



CITY OF INDIANOLA COUNCIL MEETING

August 20, 2012

6:00 p.m.

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Consent
 - A. Approve agenda
 - B. August 6, 2012 Minutes
 - C. Applications
 - D. Set a public hearing and first consideration of the following:
 1. September 4, 2012 - Amend Section 166.03 of the Site Plan Ordinance to include total square footage of impervious surface area (P&Z approved unanimously August 14, 2012)
 2. September 17, 2012 - A request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential) P&Z approved unanimously August 14, 2012
 - E. Indianola Wellness Center
 1. Change order #1 in an amount of \$8,993 - Larson & Larson Construction - revised contract amount \$12,649,993
 2. Change order #1 in an amount of (\$768.60) for the Indianola Wellness Center - Vanderpool Construction - revised contract amount \$239,403.40
 - G. Downtown Incentive Program amendment for 201-209 N. Buxton - Castle Development Inc. - Steve Skold
 - H. Annual adoption of council policy
 - I. Street Closure requests from:
 1. Chamber of Commerce - Community of Indianola - request to close the Howard Street between Salem and Ashland and, if extra room is needed, to also close Salem between Buxton and Howard for the Channel 13 WHO-TV RVTM starting September 4, 2012 at 10:30 a.m. through September 5, 2012 at 1130 a.m.

2. Simpson College - Homecoming & Family Weekend - October 20, 2012 from 7:00 a.m. - 9:00 p.m. - will close "C" Street between West Clinton and Girard
- J. Claims on the computer printout for August 20, 2012 and the July 2012 receipts
5. Mayor's Report - Kenan Bresnan
 - A. Consider resolution of Support For Local Government Collaboration
 - B. Community Update
6. Council Reports
 - A. Receive WCEDC update - Jason White
 - B. City Treasurer's Report - Doug Shull
 - C. Receive Park & Rec Commission Quarterly Report - Glen Cowan
 - D. Council Representative Reports
 1. IDA- John Parker and John Sirianni
 2. Metro Advisory - Mayor Ken Bresnan and Eric Mathieu
 3. WCEDC - Greg Marchant
7. Public Consideration
 - A. Old Business
 1. Resolution setting regular date and time of council meeting
* 1st and 3rd Mondays starting at 6:00 p.m.
 - B. New Business
 1. Consider request from Barker Implement at 1306 S. Jefferson Way for an alternate method of the site plan approval (P&Z approved unanimously August 14, 2012)
 2. Not to exceed \$3,300,000 Sewer Revenue Capital Loan Notes
 - a. Resolution fixing date of September 4, 2012 for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the City thereunder and a resolution ordering publication of a notice of a public hearing.
 3. Resolution approving project completion and compliance from Castle Development (Steve Skold) - 201-209 N. Buxton - for the Downtown Incentive Program
 4. Public forum
8. Other Business
9. Adjourn

Information

Subject

August 6, 2012 Minutes

Information

Attachments

Minutes

REGULAR SESSION – AUGUST 6, 2012

The City Council met in regular session at 6:00 p.m. on August 6, 2012. Mayor Kenan Bresnan called the meeting to order and on roll call the following members were present: Pete Berry, Greg Marchant, Eric Mathieu, John Parker Jr., Pam Pepper and John Sirianni.

It was moved by Parker and seconded by Marchant to strike the public hearing and first consideration of an ordinance to vacate North “C” Street between Clinton and Girard. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

A motion was made by Marchant and seconded by Mathieu to approve the agenda. Question was called for and on voice vote the Mayor declared the motion carried unanimously.

The consent agenda consisting of the following was approved on a motion by Sirianni and second by Parker. Question was called for and upon the council member votes, the Mayor declared the motion carried unanimously.

July 16, 2012 minutes

Applications:

- A renewal Class “C” Liquor License and Sunday Sales Privilege for Chartwells Dining Services – 701 N. “C”
- A renewal refuse hauling permit for Weigert Disposal

IDOT Federal-Aid Agreement for a Surface Transportation Program Project – “J” and “K”
Realignment Paving Project

Prior approval applications for urban revitalization designation
Steven Steveson – 908 N. “J” Street – Four season porch - \$17,000

Final approval applications for urban revitalization designation
Jarid and Jacy Downey – 900 E. Plainview – SFD - \$325,500
Steger Construction – 2106 N. 8th St. – SFD – \$155,000

Claims on the computer printout for August 6, 2012

Mayor Kenan Bresnan reported on the July 25, 2012 council study committee meeting.

The following resolution approving personnel salaries was approved on a motion by Parker and seconded by Mathieu. On roll call the vote was, AYES: Sirianni, Marchant, Pepper, Mathieu, Berry and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

The following salaries are hereby approved:

Debbie Neer, Part-time police receptionist, from CE 2-1 ½ \$13.067/hour to CE 2-2 \$13.281/hour effective July 29, 2012

Rachelle Baker, Part-time police receptionist, from CE 2-4 \$14,132/hour to CE 2-5 \$14,554/hour effective September 9, 2012

Mindi Robinson, Community Development Office Manager, from CE 3-6 \$34,205/year to CE 5-1 \$35,649/year effective August 12, 2012

Sam Hofer, EMT-P, \$16.173/hour effective July 20, 2102

Wetsal Harper, EMT-P, \$16.173/hour effective July 23, 2012

Passed and approved on the 6th day of August, 2012.

A motion was made by Berry and seconded by Parker to approve the following Resolution No. 09-12 approving the IDOT Street Finance Report. On roll call the vote was, AYES: Parker, Sirianni, Marchant, Pepper, Mathieu and Berry. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 09-12
IDOT STREET FINANCE REPORT

(The complete resolution may be viewed at the City Clerk's Office)

Richard Fursman, Brimeyer Fursman LLC, updated the Mayor and Council on the City Manager's position. They received 75 applications, interviewed 17 applicants and presented 12 finalists to the Mayor and City Council. Mr. Fursman described each candidate regarding their education, municipal experience, budget and finance, economic development, human resource experience, leadership, etc. The Mayor and Council then voted on their top 4-5 applicants. The four receiving the most votes were applicants number 3, 4, 5 and 6. Brimeyer Fursman will call the candidates, complete background checks, references and credit history. Mr. Fursman discussed the individual and group interview process, reception with the public on Friday evening and the August 25, 2012 interview schedule with council, department heads and a citizens group of 5-10 members.

Susan Glick, 511 W. Boston, and Sandy Opstad, 510 W. Ashland, deferred any comments regarding "C" Street to a future meeting.

Meeting adjourned on a motion by Parker and seconded by Sirianni.

Kenan Bresnan, Mayor

Diana Bowlin, City Clerk

Information

Subject

Set a public hearing and first consideration of the following:

Information

Council needs to set a public hearing and first consideration for the following:

Information

Subject

September 4, 2012 - Amend Section 166.03 of the Site Plan Ordinance to include total square footage of impervious surface area (P&Z approved unanimously August 14, 2012)

Information

Section 166.03 (Required Information) lists 13 items that are required to be indicated on all site plans submitted to the city for review prior to a building permit being issued. For instance, a few of the requirements that we confirm on each site plan include existing zoning, legal description and required setbacks.

A storm water utility ordinance was adopted by the city council February 2011 which requires a fee based on impervious surface area. This amendment to the site plan ordinance would aid in a more accurate square footage total of impervious surface area to better help our department figure the storm water utility fee per property and is requested by city staff. In most cases this work is performed by the architect or engineer for estimating quantities and costs. All this amendment would require is the specific areas to be identified on the site plan.

The amendment would be combined with #12 (below) since all of these areas would already be identified. The underlined portion below is the requested change.

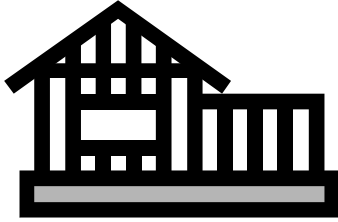
166.03 #12 Complete traffic circulation and parking plan, where applicable, as determined by the Building Official, showing the location and dimensions of all existing and proposed parking stalls, loading areas, entrance and exit drives, dividers, planters and other similar permanent improvements. Indicate the total square footage of impervious surface area. Areas include primary and accessory structures, driveways, parking lots, private walks and any other area in nature that would be considered impervious surface area.

Chuck recommended approval and P&Z approved unanimously August 14, 2012.

Attachments

P&Z Memo

P&Z Minutes



To: Planning and Zoning Commission
From: Chuck Burgin, Director of Community Development
Subject: August 14, 2012 Meeting

FYI – I will be out of town on the 14th, Rich Parker in our office will be attending the meeting in my absence.

Item # 4 Consider request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential).

Items Enclosed: Application Request, 2 Maps

Enclosed is a map indicating the areas requested to be rezoned. In January of 2000, Simpson College purchased what was the Hy-Vee Food Store at 404 North Howard Street. Since the purchase, the building has been used to house the college's maintenance department and the remaining portion for GoodWill Industries. Simpson is also in the process of purchasing the old Mercy Medical Clinic (112 East Detroit Avenue) at the corner of North First Street and East Detroit Avenue. The rezoning application indicates both properties, however if you chose, you can give a separate recommendation for each. If rezoned, existing R-3 (mixed residential) would border the north and west boundaries and C-3 (general retail and office) would border the south and east boundaries.

The current uses of both buildings comply with the C-3 zoning classification; however rezoning the properties to R-3 zoning will allow Simpson the flexibility to utilize space for educational classes which are not allowed within the C-3 zoning classification. As for the GoodWill Industries portion of the building located at 404 North Howard, I have informed Simpson staff that retail sales is not allowed under the requested R-3 zoning, and that if the rezoning were to be approved, this use would become nonconforming. GoodWill Industries would be able to continue at this location, however the new zoning classification would prohibit expansion of the business. Simpson staff indicated the nonconforming status was not an issue.

I support the request for the following reasons:

1. This is an expansion of an existing R-3 zoning. Enlargement of an existing zoning classification is considered a good rezoning practice.
2. The zoning classification should reflect the highest and best use of the property. I have enclosed a map indicating the entire C-3 zoning classification. As you can see this area was extended to the north to accommodate retail establishments at that time (1969). Many of these uses have either been removed or relocated to the highway corridors.
3. Simpson College growth. Similar to successful businesses, the need for expansion is a key to continued success. We should recognize Simpson College has similar needs. Limited expansion of the campus area to the east to the North 1st Street corridor, in my opinion, not only is reasonable but fits with uses in the area.
4. The Future Land Use Map within the 2011 Comprehensive Plan indicates both areas under consideration as Civic / Education. No amendment to the comprehensive plan is needed.

Signs notifying the public of the time and place of this meeting and the requested zoning change have been placed in the area as well notification letters to all property owners within 200' of the proposed rezoning have been mailed. I recommend approval of the request.

Item #5 Consider request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval.

Items Enclosed: Building Elevations, Site Plan, Letter of Request, Map

The request for alternate method of approval consists of two issues.

1. The use of prefinished steel panels on the entire new service shop. Section 166.11#3 (Highway Design Standards) of the site plan ordinance does not identify prefinished steel panels as an approved material.

Item #1 - The proposed service building will be 437' east of South Jefferson and screened by the existing building. Barker has indicated in their letter that the finish will match the existing office-sales building and it is not their intention to have any signage or advertising on the proposed building.

2. The installation of a 6" chain link fence on the north property line, and repair and or fill in missing agriculture fence on the east property line. Section 166.04#2J (Specific Design Standards Required) of the site plan ordinance outlines conditions that shall be required to install an approved buffer design.

Item #2 - Barker Implement is proposing the use of multiple styles of fencing around the property. On the north property line that is adjacent to the cemetery they indicate a 6' chain link fence extending to the east property line for security purposes. On the south property line they

are extending the existing double-sided wood fence (which meets the buffer requirement) to the east boundary. On the east property line they indicate repair and use of the existing agriculture fence, along with numerous established trees along that property line.

I recommend approval of the request for the following reasons:

- The location of the proposed building will be partially screened by the existing sales office.
- The proposed building is located approximately 437' from the highway.
- Prior site plan approvals on site. (see map)
- The use of the building. Keep in mind this is an accessory building to a farm implement sales use, not a new retail establishment or medical clinic.
- The applicant intends to comply with the buffer requirement along the south property line. The north and east lines are undeveloped, remote and partially screened by a tree buffer.

Item #6 Amend Section 166.03 of the Site Plan Ordinance.

Section 166.03 (Required Information) lists 13 items that are required to be indicated on all site plans submitted to the city for review prior to a building permit being issued. For instance, a few of the requirements that we confirm on each site plan include existing zoning, legal description and required setbacks.

A storm water utility ordinance was adopted by the city council February 2011 which requires a fee based on impervious surface area. This amendment to the site plan ordinance would aid in a more accurate square footage total of impervious surface area to better help our department figure the storm water utility fee per property and is requested by city staff. In most cases this work is performed by the architect or engineer for estimating quantities and costs. All this amendment would require is the specific areas to be identified on the site plan.

The amendment would be combined with #12 (below) since all of these areas would already be identified. The underlined portion below is the requested change.

166.03 #12 Complete traffic circulation and parking plan, where applicable, as determined by the Building Official, showing the location and dimensions of all existing and proposed parking stalls, loading areas, entrance and exit drives, dividers, planters and other similar permanent improvements. Indicate the total square footage of impervious surface area. Areas include primary and accessory structures, driveways, parking lots, private walks and any other area in nature that would be considered impervious surface area.

I recommend approval of the amendment.

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR SESSION
AUGUST 14, 2012
6:00 P.M.

The meeting was called to order by Chairperson Duane Dixon and on roll call the following members were present:

Tiffany Coleman
Mike Coppess
Duane Dixon
Leslie Held
Doug Opie
Bob Ormsby
Rich Piper
Karla Roush

Also present: Betty Crawford, Kenny Lovell, Harold and Betty Wilson, Dalton Wright with Barker Implement, Johnny Boyd with ORIS PLC, Ken Birkenholtz with Simpson College and Mindi Robinson.

The minutes of the July 10, 2012 meeting were approved on a motion made by Coleman and seconded by Coppess. Question was called for and on voice vote Chairperson Dixon declared the motion carried unanimously.

Consider request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential).

Mike Coppess stated he would be abstaining from discussion and voting on the issue due to a work relationship conflict.

Dan Wood entered the meeting.

Mindi reviewed the request from Simpson College stating the current uses of both buildings comply with the C-3 zoning classification; however rezoning the properties to R-3 will allow Simpson the flexibility to use the space for educational classes which are not allowed within the C-3 zoning classification. Simpson staff has been informed that retail sales are not allowed under the requested R-3 zoning and that if rezoned, this use would be nonconforming. GoodWill Industries would be allowed to continue at this location, but would be prohibited from expanding the business.

Betty Crawford of 105 East Clinton Avenue spoke against the rezoning stating she does not want a dormitory across the street from her home. She shared concerns regarding parking and noise issues. Crawford also was concerned that GoodWill would move from the location taking a retail establishment away from the downtown area.

Ken Birkenholtz with Simpson College explained that if the rezoning was approved a computer lab and art studio classes would move into the building at 404 North Howard Street, sharing space with Simpson's maintenance department and GoodWill Industries. Faculty and possibly a television studio for educational purposes would move into the property at 112 West Detroit Avenue. He further stated that Simpson has no intention of terminating the lease with GoodWill Industries or moving dormitories into either of the parcels. Birkenholtz also wanted to clarify that Simpson is now the title holder of the property at 112 West Detroit Avenue, as they closed on the property after Chuck's memo was completed.

Ormsby questioned whether Simpson's master plan called for residential facilities at these locations in the future. Birkenholtz stated no residential plans were intended for the area.

Motion was made by Opie and seconded by Roush to approve the request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential). Question was called for and on voice ayes: Coleman, Dixon, Held, Opie, Ormsby, Piper, Roush and Wood. Nays: None. Abstain: Coppess.

Consider request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval.

Mindi reviewed the request from Barker Implement stating there are two issues to consider regarding the Alternate Method of Approval. The first issue is the prefinished steel panels, as steel panels are not an approved material in the Site Plan Ordinance. The second issue is the use of multiple styles of fencing around the property as a buffer. The Site Plan Ordinance outlines conditions that shall be required to install an approved buffer design.

Johnny Boyd with ORIS PLC spoke in favor of the request stating the proposed building is for servicing equipment and the proposed panels will match the color and style of the steel panels installed at the existing store and storage buildings. Boyd further explained Barker Implement intends to comply with the buffer requirements along the south property line. The north and east property lines are adjacent to undeveloped, remote land and partially screened by a tree buffer. The installation of fencing will provide aid in protection from unauthorized entry and theft/vandalism.

Motion was made by Wood and seconded by Coppess to approve the request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval for the use of prefinished steel panels and alternate landscape buffer installation. Question was called for and on voice vote motion carried unanimously.

Amend Section 166.03 of the Site Plan Ordinance.

Mindi reviewed the request from staff to include the total square footage of impervious surface area as required information on all site plans submitted to the city for review. She stated this information would aid in a more accurate square footage total of impervious surface area to better help the department calculate the storm water utility fee per property as required by the storm water utility ordinance adopted by City Council.

Motion was made by Coppess and seconded by Wood to approve amending Section 166.03 of the Site Plan Ordinance to indicate the total square footage of impervious surface area. Question was called for and on voice vote motion carried unanimously.

Meeting adjourned on a motion by Wood and seconded by Coppess.

Duane Dixon, Chairperson

Mindi Robinson

Information

Subject

September 17, 2012 - A request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential) P&Z approved unanimously August 14, 2012

Information

Enclosed is a map indicating the areas requested to be rezoned. In January of 2000, Simpson College purchased what was the Hy-Vee Food Store at 404 North Howard Street. Since the purchase, the building has been used to house the college's maintenance department and the remaining portion for GoodWill Industries. Simpson is also in the process of purchasing the old Mercy Medical Clinic (112 East Detroit Avenue) at the corner of North First Street and East Detroit Avenue. The rezoning application indicates both properties, however if you chose, you can give a separate recommendation for each. If rezoned, existing R-3 (mixed residential) would border the north and west boundaries and C-3 (general retail and office) would border the south and east boundaries.

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Chuck supports the request for the following reasons:

1. This is an expansion of an existing R-3 zoning. Enlargement of an existing zoning classification is considered a good rezoning practice.
2. The zoning classification should reflect the highest and best use of the property. I have enclosed a map indicating the entire C-3 zoning classification. As you can see this area was extended to the north to accommodate retail establishments at that time (1969). Many of these uses have either been removed or relocated to the highway corridors.
3. Simpson College growth. Similar to successful businesses, the need for expansion is a key to continued success. We should recognize Simpson College has similar needs. Limited expansion of the campus area to the east to the North 1st Street corridor, in my opinion, not only is reasonable but fits with uses in the area.
4. The Future Land Use Map within the 2011 Comprehensive Plan indicates both areas under consideration as Civic / Education. No amendment to the comprehensive plan is needed.

Signs notifying the public of the time and place of this meeting and the requested zoning change have been placed in the area as well notification letters to all property owners within 200' of the proposed rezoning have been mailed. Chuck recommended approval and P&Z approved unanimously August 14, 2012.

Attachments

Simpson Rezoning Info

P&Z Minutes

Rezoning Application

Local Address: 1. 404 North Howard St, Indianola, IA 50125
2. 112 East Detroit Ave, Indianola, IA 50125

Legal Description: 1. Lots 1, 2, 3, & 4 in Block 6 of Ader's Addition and all alleys
therein. 2. East 92 feet of the South 135 feet of Lot 4, Block 2 of Ader's
Addition.

Present Zoning: C-3, Central Business District

Zoning Requested: R-3, Mixed Residential

Existing Use: 1. Accessory College uses, retail
2. Former medical office, now vacant

Proposed Use: Primary and accessory College uses

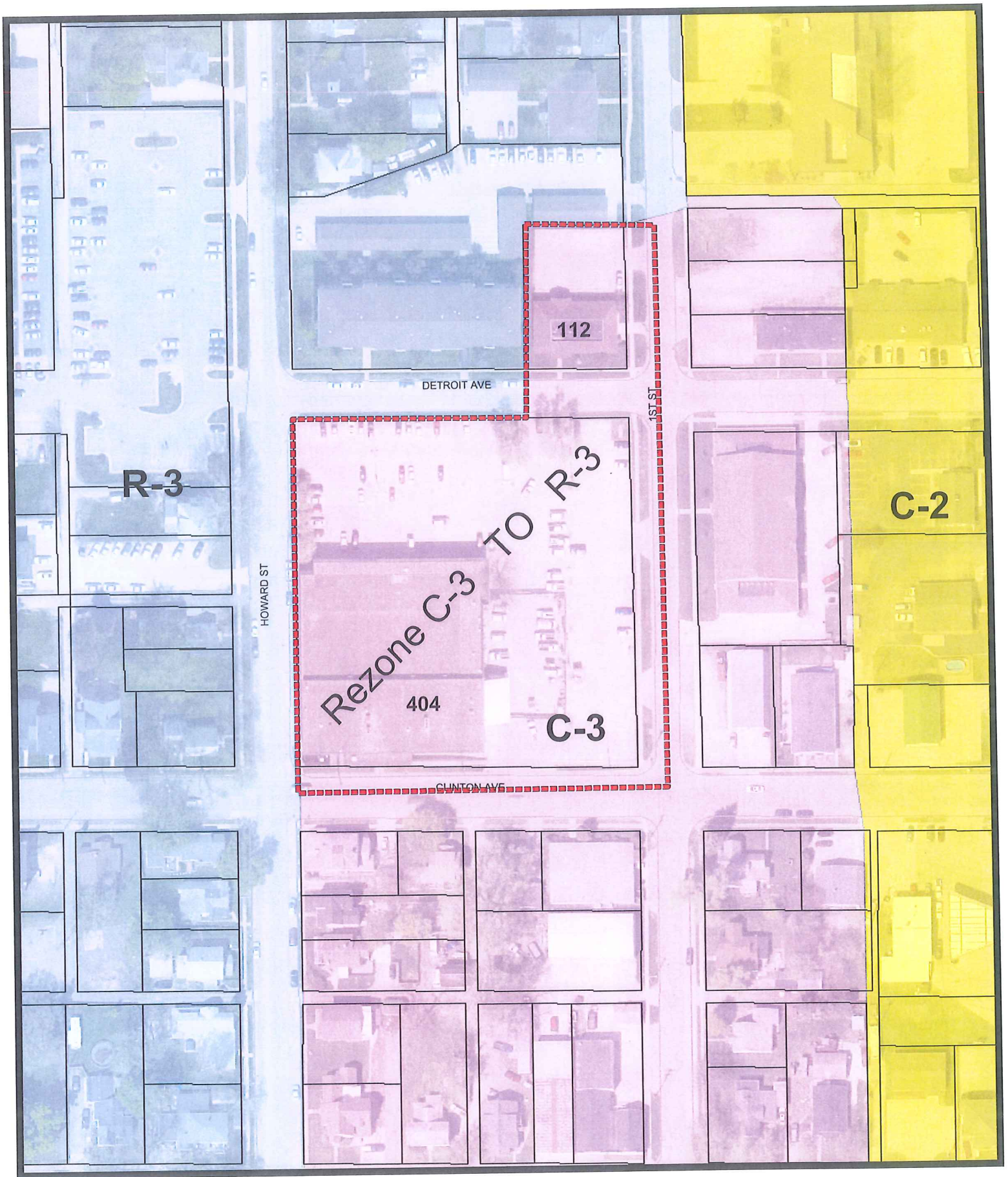
Names and address of all property owners within 200 feet of the property for which
the change is requested. (Attach an additional sheet if necessary.)

Name:	Address:
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

A statement of the reasons why the applicant feels the present zoning classification is
no longer valid.

The College has expanded to the east and these spaces are needed for
College use.

A plat showing the locations, dimensions and use of the applicant's property and all
property within 200 feet thereof, including streets, alleys, railroads, and other
physical features. Please attach plat.



Simpson College Request to Rezone from C-3
(General Retail and Office) To R-3 (Mixed Residential)



Existing C-3 Boundary Area

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR SESSION
AUGUST 14, 2012
6:00 P.M.

The meeting was called to order by Chairperson Duane Dixon and on roll call the following members were present:

Tiffany Coleman
Mike Coppess
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Leslie Held
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Also present: Betty Crawford, Kenny Lovell, Harold and Betty Wilson, Dalton Wright with Barker Implement, Johnny Boyd with ORIS PLC, Ken Birkenholtz with Simpson College and Mindi Robinson.

The minutes of the July 10, 2012 meeting were approved on a motion made by Coleman and seconded by Coppess. Question was called for and on voice vote Chairperson Dixon declared the motion carried unanimously.

Consider request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential).

Mike Coppess stated he would be abstaining from discussion and voting on the issue due to a work relationship conflict.

Dan Wood entered the meeting.

Mindi reviewed the request from Simpson College stating the current uses of both buildings comply with the C-3 zoning classification; however rezoning the properties to R-3 will allow Simpson the flexibility to use the space for educational classes which are not allowed within the C-3 zoning classification. Simpson staff has been informed that retail sales are not allowed under the requested R-3 zoning and that if rezoned, this use would be nonconforming. GoodWill Industries would be allowed to continue at this location, but would be prohibited from expanding the business.

Betty Crawford of 105 East Clinton Avenue spoke against the rezoning stating she does not want a dormitory across the street from her home. She shared concerns regarding parking and noise issues. Crawford also was concerned that GoodWill would move from the location taking a retail establishment away from the downtown area.

Ken Birkenholtz with Simpson College explained that if the rezoning was approved a computer lab and art studio classes would move into the building at 404 North Howard Street, sharing space with Simpson's maintenance department and GoodWill Industries. Faculty and possibly a television studio for educational purposes would move into the property at 112 West Detroit Avenue. He further stated that Simpson has no intention of terminating the lease with GoodWill Industries or moving dormitories into either of the parcels. Birkenholtz also wanted to clarify that Simpson is now the title holder of the property at 112 West Detroit Avenue, as they closed on the property after Chuck's memo was completed.

Ormsby questioned whether Simpson's master plan called for residential facilities at these locations in the future. Birkenholtz stated no residential plans were intended for the area.

Motion was made by Opie and seconded by Roush to approve the request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential). Question was called for and on voice ayes: Coleman, Dixon, Held, Opie, Ormsby, Piper, Roush and Wood. Nays: None. Abstain: Coppess.

Consider request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval.

Mindi reviewed the request from Barker Implement stating there are two issues to consider regarding the Alternate Method of Approval. The first issue is the prefinished steel panels, as steel panels are not an approved material in the Site Plan Ordinance. The second issue is the use of multiple styles of fencing around the property as a buffer. The Site Plan Ordinance outlines conditions that shall be required to install an approved buffer design.

Johnny Boyd with ORIS PLC spoke in favor of the request stating the proposed building is for servicing equipment and the proposed panels will match the color and style of the steel panels installed at the existing store and storage buildings. Boyd further explained Barker Implement intends to comply with the buffer requirements along the south property line. The north and east property lines are adjacent to undeveloped, remote land and partially screened by a tree buffer. The installation of fencing will provide aid in protection from unauthorized entry and theft/vandalism.

Motion was made by Wood and seconded by Coppess to approve the request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval for the use of prefinished steel panels and alternate landscape buffer installation. Question was called for and on voice vote motion carried unanimously.

Amend Section 166.03 of the Site Plan Ordinance.

Mindi reviewed the request from staff to include the total square footage of impervious surface area as required information on all site plans submitted to the city for review. She stated this information would aid in a more accurate square footage total of impervious surface area to better help the department calculate the storm water utility fee per property as required by the storm water utility ordinance adopted by City Council.

Motion was made by Coppess and seconded by Wood to approve amending Section 166.03 of the Site Plan Ordinance to indicate the total square footage of impervious surface area. Question was called for and on voice vote motion carried unanimously.

Meeting adjourned on a motion by Wood and seconded by Coppess.

Duane Dixon, Chairperson

Mindi Robinson

Information

Subject
Indianola Wellness Center

Information

Information

Subject

Change order #1 in an amount of \$8,993 - Larson & Larson Construction - revised contract amount \$12,649,993

Information

In your packet is change order #1 in an amount of \$8,993.00 for the Indianola Wellness Center from Larson & Larson Construction which is changing the specified precast stain manufacturer to Nakaw.

The original base bid product (Sherwin Williams at \$15,000) only had a stain warranty of 3 to 5 years. We requested that Larson and Larson provide a sample of Nakaw stain (was used on the Waukee Y) that has a warranty of 25 years. We also reviewed a sample with integral color (color is from the aggregate within the panel – not stain). Chuck recommends the Nakaw based on the warranty and physical sample. Considering the original product may have to be re-stained in 3-5 years it was felt the additional \$8,993 which buys the city an additional 20+ years warranty makes a lot of sense.

Attachments

Change Order



July 9, 2012

Seth Shannon
SVPA Architects, Inc.
1466 28th Street, Suite 200
West Des Moines, Iowa 50266

RE: Scope Change Proposal No. #01 – Change to Nakaw Stain on Precast
Indianola Wellness Center – L & L Project No. 12-015

Dear Seth:

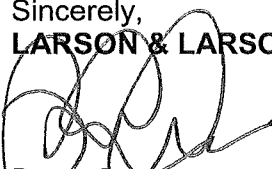
Larson and Larson Construction, LLC proposes the following as a change in the Work:

Change specified precast stain manufacturer to Nakaw. See product data and warranty information attached.

Proposed change in contract sum **ADD \$8,993.00.**

An estimate and back up is attached. Please review and authorize one of the actions below. If you have any questions, please contact me at your earliest convenience. Thank you.

Sincerely,
LARSON & LARSON CONSTRUCTION, LLC.



Brent Cooper

SVPA Review

Signature _____ Name _____
Title _____ Date _____

- ☐ Approved, incorporate change immediately
- ☐ Pending, continue work per current contract
- ☐ Pending, stop affected work until action taken (hold time past deadline above will be added to the proposed change in schedule)
- ☐ Rejected

The above action is authorized below by a duly authorized representative of the Owner:

Signature _____ Name _____
Title _____ Date _____



Information

Subject

Change order #1 in an amount of (\$768.60) for the Indianola Wellness Center - Vanderpool Construction - revised contract amount \$239,403.40

Information

In your packet is change order #1 in an amount of (\$768.60) for the Indianola Wellness Center from Vanderpool Construction. The deduct is a final adjustment for silt fence. It was determined that installing the silt fence per the plan around the proposed building would inhibit construction and provide no benefit.

Attachments

Change Order



AIA Document G701™ – 2001

Change Order

PROJECT (Name and address): Indianola Wellness Center Site Grading and Utilities Package 306 East Scenic Valley Avenue, Indianola, Iowa 50125	CHANGE ORDER NUMBER: 001 DATE: July 25, 2012	OWNER: ☐ ARCHITECT: ☒ CONTRACTOR: ☐ FIELD: ☐ OTHER: ☐
TO CONTRACTOR (Name and address): Vanderpool Construction 1100 North 14th Street Indianola, IA 51025	ARCHITECT'S PROJECT NUMBER: 11034 CONTRACT DATE: May 30, 2012 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)

Final adjustment for silt fence as detailed in attached Change Order Number 1 from Vanderpool Construction dated July 24, 2012.
Deduct \$768.80.

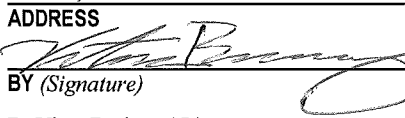
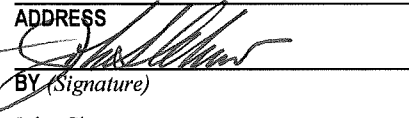
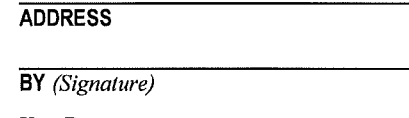
The original Contract Sum was	\$ 240,172.10
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 240,172.10
The Contract Sum will be decreased by this Change Order in the amount of	\$ 768.60
The new Contract Sum including this Change Order will be	\$ 239,403.50

The Contract Time will be unchanged by Zero (0) days.

The date of Substantial Completion as of the date of this Change Order therefore is

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Savage-Ver Ploeg & Associates, Inc. dba SVPA Architects Inc.	Vanderpool Construction	City of Indianola
ARCHITECT (Firm name)	CONTRACTOR (Firm name)	OWNER (Firm name)
1466 28th Street, Ste. 200, West Des Moines, Iowa 50266	1100 North 14th Street, Indianola, IA 51025	110 North 1st Street, Indianola, IA 50125
ADDRESS	ADDRESS	ADDRESS
 BY (Signature)	 BY (Signature)	 BY (Signature)
B. Vitus Bering, AIA (Typed name)	John Chew (Typed name)	Ken Bresnan (Typed name)
July 25, 2012 DATE	7-26-12 DATE	DATE



1100 N 14th Street
 INDIANOLA, IA 50125-1506
 PH: 515-961-4682 FX: 515-961-8813
 www.vanderpoolinc.com

CHANGE ORDER

Number 1

TO City of Indianola

110 North First Street

Indianola, Iowa 50125

DATE 7/24/2012	JOB NO. 205
JOB NAME/LOCATION: INDIANOLA WELLNESS CENTER 1	
ATTN: Mr. Thad Long, SVPA Architects Inc.	
CONTRACT NO.	CONTRACT DATE 4/17/2012

ADJUST TO ASBUILT QUANTITIES

WE AGREE hereby to make change(s) specified below:

It was determined that installing the silt fence per plan around the proposed building would inhibit construction and provide no benefit. Reduce the quantity of silt fence from the original contract sum.

BID ITEM	DESCRIPTION	QTY	UNITS	RATE	
32	Silt Fence	-427.00	LF	1.80	\$ (768.60)
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -

Total Change Order # 1 (Subtract) \$ (768.60)

Acceptance will be assumed after five (5) days.

NOTE: This Change Order becomes part of and in conformance with the existing contract

WE AGREE hereby to make change(s) specified above at this price ➡ Subtract \$ **(768.60)**

DATE 7/24/2012	PREVIOUS CONTRACT AMOUNT	240,172.10
SIGNATURE (Contractor) <i>[Signature]</i>	REVISED CONTRACT TOTAL	239,403.50

DATE Recommended _____

Signature _____
 (Engineer)

ACCEPTED - The above prices and specifications of the Change Order are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless other wise stipulated.

Date of acceptance _____

Signature _____
 (Owner)

Customer Copy

Information**Subject**

Downtown Incentive Program amendment for 201-209 N. Buxton - Castle Development Inc. - Steve Skold

Information

Community Development Director Chuck Burgin recommends approval (see packet) of the amended application submitted by Steve Skold (Castle Development Inc.) at 201-209 N. Buxton. Council approved the preliminary application on December 19, 2011 in an amount of \$31,303. The following additional invoices have been submitted increasing the total amount to \$37,255.

Additional tuck pointing on north & west elevations	\$2,019.00
Two coats of paint on north and west elevation	\$3,933.00
Total	\$5,952.00

Attachments

Castle Dev Amended App

TO: Jean Furler, Interim City Manager

FROM: Chuck Burgin, Director of Community Development

RE: Castle Development Amended Application at 201 – 209 North Buxton

AMMENDED APPLICATION

Attached is an amended application for work performed at 201-209 North Buxton for Castle Development. The council approved the preliminary application on December 19, 2011. Listed below were the items approved.

- Exterior painting
- Replace exterior light fixtures
- Demo exterior wall at 201 North Buxton
- Install new wall and new store front at 201 North Buxton
- Temp closure structure, trash and clean up.

The original approved estimate for the prior application was \$31,303. The additional work performed is as follows:

• Additional tuck pointing on north and west elevations	\$ 2,019.00
• Two coats of paint on north and west elevations	<u>\$ 3,933.00</u>
Total	\$ 5,952.00

The original approved application had a total amount of \$31,303.00. If the amendment is approved, the new total amount for the downtown incentive will be \$37,255.00. I recommend approval of the request.

AMENDMENT TO APPLICATION

DATE 7/30/2012

OWNER'S NAME CASTLE DEVELOPMENT, INC.

OWNER'S ADDRESS 5730 NE 17TH ST, DES MOINES, IA 50313

PHONE NUMBER 515/264-8420

CONTACT PERSON STEVE SKOLD

PHONE NUMBER 515/238-2362

SITE ADDRESS 201-209 N. BUXTON

BRIEF DESCRIPTION OF PROJECT INCLUDING DRAWINGS AND/OR PHOTOGRAPHS.

ADDED WORK AT NORTH AND WEST ELEVATIONS:

TUCKPOINT MASONRY JOINTS - 75% NORTH, 20% WEST

PAINT 2 COATS TO COVER TUCKPOINT & DARK COLOR

AMENDED PROJECT WILL RESULT IN AN INCREASE OR DECREASE (CIRCLE ONE)
IN THE COST OF THE PROJECT TOTALING

\$ 5,952.00

COMMUNITY DEVELOPMENT DEPARTMENT USE:

RECEIPT FOR ADDITIONAL TUCK-POINT & PAINT WITH PHOTOS
OF AREA ENCLOSED

COMMENTS:

APPROVED ☒ YES ☐ NO

DATE 8/8/2012



COMMUNITY DEVELOPMENT DIRECTOR

Approval of this application does not bind the City; only the Council can give Final Approval for payment of Economic Development Grants or interest forgiveness [or Loans].

Steve Skold

From: Scott Bleich <ScottB@heartlandfinishes.com>
Sent: Friday, June 01, 2012 6:21 AM
To: Steve Skold
Cc: Kim Pullen
Subject: Buxton Exterior Painting

Good morning Steve.

Paint exterior siding on south and east sides 2 coats \$3,933.00

Paint east soffit. Excludes patching of holes. \$989.00

Paint north and west block walls 2 coats \$3,933.00

Thanks.

Scott

The Heartland Companies

We create peace of mind by providing construction excellence for quality-minded customers who share our values.

