Indianola
CONNECTING TO WHAT MATTERS

CITY OF INDIANOLA COUNCIL MEETING
February 4, 2013
6:00 p.m.
Agenda

1. Call to order

2. Pledge of allegiance

3. Roll call

4. Consent

A. Approve agenda

B. January 22, 2013 Minutes

C. Applications

1. A new Class "C" Liquor License and Sunday Sales Privilege for Taillights 2 Go, Inc - 204 E. Clinton

2. A renewal Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Dollar General - 1803 W. 2nd Ave.

3. A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for Cal's Fine Food - 1501 N. 1st Street

4. A new cigarette permit for Dollar General Store - 1803 W. 2nd Avenue

D. Subordination Agreement for 406 E. Ashland

E. Annual adoption of the Investment Policy
* No changes are recommended

F. Resolution naming depositories
* Indicates where and amount of public funds the city deposits

G. Change order #7 for I&I Phase 2 - modifies contract completion date to April 15, 2013

H. Change order #5 in an amount of $24,899.09 - Larson & Larson Construction - Indianola Wellness Center - revised contract amount $12,727,742.61

I. Authorize sewer, recycling and storm water fee write offs
* Sewer $4,150.78 (.56%), recycling $629.34 (1.39%) and storm water fee $94.42

J. Agreement between The Sports Page Grill, Inc. dba BrickHouse Tavern and the City of Indianola for a deck located on 107 N. Buxton

K. Annual spring clean up dates and spring leaf & organic yard waste disposal
* Recommended dates are April 1-5 curbside, April 6 (from 9-1) at the brush facility for appliances, April 6 (from 9-4) at the brush facility for televisions, etc and April 4 - April 14 for free leaf & organic yard waste disposal

L. Claims on the computer printout for February 4, 2013

5. Council Representative Reports

A. Resolution approving salaries

B. Authorize council members to attend DM Partnership Annual Washington DC Trip - May 8-10, 2013

C. Metro Advisory - Mayor Bresnan and Eric Mathieu

D. WCEDC - Greg Marchant

E. Greater Des Moines Convention Report - Greg Marchant

F. YMCA report - John Sirianni

G. 65/69 Report - John Parker, Jr.

6. Council Reports

7. Mayor's Report - Kenan Bresnan

A. Community Update

8. Public Consideration

A. Old Business

1. Public hearing and first consideration of an ordinance readopting the existing City Code of Ordinances

2. Second consideration of a request from Larry McConnell to rezone a portion of the SE 1/4 of the NE 1/4 of Section 29, Township 76, Range 23, locally known as 2008 E. 2nd Avenue from A-1 (Agriculture) to C-2 (Highway Commercial) P&Z approved unanimously December 11, 2012

B. New Business

1. FY 13/14 Budget discussion

a. Consider setting March 4, 2013 as a public hearing for the FY 13/14 budget with a proposed tax rate of $11.20

9. Other Business

A. Public comment

10. Adjourn

City Council Regular **4. B.**

Meeting Date: 02/04/2013

Information

Subject

January 22, 2013 Minutes

Information

Attachments

Minutes

REGULAR SESSION – JANUARY 22, 2013

The City Council met in regular session at 6:00 p.m. on January 22, 2013. Mayor Kenan Bresnan called the meeting to order and on roll call the following members were present: Pete Berry, Greg Marchant, Eric Mathieu, John Parker Jr., Pam Pepper and John Sirianni.

Item I – write off $45,100 ambulance bills from January 1, 2012 through July 31, 2012 was pulled from the consent agenda.

The consent agenda consisting of the following was approved on a motion by Berry and second by Sirianni. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

Approve agenda

January 7 and 14, 2013 Minutes

Set February 4, 2013 as a public hearing and first consideration of an ordinance readopting the existing City Code of Ordinances

$13,400 pre-engineering proposal from Snyder and Associates for the Highway 65/69 Improvement (Hillcrest to Hoover Street)

Annual spring/fall cleanup program refuse hauling proposals from Waste Management as follows:

Annual Spring Cleanup – curbside – dates to be determined

Year	Price
2013	$9,022
2014	$9,293
2015	$9,572

Spring & Fall Yard Waste Dumpster – Placed at the Brush Facility

Year	Price
2013	$150.00 + $27.00/ton disposal fee
2014	$155.00 + gate rate
2015	$160.00 + gate rate

Fall Cleanup – drop off site at the Brush facility (date to be determined)

Year	Price
2013	$205.00 + $26.00/ton disposal fee
2014	$211.00 + gate rate
2015	$217.00 + gate rate

Banner application from Des Moines Metro Opera - Hwy 65/69 banners from May 14, 2013 through July 14, 2013

Resolution regarding temporary closure/no parking on the downtown square and one block in all direction for Indianola Bike Night - dates are April 19, May 17, June 21, July 19, August 16 and September 20, 2013 from 5:01 p.m. to 10:30 p.m. (The complete resolution may be viewed at the City Clerk's Office)

Noise permit for the Supporters of Indianola - Bike Night (third Friday of the month April – September 2013)

Prior approval applications for urban revitalization designation
Barker Implement & Motor Inc. – 1306 S. Jefferson – Service Building - $639,750

Final approval applications for urban revitalization designation
Joel Morrow – 1608 W. Detroit Avenue – Garage - $15,600
Marvin Surber – 812 W. 1st Avenue – 3 season room - $10,000
Autumn Ridge Development – 400 S. 8th Ct. #32 – Duplex - $230,000

Claims on the computer printout for January 22, 2013 and the December 2012 receipts

A motion was made by Pepper and seconded by Mathieu to approve writing off $45,100 ambulance bills from January 1, 2012 through July 31, 2012. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Council member Pepper moved to approve the following Resolution Approving Personnel Salaries. Council member Mathieu seconded the motion. On roll call the vote was, AYES: Mathieu, Berry, Parker, Sirianni, Marchant and Pepper. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION APPROVING PERSONNEL SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The following salaries are hereby approved:

Brandon DeCook, Program Instructor, $9.00/hour effective January 19, 2013

Passed and approved on the 22nd day of January, 2013.

Council member Eric Mathieu reported on the Metro Advisory meeting.

Council member Greg Marchant updated the Mayor and Council regarding the WCEDC meeting.

Finance Director Jean Furler reported on the Landfill Committee meeting.

Council member John Sirianni reported on the progress of the YMCA.

Council member John Parker updated the Mayor and Council regarding the 65/69 project.

The December, 2012 City Treasurer's Report was approved on a motion by Pepper and seconded by Parker. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A public hearing and first consideration of a request from Larry McConnell to rezone a portion of the SE 1/4 of the NE 1/4 of Section 29, Township 76, Range 23, locally known as 2008 E. 2nd Avenue from A-1 (Agriculture) to C-2 (Highway Commercial) was held. There were no objections either oral or written. A motion was made by Parker and seconded by Berry to approve the first consideration of this rezoning request. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

Upon the final consideration of an ordinance to vacate "C" Street between Girard Avenue to Clinton Avenue except the north 174 feet, Marchant moved and Parker seconded to adopt ORDINANCE NO. 1506 entitled, “AN ORDINANCE PROVIDING FOR THE VACATION OF A PORTION OF STREET RIGHT-OF-WAY”. Council Member Pepper discussed concerns of how this item has progressed and felt the Mayor and Council needed to discuss the pros and cons regarding the vacation of “C” Street between Girard Avenue and Clinton Avenue except the north 174 feet. On roll call the vote was, AYES: Mathieu, Parker and Marchant. NAYS: Pepper and Berry. ABSTAINED: Sirianni. Whereupon the Mayor declared the motion carried and the ordinance to be effective upon publication.

The second consideration of an amendment to the C-3 General Retail and Office Zoning to include community meeting rooms was held. It was moved by Marchant and seconded by Berry to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption. On roll call the vote was, AYES: Pepper, Mathieu, Berry, Parker, Sirianni and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously. Marchant moved and Parker seconded to adopt ORDINANCE NO. 1507 entitled, “AN ORDINANCE AMENDING THE ZONING REGULATIONS BY ADDING COMMUNITY MEETING ROOMS AS A SPECIAL EXCEPTION USE TO THE C-3 ZONING (GENERAL RETAIL AND OFFICE) OF SECTION 165.09 OF THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA.” On roll call vote the vote was, AYES: Pepper, Mathieu, Berry, Parker, Sirianni and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

The second consideration of an ordinance amending changes to Chapter 155 as to permitted and prohibited signs were discussed. Mathieu moved and Berry seconded to suspend the rules requiring an ordinance be considered at three separate meetings before its adoption. On roll call the vote was, AYES: Berry, Parker, Sirianni, Marchant, Pepper and Mathieu. NAYS: None. Whereupon the Mayor declared the motion carried unanimously. A motion was made by Berry and seconded by Parker to adopt ORDINANCE NO. 1508 entitled, “AN ORDINANCE REGARDING CHANGES TO CHAPTER 155 AS TO PERMITTED AND PROHIBITED SIGNS”. On roll call the vote was, AYES: Parker, Sirianni, Marchant, Pepper, Mathieu and Berry. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective upon publication.

The following Resolution approving project completion and compliance from Susannah Paeper - Portraits by Susannah - 108 W. Ashland - for the Downtown Incentive Program was approved on a motion by Parker and seconded by Pepper. On roll call the vote was, AYES: Sirianni, Marchant, Pepper, Mathieu, Berry and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 02-13

RESOLUTION APPROVING ECONOMIC DEVELOPMENT GRANT
AND INTEREST FORGIVENESS UNDER INDIANOLA
DOWNTOWN BUSINESS INCENTIVE PROGRAM
For Portraits by Susannah – 108 W. Ashland

(The complete resolution may be viewed at the City Clerk's Office)

Susan Glick, 511 W. Boston, stated there is strong support from citizens and a petition has been filed to keep "C" Street open for public use.

Charlotte Guilford, 407 N. "K", stated the council should have informed the citizens that the Interim City Attorney has been informed that an injunction and law suit will be filed seeking to invalidate the ordinance vacating "C" Street.

Mayor Ken Bresnan clarified the City has not received any notice of an injunction or law suit being filed regarding the ordinance vacating "C" Street. What has been received from the Interim City Attorney was in regards to the sale of "C" Street.

Meeting adjourned on a motion by Berry and seconded by Parker.

Kenan Bresnan, Mayor

Diana Bowlin, City Clerk

Information

Subject

A new Class "C" Liquor License and Sunday Sales Privilege for Taillights 2 Go, Inc - 204 E. Clinton

Information

This is a new liquor permit for Taillights 2 Go., Inc. located at 204 E. Clinton. All the paper work is in order and staff has approved.

City Council Regular **4. C. 2.**

Meeting Date: 02/04/2013

Information

Subject

A renewal Class "B" Wine, Class "C" Beer and Sunday Sales Privilege for Dollar General - 1803 W. 2nd Ave.

Information

A renewal of Dollar General's liquor permit at 1803 W. 2nd Avenue. All the paperwork is in order and staff has approved.

Attachments

Permit

January 3, 2013

NAME OF APPLICANT: Dollar General – 1803 W. 2^{nd} Ave.

TYPE OF LICENSE/PERMIT: Class "B" Wine, Class "C" Beer and Sunday Sales Privilege

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	Date & Initial	Approve	Disapprove*
Police Chief	010313 RLH	X	
Fire Chief	1/15/13 BB	X	
B&Z Official	1-18-13 CB	✓	
Sign Compliance	OK CB	✓	

*Reasons for disapproval

License Application (BC0029908)

Applicant

Name of Applicant: DOLGENCORP, LLC

Name of Business (DBA): Dollar General Store # 6777

Address of Premises: 1803 W 2ND AVE

City: Indianola **County:** Warren **Zip:** 50125

Business Phone: (515) 962-9181

Mailing Address: 100 Mission Ridge

City: Goodlettsville **State:** TN **Zip:** 37072

Contact Person

Name: Renata McGraw

Phone: (615) 855-5407 **Email Address:** tax-beerandwinelicense@dollargeneral.com

Classification: Class C Beer Permit (BC)

Term: 12 months

Effective Date: 03/01/2013

Expiration Date: 02/28/2014

Privileges:

Class B Wine Permit (Carryout Wine)
Class C Beer Permit (BC)
Sunday Sales

Status of Business

BusinessType: Limited Liability Company

Corporate ID Number: 370301 **Federal Employer ID #** 61-0852764

Ownership

Dollar General Corporation

First Name: Dollar **Last Name:** General Corporation

City: Goodlettsville **State:** Tennessee **Zip:** 37072

Position N/A

% of Ownership 100.00 % **U.S. Citizen**

James Smits

First Name: James **Last Name:** Smits

City: Jacksonville **State:** Florida **Zip:** 32258

Position Non-mgr Member

% of Ownership 0.00 % **U.S. Citizen**

Robert Stephenson

First Name: Robert **Last Name:** Stephenson

City: Brentwood **State:** Tennessee **Zip:** 37027

Position Non-Member Manager

% of Ownership 0.00 % **U.S. Citizen**

Insurance Company Information

Insurance Company:

Policy Effective Date: **Policy Expiration Date:**

Bond Effective Continuously: **Dram Cancel Date:**

Outdoor Service Effective Date: **Outdoor Service Expiration Date:**

Temp Transfer Effective Date: **Temp Transfer Expiration Date:**

Information

Subject

A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for Cal's Fine Food - 1501 N. 1st Street

Information

The paperwork is in order and staff has approved the renewal of Cal's Fine Food liquor permit located at 1501 N. 1st Street.

Attachments

Permit

January 4, 2013

NAME OF APPLICANT: Cal's Fine Food – 1501 N. 1st Street

TYPE OF LICENSE/PERMIT: Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege

	Date & Initial	Approve	Disapprove*
Police Chief	01-04-13	X	
Fire Chief	1/15/13 BB	X	
B&Z Official	1-18-13	X	
Sign Compliance	ok	X	

*Reasons for disapproval

License Application (LC0032437)

Applicant

Name of Applicant: Lindas Corp

Name of Business (DBA): Cal's Fine Food & Spirits

Address of Premises: 1501 North 1st St.

City: Indianola **County:** Warren **Zip:** 50125

Business Phone: (515) 961-5200

Mailing Address: 1501 North 1st St

City: Indianola **State:** IA **Zip:** 50125

Contact Person

Name: Calvin Leonard

Phone: (515) 971-4656 **Email Address:** calsfinefood@hotmail.com

Classification: Class C Liquor License (LC) (Commercial)

Term: 12 months

Effective Date: 03/07/2013

Expiration Date: 03/06/2014

Privileges:

Class C Liquor License (LC) (Commercial)
Outdoor Service
Sunday Sales

Status of Business

BusinessType: Privately Held Corporation

Corporate ID Number: 276134 **Federal Employer ID #** 65 1171480

Ownership

Calvin Leonard

First Name: Calvin **Last Name:** Leonard

City: Carlisle **State:** Iowa **Zip:** 50047

Position Owner

% of Ownership 50.00 % **U.S. Citizen**

Linda Leonard

First Name: Linda **Last Name:** Leonard

City: Carlisle **State:** Iowa **Zip:** 50047

Position Owner

% of Ownership 50.00 % **U.S. Citizen**

Insurance Company Information

Information

Subject

A new cigarette permit for Dollar General Store - 1803 W. 2nd Avenue

Information

This is a new cigarette permit for the Dollar General Store located at 1803 W. 2nd Avenue. All the paperwork is in order for approval.

Information

Subject

Subordination Agreement for 406 E. Ashland

Information

This is an individual that received an I&I loan in the amount of $5,667.59 ($5,197.15 outstanding balance) December 1, 2011. They are refinancing their home and the bank (Iowa Bankers Mortgage Corporation) is asking the city to sign a subordination agreement meaning the I&I loan will be subordinate (lower priority) to the mortgage. The city has approved this in four other instances with no issues of collecting loan payments. The agreement has been reviewed and approved by the city attorney.

Attachments

Agreement

Prepared by: Matthew M. Hurn, Wasker, Dorr, Wimmer & Marcouiller PC 4201 Westown Pkwy, Ste 250, W. Des Moines, Iowa 50266 (2278FID)

SUBORDINATION AGREEMENT

THIS SUBORDINATION AGREEMENT is hereby made on this _____ day of _____________, 2013, by and between The City of Indianola, Grantor, and Iowa Bankers Mortgage Corporation its successors and/or assigns, as their interests may appear, Grantee.

WHEREAS, The City of Indianola presently holds a lien against the real estate described below arising from a Promissory Note document executed by Robert m/k/a Raymond Cooper and Brenda Cooper, filed November 23, 2011 in Book 2011 at Page 9615 to The City of Indianola. The real estate is legally described as:

Lot 10 and the West 10 feet of Lot 11 in Block 5, STEELE AND GRANTHAM'S ADDITION to Indianola, Warren County, Iowa.

and

WHEREAS, Iowa Bankers Mortgage Corporation it's successors and/or assigns is in the process of loaning to Robert E. Cooper and Brenda J. Cooper , the sum of approximately $133,032.00, which will be secured by a new mortgage lien against the above-described real estate. Iowa Bankers Mortgage Corporation it's successors and/or assigns' closing should occur on or about February 1, 2013 and

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants contained herein and other good and valuable consideration, The City of Indianola hereby agrees to subordinate its lien, filed November 23, 2011 in Book 2011 at Page 9615 to a new mortgage lien to be granted to Iowa Bankers Mortgage Corporation it's successors and/or assigns in the approximate amount of $133,032.00 which will be filed in the office of the Warren County Recorder on approximately ________________, in Book _______ at Page _________. The City of Indianola agrees that, upon the filing of the mortgage by Iowa Bankers Mortgage Corporation it's successors and/or assigns, the lien held by The City of Indianola shall be junior and subordinate to the new mortgage lien held by Iowa Bankers Mortgage Corporation it's successors and/or assigns as if the Iowa Bankers Mortgage Corporation it's successors and/or assigns mortgage had been filed prior in time to the lien of The City of Indianola.

The City of Indianola

By:______________________________________

STATE OF IOWA)
) **ss:**
COUNTY OF WARREN)

On this _____ day of ________________ 2013, before me, the undersigned, a notary public in and for said county and state, personally appeared _______________, to me personally known, who being by me duly sworn, did say that he/she is the _______________, of The City of Indianola executing the within and foregoing instrument; that said instrument was signed on behalf of The City of Indianola by authority of its Board of Directors; and that the said ________________ as such officer acknowledge the execution of said instrument to be the voluntary act and deed of The City of Indianola, by it and by him/her voluntarily executed.

____
Notary Public in and for said County and State

City Council Regular **4. E.**

Meeting Date: 02/04/2013

Information

Subject

Annual adoption of the Investment Policy
* No changes are recommended

Information

Policy (packet) approval is an annual item. The Investment Committee (Pete Berry, Todd Kielkopf, Grant Johnson, Jean Furler, Doug Shull and Eric Vander Linden) recommends no changes.

Attachments

Policy

CITY OF INDIANOLA
INVESTMENT POLICY

SECTION 1 -- SCOPE OF INVESTMENT POLICY

The Investment Policy of the City of Indianola shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the City of Indianola. This policy also applies to Indianola Police Retirement Funds in excess of the funding of the Municipal Fire and Police Retirement System of Iowa (MFPRSI). Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 12B and 12C.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The governing body or officer of the City of Indianola to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the City of Indianola.
3. The auditor engaged to audit any fund of the City of Indianola.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the City of Indianola.

SECTION 2 -- DELEGATION OF AUTHORITY

In accordance with Section 12B.10(1), the responsibility for conducting investment transactions resides with the Treasurer and Finance Director of Indianola. Only the Treasurer and Finance Director and those authorized by ordinance or resolution may invest public funds and a copy of any empowering ordinance or resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the City of Indianola shall require the outside person to notify in writing the Finance Director within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the City of Indianola by the outside person.

The records of investment transactions made by or on behalf of the City of Indianola are public records and are the property of the City of Indianola whether in the custody of the Finance Director or in the custody of a fiduciary or other third party.

The Treasurer and Finance Director shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the City of Indianola responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited financial statement and related report on internal control structure of all outside persons performing any of the following for this public body.

1. Investing public funds.
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity for this public body.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The Treasurer of Indianola and all employees authorized to place investments shall be bonded in the amount of $25,000.

SECTION 3 -- OBJECTIVE OF INVESTMENT POLICY

The primary objectives, in order of priority, of all investment activities involving the financial assets of the City of Indianola shall be the following:

1. Safety: Safety and preservation of principal in the overall portfolio is the foremost investment objective.

2. Liquidity: Maintaining the necessary liquidity to match expected liabilities is the second investment objective.

3. Return: Obtaining a reasonable return is the third investment objective.

SECTION 4 -- PRUDENCE

The Treasurer of Indianola, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the City of Indianola and the investment objectives stated in Section 3.

SECTION 5 -- INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the City of Indianola may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in the State of Iowa. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the governing body of the City of Indianola. Deposits in any financial institution shall not exceed the maximum approved by the governing body of the City of Indianola.

- Obligations of the United States government, its agencies and instrumentality's.

- Certificates of deposit and other evidences of deposit at federally insured depository institutions approved and secured pursuant to Chapter 12C.

- Iowa Public Agency Investment Trust (IPAIT).

- Prime bankers' acceptance that mature within 180 days of purchase and that are eligible for purchase by a federal reserve bank.

- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the highest classification, as established by at least one of the standard ratings services approved by the superintendent of banking. If rated by two services, the highest classification in both.

- Repurchase agreements collateralized at no less than 102% and provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentality's and the Finance Director takes delivery of the collateral either directly or through an authorized custodian. Broker/dealer must be of highest rating or bank must be on Approved Bank List discussed earlier in this Policy Section.

- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in Section 5 of this Investment Policy.

- Mortgage Backed Securities that are unleveraged, straight fixed or floating rate and are issued directly by a U.S. Government Agency or securitized by Government Agency sponsored mortgages.

- All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including Section 7 investment maturity limitations and Section 8 diversification requirements.

