



CITY OF INDIANOLA COUNCIL MEETING

August 6, 2018

6:00 p.m.

City Council Chambers

Agenda

1. Call to order
2. Pledge of allegiance
3. Roll call
4. Public Comment
5. Consent
 - A. Approval of agenda
 - B. July 16 and 19, 2018 Minutes
 - C. Application
 1. A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Dirty Bird Saloon - 100 N. Howard Street
 - D. Resolution setting August 20, 2018 as a public hearing and first consideration of an ordinance amending the Indianola Municipal Code Chapter 165, Zoning, by adding reference to Builders Board of Appeals
 - E. Final consideration of a request from Barbara Yearous to amend R-1 (Single Family Residential Zoning 165.09 #4 Special Exception Uses and Structures) P&Z unanimously recommended approval on June 12, 2018
 - F. Resolution authorizing the purchase of a 2018 Police Ford Utility Vehicle in an amount of \$29,124.00 (state bid) from Stivers Ford
 - G. Approval of the Civil Service Commission list of applicants certified eligible for the position of Paramedic/Firefighter in the Fire Department, subject to passing all other requirements
 - H. Two-year maintenance bond in an amount of \$3,600 from Vanderpool Construction - 40 SY of paving for the repair of a sanitary sewer service at 310 W. Iowa Avenue
 - I. Sidewalk wavier (no curb and gutter) for 1315 S. Jefferson Way

- J.** Request from the Indianola Chamber of Commerce for an amendment to the Friday Night Live Summer Concert Series at Memorial Park - amended date would be August 18, 2018 from 4:00 p.m. - 9:00 p.m.
 - a.** Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale of beer and wine coolers in city parks for the Friday Night Live Summer Concert Series as requested by the Indianola Chamber of Commerce
 - b.** A new Class "B" Beer (includes Wine Coolers) and Outdoor Area for The Indianola Chamber of Commerce at the Memorial Park (North "G" and West Euclid Avenue)
 - c.** An amended noise permit request from the Indianola Chamber of Commerce at the Memorial Park for Friday Night Live Summer Concert Series on August 18, 2018 from 4:00 p.m. - 9:00 p.m.
- K.** Street usage application from Indianola Christian Union Church for their annual Hillbilly Hike Half Marathon & 10K Race on November 3, 2018 from 7:00 a.m. - 8:45 a.m. - request is to start at the Indianola High School to 9th Street then to the McVay Trail
- L.** Block party request from Marcia Peeler - 807 N. Buxton - on August 9, 2018 from 4:30 p.m. - 10:30 p.m. (rain date will be August 16, 2017)
- M.** Prior and final approval applications for urban revitalization designation
- N.** Authorize past due sewer, recycling and storm water fees to be sent to the State Off-Set Program for collection
 * Sewer \$1,869.49, recycling \$463.80, storm water fee \$17.77
- O.** Claims on the computer printout for August 6, 2018
- 6.** Council Reports
 - A.** Presentation from Waste Management regarding recycling and discussion of the \$1,000 donation
 - B.** Presentation from Sarah Shambrook, Coalitions Director, regarding Marsy's Law for Iowa
 - C.** Library Annual Report - Michele Patrick
- 7.** Mayor's Report - Kelly B. Shaw
 - A.** Community Update
- 8.** Public Consideration
 - A.** Old Business
 - 1.** Public hearing and first consideration of a noise ordinance
 - 2.** First consideration of an amendment to Chapter 156, Building Code, Residential Energy Code
 - 3.** First consideration of an amendment to Chapter 94, Time of Sale Inspection within the City sanitary sewer system, as required by Iowa Code Chapter 364.3(d)

4. Second consideration of a request from Jake Doering to rezone Lot 21, Quail Meadows Plat 1 from M-1 (Limited Industrial) to R-3 (Mixed Residential) P&Z unanimously recommended approval on June 12, 2018

B. New Business

1. Consider sewer exemption request - 809 North "T" Court
2. Consider request from Cemen Tech to utilize the city street sweeper following a Habitat for Humanity event
3. Presentation and direction regarding recommendations for staffing in the Library, Parks and Recreations, and Finance Departments
4. 2018 McCord and Plainview Lift Station Controls
 - a. Resolution ordering construction of public improvements and fixing a date for hearing September 4, 2018 and taking of bids August 28, 2018
5. Discussion and consideration of a Resolution approving a Memorandum of Understanding regarding the sharing of services with Indianola Municipal Utilities
6. Resolution approving salaries

9. Other Business

- A. City Manager's Report - Ryan Waller
* Receipt and file correspondence from July 20 and 27, 2018
- B. Enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session
- C. After the closed session, the City Council may take action on any matter discussed in closed session

10. Adjourn

Meeting Date: 08/06/2018

Subject

July 16 and 19, 2018 Minutes

Information

Fiscal Impact

Attachments

July 16 Minutes

July 19 Minutes

REGULAR SESSION – JULY 16, 2018

The City Council met in regular session at 7:00 p.m. on July 16, 2018 in the City Hall Council Chambers. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Joe Gezel, Bob Kling, Greg Marchant, John Parker and Greta Southall.

Mayor Shaw administered the oath of office to Officer Devin Thomas.

Josh Rabe – 311 North “B” and Josh Stafford, 1306 N. 6th – spoke to the Mayor and Council regarding the July 2, 2018 council meeting regarding the Boards and Commission nominations discussion, a letter sent to the Mayor Shaw from Celeste Gebhart resigning from the Civil Service Commission and a letter sent from Barb McMurry

Kathy Stanfield – 407 W. Ashland – spoke in support of the Mayor’s appointments

Susan Glick – 511 W. Boston – spoke in support of the Mayor

Steven Rose – 306 W. 1st requested the City Council revisit the fireworks ordinance.

