



CITY OF INDIANOLA COUNCIL MEETING

May 21, 2012

6:00 p.m.

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Consent
 - A. Approve agenda
 - B. May 7, 2012 Minutes
 - C. Applications
 1. A new Special Class "C" Liquor License and Sunday Sales Privilege for the Des Moines Metro Opera - 513 N. "D"
 2. A renewal Class "B" Beer Permit and Sunday Sales Privilege for NPC International, Inc. dba Pizza Hut - 404 N. Jefferson
 3. A renewal Class "E" Liquor License, Class "B" Wine, Class "C" Beer permit and Sunday Sales Privilege for Walgreens - 1000 N. Jefferson
 - D. Ann Parkway Sanitary Sewer Extension Project acceptance - final contract amount \$23,500
 - E. South "B" & West 3rd Sewer Realignment Project acceptance and final payment in 31 days
 - F. Change order no. 1 in an amount of (\$1,556.80) for the 2012 Street Improvement Project - revised contract amount \$2,658,912.81
 - G. Consultant agreement with Veenstra & Kimm in an amount of \$62,080 for Phase 2 of the Jerry Kelley Trail
 - H. Health insurance renewal for stop loss carrier for FY 2012/13 - Staff recommends HCC with \$45,000 deductible
 - I. Greater Des Moines Partnership dues of \$1,388.33 on behalf of the Indianola Chamber
 - J. Banner application from Michele Hinrichs - square banners from June 4, 2012 - September 4, 2012
 - K. Noise permit for Warren County Relay For Life on June 8, 2012 from 6:00 p.m. - 6:00 a.m.
 - L. Claims on the computer printout for May 21, 2012 and the April 2012 receipts

5. Mayor's Report - Kenan Bresnan
 - A. Community Update
6. Council Reports
 - A. City Treasurer's Report - Doug Shull
 - B. Council Study Committee Report - Pete Berry
 - C. Council Representative Reports
 1. Receive P&R quarterly report from John Hagener.
 2. Resolution approving personnel salaries
 3. Council Committee Reports
 - a. IDA - John Parker and John Sirianni
 - b. Landfill Committee - Pete Berry
 - c. Metro Advisory - Mayor Ken Bresnan and Eric Mathieu
 - d. WCEDC - Greg Marchant
 - e. Wellness Center Committee - Pam Pepper & John Sirianni
7. Public Consideration
 - A. Old Business
 1. FY 2011/12 budget amendment
 - a. Public hearing
 - b. Resolution approving budget amendment
 2. Second consideration of a request from Terry Barger, The Garage, to vacate and purchase the north/south alley lying between Lot 17 and 18, Block 9, Original Town Plat
 3. Final consideration of the following:
 - a. An amendment to the buffer requirement under the design standards of Section 166.04(j) of the Site Plan Ordinance (P&Z approved unanimously 3-13-12)
 - b. An amendment to Chapter 170 of the Indianola Subdivision Ordinance and Chapter 140 Controlled Access Facilities (P&Z approved unanimously 3-13-12)
 - c. Amend the Council Study Committee ordinance
 - B. New Business
 1. Consider request from WCEDC

2. Consider Pickard Park Sewer Improvements
8. Other Business
9. Adjourn

Information

Subject
May 7, 2012 Minutes

Information

Attachments

Minutes

REGULAR SESSION – MAY 7, 2012

The City Council met in regular session at 6:00 p.m. on May 7, 2012. Mayor Kenan Bresnan called the meeting to order and on roll call the following members were present: Pete Berry, Greg Marchant, Eric Mathieu, John Parker Jr., Pam Pepper and John Sirianni.

Item D was pulled from the consent agenda – Street closure request from the National Balloon Classic Parade – July 28, 2012 from 10:00 a.m. -12:00 p.m. – will start at Irving School, south on North “D” Street, east on Salem, north on Howard, west on Ashland and north on “C” Street to West Clinton

The consent agenda consisting of the following was approved on a motion by Sirianni and second by Pepper. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approve agenda

April 16 and 23, 2012 minutes

Application- A renewal Class “C” Liquor License, Sunday Sales Privilege and outdoor Area for TDS Delivery dba The Garage – 114 E. Ashland

Prior approval applications for urban revitalization designation

Bill & Karen Knudson – 1405 E. Clinton Avenue – Sunroom Addition - \$22,250

Final approval applications for urban revitalization designation

Van Dam Construction – 2402 W. Henderson – SFD - \$178,300

Northstar Homes, LLC – 1708 Apple Drive – SFD - \$125,250

Northstar Homes, LLC – 1712 Apple Drive – SFD - \$136,250

Jerry’s Homes – 304 N. 18th Street – SFD - \$131,500

Claims on the computer printout for May 7, 2012

It was moved by Pepper and seconded by Mathieu to approve the street closure request from the National Balloon Classic Parade – July 28, 2012 from 10:00 a.m. -12:00 p.m. – will start at Irving School, south on North “D” Street, east on Salem, north on Howard, west on Ashland and north on “C” Street to West Clinton. Question was called for and on voice vote the vote was, AYES: Pepper, Mathieu, Berry, Parker and Sirianni. NAYS: None. ABSTAINED: Marchant and Berry. Whereupon the Mayor declared the motion carried.

A motion was made by Berry and seconded by Mathieu to approve the Mayor’s re-nominations to the following Board and Commission. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Dan Aldridge – Memorial Building Commission – a term to begin immediately and expire July 1, 2015

Fred Jones – Civil Service Commission – a term to begin immediately and expire April 2, 2016.

Dick Schrad, Brimeyer Fursman, spoke to the Mayor and Council regarding finalizing the schedule and highlighted the next steps in the process for the City Manger executive search.

A motion was made by Pepper and seconded by Sirianni to approve the following Resolution Approving Personnel Salaries. On roll call the vote AYES: Mathieu, Parker, Sirianni, Marchant and Pepper. NAYS: None. ABSTAINED: Berry. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

A public hearing and first consideration of an ordinance for a final industrial tax abatement – 1110 N. 14th Street was held. There were no objections either oral or written. Berry moved and Sirianni seconded to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption. On roll call the vote was, AYES: Parker, Sirianni, Marchant, Pepper, Mathieu and Berry. NAYS: None. Whereupon the Mayor declared the motion carried unanimously. Pepper moved and Mathieu seconded to adopt ORDINANCE NO. 1495 entitled, "AN ORDINANCE GRATING FINAL APPROVAL OF INDUSTRIAL PROPERTY TAX EXEMPTION FOR NEW CONSTRUCTION AT 1110 N. 14TH STREET." On roll call the vote was, AYES: Mathieu, Berry, Parker, Sirianni, Marchant and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

A public hearing and first consideration of a request from Terry Barger, The Garage, to vacate and purchase the north/south alley lying between Lot 17 and 18, block 9, Original Town Plat was held. There were no objections either oral or written. Terry Barger, The Garage-114 E. Ashland, spoke in favor of his request and asked for suspension of the rules. It was moved by Parker and seconded by Sirianni to approve the first consideration of this request. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The second consideration of an amendment to the buffer requirement under the design standards of Section 166.04(j) of the Site Plan Ordinance was approved on a motion by Parker and seconded by Pepper. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A motion was made by Berry and seconded by Parker to approve the second consideration of an amendment to Chapter 170 of the Indianola Subdivision Ordinance and Chapter 140 Controlled Access Facilities. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The second consideration of an amendment to the Council Study Committee Ordinance which would remove the following under 17.04 (6) was discussed:

The committee Chairperson and Vice Chairperson shall be selected by the committee, subject to Council approval. Votes taken in committee are not final decisions of the Council, but have the status of recommendations which the Council is given the opportunity to consider further.

Council member Berry and Pepper stated they would like to leave the ordinance as is. Susan Glick, 511 W. Boston, spoke against this amendment. Marchant moved and Parker seconded to approve the second consideration of this amendment. Question was called for and on voice vote the vote was, AYES: Mathieu, Parker, Sirianni and Marchant. NAYS: Pepper and Berry. Whereupon the Mayor declared the motion carried.

Upon the final consideration, Parker moved and Marchant seconded to adopt ORDINANCE NO. 1496 entitled "AN ORDINANCE AMENDING ZONING ORDINANCE NUMBER 341 AND CHANGING A PORTION OF THE ZONING MAP OF THE CITY OF INDIANOLA" which will rezone a vacant lot from R-2 (one & two family residential) to C-2 (highway commercial) and legally described as Lot 9 and the South ½ of the N/S alley and the South 6' of the East 50' of the West 150' of the E/W alley within Block 18 of Jones and Windles Addition and locally known as 506 W. 2nd Avenue. On roll call the vote was, AYES: Sirianni, Marchant, Pepper, Mathieu, Berry and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

Council member Sirianni moved and Mathieu seconded to approve the following RESOLUTION APPROVING CONTRACT AND BOND for the Indianola Wellness Center Site Grading and Utilities (Phase 1) to Vanderpool Construction in an amount of \$240,172. On roll call the vote was, AYES: Marchant, Pepper, Mathieu, Berry, Parker and Sirianni. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION APPROVING CONTRACT AND BOND
For The Indianola Wellness Center Site Grading and Utilities Phase 1

(The complete resolution may be viewed at the City Clerk's Office)

Council member Berry introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE FOR HEARING (May 29, 2012) AND TAKING OF BIDS (May 24, 2012)", and moved that it be adopted. Council member Sirianni seconded the motion to adopt. The roll was called and the vote was, AYES: Parker, Sirianni, Marchant, Pepper, Mathieu and Berry. NAYS: None. Whereupon the Mayor declared the following resolution duly adopted:

RESOLUTION ORDERING CONSTRUCTION OF
CERTAIN PUBLIC IMPROVEMENTS (Indianola Wellness Center-Phase 2)
AND FIXING DATE FOR HEARING (May 29, 2012)
AND TAKING OF BIDS (May 24, 2012)

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Pepper and seconded by Parker to approve the ambulance billing position to go from part-time (35 hours/week) to full-time (40 hours/week) at range CE 2-7 \$31,419/year effective June 17, 2012. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Meeting adjourned on a motion by Sirianni and seconded by Pepper.

Kenan Bresnan, Mayor

Diana Bowlin, City Clerk

Information

Subject

A new Special Class "C" Liquor License and Sunday Sales Privilege for the Des Moines Metro Opera - 513 N. "D"

Information

This is a new Special Class "C" Liquor License and Sunday Sales Privilege for the Des Moines Metro Opera at 513 N. "D". This will need to be approved subject to Steve, Chuck and Brian's approval.

Information

Subject

A renewal Class "B" Beer Permit and Sunday Sales Privilege for NPC International, Inc. dba Pizza Hut - 404 N. Jefferson

Information

A renewal Class "B" Beer permit and Sunday Sales Privilege for Pizza Hut at 404 N. Jefferson. Steve, Chuck and Brian have approved.

Attachments

Permit

April 27, 2012

NAME OF APPLICANT: Pizza Hut – 404 N. Jefferson

TYPE OF LICENSE/PERMIT: Class “B” Beer Permit and Sunday Sales Privilege

	<u>Date & Initial</u>	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>4/27/12</u>	<u>JS</u>	<u> </u>
Fire Chief	<u>5/3/12</u>	<u>BB</u>	<u> </u>
B&Z Official	<u>5/8/12</u>	<u>CB</u>	<u> </u>
Sign Compliance	<u>5/8/12</u>	<u>CB</u>	<u> </u>

*Reasons for disapproval

License Application (BB0027621)

Applicant

Name of Applicant:	<u>NPC International, Inc.</u>		
Name of Business (DBA):	<u>Pizza Hut #4332</u>		
Address of Premises:	<u>404 N Jefferson</u>		
City: <u>Indianola</u>	County: <u>Warren</u>	Zip: <u>50125171</u>	
Business Phone:	<u>(515) 961-8401</u>		
Mailing Address:	<u>720 West 20th Street</u>		
City: <u>Pittsburg</u>	State: <u>KS</u>	Zip: <u>66762</u>	

Contact Person

Name:	<u>Kim Burton</u>		
Phone:	<u>(620) 231-3390</u>	Email Address:	<u>kim.burton@npcinternational.com</u>

Classification: Class B Beer (BB) (Includes Wine Coolers)

Term: 12 months

Effective Date: 06/08/2012

Expiration Date: 06/07/2013

Privileges:

Class B Beer (BB) (Includes Wine Coolers)
Sunday Sales

Status of Business

BusinessType:	<u>Privately Held Corporation</u>		
Corporate ID Number:	<u>240934</u>	Federal Employer ID #	<u>48 0817298</u>

Ownership

Christopher BirosakFirst Name: ChristopherLast Name: BirosakCity: SummitState: New JerseyZip: 07901Position Exec. VP. CFO% of Ownership 0.00 %

U.S. Citizen

Eileen PorterFirst Name: EileenLast Name: PorterCity: New YorkState: New YorkZip: 10028Position Secretary% of Ownership 0.00 %

U.S. Citizen

James SchwartzFirst Name: JamesLast Name: SchwartzCity: LeawoodState: KansasZip: 66224Position President-NPC Int'l. Inc.% of Ownership 1.20 %

U.S. Citizen

Robert EndFirst Name: RobertLast Name: EndCity: SummitState: New JerseyZip: 07907Position Chairman, CEO% of Ownership 0.00 %

U.S. Citizen

Troy CookFirst Name: TroyLast Name: CookCity: Overland ParkState: KansasZip: 66221Position Vice President-NPC Int'l. I% of Ownership 0.80 %

U.S. Citizen

Insurance Company InformationInsurance Company: Old Republic Insurance Company

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

Information

Subject

A renewal Class "E" Liquor License, Class "B" Wine, Class "C" Beer permit and Sunday Sales Privilege for Walgreens - 1000 N. Jefferson

Information

This is a renewal of Walgreens liquor license located at 1000 N. Jefferson. Steve, Chuck and Brian have approved.

Attachments

Permit

April 26, 2012

NAME OF APPLICANT: Walgreens – 1000 N. Jefferson

TYPE OF LICENSE/PERMIT: Class "E" Liquor License, Class "B" Wine, Class "C" Beer Permit and Sunday Sales Privilege

	<u>Date & Initial</u>	<u>Approve</u>	<u>Disapprove*</u>
Police Chief	<u>4/26/12</u>	<u>JS</u>	_____
Fire Chief	<u>5/9/12</u>	<u>BB</u>	_____
B&Z Official	<u>6/4/12</u>	<u>CB</u>	_____
Sign Compliance	<u>OK</u>	<u>CB</u>	_____

*Reasons for disapproval

License Application ()

Applicant

Name of Applicant: Walgreen Co.
Name of Business (DBA): Walgreens #05943
Address of Premises: 1000 N Jefferson St
City: Indianola County: Warren Zip: 50125
Business Phone: (515) 961-4867
Mailing Address: 300 Wilmot Rd, MS 3301
City: Deerfield State: IL Zip: 60015

Contact Person

Name: Laura Milowski
Phone: (847) 527-4516 Email Address: laura.milowski@walgreens.com

Classification: Class E Liquor License (LE)

Term: 12 months

Effective Date: 06/03/2012

Expiration Date: 01/01/1900

Privileges:

Class B Wine Permit (Carryout Wine)
Class C Beer Permit (Carryout Beer)
Class E Liquor License (LE)
Sunday Sales

Status of Business

BusinessType: Publicly Traded Corporation
Corporate ID Number: 51081 Federal Employer ID # 36-1924025

Ownership

Gregory WassonFirst Name: GregoryLast Name: WassonCity: Long GroveState: IllinoisZip: 60047Position President & CEO% of Ownership 0.00 %

U.S. Citizen

Jason DubinskyFirst Name: JasonLast Name: DubinskyCity: DeerfieldState: IllinoisZip: 60015Position Treasurer% of Ownership 0.00 %

U.S. Citizen

John MannFirst Name: JohnLast Name: MannCity: GlenviewState: IllinoisZip: 60025Position Assistant Secretary% of Ownership 0.00 %

U.S. Citizen

Mark WagnerFirst Name: MarkLast Name: WagnerCity: Lake ForestState: IllinoisZip: 60045Position President, Community Mg% of Ownership 0.00 %

U.S. Citizen

Insurance Company InformationInsurance Company: Safeco Insurance Co

Policy Effective Date:

Policy Expiration Date:

Bond Effective Continuously:

Dram Cancel Date:

Outdoor Service Effective Date:

Outdoor Service Expiration Date:

Temp Transfer Effective Date:

Temp Transfer Expiration Date:

Information

Subject

Ann Parkway Sanitary Sewer Extension Project acceptance - final contract amount \$23,500

Information

On August 15, 2011 council awarded the contract to Neuvirth Construction in an amount of \$23,500 to replace a shared sewer service with a public sewer (see map). The original project elements included:

- Installation of 135' of 8" PVC sewer main and manhole
- Replace a multiple connection sewer line
- Project was in the rear yards of 1400 & 1402 Jackson Circle

This project is now complete and council needs to consider project acceptance. Both V&K's Becky Ford and Supt Dan Miers recommend approval.

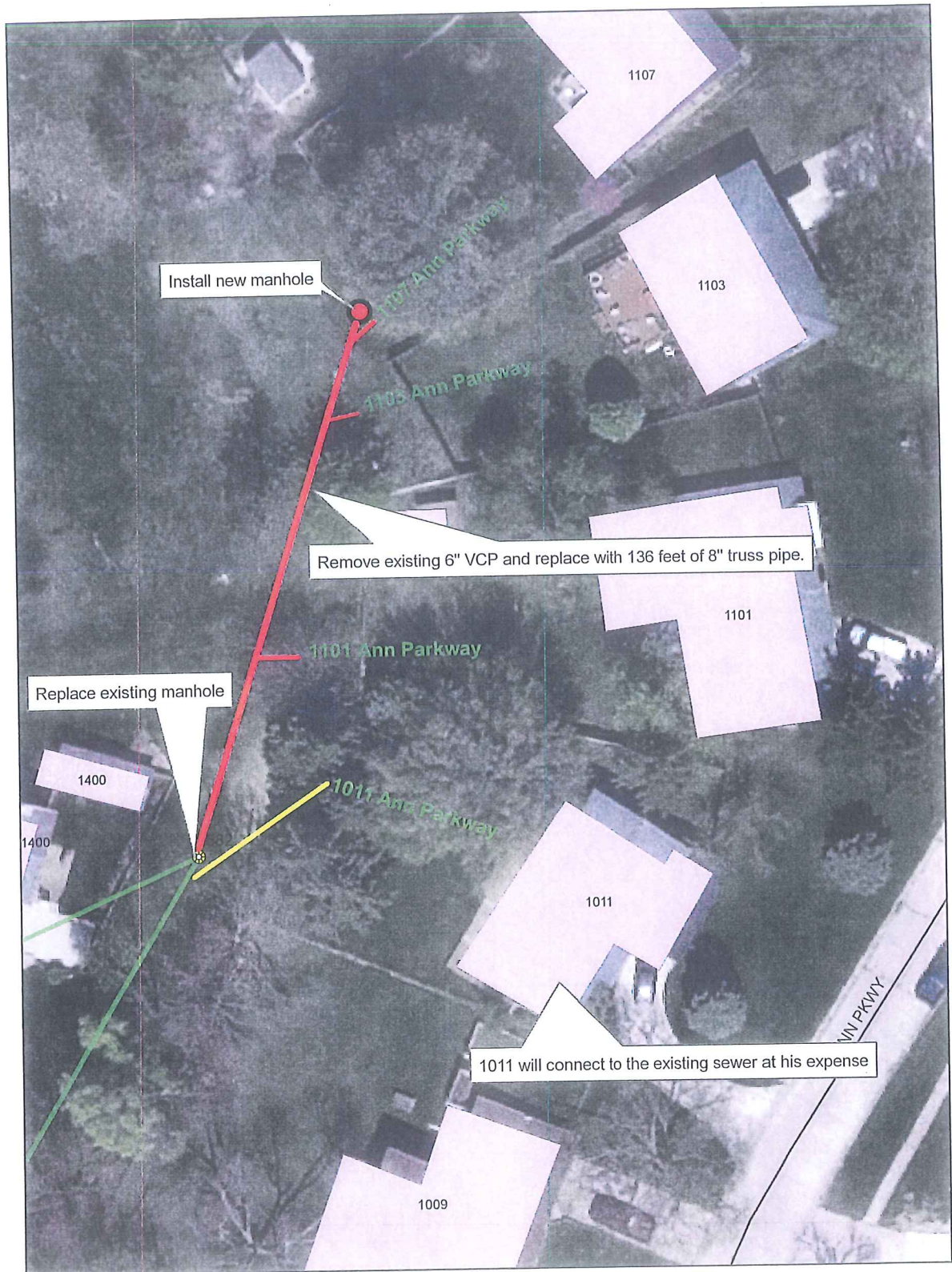
Final project cost is \$23,500.

Attachments

Map

Certificate of Completion

Ann Parkway Sewer Main



Legend
Sanitary Sewer Manholes
Type
Air Relief Valve
Abandoned Manhole
Existing Manhole
New Manhole
Sanitary Sewer Lines
SUBTYPE
Existing
New
Force Main
Abandoned



**CERTIFICATE OF COMPLETION
ANN PARKWAY SANITARY SEWER EXTENSION
INDIANOLA, IOWA**

We hereby certify that we have made a cursory on-site review of the completed construction of the Ann Parkway Sanitary Sewer Extension project as performed by Neuirth Construction.

Based on the cursory on-site review, and assurances from the City of Indianola that the project meets the plans and specifications, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Twenty-Three Thousand Five Hundred and 00/100 Dollars (\$23,500.00).

VEENSTRA & KIMM, INC. Accepted: CITY OF INDIANOLA, IOWA

By <u>Beckford</u>	By _____
Title _____ Engineer	Title _____ Mayor
Date <u>9/10/12</u>	Date _____

Information

Subject

South "B" & West 3rd Sewer Realignment Project acceptance and final payment in 31 days

Information

On November 21, 2011 council awarded the contract to Vanderpool Construction in an amount of \$49,648. On October 24, 2011 we received a call about a backed-up sewer on "B" just south of 3rd (see map). The manhole, east of "B", was deteriorating and part of the main was blocked with bricks. To complicate matters further, the main from the manhole west of "B" laid under two homes (they did strange stuff before 1950). The original project elements included:

- Open cutting the 165" of the south "B" Street and West 3rd Avenue Sanitary Sewer Realignment

There were 2 change orders and adjusted quantities for this project that added \$3,626.98 to the cost and included removal & installation of pipe, filling an abandoned main and an additional 32 LF of 6" service pipe.

The final action is to accept the project and authorize final payment of \$2,663.75 (5% retainage withheld throughout construction) in 31 days.

Both V&K's Becky Ford and Supt Dan Miers recommend approval.

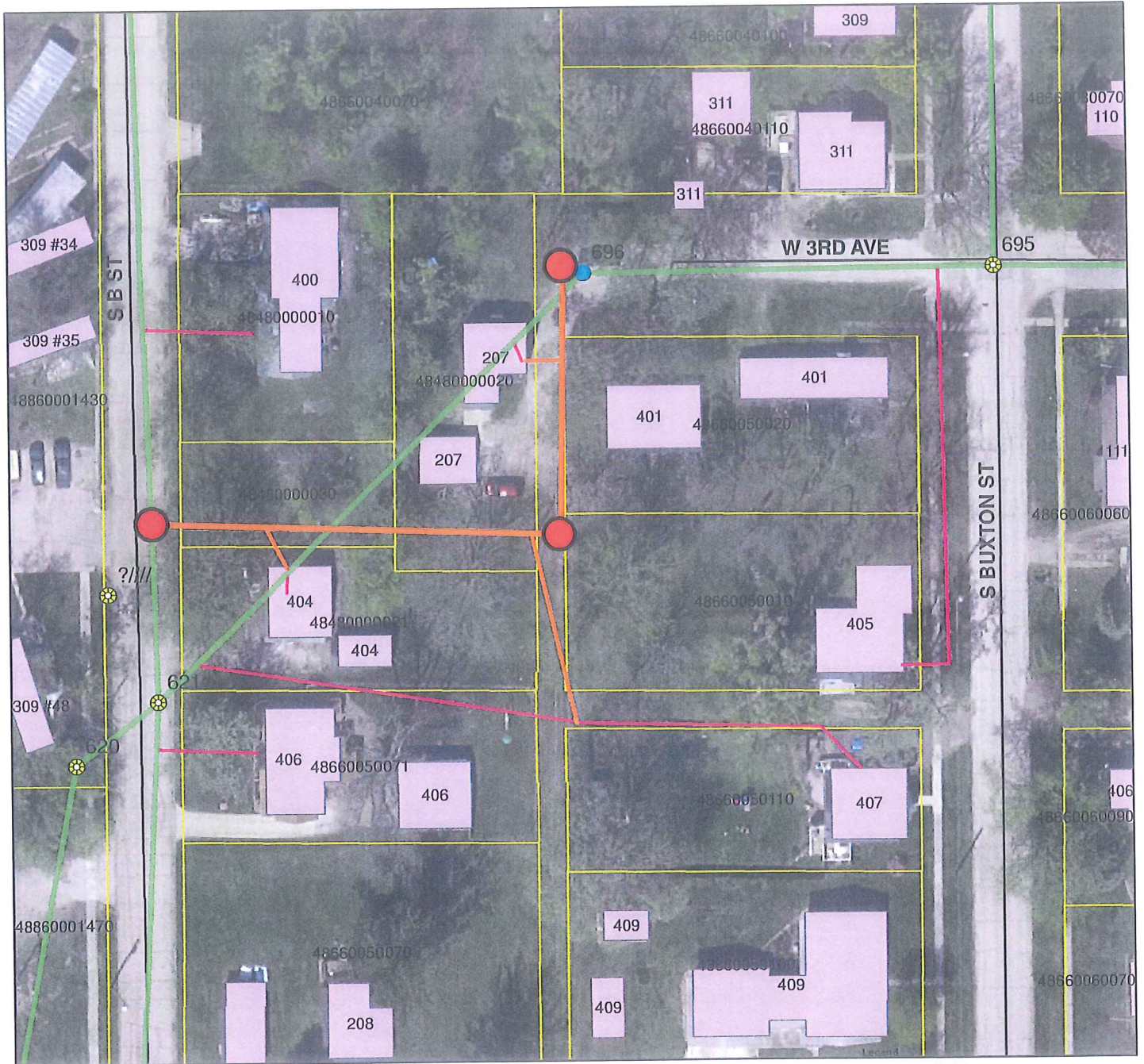
Final project cost \$53,274.98.

Attachments

Map

Certificate of Completion

Sewer Main Re-route USMH 696 to DSMH 621



- Proposed Sewer Main
- Proposed Sewer Services
- Proposed Sewer Manholes

- Sanitary Sewer Manholes**
- Type
- Air Relief Valve
 - Abandoned Manhole
 - Existing Manhole
 - New Manhole
- Sanitary Sewer Lines**
- SUBTYPE
- Existing
 - New
 - Force Main
 - Abandoned
- Sanitary Sewer Service**
- <all other values>
- SUBTYPE
- Collection
 - Private
 - Service



10-28-11 Proposed sewer main re-route.

CERTIFICATE OF COMPLETION
S. B STREET & W. 3RD AVENUE SANITARY SEWER REALIGNMENT
INDIANOLA, IOWA

We hereby certify that we have made an cursory on-site review of the completed construction of the S. B Street and W. 3rd Avenue Sanitary Sewer Realignment project as performed by Vanderpool Construction.

Based on the cursory on-site review, and assurances from the City of Indianola that the project meets the plans and specifications, it is our opinion the work performed is in substantial accordance with the plans and specifications, and that the final amount of the Contract is Fifty-Three Thousand Two Hundred Seventy Four and 98/100 Dollars (\$53,274.98).

VEENSTRA & KIMM, INC. Accepted: CITY OF INDIANOLA, IOWA

By Becky Ford By _____

Title _____ Project Manager Title _____ Mayor

Date 5/18/12 Date _____

Information**Subject**

Change order no. 1 in an amount of (\$1,556.80) for the 2012 Street Improvement Project - revised contract amount \$2,658,912.81

Information

In your packet is change order no. 1 in an amount of (\$1,556.80) for the 2012 Street Improvement Project. This change order includes removal of a 4-inch tapping sleeve, valves and addition of fittings to connect to the existing system. IMU has decided that temporary shut off of the existing system to perform the connections can be easily handled in lieu of performing the more expense live tap. The change includes the following:

Fitting water distribution	\$1,977.15
Tapping valve assembly, 4"x4"	(\$14,483.95)
Cut and cap existing main	\$450.00
Connection to existing water system	\$10,500.00
Total	(\$1,556.80)

Attachments

Change Order

CHANGE ORDER NO. 1

OWNER: City of Indianola, Iowa

PROJECT: 2012 Indianola Street Improvements Project
PROJECT #: 110.0819

To: Sternquist Construction
Contractor
1110 North 14th Street
Address
Indianola, IA 50125
City, State, Zip

COMMUNITY DEVELOPMENT

MAY 03 2012

INDIANOLA, IOWA

You are directed to make the following changes in this contract:

1. Description of change to be made:

Perform connection to existing system as noted in the revised plans. This would include removal of 4-inch tapping sleeve and valves and addition of fittings to connect to existing system. This change also warrants an additional cost for the contractor to connect to the existing system.

2. Reason for Change:

IMU has decided that temporary shut off of the existing system to perform the connections can be easily handled in lieu of performing the more expense live tap.

3. Settlement for the cost of making the change shall be as follows:

Item No.	Item Description	Quantity	Unit	Unit Price	Total Price
17	FITTING, WATER DISTRIBUTION	245	LB	\$ 8.07	\$ 1,977.15
24	TAPPING VALVE ASSEMBLY, 4"x4"	-5	EACH	\$ 2,896.79	\$ (14,483.95)
57	CUT AND CAP EXISTING MAIN	1	EACH	\$ 450.00	\$ 450.00
ADD 71	CONNECTION TO EXISTING WATER SYSTEM	5	EACH	\$ 2,100.00	\$ 10,500.00
TOTAL					-\$1,556.80

4. This change order will result in a net change in the contract working days of 0 days and a net change in the cost of the project of \$-1,556.80 divided as follows:

Approved funds and contract completion date as per (Engineer's Estimate, Contract or last approved C.O.)

Change due to this C.O. (+ or -)

Totals including this C.O.:

Contract Amount	Contract Completion Date
\$2,660,469.61	May 1, 2013
-\$1,556.80	
\$2,658,912.81	May 1, 2013

The change described herein is understood, and the terms of settlement are hereby agreed to:

Sternquist Construction
CONTRACTOR

By [Signature]

DATE: 5-1-12

Snyder & Associates, Inc.
ENGINEER

By [Signature]

DATE: 5-2-12

City of Indianola
OWNER

By _____

DATE: _____

Information

Subject

Consultant agreement with Veenstra & Kimm in an amount of \$62,080 for Phase 2 of the Jerry Kelley Trail

Information

The consultant agreement (packet) with Veenstra & Kimm is in an amount of \$62,080 (budgeted estimate was \$62,100), and includes the following for Phase 2 of the Jerry Kelley Trail project:

Survey, preliminary design, final plans, easement documents, etc	\$33,250
Pre-construction meeting, resident review & project closeout	\$28,830
Total	\$62,080

The project includes:

- Total project cost is \$442,220 with the STP-TE grant paying \$309,520 and the city paying \$132,700
- Construction of an 8-foot wide PCC ADA accessible walk/trail from west of Simpson College to Laura Ingalls Wilder Elementary School on West Euclid
- The engineers will provide one acquisition plat for City use to determine land values and negotiate the purchase of needed land
- The construction documents will be created consistent with plans for a DOT letting
- One public meeting will be held to inform area residents and business owners of the intended improvements including approximate schedule and staging

The grant will pay 70% of the consultant fee. The current bidding date is December 2012 for spring 2013 construction.

Attachments

Agreement

**Professional Services Agreement
for the Jerry Kelley Trail Phase 2 Project**

This is an **AGREEMENT**, made as of the ____ day of _____ in the year _____;

by and **BETWEEN** the City of Indianola, identified as the **Owner** ;
City of Indianola
110 North 1st Street
Indianola Iowa 50125

and the **Consultant** ;
Veenstra & Kimm Inc
3000 Westown Pkwy
West Des Moines Iowa 50266

for the following Project:

The **Owner** has decided to improve the Jerry Kelley Trail to design and construct Phase 2 in accordance with the current Statewide Transportation Improvement Program. It has been determined that the **Owner** shall proceed with the preparation of final design, plans, specifications and estimates for the improvements, subject to the concurrence and approval of the Iowa Department of Transportation (Iowa DOT) and the Federal Highway Administration (FHWA) (when applicable).

The **Owner** desires to employ the **Consultant** to provide preliminary survey and engineering services in connection with the design and preparation of plans, specifications and estimates for the improvements. The **Consultant** is willing to perform such engineering work in accordance with the terms hereinafter provided and warrants that it is in compliance with Iowa statutes relating to the licensure of professional engineers.

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Attachment F - Certification of Owner
Attachment G - Sample Invoice Form

ARTICLE 1 INITIAL INFORMATION

This Agreement is based on the following information and assumptions.

1.1 Project Parameters

The objective or use is:

Construction of an 8-foot wide PCC ADA accessible walk/trail from west of Simpson College to the Laura Ingalls Wilder Elementary School on West Euclid.

1.2 Financial Parameters

1.2.1 The financial parameters are;

Amount of the **Owner's** budget for the **Consultant's** compensation is:

Sixty Two Thousand Eighty Dollars (\$62,080)

1.2.2 Amount of the **Consultant's** budget for the subconsultants' compensation is:

N/A

1.3 Project Team

1.3.1 The **Owner's** Designated Representative identified as the **Contract Administrator** is:

Glen Cowan, Parks and Recreation Director

The **Contract Administrator** is the authorized representative, acting as liaison officer for the **Owner** for purpose of coordinating and administering the work under the Agreement. The work under this Agreement shall at all times be subject to the general supervision and direction of the **Contract Administrator** and shall be subject to the **Contract Administrator's** approval.

1.3.2 The **Consultant's** Designated Representative is:

Greg Roth, Project Manager

1.3.3 The subconsultants retained at the **Consultant's** expense are:

N/A

1.4 Time Parameters

1.4.1 Date to Proceed: **Consultant** is to begin work under this Agreement upon receipt of a written notice to proceed from the Owner.

1.4.2 Preliminary design plans including type/size/location for all structures (preliminary design) [and detail elements for a design public hearing and construction right-of-way needs] shall be completed and accepted on or before 90 calendar days after receiving the notice to proceed (whichever is greater).

1.4.3 The **Consultant** shall not begin final design activities until after the **Owner** has been notified by the Iowa DOT that FHWA Environmental Concurrence has been obtained. Upon receipt of such notice, the **Owner** will provide the **Consultant** notice to proceed with final design activities.

1.4.4 Final design, contract plans and specifications and estimates shall be completed and accepted on or before 240 calendar days after receiving the notice to proceed with final design (whichever is greater).

ARTICLE 2 SCOPE OF SERVICES AND OTHER SPECIAL TERMS AND CONDITIONS

2.1 Enumeration of Parts of the Agreement. This Agreement, including its attachments, represents the entire and integrated agreement between the **Owner** and the **Consultant** and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by the **Owner, Consultant**, Iowa DOT, and the FHWA (if applicable). This Agreement comprises the documents listed below.

2.1.1 The work to be performed by the **Consultant** under this Agreement shall encompass and include all detail work, services, materials, equipment and supplies necessary to prepare and deliver the scope of services provided in Attachment A.

- 2.1.2 All services herein required and provided shall be in conformity with the applicable Iowa DOT Standards, Design Guides and Specifications and Title 23, Code of Federal Regulations, Part 625, as outlined in Attachment B. In addition, applicable sections of the U.S. Department of Transportation Federal Aid Policy Guide (FAPG) shall be used as a guide in preparation of plans, specifications and estimates.
- 2.1.3 Other documents as follows:
- .1 Fees and Payments – Attachment C
 - .2 Certification Regarding Debarment, Suspension, and Other Responsibility Matters - Attachment D
 - .3 Certification of Consultant - Attachment E
 - .4 Certification of Owner - Attachment F
 - .5 Sample Invoice Form - Attachment G
 - .8 [List other attachments, if applicable]

ARTICLE 3 FORM OF COMPENSATION

3.1 Method of Reimbursement

- 3.1.1 For the **Consultant's** services as described under Article 2, compensation shall be computed in accordance with the Lump Sum for pre-bidding and general services during construction and hourly rate for construction review compensation method, as defined in Attachment C.

3.2 Subconsultant

- 3.2.1 The **Consultant** shall require the subconsultants (if applicable) to notify them if they at any time determine that their costs will exceed their estimated actual costs. The **Consultant** shall not allow the subconsultants to exceed their estimated actual costs without prior written approval of the **Contract Administrator**. The prime **Consultant** is cautioned that cost under-runs associated with any subconsultant's contract are not available for use by the prime **Consultant** unless the **Contract Administrator** has given prior written approval and the Iowa DOT and the FHWA (when applicable) concurs.

ARTICLE 4 TERMS AND CONDITIONS

4.1 Ownership of Engineering Documents

- 4.1.1 All sketches, tracings, plans, specifications, reports on special studies and other data prepared under this Agreement shall become the property of the **Owner** and shall be delivered to the **Contract Administrator** upon completion of the plans or termination of the services of the **Consultant**. There shall be no restriction or limitation on their future use by the **Owner**, except any use on extensions of the project or on any other project without written verification or adaptation by the **Consultant** for the specific purpose intended will be the **Owner's** sole risk and without liability or legal exposure to the **Consultant**.
- 4.1.2 The **Owner** acknowledges the **Consultant's** plans and specifications, including all documents on electronic media, as instruments of professional service. Nevertheless, the plans and specifications prepared under this Agreement shall become the property of the **Owner** upon completion of the services and payment in full of all moneys due to the **Consultant**.
- 4.1.3 The **Owner** and the **Consultant** agree that any electronic files prepared by either party shall conform to the specifications listed in Attachment B. All electronic files will be submitted to the **Owner** by the **Consultant** on CD or other mutually agreed upon medium. Any change to these specifications by either the **Owner** or the **Consultant** is subject to review and acceptance by the other party. Additional efforts by the **Consultant** made necessary by a change to the CADD software specifications shall be compensated for as Additional Services.
- 4.1.4 The **Owner** is aware that significant differences may exist between the electronic files delivered and the respective construction documents due to addenda, change orders or other revisions. In the event of a conflict between the signed construction documents prepared by the **Consultant** and electronic files, the signed construction documents shall govern.

