



CITY OF INDIANOLA COUNCIL MEETING

October 15, 2012

6:00 p.m.

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Consent
  - A. Approve agenda
  - B. October 1, 2012 Minutes
  - C. Applications
    1. A renewal Class "C" Liquor License and Sunday Sales Privilege for La Casa - 508 N. Jefferson
    2. A renewal Class "B" Beer permit for Pete's Pizza - 118 N. Howard
    3. A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor License and Sunday Sales Privilege for Hy Vee - 910 N. Jefferson
    4. A new Class "B" Native wine and Sunday Sales Privilege for Burlap & Roses - 101 E. Salem
  - D. Iowa Avenue & 8th Street Drainage Improvement project acceptance and retainage payment of \$1,670.95 in 31 days
  - E. Janitorial bid of \$4,333.33/month from The Cleaning Crew for City Hall
  - F. Street closure request from:
    1. Simpson College - Kent Campus Center Grand Opening - request is to close "C" Street from Clinton to Girard on October 19, 2012 from 9:00 a.m. - 3:00 p.m.
    2. Chamber of Commerce - Holiday Extravaganza & Lighted Parade - November 16, 2012 from 4:30 p.m. - 8:30 p.m. - will close the entire square and one block west and east on Ashland, one and one-half block north on Buxton, one block south on Howard and one block east on Salem
  - G. Claims on the computer printout for October 15, 2012 and the September 2012 receipts
5. Mayor's Report - Kenan Bresnan
  - A. Community Update

6. Council Reports
  - A. City Treasurer's Report - Doug Shull
  - B. Council Study Committee Report - Mayor Ken Bresnan
  - C. Council Representative Reports
    1. Resolution approving personnel salaries
    2. Metro Advisory - Mayor Bresnan and Eric Mathieu
    3. WCEDC - Greg Marchant
7. Public Consideration
  - A. Old Business
    1. Tax Abatement Program  
\*Will extend the program through January 31, 2018
      - a. Public hearing to extend the tax abatement program
      - b. Consider resolution extending the tax abatement program though January 31, 2018
    2. Public hearing and first consideration of the following:
      - a. An ordinance for a prior industrial tax abatement - 1817 N. 7th Street
      - b. An amendment to the stop sign ordinance  
\* Will place a southbound stop sign at North Buxton/Iowa
    3. Pickard Park Restroom Project
      - a. Public hearing on the matter of adoption of plans, specs, form of contract and estimate of cost
      - b. Resolution adopting plans, specs, form of contract and estimate of costs
      - c. Consideration of bids and resolution awarding contract
  - B. New Business
    1. I&I Project Phase 4  
\* Phase 4 includes the area bounded on the north by Salem, on the west by G Street, on the east by 4th Street, and on the south by 19th Place
      - a. Resolution ordering construction of public improvements and fixing a date for hearing and taking of bids
    2. Consider wastewater treatment facility plan project schedule
    3. Consider joining the Greater Des Moines Convention & Visitors Bureau
    4. Consider resolution approving Title VI Agreement and Assurances with the IDOT
8. Other Business

**A.** Public comment

**9.** Adjourn

**City Council Regular**

**4. B.**

**Meeting Date:** 10/15/2012

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**Information**

**Subject**

October 1, 2012 Minutes

**Information**

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**Attachments**

Minutes

## REGULAR SESSION – OCTOBER 1, 2012

The City Council met in regular session at 6:00 p.m. on October 1, 2012. Mayor Kenan Bresnan called the meeting to order and on roll call the following members were present: Pete Berry, Greg Marchant, Eric Mathieu, John Parker Jr., Pam Pepper and John Sirianni.

A motion was made by Sirianni and seconded by Mathieu to approve the agenda. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The consent agenda consisting of the following was approved on a motion by Berry and second by Sirianni. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

### September 17, 2012 Minutes

#### Applications

- A renewal Class "C" Beer and Sunday Sales Privilege for Casey's - 607 N. Jefferson
- A renewal refuse hauling permit for TRM Disposal, LLC

Set October 15, 2012 as a public hearing and first consideration of the following:

- An ordinance for a prior industrial tax abatement - 1817 N. 7th Street
- An amendment to the stop sign ordinance – will place a southbound sign at North Buxton and Iowa Street

Change order #2 in an amount of \$16,955 - Larson & Larson Construction – Indianola Wellness Center

#### Prior approval applications for urban revitalization designation

Barry Robb – 1102 N. 9<sup>th</sup> Street – SFD

Jon Robison – 409 N. 17<sup>th</sup> Street – Finish Basement

Autumn Ridge Development – 1103 N. “O” Street – SFD

Habitat for Humanity – 1805 S. “E” Drive – SFD

Cody Sinclair – 2101 E. 1<sup>st</sup> Avenue – Duplex

Cody Sinclair – 2103 E. 1<sup>st</sup> Avenue - Duplex

#### Final approval applications for urban revitalization designation

Jon Robison – 409 N. 17<sup>th</sup> Street – Finish Basement

Jerry’s Homes – 300 N. 18<sup>th</sup> Street – Finish Basement

Van Dam Construction – 811 North “V” – SFD

Bill & Karen Knudson – 1405 E. Clinton Ave. – Addition

Claims on the computer printout for October 1, 2012

The following Resolution Approving Personnel Salaries was approved on a motion by Parker and seconded by Marchant. On roll call the vote was, AYES: Sirianni, Marchant, Pepper, Mathieu, Berry and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

## RESOLUTION APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The following salaries are hereby approved:

Jean Furler, Director of Finance and Administrative Services, CE 11-6 ½ \$73,344/year effective October 21, 2012

Jessica Eginoire, Youth Dance Instructor, \$10.82/hour effective October 1, 2012

Kaylie Jones, Youth Dance Instructor, \$10.82/hour effective October 1, 2012

Kelsey McLaughlin, Youth Dance Instructor, \$9.75/hour effective September 15, 2012

Bethany Jones, Youth Dance Instructor, \$9.75/hour effective September 15, 2012

Passed and approved on the 1st day of October, 2012.

Council member Greg Marchant reported on the WCEDC meeting.

Council member Pete Berry reported on the South Central Iowa Landfill meeting.

A public hearing for a projection sign at 111 S. Buxton was held. There were no objections either oral or written. A motion was made by Berry to approve the projection sign on the east side of the building located at 111 S. Buxton. Mathieu seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The second consideration of a request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential) was discussed. Council member Berry moved to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption. Council member Parker seconded the motion. On roll call the vote was, AYES: Parker, Sirianni, Marchant, Pepper, Mathieu and Berry. NAYS: None. Whereupon the Mayor declared the motion carried unanimously. It was moved by Berry and seconded by Marchant to adopt ORDINANCE NO. 1502 entitled, "AN ORDINANCE AMENDING ZONING ORDINANCE NUMBER 341 AND CHANGING A PORTION OF THE ZONING MAP (locally known as 404 N. Howard) OF THE CITY OF INDIANOLA, IOWA" and ORDINANCE NO. 1503 entitled, "AN ORDINANCE AMENDING ZONING ORDINANCE NUMBER 341 AND CHANGING A PORTION OF THE ZONING MAP (locally known as 112 E. Detroit) OF THE CITY OF INDIANOLA, IOWA". On roll call the vote was, AYES: Parker, Marchant, Pepper, Mathieu and Berry. NAYS: None. ABSTAINED: Sirianni. Whereupon the Mayor declared the motion carried and the ordinances to be effective upon publication.

Upon the final consideration to amend Section 166.03 of the Site Plan Ordinance to include total square footage of impervious surface area, Parker moved and Sirianni seconded to adopt ORDINANCE NO. 1504 entitled, "AN ORDINANCE AMENDING THE SITE PLAN ORDINANCE (CHAPTER 166.03) TO INCLUDE TOTAL SQUARE FOOTAGE OF IMPERVIOUS SURFACE ARE ON ALL SITE PLANS." On roll call the vote was, AYES: Sirianni, Marchant, Pepper, Mathieu, Berry and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

The following bids were received for the park signs along the Jerry Kelley trail.

| <u>Name &amp; Address</u>       | <u>Bid</u> |
|---------------------------------|------------|
| First Class Signs<br>Ames, Iowa | \$7,540.00 |

|                                 |            |
|---------------------------------|------------|
| Parker Signs<br>Indianola, Iowa | \$6,851.00 |
|---------------------------------|------------|

|                                     |            |
|-------------------------------------|------------|
| Dakota Graphics<br>Sioux City, Iowa | \$8,358.22 |
|-------------------------------------|------------|

A motion was made by Sirianni and seconded Marchant to approve the bid from Parker Signs in an amount of 6,851.00. Question was called for and on voice vote the vote was, AYES: Marchant, Pepper, Mathieu, Berry and Sirianni. NAYS: None. ABSTAINED: Parker. Whereupon the Mayor declared the motion carried.

The following RESOLUTION APPROVING PROJECT COMPLETION AND COMPLIANCE FROM Mason Ouderkirk – 219 W. Salem for the Downtown Incentive Program was approved on a motion by Mathieu and seconded by Parker. On roll call the vote was, AYES: Berry, Parker, Sirianni, Marchant, Pepper and Mathieu. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 15-12  
RESOLUTION APPROVING ECONOMIC DEVELOPMENT GRANT  
AND INTEREST FORGIVENESS UNDER INDIANOLA  
DOWNTOWN BUSINESS INCENTIVE PROGRAM

(The complete resolution may be viewed at the City Clerk's Office)

Council member Parker moved to adopt the IDOT Agreement for improvements to Iowa 92 from east of South "N" Street to west of County Road R57 subject to the Warren County Board of Supervisor's approval. Council member Sirianni seconded the motion. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Chuck Burgin, Community Development Director, updated the Mayor and Council on the additional cost of sod for the 2012 Street Paving Project. It was the consensus of the Mayor and Council to bring a change order with an additional cost of approximately \$2,257.00 to a future council meeting.

Meeting adjourned on a motion by Parker and second by Marchant.

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Kenan Bresnan, Mayor

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Diana Bowlin, City Clerk

**Information**

**Subject**

Applications

**Information**

The following applications have been approved by staff and all the paper work is in order for approval.

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**Information**

**Subject**

A renewal Class "C" Liquor License and Sunday Sales Privilege for La Casa - 508 N. Jefferson

**Information**

A renewal of LaCasa, 508 N. Jefferson, liquor license. Juan Guzman is the owner.

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**Attachments**

LaCasa Permit

September 17, 2012

NAME OF APPLICANT: La Casa Restaurants – 508 N. Jefferson

TYPE OF LICENSE/PERMIT: Class “C” Liquor License and Sunday Sales Privilege

|                 | <u>Date &amp; Initial</u> | <u>Approve</u> | <u>Disapprove*</u>          |
|-----------------|---------------------------|----------------|-----------------------------|
| Police Chief    | <u>9/17/12</u>            | <u>W</u>       | <u>                    </u> |
| Fire Chief      | <u>9-28-12</u>            | <u>TD</u>      | <u>                    </u> |
| B&Z Official    | <u>10-1-12</u>            | <u>CZ</u>      | <u>                    </u> |
| Sign Compliance | <u>OK</u>                 | <u>CZ</u>      | <u>                    </u> |

\*Reasons for disapproval

## License Application ( LC0034903 )

### Applicant

|                         |                                   |                   |  |
|-------------------------|-----------------------------------|-------------------|--|
| Name of Applicant:      | <u>La Casa Restaurants, Inc.</u>  |                   |  |
| Name of Business (DBA): | <u>La Casa Mexican Restaurant</u> |                   |  |
| Address of Premises:    | <u>508 N. Jefferson</u>           |                   |  |
| City: <u>Indianola</u>  | County: <u>Warren</u>             | Zip: <u>50125</u> |  |
| Business Phone:         | <u>(515) 962-9422</u>             |                   |  |
| Mailing Address:        | <u>508 N. Jefferson</u>           |                   |  |
| City: <u>Indianola</u>  | State: <u>IA</u>                  | Zip: <u>50125</u> |  |

### Contact Person

|        |                       |                |  |
|--------|-----------------------|----------------|--|
| Name:  | <u>Juan Guzman</u>    |                |  |
| Phone: | <u>(515) 778-4834</u> | Email Address: |  |

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 10/18/2012

Expiration Date: 10/17/2013

Privileges:

Class C Liquor License (LC) (Commercial)  
Sunday Sales

### Status of Business

|                      |                                   |                       |                   |
|----------------------|-----------------------------------|-----------------------|-------------------|
| BusinessType:        | <u>Privately Held Corporation</u> |                       |                   |
| Corporate ID Number: | <u>333788</u>                     | Federal Employer ID # | <u>38-3721174</u> |

### Ownership

**Juan Guzman**

First Name: Juan

Last Name: Guzman

City: Urbandale

State: Iowa

Zip: 50322

Position owner

% of Ownership 100.00 %

U.S. Citizen

### Insurance Company Information

|                                 |                                     |                                  |  |
|---------------------------------|-------------------------------------|----------------------------------|--|
| Insurance Company:              | <u>Scottsdale Insurance Company</u> |                                  |  |
| Policy Effective Date:          |                                     | Policy Expiration Date:          |  |
| Bond Effective Continuously:    |                                     | Dram Cancel Date:                |  |
| Outdoor Service Effective Date: |                                     | Outdoor Service Expiration Date: |  |
| Temp Transfer Effective Date:   |                                     | Temp Transfer Expiration Date:   |  |

**Information**

**Subject**

A renewal Class "B" Beer permit for Pete's Pizza - 118 N. Howard

**Information**

A renewal of Pete's Pizza, 118 N. Howard, liquor license. Beverly and Timothy Bingaman are the owners.

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**Attachments**

Pete's Pizza Permit

September 17, 2012

NAME OF APPLICANT: Pete's Pizza – 118 N. Howard

TYPE OF LICENSE/PERMIT: Class "B" Beer Permit

|                 | <u>Date &amp; Initial</u> | <u>Approve</u> | <u>Disapprove*</u>          |
|-----------------|---------------------------|----------------|-----------------------------|
| Police Chief    | <u>9/17/12</u>            | <u>SB</u>      | <u>                    </u> |
| Fire Chief      | <u>9/27/12</u>            | <u>BB</u>      | <u>                    </u> |
| B&Z Official    | <u>10.1.12</u>            | <u>CB</u>      | <u>                    </u> |
| Sign Compliance | <u>OK</u>                 | <u>C.B.</u>    | <u>                    </u> |

\*Reasons for disapproval

## License Application ( BB0027985 )

### Applicant

Name of Applicant: Bingaman, Beverly J.  
Name of Business (DBA): Petes Pizza  
Address of Premises: 118 N Howard  
City: Indianola County: Warren Zip: 50125  
Business Phone: (515) 961-7797  
Mailing Address: 712 W 1st  
City: Indianola State: IA Zip: 50125

### Contact Person

Name: Beverly Bingaman  
Phone: (515) 961-7797 Email Address: bandtbing@gmail.com

Classification: Class B Beer (BB) (Includes Wine Coolers)

Term: 12 months

Effective Date: 10/17/2012

Expiration Date: 10/16/2013

Privileges:

Class B Beer (BB) (Includes Wine Coolers)

### Status of Business

BusinessType: Sole Proprietorship  
Corporate ID Number: Federal Employer ID # Applied For

### Ownership

#### Beverly Bingaman

First Name: Beverly Last Name: Bingaman  
City: Indianola State: Iowa Zip: 50125  
Position Owner  
% of Ownership 60.00 % U.S. Citizen

#### Timothy Bingaman

First Name: Timothy Last Name: Bingaman  
City: Indianola State: Iowa Zip: 50125  
Position Owner  
% of Ownership 40.00 % U.S. Citizen

### Insurance Company Information

**Information**

**Subject**

A renewal Class "B" Wine, Class "C" Beer, Class "E" Liquor License and Sunday Sales Privilege for Hy Vee - 910 N. Jefferson

**Information**

A renewal of Hy Vee Store's liquor license located at 910 N. Jefferson.

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**Attachments**

Hy Vee Permit

September 14, 2012

NAME OF APPLICANT: Hy Vee – 910 N. Jefferson

TYPE OF LICENSE/PERMIT: Class "B" Wine, Class "C" Beer, Class "E" Liquor & Sunday Sales

|                 | <u>Date &amp; Initial</u> | <u>Approve</u> | <u>Disapprove*</u>          |
|-----------------|---------------------------|----------------|-----------------------------|
| Police Chief    | <u>9/17/12</u>            | <u>gt</u>      | <u>                    </u> |
| Fire Chief      | <u>9/27/10</u>            | <u>BB</u>      | <u>                    </u> |
| B&Z Official    | <u>10-1-12</u>            | <u>CB</u>      | <u>                    </u> |
| Sign Compliance | <u>OK</u>                 | <u>CB</u>      | <u>                    </u> |

\*Reasons for disapproval

## License Application ( LE0000432 )

### ***Applicant***

Name of Applicant: Hy-Vee, Inc.  
Name of Business (DBA): Hy-Vee Food Store  
Address of Premises: 910 N Jefferson  
City: Indianola County: Warren Zip: 50125000  
Business Phone: (515) 961-5329  
Mailing Address: 5820 Westown Pkwy  
City: West Des Moines State: IA Zip: 50266

### ***Contact Person***

Name: Jennie Woods  
Phone: (515) 267-2874 Email Address: jmwwoods@hy-vee.com

Classification: Class E Liquor License (LE)

Term: 12 months

Effective Date: 11/21/2012

Expiration Date: 11/20/2013

Privileges:

Class B Wine Permit (Carryout Wine)  
Class C Beer Permit (Carryout Beer)  
Class E Liquor License (LE)  
Sunday Sales

### ***Status of Business***

BusinessType: Privately Held Corporation  
Corporate ID Number: 19862 Federal Employer ID #

### ***Ownership***

**John Briggs**First Name: JohnLast Name: BriggsCity: WaukeeState: IowaZip: 50266Position Treasurer% of Ownership 0.00 %

U.S. Citizen

**Kenneth Waller**First Name: KennethLast Name: WallerCity: JohnstonState: IowaZip: 50131Position Sr Vice President% of Ownership 0.00 %

U.S. Citizen

**Kevin Reeve**First Name: KevinLast Name: ReeveCity: CharitonState: IowaZip: 50049Position Assistant Treasurer% of Ownership 0.00 %

U.S. Citizen

**Randy Edeker**First Name: RandyLast Name: EdekerCity: WaukeeState: IowaZip: 50263Position Sr Vice President% of Ownership 0.00 %

U.S. Citizen

**Richard Jurgens**First Name: RichardLast Name: JurgensCity: West Des MoinesState: IowaZip: 50265Position Vice President% of Ownership 0.00 %

U.S. Citizen

**Stephen Meyer**First Name: StephenLast Name: MeyerCity: Des MoinesState: IowaZip: 50309Position Secretary% of Ownership 0.00 %

U.S. Citizen

***Insurance Company Information***

**Information**

**Subject**

A new Class "B" Native wine and Sunday Sales Privilege for Burlap & Roses - 101 E. Salem

**Information**

A new liquor license for Burlap & Roses, 101 E. Salem. Beth Voltmer is the owner.

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**Attachments**

Burlap & Roses Permit

September 24, 2012

NAME OF APPLICANT: Burlap & Roses – 101 E. Salem

TYPE OF LICENSE/PERMIT: Class "B" Native Wine and Sunday Sales Privilege

|                 | <u>Date &amp; Initial</u>                                                                | <u>Approve</u>                                                                           | <u>Disapprove*</u>          |
|-----------------|------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|-----------------------------|
| Police Chief    | <u>9/26/12</u>                                                                           | <u></u> | <u>                    </u> |
| Fire Chief      | <u>9-28-12</u>                                                                           | <u></u> | <u>                    </u> |
| B&Z Official    | <u>10-1-12</u>                                                                           | <u></u> | <u>                    </u> |
| Sign Compliance | <u></u> | <u></u> | <u>                    </u> |

\*Reasons for disapproval

## License Application ( )

### ***Applicant***

Name of Applicant: Beth Voltmer  
Name of Business (DBA): Burlap & Roses  
Address of Premises: 101 E. Salem  
City: Indianola County: Iowa Zip: 50125  
Business Phone: (515) 238-7720  
Mailing Address: 103 E. Salem  
City: Indianola State: IA Zip: 50125

### ***Contact Person***

Name: Beth Voltmer  
Phone: (515) 238-7720 Email Address: myfrontporch4500@yahoo.com

Classification: Class B Native Wine Permit (WBN)

Term: 12 months

Effective Date: 10/16/2012

Expiration Date: 01/01/1900

Privileges:

Class B Native Wine Permit (WBN)  
Living Quarters  
Sunday Sales

### ***Status of Business***

BusinessType: Sole Proprietorship  
Corporate ID Number: Federal Employer ID # Bvoltmer

### ***Ownership***

**Beth Voltmer**

First Name: Beth

Last Name: Voltmer

City:

State: Iowa

Zip: 50210

Position Owner

% of Ownership 100.00 %

U.S. Citizen

### ***Insurance Company Information***

Insurance Company:  
Policy Effective Date: Policy Expiration Date:  
Bond Effective Continuously: Dram Cancel Date:  
Outdoor Service Effective Date: Outdoor Service Expiration Date:  
Temp Transfer Effective Date: Temp Transfer Expiration Date:

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**Information**

**Subject**

Iowa Avenue & 8th Street Drainage Improvement project acceptance and retainage payment of \$1,670.95 in 31 days

**Information**

On July 2, 2012 council awarded the Iowa Avenue and 8th Street Drainage Improvement to Vanderpool Construction for \$35,148.87. The project elements include:

- Installation of a 100 linear feet of 36" arch pipe
- A triple intake
- Grade a swale and detention pond
- Fence removal and reinstallation, pavement removal & replacement

Vanderpool completed the work on October 3, 2012 and the final action is to accept the project and authorize final payment of \$1,670.95 (5% retainage withheld throughout construction) in 31 days.

Both V&K Becky Ford and Superintendent Dan Miers recommend approval.

Final project cost was \$33,419.07.

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**Attachments**

Certificate

**CERTIFICATE OF COMPLETION**  
**IOWA AVENUE & 8<sup>TH</sup> STREET DRAINAGE IMPROVEMENTS**  
**INDIANOLA, IOWA**

We hereby certify that we have made a cursory on-site review of the completed construction of the Iowa Avenue & 8<sup>th</sup> Street Drainage Improvements project as performed by Vanderpool Construction.

Based on the cursory on-site review, and assurances from the City of Indianola that the project meets the plans and specifications, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Thirty-Three Thousand, Four Hundred Nineteen and 07/100 Dollars (\$33,419.07).

VEENSTRA & KIMM, INC.

Accepted: CITY OF INDIANOLA, IOWA

By Rebecca Ford

By \_\_\_\_\_

Title \_\_\_\_\_ Engineer

Title \_\_\_\_\_ Mayor

Date Oct 3, 2012

Date \_\_\_\_\_

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**Information**

**Subject**

Janitorial bid of \$4,333.33/month from The Cleaning Crew for City Hall

**Information**

The city received five proposals with various monthly numbers and add on amounts. Staff is recommending The Cleaning Crew for several reasons:

1) The amount of \$4,333.33/month is an all inclusive contract. Cleaning supplies, carpet cleaning (including emergency shampoo during winter), weekly buffing, maintenance/repair and painting are all included in this proposal. All these items were bid as add-ons and not included in the other proposals. Current budget is \$4,500/month.

2) This company is currently cleaning the building temporarily, has completed all required background checks and is doing a fantastic job.

3) Additional repair and cleaning at the hourly rates stated by other companies and cleaning supplies (based on last year's numbers) would cost the city an additional \$7,300. The city has paid for cleaning supplies in the past which is approximately \$2,600.

The company has the required liability and workers' compensation insurance coverages and the contract starting date would be November 1, 2012.

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**Information**

**Subject**

Street closure request from:

**Information**

Staff reviewed and recommends approval of the following street closure requests. No comments have been received from the Chamber or downtown group.

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**Information**

**Subject**

Simpson College - Kent Campus Center Grand Opening - request is to close "C" Street from Clinton to Girard on October 19, 2012 from 9:00 a.m. - 3:00 p.m.

**Information**

Simpson College is requesting to close "C" Street between Clinton and Girard on October 19, 2012 from 9:00 a.m. - 3:00 p.m. for the opening of the new Kent Campus Center. In your packet is the application which was received on September 26, 2012.

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**Attachments**

Simpson St Closure

Event Name: Kent Campus Center Grand OpeningDate/Time of Event: Friday, Oct. 19th. 9am-3pmLocation of Event: C Street and East of The Kent Campus CenterEvent Sponsor(s): Simpson College**Contact Information:**Organization: Simpson CollegeContact Name: Rich RamosAddress: 701 North C StreetTelephone Number: 515-961-1536Cell Phone Number: 515-238-8237Fax Number: 515-961-1674Email Address: rich.ramos@simpson.eduToday's Date: 9-25-12Anticipated Attendance: 600 Per Day 600 Total**Event Information:**

|              |                    |                  |                           |
|--------------|--------------------|------------------|---------------------------|
| Setup Begins | Date: <u>10-19</u> | Time <u>9am</u>  | Day of Week <u>Friday</u> |
| Event Starts | Date: <u>10-19</u> | Time <u>11am</u> | Day of Week <u>Friday</u> |
| Event Ends   | Date: <u>10-19</u> | Time <u>2pm</u>  | Day of Week <u>Friday</u> |
| Dismantle    | Date: <u>10-19</u> | Time <u>3pm</u>  | Day of Week <u>Friday</u> |

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Applicant Signature**RETURN PERMIT APPLICATION TO:****110 North First Street, PO Box 299****Indianola, Iowa 50125****Phone: 515-961-9410 Fax: 515-961-9402****www.cityofindianola.com****E-Mail: dbowlin@cityofindianola.com**

Narrative:

Please describe your request and event:

My request is to close C Street as the college celebrates the opening of the new Kent Campus Center. Part of the event is an all campus picnic, with a grand opening ribbon cutting as a part of the festivities.

Please describe what streets you are planning to close:

The only street we are looking to close is C Street from Clinton to Girard.

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

Barricades will be provided to close the street. Tables will not be placed in the street.

Street will predominantly be for foot traffic as there are a large number of people expected and to ensure safety of participants from traffic on C, we would like to close this street.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Simpson Campus Security will facilitate the campus security plan.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

Simpson will be responsible for all clean up.

***Thank you for your interest in holding a neighborhood or community event!***

**RETURN PERMIT APPLICATION TO:**

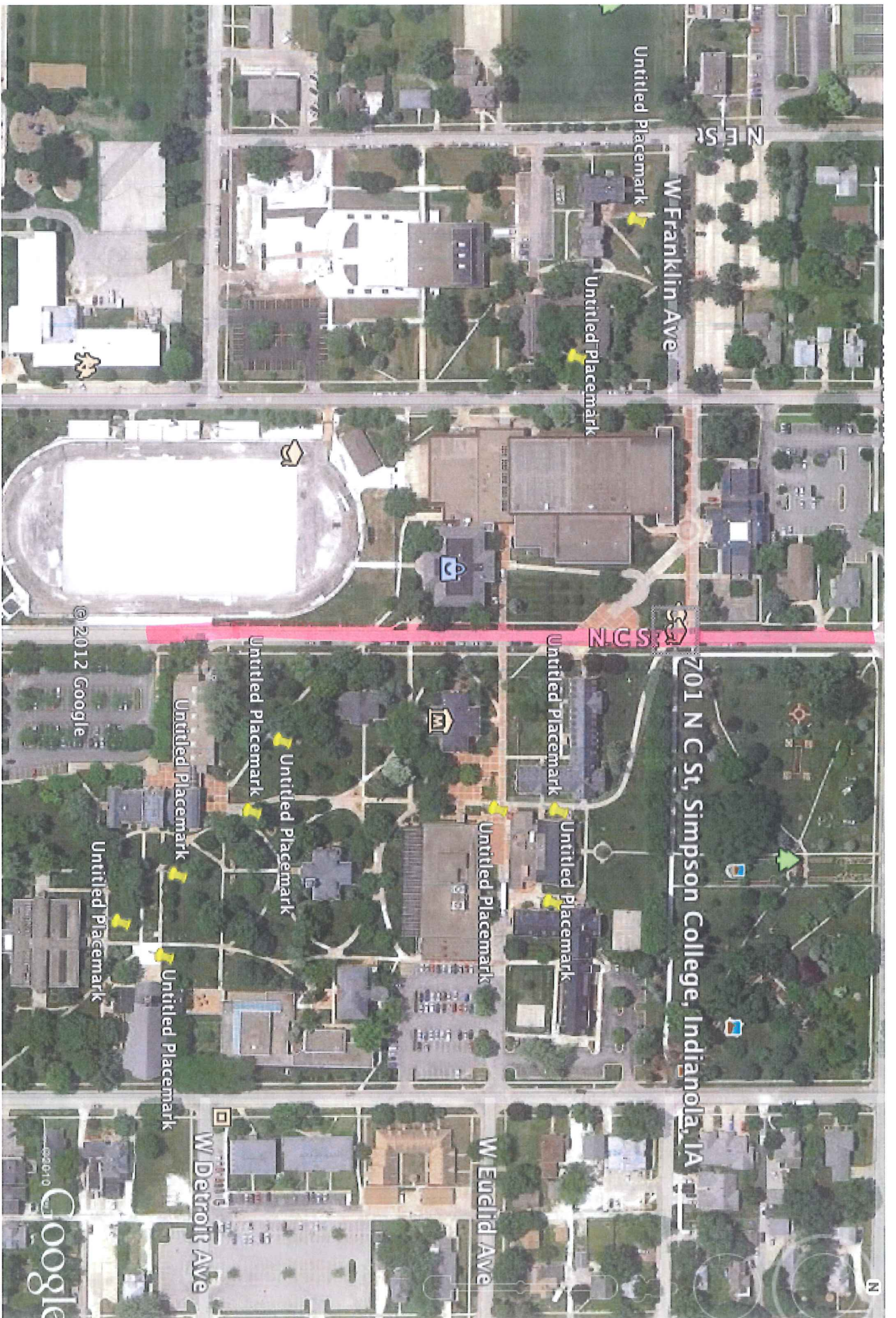
**110 North First Street, PO Box 299**

**Indianola, Iowa 50125**

**Phone: 515-961-9410 Fax: 515-961-9402**

**www.cityofindianola.com**

**E-Mail: dbowlin@cityofindianola.com**



N E St

W Franklin Ave

Untitled Placemark

Untitled Placemark

N C St

201 N C St, Simpson College, Indianapolis, IA

Untitled Placemark

Untitled Placemark

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Untitled Placemark

W Euclid Ave

W Detroit Ave

© 2012 Google

Google

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**Information**

**Subject**

Chamber of Commerce - Holiday Extravaganza & Lighted Parade - November 16, 2012 from 4:30 p.m. - 8:30 p.m. - will close the entire square and one block west and east on Ashland, one and one-half block north on Buxton, one block south on Howard and one block east on Salem

**Information**

The Chamber is requesting to close the entire square and one block in each direction on Ashland, one and one-half block north on Buxton, one block south on Howard and one block east on Salem for their annual Holiday Extravaganza on November 16, 2012 from 4:30 p.m. - 8:30 p.m. The application (packet) was received on September 24, 2012.

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**Attachments**

Chamber St Closure

## OFFICE OF CITY CLERK

SEP 24 2012

2012 Event Application

INDIANOLA, IOWA

3

Event Name:

Holiday Extravaganza & Lighted Parade

Date/Time of Event:

Friday, November 16, 2012 5-8:30pm

Location of Event:

Indianola Town Square

Event Sponsor(s):

Indianola Chamber of Commerce

## Contact Information:

Organization:

Indianola Chamber of Commerce

Contact Name:

Denise Day

Address:

515 N. Jefferson Way, Ste. D, Indianola, Iowa 50125

Telephone Number:

515-961-6269

Cell Phone Number:

515-961-7865

Fax Number:

515-961-9753

Email Address:

whats up@indianola Chamber.com

Today's Date:

9/21/12

Anticipated Attendance:

Per Day

Total

## Event Information:

Setup Begins

Date: 11/16Time 4:30pm

Day of Week

Friday

Event Starts

Date: 11/16Time 5:00pm

Day of Week

Event Ends

Date: 11/16Time 8:30pm

Day of Week

Dismantle

Date: 11/16Time 8:30pm

Day of Week

Denise C. Day

Applicant Signature

## RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.cityofindianola.com

E-Mail: dbowlin@cityofindianola.com

## 2012 Event Application

4

Narrative:

Please describe your request and event:

Holiday Event - live music, Caroling, holiday shopping,  
Silent Auction, horse drawn wagon rides, train rides  
and holiday treats

Please describe what streets you are planning to close:

See Map

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

No Alcohol. Crowd size should not be problems.  
will work w/ Emergency Services

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

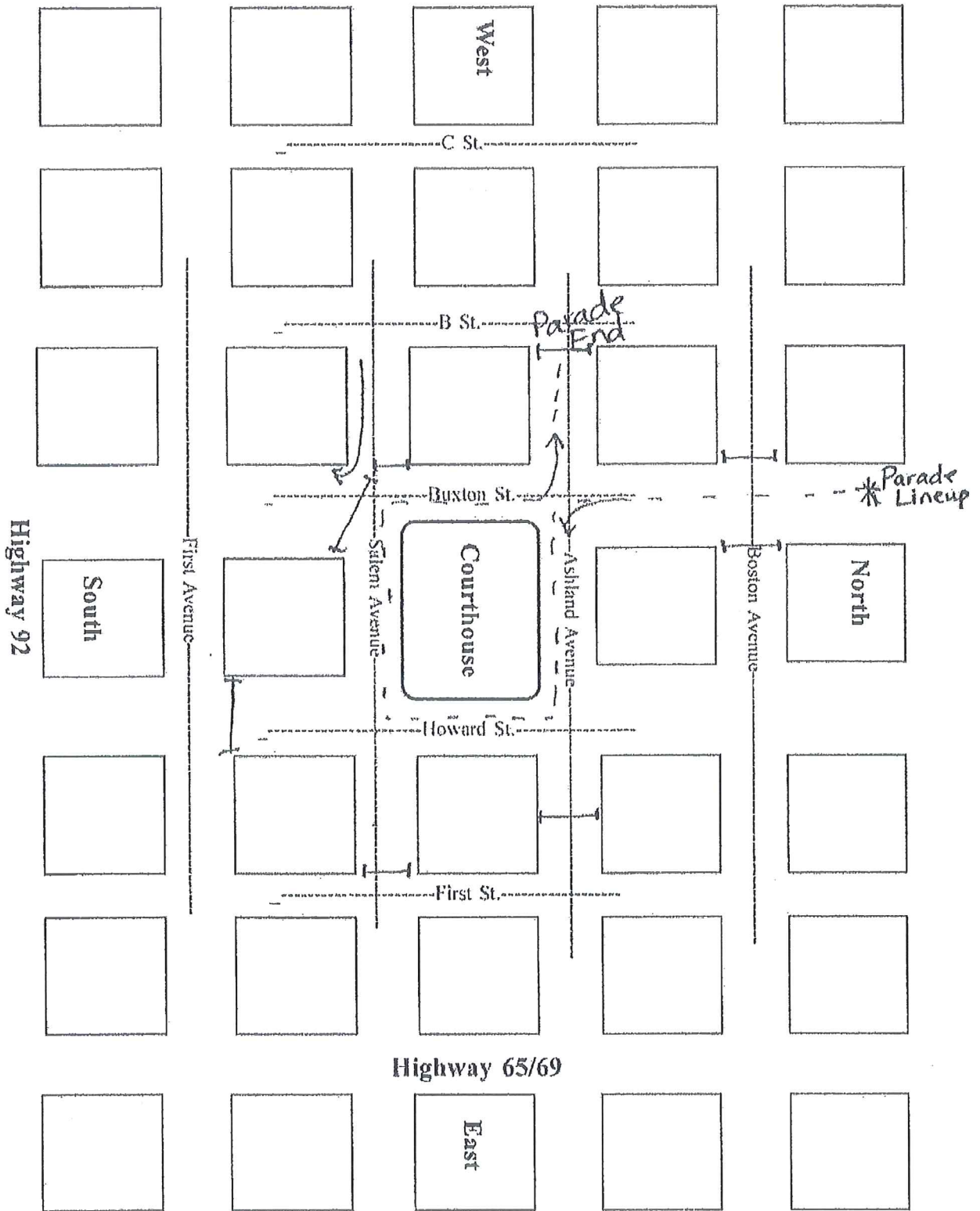
911 - local law enforcement

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

there will be trash receptacles &  
will pick up Garbage after

**Thank you for your interest in holding a neighborhood or community event!**

**RETURN PERMIT APPLICATION TO:****110 North First Street, PO Box 299****Indianola, Iowa 50125****Phone: 515-961-9410 Fax: 515-961-9402****www.cityofindianola.com****E-Mail: dbowlin@cityofindianola.com**



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**Information**

**Subject**

Claims on the computer printout for October 15, 2012 and the September 2012 receipts