The consent agenda consisting of the following was approved on a motion by Marchant and seconded by Kling. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Approval of agenda

July 2, 2018 Minutes

Resolution No. 2018-130 setting August 6, 2018 as a public hearing and first consideration of a noise ordinance (the complete resolution may be viewed at the City Clerk’s Office)

Home Base Iowa Initiative Application from Brian Davison and authorization of a handwritten warrant in the amount of \$1,500

Home Base Iowa Initiative Application from Michael Fleegel and authorization of a handwritten warrant in the amount of \$1,500

Claims on the computer printout for July 16, 2018 and June 2018 receipts

Larry McConnell, 311 E. 1st, and Casey Blake, 8224 150th Avenue, spoke regarding the Indianola Community Youth Foundation Helping Hand Food Pantry Expansion Project. They requested a donation of \$25,000 to build the facility. It was the consensus of the Council to donate \$5,000 this year and \$5,000 for the next four years. This will require a budget amendment and will be placed in the upcoming budgets.

Council member Parker reported on the Greater Des Moines Convention meeting.

It was moved by Marchant and seconded by Southall to approve the following resolution entitled, “RESOLUTION OF SUPPORT OF THE \$29.9M WARREN COUNTY COURTHOUSE AND JAIL BOND ISSUE ON AUGUST 7, 2018.” On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-131

RESOLUTION OF SUPPORT OF THE \$29.9M WARREN COUNTY COURTHOUSE AND JAIL
BOND ISSUE ON AUGUST 7, 2018

(The complete resolution may be viewed at the City Clerk's Office)

This being the time and place fixed for a public hearing on the matter of the adoption of the Amended and Restated 1998 Citywide Urban Revitalization Plan, the Mayor asked the City Clerk whether any written objections had been filed with respect to the proposed Amended and Restated Plan. The City Clerk reported that one written objections had been filed from Susan Glick, 511 W. Boston. The Mayor then called for any oral objections to the adoption of the amendment and the following were made:

Kathy Farris – 811 E. Salem – spoke in opposition to the new plan

Susan Glick – 511 W. Boston – spoke in opposition to the new plan

Al Farris – 811 E. Salem – spoke regarding the new plan and possible changes

Margaret Vernon – 401 W. Ashland – requested the energy savings portion remain in the plan

The public hearing was closed.

Council Member Parker introduced the following Resolution entitled "RESOLUTION ADOPTING THE AMENDED AND RESTATED 1998 CITYWIDE URBAN REVITALIZATION PLAN," and moved its adoption. Council Member Marchant seconded the motion to adopt. The roll was called and the vote was: AYES: Kling, Marchant, Gezel, Southall and Parker. NAYS: Clark. Whereupon, the Mayor declared the Resolution duly adopted as follows:

RESOLUTION NO. 2018-132

RESOLUTION ADOPTING THE AMENDED AND RESTATED 1998 CITYWIDE URBAN REVITALIZATION PLAN

(The complete resolution may be viewed at the City Clerk's Office)

A public hearing and first consideration of a request from Jake Doering to rezone Lot 21, Quail Meadows Plat 1 from M-1 (Limited Industrial) to R-3 (Mixed Residential) was held. Beth King Coffey, 2100 N. 9th Street, spoke against the rezoning. There were no written comments. A motion was made by Marchant and seconded by Kline to approve the first consideration of this request. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

The second consideration of a request from Barbara Yearous to amend R-1 (Single Family Residential Zoning 165.09 #4 Special Exception Uses and Structures) was approved on a motion by Marchant and seconded by Parker. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

The following resolution entitled, "RESOLUTION APPROVING PARTIAL PAYMENTS IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF INDIANOLA AND PEOPLES COMPANY OF INDIANOLA, IOWA" was approved on a motion by Clark and seconded by Southall. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-133

RESOLUTION APPROVING PARTIAL PAYMENTS IN ACCORDANCE WITH THE DEVELOPMENT AGREEMENT BETWEEN THE CITY OF INDIANOLA AND PEOPLES COMPANY OF INDIANOLA, IOWA

(The complete resolution may be viewed at the City Clerk's Office)

It was moved by Marchant and seconded by Southall to approved change order number one in an amount of \$7,890.12 for the Median Concrete Project Phase 2. On roll call the vote was, AYES: Gezel, Southall, Parker, Kling, Clark and Marchant. NAYS: None. Whereupon the Mayor declared the motion

carried unanimously.

Dave Moeller, Snyder and Associates, spoke regarding his memorandum comparing the Prairie Glynn/Ashton Park Development Agreement and a potential Development Agreement for Autumn Ridge Plat 3. Fred Dowie, 2160 Terrace Drive, Winterset, Iowa, spoke regarding the potential Development Agreement for Autumn Ridge Plat 3. Council member Parker moved to receive and file a memorandum from the City Engineer providing a preliminary comparison of the Prairie Glynn/Ashton Park Development Agreement and a potential Development Agreement for Autumn Ridge Plat 3 as requested by Fred Dowie. Council member Southall seconded the motion. On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously

Finance Director Andrew Lent presented the FY 2020 Environmental Scan. A motion was made by Parker and seconded by Southall to receive and file a memorandum from Finance Director Andrew Lent providing a financial report. On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously.

Southall moved and Clark seconded to approve the “RESOLUTION APPROVING SALARIES.” On roll call the vote was, AYES: Parker, Kling, Clark, Marchant, Gezel and Southall. NAYS: None. Whereupon the Mayor declared the motion carried unanimously and the following resolution duly adopted.

RESOLUTION NO. 2018-134
RESOLUTION APPROVING SALARIES

(The complete resolution may be viewed at the City Clerk’s Office)

City Manager Ryan Waller reported on the following items:

- The July 19, 2018 special council meeting with HR Green to review the WWTP project timeline – a meeting with the residents will be held July 30
- July 19, 2018 at 7:00 p.m. an informational meeting will be held regarding the Warren County Courthouse/jail bond issue
- As part of the budget the Fire and Police Department Staffing Assessment was completed and it then flowed into the Building Assessment. We then started getting quotes for the Building Assessment and this will be starting within a couple weeks. Once completed, a presentation will be scheduled for the City Council
- Senator Ernst will meet with the Police Department on July 20, 2018
- A Mayor’s meeting will be held in the City Hall Council Chambers on July 23, 2018 at 7:00 p.m.

