONAL H	600-8180-64121	RANDOM DOT TESTING	08/31/2016	53.00
MUNICIPAL SUPPLY INC	600-8150-63453	MATERIALS	08/29/2016	299.20
PIERCE BROTHERS REPAIR	600-8150-63453	WELD BACKHOE SEAT FRAME AND STRAIGHTEN SHUT OFF R	09/08/2016	42.00
RECORD-HERALD & INDIANOL	600-8190-64020	BT MIN-07	08/28/2016	10.02
RECORD-HERALD & INDIANOL	600-8190-64020	BT MIN-07	08/28/2016	32.19
RECORD-HERALD & INDIANOL	600-8190-64990	NOTICE STOP BOX	08/28/2016	47.78
SHULL SCHRUM MCCLAFIN &	600-8190-64010	AUDIT SERVICES	08/31/2016	700.00
STANGEL, ROBERT	600-8190-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	54.00
STATE HYGENIC LABORATORY	600-8110-64990	BACTEE SAMPLES	08/31/2016	356.00
TELRITE CORPORATION	600-8190-63730	IMU - LONG DISTANCE	08/22/2016	4.66
UNITED FARMERS CO-OP	600-8150-65072	MATERIALS	09/07/2016	118.42
VERIZON WIRELESS	600-8110-63730	WIRELESS FOR LAPTOP	08/26/2016	40.03
WARREN COUNTY ENGINEER	600-8160-65050	FUEL DISTRIBUTION	09/07/2016	549.40
WASTE MANAGEMENT OF IOW	600-8120-64090	TRASH - SEPT 2016	09/01/2016	63.11
WEINMAN INSURANCE SERVIC	600-8190-64082	CRIME BOND 2016-2017	08/10/2016	93.55
WELLS FARGO CCER	600-8120-65070	THEISENS #21 oil for the chlorine pumps	08/08/2016	9.78
WELLS FARGO CCER	600-8120-63410	THEISENS #21 brass air manifold for air tank to do DD	08/08/2016	5.99
WELLS FARGO CCER	600-8120-65070	MCCOY TRUE VALUE light bulbs for the 2 ft bulbs in plant	08/12/2016	20.68
WELLS FARGO CCER	600-8160-63320	NAPA PARTS 0000514 bulb for turn signal	08/26/2016	1.69
WELLS FARGO CCER	600-8150-65072	MCCOY TRUE VALUE wire for the Simpson Tower	08/25/2016	3.86
WELLS FARGO CCER	600-8120-63410	NAPA PARTS 0000514 belts for exhaust fan	08/03/2016	59.29
WELLS FARGO CCER	600-8150-65072	MCCOY TRUE VALUE SIMPSON TOWER PARTS	08/24/2016	13.81
WELLS FARGO CCER	600-8190-64010	SHULL SCHRUM MCCLAFIN AN FY 2016 Water Audit--See Prior	08/04/2016	500.00
WELLS FARGO CCER	600-8150-65072	THEISENS #21 wasp spray and wipes to clean trucks	08/15/2016	16.96
WELLS FARGO CCER	600-8120-65070	THEISENS #21 hand cleaner and glove for plant	08/24/2016	28.47
WELLS FARGO CCER	600-8160-65072	MCCOY TRUE VALUE returned conduit for bigger size and this was	08/15/2016	.99
WELLS FARGO CCER	600-8160-65072	MCCOY TRUE VALUE mineral spirits and primer for pipe rack	08/03/2016	11.97

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	600-8160-65072	MCCOY TRUE VALUE conduit for 16 chevy for stop box wrenches	08/15/2016	4.31
WELLS FARGO CCER	600-8150-65072	MCCOY TRUE VALUE tower lid parts	08/24/2016	5.65
WELLS FARGO CCER	600-8190-67240	B&H PHOTO, 800-606-6969 ID Card Printer	08/29/2016	270.00
WELLS FARGO CCER	600-8120-63410	B&H PHOTO, 800-606-6969 Battery Backup	08/05/2016	162.50
WELLS FARGO CCER	600-8110-62300	IOWA SECTION AWWA ceu class	08/25/2016	190.00
WELLS FARGO CCER	600-8150-65072	THEISENS #21 Gauge for the air tank	08/08/2016	13.99
Total WATER OPERATING FUND:				22,383.54
ELECTRIC OPERATING FUND				
911 ETC INC	630-8290-63730	911 MONTHLY ACCESS CHARGE	08/31/2016	18.76
ASPEN EQUIPMENT	630-8260-63320	REPAIRS TO UNIT 30	08/29/2016	2,242.17
ASPEN EQUIPMENT	630-8260-63320	REPAIRS TO UNIT 31	08/31/2016	7,747.50
BISTOLL, LOLA	630-8290-66990	REFUND CONNECTION FEE	09/12/2016	15.00
BISTOLL, LOLA	630-8280-64180	REFUND CONNECTION FEE	09/12/2016	1.05
CITY OF INDIANOLA - REBATE	630-8290-67306	HEAT PUMP (2)	09/12/2016	400.00
CITY OF INDIANOLA - REBATE	630-8290-67306	A/C REBATE	08/31/2016	200.00
CITY OF INDIANOLA - REBATE	630-8290-67306	A/C REBATE	08/10/2016	100.00
CITY OF INDIANOLA - UTILITY	630-8210-63710	07/01/16 - 08/02/2016 (17-17102-01)	08/31/2016	2,245.22
INTEGRIVault	630-8290-63730	OFFSITE BACKUP - APRIL	05/01/2016	180.00
INTEGRIVault	630-8290-63730	OFFSITE BACKUP - MAY	06/01/2016	180.00
INTEGRIVault	630-8290-63730	OFFSITE BACKUP - JUNE	07/01/2016	180.00
INTEGRIVault	630-8290-63730	OFFSITE BACKUP - JULY	08/01/2016	180.00
INTEGRIVault	630-8290-63730	OFFSITE BACKUP - AUGUST	09/01/2016	180.00
IOWA ASSOC OF MUN UTILITIE	630-8292-64990	SAFETY CONSULTATION - AUGUST 2016	08/31/2016	163.14
IOWA ONE CALL	630-8290-63730	EL-LOCATING NOTIFICATION/192 TICKETS	09/08/2016	172.80
JMK LAWNCARE	630-8250-64990	JULY MOWING CONTRACT - ELECTRIC	08/01/2016	465.00
JMK LAWNCARE	630-8250-64990	AUGUST MOWING CONTRACT - ELECTRIC	09/01/2016	775.00
KLOOTWYK, MICHELLE	630-8290-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	4.75
LONGER, CHRIS	630-8290-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	9.50
MAHASKA COMMUNICATION G	630-8290-63730	TELEPHONE 961-9444	09/01/2016	68.21
MAHASKA COMMUNICATION G	630-8290-63730	INTERNET CHARGES	09/01/2016	5.47
MAHASKA COMMUNICATION G	630-8290-63730	TELEPHONE	09/01/2016	26.30
MAHASKA COMMUNICATION G	630-8240-63730	TELEPHONE	09/01/2016	83.50
MAHASKA COMMUNICATION G	630-8290-63730	INTERNET	09/01/2016	15.84
METCALF, MIKE	630-8240-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	75.00
MOCK, DIANA	630-8290-67306	A/C REBATE	07/05/2016	100.00
QUESTLINE INC	630-8290-67306	APRIL & MAY 2016 NEWSLETTER	06/01/2016	358.83
RECORD-HERALD & INDIANOL	630-8290-64020	BT MIN-07	08/28/2016	37.97
RECORD-HERALD & INDIANOL	630-8290-64020	BT MIN-07	08/28/2016	122.00
SHULL SCHRUM MCCLAFLIN &	630-8290-64010	AUDIT SERVICES	08/31/2016	1,900.00
SHULL SCHRUM MCCLAFLIN &	630-8290-64010	AUDIT SERVICES	08/31/2016	700.00
SKARSHAUG TESTING LABORA	630-8250-64200	TESTING PRIMARY/SECONDARY GLOVES & HOT STICKS	09/01/2016	2,738.93
STANGEL, ROBERT	630-8290-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	14.25
TELRITE CORPORATION	630-8290-63730	IMU - LONG DISTANCE	08/22/2016	17.67
VANDERPOOL PLUMBING	630-8220-63100	SERVICE CALL IMU TRAINING ROOM	09/01/2016	157.82
VANDERPOOL PLUMBING	630-8220-63100	CLEAN LINE SHOP BREAK ROOM DRAIN	09/02/2016	98.97
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR LAPTOP	08/26/2016	20.00
VERIZON WIRELESS	630-8240-63730	WIRELESS FOR SERVICE CREW LAPTOPS	08/26/2016	240.08
WARREN COUNTY ENGINEER	630-8260-65050	FUEL DISTRIBUTION	09/07/2016	1,295.88
WEINMAN INSURANCE SERVIC	630-8290-64082	CRIME BOND 2016-2017	08/10/2016	327.42
WELLS FARGO CCER	630-8290-67240	SUPERBIIZ.COM Replacement Switch East Side Sub Station	08/08/2016	354.99
WELLS FARGO CCER	630-8260-65072	NAPA PARTS 0000514 hydraulic fitting for bucket rotator unit 7	08/11/2016	8.55
WELLS FARGO CCER	630-8290-62300	ARBYS 309 MEAN board meeting - meal while traveling	08/19/2016	8.32
WELLS FARGO CCER	630-8220-65072	CNM OUTDOOR EQUIPM Parts for backpack sprayers	08/25/2016	12.80
WELLS FARGO CCER	630-8250-65072	NICHOLS CONTROLS & SUPPLY furnace part for shop	08/31/2016	140.00
WELLS FARGO CCER	630-8220-65072	CIRCLE B CASHWAY OF INDIA parts for rv outlet installed on ware	08/12/2016	1.90
WELLS FARGO CCER	630-8290-62300	QUALITY INN SUITES MEAN board meeting - lodging	08/19/2016	101.67