**Information**

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**Attachments**

Approval of Claims

Vendor Report

| Vendor Name                 | GL Account Number | Description                 | Invoice Date | Net Invoice Amount |
|-----------------------------|-------------------|-----------------------------|--------------|--------------------|
| <b>GENERAL FUND</b>         |                   |                             |              |                    |
| 911 ETC INC                 | 001-6200-63730    | 911 MONTHLY ACCESS CHARG    | 09/28/2012   | 10.82              |
| 911 ETC INC                 | 001-1700-63730    | 911 MONTHLY ACCESS CHARG    | 09/28/2012   | 2.50               |
| AHLERS & COONEY P.C.        | 001-6500-64110    | LEGAL FEES - DEFERRED COM   | 09/24/2012   | 196.00             |
| BOB'S CUSTOM TROPHIES       | 001-6500-65070    | NAME PLATE/HOLDER           | 10/01/2012   | 18.50              |
| CAPITAL EXPRESS             | 001-6200-65080    | POSTAGE                     | 09/29/2012   | 41.37              |
| CITY OF INDIANOLA - UTILITY | 001-6500-63710    | UTILITIES                   | 09/30/2012   | 4,886.80           |
| CITY OF INDIANOLA - UTILITY | 001-2300-63710    | UTILITIES                   | 09/30/2012   | 10,222.53          |
| HILLYARD/DES MOINES         | 001-6500-65071    | JANITORIAL SUPPLIES         | 10/05/2012   | 114.56             |
| IA ASSOC OF BLDG OFFICIALS  | 001-1700-62300    | 2012 IRC RESIDENTIAL BLDG I | 10/05/2012   | 120.00             |
| IMWCA                       | 001-1700-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 231.00             |
| IMWCA                       | 001-2900-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 15.00              |
| IMWCA                       | 001-6100-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 4.00               |
| IMWCA                       | 001-6150-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 208.00             |
| IMWCA                       | 001-6200-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 46.00              |
| IMWCA                       | 001-6210-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 26.00              |
| IMWCA                       | 001-6250-61599    | WORKERS COMP INSTALL        | 10/01/2012   | 11.00              |
| INDOFF INCORPORATED         | 001-6200-65070    | CALENDARS/PAPER             | 09/24/2012   | 69.23              |
| INDOFF INCORPORATED         | 001-1700-65070    | CALENDARS                   | 09/24/2012   | 33.73              |
| INDOFF INCORPORATED         | 001-6200-65070    | CALENDARS                   | 09/25/2012   | 70.72              |
| INFOMAX OFFICE SYSTEMS IN   | 001-1700-64900    | PRINTER/COPIER LEASE PAYM   | 09/24/2012   | 166.96             |
| INTEGRIVault                | 001-6500-64990    | OFFSITE BACKUP              | 10/01/2012   | 250.00             |
| IOWA WATER MANAGEMENT C     | 001-6500-63100    | WATER MGMT - MUN BLDG       | 09/30/2012   | 150.00             |
| JIM'S JOHNS                 | 001-2900-64990    | KYBO - DUMP                 | 09/18/2012   | 40.00              |
| KOSMAN, MISTI L.            | 001-6500-64090    | MONTHLY CLEANING (2ND HAL   | 09/27/2012   | 1,600.00           |
| KOSMAN, MISTI L.            | 001-6500-64090    | MONTHLY CLEANING (1ST HAL   | 10/08/2012   | 1,600.00           |
| LEADER, THE                 | 001-6500-64800    | SEPT WEEKLY FLYER           | 10/01/2012   | 60.00              |
| MAHASKA COMMUNICATION G     | 001-6210-64990    | INTERNET                    | 10/01/2012   | 65.92              |
| MAHASKA COMMUNICATION G     | 001-6200-63730    | TELEPHONE                   | 10/01/2012   | 84.72              |
| MAHASKA COMMUNICATION G     | 001-1700-63730    | TELEPHONE                   | 10/01/2012   | 19.55              |
| MOFFITT, DAMEN              | 001-6500-66990    | ST RESTORATION REFUND 515   | 10/03/2012   | 280.00             |
| PAPER 101                   | 001-6200-65070    | PAPER                       | 10/09/2012   | 454.40             |
| PARKER, RICH                | 001-1700-62100    | ICC DUPLICATE CARD REIMBU   | 10/04/2012   | 15.00              |
| PITNEY BOWES                | 001-6200-65070    | POSTAGE METER SUPPLIES      | 09/21/2012   | 481.94             |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | PH SW REV CAPITAL LOAN NO   | 09/23/2012   | 47.83              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | CC MIN-8                    | 09/23/2012   | 312.62             |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | PH REZONING                 | 09/23/2012   | 29.15              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | PH AMEND SITE PLAN          | 09/23/2012   | 21.21              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | PH TAX ABATEMENT            | 09/23/2012   | 20.27              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | CC MIN-8                    | 09/23/2012   | 29.61              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | CC MIN-8                    | 09/23/2012   | 25.41              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | CC MIN-8                    | 09/23/2012   | 31.48              |
| RECORD-HERALD & INDIANOL    | 001-6200-64020    | CC MIN-9                    | 09/23/2012   | 346.24             |
| SHULL AND CO                | 001-6500-64010    | FY12 AUDIT                  | 10/01/2012   | 3,600.00           |
| TELRITE CORPORATION         | 001-6150-63730    | LONG DISTANCE SERVICE       | 09/22/2012   | 2.00               |
| TELRITE CORPORATION         | 001-6210-63730    | LONG DISTANCE SERVICE       | 09/22/2012   | 13.19              |
| TELRITE CORPORATION         | 001-6200-63730    | LONG DISTANCE SERVICE       | 09/22/2012   | 16.58              |
| TELRITE CORPORATION         | 001-1700-63730    | LONG DISTANCE SERVICE       | 09/22/2012   | 13.48              |
| U.S. CELLULAR               | 001-1700-63730    | CELL PHONE CHARGES - RICH   | 09/16/2012   | 99.98              |
| VANDERPOOL PLUMBING         | 001-6500-63100    | REPAIR                      | 10/01/2012   | 244.50             |
| VERIZON WIRELESS            | 001-6200-63730    | WIRELESS FOR SPARE LAPTO    | 09/26/2012   | 20.01              |
| WARREN COUNTY ENGINEER      | 001-1700-65050    | FUEL DISTRIBUTION           | 10/02/2012   | 80.28              |
| WARREN COUNTY RECORDER      | 001-6500-64050    | REC FEES                    | 09/12/2012   | 59.00              |
| WASTE MANAGEMENT OF IOW     | 001-6500-64090    | WASTE PICK UP               | 10/01/2012   | 104.00             |
| Total GENERAL FUND:         |                   |                             |              | 26,713.09          |

| Vendor Name                 | GL Account Number | Description                  | Invoice Date | Net Invoice Amount |
|-----------------------------|-------------------|------------------------------|--------------|--------------------|
| <b>POLICE FUND</b>          |                   |                              |              |                    |
| 911 ETC INC                 | 011-1100-63730    | 911 MONTHLY ACCESS CHARG     | 09/28/2012   | 15.00              |
| AUBERT'S TOWING             | 011-1100-63320    | VEHICLE REPAIR               | 09/28/2012   | 45.00              |
| BROADLAWNS MEDICAL CENT     | 011-1100-64120    | MEDICAL/AKES                 | 09/30/2012   | 372.00             |
| BROADLAWNS MEDICAL CENT     | 011-1100-64120    | MEDICAL/AKES                 | 09/30/2012   | 217.00             |
| CRAIG'S AUTOMOTIVE          | 011-1100-63320    | VEHICLE REPAIR               | 10/02/2012   | 171.50             |
| CRAIG'S AUTOMOTIVE          | 011-1100-63320    | VEHICLE REPAIR               | 09/18/2012   | 382.68             |
| DOWNEY TIRE SERVICE         | 011-1100-63320    | VEHICLE REPAIR               | 10/02/2012   | 23.45              |
| ELECTRONIC ENGINEERING C    | 011-1100-63730    | PAGER                        | 10/05/2012   | 11.95              |
| ILLOWA COMMUNICATIONS       | 011-1111-63410    | RADIO MAINT                  | 09/28/2012   | 150.00             |
| IMWCA                       | 011-1100-61599    | WORKERS COMP INSTALL         | 10/01/2012   | 2,313.00           |
| INFOMAX OFFICE SYSTEMS IN   | 011-1100-64900    | CONTRACT - COPIES            | 10/03/2012   | 57.58              |
| JOHNSON, GREGORY A          | 011-1100-65990    | REFUND CC PMT FOR SPEEDI     | 09/14/2012   | 141.00             |
| MAHASKA COMMUNICATION G     | 011-1100-63730    | TELEPHONE                    | 10/01/2012   | 117.30             |
| MAHASKA COMMUNICATION G     | 011-1100-63730    | INTERNET                     | 10/01/2012   | 21.99              |
| MC COY HARDWARE INC         | 011-1100-65060    | OFFICE SUPPLIES              | 10/01/2012   | 4.04               |
| MID AMERICAN ENERGY CO.     | 011-1100-67260    | 56131-66004 FUEL HEAT (11 TH | 09/20/2012   | 17.06              |
| PAPER 101                   | 011-1100-65070    | PAPER                        | 10/09/2012   | 227.20             |
| QUILL CORPORATION           | 011-1100-65060    | OFFICE SUPPLIES              | 09/21/2012   | 50.97              |
| QUILL CORPORATION           | 011-1100-65060    | OFFICE SUPPLIES              | 10/01/2012   | 168.98             |
| STONE RIVER PHARMACY        | 011-1100-64120    | 411 RX                       | 09/30/2012   | 161.58             |
| T.R.M. DISPOSAL LLC         | 011-1100-67260    | GARBAGE DISPOSAL-410 N JE    | 09/28/2012   | 15.00              |
| TELRITE CORPORATION         | 011-1100-63730    | LONG DISTANCE SERVICE        | 09/22/2012   | 15.53              |
| TOMIN'S TOWING              | 011-1100-65050    | VEHICLE SUPPLIES/LABOR       | 10/02/2012   | 1,132.35           |
| VERIZON WIRELESS            | 011-1100-63730    | DATA                         | 09/15/2012   | 398.53             |
| WAL-MART STORES INC.        | 011-1100-65050    | VEHICLE OPERATING SUPPLIE    | 09/30/2012   | 8.88               |
| WARREN COUNTY ENGINEER      | 011-1100-65050    | FUEL DISTRIBUTION            | 10/02/2012   | 4,120.51           |
| Total POLICE FUND:          |                   |                              |              | 10,360.08          |
| <b>FIRE FUND</b>            |                   |                              |              |                    |
| 911 ETC INC                 | 015-1500-63730    | 911 MONTHLY ACCESS CHARG     | 09/28/2012   | 9.17               |
| CITY OF INDIANOLA - UTILITY | 015-1500-63710    | UTILITIES                    | 09/30/2012   | 200.00             |
| IMWCA                       | 015-1500-61599    | WORKERS COMP INSTALL         | 10/01/2012   | 4,273.00           |
| MAHASKA COMMUNICATION G     | 015-1500-63730    | TELEPHONE                    | 10/01/2012   | 71.69              |
| MAHASKA COMMUNICATION G     | 015-1500-63730    | INTERNET                     | 10/01/2012   | 21.99              |
| PAPER 101                   | 015-1500-65070    | PAPER                        | 10/09/2012   | 227.20             |
| TELRITE CORPORATION         | 015-1500-63730    | LONG DISTANCE SERVICE        | 09/22/2012   | 16.76              |
| VERIZON WIRELESS            | 015-1500-63730    | FIRE CELL PHONE              | 09/26/2012   | 11.34              |
| WARREN COUNTY ENGINEER      | 015-1500-65050    | FUEL DISTRIBUTION            | 10/02/2012   | 836.50             |
| Total FIRE FUND:            |                   |                              |              | 5,667.65           |
| <b>AMBULANCE FUND</b>       |                   |                              |              |                    |
| IMWCA                       | 016-1600-61599    | WORKERS COMP INSTALL         | 10/01/2012   | 1,761.00           |
| MAHASKA COMMUNICATION G     | 016-1600-63730    | TELEPHONE                    | 10/01/2012   | 28.58              |
| TELRITE CORPORATION         | 016-1600-63730    | LONG DISTANCE SERVICE        | 09/22/2012   | .83                |
| VERIZON WIRELESS            | 016-1600-63730    | EMS CELL PHONE               | 09/26/2012   | 370.82             |
| WARREN COUNTY ENGINEER      | 016-1600-65050    | FUEL DISTRIBUTION            | 10/02/2012   | 1,574.29           |
| Total AMBULANCE FUND:       |                   |                              |              | 3,735.52           |
| <b>LIBRARY FUND</b>         |                   |                              |              |                    |
| 911 ETC INC                 | 041-4100-63730    | 911 MONTHLY ACCESS CHARG     | 09/28/2012   | 9.17               |
| AMERICAN LIBRARY ASSOC.     | 041-4100-62100    | ALICE GAUMER MEMBERSHIP      | 09/24/2012   | 130.00             |
| AUDIOGO                     | 041-4100-65021    | BOOKS ON CD                  | 08/22/2012   | 159.91             |
| AUDIOGO                     | 041-4100-65021    | BOOKS ON CD                  | 09/14/2012   | 195.94             |
| BAKER & TAYLOR ENTERTAIN    | 041-4100-65022    | DVD'S                        | 08/24/2012   | 44.38              |

| Vendor Name                 | GL Account Number | Description                | Invoice Date | Net Invoice Amount |
|-----------------------------|-------------------|----------------------------|--------------|--------------------|
| BAKER & TAYLOR ENTERTAIN    | 041-4100-65022    | DVD                        | 08/24/2012   | 22.93              |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 08/20/2012   | 2,199.88           |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 08/21/2012   | 319.81             |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 08/28/2012   | 384.74             |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 09/05/2012   | 274.06             |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 09/10/2012   | 134.40             |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 09/11/2012   | 401.05             |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 09/11/2012   | 24.62              |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 08/22/2012   | 65.97              |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 08/29/2012   | 108.61             |
| BAKER AND TAYLOR            | 041-4100-65020    | BOOKS                      | 09/05/2012   | 44.47              |
| BEAMAN, BILL                | 041-4100-65020    | 2 BOOKS                    | 10/02/2012   | 30.00              |
| CARLSON, JANE               | 041-4100-65020    | BARNES AND NOBLE - 1 BOOK  | 08/26/2012   | 13.67              |
| CARLSON, JANE               | 041-4100-62700    | MILEAGE SEPT 2012          | 10/01/2012   | 44.79              |
| CENTER POINT LARGE PRINT    | 041-4100-65020    | 1 LARGE PRINT BOOK         | 09/01/2012   | 26.71              |
| CITY OF INDIANOLA - UTILITY | 041-4100-63710    | UTILITIES                  | 09/30/2012   | 1,696.40           |
| CR SERVICES                 | 041-4100-64090    | MONTHLY CLEANING           | 09/19/2012   | 1,255.00           |
| CR SERVICES                 | 041-4100-65071    | CLEANING SUPPLIES          | 09/19/2012   | 5.41               |
| GAUMER, ALICE               | 041-4100-62700    | MILEAGE SEPT 2012          | 10/01/2012   | 47.06              |
| GAUMER, ALICE               | 041-4100-62700    | MILEAGE JUNE 2012          | 07/01/2012   | 4.88               |
| GAUMER, ALICE               | 041-4100-62700    | MILEAGE AUG 2012           | 09/01/2012   | 4.88               |
| GAUMER, ALICE               | 041-4100-62700    | MILEAGE JULY 2012          | 08/01/2012   | 4.88               |
| GAUMER, ALICE               | 041-4100-62300    | TOWN MEETING               | 09/21/2012   | 15.00              |
| HY-VEE FOOD STORE           | 041-4100-65079    | PROGRAM SUPPLIES           | 09/18/2012   | 10.99              |
| HY-VEE FOOD STORE           | 041-4100-65079    | PROGRAM SUPPLIES           | 09/19/2012   | 9.27               |
| IMWCA                       | 041-4100-61599    | WORKERS COMP INSTALL       | 10/01/2012   | 45.00              |
| INDOFF INCORPORATED         | 041-4100-65070    | OFFICE SUPPLIES            | 09/10/2012   | 54.27              |
| INDOFF INCORPORATED         | 041-4100-65079    | OFFICE SUPPLIES            | 09/10/2012   | 38.10              |
| INFOMAX OFFICE SYSTEMS IN   | 041-4100-64990    | MONTHLY MAINTENANCE        | 10/02/2012   | 55.70              |
| IOWA OCLC USERS GROUP       | 041-4100-62100    | ANNUAL MEMBERSHIP DUES     | 10/01/2012   | 10.00              |
| IOWA WATER MANAGEMENT C     | 041-4100-63100    | WATER MGMT - LIBRARY       | 09/30/2012   | 40.00              |
| LASERFAX                    | 041-4100-63400    | IMAGING UNIT AND REPAIR TO | 09/28/2012   | 406.00             |
| MAHASKA COMMUNICATION G     | 041-4100-63730    | TELEPHONE                  | 10/01/2012   | 71.69              |
| MAHASKA COMMUNICATION G     | 041-4100-63730    | INTERNET                   | 10/01/2012   | 21.99              |
| MID AMERICAN ENERGY CO.     | 041-4100-63710    | 59090-18015 NATURAL GAS (5 | 09/20/2012   | 13.20              |
| PATRICK, MICHELE            | 041-4100-62700    | AUG & SEPT MILEAGE         | 10/01/2012   | 12.49              |
| PROQUEST                    | 041-4100-65020    | HERITAGE QUEST RENEWAL     | 10/05/2012   | 820.00             |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOKS ON CD                | 08/17/2012   | 63.75              |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOK ON CD                 | 08/24/2012   | 30.00              |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOKS ON CD                | 09/01/2012   | 90.00              |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOK ON CD                 | 09/07/2012   | 30.00              |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOKS ON CD                | 09/14/2012   | 142.46             |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOKS ON CD                | 08/27/2012   | 48.00              |
| RANDOM HOUSE INC.           | 041-4100-65021    | BOOKS ON CD                | 09/07/2012   | 63.75              |
| RECORDED BOOKS LLC          | 041-4100-65021    | BOOK ON CD                 | 02/24/2011   | 35.77              |
| RECORDED BOOKS LLC          | 041-4100-65021    | BOOKS ON CD                | 08/23/2012   | 99.00              |
| RECORDED BOOKS LLC          | 041-4100-65022    | DVD                        | 09/11/2012   | 33.00              |
| SPRINGER PEST SOLUTIONS D   | 041-4100-64990    | MONTHLY SERVICE            | 10/08/2012   | 53.00              |
| T.R.M. DISPOSAL LLC         | 041-4100-64090    | TRASH DISPOSAL             | 09/28/2012   | 89.00              |
| TELRITE CORPORATION         | 041-4100-63730    | LONG DISTANCE SERVICE      | 09/22/2012   | 7.89               |
| THOMPSON, MYLISA            | 041-4100-62700    | MILEAGE JUNE - SEPT 2012   | 10/01/2012   | 12.43              |
| THOMSON GALE                | 041-4100-65020    | LARGE PRINT BOOKS          | 08/17/2012   | 221.52             |
| THOMSON GALE                | 041-4100-65020    | LARGE PRINT BOOKS          | 08/21/2012   | 41.59              |
| THOMSON GALE                | 041-4100-65020    | LARGE PRINT BOOK           | 08/24/2012   | 23.99              |
| UNIQUE MANAGEMENT SERVI     | 041-4100-64990    | COLLECTION AGENCY FEES     | 10/01/2012   | 50.00              |
| WAL-MART STORES INC.        | 041-4100-65079    | PROGRAM SUPPLIES           | 09/22/2012   | 30.80              |
| WAL-MART STORES INC.        | 041-4100-65079    | PROGRAM SUPPLIES           | 09/18/2012   | 7.00               |
| WAL-MART STORES INC.        | 041-4100-65079    | PROGRAM SUPPLIES           | 09/25/2012   | 21.20              |

| Vendor Name                       | GL Account Number | Description               | Invoice Date | Net Invoice Amount |
|-----------------------------------|-------------------|---------------------------|--------------|--------------------|
| WAL-MART STORES INC.              | 041-4100-65079    | PROGRAM SUPPLIES          | 10/04/2012   | 23.38              |
| WAL-MART STORES INC.              | 041-4100-65079    | PROGRAM SUPPLIES          | 09/14/2012   | 20.57              |
| Total LIBRARY FUND:               |                   |                           |              | 10,515.42          |
| <b>PARK &amp; RECREATION FUND</b> |                   |                           |              |                    |
| 911 ETC INC                       | 042-4370-63730    | 911 MONTHLY ACCESS CHARG  | 09/28/2012   | 4.17               |
| 911 ETC INC                       | 042-4200-63730    | 911 MONTHLY ACCESS CHARG  | 09/28/2012   | 13.33              |
| A.M. LEONARD                      | 042-4340-65072    | SAWS & PRUNERS            | 09/25/2012   | 152.88             |
| BARKER, LARIE                     | 042-4480-66990    | REFUND                    | 10/03/2012   | 47.00              |
| BEN MEADOWS                       | 042-4340-65072    | 10" HAND SAW              | 09/25/2012   | 32.51              |
| BIOBLAST MOBILE MEDIA BLAS        | 042-4355-65070    | SODA BLASTING SKATE PARK  | 10/06/2012   | 382.50             |
| CENTURYLINK                       | 042-4355-63730    | 911 PHONE                 | 09/22/2012   | 53.32              |
| CITY OF INDIANOLA - UTILITY       | 042-4355-63710    | UTILITIES - MEMORIAL      | 09/30/2012   | 108.03             |
| CITY OF INDIANOLA - UTILITY       | 042-4375-63710    | UTILITIES - PICKARD       | 09/30/2012   | 724.49             |
| CITY OF INDIANOLA - UTILITY       | 042-4350-63710    | UTILILTIES - MCCORD       | 09/30/2012   | 87.95              |
| CITY OF INDIANOLA - UTILITY       | 042-4405-63710    | UTILITIES                 | 09/30/2012   | 918.46             |
| CITY OF INDIANOLA - UTILITY       | 042-4330-63710    | UTILITIES - DOWNEY        | 09/30/2012   | 18.75              |
| CITY OF INDIANOLA - UTILITY       | 042-4310-63710    | UTILITIES - BARKER        | 09/30/2012   | 46.19              |
| CITY OF INDIANOLA - UTILITY       | 042-4370-63710    | UTILITIES - SHOP          | 09/30/2012   | 202.14             |
| CITY OF INDIANOLA - UTILITY       | 042-4315-63710    | UTILITIES - TRAIL         | 09/30/2012   | 55.86              |
| CITY OF INDIANOLA - UTILITY       | 042-4495-63710    | UTILITIES - PICKARD       | 09/30/2012   | 214.05             |
| CITY OF INDIANOLA - UTILITY       | 042-4360-63710    | UTILITIES - MOATS         | 09/30/2012   | 59.21              |
| CITY OF INDIANOLA - UTILITY       | 042-4320-63710    | UTILITIES - BUXTON        | 09/30/2012   | 1,316.04           |
| CITY SUPPLY CORPORATION           | 042-4355-65070    | SINK                      | 09/21/2012   | 98.70              |
| COLORBLENDS                       | 042-4300-65079    | BULBS                     | 09/23/2012   | 348.50             |
| CROSS, CHUCK                      | 042-4480-66990    | REFUND                    | 10/03/2012   | 52.00              |
| DITTMER, LARRY                    | 042-4420-66990    | REFUND                    | 09/26/2012   | 45.00              |
| DLH GRAFX                         | 042-4455-61810    | TINY KICKER SHIRT         | 09/25/2012   | 4.10               |
| DLR GROUP                         | 042-4300-67235    | SCULPTURE BASE DESIGN     | 09/03/2012   | 600.00             |
| FAREWAY STORE                     | 042-4440-65070    | NERF FOOTBALL SUPPLIES    | 10/01/2012   | 11.97              |
| GARNER, JONNA                     | 042-4480-66990    | REFUND                    | 10/03/2012   | 45.00              |
| GRIBBINS, ANN                     | 042-4480-66990    | REFUND                    | 10/03/2012   | 47.00              |
| HAGENER, VALORIE                  | 042-4480-66990    | REFUND P & R              | 10/03/2012   | 47.00              |
| HY-VEE FOOD STORE                 | 042-4300-65079    | LUNCH BAGS                | 09/28/2012   | 2.78               |
| IMWCA                             | 042-4200-61599    | WORKERS COMP INSTALL      | 10/01/2012   | 14.00              |
| IMWCA                             | 042-4300-61599    | WORKERS COMP INSTALL      | 10/01/2012   | 543.00             |
| IMWCA                             | 042-4400-61599    | WORKERS COMP INSTALL      | 10/01/2012   | 644.00             |
| INDIANOLA COMM. SCHOOLS           | 042-4400-64152    | FACILITY RENTAL           | 09/28/2012   | 6,456.00           |
| IOWA PRISON INDUSTRIES            | 042-4375-65070    | DISC GOLF POST            | 09/30/2012   | 499.40             |
| JIM'S JOHNS                       | 042-4310-64090    | KYDO - BARKER             | 09/18/2012   | 40.00              |
| JIM'S JOHNS                       | 042-4325-64090    | KYBO - DAYTON             | 09/18/2012   | 40.00              |
| JIM'S JOHNS                       | 042-4330-64090    | KYBO - DOWNEY             | 09/18/2012   | 40.00              |
| JIM'S JOHNS                       | 042-4375-64090    | KYBO - PICKARD SOUTH      | 09/18/2012   | 40.00              |
| JIM'S JOHNS                       | 042-4385-64090    | KYBO - SOUTH PARK         | 09/18/2012   | 40.00              |
| JIM'S JOHNS                       | 042-4365-64990    | KYBO - O.C.P.(SALEM CT)   | 09/18/2012   | 40.00              |
| JIM'S JOHNS                       | 042-4375-64090    | KYBO - PICKARD HANDICAP   | 09/18/2012   | 50.00              |
| KIRCHHOFF, KALIE                  | 042-4475-64250    | YOUTH VOLLEYBALL OFFICIAL | 10/09/2012   | 60.00              |
| KNUDSON, JAMES                    | 042-4480-66990    | REFUND                    | 10/08/2012   | 50.00              |
| KONICA MINOLTA BUSINESS S         | 042-4200-67250    | COPIER MACHINE            | 09/28/2012   | 5,372.07           |
| KORTE, JENNIFER                   | 042-4420-66990    | REFUND                    | 10/08/2012   | 45.00              |
| MADSEN, KRISTA                    | 042-4480-66990    | REFUND                    | 10/03/2012   | 52.00              |
| MAHASKA COMMUNICATION G           | 042-4370-63730    | TELEPHONE                 | 10/01/2012   | 32.58              |
| MAHASKA COMMUNICATION G           | 042-4405-63730    | TELEPHONE                 | 10/01/2012   | 63.68              |
| MAHASKA COMMUNICATION G           | 042-4200-63730    | TELEPHONE                 | 10/01/2012   | 97.75              |
| MAHASKA COMMUNICATION G           | 042-4200-63730    | INTERNET                  | 10/01/2012   | 21.99              |
| MC COY HARDWARE INC               | 042-4405-63100    | SPRING FOR SINK           | 09/26/2012   | 2.69               |
| MC COY HARDWARE INC               | 042-4300-65071    | SCREWS                    | 09/27/2012   | 6.56               |

| Vendor Name               | GL Account Number | Description                 | Invoice Date | Net Invoice Amount |
|---------------------------|-------------------|-----------------------------|--------------|--------------------|
| MC COY HARDWARE INC       | 042-4300-65071    | SCREWS                      | 09/27/2012   | 19.79              |
| MIDWEST OFFICE TECH       | 042-4200-65060    | COPIES                      | 09/28/2012   | 34.00              |
| MOREY, KAY                | 042-4480-66990    | REFUND                      | 10/03/2012   | 47.00              |
| PETTY CASH-RECREATION     | 042-4200-65080    | POSTAGE 10/04/12            | 10/11/2012   | 9.00               |
| PETTY CASH-RECREATION     | 042-4405-65070    | CARDS 9/27/12               | 10/11/2012   | 3.71               |
| PETTY CASH-RECREATION     | 042-4405-65070    | MUMS 9/26/12                | 10/11/2012   | 21.40              |
| PIERCE BROTHERS           | 042-4360-65070    | REPAIR GRILL                | 10/02/2012   | 122.00             |
| PIERCE BROTHERS           | 042-4300-63320    | REPAIR SPRAYER FRAME        | 10/04/2012   | 58.00              |
| POULSON, JAMES FOX        | 042-4440-64250    | FLAG FOOTBALL OFFICIAL      | 10/09/2012   | 36.00              |
| PROTECT YOUTH SPORTS      | 042-4480-64990    | BACKGROUND CHECKS           | 10/01/2012   | 79.75              |
| RECORD-HERALD AD CONTRA   | 042-4480-64020    | GIRLS BB                    | 09/23/2012   | 95.00              |
| RECORD-HERALD AD CONTRA   | 042-4200-64020    | SPECIAL SCHEDULE OF FALL E  | 09/23/2012   | 200.00             |
| SCOTT, HEIDI              | 042-4475-64250    | YOUTH VOLLEYBALL OFFICIAL   | 10/09/2012   | 120.00             |
| SELVAGE, SHELLEY          | 042-4480-66990    | REFUND                      | 10/03/2012   | 52.00              |
| SMITH, TYLER              | 042-4440-64250    | FLAG FOOTBALL OFFICIAL      | 10/09/2012   | 252.00             |
| SPRINGER PEST SOLUTIONS D | 042-4405-64090    | PEST CONTROL                | 09/10/2012   | 61.00              |
| TELRITE CORPORATION       | 042-4400-63730    | LONG DISTANCE PHONE         | 09/22/2012   | 4.75               |
| WAL-MART STORES INC.      | 042-4200-65060    | TAPE                        | 09/21/2012   | 22.45              |
| WAL-MART STORES INC.      | 042-4400-65070    | BAG                         | 09/24/2012   | 4.88               |
| WAL-MART STORES INC.      | 042-4465-65070    | AFTER SCHOOL SNACKS         | 09/27/2012   | 45.46              |
| WAL-MART STORES INC.      | 042-4405-67260    | CHIPS & LEMONADE            | 10/02/2012   | 6.86               |
| WAL-MART STORES INC.      | 042-4465-65070    | AFTER SCHOOL SUPPLIES       | 10/04/2012   | 12.20              |
| WAL-MART STORES INC.      | 042-4200-65060    | RETURN - ID KEY TAGS        | 09/24/2012   | 3.08-              |
| WAL-MART STORES INC.      | 042-4200-65060    | BOXES & GERMX               | 09/25/2012   | 15.21              |
| WARREN COUNTY ENGINEER    | 042-4300-65050    | FUEL DISTRIBUTION           | 10/02/2012   | 893.93             |
| WARREN COUNTY ENGINEER    | 042-4400-65050    | FUEL DISTRIBUTION - VANS    | 10/02/2012   | 102.98             |
| WARREN COUNTY ENGINEER    | 042-4400-65050    | FUEL DISTRIBUTION MISC - GA | 10/02/2012   | 85.90              |
| WEBB, JOSH                | 042-4440-64250    | FLAG FOOTBALL OFFICIAL      | 10/09/2012   | 216.00             |
| WIEGERT DISPOSAL CO.      | 042-4330-64090    | DUMPSTER - DOWNEY           | 10/01/2012   | 15.00              |
| WIEGERT DISPOSAL CO.      | 042-4350-64090    | DUMPSTER - MCCORD           | 10/01/2012   | 25.00              |
| WIEGERT DISPOSAL CO.      | 042-4355-64090    | DUMPSTER - MEMORIAL         | 10/01/2012   | 25.00              |
| WIEGERT DISPOSAL CO.      | 042-4360-64090    | DUMPSTER - MOATS            | 10/01/2012   | 35.00              |
| WIEGERT DISPOSAL CO.      | 042-4370-64090    | DUMPSTER - SHOP             | 10/01/2012   | 50.00              |
| WIEGERT DISPOSAL CO.      | 042-4375-64090    | DUMPSTER - PICKARD          | 10/01/2012   | 45.00              |
| WIEGERT DISPOSAL CO.      | 042-4455-64990    | DUMPSTER - ISA              | 10/01/2012   | 85.00              |
| WIEGERT DISPOSAL CO.      | 042-4455-64990    | DUMPSTER - SOCCER           | 10/01/2012   | 35.00              |
| WIEGERT DISPOSAL CO.      | 042-4495-64990    | DUMPSTER - SOFTBALL         | 10/01/2012   | 35.00              |
| WOOD, LEA                 | 042-4435-66990    | REFUND                      | 10/08/2012   | 24.75              |
| WOOD, VICKI               | 042-4480-66990    | REFUND P & R                | 10/03/2012   | 47.00              |

Total PARK &amp; RECREATION FUND:

23,029.59

**POOL (MEMORIAL) FUND**

|                             |                |                           |            |          |
|-----------------------------|----------------|---------------------------|------------|----------|
| 911 ETC INC                 | 045-4500-63730 | 911 MONTHLY ACCESS CHARG  | 09/28/2012 | 1.67     |
| BICKHAM, CELESTE            | 045-4500-61810 | SUIT REIMBURSEMENT        | 06/22/2012 | 50.89    |
| CITY OF INDIANOLA - UTILITY | 045-4500-63710 | UTILITIES - POOL          | 09/30/2012 | 9,539.53 |
| IMWCA                       | 045-4500-61599 | WORKERS COMP INSTALL      | 10/01/2012 | 175.00   |
| MAHASKA COMMUNICATION G     | 045-4500-63730 | TELEPHONE                 | 10/01/2012 | 13.03    |
| WIEGERT DISPOSAL CO.        | 045-4500-64990 | DUMPSTER - ACTIVITY CENTE | 10/01/2012 | 25.00    |
| WIEGERT DISPOSAL CO.        | 045-4500-64990 | DUMPSTER - ACTIVITY CENTE | 10/01/2012 | 25.00    |

Total POOL (MEMORIAL) FUND:

9,830.12

**ROAD USE TAX FUND**

|                  |                |                          |            |       |
|------------------|----------------|--------------------------|------------|-------|
| 911 ETC INC      | 110-2100-63730 | 911 MONTHLY ACCESS CHARG | 09/28/2012 | 1.67  |
| AGRILAND FS INC  | 110-8650-65073 |                          | 09/25/2012 | 69.38 |
| CENTURYLINK      | 110-2100-63730 | TRAFFIC SIGNALS          | 09/22/2012 | 46.78 |
| CIRCLE B CASHWAY | 110-2100-65073 | LUMBER                   | 10/01/2012 | 52.41 |

| Vendor Name                 | GL Account Number | Description           | Invoice Date | Net Invoice Amount |
|-----------------------------|-------------------|-----------------------|--------------|--------------------|
| CIRCLE B CASHWAY            | 110-2100-65073    | WOOD LATH             | 10/04/2012   | 10.00              |
| CITY OF INDIANOLA - UTILITY | 110-2100-63710    | UTILITIES             | 09/30/2012   | 370.05             |
| CR SERVICES                 | 110-2100-64090    | PAPER PRODUCTS        | 10/08/2012   | 7.28               |
| DOWNEY TIRE SERVICE         | 110-2100-63320    | NEW TIRE              | 09/27/2012   | 215.93             |
| ELLIOTT EQUIPMENT CO        | 110-2100-63320    | SWITCH                | 10/05/2012   | 151.67             |
| FASTENAL                    | 110-2100-65070    | WRENCH                | 10/03/2012   | 28.04              |
| FASTENAL                    | 110-2100-65073    | CABLE TIES            | 10/03/2012   | 16.16              |
| FASTENAL                    | 110-2100-65073    | CABLE TIES            | 10/03/2012   | 12.38-             |
| FASTENAL                    | 110-2100-65073    | CABLE TIES            | 10/03/2012   | 2.64               |
| FASTENAL                    | 110-2100-65076    | BRAKLEEN              | 10/04/2012   | 78.18              |
| FASTENAL                    | 110-2500-65070    | SNOW FENCE CABLE TIES | 10/02/2012   | 11.40              |
| FASTENAL                    | 110-2100-65070    | TOOL BATTERIES        | 10/10/2012   | 239.98             |
| FASTENAL                    | 110-2100-63320    | PLUG                  | 10/10/2012   | 1.42               |
| G & D ELECTRIC INC          | 110-2100-63320    | ALTERNATOR REPAIR #27 | 10/04/2012   | 250.00             |
| HOUSBY MACK INC.            | 110-2100-63320    | PARTS                 | 09/27/2012   | 139.20             |
| IMWCA                       | 110-2100-61599    | WORKERS COMP INSTALL  | 10/01/2012   | 1,565.00           |
| IOWA DEPT. OF TRANSPORTA    | 110-2500-63320    | CYLINDERS             | 10/03/2012   | 351.60             |
| IOWA PRISON INDUSTRIES      | 110-2100-65074    | SIGNS/MATERIALS       | 09/30/2012   | 986.40             |
| KINMAN GLASS                | 110-2100-63320    | MIRROR                | 09/21/2012   | 42.50              |
| LOGAN CONTRACTORS SUPPL     | 110-2100-63320    | PARTS                 | 10/02/2012   | 600.30             |
| LOGAN CONTRACTORS SUPPL     | 110-2100-65070    | MORTAR BOX            | 10/05/2012   | 207.59             |
| LOGAN CONTRACTORS SUPPL     | 110-2100-65070    | BAR                   | 10/04/2012   | 42.95              |
| MAHASKA COMMUNICATION G     | 110-2100-63730    | TELEPHONE             | 10/01/2012   | 13.03              |
| MAHASKA COMMUNICATION G     | 110-2100-64900    | INTERNET              | 10/01/2012   | 21.99              |
| MARTIN MARIETTA MATERIALS   | 110-2100-65073    | ROCK                  | 09/24/2012   | 457.40             |
| MC COY HARDWARE INC         | 110-2100-65076    | KEY                   | 10/01/2012   | 3.14               |
| MC COY HARDWARE INC         | 110-2100-65076    | PAINT/SUPPLIES        | 10/01/2012   | 36.97              |
| MC COY HARDWARE INC         | 110-2100-65070    | SIDE CUTTERS          | 10/03/2012   | 30.58              |
| MOMAR                       | 110-2100-65050    | WINTER WASHER FLUID   | 09/25/2012   | 1,050.50           |
| MOMAR                       | 110-2500-65070    | ICE MELT SUPPLIES     | 09/25/2012   | 960.41             |
| MURPHY TRACTOR & EQUIPM     | 110-2100-63320    | REPAIRS               | 09/13/2012   | 490.12             |
| NORTHERN TOOL & EQUIPMEN    | 110-2100-65076    | BARREL PUMP           | 10/02/2012   | 89.99              |
| NORWALK READY-MIXED CON     | 110-2100-65073    | CONCRETE              | 10/08/2012   | 2,212.50           |
| O'HALLORAN INTERNATIONAL    | 110-2100-63320    | BRAKE REPAIRS         | 09/26/2012   | 502.25             |
| O'REILLY AUTO PARTS         | 110-2100-63320    | PARTS                 | 09/27/2012   | 7.49               |
| O'REILLY AUTO PARTS         | 110-2100-65070    | TOOLS                 | 09/27/2012   | 19.99              |
| O'REILLY AUTO PARTS         | 110-2100-65070    | TOOLS                 | 09/27/2012   | 15.99              |
| O'REILLY AUTO PARTS         | 110-2100-63320    | ELECTRICAL SUPPLIES   | 09/27/2012   | 31.77              |
| O'REILLY AUTO PARTS         | 110-2100-63320    | FILTERS               | 10/01/2012   | 336.59             |
| O'REILLY AUTO PARTS         | 110-2100-63320    | CLAMP                 | 10/05/2012   | 5.38               |
| O'REILLY AUTO PARTS         | 110-2100-65070    | IMPACT DRIVER         | 10/05/2012   | 9.99               |
| O'REILLY AUTO PARTS         | 110-2100-63320    | GEAR LUBE             | 10/05/2012   | 13.98              |
| O'REILLY AUTO PARTS         | 110-2100-65070    | FLASHLIGHT            | 10/05/2012   | 6.99               |
| PIERCE BROTHERS             | 110-2100-65073    | WELDING               | 09/21/2012   | 86.00              |
| PIERCE BROTHERS             | 110-2500-65070    | WRENCH                | 09/26/2012   | 42.00              |
| PIERCE BROTHERS             | 110-2100-63320    | WELDING               | 09/19/2012   | 22.00              |
| PIERCE BROTHERS             | 110-2100-63320    | MADE PIN              | 09/21/2012   | 34.00              |
| STAR EQUIPMENT LTD          | 110-2100-65073    | DIAMOND BLADES        | 09/26/2012   | 275.00             |
| THEISEN'S                   | 110-2500-65070    | PUMP/SPRAYER          | 10/01/2012   | 34.98              |
| THEISEN'S                   | 110-2500-65070    | PUMP                  | 10/01/2012   | 12.99-             |
| THEISEN'S                   | 110-2100-63320    | PINTLE HITCH          | 10/02/2012   | 144.98             |
| THEISEN'S                   | 110-2100-65073    | WIRE                  | 10/04/2012   | 34.99              |
| TITAN MACHINERY             | 110-2100-63320    | LIGHT                 | 09/26/2012   | 75.25              |
| VETTER EQUIPMENT CO         | 110-2100-63320    | FILTER                | 09/27/2012   | 22.11              |
| WARREN CO OIL CO            | 110-2100-65050    | GREASE                | 09/27/2012   | 321.00             |
| WARREN CO OIL CO            | 110-2100-65050    | OIL                   | 09/28/2012   | 563.00             |
| WARREN COUNTY ENGINEER      | 110-2100-65050    | FUEL DISTRIBUTION     | 10/02/2012   | 3,456.02           |
| WASTE MANAGEMENT OF IOW     | 110-2100-64090    | TRASH                 | 10/01/2012   | 32.00              |

