



CITY OF INDIANOLA COUNCIL MEETING

October 1, 2018

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
 - A. Approval of agenda
 - B. September 17, 2018 Minutes
 - C. Applications
 1. A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for LaCasa Restaurant - 508 N. Jefferson
 2. A renewal Class "C" Liquor and Sunday Sales Privilege for MoJo's - 206 N. Howard
 - D. Second consideration of an ordinance amending the City's floodplain regulation
 - E. Final consideration of a request from Kacee West to include "athletic training facility" under M-2 (general industrial) zoning regulations as a permitted principal use (P&Z unanimously recommended approval on August 14, 2018)
 - F. Resolution setting October 15, 2018 as a public hearing and first consideration to rezone 506 W. 2nd from R-2 (single and two-family residential) to C-2 (Highway Commercial)
 - G. Resolution approving order accepting acknowledgement/settlement agreements and imposing civil penalty with regard to cigarette permit holder (Route 69 Vapor) violations of Iowa Code 453A.2
 - H. Resolution approving order accepting acknowledgement/settlement agreements and imposing civil penalty with regard to cigarette permit holder (Wal Mart Supercenter) violations of Iowa Code 453A.2

- I.** Resolution approving order accepting acknowledgement/settlement agreements and imposing civil penalty with regard to cigarette permit holder (Indy West 929) violations of Iowa Code 453A.2
 - J.** Change order number three in an amount of (-\$8,827.41) for the Indianola Morlock Downstream Gravity Sewer Improvement Project - revised contract \$1,887,835.35
 - K.** Street closure request from the Indianola Parks and Recreation for their annual Children's Costume Party and Parade - October 27, 2018 from 6:00 a.m. - 1:00 p.m. - request is to close the inside lanes around the square
 - L.** Street usage request from Simpson College for a 5K run on October 6, 2018 from 8:00 a.m. - 10:00 a.m. - request is to use "D" Street, W. Boston, North "F", W. Detroit, North "E", North "G", West Salem and North Buxton
 - M.** Claims on the computer printout for October 1, 2018
- 6.** Council Reports
 - A.** Receipt and filing of the Boards and Commission List
- 7.** Mayor's Report - Kelly B. Shaw
 - A.** Consider nomination to the Memorial Aquatic Center Commission
 - B.** Community Update
- 8.** Public Consideration
 - A.** Old Business
 - 1.** Resolution approving partial release of the development agreement between the City and SHDC, LLC
 - B.** New Business
 - 1.** First consideration of an ordinance amending Chapter 35.08 (Police Department Departmental Rules)
 - 2.** Consideration of a resolution waiving city zoning and building requirements in lieu of state requirements for the Warren County Law enforcement center and courthouse, as requested by Warren County
 - 3.** Resolution authorizing the submission of the Assistance Firefighters Grant (AFG) for the City of Indianola Fire Department
 - 4.** Resolution approving a policy for a stop sign and speed zone change request
 - 5.** Discussion and direction regarding Warren County Habitat for Humanity permit fees
 - 6.** Resolution approving salaries
- 9.** Other Business

- A.** City Manager's Report - Ryan Waller
 - * Receipt and file correspondence from September 14 and 21, 2018
 - B.** Enter into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- 10.** Adjourn

Meeting Date: 10/01/2018

Subject

September 17, 2018 Minutes

Information

Fiscal Impact

Attachments

Minutes

REGULAR SESSION – SEPTEMBER 17, 2018

The City Council met in regular session at 6:00 p.m. on September 17, 2018 in the City Hall Council Chambers. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, Bob Kling, Greg Marchant, John Parker and Greta Southall.

Kenny Herring, 1307 W. 14th, spoke regarding the stop sign report and requested the City place the speed spy at the 1400 block of West 14th during the weekend.

Mayor Shaw presented a proclamation and meritorious performance awards to Police Officer Devan Wick and Brian Stern for their dedication to their profession and going beyond the call of duty that resulted in a life saved.

Mayor Shaw presented meritorious performance awards to Sergeant Rick Largesse and Police Officer Devin Thomas for presented the Indianola Police Department and community in a positive light by being a part of the nationwide police lip sync challenge. This was all completed during their off-duty time. They were also captured on video playing a pick-up game of basketball with Simpson College students in the middle of the night.

Mayor Shaw read three letters addressed to him from the following (the complete letters may be viewed at the City Clerk's Office)

Josh Stafford – Managing Partner of Phillips Strafford Insurance Group, Altoona Iowa

Barb McMurry – Managing Broker Iowa Realty, Indianola, Iowa

Benjamin C. Neitzel, Attorney – Simpson, Jensen, Abels, Fischer & Bouslog PC, Des Moines, Ia

The consent agenda consisting of the following was approved on a motion by Clark and seconded by Southall. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Approval of agenda

September 4, 2018 Minutes

Applications

- A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for Los Padrinos LLC dba El Padrino Mexican Restaurant - 200 S. Jefferson
- A renewal Class "B" Wine, Class "C" Beer and Class "E" Liquor License for Fareway Stores - 1309 W. 2nd
- A renewal Class "C" Beer permit and Sunday Sales Privilege for Casey's – 607 N. Jefferson
- A renewal Class "B" Wine Permit and Special Class "C" Liquor License for The Local Vine - 126 W. Ashland
- A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for Saint Thomas Aquinas Church - 210 R63 Hwy

Resolution No. 2018-158 setting October 1, 2018 as a hearing for complaints filed on tobacco sales permit violations (the complete resolution may be viewed at the City Clerk's Office)

Second consideration of a request from Kacee West to include "athletic training facility" under M-2 (general industrial) zoning regulations as a permitted principal use

Final consideration of an ordinance amending the Indianola Municipal Code Chapter 165, Zoning, by adding reference to Builders Board of Appeals and adopting ORDINANCE

NO. 1600 entitled, "ORDINANCE AMENDING THE INDIANOLA MUNICIPAL CODE CHAPTER 165, ZONING, BY ADDING REFERENCE TO BUILDERS BOARD OF APPEALS – the ordinance to be effective upon publication

Resolution No. 2018-159 approving a one-year extension to the Janitorial Contract with Dust Pros (the complete resolution may be viewed at the City Clerk's Office)

Street usage request from the Indianola High School for the Homecoming Parade on September 27, 2018 from 5:30 p.m. to 7:30 p.m. - will start at Irving School and go east on Clinton, south on Buxton, east on Ashland, south on Howard, west on West Salem and north on "F" Street

Street closure request from the Crimson Anchor & Unique Decor on September 29, 2018 from noon to 5:00 p.m. - requesting to close West Salem Avenue from "B" Street east to in front of their business

Claims on the computer printout for September 17, 2018

The July 2018 City Treasurer's Report was approved on a motion by Marchant and seconded by Parker. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Mike Maloney, DA Davidson, presented the sanitary sewer financing report for the new WWTP. Southall moved and Kling seconded to approve the following resolution entitled, "RESOLUTION APPROVING MUNICIPAL ADVISOR SERVICES AGREEMENT BETWEEN CITY OF INDIANOLA AND DA DAVIDSON FOR THE NEW WASTEWATER TREATMENT FACILITY." On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2018-160

RESOLUTION APPROVING MUNICIPAL ADVISOR SERVICES AGREEMENT BETWEEN CITY OF INDIANOLA AND DA DAVIDSON FOR THE NEW WASTEWATER TREATMENT FACILITY

(The complete resolution may be viewed at the City Clerk's Office)

The following nominations to the Planning and Zoning Commission were approved on a motion by Southall and seconded by Kling. On roll call the vote was, AYES: Parker, Kling, Marchant, Gezel and Southall. NAYS: Clark. Whereupon the Mayor declared the motion carried.

Erin Freeberg and Jeromy Pribil – a term to begin immediately and expire February 1, 2020

A motion was made by Parker and seconded by Kling to approve the following representatives to the WCEDC Board:

City Manager Ryan Waller and alternate Council member Greg Marchant

On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Mayor Shaw proclaimed September 21, 2018 as International Day of Peace.

Mayor Shaw reported on the Metro Advisory meeting.

A motion was made by Marchant and seconded by Parker to receipt and filing of a report concerning a stop sign request in the vicinity of the West 14th neighborhood. After discussion, the Police Department will place the speed spy in the 1400 Block of West 14th during the period of Thursday – Sunday. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

It was moved by Southall and seconded by Marchant to suspend the rules requiring an ordinance be considered at three separate meeting before its adoption and approved ORDINANCE NO. 1601 entitled, "AN ORDINANCE AMENDING CHAPTER 106, COLLECTION OF SOLID WASTE, INDIANOLA CODE OF ORDINANCES TO INCREASE RECYCLING FEES." On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the ordinance to be effective October 1, 2018.

The following resolution entitled, "RESOLUTION APPROVING THE CONTRACT AND BOND" for the Plainview and McCord Power and Control Project, was approved on a motion by Marchant and seconded by Kling. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-161
RESOLUTION APPROVING THE CONTRACT AND BOND
for the Plainview and McCord Power and Control Project

(The complete resolution may be viewed at the City Clerk's Office)

Change order number one in an amount of (-\$4,000.00) for the Fixed Film Reactor ByPass Project was approved on a motion by Clark and seconded by Marchant. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Council member Marchant moved and Parker seconded to adopt the following resolution entitled, "RESOLUTION ACCEPTING FINAL COMPLETION OF THE FIXED FILM REACTOR BYPASS PROJECT AND RELEASE RETAINED FUNDS" for the Fixed Film Reactor ByPass Project. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-162
RESOLUTION ACCEPTING FINAL COMPLETION OF THE FIXED FILM REACTOR BYPASS
PROJECT AND RELEASE RETAINED FUNDS
for the Fixed Film Reactor ByPass Project

(The complete resolution may be viewed at the City Clerk's Office)

The first consideration of an ordinance amending the City's floodplain regulation was approved on a motion by Southall and seconded by Kling. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

It was moved by Clark and seconded by Marchant to approve the following resolution entitled, "RESOLUTION AUTHORIZING A HOST AGENCY AGREEMENT WITH NATIONAL ABLE NETWORK FOR SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM." On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried and the following resolution duly adopted.

RESOLUTION NO. 2018-163
RESOLUTION AUTHORIZING A HOST AGENCY AGREEMENT WITH NATIONAL ABLE
NETWORK FOR SENIOR COMMUNITY SERVICE EMPLOYMENT PROGRAM

(The complete resolution may be viewed at the City Clerk's Office)

Kling moved to adopt the following resolution entitled, "RESOLUTION AUTHORIZING THE PURCHASE OF SEVERE WEATHER NOTIFICATION SIREN" from Frontline Warning Systems in an amount of \$20,832.50. Marchant seconded the motion to adopt. On roll call the vote was, AYES: Clark, Marchant, Gezel, Southall, Parker and Kling. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-164
RESOLUTION AUTHORIZING THE PURCHASE OF
SEVERE WEATHER NOTIFICATION SIREN
From Frontline Warning Systems in an amount of \$20,832.50

(The complete resolution may be viewed at the City Clerk's office)

A motion was made by Marchant and seconded by Kling to adopt the following resolution entitled, "RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE 47.01(11) REGARDING THE SALE AND CONSUMPTION OF ALCOHOL AND INDIANOLA CODE 122.22 REGARDING MOBILE FOOD AND BEVERAGES TRUCKS IN CITY PARKS FOR THE BEER AND HYMNS IN BUXTON PARK" on October 20, 2018. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

RESOLUTION NO. 2018-165
RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE 47.01(11) REGARDING
THE SALE AND CONSUMPTION OF ALCOHOL AND INDIANOLA CODE 122.22 REGARDING
MOBILE FOOD AND BEVERAGES TRUCKS IN CITY PARKS
FOR THE BEER AND HYMNS IN BUXTON PARK
on October 20, 2018

(The complete resolution may be viewed at the City Clerk's Office)

A new Class "B" Beer Permit and Outdoor Area for The Zoo - 210 W. Girard (Buxton Park) on October 20, 2018 was approved on a motion by Southall and seconded by Kling. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Parker moved and Kling seconded to approve the "RESOLUTION APPROVING SALARIES." On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-166
RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk's Office)

A motion was made by Marchant and seconded by Parker to receive and file correspondence of the weekly updates dated August 31 and September 7, 2018 from Ryan Waller, City Manager. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Southall moved and Kling seconded to go into closed session in accordance with Iowa Code Section 21.5(1)(j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Southall moved and Kling seconded to return to regular session. On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. Whereupon the Mayor declared the motion carried unanimously.

Marchant moved and Parker seconded to enter into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Clark moved and Southall seconded to return to regular session. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Meeting adjourned at 8:15 p.m. on a motion by Clark and seconded by Southall.

Kelly B. Shaw, Mayor

Diana Bowlin, City Clerk

Meeting Date: 10/01/2018

Subject

A renewal Class "C" Liquor License, Outdoor Area and Sunday Sales Privilege for LaCasa Restaurant - 508 N. Jefferson

Information

This is a renewal of LaCasa Restaurant liquor license located at 508 N. Jefferson. All of the paperwork is in order and staff has approved. Juan Guzman is the owner.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/01/2018

Subject

A renewal Class "C" Liquor and Sunday Sales Privilege for MoJo's - 206 N. Howard

Information

This is a renewal of MoJo's liquor license located at 206 N. Howard. All of the paperwork is in order and staff has approved. Daniel Brown and Clint Brightman are the owners.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 10/01/2018

Subject

Second consideration of an ordinance amending the City's floodplain regulation

Information

Council will need to hold the second consideration of an amendment to the flood plan regulations (packet). Also included in your packet is a letter from FEMA concerning actions required to be taken by the City prior to November 16, 2018.

Fiscal Impact

Attachments

Ordinance

FEMA Letter

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 161, FLOOD PLAIN REGULATIONS,
INDIANOLA CODE OF ORDINANCES

BE IT ORDAINED BY THE MAYOR AND THE CITY COUNCIL OF THE CITY OF
INDIANOLA, IOWA:

SECTION 1. SECTION MODIFIED. Chapter 161.02 of the Code of Ordinance for the city of Indianola, Iowa is modified and the following terms incorporated:

APPURTENANT STRUCTURE – A structure which is on the same parcel of the property as the principal structure to be insured and the use of which is incidental to the use of the principal structure.

BASE FLOOD ELEVATION (BFE) – The elevation floodwaters would reach at a particular site during the occurrence of a base flood event.

FLOOD INSURANCE STUDY (FIS) – A report published by FEMA for a community issued along with the community's Flood Insurance Rate Map(s). The study contains such background data as the base flood discharge and water surface elevations that were used to prepare the FIRM.

HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

MINOR PROJECTS - Small development activities (except for filling, grading and excavating) valued at less than \$500.

ROUTINE MAINTENANCE OF EXISTING BUILDINGS AND FACILITIES – Repairs necessary to keep a structure in a safe and habitable condition that do not trigger a building permit, provided they are not associated with a general improvement of the structure or repair of a damaged structure. Such repairs include:

- a. Normal maintenance of structures such as re-roofing, replacing roofing tiles and replacing siding;
- b. Exterior and interior painting, papering, tiling, carpeting, cabinets, counter tops and similar finish work;
- c. Basement sealing;
- d. Repairing or replacing damaged or broken window panes;
- e. Repairing plumbing systems, electrical systems, heating or air conditioning systems and repairing wells or septic systems.

SECTION 2. SECTION MODIFIED. Chapter 161.03 of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

The provisions of the chapter shall apply to all lands within the jurisdiction of the City shown on the Official Flood Plain Zoning Maps as being within the boundaries of the Floodway, Floodway Fringe, and General Flood Plain (Overlay) Districts. The Flood Insurance Rate Maps (FIRM) prepared as part of the Flood Insurance Study for Warren County and Incorporated Areas, City of Indianola, Panels 1918C0164F, 0168F, 0276F, 0277F, 0279F, 0285F dated November 16, 2018, which were prepared as part of the Flood Insurance Study for Warren County, are hereby adopted by reference and declared to be the Official Floodplain Zoning Map. The flood profiles and all explanatory material contained with the Flood Insurance Study are also declared to be a part of this ordinance.

SECTION 3. SECTION MODIFIED. Chapter 161.09 of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

Establishment of Zoning (Overlay) Districts. The floodplain areas within the jurisdiction of this ordinance are hereby divided into the following districts:

1. Floodway (Overlay) District (FW) – those areas identified as Floodway on the Official Flood Plain Zoning Map;
2. Floodway Fringe (Overlay) District (FF) – those areas identified as Zone AE on the Official Flood Plain Zoning Map but excluding those areas identified as Floodway, and;
3. General Floodplain (Overlay) District (GF) – those areas identified as Zone A on the Official Flood Plain Zoning Map.

SECTION 4. SECTION MODIFIED. Chapter 161.11 (3) of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

3. Non-residential Buildings. All new and substantially improved non-residential structures shall have the lowest floor (including basement) elevated a minimum of one (1) foot above the 100-year flood elevation, or together with attendant utility and sanitary systems, be floodproofed to such a level. When floodproofing is utilized, a professional engineer registered in the State of Iowa shall certify that the floodproofing methods used are adequate to withstand the flood depths, pressures, velocities, impact and uplift forces and other factors associated with the 100-year flood and that the structure below the 100-year flood elevation is watertight with walls substantially impermeable to the passage of water. A record of the certification indicating the specific elevation (in relation to the North American Vertical Datum of 1988) to which any structures are floodproofed shall be maintained by the Administrator.

SECTION 5. SECTION MODIFIED. Chapter 161.11 (5) of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

Factory-built homes:

- A. All new and substantially improved factory-built homes, including those placed in existing factory-built home parks or subdivisions, shall be elevated on a permanent foundation such that the lowest floor of the structure is a minimum of one (1) foot above the 100-year flood level.
- B. All new and substantially improved factory-built homes, including those placed in existing factory-built home parks or subdivisions, shall be anchored to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to, use of over-the-top or frame ties to ground anchors. Anchorage systems may include, but are not limited to, use of over-the-top or frame ties to ground anchors as required by the State Building Code.

SECTION 6. SECTION MODIFIED. Chapter 161.11 (11) of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

Accessory Structures to Residential Uses:

A. Detached garages, sheds, and similar structures that are incidental to a residential use are exempt from the base flood elevation requirements where the following criteria are satisfied.

- 1. The structure shall be designed to have low flood damage potential. Its size shall not exceed 600 sq. ft. in size. Those portions of the structure located less than 1 foot above the BFE must be constructed of flood-resistant materials.
- 2. The structure shall be used solely for low flood damage potential purposes such as vehicle parking and limited storage. The structure shall not be used for human habitation.
- 3. The structure shall be constructed and placed on the building site so as to offer minimum resistance to the flow of floodwaters.
- 4. The structure shall be firmly anchored to resist flotation, collapse and lateral movement.
- 5. The structure's service facilities such as electrical and heating equipment shall be elevated or floodproofed to at least one foot above the base flood elevation.
- 6. The structure's walls shall include openings that satisfy the provisions of CH 161.11 (4) A of this Ordinance.

B. Exemption from the 100-year flood elevation requirements for such a structure may result in increased premium rates for flood insurance coverage of the structure and its contents.

SECTION 7. SECTION MODIFIED. Chapter 161.14 (3) of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

3. Record and maintain a record of (i) the elevation (in relation to the North American Vertical Datum, 1988) of the lowest floor (including basement) of all new and substantially improved structures or (ii) the elevation (in relation to the North American Vertical Datum, 1988) to which all new or substantially improved structures have been floodproofed.

SECTION 9. SECTION MODIFIED. Chapter 161.16 (5) of the Code of Ordinance for the city of Indianola, Iowa is repealed and the following adopted in lieu thereof:

5. Elevation (in related to the North American Vertical Datum, 1988) of the lowest floor (including basement) of buildings or of the level to which a building is to be floodproofed.

SECTION 10. SUBSECTION REPEALED. The Code of Ordinance for the city of Indianola, Iowa is hereby amended by repealing CH 161.13 which regulates development in the Shallow Flooding (Overlay) District.

SECTION 11. Any ordinance or parts of ordinances in conflict with this ordinance are repealed.

SECTION 12. If any section, provision or part of the Ordinance shall be adjudged to be invalid or unconstitutional, such adjudication shall not affect the validity of the Ordinance as a whole or any section, provision or part of it not adjudged invalid or unconstitutional.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading:

Second reading:

Third reading:

Publication Date:

The foregoing Ordinance No. ____ was adopted by the Council of the City of Indianola, Iowa, on _____, was signed by the Mayor on _____, and was published in the

Record Herald and Indianola Tribune, a newspaper of general circulation and published in the City of Indianola, Iowa, on _____.

Diana Bowlin, City Clerk



FEMA

AUG 13 2018

**CERTIFIED MAIL
RETURN RECEIPT REQUESTED**

The Honorable Kelly Shaw
Mayor, City of Indianola
Post Office Box 299
Indianola, Iowa 50125

Dear Mayor Shaw:

I commend you for the efforts that have been put forth in implementing the floodplain management measures for the City of Indianola, Iowa, to participate in the National Flood Insurance Program (NFIP). As you implement these measures, I want to emphasize the following:

- a Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) have been completed for your community;
- the FIS and FIRM will become effective on November 16, 2018; and
- by the FIS and FIRM effective date, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office is required to approve the legally enforceable floodplain management measures your community adopts in accordance with Title 44 Code of Federal Regulations Section 60.3(d).

As noted in FEMA's letter dated May 16, 2018, no significant changes have been made to the flood hazard data on the Preliminary and/or revised Preliminary copies of the FIRM for Warren County. Therefore, the City of Indianola should use the Preliminary and/or revised Preliminary copies of the FIRM as the basis for adopting the required floodplain management measures. Final printed copies of the FIRM for the City of Indianola will be sent to you within the next few months.

If you encounter difficulties in enacting the measures, I recommend you contact the Iowa Department of Natural Resources. You may contact Bill Cappuccio, the NFIP State Coordinator, by telephone at (515) 281-8342, in writing at 502 East Ninth Street, Des Moines, Iowa 50319, or by electronic mail at bill.cappuccio@dnr.iowa.gov.

The FEMA Regional staff in Kansas City, Missouri, is also available to provide technical assistance and guidance in the development of floodplain management measures. The adoption of compliant floodplain management measures will provide protection for the City of Indianola and will ensure its participation in the NFIP. The Regional Office may be contacted by telephone at (816) 283-7003 or in writing. Please send your written inquiries to the Director, Mitigation Division, FEMA Region VII, at 11224 Holmes Street, Kansas City, Missouri 64131-3626.

The Honorable Kelly Shaw

AUG 13 2018

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You may have already contacted the NFIP State Coordinator and/or the FEMA Regional Office, and may be in the final adoption process or recently adopted the appropriate measures. However, in the event your community has not adopted the appropriate measures, this letter is FEMA's official notification that you only have until November 16, 2018, to adopt and/or submit a floodplain management ordinance that meets or exceeds the minimum NFIP requirements, and request approval from the FEMA Regional Office by the effective date. Your community's adopted measures will be reviewed upon receipt and the FEMA Regional Office will notify you when the measures are approved.

I appreciate your cooperation to ensure that your community's floodplain management measures are approved by the FEMA Regional Office by November 16, 2018. Your compliance with these mandatory program requirements will enable your community to avoid suspension from the NFIP.

Sincerely,

A handwritten signature in black ink, appearing to read "Rachel Sears", with a stylized, flowing script.

Rachel Sears, Director
Floodplain Management Division
Mitigation Directorate | FEMA

cc: Dean Ownby, Floodplain Management and Insurance Branch Chief, FEMA Region VII
Bill Cappuccio, NFIP State Coordinator, Iowa Department of Natural Resources
Chuck Burgin, Building and Zoning Official, City of Indianola

Meeting Date: 10/01/2018

Subject

Final consideration of a request from Kacee West to include "athletic training facility" under M-2 (general industrial) zoning regulations as a permitted principal use (P&Z unanimously recommended approval on August 14, 2018)

Information

Council will need to hold the final consideration of a request from Kacee West to include "athletic training facility" under M-2 (general industrial) zoning as a permitted principal use and structures. This use is not currently specified under M-2 zoning permitted principal uses and structures. This use is similar to other business occupancy allowed in M-2 zoning. Staff recommends the minimum off street parking to be one parking stall per 300 square feet of floor area in an M-2 zoning if this use is added to the permitted uses and structures. A map of the property owned by Kacee West is included in your packet. Staff's recommendation is to amend M-2 (general industrial) zoning regulations to include "athletic training facilities."

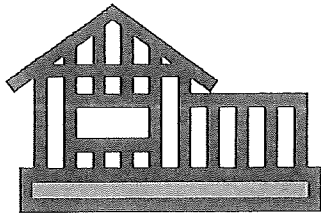
Fiscal Impact

Attachments

P&Z Memo

M-2 Amendment Info

Ordinance



To: Planning and Zoning Commission
From: Rich Parker, Interim Director of Community Development
Subject: August 14, 2018 Meeting

Item # 4 Consider Request from Kacee West to include "athletic training facility" under M-2 (General Industrial) zoning regulations as a permitted principal use and structure.

This use is not currently specified under M-2 zoning permitted principal uses and structures. This use is similar to other business occupancy allowed in M-2 zoning. I recommend the minimum off street parking to be 1 parking stall per 300sq ft of floor area in an M-2 zone if this use is added to permitted uses and structures. See map of the property owned by Kacee West. A change to the ordinance will allow an athletic training facility in any area zoned M-2. Staff's recommendation is to amend M-2 (General Industrial) zoning regulations to include "athletic training facility".

Item #5 Consider Request from Vance Overton for sidewalk waiver due to natural/physical conditions and limitation for the property located at 206/208 South H Street. See map of the property owned by Vance Overton.

Reasons for this waiver request are as follows:

- The cul-de-sac is within a very narrow public right of way.
- An IMU utility pole would need to be relocated in order for the sidewalk to continue through to the south boundary of the lot.
- Other lots on the cul-de-sac that do not have sidewalks:
 - Anderson Body Shop- 906 W 2nd Ave – double frontage on South H Street
 - 211 South H Street – See map

Staff's recommendation is to waive the sidewalk requirement.

July 12, 2018

City of Indianola
Planning and Zoning Commission
110 N 1st St.
Indianola, IA 50125

To Whom It May Concern:

Our names are Preston and Kacee West and we are writing you today to request a formal amendment to the M2 zoning regulations to allow for an "athletic training facility" to fall under the M2 zoning regulations.

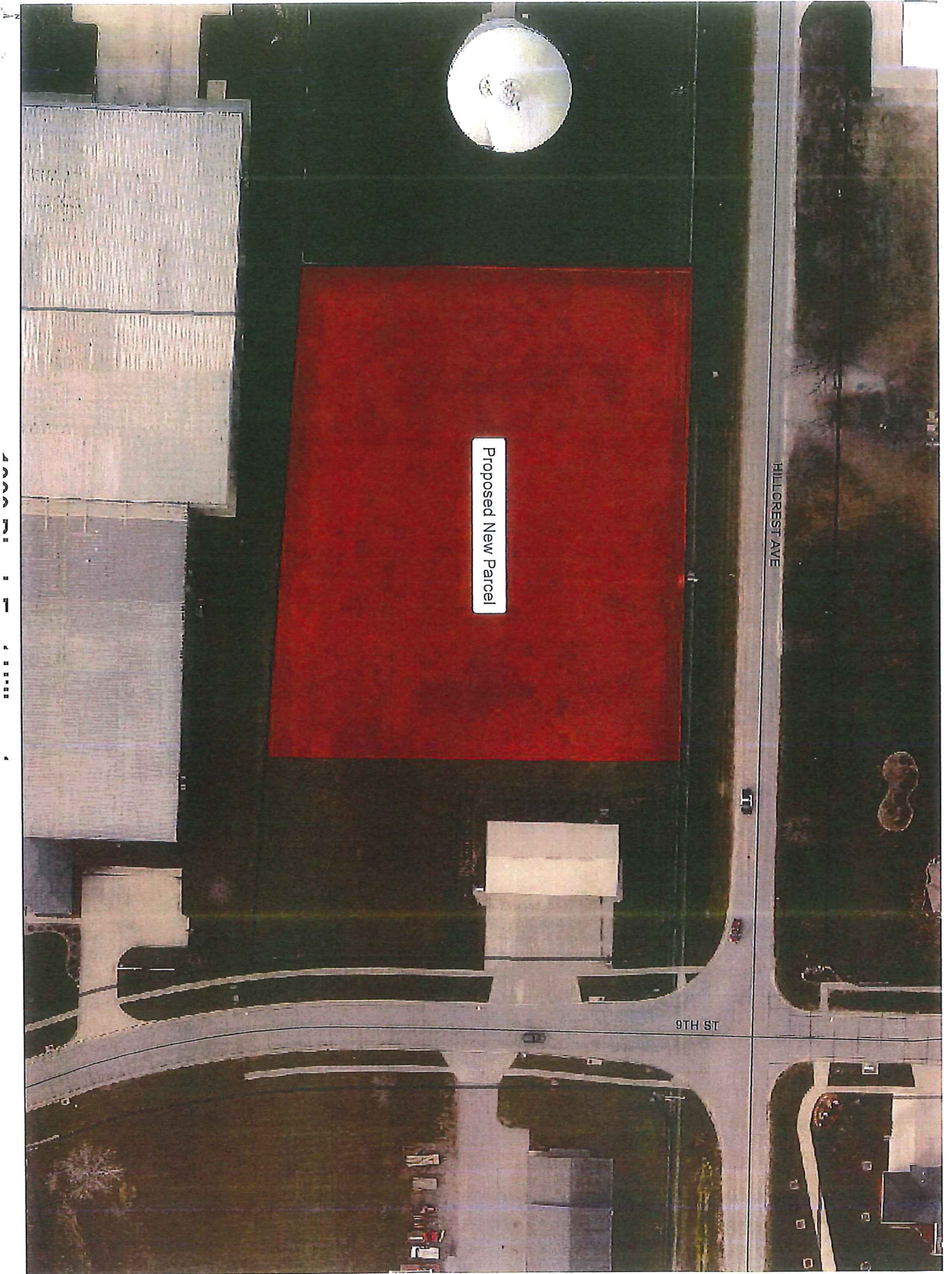
We are in the process of obtaining real estate to establish a sports performance center under the name Grit Performance 515. The real estate we intend to purchase is located west of Miller Electric, located at 1009 East Hillcrest Dr., and east of the current City of Indianola water tower.
Ave

Our business plan is to create a facility that services youth of all ages for their various athletic and sporting needs. It would be a comprehensive facility to address such things as skill building, physical therapy, sports performance and sports psychology. The facility would be approximately 7,000-8,000 sq. feet and would resemble a contract shop and/or business office, both of which are currently allowed under M2 zoning guidelines. There would undoubtedly be no "offensive noise, odor, vibration or electrical interferences" caused by our business, as required under M2 zoning regulations.