A motion was made by Clark and seconded by Kling to go into closed session in accordance with Iowa Code Section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. On roll call the vote was, AYES: Marchant, Gezel, Southall, Parker, Kling and Clark. NAYS: None. Whereupon the Mayor declared the motion carried unanimously

It was moved by Parker and seconded by Marchant to return to regular session. On roll call the vote was, AYES: Kling, Clark, Marchant, Gezel, Southall and Parker. NAYS: None. Whereupon the Mayor declared the motion carried unanimously

Meeting adjourned at 8:56 p.m. on a motion by Parker and seconded by Gezel.

SPECIAL SESSION – JULY 19, 2018

The City Council met in special session at 5:30 p.m. on July 19, 2018 in the City Hall Council Chambers. Mayor Kelly B. Shaw called the meeting to order and on roll call the following members were present: Shirley Clark, Bob Kling, Greg Marchant and John Parker. Absent: Joe Gezel and Greta Southall.

The Mayor and City Council received an update regarding the WWTP Project Timeline from HR Green representatives Jim Rasmussen, Joe Frankl and Jason Kenyon (the complete report is on file at the City Clerk's Office). Jim Rasmussen presented the following review of the WWTP Progress:

- Progress on IDNR review of Antideg Analysis and Facility Plan
- Status of Conceptual Design – Presentation of Site Plan
- Trunk Sewer to Farm Site
- Updated costs and schedule
- Planned meeting with Farm Site neighbors – July 30, 2018 at 5:30 p.m. – Senator Julian Garrett and Representative Scott Ourth will also be invited
- Application to County for Special Use Permit in early August 2018
- What is next?
 - Complete Conceptual Design
 - Submit for SRF funding
 - Final Design

Joe Frankl presented an update on the Morlock LS projects – J&K Contracting (Gravity Sewer) and Joiner Construction (Lift Station and Force Main). These projects are substantial complete.

Meeting adjourned at 6:30 p.m. on a motion by Clark and seconded by Marchant.

Kelly B. Shaw, Mayor

Diana Bowlin, City Clerk

City Council Regular

5.C.

Meeting Date: 08/06/2018

Subject

Application

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/06/2018

Subject

A renewal Class "C" Liquor License, Sunday Sales Privilege and Outdoor Area for The Dirty Bird Saloon - 100 N. Howard Street

Information

This is a renewal of The Dirty Bird Saloon liquor permit at 100 N. Howard Street. All of the paperwork is in order and staff has approved. Frank Mauro Sr. is the owner.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/06/2018

Subject

Resolution setting August 20, 2018 as a public hearing and first consideration of an ordinance amending the Indianola Municipal Code Chapter 165, Zoning, by adding reference to Builders Board of Appeals

Information

In your packet is the resolution setting August 20, 2018 as a public hearing and first consideration to amend Chapter 165 (packet) by adding reference to Builders Board of Appeals. Chapter 165.31 will be amended to read as follows:

165.31 Board of Adjustment and Builders Board of Appeals Created.

A Board of Adjustment is hereby established. The board shall consist of five (5) members to be appointed by the Council for staggered terms of five (5) years. Members of the Board of Adjustment may be removed from office by the Council for cause upon written charges and after public hearing. Vacancies shall be filled by the Council for the unexpired term of the member. Whenever in the Uniform Building Code, the Uniform Plumbing Code, the Uniform Mechanical Code or the Uniform Fire Code a board of appeals is provided for, it shall, regardless of the terms of the provisions of the particular code, be a single board consisting of the persons appointed to the board of adjustment created in this section.

Fiscal Impact

Attachments

Resolution
Ordinance

RESOLUTION NO. 2018-_____

**A RESOLUTION SETTING A PUBLIC HEARING TO CONSIDER ORDINANCE
AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA,
CHAPTER 165 ZONING REGULATIONS BY ADDING REFERENCE TO BUILDERS
BOARD OF APPEALS**

WHEREAS, the City of Indianola, Iowa desires to amend the Municipal Code of the City, Chapter 165, "Zoning" by adding reference to Builders Board of Appeals within Section 165.31 Board of Adjustment and Builders Board of Appeals Created.

WHEREAS, a public hearing should now be set for consideration of said amendments to the Municipal Code of the City of Indianola.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that a public hearing before this Council on the proposed ordinance is set for 6:00 PM, on the 20th day of August 2018. The City Clerk is directed to publish Notice of said hearing at the time and in the manner required by law.

Dated this 6th day of August 2018

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

ORDINANCE NO. 2018 - _____

**ORDINANCE AMENDING THE INDIANOLA MUNICIPAL CODE
CHAPTER 165, ZONING, BY ADDING REFERENCE TO BUILDERS
BOARD OF APPEALS**

WHEREAS, the City of Indianola is in need of designating a Builders Board of Appeals;
and

WHEREAS, the City Council believes that it is in the best interest of the City to have the same individuals who serve on the Board of Adjustment also serve on the Builders Board of Appeals.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF INDIANOLA, IOWA:**

Section 1: That the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by adding the underlined provisions to Chapter 165.31 as follows:

165.31 Board of Adjustment and Builders Board of Appeals Created.

A Board of Adjustment is hereby established. The board shall consist of five (5) members to be appointed by the Council for staggered terms of five (5) years. Members of the Board of Adjustment may be removed from office by the Council for cause upon written charges and after public hearing. Vacancies shall be filled by the Council for the unexpired term of the member. Whenever in the Uniform Building Code, the Uniform Plumbing Code, the Uniform Mechanical Code or the Uniform Fire Code a board of appeals is provided for, it shall, regardless of the terms of the provisions of the particular code, be a single board consisting of the persons appointed to the board of adjustment created in this section.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect on July 1, 2018.