SECTION 6 -- PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

DERIVATIVES AND STRUCTURED SECURITIES DEFINED

Financial derivatives are broadly defined as financial instruments which derive their value from the performance of a wide assortment of financial contracts, including structured debt obligations and deposits, swaps, exchange traded futures, exchange traded over the counter options, caps, floors, collars, mortgage backed securities, foreign exchange forwards, tender option bonds, and various combinations thereof.

Assets of the City of Indianola shall not be invested in the following:

1. Any derivative or structured security which does not have a readily available pricing service or broker/dealer quote source.

2. Any derivative or structured security whose duration cannot be modeled effectively.

3. Any derivative or structured security with exposure to the following: borrowing/external leverage, foreign currency, equity, commodity licenses or other non-fixed income instruments.

4. Any other derivative or structured security not specifically named as eligible in Section 5.

5. Reverse repurchase agreements.

6. Futures and options contracts.

Assets of the City of Indianola shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.

2. Pursuant to a contract providing for the compensation of an agent of fiduciary based upon the performance of the investment assets.

3. If a fiduciary or other third party with custody of public investment transaction records of the City of Indianola fails to produce requested records when requested by this public body within a reasonable time, the City Treasurer shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

SECTION 7 -- INVESTMENT MATURITY LIMITATIONS

- Operating Funds must be identified and distinguished from all other funds available for investment. Operating Funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.

- All investments authorized in Section 5 are further subject to the following investment maturity limitations:

    1. Operating Funds may only be invested in instruments authorized in Section 5 of this Investment Policy that mature within three hundred ninety-seven (397) days.

    2. The Treasurer may invest funds of the City of Indianola that are not identified as Operating funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the City of Indianola shall have maturities that are consistent , with the needs and uses of the City of Indianola.

    3. The diversity of fixed income securities shall match cash flow needs with an absolute effective duration range of 2-5 years.

SECTION 8 -- DIVERSIFICATION

Investments of the City of Indianola are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Indianola shall be invested in prime bankers' acceptances, and

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Indianola shall be invested in the securities of a single issuer.

Commercial paper or short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Indianola shall be in commercial paper or other short-term corporate debt, and

2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Indianola shall be invested in the securities of a single issuer.

Where possible, it is the policy of the City of Indianola to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.

2. Liquidity practices shall ensure that the next scheduled disbursement is covered through maturing investments, marketable U.S. Treasury bills or cash on hand.

3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9 -- SAFEKEEPING AND CUSTODY

All invested assets of the City of Indianola involving the use of a public funds custodial agreement, as defined in Section 12B.10, shall comply with all rules adopted pursuant to Section 12B.10. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the state of Iowa.

SECTION 10 -- ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the City of Indianola involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

SECTION 11 -- REPORTING

The Treasurer shall submit annually an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations. A quarterly review of the portfolio shall be received with the emphasis on performance, stress test, etc. The City Council may approve exceptions to this policy on a short term basis so long as complete compliance remains the ultimate goal.

SECTION 12 -- INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed annually or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in Section 1.

APPROVED THIS 4th day of February, 2013.

____

Kenan Bresnan, Mayor

Attest:

____

Diana Bowlin, City Clerk

Information

Subject

Resolution naming depositories
* Indicates where and amount of public funds the city deposits

Information

Cities are required to adopt an annual resolution indicating where and what amount of its funds are deposited in financial institutions. In the packet is the annual resolution designating Indianola's deposits. Attempts are made to spread the funds locally. The $24 million for Bankers Trust account is for their handling of our investment portfolio. Note these funds include the Electric/Water Depts. as well.

Attachments

Resolution

Council member ______ introduced the following Resolution Naming Depositories and moved its approval. ______ seconded the motion. On roll call the vote was, AYES: NAYS: Whereupon the Mayor declared the motion carried.

RESOLUTION NAMING DEPOSITORIES

BE IT RESOLVED by the City Council of Indianola in Warren County, Iowa; That we do hereby designate the following named banks and savings and loans to be depositories of the City of Indianola funds in amounts not to exceed the amount named opposite each of said designated depositories and the City Clerk is hereby authorized to deposit the City of Indianola funds in amounts not to exceed in the aggregate the amounts named for said banks and savings and loans as follows, to wit:

Depository	Location	Maximum Deposit In Effect Under Prior Resolution	Maximum Deposit In Effect Under This Resolution
Bankers Trust	665 Locust St. Des Moines, Ia	$15,000,000	$24,000,000
Community Bank	1401 N. Jefferson Indianola, Ia	$ 8,000,000	$20,000,000
Wells Fargo Bank	509 N. Jefferson Indianola, Ia	$ 1,000,000	$ 1,000,000
Peoples Bank	400 E. Iowa Indianola, Ia	$ 1,000,000	$ 1,000,000
Regions Bank	114 N. Howard Indianola, Ia	$ 1,000,000	$ 1,000,000
Bank Of The West	211 E. Boston Indianola, Ia	$ 1,000,000	$ 1,000,000
City State Bank	1510 N. 1st Indianola, Ia	$ 1,000,000	$ 1,000,000

Dated at Indianola, Iowa this 4th day of February, 2013.

____
Kenan Bresnan, Mayor

ATTEST:

____
Diana Bowlin, City Clerk

City Council Regular **4. G.**

Meeting Date: 02/04/2013

Information

Subject

Change order #7 for I&I Phase 2 - modifies contract completion date to April 15, 2013

Information

This change order (packet) will modify the contract completion date and all final paperwork to be submitted by April 15, 2013. It does not change the contract amount.

Attachments

Change Order

VEENSTRA & KIMM, INC.
3000 Westown Parkway • West Des Moines, Iowa 50266-1320
515-225-8000 • 515-225-7848(FAX) • 800-241-8000(WATS)

January 8, 2013

CHANGE ORDER NO. 7

INDIANOLA, IOWA
WASTEWATER COLLECTION SYSTEM REHABILITATION - PHASE 2

Change Order No. 7 is for the following: final date for all punch list items to be completed.

1. All punch list items will be completed and all final paperwork will be submitted by April 15, 2013.

Change Order No. 7 does not change the contract price.

CHANGE ORDER NO. 7

VISU - SEWER, INC.	**CITY OF INDIANOLA**
By Philip S Romyna	By
Title Vice-President	Title
Date 1-10-2013	Date
VEENSTRA & KIMM, INC.	**ATTEST:**
By Rebecca Ford	By
Title Engineer	Title
Date 1/8/13	Date

169239

City Council Regular **4. H.**

Meeting Date: 02/04/2013

Information

Subject

Change order #5 in an amount of $24,899.09 - Larson & Larson Construction - Indianola Wellness Center - revised contract amount $12,727,742.61

Information

In your packet is change order #5 in an amount of $24,899.09 for the Indianola Wellness Center from Larson and Larson Construction. This change order includes:

Additional sound batt insulation in the walls	$1,410.31
Modifications to the competition pool	$12,317.78
Additional overtime and temporary enclosure costs required to maintain the original project completion date per the contract. Costs are attributable to the construction delays evolving from the owner trying to achieve State Health Department approval	$11,171.00
Total	$24,899.09

Attachments

Change Order

AIA Document G701™ – 2001

Change Order

PROJECT *(Name and address)*: Indianola Wellness Center 306 East Scenic Valley Avenue, Indianola, Iowa 50125	**CHANGE ORDER NUMBER:** 005 **DATE:** January 24, 2013	OWNER: ☒ ARCHITECT: ☐ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
TO CONTRACTOR *(Name and address)*: Larson and Larson Construction 10703 Justin Drive Urbandale, IA 50322	**ARCHITECT'S PROJECT NUMBER:** 11034 **CONTRACT DATE:** May 30, 2012 **CONTRACT FOR:** General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

1. Add sound batt insulation in walls of various rooms as detailed in attahced Scope Change Proposal from Larson & Larson dated November 28, 2012. Add: $1,410.31
2. Provide competition pool revisions as requested in Work Changes Proposal Request No. 7 and detailed in attached Scope Change Proposal from Larson & Larson Construction dated January 3, 2013. Add: $12,317.78
3. Additional overtime and temporary enclosure costs as detailed in Scope Change Proposal No. 24 from Larson and Larson dated January 22, 2013. Add: $11,171.00

The original Contract Sum was	$	12,641,000.00
The net change by previously authorized Change Orders	$	61,843.52
The Contract Sum prior to this Change Order was	$	12,702,843.52
The Contract Sum will be increased by this Change Order in the amount of	$	24,899.09
The new Contract Sum including this Change Order will be	$	12,727,742.61

The Contract Time will be unchanged by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Savage-Ver Ploeg & Associates, Inc. dba SVPA Architects Inc.	Larson and Larson Construction	City of Indianola
ARCHITECT *(Firm name)*	**CONTRACTOR** *(Firm name)*	**OWNER** *(Firm name)*
1466 28th Street, Ste. 200, West Des Moines, Iowa 50266	10703 Justin Drive, Urbandale, IA 50322	110 North 1st Street, Indianola, IA 50125
ADDRESS	**ADDRESS**	**ADDRESS**
BY *(Signature)*	**BY** *(Signature)*	**BY** *(Signature)*
B. Vitus Bering, AIA	Jeff Larson	Ken Bresnan
(Typed name)	*(Typed name)*	*(Typed name)*
January 24, 2013	28 JAN 2013	
DATE	**DATE**	**DATE**

LARSON & LARSON CONSTRUCTION, LLC

November 28, 2012

Chuck Burgin
City of Indianola
110 North 1st Street
Indianola, IA 50125

RE: Scope Change Proposal No. #21 – RFI 96
Indianola Wellness Center – L & L Project No. 12-015

Dear Chuck:

Larson and Larson Construction, LLC proposes the following as a change in the Work:

This Scope Change Proposal is for Sound Batt Insulation in the walls of Rooms 109,111,119,120,121,122 and 123 per RFI 96.

Proposed change in contract sum **ADD $1,410.31**

An estimate and back up is attached. Please review and authorize one of the actions below. If you have any questions, please contact me at your earliest convenience. Thank you.

Sincerely,

LARSON & LARSON CONSTRUCTION, LLC.

Gregory Larson

Ball Team Review:	SVPA Review:
Signature	Signature
Date 1-15-13	Date 1/15/2013

☑ Approved, incorporate change immediately
☐ Rejected

The above action is authorized below by a duly authorized representative of the Owner:

City of Indianola

10703 JUSTIN DRIVE · DES MOINES, IA 50322 · TEL: 515-727-5000 · FAX: 515-727-5001
www.larsonandlarson.com

LARSON & LARSON CONSTRUCTION, LLC.
Indianola Wellness Center - L& L Project
PROJECT: No. 12-015
SCP#21 RFI 96 Add Batt Insulation
DATE: 11-28-12

SECTION	ACTIVITY DESCRIPTION	UNITS	QUANTITY	LABOR UNIT ($)	LABOR TOTAL ($)	MATERIAL UNIT ($)	MATERIAL TOTAL ($)	SUBCONTRACT UNIT ($)	SUBCONTRACT TOTAL ($)	EQUIPMENT UNIT ($)	EQUIPMENT TOTAL ($)	TOTAL
					$ -		$ -		$ -		$ -	$ -
09-250	Add Fiberglass Sound Batts in Rooms 109,	ls	1		$ -		$ -	1333	$ 1,333.00		$ -	$ 1,333.00
	111,119,120,121,122 and 123				$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
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					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
We exclude any work not specifically listed above.					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
	TOTALS				$ -		$ -		$ 1,333.00		$ -	$ 1,333.00
	OH&P:			**10%**	$ -	**10%**	$ -	**5%**	$ 66.65	**10%**	$ -	$ 66.65
	Performance/Payment Bond			0.80%	$ -	0.80%	$ -	0.80%	$ 10.66	0.80%	$ -	$ 10.66
	TOTAL:											$ 1,410.31

Allied Construction Services, Inc.

P.O. Box 937
2122 Fleur Drive
Des Moines, Ia. 50321
Tel (515) 288-4855
Fax (515) 288-2069

November 27, 2012

Larson & Larson
Colton Taylor

Re: Indianola Wellness Center
RFI pricing

Colton,

Below is the pricing for the RFI's we discussed.

3. Sound batt insulation: install R-11 fg/uf (3-5/8" studs) and R-19 (6" studs) at the following rooms; 109, 111, 119, 120, 121, 122, and 123. Add $1,333.

If you have any questions please call.

Sincerely,

Chuck Gehringer

Chuck Gehringer
Allied Construction Services, Inc.

LARSON & LARSON CONSTRUCTION, LLC

10703 JUSTIN DRIVE
DES MOINES, IA 50322
Ph : 515-727-5000

RFI

To: Seth Shannon
SVPA Architects, Inc
1466 28th Street, Suite 200
West Des Moines, IA 50266
Ph: (515)327-5990 Fax: (515)327-5991

RFI #: **96**
Date: 11/19/2012
Job: 12-015 Indianola Wellness Center
Phone:

CC:

Subject: Wall Types 4-7

Drawing: A101.1, A101.2, A501
Spec Section:
Cost Impact:
Schedule Impact:

Request:
Date Required:

Wall types 4-7 do not show any sound batt insulation in the walls. Is this correct?

Requested by: Colton Taylor
Larson & Larson Construction

Response:

Acoustical batt insulation needed within framed wall types for these rooms only:

- Family RR 109
- Office 111
- Director's Office 119
- Meeting 120
- Office 121
- Office 122
- Office 123

Seth Shannon
Answered by
SVPA Architects Inc.
Company

11/21/12
Date

LARSON & LARSON
CONSTRUCTION, LLC

January 3, 2013

Chuck Burgin
City of Indianola
110 North 1st Street
Indianola, IA 50125

RE: Scope Change Proposal No. 23 – Proposal Request #7
Indianola Wellness Center – L & L Project No. 12-015

Dear Chuck:

Larson and Larson Construction, LLC proposes the following as a change in the Work:

This Scope Change Proposal is for modifications to the Competition Pool as outlined in Proposal Request #7.

Proposed change in Contract Sum: ADD $ 12,317.78

An estimate and back up is attached. Please review and authorize one of the actions below. If you have any questions, please contact me at your earliest convenience. Thank you.

Sincerely,

LARSON & LARSON CONSTRUCTION, LLC.

Gregory Larson

Ball Team Review:
Signature ____________
Date 1-8-13

SVPA Review:
Signature ____________
Date 1/07/13

☒ Approved, incorporate change immediately
☐ Rejected

The above action is authorized below by a duly authorized representative of the Owner:

Signature Chuck Burgin Name ____________

Title Director of Comm. Dev Date 1-7-13

10703 JUSTIN DRIVE · DES MOINES, IA 50322 · TEL: 515-727-5000 · FAX: 515-727-5001
www.larsonandlarson.com

LARSON & LARSON CONSTRUCTION, LLC

January 22, 2013

Chuck Burgin
City of Indianola
110 North 1st Street
Indianola, IA 50125

RE: Scope Change Proposal No. 24 – Added Overtime & Enclosure Costs
Indianola Wellness Center – L & L Project No. 12-015

Dear Chuck:

Larson and Larson Construction, LLC proposes the following as a change in the Work:

This Scope Change Proposal is for the added overtime and temporary enclosure costs required to maintain the original project completion date per the contract. These costs are directly attributable to the construction delays evolving from the Owner trying to achieve State Health Dept. approval.

Proposed change in Contract Sum: ADD $ 11,171.00

An estimate and back up is attached. Please review and authorize one of the actions below. If you have any questions, please contact me at your earliest convenience. Thank you.

Sincerely,

LARSON & LARSON CONSTRUCTION, LLC.

Gregory Larson

Ball Team Review:
Signature ______________
Date 1-22-13

SVPA Review:
Signature ______________
Date 1/23/2013

☑ Approved, incorporate change immediately
☐ Rejected

The above action is authorized below by a duly authorized representative of the Owner:

Signature ______________ Name 1-22-13

SUBJECT TO COUNCIL CONSIDERATION

LARSON & LARSON CONSTRUCTION, LLC.
Indianola Wellness Center - L & L Project No. 12-
PROJECT: 015
SCP#24 Pool Delay - Overtime & Enclosure Costs
DATE: January 22, 2013

ACTIVITY DESCRIPTION	UNITS	QUANTITY	LABOR UNIT ($)	LABOR TOTAL ($)	MATERIAL UNIT ($)	MATERIAL TOTAL ($)	SUBCONTRACT UNIT ($)	SUBCONTRACT TOTAL ($)	EQUIPMENT UNIT ($)	EQUIPMENT TOTAL ($)	TOTAL
				$ -		$ -		$ -		$ -	$ -
Overtime Premium Costs	MH	240		$ -		$ -	33	$ 7,920.00		$ -	$ 7,920.00
				$ -		$ -		$ -		$ -	$ -
Temp. Enclosures @ West Curtainwall	LS	1	1907	$ 1,907.00	689	$ 689.00		$ -		$ -	$ 2,596.00
				$ -		$ -		$ -		$ -	$ -
				$ -		$ -		$ -		$ -	$ -
				$ -		$ -		$ -		$ -	$ -
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				$ -		$ -		$ -		$ -	$ -
We exclude any work not specifically listed above.				$ -		$ -		$ -		$ -	$ -
				$ -		$ -		$ -		$ -	$ -
				$ -		$ -		$ -		$ -	$ -
				$ -		$ -		$ -		$ -	$ -
TOTALS				$ 1,907.00		$ 689.00		$ 7,920.00		$ -	**$ 10,516.00**
OH&P:			**10%**	$ 190.70	**10%**	$ 68.90	**5%**	$ 396.00	**10%**	$ -	**$ 655.60**
Performance/Payment Bond			0.80%	$ 15.26	0.80%	$ 5.51	0.80%	$ 63.36	0.80%	$ -	$ -
TOTAL:											**$ 11,171.60**

LARSON & LARSON CONSTRUCTION, LLC.
Indianola Wellness Center - L& L Project
PROJECT: No. 12-815
SCP#23 PR#7 -Competition Pool Revisions
DATE: January 3, 2013

SECTION	ACTIVITY DESCRIPTION	UNITS	QUANTITY	LABOR UNIT ($)	LABOR TOTAL ($)	MATERIAL UNIT ($)	MATERIAL TOTAL ($)	SUBCONTRACT UNIT ($)	SUBCONTRACT TOTAL ($)	EQUIPMENT UNIT ($)	EQUIPMENT TOTAL ($)	TOTAL
					$ -		$ -		$ -		$ -	$ -
13-150	Pool Ramp Revisions - Sande Const.	LS	1		$ -		$ -	3344	$ 3,344.00		$ -	$ 3,344.00
					$ -		$ -		$ -		$ -	$ -
09-310	Add Porcelain Tile @ new divider wall	LS	1		$ -		$ -	3070	$ 3,070.00		$ -	$ 3,070.00
					$ -		$ -		$ -		$ -	$ -
09-910	Add pool coatings @ new divider wall	LS	1		$ -		$ -	790	$ 790.00		$ -	$ 790.00
					$ -		$ -		$ -		$ -	$ -
	Temporary Heating	DYS	23		$ -	100.64	$ 2,314.72		$ -	24.5	$ 563.50	$ 2,878.22
	Project Management	MH	16	85	$ 1,360.00		$ -		$ -		$ -	$ 1,360.00
					$ -		$ -		$ -		$ -	$ -
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	We exclude any work not specifically listed above.				$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
					$ -		$ -		$ -		$ -	$ -
	TOTALS				$ 1,360.00		$ 2,314.72		$ 7,204.00		$ 563.50	$ 11,442.22
	OH&P:			10%	$ 136.00	10%	$ 231.47	5%	$ 360.20	10%	$ 56.35	$ 784.02
	Performance/Payment Bond			0.80%	$ 10.88	0.80%	$ 18.52	0.80%	$ 57.63	0.80%	$ 4.51	$ 91.54
	TOTAL:											$ 12,317.78

Information

Subject

Authorize sewer, recycling and storm water fee write offs
* Sewer $4,150.78 (.56%), recycling $629.34 (1.39%) and storm water fee $94.42

Information

This is a quarterly procedure where the city "writes-off" uncollectible (using our normal method) debt and turns it over to the State Income Offset Program that receives $7 for each account collected. We are writing off $4,150.78 (.56%) in sewer fees, $629.34 (1.39%) recycling fees and $94.42 for storm water fees. These numbers indicate our Clerk's Office staff does an outstanding job collecting bills. Hats off to all!

A comparison of the last quarters of write offs is shown below:

Write Off Date	Sewer	Recycling
July 2012 - September 2012	$4,790.92 (.63%)	$730.62 (1.68%)
April 2012 - June 2012	$5,792.94 (1.04%)	$729.65 (1.61%)
January 2012 - March 2012	$1,566.74 (.25%)	$486.44 (1.08%)
October 2011 - December 2011	$3,165.76 (.47%)	$471.93 (1.05%)
July 2011 – September 2011	$2,006.13 (.32%)	$581.82 (1.30%)
April 2011 – June 2011	$2,142.89 (.44%)	$481.66 (1.11%)
January 2011 – March 2011	$1,171.60 (.22%)	$393.87 (.88%)
October 2010 – December 2010	$3,252.83 (.55%)	494.76 (1.11%)
July 2010 – September 2010	$2,447.16 (.43%)	$525.25 (1.18%)
March 2010 – June 2010	$3,497.16 (.71%)	$625.61 (1.41%)
January 2010 – March 2010	$1,389.35 (.30%)	$300.98 (.68%)

City Council Regular **4. J.**

Meeting Date: 02/04/2013

Information

Subject

Agreement between The Sports Page Grill, Inc. dba BrickHouse Tavern and the City of Indianola for a deck located on 107 N. Buxton

Information

Joe and Amanda Ripperger are requesting council approval for the deck in front of The BrickHouse Tavern (occupies four parking spaces) at 107 N. Buxton April 1 thru September 30, ‘13. The lease agreement contains the same language as last year.

