



CITY OF INDIANOLA COUNCIL MEETING

June 5, 2017

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
 - A. Approval of agenda
 - B. May 15 and 23, 2017 Minutes
 - C. Applications
 1. A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor and Sunday Sales Privilege for The Bottle Boutique - 705 E. 2nd
 - D. Set June 19, 2017 as a public hearing and first consideration for a final tax abatement - 1400 East Iowa Avenue
 - E. Resolution approving a preconstruction agreement for the Primary Road Project with the IDOT for the installation of traffic signals at the intersection of U.S. 65/69 and 17th Avenue
 - F. Scheduling of the City's annual fall cleanup for October 14, 2017
 - G. Event application from the Indianola Community Youth Foundation for Back To School Bash - August 26, 2017 from 2:00 p.m. to 10:00 p.m. - will close the inside lane on the southwest corner of the square (Buxton Street and Salem)
 - H. Annual renewal of cigarette permits
 - I. Claims on the computer printout for June 5, 2017
6. Council Reports

7. Mayor Pro Tem Report - Brad Ross

A. Community Update

1. Consideration of a request from the Rotary Club of Indianola to provide a stencil at stormwater locations in and around the Indianola Square

8. Public Consideration

A. Old Business

1. Public hearing and first consideration of an ordinance amending the City Code of Ordinance of the City of Indianola, Iowa, Chapter 165, zoning regulations, by amending provisions of the zoning ordinance regarding fireworks sales (P&Z approved unanimously 5-22-17)
2. Consideration to waive the second and third readings of an ordinance amending provisions of the zoning ordinance of the City of Indianola, Iowa, regarding regulations associated with fireworks sales
3. Public hearing and first consideration of a request from Dwayne L. and Claire E. Henry and Sunset Corners LLC to purchase the south 1/2 of the north/south alley that lies between Lot 3 and Lot 4, Block 13, Windles Addition, Indianola, Iowa (P&Z approved unanimously May 9, 2017)
4. Second consideration of an ordinance amending the City's Sign Code
5. Resolution approving a professional service agreement with Van Maanen, Inc. in an amount of \$48,780 for the McCord Pump Station (Generator Replacement)
6. Resolution approving an agreement with PlayTime in an amount of \$16,000 for the Swallow Pool Tot Waterslide
7. Resolution approving an agreement with CDW-G for the IT Switch Stack Replacement Project in an amount of \$17,976.81
8. Resolution approving a three year agreement with Kiya Koda for the housing and care of certain domestic animals at large in the City

B. New Business

1. Consideration of a request from Simpson College to utilize the Brush Facility during non-normal hours
2. Discussion and direction concerning a recommendation from the Police Chief about the COPS Grant participation
3. Discussion and recommendation regarding ambulance fees
4. Presentation of a park mower replacement
5. Resolution approving the City's benefit program that covers eligible employees of the City of Indianola
6. Resolution approving a service agreement between Indianola Municipal Utilities (IMU), the City of Indianola and Iowa Association of Municipal Utilities (I.A.M.U.)

7. Resolution determining property to be surplus and authorize the sale of a generator from the WPC Department
 8. Resolutions authorizing execution of amended and substituted promissory notes for inflow and infiltration program
 9. Resolution approving salaries
9. Other Business
- A. Motion to go into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation
 1. Resolution regarding litigation involving the City of Indianola and retention and compensation of counsel
10. Adjourn

Subject
May 15 and 23, 2017 Minutes

Information

Fiscal Impact
Attachments

Minutes 051517
Minutes 052317

REGULAR SESSION – MAY 15, 2017

The City Council met in regular session at 7:00 p.m. on May 15, 2017. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper, Brad Ross and Greta Southall.

The consent agenda consisting of the following was approved on a motion by Ross and seconded by Gezel. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approval of agenda

May 1 and 11, 2017 Minutes

Resolution No. 2017-54 - setting June 5, 2017 as a public hearing and first consideration of a request from Dwayne L. and Claire E. Henry and Sunset Corners, LLC to purchase the south 1/2 of the north/south alley that lies between Lot 3 and Lot 4, Block 13, Windles Addition, Indianola, Iowa

Resolution No. 2017-55 – setting June 19, 2017 as a public hearing and first consideration of a request from Randall and Gayle Freel to rezone Lot 1 of Naberhaus Subdivision, locally known as 907 South "Y" Street from A-1 (Agriculture) to R-1 (Single Family Residential)

Banner application from Des Moines Metro Opera - Hwy 65/69 banners from May 24, 2017 through July 17, 2017

Prior approval applications for urban revitalization designation

Ground Breaker Homes - 1305 S. "O" Street - SFD - \$160,100

Ground Breaker Homes - 700/702 Trail Ridge Homes - SFD - \$273,500

4G Properties LLC/Westar Foods Inc - 300 East Trail Ridge Avenue - Restaurant - \$950,000

Autumn Ridge Development - 400 S. 8th Ct. #45 - SFD - \$129,000

Steger Construction - 705 N. "W" Street - SFD - \$186,800

Final approval applications for urban revitalization designation

C.M. Construction - 902 N. Kenwood Blvd. - SFD - \$151,750

Claims on the computer printout for May 15, 2017 and the April 2017 receipts

Phil Watson, 535 E. Army Post Road, Attorney for the Figure 8 Races, Warren County Speedway, LLC, spoke to the Mayor and Council regarding the Indianola Fire Department ambulance/fire fees for the figure 8 races and requested the City allow them to contract with another fire department for these services. City Attorney Fulton stated the Indianola Fire Department is the only one that can contract out with another department. Indianola is responsible for fire/ambulance protection in their territory. Mr. Watson requested a letter from City Officials stating they would give their approval for the Figure 8 Races, Warren County Speedway LLC, to contract with another department. It was the consensus of the Council to not change our fees or policy.

The April 2017 Treasurer's Report was approved on a motion by Clark and seconded by Pepper. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Mayor Shaw reported on the Metro Advisory meeting.

The Greater Des Moines Convention Report was presented by Council member Parker.

The Mayor and Council discussed the fireworks legislation. Fire Chief Chia and Community Development Director Chuck Burgin addressed the Mayor and Council regarding banning the use of fireworks, regulating the sale of fireworks and where permanent structure sales and temporary structure sales should be located and any zoning requirements on those locations. Matt Lane, 1205 S. Jefferson Way, spoke in favor of the sale and use of fireworks in the City of Indianola. Council discussed allowing the sale of fireworks in the Highway Commercial zoning only, banning the use of the Class 1 fireworks, needing to get a recommendation from the Planning and Zoning Commission, waiting for what the State Fire Marshal recommends, and waiting until January 1, 2018. Council authorized staff to work with the City Attorney to prepare a resolution and ordinance.

The Mayor and Council discussed the draft Kiya Koda Agreement. Discussion included allowing what the City had budgeted, allowing for an increase of \$3,000, \$1,500 and \$1,500 each fiscal year. Consensus was to move forward with the agreement and to place it on the June 5, 2017 council agenda for approval.

Pepper moved and Parker seconded to approve the Mayor's nomination of Don Sandy to the Memorial Building Commission – a term to begin immediately and expire July 1, 2019 (replaces Rick Branson). Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Dave Moeller, Snyder and Associates, presented an update on the pavement index and storm water management (street master and drainage plans) for the City of Indianola.

A public hearing was held to consider amending the sign ordinance. There were no objections either oral or written. A motion was made by Pepper and seconded by Parker to approve the first consideration of this amendment. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Upon the final consideration of a request from Larry McConnell to rezone a portion of 2008 East 2nd Avenue from A-1 (agriculture) to C-2 (highway commercial) and A-1 to R-3 (mixed residential), Southall moved and Parker seconded to adopt ORDINANCE NO. 1567 entitled, "AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, BY REZONING LAND OWNED BY LARRY MCCONNELL TO CHANGE THE ZONING CLASSIFICATION FROM A-1 (AGRICULTURAL) TO R-3 (MIXED RESIDENTIAL), WITH CONDITIONS, AND C-2 (HIGHWAY COMMERCIAL). On roll call the vote was, AYES: Parker, Ross, Clark, Pepper, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

Council member Pepper moved and Parker seconded to approve the following resolution entitled, "RESOLUTION APPROVING AN AGREEMENT WITH DENMAN & COMPANY LLC TO PERFORM AUDIT SERVICES FOR THE CITY OF INDIANOLA AND INDIANOLA MUNICIPAL UTILITIES." On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, and Pepper. NAYS: Clark. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2017-56

RESOLUTION APPROVING AN AGREEMENT WITH DENMAN & COMPANY LLC TO PERFORM AUDIT SERVICES FOR THE CITY OF INDIANOLA AND INDIANOLA MUNICIPAL UTILITIES

(The complete resolution may be viewed at the City Clerk's Office)

WPC Superintendent Rick Graves presented a Water Pollution Control project at the McCord Pump Station (Generator Replacement). The FY 18 budget includes funding for this project. Staff will receive proposals on May 25, 2017 and this will be placed on the June 5, 2017 council agenda for

consideration.

Information Technology Director Kurt Ripperger presented an update on the switch stack replacement project. The FY 18 budget includes funding for a new switch stack. Quotes will be received on May 19, 2017 and this will be placed on the June 5, 2017 council agenda for consideration.

Elodie Opstad spoke in favor of the Buxton Park Benefit to be held on September 7, 2017 with a rain date of September 14, 2017. Council member Pepper moved and Southall seconded to approve the following resolution entitled, "RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE 47.01(11) REGARDING THE SALE AND CONSUMPTION OF WINE IN CITY PARKS FOR THE BUXTON PARK BENEFIT". On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2017-57

RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE 47.01(11) REGARDING THE SALE AND CONSUMPTION OF WINE IN CITY PARKS FOR THE BUXTON PARK BENEFIT

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Southall and seconded by Gezel to approve the following resolution entitled, "RESOLUTION AUTHORIZING EXECUTION OF AMENDED AND SUBSTITUTED PROMISSORY NOTE FOR INFLOW AND INFILTRATION PROGRAM." On roll call the vote was, AYES: Parker, Ross, Clark, Pepper, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-58

RESOLUTION AUTHORIZING EXECUTION OF AMENDED AND SUBSTITUTED PROMISSORY NOTE FOR INFLOW AND INFILTRATION PROGRAM

(The complete resolution may be viewed at the City Clerk's Office)

The following resolution entitled, "RESOLUTION APPROVING AN AGREEMENT FOR SIDEWALK INSTALLATION BETWEEN THE CITY OF INDIANOLA AND 4 G PROPERTIES, LLC" was approved by Pepper and seconded by Parker. On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-59

RESOLUTION APPROVING AN AGREEMENT FOR SIDEWALK INSTALLATION BETWEEN THE CITY OF INDIANOLA AND 4 G PROPERTIES, LLC

(The complete resolution may be viewed at the City Clerk's Office)

Pepper moved and Southall seconded to adopt the following resolution entitled "RESOLUTION APPROVING SALARIES." On roll call the vote was, AYES: Gezel, Southall, Parker, Ross, Clark and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-60 APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

Council member Parker moved and Southall seconded to go into closed session in accordance

with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. On roll call the vote was, AYES: Ross, Clark, Pepper, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

It was moved by Parker and seconded by Ross to return to regular session. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Meeting adjourned at 8:55 p.m. on a motion by Ross and seconded by Southall.

Kelly B. Shaw, Mayor

Diana Bowlin, City Clerk

SPECIAL SESSION – MAY 23, 2017

The City Council met in special session in the Council Chambers at 6:00 p.m. on May 23, 2017. Mayor Kelly Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, John Parker, Pam Pepper, Brad Ross and Greta Southall.

A motion was made by Parker and seconded by Pepper to approve the following resolution entitled, “RESOLUTION IMPOSING A MORATORIUM ON THE SALE OF CONSUMER FIREWORKS WITHIN THE CITY OF INDIANOLA, IOWA.” Parker moved and Pepper seconded to amended their motion to impose a moratorium on the sale of Type 1 fireworks sales and allow the sale of Type 2 firework, this amendment will be placed in the resolution. Question was called for and on voice vote the Mayor declared the amendment carries unanimously. It was then moved by Parker and seconded by Pepper to approve the following resolution entitled, “RESOLUTION IMPOSING A MORATORIUM ON THE SALE OF CONSUMER FIREWORKS WITHIN THE CITY OF INDIANOLA, IOWA” with the amendment. On roll call the vote was, AYES: Ross, Clark, Pepper, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2017-61
RESOLUTION IMPOSING A MORATORIUM ON THE SALE OF
CONSUMER FIREWORKS WITHIN THE CITY OF INDIANOLA, IOWA

(The complete resolution may be viewed at the City Clerk’s Office)

Council member Ross moved and Clark seconded to approve the following resolution entitled, “RESOLUTION SETTING DATE OF PUBLIC HEARING (June 5, 2017) TO CONSIDER AMENDING PROVISIONS OF THE ZONING ORDINANCE OF THE CITY OF INDIANOLA, IOWA, REGARDING REGULATIONS ASSOCIATED WITH FIREWORKS SALES.” On roll call the vote was, AYES: Clark, Pepper, Gezel, Southall, Parker and Ross. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2017-62
RESOLUTION SETTING DATE OF PUBLIC HEARING (June 5, 2017) TO CONSIDER
AMENDING PROVISIONS OF THE ZONING ORDINANCE OF THE
CITY OF INDIANOLA, IOWA REGARDING REGULATIONS
ASSOCIATED WITH FIREWORKS SALES

(The complete resolution may be viewed at the City Clerk’s Office)

It was moved by Clark and seconded by Ross to approve the first consideration of an ordinance amending the code of ordinances of the City of Indianola, Iowa by amending provisions of the ordinance regarding fireworks use. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Ross moved and Pepper seconded to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption and approving ORDINANCE NO. 1568, entitled, “AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, BY AMENDING PROVISIONS OF THE ORDINANCE REGARDING FIREWORKS USE.” On roll call the vote was, AYES: Clark, Pepper, Southall, Parker and Ross. NAYS: Gezel.

Whereupon the Mayor declared the motion carried and the ordinance to be effective upon publication.

The resolution prohibiting the use of consumer fireworks within the City of Indianola was struck from the agenda.

Meeting adjourned at 6:20 p.m. on a motion by Ross and seconded by Gezel.

Kelly B. Shaw, Mayor

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor and Sunday Sales Privilege for The Bottle Boutique - 705 E. 2nd

Information

This is a renewal of The Bottle Boutique's liquor license located at 705 E. 2nd. All of the paperwork is in order and staff has approved. Patricia Shamblen is the owner.

Fiscal Impact

Attachments

Permit

May 11, 2017

NAME OF APPLICANT: Bottle Boutique – 705 E. 2nd

TYPE OF LICENSE/PERMIT: Class “B” Wine, Class “C” Beer, Class “E” Liquor and Sunday Sales

	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>X</u>	<u> </u>
Fire Chief	<u>X</u>	<u> </u>
B&Z Official	<u>X</u>	<u> </u>
Sign Compliance	<u>X</u>	<u> </u>

*Reasons for disapproval

Applicant License Application (LE0000509)

Name of Applicant: <u>Shamblen, Patricia M.</u>		
Name of Business (DBA): <u>Bottle Boutique</u>		
Address of Premises: <u>705 E 2nd Ave</u>		
City <u>Indianola</u>	County: <u>Warren</u>	Zip: <u>5012500</u>
Business	<u>(515) 961-5259</u>	
Mailing	<u>505 W 4th Ave</u>	
City <u>Indianola</u>	State <u>IA</u>	Zip: <u>501250000</u>

Contact Person

Name <u>Patricia</u>	
Phone: <u>(515) 961-5259</u>	Email <u>bottleboutique705@gmail.com</u>

Classification Class E Liquor License (LE)

Term: 12 months

Effective Date: 07/01/2017

Expiration Date: 06/30/2018

Privileges:

Class B Wine Permit

Class C Beer Permit (Carryout Beer)

Class E Liquor License (LE)

Sunday Sales

Status of Business

BusinessType: <u>Sole Proprietorship</u>	
Corporate ID Number:	Federal Employer ID <u>Applied For</u>

Ownership

Patricia Shamblen

First Name: Patricia

Last Name: Shamblen

City:

State: Iowa

Zip: 50125

Position: Owner

% of Ownership: 100.00%

U.S. Citizen: Yes

Insurance Company Information

Insurance Company: <u>Merchants Bonding Company</u>	
Policy Effective Date: <u>07/01/2017</u>	Policy Expiration <u>01/01/1900</u>
Bond Effective <u>2</u>	Dram Cancel Date:
Outdoor Service Effective	Outdoor Service Expiration

Meeting Date: 06/05/2017

Subject

Set June 19, 2017 as a public hearing and first consideration for a final tax abatement - 1400 East Iowa Avenue

Information

Council needs to set June 19, 2017 as a public hearing and first consideration to approve a final industrial tax abatement for 1400 E. Iowa - Cambron Thacker (packet). The prior industrial tax abatement was approved on December 19, 2016.

Fiscal Impact

Attachments

Industrial Tax Abatement Application

Resolution

PH Notice

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

_____ Commercial ☒ Industrial _____ Date 5/15/17

_____ Prior Approval for Intended Improvements ☒ Approval of Improvements Completed

Address of Property: 1400 East Iowa Avenue

Legal Description of Property: Plat A Lot 11 Indianola Industrial Park

Title Holder or Contract Buyer: Cumbron Thacker

Address of Owner (if different than above): _____

Phone Number (to be reached during the day): _____

Existing Property Use: _____ ☒ Commercial _____ Industrial _____ Vacant

Proposed Property Use: _____ ☒ Commercial _____ Industrial _____ Vacant

_____ Rental ☒ Owner Occupied

Nature of Improvements: _____ Addition ☒ New Construction _____ General Improvements

DESCRIPTION: 1 story cold storage warehouse - 6,300 sq. ft. -

1 full bathroom

Estimated or Actual Date of Completion: 5/15/17

Estimated or Actual Value of Improvements: \$138,096

If rental property, complete the following: Number of Units _____

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

Tenant	Date of Occupancy	Relocation Benefits
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☒ Signed By: [Signature]

FOR AGENCY USE ONLY:

City Manager The above application is/is not in conformance with the requirements of the
Urban Revitalization Plan for City of Indianola
Relocation Benefits Paid N/A

City Manager _____ Date _____

Building Dept Construction Permit No.(s) 142 Date Issued 10/14/16 FINAL 5/15/17

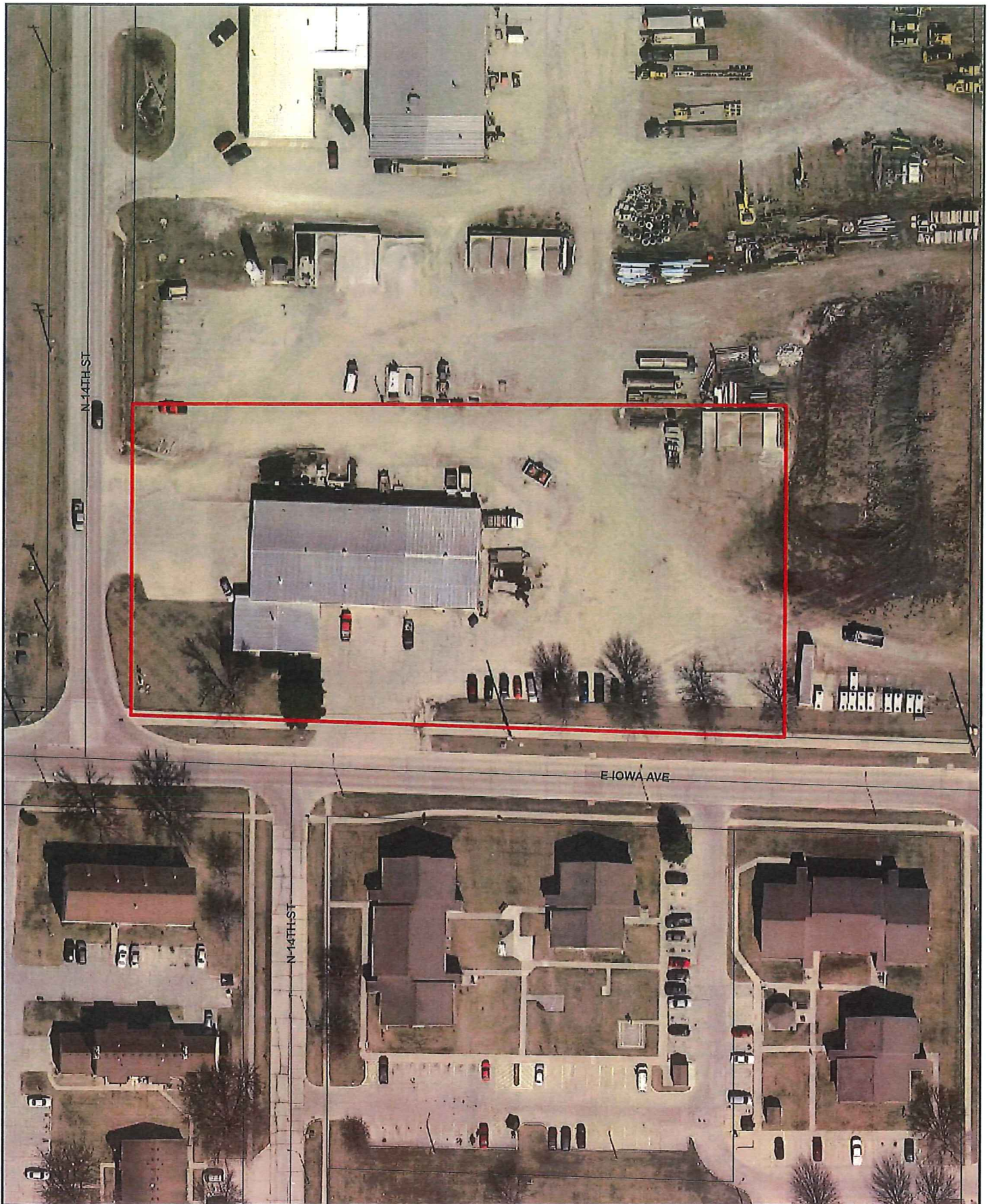
Building Official _____

City Council Application approved/disapproved (reason if disapproved) _____

Indianola City Council _____ Date _____

County Assessor Present assessed value _____ Assessed value w/improvements _____

Eligible or non-eligible for tax abatement _____



1400 East Iowa Avenue
Cambron Thacker Construction
Industrial Tax Abatment

10/2016



RESOLUTION NO. 2017-____

**RESOLUTION SETTING HEARING ON APPLICATION FOR PRIOR
APPROVAL OF INDUSTRIAL TAX ABATEMENT AT 1400 EAST IOWA
AVENUE INDIANOLA, IOWA**

WHEREAS, the Municipal Code of the City of Indianola, Iowa, provides that the City Council may grant final approval of industrial tax abatement under the urban revitalization plan for intended improvements; and

WHEREAS, a public hearing is required final to consideration of prior approval for said industrial tax abatement.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Indianola, Iowa, that a public hearing on the final approval of industrial tax abatement at 1400 East Iowa Avenue, Indianola, Iowa is hereby set for the 19th day of June, 2017, at 7:00 o'clock p.m. in the Council Chambers of the Municipal Building in Indianola, Iowa.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the City Council of the City of Indianola, Iowa, that the City Clerk is hereby directed to publish notice in compliance with Iowa Code section 372.2.

APPROVED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

NOTICE OF PUBLIC HEARING

TO: ALL CITIZENS AND PARTIES IN INTEREST WHO MAY BE ENTITLED TO NOTICE OF THE INDIANOLA CITY COUNCIL'S INTENT TO HOLD A HEARING ON WHETHER FINAL APPROVAL OF INDUSTRIAL TAX ABATEMENT SHOULD BE GRANTED FOR 1400 E. IOWA AVENUE, INDIANOLA, IOWA

YOU ARE HEREBY NOTIFIED that the City Council of the City of Indianola, Iowa, intends to hold a hearing for consideration of an application by Cambron Thacker for prior approval of industrial tax exemption on real estate locally known as 1400 East Iowa Avenue, Indianola, Iowa.

YOU ARE FURTHER NOTIFIED that this matter has been set for hearing and consideration on June 19, 2017 at 7:00 P.M., in the Council Chambers of the Municipal Building in Indianola, Iowa.

This Notice is published by order of the City Council of the City of Indianola, Iowa.

DATED this 5th day of June, 2017.

DIANA BOWLIN, City Clerk

Meeting Date: 06/05/2017

Subject

Resolution approving a preconstruction agreement for the Primary Road Project with the IDOT for the installation of traffic signals at the intersection of U.S. 65/69 and 17th Avenue

Information

In your packet is the resolution approving the preconstruction agreement for primary road project with the IDOT (packet). Highlights of the agreement include:

- The DOT will design, let and administer the following described project in accordance with the project plans and DOT standard specifications:
 - Traffic signals at the intersection of U.S. 65/69 and 17th Avenue in Indianola Warren County. The project provides for the removal of existing red/yellow overhead flashing beacons; installation of post mounted beacons to the stop signs of the cross roads; intersection warning signs on the main line, and installation of yellow flashing beacons on the intersection warning signs.
 - If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at the project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA.
 - The DOT will be responsible for the construction and inspection of the project
 - Traffic signs and flashing beacons for this project will be provided under guidelines established in 761 Iowa Administrative Code Chapter 150. The DOT will remove the existing overhead flashing beacons and construct new traffic signs and flashing beacons at no cost to the LPA. The LPA shall accept ownership of the flashing beacons and shall assume all responsibility for future energy and costs, maintenance and replacement of these devices. The DOT will be responsibly for future maintenance and replacement of the signs and posts.

Dave Moeller, Snyder and Associates, and Community Development Director Chuck Burgin have no issues with the agreement.

Fiscal Impact

Attachments

IDOT Agreement
Resolution

**IOWA DEPARTMENT OF TRANSPORTATION
Preconstruction Agreement
For Primary Road Project**

County	Warren
City	Indianola
Project No.	HSIPX-000-S-(897)--3L-00
Iowa DOT	
Agreement No.	2017-17-237
Staff Action No.	N/A

This Agreement, is entered into by and between the Iowa Department of Transportation, hereinafter designated the "DOT", and the city of Indianola, Iowa, a Local Public Agency, hereafter designated the "LPA" in accordance with Iowa Code Chapters 28E, 306, 306A and 313.4 as applicable;

The DOT proposes to establish or make improvements to U.S. 65/69 within Indianola, Warren County, Iowa; and

The DOT and the LPA are willing to jointly participate in said project, in the manner hereinafter provided; and

This Agreement reflects the current concept of this project which is subject to modification by mutual agreement between the LPA and the DOT; and

Therefore, it is agreed as follows:

1. Project Information

- a. The DOT will design, let, and administer the following described project in accordance with the project plans and DOT standard specifications:

Traffic signals at the intersection of U.S. 65/69 and 17th Avenue in Indianola, Warren County. The project provides for the removal of existing red/yellow overhead flashing beacons; installation of post mounted beacons to the stop signs of the cross roads; intersection warning signs on the main line; and installation of yellow flashing beacons on the intersection warning signs.

2. Project Costs

- a. The DOT will bear all costs except those allocated to the LPA under other terms of this Agreement.

3. Traffic Control

- a. Primary highway through-traffic will be maintained during the construction.
- b. If it becomes necessary to temporarily close LPA side roads during construction, the DOT will furnish and install the required barricades and signing for the closure at project cost and shall remove same upon completion of the project also at no expense or obligation to the LPA. The DOT will work in close cooperation with the LPA and the contractor to accommodate emergency services and local access across the project during construction. Any detours which may be necessary for project related LPA road closures will be the responsibility of the LPA all at no expense or obligation to the DOT.

- c. If this project causes the temporary closure of a road during construction, the DOT shall meet with the LPA to determine whether said closure(s) will cause increased traffic on other LPA roads. The DOT and the LPA shall determine a plan, and the costs thereof, for the LPA to perform dust control on said LPA roads with increased traffic, should dust control become necessary. In that event, the LPA shall inform the DOT prior to performing said dust control. The DOT shall reimburse the LPA for the cost of said dust control measures following the receipt of a bill for the agreed upon costs (see Iowa Code section 313.4 subsection 1.b.).

4. Right of Way and Permits

- a. Subject to the provisions hereof, the LPA in accordance with 761 Iowa Administrative Code Chapter 150.3(1)c and 150.4(2) will remove or cause to be removed (within the corporate limits) all encroachments or obstructions in the existing highway right of way. The LPA will also prevent the erection and/or placement of any structure or obstruction on said right of way or any additional right of way which is acquired for this project including but not limited to private signs, buildings, pumps, and parking areas.
- b. If necessary, the DOT will be responsible for the coordination of utility facility adjustments for the primary highway project.

5. Construction & Maintenance

- a. The DOT will be responsible for the construction and inspection of the project.
- b. Upon completion of the project, no changes in the physical features thereof will be undertaken or permitted without the prior written approval of the DOT.
- c. Future maintenance of the primary highway within the project area will be carried out in accordance with the terms and conditions contained in 761 Iowa Administrative Code Chapter 150.
- d. Traffic signs and flashing beacons for this project will be provided under guidelines established in 761 Iowa Administrative Code Chapter 150. The DOT will remove the existing overhead flashing beacons and construct new traffic signs and flashing beacons at no cost to the LPA. The LPA shall accept ownership of the flashing beacons and shall assume all responsibility for future energy and costs, maintenance, and replacement of these devices. The DOT will be responsible for future maintenance and replacement of the signs and posts.

6. General Provisions

- a. The LPA will comply with all provisions of the equal employment opportunity requirements prohibiting discrimination and requiring affirmative action to assure equal employment opportunity as required by Iowa Code Chapter 216. No person will, on the grounds of age, race, creed, color, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which State funds are used.
- b. It is the intent of both (all) parties that no third party beneficiaries be created by this Agreement.
- c. If any section, provision, or part of this Agreement shall be found to be invalid or unconstitutional, such finding shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not found to be invalid or unconstitutional, except to the extent that the original intent of the Agreement cannot be fulfilled.

July 2014

- d. This Agreement may be executed in (two) counterparts, each of which so executed will be deemed to be an original.
- e. This Agreement, as well as the unaffected provisions of any previous agreement(s), addendum(s), and/or amendment(s); represents the entire Agreement between the LPA and DOT regarding this project. All previously executed agreements will remain in effect except as amended herein. Any subsequent change or modification to the terms of this Agreement will be in the form of a duly executed amendment to this document.

IN WITNESS WHEREOF, each of the parties hereto has executed Agreement No. 2017-17-237 as of the date shown opposite its signature below.

CITY OF INDIANOLA:

By: _____ Date _____, 20____.
Title: Mayor

I, _____, certify that I am the Clerk of the City, and that
_____, who signed said Agreement for and on behalf of
the City was duly authorized to execute the same on the ____ day of _____, 20____.

Signed: _____
City Clerk of Indianola, Iowa

IOWA DEPARTMENT OF TRANSPORTATION:

By: _____ Date _____, 20____.
Jim Armstrong
District Engineer
District 5

RESOLUTION NO. 2017-_____

**RESOLUTION APPROVING AGREEMENT WITH IOWA
DEPARTMENT OF TRANSPORTATION FOR PRECONSTRUCTION
AGREEMENT FOR PRIMARY ROAD PROJECT**

WHEREAS, the Iowa Department of Transportation has requested that the City of Indianola enter into a Preconstruction Agreement for Primary Road Project in the City of Indianola (hereinafter “the Agreement”); and

WHEREAS, it is the determination of the City Council that the City should enter into the Agreement in the form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Preconstruction Agreement for Primary Road Project is in the public interest of the citizens of the City of Indianola and is hereby approved.

2. The Mayor is authorized and directed to execute the Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Scheduling of the City's annual fall cleanup for October 14, 2017

Information

In your packet is Diana Bowlin's recommendation to hold the annual Fall Clean-up/Drop off (large, bulky items) on Saturday, October 14, 2017 from 9:00 a.m. - 4:00 p.m. at the Brush Facility. H&W Recycling will accept appliances (stove, refrigerators, water heaters, etc) free of charge from 9:00 a.m. - 1:00 p.m. Waste Management will also have a dumpster for other items including furniture, etc. A Street employee and end loader will assist residents as necessary.

Free leave and garden waste will begin October 5th and continue through Sunday November 19th at the Brush Facility (during the normal hours - Thursday noon to dusk, Saturdays 9:00 a.m. - 4:00 p.m. and Sundays noon to 4:00 p.m.).

The fall clean-up/drop off will be advertised in the I Magazine, local paper and web page in August, September, October and inserted in the utility bill.

In your packet is the December 21 council minutes approving the rates for the annual spring/fall cleanup programs.

Fiscal Impact

Attachments

Minutes

Memo

REGULAR SESSION – DECEMBER 21, 2015

The City Council met in regular session at 6:00 p.m. on December 21, 2015. Mayor Kelly Shaw called the meeting to order and on roll call the following members were present: Greg Marchant, Eric Mathieu, John Parker, Pam Pepper, Brad Ross and Greta Southall.

The consent agenda consisting of the following was approved on a motion by Mathieu and seconded by Pepper. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approve agenda

December 5, 7 and 10, 2015 Minutes

Application - A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for the Indianola County Club - 1610 Country Club Road

Annual spring/fall cleanup program refuse hauling proposals from Waste Management as follows:

Annual Spring Cleanup – curbside - dates to be determined

2016	\$13,247
2017	\$13,645
2018	\$14,054

Spring & Fall Yard Waste Dumpsters – 40 yard roll off container placed at the Brush Facility

2016	\$229.00 + gate rate not to exceed 8 ton
2017	\$265.00 + gate rate not to exceed 8 ton
2018	\$305.00 + gate rate not to exceed 8 ton

Fall Cleanup – drop off site at the Brush Facility – dates to be determined

2016	\$229.00 + gate rate not to exceed 8 ton
2017	\$265.00 + gate rate not to exceed 8 ton
2018	\$305.00 + gate rate not to exceed 8 ton

Representatives to the Central Iowa Regional Transportation Planning Alliance - City Manager Ryan Waller as Transportation Policy Representative and Community Development Director Chuck Burgin as the alternate, Chuck Burgin as the Transportation Technical Committee Representative and Ryan Waller as the alternate

Representative to the Des Moines Area Metropolitan Planning Organization – City Manager Ryan Waller as the MPO Primary Representative and Community Development Director Chuck Burgin as the alternate, Chuck Burgin as the MPT TTC Primary Representative and Ryan Waller as the alternate

Resolution No. 2015-49 - approving the 28E Agreement with Central Iowa Regional Transportation Planning Alliance (The complete resolution may be viewed at the City Clerk's Office)

Noise permit for The Hide Out - 204 E. Clinton – from January 1, 2016 through December 31, 2016

Prior approval applications for urban revitalization designation

Cody Sinclair - 107 S. 19th Court SFD - \$148,500

To: Ryan Waller
From: Diana Bowlin
Date: May 17, 2017

**Re: Fall Cleanup
Household Hazardous Waste Collection Event
Leaves and Garden Waste**

Fall Cleanup – I'm recommending a drop-off of large and bulky items not collected during normal trash collection to be held on Saturday, October 14th from 9:00 a.m. – 4:00 p.m. at the Brush Facility.

We will be using H&W Recycling for the appliance (such as stoves, refrigerators, furnaces, water heaters, etc) pick up at the Brush Facility from 9:00 a.m. – 1:00 p.m. There will be no charge to the residents.

Waste Management will also have a dumpster for other items such as furniture, etc. at the Brush Facility from 9:00 a.m. – 4:00 p.m. We will have an employee and end-loader available to assist residents as we have in years past.

Household Hazardous Waste Collection Event – As always, this facility will be open during the regular hours of 9:00 a.m. to 3:00 p.m.

Leaves and Garden Waste – Free disposal of leaves and garden waste will begin Saturday, October 5th and continue through Sunday, November 19th at the Indianola Brush Facility. This service is available to Indianola residents only during normal hours of operation.

Meeting Date: 06/05/2017

Subject

Event application from the Indianola Community Youth Foundation for Back To School Bash - August 26, 2017 from 2:00 p.m. to 10:00 p.m. - will close the inside lane on the southwest corner of the square (Buxton Street and Salem)

Information

In your packet is the event application from the Indianola Community Youth Foundation for Back to School Bash. They are requesting to block off parking on the inside lane on the southwest corner of the square from 2:00 p.m. to 10:00 pm. The community and families will be able to celebrate the school year starting, and they also want to distribute school supplies to students who need them. The application was received February 23, 2017 and staff has approved.

Fiscal Impact

Attachments

Event Application

Date: 2/23/17

Event Application

For Back To School Bash

Event Date : August 26, 2017 (4:00 p.m. - 8:00 p.m.)

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Street Department – Jason Grismore	<u>JG</u>	_____
Fire Department – Greg Chia	<u>GMC</u>	_____
Police Department – Brian Sher	<u>BS</u>	_____
City Manager – Ryan Waller	<u>RW</u>	_____
HR & Risk Manager – Melissa McCoy	<u>mm</u>	_____
Chamber of Commerce	Fax: 961-9753	

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

Event Name:

BACK TO SCHOOL BASH

Event Type (Check all that apply):

☐ Parade

☐ Bike Ride/Race

☐ Concert

Running Event: Fun Run ☐ Timed Race ☐

Will trails/sidewalks be utilized? Yes ☐ No ☐

☒ Other (please specify): INFLATABLES, BOOTHS, GAMES/CARNIVAL-TYPE

Date/Time of Event:

SATURDAY AUGUST 26 4-8 PM

Location of Event:

TOWN SQUARE

Event Sponsor(s):

ICYF (& POSSIBLE PTDS OF ELEMENTARY SCHOOLS)

Contact Information:

Organization: INDIANOLA COMMUNITY YOUTH FOUNDATION (ICYF)

Contact Name: KIM SEBERG

Address: PO BOX 423

Telephone Number: 515-961-9500 ext 3174

Cell Phone Number: 515-314-9289

Fax Number: _____

Email Address: KIM@ICYF.ORG

Today's Date: 2/7/17

Anticipated Attendance:

100

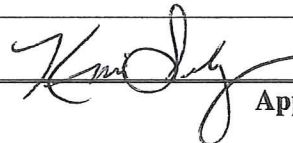
Per Day

100

Total

Event Information:

Setup Begins	Date: <u>8/26</u>	Time <u>2 pm</u>	Day of Week <u>SAT</u>
Event Starts	Date: <u>8/26</u>	Time <u>4 pm</u>	Day of Week <u>SAT</u>
Event Ends	Date: <u>8/26</u>	Time <u>8 pm</u>	Day of Week <u>SAT</u>
Dismantle	Date: <u>8/26</u>	Time <u>10 pm</u>	Day of Week <u>SAT</u>



Applicant Signature

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

Narrative:

Please describe your request and event:

ICYF would like to hold a "Back to School Bash" on the Square as a way to get the community & families to celebrate the school year starting. We also want to distribute school supplies to students who need them.

Please describe what streets, trails or parks you are planning to close or use:

No street closures, but we will block off parking behind the stage to help create space for the vendors.

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate for planned event. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

We anticipate a "come & go" crowd during the event, so over crowding isn't a big concern. We will have ICYF & elementary school PTO members helping to make sure family members are keeping track of small children & not out in the streets.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Organizers/Board Members from ICYF will be on hand with cell phones to call if medical emergencies happen. One Board member is a doctor & can handle preliminary evaluations of any first aid needs that transpire.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

We will have 30 gallon trash cans around the square & will empty them in the A&W dumpster following the event.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

West

_____ C St. _____

-----B St.-----

-----Buxton St.-----

No. *132110*
Salem Avenue



North

-----Howard St.-----

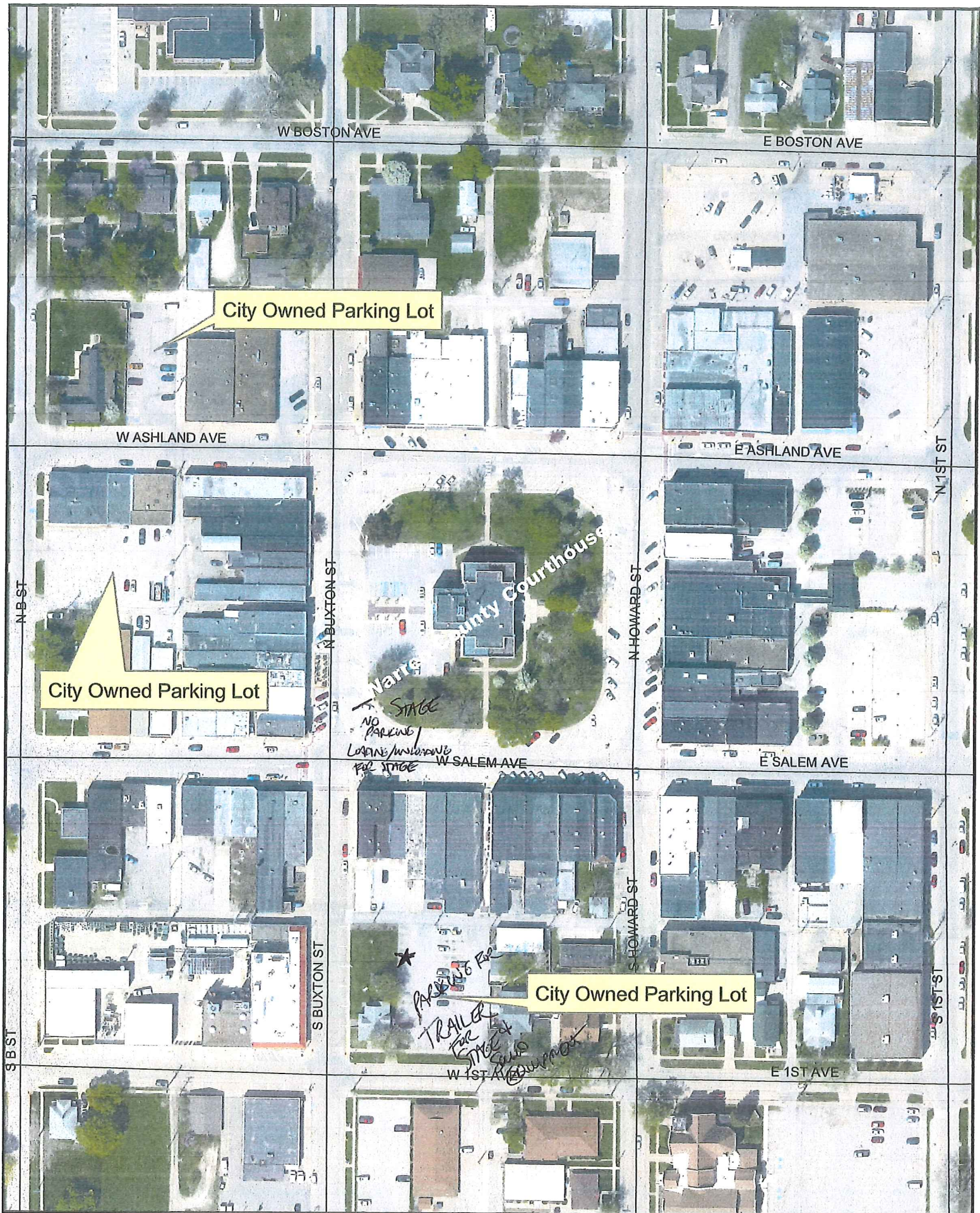
-----First St.-----

East

Mar A

South





Meeting Date: 06/05/2017

Subject

Annual renewal of cigarette permits

Information

This is an annual procedure requiring council approval. A list of complete applications for fiscal year 2017/18 is in your packet. Diana Bowlin confirms the paperwork is in order.