- 4.1.5 The **Owner** may reuse or make modifications to the plans and specifications, or electronic files while agreeing to take responsibility for any claims arising from any modification or unauthorized reuse of the plans and specifications.
- 4.2 **Revision of Plans**
- 4.2.1 Drafts of work products shall be submitted to the **Contract Administrator** by the **Consultant** for review and comment. The comments received from the **Contract Administrator** and the reviewing agencies shall be incorporated by the **Consultant** prior to submission of the final work product by the **Consultant**. Work products revised in accordance with review comments shall constitute "satisfactorily completed and accepted work". Requests for changes on work products by the **Contract Administrator** shall be in writing. In the event there are no comments from the **Contract Administrator** or reviewing agencies to be incorporated by the **Consultant** into the final work product, the **Contract Administrator** shall immediately notify the **Consultant**, in writing, that the work product shall constitute "satisfactorily completed and accepted work".
- 4.2.2 In the event that the work product prepared by the **Consultant** is found to be in error and revision or reworking of the work product is necessary, the **Consultant** agrees that it shall do such revisions without expense to the **Owner**, even though final payment may have been received. The **Consultant** must give immediate attention to these changes so there will be a minimum of delay during construction. The above and foregoing is not to be construed as a limitation of the **Owner's** right to seek recovery of damages for negligence on the part of the **Consultant** herein.
- 4.2.3 Should the **Contract Administrator** find it desirable to have previously satisfactorily completed and accepted work product or parts thereof revised, the **Consultant** shall make such revisions if requested and directed by the **Contract Administrator** in writing. This work will be paid for as provided in Article 4.3.
- 4.3 **Extra Work**
- 4.3.1 If the **Consultant** is of the opinion that any work it has been directed to perform is beyond the scope of this Agreement, and constitutes "Extra Work", it shall promptly notify the **Contract Administrator** in writing to that effect. In the event that the **Contract Administrator** determines that such work does constitute "Extra Work", the **Owner** will provide extra compensation to the **Consultant** upon the basis of actual costs plus a fixed fee amount, or at a negotiated lump sum. Unless written approval for "Extra Work" has been secured in advance from the **Contract Administrator**, and the Iowa DOT and the FHWA (when applicable) concurs, no claims will be allowed. However, the **Owner** shall have benefit of the service rendered.
- 4.4 **Progress Meetings**
- 4.4.1 From time to time as the work progresses, conferences will be held at mutually convenient locations at the request of the **Contract Administrator** to discuss details of the design and progress of the work. The **Consultant** shall prepare and present such information and studies as may be pertinent and necessary or as may be requested by the **Contract Administrator**, to enable the **Contract Administrator** to pass judgment on the features and progress of the work.
- 4.5 **Additional Plans**
- 4.5.1 At the request of the **Contract Administrator**, the **Consultant** shall furnish sufficient prints of plans or other data in such detail as may be required, for the purposes of review of details and for plan-in-hand and field check inspections.
- 4.6 **Termination of Agreement**
- 4.6.1 In the event of the death of any member or partner of the **Consultant's** firm, the surviving members shall complete the work, unless otherwise mutually agreed upon by the **Owner** and the survivors.
- 4.6.2 The right is reserved by the **Owner** to terminate this Agreement at any time upon not less than thirty (30) days' written notice to the **Consultant**.

- 4.6.3 In the event the Agreement is terminated by the **Owner** without fault on the part of the **Consultant**, the **Consultant** shall be paid for the reasonable and necessary work performed or services rendered and delivered up to the effective date or time of termination. The value of the work performed and services rendered and delivered, and the amount to be paid shall be mutually satisfactory to the **Contract Administrator** and to the **Consultant**. The **Consultant** shall be paid a portion of the fixed fee, plus actual costs. The portion of the fixed fee shall be based on the ratio of the actual costs incurred to the estimated actual costs contained in Attachment C. Actual costs to be reimbursed shall be determined by audit of such costs to the date established by the **Contract Administrator** in the termination notice, except that actual costs to be reimbursed shall not exceed the Estimated Actual costs, plus any authorized contingency.
- 4.6.4 In the event the Agreement is terminated by the **Owner** for fault on the part of the **Consultant**, the **Consultant** shall be paid only for work satisfactorily performed and delivered to the **Contract Administrator** up to the date established by the termination notice. After audit of the **Consultant's** actual costs to the date established by the **Contract Administrator** in the termination notice and after determination by the **Contract Administrator** of the amount of work satisfactorily performed, the **Contract Administrator** shall determine the amount to be paid to the **Consultant**.
- 4.6.5 The right is reserved by the **Owner** to suspend this Agreement at any time. The **Contract Administrator** may effect such suspension by giving the **Consultant** written notice, and it will be effective as of the date established in the suspension notice. Payment for the **Consultant's** services will be made by the **Owner** to the date of such suspension, in accordance with paragraph 4.6.3 above.
- 4.6.6 Should the **Owner** wish to reinstate the work after notice of suspension, such reinstatement may be accomplished by thirty (30) days' written notice within a period of one year after such suspension, unless this period is extended by written consent of the **Consultant**.
- 4.6.7 This Agreement will be considered completed when the construction of the project has progressed sufficiently to make it clear that the construction can be completed without further revisions in that work, or if the **Consultant** is released prior to such time by written notice from the **Contract Administrator**.
- 4.7 **Extension of Time**
- 4.7.1 The time for completion of each phase of this Agreement shall not be extended because of any delay attributed to the **Consultant**, but may be extended by the **Contract Administrator** in the event of a delay attributed to the **Owner** or the **Contract Administrator**, or because of unavoidable delays caused by an act of God, war, government actions, or similar causes beyond the reasonable control of the **Consultant**.
- 4.8 **Mediation**
- 4.8.1 In an effort to resolve any conflicts that arise during the design or construction of the project or following the completion of the project, the **Owner** and the **Consultant** agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. The **Owner** and the **Consultant** further agree to include a similar mediation provision in all agreements with independent contractors and **Consultants** retained for the project and to require all independent contractors and **Consultants** also to include a similar mediation provision in all agreements with subcontractors, subconsultants, suppliers or fabricators so retained, thereby providing for mediation as the primary method for dispute resolution between the parties to those agreements.
- 4.9 **Arbitration**
- 4.9.1 In the event the parties to this Agreement are unable to reach a settlement of any dispute arising out of the services under this Agreement in accordance with Paragraph 4.8, then such disputes shall be settled by binding arbitration by an arbitrator to be mutually agreed upon by the parties, and pursuant to the arbitration procedures set out in Iowa Code Chapter 679A. Any arbitration pursuant to this paragraph or mediation pursuant to Paragraph 4.8.1 shall occur in Warren County, Iowa.
- 4.10 **Responsibility For Claims And Liability**

- 4.10.1 The **Consultant** shall defend, indemnify and save harmless the Owner, the Iowa Department of Transportation, the State of Iowa, its agencies, agents, employees and assignees and the Federal Government from all claims and liabilities due to design error, omission or negligent act of the **Consultant**, its members, agents, stockholders, or employees in connection with performance of this Agreement.
- 4.11 **Non-Raiding Clause**
- 4.11.1 The **Consultant** shall not engage the services of any person or persons, then in the employment of the **Owner**, for work covered by this Agreement without the written consent of the employer of such person.
- 4.12 **General Compliance With Laws**
- 4.12.1 The **Consultant** shall comply with all Federal, State and Local laws and ordinances applicable to the work.
- 4.13 **Subletting, Assignment Or Transfer**
- 4.13.1 Subletting, assignment, or transfer of all or part of the interest of the **Consultant** in this Agreement is prohibited unless written consent is obtained from the **Contract Administrator** and the Iowa DOT and the FHWA (when applicable) concurs.
- 4.14 **Forbidding Use of Outside Agents**
- 4.14.1 The **Consultant** warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the **Consultant**, to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than bona fide employees working solely for the **Consultant**, any fee, commission, percentage, brokerage fee, gift, or any other consideration contingent upon or resulting from the award or making of this Agreement. For breach or violation of this warranty, the **Owner** shall have the right to annul the Agreement without liability, or in its discretion to deduct from the Agreement price or consideration or otherwise recover the full amount of such fee, commission, percentage, brokerage fee, or counterpart fee.
- 4.15 **Consultant's Endorsement On Plans**
- 4.15.1 The **Consultant** shall endorse the completed computations prepared under this Agreement, and shall affix thereto the seal of a licensed professional engineer or architect, licensed to practice in the State of Iowa, in accordance with the current Code of Iowa.
- 4.16 **Compliance With Title 49, Code Of Federal Regulations**
- 4.16.1 During the performance of this Agreement, the **Consultant** and its assignees and successors in interest agree as follows:
- 4.16.1.1 Compliance with Regulations
- 4.16.1.1.1 The **Consultant** will comply with the regulations of the U.S. Department of Transportation, relative to nondiscrimination in federally assisted programs of the U.S. Department of Transportation (Title 49, Code of Federal Regulations, Part 21, hereinafter referred to as the "Regulations"), which are herein incorporated by reference and made a part of this Agreement.
- 4.16.1.2 Nondiscrimination
- 4.16.1.2.1 The **Consultant**, with regard to the work performed by it, will not discriminate on the grounds of race, religion, age, physical disability, color, sex or national origin in the selection and retention of subconsultants, including procurement of materials and leases of equipment. The **Consultant** will not participate, either directly or indirectly, in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices when the Agreement covers a program set forth in the Regulations.
- 4.16.1.3 Solicitation for Subconsultants, Including Procurement of Materials and Equipment

4.16.1.3.1 In all solicitations, either by competitive bidding or negotiation made by the **Consultant** for work to be performed under a subcontract, including procurement of materials or equipment, each potential subconsultant or supplier shall be notified by the **Consultant** of the **Consultant's** obligation under this contract and the regulations relative to nondiscrimination on the grounds of race, religion, age, physical disability, sex, or national origin.

4.16.1.4 Disadvantaged Business Enterprises

4.16.1.4.1 The **Consultant** or its subconsultants agree(s) to ensure that disadvantaged business enterprises (DBEs) as defined in 49 CFR Part 26 have the maximum opportunity to participate in the performance of contracts and subcontracts financed in whole or in part with Federal funds provided under this Agreement. In this regard the **Consultant** and all of its subconsultants shall take all necessary and reasonable steps in compliance with the Iowa DOT DBE Program to ensure disadvantaged business enterprises have the maximum opportunity to compete for and perform contracts. The **Consultant** and their subconsultants shall not discriminate on the basis of race, religion, age, physical disability, color, sex or national origin in the award and performance of U.S. DOT assisted contracts. If, as a condition of assistance, the Iowa DOT has submitted to the U.S. DOT, or the **Consultant** has submitted to the Iowa DOT, and the U.S. DOT or Department has approved a disadvantaged business enterprise affirmative action program which the Iowa DOT and/or **Consultant** agrees(s) to carry out, this program(s) is incorporated into this Agreement by reference. This program shall be treated as a legal obligation and failure to carry out its terms shall be treated as a violation of this financial assistance agreement.

Upon notification to the **Consultant** of its failure to carry out the approved program, the **Owner**, the Iowa DOT, and/or the U.S. DOT shall impose sanctions, which may include termination of the Agreement or other measures that may affect the ability of the **Consultant** to obtain future U.S. DOT financial assistance. The **Consultant** or any of its subconsultants are hereby advised that failure to fully comply with the Iowa Department of Transportation's DBE Program shall constitute a breach of contract and may result in termination of this Agreement or agreement(s) by the **Owner** or such remedy as the **Owner** deems appropriate. Refer to Article 4.6 of the Agreement.

4.16.1.5 Information and Reports

4.16.1.5.1 The **Consultant** will provide all information and reports required by the regulations, orders and instructions issued pursuant thereto, and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the **Owner**, the Iowa DOT, or the FHWA, to be pertinent to ascertain compliance with regulations, orders and instructions. Where any information required of a **Consultant** is in the exclusive possession of another who fails or refuses to furnish this information, the **Consultant** shall so certify to the **Owner**, the Iowa DOT, or the FHWA, as appropriate, and shall set forth what efforts it has made to obtain information.

4.16.1.6 Sanctions for Noncompliance

4.16.1.6.1 In the event of the **Consultant's** noncompliance with the nondiscrimination provisions of this Agreement, the **Owner** shall impose such contract sanctions as it, the Iowa DOT, or the FHWA, may determine to be appropriate, including, but not limited to:

...**1.6.1.1** Withholding of payments to the **Consultant** under the Agreement until the **Consultant** complies, and/or

...**1.6.1.2** Cancellation, termination or suspension of the Agreement, in whole or in part.

4.16.1.7 Incorporation of Provisions

4.16.1.7.1 The **Consultant** will include the provisions of Article 4.16.1.1 through 4.16.1.6 of this Agreement in every subagreement, including procurements of materials and lease of equipment, unless exempt by the regulations, orders or instructions issued pursuant thereto. The **Consultant** will take such action with respect to any subagreement or procurement as the **Owner**, Iowa DOT, or FHWA may direct as a means of enforcing such provisions, including sanctions for noncompliance; provided, however, that in the event a **Consultant** becomes involved in, or is threatened with, litigation with a subconsultant or supplier as a result of such direction, the **Consultant** may request the **Owner**, the Iowa DOT, or the

United States to enter into such litigation to protect the interests of the **Owner**, the Iowa DOT, and the United States, respectively.

4.17 Access To Records

- 4.17.1** The **Consultant** is to maintain all books, documents, papers, accounting records and other evidence pertaining to this Agreement and to make such materials available at their respective offices at all reasonable times during the agreement period, and for three years from the date of final payment under the Agreement, for inspection and audit by the **Owner**, Iowa DOT, FHWA, or any authorized representatives of the Federal Government; and copies thereof shall be furnished, if requested.

4.18 Iowa DOT and Federal Highway Administration Participation

- 4.18.1** The work under this Agreement shall be contingent upon and subject to the approval of the Iowa DOT and the Federal Highway Administration (if applicable). The Iowa DOT and the Federal Highway Administration shall have the right to participate in the conferences between the **Consultant** and the **Owner** and to participate in the review or examination of the work in progress.

4.19 Severability

If any section, provision or part of this Agreement shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the Agreement as a whole or any section, provision, or part thereof not adjudged invalid or unconstitutional.

4.20 Choice of Law and Form

The laws of the State of Iowa shall govern and determine all matters arising out of or in connection with this agreement without regard to the choice of law provisions of Iowa law. In the event any proceeding of a quasi-judicial or judicial nature is commenced in connection with this agreement, the exclusive jurisdiction for the proceeding shall be brought in the Warren County District Court for the State of Iowa, Indianola, Iowa. This provision shall not be construed as waiving any immunity to suit or liability including without limitation sovereign immunity in State or Federal court, which may be available to the Owner.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their proper officials thereunto duly authorized as of the dates below indicated.

Veenstra & Kimm, Inc

Forrest Aldrich
Forrest Aldrich
Project Principal

Date: May 9th, 2012

City of Indianola

Kenan Bresnan
Mayor

Date: _____, _____

Iowa Department of Transportation

Accepted for FHWA Authorization*

By: _____
Craig Markley, Director, Office of Systems Planning

Date: _____, _____

* The Iowa DOT is not a party to this agreement. However, by signing this agreement, the Iowa DOT is indicating the work proposed under this Agreement is acceptable for FHWA authorization of Federal funds.

ATTACHMENT A
Scope of Services

1. **SCOPE OF PROJECT.** It is understood and agreed that the Project shall be referred to as **Jerry Kelley Trail Phase 2 Project**. The Scope of the Project includes the following improvements:
 - a. Construction of an 8-foot wide PCC ADA accessible walk/trail from west of Simpson College to the Laura Ingalls Wilder Elementary School on West Euclid. See Exhibit 1 attached.
 - b. Construction of the walk/trail will comply with required guides associated with the project funding.
 - c. The drainage will be accommodated along the walk/trail.
 - d. The Engineers will work with land corners which can be readily found and property owners but will not do extensive survey work to locate land corners which have not recently been recovered.
 - e. The Engineers will provide one acquisition plat for the City to use to determine land values and to negotiate with and purchase needed land.
 - f. The construction documents will be created consistent with plans for a DOT letting. Efforts will also include a concept statement, preliminary, check and final plans. The extra efforts if required beyond this are not included in this agreement.
 - g. One public meeting is assumed for the project to inform area residents and business owners of the intended improvements and approximate schedule and staging.
 - h. Preparation of assessment plats and schedules are not included in this Agreement
 - i. Resident review and general services during construction are included in this Agreement. Assistance during audit and final reimbursement is also included. 250 hours of resident review time is included.
 - j. Specialized or specific retaining wall designs are not included in the project's scope.
2. **DESIGN SURVEYS.** The Engineers shall make topographic surveys for design of the Project and for preparation of plans and specifications. The Engineers will establish elevations of existing drives, ditches, roadway, sidewalks and storm drainage structures with field surveys.
3. **DESIGN CONFERENCES.** The Engineers shall attend such design conferences with the City as may be necessary to make decisions as to details of design of the Project.
4. **PLANS AND SPECIFICATIONS.** The Engineers shall prepare such detailed plans and specifications as are reasonably necessary and desirable for construction of the Project. The plans and specifications shall set forth all the details required for the construction of the improvements. The specifications will indicate the quality standards for the materials to be used and will, in general, set forth the requirements of the City and the governmental agencies as to the standards for workmanship. The project will include one bid letting, with plans prepared for an IDOT state bid letting.
5. **ESTIMATE OF COST.** The Engineers shall prepare an estimate of cost for the construction contract to construct the improvements. The Engineers do not make any guarantee that the low bid will be equal to or less than the estimate of cost.
6. **EASEMENTS.** It is understood and agreed that easements will not be required of the Engineers as a part of the Scope of Project on this Project. The City will obtain temporary grading easements where required for grading along proposed walk/trail.

7. **ADVERTISEMENT FOR BIDS.** Advertisement for bids shall be done by the Iowa DOT. The Iowa DOT will also prepare bid tabulations and construction contracts for the City.
8. **SERVICES NOT INCLUDED.** If, after plans and specifications are reviewed and approved by the City, the Engineers are required to change plans and specifications because of changes made by the City, the Engineers shall receive additional compensation for such changes and shall be based on the standard hourly fees plus expenses for personnel engaged in making such changes.

Soil borings and soil testing and contaminated soil investigations are not included in this Agreement.

Engineering services related to litigation associated with construction claims are not included in this Agreement.

Environmental studies and archeological investigations are not included in this Agreement.

Property owner negotiations relative to new right-of-way or construction easements needed for the project.

Materials testing during construction

Construction staking is not included in this Agreement.

Design of franchise utility relocations

ATTACHMENT B
Specifications

Preliminary Plans, Check Plans and Final Plans and the needed Project Development Certificate as well as other deliverables as called for in the scope of services as described in Attachment A

ATTACHMENT C (referenced from 3.1)
Fees and Payments - Lump Sum

3.1.1 FEES AND PAYMENTS

- 3.1.1.1 Fees.** For full and complete compensation for all work, materials, and services furnished under the terms of this Agreement, the **Consultant** shall be paid fees on a lump sum basis and payment of this amount shall be considered as full and complete compensation for all work, materials and services furnished under the terms of this Agreement. The lump sum amount shall be \$33,250 for Pre-bidding design, engineering and professional services and \$13,830 of general services during construction. The estimated staff hours and fees are shown in this attachment.

The lump sum amount will not be changed unless there is a substantial change in the magnitude, scope, character, or complexity of the services from those covered in this Agreement. Any change in the lump sum amount will be by Supplemental Agreement.

- 3.1.1.2 Reimbursable Costs.** Reimbursement of costs is limited to those that are allowable under the provisions of Title 48, Subchapter E, Section 31.105 and Subpart 31.2 of the current Federal Acquisition Regulation.

- 3.1.1.3 Premium Overtime Pay.** Not applicable.

- 3.1.1.4 Payments.** Monthly payments for work completed shall be based on the percentage of work completed and substantiated by monthly progress reports. The **Contract Administrator** will check such progress reports and payment will be made for the proportional amount of the lump sum fee

Upon completion, delivery, and acceptance of all work contemplated under this Agreement, the **Consultant** shall submit one complete invoice statement for the balance of the lump sum fee. Payment of 100% of the total cost claimed will be made upon receipt and review of such claim. The **Consultant** agrees to reimburse the **Owner** for possible overpayment determined by final audit.

ATTACHMENT C (referenced from 3.1)
Fees and Payments - Specific Rate of Compensation

3.1.1 FEES AND PAYMENTS

- 3.1.1.1 Fees.** For full and complete compensation for all work, materials, and services furnished under the terms of this Agreement, the **Consultant** shall be paid fees not to exceed the maximum amount payable under this Agreement of \$60 per hour up to 250 hrs at \$60/hr. These services will be hourly and if we stay under, the City will only be billed for the hours used)

The maximum amount payable will not be changed unless there is a substantial change in the magnitude, scope, character, or complexity of the services from those covered in this Agreement. Any change in the maximum amount payable will be by Supplemental Agreement.

The current schedule of billing rates (direct labor rate, overhead, and fixed fee) are set forth in the following rate schedule. The **Consultant** may submit for approval a revised rate schedule once during the contract period. This revision may include a revised overhead rate and revised direct labor rates. The revised rate schedule should be submitted to the **Contract Administrator** for approval. Upon the **Contract Administrator's** written approval and concurrence by the Iowa DOT and the FHWA (when applicable) it shall become a part of this Agreement.

- 3.1.1.2 Reimbursable Costs.** The **Consultant** shall be reimbursed for direct non-salary costs, which are directly attributable and properly allocable to the work. The **Consultant** will be required to submit a detailed listing of direct non-salary costs incurred and certify that such costs are not included in the overhead expense pool. These costs may include travel and subsistence, reproductions, computer charges, and materials and supplies.

Reimbursement of costs is limited to those that are allowable under the provisions of Title 48, Subchapter E, Section 31.105 and Subpart 31.2 of the current Federal Acquisition Regulation.

- 3.1.1.3 Premium Overtime Pay.** Not applicable.

- 3.1.1.4 Payments.** Monthly payments for work completed shall be based on the services completed at the time of the billing and substantiated by monthly progress reports in a form that follows the specific rate schedule. The **Contract Administrator** will check such progress reports and payment will be made for the hours completed at each rate and for direct non-salary costs incurred during said month.

Upon completion, delivery and acceptance of all work contemplated under this Agreement, the **Consultant** shall submit one complete invoice statement of costs incurred and/or amounts earned. Payment of 100% of the total cost claimed will be made upon receipt and review of such claim. The **Consultant** agrees to reimburse the **Owner** for possible overpayment determined by final audit.

Jerry Kelley Trail Phase 2
 Indianola Iowa
 Professional Services

Task	QC	PM	PE/LA	Survey	Clerical	CAD	Observer
1 Staff Meetings-(3)	3	6	6		6		
2 Survey			8	40			
3 Committee Walk-thru		4	6				
4 Prelim Design	3	3	12		1	16	
5 DOT NEPA assistance		8	4				
6 Wetlands Coordination		2					
7 Pollution Prevention Plan		1	4			2	
8 Cost Estimates		4	4		1		
9 Check Plans	2	6	20		2	20	
10 Final Plans	2	8	24			12	
11 PDC submittal		2			1		
12 Utility Coordination		2	6		1		
13 Easement Documents(4)		4		48			
14 Letting/Contract Review		3					
Hours Subtotal	10	53	94	88	12	50	0
Rate	\$130	\$130	\$85	\$110	\$60	\$75	\$60
Fee/Staff	\$1,300	\$6,890	\$7,990	\$9,680	\$720	\$3,750	\$0
Labor	\$30,330						
Expense	\$2,500						
TOTAL	\$32,830						
						LUMP SUM FEE	\$33,250

Jerry Kelley Trail Phase 2
Indianola Iowa
Professional Services

Task	QC	PM	PE	Survey	Clerical	CAD	Observer
15 Preconstruction Mtg		8	8		1		4
16 General Services	2	8	40				
17 Resident Review			24				250
18 Project Closeout	1	4	16		2		24
Hours Subtotal	3	20	88	0	3	0	278
Rate	\$130	\$130	\$85	\$110	\$60	\$75	\$60
Fee/Staff	\$390	\$2,600	\$7,480	\$0	\$180	\$0	\$16,680
Labor	\$27,330						
Expense	\$1,500						
TOTAL	\$28,830						

ATTACHMENT D
Certification Regarding Debarment, Suspension, and other Responsibility Matters
– Primary Covered Transactions

Instructions for Certification

By signing and submitting this proposal, the prospective primary participant is providing the certification set out below.

1. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.
2. The certification in this clause is a material representation of fact upon which reliance was placed when the department or agency determined to enter into this transaction. If it is later determined that the prospective primary participant knowingly rendered an erroneous certification, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause of default.
3. The prospective primary participant shall provide immediate written notice to the department or agency to whom this proposal is submitted if at any time the prospective primary participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.
4. The terms "covered transaction," "debarred," "suspended," "ineligible," "lower tier covered transaction," "participant," "person" "primary covered transaction," "principal," "proposal," and "voluntarily excluded," as used in this clause, have the meanings set out in the definitions and coverage sections of the rules implementing Executive Order 12549. You may contact the department or agency to which this proposal is being submitted for assistance in obtaining a copy of those regulations.
5. The prospective primary participant agrees by submitting this proposal that should the proposed covered transaction be entered into, it shall not knowingly enter into any lower tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency entering into this transaction.
6. The prospective primary participant further agrees by submitting this proposal that it will include the clause titled "Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion - Lower Tier Covered Transaction," provided by the department or agency entering into this covered transaction, without modification in all lower tier covered transactions and in all solicitations for lower tier covered transactions.
7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower tier covered transaction that it is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.
8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.
9. Except for transactions authorized under paragraph 6 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal Government, the department or agency may terminate this transaction for cause or default.

**Certification Regarding Debarment, Suspension, and other Responsibility Matters
– Primary Covered Transactions**

- (1) The prospective primary participant certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
 - (b) Have not within a three-year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State Antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
 - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and
 - (d) Have not within a three-year period preceding this application /proposal had one or more public transactions (Federal, State or local) terminated for cause or default.
- (2) Where the prospective primary participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

State of Iowa
Warren County

I Forrest Aldrich, Board Member of the Veenstra & Kimm, Inc, being duly sworn (or under penalty of perjury under the laws of the United States and the State of Iowa) do hereby certify that the above statements are true and correct.



(signature)

Subscribed and sworn to this 9th day of May, 2012.

ATTACHMENT E
Certification of Consultant

I hereby certify that I, Forrest Aldrich am a Board of Directors Member and duly authorized representative of the firm of Veenstra & Kimm, Inc, whose address is 3000 Westown Pkwy West Des Moines Iowa and that neither I nor the above firm here represented has:

- (a) Employed or retained for a commission, percentage, brokerage, contingent fee, or other consideration, any firm or person (other than a bona fide employee working solely for me or the above **Consultant**) to solicit or secure this contract,
- (b) Agreed, as an express or implied condition for obtaining this contract, to employ or retain the services of any firm or person in connection with carrying out the contract, or
- (c) Paid, or agreed to pay, to any firm, organization or person (other than a bona fide employee working solely for me or the above **Consultant**) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the contract; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished to the Iowa Department of Transportation and the Federal Highway Administration, U.S. Department of Transportation, in connection with this contract involving participation of Federal-aid highway funds, and is subject to applicable, State and Federal laws, both criminal and civil.

Forrest Aldrich
(signature)

Made this 9th day of May, 2012.

ATTACHMENT F
Certification of Owner

I hereby certify that I, Glen Cowan, am the Parks and Recreation Director and the duly authorized representative of the Owner, and that the above consulting firm or its representative has not been required, directly or indirectly as an express or implied condition in connection with obtaining or carrying out this contract to:

(a) Employ or retain, or agree to employ or retain, any firm or person, or

(b) Pay, or agree to pay, to any firm, person, or organization, any fee, contribution, donation, or consideration of any kind; except as here expressly stated (if any):

I acknowledge that this certificate is to be furnished the Iowa DOT and the Federal Highway Administration, U.S. Department of Transportation, in connection with this contract involving participation of Federal-aid highway funds, and is subject to applicable State and Federal laws, both criminal and civil.

(signature)

Made this _____ day of _____, _____.

ATTACHMENT G Sample Invoice

Prime Consulting Inc.
123 Street
City, Iowa 50001

Cost Plus Fixed Fee
Progressive Invoice

1/5/04

Invoice No.	4	Client Project No.	NHS-43-3(34)4-2C-70
Invoice Period Covered	12/1/03-12/31/03	County	Story
Consultant Job No.	155820	Client Project Description	US 43 Ames to Jewell
		Client Contract No.	2258D

	Contract Estimate	Cumulative		Current Period
		To Date		
Labor Dollars	226,851.00	40,477.30	21,584.70	
Overhead (120%)	272,221.00	48,572.40	25,900.80	
Overhead adjustments				
Direct Expenses				
Mileage	800.00	215.87	215.87	
Per Diem	600.00			
Subconsultants (including authorized contingency)				
Surveyor Sub Inc.	26,621.11	20,670.16	2,558.57	
Driller Sub Inc.	14,169.00			
Geotech Sub Inc.	13,273.84	1,979.55	1,979.55	
Subtotal	554,535.95	111,915.28	52,239.49	
Fixed Fee	85,540.00	17,108.00	8,554.00	
Authorized Contingency	2,500.00			
Total Authorized Amount	642,575.95			
Total Billed To Date	240,938.56	240,938.56	113,032.98	

Remaining Authorized Balance 401,637.39

Unauthorized Contingency

Prime Consulting Inc. 61,935.00
Surveyors Inc. 1,562.00
Drillers Inc. 1,417.00
Geotech Inc. 1,327.00

Labor Hours 9,453.00 1,680.00 814.00

Surveyor Sub Inc.

45 Street

City, Iowa 50001

Cost Plus Fixed Fee
Progressive Invoice

12/23/03

Invoice No. 3
Invoice Period Covered 11/15/03-12/15/03
Consultant Job No. 155820
Client Project No. NHS-43-3(34)4-2C-70
County Story
Client Project Description US 43 Arnes to Jewell
Client Contract No. 2258D

	Contract	Cumulative		Current
	Estimate	To Date	Period	
Labor Dollars	9,984.20	4,551.08	556.21	
Overhead (130%)	12,979.46	5,916.40	723.07	
Overhead adjustments		(823.44)		
Direct Expenses				
Milage	118.42	56.28		

Subconsultants (including authorized contingency)

Subtotal	23,082.08	9,700.32	1,279.28
Fixed Fee	2,539.03	1,269.51	
Authorized Contingency	1,000.00		
Total Authorized Amount	26,621.11		
Total Billed To Date	20,670.16	20,670.16	2,558.57
Remaining Authorized Balance	5,950.95		

Unauthorized Contingency
Surveyors Inc. 1,562.00

Labor Hours 1,121.00 180.00 24.00
Geotech Sub Inc.
88 Street
City, Iowa 50001

**Cost Plus Fixed Fee
Progressive Invoice**

12/23/03

Invoice No. 1
Invoice Period Covered 11/15/03-12/15/03
Consultant Job No. 155820
Client Project No. NHS-43-3(34)4-2C-70
County Story
Client Project Description US 43 Ames to Jewell
Client Contract No. 2258D

	Contract Estimate	Cumulative To Date	Current Period
Labor Dollars	5,210.42	415.00	415.00
Overhead (125%)	6,513.03	518.75	518.75
Overhead adjustments			
Direct Expenses			
Milage	64.80		

Reproduction sq.	170.17		
Subconsultants (including authorized contingency)			
Subtotal	11,958.42	933.75	933.75
Fixed Fee	1,315.43	112.05	112.05
Authorized Contingency	-		
Total Authorized Amount	13,273.84		
Total Billed To Date	1,979.55	1,979.55	1,979.55
Remaining Authorized Balance	11,294.29		
Unauthorized Contingency			
Geotech Inc.	1,324.00		
Labor Hours	300.00	17.00	17.00

Information

Subject

Health insurance renewal for stop loss carrier for FY 2012/13 - Staff recommends HCC with \$45,000 deductible

Information

RoxAnne Hunerdosse, Todd Kielkopf and I met with consultant Debbie Dean of Benefit Source regarding our health insurance plan for FY 12/13. The city "self insures" health insurance and has done so since 1993. UMR, our third party administrator has been hired to process claims. RoxAnne administers the program which has been very successful over the years. At one time Indianola included Norwalk and Carlisle but it was a literal disaster so the "Tri-City" Health Pool was disbanded in 2002 and Indianola has been on its own since.

Plan elements include:

- Individual stop loss: \$45,000 (same as 2011/12)
- Aggregate stop loss: \$1,175,400 (down from \$1,329,400 in 11/12)
- Monthly premiums: Family \$1,260 Individual \$510 (same since 09/10)
- Pool balance April 20, 2012: \$1,273,400
- Employee contributions July 1: Individual \$15.30 Family \$60 (same as 11/12)

The recommendations for the FY 12/13 Health Insurance Plan include:

- Reinsurance purchase from HCC Life (HCC provided reinsurance since July 2005)
- Premiums remain at \$1,260 and \$510/month for family/individual respectively
- Pay annual aggregate premium in advance for a 10% discount \$10,076

Attachments

Memo

INDIANOLA HEALTH PLAN RENEWAL SUMMARY

JULY 1, 2012 THROUGH JUNE 30, 2013

Self-Funded Renewal Analysis

The renewal analysis for the 2012-2013 plan year included a thorough due diligence of soliciting bids from other reinsurance providers. The most competitive fixed cost proposal was submitted by HCC Life Insurance Company who is our current reinsurance provider. Last year, the City performed an exhaustive vendor search for a new third party administrator (TPA) as a result of Principal Financial Group exiting the medical insurance market. UMR, an independent TPA owned by the UnitedHealth Group, was selected and the 2012-2013 plan year will be the second of a two year fixed rate guarantee contract offered by UMR.

The proposed reinsurance contract for the 2012-2013 plan year will limit the maximum exposure per member to \$45,000 along with an additional \$25,000 of exposure for all members combined. The total cost of the health plan including fixed administrative and claim expense is expected to be \$1.15 million with a total maximum exposure of \$1.38 million. Based on our current membership, fixed administrative fees should account for \$209,527 with a maximum aggregate claim exposure of \$1.18 million. The overall anticipated renewal for the new plan year is a decrease of 8.72% as claims are expected to decrease 9.22% with total fixed administrative and reinsurance premium increasing 8.13%. The maximum exposure for the 2012-2013 plan year is \$140,626 less than the 2011-2012 plan year.

The recommendation for the upcoming plan year is to set premium rates at \$510 for single coverage and \$1,260 for family coverage which is unchanged from last year. Additionally, it is recommended to pay the annual aggregate reinsurance premium in advance totaling \$10,076 made payable to HCC Life Insurance Company to receive a 10% discount.

Information

Subject

Greater Des Moines Partnership dues of \$1,388.33 on behalf of the Indianola Chamber

Information

This item was discussed at the May 14, 2012 council study meeting. It was the consensus of the committee to pay the Greater Des Moines Partnership Chamber dues of \$1,388.33 (pro-rated for 7 months June 1-December 31, 2012). In your packet is the agreement between the Greater Des Moines Partnership and the Chamber. The check will be issued to the Indianola Chamber.

Attachments

Agreement

Claim

GREATER DES MOINES PARTNERSHIP/CHAMBER AFFILIATION AGREEMENT

The purpose of this Affiliation Agreement between the Indianola Chamber of Commerce ("Chamber") and the Greater Des Moines Partnership ("Partnership") is to identify areas of mutual interest and concern and the elements of their joint affiliation and membership.

Affiliation means promoting continued development of a strong affiliate chamber network forming a base to build the regionalist perspective known as the "Greater Des Moines Area". The network, supported by open channels of communication, will recognize the diversity of each affiliate and encourage the expanding sphere of influence each plays in the development of their respective communities and the Greater Des Moines Area.

1. Partnership Regional Members ("Members"): Any business/organization/individual which gains Partnership Membership through local Chamber(s) membership.
 - The Chamber shall focus its solicitation efforts on Members. The Chamber may offer to Partnership Investors opportunities for sponsorships, memberships, and/or investments; respecting those investors' generous investments for regional opportunities through the Partnership.
 - All chamber members, new and retained, will be Regional Members of the Partnership and Local members of respective Chamber(s).
 - Chamber shall retain 100% of all dues. The Chamber shall pay the fees set forth below to the Partnership in accordance with this agreement:
 - \$2,380 for the 2012 calendar year.
 1. Normal fee schedule is \$17/per member as determined on June 1st of the previous year with a minimum of \$1,500.
 2. Member, for the purpose of this count, is defined as any dues paying business, organization or individual member of the Chamber. (Honorary members or additional assignees do not apply.)
 - 3. Fee above is based upon a member count of 140 members.

Governance:

- The Chamber will appoint its president to serve on the Affiliate Presidents Council of the Greater Des Moines Partnership.
- The Affiliates Presidents Council will elect 6 sitting board members to represent the interests of the Affiliates on the Greater Des Moines Partnership Board of Directors.
- In addition, the Affiliate Presidents Council's chairperson will represent the interests of the Affiliates on the Greater Des Moines Partnership Executive Committee and Board of Directors.

2. Responsibilities:

Partnership

- Maintains, secures and controls consolidated member list and will produce annual membership directory.
- Hold annual strategic planning session with Affiliate/Partnership strategic team (a team of Partnership and Affiliate professional leaders): planning includes- public policy; communications; programming and value-added Partnership benefits.
 - Strategic Team of Executive Directors holds bi-monthly planning meetings
- Host Affiliate Presidents Council in regular meetings.
- Abide by communications protocols regarding membership lists and their usages.
- Communicate with Chamber members regularly.
- Provide professional input to the Affiliates in the following areas: Chamber technical assistance, public policy, communications and technology.
- Develop and offer Partnership value-added benefits to all Regional Members.
- Hold annual review and evaluation of the relationship with Affiliate organizations.

Chamber

- Maintain accurate records in the regional database (Arthur) with monthly updates.
- Provide a membership count to GDMP by June 1 for the purpose of establishing association fee for the upcoming year.
- Provide accurate member information for the purpose of Directory listings by March 1st of each year.
- Act as entry point for all respective Chamber members.
- Attract new Chamber members.
- Hold new member orientations with Partnership involvement.
- Promote advantages of Partnership affiliation.
- Promote Partnership value-added benefits to members.
- Participate in annual Partnership planning session and all appropriate committees.

4. Additional Terms and Understanding:

- The term of this Affiliation Agreement shall be from April 1, 2012 until December 31, 2012.

- The Partnership shall address all internal costs associated with the implementation of this Agreement including personnel and all incidental costs.