PASSED AND APPROVED this _____ day of _____, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____
Third reading: _____
Publication Date: _____

Meeting Date: 08/06/2018

Subject

Final consideration of a request from Barbara Yearous to amend R-1 (Single Family Residential Zoning 165.09 #4 Special Exception Uses and Structures) P&Z unanimously recommended approval on June 12, 2018

Information

Council will need to hold the final consideration of a request to amend R-1. At the May 2018 Planning and Zoning Commission meeting Barbara Yearous requested the Commission review the special uses and exception structures for bed and breakfasts. Enclosed is a letter from Ms. Yearous who owns the Corn Crib Bed and Breakfast at 1301 South K Street. Her concern relates to #4 of the Special Exception Uses and Structures within R-1 (Single Family Residential) which states the following:

Bed and Breakfast, provided that (a) if the use ceases for more than six months or the titleholders of the property changes, the use shall revert back to a permitted principal use; (b) occupancy is limited to four guests units (e.g. families, couples or individuals); (c) required off-street parking shall be one space for each guest unit and two spaces for the resident; (d) signage is limited to a maximum of three square feet mounted flush to the building; (e) require 10 day written notification to property owners within 200' of the proposed location before Board of Adjustment hearing; (f) no meals served to people other than overnight guests; and (g) the entire property is located within 600 feet of the Simpson College Campus bounded by Clinton Avenue, E Street, Girard Avenue and Buxton Street, or the lot size is 3 acres or more.

Specifically, her concern is that if the property changes ownership the Board of Adjustment will be required to review the B&B special use again. Because of the development of Deer Creek Plats 2 and 3, there may be some opposition from those future property owners within 200' of the Bed and Breakfast property.

To provide some background the memo and minutes from the March 11, 2014, Planning and Zoning Commission meeting are enclosed for your reference. The meeting addressed allowing bed and breakfast establishments in an R-1 zoning on a minimum of three acres as a special exception to the Board of Adjustment.

After reviewing the other special uses and structures requirements within the Zoning Regulations chapter, it was found that no other use was required to come back to Board of Adjustment upon the sale of the property and change of titleholder.

Staff has reviewed the request with the City Attorney and the ordinance is in your packet.

P&Z unanimously recommended approval on June 12, 2018.

Fiscal Impact

Attachments

Information & Ordinance

May 28, 2018

Mayor Kelly Shaw
City Council of Indianola
Rich Parker
Planning and Zoning Commission
110 N. First St, P.O. Box 299
Indianola, IA 50125

Ladies and Gentlemen:

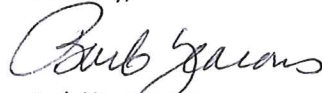
I recently assumed ownership of the Corn Crib Bed and Breakfast on 1301 S. K Street. It was brought to my attention at that time, the zoning exception made under the Indianola Code Section 165.09 amended in 2014, was not a permanent amendment to the ordinance. I applied for and was approved to continue operating the Bed and Breakfast under the "Special Exception Uses and Structures" in February 2018. The language in the ordinance indicates if the property changes ownership, the use must revert back to a permitted principal use.

To avoid any future issues in continuing the business should my children assume ownership at some point, I hereby request an more permanent amendment to Chapter 165.09 paragraph #4 in the Special Exception Uses and Structures within the R-1 (single family) zoning classification and, more specifically, add a fifth use allowing for the operation of a Bed and Breakfast on sites in excess of three acres.

The Corn Crib Bed and Breakfast has become a very popular place to stay for many out of town guests. I plan to continue to work with the Chamber to provide my guests with local attractions to visit in Indianola and Warren County to generate more tax revenue.

Thank you for considering my request. I look forward to hearing from you, and am available to answer any additional questions you might have in making this decision.

Sincerely,



Barb Yearous, owner
Corn Crib Bed and Breakfast
1301 S K Street
Indianola

As the enclosed letter states, the majority of all the buildings will not be visible from the highway due to obstruction of the existing building on the same site and the difference in elevation. Furthermore, the majority of the walls of the buildings being constructed (see attached building elevations) will consist of overhead doors which are not regulated by the architectural design standard.

As for the buffer requirement, the owner has indicated that he is considering a security fence around the complex. He will be asking to either comply with the buffer requirement or be allowed to place a minimum of a 6' chain link fence with vinyl/metal slats. The slats would serve to buffer the complex. Nevertheless, the commission needs to address the issue.

All other requirements of the Site Plan Ordinance have been met. If approved, the motion should include your reasoning for the approval, such as limited visibility of the proposed building from the highway, etc. I recommend approval of the request.

Item # 7 Consider request from Tyler Till to amend R-1 zoning classification to allow Bed and Breakfast establishments on a minimum of 3 acres as a special exception to the Board of Adjustment.

Enclosed is the letter requesting the amendment to the R-1 zoning classification. Tyler Till has recently purchased the property at 1301 South K Street, which lies on 4.37 acres. (See map) Uses such as Bed and Breakfast are currently permitted within A-1, R-3 and R-5 zoning classifications with no restrictions. They are also allowed within R-1 zoning with the following conditions: **Special Exception of Uses and Structure requiring Board of Adjustment approval.**

“Bed and Breakfast, provided that (a) if the use ceases for more than six months or the titleholders of the property changes, the use shall revert back to a permitted principal use; (b) occupancy is limited to four guests units (e.g. families, couples or individuals); (c) required off-street parking shall be one space for each guest unit and two spaces for the resident; (d) signage is limited to a maximum of three square feet mounted flush to the building; (e) require 10 day written notification to property owners within 200' of the proposed location before Board of Adjustment hearing; (f) no meals served to people other than overnight guests; and (g) the entire property be located within 600 feet of the Simpson College Campus bounded by Clinton Avenue, E Street, Girard Avenue and Buxton Street.”

As you can tell, this particular amendment to the zoning ordinance was written for an individual who wanted to place a B & B within the Simpson College campus area. If approved, this section would change allowing Bed and Breakfast establishments for Dwellings on a minimum of 3 acres of land, and would still be subject to the Board of Adjustment Commission for final approval.

Consider request from Tyler Till to amend R-1 zoning classification to allow Bed and Breakfast establishments on a minimum of 3 acres as a special exception to the Board of Adjustment.