Fiscal Impact

Attachments

Cigarette Renewal List

July 1, 2017– June 30, 2018
Cigarette Permits

Name	Owner	Address	Mailed To:
The Bottle Boutique	Patricia Shamblen	705 E. 2 nd	505 W. 4 th Ave. Indianola, Iowa 50125
Casey's	Casey's #1623	607 N. Jefferson	PO Box 3001 Ankeny, Iowa 50021-8045
Casey's	Casey's #1908	507 S. Jefferson	PO Box 3001 Ankeny, Iowa 50021-8045
Casey's	Casey's #2097	1006 W. 2 nd	PO Box 3001 Ankeny, Iowa 50021-8045
Casey's	Casey's	1101 E. 2 nd	PO Box 3001 Ankeny, Iowa 50021-8045
Casey's	Casey's	301 E. Trailridge Avenue	PO Box 3001 Ankeny, Iowa 50021-8045
Dollar General	Dolgencorp, LLC	1803 W. 2 nd	100 Mission Ridge Goodlettsville, TN 37072
Fareway Stores, Inc.	Fareway Stores, Inc. #657	1309 W. 2 nd	PO Box 70 Boone, Iowa 50036
Hy Vee Food Store	Hy Vee Inc.	910 N. Jefferson St.	5820 Westown Pkwy West Des Moines, Ia 50266
Hy Vee Gas	Hy Vee Inc.	912 N. Jefferson St.	5820 Westown Pkwy West Des Moines, Iowa 50266
Indy 66 928	Danlee Corp	1201 N. Jefferson	101 S. Jefferson Indianola, Iowa 50125
Indy 66 929	DanLee Corp.	2001 W. 2 nd	101 S Jefferson
Jiffy 921	DanLee Corp.	311 N. Jefferson	101 S Jefferson
Murphy USA #5806	Murphy Oil USA, Inc.	1502 N. Jefferson St.	Attn: Permits PO Box 7300 El Dorado, AR 71731
Wal Mart 1491	Wal Mart Stores, Inc.	1500 N. Jefferson	508 SW 8 th Street, Dept 8916 Bentonville, AR 72716-0500
Walgreens #05943	Walgreen Co.	1000 N. Jefferson	PO Box 901 Deerfield, Ill 60015
Taste The Vape, LLC dba Route 69 Vapor	Jason Glenn	106 N. Howard Street	1012 N. 1 st Indianola, Iowa 50125

Subject

Claims on the computer printout for June 5, 2017

Information

Fiscal Impact

Attachments

Claims

Vendor Report

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND				
BOB'S CUSTOM TROPHIES	001-6100-67215	GRADUATING SENIORS - MYC	05/16/2017	80.00
BRAVO GREATER DES MOINES	001-5100-64130	BRAVO CONTRIBUTION FY17	05/16/2017	12,945.22
DES MOINES WATER WORKS	001-6200-65080	APRIL BILLING	05/10/2017	3,137.74
DES MOINES WATER WORKS	001-6200-65080	MARCH BILLING	05/10/2017	3,142.28
DUST PROS JANITORIAL	001-6500-64090	MONTHLY CLEANING	05/22/2017	4,000.00
HY-VEE FOOD STORE	001-6500-64990	PLANT	04/15/2017	50.00
INFOMAX OFFICE SYSTEMS IN	001-6150-63400	COPIER CONTRACT	05/16/2017	25.59
INFOMAX OFFICE SYSTEMS IN	001-1700-63410	COPIER CONTRACT	05/16/2017	26.21
INFOMAX OFFICE SYSTEMS IN	001-6200-63400	COPIER CONTRACT	05/16/2017	1,148.57
IOWA CODIFICATION INC	001-6500-64990	CODE SUPP ORD 1563-1566	05/15/2017	518.00
JESS' LOCK AND KEY	001-6500-63100	DOOR CLOSER/SERVICE CALL	05/08/2017	290.00
JIM'S JOHNS	001-2900-64990	KYBO'S (DUMP)	04/25/2017	40.00
MAHASKA COMMUNICATION G	001-6200-63730	TELEPHONE	05/01/2017	73.03
MAHASKA COMMUNICATION G	001-6210-64990	INTERNET	05/01/2017	66.00
MAHASKA COMMUNICATION G	001-1700-63730	TELEPHONE	05/01/2017	15.65
MID AMERICAN ENERGY CO.	001-6500-63710	74080-22010 FUEL HEAT	05/22/2017	184.37
MID AMERICAN ENERGY CO.	001-6500-63710	05931-25003 N HWY 65/69 ENTRANCE SIGN	05/22/2017	19.08
MID AMERICAN ENERGY CO.	001-2300-63710	26321-30003 ST LIGHTING	05/22/2017	153.81
O'KEEFE ELEVATOR CO.	001-6500-63100	MAINTENANCE	05/31/2017	306.06
SHULL, DOUG	001-6500-64990	TREASURER CONTRACT	05/23/2017	83.33
SNYDER & ASSOCIATES INC	001-1700-64070	ENGINEERING SERVICES	04/26/2017	790.00
SNYDER & ASSOCIATES INC	001-5200-65070	ENGINEERING SERVICES	04/26/2017	449.04
T.R.M. DISPOSAL LLC	001-6500-64090	ACCT #1506	05/24/2017	83.00
WALLER, RYAN	001-6150-63730	CELL PHONE 4/9/17 - 5/8/17	05/08/2017	75.00
Total GENERAL FUND:				27,701.98
POLICE FUND				
BLONDOWSKI, SLAWOMIR	011-1100-61440	WELLNESS - MAY	05/01/2017	25.00
CRAIG'S AUTOMOTIVE	011-1100-63320	REPAIR VEHICLE	04/13/2017	20.00
CRAIG'S AUTOMOTIVE	011-1100-63320	SERVICE VEHICLE	04/14/2017	52.50
DES MOINES AREA COMM COL	011-1100-62300	TRAINING	05/23/2017	799.00
DWYER, SCOTT	011-1100-61810	UNIFORM ALLOWANCE	05/19/2017	300.00
HAWKINS, ROB	011-1100-61440	WELLNESS APR & MAY	05/24/2017	46.00
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	COPIER	05/02/2017	485.56
IOWA LAW ENFORCEMENT AC	011-1100-64120	MMPI TEST	05/07/2017	140.00
KIYA KODA HUMANE SOCIETY	011-1100-64137	HUMANE SOCIETY CONTRACT - JUNE 2017	05/31/2017	2,412.74
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	05/01/2017	22.00
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	05/01/2017	93.91
MEDTRAK SERVICES	011-1100-64120	411 RX	05/15/2017	53.80
MID AMERICAN ENERGY CO.	011-1100-67260	HEAT -BUILDING	05/18/2017	40.45
MILLER ELECTRIC SERVICES	011-1100-63100	BUILDING REPAIR	05/25/2017	175.00
SHER, BRIAN	011-1100-63730	CELL PHONE 03/23/17 - 04/22/17	05/16/2017	50.00
SHER, BRIAN	011-1100-61810	UNIFORM ALLOWANCE	05/26/2017	130.41
SHOTTENKIRK FORD OF INDIA	011-1100-63320	VEHICLE REPAIR	05/24/2017	21.37
SHOTTENKIRK FORD OF INDIA	011-1100-63320	VEHICLE REPAIR	05/30/2017	133.30
T.R.M. DISPOSAL LLC	011-1100-67260	GARBAGE - ACCT #159	05/24/2017	16.00
TRANSUNION RISK AND ALTER	011-1100-64990	CONTRACT	05/01/2017	140.00
VERIZON WIRELESS	011-1100-63730	DATA	05/15/2017	325.79
Total POLICE FUND:				5,482.83
FIRE FUND				
APPLIANCE REPAIR OF DES M	015-1500-63410	REPAIR ICEMAKER	05/17/2017	160.00
CARPENTER UNIFORM CO	015-1500-61810	UNIFORMS	05/19/2017	87.75
CELLULAR ADVANTAGE INC	015-1500-63730	CELL PHONE CASE	05/22/2017	38.49
DIVERSIFIED INSPECTIONS IN	015-1500-63710	LADDER TESTING & TRIPOD	05/23/2017	1,040.38

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
ELECTRONIC ENGINEERING C	015-1500-65039	MC1000 BASE DESKSET	05/24/2017	670.00
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	PRINTING CONTRACT	05/15/2017	275.89
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	COPIER CONTRACT	05/16/2017	26.98
INT ASSOC OF FIRE CHIEFS	015-1500-62100	ASSOCIATION DUES IAFC ID: 61937	05/23/2017	209.00
IOWA STATE UNIVERSITY	015-1500-62300	CLASS FEE - FSTB	05/12/2017	25.00
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	05/01/2017	22.00
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	05/01/2017	57.39
MERCY MEDICAL CENTER	015-1500-61440	PHYSICAL	05/10/2017	7.50
MID AMERICAN ENERGY CO.	015-1500-63710	UTILITIES	05/18/2017	34.99
MID AMERICAN ENERGY CO.	015-1500-63710	UTILITIES	05/19/2017	11.08
SOUKUP, BOB	015-1500-65070	SUPPLY REIMB	05/11/2017	13.48
U.S. CELLULAR	015-1500-63730	CELL PHONE	05/12/2017	16.49
WREEVES AND ASSOCIATES I	015-1500-65051	LED LIGHT	05/19/2017	126.55
Total FIRE FUND:				2,822.97
AMBULANCE FUND				
AIRGAS USA LLC	016-1600-63410	OXYGEN	04/30/2017	55.27
INFOMAX OFFICE SYSTEMS IN	016-1600-63400	COPIER CONTRACT	05/16/2017	20.89
KAWAMURA PLC, MK	016-1600-64122	MEDICAL DIRECTOR FEE	05/12/2017	1,500.00
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	05/01/2017	28.63
MERCY MEDICAL CENTER	016-1600-61440	PHYSICAL	05/10/2017	7.50
PHILIPS MEDICAL CAPITAL	016-1600-67245	CARDIAC MONITOR LEASE	05/06/2017	1,348.11
STRYKER SALES CORPORATIO	016-1600-63410	REPAIR COT 247	05/10/2017	337.56
VIKING INSURANCE CO OF WIS	016-1600-66990	OVERPAYMENT	05/18/2017	6.00
Total AMBULANCE FUND:				3,303.96
LIBRARY FUND				
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	05/01/2017	22.00
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	05/01/2017	57.39
WOOSLEY LANDSCAPING & M	041-4100-64990	LIBRARY MOW CONTRACT	05/25/2017	275.00
Total LIBRARY FUND:				354.39
PARK & RECREATION FUND				
ATLANTIC BOTTLING CO.	042-4200-65070	PICKARD CONCESSIONS	05/16/2017	453.26
ATLANTIC BOTTLING CO.	042-4200-65070	PICKARD CONCESSIONS	05/23/2017	1,006.70
BARNETT, BETSY	042-4200-66990	REFUND DAMAGE DEPOSIT	05/30/2017	150.00
BFG SUPPLY COMPANY	042-4320-65200	SEED SUPPLIES	05/02/2017	63.31
BOWLIN, MIKE	042-4300-61810	CLOTHING ALLOWANCE - BOOTS/JEANS	05/25/2017	267.91
BUSY BEE GARDEN CENTER	042-4320-65200	PLUGS - GREENHOUSE	05/03/2017	1,379.21
BUSY BEE GARDEN CENTER	042-4320-65200	DOWNTOWN BASKETS	05/17/2017	760.00
BUSY BEE GARDEN CENTER	042-4320-65200	PLANT PLUGS	05/17/2017	146.39
CELLULAR ADVANTAGE INC	042-4300-65070	CELL PHONE CASE	05/22/2017	38.49
CHAPLIN, BRIANNA	042-4200-64250	3RD-5TH YTH SB	05/16/2017	65.00
CHAPLIN, BRIANNA	042-4200-64250	3RD-5TH YTH SB	05/23/2017	65.00
CHAPLIN, BRIANNA	042-4200-64250	3RD-5TH YTH SB	05/25/2017	65.00
CRAWFORD, RICHARD L.	042-4200-64250	ADULT COED SB	05/11/2017	100.00
CRAWFORD, RICHARD L.	042-4200-64250	ADULT CHURCH LEAGUE	05/15/2017	100.00
CRAWFORD, RICHARD L.	042-4200-64250	ADULT COED SB	05/18/2017	100.00
CRAWFORD, RICHARD L.	042-4200-64250	ADULT CHURCH LEAGUE SB	05/22/2017	100.00
CRAWFORD, RICHARD L.	042-4200-64250	ADULT COED SB	05/25/2017	100.00
DLH GRAFX	042-4300-61810	STAFF SHIRTS	05/17/2017	594.45
DUST PROS JANITORIAL	042-4200-64090	MONTHLY CLEANING	05/22/2017	1,462.00
DUST PROS JANITORIAL	042-4200-65070	SUPPLIES - GARBAGE BAGS	05/22/2017	45.10
FARNER-BROCKEN CO	042-4200-65070	PICKARD CONCESSIONS	05/09/2017	1,141.68
FARNER-BROCKEN CO	042-4200-65070	PICKARD CONCESSIONS	05/16/2017	1,132.52

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
FARNER-BROCKEN CO	042-4200-65070	PICKARD CONCESSIONS	05/23/2017	1,479.37
FICKES, EDWARD LEE	042-4200-64250	ADULT CHURCH LEAGUE SB	05/15/2017	100.00
FICKES, EDWARD LEE	042-4200-64250	ADULT CHURCH LEAGUE SB	05/22/2017	100.00
HANSEN, DANA	042-4200-66990	REFUND OF DEPOSITS	05/23/2017	50.00
HD SUPPLY WATERWORKS	042-4300-65070	2 X 2 1/2" CLAMP - CAMPGROUND LEAK	05/12/2017	98.36
INFOMAX OFFICE SYSTEMS IN	042-4200-63400	COPIER CONTRACT	05/16/2017	29.53
INFOMAX OFFICE SYSTEMS IN	042-4200-65060	COPIES	05/17/2017	72.30
JIM'S JOHNS	042-4300-64090	KYBO'S (PARK)	04/25/2017	200.00
JIM'S JOHNS	042-4200-64990	KYBO'S	04/25/2017	80.00
LUNDY, DANA	042-4200-66990	REFUND DAMAGE DEPOSIT	05/24/2017	150.00
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	05/01/2017	28.63
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	05/01/2017	83.48
MAHASKA COMMUNICATION G	042-4300-63730	TELEPHONE	05/01/2017	26.09
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	05/01/2017	22.00
MC COY HARDWARE INC	042-4300-65070	TEFLON TAPE	04/10/2017	18.88
MC COY HARDWARE INC	042-4300-65070	SANDPAPER	05/01/2017	4.64
MC COY HARDWARE INC	042-4300-65070	PAINT TRAY	05/17/2017	5.20
MC COY HARDWARE INC	042-4300-65070	PAINT	05/17/2017	68.37
MC COY HARDWARE INC	042-4200-65070	TRACK MEET SUPPLIES	05/18/2017	52.80
MC COY HARDWARE INC	042-4200-65070	EAR PROTECTION - TRACK MEET	05/18/2017	8.99
MC COY HARDWARE INC	042-4300-65070	PLUMB PARTS	05/26/2017	7.18
MC GEOUGH, BETH	042-4200-64205	INSTRUCTION OF PAINTING WORKSHOP	05/11/2017	180.00
MC INTYRE, CRAIG	042-4200-64250	ADULT COED SB	05/11/2017	100.00
MC INTYRE, CRAIG	042-4200-64250	ADULT COED SB	05/18/2017	100.00
MC INTYRE, CRAIG	042-4200-64250	ADULT COED SB	05/25/2017	100.00
MID AMERICAN ENERGY CO.	042-4300-63710	GAS - SHOP	05/18/2017	81.47
MID AMERICAN ENERGY CO.	042-4200-63710	ACTIVITY CENTER UTILITIES	05/18/2017	99.39
MYERS, ROBERT	042-4200-64250	ADULT COED SB	05/11/2017	100.00
MYERS, ROBERT	042-4200-64250	ADULT COED SB	05/18/2017	100.00
MYERS, ROBERT	042-4200-64250	ADULT COED SB	05/25/2017	100.00
PARK, KRIS	042-4200-64250	ADULT CHURCH LEAGUE SB	05/15/2017	100.00
PARK, KRIS	042-4200-64250	ADULT CHURCH LEAGUE SB	05/22/2017	100.00
PORTER, PENNY	042-4200-66990	REFUND DAMAGE DEPOSIT	05/30/2017	150.00
SITEONE LANDSCAPE SUPPLY	042-4300-65070	IRR PARTS	05/23/2017	159.88
SITEONE LANDSCAPE SUPPLY	042-4300-65010	PRODEUCE HERBICIDE	05/23/2017	36.99
THOMPSON, MYLISA	042-4300-66990	REFUND DAMAGE DEPOSIT	05/15/2017	100.00
TWO RIVERS MARTIAL ARTS	042-4200-64205	TKD INSTRUCTORS FEB-MAR 2017	05/17/2017	1,736.30
U.S. CELLULAR	042-4300-63730	CELL PHONES - 2	05/12/2017	50.40
VETTER EQUIPMENT CO	042-4300-65051	LANDPRIDE BLADE	05/19/2017	98.42
VETTER EQUIPMENT CO	042-4300-65051	LEVEL ROD	05/19/2017	97.15
WOOSLEY LANDSCAPING & M	042-4300-64990	PARKS MOW CONTRACT	05/25/2017	7,700.00

Total PARK & RECREATION FUND:

23,311.84

POOL (MEMORIAL) FUND

ATLANTIC BOTTLING CO.	045-4500-65070	POOL CONCESSIONS	05/16/2017	551.88
BUSY BEE GARDEN CENTER	045-4500-65070	SHRUBS	05/17/2017	108.00
CITY SUPPLY CORPORATION	045-4500-65070	URINAL PARTS	05/04/2017	7.25
FARNER-BROCKEN CO	045-4500-65070	POOL CONCESSIONS	05/16/2017	2,159.85
HAWKINS INC	045-4500-65010	250 GALLON TANK	04/28/2017	15.00
HAWKINS INC	045-4500-65010	STABILIZER, TEST KIT & GRANULAR	05/05/2017	769.60
HAWKINS INC	045-4500-65010	FEEDER TUBES (2)	05/15/2017	28.30
HAWKINS INC	045-4500-65010	HYDROCHLORIC ACID 50 GAL	05/12/2017	269.00
INDOFF INCORPORATED	045-4500-65070	2 WALL CALENDARS	05/25/2017	41.40
IOWA CONTRACTING INC	045-4500-63100	LARGE POOL RECAULKING	04/27/2017	6,950.00
JESS' LOCK AND KEY	045-4500-65070	POOL PADLOCK KEYS	05/01/2017	16.50
JIM'S JOHNS	045-4500-64151	KYBO'S	04/25/2017	40.00
KRPAN, MALLORY	045-4500-62300	MALLORY KRPAN - IPRA POOL MGR WORKSHOP	05/17/2017	81.86

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
KRPAN, MALLORY	045-4500-62300	POOL MANAGER'S WORKSHOP FEE REIMB	05/17/2017	10.00
MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	05/01/2017	10.43
MENARDS	045-4500-65070	REFRIGERATOR, FLOORING PANELS & CLEANING SUPPLIES	05/09/2017	749.28
MID AMERICAN ENERGY CO.	045-4500-63710	POOL UTILITIES - MAY	05/25/2017	1,504.01
MILLER ELECTRIC SERVICES	045-4500-63100	NEW GFI OUTLET	05/18/2017	111.13
RECREONICS	045-4500-65070	4 POOL BASKETBALLS	05/09/2017	99.70
SITEONE LANDSCAPE SUPPLY	045-4500-65070	IRR PARTS	05/23/2017	33.89
SITEONE LANDSCAPE SUPPLY	045-4500-65070	IRR PARTS	05/24/2017	24.34
SITEONE LANDSCAPE SUPPLY	045-4500-65070	IRR PARTS MAC	05/25/2017	58.89
WATERLOO TENT & TARP	045-4500-63100	REPLACEMENT FOUR POST CANOPY	05/17/2017	2,355.87
WATERLOO TENT & TARP	045-4500-63100	UMBRELLA REPAIRS	05/08/2017	380.00
WOOSLEY LANDSCAPING & M	045-4500-64990	MAC MOW CONTRACT	05/25/2017	700.00
Total POOL (MEMORIAL) FUND:				17,076.18
ROAD USE TAX FUND				
CELLULAR ADVANTAGE INC	110-2100-63730	CELL PHONE CASES	05/22/2017	115.47
CINTAS CORPORATION	110-2100-64120	FIRST AID	05/31/2017	47.70
CINTAS CORPORATION	110-2100-65500	RESPIRATORY FIT TESTING	05/09/2017	180.00
CIRTPA	110-2100-65990	FY 2018 ASSESSMENT	05/08/2017	1,922.00
CR SERVICES	110-2100-65500	SAFETY GLASSES/EAR PLUGS	05/08/2017	193.88
CR SERVICES	110-2100-65500	HI-VIS T-SHIRTS	05/29/2017	636.02
INLAND TRUCK PARTS	110-2100-63320	BRAKE REPAIRS	05/08/2017	624.24
IOWA SIGNAL INC.	110-2100-65074	SERVICE CALL/NEMA SWITCH	05/10/2017	141.25
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	05/01/2017	22.00
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	05/01/2017	10.43
MID AMERICAN ENERGY CO.	110-2100-63710	FUEL HEAT	05/18/2017	36.98
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/04/2017	1,045.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/09/2017	1,140.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/15/2017	1,140.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/17/2017	210.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/22/2017	510.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/23/2017	110.00
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	05/01/2017	46.37
O'REILLY AUTO PARTS	110-2100-63320	PARTS FOR #28	05/04/2017	61.38
O'REILLY AUTO PARTS	110-2100-63320	CONNECTOR	05/05/2017	5.19
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	05/22/2017	138.38
OVERHEAD DOOR COMPANY	110-2100-63100	GARAGE DOOR	05/16/2017	2,795.00
SNYDER & ASSOCIATES INC	110-2100-64070	ENGINEERING SERVICES	04/26/2017	150.00
U.S. CELLULAR	110-2100-63730	CELL PHONES -3	05/12/2017	101.02
VETTER EQUIPMENT CO	110-2100-63320	CREDIT FOR TAX - INV #W718128	05/30/2017	87.76
VETTER EQUIPMENT CO	110-2100-63320	SKID STEER REPAIR	04/19/2017	2,165.95
WASTE MANAGEMENT OF IOW	110-2100-64090	TRASH - JUNE	05/25/2017	32.00
Total ROAD USE TAX FUND:				13,493.00
PARK & REC SPECIAL REV FUND				
BUSY BEE GARDEN CENTER	142-4670-65200	3 TREES AND MULCH	05/17/2017	406.95
GREEN ACRES GARDEN CENT	142-4635-65070	TREES - MEMORIAL	05/17/2017	1,302.62
Total PARK & REC SPECIAL REV FUND:				1,709.57
CAPITAL PROJECTS FUND				
CENTRAL IOWA TELEVISION	301-8300-67901	SEWER LATERAL LINING	05/30/2017	15,160.00
SNYDER & ASSOCIATES INC	301-8000-64990	HWY 65/69 N IMPROVEMENTS	04/30/2017	210.00
Total CAPITAL PROJECTS FUND:				15,370.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
STREET CAPITAL PROJECTS FUND				
O & S LAWN CARE INC	321-2100-64872	1010 CAROLINE TERRACE - MOWING	05/17/2017	75.00
O & S LAWN CARE INC	321-2100-64872	610 N JEFFERSON - MOWING	05/19/2017	50.00
SNYDER & ASSOCIATES INC	321-2105-64070	2016 STREET IMPROVEMENTS PROJECT	04/27/2017	600.00
Total STREET CAPITAL PROJECTS FUND:				725.00
SEWER FUND				
CELLULAR ADVANTAGE INC	610-8300-63730	CELL PHONE CASES	05/22/2017	76.98
CR SERVICES	610-8325-65070	MARKING FLAGS	05/15/2017	134.32
CRYSTAL CLEAR WATER CO	610-8350-65012	DI WATER FOR LAB	05/12/2017	15.00
CRYSTAL CLEAR WATER CO	610-8350-65012	DI WATER FOR LAB	05/26/2017	15.00
FOREST SEPTIC ENV. SERVICE	610-8350-65072	2 LOADS OF SLUDGE	04/26/2017	800.00
FOREST SEPTIC ENV. SERVICE	610-8350-65072	1 LOAD OF SLUDGE	04/27/2017	400.00
FOREST SEPTIC ENV. SERVICE	610-8350-65072	1 LOAD OF SLUDGE	04/28/2017	400.00
FOREST SEPTIC ENV. SERVICE	610-8350-65072	1 LOAD OF SLUDGE	05/03/2017	400.00
GRAVES, RICK	610-8300-61440	WELLNESS - MAY	05/15/2017	25.00
INFOMAX OFFICE SYSTEMS IN	610-8300-65990	COPIER CONTRACT	05/16/2017	.39
INFOMAX OFFICE SYSTEMS IN	610-8300-64990	COPIER	05/23/2017	206.18
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	05/01/2017	22.00
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	05/01/2017	41.74
MASABA	610-8350-65072	LINER FOR GRIT AUGER	05/25/2017	965.40
MID AMERICAN ENERGY CO.	610-8325-63710	07741-18004 65/69 LIFT	05/17/2017	69.29
MID AMERICAN ENERGY CO.	610-8325-63710	08701-24006 QUAIL MDWS LIFT	05/18/2017	50.59
MID AMERICAN ENERGY CO.	610-8325-63710	09750-87035 WESLEY LIFT	05/17/2017	34.74
NORTH CENTRAL LABS OF WIS	610-8350-65012	LAB SUPPLIES	05/11/2017	13.93
T.R.M. DISPOSAL LLC	610-8350-64990	ACCT #583 - TRASH - NORTH PLANT	05/24/2017	80.00
T.R.M. DISPOSAL LLC	610-8325-64990	ACCT #583 - TRASH - SOUTH PLANT	05/24/2017	52.00
U.S. CELLULAR	610-8300-63730	CELL PHONES - 2	05/12/2017	32.98
WADLE, TOM	610-8300-66990	REFUND INSPECTION FEE	05/30/2017	50.00
WILLIAMS MACHINE SHOP INC	610-8325-65070	BRASS BUSHING FOR MORLOCK PUMP	05/02/2017	475.00
Total SEWER FUND:				4,360.54
Grand Totals:				115,712.26

