

Indianola Public Library
Board of Trustees Meeting Minutes
November 14, 2017

Present : Library Director, Michele Patrick, Janis Comer, Trustees Pat Hicks, Andy Brittingham, Betsy Freese Mary Jane Cassady, Rhonda Saylor and Jim Lee.

Employee Jim Taber provided a brief 'Getting to Know You' moment for the trustees. Jim is in his fourth year at the library. He came here from the Quad City area where he taught English in Moline. He and his wife have 3 sons.

The meeting was called to order by President Pat Hicks at 5:28 pm. Motion by Jim Lee and seconded by Mary Jane Cassady to accept the minutes of the October 10, 2017 meeting as written. Motion passed unanimously.

Continuing the review of the Trustees Handbook: Chapter 5- Board Officers discusses job responsibilities of the members.

Motion by Mary Jane Cassady and second by Betsy Freese to approve the Monthly Claims as presented. Motion passed unanimously.

The Director's Report included the following highlights:

Announcement of new hire, Jane Summers to replace Mary Upland.

Changes and relabeling of the DVD Collection.

Alison, Janis, MyLisa and Michele attended the Iowa Library Association's Annual Conference.

Moving forward with plans to purchase a new Integrated Library System in 2019.

We also had a discussion of the Ten Year Statistical Review which compares four key library statistics, Circulation, library card holders, program attendance and budget over the past 10 years.

Old business: None

New business:

The Internet Use Policy was reviewed. There are no significant content changes to the Internet Use Policy beside removing some outdated statements. Motion made by Betsy Freese and seconded by Andy Brittingham to adapt changes. Motion passed unanimously.

Discussion of the Elton Trueblood Display. This has been a part of the library for more than 20 years, however space constraints and the evolving need of the library make this a good time to consider its future.

Friends Report - Mary Jane Cassady

Online registration for Friends Membership is up and running. Friends are looking for 5 replacements of board members.

New officers - President - Wes Blanchard

Vice President - Colleen Willmott

Secretary - Sara Brown

Treasurer - Melanie Hundertmark

Trivia Night registration will begin at the Friends Annual meeting which will be Tuesday, November 28, 5:30-6:00

Motion by Mary Jane Cassady, second by Betsy Freese to adjourn at 6:08 pm.

The next Trustees is December 12, 2017 at 5:30 pm.

Respectfully submitted,
Rhonda Sayler
Secretary