| Vendor Name                            | GL Account Number | Description               | Invoice Date | Net Invoice Amount |
|----------------------------------------|-------------------|---------------------------|--------------|--------------------|
| WESTSIDE MUFFLER & REPAIR              | 110-2100-63320    | EXHAUST WORK              | 10/04/2012   | 193.32             |
| YANDO, ED                              | 110-2100-61810    | CLOTHING ALLOWANCE        | 09/28/2012   | 52.98              |
| Total ROAD USE TAX FUND:               |                   |                           |              | 17,169.84          |
| <b>LIBRARY SPECIAL REVENUE FUND</b>    |                   |                           |              |                    |
| BAKER AND TAYLOR                       | 141-4100-65020    | BOOKS                     | 08/20/2012   | 140.01             |
| BAKER AND TAYLOR                       | 141-4100-65020    | BOOKS                     | 08/21/2012   | 19.41              |
| BAKER AND TAYLOR                       | 141-4100-65020    | BOOKS                     | 08/28/2012   | 13.99              |
| COPY PLUS                              | 141-4100-65024    | BOX OF WHITE ENVELOPES    | 09/26/2012   | 16.95              |
| DEMCO EDUCATIONAL CORP                 | 141-4100-65025    | MICROFILM CABINET         | 09/18/2012   | 1,136.61           |
| RANDOM HOUSE INC.                      | 141-4100-65020    | BOOK ON CD                | 09/14/2012   | 37.50              |
| THOMSON GALE                           | 141-4100-65020    | LARGE PRINT BOOK          | 08/17/2012   | 26.39              |
| Total LIBRARY SPECIAL REVENUE FUND:    |                   |                           |              | 1,390.86           |
| <b>PARK &amp; REC SPECIAL REV FUND</b> |                   |                           |              |                    |
| ADVENTURELAND                          | 142-4610-65991    | ADVENTURELAND TICKETS     | 10/11/2012   | 6,150.00           |
| COLORBLENDS                            | 142-4635-65200    | BULBS                     | 09/23/2012   | 519.51             |
| COLORBLENDS                            | 142-4635-65200    | BULBS                     | 09/23/2012   | 297.80             |
| GARDEN CENTER                          | 142-4670-65200    | ADOPT-A-TREES             | 09/26/2012   | 683.00             |
| PETTY CASH-RECREATION                  | 142-4615-65992    | KEY CARD - CARTER         | 10/08/2012   | 21.50              |
| Total PARK & REC SPECIAL REV FUND:     |                   |                           |              | 7,671.81           |
| <b>DOWNTOWN BIZ INCENTIVE PROGRAM</b>  |                   |                           |              |                    |
| COMMUNITY BANK                         | 161-5200-64149    | DOWNTOWN BIZ INCENTIVE P  | 10/04/2012   | 25,000.00          |
| OUDEKIRK, MASON                        | 161-5200-64153    | DOWNTOWN BUSINESS INCEN   | 10/04/2012   | 25,000.00          |
| Total DOWNTOWN BIZ INCENTIVE PROGRAM:  |                   |                           |              | 50,000.00          |
| <b>CAPITAL PROJECTS FUND</b>           |                   |                           |              |                    |
| BALL TEAM LLC                          | 301-8000-64990    | PROJECT MGMT DRAW #9      | 10/01/2012   | 8,492.31           |
| ENVIROTRAXX LLC                        | 301-8000-64990    | SOIL TESTING              | 09/28/2012   | 300.00             |
| SVPA ARCHITECTS INC                    | 301-8000-64990    | ARCHITECT FEES            | 10/02/2012   | 18,053.04          |
| Total CAPITAL PROJECTS FUND:           |                   |                           |              | 26,845.35          |
| <b>STREET CAPITAL PROJECTS FUND</b>    |                   |                           |              |                    |
| ELGIN AND PATIN                        | 321-2103-64900    | CHAMPLIN PROPERTY-1206 W  | 09/27/2012   | 175.00             |
| SNYDER & ASSOCIATES INC                | 321-2100-67714    | 2011 STREET IMPROVEMENT P | 09/12/2012   | 7,295.57           |
| STERNQUIST CONST. INC.                 | 321-2100-67714    | STREET PROJECT PAY EST 6  | 10/10/2012   | 285,758.77         |
| WARREN COUNTY ABSTRACT                 | 321-2103-64900    | CHAMPLIN PROPERTY-1206 W  | 09/24/2012   | 445.00             |
| Total STREET CAPITAL PROJECTS FUND:    |                   |                           |              | 293,674.34         |
| <b>CP--CAF FUND</b>                    |                   |                           |              |                    |
| CITY OF INDIANOLA - UTILITY            | 344-4400-67805    | UTILITIES                 | 09/30/2012   | 414.99             |
| Total CP--CAF FUND:                    |                   |                           |              | 414.99             |
| <b>SEWER FUND</b>                      |                   |                           |              |                    |
| 911 ETC INC                            | 610-8300-63730    | 911 MONTHLY ACCESS CHARG  | 09/28/2012   | 6.67               |
| BREEDEN, ED                            | 610-8300-61440    | WELLNESS OCT 2012         | 10/01/2012   | 15.00              |
| CENTURYLINK                            | 610-8300-63730    | PHONE                     | 09/22/2012   | 44.62              |
| CITY OF INDIANOLA - UTILITY            | 610-8350-63710    | UTILITIES                 | 09/30/2012   | 13,012.13          |
| CITY OF INDIANOLA - UTILITY            | 610-8350-63710    | UTILITIES                 | 09/30/2012   | 2,460.10           |
| CURTISS, ROB                           | 610-8300-64148    | I & I LOAN                | 10/04/2012   | 2,976.51           |

| Vendor Name                    | GL Account Number | Description                  | Invoice Date | Net Invoice Amount |
|--------------------------------|-------------------|------------------------------|--------------|--------------------|
| DOWNEY TIRE SERVICE            | 610-8300-63320    | TIRE REPAIR TRACTOR          | 10/09/2012   | 19.71              |
| IMWCA                          | 610-8300-61599    | WORKERS COMP INSTALL         | 10/01/2012   | 629.00             |
| JESS' LOCK AND KEY             | 610-8350-65060    | KEYS                         | 09/21/2012   | 21.00              |
| JETCO INC                      | 610-8325-63410    | VFD @ MORLOCK                | 09/28/2012   | 366.30             |
| JETCO INC                      | 610-8325-63410    | REPLACE VFD @ MORLOCK        | 09/28/2012   | 5,650.50           |
| MAHASKA COMMUNICATION G        | 610-8300-63730    | TELEPHONE                    | 10/01/2012   | 52.14              |
| MAHASKA COMMUNICATION G        | 610-8300-64990    | INTERNET                     | 10/01/2012   | 21.99              |
| MC COY HARDWARE INC            | 610-8350-63100    | FARM GATE PARTS              | 09/28/2012   | 17.53              |
| MIDWEST OFFICE TECH            | 610-8300-64990    | COPIES                       | 09/28/2012   | 72.10              |
| MIERS, DAN                     | 610-8300-62300    | WEFTEC EXPENSES              | 09/28/2012   | 561.20             |
| O'REILLY AUTO PARTS            | 610-8300-63320    | PCV VALVE FOR F-250          | 09/27/2012   | 1.64               |
| O'REILLY AUTO PARTS            | 610-8300-63320    | IDLE AIR VALVE FOR F-250, RE | 10/02/2012   | 36.99              |
| PIERCE BROTHERS                | 610-8350-63410    | CLAMP FOR AERATION BASIN     | 10/08/2012   | 18.00              |
| PIERCE BROTHERS                | 610-8350-63410    | AERATION BASIN RAILS         | 10/08/2012   | 798.53             |
| SHULL AND CO                   | 610-8300-64010    | FY12 AUDIT                   | 10/01/2012   | 1,000.00           |
| T.R.M. DISPOSAL LLC            | 610-8350-64990    | TRASH-NORTH PLANT            | 09/28/2012   | 96.00              |
| T.R.M. DISPOSAL LLC            | 610-8325-64990    | TRASH-SOUTH PLANT            | 09/28/2012   | 49.00              |
| TELRITE CORPORATION            | 610-8300-63730    | LONG DISTANCE SERVICE        | 09/22/2012   | 5.05               |
| THEISEN'S                      | 610-8350-63100    | FARM GATES                   | 10/04/2012   | 49.85              |
| THEISEN'S                      | 610-8350-63100    | FARM GATES                   | 10/09/2012   | 519.96             |
| TREASURER STATE OF IOWA        | 610-8300-64181    | 3RD QTR 2012 USE TAX         | 10/01/2012   | 300.00             |
| WAL-MART STORES INC.           | 610-8350-65070    | CASCADE, NOTEPADS            | 10/09/2012   | 18.34              |
| WARREN COUNTY ENGINEER         | 610-8300-65050    | FUEL DISTRIBUTION            | 10/02/2012   | 1,202.13           |
| Total SEWER FUND:              |                   |                              |              | 30,021.99          |
| <b>STORMWATER UTILITY FUND</b> |                   |                              |              |                    |
| AGRILAND FS INC                | 650-9000-63452    | SEED                         | 09/25/2012   | 208.12             |
| VANDERPOOL CONSTRUCTIO         | 650-9000-63452    | FIANL PAY RETAINAGE FOR IA   | 10/04/2012   | 1,670.95           |
| VANDERPOOL CONSTRUCTIO         | 650-9000-63452    | IA AVE & 8TH ST DRAINAGE     | 10/04/2012   | 31,748.12          |
| Total STORMWATER UTILITY FUND: |                   |                              |              | 33,627.19          |
| <b>RECYCLING FUND</b>          |                   |                              |              |                    |
| WASTE MANAGEMENT OF IOW        | 670-8400-64701    | RECYCLING APT 494-0152822-0  | 10/01/2012   | 1,890.40           |
| WASTE MANAGEMENT OF IOW        | 670-8400-64702    | RECYCLING TOTES 494-015285   | 10/01/2012   | 10.00              |
| WASTE MANAGEMENT OF IOW        | 670-8400-64702    | RECYCLING TOTES 494-015285   | 10/01/2012   | 10.00              |
| WASTE MANAGEMENT OF IOW        | 670-8400-64702    | RECYCLING TOTES 494-015285   | 10/01/2012   | 10.00              |
| WASTE MANAGEMENT OF IOW        | 670-8400-64700    | RECYCLING RES 494-0152818-0  | 10/01/2012   | 10,128.65          |
| Total RECYCLING FUND:          |                   |                              |              | 12,049.05          |
| <b>HRA FUND</b>                |                   |                              |              |                    |
| BAUGHMAN, JENNIFER             | 830-6500-61525    | DENTAL EXPENSE               | 10/04/2012   | 196.00             |
| BOWLIN, DIANA                  | 830-6500-61525    | MEDICAL EXPENSE              | 10/11/2012   | 59.35              |
| BURGIN, CHARLES                | 830-6500-61525    | DENTAL EXPENSE               | 10/03/2012   | 150.00             |
| DEFENBAUGH, DAN                | 830-1100-61525    | MEDICAL EXPENSE PRIOR TO     | 10/01/2012   | 58.62              |
| GODWIN, JOYCE                  | 830-4100-61525    | MEDICAL EXPENSE              | 10/08/2012   | 29.98              |
| HAWKINS, ROB                   | 830-1100-61525    | DENTAL EXPENSE               | 10/04/2012   | 114.64             |
| HAWKINS, ROB                   | 830-1100-61525    | WELLNESS APR 12 - SEPT 12    | 10/09/2012   | 150.00             |
| HEROLD, VICKI                  | 830-1500-61525    | MEDICAL EXPENSE              | 10/01/2012   | 50.00              |
| HEROLD, VICKI                  | 830-1500-61525    | MEDICAL EXPENSE              | 10/10/2012   | 115.51             |
| KNESS, KURT                    | 830-1100-61525    | VISION EXPENSE               | 10/11/2012   | 289.00             |
| LONGER, CHRIS                  | 830-8000-61525    | VISION EXPENSE               | 10/05/2012   | 124.00             |
| LUHRS, AIMEE                   | 830-8300-61525    | VISION EXPENSE               | 10/09/2012   | 247.00             |
| OFFENBURGER, LINDSEY           | 830-6500-61525    | MEDICAL EXPENSE-PRIOR TO     | 10/04/2012   | 66.96              |
| OFFENBURGER, LINDSEY           | 830-6500-61525    | MEDICAL EXPENSE              | 10/04/2012   | 68.49              |
| OFFENBURGER, TYLER             | 830-8200-61525    | MEDICAL EXPENSE              | 10/04/2012   | 29.12              |

| Vendor Name                       | GL Account Number | Description                 | Invoice Date | Net Invoice Amount |
|-----------------------------------|-------------------|-----------------------------|--------------|--------------------|
| PETERS, VONNIE                    | 830-8300-61525    | MEDICAL EXPENSE             | 10/09/2012   | 52.50              |
| ROBINSON, MINDI                   | 830-6500-61525    | MEDICAL EXPENSE             | 10/03/2012   | 65.91              |
| SPENCER, JEFFREY                  | 830-1500-61525    | MEDICAL EXPENSE PRIOR TO    | 10/03/2012   | 50.00              |
| SPENCER, JEFFREY                  | 830-1500-61525    | MEDICAL EXPENSE             | 10/03/2012   | 100.00             |
| Total HRA FUND:                   |                   |                             |              | 2,017.08           |
| <b>CITY LIAB INS RESERVE FUND</b> |                   |                             |              |                    |
| OUTDOOR REC. PRODUCTS             | 850-4200-64089    | REPAIR OF PARK SLIDE - VAND | 09/11/2012   | 818.00             |
| Total CITY LIAB INS RESERVE FUND: |                   |                             |              | 818.00             |
| Grand Totals:                     |                   |                             |              | 565,551.97         |

City Council: \_\_\_\_\_

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| Vendor Name                             | Description                         | Invoice Date | Net Invoice Amount | FUND            |
|-----------------------------------------|-------------------------------------|--------------|--------------------|-----------------|
| <b>911 ETC INC</b>                      |                                     |              |                    |                 |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 10.82              | GENERAL FUND    |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 2.50               | GENERAL FUND    |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 1.67               | ROAD USE TAX FU |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 15.00              | POLICE FUND     |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 9.17               | FIRE FUND       |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 1.67               | POOL (MEMORIAL) |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 4.17               | PARK & RECREATI |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 13.33              | PARK & RECREATI |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 9.17               | LIBRARY FUND    |
| 911 ETC INC                             | 911 MONTHLY ACCESS CHARGE           | 09/28/2012   | 6.67               | SEWER FUND      |
| Total 911 ETC INC:                      |                                     |              | 74.17              |                 |
| <b>A.M. LEONARD</b>                     |                                     |              |                    |                 |
| A.M. LEONARD                            | SAWS & PRUNERS                      | 09/25/2012   | 152.88             | PARK & RECREATI |
| Total A.M. LEONARD:                     |                                     |              | 152.88             |                 |
| <b>ADVENTURELAND</b>                    |                                     |              |                    |                 |
| ADVENTURELAND                           | ADVENTURELAND TICKETS               | 10/11/2012   | 6,150.00           | PARK & REC SPEC |
| Total ADVENTURELAND:                    |                                     |              | 6,150.00           |                 |
| <b>AGRILAND FS INC</b>                  |                                     |              |                    |                 |
| AGRILAND FS INC                         | SEED                                | 09/25/2012   | 208.12             | STORMWATER UTI  |
| AGRILAND FS INC                         |                                     | 09/25/2012   | 69.38              | ROAD USE TAX FU |
| Total AGRILAND FS INC:                  |                                     |              | 277.50             |                 |
| <b>AHLERS &amp; COONEY P.C.</b>         |                                     |              |                    |                 |
| AHLERS & COONEY P.C.                    | LEGAL FEES - DEFERRED COMP QUESTION | 09/24/2012   | 196.00             | GENERAL FUND    |
| Total AHLERS & COONEY P.C.:             |                                     |              | 196.00             |                 |
| <b>AMERICAN LIBRARY ASSOC.</b>          |                                     |              |                    |                 |
| AMERICAN LIBRARY ASSOC.                 | ALICE GAUMER MEMBERSHIP RENEWAL     | 09/24/2012   | 130.00             | LIBRARY FUND    |
| Total AMERICAN LIBRARY ASSOC.:          |                                     |              | 130.00             |                 |
| <b>AUBERT'S TOWING</b>                  |                                     |              |                    |                 |
| AUBERT'S TOWING                         | VEHICLE REPAIR                      | 09/28/2012   | 45.00              | POLICE FUND     |
| Total AUBERT'S TOWING:                  |                                     |              | 45.00              |                 |
| <b>AUDIOGO</b>                          |                                     |              |                    |                 |
| AUDIOGO                                 | BOOKS ON CD                         | 08/22/2012   | 159.91             | LIBRARY FUND    |
| AUDIOGO                                 | BOOKS ON CD                         | 09/14/2012   | 195.94             | LIBRARY FUND    |
| Total AUDIOGO:                          |                                     |              | 355.85             |                 |
| <b>BAKER &amp; TAYLOR ENTERTAINMENT</b> |                                     |              |                    |                 |
| BAKER & TAYLOR ENTERTAIN                | DVD'S                               | 08/24/2012   | 44.38              | LIBRARY FUND    |
| BAKER & TAYLOR ENTERTAIN                | DVD                                 | 08/24/2012   | 22.93              | LIBRARY FUND    |
| Total BAKER & TAYLOR ENTERTAINMENT:     |                                     |              | 67.31              |                 |

| Vendor Name                           | Description              | Invoice Date | Net Invoice Amount | FUND            |
|---------------------------------------|--------------------------|--------------|--------------------|-----------------|
| BAKER AND TAYLOR                      | BOOKS                    | 08/20/2012   | 2,199.88           | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 08/20/2012   | 140.01             | LIBRARY SPECIAL |
| BAKER AND TAYLOR                      | BOOKS                    | 08/21/2012   | 319.81             | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 08/21/2012   | 19.41              | LIBRARY SPECIAL |
| BAKER AND TAYLOR                      | BOOKS                    | 08/28/2012   | 384.74             | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 08/28/2012   | 13.99              | LIBRARY SPECIAL |
| BAKER AND TAYLOR                      | BOOKS                    | 09/05/2012   | 274.06             | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 09/10/2012   | 134.40             | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 09/11/2012   | 401.05             | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 09/11/2012   | 24.62              | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 08/22/2012   | 65.97              | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 08/29/2012   | 108.61             | LIBRARY FUND    |
| BAKER AND TAYLOR                      | BOOKS                    | 09/05/2012   | 44.47              | LIBRARY FUND    |
| Total BAKER AND TAYLOR:               |                          |              | 4,131.02           |                 |
| <b>BALL TEAM LLC</b>                  |                          |              |                    |                 |
| BALL TEAM LLC                         | PROJECT MGMT DRAW #9     | 10/01/2012   | 8,492.31           | CAPITAL PROJECT |
| Total BALL TEAM LLC:                  |                          |              | 8,492.31           |                 |
| <b>BARKER, LARIE</b>                  |                          |              |                    |                 |
| BARKER, LARIE                         | REFUND                   | 10/03/2012   | 47.00              | PARK & RECREATI |
| Total BARKER, LARIE:                  |                          |              | 47.00              |                 |
| <b>BAUGHMAN, JENNIFER</b>             |                          |              |                    |                 |
| BAUGHMAN, JENNIFER                    | DENTAL EXPENSE           | 10/04/2012   | 196.00             | HRA FUND        |
| Total BAUGHMAN, JENNIFER:             |                          |              | 196.00             |                 |
| <b>BEAMAN, BILL</b>                   |                          |              |                    |                 |
| BEAMAN, BILL                          | 2 BOOKS                  | 10/02/2012   | 30.00              | LIBRARY FUND    |
| Total BEAMAN, BILL:                   |                          |              | 30.00              |                 |
| <b>BEN MEADOWS</b>                    |                          |              |                    |                 |
| BEN MEADOWS                           | 10" HAND SAW             | 09/25/2012   | 32.51              | PARK & RECREATI |
| Total BEN MEADOWS:                    |                          |              | 32.51              |                 |
| <b>BICKHAM, CELESTE</b>               |                          |              |                    |                 |
| BICKHAM, CELESTE                      | SUIT REIMBURSEMENT       | 06/22/2012   | 50.89              | POOL (MEMORIAL) |
| Total BICKHAM, CELESTE:               |                          |              | 50.89              |                 |
| <b>BIOBLAST MOBILE MEDIA BLASTING</b> |                          |              |                    |                 |
| BIOBLAST MOBILE MEDIA BLAS            | SODA BLASTING SKATE PARK | 10/06/2012   | 382.50             | PARK & RECREATI |
| Total BIOBLAST MOBILE MEDIA BLASTING: |                          |              | 382.50             |                 |
| <b>BOB'S CUSTOM TROPHIES</b>          |                          |              |                    |                 |
| BOB'S CUSTOM TROPHIES                 | NAME PLATE/HOLDER        | 10/01/2012   | 18.50              | GENERAL FUND    |
| Total BOB'S CUSTOM TROPHIES:          |                          |              | 18.50              |                 |

| Vendor Name                        | Description               | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------|---------------------------|--------------|--------------------|-----------------|
| BOWLIN, DIANA                      |                           |              |                    |                 |
| BOWLIN, DIANA                      | MEDICAL EXPENSE           | 10/11/2012   | 59.35              | HRA FUND        |
| Total BOWLIN, DIANA:               |                           |              | 59.35              |                 |
| <b>BREEDEN, ED</b>                 |                           |              |                    |                 |
| BREEDEN, ED                        | WELLNESS OCT 2012         | 10/01/2012   | 15.00              | SEWER FUND      |
| Total BREEDEN, ED:                 |                           |              | 15.00              |                 |
| <b>BROADLAWNS MEDICAL CENTER</b>   |                           |              |                    |                 |
| BROADLAWNS MEDICAL CENT            | MEDICAL/AKES              | 09/30/2012   | 372.00             | POLICE FUND     |
| BROADLAWNS MEDICAL CENT            | MEDICAL/AKES              | 09/30/2012   | 217.00             | POLICE FUND     |
| Total BROADLAWNS MEDICAL CENTER:   |                           |              | 589.00             |                 |
| <b>BURGIN, CHARLES</b>             |                           |              |                    |                 |
| BURGIN, CHARLES                    | DENTAL EXPENSE            | 10/03/2012   | 150.00             | HRA FUND        |
| Total BURGIN, CHARLES:             |                           |              | 150.00             |                 |
| <b>CAPITAL EXPRESS</b>             |                           |              |                    |                 |
| CAPITAL EXPRESS                    | POSTAGE                   | 09/29/2012   | 41.37              | GENERAL FUND    |
| Total CAPITAL EXPRESS:             |                           |              | 41.37              |                 |
| <b>CARLSON, JANE</b>               |                           |              |                    |                 |
| CARLSON, JANE                      | BARNES AND NOBLE - 1 BOOK | 08/26/2012   | 13.67              | LIBRARY FUND    |
| CARLSON, JANE                      | MILEAGE SEPT 2012         | 10/01/2012   | 44.79              | LIBRARY FUND    |
| Total CARLSON, JANE:               |                           |              | 58.46              |                 |
| <b>CENTER POINT LARGE PRINT</b>    |                           |              |                    |                 |
| CENTER POINT LARGE PRINT           | 1 LARGE PRINT BOOK        | 09/01/2012   | 26.71              | LIBRARY FUND    |
| Total CENTER POINT LARGE PRINT:    |                           |              | 26.71              |                 |
| <b>CENTURYLINK</b>                 |                           |              |                    |                 |
| CENTURYLINK                        | TRAFFIC SIGNALS           | 09/22/2012   | 46.78              | ROAD USE TAX FU |
| CENTURYLINK                        | 911 PHONE                 | 09/22/2012   | 53.32              | PARK & RECREATI |
| CENTURYLINK                        | PHONE                     | 09/22/2012   | 44.62              | SEWER FUND      |
| Total CENTURYLINK:                 |                           |              | 144.72             |                 |
| <b>CIRCLE B CASHWAY</b>            |                           |              |                    |                 |
| CIRCLE B CASHWAY                   | LUMBER                    | 10/01/2012   | 52.41              | ROAD USE TAX FU |
| CIRCLE B CASHWAY                   | WOOD LATH                 | 10/04/2012   | 10.00              | ROAD USE TAX FU |
| Total CIRCLE B CASHWAY:            |                           |              | 62.41              |                 |
| <b>CITY OF INDIANOLA - UTILITY</b> |                           |              |                    |                 |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - MEMORIAL      | 09/30/2012   | 108.03             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                 | 09/30/2012   | 414.99             | CP--CAF FUND    |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - PICKARD       | 09/30/2012   | 724.49             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILILTIES - MCCORD       | 09/30/2012   | 87.95              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                 | 09/30/2012   | 918.46             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - DOWNEY        | 09/30/2012   | 18.75              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                 | 09/30/2012   | 4,886.80           | GENERAL FUND    |

| Vendor Name                        | Description                    | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------|--------------------------------|--------------|--------------------|-----------------|
| CITY OF INDIANOLA - UTILITY        | UTILITIES                      | 09/30/2012   | 200.00             | FIRE FUND       |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                      | 09/30/2012   | 10,222.53          | GENERAL FUND    |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                      | 09/30/2012   | 13,012.13          | SEWER FUND      |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                      | 09/30/2012   | 2,460.10           | SEWER FUND      |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - BARKER             | 09/30/2012   | 46.19              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - SHOP               | 09/30/2012   | 202.14             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                      | 09/30/2012   | 370.05             | ROAD USE TAX FU |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - TRAIL              | 09/30/2012   | 55.86              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - PICKARD            | 09/30/2012   | 214.05             | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - MOATS              | 09/30/2012   | 59.21              | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - POOL               | 09/30/2012   | 9,539.53           | POOL (MEMORIAL) |
| CITY OF INDIANOLA - UTILITY        | UTILITIES - BUXTON             | 09/30/2012   | 1,316.04           | PARK & RECREATI |
| CITY OF INDIANOLA - UTILITY        | UTILITIES                      | 09/30/2012   | 1,696.40           | LIBRARY FUND    |
| Total CITY OF INDIANOLA - UTILITY: |                                |              | 46,553.70          |                 |
| <b>CITY SUPPLY CORPORATION</b>     |                                |              |                    |                 |
| CITY SUPPLY CORPORATION            | SINK                           | 09/21/2012   | 98.70              | PARK & RECREATI |
| Total CITY SUPPLY CORPORATION:     |                                |              | 98.70              |                 |
| <b>COLORBLEND</b>                  |                                |              |                    |                 |
| COLORBLEND                         | BULBS                          | 09/23/2012   | 348.50             | PARK & RECREATI |
| COLORBLEND                         | BULBS                          | 09/23/2012   | 519.51             | PARK & REC SPEC |
| COLORBLEND                         | BULBS                          | 09/23/2012   | 297.80             | PARK & REC SPEC |
| Total COLORBLEND:                  |                                |              | 1,165.81           |                 |
| <b>COMMUNITY BANK</b>              |                                |              |                    |                 |
| COMMUNITY BANK                     | DOWNTOWN BIZ INCENTIVE PROGRAM | 10/04/2012   | 25,000.00          | DOWNTOWN BIZ I  |
| Total COMMUNITY BANK:              |                                |              | 25,000.00          |                 |
| <b>COPY PLUS</b>                   |                                |              |                    |                 |
| COPY PLUS                          | BOX OF WHITE ENVELOPES         | 09/26/2012   | 16.95              | LIBRARY SPECIAL |
| Total COPY PLUS:                   |                                |              | 16.95              |                 |
| <b>CR SERVICES</b>                 |                                |              |                    |                 |
| CR SERVICES                        | MONTHLY CLEANING               | 09/19/2012   | 1,255.00           | LIBRARY FUND    |
| CR SERVICES                        | CLEANING SUPPLIES              | 09/19/2012   | 5.41               | LIBRARY FUND    |
| CR SERVICES                        | PAPER PRODUCTS                 | 10/08/2012   | 7.28               | ROAD USE TAX FU |
| Total CR SERVICES:                 |                                |              | 1,267.69           |                 |
| <b>CRAIG'S AUTOMOTIVE</b>          |                                |              |                    |                 |
| CRAIG'S AUTOMOTIVE                 | VEHICLE REPAIR                 | 10/02/2012   | 171.50             | POLICE FUND     |
| CRAIG'S AUTOMOTIVE                 | VEHICLE REPAIR                 | 09/18/2012   | 382.68             | POLICE FUND     |
| Total CRAIG'S AUTOMOTIVE:          |                                |              | 554.18             |                 |
| <b>CROSS, CHUCK</b>                |                                |              |                    |                 |
| CROSS, CHUCK                       | REFUND                         | 10/03/2012   | 52.00              | PARK & RECREATI |
| Total CROSS, CHUCK:                |                                |              | 52.00              |                 |
| <b>CURTISS, ROB</b>                |                                |              |                    |                 |
| CURTISS, ROB                       | I & I LOAN                     | 10/04/2012   | 2,976.51           | SEWER FUND      |

| Vendor Name                      | Description                          | Invoice Date | Net Invoice Amount | FUND            |
|----------------------------------|--------------------------------------|--------------|--------------------|-----------------|
| Total CURTISS, ROB:              |                                      |              | 2,976.51           |                 |
| <b>DEFENBAUGH, DAN</b>           |                                      |              |                    |                 |
| DEFENBAUGH, DAN                  | MEDICAL EXPENSE PRIOR TO JULY 1      | 10/01/2012   | 58.62              | HRA FUND        |
| Total DEFENBAUGH, DAN:           |                                      |              | 58.62              |                 |
| <b>DEMCO EDUCATIONAL CORP</b>    |                                      |              |                    |                 |
| DEMCO EDUCATIONAL CORP           | MICROFILM CABINET                    | 09/18/2012   | 1,136.61           | LIBRARY SPECIAL |
| Total DEMCO EDUCATIONAL CORP:    |                                      |              | 1,136.61           |                 |
| <b>DITTMER, LARRY</b>            |                                      |              |                    |                 |
| DITTMER, LARRY                   | REFUND                               | 09/26/2012   | 45.00              | PARK & RECREATI |
| Total DITTMER, LARRY:            |                                      |              | 45.00              |                 |
| <b>DLH GRAFX</b>                 |                                      |              |                    |                 |
| DLH GRAFX                        | TINY KICKER SHIRT                    | 09/25/2012   | 4.10               | PARK & RECREATI |
| Total DLH GRAFX:                 |                                      |              | 4.10               |                 |
| <b>DLR GROUP</b>                 |                                      |              |                    |                 |
| DLR GROUP                        | SCULPTURE BASE DESIGN                | 09/03/2012   | 600.00             | PARK & RECREATI |
| Total DLR GROUP:                 |                                      |              | 600.00             |                 |
| <b>DOWNEY TIRE SERVICE</b>       |                                      |              |                    |                 |
| DOWNEY TIRE SERVICE              | VEHICLE REPAIR                       | 10/02/2012   | 23.45              | POLICE FUND     |
| DOWNEY TIRE SERVICE              | TIRE REPAIR TRACTOR                  | 10/09/2012   | 19.71              | SEWER FUND      |
| DOWNEY TIRE SERVICE              | NEW TIRE                             | 09/27/2012   | 215.93             | ROAD USE TAX FU |
| Total DOWNEY TIRE SERVICE:       |                                      |              | 259.09             |                 |
| <b>ELECTRONIC ENGINEERING CO</b> |                                      |              |                    |                 |
| ELECTRONIC ENGINEERING C         | PAGER                                | 10/05/2012   | 11.95              | POLICE FUND     |
| Total ELECTRONIC ENGINEERING CO: |                                      |              | 11.95              |                 |
| <b>ELGIN AND PATIN</b>           |                                      |              |                    |                 |
| ELGIN AND PATIN                  | CHAMPLIN PROPERTY-1206 W 2ND AVE-TIT | 09/27/2012   | 175.00             | STREET CAPITAL  |
| Total ELGIN AND PATIN:           |                                      |              | 175.00             |                 |
| <b>ELLIOTT EQUIPMENT CO</b>      |                                      |              |                    |                 |
| ELLIOTT EQUIPMENT CO             | SWITCH                               | 10/05/2012   | 151.67             | ROAD USE TAX FU |
| Total ELLIOTT EQUIPMENT CO:      |                                      |              | 151.67             |                 |
| <b>ENVIROTRAXX LLC</b>           |                                      |              |                    |                 |
| ENVIROTRAXX LLC                  | SOIL TESTING                         | 09/28/2012   | 300.00             | CAPITAL PROJECT |
| Total ENVIROTRAXX LLC:           |                                      |              | 300.00             |                 |
| <b>FAREWAY STORE</b>             |                                      |              |                    |                 |
| FAREWAY STORE                    | NERF FOOTBALL SUPPLIES               | 10/01/2012   | 11.97              | PARK & RECREATI |

| Vendor Name                   | Description               | Invoice Date | Net Invoice Amount | FUND            |
|-------------------------------|---------------------------|--------------|--------------------|-----------------|
| Total FAREWAY STORE:          |                           |              | 11.97              |                 |
| <b>FASTENAL</b>               |                           |              |                    |                 |
| FASTENAL                      | WRENCH                    | 10/03/2012   | 28.04              | ROAD USE TAX FU |
| FASTENAL                      | CABLE TIES                | 10/03/2012   | 16.16              | ROAD USE TAX FU |
| FASTENAL                      | CABLE TIES                | 10/03/2012   | 12.38              | ROAD USE TAX FU |
| FASTENAL                      | CABLE TIES                | 10/03/2012   | 2.64               | ROAD USE TAX FU |
| FASTENAL                      | BRAKLEEN                  | 10/04/2012   | 78.18              | ROAD USE TAX FU |
| FASTENAL                      | SNOW FENCE CABLE TIES     | 10/02/2012   | 11.40              | ROAD USE TAX FU |
| FASTENAL                      | TOOL BATTERIES            | 10/10/2012   | 239.98             | ROAD USE TAX FU |
| FASTENAL                      | PLUG                      | 10/10/2012   | 1.42               | ROAD USE TAX FU |
| Total FASTENAL:               |                           |              | 365.44             |                 |
| <b>G &amp; D ELECTRIC INC</b> |                           |              |                    |                 |
| G & D ELECTRIC INC            | ALTERNATOR REPAIR #27     | 10/04/2012   | 250.00             | ROAD USE TAX FU |
| Total G & D ELECTRIC INC:     |                           |              | 250.00             |                 |
| <b>GARDEN CENTER</b>          |                           |              |                    |                 |
| GARDEN CENTER                 | ADOPT-A-TREES             | 09/26/2012   | 683.00             | PARK & REC SPEC |
| Total GARDEN CENTER:          |                           |              | 683.00             |                 |
| <b>GARNER, JONNA</b>          |                           |              |                    |                 |
| GARNER, JONNA                 | REFUND                    | 10/03/2012   | 45.00              | PARK & RECREATI |
| Total GARNER, JONNA:          |                           |              | 45.00              |                 |
| <b>GAUMER, ALICE</b>          |                           |              |                    |                 |
| GAUMER, ALICE                 | MILEAGE SEPT 2012         | 10/01/2012   | 47.06              | LIBRARY FUND    |
| GAUMER, ALICE                 | MILEAGE JUNE 2012         | 07/01/2012   | 4.88               | LIBRARY FUND    |
| GAUMER, ALICE                 | MILEAGE AUG 2012          | 09/01/2012   | 4.88               | LIBRARY FUND    |
| GAUMER, ALICE                 | MILEAGE JULY 2012         | 08/01/2012   | 4.88               | LIBRARY FUND    |
| GAUMER, ALICE                 | TOWN MEETING              | 09/21/2012   | 15.00              | LIBRARY FUND    |
| Total GAUMER, ALICE:          |                           |              | 76.70              |                 |
| <b>GODWIN, JOYCE</b>          |                           |              |                    |                 |
| GODWIN, JOYCE                 | MEDICAL EXPENSE           | 10/08/2012   | 29.98              | HRA FUND        |
| Total GODWIN, JOYCE:          |                           |              | 29.98              |                 |
| <b>GRIBBINS, ANN</b>          |                           |              |                    |                 |
| GRIBBINS, ANN                 | REFUND                    | 10/03/2012   | 47.00              | PARK & RECREATI |
| Total GRIBBINS, ANN:          |                           |              | 47.00              |                 |
| <b>HAGENER, VALORIE</b>       |                           |              |                    |                 |
| HAGENER, VALORIE              | REFUND P & R              | 10/03/2012   | 47.00              | PARK & RECREATI |
| Total HAGENER, VALORIE:       |                           |              | 47.00              |                 |
| <b>HAWKINS, ROB</b>           |                           |              |                    |                 |
| HAWKINS, ROB                  | DENTAL EXPENSE            | 10/04/2012   | 114.64             | HRA FUND        |
| HAWKINS, ROB                  | WELLNESS APR 12 - SEPT 12 | 10/09/2012   | 150.00             | HRA FUND        |