AMENDMENT

\$8,855

SKOLD COMMERCIAL CONTRACTING, INC.
5730 NE 17TH STREET
DES MOINES, IA 50313-1618
USA

Invoice

Invoice Number:
126001-13
Invoice Date:
Jun 18, 2012

Voice: 515-264-8420
Fax: 515-264-8421

TO: CASTLE DEVELOPMENT
5730 NE 17TH STREET
DES MOINES, IA 50313

RE: Indianola Property

Indianola, IA

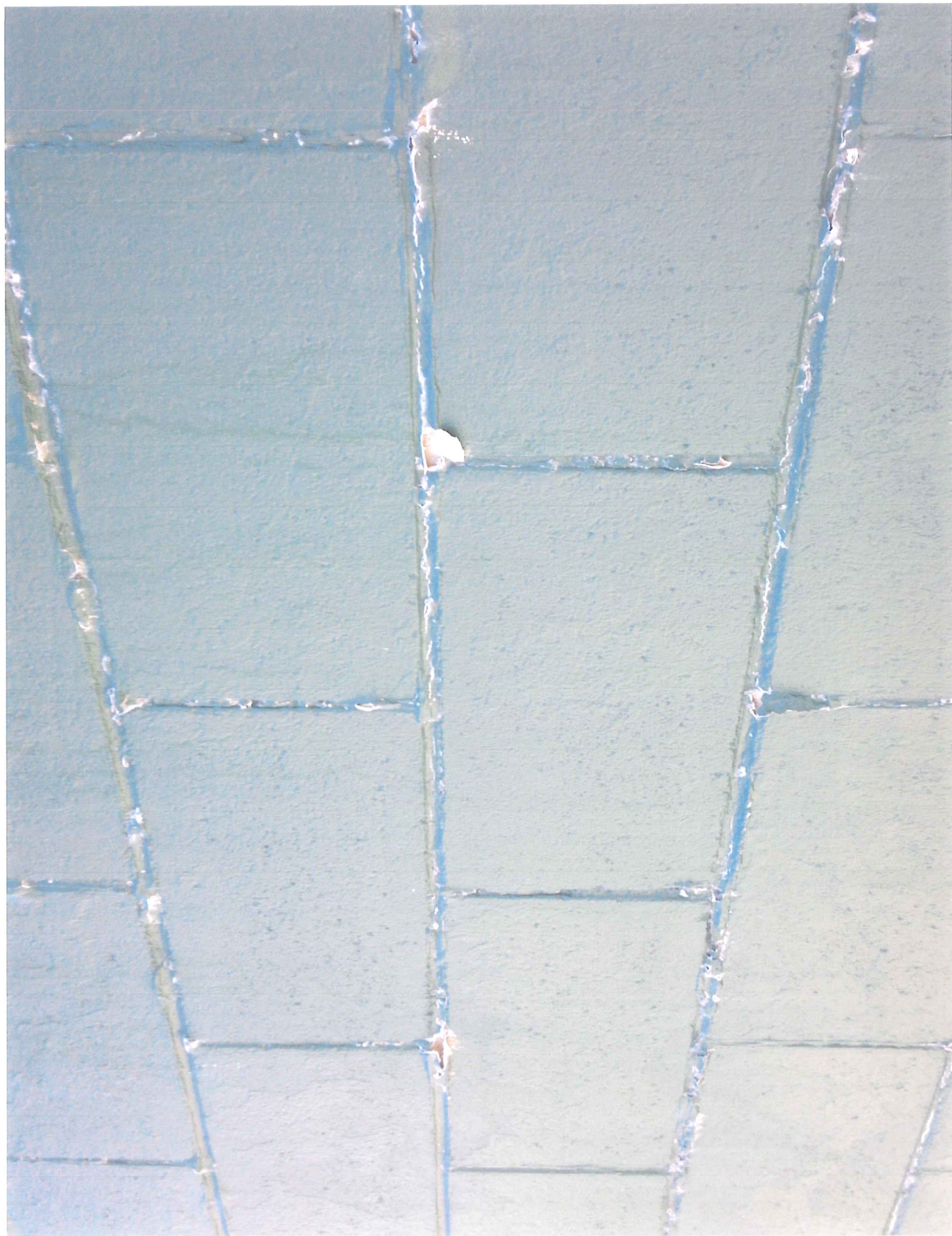
Customer ID	JOB NAME	Payment Terms	
CADE	Indianola Property	Net 30 Days	
Sales Rep ID	SCC JOB NUMBER		Due Date
	126001-13		7/18/12

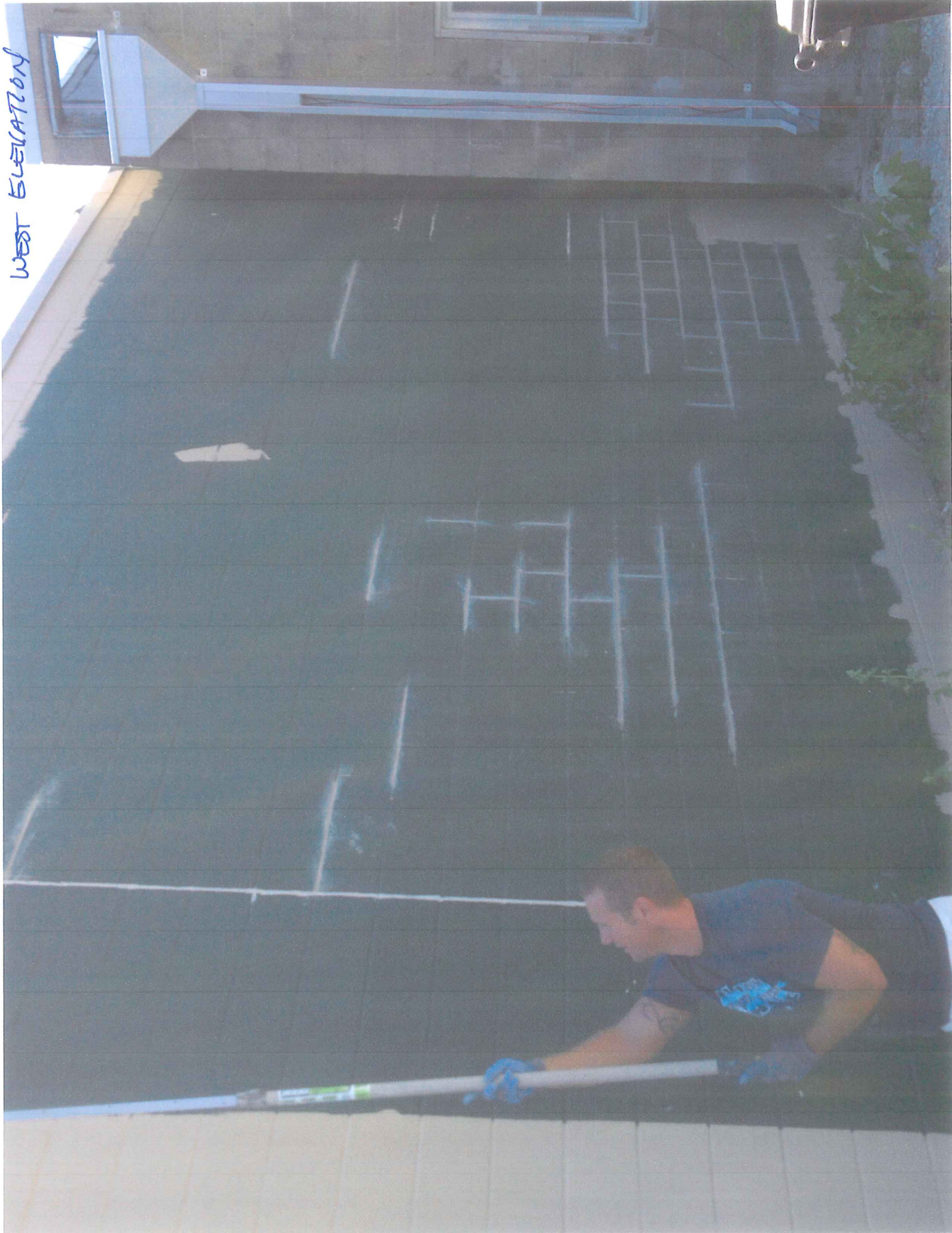
Labor	1,395.00
Todd 29.5 @ 47.29/hr	
Kelly 1 @ 47.29/hr	47.00
Material & Equipment	16.00
Logan Caulk and Gloves	
Contractor's Rental-Jointer	28.00
Whitecap Diamond Blade	122.00
Stetson Mortar	48.00
Trip Charge 4 @ 25.00/ea	100.00
15% OH&P	263.00

JOB: _____ DEPT. _____
APPROVED BY _____ DATE 7/9
ACCT. 1300 ENTERED _____

Subtotal 2,019.00
Sales Tax

Payment/Credit Applied
TOTAL 2,019.00





WEST ELEVATION

Information

Subject

Annual adoption of council policy

Information

In your packet is the council policy that is considered annually. The only change to the policy since it's last adoption on September 6, 2011 was to amend the Non-TEA-21 Street changing the language to reflect assessments for eligible construction cost to repaving to 0% instead of the current 50%.

The policy is a collection of methods/procedures, etc. adopted over the years.

Attachments

Council Policy

COUNCIL POLICY

Council Annual Approval 07-07-03
07-06-04
07-05-05
07-17-06
07-02-07
08-04-08
08-03-09
09-07-10
09-06-11

INDEX

	<u>Page</u>
Policy Folder	1
Boards and Commissions	2
Awards	3
Boards & Commissions Membership	3
Drug Abuse & Alcohol Commission	3
Membership List	3
Council/Mayor	4
Agenda	5
Mayoral Expenditures Budget	5
Orientation	5
Robert's Rules of Order & Procedural Rules	6-8
Workplace Harassment and Violence Prevention	9
Employees	10
Employee Recognition Policy	11
Personnel Manual	12
Financial Policies	13
Annual Audit Policy	14
Accounting System Policy	15-16
Capitalization Thresholds For Financial Reporting	17
Cash Management Policy	18-21
Investment Policy	22-27
Local Purchase Policy	28
Mileage Rate Reimbursement	29
Payment of Services By Credit Card Policy	30
Purchases	31
Purchasing Card Policy	32-35
Returned Checks	36
Policies	37
Government Access Channel	38
Infiltration & Inflow Policy	39-41
Policy For Banners in the Public Right-of-Way	42-44
Revolving Loan Fund Program Policy	45
Roadside Trail Policy	46
Sidewalk Agreements	47
TIF Policy	48-51
Web Site Privacy Statement & Disclaimer	52-53
Streets, Alleys & Parking Lots	54
Addresses On Street Curbs	55
Alleys & Streets – Sale Of	55
Alley Policy	56
Alleys - Hard Surfacing	56
Alley Maintenance	56

Hard-Surfaced Alleys	56
Rocked Alleys	56-57
Dirt Alleys	57
Calcium Chloride (Dust Control)	58
Parking Lot Maintenance	59
Street Construction	60
Asphalt Overlays	61
Concrete Street Replacement	61
Non-TEA-21 Streets	62
TEA-21 Streets	62
Streets Funded by Alternate Revenue Sources	62
Sidewalk Installation	63
Miscellaneous Policies	64
Animal Control	65
City Policy on Lobbying	65-66
City Wide Clean Up	66
Claims	66
Dangerous & Dilapidated Program	67
Permit Fees for Local Government Entities	68
Rezoning	69
Excessive Sewer Policy	70
Sewer Policy Statement	71
Storm Watch & Warnings	72
Use of North Council Chambers	73
Voluntary Annexation	74
Revisions To Council Policy	75-79

COUNCIL POLICY FOLDER

Policy Folder

Policy folder be established and maintained in the Clerk's Office. The policy manual should be reviewed at least in the even calendar years.

Adopted by City Council On February 4, 1974.

BOARDS AND COMMISSIONS

• Awards	3
• Boards and Commissions Membership	3
• Drug Abuse & Alcohol Commission	3
• Membership List	3

Awards

The City Council will award a plaque to those members of a Board or Commission who complete at least one full term.

Boards and Commissions Membership

Membership shall be limited to citizens living within the corporate limits of the city. In addition, only one member of an immediate family i.e. husband, wife, father, mother, son, daughter, brother, sister, may be on the same board or commission at a time. The objective shall be to have membership from as broad a base as possible from residents within the city limits.

City employees may serve as members on city boards and commissions which are established by ordinance. However, city employees shall not serve on boards/commissions which govern their respective departments i.e. a park employee shall not serve on the Parks and Recreation Commission. City employees will be subject to the normal selection procedure which provides mayoral appointment and council approval. The council reserves the right to approve all appointments and shall not approve city employees when potential conflicts of interest may be present.

Adopted by City Council on February 4, 1974, amended August 3, 1987; August 1, 1988.

Drug Abuse and Alcohol Commission

The Council has established through Ordinance 2-11 the Indianola Drug Abuse and Alcohol Commission and has limited its membership to residents of the City of Indianola. It acknowledges however, that additional assistance can prove very helpful and therefore provides for non-resident consultants/advisors to work with the Commission in various related areas. The consultants/advisors shall assist the Commission on policy matters but shall not have any voting authority. This commission shall select its consultant/advisors subject to the approval of the Mayor.

Adopted by City Council on July 6, 1987.

Membership List

A listing of commissions and board members, including the expiration date of their appointments shall be prepared and provided at the first annual Council meeting in January.

COUNCIL/MAYOR

• Agenda	5
• Mayoral Expenditures Budget	5
• Orientation	5
• Procedural Rules & Roberts Rules of Order	6-8
• Workplace Harassment and Violence Prevention	9

Agenda

The Council agreed that it be established as Council policy that any request for funds from the City be in writing before being placed on the Council agenda, otherwise it would be considered only under "other business."

Adopted by City Council on February 22, 1977.

Mayoral Expenditures Budget

Expenditures to be charged to the Mayoral budget are defined as those specifically related to the duties and functions of the Mayor's office as opposed to those of a city function. Expenses, other than mileage, shall be reimbursed when performed within the corporate limits of the City of Indianola.

Adopted by City Council on April 20, 1981.

Orientation

After election and prior to taking office, newly-elected council members shall be invited to attend an orientation meeting with the City Manager and/or other appointed staff members for the purpose of an explanation of how the City functions, tour of the facilities, and an update of the financial condition of the City.

Adopted by City Council on February 4, 1974.

City Council Procedural Rules

PART I: GENERAL PROVISIONS

Rule 1: Scope

These rules shall govern the conduct of the City Council and shall be interpreted to insure fair and open deliberations and decision making.

Rule 2: Rules of Order

Rules of order not specified within this document or, otherwise, by State statute, City ordinance or resolution shall be governed by the generally accepted rules of procedure found in Robert's Rules of Order, Newly Revised, and shall govern City council meetings unless a change from those rules is approved by the Council for a specific reason.

Rule 3: Matters Not Covered

Any matter of order or procedure not covered by these rules shall be decided by the presiding officer, with the assistance and advice of the City Attorney.

Rule 4: Interpretation

These rules are intended to supplement, and shall be interpreted to conform with, the Statutes of the State of Iowa, an Ordinances or resolution of the City of Indianola.

PART II: TIME AND PLACE OF MEETINGS

Rule 5: Regular Meetings

Regular meetings of the City Council are held every first and third Monday of the months at 6:00 p.m. in the council chambers of the City Hall located at 110 N. 1st Street, Indianola, IA. When a Council meetings Monday falls on a holiday, the meeting shall be held at the regular hour on the next succeeding day that is not a holiday. Council may continue, reschedule or postpone any regular meeting to another date and time, or may cancel a meeting.

Rule 6: Special Meetings

Special meetings may be called 24 hours in advance in accordance with State Statues. The call for a special meeting shall specify the place, day, hour and agenda for the meeting and shall be posted at the City Hall entrances.

PART III: CONDUCT OF MEETINGS

Rule 7: Call to Order

The Mayor or Mayor Pro Tem shall call the meeting to order at the appointed hour. In the absence of the Mayor or Mayor Pro Tem, the City Clerk shall call the meeting to order and a temporary Presiding Officer shall then be selected, in accordance with Rule 8.

Rule 8: Presiding Officer

The Mayor, or in the Mayor's absence or incapacity, the Mayor Pro Tem, shall be the Presiding Officer at all Council meetings. If both the Mayor and Mayor Pro Tem are absent the Council members present will select the Presiding Officer by vote.

Rule 9: Control of Discussion

The Presiding Officer shall facilitate discussions of the Council on Agenda items to promote equitable participation in accordance with these rules.

Rule 10: Discussion

A Council member shall speak after being recognized by the Presiding Officer. A Council member, after being recognized, shall not be interrupted, except by the Presiding Officer, in the event it is necessary to enforce these rules.

Rule 11: Limit on Remarks

Each Council member shall limit his/her remarks to a reasonable length. A Council member recognized for a specific purpose shall limit remarks to that purpose.

Rule 12: Presiding Officer's Right to Enter into General Discussion

The Mayor, or other Presiding Officer as a member of the Council, may enter into general discussion where there is no motion pending. In all debate where there is a pending motion, the Presiding Officer must step down to participate in such debate.

Rule 13: Presiding Officer's Right to Close Debate

The Presiding Officer has the right to close debate where there is no motion pending, unless a majority of the Council members present vote to continue the discussion. In all cases where there is a motion pending, the proponent of the motion has the right to make closing remarks on the motion.

PART IV: CITIZEN PARTICIPATION

Rule 14: Citizen's Right to Address Council

Persons other than the Mayor or a Council member shall be permitted to address the Council during the "Public Forum" or public hearing portions of the Agenda or at other times as determined by the Mayor or the City Council.

Rule 15: Manner of Addressing Council

Persons wishing to speak may notify the Presiding Officer prior to commencement of the council meeting that they wish to speak on a specific item. However, should they determine that they wish to speak during the meeting they should stand to indicate their request to be recognized by the Presiding Officer.

1. Public Forum – Non Agenda items. Members of the Public in attendance at the council meeting who desire to address matters not on the current agenda may request time to address the Council during the Public Forum portion of the agenda, when provided. The person desiring to address the Council shall stand up and upon being recognized by the Presiding Officer shall approach the podium and state their name, address and general subject of their comments. If speaking on behalf of a group or organization it should be so stated. The Presiding Officer may then allow the comments subject to such time limitations as the officer deems reasonable and appropriate, generally five (5) minutes. Following the citizen comments, the Presiding Officer may place the matter on a future agenda, refer the matter to the City Manager for further investigation and report or may make no further comment or disposition of the matter.
2. Current Agenda Items. After a pending agenda items has been moved and seconded, but prior to council discussion and deliberation, the Presiding Officer may recognize citizens who wish to speak on a pending Agenda measure. The Presiding Officer shall first rule on the relevance and appropriateness of the proposed public comments prior to recognizing the speaker. If deemed relevant and appropriate, the Presiding Officer shall recognize the speaker. All verbal presentations shall be made at the podium. The speaker shall begin by

first stating their name, address and the general subject of their presentation. The Presiding Officer may change the order of speakers so that comments are heard in a logical format, e.g., proponents, opponents, adjacent property owners, vested interests, etc. The Presiding Officer may allow the comments subject to such time limitations as the Officer deems necessary, generally five (5) minutes per speaker.

3. Public Hearing Agenda Items: Members of the Public in attendance at the council meeting may speak about an action with regarding to an agenda item noted as a public hearing before any item has been moved and seconded by the Council. The speaker shall use the podium and begin by first stating their name, address and purpose for addressing the council. Their comments should be subject to the stated time limits, generally five (5) minutes per speaker.

Rule 16: Time limit on Citizen's Remarks

An individual citizen shall be limited to five minutes speaking on any subject covered under Rule 14, unless additional time is granted by the Presiding Officer or a majority of those Council members present. Total citizen input on any subject under Council consideration may be limited to a fixed period by the Presiding Officer.

Rule 17: Remarks of Citizens to be Germane

Citizen comments must be directed to the subject under consideration. The Presiding Officer shall rule on the germaneness of citizen comments. Citizens making personal, impertinent, or slanderous remarks shall be barred by the Presiding Officer from further comment before the City Council during that meeting.

PART V: AMENDMENT OF PROCEDURAL RULES

Rule 18: Suspending Procedural Rules

These rules may be suspended by the City Council for duration of the current meeting following a majority vote of the Council Members present.

Rule 19: Amendments to Procedural Rules

These rules may be amended through a resolution adopting such a change by a majority vote of the entire Council.

Adopted by City Council on July 5, 2011 (also Robert's Rules of Order)

Workplace Harassment and Violence Prevention

The purpose of this policy is to maintain a professional workplace that is as free as possible of harassment and violence and to provide a reporting system. For this policy, the definition of harassment and violence shall include, but not be limited to: escalating harassment, threats, repeated inappropriate workplace language, physical violence, hostile behavior, stalking, intimidation, property damage, and other similar behaviors that severely disrupt an employee's ability to carry out their assigned duties.

A. Potential Violators

No employee, city official, or member of the general public, through the course of their employment, term of office, appointment, or other interactions with City employees conducting official City affairs, shall harass or engage in violent behavior against employees of the City.

B. Reporting Procedure

Employees should report work-related incidents, from any source, to their immediate supervisor and to the Director of Human Resources. The Director of Human Resources shall document the alleged incident and inform the City Manager of the allegation, or, if the alleged incident involves the City Manager, the City Attorney.

The Respective Manager (or, if appropriate, the City Attorney) and Director of Human Resources shall investigate the alleged incident. Upon finding that harassment or violence occurred, they shall:

- Impose appropriate disciplinary action if involving another City employee
- Report the incident to the Mayor if involving the City Manager
- Report the incident to the City Attorney and Mayor if involving a Council or Trustee Member
- Report the incident to the City Attorney and Mayor Pro Tem if involving the Mayor
- Report the incident to the City Attorney if involving a member of the general public. The City Attorney shall then determine appropriate legal actions and advise the Council or Trustees if additional legal action is warranted

If the Mayor or Mayor Pro Tem are notified of an incident, they shall work with the City Attorney or other legal counsel to investigate, arbitrate, or otherwise dispose of the incident in a manner that best represents the public's interest and, upon its disposal, inform the City Council or Trustees.

C. Results

The City employee behavior that violates this policy may be subject to disciplinary action under the City's employment policies. Appropriate legal action may be imposed upon the general public or other non-employee public officials who violate this policy.

Nothing in this policy precludes the City from applying additional personnel policies for specific incidents, such as sexual harassment or discrimination, where applicable.

Adopted by City Council on August 4, 2008.

EMPLOYEES

- **Employee Recognition Policy** 11
- **Personnel Manual** 12

Employee Recognition Policy

The city acknowledges the importance of recognizing employees, elected and appointed officials during certain occasions and therefore the following policy shall be followed:

1. Awards Banquet: The city may approve funding toward employee recognition such as the annual awards banquet to offset costs for dinner, entertainment and employee awards. Recognition may include, but is not limited to service certificates and plaques, safety awards, sick leave (lack of use) incentives.
2. Retirement Recognition: The city may recognize an employee who retires from service by hosting a retirement recognition gathering. The amount spent shall not exceed \$200.00. In addition, a plaque or certificate may be provided.

This policy does not prohibit employees from making gifts with private contributions.

3. Death in Family: The city may send condolences to current and former employees, elected and appointed officials, who experience a death in their “immediate family” as defined in the Personnel Management Guide and/or Union Contract. The amount spent shall not exceed \$50.00.

Adopted by City Council on March 3, 1997.

Personnel Manual

The Council shall establish and maintain a personnel policy manual including but not limited to policies on hiring, firing, sick leave, job qualifications, job descriptions, salary schedules, etc.

Adopted by City Council on February 4, 1974.

FINANCIAL POLICIES

• Annual Audit Policy	14
• Accounting System Policy	15-16
• Capitalization Thresholds for Financial Reporting	17
• Cash Management Policy	18-21
• Investment Policy	22-27
• Local Purchase Policy	28
• Mileage Rate Reimbursement	29
• Payment of Services by Credit Card Policy	30
• Purchases	31
• Purchasing Card Policy	32-35
• Returned Checks	36

Annual Audit Policy

The purpose of this policy is to provide for a comprehensive annual financial report (CAFR) and an annual audit of financial reports contained in the CAFR. Therefore, it shall be the policy of the City of Indianola that:

1. The City Council shall solicit proposals from qualified firms at least every 3 years to provide auditing services. The city council shall procure a firm to perform an annual audit of financial reports contained in the CAFR. Qualified firms are an independent firm of licensed certified public accountants or the Auditor's Office for the State of Iowa.
2. Audits shall be performed in accordance with generally accepted auditing standards, Chapter 11 of the Code of Iowa, and the standards applicable to financial audits contained in standards issued by the Comptroller General of the United States. The council shall annually review and approve the report of the independent auditor at a meeting open to the public.
3. Audits shall be performed in accordance with OMB Circular A-133, also known as a single audit, if expenditures under Federal awards exceed \$500,000 for the fiscal year. Single audit reports shall be submitted to the Federal Audit Clearinghouse within the earlier of 30 days after receipt or nine months after the end of the fiscal year.
4. The Director of Finance and Administrative Services, as the designated Chief Accounting Officer, shall publish within nine months of the close of each fiscal year a complete set of audited financial statements. The comprehensive annual financial report, and reports for all component units, shall be submitted to the Auditor's Office for the State of Iowa by March 31 of each year (as per Iowa Code).

Adopted by City Council on April 18, 2005.

Accounting System Policy

The purpose of the accounting system policy is to enable the preparation of financial statements presented in conformity with applicable laws, rules, and regulations. The accounting system shall be structured in the following manner:

1. The Director of Finance and Administrative Services, as the designated as the Chief Accounting Officer, shall implement procedures to implement this policy.
2. A fund accounting system that differentiates between the General Fund and other funds required to be separately accounted for by law, rule, or regulation.
3. Accounting codes that differentiate between assets, liabilities, receipts or revenues, and disbursements or expenditures for each fund.
4. Accounting codes that differentiate between revenue and expenditures by Federal or state grant programs as well as other programs and activities.
5. Utility billing system providing for customer billing of utility consumption and other appropriate fees and voluntary contributions.
6. Payroll database system for compensation of employees as provided in the Salary Resolution or as otherwise approved by the City Council.
7. Provide for a report to be reconciled with those of the City Treasurer as described in the Cash Management Policy.

Procedures

The following procedures have been approved by the governing body to implement the Accounting System Policy. As part of these procedures, the Director of Finance and Administrative Services may segregate duties between or delegate responsibilities to the City Clerk, Payroll/Utility Billing Clerk, Accounts Payable Clerk, Cashier, and other part-time employees.

General Ledger:

1. The Director of Finance and Administrative Services or designee shall maintain a Chart of Accounts of all account codes.
2. The Accounts Payable Clerk or designee shall prepare and enter all general ledger entries.
3. The Director of Finance and Administrative Services or designee shall review and approve all general ledger entries on a monthly basis.

Utility Billing:

1. The Utility Billing/Payroll Clerk or designee shall prepare and enter all utility billing information including account set up, consumption readings, adjustments, and account terminations.
2. No adjustments may be made to any Clerk's Office employee's personal utility account without the prior approval of the City Clerk or City Manager, if to the City Clerk's account.

3. All billing and collection procedures shall be in compliance with applicable rules and regulations promulgated by the Iowa Utilities Board and the municipal utility board.

Payroll:

1. Salaries and wages shall be supported by timesheets that separately report time worked on different projects and leave time.
2. Timesheets shall be attested to as accurate by both the employee and a supervisor familiar with the employee's activities.
3. Payroll disbursements are subject to the policies and procedures detailed in the Cash Management Policy.
4. No adjustments may be made to any Clerk's Office personnel account without the prior approval of the City Council, City Clerk or City Manager, if to the City Clerk's account.

Adopted by City Council on April 18, 2005.

Capitalization Thresholds for Financial Reporting

Pursuant to requirements to report fixed assets on financial statements, the threshold for reporting additions to fixed assets shall be established as follows:

1. All non-infrastructure capital items with a useful life less than two years from the date of acquisition or an individual item cost of less than \$5,000 shall be expensed.
2. All non-infrastructure capital items or projects with a useful life of at least two years from the date of acquisition and an individual cost of at least \$5,000 shall be added to applicable fixed asset schedules.
3. All costs for infrastructure assets shall be added to applicable fixed asset schedules.

Nothing in this policy shall be construed to limit the inclusion of expensed capital items in inventory management systems.

Adopted by City Council on November 17, 2003.

Cash Management Policy

The purpose of the cash management policy is to provide an efficient, cost-effective method of processing cash transactions. Therefore, it shall be the policy of the City of Indianola to:

1. Annually adopt a resolution naming depositories for all institutions that can be utilized for deposit accounts.
2. Annually adopt an investment policy for delegating the responsibility of investing cash balances to the appropriate parties and providing guidelines for the investment of funds.
3. Designate the City Treasurer as responsible for the safe custody of all city funds (as per Chapter 19 of the Code of Ordinances).
4. Designate the City Manager as responsible for supervising and directing the official conduct of all officers of the city under the management and control of the City Council, including the City Clerk (as per Chapter 21 of the Code of Ordinances). The City Manager shall implement procedures to delegate fiscal responsibilities while maintaining effective internal controls. As such, the Director of Finance and Administrative Services is designated as the Chief Accounting Officer and has the authority to implement accounting procedures needed to maintain effective internal controls over city funds.
5. Approve all expenditures at meetings open to the public and provide for the publication of the expenditure report (as per Iowa Code). Annually, the City Clerk shall provide for the publication of all actual salaries and wages for all personnel under the management and control of the City Council.
6. Approve a summary report of all receipts by fund at meetings open to the public and provide for the publication of the said report (as per Iowa Code).
7. Annually adopt a Salary Resolution setting compensation rates and benefits for all employees under the management and control of the City Council at the beginning of each fiscal year. Increases in compensation throughout the year shall be approved by simple motion of the City Council.
8. Reconcile the Director of Finance and Administrative Services accounting of deposits, withdrawals, and fund balances as described in the Accounting System Policy to the account balances attested to by the City Treasurer. The City Council shall review and approve the reconciliation report on a monthly basis.

Procedures

The following procedures have been approved by the governing body to implement the Cash Management Policy. As part of these procedures, the City Clerk may segregate duties between or delegate responsibilities to the Deputy City Clerk, Payroll/Utility Billing Clerk, Accounts Payable Clerk, Cashier, and other part-time employees.

Account Maintenance:

1. The Director of Finance and Administrative Services and City Treasurer are the designated officials authorized to sign checks.
2. Bank statements are to be reconciled on a monthly basis by the Accounts Payable Clerk with oversight by the Director of Finance and Administrative Services.
3. Blank checks shall be safeguarded and stored in a vault or other non-public areas not accessible by non-administrative personnel.
4. No checks are to be issued without prior approval by the City Council.

Deposits:

1. The Cashier or designee shall be provided information pertaining to all amounts owed to the City of Indianola.
2. All checks or cash to be deposited shall be delivered to the Cashier or designee as soon as practical from the time collected by any city employee or official. Each department that receives checks or cash shall deliver to the Cashier or designee information showing that amounts actually received balance, within reasonable variance, what was delivered to the Cashier or designee.
3. The Cashier or designee shall provide, and retain a copy of, receipts for all amounts collected.
4. The Cashier or designee shall prepare a daily receipt report totaling all deposits into city accounts. The report shall balance, within reasonable variance, the actual amount deposited for the period covering that report.
5. The Director of Finance and Administrative Services, or designee, shall request funds for projects funded by federal or state awards in accordance with the appropriate rules and regulations. All requests shall be provided to the Cashier for receipt purposes as soon as practical from the time requested. All requests for funds shall be timed in accordance with the actual immediate cash requirement of carrying out the approved project. Requests are not to be made to cover future expenditures, unless explicitly allowed by the appropriate funding authority for that specific project.

Purchasing:

All expenditures by any board, commission, or employee shall be reasonable in nature and necessary to attain the public purposes set forth in the annual budget as adopted by the City Council. In all purchasing decisions, the goal is to use the lowest responsive/responsible supplier using cost and any other factors deemed prudent by the board, commission, or employee. These procedures may be waived during bona-fide emergencies. The following procedures shall apply:

1. Competitive quotes from at least 2 sources shall be sought for all one-time purchases for items or services costing more than \$1,000 for each item or unit of service. For routine purchases, competitive quotes shall be sought at least once every 2 years for items or services costing more than \$1,000 for each item or unit of service. This requirement may be waived when purchasing under an agreement or consortium where competitive quotes have previously been obtained. This requirement may also be waived when purchasing proprietary replacement items or services for which there are no comparable suppliers.
2. Public improvement projects less than \$40,000 shall be procured using semi-formal competitive quotation procedures set forth in Iowa law.
3. Public improvement projects more than \$40,000 but less than \$100,000 shall be procured using informal contracting procedures set forth in Iowa law.
4. Public improvement projects in excess of \$100,000 shall be procured using competitive bidding procedures set forth in Iowa law.
5. Bidding procedures may be waived during bona-fide emergencies with procedures set forth in Iowa law.
6. Mileage rates, vehicle, and travel allowances shall be determined by policies adopted by the City Council.
7. The lowest responsive/responsible quote or bid should be used unless the city's Local Purchase Policy is followed.
8. All contracts must be approved by the City Council unless otherwise approved by a board or commission with such statutory authority.

9. Where authority is granted in the Code of Ordinances, boards and commissions are authorized to approve the purchase of budgeted items by a majority or quorum vote. Documentation of this shall consist of a listing of claims accompanied by the minutes.
10. The City Manager is authorized to purchase budgeted items, non-budgeted items up to \$5,000, and other items as authorized by the City Council and to delegate purchasing authorities as appropriate. As such, each Department Head is authorized to purchase budgeted items, or as otherwise authorized by the City Manager, for the individual fund for which they have supervisory authority. Department Heads are authorized to reasonably substitute individual items from those budgeted but must obtain approval from the City Manager before exceeding total budgeted expenditures for the funds for which they have supervisory authority.
11. Each Department Head or the Director of Finance and Administrative Services shall attest to the authorization to disburse funds to pay for their department's approved purchases (henceforth called a claim). This authorization may be delegated at the discretion of the Department Head. The Director of Finance and Administrative Services shall attest to the claims directly approved by the City Council, any official board or commission action in the absence of any other employee authorized by the official board or commission, and to reimburse the City Manager or any other employee of the city. The City Manager shall attest to the claims to pay for reimbursements to the Director of Finance and Administrative Services.
12. Purchasing of items for projects funded by federal or state grant awards shall be limited to the minimum amounts needed to cover allowable project costs.

Disbursements:

1. All approved claims shall be submitted to the Accounts Payable Clerk or designee as soon as practical from the time received by any city employee or official.
2. The Accounts Payable Clerk or designee shall review all claims for appropriate approval and consistency with policies and procedures prior to processing disbursements.
3. The Accounts Payable Clerk shall provide a report of all non-payroll associated claims to the Director of Finance and Administrative Services, who shall in turn submit it to the City Council for approval.
4. The Payroll/Utility Billing Clerk shall maintain the payroll system in accordance to the Salary Resolution and other policies adopted by the City Council.
5. The Payroll/Utility Billing Clerk shall prepare a bi-weekly payroll and any associated claims for deductions, taxes, or other benefits.
6. The Payroll/Utility Billing Clerk shall provide a report of all payroll-associated claims to the Director of Finance and Administrative Services, who shall in turn submit it to the City Council for approval.
7. Checks shall be approved and signed by the Director of Finance and Administrative Services, or as otherwise authorized by the City Council.
8. The Director of Finance and Administrative Services is expressly authorized to make disbursements using electronic means for the following items:
 - Payment of debt, or interest on debt, previously approved by resolution of the City Council or any authorized board or commission.
 - Payment of payroll-associated claims including voluntary deductions, remittance of taxes, or other benefits as described in resolutions and policies adopted by the City Council.
 - Payment of credit card and bank account fees under agreements previously approved by the City Council.
 - Remittance of sales and use taxes to the State of Iowa.
 - Payment of self-funded health insurance and flex spending claims as approved by a third party administrator under contracts approved by the City Council.

- Payment to settle contracts with specifically identified and scheduled payments previously approved by the City Council.

Adopted by City Council on April 18, 2005; amended August 4, 2008.

Investment Policy

Section 1 -- Scope Of Investment Policy

The Investment Policy of the City of Indianola shall apply to all operating funds, bond proceeds and other funds and all investment transactions involving operating funds, bond proceeds and other funds accounted for in the financial statements of the City of Indianola. This policy also applies to Indianola Police Retirement Funds in excess of the funding of the Municipal Fire and Police Retirement System of Iowa (MFPRSI). Each investment made pursuant to this Investment Policy must be authorized by applicable law and this written Investment Policy.

The investment of bond funds or sinking funds shall comply not only with this investment policy, but also be consistent with any applicable bond resolution.

This Investment Policy is intended to comply with Iowa Code Chapter 12B and 12C.

Upon passage and upon future amendment, if any, copies of this Investment Policy shall be delivered to all of the following:

1. The governing body or officer of the City of Indianola to which the Investment Policy applies.
2. All depository institutions or fiduciaries for public funds of the City of Indianola.
3. The auditor engaged to audit any fund of the City of Indianola.

In addition, a copy of this Investment Policy shall be delivered to every fiduciary or third party assisting with or facilitating investment of the funds of the City of Indianola.

SECTION 2 -- DELEGATION OF AUTHORITY

In accordance with Section 12B.10(1), the responsibility for conducting investment transactions resides with the Treasurer and Finance Director of Indianola. Only the Treasurer and Finance Director and those authorized by ordinance or resolution may invest public funds and a copy of any empowering ordinance or resolution shall be attached to this Investment Policy.

All contracts or agreements with outside persons investing public funds, advising on the investment of public funds, directing the deposit or investment of public funds or acting in a fiduciary capacity for the City of Indianola shall require the outside person to notify in writing the Finance Director within thirty days of receipt of all communication from the Auditor of the outside person or any regulatory authority of the existence of a material weakness in internal control structure of the outside person or regulatory orders or sanctions regarding the type of services being provided to the City of Indianola by the outside person.

The records of investment transactions made by or on behalf of the City of Indianola are public records and are the property of the City of Indianola whether in the custody of the Finance Director or in the custody of a fiduciary or other third party.

The Treasurer and Finance Director shall establish a written system of internal controls and investment practices. The controls shall be designed to prevent losses of public funds, to document those officers and employees of the City of Indianola responsible for elements of the investment process and to address the capability of investment management. The controls shall provide for receipt and review of the audited

financial statement and related report on internal control structure of all outside persons performing any of the following for this public body.

1. Investing public funds.
2. Advising on the investment of public funds.
3. Directing the deposit or investment of public funds.
4. Acting in a fiduciary capacity for this public body.

A Bank, Savings and Loan Association or Credit Union providing only depository services shall not be required to provide an audited financial statement and related report on internal control structure.

The Treasurer of Indianola and all employees authorized to place investments shall be bonded in the amount of \$25,000.

SECTION 3 -- OBJECTIVE OF INVESTMENT POLICY

The primary objectives, in order of priority, of all investment activities involving the financial assets of the City of Indianola shall be the following:

1. Safety: Safety and preservation of principal in the overall portfolio is the foremost investment objective.
2. Liquidity: Maintaining the necessary liquidity to match expected liabilities is the second investment objective.
3. Return: Obtaining a reasonable return is the third investment objective.

SECTION 4 -- PRUDENCE

The Treasurer of Indianola, when investing or depositing public funds, shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a person acting in a like capacity and familiar with such matters would use to attain the Section 3 investment objectives. This standard requires that when making investment decisions, the Treasurer shall consider the role that the investment or deposit plays within the portfolio of assets of the City of Indianola and the investment objectives stated in Section 3.

SECTION 5 -- INSTRUMENTS ELIGIBLE FOR INVESTMENT

Assets of the City of Indianola may be invested in the following:

- Interest bearing savings accounts, interest bearing money market accounts, and interest bearing checking accounts at any bank, savings and loan association or credit union in the State of Iowa. Each bank must be on the most recent Approved Bank List as distributed by the Treasurer of the State of Iowa or as amended as necessary by notice inserted in the monthly mailing by the Rate Setting Committee. Each financial institution shall be properly declared as a depository by the governing body of the City of Indianola. Deposits in any financial institution shall not exceed the maximum approved by the governing body of the City of Indianola.
- Obligations of the United States government, its agencies and instrumentality's.

- Certificates of deposit and other evidences of deposit at federally insured depository institutions approved and secured pursuant to Chapter 12C.
- Iowa Public Agency Investment Trust (IPAIT).
- Prime bankers' acceptance that mature within 180 days of purchase and that are eligible for purchase by a federal reserve bank.
- Commercial paper or other short-term corporate debt that matures within 270 days of purchase and is rated within the highest classification, as established by at least one of the standard ratings services approved by the superintendent of banking. If rated by two services, the highest classification in both.
- Repurchase agreements collateralized at no less than 102% and provided that the underlying collateral consists of obligations of the United States government, its agencies and instrumentality's and the Finance Director takes delivery of the collateral either directly or through an authorized custodian. Broker/dealer must be of highest rating or bank must be on Approved Bank List discussed earlier in this Policy Section.
- An open-end management investment company registered with the Securities & Exchange Commission under the federal Investment Company Act of 1940, 15 U.S.C. Section 80(a) and operated in accordance with 17 C.F.R. Section 270.2a-7, whose portfolio investments are limited to those instruments individually authorized in Section 5 of this Investment Policy.
- Mortgage Backed Securities that are unleveraged, straight fixed or floating rate and are issued directly by a U.S. Government Agency or securitized by Government Agency sponsored mortgages.
- All instruments eligible for investment are further qualified by all other provisions of this Investment Policy, including Section 7 investment maturity limitations and Section 8 diversification requirements.

SECTION 6 -- PROHIBITED INVESTMENTS AND INVESTMENT PRACTICES

DERIVATIVES AND STRUCTURED SECURITIES DEFINED

Financial derivatives are broadly defined as financial instruments which derive their value from the performance of a wide assortment of financial contracts, including structured debt obligations and deposits, swaps, exchange traded futures, exchange traded over the counter options, caps, floors, collars, mortgage backed securities, foreign exchange forwards, tender option bonds, and various combinations thereof.

Assets of the City of Indianola shall not be invested in the following:

1. Any derivative or structured security which does not have a readily available pricing service or broker/dealer quote source.
2. Any derivative or structured security whose duration cannot be modeled effectively.

3. Any derivative or structured security with exposure to the following: borrowing/external leverage, foreign currency, equity, commodity licenses or other non-fixed income instruments.
4. Any other derivative or structured security not specifically named as eligible in Section 5.
5. Reverse repurchase agreements.
6. Futures and options contracts.

