REGULAR SESSION – NOVEMBER 16, 2015

The City Council met in regular session at 6:00 p.m. on November 16, 2015. Mayor Kelly Shaw called the meeting to order and on roll call the following members were present: Greg Marchant, Eric Mathieu, John Parker, Brad Ross and Greta Southall. Absent: Pam Pepper.

The consent agenda consisting of the following was approved on a motion by Marchant and seconded by Mathieu. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously

Approve agenda

November 2, 4 and 9, 2015 Minutes

Applications

- A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for Sports Page Grill - 1802 W. 2nd
- A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for Brickhouse Tavern - 107 N. Buxton
- A renewal Class "A" Liquor License, Sunday Sales Privilege and Outdoor Area for Benevolent & Protective Order of Elks - 110 W. Ashland

Iowa Department of Transportation to let a Hot Mix Asphalt (HMA) resurfacing on U.S. 65 south of 17th Avenue to 3rd Avenue on December 15, 2015

Wells Fargo Purchase Card Procedure Policy (the complete policy may be viewed at the City Clerk's Office)

Authorize past due balances of sewer in an amount of $5,294.54, recycling in an amount of $643.19 and storm water fee of $127.22 to be sent to the State Off-Set Program for collection

Claims on the computer printout for November 16, 2015 and the October 2015 receipts

Council member Ross moved to approve the following Resolution Approving Personnel Salaries. Council member Marchant seconded the motion. On roll call the vote was, AYES: Marchant, Mathieu, Southall, Parker and Ross. NAYS: None. Absent: Pepper. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted:

RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

The October 2015 City Treasurer's Report was approved on a motion by Marchant and seconded by Parker. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Mike Metcalf presented the third quarter safety report.

Council member Pepper arrived at the meeting.

Jeff Lucas presented the annual Memorial Aquatic Center Report.

A motion was made by Mathieu and seconded by Pepper to appoint Brad Ross to the WCEDC Board, he will be replacing Greg Marchant. Question was called for and on voice vote the vote was, AYES: Pepper, Mathieu, Southall, Parker and Marchant. NAYS: None. ABSTAINED: Ross. Whereupon the Mayor declared the motion carried.

A public hearing and first consideration was held for a request from Steve and Barbara Williams to rezone a portion of the SW ¼ of the SW ¼ of Section 20, Township 76 North, Range 23 and locally known as the 1500-1800 Block of East Iowa Avenue and the 600-900 Block of North 15th Street from A-1 (Agriculture) to R-3 (Mixed Residential). Miles Smith, 504 N. 15th, and Polly Glascock 1715 E. Iowa asked that conditions be placed on what type of homes could be built in this area. There were no written objections. It was moved by Marchant to approve the first consideration of this request. Ross seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A public hearing and first consideration was held of a request from the City of Indianola to rezone the South 35’ of Lot 10 and all of Lot 11, Block 4 of Haworth's Addition and locally known as 410 South Jefferson. A motion was made by Marchant and seconded by Ross to table this request until the December 7, 2015 council meeting. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The Mayor announced that this was the time and place for a public hearing on a proposal to sell certain property located at 204 North “C” Street to Samantha L. Mannis, and that the notice of the hearing had been published as required by state law.

The City Clerk reported that no written objections had been filed. Whereupon, the Mayor called for any written or oral comments, and, there being none, the Mayor declared the public hearing closed.

Whereupon, Council Member Pepper introduced a proposed resolution entitled: “Resolution Approving Disposition of Property”, and moved that the said resolution be adopted, seconded by Council Member Parker and after due consideration thereof by the Council, the Mayor put the question on the motion for adoption of the said resolution and, the roll being called, the following named Council Members voted: AYES: Mathieu, Southall, Parker, Marchant and Pepper. NAYS: Ross. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2015-43
RESOLUTION APPROVING DISPOSITION OF PROPERTY
Located at 204 North “C” Street

(The complete resolution may be viewed at the City Clerk’s Office)

This being the time and place fixed for a public hearing on the matter of the adoption of the proposed Hillcrest/Downtown Unified Urban Renewal Plan, the Mayor first asked for the report of the Acting City Manager, or his delegate, with respect to the consultation held with the affected taxing entities to discuss the proposed Plan. The Council was informed that the consultation was duly held as ordered by the Council, and that no written recommendations were received from affected taxing entities. The report of the Acting City Manager, or his delegate, with respect to the consultation was placed on file for consideration by the Council.