Greater Des Moines Partnership

Indianola Chamber of Commerce

Signature

Signature

Date

Date

Printed Name

Printed Name

GREATER DES MOINES PARTNERSHIP/CHAMBER AFFILIATION AGREEMENT

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- The Chamber shall focus its solicitation efforts on Members. The Chamber may offer to Partnership Investors opportunities for sponsorships, memberships, and/or investments; respecting those investors' generous investments for regional opportunities through the Partnership.
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3. Fee above is based upon a member count of 140 members.

Governance:

- The Chamber will appoint of the Greater Des Moines
- The Affiliates Presidents C interests of the Affiliates or
- In addition, the Affiliate Pr of the Affiliates on the Grei Board of Directors.

Vendor No. _____

Name _____

Codes _____

Invoice Date _____

Invoice No. _____

Description _____

Posted by _____

Gross _____

Disc. _____

Project File ☐

Net _____

Approved by: _____

Alan Furler

\$1,388.33

Information

Subject

Banner application from Michele Hinrichs - square banners from June 4, 2012 - September 4, 2012

Information

The Tourism Committee with the Indianola Chamber of Commerce is requesting banner placement in Zone 5 (square/downtown area) which requires council approval (see policy).

The request (similar to year's past) is to hang 20 banners (see map) from June 4, 2012 to September 4, 2012. Chuck Burgin reviewed and recommends approval as the request is consistent with the banner policy.

FYI – IMU has agreed to install the banners.

Attachments

Application

Banner Policy

BANNER APPLICATION

Banner permits are subject to conditions outlined in the City of Indianola Banner Policy

Date of Application: 5-17-12
Organization Name: City - Chamber of Commerce
Organization Address: _____
Phone Number: 515-249-5359 (cell)
Name of Person Responsible for Banner(s): Michelle Hinrichs
Name and Location of Event: N/A
Dates Requested: Start Date June 4, 2012 End Date Sept 4, 2012
Number of Poles Requested: 20 Number of Banners: 20

Please circle all that apply -
(Refer to Banner Size and Number of Banners in City of Indianola Banner Policy)

- Zone 1 North Buxton from Ashland to West Clinton, West Ashland from Buxton to North C St.
- Zone 2 North Howard from Ashland to East Clinton, East Ashland from North Howard to Hwy 65/69
- Zone 3 South Buxton from Salem to Hwy 92, West Salem from Buxton to South C Street
- Zone 4 East Salem from South Howard to Hwy 65/69, South Howard from Salem to Hwy 92
- Zone 5 Square/Downtown Area
- Zone 6 Highway 65-69
- Zone 7 Highway 92
- Other Location Attached yellow areas
Locations outside the banner zones listed above will be considered on an individual basis after review and recommendation by City Staff and the approval of the City Council.

Please Attach: A photo or sketch of banner, which will include design, content, colors, color depiction and exact dimensions.

A Certificate of Insurance must be submitted with Application. N/A City beautification

\$25.00 Application Fee _____

\$2.00 per banner _____

Total _____

Upon approval of this application by the City Council, the undersigned applicant hereby agrees to indemnify the City of Indianola and hold it harmless from any and all claims and causes of action and damages related to the banners.

[Signature]
Applicant Signature

5-17-12
Date

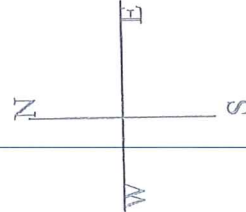
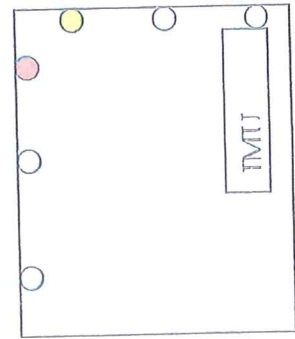
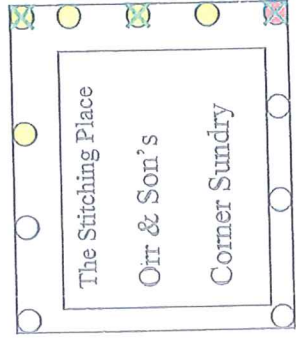
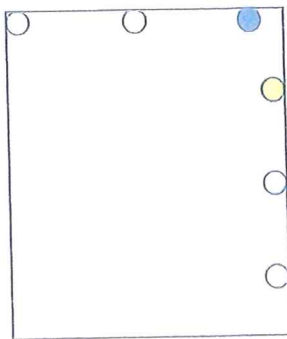
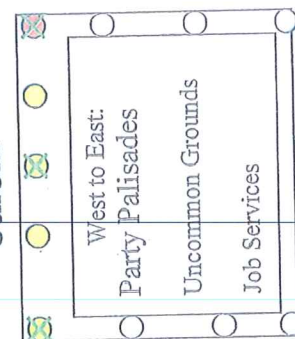
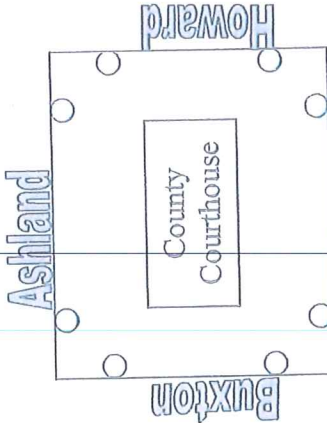
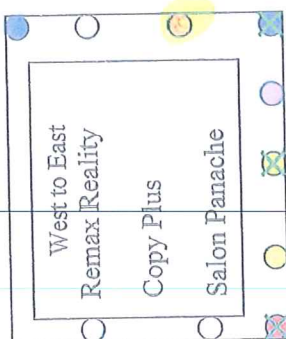
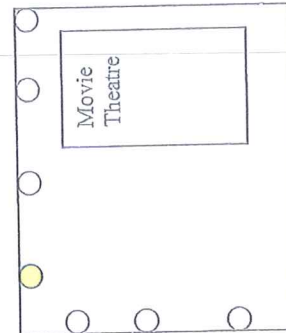
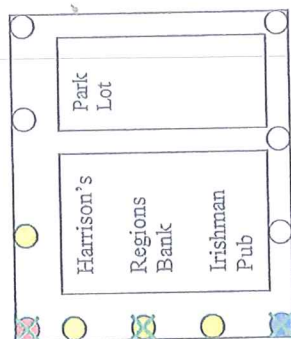
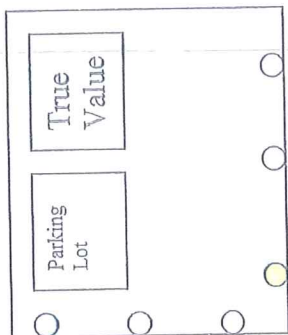
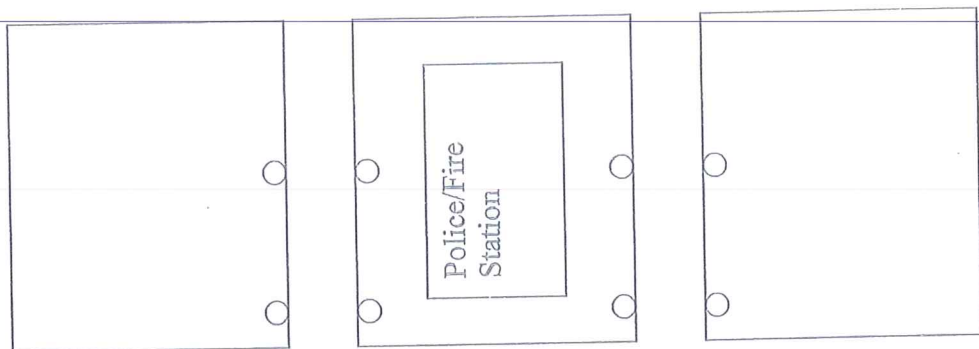
[Signature]
Community Development Official

5-17-12
Date

Receipt # _____

The poles for brackets/banners.

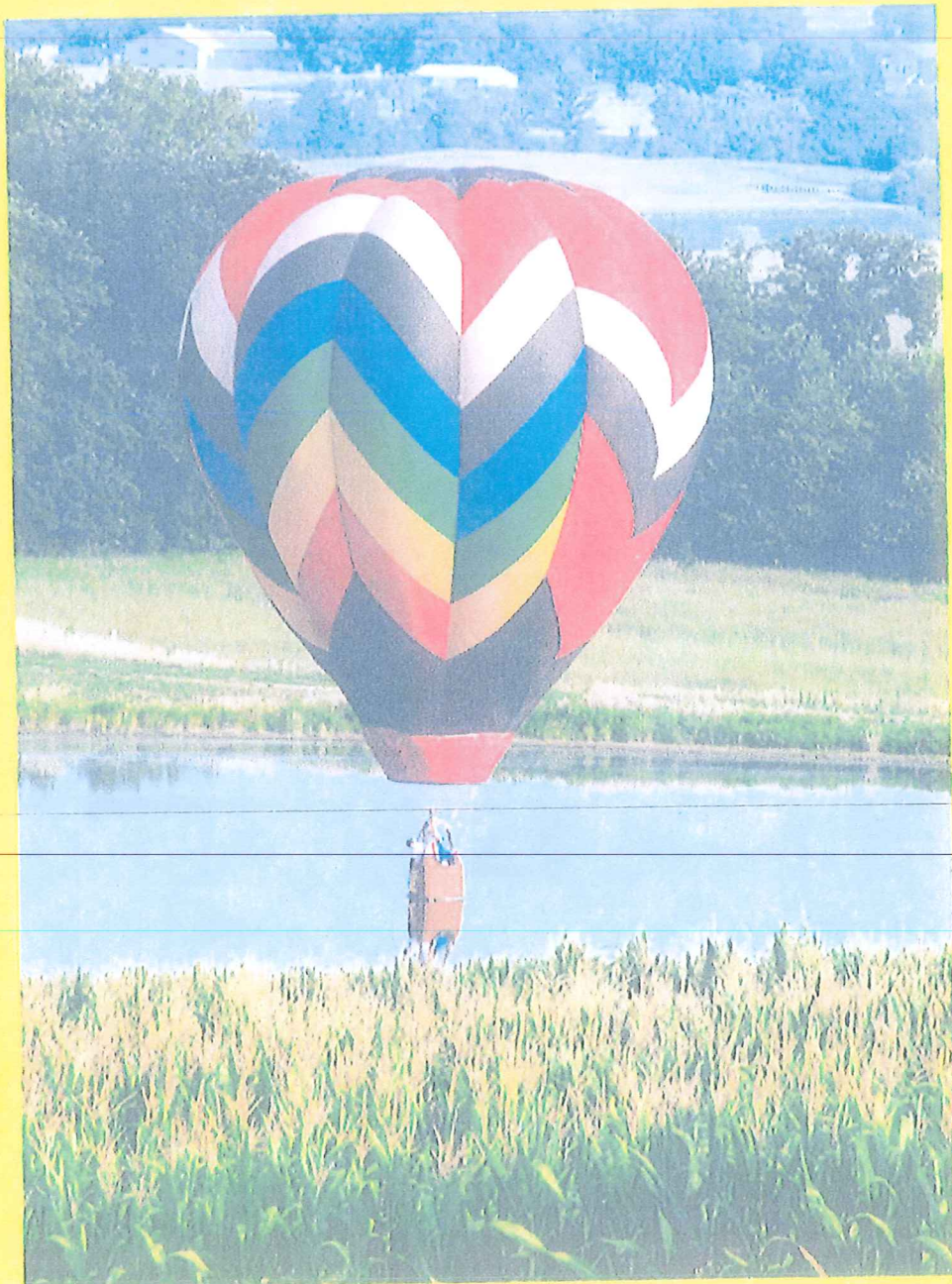
Jefferson-65/69



- RED circle: Stop sign (No banner allowed)
- BLUE Circle: Street Sign (no banner allowed)
- Green X: Wreath on pole during Nov-Feb
- Hot air balloon banner locations
- Brackets not purchased for these poles
- Misc No banner allowed

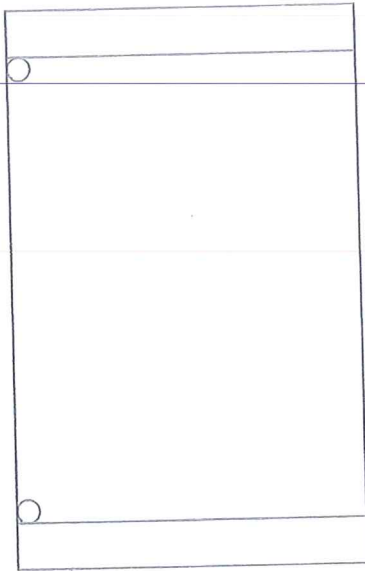
Indianola

CONNECTING TO WHAT MATTERS



"AirKOAT"
Jeremy King
Donated by: The Corner Sundry

24" x 38"



Pockets on top and bottom
The opening is 2 1/4" and it is
Double stitched.
The circles are "Grommets".
These are needed for the zip ties
To go through and connect to the
Pole brackets.

POLICY FOR BANNERS IN THE PUBLIC RIGHT-OF-WAY

Applicability

Any banners erected in the public right-of-way in the City of Indianola shall adhere to this established policy. This policy does not apply to banners that are not in the public right-of-way. The Sign Regulations of the Zoning Ordinance shall apply for such banners.

Application Form

Applicants for banners in the public right-of-way shall use the Banner application form available at the Building and Zoning Department located at 110 North 1st Street. Banner design, including color depiction, exact dimensions, content, colors, locations, duration of event, applicant information and insurance shall be required as part of any banner permit application.

Banner Zones and Number of Poles

of Poles

Minimum # Of Banners

Zone 1 – North Buxton from Ashland to West Clinton
West Ashland from Buxton to North C Street

13

10

Zone 2 – North Howard from Ashland to East Clinton
East Ashland from North Howard to Hwy 65/69

10

8

Zone 3 – South Buxton from Salem to Hwy 92
West Salem from Buxton to South C Street

11

9

Zone 4 – East Salem from South Howard to Hwy 65/69
South Howard from Salem to Hwy 92

11

9

Zone 5 – Square/downtown area

28

20

Zone 6 – Highway 65/69 – Number and location approved by City Council.

Zone 7 – Highway 92 – Number and location approved by City Council.

Other Zones

Applicants for banner locations outside the banner zones listed above will be considered on an individual basis after review and recommendation by city staff and the approval of the City Council.

<u>Application Fee</u>	A \$25.00 application fee plus \$2.00 per banner is required for banners installed within all Zones. The Building Official shall waive the fee if no sponsorship is placed on the banner.
<u>Number of Banners</u>	Minimum number of metal light poles as listed in each zone must have the same banner and the banners must utilize the minimum number of banners listed for the zone in which they are installed. No more than one banner per pole. *Exception: Zones 6 and 7, approval of specific number and location of banners along Highway 65/69 and Highway 92 will be required by City Council. Minimum number of banners must be distributed uniformly within the zone.
<u>Banner Construction</u>	Pole banners must not be larger than 30"x 94" and should be made out of a canvas or nylon material. Supports shall match existing pole color unless otherwise approved.
<u>Banner Installation</u>	All hardware used to support each banner shall be approved and installed by Indianola Municipal Utilities. All costs associated with the installation and removal shall be the responsibility of the applicant. Permit holder is responsible for coordinating installation and removal of banners with Indianola Municipal Utilities.
<u>Length of Use By Type of Banner</u>	<i>Business or Institution: Allowed in Zones 1 – 2 – 3 – 4</i> (company anniversary event, college welcoming, etc.) 3 months maximum per calendar year per banner with at least 30 days separating such 3-month periods. <i>Community Wide Event: Allowed in ALL Zones</i> (seasons, holiday shopping, etc.) 3 months maximum per calendar year per banner with at least 30 days separating such 3-month periods. <i>Community Special Event: Allowed in ALL Zones</i> (The National Balloon events, Log Cabin days, Dickens, etc.) One month maximum prior to each event. Banner must be removed within 7 days after event.
<u>Insurance</u>	Permit applicant must file proof of insurance and must sign a hold harmless agreement. These documents must be submitted before sign permit application for banners in public right-of-way will be approved.

Maintenance of Banners

Upon receipt of any call regarding problems with banners, corrective action within 24 hours of notification to the banner sponsor's contact person will be required. The City of Indianola reserves the right to immediately have the banner removed and revoke the banner permit. Any cost for the removal of banners by IMU will be charged to the organization holding the permit.

In all cases, the applicant is responsible for cost of installation and maintenance of the banners.

Administration

These policies and procedures are administered by the Building and Zoning Official.

Banner Reservations

Banner space will be allocated on a first-come, first-served basis, with conflicts resolved according to the prioritization standards.

Prioritization

- (1) Decorative non-event specific
- (2) Major Multi-day events with community involvement.
- (3) Community promotions and events.

Banner Content and Design

The content and design must comply with the following:

- (1) Celebrates and/or promotes the Indianola community or is event specific.
- (2) Be non-offensive
- (3) Sponsorship recognition will be allowed in the bottom 15%. In Zones 1 –2 –3 –4 ONLY.
- (4) Banner design must be submitted to the Building and Zoning Official for compliance with above criteria.

Availability

Open to all citizens of Indianola, to established institutional or non-profit organizations (example churches, colleges, etc.) within the community and to Indianola organizations carrying out events within the community. The foregoing requirements and guidelines must be followed by all banner users. Corporate banners recognizing company anniversary events or special recognition may be permitted subject to all the above design and location criteria.

Exemption

The City Council may approve any banner design, content or location for a person not to exceed 1 year.

Information

Subject

Noise permit for Warren County Relay For Life on June 8, 2012 from 6:00 p.m. - 6:00 a.m.

Information

In your packet is a noise permit for the Warren County Relay For Life on June 8, 2012 from 6:00 p.m. – 6:00 a.m. There were no complaints during the same event in 2011. Staff recommends approval. The application was received on May 9, 2012.

Attachments

Noise Permit

Event Name: Warren County Relay for Life
Date/Time of Event: Friday, June 8th - Saturday, June 9th
Location of Event: Indianola Middle School Track
Event Sponsor(s): _____

Contact Information:

Organization: American Cancer Society
Contact Name: Jacki Souer
Address: 812 West Ashland, Indianola
Telephone Number: _____
Cell Phone Number: 515-669-5488
Fax Number: _____
Email Address: jfehrer@darlingri.com
Today's Date: 5-9-12

Anticipated Attendance: 200 Per Day 200 Total

Event Information:

Event Starts	Date: <u>June 8th</u>	Time: <u>6pm</u>	Day of Week: <u>Friday</u>
Event Ends	Date: <u>June 9th</u>	Time: <u>6am</u>	Day of Week: <u>Saturday</u>

Previous Event Information

Date of Event: June 10, 2011 Time of Event: 6pm - 6am

Please provide a map showing the event location and location of band/music, please specify: _____ Band _____ DJ ☒ Other (please specify)

Will be using the sound system provided by the school.

RETURN NOISE APPLICATION TO:

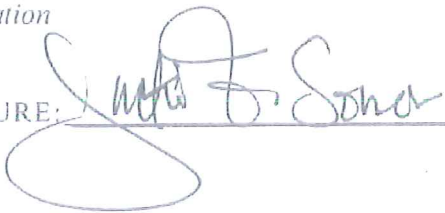
110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.cityofindianola.com

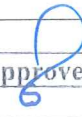
E-Mail: dbowlin@cityofindianola.com

APPLICANT SIGNATURE: 

Late Fee: Cash: _____ Check: _____ Received By: _____

OFFICE USE ONLY

DATE RECEIVED:

	Signature	Date	Approved	Denied
Police Department:		5/16/12		
City Manager:				

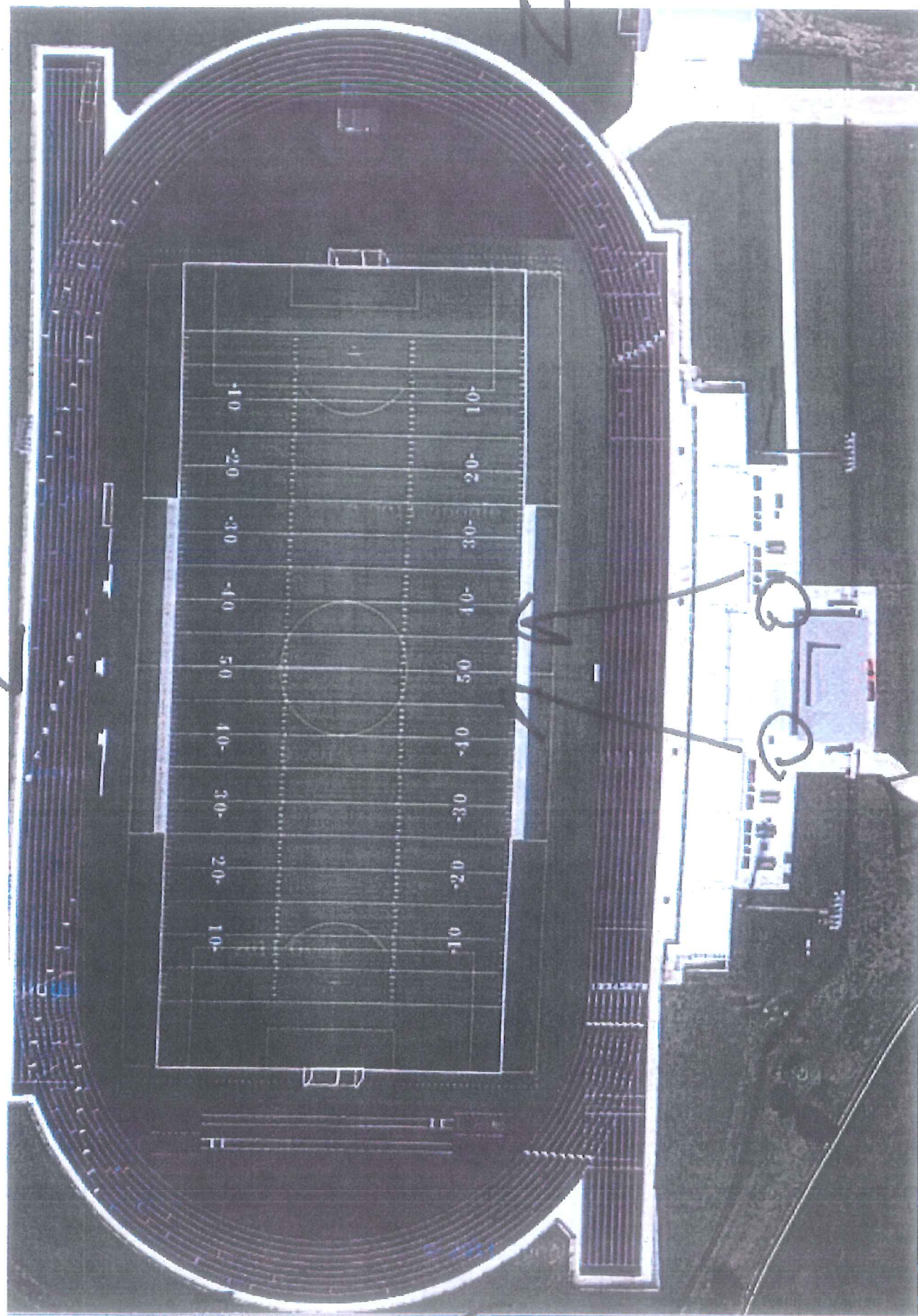
RETURN NOISE APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.cityofindianola.comE-Mail: dbowlin@cityofindianola.com