City Council: _____

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
AIRGAS USA LLC				
AIRGAS USA LLC	OXYGEN	04/30/2017	55.27	AMBULANCE FUN
Total AIRGAS USA LLC:			55.27	
APPLIANCE REPAIR OF DES MOINES				
APPLIANCE REPAIR OF DES M	REPAIR ICEMAKER	05/17/2017	160.00	FIRE FUND
Total APPLIANCE REPAIR OF DES MOINES:			160.00	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	POOL CONCESSIONS	05/16/2017	551.88	POOL (MEMORIAL)
ATLANTIC BOTTLING CO.	PICKARD CONCESSIONS	05/16/2017	453.26	PARK & RECREATI
ATLANTIC BOTTLING CO.	PICKARD CONCESSIONS	05/23/2017	1,006.70	PARK & RECREATI
Total ATLANTIC BOTTLING CO.:			2,011.84	
BARNETT, BETSY				
BARNETT, BETSY	REFUND DAMAGE DEPOSIT	05/30/2017	150.00	PARK & RECREATI
Total BARNETT, BETSY:			150.00	
BFG SUPPLY COMPANY				
BFG SUPPLY COMPANY	SEED SUPPLIES	05/02/2017	63.31	PARK & RECREATI
Total BFG SUPPLY COMPANY:			63.31	
BLONDOWSKI, SLAWOMIR				
BLONDOWSKI, SLAWOMIR	WELLNESS - MAY	05/01/2017	25.00	POLICE FUND
Total BLONDOWSKI, SLAWOMIR:			25.00	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	GRADUATING SENIORS - MYC	05/16/2017	80.00	GENERAL FUND
Total BOB'S CUSTOM TROPHIES:			80.00	
BOWLIN, MIKE				
BOWLIN, MIKE	CLOTHING ALLOWANCE - BOOTS/JEANS	05/25/2017	267.91	PARK & RECREATI
Total BOWLIN, MIKE:			267.91	
BRAVO GREATER DES MOINES				
BRAVO GREATER DES MOINES	BRAVO CONTRIBUTION FY17	05/16/2017	12,945.22	GENERAL FUND
Total BRAVO GREATER DES MOINES:			12,945.22	
BUSY BEE GARDEN CENTER				
BUSY BEE GARDEN CENTER	PLUGS - GREENHOUSE	05/03/2017	1,379.21	PARK & RECREATI
BUSY BEE GARDEN CENTER	DOWNTOWN BASKETS	05/17/2017	760.00	PARK & RECREATI
BUSY BEE GARDEN CENTER	PLANT PLUGS	05/17/2017	146.39	PARK & RECREATI
BUSY BEE GARDEN CENTER	3 TREES AND MULCH	05/17/2017	406.95	PARK & REC SPEC
BUSY BEE GARDEN CENTER	SHRUBS	05/17/2017	108.00	POOL (MEMORIAL)
Total BUSY BEE GARDEN CENTER:			2,800.55	
CARPENTER UNIFORM CO				
CARPENTER UNIFORM CO	UNIFORMS	05/19/2017	87.75	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CARPENTER UNIFORM CO:			87.75	
CELLULAR ADVANTAGE INC				
CELLULAR ADVANTAGE INC	CELL PHONE CASES	05/22/2017	76.98	SEWER FUND
CELLULAR ADVANTAGE INC	CELL PHONE CASE	05/22/2017	38.49	FIRE FUND
CELLULAR ADVANTAGE INC	CELL PHONE CASE	05/22/2017	38.49	PARK & RECREATI
CELLULAR ADVANTAGE INC	CELL PHONE CASES	05/22/2017	115.47	ROAD USE TAX FU
Total CELLULAR ADVANTAGE INC:			269.43	
CENTRAL IOWA TELEVISION				
CENTRAL IOWA TELEVISION	SEWER LATERAL LINING	05/30/2017	15,160.00	CAPITAL PROJECT
Total CENTRAL IOWA TELEVISION:			15,160.00	
CHAPLIN, BRIANNA				
CHAPLIN, BRIANNA	3RD-5TH YTH SB	05/16/2017	65.00	PARK & RECREATI
CHAPLIN, BRIANNA	3RD-5TH YTH SB	05/23/2017	65.00	PARK & RECREATI
CHAPLIN, BRIANNA	3RD-5TH YTH SB	05/25/2017	65.00	PARK & RECREATI
Total CHAPLIN, BRIANNA:			195.00	
CINTAS CORPORATION				
CINTAS CORPORATION	FIRST AID	05/31/2017	47.70	ROAD USE TAX FU
CINTAS CORPORATION	RESPIRATORY FIT TESTING	05/09/2017	180.00	ROAD USE TAX FU
Total CINTAS CORPORATION:			227.70	
CIRTPA				
CIRTPA	FY 2018 ASSESSMENT	05/08/2017	1,922.00	ROAD USE TAX FU
Total CIRTPA:			1,922.00	
CITY SUPPLY CORPORATION				
CITY SUPPLY CORPORATION	URINAL PARTS	05/04/2017	7.25	POOL (MEMORIAL)
Total CITY SUPPLY CORPORATION:			7.25	
CR SERVICES				
CR SERVICES	SAFETY GLASSES/EAR PLUGS	05/08/2017	193.88	ROAD USE TAX FU
CR SERVICES	MARKING FLAGS	05/15/2017	134.32	SEWER FUND
CR SERVICES	HI-VIS T-SHIRTS	05/29/2017	636.02	ROAD USE TAX FU
Total CR SERVICES:			964.22	
CRAIG'S AUTOMOTIVE				
CRAIG'S AUTOMOTIVE	REPAIR VEHICLE	04/13/2017	20.00	POLICE FUND
CRAIG'S AUTOMOTIVE	SERVICE VEHICLE	04/14/2017	52.50	POLICE FUND
Total CRAIG'S AUTOMOTIVE:			72.50	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	ADULT COED SB	05/11/2017	100.00	PARK & RECREATI
CRAWFORD, RICHARD L.	ADULT CHURCH LEAGUE	05/15/2017	100.00	PARK & RECREATI
CRAWFORD, RICHARD L.	ADULT COED SB	05/18/2017	100.00	PARK & RECREATI
CRAWFORD, RICHARD L.	ADULT CHURCH LEAGUE SB	05/22/2017	100.00	PARK & RECREATI
CRAWFORD, RICHARD L.	ADULT COED SB	05/25/2017	100.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CRAWFORD, RICHARD L.:			500.00	
CRYSTAL CLEAR WATER CO				
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	05/12/2017	15.00	SEWER FUND
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	05/26/2017	15.00	SEWER FUND
Total CRYSTAL CLEAR WATER CO:			30.00	
DES MOINES AREA COMM COLLEGE				
DES MOINES AREA COMM COL	TRAINING	05/23/2017	799.00	POLICE FUND
Total DES MOINES AREA COMM COLLEGE:			799.00	
DES MOINES WATER WORKS				
DES MOINES WATER WORKS	MARCH BILLING	05/10/2017	3,142.28	GENERAL FUND
DES MOINES WATER WORKS	APRIL BILLING	05/10/2017	3,137.74	GENERAL FUND
Total DES MOINES WATER WORKS:			6,280.02	
DIVERSIFIED INSPECTIONS INC				
DIVERSIFIED INSPECTIONS IN	LADDER TESTING & TRIPOD	05/23/2017	1,040.38	FIRE FUND
Total DIVERSIFIED INSPECTIONS INC:			1,040.38	
DLH GRAFX				
DLH GRAFX	STAFF SHIRTS	05/17/2017	594.45	PARK & RECREATI
Total DLH GRAFX:			594.45	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	MONTHLY CLEANING	05/22/2017	4,000.00	GENERAL FUND
DUST PROS JANITORIAL	MONTHLY CLEANING	05/22/2017	1,462.00	PARK & RECREATI
DUST PROS JANITORIAL	SUPPLIES - GARBAGE BAGS	05/22/2017	45.10	PARK & RECREATI
Total DUST PROS JANITORIAL:			5,507.10	
DWYER, SCOTT				
DWYER, SCOTT	UNIFORM ALLOWANCE	05/19/2017	300.00	POLICE FUND
Total DWYER, SCOTT:			300.00	
ELECTRONIC ENGINEERING CO				
ELECTRONIC ENGINEERING C	MC1000 BASE DESKSET	05/24/2017	670.00	FIRE FUND
Total ELECTRONIC ENGINEERING CO:			670.00	
FARNER-BROCKEN CO				
FARNER-BROCKEN CO	PICKARD CONCESSIONS	05/09/2017	1,141.68	PARK & RECREATI
FARNER-BROCKEN CO	POOL CONCESSIONS	05/16/2017	2,159.85	POOL (MEMORIAL)
FARNER-BROCKEN CO	PICKARD CONCESSIONS	05/16/2017	1,132.52	PARK & RECREATI
FARNER-BROCKEN CO	PICKARD CONCESSIONS	05/23/2017	1,479.37	PARK & RECREATI
Total FARNER-BROCKEN CO:			5,913.42	
FICKES, EDWARD LEE				
FICKES, EDWARD LEE	ADULT CHURCH LEAGUE SB	05/15/2017	100.00	PARK & RECREATI
FICKES, EDWARD LEE	ADULT CHURCH LEAGUE SB	05/22/2017	100.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total FICKES, EDWARD LEE:			200.00	
FOREST SEPTIC ENV. SERVICES LLC				
FOREST SEPTIC ENV. SERVICE	2 LOADS OF SLUDGE	04/26/2017	800.00	SEWER FUND
FOREST SEPTIC ENV. SERVICE	1 LOAD OF SLUDGE	04/27/2017	400.00	SEWER FUND
FOREST SEPTIC ENV. SERVICE	1 LOAD OF SLUDGE	04/28/2017	400.00	SEWER FUND
FOREST SEPTIC ENV. SERVICE	1 LOAD OF SLUDGE	05/03/2017	400.00	SEWER FUND
Total FOREST SEPTIC ENV. SERVICES LLC:			2,000.00	
GRAVES, RICK				
GRAVES, RICK	WELLNESS - MAY	05/15/2017	25.00	SEWER FUND
Total GRAVES, RICK:			25.00	
GREEN ACRES GARDEN CENTER				
GREEN ACRES GARDEN CENT	TREES - MEMORIAL	05/17/2017	1,302.62	PARK & REC SPEC
Total GREEN ACRES GARDEN CENTER:			1,302.62	
HANSEN, DANA				
HANSEN, DANA	REFUND OF DEPOSITS	05/23/2017	50.00	PARK & RECREATI
Total HANSEN, DANA:			50.00	
HAWKINS INC				
HAWKINS INC	250 GALLON TANK	04/28/2017	15.00	POOL (MEMORIAL)
HAWKINS INC	STABILIZER, TEST KIT & GRANULAR	05/05/2017	769.60	POOL (MEMORIAL)
HAWKINS INC	FEEDER TUBES (2)	05/15/2017	28.30	POOL (MEMORIAL)
HAWKINS INC	HYDROCHLORIC ACID 50 GAL	05/12/2017	269.00	POOL (MEMORIAL)
Total HAWKINS INC:			1,081.90	
HAWKINS, ROB				
HAWKINS, ROB	WELLNESS APR & MAY	05/24/2017	46.00	POLICE FUND
Total HAWKINS, ROB:			46.00	
HD SUPPLY WATERWORKS				
HD SUPPLY WATERWORKS	2 X 2 1/2" CLAMP - CAMPGROUND LEAK	05/12/2017	98.36	PARK & RECREATI
Total HD SUPPLY WATERWORKS:			98.36	
HY-VEE FOOD STORE				
HY-VEE FOOD STORE	PLANT	04/15/2017	50.00	GENERAL FUND
Total HY-VEE FOOD STORE:			50.00	
INDOFF INCORPORATED				
INDOFF INCORPORATED	2 WALL CALENDARS	05/25/2017	41.40	POOL (MEMORIAL)
Total INDOFF INCORPORATED:			41.40	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	COPIER	05/02/2017	485.56	POLICE FUND
INFOMAX OFFICE SYSTEMS IN	PRINTING CONTRACT	05/15/2017	275.89	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	29.53	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	25.59	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	26.21	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	26.98	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	20.89	AMBULANCE FUN
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	1,148.57	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	05/16/2017	.39	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	COPIES	05/17/2017	72.30	PARK & RECREATI
INFOMAX OFFICE SYSTEMS IN	COPIER	05/23/2017	206.18	SEWER FUND
Total INFOMAX OFFICE SYSTEMS INC.:			2,318.09	
INLAND TRUCK PARTS				
INLAND TRUCK PARTS	BRAKE REPAIRS	05/08/2017	624.24	ROAD USE TAX FU
Total INLAND TRUCK PARTS:			624.24	
INT ASSOC OF FIRE CHIEFS				
INT ASSOC OF FIRE CHIEFS	ASSOCIATION DUES IAFC ID: 61937	05/23/2017	209.00	FIRE FUND
Total INT ASSOC OF FIRE CHIEFS:			209.00	
IOWA CODIFICATION INC				
IOWA CODIFICATION INC	CODE SUPP ORD 1563-1566	05/15/2017	518.00	GENERAL FUND
Total IOWA CODIFICATION INC:			518.00	
IOWA CONTRACTING INC				
IOWA CONTRACTING INC	LARGE POOL RECAULKING	04/27/2017	6,950.00	POOL (MEMORIAL)
Total IOWA CONTRACTING INC:			6,950.00	
IOWA LAW ENFORCEMENT ACADEMY				
IOWA LAW ENFORCEMENT AC	MMPI TEST	05/07/2017	140.00	POLICE FUND
Total IOWA LAW ENFORCEMENT ACADEMY:			140.00	
IOWA SIGNAL INC.				
IOWA SIGNAL INC.	SERVICE CALL/NEMA SWITCH	05/10/2017	141.25	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			141.25	
IOWA STATE UNIVERSITY				
IOWA STATE UNIVERSITY	CLASS FEE - FSTB	05/12/2017	25.00	FIRE FUND
Total IOWA STATE UNIVERSITY:			25.00	
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	POOL PADLOCK KEYS	05/01/2017	16.50	POOL (MEMORIAL)
JESS' LOCK AND KEY	DOOR CLOSER/SERVICE CALL	05/08/2017	290.00	GENERAL FUND
Total JESS' LOCK AND KEY:			306.50	
JIM'S JOHNS				
JIM'S JOHNS	KYBO'S (DUMP)	04/25/2017	40.00	GENERAL FUND
JIM'S JOHNS	KYBO'S	04/25/2017	40.00	POOL (MEMORIAL)
JIM'S JOHNS	KYBO'S (PARK)	04/25/2017	200.00	PARK & RECREATI
JIM'S JOHNS	KYBO'S	04/25/2017	80.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total JIM'S JOHNS:			360.00	
KAWAMURA PLC, MK				
KAWAMURA PLC, MK	MEDICAL DIRECTOR FEE	05/12/2017	1,500.00	AMBULANCE FUN
Total KAWAMURA PLC, MK:			1,500.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - JUNE 2017	05/31/2017	2,412.74	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,412.74	
KRPAN, MALLORY				
KRPAN, MALLORY	MALLORY KRPAN - IPRA POOL MGR WORK	05/17/2017	81.86	POOL (MEMORIAL)
KRPAN, MALLORY	POOL MANAGER'S WORKSHOP FEE REIMB	05/17/2017	10.00	POOL (MEMORIAL)
Total KRPAN, MALLORY:			91.86	
LUNDY, DANA				
LUNDY, DANA	REFUND DAMAGE DEPOSIT	05/24/2017	150.00	PARK & RECREATI
Total LUNDY, DANA:			150.00	
MAHASKA COMMUNICATION GROUP				
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	28.63	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	57.39	FIRE FUND
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	22.00	POLICE FUND
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	22.00	SEWER FUND
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	73.03	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	83.48	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	10.43	ROAD USE TAX FU
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	57.39	LIBRARY FUND
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	66.00	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	26.09	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	15.65	GENERAL FUND
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	22.00	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	22.00	ROAD USE TAX FU
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	22.00	LIBRARY FUND
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	10.43	POOL (MEMORIAL)
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	93.91	POLICE FUND
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	41.74	SEWER FUND
MAHASKA COMMUNICATION G	INTERNET	05/01/2017	22.00	FIRE FUND
MAHASKA COMMUNICATION G	TELEPHONE	05/01/2017	28.63	AMBULANCE FUN
Total MAHASKA COMMUNICATION GROUP:			724.80	
MASABA				
MASABA	LINER FOR GRIT AUGER	05/25/2017	965.40	SEWER FUND
Total MASABA:			965.40	
MC COY HARDWARE INC				
MC COY HARDWARE INC	TEFLON TAPE	04/10/2017	18.88	PARK & RECREATI
MC COY HARDWARE INC	SANDPAPER	05/01/2017	4.64	PARK & RECREATI
MC COY HARDWARE INC	PAINT TRAY	05/17/2017	5.20	PARK & RECREATI
MC COY HARDWARE INC	PAINT	05/17/2017	68.37	PARK & RECREATI
MC COY HARDWARE INC	TRACK MEET SUPPLIES	05/18/2017	52.80	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MC COY HARDWARE INC	EAR PROTECTION - TRACK MEET	05/18/2017	8.99	PARK & RECREATI
MC COY HARDWARE INC	PLUMB PARTS	05/26/2017	7.18	PARK & RECREATI
Total MC COY HARDWARE INC:			166.06	
MC GEOUGH, BETH				
MC GEOUGH, BETH	INSTRUCTION OF PAINTING WORKSHOP	05/11/2017	180.00	PARK & RECREATI
Total MC GEOUGH, BETH:			180.00	
MC INTYRE, CRAIG				
MC INTYRE, CRAIG	ADULT COED SB	05/11/2017	100.00	PARK & RECREATI
MC INTYRE, CRAIG	ADULT COED SB	05/18/2017	100.00	PARK & RECREATI
MC INTYRE, CRAIG	ADULT COED SB	05/25/2017	100.00	PARK & RECREATI
Total MC INTYRE, CRAIG:			300.00	
MEDTRAK SERVICES				
MEDTRAK SERVICES	411 RX	05/15/2017	53.80	POLICE FUND
Total MEDTRAK SERVICES:			53.80	
MENARDS				
MENARDS	REFRIGERATOR, FLOORING PANELS & CLE	05/09/2017	749.28	POOL (MEMORIAL)
Total MENARDS:			749.28	
MERCY MEDICAL CENTER				
MERCY MEDICAL CENTER	PHYSICAL	05/10/2017	7.50	FIRE FUND
MERCY MEDICAL CENTER	PHYSICAL	05/10/2017	7.50	AMBULANCE FUN
Total MERCY MEDICAL CENTER:			15.00	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	05/17/2017	69.29	SEWER FUND
MID AMERICAN ENERGY CO.	GAS - SHOP	05/18/2017	81.47	PARK & RECREATI
MID AMERICAN ENERGY CO.	FUEL HEAT	05/18/2017	36.98	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT	05/22/2017	184.37	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES	05/18/2017	34.99	FIRE FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT	05/18/2017	50.59	SEWER FUND
MID AMERICAN ENERGY CO.	POOL UTILITIES - MAY	05/25/2017	1,504.01	POOL (MEMORIAL)
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	05/22/2017	19.08	GENERAL FUND
MID AMERICAN ENERGY CO.	26321-30003 ST LIGHTING	05/22/2017	153.81	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES	05/19/2017	11.08	FIRE FUND
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	05/18/2017	99.39	PARK & RECREATI
MID AMERICAN ENERGY CO.	HEAT -BUILDING	05/18/2017	40.45	POLICE FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	05/17/2017	34.74	SEWER FUND
Total MID AMERICAN ENERGY CO.:			2,320.25	
MILLER ELECTRIC SERVICES				
MILLER ELECTRIC SERVICES	NEW GFI OUTLET	05/18/2017	111.13	POOL (MEMORIAL)
MILLER ELECTRIC SERVICES	BUILDING REPAIR	05/25/2017	175.00	POLICE FUND
Total MILLER ELECTRIC SERVICES:			286.13	
MYERS, ROBERT				
MYERS, ROBERT	ADULT COED SB	05/11/2017	100.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MYERS, ROBERT	ADULT COED SB	05/18/2017	100.00	PARK & RECREATI
MYERS, ROBERT	ADULT COED SB	05/25/2017	100.00	PARK & RECREATI
Total MYERS, ROBERT:			300.00	
NORTH CENTRAL LABS OF WISCONSIN				
NORTH CENTRAL LABS OF WIS	LAB SUPPLIES	05/11/2017	13.93	SEWER FUND
Total NORTH CENTRAL LABS OF WISCONSIN:			13.93	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	CONCRETE	05/04/2017	1,045.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	05/09/2017	1,140.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	05/15/2017	1,140.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	05/17/2017	210.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	05/22/2017	510.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	05/23/2017	110.00	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			4,155.50	
O & S LAWN CARE INC				
O & S LAWN CARE INC	1010 CAROLINE TERRACE - MOWING	05/17/2017	75.00	STREET CAPITAL
O & S LAWN CARE INC	610 N JEFFERSON - MOWING	05/19/2017	50.00	STREET CAPITAL
Total O & S LAWN CARE INC:			125.00	
O'KEEFE ELEVATOR CO.				
O'KEEFE ELEVATOR CO.	MAINTENANCE	05/31/2017	306.06	GENERAL FUND
Total O'KEEFE ELEVATOR CO.:			306.06	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	FILTERS	05/01/2017	46.37	ROAD USE TAX FU
O'REILLY AUTO PARTS	PARTS FOR #28	05/04/2017	61.38	ROAD USE TAX FU
O'REILLY AUTO PARTS	CONNECTOR	05/05/2017	5.19	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	05/22/2017	138.38	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			251.32	
OVERHEAD DOOR COMPANY				
OVERHEAD DOOR COMPANY	GARAGE DOOR	05/16/2017	2,795.00	ROAD USE TAX FU
Total OVERHEAD DOOR COMPANY:			2,795.00	
PARK, KRIS				
PARK, KRIS	ADULT CHURCH LEAGUE SB	05/15/2017	100.00	PARK & RECREATI
PARK, KRIS	ADULT CHURCH LEAGUE SB	05/22/2017	100.00	PARK & RECREATI
Total PARK, KRIS:			200.00	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	CARDIAC MONITOR LEASE	05/06/2017	1,348.11	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			1,348.11	
PORTER, PENNY				
PORTER, PENNY	REFUND DAMAGE DEPOSIT	05/30/2017	150.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PORTER, PENNY:			150.00	
RECREONICS				
RECREONICS	4 POOL BASKETBALLS	05/09/2017	99.70	POOL (MEMORIAL)
Total RECREONICS:			99.70	
SHER, BRIAN				
SHER, BRIAN	CELL PHONE 03/23/17 - 04/22/17	05/16/2017	50.00	POLICE FUND
SHER, BRIAN	UNIFORM ALLOWANCE	05/26/2017	130.41	POLICE FUND
Total SHER, BRIAN:			180.41	
SHOTTENKIRK FORD OF INDIANOLA				
SHOTTENKIRK FORD OF INDIA	VEHICLE REPAIR	05/24/2017	21.37	POLICE FUND
SHOTTENKIRK FORD OF INDIA	VEHICLE REPAIR	05/30/2017	133.30	POLICE FUND
Total SHOTTENKIRK FORD OF INDIANOLA:			154.67	
SHULL, DOUG				
SHULL, DOUG	TREASURER CONTRACT	05/23/2017	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SITEONE LANDSCAPE SUPPLY LLC				
SITEONE LANDSCAPE SUPPLY	IRR PARTS	05/23/2017	159.88	PARK & RECREATI
SITEONE LANDSCAPE SUPPLY	IRR PARTS	05/23/2017	33.89	POOL (MEMORIAL)
SITEONE LANDSCAPE SUPPLY	PRODEUCE HERBICIDE	05/23/2017	36.99	PARK & RECREATI
SITEONE LANDSCAPE SUPPLY	IRR PARTS	05/24/2017	24.34	POOL (MEMORIAL)
SITEONE LANDSCAPE SUPPLY	IRR PARTS MAC	05/25/2017	58.89	POOL (MEMORIAL)
Total SITEONE LANDSCAPE SUPPLY LLC:			313.99	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	2016 STREET IMPROVEMENTS PROJECT	04/27/2017	600.00	STREET CAPITAL
SNYDER & ASSOCIATES INC	ENGINEERING SERVICES	04/26/2017	150.00	ROAD USE TAX FU
SNYDER & ASSOCIATES INC	ENGINEERING SERVICES	04/26/2017	449.04	GENERAL FUND
SNYDER & ASSOCIATES INC	ENGINEERING SERVICES	04/26/2017	790.00	GENERAL FUND
SNYDER & ASSOCIATES INC	HWY 65/69 N IMPROVEMENTS	04/30/2017	210.00	CAPITAL PROJECT
Total SNYDER & ASSOCIATES INC:			2,199.04	
SOUKUP, BOB				
SOUKUP, BOB	SUPPLY REIMB	05/11/2017	13.48	FIRE FUND
Total SOUKUP, BOB:			13.48	
STRYKER SALES CORPORATION				
STRYKER SALES CORPORATIO	REPAIR COT 247	05/10/2017	337.56	AMBULANCE FUN
Total STRYKER SALES CORPORATION:			337.56	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	ACCT #1506	05/24/2017	83.00	GENERAL FUND
T.R.M. DISPOSAL LLC	GARBAGE - ACCT #159	05/24/2017	16.00	POLICE FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - NORTH PLANT	05/24/2017	80.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - SOUTH PLANT	05/24/2017	52.00	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total T.R.M. DISPOSAL LLC:			231.00	
THOMPSON, MYLISA				
THOMPSON, MYLISA	REFUND DAMAGE DEPOSIT	05/15/2017	100.00	PARK & RECREATI
Total THOMPSON, MYLISA:			100.00	
TRANSUNION RISK AND ALTERNATIVE				
TRANSUNION RISK AND ALTER	CONTRACT	05/01/2017	140.00	POLICE FUND
Total TRANSUNION RISK AND ALTERNATIVE:			140.00	
TWO RIVERS MARTIAL ARTS				
TWO RIVERS MARTIAL ARTS	TKD INSTRUCTORS FEB-MAR 2017	05/17/2017	1,736.30	PARK & RECREATI
Total TWO RIVERS MARTIAL ARTS:			1,736.30	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE	05/12/2017	16.49	FIRE FUND
U.S. CELLULAR	CELL PHONES - 2	05/12/2017	32.98	SEWER FUND
U.S. CELLULAR	CELL PHONES - 2	05/12/2017	50.40	PARK & RECREATI
U.S. CELLULAR	CELL PHONES -3	05/12/2017	101.02	ROAD USE TAX FU
Total U.S. CELLULAR:			200.89	
VERIZON WIRELESS				
VERIZON WIRELESS	DATA	05/15/2017	325.79	POLICE FUND
Total VERIZON WIRELESS:			325.79	
VETTER EQUIPMENT CO				
VETTER EQUIPMENT CO	LANDPRIDE BLADE	05/19/2017	98.42	PARK & RECREATI
VETTER EQUIPMENT CO	LEVEL ROD	05/19/2017	97.15	PARK & RECREATI
VETTER EQUIPMENT CO	CREDIT FOR TAX - INV #W718128	05/30/2017	87.76	ROAD USE TAX FU
VETTER EQUIPMENT CO	SKID STEER REPAIR	04/19/2017	2,165.95	ROAD USE TAX FU
Total VETTER EQUIPMENT CO:			2,273.76	
VIKING INSURANCE CO OF WISCONSIN				
VIKING INSURANCE CO OF WIS	OVERPAYMENT	05/18/2017	6.00	AMBULANCE FUN
Total VIKING INSURANCE CO OF WISCONSIN:			6.00	
WADLE, TOM				
WADLE, TOM	REFUND INSPECTION FEE	05/30/2017	50.00	SEWER FUND
Total WADLE, TOM:			50.00	
WALLER, RYAN				
WALLER, RYAN	CELL PHONE 4/9/17 - 5/8/17	05/08/2017	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	TRASH - JUNE	05/25/2017	32.00	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WASTE MANAGEMENT OF IOWA:			32.00	
WATERLOO TENT & TARP				
WATERLOO TENT & TARP	REPLACEMENT FOUR POST CANOPY	05/17/2017	2,355.87	POOL (MEMORIAL)
WATERLOO TENT & TARP	UMBRELLA REPAIRS	05/08/2017	380.00	POOL (MEMORIAL)
Total WATERLOO TENT & TARP:			2,735.87	
WILLIAMS MACHINE SHOP INC				
WILLIAMS MACHINE SHOP INC	BRASS BUSHING FOR MORLOCK PUMP	05/02/2017	475.00	SEWER FUND
Total WILLIAMS MACHINE SHOP INC:			475.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	PARKS MOW CONTRACT	05/25/2017	7,700.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	MAC MOW CONTRACT	05/25/2017	700.00	POOL (MEMORIAL)
WOOSLEY LANDSCAPING & M	LIBRARY MOW CONTRACT	05/25/2017	275.00	LIBRARY FUND
Total WOOSLEY LANDSCAPING & MOWING:			8,675.00	
WREEVES AND ASSOCIATES INC				
WREEVES AND ASSOCIATES I	LED LIGHT	05/19/2017	126.55	FIRE FUND
Total WREEVES AND ASSOCIATES INC:			126.55	
Grand Totals:			115,712.26	

City Council: _____

Meeting Date: 06/05/2017

Subject

Consideration of a request from the Rotary Club of Indianola to provide a stencil at stormwater locations in and around the Indianola Square

Information

Ron Heideman, Rotary Club of Indianola, is requesting to apply storm drain stencils beside the downtown storm drains to remind residents not to pollute our watershed. In your packet is a flyer that describes what they would like to do and the images they would use. The stencil is 9" diameter and the Rotary sticker is 3 3/4" wide and 1 1/4" tall. WPC Superintendent Rick Graves agrees with the idea (packet).

Simple motion is in order.

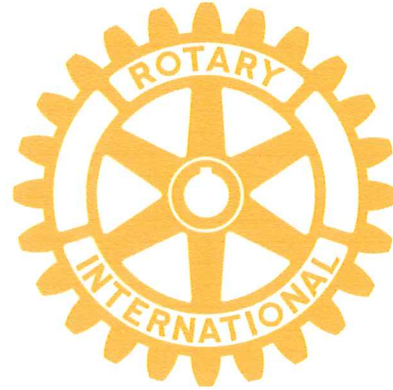
Fiscal Impact

Attachments

Request

Rick Graves Comments

Rotary



May 30, 2017

Indianola City Council

The Rotary Club of Indianola has been working with the Metro Des Moines Rotary Clubs on the issue of water quality and sustainability. To remind Indianola residents not to pollute our watershed, our club would like to apply storm drain stencils beside downtown storm drains. We would like permission from the City Council. The following pages describe what we would do and provides images we would use. The stencil is 9" diameter. The Rotary sticker is 3 ¾" wide and 1 ¼" tall.

A Rotarian will be at the Council meeting on June 5th at 6:00 PM to answer any questions. We're excited to complete this project to help our community.

A handwritten signature in blue ink that reads "Ron Heideman".

Ron Heideman

Rotary Club of Indianola

304 N. F St

Indianola



Storm Drain Stenciling

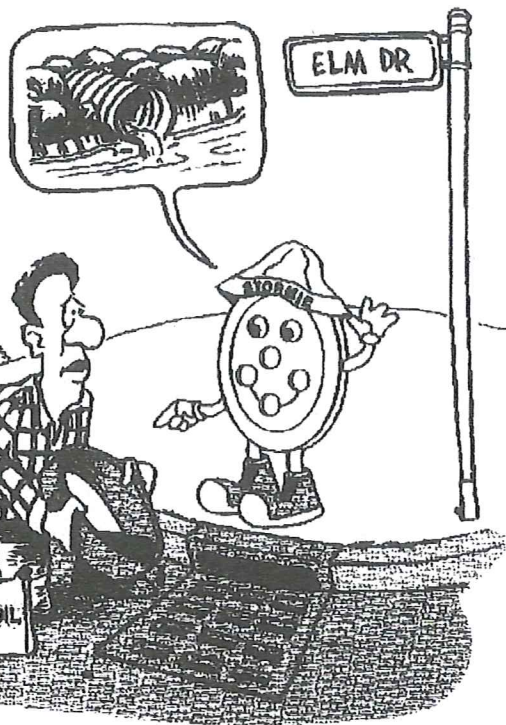
How You Can Prevent Water Pollution

A SERIES OF WATER QUALITY FACT SHEETS ABOUT STORMWATER RUNOFF

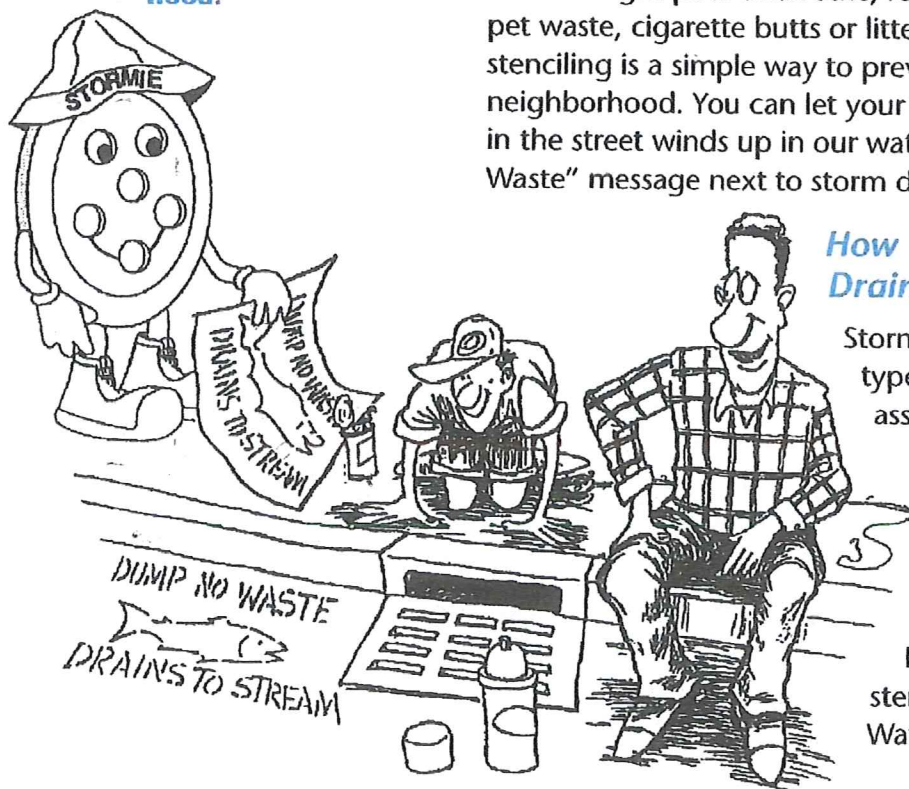
Did you know that every city street is like waterfront property? It's true. Just take a walk down your street. Before long, you'll come to a storm drain. Any water that runs down this drain flows directly into our waterways. It does not pass through the sanitary sewer system, and it does not receive any kind of treatment.

This means that whatever we put down these storm drains winds up in the lakes and streams where we go fishing, boating and swimming.

People who would never dream of polluting a lake or stream might pour antifreeze, fertilizer, paint or used motor oil, or toss pet waste, cigarette butts or litter down storm drains. Storm drain stenciling is a simple way to prevent this kind of pollution in your neighborhood. You can let your neighbors know that anything dumped in the street winds up in our waterways by stenciling a "Dump No Waste" message next to storm drains.



Storm drain stenciling is one way to help prevent runoff pollution in your neighborhood.



How to Sign Up for Storm Drain Stenciling

Storm drain stenciling is a great activity for all types of organizations from neighborhood associations to scout groups to service clubs. By participating, the members of your group will become more aware of the close link between our streets and waterways. And you will leave behind a reminder for others.

For more information about storm drain stenciling in your community, contact Water Action Volunteers, 608/264-8948.

It All Adds Up

We've cleaned up most of the big sources of water pollution like industries and sewage treatment plants. Now much of the pollution in our lakes and streams comes from small, scattered sources. Stenciling the storm drains in your neighborhood may seem like a small thing to do for clean water, but it is important.

It's up to each of us to reduce the pollution that comes from our cars, streets, driveways and yards. Together, our actions will add up to cleaner water for us and for our children.

MAKING YOUR MARK – SOME PRACTICAL ADVICE

Getting permission

You must have permission before stenciling storm drains. You or the sponsor can get permission from the local Department of Public Works. To stencil storm drains on private property (for example, in parking lots for businesses or apartments), you need permission from the property owner.

Organizing your teams

Before you start, take a careful look at the area your group will cover. Divide the area into routes and assign a team to each route so no storm drain goes unstenciled. If you have a large area to cover, have someone do a "quality check" to be sure all drains were stenciled. Assign another person to collect, clean up and return the stencil kits.

Telling your story

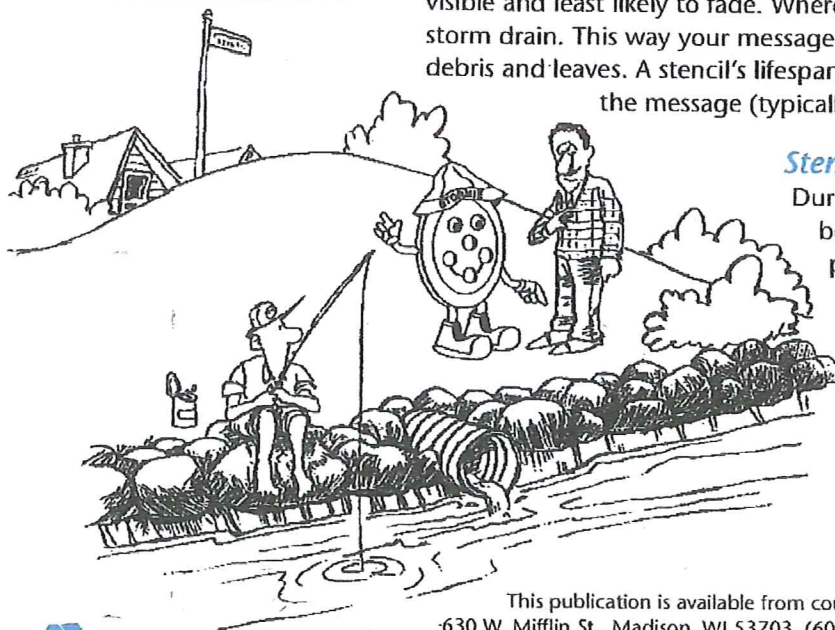
Send a news release or call your local newspaper, radio or television station announcing when and where your group will be stenciling. News coverage will educate more people about the importance of keeping storm drains clean. Another way to let the neighbors know what you are doing is to hang cards on their front doors explaining the project. Your sponsor has a supply of these cards.

Painting

Fair weather is essential for this project! The pavement must be dry and warm. Check your paint can for specific instructions. Use the wire brush in your kit to clean the area in the gutter next to the storm drain. Then, tape the stencil in place and spray paint the message. Two light coats of paint work better than one heavy coat. The best kind of paint to use is a traffic zone latex. White is the best color because it is the most visible and least likely to fade. Wherever possible, paint on the downhill side of the storm drain. This way your message won't be worn off by flowing water or covered by debris and leaves. A stencil's lifespan depends on use. When paint builds up and blurs the message (typically five to ten stenciling events), discard the stencil.

Stenciling Safety

During a stenciling outing, your group will frequently be in the street. Please follow all traffic safety practices. Wear safety vests or brightly colored clothes and be alert. On busy streets, choose a time of day when there is less traffic. When working with children, assign an adult to each team.



Printed on
recycled paper

**GWQ015 Storm Drain
Stenciling – How You Can
Prevent Water Pollution**

DNR WT-531-99

R-09-99-10M-20-S

This publication is available from county UW-Extension offices or from Extension Publications, 630 W. Mifflin St., Madison, WI 53703. (608) 262-3346.

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Environmental Resources Center,
University of Wisconsin–Extension.

**UW
Extension**





9"
diameter



3.75" x 1.25"

Diana Bowlin

From: Rick Graves
Sent: Thursday, May 25, 2017 7:34 AM
To: Ryan Waller; Diana Bowlin
Cc: Jason Grismore
Subject: RE: Message from "H8497"

Ryan,

This is a good idea. When I was in Grinnell, the college went around and placed 3"x4" decals at all storm intake locations.

Thanks

Rick Graves
Wastewater Supt.
City of Indianola
rgraves@indianolaiowa.gov
w. 515.961.9416
c. 515.577.2444

*Note: New Email Address rgraves@indianolaiowa.gov

-----Original Message-----

From: Ryan Waller
Sent: Wednesday, May 24, 2017 1:52 PM
To: Diana Bowlin <dbowlin@indianolaiowa.gov>
Cc: Rick Graves <rgraves@indianolaiowa.gov>; Jason Grismore <jgrismore@indianolaiowa.gov>
Subject: FW: Message from "H8497"

Diana,

I just met with Ron Heideman with Rotary about a request he has for the City Council on behalf of Rotary. He will be providing a brief letter outlining the request and would like to be on the City Council agenda for June 5th. In short, the request will be to allow Rotary to provide a stencil at the stormsewer inlets around the square with a cautionary message about dumping pollutants in the stormsewers. Attached is one handout that will be accompanying his request letter. Can you please put the following on the agenda for Council consideration?

Consideration of a request from Rotary to provide a stencil at stormsewer locations in and around the Indianola Square.

Rick/Jason, I am providing this as a fyi. If there are any concerns, please let me know. Ron indicated that Rotary would perform the work.

Thank you!

Meeting Date: 06/05/2017

Subject

Public hearing and first consideration of an ordinance amending the City Code of Ordinance of the City of Indianola, Iowa, Chapter 165, zoning regulations, by amending provisions of the zoning ordinance regarding fireworks sales (P&Z approved unanimously 5-22-17)

Information

Council needs to hold the public hearing and first consideration of an ordinance amending the zoning ordinance in regard to regulations associated with fireworks sales. The premise of the new law is that cities may opt out on permitting the use of fireworks within the community but may not opt out on allowing the sale of fireworks, however zoning is permitted to regulate the sales.

Enclosed is a copy of Senate File 489 relating to the possession, sale, transfer, purchase and use of fireworks, as well as the ordinance amending C-2 zoning to allow the sale of fireworks as a permitted use.

The sale and use of fireworks was discussed at the May 15th Council meeting, where the Council gave clear direction regarding limiting the sale of fireworks to C-2 (Highway Commercial) zoning only. Enclosed a city map indicating the areas currently zoned C-2.

The ordinance addresses several issues.

- Amends Section 165.03 of the zoning ordinance by including a definition of a "Fireworks Retail Facility".
- Amends C-2 zoning and includes Firework Retail Sales Facility as a permitted use.
- Includes SPECIAL REQUIREMENTS for Fireworks Retail Sales Facility. (See A through J of the ordinance).
- Amends 165.10(15) by providing Fireworks Retail Sales Facilities within the Temporary or Seasonal Structures portion of our zoning ordinance.
- Amends Chapter 122, of the Code of Ordinances regulating Peddlers, Solicitors and Transient Merchants to clarify sales will be controlled through the zoning regulations.
- Repeals all ordinances or parts of ordinances in conflict with the provisions of this ordinance.

Chuck recommended approval and P&Z approved unanimously.

Simple motion is in order.

Fiscal Impact

Attachments

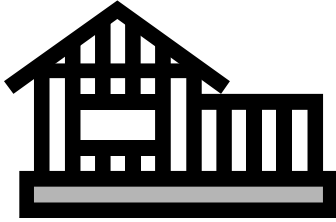
PZ Memo

PZ Minutes

Senate File 489

City Map

Ordinance



To: Planning and Zoning Commission
From: Chuck Burgin, Director of Community Development
Subject: May 23, 2017 Special Meeting

NOTE: We will be meeting in the training room. Please use south doors and go downstairs, then straight ahead.

Item # 4 Consider an amendment to C-2 (Highway Commercial) to allow the sale of consumer fireworks as a permitted use with special requirements.

The premise of the new law is that cities may opt out on permitting the use of fireworks within the community but may not opt out on allowing the sale of fireworks, however zoning is permitted to regulate the sales.

I have enclosed a copy of Senate File 489 relating to the possession, sale, transfer, purchase and use of fireworks, as well as the proposed ordinance amending C-2 zoning to allow the sale of fireworks as a permitted use. Please keep in mind, Planning and Zoning Commission's responsibility is to address the sale of fireworks and not the use of them. The City Council will be voting on the use of fireworks separately.

The sale and use of fireworks was discussed at the May 15th Council meeting, where the Council gave clear direction regarding limiting the sale of fireworks to C-2 (Highway Commercial) zoning only. I have enclosed a city map indicating the areas currently zoned C-2.

The proposed ordinance addresses several issues.

- Amends Section 165.03 of the zoning ordinance by including a definition of a "Fireworks Retail Facility".
- Amends C-2 zoning and includes Firework Retail Sales Facility as a permitted use.
- Includes SPECIAL REQUIREMENTS for Fireworks Retail Sales Facility. (See A through J of the ordinance).
- Amends 165.10(15) by providing Fireworks Retail Sales Facilities within the Temporary or Seasonal Structures portion of our zoning ordinance.
- Amends Chapter 122, of the Code of Ordinances regulating Peddlers, Solicitors and Transient Merchants to clarify sales will be controlled through the zoning regulations.

- Repeals all ordinances or parts of ordinances in conflict with the provisions of this ordinance.

Again, your responsibility is to address the zoning classification and regulations for fireworks retail sales facilities. I recommend approval of the proposed ordinance.

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR MEETING
MAY 23, 2017
6:00 P.M.

The meeting was called to order by Chairperson Joe Butler and on roll call the following members were present:

Joe Butler
Al Farris
Ron Fridley
Cindy Johnson
Becky Needles
Doug Opie
Josh Rabe
Sarah Ritchie
Misty Soldwisch

Also present: Lee Adams, Brenda Easter, Matt Lane, Brian and Christie Poindexter, Mindi Robinson and Chuck Burgin.

Rabe stated the signature line for Chairperson Butler was incorrect. Mindi stated the correction had been made. The minutes of the May 9, 2017 meeting were approved on a motion made by Rabe and seconded by Soldwisch. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Consider an amendment to C-2 (Highway Commercial) to allow the sale of consumer fireworks as a permitted use with special requirements.

Butler informed the audience that the Planning and Zoning Commission was discussing the location requirements at this meeting and City Council was discussing fireworks use at their meeting in the Council Chambers.

Chuck stated the new law allows cities to opt out on permitting the use of fireworks within the community but may not opt out of allowing the sale of fireworks, however zoning is permitted to regulate the sales. Council gave direction limiting the sale of fireworks to C-2 (Highway Commercial) zoning only.

Listed below are the special requirements drafted by the City Attorney. Commission discussed each special requirement in detail, including parking stall requirements, parking surface requirements, minimum footage requirements from other structures versus property lines and signage. It was stated that the State Fire Marshal will provide additional requirements. Below is a consensus of the special requirement amendments.

Special Requirements:

- A. Operator shall provide proof of licensure by the State Fire Marshal. – no change

- B. For a facility occurring within a permanent structure, the allowable dates of operation shall be between June 1st through July 8th (38 total days) and between December 10th and January 23rd (25 total days). – no change
- C. For a facility occurring within a temporary structure, the allowable dates of operation shall be between June 13th through July 8th (26 total days). – no change
- D. The facility shall be located:
 - a. A minimum of 100 feet from public park and biking/walking trail property lines and residential structures.
 - b. A minimum of 200 feet from the following structures:
 - i. Fuel pumps or fuel containers,
 - ii. Schools,
 - iii. Churches.
- E. For a facility located within a permanent structure, the facility shall not be located in a multiple-tenant building and shall be located in a stand-alone structure that shall have a minimum of 50 feet of separation from adjacent structures. – no change
- F. All signage shall comply with City of Indianola Sign Code. – future changes may be necessary to increase the maximum number of days for temporary signage.
- G. Parking for the facility must be provided at a 1 space to 100 square feet of floor area for the first 2,000 square feet of floor area, and 1 space per 200 square feet for the floor area in excess of 2,000 square feet. – changed from 1 to 200 square feet of floor area
- H. For a facility occurring in a temporary structure, required parking for the other uses on the site shall not be occupied by the temporary structure. – no change
- I. The facility shall comply with all applicable Building and Fire Codes. – no change
- J. A site plan shall be submitted for approval in accordance with the Building Code and applicant shall be charged a \$100 site plan review fee. – no change

Audience discussion included concerns of the 200' requirement adjacent to residential zoning, gravel parking requirements and allowing tents as temporary structures.

A motion was made by Farris and seconded by Opie to amend C-2 (Highway Commercial) zoning to allow the sale of consumer fireworks as a permitted use with special requirements subject to Commission changes. Question was called for and on voice vote Chairperson Butler declared the motion carried.

Other Business:

Chuck informed Commission that two rezoning requests would be considered at the June 13, 2017 Planning and Zoning Commission meeting.

Meeting adjourned on a motion by Rabe and seconded by Soldwisch.

Joe Butler, Chairperson

Mindi Robinson

Senate File 489 - Enrolled

Senate File 489

AN ACT

RELATING TO THE POSSESSION, SALE, TRANSFER, PURCHASE, AND USE OF
FIREWORKS, PROVIDING PENALTIES, AND INCLUDING EFFECTIVE DATE
PROVISIONS.

BE IT ENACTED BY THE GENERAL ASSEMBLY OF THE STATE OF IOWA:

DIVISION I

FIREWORKS REGULATION

Section 1. Section 100.1, subsection 4, paragraph b, Code
2017, is amended to read as follows:

b. The storage, transportation, handling, and use of
flammable liquids, combustibles, fireworks, and explosives;

Sec. 2. Section 100.1, Code 2017, is amended by adding the
following new subsection:

NEW SUBSECTION. 8. To order the suspension of the use
of consumer fireworks, display fireworks, or novelties, as
described in section 727.2, if the fire marshal determines that
the use of such devices would constitute a threat to public
safety.

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Sec. 3. NEW SECTION. 100.19 Consumer fireworks seller
licensing — penalty — fund.

1. As used in this section:

a. "APA 87-1" means the American pyrotechnics association standard 87-1, as published in December 2001.

b. "Community group" means a nonprofit entity that is open for membership to the general public which is exempt from federal income taxation pursuant to section 501(c)(3) of the Internal Revenue Code or a fraternal benefit society, as that term is defined in section 512B.3.

c. "First-class consumer fireworks" means the following consumer fireworks, as described in APA 87-1, chapter 3:

- (1) Aerial shell kits and reloadable tubes.
- (2) Chasers.
- (3) Helicopter and aerial spinners.
- (4) Firecrackers.
- (5) Mine and shell devices.
- (6) Missile-type rockets.
- (7) Roman candles.
- (8) Sky rockets and bottle rockets.
- (9) Multiple tube devices under this paragraph "c" that are manufactured in accordance with APA 87-1, section 3.5.

d. "Retailer" means as defined in section 423.1.

e. "Second-class consumer fireworks" means the following consumer fireworks, as described in APA 87-1, chapter 3:

- (1) Cone fountains.
- (2) Cylindrical fountains.
- (3) Flitter sparklers.
- (4) Ground and hand-held sparkling devices, including multiple tube ground and hand-held sparkling devices that are manufactured in accordance with APA 87-1, section 3.5.
- (5) Ground spinners.
- (6) Illuminating torches.
- (7) Toy smoke devices that are not classified as novelties pursuant to APA 87-1, section 3.2.
- (8) Wheels.
- (9) Wire or dipped sparklers that are not classified as novelties pursuant to APA 87-1, section 3.2.

2. a. The state fire marshal shall establish a consumer

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fireworks seller license. An application for a consumer fireworks seller license shall be made on a form provided by the state fire marshal. The state fire marshal shall adopt rules consistent with this section establishing minimum requirements for a retailer or community group to be issued a consumer fireworks seller license.

b. A person shall possess a consumer fireworks seller license under this section in order to sell consumer fireworks.

3. a. The state fire marshal shall establish a fee schedule for consumer fireworks seller licenses as follows:

(1) For a retailer at a permanent building who devotes fifty percent or more of the retailer's retail floor space to the sale or display of first-class consumer fireworks, an annual fee of one thousand dollars.

(2) For a retailer at a temporary structure who devotes fifty percent or more of the retailer's retail floor space to the sale or display of first-class consumer fireworks, an annual fee of five hundred dollars.

(3) For a retailer who devotes less than fifty percent of the retailer's retail floor space to the sale or display of first-class consumer fireworks, an annual fee of four hundred dollars.

(4) For a community group that offers for sale, exposes for sale, or sells first-class consumer fireworks, an annual fee of four hundred dollars.

(5) For a retailer or community group that offers for sale, exposes for sale, or sells second-class consumer fireworks, but not first-class consumer fireworks, an annual fee of one hundred dollars.

b. A license issued to a retailer or community group pursuant to paragraph "a", subparagraph (1), (2), (3), or (4), shall allow the licensee to sell both first-class consumer fireworks and second-class consumer fireworks.

4. The state fire marshal shall adopt rules to:

a. Require that any retailer or community group offering for sale at retail any consumer fireworks, as described in APA 87-1, chapter 3, shall do so in accordance with the national fire protection association standard 1124, published in the code for the manufacture, transportation, storage, and retail

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sales of fireworks and pyrotechnic articles, 2006 edition.

b. Require that a retailer or community group to be issued a license pursuant to this section provide proof of and maintain commercial general liability insurance with minimum per occurrence coverage of at least one million dollars and aggregate coverage of at least two million dollars.

c. Permit a retailer or community group issued a license pursuant to this section to sell consumer fireworks, as described in APA 87-1, chapter 3, at the following locations as specified:

(1) At a permanent building that meets the requirements of paragraph "a", between June 1 and July 8 and between December 10 and January 3 each year, all dates inclusive.

(2) At a temporary structure that meets the requirements of paragraph "a" between June 13 and July 8 each year, both dates inclusive.

d. A retailer or community group shall not transfer consumer fireworks, as described in APA 87-1, chapter 3, to a person who is under eighteen years of age.

5. a. The state fire marshal shall adopt rules to provide that a person's consumer fireworks seller license may be revoked for the intentional violation of this section. The proceedings for revocation shall be held before the division of the state fire marshal, which may revoke the license or licenses involved as provided in paragraph "b".

b. (1) If, upon the hearing of the order to show cause, the division of the state fire marshal finds that the licensee intentionally violated this section, then the license or licenses under which the licensed retailer or community group sells first-class consumer fireworks or second-class consumer fireworks, shall be revoked.