| Vendor Name                       | Description                           | Invoice Date | Net Invoice Amount | FUND            |
|-----------------------------------|---------------------------------------|--------------|--------------------|-----------------|
| Total HAWKINS, ROB:               |                                       |              | 264.64             |                 |
| <b>HEROLD, VICKI</b>              |                                       |              |                    |                 |
| HEROLD, VICKI                     | MEDICAL EXPENSE                       | 10/01/2012   | 50.00              | HRA FUND        |
| HEROLD, VICKI                     | MEDICAL EXPENSE                       | 10/10/2012   | 115.51             | HRA FUND        |
| Total HEROLD, VICKI:              |                                       |              | 165.51             |                 |
| <b>HILLYARD/DES MOINES</b>        |                                       |              |                    |                 |
| HILLYARD/DES MOINES               | JANITORIAL SUPPLIES                   | 10/05/2012   | 114.56             | GENERAL FUND    |
| Total HILLYARD/DES MOINES:        |                                       |              | 114.56             |                 |
| <b>HOUSBY MACK INC.</b>           |                                       |              |                    |                 |
| HOUSBY MACK INC.                  | PARTS                                 | 09/27/2012   | 139.20             | ROAD USE TAX FU |
| Total HOUSBY MACK INC.:           |                                       |              | 139.20             |                 |
| <b>HY-VEE FOOD STORE</b>          |                                       |              |                    |                 |
| HY-VEE FOOD STORE                 | PROGRAM SUPPLIES                      | 09/18/2012   | 10.99              | LIBRARY FUND    |
| HY-VEE FOOD STORE                 | PROGRAM SUPPLIES                      | 09/19/2012   | 9.27               | LIBRARY FUND    |
| HY-VEE FOOD STORE                 | LUNCH BAGS                            | 09/28/2012   | 2.78               | PARK & RECREATI |
| Total HY-VEE FOOD STORE:          |                                       |              | 23.04              |                 |
| <b>IA ASSOC OF BLDG OFFICIALS</b> |                                       |              |                    |                 |
| IA ASSOC OF BLDG OFFICIALS        | 2012 IRC RESIDENTIAL BLDG INSPECTIONS | 10/05/2012   | 120.00             | GENERAL FUND    |
| Total IA ASSOC OF BLDG OFFICIALS: |                                       |              | 120.00             |                 |
| <b>ILLOWA COMMUNICATIONS</b>      |                                       |              |                    |                 |
| ILLOWA COMMUNICATIONS             | RADIO MAINT                           | 09/28/2012   | 150.00             | POLICE FUND     |
| Total ILLOWA COMMUNICATIONS:      |                                       |              | 150.00             |                 |
| <b>IMWCA</b>                      |                                       |              |                    |                 |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 231.00             | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 15.00              | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 4.00               | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 208.00             | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 46.00              | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 26.00              | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 11.00              | GENERAL FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 2,313.00           | POLICE FUND     |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 4,273.00           | FIRE FUND       |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 1,761.00           | AMBULANCE FUN   |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 45.00              | LIBRARY FUND    |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 14.00              | PARK & RECREATI |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 543.00             | PARK & RECREATI |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 644.00             | PARK & RECREATI |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 175.00             | POOL (MEMORIAL) |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 1,565.00           | ROAD USE TAX FU |
| IMWCA                             | WORKERS COMP INSTALL                  | 10/01/2012   | 629.00             | SEWER FUND      |
| Total IMWCA:                      |                                       |              | 12,503.00          |                 |

| Vendor Name                         | Description                  | Invoice Date | Net Invoice Amount | FUND            |
|-------------------------------------|------------------------------|--------------|--------------------|-----------------|
| INDIANOLA COMM. SCHOOLS             |                              |              |                    |                 |
| INDIANOLA COMM. SCHOOLS             | FACILITY RENTAL              | 09/28/2012   | 6,456.00           | PARK & RECREATI |
| Total INDIANOLA COMM. SCHOOLS:      |                              |              | 6,456.00           |                 |
| <b>INDOFF INCORPORATED</b>          |                              |              |                    |                 |
| INDOFF INCORPORATED                 | CALENDARS/PAPER              | 09/24/2012   | 69.23              | GENERAL FUND    |
| INDOFF INCORPORATED                 | CALENDARS                    | 09/24/2012   | 33.73              | GENERAL FUND    |
| INDOFF INCORPORATED                 | OFFICE SUPPLIES              | 09/10/2012   | 54.27              | LIBRARY FUND    |
| INDOFF INCORPORATED                 | OFFICE SUPPLIES              | 09/10/2012   | 38.10              | LIBRARY FUND    |
| INDOFF INCORPORATED                 | CALENDARS                    | 09/25/2012   | 70.72              | GENERAL FUND    |
| Total INDOFF INCORPORATED:          |                              |              | 266.05             |                 |
| <b>INFOMAX OFFICE SYSTEMS INC.</b>  |                              |              |                    |                 |
| INFOMAX OFFICE SYSTEMS IN           | PRINTER/COPIER LEASE PAYMENT | 09/24/2012   | 166.96             | GENERAL FUND    |
| INFOMAX OFFICE SYSTEMS IN           | MONTHLY MAINTENANCE          | 10/02/2012   | 55.70              | LIBRARY FUND    |
| INFOMAX OFFICE SYSTEMS IN           | CONTRACT - COPIES            | 10/03/2012   | 57.58              | POLICE FUND     |
| Total INFOMAX OFFICE SYSTEMS INC.:  |                              |              | 280.24             |                 |
| <b>INTEGRIVault</b>                 |                              |              |                    |                 |
| INTEGRIVault                        | OFFSITE BACKUP               | 10/01/2012   | 250.00             | GENERAL FUND    |
| Total INTEGRIVault:                 |                              |              | 250.00             |                 |
| <b>IOWA DEPT. OF TRANSPORTATION</b> |                              |              |                    |                 |
| IOWA DEPT. OF TRANSPORTA            | CYLINDERS                    | 10/03/2012   | 351.60             | ROAD USE TAX FU |
| Total IOWA DEPT. OF TRANSPORTATION: |                              |              | 351.60             |                 |
| <b>IOWA OCLC USERS GROUP</b>        |                              |              |                    |                 |
| IOWA OCLC USERS GROUP               | ANNUAL MEMBERSHIP DUES       | 10/01/2012   | 10.00              | LIBRARY FUND    |
| Total IOWA OCLC USERS GROUP:        |                              |              | 10.00              |                 |
| <b>IOWA PRISON INDUSTRIES</b>       |                              |              |                    |                 |
| IOWA PRISON INDUSTRIES              | SIGNS/MATERIALS              | 09/30/2012   | 986.40             | ROAD USE TAX FU |
| IOWA PRISON INDUSTRIES              | DISC GOLF POST               | 09/30/2012   | 499.40             | PARK & RECREATI |
| Total IOWA PRISON INDUSTRIES:       |                              |              | 1,485.80           |                 |
| <b>IOWA WATER MANAGEMENT CO.</b>    |                              |              |                    |                 |
| IOWA WATER MANAGEMENT C             | WATER MGMT - LIBRARY         | 09/30/2012   | 40.00              | LIBRARY FUND    |
| IOWA WATER MANAGEMENT C             | WATER MGMT - MUN BLDG        | 09/30/2012   | 150.00             | GENERAL FUND    |
| Total IOWA WATER MANAGEMENT CO.:    |                              |              | 190.00             |                 |
| <b>JESS' LOCK AND KEY</b>           |                              |              |                    |                 |
| JESS' LOCK AND KEY                  | KEYS                         | 09/21/2012   | 21.00              | SEWER FUND      |
| Total JESS' LOCK AND KEY:           |                              |              | 21.00              |                 |
| <b>JETCO INC</b>                    |                              |              |                    |                 |
| JETCO INC                           | VFD @ MORLOCK                | 09/28/2012   | 366.30             | SEWER FUND      |
| JETCO INC                           | REPLACE VFD @ MORLOCK        | 09/28/2012   | 5,650.50           | SEWER FUND      |

| Vendor Name                              | Description                         | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------------|-------------------------------------|--------------|--------------------|-----------------|
| Total JETCO INC:                         |                                     |              | 6,016.80           |                 |
| <b>JIM'S JOHNS</b>                       |                                     |              |                    |                 |
| JIM'S JOHNS                              | KYDO - BARKER                       | 09/18/2012   | 40.00              | PARK & RECREATI |
| JIM'S JOHNS                              | KYBO - DAYTON                       | 09/18/2012   | 40.00              | PARK & RECREATI |
| JIM'S JOHNS                              | KYBO - DOWNEY                       | 09/18/2012   | 40.00              | PARK & RECREATI |
| JIM'S JOHNS                              | KYBO - PICKARD SOUTH                | 09/18/2012   | 40.00              | PARK & RECREATI |
| JIM'S JOHNS                              | KYBO - SOUTH PARK                   | 09/18/2012   | 40.00              | PARK & RECREATI |
| JIM'S JOHNS                              | KYBO - DUMP                         | 09/18/2012   | 40.00              | GENERAL FUND    |
| JIM'S JOHNS                              | KYBO - O.C.P.(SALEM CT)             | 09/18/2012   | 40.00              | PARK & RECREATI |
| JIM'S JOHNS                              | KYBO - PICKARD HANDICAP             | 09/18/2012   | 50.00              | PARK & RECREATI |
| Total JIM'S JOHNS:                       |                                     |              | 330.00             |                 |
| <b>JOHNSON, GREGORY A</b>                |                                     |              |                    |                 |
| JOHNSON, GREGORY A                       | REFUND CC PMT FOR SPEEDING TICKET   | 09/14/2012   | 141.00             | POLICE FUND     |
| Total JOHNSON, GREGORY A:                |                                     |              | 141.00             |                 |
| <b>KINMAN GLASS</b>                      |                                     |              |                    |                 |
| KINMAN GLASS                             | MIRROR                              | 09/21/2012   | 42.50              | ROAD USE TAX FU |
| Total KINMAN GLASS:                      |                                     |              | 42.50              |                 |
| <b>KIRCHHOFF, KALIE</b>                  |                                     |              |                    |                 |
| KIRCHHOFF, KALIE                         | YOUTH VOLLEYBALL OFFICIAL 10/09/12  | 10/09/2012   | 60.00              | PARK & RECREATI |
| Total KIRCHHOFF, KALIE:                  |                                     |              | 60.00              |                 |
| <b>KNESS, KURT</b>                       |                                     |              |                    |                 |
| KNESS, KURT                              | VISION EXPENSE                      | 10/11/2012   | 289.00             | HRA FUND        |
| Total KNESS, KURT:                       |                                     |              | 289.00             |                 |
| <b>KNUDSON, JAMES</b>                    |                                     |              |                    |                 |
| KNUDSON, JAMES                           | REFUND                              | 10/08/2012   | 50.00              | PARK & RECREATI |
| Total KNUDSON, JAMES:                    |                                     |              | 50.00              |                 |
| <b>KONICA MINOLTA BUSINESS SOLUTIONS</b> |                                     |              |                    |                 |
| KONICA MINOLTA BUSINESS S                | COPIER MACHINE                      | 09/28/2012   | 5,372.07           | PARK & RECREATI |
| Total KONICA MINOLTA BUSINESS SOLUTIONS: |                                     |              | 5,372.07           |                 |
| <b>KORTE, JENNIFER</b>                   |                                     |              |                    |                 |
| KORTE, JENNIFER                          | REFUND                              | 10/08/2012   | 45.00              | PARK & RECREATI |
| Total KORTE, JENNIFER:                   |                                     |              | 45.00              |                 |
| <b>KOSMAN, MISTI L.</b>                  |                                     |              |                    |                 |
| KOSMAN, MISTI L.                         | MONTHLY CLEANING (2ND HALF OF SEPT) | 09/27/2012   | 1,600.00           | GENERAL FUND    |
| KOSMAN, MISTI L.                         | MONTHLY CLEANING (1ST HALF OCT)     | 10/08/2012   | 1,600.00           | GENERAL FUND    |
| Total KOSMAN, MISTI L.:                  |                                     |              | 3,200.00           |                 |
| <b>LASERFAX</b>                          |                                     |              |                    |                 |
| LASERFAX                                 | IMAGING UNIT AND REPAIR TO PHASER   | 09/28/2012   | 406.00             | LIBRARY FUND    |

| Vendor Name                          | Description       | Invoice Date | Net Invoice Amount | FUND            |
|--------------------------------------|-------------------|--------------|--------------------|-----------------|
| Total LASERFAX:                      |                   |              | 406.00             |                 |
| <b>LEADER, THE</b>                   |                   |              |                    |                 |
| LEADER, THE                          | SEPT WEEKLY FLYER | 10/01/2012   | 60.00              | GENERAL FUND    |
| Total LEADER, THE:                   |                   |              | 60.00              |                 |
| <b>LOGAN CONTRACTORS SUPPLY INC.</b> |                   |              |                    |                 |
| LOGAN CONTRACTORS SUPPL              | PARTS             | 10/02/2012   | 600.30             | ROAD USE TAX FU |
| LOGAN CONTRACTORS SUPPL              | MORTAR BOX        | 10/05/2012   | 207.59             | ROAD USE TAX FU |
| LOGAN CONTRACTORS SUPPL              | BAR               | 10/04/2012   | 42.95              | ROAD USE TAX FU |
| Total LOGAN CONTRACTORS SUPPLY INC.: |                   |              | 850.84             |                 |
| <b>LONGER, CHRIS</b>                 |                   |              |                    |                 |
| LONGER, CHRIS                        | VISION EXPENSE    | 10/05/2012   | 124.00             | HRA FUND        |
| Total LONGER, CHRIS:                 |                   |              | 124.00             |                 |
| <b>LUHRS, AIMEE</b>                  |                   |              |                    |                 |
| LUHRS, AIMEE                         | VISION EXPENSE    | 10/09/2012   | 247.00             | HRA FUND        |
| Total LUHRS, AIMEE:                  |                   |              | 247.00             |                 |
| <b>MADSEN, KRISTA</b>                |                   |              |                    |                 |
| MADSEN, KRISTA                       | REFUND            | 10/03/2012   | 52.00              | PARK & RECREATI |
| Total MADSEN, KRISTA:                |                   |              | 52.00              |                 |
| <b>MAHASKA COMMUNICATION GROUP</b>   |                   |              |                    |                 |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 65.92              | GENERAL FUND    |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 84.72              | GENERAL FUND    |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 19.55              | GENERAL FUND    |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 13.03              | ROAD USE TAX FU |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 21.99              | ROAD USE TAX FU |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 117.30             | POLICE FUND     |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 21.99              | POLICE FUND     |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 71.69              | FIRE FUND       |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 21.99              | FIRE FUND       |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 13.03              | POOL (MEMORIAL) |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 28.58              | AMBULANCE FUN   |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 32.58              | PARK & RECREATI |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 63.68              | PARK & RECREATI |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 97.75              | PARK & RECREATI |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 21.99              | PARK & RECREATI |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 71.69              | LIBRARY FUND    |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 21.99              | LIBRARY FUND    |
| MAHASKA COMMUNICATION G              | TELEPHONE         | 10/01/2012   | 52.14              | SEWER FUND      |
| MAHASKA COMMUNICATION G              | INTERNET          | 10/01/2012   | 21.99              | SEWER FUND      |
| Total MAHASKA COMMUNICATION GROUP:   |                   |              | 863.60             |                 |
| <b>MARTIN MARIETTA MATERIALS</b>     |                   |              |                    |                 |
| MARTIN MARIETTA MATERIALS            | ROCK              | 09/24/2012   | 457.40             | ROAD USE TAX FU |
| Total MARTIN MARIETTA MATERIALS:     |                   |              | 457.40             |                 |

| Vendor Name                           | Description                        | Invoice Date | Net Invoice Amount | FUND            |
|---------------------------------------|------------------------------------|--------------|--------------------|-----------------|
| MC COY HARDWARE INC                   |                                    |              |                    |                 |
| MC COY HARDWARE INC                   | SPRING FOR SINK                    | 09/26/2012   | 2.69               | PARK & RECREATI |
| MC COY HARDWARE INC                   | SCREWS                             | 09/27/2012   | 6.56               | PARK & RECREATI |
| MC COY HARDWARE INC                   | SCREWS                             | 09/27/2012   | 19.79              | PARK & RECREATI |
| MC COY HARDWARE INC                   | FARM GATE PARTS                    | 09/28/2012   | 17.53              | SEWER FUND      |
| MC COY HARDWARE INC                   | KEY                                | 10/01/2012   | 3.14               | ROAD USE TAX FU |
| MC COY HARDWARE INC                   | PAINT/SUPPLIES                     | 10/01/2012   | 36.97              | ROAD USE TAX FU |
| MC COY HARDWARE INC                   | OFFICE SUPPLIES                    | 10/01/2012   | 4.04               | POLICE FUND     |
| MC COY HARDWARE INC                   | SIDE CUTTERS                       | 10/03/2012   | 30.58              | ROAD USE TAX FU |
| Total MC COY HARDWARE INC:            |                                    |              | 121.30             |                 |
| <b>MID AMERICAN ENERGY CO.</b>        |                                    |              |                    |                 |
| MID AMERICAN ENERGY CO.               | 59090-18015 NATURAL GAS (5 THERMS) | 09/20/2012   | 13.20              | LIBRARY FUND    |
| MID AMERICAN ENERGY CO.               | 56131-66004 FUEL HEAT (11 THERMS)  | 09/20/2012   | 17.06              | POLICE FUND     |
| Total MID AMERICAN ENERGY CO.:        |                                    |              | 30.26              |                 |
| <b>MIDWEST OFFICE TECH</b>            |                                    |              |                    |                 |
| MIDWEST OFFICE TECH                   | COPIES                             | 09/28/2012   | 72.10              | SEWER FUND      |
| MIDWEST OFFICE TECH                   | COPIES                             | 09/28/2012   | 34.00              | PARK & RECREATI |
| Total MIDWEST OFFICE TECH:            |                                    |              | 106.10             |                 |
| <b>MIERS, DAN</b>                     |                                    |              |                    |                 |
| MIERS, DAN                            | WEFTEC EXPENSES                    | 09/28/2012   | 561.20             | SEWER FUND      |
| Total MIERS, DAN:                     |                                    |              | 561.20             |                 |
| <b>MOFFITT, DAMEN</b>                 |                                    |              |                    |                 |
| MOFFITT, DAMEN                        | ST RESTORATION REFUND 515 W JACKSO | 10/03/2012   | 280.00             | GENERAL FUND    |
| Total MOFFITT, DAMEN:                 |                                    |              | 280.00             |                 |
| <b>MOMAR</b>                          |                                    |              |                    |                 |
| MOMAR                                 | WINTER WASHER FLUID                | 09/25/2012   | 1,050.50           | ROAD USE TAX FU |
| MOMAR                                 | ICE MELT SUPPLIES                  | 09/25/2012   | 960.41             | ROAD USE TAX FU |
| Total MOMAR:                          |                                    |              | 2,010.91           |                 |
| <b>MOREY, KAY</b>                     |                                    |              |                    |                 |
| MOREY, KAY                            | REFUND                             | 10/03/2012   | 47.00              | PARK & RECREATI |
| Total MOREY, KAY:                     |                                    |              | 47.00              |                 |
| <b>MURPHY TRACTOR &amp; EQUIPMENT</b> |                                    |              |                    |                 |
| MURPHY TRACTOR & EQUIPM               | REPAIRS                            | 09/13/2012   | 490.12             | ROAD USE TAX FU |
| Total MURPHY TRACTOR & EQUIPMENT:     |                                    |              | 490.12             |                 |
| <b>NORTHERN TOOL &amp; EQUIPMENT</b>  |                                    |              |                    |                 |
| NORTHERN TOOL & EQUIPMEN              | BARREL PUMP                        | 10/02/2012   | 89.99              | ROAD USE TAX FU |
| Total NORTHERN TOOL & EQUIPMENT:      |                                    |              | 89.99              |                 |
| <b>NORWALK READY-MIXED CONCRETE</b>   |                                    |              |                    |                 |
| NORWALK READY-MIXED CON               | CONCRETE                           | 10/08/2012   | 2,212.50           | ROAD USE TAX FU |

| Vendor Name                         | Description                       | Invoice Date | Net Invoice Amount | FUND              |
|-------------------------------------|-----------------------------------|--------------|--------------------|-------------------|
| Total NORWALK READY-MIXED CONCRETE: |                                   |              | 2,212.50           |                   |
| <b>OFFENBURGER, LINDSEY</b>         |                                   |              |                    |                   |
| OFFENBURGER, LINDSEY                | MEDICAL EXPENSE-PRIOR TO 7/1/2012 | 10/04/2012   | 66.96              | HRA FUND          |
| OFFENBURGER, LINDSEY                | MEDICAL EXPENSE                   | 10/04/2012   | 68.49              | HRA FUND          |
| Total OFFENBURGER, LINDSEY:         |                                   |              | 135.45             |                   |
| <b>OFFENBURGER, TYLER</b>           |                                   |              |                    |                   |
| OFFENBURGER, TYLER                  | MEDICAL EXPENSE                   | 10/04/2012   | 29.12              | HRA FUND          |
| Total OFFENBURGER, TYLER:           |                                   |              | 29.12              |                   |
| <b>O'HALLORAN INTERNATIONAL</b>     |                                   |              |                    |                   |
| O'HALLORAN INTERNATIONAL            | BRAKE REPAIRS                     | 09/26/2012   | 502.25             | ROAD USE TAX FU   |
| Total O'HALLORAN INTERNATIONAL:     |                                   |              | 502.25             |                   |
| <b>O'REILLY AUTO PARTS</b>          |                                   |              |                    |                   |
| O'REILLY AUTO PARTS                 | PARTS                             | 09/27/2012   | 7.49               | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | TOOLS                             | 09/27/2012   | 19.99              | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | TOOLS                             | 09/27/2012   | 15.99              | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | ELECTRICAL SUPPLIES               | 09/27/2012   | 31.77              | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | FILTERS                           | 10/01/2012   | 336.59             | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | PCV VALVE FOR F-250               | 09/27/2012   | 1.64               | SEWER FUND        |
| O'REILLY AUTO PARTS                 | IDLE AIR VALVE FOR F-250, RET PCV | 10/02/2012   | 36.99              | SEWER FUND        |
| O'REILLY AUTO PARTS                 | CLAMP                             | 10/05/2012   | 5.38               | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | IMPACT DRIVER                     | 10/05/2012   | 9.99               | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | GEAR LUBE                         | 10/05/2012   | 13.98              | ROAD USE TAX FU   |
| O'REILLY AUTO PARTS                 | FLASHLIGHT                        | 10/05/2012   | 6.99               | ROAD USE TAX FU   |
| Total O'REILLY AUTO PARTS:          |                                   |              | 486.80             |                   |
| <b>OUDEKIRK, MASON</b>              |                                   |              |                    |                   |
| OUDEKIRK, MASON                     | DOWNTOWN BUSINESS INCENTIVE PROGR | 10/04/2012   | 25,000.00          | DOWNTOWN BIZ I    |
| Total OUDEKIRK, MASON:              |                                   |              | 25,000.00          |                   |
| <b>OUTDOOR REC. PRODUCTS</b>        |                                   |              |                    |                   |
| OUTDOOR REC. PRODUCTS               | REPAIR OF PARK SLIDE - VANDALISM  | 09/11/2012   | 818.00             | CITY LIAB INS RES |
| Total OUTDOOR REC. PRODUCTS:        |                                   |              | 818.00             |                   |
| <b>PAPER 101</b>                    |                                   |              |                    |                   |
| PAPER 101                           | PAPER                             | 10/09/2012   | 454.40             | GENERAL FUND      |
| PAPER 101                           | PAPER                             | 10/09/2012   | 227.20             | POLICE FUND       |
| PAPER 101                           | PAPER                             | 10/09/2012   | 227.20             | FIRE FUND         |
| Total PAPER 101:                    |                                   |              | 908.80             |                   |
| <b>PARKER, RICH</b>                 |                                   |              |                    |                   |
| PARKER, RICH                        | ICC DUPLICATE CARD REIMBURSEMENT  | 10/04/2012   | 15.00              | GENERAL FUND      |
| Total PARKER, RICH:                 |                                   |              | 15.00              |                   |
| <b>PATRICK, MICHELE</b>             |                                   |              |                    |                   |
| PATRICK, MICHELE                    | AUG & SEPT MILEAGE                | 10/01/2012   | 12.49              | LIBRARY FUND      |

| Vendor Name                  | Description              | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------|--------------------------|--------------|--------------------|-----------------|
| Total PATRICK, MICHELE:      |                          |              | 12.49              |                 |
| <b>PETERS, VONNIE</b>        |                          |              |                    |                 |
| PETERS, VONNIE               | MEDICAL EXPENSE          | 10/09/2012   | 52.50              | HRA FUND        |
| Total PETERS, VONNIE:        |                          |              | 52.50              |                 |
| <b>PETTY CASH-RECREATION</b> |                          |              |                    |                 |
| PETTY CASH-RECREATION        | KEY CARD - CARTER        | 10/08/2012   | 21.50              | PARK & REC SPEC |
| PETTY CASH-RECREATION        | POSTAGE 10/04/12         | 10/11/2012   | 9.00               | PARK & RECREATI |
| PETTY CASH-RECREATION        | CARDS 9/27/12            | 10/11/2012   | 3.71               | PARK & RECREATI |
| PETTY CASH-RECREATION        | MUMS 9/26/12             | 10/11/2012   | 21.40              | PARK & RECREATI |
| Total PETTY CASH-RECREATION: |                          |              | 55.61              |                 |
| <b>PIERCE BROTHERS</b>       |                          |              |                    |                 |
| PIERCE BROTHERS              | WELDING                  | 09/21/2012   | 86.00              | ROAD USE TAX FU |
| PIERCE BROTHERS              | WRENCH                   | 09/26/2012   | 42.00              | ROAD USE TAX FU |
| PIERCE BROTHERS              | REPAIR GRILL             | 10/02/2012   | 122.00             | PARK & RECREATI |
| PIERCE BROTHERS              | REPAIR SPRAYER FRAME     | 10/04/2012   | 58.00              | PARK & RECREATI |
| PIERCE BROTHERS              | CLAMP FOR AERATION BASIN | 10/08/2012   | 18.00              | SEWER FUND      |
| PIERCE BROTHERS              | AERATION BASIN RAILS     | 10/08/2012   | 798.53             | SEWER FUND      |
| PIERCE BROTHERS              | WELDING                  | 09/19/2012   | 22.00              | ROAD USE TAX FU |
| PIERCE BROTHERS              | MADE PIN                 | 09/21/2012   | 34.00              | ROAD USE TAX FU |
| Total PIERCE BROTHERS:       |                          |              | 1,180.53           |                 |
| <b>PITNEY BOWES</b>          |                          |              |                    |                 |
| PITNEY BOWES                 | POSTAGE METER SUPPLIES   | 09/21/2012   | 481.94             | GENERAL FUND    |
| Total PITNEY BOWES:          |                          |              | 481.94             |                 |
| <b>POULSON, JAMES FOX</b>    |                          |              |                    |                 |
| POULSON, JAMES FOX           | FLAG FOOTBALL OFFICIAL   | 10/09/2012   | 36.00              | PARK & RECREATI |
| Total POULSON, JAMES FOX:    |                          |              | 36.00              |                 |
| <b>PROQUEST</b>              |                          |              |                    |                 |
| PROQUEST                     | HERITAGE QUEST RENEWAL   | 10/05/2012   | 820.00             | LIBRARY FUND    |
| Total PROQUEST:              |                          |              | 820.00             |                 |
| <b>PROTECT YOUTH SPORTS</b>  |                          |              |                    |                 |
| PROTECT YOUTH SPORTS         | BACKGROUND CHECKS        | 10/01/2012   | 79.75              | PARK & RECREATI |
| Total PROTECT YOUTH SPORTS:  |                          |              | 79.75              |                 |
| <b>QUILL CORPORATION</b>     |                          |              |                    |                 |
| QUILL CORPORATION            | OFFICE SUPPLIES          | 09/21/2012   | 50.97              | POLICE FUND     |
| QUILL CORPORATION            | OFFICE SUPPLIES          | 10/01/2012   | 168.98             | POLICE FUND     |
| Total QUILL CORPORATION:     |                          |              | 219.95             |                 |
| <b>RANDOM HOUSE INC.</b>     |                          |              |                    |                 |
| RANDOM HOUSE INC.            | BOOKS ON CD              | 08/17/2012   | 63.75              | LIBRARY FUND    |
| RANDOM HOUSE INC.            | BOOK ON CD               | 08/24/2012   | 30.00              | LIBRARY FUND    |
| RANDOM HOUSE INC.            | BOOKS ON CD              | 09/01/2012   | 90.00              | LIBRARY FUND    |

| Vendor Name                                  | Description                     | Invoice Date | Net Invoice Amount | FUND            |
|----------------------------------------------|---------------------------------|--------------|--------------------|-----------------|
| RANDOM HOUSE INC.                            | BOOK ON CD                      | 09/07/2012   | 30.00              | LIBRARY FUND    |
| RANDOM HOUSE INC.                            | BOOKS ON CD                     | 09/14/2012   | 142.46             | LIBRARY FUND    |
| RANDOM HOUSE INC.                            | BOOK ON CD                      | 09/14/2012   | 37.50              | LIBRARY SPECIAL |
| RANDOM HOUSE INC.                            | BOOKS ON CD                     | 08/27/2012   | 48.00              | LIBRARY FUND    |
| RANDOM HOUSE INC.                            | BOOKS ON CD                     | 09/07/2012   | 63.75              | LIBRARY FUND    |
| Total RANDOM HOUSE INC.:                     |                                 |              | 505.46             |                 |
| <b>RECORDED BOOKS LLC</b>                    |                                 |              |                    |                 |
| RECORDED BOOKS LLC                           | BOOK ON CD                      | 02/24/2011   | 35.77              | LIBRARY FUND    |
| RECORDED BOOKS LLC                           | BOOKS ON CD                     | 08/23/2012   | 99.00              | LIBRARY FUND    |
| RECORDED BOOKS LLC                           | DVD                             | 09/11/2012   | 33.00              | LIBRARY FUND    |
| Total RECORDED BOOKS LLC:                    |                                 |              | 167.77             |                 |
| <b>RECORD-HERALD &amp; INDIANOLA TRIBUNE</b> |                                 |              |                    |                 |
| RECORD-HERALD & INDIANOL                     | PH SW REV CAPITAL LOAN NOTES    | 09/23/2012   | 47.83              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | CC MIN-8                        | 09/23/2012   | 312.62             | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | PH REZONING                     | 09/23/2012   | 29.15              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | PH AMEND SITE PLAN              | 09/23/2012   | 21.21              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | PH TAX ABATEMENT                | 09/23/2012   | 20.27              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | CC MIN-8                        | 09/23/2012   | 29.61              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | CC MIN-8                        | 09/23/2012   | 25.41              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | CC MIN-8                        | 09/23/2012   | 31.48              | GENERAL FUND    |
| RECORD-HERALD & INDIANOL                     | CC MIN-9                        | 09/23/2012   | 346.24             | GENERAL FUND    |
| Total RECORD-HERALD & INDIANOLA TRIBUNE:     |                                 |              | 863.82             |                 |
| <b>RECORD-HERALD AD CONTRACT ACCT.</b>       |                                 |              |                    |                 |
| RECORD-HERALD AD CONTRA                      | GIRLS BB                        | 09/23/2012   | 95.00              | PARK & RECREATI |
| RECORD-HERALD AD CONTRA                      | SPECIAL SCHEDULE OF FALL EVENTS | 09/23/2012   | 200.00             | PARK & RECREATI |
| Total RECORD-HERALD AD CONTRACT ACCT.:       |                                 |              | 295.00             |                 |
| <b>ROBINSON, MINDI</b>                       |                                 |              |                    |                 |
| ROBINSON, MINDI                              | MEDICAL EXPENSE                 | 10/03/2012   | 65.91              | HRA FUND        |
| Total ROBINSON, MINDI:                       |                                 |              | 65.91              |                 |
| <b>SCOTT, HEIDI</b>                          |                                 |              |                    |                 |
| SCOTT, HEIDI                                 | YOUTH VOLLEYBALL OFFICIAL       | 10/09/2012   | 120.00             | PARK & RECREATI |
| Total SCOTT, HEIDI:                          |                                 |              | 120.00             |                 |
| <b>SELVAGE, SHELLEY</b>                      |                                 |              |                    |                 |
| SELVAGE, SHELLEY                             | REFUND                          | 10/03/2012   | 52.00              | PARK & RECREATI |
| Total SELVAGE, SHELLEY:                      |                                 |              | 52.00              |                 |
| <b>SHULL AND CO</b>                          |                                 |              |                    |                 |
| SHULL AND CO                                 | FY12 AUDIT                      | 10/01/2012   | 3,600.00           | GENERAL FUND    |
| SHULL AND CO                                 | FY12 AUDIT                      | 10/01/2012   | 1,000.00           | SEWER FUND      |
| Total SHULL AND CO:                          |                                 |              | 4,600.00           |                 |
| <b>SMITH, TYLER</b>                          |                                 |              |                    |                 |
| SMITH, TYLER                                 | FLAG FOOTBALL OFFICIAL          | 10/09/2012   | 252.00             | PARK & RECREATI |

| Vendor Name                        | Description                      | Invoice Date | Net Invoice Amount | FUND            |
|------------------------------------|----------------------------------|--------------|--------------------|-----------------|
| Total SMITH, TYLER:                |                                  |              | 252.00             |                 |
| <b>SNYDER &amp; ASSOCIATES INC</b> |                                  |              |                    |                 |
| SNYDER & ASSOCIATES INC            | 2011 STREET IMPROVEMENT PROJECT  | 09/12/2012   | 7,295.57           | STREET CAPITAL  |
| Total SNYDER & ASSOCIATES INC:     |                                  |              | 7,295.57           |                 |
| <b>SPENCER, JEFFREY</b>            |                                  |              |                    |                 |
| SPENCER, JEFFREY                   | MEDICAL EXPENSE PRIOR TO JULY 1  | 10/03/2012   | 50.00              | HRA FUND        |
| SPENCER, JEFFREY                   | MEDICAL EXPENSE                  | 10/03/2012   | 100.00             | HRA FUND        |
| Total SPENCER, JEFFREY:            |                                  |              | 150.00             |                 |
| <b>SPRINGER PEST SOLUTIONS DSM</b> |                                  |              |                    |                 |
| SPRINGER PEST SOLUTIONS D          | PEST CONTROL                     | 09/10/2012   | 61.00              | PARK & RECREATI |
| SPRINGER PEST SOLUTIONS D          | MONTHLY SERVICE                  | 10/08/2012   | 53.00              | LIBRARY FUND    |
| Total SPRINGER PEST SOLUTIONS DSM: |                                  |              | 114.00             |                 |
| <b>STAR EQUIPMENT LTD</b>          |                                  |              |                    |                 |
| STAR EQUIPMENT LTD                 | DIAMOND BLADES                   | 09/26/2012   | 275.00             | ROAD USE TAX FU |
| Total STAR EQUIPMENT LTD:          |                                  |              | 275.00             |                 |
| <b>STERNQUIST CONST. INC.</b>      |                                  |              |                    |                 |
| STERNQUIST CONST. INC.             | STREET PROJECT PAY EST 6         | 10/10/2012   | 285,758.77         | STREET CAPITAL  |
| Total STERNQUIST CONST. INC.:      |                                  |              | 285,758.77         |                 |
| <b>STONE RIVER PHARMACY</b>        |                                  |              |                    |                 |
| STONE RIVER PHARMACY               | 411 RX                           | 09/30/2012   | 161.58             | POLICE FUND     |
| Total STONE RIVER PHARMACY:        |                                  |              | 161.58             |                 |
| <b>SVPA ARCHITECTS INC</b>         |                                  |              |                    |                 |
| SVPA ARCHITECTS INC                | ARCHITECT FEES                   | 10/02/2012   | 18,053.04          | CAPITAL PROJECT |
| Total SVPA ARCHITECTS INC:         |                                  |              | 18,053.04          |                 |
| <b>T.R.M. DISPOSAL LLC</b>         |                                  |              |                    |                 |
| T.R.M. DISPOSAL LLC                | GARBAGE DISPOSAL-410 N JEFFERSON | 09/28/2012   | 15.00              | POLICE FUND     |
| T.R.M. DISPOSAL LLC                | TRASH DISPOSAL                   | 09/28/2012   | 89.00              | LIBRARY FUND    |
| T.R.M. DISPOSAL LLC                | TRASH-NORTH PLANT                | 09/28/2012   | 96.00              | SEWER FUND      |
| T.R.M. DISPOSAL LLC                | TRASH-SOUTH PLANT                | 09/28/2012   | 49.00              | SEWER FUND      |
| Total T.R.M. DISPOSAL LLC:         |                                  |              | 249.00             |                 |
| <b>TELRITE CORPORATION</b>         |                                  |              |                    |                 |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 2.00               | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 13.19              | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 16.58              | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 13.48              | GENERAL FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 15.53              | POLICE FUND     |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 16.76              | FIRE FUND       |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | .83                | AMBULANCE FUN   |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 7.89               | LIBRARY FUND    |
| TELRITE CORPORATION                | LONG DISTANCE SERVICE            | 09/22/2012   | 5.05               | SEWER FUND      |

| Vendor Name                       | Description                            | Invoice Date | Net Invoice Amount | FUND            |
|-----------------------------------|----------------------------------------|--------------|--------------------|-----------------|
| TELRITE CORPORATION               | LONG DISTANCE PHONE                    | 09/22/2012   | 4.75               | PARK & RECREATI |
| Total TELRITE CORPORATION:        |                                        |              | 96.06              |                 |
| <b>THEISEN'S</b>                  |                                        |              |                    |                 |
| THEISEN'S                         | PUMP/SPRAYER                           | 10/01/2012   | 34.98              | ROAD USE TAX FU |
| THEISEN'S                         | PUMP                                   | 10/01/2012   | 12.99              | ROAD USE TAX FU |
| THEISEN'S                         | PINTLE HITCH                           | 10/02/2012   | 144.98             | ROAD USE TAX FU |
| THEISEN'S                         | FARM GATES                             | 10/04/2012   | 49.85              | SEWER FUND      |
| THEISEN'S                         | WIRE                                   | 10/04/2012   | 34.99              | ROAD USE TAX FU |
| THEISEN'S                         | FARM GATES                             | 10/09/2012   | 519.96             | SEWER FUND      |
| Total THEISEN'S:                  |                                        |              | 771.77             |                 |
| <b>THOMPSON, MYLISA</b>           |                                        |              |                    |                 |
| THOMPSON, MYLISA                  | MILEAGE JUNE - SEPT 2012               | 10/01/2012   | 12.43              | LIBRARY FUND    |
| Total THOMPSON, MYLISA:           |                                        |              | 12.43              |                 |
| <b>THOMSON GALE</b>               |                                        |              |                    |                 |
| THOMSON GALE                      | LARGE PRINT BOOKS                      | 08/17/2012   | 221.52             | LIBRARY FUND    |
| THOMSON GALE                      | LARGE PRINT BOOK                       | 08/17/2012   | 26.39              | LIBRARY SPECIAL |
| THOMSON GALE                      | LARGE PRINT BOOKS                      | 08/21/2012   | 41.59              | LIBRARY FUND    |
| THOMSON GALE                      | LARGE PRINT BOOK                       | 08/24/2012   | 23.99              | LIBRARY FUND    |
| Total THOMSON GALE:               |                                        |              | 313.49             |                 |
| <b>TITAN MACHINERY</b>            |                                        |              |                    |                 |
| TITAN MACHINERY                   | LIGHT                                  | 09/26/2012   | 75.25              | ROAD USE TAX FU |
| Total TITAN MACHINERY:            |                                        |              | 75.25              |                 |
| <b>TOMIN'S TOWING</b>             |                                        |              |                    |                 |
| TOMIN'S TOWING                    | VEHICLE SUPPLIES/LABOR                 | 10/02/2012   | 1,132.35           | POLICE FUND     |
| Total TOMIN'S TOWING:             |                                        |              | 1,132.35           |                 |
| <b>TREASURER STATE OF IOWA</b>    |                                        |              |                    |                 |
| TREASURER STATE OF IOWA           | 3RD QTR 2012 USE TAX                   | 10/01/2012   | 300.00             | SEWER FUND      |
| Total TREASURER STATE OF IOWA:    |                                        |              | 300.00             |                 |
| <b>U.S. CELLULAR</b>              |                                        |              |                    |                 |
| U.S. CELLULAR                     | CELL PHONE CHARGES - RICH              | 09/16/2012   | 99.98              | GENERAL FUND    |
| Total U.S. CELLULAR:              |                                        |              | 99.98              |                 |
| <b>UNIQUE MANAGEMENT SERVICES</b> |                                        |              |                    |                 |
| UNIQUE MANAGEMENT SERVI           | COLLECTION AGENCY FEES                 | 10/01/2012   | 50.00              | LIBRARY FUND    |
| Total UNIQUE MANAGEMENT SERVICES: |                                        |              | 50.00              |                 |
| <b>VANDERPOOL CONSTRUCTION</b>    |                                        |              |                    |                 |
| VANDERPOOL CONSTRUCTIO            | FIANL PAY RETAINAGE FOR IA AVE & 8TH S | 10/04/2012   | 1,670.95           | STORMWATER UTI  |
| VANDERPOOL CONSTRUCTIO            | IA AVE & 8TH ST DRAINAGE               | 10/04/2012   | 31,748.12          | STORMWATER UTI  |
| Total VANDERPOOL CONSTRUCTION:    |                                        |              | 33,419.07          |                 |