Speakers are on the press box.
face West

Information

Subject

Claims on the computer printout for May 21, 2012 and the April 2012 receipts

Information

Attachments

Vendor Report

Claims

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ACCO UNLIMITED CORP.				
ACCO UNLIMITED CORP.	LADDER REPAIRS	04/24/2012	1,556.00	POOL (MEMORIAL)
Total ACCO UNLIMITED CORP.:			1,556.00	
AGRILAND FS INC				
AGRILAND FS INC	SEED	04/11/2012	120.00	PARK & RECREATI
AGRILAND FS INC	SEED	04/11/2012	120.00	PARK & RECREATI
AGRILAND FS INC	SEED	04/11/2012	92.50	PARK & RECREATI
Total AGRILAND FS INC:			332.50	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	LEGAL SERVICES	04/26/2012	164.00	GENERAL FUND
AHLERS & COONEY P.C.	LEGAL FEES - GAS FRANCHISE ORDINANC	04/23/2012	826.50	GENERAL FUND
AHLERS & COONEY P.C.	LABOR RELATIONS	04/25/2012	147.00	GENERAL FUND
AHLERS & COONEY P.C.	LEGAL FEES - LABOR RELATIONS	04/25/2012	540.80	GENERAL FUND
Total AHLERS & COONEY P.C.:			1,678.30	
AIRGAS NORTH CENTRAL				
AIRGAS NORTH CENTRAL	OXYGEN	04/10/2012	56.76	AMBULANCE FUN
AIRGAS NORTH CENTRAL	OXYGEN	04/17/2012	42.86	AMBULANCE FUN
Total AIRGAS NORTH CENTRAL:			99.62	
ASLIN INDUSTRIES				
ASLIN INDUSTRIES	DISPENSERS	04/17/2012	329.76	PARK & RECREATI
Total ASLIN INDUSTRIES:			329.76	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	CONCESSIONS	04/24/2012	391.70	PARK & RECREATI
Total ATLANTIC BOTTLING CO.:			391.70	
B & B BEDDING				
B & B BEDDING	MULCH PLAYGROUND	04/25/2012	1,941.20	CAPITAL PROJECT
Total B & B BEDDING:			1,941.20	
BALL TEAM LLC				
BALL TEAM LLC	WC PROJECT MGMT - DRAW #4	04/27/2012	2,450.00	CAPITAL PROJECT
Total BALL TEAM LLC:			2,450.00	
BANKERS TRUST COMPANY				
BANKERS TRUST COMPANY	FINANCIAL MGMT FEE	04/12/2012	250.00	DEBT SERVICE FU
BANKERS TRUST COMPANY	FINANCIAL MGMT FEE	04/06/2012	75.00	DEBT SERVICE FU
Total BANKERS TRUST COMPANY:			325.00	
BARKER IMPLEMENT				
BARKER IMPLEMENT	FINAL CLARIFIER	04/16/2012	26.67	SEWER FUND
BARKER IMPLEMENT	HYD HOSE	04/18/2012	47.88	ROAD USE TAX FU
Total BARKER IMPLEMENT:			74.55	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BAUER, SUZANNE				
BAUER, SUZANNE	REFUND - CLASS CANCELLED	04/23/2012	27.00	PARK & RECREATI
Total BAUER, SUZANNE:			27.00	
BLOOM, THAD				
BLOOM, THAD	I & I REIMBURSEMENT 900 NORTH 'J'	04/20/2012	875.00	SEWER FUND
Total BLOOM, THAD:			875.00	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	NAME BADGES	04/09/2012	46.00	GENERAL FUND
BOB'S CUSTOM TROPHIES	NAME BADGE	04/17/2012	11.50	GENERAL FUND
BOB'S CUSTOM TROPHIES	TOURNAMENT AWARDS	04/26/2012	748.80	PARK & RECREATI
Total BOB'S CUSTOM TROPHIES:			806.30	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	SUPPLIES	04/05/2012	877.69	AMBULANCE FUN
BOUND TREE MEDICAL LLC	SUPPLIES	04/12/2012	1,059.64	AMBULANCE FUN
BOUND TREE MEDICAL LLC	MED SUPPLIES	04/20/2012	63.48	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			2,000.81	
BRIMEYER FURSMAN LLC				
BRIMEYER FURSMAN LLC	EXECUTIVE SEARCH FIRM - CITY MANAGER	04/24/2012	5,500.00	GENERAL FUND
Total BRIMEYER FURSMAN LLC:			5,500.00	
BROADLAWNS MEDICAL CENTER				
BROADLAWNS MEDICAL CENT	4-6-12 2012-1476	04/06/2012	143.00	POLICE FUND
BROADLAWNS MEDICAL CENT	4-6-12 2012-1476	04/06/2012	300.00	POLICE FUND
BROADLAWNS MEDICAL CENT	4-20-12 2012-1742	04/20/2012	217.00	POLICE FUND
BROADLAWNS MEDICAL CENT	4-20-12 2012-1742	04/20/2012	479.00	POLICE FUND
Total BROADLAWNS MEDICAL CENTER:			1,139.00	
BRUCE, TAMMY				
BRUCE, TAMMY	MEDICAL EXPENSE	04/26/2012	126.80	HRA FUND
Total BRUCE, TAMMY:			126.80	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	RIP RAP	04/30/2012	408.00	ROAD USE TAX FU
Total BRUENING ROCK PRODUCTS:			408.00	
BUHROW, LUKE				
BUHROW, LUKE	MEDICAL EXPENSE	04/26/2012	240.04	HRA FUND
Total BUHROW, LUKE:			240.04	
BURGIN, CHARLES				
BURGIN, CHARLES	MEAL/TIP	04/20/2012	15.00	GENERAL FUND
BURGIN, CHARLES	MILEAGE	04/20/2012	96.57	GENERAL FUND
Total BURGIN, CHARLES:			111.57	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BUTTREY, BRIAN & KRISTY				
BUTTREY, BRIAN & KRISTY	REFUND - CLASS CANCELLED	04/23/2012	27.00	PARK & RECREATI
Total BUTTREY, BRIAN & KRISTY:			27.00	
BYLUND, DOUG				
BYLUND, DOUG	MEDICAL EXPENSE	04/13/2012	426.67	HRA FUND
Total BYLUND, DOUG:			426.67	
CAMBRON & THACKER				
CAMBRON & THACKER	1017 SOUTH Y ST DRIVEWAY	04/27/2012	1,000.00	STREET CAPITAL
Total CAMBRON & THACKER:			1,000.00	
CANON FINANCIAL SERVICES INC.				
CANON FINANCIAL SERVICES I	COPIER	04/13/2012	130.86	SEWER FUND
Total CANON FINANCIAL SERVICES INC.:			130.86	
CAPITAL CITY BOILER				
CAPITAL CITY BOILER	BOILER FLARE CIP	04/12/2012	20,400.00	SEWER CAPITAL P
Total CAPITAL CITY BOILER:			20,400.00	
CARPENTER UNIFORM CO				
CARPENTER UNIFORM CO	UNIFORMS	04/10/2012	675.00	POLICE FUND
Total CARPENTER UNIFORM CO:			675.00	
CASUAL RAGS				
CASUAL RAGS	UNIFORM	04/16/2012	162.68	FIRE FUND
Total CASUAL RAGS:			162.68	
CENTER ON SUSTAINABLE COMMUNITIES				
CENTER ON SUSTAINABLE CO	MEMBERSHIP	04/24/2012	200.00	GENERAL FUND
Total CENTER ON SUSTAINABLE COMMUNITIES:			200.00	
CENTRAL IOWA PEST CONTROL SRVCS				
CENTRAL IOWA PEST CONTRO	EXTERMINATOR	05/03/2012	150.00	GENERAL FUND
Total CENTRAL IOWA PEST CONTROL SRVCS:			150.00	
CENTURYLINK				
CENTURYLINK	TRAFFIC SIGNALS	04/22/2012	60.62	ROAD USE TAX FU
CENTURYLINK	911 PHONE	04/22/2012	69.08	PARK & RECREATI
CENTURYLINK	PHONE	04/22/2012	44.12	SEWER FUND
Total CENTURYLINK:			173.82	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	LANDSCAPE BRICKS/PALLETS	04/10/2012	389.44	SEWER FUND
CIRCLE B CASHWAY	BOLT CUTTER	04/10/2012	29.99	SEWER FUND
CIRCLE B CASHWAY	LANDSCAPE FABRIC	04/10/2012	59.96	SEWER FUND
CIRCLE B CASHWAY	PALLET RETURN	04/12/2012	33.00-	SEWER FUND
CIRCLE B CASHWAY	LANDSCAPE FABRIC	04/12/2012	29.98	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CIRCLE B CASHWAY	BENCH MATERIALS	04/19/2012	15.89	PARK & RECREATI
CIRCLE B CASHWAY	SUPPLIES	04/23/2012	25.92	CAPITAL PROJECT
Total CIRCLE B CASHWAY:			518.18	
CIRCUIT BREAKER SALES CO INC				
CIRCUIT BREAKER SALES CO I	MCCORD TRANSFORMER BREAKER	04/10/2012	6,850.00	SEWER FUND
Total CIRCUIT BREAKER SALES CO INC:			6,850.00	
CITGO				
CITGO	FUEL	04/27/2012	9.50	POLICE FUND
Total CITGO:			9.50	
CITY OF INDIANOLA - UTILITY				
CITY OF INDIANOLA - UTILITY	UTILITIES - MEMORIAL	04/30/2012	48.15	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BARKER	04/30/2012	24.56	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	37.64	CP--CAF FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	04/30/2012	142.89	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MCCORD	04/30/2012	35.00	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	460.75	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - DOWNEY	04/30/2012	18.75	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	2,547.82	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	200.00	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	10,594.47	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	7,636.70	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	2,256.05	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - SHOP	04/30/2012	170.74	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	04/30/2012	289.59	ROAD USE TAX FU
CITY OF INDIANOLA - UTILITY	UTILITIES - TRAIL	04/30/2012	28.69	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - PD/FIRE BLDG	04/30/2012	47.18	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	04/30/2012	46.75	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MOATS	04/30/2012	24.91	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	AQUATIC CENTER UTILITIES	04/30/2012	148.05	POOL (MEMORIAL)
CITY OF INDIANOLA - UTILITY	UTILITIES - BUXTON	04/30/2012	106.95	PARK & RECREATI
Total CITY OF INDIANOLA - UTILITY:			24,865.64	
CLINGMAN, STEPHEN				
CLINGMAN, STEPHEN	MEDICAL EXPENSE	04/13/2012	113.30	HRA FUND
CLINGMAN, STEPHEN	MEDICAL EXPENSE	04/17/2012	45.86	HRA FUND
CLINGMAN, STEPHEN	MEDICAL EXPENSE	04/27/2012	250.00	HRA FUND
Total CLINGMAN, STEPHEN:			409.16	
CNM OUTDOOR EQUIPMENT				
CNM OUTDOOR EQUIPMENT	STRING FOR TRIMMERS	04/17/2012	8.95	PARK & RECREATI
CNM OUTDOOR EQUIPMENT	REPAIR SAW	04/25/2012	28.95	PARK & RECREATI
CNM OUTDOOR EQUIPMENT	OIL	05/01/2012	20.50	ROAD USE TAX FU
Total CNM OUTDOOR EQUIPMENT:			58.40	
CONTRACT SPECIALTY				
CONTRACT SPECIALTY	PAINT	04/10/2012	275.00	PARK & RECREATI
CONTRACT SPECIALTY	PAINT	04/10/2012	1,100.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CONTRACT SPECIALTY:			1,375.00	
COPY PLUS				
COPY PLUS	PRINTING	04/20/2012	209.80	AMBULANCE FUN
Total COPY PLUS:			209.80	
CR SERVICES				
CR SERVICES	RESPIRATOR	04/16/2012	6.08	PARK & RECREATI
CR SERVICES	TISSUE PAPER	04/16/2012	88.44	PARK & RECREATI
CR SERVICES	GLOVES	04/16/2012	6.51	SEWER FUND
CR SERVICES	BLDG CLEANING	04/23/2012	2,260.00	PARK & RECREATI
CR SERVICES	PAPER, DEODERIZER	04/23/2012	73.16	PARK & RECREATI
CR SERVICES	MONTHLY CLEANING	04/23/2012	4,205.00	GENERAL FUND
CR SERVICES	JANITORIAL SUPPLIES	04/23/2012	195.63	GENERAL FUND
CR SERVICES	LINERS	04/24/2012	99.06	PARK & RECREATI
CR SERVICES	MOP HEADS	04/30/2012	27.44	PARK & RECREATI
Total CR SERVICES:			6,961.32	
CRAIG'S AUTOMOTIVE				
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	04/18/2012	660.40	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	04/05/2012	288.90	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	04/09/2012	100.00	POLICE FUND
Total CRAIG'S AUTOMOTIVE:			1,049.30	
D.A. DAVIDSON & CO.				
D.A. DAVIDSON & CO.	2012A ISSUE	04/16/2012	17,500.00	CAPITAL PROJECT
D.A. DAVIDSON & CO.	2012B ISSUE	04/16/2012	16,750.00	DEBT SERVICE FU
Total D.A. DAVIDSON & CO.:			34,250.00	
DANLEE CORPORATION				
DANLEE CORPORATION	LIQUOR REFUND (XPRESS LIQUOR)	04/30/2012	18.75	GENERAL FUND
Total DANLEE CORPORATION:			18.75	
DEBS UPHOLSTERY				
DEBS UPHOLSTERY	BENCH REPAIR	04/12/2012	35.50	PARK & RECREATI
Total DEBS UPHOLSTERY:			35.50	
DEPT OF INSPECTIONS/APPEALS				
DEPT OF INSPECTIONS/APPEA	AQUATIC CENTER CONCESSION FOOD LIC	04/23/2012	67.50	POOL (MEMORIAL)
Total DEPT OF INSPECTIONS/APPEALS:			67.50	
DLH GRAFX				
DLH GRAFX	TINY KICKERS SHIRTS	04/12/2012	196.65	PARK & RECREATI
DLH GRAFX	VEHICLE SUPPLIES	04/18/2012	85.88	POLICE FUND
Total DLH GRAFX:			282.53	
DOWNEY TIRE SERVICE				
DOWNEY TIRE SERVICE	NEW TIRES	03/27/2012	3,645.77	ROAD USE TAX FU
DOWNEY TIRE SERVICE	TIRE REPAIR	04/18/2012	19.59	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total DOWNEY TIRE SERVICE:			3,665.36	
DURFEY, TED				
DURFEY, TED	VISION EXPENSE	04/25/2012	745.00	HRA FUND
Total DURFEY, TED:			745.00	
ELECTRIC MOTORS CORP.				
ELECTRIC MOTORS CORP.	BALDOR MOTOR FOR #2 CLARIFIER	04/11/2012	310.08	SEWER FUND
ELECTRIC MOTORS CORP.	RETURN MOTOR FOR #2 CLARIFIER	04/13/2012	310.08	SEWER FUND
ELECTRIC MOTORS CORP.	CORRET BALDOR MOTOR OFR #2 CLARIFIE	04/16/2012	336.60	SEWER FUND
ELECTRIC MOTORS CORP.	HEATER BOOSTER PUMP REPAIR	04/23/2012	597.92	POOL (MEMORIAL)
Total ELECTRIC MOTORS CORP.:			934.52	
ELECTRONIC ENGINEERING CO				
ELECTRONIC ENGINEERING C	PAGER	04/25/2012	8.00	FIRE FUND
ELECTRONIC ENGINEERING C	PAGER	04/25/2012	11.95	POLICE FUND
Total ELECTRONIC ENGINEERING CO:			19.95	
FAREWAY STORE				
FAREWAY STORE	EVENT SUPPLIES	04/28/2012	15.38	PARK & RECREATI
FAREWAY STORE	SUSTAINABILITY FAIR - CITY	04/20/2012	67.95	GENERAL FUND
FAREWAY STORE	EVENT SNACKS	04/18/2012	17.55	PARK & RECREATI
FAREWAY STORE	CONCESSIONS	04/26/2012	43.44	PARK & RECREATI
FAREWAY STORE	CONCESSIONS	04/13/2012	14.15	PARK & RECREATI
FAREWAY STORE	ICE, POP	04/27/2012	5.43	PARK & RECREATI
Total FAREWAY STORE:			163.90	
FARNER-BROCKEN CO				
FARNER-BROCKEN CO	CONCESSIONS	04/24/2012	530.35	PARK & RECREATI
Total FARNER-BROCKEN CO:			530.35	
FASTENAL				
FASTENAL	BOLTS/PINS	04/09/2012	10.09	ROAD USE TAX FU
FASTENAL	BOLTS	04/12/2012	9.40	PARK & RECREATI
FASTENAL	NUTS	04/12/2012	2.25	PARK & RECREATI
FASTENAL	PAINT	04/19/2012	10.81	ROAD USE TAX FU
FASTENAL	EAR PLUGS	04/30/2012	150.96	ROAD USE TAX FU
Total FASTENAL:			183.51	
FERNO-WASHINGTON INC				
FERNO-WASHINGTON INC	COT CARE CLASS	04/17/2012	200.00	FIRE FUND
Total FERNO-WASHINGTON INC:			200.00	
G & D ELECTRIC INC				
G & D ELECTRIC INC	BATTERY	04/19/2012	110.00	ROAD USE TAX FU
G & D ELECTRIC INC	VEHICLE REPAIR	04/10/2012	112.18	AMBULANCE FUN
Total G & D ELECTRIC INC:			222.18	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
GREEN ACRES GARDEN CENTER				
GREEN ACRES GARDEN CENT	TREE	04/25/2012	79.99	PARK & REC SPEC
GREEN ACRES GARDEN CENT	TREES	04/26/2012	263.95	PARK & REC SPEC
Total GREEN ACRES GARDEN CENTER:			343.94	
HAMELL, RON				
HAMELL, RON	VISION EXPENSE	04/25/2012	175.89	HRA FUND
Total HAMELL, RON:			175.89	
HOLEN, JANET S				
HOLEN, JANET S	COSTUME REPAIR	04/13/2012	33.25	PARK & RECREATI
Total HOLEN, JANET S:			33.25	
HOYMAN, JOHN				
HOYMAN, JOHN	PROCESS FEES WARREN CO SHERIFF	04/19/2012	35.10	GENERAL FUND
HOYMAN, JOHN	TRIAL PREG HOCH ET AL	04/30/2012	342.00	GENERAL FUND
HOYMAN, JOHN	TRIAL HOCH ET AL	04/30/2012	360.00	GENERAL FUND
HOYMAN, JOHN	TRIAL PREP STROUD ET AL	04/30/2012	279.00	GENERAL FUND
HOYMAN, JOHN	DISPOSITION STROUD ET AL	04/30/2012	306.00	GENERAL FUND
HOYMAN, JOHN	TRIAL PREP APANA ET AL	04/30/2012	378.00	GENERAL FUND
HOYMAN, JOHN	TRIALS APANA ET AL	04/30/2012	360.00	GENERAL FUND
HOYMAN, JOHN	MANATRAY ET AL	04/30/2012	432.00	GENERAL FUND
HOYMAN, JOHN	TRIAL MANATRAY ET AL	04/30/2012	405.00	GENERAL FUND
HOYMAN, JOHN	PREP OF MEMO 'C' ST CLOSURE	04/30/2012	90.00	GENERAL FUND
HOYMAN, JOHN	CONFERENCE 'C' ST CLOSURE	04/30/2012	90.00	GENERAL FUND
HOYMAN, JOHN	CONF/MEMO/PACKET P&Z "C" ST CLOSURE	04/30/2012	360.00	GENERAL FUND
HOYMAN, JOHN	PHONE CALLS CONFLICT OF INTEREST "C"	04/30/2012	90.00	GENERAL FUND
HOYMAN, JOHN	WELLNESS CENTER BID OPENING	04/30/2012	45.00	CAPITAL PROJECT
HOYMAN, JOHN	WELLNESS CENTER CONSTRUCTION DOC	04/30/2012	135.00	CAPITAL PROJECT
HOYMAN, JOHN	MUNICIPAL INFRACTIONS	04/30/2012	180.00	GENERAL FUND
HOYMAN, JOHN	MUNICIPAL INFRACTIONS HEARINGS	04/30/2012	360.00	GENERAL FUND
HOYMAN, JOHN	RESTITUTION HEARING	04/30/2012	90.00	GENERAL FUND
HOYMAN, JOHN	RESTITUTION HEARING	04/30/2012	90.00	GENERAL FUND
HOYMAN, JOHN	SEWER PLANT FLARE REPLACEMENT	04/30/2012	180.00	SEWER FUND
HOYMAN, JOHN	APRIL RETAINER	04/30/2012	1,000.00	GENERAL FUND
Total HOYMAN, JOHN:			5,607.10	
HUNERDOSSE, ROX ANNE				
HUNERDOSSE, ROX ANNE	MEDICAL EXPENSE	04/18/2012	242.69	HRA FUND
HUNERDOSSE, ROX ANNE	SHRM MONTHLY MEETING	05/01/2012	10.00	GENERAL FUND
HUNERDOSSE, ROX ANNE	IOWA EMPLOYMENT LAW	05/01/2012	59.95	GENERAL FUND
Total HUNERDOSSE, ROX ANNE:			312.64	
HUNERDOSSE. JORY				
HUNERDOSSE. JORY	DENTAL EXPENSE	04/16/2012	961.40	HRA FUND
Total HUNERDOSSE. JORY:			961.40	
HY-VEE FOOD STORE				
HY-VEE FOOD STORE	SUSTAINABILITY FAIR - CITY	04/20/2012	327.43	GENERAL FUND
HY-VEE FOOD STORE	MEDICATIONS	05/01/2012	83.88	AMBULANCE FUN
HY-VEE FOOD STORE	AFTER SCHOOL SNACKS	04/12/2012	15.96	PARK & RECREATI
HY-VEE FOOD STORE	SEARCH FIRM INTERVIEWS	04/23/2012	45.72	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
HY-VEE FOOD STORE	MULCH	04/24/2012	660.00	PARK & RECREATI
HY-VEE FOOD STORE	SUPPLIES	05/01/2012	9.94	GENERAL FUND
HY-VEE FOOD STORE	CLASS INSTRUCTION 4/24/12	04/25/2012	60.00	PARK & RECREATI
HY-VEE FOOD STORE	DADDY/DAUGHTER FLOWERS	02/15/2012	184.44	PARK & RECREATI
HY-VEE FOOD STORE	PLANT	04/05/2012	33.71	POLICE FUND
Total HY-VEE FOOD STORE:			1,421.08	
IA LAW ENFORCEMENT ACAD				
IA LAW ENFORCEMENT ACAD	TRAINING	04/17/2012	200.00	POLICE FUND
Total IA LAW ENFORCEMENT ACAD:			200.00	
laPELRA				
laPELRA	SPRING TRAINING	05/01/2012	50.00	GENERAL FUND
Total laPELRA:			50.00	
ILLINOIS FIRE STORE				
ILLINOIS FIRE STORE	REPLACEMENT OF EQUIPMENT	04/18/2012	584.97	FIRE FUND
Total ILLINOIS FIRE STORE:			584.97	
ILLOWA COMMUNICATIONS				
ILLOWA COMMUNICATIONS	RADIO REPAIR	04/06/2012	93.00	FIRE FUND
Total ILLOWA COMMUNICATIONS:			93.00	
INDIANOLA COMM. SCHOOLS				
INDIANOLA COMM. SCHOOLS	EARLY OUT TRANSPORTATION	04/11/2012	1,022.55	PARK & RECREATI
Total INDIANOLA COMM. SCHOOLS:			1,022.55	
INDIANOLA FIREFIGHTERS ASSOC				
INDIANOLA FIREFIGHTERS AS	BUILDING SUPPLIES	03/20/2012	87.98	FIRE FUND
Total INDIANOLA FIREFIGHTERS ASSOC:			87.98	
INDIANOLA SENIOR CENTER				
INDIANOLA SENIOR CENTER	EVENT - REIMBURSEMENT	04/27/2012	164.50	PARK & RECREATI
Total INDIANOLA SENIOR CENTER:			164.50	
INDIANOLA SPORTS ASSOC.				
INDIANOLA SPORTS ASSOC.	TOURNAMENT FIELD RENTAL FEE	05/01/2012	1,130.00	PARK & RECREATI
Total INDIANOLA SPORTS ASSOC.:			1,130.00	
INDOFF INCORPORATED				
INDOFF INCORPORATED	PAPER & BINDER CLIPS	04/10/2012	6.48	PARK & RECREATI
INDOFF INCORPORATED	SUPPLIES	04/19/2012	38.16	GENERAL FUND
INDOFF INCORPORATED	SUPPLIES	04/24/2012	8.34	GENERAL FUND
Total INDOFF INCORPORATED:			52.98	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	COPIER/PRINTER LEASE	04/23/2012	206.45	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	04/24/2012	67.03	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	04/24/2012	.40	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	04/24/2012	13.21	AMBULANCE FUN
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	04/24/2012	428.40	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	04/24/2012	40.07	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			755.56	
INTERSTATE POWER SYSTEMS				
INTERSTATE POWER SYSTEM	MCCORD GENERATOR	04/12/2012	403.95	SEWER FUND
Total INTERSTATE POWER SYSTEMS:			403.95	
IOWA ASSOC OF MUN UTILITIES				
IOWA ASSOC OF MUN UTILITIE	SAFETY TRAINING APRIL - WPC	04/25/2012	200.62	SEWER FUND
IOWA ASSOC OF MUN UTILITIE	SAFETY TRAINING APRIL - STREET	04/25/2012	200.62	ROAD USE TAX FU
IOWA ASSOC OF MUN UTILITIE	SAFETY TRAINING APRIL - PARKS SHOP	04/25/2012	114.64	PARK & RECREATI
Total IOWA ASSOC OF MUN UTILITIES:			515.88	
IOWA CONCRETE LEVELING				
IOWA CONCRETE LEVELING	CONCRETE PUMPING	04/26/2012	5,228.50	ROAD USE TAX FU
Total IOWA CONCRETE LEVELING:			5,228.50	
IOWA DEPT OF NATURAL RESOURCES				
IOWA DEPT OF NATURAL RES	ENVIRONMENTAL LAB CERT APP	04/30/2012	400.00	SEWER FUND
Total IOWA DEPT OF NATURAL RESOURCES:			400.00	
IOWA ONE CALL				
IOWA ONE CALL	WPC-LOCATING NOTIFICATION/288 TICKET	04/11/2012	64.80	SEWER FUND
Total IOWA ONE CALL:			64.80	
IOWA P.R.A.				
IOWA P.R.A.	CONFERENCE FEE	04/20/2012	210.00	PARK & RECREATI
IOWA P.R.A.	CONFERENCE FEE	04/20/2012	225.00	PARK & RECREATI
Total IOWA P.R.A.:			435.00	
IOWA WATER MANAGEMENT CO.				
IOWA WATER MANAGEMENT C	WATER MGMT - LIBRARY	04/30/2012	40.00	LIBRARY FUND
IOWA WATER MANAGEMENT C	WATER MGMT - MUN BLDG	04/30/2012	145.00	GENERAL FUND
Total IOWA WATER MANAGEMENT CO.:			185.00	
IOWA WORKFORCE DEVELOPMENT				
IOWA WORKFORCE DEVELOP	UNEMPLOYMENT	04/15/2012	1,101.00	GENERAL FUND
IOWA WORKFORCE DEVELOP	UNEMPLOYMENT	04/15/2012	5,625.00	ROAD USE TAX FU
IOWA WORKFORCE DEVELOP	UNEMPLOYMENT	04/15/2012	1,428.00	PARK & RECREATI
Total IOWA WORKFORCE DEVELOPMENT:			8,154.00	
JACK, MARY				
JACK, MARY	REFUND - CLASS CANCELLED	04/23/2012	27.00	PARK & RECREATI
Total JACK, MARY:			27.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
JOHNSON, A.J.				
JOHNSON, A.J.	REFUND COURSE FEE	04/17/2012	48.50	PARK & RECREATI
Total JOHNSON, A.J.:			48.50	
KAPPELMAN, LU ANN				
KAPPELMAN, LU ANN	MEDICAL EXPENSE	04/27/2012	107.46	HRA FUND
KAPPELMAN, LU ANN	VISION EXPENSE	04/27/2012	85.00	HRA FUND
Total KAPPELMAN, LU ANN:			192.46	
KELLER, JUSTIN				
KELLER, JUSTIN	MEMBERSHIP/MATERIALS	04/12/2012	120.00	POLICE FUND
Total KELLER, JUSTIN:			120.00	
KELTEK INCORPORATED				
KELTEK INCORPORATED	PARTS	04/09/2012	86.72	AMBULANCE FUN
KELTEK INCORPORATED	PARTS	04/13/2012	119.78	AMBULANCE FUN
KELTEK INCORPORATED	PARTS	04/16/2012	7.00	AMBULANCE FUN
KELTEK INCORPORATED	PARTS	04/19/2012	77.74	FIRE FUND
KELTEK INCORPORATED	CM100258	04/25/2012	86.72	FIRE FUND
Total KELTEK INCORPORATED:			204.52	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - MAY 2012	04/25/2012	2,412.74	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,412.74	
LACAL EQUIPMENT INC.				
LACAL EQUIPMENT INC.	BROOMS	04/10/2012	3,238.50	ROAD USE TAX FU
Total LACAL EQUIPMENT INC.:			3,238.50	
LANE, BECKY				
LANE, BECKY	TEEN PROGRAM SUPPLIES	05/01/2012	90.15	PARK & RECREATI
Total LANE, BECKY:			90.15	
LEADER, THE				
LEADER, THE	APRIL WEEKLY FLYER	05/02/2012	75.00	GENERAL FUND
Total LEADER, THE:			75.00	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	DARBY/SCREEN BOARD	04/30/2012	417.88	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			417.88	
M & M SALES CO.				
M & M SALES CO.	COPIES	04/19/2012	80.19	PARK & RECREATI
Total M & M SALES CO.:			80.19	
MATT PARROTT				
MATT PARROTT	DISCONNECT NOTICES	04/19/2012	383.73	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MATT PARROTT:			383.73	
MC COY HARDWARE INC				
MC COY HARDWARE INC	SAND MIX	04/10/2012	24.70	PARK & RECREATI
MC COY HARDWARE INC	BOLTS	04/10/2012	3.53	PARK & RECREATI
MC COY HARDWARE INC	OFFICE SUPPLIES	04/10/2012	12.59	POLICE FUND
MC COY HARDWARE INC	BUILDING SUPPLIES	04/10/2012	7.19	FIRE FUND
MC COY HARDWARE INC	PAINT PAN	04/11/2012	3.59	PARK & RECREATI
MC COY HARDWARE INC	BATTERIES	04/16/2012	27.41	FIRE FUND
MC COY HARDWARE INC	BUILDING SUPPLIES	04/16/2012	22.02	FIRE FUND
MC COY HARDWARE INC	TOILET PARTS	04/17/2012	23.81	PARK & RECREATI
MC COY HARDWARE INC	SHOP	04/17/2012	3.59	FIRE FUND
MC COY HARDWARE INC	OFFICE SUPPLIES	04/18/2012	6.72	POLICE FUND
MC COY HARDWARE INC	BUILDING SUPPLIES	04/18/2012	7.73	FIRE FUND
MC COY HARDWARE INC	SUPPLIES	04/18/2012	5.39	FIRE FUND
MC COY HARDWARE INC	POSTAGE	04/18/2012	11.85	PARK & RECREATI
MC COY HARDWARE INC	HARDWARE	04/18/2012	6.66	PARK & RECREATI
MC COY HARDWARE INC	SUPPLIES	04/18/2012	7.63	PARK & RECREATI
MC COY HARDWARE INC	SHIPPING	04/18/2012	12.26	FIRE FUND
MC COY HARDWARE INC	KEYS	04/18/2012	4.12	PARK & RECREATI
MC COY HARDWARE INC	THINNER	04/19/2012	9.89	PARK & RECREATI
MC COY HARDWARE INC	COUPLING	04/23/2012	4.94	PARK & RECREATI
MC COY HARDWARE INC	ROUNDUP	04/24/2012	34.18	SEWER FUND
MC COY HARDWARE INC	BRASS PLUGS	04/24/2012	8.95	POOL (MEMORIAL)
MC COY HARDWARE INC	SUPPLIES	04/24/2012	18.49	POOL (MEMORIAL)
MC COY HARDWARE INC	SHOP	04/24/2012	16.43	FIRE FUND
MC COY HARDWARE INC	GLUE	04/24/2012	10.79	PARK & RECREATI
MC COY HARDWARE INC	BRUSHES	04/25/2012	4.09	PARK & RECREATI
MC COY HARDWARE INC	PAINT	04/25/2012	4.12	PARK & RECREATI
MC COY HARDWARE INC	SHIPPING	04/25/2012	9.18	FIRE FUND
MC COY HARDWARE INC	UPS	04/26/2012	1.00	SEWER FUND
MC COY HARDWARE INC	TAR	04/26/2012	17.98	ROAD USE TAX FU
MC COY HARDWARE INC	WORK CREW SUPPLIES	04/26/2012	53.97	PARK & RECREATI
MC COY HARDWARE INC	BRUSHES	04/26/2012	8.88	PARK & RECREATI
MC COY HARDWARE INC	AQUATIC CENTER KEYS	05/01/2012	16.49	POOL (MEMORIAL)
MC COY HARDWARE INC	AQUATIC CENTER PAINT SUPPLIES	05/01/2012	68.72	POOL (MEMORIAL)
Total MC COY HARDWARE INC:			478.89	
MC CURDY, MARK				
MC CURDY, MARK	TESTING FOR DAVIS	04/26/2012	100.00	AMBULANCE FUN
Total MC CURDY, MARK:			100.00	
METZ, MIKE				
METZ, MIKE	DENTAL EXPENSE	04/16/2012	154.00	HRA FUND
Total METZ, MIKE:			154.00	
MICHAEL, SHAWN				
MICHAEL, SHAWN	MOWING SERVICES 207 N G ST/304 N H ST/	04/30/2012	90.00	STREET CAPITAL
Total MICHAEL, SHAWN:			90.00	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	04381-08008 HWY 92 W FLASHING LIGHT (15	04/12/2012	9.15	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT (928 KWH)	04/12/2012	51.31	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MID AMERICAN ENERGY CO.	54240-21011 FUEL HEAT (52 KWH) PARK SH	04/20/2012	44.47	PARK & RECREATI
MID AMERICAN ENERGY CO.	54240-21011 FUEL HEAT (46 KWH) ST DEPT	04/20/2012	40.70	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT (193 THERMS)	04/24/2012	136.70	GENERAL FUND
MID AMERICAN ENERGY CO.	43630-22022 FUEL HEAT (22 THERMS)	04/20/2012	24.63	FIRE FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT (420 KWH)	04/20/2012	36.86	SEWER FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT (4 THERMS)	04/20/2012	12.64	SEWER FUND
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	04/16/2012	22.02	GENERAL FUND
MID AMERICAN ENERGY CO.	26321-3003 ST LIGHTING	04/12/2012	159.69	GENERAL FUND
MID AMERICAN ENERGY CO.	45571-48008 FUEL HEAT	04/23/2012	10.00	FIRE FUND
MID AMERICAN ENERGY CO.	51980-51021 FUEL HEAT (108 THERMS)	04/20/2012	82.14	PARK & RECREATI
MID AMERICAN ENERGY CO.	56131-66004 FUEL HEAT (10 THERMS)	04/20/2012	16.70	POLICE FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT (451 KWH)	04/12/2012	26.18	SEWER FUND
Total MID AMERICAN ENERGY CO.:			673.19	
MIDWEST OFFICE TECH				
MIDWEST OFFICE TECH	COPIES	04/27/2012	77.90	SEWER FUND
Total MIDWEST OFFICE TECH:			77.90	
MIKA, KEN				
MIKA, KEN	DENTAL EXPENSE	04/16/2012	117.00	HRA FUND
MIKA, KEN	MEDICAL EXPENSE	04/16/2012	45.00	HRA FUND
Total MIKA, KEN:			162.00	
MILLER ELECTRIC SERVICES				
MILLER ELECTRIC SERVICES	REPAIR BUILDING	04/12/2012	85.12	FIRE FUND
Total MILLER ELECTRIC SERVICES:			85.12	
MILLER MECHANICAL SPECIALTIES INC				
MILLER MECHANICAL SPECIAL	BOILER FLARE START UP	04/06/2012	1,000.00	SEWER CAPITAL P
Total MILLER MECHANICAL SPECIALTIES INC:			1,000.00	
NAPA AUTO PARTS				
NAPA AUTO PARTS	CLARIFIER GEAR BOX	04/11/2012	44.18	SEWER FUND
Total NAPA AUTO PARTS:			44.18	
NETSCH, GREG				
NETSCH, GREG	REFUND - CLASS CANCELLED	04/24/2012	33.00	PARK & RECREATI
Total NETSCH, GREG:			33.00	
NOLASOFT DEVELOPMENT				
NOLASOFT DEVELOPMENT	E-MAIL RESTORE	04/12/2012	120.00	GENERAL FUND
Total NOLASOFT DEVELOPMENT:			120.00	
NORTHEAST WISCONSIN TECHNICAL				
NORTHEAST WISCONSIN TECH	TRAINING	04/15/2012	175.00	POLICE FUND
Total NORTHEAST WISCONSIN TECHNICAL:			175.00	
NORTHERN TOOL & EQUIPMENT				
NORTHERN TOOL & EQUIPMEN	POWER WASHER SPRAYER	04/25/2012	14.54	POOL (MEMORIAL)

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total NORTHERN TOOL & EQUIPMENT:			14.54	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	CONCRETE	04/05/2012	841.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE FOR STORAGE BUILDING	04/06/2012	1,566.00	FIRE FUND
NORWALK READY-MIXED CON	CONCRETE	04/10/2012	1,131.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/10/2012	594.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/11/2012	1,732.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/16/2012	1,435.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/17/2012	1,138.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/18/2012	1,039.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/18/2012	116.25	CAPITAL PROJECT
NORWALK READY-MIXED CON	CONCRETE	04/19/2012	1,044.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/23/2012	1,881.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/24/2012	1,683.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/25/2012	891.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/25/2012	637.00	CAPITAL PROJECT
NORWALK READY-MIXED CON	CONCRETE	04/26/2012	1,881.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/27/2012	544.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	04/30/2012	1,683.00	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			19,839.25	
OPTICS PLANET INC.				
OPTICS PLANET INC.	EQUIPMENT	03/29/2012	3,150.00	POLICE FUND
Total OPTICS PLANET INC.:			3,150.00	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	FILTERS	04/30/2012	25.85	ROAD USE TAX FU
O'REILLY AUTO PARTS	HOSE CLAMP	03/07/2012	1.13	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	03/02/2012	34.98	PARK & RECREATI
O'REILLY AUTO PARTS	SUPPLIES	04/06/2012	39.33	POLICE FUND
O'REILLY AUTO PARTS	SUPPLIES	04/11/2012	34.24	POLICE FUND
O'REILLY AUTO PARTS	BATTERY	04/13/2012	15.19	ROAD USE TAX FU
O'REILLY AUTO PARTS	BATTERY FOR WHEELHORSE TRACTOR	04/13/2012	38.39	PARK & RECREATI
O'REILLY AUTO PARTS	FILTERS	04/18/2012	39.82	ROAD USE TAX FU
O'REILLY AUTO PARTS	HOSE CLAMP	04/18/2012	3.20	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	04/18/2012	79.64	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			311.77	
OWENS, CLYDE M				
OWENS, CLYDE M	I & I REIMBURSEMENT	04/05/2012	875.00	SEWER FUND
Total OWENS, CLYDE M:			875.00	
PARK WHOLESALE				
PARK WHOLESALE	PLANTS	04/06/2012	302.75	PARK & RECREATI
Total PARK WHOLESALE:			302.75	
PARKER, RICH				
PARKER, RICH	MEALS	04/23/2012	21.58	GENERAL FUND
PARKER, RICH	MILEAGE	04/23/2012	37.74	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PARKER, RICH:			59.32	
PARTSMASTER				
PARTSMASTER	STEP BIT'S/TAPE	03/30/2012	265.88	ROAD USE TAX FU
Total PARTSMASTER:			265.88	
PARTYMACHINES.COM				
PARTYMACHINES.COM	FOAM PIT	05/01/2012	1,410.00	PARK & REC SPEC
Total PARTYMACHINES.COM:			1,410.00	
PAVEMENT STENCIL COMPANY				
PAVEMENT STENCIL COMPAN	ARROW STENCILS	04/16/2012	1,452.60	ROAD USE TAX FU
Total PAVEMENT STENCIL COMPANY:			1,452.60	
PELLA PRINTING				
PELLA PRINTING	INDIANOLA MAGAZINE - APRIL	04/05/2012	500.00	LIBRARY SPECIAL
PELLA PRINTING	INDIANOLA MAGAZINE - APRIL	04/05/2012	5,000.00	GENERAL FUND
PELLA PRINTING	INDIANOLA MAGAZINE - APRIL	04/05/2012	5,503.75	PARK & RECREATI
PELLA PRINTING	INDIANOLA MAGAZINE - APRIL	04/05/2012	1,000.00	PARK & RECREATI
PELLA PRINTING	PRINTING - BUILDING PERMITS & CO'S	04/11/2012	448.00	GENERAL FUND
Total PELLA PRINTING:			12,451.75	
PEOPLES BANK				
PEOPLES BANK	INT EXPENSE DOWNTOWN BIZ PROGRAM	05/01/2012	687.50	DOWNTOWN BIZ I
Total PEOPLES BANK:			687.50	
PETERS, RICH				
PETERS, RICH	MEDICAL EXPENSE	04/18/2012	94.42	HRA FUND
Total PETERS, RICH:			94.42	
PETTY CASH-CITY CLERK				
PETTY CASH-CITY CLERK	MEALS 3/20/12	04/30/2012	4.24	POLICE FUND
PETTY CASH-CITY CLERK	POSTAGE 3/20/12	04/30/2012	12.95	GENERAL FUND
PETTY CASH-CITY CLERK	SUPPLIES 4/9/12	04/30/2012	16.49	POLICE FUND
PETTY CASH-CITY CLERK	BIKE/WALK CHALLENGE 4/18/12	04/30/2012	50.00	GENERAL FUND
PETTY CASH-CITY CLERK	BALANCE PETTY CASH 4/27/12	04/30/2012	44.00-	GENERAL FUND
Total PETTY CASH-CITY CLERK:			39.68	
PETTY CASH-RECREATION				
PETTY CASH-RECREATION	KEY CARD - VINSICK	04/19/2012	39.00	PARK & REC SPEC
PETTY CASH-RECREATION	DUCT TAPE	04/26/2012	7.42	PARK & RECREATI
PETTY CASH-RECREATION	AQUATIC CENTER START-UP CASH	05/02/2012	450.00	POOL (MEMORIAL)
PETTY CASH-RECREATION	POOL MAILING	04/19/2012	61.10	PARK & RECREATI
PETTY CASH-RECREATION	SPRING FUN FEST - GIFT CERTIFICATE	05/01/2012	50.00	PARK & REC SPEC
Total PETTY CASH-RECREATION:			607.52	
PETTY CASH-SENIOR CITIZENS				
PETTY CASH-SENIOR CITIZEN	INSTRUCTOR	04/23/2012	36.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PETTY CASH-SENIOR CITIZENS:			36.00	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	MONITOR LEASE	04/07/2012	731.18	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			731.18	
PIERCE BROTHERS				
PIERCE BROTHERS	BENCH BRACKETS	04/19/2012	54.00	PARK & RECREATI
Total PIERCE BROTHERS:			54.00	
PLASTIC RECYCLING OF IA FALLS				
PLASTIC RECYCLING OF IA FA	BENCHES	04/10/2012	824.20	PARK & RECREATI
Total PLASTIC RECYCLING OF IA FALLS:			824.20	
POWELL, JACQUIE				
POWELL, JACQUIE	REFUND P & R	04/16/2012	65.00	PARK & RECREATI
Total POWELL, JACQUIE:			65.00	
PRO ACOUSTICS LLC				
PRO ACOUSTICS LLC	BATTERY OPERATED P.A. SYSTEM	04/12/2012	1,900.00	PARK & RECREATI
PRO ACOUSTICS LLC	BATTERY OPERATED P.A. SYSTEM	04/12/2012	710.00	PARK & RECREATI
Total PRO ACOUSTICS LLC:			2,610.00	
PROGRESSIVE MEDICAL INTERNATIONAL				
PROGRESSIVE MEDICAL INTE	MED SUPPLIES	04/12/2012	171.90	AMBULANCE FUN
Total PROGRESSIVE MEDICAL INTERNATIONAL:			171.90	
PURCHASE POWER				
PURCHASE POWER	POSTAGE	04/26/2012	3,000.00	GENERAL FUND
Total PURCHASE POWER:			3,000.00	
QUILL CORPORATION				
QUILL CORPORATION	OFFICE SUPPLIES	04/16/2012	139.98	POLICE FUND
Total QUILL CORPORATION:			139.98	
RELIANT CONSTRUCTION				
RELIANT CONSTRUCTION	CITY FARM DITCH & CULVERT WORK	04/15/2012	2,300.00	SEWER FUND
Total RELIANT CONSTRUCTION:			2,300.00	
RIDER, DEKE				
RIDER, DEKE	LIFEGUARD CERTIFICATIONS REIMBURSE	04/05/2012	525.00	PARK & RECREATI
Total RIDER, DEKE:			525.00	
ROBINSON, MINDI				
ROBINSON, MINDI	DENTAL EXPENSE	05/01/2012	129.62	HRA FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total ROBINSON, MINDI:			129.62	
ROSS CHEMICAL SYSTEMS INC				
ROSS CHEMICAL SYSTEMS IN	CHEMICALS	04/18/2012	177.35	AMBULANCE FUN
Total ROSS CHEMICAL SYSTEMS INC:			177.35	
SEYMOUR, BRIAN				
SEYMOUR, BRIAN	CONF REGISTRATION	04/11/2012	20.00	FIRE FUND
SEYMOUR, BRIAN	LODGING & REGISTRATION	04/19/2012	500.00	FIRE FUND
SEYMOUR, BRIAN	MILEAGE	04/19/2012	553.34	FIRE FUND
SEYMOUR, BRIAN	MEDICAL EXPENSE	04/23/2012	175.00	HRA FUND
Total SEYMOUR, BRIAN:			1,248.34	
SHULL, DOUG				
SHULL, DOUG	TREASURER CONTRACT	05/01/2012	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SIEMENS, JASON				
SIEMENS, JASON	DENTAL EXPENSE	05/02/2012	27.30	HRA FUND
SIEMENS, JASON	MEDICAL EXPENSE	05/02/2012	89.62	HRA FUND
Total SIEMENS, JASON:			116.92	
SIMPSON COLLEGE				
SIMPSON COLLEGE	POOL RENT - MARCH 2012	04/19/2012	161.00	PARK & RECREATI
Total SIMPSON COLLEGE:			161.00	
SINNOTT, SHANNON				
SINNOTT, SHANNON	TOURNAMENT REFUND	04/23/2012	220.00	PARK & RECREATI
Total SINNOTT, SHANNON:			220.00	
SMITH, JESSICA L.				
SMITH, JESSICA L.	BACKGROUND CHECK FOR EMT SCHOOL	04/12/2012	75.00	AMBULANCE FUN
Total SMITH, JESSICA L.:			75.00	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	2011 STREET IMPROVEMENT PROJECT	04/13/2012	11,159.58	STREET CAPITAL
Total SNYDER & ASSOCIATES INC:			11,159.58	
STATE FOREST NURSERY				
STATE FOREST NURSERY	BUR OAK SAPPLINGS	04/10/2012	45.00	PARK & REC SPEC
Total STATE FOREST NURSERY:			45.00	
STERNQUIST CONST. INC.				
STERNQUIST CONST. INC.	CRUSHED CONCRETE	04/19/2012	1,383.00	ROAD USE TAX FU
Total STERNQUIST CONST. INC.:			1,383.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
STONE RIVER PHARMACY				
STONE RIVER PHARMACY	411 RX	04/22/2012	161.58	POLICE FUND
STONE RIVER PHARMACY	411 RX	04/25/2012	106.72	POLICE FUND
Total STONE RIVER PHARMACY:			268.30	
SUTPHEN CORPORATION				
SUTPHEN CORPORATION	PARTS	04/19/2012	60.00	FIRE FUND
Total SUTPHEN CORPORATION:			60.00	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	GARBAGE DISPOSAL	04/25/2012	15.00	POLICE FUND
Total T.R.M. DISPOSAL LLC:			15.00	
TAC 10 INC.				
TAC 10 INC.	MISC CONTRACTUAL	04/19/2012	10,275.00	POLICE FUND
Total TAC 10 INC.:			10,275.00	
TELRITE CORPORATION				
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	1.95	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	12.75	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	16.04	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	13.03	GENERAL FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	15.02	POLICE FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	16.21	FIRE FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	.80	AMBULANCE FUN
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	7.63	LIBRARY FUND
TELRITE CORPORATION	LONG DISTANCE SERVICE	04/22/2012	4.88	SEWER FUND
Total TELRITE CORPORATION:			88.31	
THEISEN'S				
THEISEN'S	TRAILER - ST DEPT	04/17/2012	1,396.54	ROAD USE TAX FU
THEISEN'S	WAX SEAL, BOLTS	04/17/2012	21.94	PARK & RECREATI
THEISEN'S	RETURNED ITEMS	04/24/2012	10.96	PARK & RECREATI
THEISEN'S	TARP STRAPS	04/24/2012	15.08	PARK & RECREATI
THEISEN'S	PLUMB SUPPLIES	04/26/2012	11.48	PARK & RECREATI
THEISEN'S	PLUMB SUPPLIES	04/26/2012	2.99	PARK & RECREATI
THEISEN'S	GENERATOR	04/30/2012	699.00	ROAD USE TAX FU
Total THEISEN'S:			2,136.07	
TIM MC CONNELL PHOTOGRAPHY				
TIM MC CONNELL PHOTOGRAP	PICTURES/FRAMES	03/20/2012	634.94	GENERAL FUND
Total TIM MC CONNELL PHOTOGRAPHY:			634.94	
TRANS-IOWA EQUIPMENT INC				
TRANS-IOWA EQUIPMENT INC	VACTOR	03/30/2012	306,245.00	SEWER CAPITAL P
Total TRANS-IOWA EQUIPMENT INC:			306,245.00	
TWO RIVERS MARTIAL ARTS				
TWO RIVERS MARTIAL ARTS	INSTRUCTOR FEES	05/01/2012	1,275.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total TWO RIVERS MARTIAL ARTS:			1,275.00	
U.S. BANK				
U.S. BANK	IOWA EMPLOYMENT LAW	04/06/2012	99.00	GENERAL FUND
U.S. BANK	NATIONAL CONFERENCE	04/06/2012	714.00	GENERAL FUND
U.S. BANK	AUDIO RECORDING DEVICE	04/06/2012	200.34	GENERAL FUND
U.S. BANK	OFFICE SUPPLIES	04/06/2012	201.39	POLICE FUND
U.S. BANK	TRAINING	04/06/2012	225.00	POLICE FUND
U.S. BANK	OFFICE SUPPLIES	04/06/2012	201.39	POLICE FUND
U.S. BANK	FUEL FOR 330	04/06/2012	125.01	FIRE FUND
U.S. BANK	EMS BILLING CONF. REGISTRATION	04/06/2012	300.00	AMBULANCE FUN
U.S. BANK	LIFEGUARD MANUALS	04/06/2012	640.42	PARK & RECREATI
U.S. BANK	BROCHURE PRINTING - TREE TOUR	04/06/2012	253.79	PARK & RECREATI
U.S. BANK	SOFTBALL FIELD EQUIPMENT	04/06/2012	120.70	PARK & RECREATI
U.S. BANK	SUPPLIES	04/06/2012	802.50	PARK & RECREATI
U.S. BANK	KEY CARD BROCHURES/CARDS	04/06/2012	281.05	PARK & REC SPEC
U.S. BANK	SIGN OVERLAYS	04/06/2012	147.49	PARK & RECREATI
U.S. BANK	PRINTING	04/06/2012	32.62	PARK & RECREATI
U.S. BANK	PRINTING	04/06/2012	116.81	PARK & RECREATI
U.S. BANK	PRINTING	04/06/2012	270.24	PARK & RECREATI
U.S. BANK	SUPPLIES	04/06/2012	12.25	PARK & RECREATI
U.S. BANK	BATTERY FOR PAINT MACHINE	04/06/2012	64.61	PARK & RECREATI
U.S. BANK	CONFERENCE LODGING AND MEAL	04/06/2012	323.22	PARK & RECREATI
U.S. BANK	CONFERENCE LODGING AND MEAL	04/06/2012	201.50	PARK & RECREATI
U.S. BANK	PRINTING	04/06/2012	71.61	PARK & RECREATI
U.S. BANK	BOOK	04/06/2012	15.25	LIBRARY FUND
U.S. BANK	7 DVD'S	04/06/2012	34.49	LIBRARY FUND
U.S. BANK	USB 10-KEYPAD	04/06/2012	15.50	LIBRARY FUND
U.S. BANK	VACTOR CLINIC X 4	04/06/2012	260.00	SEWER FUND
U.S. BANK	TRAINING PROGRAM	04/06/2012	100.00	SEWER FUND
U.S. BANK	WEFTEC	04/06/2012	575.00	SEWER FUND
U.S. BANK	PARTS FOR ENV OPENER	04/06/2012	52.99	GENERAL FUND
U.S. BANK	STOCK FOOTAGE - I MAGAZINE	04/06/2012	180.00	GENERAL FUND
U.S. BANK	TAX CREDIT - PARKS SHOP PRINTER	04/06/2012	9.00-	PARK & RECREATI
U.S. BANK	DOOR HANGERS	04/06/2012	112.92	GENERAL FUND
U.S. BANK	FLASH DRIVES	04/06/2012	30.80	GENERAL FUND
U.S. BANK	WHITE BOARD	04/06/2012	357.79	GENERAL FUND
U.S. BANK	COMPUTER LAB MONITORS	04/06/2012	849.06	PARK & RECREATI
U.S. BANK	LIBRARY KIOSK SOFTWARE	04/06/2012	210.00	LIBRARY FUND
Total U.S. BANK:			8,189.74	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE-3	04/12/2012	76.83	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE-1	04/12/2012	25.62	PARK & RECREATI
U.S. CELLULAR	CELL PHONE-1	04/12/2012	25.62	PARK & RECREATI
U.S. CELLULAR	TEXT MESSAGING - JUSTIN	04/12/2012	4.95	PARK & RECREATI
U.S. CELLULAR	CELL PHONE-1	04/12/2012	25.62	PARK & RECREATI
U.S. CELLULAR	CELL PHONE -2	04/12/2012	51.23	SEWER FUND
U.S. CELLULAR	CELL PHONE CHARGES	04/16/2012	124.75	GENERAL FUND
Total U.S. CELLULAR:			334.62	
UNUM LIFE INSURANCE CO OF AMERICA				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	102.20	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	17.42	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	166.58	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	82.02	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	58.29	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	184.83	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	474.06	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	48.41	FIRE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	193.63	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	125.07	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	31.65	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	112.98	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	138.83	LIBRARY FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	124.93	SEWER FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	102.20	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	17.42	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	166.58	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	82.02	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	58.29	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	184.83	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	474.06	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	48.41	FIRE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	193.63	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	125.07	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	31.65	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	112.98	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	138.83	LIBRARY FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	05/01/2012	124.93	SEWER FUND
Total UNUM LIFE INSURANCE CO OF AMERICA:			3,721.80	
VALDEZ, EFREN				
VALDEZ, EFREN	DUPLICATE PAYMENT	04/13/2012	639.00	AMBULANCE FUN
Total VALDEZ, EFREN:			639.00	
VAN HOORN NURSERIES INC.				
VAN HOORN NURSERIES INC.	PLANT SALE	04/04/2012	451.07	PARK & RECREATI
Total VAN HOORN NURSERIES INC.:			451.07	
VANDERPOOL CONSTRUCTION				
VANDERPOOL CONSTRUCTIO	LANDSCAPE ROCK	04/12/2012	258.00	SEWER FUND
VANDERPOOL CONSTRUCTIO	BALLFIELD DEVELOPMENT	04/13/2012	4,500.00	PARK & RECREATI
VANDERPOOL CONSTRUCTIO	BALLFIELD DEVELOPMENT	04/13/2012	2,953.24	PARK & REC SPEC
VANDERPOOL CONSTRUCTIO	S. 'B' & W 3RD SEWER PROJECT	04/27/2012	2,404.45	SEWER CAPITAL P
Total VANDERPOOL CONSTRUCTION:			10,115.69	
VANDERPOOL PLUMBING				
VANDERPOOL PLUMBING	REPAIR 4/16/12	04/16/2012	300.55	GENERAL FUND
Total VANDERPOOL PLUMBING:			300.55	
VEENSTRA & KIMM				
VEENSTRA & KIMM	I & I PHASE IV	04/27/2012	6,029.77	SEWER CAPITAL P
VEENSTRA & KIMM	I & I PHASE II	04/27/2012	1,412.00	SEWER CAPITAL P
VEENSTRA & KIMM	I & I PHASE II	04/27/2012	464.00	SEWER CAPITAL P
VEENSTRA & KIMM	WW PLANT DESIGN REVIEW	04/27/2012	1,820.00	SEWER CAPITAL P
VEENSTRA & KIMM	J & K ST REALIGNMENT DESIGN	04/27/2012	11,764.00	STREET CAPITAL
VEENSTRA & KIMM	IOWA AVE & 8TH ST STORMWATER	04/27/2012	754.00	STORMWATER UTI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
VEENSTRA & KIMM	WELLNESS CENTER STORMWATER REVIE	04/27/2012	538.00	CAPITAL PROJECT
Total VEENSTRA & KIMM:			22,781.77	
VERIZON WIRELESS				
VERIZON WIRELESS	DATA	04/15/2012	410.21	POLICE FUND
Total VERIZON WIRELESS:			410.21	
VERMED				
VERMED	MED SUPPLIES	04/06/2012	153.04	AMBULANCE FUN
Total VERMED:			153.04	
VROEGH, PAT				
VROEGH, PAT	MTG MINUTES - APRIL	05/01/2012	25.00	PARK & RECREATI
Total VROEGH, PAT:			25.00	
WAL-MART STORES INC.				
WAL-MART STORES INC.	ACTIVITY SNACKS	04/13/2012	52.66	PARK & RECREATI
WAL-MART STORES INC.	SUPPLIES	04/10/2012	18.27	POLICE FUND
WAL-MART STORES INC.	AFTER SCHOOL SNACKS	04/23/2012	19.76	PARK & RECREATI
WAL-MART STORES INC.	TEEN PROGRAM SUPPLIES	04/25/2012	42.91	PARK & RECREATI
WAL-MART STORES INC.	SUPPLIES	02/21/2012	31.87	FIRE FUND
WAL-MART STORES INC.	INK CARTRIDGES	04/24/2012	47.94	PARK & RECREATI
WAL-MART STORES INC.	BATTERIES, PICTURE FRAMES	04/24/2012	24.68	PARK & RECREATI
WAL-MART STORES INC.	MATERIALS & SUPPLIES	04/20/2012	5.88	FIRE FUND
WAL-MART STORES INC.	KEY ID TAGS	04/12/2012	2.58	PARK & RECREATI
WAL-MART STORES INC.	COFFEE POT	04/12/2012	17.88	PARK & RECREATI
Total WAL-MART STORES INC.:			264.43	
WALTERS GARDENS INC.				
WALTERS GARDENS INC.	PLANT SALE	04/02/2012	69.45	PARK & RECREATI
Total WALTERS GARDENS INC.:			69.45	
WARREN CO. HEALTH SERVICES				
WARREN CO. HEALTH SERVIC	TB TEST (SOUTER)	04/19/2012	10.00	AMBULANCE FUN
Total WARREN CO. HEALTH SERVICES:			10.00	
WARREN COUNTY SHERIFF				
WARREN COUNTY SHERIFF	PRISON FEES 4/12/12	04/12/2012	94.00	POLICE FUND
WARREN COUNTY SHERIFF	3RD QTR RADIO	04/12/2012	19,316.50	POLICE FUND
Total WARREN COUNTY SHERIFF:			19,410.50	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	RECYCLING RES	05/01/2012	10,105.00	RECYCLING FUND
WASTE MANAGEMENT OF IOW	TRASH - SOUTH PLANT	05/01/2012	24.36	SEWER FUND
WASTE MANAGEMENT OF IOW	RECYCLING APT	05/01/2012	1,887.00	RECYCLING FUND
WASTE MANAGEMENT OF IOW	TRASH - NORTH PLANT	05/01/2012	59.10	SEWER FUND
WASTE MANAGEMENT OF IOW	TRASH - MAY	05/01/2012	18.56	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	WASTE PICK UP	05/01/2012	60.32	GENERAL FUND
WASTE MANAGEMENT OF IOW	RECYCLING TOTES	05/01/2012	10.00	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING TOTES	05/01/2012	10.00	RECYCLING FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WASTE MANAGEMENT OF IOW	RECYCLING TOTES	05/01/2012	10.00	RECYCLING FUND
WASTE MANAGEMENT OF IOW	SPRING CLEAN UP	05/03/2012	8,760.00	ROAD USE TAX FU
Total WASTE MANAGEMENT OF IOWA:			20,944.34	
WATCH GUARD VIDEO				
WATCH GUARD VIDEO	MISC. REPAIR	04/24/2012	73.00	POLICE FUND
Total WATCH GUARD VIDEO:			73.00	
WESLEY WOODS CAMP & RETREAT CTR				
WESLEY WOODS CAMP & RET	CLASS INSTRUCTION	04/20/2012	25.00	PARK & RECREATI
Total WESLEY WOODS CAMP & RETREAT CTR:			25.00	
WIEGERT DISPOSAL CO.				
WIEGERT DISPOSAL CO.	GARBAGE SERVICE - APRIL	05/01/2012	25.00	PARK & RECREATI
Total WIEGERT DISPOSAL CO.:			25.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - ACTIVITY CTR	04/24/2012	240.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - BARKER	04/24/2012	120.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - MCVAY TRAIL	04/24/2012	360.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - DAYTON	04/24/2012	120.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - DOWNEY	04/24/2012	240.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - EASTON	04/24/2012	280.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - MC CORD	04/24/2012	520.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - MOATS	04/24/2012	360.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING -O.C. PROPERTY	04/24/2012	455.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - PICKARD	04/24/2012	1,560.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - SESQUI	04/24/2012	140.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - WILLOW CREEK	04/24/2012	100.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - MAC	04/24/2012	380.00	POOL (MEMORIAL)
WOOSLEY LANDSCAPING & M	CONTRACT MOWING -MEMORIAL PARK	04/24/2012	480.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	CONTRACT MOWING - WEST EUCLID	04/24/2012	25.00	ROAD USE TAX FU
WOOSLEY LANDSCAPING & M	MOWING - PLANT	04/24/2012	900.00	SEWER FUND
WOOSLEY LANDSCAPING & M	MOWING - LIFTS	04/24/2012	155.00	SEWER FUND
Total WOOSLEY LANDSCAPING & MOWING:			6,435.00	
WPS MEDICARE PART B				
WPS MEDICARE PART B	REFUND	01/30/2012	459.17	AMBULANCE FUN
Total WPS MEDICARE PART B:			459.17	
Grand Totals:			648,906.83	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
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City Council: _____