As such, we would formally request that the M2 zoning regulations be amended to add an "athletic training facility" to the list of allowable uses under the M2 zoning regulations. We believe that our intended business falls within the spirit and purpose of M2 zoning regulations and would request this amendment be made to secure our ability to procure the above-described real estate and begin developing the business we've described to you.

Sincerely,

Preston and Kacee West



Proposed New Parcel

HILLCREST AVE

9TH ST

M-2 GENERAL INDUSTRIAL M-2	
PERMITTED PRINCIPAL USES AND STRUCTURES	MINIMUM REQUIRED OFF-STREET PARKING
1. Manufacturing and processing uses that create no offensive noise, odor, vibration and cause no electrical interference (Ord. 1258 - Aug. 03 Supp.)	1 space per 3 employees during the maximum work shift with a minimum of 1 space per 500 square feet of floor area
2. Wholesaling and warehousing but not including the bulk storage of petroleum products or liquid fertilizer under pressure	4 spaces for the first 5,000 square feet of floor area, and 1 space for every additional 5,000 square feet of floor area
3. Truck and freight terminal	1 space for every 300 square feet of sales, service or office floor area
4. Animal hospital or kennel	
5. Grain storage bins	
6. Lumberyard building material sales and storage	
7. Grain elevator and feed mill	
8. Welding and repair shop	
9. Tool, die, gauge and machine shops	
10. Railroads and public utilities, including storage and maintenance yards, but excluding communications towers	1 space per employee plus 1 space per each vehicle used by the industry
11. Automobile paint and body shop	
12. Plumbing, heating, air conditioning and sheet metal shops	
13. Processing and handling of cheese, butter and other milk products	
14. Contractor shops and storage yards	
15. Concrete products manufacture and central mixing and proportioning plant	1 space per employee and 1 space per student or trainee
16. Structural iron and steel fabrication	
17. Schooling and training facilities for contractors, industrial trades and other uses permitted in M-2 or similar thereto	1 space per 300 square feet of floor area (Ord. 1353 - May 06 Supp.)
18. Business offices	1 space per employee plus 1 space per each vehicle used by the industry (Ord. 1491 - May 12 Supp.)
19. Automotive repair and service including recreational vehicles	
20. Self-storage uses (Ord. 1561 - Feb. 17 Supp.)	
All uses shall provide at least one (1) loading space for every 10,000 square feet of floor area.	
PERMITTED ACCESSORY USES AND STRUCTURES	
- Uses and structures clearly incidental and necessary to the permitted principal uses or structures of this district. - Temporary buildings used in conjunction with construction work, provided that such buildings are removed promptly upon completion of the construction work. - Dwelling units for watchmen or caretakers employed on the premises provided that an open yard of at least 2,400 square feet is reserved and maintained for use by the occupants.	
SPECIAL EXCEPTION USES AND STRUCTURES	
Subject to Section 165.35(2) and other requirements contained herein, the Board of Adjustment may permit the following:	
- Stockyard, rendering works, loading pens, buying stations and/or sales barns and yards, provided that it is not closer than one-fourth (1/4) mile to any dwelling unit other than that of the owner or operator, or any park, school, church or place of public assembly, that the provisions for drainage, sanitation, waste disposal, and fly control are approved by the City Health Officer, that it is located so that prevailing winds will not cause dust or odors to create a nuisance for developed properties in the vicinity; and that one (1) parking space for each employee and 1 space for each vehicle used by the industry be provided. - Poultry processing plants provided that the provision for drainage, sanitation, waste disposal, and fly control are approved by the City Health Officer, that it is located so that prevailing winds will not cause dust or odors to create a nuisance for developed properties in the vicinity; and that one (1) parking space for each employee and 1 space for each vehicle used by the industry be provided. - Sanitary landfill or waste disposal area, provided it is not used for disposal of dead animals, that refuse shall be covered with dirt daily if it contains raw garbage, that a nuisance due to smoke, odor or blowing of trash and debris shall not be created, and that the site shall be restored to a condition compatible with the adjacent area upon conclusion of the dump operation. An access road having at least a graveled surface and five (5) parking spaces shall be provided. No landfill or waste disposal area shall be located closer than one-fourth (1/4) mile to any dwelling, park, school or place of public assembly. - Auto wrecking and junkyards on sites of two (2) acres or more provided that front yard are maintained as an open space free of weeds and debris; and that no open burning of waste or discarded materials is conducted on the site.	

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS, M-2 GENERAL INDUSTRIAL TO ADD ATHLETIC TRAINING FACILITY

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the Code of Ordinances, Chapter 165, Zoning Regulations, M-2 to add “Athletic Training Facility” as a permitted principal use.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That Chapter 165 be and is hereby amended by adding the underlined language in Chapter 165, Zoning Regulations, M-2 General Industrial, Permitted Principal Uses and Structures, as follows:

21. Athletic Training Facility

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____ 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____
Third reading: _____
Publication Date: _____

Meeting Date: 10/01/2018

Subject

Resolution setting October 15, 2018 as a public hearing and first consideration to rezone 506 W. 2nd from R-2 (single and two-family residential) to C-2 (Highway Commercial)

Information

In your packet is the resolution setting October 15, 2018 as a public hearing and first consideration to rezone 506 W. 2nd from R-2 to C-2.

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2018-_____

**A RESOLUTION SETTING HEARING FOR PROPOSED AMENDMENT
TO INDIANOLA ZONING DISTRICT BOUNDARIES AS SHOWN ON
THE OFFICIAL ZONING DISTRICT MAP FOR 506 W. 2ND AVENUE
FROM R-2 (SINGLE AND TWO-FAMILY RESIDENTIAL) TO C-2
(HIGHWAY COMMERCIAL)**

WHEREAS, an application has been made to the City to rezone a portion of the city zoned R-2 (Single and Two-Family Residential) to C-2 (Highway Commercial), which property is at 506 W. 2nd Avenue and legally described as follows:

25-76-24 Jones & Windles Addition Lot 9 Block 18 and locally known as 506 W. 2nd

WHEREAS, the matter is being considered by the Planning and Zoning Commission on October 9, 2018, and the Commission will make its findings and recommendations to Council; and

WHEREAS, a public hearing is required prior to consideration of said ordinance amending the Official Zoning District Map.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of the City of Indianola, Iowa, that a public hearing on the ordinance for proposed rezoning is hereby set for the 15th day of October 2018, at 6:00 o'clock p.m. in the Council Chambers of the Municipal Building in Indianola, Iowa.

NOW, THEREFORE, BE IT FURTHER ACKNOWLEDGED by the City Council of the City of Indianola, Iowa, that the City Clerk published notice on September 26, 2018 in order to meet the City requirements that the Notice of Public Hearing must be published at least 15 days prior to the date of said hearing.

APPROVED this 1st day of October 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 10/01/2018

Subject

Resolution approving order accepting acknowledgement/settlement agreements and imposing civil penalty with regard to cigarette permit holder (Route 69 Vapor) violations of Iowa Code 453A.2

Information

On February 9, 2018 a tobacco compliance check was conducted. From that check, the permit holder or an employee of the permit holder of Route 69 Vapor (106 N. Howard Street) sold cigarette or tobacco products to a person under eighteen years of age. Route 69 Vapor has complied and paid their \$300.00 on September 10, 2018. Council now needs to approve the order accepting acknowledgement/settlement and fee (packet).

Fiscal Impact

Attachments

Resolution

Route 69 Vapor

RESOLUTION NO. 2018-_____

A RESOLUTION APPROVING ORDER ACCEPTING
ACKNOWLEDGEMENT/SETTLEMENT AGREEMENTS AND
IMPOSING CIVIL PENALTY WITH REGARD TO CIGARETTE
PERMIT HOLDER (Route 69 Vapor) VIOLATIONS OF IOWA CODE 453A.2

WHEREAS, a complaint has been filed with the City Council of the City of Indianola, Iowa alleging that retail cigarette a permit holder (Route 69 Vapor) therein named, copies of which are attached, violated the provisions of Iowa Code 453A.2 by selling tobacco, tobacco products, or cigarettes to a person under eighteen years of age, and

WHEREAS, a Resolution adopted by the City Council of Indianola, Iowa provided for a public hearing on the complaint, notice of the public hearing has been given, and the cigarette permit holders signed and submitted Acknowledgement/Settlement Agreement waiving the hearing which are filed with the City Council of Indianola, Iowa, and

WHEREAS, the City Council of the City of Indianola, Iowa finds that the Acknowledgement/Settlement Agreement should be accepts and the civil penalty should be ordered.

It is, therefore, resolved, by the City Council of Indianola, Iowa as follows:

1. The City Council of the City of Indianola, Iowa hereby approves the Acknowledgement/Settlement Agreement filed and directs the Mayor to sign the Order submitted with this resolution.

Passed this 1st day of October, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

ACKNOWLEDGMENT/SETTLEMENT AGREEMENT

IN RE:	:	
	:	
Permit Holder:	:	
Route 69 Vapor	:	FIRST VIOLATION
106 N. Howard Street	:	
Indianola, IA 50125	:	
	:	

We hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Hearing Complaint filed against us in the above-captioned case. We hereby knowingly and voluntarily acknowledge the facts and allegations contained in the Hearing Complaint, attached hereto and incorporated herein by reference, and knowingly and voluntarily admit that the same are true and correct. We hereby knowingly and voluntarily waive hearing, and submit to the statutory penalties prescribed by Iowa law. We understand that this penalty will count as an official "First Violation" of Iowa Code Section 453A.2 pursuant to Iowa Code Section 453A.22. We have enclosed a check for the amount of \$300.00 made payable to the "City of Indianola" to settle the above-referenced Hearing Complaint. In signing below, I hereby certify that I have the authority to bind the above-named Permit Holder.

By: Jason L. Gentry 9/10/18
Title: Owner, Member

On behalf of Permit Holder: Route 69 Vapor
106 N. Howard Street
Indianola, IA 50125

If you decide to sign this Acknowledgment/Settlement Agreement and waive your appearance at a hearing, this document, properly signed and dated, along with your \$300.00 check made payable to the "City of Indianola", must be returned to:

Amy S. Beattie
BRICK, GENTRY, BOWERS, SWARTZ & LEVIS, P.C.
6701 Westown Parkway, Suite 100
West Des Moines, Iowa 50266
Telephone: (515) 274-1450
Fax: (515) 274-1488
E-mail: amy.beattie@brickgentrylaw.com

Meeting Date: 10/01/2018

Subject

Resolution approving order accepting acknowledgement/settlement agreements and imposing civil penalty with regard to cigarette permit holder (Wal Mart Supercenter) violations of Iowa Code 453A.2

Information

On February 9, 2018 a tobacco compliance check was conducted. From that check, the permit holder or an employee of the permit holder of Wal Mart Supercenter (1500 N. Jefferson Way) sold cigarette or tobacco products to a person under eighteen years of age. Wal Mart Supercenter has complied and paid their \$300.00 on September 13, 2018. Council now needs to approve the order accepting acknowledgement/settlement and fee (packet).

Fiscal Impact

Attachments

Resolution

Wal Mart

RESOLUTION NO. 2018-_____

A RESOLUTION APPROVING ORDER ACCEPTING
ACKNOWLEDGEMENT/SETTLEMENT AGREEMENTS AND
IMPOSING CIVIL PENALTY WITH REGARD TO CIGARETTE
PERMIT HOLDER (WalMart Supercenter) VIOLATIONS OF IOWA CODE 453A.2

WHEREAS, a complaint has been filed with the City Council of the City of Indianola, Iowa alleging that retail cigarette a permit holder (Walmart Supercenter) therein named, copies of which are attached, violated the provisions of Iowa Code 453A.2 by selling tobacco, tobacco products, or cigarettes to a person under eighteen years of age, and

WHEREAS, a Resolution adopted by the City Council of Indianola, Iowa provided for a public hearing on the complaint, notice of the public hearing has been given, and the cigarette permit holders signed and submitted Acknowledgement/Settlement Agreement waiving the hearing which are filed with the City Council of Indianola, Iowa, and

WHEREAS, the City Council of the City of Indianola, Iowa finds that the Acknowledgement/Settlement Agreement should be accepts and the civil penalty should be ordered.

It is, therefore, resolved, by the City Council of Indianola, Iowa as follows:

1. The City Council of the City of Indianola, Iowa hereby approves the Acknowledgement/Settlement Agreement filed and directs the Mayor to sign the Order submitted with this resolution.

Passed this 1st day of October, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

ACKNOWLEDGMENT/SETTLEMENT AGREEMENT

IN RE:

Permit Holder:

Walmart Supercenter
1500 N. Jefferson Way
Indianola, IA 50125

FIRST VIOLATION

We hereby knowingly and voluntarily acknowledge that we have received the Notice of Hearing and the Hearing Complaint filed against us in the above-captioned case. We hereby knowingly and voluntarily acknowledge the facts and allegations contained in the Hearing Complaint, attached hereto and incorporated herein by reference, and knowingly and voluntarily admit that the same are true and correct. We hereby knowingly and voluntarily waive hearing, and submit to the statutory penalties prescribed by Iowa law. We understand that this penalty will count as an official "First Violation" of Iowa Code Section 453A.2 pursuant to Iowa Code Section 453A.22. We have enclosed a check for the amount of \$300.00 made payable to the "City of Indianola" to settle the above-referenced Hearing Complaint. In signing below, I hereby certify that I have the authority to bind the above-named Permit Holder.

By:

Title:

Tim A. Burnett, Agent
Sr. Manager II

On behalf of Permit Holder: Walmart Supercenter
1500 N. Jefferson Way
Indianola, IA 50125

If you decide to sign this Acknowledgment/Settlement Agreement and waive your appearance at a hearing, this document, properly signed and dated, along with your \$300.00 check made payable to the "City of Indianola", must be returned to:

Amy S. Beattie
BRICK, GENTRY, BOWERS, SWARTZ & LEVIS, P.C.
6701 Westown Parkway, Suite 100
West Des Moines, Iowa 50266
Telephone: (515) 274-1450
Fax: (515) 274-1488
E-mail: amy.beattie@brickgentrylaw.com

Meeting Date: 10/01/2018

Subject

Resolution approving order accepting acknowledgement/settlement agreements and imposing civil penalty with regard to cigarette permit holder (Indy West 929) violations of Iowa Code 453A.2

Information

On February 9, 2018 a tobacco compliance check was conducted. From that check, the permit holder or an employee of the permit holder of Indy West 929 (2001 W. 2nd Avenue) sold cigarette or tobacco products to a person under eighteen years of age. Indy 66 West has complied and paid their \$300.00 on September 10, 2018. Council now needs to approve the order accepting acknowledgement/settlement and fee (I will have this at the meeting Monday night).

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2018-_____

A RESOLUTION APPROVING ORDER ACCEPTING
ACKNOWLEDGEMENT/SETTLEMENT AGREEMENTS AND
IMPOSING CIVIL PENALTY WITH REGARD TO CIGARETTE
PERMIT HOLDER (Indy West 929) VIOLATIONS OF IOWA CODE 453A.2

WHEREAS, a complaint has been filed with the City Council of the City of Indianola, Iowa alleging that retail cigarette a permit holder (Indy West 929) therein named, copies of which are attached, violated the provisions of Iowa Code 453A.2 by selling tobacco, tobacco products, or cigarettes to a person under eighteen years of age, and

WHEREAS, a Resolution adopted by the City Council of Indianola, Iowa provided for a public hearing on the complaint, notice of the public hearing has been given, and the cigarette permit holders signed and submitted Acknowledgement/Settlement Agreement waiving the hearing which are filed with the City Council of Indianola, Iowa, and

WHEREAS, the City Council of the City of Indianola, Iowa finds that the Acknowledgement/Settlement Agreement should be accepts and the civil penalty should be ordered.

It is, therefore, resolved, by the City Council of Indianola, Iowa as follows:

1. The City Council of the City of Indianola, Iowa hereby approves the Acknowledgement/Settlement Agreement filed and directs the Mayor to sign the Order submitted with this resolution.

Passed this 1st day of October, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 10/01/2018

Subject

Change order number three in an amount of (-\$8,827.41) for the Indianola Morlock Downstream Gravity Sewer Improvement Project - revised contract \$1,887,835.35

Information

In your packet is change order number three in an amount of (-\$8,827.41). It includes an anticipated decrease in cost of \$8,827.41. It is changing existing Contract quantities and adding additional items quantities for the change.

#12 Sanitary Sewer Gravity Main with Casing Pipe, trenchless, PVC #24 - 183' @ \$900.00/LF	(-\$164,700.00)
#56 Sanitary Sewer Cured in Place Pipe (CIPP) Lining for 21" pipe - 282' @ \$202.40/LF	\$57,076.80
Fees incurred by boring subcontractor for mobilization, demobilization & equipment	\$50,000.00
Fees incurred by Prime Contractor for bore pits	\$48,795.79
Total	(-\$8,827.41)

Fiscal Impact**Attachments**Change Order



HRGreen

5525 Merle Hay Road, Suite 200
Johnston, IA 50131
(515) 278-2913 Fax (515) 278-1846

CO No. 3

Change Order

Distribution:			
Contractor	☒	Field	☒
Owner	☒	Other	☐
Engineer	☒	Other	☐

PROJECT: Indianola Morlock Downstream Gravity Sewer Improvements		Date Issued	September 19, 2018
		Project No.	160318.01
To Contractor: J&K Contracting, LLC. 1307 E. Lincoln Way Ames, IA 50010		Contract Date	September 18, 2017
		Notice to Proceed Date	October 5, 2017

The contract is changed as summarized below and specifically identified in the attached documentation:

Elimination of Pilot-Tube Guided Auger Bore due to latent site characterization results: This Change Order (CO) includes an anticipated decrease in cost of \$8,827.41. It is changing existing Contract quantities and adding additional items and quantities for the change

New Quantities:

#12 Sanitary Sewer Gravity Main with Casing Pipe, trenchless, PVC 24" – 183' @ \$900.00/LF = (\$164,700.00)
#56 Sanitary Sewer Cured In Place Pipe (CIPP) Lining for 21" pipe - 282' @ \$202.40/LF = \$57,076.80

New Items CO3:

1. Fees incurred by Boring Subcontractor for mobilization, demobilization, & equipment = \$50,000.00
(see attached breakdown: Site Condition Change Sub-Contractor)
2. Fees incurred by Prime Contractor for bore pits = \$48,795.79
(see attached breakdown: Site Condition Change Prime Contractor)

TOTAL (\$8,827.41)

	Contract Price	Milestone Date	Substantial Completion	Final Completion
Original Contractual Limit	\$1,882,222.00	Dec. 10, 2017	June 1, 2018	July 1, 2018
Net Change by previously-authorized Change Order(s)	\$14,440.76	4 days	4 days	4 days
The Contractual limit prior to this Change Order	\$1,896,662.76	Dec. 14, 2017	June 5, 2018	July 5, 2018
The Contract will be adjusted by this Change Order in the amount of	(\$8,827.41)	N/A	N/A	N/A
The new Contractual limit including this Change Order will be	\$1,887,835.35	Dec. 14, 2017	June 5, 2018	July 5, 2018

NOT VALID UNTIL SIGNED BY THE CONTRACTOR, OWNER'S REPRESENTATIVE, if applicable, AND OWNER

Contractor J&K Contracting, LLC.	Owner's Representative HR Green, Inc.	Owner City of Indianola
By	By <i>Joseph Frankl</i>	By
Date:	Date: <i>9/19/18</i>	Date:

IOWA TRENCHLESS

Boring & Tunneling Specialists

PO Box 846

Panora, IA 50216

PH: 515-210-4692

FAX 641-755-4361

INVOICE

Submitted To: J&K Contracting, LLC.
1307 East Lincoln Way
Ames, IA 50010

Date: 08/28/2018

Job: Morlock Lift Station Downstream Gravity Sewer Improvements – Indianola, IA

We hereby submit invoicing for:

Item	Description	Contract QTY	Units	Unit Price	QTY To-Date	Paid To-Date	QTY This Period	Total To-Date
12	36” Steel Casing, Pilot-Tube Guided Jack & Bore	183	LF	\$ 400.00	0.00	0.00	0.00	\$ 0.00
12.1	Install Carrier Pipe	183	LF	\$ 40.00	0.00	0.00	0.00	\$ 0.00
CHANGE ORDER – DIFFERING SITE CONDITIONS								
-	Bore Cancellation	1	LS	\$76,809.14	1.00	0.00	1.00	\$76,809.14
-	Negotiated Change Order Discount	-	LS	(\$26,809.14)	1.00	0.00	1.00	(\$26,809.14)
SUBTOTAL								\$50,000.00
Payments Received								
Check #		Date						
SUBTOTAL RECEIVED								\$ 0.00
CURRENT AMOUNT DUE:								\$50,000.00

Payments to be received in full within 30 days

1.5% monthly service charge on all past due accounts

We appreciate your business. Please contact us for any boring or pipe jacking projects you may have.

Thank You.

Summary

Preconstruction Costs	\$ 7,300.00
Crew & Equipment	\$ 61,313.52
Materials	\$ 8,195.62

TOTAL CANCELATION COSTS:	\$ 76,809.14
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Preconstruction & Mobilization

PRECONSTRUCTION

Bidding

Personnel		HRS	RATE	
Jay Klein	Estimator / Project Engineer	2	\$ 65.00	\$ 130.00
Jason Clark	Chief Estimator / Project Manager	1	\$ 95.00	\$ 95.00
Kayla Johnson	Secretary	1	\$ 35.00	\$ 35.00
Rick Siemers	Superintendent	1	\$ 85.00	\$ 85.00

\$ 345.00

Scheduling & Procurement

Personnel		HRS	RATE	
Jay Klein	Estimator / Project Engineer	2	\$ 65.00	\$ 130.00
Jason Clark	Chief Estimator / Project Manager	2	\$ 95.00	\$ 190.00
Melissa Bailey	Administration / Secretary	1	\$ 45.00	\$ 45.00

\$ 365.00

ENGINEERING

Engineering Fees				N/A
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\$ -

MOBILIZATION PREP

Loading Equipment

Personnel		HRS	RATE	
11/3/2017	Foreman	4	\$ 60.00	\$ 240.00
11/3/2017	Operator	4	\$ 50.00	\$ 200.00
11/3/2017	Laborer	4	\$ 40.00	\$ 160.00

\$ 600.00

Equipment		HRS	RATE	
11/3/2017	Excavator	2	\$ 150.00	\$ 300.00
11/3/2017	Loader	2	\$ 95.00	\$ 190.00

\$ 490.00

MOBILIZATION

		QTY	RATE	
Komatsu 400-7 Excavator	11/6/2017	1	\$ 1,000.00	\$ 1,000.00
PTAB Equipment	11/8/2017	3	\$ 500.00	\$ 1,500.00

\$ 2,500.00

DE-MOBILIZATION

		QTY	RATE	
Komatsu 400-7 Excavator	12/8/2017	1	\$ 1,000.00	\$ 1,000.00
PTAB Equipment	11/30/2017	3	\$ 500.00	\$ 1,500.00
Casing Pipe	12/1/2017	1	\$ 500.00	\$ 500.00

\$ 3,000.00

TOTAL PRECONSTRUCTION COSTS: \$ 7,300.00

Crew & Equipment

CREW

Week of Nov 5, 2017 (Mob & Setup)

PERSONNEL	Hourly Rate	6-Nov	7-Nov	8-Nov	9-Nov	10-Nov	
		NA	NA	Site	Site	SB	
Jeremy Steeve	\$ 62.51	0	0	10	8	8	\$ 1,625.13
Raymond Coffman	\$ 57.65	0	0	10	8	8	\$ 1,498.77
Cody Janousek	\$ 43.48	0	0	10	8	8	\$ 1,130.57
Brian Thomas	\$ 40.27	0	0	10	5	0	\$ 604.06
							\$ 4,858.53

Week of Nov 12, 2017 (Stand-By)

PERSONNEL	Hourly Rate	13-Nov	14-Nov	15-Nov	16-Nov	17-Nov	
		SB	SB	SB	SB	SB	
Jeremy Steeve	\$ 62.51	8	8	8	0	0	\$ 1,500.12
Raymond Coffman	\$ 57.65	8	8	5	0	0	\$ 1,210.55
Cody Janousek	\$ 43.48	8	5	0	0	0	\$ 565.29
Brian Thomas	\$ 40.27	0	0	0	0	0	\$ -
							\$ 3,275.95

Week of Nov 19, 2017 (Stand-By)

PERSONNEL	Hourly Rate	20-Nov	21-Nov	22-Nov	23-Nov	24-Nov	
		SB	SB	SB	NA	NA	
Jeremy Steeve	\$ 62.51	8	8	8	0	0	\$ 1,500.12
Raymond Coffman	\$ 57.65	8	8	0	0	0	\$ 922.32
Cody Janousek	\$ 43.48	8	8	8	0	0	\$ 1,043.60
Brian Thomas	\$ 40.27	0	0	0	0	0	\$ -
							\$ 3,466.04

Week of Nov 26, 2017 (Tear-down & Demob)

PERSONNEL	Hourly Rate	27-Nov	28-Nov	29-Nov	30-Nov	1-Dec	
		NA	NA	NA	Site	Site	
Jeremy Steeve	\$ 62.51	0	0	0	9	3.5	\$ 781.31
Raymond Coffman	\$ 57.65	0	0	0	9	3.5	\$ 720.56
Cody Janousek	\$ 43.48	0	0	0	8.5	3.5	\$ 521.80
Brian Thomas	\$ 40.27	0	0	0	0	0	\$ -
							\$ 2,023.68

EQUIPMENT

CONVENTIONAL EQUIPMENT		Stand-By (50% x Ownership)			Operating			O & O		
		Hour Rate	Hours	Subtotal	Hour Rate	Hours	Subtotal	Hour Rate	Hours	Subtotal
Excavator	1	\$ 86.15	96	\$ 8,270.40	\$ 85.00	-	\$ -	\$ 175.00	18	\$ 3,150.00
Tool Trailer & Welders	1	\$ 20.00	0	\$ -	\$ 30.00	-	\$ -	\$ 45.00	18	\$ 810.00
Foreman's Truck	1	\$ 5.00	0	\$ -	\$ 10.00	-	\$ -	\$ 15.00	18	\$ 270.00
Crew Truck	1	\$ 5.00	0	\$ -	\$ 10.00	-	\$ -	\$ 15.00	18	\$ 270.00
SUBTOTAL:		\$ 8,270.40			\$ -			\$ 4,500.00		
TOTAL OWNED EQUIPMENT COSTS		\$						12,770.40		

SPECIALTY EQUIPMENT		Purchase	Month Rate	Daily Rate	Days	SUBTOTAL
GBM & Tooling	Akkerman 240A	\$ 357,870.00	\$ 30,000.00	\$ 900.00	13	\$ 11,700.00
ABM & Tooling (36")	Barbco 48/54-900	\$ 170,000.00	\$ 21,700.00	\$ 1,000.00	13	\$ 13,000.00
SUBTOTAL:		\$ 527,870.00	\$ 51,700.00	\$ 1,900.00		\$ 24,700.00
						TOTAL SPECIALTY EQUIPMENT COSTS

SUMMARY OF CREW & EQUIPMENT COSTS:

		OH	MU	SUBTOTAL
Crew	\$ 13,624.20	\$ 1,362.42	\$ 1,362.42	\$ 16,349.04
Equipment	\$ 37,470.40	\$ 3,747.04	\$ 3,747.04	\$ 44,964.48
TOTAL CREW & EQUIPMENT COSTS:				\$ 61,313.52

MATERIALS	36" Steel Casing Pipe - 190'	Arntzen Corp.	\$	18,294.70
	Casing - Return to Stock		\$	(18,294.70)
	Casing Restock Fee	15%	\$	2,744.21
	Delivery Freight	(see invoice)	\$	1,100.00
	Return Freight	(estimated)	\$	1,100.00
	Casing Spacers & End Seals	CCI Pipeline Systems	\$	2,860.00
	Spacers/ES - Return to Stock		\$	(2,860.00)
	Restock Fee	35%	\$	1,001.00
	Return Freight	(estimated)	\$	884.48
	SUBTOTAL:		\$	6,829.69
		OH	\$	682.97
		MU	\$	682.97
TOTAL MATERIALS:			\$	8,195.62

Mayne, Jim

From: Joe Winter <jwinter@jandkcontracting-ia.com>
Sent: Wednesday, January 10, 2018 3:50 PM
To: Frankl, Joe; Mayne, Jim
Cc: Matt Riemenschneider; Jeremy Feldmann
Subject: Indianola PCO 4 Crew Hour Back-up
Attachments: 1738IN - PCO 4 - Elimination of Casing Bore.pdf; 1738IN - PCO 4 - Foremen Daily Reports.pdf; 1738In - PCO 4 - Equipment & Labor Spreadsheet.pdf

Jim/Joe,

Last time we talked, I explained that our cost of \$42,431.12 for Item 120 – Gravity Main w/ Casing Pipe, 24", Trenchless, was based off what Jamie had bid for the job. That amount included the cost for rental of the slide rail shoring system and 40 crew hours for our crew to dig bore pits, ensure the area was ready for Iowa Trenchless, make connections to the bore pipe, and backfill once we all work was complete. As I mentioned in our phone conversation, I assumed that we had well over 40 hours actually tied up in the bore work. Attached you will find daily reports for both foreman that worked on the project and a summary sheet showing total hours accrued while preparing for the bore, then pulling the equipment out once it was determined the bore could not be completed. Please note that I have highlighted all hours on the daily reports that we feel correspond to the change order.