- A fee of $.50/s.f./month. The fee (and amount) is based on the city of Pella policy of renting sidewalk space to restaurants for outside dining. The lease concept is consistent with other city facilities such as park shelters, community rooms, aquatic center and recreation equipment. Also, it is consistent with a philosophy of avoiding private use of public property for personal gain without compensation. The fee is justified because we are removing 4 parking spaces from “public” use and using them specifically for one business.
- Lease payments are to be made by the 1st of each month (for that month)
- Term shall not exceed September 30, 2013
- Deck must be removed within 10 days of the term limit
- Tables shall not be placed on the sidewalk
- A canopy may be added to the deck
- The council can rescind approval based on city manager, police chief and chamber recommendation
- The BrickHouse agrees to hold the city harmless for any and all liability
- The city is a named insured on The BrickHouse insurance policy with a minimum $2,000,000 combined single limit

Advantages of the fee are as follows:

- Consistency with other city facilities that are used specifically by an individual or business and not the general public
- The BrickHouse will benefit financially from the four public parking spaces (they rent their own upstairs room for “private” use)
- It provides a model for future requests
- It provides a revenue source

FYI – The first deck agreement was approved in 2001 and has been approved with 3 different owners.

Attachments

Agreement

THE SPORTS PAGE, INC., d/b/a THE BRICKHOUSE
PUBLIC RIGHT-OF-WAY LEASE AGREEMENT

THIS LEASE, made and entered into this ______ day of ______, 2013, by and between the City of Indianola, Iowa, a municipal corporation (hereinafter referred to as "City") and The Sports Page, Inc., d/b/a The BrickHouse (hereinafter referred to as "Lessee"), witnesseth:

WHEREAS, the City is the titleholder of certain real estate situated in Indianola, Warren County, Iowa, which real estate is commonly known as the downtown square; and

WHEREAS, the City is desirous of leasing a portion of the real estate to the Lessee for outdoor dining purposes; and

WHEREAS, said portion of the real estate is not likely to be needed for municipal purposes within the term of this lease;

NOW, THEREFORE, For valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City and Lessee agree as follows, to wit:

1. PREMISES. The City leases unto Lessee and Lessee leases from the City certain real property in the City of Indianola, Warren County, Iowa, hereinafter referred to as the "Leased Premises," and more particularly described as an area 40' x 16' immediately adjacent to the curb in front of 107 N. Buxton Street. The Lessee may increase the total area of the Leased Premises on a temporary basis to accommodate special events at the restaurant, but only with prior written permission of the City Manager and the Chief of Police. Anytime the Lessee arranges for entertainment on the Courthouse grounds, Buxton Street between Ashland and Salem Avenues shall be closed to vehicular traffic and the Lessee shall give the City at least five (5) business days notice of such an event.

2. TERM. The term of this Lease shall be from April 1, 2013, to and including September 30, 2013.

3. CONSIDERATION. Lessee shall pay to the City for the use of the Leased Premises, a rental of $0.50 per square foot (40 feet x 16 feet) per month. The rental shall be paid monthly on or before the first day of each month and partial months shall be prorated accordingly, at the office of the City Clerk, City Hall, 110 N. First Street, Indianola, Iowa 50125.

4. USE OF PREMISES. Lessee may use the Leased Premises for purposes of a patio, walk and outdoor café which may be covered or uncovered. An "Outdoor Café" is defined, for the purposes of this Lease, as any group of tables and chairs, and authorized decorative and accessory devices, situated and maintained upon the public space on the downtown square for use in connection with the consumption of food and beverages sold to the public from, or in, an adjoining indoor restaurant, or other indoor business selling

food for consumption on the premises. Lessee shall not use or knowingly permit any part of the Leased Premises to be used for any unlawful purpose. The following restrictions shall apply to Lessee's use of the Leased Premises:

a. All outdoor dining furniture, including tables, chairs, umbrellas and authorized accessory items, shall be readily movable and such items shall not be stored or used upon the sidewalk, street or adjacent parking areas. Umbrellas must be secured with a minimum base of not less than sixty (60) pounds.
b. Barriers separating patrons from the pedestrian and vehicle traffic on the remainder of the square shall delineate the outdoor café. There shall be no more than one (1) break in the barrier to allow entrance to the outdoor dining area from the restaurant.
c. Lessee must restore the premises to a good and safe condition consistent with the use of the premises as a public way.
d. The outdoor preparation of food are prohibited. All exterior surfaces within the outdoor café shall be easily cleanable, and shall be kept clean at all times by the Lessee. Restrooms for the café shall be provided in the adjoining indoor restaurant, or other indoor business selling food for consumption on the premises, and the café seating shall be counted in determining the restroom requirements of the indoor restaurant, or other indoor business selling food for consumption of the premises.
e. Overnight trash and refuse storage for the outdoor café shall not be permitted within the outdoor dining area, and the Lessee shall remove all trash and litter as they accumulate. The Lessee shall be responsible for maintaining the outdoor dining area, including the square surface and furniture and adjacent areas in a clean and safe condition.
f. The hours of operation are limited to between 6:00 A.M. and 12:00 Midnight. All outdoor music and/or entertainment shall cease at 10:00 P.M.
g. The City shall have the right and power, acting through the City Manager or his designee to prohibit the operation of the outdoor café at any time because of anticipated or actual problems or conflicts in the use of the square area.
h. Prior to October 1, 2013, Lessee shall remove all tables, chairs, barriers, other furniture, fixtures and decking from the Leased Premises and shall restore the Leased Premises to a good and safe condition consistent with the use of the premises as a public way.

5. DUTY TO MAINTAIN AND RIGHT TO INSPECT. Lessee has inspected the Leased Premises and leases it "as is." Lessee shall have the duty, at Lessee's sole expense, to maintain and repair the Leased Premises and keep same in as good a condition as when Lessee took possession thereof, except for the effects of ordinary wear and tear and depreciation arising from lapse of time or damage without fault or liability of Lessee; to remove debris from the Leased Premises and debris emanating from the leased premises which has migrated to adjoining areas, to cut or remove any weeds growing on the Leased Premises and to immediately provide City with notice of any damage to the Leased Premises or of the development of any dangerous condition on

the Leased Premises. City shall have the right to reasonably enter and inspect the Leased Premises.

6. TAXES. During the Lease term, Lessee shall be responsible for payment of all personal property taxes on property located on the Leased Premises and for any real estate taxes assessed against the Leased Premises.

7. CONVENANT OF QUIET ENJOYMENT. Lessee, upon payment of the rental herein reserved and upon performance of all of the terms of this Lease, shall at all times during the Lease term and during any extension thereof peaceably and quietly enjoy the Leased Premises without any unreasonable disturbance from City, its agents or employees.

8. COMPLIANCE WITH LAW. Lessee at its sole expense shall comply with all laws, orders and regulations of federal, state and municipal authorities, and with any direction of any public officer, pursuant to law, which shall impose any duty upon the City of Lessee with respect to the Leased Premises. Lessee, at its sole expense, shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this Lease, or for the making of repairs, alterations, improvements or additions. Must show proof that more than 50% of business sales are from the sale of food.

9. UTILITIES AND OTHER SERVICES. Lessee shall pay all charges for gas, electricity, light, heat and power, and telephone and other communication service used, rendered, or supplied upon or in connection with the Leased Premises, and shall indemnify the City against any liability or damages on such account.

10. HOLD HARMLESS. Lessee shall indemnify, protect, save and hold harmless the City from and against any and all liability, losses, and damages to property or bodily injury or death to any person, including payments made under workers' compensation laws, and including damages caused by or arising out of any act of negligent omission of Lessee, its officers, agents, employees or contractors, happening or done in, on or about the Leased premises, or arising out of or in any way connected with the tenancy, use or occupancy thereof, or any part thereof, by Lessee or any person claiming through or under Lessee. Lessee’s obligation to indemnify, save, protect and hold harmless shall include the obligation to pay all reasonable expenses incurred by the City in defending itself with regard to any of the aforementioned claims, including all out-of-pocket expenses such as attorney’s fees and the value of any services rendered by lawyers for the City or any other officers or employees of the City.

11. INSURANCE AND INDEMNIFICTION AGREEMENT. Lessee agrees to keep in force during the term of this Lease comprehensive general liability insurance coverage in the amount of $2,000,000 combined single limit, with insurance underwriters authorized to do business in the State of Iowa satisfactory to the City. Such insurance shall be provided on an occurrence basis and not on a claims made basis, and shall include coverage for premises

and operations liability, and including independent contractors and for products-completed operations. The City shall be named as an additional insured on the insurance policy and the policy shall provide on its face that it may not be canceled except after at least thirty (30) days written notice to the City. The City Manager of the City, taking into account the financial resources of Lessee, risk involved to the City and to the general public, as well as other salient factors, shall approve the amount of the deductible. Lessee shall file with the City Clerk of the City a certificate of insurance, which clearly discloses on its face coverage in conformity with all of the foregoing requirements, and if requested by the City, the Lessee shall additionally submit a certified copy of the policy to the City.

12. TERMINATION OF LEASE AND DEFAULTS OF LESSEE. This Lease Agreement shall terminate upon expiration of the Lease Term. Upon default of payment of rental or upon any other default of Lessee in accordance with the terms and provisions of this Lease Agreement, this Lease may, at the option of City, be canceled and forfeited; provided, however, before any such cancellation and forfeiture, the City shall give Lessee written notice specifying the default, or defaults, and stating that this Lease will be canceled and forfeited ten (10) days after the giving of such notice, unless such default or defaults are remedied within such grace period. In addition, the City shall have the right to terminate or cancel this Lease prior to the expiration of the demised term upon a determination by the Indianola City Council that the Leased Premises are required for a public purpose and upon giving Lessee at east thirty (30) days written notice stating the intent to so terminate or cancel this Lease. If the City so terminates or cancels this Lease by giving thirty (30) days written notice, there shall be no damages except for prepaid rents, if any, which shall be refunded by the City upon request by Lessee on a pro rata basis.

13. SURRENDER OF PREMISES AT TERMINATION. Lessee agrees that upon termination of this Lease, Lessee shall surrender and deliver the Leased Premises in good and clean condition, except for the effects of ordinary wear and tear and depreciation arising from lapse of time or damage without fault or liability of Lessee.

14. REMOVAL OF FIXTURES. Lessee shall have the right at termination of this Lease, if Lessee is not in default thereof, to remove any fixtures or equipment which Lessee has installed in the Leased Premises other than fixtures installed to replace those which were in the Leased Premises immediately prior to commencement of the Lease term, providing Lessee fully repairs any and all damages caused by removal. Any such fixtures or improvements which remain on the Leased Premises after the date of termination shall be considered abandoned and thereafter may be removed an disposed of at the discretion of the City without the city incurring any liability therefor. However, at the termination of this Lease, Lessee shall remove any fixtures placed on the Leased Premises by Lessee and restore the Leased Premises to its original condition if the City so directs.

NOTICES. Notices as provided for in this Lease Agreement to the City shall be deemed sufficient if sent by certified mail with return receipt to the City Clerk, City of Indianola, City Hall, 110 N. First Street, Indianola, Iowa 50125. Notices as provided for in this Lease Agreement to Lessee shall be deemed sufficient if sent by certified mail with return receipt requested to The BrickHouse, 107 North Buxton Street, Indianola, Iowa, 50125.

15. RIGHT TO ASSIGN AND SUBLEASE. Lessee may sublet all or portions of the Leased Premises for the remainder of the term only in conjunction with the sale and as a part of the transfer of the adjoining indoor restaurant business, to be operated at the same location, and only with the prior written approval of the Indianola City Council, which approval shall not be unreasonably withheld. The covenants, conditions and terms of this Lease Agreement shall be binding on Lessee's successors and assigns.

16. This Lease Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Iowa.

IN WITNESS WHEREOF, the parties to this Lease Agreement have hereunto set their hands on this day and year as first above written.

CITY OF INDIANOLA, IOWA

By:________________________
Kenan Bresnan, Mayor

ATTEST:

____
Diana Bowlin, City Clerk

THE SP GRILL, INC.
d/b/a BRICKHOUSE TAVERN

By:________________________
Joe Ripperger

By: ________________________
Amanda Ripperger

City Council Regular **4. K.**

Meeting Date: 02/04/2013

Information

Subject

Annual spring clean up dates and spring leaf & organic yard waste disposal
* Recommended dates are April 1-5 curbside, April 6 (from 9-1) at the brush facility for appliances, April 6 (from 9-4) at the brush facility for televisions, etc and April 4 - April 14 for free leaf & organic yard waste disposal

Information

Diana Bowlin recommends (see memo) the city's annual cleanup be held April 1-5 (one week) with Waste Management. Their cost for the one- week curbside solid waste pickup will be $9,022 (as approved by council on January 22, 2013) and excludes appliances.

Midwest Appliance Recycling Recovery will be at the Brush Facility on April 6 (free of charge) from 9:00 a.m. – 1:00 p.m. for residents to take their appliances (such as stoves, refrigerators, furnaces, etc).

As part of the Sustainability Committee's April events, there will be a free drop off at the brush facility of e-cycling products on April 6 from 9:00 a.m. - 4:00 p.m. Used televisions, computers and other electronics will be accepted for recycling free of charge.

Also the free spring leaf and organic yard waste disposal will be at the Brush Facility on the following days:

April 4th – Thursday (Noon to 7:00 p.m. or dusk)
April 6th – Saturday (9:00 a.m. to 4:00 p.m.)
April 7th – Sunday (Noon to 4:00 p.m.)
April 11th – Thursday (Noon to 7:00 p.m. or dusk)
April 13th – Saturday (9:00 a.m. to 4:00 p.m.
April 14th – Sunday (Noon to 4:00 p.m.)

The event will be advertised in the monthly utility bill, weekly flyer, Record Herald and Channel 7 and 86.

Attachments

Memo

MEMO

TO: Eric Hanson, City Manager
FROM: Diana Bowlin, City Clerk
SUBJECT: Spring Cleanup 2013
DATE: January 29, 2013

In working with Waste Management we'd like to set the dates for this year's spring cleanup as Monday, April 1– Friday, April 5. Consistent with last year, residents will get one opportunity to have items picked up at their curb.

Cleanup guidelines include:

- The hauler will pick up refuse the same day as your recycling materials
- All items need to be on the curb at 7:00 a.m.
- Only large items not hauled through weekly service will be picked up
- No construction materials or railroad ties
- Items that are bulky and difficult to handle, such as swing sets, must be cut up or dismantled into smaller pieces no longer than four feet

The cost for the one-week of curbside solid waste pickup will be $9,022.

On **Saturday April 6 at the Brush Facility from 9:00 a.m. – 1:00 p.m.** Midwest Appliance Recycling Recovery will be taking appliances (such as stoves, refrigerators, furnaces, water heaters, etc.) There will be no charge to the residents.

As part of the Sustainability Committee's April events, there will be a free drop off at the brush facility of e-cycling products on April 6 from 9:00 a.m. – 4:00 p.m. Used televisions, computers and other electronics will be accepted for recycling free of charge.

The spring leaf and organic yard waste disposal program will be available free of charge on:

Thursday - April 4 – noon to 7 p.m. or dusk
Saturday – April 6 – 9 a.m. – 4 p.m.
Sunday – April 7 – noon to 4 p.m.
Thursday – April 11 – noon to 7 p.m. or dusk
Saturday – April 13 – 9 a.m. – 4 p.m.
Sunday – April 14 – noon to 4 p.m.

Fees still apply for brush which is anything that is 1/2 inches or more in diameter.

City Council Regular **4. L.**

Meeting Date: 02/04/2013

Information

Subject

Claims on the computer printout for February 4, 2013

Information

Attachments

Claims

Vendor Report

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND				
AHLERS & COONEY P.C.	001-6500-64110	LABOR NEGOTIATIONS	12/22/2012	40.83
AHLERS & COONEY P.C.	001-6500-64110	LABOR NEGOTIATIONS	12/22/2012	229.66
AHLERS & COONEY P.C.	001-6500-64110	LABOR NEGOTIATIONS	12/22/2012	397.85
AHLERS & COONEY P.C.	001-6500-64110	TEMP CITY ATTY LEGAL FEES	01/24/2013	2,484.69
AHLERS & COONEY P.C.	001-6500-64110	LABOR NEGOTIATIONS	01/23/2013	32.66
AHLERS & COONEY P.C.	001-6500-64110	LABOR NEGOTIATIONS	01/23/2013	1,639.16
BOB'S CUSTOM TROPHIES	001-6500-65070	EMPLOYEE OF THE YEAR	01/11/2013	61.00
BURGIN, CHARLES	001-1700-63730	CELL PHONE	01/12/2013	25.00
BURGIN, CHARLES	001-1700-65990	LUNCH	01/23/2013	23.74
CITY OF INDIANOLA - UTILITY	001-6500-63710	UTILITIES	01/31/2013	1,946.25
CITY OF INDIANOLA - UTILITY	001-2300-63710	UTILITIES	01/31/2013	19,682.38
CIVIC SYSTEMS LLC	001-6200-63400	SOFTWARE SUPPORT FEE	01/14/2013	5,939.00
EXTINGUISHER COMPANY, TH	001-6500-63100	INSPECTIONS - CITY HALL	01/21/2013	122.75
HY-VEE FOOD STORE	001-6500-65990	PLANT	01/02/2013	50.00
IA ASSOC OF BLDG OFFICIALS	001-1700-62100	MEMBERSHIP RENEWAL - BUR	01/28/2013	70.00
IMWCA	001-1700-61599	WORKERS COMP INSTALL	12/01/2012	231.00
IMWCA	001-2900-61599	WORKERS COMP INSTALL	12/01/2012	15.00
IMWCA	001-6100-61599	WORKERS COMP INSTALL	12/01/2012	4.00
IMWCA	001-6150-61599	WORKERS COMP INSTALL	12/01/2012	208.00
IMWCA	001-6200-61599	WORKERS COMP INSTALL	12/01/2012	46.00
IMWCA	001-6210-61599	WORKERS COMP INSTALL	12/01/2012	26.00
IMWCA	001-6250-61599	WORKERS COMP INSTALL	12/01/2012	11.00
IMWCA	001-1700-61599	WORKERS COMP INSTALL	01/01/2013	231.00
IMWCA	001-2900-61599	WORKERS COMP INSTALL	01/01/2013	15.00
IMWCA	001-6100-61599	WORKERS COMP INSTALL	01/01/2013	4.00
IMWCA	001-6150-61599	WORKERS COMP INSTALL	01/01/2013	208.00
IMWCA	001-6200-61599	WORKERS COMP INSTALL	01/01/2013	46.00
IMWCA	001-6210-61599	WORKERS COMP INSTALL	01/01/2013	26.00
IMWCA	001-6250-61599	WORKERS COMP INSTALL	01/01/2013	11.00
INDOFF INCORPORATED	001-6200-65070	SUPPLIES	01/15/2013	373.65
INDOFF INCORPORATED	001-6200-65070	SUPPLIES	01/23/2013	155.50
INDOFF INCORPORATED	001-1700-65060	CALENDAR	01/23/2013	16.37
INDOFF INCORPORATED	001-6200-65070	SUPPLIES	01/24/2013	156.81
INFOMAX OFFICE SYSTEMS IN	001-1700-64900	PRINTER/SCANNER CHARGES	01/21/2013	180.24
INFOMAX OFFICE SYSTEMS IN	001-6200-64990	PRINTER CONTRACT	01/28/2013	187.12
INFOMAX OFFICE SYSTEMS IN	001-1700-63410	COPIER CONTRACT	01/24/2013	7.53
INFOMAX OFFICE SYSTEMS IN	001-6200-63400	COPIER CONTRACT	01/24/2013	597.90
INFOMAX OFFICE SYSTEMS IN	001-6210-63400	COPIER CONTRACT	01/24/2013	9.64
IOWA WORKFORCE DEVELOP	001-2900-61700	UNEMPLOYMENT	01/15/2013	73.00
KOSMAN, MISTI L.	001-6500-64090	2ND HALF OF JAN 2013	01/29/2013	2,166.63
MC COY HARDWARE INC	001-6500-65990	AWARDS BANQUET	01/16/2013	10.00
MID AMERICAN ENERGY CO.	001-6500-63710	74080-22010 FUEL HEAT (3,342	01/25/2013	2,303.54
MID AMERICAN ENERGY CO.	001-6500-63710	05931-25003 N HWY 65/69 ENT	01/21/2013	24.39
MID AMERICAN ENERGY CO.	001-2300-63710	26321-30003 ST LIGHTING	01/14/2013	161.40
PITNEY BOWES	001-1700-65080	POSTAGE METER	01/13/2013	18.10
PURCHASE POWER	001-6500-65080	POSTAGE	01/24/2013	2,800.00
SHULL, DOUG	001-6500-64990	TREASURER CONTRACT	01/25/2013	83.33
U.S. CELLULAR	001-1700-63730	CELL PHONE CHARGES	01/20/2013	49.01
U.S. POSTMASTER	001-6500-65080	STANDARD MAIL	01/24/2013	190.00
UNUM LIFE INSURANCE CO OF	001-6150-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	39.60
UNUM LIFE INSURANCE CO OF	001-6210-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	22.60
UNUM LIFE INSURANCE CO OF	001-6200-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	203.60
UNUM LIFE INSURANCE CO OF	001-6250-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	92.22
UNUM LIFE INSURANCE CO OF	001-1700-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	70.20
VANDERPOOL PLUMBING	001-6500-63100	GARBAGE DISPOSAL	01/07/2013	287.62
WAL-MART STORES INC.	001-6200-65070	SUPPLIES	01/21/2013	37.10
WAL-MART STORES INC.	001-6100-64800	OFFICE SUPPLIES FOR CIVIL S	01/23/2013	13.85