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND				
AIR-CON MECHANICAL CORP.	001-6500-63410	REFRIGERANT	05/04/2012	2,624.18
BANKERS TRUST COMPANY	001-6500-64500	QUARTLY FEES	04/17/2012	3,794.40
BERRY, RICHARD D.	001-6500-65990	MILEAGE - BERRY	05/16/2012	27.50
BOB'S CUSTOM TROPHIES	001-6500-65070	NAME PLATES	05/11/2012	42.00
CAPITAL EXPRESS	001-6200-65080	POSTAGE	04/28/2012	41.19
CAROUSEL THEATRE OF INDIA	001-5100-64130	COMM BETTERMENT	05/09/2012	300.00
CIVIC SYSTEMS LLC	001-6200-67240	LICENSE FEES SPECIAL ASSE	04/30/2012	4,250.00
DEMCO EDUCATIONAL CORP	001-6200-65070	DROP BOX	05/04/2012	1,869.86
DES MOINES REGISTER MEDIA	001-6500-64020	PH BONDS	03/27/2012	131.48
DES MOINES WATER WORKS	001-6200-65080	APRIL BILLING	05/10/2012	2,838.63
DOCUMENT DESTRUCTION	001-6500-64990	SHRED/RECYCLE	04/30/2012	45.28
FURLER, JEAN	001-6200-62300	LUNCH - BERRY, HOYMAN, FU	05/16/2012	25.76
HUNERDOSSE, ROX ANNE	001-6250-62300	SHRM MONTHLY MEETING	05/01/2012	10.00
HUNERDOSSE, ROX ANNE	001-6250-62700	IOWA EMPLOYMENT LAW	05/01/2012	59.95
HUNERDOSSE, ROX ANNE	001-6250-62700	laPELRA - IOWA CITY	05/03/2012	141.90
IND CHAMBER OF COMMERCE	001-5100-64130	CALDENAR YEAR 2012 GDMP D	05/16/2012	1,388.33
INDIANOLA CONCERT ASSOCI	001-5100-64130	COMM BETTERMENT CONTRIB	05/07/2012	300.00
INDIANOLA DEVELOPMENT AS	001-5200-64131	4TH QTR FY2012	05/08/2012	14,250.00
INTEGRIVault	001-6500-64990	OFFSITE BACKUP	05/01/2012	250.00
IOWA CODIFICATION INC	001-6500-64990	CODE SUPPLEMENT	05/03/2012	237.50
JIM'S JOHNS	001-2900-64990	KYBO - DUMP	05/01/2012	40.00
MAHASKA COMMUNICATION G	001-6210-64990	INTERNET	05/01/2012	65.92
MAHASKA COMMUNICATION G	001-6200-63730	TELEPHONE	05/01/2012	80.05
MAHASKA COMMUNICATION G	001-1700-63730	TELEPHONE	05/01/2012	18.47
MATHIEU, ERIC	001-6100-62700	MAC MTG & DM PARTNERSHIP	05/14/2012	83.25
MID AMERICAN ENERGY CO.	001-6500-63710	05931-25003 N HWY 65/69 ENT	05/11/2012	21.35
MID AMERICAN ENERGY CO.	001-2300-63710	26321-30003 ST LIGHTING	05/11/2012	159.47
MIDWEST RECOVERY INC	001-5100-64871	E-CYCLING CLEAN-UP	05/15/2012	2,347.00
MILLER ELECTRIC SERVICES	001-6500-63100	REPAIR	05/03/2012	127.62
MILLER ELECTRIC SERVICES	001-6500-67260	INSTALLATION-LIGHT FIXTURE	05/11/2012	3,070.00
NOLASOFT DEVELOPMENT	001-6500-64990	E-MAIL HOSTING	05/11/2012	84.00
NOLASOFT DEVELOPMENT	001-6210-64990	E-MAIL HOSTING	05/11/2012	151.50
NOLASOFT DEVELOPMENT	001-6200-64990	E-MAIL HOSTING	05/11/2012	73.50
NOLASOFT DEVELOPMENT	001-1700-64990	E-MAIL HOSTING	05/11/2012	42.00
NOLASOFT DEVELOPMENT	001-6150-64990	E-MAIL HOSTING	05/11/2012	21.00
PAPER 101	001-6200-65070	PAPER	05/15/2012	454.40
RECORD-HERALD & INDIANOL	001-6500-64020	PH REZONING	04/29/2012	21.83
RECORD-HERALD & INDIANOL	001-6500-64020	PH AMEND ZONING	04/29/2012	25.02
RECORD-HERALD & INDIANOL	001-1700-64020	BD ADJ	04/29/2012	30.48
RECORD-HERALD & INDIANOL	001-6500-64020	ORD 1493	04/29/2012	62.17
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-03	04/29/2012	558.73
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-04	04/29/2012	231.13
RECORD-HERALD & INDIANOL	001-6500-64020	PH CCS AMENDMENT	04/29/2012	25.02
RECORD-HERALD & INDIANOL	001-6500-64020	ORD 1494	04/29/2012	24.32
WARREN COUNTY ENGINEER	001-1700-65050	FUEL DISTRIBUTION	05/02/2012	188.29
WARREN COUNTY RECORDER	001-6500-64050	REC FEES	05/09/2012	92.00
WASTE MANAGEMENT OF IOW	001-2900-64990	PULL/RETURN	05/01/2012	466.04
Total GENERAL FUND:				41,192.52
POLICE FUND				
CARPENTER, RYAN	011-1100-65990	OVERPAYMENT ON PT#65764	05/14/2012	15.00
CRAIG'S AUTOMOTIVE	011-1100-63320	VEHICLE REPAIR	04/30/2012	500.70
CRAIG'S AUTOMOTIVE	011-1100-63320	VEHICLE REPAIR	04/27/2012	607.10
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	CONTRACT	05/03/2012	70.08
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	05/01/2012	110.82
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	05/01/2012	21.99

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
NOLASOFT DEVELOPMENT	011-1100-64990	E-MAIL HOSTING	05/11/2012	273.00
PAPER 101	011-1100-65070	PAPER	05/15/2012	227.20
SHER, BRIAN	011-1100-63730	DATA	04/01/2012	46.42
TOMIN'S TOWING	011-1100-65050	VEHICLE SUPPLIES	04/30/2012	310.28
WAL-MART STORES INC.	011-1100-65070	SUPPLIES	05/02/2012	26.46
WARREN COUNTY ENGINEER	011-1100-65050	FUEL DISTRIBUTION	05/02/2012	4,971.91
WATCH GUARD VIDEO	011-1100-63410	EQUIPMENT REPAIR	04/16/2012	73.00
Total POLICE FUND:				7,253.96
FIRE FUND				
IOWA ASSOC OF MUN UTILITIE	015-1500-62300	SAFETY CONSULTATION - APRI	04/30/2012	580.00
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	05/01/2012	67.72
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	05/01/2012	21.99
NOLASOFT DEVELOPMENT	015-1500-64990	E-MAIL HOSTING	05/11/2012	178.50
PAPER 101	015-1500-65070	PAPER	05/15/2012	227.20
VERIZON WIRELESS	015-1500-63730	FIRE CELL PHONE	04/26/2012	11.17
WARREN COUNTY ENGINEER	015-1500-65050	FUEL DISTRIBUTION	05/02/2012	953.00
Total FIRE FUND:				2,039.58
AMBULANCE FUND				
HEROLD, VICKI	016-1600-62300	MEALS (PAT & VICKI)	04/02/2012	25.85
HEROLD, VICKI	016-1600-62700	MILEAGE	04/02/2012	245.87
HILL, DOUG	016-1600-66990	REFUND OVERPAYMENT DAS	05/11/2012	150.00
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	05/01/2012	26.73
PATTERSON, MYRA	016-1600-66990	OVERPAYMENT DAS	05/11/2012	111.58
SCHAEFER, BEULAH	016-1600-66990	OVERPAYMENT	05/09/2012	111.15
VERIZON WIRELESS	016-1600-63730	EMS CELL PHONE	04/26/2012	183.24
WARREN COUNTY ENGINEER	016-1600-65050	FUEL DISTRIBUTION	05/02/2012	1,348.58
Total AMBULANCE FUND:				2,203.00
LIBRARY FUND				
AIR-CON MECHANICAL CORP.	041-4100-63100	QUARTERLY AGREEMENT (4 O	04/13/2012	815.00
AUDIOGO	041-4100-65021	2 BOOKS ON CD	04/13/2012	143.98
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	04/25/2012	22.93
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	03/30/2012	44.38
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	03/30/2012	22.93
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	04/13/2012	22.19
BAKER & TAYLOR ENTERTAIN	041-4100-65021	CD'S	04/13/2012	136.92
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD'S	04/13/2012	144.79
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	04/13/2012	36.98
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	04/20/2012	17.00
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	04/20/2012	36.98
BAKER AND TAYLOR	041-4100-65020	BOOKS	03/27/2012	547.49
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/04/2012	80.42
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/03/2012	183.34
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/09/2012	131.98
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/10/2012	545.91
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/12/2012	2,594.38
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/11/2012	34.71
BAKER AND TAYLOR	041-4100-65020	BOOKS	04/19/2012	20.05
CENTER POINT LARGE PRINT	041-4100-65020	1 LARGE PRINT BOOK	03/23/2012	25.47
CITY OF INDIANOLA - UTILITY	041-4100-63710	UTILITIES	04/30/2012	846.29
CR SERVICES	041-4100-64090	MONTHLY CLEANING	04/23/2012	1,175.00
CR SERVICES	041-4100-65071	CLEANING SUPPLIES	04/23/2012	91.21
DAVE BUNCH PIANO SERVICE	041-4100-64990	PIANO TUNING	05/02/2012	85.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
DAVIDSON TITLES INC.	041-4100-65020	BOOKS (7)	03/29/2012	115.29
DEMCO EDUCATIONAL CORP	041-4100-65070	OFFICE SUPPLIES	05/01/2012	40.09
DEMCO EDUCATIONAL CORP	041-4100-65079	PROGRAM SUPPLIES	05/01/2012	21.20
DEMCO EDUCATIONAL CORP	041-4100-65070	OFFICE SUPPLIES	05/03/2012	218.25
EBSCO SUBSCRIPTION SERVI	041-4100-64990	NOVELIST SELECT SUBSCRIPT	04/13/2012	995.00
GAUMER, ALICE	041-4100-62700	MILEAGE MAR 2012	04/01/2012	12.32
GAUMER, ALICE	041-4100-62700	MILEAGE MAY 2012	05/01/2012	11.93
GAUMER, ALICE	041-4100-62700	MILEAGE FEB 2012	03/01/2012	12.32
HOBBY LOBBY	041-4100-65079	PROGRAM SUPPLIES	04/25/2012	29.93
HY-VEE FOOD STORE	041-4100-65079	PROGRAM SUPPLIES	04/16/2012	14.15
INFOMAX OFFICE SYSTEMS IN	041-4100-64990	MONTHLY CONTRACT	05/02/2012	55.70
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	05/01/2012	67.72
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	05/01/2012	21.99
MC COY HARDWARE INC	041-4100-65080	UPS PACKAGE	04/18/2012	10.99
MC COY HARDWARE INC	041-4100-63100	BUILDING SUPPLY	04/28/2012	12.58
MID AMERICAN ENERGY CO.	041-4100-63710	59090-18015 NATURAL GAS (7	04/23/2012	14.66
NOLASOFT DEVELOPMENT	041-4100-64990	E-MAIL HOSTING	05/11/2012	147.00
PATRICK, MICHELE	041-4100-62700	MILEAGE - APRIL 2012	05/01/2012	26.09
PELLA PRINTING	041-4100-64140	BROCHURE PRINTING	04/12/2012	843.00
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	04/01/2012	26.25
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	04/05/2012	22.50
RANDOM HOUSE INC.	041-4100-65021	BOOKS ON CD	04/13/2012	67.50
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	04/12/2012	34.00
RANDOM HOUSE INC.	041-4100-65021	BOOKS ON CD	04/19/2012	67.50
RANDOM HOUSE INC.	041-4100-65021	BOOKS ON CD	04/01/2012	67.50
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	04/05/2012	42.50
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	04/05/2012	33.74
RECORDED BOOKS LLC	041-4100-65022	DVD	04/16/2012	33.00
SPRINGER PEST SOLUTIONS D	041-4100-64990	MONTHLY SERVICE	05/08/2012	53.00
UNIQUE MANAGEMENT SERVI	041-4100-64990	COLLECTION AGENCY FEES	05/01/2012	59.70
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	04/23/2012	42.09
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	04/21/2012	11.01
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	04/24/2012	83.93
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	05/03/2012	53.35
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	05/02/2012	34.79
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	05/02/2012	3.47
WASTE MANAGEMENT OF IOW	041-4100-64090	TRASH REMOVAL	05/01/2012	101.95
WESTERN WATERPROOFING C	041-4100-64990	DOOR FRAME SEALANT	04/30/2012	750.00
Total LIBRARY FUND:				12,017.46

PARK & RECREATION FUND

ATLANTIC BOTTLING CO.	042-4499-65072	CONCESSIONS	05/04/2012	235.51
BFG SUPPLY COMPANY	042-4345-65070	SUPPLIES	03/22/2012	239.20
BFG SUPPLY COMPANY	042-4345-65200	PLANTS	03/23/2012	66.72
CLENDENEN, CARRIE	042-4490-66990	REFUND	05/07/2012	46.50
CNM OUTDOOR EQUIPMENT	042-4340-65070	SAW OIL	05/09/2012	20.50
CR SERVICES	042-4300-65071	SOAP	05/07/2012	36.83
DEBS UPHOLSTERY	042-4200-65990	AMP COVER	05/03/2012	50.00
DEBS UPHOLSTERY	042-4200-65990	BAG REPAIR	05/09/2012	35.00
DELJIC, ZELJENA	042-4450-66990	REFUND REGISTRATION FEE	05/15/2012	49.00
DLH GRAFX	042-4495-61810	SOFTBALL LEAGUE SHIRTS	04/16/2012	885.67
DLH GRAFX	042-4400-61810	EMBROIDERY	04/25/2012	21.00
DLH GRAFX	042-4300-62100	RESTAMP SHIRTS	04/30/2012	53.00
DOWNEY TIRE SERVICE	042-4300-65051	TIRE REPAIR	05/04/2012	8.49
ELECTRIC MOTORS CORP.	042-4320-65070	IRR PUMP REPAIR	05/07/2012	354.42
FAREWAY STORE	042-4455-65070	TINY KICKERS TREATS	05/09/2012	12.14
FAREWAY STORE	042-4490-65070	EVENT SNACKS	05/09/2012	15.49

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
FAREWAY STORE	042-4499-65070	CONCESSIONS	05/04/2012	17.50
FAREWAY STORE	042-4460-65070	MOVIE CONCESSIONS	05/05/2012	64.15
FARNER-BROCKEN CO	042-4499-65070	CONCESSIONS	05/04/2012	349.43
GROUND ZERO MUSIC INC.	042-4400-65990	MIC	05/08/2012	65.00
HOFFMAN COMMUNICATIONS	042-4355-65070	REPAIR 911 PHONE LINE	04/05/2012	1,620.00
HOME DEPOT CREDIT SERVIC	042-4405-67260	T-8 LIGHT FIXTURES	05/15/2012	678.32
IND CHAMBER OF COMMERCE	042-4465-65070	PRESENTATION MYC	05/10/2012	28.00
INDOFF INCORPORATED	042-4200-65070	LABELS	04/18/2012	9.44
INDOFF INCORPORATED	042-4200-65060	CARTRIDGES	05/14/2012	184.12
IOWA ASSOC OF MUN UTILITIE	042-4300-62300	SAFETY CONSULTATION - APRI	04/30/2012	180.00
JIM'S JOHNS	042-4310-64090	KYDO - BARKER	05/01/2012	40.00
JIM'S JOHNS	042-4325-64090	KYBO - DAYTON	05/01/2012	40.00
JIM'S JOHNS	042-4330-64090	KYBO - DOWNEY	05/01/2012	40.00
JIM'S JOHNS	042-4375-64090	KYBO - PICKARD SOUTH	05/01/2012	40.00
JIM'S JOHNS	042-4385-64090	KYBO - SOUTH PARK	05/01/2012	40.00
JIM'S JOHNS	042-4365-64090	KYBO - O.C.P. (SALEM CT)	05/01/2012	40.00
JIM'S JOHNS	042-4375-64090	KYBO - PICKARD I.S.A.	05/01/2012	130.00
LINNAN, CAROL	042-4490-66990	REFUND - CLASS CANCELLED	05/03/2012	39.00
MAHASKA COMMUNICATION G	042-4370-63730	TELEPHONE	05/01/2012	30.78
MAHASKA COMMUNICATION G	042-4405-63730	TELEPHONE	05/01/2012	6.16
MAHASKA COMMUNICATION G	042-4405-63730	TELEPHONE	05/01/2012	53.46
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	05/01/2012	92.35
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	05/01/2012	21.99
MC COY HARDWARE INC	042-4320-65070	CLAMPS-IRRIGATION	05/08/2012	5.36
MC COY HARDWARE INC	042-4445-65070	SPRAYER	05/10/2012	71.07
MC COY HARDWARE INC	042-4360-65070	VALVE	05/11/2012	7.19
MC COY HARDWARE INC	042-4355-65070	GARBAGE CAN	05/14/2012	19.79
MIDWEST OFFICE TECH	042-4200-65060	COPIES	04/30/2012	57.44
NOLASOFT DEVELOPMENT	042-4200-64990	E-MAIL HOSTING	05/11/2012	147.00
PETTY CASH-RECREATION	042-4200-65080	POSTAGE	05/03/2012	7.80
PETTY CASH-RECREATION	042-4490-65070	HERSHEY TRACK MEET START	05/09/2012	12.69
SHEPARDSON, ANNETTE	042-4490-66990	REFUND	05/07/2012	7.00
SWANK MOTION PICTURES IN	042-4460-64990	MOVIE LICENSE	04/27/2012	21.00
THEISEN'S	042-4320-65070	HOSE	05/03/2012	11.99
WAL-MART STORES INC.	042-4200-65070	KEY, HELIUM, GARBAGE BAGS	05/14/2012	58.60
WAL-MART STORES INC.	042-4200-65070	TAPE	05/11/2012	9.94
WAL-MART STORES INC.	042-4490-65070	STOPWATCHES FOR HERSHEY	05/15/2012	78.16
WARREN COUNTY ENGINEER	042-4300-65050	FUEL DISTRIBUTION	05/02/2012	1,330.73
WARREN COUNTY ENGINEER	042-4400-65050	FUEL DISTRIBUTION - VANS	05/02/2012	66.42
WARREN COUNTY ENGINEER	042-4400-65050	FUEL DISTRIBUTION - MISC	05/02/2012	215.13
WIEGERT DISPOSAL CO.	042-4330-64090	DUMPSTER - DOWNEY	04/27/2012	15.00
WIEGERT DISPOSAL CO.	042-4350-64090	DUMPSTER - MCCORD	04/27/2012	25.00
WIEGERT DISPOSAL CO.	042-4355-64090	DUMPSTER - MEMORIAL	04/27/2012	25.00
WIEGERT DISPOSAL CO.	042-4360-64090	DUMPSTER - MOATS	04/27/2012	35.00
WIEGERT DISPOSAL CO.	042-4370-64090	DUMPSTER - SHOP	04/27/2012	50.00
WIEGERT DISPOSAL CO.	042-4375-64090	DUMPSTER - PICKARD	04/27/2012	45.00
WIEGERT DISPOSAL CO.	042-4455-64990	DUMPSTER - I.S.A.	04/27/2012	85.00
WIEGERT DISPOSAL CO.	042-4455-64990	DUMPSTER - SOCCER	04/27/2012	35.00
WIEGERT DISPOSAL CO.	042-4495-64990	DUMPSTER - SOFTBALL	04/27/2012	35.00
WRIGHT, CATHY	042-4435-66990	REFUND - CLASS CANCELLED	05/07/2012	43.00
Total PARK & RECREATION FUND:				8,459.48
POOL (MEMORIAL) FUND				
ACCO UNLIMITED CORP.	045-4500-65011	CHLORINE	05/07/2012	1,160.20
ACCO UNLIMITED CORP.	045-4500-65010	POOL CHEMICALS	05/07/2012	2,151.50
ACCO UNLIMITED CORP.	045-4500-65070	POOL PAINT	05/07/2012	163.56
ACCO UNLIMITED CORP.	045-4500-65070	POOL PAINT	05/09/2012	380.40

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	05/01/2012	12.31
MC COY HARDWARE INC	045-4500-65072	POOL MAINTENANCE SUPPLIE	05/01/2012	15.40
MC COY HARDWARE INC	045-4500-65072	POOL MAINTENANCE SUPPLIE	05/03/2012	6.29
MC COY HARDWARE INC	045-4500-65072	DECK CHALK	05/09/2012	5.80
MC COY HARDWARE INC	045-4500-65072	POOL SIGNS PAINT	05/10/2012	71.76
MC COY HARDWARE INC	045-4500-65072	POOL MAINTENANCE SUPPLIE	05/11/2012	19.77
MC COY HARDWARE INC	045-4500-65072	POOL MAINTENANCE SUPPLIE	05/12/2012	2.51
MILLER ELECTRIC SERVICES	045-4500-64990	ARC FLASH SWITCH RELOCATI	05/11/2012	1,850.00
NORTHERN TOOL & EQUIPMEN	045-4500-65072	POOL MAINTENANCE SUPPLIE	05/08/2012	53.95
WAL-MART STORES INC.	045-4500-65070	POOL CLEANING SUPPLIES	05/06/2012	9.97
WAL-MART STORES INC.	045-4500-65070	POOL SUPPLIES	05/06/2012	72.94
WAL-MART STORES INC.	045-4500-65070	POOL SUPPLIES	05/06/2012	101.83
WIEGERT DISPOSAL CO.	045-4500-64990	DUMPSTER - ACTIVITY CENTE	04/27/2012	25.00
Total POOL (MEMORIAL) FUND:				6,103.19
GF DEBT SERVICE FUND				
REGIONS BANK	071-7112-68010	PRIN/INT PAYMENTS	05/11/2012	42,000.00
REGIONS BANK	071-7112-68510	PRIN/INT PAYMENTS	05/11/2012	1,123.50
Total GF DEBT SERVICE FUND:				43,123.50
ROAD USE TAX FUND				
BARKER IMPLEMENT	110-2100-63320	SAW REPAIRS	05/08/2012	337.83
BRUENING ROCK PRODUCTS	110-2100-65073	ROCK	05/07/2012	338.74
CIRCLE B CASHWAY	110-2100-65073	LUMBER	05/14/2012	31.32
CNM OUTDOOR EQUIPMENT	110-2100-63320	REPAIR SAW	05/01/2012	41.60
DOWNEY TIRE SERVICE	110-2100-63320	TIRE REPAIR	05/14/2012	33.54
EAGLE IRON WORKS	110-2100-65073	GRATE	05/14/2012	105.00
FASTENAL	110-2100-63320	PINS	05/09/2012	5.21
FASTENAL	110-2100-65070	DRILL KIT	05/14/2012	248.85
FASTENAL	110-2100-63320	BOLTS	05/15/2012	21.06
GRIMES ASPHALT & PAVING	110-2100-65073	ASPHALT MIX	05/09/2012	773.76
IOWA PRISON INDUSTRIES	110-2100-65074	SIGNS	05/11/2012	84.70
LOGAN CONTRACTORS SUPPL	110-2100-65070	WHEEL BARROW	05/08/2012	129.95
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	05/01/2012	12.31
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	05/01/2012	21.99
MARTIN MARIETTA MATERIALS	110-2100-65073	ROCK	02/27/2012	1,405.83
MC COY HARDWARE INC	110-2100-65070	BATTERIES	05/09/2012	12.58
MC COY HARDWARE INC	110-2100-64090	BLEACH	05/15/2012	2.51
MID AMERICAN ENERGY CO.	110-2100-63710	04381-08008 HWY 92 W FLASHI	05/11/2012	9.15
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/01/2012	990.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/01/2012	130.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/01/2012	174.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/03/2012	1,138.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/04/2012	742.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/07/2012	126.88
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	05/14/2012	1,287.00
O'REILLY AUTO PARTS	110-2100-63320	DRAIN PLUG	05/10/2012	10.53
PIERCE BROTHERS	110-2100-65073	STEEL	05/15/2012	24.00
RECORD-HERALD AD CONTRA	110-2100-64020	SPRING CLEAN UP	04/10/2012	181.50
RECORD-HERALD AD CONTRA	110-2100-64020	SPRING CLEAN UP	04/10/2012	253.50
RECORD-HERALD AD CONTRA	110-2100-64020	SPRING CLEAN UP	04/10/2012	112.50
RHINO MATERIALS	110-2100-65073	BLOCK	05/09/2012	1,541.00
SNYDER, AARON & LAURA	110-2100-64990	ROW MAINT. AGREEMENT	05/17/2012	262.50
STETSON BUILDING PRODUCT	110-2100-65073	WALL TIES	05/10/2012	246.39
THEISEN'S	110-2100-65073	GENERATOR - BALANCE DUE	04/30/2012	.99
WARREN COUNTY ENGINEER	110-2100-65050	FUEL DISTRIBUTION	05/02/2012	2,840.46

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WASTE MANAGEMENT OF IOW	110-2100-63450	FALL CLEAN UP	05/01/2012	632.08
Total ROAD USE TAX FUND:				14,310.26
LIBRARY SPECIAL REVENUE FUND				
BAKER AND TAYLOR	141-4100-65023	BOOKS	03/27/2012	334.95
BAKER AND TAYLOR	141-4100-65023	BOOKS	04/04/2012	234.50
BAKER AND TAYLOR	141-4100-65023	BOOKS	04/03/2012	174.75
BAKER AND TAYLOR	141-4100-65023	BOOKS	04/09/2012	328.87
BAKER AND TAYLOR	141-4100-65020	BOOKS	04/12/2012	137.27
COPY PLUS	141-4100-65024	LAMINATION OF THE STORY W	04/19/2012	119.61
FAX GILBERT PROGRAMS INC	141-4100-65023	SUMMER PROGRAM	05/08/2012	300.00
THOMSON GALE	141-4100-65020	LARGE PRINT BOOK	03/26/2012	23.99
THOMSON GALE	141-4100-65020	LARGE PRINT BOOK	03/26/2012	22.40
THOMSON GALE	141-4100-65020	LARGE PRINT BOOK	03/27/2012	28.79
Total LIBRARY SPECIAL REVENUE FUND:				1,705.13
PARK & REC SPECIAL REV FUND				
NORTHERN SAFETY CO. INC.	142-4630-67235	TRASH CONTAINER	05/01/2012	532.40
PARTYMACHINES.COM	142-4650-67245	SHIPPING	05/15/2012	235.80
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - HOGARD	05/02/2012	15.00
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - WILLIAMS	05/04/2012	7.00
ROWE, MARTHA	142-4670-65070	TREE REFUND	05/16/2012	50.00
Total PARK & REC SPECIAL REV FUND:				840.20
POLICE FORFEITURE FUND				
GRIMES ASPHALT & PAVING	177-1100-67245	ASPHALT MIX	05/08/2012	13,561.08
Total POLICE FORFEITURE FUND:				13,561.08
CAPITAL PROJECTS FUND				
BANKERS TRUST COMPANY	301-8000-64990	QUARTLY FEES	04/17/2012	503.80
BARKER LEMAR GEOTHERMAL	301-8000-64990	WELLNESS CENTER - GEOTHE	04/30/2012	9,000.00
MOODY'S INVESTORS SERVIC	301-8000-64990	2012 A GO BOND RATING-WEL	05/09/2012	9,200.00
RECORD-HERALD & INDIANOL	301-8000-67000	PH WELLNESS CTR PHASE I	04/29/2012	111.92
RECORD-HERALD & INDIANOL	301-8000-67000	WELLNESS CTR PHASE I	04/29/2012	32.75
SVPA ARCHITECTS INC	301-8000-64990	WC - ARCHITECT FEES	05/01/2012	129,285.12
THEISEN'S	301-4320-67804	WIRE TIES	05/09/2012	33.96
WATER'S EDGE AQUATIC DESI	301-4500-67805	DESIGN SERVICES	05/04/2012	750.00
Total CAPITAL PROJECTS FUND:				148,917.55
STREET CAPITAL PROJECTS FUND				
HOCH, DEREK M.	321-2100-64872	MOWING 204 S H ST/505 S D ST	05/08/2012	99.00
MICHAEL, SHAWN	321-2100-64872	MOWING - W SCENIC VALLEY	05/03/2012	30.00
O & S LAWN CARE INC	321-2100-64872	MOWING - 403 SOUTH "D"	05/02/2012	45.00
OXFORD TREE SERVICE	321-2100-67714	TREE & BUSH REMOVAL-225 N	05/11/2012	1,200.00
OXFORD TREE SERVICE	321-2100-64872	TREE MOVAL (IN PARKING) 200	05/11/2012	1,450.00
SNYDER & ASSOCIATES INC	321-2100-67714	STREET IMPROVEMENT PROJ	05/11/2012	5,516.55
STERNQUIST CONST. INC.	321-2101-67714	2012 ST IMP PROJ	05/09/2012	12,212.36
Total STREET CAPITAL PROJECTS FUND:				20,552.91
SEWER FUND				
BREEDEN, ED	610-8300-61440	WELLNESS MAY 2012	05/01/2012	15.00
CIRCUIT BREAKER SALES CO I	610-8325-63410	MCCORD TRANSFORMER BRE	04/10/2012	258.73

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
CIVIC SYSTEMS LLC	610-8300-67240	LICENSE FEES SPECIAL ASSE	04/30/2012	4,250.00
CNM OUTDOOR EQUIPMENT	610-8300-65500	CHAIN SAW HELMET	05/07/2012	68.95
CONCENTRA	610-8300-64121	WPC - TESTING	05/01/2012	84.00
CRAIG'S AUTOMOTIVE	610-8300-67100	F250 REPAIRS	04/19/2012	575.01
ENVIRONMENTAL RESOURCE	610-8350-65012	LAB SUPPLIES	05/01/2012	252.49
HACH COMPANY	610-8350-65012	LAB SUPPLIES	05/02/2012	150.11
HD SUPPLY WATERWORKS	610-8325-63453	PLUG FOR STORM SEWER	05/09/2012	107.20
INTERSTATE POWER SYSTEM	610-8325-63410	MCCORD GENERATOR-(PD SH	03/06/2012	201.41
IOWA ASSOC OF MUN UTILITIE	610-8300-62300	TRAINING 4/17 & 5/2	05/10/2012	70.00
IOWA ONE CALL	610-8325-64990	WPC-LOCATING NOTIFICATION	05/08/2012	53.34
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	05/01/2012	49.25
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	05/01/2012	21.99
MC COY HARDWARE INC	610-8350-65072	CLARIFIER	05/06/2012	5.84
MC COY HARDWARE INC	610-8350-65072	CLARIFIER	05/07/2012	7.70
MC COY HARDWARE INC	610-8350-65082	UPS	05/10/2012	63.60
MC COY HARDWARE INC	610-8350-65072	CLARIFIER	05/15/2012	3.76
MILLER MECHANICAL SPECIAL	610-8350-63410	REGULATOR DIAPHRAGM FOR	05/04/2012	272.78
NOBLE FORD-MERCURY	610-8300-65051	SEAT BELT FOR CAMERA VAN	05/14/2012	112.91
NOLASOFT DEVELOPMENT	610-8300-64990	E-MAIL HOSTING	05/11/2012	84.00
O'REILLY AUTO PARTS	610-8350-65072	HOSE CLAMP	05/07/2012	11.97
O'REILLY AUTO PARTS	610-8350-65072	MISC SUPPLIES	05/07/2012	3.49
OVERTON, JOSHUA & MEGAN	610-8300-64148	I & I LOAN	05/01/2012	6,528.00
SHERMCO INDUSTRIES	610-8350-63410	BREAKER ADJUSTMENT	04/25/2012	1,000.00
THEISEN'S	610-8350-65070	HAMMER DRILL	05/09/2012	156.19
WAL-MART STORES INC.	610-8350-65070	SUPPLIES	05/04/2012	56.26
WARREN COUNTY ENGINEER	610-8300-65050	FUEL DISTRIBUTION	05/02/2012	1,569.19
Total SEWER FUND:				16,033.17
SEWER CAPITAL PROJECTS FUND				
ELECTRIC PUMP	710-8300-67503	SOUTH PLANT PUMP	05/02/2012	25,883.00
Total SEWER CAPITAL PROJECTS FUND:				25,883.00
HRA FUND				
HUNERDOSSE, ROX ANNE	830-6500-61525	DENTAL EXPENSE	05/16/2012	346.00
KAPPELMAN, LU ANN	830-6500-61525	MEDICAL EXPENSE	05/16/2012	92.52
MIKA, KEN	830-1500-61525	MEDICAL EXPENSE	05/16/2012	52.89
SPEER, PAUL	830-8200-61525	DENTAL EXPENSE	05/09/2012	100.00
Total HRA FUND:				591.41
Grand Totals:				364,787.40

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
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City Council: _____

Information

Subject

Community Update

Information

Mayor Bresnan will provide a community update.