(2) Judicial review of actions of the division of the state fire marshal may be sought in accordance with the terms of the Iowa administrative procedure Act, chapter 17A. If the licensee has not filed a petition for judicial review in district court, revocation shall date from the thirty-first day following the date of the order of the division of the state fire marshal. If the licensee has filed a petition for judicial review, revocation shall date from the thirty-first

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day following entry of the order of the district court, if action by the district court is adverse to the licensee.

(3) A new license shall not be issued to a person whose license has been revoked, or to the business in control of the premises on which the violation occurred if it is established that the owner of the business had actual knowledge of the violation resulting in the license revocation, for the period of one year following the date of revocation.

6. a. A consumer fireworks fee fund is created in the state treasury under the control of the state fire marshal. Notwithstanding section 12C.7, interest or earnings on moneys in the consumer fireworks fee fund shall be credited to the consumer fireworks fee fund. Moneys in the fund are appropriated to the state fire marshal to be used to fulfill the responsibilities of the state fire marshal for the administration and enforcement of this section and section 100.19A and to provide grants pursuant to paragraph "b". The fund shall include the fees collected by the state fire marshal under the fee schedule established pursuant to subsection 3 and the fees collected by the state fire marshal under section 100.19A for wholesaler registration.

b. The state fire marshal shall establish a local fire protection and emergency medical service providers grant program to provide grants to local fire protection service providers and local emergency medical service providers to establish or provide fireworks safety education programming to members of the public. The state fire marshal may also provide grants to local fire protection service providers and local emergency medical service providers for the purchase of necessary enforcement, protection, or emergency response equipment related to the sale and use of consumer fireworks in this state.

7. The state fire marshal shall adopt rules for the administration of this section.

8. A person who violates a provision of this section or a rule adopted pursuant to this section is guilty of a simple misdemeanor.

Sec. 4. NEW SECTION. 100.19A Consumer fireworks wholesaler — registration — penalty.

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1. For purposes of this section:

a. "Consumer fireworks" means first-class consumer fireworks and second-class consumer fireworks, as those terms are defined in section 100.19.

b. "Wholesaler" means a person who engages in the business of selling or distributing consumer fireworks for the purpose of resale in this state.

2. The state fire marshal shall adopt rules to require all wholesalers to annually register with the state fire marshal. The state fire marshal may also adopt rules to regulate the storage or transfer of consumer fireworks by wholesalers and to require wholesalers to maintain insurance.

3. The state fire marshal shall establish an annual registration fee of one thousand dollars for wholesalers of consumer fireworks within the state. Registration fees collected pursuant to this section shall be deposited in the consumer fireworks fee fund created in section 100.19.

4. A person who violates a provision of this section or a rule adopted pursuant to this section is guilty of a simple misdemeanor.

Sec. 5. Section 101A.1, subsection 3, Code 2017, is amended to read as follows:

3. "Explosive" means any chemical compound, mixture or device, the primary or common purpose of which is to function by explosion with substantially instantaneous release of gas and heat, unless such compound, mixture, or device is otherwise specifically classified by the United States department of transportation. The term "explosive" includes all materials which are classified as a class 1, division 1.1, 1.2, 1.3, or 1.4 explosive by the United States department of transportation, under 49 C.F.R. §173.50, and all materials classified as explosive materials under 18 U.S.C. §841, and includes, but is not limited to, dynamite, black powder, pellet powders, initiating explosives, blasting caps, electric blasting caps, safety fuse, fuse lighters, fuse igniters, squibs, cordeau detonative fuse, instantaneous fuse, igniter cord, igniters, smokeless propellant, cartridges for propellant-actuated power devices, cartridges for industrial guns, and overpressure devices, but does not include ~~"fireworks"~~

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~~as~~ "consumer fireworks", "display fireworks", or "novelties" as those terms are defined in section 727.2 or ammunition or small arms primers manufactured for use in shotguns, rifles, and pistols. Commercial explosives are those explosives which are intended to be used in commercial or industrial operations.

Sec. 6. Section 331.301, Code 2017, is amended by adding the following new subsection:

NEW SUBSECTION. 17. The board of supervisors may by ordinance or resolution prohibit or limit the use of consumer fireworks or display fireworks, as described in section 727.2, if the board determines that the use of such devices would constitute a threat to public safety or private property, or if the board determines that the use of such devices would constitute a nuisance to neighboring landowners.

Sec. 7. Section 331.304, subsection 8, Code 2017, is amended to read as follows:

8. The board, upon application, may grant permits for the ~~display use~~ of display fireworks as provided in section 727.2.

Sec. 8. Section 364.2, Code 2017, is amended by adding the following new subsection:

NEW SUBSECTION. 6. A city council may by ordinance or resolution prohibit or limit the use of consumer fireworks, display fireworks, or novelties, as described in section 727.2.

Sec. 9. Section 461A.42, subsection 2, Code 2017, is amended to read as follows:

2. The use of consumer fireworks or display fireworks, as defined in section 727.2, in state parks and preserves is prohibited except as authorized by a permit issued by the department. The commission shall establish, by rule adopted pursuant to chapter 17A, a fireworks permit system which authorizes the issuance of a limited number of permits to qualified persons to use or display fireworks in selected state parks and preserves.

Sec. 10. Section 727.2, Code 2017, is amended to read as follows:

727.2 Fireworks.

1. Definitions. For purposes of this section:

a. "Consumer fireworks" includes first-class consumer fireworks and second-class consumer fireworks as those terms

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are defined in section 100.19, subsection 1. "Consumer fireworks" does not include novelties enumerated in chapter 3 of the American pyrotechnics association's standard 87-1 or display fireworks enumerated in chapter 4 of the American pyrotechnics association's standard 87-1.

b. ~~The term "fireworks"~~ "Display fireworks" includes any explosive composition, or combination of explosive substances, or article prepared for the purpose of producing a visible or audible effect by combustion, explosion, deflagration, or detonation, and includes ~~blank cartridges, firecrackers, torpedoes, skyrockets, roman candles, or other fireworks of like construction and~~ fireworks containing any explosive or flammable compound, or other device containing any explosive substance. ~~The term "fireworks"~~ "Display fireworks" does not include ~~goldstar-producing sparklers on wires which contain no magnesium or chlorate or perchlorate, flitter sparklers in paper tubes that do not exceed one-eighth of an inch in diameter, toy snakes which contain no mercury, or caps used in cap pistols~~ novelties or consumer fireworks enumerated in chapter 3 of the American pyrotechnics association's standard 87-1.

c. "Novelties" includes all novelties enumerated in chapter 3 of the American pyrotechnics association's standard 87-1, and that comply with the labeling regulations promulgated by the United States consumer product safety commission.

2. Display fireworks.

a. A person, firm, partnership, or corporation who offers for sale, exposes for sale, sells at retail, or uses or explodes any display fireworks, commits a simple misdemeanor. ~~In addition to any other penalties, the punishment imposed for a violation of this section shall include assessment of, punishable by~~ a fine of not less than two hundred fifty dollars. However, ~~the~~ a city council of a city or a county board of supervisors may, upon application in writing, grant a permit for the display of display fireworks by municipalities, fair associations, amusement parks, and other organizations or groups of individuals approved by the city or the county board of supervisors when the display fireworks ~~display~~ will be handled by a competent operator, but no such permit shall

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be required for the display of display fireworks at the Iowa state fairgrounds by the Iowa state fair board, at incorporated county fairs, or at district fairs receiving state aid. Sales of display fireworks for such display may be made for that purpose only.

b. (1) A person who uses or explodes display fireworks while the use of such devices is prohibited or limited by an ordinance or resolution adopted by the county or city in which the firework is used commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

(2) A person who uses or explodes display fireworks while the use of such devices is suspended by an order of the state fire marshal commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

3. Consumer fireworks and novelties.

a. A person or a firm, partnership, or corporation may possess, use, or explode consumer fireworks in accordance with this subsection and subsection 4.

b. A person, firm, partnership, or corporation who sells consumer fireworks to a person who is less than eighteen years of age commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars. A person who is less than eighteen years of age who purchases consumer fireworks commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

c. (1) A person who uses or explodes consumer fireworks or novelties while the use of such devices is prohibited or limited by an ordinance adopted by the county or city in which the fireworks are used commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

(2) A person who uses or explodes consumer fireworks or novelties while the use of such devices is suspended by an order of the state fire marshal commits a simple misdemeanor, punishable by a fine of not less than two hundred fifty dollars.

4. Limitations.

a. A person shall not use or explode consumer fireworks on days other than June 1 through July 8 and December 10 through January 3 of each year, all dates inclusive.

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b. A person shall not use or explode consumer fireworks at times other than between the hours of 9:00 a.m. and 10:00 p.m., except that on the following dates consumer fireworks shall not be used at times other than between the hours specified:

(1) Between the hours of 9:00 a.m. and 11:00 p.m. on July 4 and the Saturdays and Sundays immediately preceding and following July 4.

(2) Between the hours of 9:00 a.m. on December 31 and 12:30 a.m. on the immediately following day.

(3) Between the hours of 9:00 a.m. and 11:00 p.m. on the Saturdays and Sundays immediately preceding and following December 31.

c. A person shall not use consumer fireworks on real property other than that person's real property or on the real property of a person who has consented to the use of consumer fireworks on that property.

d. A person who violates this subsection commits a simple misdemeanor. A court shall not order imprisonment for violation of this subsection.

3. 5. Applicability.

a. This section does not prohibit the sale by a resident, dealer, manufacturer, or jobber of such fireworks as are not prohibited by this section, or the sale of any kind of fireworks if they are to be shipped out of the state, or the sale or use of blank cartridges for a show or the theater, or for signal purposes in athletic sports or by railroads or trucks, for signal purposes, or by a recognized military organization.

b. This section does not apply to any substance or composition prepared and sold for medicinal or fumigation purposes.

c. Unless specifically provided otherwise, this section does not apply to novelties.

DIVISION II

RULEMAKING

Sec. 11. EMERGENCY RULES. The state fire marshal shall adopt emergency rules under section 17A.4, subsection 3, and section 17A.5, subsection 2, paragraph "b", to implement the provisions of this Act and the rules shall be effective

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immediately upon filing unless a later date is specified in the rules. Any rules adopted in accordance with this section shall also be published as a notice of intended action as provided in section 17A.4.

DIVISION III

EFFECTIVE DATE

Sec. 12. EFFECTIVE UPON ENACTMENT. This Act, being deemed of immediate importance, takes effect upon enactment.

JACK WHITVER

President of the Senate

LINDA UPMEYER

Speaker of the House

I hereby certify that this bill originated in the Senate and is known as Senate File 489, Eighty-seventh General Assembly.

W. CHARLES SMITHSON

Secretary of the Senate

Approved _____, 2017

TERRY E. BRANSTAD

Governor

First Class



Sky rockets/
Bottle rockets



Roman Candle



Aerial Shell devices/
Reloadable Tubes



Firecrackers



Missile – type rockets



Helicopter & aerial
spinners



Chasers

Second Class



Cone Fountains



Cylindrical
Fountains



Flitter Sparklers



Ground Sparklers



Wheels



Ground
Spinners

Sparklers/Novelties



Novelties



Sparklers



Ordinance No. _____

AN ORDINANCE AMENDING THE CITY CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS, BY AMENDING PROVISIONS OF THE ZONING ORDINANCE REGARDING FIREWORKS SALES

Be It Enacted by the City Council of the City of Indianola, Iowa:

SECTION 1. Section 165.03, Definitions, is hereby amended by adding the following definition:

55. “Fireworks Retail Sales Facility” means a retail sales facility for the sale of First-class Consumer Fireworks as defined in Iowa Code Section 100.19(1)(c) and/or Second-class Consumer Fireworks as defined in Iowa Code Section 100.19(1)(e).

SECTION 2. Section 165.09, Schedule of District Regulations, is hereby amended by adding the following to subsection C-2 (44):

C-2	HIGHWAY COMMERCIAL	C-2
PERMITTED PRINCIPAL USES AND STRUCTURES		MINIMUM REQUIRED OFF-STREET PARKING
44. Fireworks Retail Sales Facilities		See Special Requirements Below
SPECIAL REQUIREMENTS		
A. Operator shall provide proof of licensure by the State Fire Marshal.		
B. For a facility occurring within a permanent structure, the allowable dates of operation shall be between June 1 st through July 8 th (38 total days) and between December 10 th and January 3 rd (25 total days).		
C. For a facility occurring within a temporary structure, the allowable dates of operation shall be between June 13th through July 8th (26 total days).		
D. The facility shall be located:		
1.	A minimum of 100 feet from the	
following:		
a.	Public park and biking/walking	
trail property lines,		
b.	Residential structures.	
2.	A minimum of 200 feet from the	
following structures:		
a.	Fuel pumps or fuel containers,	
b.	Schools,	

c.

Churches.

E. For a facility located within a permanent structure, the facility shall not be located in a multiple-tenant building and shall be located in a stand-alone structure that shall have a minimum of 50 feet of separation from adjacent structures.

F. All signage shall comply with City of Indianola Sign Code.

G. Parking for the facility must be provided at a 1 space to 100 square feet of floor area for the first 2,000 square feet of floor area, and 1 space per 200 square feet for floor area in excess of 2,000 square feet.

H. For a facility occurring in a temporary structure, required parking for the other uses on the site shall not be occupied by the temporary structure.

I. The facility shall comply with all applicable Building and Fire Codes.

J. A site plan shall be submitted for approval in accordance with the Building Code and applicant shall be charged a \$100 site plan review fee.

SECTION 3. Chapter 165.10(15), Temporary or Seasonal Structures, is hereby amended by adding the following subsection G:

G. Fireworks Retail Sales Facilities provided the facility meets all requirements of Indianola Municipal Code Section 165.09.

SECTION 4. Chapter 122, Peddlers, Solicitors and Transient Merchants, is hereby amended by adding the following Section 122.22:

122.22. Fireworks License. Notwithstanding anything contained in this Chapter 122, the sale of First-class Consumer Fireworks and Second-class Consumer Fireworks as defined in Iowa Code Section 727.2 shall not be subject to this Chapter but shall be subject to the zoning requirements in Indianola Municipal Code Chapter 165.

SECTION 5. All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

SECTION 6. This ordinance shall be effective upon its passage, approval and publication as provided by law.

PASSED and approved this ____ day of _____ 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Consideration to waive the second and third readings of an ordinance amending provisions of the zoning ordinance of the City of Indianola, Iowa, regarding regulations associated with fireworks sales

Information

If Council wishes you may waive the second and third readings of this ordinance amendment, if so roll call to suspend and adopt would be in order.

If Council wishes to not suspend, this item should be struck from the agenda and the second consideration will be placed on the June 19, 2017 council agenda.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 06/05/2017

Subject

Public hearing and first consideration of a request from Dwayne L. and Claire E. Henry and Sunset Corners LLC to purchase the south 1/2 of the north/south alley that lies between Lot 3 and Lot 4, Block 13, Windles Addition, Indianola, Iowa (P&Z approved unanimously May 9, 2017)

Information

Council needs to hold the public hearing and first consideration of a request to purchase an alley. Enclosed is the agreement to purchase the alley, a copy of the alley closing policies and procedures, a map of the area identifying the portion of alley being purchased, the P&Z memo and minutes. It is Community Director Chuck Burgin's understanding when the Outside Scoop property was sold an abstract attorney requested additional clarity as to the status of the alley within the block. The Warren County GIS site indicates this portion of the alley has been purchased, however a plat of survey indicates a portion was still publicly owned. Staff has researched the City of Indianola records as far back as 1920 and cannot find where any portion was either vacated or sold. After discussing the issue with our City Attorney, as well as the current property owners, staff recommends officially vacating the easements and selling the entire south one-half to the current land owners.

The alley purchase request and map has been distributed to city department heads as well as utility companies with no negative comments returned. Also, notification of the request has been distributed to all property owners within the block. Chuck recommended approval of the request and P&Z approved unanimously.

Simple motion is in order.

Fiscal Impact

Attachments

P&Z Memo

Alley Information

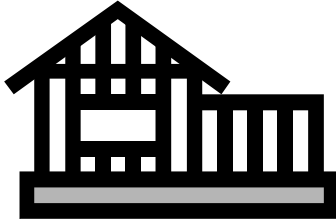
PZ Minutes

Ordinance

Resolution Sale of Alley

QC Deed Henry

QC Deed Sunset Corners



To: Planning and Zoning Commission
From: Chuck Burgin, Director of Community Development
Subject: May 9, 2017 Meeting

Welcome new commission member Sara Ritchie!

Item # 4 Consider request from Randall and Gayle Freel to rezone Lot 1 of Naberhaus Subdivision, locally known as 907 South Y Street from A-1 (Agriculture) to R-1 (Single Family Residential).

Enclosed is a vicinity map of the area, a map of the current zoning along the North/South “Y” Street corridor and a copy of the rezoning request. The area contains 2.77 acres and 245’ of frontage along South Y Street. It is my understanding the current owners of the property wish to split a portion of the property to add an additional building lot that would front South Y Street. The option for splitting the property without platting is permitted under the subdivision rules. However, in September of 2009, the minimum lot area and frontage requirements of A-1 zoning were increased to a 15-acre minimum lot area and 300’ minimum frontage requirement. Therefore, rezoning of the property will be required for additional improvements.

If rezoned to R-1 the north, south and west boundaries will be bordered by A-1 zoning and R-5 (Planned Residential District) zoning will be present to the east. I did contact the adjoining property owner to the south and explained the options of rezoning their property as well. The property owner indicated he would review the requirements of R-1 zoning and get back to me. To date, no further discussion has taken place.

Overall, the area along the west side of South Y Street on both sides of Hwy. 92 has great growth potential. Both public water and sanitary sewer are available for this area as well as West Highway 92. As you can see from the current zoning map, almost the entire area along the west side of both North and South Y Street is currently zoned A-1. Other than the property adjacent to Highway 92, the Future Land Use Map in the 2011 Comprehensive Plan indicates the majority of the A-1 zoning areas as low density residential.

All notifications have been sent and a sign indicating the request has been posted. I recommend approval of the request.

Item # 5 Consider request from Lynn Henry and Alan and Lori Hill to purchase the south ½ of the north/south alley that lies between Lot 3 and Lot 4, Block 13, Windles Addition, Indianola, Iowa.

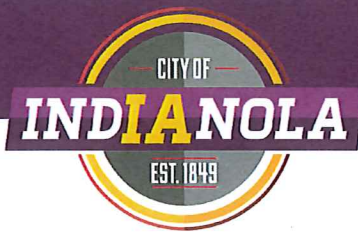
I have enclosed the agreement to purchase the alley, a copy of the alley closing policies and procedures and a map of the area identifying the portion of alley being purchased. It is my understanding when the Outside Scoop property was sold an abstract attorney requested additional clarity as to the status of the alley within the block. The Warren County GIS site indicates this portion of the alley has been purchased, however a plat of survey indicates a portion was still publicly owned. We have researched the City of Indianola records as far back as 1920 and cannot find where any portion was either vacated or sold. After discussing the issue with our City Attorney, as well as the current property owners, we recommend officially vacating the easements and selling the entire south one-half to the current land owners.

The alley purchase request and map has been distributed to city department heads as well as utility companies with no negative comments returned. Also, notification of the request has been distributed to all property owners within the block. I recommend approval of the request.

Item # 6 Other Business

Past actions by the Commission and subsequent council approvals are as follows:

- The second reading of the McConnell rezoning at 2008 East 2nd Avenue.
- Site plan approval of the Park and Recreation green house at Pickard Park.
- Approval of the Preliminary Plat of Deer Creek #3.



COMMUNITY DEVELOPMENT

City of Indianola Alley Policies and Procedures

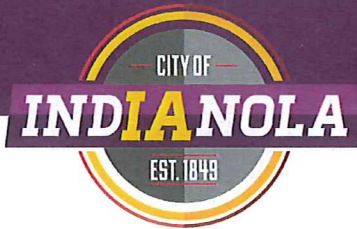
1. Council policy requires that prior to consideration of a request to vacate and sell an alley, written certification will be presented to the Council designating that **all adjacent property owners agree to the vacation, sale and division thereof. All other property owners within the block shall be notified in writing.**
2. Utility easements are retained over an alley sold by the City of Indianola.
3. A residential alley cost of \$200.00 per ½ block and commercial alley cost of \$400.00 per ½ block is required plus the administrative cost of \$100.00 per deed issued. This includes: All attorney fees incurred by the City of Indianola including deed preparation, publishing fees and recorder fees. Surveying fees are not included in the \$100.00 administrative cost and all charges for surveying will be paid by the purchaser(s) if needed.

Common access agreements and/or other special use agreements may require additional information from the parties involved.

PROCEDURE TO VACATE, CLOSE AND SELL AN ALLEY

- A deposit of cost plus administrative fee is required per section of alley.
- Determine and list owners of adjacent property and get adjacent property owners' agreement to sale. *All other property owners within the block shall be notified in writing.*
- Legal description of alley
- Original copy to Building and Zoning official for distribution to Department Heads
- Present to Planning and Zoning Commission for recommendation to Council
- Council sets Public Hearing

City Council has reading of proposed ordinance; the deed is drawn up for Mayor and City Clerk to sign and then record.



COMMUNITY DEVELOPMENT

Agreement to Purchase Alley

DHL GRAPHICS requests to purchase the alley legally described as:

THE SOUTH 1/2 OF NORTH/SOUTH ALLEY THAT LIES BETWEEN
LOT 3 AND LOT 4, BLOCK 13, WINDLES ADDITION,
INDIANOLA, IA.

The undersigned owns property adjacent to the alley legally described above and agrees to purchase the alley.

Name

Address

Date

D. K. Henry 604 N. JEFFERSON April 20, 2017

Cheryl Hill 602 N. Jefferson APR 25-17

Lori Hill 12510 NW 89th Ct Polk City 5-1-17
FA 50226

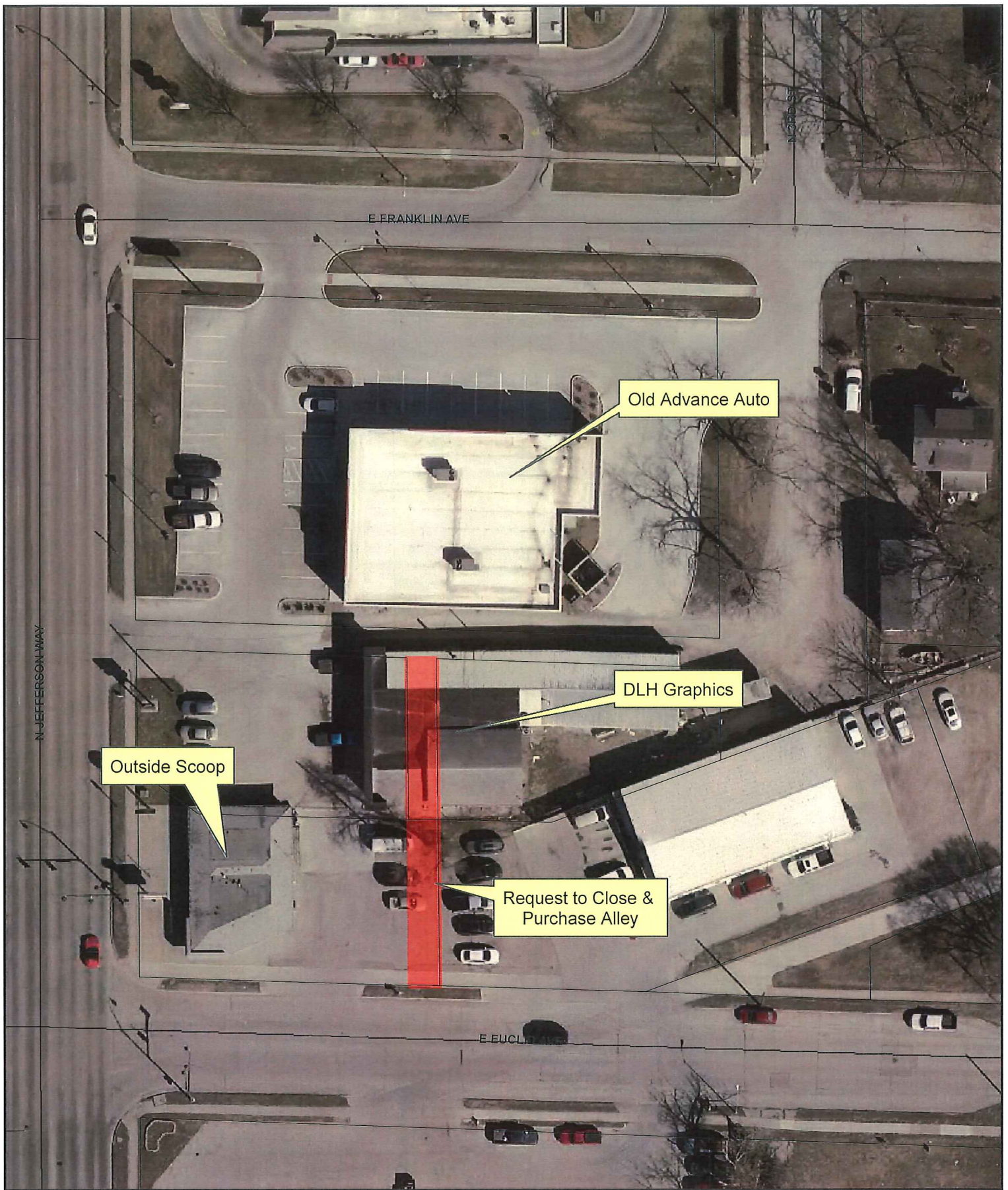
April 20, 2017

Cigs li-IZ LLC
5910 North Central Expy # 1625
Dallas TX. 75206

TO Whom it May Concern

You are hereby notified that a request to purchase and close a portion of the alley, legally described as:
The south ½ of the north/south alley that lies between lot 3 and lot 4 of block 13, Windles Addition,
Indianola, Iowa, has been requested. Enclosed is a map identify the alley closing request. Please call the
Community Development Department for the City of Indianola if your have any questions regarding the
request.

DHL Graphics
Raymond Heisner Trust



Alley Purchase and Vacate Easement Request
Between Lots 3 and 4, Block 13, Windle's Addition



4/2017



INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR MEETING
MAY 9, 2017
6:00 P.M.

The meeting was called to order by Chairperson Joe Butler and on roll call the following members were present:

Joe Butler
Al Farris
Ron Fridley
Becky Needles
Josh Rabe
Sarah Ritchie
Misty Soldwisch

Also present: Terry Davis, Mindi Robinson and Chuck Burgin.

The minutes of the March 14, 2017 meeting were approved on a motion made by Farris and seconded by Fridley. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Consider request from Randall and Gayle Freel to rezone Lot 1 of Naberhaus Subdivision, locally known as 907 South Y Street from A-1 (Agriculture) to R-1 (Single Family Residential).

Chuck reviewed the Freel request stating the property owner wishes to add an additional building lot however A-1 zoning requires a minimum lot area of 15 acres and frontage of 300'. Therefore, rezoning the property will be required for the improvements. Chuck further stated the Comprehensive Plan shows this area as low density residential. He expects more rezoning requests to residential in the area in the future.

Butler questioned the surrounding zoning classifications and whether this request would set a precedence for future zoning in the area. Farris questioned whether this would be considered spot zoning. Soldwisch stated she would abstain from the agenda item as she represents the property owner in the sale of the parcel if it is rezoned.

A motion was made by Needles and seconded by Rabe to rezone Lot 1 of Naberhaus Subdivision, locally known as 907 South Y Street from A-1 (Agriculture) to R-1 (Single Family Residential). Question was called for and on voice vote Chairperson Butler declared the motion carried.

Consider request from Lynn Henry and Alan and Lori Hill to purchase the south ½ of the north/south alley that lies between Lot 3 and Lot 4, Block 13, Windles Addition, Indianola, Iowa.

Chuck reviewed the request stating an abstract attorney requested additional clarity to the

status of the alley within the block when the property was recently purchased. Research completed on City of Indianola records did not find where any portion was either vacated or sold. Utility companies, and City Department Supervisors reviewed the request with no negative comments.

Motion was made by Farris and seconded by Fridley to approve the request from Lynn Henry and Alan and Lori Hill to purchase the south ½ of the north/south alley that lies between Lot 3 and Lot 4, Block 13, Windles Addition, Indianola, Iowa. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Other Business:

Chuck reviewed Council action on recent Commission recommendations.

Terry Davis of Country Propane, located at 2312 West 2nd Avenue, spoke regarding the use of bulk storage of propane gas and propane gas dispensing within C-2 (Highway Commercial) zoning. Mr. Davis gave a background of why he would like the Commission to amend the zoning ordinance, explaining the uses of propane gas in fleet vehicles. Commission expressed their concerns regarding safety and aesthetics. Commission requested Mr. Davis bring more information regarding distance regulations, photos of other facilities and screening possibilities to a Commission meeting for review.

Meeting adjourned on a motion by Rabe and seconded by Soldwisch.

Joe Butler, Vice Chairperson

Mindi Robinson

ORDINANCE NO. _____

ORDINANCE VACATING A PORTION OF REAL ESTATE DESCRIBED AS THE SOUTH ½ OF NORTH/SOUTH ALLEY THAT LIES BETWEEN LOT 3 AND LOT 4, BLOCK 13, WINDLE’S ADDITION, INDIANOLA, IOWA AND RETAINING EASEMENT RIGHTS

WHEREAS, on the ____ day of May, 2017, pursuant to published notice as required by law, the City Council of the City of Indianola, Iowa held a public hearing on a proposal to vacate a portion of real estate owned by the City generally described as an alley and more specifically described as:

The South ½ of North/South Alley that lies between Lot 3 and Lot 4, Block 13, Windle’s Addition, Indianola, Warren County, Iowa; and

WHEREAS, the City Council of the City of Indianola, Iowa, has determined that it is in the best interests of the City to vacate said alley but retain any easement rights needed by the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The City of Indianola, Iowa, hereby vacates the following described real estate while retaining any easement rights needed by the City:

The South ½ of North/South Alley that lies between Lot 3 and Lot 4, Block 13, Windle’s Addition, Indianola, Warren County, Iowa

Section 2. All ordinances or parts of ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. This Ordinance shall be in effect upon its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of May, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____
Third reading: _____
Publication Date: _____

RESOLUTION NO. _____

RESOLUTION APPROVING SALE OF AN ALLEY DESCRIBED AS THE SOUTH ½ OF NORTH/SOUTH ALLEY THAT LIES BETWEEN LOT 3 AND LOT 4, BLOCK 13, WINDLE’S ADDITION, INDIANOLA, WARREN COUNTY, IOWA AND SELLING THE SAME TO SUNSET CORNERS LLC AND DWAYNE L. AND CLAIRE E. HENRY

WHEREAS, the City of Indianola, Iowa owns property generally described as an alley, located and more particularly described as the South ½ of North/South Alley that lies between Lot 3 and Lot 4, Block 13, Windle’s Addition, Indianola, Warren County, Iowa; and

WHEREAS, the City of Indianola, Iowa, recently received an offer by an adjacent property owners to vacate and sell said alley in accordance with law and city policy on transfer of unused alleys within the City; and

WHEREAS, the required application has been made, notice and consent of adjacent property owners secured, and Planning and Zoning recommended Council approval of the proposal on February 9, 2016; and

WHEREAS, in accordance with the Code of Iowa Section 364.7, notice and hearing as provided by law was held on June 5, 2017; and

WHEREAS, the City Council now deems it in the best interest of the City of Indianola, Iowa, to sell the vacated alley to the adjoining property owners as proposed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the sale of the alley to Sunset Corners LLS and Dwayne L. and Claire E. Henry is hereby approved.

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor and City staff are authorized to do all things necessary to effectuate the sale.

Dated this ____ day of _____ 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Prepared by: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266 515-274-1450
Return to: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266
Address Tax Statement: Dwayne L. Claire E. Henry, 604 N. Jefferson, Indianola 50125

QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, the City of Indianola, Iowa does hereby Quit Claim to Dwayne L. and Claire E. Henry, husband and wife, all its right, title, interest, estate, claim and demand in the following described real estate in Warren County, Iowa:

The North ½ of the Alley that lies between Lot 3 and Lot 4, Block 13, Windle's Addition, Indianola, Warren County, Iowa

Subject to all easements, covenants, and restrictions of record and subject to easement rights to the City of Indianola.

This deed is exempt according to Iowa Code section 428A.2(6).

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____

City of Indianola, Iowa

By: _____
Kelly B. Shaw, Mayor

By: _____
Diana Bowlin, City Clerk

STATE OF IOWA, WARREN COUNTY

On the ____ day of _____, 2017, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Kelly B. Shaw and Diana Bowlin, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of Indianola, Iowa, a municipal corporation; that the seal affixed to the above and foregoing instrument is the corporate seal of said municipal corporation, and that said instrument was signed and contained in the Resolution adopted by the City Council of Indianola on the ____ day of May, 2017, and the said Kelly B. Shaw and Diana Bowlin acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of said municipal corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

Prepared by: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266 515-274-1450
Return to: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, IA 50266
Address Tax Statement: Sunset Corners LLC, 12510 NW 89th Court, Polk City, Iowa 50226

QUIT CLAIM DEED

For the consideration of One Dollar(s) and other valuable consideration, the City of Indianola, Iowa does hereby Quit Claim to Sunset Corner LLC its right, title, interest, estate, claim and demand in the following described real estate in Warren County, Iowa:

The South ½ of the Alley that lies between Lot 3 and Lot 4, Block 13, Windle's Addition, Indianola, Warren County, Iowa

Subject to all easements, covenants, and restrictions of record and subject to easement rights to the City of Indianola.

This deed is exempt according to Iowa Code section 428A.2(6).

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate.

Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____

City of Indianola, Iowa

By: _____
Kelly B. Shaw, Mayor

By: _____

Diana Bowlin, City Clerk

STATE OF IOWA, WARREN COUNTY

On the ____ day of _____, 2017, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Kelly B. Shaw and Diana Bowlin, to me personally known, who, being by me duly sworn, did say that they are the Mayor and City Clerk of the City of Indianola, Iowa, a municipal corporation; that the seal affixed to the above and foregoing instrument is the corporate seal of said municipal corporation, and that said instrument was signed and contained in the Resolution adopted by the City Council of Indianola on the ____ day of May, 2017, and the said Kelly B. Shaw and Diana Bowlin acknowledged the execution of said instrument to be their voluntary act and deed and the voluntary act and deed of said municipal corporation, by it and by them voluntarily executed.

Notary Public in and for the State of Iowa

Subject

Second consideration of an ordinance amending the City's Sign Code

Information

Council needs to hold the second consideration to amend Chapter 155 "Sign Code." The Community Development Department reviewed the current sign ordinance for updates, and are recommending the following changes:

Section 1: That Chapter 155.4 be and is hereby amended by inserting the underlined language in Paragraph 3 as follows:

3. Nonilluminated real estate signs not exceeding nine (9) square feet in area in residential areas which advertise the sale, rental or lease of the premises upon which said signs are located only, and nonilluminated real estate signs not exceeding 32 square feet advertising the sale of vacant land in excess of one acre.

Section 2: That Chapter 155.4 be and is hereby amended by inserting new Paragraphs 9 and 10 as follows:

9. Menu boards used in conjunction with restaurants or drive-through eating establishments.

10. Convenience Store or fuel station pump island signs provided they are placed directly over the fuel dispenser and do not exceed three square feet.

Section 3: That Chapter 155.9 be and is hereby amended by deleting the stricken language and inserting the underlined language as follows:

155.9 PERMIT REQUIRED. It is unlawful for any person to erect, repair, alter, relocate or maintain within the City any sign or other advertising structure as defined in this chapter, without first obtaining an erection permit from the ~~Building and Zoning Department~~ Community Development Department, and making payment of the fee required herein. All illuminated signs shall, in addition, be subject to the provisions of the Electrical Code of the City. Minor repairs and maintenance do not come under this chapter. Banners in the public right of way shall be permitted by City Council policy as it may be amended from time to time.

Section 4: That Chapter 155.10 be and is hereby amended by deleting the stricken language and inserting the underlined language as follows:

155.10 APPLICATION FOR PERMIT. Application for sign erection permits shall be made upon forms provided by the ~~Building and Zoning Department~~ Community Development Department and shall contain or have attached thereto the following information:

Section 5: That Chapter 155.31(7)(D) is deleted in its entirety and the following is inserted in lieu thereof:

D. Projection signs shall not exceed twenty-four (24) square feet.

Simple motion is in order.

Ordinance

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 155 “SIGN CODE”

WHEREAS, the Indianola Code of Ordinances currently covers sign codes;

WHEREAS, the City Council of the City of Indianola, Iowa, now deems it necessary and proper to amend the Code of Ordinances to expand the ordinance to clarify the code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That Chapter 155.4 be and is hereby amended by inserting the underlined language in Paragraph 3 as follows:

3. Nonilluminated real estate signs not exceeding nine (9) square feet in area in residential areas which advertise the sale, rental or lease of the premises upon which said signs are located only, and nonilluminated real estate signs not exceeding 32 square feet advertising the sale of vacant land in excess of one acre.

Section 2: That Chapter 155.4 be and is hereby amended by inserting new Paragraphs 9 and 10 as follows:

9. Menu boards used in conjunction with restaurants or drive-through eating establishments.

10. Convenience Store or fuel station pump island signs provided they are placed directly over the fuel dispenser and do not exceed three square feet.

Section 3: That Chapter 155.9 be and is hereby amended by deleting the stricken language and inserting the underlined language as follows:

155.9 PERMIT REQUIRED. It is unlawful for any person to erect, repair, alter, relocate or maintain within the City any sign or other advertising structure as defined in this chapter, without first obtaining an erection permit from the ~~Building and Zoning Department~~ Community Development Department, and making payment of the fee required herein. All illuminated signs shall, in addition, be subject to the provisions of the Electrical Code of the City. Minor repairs and maintenance do not come under this chapter. Banners in the public right of way shall be permitted by City Council policy as it may be amended from time to time.

Section 4: That Chapter 155.10 be and is hereby amended by deleting the stricken language and inserting the underlined language as follows:

155.10 APPLICATION FOR PERMIT. Application for sign erection permits shall be made upon forms provided by the ~~Building and Zoning Department~~ Community Development Department and shall contain or have attached thereto the following information:

Section 5: That Chapter 155.31(7)(D) is deleted in its entirety and the following is inserted in lieu thereof:

D. Projection signs shall not exceed twenty-four (24) square feet.

Section 6: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 7: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____
Third reading: _____
Publication Date: _____

City Council Regular**8.A.5.****Meeting Date:** 06/05/2017

Subject

Resolution approving a professional service agreement with Van Maanen, Inc. in an amount of \$48,780 for the McCord Pump Station (Generator Replacement)

Information

Council will need to consider the resolution approving the professional service agreement for the McCord Pump Station Generator Replacement Project.

Bid proposals were solicited and received on May 25, 2017. An RFP was sent out to companies and in addition was posted on the Iowa League of Cities Web Site, City's Web Site and Facebook. The following bids were received:

Company	Bid
Van Maanen, Inc.	\$48,780.00
ABC Electrical Services, LLC	\$54,573.00
Jetco, Inc	\$62,404.00
Bierman Electric	\$69,755.00
Commonwealth Electric - did not consider because addendum was not acknowledged in the Proposal	

HR Green and staff are recommending (packet) the bid from Van Maanen, Inc. in an amount of \$48,780.00.

Roll call is in order.

Fiscal Impact**Attachments**

Resolution

HR Green Letter

Memo RFP Proposal

Professional Service Agreement

Rick Graves Recommendation

RESOLUTION NO. 2017-_____

**RESOLUTION APPROVING PROFESSIONAL SERVICES AGREEMENT
WITH VAN MAANEN, INC. FOR THE 2017 MCCORD PUMP STATION
GENERATOR REPLACEMENT PROJECT**

WHEREAS, the City Council of the City Indianola, Iowa, is in need of engaging a provider to provide improvements to the 2017 McCord Pump Station Generator Replacement Project (hereinafter referred to as “Services”); and

WHEREAS, the Waste Water Pollution Control Department solicited quotes for said Services; and

WHEREAS, after review of the proposals the City Council believes it to be in the best interest of the City to engage Van Maanen, Inc. for the 2017 McCord Pump Station Generator Replacement Project in an amount of \$48,780; and

WHEREAS, it is the determination of the City Council that the City should enter into a Professional Services Agreement with Van Maanen, Inc. in the form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Professional Services Agreement with Van Maanen, Inc. for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor is authorized and directed to execute the Professional Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk



▷ 5525 Merle Hay Road | Suite 200 | Johnston, IA 50131
Main 515.278.2913 + Fax 515.278.1846

▷ HRGREEN.COM

May 25, 2017

Mr. Rick Graves
WPC Superintendent
City of Indianola
11870 Hoover Street
Indianola, IA 50125

Re: Indianola McCord Pump Station Generator Replacement – Bid Recommendation

Dear Rick:

This letter is regarding the replacement of the generator and other improvements at the McCord Pump Station. We have completed our review of the five (5) proposals received for McCord Pump Station Generator Replacement and recommend the Proposal provided by Van Maanen, Inc. for \$48,780. A summary of the five Proposals is as follows:

Van Maanen, Inc.	\$ 48,780
ABC Electrical Services, LLC.	\$ 54,573
Jetco, Inc.	\$ 62,404
Biermann Electric	\$ 69,755
Commonwealth Electric*	

*Did not consider Commonwealth Electric's bid because the addendum was not acknowledged in the Proposal.

There is relatively little difference between bids, indicating that the documents were clear. HR Green has contacted Van Maanen to discuss the bid and to verify that all items shown on the construction documents have been addressed. After discussions with Van Maanen, it does not appear that they missed part of the project. Van Maanen feels comfortable moving forward with their proposed amount.