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
WARREN CO ECONOMIC DEV	001-5200-64131	QTR 3 CONTRIBUTION	01/21/2013	12,500.00
WARREN CO PUBLIC TRANSPO	001-5100-64130	OUTREACH/TRANSPORTATION	01/21/2013	3,000.00
WARREN COUNTY ABSTRACT	001-6500-64050	SESQUCENTENNIAL PARK	01/16/2013	270.00
WARREN COUNTY ABSTRACT	001-6500-64050	E IOWA PROPERTY	01/24/2013	100.00
WARREN COUNTY RECORDER	001-6500-64050	TRANSFER TAXES - PARK	01/24/2013	248.20
Total GENERAL FUND:				60,276.12
POLICE FUND				
ADAMSON INDUSTRIES CORP.	011-1100-65070	VEHICLE EQUIPMENT	01/21/2013	3,279.90
CARPENTER UNIFORM CO	011-1100-61810	UNIFORMS	01/15/2013	49.99
CASUAL RAGS	011-1100-65990	YEAR OF SERVICE SHIRTS	01/28/2013	37.98
ELECTRONIC ENGINEERING C	011-1100-64990	PAGER - CONTRACT	01/25/2013	11.95
HAWKINS, ROB	011-1100-61810	UNIFORM	01/18/2013	93.98
IA DEPT OF PUBLIC SAFETY	011-1100-64990	IOWA SYSTEM JAN-FEB-MAR	01/15/2013	327.00
ILLOWA COMMUNICATIONS	011-1100-63410	EQUIPMENT REPAIR	01/11/2013	47.80
IMWCA	011-1100-61599	WORKERS COMP INSTALL	12/01/2012	2,313.00
IMWCA	011-1100-61599	WORKERS COMP INSTALL	01/01/2013	2,313.00
KIYA KODA HUMANE SOCIETY	011-1100-64137	HUMANE SOCIETY CONTRACT	01/25/2013	2,412.74
KUSTOM SIGNALS INC	011-1100-63410	EQUIPMENT REPAIR	01/14/2013	135.00
MID AMERICAN ENERGY CO.	011-1100-67260	56131-66004 HEAT/FUEL BUILDI	01/22/2013	91.80
NOLAND, LARRY	011-1100-65990	REFUND OVERPAYMENT ON P	12/28/2012	49.07
PHILIP L ASCHEMAN PH.D.	011-1100-64120	411 MEDICAL	11/21/2012	200.00
PITNEY BOWES	011-1100-65080	POSTAGE METER	01/13/2013	55.55
SIEMENS, JASON	011-1100-61440	WELLNESS FEB 2012 - JAN 201	01/28/2013	180.00
UNUM LIFE INSURANCE CO OF	011-1100-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	503.51
VERIZON WIRELESS	011-1100-63730	DATA	01/15/2013	329.22
WAL-MART STORES INC.	011-1100-65060	OFFICE	01/21/2013	28.55
Total POLICE FUND:				12,460.04
FIRE FUND				
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES	01/31/2013	200.00
CITY OF INDIANOLA - UTILITY	015-1500-63710	UTILITIES - PD/FIRE BLDG	01/31/2013	33.23
IMWCA	015-1500-61599	WORKERS COMP INSTALL	12/01/2012	4,273.00
IMWCA	015-1500-61599	WORKERS COMP INSTALL	01/01/2013	4,273.00
INFOMAX OFFICE SYSTEMS IN	015-1500-64990	COPIER CONTRACT	01/24/2013	59.09
PITNEY BOWES	015-1500-65080	POSTAGE METER	01/13/2013	5.52
UNUM LIFE INSURANCE CO OF	015-1500-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	55.03
Total FIRE FUND:				8,898.87
AMBULANCE FUND				
IMWCA	016-1600-61599	WORKERS COMP INSTALL	12/01/2012	1,761.00
IMWCA	016-1600-61599	WORKERS COMP INSTALL	01/01/2013	1,761.00
INFOMAX OFFICE SYSTEMS IN	016-1600-63400	COPIER CONTRACT	01/24/2013	12.37
PITNEY BOWES	016-1600-65080	POSTAGE METER	01/13/2013	49.56
UNUM LIFE INSURANCE CO OF	016-1600-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	234.25
Total AMBULANCE FUND:				3,818.18
LIBRARY FUND				
IMWCA	041-4100-61599	WORKERS COMP INSTALL	12/01/2012	45.00
IMWCA	041-4100-61599	WORKERS COMP INSTALL	01/01/2013	45.00
PITNEY BOWES	041-4100-65080	POSTAGE METER	01/13/2013	117.37
UNUM LIFE INSURANCE CO OF	041-4100-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	94.79

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total LIBRARY FUND:				302.16
PARK & RECREATION FUND				
ACTIVE NETWORK INC	042-4200-67240	SOFTWARE SUPPORT & MAINT	10/17/2012	2,404.80
BSN SPORTS	042-4435-65070	GYM WIPES	01/23/2013	176.69
BUCHANAN, ANGIE	042-4300-65079	REIMBURSEMENT	01/19/2013	7.42
CR SERVICES	042-4405-64090	BUILDING CLEANING	01/16/2013	2,420.00
CR SERVICES	042-4405-65070	TOWELS, AIR FRESHNER	01/16/2013	44.68
CROSS, CHUCK	042-4435-64205	CLASS INSTRUCTION	01/24/2013	300.00
DLH GRAFX	042-4480-61810	BASKETBALL LEAGUE SHIRTS	01/17/2013	575.12
DUBCZAK, DAVID	042-4420-64205	CLASS INSTRUCTION	01/24/2013	40.00
EXTINGUISHER COMPANY, TH	042-4300-65500	FIRE EXTINGUISHER INSPECTI	01/15/2013	95.00
EXTINGUISHER COMPANY, TH	042-4405-64990	EXTINGUISHER INSPECTIONS	01/21/2013	63.25
EXTINGUISHER COMPANY, TH	042-4405-64990	EXTINGUISHER INSPECTIONS	01/24/2013	20.75
FASTENAL	042-4300-65051	BOLTS	01/24/2013	2.89
IMWCA	042-4200-61599	WORKERS COMP INSTALL	12/01/2012	14.00
IMWCA	042-4300-61599	WORKERS COMP INSTALL	12/01/2012	543.00
IMWCA	042-4400-61599	WORKERS COMP INSTALL	12/01/2012	644.00
IMWCA	042-4200-61599	WORKERS COMP INSTALL	01/01/2013	14.00
IMWCA	042-4300-61599	WORKERS COMP INSTALL	01/01/2013	543.00
IMWCA	042-4400-61599	WORKERS COMP INSTALL	01/01/2013	644.00
INDIANOLA COMM. SCHOOLS	042-4465-65070	AFTER SCHOOL SNACKS	01/22/2013	738.75
LARSON, ANNE	042-4300-65079	THINK SPRING SPEAKER	01/25/2013	75.00
MC COY HARDWARE INC	042-4300-65070	HEAT BULB	01/16/2013	3.86
MC COY HARDWARE INC	042-4330-65070	PAINT REMOVER	01/17/2013	22.48
MC COY HARDWARE INC	042-4330-65070	PAINT REMOVER	01/21/2013	26.63
MC COY HARDWARE INC	042-4330-65070	BRASS FITTINGS	01/21/2013	5.20
MC COY HARDWARE INC	042-4300-65070	HEAT BULB	01/21/2013	4.94
MENARDS	042-4330-65070	BRASS FITTINGS	01/25/2013	9.94
PARK WHOLESALE	042-4345-65200	SEED	01/16/2013	7.33
PIERCE BROTHERS	042-4300-65051	SPRAYER REPAIR	01/23/2013	64.00
SCHROCK, DENNY	042-4300-65079	THINK SPRING SPEAKER	01/25/2013	50.00
SIMPSON COLLEGE	042-4400-62100	CAREER FAIR - REGISTRATION	01/25/2013	25.00
SIMPSON COLLEGE	042-4435-64152	POOL RENT - DEC 2012	01/16/2013	181.12
THEISEN'S	042-4320-65070	PARK ART	01/24/2013	19.86
U.S. CELLULAR	042-4370-63730	CELL PHONE-1	01/12/2013	27.15
U.S. CELLULAR	042-4400-63730	CELL PHONE-1	01/12/2013	27.15
U.S. CELLULAR	042-4400-63730	TEXT MESSAGING - JUSTIN	01/12/2013	9.95
U.S. CELLULAR	042-4200-63730	CELL PHONE-1	01/12/2013	27.15
U.S. POSTMASTER	042-4200-65080	BOX OF STAMPED ENVELOPES	01/29/2013	249.10
UNUM LIFE INSURANCE CO OF	042-4300-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	125.91
UNUM LIFE INSURANCE CO OF	042-4400-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	40.82
UNUM LIFE INSURANCE CO OF	042-4200-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	133.43
VANDERZANDEN, ANN MARIE	042-4300-65079	THINK SPRING SPEAKER	01/25/2013	264.41
VROEGH, PAT	042-4485-65070	DANCE SUPPLIES	01/16/2013	98.92
VROEGH, PAT	042-4485-65070	DANCE SUPPLIES	01/23/2013	64.34
WAL-MART STORES INC.	042-4465-65070	AFTER SCHOOL SNACKS	01/23/2013	3.96
WAL-MART STORES INC.	042-4200-65060	KEY TAGS	01/17/2013	7.88
WAL-MART STORES INC.	042-4200-65060	FRAMES	01/26/2013	21.00
WAL-MART STORES INC.	042-4200-65060	REFILL TAPE, FRAMES	01/22/2013	20.67
WARREN CO. BRD OF SUPERVI	042-4435-64152	BUILDING RENT - CHICO METRI	01/21/2013	200.00
WESLEY WOODS CAMP & RET	042-4490-62100	CLASS INSTRUCTION	01/17/2013	55.00
WIEGERT DISPOSAL CO.	042-4370-64090	DUMPSTER - PARKS SHOP (DE	01/01/2013	50.00
WIEGERT DISPOSAL CO.	042-4370-64090	DUMPSTER - PARKS SHOP (JA	01/28/2013	50.00
WIEGERT DISPOSAL CO.	042-4405-64090	DUMPSTER - ACTIVITY CENTE	01/28/2013	25.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total PARK & RECREATION FUND:				11,288.55
POOL (MEMORIAL) FUND				
DES MOINES STEEL FENCE CO	045-4500-65070	FENCE TIES	01/24/2013	45.96
EXTINGUISHER COMPANY, TH	045-4500-64200	POOL FIRE EXTINGUISHER INS	01/21/2013	9.00
IMWCA	045-4500-61599	WORKERS COMP INSTALL	12/01/2012	175.00
IMWCA	045-4500-61599	WORKERS COMP INSTALL	01/01/2013	175.00
Total POOL (MEMORIAL) FUND:				404.96
ROAD USE TAX FUND				
AHLERS & COONEY P.C.	110-2100-64900	LABOR NEGOTIATIONS	12/22/2012	40.83
AHLERS & COONEY P.C.	110-2100-64900	LABOR NEGOTIATIONS	12/22/2012	229.67
AHLERS & COONEY P.C.	110-2100-64900	LABOR NEGOTIATIONS	12/22/2012	397.85
AHLERS & COONEY P.C.	110-2100-64900	LABOR NEGOTIATIONS	01/23/2013	32.67
AHLERS & COONEY P.C.	110-2100-64900	LABOR NEGOTIATIONS	01/23/2013	1,639.17
CENTURYLINK	110-2100-63730	TRAFFIC SIGNALS	01/22/2013	46.54
CIRCLE B CASHWAY	110-2100-65073	MAILBOX POSTS	01/16/2013	107.96
CIRCLE B CASHWAY	110-2100-63400	LUMBER	01/17/2013	40.02
CIRCLE B CASHWAY	110-2100-65074	SHELF BRACKET	01/17/2013	9.29-
CIRCLE B CASHWAY	110-2100-63100	LUMBER	01/23/2013	84.35
CIRCLE B CASHWAY	110-2100-63100	LUMBER	01/25/2013	46.42
CITY OF INDIANOLA - UTILITY	110-2100-63710	UTILITIES	01/31/2013	415.04
DOWNEY TIRE SERVICE	110-2100-63320	TIRE REPAIR	01/28/2013	74.89
ELECTRONIC ENGINEERING C	110-2100-63320	RADIO	01/14/2013	535.00
ELECTRONIC ENGINEERING C	110-2100-63320	RADIO & REPAIRS	01/15/2013	255.32
EXTINGUISHER COMPANY, TH	110-2100-65500	INSPECTION	01/15/2013	164.50
FASTENAL	110-2500-63320	3/8 QUIK LINK	01/25/2013	32.80
FASTENAL	110-2100-65500	RUBBER GLOVES	01/16/2013	18.44
FASTENAL	110-2100-65076	OIL DRY	01/17/2013	239.66
FASTENAL	110-2100-63320	REPAIR HOOK	01/22/2013	28.08
IMWCA	110-2100-61599	WORKERS COMP INSTALL	12/01/2012	1,565.00
IMWCA	110-2100-61599	WORKERS COMP INSTALL	01/01/2013	1,565.00
INFOMAX OFFICE SYSTEMS IN	110-2100-63400	COPIER CONTRACT	01/24/2013	1.68
INLAND TRUCK PARTS	110-2100-63320	BRAKE REPAIRS	01/02/2013	276.45
IOWA SIGNAL INC.	110-2100-63451	LIGHT REPAIRS	01/14/2013	730.00
MC COY HARDWARE INC	110-2100-65076	SPRAY PAINT	01/16/2013	7.54
MC COY HARDWARE INC	110-2100-63320	PIPE CAP	01/16/2013	8.54
MC COY HARDWARE INC	110-2100-63320	SEAL/PAINT	01/21/2013	19.77
MC COY HARDWARE INC	110-2100-63320	GALV CAPS	01/22/2013	3.67
MC COY HARDWARE INC	110-2100-65060	OFFICE SUPPLIES	01/24/2013	24.27
MC COY HARDWARE INC	110-2100-65073	MAILBOX	01/25/2013	57.59
MC COY HARDWARE INC	110-2100-63100	FLOOR DRAIN	01/28/2013	18.60
MID AMERICAN ENERGY CO.	110-2100-63710	04381-08008 HWY 92 W FLASHI	01/16/2013	9.20
MURPHY TRACTOR & EQUIPM	110-2100-63320	EQUIPMENT REPAIRS	01/16/2013	1,349.92
NORTHERN TOOL & EQUIPMEN	110-2100-65076	SERVICE CART/WELDING SUP	01/17/2013	250.94
O'REILLY AUTO PARTS	110-2100-63320	V-BELT	01/14/2013	34.26-
O'REILLY AUTO PARTS	110-2100-63320	CAPSULE	01/16/2013	20.56
O'REILLY AUTO PARTS	110-2100-63320	CAPSULE	01/16/2013	20.56-
O'REILLY AUTO PARTS	110-2100-63320	AIR HOSE FITTINGS	01/16/2013	7.35
O'REILLY AUTO PARTS	110-2100-63320	AIR HOSE FITTINGS	01/16/2013	16.77
O'REILLY AUTO PARTS	110-2100-63320	AIR HOSE FITTINGS	01/17/2013	2.73
O'REILLY AUTO PARTS	110-2100-63320	HOSE CLAMPS	01/21/2013	30.40
O'REILLY AUTO PARTS	110-2100-63320	HOSE CLAMPS	01/21/2013	30.40-
O'REILLY AUTO PARTS	110-2100-65050	OIL	01/22/2013	15.96
O'REILLY AUTO PARTS	110-2100-65076	BRAKE KLEEN	01/22/2013	23.88
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	01/24/2013	48.16

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	01/28/2013	262.99
PAINT PUMP PROS	110-2100-63320	SERVICED PAINT MACHINES	01/14/2013	161.42
PAINT PUMP PROS	110-2100-63320	SERVICED PAINT MACHINES	01/14/2013	164.09
PAINT PUMP PROS	110-2100-65074	PAINT TIPS	01/16/2013	113.39
THEISEN'S	110-2100-63320	TRAILER WHEEL & TOW STRAP	01/17/2013	37.98
THEISEN'S	110-2100-63320	CABLE	01/22/2013	2.52
THEISEN'S	110-2500-63320	TARP STRAPS	01/25/2013	25.80
TITAN MACHINERY	110-2100-63320	BELT	01/11/2013	42.00
TITAN MACHINERY	110-2100-63320	PLOW BOLTS	01/24/2013	97.28
U.S. CELLULAR	110-2100-63730	CELL PHONE-3	01/12/2013	81.44
UNUM LIFE INSURANCE CO OF	110-2100-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	206.61
Total ROAD USE TAX FUND:				11,584.20
DOWNTOWN BIZ INCENTIVE PROGRAM				
PEOPLES BANK	161-5200-64149	DOWNTOWN BUSINESS LOAN	01/29/2013	22,907.50
PEOPLES BANK	161-5200-64154	INTEREST EXP DOWNTOWN B	01/17/2013	1,524.98
PORTRAITS BY SUSANNAH	161-5200-64153	DOWNTOWN BUSINESS INCEN	01/22/2013	25,000.00
Total DOWNTOWN BIZ INCENTIVE PROGRAM:				49,432.48
CAPITAL PROJECTS FUND				
ENVIROTRAXX LLC	301-8000-64990	SOIL TESTING SERVICE	01/19/2013	300.00
MULTIVISTA	301-8000-64990	PHOTO DOCUMENTATION	01/13/2013	720.00
TEAM SERVICES INC	301-8000-64990	YMCA CONSTRUCTION TESTIN	01/14/2013	2,681.06
VEENSTRA & KIMM	301-4355-67803	JERRY KELLEY TRAIL PHASE 2	01/25/2013	3,325.00
VEENSTRA & KIMM	301-4315-67803	MCVAY TRAIL ENGINEERING P	01/25/2013	960.00
VEENSTRA & KIMM	301-4315-67803	MCVAY TRAIL ENGINEERING S	01/25/2013	2,400.00
Total CAPITAL PROJECTS FUND:				10,386.06
CP--CAF FUND				
CITY OF INDIANOLA - UTILITY	344-4400-67805	UTILITIES	01/31/2013	41.44
Total CP--CAF FUND:				41.44
SEWER FUND				
AHLERS & COONEY P.C.	610-8300-64900	LABOR NEGOTIATIONS	12/22/2012	40.84
AHLERS & COONEY P.C.	610-8300-64900	LABOR NEGOTIATIONS	12/22/2012	229.67
AHLERS & COONEY P.C.	610-8300-64900	LABOR NEGOTIATIONS	12/22/2012	397.85
AHLERS & COONEY P.C.	610-8300-64900	LABOR NEGOTIATIONS	01/23/2013	32.67
AHLERS & COONEY P.C.	610-8300-64900	LABOR NEGOTIATIONS	01/23/2013	1,639.17
CANON FINANCIAL SERVICES I	610-8300-64990	COPIER	01/13/2013	118.33
CHUMBLEY & JONES OIL	610-8350-65049	KEROSENE	01/15/2013	47.70
CHUMBLEY & JONES OIL	610-8350-65049	KEROSENE	01/22/2013	40.00
CHUMBLEY & JONES OIL	610-8350-65049	KEROSENE	01/24/2013	22.50
CHUMBLEY & JONES OIL	610-8350-65049	KEROSENE	01/24/2013	48.50
CITY OF INDIANOLA - UTILITY	610-8350-63710	UTILITIES	01/31/2013	10,242.10
CITY OF INDIANOLA - UTILITY	610-8325-63710	UTILITIES	01/31/2013	2,937.37
COPY PLUS	610-8350-65060	CARD STOCK	01/17/2013	13.99
EXTINGUISHER COMPANY, TH	610-8350-64990	FIRE EXTINGUISHER INSPECTI	01/15/2013	139.00
FISHER SCIENTIFIC	610-8350-65010	BORATE BUFFER	01/04/2013	69.30
GRAINGER INC	610-8350-65072	PUMP PARTS	01/11/2013	62.30
HILDRETH, NANCY FULLER & M	610-8300-64148	I & I LOAN	11/01/2012	5,609.00
IMWCA	610-8300-61599	WORKERS COMP INSTALL	12/01/2012	629.00
IMWCA	610-8300-61599	WORKERS COMP INSTALL	01/01/2013	629.00
JETCO INC	610-8350-63410	BREAKER IN DIGESTER CONT	01/23/2013	4,480.00
LUHRS, AIMEE	610-8300-61810	WELLNESS MAR 2012 - JAN 201	01/28/2013	165.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MC COY HARDWARE INC	610-8350-65072	MISC HARDWARD	01/15/2013	8.54
MC COY HARDWARE INC	610-8350-65072	BLOWER BUILDING	01/22/2013	28.29
MC COY HARDWARE INC	610-8350-65070	LIGHT BULBS	01/22/2013	7.27
MC COY HARDWARE INC	610-8350-65072	HEADWORK BUILDING PIPE FR	01/23/2013	34.38
MC KINNEY, SHARRIE L.	610-8300-66989	I & I REIMBURSEMENT - 104 E	01/14/2013	737.50
MID AMERICAN ENERGY CO.	610-8325-63710	07741-18004 65/69 LIFT (1201 K	01/16/2013	88.26
MID AMERICAN ENERGY CO.	610-8325-63710	08701-24006 QUAIL MDWS LIFT	01/22/2013	56.86
MID AMERICAN ENERGY CO.	610-8325-63710	08701-24006 QUAIL MDWS LIFT	01/22/2013	14.59
MID AMERICAN ENERGY CO.	610-8325-63710	09750-87035 WESLEY LIFT (660	01/16/2013	53.01
O'REILLY AUTO PARTS	610-8325-65072	RADIATOR CAP-MCCORD	01/17/2013	4.37
PITNEY BOWES	610-8300-65080	POSTAGE METER	01/13/2013	355.22
PITNEY BOWES	610-8300-65080	POSTAGE METER	01/13/2013	11.88
THEISEN'S	610-8350-65070	PROPANE TANK/TORCH	12/17/2012	109.98
THEISEN'S	610-8350-65072	BLOWER PARTS	01/15/2013	11.75
THEISEN'S	610-8350-65072	BLOWER BLDG	01/22/2013	58.27
THEISEN'S	610-8350-65070	STEEL WOOL, LIQUID NAIL	01/23/2013	6.28
U.S. CELLULAR	610-8300-63730	CELL PHONE - 2	01/12/2013	54.30
U.S. CELLULAR	610-8300-63730	CELL PHONE-1	01/16/2013	38.94
UNUM LIFE INSURANCE CO OF	610-8300-61550	LIFE, AD&D AND LTD INSURAN	01/28/2013	147.77
USA BLUE BOOK	610-8350-65072	NP BACKWASH PIT	01/18/2013	119.29
WAL-MART STORES INC.	610-8350-65070	OFFICE SUPPLIES	01/23/2012	17.39
WARREN CO OIL CO	610-8325-65049	SP PROPANE	01/28/2013	1,190.00
WARREN CO OIL CO	610-8350-65049	NP PROPANE	01/28/2013	560.00
Total SEWER FUND:				31,307.43
RECYCLING FUND				
WASTE MANAGEMENT OF IOW	670-8400-64700	RECYCLING RES 494-0152818-0	01/21/2013	13,247.83
Total RECYCLING FUND:				13,247.83
SEWER CAPITAL PROJECTS FUND				
MELLEN & ASSOCIATES INC	710-8300-67504	BLOWER #1	01/16/2013	2,934.52
VEENSTRA & KIMM	710-8300-67502	I & I PHASE 4	01/25/2013	7,060.00
VEENSTRA & KIMM	710-8300-67502	I & I PHASE 4 RESIDENT REVIE	01/25/2013	1,740.51
Total SEWER CAPITAL PROJECTS FUND:				11,735.03
HRA FUND				
BLONDOWSKI, SLAWOMIR	830-1100-61525	VISION EXPENSE	01/29/2013	257.00
BRANGERS, GREG	830-8200-61525	DENTAL EXPENSE	01/24/2013	105.00
CUNNINGHAM, GARRY	830-2100-61525	MEDICAL EXPENSE	01/28/2013	78.83
HOMMER, TIM	830-8200-61525	VISION EXPENSE	01/24/2013	134.00
MIKA, KEN	830-1500-61525	MEDICAL EXPENSE	01/17/2013	15.00
MIKA, KEN	830-1500-61525	VISION EXPENSE	01/17/2013	301.70
OFFENBURGER, LINDSEY	830-6500-61525	MEDICAL EXPENSE	01/24/2013	19.56
Total HRA FUND:				911.09
CITY LIAB INS RESERVE FUND				
BOUGH, RICHARD	850-2100-64089	DAMAGED MAILBOX	12/20/2012	67.83
Total CITY LIAB INS RESERVE FUND:				67.83
Grand Totals:				226,162.27