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WELLS FARGO CCER	630-8260-65072	OHALLORAN INTL resistor for blower motor on unit 29	08/26/2016	46.49
WELLS FARGO CCER	630-8220-65072	THEISENS #21 Supplies	08/01/2016	6.41
WELLS FARGO CCER	630-8260-65072	OREILLY AUTO 00003376 LED lights for reel trailer	08/04/2016	32.72
WELLS FARGO CCER	630-8250-65072	THEISENS #21 bolts	08/10/2016	65.79
WELLS FARGO CCER	630-8220-65072	MENARDS DES MOINES IA Breaker for rv outlet on warehouse buil	08/17/2016	16.30
WELLS FARGO CCER	630-8260-65072	MCCOY TRUE VALUE hose clamp for vac hose	08/31/2016	1.43
WELLS FARGO CCER	630-8220-65072	OREILLY AUTO 00003376 Belt for wall fan.	08/09/2016	12.94
WELLS FARGO CCER	630-8220-65072	THEISENS #21 Flashlight and clip	08/12/2016	27.80
WELLS FARGO CCER	630-8250-65072	OREILLY AUTO 00003376 Paint brushes and paint to paint storage	08/26/2016	4.06
WELLS FARGO CCER	630-8290-67240	B&H PHOTO, 800-606-6969 ID Card Printer	08/29/2016	340.00
WELLS FARGO CCER	630-8220-65072	MENARDS DES MOINES IA RV outlet for hearing tests	08/10/2016	29.65
WELLS FARGO CCER	630-8260-65072	T AND R AUTOMOTIVE Battery for Ford Ranger	08/24/2016	102.67
WELLS FARGO CCER	630-8260-63320	PIERCE BROS REPAIR truck boom support welded. For some reas	08/29/2016	44.94
WELLS FARGO CCER	630-8250-65072	THEISENS #21 Bolts	08/09/2016	5.47
WELLS FARGO CCER	630-8290-62300	AMER PUBLIC POWER ASSO Utility Governing handbook Financia	08/17/2016	150.00
WELLS FARGO CCER	630-8260-63320	DOWNEY TIRES Tire repair on meter reader vehicle	08/11/2016	25.09
WELLS FARGO CCER	630-8290-62300	PILOT 00009019 MEAN board meeting - meal while traveling	08/19/2016	8.42
WELLS FARGO CCER	630-8260-63320	DOWNEY TIRES flat repair on unit 11 ford pickup	08/26/2016	25.09

Total ELECTRIC OPERATING FUND:

25,437.53

FIBER/COMMUNICATIONS FUND

911 ETC INC	640-8590-63730	911 MONTHLY ACCESS CHARGE	08/31/2016	2.34
BRICK GENTRY P.C.	640-8590-64110	REVIEW REQUEST FOR QUALIFICATIONS FIBER OPTIC	08/25/2016	165.00
CALIX NETWORKS INC	640-8550-64900	ADVANTAGE SUBSCRIPTION 9/6/16 - 9/5/17	09/06/2016	3,500.00
CITY OF INDIANOLA - UTILITY	640-8550-63464	07/01/16 - 08/02/16 (96-00001-01)	08/31/2016	899.43
INTEGRIVault	640-8590-63730	OFFSITE BACKUP - APRIL	05/01/2016	22.50
INTEGRIVault	640-8590-63730	OFFSITE BACKUP - MAY	06/01/2016	22.50
INTEGRIVault	640-8590-63730	OFFSITE BACKUP - JUNE	07/01/2016	22.50
INTEGRIVault	640-8590-63730	OFFSITE BACKUP - JULY	08/01/2016	22.50
INTEGRIVault	640-8590-63730	OFFSITE BACKUP - AUGUST	09/01/2016	22.50
IOWA ONE CALL	640-8590-63730	FIBER-LOCATING NOTIFICATION/143 TICKETS	09/08/2016	128.70
KLOOTWYK, MICHELLE	640-8590-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	2.25
LONGER, CHRIS	640-8590-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	4.50
MAHASKA COMMUNICATION G	640-8590-63730	TELEPHONE 961-9444	09/01/2016	8.53
MAHASKA COMMUNICATION G	640-8590-63730	INTERNET CHARGES	09/01/2016	.68
MAHASKA COMMUNICATION G	640-8590-63730	TELEPHONE	09/01/2016	3.29
MAHASKA COMMUNICATION G	640-8590-63730	INTERNET	09/01/2016	1.98
RECORD-HERALD & INDIANOL	640-8590-64020	BT MIN-07	08/28/2016	4.74
RECORD-HERALD & INDIANOL	640-8590-64020	BT MIN-07	08/28/2016	15.25
SPECTRUM ADVANTAGE LLC	640-8550-63464	FIBER MAINTENANCE TO THE SYSTEM	08/29/2016	711.00
STANGEL, ROBERT	640-8590-63730	MOBILE DEVICE ALLOWANCE	09/01/2016	6.75
TELRITE CORPORATION	640-8590-63730	IMU - LONG DISTANCE	08/22/2016	2.21
WEINMAN INSURANCE SERVIC	640-8590-64082	CRIME BOND 2016-2017	08/10/2016	46.77
WELLS FARGO CCER	640-8550-63464	THEISENS #21 cable ties to secure aerial splice enclosures. Eric ha	08/10/2016	13.36
WELLS FARGO CCER	640-8550-63464	WAL-MART #1491 two fans for cabinet five. Eric has turned in his re	08/11/2016	12.71

Total FIBER/COMMUNICATIONS FUND:

5,641.99

WATER CAPITAL PROJECTS FUND

WELLS FARGO CCER	700-8100-67100	HARBOR FREIGHT TOOLS 88 tools for truck	08/01/2016	141.57
WELLS FARGO CCER	700-8100-67100	CIRCLE B CASHWAY OF INDIA lumber for siderails on flatbed truc	08/01/2016	28.16
WELLS FARGO CCER	700-8100-67100	MCCOY TRUE VALUE Paint and part for new truck	08/04/2016	26.05
WELLS FARGO CCER	700-8100-67100	THEISENS #21 tools for truck	08/01/2016	324.32
WELLS FARGO CCER	700-8100-67100	THEISENS #21 wire for safety light on 16 chevy and paint for side r	08/01/2016	48.31

Total WATER CAPITAL PROJECTS FUND:

568.41

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
ELECTRIC CAPITAL PROJECTS FUND				
CR SERVICES	730-8200-67906	WASP & HORNET KILLER AND ELECTRICAL CLEANER	07/30/2016	111.41
HOFFMAN COMMUNICATIONS	730-8200-67303	360 GROUP BORING	09/06/2016	3,115.00
HOFFMAN COMMUNICATIONS	730-8200-67303	LOT 1 - 3 SUMMERCREST BORING	09/06/2016	8,900.00
HOFFMAN COMMUNICATIONS	730-8200-67601	NEW FIBER CONST.	09/06/2016	3,115.00
MAHASKA COMMUNICATION G	730-8200-67601	FIBER CONSTRUCTION SPLITTER	08/01/2016	224.00
MAHASKA COMMUNICATION G	730-8200-67603	FIBER SERVICE DROP	08/01/2016	3,597.00
POWER & TEL	730-8200-67906	POWER SHELF	08/25/2016	1,057.77
SPECTRUM ADVANTAGE LLC	730-8200-67601	FIBER SPLICING - ICN CONTRACT	08/29/2016	2,500.00
SPECTRUM ADVANTAGE LLC	730-8200-67601	E911 RADIOS	08/29/2016	1,846.00
TERRY-DURIN CO.	730-8200-67906	72 WATT LED STREET LIGHT	09/09/2016	242.74
WELLS FARGO CCER	730-8200-67604	THEISENS #21 electric materials to install an outlet for an ONT batt	08/24/2016	8.65
WELLS FARGO CCER	730-8200-67601	THEISENS #21 cable ties for new 72 count fiber on the square. Eric	08/31/2016	13.36
WESCO	730-8200-67906	#2 - 1/0 SOLID SPLICE KITS INSULATED SPLICES	08/26/2016	336.52
WESCO	730-8200-67906	69KV MCM TERMINATOR - WEST SIDE SUB	08/26/2016	4,532.52
WESCO	730-8200-67906	SPLIT BOLTS	09/07/2016	39.59
WESCO	730-8200-67906	#2 - 4/0 SPLICES	09/07/2016	627.02
Total ELECTRIC CAPITAL PROJECTS FUND:				30,266.58
CASH ALLOCATION FUND				
DEWITT, GENE	999-0000-11005	REFUND CREDIT ON ACCT	09/01/2016	337.64
Total CASH ALLOCATION FUND:				337.64
Grand Totals:				84,635.69

Board of Trustees: _____

IMU Regular Downstairs

4. B.

Meeting Date: 09/26/2016

Information

Subject

Minutes from the August 22, 2016 Board of Trustees Meeting

Information

The minutes from the August 22, 2016 Board of Trustees meeting are attached for formal approval.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

IMU 160822Minutes

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – AUGUST 22, 2016

The Board of Trustees met in regular session at 5:30 p.m. on August 22, 2016 in the City Hall Council Chambers. Chairperson Deb White called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond, Mike Rozga and Deb White. Absent: Adam Voigts.

There was no public comment.

Board member Adam Voigts arrived at the meeting.

The consent agenda consisting of the following was approved on a motion Voigts and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

August 1 and 15, 2016 claims

July 25, 2016 minutes

The July 2016 Treasurer's report and budget variance report

Salaries – Eric Schreier, Electric Line Apprentice, from Range 26-2 \$49,566/year to Range 26-3 \$52,043/year effective August 7, 2016

Nate Hughes, Electric Line Apprentice, from Range 26-1 \$47,205/year to Range 26-2 \$49,566/year effective August 7, 2016

Nate Edwards, Lead Generation Operator, from Range 25-5 \$62,303/year plus longevity to Range 27-5 \$62,918/year plus longevity effective August 7, 2016

Jeremy Cross, Generation & Metering Tech 1, from Range 19-4 \$45,950/year to Range 21-2 \$46,788/year effective August 7, 2016

Electric Utility Action Items

Lloyd Hedrick, 1214 N. 7th Court, requested the Board forgive the financial responsibility of an estimate cost of \$3,000 to extend primary voltage to 1203 E. Franklin plus any other facilities required to provide standard service as to avoid interference with service to other customers as stated in 2015 Electric Service Plan Section 2.1.3. It was moved by Rozga and seconded by McClymond to deny this request. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items

Mike Metcalf, Electric Superintendent, reported on the Electric Utility Information Items.

General Manager Rob Stangel presented an update from the quarterly MEAN meetings held August 17-18, 2016.

Board member Adam Voigts was excused from the meeting.

Water Utility Action Items

A motion was made by McClymond to approve a waiver for Warren Water District to serve the property located at 11356 Hoover Street. Forbush seconded the motion. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Lou Elbert, Water Superintendent, reported on the Water Utility Informational items.

Communications Utility Action Items

The Board discussed the three responses from the following companies for the design and engineering services regarding the fiber expansion project.

NewCom Technologies, Des Moines, Iowa
Finley Engineering Company, Inc., Slayton MN
Magellan Advisors, Denver Co.

It was moved by McClymond and seconded by Forbush to approve the proposal from NewCom Technologies of Des Moines, Iowa for the design and engineering services regarding the fiber expansion project. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Communications Utility Informational Items – no items were discusses.

Electric, Water and Communications Utilities Combined Information Items

The staff updated the Board of the ICMA TV (International City/County Management Association) regarding an opportunity to have Indianola spotlighted in a professionally produced video. This would include interviews with Mayor/Council members and other that the City identifies and highlight efforts of economic development.

Meeting adjourned on a motion by McClymond and seconded by Forbush.