The City also was informed that the proposed Plan had been approved by the Planning and Zoning Commission as being in conformity with the general plan for development of the City as a whole, as set forth in the minutes or report of the Commission. The report or minutes were placed on file for consideration by the Council.

The Mayor then asked the City Clerk whether any written objections had been filed with respect to the proposed Plan, and the City Clerk reported that no written objections thereto had been filed. The Mayor then called for any oral objections to the adoption of the Hillcrest/Downtown Unified Urban Renewal Plan and none were made. Betsy Freese, 603 E. Hillcrest and Sharon Hulen 501 E. Hillcrest asked what this Unified Urban Renewal plan entailed. The public hearing was then closed.

Council Member Ross then introduced the following Resolution entitled "RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL PLAN" and moved that the same be adopted. Council Member Pepper seconded the motion to adopt. The roll was called and the vote was, AYES: Marchant, Pepper, Mathieu, Southall, Parker and Ross. NAYS: None. Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO. 2015-44

RESOLUTION DETERMINING AN AREA OF THE CITY TO BE AN ECONOMIC DEVELOPMENT AREA, AND THAT THE REHABILITATION, CONSERVATION, REDEVELOPMENT, DEVELOPMENT, OR A COMBINATION THEREOF, OF SUCH AREA IS NECESSARY IN THE INTEREST OF THE PUBLIC HEALTH, SAFETY OR WELFARE OF THE RESIDENTS OF THE CITY; DESIGNATING SUCH AREA AS APPROPRIATE FOR URBAN RENEWAL PROJECTS; AND ADOPTING THE HILLCREST/DOWNTOWN UNIFIED URBAN RENEWAL PLAN

(The complete resolution may be viewed at the City Clerk's Office)

A public hearing and first consideration of an ordinance for the division of revenues under Iowa Code Section 403.19 for Hillcrest/Downtown Unified Urban Renewal Plan was held. There were no objections either oral or written. A motion was made by Ross and seconded by Marchant to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption. Ross and Marchant withdrew their motions. Parker moved and Ross seconded to approve the first consideration of this ordinance. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The Mayor and Council discussed the Home Base Iowa incentives for first time home buyers. It was the consensus of the council to authorize staff to prepare a resolution designating $1,500 for the first 10 veteran applicants with the home being their primary residence. This incentive will be reviewed annually.

The Mayor and Council discussed the Warren County Business Pledge Form for Home Base Iowa. It was the consensus of the council to set a goal to hire 3 veterans by December 31, 2018 assuming business conditions allow normal hiring and employment practices. The City's jobs pledge will be aggregated with pledges by other businesses across the state in promotion of Home Base Iowa.

The Mayor and Council discussed the sale of D&D properties by giving incentives to realtors. The Council was in favor of some type of realtor fee.

The Wastewater Treatment Plant timeline was discussed. It was the consensus of the Council to meet with Jim Rasmussen at HR Green's office on December 14, 2015 to review the draft proposal.

Council member Mathieu introduced the following resolution entitled "RESOLUTION AUTHORIZING THE CERTIFICATION OF LIENS TO THE WARREN COUNTY TREASURER FOR PURPOSES OF ASSESSING THE COST OF THE NUISANCE ABATEMENT AGAINST PROPERTY". Council member Pepper seconded the motion to adopt. On roll call the vote was, AYES: Southall, Parker, Ross, Marchant, Pepper and Mathieu. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2015-45
RESOLUTION AUTHORIZING THE CERTIFICATION OF LIENS TO THE WARREN COUNTY TREASURER FOR PURPOSES OF ASSESSING THE COST OF THE NUISANCE ABATEMENT AGAINST PROPERTY

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Ross to enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Marchant seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A motion was made by Mathieu and seconded by Marchant to return to regular session. The Mayor stated there was no action taken in closed session. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Meeting adjourned on a motion by Mathieu and seconded by Marchant.

Kelly B. Shaw, Mayor

Diana Bowlin, City Clerk

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Meeting adjourned on a motion by Mathieu and seconded by Marchant.

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Kelly B. Shaw, Mayor Diana Bowlin, City Clerk