



CITY OF INDIANOLA COUNCIL MEETING  
March 20, 2017  
7:00 p.m.  
Or Immediately Following The Joint Meeting at 6:00 p.m.  
City Council Chambers  
Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
  - A. Approval of agenda
  - B. March 6, 2017 Minutes
  - C. Resolution setting April 17, 2017 as a public hearing and first consideration of a request from Larry McConnell to rezone a portion of 2008 East 2nd Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential) P&Z approved unanimously on March 14, 2017
  - D. Event application from the Indianola Public Library for their Summer Reading Program Kickoff - June 1, 2017 from 4:00 p.m. - 8:00 p.m. at the Indianola Public Library lawn and parking lot - 207 N. "B" Street
  - E. Prior and final approval applications for urban revitalization designation
  - F. Claims on the computer printout for March 20, 2017 and the February 2017 receipts
6. City Treasurer's Report - Doug Shull
7. Council Reports
  - A. Metro Advisory - Mayor Shaw
  - B. WCEDC - Brad Ross
  - C. Greater Des Moines Convention Report - John Parker

8. Mayor's Report - Kelly B. Shaw
  - A. Community Update
9. Public Consideration
  - A. Old Business
    1. 2017 Capital Street Improvement Project
      - a. Public hearing on the matter of adoption of plans, specs, form of contract and estimate of cost
      - b. Resolution adopting plans, specs, form of contract and estimate of cost
      - c. Resolution awarding contract
    2. Second consideration to amend Chapter 170 Subdivision ordinance (P&Z approved unanimously February 14, 2017)
    3. Final consideration of a final industrial tax abatement - 1820 N. 7th Street
    4. Discussion regarding the request from the YMCA to appoint representatives to the YMCA Steering Committee
  - B. New Business
    1. Consideration of a request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park (P&Z approved unanimously March 14, 2017)
    2. Resolution approving the preliminary plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC (P&Z approved unanimously March 14, 2017)
    3. Resolution approving professional services agreement with Central Iowa Televising for lining of three sewer mains, one storm sewer and eleven lateral connections
    4. Resolution approving salaries
10. Other Business
11. Adjourn

Meeting Date: 03/20/2017

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Information

Subject

March 6, 2017 Minutes

Information

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Fiscal Impact

Attachments

Minutes

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## REGULAR SESSION – MARCH 6, 2017

The City Council met in regular session at 6:00 p.m. on March 6, 2017. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper and Greta Southall. Absent: Brad Ross.

Jon and Margaret Vernon, 401 W. Ashland, spoke regarding the 2017 Sustainability Fair on April 8, 2017 from 10:00 a.m. – 2:00 p.m. at the Blake Field House – 403 S.15<sup>th</sup> Street.

The consent agenda consisting of the following was approved on a motion by Parker and seconded by Southall. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approval of agenda

February 21, 2017 Minutes

### Applications

- A new Class "C" Beer Permit and Outdoor Area for The Square Bar Association- Indianola Town Square
- A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor and Sunday Sales Privilege for Indy 66 - 1201 N. Jefferson
- A renewal of a refuse hauling permit for Waste Connections of Iowa

Noise permit for Mike Murphy – Indianola Classic Car & Truck Show & Shine – April 15, 2017 September 16, 2017 (4:00 p.m. – 9:00 p.m.) every third Saturday of the month at the TruBank Parking Lot – 1401 N. Jefferson

Claims on the computer printout for March 6, 2017

Doug Opie, 2016 P&Z Chairperson, presented the 2016 Planning and Zoning Annual report.

The FY 2016 BRAVO of Greater Des Moines audit was approved on a motion by Pepper and seconded by Parker. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The Mayor and Council discussed the request from the YMCA to appoint three representatives from the City to the YMCA Steering Committee. The YMCA Board members requested City Manager Ryan Waller, Parks and Recreation Director Doug Bylund and a City Council Representative to serve on the committee. Council Member Clark and Southall expressed interest to serve on the committee.

A public hearing was held for the 2017/18 budget. There were no objections either oral or written.

It was moved by Southall and seconded by Parker to approve the following resolution entitled, “RESOLUTION ADOPTING THE CITY’S FY 17/18 FEE SCHEDULE.” On roll call the vote was, AYES: Parker, Clark, Pepper, Gezel and Southall. NAYS: None. ABSENT: Ross. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

### RESOLUTION NO. 2017-22 RESOLUTION ADOPTING THE CITY’S FY 17/18 FEE SCHEDULE

(The complete resolution may be viewed at the City Clerk’s Office)

Council member Pepper made a motion to approve the following resolution adopting the FY



2017/18 City Budget with a tax rate of \$12.70. Council member Parker seconded the motion to adopt. On roll call the vote was, AYES: Gezel, Southall, Parker, Clark and Pepper. NAYS: None. ABSENT: Ross. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-23  
RESOLUTION ADOPTING THE ANNUAL BUDGET  
FOR FISCAL YEAR ENDING JUNE 30, 2018

(The complete resolution may be viewed at the City Clerk's Office)

A public hearing was held to consider an amendment to Chapter 170 of the Subdivision Ordinance. There were no objections either oral or written. A motion was made by Clark and seconded by Parker to approve the first consideration of this amendment. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The seconded consideration of a final industrial tax abatement at 1820 N. 7<sup>th</sup> Street was approved on a motion by Pepper and seconded by Southall. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Upon the final consideration of an ordinance amending the Municipal Code of the City of Indianola, Iowa, Chapter 165 to allow a new zoning classification as A-2 (mixed agriculture) and removing tourist campgrounds as permitted principal use in C-2 (highway commercial), Parker moved and Gezel seconded to adopt ORDINANCE NO. 1564 entitled, "AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS TO ALLOW A NEW ZONING CLASSIFICATION KNOWN AS A-2, (MIXED AGRICULTURE) AND REMOVING TOURIST CAMPGROUNDS AS PERMITTED PRINCIPAL USE IN C-2." On roll call the vote was, AYES: Clark, Pepper, Gezel, Southall and Parker. NAYS: None. ABSENT: Ross. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

Council member Southall introduced the following resolution entitled, "RESOLUTION DETERMINING PROPERTY TO BE SURPLUS AND AUTHORIZE THE SALE OF A VEHICLE FROM THE STREET DEPARTMENT." Council member Parker seconded the motion to adopt. On roll call the vote was, AYES: Parker, Clark, Pepper, Gezel and Southall. NAYS: None. ABSENT: Ross. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-24  
RESOLUTION DETERMINING PROPERTY TO BE SURPLUS AND AUTHORIZE THE SALE OF A  
VEHICLE FROM THE STREET DEPARTMENT

(The complete resolution may be viewed at the City Clerk's Office)

The Mayor and Council discussed the proposal for services from Jeff Schott of the Institute of Public Affairs. It was the consensus of the Mayor and Council to authorize City Manager Ryan Waller to set up sessions with Jeff Schott for the Mayor, Council and staff.

Meeting adjourned at 6:40 p.m. on a motion by Clark and seconded by Southall.

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Kelly B. Shaw, Mayor

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Diana Bowlin, City Clerk

**Information**

**Subject**

Resolution setting April 17, 2017 as a public hearing and first consideration of a request from Larry McConnell to rezone a portion of 2008 East 2nd Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential) P&Z approved unanimously on March 14, 2017

**Information**

Council needs to consider setting April 17, 2017 as a public hearing and first consideration of a rezoning request from Larry McConnell. In your packet are the rezoning application, a map indicating the area requested for rezoning and the notice sent to property owners within 200'. Larry wants to extend the current C-2 zoning further to the east, however the request matches the distance north of Highway 92 to the current depth of the existing C-2 zoning. If approved C-2 zoning will be present to the east and R-3 to the north and west. I have spoken to the owner of the property that lies to the west and south of the C-2 zoning area. He indicated that he has no interest to rezone his property at this time. If the McConnell request is approved, his property will remain as A-1 zoning.

The original C-2 zoning of this area occurred in 1987. Subsequently the depth of the C-2 zoning classification was increased to its current depth of 490' in February of 2013. The Future Land Use Map within the 2011 Comprehensive Plan was amended to reflect the change.

The request for R-3 zoning consists of approximately 7.3 acres. If approved R-3 zoning will be present on the north, east and west boundaries and C-2 zoning to the south. It is important to note staff's recommendation in 2013 and in this current request is to limit the depth of the commercial zoning in order to support the residential growth on either side of East First Avenue which extends to the east through this tract of land after platting of the area occurs.

All notifications have been mailed and rezoning signs have been posted. Chuck recommended the Future land Use Map within the 2011 Comprehensive Plan be further amended to reflect the additional change in width of the commercial rezoning and approval of the request and P&Z approved unanimously.

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**Fiscal Impact**

**Attachments**

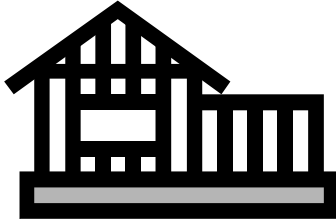
PZ Memo

PZ Minutes

Rezoning Information

Resolution Setting Public Hearing

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**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** March 14, 2017 Meeting

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**Item # 4** Consider request from Larry McConnell to rezone a portion of 2008 East 2<sup>nd</sup> Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential).

Enclosed is the rezoning application, a map indicating the area requested for rezoning and the notice sent to property owners within 200'. Larry wants to extend the current C-2 zoning further to the east, however the request matches the distance north of Highway 92 to the current depth of the existing C-2 zoning. If approved C-2 zoning will be present to the east and R-3 to the north and west. I have spoken to the owner of the property that lies to the west and south of the C-2 zoning area. He indicated that he has no interest to rezone his property at this time. If the McConnell request is approved, his property will remain as A-1 zoning.

The original C-2 zoning of this area occurred in 1987. Subsequently the depth of the C-2 zoning classification was increased to its current depth of 490' in February of 2013. The Future Land Use Map within the 2011 Comprehensive Plan was amended to reflect the change.

The request for R-3 zoning consists of approximately 7.3 acres. If approved R-3 zoning will be present on the north, east and west boundaries and C-2 zoning to the south. It is important to note staff's recommendation in 2013 and in this current request is to limit the depth of the commercial zoning in order to support the residential growth on either side of East First Avenue which extends to the east through this tract of land after platting of the area occurs.

All notifications have been mailed and rezoning signs have been posted. I recommend the Future land Use Map within the 2011 Comprehensive Plan be further amended to reflect the additional change in width of the commercial rezoning and approval of the request.

**Item # 5** Consider request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park.

Enclosed is a letter from Doug Bylund, Parks and Recreation Director, a map indicating the location of the green house and a photo of the type or style of the proposed green house.

Because the proposed green house is in excess of 150 square feet and will be located permanently at this location, the proposed building is subject to the requirements of the Site Plan Ordinance, more specifically the Architectural Design criteria for highway frontage.

Needless to say applying brick, EFIS, culture stone or other similar materials to a green house defeats its purpose. I recommend approval for the following reasons.

1. There is an existing green house at the approximate same location.
2. Glass or glazed areas are not included as part of the percentage of wall when calculating percentages of required materials.
3. The use is not for commercial purposes.
4. Use of the building provides a public service with products that enhance the aesthetics of the community.

**Item # 6** Consider Preliminary Plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC.

Enclosed are a copy of the plat and an aerial map of the area being platted. The plat is located west off of South K Street and is zoned R-1 (single family residential). The plat contains six lots with a single outlot on 6.35 acres. The original preliminary plat of the entire Deer Creek subdivision was approved by Planning and Zoning and City Council in 2005. This area was included in the original preliminary plat. Listed below are changes or corrections which need addressed.

- Street name of West 13<sup>th</sup> Place should be indicated on the new road and South K Street should be identified on the plat.
- Setbacks noted on the plat need to be changed to the correct setbacks required by R-1 zoning. Front yard of 30', rear yard of 35' and side yard of 10', and include a side street yard of 25'.
- Include all property owner's names and addresses on the plat.
- A 15' PUE on the front side of the lots must be indicated on the plat.
- Proposed building setbacks exceed zoning requirements. Developer may want to reconsider because of severe grade change at setback line.
- Platted area should include the west one half of the road easement of South K Street.
- Sidewalks are to be indicated on the plat.
- Overland drainage easements to be indicated where flood zones exist.
- There is a note on the plat indicating Outlot A is set aside for future development. Additional land from the adjoining property owner to the north is needed in order to complete the development of the north side of the road. I have spoken with the owner of the land, Tyler Till, and he has stated that conversations regarding this area have occurred. I have encouraged him to continue the discussion with the developer. It is my hope this issue will be resolved prior to consideration of the final plat.

In the 2011 Comprehensive Plan, South K Street was designated as a thoroughfare. Subsequently in May of 2012, Planning and Zoning recommended and Council approved an ordinance creating access spacing for thoroughfares. This change requires a minimum distance of 600' between intersections. The current distance proposed between the intersections is approximately 345'.

I recommend the Planning and Zoning Commission grant a variance for this requirement for the following reasons:

1. The sight distance both to the north and south of the proposed intersection exceeds the minimum requirement for the posted speed limit.
2. Because of the limited number of lots designed on the proposed West 13<sup>th</sup> Place, traffic entering onto South K Street will be minimal.
3. The preliminary plat approved in 2005 indicated this street at this location prior to the amendment regulating distances in 2012.

Notifications to adjoining owners regarding the platted area have been mailed. I recommend approval of the plat subject to the changes list above.

### **Other Business**

The approval of the A-2 zoning amendment was approved at the March 6<sup>th</sup> Council meeting.

Council approved the 1<sup>st</sup> reading of the amendments to Chapter 170 Subdivision Ordinance at the March 6<sup>th</sup> meeting.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
MARCH 14, 2017  
6:00 P.M.

The meeting was called to order by Vice Chairperson Josh Rabe and on roll call the following members were present:

Al Farris  
Ron Fridley  
Cindy Johnson  
Doug Opie  
Josh Rabe

Also present: Rusty and Cathi McKenzie, Terry Pauling, Justin Cooper, Tyler Till, Larry McConnell, Doug Bylund, Jeromy Pribil, Mindi Robinson and Chuck Burgin.

The minutes of the February 14, 2017 meeting were approved on a motion made by Opie and seconded by Fridley. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

**Consider request from Larry McConnell to rezone a portion of 2008 East 2<sup>nd</sup> Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential).**

Chuck reviewed the request from Larry McConnell stating the original C-2 zoning of this area occurred in 1987, followed by the depth of the C-2 zoning increasing to 490' in 2013. Chuck spoke with the adjacent property owner to the southwest and the property owner has no interest in rezoning at this time. That property will remain as A-1 zoning.

Cathi McKenzie of 1715 East Boston Avenue shared her concerns regarding the R-3 zoning becoming much like the multifamily property on North 9<sup>th</sup> Street, near her previous address. She asked what the proposal was for future development of the R-3 zoning in this area.

Larry McConnell of 2008 East 2<sup>nd</sup> Avenue stated his plans for the R-3 zoning area are to move the existing house at 1803 East 2<sup>nd</sup> Avenue north, extend East 1<sup>st</sup> Avenue west and construct duplexes much like those already existing to the east on East 1<sup>st</sup> Avenue. The C-2 zoning will be developed as storage units. He stated there is a large floodplain area between his property and the McKenzie property that limits future development.

Jeromy Pribil of 103 South 19<sup>th</sup> Court shared his concerns regarding the R-3 zoning and the future population density of the area creating heavier traffic.

Chuck explained that an amendment to the zoning ordinance in 2014 now requires that Planning and Zoning Commission and Council action be taken for multifamily residential

development on a lot exceeding one acre and that property owners located within 200 feet of the proposed site be notified.

A motion was made by Farris and seconded by Johnson to amend the Future Land Use Map within the 2011 Comprehensive Plat to reflect the additional change in width of the commercial rezoning at 2008 East 2<sup>nd</sup> Avenue. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

A motion was made by Opie and seconded by Fridley to approve the request from Larry McConnell to rezone a portion of 2008 East 2<sup>nd</sup> Avenue from A-1 to C-2, legally described as the South 490' of the West 283' of the Southeast ¼ of the Northwest ¼ of Section 29, Township 76, Range 23, and Except the west 11' of the South 230', Warren County, Indianola, Iowa.

AND The North 270' of the South 490' of Auditor's Outlot #36, Warren County, Indianola, Iowa.

and A-1 to R-3 legally described as the North 6.65 Acres of the Southeast ¼ of the Northwest ¼, Except Parcel L and the East 60' of the West 71' of the South 328' and Except the South 490' of the Southeast ¼ of the Northwest ¼ of Section 29, Township 76 North, Range 23, Warren County, Indianola, Iowa.

AND Auditor's Outlot #36 Except the South 490', Warren County, Indianola, Iowa.

Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

**Consider request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park.**

Chuck reviewed the request stating the Indianola Parks Department would like to construct a 36'x72' greenhouse east of the main entrance of Pickard Park along Highway 92 East.

Doug Bylund, Parks and Recreation Director, stated the greenhouse they currently share is on Indianola High School property which the school plans to demolish. The Parks Department would like to remove the existing 12'x36' greenhouse at Pickard Park and construct a larger greenhouse to accommodate the city's plans to expand beautification efforts. Bylund further stated propane and water currently exist at the Pickard site and the proposed structure would eliminate staff driving to multiple locations to perform greenhouse work.

Motion was made by Farris and seconded by Opie to approve the request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

### **Consider Preliminary Plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC.**

Chuck reviewed the plat request stating the plat contains six lots with a single outlot. Outlot A lacks depth for buildable lots and Chuck requested the developer and adjacent property owner work out a plan prior to Commission approving a final plat of the area. Comments outlined in the memo regarding corrections or changes needed on the preliminary plat prior to Council consideration have been agreed upon by the property owner and will be made. Those changes include the following:

- Street name of West 13<sup>th</sup> Place should be indicated on the new road and South K Street should be identified on the plat.
- Setbacks noted on the plat need to be changed to the correct setbacks required by R-1 zoning. Front yard of 30', rear yard of 35' and side yard of 10', and include a side street yard of 25'.
- Include all property owner's names and addresses on the plat.
- A 15' PUE on the front side of the lots must be indicated on the plat.
- Proposed building setbacks exceed zoning requirements. Developer may want to reconsider because of severe grade change at setback line.
- Platted area should include the west one half of the road easement of South K Street.
- Sidewalks are to be indicated on the plat.
- Overland drainage easements to be indicated where flood zones exist.
- There is a note on the plat indicating Outlot A is set aside for future development. Additional land from the adjoining property owner to the north is needed in order to complete the development of the north side of the road. I have spoken with the owner of the land, Tyler Till, and he has stated that conversations regarding this area have occurred. I have encouraged him to continue the discussion with the developer. It is my hope this issue will be resolved prior to consideration of the final plat.

Chuck further recommended Commission grant a variance for the minimum distance between the West 12<sup>th</sup> Avenue and West 13<sup>th</sup> Place intersections along the South K Street thoroughfare for the following reasons.

1. The sight distance both to the north and south of the proposed intersection exceeds the minimum requirement for the posted speed limit.
2. Because of the limited number of lots designed on the proposed West 13<sup>th</sup> Place, traffic entering onto South K Street will be minimal.
3. The preliminary plat approved in 2005 indicated this street at this location prior to the amendment regulating distances in 2012.



Farris shared his concerns regarding site visibility at the intersection of the proposed West 13<sup>th</sup> Place and South K Street. Chuck stated measurements were taken and exceeded the requirement.

Tyler Till of 1301 South K Street stated he has had discussions with the developer regarding Outlot A but a final plan has not been agreed upon.

Johnson questioned how much land Diligent Deer Creek would need of Till's property to develop lots. Chuck stated the minimum amount of land would be 65' in depth.

Motion was made by Opie and seconded by Johnson to approve the Preliminary Plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC with staff's recommended changes and the variance waiving the minimum distance between intersections to allow for approximately 345' between intersections. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

Meeting adjourned on a motion by Farris and seconded by Fridley.

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Josh Rabe, Vice Chairperson

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Mindi Robinson



— COMMUNITY DEVELOPMENT —

Rezoning Application

Local Address: 2008 EAST 2nd AVE. (A PORTION)

Legal Description: \_\_\_\_\_

Present Zoning: A-1 AGRICULTURE

Zoning Requested: C-2 GENERAL COMMERCIAL & C-3 MIXED RESIDENTIAL

Existing Use: VACANT LAND / SINGLE FAMILY DWELLINGS

Proposed Use: STORAGE FACILITY / RESIDENTIAL

Names and address of all property owners within 200 feet of the property for which the change is requested. (Attach an additional sheet if necessary.)

Name:

Address:

MICHAEL MITCHELL 2002 EAST 2nd AVE, INDIANOLA, IA.

MAALA BEARD 2000 EAST 2nd AVE INDIANOLA, IA

STEVE & BARBARA WILLIAMS 1003 GORT FELTON RD., INDIANOLA IA.

JANA HEWLEY 100 SOUTH 15th ST., INDIANOLA, IA.

BEDAN & ASHLEY BUSSANMAS 101 SOUTH 19th ST, INDIANOLA, IA.

JEANNE & JENNIFER FREIBEL 103 SOUTH 19th ST, INDIANOLA, IA

DAVID & TARAULA CHANDLERHAM 105 SOUTH 19th ST. INDIANOLA, IA.

SEE ATTACHED LIST

A statement of the reasons why the applicant feels the present zoning classification is no longer valid.

1. DEVELOPMENT OCCURRING IN AREA

2. ADDITIONAL AREA NEEDED FOR COMMERCIAL STORAGE FACILITY

A plat showing the locations, dimensions and use of the applicant's property and all property within 200 feet thereof, including streets, alleys, railroads, and other physical features. Please attach plat.



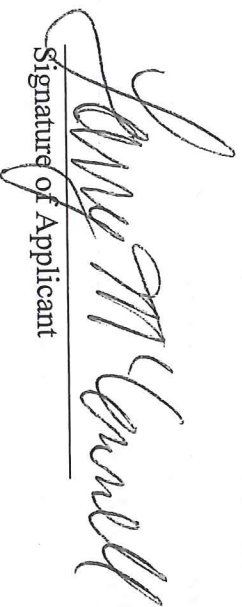
— COMMUNITY DEVELOPMENT —

If the requested zoning change is from A-1 (Agricultural) to any other classification, the application shall contain the **number of acres** in each **soil type** for which a rezoning change is requested and the **crop suitability rating** of each. The soil type and its crop suitability rating shall be determined by the latest cooperative soil survey and accompanying data.

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\_\_\_\_\_  
Signature of Applicant

\$200.00 Fee

Receipt No. 18008084



## COMMUNITY DEVELOPMENT

### NOTICE

TO PROPERTY OWNERS:

YOU ARE HEREBY NOTIFIED that the Planning & Zoning Commission of the City of Indianola, Iowa has under consideration a plan for rezoning a certain area within 200' of your property in the City of Indianola.

#### **A-1 (Agriculture) to R-3 (Mixed Residential)**

Legally described as the North 6.65 Acres of the Southeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$ , Except Parcel L and the East 60' of the West 71' of the South 328' and Except the South 490' of the Southeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 29, Township 76 North, Range 23, Warren County, Indianola, Iowa.

AND Auditor's Outlot #36 Except the South 490', Warren County, Indianola, Iowa.

#### **A-1 (Agriculture) to C-2 (Highway Commercial)**

Legally described as the South 490' of the West 283' of the Southeast  $\frac{1}{4}$  of the Northwest  $\frac{1}{4}$  of Section 29, Township 76, Range 23, and Except the west 11' of the South 230', Warren County, Indianola, Iowa.

AND The North 270' of the South 490' of Auditor's Outlot #36, Warren County, Indianola, Iowa.

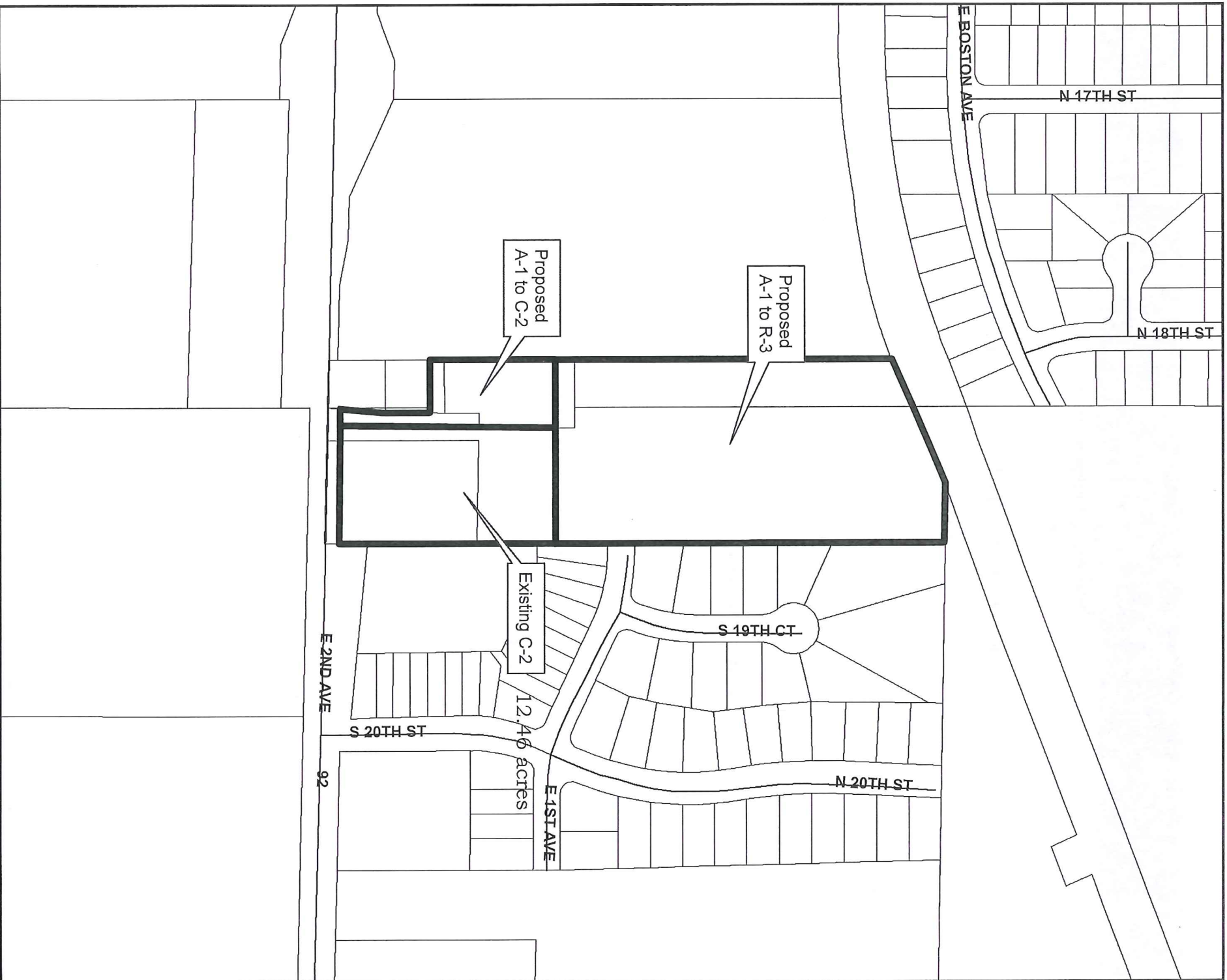
Locally known as a portion of 2008 East 2<sup>nd</sup> Avenue, Indianola, Iowa. (see map on reverse)

YOU ARE FURTHER NOTIFIED that said matter will be considered at a Planning and Zoning meeting in the Council Chambers of the Municipal Building of the City of Indianola, Iowa on Tuesday, March 14, 2017 at 6:00 p.m.

If you have any questions regarding this notification, please contact the Department of Community Development at 961-9430.

Charles Burgin  
Director of Community Development

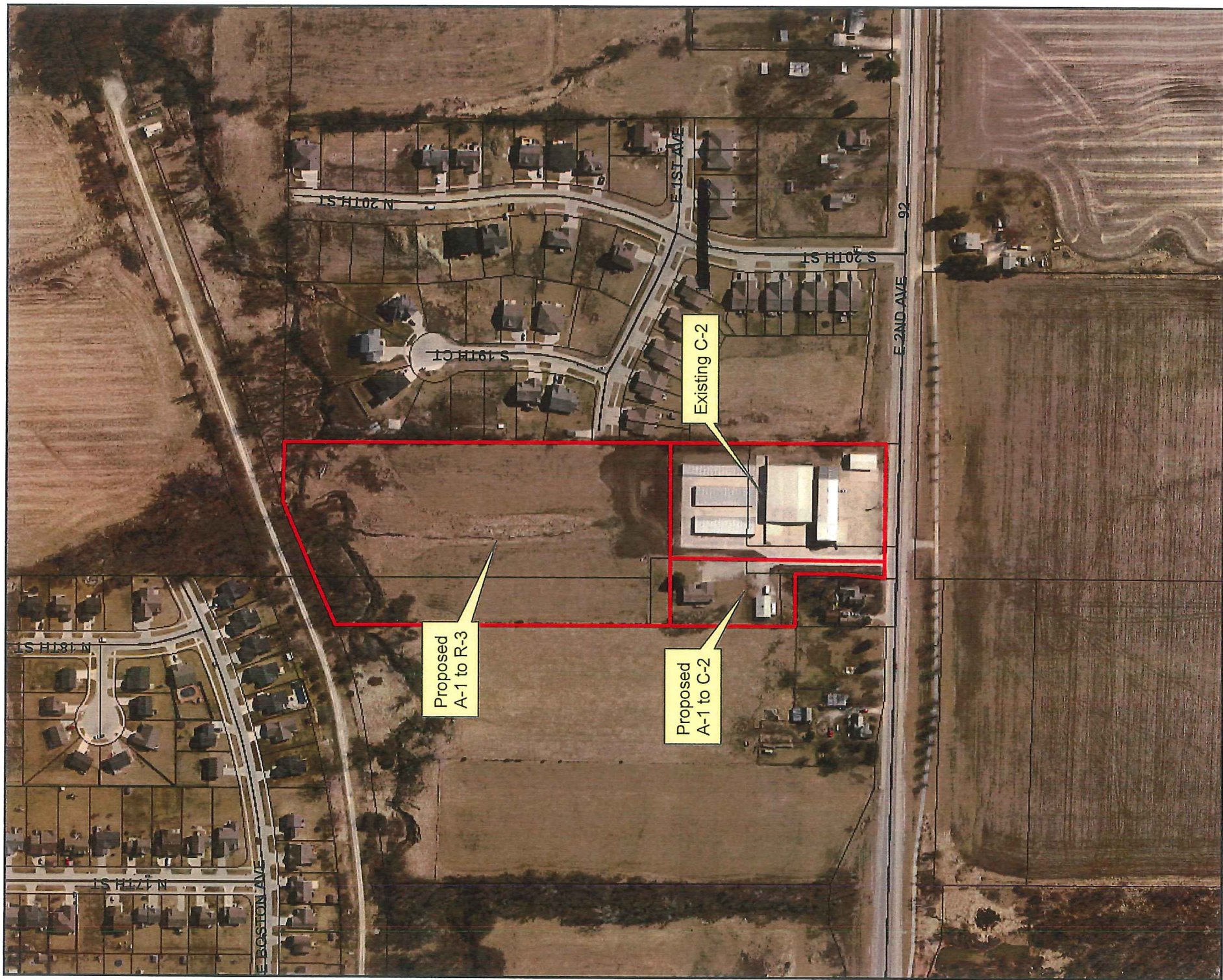




2008 East 2nd Avenue  
Request to Rezone A-1 to C-2 and A-1 to R-3







Larry McConnell 2008 East 2nd Avenue  
Request to Rezone A-1 to C-2 and A-1 to R-3







**RESOLUTION NO. 2017-\_\_\_\_\_**

**A RESOLUTION SETTING HEARING FOR PROPOSED AMENDMENT  
TO INDIANOLA ZONING DISTRICT BOUNDARIES AS SHOWN ON  
THE OFFICIAL ZONING DISTRICT MAP FROM A-1 AGRICULTURAL  
TO C-2 HIGHWAY COMMERCIAL AND R-3 MIXED RESIDENTIAL  
DISTRICT**

**WHEREAS**, an application has been made to the City to rezone a portion of the city zoned A-1 Agricultural to R-3 Mixed Residential District, which property is at 2008 E. 2<sup>nd</sup> Avenue and legally described as follows:

Legally described as the North 6.65 Acres of the Southeast ¼ of the Northwest ¼, Except Parcel L and the East 60' of the West 71' of the South 328' and Except the South 490' of the Southeast ¼ of the Northwest ¼ of Section 29, Township 76 North, Range 23, Warren County, Indianola, Iowa.

AND Auditor's Outlot #36 Except the South 490', Warren County, Indianola, Iowa.

**A-1 (Agriculture) to C-2 (Highway Commercial)**

Legally described as the South 490' of the West 283' of the Southeast ¼ of the Northwest ¼ of Section 29, Township 76, Range 23, and Except the west 11' of the South 230', Warren County, Indianola, Iowa.

AND The North 270' of the South 490' of Auditor's Outlot #36, Warren County, Indianola, Iowa.

**WHEREAS**, the matter has been considered by the Planning and Zoning Commission, and the Commission has made its findings and recommendations to Council; and

**WHEREAS**, a public hearing is required prior to consideration of said ordinance amending the Official Zoning District Map.

**NOW, THEREFORE, IT IS HEREBY RESOLVED** by the City Council of the City of Indianola, Iowa, that a public hearing on the ordinance for proposed rezoning is hereby set for the 17th day of April 2017, at 7:00 o'clock p.m. in the Council Chambers of the Municipal Building in Indianola, Iowa.

**NOW, THEREFORE, BE IT FURTHER RESOLVED** by the City Council of the City of Indianola, Iowa, that the City Clerk is hereby directed to publish notice in compliance with Iowa Code section 372.2.

**APPROVED** this 20th day of March, 2017.



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Kelly B. Shaw, Mayor

**ATTEST:**

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Diana Bowlin, City Clerk

**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Event application from the Indianola Public Library for their Summer Reading Program Kickoff - June 1, 2017 from 4:00 p.m. - 8:00 p.m. at the Indianola Public Library lawn and parking lot - 207 N. "B" Street

**Information**

In your packet is the event application from the Indianola Public Library to hold their first annual Summer Reading Program Kickoff. The event will be on June 1, 2017 from 4:00 p.m. - 8:00 p.m. and will be held at the Indianola Public Library lawn and parking lot at 207 N. "B" Street. All the paperwork is in order and staff has approved.

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**Fiscal Impact**

**Attachments**

Event Application

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Date: 3/7/17

### Event Application

For Summer Reading Program Kickoff - Library Parking Lot 207 N. "B" Street

Event Date : June 1, 2017 (4:00 - 8:00 p.m.)

#### Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

|                                   | Approve       | Disapprove |
|-----------------------------------|---------------|------------|
| Street Department – Ed Yando      | ✓ OK          |            |
| Fire Department – Greg Chia       | ✓ OK          |            |
| Police Department – Brian Sher    | ✓ [Signature] |            |
| City Manager – Ryan Waller        | [Signature]   |            |
| HR & Risk Manager – Melissa McCoy | mm            |            |
| Chamber of Commerce               |               |            |

Fax: 961-9753

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

Event Name: Summer Reading Program Kickoff

Event Type (Check all that apply):

☐ Parade ☐ Bike Ride/Race ☒ Concert

Running Event: Fun Run ☐ Timed Race ☐

Will trails/sidewalks be utilized? Yes ☐ No ☐

☐ Other (please specify): \_\_\_\_\_

Date/Time of Event: June 1 from 6:00 - 8:00 pm

Location of Event: Indianola Public Library lawn and parking lot at 207 N. B St

Event Sponsor(s): Indianola Public Library

**Contact Information:**

Organization: Indianola Public Library

Contact Name: Michele Patrick

Address: 207 N. B St., Indianola IA

Telephone Number: 961-9418

Cell Phone Number: 515-250-3423

Fax Number: not applicable

Email Address: mpatrick@indianolaiowa.gov

Today's Date: \_\_\_\_\_

Anticipated Attendance: 100 Per Day 100 Total

**Event Information:**

|              |       |         |              |                |
|--------------|-------|---------|--------------|----------------|
| Setup Begins | Date: | 6/01/17 | Time 4:00 pm | Day of Week TH |
| Event Starts | Date: | 6/01/17 | Time 6:00 pm | Day of Week TH |
| Event Ends   | Date: | 6/01/17 | Time 8:00 pm | Day of Week TH |
| Dismantle    | Date: | 6/01/17 | Time 8:00 pm | Day of Week TH |

Michele Patrick  
Applicant Signature

**RETURN PERMIT APPLICATION TO:**

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

Narrative:

**Please describe your request and event:**

The library would like to host a community event to kick off its Summer Reading Program. Activities would include live music, food vendors, and lawn games. The event is open to the community.

**Please describe what streets, trails or parks you are planning to close or use:**

No streets, trails, or parks would be used. The food vendors and band will set up in the library's parking lot with games taking place on the library's lawn.

**Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate for planned event. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.**

We are anticipating a crowd of about 100, more than half of which will be children. We will not be serving alcohol.

**Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.**

We will give prior notification of the event to the Indianola Police and Fire Departments and will immediately contact them during the event if needs arise.

**Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.**

We will have volunteers scheduled to clean the site immediately after the event. Garbage and recyclable goods will be discarded in the library's trash and recycling bins.

*Thank you for your interest in holding a neighborhood or community event!*

**RETURN PERMIT APPLICATION TO:**

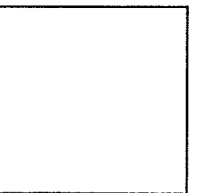
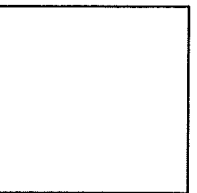
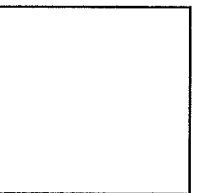
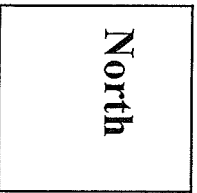
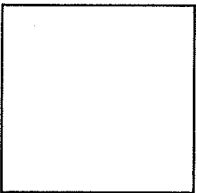
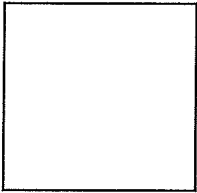
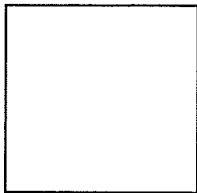
**110 North First Street, PO Box 299**

**Indianola, Iowa 50125**

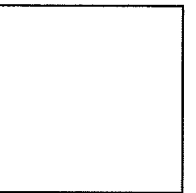
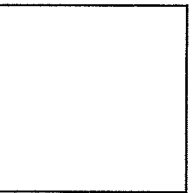
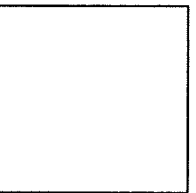
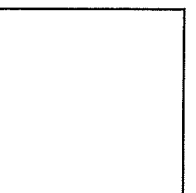
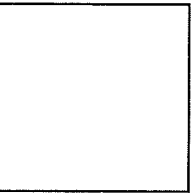
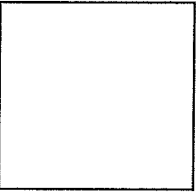
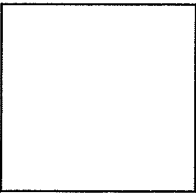
**Phone: 515-961-9410 Fax: 515-961-9402**

**[www.indianolaiowa.gov](http://www.indianolaiowa.gov)**

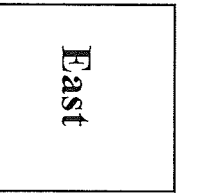
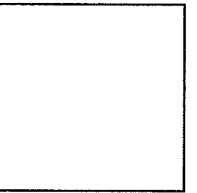
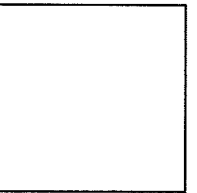
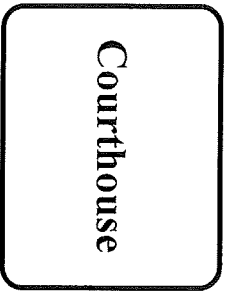
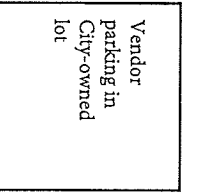
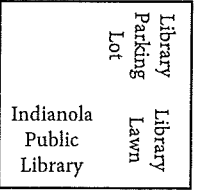
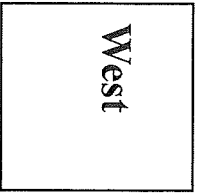
**E-Mail: [dbowlin@cityofindianola.com](mailto:dbowlin@cityofindianola.com)**



Boston Avenue



Ashland Avenue



C St.

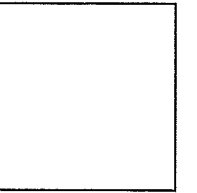
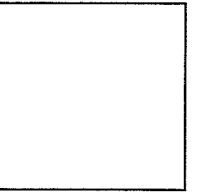
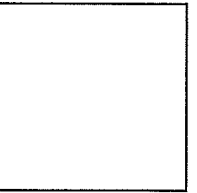
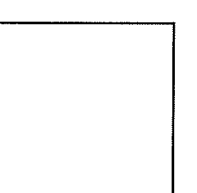
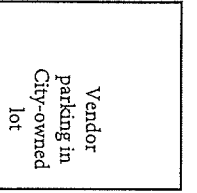
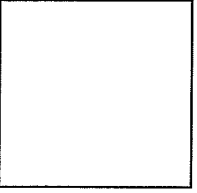
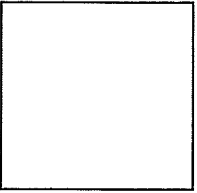
B St.

Buxton St.

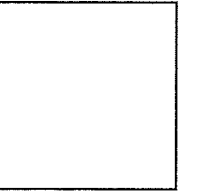
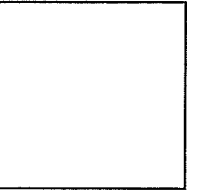
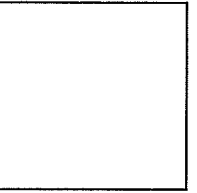
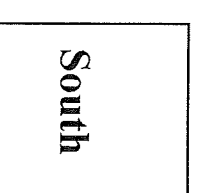
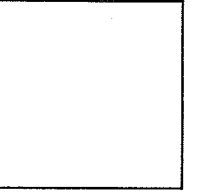
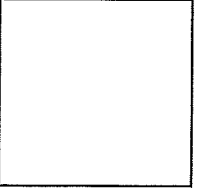
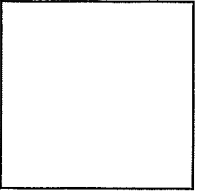
Howard St.

First St.

Salem Avenue



First Avenue



Highway 92

Highway 65/69



Meeting Date: 03/20/2017

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**Information**
**Subject**

Prior and final approval applications for urban revitalization designation

**Information**

The following comprise a list of prior and final applications for Urban Revitalization Designation. The paperwork is in order.

Prior

Happe Homes - 1506 W. Henderson - SFD - \$250,000

Jerry's Homes - 700 N. "O" Street - SFD - \$139,000

Jerry's Homes - 1603 W. Girard - SFD - \$185,500

Jerry's Homes - 1611 W. Iowa - SFD - \$131,000

Jerry's Homes - 1613 W. Iowa - SFD - \$151,000

Jerry's Homes - 803 N. Kenwood - SFD - \$147,500

Jerry's Homes - 1405 W. 14th Avenue - SFD - \$163,700

Jerry's Homes - 1210 S. "O" Street - \$188,600

Jerry's Homes - 1304 S. "O" Street - \$195,950

Channing Soat - 1106 E. Euclid - Remodel - \$55,000

Final

Orton Homes - 1307 S. "O" Street - SFD - \$225,000

Sage Homes, Inc. - 1008 E. Madison - SFD - \$246,000

NOTE: All SFD's have the first \$75,000 abated.

Below is a list of permits issued through February 28, 2017 and previous years.

|                 | 2017 |           | 2016 |                        | 2015 |             | 2014 |           | 2013 |           |
|-----------------|------|-----------|------|------------------------|------|-------------|------|-----------|------|-----------|
| SFD             | 1    | \$250,000 | 4    | \$799,500<br>\$199,875 | 0    | 0           | 0    | 0         | 0    | 0         |
| Duplexes        | 0    | 0         | 0    | 0                      | 0    | 0           | 0    | 0         | 1    | \$230,000 |
| MFD             | 0    | 0         | 1    | \$10,944,453           | 0    | 0           | 0    | 0         | 0    | 0         |
| Add/Alt         | 7    | \$46,195  | 4    | \$40,960               | 2    | \$23,500    | 1    | \$35,500  | 4    | \$25,400  |
| Non-Residential | 6    | \$295,420 | 2    | \$3,751,069            | 5    | \$6,330,772 | 6    | \$647,300 | 3    | \$690,950 |
| Total           | 14   | \$591,615 | 11   | \$15,535,982           | 7    | \$6,354,272 | 7    | \$682,800 | 8    | \$946,350 |

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**Fiscal Impact**
**Attachments**

UR Apps

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APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement ✓ 5 Year Abatement \_\_\_\_\_ Date \_\_\_\_\_  
(please initial items below)

✓ Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1506 W. Henderson

Legal Description of Property: Lot 10 Cavitt Creek Estates Plat 1

Title Holder or Contract Buyer: Happe Homes

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ✓ Vacant

Proposed Property Use: ✓ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ✓ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ✓ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 4 bedrooms - 3 full baths -  
1 partial bath - 3 car garage 1,536 total square feet

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ✓ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes ✓ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes ✓ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes ✓ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes ✓ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes ✓ No \_\_\_\_\_

All ductwork is taped and sealed? Yes ✓ No \_\_\_\_\_

All appliances are Energy Star rated? Yes ✓ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes ✓ No \_\_\_\_\_ Brand? Lennar

Furnace with a minimum 90% efficiency rating Yes ✓ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ✓ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ✓ No \_\_\_\_\_

Faucets 2.0 GPM? Yes ✓ No \_\_\_\_\_

Showers 2.0 GPM? Yes ✓ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes ✓ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes ✓ No \_\_\_\_\_

Four trees and six shrubs planted? Yes ✓ No \_\_\_\_\_

Estimated or Actual Date of Completion: 7/7/17

Estimated or Actual Value of Improvements: 250,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

✓ Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 2/28/17  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed

Address of Property: 307 S. O. Street

Legal Description of Property: Lot 14 Deer Creek Plat 1

Title Holder or Contract Buyer: Orton Homes

Address of Owner (if different than above): 2208 Woodlands Pkwy

Phone Number (to be reached during the day): (515) 528-8123

Existing Property Use: ✓ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ✓ Vacant

Proposed Property Use: ✓ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ✓ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ✓ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: Single Family 1,609 sf. 3 bedrooms

2 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 2/28/17

Estimated or Actual Value of Improvements: \$225,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant  
occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement ☒ 5 Year Abatement Date 3/8/17  
(please initial items below)

\_\_\_\_\_ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 1008 E Madison Ave

Legal Description of Property: Lincoln Ridge Plat 4, Lot 12

Title Holder or Contract Buyer: Sage Homes, Inc

Address of Owner (if different than above): 502 N Anteny Blvd Suite 20 Anteny, IA 50023

Phone Number (to be reached during the day): (515) 238-5174

Existing Property Use: ☒ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: New ranch dwelling unit - 1 story - 2,424 sq ft - 3 bedrooms - 2 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☒ No \_\_\_\_\_  
Attic space insulation rated R-44 or higher? Yes ☒ No \_\_\_\_\_  
125 M.P.H. lifetime shingle? Yes ☒ No \_\_\_\_\_  
Windows have minimum U factor of .31 or less or a low E rating? Yes ☒ No \_\_\_\_\_  
H.V.A.C. has a minimum 90% efficiency rating? Yes ☒ No \_\_\_\_\_  
Programmable Energy Star thermostat installed? Yes ☒ No \_\_\_\_\_  
All ductwork is taped and sealed? Yes ☒ No \_\_\_\_\_  
All appliances are Energy Star rated? Yes ☒ No \_\_\_\_\_  
A/C Unit with Minimum SEER rating of 14 Yes ☒ No \_\_\_\_\_ Brand? Amana  
Furnace with a minimum 90% efficiency rating Yes ☒ No \_\_\_\_\_ Brand? Amana  
Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☒ No \_\_\_\_\_ Brand? Rudd  
Rating? .67 Model Pro650-42N-RV67PV  
Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☒ No \_\_\_\_\_  
Faucets 2.0 GPM? Yes ☒ No \_\_\_\_\_  
Showers 2.0 GPM? Yes ☒ No \_\_\_\_\_  
Water closets 1.3 GPM or dual flush? Yes ☒ No \_\_\_\_\_  
Ductwork in unconditioned spaces all insulated? Yes ☒ No \_\_\_\_\_  
Four trees and six shrubs planted? Yes ☒ No \_\_\_\_\_

Estimated or Actual Date of Completion: 3/7/17

Estimated or Actual Value of Improvements: \$246,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

☒ 3 Year Abatement ☐ 5 Year Abatement Date 3/10/17  
(please initial items below)

☒ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Address of Property: 700 N O St.