Please review the attached information and feel free to call me if you would like to discuss any portion of it.

Thank you,

Joe

*Joe Winter
J&K Contracting
Project Manager/Estimator
Office: 515-233-5500
Cell: 515-509-0328
Fax: 515-233-4049*

1738IN - Indianola PCO 4 Backup

DATE	AARON	CASEY	KEITH		JD		ARTURO		JEREMY W		MIGUEL R		MIKE P		450 EX	350 EX	225 EX-15	225 EX-17	624 L	544 L	TL12 V2	700 DZ
	Foreman	Foreman	Operator	Laborer	Operator	Laborer	Operator	Laborer	Operator	Laborer	Operator	Laborer	Operator	Laborer								
11/3/2017	9						9		9						5		7		2			
11/6/2017	7.5	10			9		2	6.5	2	5		9			6	5	3	9	1			
11/7/2017	9	10.5			10		4	4.5		1.5		9			8	9	4	10				
11/8/2017	3.5	8.5						6.5				7.5			2.5							
11/9/2017	10	10					6	3				9.5			8				6			
11/10/2017	8.5	7.5					5	3				7.5			8				5			
11/16/2017	7.5																					
11/17/2017	5						2	5.5												2		
11/20/2017	7						2	4.5	4			7			4				4	2		
12/4/2017		10	9	1	9	1			2	8		10			9	2				9		
12/5/2017		10	9		9.5				9.5			9.5			8	1	9.5			9.5		
12/6/2017		7.5	6.5		6				6			6			5	1.5		6		3		3
12/15/2017		2		2	2					2		2		2							2	
Total Hours:	67	76	24.5	3	45.5	1	30	33.5	32.5	16.5	0	77	0	2	63.5	18.5	23.5	25	18	25.5	2	3

T&M Rates

Totals by Designation:		Rate/HR	Total
Foreman:	143	\$ 60.00	\$8,580
Operator:	132.5	\$ 56.00	\$7,420
Laborer	133	\$ 36.00	\$4,788
450 EX	63.5	\$ 240.00	\$15,240
350 EX	18.5	\$ 200.00	\$3,700
225 EX	48.5	\$ 165.00	\$8,003
624 Loader	18	\$ 145.00	\$2,610
544 Loader	25.5	\$ 135.00	\$3,443
Skidloader	2	\$ 95.00	\$190
BullDozer	3	\$ 125.00	\$375
Labor/Equip Total:			\$54,348

Slide-Rail Rental \$ 14,015.00

\$68,363

Labor/equipment costs incurred by Prime Contractor for bore pits (Actual) = 68,363.00
Reduction in proposal cost due to bid price per Joe Winter email dated 1/10/2018 = (\$25,931.88)
Proposal cost billed by Prime Contractor for bore pit = \$42,431.12
15% Overhead & Profit = \$6,364.67
Total Change Order price for Bore Pits = \$48,795.79

Meeting Date: 10/01/2018

Subject

Street closure request from the Indianola Parks and Recreation for their annual Children's Costume Party and Parade - October 27, 2018 from 6:00 a.m. - 1:00 p.m. - request is to close the inside lanes around the square

Information

In your packet is the street closure request from the Indianola Parks and Recreation for their annual Children's Costume Party and Parade on October 27, 2018 from 6:00 a.m. to 1:00 p.m. They are requesting to close the inside lanes around the square. All of the paperwork is in order and staff has approved.

Fiscal Impact

Attachments

Event Application

Date: 9/10/18

Event Application

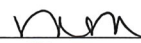
For Children's Costume Party & Parade

Event Date : October 27, 2018 (6:00 a.m. -1:00 p.m.)

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Street Department – Jason Etnyre	<u></u>	<u></u>
Fire Department – Greg Chia	<u></u>	<u></u>
Police Department – Brian Sher	<u></u>	<u></u>
HR & Risk Manager – Melissa McCoy	<u></u>	<u></u>
City Manager – Ryan Waller	<u></u>	<u></u>
Chamber of Commerce		

Fax: 961-9753

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

OFFICE OF CITY CLERK
SEP 10 2018
INDIANOLA, IOWA

Event Name: Children's Costume Party & Parade

Event Type (Check all that apply):

☐ Parade ☐ Bike Ride/Race ☐ Concert

Running Event: Fun Run ☐ Timed Race ☐

Will trails/sidewalks be utilized? Yes ☐ No ☐

☒ Other (please specify): Annual Halloween Party on the Square

Date/Time of Event: Saturday, October 27, 2018 10:00am - Noon

Location of Event: The Square

Event Sponsor(s): Indianola Parks & Recreation

Contact Information:

Organization: Indianola Parks & Recreation

Contact Name: Becky Lane *

Address: 2204 W. 2nd Ave

Telephone Number: 961-9420

Cell Phone Number: 515-783-7150

Fax Number: na

Email Address: blane@indianolaiowa.gov

Today's Date: 9/10/18

Anticipated Attendance: Per Day 300-500 Total
estimate

Event Information:

Setup Begins	Date: <u>10/27</u>	Time <u>6 am</u>	Day of Week <u>Sat</u>
Event Starts	Date: <u>10/27</u>	Time <u>10 am</u>	Day of Week <u>Sat</u>
Event Ends	Date: <u>10/27</u>	Time <u>12 pm</u>	Day of Week <u>Sat</u>
Dismantle	Date: <u>10/27</u>	Time <u>1 pm</u>	Day of Week <u>Sat</u>

Becky Lane
Applicant Signature

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

*The main contact name will change as soon as our new Recreation Coordinator for Special Events is hired.

Narrative:

Please describe your request and event:

Annual Halloween Children's Costume Party & Parade; games & activities on the courthouse lawn; trick-or-treating around The Square; parade around inside lanes of square.

Please describe what streets, trails or parks you are planning to close or use:

Inner lanes around The Square (next to courthouse lawn)
Outside lanes will remain open to traffic.

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate for planned event. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

We'll block off inner lanes with Street Dept cones & barricades to allow room for hayrack rides, costume judging, & "parade" around the square.
Staff or volunteers will supervise each activity.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

We will follow normal department procedures.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

No vendors are involved. Clean up will be minimal.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:

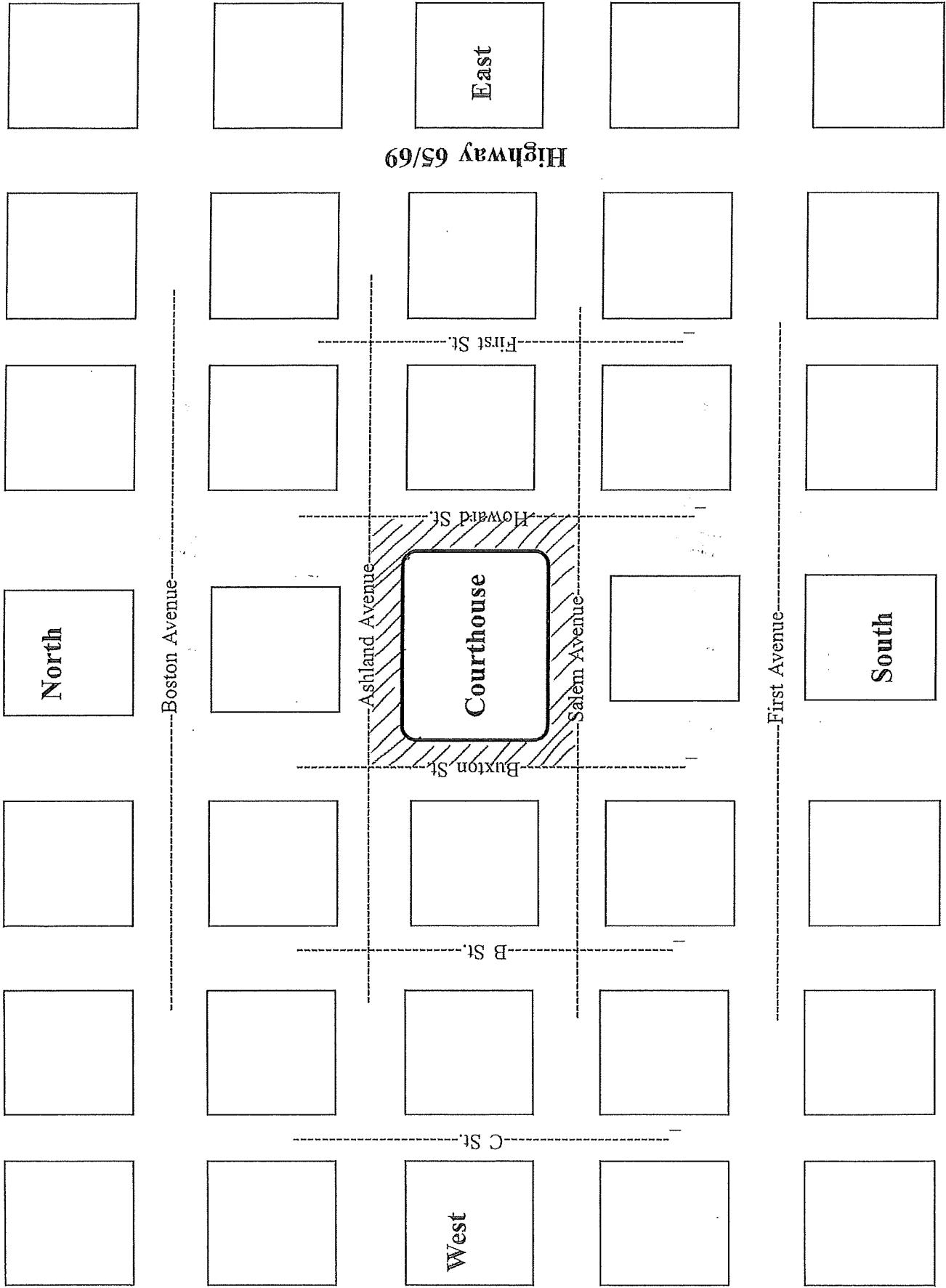
110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com



Meeting Date: 10/01/2018

Subject

Street usage request from Simpson College for a 5K run on October 6, 2018 from 8:00 a.m. - 10:00 a.m. - request is to use "D" Street, W. Boston, North "F", W. Detroit, North "E", North "G", West Salem and North Buxton

Information

Simpson College is requesting to use the following streets for a 5K run on October 6, 2018 from 8:00 a.m. - 10:00 a.m. "D" Street, W. Boston, North "F", West Detroit, North "E", North "G", West Salem and North Buxton. All of the paperwork is in order and staff has approved.

Fiscal Impact

Attachments

Event Application

Date: 9/17/18

Event Application

For Simpson College Fun Run

Event Date : October 6, 2018 (6:30 a.m. - 10:15 a.m.)

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Street Department – Jason Etnyre	<u>JE</u>	_____
Fire Department – Greg Chia	<u>GC</u>	_____
Police Department – Brian Sher	<u>BS</u>	_____
HR & Risk Manager – Melissa McCoy	<u>MM</u>	_____
City Manager – Ryan Waller	<u>RW</u>	_____
Chamber of Commerce		_____

Fax: 961-9753

Comments:

Waiting on insurance - email sent 9/11/18 9:21 AM - 9/25/18

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

- When the street is closed off for the event an access lane needs to be maintained at minimum of 20' wide per IFC 503.1.1 for emergency vehicles. If the event has a moving route this requirement is not applicable.
- An insurance certificate showing the City as an additional insured in the amount of \$1,000,000 or more will be required.

**RETURN PERMIT APPLICATION TO: 110 North First Street, PO Box 299
Indianola, Iowa 50125
Phone: 515-961-9410 Fax: 515-961-9402 www.indianolaiowa.gov**

E-Mail: dbowlin@cityofindianola.com

OFFICE OF CITY CLERK

SEP 14 2018

INDIANOLA, IOWA

Event Name:

____ Simpson Classic 5K _____

Event Type (Check all that apply):

____ Parade ____ Bike Ride/Race ____ Concert

Running Event: Fun Run ☒ **Timed Race** ____

Will trails/sidewalks be utilized? Yes ____ **No** ____

____ **Other (please specify):** _____

Date/Time of Event: October 6th, at 8am-10am

Location of Event: Simpson College and surrounding entities

Event Sponsor(s): Just YMCA at the moment

Contact Information:

Organization: Simpson College Sports Admin Department

Contact Name: Maclaine Roush

Address: 701 N C St. Unit 3751. Indianola, IA 50125

Telephone Number: _____

Cell Phone Number: (515) 802-6569

Fax Number: _____

Email Address: Mac.roush@my.simpson.edu

Today's Date: 9/14/18

Anticipated Attendance:

____ 100 MAX _____ Per Day ____ 100 MAX _____ Total Event Information:

____ **Maclaine Roush** _____ **Applicant Signature**

**RETURN PERMIT APPLICATION TO: 110 North First Street, PO Box 299 Indianola,
Iowa 50125**

Phone: 515-961-9410 Fax: 515-961-9402 www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

Setup Begins: 10/6/18 at 6:30 am

Event Starts: 10/6/18 at 8 am

Event Ends: 10/6/18 at 10 am

Dismantle: 10/6/18 at 10:15 am

Day of Week: Saturday

Narrative:

Please describe your request and event:

We are requesting to run a 5K mostly on campus. We are running this event for out Sports and Leisure class and are trying something big. We are not expecting a huge turnout at all, but it's a great learning experience.

Please describe what streets, trails or parks you are planning to close or use:

We plan to stay on campus as much as possible. The main streets that may be busier are Buxton and Salem. We do not want to close down those streets at all, but we would like to place volunteers around the route to give guidance during the race. We are trying to promote staying as close the sidewalks and on the sidewalks as much as possible. We will also plan on being on Henderson for a very brief moment as well.

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate for planned event. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

We plan on using the safety/crowd control that Simpson has developed, yet we don't expect a large crowd at all. There will not be any alcohol at the events and we will have first aid on hand with police and EMT on call if needed. We will have volunteers scattered around the entire route as well as signage and lead and follow cars that are watching all participants and leading all participants through the race.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

Simpson has a very extensive process that we intended to follow if issues arise we will contact fire, and police immediately and we also have several CPR certified personal help running the race, as well as a lead cart and a follow cart. There is extensive knowledge on where AED's are and how to use them. We will also strongly encourage our runners to carry a form of hydration with them as they run.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

Our plan for cleaning up is to have all the volunteers go around walk the path to clear the streets of trash and debris. We will not have much trash on the city property. My highest concern for trash would be the start of the race, which is at Kent Campus Center.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO: 110 North First Street, PO Box 299 Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402 www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

Late Fee:

Cash:

Check: Received By: _____

OFFICE USE ONLY

DATE RECEIVED:

Signature

Date

Approved

Denied

Police Department:

Fire Department:

Public Works:

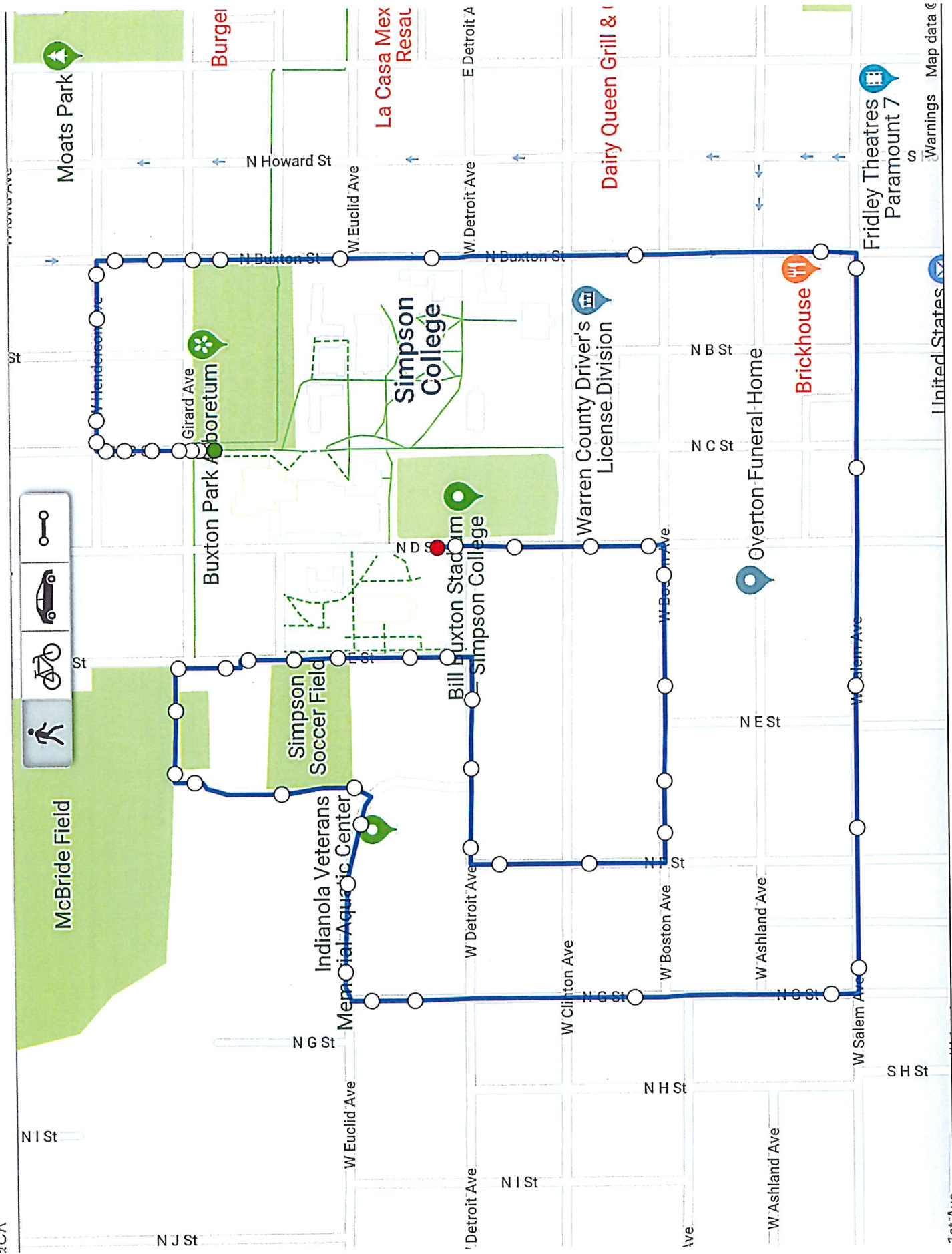
City Manager:

Park and Recreation Department

**RETURN PERMIT APPLICATION TO: 110 North First Street, PO Box 299 Indianola,
Iowa 50125**

Phone: 515-961-9410 Fax: 515-961-9402 www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com