Assets of the City of Indianola shall not be invested pursuant to the following investment practices:

1. Trading of securities for speculation or the realization of short-term trading gains.
2. Pursuant to a contract providing for the compensation of an agent of fiduciary based upon the performance of the investment assets.
3. If a fiduciary or other third party with custody of public investment transaction records of the City of Indianola fails to produce requested records when requested by this public body within a reasonable time, the City Treasurer shall make no new investment with or through the fiduciary or third party and shall not renew maturing investments with or through the fiduciary or third party.

SECTION 7 -- INVESTMENT MATURITY LIMITATIONS

- Operating Funds must be identified and distinguished from all other funds available for investment. Operating Funds are defined as those funds which are reasonably expected to be expended during a current budget year or within fifteen months of receipt.
- All investments authorized in Section 5 are further subject to the following investment maturity limitations:
 1. Operating Funds may only be invested in instruments authorized in Section 5 of this Investment Policy that mature within three hundred ninety-seven (397) days.
 2. The Treasurer may invest funds of the City of Indianola that are not identified as Operating funds in investments with maturities longer than three hundred ninety-seven (397) days. However, all investments of the City of Indianola shall have maturities that are consistent , with the needs and uses of the City of Indianola.
 3. The diversity of fixed income securities shall match cash flow needs with an absolute effective duration range of 2-5 years.

SECTION 8 -- DIVERSIFICATION

Investments of the City of Indianola are subject to the following diversification requirements:

Prime bankers' acceptances:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Indianola shall be invested in prime bankers' acceptances, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Indianola shall be invested in the securities of a single issuer.

Commercial paper or short-term corporate debt:

1. At the time of purchase, no more than ten percent (10%) of the investment portfolio of the City of Indianola shall be in commercial paper or other short-term corporate debt, and
2. At the time of purchase, no more than five percent (5%) of the investment portfolio of the City of Indianola shall be invested in the securities of a single issuer.

Where possible, it is the policy of the City of Indianola to diversify its investment portfolio. Assets shall be diversified to eliminate the risk of loss resulting from over concentration of assets in a specific maturity, a specific issuer, or a specific class of securities. In establishing specific diversification strategies, the following general policies and constraints shall apply:

1. Portfolio maturities shall be staggered in a way that avoids undue concentration of assets in a specific maturity sector. Maturities shall be selected which provide stability of income and reasonable liquidity.
2. Liquidity practices shall ensure that the next scheduled disbursement is covered through maturing investments, marketable U.S. Treasury bills or cash on hand.
3. Risks of market price volatility shall be controlled through maturity diversification so that aggregate price losses on instruments with maturities approaching one year shall not be greater than coupon interest and investment income received from the balance of the portfolio.

SECTION 9 -- SAFEKEEPING AND CUSTODY

All invested assets of the City of Indianola involving the use of a public funds custodial agreement, as defined in Section 12B.10, shall comply with all rules adopted pursuant to Section 12B.10. All custodial agreements shall be in writing and shall contain a provision that all custodial services be provided in accordance with the laws of the state of Iowa.

SECTION 10 -- ETHICS AND CONFLICT OF INTEREST

The Treasurer and all officers and employees of the City of Indianola involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

SECTION 11 -- REPORTING

The Treasurer shall submit annually an investment report that summarizes recent market conditions and investment strategies employed since the last investment report. The investment report shall set out the current portfolio in terms of maturity, rates of return and other features and summarize all investment transactions that have occurred during the reporting period and compare the investment results with the budgetary expectations. A quarterly review of the portfolio shall be received with the emphasis on

performance, stress test, etc. The City Council may approve exceptions to this policy on a short term basis so long as complete compliance remains the ultimate goal.

SECTION 12 -- INVESTMENT POLICY REVIEW AND AMENDMENT

This Investment Policy shall be reviewed annually or more frequently as appropriate. Notice of amendments to the Investment Policy shall be promptly given to all parties noted in Section 1.

Adopted by City Council on April 20, 1987, amended August 17, 1992;, amended February 18, 1997; amended April 20, 1998; amended April 26, 1999; amended May 7, 2001; amended May 6, 2002; amended May 19, 2003; amended March 15, 2004; amended March 21,2005; amended February 6, 2006; amended February 5, 2007; amended February 4, 2008; amended August 4, 2008; amended February 1, 2010

Local Purchase Policy

Pursuant to Iowa Code Section 23A.3 the Indianola City Council adopts the following policy:

Whenever any department of the City of Indianola purchases good or services from private enterprise, consideration shall be given to purchasing these goods or services from a locally owned business located within the City of Indianola which offers these goods or services if the cost and other considerations are relatively equal.

Adopted by City Council on September 19, 1988.

Mileage Rate Reimbursement

Under current law, the City of Indianola may reimburse city officials and employees using their own vehicles up to the amount allowable under Internal Revenue Services (IRS) rules. Effective January 1, 2002, the City of Indianola shall match the IRS allowable mileage rate.

Adopted by City Council on December 17, 2001.

Payment of Services by Credit Card Policy

The City of Indianola recognizes that accepting credit card payments for citizen services can enhance customer service. The addition of credit card payment as an option allows the City to receive payments on-line, thereby providing citizens with the ability to pay for services at hours most convenient to them. The City also recognizes that the aggregate credit card fees for providing this service can be a substantial amount.

To maximum the customer service objective while maintaining affordable fees, the Council hereby establishes a policy whereas the City of Indianola shall accept credit card payments for residential utility services. Nothing in this policy shall limit credit card payment of non-utility services by commercial or industrial customers when use of this payment option becomes available.

Adopted by City Council on October 7, 2002.

Purchases

The City Council recognizes the importance of approving purchases on a timely basis, which are recommended by the City Manager and included in the departmental operating budget. In addition, the City recognizes the added importance of approving the purchase of such recommendations as efficiently as possible.

A. Staff Approved Purchases:

The City Manager may approve the purchase of items valued at \$10,000 or less which are included in the annual budget adopted by the City Council and do not exceed the amount budgeted.

Any proposed purchases of items in excess of \$10,000 shall be brought to the City Council for approval.

Adopted by City Council on June 8, 1998.

Purchasing Card Policy

1. Purpose

- A. It is the intent of the purchasing card program to provide employees with an effective and efficient method of purchasing, reserving, guaranteeing and paying for specific services and/or purchases.
- B. The program is intended to provide documentation of purchases at the department level.
- C. The use of purchasing cards shall be in compliance with other city policies and procedures. It is the responsibility of each cardholder to comply with these policies.

2. Roles and Responsibilities

- A. The conduct of all City employees shall meet the highest ethical standards, and that standard is a part of the City's purchasing card program. All participants in the program are responsible for conducting themselves in such a way as to exemplify the public trust that they hold.
- B. Program Administrator: The Director of Finance and Administrative Services will act as the Program Administrator. Responsibilities shall include:
 - 1. Handling issues with the card provider and cardholders regarding compliance with program policies.
 - 2. Providing policy and procedure revisions to each Department Head.
 - 3. Recommending appropriate action in the event of unauthorized use of a card.
- C. Payment Administrator: The Director of Finance and Administrative Services will act as the Payment Administrator. Responsibilities shall include:
 - 1. Coordinating the card application process and keeping a record of all cardholders.
 - 2. Coordinating training sessions and keeping a record of those who have completed training.
 - 3. Handling issues with the card provider and cardholders regarding changes in cardholder status.
 - 4. Handling questions concerning payment procedures and transaction reports.
- D. Accounts Payable Clerk: Responsibilities shall include:
 - 1. Processing payments in accordance with the program policies and the contract between the City and the card provider.
 - 2. Reporting all variances from policies and procedures to the Program Administrator.

E. Cardholder: Responsibilities shall include:

1. Knowing and complying with the purchasing card policies and procedures, and ensuring purchases are made in accordance with the City's purchasing policy, including bidding requirements.
2. Ensuring that funds have been properly budgeted and are available to pay for the items and/or services being purchased.
3. Keeping informed about policy and procedure revision information.
4. Verifying that the quantity and quality of the items and/or services purchased are in compliance with the agreement, whether verbal or written, with the vendor.
5. Notifying the vendor, when applicable, that the purchase is tax exempt and ensuring that such taxes are not added to the prices of items and/or services purchased.
6. Reporting any variances from program policies to the Program Administrator.

3. Security

- A. Purchasing cards are the property of the City of Indianola.
- B. It is the responsibility of the cardholder to keep the card in a safe location.
- C. Carrying cards permanently with personal cards is discouraged because of the possibility of its use in place of a personal credit card.
- D. Lost or stolen cards shall be immediately reported to the Payment Administrator.
- E. Cardholders shall return cards to the Payment Administrator when employment with the City is terminated.

4. Included Items

- A. The purchasing card shall only be used for the following types of transactions:
 1. To secure and/or guarantee reservations, registrations, attendance, food, etc. to an approved educational or operational out-of-town event.
 2. To purchase or provide payment for goods or services necessary for operations and only for those goods and services that cannot be acquired through the traditional charge/billing/payment process unless use of the purchasing card will result in financial advantage.

5. Excluded Items

- A. The purchasing card shall not be used for the following types of transactions:
 1. Cash advance.

2. Purchase of alcoholic beverages.
 3. Travel-related expenses related to spouses or other non-covered persons.
 4. Items for personal use that would not be reimbursable by the City.
 5. Video rental, "On Your Honor" bar purchases provided in hotel rooms.
- B. The City purchasing card shall not be used for personal identification or as a personal credit reference.

6. Dollar Limits

- A. Monthly dollar limits will be established at \$3,500 per cardholder.

7. Use of Card and Transaction Records

- A. Receipts and Invoices: An original receipt or invoice from the vendor, or other verifying document must support each purchase transaction.
- B. Internet Transactions: Cardholders shall confirm the security of proposed Internet order sites prior to placement of orders.
- C. Conference, Training, and Travel Transactions: Cardholders shall confirm budget approval prior to using cards for conference, training, or travel purposes.
- D. Telephone Orders: Cardholders shall confirm the security of proposed telephone orders prior to placement of orders.
- E. Pickup/In-Person Orders: Cardholders may use cards in accordance with the policies at places of business accepting the cards.
- F. Cardholder Verification: Each cardholder shall be responsible to verify documentation of each transaction during each billing period.

8. Payment

- A. Signature Authority: The signature of the appropriate Department Head must be included on the request for payment.
- B. The Accounts Payable Clerk will process payments in accordance with the program policies and procedures, and the contract between the City and the card provider.

9. Disputed Charges

- A. It is the responsibility of each cardholder to resolve any discrepancies between the transaction report for his or her card and the transaction receipts.
- B. All Department Heads shall have the authority to resolve disputes. This is intended to ensure timely resolution of disputes.

10. Program Violations

A. Program Violations:

1. Unallowable purchases: The cardholder will provide a written statement of explanation if an unallowable purchase appears on his or her statement or transaction log.
2. Unacceptable Documentation: The cardholder will provide required documentation upon notification to do so by the Payment Administrator.
2. Late Submission of Purchasing Card Reconciliation Documents and/or Failure to Resolve Disputes: Late submissions and/or failure to resolve disputes may result in de-activation of the card.
3. Standards of Conduct Violations: Conduct not complying with City standards will be reported to the Program Administrator. In addition to card revocation, violations may result in disciplinary action up to, and including, termination.
4. Repeated program violations will be reported to the Program Administrator. In addition to temporary de-activation of the card, consequences of violations may include card revocation, payroll deduction for unallowable purchases and expenses that were not reconciled, and/or disciplinary action up to, and including termination.

Adopted by City Council on July 2, 2001; amended May 19, 2008.

Returned Checks

A service charge in the amount of \$30.00 shall be assessed to any customer whose check is returned unpaid by the bank on which it was drawn. If two (2) or more checks are dishonored within a six (6) month period, the City shall require future payments to be by cash, cashiers check, or postal money order.

Adopted by City Council on August 4, 2008.

POLICIES

• Government Access Channel Policy	38
• Infiltration and Inflow Policy	39-41
• Policy for Banners in the Public Right-of-Way	42-44
• Revolving Loan Fund Program Policy	45
• Roadside Trail Development Policy	46
• Sidewalk Agreements	47
• TIF Program Policy	48-51
• Web Site Privacy Statement & Disclaimer	52-53

Government Access Channel Policy

Policy

The government access channel shall be used by the city to promote the availability of government information to the citizens of Indianola. Government information shall include city, county and school and shall be only administrative in nature such as agendas, schedules, public safety and promotional information for government sponsored programs. Non-administrative information such as social and sporting events may not be placed on the government access channel. However, dates, times and locations of such events may be broadcast.

In addition, information relating to political, commercial, religious or any other non-government nature shall not be permitted. However, information such as election dates, times and locations may be broadcast.

Equipment Location

The equipment will be housed in the old data processing room located in the south council chambers which provides space as well as convenience to the council chambers.

Administrator

The Director of Administrative & Community Services is recommended as the person responsible for overseeing the day-to-day operations of the channel. Duties include scheduling, data entry, and working with personnel, either existing or new part-time, to enter information into the system. The City Manager will be ultimately responsible for the overall operation of the system.

Schedule

The channel will be live/tape broadcast.

Board/Commission Use

Should a board/commission wish to live broadcast their meetings, it will have to be done in the council chambers.

Adopted by City Council on January 16, 1995.

Infiltration and Inflow Policy

The Iowa Department of Natural Resources mandated the City of Indianola to study and repair the sanitary sewer collection system (Public and Private Sewers) to eliminate sanitary sewer overflows within a 3-year period. The mandate creates an urgency to remove Inflow and Infiltration (I&I) from the sanitary sewer system by December 31, 2013.

I&I not only causes sewage backups in basements, but also results in a substantial increase in energy needs and rapidly advances the need for repair and maintenance due to increased burden on the system. In addition, there is a reduction in sewer capacity, which shortens the life of the current treatment facility. All of which result in increased cost and financial burden on citizens and businesses of Indianola.

I&I is the invasion of storm water into the sanitary sewer system from broken, cracked or misaligned mains, leaking manholes or manholes that have water flowing over their covers. Other sources of I&I include private (resident and business) services that are cracked or broken and storm water connections from sump pits and roof drains into sanitary sewers. The latter has been illegal since the adoption of Ordinance No. 27-103 in 1979.

The mayor and council therefore adopt the following policy to abate problems associated with I&I:

1. The city shall perform a study to locate I&I using sewer department staff and an engineering firm. It shall be conducted on an area-by-area basis with anticipated city-wide completion of Phases I thru IV, as outlined in the Administrative Consent Order, on or before **Dec. 31, 2013.**
2. Public sewers and manholes with I&I shall be repaired using sewer revenue including fees and grants etc. designated by the city council.
3. Private sources of I&I are the responsibility of property owners and shall be repaired or removed in the following manner:

ACCESS TO PRIVATE SERVICE ref. Ord. 95.07 Right of Entry

Should the property owner deny access to the property for I&I testing and/ or inspection, the City of Indianola will consider the property non-compliant with the City of Indianola I&I program. A letter notifying the owner of non-compliance will be sent and the property owner will be given 30 days to respond or a \$50.00 per month fee shall be applied to the utility bill until inspection or testing can confirm compliance. If the owner has failed to allow access after a 90-day period of time, the monthly fee will increase to \$70.00 until inspection or testing can confirm compliance.

CONNECTION OR LEAKING SERVICE TO SEWER

Upon written notification from the City (regular first class mail) I&I flowing into the sanitary sewer from an illegal connection (does not include sump pump), the property owner shall have a period of **90 days to abate the problem.** Those owners that perform the proper repairs or retain a contractor to make the repairs within 90 days of notification or less shall be **eligible for one of the following finance options:**

- a) 25% reimbursement (not to exceed \$875) for the disconnection costs, or
- b) Loan Amounts may range from \$3,000 to \$7,000 with a four (4%) to five (5%) interest rate. Loan term may vary not to exceed ten (10) years. Loan requests will be approved by the City Manager.
If financial hardship can be demonstrated with regard to cost in excess of \$7,000, the council may approve a higher loan amount.

Example:

- 1) \$3,000, 4-5%, 5 years
- 2) \$4,000, 4-5%, 7 years
- 3) \$5,000, 4-5%, 8 years
- 4) \$5,500, 4-5%, 9 years
- 5) \$7,000, 4-5%, 10 years

For those property owners who opt not to repair the illegal connection from the sanitary sewer after the 90-day period, a \$50.00 per month fee shall be applied to the utility bill until the disconnection has been performed, but not to exceed 1 year. By the end of the 1-year period, the owner shall have completed the disconnection.

If the owner has failed to repair the illegal connection the monthly fee will increase to \$70.00 until repairs have been made. By the end of the second 1-year period, the owner shall have completed the disconnection. If the owner has failed to repair the illegal connection the City will seek to enforce this policy using all lawful means, including but not limited to the prosecution of a municipal infraction which could result in a civil penalty, court cost, and / or a court order requiring that repairs be made within a certain time period.

Inspection by city staff both prior to and after repairs shall be necessary for a reimbursement or loan. In addition, a billing statement for services performed shall accompany the request for reimbursement. For those owners opting to do the work without the assistance of a commercial contractor, the city shall reimburse 50% of the material costs only. The reimbursement shall not exceed \$400.

CONNECTION (SUMP PUMP)

Upon written notification from the City (regular first class mail) of sump pumps illegally hooked into a sanitary sewer, the property owner shall have a period of 30 days to remove all methods/systems of connection.

For those property owners who opt not to disconnect a sump pump from the sanitary sewer after the 30-day period, a \$70.00 per month fee shall be applied to the utility bill until the disconnection has been performed.

Within two years the owner shall have made the disconnection. If the owner has failed to repair the illegal connection the City will seek to enforce this policy using all lawful means, including but not limited to the prosecution of a municipal infraction which could result in a civil penalty, court cost, and / or a court order requiring that repairs be made within a certain time period.

No financing options are available for this repair.

Inspection by city staff both prior to and after repairs shall be necessary.

Undue Hardship

For those property owners who can show undue hardship resulting from repairs, the fee may remain at \$50.00 if approved by the city council.

The property owner shall make arrangements with the City of Indianola for undue hardships and will be handled on a case-by-case basis.

Reference of City Ordinances:

95.07 Right of Entry

97.01 Storm Water

97.05 Restricted Discharge Powers

99.05 User Charges

Adopted by City Council on November 17, 1986; amended September 5, 1995; amended June 15, 1998; amended September 5, 2006; amended July 16, 2007; amended June 2, 2008, amended 2011

Policy for Banners in the Public Right-of-Way

Applicability Any banners erected in the public right-of-way in the City of Indianola shall adhere to this established policy. This policy does not apply to banners that are not in the public right-of-way. The Sign Regulations of the Zoning Ordinance shall apply for such banners.

Application Form Applicants for banners in the public right-of-way shall use the Banner application form available at the Community Development Department located at 110 North 1st Street. Banner design, including color depiction, exact dimensions, content, colors, locations, duration of event, applicant information and insurance shall be required as part of any banner permit application.

<u>Banner Zones and Number of Poles</u>	<u># of Poles</u>	<u>Minimum # of Banners</u>
Zone 1 – North Buxton from Ashland to West Clinton West Ashland from Buxton to North C Street	13	10
Zone 2 – North Howard from Ashland to East Clinton East Ashland from North Howard to Hwy 65/69	10	8
Zone 3 – South Buxton from Salem to Hwy 92 West Salem from Buxton to South C Street	11	9
Zone 4 – East Salem from South Howard to Hwy 65/69 South Howard from Salem to Hwy 92	11	9
Zone 5 – Square/downtown area	28	20
Zone 6 – Highway 65/69 – Number and location approved by City Council.		
Zone 7 – Highway 92 – Number and location approved by City Council.		

Other Zones Applicants for banner locations outside the banner zones listed above will be considered on an individual basis after review and recommendation by city staff and the approval of the City Council.

Application Fee A \$25.00 application fee plus \$2.00 per banner is required for those banners installed within Zones 1 – 2 – 3 – 4 and Private Non-Profit banners located in any zone. The Community Development Director shall waive the fee if no sponsorship is placed on the banner.

Number of Banners Minimum number of metal light poles as listed in each zone must have the same banner and the banners must utilize the minimum number of banners listed for the zone in which they are installed. No more than one banner per pole.
*Exception: Zones 6 and 7, approval of specific number and location of banners along Highway 65/69 and Highway 92 will be required by City Council.

Minimum number of banners must be distributed uniformly within the zone.

<u>Banner Construction</u>	Pole banners must not be larger than 30”x 94” and should be made out of a canvas or nylon material. Supports shall match existing pole color unless otherwise approved.
<u>Banner Installation</u>	All hardware used to support each banner shall be approved and installed by Indianola Municipal Utilities. All costs associated with the installation and removal shall be the responsibility of the applicant. Permit holder is responsible for coordinating installation and removal of banners with Indianola Municipal Utilities.
<u>Length of Use By Type of Banner</u>	<i>Business or Institution: Allowed in Zones 1 – 2 – 3 – 4</i> (company anniversary event, college welcoming, etc.) 3-month maximum per calendar year per banner with at least 30 days separating such 3-month periods. <i>Community Wide Event: Allowed in ALL Zones</i> (seasons, holiday shopping, etc.) 3 months maximum per calendar year per banner with at least 30 days separating such 3-month periods. <i>Community Special Event: Allowed in ALL Zones</i> (The National Balloon events, Log Cabin days, Dickens, etc.) One month maximum prior to each event. Banner must be removed within 7 days after event. <i>Private Non-Profit Special Event: Allowed in ALL Zones</i> (The National Balloon Classic, Opera Festival and similar events) One month maximum prior to each event. Banners must be removed within 7 days after event.
<u>Insurance</u>	Permit applicant must file proof of insurance and must sign a hold harmless agreement. These documents must be submitted before sign permit application for banners in public right-of-way will be approved.
<u>Maintenance of Banners</u>	Upon receipt of any call regarding problems with banners, corrective action within 24 hours of notification to the banner sponsor’s contact person will be required. The City of Indianola reserves the right to immediately have the banner removed and revoke the banner permit. Any cost for the removal of banners by IMU will be charged to the organization holding the permit. <i>In all cases, the applicant is responsible for cost of installation and maintenance of the banners.</i>
<u>Administration</u>	These policies and procedures are administered by the Community Development Director.
<u>Banner Reservations</u>	Banner space will be allocated on a first-come, first-served basis, with conflicts resolved according to the prioritization standards.
<u>Prioritization</u>	(1) Decorative non-event specific (2) Major Multi-day events with community involvement.

(3) Community promotions and events.

Banner Content
and Design

The content and design must comply with the following:

(1) Celebrates and/or promotes the Indianola community or is event specific.

(2) Be non-offensive.

(3) Sponsorship recognition will be allowed in the bottom 15%. In Zones 1 –2 –3 –4 ONLY.

(4) Banner design must be submitted to the Community Development Director for compliance with above criteria.

Availability

Open to all citizens of Indianola, to established institutional or non-profit organizations (example churches, colleges, etc.) within the community and to Indianola organizations carrying out events within the community. The foregoing requirements and guidelines must be followed by all banner users. Corporate banners recognizing company anniversary events or special recognition may be permitted subject to all the above design and location criteria.

Exemption

The City Council may approve any banner design, content or location for a person not to exceed 1 year.

Adopted by City Council on February 18, 2003; amended June 2, 2003; amended August 4, 2008.

Revolving Loan Fund Program Policy

The purpose of this policy is to provide broad direction for the implementation of a Revolving Loan Fund by the City of Indianola.

Geographic Area

Benefited entities shall be limited to an area described in the Urban Renewal Plan for the Original Downtown Urban Renewal Area on file in the City Clerk's office.

Purpose

The program's purpose is to assist building/landowners in the retrofit, renovation, or new construction of properties or second story housing development, within the designated area to provide: new retail service, housing projects; to combat urban blight; and to provide employment opportunities in the City of Indianola.

Program Methods

The assistance provided to the building/business owner will come in the form of direct, zero interest loans, of up to 25% of the project cost or \$10,000, whichever is less. The Council reserves the right to approve projects for more than \$10,000 if they provide broader economic benefits to the community and are recommended by the Director of Finance and Administrative Services.

Eligibility Criteria

The Director of Finance and Administrative Services shall establish objective eligibility criteria, funding priorities, and program requirements that meet local, state, federal, and grant funding requirements as applicable. The Director of Finance and Administrative Services shall maintain proper documentation of these procedures on file in the City Clerk's office. Exceptions to the eligibility criteria for projects approved by the Director of Finance and Administrative Services using his/her own guidelines shall be disclosed to the City Council.

Implementation

The Director of Finance and Administrative Services shall provide recommendations to the City Council under this program on applications it approves for funding.

Disbursements under this program shall be submitted to the City Clerk's Office for council consideration using existing policies and procedures.

Adopted by City Council on August 6, 2001; amended August 4, 2008.

Roadside Trail Development Policy

Where trails will double as sidewalks as per the City Parks and Trails Master Plan along designated Green Streets or where Roadside Trails are designated, the developer, prior to or at the time adjacent houses are constructed, shall install an 8 ft or 10 ft wide concrete trail (whichever is required) instead of 4 ft wide, with the city paying the width difference greater than 4 ft.

Installation: must follow city specifications

Maintenance: 50% owner-50% city (8 ft wide), 40% owner-60% city (10 ft wide)

The city will determine when a repair or replacement is needed, notify the property owner and hire a contractor to perform the work. The city shall pay the contractor and bill the property owner for 40% or 50% of the cost, depending on the trail width.

Snow Removal: The property owner shall be responsible for snow removal to a width of 4 feet.

Adopted by City Council on September 9, 2006.

Sidewalk Agreements

Staff has the authority to enter into sidewalk agreements with square businesses, which will include the following:

- Hold harmless agreement
- City as a “name insured” on a \$1,000,000 (where no liquor license is involved)
- 50 cents per square foot of occupied space
- Term agreed to annually

Any agreements that are “outside” the conditions above will be brought to council for consideration.

Adopted by City Council on June 21, 2004.

TIF Program Policy

The purpose of this policy is to provide guidance regarding the use of Tax Increment Financing (TIF) to enhance economic development in the City of Indianola (the City). This policy does not replace project area objectives or types of renewal activities listed in any Urban Renewal Plan. Nothing within this policy requires the City of Indianola to provide funding for any project, regardless of that project's ability to meet eligibility guidelines. Any project making application for TIF funds must be located in a designated TIF district and is subject to the particulars of the respective Urban Renewal Plan applicable for said TIF district.

Goal

The goal of Indianola's Tax Increment Finance (TIF) program is to effectively encourage economic development, enhance industrial and non-retail commercial property tax base, create high-quality employment opportunities, and attract businesses that contribute to the general well-being and quality of life of Indianola's residents.

Uses of Funds

- Construction and repair of public infrastructure. TIF funds may be used to retire debt and pay interest for these projects until development occurs or until assessments and connection fees are paid.
- Direct assistance to pay assessments or connection fees for properties whose uses meet eligibility criteria. Properties that do not meet the criteria shall be required to pay assessments or connection fees, even if TIF is used to finance others within the same project.
- Direct assistance to businesses or property owners in the form of rebates, grants or loans for non-infrastructure uses. Loans may be interest bearing, zero-interest, or forgivable based on performance targets.
- To purchase or expand land ownership in partnership with the Indianola Development Association and any public/private partnership project that serves a public purpose compatible with the project objectives of a particular Urban Renewal Plan.
- Any other lawful use as listed in the Urban Renewal Plan on file in the City Clerk's Office for any particular area.

Property Use Eligibility Criteria

- Properties owned by public entities that enhance the quality of life in Indianola, serve a public purpose, and stimulate economic development.
- Properties owned by the Indianola Development Association or any public/private partnership that serves a public purpose compatible with the project objectives of a particular Urban Renewal Plan.
- Properties with any proposed industrial usage.
- Properties with proposed commercial office or retail usage with combined taxable valuation of all lots that exceeds \$10 million.
- Properties with proposed retail development with a taxable valuation under \$10 million and all residential development properties are explicitly excluded from receiving TIF program funds.

Project Eligibility Criteria

The following project characteristics shall be the primary factors in considering project eligibility:

1. Improves the development viability of an eligible property and will likely meet at least 3 other project criteria within 5 years of funding.
2. Increases the taxable value of an eligible property within 2 years of funding.
3. Creates or retains quality employment opportunities within Indianola.
4. Is compatible with the community and surrounding properties.

5. Does not cause undue stress on City services or public infrastructure.
6. Does not create an unfair advantage for the property owner over existing property owners in the community.
7. Property owners or developers waive other forms of property tax abatement, exemptions, or incentives allowed by law, however nothing precludes the City from rebating property taxes paid.
8. Property owners or developers agree to minimum assessed values, construction timetables, and other criteria to be contained in a development agreement.
9. Property owners or developers shall construct public infrastructure necessary to serve the project in accordance with City specifications, and upon completion, dedicate such to the City.

Where applicable, assistance to private entities shall be based on criteria outlined in Iowa Code Chapter 15A, including, but not limited to the number and pay scale of projected new jobs and the amount of property tax base to be created. Pay scale shall be determined by the percentage of median income for Warren County. Other compensation criteria, such as benefits paid, may also be considered.

Project Priorities

1. Public infrastructure improvements adjacent to undeveloped property or proposed redevelopment.
2. Lending at low or zero-interest rates where local funds are used to match other public and private economic development incentives. Preference will be given to projects that expand existing businesses.
3. Direct assistance in the form of grants, rebates, or forgivable loans where local funds are used to match other public and private economic development incentives.
4. Lending or direct assistance without local funds matching other economic development incentives.

Application Procedure

- Application forms are available in the Community Development Office at City Hall, 110 N. First Street.
- Applications shall be submitted as soon as possible to the Community Development Office and, at a minimum, prior to the submittal of a site plan.
- The application shall be reviewed by the City Manager for completeness.
- The City Manager shall forward the application, with a recommendation for approval or denial, to the City Council for its consideration of the application.
- If the application is approved by the City Council, the City Manager shall prepare a Development Agreement, which shall contain the necessary financial and legal considerations. The cost to prepare the Developer Agreement shall be paid for by the applicant, including any outside counsel retained by the City for purposes of negotiating, drafting, approving or executing said Agreement.
- Once the Development Agreement is negotiated between the Applicant and the City Manager, the City Council will conduct a public hearing and take action on the agreement. The City Council must find that a bona fide public purpose will reasonably be accomplished by the project.

City of Indianola
TIF Program Application

This application must be completed for any project that requests financial assistance from the City of Indianola using the Tax Increment Financing Program. Please use additional or attached sheets to provide any information requested in this application.

Applicant Name: _____
Mailing Address: _____

Telephone# _____
FAX# _____
E-mail address _____

Property Use

- | | |
|---|---|
| ☐ Public entity | ☐ Proposed industrial use |
| ☐ Indianola Development Corp. | ☐ Commercial office in excess of \$10M |
| ☐ Other public/private partnership | ☐ Other eligible use |

Zoning classification: _____

Project Description

Description of the project (Physical location, building square feet, unique architectural aspects, etc.):

Description of employment (use attached sheets if necessary):

- | | | |
|--|-------|-----------------------|
| ☐ New jobs | _____ | Average wages \$_____ |
| ☐ Existing jobs | _____ | Average wages \$_____ |

Note: Projects that simply relocate jobs from another part of the city or state may not be eligible unless they significantly expand new jobs or retain current jobs from moving out of state.

Other information (types of employment, benefits, etc.):

Dollar value of property improvements to be constructed: \$_____

Description of compatibility with the community and surrounding properties:

Description of uses of public infrastructure or municipal services (utilities, special public safety considerations:

FOR CITY USE ONLY:

Received by the City: _____

Reviewed by the City Manager: _____

Referred to City Council for Action: _____(YES) _____(NO)

Signed: _____
(City Manager)

Date: _____

Adopted by City Council on January 16, 2007; amended August 4, 2008.

Web Site Privacy Statement & Disclaimer

The City of Indianola (City) and Indianola Municipal Utilities (IMU) provide web sites, including cityofindianola.com and i-m-u.com, as a public service. Please note that visitors to these sites are responsible for checking the accuracy, completeness, currency and/or suitability of all information. The following information outlines the collection and protection standards used by the City and IMU on these sites. This information is provided for informative purposes only and is not meant to be a contract of any type, either express or implied, and should not be treated as such by site visitors. The information provided in this statement and disclaimer may change at any time, without prior notice to any visitor.

Access to Information:

- Access to personally identifiable information in public records for municipalities is determined primarily by Chapter 22 *Examination of Public Records (Open Records)* of the Code of Iowa. Records generally available under Chapter 22, and not otherwise designated as confidential elsewhere in the Iowa Code or under federal statutes, are considered public information and can be made available upon request. Information that visitors to this web site provide has no greater, or less, privacy protection than similar information provided to this municipality by other means.
- Any public information furnished by a visitor to this site, for any reason, may be filed and maintained by the municipality for its own use in performing statistical analysis, improving its service delivery system, or responding to a request for service or information. Information deemed as confidential may be retained for the city's or IMU's own use. The City and IMU do not sell visitor's information to any outside company or organization. Visitors should be aware that the collection of personal information requested from or volunteered by children will be treated in the same manner as information given by an adult and may be subject to access by the public under Iowa law.

Collection of Information:

- The City and IMU may automatically collect specific and non-personal information about each visitor to its web sites. This information may include Internet Protocol (IP) addresses, type of browser used, the date and time of the visit, the services accessed, and the IP addresses of the locations to which the visitor linked during their visit to these web sites. This information is strictly used for site maintenance purposes, but may be considered public information. The portion of a record request that contains an internet protocol number which identifies the computer from which a person requests an official record is considered confidential under Chapter 22 of the Code of Iowa.
- The City and IMU contracts with third parties to provide certain services. Data collected on these sites is owned by the City and IMU and is subject to the same privacy protections and constraints under applicable Iowa law and federal statutes as if it were collected on City and IMU sites.

Security of Information:

- City, IMU, and sites providing services to the City and IMU by third parties meet accepted standards of security for transactions that may involve payment of funds, including the use of encryption and SSL services.
- Credit card numbers are not electronically stored on-line by the City or IMU longer than is required for verification and completion of the subject transaction. However, neither the City nor IMU are responsible for credit card numbers or information retained by third parties and do not warrant the security of such data retained by any third party.

Information Content:

- The City and IMU specifically disclaim any and all liability for any claims or damages that may result from providing information or transactional capabilities on its web sites, including sites maintained by third parties. The inclusion of links to or from any site does not imply endorsement by the City or IMU. The City and IMU makes no effort to independently verify, and does not exert editorial control over, information on pages outside of its own sites. The responsibility for content rests with the organizations providing the information.
- The City and IMU do not endorse any products, services, vendors, consultants, or documentation referenced in the content on its web sites. Any mention of products, services, vendors, and consultants is for informational purposes only.
- The City and IMU makes no representations, guarantees, or warranties as to the accuracy, completeness, currency, or suitability of the information provided via these web sites. Any person or entity that relies on any information obtained from these sites does so at his or her own risk.

Adopted by City Council on October 7, 2002.

STREETS, ALLEYS, AND PARKING LOTS

• Addresses on Street Curbs	55
• Alleys & Streets - Sale Of	55
• Alley Policy	56
• Alley – Hard Surfacing	56
• Alley Maintenance	56-57
• Calcium Chloride (Dust Control)	58
• Parking Lot Maintenance	59

Addresses on Street Curbs

Establishes a policy, which permits house numbers to be painted on street curbs at the residents' option and expense.

Adopted by City Council on August 5, 1985.

Alleys and Streets – Sale Of

Whereas the City Council of the City of Indianola, Iowa is desirous of setting a consistent and uniform policy in the pricing of streets and alleys offered for sale, the following be adopted as the policy of the City Council of the City of Indianola relative to the sale of streets and alleys:

1. It shall be Council policy that before a request to vacate and sell an alley be presented to the Council, that all the adjacent property owners and the property owners that abut the extension of the proposed vacated alley prior to the alley crossing a designated city street, must sign that they are in agreement on the sale of the alley and the division thereof. All other property owners within the block shall be notified.
2. That such utility easements be retained over any street or alley sold by the City of Indianola as the City Manager may, in his opinion, determine as advisable and reasonably necessary under the existing circumstances.
3. That the standard price of \$200.00 for an entire alley one-half block in length be set for each portion of an alley sold except for areas within two blocks of the city square or one block of 65/69 and 92 where a price of \$400.00 for an entire alley one-half block in length is hereby set.
4. That it be adopted as a standard general policy that alleys be divided between the lots which are adjacent to it, and that parties owning the adjacent lots be notified in the event that an alley is going to be sold.
5. That a price of \$500.00 for a street one-half block in length is hereby set.
6. That the purpose of this policy is to set a minimum, and in effect a standard price for alleys and streets offered for sale by the City of Indianola, Iowa. It is not, however, the intent of this policy statement to set a maximum price in the event that on a Notice of Sale there is more than one interested buyer and said parties are willing to bid against each other in excess of the price set by this policy statement. In the event that more than one party is interested, the street or alley shall be sold to the highest bidder as provided by law.
7. The purchaser shall, in addition to the prices set forth above, pay the necessary publication costs and legal fees incurred incidental to the sale.
8. Prospective purchasers shall deposit the amount of their bid with the City Clerk at the time of their request, which deposit shall be refunded in the event the sale is not approved by the Council.

Adopted by City Council on October 19, 1981.

Alley Policy

The City Council recognizes it is of mutual interest to property owners and the City to vacate and sell unused alleys to property owners. The Council from time to time may allow property owners to obtain unused or low-use alleys from the City for a purchase price of \$1.00 plus costs which shall include but are not limited to publication, attorney, recording and survey fees. Alleys sold by the City must be unused or low use and have unanimous approval of property owners abutting the alley to be sold.

Adopted by City Council on May 18, 1987; amended August 4, 2008.

Alleys – Hard Surfacing

The City will pay one-third the cost of constructing a hard-surfaced alley. All in-kind service and/or labor by the City will not be included in the City's 1/3 allocation. In order for the City to participate in the construction, the alley will be constructed in accordance with City specifications.

Adopted by City Council on April 3, 1981.

Alley Maintenance

Hard-Surfaced Alleys

The City of Indianola will provide maintenance on hard-surfaced alleys. This includes, but is not limited to, patching holes, plowing snow and sweeping the alleys. Major maintenance is not included as part of this policy and the cost incurred in such a project may be assessed to property owners.

Major maintenance of hard-surfaced alleys shall be defined but not restrictedly limited to asphalt or concrete overlays over large sections of the hard surface or reconstructing a large section of the hard-surfaced alley.

Exception: The above section shall not apply to the alleys within one block of the square. For these alleys, given their commercial and therefore public use, the mayor and council may opt to improve them at the city's expense. Improvement for this section shall only include asphalt overlays.

Rocked Alleys

The City of Indianola will grade and plow snow on rocked surfaced alleys upon request. Additional rock will be added on a minimal basis to existing maintained rocked alleys or future constructed rocked alleys. This rocking by the City is not to be construed to construct or reconstruct non-surfaced alleys but only to maintain rocked surfaced alleys. Any cost incurred for construction or major reconstruction of rocked alleys should be borne by the property owners.

Major construction or reconstruction of rocked alleys shall be defined but not strictly limited to the addition of rock or other road building materials on a major portion of an alley or removing old material and replacing it with rock or other road building materials.

If a dispute between property owners occurs due to the City's maintenance of an alley, the City reserves the right to ask the person who requested the maintenance to obtain signatures of the majority of the abutting

property owners on the alley and/or the majority of ownership, per running foot, on the alley before the City will continue to maintain the alley.

Adopted by City Council on April 3, 1981.

Dirt Alleys

Dirt traveled alleys will be graded and snow plowed upon request. Rock or other road building materials will not be added to dirt alleys by the City.

If a dispute between property owners occurs due to the City's grading of an alley, the City reserves the right to ask the person who requested the grading to obtain signatures of the majority of the abutting property owners on the alley and/or the majority of ownership, per running foot, on the alley before the City will continue to grade the alley.

Adopted by City Council on April 3, 1981.

Calcium Chloride (Dust Control)

The City will pay for one application of calcium chloride (dust control).

Adopted by City Council on April 16, 2001.