Legal Description of Property: Lot 19 Cavitt Creek Plat 1

Title Holder or Contract Buyer: Group Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: ☐ Residential ☐ Commercial ☐ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

☐ Rental ☒ Owner Occupied

Nature of Improvements: ☐ Addition ☒ New Construction ☐ General Improvements

DESCRIPTION: 1 story sfd - 1,483 sq ft - 3 bedrooms -

2 full bath - 1 partial bath - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☐ No ☐

Attic space insulation rated R-44 or higher? Yes ☐ No ☐

125 M.P.H. lifetime shingle? Yes ☐ No ☐

Windows have minimum U factor of .31 or less or a low E rating? Yes ☐ No ☐

H.V.A.C. has a minimum 90% efficiency rating? Yes ☐ No ☐

Programmable Energy Star thermostat installed? Yes ☐ No ☐

All ductwork is taped and sealed? Yes ☐ No ☐

All appliances are Energy Star rated? Yes ☐ No ☐

A/C Unit with Minimum SEER rating of 14 Yes ☐ No ☐ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☐ No ☐ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☐ No ☐ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☐ No ☐

Faucets 2.0 GPM? Yes ☐ No ☐

Showers 2.0 GPM? Yes ☐ No ☐

Water closets 1.3 GPM or dual flush? Yes ☐ No ☐

Ductwork in unconditioned spaces all insulated? Yes ☐ No ☐

Four trees and six shrubs planted? Yes ☐ No ☐

Estimated or Actual Date of Completion: 9/10/17

Estimated or Actual Value of Improvements: \$139,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

☒ 3 Year Abatement ☐ 5 Year Abatement Date 3/10/17  
(please initial items below)

☒ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Address of Property: 11603 West Guard Avenue

Legal Description of Property: Lot 1 Carvill Creek Plat 2

Title Holder or Contract Buyer: Group Homes Inc

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: ☐ Residential ☐ Commercial ☐ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

☐ Rental ☒ Owner Occupied

Nature of Improvements: ☐ Addition ☒ New Construction ☐ General Improvements

DESCRIPTION: 2 story sfd - 2,225 sq. ft. - 4 bedrooms -  
2 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☐ No ☐

Attic space insulation rated R-44 or higher? Yes ☐ No ☐

125 M.P.H. lifetime shingle? Yes ☐ No ☐

Windows have minimum U factor of .31 or less or a low E rating? Yes ☐ No ☐

H.V.A.C. has a minimum 90% efficiency rating? Yes ☐ No ☐

Programmable Energy Star thermostat installed? Yes ☐ No ☐

All ductwork is taped and sealed? Yes ☐ No ☐

All appliances are Energy Star rated? Yes ☐ No ☐

A/C Unit with Minimum SEER rating of 14 Yes ☐ No ☐ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☐ No ☐ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☐ No ☐ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☐ No ☐

Faucets 2.0 GPM? Yes ☐ No ☐

Showers 2.0 GPM? Yes ☐ No ☐

Water closets 1.3 GPM or dual flush? Yes ☐ No ☐

Ductwork in unconditioned spaces all insulated? Yes ☐ No ☐

Four trees and six shrubs planted? Yes ☐ No ☐

Estimated or Actual Date of Completion: 9/20/17

Estimated or Actual Value of Improvements: \$185,500

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

\_\_\_\_\_ 3 Year Abatement \_\_\_\_\_ 5 Year Abatement Date 3/10/17

**(please initial items below)**

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1611 West Clouston Avenue

Legal Description of Property: Lot 9 Court Creek Plat 2

Title Holder or Contract Buyer: Jerry's Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,474 sq. ft. - 3 bedrooms -

2 full baths - 3 car garage

**CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:**

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 9/2017

Estimated or Actual Value of Improvements: \$131,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

~~3~~ Year Abatement 5 Year Abatement Date 3/10/17  
(please initial items below)

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1613 West Elbow Avenue

Legal Description of Property: Lot 10 Cavitt Creek Plat 2

Title Holder or Contract Buyer: Jerry's Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 2 story sfd - 1,800 sq ft - 3 bedrooms -

2 full baths - 1 partial bath - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 9/20/17

Estimated or Actual Value of Improvements: \$151,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

~~X~~ 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 3/10/17  
(please initial items below)

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 803 N Kenwood Blvd.

Legal Description of Property: lot 20 Court Creek Plat 2

Title Holder or Contract Buyer: Jewell Homes, Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant  
\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,577 sq. ft. - 3 bedrooms -  
2 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_  
Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_  
125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_  
Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_  
H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_  
Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_  
All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_  
All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_  
A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_  
Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_  
Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_  
Rating? \_\_\_\_\_  
Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_  
Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_  
Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_  
Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_  
Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_  
Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 9/2017

Estimated or Actual Value of Improvements: \$47,500

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

☒ 3 Year Abatement ☐ 5 Year Abatement Date 3/10/17  
(please initial items below)

☒ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Address of Property: 405 West 4th Avenue

Legal Description of Property: Lot 7 Deer Creek Plat 1 Exc. Outlot L

Title Holder or Contract Buyer: Juys Homes

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: ☐ Residential ☐ Commercial ☐ Industrial ☒ Vacant

Proposed Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

☐ Rental ☒ Owner Occupied

Nature of Improvements: ☐ Addition ☒ New Construction ☐ General Improvements

DESCRIPTION: 2 Story sfd - 1,886 sq. ft. - 3 bedrooms -

2 full baths - 1 partial bath - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☐ No ☐

Attic space insulation rated R-44 or higher? Yes ☐ No ☐

125 M.P.H. lifetime shingle? Yes ☐ No ☐

Windows have minimum U factor of .31 or less or a low E rating? Yes ☐ No ☐

H.V.A.C. has a minimum 90% efficiency rating? Yes ☐ No ☐

Programmable Energy Star thermostat installed? Yes ☐ No ☐

All ductwork is taped and sealed? Yes ☐ No ☐

All appliances are Energy Star rated? Yes ☐ No ☐

A/C Unit with Minimum SEER rating of 14 Yes ☐ No ☐ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☐ No ☐ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☐ No ☐ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☐ No ☐

Faucets 2.0 GPM? Yes ☐ No ☐

Showers 2.0 GPM? Yes ☐ No ☐

Water closets 1.3 GPM or dual flush? Yes ☐ No ☐

Ductwork in unconditioned spaces all insulated? Yes ☐ No ☐

Four trees and six shrubs planted? Yes ☐ No ☐

Estimated or Actual Date of Completion: 9/20/17

Estimated or Actual Value of Improvements: \$163,700

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

7 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 3/10/17  
(please initial items below)

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1210 South O Street

Legal Description of Property: Lot 20 New Creek Plat 1 Exc. Outlot C

Title Holder or Contract Buyer: Jepp's Homes, LLC

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant  
\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 1,800 sq. ft. - 4 bedrooms -  
3 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

|                                                                                           |     |       |    |       |
|-------------------------------------------------------------------------------------------|-----|-------|----|-------|
| Sidewall Insulation rated R-15 or higher?                                                 | Yes | _____ | No | _____ |
| Attic space insulation rated R-44 or higher?                                              | Yes | _____ | No | _____ |
| 125 M.P.H. lifetime shingle?                                                              | Yes | _____ | No | _____ |
| Windows have minimum U factor of .31 or less or a low E rating?                           | Yes | _____ | No | _____ |
| H.V.A.C. has a minimum 90% efficiency rating?                                             | Yes | _____ | No | _____ |
| Programmable Energy Star thermostat installed?                                            | Yes | _____ | No | _____ |
| All ductwork is taped and sealed?                                                         | Yes | _____ | No | _____ |
| All appliances are Energy Star rated?                                                     | Yes | _____ | No | _____ |
| A/C Unit with Minimum SEER rating of 14 Yes _____ No _____ Brand? _____                   |     |       |    |       |
| Furnace with a minimum 90% efficiency rating Yes _____ No _____ Brand? _____              |     |       |    |       |
| Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes _____ No _____ Brand? _____ |     |       |    |       |
| Rating? _____                                                                             |     |       |    |       |
| Plumbing fixtures in both kitchen and baths are all Energy Star rated?                    | Yes | _____ | No | _____ |
| Faucets 2.0 GPM? Yes _____ No _____                                                       |     |       |    |       |
| Showers 2.0 GPM? Yes _____ No _____                                                       |     |       |    |       |
| Water closets 1.3 GPM or dual flush? Yes _____ No _____                                   |     |       |    |       |
| Ductwork in unconditioned spaces all insulated? Yes _____ No _____                        |     |       |    |       |
| Four trees and six shrubs planted? Yes _____ No _____                                     |     |       |    |       |

Estimated or Actual Date of Completion: 9/2017

Estimated or Actual Value of Improvements: \$188,600

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

|        |                   |                     |
|--------|-------------------|---------------------|
| Tenant | Date of Occupancy | Relocation Benefits |
|--------|-------------------|---------------------|

Signed By: [Signature]



APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

X 3 Year Abatement \_\_\_\_\_ 5 Year Abatement \_\_\_\_\_ Date 3/10/17  
(please initial items below)

X Prior Approval for Intended Improvements \_\_\_\_\_ Approval of Improvements Completed

Address of Property: 1304 South O Street

Legal Description of Property: Lot 24 Deer Creek Plat 1 Exc. Outlot 6

Title Holder or Contract Buyer: Jenny's Homes Inc.

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial X Vacant

Proposed Property Use: X Residential \_\_\_\_\_ Commercial \_\_\_\_\_ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental X Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition X New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story sfd - 3,169 sq. ft. - 5 bedrooms -

3 full baths - 3 car garage

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

Attic space insulation rated R-44 or higher? Yes \_\_\_\_\_ No \_\_\_\_\_

125 M.P.H. lifetime shingle? Yes \_\_\_\_\_ No \_\_\_\_\_

Windows have minimum U factor of .31 or less or a low E rating? Yes \_\_\_\_\_ No \_\_\_\_\_

H.V.A.C. has a minimum 90% efficiency rating? Yes \_\_\_\_\_ No \_\_\_\_\_

Programmable Energy Star thermostat installed? Yes \_\_\_\_\_ No \_\_\_\_\_

All ductwork is taped and sealed? Yes \_\_\_\_\_ No \_\_\_\_\_

All appliances are Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

A/C Unit with Minimum SEER rating of 14 Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes \_\_\_\_\_ No \_\_\_\_\_ Brand? \_\_\_\_\_  
Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes \_\_\_\_\_ No \_\_\_\_\_

Faucets 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Showers 2.0 GPM? Yes \_\_\_\_\_ No \_\_\_\_\_

Water closets 1.3 GPM or dual flush? Yes \_\_\_\_\_ No \_\_\_\_\_

Ductwork in unconditioned spaces all insulated? Yes \_\_\_\_\_ No \_\_\_\_\_

Four trees and six shrubs planted? Yes \_\_\_\_\_ No \_\_\_\_\_

Estimated or Actual Date of Completion: 9/20/17

Estimated or Actual Value of Improvements: \$195,950

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
CLASS A (3 or 5 YEAR \$75,000 INCENTIVE) RESIDENTIAL:

☒ 3 Year Abatement ☐ 5 Year Abatement Date 3/14/17  
(please initial items below)

☒ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Address of Property: 1106 East Rockid Ave.

Legal Description of Property: Lot 10 Cont of Bowers Addition

Title Holder or Contract Buyer: Channing's Boat

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): 515-460-8382

Existing Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

Proposed Property Use: ☒ Residential ☐ Commercial ☐ Industrial ☐ Vacant

☐ Rental ☐ Owner Occupied

Nature of Improvements: ☐ Addition ☒ New Construction ☐ General Improvements

DESCRIPTION: Fire replacement from basement up 1 story sfd.  
768 sq. ft. 2 bedrooms 1 full bath

CLASS A / 5 YEAR TAX ABATEMENT REQUIREMENTS:

Sidewall Insulation rated R-15 or higher? Yes ☒ No ☐

Attic space insulation rated R-44 or higher? Yes ☒ No ☐

125 M.P.H. lifetime shingle? Yes ☒ No ☐

Windows have minimum U factor of .31 or less or a low E rating? Yes ☒ No ☐

H.V.A.C. has a minimum 90% efficiency rating? Yes ☒ No ☐

Programmable Energy Star thermostat installed? Yes ☒ No ☐

All ductwork is taped and sealed? Yes ☐ No ☒

All appliances are Energy Star rated? Yes ☐ No ☐

A/C Unit with Minimum SEER rating of 14 Yes ☒ No ☐ Brand? \_\_\_\_\_

Furnace with a minimum 90% efficiency rating Yes ☒ No ☐ Brand? \_\_\_\_\_

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above? Yes ☐ No ☐ Brand? \_\_\_\_\_

Rating? \_\_\_\_\_

Plumbing fixtures in both kitchen and baths are all Energy Star rated? Yes ☐ No ☐

Faucets 2.0 GPM? Yes ☐ No ☐

Showers 2.0 GPM? Yes ☐ No ☐

Water closets 1.3 GPM or dual flush? Yes ☐ No ☐

Ductwork in unconditioned spaces all insulated? Yes ☐ No ☐

Four trees and six shrubs planted? Yes ☐ No ☐

Estimated or Actual Date of Completion: 9/2017

Estimated or Actual Value of Improvements: \$75,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant \_\_\_\_\_ Date of Occupancy \_\_\_\_\_ Relocation Benefits \_\_\_\_\_

Signed By: [Signature]



**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Claims on the computer printout for March 20, 2017 and the February 2017 receipts

**Information**

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**Fiscal Impact**

**Attachments**

Claims

Vendor Report

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| Vendor Name               | GL Account Number | Description                                                 | Invoice Date | Net Invoice Amount |
|---------------------------|-------------------|-------------------------------------------------------------|--------------|--------------------|
| <b>GENERAL FUND</b>       |                   |                                                             |              |                    |
| 911 ETC INC               | 001-1700-63730    | 911 MONTHLY ACCESS CHARGE                                   | 03/06/2017   | 2.52               |
| 911 ETC INC               | 001-6200-63730    | 911 MONTHLY ACCESS CHARGE                                   | 03/06/2017   | 10.93              |
| A-CHECK GLOBAL            | 001-2900-64990    | BACKGROUND CHECKS                                           | 02/28/2017   | 73.00              |
| AIR-CON MECHANICAL CORP.  | 001-6500-63410    | CITY HALL CHECK BOILER #1                                   | 03/08/2017   | 479.25             |
| BRICK GENTRY P.C.         | 001-6500-64110    | 20303.011 LEGAL SERVICES                                    | 02/25/2017   | 5,040.92           |
| DLH GRAFX                 | 001-6100-67215    | MYC SHIRTS                                                  | 11/14/2016   | 90.78              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | T. SIMMONS                                                  | 03/03/2017   | 15.00              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | G. FAUBLE                                                   | 03/03/2017   | 495.00             |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | B. MORGAN                                                   | 03/03/2017   | 60.00              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | P. KEMP                                                     | 03/03/2017   | 75.00              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | B. WARNER                                                   | 03/03/2017   | 15.00              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | A. WRIGHT                                                   | 03/03/2017   | 60.00              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | A. SOLOMAN                                                  | 03/03/2017   | 150.00             |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | D. FITZGERALD                                               | 03/03/2017   | 195.00             |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | T. JEFFERNBRUCH                                             | 03/03/2017   | 225.00             |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | C. RODGERS                                                  | 03/03/2017   | 300.00             |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | J. SULLIVAN                                                 | 03/03/2017   | 15.00              |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | D. SIEGERT                                                  | 03/03/2017   | 105.00             |
| ELLIS LAW OFFICES P.C.    | 001-6500-64110    | A. LYNN                                                     | 03/03/2017   | 75.00              |
| GREATER DM CONVENTION &   | 001-5100-64130    | MEMBERSHIP                                                  | 03/14/2017   | 5,106.28           |
| INFOMAX OFFICE SYSTEMS IN | 001-6200-63400    | STAPLES FOR COPIER                                          | 03/01/2017   | 53.56              |
| JAHN, RAMONA              | 001-2900-62300    | MILEAGE - HAZARDOUS WASTE TRAINING                          | 03/14/2017   | 43.87              |
| JD & DD LLC               | 001-6500-66990    | LIQUOR REFUND                                               | 03/09/2017   | 211.25             |
| MAHASKA COMMUNICATION G   | 001-6210-64990    | INTERNET                                                    | 03/01/2017   | 66.00              |
| MAHASKA COMMUNICATION G   | 001-6200-63730    | TELEPHONE                                                   | 03/01/2017   | 73.01              |
| MAHASKA COMMUNICATION G   | 001-1700-63730    | TELEPHONE                                                   | 03/01/2017   | 15.65              |
| MARCO, MARK               | 001-2900-62300    | MILEAGE - TRAINING                                          | 03/10/2017   | 35.85              |
| MILLER ELECTRIC SERVICES  | 001-6500-63100    | LIGHT FIXTURES/LABOR                                        | 01/03/2017   | 4,700.00           |
| O'REILLY AUTO PARTS       | 001-6500-63100    | SEAFOAM                                                     | 03/10/2017   | 211.96             |
| PAPER 101                 | 001-6200-65070    | PAPER                                                       | 03/07/2017   | 430.08             |
| PETTY CASH - BRUSH        | 001-2900-64990    | OPENING CASH 2017                                           | 03/06/2017   | 300.00             |
| PITNEY BOWES              | 001-6200-65080    | POSTAGE METER 1/7/17 - 4/6/17                               | 01/26/2017   | 475.79             |
| PITNEY BOWES              | 001-1700-65080    | POSTAGE METER 1/7/17 - 4/6/17                               | 01/26/2017   | 92.04              |
| PITNEY BOWES              | 001-6500-65080    | POSTAGE METER 1/7/17 - 4/6/17                               | 01/26/2017   | 1.69               |
| RECORD-HERALD & INDIANOL  | 001-6500-64020    | CC MIN-01                                                   | 02/26/2017   | 304.36             |
| RECORD-HERALD & INDIANOL  | 001-6500-64020    | PH BUDGET                                                   | 02/26/2017   | 6.41               |
| RECORD-HERALD & INDIANOL  | 001-6500-64020    | PH BUDGET                                                   | 02/26/2017   | 127.14             |
| RECORD-HERALD & INDIANOL  | 001-6500-64020    | ORD 1563                                                    | 02/26/2017   | 27.63              |
| RECORD-HERALD & INDIANOL  | 001-6500-64020    | PH TAX ABATEMENT                                            | 02/26/2017   | 25.85              |
| SPECTRUM ADVANTAGE LLC    | 001-6210-64990    | FIBER SPLICING - POOL                                       | 03/14/2017   | 452.00             |
| STUDIO FUSCO              | 001-6500-65990    | SUSTAINABILITY FAIR FLYERS                                  | 03/13/2017   | 34.24              |
| TELRITE CORPORATION       | 001-6150-63730    | LONG DISTANCE SERVICE                                       | 02/22/2017   | 3.59               |
| TELRITE CORPORATION       | 001-6210-63730    | LONG DISTANCE SERVICE                                       | 02/22/2017   | 23.67              |
| TELRITE CORPORATION       | 001-6200-63730    | LONG DISTANCE SERVICE                                       | 02/22/2017   | 29.77              |
| TELRITE CORPORATION       | 001-1700-63730    | LONG DISTANCE SERVICE                                       | 02/22/2017   | 24.20              |
| VERIZON WIRELESS          | 001-6200-63730    | WIRELESS FOR SPARE LAPTOP                                   | 02/26/2017   | 20.01              |
| WALLER, RYAN              | 001-6150-63730    | CELL PHONE 2/9/17 - 3/8/17                                  | 03/11/2017   | 75.00              |
| WARREN COUNTY ENGINEER    | 001-6210-65050    | FUEL DISTRIBUTION                                           | 03/06/2017   | 17.99              |
| WARREN COUNTY ENGINEER    | 001-1700-65050    | FUEL DISTRIBUTION                                           | 03/06/2017   | 53.43              |
| WARREN COUNTY RECORDER    | 001-6500-64050    | REC. FEES                                                   | 03/07/2017   | 51.00              |
| WELLS FARGO CCER          | 001-6200-65070    | INDOFF INCORPORATED Toner Cartridges                        | 02/07/2017   | 192.66             |
| WELLS FARGO CCER          | 001-6210-65070    | GPSCHEAP.COM Computer Arms for Ram Mount                    | 02/15/2017   | 12.99              |
| WELLS FARGO CCER          | 001-6250-65990    | SUBWAY 03366317 Lunch for 2nd training day                  | 02/06/2017   | 18.06              |
| WELLS FARGO CCER          | 001-6150-62300    | GREATER DESMOINES Legislative Day on the Hill registration. | 02/13/2017   | 15.00              |
| WELLS FARGO CCER          | 001-6200-62300    | IOWA LEAGUE OF CITIES IMFOA Meeting                         | 02/22/2017   | 125.00             |
| WELLS FARGO CCER          | 001-6210-65990    | RAKUTEN.COM BUY.COM Printer Cable                           | 02/27/2017   | 9.99               |
| WELLS FARGO CCER          | 001-6150-62300    | INTERNATION webinar - citys guide to real estate trends     | 02/13/2017   | 157.95             |

| Vendor Name               | GL Account Number | Description                                                  | Invoice Date | Net Invoice Amount |
|---------------------------|-------------------|--------------------------------------------------------------|--------------|--------------------|
| WELLS FARGO CCER          | 001-6210-67250    | HOMEDPOT.COMShelves                                          | 02/08/2017   | 118.11             |
| WELLS FARGO CCER          | 001-6250-65990    | POPEYES CHICKEN #1Lunch on training day                      | 02/03/2017   | 15.24              |
| WELLS FARGO CCER          | 001-6250-65070    | INDOFF INCORPORATEDOffice Chair                              | 02/01/2017   | 221.00             |
| WELLS FARGO CCER          | 001-6200-65070    | INDOFF INCORPORATEDStamp Bank Replacement                    | 02/06/2017   | 23.00              |
| WELLS FARGO CCER          | 001-6250-65990    | CASEYS GEN STORE 1938Water for training day                  | 02/03/2017   | 2.18               |
| WELLS FARGO CCER          | 001-6210-65070    | MCCOY TRUE VALUEscrews                                       | 02/01/2017   | 5.20               |
| WELLS FARGO CCER          | 001-1700-63730    | USCC IVRCcell phone charges                                  | 02/03/2017   | 56.00              |
| Total GENERAL FUND:       |                   |                                                              |              | 21,548.10          |
| <b>POLICE FUND</b>        |                   |                                                              |              |                    |
| 911 ETC INC               | 011-1100-63730    | 911 MONTHLY ACCESS CHARGE                                    | 03/06/2017   | 15.13              |
| BLONDOWSKI, SLAWOMIR      | 011-1100-61440    | WELLNESS - MARCH                                             | 03/03/2017   | 25.00              |
| BRICK GENTRY P.C.         | 011-1100-64110    | UNION NEGOTIATIONS                                           | 02/25/2017   | 779.14             |
| BUTTON, DAVID             | 011-1100-61440    | WELLNESS JAN & FEB                                           | 03/02/2017   | 30.00              |
| HAWKINS, ROB              | 011-1100-61440    | WELLNESS JAN & FEB                                           | 03/06/2017   | 46.00              |
| MAHASKA COMMUNICATION G   | 011-1100-63730    | TELEPHONE                                                    | 03/01/2017   | 93.88              |
| MAHASKA COMMUNICATION G   | 011-1100-63730    | INTERNET                                                     | 03/01/2017   | 22.00              |
| MERCY MEDICAL CENTER      | 011-1100-61440    | WELLNESS SCREENINGS                                          | 03/07/2017   | 30.00              |
| PAPER 101                 | 011-1100-65070    | PAPER                                                        | 03/07/2017   | 107.52             |
| PETERSON, KYLE            | 011-1100-61440    | WELLNESS JAN & FEB                                           | 03/01/2017   | 50.00              |
| PITNEY BOWES              | 011-1100-65080    | POSTAGE METER 1/7/17 - 4/6/17                                | 01/26/2017   | 31.50              |
| TELRITE CORPORATION       | 011-1100-63730    | LONG DISTANCE SERVICE                                        | 02/22/2017   | 27.89              |
| WARREN COUNTY ENGINEER    | 011-1100-65050    | FUEL DISTRIBUTION                                            | 03/06/2017   | 1,854.95           |
| WELLS FARGO CCER          | 011-1100-61810    | LA POLICE GEAR                                               | 02/20/2017   | 99.93              |
| WELLS FARGO CCER          | 011-1100-61810    | HERO 247Garments- Logo                                       | 02/13/2017   | 210.00             |
| WELLS FARGO CCER          | 011-1100-65060    | WALMART.COMLabel Tape - Clerical                             | 02/20/2017   | 61.73              |
| WELLS FARGO CCER          | 011-1100-62100    | IA SECRETARY OF STATEBruces - Notary                         | 02/13/2017   | 30.00              |
| WELLS FARGO CCER          | 011-1100-65060    | AMAZON MKTPLACE PMTSOfficers recorders                       | 02/23/2017   | 107.96             |
| Total POLICE FUND:        |                   |                                                              |              | 3,622.63           |
| <b>FIRE FUND</b>          |                   |                                                              |              |                    |
| 911 ETC INC               | 015-1500-63730    | 911 MONTHLY ACCESS CHARGE                                    | 03/06/2017   | 9.24               |
| INFOMAX OFFICE SYSTEMS IN | 015-1500-64990    | PRINTER                                                      | 02/24/2017   | 86.56              |
| MAHASKA COMMUNICATION G   | 015-1500-63730    | TELEPHONE                                                    | 03/01/2017   | 57.37              |
| MAHASKA COMMUNICATION G   | 015-1500-63730    | INTERNET                                                     | 03/01/2017   | 22.00              |
| MIDWEST BREATHING AIR LLC | 015-1500-63410    | NFPA AIR TEST                                                | 03/09/2017   | 169.10             |
| PAPER 101                 | 015-1500-65070    | PAPER                                                        | 03/07/2017   | 107.52             |
| PITNEY BOWES              | 015-1500-65080    | POSTAGE METER 1/7/17 - 4/6/17                                | 01/26/2017   | 3.40               |
| SANDRY FIRE SUPPLY LLC    | 015-1500-65500    | JPPE - NAME PLATES                                           | 03/03/2017   | 118.11             |
| SANDRY FIRE SUPPLY LLC    | 015-1500-65500    | FIREFIGHTER PPE (GEAR)                                       | 03/10/2017   | 12,999.06          |
| TELRITE CORPORATION       | 015-1500-63730    | LONG DISTANCE SERVICE                                        | 02/22/2017   | 30.10              |
| TOYNE INC                 | 015-1500-65051    | 2 - TURN LENS                                                | 01/13/2017   | 30.91              |
| URBANDALE FIRE DEPARTMEN  | 015-1500-62300    | COMMAND CLASS - TRAINING                                     | 03/09/2017   | 50.00              |
| VERIZON WIRELESS          | 015-1500-63730    | 330 LAPTOP/330 CELL                                          | 02/26/2017   | 50.63              |
| WARREN COUNTY ENGINEER    | 015-1500-65050    | FUEL DISTRIBUTION                                            | 03/06/2017   | 278.09             |
| WELLS FARGO CCER          | 015-1500-65070    | MCCOY TRUE VALUEHardware, magnets for white boards           | 02/10/2017   | 22.75              |
| WELLS FARGO CCER          | 015-1500-65070    | HY VEE 1271Funeral                                           | 02/16/2017   | 50.00              |
| WELLS FARGO CCER          | 015-1500-65051    | EVAC SYSTEMS FIRE AND RESFloat rope bag                      | 02/22/2017   | 22.99              |
| WELLS FARGO CCER          | 015-1500-65050    | CENEX COUNTRY 07083090Fuel for 338 returning from Heiman S   | 02/13/2017   | 55.76              |
| WELLS FARGO CCER          | 015-1500-65070    | HY VEE 1271Refunded amount from card                         | 02/22/2017   | 50.00-             |
| WELLS FARGO CCER          | 015-1500-65051    | CENEX COUNTRY 07083090Gas for 330 deliver 338                | 02/13/2017   | 49.50              |
| WELLS FARGO CCER          | 015-1500-65070    | MCCOY TRUE VALUE75ft Neverlink Garden Hose @ 38.69 and Zin   | 02/20/2017   | 46.78              |
| WELLS FARGO CCER          | 015-1500-65050    | CHUMBLEYS AUTO CAREGas for fuel cans in the flammable liquid | 02/27/2017   | 18.62              |
| WELLS FARGO CCER          | 015-1500-65051    | THEISENS #21Bottle for Hotsy                                 | 02/06/2017   | 12.48              |
| WELLS FARGO CCER          | 015-1500-65070    | MENARDS DES MOINES IACredited amount from incorrect charge   | 02/02/2017   | 209.37-            |
| WELLS FARGO CCER          | 015-1500-65051    | MCCOY TRUE VALUEKeys                                         | 02/03/2017   | 8.27               |

| Vendor Name                 | GL Account Number | Description                                                     | Invoice Date | Net Invoice Amount |
|-----------------------------|-------------------|-----------------------------------------------------------------|--------------|--------------------|
| WELLS FARGO CCER            | 015-1500-65069    | SAFE RIDE NEWS PUBLICATIOUpdated Car Safety Seat LATCH          | 02/03/2017   | 44.00              |
| WELLS FARGO CCER            | 015-1500-65070    | WAL-MART #1491Dayroom Supplies- REY HD Foil -2-@5.92, scrub     | 02/06/2017   | 37.81              |
| WELLS FARGO CCER            | 015-1500-65070    | MENARDS DES MOINES IAShelfing for trailer, noted receipt had ch | 02/02/2017   | 209.37             |
| Total FIRE FUND:            |                   |                                                                 |              | 14,331.05          |
| <b>AMBULANCE FUND</b>       |                   |                                                                 |              |                    |
| AIRGAS USA LLC              | 016-1600-63410    | OXYGEN - EMS                                                    | 03/06/2017   | 67.73              |
| AIRGAS USA LLC              | 016-1600-63410    | OXYGEN - EMS                                                    | 02/28/2017   | 52.26              |
| BRICK GENTRY P.C.           | 016-1600-64110    | EMS LEGAL - 245 & 247                                           | 02/25/2017   | 1,192.50           |
| GIDDINGS SIGNS INC          | 016-1600-63410    | STRIPING FOR 247 ACCIDENT                                       | 11/01/2016   | 105.00             |
| MAHASKA COMMUNICATION G     | 016-1600-63730    | TELEPHONE                                                       | 03/01/2017   | 28.59              |
| MEDPRO DISPOSAL LLC         | 016-1600-64990    | MEDICAL WASTE REMOVAL                                           | 02/01/2017   | 125.00             |
| MERIDIAN HEALTH PLAN        | 016-1600-66990    | REFUND                                                          | 03/13/2017   | 427.01             |
| PARKER SIGN & GRAPHICS      | 016-1600-65070    | M247 & M245 SIGNAGE                                             | 03/08/2017   | 937.50             |
| PITNEY BOWES                | 016-1600-65080    | POSTAGE METER 1/7/17 - 4/6/17                                   | 01/26/2017   | 80.63              |
| TELRITE CORPORATION         | 016-1600-63730    | LONG DISTANCE SERVICE                                           | 02/22/2017   | 1.49               |
| TRIZETTO PROVIDER Solutio   | 016-1600-67240    | EMS ELECTRONIC FILING                                           | 03/01/2017   | 64.41              |
| VERIZON WIRELESS            | 016-1600-63730    | CELL PHONES - EMS                                               | 02/22/2017   | 21.06              |
| VERIZON WIRELESS            | 016-1600-63730    | EMS CELL PHONES                                                 | 02/26/2017   | 320.00             |
| WARREN COUNTY ENGINEER      | 016-1600-65050    | FUEL DISTRIBUTION                                               | 03/06/2017   | 943.66             |
| WELLS FARGO CCER            | 016-1600-65051    | DEWEY FORDMedic 246 repaired seals on turbo charger and under   | 02/22/2017   | 1,108.26           |
| WELLS FARGO CCER            | 016-1600-65051    | OREILLY AUTO #0337Batteries Medic 247 DEF for all medic units   | 02/13/2017   | 329.37             |
| WELLS FARGO CCER            | 016-1600-65070    | HY VEE 1271Ambulance Supplies See Receipt 109864                | 02/28/2017   | 15.18              |
| WELLS FARGO CCER            | 016-1600-65070    | SOUTHEASTERN EMERGENCY EQAmbulance Supplies See Invoi           | 02/21/2017   | 451.76             |
| WELLS FARGO CCER            | 016-1600-65070    | SOUTHEASTERN EMERGENCY EQAmbulance Supplies See Invoi           | 02/10/2017   | 95.38              |
| WELLS FARGO CCER            | 016-1600-65051    | DEWEY FORDWasher nozzles all 3 medic units                      | 02/08/2017   | 45.60              |
| WELLS FARGO CCER            | 016-1600-65051    | NAPA PARTS 0000514Back up alarm medic 247                       | 02/16/2017   | 135.46             |
| WELLS FARGO CCER            | 016-1600-62300    | SPENCER MUNICIPAL HOSPITACPR Cards                              | 02/27/2017   | 12.00              |
| WELLS FARGO CCER            | 016-1600-65070    | SOUTHEASTERN EMERGENCY EQAmbulance Supplies See Invoi           | 02/08/2017   | 53.00              |
| WELLS FARGO CCER            | 016-1600-65070    | SOUTHEASTERN EMERGENCY EQAmbulance Supplies See Invoi           | 02/27/2017   | 174.72             |
| WELLS FARGO CCER            | 016-1600-65051    | NAPA PARTS 0000514Engine oil and drill bits                     | 02/22/2017   | 281.33             |
| WELLS FARGO CCER            | 016-1600-65070    | SOUTHEASTERN EMERGENCY EQAmbulance Supplies See Invoi           | 02/24/2017   | 1,735.50           |
| WELLS FARGO CCER            | 016-1600-65060    | INDOFF INCORPORATEDOffice Supplies                              | 02/02/2017   | 30.00              |
| WELLS FARGO CCER            | 016-1600-62300    | SPENCER MUNICIPAL HOSPITACPR Cards                              | 02/01/2017   | 18.00              |
| WELLS FARGO CCER            | 016-1600-65070    | GRAPHIC CONTROLS/VERElectrodes See Invoice MP5618               | 02/03/2017   | 191.54             |
| Total AMBULANCE FUND:       |                   |                                                                 |              | 9,043.94           |
| <b>LIBRARY FUND</b>         |                   |                                                                 |              |                    |
| 911 ETC INC                 | 041-4100-63730    | 911 MONTHLY ACCESS CHARGE                                       | 03/06/2017   | 9.24               |
| BAKER AND TAYLOR            | 041-4100-65020    | 25 BOOKS                                                        | 01/30/2017   | 288.09             |
| BAKER AND TAYLOR            | 041-4100-65020    | 19 BOOKS                                                        | 02/06/2017   | 253.64             |
| BAKER AND TAYLOR            | 041-4100-65079    | 2 BOOKS                                                         | 02/06/2017   | 8.32               |
| BAKER AND TAYLOR            | 041-4100-65020    | 31 BOOKS                                                        | 02/09/2017   | 382.49             |
| BAKER AND TAYLOR            | 041-4100-65020    | 25 BOOKS                                                        | 02/15/2017   | 300.27             |
| BAKER AND TAYLOR            | 041-4100-65020    | 21 BOOKS                                                        | 02/27/2017   | 270.67             |
| BAKER AND TAYLOR            | 041-4100-65020    | 54 BOOKS                                                        | 02/28/2017   | 530.59             |
| BAKER AND TAYLOR            | 041-4100-65079    | 4 BOOKS                                                         | 02/28/2017   | 17.82              |
| CITY OF INDIANOLA - UTILITY | 041-4100-63710    | UTILITIES                                                       | 02/28/2017   | 895.50             |
| DUST PROS JANITORIAL        | 041-4100-64090    | CLEANING FOR MARCH                                              | 03/09/2017   | 1,070.00           |
| DUST PROS JANITORIAL        | 041-4100-65071    | 1581 CLEANING SUPPLIES                                          | 03/09/2017   | 122.20             |
| MAHASKA COMMUNICATION G     | 041-4100-63730    | TELEPHONE                                                       | 03/01/2017   | 57.37              |
| MAHASKA COMMUNICATION G     | 041-4100-63730    | INTERNET                                                        | 03/01/2017   | 22.00              |
| MID AMERICAN ENERGY CO.     | 041-4100-63710    | NATURAL GAS                                                     | 02/20/2017   | 440.62             |
| PAPER 101                   | 041-4100-65070    | PAPER                                                           | 03/07/2017   | 107.52             |
| PENGUIN RANDOM HOUSE LLC    | 041-4100-65021    | 1 BOOK ON CD                                                    | 02/01/2017   | 33.75              |
| PENGUIN RANDOM HOUSE LLC    | 041-4100-65021    | 1 BOOK ON CD                                                    | 02/03/2017   | 26.25              |

| Vendor Name                       | GL Account Number | Description                                                    | Invoice Date | Net Invoice Amount |
|-----------------------------------|-------------------|----------------------------------------------------------------|--------------|--------------------|
| PENGUIN RANDOM HOUSE LLC          | 041-4100-65021    | 1 BOOK ON CD                                                   | 02/10/2017   | 26.25              |
| PENGUIN RANDOM HOUSE LLC          | 041-4100-65021    | 1 BOOK ON CD                                                   | 02/16/2017   | 30.00              |
| PENGUIN RANDOM HOUSE LLC          | 041-4100-65021    | 1 BOOK ON CD                                                   | 02/24/2017   | 33.75              |
| PITNEY BOWES                      | 041-4100-65080    | POSTAGE METER 1/7/17 - 4/6/17                                  | 01/26/2017   | 48.03              |
| RECORDED BOOKS INC                | 041-4100-65021    | 2 BOOKS ON CD                                                  | 02/06/2017   | 48.99              |
| RECORDED BOOKS INC                | 041-4100-65021    | 1 BOOK ON CD                                                   | 02/01/2017   | 35.51              |
| RECORDED BOOKS INC                | 041-4100-65021    | 1 BOOK ON CD                                                   | 02/01/2017   | 22.50              |
| RECORDED BOOKS INC                | 041-4100-65021    | 1 BOOK ON CD                                                   | 02/03/2017   | 8.99               |
| T.R.M. DISPOSAL LLC               | 041-4100-64090    | TRASH REMOVAL ACCT #506                                        | 02/24/2017   | 94.00              |
| TELRITE CORPORATION               | 041-4100-63730    | LONG DISTANCE SERVICE                                          | 02/22/2017   | 14.16              |
| UNIQUE MANAGEMENT SERVI           | 041-4100-64990    | COLLECTION AGENCY FEES                                         | 03/01/2017   | 50.00              |
| WELLS FARGO CCER                  | 041-4100-65070    | WM SUPERCENTER #1491Adult craft programming                    | 02/23/2017   | 8.13               |
| WELLS FARGO CCER                  | 041-4100-65070    | DEMCO INCBook and AV covering supplies                         | 02/27/2017   | 142.54             |
| WELLS FARGO CCER                  | 041-4100-65070    | INDOFF INCORPORATEDOffice supplies                             | 02/10/2017   | 80.86              |
| WELLS FARGO CCER                  | 041-4100-65070    | WM SUPERCENTER #1491Anime Club programming                     | 02/06/2017   | 40.98              |
| WELLS FARGO CCER                  | 041-4100-65070    | HY VEE 1271Movie programming                                   | 02/22/2017   | 9.98               |
| WELLS FARGO CCER                  | 041-4100-65070    | WM SUPERCENTER #1491Display materials                          | 02/27/2017   | 3.96               |
| WELLS FARGO CCER                  | 041-4100-65070    | HY VEE 1271Anime Club supplies                                 | 02/01/2017   | 6.69               |
| WELLS FARGO CCER                  | 041-4100-65070    | WM SUPERCENTER #1491Display materials                          | 02/06/2017   | 7.96               |
| WELLS FARGO CCER                  | 041-4100-65070    | WAL-MART #1491Lockbox                                          | 02/06/2017   | 19.13              |
| WELLS FARGO CCER                  | 041-4100-65070    | INDOFF INCORPORATEDConstruction paper, file folders, and 1 rea | 02/01/2017   | 27.62              |
| Total LIBRARY FUND:               |                   |                                                                |              | 5,596.37           |
| <b>PARK &amp; RECREATION FUND</b> |                   |                                                                |              |                    |
| 911 ETC INC                       | 042-4300-63730    | 911 MONTHLY ACCESS CHARGE                                      | 03/06/2017   | 4.20               |
| 911 ETC INC                       | 042-4200-63730    | 911 MONTHLY ACCESS CHARGE                                      | 03/06/2017   | 12.61              |
| AGRILAND FS INC                   | 042-4320-65200    | MEDIAN/DOWNTOWN MATERIAL                                       | 02/23/2017   | 735.00             |
| BFG SUPPLY COMPANY                | 042-4320-65200    | GREENHOUSE SUPPLIES                                            | 02/14/2017   | 217.16             |
| BRICK GENTRY P.C.                 | 042-4200-64110    | UNION NEGOTIATIONS                                             | 02/25/2017   | 259.72             |
| CENTURYLINK                       | 042-4300-63730    | E911 PHONE                                                     | 02/22/2017   | 55.05              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - MEMORIAL                                           | 02/28/2017   | 57.12              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - BARKER                                             | 02/28/2017   | 30.26              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - PICKARD                                            | 02/28/2017   | 96.86              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - MCCORD                                             | 02/28/2017   | 24.00              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - DOWNEY                                             | 02/28/2017   | 36.79              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - SHOP                                               | 02/28/2017   | 286.28             |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - TRAIL                                              | 02/28/2017   | 28.23              |
| CITY OF INDIANOLA - UTILITY       | 042-4200-63710    | UTILITIES - YOUTH SOFTBALL                                     | 02/28/2017   | 88.40              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - MOATS                                              | 02/28/2017   | 31.73              |
| CITY OF INDIANOLA - UTILITY       | 042-4300-63710    | UTILITIES - BUXTON                                             | 02/28/2017   | 146.36             |
| CONTRACT SPECIALTY LC             | 042-4200-63410    | SPRAYER PARTS                                                  | 02/03/2017   | 121.21             |
| DES MOINES REGISTER MEDIA         | 042-4200-64020    | EMPLOYMENT AD                                                  | 02/26/2017   | 120.00             |
| DLH GRAFX                         | 042-4200-61810    | T-SHIRTS - LITTLE DRAGONS                                      | 03/06/2017   | 123.00             |
| FLOWERS, JAVARIS                  | 042-4200-64250    | YOUTH BB OFFICIAL                                              | 03/08/2017   | 48.00              |
| HENRY, D. LYNN                    | 042-4200-64250    | YOUTH BB OFFICIAL                                              | 03/08/2017   | 120.00             |
| HOLLIE SMITH GLASS & DOOR         | 042-4300-65070    | LOCK CABLE                                                     | 01/01/2017   | 29.93              |
| INDIANOLA COMM. SCHOOLS           | 042-4200-65070    | ZONE SNACKS SEPT - OCT                                         | 03/08/2017   | 1,121.74           |
| INDIANOLA COMM. SCHOOLS           | 042-4200-65070    | ZONE SNACKS NOV - FEB                                          | 03/08/2017   | 1,105.15           |
| KONICA MINOLTA BUSINESS S         | 042-4200-65060    | MONTHLY MAINTENANCE                                            | 02/28/2017   | 5.67               |
| LUCAS, JEFF                       | 042-4200-63730    | CELL PHONE REIMB. JAN - MARCH                                  | 03/01/2017   | 75.00              |
| MAD SCIENCE OF IOWA               | 042-4200-64205    | MAD SCIENCE INSTRUCTION                                        | 03/03/2017   | 672.00             |
| MAHASKA COMMUNICATION G           | 042-4200-63730    | TELEPHONE                                                      | 03/01/2017   | 28.59              |
| MAHASKA COMMUNICATION G           | 042-4300-63730    | TELEPHONE                                                      | 03/01/2017   | 26.08              |
| MAHASKA COMMUNICATION G           | 042-4200-63730    | TELEPHONE                                                      | 03/01/2017   | 83.44              |
| MAHASKA COMMUNICATION G           | 042-4200-63730    | INTERNET                                                       | 03/01/2017   | 22.00              |
| MIDWEST OFFICE TECH               | 042-4200-65060    | MONTHLY PRINTER SERVICE CHARGE                                 | 02/28/2017   | 43.00              |
| PAPER 101                         | 042-4200-65070    | PAPER                                                          | 03/07/2017   | 107.52             |



| Vendor Name               | GL Account Number | Description                                                    | Invoice Date | Net Invoice Amount |
|---------------------------|-------------------|----------------------------------------------------------------|--------------|--------------------|
| PARK, KRIS                | 042-4200-64250    | YOUTH BB OFFICIAL                                              | 03/08/2017   | 96.00              |
| PER MAR SECURITY          | 042-4200-64990    | FIRE ALARM MONITORING APR - JUNE 2017                          | 03/08/2017   | 131.46             |
| PIERCE BROTHERS REPAIR    | 042-4200-63410    | REPAIR TRAILER                                                 | 03/10/2017   | 88.00              |
| SIMPSON COLLEGE           | 042-4320-65070    | THINK SPRING BLDG RENTAL                                       | 03/01/2017   | 750.00             |
| SODEXO INC & AFFILIATES   | 042-4300-65070    | THINK SPRING                                                   | 03/02/2017   | 243.79             |
| SODEXO INC & AFFILIATES   | 042-4300-65070    | THINK SPRING                                                   | 03/02/2017   | 1,718.08           |
| SPRINGER PEST SOLUTIONS D | 042-4200-64090    | ACTIVITY CENTER - PEST CONTROL                                 | 03/07/2017   | 61.00              |
| STEVESON, STEPHANIE       | 042-4200-64205    | DANCE INSTRUCTION                                              | 02/07/2017   | 308.00             |
| TWO RIVERS MARTIAL ARTS   | 042-4200-64205    | TKD INSTRUCTORS - DEC 16 - JAN 17                              | 03/13/2017   | 803.60             |
| WALTERS GARDENS INC.      | 042-4320-65070    | PLANT SALE                                                     | 02/27/2017   | 2,637.21           |
| WARREN CO MASTER GARDEN   | 042-4320-65070    | THINK SPRING                                                   | 03/08/2017   | 437.30             |
| WARREN COUNTY ENGINEER    | 042-4300-65050    | FUEL DISTRIBUTION                                              | 03/06/2017   | 316.98             |
| WARREN COUNTY ENGINEER    | 042-4200-65050    | FUEL DISTRIBUTION - VANS                                       | 03/06/2017   | 67.01              |
| WELLS FARGO CCER          | 042-4200-65070    | HY VEE 1271Daddy Daughter Date Night - cookies                 | 02/06/2017   | 179.28             |
| WELLS FARGO CCER          | 042-4200-65990    | UBER US FEB05 6ZVONFraudulent Charge - Credit Pending          | 02/06/2017   | 94.30              |
| WELLS FARGO CCER          | 042-4300-65071    | SQ CR SERVICESHand cleaner                                     | 02/08/2017   | 22.32              |
| WELLS FARGO CCER          | 042-4200-63100    | MENARDS DES MOINES IAExhaust fan Mens RR Act. Center           | 02/13/2017   | 207.21             |
| WELLS FARGO CCER          | 042-4200-65990    | LYFT RIDE THU 9PMFraudulent Charge - Credit Pending            | 02/13/2017   | 8.00               |
| WELLS FARGO CCER          | 042-4300-62300    | HICKORY PARK RESTAURANT Clunch- 3 employees- Shade Tree        | 02/24/2017   | 36.67              |
| WELLS FARGO CCER          | 042-4300-65072    | CNM OUTDOOR EQUIPM61PMMC3 Chains for Pole Saw                  | 02/07/2017   | 28.60              |
| WELLS FARGO CCER          | 042-4200-65070    | JW PERRY DES MOINESFloral Class                                | 02/13/2017   | 180.35             |
| WELLS FARGO CCER          | 042-4300-65050    | DOWNEY TIREStire repair                                        | 02/01/2017   | 24.19              |
| WELLS FARGO CCER          | 042-4200-63410    | OREILLY AUTO #0337paint striper                                | 02/02/2017   | 26.91              |
| WELLS FARGO CCER          | 042-4200-65070    | WAL-MART #1491Zone snacks                                      | 02/03/2017   | 34.90              |
| WELLS FARGO CCER          | 042-4200-65070    | HY VEE 1271Daddy Daughter Date Night - balloons                | 02/06/2017   | 44.94              |
| WELLS FARGO CCER          | 042-4200-65990    | LYFT RIDE MON 12PMFraudulent charge - credit pending           | 02/08/2017   | 40.01              |
| WELLS FARGO CCER          | 042-4200-63100    | MENARDS DES MOINES IAExhaust Fan Mens RR ac                    | 02/13/2017   | 39.59              |
| WELLS FARGO CCER          | 042-4320-65070    | JW PERRY DES MOINESThink Spring Supplies                       | 02/24/2017   | 165.80             |
| WELLS FARGO CCER          | 042-4200-64990    | PAYPAL LEROSE06Daddy Daughter Date Night - photographer        | 02/06/2017   | 100.00             |
| WELLS FARGO CCER          | 042-4200-63100    | MENARDS DES MOINES IAReturn Exhaust Fan                        | 02/13/2017   | 98.39              |
| WELLS FARGO CCER          | 042-4200-65070    | QUILL CORPORATIONCopy Paper                                    | 02/27/2017   | 32.06              |
| WELLS FARGO CCER          | 042-4200-63710    | PSN INDIANOLA UTILITIESAdult Softball Complex Utilities        | 02/10/2017   | 32.75              |
| WELLS FARGO CCER          | 042-4200-65070    | DOLLAR TREEFloral Class supplies                               | 02/13/2017   | 13.00              |
| WELLS FARGO CCER          | 042-4300-65070    | MCCOY TRUE VALUEtogggle switch for clock, blades               | 02/22/2017   | 9.88               |
| WELLS FARGO CCER          | 042-4200-63710    | PSN INDIANOLA UTILITIESActivity Center Utilities               | 02/10/2017   | 715.54             |
| WELLS FARGO CCER          | 042-4320-65070    | WAL-MART #1491Think Spring supplies                            | 02/22/2017   | 19.74              |
| WELLS FARGO CCER          | 042-4200-65070    | WAL-MART #1491Daddy Daughter Date Night - cups and punch       | 02/06/2017   | 39.74              |
| WELLS FARGO CCER          | 042-4200-65990    | LYFT RIDE MON 11PMFraudulent Charge - Credit Pending           | 02/08/2017   | 27.51              |
| WELLS FARGO CCER          | 042-4300-63100    | MENARDS DES MOINES IA2- HO light ballest                       | 02/13/2017   | 73.98              |
| WELLS FARGO CCER          | 042-4200-62300    | IOWA PARK AND RECREATIONIPRA conference dues - Jeff Lucas      | 02/14/2017   | 285.00             |
| WELLS FARGO CCER          | 042-4200-65070    | CASEYS GEN STORE 2097Daddy Daughter Date Night - two bags i    | 02/06/2017   | 9.98               |
| WELLS FARGO CCER          | 042-4200-65070    | HY VEE 1271Floral Class supplies                               | 02/13/2017   | 11.38              |
| WELLS FARGO CCER          | 042-4300-65072    | CNM OUTDOOR EQUIPMchain saw                                    | 02/08/2017   | 503.90             |
| WELLS FARGO CCER          | 042-4200-65070    | WAL-MART #1491Soap, Paper Towels, and other supplies           | 02/10/2017   | 56.36              |
| WELLS FARGO CCER          | 042-4200-65060    | EASYCANVASPRINTS.COMSpring, Summer photos of parks             | 02/28/2017   | 100.92             |
| WELLS FARGO CCER          | 042-4200-65070    | WAL-MART #1491Daddy Daughter Date Night - two bags ice         | 02/06/2017   | 9.93               |
| WELLS FARGO CCER          | 042-4300-65070    | MENARDS DES MOINES IAplumb supplies pickard RR                 | 02/13/2017   | 5.17               |
| WELLS FARGO CCER          | 042-4200-63100    | MUELLER REC PRODUCTSActivity Center pool table repair          | 02/17/2017   | 145.86             |
| WELLS FARGO CCER          | 042-4200-62100    | MDC MAGAZINE.STORESsubscriptions for Indianola Activity Center | 02/24/2017   | 10.69              |
| WELLS FARGO CCER          | 042-4200-64020    | GOTPRINT.COMPickard Sports Complex Sponsor Banners             | 02/27/2017   | 888.59             |
| WELLS FARGO CCER          | 042-4300-65070    | OREILLY AUTO #0337driver bit                                   | 02/01/2017   | 2.99               |
| WELLS FARGO CCER          | 042-4200-64190    | ADOBE CREATIVE CLOUDMonthly software subscription              | 02/01/2017   | 49.99              |
| WELLS FARGO CCER          | 042-4200-65070    | WAL-MART #1491Daddy Daughter - cups, juice, water, bowls       | 02/01/2017   | 56.36              |
| WELLS FARGO CCER          | 042-4300-65070    | AMERICAN SWING PRODUCTSSwing repair parts                      | 02/01/2017   | 121.50             |
| WELLS FARGO CCER          | 042-4200-65070    | MCCOY TRUE VALUECable ties                                     | 02/02/2017   | 7.19               |
| WELLS FARGO CCER          | 042-4320-65070    | SIGNSDIRECTPlant sale signs                                    | 02/01/2017   | 166.39             |
| WIEGERT DISPOSAL CO.      | 042-4300-64090    | SHOP - FEB                                                     | 03/01/2017   | 45.00              |

