

Indianola Public Library
Board of Trustees Meeting Minutes
January 2, 2018

Present: Library Director, Michele Patrick, Janis Comer, Trustees Pat Hicks, Andy Brittingham, Betsy Freese, Rhonda Sayler, Jim Lee and Tom Smith.

Our newest employee, Jane Summers provided a brief 'Getting to Know You'. Jane retired 2 years ago from a long career of teaching, most recently at Irving Elementary School.

The meeting was called to order by President Pat Hicks at approximately 5:30 p.m. Motion by Betsy Freese and seconded by Jim Lee to accept the minutes of the December 12, 2017 meeting as written. Motion passed unanimously.

Continuing the review of the Trustees Handbook, Confidentiality of Library Records, Iowa Code 22.7-13 was discussed.

Motion by Jim Lee and seconded by Betsy Freese to approve the Monthly Claims as presented. Motion passed unanimously.

The 2018-2019 Budget planning is still in progress. Update on Warren County Library Services Funding, formula will stay the same.

Director's Report: Christmas Wish List raised \$890. The Library also received two sizable year-end donations, one for \$1000 and one for \$500. Michele had the opportunity to meet with the new incoming council members.

Old business: Five-Year Strategic Plan. We are reverting to the original plan of developing our strategic plan in 2019 because of the implementation of the ILS in 2018.

New Business: Integrated Library System will be implemented in the Fall of 2018. Currently in preliminary research and decision making.

Friends Report: Friends did not meet in December.

Trustee Comments - Welcome to Tom

Motion to adjourn made by Jim Lee and seconded by Betsy Freese at 6:10. Motion carried.

The next Trustees meeting is February 6, 2018.

Respectfully submitted,
Rhonda Sayler
Secretary