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount

City Council: ______________________________

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Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ACTIVE NETWORK INC				
ACTIVE NETWORK INC	SOFTWARE SUPPORT & MAINTENANCE	10/17/2012	2,404.80	PARK & RECREATI
Total ACTIVE NETWORK INC:			2,404.80	
ADAMSON INDUSTRIES CORP.				
ADAMSON INDUSTRIES CORP.	VEHICLE EQUIPMENT	01/21/2013	3,279.90	POLICE FUND
Total ADAMSON INDUSTRIES CORP.:			3,279.90	
AHLERS & COONEY P.C.				
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	40.83	GENERAL FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	40.83	ROAD USE TAX FU
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	40.84	SEWER FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	229.66	GENERAL FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	229.67	ROAD USE TAX FU
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	229.67	SEWER FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	397.85	GENERAL FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	397.85	ROAD USE TAX FU
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	12/22/2012	397.85	SEWER FUND
AHLERS & COONEY P.C.	TEMP CITY ATTY LEGAL FEES	01/24/2013	2,484.69	GENERAL FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	01/23/2013	32.66	GENERAL FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	01/23/2013	32.67	ROAD USE TAX FU
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	01/23/2013	32.67	SEWER FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	01/23/2013	1,639.16	GENERAL FUND
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	01/23/2013	1,639.17	ROAD USE TAX FU
AHLERS & COONEY P.C.	LABOR NEGOTIATIONS	01/23/2013	1,639.17	SEWER FUND
Total AHLERS & COONEY P.C.:			9,505.24	
BLONDOWSKI, SLAWOMIR				
BLONDOWSKI, SLAWOMIR	VISION EXPENSE	01/29/2013	257.00	HRA FUND
Total BLONDOWSKI, SLAWOMIR:			257.00	
BOB'S CUSTOM TROPHIES				
BOB'S CUSTOM TROPHIES	EMPLOYEE OF THE YEAR	01/11/2013	61.00	GENERAL FUND
Total BOB'S CUSTOM TROPHIES:			61.00	
BOUGH, RICHARD				
BOUGH, RICHARD	DAMAGED MAILBOX	12/20/2012	67.83	CITY LIAB INS RES
Total BOUGH, RICHARD:			67.83	
BRANGERS, GREG				
BRANGERS, GREG	DENTAL EXPENSE	01/24/2013	105.00	HRA FUND
Total BRANGERS, GREG:			105.00	
BSN SPORTS				
BSN SPORTS	GYM WIPES	01/23/2013	176.69	PARK & RECREATI
Total BSN SPORTS:			176.69	
BUCHANAN, ANGIE				
BUCHANAN, ANGIE	REIMBURSEMENT	01/19/2013	7.42	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total BUCHANAN, ANGIE:			7.42	
BURGIN, CHARLES				
BURGIN, CHARLES	CELL PHONE	01/12/2013	25.00	GENERAL FUND
BURGIN, CHARLES	LUNCH	01/23/2013	23.74	GENERAL FUND
Total BURGIN, CHARLES:			48.74	
CANON FINANCIAL SERVICES INC.				
CANON FINANCIAL SERVICES I	COPIER	01/13/2013	118.33	SEWER FUND
Total CANON FINANCIAL SERVICES INC.:			118.33	
CARPENTER UNIFORM CO				
CARPENTER UNIFORM CO	UNIFORMS	01/15/2013	49.99	POLICE FUND
Total CARPENTER UNIFORM CO:			49.99	
CASUAL RAGS				
CASUAL RAGS	YEAR OF SERVICE SHIRTS	01/28/2013	37.98	POLICE FUND
Total CASUAL RAGS:			37.98	
CENTURYLINK				
CENTURYLINK	TRAFFIC SIGNALS	01/22/2013	46.54	ROAD USE TAX FU
Total CENTURYLINK:			46.54	
CHUMBLEY & JONES OIL				
CHUMBLEY & JONES OIL	KEROSENE	01/15/2013	47.70	SEWER FUND
CHUMBLEY & JONES OIL	KEROSENE	01/22/2013	40.00	SEWER FUND
CHUMBLEY & JONES OIL	KEROSENE	01/24/2013	22.50	SEWER FUND
CHUMBLEY & JONES OIL	KEROSENE	01/24/2013	48.50	SEWER FUND
Total CHUMBLEY & JONES OIL:			158.70	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	MAILBOX POSTS	01/16/2013	107.96	ROAD USE TAX FU
CIRCLE B CASHWAY	LUMBER	01/17/2013	40.02	ROAD USE TAX FU
CIRCLE B CASHWAY	SHELF BRACKET	01/17/2013	9.29-	ROAD USE TAX FU
CIRCLE B CASHWAY	LUMBER	01/23/2013	84.35	ROAD USE TAX FU
CIRCLE B CASHWAY	LUMBER	01/25/2013	46.42	ROAD USE TAX FU
Total CIRCLE B CASHWAY:			269.46	
CITY OF INDIANOLA - UTILITY				
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	41.44	CP--CAF FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	1,946.25	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	200.00	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	19,682.38	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	10,242.10	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	2,937.37	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	01/31/2013	415.04	ROAD USE TAX FU
CITY OF INDIANOLA - UTILITY	UTILITIES - PD/FIRE BLDG	01/31/2013	33.23	FIRE FUND
Total CITY OF INDIANOLA - UTILITY:			35,497.81	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CIVIC SYSTEMS LLC				
CIVIC SYSTEMS LLC	SOFTWARE SUPPORT FEE	01/14/2013	5,939.00	GENERAL FUND
Total CIVIC SYSTEMS LLC:			5,939.00	
COPY PLUS				
COPY PLUS	CARD STOCK	01/17/2013	13.99	SEWER FUND
Total COPY PLUS:			13.99	
CR SERVICES				
CR SERVICES	BUILDING CLEANING	01/16/2013	2,420.00	PARK & RECREATI
CR SERVICES	TOWELS, AIR FRESHNER	01/16/2013	44.68	PARK & RECREATI
Total CR SERVICES:			2,464.68	
CROSS, CHUCK				
CROSS, CHUCK	CLASS INSTRUCTION	01/24/2013	300.00	PARK & RECREATI
Total CROSS, CHUCK:			300.00	
CUNNINGHAM, GARRY				
CUNNINGHAM, GARRY	MEDICAL EXPENSE	01/28/2013	78.83	HRA FUND
Total CUNNINGHAM, GARRY:			78.83	
DES MOINES STEEL FENCE CO				
DES MOINES STEEL FENCE CO	FENCE TIES	01/24/2013	45.96	POOL (MEMORIAL)
Total DES MOINES STEEL FENCE CO:			45.96	
DLH GRAFX				
DLH GRAFX	BASKETBALL LEAGUE SHIRTS	01/17/2013	575.12	PARK & RECREATI
Total DLH GRAFX:			575.12	
DOWNEY TIRE SERVICE				
DOWNEY TIRE SERVICE	TIRE REPAIR	01/28/2013	74.89	ROAD USE TAX FU
Total DOWNEY TIRE SERVICE:			74.89	
DUBCZAK, DAVID				
DUBCZAK, DAVID	CLASS INSTRUCTION	01/24/2013	40.00	PARK & RECREATI
Total DUBCZAK, DAVID:			40.00	
ELECTRONIC ENGINEERING CO				
ELECTRONIC ENGINEERING C	RADIO	01/14/2013	535.00	ROAD USE TAX FU
ELECTRONIC ENGINEERING C	RADIO & REPAIRS	01/15/2013	255.32	ROAD USE TAX FU
ELECTRONIC ENGINEERING C	PAGER - CONTRACT	01/25/2013	11.95	POLICE FUND
Total ELECTRONIC ENGINEERING CO:			802.27	
ENVIROTRAXX LLC				
ENVIROTRAXX LLC	SOIL TESTING SERVICE	01/19/2013	300.00	CAPITAL PROJECT
Total ENVIROTRAXX LLC:			300.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
EXTINGUISHER COMPANY, THE				
EXTINGUISHER COMPANY, TH	FIRE EXTINGUISHER INSPECTION/REPAIR	01/15/2013	139.00	SEWER FUND
EXTINGUISHER COMPANY, TH	INSPECTIONS - CITY HALL	01/21/2013	122.75	GENERAL FUND
EXTINGUISHER COMPANY, TH	FIRE EXTINGUISHER INSPECTIONS & REPAI	01/15/2013	95.00	PARK & RECREATI
EXTINGUISHER COMPANY, TH	POOL FIRE EXTINGUISHER INSTPECTIONS	01/21/2013	9.00	POOL (MEMORIAL)
EXTINGUISHER COMPANY, TH	EXTINGUISHER INSPECTIONS & REPAIR	01/21/2013	63.25	PARK & RECREATI
EXTINGUISHER COMPANY, TH	EXTINGUISHER INSPECTIONS & REPAIR	01/24/2013	20.75	PARK & RECREATI
EXTINGUISHER COMPANY, TH	INSPECTION	01/15/2013	164.50	ROAD USE TAX FU
Total EXTINGUISHER COMPANY, THE:			614.25	
FASTENAL				
FASTENAL	BOLTS	01/24/2013	2.89	PARK & RECREATI
FASTENAL	3/8 QUIK LINK	01/25/2013	32.80	ROAD USE TAX FU
FASTENAL	RUBBER GLOVES	01/16/2013	18.44	ROAD USE TAX FU
FASTENAL	OIL DRY	01/17/2013	239.66	ROAD USE TAX FU
FASTENAL	REPAIR HOOK	01/22/2013	28.08	ROAD USE TAX FU
Total FASTENAL:			321.87	
FISHER SCIENTIFIC				
FISHER SCIENTIFIC	BORATE BUFFER	01/04/2013	69.30	SEWER FUND
Total FISHER SCIENTIFIC:			69.30	
GRAINGER INC				
GRAINGER INC	PUMP PARTS	01/11/2013	62.30	SEWER FUND
Total GRAINGER INC:			62.30	
HAWKINS, ROB				
HAWKINS, ROB	UNIFORM	01/18/2013	93.98	POLICE FUND
Total HAWKINS, ROB:			93.98	
HILDRETH, NANCY FULLER & MARY JANE				
HILDRETH, NANCY FULLER & M	I & I LOAN	11/01/2012	5,609.00	SEWER FUND
Total HILDRETH, NANCY FULLER & MARY JANE:			5,609.00	
HOMMER, TIM				
HOMMER, TIM	VISION EXPENSE	01/24/2013	134.00	HRA FUND
Total HOMMER, TIM:			134.00	
HY-VEE FOOD STORE				
HY-VEE FOOD STORE	PLANT	01/02/2013	50.00	GENERAL FUND
Total HY-VEE FOOD STORE:			50.00	
IA ASSOC OF BLDG OFFICIALS				
IA ASSOC OF BLDG OFFICIALS	MEMBERSHIP RENEWAL - BURGIN & PARKE	01/28/2013	70.00	GENERAL FUND
Total IA ASSOC OF BLDG OFFICIALS:			70.00	
IA DEPT OF PUBLIC SAFETY				
IA DEPT OF PUBLIC SAFETY	IOWA SYSTEM JAN-FEB-MAR	01/15/2013	327.00	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total IA DEPT OF PUBLIC SAFETY:			327.00	
ILLOWA COMMUNICATIONS				
ILLOWA COMMUNICATIONS	EQUIPMENT REPAIR	01/11/2013	47.80	POLICE FUND
Total ILLOWA COMMUNICATIONS:			47.80	
IMWCA				
IMWCA	WORKERS COMP INSTALL	12/01/2012	231.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	15.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	4.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	208.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	46.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	26.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	11.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	2,313.00	POLICE FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	4,273.00	FIRE FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	1,761.00	AMBULANCE FUN
IMWCA	WORKERS COMP INSTALL	12/01/2012	45.00	LIBRARY FUND
IMWCA	WORKERS COMP INSTALL	12/01/2012	14.00	PARK & RECREATI
IMWCA	WORKERS COMP INSTALL	12/01/2012	543.00	PARK & RECREATI
IMWCA	WORKERS COMP INSTALL	12/01/2012	644.00	PARK & RECREATI
IMWCA	WORKERS COMP INSTALL	12/01/2012	175.00	POOL (MEMORIAL)
IMWCA	WORKERS COMP INSTALL	12/01/2012	1,565.00	ROAD USE TAX FU
IMWCA	WORKERS COMP INSTALL	12/01/2012	629.00	SEWER FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	231.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	15.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	4.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	208.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	46.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	26.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	11.00	GENERAL FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	2,313.00	POLICE FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	4,273.00	FIRE FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	1,761.00	AMBULANCE FUN
IMWCA	WORKERS COMP INSTALL	01/01/2013	45.00	LIBRARY FUND
IMWCA	WORKERS COMP INSTALL	01/01/2013	14.00	PARK & RECREATI
IMWCA	WORKERS COMP INSTALL	01/01/2013	543.00	PARK & RECREATI
IMWCA	WORKERS COMP INSTALL	01/01/2013	644.00	PARK & RECREATI
IMWCA	WORKERS COMP INSTALL	01/01/2013	175.00	POOL (MEMORIAL)
IMWCA	WORKERS COMP INSTALL	01/01/2013	1,565.00	ROAD USE TAX FU
IMWCA	WORKERS COMP INSTALL	01/01/2013	629.00	SEWER FUND
Total IMWCA:			25,006.00	
INDIANOLA COMM. SCHOOLS				
INDIANOLA COMM. SCHOOLS	AFTER SCHOOL SNACKS	01/22/2013	738.75	PARK & RECREATI
Total INDIANOLA COMM. SCHOOLS:			738.75	
INDOFF INCORPORATED				
INDOFF INCORPORATED	SUPPLIES	01/15/2013	373.65	GENERAL FUND
INDOFF INCORPORATED	SUPPLIES	01/23/2013	155.50	GENERAL FUND
INDOFF INCORPORATED	CALENDAR	01/23/2013	16.37	GENERAL FUND
INDOFF INCORPORATED	SUPPLIES	01/24/2013	156.81	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total INDOFF INCORPORATED:			702.33	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	PRINTER/SCANNER CHARGES	01/21/2013	180.24	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	PRINTER CONTRACT	01/28/2013	187.12	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	01/24/2013	1.68	ROAD USE TAX FU
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	01/24/2013	59.09	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	01/24/2013	7.53	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	01/24/2013	12.37	AMBULANCE FUN
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	01/24/2013	597.90	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	01/24/2013	9.64	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			1,055.57	
INLAND TRUCK PARTS				
INLAND TRUCK PARTS	BRAKE REPAIRS	01/02/2013	276.45	ROAD USE TAX FU
Total INLAND TRUCK PARTS:			276.45	
IOWA SIGNAL INC.				
IOWA SIGNAL INC.	LIGHT REPAIRS	01/14/2013	730.00	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			730.00	
IOWA WORKFORCE DEVELOPMENT				
IOWA WORKFORCE DEVELOP	UNEMPLOYMENT	01/15/2013	73.00	GENERAL FUND
Total IOWA WORKFORCE DEVELOPMENT:			73.00	
JETCO INC				
JETCO INC	BREAKER IN DIGESTER CONTROL PANEL	01/23/2013	4,480.00	SEWER FUND
Total JETCO INC:			4,480.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - FEB 2013	01/25/2013	2,412.74	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,412.74	
KOSMAN, MISTI L.				
KOSMAN, MISTI L.	2ND HALF OF JAN 2013	01/29/2013	2,166.63	GENERAL FUND
Total KOSMAN, MISTI L.:			2,166.63	
KUSTOM SIGNALS INC				
KUSTOM SIGNALS INC	EQUIPMENT REPAIR	01/14/2013	135.00	POLICE FUND
Total KUSTOM SIGNALS INC:			135.00	
LARSON, ANNE				
LARSON, ANNE	THINK SPRING SPEAKER	01/25/2013	75.00	PARK & RECREATI
Total LARSON, ANNE:			75.00	
LUHRS, AIMEE				
LUHRS, AIMEE	WELLNESS MAR 2012 - JAN 2013	01/28/2013	165.00	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total LUHRS, AIMEE:			165.00	
MC COY HARDWARE INC				
MC COY HARDWARE INC	MISC HARDWARD	01/15/2013	8.54	SEWER FUND
MC COY HARDWARE INC	HEAT BULB	01/16/2013	3.86	PARK & RECREATI
MC COY HARDWARE INC	SPRAY PAINT	01/16/2013	7.54	ROAD USE TAX FU
MC COY HARDWARE INC	AWARDS BANQUET	01/16/2013	10.00	GENERAL FUND
MC COY HARDWARE INC	PIPE CAP	01/16/2013	8.54	ROAD USE TAX FU
MC COY HARDWARE INC	PAINT REMOVER	01/17/2013	22.48	PARK & RECREATI
MC COY HARDWARE INC	PAINT REMOVER	01/21/2013	26.63	PARK & RECREATI
MC COY HARDWARE INC	BRASS FITTINGS	01/21/2013	5.20	PARK & RECREATI
MC COY HARDWARE INC	SEAL/PAINT	01/21/2013	19.77	ROAD USE TAX FU
MC COY HARDWARE INC	HEAT BULB	01/21/2013	4.94	PARK & RECREATI
MC COY HARDWARE INC	GALV CAPS	01/22/2013	3.67	ROAD USE TAX FU
MC COY HARDWARE INC	BLOWER BUILDING	01/22/2013	28.29	SEWER FUND
MC COY HARDWARE INC	LIGHT BULBS	01/22/2013	7.27	SEWER FUND
MC COY HARDWARE INC	HEADWORK BUILDING PIPE FREEZE	01/23/2013	34.38	SEWER FUND
MC COY HARDWARE INC	OFFICE SUPPLIES	01/24/2013	24.27	ROAD USE TAX FU
MC COY HARDWARE INC	MAILBOX	01/25/2013	57.59	ROAD USE TAX FU
MC COY HARDWARE INC	FLOOR DRAIN	01/28/2013	18.60	ROAD USE TAX FU
Total MC COY HARDWARE INC:			291.57	
MC KINNEY, SHARRIE L.				
MC KINNEY, SHARRIE L.	I & I REIMBURSEMENT - 104 E BOSTON	01/14/2013	737.50	SEWER FUND
Total MC KINNEY, SHARRIE L.:			737.50	
MELLEN & ASSOCIATES INC				
MELLEN & ASSOCIATES INC	BLOWER #1	01/16/2013	2,934.52	SEWER CAPITAL P
Total MELLEN & ASSOCIATES INC:			2,934.52	
MENARDS				
MENARDS	BRASS FITTINGS	01/25/2013	9.94	PARK & RECREATI
Total MENARDS:			9.94	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	04381-08008 HWY 92 W FLASHING LIGHT (16	01/16/2013	9.20	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT (1201 KWH)	01/16/2013	88.26	SEWER FUND
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT (3,342 THERMS)	01/25/2013	2,303.54	GENERAL FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT (716 KWH)	01/22/2013	56.86	SEWER FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT (6 THERMS)	01/22/2013	14.59	SEWER FUND
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	01/21/2013	24.39	GENERAL FUND
MID AMERICAN ENERGY CO.	26321-30003 ST LIGHTING	01/14/2013	161.40	GENERAL FUND
MID AMERICAN ENERGY CO.	56131-66004 HEAT/FUEL BUILDING (107 THE	01/22/2013	91.80	POLICE FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT (660 KWH)	01/16/2013	53.01	SEWER FUND
Total MID AMERICAN ENERGY CO.:			2,803.05	
MIKA, KEN				
MIKA, KEN	MEDICAL EXPENSE	01/17/2013	15.00	HRA FUND
MIKA, KEN	VISION EXPENSE	01/17/2013	301.70	HRA FUND
Total MIKA, KEN:			316.70	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MULTIVISTA				
MULTIVISTA	PHOTO DOCUMENTATION	01/13/2013	720.00	CAPITAL PROJECT
Total MULTIVISTA:			720.00	
MURPHY TRACTOR & EQUIPMENT				
MURPHY TRACTOR & EQUIPM	EQUIPMENT REPAIRS	01/16/2013	1,349.92	ROAD USE TAX FU
Total MURPHY TRACTOR & EQUIPMENT:			1,349.92	
NOLAND, LARRY				
NOLAND, LARRY	REFUND OVERPAYMENT ON PT #65771	12/28/2012	49.07	POLICE FUND
Total NOLAND, LARRY:			49.07	
NORTHERN TOOL & EQUIPMENT				
NORTHERN TOOL & EQUIPMEN	SERVICE CART/WELDING SUPPLIES	01/17/2013	250.94	ROAD USE TAX FU
Total NORTHERN TOOL & EQUIPMENT:			250.94	
OFFENBURGER, LINDSEY				
OFFENBURGER, LINDSEY	MEDICAL EXPENSE	01/24/2013	19.56	HRA FUND
Total OFFENBURGER, LINDSEY:			19.56	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	V-BELT	01/14/2013	34.26-	ROAD USE TAX FU
O'REILLY AUTO PARTS	CAPSULE	01/16/2013	20.56	ROAD USE TAX FU
O'REILLY AUTO PARTS	CAPSULE	01/16/2013	20.56-	ROAD USE TAX FU
O'REILLY AUTO PARTS	AIR HOSE FITTINGS	01/16/2013	7.35	ROAD USE TAX FU
O'REILLY AUTO PARTS	AIR HOSE FITTINGS	01/16/2013	16.77	ROAD USE TAX FU
O'REILLY AUTO PARTS	AIR HOSE FITTINGS	01/17/2013	2.73	ROAD USE TAX FU
O'REILLY AUTO PARTS	RADIATOR CAP-MCCORD	01/17/2013	4.37	SEWER FUND
O'REILLY AUTO PARTS	HOSE CLAMPS	01/21/2013	30.40	ROAD USE TAX FU
O'REILLY AUTO PARTS	HOSE CLAMPS	01/21/2013	30.40-	ROAD USE TAX FU
O'REILLY AUTO PARTS	OIL	01/22/2013	15.96	ROAD USE TAX FU
O'REILLY AUTO PARTS	BRAKE KLEEN	01/22/2013	23.88	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	01/24/2013	48.16	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	01/28/2013	262.99	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			347.95	
PAINT PUMP PROS				
PAINT PUMP PROS	SERVICED PAINT MACHINES	01/14/2013	161.42	ROAD USE TAX FU
PAINT PUMP PROS	SERVICED PAINT MACHINES	01/14/2013	164.09	ROAD USE TAX FU
PAINT PUMP PROS	PAINT TIPS	01/16/2013	113.39	ROAD USE TAX FU
Total PAINT PUMP PROS:			438.90	
PARK WHOLESALE				
PARK WHOLESALE	SEED	01/16/2013	7.33	PARK & RECREATI
Total PARK WHOLESALE:			7.33	
PEOPLES BANK				
PEOPLES BANK	DOWNTOWN BUSINESS LOAN PROGRAM -	01/29/2013	22,907.50	DOWNTOWN BIZ I
PEOPLES BANK	INTEREST EXP DOWNTOWN BUSINESS PLA	01/17/2013	1,524.98	DOWNTOWN BIZ I