| Vendor Name                   | GL Account Number | Description                                      | Invoice Date | Net Invoice Amount |
|-------------------------------|-------------------|--------------------------------------------------|--------------|--------------------|
| Total PARK & RECREATION FUND: |                   |                                                  |              | 18,196.61          |
| <b>POOL (MEMORIAL) FUND</b>   |                   |                                                  |              |                    |
| 911 ETC INC                   | 045-4500-63730    | 911 MONTHLY ACCESS CHARGE                        | 03/06/2017   | 1.68               |
| INDIANOLA MUNICIPAL UTILITI   | 045-4500-63100    | FIBER POOL                                       | 03/10/2017   | 452.70             |
| MAHASKA COMMUNICATION G       | 045-4500-63730    | TELEPHONE                                        | 03/01/2017   | 10.43              |
| RECREONICS                    | 045-4500-63100    | 1 METER DIVING BOARD & STAND/RAILS               | 02/16/2017   | 13,273.93          |
| RECREONICS                    | 045-4500-63100    | 1 METER PLATFORM ANCHORS                         | 02/16/2017   | 410.01             |
| WELLS FARGO CCER              | 045-4500-65070    | CIRCLE B CASHWAY OF INDIAplywood                 | 02/06/2017   | 19.30              |
| WELLS FARGO CCER              | 045-4500-63710    | PSN INDIANOLA UTILITIESPool utilities - January  | 02/28/2017   | 212.10             |
| WELLS FARGO CCER              | 045-4500-65070    | RED CROSS STOREARC Lifeguard Instructor Kit      | 02/27/2017   | 205.25             |
| WELLS FARGO CCER              | 045-4500-63710    | PSN INDIANOLA UTILITIESPool utilities - December | 02/01/2017   | 212.21             |
| Total POOL (MEMORIAL) FUND:   |                   |                                                  |              | 14,797.61          |
| <b>ROAD USE TAX FUND</b>      |                   |                                                  |              |                    |
| 911 ETC INC                   | 110-2100-63730    | 911 MONTHLY ACCESS CHARGE                        | 03/06/2017   | 1.68               |
| AUTO GLASS INSTALLERS LLC     | 110-2100-63320    | INSTALLED WINDOW                                 | 03/02/2017   | 50.00              |
| B & F FASTENER SUPPLY CO      | 110-2100-65076    | NUTS/BOLTS                                       | 02/27/2017   | 14.42              |
| BRICK GENTRY P.C.             | 110-2100-64110    | UNION NEGOTIATIONS                               | 02/25/2017   | 259.71             |
| BRUENING ROCK PRODUCTS        | 110-2100-65073    | ROAD STONE                                       | 02/28/2017   | 764.87             |
| BRUENING ROCK PRODUCTS        | 110-2100-65073    | ROAD STONE                                       | 03/07/2017   | 2,141.61           |
| CEMEN-TECH                    | 110-2100-63320    | PARTS                                            | 03/02/2017   | 8.94               |
| CNM OUTDOOR EQUIPMENT         | 110-2100-63320    | FILTERS                                          | 03/03/2017   | 81.35              |
| CR SERVICES                   | 110-2100-65076    | SHOP SUPPLIES                                    | 03/13/2017   | 71.10              |
| DOWNEY TIRE SERVICE           | 110-2100-63320    | REPAIR TIRE                                      | 03/07/2017   | 24.19              |
| HAWKEYE TRUCK EQUIPMENT       | 110-2100-63320    | SHELVES/DIVIDERS                                 | 03/06/2017   | 173.59             |
| LOGAN CONTRACTORS SUPPL       | 110-2100-65073    | TOOL - RETURN                                    | 03/02/2017   | 7.99-              |
| LOGAN CONTRACTORS SUPPL       | 110-2100-65073    | TOOLS - RETURN                                   | 03/03/2017   | 182.64-            |
| LOGAN CONTRACTORS SUPPL       | 110-2100-65073    | CONCRETE BLANKETS                                | 03/15/2017   | 648.00             |
| LOGAN CONTRACTORS SUPPL       | 110-2100-65073    | WATER BRUSH                                      | 03/06/2017   | 6.49               |
| MAHASKA COMMUNICATION G       | 110-2100-63730    | TELEPHONE                                        | 03/01/2017   | 10.43              |
| MAHASKA COMMUNICATION G       | 110-2100-64900    | INTERNET                                         | 03/01/2017   | 22.00              |
| MILLER ELECTRIC SERVICES      | 110-2100-67230    | WIRED SILO FOR STREET DEPT                       | 01/27/2017   | 693.14             |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/22/2017   | 64.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/23/2017   | 258.00             |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 03/02/2017   | 38.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | RE-DO FRAME WORK                                 | 03/15/2017   | 1,992.00           |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/22/2017   | 26.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/22/2017   | 8.00               |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/22/2017   | 34.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/27/2017   | 34.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/14/2017   | 14.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/21/2017   | 72.00              |
| PIERCE BROTHERS REPAIR        | 110-2100-63320    | STEEL                                            | 02/03/2017   | 212.00             |
| SNYDER & ASSOCIATES INC       | 110-2100-64070    | EAST EUCLID AVE EXT                              | 02/27/2017   | 90.00              |
| SNYDER & ASSOCIATES INC       | 110-2100-64070    | STREET ISSUES                                    | 02/27/2017   | 480.00             |
| TITAN MACHINERY               | 110-2100-63320    | GLASS WINDOW                                     | 03/01/2017   | 81.15              |
| WARREN COUNTY ENGINEER        | 110-2100-65050    | FUEL DISTRIBUTION                                | 03/06/2017   | 2,164.30           |
| WELLS FARGO CCER              | 110-2100-65060    | WAL-MART #1491Binder for sds                     | 02/01/2017   | 13.76              |
| WELLS FARGO CCER              | 110-2100-63320    | NAPA PARTS 0000514Hydro hose for unit 28         | 02/13/2017   | 204.29             |
| WELLS FARGO CCER              | 110-2100-63320    | THEISENS #21Parts for new sign truck             | 02/23/2017   | 72.33              |
| WELLS FARGO CCER              | 110-2100-63320    | NAPA PARTS 0000514Unit 28 hose                   | 02/20/2017   | 46.39              |
| WELLS FARGO CCER              | 110-2100-63320    | NAPA PARTS 0000514Parts for unit 24 plow truck   | 02/27/2017   | 14.27              |
| WELLS FARGO CCER              | 110-2100-64870    | CNM OUTDOOR EQUIPMNew chains for saw             | 02/17/2017   | 78.55              |
| WELLS FARGO CCER              | 110-2100-65076    | THEISENS #21Welding rod for shop welder          | 02/24/2017   | 18.59              |
| WELLS FARGO CCER              | 110-2100-64870    | CNM OUTDOOR EQUIPMChain saw chain re sharpen     | 02/07/2017   | 56.00              |

| Vendor Name                         | GL Account Number | Description                                                    | Invoice Date | Net Invoice Amount |
|-------------------------------------|-------------------|----------------------------------------------------------------|--------------|--------------------|
| WELLS FARGO CCER                    | 110-2100-63320    | THEISENS #21Exchanged vise for smaller one                     | 02/23/2017   | 17.00-             |
| WELLS FARGO CCER                    | 110-2100-63320    | NAPA PARTS 0000514Unit 7 hose                                  | 02/16/2017   | 5.07               |
| WELLS FARGO CCER                    | 110-2100-65076    | NAPA PARTS 0000514Def for dump truck and back hoeBrakleen for  | 02/17/2017   | 293.68             |
| WELLS FARGO CCER                    | 110-2100-63320    | THEISENS #21Winch for 41                                       | 02/22/2017   | 31.99              |
| WELLS FARGO CCER                    | 110-2100-65060    | WAL-MART #1491Return binder for SDS                            | 02/03/2017   | 13.76-             |
| WELLS FARGO CCER                    | 110-2100-65060    | WAL-MART #1491Binder for sds                                   | 02/01/2017   | 13.76              |
| YANDO, ED                           | 110-2100-61810    | CLOTHING ALLOWANCE - BOOTS                                     | 03/12/2017   | 63.94              |
| Total ROAD USE TAX FUND:            |                   |                                                                |              | 11,230.20          |
| <b>YMCA MAINTENANCE OBLIGATIONS</b> |                   |                                                                |              |                    |
| IA DEPT OF PUBLIC HEALTH            | 115-6150-64990    | INDIANOLA YMCA RENEWAL                                         | 03/07/2017   | 70.00              |
| MARK PUTNEY ENTERPRISES             | 115-6150-64990    | FEB 2017 SNOW/ICE REMOVAL                                      | 02/28/2017   | 2,380.00           |
| Total YMCA MAINTENANCE OBLIGATIONS: |                   |                                                                |              | 2,450.00           |
| <b>LIBRARY SPECIAL REVENUE FUND</b> |                   |                                                                |              |                    |
| BAKER AND TAYLOR                    | 141-4100-65020    | 1 BOOK                                                         | 01/30/2017   | 14.55              |
| BAKER AND TAYLOR                    | 141-4100-65020    | 2 BOOKS                                                        | 02/06/2017   | 31.33              |
| BAKER AND TAYLOR                    | 141-4100-65020    | 1 BOOK                                                         | 02/27/2017   | 14.56              |
| BAKER AND TAYLOR                    | 141-4100-65024    | 4 BOOKS                                                        | 02/28/2017   | 21.38              |
| BAKER AND TAYLOR                    | 141-4100-65020    | 4 BOOKS                                                        | 02/28/2017   | 58.18              |
| BANKERS LEASING COMPANY             | 141-4100-65025    | 3RD ANNUAL MICROFILM LEASE PAYMENT                             | 02/23/2017   | 2,546.19           |
| CENGAGE LEARNING                    | 141-4100-65020    | 6 BOOKS                                                        | 02/09/2017   | 168.74             |
| CENGAGE LEARNING                    | 141-4100-65020    | 1 BOOK                                                         | 02/13/2017   | 24.79              |
| CENGAGE LEARNING                    | 141-4100-65020    | 2 BOOKS                                                        | 02/15/2017   | 44.79              |
| CENGAGE LEARNING                    | 141-4100-65020    | 1 BOOK                                                         | 02/22/2017   | 27.19              |
| CENGAGE LEARNING                    | 141-4100-65020    | 1 BOOK                                                         | 02/22/2017   | 25.59              |
| CENTER POINT LARGE PRINT            | 141-4100-65020    | 1 BOOK                                                         | 02/01/2017   | 23.37              |
| CENTER POINT LARGE PRINT            | 141-4100-65020    | 2 BOOKS                                                        | 01/24/2017   | 45.00              |
| RECORDED BOOKS INC                  | 141-4100-65020    | 1 BOOK ON CD                                                   | 02/06/2017   | 39.99              |
| RECORDED BOOKS INC                  | 141-4100-65020    | 1 BOOK ON CD                                                   | 02/16/2017   | 31.50              |
| WELLS FARGO CCER                    | 141-4100-65024    | DEMCO INCDr Seuss breakfast supplies                           | 02/27/2017   | 11.39              |
| WELLS FARGO CCER                    | 141-4100-65024    | MENARDS DES MOINES IAFriends of the Library Childrens room re  | 02/17/2017   | 16.78-             |
| WELLS FARGO CCER                    | 141-4100-65024    | MENARDS DES MOINES IAFriends of the Library Childrens area re  | 02/07/2017   | 46.28              |
| WELLS FARGO CCER                    | 141-4100-65024    | DEMCO INCChildrens area renovation                             | 02/06/2017   | 1,983.99           |
| Total LIBRARY SPECIAL REVENUE FUND: |                   |                                                                |              | 5,142.03           |
| <b>VEHICLE RESERVE FUND</b>         |                   |                                                                |              |                    |
| WELLS FARGO CCER                    | 190-1500-67100    | MIDWEST WHEEL-DMMounting brackets for 338 and 339 running b    | 02/17/2017   | 105.61             |
| WELLS FARGO CCER                    | 190-1500-67100    | NAPA PARTS 0000514Wire Attack 338 and washer fluid             | 02/27/2017   | 120.13             |
| WELLS FARGO CCER                    | 190-1500-67100    | MCCOY TRUE VALUERescue trailer parts                           | 02/13/2017   | 22.46              |
| WELLS FARGO CCER                    | 190-1500-67100    | MIDWEST WHEEL-DMRunning boards new #338                        | 02/07/2017   | 314.75             |
| WELLS FARGO CCER                    | 190-1500-67100    | MIDWEST WHEEL-DMRunning boards for new #339                    | 02/15/2017   | 293.47             |
| WELLS FARGO CCER                    | 190-1500-67100    | MENARDS DES MOINES IACorrected charge for shelving for trailer | 02/02/2017   | 197.52             |
| Total VEHICLE RESERVE FUND:         |                   |                                                                |              | 1,053.94           |
| <b>STREET CAPITAL PROJECTS FUND</b> |                   |                                                                |              |                    |
| OXFORD TREE SERVICE                 | 321-2100-64872    | 606 N BUXTON ST - TREE DAMAGE TREE REMOVAL EMERGEN             | 03/07/2017   | 750.00             |
| SNYDER & ASSOCIATES INC             | 321-2105-64900    | 2016 STREET IMPROVEMENTS PROJECT                               | 02/24/2017   | 3,300.00           |
| SNYDER & ASSOCIATES INC             | 321-2100-64872    | ENFORCEMENT                                                    | 02/27/2017   | 502.44             |
| SNYDER & ASSOCIATES INC             | 321-2105-64070    | HWY 65/69 N IMPROVEMENTS                                       | 02/28/2017   | 525.00             |
| Total STREET CAPITAL PROJECTS FUND: |                   |                                                                |              | 5,077.44           |

| Vendor Name                    | GL Account Number | Description                                                        | Invoice Date | Net Invoice Amount |
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| <b>SEWER FUND</b>              |                   |                                                                    |              |                    |
| 911 ETC INC                    | 610-8300-63730    | 911 MONTHLY ACCESS CHARGE                                          | 03/06/2017   | 6.72               |
| BRICK GENTRY P.C.              | 610-8300-64110    | UNION NEGOTIATIONS                                                 | 02/25/2017   | 216.43             |
| CHUMBLEY & JONES OIL           | 610-8350-65049    | KEROSENE                                                           | 03/02/2017   | 73.43              |
| CIRCLE B CASHWAY               | 610-8325-63453    | LUMBER AND SCREWS FOR RACKING                                      | 03/13/2017   | 61.21              |
| CRYSTAL CLEAR WATER CO         | 610-8350-65012    | DI WATER FOR LAB                                                   | 03/02/2017   | 22.50              |
| ELECTRICAL ENG & EQUIP         | 610-8325-63410    | WESLEY LIFT FAILED TO RUN                                          | 02/28/2017   | 502.04             |
| GRAVES, RICK                   | 610-8300-61440    | WELLNESS - MARCH                                                   | 03/14/2017   | 25.00              |
| HOA SOLUTIONS INC              | 610-8325-63453    | DIAGNOSE PLAINVIEW LIFT                                            | 03/06/2017   | 180.00             |
| IOWA ONE CALL                  | 610-8300-64990    | LOCATES                                                            | 03/08/2017   | 67.50              |
| MAHASKA COMMUNICATION G        | 610-8300-63730    | TELEPHONE                                                          | 03/01/2017   | 41.72              |
| MAHASKA COMMUNICATION G        | 610-8300-64990    | INTERNET                                                           | 03/01/2017   | 22.00              |
| MUNICIPAL SUPPLY INC           | 610-8325-63453    | PRO RINGS AND SPEED CRETE                                          | 02/27/2017   | 139.30             |
| MUNICIPAL SUPPLY INC           | 610-8325-63453    | PRO RINGS AND SPEED CRETE                                          | 03/14/2017   | 413.75             |
| NORTH CENTRAL LABS OF WIS      | 610-8350-65012    | LAB SUPPLIES                                                       | 02/28/2017   | 271.54             |
| TELRITE CORPORATION            | 610-8300-63730    | LONG DISTANCE SERVICE                                              | 02/22/2017   | 9.07               |
| VERIZON WIRELESS               | 610-8300-63730    | WIRELESS FOR LAPTOP                                                | 02/26/2017   | 30.02              |
| WARREN COUNTY ENGINEER         | 610-8300-65050    | FUEL DISTRIBUTION                                                  | 03/06/2017   | 492.58             |
| WELLS FARGO CCER               | 610-8350-65060    | AMAZON MKTPLACE PMTSS Stapler and batteries                        | 02/20/2017   | 35.70              |
| WELLS FARGO CCER               | 610-8350-65012    | HACH COMPANY Lab Supplies                                          | 02/10/2017   | 185.77             |
| WELLS FARGO CCER               | 610-8325-63453    | THEISENS #214 - All Thread Rods for bolting down manholes          | 02/14/2017   | 61.96              |
| WELLS FARGO CCER               | 610-8350-65070    | AMAZON MKTPLACE PMTSS Bifold towels                                | 02/23/2017   | 30.12              |
| WELLS FARGO CCER               | 610-8300-63320    | NAPA PARTS 0000514 Chamois for cleaning vehicles                   | 02/06/2017   | 18.99              |
| WELLS FARGO CCER               | 610-8325-65070    | THEISENS #21 White marking flags                                   | 02/23/2017   | 19.98              |
| WELLS FARGO CCER               | 610-8350-65070    | THE HOME DEPOT #2107 Numbers for marking wire and coat hang        | 02/28/2017   | 31.45              |
| WELLS FARGO CCER               | 610-8350-65070    | WM SUPERCENTER #1491 Vacuum Cleaner                                | 02/13/2017   | 59.00              |
| WELLS FARGO CCER               | 610-8325-63453    | THEISENS #21 Return 3 all thread rods for bolting down manholes th | 02/20/2017   | 44.97-             |
| WELLS FARGO CCER               | 610-8325-63410    | POWER PROCESS EQUIPMENT I Seal repair kit Morlock                  | 02/17/2017   | 1,026.55           |
| WELLS FARGO CCER               | 610-8350-65072    | NAPA PARTS 0000514 Battery Clamps for Battery Charger              | 02/24/2017   | 9.49               |
| WELLS FARGO CCER               | 610-8350-65012    | THEISENS #21 Parts for Water Distillation                          | 02/07/2017   | .96                |
| WELLS FARGO CCER               | 610-8300-63320    | THEISENS #21 Bolts for F550 Utility Truck boom                     | 02/23/2017   | 1.66               |
| WELLS FARGO CCER               | 610-8325-63453    | RADWELL INTL INC Repair control module from Plainview Lift         | 02/13/2017   | 527.50             |
| WELLS FARGO CCER               | 610-8300-65990    | WAL-MART #1491 Paper towels, dish soap, magnets                    | 02/20/2017   | 36.89              |
| WELLS FARGO CCER               | 610-8325-65049    | WARREN COUNTY OI LLP for 2 large tanks at north plant              | 02/01/2017   | 1,282.50           |
| WELLS FARGO CCER               | 610-8300-63320    | NAPA PARTS 0000514 Battery for F350 pickup                         | 02/02/2017   | 136.99             |
| WELLS FARGO CCER               | 610-8325-63410    | NAPA PARTS 0000514 Oil Filter for camera van generator             | 02/02/2017   | 8.02               |
| WELLS FARGO CCER               | 610-8350-65082    | MCCOY TRUE VALUE Ship control module to Radwell for repair         | 02/02/2017   | 9.44               |
| WELLS FARGO CCER               | 610-8350-62100    | IOWA WATER ENVIRONMENT AS Collection system licence.               | 02/02/2017   | 20.00              |
| WELLS FARGO CCER               | 610-8350-65049    | CHUMBLEYS AUTO CARE Kerosene for plant buildings. Receipt in J     | 02/01/2017   | 62.12              |
| Total SEWER FUND:              |                   |                                                                    |              | 6,094.93           |
| <b>STORMWATER UTILITY FUND</b> |                   |                                                                    |              |                    |
| SNYDER & ASSOCIATES INC        | 650-9000-64070    | STORMWATER                                                         | 02/27/2017   | 570.00             |
| Total STORMWATER UTILITY FUND: |                   |                                                                    |              | 570.00             |
| <b>RECYCLING FUND</b>          |                   |                                                                    |              |                    |
| WASTE MANAGEMENT OF IOW        | 670-8400-64700    | RECYCLING RES 10-13011-73004                                       | 02/28/2017   | 13,482.84          |
| Total RECYCLING FUND:          |                   |                                                                    |              | 13,482.84          |
| Grand Totals:                  |                   |                                                                    |              | 132,237.69         |

| Vendor Name | GL Account Number | Description | Invoice Date | Net Invoice Amount |
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| Vendor Name                         | Description               | Invoice Date | Net Invoice Amount | FUND            |
|-------------------------------------|---------------------------|--------------|--------------------|-----------------|
| <b>911 ETC INC</b>                  |                           |              |                    |                 |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 9.24               | LIBRARY FUND    |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 10.93              | GENERAL FUND    |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 1.68               | ROAD USE TAX FU |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 15.13              | POLICE FUND     |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 12.61              | PARK & RECREATI |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 4.20               | PARK & RECREATI |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 1.68               | POOL (MEMORIAL) |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 6.72               | SEWER FUND      |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 2.52               | GENERAL FUND    |
| 911 ETC INC                         | 911 MONTHLY ACCESS CHARGE | 03/06/2017   | 9.24               | FIRE FUND       |
| Total 911 ETC INC:                  |                           |              | 73.95              |                 |
| <b>A-CHECK GLOBAL</b>               |                           |              |                    |                 |
| A-CHECK GLOBAL                      | BACKGROUND CHECKS         | 02/28/2017   | 73.00              | GENERAL FUND    |
| Total A-CHECK GLOBAL:               |                           |              | 73.00              |                 |
| <b>AGRILAND FS INC</b>              |                           |              |                    |                 |
| AGRILAND FS INC                     | MEDIAN/DOWNTOWN MATERIAL  | 02/23/2017   | 735.00             | PARK & RECREATI |
| Total AGRILAND FS INC:              |                           |              | 735.00             |                 |
| <b>AIR-CON MECHANICAL CORP.</b>     |                           |              |                    |                 |
| AIR-CON MECHANICAL CORP.            | CITY HALL CHECK BOILER #1 | 03/08/2017   | 479.25             | GENERAL FUND    |
| Total AIR-CON MECHANICAL CORP.:     |                           |              | 479.25             |                 |
| <b>AIRGAS USA LLC</b>               |                           |              |                    |                 |
| AIRGAS USA LLC                      | OXYGEN - EMS              | 03/06/2017   | 67.73              | AMBULANCE FUN   |
| AIRGAS USA LLC                      | OXYGEN - EMS              | 02/28/2017   | 52.26              | AMBULANCE FUN   |
| Total AIRGAS USA LLC:               |                           |              | 119.99             |                 |
| <b>AUTO GLASS INSTALLERS LLC</b>    |                           |              |                    |                 |
| AUTO GLASS INSTALLERS LLC           | INSTALLED WINDOW          | 03/02/2017   | 50.00              | ROAD USE TAX FU |
| Total AUTO GLASS INSTALLERS LLC:    |                           |              | 50.00              |                 |
| <b>B &amp; F FASTENER SUPPLY CO</b> |                           |              |                    |                 |
| B & F FASTENER SUPPLY CO            | NUTS/BOLTS                | 02/27/2017   | 14.42              | ROAD USE TAX FU |
| Total B & F FASTENER SUPPLY CO:     |                           |              | 14.42              |                 |
| <b>BAKER AND TAYLOR</b>             |                           |              |                    |                 |
| BAKER AND TAYLOR                    | 1 BOOK                    | 01/30/2017   | 14.55              | LIBRARY SPECIAL |
| BAKER AND TAYLOR                    | 25 BOOKS                  | 01/30/2017   | 288.09             | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 2 BOOKS                   | 02/06/2017   | 8.32               | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 2 BOOKS                   | 02/06/2017   | 31.33              | LIBRARY SPECIAL |
| BAKER AND TAYLOR                    | 19 BOOKS                  | 02/06/2017   | 253.64             | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 31 BOOKS                  | 02/09/2017   | 382.49             | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 25 BOOKS                  | 02/15/2017   | 300.27             | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 1 BOOK                    | 02/27/2017   | 14.56              | LIBRARY SPECIAL |
| BAKER AND TAYLOR                    | 21 BOOKS                  | 02/27/2017   | 270.67             | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 4 BOOKS                   | 02/28/2017   | 58.18              | LIBRARY SPECIAL |
| BAKER AND TAYLOR                    | 4 BOOKS                   | 02/28/2017   | 17.82              | LIBRARY FUND    |
| BAKER AND TAYLOR                    | 54 BOOKS                  | 02/28/2017   | 530.59             | LIBRARY FUND    |

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| BAKER AND TAYLOR                | 4 BOOKS                            | 02/28/2017   | 21.38              | LIBRARY SPECIAL |
| Total BAKER AND TAYLOR:         |                                    |              | 2,191.89           |                 |
| <b>BANKERS LEASING COMPANY</b>  |                                    |              |                    |                 |
| BANKERS LEASING COMPANY         | 3RD ANNUAL MICROFILM LEASE PAYMENT | 02/23/2017   | 2,546.19           | LIBRARY SPECIAL |
| Total BANKERS LEASING COMPANY:  |                                    |              | 2,546.19           |                 |
| <b>BFG SUPPLY COMPANY</b>       |                                    |              |                    |                 |
| BFG SUPPLY COMPANY              | GREENHOUSE SUPPLIES                | 02/14/2017   | 217.16             | PARK & RECREATI |
| Total BFG SUPPLY COMPANY:       |                                    |              | 217.16             |                 |
| <b>BLONDOWSKI, SLAWOMIR</b>     |                                    |              |                    |                 |
| BLONDOWSKI, SLAWOMIR            | WELLNESS - MARCH                   | 03/03/2017   | 25.00              | POLICE FUND     |
| Total BLONDOWSKI, SLAWOMIR:     |                                    |              | 25.00              |                 |
| <b>BRICK GENTRY P.C.</b>        |                                    |              |                    |                 |
| BRICK GENTRY P.C.               | 20303.011 LEGAL SERVICES           | 02/25/2017   | 5,040.92           | GENERAL FUND    |
| BRICK GENTRY P.C.               | EMS LEGAL - 245 & 247              | 02/25/2017   | 1,192.50           | AMBULANCE FUN   |
| BRICK GENTRY P.C.               | UNION NEGOTIATIONS                 | 02/25/2017   | 216.43             | SEWER FUND      |
| BRICK GENTRY P.C.               | UNION NEGOTIATIONS                 | 02/25/2017   | 259.72             | PARK & RECREATI |
| BRICK GENTRY P.C.               | UNION NEGOTIATIONS                 | 02/25/2017   | 779.14             | POLICE FUND     |
| BRICK GENTRY P.C.               | UNION NEGOTIATIONS                 | 02/25/2017   | 259.71             | ROAD USE TAX FU |
| Total BRICK GENTRY P.C.:        |                                    |              | 7,748.42           |                 |
| <b>BRUENING ROCK PRODUCTS</b>   |                                    |              |                    |                 |
| BRUENING ROCK PRODUCTS          | ROAD STONE                         | 02/28/2017   | 764.87             | ROAD USE TAX FU |
| BRUENING ROCK PRODUCTS          | ROAD STONE                         | 03/07/2017   | 2,141.61           | ROAD USE TAX FU |
| Total BRUENING ROCK PRODUCTS:   |                                    |              | 2,906.48           |                 |
| <b>BUTTON, DAVID</b>            |                                    |              |                    |                 |
| BUTTON, DAVID                   | WELLNESS JAN & FEB                 | 03/02/2017   | 30.00              | POLICE FUND     |
| Total BUTTON, DAVID:            |                                    |              | 30.00              |                 |
| <b>CEMEN-TECH</b>               |                                    |              |                    |                 |
| CEMEN-TECH                      | PARTS                              | 03/02/2017   | 8.94               | ROAD USE TAX FU |
| Total CEMEN-TECH:               |                                    |              | 8.94               |                 |
| <b>CENGAGE LEARNING</b>         |                                    |              |                    |                 |
| CENGAGE LEARNING                | 6 BOOKS                            | 02/09/2017   | 168.74             | LIBRARY SPECIAL |
| CENGAGE LEARNING                | 1 BOOK                             | 02/13/2017   | 24.79              | LIBRARY SPECIAL |
| CENGAGE LEARNING                | 2 BOOKS                            | 02/15/2017   | 44.79              | LIBRARY SPECIAL |
| CENGAGE LEARNING                | 1 BOOK                             | 02/22/2017   | 27.19              | LIBRARY SPECIAL |
| CENGAGE LEARNING                | 1 BOOK                             | 02/22/2017   | 25.59              | LIBRARY SPECIAL |
| Total CENGAGE LEARNING:         |                                    |              | 291.10             |                 |
| <b>CENTER POINT LARGE PRINT</b> |                                    |              |                    |                 |
| CENTER POINT LARGE PRINT        | 1 BOOK                             | 02/01/2017   | 23.37              | LIBRARY SPECIAL |
| CENTER POINT LARGE PRINT        | 2 BOOKS                            | 01/24/2017   | 45.00              | LIBRARY SPECIAL |

| Vendor Name                        | Description                   | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------|-------------------------------|--------------|--------------------|-----------------|
| Total CENTER POINT LARGE PRINT:    |                               |              | 68.37              |                 |
| <b>CENTURYLINK</b>                 |                               |              |                    |                 |
| CENTURYLINK                        | E911 PHONE                    | 02/22/2017   | 55.05              | PARK & RECREATI |
| Total CENTURYLINK:                 |                               |              | 55.05              |                 |
| <b>CHUMBLEY &amp; JONES OIL</b>    |                               |              |                    |                 |
| CHUMBLEY & JONES OIL               | KEROSENE                      | 03/02/2017   | 73.43              | SEWER FUND      |
| Total CHUMBLEY & JONES OIL:        |                               |              | 73.43              |                 |
| <b>CIRCLE B CASHWAY</b>            |                               |              |                    |                 |
| CIRCLE B CASHWAY                   | LUMBER AND SCREWS FOR RACKING | 03/13/2017   | 61.21              | SEWER FUND      |
| Total CIRCLE B CASHWAY:            |                               |              | 61.21              |                 |
| <b>CITY OF INDIANOLA - UTILITY</b> |                               |              |                    |                 |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - MEMORIAL          | 02/28/2017   | 57.12              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - BARKER            | 02/28/2017   | 30.26              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - PICKARD           | 02/28/2017   | 96.86              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - MCCORD            | 02/28/2017   | 24.00              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - DOWNEY            | 02/28/2017   | 36.79              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - SHOP              | 02/28/2017   | 286.28             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - TRAIL             | 02/28/2017   | 28.23              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - YOUTH SOFTBALL    | 02/28/2017   | 88.40              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - MOATS             | 02/28/2017   | 31.73              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - BUXTON            | 02/28/2017   | 146.36             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                     | 02/28/2017   | 895.50             | LIBRARY FUND    |
| Total CITY OF INDIANOLA - UTILITY: |                               |              | 1,721.53           |                 |
| <b>CNM OUTDOOR EQUIPMENT</b>       |                               |              |                    |                 |
| CNM OUTDOOR EQUIPMENT              | FILTERS                       | 03/03/2017   | 81.35              | ROAD USE TAX FU |
| Total CNM OUTDOOR EQUIPMENT:       |                               |              | 81.35              |                 |
| <b>CONTRACT SPECIALTY LC</b>       |                               |              |                    |                 |
| CONTRACT SPECIALTY LC              | SPRAYER PARTS                 | 02/03/2017   | 121.21             | PARK & RECREATI |
| Total CONTRACT SPECIALTY LC:       |                               |              | 121.21             |                 |
| <b>CR SERVICES</b>                 |                               |              |                    |                 |
| CR SERVICES                        | SHOP SUPPLIES                 | 03/13/2017   | 71.10              | ROAD USE TAX FU |
| Total CR SERVICES:                 |                               |              | 71.10              |                 |
| <b>CRYSTAL CLEAR WATER CO</b>      |                               |              |                    |                 |
| CRYSTAL CLEAR WATER CO             | DI WATER FOR LAB              | 03/02/2017   | 22.50              | SEWER FUND      |
| Total CRYSTAL CLEAR WATER CO:      |                               |              | 22.50              |                 |
| <b>DES MOINES REGISTER MEDIA</b>   |                               |              |                    |                 |
| DES MOINES REGISTER MEDIA          | EMPLOYMENT AD                 | 02/26/2017   | 120.00             | PARK & RECREATI |
| Total DES MOINES REGISTER MEDIA:   |                               |              | 120.00             |                 |

| Vendor Name                                        | Description               | Invoice Date | Net Invoice Amount | FUND            |
|----------------------------------------------------|---------------------------|--------------|--------------------|-----------------|
| DLH GRAFX                                          |                           |              |                    |                 |
| DLH GRAFX                                          | MYC SHIRTS                | 11/14/2016   | 90.78              | GENERAL FUND    |
| DLH GRAFX                                          | T-SHIRTS - LITTLE DRAGONS | 03/06/2017   | 123.00             | PARK & RECREATI |
| Total DLH GRAFX:                                   |                           |              | 213.78             |                 |
| <b>DOWNEY TIRE SERVICE</b>                         |                           |              |                    |                 |
| DOWNEY TIRE SERVICE                                | REPAIR TIRE               | 03/07/2017   | 24.19              | ROAD USE TAX FU |
| Total DOWNEY TIRE SERVICE:                         |                           |              | 24.19              |                 |
| <b>DUST PROS JANITORIAL</b>                        |                           |              |                    |                 |
| DUST PROS JANITORIAL                               | CLEANING FOR MARCH        | 03/09/2017   | 1,070.00           | LIBRARY FUND    |
| DUST PROS JANITORIAL                               | 1581 CLEANING SUPPLIES    | 03/09/2017   | 122.20             | LIBRARY FUND    |
| Total DUST PROS JANITORIAL:                        |                           |              | 1,192.20           |                 |
| <b>ELECTRICAL ENG &amp; EQUIP</b>                  |                           |              |                    |                 |
| ELECTRICAL ENG & EQUIP                             | WESLEY LIFT FAILED TO RUN | 02/28/2017   | 502.04             | SEWER FUND      |
| Total ELECTRICAL ENG & EQUIP:                      |                           |              | 502.04             |                 |
| <b>ELLIS LAW OFFICES P.C.</b>                      |                           |              |                    |                 |
| ELLIS LAW OFFICES P.C.                             | T. SIMMONS                | 03/03/2017   | 15.00              | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | G. FAUBLE                 | 03/03/2017   | 495.00             | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | B. MORGAN                 | 03/03/2017   | 60.00              | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | P. KEMP                   | 03/03/2017   | 75.00              | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | B. WARNER                 | 03/03/2017   | 15.00              | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | A. WRIGHT                 | 03/03/2017   | 60.00              | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | A. SOLOMAN                | 03/03/2017   | 150.00             | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | D. FITZGERALD             | 03/03/2017   | 195.00             | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | T. JEFFERNBRUCH           | 03/03/2017   | 225.00             | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | C. RODGERS                | 03/03/2017   | 300.00             | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | J. SULLIVAN               | 03/03/2017   | 15.00              | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | D. SIEGERT                | 03/03/2017   | 105.00             | GENERAL FUND    |
| ELLIS LAW OFFICES P.C.                             | A. LYNN                   | 03/03/2017   | 75.00              | GENERAL FUND    |
| Total ELLIS LAW OFFICES P.C.:                      |                           |              | 1,785.00           |                 |
| <b>FLOWERS, JAVARIS</b>                            |                           |              |                    |                 |
| FLOWERS, JAVARIS                                   | YOUTH BB OFFICIAL         | 03/08/2017   | 48.00              | PARK & RECREATI |
| Total FLOWERS, JAVARIS:                            |                           |              | 48.00              |                 |
| <b>GIDDINGS SIGNS INC</b>                          |                           |              |                    |                 |
| GIDDINGS SIGNS INC                                 | STRIPING FOR 247 ACCIDENT | 11/01/2016   | 105.00             | AMBULANCE FUN   |
| Total GIDDINGS SIGNS INC:                          |                           |              | 105.00             |                 |
| <b>GRAVES, RICK</b>                                |                           |              |                    |                 |
| GRAVES, RICK                                       | WELLNESS - MARCH          | 03/14/2017   | 25.00              | SEWER FUND      |
| Total GRAVES, RICK:                                |                           |              | 25.00              |                 |
| <b>GREATER DM CONVENTION &amp; VISITORS BUREAU</b> |                           |              |                    |                 |
| GREATER DM CONVENTION &                            | MEMBERSHIP                | 03/14/2017   | 5,106.28           | GENERAL FUND    |

| Vendor Name                                    | Description                        | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------------------|------------------------------------|--------------|--------------------|-----------------|
| Total GREATER DM CONVENTION & VISITORS BUREAU: |                                    |              | 5,106.28           |                 |
| <b>HAWKEYE TRUCK EQUIPMENT</b>                 |                                    |              |                    |                 |
| HAWKEYE TRUCK EQUIPMENT                        | SHELVES/DIVIDERS                   | 03/06/2017   | 173.59             | ROAD USE TAX FU |
| Total HAWKEYE TRUCK EQUIPMENT:                 |                                    |              | 173.59             |                 |
| <b>HAWKINS, ROB</b>                            |                                    |              |                    |                 |
| HAWKINS, ROB                                   | WELLNESS JAN & FEB                 | 03/06/2017   | 46.00              | POLICE FUND     |
| Total HAWKINS, ROB:                            |                                    |              | 46.00              |                 |
| <b>HENRY, D. LYNN</b>                          |                                    |              |                    |                 |
| HENRY, D. LYNN                                 | YOUTH BB OFFICIAL                  | 03/08/2017   | 120.00             | PARK & RECREATI |
| Total HENRY, D. LYNN:                          |                                    |              | 120.00             |                 |
| <b>HOA SOLUTIONS INC</b>                       |                                    |              |                    |                 |
| HOA SOLUTIONS INC                              | DIAGNOSE PLAINVIEW LIFT            | 03/06/2017   | 180.00             | SEWER FUND      |
| Total HOA SOLUTIONS INC:                       |                                    |              | 180.00             |                 |
| <b>HOLLIE SMITH GLASS &amp; DOOR CO.</b>       |                                    |              |                    |                 |
| HOLLIE SMITH GLASS & DOOR                      | LOCK CABLE                         | 01/01/2017   | 29.93              | PARK & RECREATI |
| Total HOLLIE SMITH GLASS & DOOR CO.:           |                                    |              | 29.93              |                 |
| <b>IA DEPT OF PUBLIC HEALTH</b>                |                                    |              |                    |                 |
| IA DEPT OF PUBLIC HEALTH                       | INDIANOLA YMCA RENEWAL             | 03/07/2017   | 70.00              | YMCA MAINTENAN  |
| Total IA DEPT OF PUBLIC HEALTH:                |                                    |              | 70.00              |                 |
| <b>INDIANOLA COMM. SCHOOLS</b>                 |                                    |              |                    |                 |
| INDIANOLA COMM. SCHOOLS                        | ZONE SNACKS SEPT - OCT             | 03/08/2017   | 1,121.74           | PARK & RECREATI |
| INDIANOLA COMM. SCHOOLS                        | ZONE SNACKS NOV - FEB              | 03/08/2017   | 1,105.15           | PARK & RECREATI |
| Total INDIANOLA COMM. SCHOOLS:                 |                                    |              | 2,226.89           |                 |
| <b>INDIANOLA MUNICIPAL UTILITIES</b>           |                                    |              |                    |                 |
| INDIANOLA MUNICIPAL UTILITI                    | FIBER POOL                         | 03/10/2017   | 452.70             | POOL (MEMORIAL) |
| Total INDIANOLA MUNICIPAL UTILITIES:           |                                    |              | 452.70             |                 |
| <b>INFOMAX OFFICE SYSTEMS INC.</b>             |                                    |              |                    |                 |
| INFOMAX OFFICE SYSTEMS IN                      | PRINTER                            | 02/24/2017   | 86.56              | FIRE FUND       |
| INFOMAX OFFICE SYSTEMS IN                      | STAPLES FOR COPIER                 | 03/01/2017   | 53.56              | GENERAL FUND    |
| Total INFOMAX OFFICE SYSTEMS INC.:             |                                    |              | 140.12             |                 |
| <b>IOWA ONE CALL</b>                           |                                    |              |                    |                 |
| IOWA ONE CALL                                  | LOCATES                            | 03/08/2017   | 67.50              | SEWER FUND      |
| Total IOWA ONE CALL:                           |                                    |              | 67.50              |                 |
| <b>JAHN, RAMONA</b>                            |                                    |              |                    |                 |
| JAHN, RAMONA                                   | MILEAGE - HAZARDOUS WASTE TRAINING | 03/14/2017   | 43.87              | GENERAL FUND    |

| Vendor Name                              | Description                   | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------------|-------------------------------|--------------|--------------------|-----------------|
| Total JAHN, RAMONA:                      |                               |              | 43.87              |                 |
| <b>JD &amp; DD LLC</b>                   |                               |              |                    |                 |
| JD & DD LLC                              | LIQUOR REFUND                 | 03/09/2017   | 211.25             | GENERAL FUND    |
| Total JD & DD LLC:                       |                               |              | 211.25             |                 |
| <b>KONICA MINOLTA BUSINESS SOLUTIONS</b> |                               |              |                    |                 |
| KONICA MINOLTA BUSINESS S                | MONTHLY MAINTENANCE           | 02/28/2017   | 5.67               | PARK & RECREATI |
| Total KONICA MINOLTA BUSINESS SOLUTIONS: |                               |              | 5.67               |                 |
| <b>LOGAN CONTRACTORS SUPPLY INC.</b>     |                               |              |                    |                 |
| LOGAN CONTRACTORS SUPPL                  | TOOL - RETURN                 | 03/02/2017   | 7.99               | ROAD USE TAX FU |
| LOGAN CONTRACTORS SUPPL                  | TOOLS - RETURN                | 03/03/2017   | 182.64             | ROAD USE TAX FU |
| LOGAN CONTRACTORS SUPPL                  | CONCRETE BLANKETS             | 03/15/2017   | 648.00             | ROAD USE TAX FU |
| LOGAN CONTRACTORS SUPPL                  | WATER BRUSH                   | 03/06/2017   | 6.49               | ROAD USE TAX FU |
| Total LOGAN CONTRACTORS SUPPLY INC.:     |                               |              | 463.86             |                 |
| <b>LUCAS, JEFF</b>                       |                               |              |                    |                 |
| LUCAS, JEFF                              | CELL PHONE REIMB. JAN - MARCH | 03/01/2017   | 75.00              | PARK & RECREATI |
| Total LUCAS, JEFF:                       |                               |              | 75.00              |                 |
| <b>MAD SCIENCE OF IOWA</b>               |                               |              |                    |                 |
| MAD SCIENCE OF IOWA                      | MAD SCIENCE INSTRUCTION       | 03/03/2017   | 672.00             | PARK & RECREATI |
| Total MAD SCIENCE OF IOWA:               |                               |              | 672.00             |                 |
| <b>MAHASKA COMMUNICATION GROUP</b>       |                               |              |                    |                 |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 28.59              | PARK & RECREATI |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 22.00              | POLICE FUND     |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 22.00              | SEWER FUND      |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 22.00              | FIRE FUND       |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 66.00              | GENERAL FUND    |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 26.08              | PARK & RECREATI |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 73.01              | GENERAL FUND    |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 83.44              | PARK & RECREATI |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 93.88              | POLICE FUND     |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 41.72              | SEWER FUND      |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 22.00              | ROAD USE TAX FU |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 22.00              | LIBRARY FUND    |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 10.43              | ROAD USE TAX FU |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 57.37              | LIBRARY FUND    |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 57.37              | FIRE FUND       |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 10.43              | POOL (MEMORIAL) |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 15.65              | GENERAL FUND    |
| MAHASKA COMMUNICATION G                  | INTERNET                      | 03/01/2017   | 22.00              | PARK & RECREATI |
| MAHASKA COMMUNICATION G                  | TELEPHONE                     | 03/01/2017   | 28.59              | AMBULANCE FUN   |
| Total MAHASKA COMMUNICATION GROUP:       |                               |              | 724.56             |                 |
| <b>MARCO, MARK</b>                       |                               |              |                    |                 |
| MARCO, MARK                              | MILEAGE - TRAINING            | 03/10/2017   | 35.85              | GENERAL FUND    |



| Vendor Name                            | Description                    | Invoice Date | Net Invoice Amount | FUND            |
|----------------------------------------|--------------------------------|--------------|--------------------|-----------------|
| Total MARCO, MARK:                     |                                |              | 35.85              |                 |
| <b>MARK PUTNEY ENTERPRISES</b>         |                                |              |                    |                 |
| MARK PUTNEY ENTERPRISES                | FEB 2017 SNOW/ICE REMOVAL      | 02/28/2017   | 2,380.00           | YMCA MAINTENAN  |
| Total MARK PUTNEY ENTERPRISES:         |                                |              | 2,380.00           |                 |
| <b>MEDPRO DISPOSAL LLC</b>             |                                |              |                    |                 |
| MEDPRO DISPOSAL LLC                    | MEDICAL WASTE REMOVAL          | 02/01/2017   | 125.00             | AMBULANCE FUN   |
| Total MEDPRO DISPOSAL LLC:             |                                |              | 125.00             |                 |
| <b>MERCY MEDICAL CENTER</b>            |                                |              |                    |                 |
| MERCY MEDICAL CENTER                   | WELLNESS SCREENINGS            | 03/07/2017   | 30.00              | POLICE FUND     |
| Total MERCY MEDICAL CENTER:            |                                |              | 30.00              |                 |
| <b>MERIDIAN HEALTH PLAN</b>            |                                |              |                    |                 |
| MERIDIAN HEALTH PLAN                   | REFUND                         | 03/13/2017   | 427.01             | AMBULANCE FUN   |
| Total MERIDIAN HEALTH PLAN:            |                                |              | 427.01             |                 |
| <b>MID AMERICAN ENERGY CO.</b>         |                                |              |                    |                 |
| MID AMERICAN ENERGY CO.                | NATURAL GAS                    | 02/20/2017   | 440.62             | LIBRARY FUND    |
| Total MID AMERICAN ENERGY CO.:         |                                |              | 440.62             |                 |
| <b>MIDWEST BREATHING AIR LLC</b>       |                                |              |                    |                 |
| MIDWEST BREATHING AIR LLC              | NFPA AIR TEST                  | 03/09/2017   | 169.10             | FIRE FUND       |
| Total MIDWEST BREATHING AIR LLC:       |                                |              | 169.10             |                 |
| <b>MIDWEST OFFICE TECH</b>             |                                |              |                    |                 |
| MIDWEST OFFICE TECH                    | MONTHLY PRINTER SERVICE CHARGE | 02/28/2017   | 43.00              | PARK & RECREATI |
| Total MIDWEST OFFICE TECH:             |                                |              | 43.00              |                 |
| <b>MILLER ELECTRIC SERVICES</b>        |                                |              |                    |                 |
| MILLER ELECTRIC SERVICES               | LIGHT FIXTURES/LABOR           | 01/03/2017   | 4,700.00           | GENERAL FUND    |
| MILLER ELECTRIC SERVICES               | WIRED SILO FOR STREET DEPT     | 01/27/2017   | 693.14             | ROAD USE TAX FU |
| Total MILLER ELECTRIC SERVICES:        |                                |              | 5,393.14           |                 |
| <b>MUNICIPAL SUPPLY INC</b>            |                                |              |                    |                 |
| MUNICIPAL SUPPLY INC                   | PRO RINGS AND SPEED CRETE      | 02/27/2017   | 139.30             | SEWER FUND      |
| MUNICIPAL SUPPLY INC                   | PRO RINGS AND SPEED CRETE      | 03/14/2017   | 413.75             | SEWER FUND      |
| Total MUNICIPAL SUPPLY INC:            |                                |              | 553.05             |                 |
| <b>NORTH CENTRAL LABS OF WISCONSIN</b> |                                |              |                    |                 |
| NORTH CENTRAL LABS OF WIS              | LAB SUPPLIES                   | 02/28/2017   | 271.54             | SEWER FUND      |
| Total NORTH CENTRAL LABS OF WISCONSIN: |                                |              | 271.54             |                 |
| <b>O'REILLY AUTO PARTS</b>             |                                |              |                    |                 |
| O'REILLY AUTO PARTS                    | SEAFOAM                        | 03/10/2017   | 211.96             | GENERAL FUND    |