It is recommended that the base bid of \$48,780 from *Van Maanen, Inc.* of Newton, Iowa be accepted. This bid represents the low total bid of the bids received. This bid represents very competitive pricing for work of this nature.

After acceptable review of the contractor-furnished executed Contract; Performance, Payment, and Maintenance Bond; and Certificate of Insurance, we recommend award at the next appropriate City Council Meeting.

If you have questions or need further information, please let me know.

Sincerely,

HR GREEN, INC.

Joseph Frankl, P.E.
Project Engineer

Cc: Ryan Waller, Indianola City Manager
Jim Rasmussen, HR Green



WATER POLLUTION CONTROL

To: Honorable Mayor and City Council

CC: Ryan J. Waller, City Manager

From: Rick Graves

Date: May 18, 2017

Re: Sale of McCord Generator

With the approval of purchasing a new generator for the McCord Lift Station, I would like permission to advertise for sale the current generator.

The generator would be posted for sale on www.govdeals.com website and advertised on the City of Indianola and League of Cities website directing interested parties to the Govdeals.com website to place a bid. If the generator sold before the new one was installed, it would not be available for pick up until we took it out of service.

By selling it beforehand, this would give the buyer the opportunity to have it loaded when the contractor comes to move the old generator out of the way.

Sincerely,

Rick Graves
WPC Supt.
City of Indianola



PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT, made and entered this 5th day of June, 2017, by and between the **CITY OF INDIANOLA**, a municipal corporation of the State of Iowa, hereinafter referred to as "CITY," and **Van Maanen, Inc.** _____, hereinafter referred to as "SERVICE PROVIDER."

WHEREAS, the CITY is in need of a McCord Pump Station Generator Replacement d products, hereinafter referred to as "Services"; and

WHEREAS, the CITY solicited proposals for said Services; and

WHEREAS, the SERVICE PROVIDER was determined by the City Council to be the best suited to meet the CITY's needs for the Services.

NOW, THEREFORE, THE PARTIES HEREBY MUTUALLY AGREE AS FOLLOWS:

The parties hereby agree to be bound by the terms and conditions and all promises contained in the proposal submitted by the SERVICE PROVIDER to the CITY, a copy of which is attached hereto as Exhibit "A" and incorporated herein by reference as if set out in full. In addition, the parties agree as follows:

1. SERVICE PROVIDER shall be paid for the landscaping services and product in an amount not to exceed forty-eight thousand seven hundred eighty Dollars (\$48,780.00) for said Services. SERVICE PROVIDER acknowledges and agrees that the CITY shall not issue payment until such time as CITY staff determines Services have been provided in accordance with Exhibit "A".

2. SERVICE PROVIDER shall indemnify and save harmless CITY, its agents, servants and employees from and against any claim, demand or cause of action arising out of

negligent or intentional act or error or omission of SERVICE PROVIDER, its agents, servants or employees in the performance of services under this agreement, whether direct or indirect, except that SERVICE PROVIDER shall not be liable under this section for damages arising out of injury or damage to persons or property directly caused or resulting from the sole negligence of CITY or any of its officers, agents or employees.

The execution of the agreement by SERVICE PROVIDER shall obligate SERVICE PROVIDER to comply with the foregoing indemnification provision, however, the collateral obligation of insuring this indemnity must be complied with as set forth below.

3. SERVICE PROVIDER and CITY shall discuss and mutually agree upon a schedule for the Services. SERVICE PROVIDER and CITY shall continue to discuss and review progress of the Services and make necessary adjustments as required by the CITY. Further, SERVICE PROVIDER shall not commence operations and/or labor pursuant to the terms of this Agreement until certification of proof of insurance detailing terms and provisions of coverage has been received and approved by the CITY. Minimum insurance coverage shall be required as set out on Exhibit "B".

4. SERVICE PROVIDER shall comply with all applicable State, Federal and local laws and regulations and shall obtain or cause to be obtained all required permits to perform the Services.

5. This Agreement may be terminated immediately by either party for cause, or by the CITY for convenience upon fourteen (14) days' written notice to SERVICE PROVIDER, in which event SERVICE PROVIDER will be paid its compensation for services actually performed to termination date. "Cause" is defined to be, but not limited to, violation of any of the covenants, duties or terms of this Agreement. In the event that SERVICE PROVIDER

abandons this Agreement or causes it to be terminated, SERVICE PROVIDER shall indemnify CITY against any loss resulting from this termination.

6. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first written above.

"CITY":

CITY OF INDIANOLA

By: _____
Kelly B. Shaw, Mayor

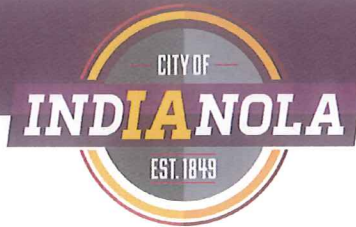
Attest: _____
Diana Bowlin, City Clerk

"SERVICE PROVIDER":

By: Van Maanen, Inc.

Name: _____

Title: _____



WATER POLLUTION CONTROL

To: Honorable Mayor and City Council

CC: Ryan J. Waller, City Manager

From: Rick Graves

Date: May 30, 2017

Re: McCord Generator Replacement

The purpose of this memorandum is regarding my recommendation and council consideration for the replacement of the McCord Lift Station Generator. I spoke about the replacement at two different meetings with the latter at the study session May 15, 2017.

I met with Joe Frankl, HR Green, on May 25, 2017 to open the bids for the replacement of the generator. We reviewed 5 proposals, and one of them we did not consider because the addendum was not acknowledged in their proposal.

The addendum change is the next three pages.

I concur with the recommendation from HR Green to accept the proposal from Van Maanen, Inc to replace the McCord Lift Station Generator for \$48,780.

Sincerely,

Rick Graves
WPC Supt.
City of Indianola

**PROJECT 40160033
MCCORD PUMP STATION
GENERATOR REPLACEMENT
CITY OF INDIANOLA
INDIANOLA, IA
2017**

BID DATE: Thursday, May 25, 2017 - 11:00 a.m. CDT

PLACE TO FILE HR Green, Inc. Attn: Joe Frankl
FOR PROJECT BIDS: 5525 Merle Hay Road
Johnston, Iowa 50131

or electronically by facsimile to 515-278-1846
or electronic mail to jfrankl@hrgreen.com

ADDENDUM NO. 1

May 22, 2017

TO ALL PLANHOLDERS:

The following changes, additions, and/or deletions are hereby made a part of the Contract Documents for the above referenced project, as fully and completely as if the same were fully set forth therein. All Bidders submitting a Bid on the above Contract shall carefully read this Addendum and give it consideration in the preparation of their Bid.

This Addendum No. 1 consists of the following:

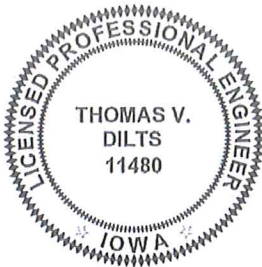
- Addendum No. 1 pages AD1-1 through AD1-3 (3 pages).

PART I – CLARIFICATIONS

1. This Addendum No. 1 will be emailed or faxed to Bidders. Hard copies will not be sent out unless specifically requested.
2. Per Key Note 4 on Contract Drawing E1, "Contractor shall set up temporary generator to provide backup power and temporary power during temporary service entrance interruption throughout construction duration. Temporary Generator shall be sized to run minimum of two pumps (20 HP each) at a time."
Bidders shall be advised that it is not a requirement to power the pump station with a temporary generator the entire duration of construction; it is only a requirement to have a temporary generator onsite in case of power outage. Furthermore, temporary wiring and power from utility is acceptable if in accordance with National Electric Code (NEC) and acceptable to Indianola Municipal Utilities (IMU).
3. Contractor shall have one (1) hour period from loss of power at lift station to bring temporary generator online to pick up pump station load. City will not provide warning to contractor in the event of power loss.

PART II - SPECIFICATIONS

1. Specification 26 3213 – Packaged Engine Generators. Add the following to the end of section 2.01; "F. Interstate Power Systems."
2. Specification 26 3600 – Enclosed Transfer Switches. Change section 2.02/D to read as follows; "Minimum Withstand Current Rating: 25,000 rms symmetrical amperes, when used with circuit breakers."

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.
	<u>Thomas V. Dilts</u> Date: <u>5/22/17</u>
	THOMAS V. DILTS, P.E.
	License No. 11480
	My renewal date is December 31, 2018
	Pages or sheets covered by this seal:
	<u>The Entire Addendum</u>

ALL BIDDERS SHALL ACKNOWLEDGE RECEIPT AND ACCEPTANCE OF ADDENDUM NO. 1 BY INCLUDING ITS NUMBER IN THE SPACES PROVIDED IN THE PROPOSAL.

Meeting Date: 06/05/2017

Subject

Resolution approving an agreement with PlayTime in an amount of \$16,000 for the Swallow Pool Tot Waterslide

Information

In your packet is the resolution approving the agreement with PlayTime in an amount of \$16,000 for the Swallow Pool Tot Waterslide. This project was approved in the FY CIP funding. The slide will serve the 1-4 year old range. To further this project, a fundraising challenge was brought to the Memorial Building Commission and the following grants were secured:

- Casey's General Stores Charitable Giving - \$5,000
- Warren County Philanthropic Partnership - \$5,000

The total project cost is \$16,000 and the budget amount was \$15,000. With the above fundraising total, the net impact to the City is \$6,000.

The following quotes were obtained:

Quote 1	Waterpark Excitement, Inc.	Seguin, TX	\$14,245.00
Quote 2	Cunningham Recreation	Charlotte, NC	\$15,565.00
Quote 3	PlayTime	Englewood, CO	\$16,000.00

Jeff Lucas, Recreation Director, recommends the quote from PlayTime (packet). PlayTime provided the most detailed, computer aided rendering and installation documents. In addition, after researching each company from around the State of Iowa, PlayTime received the best references for their products and services.

Roll call is in order.

Fiscal Impact**Attachments**

Water Slide Information
Resolution



PARKS AND RECREATION

TO: Mayor Kelly Shaw, City Council
FROM: Jeff Lucas
RE: Shallow Pool Tot Waterslide
DATE: May 17, 2017

Approved in FY 17 CIP funding is a new addition to the shallow pool – a tot waterslide. This slide will serve the 1-4 year old age range. To further this project, a fundraising challenge was brought to the Memorial Building Commission and myself. I am happy to report we have secured the following grant awards:

Casey's General Stores Charitable Giving	\$5,000
Warren County Philanthropic Partnership	\$5,000

Total project cost is \$16,000. FY 17 CIP budgeted amount was \$15,000. With the above fundraising total, the net impact to the City is \$6,000.

The three quotes obtained are as followed and are included in your packet:

Quote 1	Waterpark Excitement, Inc.	Seguin, TX	\$14,245
Quote 2	Cunningham Recreation	Charlotte, NC	\$15,565
Quote 3	PlayTime	Englewood, CO	\$16,000

Staff recommends approving the quote from PlayTime for the amount of \$16,000. PlayTime provided the most detailed, computer aided rendering and installation documents. Other companies only provided a rough sketch of our project and required additional funds to generate the needed information. In addition, after researching each company from around the State of Iowa, PlayTime received the best references for their products and service.



Proposal

Bill To
City of Indianola, IA
2204 W 2nd Ave.
Indianola IA 50125

Ship To
City of Indianola, IA
2204 W 2nd Ave.
Indianola IA 50125

Date	Expires	PO #	Terms	Sales Consultant	Sales Terms
02/13/2017	04/14/2017		Net 30	Spencer Trimble	

Quantity	Item	Unit Cost	Amount
1	Balloon Slide	\$14,500.00	\$14,500.00
1	Safety Pad 3' Long x 4' Deep x 2' Tall	\$1,020.00	\$1,020.00
1	Shipping Logistics Charge	\$1,266.00	\$1,266.00
	Valued Customer Discount	(\$786.00)	(\$786.00)

Wire Transfer Information

Name of Bank: North Shore Community Bank
Routing Number: 071925444
Swift Code: NSCTUS44
Account Number: 3805584824
Account Name: Playtime, LLC

Subtotal \$16,000.00

Tax(0%) \$0.00

Total \$16,000.00

Authorized PLAYTIME Signature

Print Name: _____

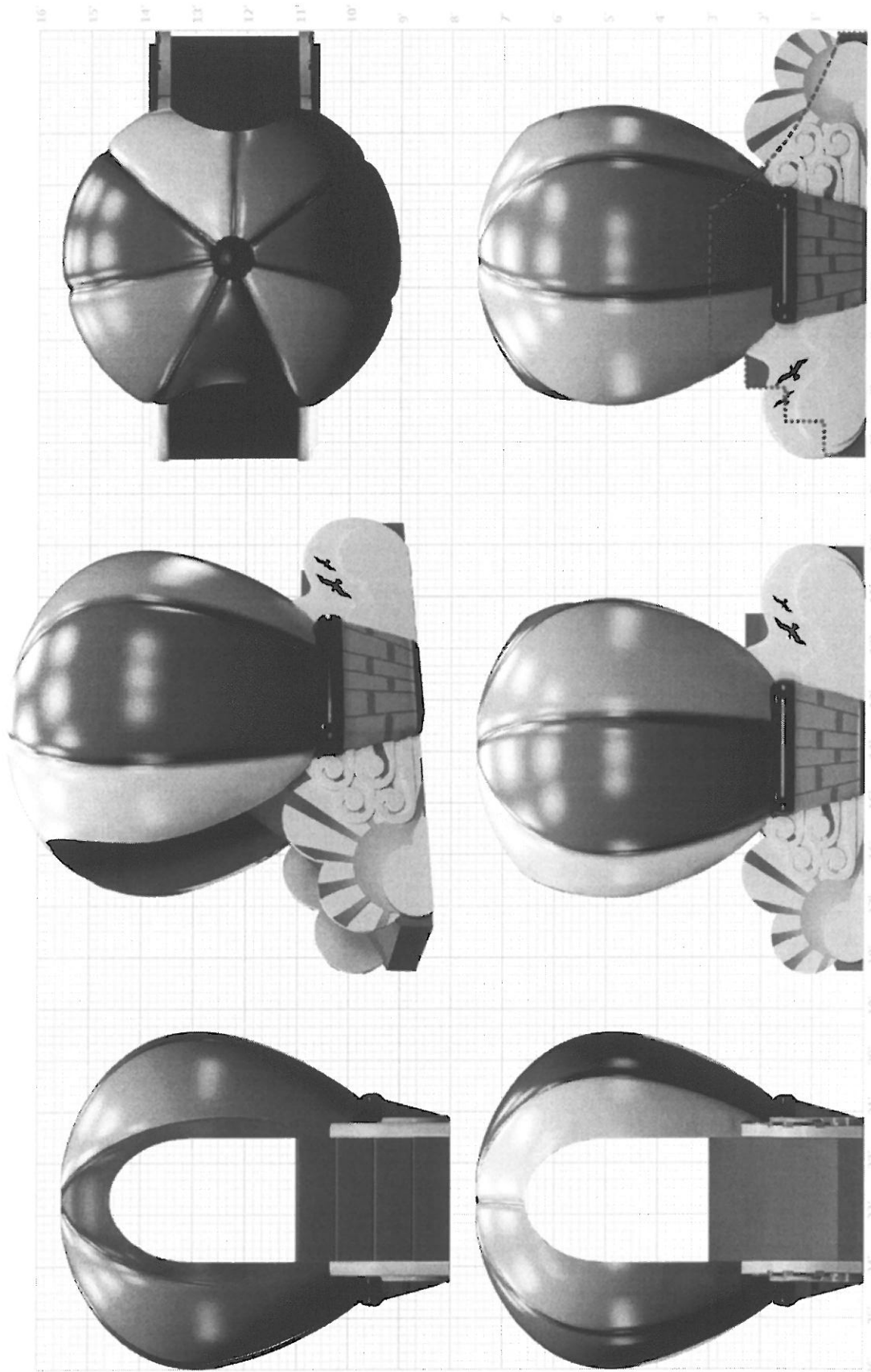
Date: _____

Authorized Customer Signature

Print Name: _____

Date: _____





PROJECT **HOT AIR BALLOON**
 SCALE **1 SQUARE = 4 SQUARE INCHES**

DIMENSIONS **SURFACE AREA: 384 SQUARE FEET; VOLUME: 117.5 CUBIC FEET;**
X: 100", Y: 78", Z: 90"

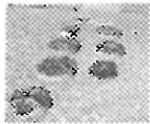
NOTES **BL**



Terms and Conditions

1. **Terms of Purchase:** PLAYTIME sells to the Purchaser, and the Purchaser purchases from PLAYTIME, the goods and services (the "Goods and Services") listed on the order or invoice to which these terms and conditions are attached (the "Order") on the following terms.
2. **Payment, Title, Taxes:** The Purchaser shall pay PLAYTIME for the Goods and Services at the times indicated on the Order. PLAYTIME retains all right, title and property in and to the Goods until the Purchaser has paid for the Goods and Services in full. Applicable State and/or local sales and use taxes are determined at the time of shipment and are the responsibility of the purchaser.
3. **Services and Installation:** In the event that the Services include installation of the Goods, subject to the occurrence of any Force Majeure Event, Playtime shall provide all Services required to install the Goods on that part of the Premises specified by the Purchaser. The Purchaser shall ensure that the Premises are properly prepared, including without limitation that the Purchaser shall pull any required permitting and complete all work necessary to ensure that Playtime is able to install the Goods on the Premises. If the Purchaser has not, in Playtime's opinion acting reasonably, properly prepared the Premises then Playtime may charge \$350.00 per day, per person, plus applicable expenses.
4. **Delivery and Risk of Loss:** PLAYTIME shall deliver the Goods to the Purchaser at the address of the Purchaser listed on the Order (the "Premises") on or about the requested delivery date (subject to any Force Majeure Event). On delivery of the Goods by PLAYTIME to the Purchaser, all risk of loss passes to the Purchaser.
5. **Insurance:** PLAYTIME must carry and maintain commercially reasonable levels of comprehensive general liability insurance coverage in relation to the Goods pursuant to this Agreement. The Purchaser must carry and maintain sufficient comprehensive general liability insurance coverage in relation to all expected use of Goods.
6. **Warranties:** For one year following the sale and installation of the Goods and subject to the exclusions below, PLAYTIME warrants to the Purchaser that: (a) the materials, workmanship and packaging of the Goods shall be free from defects and the Goods shall be fit for their intended purpose, which purpose is set out in PLAYTIME's "Maintenance and Safety Manual" as amended from time to time by PLAYTIME (the "Manual"), a copy of which the Purchaser shall receive on delivery of the Goods; (b) the Services shall be performed in a good and workmanlike manner in accordance with general standards within the play equipment industry; (c) THE ABOVE WARRANTIES SHALL NOT APPLY: (I) IF THE PURCHASER TREATS OR USES, OR ALLOWS THE TREATMENT OR USE OF, THE GOODS IN A MANNER CONTRARY TO THE MANNER OF USE RECOMMENDED IN THE MANUAL OR IN A MANNER CONTRARY TO THE MANNER OF USE OTHERWISE SUGGESTED OR RECOMMENDED BY PLAYTIME OR (II) IN RESPECT OF DAMAGE ARISING OR OCCURRING AS A RESULT OF THE ORDINARY WEAR AND TEAR OF THE GOODS, THE IMPROPER REPAIR OR MAINTENANCE OF THE GOODS BY SOMEONE OTHER THAN PLAYTIME, A FORCE MAJEURE EVENT, VANDALISM, GRAFFITI OR SIMILAR MISUSE OR ABUSE OF THE GOODS. VINYL TEARS AND CARPET SNAGS ARE CONSIDERED ORDINARY WEAR AND TEAR AND THEREFORE ARE NOT COVERED AS A PART OF THE ABOVE WARRANTIES. (d) ALL OTHER CONDITIONS AND WARRANTIES IN RELATION TO THE GOODS AND SERVICES, WHETHER EXPRESS OR IMPLIED, AND WHETHER UNDER STATUTE OR OTHERWISE INCLUDING WITHOUT LIMITATION AN IMPLIED WARRANTY OF MERCHANTABILITY OR THAT THE GOODS ARE FIT FOR ANY OTHER PURPOSE, ARE EXCLUDED AND DO NOT APPLY. ANY ACTION FOR BREACH OF CONDITION OR WARRANTY MUST BE BROUGHT BY THE PURCHASER WITHIN ONE YEAR OF THE DATE OF FINAL PAYMENT ON THE ORDER.
7. **Limitation of Liability:** Within a reasonable time of being notified by the Purchaser of a problem in relation to the Goods or the Services and to which a warranty under section 6 applies, PLAYTIME will, in its discretion, either repair the problem or replace the relevant part of the Goods, or re-supply the Services, materials and local labor included (subject to any Force Majeure Event). PLAYTIME'S LIABILITY UNDER THIS SECTION AND SECTION 6, OR ANY OTHER LIABILITY OF PLAYTIME, WILL BE LIMITED TO THE LESSER COST OF REPAIRING OR REPLACING THE GOODS, OR RE-SUPPLYING THE SERVICES. IN NO CASE WILL PLAYTIME BE LIABLE TO THE PURCHASER FOR DAMAGES OF ANY SORT, INCLUDING WITHOUT LIMITATION, FOR ANY INJURIES, DAMAGES OR OTHER REMOTE OR CONSEQUENTIAL DAMAGES.
8. **Indemnification:** The Purchaser indemnifies and holds PLAYTIME harmless from and against any liability, claims, demands or suits by or in relation to any third party user of the Goods, including without limitation any damages, costs (including reasonable attorneys' fees) and expenses of any nature or kind whatsoever, by reason of or arising out of any use of the Goods.
9. **Notices:** All notices and demands required or permitted to be given hereunder shall be in writing and may be delivered personally, or may be forwarded by first class prepaid registered mail. Any notice mailed shall be deemed to have been given and received on the expiration of four (4) days after it is posted to the address on the Order or at any other address or addresses as may from time to time be notified in writing by the parties hereto, provided that if there shall be between the time of mailing and the actual receipt of the notice a mail strike, slowdown or other labor dispute which might affect the delivery of the notice by the mails, then the notice shall only be effective if actually delivered.
10. **Order Cancellation:** If the Purchaser elects to cancel the Order, then Purchaser agrees to pay a cancellation fee equal to the greater of the total cost incurred by PLAYTIME upon cancellation date or 50% of the total order amount.
11. **Order Changes:** For changes directed by the Purchaser, PLAYTIME shall submit to Purchaser any request or claims for adjustment in price, schedule or other provisions of the contract. PLAYTIME shall be entitled to equitable adjustment in selling price. PLAYTIME shall within seven (7) days of receipt of a Purchaser change request, submit a reasonable price quotation for proposed changes. Purchaser shall have seven (7) days to reject the proposed pricing changes. Failure to reject the changes will constitute acceptance of all changes proposed.
12. **Resolution of Disputes:** Any dispute concerning or in connection with the Order or these terms shall be determined solely and exclusively by binding arbitration pursuant to the Commercial Arbitration Rules of the American Arbitration Association. Arbitration shall take place in Denver County, Colorado. If PLAYTIME has to retain legal counsel to enforce this Agreement, Purchaser shall reimburse PLAYTIME for its attorneys' fees and costs whether or not any lawsuit, arbitration, or other proceeding is filed or initiated.
13. **Miscellaneous:** PLAYTIME may assign the Order and its rights to any payment thereunder to a third party without the prior consent of the Purchaser. The Order and the rights of Purchaser thereunder shall not be assignable by the Purchaser without the prior written consent of PLAYTIME. These terms constitute the entire agreement between the parties with respect to the subject matter of the Order. The Order and these terms and conditions shall be governed by and construed in accordance with the laws of the state of Colorado. "Force Majeure Event" in relation to a party means an event or occurrence beyond the reasonable control of the party without its fault or negligence.





Proposal

Date: May 2, 2017

WATERPARK EXCITEMENT, INC.

2521 N. Austin St.
Seguin, Texas 78155
Phone: 830-401-4797 Fax: 830-372-1304

Proposal to:

Jeff Lucas
City of Indianola, IA

Proposal # 17040

Quotation valid until: June 2, 2017

Prepared by: sk

Terms: 50% deposit, Balance due before shipping

Item #	Qty	Description	Unit	AMOUNT
				\$ -
	1	Hot Air Balloon themed Toddler Slide	\$ 11,800.00	\$ 11,800.00
		with water supply		\$ -
		Slide estimated at 6' x 6', made for toddlers, for 6" water		\$ -
	1	Bolt Down Pad, 3' x 4'	\$ 1,195.00	\$ 1,195.00
				\$ -
	1	Freight to Indianola, not to exceed	\$ 2,000.00	\$ 2,000.00
				\$ -
				\$ -
	1	Preferred Client Discount	\$ (750.00)	\$ (750.00)
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
SUBTOTAL				\$ 14,245.00
FRT.,PKG, HAND				
TAX				
TOTAL				\$ 14,245.00

We Now Accept Visa and Mastercard.

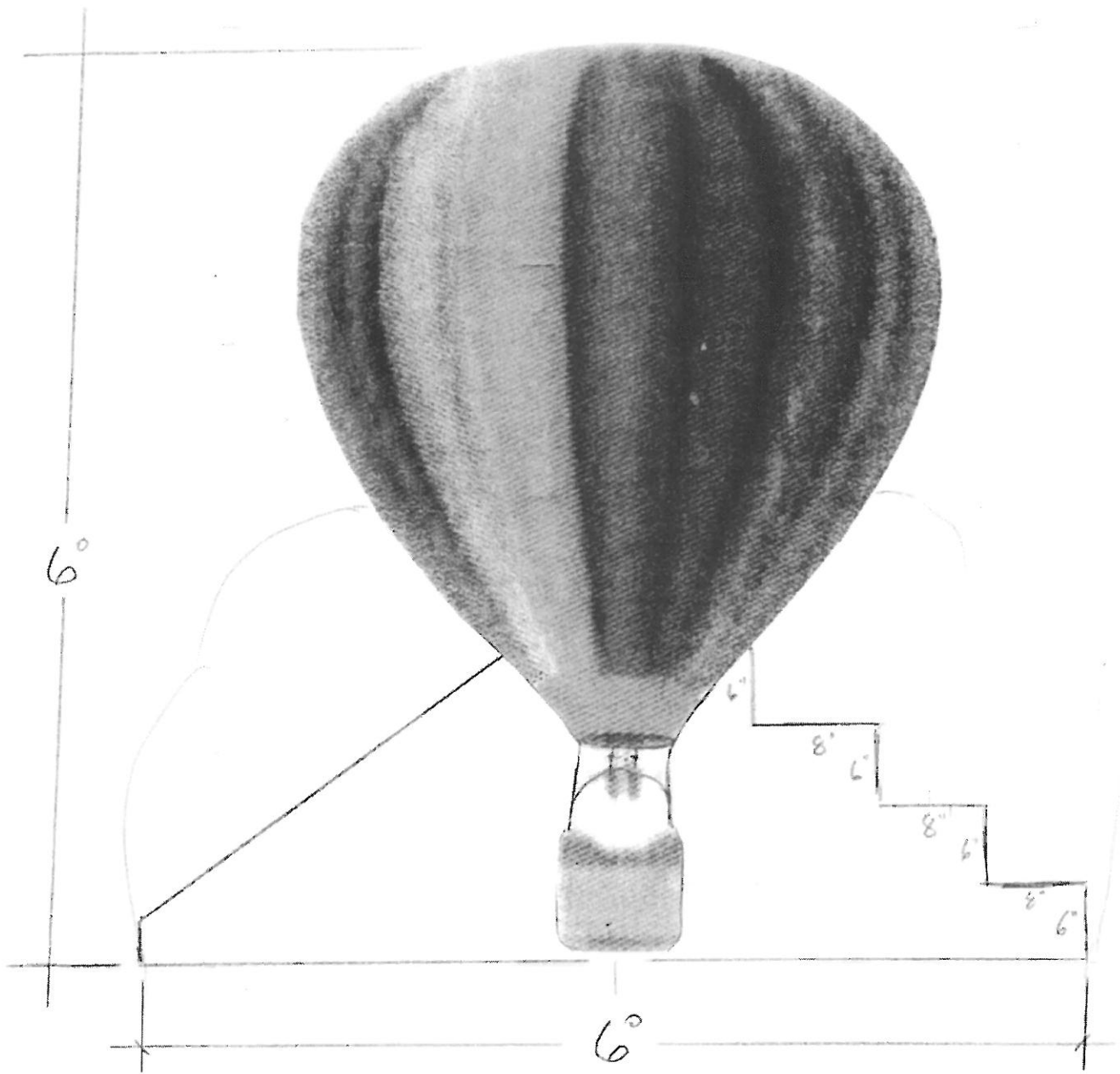
THE ABOVE PROPOSAL ACCEPTED BY:

Company: _____

Signature: _____

Name: _____

Title: _____ Date: _____





GameTime c/o Cunningham Recreation
 PO Box 240981
 Charlotte, NC 28224
 800.438.2780
 704.525.7356 FAX

QUOTE
 #119358

02/13/2017

City of Indianola - Water Slide Proposal

Indianola Parks & Recreation
 Attn: Jeff Lucas
 810 N. 6th Street
 Indianola, IA 50125
 Phone: 515-962-5364
 jlucas@indianolaiowa.gov

Project #: P86482
 Ship To Zip: 50125

Quantity	Part #	Description	Unit Price	Amount
1	CUSTOM	Water Odyssey - Custom Fun Forms Hot Air Balloon Slide W-18454	\$14,390.00	\$14,390.00

**Materials only quotation. Price does not include offloading or installation.*

**Lead times after approval and release: 3-4 weeks for in-slab (concrete pour) items, 10-12 weeks for balance of equipment.*

**Prices are valid for 90 days from date of quote. Prices on accepted purchase orders will be valid for 6 months from date of order. Orders not released within 6 months will be billed at price in effect at time of shipment.*

**A deposit may be required at the time of order.*

**Custom fabricated items may not be canceled or returned, and must be paid in full even if refused.*

SubTotal: \$14,390.00
 Freight: \$1,175.00
Total Amount: \$15,565.00

Pricing: Prices are firm for 30 days unless otherwise noted. Above costs assume one shipment and one installation unless otherwise noted. Taxes will be shown as a separate line item if included. Any applicable taxes not shown will be applied to final invoice.

Lead Time/Shipment: Standard orders shipped 4 weeks after receipt of order and acceptance of your purchase order, color selections, approved submittals, (if required) unless otherwise noted. Custom equipment and shades may require a longer lead time. Surfacing lead time is approximately 2 weeks after scheduling request. It is the responsibility of the owner to offload and inventory equipment, unless other arrangements have been made. Missing or damaged equipment must be reported within 60 days of acceptance of delivery. Equipment may be sent in multiple shipments based on point of origin.

Payment Terms: Net 30 days subject to approval by Credit Manager. A signed P.O. made out to Cunningham Recreation or this signed quotation is required for all orders unless otherwise noted. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Checks should be made payable to Cunningham Recreation unless otherwise directed.

Acceptance of this proposal indicates your agreement to the terms and condition stated herein.

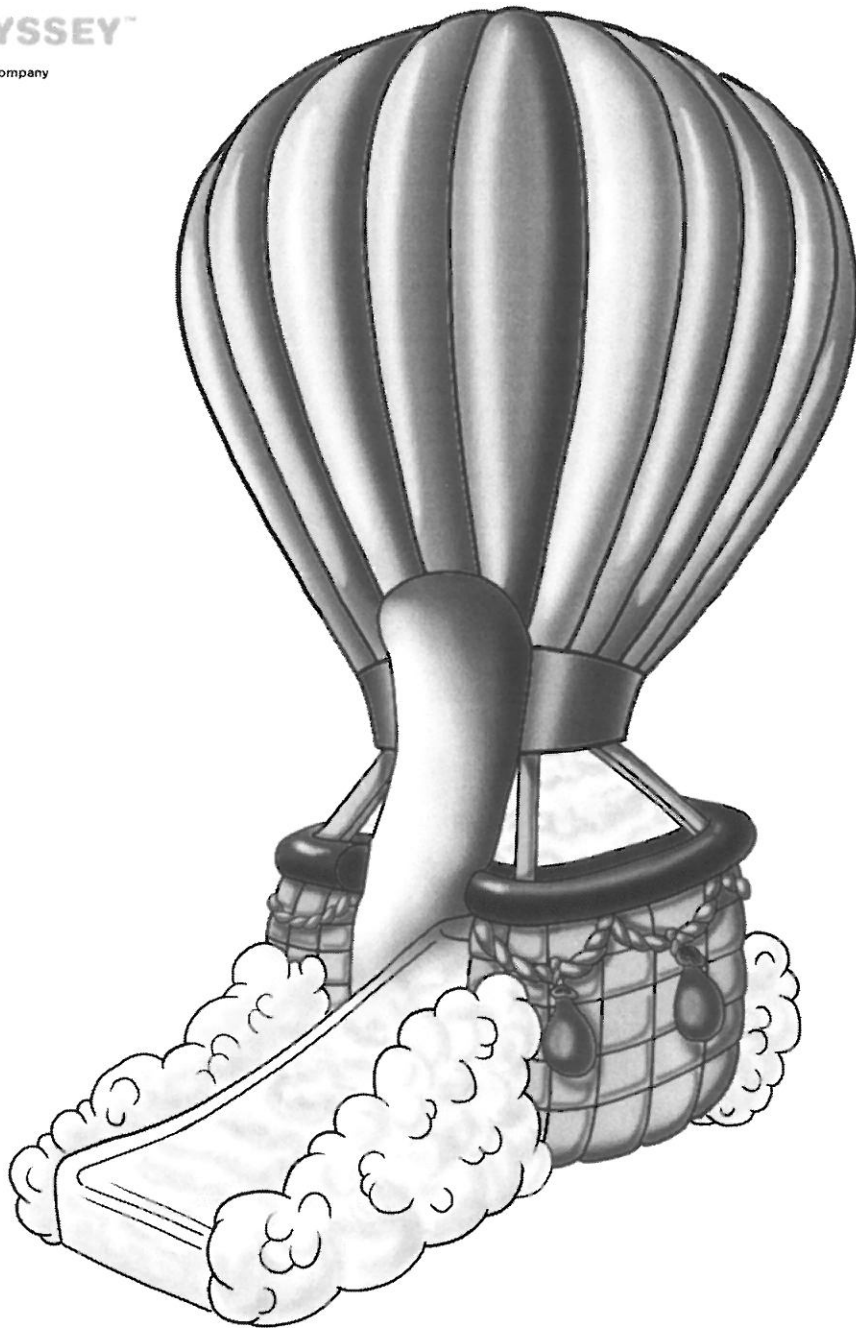
FURNISH & DELIVER ONLY:

- All items are quoted furnish and deliver ONLY. Installation is NOT included.



WATER ODYSSEY™

A PLAYCORE Company



6'4"x3'8"x6'6"

Jeff Lucas

From: contributions@caseys.com
Sent: Tuesday, January 10, 2017 12:15 PM
To: Jeff Lucas
Subject: Casey's Logo - nw
Attachments: Caseys_bw_logo.jpg; CaseysColorLogo.jpg; Caseys b-w Logo Large.eps; CaseysColorLogo.eps

DONATION TO FOLLOW IN THE MAIL. Your donation should be processed in the next 5-7 business days.

The Contribution Committee has approved your request for \$5000.00.

Please find attached the requested Casey's logos. By using these logos/marks, you agree (i) not to alter them in any manner, including color, appearance, proportion, etc., (ii) not to use them in any manner not agreed-to in writing by Casey's, and (iii) not to remove any trademark or related symbols. All logos/marks remain the sole property of Casey's.

E-mails/replies from this e-mail address are intended for Contribution correspondence and logo information.

Due to the large number of contribution requests that Casey's receives, *any type of donations, sponsorships, or chamber dues* must be submitted online.

Please visit our website at www.caseys.com/charitable_giving to fill out and submit your request.

Casey's General Stores, Inc.

Contributions

One Convenience Blvd.

Ankeny, Iowa 50021-8049

Office 515-965-6555 Ext: 3888

DO NOT USE THIS ADDRESS FOR PROMOTIONAL ADS OR ADD IT TO ANY MAILING LISTS.

ANTI-VIRUS NOTICE: Any recipient of this e-mail must be running an Anti-Virus program and must be actively subscribed to the vendor to receive virus definition updates as they become available. Any recipient not running an Anti-Virus program must delete this e-mail within 24 hours from all folders within your e-mail program and any e-mail address contained in this message must NOT be added to any type of address book on recipient's computer.

CONFIDENTIALITY NOTICE: This e-mail and any files transmitted with it should be regarded as confidential and intended solely for the use of the individual or entity to whom the message is addressed. If this e-mail was sent to you by mistake, please notify the sender immediately by replying to the message and then delete it from all systems. If you are not the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.

Warren County Philanthropic Partnership



April 26, 2017

Dear Jeff,

Congratulations!

The Warren County Philanthropic Partnership is pleased to inform you the grant application for *Indianola Veteran's Memorial Aquatic Center* has been approved in the amount of \$5,000. We would like to formally award the grant check to a representative of your organization at our **Annual Reception on Thursday, June 1 at The Studio in Indianola**. A detailed invitation is enclosed.

New for 2017

This year, WCPP will be assigning someone from our board to serve as a Grant Liaison to your organization. Please expect a call from your Grant Liaison soon. This liaison will help you throughout the grant process, provide an ear if you have questions, and be a familiar contact in the event you experience problems or need to request an extension. The liaison will also follow-up with you after the project is complete, walking you through to the end.

As part of the grant process, we ask that you please fill out and return the enclosed agreement that indicates your organization's willingness to abide by the grant terms. **The Grant Agreement must be received prior to the reception for your organization to receive the check that evening!** Also enclosed is a Grant Evaluation that is to be returned after your project is complete.

A sample press release to announce your grant award and project to the media (as required by the agreement) is available upon request. If you need assistance with creating a press release or working with the media, please contact WCPP Marketing and Development Coordinator, Emily Roush-Bobolz, at grantquestions4wcpp@gmail.com or call (515) 491-6508.

Thank you for the grant application and good luck with your project!

Sincerely,

Heather Hulen
WCPP, President

Enclosed: Grant Agreement, Final Evaluation form, reception invitation

An Affiliate of the Community Foundation of Greater Des Moines
P.O. Box 218 • Indianola, IA 50125 • 515.491.6508 • www.warrencountypartnership.org



RESOLUTION NO. 2017-_____

**RESOLUTION APPROVING AN AGREEMENT
WITH PLAY TIME FOR THE SWALLOW POOL TOT WATERSLIDE**

WHEREAS, the City Council of the City of Indianola, Iowa, is in need of engaging a company for the purchase and shipping of a Swallow Pool Tot Waterslide (hereinafter referred to as “Services”); and

WHEREAS, the Park and Recreation Department solicited quotes for said Services; and

WHEREAS, after review of the proposals the City Council believes it to be in the best interest of the City to engage Play Time for the purchase and shipping of a Swallow Pool Tot Waterslide in an amount not to exceed \$16,000; and

WHEREAS, it is the determination of the City Council that the City should enter into an Agreement with Play Time.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Agreement with Play Time for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor is authorized and directed to execute the Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Resolution approving an agreement with CDW-G for the IT Switch Stack Replacement Project in an amount of \$17,976.81

Information

The FY18 Budget includes funding in the amount of \$20,000 for a new switch stack. This is a critical part of the city's network infrastructure that connects devices together using packet switching to receive, process, and forward data to other destination devices. Virtually every piece of IT equipment, in every city IT location, connects to this switch system. This includes phones, computers, servers, cameras and storage. The current switch stack is 7 years old and obsolete. The current devices have reached their manufacturer's end of life stage and are no longer supported for parts replacement.

In accordance with the City's Purchasing Policy, written quotations were solicited from the following three suppliers and enclosed for your review.

Company	Quote
CDW-G	\$17,976.81
Insight Public Sector Sled	\$18,030.64
Connection	\$19,527.78

CDW-G submitted the low bid at \$17,976.81 which is approximately 10% below the budgeted price projection. CDW-G is a vendor we use on a regular basis for many of our hardware and software purchases. We have a positive working relationship with them and have had no issues with orders or support for past purchases that we have made. Kurt Ripperger recommends using CDW-G for this purchase.

In your packet is the resolution approving the agreement with CDW-G in an amount of \$17,976.81.

Roll call is in order.

Fiscal Impact**Attachments**

Memo

Quote

Resolution

Presentation of an IT project that is included in the approved FY 18 Budget (Switch Stack Replacement)

The FY18 Budget includes funding in the amount of \$20,000 for a new switch stack. This is a critical part of the city's network infrastructure that connects devices together using packet switching to receive, process, and forward data to other destination devices. Virtually every piece of IT equipment, in every city IT location, connects to this switch system. This includes phones, computers, servers, cameras and storage. The current switch stack is 7 years old and obsolete. The current devices have reached their manufacturer's end of life stage and are no longer supported for parts replacement.

In accordance with the City's Purchasing Policy, written quotations were solicited from three suppliers and enclosed for your review. CDW-G submitted the low bid at \$17,976.81 which is approximately 10% below the budgeted price projection. CDW-G is a vendor we use on a regular basis for many of our hardware and software purchases. We have a positive working relationship with them and have had no issues with orders or support for past purchases that we have made. I would recommend using CDW-G for this purchase.

If you have any questions or concerns, please do not hesitate to call or email.

Thanks,

Kurt Ripperger
IT Director

QUOTE CONFIRMATION



DEAR KURT RIPPERGER,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.

Hi Kurt,

Attached is your D-link quote. Please let me know if you have any questions.



