

BOARD OF TRUSTEE MINUTES
REGULAR SESSION – OCTOBER 24, 2016

The Board of Trustees met in regular session at 5:30 p.m. on October 24, 2016 in the City Hall Council Chambers. Chairperson Deb White called the meeting to order and on roll call the following members were present: Lesley Forbush, Jim McClymond, Mike Rozga, Adam Voigts and Deb White.

There was no public comment.

The consent agenda consisting of the following was approved on a motion Forbush and seconded by McClymond. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

October 3 and 17, 2016 claims

September 26, 2016 minutes

Salaries – Ron Bowlin, Generation/Metering Technician I, Range 21-2 \$46,788/year plus longevity of \$350 effective October 3, 2016

Ryan Boozell, Electric Line Apprentice, Range 26-1 \$47,205/year effective October 31, 2016

Aaron Rasko, Electric Line Apprentice, Range 26-1 \$47,205/year effective November 7, 2016

Electric Utility Action Items

Rob Stangel, General Manager, presented the 2016 Electric Cost of Service Study Update as prepared by JK Energy Consulting. It was moved by McClymond and seconded by Forbush to accept the report as presented with no change in rate increase due December 1, 2016. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

Electric Utility Informational Items

Mike Metcalf, Electric Superintendent, reported on the Electric Utility Information Items.

Water Utility Informational Items

Lou Elbert, Water Superintendent, reported on the Water Utility Informational Items.

Communication Utility Action Items

A motion was made by Voigts and seconded by Rozga to approve the revised NewCom Technologies Inside Plant Design proposal in an amount not to exceed \$57,000. Question was called for and on voice vote the vote was, AYES: White, Rozga, McClymond and Voigts. NAYS: None. ABSTAINED: Forbush. Whereupon the Chairperson declared the motion carried unanimously.

Communications Utility Informational Items

Communications utility informational items were discussed.

The Board discussed the November and December Trustee meeting schedule. It was the consensus of the Board to meet on November 28, 2016 and December 27, 2016 at 5:30 pm.

The Board discussed the format for the General Manager's annual evaluation. Rob Stangel, General Manager, will get sample reviews from the Human Resource Manager for the Board to consider. Board member Forbush will get information to the Board for the November 28, 2016 meeting and the entire Board will go into closed session to review the General Manager's annual evaluation on December 27, 2016.

Board member McClymond moved and Rozga seconded to enter into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. On roll call the vote was, AYES: Forbush, Voigts, White, Rozga and McClymond. NAYS: None. Whereupon the Chairperson declared the motion carried unanimously.

Voigts moved and McClymond seconded to return to regular session. Question was called for and on voice vote the Chairperson declared the motion carried unanimously.

The Chairperson stated no action was taken in closed session.

Meeting adjourned at 7:15 p.m. on a motion by Voigts and seconded by McClymond.

Deb White, Chair

Diana Bowlin, City Clerk