| Vendor Name                       | Description                           | Invoice Date | Net Invoice Amount | FUND            |
|-----------------------------------|---------------------------------------|--------------|--------------------|-----------------|
| Total O'REILLY AUTO PARTS:        |                                       |              | 211.96             |                 |
| <b>OXFORD TREE SERVICE</b>        |                                       |              |                    |                 |
| OXFORD TREE SERVICE               | 606 N BUXTON ST - TREE DAMAGE TREE R  | 03/07/2017   | 750.00             | STREET CAPITAL  |
| Total OXFORD TREE SERVICE:        |                                       |              | 750.00             |                 |
| <b>PAPER 101</b>                  |                                       |              |                    |                 |
| PAPER 101                         | PAPER                                 | 03/07/2017   | 107.52             | POLICE FUND     |
| PAPER 101                         | PAPER                                 | 03/07/2017   | 107.52             | LIBRARY FUND    |
| PAPER 101                         | PAPER                                 | 03/07/2017   | 107.52             | PARK & RECREATI |
| PAPER 101                         | PAPER                                 | 03/07/2017   | 107.52             | FIRE FUND       |
| PAPER 101                         | PAPER                                 | 03/07/2017   | 430.08             | GENERAL FUND    |
| Total PAPER 101:                  |                                       |              | 860.16             |                 |
| <b>PARK, KRIS</b>                 |                                       |              |                    |                 |
| PARK, KRIS                        | YOUTH BB OFFICIAL                     | 03/08/2017   | 96.00              | PARK & RECREATI |
| Total PARK, KRIS:                 |                                       |              | 96.00              |                 |
| <b>PARKER SIGN &amp; GRAPHICS</b> |                                       |              |                    |                 |
| PARKER SIGN & GRAPHICS            | M247 & M245 SIGNAGE                   | 03/08/2017   | 937.50             | AMBULANCE FUN   |
| Total PARKER SIGN & GRAPHICS:     |                                       |              | 937.50             |                 |
| <b>PENGUIN RANDOM HOUSE LLC</b>   |                                       |              |                    |                 |
| PENGUIN RANDOM HOUSE LLC          | 1 BOOK ON CD                          | 02/01/2017   | 33.75              | LIBRARY FUND    |
| PENGUIN RANDOM HOUSE LLC          | 1 BOOK ON CD                          | 02/03/2017   | 26.25              | LIBRARY FUND    |
| PENGUIN RANDOM HOUSE LLC          | 1 BOOK ON CD                          | 02/10/2017   | 26.25              | LIBRARY FUND    |
| PENGUIN RANDOM HOUSE LLC          | 1 BOOK ON CD                          | 02/16/2017   | 30.00              | LIBRARY FUND    |
| PENGUIN RANDOM HOUSE LLC          | 1 BOOK ON CD                          | 02/24/2017   | 33.75              | LIBRARY FUND    |
| Total PENGUIN RANDOM HOUSE LLC:   |                                       |              | 150.00             |                 |
| <b>PER MAR SECURITY</b>           |                                       |              |                    |                 |
| PER MAR SECURITY                  | FIRE ALARM MONITORING APR - JUNE 2017 | 03/08/2017   | 131.46             | PARK & RECREATI |
| Total PER MAR SECURITY:           |                                       |              | 131.46             |                 |
| <b>PETERSON, KYLE</b>             |                                       |              |                    |                 |
| PETERSON, KYLE                    | WELLNESS JAN & FEB                    | 03/01/2017   | 50.00              | POLICE FUND     |
| Total PETERSON, KYLE:             |                                       |              | 50.00              |                 |
| <b>PETTY CASH - BRUSH</b>         |                                       |              |                    |                 |
| PETTY CASH - BRUSH                | OPENING CASH 2017                     | 03/06/2017   | 300.00             | GENERAL FUND    |
| Total PETTY CASH - BRUSH:         |                                       |              | 300.00             |                 |
| <b>PIERCE BROTHERS REPAIR</b>     |                                       |              |                    |                 |
| PIERCE BROTHERS REPAIR            | STEEL                                 | 02/22/2017   | 64.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR            | STEEL                                 | 02/23/2017   | 258.00             | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR            | STEEL                                 | 03/02/2017   | 38.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR            | RE-DO FRAME WORK                      | 03/15/2017   | 1,992.00           | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR            | STEEL                                 | 02/22/2017   | 26.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR            | STEEL                                 | 02/22/2017   | 8.00               | ROAD USE TAX FU |

| Vendor Name                                  | Description                        | Invoice Date | Net Invoice Amount | FUND            |
|----------------------------------------------|------------------------------------|--------------|--------------------|-----------------|
| PIERCE BROTHERS REPAIR                       | STEEL                              | 02/22/2017   | 34.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR                       | STEEL                              | 02/27/2017   | 34.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR                       | STEEL                              | 02/14/2017   | 14.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR                       | STEEL                              | 02/21/2017   | 72.00              | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR                       | STEEL                              | 02/03/2017   | 212.00             | ROAD USE TAX FU |
| PIERCE BROTHERS REPAIR                       | REPAIR TRAILER                     | 03/10/2017   | 88.00              | PARK & RECREATI |
| Total PIERCE BROTHERS REPAIR:                |                                    |              | 2,840.00           |                 |
| <b>PITNEY BOWES</b>                          |                                    |              |                    |                 |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 80.63              | AMBULANCE FUN   |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 3.40               | FIRE FUND       |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 92.04              | GENERAL FUND    |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 1.69               | GENERAL FUND    |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 475.79             | GENERAL FUND    |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 31.50              | POLICE FUND     |
| PITNEY BOWES                                 | POSTAGE METER 1/7/17 - 4/6/17      | 01/26/2017   | 48.03              | LIBRARY FUND    |
| Total PITNEY BOWES:                          |                                    |              | 733.08             |                 |
| <b>RECORDED BOOKS INC</b>                    |                                    |              |                    |                 |
| RECORDED BOOKS INC                           | 2 BOOKS ON CD                      | 02/06/2017   | 48.99              | LIBRARY FUND    |
| RECORDED BOOKS INC                           | 1 BOOK ON CD                       | 02/06/2017   | 39.99              | LIBRARY SPECIAL |
| RECORDED BOOKS INC                           | 1 BOOK ON CD                       | 02/01/2017   | 35.51              | LIBRARY FUND    |
| RECORDED BOOKS INC                           | 1 BOOK ON CD                       | 02/01/2017   | 22.50              | LIBRARY FUND    |
| RECORDED BOOKS INC                           | 1 BOOK ON CD                       | 02/03/2017   | 8.99               | LIBRARY FUND    |
| RECORDED BOOKS INC                           | 1 BOOK ON CD                       | 02/16/2017   | 31.50              | LIBRARY SPECIAL |
| Total RECORDED BOOKS INC:                    |                                    |              | 187.48             |                 |
| <b>RECORD-HERALD &amp; INDIANOLA TRIBUNE</b> |                                    |              |                    |                 |
| RECORD-HERALD & INDIANOL                     | PH TAX ABATEMENT                   | 02/26/2017   | 25.85              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | PH BUDGET                          | 02/26/2017   | 127.14             | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | PH BUDGET                          | 02/26/2017   | 6.41               | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | CC MIN-01                          | 02/26/2017   | 304.36             | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | ORD 1563                           | 02/26/2017   | 27.63              | GENERAL FUND    |
| Total RECORD-HERALD & INDIANOLA TRIBUNE:     |                                    |              | 491.39             |                 |
| <b>RECREONICS</b>                            |                                    |              |                    |                 |
| RECREONICS                                   | 1 METER DIVING BOARD & STAND/RAILS | 02/16/2017   | 13,273.93          | POOL (MEMORIAL) |
| RECREONICS                                   | 1 METER PLATFORM ANCHORS           | 02/16/2017   | 410.01             | POOL (MEMORIAL) |
| Total RECREONICS:                            |                                    |              | 13,683.94          |                 |
| <b>SANDRY FIRE SUPPLY LLC</b>                |                                    |              |                    |                 |
| SANDRY FIRE SUPPLY LLC                       | JPPE - NAME PLATES                 | 03/03/2017   | 118.11             | FIRE FUND       |
| SANDRY FIRE SUPPLY LLC                       | FIREFIGHTER PPE (GEAR)             | 03/10/2017   | 12,999.06          | FIRE FUND       |
| Total SANDRY FIRE SUPPLY LLC:                |                                    |              | 13,117.17          |                 |
| <b>SIMPSON COLLEGE</b>                       |                                    |              |                    |                 |
| SIMPSON COLLEGE                              | THINK SPRING BLDG RENTAL           | 03/01/2017   | 750.00             | PARK & RECREATI |
| Total SIMPSON COLLEGE:                       |                                    |              | 750.00             |                 |
| <b>SNYDER &amp; ASSOCIATES INC</b>           |                                    |              |                    |                 |
| SNYDER & ASSOCIATES INC                      | 2016 STREET IMPROVEMENTS PROJECT   | 02/24/2017   | 3,300.00           | STREET CAPITAL  |

| Vendor Name                        | Description                    | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------|--------------------------------|--------------|--------------------|-----------------|
| SNYDER & ASSOCIATES INC            | STREET ISSUES                  | 02/27/2017   | 480.00             | ROAD USE TAX FU |
| SNYDER & ASSOCIATES INC            | EAST EUCLID AVE EXT            | 02/27/2017   | 90.00              | ROAD USE TAX FU |
| SNYDER & ASSOCIATES INC            | ENFORCEMENT                    | 02/27/2017   | 502.44             | STREET CAPITAL  |
| SNYDER & ASSOCIATES INC            | STORMWATER                     | 02/27/2017   | 570.00             | STORMWATER UTI  |
| SNYDER & ASSOCIATES INC            | HWY 65/69 N IMPROVEMENTS       | 02/28/2017   | 525.00             | STREET CAPITAL  |
| Total SNYDER & ASSOCIATES INC:     |                                |              | 5,467.44           |                 |
| <b>SODEXO INC &amp; AFFILIATES</b> |                                |              |                    |                 |
| SODEXO INC & AFFILIATES            | THINK SPRING                   | 03/02/2017   | 243.79             | PARK & RECREATI |
| SODEXO INC & AFFILIATES            | THINK SPRING                   | 03/02/2017   | 1,718.08           | PARK & RECREATI |
| Total SODEXO INC & AFFILIATES:     |                                |              | 1,961.87           |                 |
| <b>SPECTRUM ADVANTAGE LLC</b>      |                                |              |                    |                 |
| SPECTRUM ADVANTAGE LLC             | FIBER SPLICING - POOL          | 03/14/2017   | 452.00             | GENERAL FUND    |
| Total SPECTRUM ADVANTAGE LLC:      |                                |              | 452.00             |                 |
| <b>SPRINGER PEST SOLUTIONS DSM</b> |                                |              |                    |                 |
| SPRINGER PEST SOLUTIONS D          | ACTIVITY CENTER - PEST CONTROL | 03/07/2017   | 61.00              | PARK & RECREATI |
| Total SPRINGER PEST SOLUTIONS DSM: |                                |              | 61.00              |                 |
| <b>STEVESON, STEPHANIE</b>         |                                |              |                    |                 |
| STEVESON, STEPHANIE                | DANCE INSTRUCTION              | 02/07/2017   | 308.00             | PARK & RECREATI |
| Total STEVESON, STEPHANIE:         |                                |              | 308.00             |                 |
| <b>STUDIO FUSCO</b>                |                                |              |                    |                 |
| STUDIO FUSCO                       | SUSTAINABILITY FAIR FLYERS     | 03/13/2017   | 34.24              | GENERAL FUND    |
| Total STUDIO FUSCO:                |                                |              | 34.24              |                 |
| <b>T.R.M. DISPOSAL LLC</b>         |                                |              |                    |                 |
| T.R.M. DISPOSAL LLC                | TRASH REMOVAL ACCT #506        | 02/24/2017   | 94.00              | LIBRARY FUND    |
| Total T.R.M. DISPOSAL LLC:         |                                |              | 94.00              |                 |
| <b>TELRITE CORPORATION</b>         |                                |              |                    |                 |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 14.16              | LIBRARY FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 23.67              | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 29.77              | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 1.49               | AMBULANCE FUN   |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 30.10              | FIRE FUND       |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 27.89              | POLICE FUND     |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 9.07               | SEWER FUND      |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 3.59               | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE          | 02/22/2017   | 24.20              | GENERAL FUND    |
| Total TELRITE CORPORATION:         |                                |              | 163.94             |                 |
| <b>TITAN MACHINERY</b>             |                                |              |                    |                 |
| TITAN MACHINERY                    | GLASS WINDOW                   | 03/01/2017   | 81.15              | ROAD USE TAX FU |
| Total TITAN MACHINERY:             |                                |              | 81.15              |                 |

| Vendor Name                        | Description                       | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------|-----------------------------------|--------------|--------------------|-----------------|
| TOYNE INC                          |                                   |              |                    |                 |
| TOYNE INC                          | 2 - TURN LENS                     | 01/13/2017   | 30.91              | FIRE FUND       |
| Total TOYNE INC:                   |                                   |              | 30.91              |                 |
| <b>TRIZETTO PROVIDER SOLUTIONS</b> |                                   |              |                    |                 |
| TRIZETTO PROVIDER Solutio          | EMS ELECTRONIC FILING             | 03/01/2017   | 64.41              | AMBULANCE FUN   |
| Total TRIZETTO PROVIDER SOLUTIONS: |                                   |              | 64.41              |                 |
| <b>TWO RIVERS MARTIAL ARTS</b>     |                                   |              |                    |                 |
| TWO RIVERS MARTIAL ARTS            | TKD INSTRUCTORS - DEC 16 - JAN 17 | 03/13/2017   | 803.60             | PARK & RECREATI |
| Total TWO RIVERS MARTIAL ARTS:     |                                   |              | 803.60             |                 |
| <b>UNIQUE MANAGEMENT SERVICES</b>  |                                   |              |                    |                 |
| UNIQUE MANAGEMENT SERVI            | COLLECTION AGENCY FEES            | 03/01/2017   | 50.00              | LIBRARY FUND    |
| Total UNIQUE MANAGEMENT SERVICES:  |                                   |              | 50.00              |                 |
| <b>URBANDALE FIRE DEPARTMENT</b>   |                                   |              |                    |                 |
| URBANDALE FIRE DEPARTMEN           | COMMAND CLASS - TRAINING          | 03/09/2017   | 50.00              | FIRE FUND       |
| Total URBANDALE FIRE DEPARTMENT:   |                                   |              | 50.00              |                 |
| <b>VERIZON WIRELESS</b>            |                                   |              |                    |                 |
| VERIZON WIRELESS                   | CELL PHONES - EMS                 | 02/22/2017   | 21.06              | AMBULANCE FUN   |
| VERIZON WIRELESS                   | 330 LAPTOP/330 CELL               | 02/26/2017   | 50.63              | FIRE FUND       |
| VERIZON WIRELESS                   | EMS CELL PHONES                   | 02/26/2017   | 320.00             | AMBULANCE FUN   |
| VERIZON WIRELESS                   | WIRELESS FOR SPARE LAPTOP         | 02/26/2017   | 20.01              | GENERAL FUND    |
| VERIZON WIRELESS                   | WIRELESS FOR LAPTOP               | 02/26/2017   | 30.02              | SEWER FUND      |
| Total VERIZON WIRELESS:            |                                   |              | 441.72             |                 |
| <b>WALLER, RYAN</b>                |                                   |              |                    |                 |
| WALLER, RYAN                       | CELL PHONE 2/9/17 - 3/8/17        | 03/11/2017   | 75.00              | GENERAL FUND    |
| Total WALLER, RYAN:                |                                   |              | 75.00              |                 |
| <b>WALTERS GARDENS INC.</b>        |                                   |              |                    |                 |
| WALTERS GARDENS INC.               | PLANT SALE                        | 02/27/2017   | 2,637.21           | PARK & RECREATI |
| Total WALTERS GARDENS INC.:        |                                   |              | 2,637.21           |                 |
| <b>WARREN CO MASTER GARDENERS</b>  |                                   |              |                    |                 |
| WARREN CO MASTER GARDEN            | THINK SPRING                      | 03/08/2017   | 437.30             | PARK & RECREATI |
| Total WARREN CO MASTER GARDENERS:  |                                   |              | 437.30             |                 |
| <b>WARREN COUNTY ENGINEER</b>      |                                   |              |                    |                 |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 2,164.30           | ROAD USE TAX FU |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 1,854.95           | POLICE FUND     |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 53.43              | GENERAL FUND    |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION - VANS          | 03/06/2017   | 67.01              | PARK & RECREATI |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 278.09             | FIRE FUND       |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 316.98             | PARK & RECREATI |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 17.99              | GENERAL FUND    |
| WARREN COUNTY ENGINEER             | FUEL DISTRIBUTION                 | 03/06/2017   | 943.66             | AMBULANCE FUN   |

| Vendor Name                     | Description                                   | Invoice Date | Net Invoice Amount | FUND            |
|---------------------------------|-----------------------------------------------|--------------|--------------------|-----------------|
| WARREN COUNTY ENGINEER          | FUEL DISTRIBUTION                             | 03/06/2017   | 492.58             | SEWER FUND      |
| Total WARREN COUNTY ENGINEER:   |                                               |              | 6,188.99           |                 |
| <b>WARREN COUNTY RECORDER</b>   |                                               |              |                    |                 |
| WARREN COUNTY RECORDER          | REC. FEES                                     | 03/07/2017   | 51.00              | GENERAL FUND    |
| Total WARREN COUNTY RECORDER:   |                                               |              | 51.00              |                 |
| <b>WASTE MANAGEMENT OF IOWA</b> |                                               |              |                    |                 |
| WASTE MANAGEMENT OF IOW         | RECYCLING RES 10-13011-73004                  | 02/28/2017   | 13,482.84          | RECYCLING FUND  |
| Total WASTE MANAGEMENT OF IOWA: |                                               |              | 13,482.84          |                 |
| <b>WELLS FARGO CCER</b>         |                                               |              |                    |                 |
| WELLS FARGO CCER                | INDOFF INCORPORATEDConstruction paper, f      | 02/01/2017   | 27.62              | LIBRARY FUND    |
| WELLS FARGO CCER                | SIGNSDIRECTPlant sale signs                   | 02/01/2017   | 166.39             | PARK & RECREATI |
| WELLS FARGO CCER                | MENARDS DES MOINES IAShelving for trailer,    | 02/02/2017   | 209.37             | FIRE FUND       |
| WELLS FARGO CCER                | USCC IVRCCell phone charges                   | 02/03/2017   | 56.00              | GENERAL FUND    |
| WELLS FARGO CCER                | WAL-MART #1491Daddy Daughter Date Night -     | 02/06/2017   | 9.93               | PARK & RECREATI |
| WELLS FARGO CCER                | MIDWEST WHEEL-DMRunning boards new #3         | 02/07/2017   | 314.75             | VEHICLE RESERV  |
| WELLS FARGO CCER                | HOMEDEPOT.COMShelves                          | 02/08/2017   | 118.11             | GENERAL FUND    |
| WELLS FARGO CCER                | IA SECRETARY OF STATEBruces - Notary          | 02/13/2017   | 30.00              | POLICE FUND     |
| WELLS FARGO CCER                | MENARDS DES MOINES IAlumb supplies pic        | 02/13/2017   | 5.17               | PARK & RECREATI |
| WELLS FARGO CCER                | CHUMBLEYS AUTO CAREKerosene for plant b       | 02/01/2017   | 62.12              | SEWER FUND      |
| WELLS FARGO CCER                | MCCOY TRUE VALUEScrews                        | 02/01/2017   | 5.20               | GENERAL FUND    |
| WELLS FARGO CCER                | MENARDS DES MOINES IACorrected charge f       | 02/02/2017   | 197.52             | VEHICLE RESERV  |
| WELLS FARGO CCER                | WAL-MART #1491Dayroom Supplies- REY HD        | 02/06/2017   | 37.81              | FIRE FUND       |
| WELLS FARGO CCER                | CASEYS GEN STORE 2097Daddy Daughter D         | 02/06/2017   | 9.98               | PARK & RECREATI |
| WELLS FARGO CCER                | THEISENS #21Parts for Water Distillation      | 02/07/2017   | .96                | SEWER FUND      |
| WELLS FARGO CCER                | INDOFF INCORPORATEDOffice supplies            | 02/10/2017   | 80.86              | LIBRARY FUND    |
| WELLS FARGO CCER                | MCCOY TRUE VALUERescue trailer parts          | 02/13/2017   | 22.46              | VEHICLE RESERV  |
| WELLS FARGO CCER                | HY VEE 1271Floral Class supplies              | 02/13/2017   | 11.38              | PARK & RECREATI |
| WELLS FARGO CCER                | PSN INDIANOLA UTILITIESPool utilities - Dece  | 02/01/2017   | 212.21             | POOL (MEMORIAL) |
| WELLS FARGO CCER                | MCCOY TRUE VALUEShip control module to R      | 02/02/2017   | 9.44               | SEWER FUND      |
| WELLS FARGO CCER                | MCCOY TRUE VALUEKeys                          | 02/03/2017   | 8.27               | FIRE FUND       |
| WELLS FARGO CCER                | WM SUPERCENTER #1491Display materials         | 02/06/2017   | 7.96               | LIBRARY FUND    |
| WELLS FARGO CCER                | NAPA PARTS 0000514Chamois for cleaning ve     | 02/06/2017   | 18.99              | SEWER FUND      |
| WELLS FARGO CCER                | DEWEY FORDWasher nozzles all 3 medic units    | 02/08/2017   | 45.60              | AMBULANCE FUN   |
| WELLS FARGO CCER                | PSN INDIANOLA UTILITIESAdult Softball Com     | 02/10/2017   | 32.75              | PARK & RECREATI |
| WELLS FARGO CCER                | CENEX COUNTRY 07083090Gas for 330 deliv       | 02/13/2017   | 49.50              | FIRE FUND       |
| WELLS FARGO CCER                | DOLLAR TREEFloal Class supplies               | 02/13/2017   | 13.00              | PARK & RECREATI |
| WELLS FARGO CCER                | NAPA PARTS 0000514Back up alarm medic 24      | 02/16/2017   | 135.46             | AMBULANCE FUN   |
| WELLS FARGO CCER                | WAL-MART #1491Daddy Daughter - cups, juice    | 02/01/2017   | 56.36              | PARK & RECREATI |
| WELLS FARGO CCER                | IOWA WATER ENVIRONMENT ASCollection s         | 02/02/2017   | 20.00              | SEWER FUND      |
| WELLS FARGO CCER                | SAFE RIDE NEWS PUBLICATIOUpdated Car          | 02/03/2017   | 44.00              | FIRE FUND       |
| WELLS FARGO CCER                | WAL-MART #1491Lockbox                         | 02/06/2017   | 19.13              | LIBRARY FUND    |
| WELLS FARGO CCER                | SUBWAY 03366317Lunch for 2nd training         | 02/06/2017   | 18.06              | GENERAL FUND    |
| WELLS FARGO CCER                | SOUTHEASTERN EMERGENCY EQAmbulanc             | 02/08/2017   | 53.00              | AMBULANCE FUN   |
| WELLS FARGO CCER                | PSN INDIANOLA UTILITIESActivity Center Utilit | 02/10/2017   | 715.54             | PARK & RECREATI |
| WELLS FARGO CCER                | WM SUPERCENTER #1491Vacuum Cleaner            | 02/13/2017   | 59.00              | SEWER FUND      |
| WELLS FARGO CCER                | GREATER DESMOINESLegislative Day on the       | 02/13/2017   | 15.00              | GENERAL FUND    |
| WELLS FARGO CCER                | SPENCER MUNICIPAL HOSPITACPR Cards            | 02/01/2017   | 18.00              | AMBULANCE FUN   |
| WELLS FARGO CCER                | ADOBE CREATIVE CLOUDMonthly software s        | 02/01/2017   | 49.99              | PARK & RECREATI |
| WELLS FARGO CCER                | NAPA PARTS 0000514Oil Filter for camera van   | 02/02/2017   | 8.02               | SEWER FUND      |
| WELLS FARGO CCER                | CASEYS GEN STORE 1938Water for training d     | 02/03/2017   | 2.18               | GENERAL FUND    |
| WELLS FARGO CCER                | WAL-MART #1491Daddy Daughter Date Night -     | 02/06/2017   | 39.74              | PARK & RECREATI |
| WELLS FARGO CCER                | CNM OUTDOOR EQUIPMChain saw chain re          | 02/07/2017   | 56.00              | ROAD USE TAX FU |



| Vendor Name      | Description                                   | Invoice Date | Net Invoice Amount | FUND            |
|------------------|-----------------------------------------------|--------------|--------------------|-----------------|
| WELLS FARGO CCER | LYFT RIDE MON 11PMFraudulent Charge -         | 02/08/2017   | 27.51              | PARK & RECREATI |
| WELLS FARGO CCER | HERO 247Garments- Logo                        | 02/13/2017   | 210.00             | POLICE FUND     |
| WELLS FARGO CCER | MENARDS DES MOINES IA2- HO light ballest      | 02/13/2017   | 73.98              | PARK & RECREATI |
| WELLS FARGO CCER | IOWA PARK AND RECREATIONIPRA confere          | 02/14/2017   | 285.00             | PARK & RECREATI |
| WELLS FARGO CCER | WAL-MART #1491Binder for sds                  | 02/01/2017   | 13.76              | ROAD USE TAX FU |
| WELLS FARGO CCER | OREILLY AUTO #0337driver bit                  | 02/01/2017   | 2.99               | PARK & RECREATI |
| WELLS FARGO CCER | NAPA PARTS 0000514Battery for F350 pickup     | 02/02/2017   | 136.99             | SEWER FUND      |
| WELLS FARGO CCER | POPEYES CHICKEN #1Lunch on training day       | 02/03/2017   | 15.24              | GENERAL FUND    |
| WELLS FARGO CCER | HY VEE 1271Daddy Daughter Date Night - ball   | 02/06/2017   | 44.94              | PARK & RECREATI |
| WELLS FARGO CCER | INDOFF INCORPORATEDToner Cartridges           | 02/07/2017   | 192.66             | GENERAL FUND    |
| WELLS FARGO CCER | LYFT RIDE MON 12PMFraudulent charge - cr      | 02/08/2017   | 40.01              | PARK & RECREATI |
| WELLS FARGO CCER | NAPA PARTS 0000514Hydro hose for unit 28      | 02/13/2017   | 204.29             | ROAD USE TAX FU |
| WELLS FARGO CCER | MENARDS DES MOINES IAExhaust Fan Mens         | 02/13/2017   | 39.59              | PARK & RECREATI |
| WELLS FARGO CCER | THEISENS #214 - All Thread Rods for bolting d | 02/14/2017   | 61.96              | SEWER FUND      |
| WELLS FARGO CCER | WAL-MART #1491Binder for sds                  | 02/01/2017   | 13.76              | ROAD USE TAX FU |
| WELLS FARGO CCER | DOWNEY TIREStire repair                       | 02/01/2017   | 24.19              | PARK & RECREATI |
| WELLS FARGO CCER | OREILLY AUTO #0337paint striper               | 02/02/2017   | 26.91              | PARK & RECREATI |
| WELLS FARGO CCER | WAL-MART #1491Zone snacks                     | 02/03/2017   | 34.90              | PARK & RECREATI |
| WELLS FARGO CCER | HY VEE 1271Daddy Daughter Date Night - coo    | 02/06/2017   | 179.28             | PARK & RECREATI |
| WELLS FARGO CCER | UBER US FEB05 6ZVONFraudulent Charge -        | 02/06/2017   | 94.30              | PARK & RECREATI |
| WELLS FARGO CCER | SQ CR SERVICESHand cleaner                    | 02/08/2017   | 22.32              | PARK & RECREATI |
| WELLS FARGO CCER | MCCOY TRUE VALUEHardware, magnets for         | 02/10/2017   | 22.75              | FIRE FUND       |
| WELLS FARGO CCER | MENARDS DES MOINES IAExhaust fan Mens         | 02/13/2017   | 207.21             | PARK & RECREATI |
| WELLS FARGO CCER | LYFT RIDE THU 9PMFraudulent Charge - Cr       | 02/13/2017   | 8.00               | PARK & RECREATI |
| WELLS FARGO CCER | MIDWEST WHEEL-DMMounting brackets for 3       | 02/17/2017   | 105.61             | VEHICLE RESERV  |
| WELLS FARGO CCER | HY VEE 1271Anime Club supplies                | 02/01/2017   | 6.69               | LIBRARY FUND    |
| WELLS FARGO CCER | INDOFF INCORPORATEDOffice Chair               | 02/01/2017   | 221.00             | GENERAL FUND    |
| WELLS FARGO CCER | MENARDS DES MOINES IAcredited amount fr       | 02/02/2017   | 209.37-            | FIRE FUND       |
| WELLS FARGO CCER | INDOFF INCORPORATEDStamp Bank Replac          | 02/06/2017   | 23.00              | GENERAL FUND    |
| WELLS FARGO CCER | PAYPAL LEROSE06Daddy Daughter Date Nig        | 02/06/2017   | 100.00             | PARK & RECREATI |
| WELLS FARGO CCER | MENARDS DES MOINES IAFriends of the Libr      | 02/07/2017   | 46.28              | LIBRARY SPECIAL |
| WELLS FARGO CCER | SOUTHEASTERN EMERGENCY EQAmbulanc             | 02/10/2017   | 95.38              | AMBULANCE FUN   |
| WELLS FARGO CCER | CENEX COUNTRY 07083090Fuel for 338 retur      | 02/13/2017   | 55.76              | FIRE FUND       |
| WELLS FARGO CCER | MENARDS DES MOINES IAReturn Exhaust Fa        | 02/13/2017   | 98.39-             | PARK & RECREATI |
| WELLS FARGO CCER | WARREN COUNTY OILLP for 2 large tanks at      | 02/01/2017   | 1,282.50           | SEWER FUND      |
| WELLS FARGO CCER | INDOFF INCORPORATEDOffice Supplies            | 02/02/2017   | 30.00              | AMBULANCE FUN   |
| WELLS FARGO CCER | WAL-MART #1491Return binder for SDS           | 02/03/2017   | 13.76-             | ROAD USE TAX FU |
| WELLS FARGO CCER | THEISENS #21Bottle for Hotsy                  | 02/06/2017   | 12.48              | FIRE FUND       |
| WELLS FARGO CCER | CIRCLE B CASHWAY OF INDIAplywood              | 02/06/2017   | 19.30              | POOL (MEMORIAL) |
| WELLS FARGO CCER | CNM OUTDOOR EQUIPM61PMMC3 Chains fo           | 02/07/2017   | 28.60              | PARK & RECREATI |
| WELLS FARGO CCER | HACH COMPANYLab Supplies                      | 02/10/2017   | 185.77             | SEWER FUND      |
| WELLS FARGO CCER | OREILLY AUTO #0337Batteries Medic 247 DE      | 02/13/2017   | 329.37             | AMBULANCE FUN   |
| WELLS FARGO CCER | JW PERRY DES MOINESFlorals Class              | 02/13/2017   | 180.35             | PARK & RECREATI |
| WELLS FARGO CCER | HY VEE 1271Funeral                            | 02/16/2017   | 50.00              | FIRE FUND       |
| WELLS FARGO CCER | MIDWEST WHEEL-DMRunning boards for new        | 02/15/2017   | 293.47             | VEHICLE RESERV  |
| WELLS FARGO CCER | MUELLER REC PRODUCTSActivity Center po        | 02/17/2017   | 145.86             | PARK & RECREATI |
| WELLS FARGO CCER | THEISENS #21Winch for 41                      | 02/22/2017   | 31.99              | ROAD USE TAX FU |
| WELLS FARGO CCER | AMAZON MKTPLACE PMTSOfficers recorders        | 02/23/2017   | 107.96             | POLICE FUND     |
| WELLS FARGO CCER | MDC MAGAZINE.STORESsubscriptions for Indi     | 02/24/2017   | 10.69              | PARK & RECREATI |
| WELLS FARGO CCER | GOTPRINT.COMPickard Sports Complex Spon       | 02/27/2017   | 888.59             | PARK & RECREATI |
| WELLS FARGO CCER | NAPA PARTS 0000514Unit 7 hose                 | 02/16/2017   | 5.07               | ROAD USE TAX FU |
| WELLS FARGO CCER | WALMART.COMLabel Tape - Clerical              | 02/20/2017   | 61.73              | POLICE FUND     |
| WELLS FARGO CCER | NAPA PARTS 0000514Engine oil and drill bits   | 02/22/2017   | 281.33             | AMBULANCE FUN   |
| WELLS FARGO CCER | THEISENS #21Bolts for F550 Utility Truck boo  | 02/23/2017   | 1.66               | SEWER FUND      |
| WELLS FARGO CCER | CHUMBLEYS AUTO CAREGas for fuel cans in       | 02/27/2017   | 18.62              | FIRE FUND       |
| WELLS FARGO CCER | RAKUTEN.COM BUY.COMPrinter Cable              | 02/27/2017   | 9.99               | GENERAL FUND    |
| WELLS FARGO CCER | AMERICAN SWING PRODUCTSSwing repair p         | 02/01/2017   | 121.50             | PARK & RECREATI |
| WELLS FARGO CCER | MCCOY TRUE VALUECable ties                    | 02/02/2017   | 7.19               | PARK & RECREATI |

| Vendor Name                 | Description                                    | Invoice Date | Net Invoice Amount | FUND            |
|-----------------------------|------------------------------------------------|--------------|--------------------|-----------------|
| WELLS FARGO CCER            | GRAPHIC CONTROLS/VEREElectrodes See Inv        | 02/03/2017   | 191.54             | AMBULANCE FUN   |
| WELLS FARGO CCER            | DEMCO INCCChildrens area renovation            | 02/06/2017   | 1,983.99           | LIBRARY SPECIAL |
| WELLS FARGO CCER            | WM SUPERCENTER #1491Anime Club progra          | 02/06/2017   | 40.98              | LIBRARY FUND    |
| WELLS FARGO CCER            | CNM OUTDOOR EQUIPMchain saw                    | 02/08/2017   | 503.90             | PARK & RECREATI |
| WELLS FARGO CCER            | WAL-MART #1491Soap, Paper Towels, and oth      | 02/10/2017   | 56.36              | PARK & RECREATI |
| WELLS FARGO CCER            | RADWELL INTL INCRepair control module from     | 02/13/2017   | 527.50             | SEWER FUND      |
| WELLS FARGO CCER            | INTERNATIONwebinar - citys guide to real esta  | 02/13/2017   | 157.95             | GENERAL FUND    |
| WELLS FARGO CCER            | NAPA PARTS 0000514Def for dump truck and       | 02/17/2017   | 293.68             | ROAD USE TAX FU |
| WELLS FARGO CCER            | AMAZON MKTPLACE PMTSSstapler and batteri       | 02/20/2017   | 35.70              | SEWER FUND      |
| WELLS FARGO CCER            | DEWEY FORDMedic 246 repaired seals on turb     | 02/22/2017   | 1,108.26           | AMBULANCE FUN   |
| WELLS FARGO CCER            | HICKORY PARK RESTAURANT Clunch- 3 em           | 02/24/2017   | 36.67              | PARK & RECREATI |
| WELLS FARGO CCER            | DEMCO INCDr Seuss breakfast supplies           | 02/27/2017   | 11.39              | LIBRARY SPECIAL |
| WELLS FARGO CCER            | MCCOY TRUE VALUE75ft Neverlink Garden H        | 02/20/2017   | 46.78              | FIRE FUND       |
| WELLS FARGO CCER            | MCCOY TRUE VALUEtogggle switch for clock,      | 02/22/2017   | 9.88               | PARK & RECREATI |
| WELLS FARGO CCER            | THEISENS #21White marking flags                | 02/23/2017   | 19.98              | SEWER FUND      |
| WELLS FARGO CCER            | SPENCER MUNICIPAL HOSPITACPR Cards             | 02/27/2017   | 12.00              | AMBULANCE FUN   |
| WELLS FARGO CCER            | THE HOME DEPOT #2107Numbers for markin         | 02/28/2017   | 31.45              | SEWER FUND      |
| WELLS FARGO CCER            | POWER PROCESS EQUIPMENT ISeal repair k         | 02/17/2017   | 1,026.55           | SEWER FUND      |
| WELLS FARGO CCER            | IOWA LEAGUE OF CITIESIMFOA Meeting             | 02/22/2017   | 125.00             | GENERAL FUND    |
| WELLS FARGO CCER            | THEISENS #21Exchanged vise for smaller one     | 02/23/2017   | 17.00-             | ROAD USE TAX FU |
| WELLS FARGO CCER            | NAPA PARTS 0000514Battery Clamps for Batt      | 02/24/2017   | 9.49               | SEWER FUND      |
| WELLS FARGO CCER            | RED CROSS STOREARC Lifeguard Instructor        | 02/27/2017   | 205.25             | POOL (MEMORIAL) |
| WELLS FARGO CCER            | CNM OUTDOOR EQUIPMNew chains for saw           | 02/17/2017   | 78.55              | ROAD USE TAX FU |
| WELLS FARGO CCER            | THEISENS #21Return 3 all thread rods for bolti | 02/20/2017   | 44.97-             | SEWER FUND      |
| WELLS FARGO CCER            | WAL-MART #1491Think Spring supplies            | 02/22/2017   | 19.74              | PARK & RECREATI |
| WELLS FARGO CCER            | THEISENS #21Welding rod for shop welder        | 02/24/2017   | 18.59              | ROAD USE TAX FU |
| WELLS FARGO CCER            | SOUTHEASTERN EMERGENCY EQAmbulanc              | 02/27/2017   | 174.72             | AMBULANCE FUN   |
| WELLS FARGO CCER            | PSN INDIANOLA UTILITIESPool utilities - Janu   | 02/28/2017   | 212.10             | POOL (MEMORIAL) |
| WELLS FARGO CCER            | MENARDS DES MOINES IAFriends of the Libr       | 02/17/2017   | 16.78-             | LIBRARY SPECIAL |
| WELLS FARGO CCER            | SOUTHEASTERN EMERGENCY EQAmbulanc              | 02/21/2017   | 451.76             | AMBULANCE FUN   |
| WELLS FARGO CCER            | THEISENS #21Parts for new sign truck           | 02/23/2017   | 72.33              | ROAD USE TAX FU |
| WELLS FARGO CCER            | JW PERRY DES MOINESThink Spring Supplie        | 02/24/2017   | 165.80             | PARK & RECREATI |
| WELLS FARGO CCER            | DEMCO INCBBook and AV covering supplies        | 02/27/2017   | 142.54             | LIBRARY FUND    |
| WELLS FARGO CCER            | LA POLICE GEAR                                 | 02/20/2017   | 99.93              | POLICE FUND     |
| WELLS FARGO CCER            | EVAC SYSTEMS FIRE AND RESFloat rope ba         | 02/22/2017   | 22.99              | FIRE FUND       |
| WELLS FARGO CCER            | WM SUPERCENTER #1491Adult craft program        | 02/23/2017   | 8.13               | LIBRARY FUND    |
| WELLS FARGO CCER            | NAPA PARTS 0000514Wire Attack 338 and wa       | 02/27/2017   | 120.13             | VEHICLE RESERV  |
| WELLS FARGO CCER            | HY VEE 1271Ambulance Supplies See Receipt      | 02/28/2017   | 15.18              | AMBULANCE FUN   |
| WELLS FARGO CCER            | WAL-MART #1491Paper towels, dish soap, ma      | 02/20/2017   | 36.89              | SEWER FUND      |
| WELLS FARGO CCER            | HY VEE 1271Movie programming                   | 02/22/2017   | 9.98               | LIBRARY FUND    |
| WELLS FARGO CCER            | SOUTHEASTERN EMERGENCY EQAmbulanc              | 02/24/2017   | 1,735.50           | AMBULANCE FUN   |
| WELLS FARGO CCER            | WM SUPERCENTER #1491Display materials          | 02/27/2017   | 3.96               | LIBRARY FUND    |
| WELLS FARGO CCER            | EASYSANVASPRINTS.COMSpring, Summer p           | 02/28/2017   | 100.92             | PARK & RECREATI |
| WELLS FARGO CCER            | GPSCHEAP.COMComputer Arms for Ram Mou          | 02/15/2017   | 12.99              | GENERAL FUND    |
| WELLS FARGO CCER            | NAPA PARTS 0000514Unit 28 hose                 | 02/20/2017   | 46.39              | ROAD USE TAX FU |
| WELLS FARGO CCER            | HY VEE 1271Refunded amount from card           | 02/22/2017   | 50.00-             | FIRE FUND       |
| WELLS FARGO CCER            | AMAZON MKTPLACE PMTSSBifold towels             | 02/23/2017   | 30.12              | SEWER FUND      |
| WELLS FARGO CCER            | NAPA PARTS 0000514Parts for unit 24 plow tru   | 02/27/2017   | 14.27              | ROAD USE TAX FU |
| WELLS FARGO CCER            | QUILL CORPORATIONCopy Paper                    | 02/27/2017   | 32.06              | PARK & RECREATI |
| Total WELLS FARGO CCER:     |                                                |              | 19,422.71          |                 |
| <b>WIEGERT DISPOSAL CO.</b> |                                                |              |                    |                 |
| WIEGERT DISPOSAL CO.        | SHOP - FEB                                     | 03/01/2017   | 45.00              | PARK & RECREATI |
| Total WIEGERT DISPOSAL CO.: |                                                |              | 45.00              |                 |

| Vendor Name      | Description                | Invoice Date | Net Invoice Amount | FUND            |
|------------------|----------------------------|--------------|--------------------|-----------------|
| YANDO, ED        |                            |              |                    |                 |
| YANDO, ED        | CLOTHING ALLOWANCE - BOOTS | 03/12/2017   | 63.94              | ROAD USE TAX FU |
| Total YANDO, ED: |                            |              | 63.94              |                 |
| Grand Totals:    |                            |              | 132,237.69         |                 |

City Council: \_\_\_\_\_

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**Meeting Date:** 03/20/2017

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**Information**

**Subject**

City Treasurer's Report - Doug Shull

**Information**

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**Fiscal Impact**

**Attachments**

Feb 2017 Treasurer Report

Feb 2016 Treasurer Report

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**FINANCIAL REPORT**  
**MONTH OF FEBRUARY, 2017**

Page 1

| FUND                                   | Beginning<br>Balance | Monies<br>Received  | Monies<br>Disbursed | Transfer<br>In    | Transfer<br>Out   | Clerk's<br>Balance      | % of<br>Total |
|----------------------------------------|----------------------|---------------------|---------------------|-------------------|-------------------|-------------------------|---------------|
| 001 General Government                 | 1,587,323.98         | 83,968.08           | 162,139.12          | 123,318.85        | 2,518.73          | 1,629,953.06            |               |
| 011 Police                             | 758,133.36           | 19,311.09           | 211,375.89          | 24,267.71         | 309.00            | 590,027.27              |               |
| 015 Fire                               | 571,828.31           | 2,672.39            | 47,539.65           | 847.71            | 24.72             | 527,784.04              |               |
| 016 Ambulance                          | 256,246.63           | 36,576.09           | 79,470.92           | 447.58            | 15,572.66         | 198,226.72              |               |
| 041 Library                            | 37,167.06            | 2,980.45            | 42,681.77           | 892.79            | 61.80             | -1,703.27               |               |
| 042 Park & Recreation                  | 493,641.65           | 17,909.44           | 81,381.30           | 1,011.40          | 123.60            | 431,057.59              |               |
| 045 Memorial Pool                      | -119,978.13          | 866.79              | 3,154.25            | 0.00              | 0.00              | -122,265.59             |               |
| 071 General Fund Debt Service          | 95,825.72            | 445.10              | 0.00                | 0.00              | 0.00              | 96,270.82               |               |
| 099 Franchise Fees-MEC                 | 542,641.18           | 0.00                | 0.00                | 0.00              | 0.00              | 542,641.18              |               |
| <b>GENERAL FUND SUB-TOTAL</b>          | <b>4,222,829.76</b>  | <b>164,729.43</b>   | <b>627,742.90</b>   | <b>150,786.04</b> | <b>18,610.51</b>  | <b>3,891,991.82</b>     |               |
| 110 Road Use Tax (Streets)             | 1,550,301.92         | 172,730.93          | 92,787.58           | 0.00              | 43,330.82         | 1,586,914.45            |               |
| 112 Trust & Agency                     | 0.00                 | 7,907.76            | 0.00                | 0.00              | 7,907.76          | 0.00                    |               |
| 115 YMCA Maintenance Obligations       | 283,661.46           | 0.00                | 1,220.00            | 0.00              | 0.00              | 282,441.46              |               |
| 121 Local Option Sales Tax             | 835,150.85           | 170,015.02          | 0.00                | 0.00              | 0.00              | 1,005,165.87            |               |
| 125 TIF--Downtown                      | 1,193,027.72         | 50,951.40           | 0.00                | 0.00              | 0.00              | 1,243,979.12            |               |
| 141 Library Special Revenue            | 37,956.00            | 1,032.21            | 909.83              | 0.00              | 0.00              | 38,078.38               |               |
| 142 Park & Rec Special Revenue         | 144,194.14           | 2,647.01            | 395.38              | 0.00              | 0.00              | 146,445.77              |               |
| 160 Downtown Revolving Loan            | 156,256.82           | 0.00                | 0.00                | 0.00              | 0.00              | 156,256.82              |               |
| 161 Downtown Business Inc Program      | 15,252.14            | 0.00                | 1,668.45            | 0.00              | 0.00              | 13,583.69               |               |
| 177 Police Forfeiture                  | 19,830.07            | 0.00                | 0.00                | 0.00              | 0.00              | 19,830.07               |               |
| 190 Vehicle Reserve                    | 1,175,967.37         | 22,018.71           | 109,691.01          | 39,214.33         | 0.00              | 1,127,509.40            |               |
| 199 Police Retirement                  | 83,158.09            | 106.17              | 0.00                | 0.00              | 1,041.67          | 82,222.59               |               |
| <b>SPECIAL REVENUES SUB-TOTAL</b>      | <b>5,494,756.58</b>  | <b>427,409.21</b>   | <b>206,672.25</b>   | <b>39,214.33</b>  | <b>52,280.25</b>  | <b>5,702,427.62</b>     |               |
| <b>200 DEBT SERVICE (SUB-TOTAL)</b>    | <b>1,941,103.49</b>  | <b>7,130.71</b>     | <b>0.00</b>         | <b>35,166.66</b>  | <b>0.00</b>       | <b>1,983,400.86</b>     |               |
| 301 Capital Projects (General)         | 639,130.50           | 2,614.14            | 4,404.63            | 0.00              | 0.00              | 637,340.01              |               |
| 321 Capital Projects (Streets)         | 118,060.00           | 175.00              | 12,823.52           | 0.00              | 0.00              | 105,411.48              |               |
| 344 Community Athletic Facility        | 305.66               | 0.62                | 48.00               | 0.00              | 0.00              | 258.28                  |               |
| 353 Community ReDevelopment (D&D)      | -54,832.89           | 0.00                | 2,638.00            | 0.00              | 0.00              | -57,470.89              |               |
| <b>CAPITAL PROJECTS SUB-TOTAL</b>      | <b>702,663.27</b>    | <b>2,789.76</b>     | <b>19,914.15</b>    | <b>0.00</b>       | <b>0.00</b>       | <b>685,538.88</b>       |               |
| 610 Sewer                              | 719,812.93           | 0.00                | 70,982.79           | 137,800.00        | 37,102.26         | 749,527.88              |               |
| 650 Stormwater Utility                 | 569,310.13           | 16,866.93           | 325.00              | 0.00              | 5,050.00          | 580,802.06              |               |
| 670 Recycling                          | 95,278.93            | 18,217.75           | 16,102.53           | 0.00              | 1,541.67          | 95,852.48               |               |
| 710 Sewer Capital Projects             | 778,313.15           | 272,651.02          | 12,606.75           | 0.00              | 209,616.66        | 828,740.76              |               |
| 771 Sewer Reserve                      | 114,238.70           | 0.00                | 0.00                | 0.00              | 0.00              | 114,238.70              |               |
| 781 Sewer Plant Improvement            | 382,155.78           | 0.00                | 0.00                | 2,083.33          | 0.00              | 384,239.11              |               |
| 791 Sewer Revenue Bonds                | 571,203.16           | 0.00                | 0.00                | 58,250.00         | 0.00              | 629,453.16              |               |
| 820 Health Insurance                   | 654,267.69           | 120,362.17          | 136,892.78          | 0.00              | 0.00              | 637,737.08              |               |
| 830 Health Reimbursement Account       | 297,029.49           | 0.00                | 17,197.96           | 0.00              | 0.00              | 279,831.53              |               |
| 840 Flex/STD                           | 225,784.36           | 3,581.84            | 5,598.52            | 1,375.05          | 0.00              | 225,142.73              |               |
| 850 Liability Insurance Reserve--City  | 25,078.11            | 31.22               | 0.00                | 0.00              | 0.00              | 25,109.33               |               |
| <b>CITY UTILITY &amp; IS SUB-TOTAL</b> | <b>4,432,472.43</b>  | <b>431,710.93</b>   | <b>259,706.33</b>   | <b>199,508.38</b> | <b>253,310.59</b> | <b>4,550,674.82</b>     |               |
| <b>TOTAL CITY FUNDS</b>                | <b>16,793,825.54</b> | <b>1,033,770.04</b> | <b>1,114,035.63</b> | <b>424,675.41</b> | <b>324,201.35</b> | <b>16,814,034.01</b>    | <b>64%</b>    |
| <b>TOTAL IMU FUNDS</b>                 | <b>9,119,924.25</b>  | <b>1,483,835.73</b> | <b>1,210,993.34</b> | <b>288,525.01</b> | <b>388,999.07</b> | <b>9,292,292.58</b>     | <b>36%</b>    |
| <b>GRAND TOTAL CITY &amp; IMU</b>      | <b>25,913,749.78</b> | <b>2,517,605.77</b> | <b>2,325,028.97</b> | <b>713,200.42</b> | <b>713,200.42</b> | <b>26,106,326.58</b>    |               |
| Cross Check Total                      |                      |                     |                     |                   |                   | 26,106,326.58           |               |
| <b>Investments</b>                     |                      |                     |                     |                   |                   |                         |               |
| Bankers Trust                          | \$ 21,349,252.82     | 1.86%               |                     |                   |                   | Clerk's Balance         | 26,106,326.58 |
| Iowa Public Agency Inv. Trust          | \$ 111,227.04        | 0.292%              |                     |                   |                   | Plus Outstanding Checks | 105,498.70    |
| Payroll Account, City State Bank       | \$ -                 | Earnings Credit     |                     |                   |                   |                         |               |
| Checking Account, City State Bank      | \$ 241,363.66        | Earnings Credit     |                     |                   |                   | Outstanding Deposit     | -21,394.65    |
| Sweep Account, City State Bank         | \$ 4,457,220.07      | 0.65%               |                     |                   |                   |                         |               |
| Indianola Police Dept, City State Bank | \$ 28,820.42         |                     |                     |                   |                   |                         |               |
| Wells Fargo                            | \$ 2,546.62          |                     |                     |                   |                   |                         |               |
| <b>BANK BALANCE</b>                    | <b>26,190,430.63</b> |                     |                     |                   |                   | <b>26,190,430.63</b>    |               |

|                                      |                     |                     |                     |                   |                   |                     |
|--------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|---------------------|
| 600 Water                            | 166,592.47          | 186,429.04          | 88,826.52           | 0.00              | 106,054.63        | 158,140.36          |
| 620 IMU Administration               | 0.00                | 0.00                | 4,671.40            | 0.00              | 0.00              | -4,671.40           |
| 625 Revolving Economic Development   | 107,664.65          | 134.27              | 0.00                | 0.00              | 0.00              | 107,798.92          |
| 626 USDA RLF                         | 375,000.00          | 0.00                | 0.00                | 0.00              | 0.00              | 375,000.00          |
| 630 Electric                         | 2,419,498.50        | 1,216,377.71        | 1,025,467.94        | 22,566.67         | 144,868.99        | 2,488,105.95        |
| 640 Fiber/Communications             | 246,422.58          | 31,430.04           | 26,631.92           | 0.00              | 3,075.45          | 248,145.25          |
| 700 Water Capital Projects           | 1,131,898.68        | 0.00                | 14,185.21           | 170,991.67        | 0.00              | 1,288,705.14        |
| 730 Electric Capital Projects        | 3,794,544.68        | 49,445.94           | 51,210.35           | 0.00              | 0.00              | 3,792,780.27        |
| 740 Fiber/Comm Capital Projects      | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 770 Water Reserve                    | 135,000.00          | 0.00                | 0.00                | 0.00              | 135,000.00        | 0.00                |
| 773 Electric Reserve                 | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 780 Water Capital Improvement        | 75,000.00           | 0.00                | 0.00                | 0.00              | 0.00              | 75,000.00           |
| 783 Electric Improvement             | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 790 Water Revenue Bonds              | -23,066.67          | 0.00                | 0.00                | 23,066.67         | 0.00              | 0.00                |
| 793 Electric Revenue Bonds           | 676,413.07          | 0.00                | 0.00                | 71,900.00         | 0.00              | 748,313.07          |
| 855 Liability Insurance Reserve--IMU | 14,956.29           | 18.73               | 0.00                | 0.00              | 0.00              | 14,975.02           |
| <b>IMU SUB-TOTAL</b>                 | <b>9,119,924.25</b> | <b>1,483,835.73</b> | <b>1,210,993.34</b> | <b>288,525.01</b> | <b>388,999.07</b> | <b>9,292,292.58</b> |