ACCOUNT MANAGER NOTES:

Best,

Kevin Kerr

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
HWQP270	4/27/2017	DLINK	1372077	\$17,976.81

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
D-Link DXS-3400-24SC - switch - 24 ports - managed - rack-mountable Mfg. Part#: DXS-3400-24SC UNSPSC: 43222612 Contract: AEA Purchasing (014-E)	1	4383286	\$4,438.67	\$4,438.67
D-Link xStack - switch - 48 ports - managed - desktop Mfg. Part#: DGS-3420-52P UNSPSC: 43222612 Contract: AEA Purchasing (014-E)	3	2560525	\$4,385.55	\$13,156.65
D-Link Direct Attach Cable - stacking cable - 3.3 ft Mfg. Part#: DEM-CB100S UNSPSC: 26121609 Contract: AEA Purchasing (014-E)	3	2533135	\$77.89	\$233.67
D-Link Direct Attach Cable - stacking cable - 10 ft Mfg. Part#: DEM-CB300S UNSPSC: 26121609 Contract: AEA Purchasing (014-E)	2	2938351	\$73.91	\$147.82

PURCHASER BILLING INFO		SUBTOTAL	\$17,976.81
Billing Address: CITY OF INDIANOLA ATTN: ACCTS PAYABLE PO BOX 299 INDIANOLA, IA 50125-0299 Phone: (515) 961-9410 Payment Terms: Net 30 Days-Govt State/Local		SHIPPING	\$0.00
		GRAND TOTAL	\$17,976.81
		Please remit payments to:	
DELIVER TO			

SOLD-TO PARTY 10669978

CITY OF INDIANOLA
DOUG BYLUND
110 N 1ST ST STE 3
INDIANOLA IA 50125-2559

SHIP-TO PARTY

CITY OF INDIANOLA
DOUG BYLUND
110 N 1ST ST STE 3
INDIANOLA IA 50125-2559

Quotation

Quotation Number : 218991324
Document Date : 19-MAY-2017
PO Number :
PO Release :
Sales Rep : Shawn Wood
Email : SHAWN.WOOD@INSIGHT.COM
Telephone : 6515236161
Sales Rep 2 : Michael Mueller
Email : MIKE.MUELLER@INSIGHT.COM
Telephone : 6302957869

We deliver according to the following terms:

Payment Terms : Net 60 days
Ship Via : Insight Assigned Carrier/Ground
Terms of Delivery : FOB DESTINATION
Currency : USD

In order for Insight to accept Purchase Orders against this contract and honor the prices on this quote, your agency must be registered with U.S. Communities.
Our sales teams would be happy to assist you with your registration. Please contact them for assistance -- the registration process takes less than five minutes.

Material	Material Description	Quantity	Unit Price	Extended Price
DXS-3400-24SC	D-Link DXS-3400-24SC - Switch - L3 Lite - managed - 20 x 10 Gigabit SFP+ + 4 x combo 10 Gigabit SFP+ - desktop, rack-mountable U.S. COMMUNITIES IT PRODUCTS & SERVICES(#4400006644)	1	4,397.39	4,397.39
DGS-3420-52P	D-Link xStack DGS-3420-52P - Switch - managed - 48 x 10/100/1000 (PoE) + 4 x 10 Gigabit SFP+ - desktop, rack-mountable - PoE U.S. COMMUNITIES IT PRODUCTS & SERVICES(#4400006644)	3	4,456.68	13,370.04
DEM-CB300S	D-Link Direct Attach Cable - Stacking cable - SFP+ to SFP+ - 10 ft - for xStack DGS-3420-28, DGS-3420-52, DGS-3620-28, DGS-3620-52 U.S. COMMUNITIES IT PRODUCTS & SERVICES(#4400006644)	2	68.41	136.82
DEM-CB100S-AX	Axiom direct attach cable - 3.3 ft U.S. COMMUNITIES IT PRODUCTS & SERVICES(#4400006644)	3	42.13	126.39
Product Subtotal				18,030.64
TAX				0.00
Total				18,030.64

Lease & Financing options available from Insight Global Finance for your equipment & software acquisitions. Contact your Insight account executive for a quote.



we solve IT™

My Cart Detail

Messages

The following item has been added: 13122517.

Product Description	Availability	Qty	Unit Price	Total	Select
 <u>D-Link 20-port 10GE SFP+ Managed Switch w 4x10GBase-T SFP+ combo</u> Mfr: D-Link Mfg. Part #: DXS-3400-24SC Related Products	Temporarily Out-of-Stock Call for next available delivery Item #: 32414890	1	\$4,685.58	\$4,685.58	☐
 <u>D-Link Xstack 52-port Gigabit L2+ Managed PoE Switch</u> Mfr: D-Link Mfg. Part #: DGS-3420-52P Related Products	Temporarily Out-of-Stock Call for next available delivery Item #: 13394521	3	\$4,783.15	\$14,349.45	☐
 <u>D-Link Direct Attach SFP+ Cable, 1m</u> Mfr: D-Link Mfg. Part #: DEM-CB100S	Temporarily Out-of-Stock Call for next available delivery Item #: 13107421	3	\$96.95	\$290.85	☐
 <u>D-Link SFP+ Stacking Cable 3M</u> Mfr: D-Link Mfg. Part #: DEM-CB300S Related Products	Partial Quantity Available Call for next available delivery Item #: 13122517	2	\$100.95	\$201.90	☐

CLEAR CART

UPDATE

DELETE

 Estimate Shipping:

Actual cost will be determined once a complete shipping address has been entered.

Enter Shipping ZIP Code:

CALCULATE

* Applicable shipping discounts will be applied at checkout.

Subtotal:

Before Tax and Shipping

\$19,527.78

Add More Products

ADD BY ITEM #

ADD BY MFR PART #

Vendor Programs

HP PurchasEdge:

ADD

Secure Payment

 BEGIN SECURE CHECKOUT

RESOLUTION NO. 2017-____

**RESOLUTION APPROVING AN AGREEMENT
WITH CDW-G FOR THE IT SWITCH STACK REPLACEMENT PROJECT**

WHEREAS, the City Council of the City of Indianola, Iowa, is in need of engaging a provider for the IT Switch Stack Replacement Project (hereinafter referred to as “Services”); and

WHEREAS, the IT Department solicited quotes for said Services; and

WHEREAS, after review of the proposals the City Council believes it to be in the best interest of the City to engage CDW-G for the IT Switch Stack Replacement Project in an amount not to exceed \$17,976.81; and

WHEREAS, it is the determination of the City Council that the City should enter into an Agreement with CDW-G.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Agreement with CDW-G for the Services is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor is authorized and directed to execute the Agreement (attached to this resolution) on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 4th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Resolution approving a three year agreement with Kiya Koda for the housing and care of certain domestic animals at large in the City

Information

Council needs to consider the resolution (packet) approving the agreement with Kiya Koda (packet) regarding the housing and care of certain domestic animals at large in the City.

Highlights of the agreement include:

- Kiya Koda will furnish adequate housing, shelter, care and disposal of dogs, cats and other domesticated animals
 - It shall be the duty and responsibility of Kiya Koda to respond to telephone calls or other communications it, seeking assistance in the catching or removal of domesticated animals
 - Kiya Koda shall keep complete and accurate records of all receipts and disbursements resulting from its operation, and shall make the same available for inspection at any reasonable times by anyone legally authorized by the City-they shall provide a report at least annually before the City Council
 - Kiya Koda shall charge to the owner of the animal the sum of \$10.00 for the first animal picked up. A fee of \$10 per day will be charged to the care of the animal.
 - The City shall pay to Kiya Koda the following:
 - A sum of \$2,412/month until July 1, 2017
 - A sum of \$2,662 from July 1, 2017 to June 30, 2018 (total annual amount \$31,944)
 - A sum of \$2,787 from July 1, 2018 to June 30, 2019 (total annual amount \$33,444)
 - A sum of \$2,912/month from July 1, 2019 - June 30, 2020 (total annual amount \$34,944)
 - The sum of \$2,912 shall remain in force until such time that a successor agreement is reached or an alternate service provider is engaged for or and in consideration of the services to be performed as hereinabove set forth
 - The agreement may be terminated by either party giving the other sixty days written notice of termination
- Roll call is in order.
-

Fiscal Impact

Attachments

Resolution

Kiya Koda Agreement

RESOLUTION NO. 2017-____

**RESOLUTION APPROVING A THREE-YEAR AGREEMENT WITH
KIYA KODA REGARDING CARE AND DISPOSAL OF CERTAIN
DOMESTIC ANIMALS IN THE CITY OF INDIANOLA, IOWA**

WHEREAS, the City of Indianola and Kiya Koda will enter into an Agreement for housing and care of certain domestic animals at large in the City of Indianola, Iowa as outline in Exhibit A attached; and

WHEREAS, it is the determination of the City Council that the City should enter into the Agreement in the form attached as Exhibit “A”.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Agreement with Kiya Koda for housing and care of certain domestic animals at large in the City of Indianola is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor is authorized and directed to execute the Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

**AGREEMENT REGARDING CARE AND DISPOSAL OF CERTAIN DOMESTIC ANIMALS
IN THE CITY OF INDIANOLA, IOWA**

THIS AGREEMENT made and entered into _____, 2017 by and between the City of Indianola, Iowa, hereinafter referred to as the CITY, and Kiya Koda Humane Society, with its principal place of business at Indianola, Iowa, hereinafter referred to as the SERVICE PROVIDER, WITNESSED:

WHEREAS, it is the mutual desire of the parties hereto that the SERVICE PROVIDER shall take over from the City and the City shall delegate to the SERVICE PROVIDER all of its functions with regard to the housing, care and disposal of dogs, cats and other domestic animals unlawfully at large in the City of Indianola, Warren County, Iowa (“SERVICES”);

WHEREAS, it is further mutually desired by the parties that a satisfactory agreement be made of the lawful care and disposition of such domesticated animals unlawfully at large within the City of Indianola, Iowa;

WHEREAS, it is further mutually desired by the parties that the term of this agreement shall be until it is renewed by mutual agreement of the parties; and

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The SERVICE PROVIDER will furnish adequate housing, shelter, care and disposal of dogs, cats and other domesticated animals other than swine, horses and cattle unlawfully at large and impound them as required by the laws of the State of Iowa and ordinances of the CITY and will furnish equipment to collect and will collect stray, licensed and unlicensed dogs and stray cats at large within the CITY in violation of the ordinances now in force, or as hereafter may be amended. The SERVICE PROVIDER will be responsible for the destruction or other disposition of seized dogs or cats not redeemed as provided by law or ordinance and for the disposal of dead animals other than swine, horses and cattle.
2. It shall be the duty and responsibility of the SERVICE PROVIDER to respond to telephone calls or other communications to it, seeking assistance in the catching or removal of domesticated animals. This shall also include calls from Indianola Police Department (“POLICE”) when the POLICE need animals covered by this Agreement removed as a result of law enforcement actions; and the SERVICE PROVIDER agrees as a part of its duty and responsibility under this Agreement, to seize, if necessary and possible, any domesticated animal contemplated by this agreement concerning which proper complaint may have been made. The POLICE shall be responsible for assisting with vicious animals which the SERVICE PROVIDER is not able to handle. Any animal picked up by the POLICE shall be, as soon as possible, turned over to the SERVICE PROVIDER for proper treatment and disposal under this agreement. The SERVICE PROVIDER further agrees to investigate and pursue proper complaints until finally disposed of in accordance with the applicable ordinances of the City of Indianola and statutes of Iowa, relative to domestic animals contemplated by this agreement.
3. The SERVICE PROVIDER shall keep complete and accurate records of all receipts and disbursements resulting from its operation in the performance of this Agreement, and shall make the same available for inspection at any reasonable times by anyone legally authorized by the City.

The SERVICE PROVIDER shall provide a written report to the City monthly that includes the number of animals handled by the SERVICE PROVIDER for the City. The SERVICE PROVIDER shall also report to the City the amount of complaint calls and lost and found calls handled by the SERVICE PROVIDER for the City. The contents of the report may be amended from time to time based upon requests from the City.

The SERVICE PROVIDER shall provide a report at least annually before the City Council at a regularly scheduled City Council meeting.

4. The SERVICE PROVIDER shall wholly cooperate with the City and any or all departments of the City in the performance and observance of the ordinances of the City of Indianola, and shall not release any dog to the owner thereof or to any other person except upon the payment of the fees due in accordance with this contract.

5. The SERVICE PROVIDER shall be responsible for the answering of calls and complaints made to it relative to cruel and inhumane treatment of dogs, cats and other domestic animals located within the City of Indianola, and agrees to investigate and pursue such complaints until finally disposed of in accordance with law.

6. The SERVICE PROVIDER will initiate and maintain a proper program of education designed to promote the proper care and treatment of animals and to stimulate public support for such treatment for the enforcement of City Ordinances relating to animal control.

7. When a stray dog or cat is picked up and the dog or cat is licensed, carries a rabies vaccination, identification or its owner is otherwise known to the SERVICE PROVIDER, the SERVICE PROVIDER agrees to give immediate notification to the owner that the dog or cat is in custody. The SERVICE PROVIDER then agrees to hold the dog or cat seven days after the notification unless sooner redeemed by the owner, after which time the animal can be humanely destroyed or retained by the Society as it sees fit. Redemption can be made by the owner by paying the charges against the animal as set out in a later portion of this agreement. If a written consent and release to that effect is signed by the owner, the dog or cat can be disposed of at any time after its capture. Any other dog or cat, or in other words a dog which is unlicensed or a dog or cat which does not carry a rabies vaccination, identification and its owner is unknown to the SERVICE PROVIDER shall be retained by the SERVICE PROVIDER for seven days before it is destroyed. The SERVICE PROVIDER shall have the option to retain such animals for a longer time at its own expense as it sees fit. If it is necessary to keep any animal for a period of time because of suspicion of rabies or by virtue of any other applicable Ordinance of the City of Indianola or the Laws of the State of Iowa, the City or other appropriate body shall pay the required fees in the event that no redemption of the animal is made.

8. The SERVICE PROVIDER shall charge to the owner of the animal the sum of \$10.00 for the first animal picked up. A fee of \$10.00 per day will be charged to the care of the animal. In the event that an animal is claimed by its owner, said party shall pay the SERVICE PROVIDER the pickup fee and the fee for care

and board of said animal as set out above and shall pay any vaccination fee required by law. The City shall not be liable to the SERVICE PROVIDER therefore. If the dog, cat or other animal is picked up by the POLICE or other City representative, the City will use the same fees charged by the SERVICE PROVIDER for their services, and the proceeds shall be paid to the City. The SERVICE PROVIDER is encouraged to review the fees on a regular basis to ensure rates charged to owners are adequate to support the operations of the SERVICE PROVIDER.

9. The City shall pay to the SERVICE PROVIDER the following:
- A sum of \$2,412 per month until July 1, 2017;
 - A sum of \$2,662 from July 1, 2017 to June 30, 2018 (total annual amount = \$31,944);
 - A sum of \$2,787 from July 1, 2018 to June 30, 2019 (total annual amount = \$33,444);
- and
- A sum of \$2,912 from July 1, 2019 to June 30, 2020 (total annual amount = \$34,944).

The sum of \$2,912 shall remain in force until such time that a successor agreement is reached or an alternate service provider is engaged for or and in consideration of the services to be performed as hereinabove set forth.

10. The financial obligation of the City to the SERVICE PROVIDED contemplated by this agreement shall be paid unto the Society on a monthly basis under the terms heretofore described.

11. The CITY and SERVICE PROVIDER will work together to review procedures, best practices, and other matters in order to ensure fiscal solvency and performance of the SERVICE PROVIDER.

12. The City in no way agrees to be responsible to any third party for the acts of the SERVICE PROVIDED or any of its members under this agreement. The SERVICE PROVIDED specifically agrees to hold the City harmless from any suit, cause of action or claim in which the City is named a party defendant or the responsible party when the action of which liability is claimed was the act of the SERVICE PROVIDED, one of its members, employees or other party acting under its authority or direction and control.

13. This agreement may be terminated by either party giving the other sixty days written notice of termination.

14. This document incorporates and includes all prior negotiations, correspondence, conversations, agreements, or understanding applicable to the matters contained herein, and the parties agree that there are no commitments, agreements or understanding concerning the subject matter of this Agreement that are not contained in this document.

IN WITNESS WHEREOF, the parties to this Agreement have set their hands on the day and year first

written above.

CITY OF INDIANOLA

By: _____

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

KIYA KODA HUMANE SOCIETY

Kathi Pfeifer, President

Judy McClymond, Treasurer

Meeting Date: 06/05/2017

Subject

Consideration of a request from Simpson College to utilize the Brush Facility during non-normal hours

Information

John Harris, Simpson College, is requesting to have one day access to the City Brush Facility to dispose of branches. Over the last year he has noticed that the trees growing along the bike path between the Simpson tennis court and Simpson baseball field are now growing in the bike path. Mr. Harris would like to have the Simpson Grounds Staff trim these trees so the bike path is unobstructed. The other goal of this request would open the field of vision for those turning the corner at the Western edge of this area. Currently it's kind of a blind corner and a hazard if bikers don't stop at the stop sign in this location. In doing this project, a decent amount of branches would be generate. They believe it will take two small dump truck loads of branches to complete this project.

Attached are two photos to help with the understanding of this request.

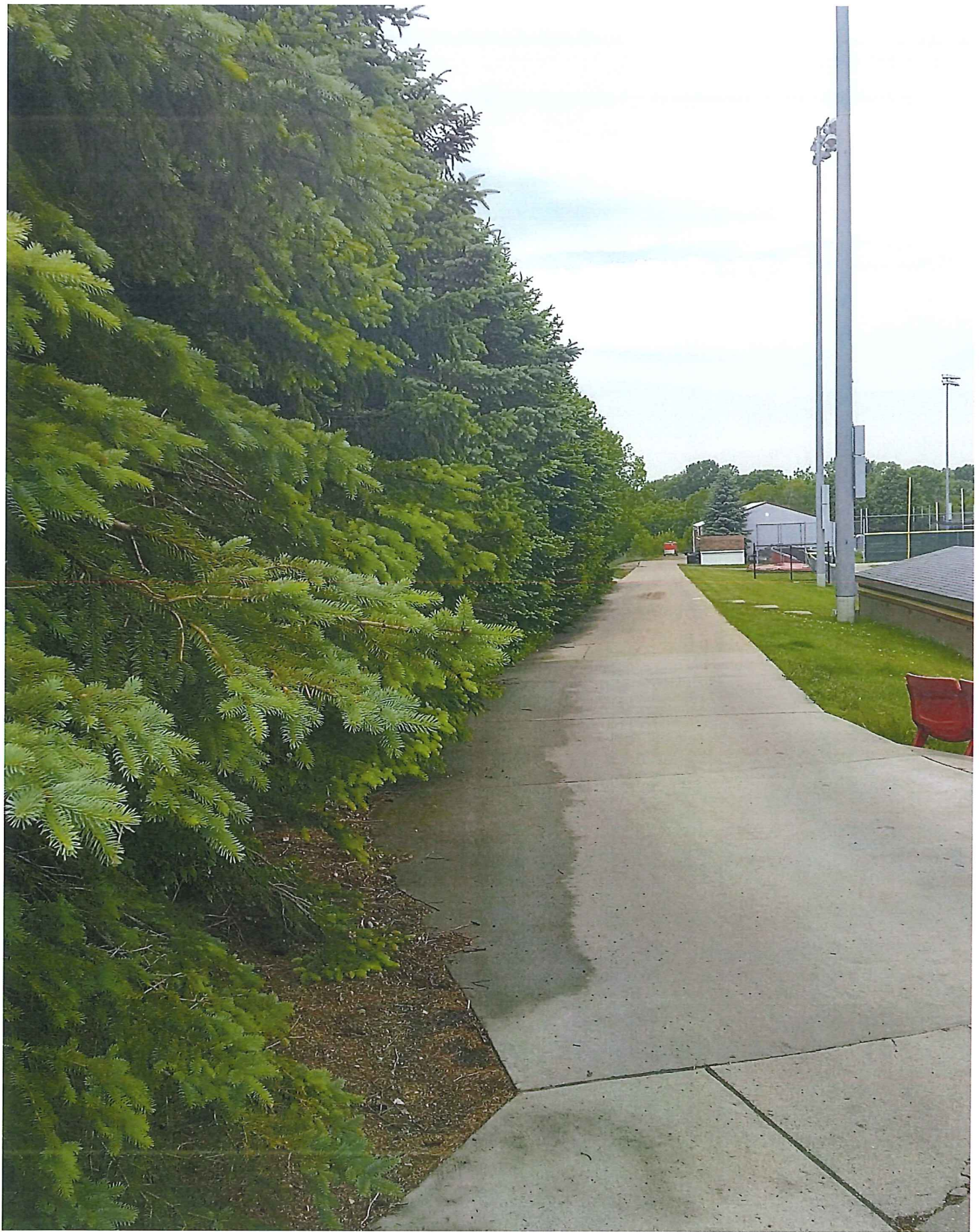
They are asking for council to review this request and let them know of a specific day (at least two weeks from now to allow them to trim the trees) that they could gain access.

Simple motion is in order.

Fiscal Impact

Attachments

Pictures





Meeting Date: 06/05/2017

Subject

Discussion and direction concerning a recommendation from the Police Chief about the COPS Grant participation

Information

In your packet is a memo from Police Chief Dave Button regarding the COPS Grant

Fiscal Impact

Attachments

COPS Grant Recommendation

CITY OF INDIANOLA

Dave Button
Chief of Police



POLICE DEPARTMENT

Brian Sher
Captain

Integrity Professionalism Dedication

To: City Manager Ryan Waller, Mayor Kelly B. Shaw, City Council Members

From: Dave Button, Chief of Police

Date: 5/31/17

Regarding: COPS Grant Recommendation

The Indianola Police Department was awarded a Department of Justice COPS grant in September 2015. The grant was to be used to add a 20th officer to the department in the form of a third detective who would focus primarily on narcotics enforcement. The grant pays 50% of the officer's salary and benefits for 36 months. After the 36 months, the department must maintain the new position for at least 12 months. Extensions are allowed for departments such as ours that need time to conduct a hiring process to fill the position. IPD is allocated 20 officers, but had not reached that number since 2013 when budget cuts demanded we leave the 20th position unfilled.

IPD conducted a civil service hiring process to add the 20th position. Prior to the conclusion of the process, Sgt. Hamell retired and Officer Peters left the department to farm, reducing our staffing level to 17. In August 2016, IPD added three recruits to the department bringing our officer total to 20. IPD began utilizing funds from the grant at that point. One recruit did not successfully complete the academy, and Officer Dee left the department in December 2016 to join the Des Moines Police Department, bringing our allotment back to 18.

Two recruits from the civil service list were hired and placed in field training awaiting the May 2017 academy, bringing IPD back to 20 officers. IPD interviewed to fill the new third detective position. Officer Siemens was selected, but prior to assuming the new role in March, he left the department to go into private business, leaving IPD with 19 officers. In April, one of the two recruits awaiting the May academy was let go for unsuccessfully progressing through field training. IPD's staffing is back to 18 officers. We began a new hiring process May 22, but it will be several months until any newly hired officers are on the street.

Several police departments are struggling to recruit and maintain quality officers. Des Moines Police decided to run an abbreviated academy for sworn officers as a recruiting tool. Two of IPD's officers applied, were selected, and will be leaving IPD in June, reducing our staff to 16 officers. Although they won't all be leaving, one other officer has applied with DMPD, one has applied with Ankeny, and two have applied with Norwalk. Higher salary at all three agencies are reasons given for the interest in leaving IPD.

CITY OF INDIANOLA

Dave Button
Chief of Police



POLICE DEPARTMENT

Brian Sher
Captain

Integrity Professionalism Dedication

IPD has had a difficult time reaching and maintaining the total allotment of 20 officers since being awarded the COPS grant. On May 17, I had a phone conversation with Mike Jackson of the DOJ's COPS office. I voiced my concern about not being able to satisfy the hiring requirement of the COPS grant and explained the staffing predicament our department is in. Jackson said that it is common for small and mid-size departments to struggle to maintain staff as officers often leave for better paying departments.

Jackson said that there are a couple of options for IPD to consider. IPD can continue with the grant and keep track of the months we are not at 20 officers. We would add those months to the 11-month extension we currently need. IPD would still be required to maintain the 20th position for 12 months at the end of the extension. The other option, which Jackson said he recommends, is for IPD to withdraw from the grant and request the balance due the city from the DOJ. That amount totals \$36,336.

I was optimistic that we would be able to satisfy the requirements of the grant at the time I applied. However, it's become apparent that maintaining our workforce, let alone increasing it in the current market, is more difficult than I imagined. I do not believe it is in anyone's best interest to maintain a grant that is parceled out periodically. The grant is subject to audit at any time, and ensuring the tracking of when a 20th officer is in place could prove problematic. A positive note is that the city's budget was not negatively affected during the grant process as vacancies have more than offset the funds we expended while briefly at 20 officers.

After careful consideration, I recommend that IPD be approved to withdraw from the COPS grant. Thank you for your consideration. Please contact me with any questions and concerns you may have.

Respectfully,

Dave Button
Chief of Police

CITY OF INDIANOLA

Dave Button
Chief of Police



POLICE DEPARTMENT

Brian Sher
Captain

Integrity Professionalism Dedication

110 North First • P.O. Box 299 • Indianola, Iowa 50125
(515) 961-9400 • Fax (515) 961-9450 • Emergency 911
www.indianolaiowa.gov • dbutton@cityofindianola.com

Meeting Date: 06/05/2017

Subject

Discussion and recommendation regarding ambulance fees

Information

In your packet is information from Fire Chief Greg Chia recommending an increase in ambulance fees effective July 1, 2017. The increase is per the regional Wellmark BC/BS, 2017 rate increases. Greg is recommending the increase to Indianola's fees. The process uses the current industry information and input from local and regional services. Wellmark is an established leader in medical insurance and their payout schedule is a component that is used for establishing emergency medical service fees.

Below are the current and proposed fees:

	Current Rates	Proposed Rates
Basic Life Support Rate	\$582.00	\$588.00
Advanced Life Support Rate	\$691.00	\$698.00
Advanced Life Support Level 2 Rate	\$1,001.00	\$1,011.00
Mileage	\$12.00	\$13.00
Treat & Release	\$200.00	\$200.00
ALS Tier	\$200.00	\$250.00

Council will need to discuss and give direction to amend the Resolution Adopting The City's FY 17/18 Fee Schedule (packet) for the ambulance fees. If it is council wishes to proceed, this item will be placed on the June 19, 2017 council agenda for approval.

Fiscal Impact**Attachments**

Ambulance Fee Information
Resolution

Memo

TO: City Manager Ryan Waller, Mayor Kelly Shaw and Council Members

FROM: Fire Chief Gregory M Chia

DATE May 8, 2017

RE: Emergency Medical Fees

I am requesting that the Indianola Fire Department's emergency medical fee schedule be increased per the regional Wellmark BC/BS, 2017 rate increases. The adjustments allow the department to maximize its ability to recover cost associated with administering emergency medical care. Reviewing the service agreement from Wellmark BC/BS as one of the major insurance carriers in this region indicates a moderate increase among the levels of care. This is an acceptable adjustment in the schedule of fees within the insurance market. The department's annual increase in cost to administer emergency medical treatment continues to rise. That balance of department cost and insurance allowance will be evaluated regularly.

Departments have been using surveys of area services but also utilizing Wellmark Service Agreement Schedule. Many services, not only in the metro but across the state are incorporating Wellmark Insurance MAF (maximum allowable fee) as a bench mark.

Wellmark's policy is to establish fees based on 170% of the Medicare rate for Iowa. Indianola Fire Department and other metropolitan services have adopted the same methodology when recommending increases to their own fees.

I am recommending the increase to Indianola's fees. The process uses the current industry information and input from local and regional services. Wellmark is an established leader in medical insurance and their payout schedule is a component that is used for establishing emergency medical service fees.

The new rates will commence after July 1, 2017 from the previous fees.

Below are the current Indianola Fire Department fees, followed by the proposed fees. Supporting documents provide information from Wellmark BlueCross/Blue Shield and a document of the surrounding agency fees.

□ Current Rates;

Basic Life Support Rate	\$582.00
Advanced Life Support Rate	\$691.00
Advanced Life Support Level 2 Rate	\$1001.00
Mileage	\$12.00
Treat & Release	\$200.00
ALS Tier	\$200.00

☐ Proposed Fees;

Basic Life Support Rate (BLS)	\$588.00
Advanced Life Support Rate (ALS)	\$698.00
Advanced Life Support Level 2 Rate (ALS2)	\$1,011.00
Mileage	\$13.00
Treat & release	\$200.00
ALS Tier	\$250.00



March 31, 2017

Dear Provider:

This communication is with regard to the Wellmark Blue Cross and Blue Shield payment update as required by your services agreement. This update is effective for dates of service on and after July 1, 2017, through June 30, 2018.

Your Agreement with Wellmark requires that you and anyone acting on your behalf maintain the confidentiality of all fee schedules, payment arrangements, payment manuals and other Wellmark proprietary information. All information provided in this letter or available on wellmark.com is for your use only and is not to be disclosed to anyone not authorized to access this information.

Effective for services provided on and after July 1, 2017, Wellmark has determined a maximum allowable fee (MAF) for ambulance services. The updated fee schedule is listed below.

Code	Code Description	Wellmark MAF
A0425	Ground Mileage	\$13
A0426	ALS 1	\$441
A0427	ALS 1 - emergency	\$698
A0428	BLS	\$368
A0429	BLS - emergency	\$588
A0432	Paramedic intercept (PI) - rural area	\$643
A0433	ALS 2	\$1,011
A0434	SCT - (Specialty care transport)	\$1,194

**Listed services do not guarantee coverage*

Wellmark.com Secured Access

You will find additional helpful information and detailed fee schedules on wellmark.com. If you do not have secured access to wellmark.com take one of the following steps:

- If your Taxpayer Identification Number (TIN) is not registered, select "Register now" on the provider page at wellmark.com.
- If your TIN is registered and you want to expand or change your user access, contact your office's Designated Security Coordinator.

We value your continued participation as a network provider. If you have any questions about this notice, please contact your Wellmark Network Engagement Business Partner. To identify your Business Partner based on the county in which you practice, please use the map available through the "Contact Us" link on wellmark.com.

Sincerely,

Mike Fay, Vice President Health Networks and Innovation

2017 Rate Survey - FINAL

Service	Type	BLS (NE)	BLS (E)	ALST1 (NE)	ALST1 (E)	ALST2	CCP	Add'l Attendants	Non-Transport ALS	Non-Transport BLS	Paramedic Intercept	Metro Mileage	Rural Mileage	Annual Responses	Rate Inc?
1	Municipal	\$650.00	\$650.00	\$700.00	\$850.00	\$1,100.00	\$1,250.00				\$200.00	\$14.00	\$14.00	1,200	pending
2	Private	\$539.00	\$1,135.00	\$687.28	\$1,135.00	\$1,687.00	\$2,014.00				\$200.00	\$20.24	\$20.24	50,000	pending
3	Private	\$463.39	\$887.28	\$590.18	\$969.44	\$1,317.39	\$1,194.00	\$50.00	\$289.52		\$200.00	\$13.00	\$13.00	17,000	0.0%
4	Fire Based	\$568.00	\$568.00	\$441.00	\$698.00	\$1,071.00	\$1,158.00		\$150.00		\$300.00	\$13.00	\$13.00	3,924	yes
5	Fire Based	\$400.00	\$500.00	\$550.00	\$600.00	\$650.00	\$1,337.00		\$575.00		\$230.00	\$30.00	\$30.00	600	0.0%
6	Hospital Based	\$687.00	\$687.00	\$978.00	\$691.00	\$1,137.00	\$1,840.00		\$150.00		\$150.00	\$12.00	\$12.00	5,600	pending
7	Fire Based	\$364.00	\$562.00	\$437.00	\$691.00	\$1,001.00	\$1,182.00		\$317.00		\$200.00	\$17.50	\$17.50	3,700	pending
8	Fire Based	\$675.00	\$800.00	\$700.00	\$900.00	\$1,200.00	\$1,200.00		\$56.00		\$200.00	\$8.00	\$8.00	1,202	yes
9	Volunteer	\$575.00	\$575.00	\$575.00	\$575.00	\$575.00	\$575.00		\$150.00		\$200.00	\$12.00	\$12.00	265	pending
10	Fire Based	\$533.00	\$533.00	\$634.00	\$634.00	\$862.00	\$77.00		\$203.00		\$405.00	\$14.00	\$14.00	22,915	0.0%
11	Volunteer	\$385.00	\$410.00	\$525.00	\$672.00	\$972.00	\$1,430.00		\$200.00		\$200.00	\$12.00	\$12.00	1,800	0.7%
12	Fire Based	\$353.00	\$565.00	\$624.00	\$672.00	\$972.00	\$1,430.00		\$100.00		\$125.00	\$12.00	\$12.00	725	yes
13	Private	\$447.00	\$582.00	\$970.00	\$691.00	\$1,006.00	\$1,430.00		\$200.00		\$200.00	\$13.00	\$13.00	1,900	pending
14	Private	\$582.00	\$691.00	\$1,001.00	\$1,001.00	\$1,001.00	\$200.00		\$200.00		\$200.00	\$12.00	\$12.00	13,000	pending
15	3rd Service	\$395.00	\$474.00	\$648.00	\$769.00	\$1,084.00	\$1,084.00		\$200.00		\$200.00	\$14.86	\$14.86	2,102	yes
16	Volunteer	\$600.00	\$600.00	\$700.00	\$700.00	\$1,000.00	\$1,000.00		\$250.00		\$200.00	\$15.00	\$15.00	10,348	2.5%
17	Private	\$457.52	\$732.04	\$549.03	\$869.31	\$1,258.22	\$1,486.98		\$250.00		\$200.00	\$16.46	\$16.46	450	no
18	Private	\$700.00	\$780.00	\$850.00	\$930.00	\$1,050.00	\$1,750.00		\$540.00		\$150.00	\$16.50	\$16.50	5,100	pending
19	Private	\$582.00	\$691.00	\$1,001.00	\$1,001.00	\$1,001.00	\$200.00		\$200.00		\$200.00	\$17.50	\$17.50	2,200	pending
20	Fire Based	\$1,396.05	\$2,319.10	\$5,572.55	\$5,572.55	\$5,572.55	\$5,572.55		\$200.00		\$200.00	\$18.00	\$18.00	6,200	pending
21	Hospital Based	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00		\$200.00		\$200.00	\$21.70	\$21.70	4,706	pending
22	Private	\$600.00	\$600.00	\$750.00	\$1,001.00	\$1,001.00	\$1,001.00		\$200.00		\$200.00	\$14.00	\$14.00	5,200	yes
23	Private	\$620.00	\$620.00	\$950.00	\$950.00	\$1,430.00	\$1,840.00		\$200.00		\$200.00	\$20.00	\$20.00	6,000	pending
24	Private	\$770.00	\$830.00	\$890.00	\$940.00	\$1,000.00	\$1,100.00		\$370.00		\$200.00	\$13.00	\$13.00	18,275	3.0%
25	Hospital Based	\$791.10	\$1,268.10	\$948.70	\$1,504.00	\$2,175.90	\$2,572.00	\$138.20	\$150.00		\$53.10	\$21.70	\$21.70	11,200	pending
26	Fire Based	\$500.00	\$500.00	\$900.00	\$1,001.00	\$1,001.00	\$1,001.00		\$150.00		\$200.00	\$12.00	\$12.00	1,500	no
27	Fire Based	\$382.84	\$588.00	\$700.00	\$700.00	\$1,000.00	\$1,200.00		\$200.00		\$200.00	\$13.00	\$13.00	9,000	pending
28	3rd Service	\$375.00	\$575.00	\$450.00	\$700.00	\$1,000.00	\$1,200.00		\$200.00		\$200.00	\$12.00	\$12.00	9,500	yes
29	Volunteer	\$541.00	\$622.00	\$869.00	\$947.00	\$1,307.00	\$1,340.00		\$200.00		\$240.00	\$16.00	\$16.00	1,500	0.0%
30	Hospital Based														3.0%
31	Private														
32	Private														
33	Private														
34	Private														
MEDIC EMS															
Rates															
35	Private	\$505.00	\$650.00	\$660.00	\$795.00	\$1,001.00	\$1,200.00	\$100.00	\$195.00	\$0.00	\$150.00	\$16.00	\$16.00	31,987	pending
Medicare 2017															
		\$211.18	\$337.89	\$253.42	\$401.25	\$580.75	\$686.34					\$7.29	\$7.29		
Iowa Medicaid															
		\$84.67	\$114.30	\$101.60	\$127.01	\$232.84		\$19.58	\$42.34	\$42.34		\$2.61	\$2.61		
Illinois Medicaid (Rock Island County)															
		\$127.34	\$127.34	\$198.49	\$198.49	\$198.49	\$258.84					\$5.00	\$5.00		
2017 Wellmark															
		\$368.00	\$588.00	\$441.00	\$698.00	\$1,011.00	\$1,194.00				\$643.00	\$13.00	\$13.00		
Average															
		\$571.60	\$701.07	\$765.26	\$868.56	\$1,234.03	\$1,744.33	\$91.28	\$253.56	\$193.15	\$230.16	\$15.74	\$16.48	7,515	1.2%
Median															
		\$636.00	\$620.00	\$700.00	\$795.00	\$1,008.50	\$1,430.00	\$93.50	\$200.00	\$175.00	\$200.00	\$14.00	\$15.50	4,292	0.4%

RESOLUTION NO. 2017-22

RESOLUTION ADOPTING THE CITY'S FY 17/18 FEE SCHEDULE

WHEREAS, annually the City Council approves a fee schedule; and,

WHEREAS, the fee schedule sets for charges for various municipal functions that are paid for by customers; and,

WHEREAS, the City's draft budget incorporates the proposed fees in the fee schedule; and,

WHEREAS, the City Council of the City of Indianola, Iowa deems it in the best interest of the City of Indianola, Iowa to approve and adopt said Fee Schedule as attached; and,

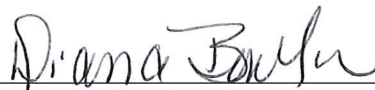
NOW, THEREFORE, be it resolved by the City Council of the City of Indianola, Iowa, that said Fee Schedule is hereby approved and adopted.

PASSED AND APPROVED this 6th day of March, 2017.