Parking Lot Maintenance

City policy on maintaining parking lots is that the City owned or properly leased parking lots shall be surfaced and maintained, as needed under the supervision of the City Manager.

Adopted by City Council on August 1, 1977.

STREET CONSTRUCTION

• Asphalt Overlays	61
• Concrete Street Replacement	61
• Non-TEA-21 Streets	62
• TEA-21 Streets	62
• Streets Funded by Alternative Revenue Sources	62
• Sidewalk Installation	63

Asphalt Overlays

The City Council on paved streets shall assess 100% of the overlay project costs. Assessments shall not include: 1) engineering; 2) curb repairs and replacement and; 3) repairs to the street prior to the overlay.

For streets that potentially have an additional 20 years of life based on limited structural deterioration, the engineer shall prepare a cost estimate for rehabilitation. This includes replacement of excessively cracked panels, replacement of deteriorated curbs, placements of asphalt overlays or other repairs necessary to improve the streets appearance to substantially the same standard as required in new subdivisions.

In addition, for those property owners who pay their assessment within 30 days of adoption of the final assessment schedule, no default fee shall be charged.

Adopted by City Council on May 17, 1993

Concrete Street Replacement

The following policy shall be used for replacing existing concrete streets. The council's vision centered on minimizing neighborhood deterioration as well as possible segregation of the community into high and low income housing areas.

Factors for consideration include:

- A. Approximate Age of Original P.C.C. - The basis of a concrete street replacement policy shall be that all streets which reach 70 years of age may be replaced unless engineering investigations show above average performance by the street pavement. Streets that show excessive deterioration before reaching 70 years of age may also be subject to replacement.

The above time line approach will allow the City Council and residents adequate time to plan for the financial impact of a street replacement program.

- B. Arterial/Collector Streets - Arterial and collector streets require a higher level of maintenance since they attract through traffic and are intended to be used more than neighborhood streets. The timing of replacement for these streets will depend on the amount of damage sustained from truck traffic and funding availability from state and federal programs. These streets will be reviewed periodically and property owners will pay a reduced special assessment which is consistent with the ISTEA Street Replacement Policy.
- C. Engineer's Recommendation - Evaluating and rating of streets by an engineer shall include but not be limited to use of core samples for determining thickness and structural strength. In addition, the general condition of the street including curb defects, types and frequency of cracks, formation of potholes, pavement irregularity and lack of storm drainage shall be reviewed. The engineers' recommendation shall be a key factor in street replacement.

Adopted by City Council on March 6, 1995.

Non-TEA-21 Streets

The City Council on non-paved streets will assess all eligible construction costs up to 31' B to B to the property owners. The assessment will be based on the benefited area.

Exception: The City Council may at it's option based on undue hardship as a result of the assessment, pay 50% of the paving for streets that are one block in length or less and that lie between two existing concrete paved streets.

On paved (hard surfaced) streets, the City Council will assess 0% of the eligible construction costs up to 25' B to B to residential, commercial, industrial and non-profit organizations.

Adopted by City Council on January 15, 2001.

Amended by City Council on March 5, 2012

TEA-21 Streets

The City Council on non-paved streets constructed with TEA-21 funds will assess all eligible costs that are not funded by the TEA-21 grant.

For streets that have been previously paved (hard surfaced), the city shall assess 0% of all eligible costs not funded by TEA-21 to the residential, commercial, industrial and non-profit property owners.

Adopted by City Council on January 15, 2001.

Streets Funded by Alternative Revenue Sources

On a case by case basis, the City will decide how much each property will be assessed.

Sidewalk Installation

When concrete streets are replaced, sidewalks shall also be installed where none currently exist and the lot is developed. The walks shall be installed as part of the street project.

The cost of material and labor shall be borne by the property owner. However, unique costs related to severe grade, tree and utility removal shall be borne by the city as part of the reconstruction project.

Adopted by City Council on April 17, 1995.

MISCELLANEOUS

• Animal Control	65
• City Policy on Lobbying	65-66
• City-Wide Clean Up	66
• Claims	66
• Dangerous & Dilapidated Program	67
• Permit Fees For Local Government Entities	68
• Rezoning	69
• Excessive Sewer Policy	70
• Sewer Policy Statement	71
• Storm Watch and Warnings	72
• Use of North Council Chambers	73
• Voluntary Annexations	74

Animal Control

The purpose of this policy is to aid the general public in dealing with problems that result from the intrusion of wild animals into residential and commercial areas.

The city council authorizes the City Manager, or his designee, to pay the costs for wild animal control occurring in the city limits on either public or private property under the following conditions:

1. The contractor is required to be experienced in the capture and handling of wild animals.
2. The fee is based on a per animal basis.
3. The property owner is responsible for arranging the work with the contractor
4. The contractor provides the city a per animal quote and, where applicable, other anticipated cost information, prior to engaging work on behalf of the customer
5. The contractor provides the city an invoice for 50% of the cost complete with the name and address of the customer and a description of the wild animals captured
6. Fees are reimbursed only after the wild animal(s) is/are successfully captured.

The following implementation guidelines apply to this policy:

1. Wild animals include, but are not limited to skunks, raccoons, opossums, and squirrels. This policy shall also apply for the capture and prevention of nesting locations for bats. Fees for domestic animal control shall not be authorized.
2. Payments for the city's share shall be made solely to the contractor and not to the property owner.
3. No contractor shall be reimbursed for the capture of more than 6 animals from work at a single property within any 90-day period.
4. The maximum reimbursement amount set for skunks, raccoons, opossums, and squirrels is:

1 animal	\$20
Multiple animals at 1 trapping	\$15 each
5. The maximum amount of bat nuisance abatement and prevention shall be \$200 for each individual claim.

Adopted by City Council on August 1, 1994; amended March 20, 2006.

City Policy on Lobbying

The "official position" of every city official or employee as well as the "official position" of the City of Indianola, for purposes of encouraging the passage, defeat or modification of any state legislation or any state regulation or influencing the decision of any state officials, or for any other purposes, can only be established by a motion, resolution or ordinance duly adopted by the City Council of the City of Indianola, Iowa. No such "official position" exists in the absence of such motion, resolution, or ordinance establishing such "official position", and no city official or employee is authorized or empowered to represent or express any such "official position" on behalf of the City of Indianola.

No city official or employee is paid compensation for the purpose of lobbying or is authorized to act as a lobbyist on behalf of the City of Indianola.

In the absence of a motion, resolution or ordinance specifically authorizing and empowering a city official or employee to the contrary, every city official and employee having any contact with any state representative, senator, executive branch employee or officer, or any state agency employee or officer (“state officials”), shall immediately state the disclaimer found below before making any other statement unless (a) the contact is initiated, conducted and concluded by the state official exclusively for the purpose of obtaining purely factual non-confidential objective information or data about the city, or (b) the contact is initiated, conducted and concluded by the city official or employee exclusively for the purpose of obtaining purely factual non-confidential objective information or data about the state, or (c) the contact is limited to the city official’s or employee’s formal appearance to give testimony, or (d) the contact involves a lawyer licensed to practice law in the State of Iowa representing the city before any agency or in a contested case.

The disclaimer mentioned above shall consist of the following statement: “The Indianola City Council has not established an ‘official position’ on this matter either for myself, my officer, or the City. I am not compensated or authorized to lobby on behalf of the City of Indianola on this matter. Accordingly, any views or opinions I may express are my own alone as a private citizen and are not intended to reflect the ‘official position’ of the City of Indianola or of my office or position with the City of Indianola.” Upon the stating of this disclaimer, it shall be conclusively presumed that the city official or employee is exercising his or her own right to free speech and the right to petition his or her government.

Adopted by City Council on January 4, 1993.

City-Wide Clean Up

Policy for the annual City clean-up will be:

1. All large items, such as sofas, mattresses, etc. will be picked up on the residents recycling day. Appliances, such as stoves, refrigerators, furnaces, etc., will be picked up free of charge on designated days of the week.
2. Items that are bulky, such as swing sets, should be cut up or dismantled into smaller pieces.
3. The spring leaf and organic yard waste disposal program will be available free of charge (on designated days of the week) at the Indianola Brush Facility only. Fees will still apply for brush which is anything that is ½ inch or more in diameter. Items may be loose or in paper bags only.
4. Also there is a household hazardous waste and e-cycling collection at the Brush Facility – fees will apply to the e-cycling collection.
5. The City will not pick up trash or other items in trash containers, boxes or trash bags that the garbage haulers normally pick up.

Amended by City Council on April 18, 1983; amended on March 17, 2003; amended August 4, 2008.

Claims

It shall be Council policy that Board claims be approved by a majority or quorum of the Board prior to submission to the Council for payment. Documentation of this shall consist of a listing of claims accompanied by the minutes.

Approved by City Council on December 20, 1976; amended August 4, 2008.

Dangerous & Dilapidated Program

The D&D Committee shall establish a priority list (using the criteria below) designating properties for potential acquisition. Highways shall be the first priority.

The Community Development Director with cooperation of the City Attorney shall be responsible for negotiating and purchasing said properties.

All purchase agreements shall be approved by City Council.

CRITERIA

All properties purchased shall be vacant.

All purchases shall be voluntary and condemnation shall not be used.

Properties shall be purchased for a price at or below the Warren County Assessor's valuation. Special circumstances may be considered to allow a higher price.

Properties purchased should have a reasonable (ten years or less) net (purchase plus improvements minus re-sale) return on investment (increased value over existing) when considering city, county and school tax revenue. Exception: If the property is used for "affordable" housing, the reasonable return on investment may extend to 15 years or waived completely.

Adopted by City Council on July 18, 2000; amended August 21, 2008.

Permit Fees For Local Government Entities

Effective July 1, 1998, the city shall not charge any related building permit fees to the Indianola Community Schools or Warren County. Fees include building, plumbing, electric, water, sewer, driveway, sign, etc.

This policy shall be reviewed periodically to determine significant percentage changes and shall be adjusted accordingly and approved by council.

Updated September 21, 1998.

Rezoning

Notice of the Planning & Zoning Commission meeting shall be mailed by first class mail ten days prior to the meeting to all property owners within 200 feet of a proposed rezoning.

Adopted by City Council on April 2, 1984.

Excessive Sewer Policy

The purpose of this policy is to provide the City Manager, or his designee, with the authority to issue credits to utility accounts with bona-fide excessive sewer usage in amounts up to \$500 based on the following criteria:

- Water was metered
- Municipal employees verify evidence that water did not directly enter into the sewer system
- The metered water that did not enter into the sewer system was due to extraordinary circumstances beyond the utility account holder's control

Amounts in excess of \$500, and denials of credit by the City Manager, may be considered by the City Council.

Sewer Policy Statement

Purpose

The purpose of this policy is to provide for the implementation of Chapter 99.04 of the Code Of Ordinances pertaining to the basis for establishing user charges for sewer services. Nothing in this policy shall be construed to apply to or interfere with other chapters of the Code of Ordinances for sewer services.

Policy Statement

In the event that it is discovered that a meter multiplier has been incorrectly applied to a customer's consumption, a meter has been read incorrectly, the appropriate rate schedule has not been applied, a meter was not connected correctly, or in other similar circumstances, a refund or back bill shall be issued.

The method to be used to calculate a refund or back bill shall be the actual consumption times the rate for like charges either for the proceeding 60 months from the time the error was identified or for the period from the establishment of the current account holder to the time the error was discovered, whichever is less.

The maximum refund or back bill shall not exceed the dollar amount equivalent to actual consumption times the rate for like charges in the 12 months preceding the discovery of the error unless otherwise ordered by the City Council.

For any back bill issued under this policy, the customer shall be offered a payment plan agreement with repayment terms up to 60 months without interest or penalty. Failure to complete repayment will not lead to disconnection of services, but will lead to appropriate legal action being initiated by the city. The payment plan agreement shall also provide for complete repayment upon the closing of that customer's account. Any agreement with terms exceeding these must be approved by the City Council.

Adopted by City Council on August 6, 2007.

Storm Watch & Warnings

During periods of potentially dangerous weather conditions, the Indianola Fire Department (IFD) will place the members on alert, or may place them into active duty as storm spotters.

Storm Watch – When conditions are favorable for more potentially dangerous weather conditions to occur. Simply stated, a watch is less dangerous. IFD personnel response is optional*. If responding, do NOT use blue warning lights. (*Duty Officer may request full response during storm watch.)

Storm Warning – When conditions are likely for dangerous weather conditions to occur. These can take the form of high winds, (up to and including tornadoes), dangerous lightning, intense rain, or snow and ice storms. Simply stated, severe weather will likely affect operations and require assistance. IFD personnel should respond to the station for assignment. Use of blue lights is authorized.

Due to the nature of storm warnings, the families of IFD personnel are allowed to respond to the station. Once there, they shall go to the basement of City Hall. The family members cannot be allowed to loiter on the apparatus floor, station bays, offices or day room.

If orders are given to place apparatus on storm watch, firefighters will respond in protective clothing.

The Duty Officer will determine the likely storm path and assign apparatus to areas of the City for maximum storm observation. Examples of apparatus placement might likely be:

West	South “Y” Street near Farm Service, Inc.
South	17 th Street at the crest of the hill
North	1200 block of Hayes Street.

Apparatus will generally stay within a 2-mile radius of the city limits unless otherwise directed by the Duty Officer.

The Duty Officer will determine when the storm sirens will be activated and any other procedures necessary to help ensure the safety of the public. The following criteria for activating the storm sirens shall be followed:

1. Storm sirens shall be activated when the National Weather Service has issued a tornado warning for the Indianola area.
2. Storm sirens shall be activated when the Duty Officer has a report from an authorized spotter of weather conditions that could be concern for the public’s safety.

Adopted by City Council on November 17, 1997; amended August 4, 2008.

Use of North Council Chambers

1. The North Council Room shall be reserved for the following:

Council meetings – 1st, 2nd and 3rd Monday evening of each month.

Any special called meetings of the Council.

Board of Trustee meetings on the 2nd and 4th Mondays at 5:30 P.M.

Planning and Zoning Commission meetings on the 2nd Tuesday of each month.

Board of Adjustment meetings when called.

2. Civic organizations may use the room; however, they cannot be secretive, discriminatory, religious, or political (informational meetings sponsored by incumbents are allowed).
3. The use of the north council room may be pre-empted by the City Council at any time.
4. The City Manager and City Clerk shall be responsible for scheduling the use of the rooms and shall maintain a reservation schedule.
5. Any group wishing to use the rooms shall present a written request for reservation at least one week in advance of the time of intended use. This request shall be presented to the City Clerk.
6. The City Council has the right to change, modify or eliminate any or all policy regulations at any time.

Adopted by City Council on May 21, 1980.

Voluntary Annexations

All requests for voluntary annexation shall be referred to the Planning and Zoning Commission and Board of Trustees for their recommendation and report to the City Council.

Adopted by City Council on January 16, 1974; amended August 4, 2008.

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Revised: February 4, 1974 – Council Orientation

Revised: February 4, 1974 – Policy Folder

Revised: February 4, 1974 – Boards and Commissions

Revised: February 4, 1974 – Management

Revised: February 4, 1974 – Personnel Manual

Revised: January 16, 1974 – Voluntary Annexations

Revised: December 20, 1976 – Claims

Revised: January 17, 1977 – City Vehicle Use

Revised: February 22, 1977 – Council Agenda

Revised: August 1, 1977 – Alleys and Parking Lots Maintenance

Revised: April 16, 1979 – Employee Safety

Revised: May 21, 1980 – North & South Council Chambers

Revised: April 3, 1981 – Alleys (Rocked) Maintenance Policy

Revised: April 3, 1981 – Alleys (Dirt Traveled) Maintenance Policy

Revised: April 3, 1981 – Alleys (Hard Surfaced) Policy

Revised: April 20, 1981 – Mayoral Budget

Revised: October 19, 1981 – Alleys & Streets (Sale)

Revised: April 18, 1983 – Clean up

Revised: April 2, 1984 - Rezoning

Revised: August 5, 1985 – Addresses on Street Curbs

Revised: November 17, 1986 – Infiltration & Inflow Policy

Revised: February 17, 1987 - Use of Vacant Lot, Jefferson Way & E. Ashland

Revised: April 20, 1987 - Investment Policy

Revised: May 18, 1987 - Alley Policy

Revised: July 6, 1987 - Indianola Drug Abuse & Alcohol Commission

Revised: August 3, 1987 - Boards and Commissions Membership

Revised: August 1, 1988 - Boards and Commissions Membership

Revised: September 19, 1988 – Local Purchase Policy

Revised: September 19, 1988 - Indianola City Council Policy

Revised: October 17, 1988 - FAUS Streets

Revised: December 18, 1989 - Drug-Free Workplace Policy

Revised: September 17, 1992 – Investment Policy

Revised: January 4, 1993 – City Policy on Lobbying

Revised: May 17, 1993 - Asphalt Overlays

Revised: October 18, 1993 - FAUS Street

Revised: March 7, 1994 – Commercial Dumping Fees

Revised: August 1, 1994 - Animal Control Policy

Revised: January 16, 1995 – Government Access Channel

Revised: March 6, 1995 - Concrete Street Replacement

Revised: April 17, 1995 - Sidewalk Installation

Revised: September 5, 1995 – Infiltration & Inflow Policy

Revised: October 16, 1995 – Bond Registration Fees

Revised: November 6, 1995 – Sexual Harassment Policy

Revised: January 1, 1996 – Smoking in City Vehicles

Revised: February 18, 1997 – Investment Policy

Revised: March 3, 1997 - Employee Recognition Policy

Revised: May, 1997 – Hard Surfacing Alleys

Revised: September 2, 1997 – Vehicle Policy Statement

Revised: October 6, 1997 – Cellular Telephone Policy

Revised: October 6, 1997 – Internet Policy

Revised: November 17, 1997 – Storm Watch and Warnings

Revised: April 20, 1998 – Investment Policy

Revised: June 8, 1998 – Purchases

Revised: June 15, 1998 – Infiltration & Inflow Policy

Revised: September 21, 1998 – Permit Fees

Revised: January 4, 1999 – Employee Drug & Alcohol Testing Policy

Revised: April 26, 1999 – Investment Policy

Revised: October 18, 1999 – Vehicle & Travel Allowance

Revised: October 18, 1999 – City Vehicle/Equipment Responsibility

Revised: July 18, 2000 – Dangerous & Dilapidated Program

Revised: January 15, 2001 – TEA & Non-TEA 21 Streets

Revised: April 16, 2001 – Calcium Chloride (dust control)

Revised: May 7, 2001 – Investment Policy

Revised: July 2, 2001 – Purchasing Card Policy

Revised: August 6, 2001 – Revolving Loan Fund Program Policy

Revised: December 17, 2001- Mileage Rate Reimbursement

Revised: May 6, 2002 – Investment Policy

Revised: October 7, 2002 – Web Site Privacy Statement & Disclaimer

Revised: October 7, 2002 – Payment of Services by Credit Card Policy

Revised: February 18, 2003 – Policy for banners in the public right-of-way

Revised: March 17, 2003 – City Wide Clean-up

Revised: May 19, 2003 – Investment Policy

Revised: June 2, 2003 – Amended policy for banners in the public right-of-way

Annual approval – July 7, 2003

Revised: November 17, 2003 – Policy Establishing Capitalization Thresholds for Financial Reporting

Revised: March 15, 2004 – Investment Policy

Revised: June 21, 2004 – Sidewalk Agreements for square businesses

Annual approval – July 6, 2004

Revised: March 21, 2005 – Investment Policy

Revised: April 18, 2005 – Annual Audit Policy

Revised: April 18, 2005 – Accounting System Policy

Revised: April 18, 2005 – Cash Management Policy

Annual approval – July 5, 2005

Revised: February 6, 2006 – Investment Policy

Revised: March 20, 2006 – Animal Control Policy

Annual approval – July 17, 2006

Revised: August 21, 2006 – Excessive Sewer Policy

Revised: September 5, 2006 – Roadside Trail Policy

Revised: September 5, 2006 – I&I Policy

Revised: January 16, 2007 – TIF Policy

Revised: February 5, 2007 – Investment Policy

Annual approval – July 2, 2007

Revised: July 16, 2007 – I&I Policy

Revised: August 6, 2007 – Sewer Policy Statement

Revised: February 4, 2008 – Investment Policy

Revised: May 19, 2008 – Purchase Card Policy

Revised: June 16, 2008 – Car Allowance

Annual approval – August 4, 2008

Annual approval – August 3, 2009

Annual approval – September 7, 2010

Revised: July 5, 2011 – Robert's Rules of Order and Procedural Rules

Annual approval – September 6, 2011

Revised: March 5, 2012 – Non-TEA-21 Street

Information

Subject

Street Closure requests from:

Information

Staff reviewed and recommends approval of the following street closure requests. No comments have been received from the Chamber or the downtown group.

Information

Subject

Chamber of Commerce - Community of Indianola - request to close the Howard Street between Salem and Ashland and, if extra room is needed, to also close Salem between Buxton and Howard for the Channel 13 WHO-TV RVTV starting September 4, 2012 at 10:30 a.m. through September 5, 2012 at 1130 a.m.

Information

The Chamber of Commerce is requesting to close Howard Street between Salem and Ashland and, if extra room is needed, to also close Salem between Buxton and Howard for the WHO-TV RVTV. WHO will be parking an RV and 3-4 support vehicles including a satellite truck and will be broadcasting live during the 5, 6 and 10 p.m. shows. The event will start September 4, 2012 at 10:30 a.m. and end September 5, 2012 at 11:30 a.m. In your packet is the application and information from WHO regarding the event.

Attachments

St Closure Chamber WHO

Date: 8/8/12

Event Application

For Chamber of Commerce - WHO-TV RVTV

Event Date : September 4, 2012 10:30 a.m. to September 5, 2012 11:30 a.m.

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request. Initial and date under either approval or disapproval.

	Approve	Disapprove
Street Department – Ed Yando	_____	_____
Fire Department – Brian Seymour	_____	_____
Police Department – Tab Bartling	_____	_____
Interim City Manager – Jean Furler	_____	_____
HR & Risk Manager – RoxAnne Hunerdosse	_____	_____
Chamber of Commerce	Fax: 961-9753	
Downtown Development Group	Fax: 962-1441	

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

Event Name: Channel 13 WHO-TV RVTV
Date/Time of Event: Tuesday, Sept 4 - Wednesday, Sept. 5 11am-11am
Location of Event: East side of The Square Howard Street
Event Sponsor(s): The Indianola Chamber - Community of Indianola

Contact Information:

Organization: Chamber of Commerce
Contact Name: Denise Day
Address: 515 N. Jefferson Way, Suite D.
Telephone Number: 515-961-6269
Cell Phone Number: 515-202-7556
Fax Number: 515-961-9753
Email Address: chamber@indianolachamber.com
Today's Date: 8-7-12

Anticipated Attendance: 200-1000 Per Day 1200 Total

Event Information:

Setup Begins	Date: <u>9/4</u>	Time: <u>10:30am</u>	Day of Week: <u>Tue</u>
Event Starts	Date: <u>9/4</u>	Time: <u>11:00am</u>	Day of Week: <u>Tue</u>
Event Ends	Date: <u>9/5</u>	Time: <u>11:00am</u>	Day of Week: <u>Wed.</u>
Dismantle	Date: <u>9/5</u>	Time: <u>11:30am</u>	Day of Week: <u>Wed</u>

Denise C Day

Applicant Signature

RETURN PERMIT APPLICATION TO:
110 North First Street, PO Box 299
Indianola, Iowa 50125
Phone: 515-961-9410 Fax: 515-961-9402
www.cityofindianola.com
E-Mail: dbowlin@cityofindianola.com

Narrative:

Please describe your request and event: *attached.*

Please describe what streets you are planning to close: *we would like to close Howard St. between Salem and Asland. A representative from who will visit us in late August to look over the square. * We would like to request the closure of Salem →*

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol. prior history with this event or similar events and other criteria.

We will have two way radios, an information tent and are talking to our 2 medical facilities about participation. We will be in contact with Emergency management to monitor any adverse weather.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Phones, radios and direct contact with Emergency management personnel. We will have the use of a broadcast station & our our sound system to alert people of any announcements.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

We will have tofers at the event: will work with a local group to help with clean-up of the event area.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:**110 North First Street, PO Box 299****Indianola, Iowa 50125****Phone: 515-961-9410 Fax: 515-961-9402****www.cityofindianola.com****E-Mail: dbowlin@cityofindianola.com**

st. between Buxton and Howard, if we need the extra room. The event is being developed at this point. Our only concern for space is the fact that WHO will be bringing their BIG RV, 3-4 support vehicles (including a satellite truck). We ideally will have all activities condensed to one side. This will provide for more places to park & better community participation.

From Andy Fales of WHO:

Channel 13 (WHO) RVTV route, 2012 (tentative)

Monday, September 3 – Greenfield
Tuesday, September 4 – Indianola
Wednesday, September 5 – Knoxville
Thursday, September 6 – Pella
Friday, September 7 – Iowa City
Saturday, September 8 – **IOWA STATE @ IOWA!! 2:30PM**

We typically roll into town between 11:00 am and 12:30 pm. We would like to park our big RV and 3-4 support vehicles (including a satellite truck) in a central location, ideally "on the square" where we have a nice backdrop of the town in our live shots and where people from the towns can easily find us and gather. We will be live during the 5, 6 and 10pm shows and love to be surrounded by Hawkeye and Cyclone fans from the town when we broadcast. We'll spend the night in the RV and then shove off after breakfast the next morning. For us, breakfast is late (10 am or so), which happens when you work until midnight each night!

Towns like Albia, Carroll, Oskaloosa, Pleasantville and Nevada went all out in the past. Towns like Centerville, Fort Dodge, Marshalltown, Newton, Winterset and Adel were more subdued but still fun. We love the big receptions, but completely understand that they're not always possible. We appreciate any and all help you can give us. Our most successful stops have been in towns where the Chambers took the lead.

From each city, we respectfully ask for the following:

- a blocked-off area to park our RV (plus the truck that tows it) and our support vehicles.
- a standard 110/120v outlet to plug our RV into shore power. We do have a generator, but it's rather loud and not good for live shots. It's helpful to have a city engineer on hand to get hooked up.
- a high-speed WIFI connection nearby that we can access to send video back to the TV station. 7 MB is standard but the faster than that would be better. In fact, the faster the better. We have used retail businesses before, but a chamber office would be better
- a nearby office room to broadcast our "Murph & Andy" radio show and to do video editing work on laptops.
- **IF POSSIBLE**, a hotel room in which to shower and clean up in the morning. We are more than happy to pay for this, though since we don't actually sleep there, the hotels often just let us run in and out. As you might guess, the shower in an RV leaves much to be desired!
- suggestions for one story about a town landmark or oddity--one of your town's "icons." Past examples include:

Kness Mousetrap Factory in Albia

John Wayne Home in Winterset

Smokey Row Coffee Shop in Pleasantville

MUSCO Lighting in Oskaloosa

The bank where Nile Kinnick's grandfather, George Clarke, was spared in a robbery in Adel

The High Trestle Trail and bridge in Madrid

Why is Nevada pronounce "Ne-VAY-da"?

-suggestions for a story about an individual or family consumed by the rivalry.

-MOST IMPORTANTLY...TELL EVERYONE TO JOIN US AT THE RV FOR OUR BROADCASTS!!



Highway 65/69

North

Boston Avenue

Ashland Avenue

Courthouse

Buxton St.

B St.

C St.

West

Salem Avenue

Howard St.

First St.

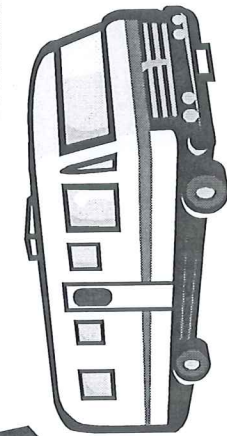
First Avenue

South

Highway 92

if necessary

WHO-RV TV



Is coming to Indianola!

The WHO Channel 13-RVTV crew will roll into town between 11:00 am and 12:30 pm. On Tuesday, September 4. They will broadcast live during the 5, 6 and 10 pm shows and would love to be surrounded by every Hawkeye, Cyclone and Indianola fan from INDIANOLA!

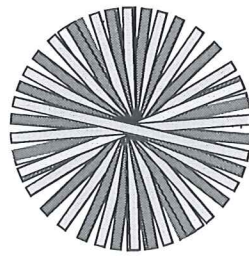
WE NEED YOUR HELP TO MAKE THIS THE BEST RVTV STOP on the route to the CY-HAWK GAME

Please give the Chamber a call at 961-6269 if you can help and/or want to participate in this event

Cyclones!

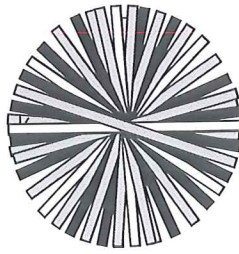
Picture this:

- Purple & Gold, Black & Gold, Cardinal & Gold showering the downtown
- Pep bands playing the Indianola, Iowa State and Iowa Fight Songs



- Food Vendors
- Live Music
- Games
- Contests

HAWKS!



- Everyone from town on The Square for the WHO-RVTV News Broadcasts at 5, 6 and 10

To view a sample of what other's have done to welcome the WHO-Channel 13 RVTV Crew to their community, visit: <http://www.youtube.com/watch?v=AKcDlzzNPA&feature=youtu.be>

Information

Subject

Simpson College - Homecoming & Family Weekend - October 20, 2012 from 7:00 a.m. - 9:00 p.m. - will close "C" Street between West Clinton and Girard

Information

In your packet is a request from Simpson College to close "C" Street between West Clinton and Girard on October 20, 2012 from 7:00 a.m. – 9:00 p.m. for the annual Simpson College Homecoming & Family Weekend. The application was received on July 19, 2012.

Attachments

St Closure

2012 Event Application

3

Event Name: Simpson College Homecoming; Family Weekend
 Date/Time of Event: Oct 20, 2012 8am - 9pm
 Location of Event: Simpson College Campus
 Event Sponsor(s): Simpson College

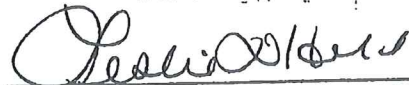
Contact Information:

Organization: Simpson College
 Contact Name: Leslie Held (After Aug 1 - Nicole Darling)
 Address: 701 North Cst Indianola
 Telephone Number: Leslie 961-1547 Nicole-961-1747
 Cell Phone Number: Leslie 975-9740 Nicole-249-5566
 Fax Number: 961-1594
 Email Address: leslie.held@simpson.edu nicole.darling@simpson.edu
 Today's Date: 7/19/12

Anticipated Attendance: 2000-4000 Per Day Same Total

Event Information:

Setup Begins	Date: <u>10/20/12</u>	Time: <u>7am</u>	Day of Week: <u>Saturday</u>
Event Starts	Date: <u>10/20/12</u>	Time: <u>8am</u>	Day of Week: <u>"</u>
Event Ends	Date: <u>"</u>	Time: <u>9pm</u>	Day of Week: <u>"</u>
Dismantle	Date: <u>"</u>	Time: <u>"</u>	Day of Week: <u>"</u>



Applicant Signature

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299
 Indianola, Iowa 50125
 Phone: 515-961-9410 Fax: 515-961-9402
 www.cityofindianola.com
 E-Mail: dbowlin@cityofindianola.com

Narrative:

Please describe your request and event:

Simpson College Homecoming: family weekend. Full schedule including a tailgate in the Hillman Parking lot, inflatables, football game, soccer games, post-game party.

Please describe what streets you are planning to close:

C Street between West Clinton & Girard.

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

Safety plan on file with the college.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Emergency medical plan on file with the college.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

Clean up including recyclables provided by our campus services department.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.cityofindianola.com

E-Mail: dbowlin@cityofindianola.com

- O-tail gate Party
- parking throughout Campus
- ~~A~~ - inflatables

Information

Subject

Claims on the computer printout for August 20, 2012 and the July 2012 receipts

Information

Attachments

Claims

Vendor Report

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
GENERAL FUND				
AMERICAN BUSINESS PHONES	001-6210-64990	PHONE MAINTENANCE	07/12/2012	266.00
CAPITAL EXPRESS	001-6200-65080	POSTAGE	08/04/2012	39.91
DES MOINES WATER WORKS	001-6200-65080	JULY BILLING	08/10/2012	2,724.86
DESTINY SOFTWARE INC	001-6500-64190	ANNUAL SOFTWARE LICENSE	08/01/2012	3,562.50
HILLYARD/DES MOINES	001-6500-65071	JANITORIAL SUPPLIES	08/03/2012	281.94
JIM'S JOHNS	001-2900-64990	KYBO - DUMP	07/24/2012	40.00
MAHASKA COMMUNICATION G	001-6210-64990	INTERNET	08/01/2012	65.92
MAHASKA COMMUNICATION G	001-6200-63730	TELEPHONE	08/01/2012	79.73
MAHASKA COMMUNICATION G	001-1700-63730	TELEPHONE	08/01/2012	18.40
MC COY HARDWARE INC	001-1700-65060	BATTERIES	08/06/2012	7.19
METRO WASTE AUTHORITY	001-6500-65990	BALLASTS/LAMPS	08/02/2012	172.06
NOLASOFT DEVELOPMENT	001-6500-64990	E-MAIL HOSTING	08/16/2012	84.00
NOLASOFT DEVELOPMENT	001-6210-64990	E-MAIL HOSTING	08/16/2012	151.50
NOLASOFT DEVELOPMENT	001-6200-64990	E-MAIL HOSTING	08/16/2012	73.50
NOLASOFT DEVELOPMENT	001-1700-64990	E-MAIL HOSTING	08/16/2012	42.00
NOLASOFT DEVELOPMENT	001-6150-64990	E-MAIL HOSTING	08/16/2012	21.00
PELLA PRINTING	001-6500-64140	CASH RECEIPTS	07/26/2012	107.00
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-6	07/29/2012	370.36
RECORD-HERALD & INDIANOL	001-6500-64020	JANITOR AD	07/29/2012	22.74
RECORD-HERALD & INDIANOL	001-1700-64020	BD ADJ	07/29/2012	27.28
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-7	07/29/2012	236.96
RECORD-HERALD & INDIANOL	001-6500-64020	ORD 1501	07/29/2012	185.50
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-7	07/29/2012	32.42
RECORD-HERALD & INDIANOL	001-6500-64020	CC MIN-7	07/29/2012	321.02
RECORD-HERALD & INDIANOL	001-6500-64020	PH "C" STREET	07/29/2012	31.95
RIPPERGER, KURT	001-6210-62700	MILEAGE FOR APRIL - JULY 20	08/14/2012	304.69
S.CENTRAL IOWA LANDFILL	001-6500-65990	TRASH	08/02/2012	10.00
U.S. BANK	001-1700-63410	RICH - COMPUTER MONITOR	08/06/2012	136.74
U.S. BANK	001-6210-67240	SSL VPN LICENSE FOR NSA 24	08/06/2012	134.38
U.S. BANK	001-6210-64141	MAGAZINE ONLINE PROVIDER	08/06/2012	19.00
U.S. BANK	001-6210-65070	CABLE STATION MUSIC LICEN	08/06/2012	99.95
U.S. BANK	001-6210-64990	ANNUAL SURVEY SUBSCRIPTI	08/06/2012	200.00
WARREN COUNTY ENGINEER	001-1700-65050	FUEL DISTRIBUTION	08/02/2012	89.51
WASTE MANAGEMENT OF IOW	001-2900-64990	PULL/RETURN ACCT #494-0147	08/01/2012	160.02
Total GENERAL FUND:				10,120.03
POLICE FUND				
DOWNEY TIRE SERVICE	011-1100-65050	VEHICLE SUPPLIES/TIRES	08/02/2012	165.98
ELECTRONIC ENGINEERING C	011-1111-63410	REPAIR EQUIPMENT	07/31/2012	449.95
EMBLEM ENTERPRISES INC	011-1100-61810	UNIFORMS	07/27/2012	111.84
IA DEPT OF PUBLIC SAFETY	011-1100-64990	IOWA SYSTEM JULY-AUG-SEPT	08/07/2012	327.00
INFOMAX OFFICE SYSTEMS IN	011-1100-64990	CONTRACT	08/03/2012	64.75
MAHASKA COMMUNICATION G	011-1100-63730	TELEPHONE	08/01/2012	110.37
MAHASKA COMMUNICATION G	011-1100-63730	INTERNET	08/01/2012	21.99
MC COY HARDWARE INC	011-1100-65060	OFFICE SUPPLIES	08/06/2012	8.09
MURPHY, JARED	011-1100-65990	OVERPAYMENT ON PARKING T	08/03/2012	60.00
NOLASOFT DEVELOPMENT	011-1100-64990	E-MAIL HOSTING	08/16/2012	273.00
PELLA PRINTING	011-1100-64140	PRINTING	07/16/2012	300.00
SECRETARY OF STATE	011-1100-62100	NOTARY - HAWKINS	08/01/2012	30.00
THEISEN'S	011-1100-65060	OFFICE SUPPLIES	08/06/2012	9.98
U.S. BANK	011-1100-64020	JOB AD/CHIEF	08/06/2012	300.00
U.S. BANK	011-1100-67240	COMPUTER EQUIPMENT	08/06/2012	113.99
U.S. BANK	011-1100-65060	OFFICE SUPPLIES	08/06/2012	45.27
U.S. BANK	011-1100-65060	OFFICE SUPPLIES	08/06/2012	255.05
U.S. BANK	011-1100-67240	COMPUTER MONITOR	08/06/2012	186.28
U.S. BANK	011-1100-65060	OFFICE SUPPLIES	08/06/2012	84.79

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
U.S. BANK	011-1100-67240	SSL VPN LICENSE FOR NSA 24	08/06/2012	134.38
WAL-MART STORES INC.	011-1100-65060	OFFICE SUPPLIES	08/02/2012	6.37
WARREN COUNTY ENGINEER	011-1100-65050	FUEL DISTRIBUTION	08/02/2012	4,238.51
Total POLICE FUND:				7,297.59
FIRE FUND				
EMERGENCY SERVICES MARK	015-1500-67240	SOFTWARE SUBSCRIPTION	08/13/2012	382.42
IOWA ASSOC OF MUN UTILITIE	015-1500-62300	SAFETY CONSULTATION/FIRE -	07/31/2012	1,080.00
IOWA CHAPTER I.A.A.I.	015-1500-62100	DUES	07/09/2012	30.00
IOWA STATE UNIVERSITY	015-1500-62300	CERTIFICATION TEST FEE - FIR	08/08/2012	150.00
MAHASKA COMMUNICATION G	015-1500-63730	TELEPHONE	08/01/2012	67.45
MAHASKA COMMUNICATION G	015-1500-63730	INTERNET	08/01/2012	21.99
MC COY HARDWARE INC	015-1500-63100	BUILDING SUPPLIES	07/31/2012	16.36
MC COY HARDWARE INC	015-1500-63100	BUILDING SUPPLIES	07/31/2012	9.88
MC COY HARDWARE INC	015-1500-65076	SHOP	08/02/2012	4.29
MC COY HARDWARE INC	015-1500-65076	SHOP	08/03/2012	5.74
MC COY HARDWARE INC	015-1500-63100	BUILDING SUPPLIES	08/07/2012	4.94
MC COY HARDWARE INC	015-1500-65070	SUPPLIES	08/09/2012	7.98
MC COY HARDWARE INC	015-1500-65070	SUPPLIES	08/10/2012	17.98
MIKA, KEN	015-1500-61440	WELLNESS 9/11 - 7/12	08/01/2012	275.00
NAPA AUTO PARTS	015-1500-65070	SUPPLIES	07/10/2012	56.94
NAPA AUTO PARTS	015-1500-65070	SUPPLIES	07/13/2012	102.81
NAPA AUTO PARTS	015-1500-65076	SHOP	07/18/2012	10.36
NOLASOFT DEVELOPMENT	015-1500-64990	E-MAIL HOSTING	08/16/2012	178.50
PIERCE BROTHERS	015-1500-63410	REPAIR	07/02/2012	124.00
PIERCE BROTHERS	015-1500-65070	SUPPLIES	07/27/2012	8.00
VERIZON WIRELESS	015-1500-63730	FIRE CELL PHONE	07/26/2012	10.73
WARREN COUNTY ENGINEER	015-1500-65050	FUEL DISTRIBUTION	08/02/2012	928.13
Total FIRE FUND:				3,493.50
AMBULANCE FUND				
AIRGAS NORTH CENTRAL	016-1600-65070	OXYGEN	07/31/2012	52.35
BOUND TREE MEDICAL LLC	016-1600-65070	MED SUPPLIES	08/02/2012	13.91
BOUND TREE MEDICAL LLC	016-1600-65070	MED SUPPLIES	08/20/2012	661.40
EMERGENCY SERVICES MARK	016-1600-67240	SOFTWARE SUBSCRIPTION	08/13/2012	382.43
GALLS AN ARAMARK CO.	016-1600-61810	UNIFORM	07/30/2012	124.48
GATEWAY EDI	016-1600-64990	ELECTRONIC SUBMISSION	08/01/2012	30.25
IA METH. OCCUPATIONAL MED	016-1600-64120	MEDICAL PHYSICAL	07/31/2012	453.69
ILLINOIS FIRE STORE	016-1600-61810	UNIFORM	07/24/2012	347.65
MAHASKA COMMUNICATION G	016-1600-63730	TELEPHONE	08/01/2012	26.64
MERCY COLLEGE OF HEALTH	016-1600-62300	CEH FEE	08/13/2012	15.00
MERCY MEDICAL CENTER	016-1600-65070	TIER FEE	07/11/2012	166.00
PARKER SIGN & GRAPHICS	016-1600-65070	DECALS	08/07/2012	77.00
RECORD-HERALD AD CONTRA	016-1600-64020	AMBULANCE FOR SALE	07/29/2012	72.00
ROSS CHEMICAL SYSTEMS IN	016-1600-65010	CHEMICALS	08/01/2012	177.35
U.S. BANK	016-1600-64190	GPS DEVICES	08/06/2012	278.76
VERIZON WIRELESS	016-1600-63730	EMS CELL PHONE	07/26/2012	182.93
WARREN COUNTY ENGINEER	016-1600-65050	FUEL DISTRIBUTION	08/02/2012	1,119.82
WORKSPACE INC.	016-1600-67210	CHAIRS	08/08/2012	1,098.00
Total AMBULANCE FUND:				5,279.66
LIBRARY FUND				
AIR-CON MECHANICAL CORP.	041-4100-63100	QUARTERLY AGREEMENT	07/19/2012	815.00
AIR-CON MECHANICAL CORP.	041-4100-63100	LABOR WORK DONE ON MEETI	07/31/2012	291.90
AUDIOGO	041-4100-65021	BOOKS ON CD	06/25/2012	195.91