**INTEREST DISTRIBUTION**

|                         | <b>INTEREST</b>     |                   |                     |                      |  |
|-------------------------|---------------------|-------------------|---------------------|----------------------|--|
|                         | <b>INCOME</b>       | <b>% OF TOTAL</b> | <b>CALYTD</b>       | <b>FYTD</b>          |  |
| Electric Funds          | \$ 8,480.04         | 27.16%            | \$ 19,785.12        | \$ 53,328.73         |  |
| Water Funds             | \$ 2,067.09         | 6.62%             | \$ 4,548.54         | \$ 12,080.91         |  |
| Sewer Funds             | \$ 2,582.29         | 8.27%             | \$ 5,766.04         | \$ 14,167.82         |  |
| Police Retirement       | \$ 106.17           | 0.34%             | \$ 234.93           | \$ 730.27            |  |
| Community Redevelopment | \$ -                | 0.00%             | \$ -                | \$ -                 |  |
| All other               | \$ 17,989.23        | 57.61%            | \$ 39,906.80        | \$ 96,730.16         |  |
| <b>TOTAL</b>            | <b>\$ 31,224.82</b> | <b>100.00%</b>    | <b>\$ 70,241.43</b> | <b>\$ 177,037.89</b> |  |

**FINANCIAL REPORT**  
**MONTH OF FEBRUARY, 2016**

Page 1

| FUND                                       | Beginning<br>Balance | Monies<br>Received  | Monies<br>Disbursed | Transfer<br>In    | Transfer<br>Out         | Clerk's<br>Balance   | % of<br>Total |
|--------------------------------------------|----------------------|---------------------|---------------------|-------------------|-------------------------|----------------------|---------------|
| 001 General Government                     | 1,416,089.84         | 59,966.18           | 179,527.62          | 115,991.67        | 2,768.73                | 1,409,751.34         |               |
| 011 Police                                 | 535,272.05           | 12,529.47           | 216,416.14          | 30,403.91         | 324.45                  | 361,464.84           |               |
| 015 Fire                                   | 385,157.13           | 7,598.88            | 33,265.05           | 995.46            | 24.72                   | 360,461.70           |               |
| 016 Ambulance                              | 306,422.36           | 48,575.83           | 71,337.59           | 525.59            | 5,572.66                | 278,613.53           |               |
| 041 Library                                | -18,935.47           | 3,015.63            | 35,754.41           | 1,048.40          | 61.80                   | -50,687.65           |               |
| 042 Park & Recreation                      | 384,005.25           | 19,073.99           | 84,792.31           | 1,187.69          | 123.60                  | 319,351.02           |               |
| 045 Memorial Pool                          | -19,014.18           | 1,439.48            | 3,521.26            | 0.00              | 0.00                    | -21,095.96           |               |
| 071 General Fund Deb Service               | 94,435.04            | 527.84              | 0.00                | 0.00              | 0.00                    | 94,962.88            |               |
| 099 Franchise Fees-MEC                     | 401,188.16           | 25,083.72           | 0.00                | 0.00              | 0.00                    | 426,271.88           |               |
| <b>GENERAL FUND SUB-TOTAL</b>              | <b>3,484,620.18</b>  | <b>177,811.02</b>   | <b>624,614.38</b>   | <b>150,152.72</b> | <b>8,875.96</b>         | <b>3,179,093.58</b>  |               |
| 110 Road Use Tax (Streets)                 | 1,348,688.26         | 153,445.25          | 213,359.18          | 0.00              | 15,866.48               | 1,272,907.85         |               |
| 112 Trust & Agency                         | 0.00                 | 9,286.05            | 0.00                | 0.00              | 9,286.05                | 0.00                 |               |
| 115 YMCA Maintenance Obligations           | 92,321.46            | 0.00                | 2,240.00            | 0.00              | 0.00                    | 90,081.46            |               |
| 125 TIF--Downtown                          | 459,987.77           | 7,851.08            | 690.00              | 0.00              | 0.00                    | 467,148.85           |               |
| 126 TIF--East Hwy 92                       | 0.00                 | 0.00                | 0.00                | 0.00              | 0.00                    | 0.00                 |               |
| 127 TIF--Hillcrest/Industrial Park         | 692,341.38           | 54,839.86           | 0.00                | 0.00              | 0.00                    | 747,181.24           |               |
| 141 Library Special Revenue                | 40,750.74            | 549.39              | 1,021.06            | 0.00              | 0.00                    | 40,279.07            |               |
| 142 Park & Rec Special Revenue             | 131,480.57           | 668.99              | 98.20               | 0.00              | 0.00                    | 132,051.36           |               |
| 160 Downtown Revolving Loan                | 149,711.06           | 0.00                | 0.00                | 0.00              | 0.00                    | 149,711.06           |               |
| 161 Downtown Business Inc Program          | 11,608.02            | 0.00                | 1,154.31            | 0.00              | 0.00                    | 10,453.71            |               |
| 177 Police Forfeiture                      | 19,830.07            | 0.00                | 0.00                | 0.00              | 0.00                    | 19,830.07            |               |
| 190 Vehicle Reserve                        | 80,687.70            | 0.00                | 0.00                | 2,083.33          | 0.00                    | 82,771.03            |               |
| 199 Police Retirement                      | 94,531.56            | 184.31              | 0.00                | 0.00              | 1,041.67                | 93,674.20            |               |
| <b>SPECIAL REVENUES SUB-TOTAL</b>          | <b>3,121,938.60</b>  | <b>226,824.93</b>   | <b>218,562.75</b>   | <b>2,083.33</b>   | <b>26,194.20</b>        | <b>3,106,089.91</b>  |               |
| <b>200 DEBT SERVICE (SUB-TOTAL)</b>        | <b>2,183,064.53</b>  | <b>9,268.12</b>     | <b>0.00</b>         | <b>51,600.00</b>  | <b>0.00</b>             | <b>2,243,932.65</b>  |               |
| 301 Capital Projects (General)             | 372,763.74           | 3,407.20            | 0.00                | 0.00              | 0.00                    | 376,170.94           |               |
| 321 Capital Projects (Streets)             | 7,866.70             | 175.00              | 22.50               | 0.00              | 0.00                    | 8,019.20             |               |
| 344 Community Athletic Facility            | 3,339.51             | 6.77                | 44.00               | 0.00              | 0.00                    | 3,302.28             |               |
| 353 Community ReDevelopment (D&D)          | -49,336.89           | 0.00                | 2,858.00            | 0.00              | 0.00                    | -52,194.89           |               |
| <b>CAPITAL PROJECTS SUB-TOTAL</b>          | <b>334,633.06</b>    | <b>3,588.97</b>     | <b>2,924.50</b>     | <b>0.00</b>       | <b>0.00</b>             | <b>335,297.53</b>    |               |
| 610 Sewer                                  | 491,405.52           | 100.00              | 79,055.80           | 143,725.00        | 35,935.59               | 520,239.13           |               |
| 650 Stormwater Utility                     | 505,446.15           | 17,135.09           | 0.00                | 0.00              | 5,116.67                | 517,464.57           |               |
| 670 Recycling                              | 83,650.70            | 18,694.89           | 15,968.84           | 0.00              | 1,508.33                | 84,868.42            |               |
| 710 Sewer Capital Projects                 | 442,275.39           | 285,399.01          | 8,532.12            | 0.00              | 231,466.67              | 487,675.61           |               |
| 771 Sewer Reserve                          | 114,238.70           | 0.00                | 0.00                | 0.00              | 0.00                    | 114,238.70           |               |
| 781 Sewer Plant Improvement                | 357,155.82           | 0.00                | 0.00                | 2,083.33          | 0.00                    | 359,239.15           |               |
| 791 Sewer Revenue Bonds                    | 535,047.98           | 0.00                | 0.00                | 58,791.67         | 0.00                    | 593,839.65           |               |
| 820 Health Insurance                       | 693,117.86           | 111,372.66          | 110,649.79          | 0.00              | 0.00                    | 693,840.73           |               |
| 830 Health Reimbursement Account           | 278,687.67           | 0.00                | 6,023.48            | 0.00              | 0.00                    | 272,664.19           |               |
| 840 Flex/STD                               | 203,048.08           | 2,745.58            | 2,210.04            | 1,359.60          | 0.00                    | 204,943.22           |               |
| 850 Liability Insurance Reserve--City      | 29,484.56            | 56.42               | 0.00                | 0.00              | 0.00                    | 29,540.98            |               |
| <b>CITY UTILITY &amp; IS SUB-TOTAL</b>     | <b>3,733,558.43</b>  | <b>435,503.65</b>   | <b>222,440.07</b>   | <b>205,959.60</b> | <b>274,027.26</b>       | <b>3,878,554.35</b>  |               |
| <b>TOTAL CITY FUNDS</b>                    | <b>12,857,814.80</b> | <b>852,996.69</b>   | <b>1,068,541.70</b> | <b>409,795.65</b> | <b>309,097.42</b>       | <b>12,742,968.02</b> | <b>62%</b>    |
| <b>TOTAL IMU FUNDS</b>                     | <b>6,888,866.23</b>  | <b>1,385,598.50</b> | <b>307,016.00</b>   | <b>241,500.01</b> | <b>342,198.24</b>       | <b>7,866,750.50</b>  | <b>38%</b>    |
| <b>GRAND TOTAL CITY &amp; IMU</b>          | <b>19,746,681.02</b> | <b>2,238,595.19</b> | <b>1,375,557.70</b> | <b>651,295.66</b> | <b>651,295.66</b>       | <b>20,609,718.51</b> |               |
| Cross Check Total                          |                      |                     |                     |                   |                         | 20,609,718.51        |               |
| <b>Investments</b>                         |                      |                     |                     |                   | Clerk's Balance         | 20,609,718.51        |               |
| Bankers Trust                              | \$ 17,114,341.39     | 1.83%               |                     |                   |                         |                      |               |
| Iowa Public Agency Inv. Trust              | \$ 111,125.56        | 0.010%              |                     |                   | Plus Outstanding Checks | 104,976.36           |               |
| Payroll Account, City State Bank           | \$ -                 | Earnings Credit     |                     |                   |                         |                      |               |
| Checking Account, City State Bank          | \$ 242,017.71        | Earnings Credit     |                     |                   | Oustanding Deposit      | -28,821.32           |               |
| Checking & Payroll Account, Community Bank | \$ -                 |                     |                     |                   |                         |                      |               |
| Sweep Account, City State Bank             | \$ 3,215,466.17      | 0.40%               |                     |                   |                         |                      |               |
| Wells Fargo                                | \$ 2,922.72          |                     |                     |                   |                         |                      |               |
| <b>BANK BALANCE</b>                        | <b>20,685,873.55</b> |                     |                     |                   |                         | <b>20,685,873.55</b> |               |



|                                      |                     |                     |                   |                   |                   |                     |
|--------------------------------------|---------------------|---------------------|-------------------|-------------------|-------------------|---------------------|
| 600 Water                            | 24,136.03           | 203,722.17          | 77,617.97         | 0.00              | 118,051.04        | 32,189.19           |
| 620 IMU Administration               | 52,081.20           | 0.00                | 54,130.34         | 88,350.00         | 31,229.68         | 55,071.18           |
| 625 Revolving Economic Development   | 106,331.59          | 203.11              | 0.00              | 0.00              | 0.00              | 106,534.70          |
| 626 USDA RLF                         | 300,000.00          | 0.00                | 0.00              | 0.00              | 0.00              | 300,000.00          |
| 630 Electric                         | 1,540,649.62        | 1,103,775.17        | 147,746.51        | 22,566.67         | 185,100.85        | 2,334,144.10        |
| 640 Fiber/Communications             | 280,905.95          | 30,789.97           | 1,710.33          | 0.00              | 7,816.67          | 302,168.92          |
| 700 Water Capital Projects           | 963,217.53          | 0.00                | 3,489.83          | 35,991.67         | 0.00              | 995,719.37          |
| 730 Electric Capital Projects        | 2,658,583.16        | 47,078.00           | 22,321.02         | 0.00              | 0.00              | 2,683,340.14        |
| 740 Fiber/Comm Capital Projects      | 0.00                | 0.00                | 0.00              | 0.00              | 0.00              | 0.00                |
| 770 Water Reserve                    | 135,000.00          | 0.00                | 0.00              | 0.00              | 0.00              | 135,000.00          |
| 773 Electric Reserve                 | 0.00                | 0.00                | 0.00              | 0.00              | 0.00              | 0.00                |
| 780 Water Capital Improvement        | 75,000.00           | 0.00                | 0.00              | 0.00              | 0.00              | 75,000.00           |
| 783 Electric Improvement             | 0.00                | 0.00                | 0.00              | 0.00              | 0.00              | 0.00                |
| 790 Water Revenue Bonds              | 47,794.68           | 0.00                | 0.00              | 22,925.00         | 0.00              | 70,719.68           |
| 793 Electric Revenue Bonds           | 690,395.31          | 0.00                | 0.00              | 71,666.67         | 0.00              | 762,061.98          |
| 855 Liability Insurance Reserve--IMU | 14,771.16           | 30.08               | 0.00              | 0.00              | 0.00              | 14,801.24           |
| <b>IMU SUB-TOTAL</b>                 | <b>6,888,866.23</b> | <b>1,385,598.50</b> | <b>307,016.00</b> | <b>241,500.01</b> | <b>342,198.24</b> | <b>7,866,750.50</b> |

| <u>INTEREST DISTRIBUTION</u> | INTEREST            |                | CALYTD              | FYTD                 |
|------------------------------|---------------------|----------------|---------------------|----------------------|
|                              | INCOME              | % OF TOTAL     |                     |                      |
| Electric Funds               | \$ 10,897.08        | 28.97%         | \$ 19,450.84        | \$ 66,677.05         |
| Water Funds                  | \$ 2,286.86         | 6.08%          | \$ 4,116.59         | \$ 16,520.25         |
| Sewer Funds                  | \$ 2,884.89         | 7.67%          | \$ 4,955.98         | \$ 14,601.80         |
| Police Retirement            | \$ 184.31           | 0.49%          | \$ 316.20           | \$ 1,144.91          |
| Community Redevelopment      | \$ -                | 0.00%          | \$ -                | \$ -                 |
| All other                    | \$ 21,359.44        | 56.79%         | \$ 36,836.42        | \$ 110,897.42        |
| <b>TOTAL</b>                 | <b>\$ 37,612.58</b> | <b>100.00%</b> | <b>\$ 65,676.03</b> | <b>\$ 209,841.43</b> |

Meeting Date: 03/20/2017

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**Information**

**Subject**

2017 Capital Street Improvement Project

**Information**

On October 17, 2016 City Council approved the professional service agreement with Snyder and Associates to perform the Municipal Engineering Services for the City of Indianola. This agreement included:

- Capital street improvements for 2017 (bid preparation for the road work)
- Pavement condition system implementation
- Storm water master plan
- On-call engineering for special projects and issues
- Subdivision plat and site plan review (if needed)

Snyder and Associates prepared the plan and specs for the 2017 Capital Street Improvement Project. This project included a base bid and a bid alternate. The base bid work includes pavement removal, grading, approximately 3,700 square yards of PCC pavement, driveway replacement, sidewalk replacement, water main, and surface restoration along Iowa Avenue from "D" Street to "B" Street and along Buxton Street from Euclid Avenue to Franklin Avenue. The alternate bid includes pavement removal, grading, approximately 1,200 square yards of PCC pavement, driveway replacement, sidewalk replacement and surface restoration of Buxton Street from Franklin Avenue to Girard Street. The opinion of probable construction cost for the base bid and bid alternate for this project is approximately \$644,000.

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**Fiscal Impact**

**Attachments**

Cost Opinion

Map

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OPINION OF PROBABLE PROJECT COSTS



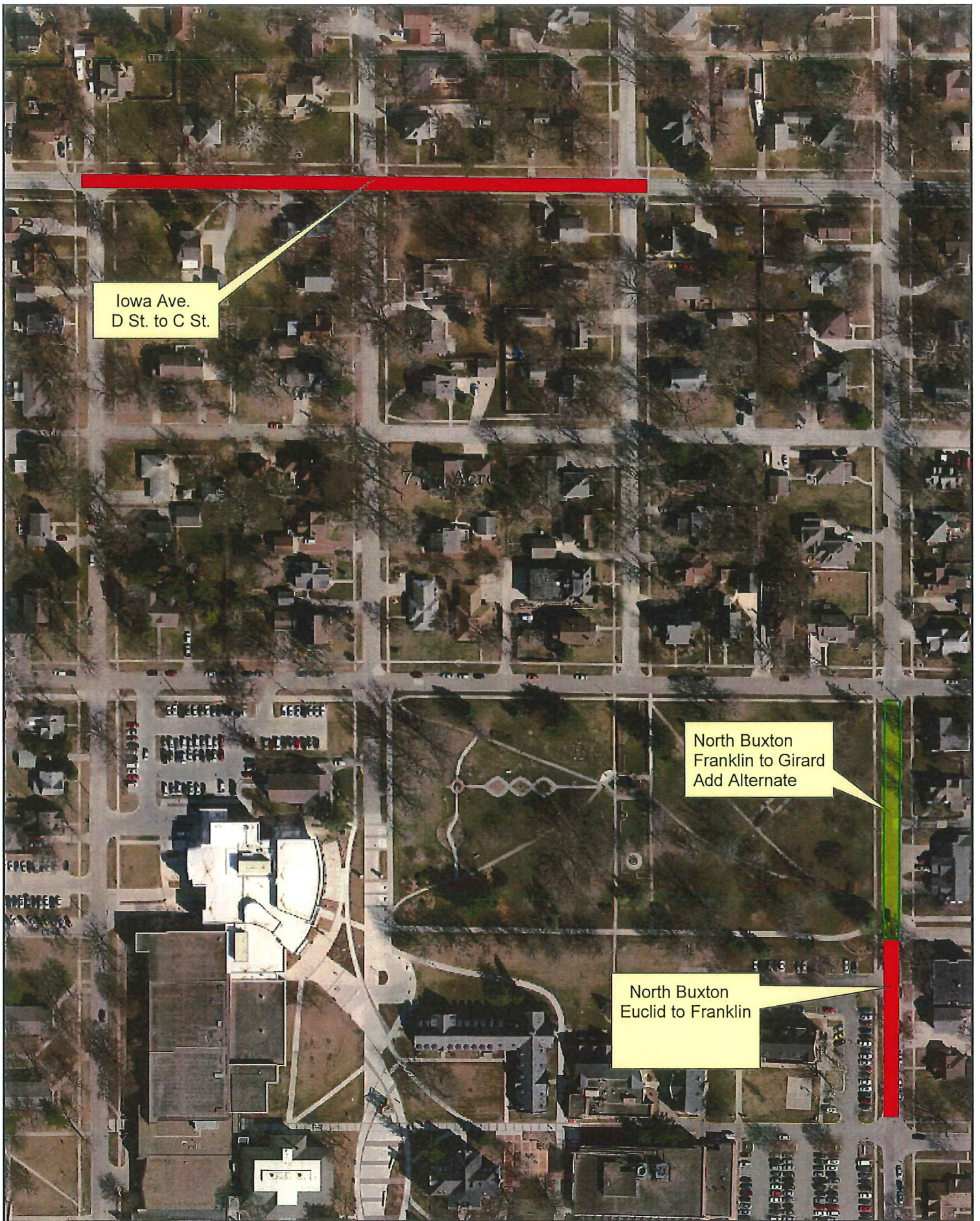
CAPITAL STREET IMPROVEMENTS

INDIANOLA, IOWA  
116.1088.01

|        |                                          | QUANTITIES           |                  |       |      |              | COST                 |                  |              |
|--------|------------------------------------------|----------------------|------------------|-------|------|--------------|----------------------|------------------|--------------|
| ITEM # | DESCRIPTION                              | DIVISION 1 (STREETS) | DIVISION 2 (IMU) | TOTAL | UNIT | UNIT PRICE   | DIVISION 1 (STREETS) | DIVISION 2 (IMU) | TOTAL        |
|        | GENERAL PROVISIONS                       |                      |                  |       |      |              |                      |                  |              |
| 1.1    | CONSTRUCTION SURVEY                      | 0.8                  | 0.2              | 1     | LS   | \$ 10,500.00 | \$ 8,400.00          | \$ 2,100.00      | \$10,500.00  |
| 1.2    | MOBILIZATION                             | 0.8                  | 0.2              | 1     | LS   | \$ 40,000.00 | \$ 32,000.00         | \$ 8,000.00      | \$40,000.00  |
|        | EARTHWORK                                |                      |                  |       |      |              |                      |                  |              |
| 2.1    | TOPSOIL, STRIP, SALVAGE, AND RESPREAD    | 1050                 |                  | 1050  | CY   | \$ 15.00     | \$ 15,750.00         | \$ -             | \$15,750.00  |
| 2.2    | EXCAVATION, CLASS 10, ROADWAY AND BORROW | 285                  |                  | 285   | CY   | \$ 30.00     | \$ 8,550.00          | \$ -             | \$8,550.00   |
| 2.4    | SUBGRADE PREPARATION                     | 4100                 |                  | 4100  | SY   | \$ 3.00      | \$ 12,300.00         | \$ -             | \$12,300.00  |
|        | WATER MAIN AND APPURTENANCES             |                      |                  |       |      |              |                      |                  |              |
| 5.1    | WATER MAIN, TRENCHED, PVC, 8"            |                      | 360              | 360   | LF   | \$ 60.00     | \$ -                 | \$ 21,600.00     | \$21,600.00  |
| 5.2    | WATER MAIN, TRENCHED, PVC, 6"            |                      | 508              | 508   | LF   | \$ 55.00     | \$ -                 | \$ 27,940.00     | \$27,940.00  |
| 5.3    | FITTING, TEE, 6" X 6"                    |                      | 1                | 1     | EA   | \$ 1,000.00  | \$ -                 | \$ 1,000.00      | \$1,000.00   |
| 5.4    | WATER SERVICE STUB, NEAR                 |                      | 4                | 4     | EA   | \$ 1,000.00  | \$ -                 | \$ 4,000.00      | \$4,000.00   |
| 5.5    | WATER SERVICE STUB, FAR                  |                      | 6                | 6     | EA   | \$ 1,500.00  | \$ -                 | \$ 9,000.00      | \$9,000.00   |
| 5.6    | TAPPING VALVE ASSEMBLY, 8"               |                      | 1                | 1     | EA   | \$ 4,500.00  | \$ -                 | \$ 4,500.00      | \$4,500.00   |
| 5.7    | GATE VALVE, 6"                           |                      | 3                | 3     | EA   | \$ 1,300.00  | \$ -                 | \$ 3,900.00      | \$3,900.00   |
| 5.8    | GATE VALVE, 8"                           |                      | 2                | 2     | EA   | \$ 2,000.00  | \$ -                 | \$ 4,000.00      | \$4,000.00   |
| 5.9    | FIRE HYDRANT ASSEMBLY                    |                      | 1                | 1     | EA   | \$ 5,000.00  | \$ -                 | \$ 5,000.00      | \$5,000.00   |
| 6.0    | ABANDON EXISTING VALVE                   |                      | 2                | 2     | EA   | \$ 200.00    | \$ -                 | \$ 400.00        | \$400.00     |
| 6.1    | CUT AND CAP EXISTING WATER MAIN          |                      | 5                | 5     | EA   | \$ 800.00    | \$ -                 | \$ 4,000.00      | \$4,000.00   |
| 6.2    | RELOCATE FIRE HYDRANT                    |                      | 1                | 1     | EA   | \$ 3,000.00  | \$ -                 | \$ 3,000.00      | \$3,000.00   |
| 6.3    | FIRE HYDRANT REMOVAL                     |                      | 1                | 1     | EA   | \$ 700.00    | \$ -                 | \$ 700.00        | \$700.00     |
|        | STRUCTURES FOR SANITARY AND STORM        |                      |                  |       |      |              |                      |                  |              |
| 6.1    | INTAKE SW-507, REBUILD TOP               | 2                    |                  | 2     | EA   | \$ 2,000.00  | \$ 4,000.00          | \$ -             | \$4,000.00   |
| 6.2    | MANHOLE ADJUSTMENT, MINOR                | 8                    |                  | 8     | EA   | \$ 1,500.00  | \$ 12,000.00         | \$ -             | \$12,000.00  |
|        | STREETS AND RELATED WORK                 |                      |                  |       |      |              |                      |                  |              |
| 7.1    | PAVEMENT, PCC 7"                         | 925                  |                  | 925   | SY   | \$ 50.00     | \$ 46,250.00         | \$ -             | \$46,250.00  |
| 7.2    | PAVEMENT, PCC 8"                         | 2700                 |                  | 2700  | SY   | \$ 60.00     | \$ 162,000.00        | \$ -             | \$162,000.00 |
| 7.3    | PCC PAVEMENT SAMPLES AND TESTING         | 1                    |                  | 1     | LS   | \$ 4,000.00  | \$ 4,000.00          | \$ -             | \$4,000.00   |
| 7.4    | REMOVAL OF SIDEWALK                      | 165                  |                  | 165   | SY   | \$ 10.00     | \$ 1,650.00          | \$ -             | \$1,650.00   |
| 7.5    | REMOVAL OF DRIVEWAY                      | 320                  |                  | 320   | SY   | \$ 10.00     | \$ 3,200.00          | \$ -             | \$3,200.00   |
| 7.6    | SIDEWALK, PCC, 4"                        | 80                   |                  | 80    | SY   | \$ 45.00     | \$ 3,600.00          | \$ -             | \$3,600.00   |
| 7.7    | SIDEWALK, PCC, 6"                        | 85                   |                  | 85    | SY   | \$ 55.00     | \$ 4,675.00          | \$ -             | \$4,675.00   |
| 7.8    | DETECTABLE WARNING                       | 150                  |                  | 150   | SF   | \$ 45.00     | \$ 6,750.00          | \$ -             | \$6,750.00   |
| 7.9    | DRIVEWAY, PAVED, PCC, 6"                 | 185                  |                  | 185   | SY   | \$ 50.00     | \$ 9,250.00          | \$ -             | \$9,250.00   |
| 7.10   | DRIVEWAY, PAVED, PCC, 7"                 | 80                   |                  | 80    | SY   | \$ 55.00     | \$ 4,400.00          | \$ -             | \$4,400.00   |
| 7.11   | DRIVEWAY, GRANULAR                       | 7                    |                  | 7     | TON  | \$ 25.00     | \$ 175.00            | \$ -             | \$175.00     |
| 7.12   | PAVEMENT REMOVAL                         | 3625                 |                  | 3625  | SY   | \$ 8.00      | \$ 29,000.00         | \$ -             | \$29,000.00  |

|                   |                                                       |                      |                  |       |      |              |                                   |                  |               |
|-------------------|-------------------------------------------------------|----------------------|------------------|-------|------|--------------|-----------------------------------|------------------|---------------|
|                   | TRAFFIC CONTROL                                       |                      |                  |       |      |              |                                   |                  |               |
| 8.1               | TRAFFIC CONTROL                                       | 0.8                  | 0.2              | 1     | LS   | \$ 8,000.00  | \$ 6,400.00                       | \$ 1,600.00      | \$8,000.00    |
|                   | SITE WORK AND LANDSCAPING                             |                      |                  |       |      |              |                                   |                  |               |
| 9.1               | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | 0.8                  |                  | 0.8   | ACRE | \$ 6,000.00  | \$ 4,800.00                       | \$ -             | \$4,800.00    |
| 9.2               | SWPPP PREPARATION                                     | 1                    |                  | 1     | LS   | \$ 2,000.00  | \$ 2,000.00                       | \$ -             | \$2,000.00    |
| 9.3               | SWPPP MANAGEMENT                                      | 1                    |                  | 1     | LS   | \$ 3,500.00  | \$ 3,500.00                       | \$ -             | \$3,500.00    |
| 9.4               | FILTER SOCK, 8"                                       | 500                  |                  | 500   | LF   | \$ 4.00      | \$ 2,000.00                       | \$ -             | \$2,000.00    |
| 9.6               | FILTER SOCK, REMOVAL                                  | 500                  |                  | 500   | LF   | \$ 1.00      | \$ 500.00                         | \$ -             | \$500.00      |
|                   | PAVEMENT MARKINGS                                     |                      |                  |       |      |              |                                   |                  |               |
| 11.1              | PAINTED PAVEMENT MARKINGS, DURABLE                    | 1                    |                  | 1     | STA  | \$ 150.00    | \$ 150.00                         | \$ -             | \$150.00      |
| 11.2              | PAINTED SYMBOLS AND LEGENDS                           | 2                    |                  | 2     | EA   | \$ 200.00    | \$ 400.00                         | \$ -             | \$400.00      |
| Subtotal:         |                                                       |                      |                  |       |      |              | \$ 387,700.00                     | \$ 100,740.00    | \$488,400.00  |
| Contingency (~5%) |                                                       |                      |                  |       |      |              | \$ 19,400.00                      | \$ 5,000.00      | \$24,400.00   |
| Total:            |                                                       |                      |                  |       |      |              | \$ 407,100.00                     | \$ 105,740.00    | \$ 512,800.00 |
|                   |                                                       |                      |                  |       |      |              | BASE BID: \$ 512,800.00           |                  |               |
| BID ALTERNATE     |                                                       |                      |                  |       |      |              |                                   |                  |               |
| ITEM #            | DESCRIPTION                                           | DIVISION 1 (STREETS) | DIVISION 2 (IMU) | TOTAL | UNIT | UNIT PRICE   | DIVISION 1 (STREETS)              | DIVISION 2 (IMU) | TOTAL         |
|                   | GENERAL PROVISIONS                                    |                      |                  |       |      |              |                                   |                  |               |
| 1.1-alt           | CONSTRUCTION SURVEY                                   | 1                    |                  | 1     | LS   | \$ 3,500.00  | \$ 3,500.00                       | \$ -             | \$3,500.00    |
| 1.2-alt           | MOBILIZATION                                          | 1                    |                  | 1     | LS   | \$ 10,000.00 | \$ 10,000.00                      | \$ -             | \$10,000.00   |
|                   | EARTHWORK                                             |                      |                  |       |      |              |                                   |                  |               |
| 2.1-alt           | TOPSOIL, STRIP, SALVAGE, AND RESPREAD                 | 210                  |                  | 210   | CY   | \$ 25.00     | \$ 5,250.00                       | \$ -             | \$5,250.00    |
| 2.2-alt           | EXCAVATION, CLASS 10, ROADWAY AND BORROW              | 120                  |                  | 120   | CY   | \$ 30.00     | \$ 3,600.00                       | \$ -             | \$3,600.00    |
| 2.4-alt           | SUBGRADE PREPARATION                                  | 1400                 |                  | 1400  | SY   | \$ 3.00      | \$ 4,200.00                       | \$ -             | \$4,200.00    |
|                   | STRUCTURES FOR SANITARY AND STORM                     |                      |                  |       |      |              |                                   |                  |               |
| 6.2-alt           | INTAKE SW-507, REBUILD TOP                            | 2                    |                  | 2     | EA   | \$ 2,000.00  | \$ 4,000.00                       | \$ -             | \$4,000.00    |
| 6.3-alt           | MANHOLE ADJUSTMENT, MINOR                             | 1                    |                  | 1     | EA   | \$ 1,500.00  | \$ 1,500.00                       | \$ -             | \$1,500.00    |
|                   | STREETS AND RELATED WORK                              |                      |                  |       |      |              |                                   |                  |               |
| 7.1-alt           | PAVEMENT, PCC 7"                                      | 1220                 |                  | 1220  | SY   | \$ 50.00     | \$ 61,000.00                      | \$ -             | \$61,000.00   |
| 7.2-alt           | PCC PAVEMENT SAMPLES AND TESTING                      | 1                    |                  | 1     | LS   | \$ 2,000.00  | \$ 2,000.00                       | \$ -             | \$2,000.00    |
| 7.3-alt           | REMOVAL OF SIDEWALK                                   | 85                   |                  | 85    | SY   | \$ 10.00     | \$ 850.00                         | \$ -             | \$850.00      |
| 7.4-alt           | REMOVAL OF DRIVEWAY                                   | 105                  |                  | 105   | SY   | \$ 10.00     | \$ 1,050.00                       | \$ -             | \$1,050.00    |
| 7.5-alt           | SIDEWALK, PCC, 4"                                     | 25                   |                  | 25    | SY   | \$ 45.00     | \$ 1,125.00                       | \$ -             | \$1,125.00    |
| 7.6-alt           | SIDEWALK, PCC, 6"                                     | 60                   |                  | 60    | SY   | \$ 55.00     | \$ 3,300.00                       | \$ -             | \$3,300.00    |
| 7.7-alt           | DETECTABLE WARNING                                    | 60                   |                  | 60    | SF   | \$ 45.00     | \$ 2,700.00                       | \$ -             | \$2,700.00    |
| 7.8-alt           | DRIVEWAY, PAVED, PCC, 6"                              | 105                  |                  | 105   | SY   | \$ 50.00     | \$ 5,250.00                       | \$ -             | \$5,250.00    |
| 7.9-alt           | PAVEMENT REMOVAL                                      | 1220                 |                  | 1220  | SY   | \$ 8.00      | \$ 9,760.00                       | \$ -             | \$9,760.00    |
|                   | TRAFFIC CONTROL                                       |                      |                  |       |      |              |                                   |                  |               |
| 8.1-alt           | TRAFFIC CONTROL                                       | 1                    |                  | 1     | LS   | \$ 2,000.00  | \$ 2,000.00                       | \$ -             | \$2,000.00    |
|                   | SITE WORK AND LANDSCAPING                             |                      |                  |       |      |              |                                   |                  |               |
| 9.1-alt           | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | 0.2                  |                  | 0.2   | ACRE | \$ 6,000.00  | \$ 1,200.00                       | \$ -             | \$1,200.00    |
| 9.2-alt           | SWPPP MANAGEMENT                                      | 1                    |                  | 1     | LS   | \$ 1,500.00  | \$ 1,500.00                       | \$ -             | \$1,500.00    |
| 9.3-alt           | FILTER SOCK, 8"                                       | 200                  |                  | 200   | LF   | \$ 4.00      | \$ 800.00                         | \$ -             | \$800.00      |
| 9.4-alt           | FILTER SOCK, REMOVAL                                  | 200                  |                  | 200   | LF   | \$ 1.00      | \$ 200.00                         | \$ -             | \$200.00      |
| Subtotal:         |                                                       |                      |                  |       |      |              | \$ 124,785.00                     | \$ -             | \$124,785.00  |
| Contingency (~5%) |                                                       |                      |                  |       |      |              | \$ 6,200.00                       | \$ -             | \$ 6,200.00   |
| Total:            |                                                       |                      |                  |       |      |              | \$ 130,985.00                     | \$ -             | \$ 130,985.00 |
|                   |                                                       |                      |                  |       |      |              | BID ALTERNATE COST: \$ 130,985.00 |                  |               |
|                   |                                                       |                      |                  |       |      |              | TOTAL PROJECT COST: \$ 643,785.00 |                  |               |





## 2017 Roadway Improvement Plan





**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Public hearing on the matter of adoption of plans, specs, form of contract and estimate of cost

**Information**

The first item is to hold the public hearing on the matter of adopting the plans, specs, form of contract and estimate of cost. No comments have been received to date.

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**Fiscal Impact**

**Attachments**

*No file(s) attached.*

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**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Resolution adopting plans, specs, form of contract and estimate of cost

**Information**

The next item to consider is the resolution (packet) adopting plans, specs, form of contract and estimate of cost.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution

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The Meeting was called to order by Mayor Kelly B. Shaw , and on roll call the following Council Members were

Present:

Absent:

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the 2017 Capital Street Improvement Project, the Mayor called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", and moved that it be adopted. Council Member \_\_\_\_\_seconded the motion to adopt. The roll was called and the vote was, AYES:\_\_\_\_\_ NAYS:\_\_\_\_\_ . Whereupon the Mayor declared the following resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS,  
FORM OF CONTRACT AND ESTIMATE OF COST

WHEREAS, on the \_\_\_\_ day of \_\_\_\_\_, 2017, plans, specifications, form of contract and estimate of cost were filed with the City Clerk for the City of Indianola, for certain public improvements described in general as the 2017 Capital Street Improvement Project, for the City of Indianola, Iowa, and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of costs of the public improvements was published as required by law.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA:

Section 1. The plans, specifications, form of contract and estimate of cost are approved as the plans, specifications, form of contract and estimate of cost for the public improvements described in the preamble of this Resolution.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

**Meeting Date:** 03/20/2017

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**Information****Subject**

Resolution awarding contract

**Information**

The final item is to consider resolution awarding the contract (packet).

The following bids were received on March 14, 2017:

| Company                                    | Base Bid     | Alternate Bid | Total Bid    |
|--------------------------------------------|--------------|---------------|--------------|
| Vanderpool Construction<br>Indianola, Iowa | \$480,364.00 | \$107,624.00  | \$587,988.00 |
| Sternquist Construction<br>Indianola, Iowa | \$431,439.35 | \$97,827.75   | \$529,267.10 |
| Absolute Concrete<br>Slater, Iowa          | \$524,348.90 | \$121,350.35  | \$645,699.25 |
| Concrete Technologies, Inc<br>Grimes, Iowa | \$547,788.67 | \$122,489.00  | \$670,277.67 |
| Cerebral Group<br>Des Moines, Iowa         | \$451,951.10 | \$97,760.00   | \$549,711.10 |

Garrett Reeder, Snyder and Associates, Director of Community Development Chuck Burgin, Finance Director Chris DesPlanques and Street Superintendent Ed Yando are recommending the City award the base bid and bid alternate contract to Sternquist Construction, Inc. in an amount of \$529,267.10 (packet).

Roll call is in order.

The Resolution approving the construction contract and bond will be place on the April 3, 2017 council agenda.

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**Fiscal Impact****Attachments**

Bid Tab Form

Bid Recommendation Letter

Staff Memo Street Project

Resolution

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**TABULATION OF BIDS**

Capital Street Improvements

City of Indianola

Project No. 116.1088

March 14, 2017 at 2:00 PM

| ITEM | DESCRIPTION                                  | UNIT | QUANTITY | ENGINEER'S ESTIMATE |               | 1<br>STERNQUIST<br>INDIANOLA, IA |               | 2<br>CEREBRAL GROUP, LLC<br>DES MOINES, IA |               |
|------|----------------------------------------------|------|----------|---------------------|---------------|----------------------------------|---------------|--------------------------------------------|---------------|
|      |                                              |      |          | UNIT PRICE          | TOTAL PRICE   | UNIT PRICE                       | TOTAL PRICE   | UNIT PRICE                                 | TOTAL PRICE   |
|      | <b>GENERAL PROVISIONS</b>                    |      |          |                     |               |                                  |               |                                            |               |
| 1.1  | CONSTRUCTION SURVEY                          | LS   | 1        | \$ 10,500.00        | \$ 10,500.00  | \$ 3,900.00                      | \$ 3,900.00   | \$ 4,000.00                                | \$ 4,000.00   |
| 1.2  | MOBILIZATION                                 | LS   | 1        | \$ 51,090.00        | \$ 51,090.00  | \$ 45,000.00                     | \$ 45,000.00  | \$ 40,000.00                               | \$ 40,000.00  |
|      | <b>EARTHWORK</b>                             |      |          |                     |               |                                  |               |                                            |               |
| 2.1  | TOPSOIL, STRIP, SALVAGE, AND RESPREAD        | CY   | 735      | \$ 25.00            | \$ 18,375.00  | \$ 9.45                          | \$ 6,945.75   | \$ 8.50                                    | \$ 6,247.50   |
| 2.2  | EXCAVATION, CLASS 10, ROADWAY AND BORROW     | CY   | 290      | \$ 30.00            | \$ 8,700.00   | \$ 12.00                         | \$ 3,480.00   | \$ 38.00                                   | \$ 11,020.00  |
| 2.4  | SUBGRADE PREPARATION                         | SY   | 4100     | \$ 4.00             | \$ 16,400.00  | \$ 2.55                          | \$ 10,455.00  | \$ 2.25                                    | \$ 9,225.00   |
|      | <b>WATER MAIN AND APPURTENANCES</b>          |      |          |                     |               |                                  |               |                                            |               |
| 5.1  | WATER MAIN, TRENCHED, PVC, 6"                | LF   | 515      | \$ 55.00            | \$ 28,325.00  | \$ 50.00                         | \$ 25,750.00  | \$ 57.00                                   | \$ 29,355.00  |
| 5.2  | WATER MAIN, TRENCHED, PVC, 8"                | LF   | 360      | \$ 60.00            | \$ 21,600.00  | \$ 53.00                         | \$ 19,080.00  | \$ 63.00                                   | \$ 22,680.00  |
| 5.3  | FITTING, TEE, 6" X 6"                        | EA   | 1        | \$ 1,000.00         | \$ 1,000.00   | \$ 500.00                        | \$ 500.00     | \$ 3,100.00                                | \$ 3,100.00   |
| 5.4  | WATER SERVICE STUB, NEAR                     | EA   | 4        | \$ 1,500.00         | \$ 6,000.00   | \$ 1,800.00                      | \$ 7,200.00   | \$ 1,900.00                                | \$ 7,600.00   |
| 5.5  | WATER SERVICE STUB, FAR                      | EA   | 6        | \$ 1,500.00         | \$ 9,000.00   | \$ 2,500.00                      | \$ 15,000.00  | \$ 2,400.00                                | \$ 14,400.00  |
| 5.6  | TAPPING VALVE ASSEMBLY, 8"                   | EA   | 1        | \$ 4,500.00         | \$ 4,500.00   | \$ 3,200.00                      | \$ 3,200.00   | \$ 4,450.00                                | \$ 4,450.00   |
| 5.7  | GATE VALVE, 6"                               | EA   | 3        | \$ 1,300.00         | \$ 3,900.00   | \$ 800.00                        | \$ 2,400.00   | \$ 1,900.00                                | \$ 5,700.00   |
| 5.8  | GATE VALVE, 8"                               | EA   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 1,100.00                      | \$ 1,100.00   | \$ 2,400.00                                | \$ 2,400.00   |
| 5.9  | FIRE HYDRANT ASSEMBLY                        | EA   | 1        | \$ 5,000.00         | \$ 5,000.00   | \$ 4,300.00                      | \$ 4,300.00   | \$ 4,950.00                                | \$ 4,950.00   |
| 6.0  | ABANDON EXISTING VALVE                       | EA   | 2        | \$ 200.00           | \$ 400.00     | \$ 250.00                        | \$ 500.00     | \$ 1,950.00                                | \$ 3,900.00   |
| 6.1  | CUT AND CAP EXISTING WATER MAIN              | EA   | 5        | \$ 800.00           | \$ 4,000.00   | \$ 700.00                        | \$ 3,500.00   | \$ 2,900.00                                | \$ 14,500.00  |
| 6.2  | RELOCATE FIRE HYDRANT                        | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 1,050.00                      | \$ 1,050.00   | \$ 2,750.00                                | \$ 2,750.00   |
| 6.3  | FIRE HYDRANT REMOVAL                         | EA   | 1        | \$ 700.00           | \$ 700.00     | \$ 500.00                        | \$ 500.00     | \$ 1,350.00                                | \$ 1,350.00   |
|      | <b>STRUCTURES FOR SANITARY AND STORM</b>     |      |          |                     |               |                                  |               |                                            |               |
| 6.1  | INTAKE SW-507, REBUILD TOP                   | EA   | 2        | \$ 3,000.00         | \$ 6,000.00   | \$ 2,300.00                      | \$ 4,600.00   | \$ 2,800.00                                | \$ 5,600.00   |
| 6.2  | MANHOLE ADJUSTMENT, MINOR                    | EA   | 7        | \$ 2,000.00         | \$ 14,000.00  | \$ 1,200.00                      | \$ 8,400.00   | \$ 2,800.00 (1)                            | \$ 19,600.00  |
| 6.3  | MANHOLE ADJUSTMENT, MAJOR                    | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 2,500.00                      | \$ 2,500.00   | \$ 2,800.00                                | \$ 2,800.00   |
|      | <b>STREETS AND RELATED WORK</b>              |      |          |                     |               |                                  |               |                                            |               |
| 7.1  | PAVEMENT, PCC 7"                             | SY   | 965      | \$ 50.00            | \$ 48,250.00  | \$ 46.40                         | \$ 44,776.00  | \$ 38.00                                   | \$ 36,670.00  |
| 7.2  | PAVEMENT, PCC 8"                             | SY   | 2780     | \$ 60.00            | \$ 166,800.00 | \$ 50.55                         | \$ 140,529.00 | \$ 39.00                                   | \$ 108,420.00 |
| 7.3  | PCC PAVEMENT SAMPLES AND TESTING             | LS   | 1        | \$ 4,000.00         | \$ 4,000.00   | \$ 2,500.00                      | \$ 2,500.00   | \$ 1,500.00                                | \$ 1,500.00   |
| 7.4  | REMOVAL OF SIDEWALK                          | SY   | 200      | \$ 10.00            | \$ 2,000.00   | \$ 7.00                          | \$ 1,400.00   | \$ 15.00                                   | \$ 3,000.00   |
| 7.5  | REMOVAL OF DRIVEWAY                          | SY   | 340      | \$ 10.00            | \$ 3,400.00   | \$ 7.00                          | \$ 2,380.00   | \$ 15.00                                   | \$ 5,100.00   |
| 7.6  | SIDEWALK, PCC, 4"                            | SY   | 80       | \$ 45.00            | \$ 3,600.00   | \$ 45.00                         | \$ 3,600.00   | \$ 55.00                                   | \$ 4,400.00   |
| 7.7  | SIDEWALK, PCC, 6"                            | SY   | 120      | \$ 55.00            | \$ 6,600.00   | \$ 64.00                         | \$ 7,680.00   | \$ 65.00                                   | \$ 7,800.00   |
| 7.8  | DETECTABLE WARNING                           | SF   | 175      | \$ 45.00            | \$ 7,875.00   | \$ 30.00                         | \$ 5,250.00   | \$ 28.00                                   | \$ 4,900.00   |
| 7.9  | DRIVEWAY, PAVED, PCC, 6"                     | SY   | 260      | \$ 50.00            | \$ 13,000.00  | \$ 45.00                         | \$ 11,700.00  | \$ 50.00                                   | \$ 13,000.00  |
| 7.10 | DRIVEWAY, PAVED, PCC, 7"                     | SY   | 80       | \$ 55.00            | \$ 4,400.00   | \$ 53.00                         | \$ 4,240.00   | \$ 60.00                                   | \$ 4,800.00   |
| 7.12 | PAVEMENT REMOVAL                             | SY   | 3670     | \$ 8.00             | \$ 29,360.00  | \$ 6.00                          | \$ 22,020.00  | \$ 9.00                                    | \$ 33,030.00  |
|      | <b>TRAFFIC CONTROL</b>                       |      |          |                     |               |                                  |               |                                            |               |
| 8.1  | TRAFFIC CONTROL                              | LS   | 1        | \$ 8,000.00         | \$ 8,000.00   | \$ 6,000.00                      | \$ 6,000.00   | \$ 5,800.00                                | \$ 5,800.00   |
|      | <b>SITE WORK AND LANDSCAPING</b>             |      |          |                     |               |                                  |               |                                            |               |
| 9.1  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND | ACRE | 0.6      | \$ 6,000.00         | \$ 3,600.00   | \$ 6,000.00                      | \$ 3,600.00   | \$ 6,000.00                                | \$ 3,600.00   |
| 9.2  | SWPPP PREPARATION                            | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 1,500.00                      | \$ 1,500.00   | \$ 1,500.00                                | \$ 1,500.00   |
| 9.3  | SWPPP MANAGEMENT                             | LS   | 1        | \$ 3,500.00         | \$ 3,500.00   | \$ 2,000.00                      | \$ 2,000.00   | \$ 2,000.00                                | \$ 2,000.00   |
| 9.4  | FILTER SOCK, 8"                              | LF   | 500      | \$ 3.00             | \$ 1,500.00   | \$ 2.50                          | \$ 1,250.00   | \$ 2.50                                    | \$ 1,250.00   |
| 9.6  | FILTER SOCK, REMOVAL                         | LF   | 500      | \$ 1.00             | \$ 500.00     | \$ 1.00                          | \$ 500.00     | \$ 1.00                                    | \$ 500.00     |

**TABULATION OF BIDS**

Capital Street Improvements  
City of Indianola  
Project No. 116.1088  
March 14, 2017 at 2:00 PM

|                                              |                                                       |      |          | ENGINEER'S ESTIMATE |               | 1<br>STERNQUIST<br>INDIANOLA, IA |               | 2<br>CEREBRAL GROUP, LLC<br>DES MOINES, IA |               |
|----------------------------------------------|-------------------------------------------------------|------|----------|---------------------|---------------|----------------------------------|---------------|--------------------------------------------|---------------|
| ITEM                                         | DESCRIPTION                                           | UNIT | QUANTITY | UNIT PRICE          | TOTAL PRICE   | UNIT PRICE                       | TOTAL PRICE   | UNIT PRICE                                 | TOTAL PRICE   |
|                                              | <b>PAVEMENT MARKINGS</b>                              |      |          |                     |               |                                  |               |                                            |               |
| 11.1                                         | PAINTED PAVEMENT MARKINGS, DURABLE                    | STA  | 4.4      | \$ 100.00           | \$ 440.00     | \$ 194.00                        | \$ 853.60     | \$ 194.00                                  | \$ 853.60     |
| 11.2                                         | PAINTED SYMBOLS AND LEGENDS                           | EA   | 2        | \$ 200.00           | \$ 400.00     | \$ 150.00                        | \$ 300.00     | \$ 150.00                                  | \$ 300.00     |
| <b>BASE BID:</b>                             |                                                       |      |          |                     | \$ 526,715.00 |                                  | \$ 431,439.35 | (1)                                        | \$ 454,051.10 |
| <b>BID ALTERNATE</b>                         |                                                       |      |          |                     |               |                                  |               |                                            |               |
|                                              | <b>GENERAL PROVISIONS</b>                             |      |          |                     |               |                                  |               |                                            |               |
| 1.1-alt                                      | CONSTRUCTION SURVEY                                   | LS   | 1        | \$ 4,000.00         | \$ 4,000.00   | \$ 2,000.00                      | \$ 2,000.00   | \$ 2,000.00                                | \$ 2,000.00   |
|                                              | <b>EARTHWORK</b>                                      |      |          |                     | \$ -          |                                  |               |                                            |               |
| 2.1-alt                                      | TOPSOIL, STRIP, SALVAGE, AND RESPREAD                 | CY   | 195      | \$ 25.00            | \$ 4,875.00   | \$ 9.45                          | \$ 1,842.75   | \$ 10.00                                   | \$ 1,950.00   |
| 2.2-alt                                      | EXCAVATION, CLASS 10, ROADWAY AND BORROW              | CY   | 120      | \$ 30.00            | \$ 3,600.00   | \$ 12.00                         | \$ 1,440.00   | \$ 38.00                                   | \$ 4,560.00   |
| 2.4-alt                                      | SUBGRADE PREPARATION                                  | SY   | 1400     | \$ 3.00             | \$ 4,200.00   | \$ 2.55                          | \$ 3,570.00   | \$ 2.25                                    | \$ 3,150.00   |
|                                              | <b>STRUCTURES FOR SANITARY AND STORM</b>              |      |          |                     |               |                                  |               |                                            |               |
| 6.2-alt                                      | INTAKE SW-507, REBUILD TOP                            | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 2,300.00                      | \$ 2,300.00   | \$ 2,800.00                                | \$ 2,800.00   |
| 6.3-alt                                      | MANHOLE ADJUSTMENT, MINOR                             | EA   | 2        | \$ 2,000.00         | \$ 4,000.00   | \$ 1,200.00                      | \$ 2,400.00   | \$ 2,500.00                                | \$ 5,000.00   |
|                                              | <b>STREETS AND RELATED WORK</b>                       |      |          |                     |               |                                  |               |                                            |               |
| 7.1-alt                                      | PAVEMENT, PCC 7"                                      | SY   | 1250     | \$ 50.00            | \$ 62,500.00  | \$ 46.40                         | \$ 58,000.00  | \$ 38.00                                   | \$ 47,500.00  |
| 7.2-alt                                      | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 2,500.00                      | \$ 2,500.00   | \$ 1,500.00                                | \$ 1,500.00   |
| 7.3-alt                                      | REMOVAL OF SIDEWALK                                   | SY   | 70       | \$ 10.00            | \$ 700.00     | \$ 7.00                          | \$ 490.00     | \$ 15.00                                   | \$ 1,050.00   |
| 7.4-alt                                      | REMOVAL OF DRIVEWAY                                   | SY   | 105      | \$ 10.00            | \$ 1,050.00   | \$ 7.00                          | \$ 735.00     | \$ 15.00                                   | \$ 1,575.00   |
| 7.5-alt                                      | SIDEWALK, PCC, 4"                                     | SY   | 25       | \$ 45.00            | \$ 1,125.00   | \$ 45.00                         | \$ 1,125.00   | \$ 55.00                                   | \$ 1,375.00   |
| 7.6-alt                                      | SIDEWALK, PCC, 6"                                     | SY   | 45       | \$ 55.00            | \$ 2,475.00   | \$ 64.00                         | \$ 2,880.00   | \$ 65.00                                   | \$ 2,925.00   |
| 7.7-alt                                      | DETECTABLE WARNING                                    | SF   | 90       | \$ 45.00            | \$ 4,050.00   | \$ 30.00                         | \$ 2,700.00   | \$ 28.00                                   | \$ 2,520.00   |
| 7.8-alt                                      | DRIVEWAY, PAVED, PCC, 6"                              | SY   | 105      | \$ 50.00            | \$ 5,250.00   | \$ 45.00                         | \$ 4,725.00   | \$ 50.00                                   | \$ 5,250.00   |
| 7.9-alt                                      | PAVEMENT REMOVAL                                      | SY   | 1245     | \$ 8.00             | \$ 9,960.00   | \$ 6.00                          | \$ 7,470.00   | \$ 9.00                                    | \$ 11,205.00  |
|                                              | <b>TRAFFIC CONTROL</b>                                |      |          |                     |               |                                  |               |                                            |               |
| 8.1-alt                                      | TRAFFIC CONTROL                                       | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 750.00                        | \$ 750.00     | \$ 500.00                                  | \$ 500.00     |
|                                              | <b>SITE WORK AND LANDSCAPING</b>                      |      |          |                     |               |                                  |               |                                            |               |
| 9.1-alt                                      | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | ACRE | 0.2      | \$ 6,000.00         | \$ 1,200.00   | \$ 6,000.00                      | \$ 1,200.00   | \$ 6,000.00                                | \$ 1,200.00   |
| 9.2-alt                                      | SWPPP MANAGEMENT                                      | LS   | 1        | \$ 1,500.00         | \$ 1,500.00   | \$ 1,000.00                      | \$ 1,000.00   | \$ 1,000.00                                | \$ 1,000.00   |
| 9.3-alt                                      | FILTER SOCK, 8"                                       | LF   | 200      | \$ 3.00             | \$ 600.00     | \$ 2.50                          | \$ 500.00     | \$ 2.50                                    | \$ 500.00     |
| 9.4-alt                                      | FILTER SOCK, REMOVAL                                  | LF   | 200      | \$ 1.00             | \$ 200.00     | \$ 1.00                          | \$ 200.00     | \$ 1.00                                    | \$ 200.00     |
| <b>BID ALTERNATE:</b>                        |                                                       |      |          |                     | \$ 118,285.00 |                                  | \$ 97,827.75  |                                            | \$ 97,760.00  |
| <b>Bid Bond</b>                              |                                                       |      |          |                     |               |                                  | 10%           |                                            | 10%           |
| <b>TOTAL BID (BASE BID + BID ALTERNATE):</b> |                                                       |      |          |                     | \$ 645,000.00 |                                  | \$ 529,267.10 | (1)                                        | \$ 551,811.10 |

**Notes:**

- (1) Extended total was incorrectly listed as \$17,500.00. Corrected base bid is \$454,051.10 and corrected total bid is \$551,811.10. Does not affect bid result.  
(2) Base bid total was incorrectly shown as \$524,348.90. Does not affect bid result.  
(3) Extended total was incorrectly listed as \$2,226.00. Does not affect bid result.  
(4) Total Bid was incorrectly shown as \$645,699.25. Does not affect bid result.