Deb White, Chair

Diana Bowlin, City Clerk

Meeting Date: 09/26/2016

Information

Subject

August 2016 Treasurer and Financial Reports

Information

Attached to this agenda item are the revenue and expense reports for August 2016. Also attached is the August Treasurer Report that will be presented by Doug Shull.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

August 2016 O&M Reports

August 2016 Capital Reports

August 2016 Treasurer Report

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

WATER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>WATER</u>					
600-8100-43000 INTEREST	1,365.83	1,732.72	25,000.00	23,267.28	6.9
600-8100-43100 RENT--LAND & FACILITIES	.00	.00	3,100.00	3,100.00	.0
600-8100-43400 LEASE--UTILITY	3,225.00	6,450.00	38,000.00	31,550.00	17.0
600-8100-45001 ADMINISTRATIVE FEE--WATER	1,376.10	2,828.31	20,000.00	17,171.69	14.1
600-8100-45150 FIRE SERVICE FEES	.00	.00	8,500.00	8,500.00	.0
600-8100-45400 CONNECTION FEE	4,627.33	6,682.33	20,000.00	13,317.67	33.4
600-8100-45600 WATER SALES	207,535.84	388,084.93	2,139,000.00	1,750,915.07	18.1
600-8100-45601 CONSTRUCTION WATER	140.00	350.00	1,000.00	650.00	35.0
600-8100-45602 WATER METER FEES	2,180.00	4,700.00	20,000.00	15,300.00	23.5
600-8100-45603 OTHER WATER FEES	711.91	1,076.02	11,000.00	9,923.98	9.8
600-8100-46600 SPECIAL ASSESSMENT--WATER	.00	.00	1,000.00	1,000.00	.0
600-8100-47400 MISC SALES (COPIES/SCRAP/ETC)	3,500.00	3,500.00	.00	(3,500.00)	.0
600-8100-48900 SALES TAX	12,297.20	23,277.77	128,300.00	105,022.23	18.1
TOTAL WATER	236,959.21	438,682.08	2,414,900.00	1,976,217.92	18.2
TOTAL FUND REVENUE	236,959.21	438,682.08	2,414,900.00	1,976,217.92	18.2
<u>PLANT OPERATIONS</u>					
600-8110-60170 SALARY/WAGES--OPERATIONAL	14,976.76	30,609.39	159,400.00	128,790.61	19.2
600-8110-60180 SALARY/WAGES--SUPERINTENDENT	6,871.20	17,102.33	92,300.00	75,197.67	18.5
600-8110-61100 FICA	2,238.13	5,817.44	19,300.00	13,482.56	30.1
600-8110-61300 IPERS	2,622.00	6,819.67	22,500.00	15,680.33	30.3
600-8110-61420 DEFERRED COMP--457	540.00	1,080.00	6,600.00	5,520.00	16.4
600-8110-61810 UNIFORMS/CLOTHING ALLOWANCE	.00	.00	1,700.00	1,700.00	.0
600-8110-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	.00	1,716.92	3,000.00	1,283.08	57.2
600-8110-62300 EDUCATION/TRAINING	265.49	540.49	7,000.00	6,459.51	7.7
600-8110-63710 UTILITIES	15,817.32	25,824.87	160,000.00	134,175.13	16.1
600-8110-63730 TELEPHONE	218.01	258.04	3,000.00	2,741.96	8.6
600-8110-64900 MISC CONSULTING	.00	.00	500.00	500.00	.0
600-8110-64990 MISC CONTRACTUAL	512.50	1,775.00	12,000.00	10,225.00	14.8
600-8110-65010 CHEMICALS	6,974.86	8,211.76	70,000.00	61,788.24	11.7
600-8110-65012 LAB SUPPLIES/REAGENTS	.00	.00	6,500.00	6,500.00	.0
600-8110-65070 MATERIALS/SUPPLIES	.00	.00	1,000.00	1,000.00	.0
600-8110-65082 FREIGHT	.00	.00	5,000.00	5,000.00	.0
600-8110-65500 PERSONAL PROTECTIVE EQUIPMEN	.00	.00	1,000.00	1,000.00	.0
TOTAL PLANT OPERATIONS	51,036.27	99,755.91	570,800.00	471,044.09	17.5

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>PLANT MAINTENANCE</u>					
600-8120-63100	REPAIR/MAINT--BLDG/GROUNDS	.00	.00	2,500.00	2,500.00	.0
600-8120-63410	REPAIR/MAINT--EQUIPMENT	1,604.38	2,260.69	30,000.00	27,739.31	7.5
600-8120-64090	JANITORIAL SERVICES	243.01	339.24	3,500.00	3,160.76	9.7
600-8120-65070	MATERIALS/SUPPLIES	295.70	457.21	3,000.00	2,542.79	15.2
	TOTAL PLANT MAINTENANCE	2,143.09	3,057.14	39,000.00	35,942.86	7.8
	<u>WATER DISTRIBUTION</u>					
600-8150-60150	SALARY/WAGES--MAINTENANCE	7,542.14	28,699.93	159,400.00	130,700.07	18.0
600-8150-61100	FICA	.00	.00	12,200.00	12,200.00	.0
600-8150-61300	IPERS	.00	.00	14,300.00	14,300.00	.0
600-8150-63453	REPAIR/MAINT--SYSTEM	947.88	1,184.26	40,000.00	38,815.74	3.0
600-8150-64070	ENGINEERING	.00	.00	1,000.00	1,000.00	.0
600-8150-64900	MISC CONSULTING	2,350.00	2,350.00	3,000.00	650.00	78.3
600-8150-65072	MATERIALS/SUPPLIES--MAINTENANC	821.72	2,636.55	25,000.00	22,363.45	10.6
	TOTAL WATER DISTRIBUTION	11,661.74	34,870.74	254,900.00	220,029.26	13.7
	<u>FLEET/VEHICLES</u>					
600-8160-63320	REPAIR/MAINT--VEHICLES	340.54	552.30	2,500.00	1,947.70	22.1
600-8160-65050	VEHICLE OPERATING SUPPLIES	540.04	1,163.26	15,000.00	13,836.74	7.8
600-8160-65072	MATERIALS/SUPPLIES--MAINTENANC	59.02	177.29	1,500.00	1,322.71	11.8
	TOTAL FLEET/VEHICLES	939.60	1,892.85	19,000.00	17,107.15	10.0
	<u>METER READING</u>					
600-8170-60165	SALARY/WAGES--METER READ/REPA	1,150.86	2,056.67	13,000.00	10,943.33	15.8
600-8170-61100	FICA	42.67	111.29	1,000.00	888.71	11.1
600-8170-61300	IPERS	46.71	127.59	1,200.00	1,072.41	10.6
600-8170-64990	MISC CONTRACTUAL (ITRON)	.00	.00	2,000.00	2,000.00	.0
	TOTAL METER READING	1,240.24	2,295.55	17,200.00	14,904.45	13.4

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

WATER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>OVERHEAD</u>					
600-8180-61430 EMPLOYEE ASSISTANCE PROGRAM	126.00	126.00	100.00	(26.00)	126.0
600-8180-61440 WELLNESS PROGRAM	100.00	200.00	1,500.00	1,300.00	13.3
600-8180-61500 HEALTH INSURANCE	8,444.96	16,889.92	100,700.00	83,810.08	16.8
600-8180-61501 DENTAL INSURANCE	.00	.00	5,800.00	5,800.00	.0
600-8180-61502 VISION INSURANCE	.00	.00	600.00	600.00	.0
600-8180-61550 LIFE INSURANCE/ADD/LTD	122.05	219.10	1,500.00	1,280.90	14.6
600-8180-61599 WORKERS' COMP INSURANCE	1,073.00	3,396.00	10,000.00	6,604.00	34.0
600-8180-64081 INSURANCE--AUTO	.00	2,226.00	2,400.00	174.00	92.8
600-8180-64082 INSURANCE--GENERAL LIABILITY	.00	3,920.00	5,000.00	1,080.00	78.4
600-8180-64083 INSURANCE--PROPERTY	.00	11,047.00	12,000.00	953.00	92.1
600-8180-64084 INSURANCE--BOILER/MACHINERY	.00	2,909.00	3,000.00	91.00	97.0
600-8180-64121 DRUG & ALCOHOL TESTING	.00	.00	500.00	500.00	.0
600-8180-64180 SALES TAX	12,565.32	23,704.47	128,300.00	104,595.53	18.5
600-8180-69550 TRANSFER OUT--STD	92.70	185.40	1,200.00	1,014.60	15.5
600-8180-69825 TRANSFER OUT HRA	.00	.00	7,800.00	7,800.00	.0
TOTAL OVERHEAD	22,524.03	64,822.89	280,400.00	215,577.11	23.1

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

WATER OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>ADMIN/GENERAL</u>					
600-8190-60110 SALARIES--ADMINISTRATION	4,602.01	7,871.06	.00 (	7,871.06)	.0
600-8190-60130 SALARIES--CLERICAL	284.30	284.30	.00 (	284.30)	.0
600-8190-60165 SALARY NETWORK ASSOCIATE 1	166.25	166.25	.00 (	166.25)	.0
600-8190-61100 FICA	387.96	638.63	.00 (	638.63)	.0
600-8190-61300 IPERS	448.87	739.25	.00 (	739.25)	.0
600-8190-61420 DEFERRED COMP--457	121.14	161.53	.00 (	161.53)	.0
600-8190-61440 WELLNESS PROGRAM	9.50	9.50	.00 (	9.50)	.0
600-8190-61500 HEALTH INSURANCE	761.79	761.79	.00 (	761.79)	.0
600-8190-61501 DENTAL INSURANCE	88.23	88.23	.00 (	88.23)	.0
600-8190-61502 VISION INSURANCE	6.76	6.76	.00 (	6.76)	.0
600-8190-61599 WORKERS' COMP INSURANCE	.00	218.86	.00 (	218.86)	.0
600-8190-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	475.00	475.00	.00 (	475.00)	.0
600-8190-63730 TELEPHONE	178.51	419.69	.00 (	419.69)	.0
600-8190-64020 ADVERTISING & LEGAL NOTICES	42.03	42.03	.00 (	42.03)	.0
600-8190-64082 INSURANCE--GENERAL LIABILITY	.00	582.73	.00 (	582.73)	.0
600-8190-64110 LEGAL SERVICE FEES	135.00	135.00	.00 (	135.00)	.0
600-8190-64500 FINANCIAL MANAGEMENT SERVICES	326.62	326.62	.00 (	326.62)	.0
600-8190-64990 MISC CONTRACTUAL	613.82	1,626.44	1,000.00 (	626.44)	162.6
600-8190-65070 MATERIALS/SUPPLIES	51.43	51.43	.00 (	51.43)	.0
600-8190-65077 MATERIALS/SUPPLIES--PROMOTION	16.06	16.06	.00 (	16.06)	.0
600-8190-65080 POSTAGE	17.80	17.80	.00 (	17.80)	.0
600-8190-66990 REFUND/REIMBURSEMENT	.00	30.00	500.00	470.00	6.0
600-8190-69550 TRANSFER OUT--STD	8.81	17.62	.00 (	17.62)	.0
600-8190-69620 TRANSFER OUT CITY CLERK'S OFFI	8,764.32	8,764.32	.00 (	8,764.32)	.0
600-8190-69621 TRANSFER OUT INFO & TECH	1,958.68	1,958.68	.00 (	1,958.68)	.0
600-8190-69625 TRANSFER OUT HUMAN RESOURCE	442.05	442.05	.00 (	442.05)	.0
600-8190-69880 TRANSFER OUT--IMU ADMINISTRATI	442.05	442.05	.00 (	442.05)	.0
TOTAL ADMIN/GENERAL	20,348.99	26,293.68	1,500.00 (	24,793.68)	1752.9
<u>IMU TRANSFERS</u>					
600-8197-69880 TRANSFER OUT--IMU ADMINISTRATI	.00	.00	207,800.00	207,800.00	.0
600-8197-69900 TRANSFER OUT--WATER IMPROVE	71,733.34	143,466.68	860,800.00	717,333.32	16.7
600-8197-69910 TRANSFER OUT--WATER REV BONDS	23,066.67	46,133.34	276,800.00	230,666.66	16.7
TOTAL IMU TRANSFERS	94,800.01	189,600.02	1,345,400.00	1,155,799.98	14.1
<u>CITY TRANSFERS</u>					
600-8198-69101 TRANSFER OUT PILOT	5,350.00	10,700.00	64,200.00	53,500.00	16.7
TOTAL CITY TRANSFERS	5,350.00	10,700.00	64,200.00	53,500.00	16.7
TOTAL FUND EXPENDITURES	210,043.97	433,288.78	2,592,400.00	2,159,111.22	16.7