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
AUDIOGO	041-4100-65021	BOOKS ON CD	07/19/2012	187.91
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	06/15/2012	22.19
BAKER & TAYLOR ENTERTAIN	041-4100-65021	CD'S	07/20/2012	309.80
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD'S	07/20/2012	179.72
BAKER & TAYLOR ENTERTAIN	041-4100-65021	CD	07/18/2012	21.44
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD'S	07/18/2012	58.43
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD'S	07/20/2012	97.32
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD'S	07/25/2012	42.15
BAKER & TAYLOR ENTERTAIN	041-4100-65022	DVD	07/23/2012	22.19
CARLSON, JANE	041-4100-62100	2012 ALA MEMBERSHIP DUES	07/27/2012	130.00
CDW GOVERNMENT INC	041-4100-67240	BARCODE SCANNER FOR ALIC	07/25/2012	230.67
CDW GOVERNMENT INC	041-4100-67240	BARCODE SCANNER STAND F	07/27/2012	52.50
CENTER POINT LARGE PRINT	041-4100-65020	1 LARGE PRINT BOOK	05/01/2012	26.53
CENTER POINT LARGE PRINT	041-4100-65020	LARGE PRINT BOOKS	06/11/2012	168.21
CENTER POINT LARGE PRINT	041-4100-65020	1 LARGE PRINT BOOK	07/06/2012	26.06
CITY OF INDIANOLA - UTILITY	041-4100-63710	UTILITIES	07/31/2012	1,824.15
CR SERVICES	041-4100-64090	MONTHLY CLEANING	07/18/2012	1,175.00
CR SERVICES	041-4100-65071	CLEANING SUPPLIES	07/18/2012	55.97
DEMCO EDUCATIONAL CORP	041-4100-65070	OFFICE SUPPLIES	08/09/2012	337.08
DIVERSE MEDIA INC.	041-4100-65022	DVD	07/12/2012	27.41
GODWIN, JOYCE	041-4100-61440	WELLNESS - 12 MONTHS	08/03/2012	180.00
INDOFF INCORPORATED	041-4100-65070	OFFICE SUPPLIES	07/25/2012	1,387.06
INFOMAX OFFICE SYSTEMS IN	041-4100-64990	MONTHLY MAINTENANCE	08/02/2012	55.70
JESS' LOCK AND KEY	041-4100-63100	LOCK REPAIR	07/20/2012	48.95
LASERFAX	041-4100-63400	TRANSFER KIT FOR PHASER P	08/13/2012	87.00
MAHASKA COMMUNICATION G	041-4100-63730	TELEPHONE	08/01/2012	67.45
MAHASKA COMMUNICATION G	041-4100-63730	INTERNET	08/01/2012	21.99
MC COY HARDWARE INC	041-4100-65070	OFFICE SUPPLIES	07/18/2012	12.59
MC COY HARDWARE INC	041-4100-65070	OFFICE SUPPLIES	08/01/2012	26.99
MID AMERICAN ENERGY CO.	041-4100-63710	59090-18015 NATURAL GAS (5	07/13/2012	13.17
NOLASOFT DEVELOPMENT	041-4100-64990	E-MAIL HOSTING	08/16/2012	147.00
PATRICK, MICHELE	041-4100-62700	JUNE & JULY MILEAGE 2012	08/01/2012	11.93
PELLA PRINTING	041-4100-65060	LETTERHEAD	07/02/2012	115.00
PER MAR SECURITY	041-4100-64990	SECURITY MONITORING SERVI	08/08/2012	817.08
RANDOM HOUSE INC.	041-4100-65021	BOOKS ON CD	06/22/2012	82.50
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	06/21/2012	30.00
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	07/06/2012	27.75
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	07/11/2012	29.99
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	07/13/2012	26.25
RANDOM HOUSE INC.	041-4100-65021	BOOK ON CD	07/06/2012	33.75
RECORDED BOOKS LLC	041-4100-65022	DVD	06/15/2012	33.00
RECORDED BOOKS LLC	041-4100-65022	DVD	07/23/2012	33.00
SPRINGER PEST SOLUTIONS D	041-4100-64990	MONTHLY SERVICE	08/14/2012	53.00
STATE LIBRARY OF IOWA	041-4100-65020	EBSCO HOST SUBSCRIPTION	07/10/2012	764.10
T.R.M. DISPOSAL LLC	041-4100-64090	TRASH REMOVAL	07/25/2012	89.00
THOMSON GALE	041-4100-65020	LARGE PRINT BOOKS	06/12/2012	235.11
THOMSON GALE	041-4100-65020	LARGE PRINT BOOK	06/20/2012	23.99
THOMSON GALE	041-4100-65020	LARGE PRINT BOOKS	06/26/2012	43.19
UNIQUE MANAGEMENT SERVI	041-4100-64990	COLLECTION AGENCY FEES	08/01/2012	50.00
WAL-MART STORES INC.	041-4100-65022	2 MOVIES	07/19/2012	29.92
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	07/19/2012	4.74
WAL-MART STORES INC.	041-4100-65079	PROGRAM SUPPLIES	08/09/2012	22.48
WASTE MANAGEMENT OF IOW	041-4100-64090	REMOVAL AND FUEL FEE	08/01/2012	197.96

Total LIBRARY FUND:

11,099.18

PARK & RECREATION FUND

AMERICAN BUSINESS PHONES	042-4370-67245	SHOP PHONE	08/02/2012	267.30
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Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
BSN SPORTS	042-4440-65070	FOOTBALLS & MOUTHGUARDS	08/03/2012	108.04
CANOE SPORT OUTFITTERS	042-4425-64205	CLASS INSTRUCTION	08/14/2012	125.00
CAPITAL CITY EQUIPMENT	042-4300-65051	BLADES	08/07/2012	96.42
CIRCLE B CASHWAY	042-4360-65070	BOARDS	08/08/2012	19.32
CITY OF INDIANOLA - UTILITY	042-4405-63710	UTILITIES	07/31/2012	492.79
DLH GRAFX	042-4490-61810	TBALL LEAGUE SHIRTS	06/13/2012	549.70
EDGERTON, SCOTT & JILL	042-4455-66990	REFUND - PARKS/REC	08/14/2012	59.00
FASTENAL	042-4400-65070	WASHERS	07/26/2012	3.47
FLUHART, LARRY	042-4455-66990	REFUND - PARKS & REC FEE	08/10/2012	59.00
IOWA ASSOC OF MUN UTILITIE	042-4300-65500	RESPIRATOR FIT TEST	07/24/2012	22.00
IOWA ASSOC OF MUN UTILITIE	042-4300-62300	SAFETY CONSULTATION/PARK	07/31/2012	320.00
IOWA P.R.A.	042-4200-62100	IPRA MEMBERSHIP FEES	08/14/2012	345.00
IOWA P.R.A.	042-4400-62100	IPRA MEMBERSHIP FEES	08/14/2012	130.00
IOWA P.R.A.	042-4300-62100	IPRA MEMBERSHIP FEES	08/14/2012	65.00
IOWA P.R.A.	042-4400-62300	FALL WORKSHOP REGISTRATI	05/14/2012	120.00
JIM'S JOHNS	042-4310-64090	KYDO - BARKER	07/24/2012	40.00
JIM'S JOHNS	042-4325-64090	KYBO - DAYTON	07/24/2012	40.00
JIM'S JOHNS	042-4330-64090	KYBO - DOWNEY	07/24/2012	40.00
JIM'S JOHNS	042-4375-64090	KYBO - PICKARD SOUTH	07/24/2012	40.00
JIM'S JOHNS	042-4385-64090	KYBO - SOUTH PARK	07/24/2012	40.00
JIM'S JOHNS	042-4365-64090	KYBO - O.C.P. (SALEM CT)	07/24/2012	40.00
JIM'S JOHNS	042-4375-64090	KYBO - PICKARD HANDICAP	07/24/2012	50.00
JOHN DEERE LANDSCAPES	042-4455-63100	IRRIGATION PARTS	08/01/2012	82.67
MAHASKA COMMUNICATION G	042-4370-63730	TELEPHONE	08/01/2012	30.66
MAHASKA COMMUNICATION G	042-4405-63730	TELEPHONE	08/01/2012	6.13
MAHASKA COMMUNICATION G	042-4405-63730	TELEPHONE	08/01/2012	53.28
MAHASKA COMMUNICATION G	042-4200-63730	TELEPHONE	08/01/2012	91.98
MAHASKA COMMUNICATION G	042-4200-63730	INTERNET	08/01/2012	21.99
MC COY HARDWARE INC	042-4300-65070	TOOL (ALLEN WRENCHS)	08/01/2012	26.09
MC COY HARDWARE INC	042-4300-65070	PULLEY	08/01/2012	7.64
METRO TOURS	042-4430-64990	BASEBALL GAME TRIP TICKET	08/01/2012	1,984.00
MIDWEST OFFICE TECH	042-4200-65060	COPIES	07/31/2012	34.00
NOLASOFT DEVELOPMENT	042-4200-64990	E-MAIL HOSTING	08/16/2012	147.00
PETTY CASH-RECREATION	042-4430-65070	ICE	08/01/2012	7.60
PETTY CASH-RECREATION	042-4200-65080	POSTAGE 8/9/12	08/09/2012	10.20
PETTY CASH-RECREATION	042-4430-65070	SUPPLIES	07/27/2012	17.35
PETTY CASH-SENIOR CITIZEN	042-4415-64990	STATE FAIR TICKETS	08/08/2012	77.00
PROTECT YOUTH SPORTS	042-4455-64990	BACKGROUND CHECKS	08/01/2012	207.35
QUILL CORPORATION	042-4200-65060	PAPER	07/30/2012	627.75
RECORD-HERALD AD CONTRA	042-4455-64020	SOCCER AD	07/29/2012	47.50
SPRINGER PEST SOLUTIONS D	042-4405-64090	PEST CONTROL	07/10/2012	61.00
SWANK MOTION PICTURES IN	042-4460-64990	OUTDOOR MOVIE LICENSE	08/03/2012	371.00
TELRITE CORPORATION	042-4200-63730	LONG DISTANCE PHONE	07/22/2012	5.19
TWO RIVERS MARTIAL ARTS	042-4435-64205	INSTRUCTOR FEES	08/13/2012	629.00
U.S. BANK	042-4460-65070	BIKEGLOW - LIGHTS	08/06/2012	31.40
U.S. BANK	042-4415-65070	QVC - EXERCISE VIDEOS	08/06/2012	35.12
U.S. BANK	042-4200-65070	TONERS	08/06/2012	176.29
U.S. BANK	042-4200-65990	ANNUAL SURVEY SERVICE FE	08/06/2012	204.00
U.S. BANK	042-4465-65070	WRIST-BAND.COM - AFTER SC	08/06/2012	68.00
U.S. BANK	042-4460-65070	ORIENTAL TRADING - BALLOO	08/06/2012	67.84
WAL-MART STORES INC.	042-4405-67260	PUNCH, CLIPS	08/08/2012	9.64
WAL-MART STORES INC.	042-4200-65060	BINDER	08/09/2012	2.47
WARREN COUNTY ENGINEER	042-4300-65050	FUEL DISTRIBUTION	08/02/2012	1,013.69
WARREN COUNTY ENGINEER	042-4400-65050	FUEL DISTRIBUTION - VANS	08/02/2012	123.10
WARREN COUNTY ENGINEER	042-4400-65050	FUEL DISTRIBUTION MISC - GA	08/02/2012	103.42
WESLEY WOODS CAMP & RET	042-4490-64205	CLASS INSTRUCTION	08/14/2012	125.00
WESLEY WOODS CAMP & RET	042-4490-64205	CLASS INSTRUCTION	08/14/2012	60.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
Total PARK & RECREATION FUND:				9,638.39
POOL (MEMORIAL) FUND				
ACCO UNLIMITED CORP.	045-4500-65011	CHLORINE	08/06/2012	1,219.00
ACCO UNLIMITED CORP.	045-4500-65010	POOL CHEMICALS	08/06/2012	830.50
ACCO UNLIMITED CORP.	045-4500-65072	POOL ROPE	08/06/2012	139.75
ACCO UNLIMITED CORP.	045-4500-65072	VACCUM REPAIRS	07/31/2012	125.00
A-E FARMS INC.	045-4510-65070	AQUATIC CENTER CONCESSIO	07/31/2012	111.96
AGSOURCE LABORATORIES	045-4500-64200	POOL WATER TESTING	07/25/2012	46.00
ATLANTIC BOTTLING CO.	045-4510-65070	AQUATIC CENTER CONCESSIO	07/17/2012	142.18
FAREWAY STORE	045-4510-65070	POOL CONCESSIONS	08/07/2012	16.69
MAHASKA COMMUNICATION G	045-4500-63730	TELEPHONE	08/01/2012	12.26
MC COY HARDWARE INC	045-4500-65072	HOSE REPAIRS	07/31/2012	54.62
MC COY HARDWARE INC	045-4500-65072	HOSE REPAIRS	08/02/2012	9.88
MC COY HARDWARE INC	045-4500-65070	POOL CLEANING SUPPLIES	08/08/2012	43.18
THEISEN'S	045-4500-65070	PULLEY FOR UMBRELLA	08/01/2012	3.99
U.S. BANK	045-4500-62300	LIFEGUARD CERTIFICATES	08/06/2012	216.00
U.S. BANK	045-4500-62300	FIRST AID/CPR CERTIFICATION	08/06/2012	323.00
WATERLOO TENT & TARP	045-4500-65072	UMBRELLA REPAIRS	07/31/2012	286.50
Total POOL (MEMORIAL) FUND:				3,580.51
ROAD USE TAX FUND				
CNM OUTDOOR EQUIPMENT	110-2100-64870	SAW CHAIN	07/24/2012	24.66
CR SERVICES	110-2100-64090	PAPER PRODUCTS	08/13/2012	90.48
ELLIOTT EQUIPMENT CO	110-2100-63320	BRUSH MOWERS	07/30/2012	76.55
FASTENAL	110-2100-65076	TAPE	08/02/2012	7.98
IOWA ASSOC OF MUN UTILITIE	110-2100-62300	SAFETY CONSULTATION/STRE	07/31/2012	560.00
LOGAN CONTRACTORS SUPPL	110-2100-65070	DRILL BITS/BLADES	08/02/2012	733.74
LOGAN CONTRACTORS SUPPL	110-2100-65073	RE-ROD CHAIRS	08/14/2012	75.00
MAHASKA COMMUNICATION G	110-2100-63730	TELEPHONE	08/01/2012	12.26
MAHASKA COMMUNICATION G	110-2100-64900	INTERNET	08/01/2012	21.99
MC COY HARDWARE INC	110-2100-63320	BOLTS	08/02/2012	.83
MOMAR	110-2100-65070	SAW BLADES	07/27/2012	110.34
MOMAR	110-2100-65073	HAND SOAP/SAW BLADES	07/26/2012	452.94
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/23/2012	913.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/24/2012	1,305.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/25/2012	1,131.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/25/2012	321.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/26/2012	1,392.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/26/2012	1,305.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/27/2012	326.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/27/2012	420.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/30/2012	522.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/30/2012	1,386.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/31/2012	783.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	07/31/2012	1,782.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/01/2012	913.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/01/2012	1,386.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/02/2012	543.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/02/2012	1,041.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/03/2012	870.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/06/2012	674.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/06/2012	544.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/06/2012	609.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/07/2012	1,457.25
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/07/2012	792.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/08/2012	1,440.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/08/2012	717.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/08/2012	544.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/09/2012	1,264.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/09/2012	1,416.00
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/10/2012	565.50
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/10/2012	369.75
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/13/2012	888.13
NORWALK READY-MIXED CON	110-2100-65073	CONCRETE	08/13/2012	870.00
O'REILLY AUTO PARTS	110-2100-63320	FILTERS	08/02/2012	41.91
O'REILLY AUTO PARTS	110-2100-63320	FILTER	08/06/2012	27.53
PIERCE BROTHERS	110-2100-63320	REPAIR	07/18/2012	38.00
SPRAYER SPECIALTIES INC.	110-2100-63320	PUMPS	08/03/2012	176.96
TSG PROPERTIES INDIANOLA	110-2100-65075	BIKE TRAIL 10 FT WIDE	08/13/2012	5,685.60
WARREN COUNTY ENGINEER	110-2100-65050	FUEL DISTRIBUTION	08/02/2012	3,447.91
ZEE MEDICAL SERVICES	110-2100-64120	MED SUPPLIES	08/09/2012	54.15
Total ROAD USE TAX FUND:				40,134.46

LIBRARY SPECIAL REVENUE FUND

COPY PLUS	141-4100-65024	1 REAM PAPER AND 2 BOXES	08/08/2012	41.94
HY-VEE FOOD STORE	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/13/2012	50.53
HY-VEE FOOD STORE	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/16/2012	26.95
HY-VEE FOOD STORE	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/16/2012	2.58
HY-VEE FOOD STORE	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/16/2012	56.61
HY-VEE FOOD STORE	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/23/2012	20.97
INDOFF INCORPORATED	141-4100-65024	BLACK TONER	07/25/2012	129.93
U.S. BANK	141-4100-65023	AMAZON - REF 310267231 - 3 B	08/06/2012	27.10
U.S. BANK	141-4100-65023	AMAZON - REF 337312754 - 3 B	08/06/2012	26.50
U.S. BANK	141-4100-65023	AMAZON - REF 565472279 - 4 B	08/06/2012	37.74
U.S. BANK	141-4100-65023	AMAZON - REF 597300084 - 3 B	08/06/2012	26.50
U.S. BANK	141-4100-65023	AMAZON - REF 697785589 - 4 B	08/06/2012	35.95
U.S. BANK	141-4100-65023	AMAZON - REF 900558120 - 1 B	08/06/2012	9.44
U.S. BANK	141-4100-65023	AMAZON - REF 908282938 - 4 B	08/06/2012	35.36
WAL-MART STORES INC.	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/31/2012	29.95
WAL-MART STORES INC.	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/19/2012	6.42
WAL-MART STORES INC.	141-4100-65023	SUMMER PROGRAM SUPPLIES	07/31/2012	32.20
Total LIBRARY SPECIAL REVENUE FUND:				591.51

PARK & REC SPECIAL REV FUND

FRIDLEY THEATRES	142-4610-65991	CONSIGNMENT MOVIE TICKET	08/10/2012	1,320.00
HALLIN, BRIANA	142-4620-64990	MASCOT	08/11/2012	12.50
IOWA P.R.A.	142-4610-65991	TICKETS	08/14/2012	2,039.50
METRO TOURS	142-4620-64990	BASEBALL GAME TRIP TICKET	08/01/2012	341.00
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - KINGKADE	08/06/2012	69.50
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - DALE	08/09/2012	19.50
PETTY CASH-RECREATION	142-4615-65992	KEY CARD - DARR	08/10/2012	37.00
Total PARK & REC SPECIAL REV FUND:				3,839.00

CAPITAL PROJECTS FUND

BALL TEAM LLC	301-8000-64990	DRAW #7	08/01/2012	8,492.31
CIVIL DESIGN ADVANTAGE LLC	301-4375-67805	PICKARD RESTROOM ANALYSI	08/10/2012	250.00
D. DOWIE CONSTRUCTION INC	301-4360-67806	MOATS SHELTER ADDITION	08/13/2012	6,070.00
ENVIROTRAXX LLC	301-8000-64990	STORMWATER INSPECTION	07/31/2012	300.00
LARSON & LARSON CONSTRU	301-8000-67000	WELLNESS CENTER CONSTRU	08/13/2012	761,803.71
MILLER ELECTRIC SERVICES	301-4360-67806	MOATS CHELTER WIRING	07/31/2012	2,575.00

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
MULTIVISTA	301-8000-64990	PHOTO DOC - WELLNESS CEN	08/05/2012	720.00
NORWALK READY-MIXED CON	301-4320-67804	CONCRETE	07/23/2012	394.00
NORWALK READY-MIXED CON	301-4320-67804	CONCRETE	07/31/2012	728.00
SVPA ARCHITECTS INC	301-8000-64990	WELLNESS CENTER ARCHITEC	08/06/2012	38,110.92
VANDERPOOL CONSTRUCTIO	301-8000-67000	WELLNESS CENTER - SITEWO	07/19/2012	11,970.19
Total CAPITAL PROJECTS FUND:				831,414.13
STREET CAPITAL PROJECTS FUND				
O & S LAWN CARE INC	321-2100-64872	304 N H ST HOUSING & CLEAN	08/03/2012	80.00
Total STREET CAPITAL PROJECTS FUND:				80.00
SEWER FUND				
AUBERT, ROBERT & BELINDA	610-8300-64148	I & I LOAN	07/31/2012	1,625.00
BALDWIN SUPPLY CO.	610-8350-63410	MONO PUMP	07/31/2012	503.60
BREEDEN, ED	610-8300-61440	WELLNESS AUG 2012	08/01/2012	15.00
CHUMBLEY & JONES OIL	610-8350-65049	KEROSENE	08/07/2012	44.00
CRUBAUGH, JAMIE & SPRING	610-8300-66989	I & I REIMBURSEMENT	08/13/2012	375.00
ENVIRONMENTAL RESOURCE	610-8350-65012	LAB SUPPLIES	08/01/2012	252.49
HACH COMPANY	610-8350-65012	LAB SUPPLIES	08/01/2012	558.23
HACH COMPANY	610-8350-65012	LAB SUPPLIES	08/06/2012	68.59
HACH COMPANY	610-8350-67245	AMMONIA PROBE	08/06/2012	517.95
HD SUPPLY WATERWORKS	610-8350-65072	FINAL EFF PUMP	08/07/2012	252.00
HD SUPPLY WATERWORKS	610-8350-65072	FINAL EFF PUMP	08/08/2012	38.00
IOWA ONE CALL	610-8325-64990	WPC-LOCATING NOTIFICATION	08/09/2012	42.30
KRICK, MIKE	610-8300-66989	I & I REIMBURSEMENT	08/12/2012	525.00
MAHASKA COMMUNICATION G	610-8300-63730	TELEPHONE	08/01/2012	49.05
MAHASKA COMMUNICATION G	610-8300-64990	INTERNET	08/01/2012	21.99
MCLAUGHLIN, GRETCHEN	610-8300-66989	I & I REIMBURSEMENT	07/27/2012	676.50
MORSE EQUIPMENT COMPANY	610-8350-65072	GREASE	08/02/2012	214.16
MUNICIPAL SUPPLY INC	610-8325-65072	SOUTH PLANT PARTS	07/20/2012	654.85
MUNICIPAL SUPPLY INC	610-8350-65072	DIGESTER PARTS	07/25/2012	432.70
MUNICIPAL SUPPLY INC	610-8350-65072	PUMP HOSES	08/08/2012	1,099.28
MUNICIPAL SUPPLY INC	610-8325-65072	RETURNED EXCESS PARTS	07/31/2012	270.00-
NOLASOFT DEVELOPMENT	610-8300-64990	E-MAIL HOSTING	08/16/2012	84.00
O'REILLY AUTO PARTS	610-8350-65072	MISC PARTS	08/07/2012	27.22
O'REILLY AUTO PARTS	610-8350-65072	MISC PARTS	08/07/2012	4.09
O'REILLY AUTO PARTS	610-8300-63320	FUEL CAP FOR F-550	08/08/2012	10.31
OUDERKIRK, FLORENCE	610-8300-66989	I & I REIMBURSEMENT - 308 W	08/14/2012	875.00
PARKER, JOSH & MISTY	610-8300-64148	I & I LOAN	07/05/2012	2,873.15
PRAXAIR DISTRIBUTION INC	610-8350-64151	TANK LEASES	07/27/2012	151.95
SMITH, ERNESTINE	610-8300-66989	I & I REIMBURSEMENT	08/14/2012	419.53
TODD, AVIAN	610-8300-66989	I & I REIMBURSEMENT	08/14/2012	560.00
U.S. BANK	610-8350-65070	GLOVES - CASE ADVANCED SA	08/06/2012	151.40
U.S. BANK	610-8300-65500	SAFETY GLASSES - SAFETY GL	08/06/2012	126.78
U.S. BANK	610-8350-65060	OFFICE SUPPLIES	08/06/2012	49.13
VWR INTERNATIONAL	610-8350-65012	THERMOMETER ALARM	08/03/2012	38.80
WAL-MART STORES INC.	610-8350-65060	OFFICE SUPPLIES	08/01/2012	8.98
WARREN CO OIL CO	610-8325-64990	NP TANK	07/31/2012	39.00
WARREN CO OIL CO	610-8350-64990	WESLEY TANK	07/31/2012	54.00
WARREN COUNTY ENGINEER	610-8300-65050	FUEL DISTRIBUTION	08/02/2012	1,075.61
WOOSLEY LANDSCAPING & M	610-8350-64990	MOWING - PLANT	08/14/2012	300.00
WOOSLEY LANDSCAPING & M	610-8325-64990	MOWING - LIFTS	08/14/2012	155.00
WREN ESTATE, PAMELA SUE	610-8300-66989	I & I REIMBURSEMENT - 1522 W	08/14/2012	875.00
Total SEWER FUND:				15,574.64

Vendor Name	GL Account Number	Description	Invoice Date	Net Invoice Amount
HRA FUND				
BARTLING, TAB	830-1100-61525	DENTAL EXPENSE	08/08/2012	529.00
BRUCE, TAMMY	830-1100-61525	MEDICAL EXPENSE PRIOR TO	08/15/2012	130.70
CHITTENDEN, MARTY	830-4200-61525	DENTAL EXPENSE	08/07/2012	257.00
EATON, RANDY	830-8200-61525	DENTAL EXPENSE	08/08/2012	93.48
ELBERT, LOUIS	830-8100-61525	DENTAL EXPENSE	08/10/2012	90.00
GREIF, STEVE	830-2100-61525	MEDICAL EXPENSE	08/13/2012	198.14
LUHRS, AIMEE	830-8300-61525	VISION EXPENSE	08/14/2012	276.04
MC CURDY, MARK	830-1500-61525	MEDICAL EXPENSE - PRIOR TO	08/07/2012	260.00
MILLER, ROBERT	830-8200-61525	DENTAL EXPENSE	08/07/2012	180.00
OFFENBURGER, TYLER	830-8200-61525	MEDICAL EXPENSE - PRIOR TO	08/10/2012	98.67
PARKER, RICH	830-6500-61525	VISION EXPENSE	08/07/2012	161.00
PETERS, RICH	830-1100-61525	MEDICAL EXPENSE - PRIOR TO	08/10/2012	141.68
PETERS, RICH	830-1100-61525	VISION EXPENSE - PRIOR TO J	08/10/2012	113.94
ROBINSON, MINDI	830-6500-61525	MEDICAL EXPENSE - PRIOR TO	08/15/2012	10.50
SHER, BRIAN	830-1100-61525	DENTAL EXPENSE	08/06/2012	177.73
VROEGH, PAT	830-4200-61525	MEDICAL EXPENSE	08/07/2012	400.00
YANDO, ED	830-2100-61525	VISION EXPENSE	08/10/2012	152.00
Total HRA FUND:				3,269.88
Grand Totals:				945,412.48