| Vendor Name                   | Description                         | Invoice Date | Net Invoice Amount | FUND            |
|-------------------------------|-------------------------------------|--------------|--------------------|-----------------|
| VANDERPOOL PLUMBING           |                                     |              |                    |                 |
| VANDERPOOL PLUMBING           | REPAIR                              | 10/01/2012   | 244.50             | GENERAL FUND    |
| Total VANDERPOOL PLUMBING:    |                                     |              | 244.50             |                 |
| <b>VERIZON WIRELESS</b>       |                                     |              |                    |                 |
| VERIZON WIRELESS              | DATA                                | 09/15/2012   | 398.53             | POLICE FUND     |
| VERIZON WIRELESS              | WIRELESS FOR SPARE LAPTOP           | 09/26/2012   | 20.01              | GENERAL FUND    |
| VERIZON WIRELESS              | FIRE CELL PHONE                     | 09/26/2012   | 11.34              | FIRE FUND       |
| VERIZON WIRELESS              | EMS CELL PHONE                      | 09/26/2012   | 370.82             | AMBULANCE FUN   |
| Total VERIZON WIRELESS:       |                                     |              | 800.70             |                 |
| <b>VETTER EQUIPMENT CO</b>    |                                     |              |                    |                 |
| VETTER EQUIPMENT CO           | FILTER                              | 09/27/2012   | 22.11              | ROAD USE TAX FU |
| Total VETTER EQUIPMENT CO:    |                                     |              | 22.11              |                 |
| <b>WAL-MART STORES INC.</b>   |                                     |              |                    |                 |
| WAL-MART STORES INC.          | PROGRAM SUPPLIES                    | 09/22/2012   | 30.80              | LIBRARY FUND    |
| WAL-MART STORES INC.          | PROGRAM SUPPLIES                    | 09/18/2012   | 7.00               | LIBRARY FUND    |
| WAL-MART STORES INC.          | PROGRAM SUPPLIES                    | 09/25/2012   | 21.20              | LIBRARY FUND    |
| WAL-MART STORES INC.          | PROGRAM SUPPLIES                    | 10/04/2012   | 23.38              | LIBRARY FUND    |
| WAL-MART STORES INC.          | PROGRAM SUPPLIES                    | 09/14/2012   | 20.57              | LIBRARY FUND    |
| WAL-MART STORES INC.          | CASCADE, NOTEPADS                   | 10/09/2012   | 18.34              | SEWER FUND      |
| WAL-MART STORES INC.          | TAPE                                | 09/21/2012   | 22.45              | PARK & RECREATI |
| WAL-MART STORES INC.          | VEHICLE OPERATING SUPPLIES          | 09/30/2012   | 8.88               | POLICE FUND     |
| WAL-MART STORES INC.          | BAG                                 | 09/24/2012   | 4.88               | PARK & RECREATI |
| WAL-MART STORES INC.          | AFTER SCHOOL SNACKS                 | 09/27/2012   | 45.46              | PARK & RECREATI |
| WAL-MART STORES INC.          | CHIPS & LEMONADE                    | 10/02/2012   | 6.86               | PARK & RECREATI |
| WAL-MART STORES INC.          | AFTER SCHOOL SUPPLIES               | 10/04/2012   | 12.20              | PARK & RECREATI |
| WAL-MART STORES INC.          | RETURN - ID KEY TAGS                | 09/24/2012   | 3.08               | PARK & RECREATI |
| WAL-MART STORES INC.          | BOXES & GERMX                       | 09/25/2012   | 15.21              | PARK & RECREATI |
| Total WAL-MART STORES INC.:   |                                     |              | 234.15             |                 |
| <b>WARREN CO OIL CO</b>       |                                     |              |                    |                 |
| WARREN CO OIL CO              | GREASE                              | 09/27/2012   | 321.00             | ROAD USE TAX FU |
| WARREN CO OIL CO              | OIL                                 | 09/28/2012   | 563.00             | ROAD USE TAX FU |
| Total WARREN CO OIL CO:       |                                     |              | 884.00             |                 |
| <b>WARREN COUNTY ABSTRACT</b> |                                     |              |                    |                 |
| WARREN COUNTY ABSTRACT        | CHAMPLIN PROPERTY-1206 W 2ND AVE-AB | 09/24/2012   | 445.00             | STREET CAPITAL  |
| Total WARREN COUNTY ABSTRACT: |                                     |              | 445.00             |                 |
| <b>WARREN COUNTY ENGINEER</b> |                                     |              |                    |                 |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 80.28              | GENERAL FUND    |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 836.50             | FIRE FUND       |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 1,574.29           | AMBULANCE FUN   |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 4,120.51           | POLICE FUND     |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 893.93             | PARK & RECREATI |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION - VANS            | 10/02/2012   | 102.98             | PARK & RECREATI |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION MISC - GAS CANS   | 10/02/2012   | 85.90              | PARK & RECREATI |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 3,456.02           | ROAD USE TAX FU |
| WARREN COUNTY ENGINEER        | FUEL DISTRIBUTION                   | 10/02/2012   | 1,202.13           | SEWER FUND      |

| Vendor Name                          | Description                        | Invoice Date | Net Invoice Amount | FUND            |
|--------------------------------------|------------------------------------|--------------|--------------------|-----------------|
| Total WARREN COUNTY ENGINEER:        |                                    |              | 12,352.54          |                 |
| <b>WARREN COUNTY RECORDER</b>        |                                    |              |                    |                 |
| WARREN COUNTY RECORDER               | REC FEES                           | 09/12/2012   | 59.00              | GENERAL FUND    |
| Total WARREN COUNTY RECORDER:        |                                    |              | 59.00              |                 |
| <b>WASTE MANAGEMENT OF IOWA</b>      |                                    |              |                    |                 |
| WASTE MANAGEMENT OF IOWA             | RECYCLING APT 494-0152822-0516-8   | 10/01/2012   | 1,890.40           | RECYCLING FUND  |
| WASTE MANAGEMENT OF IOWA             | TRASH                              | 10/01/2012   | 32.00              | ROAD USE TAX FU |
| WASTE MANAGEMENT OF IOWA             | WASTE PICK UP                      | 10/01/2012   | 104.00             | GENERAL FUND    |
| WASTE MANAGEMENT OF IOWA             | RECYCLING TOTES 494-0152854-0156-1 | 10/01/2012   | 10.00              | RECYCLING FUND  |
| WASTE MANAGEMENT OF IOWA             | RECYCLING TOTES 494-0152854-0156-8 | 10/01/2012   | 10.00              | RECYCLING FUND  |
| WASTE MANAGEMENT OF IOWA             | RECYCLING TOTES 494-0152854-0156-6 | 10/01/2012   | 10.00              | RECYCLING FUND  |
| WASTE MANAGEMENT OF IOWA             | RECYCLING RES 494-0152818-0516-6   | 10/01/2012   | 10,128.65          | RECYCLING FUND  |
| Total WASTE MANAGEMENT OF IOWA:      |                                    |              | 12,185.05          |                 |
| <b>WEBB, JOSH</b>                    |                                    |              |                    |                 |
| WEBB, JOSH                           | FLAG FOOTBALL OFFICIAL             | 10/09/2012   | 216.00             | PARK & RECREATI |
| Total WEBB, JOSH:                    |                                    |              | 216.00             |                 |
| <b>WESTSIDE MUFFLER &amp; REPAIR</b> |                                    |              |                    |                 |
| WESTSIDE MUFFLER & REPAIR            | EXHAUST WORK                       | 10/04/2012   | 193.32             | ROAD USE TAX FU |
| Total WESTSIDE MUFFLER & REPAIR:     |                                    |              | 193.32             |                 |
| <b>WIEGERT DISPOSAL CO.</b>          |                                    |              |                    |                 |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - ACTIVITY CENTER         | 10/01/2012   | 25.00              | POOL (MEMORIAL) |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - DOWNEY                  | 10/01/2012   | 15.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - MCCORD                  | 10/01/2012   | 25.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - MEMORIAL                | 10/01/2012   | 25.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - MOATS                   | 10/01/2012   | 35.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - SHOP                    | 10/01/2012   | 50.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - PICKARD                 | 10/01/2012   | 45.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - ACTIVITY CENTER         | 10/01/2012   | 25.00              | POOL (MEMORIAL) |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - ISA                     | 10/01/2012   | 85.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - SOCCER                  | 10/01/2012   | 35.00              | PARK & RECREATI |
| WIEGERT DISPOSAL CO.                 | DUMPSTER - SOFTBALL                | 10/01/2012   | 35.00              | PARK & RECREATI |
| Total WIEGERT DISPOSAL CO.:          |                                    |              | 400.00             |                 |
| <b>WOOD, LEA</b>                     |                                    |              |                    |                 |
| WOOD, LEA                            | REFUND                             | 10/08/2012   | 24.75              | PARK & RECREATI |
| Total WOOD, LEA:                     |                                    |              | 24.75              |                 |
| <b>WOOD, VICKI</b>                   |                                    |              |                    |                 |
| WOOD, VICKI                          | REFUND P & R                       | 10/03/2012   | 47.00              | PARK & RECREATI |
| Total WOOD, VICKI:                   |                                    |              | 47.00              |                 |
| <b>YANDO, ED</b>                     |                                    |              |                    |                 |
| YANDO, ED                            | CLOTHING ALLOWANCE                 | 09/28/2012   | 52.98              | ROAD USE TAX FU |

| Vendor Name      | Description | Invoice Date | Net Invoice Amount | FUND |
|------------------|-------------|--------------|--------------------|------|
| Total YANDO, ED: |             |              | 52.98              |      |
| Grand Totals:    |             |              | 565,551.97         |      |

City Council: \_\_\_\_\_  
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Information

**Subject**  
Mayor's Report - Kenan Bresnan

**Information**

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**Information**

**Subject**

Community Update

**Information**

Mayor Bresnan will provide a community update.

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**Information**

**Subject**

City Treasurer's Report - Doug Shull

**Information**

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**Attachments**

[Sept 2012 Treasurer Report](#)

[Sept 2011 Treasurer Report](#)

**FINANCIAL REPORT**  
**MONTH OF SEPTEMBER, 2012**

Page 1

| FUND                                   | Beginning<br>Balance | Monies<br>Received  | Monies<br>Disbursed | Transfer<br>In    | Transfer<br>Out   | Clerk's<br>Balance   | % of<br>Total |
|----------------------------------------|----------------------|---------------------|---------------------|-------------------|-------------------|----------------------|---------------|
| 001 General Government                 | 1,525,803.90         | 59,741.67           | 167,213.73          | 91,275.01         | 2,336.62          | 1,507,270.23         |               |
| 011 Police                             | -168,263.86          | 98,691.52           | 179,576.58          | 30,914.84         | 324.54            | -218,558.62          |               |
| 015 Fire                               | -18,831.05           | 26,483.75           | 48,238.01           | 12,748.28         | 27.81             | -27,864.84           |               |
| 016 Ambulance                          | 269,027.17           | 35,836.00           | 61,231.04           | 1,615.81          | 2,985.02          | 242,262.92           |               |
| 041 Library                            | -89,280.00           | 25,842.40           | 42,189.04           | 3,119.87          | 61.80             | -102,568.57          |               |
| 042 Park & Recreation                  | -37,652.34           | 66,496.18           | 78,879.40           | 8,494.93          | 1,790.27          | -43,330.90           |               |
| 045 Memorial Pool                      | -105,323.35          | 4,355.56            | 18,808.64           | 0.00              | 633.33            | -120,409.76          |               |
| 071 General Fund Debt Service          | 894.76               | 8,664.06            | 0.00                | 0.00              | 0.00              | 9,558.82             |               |
| <b>GENERAL FUND SUB-TOTAL</b>          | <b>1,376,375.23</b>  | <b>326,111.14</b>   | <b>596,136.44</b>   | <b>148,168.74</b> | <b>8,159.39</b>   | <b>1,246,359.28</b>  |               |
| 110 Road Use Tax (Streets)             | 595,256.41           | 141,481.22          | 94,247.75           | 0.00              | 11,941.49         | 630,548.39           |               |
| 112 Trust & Agency                     | 0.00                 | 30,202.07           | 0.00                | 0.00              | 30,202.07         | 0.00                 |               |
| 125 TIF--Downtown                      | 7,902.71             | 37,065.32           | 0.00                | 0.00              | 0.00              | 44,968.03            |               |
| 126 TIF--East Hwy 92                   | 0.00                 | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                 |               |
| 127 TIF--Hillcrest/Industrial Park     | -241,176.79          | 21,797.83           | 0.00                | 0.00              | 0.00              | -219,378.96          |               |
| 141 Library Special Revenue            | 30,309.78            | 110.78              | 515.83              | 0.00              | 0.00              | 29,904.73            |               |
| 142 Park & Rec Special Revenue         | 115,795.48           | 5,600.25            | 2,061.75            | 0.00              | 0.00              | 119,333.98           |               |
| 160 Downtown Revolving Loan            | 49,216.80            | 0.00                | 0.00                | 0.00              | 0.00              | 49,216.80            |               |
| 161 Downton Business Inc Program       | -25,473.40           | 0.00                | 18,130.70           | 0.00              | 0.00              | -43,604.10           |               |
| 177 Police Forfeiture                  | 925.99               | 0.00                | 0.00                | 0.00              | 0.00              | 925.99               |               |
| 190 Vehicle Reserve                    | 117,093.80           | 0.00                | 0.00                | 1,666.67          | 0.00              | 118,760.47           |               |
| 199 Police Retirement                  | 130,856.33           | 359.37              | 0.00                | 0.00              | 1,041.67          | 130,174.03           |               |
| <b>SPECIAL REVENUES SUB-TOTAL</b>      | <b>780,707.11</b>    | <b>236,616.84</b>   | <b>114,956.03</b>   | <b>1,666.67</b>   | <b>43,185.23</b>  | <b>860,849.36</b>    |               |
| <b>200 DEBT SERVICE (SUB-TOTAL)</b>    | <b>1,973,615.88</b>  | <b>70,330.59</b>    | <b>0.00</b>         | <b>61,793.75</b>  | <b>0.00</b>       | <b>2,105,740.22</b>  |               |
| 301 Capital Projects (General)         | 5,051,169.62         | 0.00                | 989,218.28          | 1,666.67          | 0.00              | 4,063,618.01         |               |
| 321 Capital Projects (Streets)         | 3,722,651.63         | 1,691.10            | 614,429.88          | 0.00              | 0.00              | 3,109,912.85         |               |
| 344 Community Athletic Facility        | 555.01               | 21.56               | 406.25              | 0.00              | 0.00              | 170.32               |               |
| 353 Community ReDevelopment (D&D)      | -66,769.20           | 0.00                | 6,033.00            | 0.00              | 0.00              | -72,802.20           |               |
| <b>CAPITAL PROJECTS SUB-TOTAL</b>      | <b>8,707,607.06</b>  | <b>1,712.66</b>     | <b>1,610,087.41</b> | <b>1,666.67</b>   | <b>0.00</b>       | <b>7,100,898.98</b>  |               |
| 610 Sewer                              | 23,225.14            | 0.00                | 96,418.46           | 118,350.00        | 28,933.15         | 16,223.53            |               |
| 650 Stormwater Utility                 | 70,790.98            | 15,674.18           | 0.00                | 0.00              | 5,233.33          | 81,231.83            |               |
| 670 Recycling                          | 86,864.73            | 14,166.35           | 12,034.90           | 0.00              | 1,366.67          | 87,629.51            |               |
| 710 Sewer Capital Projects             | 341,591.29           | 278,588.74          | 10,560.00           | 0.00              | 190,941.67        | 418,678.36           |               |
| 771 Sewer Reserve                      | 114,238.70           | 0.00                | 0.00                | 0.00              | 0.00              | 114,238.70           |               |
| 781 Sewer Plant Improvement            | 321,475.47           | 0.00                | 0.00                | 2,083.33          | 0.00              | 323,558.80           |               |
| 791 Sewer Revenue Bonds                | 79,761.31            | 0.00                | 0.00                | 27,341.67         | 0.00              | 107,102.98           |               |
| 820 Health Insurance                   | 1,280,548.96         | 108,378.04          | 105,776.38          | 0.00              | 0.00              | 1,283,150.62         |               |
| 830 Health Reimbursement Account       | 268,813.98           | 0.00                | 7,696.77            | 0.00              | 0.00              | 261,117.21           |               |
| 840 Flex/STD                           | 208,206.47           | 3,790.22            | 3,180.38            | 1,406.04          | 0.00              | 210,222.35           |               |
| 850 Liability Insurance Reserve--City  | 19,294.04            | 9,147.22            | 1,711.62            | 0.00              | 0.00              | 26,729.64            |               |
| <b>CITY UTILITY &amp; IS SUB-TOTAL</b> | <b>2,814,811.07</b>  | <b>429,744.75</b>   | <b>237,378.51</b>   | <b>149,181.04</b> | <b>226,474.82</b> | <b>2,929,883.53</b>  |               |
| <b>TOTAL CITY FUNDS</b>                | <b>15,653,116.35</b> | <b>1,064,515.98</b> | <b>2,558,558.39</b> | <b>362,476.87</b> | <b>277,819.44</b> | <b>14,243,731.37</b> | <b>60%</b>    |
| <b>TOTAL IMU FUNDS</b>                 | <b>9,417,102.95</b>  | <b>1,883,780.76</b> | <b>1,772,415.22</b> | <b>368,009.69</b> | <b>452,667.12</b> | <b>9,443,811.06</b>  | <b>40%</b>    |
| <b>GRAND TOTAL CITY &amp; IMU</b>      | <b>25,070,219.30</b> | <b>2,948,296.74</b> | <b>4,330,973.61</b> | <b>730,486.56</b> | <b>730,486.56</b> | <b>23,687,542.43</b> |               |
| Cross Check Total                      |                      |                     |                     |                   |                   | 23,687,542.43        |               |

|                                         |    |                      |                 |                            |                      |
|-----------------------------------------|----|----------------------|-----------------|----------------------------|----------------------|
| <b>Investments</b>                      |    |                      |                 | Clerk's Balance            | 23,687,542.43        |
| Bankers Trust                           | \$ | 17,322,339.16        | 2.29%           |                            |                      |
| Bankers Trust - Electric Projects       | \$ | 1,121,676.39         | 2.58%           |                            |                      |
| Bankers Trust - Wellness Center Project | \$ | 3,608,739.02         | 1.46%           |                            |                      |
| Iowa Public Agency Inv. Trust           | \$ | 111,086.12           | 0.010%          | Plus Outstanding Checks    | 152,445.55           |
| Payroll Account, Community State        | \$ | 0.73                 | Earnings Credit | Unreconcilable Item        | -542.79              |
| Checking Account, Community State       | \$ | 249,819.04           | Earnings Credit | Less Outstanding Deposits  | -34,297.60           |
| Sweep Account, Community State          | \$ | 1,391,487.13         | 0.25%           |                            |                      |
| <b>BANK BALANCE</b>                     |    | <b>23,805,147.59</b> |                 | <b>TREASURER'S BALANCE</b> | <b>23,805,147.59</b> |

|                                      |                     |                     |                     |                   |                   |                     |
|--------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|---------------------|
| 600 Water                            | 714,554.23          | 292,079.28          | 90,379.91           | 0.00              | 139,129.47        | 777,124.13          |
| 620 IMU Administration               | 9,557.00            | 37.16               | 39,471.81           | 69,941.67         | 28,303.47         | 11,760.55           |
| 625 Revolving Economic Development   | 100,068.66          | 273.12              | 0.00                | 0.00              | 0.00              | 100,341.78          |
| 626 USDA RLF                         | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 630 Electric                         | 1,781,714.19        | 1,529,082.75        | 1,255,806.60        | 22,568.00         | 278,959.18        | 1,798,599.16        |
| 640 Fiber/Communications             | 395,288.97          | 17,379.94           | 5,933.33            | 0.00              | 6,275.00          | 400,460.58          |
| 700 Water Capital Projects           | 893,994.34          | 0.00                | 257,165.13          | 65,091.67         | 0.00              | 701,920.88          |
| 730 Electric Capital Projects        | 3,309,372.22        | 35,781.29           | 123,658.44          | 80,733.33         | 0.00              | 3,302,228.40        |
| 740 Fiber/Comm Capital Projects      | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 770 Water Reserve                    | 135,000.00          | 0.00                | 0.00                | 0.00              | 0.00              | 135,000.00          |
| 773 Electric Reserve                 | 1,084,000.00        | 0.00                | 0.00                | 0.00              | 0.00              | 1,084,000.00        |
| 780 Water Capital Improvement        | 75,000.00           | 0.00                | 0.00                | 0.00              | 0.00              | 75,000.00           |
| 783 Electric Improvement             | 207,691.35          | 0.00                | 0.00                | 0.00              | 0.00              | 207,691.35          |
| 790 Water Revenue Bonds              | 181,932.78          | 0.00                | 0.00                | 23,041.69         | 0.00              | 204,974.47          |
| 793 Electric Revenue Bonds           | 511,290.54          | 0.00                | 0.00                | 106,633.33        | 0.00              | 617,923.87          |
| 855 Liability Insurance Reserve--IMU | 17,638.67           | 9,147.22            | 0.00                | 0.00              | 0.00              | 26,785.89           |
| <b>IMU SUB-TOTAL</b>                 | <b>9,417,102.95</b> | <b>1,883,780.76</b> | <b>1,772,415.22</b> | <b>368,009.69</b> | <b>452,667.12</b> | <b>9,443,811.06</b> |

| <b>INTEREST DISTRIBUTION</b> | <b>INTEREST</b>     |                   |                      |                      |
|------------------------------|---------------------|-------------------|----------------------|----------------------|
|                              | <b>INCOME</b>       | <b>% OF TOTAL</b> | <b>CALYTD</b>        | <b>FYTD</b>          |
| Electric Funds               | \$ 21,613.20        | 30.07%            | \$ 123,395.05        | \$ 43,109.12         |
| Water Funds                  | \$ 5,232.59         | 7.28%             | \$ 27,242.43         | \$ 10,159.84         |
| Sewer Funds                  | \$ 1,437.52         | 2.00%             | \$ 8,009.23          | \$ 2,992.61          |
| Police Retirement            | \$ 359.37           | 0.50%             | \$ 1,919.34          | \$ 715.45            |
| Community Redevelopment      | \$ -                | 0.00%             | \$ -                 | \$ -                 |
| All other                    | \$ 43,233.55        | 60.15%            | \$ 187,886.73        | \$ 92,348.81         |
| <b>TOTAL</b>                 | <b>\$ 71,876.23</b> | <b>100.00%</b>    | <b>\$ 348,452.78</b> | <b>\$ 149,325.83</b> |

## MONTH OF SEPTEMBER, 2011

| FUND                                   | Beginning<br>Balance | Monies<br>Received  | Monies<br>Disbursed | Transfer<br>In    | Transfer<br>Out   | Clerk's<br>Balance         | % of<br>Total        |
|----------------------------------------|----------------------|---------------------|---------------------|-------------------|-------------------|----------------------------|----------------------|
| 001 General Government                 | 1,880,140.70         | 46,944.04           | 191,164.09          | 65,333.35         | 2,352.07          | 1,798,901.93               |                      |
| 011 Police                             | -64,993.00           | 60,340.64           | 214,879.52          | 40,947.56         | 309.09            | -178,893.41                |                      |
| 015 Fire                               | -43,781.12           | 15,935.39           | 55,713.69           | 13,777.25         | 27.81             | -69,809.98                 |                      |
| 016 Ambulance                          | 177,615.50           | 62,883.63           | 81,558.51           | 7,991.84          | 4,219.57          | 162,712.89                 |                      |
| 041 Library                            | -28,535.48           | 14,546.57           | 55,183.16           | 2,650.34          | 61.80             | -66,583.53                 |                      |
| 042 Park & Recreation                  | 10,627.98            | 45,546.45           | 170,798.62          | 7,456.63          | 2,840.27          | -110,007.83                |                      |
| 045 Memorial Pool                      | -74,249.83           | 1,858.34            | 18,816.74           | 0.00              | 833.33            | -92,041.56                 |                      |
| 071 General Fund Debt Service          | 66,794.95            | 5,265.27            | 0.00                | 0.00              | 0.00              | 72,060.22                  |                      |
| <b>GENERAL FUND SUB-TOTAL</b>          | <b>1,923,619.70</b>  | <b>253,320.33</b>   | <b>788,114.33</b>   | <b>138,156.97</b> | <b>10,643.94</b>  | <b>1,516,338.73</b>        |                      |
| 110 Road Use Tax (Streets)             | 594,796.51           | 137,687.67          | 101,710.56          | 0.00              | 11,691.49         | 619,082.13                 |                      |
| 112 Trust & Agency                     | 0.00                 | 25,631.95           | 0.00                | 0.00              | 25,631.95         | 0.00                       |                      |
| 125 TIF--Downtown                      | 3,243.17             | 13,250.61           | 0.00                | 0.00              | 0.00              | 16,493.78                  |                      |
| 126 TIF--East Hwy 92                   | 73.53                | 0.00                | 0.00                | 0.00              | 0.00              | 73.53                      |                      |
| 127 TIF--Hillcrest/Industrial Park     | 474.98               | 97,777.33           | 0.00                | 0.00              | 0.00              | 98,252.31                  |                      |
| 141 Library Special Revenue            | 29,768.67            | 4,047.98            | 1,116.84            | 0.00              | 0.00              | 32,699.81                  |                      |
| 142 Park & Rec Special Revenue         | 133,630.56           | 4,071.68            | 18,014.70           | 0.00              | 0.00              | 119,687.54                 |                      |
| 160 Downtown Revolving Loan            | 46,355.20            | 0.00                | 0.00                | 0.00              | 0.00              | 46,355.20                  |                      |
| 161 Downton Business Inc Program       | 0.00                 | 0.00                | 111,042.58          | 0.00              | 0.00              | -111,042.58                |                      |
| 177 Police Forfeiture                  | 3,536.50             | 10,000.00           | 0.00                | 0.00              | 0.00              | 13,536.50                  |                      |
| 190 Vehicle Reserve                    | 116,281.76           | 0.00                | 0.00                | 1,666.67          | 0.00              | 117,948.43                 |                      |
| 199 Police Retirement                  | 140,301.30           | 346.74              | 0.00                | 0.00              | 1,041.67          | 139,606.37                 |                      |
| <b>SPECIAL REVENUES SUB-TOTAL</b>      | <b>1,068,462.18</b>  | <b>292,813.96</b>   | <b>231,884.68</b>   | <b>1,666.67</b>   | <b>38,365.11</b>  | <b>1,092,693.02</b>        |                      |
| <b>200 DEBT SERVICE (SUB-TOTAL)</b>    | <b>1,960,839.81</b>  | <b>31,818.15</b>    | <b>0.00</b>         | <b>60,175.00</b>  | <b>0.00</b>       | <b>2,052,832.96</b>        |                      |
| 301 Capital Projects (General)         | 626,753.01           | 0.00                | 49,656.08           | 1,666.67          | 0.00              | 578,763.60                 |                      |
| 321 Capital Projects (Streets)         | 1,284,765.68         | 1,677.00            | 339,230.51          | 0.00              | 0.00              | 947,212.17                 |                      |
| 344 Community Athletic Facility        | 2,166.61             | 4.69                | 427.92              | 0.00              | 0.00              | 1,743.38                   |                      |
| 353 Community ReDevelopment (D&D)      | -256,553.04          | 0.00                | 11,618.00           | 0.00              | 0.00              | -268,171.04                |                      |
| <b>CAPITAL PROJECTS SUB-TOTAL</b>      | <b>1,657,132.26</b>  | <b>1,681.69</b>     | <b>400,932.51</b>   | <b>1,666.67</b>   | <b>0.00</b>       | <b>1,259,548.11</b>        |                      |
| 610 Sewer                              | 19,868.33            | 0.00                | 124,449.38          | 133,333.33        | 27,816.49         | 935.79                     |                      |
| 650 Stormwater Utility                 | -64,402.86           | 15,834.93           | 377,005.09          | 0.00              | 0.00              | -425,573.02                |                      |
| 670 Recycling                          | 79,403.97            | 14,259.36           | 11,426.40           | 0.00              | 1,341.67          | 80,895.26                  |                      |
| 710 Sewer Capital Projects             | 194,546.25           | 259,417.58          | 314,003.29          | 0.00              | 208,691.66        | -68,731.12                 |                      |
| 771 Sewer Reserve                      | 142,572.02           | 0.00                | 0.00                | 0.00              | 0.00              | 142,572.02                 |                      |
| 781 Sewer Plant Improvement            | 307,408.19           | 0.00                | 0.00                | 2,083.33          | 0.00              | 309,491.52                 |                      |
| 791 Sewer Revenue Bonds                | 127,541.67           | 0.00                | 0.00                | 25,800.00         | 0.00              | 153,341.67                 |                      |
| 820 Health Insurance                   | 1,121,198.93         | 102,071.71          | 66,016.26           | 0.00              | 0.00              | 1,157,254.38               |                      |
| 830 Health Reimbursement Account       | 250,127.47           | 0.00                | 12,432.67           | 2,100.00          | 0.00              | 239,794.80                 |                      |
| 840 Flex/STD                           | 196,964.33           | 4,431.81            | 2,408.93            | 1,375.14          | 0.00              | 200,362.35                 |                      |
| 850 Liability Insurance Reserve--City  | 9,166.67             | 523.43              | 1,431.37            | 0.00              | 0.00              | 8,258.73                   |                      |
| <b>CITY UTILITY &amp; IS SUB-TOTAL</b> | <b>2,384,394.97</b>  | <b>396,538.82</b>   | <b>909,173.39</b>   | <b>164,691.80</b> | <b>237,849.82</b> | <b>1,798,602.38</b>        |                      |
| <b>TOTAL CITY FUNDS</b>                | <b>8,994,448.92</b>  | <b>976,172.95</b>   | <b>2,330,104.91</b> | <b>366,357.11</b> | <b>286,858.87</b> | <b>7,720,015.20</b>        | <b>44%</b>           |
| <b>TOTAL IMU FUNDS</b>                 | <b>9,702,737.35</b>  | <b>1,647,962.79</b> | <b>1,568,057.46</b> | <b>320,250.00</b> | <b>399,748.24</b> | <b>9,703,144.44</b>        | <b>56%</b>           |
| <b>GRAND TOTAL CITY &amp; IMU</b>      | <b>18,697,186.27</b> | <b>2,624,135.74</b> | <b>3,898,162.37</b> | <b>686,607.11</b> | <b>686,607.11</b> | <b>17,423,159.64</b>       |                      |
| Cross Check Total                      |                      |                     |                     |                   |                   | 17,423,159.64              |                      |
| <b>Investments</b>                     |                      |                     |                     |                   |                   | Clerk's Balance            | 17,423,159.64        |
| Bankers Trust                          | \$ 13,669,737.27     | 3.33%               |                     |                   |                   |                            |                      |
| Bankers Trust - Electric Projects      | \$ 2,083,899.63      | 1.97%               |                     |                   |                   |                            |                      |
| Iowa Public Agency Inv. Trust          | \$ 111,069.90        | 0.14%               |                     |                   |                   | Plus Outstanding Checks    | 79,045.38            |
| Payroll Account, Community State       | \$ 0.08              | Earnings Credit     |                     |                   |                   | Unreconcilable Item        | 3660.21              |
| Checking Account, Community State      | \$ 249,775.49        | Earnings Credit     |                     |                   |                   | Less Outstanding Deposits  | -19,647.75           |
| Sweep Account, Community State         | \$ 1,371,735.11      | 0.25%               |                     |                   |                   |                            |                      |
| <b>BANK BALANCE</b>                    | <b>17,486,217.48</b> |                     |                     |                   |                   | <b>TREASURER'S BALANCE</b> | <b>17,486,217.48</b> |

|                                      |                     |                     |                     |                   |                   |                     |
|--------------------------------------|---------------------|---------------------|---------------------|-------------------|-------------------|---------------------|
| 600 Water                            | 426,660.01          | 234,437.95          | 95,861.65           | 0.00              | 112,002.25        | 453,234.06          |
| 620 IMU Administration               | 29,730.83           | 0.00                | 55,128.95           | 72,958.34         | 27,528.47         | 20,031.75           |
| 625 Revolving Economic Development   | 172,287.69          | 421.70              | 0.00                | 0.00              | 0.00              | 172,709.39          |
| 630 Electric                         | 1,948,245.07        | 1,401,717.04        | 1,203,932.87        | 24,741.67         | 256,642.52        | 1,914,128.39        |
| 640 Fiber/Communications             | 338,923.18          | 11,348.62           | 119.70              | 0.00              | 3,575.00          | 346,577.10          |
| 700 Water Capital Projects           | 574,849.72          | 0.00                | 2,160.66            | 35,833.33         | 0.00              | 608,522.39          |
| 730 Electric Capital Projects        | 3,986,488.49        | 0.00                | 210,853.63          | 51,683.33         | 0.00              | 3,827,318.19        |
| 740 Fiber/Comm Capital Projects      | 0.00                | 0.00                | 0.00                | 0.00              | 0.00              | 0.00                |
| 770 Water Reserve                    | 320,700.00          | 0.00                | 0.00                | 0.00              | 0.00              | 320,700.00          |
| 773 Electric Reserve                 | 1,056,500.00        | 0.00                | 0.00                | 0.00              | 0.00              | 1,056,500.00        |
| 780 Water Capital Improvement        | 75,000.00           | 0.00                | 0.00                | 0.00              | 0.00              | 75,000.00           |
| 783 Electric Improvement             | 207,691.35          | 0.00                | 0.00                | 0.00              | 0.00              | 207,691.35          |
| 790 Water Revenue Bonds              | 216,180.79          | 0.00                | 0.00                | 24,833.33         | 0.00              | 241,014.12          |
| 793 Electric Revenue Bonds           | 333,748.88          | 0.00                | 0.00                | 110,200.00        | 0.00              | 443,948.88          |
| 855 Liability Insurance Reserve--IMU | 15,731.34           | 37.48               | 0.00                | 0.00              | 0.00              | 15,768.82           |
| <b>IMU SUB-TOTAL</b>                 | <b>9,702,737.35</b> | <b>1,647,962.79</b> | <b>1,568,057.46</b> | <b>320,250.00</b> | <b>399,748.24</b> | <b>9,703,144.44</b> |

| <u>INTEREST DISTRIBUTION</u> | INTEREST            |                | CALYTD               | FYTD                 |
|------------------------------|---------------------|----------------|----------------------|----------------------|
|                              | INCOME              | % OF TOTAL     |                      |                      |
| Electric Funds               | \$ 21,033.60        | 44.89%         | \$ 187,683.75        | \$ 59,514.46         |
| Water Funds                  | \$ 3,701.61         | 7.90%          | \$ 32,372.73         | \$ 10,341.20         |
| Sewer Funds                  | \$ 1,302.60         | 2.78%          | \$ 9,565.30          | \$ 3,577.36          |
| Police Retirement            | \$ 346.74           | 0.74%          | \$ 3,192.13          | \$ 981.69            |
| Community Redevelopment      | \$ -                | 0.00%          | \$ -                 | \$ -                 |
| All other                    | \$ 20,471.37        | 43.69%         | \$ 207,195.30        | \$ 62,313.06         |
| <b>TOTAL</b>                 | <b>\$ 46,855.92</b> | <b>100.00%</b> | <b>\$ 440,009.21</b> | <b>\$ 136,727.77</b> |

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**Information**

**Subject**

Council Study Committee Report - Mayor Ken Bresnan

**Information**

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**Attachments**

Minutes

**Council Study Committee  
October 8, 2012  
Minutes**

**Members Present:** Pete Berry, Greg Marchant, Eric Mathieu, John Parker, Pam Pepper, John Sirianni and Mayor Bresnan.

**Staff Present:** Jean Furler, Chuck Burgin, Glen Cowan, Doug Bylund, Dan Miers and Ed Yando.

1. **Greater Des Moines Convention & Visitors Bureau (GDMCVB):** Greg Edwards made a presentation on behalf of the GDMCVB. Other members of their organization in attendance included:

Vicki Comegys  
Nancy Goode  
Tiffany Tauscheck  
Paula Gleason

2. **Tax Abatement:** Staff provided a survey of surrounding communities' tax abatement programs. The amounts and plans varied and some communities do not have a tax abatement program. Staff indicated they believe Indianola's program is competitive in relationship to what is financially feasible for the community. Some metro cities have a very wide commercial tax base and therefore can provide more incentives.
3. **Pool:** Doug Bylund and Glen Cowan reviewed the pool budget and indicated the expenses were higher due to a major pump repair prior to the spring opening. In addition the age of the pool has created more maintenance and repairs expenses. Staff indicated future repairs are imminent and believe more tax funding will be necessary to maintain the pool.

Staff was asked to review the fees and other sources of funding to determine if additional revenues could be generated next year. Staff will re-estimate current numbers in Nov/Dec and develop the FY13-14 budget including maintenance/repair items.

4. **CIP:** The committee reviewed the Street, Sewer and Storm sewer capital improvement budgets.

Budget highlights included:

**STREET:**

The street capital fund is supported by debt service tax revenues and Road Use Taxes provided by the state on a per capita amount (currently \$94.00/person).

- Replacement of one 12 year old 4x4 pickup in an amount of \$25,000 used to tow equipment, haul tools and snow removal
- J&K Re-alignment with signal and paving 500' of "K". The goal is to complete the entire project by FY 2014 at a total cost of \$1,070,000 using GO Bonds, TIF, T21 and USTEP funds. Acquisition of the land has been initiated and will be complete in the current fiscal year.
- Community Athletic Facility in an amount of \$20,000 for future land acquisition for trail/soccer complex. The same amount has been transferred each year since FY2009 (\$100,000) for future relocation if necessary.
- North "C" Street replacement depending on council direction.
- East Iowa to city limits (1320'). Very preliminary discussions have indicated this may need paved based on council direction.