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

WATER OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
NET REVENUE OVER EXPENDITURES		26,915.24	5,393.30	(177,500.00)	(182,893.30)	3.0
<u>OVERHEAD</u>						
620-8080-61440	WELLNESS PROGRAM	(25.00)	.00	1,500.00	1,500.00	.0
620-8080-61500	HEALTH INSURANCE	(4,009.44)	.00	67,100.00	67,100.00	.0
620-8080-61501	DENTAL INSURANCE	(406.06)	.00	3,800.00	3,800.00	.0
620-8080-61502	VISION INSURANCE	(21.36)	.00	500.00	500.00	.0
TOTAL OVERHEAD		(4,461.86)	.00	90,100.00	90,100.00	.0
<u>ADMIN/GENERAL</u>						
620-8090-60110	SALARIES--ADMINISTRATION	(2,546.41)	.00	156,200.00	156,200.00	.0
620-8090-60130	SALARIES--CLERICAL	(1,496.32)	.00	41,300.00	41,300.00	.0
620-8090-60165	SALARY-METER READERS	(874.98)	.00	12,400.00	12,400.00	.0
620-8090-61100	FICA	(375.03)	.00	16,600.00	16,600.00	.0
620-8090-61300	IPERS	(439.15)	.00	19,300.00	19,300.00	.0
620-8090-61420	DEFERRED COMP--457	(125.00)	.00	5,100.00	5,100.00	.0
TOTAL ADMIN/GENERAL		(5,856.89)	.00	440,700.00	440,700.00	.0
<u>IMU ADMIN--GM</u>						
620-8091-60110	SALARY/WAGES--ADMINISTRATION	(4,469.19)	.00	124,100.00	124,100.00	.0
620-8091-61100	FICA	(344.34)	.00	9,500.00	9,500.00	.0
620-8091-61300	IPERS	(394.98)	.00	11,100.00	11,100.00	.0
620-8091-61420	DEFERRED COMP--457	(87.50)	.00	3,100.00	3,100.00	.0
TOTAL IMU ADMIN--GM		(5,296.01)	.00	153,300.00	153,300.00	.0
<u>CITY TRANSFERS</u>						
620-8098-69620	TRANSFER OUT CITY CLERK'S OFFI	(25,691.68)	(.01)	308,300.00	308,300.01	.0
620-8098-69621	TRANSFER OUT-INFO & TECH	(5,741.67)	.00	68,900.00	68,900.00	.0
620-8098-69880	TRANSFER OUT IMU-HR	(2,591.66)	.01	31,100.00	31,099.99	.0
TOTAL CITY TRANSFERS		(34,025.01)	.00	408,300.00	408,300.00	.0
TOTAL FUND EXPENDITURES		(49,639.77)	.00	1,106,400.00	1,106,400.00	.0
NET REVENUE OVER EXPENDITURES		49,639.77	.00	5,500.00	5,500.00	.0

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>ELECTRIC</u>					
630-8200-40650 POLE FRANCHISE FEES	10,780.00	10,780.00	20,000.00	9,220.00	53.9
630-8200-43000 INTEREST	5,486.02	6,907.61	100,000.00	93,092.39	6.9
630-8200-45001 ADMINISTRATIVE FEE--ELECTRIC	1,482.08	3,122.64	20,000.00	16,877.36	15.6
630-8200-45400 CONNECTION FEE	2,835.80	5,305.85	25,000.00	19,694.15	21.2
630-8200-45405 DISCONNECT FEE	4,111.55	8,621.28	45,000.00	36,378.72	19.2
630-8200-45450 COLLECTION SERVICE RECOVERY	.00	.00	300.00	300.00	.0
630-8200-45550 RETURN CHECK FEE	330.00	450.00	2,500.00	2,050.00	18.0
630-8200-45629 MISO TRANSMISSION REVENUE	7,741.73	15,233.73	90,000.00	74,766.27	16.9
630-8200-45630 ELECTRIC SERVICE FEES	1,326,638.06	2,335,287.17	13,401,400.00	11,066,112.83	17.4
630-8200-45631 PEAKING POWER & ENERGY	251.70	251.70	40,000.00	39,748.30	.6
630-8200-45632 PEAK CAPACITY CONTRACT	19,108.40	26,508.40	88,800.00	62,291.60	29.9
630-8200-45633 SUBSTATION CAPACITY	1,482.00	2,964.00	17,500.00	14,536.00	16.9
630-8200-45634 ELECTRIC SERVICE--CONSTRUCTIO	400.00	1,000.00	3,000.00	2,000.00	33.3
630-8200-45635 ELECTRIC SERVICE--TEMPORARY	315.00	455.00	1,000.00	545.00	45.5
630-8200-45636 ELECTRIC METER FEES	400.00	1,000.00	5,000.00	4,000.00	20.0
630-8200-45637 CASH ADJUSTMENT (45.99) (105.34)			.00	105.34	.0
630-8200-45639 RENEWABLE ENERGY CONTRIBUTIO	1,708.46	2,666.33	15,000.00	12,333.67	17.8
630-8200-47100 REFUNDS/REIMBURSEMENTS	816.58	339,385.11	.00 (339,385.11)		.0
630-8200-47106 PROJECT SHARE CONTRIBUTIONS	15.00	30.00	.00 (30.00)		.0
630-8200-47400 MISC SALES (COPIES/SCRAP/ETC)	895.00	895.00	5,000.00	4,105.00	17.9
630-8200-48900 SALES TAX	26,454.09	47,676.37	224,700.00	177,023.63	21.2
630-8200-49900 TRANSFER IN--WATER IMPROVE	22,566.67	45,133.34	270,800.00	225,666.66	16.7
TOTAL ELECTRIC	1,433,772.15	2,853,568.19	14,375,000.00	11,521,431.81	19.9
TOTAL FUND REVENUE	1,433,772.15	2,853,568.19	14,375,000.00	11,521,431.81	19.9

PLANT OPERATIONS

630-8210-60170 SALARY/WAGES--OPERATIONAL	1,982.35	9,547.19	66,600.00	57,052.81	14.3
630-8210-61100 FICA	790.74	1,924.90	10,200.00	8,275.10	18.9
630-8210-61300 IPERS	941.62	2,292.71	11,900.00	9,607.29	19.3
630-8210-61420 DEFERRED COMP--457	75.00	150.00	1,800.00	1,650.00	8.3
630-8210-61810 UNIFORMS/CLOTHING ALLOWANCE	.00	.00	600.00	600.00	.0
630-8210-62300 EDUCATION/TRAINING	.00	.00	1,000.00	1,000.00	.0
630-8210-63710 UTILITIES	2,512.46	4,760.69	42,000.00	37,239.31	11.3
630-8210-64900 MISC CONSULTING	.00	286.88	5,000.00	4,713.12	5.7
630-8210-65049 FUEL	.00	.00	5,000.00	5,000.00	.0
630-8210-65500 PERSONAL PROTECTIVE EQUIPMEN	.00	124.91	2,500.00	2,375.09	5.0
TOTAL PLANT OPERATIONS	6,302.17	19,087.28	146,600.00	127,512.72	13.0

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>PLANT MAINTENANCE</u>					
630-8220-60150	SALARY/WAGES--MAINTENANCE	8,087.98	14,896.37	66,600.00	51,703.63	22.4
630-8220-61100	FICA	68.84	68.84	.00	(68.84)	.0
630-8220-61300	IPERS	80.35	80.35	.00	(80.35)	.0
630-8220-63100	REPAIR/MAINT--BLDG/GROUNDS	135.91	135.91	20,000.00	19,864.09	.7
630-8220-63410	REPAIR/MAINT--EQUIPMENT	.00	.00	10,000.00	10,000.00	.0
630-8220-64090	JANITORIAL SERVICES	2,000.06	3,812.24	22,000.00	18,187.76	17.3
630-8220-64200	INSPECTIONS/TESTING	.00	40.00	4,000.00	3,960.00	1.0
630-8220-65072	MATERIALS/SUPPLIES--MAINTENANC	6,484.20	6,717.01	23,000.00	16,282.99	29.2
	TOTAL PLANT MAINTENANCE	16,857.34	25,750.72	145,600.00	119,849.28	17.7
	<u>TURBINES</u>					
630-8225-63410	REPAIR/MAINT--EQUIPMENT	684.10	684.10	25,000.00	24,315.90	2.7
630-8225-64990	MISC CONTRACTUAL	.00	.00	1,000.00	1,000.00	.0
630-8225-65049	FUEL	.00	.00	50,000.00	50,000.00	.0
	TOTAL TURBINES	684.10	684.10	76,000.00	75,315.90	.9
	<u>PURCHASED ENERGY</u>					
630-8230-63990	RENEWABLE ENERGY PURCHASED	29,886.00	43,146.00	404,000.00	360,854.00	10.7
630-8230-63991	ELECTRIC ENERGY PURCHASED (BU	823,857.84	1,529,493.89	9,476,300.00	7,946,806.11	16.1
630-8230-63992	TRANSMISSION FEES	79,093.41	123,898.07	705,000.00	581,101.93	17.6
	TOTAL PURCHASED ENERGY	932,837.25	1,696,537.96	10,585,300.00	8,888,762.04	16.0
	<u>DISTRIBUTION OPERATIONS</u>					
630-8240-60180	SALARY/WAGES--SUPERINTENDENT	6,688.00	16,482.88	87,600.00	71,117.12	18.8
630-8240-61100	FICA	516.52	1,283.23	6,700.00	5,416.77	19.2
630-8240-61300	IPERS	597.24	1,486.53	7,900.00	6,413.47	18.8
630-8240-61420	DEFERRED COMP--457	250.00	500.00	2,100.00	1,600.00	23.8
630-8240-61502	VISION INSURANCE	7.12	7.12	.00	(7.12)	.0
630-8240-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	.00	3,300.00	3,300.00	.0
630-8240-62300	EDUCATION/TRAINING	1,614.00	2,664.00	10,000.00	7,336.00	26.6
630-8240-63710	UTILITIES	10.39	20.78	5,000.00	4,979.22	.4
630-8240-63730	TELEPHONE	754.81	754.81	6,000.00	5,245.19	12.6
630-8240-64900	MISC CONSULTING SERVICES	.00	.00	5,000.00	5,000.00	.0
630-8240-65500	PERSONAL PROTECTIVE EQUIPMEN	224.25	1,435.39	15,000.00	13,564.61	9.6
630-8240-65990	MISCELLANEOUS	.00	.00	1,500.00	1,500.00	.0
	TOTAL DISTRIBUTION OPERATIONS	10,662.33	24,634.74	150,100.00	125,465.26	16.4