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PEOPLES BANK:			24,432.48	
PHILIP L ASCHEMAN PH.D.				
PHILIP L ASCHEMAN PH.D.	411 MEDICAL	11/21/2012	200.00	POLICE FUND
Total PHILIP L ASCHEMAN PH.D.:			200.00	
PIERCE BROTHERS				
PIERCE BROTHERS	SPRAYER REPAIR	01/23/2013	64.00	PARK & RECREATI
Total PIERCE BROTHERS:			64.00	
PITNEY BOWES				
PITNEY BOWES	POSTAGE METER	01/13/2013	355.22	SEWER FUND
PITNEY BOWES	POSTAGE METER	01/13/2013	49.56	AMBULANCE FUN
PITNEY BOWES	POSTAGE METER	01/13/2013	55.55	POLICE FUND
PITNEY BOWES	POSTAGE METER	01/13/2013	11.88	SEWER FUND
PITNEY BOWES	POSTAGE METER	01/13/2013	5.52	FIRE FUND
PITNEY BOWES	POSTAGE METER	01/13/2013	117.37	LIBRARY FUND
PITNEY BOWES	POSTAGE METER	01/13/2013	18.10	GENERAL FUND
Total PITNEY BOWES:			613.20	
PORTRAITS BY SUSANNAH				
PORTRAITS BY SUSANNAH	DOWNTOWN BUSINESS INCENTIVE PROGR	01/22/2013	25,000.00	DOWNTOWN BIZ I
Total PORTRAITS BY SUSANNAH:			25,000.00	
PURCHASE POWER				
PURCHASE POWER	POSTAGE	01/24/2013	2,800.00	GENERAL FUND
Total PURCHASE POWER:			2,800.00	
SCHROCK, DENNY				
SCHROCK, DENNY	THINK SPRING SPEAKER	01/25/2013	50.00	PARK & RECREATI
Total SCHROCK, DENNY:			50.00	
SHULL, DOUG				
SHULL, DOUG	TREASURER CONTRACT	01/25/2013	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SIEMENS, JASON				
SIEMENS, JASON	WELLNESS FEB 2012 - JAN 2013	01/28/2013	180.00	POLICE FUND
Total SIEMENS, JASON:			180.00	
SIMPSON COLLEGE				
SIMPSON COLLEGE	CAREER FAIR - REGISTRATION	01/25/2013	25.00	PARK & RECREATI
SIMPSON COLLEGE	POOL RENT - DEC 2012	01/16/2013	181.12	PARK & RECREATI
Total SIMPSON COLLEGE:			206.12	
TEAM SERVICES INC				
TEAM SERVICES INC	YMCA CONSTRUCTION TESTING SERVICES	01/14/2013	2,681.06	CAPITAL PROJECT

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total TEAM SERVICES INC:			2,681.06	
THEISEN'S				
THEISEN'S	PROPANE TANK/TORCH	12/17/2012	109.98	SEWER FUND
THEISEN'S	BLOWER PARTS	01/15/2013	11.75	SEWER FUND
THEISEN'S	TRAILER WHEEL & TOW STRAPS	01/17/2013	37.98	ROAD USE TAX FU
THEISEN'S	CABLE	01/22/2013	2.52	ROAD USE TAX FU
THEISEN'S	BLOWER BLDG	01/22/2013	58.27	SEWER FUND
THEISEN'S	STEEL WOOL, LIQUID NAIL	01/23/2013	6.28	SEWER FUND
THEISEN'S	PARK ART	01/24/2013	19.86	PARK & RECREATI
THEISEN'S	TARP STRAPS	01/25/2013	25.80	ROAD USE TAX FU
Total THEISEN'S:			272.44	
TITAN MACHINERY				
TITAN MACHINERY	BELT	01/11/2013	42.00	ROAD USE TAX FU
TITAN MACHINERY	PLOW BOLTS	01/24/2013	97.28	ROAD USE TAX FU
Total TITAN MACHINERY:			139.28	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONE-3	01/12/2013	81.44	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE-1	01/12/2013	27.15	PARK & RECREATI
U.S. CELLULAR	CELL PHONE-1	01/12/2013	27.15	PARK & RECREATI
U.S. CELLULAR	TEXT MESSAGING - JUSTIN	01/12/2013	9.95	PARK & RECREATI
U.S. CELLULAR	CELL PHONE-1	01/12/2013	27.15	PARK & RECREATI
U.S. CELLULAR	CELL PHONE - 2	01/12/2013	54.30	SEWER FUND
U.S. CELLULAR	CELL PHONE CHARGES	01/20/2013	49.01	GENERAL FUND
U.S. CELLULAR	CELL PHONE-1	01/16/2013	38.94	SEWER FUND
Total U.S. CELLULAR:			315.09	
U.S. POSTMASTER				
U.S. POSTMASTER	STANDARD MAIL	01/24/2013	190.00	GENERAL FUND
U.S. POSTMASTER	BOX OF STAMPED ENVELOPES	01/29/2013	249.10	PARK & RECREATI
Total U.S. POSTMASTER:			439.10	
UNUM LIFE INSURANCE CO OF AMERICA				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	39.60	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	22.60	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	203.60	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	92.22	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	70.20	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	206.61	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	503.51	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	55.03	FIRE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	234.25	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	125.91	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	40.82	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	133.43	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	94.79	LIBRARY FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	01/28/2013	147.77	SEWER FUND
Total UNUM LIFE INSURANCE CO OF AMERICA:			1,970.34	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
USA BLUE BOOK				
USA BLUE BOOK	NP BACKWASH PIT	01/18/2013	119.29	SEWER FUND
Total USA BLUE BOOK:			119.29	
VANDERPOOL PLUMBING				
VANDERPOOL PLUMBING	GARBAGE DISPOSAL	01/07/2013	287.62	GENERAL FUND
Total VANDERPOOL PLUMBING:			287.62	
VANDERZANDEN, ANN MARIE				
VANDERZANDEN, ANN MARIE	THINK SPRING SPEAKER	01/25/2013	264.41	PARK & RECREATI
Total VANDERZANDEN, ANN MARIE:			264.41	
VEENSTRA & KIMM				
VEENSTRA & KIMM	JERRY KELLEY TRAIL PHASE 2	01/25/2013	3,325.00	CAPITAL PROJECT
VEENSTRA & KIMM	MCVAY TRAIL ENGINEERING PHASE III	01/25/2013	960.00	CAPITAL PROJECT
VEENSTRA & KIMM	MCVAY TRAIL ENGINEERING STAKING SER	01/25/2013	2,400.00	CAPITAL PROJECT
VEENSTRA & KIMM	I & I PHASE 4	01/25/2013	7,060.00	SEWER CAPITAL P
VEENSTRA & KIMM	I & I PHASE 4 RESIDENT REVIEW	01/25/2013	1,740.51	SEWER CAPITAL P
Total VEENSTRA & KIMM:			15,485.51	
VERIZON WIRELESS				
VERIZON WIRELESS	DATA	01/15/2013	329.22	POLICE FUND
Total VERIZON WIRELESS:			329.22	
VROEGH, PAT				
VROEGH, PAT	DANCE SUPPLIES	01/16/2013	98.92	PARK & RECREATI
VROEGH, PAT	DANCE SUPPLIES	01/23/2013	64.34	PARK & RECREATI
Total VROEGH, PAT:			163.26	
WAL-MART STORES INC.				
WAL-MART STORES INC.	OFFICE SUPPLIES	01/23/2012	17.39	SEWER FUND
WAL-MART STORES INC.	SUPPLIES	01/21/2013	37.10	GENERAL FUND
WAL-MART STORES INC.	OFFICE SUPPLIES FOR CIVIL SERVICES	01/23/2013	13.85	GENERAL FUND
WAL-MART STORES INC.	OFFICE	01/21/2013	28.55	POLICE FUND
WAL-MART STORES INC.	AFTER SCHOOL SNACKS	01/23/2013	3.96	PARK & RECREATI
WAL-MART STORES INC.	KEY TAGS	01/17/2013	7.88	PARK & RECREATI
WAL-MART STORES INC.	FRAMES	01/26/2013	21.00	PARK & RECREATI
WAL-MART STORES INC.	REFILL TAPE, FRAMES	01/22/2013	20.67	PARK & RECREATI
Total WAL-MART STORES INC.:			150.40	
WARREN CO ECONOMIC DEV CORP				
WARREN CO ECONOMIC DEV	QTR 3 CONTRIBUTION	01/21/2013	12,500.00	GENERAL FUND
Total WARREN CO ECONOMIC DEV CORP:			12,500.00	
WARREN CO OIL CO				
WARREN CO OIL CO	SP PROPANE	01/28/2013	1,190.00	SEWER FUND
WARREN CO OIL CO	NP PROPANE	01/28/2013	560.00	SEWER FUND
Total WARREN CO OIL CO:			1,750.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WARREN CO PUBLIC TRANSPORTATION				
WARREN CO PUBLIC TRANSPO	OUTREACH/TRANSPORTATION	01/21/2013	3,000.00	GENERAL FUND
Total WARREN CO PUBLIC TRANSPORTATION:			3,000.00	
WARREN CO. BRD OF SUPERVISORS				
WARREN CO. BRD OF SUPERVI	BUILDING RENT - CHICO METRICS (JAN - AP	01/21/2013	200.00	PARK & RECREATI
Total WARREN CO. BRD OF SUPERVISORS:			200.00	
WARREN COUNTY ABSTRACT				
WARREN COUNTY ABSTRACT	SESQUCENTENNIAL PARK	01/16/2013	270.00	GENERAL FUND
WARREN COUNTY ABSTRACT	E IOWA PROPERTY	01/24/2013	100.00	GENERAL FUND
Total WARREN COUNTY ABSTRACT:			370.00	
WARREN COUNTY RECORDER				
WARREN COUNTY RECORDER	TRANSFER TAXES - PARK	01/24/2013	248.20	GENERAL FUND
Total WARREN COUNTY RECORDER:			248.20	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	RECYCLING RES 494-0152818-0516-6	01/21/2013	13,247.83	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			13,247.83	
WESLEY WOODS CAMP & RETREAT CTR				
WESLEY WOODS CAMP & RET	CLASS INSTRUCTION	01/17/2013	55.00	PARK & RECREATI
Total WESLEY WOODS CAMP & RETREAT CTR:			55.00	
WIEGERT DISPOSAL CO.				
WIEGERT DISPOSAL CO.	DUMPSTER - PARKS SHOP (DEC)	01/01/2013	50.00	PARK & RECREATI
WIEGERT DISPOSAL CO.	DUMPSTER - PARKS SHOP (JAN)	01/28/2013	50.00	PARK & RECREATI
WIEGERT DISPOSAL CO.	DUMPSTER - ACTIVITY CENTER	01/28/2013	25.00	PARK & RECREATI
Total WIEGERT DISPOSAL CO.:			125.00	
Grand Totals:			226,162.27	

City Council: ____

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City Council Regular **5.**

Meeting Date: 02/04/2013

Information

Subject

Council Representative Reports

Information

City Council Regular **5. A.**

Meeting Date: 02/04/2013

Information

Subject

Resolution approving salaries

Information

This action sets salaries per the personnel management guide, union contract and seasonal salaries

Doug Bylund, Recreation Superintendent, from CE 7-7 $52,943/year to CE 7-8 $54,484/year effective January 27, 2013

Becky Kakac, Part-time Library Assistant, from CE 1-3 $11.787/hour to CE 1-4 $12.158/hour effective April 21, 2013

Pete Renda, Part-time Firefighter, $16.173/hour effective January 1, 2013

Roll call is in order.

Attachments

Bylund Step Increase
Kakac Step Increase
Resolution

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Doug Bylund will complete the appropriate waiting period for creditable service to salary class/range CE 7-8 on 1/27/2013 to be reflected in hourly rate on pay date 2/15/2013.

$54,484
Annual

$26.194
Hourly

XIncludes Longevity   Does Not Include Longevity

Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

Supervisor Signature   Date

Manager Signature   Date

Employment Information

Date of Hire: 11/9/1998   Present Class/Range: CE 7-7

Present Salary: $52,943   X Includes Longevity   Does Not Include Longevity

Eligibility Date for Next Advance: 1/27/2013

City Council or Board of Trustee

Action Approved: Disapproved:

Date:

RECOMMENDATION FOR WITHIN GRADE INCREASE

This is to note that Becky Kakac will complete the appropriate waiting period for creditable service to salary class/range CE 1-4 on 4/21/2013 to be reflected in hourly rate on pay date 5/10/2013.

______
Annual

$12.158
Hourly

Includes Longevity X Does Not Include Longevity

Evaluation

A finding of satisfactory service and a recommendation to advance salary class/range and step on the effective date as listed above has been made. The written Performance Evaluation has been completed and forwarded to the Human Resource Office for placement in the employee's personnel file.

Supervisor Signature Date

Manager Signature Date

Employment Information

Date of Hire: 4/21/2010

Present Class/Range: CE 1-3

Present Salary: $11.787

Includes Longevity XDoes Not Include Longevity

Eligibility Date for Next Advance: 5/03/2015

City Council or Board of Trustee

Action Approved:

Disapproved:

Date:

RESOLUTION APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The following salaries are hereby approved:

Doug Bylund, Recreation Superintendent, from CE 7-7 $52,943/year to CE 7-8 $54,484/year effective January 27, 2103

Becky Kakac, Part-time Library Assistant, from CE 1-3 $11.787/hour to CE ¼ $12.158/hour effective April 21, 2013

Peter Renda, Part-time Firefighter, $16.173/hour effective January 1, 2013

Passed and approved on the 4th day of February, 2013.

____
Kenan Bresnan, Mayor

ATTEST:

____
Diana Bowlin, City Clerk

City Council Regular **5. B.**

Meeting Date: 02/04/2013

Information

Subject

Authorize council members to attend DM Partnership Annual Washington DC Trip - May 8-10, 2013

Information

Council needs to consider authorizing representatives to attend the Des Moines Partnership annual DC Trip May 8-10. Cost is $2,150 per person (approximately $2,355 after meals/transportation) and $5,600 has been budgeted.

Having ample representation is important not only to help persuade Congressional leaders about Metro (Indianola) projects, but also networking with area leaders. Attendees for the last two years follow:

2012 Eric Mathieu, John Parker and Ken Bresnan
2011 Ken Bresnan, Mark Vickroy, Pam Pepper and Shirley Clark

City Clerk Diana Bowlin will make the necessary arrangements. Simple motion authorizing attendees is in order.

Attachments

DC Trip

Whatever you do, do more of it in Des Moines.
DES MOINES. DO MORE.

EVENT REGISTRATION

DM/DC 2013

May 8-10, 2013

Washington, D.C.

Registration Fees

Full D.C. Trip package (air, hotel, events): $2,150.00
Additional Registration options available.
Click on 'Register for Event' for details

Join us for the 34th Annual Advocacy trip to Washington, D.C.

Trip package options include charter flight, two nights at the Washington Court Hotel on Capitol Hill (rooms booked through Partnership), two luncheons, two breakfasts, one evening reception - plus all the meetings, daytime events and all supporting materials designed to put you in touch with Administration officials and Iowa's U.S. Congressional members and staff.

***Please note, this registration form is for investors of the Partnership and members of the Affiliate Chambers of Commerce ONLY. If you are not an Investor/Member, please fill out the non-member registration form.**

Register For Event

City Council Regular **5. C.**

Meeting Date: 02/04/2013

Information

Subject

Metro Advisory - Mayor Bresnan and Eric Mathieu

Information

City Council Regular **5. D.**

Meeting Date: 02/04/2013

Information

Subject

WCEDC - Greg Marchant

Information

City Council Regular **5. E.**

Meeting Date: 02/04/2013

Information

Subject

Greater Des Moines Convention Report - Greg Marchant

Information

City Council Regular **5. F.**

Meeting Date: 02/04/2013

Information

Subject

YMCA report - John Sirianni

Information

City Council Regular **5. G.**

Meeting Date: 02/04/2013

Information

Subject

65/69 Report - John Parker, Jr.

Information

Information

Subject
Mayor's Report - Kenan Bresnan

Information
Mayor Bresnan will provide a community update.

City Council Regular **8. A. 1.**

Meeting Date: 02/04/2013

Information

Subject

Public hearing and first consideration of an ordinance readopting the existing City Code of Ordinances

Information

Council needs to hold the public hearing and first consideration to readopt the existing City Code of Ordinances. Because Indianola has supplemented its ordinances quarterly each year, we are in compliance with a 1997 legislative change concerning adopting a code every five years. Even though the City is in compliance, the date of the code is 2000. This ordinance readopts the code with the following amendments:

- Title - this Code of Ordinance shall be known and may be cited as the Code of Ordinances of the City of Indianola, Iowa - the date will be removed
- Definitions - Code of Ordinances means the Code of Ordinances of the City of Indianola, Iowa

Simple motion for the first consideration is in order.

Attachments

Ordinance

ORDINANCE NO.________

AN ORDINANCE READOPTING THE EXISTING CITY CODE OF THE CITY OF INDIANOLA, IOWA, 2000, AS THE CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA

BE IT ORDAINED by the City Council of the City of Indianola, Iowa, as follows:

SECTION 1. PURPOSE. The purpose of this ordinance is to comply with the provisions of Section 380.8, Code of Iowa, requiring cities to compile and maintain a code of ordinances.

SECTION 2. CODE ADOPTED. The CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, 2000, as amended by Ordinances 1191 through 1504, both inclusive, being found to be correct and adequate for the City is hereby readopted as the CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, with the following amendments:

A. TITLE. Section 1.01 is repealed and the following enacted in lieu thereof:

"1.01 TITLE. This Code of Ordinances shall be known and may be cited as the Code of Ordinances of the City of Indianola, Iowa."

B. DEFINITIONS. Section 1.02, subsection 5 is repealed and the following is enacted in lieu thereof:

"5. 'Code of Ordinances' means the Code of Ordinances of the City of Indianola, Iowa."

SECTION 3. AMENDMENTS. All general ordinances of the City passed hereafter shall be in the form of an addition, amendment or repealer to the CODE OF ORDINANCES OF THE CITY OF INDIANOLA, IOWA, and shall include proper references to chapter, section, subsection or paragraph to maintain the orderly codification of ordinances.

SECTION 4. COPY ON FILE. An official copy of the "CODE ORDINANCES OF THE CITY OF INDIANOLA, IOWA," adopted by this ordinance, including a certificate of the City Clerk as to its adoption and the effective date, is on file in the office of the City Clerk and is available for public inspection.

