

Council Study Committee
April 8, 2013
Minutes

Members Present: Pete Berry, Greg Marchant, Eric Mathieu, Pam Pepper, John Sirianni and Mayor Bresnan. **Absent:** John Parker Jr.

Staff Present: Chuck Burgin, Eric Hanson and WPC Superintendent Dan Miers.

1. **J&K UPDATE:** Chuck Burgin, Community Development Director, updated the committee on the J&K Project. Currently the project schedule is for federal fiscal year 2013/2014. The Camplin property (1206 W. 2nd Avenue) has been acquired and anticipates the buildings being removed later this month. Chuck is still negotiating land acquisition and access agreement with the Warren County Historical Society.

John Parker arrived at the meeting.

If Council chooses to proceed with the project now, an additional traffic count for the signalization would occur late spring and construction documents would be completed this summer for a fall/winter bidding time period. Actual construction would begin early spring 2014 and be completed by October 2014.

The City has received objections from both property owners (Fareway and VanderLinden Apartments regarding the paving assessment of South “K” Street south of Hwy 92. At this time there is \$500,000 of federal aid allotted with a total estimated construction cost of \$900,000. Since we have received objections from more than 75% of the properties being assessed, unanimous Council approval will be required for the assessment portion of the project.

It was the consensus of the Committee to roll this project to the next Federal Fiscal year. Authorize staff to do a traffic study from Buxton to R63 to see where the best place is for signalization.

2. **I&I PROGRAM:** City Manager Eric Hanson presented background information and steps performed by the sewer department regarding the I&I Program. Items of discussion included:
 - An RFP – will be sent to contractors who repair private sewer lines in accordance with the I&I Policy to include:
 - Quotes will be used to create a contractor list and pricing schedule of repairs
 - Will be provided strictly as an aid for property owners during their selection process of their illegal private sewer connection
 - An amended I&I Policy – change loan amounts for illegal connection or leaking service to sewer as follows:
 - Increases the 25% reimbursement from not to exceed \$875 to \$1,000
 - Reduces the interest rate charged on loans from 4% to 3%

- Adds the additional wording: Repairs/loan amounts in excess of \$7,500 and up to \$15,000 will be eligible for an additional rebate amount equal to 10% per \$1,000. A repair in excess of \$15,000 will receive 25% per \$1,000
- Owners opting to do the work without assistance of a commercial contractor will be reimbursed 50% of materials not to exceed \$500 (was \$400)
- How much water is the City actually removing from the system-need to place an actual assessed cost on how much water is entering the system to determine if property owners need to make repairs
- Need to understand the plant and cost assessment to understand the hydraulics
- Need an ordinance requiring a property owner to complete an evaluation before selling their property
- The City will be looking at other engineering firm through the same type of bid process

It was the consensus of the committee to place the RFP and amendment to the I&I Policy on the next council agenda for approval.

Other Items:

- What is the City receiving for the investment we are sending to different organizations
- The Parking Study will be placed on the next Council Study Session agenda
- The Planning Session with the Mayor/City Council will be held June 8, 2013
- The Police Chief selection will go through the Civil Service process. The Commission will then give the City Manager a list of applicants and he will hire from that list. Eric Hanson, City Manager, thanked Ron Hamell, Interim Police Chief, for his outstanding job he has done.
- Spring Clean Up – the City may be looking at other dates, possible in June, next year for the spring clean up.

Meeting adjourned at 7:08 p.m.