

Indianola Park and Recreation Commission

Meeting Minutes

The Indianola Parks and Recreation Commission held a meeting on Wednesday, October 10, 2018 at 5:00 pm at the Indianola Activity Center. Those present were:

Drew Brazie
Joel Hoyer
Kate Walton

Also present were:

Doug Bylund
Brandon DeCook
Al Farris

Public Consideration/Correspondence

Al Farris spoke on the importance of parks, trails and green space being included in the planning and platting process of future developments. He recommends the Commission take an active role in the upcoming City Comprehensive Plan Update to include these in future planning and possibly developing an ordinance to require parks, trails and green space.

Consent Items

The consent agenda consisting of the following was approved on a motion by Walton and seconded by Brazie, unanimous approval.

Approve Agenda
September 12, 2018 Minutes

Support Group Reports

Sustainability Report:

Tree Committee: No meeting.

Indianola Park Friends: The Park Friends met to prioritize for the upcoming year's activities. The group would like to help with installation of the Amphitheater Canopy and also plan and children's event in the Spring at the Amphitheater. They are working to assist with the installation of outdoor equipment at the Children's Interactive Garden at Buxton Park. They are also looking to work on a "Big" impact project in a park possibly the Fountain or Gazebo at Buxton Park. The Park Friends would like to see that the Kiwanis/Rotary Inclusive Playground project be completed in early 2019 so Park Friends can begin their fundraising campaign.

Friends of Indianola Trails: A public information meeting for the Jerry Kelley Trail phase 2 and the East Hillcrest Trail Connection will be held on Thursday, November 8 at 6:30 p.m. at the Indianola Activity Center.

Department Heads Reports

Director:

- The revised School Shared Facilities Usage Agreement was presented. A motion was made by Hoger with a 2nd by Walton to recommend approval of the agreement. Unanimous approval. This will be presented to the City Council and the Indianola Community School Board for approval.
- Planning for the Ice Rink Continues at Pickard Park. Rules and Signage have been developed and installation should take place in mid to late November. The plan will be presented to the City Council on Monday, October 15. The Fire Department will assist with the filling the rink with water tentatively in early December.
- The preliminary plans for the Jerry Kelley Trail have been submitted and final plans are due to IDOT by October 16. Snyder and Associates is the Engineer for this project and will submit the plans as required for bid letting in February 2019.
- The Street Department has begun the removal of the old concession building at Pickard Park. They hope to have it removed by Friday, October 12.
- FY 2019/20 Budget process. The budget for fiscal year 2019/20 will be prepared November through February with final Council approval in early March 2019.

Recreation:

- Fall programs continue. The wet weather has forced many cancellations and delays for flag football, softball practices, softball leagues, tournaments and even High School Cross Country meets at Pickard Park.
- The fall I-Magazine was mailed out the first week of October.
- Brandon DeCook has started as the new Recreation Coordinator, Sports/Wellness
- The Mayor has informed the Mayor's Youth Council that he will not be heading the group. Becky Lane will continue to lead the group and the Council will be called the Indianola Youth Council.

Parks:

- The Buxton Park Beer & Hymns Event has been cancelled. The organizers are still considering an event in 2019.
- Parks and Shelter winterization has begun. The official closing date in October 15 in order to clear the water and install antifreeze prior to the first freeze dates.
- 4 bids were received for the removal of 57 Ash Trees on City parks and properties. The low bid was from Knutson Tree Service from Winterset, who performed the removals in 2017. The bid is \$12,500 and a motion to recommend acceptance of the low bid was made by Brazie with a 2nd by Walton, unanimous approval.

- Bids were received for the sidewalk/trail replacement at McCord Park. The low bid from Belieu Concrete in the amount of \$9,324. A motion was made by Walton and a 2nd by Brazie to approve the bid. Unanimous approval.
- A preliminary plan for design and features of the Children's Interactive Garden was presented.

Commission Member Comments, Reports

Next Meeting

The next meeting will be Wednesday, November 14 at the Indianola Activity Center at 5:00 pm.

It was moved by Brazie and seconded by Walton to adjourn at 5:50 pm.