SECTION 5. EFFECTIVE DATE. This ordinance shall be in full force and effect from and after its publication, as required by law.

Passed by the Council the __________ day of __________________, 2013.

____

MAYOR

ATTEST:___________________________

CITY CLERK

First Reading: ______________________

Second Reading: ____________________

Third Reading: _____________________

CLERK'S CERTIFICATE

I hereby certify that the foregoing Ordinance No. _________ was published as required by law on the __________ day of _____________________, 2013.

SIGNED _________________________

CITY CLERK

Information

Subject

Second consideration of a request from Larry McConnell to rezone a portion of the SE 1/4 of the NE 1/4 of Section 29, Township 76, Range 23, locally known as 2008 E. 2nd Avenue from A-1 (Agriculture) to C-2 (Highway Commercial) P&Z approved unanimously December 11, 2012

Information

Council needs to hold the second consideration to rezone 2008 E. 2nd from A-1 to C-2. Enclosed are the rezoning request and an aerial map indicating the area requested for rezoning. The request would extend the existing C-2 zoning approximately 230' to the north. If approved, A-1 agriculture zoning would border to the north and west, with R-3 mixed residential zoning to the east and C-2 highway commercial to the south.

As you look at the aerial map, the north boundary line of the requested commercial zoning aligns with the rear yard of the adjacent residential properties to the east. Limiting the rezoning to this depth allows residential development to continue along the East 1st Avenue corridor in the future.

Because this is an isolated area of highway commercial zoning having residential zoning and uses on either side, Chuck had concerns regarding the variety of uses that are permitted within C-2 zoning and conflicts which may arise if the zoning is expanded. After expressing these concerns to Larry McConnell, he has agreed to place a condition with the rezoning request which will limit the future uses of the property to the following: Self Storage Facility, Business and Professional Offices, and Personal Service and Repair Shops within the expanded C-2 area. Iowa Code 414.5 allows conditions to be placed on rezoning requests provided they have been agreed to in writing by the property owner prior to the public hearing.

The Future Land Use Map within the 2011 Comprehensive Plan indicates the area along the highway corridor as mixed residential. If the request is approved, council will need to amend the comprehensive plan prior to final consideration.

Signs notifying the public of the time and place of this meeting and the requested zoning change have been placed in the area as well notification letters to all property owners within 200' of the proposed rezoning have been mailed. To date, no inquiries have been received. Chuck recommended approval and P&Z unanimously approved the request.

Simple motion for the second consideration is in order. If council wishes, you can suspend the rule for the third reading and approve the ordinance since there have been no public comments. If council agrees, the comp plan would need to be amended first by simple motion, then roll call to suspend and roll call to adopt would be in order.

Attachments

Rezoning
P&Z Memo
P&Z Minutes
Ordinance

Indianola
CONNECTING TO WHAT MATTERS
Community Development
110 N. First St., PO Box 299, Indianola, IA 50125-0299
(515) 961-9410 Phone • (515) 961-9402 Fax

Rezoning Application

Local Address: 2008 East 2nd Ave

Legal Description: ______

Present Zoning: A-1 AGRICULTURE

Zoning Requested: C-2 HIGHWAY COMMERCIAL

Existing Use: VACANT

Proposed Use: COMMERCIAL USES WITHIN C-2

Names and address of all property owners within 200 feet of the property for which the change is requested. (Attach an additional sheet if necessary.)

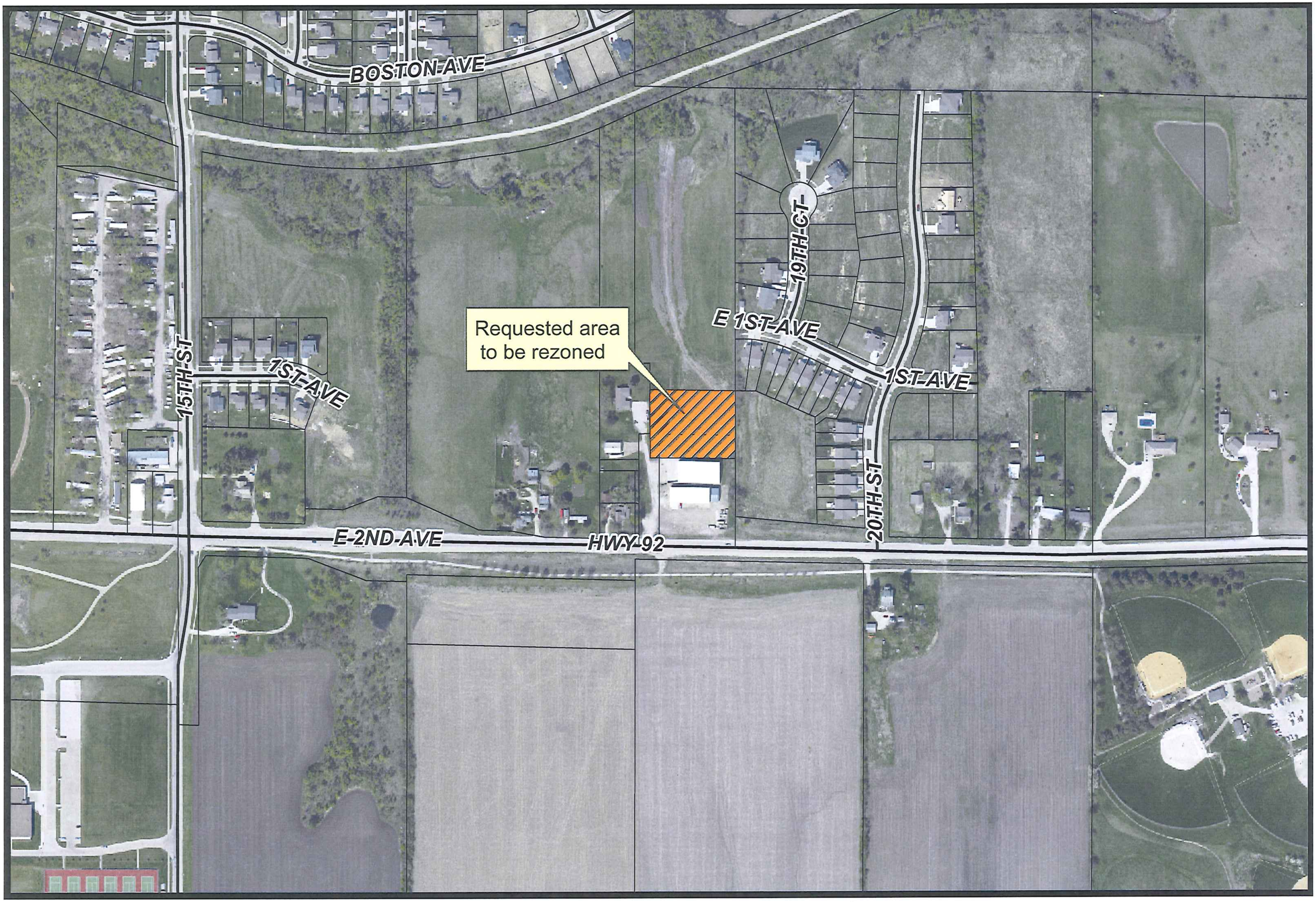
Name: Address:

SEE ATTACHED SHEET

A statement of the reasons why the applicant feels the present zoning classification is no longer valid.

1 CURRENT HIGHWAY COMMERCIAL HAS BEEN DEVELOPED
2. ADDITIONAL DEPTH OF C-2 IS NOT ADEQUATE FOR HIGHEST & BEST USE OF LAND.

A plat showing the locations, dimensions and use of the applicant's property and all property within 200 feet thereof, including streets, alleys, railroads, and other physical features. Please attach plat.



N
W E
S

Larry McConnell's request to rezone
A-1 (agriculture) to C-2 (highway commercial)

Indianola
CONNECTING TO WHAT MATTERS

November 30, 2012

To Planning and Zoning and City Council

I am agreeing to place a condition on my rezoning request from A-1 Agriculture to C-2 Highway Commercial legally described as beginning at a point 41' east of the southwest corner of the southeast ¼ of the northwest ¼ of Section 29, Township 76, Range 23, thence north 415', thence east 250', thence south 415', thence west 250' to the point of beginning. All within the southeast ¼ of the northwest ¼ of 29-76-23, Indianola, Iowa.

And locally known as 2008 East 2nd Avenue, Indianola, Iowa.

I agree to limit the future use of the requested C-2 zoning to the following:

1. Self Storage Facility
2. Business/Professional Offices
3. Personal Service and Repair Shops

Sincerely,

Larry McConnell

Larry McConnell

To: Planning and Zoning Commission
From: Chuck Burgin, Director of Community Development
Subject: December 11, 2012 Meeting

Item # 4 Consider request from Larry McConnell to rezone a portion of the SE 1/4 of the NE 1/4 of Section 29, Township 76, Range 23, locally known as 2008 East 2nd Avenue from A-1 Agriculture to C-2 Highway Commercial.

Enclosed are the rezoning request and an aerial map indicating the area requested for rezoning. The request would extend the existing C-2 zoning approximately 230' to the north. If approved, A-1 agriculture zoning would border to the north and west, with R-3 mixed residential zoning to the east and C-2 highway commercial to the south.

As you look at the aerial map, the north boundary line of the requested commercial zoning aligns with the rear yard of the adjacent residential properties to the east. Limiting the rezoning to this depth allows residential development to continue along the East 1st Avenue corridor in the future.

Because this is an isolated area of highway commercial zoning having residential zoning and uses on either side, I have concerns regarding the variety of uses that are permitted within C-2 zoning and conflicts which may arise if the zoning is expanded. After expressing these concerns to Larry McConnell, he has agreed to place a condition with the rezoning request which will limit the future uses of the property to the following: Self Storage Facility, Business and Professional Offices, and Personal Service and Repair Shops within the expanded C-2 area. Iowa Code 414.5 allows conditions to be placed on rezoning requests provided they have been agreed to in writing by the property owner prior to the public hearing.

The Future Land Use Map within the 2011 Comprehensive Plan indicates the area along the highway corridor as mixed residential. If the request is approved, the Planning and Zoning Commission should recommend to the council that the future land use map within the plan be amended prior to final action of the council.

Signs notifying the public of the time and place of this meeting and the requested zoning change have been placed in the area as well notification letters to all property owners within 200' of the proposed rezoning have been mailed. To date, no inquiries have been received. I recommend approval of the request.

Item # 5 Consider amending C-3 General Retail and Office zoning to include community meeting rooms.

As I explained in the November meeting, we have had several inquiries regarding community meeting rooms within C-3 general retail and office zoning. I have enclosed a map indicating the current area zoned C-3. As you can see from the map, the majority of the area affected by the change is the central portion and one block in either direction of the city square. Please keep in mind, we are reviewing an amendment to the permitted uses within C-3 zoning that would allow an independent business to rent space to anyone for an event such as wedding receptions, graduations, office parties and similar events. Businesses such as restaurants, clubs or lodges can provide this type of service as an accessory to the existing use.

Currently, community meeting buildings are permitted within A-1 agriculture and five of the six residential zoning classifications. As we discussed at the November meeting, uses similar to this are already permitted within the C-3 zoning such as restaurants and clubs. The concern is off-street parking. Because there is no off-street parking required for any of the existing businesses on the square, appropriate regulation limiting the size is needed.

There are several ways to achieve this:

1. Limit the square footage of the building to be utilized as a community room. For example, an existing building could utilize 50% of the floor space to be used as a community room. This option limits the area needed for off-street parking and keeps the integrity of promoting retail/office space on the square. However, buildings with large amounts of floor area still may create parking issues.
2. Limit the space to a maximum number of occupants. The amendment would simply read as follows: *community rooms are permitted and shall not exceed an occupant load of more than 100.* The actual number can be determined by the commission.
3. Place community rooms as a special use permitted by the Board of Adjustment. The C-3 zoning classification still would be amended, however it would be placed under *Special Uses and Structures.* Future applicants would be required to apply for a special use permit. This option would require a public hearing and therefore a waiting period of about 45 days and a $100.00 fee to go before the Board would be required. The Board of Adjustment members would have the option of looking at each individual application to determine if the specific site would have conflicts with any existing uses.

All three options could work, however I recommend option # 3.

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR SESSION
DECEMBER 11, 2012
6:00 P.M.

The meeting was called to order by Chairperson Duane Dixon and on roll call the following members were present:

Mike Coppess
Duane Dixon
Mary Donaghy
Leslie Held
Doug Opie
Bob Ormsby
Karla Roush
Dan Wood

Also present: Larry McConnell, Mindi Robinson and Chuck Burgin.

The minutes of the November 13, 2012 meeting were approved on a motion made by Donaghy and seconded by Roush. Question was called for and on voice vote Chairperson Dixon declared the motion carried unanimously.

Consider request from Larry McConnell to rezone a portion of the SE 1/4 of the NE 1/4 of Section 29, Township 76, Range 23, locally known as 2008 East 2nd Avenue from A-1 Agriculture to C-2 Highway Commercial.

Chuck reviewed the request from Larry McConnell to extend the C-2 zoning of his property at 2008 East 2nd Avenue approximately 230' to the north. Chuck explained that the north boundary line of the requested commercial zoning aligns with the rear yard of the adjacent residential properties to the east. Limiting the rezoning to this boundary depth allows residential development to continue along East 1st Avenue in the future.

Chuck also explained he spoke with Larry expressing concerns of the variety of permitted uses within the C-2 zoning classification. After discussion, Larry agreed to place a condition with the rezoning request which limits the future uses of the property to self storage facilities, business and professional offices and personal service and repair shops. Chuck explained to the Commission that if the rezoning was approved the motion also include amending the future land use map to reflect the area as C-2 zoning.

Commission discussed the definition of self-storage units and personal service and repair shops. Commission also discussed C-2 zoning along the highway corridors and how deep that zoning typically is.

Motion was made by Wood and seconded by Opie to approve the request from Larry McConnell to rezone a portion of the SE ¼ of the NE ¼ of Section 29, Township 76, Range 23, locally known as 2008 East 2nd Avenue from A-1 agriculture to C-2 highway commercial with the condition that only self storage facilities, business and professional offices and personal service and repair shops be constructed and amend the Future Land Use Map within the comprehensive plan to reflect the zoning as C-2 in that area. Question was called for and on voice vote motion carried unanimously.

Consider amending C-3 General Retail and Office zoning to include community meeting rooms.

Chuck explained the majority of area within the C-3, general retail and office, was the central portion and one block in either direction of the city square. Businesses such as restaurants and clubs or lodges can provide this type of service as an accessory to the existing use. The concern of amending C-3 to include community meetings rooms is off street parking. Because there is no off-street parking required for any of the existing businesses on the square, appropriate regulation limiting the size is needed.

Chuck outlined three ways to achieve the balance of allowing community meeting rooms in C-3 zoning with the parking limitations allowed around the square.

1. Limit the square footage of the building to be utilized as a community room. For example, an existing building could utilize 50% of the floor space to be used as a community room. This option limits the area needed for off-street parking and keeps the integrity of promoting retail/office space on the square. However, buildings with large amounts of floor area still may create parking issues.
2. Limit the space to a maximum number of occupants. The amendment would simply read as follows: *community rooms are permitted and shall not exceed an occupant load of more than 100.* The actual number can be determined by the commission.
3. Place community rooms as a special use permitted by the Board of Adjustment. The C-3 zoning classification still would be amended, however it would be placed under *Special Uses and Structures.* Future applicants would be required to apply for a special use permit. This option would require a public hearing and therefore a waiting period of about 45 days and a $100.00 fee to go before the Board would be required. The Board of Adjustment members would have the option of looking at each individual application to determine if the specific site would have conflicts with any existing uses.

Commission discussed buildings around the square that would be able to accommodate a community meeting room. Commission discussed the limitations that the Board of Adjustment would be able to place.

Motion was made by Opie and seconded by Ormsby to approve amending C-3 zoning as a special use permitted by the Board of Adjustment to include community meeting rooms. Question was called for and on voice vote Ayes: Coppess, Dixon, Donaghy, Held, Opie, Ormsby, Roush. Nays: None Abstain: Wood. Chairperson Dixon declared the motion approved.

Meeting adjourned on a motion by Coppess and seconded by Donaghy.

Duane Dixon, Chairperson

Mindi Robinson

Prepared by: Susan M. Bernau 100 Court Ave., Suite 600, Des Moines, Iowa 515-243-7611

ORDINANCE NO. _______

AN ORDINANCE AMENDING ZONING ORDINANCE NUMBER 341 AND CHANGING A PORTION OF THE ZONING MAP OF THE CITY OF INDIANOLA, IOWA

WHEREAS, the City Planning and Zoning Commission of the City of Indianola, Iowa, has recommended to the City Council of the City of Indianola, Iowa, that all area described as follows shall be removed from A-1 Agricultural District, and placing the same in the C-2 Highway Commercial District, as follows:

Beginning at a point 41’ East of the Southwest corner of the Southeast Quarter of the Northwest Quarter of Section 29, Township 76, Range 23, thence North 415’, thence East 250’, thence South 415’, thence West 250’ to the point of beginning, all within the Southeast Quarter of the Northwest Quarter of 29-76-23, Indianola, Iowa; and

Locally known as 2008 East 2nd Avenue, Indianola, Iowa.

WHEREAS the City Planning and Zoning Commission further recommended that the future use of the above referenced rezoned property shall be limited to: 1) Self Storage Facility; 2) Business/Professional Offices; 3) Personal Service and Repair Shops.

WHEREAS, the City Council of the City of Indianola, Iowa, deems it to the best interests of the City of Indianola, Iowa, that said proposal be made and approved; and

WHEREAS, notice of public hearing has been published, as provided by law, and such hearing held on the proposed amendment; now, therefore,

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

SECTION 1. That the following described real estate:

Beginning at a point 41’ East of the Southwest corner of the Southeast Quarter of the Northwest Quarter of Section 29, Township 76, Range 23, thence North 415’, thence East 250’, thence South 415’, thence West 250’ to the point of beginning, all within the Southeast Quarter of the Northwest Quarter of 29-76-23, Indianola, Iowa; and

Locally known as 2008 East 2nd Avenue, Indianola, Iowa.

be and the same is hereby removed from the A-1 Agricultural District, and placing the same in the C-2 Highway Commercial Zoning District, provided future use shall be limited to: 1) Self Storage Facility; 2) Business/Professional Offices; 3) Personal Service and Repair Shops.

SECTION 2. That the zoning map of the City of Indianola, Iowa be and the same is hereby amended to show the property described in Section 1, above, as now being in the C-2 Highway Commercial Zoning District, with the above referenced limitations to future use, and the map is hereby ordained to be the zoning map of the City of Indianola, Iowa, as amended.

SECTION 3. All Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

INTRODUCED: ___________________________________

PASSED 1ST CONSIDERATION: ________________

PASSED 2ND CONSIDERATION: _____________________

PASSED 3RD CONSIDERATION: _____________________

ADOPTED: _________________________________

____
Kenan Bresnan, Mayor

ATTEST:

____
Diana Bowlin, City Clerk

The foregoing Ordinance No. _____ was adopted by the Council of the City of Indianola, Iowa, on the ___ day of _____________, 2013, was signed by the Mayor on the ____ day of __________________, 2013, and was published in the Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on the _____ day of ________________, 2013.

____
Diana Bowlin, City Clerk

City Council Regular **8. B. 1.**

Meeting Date: 02/04/2013

Information

Subject

FY 13/14 Budget discussion

Information

You again have the budget message from the entire document provided in committee. The tax rate is shown as $11.20.

FYI:

- The proposed tax rate is $11.20/$1,000 (same as the current) comprising of $8.10 general fund (statutory limit), $1.95 debt service and $1.15 trust & agency (employee benefits) levies.
- Property taxes for 13/14 will increase approximately $41 for a $175,000 home and increase $0 for commercial ($500,000 value) and $0 for industrial ($750,000 value) respectively
- Once advertised, the tax rate cannot increase although it can decrease
- Iowa Code requires publication of the resolution not less than 10 nor more than 20 days before the hearing on March 4
- The publication will be in the RH&T on or before February 14 to meet notice requirements

Budget highlights include:

- 4% increase in police pension as set by the state
- Swimming pool pump replacement - $28,000
- Replacement of taser equipment for police officers
- New ambulance - $175,000
- Increase in week-end staff for the Ambulance/Fire Dept-$35,100
- Increase one library staff person 5 hours plus health benefits-$19,000
- Increase one park maintenance worker 4 hours plus health benefits-$9,800
- Replace Moats Park Restrooms - $88,000
- Police patrol unit replacement - $23,000
- One pick-up truck for the Street Department -$25,000
- Improvements to the Sewer plant - $6,000,000

Attachments

Budget Memo

Budget Est Spread Sheets

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2013-14 PROPOSED BUDGET

TO: **Mayor and Council**
SUBJECT: **2013/14 Budget Proposal**
DATE: **January 7, 2013**

Introduction

The following information comprises the proposed FY 13/14 budget. The annual budget is mayor/council's policy statement providing guidelines for the city manager and staff to coordinate implementation. This document provides the framework for everything we consider and accomplish each and every year, and, is your statement to the community as to how we will maintain an excellent quality of life as well as at what cost. All decisions during the coming year should be based on the guiding financial goals and expectations reflected in this document.

We have again provided comparisons between current fiscal year (re-estimated) and proposed FY 13/14. The comparative information helps present a clear picture of revenues/expenses.

Budget Development

With elected official directives/priorities, the budget begins with the Capital Improvement Plan (CIP) in September when forms are provided to department heads. Staff meets jointly in October and November to formalize a recommendation that is considered by council in November or December.

Operations and maintenance (O&M) budget forms are given to department heads in late October and returned to the Finance Director by mid-December. During that same time, Jean Furler meets with department heads to revise current year revenues/expenses and calculate ending year balances that offset tax revenue the following year. The city manager also meets with department heads in December and January to review budget requests.