Subject

Claims on the computer printout for October 1, 2018

Information

Fiscal Impact

Attachments

Vendor Report

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
ADAMS DOOR COMPANY INC.				
ADAMS DOOR COMPANY INC.	BAY 2 DOOR CABLE	09/12/2018	259.50	ROAD USE TAX FU
Total ADAMS DOOR COMPANY INC.:			259.50	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	SOFTBALL CONCESSIONS	09/14/2018	632.15	PARK & RECREATI
ATLANTIC BOTTLING CO.	SOFTBALL CONCESSIONS	09/21/2018	871.22	PARK & RECREATI
Total ATLANTIC BOTTLING CO.:			1,503.37	
BAKER, EVAN				
BAKER, EVAN	EMPLOYEE LIFE GUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
Total BAKER, EVAN:			115.00	
BELL, NOAH				
BELL, NOAH	EMPLOYEE LIFE GUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
Total BELL, NOAH:			115.00	
BERKEY, CARTER				
BERKEY, CARTER	FLAG FOOTBALL	09/18/2018	36.00	PARK & RECREATI
Total BERKEY, CARTER:			36.00	
BRAVO GREATER DES MOINES				
BRAVO GREATER DES MOINES	28E AGREEMENT PAYMENT 4TH QTR FY201	09/13/2018	12,372.78	GENERAL FUND
Total BRAVO GREATER DES MOINES:			12,372.78	
BRUENING ROCK PRODUCTS				
BRUENING ROCK PRODUCTS	ROAD STONE	09/14/2018	2,299.68	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	09/14/2018	338.05	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	08/31/2018	4,355.69	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	08/31/2018	912.31	ROAD USE TAX FU
BRUENING ROCK PRODUCTS	ROAD STONE	08/31/2018	1,737.74	ROAD USE TAX FU
Total BRUENING ROCK PRODUCTS:			9,643.47	
BUHROW, LUKE				
BUHROW, LUKE	WELLNESS AUG & SEPT	09/05/2018	50.00	POLICE FUND
Total BUHROW, LUKE:			50.00	
BYLUND, JOEY				
BYLUND, JOEY	FLAG FOOTBALL	09/17/2018	24.00	PARK & RECREATI
Total BYLUND, JOEY:			24.00	
CHRISTENSEN, LIAM				
CHRISTENSEN, LIAM	EMPLOYEE LIFE GUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
Total CHRISTENSEN, LIAM:			115.00	
CINTAS CORPORATION				
CINTAS CORPORATION	RESTOCK MEDICINE CABINET	09/13/2018	32.45	SEWER FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total CINTAS CORPORATION:			32.45	
CITY OF INDIANOLA - UTILITY				
CITY OF INDIANOLA - UTILITY	UTILITIES - MEMORIAL	08/31/2018	144.27	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BARKER	08/31/2018	44.75	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	65-69 HWY NORTH MEDIAN	08/31/2018	125.40	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	08/31/2018	734.05	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MCCORD	08/31/2018	75.60	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - DOWNEY	08/31/2018	42.33	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - SHOP	08/31/2018	238.50	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - TRAIL	08/31/2018	53.52	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES YOUTH SOFTBALL	08/31/2018	286.50	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MOATS	08/31/2018	131.49	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BUXTON	08/31/2018	442.65	PARK & RECREATI
Total CITY OF INDIANOLA - UTILITY:			2,319.06	
CR SERVICES				
CR SERVICES	GLASS CLEANER AND 2 PLY ROLL TOWELS	09/10/2018	43.12	ROAD USE TAX FU
Total CR SERVICES:			43.12	
CRAWFORD, RICHARD L.				
CRAWFORD, RICHARD L.	COED LEAGUE SB	09/13/2018	75.00	PARK & RECREATI
Total CRAWFORD, RICHARD L.:			75.00	
CROSS, CHUCK				
CROSS, CHUCK	MILEAGE	09/14/2018	257.24	FIRE FUND
Total CROSS, CHUCK:			257.24	
DES MOINES REGISTER MEDIA				
DES MOINES REGISTER MEDIA	PH	08/31/2018	29.62	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-08	08/31/2018	358.18	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-7	08/31/2018	294.92	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	08/31/2018	29.13	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	08/31/2018	35.50	GENERAL FUND
DES MOINES REGISTER MEDIA	ORD 1597	08/31/2018	35.99	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	08/31/2018	29.62	GENERAL FUND
DES MOINES REGISTER MEDIA	ORD 1595	08/31/2018	44.85	GENERAL FUND
DES MOINES REGISTER MEDIA	ORD 1596	08/31/2018	44.33	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-7	08/31/2018	34.52	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	08/31/2018	33.05	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-08	08/31/2018	152.22	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-08	08/31/2018	241.47	GENERAL FUND
DES MOINES REGISTER MEDIA	SALARIES	08/31/2018	18.83	GENERAL FUND
Total DES MOINES REGISTER MEDIA:			1,382.23	
DLH GRAFX				
DLH GRAFX	FLAG FOOTBALL SHIRTS	09/07/2018	749.08	PARK & RECREATI
DLH GRAFX	FLAG FOOTBALL SHIRTS	09/13/2018	9.00	PARK & RECREATI
DLH GRAFX	FLAG FOOTBALL SHIRT	09/17/2018	4.50	PARK & RECREATI
DLH GRAFX	FLAG FOOTBALL SHIRT	09/20/2018	4.50	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total DLH GRAFX:			767.08	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	VEHICLE REPAIR	09/17/2018	23.45	POLICE FUND
DOWNEY TIRE PROS	NEW TIRE & TUBE FOR MOWER DECK	09/25/2018	62.24	PARK & RECREATI
DOWNEY TIRE PROS	CARAVAN TIRES	09/13/2018	412.50	PARK & RECREATI
Total DOWNEY TIRE PROS:			498.19	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	SCRUB & BUFF FLOORS	09/15/2018	50.00	FIRE FUND
Total DUST PROS JANITORIAL:			50.00	
ELECTRONIC ENGINEERING CO				
ELECTRONIC ENGINEERING C	REPAIR	09/13/2018	380.00	POLICE FUND
Total ELECTRONIC ENGINEERING CO:			380.00	
EMERGENCY REPORTING				
EMERGENCY REPORTING	EMERGENCY REPORTING UPDATE	09/21/2018	217.60	FIRE FUND
Total EMERGENCY REPORTING:			217.60	
FARNER-BOCKEN				
FARNER-BOCKEN	SOFTBALL CONCESSIONS	09/11/2018	993.56	PARK & RECREATI
FARNER-BOCKEN	SOFTBALL CONCESSIONS	09/17/2018	865.45	PARK & RECREATI
Total FARNER-BOCKEN:			1,859.01	
FICKES, EDWARD LEE				
FICKES, EDWARD LEE	COED LEAGUE SB	09/13/2018	75.00	PARK & RECREATI
Total FICKES, EDWARD LEE:			75.00	
GALLS LLC				
GALLS LLC	UNIFORMS	08/29/2018	79.99	POLICE FUND
Total GALLS LLC:			79.99	
GEMPLER'S INC				
GEMPLER'S INC	LIGHT	09/07/2018	212.47	ROAD USE TAX FU
Total GEMPLER'S INC:			212.47	
GREATER DM CONVENTION & VISITORS BUREAU				
GREATER DM CONVENTION &	CATCH DES MOINES PAYMENT	09/10/2018	12,372.78	GENERAL FUND
Total GREATER DM CONVENTION & VISITORS BUREAU:			12,372.78	
GREEN ACRES GARDEN CENTER				
GREEN ACRES GARDEN CENT	TREES SEWER PROJECT	09/11/2018	299.96	SEWER FUND
Total GREEN ACRES GARDEN CENTER:			299.96	
HAWKEYE VANGINKEL LAWN & SNOW				
HAWKEYE VANGINKEL LAWN &	PROPERTY MAINTENANCE ABATEMENT	09/18/2018	834.60	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total HAWKEYE VANGINKEL LAWN & SNOW:			834.60	
HEDBERG & SON ROOFING				
HEDBERG & SON ROOFING	ROOF REPAIR AT MORLOCK LIFT STATION	09/26/2018	9,350.00	SEWER FUND
Total HEDBERG & SON ROOFING:			9,350.00	
HIXSON, GRANT				
HIXSON, GRANT	EMPLOYEE LIFE GUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
Total HIXSON, GRANT:			115.00	
HY-VEE				
HY-VEE	INSTRUCTION COOKING CLASS	09/18/2018	60.00	PARK & RECREATI
Total HY-VEE:			60.00	
HY-VEE FOOD STORE				
HY-VEE FOOD STORE	WELLNESS SCRENING	08/06/2018	45.00	POLICE FUND
Total HY-VEE FOOD STORE:			45.00	
INDIANOLA MUNICIPAL UTILITIES				
INDIANOLA MUNICIPAL UTILITI	INSTALL CT'S AND SOCKET AT MORLOCK LI	08/30/2018	796.90	SEWER FUND
Total INDIANOLA MUNICIPAL UTILITIES:			796.90	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	J0613 - IT	08/31/2018	99.91	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	09/03/2018	276.23	POLICE FUND
INFOMAX OFFICE SYSTEMS IN	COPY MACHINE LEASE	09/12/2018	257.67	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER	09/13/2018	193.72	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	COPIES	09/18/2018	69.60	PARK & RECREATI
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	09/18/2018	20.82	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	09/18/2018	141.15	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	09/18/2018	7.27	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	09/18/2018	1,068.80	GENERAL FUND
Total INFOMAX OFFICE SYSTEMS INC.:			2,135.17	
INSURANCE STRATEGIES CONSULTING LLC				
INSURANCE STRATEGIES CON	509A STUDY	09/19/2018	975.00	HEALTH INSURAN
Total INSURANCE STRATEGIES CONSULTING LLC:			975.00	
IOWA ONE CALL				
IOWA ONE CALL	LOCATES	09/13/2018	428.40	SEWER FUND
Total IOWA ONE CALL:			428.40	
IOWA SIGNAL INC.				
IOWA SIGNAL INC.	IOWA & 65/69	09/07/2018	100.00	ROAD USE TAX FU
Total IOWA SIGNAL INC.:			100.00	
IOWA STATE UNIVERSITY				
IOWA STATE UNIVERSITY	IGFI WORKSHOP, OCT 2018	09/16/2018	65.00	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total IOWA STATE UNIVERSITY:			65.00	
ITRON INC.				
ITRON INC.	SOFTWARE MAINT (10/01/18 - 12/31/18)	09/11/2018	376.44	SEWER FUND
Total ITRON INC.:			376.44	
JV TRUCKING LLC				
JV TRUCKING LLC	ROCK HAULING FOR NORTH Y	09/09/2018	2,067.73	ROAD USE TAX FU
Total JV TRUCKING LLC:			2,067.73	
KAPPELMAN, LU ANN				
KAPPELMAN, LU ANN	MILEAGE TO IPERS TRAINING	09/10/2018	19.40	GENERAL FUND
Total KAPPELMAN, LU ANN:			19.40	
KEYSTONE LABORATORIES INC				
KEYSTONE LABORATORIES IN	WEEKLY TESTING	09/12/2018	230.00	SEWER FUND
KEYSTONE LABORATORIES IN	WEEKLY TESTING	09/14/2018	34.00	SEWER FUND
KEYSTONE LABORATORIES IN	WEEKLY TESTING	09/18/2018	196.00	SEWER FUND
KEYSTONE LABORATORIES IN	WEEKLY TESTING	09/24/2018	230.00	SEWER FUND
Total KEYSTONE LABORATORIES INC:			690.00	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - OCT 2018	09/20/2018	2,787.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,787.00	
KONRAD, EMMETT				
KONRAD, EMMETT	IHPC POSTAL BOX	09/12/2018	60.00	PARK & REC SPEC
Total KONRAD, EMMETT:			60.00	
LAWLER, LOGAN				
LAWLER, LOGAN	FLAG FOOTBALL	09/17/2018	60.00	PARK & RECREATI
LAWLER, LOGAN	FLAG FOOTBALL	09/18/2018	36.00	PARK & RECREATI
LAWLER, LOGAN	FLAG FOOTBALL	09/24/2018	60.00	PARK & RECREATI
Total LAWLER, LOGAN:			156.00	
LENT, ANDREW				
LENT, ANDREW	IPERS TRAINING MILEAGE	09/17/2018	19.07	GENERAL FUND
LENT, ANDREW	MILEAGE FOR ILOC ANNUAL CONFERENCE	09/17/2018	162.42	GENERAL FUND
Total LENT, ANDREW:			181.49	
LEWISTON, MEGAN				
LEWISTON, MEGAN	EMPLOYEE LIFEGUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
Total LEWISTON, MEGAN:			115.00	
L-TRON CORPORATION				
L-TRON CORPORATION	EQUIPMENT 181	07/26/2018	634.15	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total L-TRON CORPORATION:			634.15	
MATHESON TRI-GAS INC				
MATHESON TRI-GAS INC	OXYGEN EMS	07/09/2018	98.29	AMBULANCE FUN
MATHESON TRI-GAS INC	RENTAL - OXYGEN	08/30/2018	4.97	AMBULANCE FUN
Total MATHESON TRI-GAS INC:			103.26	
MCCOMBS, ELLIE				
MCCOMBS, ELLIE	EMPLOYEE LIFEGUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
Total MCCOMBS, ELLIE:			115.00	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	SUPPLIES	09/10/2018	9.88	POLICE FUND
MCCOY HARDWARE INC	PLASTIC FOR CURB SEPERATION	09/12/2018	27.19	ROAD USE TAX FU
Total MCCOY HARDWARE INC:			37.07	
MEDPRO DISPOSAL LLC				
MEDPRO DISPOSAL LLC	MEDICAL WASTE PICK UP	09/14/2018	78.75	AMBULANCE FUN
Total MEDPRO DISPOSAL LLC:			78.75	
MEDTRAK SERVICES				
MEDTRAK SERVICES	411 RX	08/31/2018	162.07	POLICE FUND
Total MEDTRAK SERVICES:			162.07	
MENARDS				
MENARDS	MORTAR	09/14/2018	250.00	ROAD USE TAX FU
Total MENARDS:			250.00	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	26321-30003 ST LIGHTING	09/24/2018	132.48	GENERAL FUND
MID AMERICAN ENERGY CO.	GAS - SHOP	09/19/2018	30.65	PARK & RECREATI
MID AMERICAN ENERGY CO.	GAS - SHOP	09/19/2018	16.49	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	09/19/2018	20.03	PARK & RECREATI
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT	09/24/2018	67.58	GENERAL FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT	09/19/2018	63.76	SEWER FUND
MID AMERICAN ENERGY CO.	POOL HEATING FUEL	09/20/2018	650.25	POOL (MEMORIAL)
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	09/24/2018	13.30	GENERAL FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	09/14/2018	61.00	SEWER FUND
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	09/14/2018	76.50	SEWER FUND
Total MID AMERICAN ENERGY CO.:			1,132.04	
MIDWEST BREATHING AIR LLC				
MIDWEST BREATHING AIR LLC	NFPA QUARTERLY AIR TEST	09/17/2018	192.07	FIRE FUND
Total MIDWEST BREATHING AIR LLC:			192.07	
MILLER ELECTRIC SERVICES				
MILLER ELECTRIC SERVICES	PICKARD FIELD 3 LIGHTS REPAIR	09/17/2018	966.06	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total MILLER ELECTRIC SERVICES:			966.06	
MORLOCK, AVA				
MORLOCK, AVA	EMPLOYMENT LIFEGUARD REIMBURSEME	09/14/2018	115.00	POOL (MEMORIAL)
Total MORLOCK, AVA:			115.00	
MSUYA, LISA				
MSUYA, LISA	INSTRUCTION QUILT CLASS	09/06/2018	280.00	PARK & RECREATI
Total MSUYA, LISA:			280.00	
MUNICIPAL SUPPLY INC				
MUNICIPAL SUPPLY INC	PRO RINGS FOR MANHOLES	09/11/2018	646.15	SEWER CAPITAL P
Total MUNICIPAL SUPPLY INC:			646.15	
NORTH CENTRAL LABS OF WISCONSIN				
NORTH CENTRAL LABS OF WIS	LAB SUPPLIES	09/05/2018	169.73	SEWER FUND
Total NORTH CENTRAL LABS OF WISCONSIN:			169.73	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	CONCRETE	08/29/2018	129.00	PARK & RECREATI
NORWALK READY-MIXED CON	KENWOOD & IOWA SIDEWALK	09/10/2018	450.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	103 N H	09/11/2018	1,130.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	S BUXTON CUL DE SAC	09/12/2018	1,428.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	103 N H	09/13/2018	324.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	S BUXTON CUL DE SAC	09/13/2018	540.00	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			4,002.50	
NORWALK SEASONAL SERVICES LLC				
NORWALK SEASONAL SERVIC	TRIP FEE - NUISANCE ABATEMENT	06/13/2018	40.00	GENERAL FUND
Total NORWALK SEASONAL SERVICES LLC:			40.00	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	FILTERS	08/21/2018	61.91	ROAD USE TAX FU
O'REILLY AUTO PARTS	HUBS	08/23/2018	16.36	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	08/24/2018	67.43	ROAD USE TAX FU
O'REILLY AUTO PARTS	PUMP	08/24/2018	14.21	ROAD USE TAX FU
O'REILLY AUTO PARTS	SUPPLIES	09/07/2018	34.32	POLICE FUND
O'REILLY AUTO PARTS	HITCH	09/17/2018	25.99	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			220.22	
OXFORD TREE SERVICE				
OXFORD TREE SERVICE	TREE REMOVAL @ BARKER	09/13/2018	2,300.00	PARK & RECREATI
OXFORD TREE SERVICE	TREE REMOVAL @ DOWNEY	09/13/2018	1,925.00	PARK & RECREATI
Total OXFORD TREE SERVICE:			4,225.00	
PARK, KRIS				
PARK, KRIS	FLAG FOOTBALL	09/18/2018	36.00	PARK & RECREATI
PARK, KRIS	COED LEAGUE SB	09/13/2018	75.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total PARK, KRIS:			111.00	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	CARDIAC MONITOR LEASE	09/08/2018	1,348.11	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			1,348.11	
PIERCE BROTHERS REPAIR				
PIERCE BROTHERS REPAIR	REPLACE STEPS ON JD TRACTOR	09/24/2018	122.00	PARK & RECREATI
PIERCE BROTHERS REPAIR	REPLACE COUPLER & SAFETY CHAINS ON	09/18/2018	138.00	PARK & RECREATI
Total PIERCE BROTHERS REPAIR:			260.00	
PLASTIC RECYCLING OF IA FALLS				
PLASTIC RECYCLING OF IA FA	MOATS BENCH	08/09/2018	491.20	PARK & RECREATI
Total PLASTIC RECYCLING OF IA FALLS:			491.20	
REHMEIER, TARA				
REHMEIER, TARA	FUN POPS FOR PARADES	09/12/2018	44.64	PARK & REC SPEC
Total REHMEIER, TARA:			44.64	
RICHARDSON, BEN				
RICHARDSON, BEN	EMPLOYEE LIFEGUARD REIMBURSEMENT	09/14/2018	115.00	POOL (MEMORIAL)
RICHARDSON, BEN	LIFEGUARD SUIT REIMBURSEMENT	09/14/2018	15.00	POOL (MEMORIAL)
Total RICHARDSON, BEN:			130.00	
SHI INTERNATIONAL CORP				
SHI INTERNATIONAL CORP	Inv #B08829668 25 COMPUTERS, 20 22" MON	08/15/2018	19,352.00	VEHICLE RESERV
Total SHI INTERNATIONAL CORP:			19,352.00	
SHOTTENKIRK FORD OF INDIANOLA				
SHOTTENKIRK FORD OF INDIA	VEHICLE REPAIR 141	08/16/2018	965.99	POLICE FUND
Total SHOTTENKIRK FORD OF INDIANOLA:			965.99	
SHULL, DOUG				
SHULL, DOUG	TREASURER CONTRACT	09/20/2018	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SIMMERING-CORY				
SIMMERING-CORY	CODIFICATION DOWN PAYMENT	09/16/2018	1,500.00	GENERAL FUND
Total SIMMERING-CORY:			1,500.00	
SPRINGER PEST SOLUTIONS DSM				
SPRINGER PEST SOLUTIONS D	ACTIVITY CENTER PEST CONTROL	09/10/2018	61.00	PARK & RECREATI
Total SPRINGER PEST SOLUTIONS DSM:			61.00	
SWANK MOTION PICTURES INC.				
SWANK MOTION PICTURES IN	OUTDOOR MOVIE - COCO	09/12/2018	463.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total SWANK MOTION PICTURES INC.:			463.00	
TG TECHNICAL SERVICES				
TG TECHNICAL SERVICES	RKI CASE FOR CO MONITOR	09/11/2018	31.95	FIRE FUND
Total TG TECHNICAL SERVICES:			31.95	
THEISEN'S				
THEISEN'S	TOOLS	09/13/2018	155.97	ROAD USE TAX FU
Total THEISEN'S:			155.97	
THOMPSON, DONNA				
THOMPSON, DONNA	REFUND FOR DANCE CLASS	09/20/2018	44.00	PARK & RECREATI
Total THOMPSON, DONNA:			44.00	
TODD, NATHANIEL				
TODD, NATHANIEL	ABATEMENT MOWING/MAINTENANCE	09/19/2018	1,000.00	GENERAL FUND
Total TODD, NATHANIEL:			1,000.00	
TOMIN'S TOWING				
TOMIN'S TOWING	TOW - ABANDONED	08/30/2018	165.00	POLICE FUND
Total TOMIN'S TOWING:			165.00	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONES - 2	09/12/2018	92.74	SEWER FUND
U.S. CELLULAR	CELL PHONE	09/12/2018	43.78	FIRE FUND
U.S. CELLULAR	CELL PHONES -3	09/12/2018	104.87	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONES - 2	09/12/2018	81.00	PARK & RECREATI
Total U.S. CELLULAR:			322.39	
VAN WALL EQUIPMENT				
VAN WALL EQUIPMENT	SAW REPAIR	09/08/2018	40.68	ROAD USE TAX FU
VAN WALL EQUIPMENT	SMALL STIHL TILLER FOR BACKFILLING JO	09/17/2018	427.54	ROAD USE TAX FU
Total VAN WALL EQUIPMENT:			468.22	
VANDERPOOL CONSTRUCTION				
VANDERPOOL CONSTRUCTIO	PICKARD WATERLINE REPAIR	08/17/2018	26.92	PARK & RECREATI
Total VANDERPOOL CONSTRUCTION:			26.92	
WALLER, RYAN				
WALLER, RYAN	CELL PHONE 8/9/18 -9/8/18	09/08/2018	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
WARREN COUNTY OIL				
WARREN COUNTY OIL	PROPANE RENTAL	08/31/2018	30.45	PARK & RECREATI
Total WARREN COUNTY OIL:			30.45	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WASTE SOLUTIONS OF IA				
WASTE SOLUTIONS OF IA	DAYTON PARK	09/12/2018	40.00	PARK & RECREATI
WASTE SOLUTIONS OF IA	SOUTHPARK RR	09/12/2018	40.00	PARK & RECREATI
WASTE SOLUTIONS OF IA	DOG PARK	09/12/2018	40.00	PARK & RECREATI
WASTE SOLUTIONS OF IA	DENELSKY PARK	09/12/2018	40.00	PARK & RECREATI
WASTE SOLUTIONS OF IA	BARKER PARK	09/12/2018	40.00	PARK & RECREATI
WASTE SOLUTIONS OF IA	PICKARD PARK	09/12/2018	40.00	PARK & RECREATI
Total WASTE SOLUTIONS OF IA:			240.00	
WILLIAMS, CAM				
WILLIAMS, CAM	FLAG FOOTBALL	09/17/2018	44.00	PARK & RECREATI
WILLIAMS, CAM	FLAG FOOTBALL	09/18/2018	36.00	PARK & RECREATI
WILLIAMS, CAM	FLAG FOOTBALL	09/24/2018	60.00	PARK & RECREATI
Total WILLIAMS, CAM:			140.00	
Grand Totals:			107,392.67	

City Council: _____

City Council Regular

6.A.

Meeting Date: 10/01/2018

Subject

Receipt and filing of the Boards and Commission List

Information

In your packet is the current Boards and Commission list.

Roll call is in order to receive and file the current Boards and Commission list.

Fiscal Impact

Attachments

Bd Comm List

BOARD OF ADJUSTMENT/BOARD OF APPEALS – 5 Year Term – Meets 1st Wednesday of the Month (5 members) – appointed by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>	<u>E-mail Address</u>
Aaron Rasko	711 S. Buxton St.	12-31-18	961-0367	
Marty Miller	1202 S. “R”	12-31-19	961-5842	millerelectric@iowatelecom.net
			669-4217	
James Sullivan	1003 S. Buxton	12-31-20	961-6536	jamkats@mediacombb.net
Wes Sharp	312 N. 16th	12-31-21		
Rene Soldwisch	1200 N. 9 th	12-31-22	319-610-4741	

Civil Service Commission – 4 Year Term – Meets on call (3 members) – appointed by the Mayor with approval by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>	<u>E-mail Address</u>
Jason Trotter	807 North “V” Street	04-02-19	515-778-7039 (cell) 866-492-3218 (work)	jtrotter@prointeltech.com
Stephen Stark	107 Phillip Place	04-02-22	238-3605	stephenstarkphotography@yahoo.com
Kerri Przbyski	805 W. Scenic Valley	04-02-23	515-991-8101	kerrip@kw.com

Memorial Bldg. Commission – Meets on call – 3 Year Term (5 members) – appointed by the Mayor with approval by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>	<u>E-mail Address</u>
Everett Brown	904 S. “Y”	07-01-18	961-1004	2bygolf@mediacombb.net
Don Babcock		07-01-19		
Bob Greener	208 N. 15 th	07-01-19	961-5109	regreener@q.com
Don Sandy	101 Phillip Place	07-01-19		
Jessica Credidio	801 W. Ashland	07-01-20		

Library Board – Meets 2nd Tuesday of the month – 6 Year Term (7 members) – appointed by the Mayor with approval by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>	<u>E-mail Address</u>
Jim Lee	1701 W. 5th	07-01-20	961-8824 (H)	lees6851@gmail.com
Pat Hicks	906 N. “C”	07-01-20	961-3902	pkhicks1@gmail.com
Betsy Freese		07-01-21		
Thomas Smith	503 N. “I”	07-01-21		
Andrew Brittingham		07-01-21		
Colleen Willmott	707 North “W”	07-01-24	515-971-6561	ccwillmott@mchsi.com
Cyd Dyer	400 S. 8 th Ct. #23	07-01-24	515-971-7557	cyddyer@gmail.com

Planning & Zoning Commission – Meets 2nd Tuesday of the month – 5 Year Term (10 members)-appointed by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>	<u>E-mail Address</u>
Al Farris	811 E. Salem	02-01-19	961-7647	
Misty Soldwisch	2205 W. 10 th	02-01-19	961-5992	
Jeromy Pribil	103 S. 19 th Ct.	02-01-20	710-2040 (c) 473-6256 (w)	jpribil@impact7g.com
Erin Freeberg	409 R63 Hwy	02-01-20	988-2956 (c) 962-5567 (w)	erin@adorngiftandhome.com
Becky Needles	1319 E. Girard	02-01-21	961-9742	
Ron Fridley	402 E. 16 th Avenue	02-01-21	282-3850	
Josh Rabe	311 N. “B”	02-01-22	494-1810	josh@peoplescompany.com
Sarah Ritchie	2403 W. 10th	02-01-22		
Bob Ormsby	1008 W. Ashland	02-01-23	961-5901	r-ormsby@svpa-architects.com
Joe Butler	1704 Fairway	02-01-23	202-5903	

Park & Recreation Commission – Meets 2nd Wednesday of the month – 3 Year Term (6 members) – appointed by the Mayor with approval by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>	<u>E-mail Address</u>
Roger Netsch	308 N. 16th	01-01-19		
Joel Hoger	900 N. “B”	01-01-20		
Drew Brazie	815 N. 14th	01-01-20		
Vacant		01-01-20		
Kate Walton	400 E. 15 th Avenue	01-01-20		
Vacant		01-01-21	515-971-6561	Colleenw331@gmail.com

IMU Board of Trustees – Meets 2nd and 4th Monday of the month at 5:30 p.m. – 6 Year Term (5 members) – appointed by the Mayor with approval by the City Council

<u>Name</u>	<u>Address</u>	<u>Term End Date</u>	<u>Phone #</u>
Mike Rozga	2317 Country Club	01-02-19	961-7043
Deb White	1406 S. “G”	01-02-20	961-0485
Jim McClymond	803 W Trail Ridge	01-02-21	848-204-4163
Lesley Forbush		01-02-22	421-2081
Adam Voigts	1107 N. 9 th	01-02-23	238-5488

Landfill Board–Meets the third Wednesday (odd months) at 1:00 p.m. at the Landfill

Council Member Joe Gezel
City Manager Ryan Waller

Central Iowa Regional Transportation Planning Alliance (CIRTPA)-Meets the second Thursday (even months) at 9:30 a.m.-appointed yearly by the City Council

Bldg. Official
City Manager Ryan
Waller

Des Moines Metropolitan Planning Committee – (MPO)-Meets the first Thursday at 9:30 a.m. – appointed yearly by the City Council

City Manager Ryan
Waller
Bldg. Official

YMCA – no specific terms – approved by the City Council

Council Member
Shirley Clark
Council Member
Greta Southall
P&R Dir. Doug
Bylund
City Manager Ryan This is an
Waller (“Y” appointment per the
Volunteer – Chair- 28E Agreement
Elect)

Investment Committee – Meets quarterly – no specific terms – meets quarterly – approved by the City Council/IMU Board of Trustees

Council member
Shirley Clark
IMU Board member
Adam Voigts
Arlan Schrum
Jeff Birdsley-
Bankers Trust
Doug Shull-
Treasurer
City Finance
Director-Andrew
Lent

Sustainability Committee – Meets the 2nd Wednesday of the month when necessary – no specific terms

Al & Kathy Farris	811 E. Salem	katfarris5@gmail.com
Anita Christiansen		anitachristensen42@gmail.com
Art Sathoff	1311 S. “R”	Art.sathoff@indianola.k12.ia.us)
Chris Longer		clonger@indianolaiowa.gov
David Sholes	1003 W. 3 rd #56	davidasj7@gmail.com
Deb Downey		debdowney@rightteaching.com
Esther Hoffa	901 N. 1st	rhidanesther@prodigy.net
Jess Guthrie		jess.guthrie@simpson.edu
Jim Mikulanec	800 Scott Felton Rd	jmikulanec9665@gmail.com
Joe Weinman	607 W. Orchard	joe@weinmaninsurance.com
Jon Vernon	401 W. Ashland	jvernondds@earthlink.net
Kathy Magruder		info@pageturnersbookstore.com)
Margaret Vernon	401 W. Ashland	mmvernon@earthlink.net
Mike May		mikemay@q.com
Rachel Gocken	WCEDC	rgocken@wcedc.com
Ron Lorenz		ron.lorenz@indianola.k12.ia.us
Ron Warnet		ron.warnet@simpson.edu
Steve Gray		sgraysland@msn.com

Hometown Pride Committee

Lisa Harms	lisakricketts@hotmail.com	515-962-1566
Vacant		
Jill Johnson	jill.johnson@simpson.edu	515-554-6318
Emmett Konrad	elkonrad12@gmail.com	515-971-9262
Kerry McKasson	kerrymac66@aol.com	515-442-6674
Angela Nelson	angelacnelson13@gmail.com	601-613-0323
Terry Pauling	Terry.Pauling@exitrealtynorthstar.com	515-249-9192
Jenn Pfeifer-Malaney	jmpfeifer@hotmail.com	515-720-1731
Tara Rehmeier	tara.rehmeier@yahoo.com	515-402-6335
Stacy Strong	stacy.strong@hotmail.com	515-238-4243
Monica Vail	MVail@wesleylife.org	515-577-6737
Brianna Vaughn	vaughn.brianna@bradshawlaw.com	515-707-2911

Becky Wigeland
Colleen Willmott
Shirley Clark

flamingbecky127@gmail.com
colleenw331@gmail.com
sclark@indianolaiowa.gov

515-480-3611
[515-971-6561](tel:515-971-6561)

BRAVO-per the 28E Agreement – reviewed annually per the City Policy

Bob Kling

Metro Advisory-Memorandum of Understanding 12-04-00 – reviewed annually per the City Policy

Mayor Kelly Shaw

Greater Des Moines Convention Center-per the 28E Agreement – reviewed annual per the City Policy

Council Member

John Parker

WCEDC

City Manager Ryan

Waller

Council Member

Greg Marchant

(alternate)

Judicial Building Committee-Warren County Jail

Council member

Shirley Clark

Police Chief Dave

Button

Administration & Policy Committee – Warren County Jail

Mayor Kelly Shaw

City Manager Ryan

Waller

City Council Administrative & Policy Committee

John Parker

Greg Marchant

Greta Southall

Diana Bowlin

E-911 Board

Greg Chia

Rob Hawkins

jparker@indianolaiowa.gov
gmarchante@indianolaiowa.gov
gshouthall@indianolaiowa.gov
dbowlin@indianolaiowa.gov

gchia@indianolaiowa.gov
rhawkins@indianolaiowa.gov

Meeting Date: 10/01/2018

Subject

Consider nomination to the Memorial Aquatic Center Commission

Information

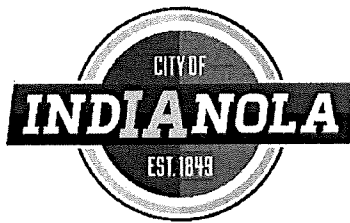
In your packet is the Mayor's nomination of James (Roy) Shanks to the Memorial Aquatic Center Commission - a term to begin immediately and expire July 1, 2021.

Roll call is in order.

Fiscal Impact

Attachments

Application



OFFICE OF CITY CLERK

SEP 26 2018

INDIANOLA, IOWA

CITY OF INDIANOLA
VOLUNTEER APPLICATION FORM
TO SERVE ON A CITY BOARD AND COMMISSION

There are numerous Boards and Commissions to advise the City Council. Appointments are approved at a Council meeting when terms have expired or vacancies occur. Interested residents must complete this form and submit it to the City Clerk at 110 N. 1st Street.

To be considered, interested individuals must be Indianola residents. Terms for the Boards and Commissions vary and are established by Municipal Code. These boards and commissions are vital to the success of the community and are comprised of interest citizens. The City of Indianola desires to have diverse representation on the Boards and Commissions to reflect the age, race/ethnicity and gender of the Indianola community. All appointments are made during the City Council meetings that take place on the first and third Monday.

Name: Roy Shanks <i>James (Roy) Shanks</i>			
Street Address: 1810 Apple Lane		City: Indianola	State: Iowa
Zip: 50125			
E-Mail: <i>Roy@cybershanks.com</i>			
Phone Home:		Cell: <i>515-724-9758</i>	Work:
Gender: <i>Male</i>		Age (Optional): <i>74</i>	Race (Optional): <i>Caucasian</i>

Please attach a Resume or Bio

☐ - **Board of Adjustment/Appeals** – meets the first Wednesday of the Month at 6:00 p.m. in the City Hall Council Chambers. This Board reviews applications for variances (zoning setbacks, lot area, off street parking, etc.), rules on special uses and structures listed, and listens to/decides upon appeals or administrative decisions. The Board consists of five members who serve 5-year terms. This Commission is appointed by the City Council.

☐ - **IMU Board of Trustees** – meets the second and fourth Monday of the month at 5:30 p.m. in the City Hall Council Chambers. This Board manages and controls the city's waterworks, electric, light and power plant and also provides telecommunication services. The Board consists of five members serving 6-year terms.

☐ - **Park and Recreation Commission** – meets the second Wednesday of the month at 5:00 p.m. at the Activity Center. This commission advises City Council on the needed facilities to provide open spaces such as parks, playgrounds and community facilities for other forms of recreation. It oversees city programs and encourages other programs for the leisure time of the City residents of all ages. The commission consist of six members serving 3-year terms.

☐ - **Civil Service Commission** – meets on call. The commission administers the civil service procedure and is involved in the hiring process for the Fire and Police Department as specified by code. The commission consists of three members that serve 4-year terms.

☐ - **Library Board of Trustees** – meets the first Tuesday of the month at 5:30 p.m. in the Library meeting room. This Board has charge, control and supervision of the Library, its appurtenances, fixtures and rooms and personnel. The Board consists of seven members serving 6-year terms.

☐ - **Planning & Zoning Commission** – meets the second Tuesday of the month at 6:00 p.m. in the City Hall Council Chambers. This commission is qualified by knowledge or experience to act in matters pertaining to the development of the City Plan. The commission consists of 10 members who serve 5-year terms. This Commission is appointed by the City Council.

☒ - **Memorial Aquatic Center Commission** – meets quarterly at 5:30 p.m. at the Activity Center. The commission consists of honorably discharged soldiers, marines, airmen or coast guard members who manage and control the Veteran's Memorial Aquatic Center and establish rules and regulations for management. The Commission consists of five members serving 3-year terms.

☐ - **Sustainability Committee** – This committee reviews options to become a more "green" community and reduce the city's carbon footprint.

☐ - **Hometown Pride Committee** – meets once a month. This committee helps rural Iowa communities restore pride by improving their local image and appearance resulting in enhanced economic and cultural vitality of the community. It is a long term (up to five years) program of consistent technical and leadership assistance to citizens in building stronger and more sustainable places to live.

Inactive Boards and Commissions:

Indianola Fine Arts & Community Beautification Commission
Indianola Commission on Substance Abuse & Risk Behavior
Indianola Senior Citizen Commission
Indianola Non-Judicial Human Relations Commission
Cable & Communications Commission
Indianola Commission on Youth Affairs

US Navy - Feb 1, 1966 thru Oct 1, 1969
Honorable discharge - Data Processing Technician 2nd class
(E5) served 6 months at a DP installation at
Coronado, Ca - remainder of service was on
USS Fulton (AS-11) a submarine tender
home ported at New London, Ct.

Roy and Marilyn moved to Indianola in 2015. Roy was a
farmer and Marilyn a homemaker prior to moving to town.

Please submit this form along with your resume or bio to:

Email: dbowlin@indianolaiowa.gov

or

Mail:
Indianola City Hall
Attn: Diana Bowlin, City Clerk
110 N. 1st Street
Indianola, Iowa 50125

Meeting Date: 10/01/2018

Subject

Resolution approving partial release of the development agreement between the City and SHDC, LLC

Information

In your packet is the resolution approving a partial release (packet) of the Development Agreement between the City and SHDC, LLC. The resolution states the City has determined that the Developer has compiled with the provisions of the Development Agreement within Lot 4, 5 and 6 of Summercrest Hills Plat 3.