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>DISTRIBUTION MAINTENANCE</u>						
630-8250-60150	SALARY/WAGES--MAINTENANCE	44,039.54	112,947.63	710,700.00	597,752.37	15.9
630-8250-61100	FICA	3,347.29	8,589.55	5,440.00	(3,149.55)	157.9
630-8250-61300	IPERS	3,932.75	10,086.26	63,500.00	53,413.74	15.9
630-8250-61420	DEFERRED COMP--457	505.00	1,010.00	10,800.00	9,790.00	9.4
630-8250-63423	REPAIR/MAINT--STREET LIGHTS	18,727.63	26,041.78	25,000.00	(1,041.78)	104.2
630-8250-63453	REPAIR/MAINT--SYSTEM	.00	.00	30,000.00	30,000.00	.0
630-8250-64200	INSPECTIONS/TESTING	.00	421.28	25,000.00	24,578.72	1.7
630-8250-64750	BORING	30,400.00	30,400.00	30,000.00	(400.00)	101.3
630-8250-64990	MISC CONTRACTUAL	.00	775.00	30,000.00	29,225.00	2.6
630-8250-65072	MATERIALS/SUPPLIES--MAINTENANC	1,028.67	4,498.00	130,000.00	125,502.00	3.5
	TOTAL DISTRIBUTION MAINTENANCE	101,980.88	194,769.50	1,060,440.00	865,670.50	18.4
<u>TRANSMISSION</u>						
630-8255-60150	SALARY/WAGES--MAINTENANCE	187.64	1,107.69	11,500.00	10,392.31	9.6
630-8255-61100	FICA	.00	.00	900.00	900.00	.0
630-8255-61300	IPERS	.00	.00	1,000.00	1,000.00	.0
630-8255-63100	REPAIR/MAINT--BLDG/GROUNDS	.00	5,050.74	.00	(5,050.74)	.0
630-8255-65072	MATERIALS/SUPPLIES-MAINTENANC	.00	943.40	.00	(943.40)	.0
630-8255-65990	MISCELLANEOUS	.00	.00	500.00	500.00	.0
	TOTAL TRANSMISSION	187.64	7,101.83	13,900.00	6,798.17	51.1
<u>FLEET/VEHICLES</u>						
630-8260-63320	REPAIR/MAINT--VEHICLES	5,316.87	5,926.03	40,000.00	34,073.97	14.8
630-8260-65050	VEHICLE OPERATING SUPPLIES	1,428.72	2,795.80	30,000.00	27,204.20	9.3
630-8260-65072	MATERIALS/SUPPLIES--MAINTENANC	403.06	1,119.53	8,000.00	6,880.47	14.0
	TOTAL FLEET/VEHICLES	7,148.65	9,841.36	78,000.00	68,158.64	12.6
<u>METER READING</u>						
630-8270-60165	SALARY/WAGES--METER READ/REPA	1,541.84	5,165.06	40,800.00	35,634.94	12.7
630-8270-61100	FICA	72.56	347.02	3,200.00	2,852.98	10.8
630-8270-61300	IPERS	72.32	395.89	3,700.00	3,304.11	10.7
630-8270-61810	UNIFORMS/CLOTHING ALLOWANCE	.00	.00	1,000.00	1,000.00	.0
630-8270-64020	ADVERTISING & LEGAL NOTICES	.00	.00	800.00	800.00	.0
630-8270-64990	MISC CONTRACTUAL	.00	.00	3,000.00	3,000.00	.0
	TOTAL METER READING	1,686.72	5,907.97	52,500.00	46,592.03	11.3

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>OVERHEAD</u>					
630-8280-61430 EMPLOYEE ASSISTANCE PROGRAM	288.00	288.00	400.00	112.00	72.0
630-8280-61440 WELLNESS PROGRAM	90.00	230.00	1,200.00	970.00	19.2
630-8280-61500 HEALTH INSURANCE	16,754.16	33,508.32	242,000.00	208,491.68	13.9
630-8280-61501 DENTAL INSURANCE	.00	.00	13,600.00	13,600.00	.0
630-8280-61502 VISION INSURANCE	.00	.00	1,300.00	1,300.00	.0
630-8280-61550 LIFE INSURANCE/ADD/LTD	300.20	550.40	3,000.00	2,449.60	18.4
630-8280-61599 WORKERS' COMP INSURANCE	2,035.00	6,093.00	20,000.00	13,907.00	30.5
630-8280-64081 INSURANCE--AUTO	.00	7,528.00	8,000.00	472.00	94.1
630-8280-64082 INSURANCE--GENERAL LIABILITY	.00	10,130.00	10,500.00	370.00	96.5
630-8280-64083 INSURANCE--PROPERTY	.00	43,908.00	45,000.00	1,092.00	97.6
630-8280-64084 INSURANCE--BOILER/MACHINERY	.00	43,307.00	45,000.00	1,693.00	96.2
630-8280-64121 DRUG & ALCOHOL TESTING	.00	.00	1,000.00	1,000.00	.0
630-8280-64180 SALES TAX	26,712.42	48,214.74	251,900.00	203,685.26	19.1
630-8280-64181 USE TAX	.00	1,121.00	3,000.00	1,879.00	37.4
630-8280-69550 TRANSFER OUT--STD	216.30	417.15	2,800.00	2,382.85	14.9
630-8280-69825 TRANSFER OUT HRA	.00	.00	19,500.00	19,500.00	.0
TOTAL OVERHEAD	46,396.08	195,295.61	668,200.00	472,904.39	29.2

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC OPERATING FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
	<u>ADMIN/GENERAL</u>					
630-8290-60110	SALARIES--ADMINISTRATION	17,439.09	29,827.01	.00 (	29,827.01)	.0
630-8290-60130	SALARIES--CLERICAL	1,077.35	1,077.35	.00 (	1,077.35)	.0
630-8290-60165	SALARY NETWORK ASSOCIATE 1	629.98	629.98	.00 (	629.98)	.0
630-8290-61100	FICA	1,469.85	2,419.63	.00 (	2,419.63)	.0
630-8290-61300	IPERS	1,700.89	2,801.21	.00 (	2,801.21)	.0
630-8290-61420	DEFERRED COMP-457	458.97	611.95	.00 (	611.95)	.0
630-8290-61440	WELLNESS PROGRAM	36.01	36.01	.00 (	36.01)	.0
630-8290-61500	HEALTH INSURANCE	2,886.80	2,886.80	.00 (	2,886.80)	.0
630-8290-61501	DENTAL INSURANCE	334.36	334.36	.00 (	334.36)	.0
630-8290-61502	VISION INSURANCE	25.64	25.64	.00 (	25.64)	.0
630-8290-61599	WORKERS' COMP INSURANCE	.00	829.36	.00 (	829.36)	.0
630-8290-62100	MEMBERSHIP DUES/SUBSCRIPTIONS	1,800.00	1,800.00	.00 (	1,800.00)	.0
630-8290-63730	TELEPHONE	97.33	1,011.28	.00 (	1,011.28)	.0
630-8290-64010	AUDITS	500.00	500.00	.00 (	500.00)	.0
630-8290-64020	ADVERTISING & LEGAL NOTICES	159.27	159.27	.00 (	159.27)	.0
630-8290-64082	INSURANCE--GENERAL LIABILITY	.00	2,208.24	.00 (	2,208.24)	.0
630-8290-64110	LEGAL SERVICE FEES	791.39	791.39	.00 (	791.39)	.0
630-8290-64180	SALES TAX	.00	1.80	.00 (	1.80)	.0
630-8290-64500	FINANCIAL MANAGEMENT SERVICES	1,143.18	1,143.18	.00 (	1,143.18)	.0
630-8290-64900	MISC CONSULTING SERVICES	2,709.87	2,709.87	5,000.00	2,290.13	54.2
630-8290-64990	MISC CONTRACTUAL	1,794.33	4,236.87	1,000.00 (	3,236.87)	423.7
630-8290-65070	MATERIALS/SUPPLIES	194.89	194.89	.00 (	194.89)	.0
630-8290-65077	MATERIALS/SUPPLIES--PROMOTION	152.20	152.20	.00 (	152.20)	.0
630-8290-65080	POSTAGE	87.04	87.04	.00 (	87.04)	.0
630-8290-66990	REFUND/REIMBURSEMENT	.00	195.00	500.00	305.00	39.0
630-8290-67306	ENERGY EFFICIENCY PROGRAM	3,183.12	10,661.12	50,000.00	39,338.88	21.3
630-8290-69550	TRANSFER OUT--STD	33.37	66.74	.00 (	66.74)	.0
630-8290-69620	TRANSFER OUT--CITY CLERK'S OFF	37,978.79	37,978.79	.00 (	37,978.79)	.0
630-8290-69621	TRANSFER OUT INFO & TECH	8,487.64	8,487.64	.00 (	8,487.64)	.0
630-8290-69625	TRANSFER OUT HUMAN RESOURCE	1,915.58	1,915.58	.00 (	1,915.58)	.0
630-8290-69880	TRANSFER OUT--IMU ADMINISTRATI	1,915.57	1,915.57	.00 (	1,915.57)	.0
	TOTAL ADMIN/GENERAL	89,002.51	117,695.77	56,500.00	(61,195.77)	208.3
	<u>IMU TRANSFER</u>					
630-8297-69713	TRANSFER OUT--ELECTRIC REVENUE	71,900.00	143,800.00	862,800.00	719,000.00	16.7
630-8297-69880	TRANSFER OUT--IMU ADMINISTRATI	.00	.00	787,600.00	787,600.00	.0
	TOTAL IMU TRANSFER	71,900.00	143,800.00	1,650,400.00	1,506,600.00	8.7
	<u>CITY TRANSFERS & PILOT</u>					
630-8298-69101	TRANSFER OUT PILOT	61,763.75	123,527.50	670,100.00	546,572.50	18.4
	TOTAL CITY TRANSFERS & PILOT	61,763.75	123,527.50	670,100.00	546,572.50	18.4