**TABULATION OF BIDS**

Capital Street Improvements

City of Indianola

Project No. 116.1088

March 14, 2017 at 2:00 PM

| ITEM | DESCRIPTION                                  | UNIT | QUANTITY | ENGINEER'S ESTIMATE |               | 3<br>VANDERPOOL CONSTRUCTION<br>INDIANOLA, IA |               | 4<br>ABSOLUTE CONCRETE CONST. INC.<br>SLATER, IA |               |
|------|----------------------------------------------|------|----------|---------------------|---------------|-----------------------------------------------|---------------|--------------------------------------------------|---------------|
|      |                                              |      |          | UNIT PRICE          | TOTAL PRICE   | UNIT PRICE                                    | TOTAL PRICE   | UNIT PRICE                                       | TOTAL PRICE   |
|      | <b>GENERAL PROVISIONS</b>                    |      |          |                     |               |                                               |               |                                                  |               |
| 1.1  | CONSTRUCTION SURVEY                          | LS   | 1        | \$ 10,500.00        | \$ 10,500.00  | \$ 4,260.00                                   | \$ 4,260.00   | \$ 4,093.00                                      | \$ 4,093.00   |
| 1.2  | MOBILIZATION                                 | LS   | 1        | \$ 51,090.00        | \$ 51,090.00  | \$ 39,500.00                                  | \$ 39,500.00  | \$ 45,000.00                                     | \$ 45,000.00  |
|      | <b>EARTHWORK</b>                             |      |          |                     |               |                                               |               |                                                  |               |
| 2.1  | TOPSOIL, STRIP, SALVAGE, AND RESPREAD        | CY   | 735      | \$ 25.00            | \$ 18,375.00  | \$ 27.00                                      | \$ 19,845.00  | \$ 29.00                                         | \$ 21,315.00  |
| 2.2  | EXCAVATION, CLASS 10, ROADWAY AND BORROW     | CY   | 290      | \$ 30.00            | \$ 8,700.00   | \$ 20.00                                      | \$ 5,800.00   | \$ 21.50                                         | \$ 6,235.00   |
| 2.4  | SUBGRADE PREPARATION                         | SY   | 4100     | \$ 4.00             | \$ 16,400.00  | \$ 3.20                                       | \$ 13,120.00  | \$ 3.45                                          | \$ 14,145.00  |
|      | <b>WATER MAIN AND APPURTENANCES</b>          |      |          |                     |               |                                               |               |                                                  |               |
| 5.1  | WATER MAIN, TRENCHED, PVC, 6"                | LF   | 515      | \$ 55.00            | \$ 28,325.00  | \$ 33.00                                      | \$ 16,995.00  | \$ 35.50                                         | \$ 18,282.50  |
| 5.2  | WATER MAIN, TRENCHED, PVC, 8"                | LF   | 360      | \$ 60.00            | \$ 21,600.00  | \$ 60.50                                      | \$ 21,780.00  | \$ 65.00                                         | \$ 23,400.00  |
| 5.3  | FITTING, TEE, 6" X 6"                        | EA   | 1        | \$ 1,000.00         | \$ 1,000.00   | \$ 850.00                                     | \$ 850.00     | \$ 912.00                                        | \$ 912.00     |
| 5.4  | WATER SERVICE STUB, NEAR                     | EA   | 4        | \$ 1,500.00         | \$ 6,000.00   | \$ 1,600.00                                   | \$ 6,400.00   | \$ 1,716.00                                      | \$ 6,864.00   |
| 5.5  | WATER SERVICE STUB, FAR                      | EA   | 6        | \$ 1,500.00         | \$ 9,000.00   | \$ 2,975.00                                   | \$ 17,850.00  | \$ 3,191.00                                      | \$ 19,146.00  |
| 5.6  | TAPPING VALVE ASSEMBLY, 8"                   | EA   | 1        | \$ 4,500.00         | \$ 4,500.00   | \$ 4,300.00                                   | \$ 4,300.00   | \$ 4,613.00                                      | \$ 4,613.00   |
| 5.7  | GATE VALVE, 6"                               | EA   | 3        | \$ 1,300.00         | \$ 3,900.00   | \$ 1,120.00                                   | \$ 3,360.00   | \$ 1,201.00                                      | \$ 3,603.00   |
| 5.8  | GATE VALVE, 8"                               | EA   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 1,500.00                                   | \$ 1,500.00   | \$ 1,609.00                                      | \$ 1,609.00   |
| 5.9  | FIRE HYDRANT ASSEMBLY                        | EA   | 1        | \$ 5,000.00         | \$ 5,000.00   | \$ 4,875.00                                   | \$ 4,875.00   | \$ 5,230.00                                      | \$ 5,230.00   |
| 6.0  | ABANDON EXISTING VALVE                       | EA   | 2        | \$ 200.00           | \$ 400.00     | \$ 880.00                                     | \$ 1,760.00   | \$ 944.00                                        | \$ 1,888.00   |
| 6.1  | CUT AND CAP EXISTING WATER MAIN              | EA   | 5        | \$ 800.00           | \$ 4,000.00   | \$ 2,900.00                                   | \$ 14,500.00  | \$ 3,111.00                                      | \$ 15,555.00  |
| 6.2  | RELOCATE FIRE HYDRANT                        | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 3,470.00                                   | \$ 3,470.00   | \$ 3,722.00                                      | \$ 3,722.00   |
| 6.3  | FIRE HYDRANT REMOVAL                         | EA   | 1        | \$ 700.00           | \$ 700.00     | \$ 2,690.00                                   | \$ 2,690.00   | \$ 2,886.00                                      | \$ 2,886.00   |
|      | <b>STRUCTURES FOR SANITARY AND STORM</b>     |      |          |                     |               |                                               |               |                                                  |               |
| 6.1  | INTAKE SW-507, REBUILD TOP                   | EA   | 2        | \$ 3,000.00         | \$ 6,000.00   | \$ 3,300.00                                   | \$ 6,600.00   | \$ 3,540.00                                      | \$ 7,080.00   |
| 6.2  | MANHOLE ADJUSTMENT, MINOR                    | EA   | 7        | \$ 2,000.00         | \$ 14,000.00  | \$ 2,075.00                                   | \$ 14,525.00  | \$ 2,226.00                                      | \$ 15,582.00  |
| 6.3  | MANHOLE ADJUSTMENT, MAJOR                    | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 4,625.00                                   | \$ 4,625.00   | \$ 4,962.00                                      | \$ 4,962.00   |
|      | <b>STREETS AND RELATED WORK</b>              |      |          |                     |               |                                               |               |                                                  |               |
| 7.1  | PAVEMENT, PCC 7"                             | SY   | 965      | \$ 50.00            | \$ 48,250.00  | \$ 48.00                                      | \$ 46,320.00  | \$ 49.50                                         | \$ 47,767.50  |
| 7.2  | PAVEMENT, PCC 8"                             | SY   | 2780     | \$ 60.00            | \$ 166,800.00 | \$ 52.00                                      | \$ 144,560.00 | \$ 55.50                                         | \$ 154,290.00 |
| 7.3  | PCC PAVEMENT SAMPLES AND TESTING             | LS   | 1        | \$ 4,000.00         | \$ 4,000.00   | \$ 2,500.00                                   | \$ 2,500.00   | \$ 5,364.00                                      | \$ 5,364.00   |
| 7.4  | REMOVAL OF SIDEWALK                          | SY   | 200      | \$ 10.00            | \$ 2,000.00   | \$ 6.20                                       | \$ 1,240.00   | \$ 6.65                                          | \$ 1,330.00   |
| 7.5  | REMOVAL OF DRIVEWAY                          | SY   | 340      | \$ 10.00            | \$ 3,400.00   | \$ 7.50                                       | \$ 2,550.00   | \$ 8.05                                          | \$ 2,737.00   |
| 7.6  | SIDEWALK, PCC, 4"                            | SY   | 80       | \$ 45.00            | \$ 3,600.00   | \$ 46.50                                      | \$ 3,720.00   | \$ 75.00                                         | \$ 6,000.00   |
| 7.7  | SIDEWALK, PCC, 6"                            | SY   | 120      | \$ 55.00            | \$ 6,600.00   | \$ 66.00                                      | \$ 7,920.00   | \$ 75.00                                         | \$ 9,000.00   |
| 7.8  | DETECTABLE WARNING                           | SF   | 175      | \$ 45.00            | \$ 7,875.00   | \$ 31.00                                      | \$ 5,425.00   | \$ 40.00                                         | \$ 7,000.00   |
| 7.9  | DRIVEWAY, PAVED, PCC, 6"                     | SY   | 260      | \$ 50.00            | \$ 13,000.00  | \$ 46.50                                      | \$ 12,090.00  | \$ 75.00                                         | \$ 19,500.00  |
| 7.10 | DRIVEWAY, PAVED, PCC, 7"                     | SY   | 80       | \$ 55.00            | \$ 4,400.00   | \$ 54.50                                      | \$ 4,360.00   | \$ 95.00                                         | \$ 7,600.00   |
| 7.12 | PAVEMENT REMOVAL                             | SY   | 3670     | \$ 8.00             | \$ 29,360.00  | \$ 5.50                                       | \$ 20,185.00  | \$ 5.90                                          | \$ 21,653.00  |
|      | <b>TRAFFIC CONTROL</b>                       |      |          |                     |               |                                               |               |                                                  |               |
| 8.1  | TRAFFIC CONTROL                              | LS   | 1        | \$ 8,000.00         | \$ 8,000.00   | \$ 9,800.00                                   | \$ 9,800.00   | \$ 6,222.00                                      | \$ 6,222.00   |
|      | <b>SITE WORK AND LANDSCAPING</b>             |      |          |                     |               |                                               |               |                                                  |               |
| 9.1  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND | ACRE | 0.6      | \$ 6,000.00         | \$ 3,600.00   | \$ 6,600.00                                   | \$ 3,960.00   | \$ 4,827.00                                      | \$ 2,896.20   |
| 9.2  | SWPPP PREPARATION                            | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 1,650.00                                   | \$ 1,650.00   | \$ 536.20                                        | \$ 536.20     |
| 9.3  | SWPPP MANAGEMENT                             | LS   | 1        | \$ 3,500.00         | \$ 3,500.00   | \$ 2,225.00                                   | \$ 2,225.00   | \$ 3,218.00                                      | \$ 3,218.00   |
| 9.4  | FILTER SOCK, 8"                              | LF   | 500      | \$ 3.00             | \$ 1,500.00   | \$ 2.79                                       | \$ 1,395.00   | \$ 2.70                                          | \$ 1,350.00   |
| 9.6  | FILTER SOCK, REMOVAL                         | LF   | 500      | \$ 1.00             | \$ 500.00     | \$ 1.11                                       | \$ 555.00     | \$ 1.05                                          | \$ 525.00     |

**TABULATION OF BIDS**

Capital Street Improvements  
City of Indianola  
Project No. 116.1088  
March 14, 2017 at 2:00 PM

| ITEM                                         | DESCRIPTION                                           | UNIT | QUANTITY | ENGINEER'S ESTIMATE |               | 3<br>VANDERPOOL CONSTRUCTION<br>INDIANOLA, IA |               | 4<br>ABSOLUTE CONCRETE CONST. INC.<br>SLATER, IA |               |
|----------------------------------------------|-------------------------------------------------------|------|----------|---------------------|---------------|-----------------------------------------------|---------------|--------------------------------------------------|---------------|
|                                              |                                                       |      |          | UNIT PRICE          | TOTAL PRICE   | UNIT PRICE                                    | TOTAL PRICE   | UNIT PRICE                                       | TOTAL PRICE   |
|                                              | <b>PAVEMENT MARKINGS</b>                              |      |          |                     |               |                                               |               |                                                  |               |
| 11.1                                         | PAINTED PAVEMENT MARKINGS, DURABLE                    | STA  | 4.4      | \$ 100.00           | \$ 440.00     | \$ 220.00                                     | \$ 968.00     | \$ 208.00                                        | \$ 915.20     |
| 11.2                                         | PAINTED SYMBOLS AND LEGENDS                           | EA   | 2        | \$ 200.00           | \$ 400.00     | \$ 168.00                                     | \$ 336.00     | \$ 161.00                                        | \$ 322.00     |
| <b>BASE BID:</b>                             |                                                       |      |          |                     | \$ 526,715.00 |                                               | \$ 480,364.00 | (2)                                              | \$ 524,348.60 |
| <b>BID ALTERNATE</b>                         |                                                       |      |          |                     |               |                                               |               |                                                  |               |
|                                              | <b>GENERAL PROVISIONS</b>                             |      |          |                     |               |                                               |               |                                                  |               |
| 1.1-alt                                      | CONSTRUCTION SURVEY                                   | LS   | 1        | \$ 4,000.00         | \$ 4,000.00   | \$ 1,910.00                                   | \$ 1,910.00   | \$ 1,834.00                                      | \$ 1,834.00   |
|                                              | <b>EARTHWORK</b>                                      |      |          |                     | \$ -          |                                               |               |                                                  |               |
| 2.1-alt                                      | TOPSOIL, STRIP, SALVAGE, AND RESPREAD                 | CY   | 195      | \$ 25.00            | \$ 4,875.00   | \$ 27.00                                      | \$ 5,265.00   | \$ 29.00                                         | \$ 5,655.00   |
| 2.2-alt                                      | EXCAVATION, CLASS 10, ROADWAY AND BORROW              | CY   | 120      | \$ 30.00            | \$ 3,600.00   | \$ 19.75                                      | \$ 2,370.00   | \$ 21.00                                         | \$ 2,520.00   |
| 2.4-alt                                      | SUBGRADE PREPARATION                                  | SY   | 1400     | \$ 3.00             | \$ 4,200.00   | \$ 3.20                                       | \$ 4,480.00   | \$ 3.45                                          | \$ 4,830.00   |
|                                              | <b>STRUCTURES FOR SANITARY AND STORM</b>              |      |          |                     |               |                                               |               |                                                  |               |
| 6.2-alt                                      | INTAKE SW-507, REBUILD TOP                            | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 3,300.00                                   | \$ 3,300.00   | \$ 3,540.00                                      | \$ 3,540.00   |
| 6.3-alt                                      | MANHOLE ADJUSTMENT, MINOR                             | EA   | 2        | \$ 2,000.00         | \$ 4,000.00   | \$ 2,075.00                                   | \$ 4,150.00   | \$ 2,226.00 (3)                                  | \$ 4,452.00   |
|                                              | <b>STREETS AND RELATED WORK</b>                       |      |          |                     |               |                                               |               |                                                  |               |
| 7.1-alt                                      | PAVEMENT, PCC 7"                                      | SY   | 1250     | \$ 50.00            | \$ 62,500.00  | \$ 48.00                                      | \$ 60,000.00  | \$ 49.50                                         | \$ 61,875.00  |
| 7.2-alt                                      | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 2,500.00                                   | \$ 2,500.00   | \$ 5,364.00                                      | \$ 5,364.00   |
| 7.3-alt                                      | REMOVAL OF SIDEWALK                                   | SY   | 70       | \$ 10.00            | \$ 700.00     | \$ 6.20                                       | \$ 434.00     | \$ 6.65                                          | \$ 465.50     |
| 7.4-alt                                      | REMOVAL OF DRIVEWAY                                   | SY   | 105      | \$ 10.00            | \$ 1,050.00   | \$ 7.50                                       | \$ 787.50     | \$ 8.05                                          | \$ 845.25     |
| 7.5-alt                                      | SIDEWALK, PCC, 4"                                     | SY   | 25       | \$ 45.00            | \$ 1,125.00   | \$ 46.50                                      | \$ 1,162.50   | \$ 75.00                                         | \$ 1,875.00   |
| 7.6-alt                                      | SIDEWALK, PCC, 6"                                     | SY   | 45       | \$ 55.00            | \$ 2,475.00   | \$ 66.00                                      | \$ 2,970.00   | \$ 75.00                                         | \$ 3,375.00   |
| 7.7-alt                                      | DETECTABLE WARNING                                    | SF   | 90       | \$ 45.00            | \$ 4,050.00   | \$ 31.00                                      | \$ 2,790.00   | \$ 40.00                                         | \$ 3,600.00   |
| 7.8-alt                                      | DRIVEWAY, PAVED, PCC, 6"                              | SY   | 105      | \$ 50.00            | \$ 5,250.00   | \$ 46.50                                      | \$ 4,882.50   | \$ 75.00                                         | \$ 7,875.00   |
| 7.9-alt                                      | PAVEMENT REMOVAL                                      | SY   | 1245     | \$ 8.00             | \$ 9,960.00   | \$ 5.50                                       | \$ 6,847.50   | \$ 5.90                                          | \$ 7,345.50   |
|                                              | <b>TRAFFIC CONTROL</b>                                |      |          |                     |               |                                               |               |                                                  |               |
| 8.1-alt                                      | TRAFFIC CONTROL                                       | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 560.00                                     | \$ 560.00     | \$ 536.50                                        | \$ 536.50     |
|                                              | <b>SITE WORK AND LANDSCAPING</b>                      |      |          |                     |               |                                               |               |                                                  |               |
| 9.1-alt                                      | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | ACRE | 0.2      | \$ 6,000.00         | \$ 1,200.00   | \$ 6,600.00                                   | \$ 1,320.00   | \$ 6,973.00                                      | \$ 1,394.60   |
| 9.2-alt                                      | SWPPP MANAGEMENT                                      | LS   | 1        | \$ 1,500.00         | \$ 1,500.00   | \$ 1,115.00                                   | \$ 1,115.00   | \$ 3,218.00                                      | \$ 3,218.00   |
| 9.3-alt                                      | FILTER SOCK, 8"                                       | LF   | 200      | \$ 3.00             | \$ 600.00     | \$ 2.79                                       | \$ 558.00     | \$ 2.70                                          | \$ 540.00     |
| 9.4-alt                                      | FILTER SOCK, REMOVAL                                  | LF   | 200      | \$ 1.00             | \$ 200.00     | \$ 1.11                                       | \$ 222.00     | \$ 1.05                                          | \$ 210.00     |
| <b>BID ALTERNATE:</b>                        |                                                       |      |          |                     | \$ 118,285.00 |                                               | \$ 107,624.00 |                                                  | \$ 121,350.35 |
| <b>Bid Bond</b>                              |                                                       |      |          |                     |               |                                               | 10%           |                                                  | 10%           |
| <b>TOTAL BID (BASE BID + BID ALTERNATE):</b> |                                                       |      |          |                     | \$ 645,000.00 |                                               | \$ 587,988.00 | (4)                                              | \$ 645,698.95 |

**Notes:**

- (1) Extended total was incorrectly listed as \$17,500.00. Corrected base bid is \$454,051.10 and corrected total bid is \$551,  
(2) Base bid total was incorrectly shown as \$524,348.90. Does not affect bid result.  
(3) Extended total was incorrectly listed as \$2,226.00. Does not affect bid result.  
(4) Total Bid was incorrectly shown as \$645,699.25. Does not affect bid result.



**TABULATION OF BIDS**

Capital Street Improvements

City of Indianola

Project No. 116.1088

March 14, 2017 at 2:00 PM

|      |                                              |      |          | ENGINEER'S ESTIMATE |               | 5<br>CONCRETE TECHNOLOGIES INC<br>GRIMES, IA |               |
|------|----------------------------------------------|------|----------|---------------------|---------------|----------------------------------------------|---------------|
| ITEM | DESCRIPTION                                  | UNIT | QUANTITY | UNIT PRICE          | TOTAL PRICE   | UNIT PRICE                                   | TOTAL PRICE   |
|      | <b>GENERAL PROVISIONS</b>                    |      |          |                     |               |                                              |               |
| 1.1  | CONSTRUCTION SURVEY                          | LS   | 1        | \$ 10,500.00        | \$ 10,500.00  | \$ 4,200.00                                  | \$ 4,200.00   |
| 1.2  | MOBILIZATION                                 | LS   | 1        | \$ 51,090.00        | \$ 51,090.00  | \$ 77,353.17                                 | \$ 77,353.17  |
|      | <b>EARTHWORK</b>                             |      |          |                     |               |                                              |               |
| 2.1  | TOPSOIL, STRIP, SALVAGE, AND RESPREAD        | CY   | 735      | \$ 25.00            | \$ 18,375.00  | \$ 29.75                                     | \$ 21,866.25  |
| 2.2  | EXCAVATION, CLASS 10, ROADWAY AND BORROW     | CY   | 290      | \$ 30.00            | \$ 8,700.00   | \$ 22.00                                     | \$ 6,380.00   |
| 2.4  | SUBGRADE PREPARATION                         | SY   | 4100     | \$ 4.00             | \$ 16,400.00  | \$ 3.55                                      | \$ 14,555.00  |
|      | <b>WATER MAIN AND APPURTENANCES</b>          |      |          |                     |               |                                              |               |
| 5.1  | WATER MAIN, TRENCHED, PVC, 6"                | LF   | 515      | \$ 55.00            | \$ 28,325.00  | \$ 36.25                                     | \$ 18,668.75  |
| 5.2  | WATER MAIN, TRENCHED, PVC, 8"                | LF   | 360      | \$ 60.00            | \$ 21,600.00  | \$ 66.50                                     | \$ 23,940.00  |
| 5.3  | FITTING, TEE, 6" X 6"                        | EA   | 1        | \$ 1,000.00         | \$ 1,000.00   | \$ 935.00                                    | \$ 935.00     |
| 5.4  | WATER SERVICE STUB, NEAR                     | EA   | 4        | \$ 1,500.00         | \$ 6,000.00   | \$ 1,760.00                                  | \$ 7,040.00   |
| 5.5  | WATER SERVICE STUB, FAR                      | EA   | 6        | \$ 1,500.00         | \$ 9,000.00   | \$ 3,275.00                                  | \$ 19,650.00  |
| 5.6  | TAPPING VALVE ASSEMBLY, 8"                   | EA   | 1        | \$ 4,500.00         | \$ 4,500.00   | \$ 4,730.00                                  | \$ 4,730.00   |
| 5.7  | GATE VALVE, 6"                               | EA   | 3        | \$ 1,300.00         | \$ 3,900.00   | \$ 1,235.00                                  | \$ 3,705.00   |
| 5.8  | GATE VALVE, 8"                               | EA   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 1,650.00                                  | \$ 1,650.00   |
| 5.9  | FIRE HYDRANT ASSEMBLY                        | EA   | 1        | \$ 5,000.00         | \$ 5,000.00   | \$ 5,365.00                                  | \$ 5,365.00   |
| 6.0  | ABANDON EXISTING VALVE                       | EA   | 2        | \$ 200.00           | \$ 400.00     | \$ 970.00                                    | \$ 1,940.00   |
| 6.1  | CUT AND CAP EXISTING WATER MAIN              | EA   | 5        | \$ 800.00           | \$ 4,000.00   | \$ 3,200.00                                  | \$ 16,000.00  |
| 6.2  | RELOCATE FIRE HYDRANT                        | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 3,820.00                                  | \$ 3,820.00   |
| 6.3  | FIRE HYDRANT REMOVAL                         | EA   | 1        | \$ 700.00           | \$ 700.00     | \$ 2,960.00                                  | \$ 2,960.00   |
|      | <b>STRUCTURES FOR SANITARY AND STORM</b>     |      |          |                     |               |                                              |               |
| 6.1  | INTAKE SW-507, REBUILD TOP                   | EA   | 2        | \$ 3,000.00         | \$ 6,000.00   | \$ 3,630.00                                  | \$ 7,260.00   |
| 6.2  | MANHOLE ADJUSTMENT, MINOR                    | EA   | 7        | \$ 2,000.00         | \$ 14,000.00  | \$ 2,285.00                                  | \$ 15,995.00  |
| 6.3  | MANHOLE ADJUSTMENT, MAJOR                    | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | \$ 5,090.00                                  | \$ 5,090.00   |
|      | <b>STREETS AND RELATED WORK</b>              |      |          |                     |               |                                              |               |
| 7.1  | PAVEMENT, PCC 7"                             | SY   | 965      | \$ 50.00            | \$ 48,250.00  | \$ 54.50                                     | \$ 52,592.50  |
| 7.2  | PAVEMENT, PCC 8"                             | SY   | 2780     | \$ 60.00            | \$ 166,800.00 | \$ 52.00                                     | \$ 144,560.00 |
| 7.3  | PCC PAVEMENT SAMPLES AND TESTING             | LS   | 1        | \$ 4,000.00         | \$ 4,000.00   | \$ 3,620.00                                  | \$ 3,620.00   |
| 7.4  | REMOVAL OF SIDEWALK                          | SY   | 200      | \$ 10.00            | \$ 2,000.00   | \$ 6.85                                      | \$ 1,370.00   |
| 7.5  | REMOVAL OF DRIVEWAY                          | SY   | 340      | \$ 10.00            | \$ 3,400.00   | \$ 8.25                                      | \$ 2,805.00   |
| 7.6  | SIDEWALK, PCC, 4"                            | SY   | 80       | \$ 45.00            | \$ 3,600.00   | \$ 76.00                                     | \$ 6,080.00   |
| 7.7  | SIDEWALK, PCC, 6"                            | SY   | 120      | \$ 55.00            | \$ 6,600.00   | \$ 90.00                                     | \$ 10,800.00  |
| 7.8  | DETECTABLE WARNING                           | SF   | 175      | \$ 45.00            | \$ 7,875.00   | \$ 29.00                                     | \$ 5,075.00   |
| 7.9  | DRIVEWAY, PAVED, PCC, 6"                     | SY   | 260      | \$ 50.00            | \$ 13,000.00  | \$ 50.00                                     | \$ 13,000.00  |
| 7.10 | DRIVEWAY, PAVED, PCC, 7"                     | SY   | 80       | \$ 55.00            | \$ 4,400.00   | \$ 68.50                                     | \$ 5,480.00   |
| 7.12 | PAVEMENT REMOVAL                             | SY   | 3670     | \$ 8.00             | \$ 29,360.00  | \$ 6.10                                      | \$ 22,387.00  |
|      | <b>TRAFFIC CONTROL</b>                       |      |          |                     |               |                                              |               |
| 8.1  | TRAFFIC CONTROL                              | LS   | 1        | \$ 8,000.00         | \$ 8,000.00   | \$ 6,375.00                                  | \$ 6,375.00   |
|      | <b>SITE WORK AND LANDSCAPING</b>             |      |          |                     |               |                                              |               |
| 9.1  | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND | ACRE | 0.6      | \$ 6,000.00         | \$ 3,600.00   | \$ 4,400.00                                  | \$ 2,640.00   |
| 9.2  | SWPPP PREPARATION                            | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | \$ 1,650.00                                  | \$ 1,650.00   |
| 9.3  | SWPPP MANAGEMENT                             | LS   | 1        | \$ 3,500.00         | \$ 3,500.00   | \$ 3,300.00                                  | \$ 3,300.00   |
| 9.4  | FILTER SOCK, 8"                              | LF   | 500      | \$ 3.00             | \$ 1,500.00   | \$ 2.25                                      | \$ 1,125.00   |
| 9.6  | FILTER SOCK, REMOVAL                         | LF   | 500      | \$ 1.00             | \$ 500.00     | \$ 1.10                                      | \$ 550.00     |

**TABULATION OF BIDS**

Capital Street Improvements

City of Indianola

Project No. 116.1088

March 14, 2017 at 2:00 PM

| Project No. 116.1088<br>March 14, 2017 at 2:00 PM |                                                       |      |          | ENGINEER'S ESTIMATE |               | 5<br>CONCRETE TECHNOLOGIES INC<br>GRIMES, IA |               |
|---------------------------------------------------|-------------------------------------------------------|------|----------|---------------------|---------------|----------------------------------------------|---------------|
| ITEM                                              | DESCRIPTION                                           | UNIT | QUANTITY | UNIT PRICE          | TOTAL PRICE   | UNIT PRICE                                   | TOTAL PRICE   |
|                                                   | PAVEMENT MARKINGS                                     |      |          |                     |               |                                              |               |
| 11.1                                              | PAINTED PAVEMENT MARKINGS, DURABLE                    | STA  | 4.4      | \$ 100.00           | \$ 440.00     | \$ 215.00                                    | \$ 946.00     |
| 11.2                                              | PAINTED SYMBOLS AND LEGENDS                           | EA   | 2        | \$ 200.00           | \$ 400.00     | \$ 165.00                                    | \$ 330.00     |
| BASE BID:                                         |                                                       |      |          |                     | \$ 526,715.00 |                                              | \$ 547,788.67 |
| BID ALTERNATE                                     |                                                       |      |          |                     |               |                                              |               |
|                                                   | GENERAL PROVISIONS                                    |      |          |                     |               |                                              |               |
| 1.1-alt                                           | CONSTRUCTION SURVEY                                   | LS   | 1        | \$ 4,000.00         | \$ 4,000.00   | 1885                                         | \$ 1,885.00   |
|                                                   | EARTHWORK                                             |      |          |                     | \$ -          |                                              |               |
| 2.1-alt                                           | TOPSOIL, STRIP, SALVAGE, AND RESPREAD                 | CY   | 195      | \$ 25.00            | \$ 4,875.00   | 29.75                                        | \$ 5,801.25   |
| 2.2-alt                                           | EXCAVATION, CLASS 10, ROADWAY AND BORROW              | CY   | 120      | \$ 30.00            | \$ 3,600.00   | 21.75                                        | \$ 2,610.00   |
| 2.4-alt                                           | SUBGRADE PREPARATION                                  | SY   | 1400     | \$ 3.00             | \$ 4,200.00   | 3.55                                         | \$ 4,970.00   |
|                                                   | STRUCTURES FOR SANITARY AND STORM                     |      |          |                     |               |                                              |               |
| 6.2-alt                                           | INTAKE SW-507, REBUILD TOP                            | EA   | 1        | \$ 3,000.00         | \$ 3,000.00   | 3630                                         | \$ 3,630.00   |
| 6.3-alt                                           | MANHOLE ADJUSTMENT, MINOR                             | EA   | 2        | \$ 2,000.00         | \$ 4,000.00   | 2285                                         | \$ 4,570.00   |
|                                                   | STREETS AND RELATED WORK                              |      |          |                     |               |                                              |               |
| 7.1-alt                                           | PAVEMENT, PCC 7"                                      | SY   | 1250     | \$ 50.00            | \$ 62,500.00  | 54.5                                         | \$ 68,125.00  |
| 7.2-alt                                           | PCC PAVEMENT SAMPLES AND TESTING                      | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | 1970                                         | \$ 1,970.00   |
| 7.3-alt                                           | REMOVAL OF SIDEWALK                                   | SY   | 70       | \$ 10.00            | \$ 700.00     | 6.85                                         | \$ 479.50     |
| 7.4-alt                                           | REMOVAL OF DRIVEWAY                                   | SY   | 105      | \$ 10.00            | \$ 1,050.00   | 8.25                                         | \$ 866.25     |
| 7.5-alt                                           | SIDEWALK, PCC, 4"                                     | SY   | 25       | \$ 45.00            | \$ 1,125.00   | 114                                          | \$ 2,850.00   |
| 7.6-alt                                           | SIDEWALK, PCC, 6"                                     | SY   | 45       | \$ 55.00            | \$ 2,475.00   | 87.5                                         | \$ 3,937.50   |
| 7.7-alt                                           | DETECTABLE WARNING                                    | SF   | 90       | \$ 45.00            | \$ 4,050.00   | 29                                           | \$ 2,610.00   |
| 7.8-alt                                           | DRIVEWAY, PAVED, PCC, 6"                              | SY   | 105      | \$ 50.00            | \$ 5,250.00   | 60                                           | \$ 6,300.00   |
| 7.9-alt                                           | PAVEMENT REMOVAL                                      | SY   | 1245     | \$ 8.00             | \$ 9,960.00   | 6.1                                          | \$ 7,594.50   |
|                                                   | TRAFFIC CONTROL                                       |      |          |                     |               |                                              |               |
| 8.1-alt                                           | TRAFFIC CONTROL                                       | LS   | 1        | \$ 2,000.00         | \$ 2,000.00   | 550                                          | \$ 550.00     |
|                                                   | SITE WORK AND LANDSCAPING                             |      |          |                     |               |                                              |               |
| 9.1-alt                                           | HYDRAULIC SEEDING, SEEDING, FERTILIZING, AND MULCHING | ACRE | 0.2      | \$ 6,000.00         | \$ 1,200.00   | 4400                                         | \$ 880.00     |
| 9.2-alt                                           | SWPPP MANAGEMENT                                      | LS   | 1        | \$ 1,500.00         | \$ 1,500.00   | 2200                                         | \$ 2,200.00   |
| 9.3-alt                                           | FILTER SOCK, 8"                                       | LF   | 200      | \$ 3.00             | \$ 600.00     | 2.2                                          | \$ 440.00     |
| 9.4-alt                                           | FILTER SOCK, REMOVAL                                  | LF   | 200      | \$ 1.00             | \$ 200.00     | 1                                            | \$ 200.00     |
| BID ALTERNATE:                                    |                                                       |      |          |                     | \$ 118,285.00 |                                              | \$ 122,469.00 |
| Bid Bond                                          |                                                       |      |          |                     |               |                                              | 10%           |
| TOTAL BID (BASE BID + BID ALTERNATE):             |                                                       |      |          |                     | \$ 645,000.00 |                                              | \$ 670,257.67 |

**Notes:**

- (1) Extended total was incorrectly listed as \$17,500.00. Corrected base bid is \$454,051.10 and corrected total bid is \$551,
- (2) Base bid total was incorrectly shown as \$524,348.90. Does not affect bid result.
- (3) Extended total was incorrectly listed as \$2,226.00. Does not affect bid result.
- (4) Total Bid was incorrectly shown as \$645,699.25. Does not affect bid result.



March 16, 2017

Honorable Mayor and City Council  
City of Indianola  
110 N. 1<sup>st</sup> Street  
Indianola, IA 50125

RE: RECOMMENDATION OF AWARD  
CAPITAL STREET IMPROVEMENTS PROJECT  
INDIANOLA, IOWA  
S & A Project No. 116.1088

Dear Mayor & Members of the Council:

At 2:00 pm on Tuesday, March 14, 2017 bids were received for the Capital Street Improvements Project. The project includes a base bid and a bid alternate. The base bid work includes pavement removal, grading, approximately 3,700 square yards of PCC pavement, driveway replacement, sidewalk replacement, water main, and surface restoration along Iowa Avenue from D Street to B Street and along Buxton Street from Euclid Avenue to Franklin Avenue. The alternate bid includes pavement removal, grading, approximately 1,200 square yards of PCC pavement, driveway replacement, sidewalk replacement, and surface restoration along Buxton Street from Franklin Avenue to Girard Avenue.

There were five bids received and opened for this project. The base bids ranged from a low of \$431,439.35 to a high of \$547,788.67. The bid alternates ranged from a low of \$97,827.75 to a high of \$122,469.00. The total bids (base bid + bid alternate) ranged from a low of \$529,267.10 to a high of \$670,257.67. The low bid for the base bid and bid alternate was submitted by Sternquist Construction, Inc. of Indianola, Iowa.

If the budget allows, we believe these prices are favorable and therefore recommend the City award the base bid and bid alternate contract to Sternquist Construction, Inc. Snyder & Associates has worked with Sternquist Construction in the past and are confident they are capable of performing the work necessary for the completion of this project in a timely manner.

Honorable Mayor and City Council  
City of Indianola  
March 16, 2017  
Page 2 of 2

If you have any questions or comments regarding this information, please contact me at your convenience.

Sincerely,

SNYDER & ASSOCIATES, INC.



Garret D. Reeder, P.E.  
Project Engineer

CC: Ryan Waller, City of Indianola



## COMMUNITY DEVELOPMENT

**TO:** Mayor and City Council

**CC:** Ryan Waller, City Manager

**FROM:** Chuck Burgin, Director of Community Development  
Chris Des Planques, Finance Director  
Ed Yando, Streets Superintendent

**RE:** 2017 Capital Street Improvement Project

The successful low bidder for the 2017 Capital Street Improvement Project is Sternquist Construction of Indianola with the total bid amount of \$529,267.10. This project includes approximately \$91,000.00 in water main improvements for which IMU will be responsible, as well as \$36,723.05 in storm water control related improvements.

The total amount also includes an add alternate bid of completing the removal and replacement of the remainder of North Buxton Street from East Franklin Avenue to East Girard Avenue for the amount of \$97,827.75.

We recommend the City Council award the contract amount, including the add alternate, to Sternquist Construction for the following reasons:

- Sternquist Construction is a local contractor with reputation in performing good work in a timely fashion.
- The add alternate portion of the project (Buxton from Girard to Franklin) is need a repair and is located within the same replacement area.
- Our Engineer for the project Snyder Engineers recommends awarding the entire project.
- The total bid is \$115,732.90 under the engineers estimate for the project.
- A total of five bids were received on the project.

While the total bid including the alternate puts the project approximately \$24,000 over budget, street department has funds available to cover the overage, through utilizing existing road repair funds, or fund balance. This project will save maintenance costs which are approximately \$4,000 in hot asphalt and \$1,500 in staff time for temporary repair to smooth out the road, and this would need to be repeated every 3-5 years.

The Mayor then announced that the following bids had been opened and tabulated the bids for the public improvements described in general as the 2017 Capital Street Improvement Project for the City of Indianola, Indianola, Iowa, in accordance with the plans and specifications previously adopted.

The following bids were presented by the City Clerk and Finance Director:

| Company                                    | Base Bid     | Alternate Bid | Total Bid    |
|--------------------------------------------|--------------|---------------|--------------|
| Vanderpool Construction<br>Indianola, Iowa | \$480,364.00 | \$107,624.00  | \$587,988.00 |
| Sternquist Construction<br>Indianola, Iowa | \$431,439.35 | \$97,827.75   | \$529,267.10 |
| Absolute Concrete<br>Slater, Iowa          | \$524,348.90 | \$121,350.35  | \$645,699.25 |
| Concrete Technologies, Inc<br>Grimes, Iowa | \$547,788.67 | \$122,489.00  | \$670,277.67 |
| Cerebral Group<br>Des Moines, Iowa         | \$451,951.10 | \$97,760.00   | \$549,711.10 |

The Finance Director and City Clerk then recommended that the bid of \_\_\_\_\_. in the amount of \$\_\_\_\_\_ be accepted.

Council Member \_\_\_\_\_ introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:



RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA IOWA:

Section 1. The bid of \_\_\_\_\_ in the amount of \$ \_\_\_\_\_ for the 2017 Capital Street Improvement Project for the City of Indianola and the Indianola Municipal Utilities, Indianola, Iowa, described in the plans and specifications previously adopted by the City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2017, is accepted, it being the lowest responsible bid for the work and materials.

Section 2. The Mayor and the City Clerk are directed to execute a contract with the contractor for the construction of the public improvement. The contract not to be binding on the City Council and Board of Trustees until approved by the City and the Board.

PASSED AND APPROVED this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

## Information

### Subject

Second consideration to amend Chapter 170 Subdivision ordinance (P&Z approved unanimously February 14, 2017)

### Information

Council needs to hold the second consideration to amend Chapter 170 of the Subdivision Ordinance. The 17 amendments (see below) discussed in the January P&Z meeting have been placed into ordinance form (packet). Again most of the changes address either outdated requirements or add clarification to the code. Community Director Chuck Burgin recommended and P&Z unanimously approval.

- Section 170.09-2 (Q) - **With the new standards required by the Iowa Department of Natural Resources via the NPDES permit process, this section simply needs to address the most current DNR requirement with a note placed on the plat.**
- Section 170.10-3 (S) - **To avoid any confusion as to when sidewalks are to be installed, I recommend the section read as follows. Location and dimensions of sidewalks to be installed prior the occupancy of a developed lot.**
- Section 170.10-4 (D) - **This section should be relocated as paragraph (D) as part of the documents that get filed Section 170.1-5.**
- Section 170.10-4 (D) - **A new section identifying easements for overland drainage and public storm sewers to be approved by the Director of Community Development. We need to clarify or be more specific of the types of improvements that can be made in these areas, such as plantings and fences.**
- Section 170.10-4 (E) - **This section should be deleted in its entirety because of the IDNR requirements for soil erosion control.**
- **Add new section under Section 170.10-4 (E) stating “A letter from the owner’s engineer designing the public improvement stating that all public improvements completed have been made or installed in accordance with City Specifications prior to acceptance of maintenance bonds for such improvements.”**
- Section 170.10-5 - **This section should be clarified by adding the Warren County Recorder’s Office at the end of the statement.**
- Section 170.11-1 - **Add a statement that the most current edition of the Statewide Urban Design Standards or SUDAS will be met.**
- Section 170.11 -1 (L) - **This is a new section that identifies differences between naming streets, avenues and places versus courts. No changes will be made from the original standard, we will simply include it in this part of the code.**
- Section 170.11-5 **This is a new section identifying specific streets from the 2011 Comprehensive Plan and Master Street plan that have been designated thoroughfares and collectors.**
- 170.13-1 - **The 15’ portion of this section should be increased to 25’ to meet today’s minimum standards.**

- 170.14-1 EASEMENTS - **The width needs to be increased to 15' and the location changed to the front yard and in case of corner lots, the side street yard.**
- 170.15 PARKS, SCHOOL SITES AND PUBLIC AREAS -**The portion stating the city plan should be clarified and identify the most current Comprehensive Plan.**
- 170.17 EROSION CONTROL (DESIGN STANDARDS) - **This section should be rewritten to identify the most current IDNR standards and requirements of the NPDES permits.**
- 170.23 SIDEWALKS - **For clarification, the developer or owner of the lot should be included with the subdivider's name.**
- 170.29 SPECIFICATIONS - **Replace the Standard Construction Specifications for Subdivisions with the most current Statewide Urban Design and Specification.**
- 170.31 INSPECTION - **All paving and storm water improvement should be included with sanitary sewer improvements.**

Simple motion is in order.

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#### **Fiscal Impact**

#### **Attachments**

January 2017 P&Z Memo  
 February 2017 P&Z Memo  
 February 2017 P&Z Minutes  
 Ordinance

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INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
JANUARY 10, 2017  
6:00 P.M.

The meeting was called to order by Vice Chairperson Joe Butler and on roll call the following members were present:

Joe Butler  
Tiffany Coleman  
Al Farris  
Ron Fridley  
Cindy Johnson  
Becky Needles  
Bob Ormsby  
Josh Rabe  
Misty Soldwisch

Also present: Mindi Robinson and Chuck Burgin.

The minutes of the November 8, 2016 meeting were approved on a motion made by Coleman and seconded by Ormsby. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider an amendment to Chapter 165 Zoning, providing a new zoning classification of A-2 Mixed Agriculture.**

Chuck reviewed the request from Council to send the campground request back to Commission to consider amending Chapter 165 Zoning to allow for a new zoning classification of A-2 Mixed Agriculture which would allow for private campgrounds. Council shared concerns regarding the construction of miscellaneous storage buildings and decks and also requested the Commission define a maximum length of stay for campers.

Commission discussed residential development adjacent to A-2 zoning, minimum setbacks and minimum area. Ormsby questioned the need for a maximum height of 2 ½ stories or 35 feet. Commission agreed that 1 story or 15 feet maximum would be sufficient for A-2 zoning.

Butler raised the issue that C-2 (Highway Commercial) zoning allows for tourist camps as a permitted use. Chuck stated an ordinance eliminating tourist campgrounds will be presented to Council.

Motion was made by Rabe and seconded by Ormsby to amend the 2011 Comprehensive Plan to include A-2 Mixed Agricultural zoning and to approve an amendment to Chapter 165 Zoning to include a new zoning classification of A-2 Mixed Agricultural zoning.

Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

**Consider amendments to Chapter 170 Subdivision Ordinance.**

Chuck reviewed the consideration stating most of the proposed amendments are just to clarify the code. Below is a list of the changes.

- **Section 170.09-2 (Q) - With the new standards required by the Iowa Department of Natural Resources via the NPDES permit process, this section simply needs to address the most current DNR requirement with a note placed on the plat.**
- **Section 170.10-3 (S) - To avoid any confusion as to when sidewalks are to be installed, I recommend the section read as follows. Location and dimensions of sidewalks to be installed prior the occupancy of a developed lot.**
- **Section 170.10-4 (D) - This section should be relocated as paragraph (D) as part of the documents that get filed Section 170.1-5.**
- **Section 170.10-4 (D) - A new section identifying easements for overland drainage and public storm sewers to be approved by the Director of Community Development. We need to clarify or be more specific of the types of improvements that can be made in these areas, such as plantings and fences.**
- **Section 170.10-4 (E) - This section should be deleted in its entirety because of the IDNR requirements for soil erosion control.**
- **Add new section under Section 170.10-4 (E) stating “A letter from the owner’s engineer designing the public improvement stating that all public improvements completed have been made or installed in accordance with City Specifications prior to acceptance of maintenance bonds for such improvements.”**
- **Section 170.10-5 - This section should be clarified by adding the Warren County Recorder’s Office at the end of the statement.**
- **Section 170.11-1 - Add a statement that the most current edition of the Statewide Urban Design Standards or SUDAS will be met.**

- Section 170.11 -1 (L) - **This is a new section that identifies differences between naming streets, avenues and places versus courts. No changes will be made from the original standard, we will simply include it in this part of the code.**
- Section 170.11-5 **This is a new section identifying specific streets from the 2011 Comprehensive Plan and Master Street plan that have been designated thoroughfares and collectors.**
- 170.13-1 - **The 15' portion of this section should be increased to 25' to meet today's minimum standards.**
- 170.14-1 EASEMENTS - **The width needs to be increased to 15' and the location changed to the front yard and in case of corner lots, the side street yard.**
- 170.15 PARKS, SCHOOL SITES AND PUBLIC AREAS -**The portion stating the city plan should be clarified and identify the most current Comprehensive Plan.**
- 170.17 EROSION CONTROL (DESIGN STANDARDS) - **This section should be rewritten to identify the most current IDNR standards and requirements of the NPDES permits.**
- 170.23 SIDEWALKS - **For clarification, the developer or owner of the lot should be included with the subdivider's name.**
- 170.29 SPECIFICATIONS - **Replace the Standard Construction Specifications for Subdivisions with the most current Statewide Urban Design and Specification.**
- 170.31 INSPECTION - **All paving and storm water improvement should be included with sanitary sewer improvements.**

Commission discussed the need to include fiber optics as a developer requirement within the subdivision ordinance. Chuck stated he would speak with the City Attorney regarding the topic.

