



**IMU Board of Trustees of the  
Electric, Water and Communications Utilities  
December 14, 2015  
City Hall Council Chambers  
5:30 p.m.**

**Agenda**

1. Call to Order
2. Roll Call
3. Public Comments
4. Consent Agenda
  - A. Claims List for December 7, 2015
  - B. Minutes from the November 23, 2015 Board of Trustees Meeting
  - C. November 2015 Financial Reports
  - D. Salaries, Eric Schreier - Apprentice Lineman
5. Electric Utility Action Items
  - A. 2013 Hwy 92 Distribution Relocation Project - Certificate of Final Completion
6. Electric Utility Informational Items
7. Water Utility Informational Items
8. Communications Utility Action Items
  - A. Fiber to the Premise Feasibility Study Request for Proposals
9. Communications Utility Informational Items
10. Electric, Water and Communications Utilities Combined Action Items
  - A. Resolution Setting Salaries for Non-Union Employees of the Indianola Municipal Utilities for the Period Beginning December 27, 2015
  - B. Resolution Approving Employment Agreement with Robert Stangel as General Manager

C. Selection of 2016 Officers

11. Other Business

12. Adjourn

**IMU Regular Downstairs**

**4. A.**

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

Claims List for December 7, 2015

**Information**

The claims list for December 7, 2015 is attached for formal approval.

**Financial Impact**

N/A

**Staff Recommendation**

Simple motion is in order.

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**Attachments**

APPROVAL OF CLAIMS 12-07-15

**IMU Regular Downstairs**

**4. B.**

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

Minutes from the November 23, 2015 Board of Trustees Meeting

**Information**

The minutes from the November 23, 2015 Board of Trustees Meeting are attached for formal approval.

**Financial Impact**

N/A

**Staff Recommendation**

Simple motion is approved.

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**Attachments**

IMU 151123 Minutes

**IMU Regular Downstairs**

**4. C.**

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

November 2015 Financial Reports

**Information**

Attached to this item are the revenue and expense reports for November 2015. Also attached is the November Treasurer Report.

**Financial Impact**

N/A

**Staff Recommendation**

Simple motion is in order.

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**Attachments**

November 2015 Treasurer Report

1115 O&M Revenue & Expense Report

1115 Capital Revenue & Expense Report

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

Salaries, Eric Schreier - Apprentice Lineman

**Information**

As reported last week, the hiring committee was successful in finding a qualified candidate for the apprentice lineman position and is recommending the following appointment:

Eric Schreier, Apprentice Lineman, Range 26-1 at \$22.249/hr (\$46,279/yr) effective December 15th, 2015 as per the current union contract.

Eric has attended a college powerline program and was in an electrical apprenticeship program provided by his previous employer. His past experience will allow him take a placement test to see what year of the IMU apprenticeship program he qualifies for. This should decrease the amount of time before he would become a journeyman.

**Financial Impact**

N/A

**Staff Recommendation**

Simple motion is in order.

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**Attachments**

*No file(s) attached.*

**IMU Regular Downstairs**

**5. A.**

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

2013 Hwy 92 Distribution Relocation Project - Certificate of Final Completion

**Information**

P&E Engineering is recommending issuing the attached Certificate of Final Completion to Watts Electric Co. This essentially provides acceptance that the work performed is in accordance with the contract.

**Financial Impact**

N/A

**Staff Recommendation**

Mike Metcalf is recommending approval, simple motion is in order.

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**Attachments**

Hwy 92 Distribution Relocation COFC

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

Fiber to the Premise Feasibility Study Request for Proposals

**Information**

Attached are the three responses we received from our request for a fiber-to-the-home feasibility study. Below is a summary of the proposed fees from each of the consultants:

Magellan Advisors, \$39,200 not including travel expenses (original proposal was \$44,800 excluding travel expenses)

CCG Consulting, \$52,500 not including travel expenses

Lookout Point, \$53,000 not including travel expenses

Mike Metcalf and Chris Longer are recommending that Trustees invite CCG Consulting and Lookout Point to present in the same manner as Magellan, and perhaps Magellan again if they are so willing.

**Financial Impact**

N/A

**Staff Recommendation**

If Trustees prefer to move forward by approving a consultant based on RFP's alone, simple motion is in order.

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**Attachments**

[Magellan Proposal](#)

[CCG Proposal](#)

[Lookout Point Proposal](#)

**IMU Regular Downstairs****10. A.****Meeting Date:** 12/14/2015

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**Information****Subject**

Resolution Setting Salaries for Non-Union Employees of the Indianola Municipal Utilities for the Period Beginning December 27, 2015.

**Information**

The proposed Salary Resolution for the second half of FY 2016 is attached.

Trustees approved half (1.25%) of the FY 2016 cost of living adjustment for IMU administrative personnel effective June 28, 2015 and deferred the second half (1.25%) until December 28, 2015 to be consistent with the City of Indianola timetable. This includes those employees who's across-the-board adjustments are not negotiated under a union contract.

Note, the annual salary amounts on the resolution are employees' base salaries according to their placement on the non-union wage scale and DO NOT include the temporary increase approved by Trustees for duties assumed during the General Manager interim period.

**Financial Impact**

N/A

**Staff Recommendation**

Roll call vote is in order.

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**Attachments**

IMU Salary Resolution December 2015

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

Resolution Approving Employment Agreement with Robert Stangel as General Manager

**Information**

Attached is the formal Resolution regarding the employment agreement with Robert Stangel as General Manager for your approval. The actual employment agreement is a public document and is available upon request at the office of human resources.

**Financial Impact**

N/A

**Staff Recommendation**

Roll call vote is in order.

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**Attachments**

[Stangel Employment Resolution](#)

**Meeting Date:** 12/14/2015

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**Information**

**Subject**

Selection of 2016 Officers

**Information**

Past practice for office holders is one of rotating seniority, with each Trustee having the ability to serve as Chair and Vice Chair during a 6-year tenure. However, it is solely up to the Board to select its officers in any given year.

With the early resignation of two Trustees this past summer, one being Chair, Deb White and Heather Hulen have served as co-chairs for the remainder of 2015. Deb has indicated a willingness to continue as Chair in 2016 but formal approval is in order. Selection of Vice-Chair is also in order.

**Financial Impact**

N/A

**Staff Recommendation**

Simple motion(s) approving Chair and Vice-Chair is in order.

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**Attachments**

*No file(s) attached.*