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC OPERATING FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>ECONOMIC DEVELOPMENT TRANSFE</u>					
630-8299-64850 SPONSORSHIP/SUPPORT	.00	.00	35,000.00	35,000.00	.0
TOTAL ECONOMIC DEVELOPMENT T	.00	.00	35,000.00	35,000.00	.0
TOTAL FUND EXPENDITURES	1,347,409.42	2,564,634.34	15,388,640.00	12,824,005.66	16.7
NET REVENUE OVER EXPENDITURES	86,362.73	288,933.85	(1,013,640.00)	(1,302,573.85)	28.5

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

FIBER/COMMUNICATIONS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	<u>FIBER/COMMUNICATIONS</u>					
640-8550-40650	COMMUNICATIONS FRANCHISE FEES	2,301.98	2,301.98	.00	(2,301.98)	.0
640-8550-43000	INTEREST	251.86	318.37	5,000.00	4,681.63	6.4
640-8550-43400	LEASE--UTILITY	30,306.68	58,791.71	315,000.00	256,208.29	18.7
	TOTAL FIBER/COMMUNICATIONS	32,860.52	61,412.06	320,000.00	258,587.94	19.2
	TOTAL FUND REVENUE	32,860.52	61,412.06	320,000.00	258,587.94	19.2

	<u>FIBER/COMMUNICATIONS</u>					
640-8550-60165	SALARY METER READERS	.00	874.98	12,400.00	11,525.02	7.1
640-8550-61100	FICA-CITY CONTRIBUTION	.00	65.23	1,000.00	934.77	6.5
640-8550-61300	IPERS CONTRIBUTION	.00	78.13	1,200.00	1,121.87	6.5
640-8550-63464	REPAIR/MAINT--FIBER	838.39	1,663.95	15,000.00	13,336.05	11.1
640-8550-64110	LEGAL SERVICE FEES	.00	.00	5,000.00	5,000.00	.0
640-8550-64150	EXPENSES-LEASES	.00	.00	205,000.00	205,000.00	.0
640-8550-64900	MISC CONSULTING	120.00	120.00	2,500.00	2,380.00	4.8
640-8550-64990	MISC CONTRACTUAL	.00	134.10	3,000.00	2,865.90	4.5
	TOTAL FIBER/COMMUNICATIONS	958.39	2,936.39	245,100.00	242,163.61	1.2

CITY OF INDIANOLA IA
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

FIBER/COMMUNICATIONS FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEXPENDED	PCNT
<u>DEPARTMENT 8590</u>					
640-8590-60110 SALARIES--ADMINISTRATION	2,179.91	3,728.38	.00 (	3,728.38)	.0
640-8590-60130 SALARIES--CLERICAL	134.67	134.67	.00 (	134.67)	.0
640-8590-60165 SALARY NETWORK ASSOCIATE 1	3,613.31	5,380.59	.00 (	5,380.59)	.0
640-8590-61100 FICA	447.28	701.19	.00 (	701.19)	.0
640-8590-61300 IPERS	528.23	823.57	.00 (	823.57)	.0
640-8590-61420 DEFERRED COMP--457	57.39	76.52	.00 (	76.52)	.0
640-8590-61430 EMPLOYEE ASSISTANCE PROGRAM	18.00	18.00	.00 (	18.00)	.0
640-8590-61440 WELLNESS PROGRAM	4.49	4.49	.00 (	4.49)	.0
640-8590-61500 HEALTH INSURANCE	360.85	360.85	.00 (	360.85)	.0
640-8590-61501 DENTAL INSURANCE	41.81	41.81	.00 (	41.81)	.0
640-8590-61502 VISION INSURANCE	3.20	3.20	.00 (	3.20)	.0
640-8590-61550 LIFE INSURANCE/ADD/LTD	6.95	13.90	.00 (	13.90)	.0
640-8590-61599 WORKERS' COMP INSURANCE	37.00	140.67	.00 (	140.67)	.0
640-8590-62100 MEMBERSHIP DUES/SUBSCRIPTIONS	225.00	225.00	.00 (	225.00)	.0
640-8590-63730 TELEPHONE	102.78	217.02	.00 (	217.02)	.0
640-8590-64020 ADVERTISING & LEGAL NOTICES	19.90	19.90	.00 (	19.90)	.0
640-8590-64082 INSURANCE--GENERAL LIABILITY	.00	276.03	.00 (	276.03)	.0
640-8590-64110 LEGAL SERVICE FEES	976.50	976.50	.00 (	976.50)	.0
640-8590-64500 FINANCIAL MANAGEMENT SERVICES	163.31	163.31	.00 (	163.31)	.0
640-8590-64900 MISC CONSULTING SERVICES	27.16	27.16	.00 (	27.16)	.0
640-8590-64990 MISC CONTRACTUAL	207.29	450.10	.00 (	450.10)	.0
640-8590-65070 MATERIALS/SUPPLIES	24.36	24.36	.00 (	24.36)	.0
640-8590-65077 MATERIALS/SUPPLIES--PROMOTION	1.36	1.36	.00 (	1.36)	.0
640-8590-65080 POSTAGE	8.41	8.41	.00 (	8.41)	.0
640-8590-69550 TRANSFER OUT--STD	4.17	8.34	.00 (	8.34)	.0
640-8590-69620 TRANSFER OUT--CITY CLERK'S OFF	4,640.24	4,640.24	.00 (	4,640.24)	.0
640-8590-69621 TRANSFER OUT INFO & TECH	1,037.02	1,037.02	.00 (	1,037.02)	.0
640-8590-69625 TRANSFER OUT HUMAN RESOURCE	234.04	234.04	.00 (	234.04)	.0
640-8590-69880 TRANSFER OUT--IMU ADMINISTRATI	234.04	234.04	.00 (	234.04)	.0
TOTAL DEPARTMENT 8590	15,338.67	19,970.67	.00 (	19,970.67)	.0
<u>IMU TRANSFER</u>					
640-8597-69650 TRANSFER OUT FRANCHISE FEES	.00	.00	10,000.00	10,000.00	.0
640-8597-69880 TRANSFER OUT--IMU ADMINISTRATI	.00	.00	98,500.00	98,500.00	.0
TOTAL IMU TRANSFER	.00	.00	108,500.00	108,500.00	.0
TOTAL FUND EXPENDITURES	16,297.06	22,907.06	353,600.00	330,692.94	6.5
NET REVENUE OVER EXPENDITURES	16,563.46	38,505.00	(33,600.00)	(72,105.00)	114.6

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

WATER CAPITAL PROJECTS FUND

		PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
	<u>WATER CAPITAL PROJECTS</u>					
700-8100-48000	SALE OF LAND/ALLEYS	.00	.00	20,000.00	20,000.00	.0
700-8100-49900	TRANSFER IN--WATER IMPROVE	35,991.67	71,983.34	431,900.00	359,916.66	16.7
	TOTAL WATER CAPITAL PROJECTS	35,991.67	71,983.34	451,900.00	379,916.66	15.9
	TOTAL FUND REVENUE	35,991.67	71,983.34	451,900.00	379,916.66	15.9
	<u>WATER CAPITAL PROJECTS</u>					
700-8100-67100	VEHICLES	6,655.56	36,623.56	40,000.00	3,376.44	91.6
700-8100-67402	WATER TOWERS	1,714.54	1,714.54	500,000.00	498,285.46	.3
700-8100-67405	VALVES/HYDRANT REPLACEMENT	.00	.00	15,000.00	15,000.00	.0
700-8100-67905	METERS (NON-RADIO READ)	.00	.00	30,000.00	30,000.00	.0
700-8100-67906	MATERIALS--STOCK/INVENTORY	17.00	461.48	.00	(461.48)	.0
	TOTAL WATER CAPITAL PROJECTS	8,387.10	38,799.58	585,000.00	546,200.42	6.6
	TOTAL FUND EXPENDITURES	8,387.10	38,799.58	585,000.00	546,200.42	6.6
	NET REVENUE OVER EXPENDITURES	27,604.57	33,183.76	(133,100.00)	(166,283.76)	24.9

CITY OF INDIANOLA IA
REVENUES/EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING AUGUST 31, 2016

ELECTRIC CAPITAL PROJECTS FUND

	PERIOD ACTUAL	YTD ACTUAL	AMENDED BUDGET	UNEARNED	PCNT
<u>ELECTRIC CAPITAL PROJECTS</u>					
730-8200-45629 MISO TRANSMISSION REVENUE	31,567.81	61,810.45	386,000.00	324,189.55	16.0
730-8200-45632 PEAK CAPACITY CONTRACT	76,433.60	106,033.60	355,200.00	249,166.40	29.9
730-8200-45633 SUBSTATION CAPACITY	5,928.00	11,856.00	71,100.00	59,244.00	16.7
730-8200-45638 ELECTRIC INSTALL FEE	.00	29,447.83	100,000.00	70,552.17	29.5
730-8200-45853 FIBER SERVICE INSTALLATIONS	.00	.00	205,000.00	205,000.00	.0
730-8200-47100 REFUNDS/REIMBURSEMENTS	116,519.08	116,519.08	.00	(116,519.08)	.0
TOTAL ELECTRIC CAPITAL PROJECT	230,448.49	325,666.96	1,117,300.00	791,633.04	29.2
TOTAL FUND REVENUE	230,448.49	325,666.96	1,117,300.00	791,633.04	29.2
<u>ELECTRIC CAPITAL PROJECTS</u>					
730-8200-67100 VEHICLES	.00	.00	90,000.00	90,000.00	.0
730-8200-67245 SPECIALIZED EQUIPMENT	38,365.64	38,365.64	175,000.00	136,634.36	21.9
730-8200-67303 BORING--CUSTOMER PAID	2,100.00	2,100.00	35,000.00	32,900.00	6.0
730-8200-67304 ELECTRIC MATERIALS--CUSTOMER P	2,344.21	19,692.53	100,000.00	80,307.47	19.7
730-8200-67305 TRANSMISSION & WIND INVENTORY	.00	.00	85,000.00	85,000.00	.0
730-8200-67307 PROJECT 700	.00	.00	3,000.00	3,000.00	.0
730-8200-67311 LINE CONSTRUCTION	.00	.00	80,000.00	80,000.00	.0
730-8200-67313 STREET LIGHTS	3,195.95	3,195.95	.00	(3,195.95)	.0
730-8200-67601 COMMUNICATION SYSTEM CONSTR	451.44	1,229.89	225,000.00	223,770.11	.6
730-8200-67603 FIBER DROPS (SERVICE LINES)	3,546.75	7,294.00	.00	(7,294.00)	.0
730-8200-67604 ONTS (EQUIPMENT ON BUILDINGS)	5,023.78	11,102.84	.00	(11,102.84)	.0
730-8200-67900 CAPITAL PROJECT EXPENSE	.00	.00	35,000.00	35,000.00	.0
730-8200-67901 FINANCIAL SYSTEM	.00	.00	200,000.00	200,000.00	.0
730-8200-67904 RADIO READ METERS	.00	.00	20,000.00	20,000.00	.0
730-8200-67906 MATERIALS--STOCK/INVENTORY	2,281.94	(4,632.48)	.00	4,632.48	.0
TOTAL ELECTRIC CAPITAL PROJECT	57,309.71	78,348.37	1,048,000.00	969,651.63	7.5
TOTAL FUND EXPENDITURES	57,309.71	78,348.37	1,048,000.00	969,651.63	7.5
NET REVENUE OVER EXPENDITURES	173,138.78	247,318.59	69,300.00	(178,018.59)	356.9