City Council: _____

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ACCO UNLIMITED CORP.				
ACCO UNLIMITED CORP.	CHLORINE	08/06/2012	1,219.00	POOL (MEMORIAL)
ACCO UNLIMITED CORP.	POOL CHEMICALS	08/06/2012	830.50	POOL (MEMORIAL)
ACCO UNLIMITED CORP.	POOL ROPE	08/06/2012	139.75	POOL (MEMORIAL)
ACCO UNLIMITED CORP.	VACCUM REPAIRS	07/31/2012	125.00	POOL (MEMORIAL)
Total ACCO UNLIMITED CORP.:			2,314.25	
A-E FARMS INC.				
A-E FARMS INC.	AQUATIC CENTER CONCESSIONS	07/31/2012	111.96	POOL (MEMORIAL)
Total A-E FARMS INC.:			111.96	
AGSOURCE LABORATORIES				
AGSOURCE LABORATORIES	POOL WATER TESTING	07/25/2012	46.00	POOL (MEMORIAL)
Total AGSOURCE LABORATORIES:			46.00	
AIR-CON MECHANICAL CORP.				
AIR-CON MECHANICAL CORP.	QUARTERLY AGREEMENT	07/19/2012	815.00	LIBRARY FUND
AIR-CON MECHANICAL CORP.	LABOR WORK DONE ON MEETING ROOM	07/31/2012	291.90	LIBRARY FUND
Total AIR-CON MECHANICAL CORP.:			1,106.90	
AIRGAS NORTH CENTRAL				
AIRGAS NORTH CENTRAL	OXYGEN	07/31/2012	52.35	AMBULANCE FUN
Total AIRGAS NORTH CENTRAL:			52.35	
AMERICAN BUSINESS PHONES				
AMERICAN BUSINESS PHONES	PHONE MAINTENANCE	07/12/2012	266.00	GENERAL FUND
AMERICAN BUSINESS PHONES	SHOP PHONE	08/02/2012	267.30	PARK & RECREATI
Total AMERICAN BUSINESS PHONES:			533.30	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	AQUATIC CENTER CONCESSIONS	07/17/2012	142.18	POOL (MEMORIAL)
Total ATLANTIC BOTTLING CO.:			142.18	
AUBERT, ROBERT & BELINDA				
AUBERT, ROBERT & BELINDA	I & I LOAN	07/31/2012	1,625.00	SEWER FUND
Total AUBERT, ROBERT & BELINDA:			1,625.00	
AUDIOGO				
AUDIOGO	BOOKS ON CD	06/25/2012	195.91	LIBRARY FUND
AUDIOGO	BOOKS ON CD	07/19/2012	187.91	LIBRARY FUND
Total AUDIOGO:			383.82	
BAKER & TAYLOR ENTERTAINMENT				
BAKER & TAYLOR ENTERTAIN	DVD	06/15/2012	22.19	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	CD'S	07/20/2012	309.80	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD'S	07/20/2012	179.72	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	CD	07/18/2012	21.44	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD'S	07/18/2012	58.43	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD'S	07/20/2012	97.32	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BAKER & TAYLOR ENTERTAIN	DVD'S	07/25/2012	42.15	LIBRARY FUND
BAKER & TAYLOR ENTERTAIN	DVD	07/23/2012	22.19	LIBRARY FUND
Total BAKER & TAYLOR ENTERTAINMENT:			753.24	
BALDWIN SUPPLY CO.				
BALDWIN SUPPLY CO.	MONO PUMP	07/31/2012	503.60	SEWER FUND
Total BALDWIN SUPPLY CO.:			503.60	
BALL TEAM LLC				
BALL TEAM LLC	DRAW #7	08/01/2012	8,492.31	CAPITAL PROJECT
Total BALL TEAM LLC:			8,492.31	
BARTLING, TAB				
BARTLING, TAB	DENTAL EXPENSE	08/08/2012	529.00	HRA FUND
Total BARTLING, TAB:			529.00	
BOUND TREE MEDICAL LLC				
BOUND TREE MEDICAL LLC	MED SUPPLIES	08/02/2012	13.91	AMBULANCE FUN
BOUND TREE MEDICAL LLC	MED SUPPLIES	08/20/2012	661.40	AMBULANCE FUN
Total BOUND TREE MEDICAL LLC:			675.31	
BREEDEN, ED				
BREEDEN, ED	WELLNESS AUG 2012	08/01/2012	15.00	SEWER FUND
Total BREEDEN, ED:			15.00	
BRUCE, TAMMY				
BRUCE, TAMMY	MEDICAL EXPENSE PRIOR TO JULY 1	08/15/2012	130.70	HRA FUND
Total BRUCE, TAMMY:			130.70	
BSN SPORTS				
BSN SPORTS	FOOTBALLS & MOUTHGUARDS	08/03/2012	108.04	PARK & RECREATI
Total BSN SPORTS:			108.04	
CANOE SPORT OUTFITTERS				
CANOE SPORT OUTFITTERS	CLASS INSTRUCTION	08/14/2012	125.00	PARK & RECREATI
Total CANOE SPORT OUTFITTERS:			125.00	
CAPITAL CITY EQUIPMENT				
CAPITAL CITY EQUIPMENT	BLADES	08/07/2012	96.42	PARK & RECREATI
Total CAPITAL CITY EQUIPMENT:			96.42	
CAPITAL EXPRESS				
CAPITAL EXPRESS	POSTAGE	08/04/2012	39.91	GENERAL FUND
Total CAPITAL EXPRESS:			39.91	
CARLSON, JANE				
CARLSON, JANE	2012 ALA MEMBERSHIP DUES	07/27/2012	130.00	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CARLSON, JANE:			130.00	
CDW GOVERNMENT INC				
CDW GOVERNMENT INC	BARCODE SCANNER FOR ALICE'S DESK	07/25/2012	230.67	LIBRARY FUND
CDW GOVERNMENT INC	BARCODE SCANNER STAND FOR ALICE'S D	07/27/2012	52.50	LIBRARY FUND
Total CDW GOVERNMENT INC:			283.17	
CENTER POINT LARGE PRINT				
CENTER POINT LARGE PRINT	1 LARGE PRINT BOOK	05/01/2012	26.53	LIBRARY FUND
CENTER POINT LARGE PRINT	LARGE PRINT BOOKS	06/11/2012	168.21	LIBRARY FUND
CENTER POINT LARGE PRINT	1 LARGE PRINT BOOK	07/06/2012	26.06	LIBRARY FUND
Total CENTER POINT LARGE PRINT:			220.80	
CHITTENDEN, MARTY				
CHITTENDEN, MARTY	DENTAL EXPENSE	08/07/2012	257.00	HRA FUND
Total CHITTENDEN, MARTY:			257.00	
CHUMBLEY & JONES OIL				
CHUMBLEY & JONES OIL	KEROSENE	08/07/2012	44.00	SEWER FUND
Total CHUMBLEY & JONES OIL:			44.00	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	BOARDS	08/08/2012	19.32	PARK & RECREATI
Total CIRCLE B CASHWAY:			19.32	
CITY OF INDIANOLA - UTILITY				
CITY OF INDIANOLA - UTILITY	UTILITIES	07/31/2012	492.79	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	07/31/2012	1,824.15	LIBRARY FUND
Total CITY OF INDIANOLA - UTILITY:			2,316.94	
CIVIL DESIGN ADVANTAGE LLC				
CIVIL DESIGN ADVANTAGE LLC	PICKARD RESTROOM ANALYSIS	08/10/2012	250.00	CAPITAL PROJECT
Total CIVIL DESIGN ADVANTAGE LLC:			250.00	
CNM OUTDOOR EQUIPMENT				
CNM OUTDOOR EQUIPMENT	SAW CHAIN	07/24/2012	24.66	ROAD USE TAX FU
Total CNM OUTDOOR EQUIPMENT:			24.66	
COPY PLUS				
COPY PLUS	1 REAM PAPER AND 2 BOXES ENVELOPES	08/08/2012	41.94	LIBRARY SPECIAL
Total COPY PLUS:			41.94	
CR SERVICES				
CR SERVICES	MONTHLY CLEANING	07/18/2012	1,175.00	LIBRARY FUND
CR SERVICES	CLEANING SUPPLIES	07/18/2012	55.97	LIBRARY FUND
CR SERVICES	PAPER PRODUCTS	08/13/2012	90.48	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CR SERVICES:			1,321.45	
CRUBAUGH, JAMIE & SPRING				
CRUBAUGH, JAMIE & SPRING	I & I REIMBURSEMENT	08/13/2012	375.00	SEWER FUND
Total CRUBAUGH, JAMIE & SPRING:			375.00	
D. DOWIE CONSTRUCTION INC				
D. DOWIE CONSTRUCTION INC	MOATS SHELTER ADDITION	08/13/2012	6,070.00	CAPITAL PROJECT
Total D. DOWIE CONSTRUCTION INC:			6,070.00	
DEMCO EDUCATIONAL CORP				
DEMCO EDUCATIONAL CORP	OFFICE SUPPLIES	08/09/2012	337.08	LIBRARY FUND
Total DEMCO EDUCATIONAL CORP:			337.08	
DES MOINES WATER WORKS				
DES MOINES WATER WORKS	JULY BILLING	08/10/2012	2,724.86	GENERAL FUND
Total DES MOINES WATER WORKS:			2,724.86	
DESTINY SOFTWARE INC				
DESTINY SOFTWARE INC	ANNUAL SOFTWARE LICENSE	08/01/2012	3,562.50	GENERAL FUND
Total DESTINY SOFTWARE INC:			3,562.50	
DIVERSE MEDIA INC.				
DIVERSE MEDIA INC.	DVD	07/12/2012	27.41	LIBRARY FUND
Total DIVERSE MEDIA INC.:			27.41	
DLH GRAFX				
DLH GRAFX	TBALL LEAGUE SHIRTS	06/13/2012	549.70	PARK & RECREATI
Total DLH GRAFX:			549.70	
DOWNEY TIRE SERVICE				
DOWNEY TIRE SERVICE	VEHICLE SUPPLIES/TIRES	08/02/2012	165.98	POLICE FUND
Total DOWNEY TIRE SERVICE:			165.98	
EATON, RANDY				
EATON, RANDY	DENTAL EXPENSE	08/08/2012	93.48	HRA FUND
Total EATON, RANDY:			93.48	
EDGERTON, SCOTT & JILL				
EDGERTON, SCOTT & JILL	REFUND - PARKS/REC	08/14/2012	59.00	PARK & RECREATI
Total EDGERTON, SCOTT & JILL:			59.00	
ELBERT, LOUIS				
ELBERT, LOUIS	DENTAL EXPENSE	08/10/2012	90.00	HRA FUND
Total ELBERT, LOUIS:			90.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ELECTRONIC ENGINEERING CO				
ELECTRONIC ENGINEERING CO	REPAIR EQUIPMENT	07/31/2012	449.95	POLICE FUND
Total ELECTRONIC ENGINEERING CO:			449.95	
ELLIOTT EQUIPMENT CO				
ELLIOTT EQUIPMENT CO	BRUSH MOWERS	07/30/2012	76.55	ROAD USE TAX FU
Total ELLIOTT EQUIPMENT CO:			76.55	
EMBLEM ENTERPRISES INC				
EMBLEM ENTERPRISES INC	UNIFORMS	07/27/2012	111.84	POLICE FUND
Total EMBLEM ENTERPRISES INC:			111.84	
EMERGENCY SERVICES MARKETING CORP				
EMERGENCY SERVICES MARK	SOFTWARE SUBSCRIPTION	08/13/2012	382.42	FIRE FUND
EMERGENCY SERVICES MARK	SOFTWARE SUBSCRIPTION	08/13/2012	382.43	AMBULANCE FUN
Total EMERGENCY SERVICES MARKETING CORP:			764.85	
ENVIRONMENTAL RESOURCE ASSOCIATES				
ENVIRONMENTAL RESOURCE	LAB SUPPLIES	08/01/2012	252.49	SEWER FUND
Total ENVIRONMENTAL RESOURCE ASSOCIATES:			252.49	
ENVIROTRAXX LLC				
ENVIROTRAXX LLC	STORMWATER INSPECTION	07/31/2012	300.00	CAPITAL PROJECT
Total ENVIROTRAXX LLC:			300.00	
FAREWAY STORE				
FAREWAY STORE	POOL CONCESSIONS	08/07/2012	16.69	POOL (MEMORIAL)
Total FAREWAY STORE:			16.69	
FASTENAL				
FASTENAL	WASHERS	07/26/2012	3.47	PARK & RECREATI
FASTENAL	TAPE	08/02/2012	7.98	ROAD USE TAX FU
Total FASTENAL:			11.45	
FLUHART, LARRY				
FLUHART, LARRY	REFUND - PARKS & REC FEE	08/10/2012	59.00	PARK & RECREATI
Total FLUHART, LARRY:			59.00	
FRIDLEY THEATRES				
FRIDLEY THEATRES	CONSIGNMENT MOVIE TICKETS	08/10/2012	1,320.00	PARK & REC SPEC
Total FRIDLEY THEATRES:			1,320.00	
GALLS AN ARAMARK CO.				
GALLS AN ARAMARK CO.	UNIFORM	07/30/2012	124.48	AMBULANCE FUN
Total GALLS AN ARAMARK CO.:			124.48	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
GATEWAY EDI				
GATEWAY EDI	ELECTRONIC SUBMISSION	08/01/2012	30.25	AMBULANCE FUN
Total GATEWAY EDI:			30.25	
GODWIN, JOYCE				
GODWIN, JOYCE	WELLNESS - 12 MONTHS	08/03/2012	180.00	LIBRARY FUND
Total GODWIN, JOYCE:			180.00	
GREIF, STEVE				
GREIF, STEVE	MEDICAL EXPENSE	08/13/2012	198.14	HRA FUND
Total GREIF, STEVE:			198.14	
HACH COMPANY				
HACH COMPANY	LAB SUPPLIES	08/01/2012	558.23	SEWER FUND
HACH COMPANY	LAB SUPPLIES	08/06/2012	68.59	SEWER FUND
HACH COMPANY	AMMONIA PROBE	08/06/2012	517.95	SEWER FUND
Total HACH COMPANY:			1,144.77	
HALLIN, BRIANA				
HALLIN, BRIANA	MASCOT	08/11/2012	12.50	PARK & REC SPEC
Total HALLIN, BRIANA:			12.50	
HD SUPPLY WATERWORKS				
HD SUPPLY WATERWORKS	FINAL EFF PUMP	08/07/2012	252.00	SEWER FUND
HD SUPPLY WATERWORKS	FINAL EFF PUMP	08/08/2012	38.00	SEWER FUND
Total HD SUPPLY WATERWORKS:			290.00	
HILLYARD/DES MOINES				
HILLYARD/DES MOINES	JANITORIAL SUPPLIES	08/03/2012	281.94	GENERAL FUND
Total HILLYARD/DES MOINES:			281.94	
HY-VEE FOOD STORE				
HY-VEE FOOD STORE	SUMMER PROGRAM SUPPLIES	07/13/2012	50.53	LIBRARY SPECIAL
HY-VEE FOOD STORE	SUMMER PROGRAM SUPPLIES	07/16/2012	26.95	LIBRARY SPECIAL
HY-VEE FOOD STORE	SUMMER PROGRAM SUPPLIES RETURNED	07/16/2012	2.58-	LIBRARY SPECIAL
HY-VEE FOOD STORE	SUMMER PROGRAM SUPPLIES	07/16/2012	56.61	LIBRARY SPECIAL
HY-VEE FOOD STORE	SUMMER PROGRAM SUPPLIES	07/23/2012	20.97	LIBRARY SPECIAL
Total HY-VEE FOOD STORE:			152.48	
IA DEPT OF PUBLIC SAFETY				
IA DEPT OF PUBLIC SAFETY	IOWA SYSTEM JULY-AUG-SEPT	08/07/2012	327.00	POLICE FUND
Total IA DEPT OF PUBLIC SAFETY:			327.00	
IA METH. OCCUPATIONAL MEDICINE				
IA METH. OCCUPATIONAL MED	MEDICAL PHYSICAL	07/31/2012	453.69	AMBULANCE FUN
Total IA METH. OCCUPATIONAL MEDICINE:			453.69	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ILLINOIS FIRE STORE				
ILLINOIS FIRE STORE	UNIFORM	07/24/2012	347.65	AMBULANCE FUN
Total ILLINOIS FIRE STORE:			347.65	
INDOFF INCORPORATED				
INDOFF INCORPORATED	OFFICE SUPPLIES	07/25/2012	1,387.06	LIBRARY FUND
INDOFF INCORPORATED	BLACK TONER	07/25/2012	129.93	LIBRARY SPECIAL
Total INDOFF INCORPORATED:			1,516.99	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	MONTHLY MAINTENANCE	08/02/2012	55.70	LIBRARY FUND
INFOMAX OFFICE SYSTEMS IN	CONTRACT	08/03/2012	64.75	POLICE FUND
Total INFOMAX OFFICE SYSTEMS INC.:			120.45	
IOWA ASSOC OF MUN UTILITIES				
IOWA ASSOC OF MUN UTILITIE	RESPIRATOR FIT TEST	07/24/2012	22.00	PARK & RECREATI
IOWA ASSOC OF MUN UTILITIE	SAFETY CONSULTATION/PARKS - JULY	07/31/2012	320.00	PARK & RECREATI
IOWA ASSOC OF MUN UTILITIE	SAFETY CONSULTATION/STREET - JULY	07/31/2012	560.00	ROAD USE TAX FU
IOWA ASSOC OF MUN UTILITIE	SAFETY CONSULTATION/FIRE - JULY	07/31/2012	1,080.00	FIRE FUND
Total IOWA ASSOC OF MUN UTILITIES:			1,982.00	
IOWA CHAPTER I.A.A.I.				
IOWA CHAPTER I.A.A.I.	DUES	07/09/2012	30.00	FIRE FUND
Total IOWA CHAPTER I.A.A.I.:			30.00	
IOWA ONE CALL				
IOWA ONE CALL	WPC-LOCATING NOTIFICATION/188 TICKET	08/09/2012	42.30	SEWER FUND
Total IOWA ONE CALL:			42.30	
IOWA P.R.A.				
IOWA P.R.A.	IPRA MEMBERSHIP FEES	08/14/2012	345.00	PARK & RECREATI
IOWA P.R.A.	IPRA MEMBERSHIP FEES	08/14/2012	130.00	PARK & RECREATI
IOWA P.R.A.	IPRA MEMBERSHIP FEES	08/14/2012	65.00	PARK & RECREATI
IOWA P.R.A.	TICKETS	08/14/2012	2,039.50	PARK & REC SPEC
IOWA P.R.A.	FALL WORKSHOP REGISTRATION	05/14/2012	120.00	PARK & RECREATI
Total IOWA P.R.A.:			2,699.50	
IOWA STATE UNIVERSITY				
IOWA STATE UNIVERSITY	CERTIFICATION TEST FEE - FIRE SCHOOL	08/08/2012	150.00	FIRE FUND
Total IOWA STATE UNIVERSITY:			150.00	
JESS' LOCK AND KEY				
JESS' LOCK AND KEY	LOCK REPAIR	07/20/2012	48.95	LIBRARY FUND
Total JESS' LOCK AND KEY:			48.95	
JIM'S JOHNS				
JIM'S JOHNS	KYDO - BARKER	07/24/2012	40.00	PARK & RECREATI
JIM'S JOHNS	KYBO - DAYTON	07/24/2012	40.00	PARK & RECREATI
JIM'S JOHNS	KYBO - DOWNEY	07/24/2012	40.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
JIM'S JOHNS	KYBO - PICKARD SOUTH	07/24/2012	40.00	PARK & RECREATI
JIM'S JOHNS	KYBO - SOUTH PARK	07/24/2012	40.00	PARK & RECREATI
JIM'S JOHNS	KYBO - DUMP	07/24/2012	40.00	GENERAL FUND
JIM'S JOHNS	KYBO - O.C.P. (SALEM CT)	07/24/2012	40.00	PARK & RECREATI
JIM'S JOHNS	KYBO - PICKARD HANDICAP	07/24/2012	50.00	PARK & RECREATI
Total JIM'S JOHNS:			330.00	
JOHN DEERE LANDSCAPES				
JOHN DEERE LANDSCAPES	IRRIGATION PARTS	08/01/2012	82.67	PARK & RECREATI
Total JOHN DEERE LANDSCAPES:			82.67	
KRICK, MIKE				
KRICK, MIKE	I & I REIMBURSEMENT	08/12/2012	525.00	SEWER FUND
Total KRICK, MIKE:			525.00	
LARSON & LARSON CONSTRUCTION				
LARSON & LARSON CONSTRU	WELLNESS CENTER CONSTRUCTION	08/13/2012	761,803.71	CAPITAL PROJECT
Total LARSON & LARSON CONSTRUCTION:			761,803.71	
LASERFAX				
LASERFAX	TRANSFER KIT FOR PHASER PRINTER	08/13/2012	87.00	LIBRARY FUND
Total LASERFAX:			87.00	
LOGAN CONTRACTORS SUPPLY INC.				
LOGAN CONTRACTORS SUPPL	DRILL BITS/BLADES	08/02/2012	733.74	ROAD USE TAX FU
LOGAN CONTRACTORS SUPPL	RE-ROD CHAIRS	08/14/2012	75.00	ROAD USE TAX FU
Total LOGAN CONTRACTORS SUPPLY INC.:			808.74	
LUHRS, AIMEE				
LUHRS, AIMEE	VISION EXPENSE	08/14/2012	276.04	HRA FUND
Total LUHRS, AIMEE:			276.04	
MAHASKA COMMUNICATION GROUP				
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	65.92	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	79.73	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	18.40	GENERAL FUND
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	12.26	ROAD USE TAX FU
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	21.99	ROAD USE TAX FU
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	110.37	POLICE FUND
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	21.99	POLICE FUND
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	67.45	FIRE FUND
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	21.99	FIRE FUND
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	12.26	POOL (MEMORIAL)
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	26.64	AMBULANCE FUN
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	30.66	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	6.13	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	53.28	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	91.98	PARK & RECREATI
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	21.99	PARK & RECREATI
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	67.45	LIBRARY FUND
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	21.99	LIBRARY FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MAHASKA COMMUNICATION G	TELEPHONE	08/01/2012	49.05	SEWER FUND
MAHASKA COMMUNICATION G	INTERNET	08/01/2012	21.99	SEWER FUND
Total MAHASKA COMMUNICATION GROUP:			823.52	
MC COY HARDWARE INC				
MC COY HARDWARE INC	OFFICE SUPPLIES	07/18/2012	12.59	LIBRARY FUND
MC COY HARDWARE INC	BUILDING SUPPLIES	07/31/2012	16.36	FIRE FUND
MC COY HARDWARE INC	BUILDING SUPPLIES	07/31/2012	9.88	FIRE FUND
MC COY HARDWARE INC	HOSE REPAIRS	07/31/2012	54.62	POOL (MEMORIAL)
MC COY HARDWARE INC	TOOL (ALLEN WRENCHS)	08/01/2012	26.09	PARK & RECREATI
MC COY HARDWARE INC	PULLEY	08/01/2012	7.64	PARK & RECREATI
MC COY HARDWARE INC	OFFICE SUPPLIES	08/01/2012	26.99	LIBRARY FUND
MC COY HARDWARE INC	HOSE REPAIRS	08/02/2012	9.88	POOL (MEMORIAL)
MC COY HARDWARE INC	SHOP	08/02/2012	4.29	FIRE FUND
MC COY HARDWARE INC	BOLTS	08/02/2012	.83	ROAD USE TAX FU
MC COY HARDWARE INC	SHOP	08/03/2012	5.74	FIRE FUND
MC COY HARDWARE INC	BATTERIES	08/06/2012	7.19	GENERAL FUND
MC COY HARDWARE INC	OFFICE SUPPLIES	08/06/2012	8.09	POLICE FUND
MC COY HARDWARE INC	BUILDING SUPPLIES	08/07/2012	4.94	FIRE FUND
MC COY HARDWARE INC	POOL CLEANING SUPPLIES	08/08/2012	43.18	POOL (MEMORIAL)
MC COY HARDWARE INC	SUPPLIES	08/09/2012	7.98	FIRE FUND
MC COY HARDWARE INC	SUPPLIES	08/10/2012	17.98	FIRE FUND
Total MC COY HARDWARE INC:			264.27	
MC CURDY, MARK				
MC CURDY, MARK	MEDICAL EXPENSE - PRIOR TO JULY 1	08/07/2012	260.00	HRA FUND
Total MC CURDY, MARK:			260.00	
MCLAUGHLIN, GRETCHEN				
MCLAUGHLIN, GRETCHEN	I & I REIMBURSEMENT	07/27/2012	676.50	SEWER FUND
Total MCLAUGHLIN, GRETCHEN:			676.50	
MERCY COLLEGE OF HEALTH SCIENCES				
MERCY COLLEGE OF HEALTH	CEH FEE	08/13/2012	15.00	AMBULANCE FUN
Total MERCY COLLEGE OF HEALTH SCIENCES:			15.00	
MERCY MEDICAL CENTER				
MERCY MEDICAL CENTER	TIER FEE	07/11/2012	166.00	AMBULANCE FUN
Total MERCY MEDICAL CENTER:			166.00	
METRO TOURS				
METRO TOURS	BASEBALL GAME TRIP TICKETS	08/01/2012	1,984.00	PARK & RECREATI
METRO TOURS	BASEBALL GAME TRIP TICKETS	08/01/2012	341.00	PARK & REC SPEC
Total METRO TOURS:			2,325.00	
METRO WASTE AUTHORITY				
METRO WASTE AUTHORITY	BALLASTS/LAMPS	08/02/2012	172.06	GENERAL FUND
Total METRO WASTE AUTHORITY:			172.06	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	59090-18015 NATURAL GAS (5 THERMS)	07/13/2012	13.17	LIBRARY FUND
Total MID AMERICAN ENERGY CO.:			13.17	
MIDWEST OFFICE TECH				
MIDWEST OFFICE TECH	COPIES	07/31/2012	34.00	PARK & RECREATI
Total MIDWEST OFFICE TECH:			34.00	
MIKA, KEN				
MIKA, KEN	WELLNESS 9/11 - 7/12	08/01/2012	275.00	FIRE FUND
Total MIKA, KEN:			275.00	
MILLER ELECTRIC SERVICES				
MILLER ELECTRIC SERVICES	MOATS CHELTER WIRING	07/31/2012	2,575.00	CAPITAL PROJECT
Total MILLER ELECTRIC SERVICES:			2,575.00	
MILLER, ROBERT				
MILLER, ROBERT	DENTAL EXPENSE	08/07/2012	180.00	HRA FUND
Total MILLER, ROBERT:			180.00	
MOMAR				
MOMAR	SAW BLADES	07/27/2012	110.34	ROAD USE TAX FU
MOMAR	HAND SOAP/SAW BLADES	07/26/2012	452.94	ROAD USE TAX FU
Total MOMAR:			563.28	
MORSE EQUIPMENT COMPANY				
MORSE EQUIPMENT COMPANY	GREASE	08/02/2012	214.16	SEWER FUND
Total MORSE EQUIPMENT COMPANY:			214.16	
MULTIVISTA				
MULTIVISTA	PHOTO DOC - WELLNESS CENTER	08/05/2012	720.00	CAPITAL PROJECT
Total MULTIVISTA:			720.00	
MUNICIPAL SUPPLY INC				
MUNICIPAL SUPPLY INC	SOUTH PLANT PARTS	07/20/2012	654.85	SEWER FUND
MUNICIPAL SUPPLY INC	DIGESTER PARTS	07/25/2012	432.70	SEWER FUND
MUNICIPAL SUPPLY INC	PUMP HOSES	08/08/2012	1,099.28	SEWER FUND
MUNICIPAL SUPPLY INC	RETURNED EXCESS PARTS	07/31/2012	270.00	SEWER FUND
Total MUNICIPAL SUPPLY INC:			1,916.83	
MURPHY, JARED				
MURPHY, JARED	OVERPAYMENT ON PARKING TICKETS	08/03/2012	60.00	POLICE FUND
Total MURPHY, JARED:			60.00	
NAPA AUTO PARTS				
NAPA AUTO PARTS	SUPPLIES	07/10/2012	56.94	FIRE FUND
NAPA AUTO PARTS	SUPPLIES	07/13/2012	102.81	FIRE FUND
NAPA AUTO PARTS	SHOP	07/18/2012	10.36	FIRE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total NAPA AUTO PARTS:			170.11	
NOLASOFT DEVELOPMENT				
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	84.00	GENERAL FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	151.50	GENERAL FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	73.50	GENERAL FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	42.00	GENERAL FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	21.00	GENERAL FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	273.00	POLICE FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	178.50	FIRE FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	84.00	SEWER FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	147.00	LIBRARY FUND
NOLASOFT DEVELOPMENT	E-MAIL HOSTING	08/16/2012	147.00	PARK & RECREATI
Total NOLASOFT DEVELOPMENT:			1,201.50	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	CONCRETE	07/23/2012	913.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/23/2012	394.00	CAPITAL PROJECT
NORWALK READY-MIXED CON	CONCRETE	07/24/2012	1,305.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/25/2012	1,131.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/25/2012	321.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/26/2012	1,392.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/26/2012	1,305.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/27/2012	326.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/27/2012	420.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/30/2012	522.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/30/2012	1,386.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/31/2012	783.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/31/2012	1,782.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	07/31/2012	728.00	CAPITAL PROJECT
NORWALK READY-MIXED CON	CONCRETE	08/01/2012	913.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/01/2012	1,386.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/02/2012	543.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/02/2012	1,041.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/03/2012	870.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/06/2012	674.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/06/2012	544.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/06/2012	609.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/07/2012	1,457.25	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/07/2012	792.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/08/2012	1,440.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/08/2012	717.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/08/2012	544.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/09/2012	1,264.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/09/2012	1,416.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/10/2012	565.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/10/2012	369.75	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/13/2012	888.13	ROAD USE TAX FU
NORWALK READY-MIXED CON	CONCRETE	08/13/2012	870.00	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			29,617.63	
O & S LAWN CARE INC				
O & S LAWN CARE INC	304 N H ST HOUSING & CLEAN UP	08/03/2012	80.00	STREET CAPITAL

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total O & S LAWN CARE INC:			80.00	
OFFENBURGER, TYLER				
OFFENBURGER, TYLER	MEDICAL EXPENSE - PRIOR TO JULY 1	08/10/2012	98.67	HRA FUND
Total OFFENBURGER, TYLER:			98.67	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	FILTERS	08/02/2012	41.91	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTER	08/06/2012	27.53	ROAD USE TAX FU
O'REILLY AUTO PARTS	MISC PARTS	08/07/2012	27.22	SEWER FUND
O'REILLY AUTO PARTS	MISC PARTS	08/07/2012	4.09	SEWER FUND
O'REILLY AUTO PARTS	FUEL CAP FOR F-550	08/08/2012	10.31	SEWER FUND
Total O'REILLY AUTO PARTS:			111.06	
OUDEKIRK, FLORENCE				
OUDEKIRK, FLORENCE	I & I REIMBURSEMENT - 308 W BOSTON	08/14/2012	875.00	SEWER FUND
Total OUDEKIRK, FLORENCE:			875.00	
PARKER SIGN & GRAPHICS				
PARKER SIGN & GRAPHICS	DECALS	08/07/2012	77.00	AMBULANCE FUN
Total PARKER SIGN & GRAPHICS:			77.00	
PARKER, JOSH & MISTY				
PARKER, JOSH & MISTY	I & I LOAN	07/05/2012	2,873.15	SEWER FUND
Total PARKER, JOSH & MISTY:			2,873.15	
PARKER, RICH				
PARKER, RICH	VISION EXPENSE	08/07/2012	161.00	HRA FUND
Total PARKER, RICH:			161.00	
PATRICK, MICHELE				
PATRICK, MICHELE	JUNE & JULY MILEAGE 2012	08/01/2012	11.93	LIBRARY FUND
Total PATRICK, MICHELE:			11.93	
PELLA PRINTING				
PELLA PRINTING	PRINTING	07/16/2012	300.00	POLICE FUND
PELLA PRINTING	LETTERHEAD	07/02/2012	115.00	LIBRARY FUND
PELLA PRINTING	CASH RECEIPTS	07/26/2012	107.00	GENERAL FUND
Total PELLA PRINTING:			522.00	
PER MAR SECURITY				
PER MAR SECURITY	SECURITY MONITORING SERVICES	08/08/2012	817.08	LIBRARY FUND
Total PER MAR SECURITY:			817.08	
PETERS, RICH				
PETERS, RICH	MEDICAL EXPENSE - PRIOR TO JULY 1	08/10/2012	141.68	HRA FUND
PETERS, RICH	VISION EXPENSE - PRIOR TO JULY 1	08/10/2012	113.94	HRA FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PETERS, RICH:			255.62	
PETTY CASH-RECREATION				
PETTY CASH-RECREATION	ICE	08/01/2012	7.60	PARK & RECREATI
PETTY CASH-RECREATION	KEY CARD - KINGKADE	08/06/2012	69.50	PARK & REC SPEC
PETTY CASH-RECREATION	KEY CARD - DALE	08/09/2012	19.50	PARK & REC SPEC
PETTY CASH-RECREATION	KEY CARD - DARR	08/10/2012	37.00	PARK & REC SPEC
PETTY CASH-RECREATION	POSTAGE 8/9/12	08/09/2012	10.20	PARK & RECREATI
PETTY CASH-RECREATION	SUPPLIES	07/27/2012	17.35	PARK & RECREATI
Total PETTY CASH-RECREATION:			161.15	
PETTY CASH-SENIOR CITIZENS				
PETTY CASH-SENIOR CITIZEN	STATE FAIR TICKETS	08/08/2012	77.00	PARK & RECREATI
Total PETTY CASH-SENIOR CITIZENS:			77.00	
PIERCE BROTHERS				
PIERCE BROTHERS	REPAIR	07/02/2012	124.00	FIRE FUND
PIERCE BROTHERS	SUPPLIES	07/27/2012	8.00	FIRE FUND
PIERCE BROTHERS	REPAIR	07/18/2012	38.00	ROAD USE TAX FU
Total PIERCE BROTHERS:			170.00	
PRAXAIR DISTRIBUTION INC				
PRAXAIR DISTRIBUTION INC	TANK LEASES	07/27/2012	151.95	SEWER FUND
Total PRAXAIR DISTRIBUTION INC:			151.95	
PROTECT YOUTH SPORTS				
PROTECT YOUTH SPORTS	BACKGROUND CHECKS	08/01/2012	207.35	PARK & RECREATI
Total PROTECT YOUTH SPORTS:			207.35	
QUILL CORPORATION				
QUILL CORPORATION	PAPER	07/30/2012	627.75	PARK & RECREATI
Total QUILL CORPORATION:			627.75	
RANDOM HOUSE INC.				
RANDOM HOUSE INC.	BOOKS ON CD	06/22/2012	82.50	LIBRARY FUND
RANDOM HOUSE INC.	BOOK ON CD	06/21/2012	30.00	LIBRARY FUND
RANDOM HOUSE INC.	BOOK ON CD	07/06/2012	27.75	LIBRARY FUND
RANDOM HOUSE INC.	BOOK ON CD	07/11/2012	29.99	LIBRARY FUND
RANDOM HOUSE INC.	BOOK ON CD	07/13/2012	26.25	LIBRARY FUND
RANDOM HOUSE INC.	BOOK ON CD	07/06/2012	33.75	LIBRARY FUND
Total RANDOM HOUSE INC.:			230.24	
RECORDED BOOKS LLC				
RECORDED BOOKS LLC	DVD	06/15/2012	33.00	LIBRARY FUND
RECORDED BOOKS LLC	DVD	07/23/2012	33.00	LIBRARY FUND
Total RECORDED BOOKS LLC:			66.00	
RECORD-HERALD & INDIANOLA TRIBUNE				
RECORD-HERALD & INDIANOL	CC MIN-6	07/29/2012	370.36	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
RECORD-HERALD & INDIANOL	JANITOR AD	07/29/2012	22.74	GENERAL FUND
RECORD-HERALD & INDIANOL	BD ADJ	07/29/2012	27.28	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-7	07/29/2012	236.96	GENERAL FUND
RECORD-HERALD & INDIANOL	ORD 1501	07/29/2012	185.50	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-7	07/29/2012	32.42	GENERAL FUND
RECORD-HERALD & INDIANOL	CC MIN-7	07/29/2012	321.02	GENERAL FUND
RECORD-HERALD & INDIANOL	PH "C" STREET	07/29/2012	31.95	GENERAL FUND
Total RECORD-HERALD & INDIANOLA TRIBUNE:			1,228.23	
RECORD-HERALD AD CONTRACT ACCT.				
RECORD-HERALD AD CONTRA	SOCCER AD	07/29/2012	47.50	PARK & RECREATI
RECORD-HERALD AD CONTRA	AMBULANCE FOR SALE	07/29/2012	72.00	AMBULANCE FUN
Total RECORD-HERALD AD CONTRACT ACCT.:			119.50	
RIPPERGER, KURT				
RIPPERGER, KURT	MILEAGE FOR APRIL - JULY 2012	08/14/2012	304.69	GENERAL FUND
Total RIPPERGER, KURT:			304.69	
ROBINSON, MINDI				
ROBINSON, MINDI	MEDICAL EXPENSE - PRIOR TO JULY 1	08/15/2012	10.50	HRA FUND
Total ROBINSON, MINDI:			10.50	
ROSS CHEMICAL SYSTEMS INC				
ROSS CHEMICAL SYSTEMS IN	CHEMICALS	08/01/2012	177.35	AMBULANCE FUN
Total ROSS CHEMICAL SYSTEMS INC:			177.35	
S.CENTRAL IOWA LANDFILL				
S.CENTRAL IOWA LANDFILL	TRASH	08/02/2012	10.00	GENERAL FUND
Total S.CENTRAL IOWA LANDFILL:			10.00	
SECRETARY OF STATE				
SECRETARY OF STATE	NOTARY - HAWKINS	08/01/2012	30.00	POLICE FUND
Total SECRETARY OF STATE:			30.00	
SHER, BRIAN				
SHER, BRIAN	DENTAL EXPENSE	08/06/2012	177.73	HRA FUND
Total SHER, BRIAN:			177.73	
SMITH, ERNESTINE				
SMITH, ERNESTINE	I & I REIMBURSEMENT	08/14/2012	419.53	SEWER FUND
Total SMITH, ERNESTINE:			419.53	
SPRAYER SPECIALTIES INC.				
SPRAYER SPECIALTIES INC.	PUMPS	08/03/2012	176.96	ROAD USE TAX FU
Total SPRAYER SPECIALTIES INC.:			176.96	
SPRINGER PEST SOLUTIONS DSM				
SPRINGER PEST SOLUTIONS D	PEST CONTROL	07/10/2012	61.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
SPRINGER PEST SOLUTIONS D	MONTHLY SERVICE	08/14/2012	53.00	LIBRARY FUND
Total SPRINGER PEST SOLUTIONS DSM:			114.00	
STATE LIBRARY OF IOWA				
STATE LIBRARY OF IOWA	EBSCO HOST SUBSCRIPTION	07/10/2012	764.10	LIBRARY FUND
Total STATE LIBRARY OF IOWA:			764.10	
SVPA ARCHITECTS INC				
SVPA ARCHITECTS INC	WELLNESS CENTER ARCHITECT FEES	08/06/2012	38,110.92	CAPITAL PROJECT
Total SVPA ARCHITECTS INC:			38,110.92	
SWANK MOTION PICTURES INC.				
SWANK MOTION PICTURES IN	OUTDOOR MOVIE LICENSE	08/03/2012	371.00	PARK & RECREATI
Total SWANK MOTION PICTURES INC.:			371.00	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	TRASH REMOVAL	07/25/2012	89.00	LIBRARY FUND
Total T.R.M. DISPOSAL LLC:			89.00	
TELRITE CORPORATION				
TELRITE CORPORATION	LONG DISTANCE PHONE	07/22/2012	5.19	PARK & RECREATI
Total TELRITE CORPORATION:			5.19	
THEISEN'S				
THEISEN'S	PULLEY FOR UMBRELLA	08/01/2012	3.99	POOL (MEMORIAL)
THEISEN'S	OFFICE SUPPLIES	08/06/2012	9.98	POLICE FUND
Total THEISEN'S:			13.97	
THOMSON GALE				
THOMSON GALE	LARGE PRINT BOOKS	06/12/2012	235.11	LIBRARY FUND
THOMSON GALE	LARGE PRINT BOOK	06/20/2012	23.99	LIBRARY FUND
THOMSON GALE	LARGE PRINT BOOKS	06/26/2012	43.19	LIBRARY FUND
Total THOMSON GALE:			302.29	
TODD, AVIAN				
TODD, AVIAN	I & I REIMBURSEMENT	08/14/2012	560.00	SEWER FUND
Total TODD, AVIAN:			560.00	
TSG PROPERTIES INDIANOLA LLC				
TSG PROPERTIES INDIANOLA	BIKE TRAIL 10 FT WIDE	08/13/2012	5,685.60	ROAD USE TAX FU
Total TSG PROPERTIES INDIANOLA LLC:			5,685.60	
TWO RIVERS MARTIAL ARTS				
TWO RIVERS MARTIAL ARTS	INSTRUCTOR FEES	08/13/2012	629.00	PARK & RECREATI
Total TWO RIVERS MARTIAL ARTS:			629.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
U.S. BANK				
U.S. BANK	JOB AD/CHIEF	08/06/2012	300.00	POLICE FUND
U.S. BANK	COMPUTER EQUIPMENT	08/06/2012	113.99	POLICE FUND
U.S. BANK	OFFICE SUPPLIES	08/06/2012	45.27	POLICE FUND
U.S. BANK	OFFICE SUPPLIES	08/06/2012	255.05	POLICE FUND
U.S. BANK	COMPUTER MONITOR	08/06/2012	186.28	POLICE FUND
U.S. BANK	OFFICE SUPPLIES	08/06/2012	84.79	POLICE FUND
U.S. BANK	BIKEGLOW - LIGHTS	08/06/2012	31.40	PARK & RECREATI
U.S. BANK	QVC - EXERCISE VIDEOS	08/06/2012	35.12	PARK & RECREATI
U.S. BANK	TONERS	08/06/2012	176.29	PARK & RECREATI
U.S. BANK	ANNUAL SURVEY SERVICE FEE	08/06/2012	204.00	PARK & RECREATI
U.S. BANK	WRIST-BAND.COM - AFTER SCHOOL PRIZE	08/06/2012	68.00	PARK & RECREATI
U.S. BANK	LIFEGUARD CERTIFICATES	08/06/2012	216.00	POOL (MEMORIAL)
U.S. BANK	FIRST AID/CPR CERTIFICATIONS	08/06/2012	323.00	POOL (MEMORIAL)
U.S. BANK	ORIENTAL TRADING - BALLOONS	08/06/2012	67.84	PARK & RECREATI
U.S. BANK	AMAZON - REF 310267231 - 3 BOOKS	08/06/2012	27.10	LIBRARY SPECIAL
U.S. BANK	AMAZON - REF 337312754 - 3 BOOKS	08/06/2012	26.50	LIBRARY SPECIAL
U.S. BANK	AMAZON - REF 565472279 - 4 BOOKS	08/06/2012	37.74	LIBRARY SPECIAL
U.S. BANK	AMAZON - REF 597300084 - 3 BOOKS	08/06/2012	26.50	LIBRARY SPECIAL
U.S. BANK	AMAZON - REF 697785589 - 4 BOOKS	08/06/2012	35.95	LIBRARY SPECIAL
U.S. BANK	AMAZON - REF 900558120 - 1 BOOK	08/06/2012	9.44	LIBRARY SPECIAL
U.S. BANK	AMAZON - REF 908282938 - 4 BOOKS	08/06/2012	35.36	LIBRARY SPECIAL
U.S. BANK	GLOVES - CASE ADVANCED SAFETY EQUIP	08/06/2012	151.40	SEWER FUND
U.S. BANK	SAFETY GLASSES - SAFETY GLASSES TOD	08/06/2012	126.78	SEWER FUND
U.S. BANK	OFFICE SUPPLIES	08/06/2012	49.13	SEWER FUND
U.S. BANK	RICH - COMPUTER MONITOR	08/06/2012	136.74	GENERAL FUND
U.S. BANK	SSL VPN LICENSE FOR NSA 2400 SECURITY	08/06/2012	134.38	GENERAL FUND
U.S. BANK	SSL VPN LICENSE FOR NSA 2400 SECURITY	08/06/2012	134.38	POLICE FUND
U.S. BANK	MAGAZINE ONLINE PROVIDER	08/06/2012	19.00	GENERAL FUND
U.S. BANK	CABLE STATION MUSIC LICENSE	08/06/2012	99.95	GENERAL FUND
U.S. BANK	GPS DEVICES	08/06/2012	278.76	AMBULANCE FUN
U.S. BANK	ANNUAL SURVEY SUBSCRIPTION	08/06/2012	200.00	GENERAL FUND
Total U.S. BANK:			3,636.14	
UNIQUE MANAGEMENT SERVICES				
UNIQUE MANAGEMENT SERVI	COLLECTION AGENCY FEES	08/01/2012	50.00	LIBRARY FUND
Total UNIQUE MANAGEMENT SERVICES:			50.00	
VANDERPOOL CONSTRUCTION				
VANDERPOOL CONSTRUCTIO	WELLNESS CENTER - SITEWORK	07/19/2012	11,970.19	CAPITAL PROJECT
Total VANDERPOOL CONSTRUCTION:			11,970.19	
VERIZON WIRELESS				
VERIZON WIRELESS	FIRE CELL PHONE	07/26/2012	10.73	FIRE FUND
VERIZON WIRELESS	EMS CELL PHONE	07/26/2012	182.93	AMBULANCE FUN
Total VERIZON WIRELESS:			193.66	
VROEGH, PAT				
VROEGH, PAT	MEDICAL EXPENSE	08/07/2012	400.00	HRA FUND
Total VROEGH, PAT:			400.00	
VWR INTERNATIONAL				
VWR INTERNATIONAL	THERMOMETER ALARM	08/03/2012	38.80	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total VWR INTERNATIONAL:			38.80	
WAL-MART STORES INC.				
WAL-MART STORES INC.	SUMMER PROGRAM SUPPLIES	07/31/2012	29.95	LIBRARY SPECIAL
WAL-MART STORES INC.	OFFICE SUPPLIES	08/02/2012	6.37	POLICE FUND
WAL-MART STORES INC.	SUMMER PROGRAM SUPPLIES	07/19/2012	6.42	LIBRARY SPECIAL
WAL-MART STORES INC.	2 MOVIES	07/19/2012	29.92	LIBRARY FUND
WAL-MART STORES INC.	PROGRAM SUPPLIES	07/19/2012	4.74	LIBRARY FUND
WAL-MART STORES INC.	PROGRAM SUPPLIES	08/09/2012	22.48	LIBRARY FUND
WAL-MART STORES INC.	SUMMER PROGRAM SUPPLIES	07/31/2012	32.20	LIBRARY SPECIAL
WAL-MART STORES INC.	PUNCH, CLIPS	08/08/2012	9.64	PARK & RECREATI
WAL-MART STORES INC.	BINDER	08/09/2012	2.47	PARK & RECREATI
WAL-MART STORES INC.	OFFICE SUPPLIES	08/01/2012	8.98	SEWER FUND
Total WAL-MART STORES INC.:			153.17	
WARREN CO OIL CO				
WARREN CO OIL CO	NP TANK	07/31/2012	39.00	SEWER FUND
WARREN CO OIL CO	WESLEY TANK	07/31/2012	54.00	SEWER FUND
Total WARREN CO OIL CO:			93.00	
WARREN COUNTY ENGINEER				
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	89.51	GENERAL FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	928.13	FIRE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	1,119.82	AMBULANCE FUN
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	4,238.51	POLICE FUND
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	1,013.69	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION - VANS	08/02/2012	123.10	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION MISC - GAS CANS	08/02/2012	103.42	PARK & RECREATI
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	3,447.91	ROAD USE TAX FU
WARREN COUNTY ENGINEER	FUEL DISTRIBUTION	08/02/2012	1,075.61	SEWER FUND
Total WARREN COUNTY ENGINEER:			12,139.70	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	REMOVAL AND FUEL FEE	08/01/2012	197.96	LIBRARY FUND
WASTE MANAGEMENT OF IOW	PULL/RETURN ACCT #494-0147406-0516-8	08/01/2012	160.02	GENERAL FUND
Total WASTE MANAGEMENT OF IOWA:			357.98	
WATERLOO TENT & TARP				
WATERLOO TENT & TARP	UMBRELLA REPAIRS	07/31/2012	286.50	POOL (MEMORIAL)
Total WATERLOO TENT & TARP:			286.50	
WESLEY WOODS CAMP & RETREAT CTR				
WESLEY WOODS CAMP & RET	CLASS INSTRUCTION	08/14/2012	125.00	PARK & RECREATI
WESLEY WOODS CAMP & RET	CLASS INSTRUCTION	08/14/2012	60.00	PARK & RECREATI
Total WESLEY WOODS CAMP & RETREAT CTR:			185.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	MOWING - PLANT	08/14/2012	300.00	SEWER FUND
WOOSLEY LANDSCAPING & M	MOWING - LIFTS	08/14/2012	155.00	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total WOOSLEY LANDSCAPING & MOWING:			455.00	
WORKSPACE INC. WORKSPACE INC.	CHAIRS	08/08/2012	1,098.00	AMBULANCE FUN
Total WORKSPACE INC.:			1,098.00	
WREN ESTATE, PAMELA SUE WREN ESTATE, PAMELA SUE	I & I REIMBURSEMENT - 1522 W SALEM	08/14/2012	875.00	SEWER FUND
Total WREN ESTATE, PAMELA SUE:			875.00	
YANDO, ED YANDO, ED	VISION EXPENSE	08/10/2012	152.00	HRA FUND
Total YANDO, ED:			152.00	
ZEE MEDICAL SERVICES ZEE MEDICAL SERVICES	MED SUPPLIES	08/09/2012	54.15	ROAD USE TAX FU
Total ZEE MEDICAL SERVICES:			54.15	
Grand Totals:			945,412.48	

City Council: _____

Information

Subject

Consider resolution of Support For Local Government Collaboration

Information

Capital Crossroads is a planning process for the metro area (defined as the area within 50 miles of the state capital). The planning effort builds on the areas strengths and provides a direction to capitalize on our opportunities. One of the ten areas of focus (capital) is on governance with the intent to look for opportunities for local governments to work together to be more efficient and effective in serving our citizens. A flyer that provides an overview of what Capital Crossroads is about is attached for your review.