#### SEWER:

This fund is supported by sewer revenues.

- Continuation of the I&I Program with an estimated completion date of 2024 (IDNR consent order). \$100,000 is budgeted for private loans/reimbursements.
- North Wastewater Treatment Plant rehabilitation project estimated at \$12.5 million. Facility plans have been developed in the current year and \$350,000 budgeted for FY2014 for engineering. The actual construction is anticipated to begin in the spring of 2014. Rate increases are scheduled for FY16, FY17 & FY20 to handle this project and others.
- \$28,000 for replacement of South Plant pump
- \$35,000 for replacement of 2003 F-350 with plow

#### STORM SEWER:

This fund is supported by the storm water utility established in March 2011. Each location is charged \$2.00 per Equivalent Residential Unit (ERU).

- \$50,000 for sump tiling projects
- \$50,000 for storm sewer maintenance and repairs (An example is the North 8th & Iowa Drainage Project)

The committee adjourned on a motion by Parker and second by Sirianni at 7:30 p.m.

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**Information**

**Subject**

Resolution approving personnel salaries

**Information**

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Jean Furler, Director of Finance and Administrative Services, from CE 11-6 1/2 \$73,344/year to CE 11-7 \$74,389/year effective October 21, 2012

Roll call is in order.

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**Attachments**

Resolution

RESOLUTION APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The following salaries are hereby approved:

Jean Furler, Director of Finance and Administrative Services, from CE 11-6 ½ \$73,344/year to CE 11-7 \$74,389/year effective October 21, 2012

Passed and approved on the 15th day of October, 2012.

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Kenan Bresnan, Mayor

ATTEST:

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Diana Bowlin, City Clerk

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Information

Subject

Metro Advisory - Mayor Bresnan and Eric Mathieu

Information

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Information

Subject  
WCEDC - Greg Marchant

Information

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**Information**

**Subject**

Tax Abatement Program

\*Will extend the program through January 31, 2018

**Information**

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**Information**
**Subject**

Public hearing to extend the tax abatement program

**Information**

Council needs to hold a public hearing (no additional readings) to extend the tax abatement program until January 31, 2018. The city-wide residential/commercial tax abatement program ends January 31, 2013. In your packet is the current city-wide urban revitalization plan.

History of the tax abatement program includes:

|               |                                                                                                                                                                                                                                                                                                                                                                        |
|---------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| March 1, 1989 | Original effective date for the city-wide tax abatement in Indianola - 5 year abatement 75%, 60%, 45%, 30% and 15%                                                                                                                                                                                                                                                     |
| 1990-1993     | Council renewed the city-wide tax abatement program                                                                                                                                                                                                                                                                                                                    |
| 1994          | Council renewed the tax abatement program but limited the tax abatement to the first \$150,000 of value for a single family dwelling and to the first \$100,000 per unit for dwellings with more than one unit                                                                                                                                                         |
| 1997          | Council renewed the central building district and highway corridors as a urban revitalization area. The residential area was not renewed (only four SFD permits were issued)                                                                                                                                                                                           |
| 1998          | Council re-designated the entire area within the corporate boundaries as a urban revitalization area to the first \$150,000 of value for a single family dwelling and to the first \$100,000 per unit for dwellings with more than one unit. This also included a one-time abatement application for residential property - 4 year tax abatement 80%, 60%, 40% and 20% |
| 2002          | Council extended the abatement until January 31, 2008, eliminated the \$100,000/unit on multi-family cap, and removed the one-time limit on SFD                                                                                                                                                                                                                        |
| 2004          | A change in the schedule according to Iowa Code 404.3A for residential development was approved which limited the exempted amount to \$75,000                                                                                                                                                                                                                          |
| 2008          | Council amended the urban revitalization plan by extending it to January 31, 2013. Also in order to qualify for tax exemption, improvements to residential and commercial real estate located with the District must increase the actual value of the property, other than land, by at least 10% instead of 15%.                                                       |
| 2010          | Council amended the plan by creating a Standard Residential Property three-year tax abatement and a Sustainable Residential Property five year tax abatement                                                                                                                                                                                                           |

We have issued 1,112 single family dwellings in an amount of \$159,678,536 and 134 duplexes in an amount of \$26,802,985 since 1989.

In your packet is a table showing metro cities and their tax abatement programs.

Also in the packet is a letter of support from Jason White, Executive Director, WCEDC.

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**Attachments**

UR Plan

Resolution

Ankeny Tax Abatement

Des Moines Tax Abatement

Survey

WCEDC Letter

**1998**  
**CITYWIDE**  
**URBAN**  
**REVITALIZATION**  
**PLAN**

**As amended on:**

**November 4, 2002**

**July 1, 2004**

**January 7, 2008**

**December 7, 2009**

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**INDIANOLA, IOWA**

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### Appendices:

Appendix A: Legal Descriptions and Boundary Map of District  
Appendix B: List of Known Owners and Assessed Values  
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Appendix F: Ordinance Adopting Urban Revitalization Plan

## INTRODUCTION

In 1979, the Iowa legislature enacted into law the Urban Revitalization Act giving city governing bodies the authority to designate an area or areas of a city as Urban Revitalization Areas. Under the Act, qualified real estate within the designated area may be eligible to receive a total or partial exemption from property taxes on improvements for a specified number of years. The primary intent of this bill is to provide communities with a long-term increase or stabilization in their tax base by encouraging rehabilitation or new construction which might not otherwise have occurred.

Section 404.1 of the Code of Iowa provides that the City Council may designate an area of the city as a revitalization area if that area is any of the following:

1. An area in which there is a predominance of buildings or improvements, whether residential or nonresidential, which by reason of dilapidation, deterioration, obsolescence, inadequate provision for ventilation, light, air, sanitation, open spaces, high density of population and overcrowding, the existence of conditions which endanger life or property by fire and other causes or a combination of such factors, is conducive to ill health, transmission of disease, infant mortality, juvenile delinquency or crime, and which is detrimental to the public health, safety, or welfare.
2. An area which by reason of the presence of substantial number of deteriorated or deteriorating structures, predominance of defective or inadequate street layout, incompatible land use relationships, faulty lot layout in relation to size, adequacy, accessibility or usefulness, unsanitary or unsafe conditions, deterioration of site or other improvements, diversity of ownership, tax or special assessment delinquency exceeding the actual value of land, defective or unusual conditions of title, or the existence of conditions which endanger life or property by fire and other causes, or a combination of such factors, substantially impairs or arrests the sound growth of a municipality, retards the provision of housing accommodations or constitutes an economic or social liability and is a menace to the public health, safety, or welfare in its present condition and use.
3. An area in which there is a predominance of buildings or improvements which by reason of age, history, architecture, or significance should be preserved or restored to productive use.
4. An area which is appropriate as an economic development area as defined in section 403.17.
5. An area designated as appropriate for public improvements related to housing and residential development or construction of housing and residential development, including single or multifamily housing.

The City of Indianola Urban Revitalization Plan (Plan) is prepared to enable local property owners and the city to take advantage of the legislation signed by the Governor of Iowa on May 10, 1979, with its subsequent amendments. The act provides the City of Indianola the opportunity to influence its growth by stimulating investment from the private sector. After the tax exemption

schedule is completed, the individual property will be fully taxed, thus completing the philosophy that tax incentives are used to encourage individuals to improve their property with the long term city goal of increasing the tax base. Certain criteria have been established which must be met by a city exercising the authority conferred in the Act. Accordingly, the Indianola City Council adopted a Resolution on February 2, 1998, finding a need for the establishment of an urban revitalization district.

## PROJECT INFORMATION

### **A. Geographic Description of Urban Revitalization District:**

The entire area within the corporate boundaries of the City of Indianola, Warren County, Iowa, shall be the Urban Revitalization District (District), and shall expand with annexation. Appendix A is a map of the current corporate boundaries of the City of Indianola.

### **B. Existing Valuations According to County Assessor:**

Valuations of each parcel within the District, and the total assessed value of the properties in the District are contained in Appendix B: List of Known Owners and Assessed Values.

### **C. Property Owners:**

The names and addresses of the property owners for each parcel identified within the District are contained in Appendix B.

### **D. City Services:**

The City of Indianola currently provides police, fire, sanitary sewer, municipal water, solid waste, and other normal services to all developed parcels and residences within the District.

### **E. Zoning and Land Use:**

Appendix C contains a map of the existing land use and zoning for the District.

### **F. Applicable Revitalization:**

The purpose of this Urban Revitalization Plan is to stimulate the development of more residential and commercial buildings, improvements and uses. Therefore, the revitalization is applicable to residential and commercial property and uses within the District. The revitalization is for new construction and for rehabilitation or additions to existing buildings. The entire area within the corporate limits will remain a designated revitalization area until January 31, 2013.

## **G. Relocation:**

In the event relocation occurs as a result of the tax abatement program, the following provisions must be met:

1. Benefits: Upon application for and verification of eligibility for tax abatement to a property owner by the City, qualified tenants in designated areas, whose displacement is due to action on the part of a property owner to qualify for the tax abatement under this Plan, shall be compensated by the property owner for one month's rent and for actual reasonable moving and related expenses.
2. Eligibility: "Qualified Tenant" as used in this Plan, shall mean the legal occupant of a residential dwelling unit which is located within the District and who has occupied the same dwelling unit continuously since one year prior to the City's adoption of this Plan.
3. Least costly approach: The amount of compensation for an eligible expense shall not exceed the least costly method of accomplishing the objective of the compensation without causing undue hardship to the displaced tenant and/or landlord.

## **H. Tax Exemption Schedules**

### **1. Residential Property – Standard Residential Property – Three Year Schedule**

Each residential property owner may implement this plan upon application and approval by the Indianola City Council as follows:

All qualified residential real estate is eligible to receive a partial exemption from taxation on the actual value added by the improvements for a period of 3 years.

Notwithstanding the schedules provided for in Iowa Code Section 404.3, all qualified real estate assessed as residential property in an area designated under Iowa Code Section 404.1, subsection 5, is eligible to receive an exemption from taxation on the first seventy-five thousand dollars of actual value added by the improvements. The exemption under this plan is for a period of three years.

In order to qualify for tax exemption, improvements to residential real estate located within the District must increase the actual value of the property, other than land, by at least 10%. Qualified residential real estate also means land upon which no structure existed at the start of the new construction, which is located in the designated revitalization area and upon which new construction has been added during the time so designated. "Improvements" include rehabilitation and additions

to the existing structures as well as new construction on vacant land or on land with existing structures.

## 2. Residential Property - Sustainability Residential Property – Five Year Schedule

Each residential property owner may implement this plan upon application and approval by the Indianola City Council as follows:

All qualified residential real estate is eligible to receive a partial exemption from taxation on the actual value added by the improvements for a period of 5 years.

Notwithstanding the schedules provided for in Iowa Code Section 404.3, all qualified real estate assessed as residential property in an area designated under Iowa Code Section 404.1, subsection 5, is eligible to receive an exemption from taxation on the first seventy-five thousand dollars of actual value added by the improvements. The exemption under this plan is for a period of five years.

In order to qualify for tax exemption, improvements to residential real estate located within the District must increase the actual value of the property, other than land, by at least 10%. Qualified residential real estate also means land upon which no structure existed at the start of the new construction, which is located in the designated revitalization area and upon which new construction has been added during the time so designated. "Improvements" include rehabilitation and additions to the existing structures as well as new construction on vacant land or on land with existing structures.

Sustainable residential property tax abatement must qualify as follows: Prior to awarding the five-year tax abatement incentive, the owner, builder or developer must complete and submit a sustainable residential property tax abatement application to the Department of Community Development. The Director of Community Development, or a designee, shall approve each application after inspection for compliance. The standard for a sustainable residential home is one that has, at a minimum, the total sustainable effect of A-G below. The minimum standards described in A-G below are guidelines and not rigid requirements. It is inevitable that new products, technologies and applications will come into the housing industry that might render items A-G below to be obsolete or incompatible with each other. The Director shall grant approval of applications that fulfill the cumulative effect of A-G, even though exact compliance is not attained with each item described in A-G.

- A. Insulation – Sidewalls shall have a minimum insulation rating of R-15 in all sidewalls including exterior basement walls. Attic spaces shall have a minimum rating of R-44.

- B. Roofing – A minimum of a 40-year shingle rating containing 25% recycled material.
- C. Windows – All enhanced exterior windows shall have a minimum U factor of .31 or less or Low E glass.
- D. H.V.A.C. – Heating systems must have a minimum of a 90% efficiency rating and a programmable Energy Star thermostat. Energy Star air conditioner with a minimum SEER rating of 14. Tape and seal all ductwork. Insulate all ductwork in unconditioned spaces.
- E. Appliances – All fixed appliances must have Energy Star rating.
- F. Plumbing Fixtures – Install Energy Star labeled fixtures in all bathrooms and kitchen: faucets 2.0 GPM, showers 2.0 GPM, water closets 1.3 GPF or dual flush. Energy Star rated hot water heater. Insulate all hot water piping with a minimum R-4 insulation.
- G. Plantings – Install a minimum of four trees and six shrubs per 10,000 square feet of lot area up to 30,000 square feet. Consideration shall be given to strategic placement of trees and shrubs for the purpose of reducing wind and sun exposure to the dwelling.

### 3. Commercial Property

Each commercial property owner may implement this plan upon application and approval by the Indianola City Council as follows:

All qualified commercial real estate is eligible to receive a partial exemption from taxation on the actual value added by the improvements for a period of 4 years. The amount of partial exemption is equal to a percent of the actual value added by the improvements determined as follows:

| <u>Year of Schedule</u> | <u>% of New Taxes Abated</u> |
|-------------------------|------------------------------|
| 1                       | 80%                          |
| 2                       | 60%                          |
| 3                       | 40%                          |
| 4                       | 20%                          |

The exemption under this plan is for a period of four years.

In order to qualify for tax exemption, improvements to commercial real estate

located within the District must increase the actual value of the property, other than land, by at least 10%. Qualified commercial real estate also means land upon which no structure existed at the start of the new construction, which is located in the designated revitalization area and upon which new construction has been added during the time so designated. "Improvements" include rehabilitation and additions to the existing structures as well as new construction on vacant land or on land with existing structures.

**I. Outside Funding Assistance:**

The City may seek Federal and/or State grant or loan programs and any and all other funding sources in developing proposed projects. Federal programs may be available through the Department of Housing and Urban Development (HUD) and the Farmers Home Administration (FmHA). State programs may be available through the Iowa Housing Finance Authority and the Iowa Department of Economic Development. The City may seek private sector funding sources.

**J. Application and Prior Approval:**

A person may submit a proposal for an improvement project to the City Council to receive prior approval for eligibility for a tax exemption on the project. The Council shall, by resolution, give its prior approval for an improvement project if the project is in conformance with the plan for revitalization. As soon as a person's improvement project receives prior approval from the City Council, the person's improvement project shall receive tax abatement under this plan regardless of when the improvements have been completed or found to be qualified real estate by the Warren County Assessor, as long as the improvements are completed pursuant to the time limitations of the original building permit issued. The first year that the improvement project's value appears on the tax rolls shall be the first year of the tax exemption schedule found in Paragraph H above. If a person's proposal for an improvement project is not approved, the person may submit an amended proposal for the City Council to approve or reject. An application shall be filed for each new exemption claimed. The first application for an exemption shall be filed by the owner of the property with the City Council by February 1 of the assessment year for which the exemption is first claimed, but not later than the year in which all improvements included in the project are first assessed for taxation. The application shall contain, but not be limited to, the following information:

- \* the nature of the improvement,
- \* the cost of the improvement,
- \* the estimated or actual date of completion,
- \* the tenants that occupied the owner's building on the date the City adopted the resolution of finding.

The City Council shall approve the application, subject to review by the local assessor, if the project is in conformance with the plan for revitalization developed by the City, is located within a designated revitalization area, and if the improvements were made during the time the area was so designated. The City Council shall forward for review all approved applications to the appropriate local assessor by March 1 of each year. Applications for exemptions for succeeding years for approved projects shall not be required.

**K. Repeal of Ordinance**

As stated in Section 404.7 of the Code of Iowa, the governing body of the City of Indianola may repeal the ordinance establishing the revitalization area, when, in the opinion of the governing body, the desired level of revitalization has been attained or economic conditions are such that the continuation of the exemption granted by this chapter would cease to be of benefit to the city. In that event, all existing exemptions shall continue until their expiration.

APPENDIX A  
Boundary Map of District

## APPENDIX B

### List of Known Owners and Assessed Values

Appendix B is a separate bound document, and due to the volume of the document, only one copy will be made and kept by the City Clerk at City Hall.

## APPENDIX C

### Existing Land Use and Zoning of District

APPENDIX D

RESOLUTION OF FINDING

WHEREAS, the area described below in the City of Indianola is in need of a combination of rehabilitation, conservation and redevelopment to improve the public health, safety and welfare of the residents of Indianola, and

WHEREAS, the area described below in the City of Indianola meets the criteria of Iowa Code Section 404.1 for designation as an urban revitalization area.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. The Indianola City Council makes a finding that a combination of rehabilitation, conservation, development and redevelopment of the area described below in the City of Indianola is necessary in the interest of the public health, safety and welfare of the residents of Indianola.

2. The Indianola City Council makes a finding that the following area meets the criteria of Iowa Code Section 404.1(3), (4) and (5):

Appendix A of the Urban Revitalization Plan now on file in the City Clerk's Office contains a map of the area within the District which is defined by the corporate boundaries of the City of Indianola.

PASSED AND APPROVED this \_\_\_\_ day of \_\_\_\_\_, 1998.

\_\_\_\_\_  
Jerry Kelley, Mayor

ATTEST:

\_\_\_\_\_  
Mark A. Ramthun, City Clerk

STATE OF IOWA, WARREN COUNTY, SS:

On this \_\_\_\_\_ day of \_\_\_\_\_, 1998, before me, the undersigned, a Notary Public in the State of Iowa personally appeared Jerry Kelley and Mark Ramthun, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Indianola, which executed the foregoing instrument to which this is attached, that the seal affixed to it is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its Council; and that Jerry Kelley and Mark Ramthun as such officers acknowledged the execution of the instrument to be the voluntary act of the City.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR THE STATE OF IOWA

## APPENDIX E

### NOTICE OF PUBLIC HEARING

YOU ARE HEREBY NOTIFIED that the City Council of the City of Indianola, Iowa, has under consideration an ordinance designating the entire area within the corporate boundaries of the City of Indianola as an urban revitalization area under Iowa Code Chapter 404.

All qualified real estate within the urban revitalization area would be eligible to receive a partial exemption from taxation based on the actual value added by improvements to the real estate.

A proposed plan for the revitalization area is on file in the City Clerk's office in the Indianola Municipal Building. It can be examined during regular office hours.

YOU ARE FURTHER NOTIFIED that this matter has been set down for hearing and consideration at a public hearing on \_\_\_\_\_, 1998, at 7:00 P.M., in the Council Chambers of the Municipal Building in Indianola, Iowa.

This Notice is published by order of the City Council of the City of Indianola, Iowa.

Mark A. Ramthun, City Clerk

APPENDIX F

ORDINANCE NO. \_\_\_\_\_

AN ORDINANCE REPEALING ORDINANCE NO. \_\_\_\_\_  
AND DESIGNATING THE ENTIRE AREA WITHIN THE  
CORPORATE BOUNDARIES OF THE CITY OF INDIANOLA  
AS AN URBAN REVITALIZATION AREA AND ADOPTING  
AN URBAN REVITALIZATION PLAN FOR THE AREA.

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF  
INDIANOLA, IOWA:

SECTION 1. Ordinance No. \_\_\_\_\_ and the Urban Revitalization Plan it adopted in it is  
hereby repealed.

SECTION 2. The entire area within the corporate boundaries of the City of Indianola, Iowa,  
is hereby declared to be an Urban Revitalization Area pursuant to Iowa Code Chapter 404.

SECTION 3. The Urban Revitalization Plan for the City of Indianola, Iowa, on file with  
office of the City Clerk is hereby declared to be the Urban Revitalization Plan for the City of  
Indianola, Iowa, as designated in Section 2 above.

SECTION 4. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance  
are repealed.

SECTION 5. Severability. If any section, provision or part of the Ordinance shall be  
adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the  
Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

SECTION 6. Effective Date. This ordinance shall take effect from and after its passage  
and publication as provided by law.

ATTEST:

\_\_\_\_\_  
JERRY KELLEY, Mayor

\_\_\_\_\_  
MARK A. RAMTHUN, City Clerk

The foregoing Ordinance No. \_\_\_\_\_ was adopted by the Council of the City of Indianola,  
Iowa, on \_\_\_\_\_, 1998, was signed by the Mayor on \_\_\_\_\_,  
1998, and was published in the Record Herald and Indianola Tribune, a newspaper of general  
circulation and published in the City of Indianola, Iowa, on \_\_\_\_\_, 1998.

\_\_\_\_\_  
MARK A. RAMTHUN, City Clerk

RESOLUTION NO. \_\_\_\_\_

**RESOLUTION AMENDING THE CITYWIDE  
URBAN REVITALIZATION PLAN**

WHEREAS, the City of Indianola deems it necessary to amend the Citywide Urban Revitalization by extending it to January 31, 2018 for both residential and commercial property.

NOW, THEREFORE, BE IT RESOLVED by the Indianola City Council as follows:

1. Amendment. Paragraph F regarding Applicable Revitalization in the Project Information Section of the Urban Revitalization Plan is hereby amended to read as follows:

The purpose of this Urban Revitalization Plan is to stimulate the development of more residential and commercial buildings, improvements and uses. Therefore, the revitalization is applicable to residential and commercial property and uses within the District. The revitalization is for new construction and for rehabilitation or additions to existing buildings. The entire area within the corporate limits will remain a designated revitalization area until January 31, 2018. The effective date of this Plan shall be February 1, 2013.

Passed and approved at Indianola, Iowa this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
KENAN BRESNAN, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

STATE OF IOWA, WARREN COUNTY, SS:

On this \_\_\_\_\_ day of \_\_\_\_\_, 2009, before me, the undersigned, a Notary Public in the State of Iowa personally appeared Kenan Bresnan and Diana Bowlin, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Indianola, which executed the foregoing instrument to which this is attached, that the seal affixed to it is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its Council; and that Kenan Bresnan and Diana Bowlin as such officers acknowledged the execution of the instrument to be the voluntary act of the City.

\_\_\_\_\_  
NOTARY PUBLIC IN AND FOR THE STATE OF IOWA

# City of Ankeny, Iowa

## Economic Development Programs

### Targeted Industry Incentive Grant

Ankeny has the right infrastructure, people and industry peers to grow companies working in:

- Bioscience
- Advanced Manufacturing
- Logistics
- Information Technology/Business Services

The Targeted Industry Incentive Grant is available to businesses that create new jobs in Ankeny's targeted industries and add value to their property. Eligible jobs must add to a company's Des Moines Metro Area employment base.

#### Schedule of Maximum Grant per new, qualifying job

| ADDED VALUATION |                 | <\$2 million | \$2-5 mill | >\$5 mill |
|-----------------|-----------------|--------------|------------|-----------|
| WAGE            | 130% County Avg | \$750        | \$1,000    | \$1,250   |
|                 | 150% County Avg | \$1,000      | \$1,250    | \$1,375   |
|                 | 170% County Avg | \$1,250      | \$1,375    | \$1,500   |

Businesses choose to receive a lump sum or multiple payments over time.

#### How it works:

An insurer chooses Ankeny for its second US location. The company is investing \$5 million in a new facility and paying its workers a wage and benefits that total 155% of the Polk County average wage. The company is creating 150 positions over five years. The business chooses to receive a lump sum grant of \$187,500 (150 positions x \$1,250 grant per job).

### Speculative Building Incentive

The Speculative Building Incentive offers developers a ten-year package of tax exemptions and rebates for the construction of industrial buildings in Ankeny. The incentive aims to increase the amount of available space for businesses seeking a location on the I-35 corridor between the downtown Des Moines commerce center and the research power of Iowa State University in Ames.

To qualify for the incentive, these building criteria must be met:

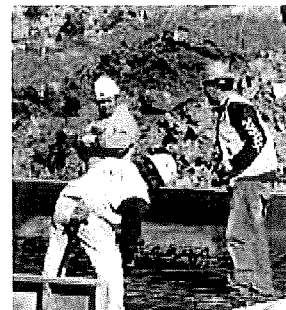
- At least 50,000 square feet and expandable to 100,000 square feet
- Clear height of 24' or higher
- Dock and drive-in doors typical for the type of building constructed
- Eligible for the Industrial Property Tax Exemption

#### How it works:

A developer purchases a parcel large enough to construct a 60,000 square foot building and expand it to 100,000 square feet. The valuation of the building is reduced in the first five years by applying the sliding-scale property tax exemption. While the building owner will still pay taxes on the building, for ten years the City will rebate to the owner the tax revenue it receives as a result of the new construction.

### Tax Increment Financing

The City uses Tax Increment Financing (TIF) by capturing a portion of the increased tax revenue created by improvements that result in new taxable property valuation. That new revenue is redirected to reduce the cost of infrastructure improvements or as a tax rebate to a business.



#### How it works:

A major retailer partners with a land developer to locate a new 250,000 square foot refrigerated and frozen food distribution facility in a previously undeveloped area of Ankeny. The facility will require an extension to its water and sewer mains. The business and City reach agreement that new property taxes received by the City for five years will be rebated to the developer in connection with the cost of construction of the facility and public infrastructure to serve the site.

### Local Business Investment Policy



The City of Ankeny supports the continued growth and success of the companies that are invested in the community. The Local Business Investment Policy provides up to a ten-year package of industrial property tax exemption, property tax rebates, grants

and loans to companies in the targeted industries of Advanced Manufacturing, Bioscience, Logistics and Business Services/Information Technology that make new investments in facilities and expand employment.

#### How it works:

An Ankeny bioscience firm with an international market reach is planning to expand its office, warehouse and manufacturing space. The company also has a plan to add 50 positions in the next few years. The economic development department staff works with the business to identify its needs and define a package of financial assistance based on the company's investment and job growth. The City Council approves a development agreement with the company to award the incentives.





## Industrial Property Tax Exemption

The Industrial Property Tax Exemption (Tax Abatement) phases in the taxable valuation of a parcel and is offered on a sliding scale at this rate:

- Year 1 - 75% exemption of new valuation
- Year 2 - 60% exemption of new valuation
- Year 3 - 45% exemption of new valuation
- Year 4 - 30% exemption of new valuation
- Year 5 - 15% exemption of new valuation

This program assists qualifying business by reducing the property tax paid on new construction and other taxable improvements to a property. To qualify for exemption, a project must be one of the following:

- Industrial real estate
- Research facility
- Warehouse
- Distribution center

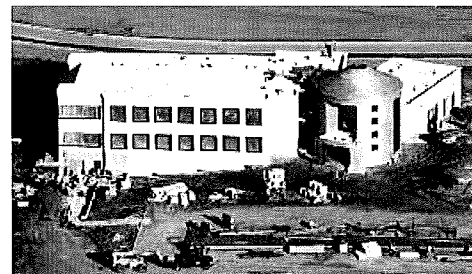
### How it works:

*An advanced manufacturer purchases a lot in one of Ankeny's business parks for construction of a research and development and final assembly facility. The company constructs a new building that adds \$5 million of new valuation to the parcel. The advanced manufacturer qualifies for exemption. In the first year, the business will pay taxes on the original value of the lot and only 25% of the new valuation. In the second year, the business will pay taxes on the original value of the lot and 40% of the new valuation, and so on for the remaining three years.*



## Revolving Loan Fund Program

The City of Ankeny's Revolving Loan Fund provides funding for a wide variety of business needs. The program works for a start-up company that requires gap financing or a national company that establishes a new operation and will benefit from a source of below-market interest rate financing.



The Economic Development Department staff works with businesses and their lenders to design a loan that is right for business success. Loans will generally be made up to \$100,000 with terms based on market guidelines for similar loans. Job creation and capital investment are considered in establishing a loan's terms. Loan applications are reviewed by a committee and approved by the City Council.

### How it works:

*An entrepreneur has developed a business plan to take to market an innovative new product. The entrepreneur's bank will loan 80% of the required funds to begin full-scale operations for the business. The Revolving Loan Fund closes the remaining 20% financing gap with a loan to the promising new business.*

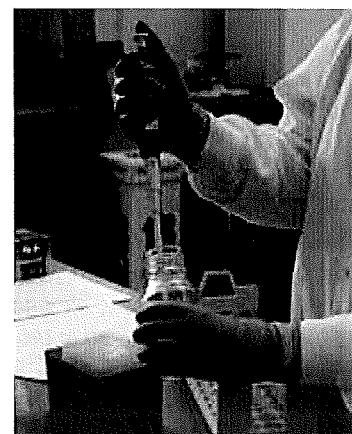
*A national logistics firm purchases an under-utilized Ankeny building for a new Upper Midwest warehousing and distribution facility. The company plans to invest \$1 million to upgrade the facility and hire 80 workers with above-average wages and competitive benefits. The company accesses the Revolving Loan Fund to secure low interest financing to assist with renovations to the new building.*

## Special Projects Fund

Business expansion and relocation decisions focus on minimizing risk and maximizing success. The Special Projects Fund provides a source of funding to ensure that businesses can get the information they need to evaluate a location in Ankeny. The Special Projects Fund can be tapped for a wide variety of uses including traffic studies, soil testing, environmental studies, expert consultations, etc. Economic Development Department staff will work with company leaders to determine how the Special Projects Fund can bring the most value to growing businesses.

### How it works:

*An information technology firm plans to locate its new headquarters in one of Ankeny's business parks. Since telecommunications access is critical to the company's success, the Special Projects Fund assists the company in reducing the cost of commissioning a study by a consulting firm of the adequacy of the telecom infrastructure in the business park to support their operations.*



Economic Development Department  
220 West First Street  
Ankeny, Iowa 50023

Curtis Brown, Director  
515.963.3555  
cbrown@ankenyiowa.gov

[www.ankenyiowa.gov/econdev](http://www.ankenyiowa.gov/econdev)



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## Tax Abatement Programs

### Tax Abatement programs available:

#### Residential Tax Abatement:

##### Schedule 1

Abatement schedule for additions, renovations, or minor improvements (up to \$20,000 in project value).

##### 10-yr/115% Schedule

|         |             |
|---------|-------------|
| Year 1  | 115% abated |
| Year 2  | 115% abated |
| Year 3  | 115% abated |
| Year 4  | 115% abated |
| Year 5  | 115% abated |
| Year 6  | 115% abated |
| Year 7  | 115% abated |
| Year 8  | 115% abated |
| Year 9  | 115% abated |
| Year 10 | 115% abated |

##### Schedule 4A (for targeted areas only)

Abatement schedule for new construction, major improvements, or renovation of residential projects, such as single-family homes, duplexes, townhomes, apartments, condominiums, etc. Reference Targeted Residential Area Map.

##### 10 yr /100% Schedule

|         |             |
|---------|-------------|
| Year 1  | 100% abated |
| Year 2  | 100% abated |
| Year 3  | 100% abated |
| Year 4  | 100% abated |
| Year 5  | 100% abated |
| Year 6  | 100% abated |
| Year 7  | 100% abated |
| Year 8  | 100% abated |
| Year 9  | 100% abated |
| Year 10 | 100% abated |

#### Commercial and Industrial Tax Abatement:

##### Schedule 2

Declining abatement schedule for new construction, major improvements, or renovation to commercial and industrial properties, **subject to design guidelines being met.**

##### 10-yr/Declining Schedule

|             |            |
|-------------|------------|
| Year 1      | 80% abated |
| Year 2      | 70% abated |
| Year 3      | 60% abated |
| Year 4      | 50% abated |
| Year 5 & 6  | 40% abated |
| Year 7 & 8  | 30% abated |
| Year 9 & 10 | 20% abated |

##### Schedule 2

Declining abatement schedule for new construction, major improvements, or renovation to residential properties.

##### 10-yr/Declining Schedule

|             |            |
|-------------|------------|
| Year 1      | 80% abated |
| Year 2      | 70% abated |
| Year 3      | 60% abated |
| Year 4      | 50% abated |
| Year 5 & 6  | 40% abated |
| Year 7 & 8  | 30% abated |
| Year 9 & 10 | 20% abated |

##### Schedule 4B (city-wide)

Abatement schedule for new construction, major improvements, or renovation of residential projects, such as single-family homes, duplexes, townhomes, apartments, condominiums, etc.

##### 5 yr /100% Schedule

|        |             |
|--------|-------------|
| Year 1 | 100% abated |
| Year 2 | 100% abated |
| Year 3 | 100% abated |
| Year 4 | 100% abated |
| Year 5 | 100% abated |

##### Schedule 3

Abatement schedule for new construction, major improvements, or renovation of commercial or industrial projects, **subject to design guidelines being met.**

##### 3-yr/100% Schedule

|        |             |
|--------|-------------|
| Year 1 | 100% abated |
| Year 2 | 100% abated |
| Year 3 | 100% abated |

#### About Us

Community Services  
Forms & Documents  
Neighborhood Conservation  
Neighborhood Inspections  
Neighborhood Development  
Permit & Development Center  
Planning & Urban Design  
Zoning  
Flood Information Center  
Building Permit Activity Reports  
Municipal Service Center  
Sidewalk Maintenance

#### QUICK LINKS

Zoning Board of Adjustment  
Plan & Zoning Commission  
Neighborhood Revitalization Board  
Odor Hotline  
  
Tax Abatement Info  
Notice of Funding Avail  
  
Neighborhood Association Information  
Mosquito Control Program  
Mosquito Spray Map  
Historic - Certificate of Appropriateness  
Report a Sidewalk Needing Repair  
City Municipal Code

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Neighborhood Inspections  
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Permit & Development Center

Planning & Urban Design  
Zoning  
Flood Information Center

Building Permit Activity Reports  
Municipal Service Center  
Sidewalk Maintenance

### Tax Abatement Survey (September 2012)

Question: Does your city provide tax abatement for residential or commercial development? If so, what is the plan for each?

|   | City       | Response - residential                                                           | Response - commercial                                                                                                                  |
|---|------------|----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Altoona    | Provides a five year residential tax abatement. Up to \$75,000 each year.        | No commercial tax abatement program.                                                                                                   |
| 2 | Ankeny     | No residential tax abatement program.                                            | Provides the Iowa code tax incentive program for qualifying businesses. (see attachment)                                               |
| 3 | Clive      | No residential tax abatement program.                                            | Provides tax rebates for commercial development only.                                                                                  |
| 4 | Des Moines | Has two options for residential abatement. (see attachment)                      | Has two options for commercial abatement. (see attachment)                                                                             |
| 5 | Johnston   | No residential tax abatement program.                                            | No commercial tax abatement program.                                                                                                   |
| 6 | Norwalk    | Provides a five year residential tax abatement. 30% of the value up to \$75,000. | Provides a five year graduated abatement program. 75% - 60% - 45% - 30% - 15%                                                          |
| 7 | Urbandale  | No residential tax abatement program.                                            | Has two options for commercial abatement. One is a three year program for 90% of the value. The second is a five year graduated scale. |
| 8 | Waukee     | No residential tax abatement program.                                            | Commercial abatement is looked at on a case by case basis.                                                                             |

**WARREN COUNTY ECONOMIC DEVELOPMENT CORP.**



111 North Buxton  
Indianola, Iowa 50125  
Phone: (515) 961-1067  
Fax: (515) 961-1156  
haskey@wcedc.com  
[www.wcedc.com](http://www.wcedc.com)

October 10, 2012

City of Indianola  
Attn: Honorable Kenan Bresnan  
110 North 1st Street  
Indianola, IA 50125

Re: Tax Abatement Extension

Dear Mayor Bresnan,

The Warren County Economic Development Corp. (WCEDC) applauds the Indianola City Council for taking time to review the current tax abatement schedule for the City of Indianola. This review serves to better inform and educate everyone regarding Indianola's standing on this key incentive program.

WCEDC supports the Indianola City Council extending the tax abatement program for commercial/industrial projects. We do so for two main reasons: 1) Businesses often consider the availability of local financial assistance in their decision-making considerations of where/if to invest; and, 2) Whereas other local economic development tools have been weakened through state legislative action in recent years, the tax abatement program remains one of the few viable programs available to local governments to entice new business investment.

Though other schedule options do exist, the City of Indianola's current abatement program is comparable to commercial abatement schedules offered by other Warren County communities as well as the Warren County Board of Supervisors. Further, the current schedule keeps the City of Indianola competitive with most other Des Moines Metro and Iowa communities that offer the industrial/commercial abatement.

Thank you for your leadership and support in helping keep Indianola's business climate competitive and attractive to businesses. We appreciate our partnership with the City to create jobs and expand the community's tax base.

Sincerely,

A handwritten signature in blue ink that reads 'Jason E. White'.

Jason E. White  
Executive Director

cc: Pete Berry, Councilmember  
Greg Marchant, Councilmember  
Eric Mathieu, Councilmember  
John Parker Jr., Councilmember  
Pam Pepper, Councilmember  
John Sirianni, Councilmember

**Information**

**Subject**

Consider resolution extending the tax abatement program though January 31, 2018

**Information**

Council needs to consider the resolution (packet) extending the tax abatement program through January 31, 2018.

Roll call is in order.

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**Information**

**Subject**

Public hearing and first consideration of the following:

**Information**

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**Information**

**Subject**

An ordinance for a prior industrial tax abatement - 1817 N. 7th Street

**Information**

Council needs to hold the public hearing and first consideration of an ordinance approving the prior industrial tax abatement at 1817 N. 7th Street (see map). A public hearing with no comment was held on September 17, 2012.

DDVI is building a 1,890 square foot office building with an estimated value at \$195,000.

Simple motion for the first consideration is in order.

---

**Attachments**

Tax Abatement & Map  
Ordinance

APPLICATION FOR TAX ABATEMENT UNDER THE URBAN REVITALIZATION PLAN FOR  
4 OR 5 YEAR (COMMERCIAL OR INDUSTRIAL):

Commercial ☐ ☒ Industrial Date 8/24/12

☒ Prior Approval for Intended Improvements ☐ Approval of Improvements Completed

Address of Property: 1817 North 7th Street

Legal Description of Property: Lot 5 Hillcrest Industrial Park Plat 2

Title Holder or Contract Buyer: MSVI

Address of Owner (if different than above): \_\_\_\_\_

Phone Number (to be reached during the day): \_\_\_\_\_

Existing Property Use: \_\_\_\_\_ Commercial ☐ ☒ Industrial \_\_\_\_\_ Vacant

Proposed Property Use: \_\_\_\_\_ Commercial ☐ ☒ Industrial \_\_\_\_\_ Vacant

\_\_\_\_\_ Rental ☒ Owner Occupied

Nature of Improvements: \_\_\_\_\_ Addition ☒ New Construction \_\_\_\_\_ General Improvements

DESCRIPTION: 1 story office building for industrial use.  
1,890 sq. ft.