Kelly B. Shaw, Mayor

ATTEST:



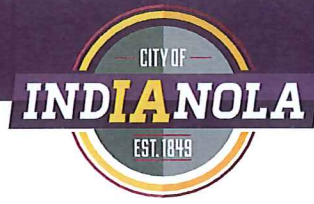
Diana Bowlin, City Clerk



Fee Schedule

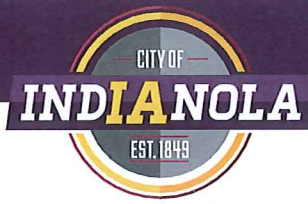
FISCAL YEAR
2017-18

**BUDGET
DOCUMENT**



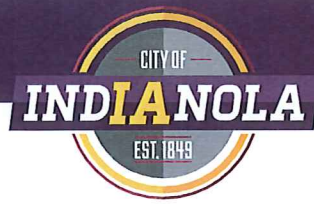
City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
City Clerk	Cigarette Permit	\$75.00	Per Year	
City Clerk	Refuse Hauling Permit	\$150.00	Per Packer	
City Clerk	Refuse Hauling Permit	\$100.00	Units Other than Packer	
City Clerk	Bike Night Fee	\$750.00	Per Event to Lease Square (April-September)	
City Clerk	Bike Night Fee	\$80.00	Per Event to Sweep the Square	
City Clerk	Solicitors	\$100.00	Per Year	
City Clerk	Peddlers or Transient Merchant	\$50.00	For one day	
City Clerk	Peddlers or Transient Merchant	\$100.00	For one week	
City Clerk	Peddlers or Transient Merchant	\$200.00	For up to six (6) months	
City Clerk	Peddlers or Transient Merchant	\$300.00	For one year or any major part thereof	
City Clerk	Ice Cream Vendors	\$20.00	One Day	
City Clerk	Ice Cream Vendors	\$30.00	One Week	
City Clerk	Ice Cream Vendors	\$50.00	One Month	
City Clerk	Ice Cream Vendors	\$100.00	One Month to six months	
City Clerk	Deck Fees	\$0.50	Per square foot	
City Clerk	Brush Facility	\$5.00 Bundle; \$15 pickup; \$20 trailer; \$30 small truck; \$45 large truck	Anything that is 1/2" or more in diameter. Items may be loose or in paper bags only	
City Clerk	Brush Facility	\$15.00 monitors/televisions \$30 console/projection	Per item	
City Clerk	Miscellaneous Fees	\$30 return check fee, returned online check, debit/credit card	Per item	
Community Dev.	Electrical Permit Fee	\$80.00	Basic Overhead Fee with New Service Connection	Additional Fees based on # of meters, circuits, openings, fixed appliances, motors, etc.
Community Dev.	Electrical Permit Fee	\$120.00	Basic Underground Fee with New Service Connection	
Community Dev.	Mechanical Permit Fee	\$25.00	Basic Fee	Additional Fees based on installation, relocation or replacement of furnaces, appliances, cooling units, boiler, air handling unit, ventilation fan, and gas piping
Community Dev.	Plumbing Permit Fee	\$25.00	Basic Fee	Additional Fees based on each plumbing fixture.
Community Dev.	Administration Fees - Nuisance Compliance	\$20.00-\$50.00		
Community Dev.	Banner Application	\$25.00	Additional \$2.00 per banner	
Community Dev.	Board of Adjustment Hearing	\$100.00		
Community Dev.	Driveway Permit	\$20.00		
Community Dev.	Final Plat Review	\$100.00	Additional \$10.00 for each lot in excess of 10	
Community Dev.	Planting in Parking Permit	\$5.00		
Community Dev.	Plat of Survey	\$25.00		
Community Dev.	Preliminary Plat Review	\$150.00	Additional \$10.00 for each lot in excess of 10	
Community Dev.	Property Pin Locate Fee	\$50.00		
Community Dev.	Rezoning Request	\$200.00		
Community Dev.	Sewer Permit	\$20.00		
Community Dev.	Sign Permit (24 sq. ft. or less)	\$25.00		
Community Dev.	Sign Permit (25-100 sq. ft.)	\$50.00		
Community Dev.	Sign Permit (100+ sq. ft.)	\$75.00	Additional \$0.20 per sq. ft. over 100	
Community Dev.	Sign Permit - Temporary Sign	\$25.00-\$30.00		
Community Dev.	Sign Fee Exemption Request	\$30.00		
Community Dev.	Sign Code Appeal Procedure	\$30.00		
Community Dev.	Site Plan Review (one acre or less)	\$50.00		
Community Dev.	Site Plan Review (more than one acre)	\$100.00		
Community Dev.	Water Inspection	\$40.00		
Community Dev.	Water Permit	\$15.00		
Community Dev.	Alley Closing Fee	\$200.00-\$400.00	Per 1/2 block	
Community Dev.	Complaint Abatement Fee Receipts	Contractor Fee		
Community Dev.	Street Bond Permit	\$10.00	Per square foot	
Community Dev.	Electric Service Fees	\$60.00	Overhead	
Community Dev.	Electric Service Fees	\$100.00	Underground	
Community Dev.	Electric Service Fees	\$35.00	Temporary Construction	
Community Dev.	Electric Meter	\$100.00		
Community Dev.	Water Connection	\$150.00		



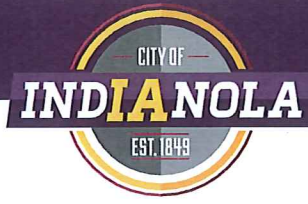
City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Community Dev.	Meter Connection	\$50.00	Additional \$270.00 - 5/8 meter and \$360.00 - 3/4 meter	
Community Dev.	Construction Water	\$35.00		
Community Dev.	Sewer Inspection	\$100.00-\$200.00		
Community Dev.	Sewer Tap Fee	TBD	Dependent upon sewer connection fee	
Community Dev.	Building Permit Fees	\$30.00		Total valuation of \$1.00 - \$500.00
Community Dev.	Building Permit Fees	\$30.00	for the 1st \$500.00 plus \$1.75 for each additional \$100.00 or fraction thereof, to and including \$2000.00	Total valuation of \$501.00 - \$2,000.00
Community Dev.	Building Permit Fees	\$50.00	for the 1st \$2,000.00 plus \$9.00 for each additional \$1,000.00 or fraction thereof to and including \$25,000.00	Total valuation of \$2,001.00 - \$25,000.00
Community Dev.	Building Permit Fees	\$276.00	for the 1st \$25,000.00 plus \$8.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00	Total valuation of \$25,001.00 - \$50,000.00
Community Dev.	Building Permit Fees	\$457.00	for the 1st \$50,000.00 plus \$6.25 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00	Total valuation of \$50,001.00 - \$100,000.00
Community Dev.	Building Permit Fees	\$738.00	for the 1st \$100,000.00 plus \$5.25 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00	Total valuation of \$100,001.00 - \$500,000.00
Community Dev.	Building Permit Fees	\$2,703.00	for the 1st \$500,000.00 plus \$4.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00	Total valuation of \$500,001.00 - \$1,000,000.00
Community Dev.	Building Permit Fees	\$4,546.00	for the 1st \$1,000,000.00 plus \$3.00 for each additional \$1,000.00 or fraction thereof	Total valuation of \$1,000,001.00 and up
Community Dev.	Inspections outside of normal business hours (minimum charge, two hours)	\$20.00	Per hour	
Community Dev.	Re-inspection fees assessed under provisions of Section 305(g)	\$20.00	Per hour	
Community Dev.	Inspections for which no fee is specifically indicated (minimum charge, one-half hour)	\$20.00	Per hour	
Community Dev.	Additional plan review required by changes, additions or revisions to approved plans (minimum charge, one-half hour)	\$20.00	Per hour	
Community Dev.	Temporary Sign Permit	\$25.00	For the first 10 day period, \$5.00 additional for 10 additional days (must be consecutive)	
Community Dev.	Temporary Sign Permit	\$25.00	For a 3 day period	
Police Department	Report Fee	\$5.00	Per copy	
Police Department	Trip Sheets	\$0.50	Per page	
Police Department	Color Photos	\$5.00	Per sheet	
Police Department	Color Photos on Compact Disc	\$20.00	Per disc	
Police Department	Videos & Recordings on CD	\$20.00	Per disc	
Fire Department	EMS Billing Fee	\$35.00/Report	(Billings for other agencies)	
Fire Department	Transport Fee	\$575.00	BLS Care	
Fire Department	Transport Fee	\$682.00	ALS Care	
Fire Department	Transport Fee	\$988.00	ALS 2 Care	
Fire Department	Treatment Fee	\$200.00	Does not include transport (treatment only)	
Fire Department	Treatment Fee	\$200.00	ALS Tier	
Fire Department	Loaded Mileage Transport Fee	\$12.00	Per loaded mile	
Fire Department	Burn Permit	\$35.00		
Fire Department	Construction Permit for Fire Alarm	\$35.00		
Fire Department	Construction Permit for Fire Pump	\$35.00		
Fire Department	Above Ground Installation of Flammable Liquids/Flammable Gas Tanks	\$50.00		
Fire Department	Firefighter/Paramedic	32.71/hour	Special Events	
Fire Department	Firefighter/EMT	28.26/hour	Special Events	
Fire Department	Firefighter/Paramedic/Full Time	\$38.21-\$51.61/hour	Special Events	
Fire Department	Fire Works Display/Pyrotechnics Special Effects Permit	150/event		
Library	Lost or Damaged Materials	\$1.00	Missing barcode	
Library	Lost or Damaged Materials	\$2.50-\$9.00	Missing/Damaged cases for audio or audiobooks	
Library	Lost or Damaged Materials	\$1.50-\$3.00	DVD & music CD's	
Library	Lost or Damaged Materials	\$3.00	Lost inserts	
Library	Lost or Damaged Materials	TBD	Check with Library Director	
Library	Lost or Damaged Materials	\$2.00	Lost library card	
Library	Lost or Damaged Materials	\$2.00	Torn page	



City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Library	Photocopies	\$0.15	Per page	
Library	Computer Printouts	\$0.15	Per page	
Library	Processing Fee	\$7.50		
Library	Fines	\$0.15	Per day for printed materials - max of \$7.50	
Library	Fines	\$0.50	Per day for DVD's - max of \$7.50	
Library	Meeting room reservation	\$25.00	For 4 hours, \$5.00/hour thereafter	
Library	Used Books	\$2.00	Hardcover	
Library	Used Books	\$1.00	Paperback	
Memorial Pool	Daily Pool Admission (half off after 5pm)	\$5.00	All ages	
Memorial Pool	Tot Splash Time	\$2.00	Per person	
Memorial Pool	Adult Lap Swim	\$2.00	Per person or free w/season pass	
Memorial Pool	Open Nigh Swim	\$2.00	Per person or free w/season pass	
Memorial Pool	Doggie Dive	\$8.00	For residents	Non-resident - \$10.00
Memorial Pool	Mighty Minnows Swim Lessons (Ages 9 months - 5 years)	\$21.50	Per resident	Non-resident - \$26.50
Memorial Pool	Red Cross Swim Lessons (Ages 5+)	\$35.00	Per resident	Non-resident - \$40.00
Memorial Pool	Punch Card Passes	\$40.00	Per resident - 10 swims	Non-resident - 10 swims - \$50.00
Memorial Pool	Punch Card Passes	\$80.00	Per resident - 20 swims	Non-resident - 20 swims - \$100.00
Memorial Pool	Season Pool Passes	\$76.00	1 person - Indianola resident (20% discount for early bird - April 4-29)	\$88.00 - 1 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$134	2 person - Indianola resident (20% discount for early bird - April 4-29)	\$154 - 2 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$144	3 person - Indianola resident (20% discount for early bird - April 4-29)	\$166 - 3 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$154	4 person - Indianola resident (20% discount for early bird - April 4-29)	\$178 - 4 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$164	5 person - Indianola resident (20% discount for early bird - April 4-29)	\$190 - 5 person - non-resident (20% discount for early bird - April 4-29)
Memorial Pool	Season Pool Passes	\$10.00	Each additional resident	\$12.00 each additional non-resident
Memorial Pool	Pool Party Rental	\$325.00	Entire pool	
Memorial Pool	Pool Party Rental	\$240.00	Large pool only	
Memorial Pool	Pool Party Rental	\$150.00	Shallow pool only	
Memorial Pool	Mermaid, Princess & Superhero Pool Party	\$15.00	Includes 1 child & 1 adult	
Memorial Pool	Red Cross Basic Lifeguarding	\$150.00	Non-resident - \$172.50	
Parks & Recreation	Special Needs Dances	\$3.00		
Parks & Recreation	Daddy Daughter Date Night	\$10.00	Non-resident - \$12.50	
Parks & Recreation	Indoor Playdates	\$1.00		
Parks & Recreation	Flashlight Easter Egg Hunt	\$6.00	Non-resident - \$7.50	
Parks & Recreation	Mad Science Workshops	\$29.00	Non-resident - \$34.00	
Parks & Recreation	Mad Science Camps	\$79.00-\$139.00	Non-resident - \$84.00-\$144.00	
Parks & Recreation	Bricks 4 Kidz Workshops	\$18.00	Non-resident - \$22.50	
Parks & Recreation	Bricks 4 Kidz Academy	\$119.00	Non-resident - \$124.00	
Parks & Recreation	Lego Robotics Lab	\$36.00-\$40.00	Non-resident - \$41.00-\$45.00	
Parks & Recreation	Nature Explorers	\$35.00	Non-resident - \$40.00	
Parks & Recreation	Horseback Rides	\$26.50	Non-resident - \$31.50	
Parks & Recreation	Junior Police Academy	\$23.00	Non-resident - \$28.00	
Parks & Recreation	Junior Fire Academy	\$17.50	Non-resident - \$22.00	
Parks & Recreation	Go! For Launch Rocket Camp	\$99.00	Non-resident - \$104.00	
Parks & Recreation	Magicamp	\$30.00	Non-resident - \$35.00	
Parks & Recreation	Rounded Minds Art	\$70.00	Non-resident - \$75.00	
Parks & Recreation	Rounded Minds Soccer	\$40.00-\$65.00	Non-resident - \$45.00-\$70.00	
Parks & Recreation	Kids Cooking	\$15.00	Non-resident - \$18.75	
Parks & Recreation	Babysitting Clinic	\$26.00	Non-resident - \$31.00	
Parks & Recreation	Adult Dance Classes	\$44.00	Non-resident - \$49.00	
Parks & Recreation	Car Care Clinic	\$10.00	Non-resident - \$12.50	
Parks & Recreation	iPad Workshops	\$10.00	Non-resident - \$12.50	
Parks & Recreation	Adult Painting Workshop	\$20.00-\$30.00	Non-resident - \$25.00-\$35.00	
Parks & Recreation	Beginning Vegetable Gardening	\$9.00	Non-resident - \$11.25	
Parks & Recreation	Starting Plants from Seeds	\$5.00	Non-resident - \$6.25	
Parks & Recreation	Composting 101	\$5.00	Non-resident - \$6.25	
Parks & Recreation	Think Spring Garden Seminar	\$45.00		
Parks & Recreation	Garden Art	\$20.00-\$40.00		
Parks & Recreation	Senior Trips	\$8.00-\$25.00	Non-resident - \$10.00-\$30.00	
Parks & Recreation	Youth Softball Leagues	\$52.00-\$73.00	Non-resident - \$57.00-\$78.00	
Parks & Recreation	Adult Slowpitch Leagues	\$400-\$470/team		
Parks & Recreation	T-Ball Instruction	\$22.00	Non-resident - \$27.00	



City of Indianola Fee Schedule

Department	Fee Description	Cost	Cost Description	Additional Fees Description
Parks & Recreation	T-Ball League	\$33.00	Non-resident - \$38.00	
Parks & Recreation	British Soccer Camp	\$135.00		
Parks & Recreation	Youth Soccer Leagues	\$54.00-\$65.00	Non-resident - \$59.00-\$70.00	
Parks & Recreation	Youth Tennis Lessons	\$29.00	Non-resident - \$34.00	
Parks & Recreation	Youth Volleyball League	\$48.00	Non-resident - \$53.00	
Parks & Recreation	Pee Wee Nerf Football	\$23.00	Non-resident - \$28.00	
Parks & Recreation	Youth Flag Football League	\$44.00	Non-resident - \$49.00	
Parks & Recreation	Youth Basketball League	\$52.00	Non-resident - \$57.00	
Parks & Recreation	Adult Basketball League	\$165.00/team		
Parks & Recreation	Chicometrics	\$36.00	Non-resident - \$41.00	
Parks & Recreation	Tae Kwon Do	\$37.00-\$44.00	Non-resident - \$42.00-\$49.00	
Parks & Recreation	Little Dragons Tae Kwon Do	\$25.00	Non-resident - \$30.00	
Parks & Recreation	Buxton Room Rental - Weekend/Holiday	\$200.00/day		
Parks & Recreation	Buxton Room Rental - Weekday	\$30.00/hr		
Parks & Recreation	Conf & Arts/Craft Room - Non-Profits	\$5.50/hr	Non-resident - \$9.00/hr	
Parks & Recreation	Park Shelters	\$5.00/hr	Non-resident - \$6.00/hr	
Parks & Recreation	Pickard Camping	\$12.00/day		
Parks & Recreation	Buxton Gazebo	\$35.00/day		
Parks & Recreation	Amphitheater - General Public	\$65.00-\$100.00	Non-resident - \$95.00-\$130.00	
Parks & Recreation	Amphitheater - Church/Non-Profits	\$50.00-\$85.00	Non-resident - \$70.00-\$105.00	
Parks & Recreation	Softball Field Practice	\$10.00/75 minutes		
Parks & Recreation	Adult Softball Field	\$75.00/day		
Parks & Recreation	Youth Softball Field	\$60.00/day		
Parks & Recreation	Dog Park Pass	\$25.00/year		
Parks & Recreation	Recreation Equipment	\$0.50-\$10.00/day		
Parks & Recreation	Cross Country Course	\$100.00/day		
Sewer	Wastewater Sample	\$35.00/day		
Sewer	Normal Cleaning of Sewer Lines	\$1.25/foot		
Sewer	Televise Lines with DVD Report	\$1.25/foot		
Sewer	Jet/Vac Lines with 2 Laborers	\$225.00/hour	Minimum 1 hour per call	
Sewer	Jet/Vac Lines with 2 Laborers Overtime	\$260.00/hour	Minimum 1 hour per call	
Sewer	Camera Van	\$195.00/hour	Minimum 1 hour per call	
Sewer	Camera Van Overtime	\$230.00/hour	Minimum 1 hour per call	
Sewer	Service Truck	\$175.00/hour	Minimum 1 hour per call	
Sewer	Labor	\$40.00/hour	Minimum 1 hour per call	
Sewer	Labor Overtime	\$60.00/hour	Minimum 1 hour per call	
Sewer	Time of Sale Inspection Fee	\$50.00		
Sewer	Time of Sale Re-inspection Fee	\$25.00		
Sewer	Administration Fee	5%	A one time late payment penalty of 5% of the amount due shall be added to each delinquent bill	

Meeting Date: 06/05/2017

Subject

Presentation of a park mower replacement

Information

Park and Recreation Superintendent Doug Bylund will be present to discuss the RFP regarding a new mower for the Park Department (packet). This is a CIP budgeted item with an estimated cost of \$27,000.

The current 2010 Kubota 3680 mower has over 4,000 hours and is currently used to mow the following areas:

- Buxton Park - twice/week
- Community Athletic Fields (Middle School Soccer Fields) - twice/week
- Numerous areas along the trail system
- All D&D Properties
- Heliport

The RFP will be sent to vendors and also be posted on the City's Web Site, Iowa League of Cities Web Site, Facebook and shared with the Mayor and Council. Staff will receive proposals on June 15, 2017 and will be placed on the June 19, 2017 council agenda for your consideration.

Fiscal Impact

Attachments

RFP For Mower

Memo

RFP for Purchase of Replacement 72" Mower

The City of Indianola is requesting proposals for the purchase of the following listed 72" outfront mower deck, diesel engine mower.

Items that need to be considered in the proposal are as follows. Please check items that meet bid specs and mark any items that don't meet specs and explain differences.

Diesel engine-Water cooled, Minimum 30hp yes_____no_____

Difference_____

Duel element dry air cleaner yes_____no_____

72" rear discharge, flip up, formed and welded deck, pneumatic tires

Caster wheels yes_____no_____

Difference_____

Hydrostatically driven 4 wheel drive, with steering wheel and power

steering yes_____no_____

Deluxe/Premium adjustable seat w/arm rests yes_____no_____

Foldable ROPS yes_____no_____

Proposals are due back to Mike Bowlin Park Superintendent by June 15, 2017 at 12:01 PM at the Park Shop or by email. Any questions use same contact.

Mike Bowlin Park Superintendent Indianola Parks and Rec

mbowlin@indianolaiowa.gov 515-961-9425, 515-577-3834

Recommendation to put out RFP for Parks Mower Replacement

Current 2010 Kubota 3680 mower has over 4,000 hours. This mower is currently used to mow all the following areas:

- Buxton Park - twice/week
- Community Athletic Fields (Middle School Soccer Fields) – twice/week
- Numerous areas along the trail system
- All D&D properties
- Heliport
- Other areas as needed

It is used approximately 50 hours per week to mow all these areas. We look to replace it with a similar size and style of mower. Cost estimates are \$27,000 and the funds were allocated in the FY 2017-18 CIP Budget.

This mower will be transitioned to use at Pickard for the Disc Golf Course and other areas that we mow. It will replace two old Toro mowers that were purchased in 1995 and 2004. Those two mowers will be put up for surplus sale when the new purchase is completed. They both have over 5,000 hours.

Subject

Resolution approving the City's benefit program that covers eligible employees of the City of Indianola

Information

In your packet is information regarding the FY2017 benefit plan which includes health, dental, vision, life, long term disability and AD&D. Through several meetings, City staff met with the City Council to discuss different health plan options. Upon direction from the City Council, the City of Indianola, Iowa selected the qualified high deductible health plan with a health savings account plan and appropriate renewals for dental, vision, long term disability and life insurance ("Plans"). Staff is recommending the following:

- Move to a qualified high deductible health plan with health savings account with our current third-party administrator, UMR and stop loss carrier, HCC. The renewal analysis included a thorough review of several different health plans to ensure the best plan was selected not only for employees but for the growth of the health insurance fund as well.
- Change our dental carrier from Delta Dental to Metlife. This change allows for lower premiums, more savings and a greater benefit in the annual benefit maximum for employees.
- Renew the current vision plan through our third-party carrier, Avesis. Vision rates are increasing slightly but is still the most affordable based on bids from other vendors.
- Renew the current long term disability, life insurance and AD&D plan through our third-party carrier UNUM. These rates are staying the same as the current year.

Please see Exhibit A in your packet for more information.

In your packet is the resolution approving the City's benefit program as outlined above.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Benefits Exhibit A

RESOLUTION NO. 2017-

**RESOLUTION APPROVING THE CITY'S BENEFIT PROGRAM THAT
COVERS ELIGIBLE EMPLOYEES OF THE CITY OF INDIANOLA**

WHEREAS, the City Indianola, Iowa, offers a comprehensive benefits package, which includes medical, dental, vision, long term disability and life insurance; and

WHEREAS, working through its insurance broker and the insurance committee, the City of Indianola, Iowa, reviewed different health plan options; and

WHEREAS, the City of Indianola, Iowa discussed health plan options with the City Council; and

WHEREAS, upon direction from the City Council, the City of Indianola, Iowa selected the qualified high deductible health plan with a health savings account plan and appropriate renewals for dental, vision, long term disability and life insurance ("Plans").

WHEREAS, the Plans and costs for each are attached as Exhibit A.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The City Council of the City of Indianola, Iowa approve the health insurance plans and premiums presented; and
2. The Mayor or City Manager are authorized to execute the necessary documents, as may be required by the insurance companies.

PASSED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

EXHIBIT A

This is the % an employee pays for insurance ----->

12%

Qualified High Deductible Health Plan with Health Savings Account (H S A) - UMR

Total monthly premium for insurance	City contribution into employee HSA	Insurance tiers	Employee cost per paycheck	Employee Investment	City Provided Annual HSA benefit
\$605.10	\$1,200 + \$1:1 match	Single	\$36.31	\$0-700	\$1,200-\$1,900
\$1,124.24	\$1,200 + \$1:1 match	Employee/Spouse	\$67.45	\$0-2000	\$1,200-\$3,200
\$1,004.41	\$1,200 + \$1:1 match	Employee/Child	\$60.26	\$0-2000	\$1,200-\$3,200
\$1,647.57	\$1,200 + \$1:1 match	Family	\$98.85	\$0-2000	\$1,200-\$3,200

Dental - Metlife

Monthly premium rates	Insurance tiers	Employee cost per paycheck
\$24.25	Single	\$7.00
\$50.71	Employee/Spouse	\$20.00
\$60.45	Employee/Child	\$20.00
\$93.61	Family	\$20.00

Vision - Avesis

Monthly premium rates	Insurance tiers	Employee cost per paycheck
\$6.32	Single	\$2.00
\$10.66	Employee/Spouse	\$5.00
\$11.74	Employee/Child	\$5.00
\$14.54	Family	\$5.00

UMUM Coverage

Coverage type	Monthly cost per employee
Long Term Disability	\$.29 per \$1,000
Life & AD&D	\$.21 per \$1,000

Meeting Date: 06/05/2017

Subject

Resolution approving a service agreement between Indianola Municipal Utilities (IMU), the City of Indianola and Iowa Association of Municipal Utilities (I.A.M.U.)

Information

In your packet is the resolution and service agreement with IMU, City of Indianola and Iowa Association of Municipal Utilities to provide administrative (cost of \$1,300) and safety training sessions (cost of \$10,390). In addition there is a Transportation Fee of \$500. This agreement will be for the period of September 2017 through May of 2018.

Administration includes:

- Extra cost of changing meeting dates
- Meetings with committee to plan programs
- Telephone consultation between IAMU and City staff
- Support of the IAMU database (back-up records)

Training Sessions include:

- Hazard Communications
- Pole Top Rescue for Electric Personnel
- Bloodborne Pathogens; Fire Extinguisher; Hazard Communications, Ladder Safety; Slips, Trips, & Fall (and) Emergency Preparedness
- Lockout-Tagout; Confined Space; Defensive Driving; Ladder Safety; (and) Slips, Trips and Falls
- Concrete Safety (Silica); Workzone Safety; Flagger Safety; Fire Extinguisher Safety and Fire Protection

Roll call is in order.

Fiscal Impact

Attachments

Resolution
Agreement

RESOLUTION NO. 2017-____

**RESOLUTION APPROVING A SERVICE AGREEMENT BETWEEN
INDIANOLA MUNICIPAL UTILITIES (IMU),
THE CITY OF INDIANOLA AND IOWA ASSOCIATION OF
MUNICIPAL UTILITIES (I.A.M.U.)**

WHEREAS, the Indianola Municipal Utility, the City of Indianola and Iowa Association of Municipal Utilities will enter into a Service Agreement to provide administration and safety training session as outline in Exhibit A attached; and

WHEREAS, it is the determination of the City Council that the City should enter into the Agreement in the form attached as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

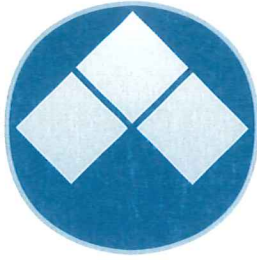
1. The Service Agreement to provide administration and training sessions is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The City Manager is authorized and directed to execute the Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk



INDIANOLA OUTLINE OF TRAINING

June 1, 2017

This service agreement between Indianola Municipal Utilities (I.M.U.), the City of Indianola and the Iowa Association of Municipal Utilities (I.A.M.U.) is to provide administration (Cost of \$1,300) and training sessions as outlined below (Cost of \$10,390). In addition there is a Transportation Fee of \$500. This agreement will be for the period of September 2017 through May of 2018. The cost of this agreement is \$12,190.

If at the end of this agreement more than thirteen (13) training sessions have been presented by I.A.M.U., Indianola Municipal Utilities and the City of Indianola will be billed for the difference. If less than thirteen (13) sessions are presented and the cause is because Indianola Municipal Utilities or the City of Indianola cancels, then IMU and the City will owe the full amount. If the cause is that IAMU cannot fulfill the agreement no bill will be sent or a credit will be issued; however, cancellations due to extremely bad weather are the exception to this policy (although every effort will be made to reschedule classes cancelled due to inclement weather). Payments will be as follows:

2017

June	No Class
July	No Class
August	No Class
September	\$ 2,140.56
October	\$ 905.56
November	\$ 1,755.56
December	\$ 905.56

2018

January	\$ 1,755.56
February	\$ 1,755.55
March	\$ 1,160.55
April	\$ 905.55
May	\$ 905.55

TOTAL \$ 12,190.00

Administration includes:

- Extra cost of changing meeting dates.
- Meetings with committee to plan programs.
- Telephone consultation between IAMU and City staff.
- Support of the IAMU database (back-up records).

Not included in this agreement are:

- Registration fees for workshops/meetings.
- Student books when required.
- Written program models
- Any IAMU services not mentioned in this agreement.

Written Programs:

IAMU will provide model written training programs; however, the cost of the modules is not included in this agreement.

The services included in this agreement are designed to provide accurate and authoritative information in regard to the subject matter covered. It is furnished with the understanding that the Iowa Association of Municipal Utilities is not engaged in rendering legal or other professional engineering services. If legal advice or other professional engineering assistance is required, the service of a competent professional person should be sought.

It is understood that all classes will be held in the Training Room of City Hall unless otherwise stated.

OFFICE WORKERS includes Administrative, Clerks, Community Development, Library, Police and Recreation

LABOR WORKERS includes Electric, Parks Shop, Street, Water and WPC

**PLEASE BE AWARE CREDIT FOR CEU CLASSES
WILL BE BASED ON ACTUAL CONTACT HOURS ONLY.**

NO CLASSES SCHEDULED FOR JUNE THROUGH AUGUST

INSTRUCTOR: MARGRET MEADE

9-12-17 8:00 a.m. - Noon Hazard Communication (chlorine included);
[LABOR WORKERS] HAZWOPER Awareness; SPCC Oil Handlers
APPROXIMATE 4-HOUR SESSION

[These classes will be repeated on January 23, 2018]

Who should attend **Hazard Communication**: All employees. This session addresses basic information you need to know about chemicals in the workplace, plus the hazardous effects of chemicals, how to handle them and the first aid needed if you become over-exposed. Includes the Global Harmonization Standard (GHS).

2 CEU Credit Hours available (*Good for WT, WD and WW*)

Required: Initially and annual refresher – this depends on level of response by employer.

(Class Descriptions continued on page 3)

9-12-17 Class Descriptions (cont.)

Who should attend **HAZWOPER Awareness**: Employees needing First Responder Awareness Level who may witness or discover a hazardous substance release and who would take no action beyond notification of the proper authorities. This session will help employees understand what hazardous substances are and the risks in an incident, what the potential outcome could be for a hazardous substance emergency, recognizing the presence of and identifying hazardous substances, emergency response and the importance of contacting additional resources.

CEU Credit Hours not available

Required: Annually for oil handlers

Who should attend **SPCC Oil Handlers**: Employees who need SPCC training. This session covers the proper techniques to prevent oil spills, hazards, and comply with SPCC (Spill Prevention Controls and Counter-Measurements) requirements. With proper planning, any cleanup costs will be drastically reduced. Additionally there will be a review with the class of the city or utility's plan.

CEU Credit Hours not available

Required: Annually for oil handlers.

INSTRUCTOR: DAVE SWANSON

9-20-17 8:00 a.m. – 4:00 p.m.

[LABOR WORKERS]

Pole Top Rescue for Electric Personnel

Electric – High Voltage PPE

APPROXIMATE 8-HOUR SESSION

NOTE: This class to be held at I.M.U

Who should attend **Pole Top Rescue**: Electric Line personnel. This session will provide instruction and hands-on practice regarding the different methods of safe rescue from a pole or bucket truck. This session will include fall protection, review bucket truck safety, recognizing hazards, and methods to insure a safe rescue. Limit: 15 people.

Who should attend **Electric – High Voltage PPE**: Electric utility employees. This session will emphasize high voltage hazards including the selection, care, inspection and maintenance of applicable, required PPE.

CEU Credit Hours not available for either class

Pole Top Rescue is required annually

High Voltage PPE is recommended: Annually.

INSTRUCTOR: DAVID HIATT

10-24-17 8:00 a.m. - Noon

[OFFICE WORKERS]

Bloodborne Pathogens; Fire Extinguisher;
Hazard Communication; Ladder Safety;
Slips, Trips, & Falls; (and) Emergency Preparedness
APPROXIMATE 4-HOUR SESSION

[These classes to be repeated on November 28, 2017 and February 6, 2018]

Who should attend **Bloodborne Pathogens**: Good for all employees. This session addresses the dangers of Bloodborne Pathogens and written notice requirements regarding locations of hazardous employee exposure and medical records.

1 Non-Safety CEU Credit Hour available (*Good for WW only*)

Required: Annually for those covered under the Exposure Control Plan.

Who should attend **Fire Extinguisher**: Good for all employees. This session will address the proper use and selection of fire extinguishers as well as the elements required for a fire to occur and how to prevent them. This session will also address establishing safe exit routes and proper handling / storage of flammables.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Hazard Communications**: Good for all employees. This session will address basic information you need to know about chemicals in the workplace plus the hazardous effects of chemicals, how to handle them and the first aid needed if you become over-exposed. Includes the Global Harmonization Standard (GHS).

CEU Credit Hour NOT available

Required: Initially and annual refresher – this depends on level of response by employer.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and with change in ladder type or deficiency in knowledge found.

Who should attend **Slips, Trips, and Falls**: All employees. This session addresses the importance of good housekeeping in the work place and the avoidance of slips, trips and falls.

CEU Credit Hours not available

Recommended: Initially and as needed

Who should attend **Emergency Preparedness**: All employees responsible for the care of people in public buildings. This session will discuss how to plan for the disasters that might occur.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: JUSTIN SCHOENROCK

11-17-17 8:00 a.m. - Noon

[LABOR WORKERS]

Lockout-Tagout; Confined Space; Defensive Driving;

Ladder Safety; (and) Slips, Trips & Falls

APPROXIMATE 4-HOUR SESSION

[These classes will be repeated on December 14, 2017]

Who should attend **Lockout-Tagout**: All employees working with equipment that has energy sources. This session discusses servicing and maintenance of machines and equipment in which the unexpected energization or startup of the machines or equipment, or release of stored energy, could harm employees. Establish minimum performance requirements for the control of such hazardous energy.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found. Annual review of each authorized employee.

Who should attend **Confined Space**: Employees exposed to confined spaces. This session addresses identifying, assessing and controlling the hazards found in confined spaces.

CEU Credit Hours not available.

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Defensive Driving**: Good for all employees. This session provides emphasis on what to look for while you are driving and review important defensive driving procedures.

CEU Credit Hours not available

Recommended: Initially and as needed.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and with change in ladder type or deficiency in knowledge found.

Who should attend **Slips, Trips, and Falls**: All employees. This session addresses the importance of good housekeeping in the work place and the avoidance of slips, trips and falls.

CEU Credit Hours not available

Recommended: Initially and as needed.

INSTRUCTOR: MARGRET MEADE

11-28-17 8:00 a.m. - Noon

Bloodborne Pathogens; Fire Extinguisher;
Hazard Communication; Ladder Safety;
Slips, Trips, & Falls; (and) Emergency Preparedness
APPROXIMATE 4-HOUR SESSION

[OFFICE WORKERS]

[These classes to be repeated on February 6, 2018]

Who should attend **Bloodborne Pathogens**: Good for all employees. This session addresses the dangers of Bloodborne Pathogens and written notice requirements regarding locations of hazardous employee exposure and medical records.

CEU Credit Hours not available (*Good for WW only*)

Required: Annually for those covered under the Exposure Control Plan.

Who should attend **Fire Extinguisher**: Good for all employees. This session will address the proper use and selection of fire extinguishers as well as the elements required for a fire to occur and how to prevent them. This session will also address establishing safe exit routes and proper handling / storage of flammables.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Hazard Communications**: Good for all employees. This session will address basic information you need to know about chemicals in the workplace plus the hazardous effects of chemicals, how to handle them and the first aid needed if you become over-exposed. Includes the Global Harmonization Standard (GHS).

CEU Credit Hours not available

Required: Initially and annual refresher – this depends on level of response by employer.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and change in ladder type or deficiency in knowledge found.

Who should attend **Slips, Trips, and Falls**: All employees. This session addresses the importance of good housekeeping in the work place and the avoidance of slips, trips and falls.

CEU Credit Hours not available

Recommended: Initially and as needed.

Who should attend **Emergency Preparedness**: All employees responsible for the care of people in public buildings. This session will discuss how to plan for the disasters that might occur.

Credit Hours not available (*Good for WT, WD and WW*)

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: JUSTIN SCHOENROCK

12-14-17 8:00 a.m. - Noon
[LABOR WORKERS]

Lockout-Tagout; Confined Space; Defensive Driving;
Ladder Safety; (and) Slips, Trips & Falls
APPROXIMATE 4-HOUR SESSION

Who should attend **Lockout-Tagout**: All employees working with equipment that has energy sources. This session discusses servicing and maintenance of machines and equipment in which the unexpected energization or startup of the machines or equipment, or release of stored energy, could harm employees. Establish minimum performance requirements for the control of such hazardous energy.

Credit Hours not available (*Good for WT, WD and WW*)

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found. Annual review of each authorized employee.

Who should attend **Confined Space**: Employees exposed to confined spaces. This session addresses identifying, assessing and controlling the hazards found in confined spaces.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Defensive Driving**: Good for all employees. This session provides emphasis on what to look for while you are driving and review important defensive driving procedures.

CEU Credit Hours not available

Recommended: Initially and as needed.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and with change in ladder type or deficiency in knowledge found.

Who should attend **Slips, Trips, and Falls**: All employees. This session addresses the importance of good housekeeping in the work place and the avoidance of slips, trips and falls.

CEU Credit Hours not available

Recommended: Initially and as needed.

INSTRUCTOR: STEVE MCCLAUGHLIN

1-17-18 8:00 a.m. - Noon

[LABOR WORKERS]

Concrete Safety (Silica); Workzone Safety;

Flagger Safety; Fire Extinguisher Safety and Fire Protection

APPROXIMATE 4-HOUR SESSION

[These classes to be repeated on February 21, 2018]

Who should attend **Concrete Safety (Silica):** Employees that have concrete exposure. This session offers a review of hazards associated with concrete and working with concrete during pouring, finishing, cutting operations or breaking up of old concrete for disposal. It will discuss the hazards of concrete work, how to protect employees from those hazards and proper PPE to be used.

CEU Credit Hours not available

Recommended: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Work Zone Safety:** All employees working in the right-of-way. Addresses how to protect employees from traffic while working on or near the streets and roads.

CEU Credit Hours not available

Recommended: Every two years.

Who should attend **Flagger Safety:** All employees working in the right-of-way. Covers all DOT, plus MUTCD, flagger rules when working in the right-of-way.

CEU Credit Hours not available

Required: Annually.

Who should attend **Fire Extinguisher Safety and Fire Protection:** Good for all employees. This session will address the proper use and selection of fire extinguishers as well as the elements required for a fire to occur and how to prevent them. This session will also address establishing safe exit routes and proper handling / storage of flammables.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: MARGRET MEADE

1-23-18 8:00 AM-12:00 PM

Hazard Communication (chlorine included);
HAZWOPER Awareness and SPCC Oil Handlers

[LABOR WORKERS]

APPROXIMATE 4-HOUR SESSION

Who should attend **Hazard Communications**: Good for all employees. This session will address basic information you need to know about chemicals in the workplace plus the hazardous effects of chemicals, how to handle them and the first aid needed if you become over-exposed. Includes the Global Harmonization Standard (GHS).

CEU Credit Hours not available**Required: Initially and annual refresher – this depends on level of response by employer.**

Who should attend **HAZWOPER Awareness**: Employees needing First Responder Awareness Level who may witness or discover a hazardous substance release and who would take no action beyond notification of the proper authorities. Session helps employees understand what hazardous substances are and the risks in an incident, what the potential outcome could be for a hazardous substance emergency, recognizing the presence of and identifying hazardous substances, emergency response and the importance of contacting additional resources.

CEU Credit Hours not available**Required: Annually for oil handlers**

Who should attend **SPCC**: Employees needing SPCC training. Covers the proper techniques to prevent oil spills, hazards, and comply with SPCC (Spill Prevention Controls and Counter-Measurements) requirements. With proper planning, any cleanup costs will be drastically reduced. Additionally there will be a review with the class of the city or utility's plan.

CEU Credit Hours not available**Required: Annually for oil handlers.****INSTRUCTOR: DAVID HIATT**

2-6-18 8:00 a.m. - Noon

Bloodborne Pathogens; Fire Extinguisher;
Hazard Communication; Ladder Safety;

[OFFICE WORKERS]

Slips, Trips, & Falls; (and) Emergency Preparedness

APPROXIMATE 4-HOUR SESSION

Who should attend **Bloodborne Pathogens**: Good for all employees. This session addresses the dangers of Bloodborne Pathogens and written notice requirements regarding locations of hazardous employee exposure and medical records.

CEU Credit Hours not available**Required: Annually for those covered under the Exposure Control Plan.**

Who should attend **Fire Extinguisher**: Good for all employees. This session will address the proper use and selection of fire extinguishers as well as the elements required for a fire to occur and how to prevent them. This session will also address establishing safe exit routes and proper handling / storage of flammables.

CEU Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Hazard Communications**: Good for all employees. This session will address basic information you need to know about chemicals in the workplace plus the hazardous effects of chemicals, how to handle them and the first aid needed if you become over-exposed. Includes the Global Harmonization Standard (GHS).

CEU Credit Hours not available

Required: Initially and annual refresher – this depends on level of response by employer.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and with change in ladder type or deficiency in knowledge found.

Who should attend **Slips, Trips, and Falls**: All employees. This session addresses the importance of good housekeeping in the work place and the avoidance of slips, trips and falls.

CEU Credit Hours not available

Recommended: Initially and as needed.

Who should attend **Emergency Preparedness**: All employees responsible for the care of people in public buildings. This session will discuss how to plan for the disasters that might occur.

Credit Hours not available

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: STEVE MCLAUGHLIN

2-21-18 8:00 a.m. - Noon

[LABOR WORKERS]

Concrete Safety (Silica); Workzone Safety;

Flagger Safety; Fire Extinguisher Safety and Fire Protection

APPROXIMATE 4-HOUR SESSION

Who should attend **Concrete Safety (Silica)**: Employees that have concrete exposure. This session offers a review of hazards associated with concrete and working with concrete during pouring, finishing, cutting operations or breaking up of old concrete for disposal. It will discuss the hazards of concrete work, how to protect employees from those hazards and proper PPE to be used.

CEUs: CEU Credit Hours not available

Recommended: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

Who should attend **Work Zone Safety**: All employees working in the right-of-way. Addresses how to protect employees from traffic while working on or near the streets and roads.

CEU Credit Hours not available

Recommended: Every two years.

Who should attend **Flagger Safety**: All employees working in the right-of-way. Covers all DOT, plus MUTCD, flagger rules when working in the right-of-way.

CEU Credit Hours not available

Required: Annually.

Who should attend **Fire Extinguisher Safety and Fire Protection**: Good for all employees. This session will address the proper use and selection of fire extinguishers as well as the elements required for a fire to occur and how to prevent them. This session will also address establishing safe exit routes and proper handling / storage of flammables.

CEU Credit Hours not available

Recommended: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: STEVE MCLAUGHLIN

3-27-18 8:00 a.m. – 3:00 p.m. Trenching & Shoring/Competent Person (education only)

[LABOR WORKERS]

APPROXIMATE 6-HOUR SESSION

Who should attend **Trenching & Shoring/Competent Person**: The individuals responsible for the control of the excavation job. This session addresses soil classification, protection systems and evaluating the dangers of the trench.

CEUs: 6 CEU Credit Hours available (Good for WD and WW only)

Recommended: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: MARGRET MEADE

4-24-18 8:00 a.m. - Noon

[LABOR WORKERS]

Bloodborne Pathogens; Drug & Alcohol Employee-Supervisor Training; Hearing Conservation; Emergency Preparedness

[These classes to be repeated on May 8, 2018]

Who should attend **Bloodborne Pathogens**: Good for all employees. This session addresses the dangers of Bloodborne Pathogens and written notice requirements regarding locations of hazardous employee exposure and medical records.

1 Non-Safety CEU Credit Hour available (*Good for WW only*)

Required: Annually for those covered under the Exposure Control Plan.

Who should attend **Drug & Alcohol Employee-Supervisor Training**: All employees involved with CDLs and Gas Operations. This session will address the effects of drugs and alcohol and drugs on the body, how to know if someone is on drugs, and gives suggestions as to what an individual can do about the issue.

CEU Credit Hours not available

Required: Initially then recommended every two years for gas supervisors & operators and CDL supervisors & drivers.