Chuck reviewed the request to amend R-1 zoning. Uses such as Bed and Breakfast are currently permitted within A-1, R-3 and R-5 zoning with no restrictions. He further stated bed and breakfast facilities are allowed within the R-1 zoning around Simpson College as a special exception use but requires Board of Adjustment approval. This change would allow Bed and Breakfast establishments for dwellings on a minimum of 3 acres of land and would be subject to Board of Adjustment for final approval.

Tyler Till stated he recently purchased the property at 1301 South K Street which has 4.37 acres. He would like to use one of the buildings as a bed and breakfast. He has spoken with several community members and has their support saying the city needs a facility like this for visitors.

Butler questioned the need for three acres of land to allow the bed and breakfast use. Burgin stated R-1 zoning is the most restrictive zoning classification. Some people do not want to live next to a home business and R-1 zoning allows for that comfort.

Motion was made by Piper and seconded by Donaghy to amend R-1 zoning to allow Bed and Breakfast establishments on a minimum of 3 acres as a special exception to the Board of Adjustment. Question was called for and on voice vote Ayes: Butler, Coleman, Donaghy, Farris, Opie, Ormsby, Piper, Rabe and Soldwisch. Nays: None.

Consider amendment to R-1, R-2, R-3 and R-4 zoning classification that would require 15 day written notification to property owners within 200' of development of sites exceeding 1 acre or more, as well as Planning and Zoning Commission recommendation and City Council approval.

Chuck stated the key purpose of the change is to allow existing residents within a neighborhood an opportunity to comment on development of sites exceeding one acre or more within A-1, R-1, R-2, R-3 and R-4 zoning classifications prior to a building permit being issued. He further highlighted the uses that should be exempt from the requirement.

Butler questioned the basis for the proposed exemptions. Burgin stated the basis was determined by the affect to a neighborhood and the likelihood of the development in Indianola.

Farris questioned the exemption of two-family dwellings within the R-2 zoning classification. Burgin stated there are numerous existing duplexes within R-2 zoning on more than one acre that have concerned the residents in the neighborhood. This change would not necessarily stop the construction, but would allow for the residents within 200' the opportunity to view the plans and voice support or concern for the development. Farris also questioned the elderly and persons with disabilities exemption within R-3

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165, ZONING REGULATIONS FOR BED AND BREAKFAST SPECIAL EXCEPTION USE

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the Code of Ordinances concerning the special exception use of property for Bed and Breakfast accommodations.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That Chapter 165 be and is hereby amended by deleting the stricken language in Section 165.09, R-1 Special Exception Uses and Structures, as follows:

4. Bed and Breakfast, provided that (a) if the use ceases for more than six months ~~or the titleholders of the property changes~~, the use shall revert back to a permitted principal use; (b) occupancy is limited to four guests units (e.g. families, couples or individuals); (c) required off-street parking shall be one space for each guest unit and two spaces for the resident; (d) signage is limited to a maximum of three square feet mounted flush to the building; (e) require 10 day written notification to property owners within 200' of the proposed location before Board of Adjustment hearing; (f) no meals served to people other than overnight guests; and (g) the entire property is either located within 600 feet of the Simpson College Campus bounded by Clinton Avenue, E Street, Girard Avenue and Buxton Street, or the lot size is 3 acres or more.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____ 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 08/06/2018

Subject

Resolution authorizing the purchase of a 2018 Police Ford Utility Vehicle in an amount of \$29,124.00 (state bid) from Stivers Ford

Information

In your packet is the resolution authorizing the purchase of a 2018 Police Ford Utility Vehicle in an amount of \$29,124 (State bid) from Stivers Ford. \$28,000 was budgeted.

Bids were requested from three dealerships, Stivers Ford, Dewey Ford and Schottenkirk Ford. Two bids were returned:

Stivers Ford (State bid)	\$29,124.00
Dewey Ford	\$32,607.08
Schottenkirk Ford	No bid returned

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2018-____
RESOLUTION AUTHORIZING THE PURCHASE OF A
2018 POLICE FORD UTILITY VEHICLE

WHEREAS, the FY 18 budget includes funding to replace a new police vehicle; and

WHEREAS, the Indianola Police Department reviewed the state bid that was awarded to Stivers Ford in Waukee Iowa at a cost of \$29,124; and

WHEREAS, the \$29,124 includes the cost of the vehicle; and

WHEREAS, the Indianola Police Department and Director of Finance are recommending to award the purchase of the vehicle to Stivers Ford, in Waukee, Iowa at a cost of \$29,124, the budgeted figure was \$28,000; and

NOW, THEREFORE BE IT RESOLVED, by the Indianola City Council that a 2018 Police Ford Utility shall be purchased from Stivers Ford in Waukee, Iowa in the amount of \$29,124 and the Mayor is authorized and directed to execute on behalf of the City and the City Clerk is authorized and directed to attest to said signature and to affix the seal of the City to the documents required to purchase the vehicle.

Dated this 6th day of August 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 08/06/2018

Subject

Approval of the Civil Service Commission list of applicants certified eligible for the position of Paramedic/Firefighter in the Fire Department, subject to passing all other requirements

Information

In your packet is the fire department civil service commission qualifying list for paramedic/firefighter. This list will be valid from August 7, 2018 to August 9, 2019.

Fiscal Impact

Attachments

Civil Service List



FIRE DEPARTMENT

2018 Fire Department Civil Service Commission Qualifying List

Per Chapter 400 of the Iowa Code. The list below is a ranking of candidates who have successfully qualified through testing and interviews for the position of Firefighter. The City of Indianola Civil Service Commission, (Kerri Przybylski, Stephen Stark and Jason Trotter) submitted the names below for certification by Indianola City Council.

This list is valid from August 7, 2018 to August 9, 2019.

There is currently one open full-time position for Firefighter.