A local government collaboration pilot project was presented to the Metro Advisory Council in July. The concept is to improve and encourage local government collaboration on many topics including economic development, public safety, infrastructure, recreation, etc. Each city/county is being asked to support these efforts by passing a resolution (in your packet). In your packet is the Resolution of Support for Local Government Collaboration and includes the following leadership and collaborative efforts:

- Directs managers/administrators to participate in regional efforts to identify opportunities, provide quarterly reports to their governing bodies, include in the annual budgets and financial/management reports progress of collaborative efforts
- Include participation in regional collaborative efforts in the managers/administrators' annual goals and as a measure in their annual performance evaluation
- Anticipate and highlight opportunities that emerge in the regular course of business such as key retirements, contract expiration, large equipment purchases, etc.
- Thoroughly review, evaluate and make an explicit decision on any collaboration opportunity presented from another governmental jurisdiction
- Respond to requests from other regional entities for information on collaborative efforts

If you support this concept and would like the city to participate in this program roll call supporting the resolution is in order.

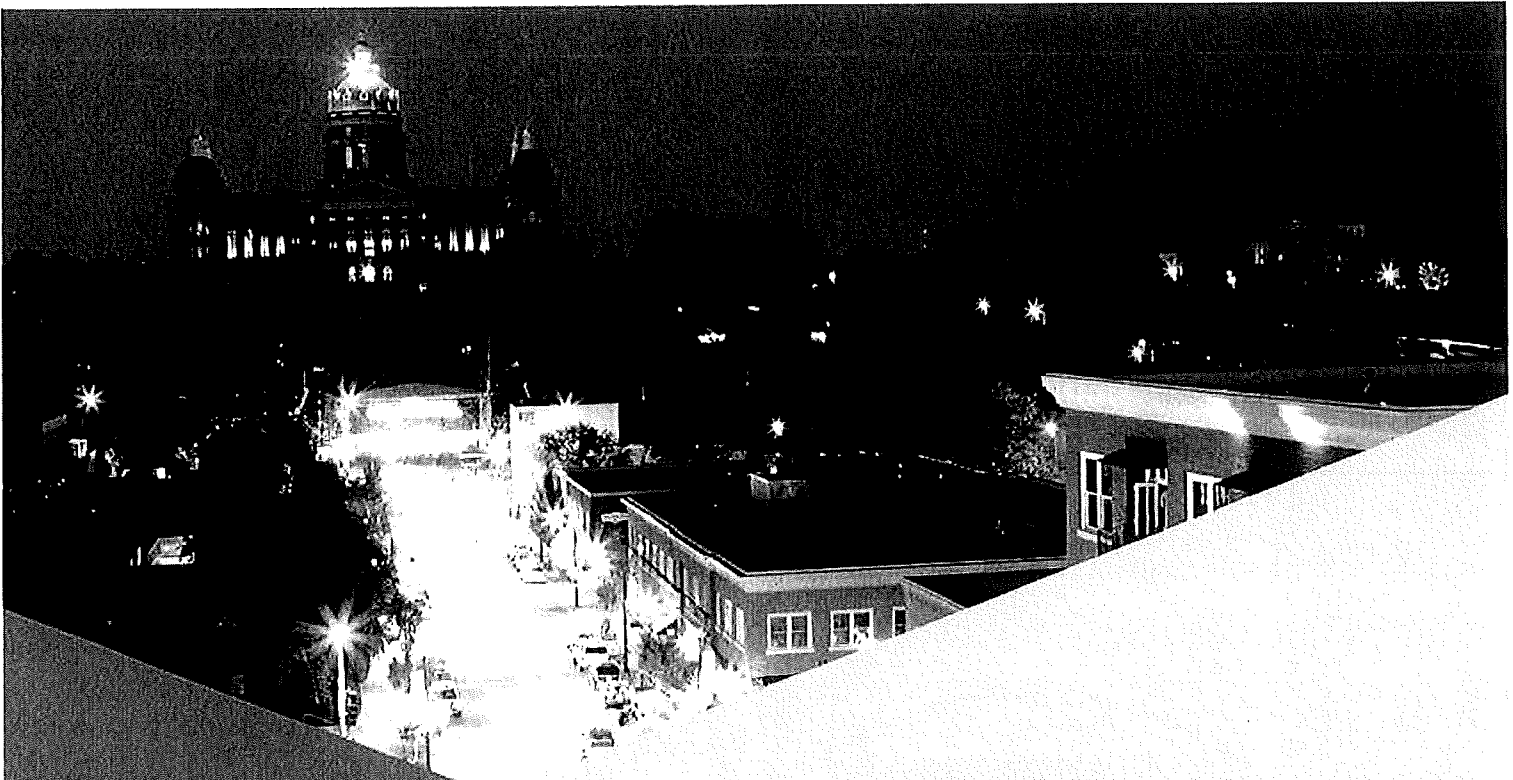
Attachments

Government Collaboration Info
Resolution

Capital Crossroads

a vision forward

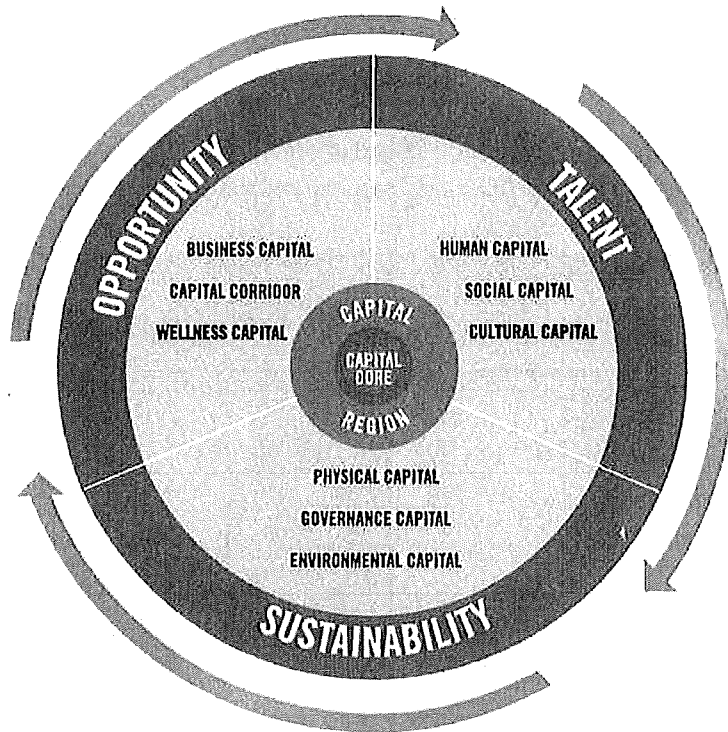
In the trails and wellness capital of the world, you'll find big city opportunity in a place where you can breathe. Where a thriving and robust economy equals greater prosperity and vibrant, safe, diverse neighborhoods. Where talented, hard-working people collaborate to build successful businesses, including a renowned bio-science corridor, and a rich and accessible cultural community. Where we honor our heritage of education and stewardship of natural resources in a clean and sustainable environment.



Local leaders feel the time is right to take advantage of opportunities and address challenges through a clear vision and plan for Iowa's capital region. Capital Crossroads builds on the region's strengths and provides a road map to capitalize on opportunities. The focus is on ideas and energy to ensure our region grows and prospers for current and future generations. Eight organizations joined together to sponsor the planning process. Fifty members of the Capital Crossroads Steering Committee invited public input on ways to improve the Central Iowa region, covering a 50-mile radius from the state Capitol. More than 5,000 local voices contributed to the process via one-on-one interviews, focus groups and online surveys. Research was conducted to assess the area's strengths, weaknesses, opportunities and challenges. The Steering Committee then evaluated and prioritized ideas and developed ten areas of focus. Ten plans, now called "Capitals," were developed to elevate our region. Each of the ten plans impacts growth in its area of focus and on an integrated basis. Implementation workgroups will guide refinement and action plans for each capital.

Central Iowa

VISION



GUIDING PRINCIPALS

TALENT DRIVES SUCCESS

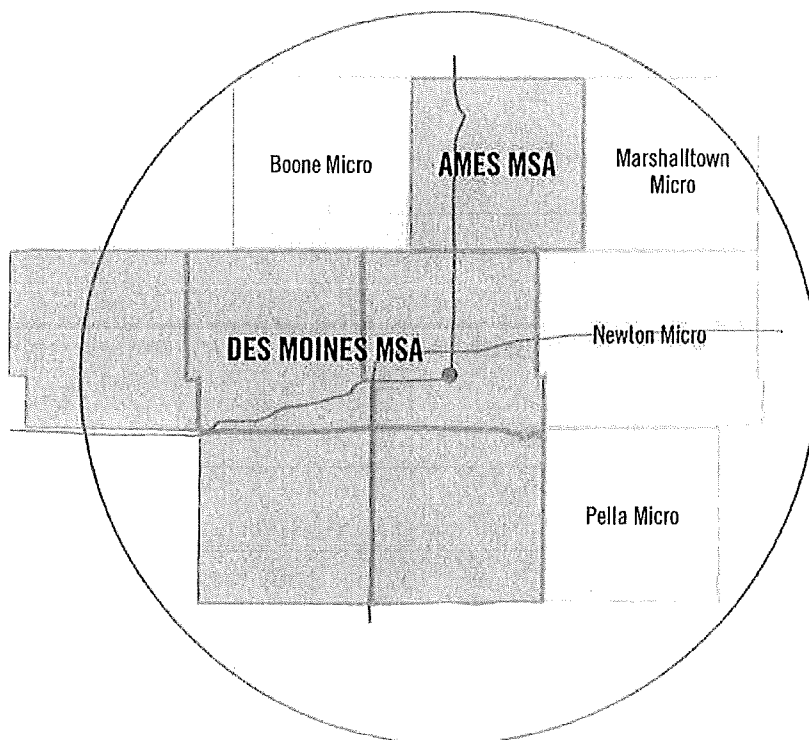
- Career-focused education and training pipelines
- Leadership, diversity and civility
- "Quality of place" that retains and attracts top talent

CAPTURE HIGH-VALUE OPPORTUNITIES

- Target sectors developed through holistic strategies
- Wellness as an economic model with social benefit
- I-35 Corridor development

GROWTH MUST BE SUSTAINABLE

- Regional collaboration, consolidation and smart planning to maximize fiscal and human resources
- Competitive infrastructure and natural resources protected and enhanced for future generations
- Multi-modal connectivity
- Central Iowa is only as strong as its core



Capital Crossroads will create jobs and economic growth for existing and new businesses; a world-class community and quality of life; and is a magnet for diverse talent. Development of the strategy, however, was simply the "end of the beginning." The real work starts when Capital Crossroads transforms from a planning process to an exercise in effective implementation.

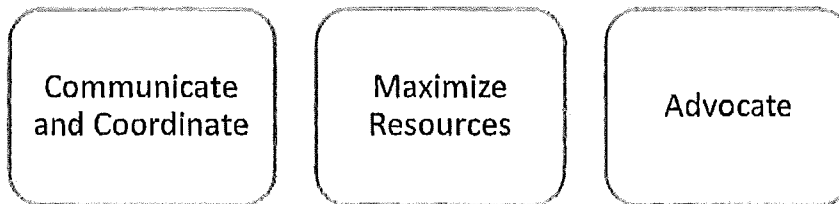
We'll measure success in all areas of the plan:

- Population growth
- Improved services through efficiency and increased resources
- Greater investment in physical, social and cultural infrastructures
- A growing tax base
- Safer communities
- World-class education
- Stronger local programs
- Higher quality jobs with improved per capita income
- A more engaged citizenry

OUR WORK WILL REQUIRE CENTRAL IOWA TO TRULY BECOME ONE REGION. BASED ON THE TREMENDOUS PARTICIPATION WITH THIS PLANNING EFFORT FROM ACROSS CENTRAL IOWA, STAKEHOLDERS ARE READY TO JOIN THE TEAM AND GET STARTED. WE HOPE YOU'LL JOIN US.

A VISION FORWARD  CAPITALCROSSROADSVISION.COM

9. Governance Capital



Justification

In an era of perpetually constrained local budgets and rising costs for personnel, services, and infrastructure, governments are seemingly forced every year to propose and enact painful operational and programmatic cuts. In order to ensure that Central Iowa governments are able to sustainably manage growth without sacrificing essential public services, elected and appointed leaders in the region should consider all high-value, consensus-based strategies to partner more effectively to serve their constituents. This will entail a new spirit of regional communication, coordination, and compromise as opposition may arise to what will be perceived as losses of local control and resources. In actuality, selectively streamlined, consolidated, and efficient regional governance and service-delivery will save commercial and residential taxpayers money and foster regional cohesiveness that will improve Central Iowa's competitiveness across many "capitals."

9.1: COMMUNICATE AND COORDINATE

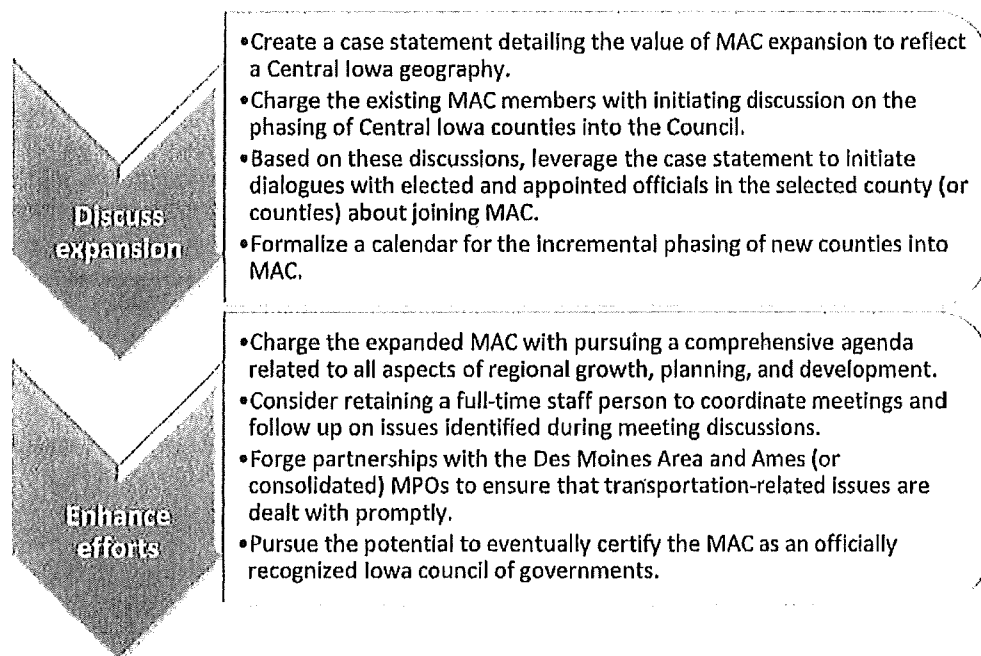
Central Iowa is the only region in the state not a member of the Iowa Association of Regional Councils (IARC). That is not to say that regional planning does not take place in Central Iowa. As previously noted, the Des Moines Area MPO and Ames MPO are transportation planning agencies for the five-county Des Moines region and one-county Ames region respectively. Meanwhile, the Central Iowa Regional Transportation Planning Alliance (CIRTPA) is the designated regional transportation planning agency for the eight counties in Iowa Department of Transportation's Region 11, which overlaps with the Des Moines and Ames MPOs. The Metro Advisory Council (MAC) in Greater Des Moines is a group of local elected officials that meets monthly to discuss issues of shared concern among Polk, Dallas and Warren Counties.

No single agency accomplishes the goals of a council of governments, which, according to IARC, "Provides a forum that combines the elements of transportation planning,

housing development, solid waste planning, and use planning, workforce development, and economic development into a comprehensive approach to regional growth and development.” It should be no surprise that numerous stakeholders feel that Central Iowa governments are “very fractured” and “no planning is done on a truly regional scale.” While the Sustainable Communities Plan will greatly improve this situation, more must still be done.

9.1.1: EXPAND THE METRO ADVISORY COUNCIL TO ADDITIONAL CAPITAL CROSSROADS COUNTIES.

MAC was said to be a functional convening body that builds solid relationships among participating governments and elected officials. However, Central Iowa needs a higher capacity, more broadly representative and holistic planning entity to serve its future needs.



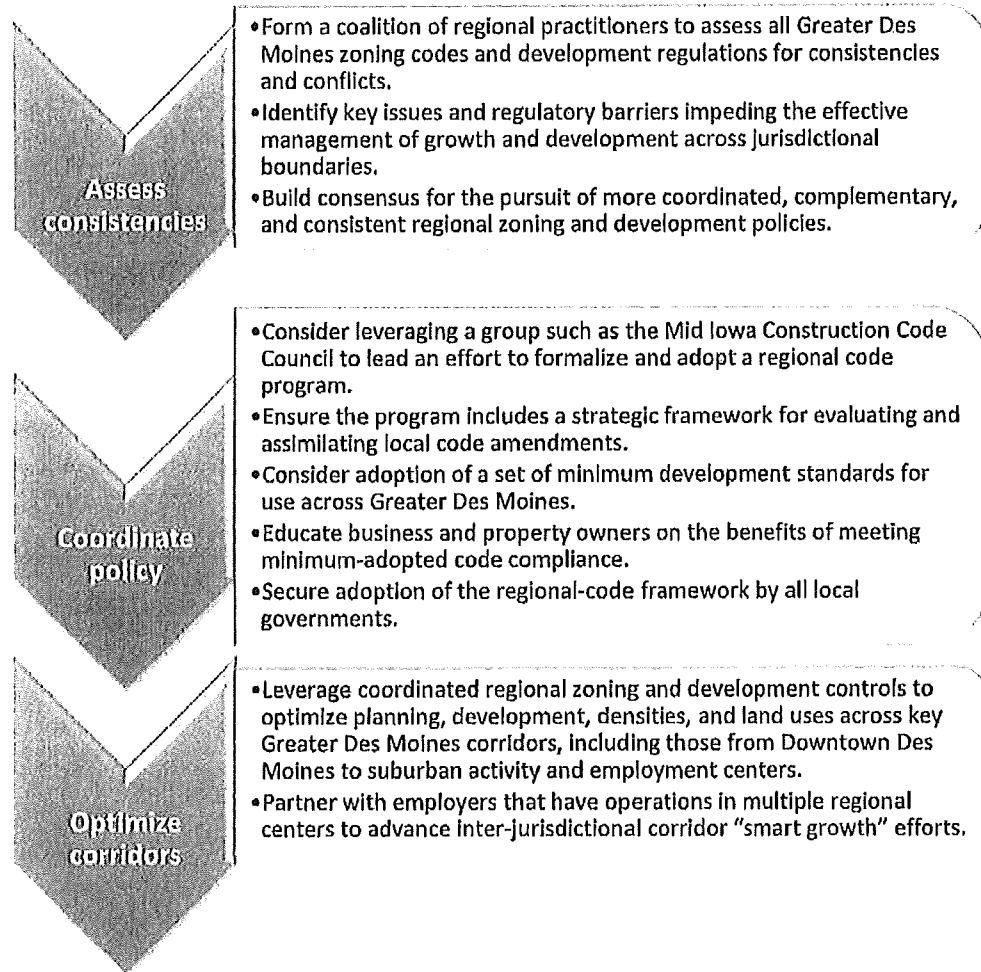
9.1.2: OPTIMIZE LOCAL ZONING AND DEVELOPMENT ORDINANCES TO ENSURE REGULATORY INTEGRATION AND COORDINATION ACROSS GREATER DES MOINES. (BP)

The City of Des Moines zoning code has not been updated since 1965. However, because the city is almost wholly built-out, any thought of developing a new ordinance must be considered in a broader regional zoning and regulatory context. All communities in the region essentially adopt the same family of codes, but local amendments, year of adoption, the edition adopted, and code interpretations may vary. Thus, an effort to ensure structured, mutually-supportive inter-jurisdictional regulations

with common adoption and amendment schedules could greatly enhance efforts to plan effectively, optimize land uses, and measure growth outcomes.

Because key growth corridors cross city and county boundaries, promoting structured, mutually-supportive regional zoning and development policies would also improve development coordination and foster densities that support other goals such as mass transit, bicycle/pedestrian options, vibrant commercial centers and a quality mix of residential options. Finally, local development should comply with a set of minimum adopted standards and work within approved regional permitting and inspection systems. This would ensure that investors do not follow a “path of least resistance” that could lead to piecemeal development and hindrance of smart, managed regional growth.

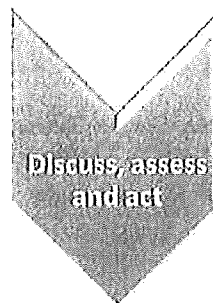
Many of these issues and opportunities will be assessed within the context of the Sustainable Communities Regional Plan. Capital Crossroads efforts should always be supportive of and integrated with this plan.



9.1.3: ASSESS THE BENEFITS OF CREATING A METRO WATER AUTHORITY IN GREATER DES MOINES.

The Metro Waste Authority (MWA) has proven to be a successful regionalization of solid-waste-management services while the Wastewater Reclamation Authority (WRA) effectively serves as the regional wastewater utility. Greater Des Moines public leaders and appointed officials should consider whether equal benefits could be accrued through the creation of a similar authority focused on the provision of water and the sustainable management of its supply. As a testament to the fact that it is focused on regional thinking, Des Moines Water Works (DMWW) has included Regionalization as one of its Key Result Areas in its 2010-2014 Strategic Plan, pledging that "DMWW will expand key partnerships with other entities for the purpose of developing long range

plans, increasing economies of scale, and protecting water resources on a regional basis.”



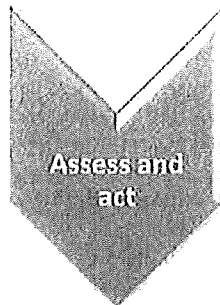
- Continue engaging in regional discussion on the potential creation of a Metro Water Authority in Greater Des Moines.
- Pursue DMWW strategic action to increase its regional customer base, promote joint participation in cost-reduction projects among regional water utilities, and promote and expand key regional partnerships.
- Conduct a contingency analysis of the costs borne by the City of Des Moines and regional partners if one or more suburban governments were to pull out of the Water Works system.
- Assess both the fiscal and political consequences of such an action to inform discussions as to the efficacy of creating a metro water authority for Greater Des Moines.
- If consensus can be reached on this initiative, begin the process of development the new framework.

9.2: MAXIMIZE RESOURCES

Research has proven time and again that consolidating certain regional services makes good fiscal sense and maximizes scarce government resources. It also saves taxpayers money that can be reinvested in the local economy. However, it would be naïve to propose that all regional services be consolidated; it simply is not politically viable. Consolidation of Des Moines and Polk County has become a non-issue due to perceived intractable opposition. However, entities such as DMACC, the Greater Des Moines Partnership, Metro Waste Authority, Polk County Trust Fund and others prove that Central Iowa governments are capable of working together effectively.

9.2.1: APPOINT A SHARED SERVICES TASK FORCE COMPRISED OF REGIONAL ELECTED AND APPOINTED OFFICIALS TO ASSESS THE POTENTIAL FOR SERVICES-CONSOLIDATIONS IN GREATER DES MOINES AND CENTRAL IOWA. (BP)

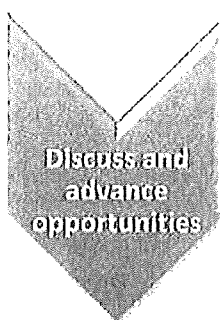
Informal discussions have taken place among Greater Des Moines officials related to services-consolidation opportunities in the region. Formalizing these conversations through the creation of a Shared Services Task Force charged with identifying high-value consolidation opportunities could lead to tangible results. As one stakeholder commented, “Allow local things to be local, but all other services should be coordinated, consolidated and optimized.”



- Empanel the Task Force and provide members with detailed information related to existing services, annual budgets, staff resources, and other important data.
- Inform Task Force discussions with fiscal projections as to potential savings from consolidation of certain services.
- Reach out to Iowa State researchers for assistance in developing these projections.
- Based on consensus reached by the Task Force, proceed with consolidations of agencies and services with the highest-value returns for area taxpayers.
- If certain consolidations prove infeasible, consider leveraging Iowa's statutory 28-E financing tool to collectivize the funding of these services.

9.2.2: IDENTIFY OPPORTUNITIES TO DEVELOP REVENUE-SHARING PROJECTS BETWEEN GREATER DES MOINES AND CENTRAL IOWA GOVERNMENTS. (BP)

Revenue-sharing can be a means to alleviate conflict and competition among local governments. A frequently utilized model is the development of industrial or commercial business parks that overlap governmental boundaries and accrue benefits to each. Other opportunities include tax sharing; retail developments; sports stadiums, and planned-unit development residential and mixed-use projects.



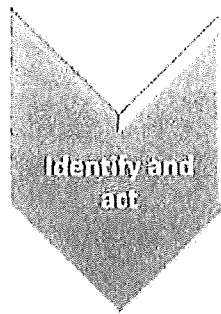
- Leverage existing entities such as the Greater Des Moines Partnership, the Ames Chamber of Commerce, MAC, and the Iowa Department of Economic Development to facilitate discussions among member EDOs, chambers, businesses and governments on potential revenue-sharing opportunities in Central Iowa.
- Identify a list of highest-value opportunities for further discussion.
- Move forward with investigation of the accrued benefit to partner organizations and entities of recommended revenue-sharing efforts.
- Prioritize project implementation based on consensus benefits and use as a pilot project for further revenue-sharing partnerships.

9.3: ADVOCATE

Assembling a multi-governmental coalition of leadership to lobby at the state or federal level for project funding or policy issues is always more effective than representatives approaching elected officials singly or in pairs. There is strength in numbers when it comes to advocacy, a reality that Central Iowa has embraced and leverages effectively.

9.3.1: CONTINUE TO LEVERAGE COALITIONS OF CENTRAL IOWA GOVERNMENTS TO ADVOCATE AT THE STATE AND FEDERAL LEVEL FOR KEY ISSUES, POLICIES, AND PROJECTS.

Regional organizations and governments were said to partner effectively on annual lobbying missions to Washington, D.C. Likewise, coalitions of top Greater Des Moines and Central Iowa leadership work in tandem to advocate at the statehouse for issues of shared interest.



- Continue annual identification of issues of most concern related to dynamics of regional competitiveness.
- Formalize these issues into a legislative action agenda for review by regional constituents.
- Forge consensus about highest priority issues and develop advocacy strategies to most effectively influence state and federal legislators.
- Continue lobbying for prompt action on competitive issues of concern from state and federal government.

Resolution of Support for Local Government Collaboration

Whereas, local governments in central Iowa have long and positive experience in collaborating with each other in many areas of endeavor including economic development, recreation public safety, and infrastructure and,

Whereas, successful collaborations have been based on the concept of mutual benefit, where all parties are better off as a result of the collaborative arrangement, and

Whereas, the results of past intergovernmental collaboration have been better service for citizens and often a reduction in unit costs, and

Whereas, efficient and effective government is in the interest of all taxpayers, and

Whereas, elected officials have a key leadership role in promoting intergovernmental collaboration, and

Therefore, it is the intent of the Mayor and Council of the City of Indianola through our leadership, to accelerate the extent and frequency of intergovernmental collaboration for the purpose of improving the level of services and managing the cost of providing services of local governments.

Now therefore be it resolved that the Mayor and Council of the City of Indianola commit to the following leadership actions in furtherance of this purpose, to:

1. Direct managers/administrators to participate in regional efforts to identify opportunities for collaboration and partner with other entities to make them successful
2. Include participation in regional collaborative efforts in the managers/administrators' annual goals and as a measure in their annual performance evaluation
3. Direct managers/administrators to provide quarterly reports to their governing bodies on the progress of collaborative efforts
4. Direct managers/administrators to include in annual budgets and financial and management reports progress of collaborative efforts

5. Anticipate and highlight opportunities that emerge in the regular course of business such as key retirements, contract expirations, large equipment purchases, physical facility decisions, or bulk purchases, and require evidence that collaborative opportunities have been explored before approving any such hire, contract or bond;
6. Thoroughly review, evaluate and make an explicit decision on any collaboration opportunity presented from another governmental jurisdiction; and
7. Respond to requests from other regional entities for information on collaborative efforts

Kenan Bresnan, Mayor

ATTEST:

Diana Bowlin, City Clerk

Information

Subject

Community Update

Information

Mayor Bresnan will provide community update.

Information

Subject

Receive WCEDC update - Jason White

Information

Jason White, Executive Director, will update you WCEDC activities.

City Council Regular

6. B.

Meeting Date: 08/20/2012

Information

Subject

City Treasurer's Report - Doug Shull

Information

Attachments

July 2012 City Treasurer Report

July 2011 City Treasurer Report

FINANCIAL REPORT
MONTH OF JULY, 2012

Page 1

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,585,440.82	63,985.16	175,791.15	91,275.01	14,436.62	1,550,473.22	
011 Police	255,048.04	10,337.58	189,225.94	18,237.84	23,624.54	70,772.98	
015 Fire	74,480.40	4,133.91	65,363.97	9,698.02	2,227.81	20,720.55	
016 Ambulance	352,253.63	45,116.96	79,823.99	190.68	11,785.02	305,952.26	
041 Library	22,944.55	4,851.86	60,939.38	368.17	4,636.80	-37,411.60	
042 Park & Recreation	145,854.15	19,871.95	103,844.59	1,761.07	11,040.27	52,602.31	
045 Memorial Pool	-50,196.58	39,765.82	50,536.31	0.00	933.33	-61,900.40	
071 General Fund Debt Service	0.00	894.76	0.00	0.00	0.00	894.76	
GENERAL FUND SUB-TOTAL	2,385,825.01	188,958.00	725,525.33	121,530.79	68,684.39	1,902,104.08	
110 Road Use Tax (Streets)	646,068.87	103,493.32	128,090.00	0.00	19,641.49	601,830.70	
112 Trust & Agency	0.00	3,564.12	0.00	0.00	3,564.12	0.00	
125 TIF--Downtown	0.00	7,902.71	0.00	0.00	0.00	7,902.71	
126 TIF--East Hwy 92	0.00	0.00	0.00	0.00	0.00	0.00	
127 TIF--Hillcrest/Industrial Park	-107,176.79	0.00	0.00	0.00	0.00	-107,176.79	
141 Library Special Revenue	27,377.78	1,250.34	832.63	0.00	0.00	27,795.49	
142 Park & Rec Special Revenue	119,864.40	6,512.88	6,064.27	0.00	0.00	120,313.01	
160 Downtown Revolving Loan	49,216.80	0.00	0.00	0.00	0.00	49,216.80	
161 Downton Business Inc Program	-27,486.98	2,013.58	0.00	0.00	0.00	-25,473.40	
177 Police Forfeiture	25.42	0.00	0.00	0.00	0.00	25.42	
190 Vehicle Reserve	113,760.46	0.00	0.00	1,666.67	0.00	115,427.13	
199 Police Retirement	132,583.59	134.81	0.00	0.00	1,041.67	131,676.73	
SPECIAL REVENUES SUB-TOTAL	954,233.55	124,871.76	134,986.90	1,666.67	24,247.28	921,537.80	
200 DEBT SERVICE (SUB-TOTAL)	1,836,452.05	13,576.33	0.00	61,793.75	0.00	1,911,822.13	
301 Capital Projects (General)	6,578,625.52	0.00	652,477.39	1,666.67	0.00	5,927,814.80	
321 Capital Projects (Streets)	4,145,361.47	1,554.00	403,248.81	0.00	0.00	3,743,666.66	
344 Community Athletic Facility	1,064.21	12.53	346.63	0.00	0.00	730.11	
353 Community ReDevelopment (D&D)	-66,769.20	0.00	0.00	0.00	0.00	-66,769.20	
CAPITAL PROJECTS SUB-TOTAL	10,658,282.00	1,566.53	1,056,072.83	1,666.67	0.00	9,605,442.37	
610 Sewer	0.00	0.00	129,522.10	198,350.00	36,745.65	32,082.25	
650 Stormwater Utility	54,629.69	16,268.48	4,482.95	0.00	5,233.33	61,181.89	
670 Recycling	84,322.91	14,891.75	12,022.00	0.00	1,366.67	85,825.99	
710 Sewer Capital Projects	375,072.58	269,837.33	39,843.38	0.00	270,941.67	334,124.86	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	317,308.81	0.00	0.00	2,083.33	0.00	319,392.14	
791 Sewer Revenue Bonds	25,077.97	0.00	0.00	27,341.67	0.00	52,419.64	
820 Health Insurance	1,239,943.26	121,681.00	114,236.04	0.00	0.00	1,247,388.22	
830 Health Reimbursement Account	182,634.84	0.00	5,726.15	101,862.50	0.00	278,771.19	
840 Flex/STD	202,410.05	3,860.22	3,597.38	1,406.04	0.00	204,078.93	
850 Liability Insurance Reserve--City	20,734.84	21.94	1,495.00	0.00	0.00	19,261.78	
CITY UTILITY & IS SUB-TOTAL	2,616,373.65	426,560.72	310,925.00	331,043.54	314,287.32	2,748,765.59	
TOTAL CITY FUNDS	18,451,166.26	755,533.34	2,227,510.06	517,701.42	407,218.99	17,089,671.97	64%
TOTAL IMU FUNDS	9,419,547.15	1,350,567.47	1,165,582.21	437,626.36	548,108.79	9,494,049.98	36%
GRAND TOTAL CITY & IMU	27,870,713.41	2,106,100.81	3,393,092.27	955,327.78	955,327.78	26,583,721.95	
Cross Check Total						26,583,721.95	

Investments

Bankers Trust	\$ 16,990,997.12	2.66%	Clerk's Balance	26,583,721.95
Bankers Trust - Electric Projects	\$ 1,120,054.28	2.64%		
Bankers Trust - Wellness Center Project	\$ 5,324,569.14	1.18%		
Iowa Public Agency Inv. Trust	\$ 111,084.22	0.010%	Plus Outstanding Checks	461,664.77
Payroll Account, Community State	\$ 0.46	Earnings Credit	Unreconcilable Item	0.35
Checking Account, Community State	\$ 249,799.56	Earnings Credit	Less Outstanding Deposits	-12,831.92
Sweep Account, Community State	\$ 3,236,050.37	0.25%		
BANK BALANCE	27,032,555.15		TREASURER'S BALANCE	27,032,555.15

600 Water	742,502.42	248,240.81	112,432.91	0.00	145,429.47	732,880.85
620 IMU Administration	0.00	0.00	72,883.26	139,558.34	32,703.47	33,971.61
625 Revolving Economic Development	99,802.39	100.32	0.00	0.00	0.00	99,902.71
626 USDA RLF	0.00	0.00	0.00	0.00	0.00	0.00
630 Electric	1,893,611.73	1,086,503.53	751,176.29	22,568.00	363,700.85	1,887,806.12
640 Fiber/Communications	389,119.37	15,704.00	1,572.04	0.00	6,275.00	396,976.33
700 Water Capital Projects	782,700.29	0.00	14,951.79	65,091.67	0.00	832,840.17
730 Electric Capital Projects	3,558,654.11	0.00	212,565.92	80,733.33	0.00	3,426,821.52
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	135,000.00	0.00	0.00	0.00	0.00	135,000.00
773 Electric Reserve	1,084,000.00	0.00	0.00	0.00	0.00	1,084,000.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	207,691.35	0.00	0.00	0.00	0.00	207,691.35
790 Water Revenue Bonds	135,849.40	0.00	0.00	23,041.69	0.00	158,891.09
793 Electric Revenue Bonds	298,023.88	0.00	0.00	106,633.33	0.00	404,657.21
855 Liability Insurance Reserve--IMU	17,592.21	18.81	0.00	0.00	0.00	17,611.02
IMU SUB-TOTAL	9,419,547.15	1,350,567.47	1,165,582.21	437,626.36	548,108.79	9,494,049.98

INTEREST DISTRIBUTION

	INTEREST			
	INCOME	% OF TOTAL	CALYTD	FYTD
Electric Funds	\$ 8,339.54	26.60%	\$ 88,625.47	\$ 8,339.54
Water Funds	\$ 1,834.07	5.85%	\$ 18,916.66	\$ 1,834.07
Sewer Funds	\$ 702.27	2.24%	\$ 5,718.89	\$ 702.27
Police Retirement	\$ 134.81	0.43%	\$ 1,338.70	\$ 134.81
Community Redevelopment	\$ -	0.00%	\$ -	\$ -
All other	\$ 20,340.86	64.88%	\$ 115,878.78	\$ 20,340.86
TOTAL	\$ 31,351.55	100.00%	\$ 230,478.50	\$ 31,351.55

FINANCIAL REPORT
MONTH OF JULY, 2011

Page 1

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,868,770.80	72,381.28	143,277.29	65,333.35	14,952.07	1,848,256.07	
011 Police	244,106.05	20,814.65	195,811.36	30,054.59	22,484.09	76,679.84	
015 Fire	26,124.68	4,771.98	57,499.39	11,399.08	1,952.81	-17,156.46	
016 Ambulance	214,130.38	52,009.05	67,218.95	6,821.99	11,919.57	193,822.90	
041 Library	64,673.71	4,072.70	59,255.54	310.64	4,436.80	5,364.71	
042 Park & Recreation	195,950.64	20,371.58	109,969.94	1,609.63	9,424.82	98,537.09	
045 Memorial Pool	-26,968.37	34,834.07	54,403.73	0.00	833.33	-47,371.36	
071 General Fund Debt Service	65,928.27	866.68	0.00	0.00	0.00	66,794.95	
GENERAL FUND SUB-TOTAL	2,652,716.16	210,121.99	687,436.20	115,529.28	66,003.49	2,224,927.74	
110 Road Use Tax (Streets)	556,725.06	114,869.85	107,263.38	0.00	19,041.49	545,290.04	
112 Trust & Agency	0.00	3,004.26	0.00	0.00	3,004.26	0.00	
125 TIF--Downtown	0.00	3,243.17	0.00	0.00	0.00	3,243.17	
126 TIF--East Hwy 92	0.00	73.53	0.00	0.00	0.00	73.53	
127 TIF--Hillcrest/Industrial Park	0.00	474.98	0.00	0.00	0.00	474.98	
141 Library Special Revenue	30,766.92	93.47	1,164.22	0.00	0.00	29,696.17	
142 Park & Rec Special Revenue	126,765.63	9,043.07	3,838.49	0.00	0.00	131,970.21	
160 Downtown Revolving Loan	46,105.20	0.00	0.00	0.00	0.00	46,105.20	
177 Police Forfeiture	1,811.87	0.00	0.00	0.00	0.00	1,811.87	
190 Vehicle Reserve	112,948.42	0.00	0.00	1,666.67	0.00	114,615.09	
199 Police Retirement	141,518.54	288.21	0.00	0.00	1,041.67	140,765.08	
SPECIAL REVENUES SUB-TOTAL	1,016,641.64	131,090.54	112,266.09	1,666.67	23,087.42	1,014,045.34	
200 DEBT SERVICE (SUB-TOTAL)	1,833,441.13	7,048.68	0.00	60,175.00	0.00	1,900,664.81	
331 Capital Projects (General)	677,698.61	0.00	26,054.00	1,666.67	0.00	653,311.28	
Capital Projects (Streets)	1,490,614.27	3,359.40	61,622.73	0.00	0.00	1,432,350.94	
344 Community Athletic Facility	2,202.14	215.81	80.51	0.00	0.00	2,337.44	
353 Community ReDevelopment (D&D)	-249,008.04	0.00	7,410.00	0.00	0.00	-256,418.04	
CAPITAL PROJECTS SUB-TOTAL	1,921,506.98	3,575.21	95,167.24	1,666.67	0.00	1,831,581.62	
610 Sewer	3,076.19	0.00	118,337.07	158,333.33	35,166.49	7,905.96	
650 Stormwater Utility	-51,017.53	16,065.39	10,923.65	0.00	0.00	-45,875.79	
670 Recycling	75,503.33	14,425.96	11,156.65	0.00	1,341.67	77,430.97	
710 Sewer Capital Projects	-149,414.10	715,920.42	55,557.00	0.00	233,691.66	277,257.66	
771 Sewer Reserve	142,572.02	0.00	0.00	0.00	0.00	142,572.02	
781 Sewer Plant Improvement	303,241.53	0.00	0.00	2,083.33	0.00	305,324.86	
791 Sewer Revenue Bonds	75,941.67	0.00	0.00	25,800.00	0.00	101,741.67	
820 Health Insurance	1,084,031.17	104,102.70	92,368.72	0.00	0.00	1,095,765.15	
830 Health Reimbursement Account	166,765.21	0.00	6,653.34	95,450.00	0.00	255,561.87	
840 Flex/STD	189,992.56	3,019.99	722.30	1,375.14	0.00	193,665.39	
850 Liability Insurance Reserve--City	9,610.17	17.21	137.76	0.00	0.00	9,489.62	
CITY UTILITY & IS SUB-TOTAL	1,850,302.22	853,551.67	295,856.49	283,041.80	270,199.82	2,420,839.38	
TOTAL CITY FUNDS	9,274,608.13	1,205,388.09	1,190,726.02	462,079.42	359,290.73	9,392,058.89	49%
TOTAL IMU FUNDS	9,544,054.70	1,204,270.68	964,067.91	377,416.67	480,205.36	9,681,468.78	51%
GRAND TOTAL CITY & IMU	18,818,662.83	2,409,658.77	2,154,793.93	839,496.09	839,496.09	19,073,527.67	
Cross Check Total						19,073,527.67	
Investments						Clerk's Balance	19,073,527.67
Bankers Trust	\$ 14,305,863.31	3.58%					
Bankers Trust - Electric Projects	\$ 2,320,958.04	2.35%					
Community Public Agency Inv. Trust	\$ 111,066.73	0.05%				Plus Outstanding Checks	40,182.14
Payroll Account, Community State	\$ 0.64	Earnings Credit					
Checking Account, Community State	\$ 249,778.06	Earnings Credit				Less Outstanding Deposits	-16,799.59
Sweep Account, Community State	\$ 2,109,243.44	0.25%					
BANK BALANCE	19,096,910.22					TREASURER'S BALANCE	19,096,910.22

600 Water	366,351.49	232,546.23	101,585.20	0.00	117,267.70	380,044.82
620 IMU Administration	0.00	0.00	56,742.56	130,125.01	31,728.47	41,653.98
625 Revolving Economic Development	171,242.37	344.13	0.00	0.00	0.00	171,586.50
630 Electric	1,918,895.72	957,138.42	625,008.33	24,741.67	327,634.19	1,948,133.29
640 Fiber/Communications	318,098.72	14,211.79	854.52	0.00	3,575.00	327,880.99
700 Water Capital Projects	504,475.91	0.00	1,542.85	35,833.33	0.00	538,766.39
730 Electric Capital Projects	4,309,596.55	0.00	178,334.45	51,683.33	0.00	4,182,945.43
740 Fiber/Comm Capital Projects	0.00	0.00	0.00	0.00	0.00	0.00
770 Water Reserve	320,700.00	0.00	0.00	0.00	0.00	320,700.00
773 Electric Reserve	1,056,500.00	0.00	0.00	0.00	0.00	1,056,500.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	207,691.35	0.00	0.00	0.00	0.00	207,691.35
790 Water Revenue Bonds	166,514.13	0.00	0.00	24,833.33	0.00	191,347.46
793 Electric Revenue Bonds	113,348.88	0.00	0.00	110,200.00	0.00	223,548.88
855 Liability Insurance Reserve--IMU	15,639.58	30.11	0.00	0.00	0.00	15,669.69
IMU SUB-TOTAL	9,544,054.70	1,204,270.68	964,067.91	377,416.67	480,205.36	9,681,468.78

<u>INTEREST DISTRIBUTION</u>	<u>INTEREST</u>		<u>CALYTD</u>	<u>FYTD</u>
	<u>INCOME</u>	<u>% OF TOTAL</u>		
Electric Funds	\$ 17,447.26	40.56%	\$ 145,616.55	\$ 17,447.26
Water Funds	\$ 2,937.98	6.83%	\$ 24,969.51	\$ 2,937.98
Sewer Funds	\$ 972.16	2.26%	\$ 6,960.10	\$ 972.16
Police Retirement	\$ 288.21	0.67%	\$ 2,498.65	\$ 288.21
Community Redevelopment	\$ -	0.00%	\$ -	\$ -
All other	\$ 21,370.32	49.68%	\$ 166,252.56	\$ 21,370.32
TOTAL	\$ 43,015.93	100.00%	\$ 346,297.37	\$ 43,015.93

Information

Subject
Receive Park & Rec Commission Quarterly Report - Glen Cowan

Information

Information

Subject
IDA- John Parker and John Sirianni

Information

Information

Subject

Metro Advisory - Mayor Ken Bresnan and Eric Mathieu

Information

Information

Subject
WCEDC - Greg Marchant

Information

Information

Subject

Resolution setting regular date and time of council meeting

* 1st and 3rd Mondays starting at 6:00 p.m.