Who should attend **Hearing Conservation**: All employees in a hearing conservation program. This session addresses the importance of assessing potential noise hazards in work areas and emphasizing the importance of wearing hearing protection.

CEU Credit Hours not available

Required: Annually for those involved in a hearing conservation program; recommended every 2 years for others.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and with change in ladder type or deficiency in knowledge found.

Who should attend **Emergency Preparedness**: All employees responsible for the care of people in public buildings. This session will discuss how to plan for the disasters that might occur.

1 CEU Credit Hour available (*Good for WT, WD and WW*)

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

INSTRUCTOR: MARGRET MEADE

5-8-18 8:00 a.m. - Noon Bloodborne Pathogens; Drug & Alcohol Employee-
[LABOR WORKERS] Supervisor Training; Hearing Conservation; Emergency
Preparedness

Who should attend **Bloodborne Pathogens**: Good for all employees. This session addresses the dangers of Bloodborne Pathogens and written notice requirements regarding locations of hazardous employee exposure and medical records.

1 Non-Safety CEU Credit Hour available (*Good for WW only*)

Required: Annually for those covered under the Exposure Control Plan.

Who should attend **Drug & Alcohol Employee-Supervisor Training**: All employees involved with CDLs and Gas Operations. This session will address the effects of drugs and alcohol and drugs on the body, how to know if someone is on drugs, and gives suggestions as to what an individual can do about the issue.

CEU Credit Hours not available

Required: Initially then recommended every two years for gas supervisors & operators and CDL supervisors & drivers.

Who should attend **Hearing Conservation**: All employees in a hearing conservation program. This session addresses the importance of assessing potential noise hazards in work areas and emphasizing the importance of wearing hearing protection.

CEU Credit Hours not available

Required: Annually for those involved in a hearing conservation program; recommended every 2 years for others.

Who should attend **Ladder Safety**: Employees required to use ladders. This session addresses the selection, care, and use of a ladder.

CEU Credit Hours not available

Required: Initially and with change in ladder type or deficiency in knowledge found.

Who should attend **Emergency Preparedness**: All employees responsible for the care of people in public buildings. This session will discuss how to plan for the disasters that might occur.

1 CEU Credit Hours available (*Good for WT, WD and WW*)

Required: Initially and with change in employee duties, introduction of a new hazard, change in procedures or deficiency in knowledge found.

CEU Credit Hours are available for the above training sessions for those holding water or water pollution control certificates. They are good for upgrade or renewal. **Please be aware credit for CEU classes will be based on actual contact hours only.** **Note: Multi-topic sessions are taught in the order listed and CEU Credit Hours will be issued only for those segments attended.**

Cost for books and/or training materials available for purchase and identified in this contract may change without notice during the course of this contract to reflect increased IAMU supplier costs.

FOR INDIANOLA MUNICIPAL UTILITIES

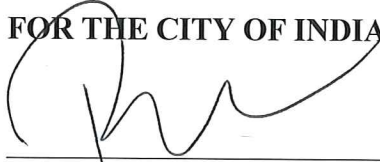


Rob Stangel, General Manager

5-18-17

Date

FOR THE CITY OF INDIANOLA



Ryan Waller, City Manager

Date

FOR IAMU

David Hraha, Director of Member Services

Date

Meeting Date: 06/05/2017

Subject

Resolution determining property to be surplus and authorize the sale of a generator from the WPC Department

Information

In your packet is a resolution determining property to be surplus and authorizing the sale of a generator from the WPC Department (see memo).

The resolution declares:

- The City is no longer using said property and City staff is recommending disposal of it
- The City Council believes it to be in the best interest of the City to sell the property in a commercial reasonable manner
- The City Council authorizes City staff to dispose of said property and to take all steps necessary to sale the property

Roll call is in order.

Fiscal Impact

Attachments

Memo

Resolution



WATER POLLUTION CONTROL

To: Honorable Mayor and City Council

CC: Ryan J. Waller, City Manager

From: Rick Graves

Date: May 18, 2017

Re: Sale of McCord Generator

With the approval of purchasing a new generator for the McCord Lift Station, I would like permission to advertise for sale the current generator.

The generator would be posted for sale on www.govdeals.com website and advertised on the City of Indianola and League of Cities website directing interested parties to the Govdeals.com website to place a bid. If the generator sold before the new one was installed, it would not be available for pick up until we took it out of service.

By selling it beforehand, this would give the buyer the opportunity to have it loaded when the contractor comes to move the old generator out of the way.

Sincerely,

Rick Graves
WPC Supt.
City of Indianola



RESOLUTION NO. 2017-____

**RESOLUTION DETERMINING PROPERTY TO BE SURPLUS
AND AUTHORIZING SALE OF PROPERTY**

WHEREAS, the City of Indianola owns the following property which was purchased with public funds – Water Pollution Control – McCord Lift Station Generator; and

WHEREAS, the City is no longer using said property and City staff is recommending disposal of it; and

WHEREAS, the City Council agrees that the property is surplus; and

WHEREAS, the City Council believes it to be in the best interest of the City to sell the property in a commercially reasonable manner.

NOW THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Indianola, Iowa that the above-described property is determined to be surplus property.

BE IT FURTHER RESOLVED by the City Council that the City staff is hereby authorized to determine the commercially reasonable manner to dispose of said property and to take all steps necessary, including execution of any transfer documents, required to carry out the sale of the property.

APPROVED this 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Resolutions authorizing execution of amended and substituted promissory notes for inflow and infiltration program

Information

During the operational review, it was revealed that there was some outstanding balances owed to the City for repair services under the Inflow and Infiltration Program. Letters were sent to 13 residents and was asked to bring their balance current or receive an acceptable repayment proposal. Of those 13, five have brought their balance current or have paid off their loan, three have called to set up a new payment plan and five have not contacted us. We will be sending those that have not contacted us a follow up letter within a few weeks.

In your packet is the resolution authorizing execution of amended/substituted promissory note and lien for the cost of repairs pursuant to the City of Indianola's Inflow and Infiltration Program for 305 South "P" and 311 N. Howard. The new payment terms will allow the City to collect outstanding amounts due. Highlights of the resolution include:

- The Inflow and Infiltration (I&I) program is designed to eliminate storm water from the sanitary sewer system which has been mandated by federal and state law
- The customer previously entered into a Promissory Note that needs to be amended and substituted to reflect the current status of and a revised agreement (packet) to pay the cost of repair
- The Mayor and City Clerks are authorized to execute said Promissory Note, record and City staff is authorized to do all things necessary to enforce it

Roll call is in order.

Fiscal Impact

Attachments

Amended Note - Nicholson
Amended Note - Pollock
Resolution

WHEN RECORDED RETURN TO:

Amy S. Beattie
6701 Westown Parkway, Suite 100
West Des Moines, Iowa 50266

Preparer Information: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450

**AMENDED AND SUBSTITUTED
PROMISSORY NOTE AND LIEN FOR THE COST OF REPAIRS
PURSUANT TO THE CITY OF INDIANOLA'S
INFLOW AND INFILTRATION PROGRAM**

This Agreement, entered into on the ____ day of April, 2017, amends and is substituted for the Agreement entered into on the 25th day of August, 2011, by the City of Indianola, hereinafter called the "City" and Jason and Amber Nicholson, hereinafter called "Customer", and recorded on August 30, 2011 in Fee Book 2011-6670 in the Warren County Recorder's Office.

WHEREAS, the City is organized and established as a municipal corporation pursuant to the Code of Iowa and operates a municipal water pollution control and sanitary sewer system, and

WHEREAS, the Customer owns, leases or operates property in need of Inflow and Infiltration repairs, and

WHEREAS, the City has an Inflow and Infiltration (I&I) Program designed to eliminate storm water from the sanitary sewer system which has been mandated by federal and state law, and

WHEREAS, the Customer is required to pay for the cost of the Inflow and Infiltration repairs.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The City advanced the cost of the Inflow and Infiltration repairs at the Customer's property located at 305 South P and legally described as:

The South 40' of Lot 20 and the North 25' of lot 21 in Replat of a part of Kenwood Place Lot 45-52 inclusive, Indianola, Warren County, Iowa.

2. The Customer agreed to repay the full costs of repairs to the City as follows: \$2,598.06 with 4% interest beginning October 1, 2001 payable monthly in the amount of \$58.66 for 48 months. As of the date of this Agreement, the Customer owes \$2,598.06. The Customer now agrees to repay the principal amount of \$2,598.06 with 4% interest to the City in accordance with the attached Amortization Schedule.

3. The Custom hereby agrees to the imposition of a consensual lien on the above-described real estate in favor of the City for the unpaid balance until such time as it is paid in full. The lien shall be binding on the Customer, successors and assigns and shall be due upon sale or transfer of title.

4. Further, upon default in payment of any interest, or any installment of principal, the whole amount then unpaid shall become immediately due and payable at the option of the holder without notice. The undersigned, in case of suit on this note, agrees to pay attorney's fees.

Customer:



Jason Nicholson



Amber Nicholson

City of Indianola

By: 

Chris DesPlanques
Director of Finance

STATE OF IOWA, WARREN COUNTY, ss:

On this ____ day of _____, 2017, before me the undersigned, a Notary Public in and for said State, personally appeared Jason Nicholson and Amber Nicholson, to me known to be the persons named in and who executed the foregoing instrument to which is attached; and acknowledged that they executed the instrument as their voluntary act and deed.

Notary Public in and for the State of Iowa

STATE OF IOWA, WARREN COUNTY, ss:

On this ____ day of _____, 2017, before me the undersigned, a Notary Public in and for the State of Iowa, personally appeared Chris DesPlanques, to me personally known, who, being by me duly sworn, did say that he is the Director of Finance for the City of Indianola, Iowa; that the instrument was signed on behalf of the City by authority of its City Council, and that Chris DesPlanques, as such officer, acknowledged the execution of the instrument to be the voluntary act and deed of the City, by it and by him voluntarily executed.

Notary Public in and for the State of Iowa

2598.06	4%	48
Principal	Interest	

Monthly Payment
\$58.66

Start Date of Payment		Balance BOM	Interest	Principal	Balance EOM
Apr-17	1	2,598.06	8.66	50.00	2,548.06
May-17	2	2,548.06	8.49	50.17	2,497.89
Jun-17	3	2,497.89	8.33	50.34	2,447.55
Jul-17	4	2,447.55	8.16	50.50	2,397.05
Aug-17	5	2,397.05	7.99	50.67	2,346.38
Sep-17	6	2,346.38	7.82	50.84	2,295.54
Oct-17	7	2,295.54	7.65	51.01	2,244.53
Nov-17	8	2,244.53	7.48	51.18	2,193.35
Dec-17	9	2,193.35	7.31	51.35	2,142.00
Jan-18	10	2,142.00	7.14	51.52	2,090.48
Feb-18	11	2,090.48	6.97	51.69	2,038.78
Mar-18	12	2,038.78	6.80	51.87	1,986.92
Apr-18	13	1,986.92	6.62	52.04	1,934.88
May-18	14	1,934.88	6.45	52.21	1,882.67
Jun-18	15	1,882.67	6.28	52.39	1,830.28
Jul-18	16	1,830.28	6.10	52.56	1,777.72
Aug-18	17	1,777.72	5.93	52.74	1,724.98
Sep-18	18	1,724.98	5.75	52.91	1,672.07
Oct-18	19	1,672.07	5.57	53.09	1,618.98
Nov-18	20	1,618.98	5.40	53.27	1,565.72
Dec-18	21	1,565.72	5.22	53.44	1,512.28
Jan-19	22	1,512.28	5.04	53.62	1,458.66
Feb-19	23	1,458.66	4.86	53.80	1,404.86
Mar-19	24	1,404.86	4.68	53.98	1,350.88
Apr-19	25	1,350.88	4.50	54.16	1,296.72
May-19	26	1,296.72	4.32	54.34	1,242.38
Jun-19	27	1,242.38	4.14	54.52	1,187.86
Jul-19	28	1,187.86	3.96	54.70	1,133.16
Aug-19	29	1,133.16	3.78	54.88	1,078.27
Sep-19	30	1,078.27	3.59	55.07	1,023.20
Oct-19	31	1,023.20	3.41	55.25	967.95
Nov-19	32	967.95	3.23	55.44	912.52
Dec-19	33	912.52	3.04	55.62	856.90
Jan-20	34	856.90	2.86	55.81	801.09
Feb-20	35	801.09	2.67	55.99	745.10
Mar-20	36	745.10	2.48	56.18	688.92
Apr-20	37	688.92	2.30	56.37	632.56
May-20	38	632.56	2.11	56.55	576.00

Jun-20	39	576.00	1.92	56.74	519.26
Jul-20	40	519.26	1.73	56.93	462.33
Aug-20	41	462.33	1.54	57.12	405.21
Sep-20	42	405.21	1.35	57.31	347.90
Oct-20	43	347.90	1.16	57.50	290.40
Nov-20	44	290.40	0.97	57.69	232.70
Dec-20	45	232.70	0.78	57.89	174.82
Jan-21	46	174.82	0.58	58.08	116.74
Feb-21	47	116.74	0.39	58.27	58.47
Mar-21	48	58.47	0.19	58.47	0.00
Apr-21	49	-	-	-	-
May-21	50	-	-	-	-
Jun-21	51	-	-	-	-
Jul-21	52	-	-	-	-
Aug-21	53	-	-	-	-
Sep-21	54	-	-	-	-
Oct-21	55	-	-	-	-
Nov-21	56	-	-	-	-
Dec-21	57	-	-	-	-
Jan-22	58	-	-	-	-
Feb-22	59	-	-	-	-
Mar-22	60	-	-	-	-
Apr-22	61	-	-	-	-
May-22	62	-	-	-	-
Jun-22	63	-	-	-	-
Jul-22	64	-	-	-	-
Aug-22	65	-	-	-	-
Sep-22	66	-	-	-	-
Oct-22	67	-	-	-	-
Nov-22	68	-	-	-	-
Dec-22	69	-	-	-	-
Jan-23	70	-	-	-	-
Feb-23	71	-	-	-	-
Mar-23	72	-	-	-	-
Apr-23	73	-	-	-	-
May-23	74	-	-	-	-
Jun-23	75	-	-	-	-
Jul-23	76	-	-	-	-
Aug-23	77	-	-	-	-
Sep-23	78	-	-	-	-
Oct-23	79	-	-	-	-
Nov-23	80	-	-	-	-
Dec-23	81	-	-	-	-
Jan-24	82	-	-	-	-
Feb-24	83	-	-	-	-
Mar-24	84	-	-	-	-
Apr-24	85	-	-	-	-

WHEN RECORDED RETURN TO:

Amy S. Beattie
6701 Westown Parkway, Suite 100
West Des Moines, Iowa 50266

Preparer Information: Amy S. Beattie, 6701 Westown Parkway, Suite 100, West Des Moines, Iowa 50266 (515) 274-1450

**AMENDED AND SUBSTITUTED
PROMISSORY NOTE AND LIEN FOR THE COST OF REPAIRS
PURSUANT TO THE CITY OF INDIANOLA'S
INFLOW AND INFILTRATION PROGRAM**

This Agreement, entered into on the ____ day of April, 2017, amends and is substituted for the Agreement entered into on the 1st day of August, 2013, by the City of Indianola, hereinafter called the "City" and Freda Pollock, hereinafter called "Customer", and recorded on October 24, 2013 in Fee Book 2013-10449 in the Warren County Recorder's Office.

WHEREAS, the City is organized and established as a municipal corporation pursuant to the Code of Iowa and operates a municipal water pollution control and sanitary sewer system, and

WHEREAS, the Customer owns, leases or operates property in need of Inflow and Infiltration repairs, and

WHEREAS, the City has an Inflow and Infiltration (I&I) Program designed to eliminate storm water from the sanitary sewer system which has been mandated by federal and state law, and

WHEREAS, the Customer is required to pay for the cost of the Inflow and Infiltration repairs.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

1. The City advanced the cost of the Inflow and Infiltration repairs at the Customer's property located at 311 N. Howard and legally described as:

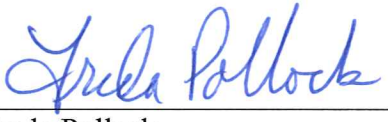
The North Forty-Four Feet of Lots One, Two and Three in Block Three, Original Town Plat of Indianola, Iowa.

2. The Customer agreed to repay the full costs of repairs to the City as follows: \$7,983.00 with 3% interest beginning December 1, 2013 payable monthly in the amount of \$77.08 for 120 months. As of the date of this Agreement, the Customer owes \$8,023. The Customer now agrees to repay the principal amount of \$8,023 with 3% interest to the City in accordance with the attached Amortization Schedule.

3. The Custom hereby agrees to the imposition of a consensual lien on the above-described real estate in favor of the City for the unpaid balance until such time as it is paid in full. The lien shall be binding on the Customer, successors and assigns and shall be due upon sale or transfer of title.

4. Further, upon default in payment of any interest, or any installment of principal, the whole amount then unpaid shall become immediately due and payable at the option of the holder without notice. The undersigned, in case of suit on this note, agrees to pay attorney's fees.

Customer:



Freda Pollack
Poll OCK

City of Indianola

By: 

Chris DesPlanques
Director of Finance

STATE OF IOWA, WARREN COUNTY, ss:

On this ____ day of _____, 2017,
before me the undersigned, a Notary Public in and
for said State, personally appeared Freda Pollack, to
me known to be the person named in and who
executed the foregoing instrument to which is
attached; and acknowledged that he executed the
instrument as his voluntary act and deed.

Notary Public in and for the State of Iowa

STATE OF IOWA, WARREN COUNTY, ss:

On this ____ day of _____, 2017,
before me the undersigned, a Notary Public in and for
the State of Iowa, personally appeared Chris
DesPlanques, to me personally known, who, being by
me duly sworn, did say that he is the Director of
Finance for the City of Indianola, Iowa; that the
instrument was signed on behalf of the City by
authority of its City Council, and that Chris
DesPlanques, as such officer, acknowledged the
execution of the instrument to be the voluntary act
and deed of the City, by it and by him voluntarily
executed.

Notary Public in and for the State of Iowa

8023	3%	90
Principal	Interest	Term
		4/3/2017
		6/30/2019

Monthly Payment
\$99.66

Start Date of Payment		Balance BOM	Interest	Principal	Balance EOM
Apr-17	1	8,023.00	20.06	79.60	7,943.40
May-17	2	7,943.40	19.86	79.80	7,863.60
Jun-17	3	7,863.60	19.66	80.00	7,783.60
Jul-17	4	7,783.60	19.46	80.20	7,703.39
Aug-17	5	7,703.39	19.26	80.40	7,622.99
Sep-17	6	7,622.99	19.06	80.60	7,542.39
Oct-17	7	7,542.39	18.86	80.80	7,461.59
Nov-17	8	7,461.59	18.65	81.01	7,380.58
Dec-17	9	7,380.58	18.45	81.21	7,299.37
Jan-18	10	7,299.37	18.25	81.41	7,217.96
Feb-18	11	7,217.96	18.04	81.61	7,136.35
Mar-18	12	7,136.35	17.84	81.82	7,054.53
Apr-18	13	7,054.53	17.64	82.02	6,972.50
May-18	14	6,972.50	17.43	82.23	6,890.27
Jun-18	15	6,890.27	17.23	82.43	6,807.84
Jul-18	16	6,807.84	17.02	82.64	6,725.20
Aug-18	17	6,725.20	16.81	82.85	6,642.35
Sep-18	18	6,642.35	16.61	83.05	6,559.30
Oct-18	19	6,559.30	16.40	83.26	6,476.04
Nov-18	20	6,476.04	16.19	83.47	6,392.57
Dec-18	21	6,392.57	15.98	83.68	6,308.89
Jan-19	22	6,308.89	15.77	83.89	6,225.00
Feb-19	23	6,225.00	15.56	84.10	6,140.90
Mar-19	24	6,140.90	15.35	84.31	6,056.60
Apr-19	25	6,056.60	15.14	84.52	5,972.08
May-19	26	5,972.08	14.93	84.73	5,887.35
Jun-19	27	5,887.35	14.72	84.94	5,802.41
Jul-19	28	5,802.41	14.51	85.15	5,717.25
Aug-19	29	5,717.25	14.29	85.37	5,631.89
Sep-19	30	5,631.89	14.08	85.58	5,546.31
Oct-19	31	5,546.31	13.87	85.79	5,460.51
Nov-19	32	5,460.51	13.65	86.01	5,374.50
Dec-19	33	5,374.50	13.44	86.22	5,288.28
Jan-20	34	5,288.28	13.22	86.44	5,201.84
Feb-20	35	5,201.84	13.00	86.66	5,115.19
Mar-20	36	5,115.19	12.79	86.87	5,028.31
Apr-20	37	5,028.31	12.57	87.09	4,941.23
May-20	38	4,941.23	12.35	87.31	4,853.92

Jun-20	39	4,853.92	12.13	87.53	4,766.39
Jul-20	40	4,766.39	11.92	87.74	4,678.65
Aug-20	41	4,678.65	11.70	87.96	4,590.69
Sep-20	42	4,590.69	11.48	88.18	4,502.50
Oct-20	43	4,502.50	11.26	88.40	4,414.10
Nov-20	44	4,414.10	11.04	88.62	4,325.47
Dec-20	45	4,325.47	10.81	88.85	4,236.63
Jan-21	46	4,236.63	10.59	89.07	4,147.56
Feb-21	47	4,147.56	10.37	89.29	4,058.27
Mar-21	48	4,058.27	10.15	89.51	3,968.76
Apr-21	49	3,968.76	9.92	89.74	3,879.02
May-21	50	3,879.02	9.70	89.96	3,789.05
Jun-21	51	3,789.05	9.47	90.19	3,698.87
Jul-21	52	3,698.87	9.25	90.41	3,608.45
Aug-21	53	3,608.45	9.02	90.64	3,517.82
Sep-21	54	3,517.82	8.79	90.87	3,426.95
Oct-21	55	3,426.95	8.57	91.09	3,335.86
Nov-21	56	3,335.86	8.34	91.32	3,244.54
Dec-21	57	3,244.54	8.11	91.55	3,152.99
Jan-22	58	3,152.99	7.88	91.78	3,061.21
Feb-22	59	3,061.21	7.65	92.01	2,969.21
Mar-22	60	2,969.21	7.42	92.24	2,876.97
Apr-22	61	2,876.97	7.19	92.47	2,784.50
May-22	62	2,784.50	6.96	92.70	2,691.80
Jun-22	63	2,691.80	6.73	92.93	2,598.87
Jul-22	64	2,598.87	6.50	93.16	2,505.71
Aug-22	65	2,505.71	6.26	93.40	2,412.31
Sep-22	66	2,412.31	6.03	93.63	2,318.68
Oct-22	67	2,318.68	5.80	93.86	2,224.82
Nov-22	68	2,224.82	5.56	94.10	2,130.72
Dec-22	69	2,130.72	5.33	94.33	2,036.39
Jan-23	70	2,036.39	5.09	94.57	1,941.82
Feb-23	71	1,941.82	4.85	94.81	1,847.02
Mar-23	72	1,847.02	4.62	95.04	1,751.97
Apr-23	73	1,751.97	4.38	95.28	1,656.69
May-23	74	1,656.69	4.14	95.52	1,561.18
Jun-23	75	1,561.18	3.90	95.76	1,465.42
Jul-23	76	1,465.42	3.66	96.00	1,369.42
Aug-23	77	1,369.42	3.42	96.24	1,273.19
Sep-23	78	1,273.19	3.18	96.48	1,176.71
Oct-23	79	1,176.71	2.94	96.72	1,079.99
Nov-23	80	1,079.99	2.70	96.96	983.03
Dec-23	81	983.03	2.46	97.20	885.83
Jan-24	82	885.83	2.21	97.45	788.38
Feb-24	83	788.38	1.97	97.69	690.69
Mar-24	84	690.69	1.73	97.93	592.76
Apr-24	85	592.76	1.48	98.18	494.58

May-24	86	494.58	1.24	98.42	396.16
Jun-24	87	396.16	0.99	98.67	297.49
Jul-24	88	297.49	0.74	98.92	198.57
Aug-24	89	198.57	0.50	99.16	99.41
Sep-24	90	99.41	0.25	99.41	(0.00)
Oct-24	91	-	-	-	-
Nov-24	92	-	-	-	-
Dec-24	93	-	-	-	-
Jan-25	94	-	-	-	-
Feb-25	95	-	-	-	-
Mar-25	96	-	-	-	-
Apr-25	97	-	-	-	-
May-25	98	-	-	-	-
Jun-25	99	-	-	-	-
Jul-25	100	-	-	-	-
Aug-25	101	-	-	-	-
Sep-25	102	-	-	-	-
Oct-25	103	-	-	-	-
Nov-25	104	-	-	-	-
Dec-25	105	-	-	-	-
Jan-26	106	-	-	-	-
Feb-26	107	-	-	-	-
Mar-26	108	-	-	-	-
Apr-26	109	-	-	-	-
May-26	110	-	-	-	-
Jun-26	111	-	-	-	-
Jul-26	112	-	-	-	-
Aug-26	113	-	-	-	-
Sep-26	114	-	-	-	-
Oct-26	115	-	-	-	-
Nov-26	116	-	-	-	-
Dec-26	117	-	-	-	-
Jan-27	118	-	-	-	-
Feb-27	119	-	-	-	-
Mar-27	120	-	-	-	-
Apr-27	121	-	-	-	-
May-27	122	-	-	-	-
Jun-27	123	-	-	-	-
Jul-27	124	-	-	-	-
Aug-27	125	-	-	-	-
Sep-27	126	-	-	-	-
Oct-27	127	-	-	-	-
Nov-27	128	-	-	-	-
Dec-27	129	-	-	-	-
Jan-28	130	-	-	-	-
Feb-28	131	-	-	-	-
Mar-28	132	-	-	-	-

Apr-28	133	-	-	-	-
May-28	134	-	-	-	-
Jun-28	135	-	-	-	-
Jul-28	136	-	-	-	-
Aug-28	137	-	-	-	-
Sep-28	138	-	-	-	-
Oct-28	139	-	-	-	-
Nov-28	140	-	-	-	-
Dec-28	141	-	-	-	-
Jan-29	142	-	-	-	-
Feb-29	143	-	-	-	-
Mar-29	144	-	-	-	-
Apr-29	145	-	-	-	-
May-29	146	-	-	-	-
Jun-29	147	-	-	-	-
Jul-29	148	-	-	-	-
Aug-29	149	-	-	-	-
Sep-29	150	-	-	-	-
Oct-29	151	-	-	-	-
Nov-29	152	-	-	-	-
Dec-29	153	-	-	-	-
Jan-30	154	-	-	-	-
Feb-30	155	-	-	-	-
Mar-30	156	-	-	-	-
Apr-30	157	-	-	-	-
May-30	158	-	-	-	-
Jun-30	159	-	-	-	-
Jul-30	160	-	-	-	-
Aug-30	161	-	-	-	-
Sep-30	162	-	-	-	-
Oct-30	163	-	-	-	-
Nov-30	164	-	-	-	-
Dec-30	165	-	-	-	-
Jan-31	166	-	-	-	-
Feb-31	167	-	-	-	-
Mar-31	168	-	-	-	-
Apr-31	169	-	-	-	-

RESOLUTION NO. 2017-____

**A RESOLUTION AUTHORIZING EXECUTION OF AMENDED AND
SUBSTITUTED PROMISSORY NOTES FOR INFLOW AND
INFILTRATION PROGRAM**

WHEREAS, the City of Indianola is organized and established as a municipal corporation pursuant to the Code of Iowa and operates a municipal water pollution control and sanitary sewer system; and

WHEREAS, Jason and Amber Nicholson and Freda Pollock owns, leases or operates property that required Inflow and Infiltration repairs; and

WHEREAS, the City has an Inflow and Infiltration (I&I) Program designed to eliminate storm water from the sanitary sewer system which has been mandated by federal and state law; and

WHEREAS, the City undertook repairs and the customer is required to pay for the cost of the Inflow and Infiltration repairs; and

WHEREAS, the customer's previously entered into a Promissory Note that needs to be amended and substituted to reflect the current status of and a revised agreement to pay the costs of repair.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Indianola, Iowa, that the Amended and Substituted Promissory Note is hereby approved, the Mayor is authorized to execute said Promissory Note, the City Clerk is authorized to record the same and City staff is authorized to do all things necessary to enforce it.

APPROVED this 5th day of June 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Resolution approving salaries

Information

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Brady Held, Seasonal Aquatic Center, \$7.25/hour effective May 27, 2017 - first year employee

Alison Brown, Patron Services Librarian, from CE 5-1 \$38,609/year to CE 5-1.5 \$39,417/year effective May 14, 2017

Tia Hancock, Seasonal Pool Manager, \$11.00/hour effective May 16, 2017 - returning employee

Natalie Wilkinson, Seasonal Concession Pickard Park, \$8.00/hour effective June 6, 2017 - first year employee

Roll call is in order.

Fiscal Impact

Attachments

PCN's

PCN

Resolution



PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Brady Held

Effective Date (must be at beginning of a pay period, except new hires): Saturday, May 27, 2017

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: _____

	FROM	TO
JOB TITLE		Support – Year 1
STATUS		Seasonal
PAY RANGE		
PAY RATE W/OUT LONGEVITY		\$7.25/hour
PAY RATE W/ LONGEVITY (if not eligible, put N/A)		N/A
EXEMPT/NONEXEMPT		Non-exempt
DEPARTMENT NAME		Aquatic Center
ACCOUNT NUMBER		045-4500-60100
FTE		
UNION STATUS	City Non Union ☐ City Union ☐ IMU Non Union ☐ IMU Union ☐	City Non Union ☒ City Union ☐ IMU Non Union ☐ IMU Union ☐

Termination: Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: _____ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: _____ Termination Effective Date: _____

COMMENTS: _____

APPROVALS:

Dept Head: _____

Date: 5/2/17

Human Resources: _____

Date: 5/10/17

Finance (pay changes only): _____

Date: 5/16/17

City Manager or GM: _____

Date: 5/23/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: _____

FOR OFFICE USE: HR Entered: Initial: _____ Date: _____ Payroll Reviewed: Initial: _____ Date: _____



PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Alison Brown

Effective Date (must be at beginning of a pay period, except new hires): 5/14/17

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: X (6 mos)

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: _____

	FROM	TO
JOB TITLE	Patron Services Librarian	Patron Services Librarian
STATUS	FT	FT
PAY RANGE	CE5-1	CE5-1.5
PAY RATE W/OUT LONGEVITY	38,609 / 18.562	39,417 / 18.950
PAY RATE W/ LONGEVITY (If not eligible, put N/A)	NA	NA
EXEMPT/NONEXEMPT	Non Exempt	Non Exempt
DEPARTMENT NAME	Library	Library
ACCOUNT NUMBER		
FTE	1.0	1.0
UNION STATUS	City Non Union X City Union ☐ IMU Non Union ☐ IMU Union ☐	City Non Union X City Union ☐ IMU Non Union ☐ IMU Union ☐

Termination: Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: _____ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: _____ Termination Effective Date: _____

COMMENTS: _____

APPROVALS:

Dept Head: Mickie B-Pate Date: 5/10/17

Human Resources: Michelle Moley Date: 5/11/17

Finance (pay changes only): CL DSR Date: 5/12/17

City Manager or GM: R Date: 5/23/17

City Council or Board of Trustee: ☐ Yes ☐ No Date: _____

FOR OFFICE USE: HR Entered: Initial: _____ Date: _____ Payroll Reviewed: Initial: _____ Date: _____



PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Tia Hancock

Effective Date (must be at beginning of a pay period, except new hires): Tuesday, May 16, 2017

New Hire: ☐ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☒ Job Title Change: ☒ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: _____

	FROM	TO
JOB TITLE	Lifeguard 1 – Year 4	Pool Manager - Yr 1
STATUS	Seasonal	Seasonal
PAY RANGE		
PAY RATE W/OUT LONGEVITY	\$9.00/hour	\$11.00/hour
PAY RATE W/ LONGEVITY (If not eligible, put N/A)	N/A	N/A
EXEMPT/NONEXEMPT	Non-exempt	Non-exempt
DEPARTMENT NAME	Aquatic Center	Aquatic Center
ACCOUNT NUMBER	045-4500-60100	045-4500-60100
FTE		
UNION STATUS	City Non Union ☒ City Union ☐ IMU Non Union ☐ IMU Union ☐	City Non Union ☒ City Union ☐ IMU Non Union ☐ IMU Union ☐

Termination: Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: _____ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: _____ Termination Effective Date: _____

COMMENTS: _____

APPROVALS:

Dept Head: _____

Date: 5/11/17

Human Resources: _____

Date: 5/12/17

Finance (pay changes only): _____

Date: 5/16/17

City Manager or GM: _____

Date: 5/23/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: _____

FOR OFFICE USE: HR Entered: Initial: _____ Date: _____ Payroll Reviewed: Initial: _____ Date: _____



PERSONNEL CHANGE NOTICE (PCN)

Employee Name: Natalie Wilkinson

Effective Date (must be at beginning of a pay period, except new hires): Tuesday, June 6, 2017

New Hire: ☒ Rehire: ☐ Status Change: ☐ Step Increase: ☐

Other Pay Change: ☐ Job Title Change: ☐ Department Change: ☐ FTE Change: ☐

Promotion: ☐ Transfer: ☐ Other Change: _____

	FROM	TO
JOB TITLE		Concessions – Pickard Park
STATUS		Seasonal
PAY RANGE		
PAY RATE W/OUT LONGEVITY		\$8.00/hour
PAY RATE W/ LONGEVITY (If not eligible, put N/A)		N/A
EXEMPT/NONEXEMPT		Non-exempt
DEPARTMENT NAME		Recreation
ACCOUNT NUMBER		042-4200-60110
FTE		
UNION STATUS	City Non Union ☐ City Union ☐ IMU Non Union ☐ IMU Union ☐	City Non Union ☒ City Union ☐ IMU Non Union ☐ IMU Union ☐

Termination: Voluntary: ☐ Involuntary: ☐ Retirement: ☐ Eligible for Rehire: Yes ☐ No ☐

Reason for Termination: _____ Vaca/Pers Payout: Yes ☐ No ☐

Last Day Worked: _____ Termination Effective Date: _____

COMMENTS: _____

APPROVALS:

Dept Head: _____

Date: 5/19/17

Human Resources: _____

Date: 5/24/17

Finance (pay changes only): _____

Date: 5/26/17

City Manager or GM: _____

Date: 5/26/17

City Council or Board of Trustee: ☐ Yes ☐ No

Date: _____

FOR OFFICE USE: HR Entered: Initial: _____ Date: _____ Payroll Reviewed: Initial: _____ Date: _____

RESOLUTION 2017-____
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Brady Held, Seasonal Aquatic Center, \$7.25/hour effective May 27, 2017

Alison Brown, Patron Services Librarian, from CE 5-1 \$38,609/year to CE 5-1.5
\$39,417/year effective May 14, 2017

Tia Hancock, Seasonal Pool Manager, \$11.00/hour effective May 16, 2017

Natalie Wilkinson, Seasonal Concession Pickard Park, \$8.00/hour effective June 6, 2017

Passed and approved on the 5th day of June, 2017.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 06/05/2017

Subject

Motion to go into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 06/05/2017

Subject

Resolution regarding litigation involving the City of Indianola and retention and compensation of counsel

Information

In your packet is the resolution approving the retention agreement (packet) with Hopkins & Huebner, P.C.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Exhibit A Retention Agreement

MEMORANDUM OF UNDERSTANDING

TO: City of Indianola, Iowa and Iowa Communities Assurance Pool (947-935)
FROM: Alex E. Grasso
DATE: April 24, 2017
SUBJECT: RESOLUTION

Prepared by and return to: Michelle R. Rodemyer
Alex E. Grasso
2700 Grand Avenue, Suite 111
Des Moines, Iowa 50312
(515) 244-0111

RESOLUTION NO. _____

**RESOLUTION REGARDING LITIGATION INVOLVING THE
CITY OF INDIANOLA AND RETENTION AND COMPENSATION OF COUNSEL**

WHEREAS, the City of Indianola owned an ambulance that was involved in a two-vehicle accident on August 21, 2016, in Polk County, Iowa.

WHEREAS, the City of Indianola and the Iowa Communities Assurance Pool (“ICAP”) entered into an Iowa Risk Management Agreement (“Agreement”), and the City of Indianola was issued ICAP Certificate No. 124, insuring some of the loss sustained by the City of Indianola in the August 21, 2016, accident and obligating the City to cooperate with any subrogation efforts of Iowa Communities Assurance Pool and subrogating against any at-fault parties.

WHEREAS, the City of Indianola sustained some damages to its property that were insured by the Agreement and some damages to its property that were not insured.

WHEREAS, the City of Indianola intends to take legal action against the allegedly at fault and liable parties for causing damages to the City on August 21, 2016.

WHEREAS, the Iowa Communities Assurance Pool has already retained outside counsel to pursue its subrogation action and the City of Indianola wishes to recover non-insured losses from the alleged at-fault parties in the same legal action.

WHEREAS, the City of Indianola and Iowa Communities Assurance Pool intend to formalize their intent through this Resolution.

BE IT RESOLVED by the Indianola City Council as follows:

1. The City of Indianola shall retain Hopkins & Huebner, P.C. as outside counsel for the purposes of initiating or enforcing legal action against the parties alleged to have caused the City's damages on August 21, 2016.
2. The City of Indianola and the Iowa Communities Assurance Pool agree that any money collected through settlement or satisfaction of judgment shall first be paid to the Iowa Communities Assurance Pool to reimburse it for payments made to the City of Indianola.
3. The City agrees to be bound by the Client Fee Agreement, attached to this Resolution as Addendum A.
4. Any court costs or litigation expenses incurred for initiating legal action shall be paid by the Iowa Communities Assurance Pool, unless and until the Iowa Communities Assurance Pool's interest has been fully satisfied through settlement or satisfaction of judgment, at which point the City of Indianola will be responsible for paying any additional court costs or litigation expenses associated with initiating or enforcing legal action.

RETENTION AGREEMENT

This will confirm that you wish to hire Hopkins & Huebner, P.C. to represent you in that matter. As we discussed, our law firm is willing to represent you in that matter under the following terms:

(1) **Scope of Representation.** Hopkins & Huebner, P.C. will represent City of Indianola ("Client") in the following described matter: legal action to recover damages sustained to the Client's property on August 26, 2016. Our representation is limited to that specific matter only.

(2) **Attorney Fee.** As compensation for representing the Client in this matter, Hopkins & Huebner, P.C. shall receive an attorney fee. This attorney fee shall be a contingent fee in the amount of one-third (1/3) of all amounts recovered through settlement, judgment, or any other award. This one-third (1/3) attorney fee calculation shall be computed after first deducting any litigation expenses that have been advanced by Hopkins & Huebner, P.C. in this matter under paragraph 3 below.

(3) **Litigation Expenses.** Hopkins & Huebner, P.C. is willing to advance litigation expenses in this matter. This includes, but is not limited to, all expenses incurred for telephone calls, travel expenses and mileage, photographs, securing records or documents, photocopies, hospital records, medical records and reports, examinations, court costs, depositions, expert witness fees and other expenses incurred by Hopkins & Huebner, P.C. during the course of their representation of the Client in this matter. Client understands that although Hopkins & Huebner, P.C. is advancing these expenses, client is ultimately responsible for all such expenses and agrees to reimburse Hopkins & Huebner, P.C. for all advanced litigation expenses incurred in this matter whenever they are presented to the Client. Client is required to reimburse Hopkins & Huebner, P.C. for these litigation expenses regardless of the outcome of this case.

(4) **Right to Associate.** Hopkins & Huebner, P.C. reserves the right to associate with other legal counsel concerning this matter, but the cost of such association shall not increase the fees to be charged to Client.

(5) **Fee Upon Withdrawal or Termination from Representation.** In the event of withdrawal from representation or termination of representation in this matter, Client shall pay to Hopkins & Huebner, P.C. an hourly fee of \$150.00 per hour for all work performed up to the date of termination or withdrawal from representation in this matter.

(6) **Medical Expenses, Hospital Liens and Subrogation Interests.** Any medical expenses, subrogation interests of insurers, hospital liens or other liens/rights of reimbursement arising under state or federal law (including but not limited to ERISA, Title 19/Medicaid or Medicare) are Client's responsibility and must be paid or satisfied out of Client's share of any amounts obtained through settlement, judgment or other recovery in this case after first deducting the attorney fee and advanced litigation expenses owed to Hopkins & Huebner, P.C. as set forth above.

(7) **No Guarantees.** Hopkins & Huebner, P.C. makes no guarantee as to the outcome of this case.

(8) **Consent to Communicate Via Email and Facsimile.** Client consents to communication with Hopkins and Huebner P.C. via email or facsimile. Client understands that confidential information may be included in these communications.

(9) **Archives.** At the conclusion of this matter, your file will be placed in archives for a period of six (6) years. During this time, you are free to request any records from the file. At the end of this period of time the file will be destroyed. You will not receive any additional notice of such destruction.

PLEASE REVIEW THE ABOVE TERMS CAREFULLY. You should call us if you have any questions about these terms. If you agree to our representation of you in this matter under the above terms, please sign and date this letter at the bottom, at the place indicated, and return it as soon as possible in the enclosed self-addressed, stamped envelope. Our representation of you in this matter does not start until we have received this signed and dated letter back from you.

Again, it was a pleasure meeting with you to discuss this matter. We look forward to receiving this letter back from you at your earliest convenience. Thank you for your cooperation.

We understand and agree with the terms set forth above.

Kelly B. Shaw, Mayor of Indianola

Date

Diana Bowlin, City Clerk

Date