After meeting individually with each department to review their proposed budget, and making adjustments as necessary, the final numbers are established based on council/staff priorities and presented to the Council Study Committee in January. After council committee review and amendments, the budget is submitted formally in February to start the public hearing process. The hearing is held the first meeting in March and the adopted budget is submitted to the state auditor by March 15th.

Staff Assistance

Budgets are difficult processes through which to work. Consistent with their responsibility, all department heads and employees strive to improve their departmental operations/services. However, they also understand scarce resources and keeping the tax rate affordable is extremely important. The mark of an excellent department head is knowing when to stand up for their department, and, when to work together to meet a common goal. I can honestly say our department heads continue to work well together to meet our common goal. They are a pleasure to work with.

This document was developed with mutual cooperation on the part of our staff. The goal was to develop a 13/14 budget with programs/services that meet citizen needs along with an affordable tax rate. Department Heads met that goal using a team effort and all are to be commended!

The Finance/City Clerk's staff did an excellent job of putting this document together. Their assistance is greatly appreciated!!

Property Tax Rate Factors

Factors affecting the tax rate include:

Beginning Cash Balance
Budgeted Revenues/Expenses
Tax Base (Taxable Value)

Each of the factors above is affected by direct and indirect influences. For example, the FY 13/14 beginning balance is calculated the preceding January by reviewing and adjusting FY 12/13 revenues and expenses according to trends and six-month experience. There are constant changes that affect budgeted revenues and expenses. Good examples are OSHA mandates (arc flash), new radios for all departments to remain compatible with Narrow-Banding, the discontinuation of the state substance abuse grant program ($35,000 grant provided to police department ending June 2012).

Another item affecting tax rate is use of reserves. The General Fund typically operates with a 16% to 18% reserve that provides a funding source during the "lean" tax months such as July/August or January/February. Reserves also allow council to fund unexpected expenses that arise during the fiscal year provide tax relief through interest earnings (an estimated $280,000 in 13/14 based solely on the reserve balance). Therefore using reserves can actually increase taxes long term. Finally, the city's bond rating is largely determined by the amount of reserves the city maintains.

Fiscal 13/14 revenues/expenses are based on the knowledge and experience of staff in conjunction with guidelines provided by the mayor and council. Prioritization is a very important factor when resources are not adequate to address all needs. Elected official priorities and public input (surveys, neighborhood meetings) are important aspects of budget development.

The tax base may well be the most important aspect of the tax rate equation. It also is the factor over which the city has least control. Equalization orders and rollbacks (amount we can tax) will adjust the tax base up or down. For example, in FY 88/89 residential rollback was over 80% while in FY 13/14 it will be 52.8%. The effect has been a historic shrinking of residential tax base that accounts for about 60% of Indianola's total taxable value. While rollback is most generally applied to residential property, some years include commercial, industrial or agriculture that further reduces tax revenue.

Economic development efforts also have an influence on tax base. By attracting commercial and industrial development the tax base grows which helps maintain a stable tax rate. Residential growth is also very important, although not as much for tax base but more so to provide employees and customers for commercial and industrial growth. The three go hand in hand. However, the constant goal is to increase commercial and industrial because it provides **the most** economic benefit. Keep in mind however, Tax Increment Finance projects (industrial park and downtown area) and abatement **delay** tax base benefits from 4 to 20 years. They are "long term" economic development tools. Summercrest Hills Development, for example, was provided TIF rebates and tax abatement where only a portion of tax revenue will be received for 5 years.

Rollback

Rollback is a term and calculation used to "reduce" taxable value of residential, commercial, industrial and agricultural properties. Residential is the category most affected by rollback (see table below).

Rollback's original (1970's) purpose was to keep residential property value consistent with agricultural property in order to prevent agriculture from assuming too much of the tax burden. It is based on a very complex formula related to market value. Unfortunately, residential rollback has shifted the tax burden to commercial/industrial.

While residential has experienced rollback for over 25 years, there have been occasions where industrial, commercial and agricultural have been affected as well.

Rollbacks for the categories over the last five years follow:

	13/14	12/13	11/12	10/11	09/10
Residential	52.81%	50.75%	48.52%	46.9%	45.59%
Commercial	100%	100%	100%	100%	100%
Industrial	100%	100%	100%	100%	93.86%
Agricultural	59.93%	57.50%	69.105%	66.3%	100%

Taxable Value

Taxable value for FY 13/14 increased $16,688,797 (4%) from $451,775,383 to $468,464,180 due to an increase in residential rollback and commercial growth. The goal of assessed value is to represent market value.

FYI – Equalization orders are provided by the State in an attempt to establish property values at market prices. When values are increased it means that properties are paying taxes at their market (fair) value. It should be noted that residential equalization orders shift the tax burden away from commercial and industrial properties. There were no equalization orders for 13/14 values.

Tax Increment Finance Value

The city uses Tax Increment Finance as an economic tool to provide incentives for growth and development. TIF is used for city infrastructure including streets, water and sewer, as well as forgivable and/or low interest loans to industrial and business prospects that expand or develop in Indianola. Summercrest Hills is a good example. TIF may also be used as a funding mechanism for financial incentives as part of the city's Downtown Incentive Program as well as the Dangerous & Dilapidated Program.

TIF is derived by "freezing" the existing taxable value in an area and then capturing city, county and school tax revenue (excludes debt service) from the newly created value (increment). Taxable TIF value of $42,652,063 in 12/13 increased to $47,507,247 in 2013/14 and helps pay for projects including the Hwy 65/69 & 92 Improvement Project, North Hwy 65/69 sewer lift station, South "Y" Street paving, the Downtown Incentive program, the Dangerous & Dilapidated (D&D) program, Summercrest Hills Development and Community Wellness Center.

PILOT

Payment In Lieu of Taxes (PILOT) is a revenue source from non-tax paying entities (electric, water & sewer departments) that receive city benefits including police and fire protection. It is used the same as property tax to finance city services. PILOT contributions for FY13/14 are based on a percentage of revenues and are shown below:

Electric	$538,700
Water	$ 70,800
Sewer	$128,900

In addition, a transfer authorized by the trustees for services rendered to the electric, water, and communications departments funds 50% of the Clerk's Office budget and 25% of the Human Resource Director's budget.

Property Tax Rate

Tax related expenses and revenues are divided into three categories: Debt Service, General Fund and Trust & Agency. Debt Service has a separate tax rate designated solely to retire General Obligation Debt incurred for capital items such as street paving, sewers, fire trucks and Y/Wellness Center. The General Fund tax rate has a statutory limit of $8.10 and pays for operations and maintenance of police, fire, parks and recreation, library and administration, etc. Trust and Agency funds provide tax revenue alternatives outside the General Fund and are used for tort liability premiums and employee benefits only when the General Fund $8.10 limit is met.

In FY 12/13, the three tax rates totaled $11.20 and consisted of $8.10 (general fund), $1.90 (debt service) and $1.20 (trust & agency). During the 13/14 process staff worked hard to maintain this rate and is recommending $11.20 with a breakdown of $8.10 general fund, $1.15 trust & agency and $1.95 debt service.

There are several positive factors affecting the recommended tax rate for 13/14 that include interest revenue, ambulance revenue, healthy ending fund balances and utility (electric, water, and sewer) payment-in-lieu-of-taxes.

The annual affect of the $11.20 on residential, commercial and industrial properties is shown below.

	Current FY 12/13	Proposed FY 13/14	
Home Value	$175,000	$175,000	
Rollback	50.75%	52.81%	
Net Value	$88,812	$92,417	
Tax Rate	11.20	11.20	
Taxes Paid	$994	$1,035	
Difference		$41	4%
Commercial Value	$500,000	$500,000	
Rollback	100%	100%	
Net Value	$500,000	$500,000	
Tax Rate	11.20	11.20	
Taxes Paid	$5,600	$5,600	
Difference		$0	0%

Industrial Value	$750,000	$750,000	
Rollback	100%	100%	
Net Value	$750,000	$750,000	
Tax Rate	11.20	11.20	
Taxes Paid	$8,400	$8,400	
Difference		$0	0%

Tax Revenue/Expense

The table below shows current and FY 13/14 tax revenues (based on an $11.20 tax rate) and expenses. Note that expenses are projected to increase $522,800 ($126,900 increase in general fund and $395,900 in the debt service fund). Corresponding tax revenue will increase $195,800 or 3.8%. This is the number that will be shown on next September's tax bills provided to property owners.

Tax Asking

	Current Year	2013/14	Increase	
GOVERNMENT	$ -	$ -	$ -	
POLICE	$ 2,023,700	$ 2,149,600	$ 125,900	
FIRE	$ 380,400	$ 348,600	$ (31,800)	
AMBULANCE	$ 47,400	$ 90,300	$ 42,900	
PARK & REC	$ 1,063,700	$ 1,022,700	$ (41,000)	
LIBRARY	$ 480,600	$ 497,400	$ 16,800	
POOL	$ 50,000	$ 89,700	$ 39,700	
GF DEBT	$ 155,400	$ 135,000	$ (20,400)	
O&M SUBTOTAL	$ 4,201,200	$ 4,333,300	$ 132,100	3.1%
DEBT SERVICE FUND	$ 939,000	$ 1,002,700	$ 63,700	
TOTAL	$ 5,140,200	$ 5,336,000	$ 195,800	3.8%

Budgeted Expenses

	Current Year	2013/14	Increase/Decrease	
GOVERNMENT	$ 1,986,200	$ 1,937,200	$ (49,000)	2.3%
POLICE	$ 2,403,400	$ 2,499,100	$ 95,700	1.2%
FIRE	$ 592,200	$ 609,600	$ 17,400	2.6%
AMBULANCE	$ 878,600	$ 913,500	$ 34,900	5.5%
PARK & REC	$ 1,474,200	$ 1,492,900	$ 18,700	5.5%
LIBRARY	$ 597,300	$ 627,500	$ 30,200	6.1%
POOL	$ 216,100	$ 215,500	$ (600)	8.8%
GF DEBT	$ 155,400	$ 135,000	$ (20,400)	(13.1%)
DEPT SUBTOTALS	$ 8,303,400	$ 8,430,300	$ 126,900	3%
DEBT SERVICE FUND	$ 2,529,300	$ 2,925,200	$ 395,900	28.4%
TOTAL	$ 10,460,900	$ 11,355,500	$ 522,800	8.6%

General Fund Reserve

General Fund Reserve (GFR) is projected at $1,833,100 (target was $1,331,300) for the fiscal year ending June 30, 2013. The FY 13/14 target is $1,320,300 or about 16%. Many cities operate with a 20+% reserve although Indianola has been in the 16%-18% range traditionally. The city's practice is to budget revenues conservatively and expenses liberally. This practice has been very successful.

The GFR has at least four advantages. First, it provides revenue during lean tax revenue months. Second, it gives council flexibility when unforeseen expenses arise. Third, it generates interest revenue that otherwise would come from taxes. Fourth, a healthy bond rating is dependent on stable or growing reserves. If GFR is spent, interest revenue is also decreased. Therefore keeping a healthy GFR is highly recommended.

Given our conservative revenue/expense budgeting style, there are excess reserves annually that can be used to offset taxes the following fiscal year. On average, our reserve exceeds projections by about 25% annually.

Tax Rate Comparison

The current tax rate of $11.20 is 12th low in the State for cities 6,500 population and greater. In the Metro area we will still be in the middle to upper range. Keep in mind Indianola's tax base doesn't compete with those of Altoona, Clive, Urbandale and Ankeny for example. Listed below are the proposed/estimated tax rates for the Metro Area:

City	Current	Proposed
Altoona	$ 9.14	$ 9.14*
Ankeny	$11.17	$12.03
Carlisle	$13.80	$13.80
Clive	$ 9.98	$ 9.98*
Des Moines	$16.92	$16.92*
Indianola	**$11.20**	**$11.20**
Johnston	$11.09	$11.15
Norwalk	$16.34	$15.69
Urbandale	$ 9.62	$ 9.62*
West Des Moines	$12.05	$12.05

*Current Year

Highlights

The mayor, council and staff can be very proud of the quality services Indianola provides at a very affordable price. We have well equipped/staffed fire and police departments, excellent recreational opportunities, equipped parks and expanding trails system, a growing library, strong public works departments and a highly motivated and efficient administrative staff. We have all the above and more, yet, it is offered to citizens for a reasonable tax rate and service fees. In addition, we employ full time paramedics to enhance both our emergency medical and fire services.

Listed below are some of the General Fund budget projects/line items with their FY 2013/14 cost and tax rate. We have ongoing needs to update general fund equipment and replace assets.

O&M Items:	Cost	Tax Rate
1 patrol vehicle unit	$23,000	5 cents
Personal Protective Equipment (Fire Dept)	$35,000	8 cents
Ambulance Payment (annual payment)	$35,000	8 cents
Park Improvements (signs/flower beds, etc)	$20,000	5 cents
Library (OSHA arc flash mandate)	$5,000	1 cent

Ash removal/replacement	$12,000	2 cents

CIP Items:

Ambulance (annual payment)	$35,000	8 cents
Swimming Pool Pump Replacement	$28,000	6 cents
Moats Park Restrooms (annual payment $18,000)	$88,000	4 cents

Street/Sewer Dept CIP:

North Treatment Plant Improvement	$6,000,000

13/14 Budget Assumptions/Projections

Family health insurance premiums are "projected" to remain at $1,260/month and employees will share $60/month of this amount. The fund balances for June 30, 2012 and 2013 are projected at $1 million+ so the pool remains fiscally healthy. However, costs are expected to increase in the next year or two due to the new federal health care program so the premium has not been lowered.

Cost of living salary increases are consistent with current trend numbers provided by Jim Hanks of Ahlers. Negotiations for FY14 are ongoing at this time.

Materials and supplies are generally projected to increase an inflationary 3%, although some line items have been held at the previous years' levels.

Vehicle Replacement Fund

This fund has a 4-cent tax rate for general fund vehicle replacements and generates about $20,000 annually. The fund was initiated in 06/07 to help stabilize the tax rate. Vehicles including pickups, autos, tractors and mowers are financed from this fund. These vehicles require periodic replacement and having a fund makes budgeting more efficient and programmatic.

Fees

General Fund charges and fees will generally remain the same in FY 13/14. Recreation fees may increase with some programs in order to meet the current policy to have all recreation programs cover the direct expenses with registration fees.

Road Use Tax

RUT funds are paid at $95.50 per capita with revenues of $1,400,000 projected for FY13/14. This pays for the street department's operations & maintenance budget including snow removal, street repair/patching, street sweeping, etc.

Sewer Utility

The public portion of the Infiltration/Inflow (I&I) program should be complete by 2013 and expected costs are estimated at $3.5 million for current & FY 13/14. A major plant improvement scheduled for FY 13/14 totaling an estimated $6 million will be funded with the increases from FY2010, 2011, 2012 those scheduled for September 1, 2013. The plant became operational in 1979 and has had no major improvements. It is anticipated this project will add about 20 years to the plant's life span.

14/15 Tax Rate (Estimates)

Based on projected expenses, (basically consistent with inflation), revenues, capital projects, available reserves and a taxable value of $475,600,000 the FY 13/14 tax rate could increase to about $11.30/1,000 from the proposed $11.20 for FY 14/15. Please keep in mind this is a projection based on current data and projected needs. The value of this information is that it helps us anticipate future revenues and expenses. Assumptions used include:

- Reduced interest revenue and other one-time revenue sources
- 2.5 growth is assessed value growth
- Maintain 16%-18% O&M reserves
- Maintain spending on capital items in the CIP
- Increase in salaries consistent with union negotiations
- Return to slightly rising (5%) increase in medical claims
- Maintain addition to the vehicle replacement fund of $20,000
- Flat revenue growth in interest, parks & rec. fees, etc.
- $2.00 debt service levy
- Maintain full staffing/fewer open positions
- Police pension increasing from 30.12% to 32.26%

Immediately following is some statistical information for your review. It should prove useful in the budget decision-making process. The department breakdowns follow the statistical data.

CITY BUDGET ESTIMATES

Re-estimated FY13 & FY14 Projections

	DEPTS	7/1/2012 BEGIN BALANCE	RE-EST NON-TAX REVENUE	FY13 TAXES	RE-EST EXPENSES	7/1/2013 ENDING BALANCE	FY14 NON-TAX REVENUE	FY14 TAXES	FY14 EXPENSES	PROJECTED ENDING BALANCE
001	GOVERNMENT	1,585,400	1,731,100		1,986,200	1,330,300	1,912,200		1,937,200	1,305,300
011	POLICE	255,000	211,400	2,023,700	2,343,000	147,100	277,800	2,115,900	2,540,800	-
015	FIRE	74,500	318,800	380,400	592,200	181,500	79,500	348,600	609,600	-
016	AMBULANCE	352,300	651,200	47,400	877,200	173,700	650,900	124,000	948,600	-
041	LIBRARY	23,000	111,100	480,600	597,300	17,400	112,700	497,400	627,500	-
042	PARK & REC	145,800	356,200	1,063,700	1,474,200	91,500	378,700	1,022,700	1,492,900	-
045	POOL	(50,200)	168,900	50,000	216,100	(47,400)	173,200	89,700	215,500	-
071	GENERAL FUND DEBT	-	-	155,400	155,400	-	-	135,000	135,000	-
	SUBTOTAL	**2,385,800**	**3,548,700**	**4,201,200**	**8,241,600**	**1,894,100**	**3,585,000**	**4,333,300**	**8,507,100**	**1,305,300**

	Tax Valuation	Gen'l Rate	Total Asking	Total
General Fund (Regular)	468,464,180	9.25	4,333,294	**$ 11.20000**
General Fund (Ag)	1,207,278		3,626	
Debt Service	515,971,427	1.95	1,002,700	
TOTAL			5,339,620	

Reserve (16% of FY14 Exp)	1,305,300
Ending Balance	1,305,300
Difference Over/(Under) Reserve	-
	4,333,294
	4,333,294

	DEPTS	7/1/2012 BEGIN BALANCE	RE-EST NON-TAX REVENUE	FY13 TAXES	RE-EST EXPENSES	7/1/2013 ENDING BALANCE	FY14 NON-TAX REVENUE	FY14 TAXES	FY14 EXPENSES	PROJECTED ENDING BALANCE
110	Road Use Tax	646,000	1,391,400		1,337,600	699,800	1,412,100		1,409,900	702,000
125	TIF--Downtown	-		451,100	451,100	-		471,800	471,800	-
126	TIF--E Hwy 92	-		14,100	14,100	-		-	-	-
127	TIF--Hillcrest/Industrial	(107,200)		910,500	803,300	-		1,018,600	1,018,600	-
141	Library Special Revenue	27,400	16,100		16,800	26,700	11,200		19,800	18,100
142	Park & Rec Special Rev	119,900	25,000		75,000	69,900	25,000		75,000	19,900
160	Downtown Revolving Loa	49,200	1,500		-	50,700	1,500		-	52,200
161	Downtown Biz Plan	(27,500)	227,600		240,900	(40,800)	232,200		104,800	86,600
177	Police Forfeiture	-	10,000		10,000	-	5,000		5,000	-
190	Vehicle Reserve Fund	113,800	20,000		-	133,800	20,000		41,000	112,800
199	Police Retirement	132,600	2,000		12,500	122,100	2,000		12,500	111,600
200	Debt Service	1,836,400	1,632,600	939,000	2,529,300	1,878,700	1,647,700	1,002,700	2,925,200	1,603,900
301	Gen'l Fund Capital Proje	6,578,600	7,174,000		15,035,100	(1,282,500)	2,312,000		614,200	415,300
321	Street Capital Projects	4,145,400	237,700		3,382,000	1,001,100	10,000		573,000	438,100
344	Community Athletic Facil	1,000	6,000		5,000	2,000	6,000		5,000	3,000
353	Community Re-Developr	(66,800)	112,200		13,000	32,400	-		13,000	19,400
650	Stormwater Utility	54,600	195,000		180,800	68,800	195,000		185,500	78,300
670	Recycling	84,300	177,300		205,800	55,800	177,300		214,500	18,600
820	Health Insurance	1,239,900	1,309,400		1,207,000	1,342,300	1,268,300		1,547,000	1,063,600
830	HRA	182,600	102,700		90,700	194,600	101,700		90,500	205,800
840	Flex/Short Term Disabilit	202,400	57,700		38,600	221,500	52,000		45,500	228,000
850	Liability Insurance Reser	20,700	13,200		17,000	16,900	1,200		13,500	4,600
		15,233,300	12,711,400	2,314,700	25,665,600	4,593,800	7,480,200	2,493,100	9,385,300	5,181,800
						-				-
610	Sewer O & M	-	1,660,200		1,609,900	50,300	1,671,000		1,671,000	50,300
710	Sewer Capital Projects	375,000	6,282,800		4,692,900	1,964,900	8,890,000		10,771,900	83,000
771	Sewer Reserve	114,200	-		-	114,200	-		-	114,200
781	Sewer Plant Imp	317,300	25,000		-	342,300	25,000		25,000	342,300
791	Sewer Revenue Bonds	25,100	496,100		496,100	25,100	507,200		507,200	25,100
	Sub-Total Sewer	831,600	8,464,100	-	6,798,900	2,496,800	11,093,200	-	12,975,100	614,900
										-
	SUBTOTAL (THIS PAGI	**16,064,900**	**21,175,500**	**2,314,700**	**32,464,500**	**7,090,600**	**18,573,400**	**2,493,100**	**22,360,400**	**5,796,700**
	GRAND TOTAL	**18,450,700**	**24,724,200**	**6,515,900**	**40,706,100**	**8,984,700**	**22,158,400**	**6,826,400**	**30,867,500**	**7,102,000**

City Council Regular **8. B. 1. a.**

Meeting Date: 02/04/2013

Information

Subject

Consider setting March 4, 2013 as a public hearing for the FY 13/14 budget with a proposed tax rate of $11.20

Information

Council needs to consider setting the public hearing for March 4, 2013. The tax rate is shown as $11.20.

Roll call setting March 4, 2013 as the budget public hearing is in order.

City Council Regular **9. A.**

Meeting Date: 02/04/2013

Information

Subject

Public comment

Information