Estimated or Actual Date of Completion: 3/2013

Estimated or Actual Value of Improvements: \$195,000

If rental property, complete the following: Number of Units \_\_\_\_\_

Tenants occupying the building when purchased (or present tenants if unknown) Date of tenant occupancy/relocation benefits received by eligible tenants: (to be continued on a separate page if necessary)

| Tenant | Date of Occupancy | Relocation Benefits |
|--------|-------------------|---------------------|
|--------|-------------------|---------------------|

☒ Signed By: [Signature]

**FOR AGENCY USE ONLY:**

City Manager The above application is/is not in conformance with the requirements of the  
Urban Revitalization Plan for City of Indianola  
Relocation Benefits Paid N/A

City Manager \_\_\_\_\_ Date \_\_\_\_\_

Building Dept Construction Permit No.(s) 80 Date Issued 8/24/12 FINAL \_\_\_\_\_

Building Official \_\_\_\_\_

City Council Application approved/disapproved (reason if disapproved) \_\_\_\_\_

Indianola City Council \_\_\_\_\_ Date \_\_\_\_\_

County Assessor Present assessed value \_\_\_\_\_ Assessed value w/improvements \_\_\_\_\_

Eligible or non-eligible for tax abatement \_\_\_\_\_



Industrial Tax Abatement for DDVI at 1817 North 7th Street  
1890 sq. ft. single story office building

ORDINANCE NO. \_\_\_\_\_  
AN ORDINANCE GRANTING PRIOR APPROVAL OF INDUSTRIAL PROPERTY TAX  
EXEMPTION FOR NEW CONSTRUCTION AT 1817 N. 7th STREET

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF  
INDIANOLA, IOWA:

1. Findings. The City Council hereby finds that the new construction at 1817 N. 7th Street is in conformance with City zoning and is legally described as follows:

Lot 5 Hillcrest Industrial Park Plat 2

2. Prior Approval. The City Council hereby grants prior approval of industrial property tax exemption for new construction at 1817 N. 7th Street pursuant to Chapter 7 of the Indianola Code of Ordinances and Iowa Code chapter 427B.

3. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

4. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

5. Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

\_\_\_\_\_  
Kenan Bresnan, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

The foregoing Ordinance No. \_\_\_\_\_ was adopted by the Council of the City of Indianola, Iowa, on \_\_\_\_\_, was signed by the Mayor on \_\_\_\_\_, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on \_\_\_\_\_, 2011.

\_\_\_\_\_  
Diana Bowlin, City Clerk

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**Information**

**Subject**

An amendment to the stop sign ordinance

\* Will place a southbound stop sign at North Buxton/Iowa

**Information**

Council needs to hold the public hearing and first consideration to amend the stop sign ordinance which will place a southbound stop sign at North Buxton and Iowa (see map and staff's recommendation).

Simple motion for the first consideration is in order.

---

**Attachments**

Ordinance

Information

Map

**ORDINANCE NO. \_\_\_\_\_**

**AN ORDINANCE ADDING A STOP SIGN AT  
NORTH BUXTON AND IOWA AVENUE**

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. Addition. The following intersections and entrances shall be added to the list of intersections and entrances found in Appendix -14 Traffic Control of the Indianola Code of Ordinances:

Intersections

North Buxton and Iowa Avenue

Entrances

North

2. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

3. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

\_\_\_\_\_  
Kenan Bresnan, Mayor

ATTEST:

\_\_\_\_\_  
Diana Bowlin, City Clerk

The foregoing Ordinance No. \_\_\_\_\_ was adopted by the Council of the City of Indianola, Iowa, on \_\_\_\_\_, 2012, was signed by the Mayor on \_\_\_\_\_, 2012, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on \_\_\_\_\_, 2012.

\_\_\_\_\_  
Diana Bowlin, City Clerk

**From:** "Ed Yando" <eyando@cityofindianola.com>  
**Sent:** Monday, September 17, 2012 3:02 PM  
**To:** jfurler@cityofindianola.com  
**Subject:** re: Stop sign

Hi Jean,

I agree with Tab, there probably should be a southbound stop sign. Going west on Iowa there is a large tree that blocks part of your vision and the cars that park on the east side of Buxton north of Iowa block your vision as well. Iowa and Buxton both have a large volume of traffic both directions. I'm sure putting stop signs up would help with the traffic accidents.

I would recommend putting stop signs up also.

Thanks  
Ed

---

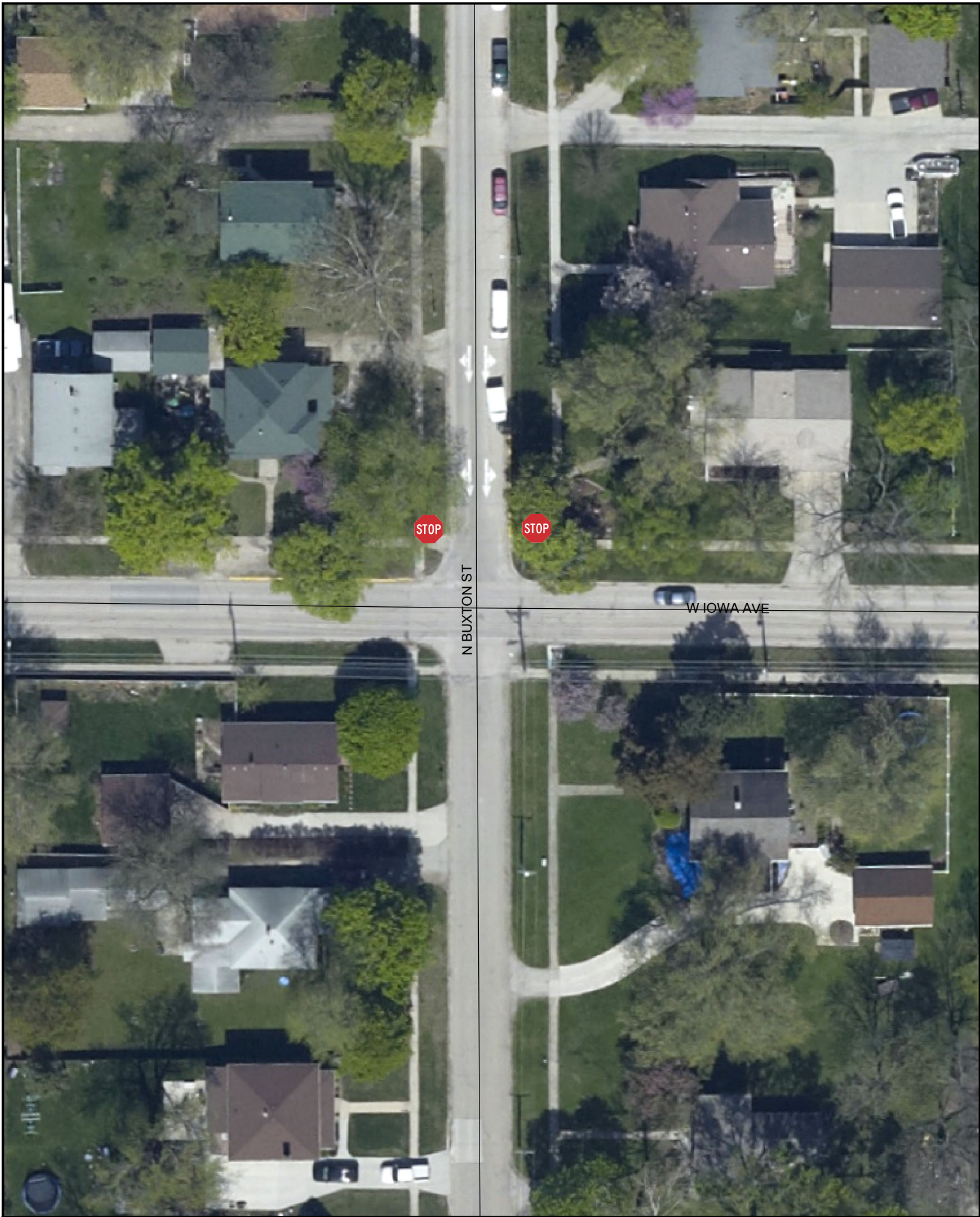
**From:** "Tab Bartling" <tbartling@cityofindianola.com>  
**Sent:** Monday, September 17, 2012 1:26 PM  
**To:** "Jean Furler" <jfurler@cityofindianola.com>  
**Subject:**

Jean,

Last week I received requests from three deferent citizens via Citizen Action Center requesting a stop sign at the intersection North Buxton (one-way southbound) and Iowa Ave. They are concerned with the number of children in the area and the number of accidents that occur at the intersection. I researched the accident history for the intersection for the last two years and found there were six accidents, this is a rather large number for a residential street. There are already stop signs on Iowa for east-west traffic at this intersection. To make the intersection completely controlled and hopeful safer, I would recommend placing stop signs on the north side of the intersection stopping southbound traffic at the Iowa Ave intersection.

If you agree I would like you to take this recommendation before the City Council for review and possible ordinance change. Let me know what you think and I will respond to the Citizen Action Center requests

Thanks, Tab



Proposed Stop Sign Amendment  
Southbound North Buxton and West Iowa



---

**Information**

**Subject**

Pickard Park Restroom Project

**Information**

At the September 4, 2012 meeting, council approved to delay the Pickard Park Play Equipment and the pond Aeration Fountain and use these allocated monies for the softball complex restroom (CXT All Concrete Pre-fab), concrete handicap accessible walkways and improvements to the dugouts.

A tentative project schedule includes:

|                  |                                  |
|------------------|----------------------------------|
| October 11, 2012 | Receive and open bids            |
| October 15, 2012 | Public hearing/award of contract |
| Mid-late winter  | Begin construction               |

Restroom Project Estimate:

|                               |              |
|-------------------------------|--------------|
| Engineering Services          | \$700.00     |
| Restroom Building             | \$117,900.00 |
| Building Pad Rock             | \$700.00     |
| Water line & Plumbing         | \$2,500.00   |
| Electric Service & Connection | \$2,000.00   |
| Sewer Pipe & Connection       | \$1,500.00   |
| Misc Items                    | \$700.00     |
| Total                         | \$126,000.00 |

Bids were sent to four companies who manufacture pre-fab concrete restrooms. Conversations were held with three companies who all indicated they were going to bid. The following bid was received on October 11, 2012.

| Name & Address           | Bid          | Alternate Bid                           |
|--------------------------|--------------|-----------------------------------------|
| CXT, Inc.<br>Spokane, WA | \$117,900.00 | \$6,556.25 (Automatic Door Lock System) |

Staff recommends accepting the bid from CXT, Inc. in the amount of \$117,900. The engineer's estimate is \$124,500.

As has been done with our other CXT restroom, the street department will install the rock pad and local contractors will be hired for the plumbing and electric.

---

**Attachments**

Information

Drawings



## Pickard Restroom

Bids were sent to 4 companies who manufacture pre-fab concrete restrooms. Conversations were held with three companies who all indicated they were going to bid. We only received one bid from the CXT Company.

### Bid Info. Sent To:

Norwalk Concrete Industries - Nowwalk, OH  
Public Restroom Co. - Reno, NV  
Park & Restroom Structures, Inc - Spokane, WA  
CXT, Inc. - Spokane, WA

### Total Restroom Project Estimate:

|                               |                     |
|-------------------------------|---------------------|
| Engineer Services             | \$700.00            |
| Restroom Building             | \$117,900.00        |
| Building Pad Rock             | \$700.00            |
| Water line & Plumbing         | \$2,500.00          |
| Electric Service & Connection | \$2,000.00          |
| Sewer Pipe & Connection       | \$1,500.00          |
| Misc Items                    | \$700.00            |
| Total Estimate                | <u>\$126,000.00</u> |

### Bids Received From:

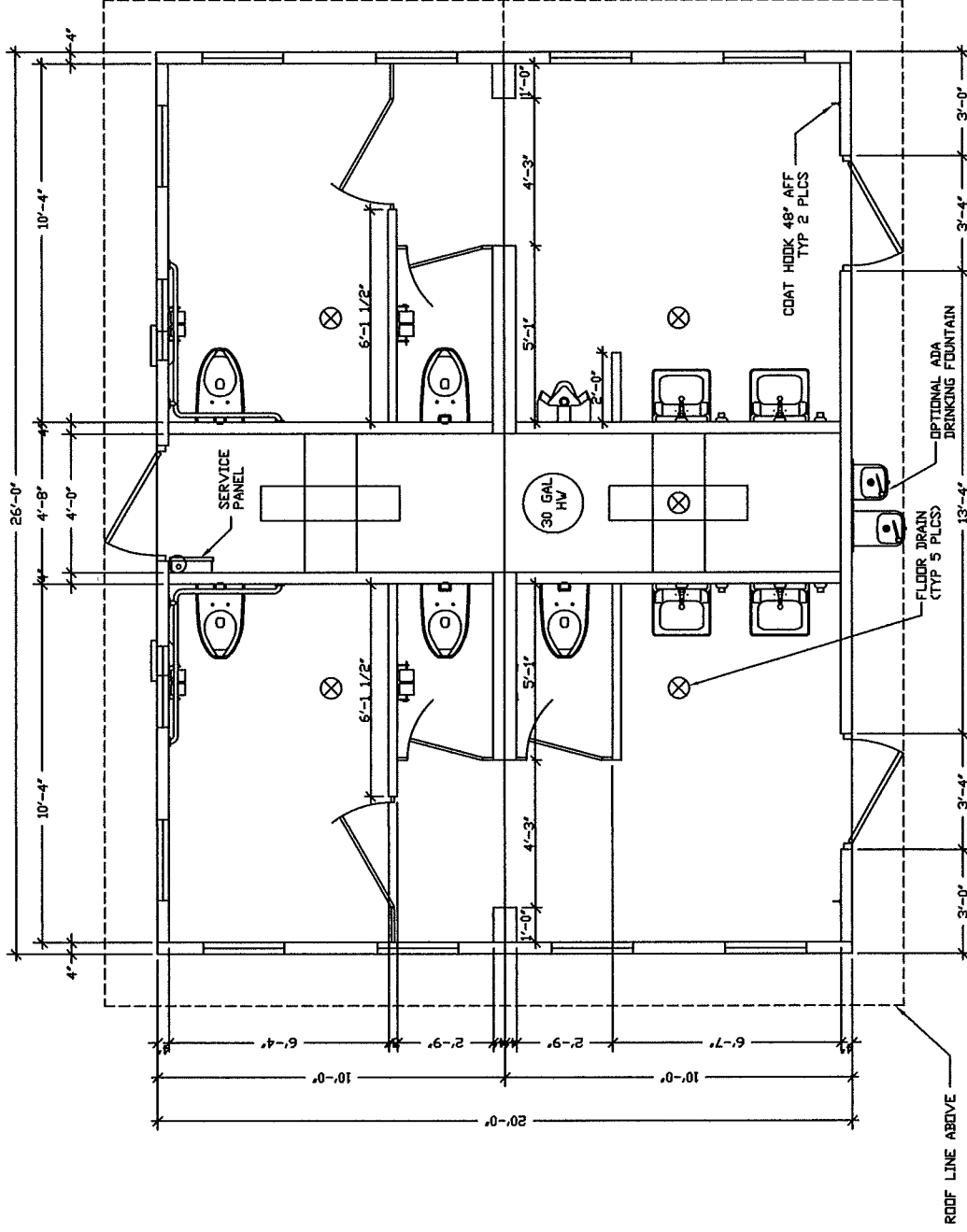
| <u>Company</u>         | <u>Bid Amount</u>   |
|------------------------|---------------------|
| CXT, Inc., Spokane, WA | <u>\$117,900.00</u> |

Recommendation: Accept the bid from CXT, Inc. in the amount of \$117,900

Estimated cost range for the restroom building was \$115,000 - \$121,000. There is \$142,500 approved for the Pickard Softball Complex restroom, dugout roofs and walkways.

As has been done with our other CXT restroom, we plan to have the street department install the rock pad which the building will sit on. The pad is 4 ft deep compacted rock the same size as the building. Local contractors will be hired for the plumbing and electric.

FOR  
REFERENCE  
ONLY



**Precast Products**  
TAOS  
CCT STANDARD BUILDING

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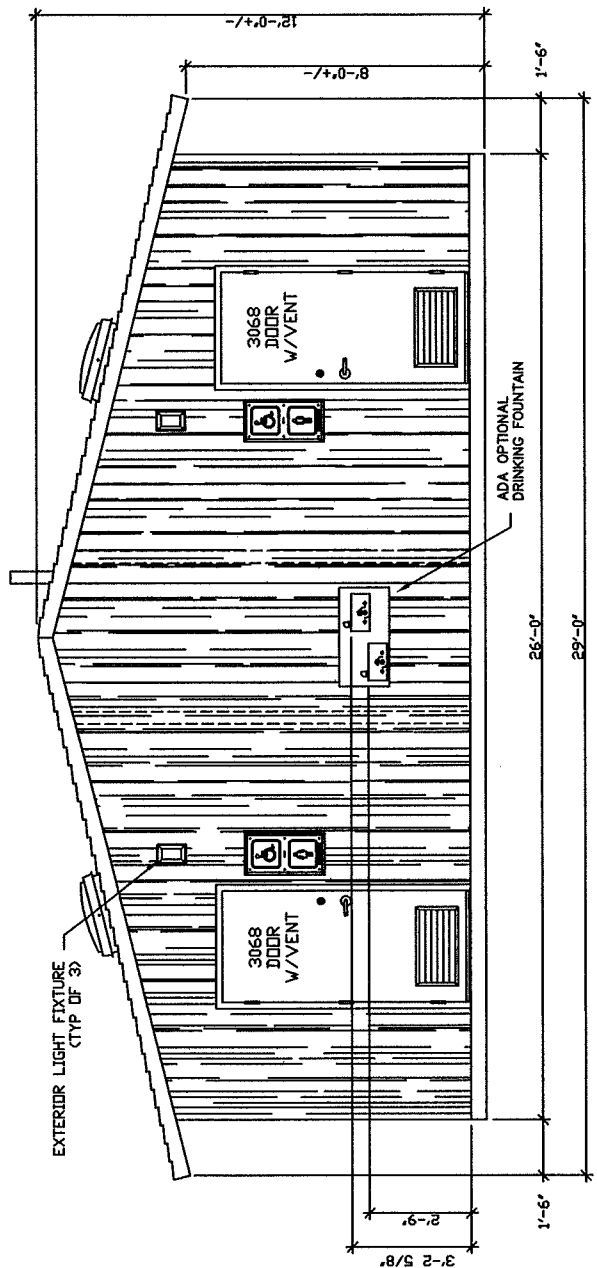
|         |            |          |          |
|---------|------------|----------|----------|
| DATE    | 3/26/97    | DATE     | 03-28-99 |
| SCALE   | 1/8"=1'-0" | FILE NO. | PS-TA03  |
| DRAWN   |            | PLOT     | 32       |
| CHECKED |            |          |          |

**FLOOR PLAN**

|         |            |          |          |
|---------|------------|----------|----------|
| DATE    | 3/26/97    | DATE     | 03-28-99 |
| SCALE   | 1/8"=1'-0" | FILE NO. | PS-TA03  |
| DRAWN   |            | PLOT     | 32       |
| CHECKED |            |          |          |

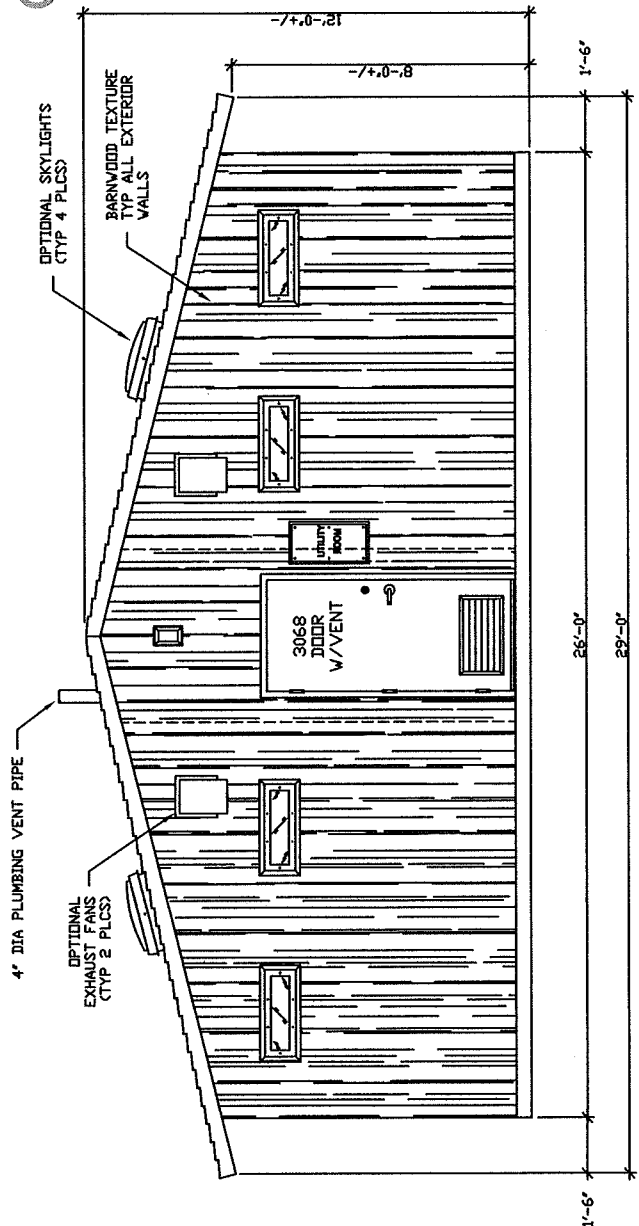
NOTES: 1. SEE DRAWING TA-27 FOR SIZE AND LOCATION OF FLOOR BLOCKOUTS

|         |            |          |          |
|---------|------------|----------|----------|
| DATE    | 3/26/97    | DATE     | 03-28-99 |
| SCALE   | 1/8"=1'-0" | FILE NO. | PS-TA03  |
| DRAWN   |            | PLOT     | 32       |
| CHECKED |            |          |          |



FRONT ELEVATION

FOR  
REFERENCE  
ONLY



REAR ELEVATION



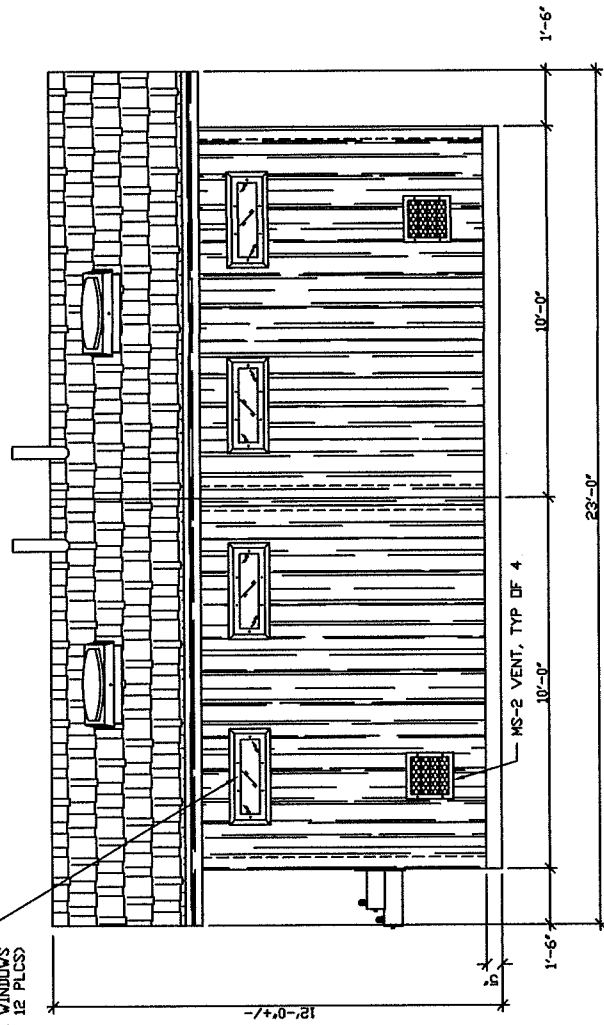
TAOS  
CIT STANDARD BUILDING

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| DATE     | BY       | CHKD     | DATE     | BY       | CHKD     |
|----------|----------|----------|----------|----------|----------|
| 07/21/07 | DATE     | 05/05/08 | DATE     | 05/05/08 | DATE     |
| 07/21/07 | FILE NO. | 05/05/08 | FILE NO. | 05/05/08 | FILE NO. |
| 07/21/07 | PLOT     | 05/05/08 | PLOT     | 05/05/08 | PLOT     |
| 07/21/07 | REV      | 05/05/08 | REV      | 05/05/08 | REV      |

BUILDING ELEVATIONS  
DWG NO. TA-04  
SHEET

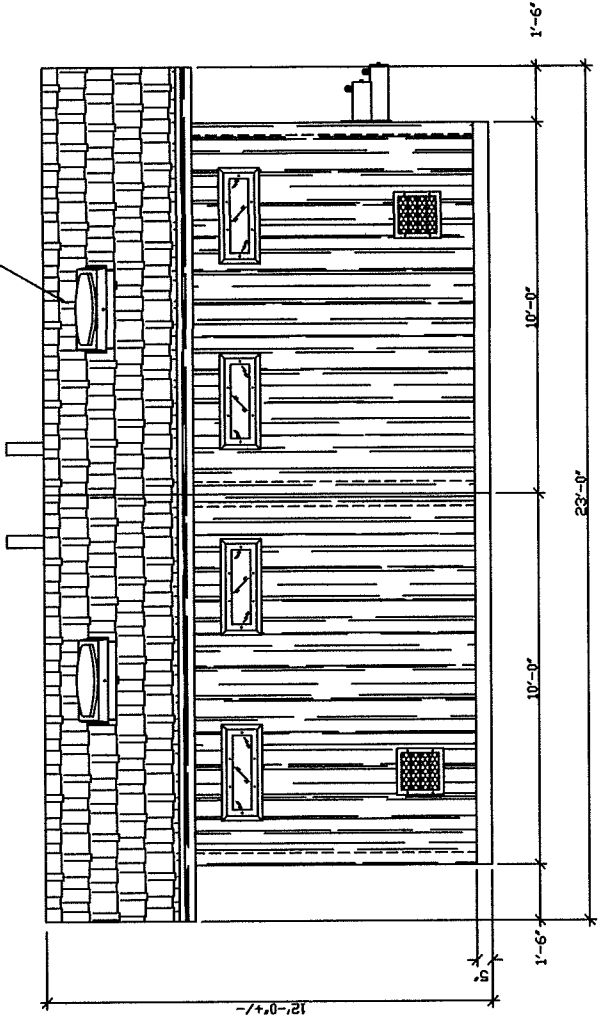
2'-4"x10" LEXAN WINDOWS  
(TYP 12 PLUS)



RH SIDE ELEVATION

FOR  
REFERENCE  
ONLY

— SIMULATED SHAKE ROOF



LH SIDE ELEVATION



PROJECT TITLE  
TAOS  
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|         |          |          |          |
|---------|----------|----------|----------|
| DATE    | 12/12/05 | DATE     | 03-28-05 |
| BY      | TAOS     | FILE NO. | PO-TAOS  |
| CHECKED |          | PLAT     | 32       |

BUILDING ELEVATIONS

|         |       |       |      |
|---------|-------|-------|------|
| DWG NO. | TA-05 | SHEET | REV. |
|---------|-------|-------|------|

**Information**

**Subject**

Public hearing on the matter of adoption of plans, specs, form of contract and estimate of cost

**Information**

Council needs to hold the public hearing on the plans, specs, form of contract and estimate of cost. No comments have been received to date.

---

**Attachments**

Resolution

The Meeting was called to order by the Mayor, Kenan Bresnan, and on roll call the following Council members were

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

This being the time and place fixed for a public hearing on the matter of the adoption of plans, specifications, form of contract and estimate of cost relative to the construction of the Pickard Park Restrooms, Indianola, Iowa, the Mayor called for any oral objections to the adoption of the plans, specifications, form of contract and estimate of cost. No oral objections were offered and the City Clerk reported that no written objections had been filed.

Council Member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ADOPTING PLANS, SPECIFICATIONS, FORM OF CONTRACT AND ESTIMATE OF COST", and moved that it be adopted. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following resolution duly adopted:

RESOLUTION ADOPTING PLANS, SPECIFICATIONS,

FORM OF CONTRACT AND ESTIMATE OF COST

WHEREAS, on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, plans, specifications, form of contract and estimate of cost were filed with the City Manager and the City Clerk for the City of Indianola, Iowa, for certain public improvements described in general as construction of the Memorial Park Restrooms, Indianola, Iowa, and

WHEREAS, notice of hearing on plans, specifications, form of contract and estimate of costs of the public improvements was published as required by law,

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. That the plans, specifications, form of contract and estimate of cost are hereby approved as the plans, specifications, form of contract and estimate of cost for the public improvements described in the preamble of this Resolution.

PASSED AND APPROVED this \_\_\_\_\_ day of October, 2012.

\_\_\_\_\_  
KENAN BRESNAN, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

The Mayor thereupon announced that the City Clerk and the City Manager had opened and

tabulated the bids for certain public improvements described in general as the construction of the Pickard Park Restrooms, Indianola, Iowa, in accordance with the plans and specifications heretofore adopted.

The following bids were presented by the City Clerk and City Manager.

Name and Address of Bidder

Amount of Bid

The City Manager then recommended that the bid of \_\_\_\_\_ in the amount of \$\_\_\_\_\_ be accepted.

Council Member \_\_\_\_\_ introduced the following resolution entitled "RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT", and moved its adoption. Council Member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following Resolution duly adopted:

RESOLUTION MAKING AWARD OF CONSTRUCTION CONTRACT

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1. The bid of \_\_\_\_\_ in the amount of \$\_\_\_\_\_ for construction of the Pickard Park Restrooms, Indianola, Iowa, described in the plans and specifications previously adopted by this City Council on the \_\_\_\_\_ day of \_\_\_\_\_, 2012, is accepted, it being the lowest responsible bid for the work and materials.

Section 2. The Mayor and the City Clerk are directed to execute a contract with the contractor for the construction of the public improvement. The contract not to be binding on the City of Indianola until approved by the City Council.

PASSED AND APPROVED this \_\_\_\_\_ day of October, 2012.

\_\_\_\_\_  
KENAN BRESNAN, Mayor

ATTEST:

\_\_\_\_\_  
DIANA BOWLIN, City Clerk

**Information**

**Subject**

Resolution adopting plans, specs, form of contract and estimate of costs

**Information**

The next item is to consider the resolution (packet) adopting plans, specs, form of contract and estimate of cost.

Roll call is in order.

---

**Information**

**Subject**

Consideration of bids and resolution awarding contract

**Information**

The final item is to consider awarding the contract to CXT, Inc. in an amount of \$117,900.

Roll call is in order.

---

Meeting Date: 10/15/2012

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**Information**

**Subject**

I&I Project Phase 4

\* Phase 4 includes the area bounded on the north by Salem, on the west by G Street, on the east by 4th Street, and on the south by 19th Place

**Information**

Phase 4 plans/specs are complete and ready to advance to the bid state. Highlights of the project include:

- Approximately 26,000 linear feet of 8" through 21" cured in place pipe lining
- Line 60 service taps
- Sewer main point repairs, service repairs, manhole lining, grouting, rehabilitation, replacement & chimney seals
- 4,423 square yards of portland cement concrete pavement and sidewalk replacement
- Televising, cleaning, testing, surface restoration & cleanup
- Engineer's estimate is \$3,500,000.00

Tenative project schedule follows:

|                  |                                                  |
|------------------|--------------------------------------------------|
| October 15, 2012 | Set public hearing & letting for Phase 4         |
| October 24, 2012 | Publish notice of public hearing and letting     |
| October 31, 2012 | Receive and open bids for Phase 4                |
| November 5, 2012 | Public hearing and designate apparent low bidder |
| November 2012    | Construction start date                          |

---

**Information**

**Subject**

Resolution ordering construction of public improvements and fixing a date for hearing and taking of bids

**Information**

Council needs to consider the resolution (packet) ordering construction and fixing November 5, 2012 as the public hearing and October 31, 2012 for accepting bids.

Roll call is in order.

---

**Attachments**

Resolution

The Meeting was called to order by Kenan Bresnan, Mayor, and on roll call the following Council members were

Present: \_\_\_\_\_

Absent: \_\_\_\_\_

Council member \_\_\_\_\_ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE FOR HEARING AND TAKING OF BIDS", and moved that it be adopted.

Council member \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was,

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

Whereupon, the Mayor declared the following resolution duly adopted:

**RESOLUTION ORDERING CONSTRUCTION OF  
CERTAIN PUBLIC IMPROVEMENTS AND  
FIXING A DATE FOR HEARING AND TAKING OF BIDS**

WHEREAS, the City Council deems it advisable and necessary to make certain public improvements for the City of Indianola described in general as:

**WASTEWATER COLLECTION SYSTEM REHABILITATION – PHASE 4**

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the Indianola City Clerk and in the public inspection and that the plans, specifications and form of contract are deemed suitable for the public improvements, and

WHEREAS, the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 384, Code of Iowa, as amended, to hold a public hearing and to advertise for bids,

**NOW, THEREFORE, BE IT RESOLVED BY THE INDIANOLA CITY COUNCIL:**

Section 1. That the Indianola City Council determines that it is necessary and advisable to make certain public improvements described as:

**WASTEWATER COLLECTION SYSTEM REHABILITATION – PHASE 4**

Construct Wastewater Collection System Rehabilitation – Phase 4 including all labor, materials and equipment necessary for approximately 26,000 linear feet of 8-inch through 21-inch cured in place pipe lining; line 60 service taps; sewer main point repairs; service repairs; manhole lining, grouting, rehabilitation, replacement and chimney seals; 4,423 square yards of portland cement concrete pavement and sidewalk replacement; and miscellaneous work, including televising, cleaning, testing, surface restoration and cleanup.

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the Indianola City Clerk for public inspection. The plans, specifications and form of contract are deemed suitable for the public improvements. The cost of the public improvements is to be paid out of the reserves and revenue of the City of Indianola and by such other means as may be legally permissible.

Section 2. The amount of the bid security to accompany each bid for the supplying of the public materials, supplies and equipment shall be in the amount of 5 percent of the bid price consisting of a check drawn on and certified by an Iowa bank, or a bank chartered under the laws of the United States, a cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States or a bid bond authorized and executed by a corporation authorized to contract as a surety in the State of Iowa pursuant to the provisions of Section 384.98 of the Code of Iowa.

Section 3. A public hearing on the plans, specifications, form of contract and estimated costs of the public improvements will be held in the council chambers in the City Hall, Indianola, Iowa, at 6:00 p.m. on the 5th day of November, 2012, at which time and place the Indianola City Council will consider the adoption of the plans, specifications, form of contract and estimate of costs and will consider any objections offered for the construction of the contemplated public improvements.

Section 4. Sealed proposals will be received by the City Council at the council chambers in the City Hall, 110 N. 1<sup>st</sup> Street, Indianola, Iowa, until 2:30 p.m. on the 31<sup>st</sup> day of October, 2012. The City Manager or his designee is hereby authorized and directed at 2:30 p.m. on that date to open and tabulate the results of all sealed bids so received. The bids will be acted upon by the Indianola City Council at its regular meeting to be held in the council chambers of the City Hall of the City of Indianola, Iowa, at 6:00 p.m. on November 5, 2012, or at such later time and place as may then be fixed.

Section 5. The City Clerk of the City of Indianola, Iowa is instructed to give notice of the hearing and of the taking of bids. The combined notice of hearing and letting is to be published at least once in the Record Herald and Indianola Tribune, a newspaper printed wholly in the English language and published at least once weekly and having a general circulation in the municipality. The publication is to be not less than four clear nor more than twenty days prior to the date herein fixed for the hearing and letting.

PASSED AND APPROVED this 15th day of October, 2012.

---

KENAN BRESNAN, Mayor

ATTEST:

---

DIANA BOWLIN, City Clerk

---

**Information****Subject**

Consider wastewater treatment facility plan project schedule

**Information**

Forrest Aldrich, Veenstra & Kimm, will attend the meeting to present information on why we are doing the North Wastewater Treatment Facility improvements (age of the facility and new IDNR regulations). In the packet is a drawing showing the location and description of the improvement around the facility.

Also in your packet is the breakdown of the \$10,500,000 estimated cost. This does not include additional \$530,000 aeration basin tankage and equipment necessary for achieving nitrogen and phosphorus removal, and an additional 1.2 million gallons of sludge storage in an amount of \$1,650,000.00. These two cost estimates are included in the CIP beyond the five year plan.

The proposed schedule for implementing the improvements is in your packet and includes the following:

|                   |                                                               |
|-------------------|---------------------------------------------------------------|
| October 15, 2012  | Facility plan approved by City Council                        |
| October 18, 2012  | Submit facility plan to IDNR                                  |
| November 20, 2012 | Send out engineering request for qualifications               |
| November 29, 2012 | Submit CWSRF intended use plan application                    |
| December 14, 2012 | City receives engineering qualification submittals            |
| January 21, 2013  | Engineering agreement approved by City Council                |
| January 6, 2014   | City Council action to set date of public hearing and letting |
| January 30, 2014  | Receive bids                                                  |
| February 3, 2014  | City Council action to award construction contract            |
| March 3, 2014     | Start construction                                            |

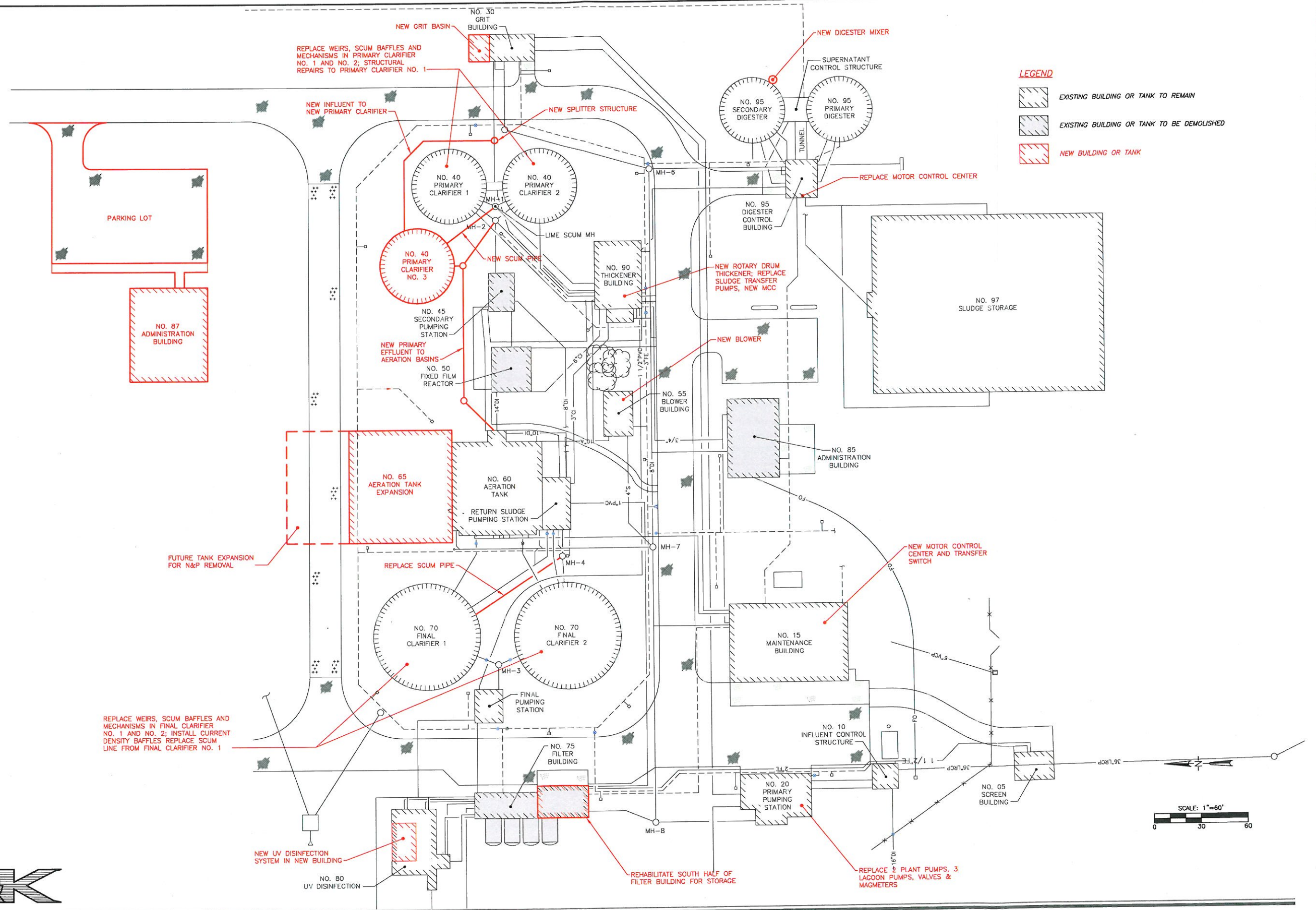
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**Attachments**

Plan

Schedule

Estimated Cost



VEENSTRA & KIMM, INC.