Information

Subject

City Treasurer's Report - Doug Shull

Information

Attachments

[2012 Treasurer Report](#)

[Budget Report](#)

[2011 Treasurer Report](#)

FINANCIAL REPORT
MONTH OF APRIL, 2012

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FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,548,046.18	56,778.46	117,258.49	65,333.35	2,352.07	1,550,547.43	
011 Police	-134,305.37	653,803.24	158,360.74	136,902.66	8,007.54	490,032.25	
015 Fire	-49,904.08	144,765.87	30,227.02	34,999.22	27.81	99,606.18	
016 Ambulance	240,693.77	137,754.28	59,129.62	18,431.19	2,969.57	334,780.05	
041 Library	-57,171.67	145,958.69	53,376.85	23,529.05	61.80	58,877.42	
042 Park & Recreation	-38,872.86	318,697.69	102,836.45	59,633.19	1,790.27	234,831.30	
045 Memorial Pool	-95,022.60	10,381.94	7,476.47	0.00	833.33	-92,950.46	
071 General Fund Debt Service	146,359.02	62,234.51	0.00	0.00	0.00	208,593.53	
GENERAL FUND SUB-TOTAL	1,559,822.39	1,530,374.68	528,665.64	338,828.66	16,042.39	2,884,317.70	
110 Road Use Tax (Streets)	717,239.45	115,133.14	82,359.53	0.00	11,691.49	738,321.57	
112 Trust & Agency	0.00	227,553.64	0.00	0.00	227,553.64	0.00	
125 TIF--Downtown	18,657.47	144,156.95	0.00	0.00	0.00	162,814.42	
126 TIF--East Hwy 92	12,913.45	38,393.56	0.00	0.00	0.00	51,307.01	
127 TIF--Hillcrest/Industrial Park	-170,437.53	157,501.64	325,000.00	0.00	0.00	-337,935.89	
141 Library Special Revenue	30,097.28	4,036.46	2,644.26	0.00	0.00	31,489.48	
142 Park & Rec Special Revenue	106,721.05	1,836.61	1,306.55	0.00	0.00	107,251.11	
160 Downtown Revolving Loan	46,730.20	950.00	0.00	0.00	0.00	47,680.20	
161 Downton Business Inc Program	-93,060.34	0.00	25,000.00	0.00	0.00	-118,060.34	
177 Police Forfeiture	13,586.50	0.00	0.00	0.00	0.00	13,586.50	
190 Vehicle Reserve	108,760.45	0.00	0.00	1,666.67	0.00	110,427.12	
199 Police Retirement	135,012.71	264.93	0.00	0.00	1,041.67	134,235.97	
SPECIAL REVENUES SUB-TOTAL	926,220.69	689,826.93	436,310.34	1,666.67	240,286.80	941,117.15	
200 DEBT SERVICE (SUB-TOTAL)	2,945,315.81	330,651.38	0.00	91,058.00	0.00	3,367,025.19	
301 Capital Projects (General)	2,343,160.77	45,785.00	154,652.37	1,666.67	0.00	2,235,960.07	
321 Capital Projects (Streets)	1,162,442.09	46,579.75	13,141.27	0.00	0.00	1,195,880.57	
344 Community Athletic Facility	4,689.28	4.34	3,561.39	0.00	0.00	1,132.23	
353 Community ReDevelopment (D&D)	-157,196.65	0.00	0.00	0.00	0.00	-157,196.65	
CAPITAL PROJECTS SUB-TOTAL	3,353,095.49	92,369.09	171,355.03	1,666.67	0.00	3,275,776.22	
610 Sewer	43,421.76	0.00	97,462.76	121,000.00	27,816.49	39,142.51	
650 Stormwater Utility	42,871.76	16,763.85	504.00	0.00	10,000.00	49,131.61	
670 Recycling	79,151.49	15,471.16	12,022.00	0.00	1,341.67	81,258.98	
710 Sewer Capital Projects	371,963.86	196,649.25	22,608.20	0.00	189,758.33	356,246.58	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	311,058.82	0.00	0.00	2,083.33	0.00	313,142.15	
791 Sewer Revenue Bonds	144,875.19	0.00	0.00	6,000.00	0.00	150,875.19	
820 Health Insurance	1,287,978.65	103,844.40	118,448.78	0.00	0.00	1,273,374.27	
830 Health Reimbursement Account	197,256.71	0.00	4,985.91	0.00	0.00	192,270.80	
840 Flex/STD	196,702.22	3,860.22	1,399.04	1,406.04	0.00	200,569.44	
850 Liability Insurance Reserve--City	21,462.49	43.43	840.00	0.00	0.00	20,665.92	
CITY UTILITY & IS SUB-TOTAL	2,810,981.65	336,632.31	258,270.69	130,489.37	228,916.49	2,790,916.15	
TOTAL CITY FUNDS	11,595,436.03	2,979,854.39	1,394,601.70	563,709.37	485,245.68	13,259,152.41	56%
TOTAL IMU FUNDS	10,351,299.24	989,430.03	779,032.57	296,903.66	375,367.35	10,483,233.01	44%
GRAND TOTAL CITY & IMU	21,946,735.27	3,969,284.42	2,173,634.27	860,613.03	860,613.03	23,742,385.42	
Cross Check Total						23,742,385.42	

Investments

Bankers Trust	\$ 14,775,037.63	2.97%	Clerk's Balance	23,742,385.42
Bankers Trust - Electric Projects	\$ 1,260,063.28	2.53%		
Bankers Trust - Wellness Center Project	\$ 5,999,346.72			
Iowa Public Agency Inv. Trust	\$ 111,081.20	0.011%	Plus Outstanding Checks	49,833.10
Payroll Account, Community State	\$ 0.41	Earnings Credit	Unreconcilable Item	
Checking Account, Community State	\$ 249,804.99	Earnings Credit	Less Outstanding Deposits	-16,842.28
Sweep Account, Community State	\$ 1,380,042.01	0.25%		
BANK BALANCE	23,775,376.24		TREASURER'S BALANCE	23,775,376.24

600 Water	661,626.59	159,520.40	64,335.37	0.00	92,288.03	664,523.59
620 IMU Administration	2,922.45	0.00	21,617.33	69,731.67	27,528.47	23,508.32
625 Revolving Economic Development	99,480.40	195.45	0.00	0.00	0.00	99,675.85
626 USDA RLF	0.00	0.00	0.00	0.00	0.00	0.00
630 Electric	1,817,012.27	823,097.67	571,815.52	20,394.33	251,975.85	1,836,712.90
640 Fiber/Communications	398,638.58	6,573.08	1,643.09	0.00	3,575.00	399,993.57
700 Water Capital Projects	688,753.86	0.00	6,252.35	35,833.33	0.00	718,334.84
730 Electric Capital Projects	4,098,579.86	0.00	113,368.91	51,683.33	0.00	4,036,894.28
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	1,084,000.00	0.00	0.00	0.00	0.00	1,084,000.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	207,691.35	0.00	0.00	0.00	0.00	207,691.35
790 Water Revenue Bonds	113,813.28	0.00	0.00	9,061.00	0.00	122,874.28
793 Electric Revenue Bonds	951,286.38	0.00	0.00	110,200.00	0.00	1,061,486.38
855 Liability Insurance Reserve--IMU	17,494.22	43.43	0.00	0.00	0.00	17,537.65
IMU SUB-TOTAL	10,351,299.24	989,430.03	779,032.57	296,903.66	375,367.35	10,483,233.01

<u>INTEREST DISTRIBUTION</u>	INTEREST		CALYTD		FYTD
	INCOME	% OF TOTAL			
Electric Funds	\$ 19,010.27	40.81%	\$ 51,499.04	\$	164,434.15
Water Funds	\$ 3,135.00	6.73%	\$ 11,716.42	\$	32,679.97
Sewer Funds	\$ 1,024.82	2.20%	\$ 2,877.97	\$	8,817.66
Police Retirement	\$ 279.50	0.60%	\$ 772.93	\$	2,638.05
Community Redevelopment	\$ -	0.00%	\$ -	\$	-
All other	\$ 23,132.79	49.66%	\$ 60,404.65	\$	171,743.50
TOTAL	\$ 46,582.38	100.00%	\$ 127,271.01	\$	380,313.33

**City of Indianola
Operational Funds
Budget Report**

FY: 2011/12
Month: April
Month #: 10
% of FY: 83.3%

Fund #	Department	Operational Revenue Budget*	YTD Revenue	YTD % Received	Operational Expenditure Budget	YTD Expenditures	YTD % Expended
001	General Govt.	\$ 1,422,300	\$ 1,225,821	86.2%	\$ 1,826,900	\$ 1,544,029	84.5%
011	Police	2,345,700	2,161,555	92.1%	2,363,900	1,907,946	80.7%
015	Fire	571,700	531,568	93.0%	571,700	460,619	80.6%
016	Ambulance	852,200	826,836	97.0%	832,700	707,450	85.0%
041	Library	526,700	463,758	88.0%	581,400	469,554	80.8%
042	P&R	1,202,300	1,048,287	87.2%	1,353,700	1,010,871	74.7%
045	Pool	200,300	82,837	41.4%	178,600	148,819	83.3%
110	Street	1,352,000	1,231,184	91.1%	1,363,600	1,028,221	75.4%
610	Sewer	1,618,100	1,390,403	85.9%	1,608,200	1,354,336	84.2%
820	Health Ins.	1,316,000	1,108,034	84.2%	1,206,100	918,691	76.2%
	Totals	\$ 11,407,300	\$ 10,070,283	88.3%	\$ 11,886,800	\$ 9,550,536	80.3%

*Includes property taxes, interest, ambulance, sewer & building permit fees

Fund #	Major Revenue Line Items	Revenue Budget	YTD Revenue	YTD % Received
001	Interest	\$ 230,000	\$ 206,250	89.7%
001	Building Permit Fees	121,000	102,412	84.6%
016	Ambulance Fees	525,000	528,132	100.6%
710	Sewer Charges	2,520,000	2,052,003	81.4%
VARIOUS	GF Property Taxes	4,050,400	3,809,961	94.1%
200	Debt Svc. Property taxes	866,400	799,542	92.3%

FINANCIAL REPORT
MONTH OF APRIL, 2011

Page 1

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,873,951.91	64,966.48	164,078.13	81,925.02	2,760.41	1,854,004.87	
011 Police	-159,990.09	627,666.07	200,541.65	128,188.33	309.09	395,013.57	
015 Fire	-112,168.29	172,015.01	38,251.98	27,799.74	1,694.48	47,700.00	
016 Ambulance	143,937.23	142,438.18	74,905.75	9,755.95	1,361.24	219,864.37	
041 Library	-21,818.17	184,608.30	51,946.96	25,934.88	61.80	136,716.25	
042 Park & Recreation	-22,936.91	371,942.83	107,791.77	55,322.55	5,623.60	290,913.10	
045 Memorial Pool	-83,956.34	19,250.75	1,345.86	0.00	1,699.99	-67,751.44	
071 General Fund Debt Service	94,032.03	74,591.68	0.00	0.00	0.00	168,623.71	
GENERAL FUND SUB-TOTAL	1,711,051.37	1,657,479.30	638,862.10	328,926.47	13,510.61	3,045,084.43	
110 Road Use Tax (Streets)	584,653.23	96,071.58	70,891.10	0.00	12,149.83	597,683.88	
112 Trust & Agency	0.00	216,484.77	0.00	0.00	216,484.77	0.00	
125 TIF--Downtown	59,769.60	149,093.05	0.00	0.00	0.00	208,862.65	
126 TIF--East Hwy 92	35,321.83	47,700.73	0.00	0.00	0.00	83,022.56	
127 TIF--Hillcrest/Industrial Park	64,080.02	149,490.03	0.00	0.00	0.00	213,570.05	
141 Library Special Revenue	32,574.93	273.50	2,288.37	0.00	0.00	30,560.06	
142 Park & Rec Special Revenue	111,976.04	4,246.66	-339.60	0.00	0.00	116,562.30	
160 Downtown Revolving Loan	41,568.60	0.00	0.00	0.00	0.00	41,568.60	
177 Police Forfeiture	21,811.88	0.00	0.00	0.00	6,666.67	15,145.21	
190 Vehicle Reserve	107,948.41	0.00	0.00	1,666.67	0.00	109,615.08	
199 Police Retirement	143,695.71	299.53	0.00	0.00	1,041.67	142,953.57	
SPECIAL REVENUES SUB-TOTAL	1,203,400.25	663,659.85	72,839.87	1,666.67	236,342.94	1,559,543.96	
200 DEBT SERVICE (SUB-TOTAL)	2,689,097.38	337,455.64	0.00	57,675.01	0.00	3,084,228.03	
301 Capital Projects (General)	727,548.04	130.00	4,015.91	17,175.01	0.00	740,837.14	
Capital Projects (Streets)	1,529,132.24	9,210.15	39,013.30	0.00	0.00	1,499,329.09	
344 Community Athletic Facility	1,675.81	4,037.96	4,541.90	0.00	0.00	1,171.87	
353 Community ReDevelopment (D&D)	-210,079.43	101.00	0.00	0.00	0.00	-209,978.43	
CAPITAL PROJECTS SUB-TOTAL	2,048,276.66	13,479.11	47,571.11	17,175.01	0.00	2,031,359.67	
610 Sewer	79,261.97	0.00	96,883.53	100,000.00	31,701.05	50,677.39	
650 Stormwater Utility	-62,270.57	15,710.29	9,672.92	0.00	0.00	-56,233.20	
670 Recycling	67,710.34	15,477.57	11,148.05	0.00	1,308.33	70,731.53	
710 Sewer Capital Projects	62,294.63	205,662.74	366,878.63	0.00	166,766.66	-265,687.92	
771 Sewer Reserve	142,572.02	0.00	0.00	0.00	0.00	142,572.02	
781 Sewer Plant Improvement	296,991.54	0.00	0.00	2,083.33	0.00	299,074.87	
791 Sewer Revenue Bonds	197,582.70	0.00	0.00	15,833.33	0.00	213,416.03	
820 Health Insurance	1,102,163.04	104,706.30	110,800.00	0.00	0.00	1,096,069.34	
830 Health Reimbursement Account	185,024.34	0.00	5,005.14	0.00	0.00	180,019.20	
840 Flex/STD	187,050.12	4,506.81	3,830.76	1,375.14	0.00	189,101.31	
850 Liability Insurance Reserve--City	10,160.36	12.66	72.94	0.00	0.00	10,100.08	
CITY UTILITY & IS SUB-TOTAL	2,268,540.49	346,076.37	604,291.97	119,291.80	199,776.04	1,929,840.65	
TOTAL CITY FUNDS	9,920,366.15	3,018,150.27	1,363,565.05	524,734.96	449,629.59	11,650,056.74	52%
TOTAL IMU FUNDS	10,953,395.40	1,045,423.50	973,454.43	343,641.66	418,747.03	10,950,259.10	48%
GRAND TOTAL CITY & IMU	20,873,761.55	4,063,573.77	2,337,019.48	868,376.62	868,376.62	22,600,315.84	
Cross Check Total						22,600,315.84	

Investments				Clerk's Balance	22,600,315.84
Bankers Trust	\$	13,962,458.67	3.73%		
ers Trust - Electric Projects	\$	3,924,699.34			
Public Agency Inv. Trust	\$	111,052.87	0.05%	Plus Outstanding Checks	118,788.39
Payroll Account, Community State	\$	0.85	Earnings Credit		
Checking Account, Community State	\$	249,788.85	Earnings Credit	Less Outstanding Deposits	-18,478.82
Sweep Account, Community State	\$	4,452,624.83	0.25%		
BANK BALANCE		22,700,625.41		TREASURER'S BALANCE	22,700,625.41

600 Water	344,456.69	170,431.54	91,752.09	833.33	100,717.71	323,251.76
620 IMU Administration	84,961.70	0.00	51,388.76	72,833.34	26,320.13	80,086.15
625 Revolving Economic Development	167,135.47	345.95	0.00	1,000.00	0.00	168,481.42
630 Electric	1,886,636.29	812,238.21	516,790.40	22,566.67	286,600.85	1,918,049.92
640 Fiber/Communications	284,410.10	13,932.92	120.00	0.00	3,566.67	294,656.35
700 Water Capital Projects	613,525.04	131.00	102,412.38	28,083.33	0.00	539,326.99
730 Electric Capital Projects	5,033,173.55	48,310.13	210,990.80	35,383.33	1,541.67	4,904,334.54
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	320,700.00	0.00	0.00	0.00	0.00	320,700.00
773 Electric Reserve	1,056,500.00	0.00	0.00	0.00	0.00	1,056,500.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	207,691.35	0.00	0.00	0.00	0.00	207,691.35
790 Water Revenue Bonds	122,364.14	0.00	0.00	25,108.33	0.00	147,472.47
793 Electric Revenue Bonds	741,303.89	0.00	0.00	157,833.33	0.00	899,137.22
855 Liability Insurance Reserve--IMU	15,537.18	33.75	0.00	0.00	0.00	15,570.93
IMU SUB-TOTAL	10,953,395.40	1,045,423.50	973,454.43	343,641.66	418,747.03	10,950,259.10

<u>INTEREST DISTRIBUTION</u>	INTEREST		CALYTD	FYTD
	INCOME	% OF TOTAL		
Electric Funds	\$ 19,478.34	46.17%	\$ 86,830.73	\$ 163,200.35
Water Funds	\$ 2,995.38	7.10%	\$ 15,511.89	\$ 43,190.10
Sewer Funds	\$ 793.14	1.88%	\$ 3,995.51	\$ 12,480.35
Police Retirement	\$ 299.53	0.71%	\$ 1,572.68	\$ 4,420.13
Community Redevelopment	\$ -	0.00%	\$ -	\$ 1,453.37
All other	\$ 18,621.90	44.14%	\$ 101,692.65	\$ 271,053.01
TOTAL	\$ 42,188.29	100.00%	\$ 209,603.46	\$ 495,797.31

Information

Subject

Council Study Committee Report - Pete Berry

Information

Council member Pete Berry will report on the May 14, 2012 council study committee meeting.

Attachments

Minutes

Council Study Committee
May 14, 2012
Minutes

Council Members Present: Chair Pete Berry, Greg Marchant, Eric Mathieu, Pam Pepper, John Parker, John Sirianni and Mayor Bresnan.

Staff Present: Jean Furler

Chamber Contribution: A discussion to help support the chamber financially developed due to their inability to pay dues (currently \$2,380 based on 140 members) to the Greater Des Moines Partnership (GDMP). Chamber Executive Director, Denise Day spoke in favor of the request and asked that the city consider contributing based on a per capita amount of \$.75 to \$1.50. She indicated the Chamber provides many services and considered the organization the “hub” of the city. They provide grants to Indianola area businesses and organizations that encourage visitors to come to our city through the Tourism Committee. The Chamber also takes several calls a day regarding community questions and locations.

Pete Berry asked how the Chamber’s \$120,000 budget is spent and the following was provided for calendar year 2011:

Wages	\$67,000
Rent	\$10,000
Holiday Decorations (lighting, wreaths, greenery, bows, etc)	\$7,300
Insurance	\$4,000
Annual dinner	\$4,000
Office maintenance	\$3,000
Leases	\$3,000
Supplies	\$2,700
Technical (computer software, phones, etc)	\$2,000
Garden Tour	\$1,800
Holiday Extravaganza	\$1,500
Breakfast	\$1,300
Mailings	\$800

Lyle Kolosik, President Indianola Chamber, stated the organization is moving toward volunteers leading sponsored events. This will enable the Executive Director to recruit more members and promote economic development particularly on the square.

John Sirianni stated he supports the Chamber being a member of the Greater Des Moines Partnership and the City needs to find an appropriate way to support them. He also indicated each group (City, Chamber, IDA & WCEDC) needs to provide a definition of what they believe economic development is and related responsibilities. Pam Pepper agreed stating defining roles and responsibilities could aid in preventing

duplication of services or efforts by all groups involved. The consensus was to move quickly to determine the structure of economic development by the various groups, define roles and the city's part of the process. The committee also agreed to pay the Chamber's GDMP dues for calendar year 2012 pro-rated for the remaining seven months June 1-December 31, 2012.

Staff was asked to obtain information regarding how other local governments fund economic development initiatives and research if there are other cities in Iowa with similar structures.

1. Other Items:

- 1) John Parker requested a review of Buxton and Howard as two-way streets. Staff indicated requests of this nature are generally sent to the Planning and Zoning Commission.

The committee adjourned at 7:00 p.m.

Information

Subject

Receive P&R quarterly report from John Hagener.

Information

John Hagener will present the P&R quarterly report.

Information

Subject

Resolution approving personnel salaries

Information

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Luke Buhrow, Police Officer, from PO-2 \$44,917/year to PO-3 \$47,164/year effective March 25, 2012

LuAnn Kappelman, Accounts Payable, from Range 18-3 \$37,190/year to Range 18-4 \$39,057/year effective April 8, 2012

Joyce Godwin, Librarian, from CE 11-7 \$72,930/year to CE 11-8 \$74,815/year effective June 3, 2012

Carl Bucholz, Library Assistance, from CE 1-7 \$13.014/hour to CE 1-8 \$13.294/hour effective July 1, 2012

Katherine Kielkopf, Operations Assistant/Lesson Aide, \$4.50/hour effective May 19, 2012

Roll call is in order.

Attachments

Step Increases

Resolution

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Luke Buhrow will complete the appropriate waiting period for creditable service to salary class/range PO 3 on 3/25/2012 to be reflected in hourly rate on pay date 4/13/2012.

\$47,164
Annual

\$22.675
Hourly

Includes Longevity

☒ Does Not Include Longevity

Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

Supervisor Signature

Date

Manager Signature

Date

Employment Information

Date of Hire: 3/24/2010

Present Class/Range: PO 2

Present Salary: \$44,917

Includes Longevity ☒ Does Not Include Longevity

Eligibility Date for Next Advance: 3/24/2013

City Council or Board of Trustee

Action Approved:

Disapproved:

Date:

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Lu Ann Kappelman will complete the appropriate waiting period for creditable service to salary class/range R 18-4 on 4/8/2012 to be reflected in hourly rate on pay date 4/27/2012.

\$39,057
Annual

\$18.777
Hourly

Includes Longevity

X Does Not Include Longevity

Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

Supervisor Signature

Date

Manager Signature

Date

Employment Information

Date of Hire: 4/1/2009

Present Class/Range: R 18-3

Present Salary: \$37,190

Includes Longevity

X Does Not Include Longevity

Eligibility Date for Next Advance: NA

City Council or Board of Trustee

Action Approved:

Disapproved:

Date:

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Joyce Godwin will complete the appropriate waiting period for creditable service to salary class/range CE 11-8 on 6/3/2012 to be reflected in hourly rate on pay date 6/22/2012.

\$74,815
Annual

\$35.969
Hourly

Includes Longevity

X Does Not Include Longevity

Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

Supervisor Signature

Date

Manager Signature

Date

Employment Information

Date of Hire: 6/1/1999

Present Class/Range: CE 11-7

Present Salary: \$72,930

Includes Longevity X Does Not Include Longevity

Eligibility Date for Next Advance: 6/14/15

City Council or Board of Trustee

Action Approved:

Disapproved:

Date:

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Carl Bucholz will complete the appropriate waiting period for creditable service to salary class/range CE 1-8 on July 1, 2012 to be reflected in hourly rate on pay date 7/20/2012.

Annual

\$13.294
Hourly

Includes Longevity

X Does Not Include Longevity

Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

Supervisor Signature

Date

Manager Signature

Date

Employment Information

Date of Hire: 3/2/1999

Present Class/Range: CE 1-7

Present Salary: \$13.014

Includes Longevity X Does Not Include Longevity

Eligibility Date for Next Advance: 7/12/2015

City Council or Board of Trustee

Action Approved:

Disapproved:

Date:

RESOLUTION APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The following salaries are hereby approved:

Luke Buhrow, Police Officer, from PO-2 \$44,917/year to PO-3 \$47,164/year effective March 25, 2012

LuAnn Kappelman, Accounts Payable, from Range 18-3 \$37,190/year to Range 18-4 \$39,057/year effective April 8, 2012

Joyce Godwin, Librarian, from CE 11-7 \$72,930/year to CE 11-8 \$74,815/year effective June 3, 2012

Carl Bucholz, Library Assistant, from CE 1-7 \$13.014/hour to CE 1-8 \$13.294/hour effective July 1, 2012

Katherine Kielkopf, Operations Assistant/Lesson Aide, \$4.50/hour effective May 19, 2012

Passed and approved on the 21st day of May, 2012.

Kenan Bresnan, Mayor

ATTEST:

Diana Bowlin, City Clerk

Information

Subject

Council Committee Reports

Information

Council members will report on the following committee meetings.

Information

Subject
IDA - John Parker and John Sirianni

Information

City Council Regular

6. C. 3. b.

Meeting Date: 05/21/2012

Information

Subject

Landfill Committee - Pete Berry

Information

Attachments

Minutes

MAY 16, 2012 Board Meeting

The Board of Directors for the South Central Iowa Landfill Agency met on May 16, 2012, at 11:00 a.m., in accordance with notice and call of public meeting. Members present were Pete, Jean, Mark and Bob. Jim was absent. Others present were Todd Whipple, John Hoyman and Marcia.

The first item was the March meeting minutes. Pete made a motion to approve the March meeting minutes as submitted. Bob seconded and the motion carried unanimously.

The next item was the April and May Treasurer's Reports. After reviewing, Bob made a motion to approve the April and May Treasurer's Reports and pay the bills. Pete seconded and the motion carried unanimously.

Next item was to discuss taking storm debris from outside our service area during an emergency.

The Board does not want to take debris from outside the service area.

Next item was an update on leachate removal from the completed areas of the landfill. Currently, the trenching is being done to get the leachate to the holding tank. A pump will then be installed.

Next was the engineering update. Todd discussed filling a dry well and installing a new well which is required by DNR. Todd had received bids for filling and drilling. Team Services - \$4,430.00, Cahoy Well & Pump Service - \$6,033.00 and Rewerts Well Company - \$7,725.00. Jean made a motion to accept Team Services bid of \$4,430.00 to fill the dry well and install a new well. Pete seconded and the motion carried unanimously.

Next item was employee evaluation. Pete made a motion for a 2.5% increase for all employees. Jean seconded and the motion carried unanimously. The following will be the increases:

<i>Marcia Beeler</i>	<i>2214.72 Bi Weekly</i>	<i>(\$56,153.46 wages '11)</i>
<i>Alan Utsler</i>	<i>19.73/Hour</i>	<i>(\$47,039.64 wages '11)</i>
<i>Mike Harper</i>	<i>17.07/Hour</i>	<i>(\$17,406.47 wages '11)</i>
<i>Mark Hanrahan</i>	<i>17.64/Hour</i>	<i>(\$39,011.48 wages '11)</i>

Meeting adjourned 11:25 a.m.

Information

Subject

Metro Advisory - Mayor Ken Bresnan and Eric Mathieu

Information

Information

Subject
WCEDC - Greg Marchant

Information

Information

Subject

Wellness Center Committee - Pam Pepper & John Sirianni

Information

Information

Subject

FY 2011/12 budget amendment

Information

Amending the budget is very common due to the timing of projects and expenditure of funds. In the packet is the amendment and explanation noting the only program area affected is Business Type/Enterprise Funds (Electric, Sewer & Stormwater utilities). Taxes will not and cannot be increased (per Iowa Code) due to this amendment. It is common to issue bonds in one fiscal year and spend them in the next. I&I is a perfect example, the city borrowed \$9,000,000 in 2009 and is still drawing that money down as the phases are complete. In addition, the warm winter allowed the wastewater dept to complete much more work than anticipated increasing the budgeted draw down amount for current FY12 from \$1.2 million to \$3.1.

Attachments

Budget Amendment

Resolution

**NOTICE OF PUBLIC HEARING
AMENDMENT OF CURRENT CITY BUDGET**

The City Council of Indianola in WARREN County, Iowa

will meet at 110 North 1st St, City Council Chambers

at 6:00 p.m. on May 21, 2012
(hour) (Date)

, for the purpose of amending the current budget of the city for the fiscal year ending June 30, 2012
(year)
by changing estimates of revenue and expenditure appropriations in the following functions for the reasons given.
Additional detail is available at the city clerk's office showing revenues and expenditures by fund type and by activity.

		Total Budget as certified or last amended	Current Amendment	Total Budget after Current Amendment
Revenues & Other Financing Sources				
Taxes Levied on Property	1	4,891,880		4,891,880
Less: Uncollected Property Taxes-Levy Year	2	0		0
Net Current Property Taxes	3	4,891,880	0	4,891,880
Delinquent Property Taxes	4	0		0
TIF Revenues	5	1,164,900		1,164,900
Other City Taxes	6	158,491		158,491
Licenses & Permits	7	143,600		143,600
Use of Money and Property	8	715,400		715,400
Intergovernmental	9	1,845,300		1,845,300
Charges for Services	10	17,072,500		17,072,500
Special Assessments	11	105,300		105,300
Miscellaneous	12	1,808,100		1,808,100
Other Financing Sources	13	14,418,500		14,418,500
Total Revenues and Other Sources	14	42,323,971	0	42,323,971
Expenditures & Other Financing Uses				
Public Safety	15	3,961,800		3,961,800
Public Works	16	1,431,300		1,431,300
Health and Social Services	17	0		0
Culture and Recreation	18	2,138,800		2,138,800
Community and Economic Development	19	385,200		385,200
General Government	20	1,319,800		1,319,800
Debt Service	21	2,256,900		2,256,900
Capital Projects	22	3,725,000		3,725,000
Total Government Activities Expenditures	23	15,218,800	0	15,218,800
Business Type / Enterprises	24	19,804,600	5,347,000	25,151,600
Total Gov Activities & Business Expenditures	25	35,023,400	5,347,000	40,370,400
Transfers Out	26	9,826,000		9,826,000
Total Expenditures/Transfers Out	27	44,849,400	5,347,000	50,196,400
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out Fiscal Year	28	-2,525,429	-5,347,000	-7,872,429
Continuing Appropriation	29		N/A	0
Beginning Fund Balance July 1	30	17,579,838		17,579,838
Ending Fund Balance June 30	31	15,054,409	-5,347,000	9,707,409

Explanation of increases or decreases in revenue estimates, appropriations, or available cash:

Business Type/Enterprise increased \$5,347,000 due to timing of capital projects including Electric \$1,613,300 for several projects, Wastewater \$3,178,800 for Infiltration & Inflow and the 3rd Avenue & "B" Street emergency sewer repairs and \$554,900 for the Stormwater Utility Project. Amendments in these areas are normal due to the fiscal year ending/beginning in the middle of construction season.

There will be no increase in tax levies to be paid in the current fiscal year named above. Any increase in expenditures set out above will be met from the increased non-property tax revenues and cash balances not budgeted or considered in this current budget. This will provide for a balanced budget.


City Clerk/ Finance Officer Name

TO: Mayor and City Council Members
FROM: Jean Furler, Director of Finance and Administrative Services
DATE: April 10, 2012
RE: Fiscal Year 2011-2012 Budget Amendment

State Code requires cities to amend their fiscal year budget if they anticipate exceeding their budget in any program area (i.e. Public Safety, etc.). The budget amendment must be approved by May 31 to allow an adequate appeal period.

In reviewing the re-estimated fiscal year 2011-2012 budget (submitted as part of the fiscal year 2012-2013 budget process) I have determined that a budget amendment is necessary. As is required by State Code, the increases in expenditures are off-set by non-property tax revenues.

Below is an explanation of the amendments on the attached budget form.

- Expenditures:
 - Business Type/Enterprise increased \$5,347,000 due to timing of capital projects including Electric at \$1,613,300, \$3,178,800 for the Infiltration & Inflow Project (bonds issued in 2009) and 3rd Ave & “B” Street emergency sewer repairs and \$554,900 for the Stormwater Utility Project.

With the fiscal year ending/beginning in the middle of construction season, it is often difficult to determine how far along a project will be and how much of a project will be paid for prior to fiscal year end; therefore, it is not unusual to see amendments in these areas.

It is recommended that the Council set a May 21st public hearing on the proposed budget amendment. The City Clerk will have the public hearing notice published and the Council can take action prior to the May 31st deadline.

If you have any questions regarding this process please let me know-thanks!

RESOLUTION _____

RESOLUTION AMENDING THE ANNUAL BUDGET
FOR FISCAL YEAR ENDING JUNE 30, 2012

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA,
IOWA:

The annual budget for the fiscal year ending June 30, 2012 as set forth in the Budget Summary Certificate and in the detail budget in support thereof showing the revenue estimates and appropriations expenditures and allocations to program and activities for said fiscal year is hereby amended, the City Clerk is directed to make the filings required by law and set up her books in accordance with the summary and details as adopted.

Passed and approved on 21st day of May, 2012.

Kenan Bresnan, Mayor

ATTEST:

Diana Bowlin, City Clerk

Information

Subject

Public hearing

Information

The first item is to hold the public hearing regarding the budget amendment. No written comments have been received.

Information

Subject

Resolution approving budget amendment

Information

After the hearing, council needs to consider the resolution approving the FY 2011/12 budget amendment. Roll call is in order.

Information

Subject

Second consideration of a request from Terry Barger, The Garage, to vacate and purchase the north/south alley lying between Lot 17 and 18, Block 9, Original Town Plat

Information

In your packet is the request from Terry Barger requesting to purchase the alley as stated in paragraph 18 of the lease agreement (see packet) which was approved by council on May 2, 2011 (see minutes) and included the following:

- Term is one year with an option to lease a second year, or purchase, or dissolve the agreement. Decision to lease or sell shall be based on approval of both parties.
- Second year lease would be \$350
- Purchase (after one year and in-lieu of a lease) would be \$400
- Term of 1st year lease is May 3, 2011 through May 2, 2012
- 90-day termination notice by either party
- City will be named insured on a \$1 million insurance policy and held harmless for liability arising from use by The Garage
- There can be no permanent structures placed on the alley during the lease (same restriction for the purchase should it occur)

The one year lease agreement allowed Mr. Barger to offer to purchase the alley after one year in the amount of \$400.00. In determining whether to sell the alley, the City Council shall take in to consideration, all aspects of the lease as originally entered into. The City may use its discretion on whether or not to sell the alley.

Adjacent property owners have been notified and according to Police Chief Steve Bonnett, there have been no complaints.

At the May 7, 2012 council meeting Terry Barger requested suspension of the rules.

Simple motion for the second consideration is in order. If council wishes to suspend the rules then there will be two parts to this item:

The first is to vacate the alley (see ordinance) "subject to retainage of all easements." Roll call is in order.