FINANCIAL REPORT
MONTH OF AUGUST, 2016

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FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,569,815.36	74,656.52	159,790.71	130,580.44	198,503.28	1,416,758.33	
011 Police	566,598.27	366.85	200,842.94	26,508.34	324.45	392,306.07	
015 Fire	477,084.63	9,197.01	35,016.77	0.00	24.72	451,240.15	
016 Ambulance	259,473.47	58,161.73	79,638.50	0.00	5,572.66	232,424.04	
041 Library	-26,315.42	1,525.69	40,426.07	0.00	61.80	-65,277.60	
042 Park & Recreation	400,726.46	27,590.45	101,411.34	0.00	108.15	326,797.42	
045 Memorial Pool	-6,609.29	14,701.20	38,830.44	0.00	0.00	-30,738.53	
071 General Fund Deb Service	55,021.48	0.00	0.00	0.00	0.00	55,021.48	
099 Franchise Fees-MEC	476,911.18	19,613.32	0.00	0.00	0.00	496,524.50	
GENERAL FUND SUB-TOTAL	3,772,706.14	205,812.77	655,956.77	157,088.78	204,595.06	3,275,055.86	
110 Road Use Tax (Streets)	1,214,431.62	203,643.55	89,626.89	0.00	16,449.82	1,311,998.46	
112 Trust & Agency	0.00	0.00	0.00	0.00	0.00	0.00	
115 YMCA Maintenance Obligations	185,191.46	0.00	0.00	100,000.00	0.00	285,191.46	
121 Local Option Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00	
125 TIF--Downtown	1,024,663.81	0.00	0.00	0.00	0.00	1,024,663.81	
141 Library Special Revenue	36,114.73	5,646.32	8,830.90	0.00	0.00	32,930.15	
142 Park & Rec Special Revenue	141,733.96	2,715.01	278.30	0.00	0.00	144,170.67	
160 Downtown Revolving Loan	149,711.06	2,105.76	0.00	0.00	0.00	151,816.82	
161 Downtown Business Inc Program	32,715.21	0.00	540.83	0.00	0.00	32,174.38	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	69,684.94	0.00	0.00	2,333.33	0.00	72,018.27	
199 Police Retirement	88,851.88	87.19	0.00	0.00	1,041.67	87,897.40	
SPECIAL REVENUES SUB-TOTAL	2,962,928.74	214,197.83	99,276.92	102,333.33	17,491.49	3,162,691.49	
200 DEBT SERVICE (SUB-TOTAL)	1,106,284.72	0.00	0.00	35,166.66	0.00	1,141,451.38	
301 Capital Projects (General)	407,784.39	0.00	13,599.25	96,000.00	0.00	490,185.14	
321 Capital Projects (Streets)	124,156.07	140.00	509.67	0.00	0.00	123,786.40	
344 Community Athletic Facility	2,496.94	2.51	266.36	0.00	0.00	2,233.09	
353 Community ReDevelopment (D&D)	-52,194.89	0.00	0.00	0.00	0.00	-52,194.89	
CAPITAL PROJECTS SUB-TOTAL	482,242.51	142.51	14,375.28	96,000.00	0.00	564,009.74	
610 Sewer	603,676.71	0.00	72,707.34	137,800.00	37,102.26	631,667.11	
650 Stormwater Utility	512,416.84	16,790.28	240.54	0.00	5,050.00	523,916.58	
670 Recycling	91,142.27	18,046.66	16,047.66	0.00	1,541.67	91,599.60	
710 Sewer Capital Projects	449,961.21	264,399.47	10,118.56	0.00	209,616.66	494,625.46	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	369,655.80	0.00	0.00	2,083.33	0.00	371,739.13	
791 Sewer Revenue Bonds	360,112.80	0.00	0.00	58,250.00	0.00	418,362.80	
820 Health Insurance	701,290.75	108,881.28	110,513.87	0.00	0.00	699,658.16	
830 Health Reimbursement Account	237,845.14	0.00	17,302.57	0.00	0.00	220,542.57	
840 Flex/STD	207,206.28	2,665.58	0.00	1,344.15	0.00	211,216.01	
850 Liability Insurance Reserve--City	27,802.98	27.12	0.00	0.00	0.00	27,830.10	
CITY UTILITY & IS SUB-TOTAL	3,675,349.48	410,810.39	226,930.54	199,477.48	253,310.59	3,805,396.22	
TOTAL CITY FUNDS	11,999,511.59	830,963.50	996,539.51	590,066.25	475,397.14	11,948,604.69	59%
TOTAL IMU FUNDS	7,788,323.59	1,911,591.87	1,321,613.37	153,525.01	268,194.12	8,263,632.98	41%
GRAND TOTAL CITY & IMU	19,787,835.18	2,742,555.37	2,318,152.88	743,591.26	743,591.26	20,212,237.67	
Cross Check Total						20,212,237.67	
Investments					Clerk's Balance	20,212,237.67	
Bankers Trust	\$ 17,210,699.96	1.60%					
Iowa Public Agency Inv. Trust	\$ 111,147.21	0.062%			Plus Outstanding Checks	88,537.49	
Payroll Account, City State Bank	\$ -	Earnings Credit					
Checking Account, City State Bank	\$ 244,928.98	Earnings Credit			Oustanding Deposit	-18,211.49	
Checking & Payroll Account, Community Bank	\$ -						
Sweep Account, City State Bank	\$ 2,713,046.80	0.40%					
Wells Fargo	\$ 2,740.72						
BANK BALANCE	20,282,563.67					20,282,563.67	

600 Water	26,775.39	236,959.21	98,185.35	0.00	111,858.62	53,690.63
620 IMU Administration	-49,639.77	0.00	-15,614.76	0.00	-34,025.01	0.00
625 Revolving Economic Development	106,976.77	104.62	0.00	0.00	0.00	107,081.39
626 USDA RLF	300,000.00	0.00	0.00	0.00	0.00	300,000.00
630 Electric	2,077,140.43	1,411,205.48	1,163,198.42	22,566.67	184,211.00	2,163,503.16
640 Fiber/Communications	282,251.71	32,860.52	10,147.55	0.00	6,149.51	298,815.17
700 Water Capital Projects	994,460.74	0.00	8,387.10	35,991.67	0.00	1,022,065.31
730 Electric Capital Projects	3,316,174.84	230,448.49	57,309.71	0.00	0.00	3,489,313.62
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	183,448.85	0.00	0.00	23,066.67	0.00	206,515.52
793 Electric Revenue Bonds	325,873.79	0.00	0.00	71,900.00	0.00	397,773.79
855 Liability Insurance Reserve--IMU	14,860.84	13.55	0.00	0.00	0.00	14,874.39
IMU SUB-TOTAL	7,788,323.59	1,911,591.87	1,321,613.37	153,525.01	268,194.12	8,263,632.98

<u>INTEREST DISTRIBUTION</u>	INTEREST		CALYTD	FYTD
	INCOME	% OF TOTAL		
Electric Funds	\$ 5,856.05	30.23%	\$ 49,935.41	\$ 7,374.28
Water Funds	\$ 1,365.83	7.05%	\$ 11,009.90	\$ 1,732.72
Sewer Funds	\$ 1,377.47	7.11%	\$ 13,408.09	\$ 1,847.78
Police Retirement	\$ 87.19	0.45%	\$ 789.41	\$ 110.06
Community Redevelopment		0.00%	\$ -	\$ -
All other	\$ 10,687.02	55.16%	\$ 96,013.68	\$ 13,505.48
TOTAL	\$ 19,373.56	100.00%	\$ 171,156.49	\$ 24,570.32

Meeting Date: 09/26/2016

Information

Subject

Quarterly Write Offs to State Offset Program

Information

Attached are the 2nd Quarter (April-June) 2016 uncollected electric and water billings that will be sent to the state offset program. The amount for the Electric Utility is \$16,831.33 (.63% of quarterly billings) and the amount for the Water Utility is \$3,935.48 (.73% of quarterly billings).

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

2016 2nd Quarter Write Offs

August 2016

(Billed from April 2016 thru June 2016)

Electric Billed	\$2,668,529.45
Electric Sent to State Offsets	\$16,831.33
Water Billed	\$534,778.79
Water Sent to State Offsets	\$3,935.48

Total # of accounts wrote off - 67

<u>Service</u>	<u>Total Dollar Amount</u>
Electric	\$16,831.33
Water	\$3,935.48
Sewer	\$5,270.54
Recycling	\$583.05
Disconnect Notice Fee	\$1,234.49
I&I	\$0.00
Daamaged Meter	270
Stormwater Fee	\$167.41
	<u><u> </u></u>

Grand Total \$28,292.30

Meeting Date: 09/26/2016

Information

Subject

Salaries, Generation/Metering Technician I

Information

Staff is pleased to announce that Ron Bowlin will be joining the IMU team on October 3rd as the fourth Generation/Metering Technician. Ron has worked for the City of Indianola street department for the past fifteen years as a medium equipment operator. He and his wife Sharon are long-time residents of Indianola and Ron has been involved in mentoring young people through Scouts and the Indianola wrestling program.

Given Ron's tenure with the City and in keeping with the salary guidelines of the IMU bargaining unit, Staff is recommending that Ron be placed in Range 21, Step 2, \$45,788 and maintain his longevity pay, \$300 subject to all pre-employment testing requirements.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

No file(s) attached.

Meeting Date: 09/26/2016

Information

Subject

Electric SCADA System and Relay Replacement Engineering Proposals

Information

The electric capital improvement budget contains a \$200,000 line item for the replacement of the SCADA (electronic Supervisory Control and Data Acquisition) equipment and related software that is now going on twenty years old. This system is the lifeline for the entire electrical system and allows the generation operators to remotely control the turbines and breakers, trouble shoot outages and isolate sections of the system for repair. The current system has served the utility well but is no longer being supported and an upgrade is needed.

Electric Superintendent Mike Metcalf issued an RFQ for the work and received three responses:

- P&E Engineering, Carlisle IA, \$182,300
- DGR Engineering, Rock Rapids IA, \$177,600 + travel expenses
- PSE Engineering, Madison WI, \$487,050 + travel expenses

Staff is recommending P&E Engineering based on their extensive knowledge of the system and close proximity for calculating travel expenses and availability for any issues that may arise during or after the upgrade.

The full response for each firm is included separately on you iPad for review, it is not attached to this item.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

No file(s) attached.