INDIANOLA FACILITY PLAN  
PROPOSED IMPROVEMENTS  
FIGURE 5-3



**VEENSTRA & KIMM, INC.**

3000 Westown Parkway • West Des Moines, Iowa 50266-1320

515-225-8000 • 515-225-7848(FAX) • 888-241-8000(WATS)

---

September 28, 2012

Dan Miers  
Public Works Director  
City of Indianola  
1180 Hoover  
P.O. Box 299  
Indianola, IA 50125-0299

INDIANOLA, IOWA  
WASTEWATER TREATMENT FACILITY PLAN  
PROJECT SCHEDULE

The proposed schedule for the Wastewater Treatment Facility Plan is as follows:

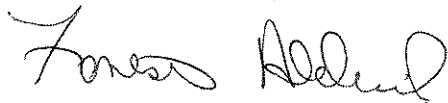
|                                                                  |                    |
|------------------------------------------------------------------|--------------------|
| Submit Waste Load Allocation Request Form to IDNR                | September 24, 2012 |
| Submit Preliminary Antidegradation Alternatives Analysis to City | October 3, 2012    |
| Submit Preliminary Antidegradation Alternatives Analysis to IDNR | October 8, 2012    |
| Submit Facility Plan to City                                     | October 9, 2012    |
| Submit Antidegradation Notice to local paper                     | October 11, 2012   |
| Facility Plan Approved by City Council                           | October 15, 2012   |
| Antidegradation Notice sent to applicable agencies               | October 16, 2012   |
| Antidegradation 30-Day Notice Publication                        | October 17, 2012   |
| Submit Facility Plan to IDNR                                     | October 18, 2012   |
| Submit SRF Environmental Review Request to IDNR                  | October 26, 2012   |
| Submission of Final Antidegradation Analysis to IDNR             | November 19, 2012  |
| Send out Engineering Request For Qualifications                  | November 20, 2012  |

Dan Miers  
September 28, 2012  
Page 2

|                                                               |                   |
|---------------------------------------------------------------|-------------------|
| Submit CWSRF Intended Use Plan Application                    | November 29, 2012 |
| City receives Engineering Qualification Submittals            | December 14, 2012 |
| Engineering Agreement Approved by City Council                | January 21, 2013  |
| City Council action to set date of Public Hearing and Letting | January 6, 2014   |
| Receive Bids                                                  | January 30, 2014  |
| City Council action to award construction contract            | February 3, 2014  |
| Start Construction                                            | March 3, 2014     |

If you have any questions or comments, please contact us at 1-800-241-8000.

VEENSTRA & KIMM, INC.



Forrest Aldrich

FSA:jrh  
169255

cc: Jean Furler, Interim City Manager, City of Indianola  
Diana Bowlin, City of Indianola  
Jim Oppelt, Iowa Department of Natural Resources

**TABLE 5-5**  
**ESTIMATED COST OF IMPROVEMENTS**

|                                              |    |                   |
|----------------------------------------------|----|-------------------|
| Primary Pumping Station Improvements         | \$ | 230,000           |
| Grit System Improvements                     |    | 250,000           |
| Primary Clarifier Improvements and Expansion |    | 800,000           |
| Aeration Basin Expansion                     |    | 1,485,000         |
| Final Clarifier Improvements                 |    | 750,000           |
| Return Sludge Pumping Station Improvements   |    | 195,000           |
| UV Disinfection Improvements                 |    | 400,000           |
| Yard Piping                                  |    | 270,000           |
| Sitework                                     |    | 100,000           |
| Sludge Treatment Improvements                |    | 570,000           |
| Electrical                                   |    | 1,100,000         |
| Controls                                     |    | 400,000           |
| New Administration Building                  |    | 700,000           |
| Tankage Repairs                              |    | 40,000            |
| Rehabilitation of Existing Buildings         |    | 550,000           |
| Demolition of Existing Structures            |    | 100,000           |
|                                              |    | <hr/> 7,940,000   |
| Contingencies @ 15%                          |    | <hr/> 1,190,000   |
| Construction Cost                            |    | 9,130,000         |
| Engineering, Legal & Administrative @15%     |    | <hr/> 1,370,000   |
| <b>Total Project Cost</b>                    |    | <b>10,500,000</b> |

The costs presented in Table 5-5 do not include the additional costs for providing the additional aeration basin tankage and equipment necessary for achieving nitrogen and phosphorus removal. It is estimated the project cost for the additional facilities necessary for producing and effluent with a total nitrogen of 10 mg/l and total phosphorus of 1 mg/l is \$530,000.

The costs presented in Table 5-5 also do not include the additional costs for providing an additional 1.2 million gallons of sludge storage. It is estimated the project cost for the additional sludge storage is \$1,650,000.

---

**Information**

**Subject**

Consider joining the Greater Des Moines Convention & Visitors Bureau

**Information**

Please see Greg Marchant's memo.

The initial amount to join the GDMCVB for this fiscal year (FY13) is \$2,727.

The amount ramps up to 1/7 of the hotel/motel tax received (\$58,400) for FY14 and would be approximately \$8,345 with the third year increasing to the full 2/7ths at \$16,684.

---

**Attachments**

Memo

October 10, 2012

To: Jean Furler

From: Greg Marchant

Re: Joining the Greater Des Moines Convention & Visitors Bureau

I believe this is going to be added as an agenda item for the Council to vote on Monday, October 15<sup>th</sup>. I have discussed the membership fees with Greg Edwards of the CVB and we have arrived at the following structure:

- Using the 4 year average of Hotel/Motel tax for the years 2008 – 2011, \$58,450.00, we would pay 7%, \$4,091.50 minus 4 months (July – October) \$1,363.83 = \$2,727.67 for the fiscal year 7/1/2012 – 6/30/2013.
- Year # 2, 7/1/2013 – 6/30/2014, would be a minimum of 1/7 of the 2012 actual Hotel/Motel tax collected or we could opt to pay 2/7 and become a voting member in this year.
- Year # 3, 7/1/2014 – 6/30/2015, would have us paying the full 2/7 of the 2013 actual Hotel/Motel tax collected.

Examples using the \$58,450.00 for the following: (These examples are using the 4 year average from above. The actual amount is based on future Hotel/Motel tax numbers)

- Year # 2 -  $\$58,450.00 \times 1/7$  (14.29%) = \$8,352.51 or  $2/7$  (28.57%) = \$16,699.17.
- Year # 3 -  $\$58,450.00 \times 2/7$  (28.57%) = \$16,699.17

Let me know if you have any questions.

---

**Information**

**Subject**

Consider resolution approving Title VI Agreement and Assurances with the IDOT

**Information**

In order for the City to continue to receive federal financial assistance from the U.S. Department of Transportation, the city needs to adopt the Title VI Non-Discrimination Agreement between the Iowa Department of Transportation and the City of Indianola (packet).

Highlights of the plan include:

- The City will include Title VI language in all written agreements and bid notices and will monitor compliance
- The Director of Human Resources will be responsible for initiating and monitoring Title VI activities
- The City will disseminate Title VI Program information to employees, sub-recipients, contractors as well as the public
- An annual report will be submitted to IDOT by October 1 of each year

Council needs to consider the resolution (packet) adopting the documents (Title VI Non-Discrimination Agreement between IDOT and the City of Indianola and Standard DOT Title VI Assurances) pertaining to the City of Indianola's compliance with Title VI provisions of the Civil Rights Act of 1964.

Roll call is in order.

---

**Attachments**

Resolution

Standard DOT Agreement

Agreement

RESOLUTION ADOPTING DOCUMENTS PERTAINING TO THE CITY OF  
INDIANOLA'S COMPLIANCE WITH TITLE VI PROVISIONS OF THE CIVIL  
RIGHTS ACT OF 1964

WHEREAS, the City of Indianola has been a recipient of federal financial assistance from the U.S. Department of Transportation; and

WHEREAS, in receiving such financial assistance the City of Indianola is mandated to comply with the provisions of Title VI of the Civil Rights Act of 1964; and

WHEREAS, the Iowa Department of Transportation has directed the City of Indianola to adopt certain documents and put certain programs into place in order to comply with Title VI of the Civil Rights Act of 1964; and

WHEREAS, in order to continue receiving federal financial assistance from the U.S. Department of Transportation the adoption of certain documents and establishment of certain programs is necessary.

THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola that:

1. The City's Director of Human Resources is hereby designated the Title VI Coordinator for the City of Indianola.
2. The *Title VI Non-Discrimination Agreement between the Iowa Department of Transportation and the City of Indianola* is hereby adopted and that the City Manager and Title VI Coordinator are authorized to sign said Agreement where required.
3. The *Standard DOT Title VI Assurances* are hereby adopted and that the City Manager is authorized to sign said document where required.
4. The Title VI Coordinator is authorized to take any other actions necessary and/or recommended by the Iowa Department of Transportation, U.S. Department of Transportation, or other designated authority to comply with the provisions of Title VI of the Civil Rights Act of 1964.

Adopted this 15<sup>th</sup> day of October, 2012.

---

Kenan Bresnan, Mayor

ATTEST:

---

Diana Bowlin, City Clerk

Effective 10-15-12



## Standard DOT Title VI Assurances

The City of Indianola/IMU (hereinafter referred to as the "Recipient") HEREBY AGREES THAT AS a condition to receiving any Federal financial assistance from the Department of Transportation it will comply with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-42 U.S.C. 2000d-4 (hereinafter referred to as the Act), and all requirements imposed by or pursuant to Title 49, Code of Federal Regulation, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964 (hereinafter referred to as the Regulations), Title VII of the Civil Rights Act 1964, the Federal-Aid Highway Act of 1973, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination Acts of 1975, Civil Rights Restoration Act of 1987, Americans With Disabilities Act of 1990 (ADA), Executive Order 12898 - Environmental Justice (hereinafter referred to as "EJ"), Executive Order 13166 - Limited English Proficiency (hereinafter referred to as "LEP") and other pertinent directives, to the end that in accordance with the Act, Regulations, Executive Orders and other pertinent directives, no person in the United States shall, on the grounds of race, color, national origin, sex, age, or disability be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the Recipient receives Federal financial assistance from the Department of Transportation, including the Federal Highway Administration, and HEREBY GIVES ASSURANCE THAT it will promptly take any measures necessary to effectuate this agreement. This assurance is required by subsection 21.7(a) (1) of the Regulations, (2) Copy of which is attached.

More specifically and without limiting the above general assurance, the Recipient hereby gives the following specific assurances with respect to its Federal-Aid Highway Program;

1. That the Recipient agrees that each "program "and each "facility" as defined in subsections 21. 23 (e) and 21.23(b) of the Regulations, will be (with regard to a "program") conducted, or will be (with regard to a "facility") operated in compliance with allrequirements imposed by, or pursuant to, the Regulations.
2. That the Recipient shall insert the following notification in all solicitations for bids for work or material subject to the Regulations made in connection with the Federal-Aid Highway Program and, in adapted form in all proposals for negotiated agreements.

"The City of Indianola/IMU in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 U.S.C. 2000d-2000d-4 and Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21,

Nondiscrimination in Federally assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, national origin, sex, age, or disability in consideration for an award."

3. That the Recipient shall insert the clauses of Appendix A of this assurance in every contract subject to the Act and Regulations.
4. That the clauses of Appendix B of this assurance shall be included as a covenant running with the land, in any deed from the United States effecting a transfer of real property, structures, or improvements thereon, or interest therein.
5. That where the Recipient receives Federal financial assistance to construct a facility, or part of a facility, the assurance shall extend to the entire facility and facilities operated in connection therewith.
6. That where the Recipient receives Federal financial assistance in the form, or for the acquisition of real property or and interest in real property, the assurance shall extend to right to space on, over or under such property.
7. That the Recipient shall include the appropriate clauses set forth in Appendix C of this assurance, as a covenant running with the land, in any future deeds, leases, permits, licenses, and similar agreements entered into by the Recipient with other parties: (a) for the subsequent transfer of real property acquired or improved under the Federal-Aid Highway Program; and (b) for the construction or use of or access to space on, over, or under real property acquired, or improved under the Federal-Aid Highway Program.
8. That this assurance obligates the Recipient for the period during which Federal financial assistance is extended to the program, except where the Federal financial assistance is to provide, or is the form, of, personal property, or real property or interest therein or structures or improvements thereon in which case the assurance obligates the Recipient or any transferee for the longer of the following periods: (a) the period during which the property is used for a purpose for which the Federal financial assistance is extended, or for another purpose involving the provision of similar services or benefits; or (b) the period during which the Recipient retains ownership or possession of the property.
9. The Recipient shall provide for such methods of administration for the program as are found by the Secretary of Transportation, or the official to whom he/she delegates specific authority, to give reasonable guarantee that it, other Recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest, and other participants of Federal financial assistance under such program will comply with all requirements imposed by, or pursuant to, the Act, the Regulations, and this Assurance.

10. The Recipient agrees that the United States has a right to seek judicial enforcement with regard to any matter arising under the Act, the Regulations, and this assurance.

THIS ASSURANCE is given in consideration of and for the purpose of obtaining any and all Federal grants, loans, contracts, property, discounts or other Federal financial assistance extended after the date hereof to the Recipient by the Department of Transportation under the Federal-Aid Highway Program and is binding on it, other Recipients, sub-grantees, contractors, subcontractors, transferees, successors in interest and other participants in the Federal Aid Highway Program. The person or persons whose signatures appear below are authorized to sign this assurance on behalf of the Recipient.

DATED October 15, 2012

DATED October 22, 2012

By:

Eric Hanson, City Manager

Printed Name and Title

By:

Todd Kielkopf, General Manager

Printed Name and Title

Attachments  
Appendices A, B, and C

## **APPENDIX A**

During the performance of this contract, the contractor, for itself, its assignees and successors in interest (hereinafter referred to as the "contractor") agrees as follows:

1. Compliance with Regulations: The contractor shall comply with the Regulations relative to nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter, "DOT") Title 49, Code of Federal Regulations, Part 21, as they may be amended from time to time, (hereinafter referred to as the Regulations), which are herein incorporated by reference and made a part of this contract.
2. Non-Discrimination: The contractor, with regard to the work performed by it during the contract, shall not discriminate on the grounds of race, color, national origin, sex, age, or disability in the selection and retention of subcontractors, including procurement of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by section 21.5 of the Regulations, including employment practices when the contract covers a program set forth in Appendix B of the Regulations.
3. Solicitations for Subcontracts, Including Procurement of Materials and Equipment: In all solicitations either by competitive bidding or negotiation made by the contractor for work to be performed under a subcontract, including procurement of materials or leases of equipment, each potential subcontractor or supplier shall be notified by the contractor of the contractor's obligations under this contract and the Regulations relative to non-discrimination on the grounds of race, color, national origin, sex, age, or disability.
4. Information and Reports: The contractor shall provide all information and reports required by the Regulations or directives issued pursuant there to, and shall permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the City/IMU, the Iowa Department of Transportation or Federal Highway Administration to be pertinent to ascertain compliance with such Regulations, orders and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish this information the contractor shall so certify to the City/IMU, the Iowa Department of Transportation or the Federal Highway Administration as appropriate, and shall set forth what efforts it has made to obtain the information.
5. Sanctions for Non-Compliance: In the event of the contractor's noncompliance with the non-discrimination provisions of this contract, the City/IMU shall impose such contract sanctions as it, the Iowa Department of Transportation or the Federal Highway Administration may determine to be appropriate, including, but not limited to:

- a. withholding of payments to the contractor under the contract until the contractor complies, and/or
  - b. cancellation, termination, or suspension of the contract, in whole or in part.
6. Incorporation of Provisions The contractor shall include the provisions of paragraphs (1) through (6) in every subcontract, including procurement of materials and leases of equipment, unless exempt by the Regulations, or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the City/IMU, the Iowa Department of Transportation or the Federal Highway Administration may direct as a means of enforcing such provisions including sanctions for non-compliance: Provided, however, that, in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the contractor may request the City/IMU or the Iowa Department of Transportation to enter into such litigation to protect the interests of the City/IMU or the Iowa Department of Transportation; and, in addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

## **APPENDIX B**

The following clauses shall be included in any and all deeds effecting or recording the transfer of real property, structures or improvements thereon, or interest therein from the United States.

### **GRANTING CLAUSE**

"NOW, THEREFORE, the U.S. Department of Transportation, as authorized by law, and upon the condition that the City/IMU will accept title to the lands and maintain the project constructed thereon, in accordance with title 23, United States Code, the Regulations for the Administration of the Federal-Aid Program and the policies and procedures prescribed by the Federal Highway Administration of the Department of Transportation, also in accordance with and in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation (hereinafter referred to as the Regulations) pertaining to and effectuating the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252; 42 U.S.C. 2000d to 2000d-4), does hereby remise, release, quitclaim and convey unto the City/IMU all the right, title and interest of the U.S. Department of Transportation in and to said lands described in Exhibit "A" attached hereto and made a part hereof."

### **HABENDUM CLAUSE**

"TO HAVE AND TO HOLD said lands and interests therein unto conditions, restrictions and reservations herein contained as follows, which will remain in effect for the period during which the real property or structures are used for a purpose for which Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits and shall be binding on the City/IMU, its successors and assigns."

"The City/IMU, in consideration of the conveyance of said lands and interests in lands, does hereby covenant and agree as a covenant running with the land for itself, its successors and assigns, that (1) no person shall on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination with regard to any facility located wholly or in part on, over or under such lands hereby conveyed [,] [and]\* (2) that the City/IMU shall use the lands and interests in lands and, interests in lands so conveyed, in compliance with all requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended, and (3) that in the event of breach of any of the above-mentioned non-discrimination conditions, the U.S.

Department of Transportation shall have a right to re-enter said lands and facilities on said land, and the above described land and facilities shall thereon revert to and vest in and become the absolute property of the U.S. Department of Transportation and its assigns as such interest existed prior to this instruction."\*

\* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purpose of Title VI of the Civil Rights Act of 1964.

## **APPENDIX C**

The following clauses shall be included in all deeds, licenses, leases, permits, or similar instruments entered into by the Recipient, pursuant to the provisions of Assurance 7(a).

"The (grantee, license, lessee, permittee, etc., as appropriate) for himself/herself, his/her heirs, personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds and leases and "as a covenant running with the land") that in the event facilities are constructed, maintained, or otherwise operated on the said property described in this (deed, license, lease, permit, etc.) for a purpose for which a U.S. Department of Transportation program or activity is extended or for another purpose involving the provision of similar services or benefits, the (grantee, licensee, lessee, permittee, etc.,) shall maintain and operate such facilities and services in compliance with all other requirements imposed pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended."

### Include in licenses, leases, permits, etc.\*

"That in the event of breach of any of the above non-discrimination covenants, the \_\_\_\_\_ City/IMU shall have the right to terminate the (license, lease, permit, etc.) and to re-enter the repossess said land and the facilities thereon, and hold the same as if said (license, lease, permit, etc.) had never been made or issued."

### Include in deeds\*

"That in the event of breach of any of the above non-discrimination covenants, the \_\_\_\_\_ City/IMU shall have the right to re-enter said lands and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Iowa and its assigns."

The following shall be included in all deeds, licenses, leases, permits or similar agreements entered into by the Recipient, pursuant to the provisions of Assurance 7(b).

"The (grantee, licensee, lessee, permittee, etc., as appropriate) for himself/herself, his/her personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree (in the case of deeds, and leases add "as a covenant running with the land") that (1) no person on the ground of race, color, national origin, sex, age, or disability shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination in the use of said facilities, (2) that in the construction of any improvements on, over or under such land and the furnishing of services thereon, no person on the ground of race, color,

national origins, sex, age, or disability, shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination, (3) that the (grantee, licensee, lessee, permittee, etc.) shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Non-discrimination in Federally-assisted programs of the Department of Transportation Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended."

Include in licenses, leases, permits, etc.\*

"That in the event of breach of any of the above non-discrimination covenants, the City/IMU shall have the right to terminate the (license, lease, permittee, etc.) and to re-enter and repossess said land and the facilities thereon, and hold the same as if said (license, lease, permit, etc.) had never been made or issued."

Include in deeds\*

"That in the event of breach of any of the above non-discrimination covenants, the City/IMU shall have the right to re-enter said land and facilities thereon, and the above described lands and facilities shall thereupon revert to and vest in and become the absolute property of the State of Iowa, and its assigns."

\* Reverter clause and related language to be used only when it is determined that such a clause is necessary in order to effectuate the purposes of Title VI of the Civil Rights Act of 1964.



**Title VI Non-Discrimination Agreement**  
**Iowa Department of Transportation**  
**and**  
**City of Indianola/Indianola Municipal Utilities**

**Agency Information**

Name and title of administrative head:

Name: Eric Hanson Title: City Manager  
Address: 110 North 1st Street, PO Box 299  
City: Indianola State: IA ZIP Code: 50125  
County: Warren Phone/FAX: 515-961-9410  
Email: ehanson@cityofindianola.com

Name: Todd Kielkopf Title: General Manager  
Address: 111 South Buxton, PO Box 356  
City: Indianola State: IA ZIP Code: 50125  
County: Warren Phone/FAX: 515-961-9444  
Email: tkielkopf@i-m-u.com

Name and title of designated Title VI coordinator:

Name: RoxAnne M. Hunerdosse Title: Director of Human Resources  
Address: 110 North 1st Street, PO Box 299  
City: Indianola State: IA ZIP Code: 50125 County: Warren  
Phone/FAX: 515-961-9410 Email: rhunerdosse@cityofindianola.com

\*If the Title VI coordinator changes, please contact the Iowa DOT Title VI specialist.

**Title VI Program**

**I. Organization and staffing**

Pursuant to 23 CFR Part 200, City of Indianola/IMU has appointed a Title VI coordinator identified above, who is responsible for implementing and monitoring the LPA's Title VI program per this agreement, and is the representative for issues and actions pertaining to this agreement. The LPA will provide the Iowa DOT with a copy of the LPA's organizational chart that illustrates the level and placement of the Title VI coordinator.

The LPA will notify the Iowa DOT in writing of any changes to the LPA's organization chart, Title VI coordinator or Title VI coordinator contact information.

**II. Assurances required**

Pursuant to 49 CFR Part 21.7, every application for federal financial assistance or continuing federal financial assistance must provide a statement of assurance and give reasonable guarantee that the program is (or, in the case of a new program, will be) conducted in compliance with all requirements imposed by or pursuant to Part 21 (Nondiscrimination in Federally Assisted Programs of the Department of Transportation - Effectuation of Title VI of the Civil Rights Act of 1964). Fully executed standard DOT Assurances (including Appendices A, B and C) are attached to this agreement.

### III. Implementation procedures

This agreement shall serve as the LPA's Title VI plan pursuant to 23 CFR Part 200 and 49 CFR Part 21. For the purpose of this agreement, "federal assistance" shall include all of the following.

- Grants and loans of federal funds
- The grant or donation of federal property and/or interest in property
- The detail of federal personnel
- The sale and lease of, and permission to use (on other than a casual or transient basis), federal property or any interest in such property without consideration or at a nominal consideration, or at a consideration that is reduced for the purpose of assisting the LPA, or in recognition of the public interest to be served by such sale or lease to the LPA
- Any federal agreement, arrangement or other contract that has as one of its purposes the provision of assistance

The LPA shall:

1. Issue a policy statement, signed by the head of the LPA, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the LPA's organization and to the public. Such information shall be published where appropriate in languages other than English.
2. Take affirmative action to correct any deficiencies found by the Iowa DOT, Federal Highway Administration (FHWA) or United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, to implement Title VI compliance in accordance with this agreement. The head of the LPA shall be held responsible for implementing Title VI requirements.
3. Designate a Title VI coordinator who has a responsible position in the organization and easy access to the head of the LPA. The coordinator shall be responsible for implementing and monitoring Title VI activities and preparing required reports.
4. Develop and implement a public involvement plan that includes low-income and minority community outreach and ensures those persons who are limited-English proficient can access services.
5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigations. Identify each complainant by race, color, national origin or gender, the nature of the complaint, date the complaint was filed, date the investigation was completed, disposition, date of disposition, and other pertinent information. A copy of the complaint, together with a copy of the LPA's report of investigation, shall be forwarded to the Iowa DOT's civil rights coordinator within 60 days of the date the complaint was received by the LPA.
6. Collect statistical data (race, color, national origin, age, gender, disability, Limited English Proficiency and income of populations in service area) of participants in, and beneficiaries of, the programs and activities conducted by the LPA.
7. Conduct Title VI self-assessment of the LPA's program areas and activities, and of second-tier subrecipients, contractor/consultant program areas and activities. Where applicable, revise policies, procedures and directives to include Title VI requirements. Ensure that programs, policies, and other activities do not have disproportionate adverse effects on minority and low-income populations.
8. Conduct training programs on Title VI and related statutes.
9. Prepare a yearly report of Title VI accomplishments and changes to the program covering the prior year, and identify goals and objectives for the coming year.
  - o **Annual work plan:** Outline Title VI monitoring and review activities planned for the coming year; and indicate a target date for completion.
  - o **Accomplishment report:** List major accomplishments made regarding Title VI activities. Include instances where Title VI issues were identified and discrimination was prevented. Indicate activities and efforts the Title VI coordinator and program area personnel have undertaken in monitoring Title VI. Include a description of the scope and conclusions of any special internal and external reviews conducted by the Title VI coordinator. List any major problem(s) identified and corrective action(s) taken. Include a summary and status report on any Title VI complaints filed with the LPA. Include a listing of complaints received against second-tier subrecipients, if any, as well as a summary of complaints and actions taken.

10. Include Title VI compliant language in all contracts to second-tier subrecipients.

#### **IV. Discrimination complaint procedures - allegations of discrimination in federally assisted programs or activities**

The LPA adopts the following discrimination complaint procedures for complaints relating to federally assisted transportation-related programs or activities.

1. **Filing a discrimination complaint:** Any person who believes that he or she, or any class of individuals, or in connection with any disadvantaged business enterprise, has been or is being subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and Civil Rights Restoration Act of 1987, as amended, has the right to file a complaint.

Any individual wishing to file a discrimination complaint must be given the option to file the complaint with the LPA, or directly with the Iowa DOT, FHWA, USDOT and U.S. Department of Justice (USDOJ). Complaints may be filed with all agencies simultaneously.

No individual or agency shall refuse service, discharge or retaliate in any manner against any persons because that individual has filed a discrimination complaint, instituted any proceeding related to a discrimination complaint, testified, or is about to testify, in any proceeding or investigation related to a discrimination complaint, or has provided information or assisted in an investigation.

2. **Complaint filing time-frame:** A discrimination complaint must be filed within 180 calendar days of either:
  - (a) The alleged act of discrimination.
  - (b) Date when the person(s) became aware of the alleged discrimination
  - (c) Date on which the conduct was discontinued, if there has been a continuing course of conduct.

The LPA or their designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

3. **Contents of a complaint:** A discrimination complaint must be written. The document must contain the following information.
  - a) The complainant's name and address, or other means by which the complainant may be contacted
  - b) Identification of individual(s) or organization(s) responsible for the alleged discrimination
  - c) A description of the complainant's allegations, which must include enough detail to determine if the LPA has jurisdiction over the complaint and if the complaint was filed timely
  - d) Specific prohibited bases of alleged discrimination (i.e., race, color or gender, etc.)
  - e) Apparent merit of the complaint
  - f) The complainant's signature or signature of his/her authorized representative.

In the event that a person makes a verbal complaint of discrimination to an officer or employee of the LPA, the complainant shall be interviewed by the LPA's Title VI coordinator. If necessary, the Title VI coordinator will assist the complainant in reducing the complaint to writing and then submit the written version of the complaint to the person for signature.

4. **Complaints against the LPA:** Any complaints received against the LPA should immediately be forwarded to the Iowa DOT for investigation. The LPA shall not investigate any complaint in which it has been named in the complaint. The contact information for the Iowa DOT's Title VI program is:

Iowa Department of Transportation  
Office of Employee Services - Civil Rights  
800 Lincoln Way  
Ames, Iowa 50010  
(515) 239-1422  
(515) 817-6502 (fax)

5. **Notice of Receipt:** All complaints shall be referred to the LPA's Title VI coordinator for review and action. Within 10 days of receipt of the discrimination complaint, the coordinator shall issue an initial written Notice of Receipt that:

- a) Acknowledges receipt of the discrimination complaint.
- b) Advises the complainant of his/her right to seek representation by an attorney or other individual of his or her choice in the discrimination complaint process
- c) Contains a list of each issue raised in the discrimination complaint.
- d) Advises the complainant of the time-frames for processing the discrimination complaint and providing a determination.
- e) Advises the complainant of other avenues of redress of their complaint, including the Iowa DOT, FHWA, USDOT and U.S. Department of Justice (USDOJ).

6. **Notification of the Iowa DOT of a complaint:** The LPA shall advise the Iowa DOT within 10 business days of receipt of the complaint. Generally, the following information will be included in every notification to the Iowa DOT.

- a) Name, address and phone number of the complainant
- b) Name(s) and address(es) of alleged discriminating official(s)
- c) Basis of complaint (i.e., race, color, national origin or gender)
- d) Date of alleged discriminatory act(s)
- e) Date of complaint received by the LPA
- f) A statement of the complaint
- g) Other agencies (state, local or federal) where the complaint has been filed
- h) An explanation of the actions the LPA has taken or proposed to resolve the issue identified in the complaint.

7. **Processing a complaint and time-frame:** The total time allowed for processing the discrimination complaint is 90 calendar days from the date the complaint was filed. There is no extension available at this level. This time-frame includes 60 calendar days at the LPA level and 30 days for review at the state level, if needed.

If the complainant elects to file a complaint with both the LPA and Iowa DOT, the complainant shall be informed that the LPA has 90 calendar days to process the discrimination complaint and the Iowa DOT shall not investigate the complaint until the 90 calendar-day period has expired.

Immediately after issuance of the Notice of Receipt to the complainant (step 4), the LPA's Title VI coordinator shall either begin the fact-finding or investigation of the discrimination complaint, or arrange to have an investigation conducted.

Based on the information obtained during that investigation, the coordinator shall render a recommendation for action in a Report of Findings to the head of the LPA.

8. **Alternative dispute resolution/mediation process:** The complainant must be given an invitation to participate in mediation to resolve the complaint by informal means. The LPA's Title VI coordinator shall include an invitation to mediation with the Notice of Receipt, offering the opportunity to use the alternative dispute resolution/mediation process.

If the complaint selects mediation, it allows disputes to be resolved in a less adversarial manner. With mediation, a neutral party assists two opposing parties in a dispute come to an agreement to resolve their issue. The mediator does not function as a judge or arbiter, but simply helps the parties resolve the dispute themselves.

Upon receiving a request to mediate, the LPA's Title VI coordinator shall identify or designate a mediator who must be a neutral and impartial third party. The mediator must be a person acceptable to all parties and who will assist the parties in resolving their disputes.

If the complainant chooses to participate in mediation, she or he or the designee must respond in writing within 10 calendar days of the date of the invitation. This written acceptance must be dated and signed by the complainant and must also include the relief sought.

After mediation is arranged, a written confirmation identifying the date, time and location of the mediation conference shall be sent to both parties. If possible, the mediation process should be completed within 30 calendar days of receipt of the discrimination complaint. This will assist in keeping within the 90 calendar-day timeframe of the written Notice of Final Action if the mediation is not successful.

If resolution is reached under mediation, the agreement shall be in writing. A copy of the signed agreement shall be sent to the Iowa DOT's Title IV program coordinator. If an agreement is reached, but a party to it believes his/her agreement has been breached, the nonbreaching party may file another complaint. If the parties do not reach resolution under mediation, the LPA's Title VI coordinator shall continue with the investigation.

- 9. Notice of Final Action:** A written Notice of Final Action shall be provided to the complainant within 60 days of the date the discrimination complaint was filed. It shall contain:
- a) A statement regarding the disposition of each issue identified in the discrimination complaint and reason for the determination.
  - b) A copy of the mediation agreement, if the discrimination complaint was resolved by mediation.
  - c) A notice that the complainant has the right to file a complaint with the Iowa DOT, FHWA, USDOT or USDOJ within 30 calendar days after the Notice of Final Action, if she or he is dissatisfied with the final action on the discrimination complaint.

The LPA's Title VI coordinator shall provide the Iowa DOT's Title VI program coordinator with a copy of this decision, as well as a summary of findings upon completion of the investigation. Should deficiencies be noted in the implementation of these discrimination complaint procedures by the LPA, the Iowa DOT's Title VI program coordinator will work in conjunction with the LPA's Title IV coordinator to review the information and/or provide technical assistance in the discrimination complaint process, mediation process, and/or investigation.

- 10. Corrective action:** If discrimination is found through the process of a complaint investigation, the respondent shall be requested to voluntarily comply with corrective action(s) or a conciliation agreement to correct the discrimination.
- 11. Confidentiality:** LPA and Iowa DOT Title VI program coordinators are required to keep the following information confidential to the maximum extent possible, consistent with applicable law and fair determination of the discrimination complaint.
- a) The fact that the discrimination complaint has been filed
  - b) The identity of the complainant(s)
  - c) The identity of individual respondents to the allegations
  - d) The identity of any person(s) who furnished information relative to, or assisting in, a complaint investigation
- 12. Record keeping:** The LPA's Title IV coordinator shall maintain a log of complaints filed that alleged discrimination. The log must include:
- a) The name and address of the complainant.
  - b) Basis of discrimination complaint.
  - c) Description of complaint.
  - d) Date filed.
  - e) Disposition and date.
  - f) Any other pertinent information.

All records regarding discrimination complaints and actions taken on discrimination complaints must be maintained for a period of not less than three years from the final date of resolution of the complaint.

**V. Sanctions**

In the event the LPA fails or refuses to comply with the terms of this agreement, the Iowa DOT may take any or all of the following actions.

- a) Cancel, terminate or suspend this agreement in whole or in part
- b) Refrain from extending any further assistance to the LPA under the program from which the failure or refusal occurred, until satisfactory assurance of future compliance has been received from the LPA.
- c) Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the LPA.
- d) Refer the case to the USDOJ for appropriate legal proceedings.

**IOWA DEPARTMENT OF TRANSPORTATION**

**CITY OF INDIANOLA/IMU**

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Signature

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Eric Hanson, City Manager

\_\_\_\_\_  
Printed Name and Title

October 15, 2012

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

Todd Kielkopf, General Manager

\_\_\_\_\_  
Printed Name and Title

October 22, 2012

\_\_\_\_\_  
Date

## **Title VI non-discrimination policy statement**

The City of Indianola/IMU, hereinafter referred to as the local public agency (LPA), hereby assures that no person shall on the grounds of race, color, national origin, gender, age or disability, as provided by Title VI of the Civil Rights Act of 1964 and Civil Rights Restoration Act of 1987 (P.L. 100.259), be excluded from participation in, be denied the benefits of or be otherwise subjected to discrimination under any program or activity receiving federal financial assistance. The LPA further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, regardless of whether those programs and activities are federally funded.

It is the policy of the LPA to comply with Title VI of the Civil Rights Act of 1964, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, 1973 Federal Aid Highway Act, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Civil Rights Restoration Act of 1987, Americans with Disabilities Act of 1990, Title VIII of the Civil Rights Act 1968, Executive Order 12898 of Feb. 11, 1994 (Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations), and Executive Order 13166 of Aug. 11, 2000 (Improving Access to Services for Persons with Limited English Proficiency).

The Civil Rights Restoration Act of 1987 broadened the scope of Title VI coverage by expanding the definition of terms "programs or activities" to include all programs or activities of federal-aid recipients, subrecipients and contractors/consultants, regardless of whether such programs and activities are federally assisted (Public Law 100.259 [S.557] March 22, 1988).

Pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (29 USC 794), the LPA hereby gives assurance that no qualified disabled person shall, solely by reason of disability, be excluded from participation in, be denied the benefits of or otherwise be subjected to discrimination, including discrimination in employment, under any program or activity that receives or benefits from this federal financial assistance.

The LPA also assures that every effort will be made to prevent discrimination through the impacts of its programs, policies and activities on minority and low-income populations. In addition, the LPA will take reasonable steps to provide meaningful access to services for persons with limited-English proficiency. The LPA will, where necessary and appropriate, revise, update and incorporate nondiscrimination requirements into appropriate manuals, directives and regulations.

In the event the LPA distributes federal-aid funds to a second-tier subrecipient, the LPA will include Title VI language in all written agreements.

The LPA's Eric Hanson/Todd Kielkopf, is responsible for initiating and monitoring Title VI activities, preparing reports and performing other responsibilities, as required by 23 Code of Federal Regulation (CFR) Part 200 and 49 CFR Part 21.

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Signature

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Eric Hanson, City Manager

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Printed Name and Title

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October 15, 2012

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Date

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Signature

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Todd Kielkopf, General Manager

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Printed Name and Title

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October 22, 2012

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Date

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Information

Subject  
Public comment

Information

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