Motion was made by Orsmy and seconded by Farris to draft an ordinance amending Chapter 170 Subdivision Ordinance to reflect the proposed changes. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

### **Approval of the 2016 Annual Report**

Motion was made by Needles and seconded by Soldwisch to approve the 2016 Annual Report. Question was called for and on voice vote Vice Chairperson Butler declared the motion carried unanimously.

### **Other Business**

Chuck informed the Commission that election of officers and the draft ordinance amending Chapter 170 would be on the agenda for the February 2017 meeting.

Meeting adjourned on a motion by Rabe and seconded by Soldwisch.

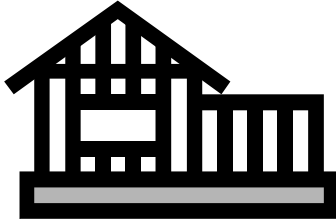
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Joe Butler, Vice Chairperson

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Mindi Robinson





**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** February 14, 2017 Meeting

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**Item # 4** Election of Officers.

Doug Opie has served two years as Chairperson and Joe Butler as Vice Chairperson. Unless there are nominations from the floor, a motion to elect Joe as Chairperson is in order. Subsequently, a nomination for a new Vice Chairperson is needed. We will have ballots at the meeting in case of multiple nominations. After the voting is completed, the new Chairperson will take over the meeting.

**Item # 5** Consider amendment to Chapter 170 Subdivision Ordinance.

The 17 amendments discussed in the January meeting have been placed into ordinance form. Again most of the changes address either outdated requirements or add clarification to the code. Please read through the requested changes for any questions you may have. I recommend approval.

**Other business**

A public hearing and the first consideration to amend Chapter 165 Zoning to provide an A-2 (Mixed Agriculture) zoning classification allowing camp grounds was approved at the February 6, 2017 Council meeting.

INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
FEBRUARY 13, 2017  
6:00 P.M.

The meeting was called to order by Chairperson Doug Opie and on roll call the following members were present:

Joe Butler  
Al Farris (via phone)  
Ron Fridley  
Cindy Johnson  
Becky Needles  
Doug Opie  
Bob Ormsby  
Josh Rabe  
Misty Soldwisch

Also present: Diana Bowlin and Chuck Burgin.

The minutes of the January 10, 2017 meeting were approved on a motion made by Ormsby and seconded by Fridley. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Election of Officers**

A motion was made by Rabe and seconded by Johnson for the nomination of Joe Butler to serve as Chairperson. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

A motion was made by Farris and seconded by Needles for the nomination of Josh Rabe to serve as Vice Chairperson. Question was called for and on voice vote Chairperson Opie declared the motion carried unanimously.

**Consider amendments to Chapter 170 Subdivision Ordinance.**

Chuck reviewed the 17 amendment which were discussed in the January meeting and have been placed into ordinance form. Below is a list of the changes.

- Section 170.09-2 (Q) - **With the new standards required by the Iowa Department of Natural Resources via the NPDES permit process, this section simply needs to address the most current DNR requirement with a note placed on the plat.**

- **Section 170.10-3 (S) - To avoid any confusion as to when sidewalks are to be installed, I recommend the section read as follows. Location and dimensions of sidewalks to be installed prior the occupancy of a developed lot.**
- **Section 170.10-4 (D) - This section should be relocated as paragraph (D) as part of the documents that get filed Section 170.1-5.**
- **Section 170.10-4 (D) - A new section identifying easements for overland drainage and public storm sewers to be approved by the Director of Community Development. We need to clarify or be more specific of the types of improvements that can be made in these areas, such as plantings and fences.**
- **Section 170.10-4 (E) - This section should be deleted in its entirety because of the IDNR requirements for soil erosion control.**
- **Add new section under Section 170.10-4 (E) stating “A letter from the owner’s engineer designing the public improvement stating that all public improvements completed have been made or installed in accordance with City Specifications prior to acceptance of maintenance bonds for such improvements.”**
- **Section 170.10-5 - This section should be clarified by adding the Warren County Recorder’s Office at the end of the statement.**
- **Section 170.11-1 - Add a statement that the most current edition of the Statewide Urban Design Standards or SUDAS will be met.**
- **Section 170.11 -1 (L) - This is a new section that identifies differences between naming streets, avenues and places versus courts. No changes will be made from the original standard, we will simply include it in this part of the code.**
- **Section 170.11-5 This is a new section identifying specific streets from the 2011 Comprehensive Plan and Master Street plan that have been designated thoroughfares and collectors.**
- **170.13-1 - The 15’ portion of this section should be increased to 25’ to meet today’s minimum standards.**

- 170.14-1 EASEMENTS - **The width needs to be increased to 15' and the location changed to the front yard and in case of corner lots, the side street yard.**
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- 170.29 SPECIFICATIONS - **Replace the Standard Construction Specifications for Subdivisions with the most current Statewide Urban Design and Specification.**
- 170.31 INSPECTION - **All paving and storm water improvement should be included with sanitary sewer improvements.**

Motion was made by Soldwisch and seconded by Rage to approve amending Chapter 170 Subdivision Ordinance to reflect the proposed changes. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Meeting adjourned on a motion by Rabe and seconded by Soldwisch.

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Joe Butler, Chairperson

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Diana Bowlin

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 170 “SUBDIVISION REGULATIONS”**

**WHEREAS**, the Indianola Code of Ordinances currently covers subdivision regulations;

**WHEREAS**, the City Council of the City of Indianola, Iowa, now deems it necessary and proper to amend the Code of Ordinances to expand the ordinance to clarify the code.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:**

**Section 1:** That Chapter 170.04 be and is hereby amended by inserting the underlined language:

11. “Thoroughfare” means a street intended for cross-county or through traffic as identified in the Comprehensive Plan.

20. “Comprehensive Plan” means the current version adopted by the City Council of the Comprehensive Plan and Master Street Plan.

**Section 2:** That Chapter 170.09(2)(Q) be and is hereby amended by deleting the stricken language and inserting the underlined language:

~~Q. A recommendation from the Warren County Soil Conservation District or the City’s Public Service Director regarding the proposed plan, methods and/or techniques proposed for controlling erosion along new or altered surface drainage courses which will become a permanent part of the subdivision. Said recommendations shall also be obtained for the temporary methods and/or techniques to be used in controlling such erosion during construction and development of the subdivision. No preliminary plat shall be approved by the City until an acceptable erosion control plan shall have been prepared. Indicate the current Iowa Department of Natural Resources requirement in a note placed on the plat, if applicable.~~

**Section 3:** That Chapter 170.10(3)(S) be and is hereby amended by inserting the underlined language:

S. Location and dimensions of sidewalks to be installed prior to the occupancy of a developed lot.

**Section 4:** That Chapter 170.10(4)(D) be and is hereby amended by deleting the stricken language and inserting the underlined language:

~~A copy of restrictive covenants to be attached to the lots of the subdivision. Easement(s)~~

for Overland Drainage and/or Public Storm Sewer is required by and shall be in a form approved by the City.

**Section 5:** That Chapter 170.10(4)(E) be and is hereby amended by deleting the stricken language and inserting the underlined language:

~~E. A surety bond with the City which will insure that the erosion control measures as may herein be required will be undertaken promptly as development progresses. The form and type of bond shall be approved by the City Attorney and the amount of the bond shall not be less than the amount of the estimated cost of such improvements as determined by the City Engineer plus ten percent (10%), and approved by the City Council. In the event the required erosion control measures are not installed promptly, the City may, in order to prevent possible soil erosion, use the bond or any necessary portion thereof to complete such improvements. A~~  
letter from the owner's engineer designing the public improvement stating that all public improvements completed have been made or installed in accordance with City Specifications prior to acceptance of maintenance bonds for such improvements.

**Section 6:** That Chapter 170.10(5) be and is hereby amended by inserting the underlined language:

5. The final plat shall also be accompanied by the following at the time it is presented for filing at the Warren County Recorder's Office.

**Section 7:** That Chapter 170.11(1) be and is hereby amended by inserting the underlined language:

1. General Considerations that must comply with the current Iowa Statewide Urban Design Standards for Public Improvements ("SUDAS").

**Section 8:** That Chapter 170.11(1) be and is hereby amended by inserting the underlined language:

L. Streets, avenues, places and courts shall be named in the following manner:

| <u>General direction</u> | <u>Long streets</u> | <u>Short streets</u> |
|--------------------------|---------------------|----------------------|
| <u>North and south</u>   | <u>Streets</u>      | <u>Courts</u>        |
| <u>East and west</u>     | <u>Avenues</u>      | <u>Places</u>        |
| <u>Diagonal</u>          | <u>Roads</u>        | <u>Ways</u>          |
| <u>Curving</u>           | <u>Drives</u>       | <u>Lanes</u>         |

**Section 9:** That Chapter 170.13(1) be and is hereby amended by deleting the stricken language and inserting the underlined language:

1. All lots shall abut on a street or place. Corner lots which abut on a thoroughfare or collector street shall have a minimum radius of ~~15~~ 25 feet at the intersection.

**Section 10:** That Chapter 170.14(1) be and is hereby amended by deleting the stricken language and inserting the underlined language:

1. Easement not less than ~~7.5~~ 15 feet in width shall be provided along each side of the ~~rear~~ front yard lot lines of all lots, and in the case of corner lots, the side street yard, and along such other lot liens as may be required by public and private utility companies.

**Section 11:** That Chapter 170.15 be and is hereby amended by deleting the stricken language and inserting the underlined language:

**15.** In subdividing property, consideration shall be given to suitable sites for schools, parks, playgrounds and other common areas for public use so as to conform to any recommendations of the ~~City plan~~ most current Comprehensive Plan. Any provision for schools, parks and playgrounds should be indicated on the preliminary plan in order that it may be determined when and in what manner such areas will be provided or acquired by an appropriate taxing agency.

**Section 12:** That Chapter 170.17 be and is hereby amended by deleting the stricken language and inserting the underlined language:

**17.** Methods for controlling soil erosion shall be in accordance with ~~established techniques and procedures of the Warren County Soil Conservation District or in accordance with the City's current standards and specifications for like or similar work. Erosion control measures may, where appropriate, include mulches, temporary or permanent vegetative cover, the use of terraces, diversion ditches, impoundments, stilling basins, surface drainage pipe or other structures which will intercept, divert, retard or otherwise control runoff and soil erosion. Adequate sediment basins and other structures as might be necessary shall be provided to prevent soil from eroding onto streets, into drainage facilities or onto other property~~ current Iowa Department of Natural Resources Standards and requirements of NPDES permit.

**Section 13:** That Chapter 170.23 be and is hereby amended by deleting the stricken language and inserting the underlined language:

23. The subdivider, developer or owner of the lot shall at ~~the subdivider's~~ their expense provide a four-foot wide concrete sidewalk along each lot frontage prior to the occupancy of the structure on the lot except as otherwise provided herein. In commercial or industrial areas where it can be demonstrated that there will be limited or no need for sidewalks, the Council may waive or modify the requirement for the installation of sidewalks after review and report from the Commission. The Council may waive the sidewalk requirement on cul-de-sacs. Any such waiver shall not be acted upon until the Council has received the recommendation of the Commission.

**Section 14:** That Chapter 170.29 be and is hereby amended by deleting the stricken language and inserting the underlined language:

29. The type of construction, the materials, the methods, the standards of subdivision improvements and the maintenance bonds shall be in accordance with the specifications found in a bound volume which is entitled ~~Standard Construction Specifications for Subdivisions~~ Iowa Statewide Urban Design and Specification for Public Improvements which is on file in the Clerk's office. The Council may from time to time amend by resolution the standard construction specifications for subdivisions found in the volume. The Clerk shall keep a record of all amendments made to the specifications. Plans and specifications for subdivisions shall be submitted to the ~~Building Official~~ Community Development for approval prior to construction, and construction shall not be started until the plans and specifications have been approved.

**Section 15:** That Chapter 170.31 be and is hereby amended by deleting the stricken language and inserting the underlined language:

31. The subdivider or developer shall cause the installation of all improvements to be inspected to ensure compliance with the requirements of this chapter. The cost of the inspection shall be borne by the subdivider or developer. All inspection reports and certificates of compliance shall be filed with the Clerk before any improvements are accepted by the Council. Before accepting any portion of paving, storm water improvement or a sanitary sewer system and maintenance thereof which has been constructed under the provisions of Sections 170.19 and Section 170.29 above, the Council reserves the right to have all mains within the sewer system to be dedicated, televised in order to determine whether they have been properly constructed. The televising shall be at the expense of the subdivider or party making the dedication.

**Section 16:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 17:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

First reading: \_\_\_\_\_

Second reading: \_\_\_\_\_



Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Final consideration of a final industrial tax abatement - 1820 N. 7th Street

**Information**

Council needs to hold the final consideration of an ordinance approving a final urban revitalization designation application from Bussanmus Heating and Cooling, 1820 N. 7th Street (see map) for the Industrial Park.

The prior application was approved on December 5, 2016.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Industrial Tax Application  
Ordinance

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\_\_\_\_\_ Commercial X Industrial \_\_\_\_\_ Date 1/12/17  
 \_\_\_\_\_ Prior Approval for Intended Improvements X Approval of Improvements Completed \_\_\_\_\_

Eligible or non-eligible for tax abatement





1820 N 7TH ST  
INDUSTRIAL TAX ABATEMENT



9/2016



**ORDINANCE NO. - \_\_\_\_\_**

**AN ORDINANCE AUTHORIZING TAX EXEMPTION UNDER THE  
URBAN REVITALIZATION PLAN FOR INDUSTRIAL USE IN  
ACCORDANCE WITH INDIANOLA MUNICIPAL CODE SECTION 7.07**

**WHEREAS**, the Indianola Code of Ordinances authorizes tax exemption for urban revitalization within the City of Indianola, Iowa; and

**WHEREAS**, Municipal Code Section 7.07 provides that the City Council may give its approval of tax exemption for new construction if the new construction is in conformance with City zoning; provided however, such approval shall not entitle the owner to exemption from taxation until the new construction has been completed and found to be qualified real estate; and

**WHEREAS**, after notice and hearing as required by law, the City Council of the City of Indianola, Iowa now deems it proper to grant approval of tax exemption for new construction that was completed on January 11, 2017 on property locally known as 1820 North 7<sup>th</sup> Street and legally described as:

Lot 1 in Hillcrest Industrial Park Plat 2, an Official Plat in Indianola, Warren County, Iowa.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE  
CITY OF INDIANOLA, IOWA:**

**Section 1:** That approval of tax exemption is granted for new construction on property locally known as 1820 North 7<sup>th</sup> Street and legally described as:

Lot 1 in Hillcrest Industrial Park Plat 2, an Official Plat in Indianola, Warren County, Iowa.

**Section 2:** All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

**Section 3:** This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

**PASSED AND APPROVED** this \_\_\_\_ day of \_\_\_\_\_, 2017.

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Kelly B. Shaw, Mayor

ATTEST:

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Diana Bowlin, City Clerk

First reading: \_\_\_\_\_  
Second reading: \_\_\_\_\_  
Third reading: \_\_\_\_\_  
Publication Date: \_\_\_\_\_

**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Discussion regarding the request from the YMCA to appoint representatives to the YMCA Steering Committee

**Information**

Council needs to discuss the letter (packet) from Executive Director Scott Kruthoff requesting the City appoint three representatives to a Steering Committee as outlined in the 28E Agreement (packet). The Steering Committee is to be:

- Comprised of three representatives appointed by the YMCA and three representatives appointed by the City Council of the City of Indianola - each representative shall have one vote.
- The Committee will meet quarterly to make decision, solve disputes related to the 28E Agreement, facilitate communication and cooperation between the City of Indianola and the Indianola YMCA

The Indianola YMCA Board of Managers (John Sirianni, Nate Fehl and Kevin Halterman) recommend the following to serve on the committee:

- City Manager - (Ryan Waller)
- Parks and Recreation Director - (Doug Bylund)
- City Council Representative - (To be determined by the Council)

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**Fiscal Impact**

**Attachments**

YMCA Information

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FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

OFFICE OF CITY CLERK

February 24, 2017

FEB 27 2017

INDIANOLA, IOWA

Indianola City Council  
Council Chambers of City Council  
110 North 1<sup>st</sup> Street  
Indianola, IA 50125

Dear Indianola City Council:

The Indianola YMCA is seeking to establish the Steering Committee outlined in the 28E Agreement between the City of Indianola and the YMCA of Greater Des Moines. This Steering Committee is to be comprised of three representatives appointed by the YMCA and three representatives appointed by the City Council of the City of Indianola. This Steering Committee will meet quarterly, not only to make decisions and solve disputes related to the 28E agreement, but also to facilitate communication and cooperation between the City of Indianola and the Indianola YMCA. It is our goal that the first of these Steering Committee meetings be held within 30 days of the City Council identifying its appointees.

While we recognize it is up to the City Council to appoint three representatives of its choice, the Executive Committee of the Indianola YMCA Board of Managers would make the following recommendations for your consideration to serve on the committee:

1. City Manager
2. Parks and Recreation Director
3. City Council Representative

Thank you for your attention so that we can move forward with this Steering Committee. Please do not hesitate to contact any of the Executive Committee volunteers, named below, or Scott Kruthoff, Executive Director of the Indianola YMCA, with questions.

Sincerely,

Scott Kruthoff, Executive Director, Indianola YMCA  
Executive Committee of the Indianola YMCA Board of Managers: John Sirianni (Chair), Nate Fehl (Chair – Elect), and Kevin Halterman

CC: Kelly Shaw, Mayor  
Ryan Waller, City Manager



17. Waiver of Subrogation Rights. Each of the parties hereby releases the other from any claim for recovery for any loss or damage to any of its property or for any liability which is insured under valid and collectible insurance policies to the extent of any recovery collectible under such insurance. It is further agreed that this waiver applies only when permitted by the applicable policy of insurance.

18. Non-Assignment of Interest Under this Agreement. YMCA shall not assign its interests under this Agreement without the prior written consent of City in each instance.

19. Steering Committee. A Steering Committee shall be established which includes six (6) members. The Steering Committee shall be comprised of three (3) representatives appointed by YMCA and three (3) representatives appointed by the City Council of City. Each representative shall have one vote. Quorum shall exist with four members, but no action shall be taken or approved by the Steering Committee without the affirmative vote of at least four (4) members of the Steering Committee. In the event of a stalemate of the Steering Committee, representatives of City and YMCA agree to attempt, in good faith, to negotiate a resolution of the stalemate, and if after the expiration of thirty (30) days, the parties have not negotiated a resolution of the stalemate, then the parties agree to engage in mediation of the dispute within thirty (30) days with a mediator selected by mutual agreement of the parties. In the event mediation is unsuccessful, the parties may exercise their remaining rights under this Agreement, including termination in accordance with its terms.

20. Steering Committee Powers. The Steering Committee shall be empowered to do the following:

- A. Resolve disputes arising under this Agreement. Decision of the Steering Committee shall be binding so long as this Agreement remains in force.

- B. Make decisions specifically delegated to the Steering Committee under this Agreement.
- C. Meet regularly, but no less than quarterly, to facilitate communication and cooperation between City and YMCA in the performance of the parties under this Agreement.
- D. Meet regularly during planning, construction, and furnishing of the Facility to facilitate communication and cooperation between City and YMCA.

21. Non-Liability of Members of the Steering Committee. No member of the Steering Committee shall be personally liable for a claim based upon an act or omission of the person performed in the discharge of the person's duties, except for acts or omissions which involve intentional misconduct or knowing violation of the law, or in a transaction from which the person draws an improper personal benefit. Provided, however, that nothing in this Agreement shall be construed as constituting the waiver of any immunity from liability available to the parties, the Steering committee members, or their officer, employees, agents, members, or volunteers pursuant to any applicable provision of law.,

22. Indemnification. To the extent authorized by law, City and YMCA shall defend, indemnify and hold harmless any of their own respective representatives on the Steering Committee from any and all claims, demands, causes of action, suits, settlements, and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees and other costs associated therewith, arising out of implementation of this Agreement except those resulting directly from intentional misconduct or knowing violation of the law in a transaction for which the Steering Committee member derives an improper personal benefit.

23. Branch Board of Managers. The YMCA shall, in accordance with its bylaws, establish a Branch Board of Managers which shall be representative of the geographic and

**Meeting Date:** 03/20/2017

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**Information**

**Subject**

Consideration of a request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park (P&Z approved unanimously March 14, 2017)

**Information**

Council needs to consider the request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance. In your packet are the letter from Doug Bylund, Parks and Recreation Director, a map indicating the location of the green house and a photo of the type or style of the proposed green house.

Because the proposed green house is in excess of 150 square feet and will be located permanently at this location, the proposed building is subject to the requirements of the Site Plan Ordinance, more specifically the Architectural Design criteria for highway frontage.

Needless to say applying brick, EFIS, culture stone or other similar materials to a green house defeats its purpose. Chuck Burgin, Community Development Director recommended approval for the following reasons.

1. There is an existing green house at the approximate same location.
2. Glass or glazed areas are not included as part of the percentage of wall when calculating percentages of required materials.
3. The use is not for commercial purposes.
4. Use of the building provides a public service with products that enhance the aesthetics of the community.

P&Z approved unanimously.

Simple motion is in order.

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**Fiscal Impact**

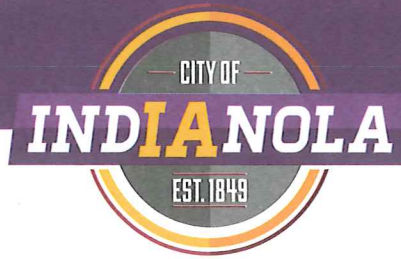
**Attachments**

Greenhouse Information

PZ Minutes

PZ Memo

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## PARKS AND RECREATION

February 28, 2017

To: Planning and Zoning Commission  
Mayor and City Council

The Indianola Parks and Recreation Department is requesting an alternate method of approval provided by section 166.06 of the Site Plan Ordinance for the construction of a greenhouse at Pickard Park. The new greenhouse will be 30 feet x 72 feet and constructed east of the main entrance of the park in the same area as the current outdated greenhouse. A new larger greenhouse is needed as the city expands the beautification efforts and the current shared greenhouse at the High School will no longer be available. Other than meeting the architectural standard of the Highway Corridor, all standards will be met.

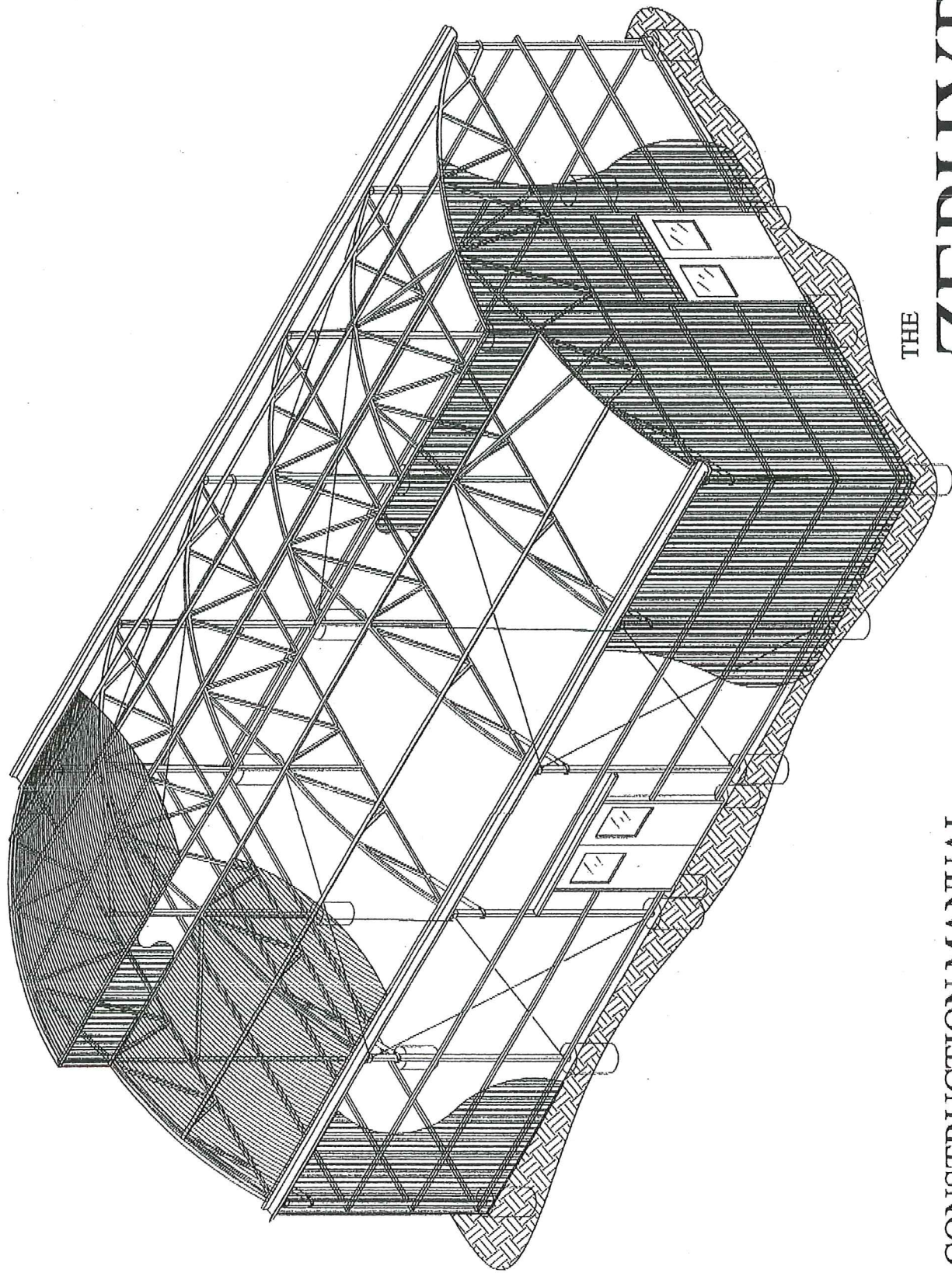
Thanks for your consideration,

Doug Bylund, Parks and Recreation Director

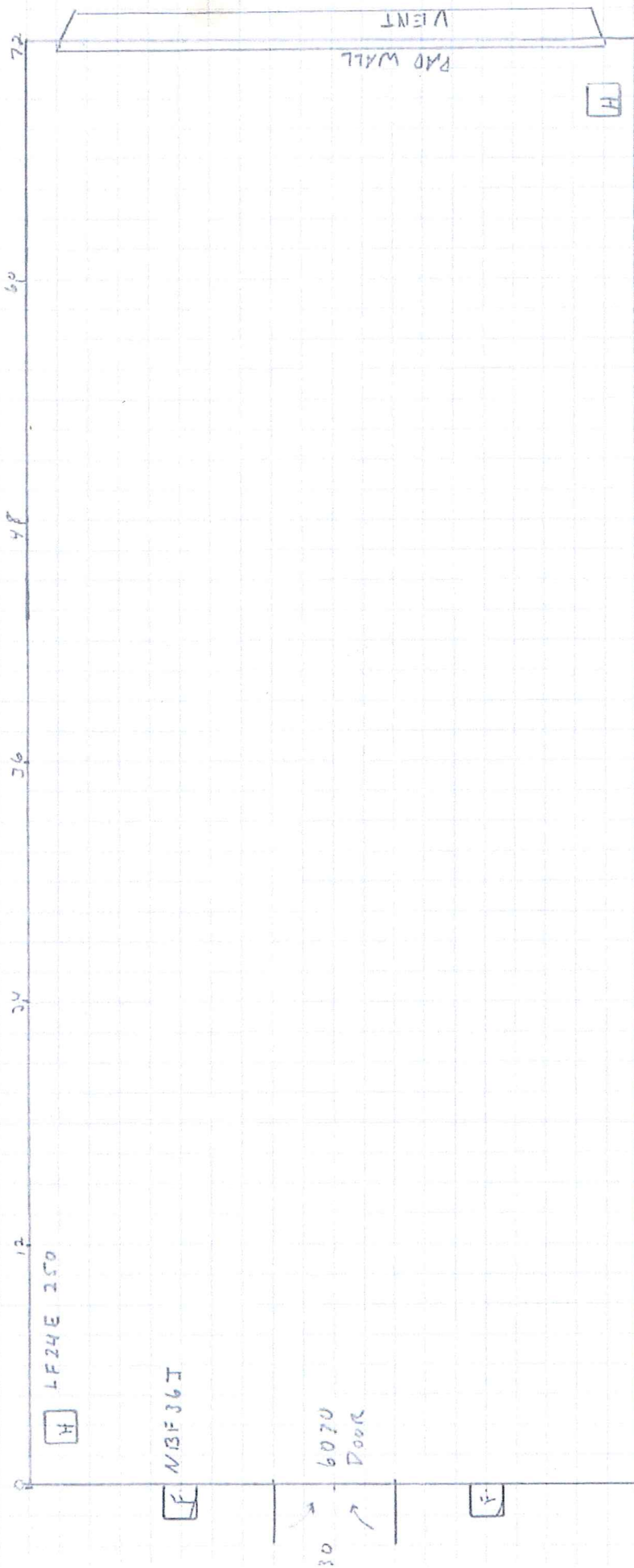


# THE ZEPHYR GREENHOUSE

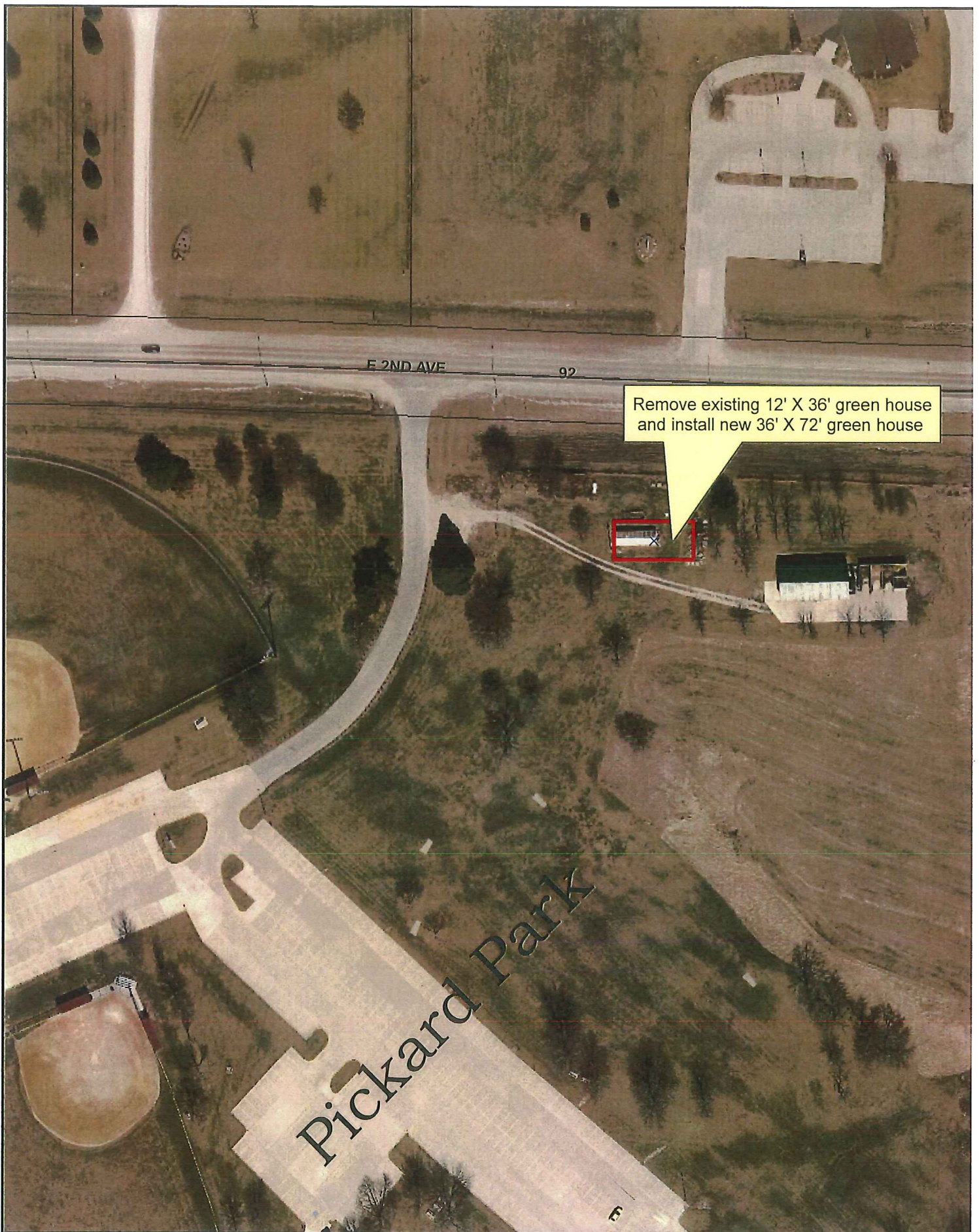
CONSTRUCTION MANUAL  
EQUIPMENT, FRAMING, AND COVERING OPTIONAL



INDIANA PARKS REC



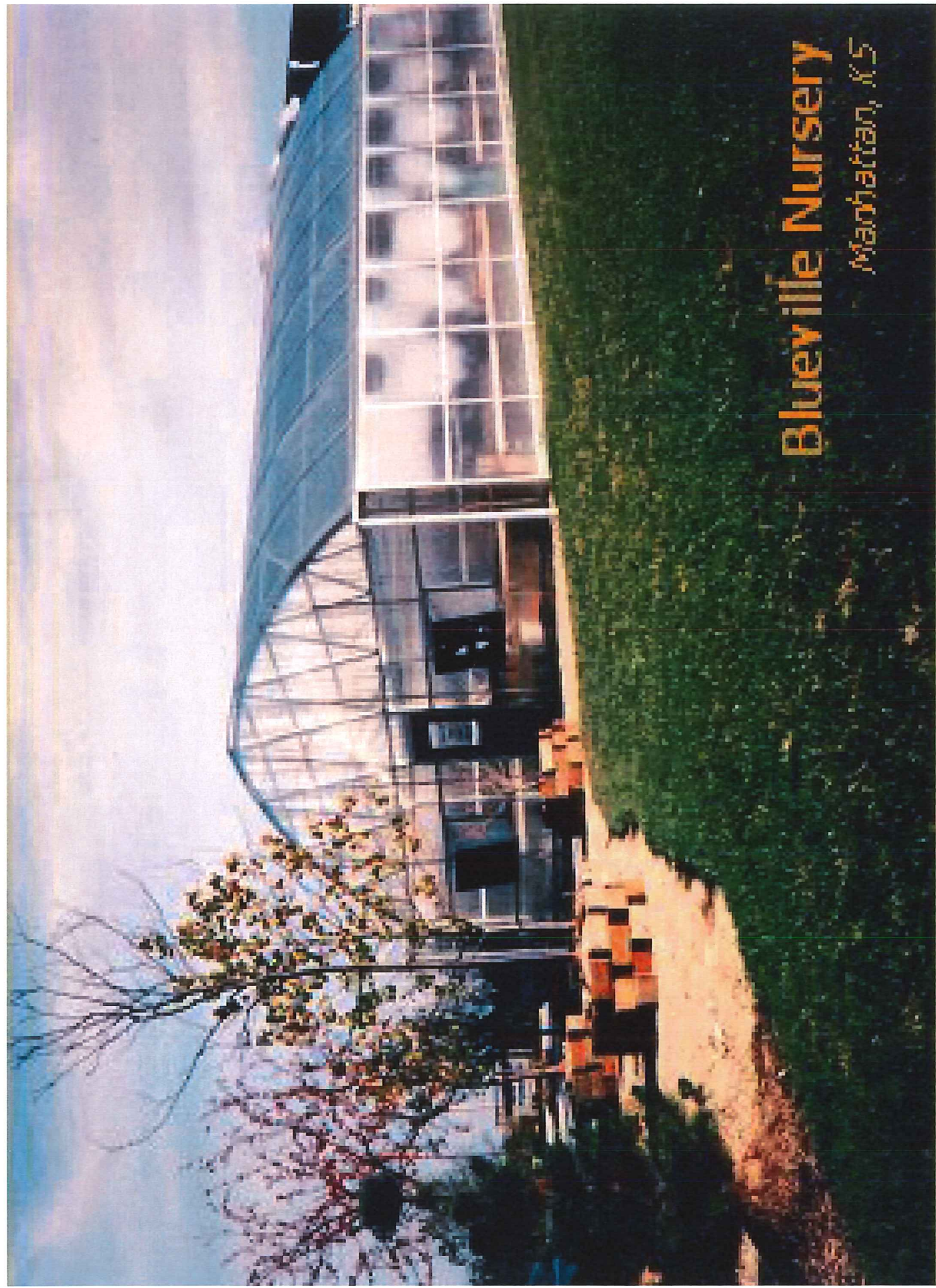




Indianola Park Department request for Alternate  
Method of Approval of Site Plan Ordinance







# Blueville Nursery

Manhattan, KS



INDIANOLA PLANNING AND ZONING COMMISSION  
REGULAR MEETING  
MARCH 14, 2017  
6:00 P.M.

The meeting was called to order by Vice Chairperson Josh Rabe and on roll call the following members were present:

Al Farris  
Ron Fridley  
Cindy Johnson  
Doug Opie  
Josh Rabe

Also present: Rusty and Cathi McKenzie, Terry Pauling, Justin Cooper, Tyler Till, Larry McConnell, Doug Bylund, Jeromy Pribil, Mindi Robinson and Chuck Burgin.

The minutes of the February 14, 2017 meeting were approved on a motion made by Opie and seconded by Fridley. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

**Consider request from Larry McConnell to rezone a portion of 2008 East 2<sup>nd</sup> Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential).**

Chuck reviewed the request from Larry McConnell stating the original C-2 zoning of this area occurred in 1987, followed by the depth of the C-2 zoning increasing to 490' in 2013. Chuck spoke with the adjacent property owner to the southwest and the property owner has no interest in rezoning at this time. That property will remain as A-1 zoning.

Cathi McKenzie of 1715 East Boston Avenue shared her concerns regarding the R-3 zoning becoming much like the multifamily property on North 9<sup>th</sup> Street, near her previous address. She asked what the proposal was for future development of the R-3 zoning in this area.

Larry McConnell of 2008 East 2<sup>nd</sup> Avenue stated his plans for the R-3 zoning area are to move the existing house at 1803 East 2<sup>nd</sup> Avenue north, extend East 1<sup>st</sup> Avenue west and construct duplexes much like those already existing to the east on East 1<sup>st</sup> Avenue. The C-2 zoning will be developed as storage units. He stated there is a large floodplain area between his property and the McKenzie property that limits future development.

Jeromy Pribil of 103 South 19<sup>th</sup> Court shared his concerns regarding the R-3 zoning and the future population density of the area creating heavier traffic.

Chuck explained that an amendment to the zoning ordinance in 2014 now requires that Planning and Zoning Commission and Council action be taken for multifamily residential

development on a lot exceeding one acre and that property owners located within 200 feet of the proposed site be notified.

A motion was made by Farris and seconded by Johnson to amend the Future Land Use Map within the 2011 Comprehensive Plat to reflect the additional change in width of the commercial rezoning at 2008 East 2<sup>nd</sup> Avenue. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

A motion was made by Opie and seconded by Fridley to approve the request from Larry McConnell to rezone a portion of 2008 East 2<sup>nd</sup> Avenue from A-1 to C-2, legally described as the South 490' of the West 283' of the Southeast ¼ of the Northwest ¼ of Section 29, Township 76, Range 23, and Except the west 11' of the South 230', Warren County, Indianola, Iowa.

AND The North 270' of the South 490' of Auditor's Outlot #36, Warren County, Indianola, Iowa.

and A-1 to R-3 legally described as the North 6.65 Acres of the Southeast ¼ of the Northwest ¼, Except Parcel L and the East 60' of the West 71' of the South 328' and Except the South 490' of the Southeast ¼ of the Northwest ¼ of Section 29, Township 76 North, Range 23, Warren County, Indianola, Iowa.

AND Auditor's Outlot #36 Except the South 490', Warren County, Indianola, Iowa.

Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

**Consider request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park.**

Chuck reviewed the request stating the Indianola Parks Department would like to construct a 36'x72' greenhouse east of the main entrance of Pickard Park along Highway 92 East.

Doug Bylund, Parks and Recreation Director, stated the greenhouse they currently share is on Indianola High School property which the school plans to demolish. The Parks Department would like to remove the existing 12'x36' greenhouse at Pickard Park and construct a larger greenhouse to accommodate the city's plans to expand beautification efforts. Bylund further stated propane and water currently exist at the Pickard site and the proposed structure would eliminate staff driving to multiple locations to perform greenhouse work.

Motion was made by Farris and seconded by Opie to approve the request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

### **Consider Preliminary Plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC.**

Chuck reviewed the plat request stating the plat contains six lots with a single outlot. Outlot A lacks depth for buildable lots and Chuck requested the developer and adjacent property owner work out a plan prior to Commission approving a final plat of the area. Comments outlined in the memo regarding corrections or changes needed on the preliminary plat prior to Council consideration have been agreed upon by the property owner and will be made. Those changes include the following:

- Street name of West 13<sup>th</sup> Place should be indicated on the new road and South K Street should be identified on the plat.
- Setbacks noted on the plat need to be changed to the correct setbacks required by R-1 zoning. Front yard of 30', rear yard of 35' and side yard of 10', and include a side street yard of 25'.
- Include all property owner's names and addresses on the plat.
- A 15' PUE on the front side of the lots must be indicated on the plat.
- Proposed building setbacks exceed zoning requirements. Developer may want to reconsider because of severe grade change at setback line.
- Platted area should include the west one half of the road easement of South K Street.
- Sidewalks are to be indicated on the plat.
- Overland drainage easements to be indicated where flood zones exist.
- There is a note on the plat indicating Outlot A is set aside for future development. Additional land from the adjoining property owner to the north is needed in order to complete the development of the north side of the road. I have spoken with the owner of the land, Tyler Till, and he has stated that conversations regarding this area have occurred. I have encouraged him to continue the discussion with the developer. It is my hope this issue will be resolved prior to consideration of the final plat.

Chuck further recommended Commission grant a variance for the minimum distance between the West 12<sup>th</sup> Avenue and West 13<sup>th</sup> Place intersections along the South K Street thoroughfare for the following reasons.

1. The sight distance both to the north and south of the proposed intersection exceeds the minimum requirement for the posted speed limit.
2. Because of the limited number of lots designed on the proposed West 13<sup>th</sup> Place, traffic entering onto South K Street will be minimal.
3. The preliminary plat approved in 2005 indicated this street at this location prior to the amendment regulating distances in 2012.

Farris shared his concerns regarding site visibility at the intersection of the proposed West 13<sup>th</sup> Place and South K Street. Chuck stated measurements were taken and exceeded the requirement.

Tyler Till of 1301 South K Street stated he has had discussions with the developer regarding Outlot A but a final plan has not been agreed upon.

Johnson questioned how much land Diligent Deer Creek would need of Till's property to develop lots. Chuck stated the minimum amount of land would be 65' in depth.

Motion was made by Opie and seconded by Johnson to approve the Preliminary Plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC with staff's recommended changes and the variance waiving the minimum distance between intersections to allow for approximately 345' between intersections. Question was called for and on voice vote Vice Chairperson Rabe declared the motion carried unanimously.

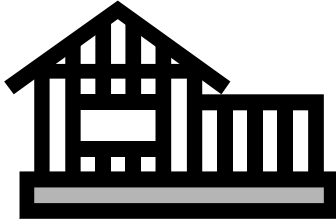
Meeting adjourned on a motion by Farris and seconded by Fridley.

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Josh Rabe, Vice Chairperson

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Mindi Robinson



**To:** Planning and Zoning Commission  
**From:** Chuck Burgin, Director of Community Development  
**Subject:** March 14, 2017 Meeting

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**Item # 4** Consider request from Larry McConnell to rezone a portion of 2008 East 2<sup>nd</sup> Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential).

Enclosed is the rezoning application, a map indicating the area requested for rezoning and the notice sent to property owners within 200'. Larry wants to extend the current C-2 zoning further to the east, however the request matches the distance north of Highway 92 to the current depth of the existing C-2 zoning. If approved C-2 zoning will be present to the east and R-3 to the north and west. I have spoken to the owner of the property that lies to the west and south of the C-2 zoning area. He indicated that he has no interest to rezone his property at this time. If the McConnell request is approved, his property will remain as A-1 zoning.

The original C-2 zoning of this area occurred in 1987. Subsequently the depth of the C-2 zoning classification was increased to its current depth of 490' in February of 2013. The Future Land Use Map within the 2011 Comprehensive Plan was amended to reflect the change.

The request for R-3 zoning consists of approximately 7.3 acres. If approved R-3 zoning will be present on the north, east and west boundaries and C-2 zoning to the south. It is important to note staff's recommendation in 2013 and in this current request is to limit the depth of the commercial zoning in order to support the residential growth on either side of East First Avenue which extends to the east through this tract of land after platting of the area occurs.

All notifications have been mailed and rezoning signs have been posted. I recommend the Future land Use Map within the 2011 Comprehensive Plan be further amended to reflect the additional change in width of the commercial rezoning and approval of the request.

**Item # 5** Consider request from the City of Indianola's Park Department to seek an Alternate Method of Approval of the Site Plan Ordinance to construct a green house in Pickard Park.

Enclosed is a letter from Doug Bylund, Parks and Recreation Director, a map indicating the location of the green house and a photo of the type or style of the proposed green house.

Because the proposed green house is in excess of 150 square feet and will be located permanently at this location, the proposed building is subject to the requirements of the Site Plan Ordinance, more specifically the Architectural Design criteria for highway frontage.

Needless to say applying brick, EFIS, culture stone or other similar materials to a green house defeats its purpose. I recommend approval for the following reasons.

1. There is an existing green house at the approximate same location.
2. Glass or glazed areas are not included as part of the percentage of wall when calculating percentages of required materials.
3. The use is not for commercial purposes.
4. Use of the building provides a public service with products that enhance the aesthetics of the community.

**Item # 6** Consider Preliminary Plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC.

Enclosed are a copy of the plat and an aerial map of the area being platted. The plat is located west off of South K Street and is zoned R-1 (single family residential). The plat contains six lots with a single outlot on 6.35 acres. The original preliminary plat of the entire Deer Creek subdivision was approved by Planning and Zoning and City Council in 2005. This area was included in the original preliminary plat. Listed below are changes or corrections which need addressed.

- Street name of West 13<sup>th</sup> Place should be indicated on the new road and South K Street should be identified on the plat.
- Setbacks noted on the plat need to be changed to the correct setbacks required by R-1 zoning. Front yard of 30', rear yard of 35' and side yard of 10', and include a side street yard of 25'.
- Include all property owner's names and addresses on the plat.
- A 15' PUE on the front side of the lots must be indicated on the plat.
- Proposed building setbacks exceed zoning requirements. Developer may want to reconsider because of severe grade change at setback line.
- Platted area should include the west one half of the road easement of South K Street.
- Sidewalks are to be indicated on the plat.
- Overland drainage easements to be indicated where flood zones exist.
- There is a note on the plat indicating Outlot A is set aside for future development. Additional land from the adjoining property owner to the north is needed in order to complete the development of the north side of the road. I have spoken with the owner of the land, Tyler Till, and he has stated that conversations regarding this area have occurred. I have encouraged him to continue the discussion with the developer. It is my hope this issue will be resolved prior to consideration of the final plat.

In the 2011 Comprehensive Plan, South K Street was designated as a thoroughfare. Subsequently in May of 2012, Planning and Zoning recommended and Council approved an ordinance creating access spacing for thoroughfares. This change requires a minimum distance of 600' between intersections. The current distance proposed between the intersections is approximately 345'.

I recommend the Planning and Zoning Commission grant a variance for this requirement for the following reasons:

1. The sight distance both to the north and south of the proposed intersection exceeds the minimum requirement for the posted speed limit.
2. Because of the limited number of lots designed on the proposed West 13<sup>th</sup> Place, traffic entering onto South K Street will be minimal.
3. The preliminary plat approved in 2005 indicated this street at this location prior to the amendment regulating distances in 2012.

Notifications to adjoining owners regarding the platted area have been mailed. I recommend approval of the plat subject to the changes list above.

### **Other Business**

The approval of the A-2 zoning amendment was approved at the March 6<sup>th</sup> Council meeting.

Council approved the 1<sup>st</sup> reading of the amendments to Chapter 170 Subdivision Ordinance at the March 6<sup>th</sup> meeting.



### Information

#### Subject

Resolution approving the preliminary plat of Deer Creek Plat #3 from Diligent Deer Creek, LLC (P&Z approved unanimously March 14, 2017)

#### Information

Council needs to consider approval of the preliminary plat of Deer Creek Plat #3. In your packet are a copy of the plat and an aerial map of the area being platted. The plat is located west off of South K Street and is zoned R-1 (single family residential). The plat contains six lots with a single outlot on 6.35 acres. The original preliminary plat of the entire Deer Creek subdivision was approved by Planning and Zoning and City Council in 2005. This area was included in the original preliminary plat. Listed below are changes or corrections which have been changed:

- Street name of West 13<sup>th</sup> Place has been indicated on the new road and South K Street has been identified on the plat.
- Setbacks are noted on the plat and have been changed to the correct setbacks required by R-1 zoning. Front yard of 30', rear yard of 35' and side yard of 10', and include a side street yard of 25'.
- All property owner's names and addresses are on the plat.
- A 15' PUE on the front side of the lots are indicated on the plat.
- Proposed building setbacks exceed zoning requirements. Developer may want to reconsider because of severe grade change at setback line.
- Platted area includes the west one half of the road easement of South K Street.
- Sidewalks are indicated on the plat.
- Overland drainage easements are indicated where flood zones exist.
- There is a note on the plat indicating Outlot A is set aside for future development. Additional land from the adjoining property owner to the north is needed in order to complete the development of the north side of the road. Chuck Burgin has spoken with the owner of the land, Tyler Till, and he has stated that conversations regarding this area have occurred. Chuck encouraged him to continue the discussion with the developer. It is my hope this issue will be resolved prior to consideration of the final plat.

In the 2011 Comprehensive Plan, South K Street was designated as a thoroughfare. Subsequently in May of 2012, Planning and Zoning recommended and Council approved an ordinance creating access spacing for thoroughfares. This change requires a minimum distance of 600' between intersections. The current distance proposed between the intersections is approximately 345'.