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Partial Release

**RESOLUTION APPROVING PARTIAL RELEASE OF THE
DEVELOPMENT AGREEMENT BETWEEN THE CITY OF
INDIANOLA, IOWA AND SHDC, LLC**

WHEREAS, SHDC, LLC entered into a Development Agreement with the City of Indianola, Iowa for purposes of facilitating the development of the property known as the Summercrest Hills Development; and

WHEREAS, said Development Agreement was recorded on December 1, 2010 in Book 2010-9740 of the Warren County, Iowa records and referenced real property including the following legally described property:

Lots 4, 5 and 6, Summercrest Hills Plat 3, an Official Plat, in the City of Indianola, Warren County, Iowa; and

WHEREAS, the City has determined that the Developer has complied with the provisions of the Development Agreement as it applies to the above-described property.

Now, therefore, the City of Indianola, Iowa, hereby approves the execution and recording of the attached Partial Release of Development Agreement.

DATED this 1st day of October 2018.

Kelly B. Shaw, MAYOR

ATTEST:

Diana Bowlin, CITY CLERK

Prepared by/return to: Krystle L. Campa, 4201 Westown Parkway, Ste. 300, West Des Moines, IA 50266;
Telephone: (515) 288-2500

PARTIAL RELEASE OF DEVELOPMENT AGREEMENT

WHEREAS, the City of Indianola, Iowa, a political subdivision (the “**City**”), as the current beneficiary under that certain Development Agreement dated November 15, 2010, between the City and SHDC, LLC, an Iowa limited liability company, as evidenced by that certain Memorandum of Agreement for Private Development between the City of Indianola and SHDC, LLC filed of record on December 1, 2010 in Fee Book 2010-9740 in the Office of the Warren County Recorder, as amended (the “**Agreement**”) relating to the development of certain real estate located in Warren County, Iowa, and particularly described in the Agreement (the “**Real Estate**”); and,

WHEREAS, the City hereby wishes to release from the Agreement the following legally described property only:

LOTS 4, 5 and 6, SUMMERCREST HILLS PLAT 3, AN OFFICIAL PLAT, IN THE CITY OF INDIANOLA, WARREN COUNTY, IOWA (the “**Released Property**”);

NOW, THEREFORE, the undersigned, being the sole party who has any claim to the City’s interest in the Agreement, hereby confirms and agrees that, effective as of the date hereof, any rights or interest of the City under the Agreement as to the Released Property are hereby terminated and the Released Property is hereby fully released from the Agreement. All other terms of the Agreement shall remain in full force and effect including the City’s rights and interest under the Agreement on all remaining Real Estate other than the Released Property.

Dated this ____ day of September, 2018.

The City of Indianola

By: _____
Kelly B. Shaw, Mayor

Attest: _____
Diana Bowlin, City Clerk

STATE OF IOWA, WARREN COUNTY, ss:

This record was acknowledged before me this ____ day of September, 2018, by Kelly B. Shaw and Diana Bowlin, as Mayor and City Clerk, respectively, for the City of Indianola, Iowa.

(SEAL)

_____, Notary Public

Meeting Date: 10/01/2018

Subject

First consideration of an ordinance amending Chapter 35.08 (Police Department Departmental Rules)

Information

Staff is recommending (packet) to amend Chapter 35.08 (Police Department Departmental Rules) as follows:

35.08 DEPARTMENTAL RULES. The Police Chief shall establish such rules, not in conflict with the Code of Ordinances, ~~and subject to the approval of the Council~~ as may be necessary for the operation of the department.

Roll call is in order.

Fiscal Impact

Attachments

Ordinance

Memo

ORDINANCE NO. _____

**AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF
INDIANOLA, IOWA, CHAPTER 35,
POLICE DEPARTMENT DEPARTMENTAL RULES**

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the Code of Ordinances to clarify the establishment and enforcement of departmental rules in Chapter 35.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF INDIANOLA, IOWA:**

Section 1: That Chapter 35 be and is hereby amended by deleting the stricken language in Section 35.08 as follows:

35.08 DEPARTMENTAL RULES. The Police Chief shall establish such rules, not in conflict with the Code of Ordinances, ~~and subject to the approval of the Council~~ as may be necessary for the operation of the department.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this _____ day of _____, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____
Third reading: _____
Publication Date: _____

CITY OF INDIANOLA

Dave Button
Chief of Police



POLICE DEPARTMENT

Brian Sher
Captain

Integrity Professionalism Dedication

To: City Manager Ryan Waller, Mayor Kelly B. Shaw, City Council Members

From: Dave Button, Chief of Police

Date: 8/1/18

Regarding: City Ordinance 35.08 Change Recommendation

Indianola City Ordinance 35.08, Departmental Rules, reads as follows: "The Police Chief shall establish such rules, not in conflict with the Code of Ordinances, *and subject to the approval of the Council*, as may be necessary for the operation of the department."

This ordinance conflicts with City of Indianola Administrative Regulation 1.4 which reads in part: "Department heads may adopt, amend, and rescind departmental administrative policies and procedures not in conflict with these policies and procedures, or the Respective Manager's directives, as necessary for proper departmental administration."

Establishment of departmental rules should fall within the purview of the respective department head who has the knowledge, expertise, and experience necessary to draft said rules. No other City of Indianola department head is subject to the restriction of Council approval when crafting policy and rules. A cursory sampling of other police departments found that Norwalk, Waukee, Des Moines, and West Des Moines are not restricted by Council approval when establishing rules.

I propose that the language of Ordinance 35.08 be changed to: "The Police Chief shall establish such rules, not in conflict with the Code of Ordinances, as may be necessary for the operation of the department." Removal of "and subject to the approval of the Council," clarifies the Police Chief's ability to establish rules and eliminates the conflict between the ordinance and the administrative regulation.

I respectfully request this change be made at Council's earliest opportunity. Thank you for your consideration. Please contact me with any questions or concerns you may have regarding this request.

Respectfully,

Dave Button
Chief of Police

110 North First • P.O. Box 299 • Indianola, Iowa 50125
(515) 961-9400 • Fax (515) 961-9450 • Emergency 911
www.indianolaiowa.gov • dbutton@cityofindianola.com

Meeting Date: 10/01/2018

Subject

Consideration of a resolution waiving city zoning and building requirements in lieu of state requirements for the Warren County Law enforcement center and courthouse, as requested by Warren County

Information

In your packet is the resolution waiving city zoning and building requirements in lieu of State requirements for the Warren County Law Enforcement Center and Courthouse as requested by the Warren County Board of Supervisors (packet). Highlights of the resolution include:

- Warren County will be constructing a new Law Enforcement Center and Courthouse on the Square
- Warren County is required to follow Iowa State Building Codes and the project is required to be reviewed and approved by the Iowa Department of Corrections and comply with Iowa Administrative Code requirements concerning jail facilities
- The City Council believes that it is in the best interest of the citizens of the City of Indianola and Warren County to waive the City zoning and building requirements in lieu of the State requirements for the Warren County Law Enforcement and Courthouse

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Warren County Letter

RESOLUTION NO. _____

**A RESOLUTION WAIVING CITY ZONING AND BUILDING
REQUIREMENTS IN LIEU OF STATE REQUIREMENTS FOR THE
WARREN COUNTY LAW ENFORCEMENT CENTER AND
COURTHOUSE**

WHEREAS, Warren County will be constructing a new Law Enforcement Center and Courthouse on the Square in the City of Indianola; and

WHEREAS, the new facility will replace an existing structure with the same functionality and use; and

WHEREAS, as the property is located within the City limits, it is subject to City zoning and building requirements unless otherwise waived by the City of Indianola; and

WHEREAS, Warren County is required to follow Iowa State Building Codes, and the project is required to be reviewed and approved by the Iowa Department of Corrections and comply with Iowa Administrative Code requirements concerning jail facilities; and

WHEREAS, Warren County will work with the Iowa State Building Code Bureau of Inspection to either involve state code inspectors or use the services of a consultant firm to conduct state required building inspections; and

WHEREAS, the City Council believes that it is in the best interest of the citizens of the City of Indianola and Warren County to waive the City zoning and building requirements in lieu of the State requirements for the Warren County Law Enforcement Center and Courthouse.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City of Indianola hereby waives the City zoning and building requirements in lieu of the State requirements for the Warren County Law Enforcement Center and Courthouse.

BE IT FURTHER RESOLVED that the attached Letter from the Warren County Board of Supervisors is hereby received, filed and made a part of this Resolution.

Dated this 1st day of October 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk



WARREN COUNTY BOARD OF SUPERVISORS

301 North Buxton, Suite 202

Indianola, IA 50125

www.warrencountyia.org

Doug Shull, Chair
Dean Yordi, Vice Chair
Crystal McIntyre, Member

Phone (515) 961- 1030
961-1028
961-1029

City of Indianola
110 N. 1st Street
Indianola, IA 50125

August 30, 2018

Dear Mayor and Members of the Council,

Warren County will soon begin construction on a new Law Enforcement Center and Courthouse located on the Indianola town square. As the property is located within your city limits, we respectfully submit this request for waiver of any possible city zoning requirements and city building permit requirements.

The new facility will replace an existing structure with the same functionality and use. As a government entity performing the same functions as previously exercised on the property, the County is requesting exemption from city zoning requirements.

Additionally, in lieu of using the adopted local building codes, construction of the Law Enforcement Center and Courthouse will follow Iowa State Building Codes. The Iowa State Building Code applies to the following:

- State Financed Buildings in jurisdictions without an adopted and enforced building code (*This includes County and Municipal Buildings*);
- Modular and Manufactured homes and commercial buildings (*Modular Cells anticipated in the Jail*).

If listed above the following codes apply:

- 2015 International Building Code
- 2015 International Existing Building Code

The following codes are applicable statewide and adopted by the following agencies:

- 2015 International Fire Code – Iowa State Fire Marshal
- 2017 National Electric Code - Iowa Electrical Examining Board
- 2015 International Mechanical Code – Iowa Dept of Public Health
- 2015 Uniform Plumbing Code & Iowa Administrative Code 641-25 – Iowa Dept of Public Health
- 2012 International Energy Conservation Code - Iowa Building Code Bureau
- 2010 ADA Standards – US Department of Justice & Iowa Building Code Bureau

Additionally the Project is required to be reviewed and approved by the Iowa Department of Corrections, State Jail Inspector in accordance with the requirements in Iowa Administrative Code, Title IV, Chapter 50, Jail Facilities.

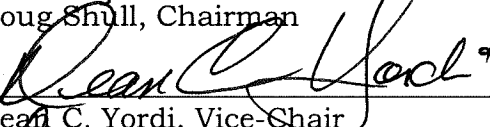
The County will work with the Iowa State Building Code Bureau of Inspection to either involve state code inspectors or utilize the services of a consultant firm to conduct state required building inspections.

Approval of our request to waive both zoning and building requirements will assist in expediting the construction process at a cost savings to our mutual constituents. Your consideration is greatly appreciated. Please contact Dean Yordi, at (515) ~~822-1316~~ with questions.

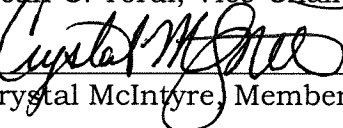
Sincerest Regards,
Warren County Board of Supervisors



Doug Shull, Chairman



Dean C. Yordi, Vice-Chair



Crystal McIntyre, Member

Meeting Date: 10/01/2018

Subject

Resolution authorizing the submission of the Assistance Firefighters Grant (AFG) for the City of Indianola Fire Department

Information

Staff is requesting to submit an Assistance Firefighters Grant (AFG) for the City of Indianola Fire Department (memo). This apparatus will make a difference in the suppression abilities at a structure fire in our rural areas. It has the capability of carrying 2000+ gallons of water. The cost share for Indianola is based on population per grant requirements. The cost to purchase a new Water Tender is \$300,000. If the grant is awarded this makes the City responsible for \$30,000 of its costs.

Roll call approving the resolution (packet) is in order.

Fiscal Impact

Attachments

Memo

Resolution

Memo

TO: Mayor Kelly Shaw and Council Members
CC: City Manager Ryan Waller
FROM: Fire Chief Gregory M Chia
DATE: September 25, 2018

RE: Assistance to Firefighters Grant Application

I am requesting to submit an Assistance to Firefighters Grant (AFG) for the City of Indianola Fire Department. The Assistance to Firefighters Grant (AFG) is open for a very short time. The department is preparing an application to purchase a Water Tender, which would be an addition to the fleet of apparatus. The timing among the grant period and city budget does not correlate, thus the request. Discussion with the City Finance Director has not occurred for the fire department CIP. This is yet to be decided in the upcoming budget discussions.

I have pressed to implement a process of outfitting and purchasing vehicles on a schedule that is responsible, this new addition meets the need for water in all rural responses. The priority in a rural structure fire is water and immediate access to water. This apparatus will make a difference in the suppression abilities at a structure fire in our rural areas. It has the capability of carrying 2000+ gallons. This apparatus coupled with the current water tender are key components in ISO and NFPA abilities.

The cost share for Indianola is based on population per grant requirements. Indianola's population number is (20,000-100,000) is not less than 10% of grant award. This includes the rural population.

The cost to purchase a new Water Tender is \$300,000. If the grant is awarded this makes the City responsible for \$30,000 of its cost.

RESOLUTION NO. 2018-_____

RESOLUTION AUTHORIZING THE SUBMISSION OF THE
ASSISTANCE FIREFIGHTERS GRANT (AFG)
FOR THE CITY OF INDIANOLA FIRE DEPARTMENT

WHEREAS, the City Council of the City of Indianola, Iowa supports applying for the Assistance Firefighters Grant (AFG) for the purchase of a Water Tender apparatus; and

WHEREAS, the Water Tender apparatus will make a difference in the suppression abilities at a structure fire in our rural areas; and

WHEREAS, the cost of a new Water Tender apparatus is \$300,000 and if the grant is awarded the City's cost to purchase the new apparatus would be \$30,000; and

WHEREAS, the City Council believes that it is in the best interest of the citizens of the City of Indianola's Fire Department to apply for the Assistance Firefighters Grant (AFG).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City of Indianola Fire Department apply for the Assistance Firefighters Grant (AFG).

PASSED AND APPROVED THIS 1st of October, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 10/01/2018

Subject

Resolution approving a policy for a stop sign and speed zone change request

Information

In your packet is the resolution approving the stop sign and speed zone change request policy. This policy will provide for a uniform process for handling citizen requests for installation of new stop/yield signs or changes to speed zones on streets controlled by the City of Indianola.

Highlights of the policy include:

- Requests for such changes shall be initiated with a citizen request, using the form (attached to the resolution)
- The form will be made available online as well as at City Hall
- Upon receipt of a completed request form, City staff and the City Engineer will conduct any necessary field research to evaluate the request. Requests will be evaluated based on the guidelines of the U.S. DOT's Manual on Uniform Traffic Control Devices.
- A written recommendation will be provided to the Council at a future City Council meeting

Roll call is in order.

Fiscal Impact

Attachments

Resolution

Policy and Form

RESOLUTION NO. 2018-____

**RESOLUTION APPROVING A STOP SIGN AND SPEED ZONE
CHANGE REQUEST POLICY**

WHEREAS, the Indianola City Council in reviewing its policies believes it is in the best interest of the citizens of Indianola for the Council to approve and add the Stop Sign and Speed Zone Change Request Policy.

NOW, THEREFORE, IT IS HEREBY RESOLVED by the City Council of Indianola that the existing policy is hereby approved with the attached Stop Sign and Speed Zone Change Request Policy.

DATED this 1st day of October 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Stop Sign & Speed Zone Change Request Policy

Purpose

To provide for a uniform process for handling citizen requests for installation of new stop/yield signs or changes to speed zones on streets controlled by the City of Indianola.

Policy

Requests for such changes shall be initiated with a citizen request, using the form attached as Exhibit B to the adopting resolution. If a citizen makes a request at a Council meeting, they will be directed to complete the form. The form will be made available online as well as at City Hall. An elected official may also complete the form to initiate a request for review.

Upon receipt of a completed request form, City staff and the City Engineer will conduct any necessary field research to evaluate the request. Requests will be evaluated based on the guidelines of the U.S. DOT's Manual on Uniform Traffic Control Devices (MUTCD).

Efforts will be made toward being efficient in evaluating the request, and the typical timeframe for processing a request should not exceed one month, barring unusual circumstances or the need for more extensive research.

A written recommendation will be provided to the Council at a future City Council meeting.

Stop Sign or Speed Zone Change Request

Requesting Party Name: _____

Property Address: _____

Daytime Phone #: _____ Evening Phone #: _____

Email: _____

Type of Request: _____ New Stop Sign _____ Change in Speed Zone

Location of Issue (please be specific): _____

Please briefly describe the reason for your request (attach additional sheets as needed):

Is this a new situation? Has anything significant changed recently that may have prompted your request?

Does the issue you have observed seem to occur in any sort of pattern (such as immediately before & after school hours or only late at night)?

What is your preferred outcome to this request (such as installation of a four-way stop or a reduction in speed limit)?

When is the best time to contact you? _____

What is your preferred method of contact? _____

****Your request will be evaluated by the City based on the guidelines of the U.S. DOT's Manual on Uniform Traffic Control Devices. It may take up to a month to review your request and develop a recommendation to the City Council.****

Meeting Date: 10/01/2018

Subject

Discussion and direction regarding Warren County Habitat for Humanity permit fees

Information

Staff will discuss and request direction regarding waiving the permit fees for Warren County Habitat for Humanity. The policy (packet) states:

"Effective July 1, 1998, the city shall not charge any related building permit fees to the Indianola Schools or Warren County. Fees include building, plumbing, electric, water, sewer, driveway, sign. etc."

Fiscal Impact

Attachments

Policy

Permit Fees for Local Government Entities

Effective July 1, 1998, the city shall not charge any related building permit fees to the Indianola Community Schools or Warren County. Fees include building, plumbing, electric, water, sewer, driveway, sign, etc.

This policy shall be reviewed periodically to determine significant percentage changes and shall be adjusted accordingly and approved by council.

Updated September 21, 1998.

Meeting Date: 10/01/2018

Subject

Resolution approving salaries

Information

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Virginia Ricketts, Part-time Library Assistant, CE 1-1 \$12.72/hour effective September 24, 2018

Brandon De Cook, Recreation Coordinator-Sports & Fitness, CE 6-1 \$45,614.46/year effective October 8, 2018

Roll call is in order.

Fiscal Impact

Attachments

Resolution

RESOLUTION 2018-166
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Virginia Ricketts, Part-time Library Assistant, CE 1-1 \$12.72/hour effective September 24, 2018

Brandon De Cook, Recreation Coordinator-Sports & Fitness, CE 6-1 \$45,614.46/year effective October 8, 2018

Passed and approved on the 1st day of October 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

City Council Regular

9.A.

Meeting Date: 10/01/2018

Subject

City Manager's Report - Ryan Waller

* Receipt and file correspondence from September 14 and 21, 2018

Information

In your packet are the September 14 and 21, 2018 weekly updates from Ryan Waller, City Manager.

Roll call receiving and filing correspondence from the weekly update reports is in order.

Fiscal Impact

Attachments

Waller's Weekly Update 091418

Letter

North H Street Repair

Comm Letter

Longer 91218

McCoy 91118

HIRTA Ads

Draft October 15 Agenda

BRAVO Email

Construction Proj Update

Prop Maintenance

Comm Dev Pics

Weekly Update 092118

Wellmark

CD Expired Permit Letters

Email

City Funds

June 2018 Treasurer Report

Draft October 15 Agenda

Construction Projects

Property Maintenance

Diana Bowlin

From: Ryan Waller
Sent: Friday, September 14, 2018 5:40 PM
To: All Department Heads
Subject: FW: Waller's Weekly 9.14.18
Attachments: 5-2-1-0 Comm Letter 082218.docx; BRAVO EMAIL.pdf; App2a.png; App2.png; Draft October 1, 2018 Agenda.docx; Draft October 15, 2018 Agenda.docx; Mayor's Youth Council .doc; McCoy 9.11.18.pdf; Longer 9.12.18.pdf; pic 1.jpg; pic 2.jpg; 808 W Salem.jpg; 808 W Salem AFTER 091318.jpg; Construction Project Updates 09102018.xlsx; Prop Main. Database week of 09102018.pdf

All,

Please see below/attached. If there are any questions, please let me know. Have a great weekend!

Ryan

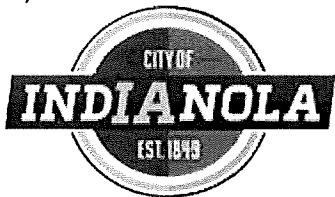
From: Ryan Waller
Sent: Friday, September 14, 2018 5:38 PM
To: John Parker <jparker@indianolaiowa.gov>; Bob Kling <bkling@indianolaiowa.gov>; Shirley Clark <sclark@indianolaiowa.gov>; Kelly Shaw <kshaw@indianolaiowa.gov>; Greg Marchant <GMarchant@indianolaiowa.gov>; Joe Gezel <jgezel@indianolaiowa.gov>; Greta Southall <gsouthall@indianolaiowa.gov>
Cc: Doug Fulton <Doug.Fulton@brickgentrylaw.com>; Ryan Waller <rwaller@indianolaiowa.gov>
Subject: Waller's Weekly 9.14.18

Good afternoon, all.

I hope this email finds everyone well. Below and attached, please find several items that are being provided for your information. As always, if there are any questions on the information contained, please feel free to contact me.

Have a great weekend!

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: 515.962.5274
110 N. 1st Street – Indianola, Iowa 50125

WWTP Public Hearing – HR Green representatives, Amy Beattie (Brick Gentry) and I attended last night's County Zoning public hearing on the City's application for a special use permit for the proposed wastewater treatment plant. The meeting was also attended by the neighbors of the City's farm site. The application was tabled until next month.

Developer Meetings – During this week I have met with two separate developers that are exploring opportunities in Indianola. One developer is exploring the feasibility of pursuing a residential development on the east part of town with the other developer considering a commercial opportunity in the north section of town. More information will be provided as it becomes available.

Building Assessment Meeting – Late last week I met with the consultant performing the building assessment for City Hall/Public Safety. The final report is anticipated in the next few weeks. Once completed we will be scheduling a time for the consultant to present the report to the Council.

Jail/Courthouse Coordination Meeting – Earlier this week, City and IMU staff attended a meeting with County representatives regarding the jail/courthouse. The purpose of the meeting was to begin the discussions regarding coordination of the project.

Indianola Youth Council – Attached please find a letter concerning modifications to the Indianola Youth Council. Staff from the Parks and Recreation Department will continue to coordinate these activities with the members of the Youth Council.

House of Mercy – An invitation has been extended to the City Council to attend a meeting at the House of Mercy (310 N Buxton St, Indianola, IA 50125) on September 19th at 12:30 p.m. Attached, please find information concerning this meeting.

N. H Street Repair Work – Earlier this week the Street Department commenced repair work on a section of N. H Street. Upon opening the section of roadway, staff discovered a 5 foot void under the street (a “sink hole”). Attached are two photos of this section. Vanderpool Construction has been brought in to assist with this work.

Health Insurance Committee – As we have reported previously, research continues concerning the topic of spousal carve out/surcharge. Attached, please find two emails, one from Melissa McCoy and one from Chris Longer providing respective updates on this matter.

BRAVO – Attached is an invitation from BRAVO to attend an event they are hosting concerning regional public art. If you are interested in attending, please feel free to register via the provided link or let me know.

Catch DSM – The CVB’s annual celebration is scheduled for Wednesday, October 3rd at 5:00 p.m. in West Des Moines. If you are interested in attending, be sure to register by September 26th at catchdesmoines.com/celebration.

HIRTA - Attached are two ads that HIRTA is using to notify residents concerning HIRTA services. We will be publicizing these ads to help promote this service for our residents.

Upcoming City Council Agenda – Attached, please find the draft agendas for the upcoming meetings. As a reminder, these are fluid documents that can change on a regular basis (i.e. some items may get added/rescheduled due to Council direction, as well as other factors that may or may not be within the control of the City departments). If there are items that you would like more information on, please let me know.

Community Development Updates – Attached, please find various updates provided by the Community Development Department. Before and after pictures of a property that has been on our property maintenance list is attached if you are interested.



— OFFICE OF THE MAYOR —

September 11, 2018

Dear :

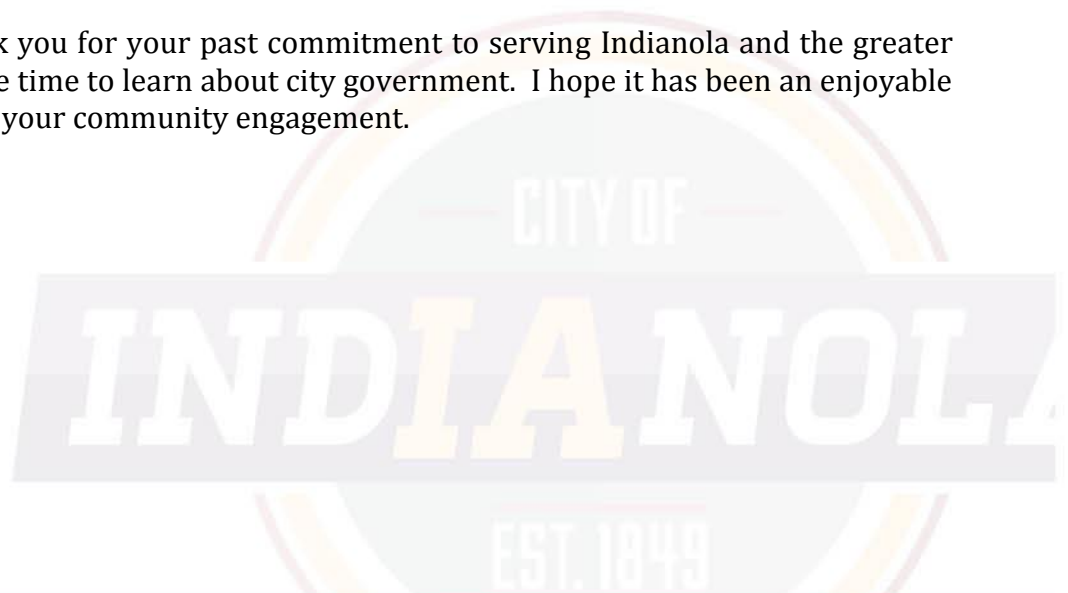
It is with mixed emotions that I write this letter informing you that the Mayor's Youth Council to which you belong will cease activities this month. Over the past five years I have greatly enjoyed working with students at Indianola High School. However, recent professional developments at Iowa State University, and personal developments involving and affecting my family, have led me to realize that my engagement in the Mayor's Youth Council has become less effective over time.

In consultation with Becky Lane, the Mayor's Youth Council will now be named the Indianola Youth Council. Becky's involvement with the Mayor's Youth Council predates my taking office in January 2014, and I am confident that Becky will continue to lead you and your peers forward as leader of the Indianola Youth Council. Except for the change in name and me stepping back from my responsibilities, the focus and activities of the Indianola Youth Council will remain the same. I know that Becky and current officers intend to recruit new freshmen members later this month, so the transition from Mayor's Youth Council to Indianola Youth Council will be seamless.

In closing, I want to thank you for your past commitment to serving Indianola and the greater community, and taking the time to learn about city government. I hope it has been an enjoyable experience, and I applaud your community engagement.

Sincerely,

Kelly B. Shaw, Mayor









Warren County Health Services

301 N Buxton, Suite 203 Indianola IA 50125

<https://healthservices.warrencountyia.org/>

515-961-1074 or 1-877-961-1074



August 22, 2018

Dear Community Leader,

My name is Jodene DeVault, I am the Warren County Public Health Administrator. It is my pleasure to inform you Warren County is partnering with United Way of Central Iowa, Blank Children's Hospital, Visiting Nurse Services of Des Moines and Wellmark Insurance to increase Warren County community's awareness of the evidenced based program **5-2-1-0 Healthy Choices Count!** in Warren County. These partners will be reaching out to all schools and medical providers in our communities to provide additional specific information to them. I am writing to see if you would consider participating or appointing someone to participate with implementation of this project in your area through involvement in our 5-2-1-0 Healthy Choices Count! steering committee. The steering committee is planning to meet September 19th at 12:30 pm as well as the first and third Wednesdays in October. The purpose of this steering committee is to complete a community assessment (Healthy Hometown Assessment) as a group, identify messaging strategies that would be successful in your community and identify Healthy Hometown and 5-2-1-0 Healthy Choices Count! tactics and action plans for your community that may be effective to (eventually) lower our childhood obesity rates in our communities, our state, our nation.

5-2-1-0 Healthy Choices Count! is promoting health through eating **5** servings of fruits and vegetables every day, limiting screen time to **2** hours or less each day, participating in **1** hour of physical activity every day and **0** sugary drinks in our daily diets. I have attached additional information on this program for your review.

In Iowa, the **5-2-1-0 Healthy Choices Count!** campaign is an endeavor being promoted by the Iowa Healthiest State Initiative. This program originated in the State of Maine approximately ten years ago to target the problem of childhood obesity in our nation. Nearly one in three children in Iowa are overweight or obese. These children have a 70-80% chance of being obese adults and may face all the ill health effects of this chronic disease including heart disease, diabetes and liver disease, most likely in their early adult life. The time to develop strategies to address the most prevalent chronic disease in children (obesity) is NOW. Please consider participating in this initiative.