Meeting Date: 09/26/2016

Information

Subject

Simpson Water Tower Interior Coating Certificate of Completion

Information

Attached is the certificate of completion for the Simpson Water Tower Interior Coating Repair as recommended by Forrest Aldridge of V&K. Work was completed by Central Tank Coatings on August 31st and all of the required water quality testing has been submitted and approved. Water Superintendent concurs with V&K's recommendation.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

Central Tank COC

CERTIFICATE OF COMPLETION

**INDIANOLA MUNICIPAL UTILITIES
INDIANOLA, IOWA
SIMPSON WATER TOWER INTERIOR COATING REPAIR**

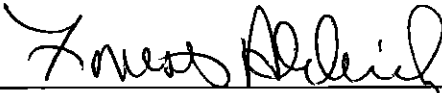
August 31, 2016

We hereby certify that we have made an on-site review of the completed construction of the Simpson Water Tower Interior Coating Repair project as performed by Central Tank Coatings, Inc.

As Engineers for the project, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Seventy Thousand and 00/100 Dollars (\$70,000.00).

VEENSTRA & KIMM, INC.

Accepted: INDIANOLA MUNICIPAL
UTILITIES

By 

By _____

Title Project Manager

Title _____

Date 8/31/2016

Date _____

Meeting Date: 09/26/2016

Information

Subject

Water Plant Power & Control System Upgrade

Information

The water capital improvement budget contains a \$300,000 line item for the replacement of the Plant Power and Control System. Much like the electric SCADA system, this control system is the lifeline for the entire water system and allows the water operators to remotely control and monitor the wells, pumps, towers and treatment process.

The current system is now obsolete and Automatic Systems is recommending the replacement of that equipment. Attached is the quote received from Automatic Systems in the amount of \$148,200 and Water Superintendent Lou Elbert concurs.

Financial Impact

N/A

Staff Recommendation

Simple motion is in order.

Attachments

Automatic Systems Quote



AUTOMATIC SYSTEMS CO.

Mr. Lou Elbert
Indianola Municipal Utilities
111 South Buxton Street
Indianola, IA 50125

September 13, 2016

SUBJECT: Indianola, IA Water CIP Budget
Revision No. 1

Mr. Elbert,

Thank you for your request for a budgetary proposal for the Indianola, IA Municipal Utilities Capital Improvements Plan. The existing PLC-5/20 System is obsolete and is recommended to be replaced with Rockwell's CompactLogix PLC Platform. The existing operator interface communicates via DH+ communications to the PLC and will require replacing with a new Panelview Plus 6 1000 Color Operator Interface.

An option is included for replacement of the existing Motor Control Center's power monitor.

Revision No. 1 includes updated pricing based on completing in the current Indianola fiscal year.

Water Treatment Plant PLC Upgrade

A One (1) **Water Treatment Plant PLC Upgrade** to include replacement of the existing obsolete PLC with the current CompactLogix PLC Platform. The existing Panelview will be upgraded to a new Panelview Plus 6 1000 Operator Interface with ethernet communications.

Proposed panel modifications shall be complete with removal of the existing PLC-5/20 PLC System and replaced with an Rockwell CompactLogix PLC with Ethernet Communications, compact flash memory module, Rockwell Panelview Plus 6 1000 Color Operator Interface, power supply, and terminals as required to interface with the existing hardwired controls.

B One (1) **Professional Services** to include Engineering, PLC programming, and Onsite Field Services.

C One (1) **Onsite Field Services** to include panel modifications, configuration, testing, and operator training.

D One (1) **Operation and Maintenance Manuals Updates** to include the above changes.

Your budgetary net price for Items A through D, FOB factory with freight allowed to jobsite including one (1) year warranty from date of startup (not to exceed 18 months from date of shipment).....\$ 148,200.00 PLUS TAX.

MCC Power Monitor Replacement

MANUFACTURERS REPRESENTATIVES		°	SYSTEMS INTEGRATION		°	INSTRUMENTATION	
☐ MAIN OFFICE	P.O. BOX 120359		ST. PAUL, MINNESOTA 55112	PHONE 651-631-9005		FAX (651) 631-0027	
☒ BRANCH OFFICE	P.O. BOX 787		AMES, IOWA 50010	PHONE 616-232-4770		FAX (515) 232-0795	
☐ BRANCH OFFICE			CHICAGO, ILLINOIS	PHONE 815-927-3386		FAX (651) 631-0027	

- E One (1) **MCC Power Monitor Replacement** to include new Power Monitor with ethernet communications to the new PLC. The existing CT's will be reused.
- F One (1) **Onsite Field Services** to include installation, configuration, and testing.

Your budgetary net price for Items E through F, FOB factory with freight allowed to jobsite including one (1) year warranty from date of startup (not to exceed 18 months from date of shipment).....\$ 14,800.00 PLUS TAX.
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The above price for Items A through F does not include any:

1. Sales or use taxes.
2. Bond costs.
3. License fees or permits of any kind.
4. Replacement of Field devices.
5. Replacement of the Motor Control Equipment.
6. Replacement of CT's for the Power Monitor.

Thank you very much for the opportunity of providing you with the above proposal, should you wish to proceed with an order please sign on the space provided below and return a copy to this office.

We look forward to hearing from you, should you have any questions please don't hesitate to give me a call.

Sincerely,



Travis Moran
Automatic Systems Company

Meeting Date: 09/26/2016

Information

Subject

Resolution approving 28E Agreement for Warren County Geographic Information System Commission

Information

In your packet is the resolution and the Geographic Information System (GIS) 28E Agreement between the City, IMU, Warren County and the Warren County Conference Board (Assessor's Office). The City Council approved the agreement at their September 6th meeting.

Highlights of the agreement include:

- There is no cost
- The WCGIS committee includes:
 - The Director of Community Development of the City of Indianola
 - The General Manager of the Indianola Municipal Utilities
 - An employee of the Warren County Assessor's Office as designated by the Warren County Conference Board
 - The Director of the Warren County Information Technology Department of Warren County
 - A member of the Warren County Board of Supervisors
 - The Warren County Assessor GIS System Administrator
 - The Director of Information Technology Department of the City of Indianola
- The Commission shall appoint a Committee from among its members who shall meet annually and determine the fixed and variable costs related to providing the services described in this Agreement, and develop an equitable allocation of these costs for each of the member organizations

Financial Impact

N/A

Staff Recommendation

Roll call vote is in order.

Attachments

Warren Co GIS Agreement

WARREN COUNTY GEOGRAPHIC INFORMATION SYSTEM COMMISSION 28E AGREEMENT

Be it remembered that in consideration of the mutual promises, covenants and consideration herein contained, the City of Indianola; the Indianola Municipal Utilities; the Warren County Conference Board; and the Warren County Board of Supervisors (the “Creating Entities”) in order to jointly exercise certain powers, have entered into the following agreement, to wit:

Article 1. The purpose of this agreement is to create a legal entity under Iowa Code Chapter 28E to manage a geographic information system (the “GIS” system) in a coordinated and efficient manner to benefit citizens, taxpayers, and other consumers of public information.

Article 2. The Commission created by this agreement shall be called the Warren County Geographic Information System Commission (“Commission”). The Commission shall develop procedures for the joint use of the GIS system. This agreement shall continue until terminated by any one creating entity. Termination shall become effective one hundred and eighty days after written notice is received by the Commission.

Article 3. The Commission shall be comprised of the following members:

- a. The Director of Community Development of the City of Indianola;
- b. The General Manager of the Indianola Municipal Utilities;
- c. An employee of the Warren County Assessor’s Office as designated by the Warren County Conference Board;
- d. The Director of the Warren County Information Technology Department of Warren County;
- e. A member of the Warren County Board of Supervisors;
- f. The Warren County Assessor GIS System Administrator;
- g. The Director of the Information Technology Department of the City of Indianola;

Article 4. The members of the Commission shall each serve at the pleasure of the governing body that appointed them.

Article 5. The Commission shall establish the policies, procedures, and guidelines for the joint use of the GIS system and for its own management and the conduct of its affairs. The members of the Commission shall meet at least annually and shall elect one of its members as chairman. The Chairman shall conduct all meetings. The Commission shall appoint a Committee from among its members who shall meet annually and determine the fixed and variable costs related to providing the services described in this Agreement, and develop an equitable allocation of these costs for each of the member organizations. The Commission shall have authority to do all things necessary to implement the purpose of this agreement.

Article 6. All funds coming under the management of the Commission shall be held by the Warren County Auditor’s Office until the Commission determines how the funds shall be used. The Commission shall grant each creating entity the right to use the GIS data for which it has

ownership. Any revenue derived from the sale or lease of data shall be provided directly to the creating entity that has ownership of that data.

Article 7. Each creating entity shall be the owner of their own data; however, the Warren County Board of Supervisors shall be the custodian of all data within the GIS system. At any time any of the creating entities may request an updated electronic copy of its own data. Each creating entity shall have the right to determine the media distribution methods for the data that it owns.

Article 8. Additional public entities within Warren County may apply for membership to the Commission at any time and membership shall be granted if the application is approved by two-thirds (2/3) of the existing Commission members. If approved, the public entity shall be considered a creating entity.

Article 9 If any provisions of these articles of agreement, or the application thereof to any person or circumstance, are held to be invalid, such invalidity shall not affect other provisions or applications of these articles which can be given effect without the invalid provisions or application, and to this end the provisions of these articles are declared to be severable.

Article 10. This agreement shall become effective upon adoption by resolution by each of the Creating Entities and its filing with the Secretary of State and recording in Warren County, Iowa.

Warren County Conference Board:

By: _____ dated: _____

Warren County Board of Supervisors:

By: _____ dated: _____

City of Indianola:

By: Kelly B Shaw dated: 7 September, 2016

Indianola Municipal Utilities:

By: _____ dated: _____

Information

Subject

Quarterly Safety Reports

Information

Mike Metcalf and Lou Elbert will give their departmental safety report to the Board.

Financial Impact

N/A

Staff Recommendation

Attachments

Electric and Water Safety Report
Network Services Safety Report

QUARTERLY SAFETY REPORT

Water and Electric

April 1 to June 31, 2016

Water Department:

Safety trainings held.	2
Safety training attendance.	100%
Safety committee meetings held.	3
Safety committee attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	2
Accidents reported.	0

Electric Department:

Safety trainings held.	2
Safety training attendance.	100%
Safety committee meetings held.	3
Safety committee attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	3
Accidents reported.	0

Near misses and/or accidents.

None

Supervisor comments

Employees are being recognized for performing their job safely.

Tailgate Meeting Topics

- Falls
- Vehicle inspections

Near misses and/or accidents.

None

Supervisor comments

Employees are being verbally recognized for working safely.

Tailgate Meeting Topics

- Climbing
- Drinking Water & poison Ivy
- Warm Weather

Days Since Last OSHA Recordable
Accident – 862

Days Since Last OSHA Recordable
Accident - 198

QUARTERLY SAFETY REPORT

Network Services / Metering

April 1, 2016 To June 30, 2016

Network Services Department:

Safety trainings held.	2
Safety training attendance.	100%
Unsafe working conditions reported.	0
Tailgate meetings held.	2
Accidents reported.	0

Near misses and/or accidents.

None

Supervisor comments

Employees are being verbally recognized for working safely.

Tailgate Meeting Topics

- Work Zone Safety
- Warm Weather

Days Since Last OSHA Recordable Accident – 337