- The sight distance both to the north and south of the proposed intersection exceeds the minimum requirement for the posted speed limit.
- Because of the limited number of lots designed on the proposed West 13<sup>th</sup> Place, traffic entering onto South K Street will be minimal.
- The preliminary plat approved in 2005 indicated this street at this location prior to the amendment regulating distances in 2012.

Notifications to adjoining owners regarding the platted area have been mailed. Chuck recommended approval of the plat subject to the changes list above.

1. The sight distance both to the north and south of the proposed intersection exceeds the minimum requirement for the posted speed limit.
2. Because of the limited number of lots designed on the proposed West 13<sup>th</sup> Place, traffic entering onto South K Street will be minimal.
3. The preliminary plat approved in 2005 indicated this street at this location prior to the amendment

regulating distances in 2012.

Notifications to adjoining owners regarding the platted area have been mailed. Chuck recommended approval of the plat subject to the changes list above and P&Z approved unanimously.

Roll call is in order.

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**Fiscal Impact****Attachments**

Resolution

Aerial Map

Preliminary Plat

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Preparer Information: City of Indianola, PO Box 299, Indianola, Iowa 50125  
Return Address: City of Indianola, PO Box 299, Indianola, Iowa 50125

RESOLUTION NO. 2017-\_\_\_\_

WHEREAS, Diligent Deer Creek LLC has submitted a preliminary plat for Deer Creek Plat 3 to the City of Indianola, and

WHEREAS, the City of Indianola has jurisdiction of such plats pursuant to the Subdivision Regulations of Chapter 170, Indianola Code of Ordinances, and

WHEREAS, the Indianola Planning and Zoning Commission has submitted a recommendation to the City Council which approves the plat, and

WHEREAS, pursuant to Indianola Code of Ordinance Section 170.05(5), the Council must pass a resolution approving or rejecting the preliminary plat, and

WHEREAS, the Council finds that all the requirements of the Indianola Code of Ordinances regarding subdivision regulations and the preliminary plat for Deer Creek Plat 3 have been met.

NOW, THEREFORE, BE IT RESOLVED by the Indianola City Council as follows:

The preliminary plat for Deer Creek Plat 3 submitted to the City of Indianola by Diligent Deer Creek LLC is hereby approved.

Passed and approved at Indianola, Iowa this 20th day of March, 2017.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

STATE OF IOWA, WARREN COUNTY, SS:

On this 16th day of May, 2016 before me, the undersigned, a Notary Public in the State of Iowa personally appeared Kelly B. Shaw and Diana Bowlin, to me personally know, who being by my duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Indianola, which executed the foregoing instrument to which this is attached, that the seal affixed to it is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its Council; and that Kelly B. Shaw and Diana Bowlin as such officers acknowledged the execution of the instrument to be the voluntary act of the City.

---

Notary Public In And For The State of Iowa





Deer Creek 3 Preliminary Plat





PRELIMINARY PLAT  
DEER CREEK  
PLAT 3

OWNER/DEVELOPER

DILIGENT DEER CREEK, LLC  
1219 STRATFORD DRIVE, SUITE B  
CLIVE, IOWA 50325

ZONING

EXISTING: R-1, SINGLE FAMILY DWELLING

LAND USE

EXISTING: AGRICULTURE  
PROPOSED: SINGLE FAMILY RESIDENTIAL

SETBACKS

FRONT - 30'  
REAR - 35'  
SIDE - 10' MIN (25' CORNER)

UTILITIES

SANITARY SEWER - CITY OF INDIANOLA  
WATER - INDIANOLA MUNICIPAL UTILITIES

LEGAL DESCRIPTION

A PORTION OF OUTLOT 12, DEER CREEK PLAT 1, AN OFFICIAL PLAT, CITY OF INDIANOLA, WARREN COUNTY, IOWA, CONTAINING 6.35 ACRES MORE OR LESS.

NOTES

1. OUTLOTS WILL BE CREATED IN THE FUTURE PENDING THE RESULTS OF THE BASE FLOOD ELEVATION FROM FEMA.
2. BUILDING SETBACK LINE EXCEEDS CITY ZONING REQUIREMENT
3. PROPER SOIL EROSION TECHNIQUES SHALL BE USED DURING CONSTRUCTION.
4. OUTLOT 1A IS SET ASIDE FOR FUTURE DEVELOPMENT

LEGEND

- EXISTING/PROPOSED
- PLAT BOUNDARY
  - STW<sup>8</sup> - STORM SEWER & SIZE
  - SAN<sup>8</sup> - SANITARY SEWER & SIZE
  - W<sup>8</sup> - WATER MAIN & SIZE
  - MANHOLE
  - STORM INTAKE
  - FIRE HYDRANT
  - VALVE
  - F.E.S.
  - EXISTING CONTOURS
  - PROPOSED CONTOURS
  - SILT FENCE OR APPROVED FILTRATION SOCK
  - 100-YEAR FLOOD AREA

CERTIFICATION

I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

BRADLEY R. COOPER, IOWA LICENSE NO. 12980  
MY LICENSE RENEWAL DATE IS DECEMBER 31, 2017  
PAGES OR SHEETS COVERED BY THIS SEAL: \_\_\_\_\_  
Sheet: 1

COOPER CRAWFORD  
& ASSOCIATES, L.L.C.  
CIVIL ENGINEERS

475 S. 50th STREET, SUITE 800, WEST DES MOINES, IOWA 50265  
PHONE: (515) 224-1344 FAX: (515) 224-1345

DATE: 02/03/2017  
REVISIONS: 05-14-2017

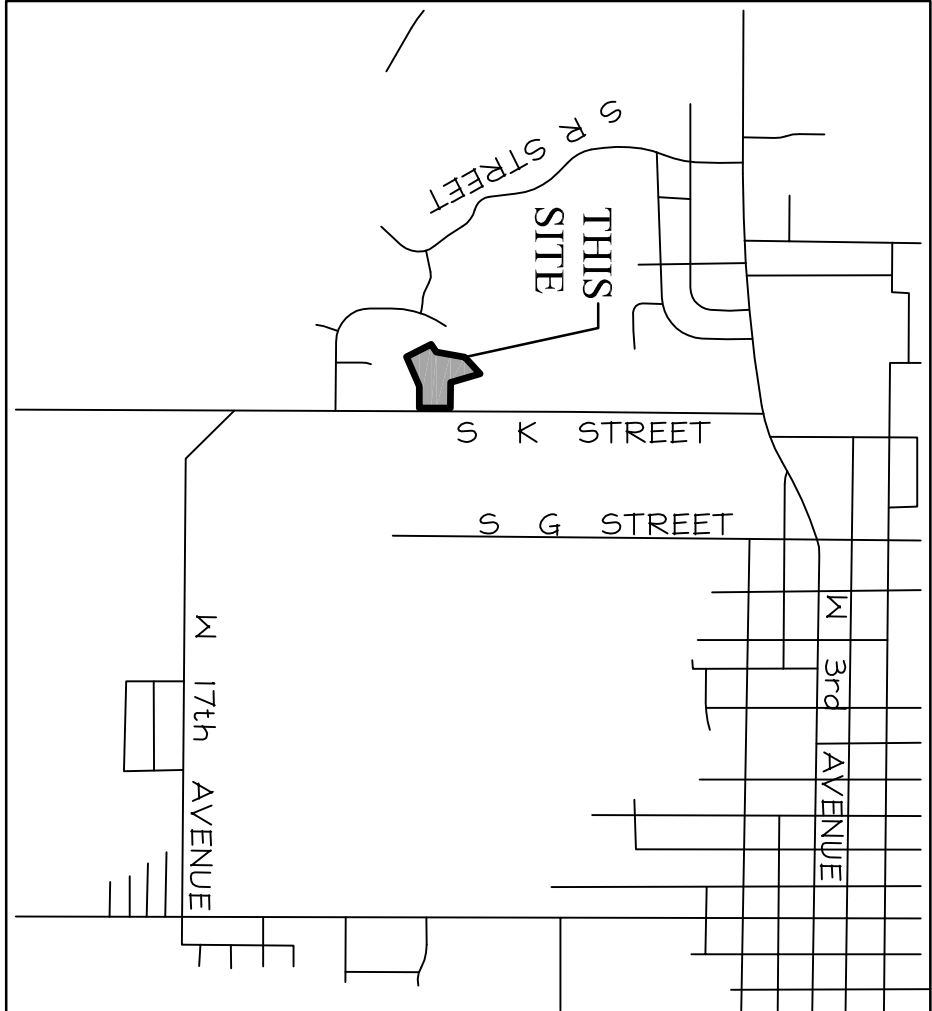
JOB NUMBER

SCALE: 1"=50'  
0 25 50

APPROVED: \_\_\_\_\_ INITIALS: \_\_\_\_\_ AS-BUILT: \_\_\_\_\_  
PRELIMINARY PLAT  
DEER CREEK PLAT 3

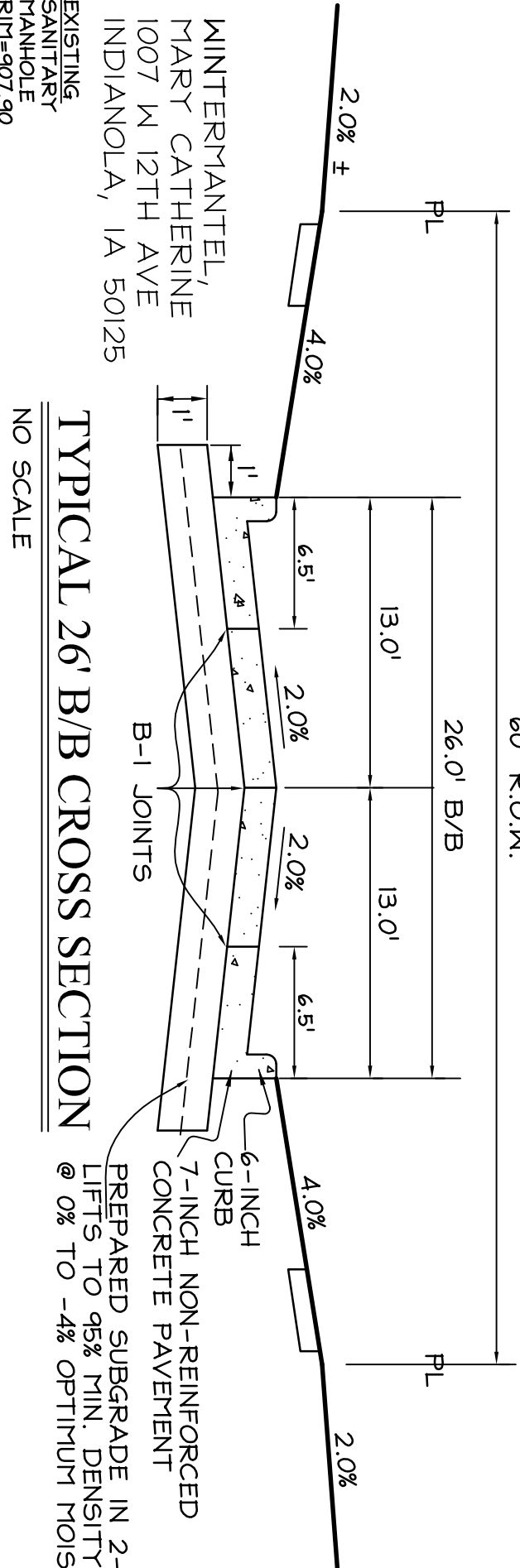
CC  
1941

SHEET  
1 OF 1

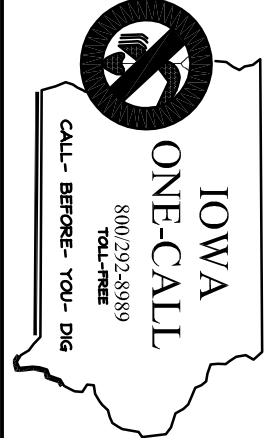
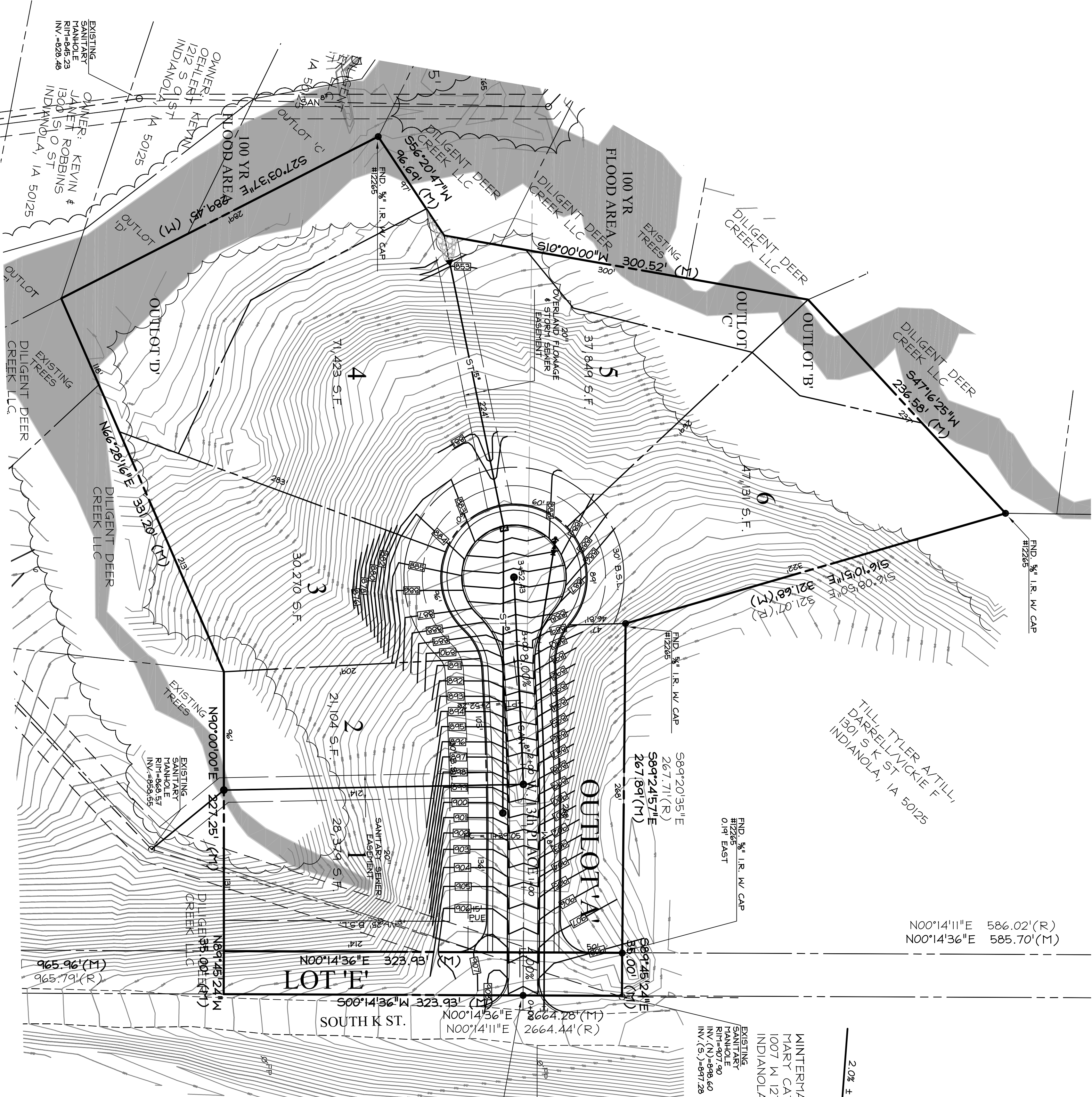


VICINITY SKETCH

NORTH  
SCALE: 1"=2,000'



TYPICAL 26' B/B CROSS SECTION  
NO SCALE



Meeting Date: 03/20/2017

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**Information**
**Subject**

Resolution approving professional services agreement with Central Iowa Televising for lining of three sewer mains, one storm sewer and eleven lateral connections

**Information**

As part of the \$200,000 that is budgeted for maintenance on the collection system, WPC Superintendent Rick Graves identified 4 lines (3 sanitary and 1 storm) that needed to be repaired by lining them. The location of the three sanitary sewer lines are: N. Buxton between Girard and Franklin, W. Salem between N. H St and N. J St. and S. B St between HWY 92 and W. 4th Ave. Rick received the following four quotes for performing the work:

| Company                 | Proposal    |
|-------------------------|-------------|
| Central Iowa Televising | \$38,348.00 |
| Hydro-Klean             | \$45,550.00 |
| Visu-Sewer              | \$45,504.50 |
| Municipal Pipe & Tool   | \$49,249.00 |

After the sewer mains are lined, Rick would like to put lateral liners up the lateral 24" to prevent water from entering the sanitary. Even with the mains lined, water can migrate to the area where the lateral connections are reinstated (reinstating is when they run a grinder down the sewer main to the lateral connection and expose the lateral). By lining the connection it will help eliminate infiltration. There are a total of 11 laterals that will be reinstated once the lining is done, 8 on West Salem and 3 on South "B" Street. Central Iowa Televising was the only one that does lateral lining. The other three had me get a hold of two other companies to get quotes, Performance Pipe Lining, and United Pipe Renewal. The pricing for the lateral liners are as follows:

| Company                 | Proposal    |
|-------------------------|-------------|
| Central Iowa Televising | \$20,845.00 |
| Performance Pipe Lining | \$21,215.00 |
| United Pipe Renewal     | \$25,850.00 |

The funds used will come out of the \$200,000 that was budgeted for the 2016-2017 year. Part of the breakdown of the \$200,000, Rick allocated \$89,120.00 for Lining/Repair Sewer Mains. There is \$62,480.00 remaining that will cover this project. See chart and recommendations below.

**2016/2017 \$200,000 Collection System Fund**

GL Code 301-8300-67901

|                             | Cleaning /<br>Televising | Smoke<br>Testing  | Manhole<br>Repair  | Lining /Repair<br>Sewer Mains | Flow<br>Monitoring | Contengency        |
|-----------------------------|--------------------------|-------------------|--------------------|-------------------------------|--------------------|--------------------|
| <b>Starting<br/>Balance</b> | <b>\$20,000.00</b>       | <b>\$9,000.00</b> | <b>\$34,000.00</b> | <b>\$89,120.00</b>            | <b>\$7,900.00</b>  | <b>\$39,980.00</b> |
|                             | -\$11,700.45             | -\$8,820.00       |                    | -\$17,650.00                  |                    | -\$3,042.40        |
|                             | -\$7,832.20              |                   |                    | -\$1,155.00                   |                    |                    |
|                             | -\$3,509.75              |                   |                    | -\$1,155.00                   |                    |                    |
|                             | \$3,042.40               |                   |                    | -\$880.00                     |                    |                    |
|                             |                          |                   |                    | -\$5,800.00                   |                    |                    |



|                              |               |                 |                    |                    |                   |                    |
|------------------------------|---------------|-----------------|--------------------|--------------------|-------------------|--------------------|
| <b>Remaining<br/>Balance</b> | <b>\$0.00</b> | <b>\$180.00</b> | <b>\$34,000.00</b> | <b>\$62,480.00</b> | <b>\$7,900.00</b> | <b>\$36,937.60</b> |
|------------------------------|---------------|-----------------|--------------------|--------------------|-------------------|--------------------|

Rick's recommendation is to hire Central Iowa Televising to do both lining projects. The sewer main lining for \$38,348.00 and the lateral lining for \$20,845.00. Total cost = \$59,193.00

Part of the \$38,348.00, the cost for the storm sewer lining is \$5,880.00. This amount will come out of the Storm Water Utility fund.

Roll call is in order.

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**Fiscal Impact**

**Attachments**

Resolution, Agreement, Memo

---

**RESOLUTION NO. 2017-\_\_\_\_\_**

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT  
WITH CENTRAL IOWA TELEVISION FOR LINING OF THREE SEWER  
MAINS, ONE STORM SEWER AND ELEVEN LATERAL CONNECTIONS**

**WHEREAS**, the City Council of the City Indianola, Iowa, is in need of engaging a provider to provide improvements to the sanitary sewer lines located at North Buxton between Girard and Franklin, West Salem between North “H” Street and North “J” Street, South “B” Street between Highway 92 and West 4<sup>th</sup>, and a storm sewer line at the intersection of N Howard St and Henderson Ave (hereinafter referred to as “Services”); and

**WHEREAS**, the WPC Department solicited quotes for said Services; and

**WHEREAS**, after review of the proposals the City Council believes it to be in the best interest of the City to engage Central Iowa Televising of McCallsburg, Iowa, to perform the lining, (hereinafter referred to as “Services”) in an amount not to exceed \$38,348 for the three sanitary sewer lines located at North Buxton between Girard and Franklin, West Salem between North “H” Street and North “J” Street and South “B” Street between Highway 92 and West 4<sup>th</sup> Avenue; and

**WHEREAS**, after review of the proposals the City Council believes it to be in the best interest of the City to engage Central Iowa Televising of McCallsburg, Iowa, to line the connection to help eliminate infiltration (hereinafter referred to as “Services”) in an amount not to exceed \$20,845.00 for the following sewer lines – eight on West Salem and there on South “B”; and

**WHEREAS**, it is the determination of the City Council that the City should enter into a Professional Services Agreement with Central Iowa Televising in the form attached as Exhibit “A”.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Indianola, Iowa, that:

1. The Professional Services Agreement with Central Iowa Televising for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.

2. The Mayor is authorized and directed to execute the Professional Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

**PASSED** this 20th day of March 2017.

\_\_\_\_\_  
Kelly B. Shaw, Mayor

**ATTEST:**

\_\_\_\_\_  
Diana Bowlin, City Clerk



**PROFESSIONAL SERVICES AGREEMENT**

**THIS AGREEMENT**, made and entered this 20th day of March, 2017, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **CENTRAL IOWA TELEVISION OF MCCALLSBURG IOWA**, hereinafter referred to as "SERVICE PROVIDER."

**WHEREAS**, the CITY is in need of a qualified firm to line three sewer mains/one storm sewer and eleven lateral connections for the maintenance on the collection system, hereinafter referred to as "Services"; and

**WHEREAS**, the CITY solicited proposals for said Services; and

**WHEREAS**, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

**NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:**

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out

of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of insuring this indemnity must be complied with as set forth below.

2. SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set forth in Attachment "C."

3. ~~Payment for Services will be made in accordance with the fee schedule as set forth in Exhibit "B". In the event a fee is not provided for in Exhibit B, then the fee shall be mutually agreed upon by the Parties~~

4. This Agreement may be terminated by either party for cause or by CITY for convenience upon fourteen (14) days' written notice by the terminating party to the other party of such termination in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

5. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: \_\_\_\_\_  
Kelly B. Shaw, Mayor

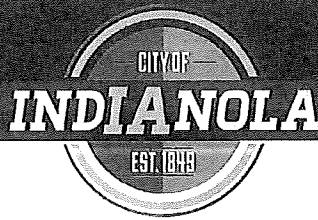
Attest: \_\_\_\_\_  
Diana Bowlin, City Clerk

"SERVICE PROVIDER":

By: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_







## WATER POLLUTION CONTROL MEMO

To: Ryan Waller

From: Rick Graves

Date: March 8, 2017

Re: Lining 3 Sewer Mains / 1 Storm Sewer / 11 Lateral Connections

---

Ryan,

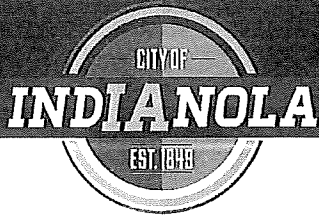
As part of the \$200,000 that is budgeted for maintenance on the collection system, I have identified 4 lines (3 sanitary and 1 storm) that need to be repaired by lining them. The location of the three sanitary sewer lines are: N. Buxton between Girard and Franklin, W. Salem between N. H St and N. J St. and S. B St between HWY 92 and W. 4<sup>th</sup> Ave. I have received 4 quotes for performing the work and the prices are as follows:

|                         |             |
|-------------------------|-------------|
| Central Iowa Televising | \$38,348.00 |
| Hydro-Klean             | \$45,550.00 |
| Visu-Sewer              | \$45,504.50 |
| Municipal Pipe & Tool   | \$49,249.00 |

After the sewer mains are lined, I would like to put lateral liners up the lateral 24" to prevent water from entering the sanitary. Even with the mains lined, water can migrate to the area where the lateral connections are reinstated (reinstating is when they run a grinder down the sewer main to the lateral connection and expose the lateral). By lining the connection it will help eliminate infiltration. There are a total of 11 laterals that will be reinstated once the lining is done, 8 on W Salem and 3 on S B Street. Central Iowa Televising was the only one that does lateral lining. The other three had me get a hold of two other companies to get quotes, Performance Pipe Lining, and United Pipe Renewal. The pricing for the lateral liners:

|                         |             |
|-------------------------|-------------|
| Central Iowa Televising | \$20,845.00 |
| Performance Pipe Lining | \$21,215.00 |
| United Pipe Renewal     | \$25,850.00 |





## WATER POLLUTION CONTROL

The funds used will come out of the \$200,000 that was budgeted for the 2016-2017 year. Part of the breakdown of the \$200,000, I allocated \$89,120.00 for Lining/Repair Sewer Mains. There is \$62,480.00 remaining that will cover this project. See chart and recommendations below.

### 2016/2017 \$200,000 Collection System Fund

GL Code 301-8300-67901

|                      | Cleaning /<br>Televising | Smoke<br>Testing | Manhole<br>Repair | Lining /Repair Sewer<br>Mains | Flow<br>Monitoring | Contingency |
|----------------------|--------------------------|------------------|-------------------|-------------------------------|--------------------|-------------|
| Starting<br>Balance  | \$20,000.00              | \$9,000.00       | \$34,000.00       | \$89,120.00                   | \$7,900.00         | \$39,980.00 |
|                      | -\$11,700.45             | -\$8,820.00      |                   | -\$17,650.00                  |                    | -\$3,042.40 |
|                      | -\$7,832.20              |                  |                   | -\$1,155.00                   |                    |             |
|                      | -\$3,509.75              |                  |                   | -\$1,155.00                   |                    |             |
|                      | \$3,042.40               |                  |                   | -\$880.00                     |                    |             |
|                      |                          |                  |                   | -\$5,800.00                   |                    |             |
|                      |                          |                  |                   |                               |                    |             |
|                      |                          |                  |                   |                               |                    |             |
|                      |                          |                  |                   |                               |                    |             |
|                      |                          |                  |                   |                               |                    |             |
| Remaining<br>Balance | \$0.00                   | \$180.00         | \$34,000.00       | \$62,480.00                   | \$7,900.00         | \$36,937.60 |

My recommendation is to hire Central Iowa Televising to do both lining projects. The sewer main lining for \$38,348.00 and the lateral lining for \$20,845.00. Total cost = \$59,193.00

Part of the \$38,348.00, the cost for the storm sewer lining is \$5,880.00. This amount will come out of the Storm Water Utility fund.

Sincerely,

Rick Graves – WPC Supt.



## ATTACHMENT C

### STANDARD INSURANCE REQUIREMENTS

#### 1. GENERAL

The SERVICE PROVIDER shall protect itself and the CITY OF INDIANOLA throughout the duration of the Agreement by purchasing and maintaining insurance, as indicated below. Said insurance shall be provided by an insurance company(ies), "admitted" and "nonadmitted" to do business in the State of Iowa, having no less than an A. M. Best Rating of "B+." All policies shall be written on a per occurrence basis, not a claims-made basis. SERVICE PROVIDER shall submit Certificates of Insurance or other evidence of coverage, as provided in paragraph 2.F below, confirming coverage prior to the Agreement execution or commencement of work and/or services included in this Agreement.

#### 2. INSURANCE REQUIREMENTS

A. WORKER'S COMPENSATION & EMPLOYER'S LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Worker's Compensation Insurance, including *Employer's Liability Coverage*, in accordance with all applicable statutes of the State of Iowa. The coverage limits shall include \$500,000 each accident for Bodily Injury by Accident, \$500,000 each accident for Bodily Injury by Disease, and \$500,000 policy limit for Bodily Injury by Disease.

B. COMMERCIAL GENERAL LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Commercial General Liability insurance on a per occurrence basis with limits of liability not less than \$2,000,000 per occurrence and aggregate combined single limit, Personal Injury, Bodily Injury and Property Damage. Coverage shall include the following extensions: (a) Contractual Liability, (b) Premises and Operations, (c) Products and Completed Operations, (d) Independent Contractors Coverage, (e) Personal and Advertising Injury and (f) deletion of Explosion, Collapse and Underground (XCU), where applicable.

Coverage shall be no less comprehensive and no more restrictive than the coverage provided by a standard form Commercial General Liability Policy (ISO CG 0001, Ed 07/98 with standard exclusions "a" through "o" or any subsequent ISO equivalent or a non-ISO equivalent form).

C. AUTOMOBILE LIABILITY INSURANCE: The SERVICE PROVIDER shall procure and maintain during the life of this Agreement, Automobile Liability Insurance with limits of liability of not less than \$2,000,000 per occurrence combined

single limit including Bodily Injury and Property Damage. Coverage shall include all owned vehicles, all non-owned vehicles, and all hired vehicles.

- D. UMBRELLA/EXCESS INSURANCE: The General Liability and Automobile Liability Insurance requirements above may be satisfied with a combination of primary and Umbrella/Excess Insurance. The Umbrella/Excess Insurance shall also be written on a per occurrence basis.
- E. SUBCONTRACTORS: The SERVICE PROVIDER shall require that any of its agents and subcontractors who perform work and/or services pursuant to the provisions of this Agreement meet the same insurance requirements as are required of the Party. The option of self-insurance is not extended to subcontractors.
- F. PROOF OF INSURANCE: The SERVICE PROVIDER shall provide to the CITY OF INDIANOLA proof that all required insurance or coverage is in force by submitting to the CITY OF INDIANOLA a Certificate(s) of Insurance utilizing the latest version of the ACORD form. The form(s) of proof of insurance or coverage shall specify the title of the Agreement.

### **3. WAIVER OF SUBROGATION**

- A. WAIVER OF SUBROGATION: To the fullest extent permitted by law, SERVICE PROVIDER hereby releases the CITY OF INDIANOLA including its elected and appointed officials, agents, employees and volunteers and others working on their behalf from and against any and all liability or responsibility to the SERVICE PROVIDER or anyone claiming through or under the SERVICE PROVIDER by way of subrogation or otherwise, for any loss for which the SERVICE PROVIDER has agreed to defend, indemnify and hold harmless the CITY OF INDIANOLA as provided in the Agreement to which this Attachment A is included and made part thereof. This provision shall be applicable and in full force and effect only with respect to loss or damage occurring during the time of this Agreement. The SERVICE PROVIDER policies of insurance shall contain a clause or endorsement to the effect that such releases shall not adversely affect or impair such policies or prejudice the right of the SERVICE PROVIDER to recover thereunder.

**Information**

**Subject**

Resolution approving salaries

**Information**

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Edward Solheim, from Seasonal Forestry Worker (\$9.00/hour) to Seasonal Horticultural Assistant, \$12.00/hour effective March 6, 2017

Pat Allsup, Office Manager Police Department, from \$49,119/year (includes longevity) to \$49,169/year (includes longevity) effective November 13, 2016

Tammy Bruce, Part-time Police Clerical, from \$16.929/hour (includes longevity) to \$17.079/hour (includes longevity) effective November 13, 2016

Debbie Neer, Part-time Police Clerical, from \$17.029/hour (includes longevity) to \$17.079/hour (includes longevity) effective July 24, 2016

Norm Hart, WPC Operator, from \$58,054/year (includes longevity) to \$58,104/year (includes longevity) effective March 19, 2017

Zachery Rice, Pickard Sports Complex Co-Manager - \$11.00/hour effective March 21, 2017 - new employee

Matt Burrell, Pickard Sports Complex Co-Manager - \$11.00/hour effective March 21, 2017 - new employee

Anna Brace, Seasonal Pickard Park Concessions - \$8.25/hour effective March 21, 2017 - returning employee

Sarah Darr, Seasonal Pickard Park Concession - \$9.75/hour effective March 21, 2017 - returning employee

Alison O'Meara, Seasonal Pickard Park Concession - \$8.50/hour effective March 21, 2017 - returning employee

Anastasia O'Meara, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017 - returning employee

Nancy Kirkendall, Seasonal Pickard Park Concession - \$9.25/hour effective March 21, 2017 - returning employee

Mark O'Meara, Seasonal Pickard Park Concession - \$8.50/hour effective March 21, 2017 - returning employee

Hailey Darr, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017 - returning employee

Justin Beals, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017 - returning employee

Sam Kirkendall, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017 - returning employee

Blake Schumacher, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017 - returning employee

Ethan Pierce, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017 - returning employee

Candy Cronbaugh, Seasonal Pickard Park Concession - \$13.00/hour effective March 21, 2017 - returning employee



Nina Bales, Seasonal Pickard Park Concession - \$8.00/hour effective March 21, 2017 - new employee

Leal Bales, Seasonal Pickard Park Concession - \$8.00/hour effective March 21, 2017 - new employee

Jadyn Forbes, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017 - new employee

Lauren Mattson, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017 - new employee

Meagan Morrow, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017 - new employee

Sarah Martin, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017 - new employee

Rhonda Miller, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017 - new employee

Roll call is in order.

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### **Fiscal Impact**

### **Attachments**

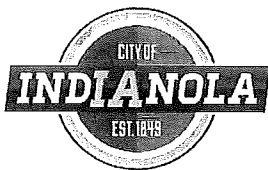
PCN's

PCN's Park and Recreation

PCN's Park and Recreation 1

Resolution

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## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Edward Solheim

Effective Date (must be at beginning of a pay period, except new hires): 03/06/2017

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☐  
Other Pay Change: ☐      Job Title Change: ☒      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                                | TO                                                                                                                                                                  |
|-----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Forestry Worker                                                                                                                                                     | Horticultural Assistant                                                                                                                                             |
| STATUS                                              | Seasonal                                                                                                                                                            | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                                     |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$9                                                                                                                                                                 | \$12                                                                                                                                                                |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) | N/A                                                                                                                                                                 | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Nonexempt                                                                                                                                                           | Nonexempt                                                                                                                                                           |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                                | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4320-60175                                                                                                                                                      | 042-4320-60175                                                                                                                                                      |
| FTE                                                 |                                                                                                                                                                     |                                                                                                                                                                     |
| UNION STATUS                                        | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: *Douglas J. Hyland*

Date: 3-1-17

Human Resources: *Michelle M. Kelly*

Date: 3/1/17

Finance (pay changes only): *[Signature]*

Date: 3/2/17

City Manager or GM: *[Signature]*

Date: 3/7/17

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Pat Allsup

Effective Date (must be at beginning of a pay period, except new hires): 11/13/16

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: Longevity Increase

|                                                            | FROM                                                                                                                                 | TO                                                                                                                                   |
|------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>JOB TITLE</b>                                           | Office Manager                                                                                                                       | Office Manager                                                                                                                       |
| <b>STATUS</b>                                              | FT                                                                                                                                   | FT                                                                                                                                   |
| <b>PAY RANGE</b>                                           | CE5-9                                                                                                                                | CE5-9                                                                                                                                |
| <b>PAY RATE W/OUT LONGEVITY</b>                            | 48,819 / 23.470                                                                                                                      | 48,819 / 23.470                                                                                                                      |
| <b>PAY RATE W/ LONGEVITY</b><br>(if not eligible, put N/A) | 49,119 / 23.615 (\$300 Long)                                                                                                         | 49,169 / 23.638 (\$350 Long)                                                                                                         |
| <b>EXEMPT/NONEXEMPT</b>                                    | Non Exempt                                                                                                                           | Non Exempt                                                                                                                           |
| <b>DEPARTMENT NAME</b>                                     | Police                                                                                                                               | Police                                                                                                                               |
| <b>ACCOUNT NUMBER</b>                                      |                                                                                                                                      |                                                                                                                                      |
| <b>FTE</b>                                                 | 1.0                                                                                                                                  | 1.0                                                                                                                                  |
| <b>UNION STATUS</b>                                        | City Non Union X    City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union X    City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

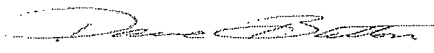
**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

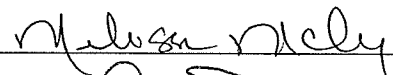
Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

### APPROVALS:

Dept Head: 

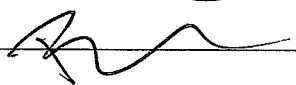
Date: 3/9/17

Human Resources: 

Date: 3/9/17

Finance (pay changes only): 

Date: 3/9/17

City Manager or GM: 

Date: 3/9/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

**FOR OFFICE USE:** HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Tammy Bruce

Effective Date (must be at beginning of a pay period, except new hires): 11/13/16

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☐  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: Longevity Correction

|                                                     | FROM                                                                                                                                                       | TO                                                                                                                                                         |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Police Clerical                                                                                                                                            | Police Clerical                                                                                                                                            |
| STATUS                                              | PT                                                                                                                                                         | PT                                                                                                                                                         |
| PAY RANGE                                           | R2-5                                                                                                                                                       | R2-5                                                                                                                                                       |
| PAY RATE W/OUT LONGEVITY                            | 16.929                                                                                                                                                     | 16.929                                                                                                                                                     |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) | 16.929                                                                                                                                                     | 17.079 (\$0.15/hr long)                                                                                                                                    |
| EXEMPT/NONEXEMPT                                    | Non Exempt                                                                                                                                                 | Non Exempt                                                                                                                                                 |
| DEPARTMENT NAME                                     | Police                                                                                                                                                     | Police                                                                                                                                                     |
| ACCOUNT NUMBER                                      |                                                                                                                                                            |                                                                                                                                                            |
| FTE                                                 | .8                                                                                                                                                         | .8                                                                                                                                                         |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union X <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input type="checkbox"/> City Union X <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: *Dave Batten* Date: 3/9/17

Human Resources: *Melissa Maly* Date: 3/9/17

Finance (pay changes only): *CHD* Date: 3/9/17

City Manager or GM: *[Signature]* Date: 3/9/17

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Debbie Neer

Effective Date (must be at beginning of a pay period, except new hires): 7/24/16

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☐  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: Longevity Increase

|                                                     | FROM                                                                                                                                                       | TO                                                                                                                                                         |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Clerical Assistant                                                                                                                                         | Clerical Assistant                                                                                                                                         |
| STATUS                                              | PT                                                                                                                                                         | PT                                                                                                                                                         |
| PAY RANGE                                           | R2-5                                                                                                                                                       | R2-5                                                                                                                                                       |
| PAY RATE W/OUT LONGEVITY                            | 16.929                                                                                                                                                     | 16.929                                                                                                                                                     |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) | 17.029 (\$0.10/hr)                                                                                                                                         | 17.079 (\$0.15/hr)                                                                                                                                         |
| EXEMPT/NONEXEMPT                                    | Non Exempt                                                                                                                                                 | Non Exempt                                                                                                                                                 |
| DEPARTMENT NAME                                     | Police                                                                                                                                                     | Police                                                                                                                                                     |
| ACCOUNT NUMBER                                      |                                                                                                                                                            |                                                                                                                                                            |
| FTE                                                 | .8                                                                                                                                                         | .8                                                                                                                                                         |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union X <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input type="checkbox"/> City Union X <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head:       Date: 3/9/17

Human Resources:       Date: 3/9/17

Finance (pay changes only):       Date: 3/9/17

City Manager or GM:       Date: 3/9/17

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Norman Hart

Effective Date (must be at beginning of a pay period, except new hires): 3/19/17

New Hire: ☐      Rehire: ☐      Status Change: ☐      Step Increase: ☒  
Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐  
Promotion: ☐      Transfer: ☐      Other Change: Longevity Increase

|                                                     | FROM                                                                                                                                                       | TO                                                                                                                                                         |
|-----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Water Pollution Control (WPC) Operator                                                                                                                     | WPC Operator                                                                                                                                               |
| STATUS                                              | FT                                                                                                                                                         | FT                                                                                                                                                         |
| PAY RANGE                                           | R24+3                                                                                                                                                      | R24+3                                                                                                                                                      |
| PAY RATE W/OUT LONGEVITY                            | 57,704 / 27.742                                                                                                                                            | 57,704 / 27.742                                                                                                                                            |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) | 58,054 / 27.912 (\$350 Long)                                                                                                                               | 58,104 / 27.935 (\$400 Long)                                                                                                                               |
| EXEMPT/NONEXEMPT                                    | Non Exempt                                                                                                                                                 | Non Exempt                                                                                                                                                 |
| DEPARTMENT NAME                                     | Sewer                                                                                                                                                      | Sewer                                                                                                                                                      |
| ACCOUNT NUMBER                                      |                                                                                                                                                            |                                                                                                                                                            |
| FTE                                                 | 1.0                                                                                                                                                        | 1.0                                                                                                                                                        |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union X <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input type="checkbox"/> City Union X <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: Rich Draves      Date: 3-9-17

Human Resources: Melissa Miller      Date: 3/9/17

Finance (pay changes only): ALDR      Date: 3/9/17

City Manager or GM: R      Date: 3/9/17

City Council or Board of Trustee: ☐ Yes      ☐ No      Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Zachery Rice

Effective Date (must be at beginning of a pay period, except new hires): 3-21-2017

New Hire: xxx ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                      |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Sports Complex Co-Manager                                                                                                                                       |
| STATUS                                              |                                                                                                                                                          |                                                                                                                                                                         |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                         |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$11.00                                                                                                                                                                 |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                     |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-Exempt                                                                                                                                                              |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Rec                                                                                                                                                           |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 042-4200-60110                                                                                                                                                          |
| FTE                                                 |                                                                                                                                                          |                                                                                                                                                                         |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union xxx <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: [Signature]

Date: 3-14-17

Human Resources: [Signature]

Date: 3/15/17

Finance (pay changes only): [Signature]

Date: 3/15/17

City Manager or GM: [Signature]

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_





## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Matt Burrell

Effective Date (must be at beginning of a pay period, except new hires): 3-21-2017

New Hire: xxx ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                      |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Sports Complex Co-Manager                                                                                                                                       |
| STATUS                                              |                                                                                                                                                          |                                                                                                                                                                         |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                         |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$11.00                                                                                                                                                                 |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                     |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-Exempt                                                                                                                                                              |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Rec                                                                                                                                                           |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 042-4200-60110                                                                                                                                                          |
| FTE                                                 |                                                                                                                                                          |                                                                                                                                                                         |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union xxx <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

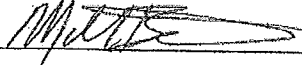
**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

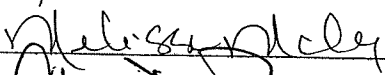
Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: 

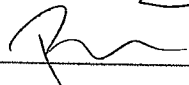
Date: 3-19-17

Human Resources: 

Date: 3/15/17

Finance (pay changes only): 

Date: 3/15/17

City Manager or GM: 

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



# PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Anna Brace

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 042-4200-60110                                                                                                                                                      |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

## APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Sarah Darr

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$9.50/hour                                                                                                                                              | \$9.75/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



# PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Alison O'Meara

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.25/hour                                                                                                                                              | \$8.50/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

## APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Anastasia O'Meara

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Nancy Kirkendall

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$9.00/hour                                                                                                                                              | \$9.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Mark O'Meara

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.25/hour                                                                                                                                              | \$8.50/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 042-4200-60110                                                                                                                                                      |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐  
Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐  
Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_





## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Hailey Darr

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Justin Beals

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Sam Kirkendall

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐  
Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐  
Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Blake Schumacher

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 042-4200-60110                                                                                                                                                      |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐  
Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐  
Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Ethan Pierce

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concessions                                                                                                                                 | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$8.00/hour                                                                                                                                              | \$8.25/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 042-4200-60110                                                                                                                                                      |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Candy Cronbaugh

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☒ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           | Pickard Park Concession Manager                                                                                                                          | Pickard Park Concession Manager                                                                                                                                     |
| STATUS                                              | Seasonal                                                                                                                                                 | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            | \$12.50/hour                                                                                                                                             | \$13.00/hour                                                                                                                                                        |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    | Non-exempt                                                                                                                                               | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     | Parks and Recreation                                                                                                                                     | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      | 042-4200-60110                                                                                                                                           | 042-4200-60110                                                                                                                                                      |
| FTE                                                 | N/A                                                                                                                                                      | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Nina Bales

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 042-4200-60110                                                                                                                                                      |
| FTE                                                 |                                                                                                                                                          | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_





## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Lela Bales

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐  
Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐  
Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 |                                                                                                                                                          | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐  
Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐  
Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/15/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Jadyn Forbes

Effective Date (must be at beginning of a pay period, except new hires): Tuesday, March 21, 2017

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions Worker                                                                                                                                     |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 042-4200-60110                                                                                                                                                      |
| FTE                                                 |                                                                                                                                                          |                                                                                                                                                                     |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_ Date: 3/10/17

Human Resources: \_\_\_\_\_ Date: 3/10/17

Finance (pay changes only): \_\_\_\_\_ Date: 3/10/17

City Manager or GM: \_\_\_\_\_ Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Lauren Mattson

Effective Date (must be at beginning of a pay period, except new hires): Tuesday, March 21, 2017

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions Worker                                                                                                                                     |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(If not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 042-4200-60110                                                                                                                                                      |
| FTE                                                 |                                                                                                                                                          |                                                                                                                                                                     |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/10/17

Human Resources: \_\_\_\_\_

Date: 3/10/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/10/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Meagan Morrow

Effective Date (must be at beginning of a pay period, except new hires): Tuesday, March 21, 2017

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions Worker                                                                                                                                     |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 042-4200-60110                                                                                                                                                      |
| FTE                                                 |                                                                                                                                                          |                                                                                                                                                                     |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/10/17

Human Resources: \_\_\_\_\_

Date: 3/10/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/10/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Sarah Martin

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17

New Hire: ☒    Rehire: ☐    Status Change: ☐    Step Increase: ☐  
Other Pay Change: ☐    Job Title Change: ☐    Department Change: ☐    FTE Change: ☐  
Promotion: ☐    Transfer: ☐    Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 |                                                                                                                                                          | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐    Involuntary: ☐    Retirement: ☐    Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/16/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes    ☐ No

Date: \_\_\_\_\_

**FOR OFFICE USE:** HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_



## PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Rhonda Miller

Effective Date (must be at beginning of a pay period, except new hires): 3/21/17 -

New Hire: ☒      Rehire: ☐      Status Change: ☐      Step Increase: ☐

Other Pay Change: ☐      Job Title Change: ☐      Department Change: ☐      FTE Change: ☐

Promotion: ☐      Transfer: ☐      Other Change: \_\_\_\_\_

|                                                     | FROM                                                                                                                                                     | TO                                                                                                                                                                  |
|-----------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| JOB TITLE                                           |                                                                                                                                                          | Pickard Park Concessions                                                                                                                                            |
| STATUS                                              |                                                                                                                                                          | Seasonal                                                                                                                                                            |
| PAY RANGE                                           |                                                                                                                                                          |                                                                                                                                                                     |
| PAY RATE W/OUT LONGEVITY                            |                                                                                                                                                          | \$8.00/hour                                                                                                                                                         |
| PAY RATE W/ LONGEVITY<br>(if not eligible, put N/A) |                                                                                                                                                          | N/A                                                                                                                                                                 |
| EXEMPT/NONEXEMPT                                    |                                                                                                                                                          | Non-exempt                                                                                                                                                          |
| DEPARTMENT NAME                                     |                                                                                                                                                          | Parks and Recreation                                                                                                                                                |
| ACCOUNT NUMBER                                      |                                                                                                                                                          | 0042-4200-60110                                                                                                                                                     |
| FTE                                                 |                                                                                                                                                          | N/A                                                                                                                                                                 |
| UNION STATUS                                        | City Non Union <input type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> | City Non Union <input checked="" type="checkbox"/> City Union <input type="checkbox"/><br>IMU Non Union <input type="checkbox"/> IMU Union <input type="checkbox"/> |

**Termination:** Voluntary: ☐      Involuntary: ☐      Retirement: ☐      Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: \_\_\_\_\_ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: \_\_\_\_\_ Termination Effective Date: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

### APPROVALS:

Dept Head: \_\_\_\_\_

Date: 3/15/17

Human Resources: \_\_\_\_\_

Date: 3/16/17

Finance (pay changes only): \_\_\_\_\_

Date: 3/15/17

City Manager or GM: \_\_\_\_\_

Date: 3/16/17

City Council or Board of Trustee: ☐ Yes      ☐ No

Date: \_\_\_\_\_

FOR OFFICE USE: HR Entered: Initial: \_\_\_\_\_ Date: \_\_\_\_\_ Payroll Reviewed: Initial: \_\_\_\_\_ Date: \_\_\_\_\_

RESOLUTION 2017-\_\_\_\_  
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Edward Solheim, from seasonal forestry worker (\$9.00/hour) to seasonal Horticultural Assistant, \$12.00/hour effective March 6, 2017

Pat Allsup, Office Manager Police Department, from \$49,119/year (includes longevity) to \$49,169/year (includes longevity) effective November 13, 2016

Tammy Bruce, Part-time Police Clerical, from \$16.929/hour (includes longevity) to \$17.079/hour (includes longevity) effective November 13, 2016

Debbie Neer, Part-time Police Clerical, from \$17.029/hour (includes longevity) to \$17.079/hour (includes longevity) effective July 24, 2016

Norm Hart, WPC Operator, from \$58,054/year (includes longevity) to \$58,104/year (includes longevity) effective March 19, 2017

Zachery Rice, Pickard Sports Complex Co-Manager - \$11.00/hour effective March 21, 2017

Matt Burrell, Pickard Sports Complex Co-Manager - \$11.00/hour effective March 21, 2017

Anna Brace, Seasonal Pickard Park Concessions - \$8.25/hour effective March 21, 2017

Sarah Darr, Seasonal Pickard Park Concession - \$9.75/hour effective March 21, 2017

Alison O'Meara, Seasonal Pickard Park Concession - \$8.50/hour effective March 21, 2017

Anastasia O'Meara, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017

Nancy Kirkendall, Seasonal Pickard Park Concession - \$9.25/hour effective March 21, 2017

Mark O'Meara, Seasonal Pickard Park Concession - \$8.50/hour effective March 21, 2017

Hailey Darr, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017

Justin Beals, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017

Sam Kirkendall, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017

Blake Schumacher, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017

Ethan Pierce, Seasonal Pickard Park Concession - \$8.25/hour effective March 21, 2017

Candy Cronbaugh, Seasonal Pickard Park Concession - \$13.00/hour effective March 21, 2017



Nina Bales, Seasonal Pickard Park Concession - \$8.00/hour effective March 21, 2017

Leal Bales, Seasonal Pickard Park Concession - \$8.00/hour effective March 21, 2017

Jadyn Forbes, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017

Lauren Mattson, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017

Meagan Morrow, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017

Sarah Martin, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017

Rhonda Miller, Seasonal Pickard Park Concessions Worker - \$8.00/hour effective March 21, 2017

Passed and approved on the 20<sup>th</sup> day of March, 2017.

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Brad Ross, Mayor Pro Tem

ATTEST:

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Diana Bowlin, City Clerk