I have attached some of the Healthy Hometown assessment questions. If you are not able to attend the steering committee meeting I am asking you to complete these questions and return them to me. However, if you are able to represent your community in person I believe there is a better chance your community is better represented. Please email your responses to me at jodened@warrencountyia.org.

Thank you for your consideration in this matter.

Respectfully,

Jodene DeVault RN BSN, Administrator Warren County Health Services.

Ryan Waller

From: Chris Longer
Sent: Wednesday, September 12, 2018 11:24 AM
To: City Employees; IMU Employees
Subject: Benefits Forum Update

All,
Below is a quick recap of yesterdays' benefits forum:

- Summary of IMU Board report regarding spousal carve out – complete report can be viewed here <https://cityofindianola.viebit.com/player.php?hash=Ide3KswL5D7t> starting at minute 14:53
- All information presented to the Board, including the results of the employee survey, can be reviewed on line at <http://www.i-m-u.com/public-info/trustee-meeting-information.aspx> and by downloading the September 10, 2018 meeting packet. The spousal carve out report is item 9.A

You will need to copy and paste the links above into your browser.

Melissa indicated that the Council has asked for the same type of report but not until January 1, 2019

Thanks!

Chris Longer
IMU Finance & HR Director



Ryan Waller

From: Melissa McCoy
Sent: Tuesday, September 11, 2018 3:02 PM
To: Ryan Waller
Subject: Spousal Carveout Update
Attachments: 0818 Spousal Carve Out Survey Results.pdf

Ryan,

This is a follow up to my previous update to you on the spousal carveout. As mentioned in that email, the plan was to do an anonymous survey. I prepared the survey incorporating feedback from discussions with staff. Attached are the results. Here are the highlights of the survey results:

- 49 employees responded, we have 93 employees enrolled in our health plan
- It would cost employees anywhere from \$1200 - \$11,000 more a year to put their spouse on their own plan
- 27 employees would stay on our health plan if we implemented a spousal carve out, 13 would go on their spouse's plan
- 7 of the 49 respondents have employee and spouse coverage
- 32 of the 49 respondents have the family plan
- 47 comments about how employees do not agree with implementing a spousal carveout
- 30 employees would retain employment if we implemented spousal carveout, 12 would not

Today, 9/11, we held a benefits forum to share the survey results and discuss last night's IMU Board meeting. During the forum, Chris shared that the discussion and the IMU Board's questions focused primarily on a spousal surcharge. Employees that attended the benefits forum are concerned about the spousal surcharge and the added cost to them.

Please let me know if you have any questions.

Melissa McCoy
Director of Human Resources
City of Indianola
110 N 1st Street
Indianola, IA 50125

Office: (515) 962-5272

Fax: (515) 962-5273

mmccoy@indianolaiowa.gov

PLEASE NOTE NEW EMAIL ADDRESS



Avoid being on hold

*Schedule on your
time, not just when
HIRTA is open*

*Review and
manage your trips
day or night*

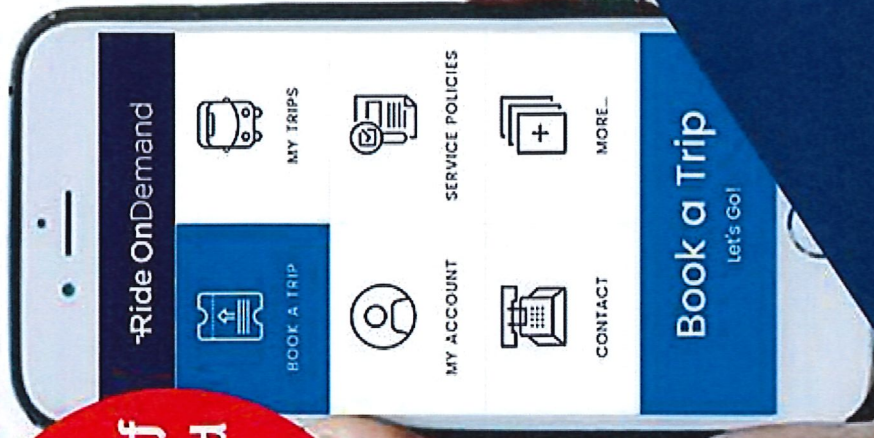
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in the counties of
Boone, Story and
Warren**



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City of Boone and City of Indianola school students and parents - You now have the option to schedule and manage your trip(s) via the AMBLE App

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We also have a new convenient online payment feature which will eliminate the need to pay with cash or tickets.

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NOW Available
in the counties of
Boone, Story
and **Warren**



October 15, 2018
Draft Council Agenda

- Minutes
- Claims
- Applications
- Salaries
- Ash Tree removal proposals
- Final consideration of an amendment to the floodplain ordinance
- Planning and Zoning items

October 15, 2018
Draft Council Study Committee

- Discussion regarding roads – Dave Moeller Snyder and Associates

Ryan Waller

From: Amy Saylor <amy@bravogreaterdesmoines.org>
Sent: Wednesday, September 12, 2018 12:17 PM
To: Amy Saylor
Subject: Reminder: Regional Public Art - Grill and Chill

Hello,

This is your last reminder to please RSVP by Friday for the Regional Public Art Grill and Chill that will be held next Tuesday, September 18! All the information is below and make sure to click on the blue link to RSVP. We hope to see you on Tuesday. Thank you!

Public art is an essential part of all dynamic, vibrant communities. Please join Bravo Greater Des Moines and other regional partners for an informal "Grill and Chill" to keep conversations going about working together to bring public art to life locally and across the region.

Tuesday, September 18
5:30 pm – 7:00 pm
E.J. Giovannetti Shelter at Walker Johnson Park
9000 Douglas Ave, Urbandale, IA 50322

[Click here by Friday, September 14 to RSVP for the Grill and Chill conversation.](#)

City staff, elected officials and community members serving on boards or commissions connected to public art are invited to attend. We hope this will include representatives from parks and recreation, economic development, transportation, public works and others to enhance regional dialogue and collaboration. Although not intended for the general public, **please forward the invitation to anyone in your community who would add to or benefit from this dialogue.**

A light dinner of hot dogs, chips, lemonade and water will be available and **RSVPs are greatly appreciated** so we can plan appropriately. And, although the format will be informal, please let me know if you have specific topics you would like shared with the group to spark discussion.

Thank you to the Urbandale Public Arts Commission for hosting the conversation. I hope to see you there!

Sally

Sally Dix
Executive Director | Bravo Greater Des Moines
Temple for Performing Arts
1011 Locust Street, Suite 309 | Des Moines, IA 50309
515.243.0388 | sally@bravogreaterdesmoines.org
www.bravogreaterdesmoines.org



Construction Project Updates

	<u>Name</u>	<u>Address</u>	<u>Contractor</u>	<u>Construction</u>	<u>Value</u>	<u>Status</u>
1	CIO Properties, LC	302 East Scenic Valley Avenue	Downing Construction	Orthodontic Clinic	\$600,583	Temp CO issued, waiting on sod
2	Indianola Community Schools	1301 East 2nd Avenue	DDVI	Administration Building	\$1,544,000	Wall framing complete. Exterior wall/cleaning has begun- Roof membrane in place. Working on entry way, and cont. No site work
3	IMU	1300 East Iowa Avenue	Downing Construction	Line Shop	\$650,000	Exterior wall & roof 90% complete. Working on trimming, office areas are framed and dry wall going in. Interior installation 100% interior wall panels in garage 50%
4	IMU	110 South B Street	DDVI	Fiber Shop Alteration	\$476,700	Finaled - Temp CO in progress. Waiting on Fire Dept smoke alarm systems report and approval.
5	St. Thomas Catholic Church	210 R-63 Hwy.	Ball Team	Church Addition	\$1,672,670	Finish work is continuing on the north building. South building framing, mech, and electrical is at 50%. No site work is being done at this time.
6	Des Moines Metro Opera	106 West Boston Avenue	Breiholz Construction	Addition/Alteration	\$3,300,000	Interior masonry walls for the addition are in place
7	Dowie Construction	401 E Euclid Ave	Dowie Construction	Contractor Shop	\$220,000 per development agreement	Inside drywall is up, electrical plumbing RI complete. Waiting for metal roof to be installed. Outside no change
8	Cambron & Thacker	1400 E Iowa	Cambron & Thacker	Warehouse Extension	\$ 162,568.00	Buliding frame walls and roof are in. Openings are trimed and interior insulation is at 100% and interior floor slab is at 10%

INDIANOLA Property Maintenance Record For 2018

<u>Property Address</u>	<u>Owners</u>	<u>Issue</u>	<u>QA</u>	<u>Current Action</u>	<u>LEGAL</u>	<u>Deadline</u>
605 West Salem Ave	Lori hayden Fusco	Tall Weeds		Previously abated property. 8/31/18 - Kevin visited site, took pics, left knocker. Recheck 09/7 Abate. Previous abate expired on 5/30/18 improvments were made however they continue due to this being a rental property. Send abate letter about grass and tall weeds 09/07/18 9/13/18 Kevin visited site. Still not mowed. Out for bid mow	Abate In Progress	09/07/18
1101 N L Street	Goldfinch	Tall weeds not mowing		Culdasac. Pics from prev in packet 8/31/18 Kevin visited site. Not being mowed. Notice of abatment for Goldfinch sent previously on 7/24/2018. 09/13/18 Kevin visited site. Vacant lot still not being mowed. Goldfinch Development .Property owners out of state (company) ABATE. Letters have been sent to this property owner several times this year. They have maintained the mowing once.	ABATE in Process	09/10/18
Iowa & N L St	TF 13	Tall weeds limited visibility corner		8/30/18 Kevin visited site pics taken. No residence on property to leave door hanger. Abate letters sent previously with city abating property each time. 09/13/18 kevin visited. Still not mowed. Abate bid sent	ABATE in Process	09/10/18
West Iowa Ave/Kenwood	Lamar Koethe	Tall Weeds		RP visit 7/31 reports on 8/20 this was completed.Follow up, continue to receive complaints 8/31/18 Kevin visited site. Pics taken. Still not being maintained. Notice sent on this property 08/01/2018 as well as previously 7/24/18. Not complying.09/13/18 kevin vistied site took pics. still not mowed. ABATE bid sent	ABATE in Process	09/10/18
1214 N 7th Street	Mary Jean Furler	Tall Weeds		8/30/18 Kevin visited site pics taken. Door knocker left - 09/07/18 no word from owner. Send abate letter. 09/13/18 Kevin visited site. Still not mowed. Send for bid to ebate	Abate in progress	09/14/18
506 N Kenwood	Joseph and Carolee Walles	Tall Weeds		8/28/18 Received complaint call. Please visit and take pics of any violations 8/31/18 Kevin visted site. Pics taken. Door hanger left. Siding repair is needed. Deck repair needed. They are not mowing and grass overgrown. Send abate letter 9/7/18 and check up on 09/131/18 kevin visited site, no change. abate 09/17/18	Abate in progress	09/14/18
507 E 3rd Ave	Jean Collado	Tall Grass		09/10/18 pics taken KB. Door knocker left. 09/13/18		09/14/18
601 W Salem	Scott/ Judy Johnson	Tall Weeds in Backyard and debri junk		Previously abated property. 8/31/18 - Kevin visited site, took pics, left knocker. Recheck 09/7. KB visited site on 9/10 took pics. Front yard fine, back yard tall weeds and brush. Abate property if not completed by 09/13/18. 9/13 Kevin visited site, took pics, out for bid. 09/14 Property owner called in, upset that her yard is being mowed. Will print off docs and pictures relating to her property including previous abate notices and letters for property.	ABATE in Progress	09/14/18
604 E Ashland	Edward, Vikki Wood	Tall Weeds		09/13/18 kevin visited site due to complaint. Took pics. Left knocker warning tag		09/14/18
1010 N Buxton	Patrick Bailey			Received complaint regarding grass and weeds. may be 101 Brown and White House behind S Howard?? Kevin to visit site on 09/17/18		09/17/18
1011 North C Street	Jacob Hines	Tree maintenance		Tree in back yard covers neighbors properties, is very old and not trimmed. Complains it is dangerous 7/30 RP visited. Took pics. Sent notice 8/01/18 for dangerous tree. Will check back on 8/16. 8/31/18 Per kevin - tree removed laying in the yard and pics were taken. 9/04/18 owner called office to say that he has removed the tree branch and is upset that someone would complain about his property. 9/13/18 Kevin visited site. Left door hanger for debri in back yard. Pics taken. Owner called in 09/13/18 stated that he has been working on it and has had some family emergencies but he plans to put the sticks in the burn pit and the bigger chunks and branches pile for fire wood.		09/17/18

1105 S E Street		Tall Weeds		09/13/18 recvd complaint tall weeds and brush in yard of 1105 S E. Kevin visited site 09/13/18 left door knocker		09/17/18
1109 N Howard Street	Christpher Smith	Tall Weeds in backyard		Not mowing and tall weeds over 6 feet high. 8/31/18 grass is tall but not over 6ft in front yard. Back of yard, very tall. Photos taken 9/05/18. Door knocker left krb 09/10 . kevin to visit 09/12/18 door knocker left . Owner called in 09/13/18 stated that she has made arrangments to get help this weekend to get the back yard cleaned and weeds removed. Re check property on 09/17/18	Extension	09/17/18
206 W Jackson	James George and Laura Edwards-George	Tall Weeds & Chickens		8/31/18 Kevin visited site. Chickens and tall grass. Door knocker left. 9/07/18 havent heard from owner. Abate letter sent 9/10/18. Kevin visited 09/13/18 cannot see behind fence. No visual	LETTER	09/17/18
207 N F Street	James Sturman, Kristin Nevera	Junk in yard and car - Tall Weeds		Caller states junk in the yard - Jungle in the back yard along with junk cars. Door hanger left, photos taken of yard and vehicles by JE KM - Sent photos of vehicles to PD. 8/22 owner called in, stating he leaves yard and vehciles this way on purpose so the neighbors complain... Referred to JE visited took photos. left door hanger. 8/31/18 Kevin Yard is mowed, car is still in the same place, gutter still hanging off home. Abate notice sent 09/07/18. 09/13/18 Kevin to visit site pics taken. vehicle still on property same place. will refer to co. attorney. Follow up 09/17/18		09/17/18
208 S 4th Street	Karla Gilsalazar	Tall Weeds		8/30/18 Kevin visited site pics taken. Door knocker left 09/07/18 no word from owner. Kevin visited 09/13/18 no change.Send abate letter. Follow up on 09/17/18 if no change, abate		09/17/18
211 W 1st Street	Martha Skilman Rev Trs Agreement	Tall Weeds		Received complaint on 09/10/18.KB took pics 09/11/18 long grass behind garage and in back yard door knocker left. Kevin to visit site on 09/13/18 door knocker left , still has not mowed.	Abate in progress	09/17/18
311 N H Street	Steve/ Amy Kociolek	Tall weeds grass debris		9/14/18 pics taken. Follow up on 09/17/18		09/17/18
401 E 4th Ave	Paul Allen	Tall weeds, Danerous hole		09/11/took pics pen hold dnagerous and weeds Whole in basement construction dangerous. Must be covered. Building permit issued. David C to follow up and discuss with owner. Also tall weeds, needs weed eated and lawn cut. David to go to owner and discuss covering the site left open. Follow up 09/17/18		09/17/18
401 S 3rd Street	CM Management LLC	Tall weeds, Danerous hole		09/11/krb took pics. 09/13/18 kevin left door knocker. Send letter Follow up 09/17/18	LETTER	09/17/18
410 W Ashland	Scott Judy Johnston	Chickens		Received call 08/27/18 regarding chickens in yard. Received email from Mayor regarding chickens 08/28/18. 8/29/18 Kevin to check residence. Door knocker left. Resident called office 09/04/18 stating that we should worry about the meth homes and not his chickens. Refused to comply. Will send inspector out 09/05/18 to discuss with owner. 09/07/18 sent requeust to have DC visit home to speak with owner. Follow up face to face by 09/14/18	LETTER	09/17/18
403 N Kenwood Blvd	Randolyn Johnson	Tall weeds and debris		09/10/18 KB visited per phone complaint- left door knocker. Cannot walk to front door. Out for Bid 09/13 Kevin to visit . Pics taken of property. Very overgrown.	Abate in progress	09/17/18
504 E 3rd	Vonnie Teri Doss	Tree needs removed sitting on ROW		door knocker left. Owner contact us 09/11 stated that she left for the city. Contacted Jason. Jason visited 09/12 stated will be taking tree by this weekend.	JASON	09/17/18

505 W Jackson	Dave Grissom	Tree		Kevin visited 8/31/18 took pics not trimmed and dead, no leaves on any branches. Call is in to Oxford to abate 09/13/18 kevin visited site. Oxford has not removed. Contacted Jason to get this moving. Kevin to follow up 09/17/18	OXFORD	09/17/18
509 S 3rd Street	Johnathon Anderson	Tall Grass		09/10/18 pics taken KB. Door knocker left. 09/13/18 kevin to revisit site, did not mow. Left door knocker		09/17/18
510 N Howard		Tall Grass		Received a call from neighbor stating 510 has very high grass and weeds with animals coming out of their yard into his. Kevin to visit site on 9/17/18		09/17/18
512 S 3rd St	Nadine Thompson	Tall Weeds		09/10 received complaint neighbor not mowing. Weeds around pool 9/13/18 Kevin visited site. Pics taken door hanger left . Owner called in. She mowed today and plans to weed eat around the house and pool this weekend. Update 09/17/18	Extension	09/17/18
607 W Salem	Keith Houghton	Tall Weeds		8/31/18 Kevin visited site. Left door knocker. 9/07/18 no response from tenant. Send abate letter 09/7/18. kevin visited site same hanger still on door from previous visit. On 9/13/18 evin states still has not mowed. Send to abate bid	Abate in progress	09/17/18
609 East 1st	Cory Deaton	Tall Weeds		9/13 kevin visited site. Took pics. Door knocker left		09/17/18
808 W Salem Ave	Monique Booker	Tall Weeds	W014398-082218	Recvd call from neighbor regarding lawn not being mowed and home in process of being sold. Adv need to abate immediately. Advised I would put on the list for an inspector to look at . 8/31/18 Kevin contacted mortgage provider listed on abandoned building notice. 9/04 kevin spoke with lender, they denied that was a property of theirs. 09/06/18 Ryan contacted realtor that sign has been seen in the yard previously. Misty Soldwisch, she responded that the owner is still the same person we contacted via mail. advised to abate property and bill 9/13/18 Kevin visited site. Mowed,	ABATE in Process	09/17/18
903 E 2nd Ave	Fuller, Nancy James Hildreth	Abandoned vehicle		8/02/18-license plate on RV are not current. Abandoned RV - Police will run the plates . 8/7/18 RP visited. Send notice 8/31/18 Kevin visited. Car still sitting. Send abate notice. Owner is Jon Todd same person abating 808 W Salem. Will dicuss in person city official and Mr Todd		09/17/18
2100 West Euclid Ave	Sindric, Richard	Junk Vehicle and yard maintenance		Complaint brought from previously abated property. Re checked for compliance by RP on 7/31/18- vehicle on property. Abate notice sent 8/01/18 Checked on property 8/30/18 Kevin- weeds still around house, no vehicle found. pics taken. Recheck grass and weeds 09/07/18- weeds overgrown and no change since pics taken 8/31 Abate notice sent. Kevin visited site on 9/13/18 states the grass is mowed. Some weeds around the home but the property is making progress. Kevin to revisit site on 09/21/18		09/21/18
401 N Kenwood Blvd	Toni Owens	Tall Weeds, Brush, Junk Debris		09/10/18 pics taken. 09/13/18 kevin visited pics taken door knocker left. 09/14/18 sent abate letter. Set for abatement bid by 09/21	LETTER	09/21/18
11307 W Euclid	Robert Witt	Tall Weeds Grass		09/14/18 visited site. Took pics. Kevin to follow up on 09/17/18		09/17/18
209 E 1st Street	Gerald Heyes	Tall Weeds		9/10/18 pics taken. Grass not being mowed. Tall weeds. 09/13/18 kevin revisited site. Left door hanger warning. 09/14/18 Gerald Hayes, owner, called in to say he has been out of town and it would be mowed by this weekend.		09/17/18

105 W 1st	Warren Post #165 American Legion	Tall Weeds		9/10/18 received complaint call of american legion long weeds not m owing. 9/11/18 KB took photos. 9/13/18 Kevin visited site, grass was mowed			Closed
1007 N D Street	Rebel Snodgrass	Trees, Brush Yard Maintenance		Follow up to insure compliance. 8/31/18 complete per Kevin			Closed
1009 E Salem Ave	Carrie Putney	Garbage - Junk Debris	W014375-081618	Rcvd email from angela.christiansen@aol.com concerning trash sitting at corner for more than a month. Not being removed from curb. 8/16 JE visited site. Spoke with owner. Advised she needs to contact WM and have trash removed asap. Follow up on Monday 8/20/18. rECEIVED AN ADDITIONAL CALL TODAY 8/16 REGARDING PROPERTY. Check that demolision was completed/. 8/31/18 Kevin confirmed completed.			Closed
102 Orchard	RM Madden Construction Inc	Tall Weeds		8/31/18 Kevin visited site pics taken. Door knocker left 9/04/18 Builder called office. Weather related excuses involving rain this weekend (soft muddy ground), however no explanation as to why it has not been done for weeks prior to the notice. Follow up 09/10/18/ Kevin visited site. sod is			Closed
1102 E Euclid Ave	Stanley Taylor 515-961-4043	Tree Branch Hanging		Street dept noticed tree branch hanging in yard since Monday. Door knocker left to notify tenant if unknown 8/31/18 Kevin - 09/04/18 tenant contacted CD office spoke with KRB. Stated that his tree branch was removed. He was upset we left a knocker and reported that he has some complaints that he would like to have heard regarding signs on the streets etc. Took down info and reported to Street dept. Check property to confirm in complaine 9/13/18. Kevin visited site 09/13/18 complete			Closed
1106 North Buxton Street	Twyla Wilkinson	Tree Maintenance	W013149-120517	12/2017 - Oxford Tree Service assessed the tree for danger. Rich Oxford verbally stated the tree does not appear to be dangerous. Will review this spring to confirm.12/05/2017 - Chuck and Rich visited site (separately) and took photos. Will request Oxford Tree Service look at tree and give opinion as to whether it is dangerous. 6/11/18 - Sent Oxford Tree Service opinion on tree to Jason Etnyre to make decision. Jason said he would work with Oxford to get tree removed if necessary. HOLD 7/03/18 RP visited. will check tree in 2 weeks. Extension given due to storm in city. Follow up mid July RP visited site. Wil chedk again on 9/01/18. 9/13/18 Kevin visited. Tree is gone. completed			Complete
1107 E Hillcrest	Laramy Optical	Mowing		This was previously shown by RP as closed. Doing follow up to insure they are continuing maintenance on property. Kevin visited site 8/31/18 completed.			Closed
1209 N 7th Street	Randy Oxford	Junk vehicles with tires in driveway	W013940-061618	6/18/18 - staff to visit / 6/19/18 sent notice to abate -7/19/18 RP visited. Took photos. Send notice to abate 7/20/18 - 7/30 RP noted Mr Oxford complied but later moved the vehicles back once the previous notice expired. Sent additional notice to abate 8/01/18. 8/31/18 Kevin visited. Vehciels gone and tires removed from driveway - Complete			Complete
1216 N 7th Street	Jeremiah Kruckenberg	Tall Weeds		8/30/18 Kevin visited site pics taken. Door knocker left 09/07/18 no word from owner. Send abate letter. 09/13/18 kevin visited site. Mowed. Complete			Closed
1906 N 9th Street	Steven Darr	Tall Weeds		Previous abate expired on 8/09/18. Follow up to see if in complaine or abate. 09/13/18 Kevin visited site. Owners have mowed. Per kevin close.	HABITUAL		Closed

205 N D Street	Mackey, David	Junk Vehicles and Debris		7/31/18 RP visited site. Took pics. Abate letter sent 8/02 8/7/18 RP visitedNo progress will check back on 8/13 RP 8/17 RP visited. Oxford to abate property. 8/20/18 JE visited site. Tree still on property. Spoke with Oxford. Planning on having the tree removed by this week. In schedule. Check 8/24/18- 8/31 Kevin visited site. Completed tree was removed		Closed
209 N D Street	Richard Krumme	Tall Weeds and junk in yard		8/31/18 Kevin visited site. Not mowing however grass not exceeding code length. Recheck next week. 09/13/18 completed per Kevin		Closed
2110 West 2nd Ave	Birach Broadcasting Albino	Not mowing		Please visit take pics and notify Albino that the property door hanger left last week. Abate Property . Previous notices sent for this property. Expired 09/01/18. New complaint call received 09/04/18. still not mowing. 09/07/18 confirmed not mowing. Abate 9/13/18 KEvin visited site. Shed boarded up and they are mowing regularly		Closed
306 South 4th Street	Brett Stern	Tall weeds - lack of general property maintenance		Door hanger left 09/04/18. recheck property so an abate ltr can be sent 09/07. Recheck property on 9/13/18 per Kevin completed		Closed
405 W 18th Street	Kelly Peters	Junk Vehicles		Follow up- Junk vehicels in the driveway previously 5/04/18. Kevin with Street dept visited and found no violations. No vehicle found		Complete
410 E 1st Ave	Benjamin Segrebart			Please confirm abated by Oxford. 8/31/18Kevin with Street dept visited and reported complete		Complete
509 W Boston Ave	Churchill, Kris	Dangerous Tree		8/02/18 - visited site RP- left door knocker for owner. If no response, notice will be sent 8/7/18 RP visited. Spoke to owner. Will have branch removed by alley by 8/13. 09/13/18 Kevin reports complete		Closed
601 E Euclid Ave	Kevin/Nancy McKasson	Bike Pickup	W014284-072718	Indianola PD - bike pick up - bike left on back side of her house *(South Side) by fence along 5th Street, red and silver Next Screamer 2. 8/31/18 bike not there per kevin		Closed
702 West Salem	Michael Janel Sturtz	Tree		Picture of previous damage to the trunk in packet. May have been removed. Please confirm completed. Kevin with Street dept visited and found no violations		Complete
809 South O Street	Jeremy Heather Sharp	Sidwalk needs repaired		I have received this complaint below: Hello, there is sidewalk on our block that needs repair, my children have gotten hurt riding a scooter over it. The block of sidewalk is 2 inches higher than the block it's connected to creating a large curb. The sidewalk in need of repair is located on 809 W 5th St behind the mailbox. 8/20/18 KB visited site. It appears that one dip has been patched with sub concrete and another was also found that will be reported to streets JE. 8/31/18 Jeremy/prpperty owner called in 515-250-4205 stating that he plans to patch the sidewalk as of 09/10/18. Kevin visited site 9/13/18 sidewalk repair complete.		Closed
Corner of Boston & Howard		Tall Weeds		8/31/18 Kevin with Street dept visited and found no violations		Complete
E Lincoln Ave	John Bascum	Tall Weeds		Received a call from several property owners around this area stating that the weeds and grass are over knee high. Both sides of the road, 4 plexes . 8/21 JE & KM visted site. Stated did not see anything other than a few crab grass weeds that were tall but majority of grass in the yard is not over a few inches. 8/22 KRB contacted owner John Bascum and adv him of the complaint made to be proactive. He stated that he has a hired lawn co. Adv would check back next week. 8/31/18 Kevin Confirmed mowed property. doesn't see any violations. Close		Closed
Scenic Valley Drive	Various	Tall grass		Received complaints on corners of streets of not mowing and tall weeds. Please confirm the area. Have abated in the past 8/31/18 Kevin with Street dept visited and found no violations		Complete

<u>Complaints Rcv'd Since 01/2018</u>	152
<u>Complaints in Progress</u>	32
<u>Complaints Closed This Week</u>	23
<u>Currently on Abate Notice</u>	11 in progress- should be abate complete by 09/16/18
<u>Properties Abated This Week</u>	





Diana Bowlin

From: Ryan Waller
Sent: Friday, September 21, 2018 5:48 PM
To: All Department Heads
Subject: FW: Waller's Weekly 9.21.18
Attachments: CD Expired Permit Letters.pdf; AL Email.pdf; June 2018 Treasurer Report.pdf; City Funds As of 18 September 2018.pdf; 20180921103143323.pdf; Draft October 1, 2018 Agenda.docx; Draft October 15, 2018 Agenda.docx; Construction Project Updates 09172018.xlsx; PM 091718.pdf

Hi, all.

Attached/below is this week's update email. As always, if there are questions, please let me know. Feel free to also share this with your respective staff members.

Have a great weekend.

Ryan

From: Ryan Waller
Sent: Friday, September 21, 2018 5:26 PM
To: John Parker <jparker@indianolaiowa.gov>; Bob Kling <bkling@indianolaiowa.gov>; Shirley Clark <sclark@indianolaiowa.gov>; Kelly Shaw <kshaw@indianolaiowa.gov>; Greg Marchant <GMarchant@indianolaiowa.gov>; Joe Gezel <jgezel@indianolaiowa.gov>; Greta Southall <gsouthall@indianolaiowa.gov>
Cc: Doug Fulton <Doug.Fulton@brickgentrylaw.com>; Ryan Waller <rwaller@indianolaiowa.gov>
Subject: Waller's Weekly 9.21.18

Good afternoon, all.