The second item is to sell the alley (see resolution). Roll call is in order.

Attachments

Minutes

Lease Agreement

Request

Ordinance

Resolution

QCD

5/21/11

The Mayor and Council discussed funding the Way-finding signage cost of \$12,400. This item will be placed on a future council agenda.

Eric Mathieu presented the P&R second quarter report.

The Mayor and Council recognize Chuck Burgin, Rich Parker and Mindi Robinson, Community Development Department, for its 4 ISO Rating.

A public hearing for a sign variance request from Theisen's – 2312 N. Jefferson was held. The request is for a 13' diameter tire graphic to be placed on the north side of the new building increasing the total square footage to 384 sq. ft. – code allows 150 sq. ft. Tony Menke, Sign Productions, spoke in favor of the request. There were no objections either oral or written. It was moved by Vickroy and seconded by Sirianni to approve the request. Council member Clark requested a roll call vote and the vote was, AYES: Gathers, Sirianni and Vickroy. NAYS: Pepper, Clark and Berry. Whereupon the Mayor voted aye and declared the motion carried.

The request from Terry Barger to purchase and close the South ½ of the N/S alley lying between Lot 17 and 18 of Block 9 of the Original Town Plat was discussed. A motion was made by Clark and seconded by Gathers to approve a one year lease agreement with Terry Barger, The Garage, with the following:

- Term is one year with an option to lease a second year, or purchase, or dissolve the agreement. Decision to lease or sell shall be based on approval of both parties.
- Second year lease would be \$350
- Purchase (after one year and in-lieu of a lease) would be \$400
- Term of 1st year lease is May 3, 2011 through May 2, 2012
- 90-day termination notice by either party
- City will be named insured on a \$1 million insurance policy and held harmless for liability arising from use by The Garage
- There can be no permanent structures place on the alley during the lease (same restriction for the purchase should it occur)

Question was called for and on voice vote the Mayor declared the motion carried unanimously.

~~The final consideration of an ordinance for a request from Terry Barger, The Garage-114 E. Ashland, to purchase and close the South ½ of the N/S alley lying between Lot 17 and 18 of Block 9 of the Original Town Plat died for a lack of a motion.~~

Council member Gathers introduced the following resolution entitled "RESOLUTION APPROVING PROJECT COMPLETION AND COMPLIANCE FROM PRO-AD VENTURES – 110 W. ASHLAND" for the Downtown Incentive Program – grant money and interest free loan in an amount of \$13,423.84 and \$20,135.78 respectfully. Council member Pepper seconded the motion. On roll call the vote was, AYES: Sirianni, Vickroy, Pepper, Clark, Berry and Gathers. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION APPROVING PROJECT COMPLETION AND
COMPLIANCE FROM PRO-AD VENTURES – 110 W. ASHLAND

(The complete resolution may be viewed at the City Clerk's Office)

TDS DELIVERY, INC. PUBLIC RIGHT-OF-WAY LEASE AGREEMENT

THIS LEASE, made and entered into this 2 day of May, 2011, by and between the City of Indianola, Iowa, a municipal corporation (hereinafter referred to as "City") and TDS Delivery, Inc. (hereinafter referred to as "Lessee"), witnesseth:

WHEREAS, the City is the titleholder of certain real estate situated in Indianola, Warren County, Iowa, which real estate is commonly known as the north/south alley next to The Garage at 118 E. Ashland; and

WHEREAS, the City is desirous of leasing the alley to the Lessee for purposes consistent with The Garage; and

WHEREAS, the alley is not likely to be needed for municipal purposes within the term of this lease;

NOW, THEREFORE, For valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Lessee agree as follows, to wit:

1. PREMISES. The City leases unto Lessee and Lessee leases from the City certain real property in the City of Indianola, Warren County, Iowa, hereinafter referred to as the "Leased Premises," and more particularly described as That part of the south half of the north/south alley lying between Lot 17 and 18 , Block 9, Original Town Plat, Indianola, Iowa.
2. TERM. The term of this Lease shall be from May 3, 2011, to and including May 2, 2012.
3. CONSIDERATION. Lessee shall pay to the City for the use of the Leased Premises, a rental of \$400.00 per year. The rental shall be paid at the beginning of the lease term, at the office of the City Clerk, City Hall, 110 N. First Street, Indianola, Iowa 50125.
4. USE OF PREMISES. Lessee may use the Leased Premises for purposes of a patio, walk and outdoor café which may be covered or uncovered. An "Outdoor Café" is defined, for the purposes of this Lease, as any group of tables and chairs, and authorized decorative and accessory devices, situated and maintained upon the public space upon the alley for use in connection with the consumption of food and beverages sold to the public from, or in, The Garage. Lessee shall not use or knowingly permit any part of the Leased Premises to be used for any unlawful purpose. The following restrictions shall apply to Lessee's use of the Leased Premises:
 - a. All outdoor dining furniture, including tables, chairs, umbrellas and authorized accessory items, shall be readily movable. Umbrellas must be secured with a minimum base of not less than sixty (60) pounds.
 - b. Reserved.
 - c. Lessee must restore the premises to a good and safe condition consistent with the use of the premises as a public way.

- d. All exterior surfaces within the outdoor café shall be easily cleanable, and shall be kept clean at all times by the Lessee. Restrooms shall be provided in The Garage.
 - e. Overnight trash and refuse storage for the outdoor café shall not be permitted within the outdoor dining area, and the Lessee shall remove all trash and litter as they accumulate. The Lessee shall be responsible for maintaining the outdoor dining area in a clean and safe condition.
 - f. The City shall have the right and power, acting through the City Manager or his designee to prohibit the operation of the outdoor café at any time because of anticipated or actual problems or conflicts in the use of the alley.
5. **DUTY TO MAINTAIN AND RIGHT TO INSPECT.** Lessee has inspected the Leased Premises and leases it "as is." Lessee shall have the duty, at Lessee's sole expense, to maintain and repair the Leased Premises and keep same in as good a condition as when Lessee took possession thereof, except for the effects of ordinary wear and tear and depreciation arising from lapse of time or damage without fault or liability of Lessee; to remove debris from the Leased Premises and debris emanating from the leased premises which has migrated to adjoining areas, to cut or remove any weeds growing on the Leased Premises and to immediately provide City with notice of any damage to the Leased Premises or of the development of any dangerous condition on the Leased Premises. City shall have the right to reasonably enter and inspect the Leased Premises.
6. **RESERVED.**
7. **CONVENANT OF QUIET ENJOYMENT.** Lessee, upon payment of the rental herein reserved and upon performance of all of the terms of this Lease, shall at all times during the Lease term and during any extension thereof peaceably and quietly enjoy the Leased Premises without any unreasonable disturbance from City, its agents or employees.
8. **COMPLIANCE WITH LAW.** Lessee at its sole expense shall comply with all laws, orders and regulations of federal, state and municipal authorities, and with any direction of any public officer, pursuant to law, which shall impose any duty upon the City of Lessee with respect to the Leased Premises. Lessee, at its sole expense, shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this Lease, or for the making of repairs, alterations, improvements or additions.
9. **UTILITIES AND OTHER SERVICES.** Lessee shall pay all charges for gas, electricity, light, heat and power, and telephone and other communication service used, rendered, or supplied upon or in connection with the Leased Premises, and shall indemnify the City against any liability or damages on such account.
10. **HOLD HARMLESS.** Lessee shall indemnify, protect, save and hold harmless the City from and against any and all liability, losses, and damages to property

or bodily injury or death to any person, including payments made under workers' compensation laws, and including damages caused by or arising out of any act of negligent omission of Lessee, its officers, agents, employees or contractors, happening or done in, on or about the Leased premises, or arising out of or in any way connected with the tenancy, use or occupancy thereof, or any part thereof, by Lessee or any person claiming through or under Lessee. Lessee's obligation to indemnify, save, protect and hold harmless shall include the obligation to pay all reasonable expenses incurred by the City in defending itself with regard to any of the aforementioned claims, including all out-of-pocket expenses such as attorney's fees and the value of any services rendered by lawyers for the City or any other officers or employees of the City.

11. INSURANCE AND INDEMNIFICATION AGREEMENT. Lessee agrees to keep in force during the term of this Lease comprehensive general liability insurance coverage in the amount of \$1,000,000 combined single limit, with insurance underwriters authorized to do business in the State of Iowa satisfactory to the City. Such insurance shall be provided on an occurrence basis and not on a claims made basis, and shall include coverage for premises and operations liability, and including independent contractors and for products-completed operations. The City shall be named as an additional insured on the insurance policy and the policy shall provide on its face that it may not be canceled except after at least thirty (30) days written notice to the City. The City Manager of the City, taking into account the financial resources of Lessee, risk involved to the City and to the general public, as well as other salient factors, shall approve the amount of the deductible. Lessee shall file with the City Clerk of the City a certificate of insurance, which clearly discloses on its face coverage in conformity with all of the foregoing requirements, and if requested by the City, the Lessee shall additionally submit a certified copy of the policy to the City.

12. TERMINATION OF LEASE AND DEFAULTS OF LESSEE. This Lease Agreement shall terminate upon expiration of the Lease Term. Upon default of payment of rental or upon any other default of Lessee in accordance with the terms and provisions of this Lease Agreement, this Lease may, at the option of City, be canceled and forfeited; provided, however, before any such cancellation and forfeiture, the City shall give Lessee written notice specifying the default, or defaults, and stating that this Lease will be canceled and forfeited ten (10) days after the giving of such notice, unless such default or defaults are remedied within such grace period. In addition, the City shall have the right to terminate or cancel this Lease prior to the expiration of the demised term upon a determination by the Indianola City Council that the Leased Premises are required for a public purpose and upon giving Lessee at least thirty (30) days written notice stating the intent to so terminate or cancel this Lease. If the City so terminates or cancels this Lease by giving thirty (30) days written notice, there shall be no damages except for prepaid rents, if any, which shall be refunded by the City upon request by Lessee on a pro rata basis.

13. SURRENDER OF PREMISES AT TERMINATION. Lessee agrees that upon termination of this Lease, Lessee shall surrender and deliver the Leased Premises in good and clean condition, except for the effects of ordinary wear and tear and depreciation arising from lapse of time or damage without fault or liability of Lessee.

14. REMOVAL OF FIXTURES. Lessee shall have the right at termination of this Lease, if Lessee is not in default thereof, to remove any fixtures or equipment which Lessee has installed in the Leased Premises other than fixtures installed to replace those which were in the Leased Premises immediately prior to commencement of the Lease term, providing Lessee fully repairs any and all damages caused by removal. Any such fixtures or improvements which remain on the Leased Premises after the date of termination shall be considered abandoned and thereafter may be removed and disposed of at the discretion of the City without the city incurring any liability therefor. However, at the termination of this Lease, Lessee shall remove any fixtures placed on the Leased Premises by Lessee and restore the Leased Premises to its original condition if the City so directs.

NOTICES. Notices as provided for in this Lease Agreement to the City shall be deemed sufficient if sent by certified mail with return receipt to the City Clerk, City of Indianola, City Hall, 110 N. First Street, Indianola, Iowa 50125. Notices as provided for in this Lease Agreement to Lessee shall be deemed sufficient if sent by certified mail with return receipt requested to The Garage, 118 E. Ashland, Indianola, Iowa, 50125.

15. RIGHT TO ASSIGN AND SUBLEASE. Lessee may sublet all or portions of the Leased Premises for the remainder of the term only in conjunction with the sale and as a part of the transfer of the adjoining indoor restaurant business, to be operated at the same location, and only with the prior written approval of the Indianola City Council, which approval shall not be unreasonably withheld. The covenants, conditions and terms of this Lease Agreement shall be binding on Lessee's successors and assigns.

16. This Lease Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Iowa.

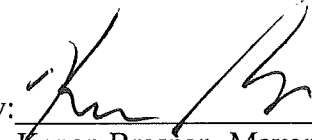
17. ADDITIONAL YEAR LEASE. Lessor may execute an additional lease for one more year for \$350.00 upon the same terms and conditions above. The new lease shall be executed during the month of April, 2012. The City may use its discretion on whether or not to enter into such a lease.

18. PURCHASE OF ALLEY. Lessor may offer to purchase the alley for \$400.00 during the month of April, 2012. In determining whether to sell the alley, the City Council shall take in to consideration, all aspects of the lease as originally entered into. The City may use its discretion on whether or not to sell the alley.

19. CANCELLATION. Either party may cancel this lease upon 90 days notice to the other. In the event of cancellation, rent shall be prorated accordingly.

IN WITNESS WHEREOF, the parties to this Lease Agreement have hereunto set their hands on this day and year as first above written.

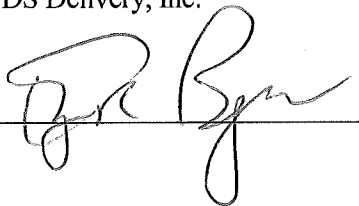
CITY OF INDIANOLA, IOWA

By: 
Kenan Bresnan, Mayor

ATTEST:


Diana Bowlin, City Clerk

TDS Delivery, Inc.

By: 

April 11, 2012

Mayor and City Council

In May of 2011, I entered into a one year lease agreement with the city of Indianola for the adjoining alley east of the business at 114 East Ashland. (The Garage) Over the past year I have not received any complaints regarding the closing of the alley for vehicle or pedestrian traffic.

At this time I would like to exercise my option as stated in paragraph 18 of the lease agreement and purchase the entire width of the alley adjoining my property.

Thank you for your consideration.



Terry Barger

ORDINANCE NO. _____

**AN ORDINANCE VACATING AN ALLEY
IN THE CITY OF INDIANOLA, IOWA**

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE
CITY OF INDIANOLA, IOWA:

1. Vacation. The following described alley located in the City of Indianola, Iowa, is hereby vacated:

That part of the south half of the north/south alley lying between Lot 17 and 18 , Block 9, Original Town Plat, Indianola, Iowa.

2. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

3. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

KENAN BRESNAN, Mayor

ATTEST:

DIANA BOWLIN, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council of the City of Indianola, Iowa, on _____, 2012, was signed by the Mayor on _____, 2012, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on _____, 2012.

DIANA BOWLIN, City Clerk

RESOLUTION

WHEREAS, the City of Indianola, Iowa, has vacated the following described alley located in the City of Indianola, Iowa, and notice of the sale of the alley has been published and a hearing on the sale has been held, and the only acceptable offer for the real estate has been the offer of the person whose name appears next to the legal description for the sum of \$_____ plus publication costs, recording and legal fees:

TDS Delivery, Inc.

- That part of the south half of the north/south alley lying between Lot 17 and 18 , Block 9, Original Town Plat, Indianola, Iowa.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and the City Clerk of the City of Indianola, Iowa, are hereby authorized and directed to issue a Quit Claim Deed to the person whose name appears next to the legal description, or their designees as they may direct. The deed is not to be delivered until receipt of the sum as set out above.

Dated at Indianola, Iowa this _____ day of _____, 2012.

KENAN BRESNAN, Mayor

ATTEST:

DIANA BOWLIN, City Clerk

STATE OF IOWA, WARREN COUNTY, SS:

On this _____ day of _____, 2012, before me, the undersigned, a Notary Public in the State of Iowa personally appeared Kenan Bresnan and Diana Bowlin, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Indianola, which executed the foregoing instrument to which this is attached, that the seal affixed to it is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its Council; and that Kenan Bresnan and Diana Bowlin as such officers acknowledged the execution of the instrument to be the voluntary act of the City.

NOTARY PUBLIC IN AND FOR THE STATE OF IOWA

Prepared by and return to: John R. Hoyman, 205 N. Buxton, Box 448, Indianola, Iowa 50125 (515)961-3705
Address Tax Statements to: TDS Delivery, Inc. 118 E. Ashland, Indianola, IA 50229

QUIT CLAIM DEED

KNOW ALL MEN BY THESE PRESENTS:

That the CITY OF INDIANOLA, a municipal corporation of the County of Warren and State of Iowa, in consideration of the sum of ONE AND NO/100-----DOLLARS, in hand paid by TDS Delivery, Inc. does hereby QUIT CLAIM unto TDS Delivery, Inc., all of its right, title and interest in and to the following described premises, situated in Warren County, and State of Iowa:

That part of the south half of the north/south alley lying between Lot 17 and 18 ,
Block 9, Original Town Plat, Indianola, Iowa.

The City of Indianola hereby reserving public utility easement rights for all existing public utilities.
Signed this_____day of_____, 2012.

CITY OF INDIANOLA, IOWA,

By_____
KENAN BRESNAN, Mayor

ATTEST:

DIANA BOWLIN, City Clerk
STATE OF IOWA; WARREN COUNTY ss:

On this_____day of_____, 2012, before me, the undersigned, a Notary Public in the State of Iowa personally appeared Kenan Bresnan and Diana Bowlin, to me personally known, who being by me duly sworn, did say that they are the Mayor and City Clerk respectively of the City of Indianola, which executed the foregoing instrument to which this is attached, that the seal affixed to it is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its Council; and that Kenan Bresnan and Diana Bowlin as such officers acknowledged the execution of the instrument to be the voluntary act of the City.

NOTARY PUBLIC IN AND FOR THE STATE OF IOWA

Information

Subject

Final consideration of the following:

Information

Information

Subject

An amendment to the buffer requirement under the design standards of Section 166.04(j) of the Site Plan Ordinance (P&Z approved unanimously 3-13-12)

Information

At last month's meeting, the P&Z commission reviewed the proposed change to the buffer requirement within residential zoning districts. Most of the discussion focused on placing a minimum distance between parking lots and dwelling units before requiring additional buffering. This was another action item listed within the 2011 Comprehensive Plan Update recommendation. The buffer requirements between residential and commercial/industrial are comparable with other communities and works very well as the buffer park requirements within the Subdivision Ordinance. The only area which may need consideration is requiring additional buffers between single family dwellings and other permitted uses within residential zonings which require parking lots, such as schools, churches, apartment complexes or community meeting buildings. Listed below are the specific standards of three types of buffers which are required within the Site Plan Ordinance.

(1) A buffer yard of twenty (20) feet or less in width with a five-foot high berm for the entire length of the lot; and three (3) over-story trees, six (6) understory trees and fifteen (15) shrubs per one hundred (100) lineal feet; or

(2) A buffer yard more than twenty (20) feet in width with five (5) over-story trees, ten (10) understory trees and ten (10) shrubs per one hundred (100) lineal feet; or

(3) A six-foot high double-face opaque wooden fence; or a six-foot high masonry wall, to be constructed with face brick, stucco or a similar finished surface.

Currently the buffer requirement between residential zoned properties applies to only multi-family dwellings in excess of one story or mobile home parks or manufactured housing units not converted to real estate which are adjacent to single family residences.

The new requirement, if approved, would be amended to:

Whenever a person or firm develops or builds a permitted use on any tract or parcel of land within a residential zoning classification, a buffer complying with section 166.04 (j) shall be installed when development occurs adjacent to more than one single family dwelling lot when any of the conditions listed below exist.

- 1. The required off-street parking for the new improvement exceeds four stalls.**
- 2. Each dwelling unit does not have its own independent vehicle access to the city right-of-way.**

EXCEPTION: If the principal structure, driveway or parking area is constructed a minimum distance of (60' / 100'), from the adjoining property line, no buffer is required.

In your packet are aerial photos showing sixty-foot and 100' distances. The 60' distance was discussed because that is the typical right-of-way width for public streets. Chuck recommends a distance of 100' be used, because individuals expect traffic within the right-of-way, but may not expect traffic from a vacant parcel of land being developed. P&Z approved unanimously.

Roll call is in order

Attachments

Map 1 Assembly of God

Map 2 Whittier

Map 3 Peterson Funeral Home

Map 4 Easton Village

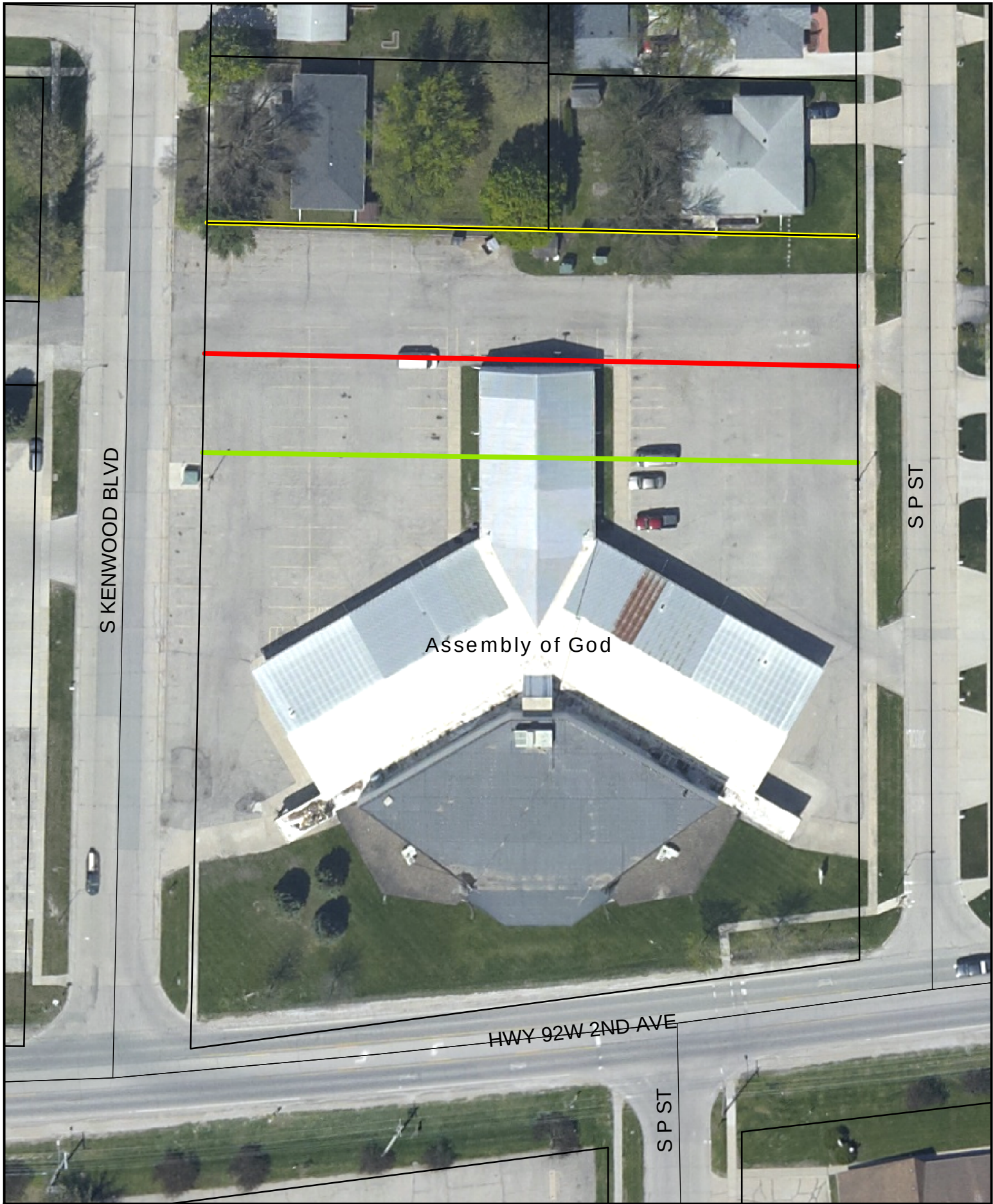
Map 5 Church of Christ/Lincoln Ridge

Map 6 Church of Latter Day Saints

P&Z Memo

P&Z Minutes

Ordinance



#1

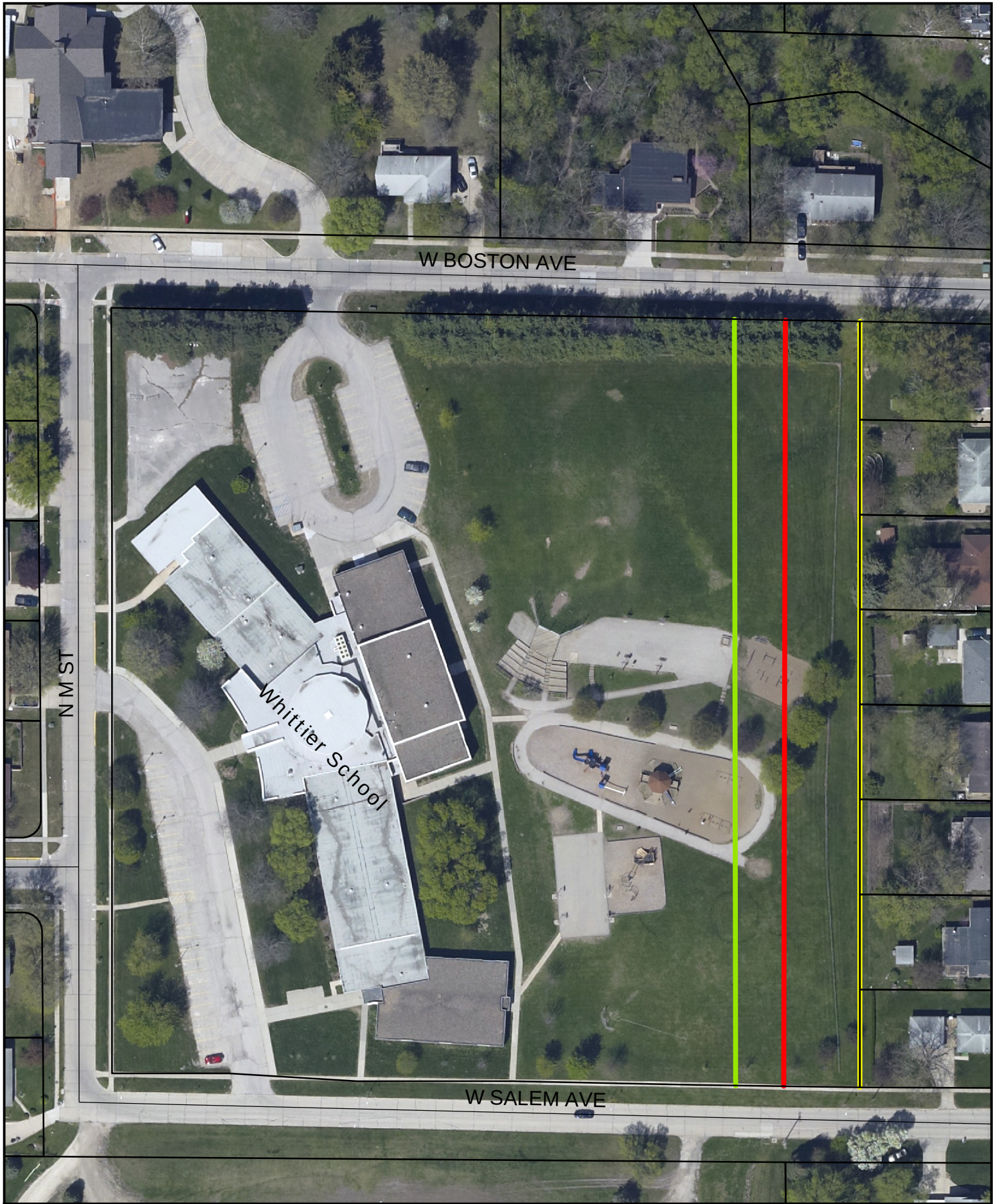
03/2012

Temp Line Layer ID

- <all other values>
- Property Line
- 60'
- 100'

Example of Buffer Requirement
on future improvements

Indianola
CONNECTING TO WHAT MATTERS



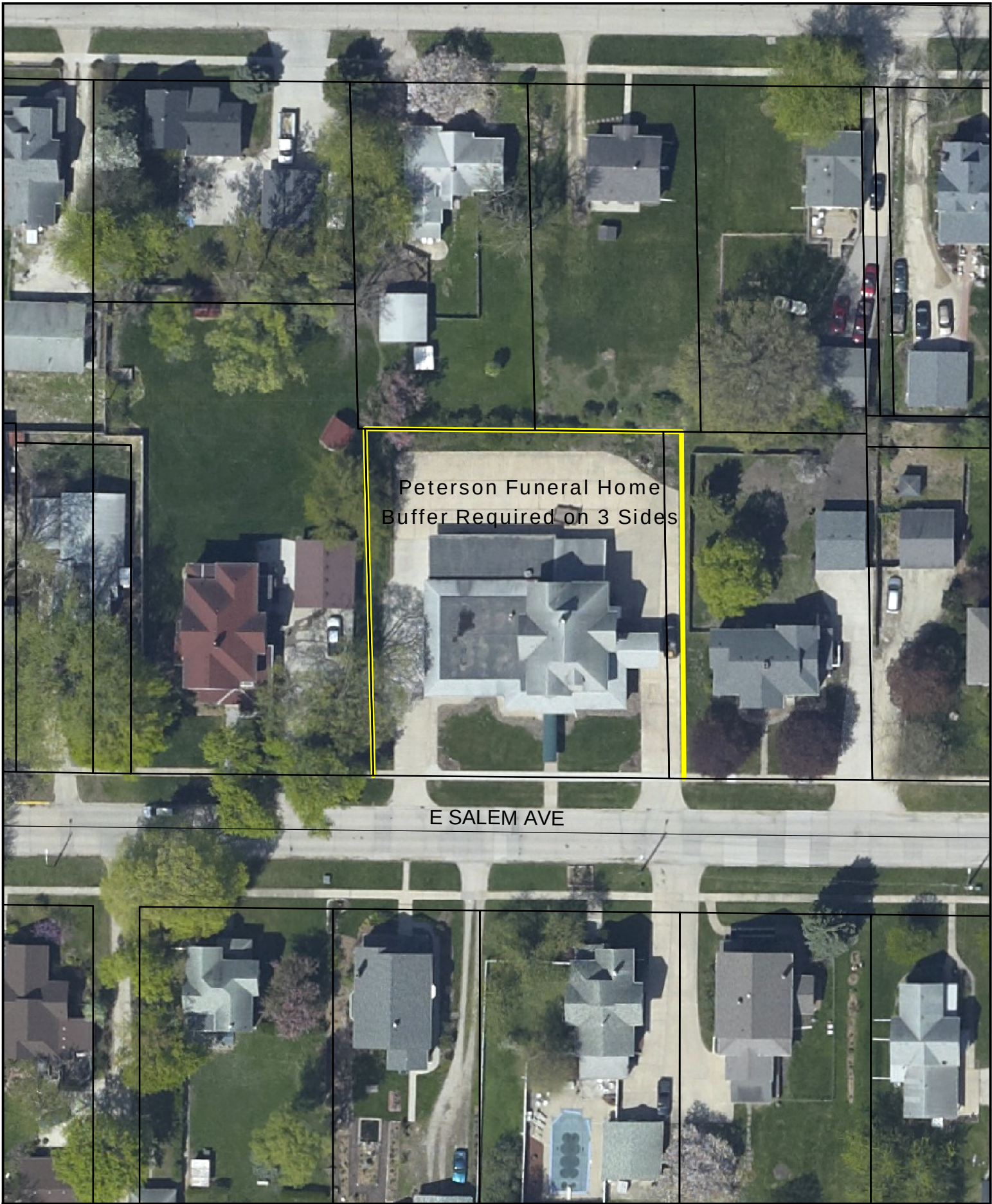
#2

03/2012

Temp Line Layer ID

- <all other values> — Property Line
- 60'
- 100'

Example of Buffer Requirement
on future improvements



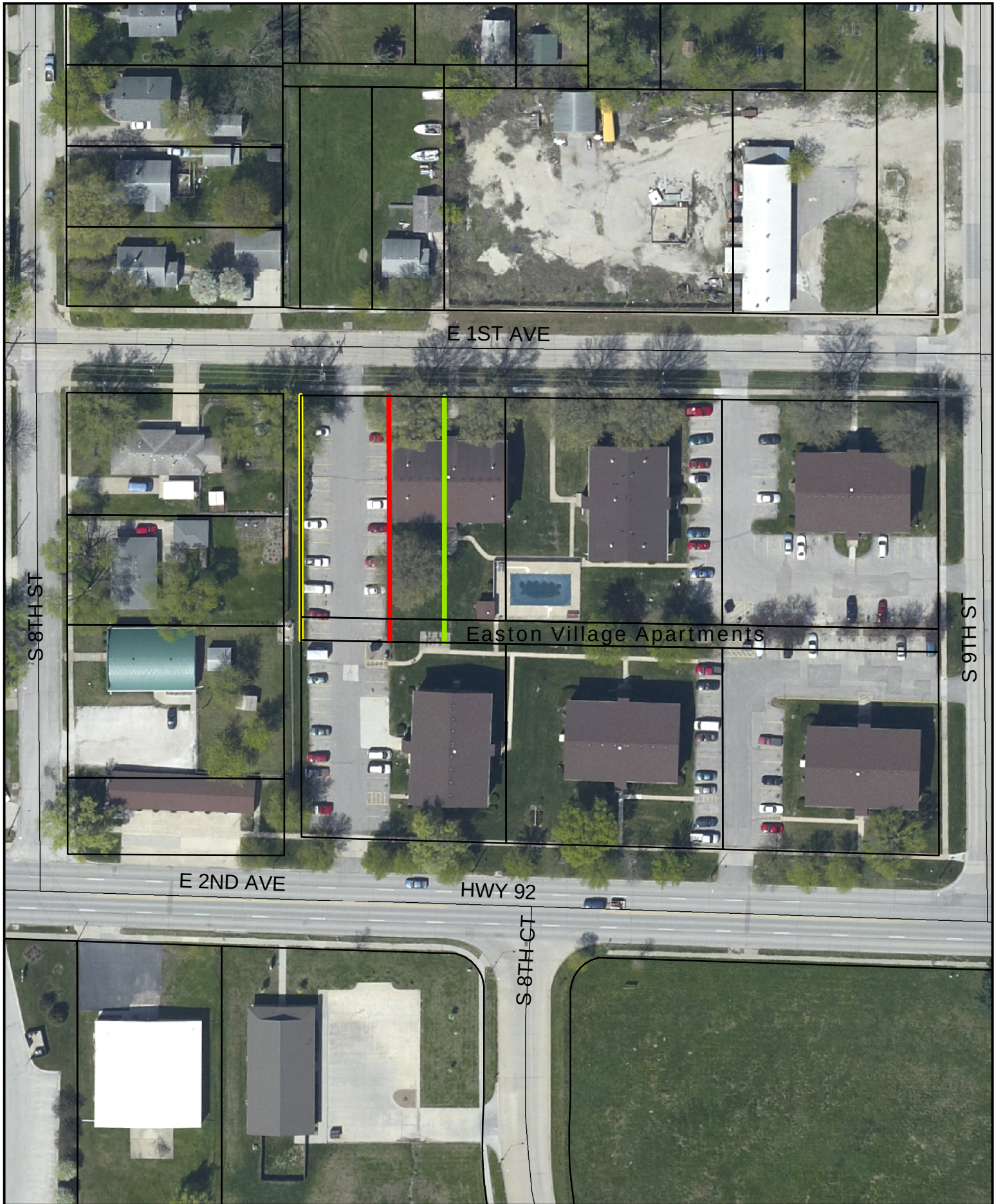
#3

03/2012

Temp Line Layer ID

- <all other values>
- Property Line
- 60'
- 100'

Example of Buffer Requirement
on future improvements



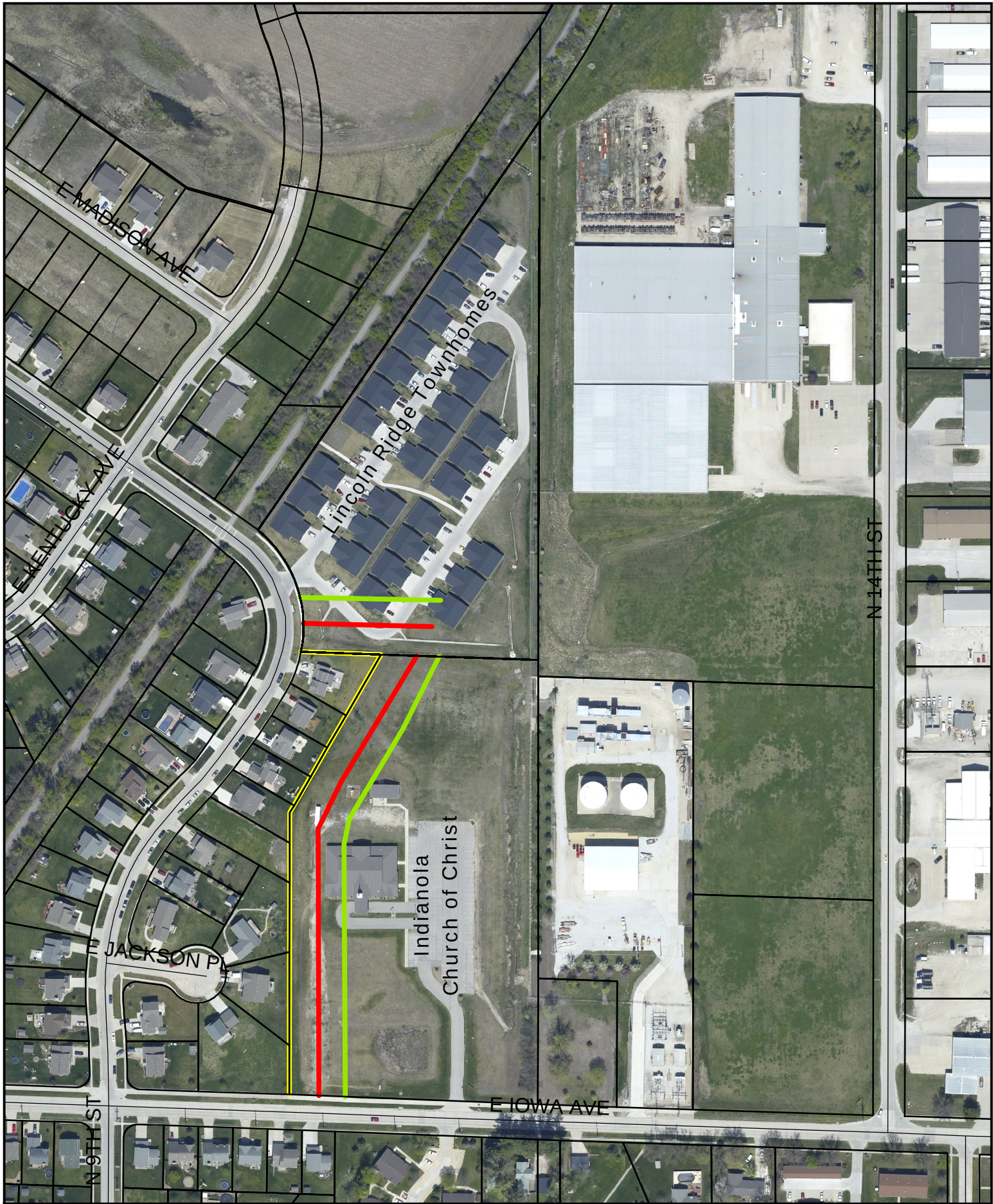
#4

Temp Line Layer ID

- <all other values> — Property Line
- 60'
- 100'

Example of Buffer Requirement
on future improvements

03/2012



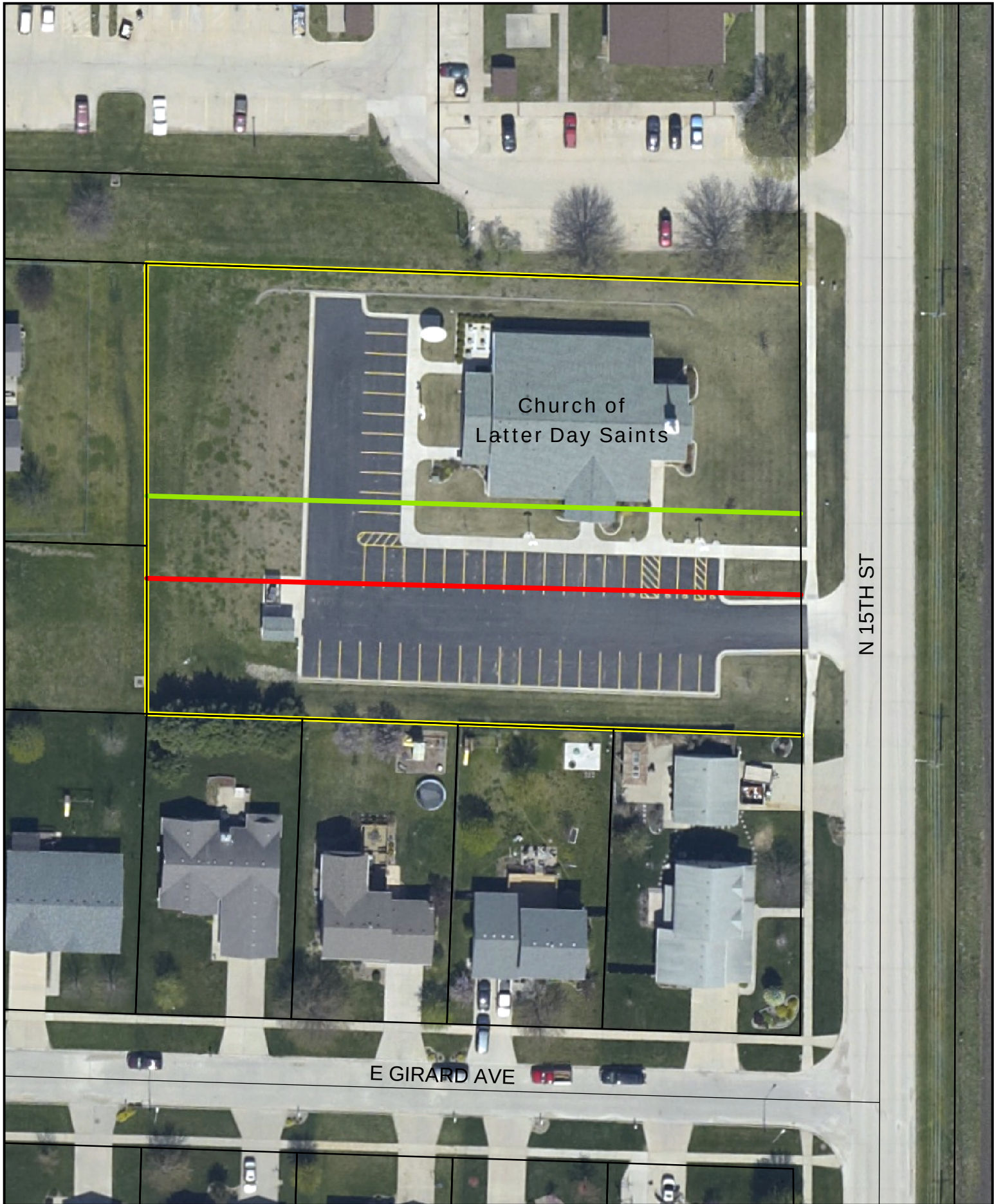
#5

03/2012

Temp Line Layer ID

- <all other values> — Property Line
- 60'
- 100'

Example of Buffer Requirement
on future improvements



#6

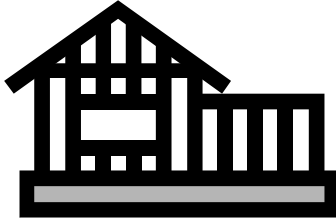
03/2012

Temp Line Layer ID

- <all other values>
- Property Line
- 60'
- 100'

Example of Buffer Requirement
on future improvements

Indianola
CONNECTING TO WHAT MATTERS



To: Planning and Zoning Commission
From: Chuck Burgin, Director of Community Development
Subject: March 13, 2012 Meeting

Item # 4 Consider request from Jerry's Homes to rezone lots 4,5,6,7 and Outlot Y of the Amended Sunset Terrace Plat #1 and locally know as the 1300 - 1400 block of North 6th Street from R-3 (mixed residential) to R-5 (planned residence district).