		<u>Candidate Final</u>
<u>Candidate Number</u>	<u>Candidate Name</u>	<u>Rank</u>
8	Josh Mamanos	1
1	Eric Wallace	2
3	Jeremy Cross	3
13	Layton Nordmeyer	4
11	Theodore Neller	5
9	Dennis May	6
16	Daniel Scullen	7
4	Ryan Fogt	8
7	Zack Jones	9
14	Aaron Payette	10

INDIANOLA

EST. 1849

Meeting Date: 08/06/2018

Subject

Two-year maintenance bond in an amount of \$3,600 from Vanderpool Construction - 40 SY of paving for the repair of a sanitary sewer service at 310 W. Iowa Avenue

Information

In your packet is a two-year maintenance bond for 40 SY of paving for the repair of a sanitary sewer service at 310 W. Iowa Avenue. This maintenance bond is in lieu of a cash deposit on the project. City Attorney Amy Beattie and staff have approved.

Fiscal Impact

Attachments

Bond

MAINTENANCE BOND

Bond No. IAC588055

KNOW ALL MEN BY THESE PRESENTS:

That, Vanderpool Construction, Inc. of Indianola, Iowa
as Principal, and the Merchants Bonding Company (Mutual) as Surety,
are held and firmly bound unto City of Indianola, Iowa in the
penal sum of Three Thousand Six Hundred And No/100THS (\$ \$3,600.00)

Dollars, lawful money of the United States of America, for the payment of which, well and truly to be made,
the Principal and Surety bind themselves, their and each of their heirs, executors, administrators, successors
and assigns, jointly and severally, firmly by these presents.

Whereas, the said Principal entered into a certain contract, with Zach & Mandi Teel

To furnish all the material and labor necessary for the construction of

40 SY of Paving for the Repair of a Sanitary Sewer Service at 310 W. Iowa Ave., Indianola, Iowa

in Indianola, Iowa In conformity with certain specifications; and

Whereas, a further condition of said contract is that the said Principal should furnish a bond in
indemnity, guaranteeing to remedy any defects in workmanship or materials that may develop in
said work within a period of two (2) years from the date of acceptance of the work
under said contract; and

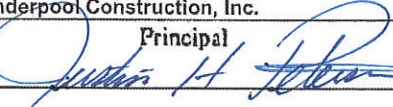
Whereas, the said Merchants Bonding Company (Mutual) for a valuable consideration,
has agreed to join with said Principal in such bond or guarantee, indemnifying said
City of Indianola, Iowa

Now, therefore, the condition of this obligation is such, that if the said Principal shall, at his own cost
and expense, remedy any and all defects that may develop in said work within the period
of two (2) years from the date of acceptance of the work under said contract, by
reason of bad workmanship or poor material used in the construction of said work, and shall keep all work
in continuous good repair during said period, and shall in all other respects, comply with all the terms and
conditions of said contract with respect to maintenance and repair of said work, then this obligation to be
null and void; otherwise to be and remain in full force and virtue in law.

In Witness whereof, we have herunto set our hands and seals this 13th
day of July, 2018

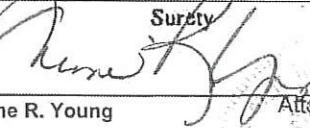
Vanderpool Construction, Inc.

Principal

By: 

Merchants Bonding Company (Mutual)

Surety

By: 

Dione R. Young

Attorney-in-Fact

MERCHANTS
BONDING COMPANY™
POWER OF ATTORNEY

Know All Persons By These Presents, that MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., both being corporations of the State of Iowa (herein collectively called the "Companies") do hereby make, constitute and appoint, individually,

Anne Crowner; Brian M Deimerly; Cameron M Burt; Cindy Bennett; Craig E Hansen; Dana Wiebers; Dione R Young; Jay D Freiermuth; Jody Decker; Kami Brower; Kathleen Brewer; Kevin J Knutson; Michelle R Gruis; Seth D Rooker; Shirley S Bartenhagen; Stacy Venn; Tim McCulloh; Wendy A Casey

their true and lawful Attorney(s)-in-Fact, to sign its name as surety(ies) and to execute, seal and acknowledge any and all bonds, undertakings, contracts and other written instruments in the nature thereof, on behalf of the Companies in their business of guaranteeing the fidelity of persons, guaranteeing the performance of contracts and executing or guaranteeing bonds and undertakings required or permitted in any actions or proceedings allowed by law.

This Power-of-Attorney is granted and is signed and sealed by facsimile under and by authority of the following By-Laws adopted by the Board of Directors of Merchants Bonding Company (Mutual) on April 23, 2011 and amended August 14, 2015 and adopted by the Board of Directors of Merchants National Bonding, Inc., on October 16, 2015.

"The President, Secretary, Treasurer, or any Assistant Treasurer or any Assistant Secretary or any Vice President shall have power and authority to appoint Attorneys-in-Fact, and to authorize them to execute on behalf of the Company, and attach the seal of the Company thereto, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof."

"The signature of any authorized officer and the seal of the Company may be affixed by facsimile or electronic transmission to any Power of Attorney or Certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company, and such signature and seal when so used shall have the same force and effect as though manually fixed."

In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.

In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner-Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

In Witness Whereof, the Companies have caused this instrument to be signed and sealed this 23rd day of April, 2018.

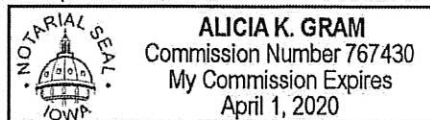


MERCHANTS BONDING COMPANY (MUTUAL)
MERCHANTS NATIONAL BONDING, INC.

By *Larry Taylor*
President

STATE OF IOWA
COUNTY OF DALLAS ss.

On this this 23rd day of April, 2018, before me appeared Larry Taylor, to me personally known, who being by me duly sworn did say that he is President of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC.; and that the seals affixed to the foregoing instrument are the Corporate Seals of the Companies; and that the said instrument was signed and sealed in behalf of the Companies by authority of their respective Boards of Directors.