I hope this email finds everyone well. Below and attached, please find several items that are being provided for your information. As always, if there are any questions on the information contained, please feel free to contact me.

Have a great weekend!

Go Hawks!

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: 515.962.5274
110 N. 1st Street – Indianola, Iowa 50125

Square Repairs – Recently, crews from the City’s Water Pollution Control Department televised storm sewer lines around the Square. During this exercise, crews found a section where the storm sewer pipe is missing as well as what appears to be a cavity under the street that is estimated to be approximately 10’X4’X6’ in size. The City’s Streets Department is scheduled to begin work on this area starting Monday, September 24th. Announcements have been shared via our communication tools and with the Chamber. Once this project is complete, the Streets Department will be replacing two separate storm sewer intakes (NW and NE corners of the Square) that are collapsing.

Clinton Project - The 2018 Capital Street Improvements Project, encompassing Clinton Ave between North Howard Avenue and North Jefferson Way, began construction on August 6, 2018. Since construction began, rain has halted construction for a combined 10 working days, and utility complications an additional four days. This accounts for 40% of the available working days to this point, and over 20% of the working days across the length of the project. Working through these hindrances, both the storm sewer and water main are 50% complete, with the paving set to begin shortly, and seeding to follow. Overall, the project is approximately 12 days behind schedule. Paving the block of Clinton Avenue between North 1st Street and North Jefferson Way is anticipated to begin October 1, 2018.

Wastewater Treatment Plant – A blower at the City’s wastewater treatment plant has failed. Rick Graves has researched various options for the blower and will be having this important piece of equipment repaired (a new blower is estimated to be between \$25,000 to \$30,000). The repair work will be a little more than \$11,000.

Codification – The City is in the beginning phase of a codification effort. The City’s code has not had a full update since 2001. As part of this effort, the Code will be reviewed primarily to update City regulations so that they align with Iowa Statute. We will keep you posted as we progress with this project.

Grant Opportunity – As you may recall, over the last two years the City has received approximately \$29,000 in grants from Wellmark that are being applied to our budgeted trails projects. Attached is a pdf file that contains voting instructions for this same program. Please take a moment to look at the document and vote for Indianola. Please feel free to share this information so that we can try and make it three years in a row!

Expired Building Permit Letter – Attached, please find a copy of a letter that will be mailed to properties that have expired building permits. Staff will be phasing the mailing of these letters over a period of time to better handle calls in response to the letter.

Councilperson Inquiry – Earlier this week, I received an inquiry concerning the placement of chairs and benches on the sidewalks around the Square. City code was amended earlier this

year to allow for tables, chairs, signs and displays on sidewalks provided that there remains a minimum walking area of 5 feet. In addition to this inquiry, it was asked about the different styles of benches. In looking through the City's regulations, it does not appear the City has formal design standards that would require benches to look a certain way.

Auditor Meeting – As you are aware, representatives from Denman and Company have been performing work as part of the annual audit. This morning we had a meeting to review the status of the audit and next steps. The preliminary findings are positive and we have learned a lot as part of this audit. While the audit is nearly complete, we will not be able to have it finalized until the audit of IMU is complete. This is due to the fact that the business activities of IMU are a component of the City and are needed to provide a complete financial picture, as required by law.

Requested Information – At Monday's City Council meeting, a request was made for budget information. Attached, please find three pdfs containing the requested information.

Tourism Grant Application – Earlier this week, I sent a letter in support of a grant application submitted by our Chamber. The grant being pursued is a tourism grant that, if successful, will help promote many of our community's tourist attractions.

Upcoming City Council Agenda – Attached, please find the draft agendas for the upcoming meetings. As a reminder, these are fluid documents that can change on a regular basis (i.e. some items may get added/rescheduled due to Council direction, as well as other factors that may or may not be within the control of the City departments). If there are items that you would like more information on, please let me know.

Community Development Updates – Attached, please find various updates provided by the Community Development Department. Before and after pictures of a property that has been on our property maintenance list is attached if you are interested.

It's 3 Point Play Time!

For the last 2 years we have won the Wellmark 3 Point Play health project funding competition. That translates into over \$29,000.00 in funds that Wellmark donated to Indianola Parks & Recreation!!

WE WANT TO MAKE IT 3 YEARS IN A ROW

Reaching our goal is simple. Just follow the steps below.

1. Google "3-point play Wellmark" and click on the first selection that appears
2. Click on "nominate your Iowa or South Dakota hometown" (It's located toward the end of the paragraph and is highlighted in blue)
3. Type in the following in the answer boxes:
 - a. Drake Bulldogs
 - b. Indianola
 - c. Iowa
4. Hit Submit, and you're done!

We have an excellent chance of winning again if everyone will do this first thing in the morning when you log on to your computer.

Thank you,
Janean



— COMMUNITY DEVELOPMENT —

August 27, 2018

[Building Permit Applicant]

[Mailing Address]

Re: Indianola Building Permit

Dear [Building Permit Applicant]:

The purpose of this letter is to request your assistance in providing certain information described below. Recently, the City's Community Development Department completed a self-audit of our building files. The main reason for this self-audit is to ensure our files contain up to day and accurate information so that we may better serve you.

While conducting this audit, it is noted that building permit number _____ was issued on _____, for _____ at _____, Indianola, Iowa.

In reviewing the building file, we are unable to verify that a final inspection was completed. The last inspection scheduled for this premise was on _____. **Please note that the building or structure cannot be occupied until a final inspection for all applicable code and zoning compliance is completed and a Certificate of Occupancy has been issued to you.**

Accordingly, we are asking that you please contact our office to:

- Provide a copy of the Certificate of Occupancy (if one was provided);
- Request an extension of the permit (if work is not yet completed); or
- Schedule an inspection of the completed work.

We apologize for any inconvenience this may cause you and greatly appreciate your cooperation.

Regards,

David Churchill
Interim Building Official
515-961-9430

Ryan Waller

From: Andy Lent
Sent: Wednesday, September 19, 2018 9:59 AM
To: Ryan Waller
Subject: FW: City Budget Picture as of 18 September 2019
Attachments: City Funds As of 18 September 2018.pdf; June 2018 Treasurer Report.pdf

In following up with the request from Council Member Gezel's request for a budget report for city departments, please find attached to this email the treasurer report for the end of FY2018 and the FY2019 city funds report as of September 18, 2018.

In the city funds report, under the PCNT column, all expenditure line items (except the ones noted below) are above 75 percent, which means that there is 75 percent of the budget remaining. This means that all expenditures are on track since we are 25 percent through the FY19 budget year.

A couple of notable exceptions would be the police dispatch (page 2) since the city pays for dispatch services half at the beginning of the year and half at the end of the year. Also, the Pool Fund (page 7) is below 75 percent since the pool is open for more months at the beginning of the fiscal year than at the end.

Finally, the streets capital project fund on page 22 appears to be negative. Overall, the capital project funds are not overbudget. I feel that moving the streets capital expenses to Fund 321 using a different budgeting strategy separating the expenses out for better tracking moving forward.

If you have any further questions on this, please feel free to contact me.

Andrew Lent
Director of Finance
City of Indianola, Iowa
110 N 1st Street
Indianola, IA 50125
P: 515-962-5246
E: alent@indianolaiowa.gov



CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

GENERAL FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
COMMUNITY DEVELOPMENT	373,017.18	32,331.35	32,331.35	91.3	340,685.83
DEPARTMENT 2100	.00	528.50	528.50	.0 (	528.50)
STREET LIGHTING	190,000.00	31,666.66	31,666.66	83.3	158,333.34
BRUSH FACILITY/CITY CLEAN UP	15,000.00	5,463.50	5,463.50	63.6	9,536.50
COMMUNITY BETTERMENT	72,200.00	44,804.73	44,804.73	37.9	27,395.27
ECONOMIC DEVELOPMENT	421,034.00	.00	.00	100.0	421,034.00
CITY MANAGER	194,302.14	25,062.12	25,062.12	87.1	169,240.02
CLERK/FINANCE	82,799.00	32,309.28	32,309.28	61.0	50,489.72
PUBLIC INFORMATION & TECHNOLO	440,622.30	74,685.54	74,685.54	83.1	365,936.76
HUMAN RESOURCES	77,294.38	25,918.35	25,918.35	66.5	51,376.03
GENERAL GOV'T & BLDGS (CITY HA	1,500.00	1,916.57	1,916.57	(27.8) (	416.57)
TRANSFERS OUT	772,442.17	116,643.02	116,643.02	84.9	655,799.15
NON-PROGRAM GENERAL REVENUE	470,100.00	117,672.62	117,672.62	75.0	352,427.38
TOTAL FUND REVENUE	3,110,311.17	509,002.24	509,002.24	83.6	2,601,308.93
<u>EXPENDITURES</u>					
COMMUNITY DEVELOPMENT	406,217.65	63,482.23	63,482.23	84.4	342,735.42
DEPARTMENT 2100	.00	28,327.35	28,327.35	.0 (	28,327.35)
STREET LIGHTING	190,000.00	42,410.86	42,410.86	77.7	147,589.14
BRUSH FACILITY/CITY CLEAN UP	57,127.13	30,357.26	30,357.26	46.9	26,769.87
COMMUNITY BETTERMENT	92,537.14	35,125.00	35,125.00	62.0	57,412.14
ECONOMIC DEVELOPMENT	315,000.00	3,000.00	3,000.00	99.1	312,000.00
MAYOR AND COUNCIL	35,159.83	5,212.65	5,212.65	85.2	29,947.18
CITY MANAGER	226,709.43	59,807.17	59,807.17	73.6	166,902.26
CLERK/FINANCE	403,592.35	68,759.68	68,759.68	83.0	334,832.67
PUBLIC INFORMATION & TECHNOLO	444,666.67	59,662.06	59,662.06	86.6	385,004.61
HUMAN RESOURCES	109,623.96	21,853.92	21,853.92	80.1	87,770.04
GENERAL GOV'T & BLDGS (CITY HA	348,166.00	110,547.71	110,547.71	68.3	237,618.29
TRANSFERS OUT	81,017.00	10,098.00	10,098.00	87.5	70,919.00
NON-PROGRAM GENERAL REVENUE	115,146.40	4,444.44	4,444.44	96.1	110,701.96
BUDGETED RESERVES (HOLDING AC	132,053.81	.00	.00	100.0	132,053.81
TOTAL FUND EXPENDITURES	2,957,017.37	543,088.33	543,088.33	81.6	2,413,929.04
NET REVENUE OVER EXPENDITURES	153,293.80	(34,086.09)	(34,086.09)	122.2	187,379.89

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

POLICE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
POLICE	3,041,749.08	67,457.02	67,457.02	97.8	2,974,292.06
TOTAL FUND REVENUE	3,041,749.08	67,457.02	67,457.02	97.8	2,974,292.06
<u>EXPENDITURES</u>					
POLICE	2,945,049.08	605,998.04	605,998.04	79.4	2,339,051.04
DISPATCH/RADIO	96,700.00	41,222.50	41,222.50	57.4	55,477.50
TOTAL FUND EXPENDITURES	3,041,749.08	647,220.54	647,220.54	78.7	2,394,528.54
NET REVENUE OVER EXPENDITURES	.00	(579,763.52)	(579,763.52)	.0	579,763.52

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

FIRE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
FIRE	596,081.21	19,298.21	19,298.21	96.8	576,783.00
TOTAL FUND REVENUE	596,081.21	19,298.21	19,298.21	96.8	576,783.00
<u>EXPENDITURES</u>					
FIRE	570,581.21	142,649.89	142,649.89	75.0	427,931.32
CIVIL DEFENSE	25,500.00	.00	.00	100.0	25,500.00
TOTAL FUND EXPENDITURES	596,081.21	142,649.89	142,649.89	76.1	453,431.32
NET REVENUE OVER EXPENDITURES	.00	(123,351.68)	(123,351.68)	.0	123,351.68

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

AMBULANCE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
AMBULANCE	1,456,122.85	76,989.56	76,989.56	94.7	1,379,133.29
TOTAL FUND REVENUE	1,456,122.85	76,989.56	76,989.56	94.7	1,379,133.29
<u>EXPENDITURES</u>					
AMBULANCE	1,456,122.85	274,226.34	274,226.34	81.2	1,181,896.51
TOTAL FUND EXPENDITURES	1,456,122.85	274,226.34	274,226.34	81.2	1,181,896.51
NET REVENUE OVER EXPENDITURES	.00	(197,236.78)	(197,236.78)	.0	197,236.78

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

LIBRARY FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
LIBRARY	606,229.86	4,477.59	4,477.59	99.3	601,752.27
TOTAL FUND REVENUE	606,229.86	4,477.59	4,477.59	99.3	601,752.27
<u>EXPENDITURES</u>					
LIBRARY	606,229.86	117,578.48	117,578.48	80.6	488,651.38
TOTAL FUND EXPENDITURES	606,229.86	117,578.48	117,578.48	80.6	488,651.38
NET REVENUE OVER EXPENDITURES	.00	(113,100.89)	(113,100.89)	.0	113,100.89

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

PARK & RECREATION FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
PARK & REC ADMINISTRATION	1,518,171.72	65,438.40	65,438.40	95.7	1,452,733.32
PARKS	38,870.00	18,877.56	18,877.56	51.4	19,992.44
TOTAL FUND REVENUE	1,557,041.72	84,315.96	84,315.96	94.6	1,472,725.76
<u>EXPENDITURES</u>					
PARK & REC ADMINISTRATION	837,158.30	158,458.84	158,458.84	81.1	678,699.46
PARKS	649,820.42	119,630.27	119,630.27	81.6	530,190.15
PARKS--BUXTON PARK	70,063.00	10,625.92	10,625.92	84.8	59,437.08
RECREATION	.00	615.64	615.64	.0	(615.64)
TOTAL FUND EXPENDITURES	1,557,041.72	289,330.67	289,330.67	81.4	1,267,711.05
NET REVENUE OVER EXPENDITURES	.00	(205,014.71)	(205,014.71)	.0	205,014.71

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

POOL (MEMORIAL) FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
POOL (MEMORIAL)	254,564.00	53,819.72	53,819.72	78.9	200,744.28
TOTAL FUND REVENUE	254,564.00	53,819.72	53,819.72	78.9	200,744.28
<u>EXPENDITURES</u>					
POOL (MEMORIAL)	254,564.00	95,800.88	95,800.88	62.4	158,763.12
TOTAL FUND EXPENDITURES	254,564.00	95,800.88	95,800.88	62.4	158,763.12
NET REVENUE OVER EXPENDITURES	.00	(41,981.16)	(41,981.16)	.0	41,981.16

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

FRANCHISE FEE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 6500	100,000.00	25,884.93	25,884.93	74.1	74,115.07
TOTAL FUND REVENUE	100,000.00	25,884.93	25,884.93	74.1	74,115.07
<u>EXPENDITURES</u>					
DEPARTMENT 6500	240,000.00	.00	.00	100.0	240,000.00
TOTAL FUND EXPENDITURES	240,000.00	.00	.00	100.0	240,000.00
NET REVENUE OVER EXPENDITURES	(140,000.00)	25,884.93	25,884.93	(118.5)	(165,884.93)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

ROAD USE TAX FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
STREETS	1,993,533.00	364,499.66	364,499.66	81.7	1,629,033.34
STREET CLEANING/SWEEPING	.00	160.00	160.00	.0	(160.00)
TOTAL FUND REVENUE	1,993,533.00	364,659.66	364,659.66	81.7	1,628,873.34
<u>EXPENDITURES</u>					
STREETS	1,767,665.77	298,667.66	298,667.66	83.1	1,468,998.11
SNOW REMOVAL/ICE CONTROL	72,627.00	.00	.00	100.0	72,627.00
STREET CLEANING/SWEEPING	34,535.20	245.00	245.00	99.3	34,290.20
DEPARTMENT 2900	3,500.00	.00	.00	100.0	3,500.00
STORM WATER	.00	1,981.35	1,981.35	.0	(1,981.35)
TOTAL FUND EXPENDITURES	1,878,327.97	300,894.01	300,894.01	84.0	1,577,433.96
NET REVENUE OVER EXPENDITURES	115,205.03	63,765.65	63,765.65	44.7	51,439.38

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

TRUST & AGENCY FUND (EMP BEN)

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
TRANSFERS OUT	1,954,546.00	5,004.67	5,004.67	99.7	1,949,541.33
TOTAL FUND REVENUE	1,954,546.00	5,004.67	5,004.67	99.7	1,949,541.33
<u>EXPENDITURES</u>					
TRANSFERS OUT	1,901,156.00	5,004.67	5,004.67	99.7	1,896,151.33
TOTAL FUND EXPENDITURES	1,901,156.00	5,004.67	5,004.67	99.7	1,896,151.33
NET REVENUE OVER EXPENDITURES	53,390.00	.00	.00	100.0	53,390.00

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

YMCA MAINTENANCE OBLIGATIONS

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 6500	110,146.40	.00	.00	100.0	110,146.40
TOTAL FUND REVENUE	110,146.40	.00	.00	100.0	110,146.40
<u>EXPENDITURES</u>					
DEPARTMENT 6150	20,000.00	.00	.00	100.0	20,000.00
TOTAL FUND EXPENDITURES	20,000.00	.00	.00	100.0	20,000.00
NET REVENUE OVER EXPENDITURES	90,146.40	.00	.00	100.0	90,146.40

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

LOCAL OPTION SALES TAX

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 7500	1,100,000.00	311,403.76	311,403.76	71.7	788,596.24
TOTAL FUND REVENUE	1,100,000.00	311,403.76	311,403.76	71.7	788,596.24
<u>EXPENDITURES</u>					
TOTAL FUND EXPENDITURES	.00	.00	.00	.0	.00
NET REVENUE OVER EXPENDITURES	1,100,000.00	311,403.76	311,403.76	71.7	788,596.24

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

TIF--DOWNTOWN FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
ECONOMIC DEVELOPMENT	2,285,759.00	877.83	877.83	100.0	2,284,881.17
TOTAL FUND REVENUE	2,285,759.00	877.83	877.83	100.0	2,284,881.17
<u>EXPENDITURES</u>					
ECONOMIC DEVELOPMENT	1,334,523.00	.00	.00	100.0	1,334,523.00
TOTAL FUND EXPENDITURES	1,334,523.00	.00	.00	100.0	1,334,523.00
NET REVENUE OVER EXPENDITURES	951,236.00	877.83	877.83	99.9	950,358.17

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

LIBRARY SPECIAL REVENUE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
LIBRARY SPECIAL REVENUE	13,000.00	4,536.74	4,536.74	65.1	8,463.26
TOTAL FUND REVENUE	13,000.00	4,536.74	4,536.74	65.1	8,463.26
<u>EXPENDITURES</u>					
LIBRARY SPECIAL REVENUE	13,000.00	1,359.03	1,359.03	89.6	11,640.97
TOTAL FUND EXPENDITURES	13,000.00	1,359.03	1,359.03	89.6	11,640.97
NET REVENUE OVER EXPENDITURES	.00	3,177.71	3,177.71	.0 (	3,177.71)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

PARK & REC SPECIAL REV FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
P&R SR--KEY CARD	.00	576.63	576.63	.0 (	576.63)
P&R SR--PARKS & TRAILS	.00	5.00	5.00	.0 (	5.00)
P&R SR--FUNDRAISERS, MEMORIALS	.00	515.97	515.97	.0 (	515.97)
P&R SR--YOUTH/TEEN PROGRAMS	.00	9,579.94	9,579.94	.0 (	9,579.94)
TOTAL FUND REVENUE	.00	10,677.54	10,677.54	.0 (	10,677.54)
<u>EXPENDITURES</u>					
P&R SR--KEY CARD	.00	5.66	5.66	.0 (	5.66)
TOTAL FUND EXPENDITURES	.00	5.66	5.66	.0 (	5.66)
NET REVENUE OVER EXPENDITURES	.00	10,671.88	10,671.88	.0 (	10,671.88)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

DOWNTOWN REVOLVING LOAN FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
ECONOMIC DEVELOPMENT	46,250.00	16,578.28	16,578.28	64.2	29,671.72
TOTAL FUND REVENUE	46,250.00	16,578.28	16,578.28	64.2	29,671.72
<u>EXPENDITURES</u>					
ECONOMIC DEVELOPMENT	125,000.00	57,272.89	57,272.89	54.2	67,727.11
TOTAL FUND EXPENDITURES	125,000.00	57,272.89	57,272.89	54.2	67,727.11
NET REVENUE OVER EXPENDITURES	(78,750.00)	(40,694.61)	(40,694.61)	(48.3)	(38,055.39)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

DOWNTOWN BIZ INCENTIVE PROGRAM

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
ECONOMIC DEVELOPMENT	30,000.00	17,118.57	17,118.57	42.9	12,881.43
TOTAL FUND REVENUE	30,000.00	17,118.57	17,118.57	42.9	12,881.43
<u>EXPENDITURES</u>					
ECONOMIC DEVELOPMENT	60,000.00	623.79	623.79	99.0	59,376.21
TOTAL FUND EXPENDITURES	60,000.00	623.79	623.79	99.0	59,376.21
NET REVENUE OVER EXPENDITURES	(30,000.00)	16,494.78	16,494.78	(155.0)	(46,494.78)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

VEHICLE RESERVE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 7500	167,322.78	468.19	468.19	99.7	166,854.59
VEHICLE RESERVE	824,013.00	.00	.00	100.0	824,013.00
TOTAL FUND REVENUE	991,335.78	468.19	468.19	100.0	990,867.59
<u>EXPENDITURES</u>					
DEPARTMENT 1100	.00	29,124.00	29,124.00	.0 (	29,124.00)
VEHICLE RESERVE	884,013.00	60,427.88	60,427.88	93.2	823,585.12
TOTAL FUND EXPENDITURES	884,013.00	89,551.88	89,551.88	89.9	794,461.12
NET REVENUE OVER EXPENDITURES	107,322.78	(89,083.69)	(89,083.69)	183.0	196,406.47

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

FUND 199

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 9300	.00	250.31	250.31	.0	(250.31)
TOTAL FUND REVENUE	.00	250.31	250.31	.0	(250.31)
<u>EXPENDITURES</u>					
DEPARTMENT 9100	25,060.00	4,166.66	4,166.66	83.4	20,893.34
TOTAL FUND EXPENDITURES	25,060.00	4,166.66	4,166.66	83.4	20,893.34
NET REVENUE OVER EXPENDITURES	(25,060.00)	(3,916.35)	(3,916.35)	(84.4)	(21,143.65)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

DEBT SERVICE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEBT SERVICE	1,802,194.00	26,419.46	26,419.46	98.5	1,775,774.54
TOTAL FUND REVENUE	1,802,194.00	26,419.46	26,419.46	98.5	1,775,774.54
<u>EXPENDITURES</u>					
DEBT SERVICE	4,500.00	.00	.00	100.0	4,500.00
DS--2011C GO-\$850K GO	122,517.50	.00	.00	100.0	122,517.50
DS-2011E GO-WELLNESS CENTER 1	149,300.00	.00	.00	100.0	149,300.00
DS--2012A GO-WELLNESS CENTER 2	465,070.00	.00	.00	100.0	465,070.00
DS--2012B GO	365,490.00	.00	.00	100.0	365,490.00
DS--2013A GO	276,740.00	.00	.00	100.0	276,740.00
2013B GO-WELLNESS CENTER 3	400,152.50	.00	.00	100.0	400,152.50
2013C	282,775.00	.00	.00	100.0	282,775.00
TOTAL FUND EXPENDITURES	2,066,545.00	.00	.00	100.0	2,066,545.00
NET REVENUE OVER EXPENDITURES	(264,351.00)	26,419.46	26,419.46	(110.0)	(290,770.46)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

CAPITAL PROJECTS FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 7500	2,067,360.00	16,980.77	16,980.77	99.2	2,050,379.23
TOTAL FUND REVENUE	2,067,360.00	16,980.77	16,980.77	99.2	2,050,379.23
<u>EXPENDITURES</u>					
CP--FIRE/AMBULANCE	.00	2,716.00	2,716.00	.0 (	2,716.00)
DEPARTMENT 4100	.00	12,247.34	12,247.34	.0 (	12,247.34)
DEPARTMENT 4300	.00	30,219.10	30,219.10	.0 (	30,219.10)
CP--MEMORIAL/SKATE PARK	.00	4,273.52	4,273.52	.0 (	4,273.52)
CP--GENERAL GOV'T & BLDG	.00	15,660.00	15,660.00	.0 (	15,660.00)
CP--WELLNESS CENTER	2,042,360.00	.00	.00	100.0	2,042,360.00
TOTAL FUND EXPENDITURES	2,042,360.00	65,115.96	65,115.96	96.8	1,977,244.04
NET REVENUE OVER EXPENDITURES	25,000.00	(48,135.19)	(48,135.19)	292.5	73,135.19

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

STREET CAPITAL PROJECTS FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
CP--STREETS	12,000.00	940.00	940.00	92.2	11,060.00
TOTAL FUND REVENUE	12,000.00	940.00	940.00	92.2	11,060.00
<u>EXPENDITURES</u>					
CP--STREETS	12,000.00	28,589.05	28,589.05	(138.2)	(16,589.05)
2018 STREETS CIP	.00	92,065.13	92,065.13	.0	(92,065.13)
DEPARTMENT 9000	.00	92.75	92.75	.0	(92.75)
TOTAL FUND EXPENDITURES	12,000.00	120,746.93	120,746.93	(906.2)	(108,746.93)
NET REVENUE OVER EXPENDITURES	.00	(119,806.93)	(119,806.93)	.0	119,806.93

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

CP--COMM RE-DEV (D & D) FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
CP--ECONOMIC DEVELOPMENT	20,000.00	4,444.44	4,444.44	77.8	15,555.56
TOTAL FUND REVENUE	20,000.00	4,444.44	4,444.44	77.8	15,555.56
<u>EXPENDITURES</u>					
TOTAL FUND EXPENDITURES	.00	.00	.00	.0	.00
NET REVENUE OVER EXPENDITURES	20,000.00	4,444.44	4,444.44	77.8	15,555.56

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

SEWER FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
SEWER	1,633,587.00	272,264.50	272,264.50	83.3	1,361,322.50
TOTAL FUND REVENUE	1,633,587.00	272,264.50	272,264.50	83.3	1,361,322.50
<u>EXPENDITURES</u>					
SEWER	1,143,789.92	254,978.16	254,978.16	77.7	888,811.76
SEWER COLLECTION/DISTRIBUTION	165,864.00	37,539.25	37,539.25	77.4	128,324.75
SEWER PLANT	341,031.04	28,009.04	28,009.04	91.8	313,022.00
TOTAL FUND EXPENDITURES	1,650,684.96	320,526.45	320,526.45	80.6	1,330,158.51
NET REVENUE OVER EXPENDITURES	(17,097.96)	(48,261.95)	(48,261.95)	182.3	31,163.99

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

STORMWATER UTILITY FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
STORMWATER	203,000.00	34,293.73	34,293.73	83.1	168,706.27
TOTAL FUND REVENUE	203,000.00	34,293.73	34,293.73	83.1	168,706.27
<u>EXPENDITURES</u>					
STORMWATER	568,500.00	36,960.00	36,960.00	93.5	531,540.00
TOTAL FUND EXPENDITURES	568,500.00	36,960.00	36,960.00	93.5	531,540.00
NET REVENUE OVER EXPENDITURES	(365,500.00)	(2,666.27)	(2,666.27)	(99.3)	(362,833.73)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

RECYCLING FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
RECYCLING	219,090.00	38,215.48	38,215.48	82.6	180,874.52
TOTAL FUND REVENUE	219,090.00	38,215.48	38,215.48	82.6	180,874.52
<u>EXPENDITURES</u>					
RECYCLING	211,862.00	53,116.47	53,116.47	74.9	158,745.53
TOTAL FUND EXPENDITURES	211,862.00	53,116.47	53,116.47	74.9	158,745.53
NET REVENUE OVER EXPENDITURES	7,228.00	(14,900.99)	(14,900.99)	306.2	22,128.99

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

SEWER CAPITAL PROJECTS FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
SEWER CAPITAL PROJECTS	3,674,906.50	1,517,912.46	1,517,912.46	58.7	2,156,994.04
TOTAL FUND REVENUE	3,674,906.50	1,517,912.46	1,517,912.46	58.7	2,156,994.04
<u>EXPENDITURES</u>					
SEWER CAPITAL PROJECTS	3,877,980.00	1,438,453.35	1,438,453.35	62.9	2,439,526.65
TOTAL FUND EXPENDITURES	3,877,980.00	1,438,453.35	1,438,453.35	62.9	2,439,526.65
NET REVENUE OVER EXPENDITURES	(203,073.50)	79,459.11	79,459.11	(139.1)	(282,532.61)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

SEWER IMP/EQUIP RESERVE

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 8300	25,000.00	4,166.66	4,166.66	83.3	20,833.34
TOTAL FUND REVENUE	25,000.00	4,166.66	4,166.66	83.3	20,833.34
<u>EXPENDITURES</u>					
TOTAL FUND EXPENDITURES	.00	.00	.00	.0	.00
NET REVENUE OVER EXPENDITURES	25,000.00	4,166.66	4,166.66	83.3	20,833.34