The City's planned residence zoning district in other communities is commonly call PUD or planned unit development. The principal advantage to this type of zoning classification is allowing the developer to do unconventional types of development. In this case, six separate buildings containing a total of 24 units of row housing with zero based lot lines on lots 6 and 7 as indicated on the site plan provided. And, two multi-family buildings on lots 4 and 5 indicate similar to what is existing to the south. The minimum development area for this type of zoning is four acres. The total acreage for this development is 5.97.

The intent of R-5 zoning states "It is the intent of this district to permit innovative design concepts to be used in residential development where a deviation from conventional layout and development practices would result in a more appropriate use of land and subsequently promote the general health, welfare, safety and morals of future residents of the area."

The R-5 zoning classification has several advantages for both the surrounding neighborhood and the developer. The zoning requires the developer to submit a plat showing specific information of how the area to be rezoned is to be developed. Required information such as location, type and arrangement of buildings, uses, street, parks, open space, parking areas, landscape areas, planting screens, drainage and other pertinent features are to be shown on the drawings. The information gives the surrounding neighborhood the opportunity to review the specifics of the development. Only minor changes which do not substantially alter the character of the development can be made once the zoning has been approved. Major changes to the plat are not allowed and would require additional approvals through Planning and Zoning Commission and council.

Currently there are four other areas within the community zoned R-5. If this area were to be rezoned, R-3 (mixed residential) zoning would be present on the south and east. C-2 zoning is

present on the west and A-1 adjacent to the north. The Future Land Use map within the 2011 Comprehensive Plan indicates this area as high density residential.

If rezoned, the developer will submit a new final plat of specific area at a future Planning and Zoning meeting. The plat will indicate individual lots for the row housing units and the larger lots will remain substantially the same. The zoning ordinance does not require R-5 zoning to develop the two large multi-family buildings to the south. These are included in the design concept and the request to rezone, meeting the minimum four acre requirement. The point being, the owner can build these units under the current R-3 zoning classification. I recommend approval.

Item # 5 Consider amending the buffer requirement under the design standards of Section 166.04 (j) of the Site Plan Ordinance.

At last month's meeting, the commission reviewed the proposed change to the buffer requirement within residential zoning districts. Most of the discussion focused on placing a minimum distance between parking lots and dwelling units before requiring additional buffering. This was another action item listed within the 2011 Comprehensive Plan Update recommendation. The buffer requirements between residential and commercial/industrial are comparable with other communities and works very well as the buffer park requirements within the Subdivision Ordinance. The only area which may need consideration is requiring additional buffers between single family dwellings and other permitted uses within residential zonings which require parking lots, such as schools, churches, apartment complexes or community meeting buildings. Listed below are the specific standards of three types of buffers which are required within the Site Plan Ordinance.

- (1) A buffer yard of twenty (20) feet or less in width with a five-foot high berm for the entire length of the lot: and three (3) over-story trees, six (6) understory trees and fifteen (15) shrubs per one hundred (100) lineal feet; or
- (2) A buffer yard more than twenty (20) feet in width with five (5) over-story trees, ten (10) understory trees and ten (10) shrubs per one hundred (100) lineal feet; or
- (3) A six-foot high double-face opaque wooden fence; or a six-foot high masonry wall, to be constructed with face brick, stucco or a similar finished surface.

Currently the buffer requirement between residential zoned properties applies to only multi-family dwellings in excess of one story or mobile home parks or manufactured housing units not converted to real estate which are adjacent to single family residences.

The new requirement, if approved, would be amended to:

Whenever a person or firm develops or builds a permitted use on any tract or parcel of land within a residential zoning classification, a buffer complying with section 166.04 (j) shall be

installed when development occurs adjacent to more than one single family dwelling lot when any of the conditions listed below exist.

- 1. The required off-street parking for the new improvement exceeds four stalls.*
- 2. Each dwelling unit does not have its own independent vehicle access to the city right-of-way.*

EXCEPTION: If the principal structure, driveway or parking area is constructed a minimum distance of (60' / 100'), from the adjoining property line, no buffer is required.

As requested, I have shown sixty-foot and 100' distances on the aerial photos provided. The 60' distance was discussed because that is the typical right-of-way width for public streets. I would recommend that a distance of 100' be used, because individuals expect traffic within the right-of-way, but may not expect traffic from a vacant parcel of land being developed.

Item # 6 Consider an amendment to chapter 170 of the Indianola Subdivision Ordinance and Chapter 140 Controlled Access Facilities.

The transportation chapter within the 2011 Comprehensive Plan identified a number of streets, both existing and future, to be classified as “Parkways”. These parkways are defined as “A major arterial divided highway that features two or more traffic lanes in each direction, with opposing traffic separated by a median.” These streets would serve very well moving traffic efficiently, however the divided design would be impractical for the right-of-way available and the amount of traffic it serves.

Our recommendation is to identify these roads as Thoroughfares, which is defined as “A major road from one place to another, main road.” The change would take place in two separate sections of the code, the subdivision ordinance for new development along each corridor and in chapter 140 of the code of ordinances for those situations where individual requests for new or additional driveway openings are requested.

The main focus from the comprehensive plan was to control access by providing a spacing standard for intersection and driveway accesses onto certain streets. The intent is to restrict access at certain points to regulate traffic flow onto the thoroughfare and, in this case, streets identified in the plan as parkways. Enclosed is a copy of the Comprehensive Plan's Major Street Plan identifying certain streets as parkways. There are a couple of issues with some of the streets identified on the plan.

1. Those areas identified along both Highway 92 and 65-69 are controlled by the Iowa Department of Transportation and will not be included.
2. Streets that are present outside of the city limits and future extensions will not be identified at this time.

The criteria used for access control is taken from SUDAS (Statewide Urban Design and Specifications) and is the standard used throughout the metro area. Existing entrances or intersections will not be affected by the change. They are as follows:

Thoroughfares

Access spacing

- A. Intersection Spacing – 600' minimum
- B. Entrance Spacing – 300' minimum
- C. Separation of Entrance from Intersection – 150' minimum

The controlled access criteria would apply to the following:

- 1. West 17th Avenue from Highway 65-69 to South K Street.
- 2. South K Street from West 17th Avenue to Highway 92
- 3. R-63 from Highway 92 to North corporate limits on east side.
- 4. Hoover Avenue from Country Club Road to West corporate limits.

Until Hoover Avenue has been extended across the highway east, I would recommend Hillcrest Avenue from Highway 65-69 to East corporate limits be considered as well.

I have reviewed these areas to determine if existing driveways and intersections comply and have found the following:

- 1. West 17th Avenue (13 driveways do not comply)
- 2. South K Street (three driveways do not comply)
- 3. R-63 (complies)
- 4. Hoover Avenue (complies)
- 5. Hillcrest Avenue if added (two driveways do not comply)

Again the existing entrances will not be affected by the new regulation, however all new development or future driveway requests will.

Please keep in mind, streets of this nature are primarily designed for mobility and provide less access to individual properties. Streets providing a higher degree of access are less efficient at moving traffic.

I recommend approval of the change.

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR SESSION
MARCH 13, 2012
6:00 P.M.

The meeting was called to order by Vice Chairperson Bob Ormsby and on roll call the following members were present:

Tiffany Coleman
Mike Coppess
Mary Donaghy
Leslie Held
Bob Ormsby
Karla Roush
Dan Wood

Also present: Doyle Norris, Terry Pauling, Melissa Hills with CEC Engineering, Jeff Grubb with Jerry's Homes, Mindi Robinson and Chuck Burgin.

The minutes of the February 14, 2012 meeting were approved on a motion made by Donaghy and seconded by Wood. Question was called for and on voice vote Vice Chairperson Ormsby declared the motion carried unanimously.

Consider request from Jerry's Homes to rezone lots 4,5,6,7 and Outlot Y of the Amended Sunset Terrace Plat #1 and locally know as the 1300 - 1400 block of North 6th Street from R-3 (mixed residential) to R-5 (planned residence district).

Chuck reviewed the request stating the proposed rezoning site of Sunset Terrace Plat 1 will consist of six separate buildings containing a total of 24 units of row housing with zero based lot lines on lots 6 and 7 and two multi-family buildings on lots 4 and 5 similar to what is existing to the south. The minimum development area for this type of zoning is four acres. The total acreage for this development is 5.97.

Melissa Hills with Civil Engineering Consultants and Jeff Grubb with Jerry's Homes spoke in favor of the request. Grubb stated the reason for the rezoning request is because financing has changed since the Commission first approved the plat in 2007. These dwellings would have individual land ownership as opposed to the original plat design. Also, infrastructure, such as water, sewer, storm and paving exists for the development.

Motion was made by Wood and seconded by Held to rezone lots 4, 5, 6, 7 and Outlot Y of the Amended Sunset Terrace Plat 1 from R-3 (mixed residential) to R-5 (planned residence district). Question was called for and on voice vote motion carried unanimously.

The main focus from the comprehensive plan was to control access by providing a spacing standard for intersection and driveway accesses onto certain streets. The intent is to restrict access at certain points to regulate traffic flow onto the thoroughfare and, in this case, streets identified in the plan as parkways. Staff recommendation is to identify these roads as Thoroughfares, which is defined as *"A major road from one place to another, main road."*

Chuck further stated there are two issues with some of the streets identified on the plan. They are as follows:

1. Those areas identified along both Highway 92 and 65-69 are controlled by the Iowa Department of Transportation and will not be included.
2. Streets that are present outside of the city limits and future extensions will not be identified at this time.

Two areas within the City Code would need amended. Those being Chapter 170 of the Subdivision Ordinance and Chapter 140 Controlled Access Facilities.

Commission discussed the impact this amendment would make to future development, areas where the amendment would impact, speed limit and safety.

Motion was made by Roush and seconded by Coppess to amend Chapter 170 of the Subdivision Ordinance and Chapter 140 Controlled Access Facilities adding a thoroughfare classification. Question was called for and on voice vote motion carried unanimously.

Meeting adjourned on a motion by Coppess and seconded by Donaghy.

Bob Ormsby, Vice Chairperson

Mindi Robinson

ORDINANCE NO.____
AN ORDINANCE AMENDING THE SITE PLAN ORDINANCE
(CHAPTER 166) BY AMENDING THE BUFFER REQUIREMENTS

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. Amendment. The second unnumbered paragraph consisting of one sentence in Section 166.04(j) of the Indianola Code of Ordinances (Site Plan) shall be changed to read as follows:

Whenever a person or firm develops or builds a permitted use on any tract or parcel of land within a residential zoning classification, a buffer complying with section 166.04(j) shall be installed when development occurs adjacent to more than one single family dwelling lot when any of the conditions listed below exist.

1. The required off-street parking for the new improvement exceeds four stalls.
2. Each dwelling unit does not have its own independent vehicle access to the city right-of-way.

EXCEPTION: If the principal structure, driveway or parking area is constructed a minimum distance of 100' from the adjoining property line, no buffer is required.

2. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

3. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

KENAN BRESNAN, Mayor

ATTEST:

DIANA BOWLIN, City Clerk

The foregoing Ordinance No.____ was adopted by the Council of the City of Indianola, Iowa, on _____, 2012, was signed by the Mayor on _____, 2012, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on _____, 2012.

DIANA BOWLIN, City Clerk

Information

Subject

An amendment to Chapter 170 of the Indianola Subdivision Ordinance and Chapter 140 Controlled Access Facilities (P&Z approved unanimously 3-13-12)

Information

The transportation chapter within the 2011 Comprehensive Plan identified a number of streets, both existing and future, to be classified as "Parkways". These parkways are defined as "A major arterial divided highway that features two or more traffic lanes in each direction, with opposing traffic separated by a median." These streets would serve very well moving traffic efficiently, however the divided design would be impractical for the right-of-way available and the amount of traffic it serves.

Our recommendation is to identify these roads as Thoroughfares, which is defined as "A major road from one place to another, main road." The change would take place in two separate sections of the code, the subdivision ordinance for new development along each corridor and in Chapter 140 of the Code of Ordinances for those situations where individual requests for new or additional driveway openings are requested.

The main focus from the comprehensive plan was to control access by providing a spacing standard for intersection and driveway accesses onto certain streets. The intent is to restrict access at certain points to regulate traffic flow onto the thoroughfare and, in this case, streets identified in the plan as parkways. Enclosed is a copy of the Comprehensive Plan's Major Street Plan identifying certain streets as parkways. There are a couple of issues with some of the streets identified on the plan.

1. Those areas identified along both Highway 92 and 65-69 are controlled by the Iowa Department of Transportation and will not be included.

2. Streets that are present outside of the city limits and future extensions will not be identified at this time.

The criteria used for access control is taken from SUDAS (Statewide Urban Design and Specifications) and is the standard used throughout the metro area. Existing entrances or intersections will not be affected by the change. They are as follows:

Thoroughfares

Access spacing

A. Intersection Spacing – 600' minimum

B. Entrance Spacing – 300' minimum

C. Separation of Entrance from Intersection – 150' minimum

The controlled access criteria would apply to the following:

1. West 17th Avenue from Highway 65-69 to South K Street.
2. South K Street from West 17th Avenue to Highway 92
3. R-63 from Highway 92 to North corporate limits on east side.
4. Hoover Avenue from Country Club Road to West corporate limits.

Until Hoover Avenue has been extended across the highway east, Chuck recommends Hillcrest Avenue from Highway 65-69 to East corporate limits be considered as well.

Chuck reviewed these areas to determine if existing driveways and intersections comply and have found the following:

1. West 17th Avenue (13 driveways do not comply)
2. South K Street (three driveways do not comply)
3. R-63 (complies)
4. Hoover Avenue (complies)
5. Hillcrest Avenue if added (two driveways do not comply)

Again the existing entrances will not be affected by the new regulation, however all new development or future driveway requests will.

Please keep in mind, streets of this nature are primarily designed for mobility and provide less access to individual properties. Streets providing a higher degree of access are less efficient at moving traffic.

Chuck recommend approval of the change and P&Z unanimously.

Roll call is in order.

Attachments

Ordinance

ORDINANCE NO.____
AN ORDINANCE CREATING ACCESS SPACING FOR
THOROUGHFARES BY AMENDING CHAPTERS 140 (CONTROLLED
ACCESS FACILITIES) AND 170 (SUBDIVISION REGULATIONS) OF
THE INDIANOLA CODE OF ORDINANCES

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

1. Amendment. Section 140.03 of the Indianola Code of Ordinances shall be changed to read as follows:

140.03. RIGHT OF ACCESS LIMITED. No person has any right of ingress or egress to or from abutting lands onto or across any controlled access facility, except at such designated points at which access is permitted. In addition, access spacing on thoroughfares is as follows: (i) Intersection spacing – 600’ minimum; (ii) Entrance Spacing – 300’ minimum; (iii) Separation of Entrance from Intersection – 150’ minimum.

2. Amendment. Section 170.11(2)(A) of the Indianola Code of Ordinances shall be changed to read as follows:

170.11(2)(A) Minimum rights-of-way shall be provided as follows:

A. Thoroughfares – 100 feet. In addition, access spacing on thoroughfares is as follows: (i) Intersection spacing – 600’ minimum; (ii) Entrance Spacing – 300’ minimum; (iii) Separation of Entrance from Intersection – 150’ minimum.

3. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

4. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

5. Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

KENAN BRESNAN, Mayor

ATTEST:

DIANA BOWLIN, City Clerk

The foregoing Ordinance No._____ was adopted by the Council of the City of Indianola, Iowa, on _____, 2012, was signed by the Mayor on _____, 2012, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on _____, 2012.

DIANA BOWLIN, City Clerk

Information

Subject

Amend the Council Study Committee ordinance

Information

At the March 26, 2012 council meeting, Mayor Kenan Bresnan asked to have the Council Study Committee ordinance amended to remove the following under 17.04 (6) (see packet):

The committee Chairperson and Vice Chairperson shall be selected by the committee, subject to Council approval. Votes taken in committee are not final decisions of the Council, but have the status of recommendations which the Council is given the opportunity to consider further.

For your information regarding background information: In 1996 council approved an ordinance (see packet) changing the name of the Ad Hoc Committee to the Council Study Committee and included the following:

- The committee of the council shall act in an advisory capacity to the council as a whole. The purpose of the committee is to make policy and program recommendation to the full council
- The duties of the committee include establishing policy and program recommendation
- The committee consists of all city council members. The committee chairperson and vice-chairperson shall be selected by the committee, subject to council approval
- Votes taken in committee are not final decisions of the council, but have the status of recommendation which the council is given the opportunity to consider further

Also included in your packet is a council study memo and minutes regarding the change. Highlights include:

- The idea of the Ad Hoc Committee came about in about 1986 when the council had a three committee arrangement consisting of Public Works, Finance, and Policy & Administration
- However, at that time it was felt that there were several inefficiencies with the multiple committee system. As a result the concept of one big committee of the entire council evolved.
- Voting in committee gives direction and lets staff know what action to take to council
- Televising committee meetings was also discussed to give public the same opportunity to see the process as it does with council meetings
- The issue of a chair was discussed. Early on there was one chair which changed upon Mayor George Hladky's arrival. The reason was to give each council member an opportunity to have the responsibility and assume a leadership role.

Roll call is in order.

Attachments

[Memo](#)

[Minutes](#)

[Ordinance](#)

[CCS Ordinance](#)

[Amended Ordinance](#)

1.8.96
ccs memo

In your packet is an ordinance that allows communications towers as a permitted principal use in A-1 (agricultural) zoning and eliminates them from M-1 (limited industrial) and M-2 (general industrial). John Hoyman drafted the language based on a Cedar Falls ordinance.

If you approve, the item will be placed on the next council agenda to start the ordinance process.

NOTE: I received a letter from Phil Earhright who asked to be notified if there was council action with regard to communications towers. We have contacted him as requested.

11. **AD HOC:** This item is brought back for discussion in order to make clarifications or changes or both. I will try to provide some insight regarding the concept as well as my opinions in order to help the decision process.

The idea of the committee came about in about 1986 when the council had a three committee arrangement consisting of Public Works, Finance, and Policy & Administration. Three council members served on a committee which meant that half the members served on two committees. Those that did not serve on two were chairs of their committee. These committees reviewed new concepts and projects (much the same as the current committee) in order to make recommendations to the council.

However, at that time it was felt that there were several inefficiencies with the multiple committee system which are listed below:

- Members often had to attend two meetings since the same subject would be reviewed by two committees (Finance often reviewed projects recommended by Public Works or Policy and Administration). As a remedy, we often had "combined" meetings in order to minimize the number of meetings.
- Since only three council members (four or five if a project went to two committees) made a recommendation, the other council members had to be "re-informed" as to the facts and figures regarding a recommendation.
- Getting three committee members to meet on the same night was not always easy. The problem was compounded if a project had to go to two committees.

As a result, the concept of one big committee of the entire council (which perhaps is inappropriately named) evolved. It was felt that since we already met on the first and third Mondays in council, we should meet on the second and fourth in committee. The advantages were that the council could plan and schedule the meeting (lack of quorum would seldom be an issue) and the public would know that Mondays were council and/or committee meetings. They could plan accordingly as well.

As we are all aware, there are concerns about the current system not only on the part of the committee but also with the public. For the most part, the issues are related to the idea that the decision making takes place in committee and that council is just a rubber stamp. And the fact that council meetings are televised and committees are not compounds the problem by creating an illusion of secrecy.

While I understand and am sensitive to the concerns, I do not necessarily agree with them. However, the perception cannot be overlooked. Below are some thoughts, opinions and facts regarding the committee concept. They are in no particular order:

- The committee is an efficient method of doing city business. Just as the comments made at the last council meeting regarding the inability to make decisions without prior knowledge (and review) confirm, the committee provides a public forum to provide the council “advance” information for sound decision making.
- Committee meeting agendas are posted publicly, placed on channel 12, provided to several papers and the local radio. Meetings are almost exclusively held on Mondays at 7:00 PM in the council chambers and are so advertised in the city newsletter. There is absolutely no intent to do city business “under cover”.
- Voting in committee gives us direction and lets me know what action to take to council. If we do not vote, what form of ordinance or project do we act on? Is it better to take the staff recommendation to council or is it better to take an amended version from committee? A good example is the recent snow ordinance that was amended in committee and taken to council.

If an item is taken to council with no direction from committee, I’m not sure what is accomplished. The question then becomes whether committee meetings are necessary. If we do not vote or reach consensus, then I suggest that they be eliminated.

Keep in mind that committee votes are non-binding while votes in council are binding. However, votes in committee are not always confirmed by council. A good example is the curfew which came out of committee with 12:00 AM and was changed to 1:00 AM. I have seen council members change their vote from one forum to another which means the system is working.

- Perhaps televising committee meetings is the answer. That way the public has the same opportunity to see the process as it does with council meetings.

While this may be the best answer, there are cautions. The camera could have the effect of limiting discussion or comments that may be valuable to decision making. On the other hand, the camera can cause excessive discussion for various reasons which do not contribute to the decision making process.

- You have been elected because the public trusts you to make decisions that are best, not only for them, but the city as a whole. Hopefully that trust is not taken back because you use the committee structure.
 - The issue of a chair may be discussed. Early on there was one chair which changed upon George Hladky's arrival. The reason was to give each council member an opportunity to have the responsibility and assume a leadership role. It was also felt that one chair could dominate the committee (not preferred).
- As noted above, the mayor selects the chair subject to council approval.

I hope that the above information helps with the process. As you'll note, I prefer the system as is because I perceive it as efficient and effective. However, I do recommend removal of language regarding committee chair selection in consultation with the city manager.

NOTES:

1. SEWER: Mik Briedes has provided us with a plan to cover the exposed sewer trunk main located on the Reed property west and south of the cemetery. The estimated cost is \$16,000. I have sent the plans to Herb Reed to get approval and his signature on a construction easement. If approved, we plan to do the project using I&I funds that we have budgeted. Let me know if you have questions or comments.
2. BANQUET: Just a reminder of the banquet which will be held on the 20th at the Isaac Walton facility. You can pay Mark, Diana or myself the \$7.75/person fee.
3. SIDEWALKS: You have a map showing the area near the cemetery which will require sidewalk as a result of the curb. According to the ordinance, they have until January 1, 1999.

In addition, you have a memo from Chuck Burgin regarding requiring sidewalks where curb is not present. Steve has an interest in this concept.

4. CLAIM: Mark Ramthun found that the horticultural supplies coding to Bob's Custom Trophies was in fact a plaque for a memorial tree. The coding has been changed.
5. CHAMBER DINNER: The Annual Chamber Dinner is scheduled for Tuesday the 16th at Simpson's Great Hall. Hopefully several of you plan to attend.

In addition, the Greater Des Moines Chamber Federation is planning its 107th Annual Dinner to which you are invited. It is scheduled for 5:30 PM January 18 at the Marriott. A copy of the invitation is in your packet.

1-8-96
ccs minutes

The committee supported the ordinance and felt businesses should be notified of tower installations in close proximity to their property. The committee will consider at the January 15 council meeting.

11. Ad Hoc: The committee reviewed the ad hoc committee structure and discussed options such as eliminating ad hoc meetings, have four council meetings per month and/or change the function of the committee. The current ordinance states the purpose of the committee will be to make policy and program recommendations to the full council.

Tim indicated that ad hoc meetings have in the past allowed staff direction to do certain projects and then final approval is requested at council meetings. In addition, items have ended in committee if they were not approved or recommended to council.

Pitt and Lucas both indicated that public perception of ad hoc meetings is negative. It is perceived that decisions are made in committee and that council is a rubber stamp. In addition, many constituents have indicated they do not attend council meetings because decisions are already made in ad hoc committee before the formal council meeting.

Richardson and Ruble both supported the current ad hoc structure. They believed it made the process (considering council agenda items) more efficient and effective. It gives staff direction and it allows council members the opportunity to obtain all the information about a topic and discuss it thoroughly. In addition, many times council members have changed their votes from committee to council because they know they have that option.

Ralph Uster was present at the meeting and asked the committee to consider its responsibility to the public. He felt the community should be informed regarding council action and that it was the responsibility of the people in charge (council) to make that information available.

The committee also discussed televising committee meetings, posting the minutes in public places and making them available on bulletin boards.

On a motion by Richardson and second by Pitt the committee approved 5 to 1 to change the name of the ad hoc committee to "Committee of the Whole" and change the legislative function by allowing committee members to vote. Ayes: Lucas, McLuen, Pitt, Richardson and Ruble. Nays: Beatty.

12. Other Items:

- A) One-Way Streets: The committee requested that this item be placed on a future committee agenda.
- B) In-house engineering: The committee requested that this item be discussed at a future committee meeting and asked staff to research other cities to find out how they finance their engineering needs.
- C) Barb Lewis: Charles Ginter requested that Barb Lewis be advanced one step on the CE table. The cost would be approximately \$280 annually. The committee supported the increase.

copy 23 4-1-96
dept

ORDINANCE NO. 1068

AN ORDINANCE CHANGING THE NAME OF THE AD HOC COMMITTEE TO THE
COUNCIL STUDY COMMITTEE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF
INDIANOLA, IOWA:

1. Amendment. Section 2-21 of the Indianola Code of Ordinances shall be changed to read
as follows:

Section 2-21. Council Study Committee

(a) The affairs of the city shall be under the study of one (1) committee of the council
which shall act in an advisory capacity to the council as a whole. The purpose of this
committee is to make policy and program recommendations to the full council.

(b) The duties of the committee shall be to establish policy and program recommendations
to the council concerning the protection and preservation of the rights, privileges and property
of the city or of its residents, and the preservation and improvement of the peace, safety,
health, welfare, comfort and convenience of its residents.

(c) The committee shall consist of all city council members. The committee chairperson and
vice-chairperson shall be selected by the committee, subject to council approval.

(d) Votes taken in committee are not final decisions of the council, but have the status of
recommendations which the council is given the opportunity to consider further.

2. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

3. Severability. If any section, provision or part of the Ordinance shall be adjudged to be
invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a
whole or any section, provision or part of it not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall take effect from and after its passage and publication
as provided by law.


JERRY KELLEY, Mayor

ATTEST:


MARK A. RAMTHUN, City Clerk

The foregoing Ordinance No. 1068 was adopted by the Council of the City of Indianola,
Iowa, on February 20, 1996, was signed by the Mayor on February 21, 1996,
and was published in the Record Herald and Indianola Tribune, a newspaper of general
circulation and published in the City of Indianola, Iowa, on February 28, 1996.


MARK A. RAMTHUN, City Clerk

Council submitted to the Clerk. Notice of a special meeting shall specify the date, time, place and subject of the meeting and such notice shall be given personally or left at the usual place of residence of each member of the Council. A record of the service of notice shall be maintained by the Clerk.

(Code of Iowa, Sec. 372.13[5])

3. Quorum. A majority of all Council members is a quorum.

(Code of Iowa, Sec. 372.13[1])

4. Rules of Procedure. The Council shall determine its own rules and maintain records of its proceedings.

(Code of Iowa, Sec. 372.13[5])

5. Compelling Attendance. Any three (3) members of the Council can compel the attendance of the absent members at any regular, adjourned or duly called meeting, by serving a written notice upon the absent members to attend at once.

6. Committee Meetings. The affairs of the City shall be under the study of one (1) committee of the Council which shall act in an advisory capacity to the Council as a whole. The purpose of this committee is to make policy and program recommendations to the full Council. The duties of the committee shall be to establish policy and program recommendations to the Council concerning the protection and preservation of the rights, privileges and property of the City or of its residents, and the preservation and improvement of the peace, safety, health, welfare, comfort and convenience of its residents. The committee shall consist of all Council members. The committee Chairperson and Vice Chairperson shall be selected by the committee, subject to Council approval. Votes taken in committee are not final decisions of the Council, but have the status of recommendations which the Council is given the opportunity to consider further.

17.05 APPOINTMENTS. The Council shall appoint the following officials and prescribe their powers, duties, compensation and term of office:

1. City Clerk
2. City Treasurer
3. City Attorney
4. City Manager
5. Planning and Zoning Commission
6. Zoning Board of Adjustment
7. Zoning Administrator

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE COUNCIL STUDY
COMMITTEE ORDINANCE

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF
INDIANOLA, IOWA:

1. Amendment. Subsection 17.04(6) of the Indianola Code of Ordinances shall be changed to read as follows:

6. Committee Meetings. The affairs of the City shall be under the study of one (1) committee of the Council which shall act in an advisory capacity to the Council as a whole. The purpose of this committee is to make policy and program recommendations to the full Council. The duties of the committee shall be to establish policy and program recommendations to the Council concerning the protection and preservation of the rights, privileges and property of the City or of its residents, and the preservation and improvement of the peace, safety, health, welfare, comfort and convenience of its residents. The committee shall consist of all Council members.

2. Repeal. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

3. Severability. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

4. Effective Date. This ordinance shall take effect from and after its passage and publication as provided by law.

KENAN BRESNAN, Mayor

ATTEST:

DIANA BOWLIN, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council of the City of Indianola, Iowa, on _____, 2012, was signed by the Mayor on _____, 2012, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on _____, 2012.

DIANA BOWLIN, City Clerk

Information

Subject

Consider request from WCEDC

Information

In your packet is a request from Warren County Economic Development Corporation (WCEDC) Board President, Doug Shull requesting a direct investment from the City of Indianola/IMU in an amount of \$50,000 for FY 2012/13 and a five year pledge totaling \$250,000. Currently, the city contributes \$57,000 to IDA and they then pay WCEDC at a rate of \$2.25/capita or \$33,259.50. Doug Shull will attend the meeting to answer questions.

Consideration should be given to developing an agreement with WCEDC so that Indianola has some amount of oversight over organizational performance. Some of you have stated concerns regarding Indianola being represented and an evaluation of annual activities and funding could help alleviate those issues. In addition, a resolution could be established stating the public purpose of the funds similar to the discussion regarding the Chamber request.

Simple motion is in order.

Attachments

WCEDC Request



January 5, 2012

The Honorable Ken Bresnan
City of Indianola
110 N. 1st Street
Indianola, IA 50125

Mr. Eric Vander Linden
Chairperson, Board of Trustees
Indianola Municipal Utilities
111 S. Buxton Street
Indianola, IA 50125

Mayor Bresnan & Chairperson Vander Linden:

The Warren County Economic Development Corporation (WCEDC) enjoys a great working relationship with the City of Indianola and Indianola Municipal Utilities (IMU). In recent months, we have been able to work on a number of projects together for helping Indianola and Warren County grow.

The WCEDC board is very excited about the changes which have occurred with the organization in recent months. The organization has an energetic and determined new staff, plan of work, new office, and great partners to help WCEDC meet the expectations we have for ourselves, and that others have for us.

The final piece of the puzzle is to secure the necessary financial resources to ensure the organization's success. Therefore, we have launched the initiative *GroWARRENow!*, which is the theme for our five-year campaign.

The City of Indianola and IMU has historically been a great friend, financial supporter, and collaborator with WCEDC. Our financial request to the City of Indianola/IMU as a direct investment in WCEDC's plan of work is as follows:

- Fiscal Year 2012-2013 (one year): \$50,000
- Five Year Pledge (total): \$250,000

Thank you again for your continuing support and partnership. Please do not hesitate to contact me or the WCEDC office anytime at 961-1067.

WARREN COUNTY ECONOMIC DEVELOPMENT CORPORATION

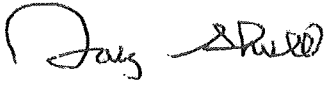
111 N. Buxton Street | Indianola | IA 50125

P | 515-961-1067

E | info@wcedc.com
www.wcedc.com

F | 515-961-1156

Sincerely,

A handwritten signature in black ink, appearing to read "Doug Shull". The signature is fluid and cursive, with the first name "Doug" being more prominent than the last name "Shull".

Doug Shull
Board President

cc: Tim Zisoff, City Manager
Todd Kielkopf, General Manager – IMU
Jason White, WCEDC Executive Director

Information

Subject

Consider Pickard Park Sewer Improvements

Information

As you know, we have had issues with the Pickard Park restrooms at the ISA complex (see map). In 2006 a 4" main was installed from the manhole to the sewer trunk line based on V&K's calculations of flows in the area. However, the slope of the line is creating problems with flow and backups. Staff is recommending increasing the pipe size to an 8" main instead of trenching the pipe lower due to an increase in the use of the park and future development. Currently, the park is utilized every weekend now through fall and is visited by many outside of the community.

The FY12-13 budget includes \$174,000 for Pickard Park Improvements for play equipment and irrigation. My recommendation and Glen concurs would be to delay this project to FY14 and develop a ISA complex improvement plan including restrooms, concession stand, dugouts and this sewer main project. This complex brings people to our community and improving the aesthetics and sewer system is important to maintain that participation. In the last three years the park has been utilized by both youth softball and baseball almost every weekend spring to fall. Up until then an occasional adult tournament was scheduled during the summer months. ISA's financial situation remains consistent and funds for these types of improvements are simply not in their budget.

Three proposals were submitted for the 430' 8 inch main replacement:

	Including Sidewalk Replacement	Without Sidewalk Replacement
Neuvirth Construction	\$55,400	\$50,400
The Underground	\$37,795	\$31,795
Vanderpool	\$56,350	\$54,400

Dan Miers, Glen Cowan and I recommend The Underground in the amount of \$31,795 without sidewalk removal/replacement and seeding as this can be done in house. Weather permitting The Underground indicates the project can be complete within 2 weeks of council approval.

Simple motion approving the proposal from The Underground in the amount of \$31,795 is in order.

Attachments

Map

Pickard Park Sewer