Information

In your packet is a resolution setting the regular council meeting day and time. This is an annual procedure each fiscal year. Council meetings remain the first and third Monday's at 6:00 p.m.

Roll call is in order.

Attachments

Resolution Meetings

RESOLUTION NO. _____
RESOLUTION OF THE INDIANOLA CITY COUNCIL
PROVIDING FOR A REGULAR MEETING DATE AND TIME

BE IT RESOLVED by the Indianola City Council, that the regular meeting date of the Council shall be at 6:00 p.m. on the first and third Mondays of each month, except when the first and third Monday falls on a national holiday, in which case the meeting shall be held at 6:00 p.m. on the following day. All meetings shall be open to the public except for closed sessions held in accordance with the laws of the State of Iowa.

Introduced and adopted this 20th day of August, 2012.

Kenan Bresnan, Mayor

ATTEST:

Diana Bowlin, City Clerk

Information

Subject

Consider request from Barker Implement at 1306 S. Jefferson Way for an alternate method of the site plan approval (P&Z approved unanimously August 14, 2012)

Information

The request for alternate method of approval consists of two issues.

1. The use of prefinished steel panels on the entire new service shop. Section 166.11#3 (Highway Design Standards) of the site plan ordinance does not identify prefinished steel panels as an approved material.

Item #1 - The proposed service building will be 437' east of South Jefferson and screened by the existing building. Barker has indicated in their letter that the finish will match the existing office-sales building and it is not their intention to have any signage or advertising on the proposed building.

2. The installation of a 6" chain link fence on the north property line, and repair and or fill in missing agriculture fence on the east property line. Section 166.04#2J (Specific Design Standards Required) of the site plan ordinance outlines conditions that shall be required to install an approved buffer design.

Item #2 - Barker Implement is proposing the use of multiple styles of fencing around the property. On the north property line that is adjacent to the cemetery they indicate a 6' chain link fence extending to the east property line for security purposes. On the south property line they are extending the existing double-sided wood fence (which meets the buffer requirement) to the east boundary. On the east property line they indicate repair and use of the existing agriculture fence, along with numerous established trees along that property line.

Chuck recommended approval and P&Z approved unanimously August 14, 2012 for the following reasons:

- The location of the proposed building will be partially screened by the existing sales office
- The proposed building is located approximately 437' from the highway
- Prior site plan approvals on site. (see map)
- The use of the building. Keep in mind this is an accessory building to a farm implement sales use, not a new retail establishment or medical clinic
- The applicant intends to comply with the buffer requirement along the south property line. The north and east lines are undeveloped, remote and partially screened by a tree buffer.

Simple motion is in order.

Attachments

Barker Imp Info

P&Z Minutes



pd. 7/30/12 # 18.000419

July 27, 2012

Chuck Burgin
Director of Community Development
City of Indianola Community Development
110 North 1st St.
Indianola, IA 50125

RE: Barker Implement
Site Plan – Alternative Method For Approval

Dear Mr. Burgin:

Thank you for meeting with our Architect, Johnny Boyd, over the last several weeks to discuss our important expansion project. Barker Implement is developing plans for construction of a new 10,000 square foot service shop at our current property at 1306 South Jefferson Way, Indianola, Iowa 50125. We are currently developing preliminary schematic building plans that incorporate the requirements of the 2009 IBC and Building Ordinances of the City of Indianola.

As per your discussions we understand:

- 1) Provision of 44 hard surface parking stalls is approved to accommodate the parking requirements associated with the existing 7,320 sq. ft. facility and new 10,000 sq. ft. service shop.



We request and Alternative Method of Approval to address:

A) Chapter 166 – Site Plan, Paragraph 166.11.3 Design Standards:

- a. We request approval to clad the west, north, south, and east exterior elevations of our new service shop building in prefinished painted steel panels matching the color and style of the steel panels installed at our existing store and storage buildings. Reasons for our request include:
 - i. The new service shop is located 437'-0" east of Highway 69.
 - ii. The new service building will be mostly screened from view by our existing store which is clad in brick and steel wall panels.
 - iii. Traffic passing our property is traveling at 45 mph making visual access to our new service shop located deep and east into our site less likely.
 1. Note: We are not intending to construct our new service shop for purposes of signage, off-street branding, and etc. The new building is a support facility for service.
 - iv. Past precedent: Our existing storage building and portions of our existing store are clad in prefinished painted steel wall panels of the same type proposed for the new service shop.
- v. Normal business operations will likely find large John Deere agriculture equipment in front of our new service shop. Our largest equipment (combines) stands approximately 20'-0" tall. This equipment will obscure views of the new service shop and effectively add to the screening of the building.

B) Chapter 166 – Site Plan, Paragraph 166.04.J (buffer yards) Design Standards:

- a. We request approval to install only a chain link fence between our north property line and the adjacent A-1 Agriculture land currently owned by the Cemetery. Reasons for our request include:
 - i. The north property line does not have a buffer yard (landscaping) and/or fence today. There have been no complaints that we are aware of.



- ii. We request to install a chain link fence equal to the chain link fence installed by Harley Davidson at their south property line.
 - iii. We request to install the chain link fence at our north property line to provide aid in protection from unauthorized entry and theft/vandalism.
 - iv. Barker Implement also pledges to install double faced fence and/or landscaping (buffer) at such time as we developed the northeast portion of our site with construction.
 - v. Note: Barker Implement will as part of expansion project install an approved landscape buffer or opaque double face fence at the east end of our south property line.
- b. We request approval to continue (fill in missing fence) agricultural fencing between our east property line and the adjacent A-1 Agriculture land currently owned by Harold Williams. Reasons for our request include:
- i. The east property line has only a partial agricultural fence today and existing trees/brush today. There have been no complaints that we are aware of.
 - ii. We request to install the portions of missing agricultural fence at our east property line to provide aid in protection from unauthorized entry and theft/vandalism.
 - iii. Barker Implement also pledges to install double faced fence and/or landscaping (buffer) at such time as we developed the northeast and east portions of our site with construction.
 - iv. Note: Barker Implement will as part of expansion project install an approved landscape buffer or opaque double face fence at the east end of our south property line.



We have attached three (3) copies of our preliminary site plans and exterior building elevations. We have enjoyed our relationship with the City of Indianola and we look forward to working with you to continue progress and development. Please contact any one of representatives with questions/and comments:

Dalton Wright

Barker Implement

1306 South Jefferson Way

Indianola, IA 50125

Cell: 641-202-2516

Jeff Gibson

Barker Implement

1306 South Jefferson Way

Indianola, IA 50125

Cell: 641-202-2534

Johnny Boyd – Architect

ORIS PLC

35133 Burgundy Circle

Waukeee, IA 50263

Cell: 515-238-8134

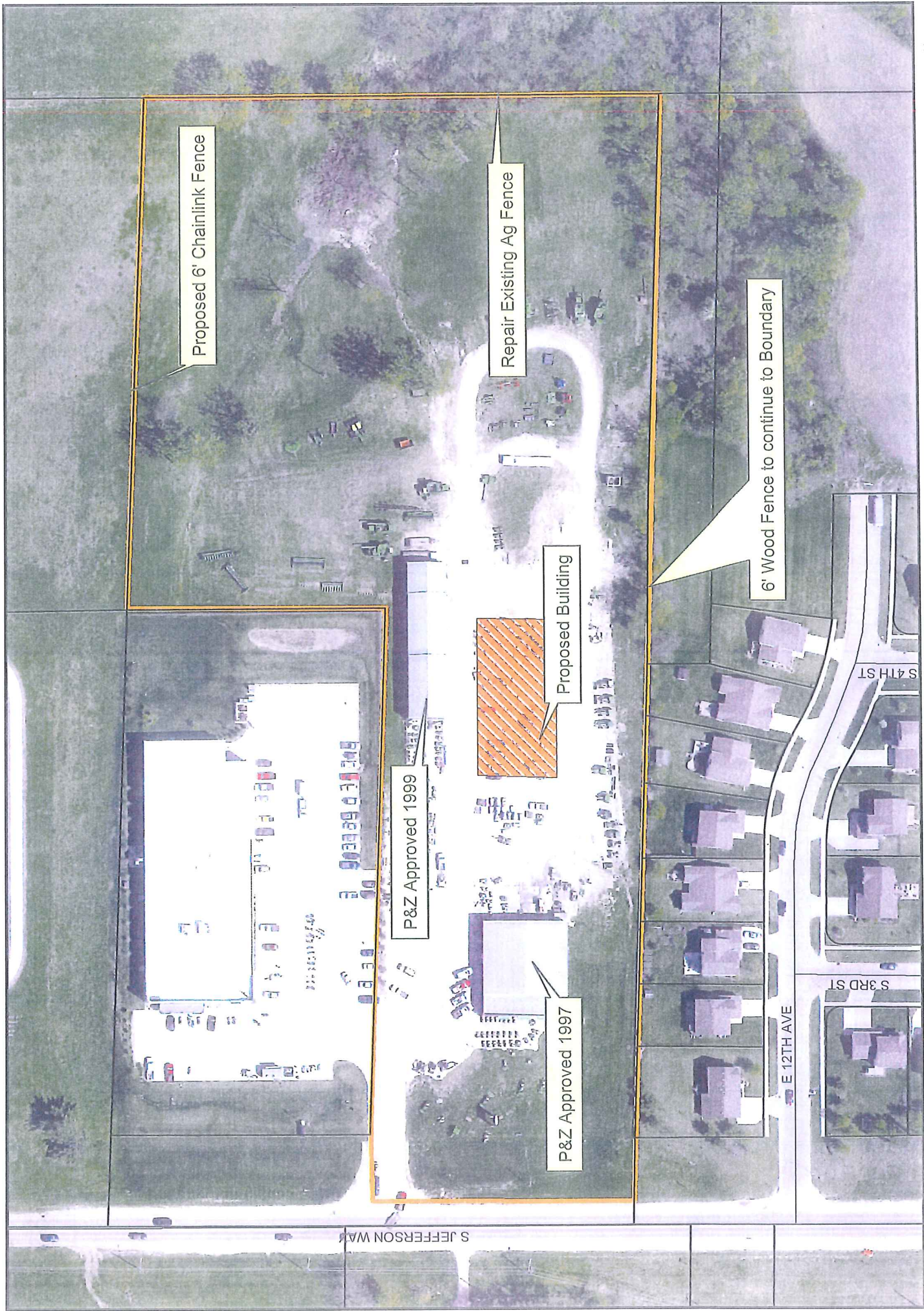
Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jeff Gibson', is written over the printed name.

Jeff Gibson

Barker Implement



1306 South Jefferson Barker Implement

Barker 65/69 Southbound View

Proposed Building Site

08/02/2012



Barker South Property Line Missing Buffer



Buffer will be extended along entire south property line

08/02/2012

Barker 65/69 Northbound View

Proposed Building Site



08/02/2012

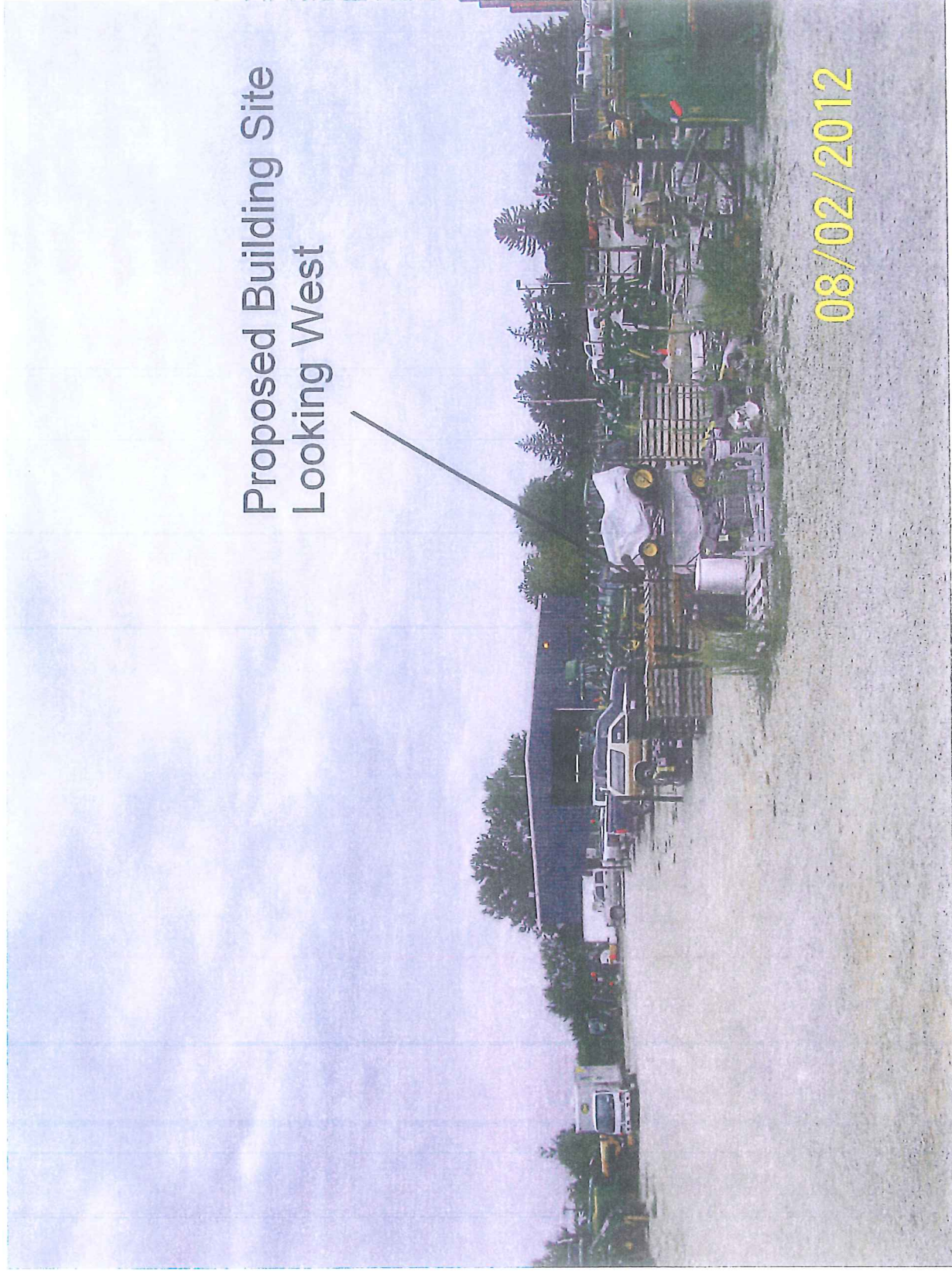
Barker East Property Line

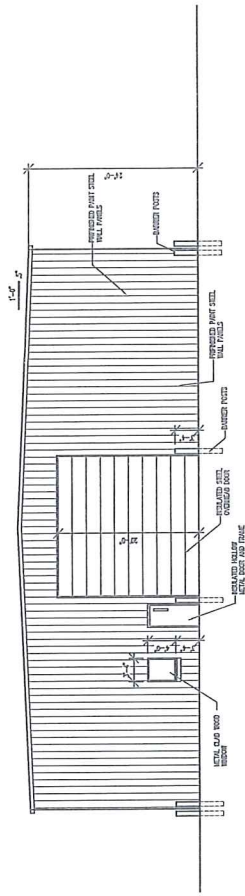
Buffer Waiver Requested



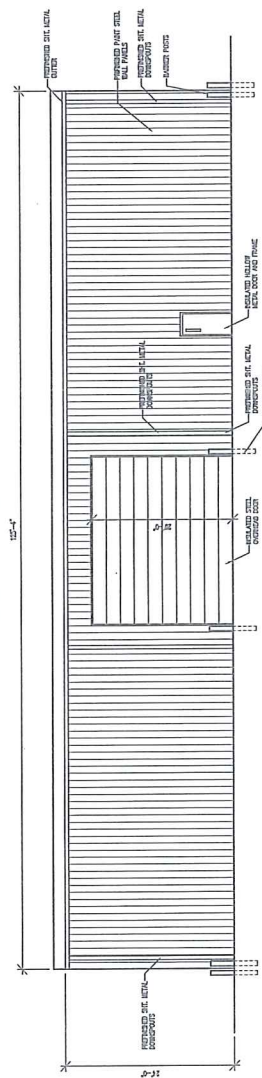
Proposed Building Site
Looking West

08/02/2012

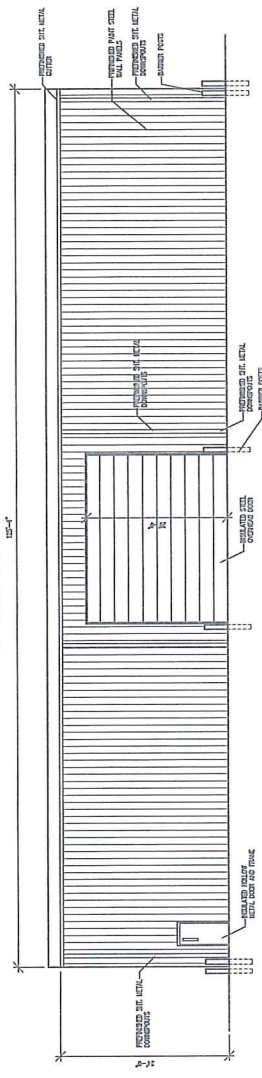




A West Exterior Elevation
Scale: 1/8" = 1'-0"



B North Exterior Elevation
Scale: 1/8" = 1'-0"



South Exterior Elevation
Scale: 1/8" = 1'-0"

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR SESSION
AUGUST 14, 2012
6:00 P.M.

The meeting was called to order by Chairperson Duane Dixon and on roll call the following members were present:

Tiffany Coleman
Mike Coppess
Duane Dixon
Leslie Held
Doug Opie
Bob Ormsby
Rich Piper
Karla Roush

Also present: Betty Crawford, Kenny Lovell, Harold and Betty Wilson, Dalton Wright with Barker Implement, Johnny Boyd with ORIS PLC, Ken Birkenholtz with Simpson College and Mindi Robinson.

The minutes of the July 10, 2012 meeting were approved on a motion made by Coleman and seconded by Coppess. Question was called for and on voice vote Chairperson Dixon declared the motion carried unanimously.

Consider request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential).

Mike Coppess stated he would be abstaining from discussion and voting on the issue due to a work relationship conflict.

Dan Wood entered the meeting.

Mindi reviewed the request from Simpson College stating the current uses of both buildings comply with the C-3 zoning classification; however rezoning the properties to R-3 will allow Simpson the flexibility to use the space for educational classes which are not allowed within the C-3 zoning classification. Simpson staff has been informed that retail sales are not allowed under the requested R-3 zoning and that if rezoned, this use would be nonconforming. GoodWill Industries would be allowed to continue at this location, but would be prohibited from expanding the business.

Betty Crawford of 105 East Clinton Avenue spoke against the rezoning stating she does not want a dormitory across the street from her home. She shared concerns regarding parking and noise issues. Crawford also was concerned that GoodWill would move from the location taking a retail establishment away from the downtown area.

Ken Birkenholtz with Simpson College explained that if the rezoning was approved a computer lab and art studio classes would move into the building at 404 North Howard Street, sharing space with Simpson's maintenance department and GoodWill Industries. Faculty and possibly a television studio for educational purposes would move into the property at 112 West Detroit Avenue. He further stated that Simpson has no intention of terminating the lease with GoodWill Industries or moving dormitories into either of the parcels. Birkenholtz also wanted to clarify that Simpson is now the title holder of the property at 112 West Detroit Avenue, as they closed on the property after Chuck's memo was completed.

Ormsby questioned whether Simpson's master plan called for residential facilities at these locations in the future. Birkenholtz stated no residential plans were intended for the area.

Motion was made by Opie and seconded by Roush to approve the request from Simpson College to rezone Lots 1 through 4, Block 6 of Aders Addition, locally known as 404 North Howard Street and the East 92' of the South 135' of Lot 4, Block 2 of Aders Addition, locally known as 112 East Detroit Avenue from C-3 (General Retail and Office) to R-3 (Mixed Residential). Question was called for and on voice ayes: Coleman, Dixon, Held, Opie, Ormsby, Piper, Roush and Wood. Nays: None. Abstain: Coppess.

Consider request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval.

Mindi reviewed the request from Barker Implement stating there are two issues to consider regarding the Alternate Method of Approval. The first issue is the prefinished steel panels, as steel panels are not an approved material in the Site Plan Ordinance. The second issue is the use of multiple styles of fencing around the property as a buffer. The Site Plan Ordinance outlines conditions that shall be required to install an approved buffer design.

Johnny Boyd with ORIS PLC spoke in favor of the request stating the proposed building is for servicing equipment and the proposed panels will match the color and style of the steel panels installed at the existing store and storage buildings. Boyd further explained Barker Implement intends to comply with the buffer requirements along the south property line. The north and east property lines are adjacent to undeveloped, remote land and partially screened by a tree buffer. The installation of fencing will provide aid in protection from unauthorized entry and theft/vandalism.

Motion was made by Wood and seconded by Coppess to approve the request from Barker Implement at 1306 South Jefferson Way for Alternate Method of Site Plan Approval for the use of prefinished steel panels and alternate landscape buffer installation. Question was called for and on voice vote motion carried unanimously.

Amend Section 166.03 of the Site Plan Ordinance.

Mindi reviewed the request from staff to include the total square footage of impervious surface area as required information on all site plans submitted to the city for review. She stated this information would aid in a more accurate square footage total of impervious surface area to better help the department calculate the storm water utility fee per property as required by the storm water utility ordinance adopted by City Council.

Motion was made by Coppess and seconded by Wood to approve amending Section 166.03 of the Site Plan Ordinance to indicate the total square footage of impervious surface area. Question was called for and on voice vote motion carried unanimously.

Meeting adjourned on a motion by Wood and seconded by Coppess.

Duane Dixon, Chairperson

Mindi Robinson

Information

Subject
Not to exceed \$3,300,000 Sewer Revenue Capital Loan Notes

Information

Information

Subject

Resolution fixing date of September 4, 2012 for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the City thereunder and a resolution ordering publication of a notice of a public hearing.

Information

As you are aware, the city issued \$9 million in 2009 through the State Revolving Loan Fund to pay for the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the municipal Sewer System for I&I removal. The interest rate at the time was 3.25%.

The city has completed phases 1-3 and will begin phase 4 end of September. The additional cost will be \$3,600,000 (city has approximately \$400,000 remaining from first issue and therefore does not need to issue the full \$3.6 million) and includes the south part of the city. The EPA through a request from the Iowa Finance Authority approved lowering the interest rate to 2% beginning September 28, 2012. You have a copy of the resolution drafted by the Ahlers Law Firm which sets a hearing date for September 4, 2012 and advertises the city's intent to issue not to exceed \$3,300,000 in Sewer Revenue Capital Loan Notes.

The average annual payment for a 20 year loan at 2% is approximately \$200,000. The loan will close after September 28, 2012 to take advantage of the lower interest rate.

Roll call setting the hearing and publishing a notice is in order.

FYI—These funds will be used on an as-needed basis and will not be issued all at once. Interest accrues from time of draw and principal payments don't start until after the final draw.

Attachments

Resolution

Resolution

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of the City of Indianola, State of Iowa.
Date of Meeting: August 20, 2012.
Time of Meeting: _____ o'clock _____.M.
Place of Meeting: Council Chambers, City Hall, 110 N. 1st Street, Indianola,
Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Not To Exceed \$3,300,000 Sewer Revenue Capital Loan Notes.

- Resolution fixing date for a meeting on the proposition to authorize a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligations of the City thereunder.

Such additional matters as are set forth on the additional _____ page(s) attached hereto.
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

City Clerk, City of Indianola, State of Iowa

August 20, 2012

The City Council of the City of Indianola, State of Iowa, met in _____
session, in the Council Chambers, City Hall, 110 N. 1st Street, Indianola, Iowa, at
_____ o'clock _____M., on the above date. There were present Mayor
_____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

Council Member _____ introduced the following Resolution entitled "RESOLUTION FIXING DATE FOR A MEETING ON THE AUTHORIZATION OF A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,300,000 SEWER REVENUE CAPITAL LOAN NOTES OF CITY OF INDIANOLA, IOWA, AND PROVIDING FOR PUBLICATION OF NOTICE THEREOF", and moved that the same be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION FIXING DATE FOR A MEETING ON THE
AUTHORIZATION OF A LOAN AND DISBURSEMENT
AGREEMENT AND THE ISSUANCE OF NOT TO
EXCEED \$3,300,000 SEWER REVENUE CAPITAL LOAN
NOTES OF CITY OF INDIANOLA, IOWA, AND
PROVIDING FOR PUBLICATION OF NOTICE THEREOF

WHEREAS, it is deemed necessary and advisable that the City of Indianola, Iowa should provide for the authorization of a Loan and Disbursement Agreement and the issuance of Sewer Revenue Capital Loan Notes, in the amount of not to exceed \$3,300,000, as authorized by Sections 384.24A and 384.82, Code of Iowa, as amended, for the purpose of providing funds to pay costs as hereinafter described; and

WHEREAS, the City has applied for a loan through the Iowa Water Pollution Control Works Financing Program pursuant to which the Iowa Finance Authority has agreed to purchase the City's Notes and has requested that such Notes be issued as a single Note in a denomination equal to the total amount of the issue as authorized by Chapter 384 Code of Iowa; and

WHEREAS, the Loan and Disbursement Agreement and Note shall be payable solely and only out of the net earnings of the Municipal Sewer System and shall be a first lien on the future net earnings of the Utility; and shall not be general obligations of the City or payable in any manner by taxation and the City shall be in no manner liable by

reason of the failure of the net revenues to be sufficient for the payment of the Loan and Disbursement Agreement and Note; and

WHEREAS, before a Loan and Disbursement Agreement may be authorized and Sewer Revenue Capital Loan Notes issued to evidence the obligation of the City thereunder, it is necessary to comply with the provisions of the City Code of Iowa, as amended, and to publish a notice of the proposal and of the time and place of the meeting at which the Council proposes to take action for the authorization of the Loan and Disbursement Agreement and Notes and to receive oral and/or written objections from any resident or property owner of the City to such action.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. That this City Council meet in the Council Chambers, City Hall, 110 N. 1st Street, Indianola, Iowa, at _____ o'clock ____ M., on the 4th day of September, 2012, for the purpose of taking action on the matter of the authorization of a Loan and Disbursement Agreement and the issuance of 384.24A, 384.82 and 384.83 Sewer Revenue Capital Loan Notes to evidence the obligations of the City thereunder, the proceeds of which will be used to provide funds to pay the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including those costs associated with acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including the Sanitary Sewer Infiltration and Inflow correction project (Phase IV).

Section 2. That the Clerk is hereby directed to cause at least one publication to be made of a notice of said meeting, in a legal newspaper, printed wholly in the English language, published at least once weekly, and having general circulation in said City, said publication to be not less than four clear days nor more than twenty days before the date of said public meeting on the issuance of the Notes.

Section 3. The notice of the proposed action shall be in substantially the following form:

NOTICE OF MEETING OF THE CITY OF INDIANOLA,
IOWA ON THE MATTER OF THE PROPOSED
AUTHORIZATION OF A LOAN AND DISBURSEMENT
AGREEMENT AND THE ISSUANCE OF NOT TO
EXCEED \$3,300,000 SEWER REVENUE CAPITAL
LOAN NOTES, AND THE PUBLIC HEARING ON THE
AUTHORIZATION AND ISSUANCE THEREOF

PUBLIC NOTICE is hereby given that the City Council of the City of Indianola, Iowa, will hold a public hearing on the 4th day of September, 2012, at _____ o'clock _____.M., in the Council Chambers, City Hall, 110 N. 1st Street, Indianola, Iowa, at which meeting the City Council proposes to take additional action for the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority, and the issuance to the Iowa Finance Authority of not to exceed \$3,300,000 Sewer Revenue Capital Loan Notes to evidence the obligations of the City under said Loan and Disbursement Agreement, in order to provide funds to pay the costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including those costs associated with acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including the Sanitary Sewer Infiltration and Inflow correction project (Phase IV). The Notes will not constitute general obligations or be payable in any manner by taxation, but will be payable from and secured by the net revenues of the Municipal Sewer System.

At the above meeting the City Council shall receive oral or written objections from any resident or property owner of the City, to the above action. After all objections have been received and considered, the City Council will at this meeting or at any adjournment thereof, take additional action for the authorization of said Loan and Disbursement Agreement and the issuance of Notes or will abandon the proposal to issue the Notes.

This Notice is given by order of the City Council of the City of Indianola, Iowa, as provided by Sections 384.24A and 384.83, as amended.

Dated this _____ day of _____, 2012.

City Clerk

(End of Notice)

PASSED AND APPROVED this 20th day of August, 2012.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF WARREN

)

I, the undersigned City Clerk of the City of Indianola, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this _____ day of _____, 2012.

City Clerk, City of Indianola, State of Iowa

(SEAL)

(This Notice to be posted)

NOTICE AND CALL OF PUBLIC MEETING

Governmental Body: The City Council of the City of Indianola, State of Iowa.
Date of Meeting: September 4, 2012.
Time of Meeting: _____ o'clock _____.M.
Place of Meeting: Council Chambers, City Hall, 110 N. 1st Street, Indianola, Iowa.

PUBLIC NOTICE IS HEREBY GIVEN that the above mentioned governmental body will meet at the date, time and place above set out. The tentative agenda for the meeting is as follows:

Not To Exceed \$3,300,000 Sewer Revenue Capital Loan Notes.

- Public hearing on the authorization of a Loan and Disbursement Agreement and the issuance of Notes to evidence the obligation of the City thereunder.
- Resolution instituting proceedings to take additional action.

Such additional matters as are set forth on the additional _____ page(s) attached hereto.
(number)

This notice is given at the direction of the Mayor pursuant to Chapter 21, Code of Iowa, and the local rules of the governmental body.

City Clerk, City of Indianola, State of Iowa

September 4, 2012

The City Council of the City of Indianola, State of Iowa, met in _____
session, in the Council Chambers, City Hall, 110 N. 1st Street, Indianola, Iowa, at
_____ o'clock _____M., on the above date. There were present Mayor
_____, in the chair, and the following named Council Members:

Absent: _____

* * * * *

The Mayor announced that this was the time and place for the public hearing and meeting on the matter of the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority, and the issuance to the Iowa Finance Authority of not to exceed \$3,300,000 Sewer Revenue Capital Loan Notes to evidence the obligations of the City under said Loan and Disbursement Agreement, in order to provide funds to pay costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including those costs associated with acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including the Sanitary Sewer Infiltration and Inflow correction project (Phase IV), and that notice of the proposed action by the City Council to institute proceedings for the authorization of the Loan and Disbursement Agreement and the issuance of the Notes had been published pursuant to the provisions of Sections 384.24A and 384.83, as amended.

The Mayor then asked the Clerk whether any written objections had been filed by any City resident or property owner to the proposal. The City Clerk advised the Mayor and the City Council that _____ written objections had been filed. The Mayor then called for oral objections to the proposal and _____ were made. Whereupon, the Mayor declared the time for receiving oral and written objections to be closed.

(Attach here a summary of objections
received or made, if any)

The City Council then considered the proposed action and the extent of objections thereto.

Whereupon, Council Member _____ introduced and delivered to the Clerk the Resolution hereinafter set out entitled "RESOLUTION INSTITUTING PROCEEDINGS TO TAKE ADDITIONAL ACTION FOR THE AUTHORIZATION OF A LOAN AND DISBURSEMENT AGREEMENT AND THE ISSUANCE OF NOT TO EXCEED \$3,300,000 SEWER REVENUE CAPITAL LOAN NOTES", and moved:

- ☐ that the Resolution be adopted.
- ☐ to ADJOURN and defer action on the Resolution and the proposal to institute proceedings to the meeting to be held at _____ o'clock _____ .M. on the _____ day of _____, 2012, at this place.

Council Member _____ seconded the motion. The roll was called and the vote was,

AYES: _____

NAYS: _____

Whereupon, the Mayor declared the measure duly adopted.

RESOLUTION INSTITUTING PROCEEDINGS TO TAKE
ADDITIONAL ACTION FOR THE AUTHORIZATION OF
A LOAN AND DISBURSEMENT AGREEMENT AND
THE ISSUANCE OF NOT TO EXCEED \$3,300,000
SEWER REVENUE CAPITAL LOAN NOTES

WHEREAS, pursuant to notice published as required by law, this Council has held a public meeting and hearing upon the proposal to institute proceedings for the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority, and the issuance to the Iowa Finance Authority of not to exceed \$3,300,000 Sewer Revenue Capital Loan Notes to evidence the obligations of the City

under said Loan and Disbursement Agreement, for the purpose of paying costs of acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including those costs associated with acquisition, construction, reconstruction, extending, remodeling, improving, repairing and equipping all or part of the Municipal Sewer System, including the Sanitary Sewer Infiltration and Inflow correction project (Phase IV), and has considered the extent of objections received from residents or property owners as to said proposal and, accordingly the following action is now considered to be in the best interests of the City and residents thereof:

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, STATE OF IOWA:

Section 1. That this Council does hereby institute proceedings and takes additional action for the authorization of a Loan and Disbursement Agreement by and between the City and the Iowa Finance Authority, and the issuance to the Iowa Finance Authority in the manner required by law of not to exceed \$3,300,000 Sewer Revenue Capital Loan Notes for the foregoing purpose.

Section 2. That this Council does hereby consent to the terms and conditions of the SRF Loan Program, which terms and conditions and the disclosures provided with respect thereto are hereby acknowledged, accepted and approved.

Section 3. That the Clerk, with the assistance of the City Attorney and bond counsel, is hereby authorized and directed to proceed with the preparation of such documents and proceedings as shall be necessary to authorize the City's participation in the SRF Loan Program, to select a suitable date for final Council authorization of the required Loan and Disbursement Agreement and issuance of the Note to evidence the City's obligations thereunder, and to take such other actions as the Clerk shall deem necessary to permit the completion of a loan on a basis favorable to the City and acceptable to this Council.

Section 4. This Resolution shall serve as a declaration of official intent under Treasury Regulation 1.150-2 and shall be maintained on file as a public record of such intent. It is reasonably expected that the sewer fund moneys may be advanced from time to time for capital expenditures which are to be paid from the proceeds of the above loan agreement. The amounts so advanced shall be reimbursed from the proceeds of the Loan Agreement not later than eighteen months after the initial payment of the capital expenditures or eighteen months after the property is placed in service. Such advancements shall not exceed the loan amount authorized in this Resolution unless the same are for preliminary expenditures or unless another declaration of intention is adopted.

PASSED AND APPROVED this 4th day of September, 2012.

Mayor

ATTEST:

City Clerk

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF WARREN

)

I, the undersigned City Clerk of the City of Indianola, State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the City showing proceedings of the City Council, and the same is a true and complete copy of the action taken by the Council with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that meeting and all action thereat was duly and publicly held in accordance with a notice of meeting and tentative agenda, a copy of which was timely served on each member of the Council and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Council (a copy of the face sheet of the agenda being attached hereto) pursuant to the local rules of the Council and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective City offices as indicated therein, that no Council vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand and the seal of the City hereto affixed this _____ day of _____, 2012.

City Clerk, City of Indianola, State of Iowa

(SEAL)

Information

Subject

Resolution approving project completion and compliance from Castle Development (Steve Skold) - 201-209 N. Buxton - for the Downtown Incentive Program

Information

Council approved the pre-application on December 19, 2011 for \$31,303 and an amendment of \$5,952 on August 20, 2012 (see above). The only change from the amended application to the final is a reduction of the electrical estimate of \$969.19 bringing the new total amount of qualifying funds to \$36,285.81. The final application is \$14,514.32 (grant money) and \$21,771.49 (interest free loan).

Improvements include:

- Exterior painting
- Replace exterior light fixtures
- Demo exterior wall at 201 N. Buxton
- Install new wall and new store front on 201 N. Buxton
- Temp closure structure, trash and clean up
- Additional tuck pointing on north and west elevations
- Two coats of paint on north and wet elevations

Roll call is in order.

Information

Subject
Public forum

Information