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

SEWER REVENUE BONDS FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
SEWER REVENUE BONDS	826,021.00	137,670.16	137,670.16	83.3	688,350.84
TOTAL FUND REVENUE	826,021.00	137,670.16	137,670.16	83.3	688,350.84
<u>EXPENDITURES</u>					
2009 SRF REVENUE BOND	441,808.00	.00	.00	100.0	441,808.00
2013 SRF REVENUE BOND	184,301.00	.00	.00	100.0	184,301.00
DEPARTMENT 8303	199,912.00	.00	.00	100.0	199,912.00
TOTAL FUND EXPENDITURES	826,021.00	.00	.00	100.0	826,021.00
NET REVENUE OVER EXPENDITURES	.00	137,670.16	137,670.16	.0 (	137,670.16)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

HEALTH INSURANCE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
INTERNAL SERVICE	1,879,893.90	469,222.57	469,222.57	75.0	1,410,671.33
DEPARTMENT 9301	69,250.00	.00	.00	100.0	69,250.00
DEPARTMENT 9302	11,097.00	.00	.00	100.0	11,097.00
TOTAL FUND REVENUE	1,960,240.90	469,222.57	469,222.57	76.1	1,491,018.33
<u>EXPENDITURES</u>					
INTERNAL SERVICE	1,876,894.00	141,893.09	141,893.09	92.4	1,735,000.91
DEPARTMENT 9301	57,721.00	.00	.00	100.0	57,721.00
DEPARTMENT 9302	10,068.00	.00	.00	100.0	10,068.00
TOTAL FUND EXPENDITURES	1,944,683.00	141,893.09	141,893.09	92.7	1,802,789.91
NET REVENUE OVER EXPENDITURES	15,557.90	327,329.48	327,329.48	(2003. (	311,771.58)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

HRA FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
HRA	5,000.00	.00	.00	100.0	5,000.00
TOTAL FUND REVENUE	5,000.00	.00	.00	100.0	5,000.00
<u>EXPENDITURES</u>					
INTERNAL SERVICE	4,865.00	46,560.36	46,560.36	(857.1) (	41,695.36)
TOTAL FUND EXPENDITURES	4,865.00	46,560.36	46,560.36	(857.1) (	41,695.36)
NET REVENUE OVER EXPENDITURES	135.00	(46,560.36)	(46,560.36)	34589.	46,695.36

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

FLEX/STD FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
DEPARTMENT 9300	20,269.00	1,743.52	1,743.52	91.4	18,525.48
TOTAL FUND REVENUE	20,269.00	1,743.52	1,743.52	91.4	18,525.48
<u>EXPENDITURES</u>					
DEPARTMENT 9300	35,000.00	815.38	815.38	97.7	34,184.62
TOTAL FUND EXPENDITURES	35,000.00	815.38	815.38	97.7	34,184.62
NET REVENUE OVER EXPENDITURES	(14,731.00)	928.14	928.14	(106.3)	(15,659.14)

CITY OF INDIANOLA IA
FUND SUMMARY
FOR THE 3 MONTHS ENDING SEPTEMBER 30, 2018

CITY LIAB INS RESERVE FUND

	AMENDED BUDGET	PERIOD ACTUAL	YTD ACTUAL	PCNT	VARIANCE
<u>REVENUE</u>					
INTERNAL SERVICE	.00	51.34	51.34	.0	(51.34)
TOTAL FUND REVENUE	.00	51.34	51.34	.0	(51.34)
<u>EXPENDITURES</u>					
CITY LIABILITY INS POLICE	11,000.00	.00	.00	100.0	11,000.00
CITY LIABILITY INS FIRE	100.00	.00	.00	100.0	100.00
CITY LIABILITY INS AMBULANCE	100.00	.00	.00	100.0	100.00
CITY LIABILITY INS STREETS	100.00	1,775.11	1,775.11	(1675.	(1,675.11)
CITY LIABILITY INS LIBRARY	500.00	.00	.00	100.0	500.00
CITY LIABILITY INS PARK & REC	100.00	.00	.00	100.0	100.00
CITY LIABILITY INS GEN'L GOV'T	250.00	.00	.00	100.0	250.00
CITY LIABILITY INS SEWER	250.00	.00	.00	100.0	250.00
TOTAL FUND EXPENDITURES	12,400.00	1,775.11	1,775.11	85.7	10,624.89
NET REVENUE OVER EXPENDITURES	(12,400.00)	(1,723.77)	(1,723.77)	(86.1)	(10,676.23)

FINANCIAL REPORT
MONTH OF JUNE, 2018

Page 1

FUND	Beginning Balance	Monies Received	Monies Disbursed	Transfer In	Transfer Out	Clerk's Balance	% of Total
001 General Government	1,629,333.58	19,780.02	239,681.80	298,204.67	95,204.61	1,612,431.86	
011 Police	1,663,095.59	50,469.56	295,094.56	8,995.18	8,054.70	1,419,411.07	
015 Fire	693,572.70	4,143.37	59,265.82	1,432.01	277,208.04	362,674.22	
016 Ambulance	62,620.76	1,680.83	137,739.62	756.08	-842.89	-71,839.06	
041 Library	212,902.26	4,164.41	55,911.12	1,508.15	-585.76	163,249.46	
042 Park & Recreation	762,774.71	52,971.53	260,442.86	1,708.53	24,242.99	532,768.92	
045 Memorial Pool	159,724.86	54,910.07	47,647.43	0.00	20,000.00	146,987.50	
071 General Fund Debt Service	55,752.29	602.29	0.00	0.00	0.00	56,354.58	
099 Franchise Fees-MEC	736,089.70	0.00	0.00	0.00	0.00	736,089.70	
GENERAL FUND SUB-TOTAL	5,975,866.45	188,722.08	1,095,783.21	312,604.62	423,281.69	4,958,128.25	
110 Road Use Tax (Streets)	2,131,702.71	145,424.05	106,751.82	0.00	598,806.47	1,571,568.47	
112 Trust & Agency	0.00	13,358.32	0.00	0.00	13,358.32	0.00	
115 YMCA Maintenance Obligations	261,454.46	0.00	0.00	100,000.00	0.00	361,454.46	
121 Local Option Sales Tax	3,327,889.72	153,515.34	0.00	0.00	0.00	3,481,405.06	
125 TIF--Downtown	2,999,537.30	6,330.57	0.00	0.00	1,361,452.39	1,644,415.48	
141 Library Special Revenue	32,976.05	117.66	5,081.94	0.00	0.00	28,011.77	
142 Park & Rec Special Revenue	101,792.43	1,760.08	200.00	0.00	0.00	103,352.51	
160 Downtown Revolving Loan	244,593.91	2,062.50	15,092.17	0.00	0.00	231,564.24	
161 Downtown Business Inc Program	57,308.04	0.00	735.19	0.00	0.00	56,572.85	
177 Police Forfeiture	19,830.07	0.00	0.00	0.00	0.00	19,830.07	
190 Vehicle Reserve	588,989.73	1,774.66	74,852.78	546,746.00	0.00	1,062,657.61	
199 Police Retirement	68,117.91	88.62	0.00	0.00	1,041.63	67,164.90	
SPECIAL REVENUES SUB-TOTAL	9,834,192.33	324,431.80	202,713.90	646,746.00	1,974,658.81	8,627,997.42	
200 DEBT SERVICE (SUB-TOTAL)	165,718.53	5,238.22	0.00	1,005,048.04	0.00	1,176,004.79	
301 Capital Projects (General)	313,040.76	2,331.86	-186,284.37	45,000.00	0.00	546,656.99	
321 Capital Projects (Streets)	-167,266.90	220.00	14,302.17	421,067.00	0.00	239,717.93	
344 Community Athletic Facility	-2,580.22	0.00	0.00	0.00	0.00	-2,580.22	
353 Community ReDevelopment (D&D)	-42,551.91	0.00	0.00	0.00	0.00	-42,551.91	
CAPITAL PROJECTS SUB-TOTAL	100,641.73	2,551.86	-171,982.20	466,067.00	0.00	741,242.79	
610 Sewer	1,000,117.62	0.00	122,980.81	140,097.47	45,655.23	971,579.05	
650 Stormwater Utility	561,155.45	17,077.44	25,234.23	0.00	5,408.37	547,590.29	
670 Recycling	116,833.91	19,218.04	16,569.50	0.00	1,994.33	117,488.12	
710 Sewer Capital Projects	1,806,209.11	253,833.94	498,105.06	0.00	289,038.58	1,272,899.41	
771 Sewer Reserve	114,238.70	0.00	0.00	0.00	0.00	114,238.70	
781 Sewer Plant Improvement	415,489.06	0.00	0.00	2,083.37	0.00	417,572.43	
791 Sewer Revenue Bonds	866,055.80	0.00	634,152.77	56,708.37	0.00	288,611.40	
820 Health Insurance	888,152.11	123,222.30	147,743.91	0.00	0.00	863,630.50	
830 Health Reimbursement Account	191,322.25	0.00	1,410.12	0.00	0.00	189,912.13	
840 Flex/STD	197,133.43	1,223.07	1,223.07	282.00	0.00	197,415.43	
850 Liability Insurance Reserve--City	13,337.31	19.70	0.00	0.00	0.00	13,357.01	
CITY UTILITY & IS SUB-TOTAL	6,170,044.75	414,594.49	1,447,419.47	199,171.21	342,096.51	4,994,294.47	
TOTAL CITY FUNDS	22,246,463.79	935,538.45	2,573,934.38	2,629,636.87	2,740,037.01	20,497,667.72	61%
TOTAL IMU FUNDS	12,859,413.30	2,892,905.35	2,508,914.16	385,419.49	275,019.35	13,353,804.63	39%
GRAND TOTAL CITY & IMU	35,105,877.09	3,828,443.80	5,082,848.54	3,015,056.36	3,015,056.36	33,851,472.35	
Cross Check Total						33,851,472.35	

Investments				Clerk's Balance	33,851,472.35
Bankers Trust	\$	20,986,097.48	2.00%		
Bankers Trust IMU Elec Fiber Project	\$	7,037,972.60	1.47%		
Bankers Trust Debt Reserve - Peoples Bank	\$	869,685.16	1.80%		
Iowa Public Agency Inv. Trust	\$	112,462.90	1.60%	Plus Outstanding Checks	655,673.83
Payroll Account, TruBank	\$	-		Outstanding Deposit	-32,349.82
Checking Account, TruBank	\$	110,013.56	0.15%		
Sweep Account, TruBank	\$	4,905,894.72	1.92%		
City USDA Funds - TruBank	\$	75,000.00			
IMU USDA Funds - TruBank	\$	375,000.00			
Wells Fargo	\$	2,669.94			
BANK BALANCE		34,474,796.36			34,474,796.36

600 Water	606,244.95	191,270.44	116,784.72	0.00	160,905.76	519,824.91
620 IMU Administration	-28,538.03	0.00	49,882.41	78,834.52	15.00	399.08
625 Revolving Economic Development	109,957.46	142.76	0.00	0.00	0.00	110,100.22
626 USDA RLF	375,000.00	0.00	0.00	0.00	0.00	375,000.00
630 Electric	3,103,475.87	1,836,082.92	1,083,793.45	45,133.30	213,812.36	3,687,086.28
640 Fiber/Communications	-106,644.81	401,062.51	67,221.97	0.00	-99,713.77	326,909.50
700 Water Capital Projects	1,426,150.73	0.00	23,551.98	100,400.00	0.00	1,502,998.75
730 Electric Capital Projects	7,339,466.10	61,321.21	731,395.30	0.00	0.00	6,669,392.01
740 Fiber/Comm Capital Projects	-250,131.47	403,005.81	436,284.33	0.00	0.00	-283,409.99
770 Water Reserve	0.00	0.00	0.00	0.00	0.00	0.00
773 Electric Reserve	0.00	0.00	0.00	0.00	0.00	0.00
780 Water Capital Improvement	75,000.00	0.00	0.00	0.00	0.00	75,000.00
783 Electric Improvement	0.00	0.00	0.00	0.00	0.00	0.00
790 Water Revenue Bonds	85,416.70	0.00	0.00	17,083.30	0.00	102,500.00
793 Electric Revenue Bonds	110,440.48	0.00	0.00	143,968.37	0.00	254,408.85
855 Liability Insurance Reserve--IMU	13,575.32	19.70	0.00	0.00	0.00	13,595.02
IMU SUB-TOTAL	12,859,413.30	2,892,905.35	2,508,914.16	385,419.49	275,019.35	13,353,804.63

INTEREST DISTRIBUTION

	INTEREST			
	INCOME	% OF TOTAL	CALYTD	FYTD
Electric Funds	\$ 19,337.95	35.43%	\$ 82,228.08	\$ 160,744.73
Water Funds	\$ 3,247.55	5.95%	\$ 13,480.49	\$ 27,185.39
Sewer Funds	\$ 4,835.86	8.86%	\$ 19,874.28	\$ 40,324.15
Police Retirement	\$ 109.16	0.20%	\$ 468.35	\$ 1,065.44
Community Redevelopment	\$ -	0.00%	\$ -	
All other	\$ 27,050.21	49.56%	\$ 109,577.30	\$ 231,091.85
TOTAL	\$ 54,580.73	100.00%	\$ 225,628.50	\$ 460,411.56

October 15, 2018
Draft Council Agenda

- Minutes
- Claims
- Applications
- Salaries
- Ash Tree removal proposals
- Public hearing and first consideration to rezone 506 W. 2nd
- Final consideration of an amendment to the floodplain ordinance
- Planning and Zoning items
- CIP presentation

October 15, 2018
Draft Council Study Committee

- Discussion regarding roads – Dave Moeller Snyder and Associates

Construction Project Updates

	<u>Name</u>	<u>Address</u>	<u>Contractor</u>	<u>Construction</u>	<u>Value</u>	<u>Status</u>
1	CIO Properties, LC	302 East Scenic Valley Avenue	Downing Construction	Orthodontic Clinic	\$600,583	Complete
2	Indianola Community Schools	1301 East 2nd Avenue	DDVI	Administration Building	\$1,544,000	Wall framing complete. Exterior wall/cleaning has begun- Roof membrane in place. Working on entry way, and cont. No site work
3	IMU	1300 East Iowa Avenue	Downing Construction	Line Shop	\$650,000	Exterior wall & roof 90% complete. Working on trimming, office areas are framed and dry wall going in. Interior installation 100% interior wall panels in garage 70%
4	IMU	110 South B Street	DDVI	Fiber Shop Alteration	\$476,700	Finaled - Temp CO in progress. Waiting on Fire Dept smoke alarm systems report and approval.
5	St. Thomas Catholic Church	210 R-63 Hwy.	Ball Team	Church Addition	\$1,672,670	Finish work is continuing on the north building. South building framing, mech, and electrical is at 50%. No site work is being done at this time.
6	Des Moines Metro Opera	106 West Boston Avenue	Breiholz Construction	Addition/Alteration	\$3,300,000	Interior masonry walls for the addition are in place
7	Dowie Construction	401 E Euclid Ave	Dowie Construction	Contractor Shop	\$220,000 per development agreement	Inside drywall is up, electrical plumbing RI complete. Waiting for metal roof to be installed. Working on interior
8	Cambron & Thacker	1400 E Iowa	Cambron & Thacker	Warehouse Extension	\$ 162,568.00	Buliding frame walls and roof are in. Openings are trimmed and interior insulation is at 100% and interior floor slab is at 10%

INDIANOLA Property Maintenance Record For 2018

<u>Property Address</u>	<u>Owners</u>	<u>Issue</u>	<u>QA</u>	<u>Current Action</u>	<u>LEGAL</u>	<u>Deadline</u>
506 N Kenwood	Joseph and Carolee Walles	Tall Weeds		8/28/18 Received complaint call. Please visit and take pics of any violations 8/31/18 Kevin visted site. Pics taken. Door hanger left. Siding repair is needed. Deck repair needed. They are not mowing and grass overgrown. Send abate letter 9/7/18 and check up on 09/131/18 kevin visited site, no change. abate 09/17/18.	Abate in Process	09/21/18
500 N N Street	Littlefield Larry, Donna	Tall Weeds, Debris		09/21/18 visited site. Left knocker. Send letter	LETTER	09/24/18
507 E 3rd Ave	Jean Collado	Tall Grass		09/10/18 pics taken KB. Door knocker left. 09/13/18		09/14/18
Fields by Church				Not sure on address or location . Please check if you come acrossed.		09/24/18
601 W Salem		Tall Weeds in Backyard and debri junk		Previously abated property. 8/31/18 - Kevin visited site, took pics, left knocker. Recheck 09/7. KB visited site on 9/10 took pics. Front yard fine, back yard tall weeds and brush. Abate property if not completed by 09/13/18. 9/13 Kevin visited site, took pics, out for bid. 09/14 Property owner called in, upset that her yard is being mowed. Will print off docs and pictures relating to her property including previous abate notices and letters for property. 09/21 kevin vistied site. states mowed and left hanger for debris . took pics.	ABATE in Progress	09/24/18
604 E Ashland	Edward, Vikki Wood	Tall Weeds		09/13/18 kevin visited site due to complaint. Took pics. Left knocker warning tag. 09/14/18 owner called office to say they will work on this over the weekend. All vehicles not working and garbage, construction material, debris will also be picked up. 09/17/18 Vikki called to say that they made		09/14/18
1010 N Buxton	Patrick Bailey			Received complaint regarding grass and weeds. may be 101 Brown and White House behind S Howard?? Kevin to visit site on 09/17/18		09/17/18
1011 North C Street	Jacob Hines	Tree maintenance		Tree in back yard covers neighbors properties, is very old and not trimmed. Complains it is dangerous 7/30 RP visited. Took pics. Sent notice 8/01/18 for dangerous tree. Will check back on 8/16. 8/31/18 Per kevin - tree removed laying in the yard and pics were taken. 9/04/18 owner called office to say that he has removed the tree branch and is upset that someone would complain about his property. 9/13/18 Kevin visited site. Left door hanger for debri in back yard. Pics taken. Owner called in 09/13/18 stated that he has been working on it and has had some family emergencies but he plans to put the sticks in the burn pit and the bigger chunks and branches pile for fire wood.		09/17/18
1105 S E Street		Tall Weeds		09/13/18 recvd complaint tall weeds and brush in yard of 1105 S E. Kevin visited site 09/13/18 left door knocker		09/17/18
1109 N Howard Street	Christpher Smith	Tall Weeds in backyard		Not mowing and tall weeds over 6 feet high. 8/31/18 grass is tall but not over 6ft in front yard. Back of yard, very tall. Photos taken 9/05/18. Door knocker left krb 09/10 . kevin to visit 09/12/18 door knocker left . Owner called in 09/13/18 stated that she has made arrangments to get help this weekend to get the back yard cleaned and weeds removed. Re check property on 09/17/18	Extension	09/17/18
206 W Jackson	James George and Laura Edwards-George	Tall Weeds & Chickens		8/31/18 Kevin visited site. Chickens and tall grass. Door knocker left. 9/07/18 havent heard from owner. Abate letter sent 9/10/18. Kevin visited 09/13/18 cannot see behind fence. No visual	LETTER	09/17/18

207 N F Street	James Sturman, Kristin Nevera	Junk in yard and car - Tall Weeds		Caller states junk in the yard - Jungle in the back yard along with junk cars. Door hanger left, photos taken of yard and vehicles by JE KM - Sent photos of vehicles to PD. 8/22 owner called in, stating he leaves yard and vehciles this way on purpose so the neighbors complain... Referred to JE visited took photos. left door hanger. 8/31/18 Kevin Yard is mowed, car is still in the same place, gutter still hanging off home. Abate notice sent 09/07/18. 09/13/18 Kevin to visit site pics taken. vehicle still on property same place. will refer to co. attorney. Follow up 09/17/18		09/17/18
208 S 4th Street	Karla Gilsalazar	Tall Weeds		8/30/18 Kevin visited site pics taken. Door knocker left 09/07/18 no word from owner. Kevin visited 09/13/18 no change.Send abate letter. Follow up on 09/17/18 if no change, abate		09/17/18
211 W 1st Street	Martha Skilman Rev Trs Agreement	Tall Weeds		Received complaint on 09/10/18.KB took pics 09/11/18 long grass behind garage and in back yard door knocker left. Kevin to visit site on 09/13/18 door knocker left , still has not mowed.	Abate in progress	09/17/18
311 N H Street	Steve/ Amy Kociolek	Tall weeds grass debris		9/14/18 pics taken. Follow up on 09/17/18		09/17/18
401 E 4th Ave	Paul Allen	Tall weeds, Danerous hole		09/11/took pics pen hold dnagerous and weeds Whole in basement construction dangerous. Must be covered. Building permit issued. David C to follow up and discuss with owner. Also tall weeds, needs weed eated and lawn cut. David to go to owner and discuss covering the site left open. Follow up 09/17/18		09/17/18
410 N N Street			W014277-072618	my neighbors house went back to bank i believe. grass and weeds are tall, junk everywhere and a nasty underground pool in back yard that stinks all summer. not to mention whatever might be living in the garage. not sure who to contact about this but it has to be some kind of health hazard.		
401 N Kenwood Blvd	Toni Owens	Tall Weeds, Brush, Junk Debris		09/10/18 pics taken. 09/13/18 kevin visited pics taken door knocker left. 09/14/18 sent abate letter. Set for abatement bid by 09/21 09/18 mowed but still weeds and limited access to driveway due to overgrown tree. They are parking vehicles on the lawn. and mowing around the vehicles. 09/21/18 friend of owner called stating she is elderly and he will help her fix the property. requested a call from staff to tell him exactly what needs to be done and he will do it. Asked for an extension till 09/25/18 kevin left door hanger and took pics earlier today	Abate in Process	09/21/18
401 S 3rd Street	CM Management LLC	Tall weeds, Danerous hole		09/11/krb took pics. 09/13/18 kevin left door knocker. Send letter Follow up 09/17/18	LETTER	09/17/18
402 W 1st Street		Tall Weeds		09/21/18 Kevin visited site. Left door hanger		09/24/18
402 N J Street	Larry Kubli	Tree		Larry came into office requesting follow up on previous complaint of tree that is in the city alley way that needs trimmed. Gave him Jason's number to follow up.	Jason	09/21/18
410 W Ashland	Scott Judy Johnston	Chickens		Received call 08/27/18 regarding chickens in yard. Received email from Mayor regarding chickens 08/28/18. 8/29/18 Kevin to check residence. Door knocker left. Resident called office 09/04/18 stating that we should worry about the meth homes and not his chickens. Refused to comply. Will send inspector out 09/05/18 to discuss with owner. 09/07/18 sent requeust to have DC visit home to speak with owner. Follow up face to face by 09/14/18 . Kevin visited site. Left door knocker took pics 09/21/18	LETTER	09/24/18

403 N Kenwood Blvd	Randolyn Johnson	Tall weeds and debris		09/10/18 KB visited per phone complaint- left door knocker. Cannot walk to front door. Out for Bid 09/13 Kevin to visit . Pics taken of property. Very overgrown. 09/18/18 09/21 Kevin visited property, left door hanger and took pics. 09/21/18 owner called the office. Stated that she is elderly and is not able to keep up with her yard. She asked for assistance. Gave her number to contact companies to come. She asked for an extention 09/25/18	Abate in progress	09/25/18
504 E 3rd	Vonnie Teri Doss	Tree needs removed sitting on ROW		door knocker left. Owner contact us 09/11 stated that she left for the city. Contacted Jason. Jason visited 09/12 stated will be taking tree by this weekend.	JASON	09/17/18
505 W Jackson	Dave Grissom	Tree		Kevin visited 8/31/18 took pics not trimmed and dead, no leaves on any branches. Call is in to Oxford to abate 09/13/18 kevin visited site. Oxford has not removed. Contacted Jason to get this moving. Kevin to follow up 09/17/18	OXFORD	09/17/18
509 S 3rd Street	Johnathon Anderson	Tall Grass		09/10/18 pics taken KB. Door knocker left. 09/13/18 kevin to revisit site, did not mow. Left door knocker		09/24/
510 N Howard		Tall Grass		Received a call from neighbor stating 510 has very high grass and weeds with animals coming out of their yard into his. Kevin to visit site on 9/17/18		09/24/18
512 S 3rd St	Nadine Thompson	Tall Weeds		09/10 received complaint neighbor not mowing. Weeds around pool 9/13/18 Kevin visited site. Pics taken door hanger left . Owner called in. She mowed today and plans to weed eat around the house and pool this weekend. Update 09/17/18 09/21/18 Kevin visited site. Left knocker took pics	Extension	09/24/18
911 N C Street		Appearance of Property		09/21/18 received email from the City Manager 09/24 Kevin to visit site		09/24/18
100 W Boston		Appearance of Property		09/21/18 received email from the City Manager 09/24 Kevin to visit site		09/24/18
808 W Salem Ave	Monique Booker	Tall Weeds	W014398-082218	Recvd call from neighbor regarding lawn not being mowed and home in process of being sold. Adv need to abate immediately. Advised I would put on the list for an inspector to look at . 8/31/18 Kevin contacted mortgage provider listed on abandoned building notice. 9/04 kevin spoke with lender, they denied that was a property of theirs. 09/06/18 Ryan contacted realtor that sign has been seen in the yard previously. Misty Soldwisch, she responded that the owner is still the same person we contacted via mail. advised to abate property and bill 9/13/18 Kevin visited site. Mowed,	Abated	10/15/18
2100 West Euclid Ave	Sindric, Richard	Junk Vehicle and yard maintenance		Complaint brought from previously abated property. Re checked for compliance by RP on 7/31/18- vehcile on property. Abate notice sent 8/01/18 Checked on property 8/30/18 Kevin- weeds still around house, no vehicle found. pics taken. Recheck grass and weeds 09/07/18- weeds overgrown and no change since pics taken 8/31 Abate notice sent. Kevin visited site on 9/13/18 states the grass is mowed. Some weeds around the home but the property is making progress. Kevin to revisit site on 09/21/18	Abate in Process	09/24/18
1107 W Euclid	Robert Witt	Tall Weeds Grass		09/14/18 visited site. Took pics. Kevin to follow up on 09/17/18		09/24/18
209 E 1st Street	Gerald Heyes	Tall Weeds		9/10/18 pics taken. Grass not being mowed. Tall weeds. 09/13/18 kevin revisited site. Left door hanger warning. 09/14/18 Gerald Hayes, owner, called in to say he has been out of town and it would be mowed by this weekend.		09/24/18
400 West Ashland	Beverly Miller	Junk & Debris in Yard		Garbage in the yard and by curb not being picked up by waste management Left door knocker on 09/13 per Kevin asking to have garbage, furniture and debris stick pile in the back yard removed asap. Owner called on 09/18 stating she has made arrangments to have garbage removed by Friday. 09/21/18 kevin visited site. complete		Closed

605 West Salem Ave	Lori hayden Fusco	Tall Weeds		Previously abated property. 8/31/18 - Kevin visited site, took pics, left knocker. Recheck 09/7 Abate. Previous abate expired on 5/30/18 improvments were made however they continue due to this being a rental property. Send abate letter about grass and tall weeds 09/07/18 9/13/18 Kevin visited site. Still not mowed. Out for bid mow. 09/14/18 abated by hawkeye. 09/21/18 Kevin visited site. mowed and complete however the home itself is not in good shape and in need of repair. Pictues taken.	ABATED	Closed
1101 N L Street	Goldfinch	Tall weeds not mowing		Culdasac. Pics from prev in packet 8/31/18 Kevin visited site. Not being mowed. Notice of abatment for Goldfinch sent previously on 7/24/2018. 09/13/18 Kevin visited site. Vacant lot still not being mowed. Goldfinch Development .Property owners out of state (company) ABATE. Letters have been sent to this property owner several times this year. They have maintained the mowing once. 09/14/18 property abated by Hawkeye	ABATED	Closed
Iowa & N L St	TF 13	Tall weeds limited visibility corner		8/30/18 Kevin visited site pics taken. No residence on property to leave door hanger. Abate letters sent previously with city abating property each time. 09/13/18 kevin visited. Still not mowed. Abate bid sent	ABATED	Closed
West Iowa Ave/Kenwood		Tall Weeds		RP visit 7/31 reports on 8/20 this was completed.Follow up, continue to receive complaints 8/31/18 Kevin visited site. Pics taken. Still not being maintained. Notice sent on this property 08/01/2018 as well as previously 7/24/18. Not complying.09/13/18 kevin vistied site took pics. still not mowed. ABATE bid sent Abated 09/14/18 Hawkeye	ABATED	Closed
1214 N 7th Street	Mary Jean Furler	Tall Weeds		8/30/18 Kevin visited site pics taken. Door knocker left - 09/07/18 no word from owner. Send abate letter. 09/13/18 Kevin visited site. Still not mowed. Send for bid to ebate Abated by Hawkeye 09/14/18	ABATED	Closed
607 W Salem	Keith Houghton	Tall Weeds		8/31/18 Kevin visited site. Left door knocker. 9/07/18 no response from tenant. Send abate letter 09/7/18. kevin visited site same hanger still on door from previous visit. On 9/13/18 evin states still has not mowed. Send to abate bid. Complete	ABATED	Closed
609 East 1st	Cory Deaton	Tall Weeds		9/13 kevin visited site. Took pics. Door knocker left . 09/21/18 kevin visited. States they have mowed complete		Closed

Complaints Rcv'd Since 01/2018 160

Complaints in Progress 34

Complaints Closed This Week 8

Currently on Abate Notice 7

Properties Abated This Week

City Council Regular

9.B.

Meeting Date: 10/01/2018

Subject

Enter into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.

Information

Roll call to go into closed session is in order.

Fiscal Impact

Attachments

No file(s) attached.