Alicia K. Gram
Notary Public

(Expiration of notary's commission
does not invalidate this instrument)

I, William Warner, Jr., Secretary of MERCHANTS BONDING COMPANY (MUTUAL) and MERCHANTS NATIONAL BONDING, INC., do hereby certify that the above and foregoing is a true and correct copy of the POWER-OF-ATTORNEY executed by said Companies, which is still in full force and effect and has not been amended or revoked.

In Witness Whereof, I have hereunto set my hand and affixed the seal of the Companies on this 13th day of July, 2018.



William Warner Jr.
Secretary

Meeting Date: 08/06/2018

Subject

Sidewalk wavier (no curb and gutter) for 1315 S. Jefferson Way

Information

The wavier request from David Rosenberger - 1315 S. Jefferson - is allowed by city code due to an absence of curb.

By signing the waiver, the property owners agrees to install the sidewalk at their expense within 120 days of city notification that curb/gutter had been installed adjacent to the property. In the packet is the map showing the sidewalk location.

Fiscal Impact

Attachments

Sidewalk Wavier

WAIVER OF SIDEWALK REQUIREMENT
AND INSTALLATION COVENANT
(No Curb and Gutter)

WHEREAS, Sections 26-73 and 26-75 of the Indianola Code of Ordinances require that all structures within the city be serviced with a sidewalk before occupancy and

WHEREAS, the underground owner has erected or improved a structure adjacent to a street which has no curb and gutter,

IT IS HEREBY AGREED AS FOLLOWS:

1. When the curb and gutter are constructed so that the location of a sidewalk along the real estate described below can definitely be ascertained, the undersigned owner will install the sidewalk at the owner's expense within 120 days after having been notified by the City of Indianola that the curb and gutter have in fact been installed and the location of the sidewalk determined.

2. This waiver and covenant relate to real estate locally known as: 1315 S Jefferson Way,

And legally described as: 36-76-24 PCL P SE NE Cal Indianola, Warren County, Iowa.

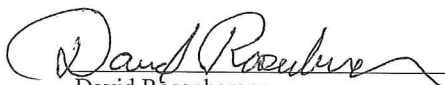
And shall be binding on the undersigned owner, the owner's heirs and assigns and shall be considered a covenant running with the land.

3. In the event the City of Indianola shall at any time in the future, but before the installation of the above described sidewalk adopt a resolution of necessity requiring the installation of sidewalks of which the above is one or a part, the owner hereby consents to the installation of the sidewalk, waives any right of objection thereto and agrees to pay any deficiency that might result as the result of the construction ordered.

4. This agreement is executed by Kelly Shaw, Mayor of City of Indianola, Iowa under the authority of a motion dated the _____ day of _____, 20 ____.

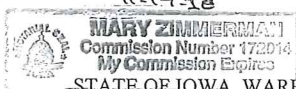
CITY OF INDIANOLA, IOWA

Kelly Shaw
MAYOR


David Rosenberger

STATE OF IOWA, WARREN COUNTY, ss:

On this 2nd day of July, 2018, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared David Rosenberger to me known to be the identical person (s) named in and who executed this instrument and acknowledged that they executed the same as their voluntary act and deed.



Mary Zimmerman
NOTARY PUBLIC IN AND FOR THE STATE OF IOWA

STATE OF IOWA, WARREN COUNTY, ss:

On this _____ day of _____, 20____, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Kelly Shaw, to me personally known, who being by me duly sworn, did say that he is the Mayor of the City of Indianola, Iowa, who executed this instrument, that the seal affixed thereto is the seal of the City; that the instrument was signed and sealed on behalf of the City by authority of its council; and that _____ as such officer acknowledged the execution of the instrument to be the voluntary act and deed of the City, by it and by them voluntarily executed.

NOTARY PUBLIC IN AND FOR THE STATE OF IOWA



Meeting Date: 08/06/2018

Subject

Request from the Indianola Chamber of Commerce for an amendment to the Friday Night Live Summer Concert Series at Memorial Park - amended date would be August 18, 2018 from 4:00 p.m. - 9:00 p.m.

Information

The Indianola Chamber of Commerce is requesting to amend their Friday Night Live Summer Concert Series at the Memorial Park from July 13, 2018 to August 18, 2018 -see packet - (due to weather conditions). Council will need to consider the following items:

- Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale and consumption of wine in city parks
- Approval of the liquor license
- Approval of the noise permit

Fiscal Impact

Attachments

Event Application

Date: 7/24/18

Event Application

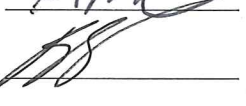
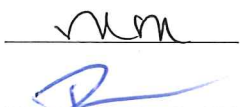
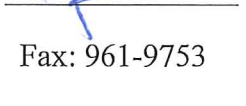
For Friday Night Live

Event Date : Amended Event Application for August 18, 2018 (4:00 p.m. - 9:30 p.m.)

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Street Department – Jason Etnyre		_____
Fire Department – Greg Chia		_____
Police Department – Brian Sher		_____
HR & Risk Manager – Melissa McCoy		_____
City Manager – Ryan Waller		_____
Chamber of Commerce	Fax: 961-9753	

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

MAR 13 2018

INDIANOLA, IOWA

Event Name: Friday Night Live Summer concert Series
 Date/Time of Event: Amended to Aug. 18, 2018 - 8:30-9:30pm
 Location of Event: Memorial park
 Event Sponsor(s): Indianola Chamber of Commerce

Contact Information:

Organization: Indianola chamber of commerce
 Contact Name: Brenda Easter
 Address: 111 N. Buxton St.
 Telephone Number: 515-961-6269
 Cell Phone Number: 515-442-6838
 Fax Number: 515-961-9753
 Email Address: Brenda@indianolachamber.com
 Today's Date: 3-13-18

Anticipated Attendance: 500 Per Day 1500 Total
 x 3 nights

Event Information:

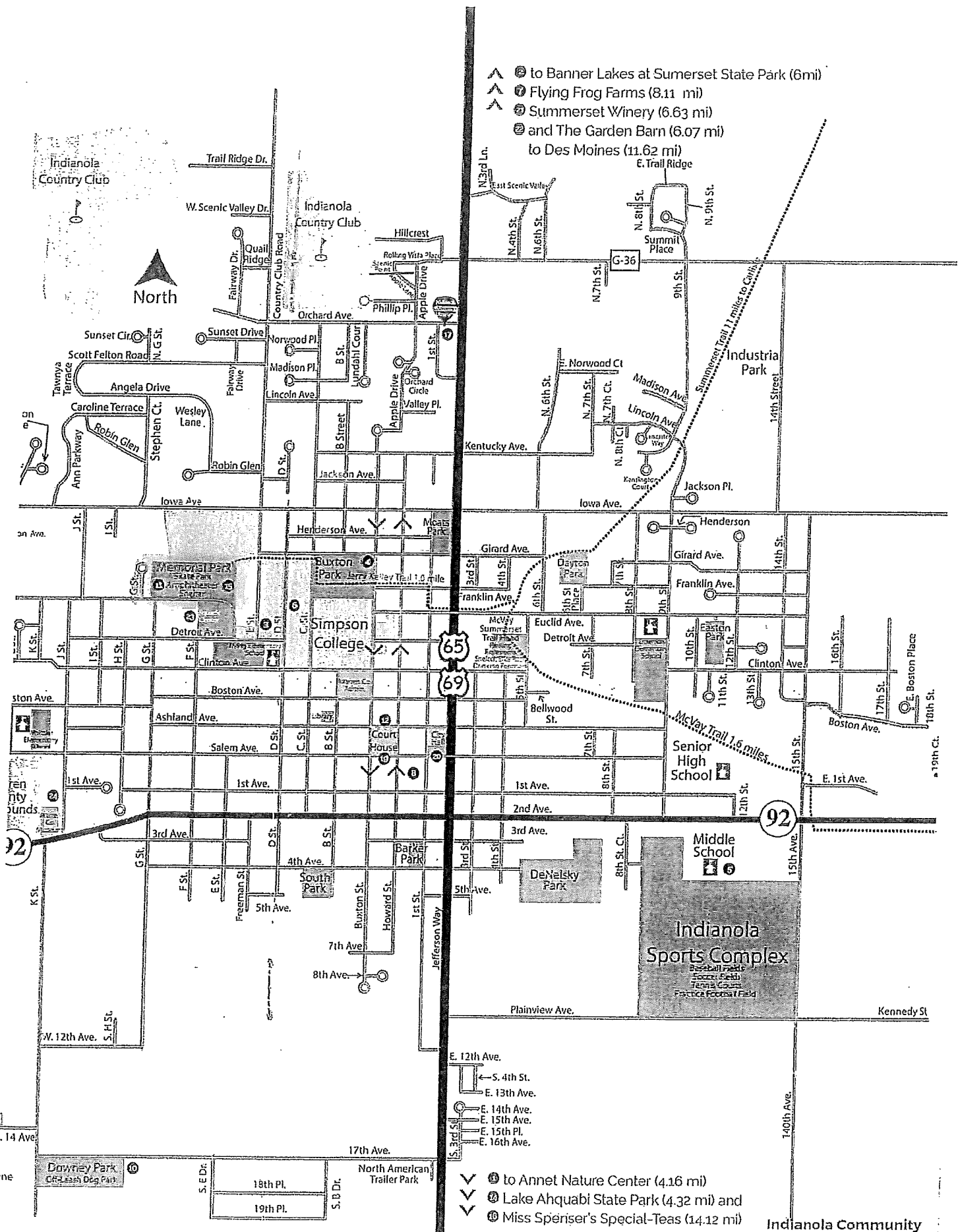
Setup Begins	Date: <u>6/16/22</u> <u>7/13</u>	Time: <u>4pm</u>	Day of Week: <u>Friday</u>
Event Starts	Date: <u>6/16/22</u> <u>7/13</u>	Time: <u>8pm</u>	Day of Week: <u>Friday</u>
Event Ends	Date: <u>6/16/22</u> <u>7/13</u>	Time: <u>9:30pm</u>	Day of Week: <u>Friday</u>
Dismantle	Date: <u>6/16/22</u> <u>7/13</u>	Time: <u>9:30pm</u>	Day of Week: <u>Friday</u>

Brenda Easter
 Applicant Signature

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299
 Indianola, Iowa 50125
 Phone: 515-961-9410 Fax: 515-961-9402
 www.indianolaiowa.gov
 E-Mail: dbowlin@cityofindianola.com

- ▲ to Banner Lakes at Somerset State Park (6mi)
- ▲ Flying Frog Farms (8.11 mi)
- ▲ Somerset Winery (6.63 mi)
- and The Garden Barn (6.07 mi)
- to Des Moines (11.62 mi)



- ▼ to Annet Nature Center (4.16 mi)
- ▼ Lake Ahquabi State Park (4.32 mi) and
- ▼ Miss Spenser's Special-Teas (14.12 mi)

Indianola Community

Narrative:

Please describe your request and event:

See attached

Please describe what streets you are planning to close:

See attached

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

See attached

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

See attached

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

See attached

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

Event Description:

The Indianola Chamber of Commerce respectfully requests the use of Memorial Park to host the annual Friday Night Live concert series. The concerts will be held June 1, 22 and July 13, 2018. This event invites families and friends to enjoy a night out in Indianola. Gates open at 6 p.m. and the concert ends at 9:30 p.m. We offer a beer garden, food vendors, live music, and family fun for anyone in our community to enjoy. The cost for adults and children 10 years of age and older is \$5. Children under the age of 10 are free. Parking is available in the Aquatic Center parking area, along nearby streets, and at the Simpson College baseball field parking lot.

Describe streets you are planning to close:

We intend to close a small portion of Euclid Avenue between the Aquatic Center Parking area and North G Street. In addition, we intend to close the Skate Park on those evenings at 5 p.m. for security reasons. A sign will be posted on the three concert nights informing the public about the 5 p.m. Skate Park and Park closure.

Safety Plan and Crowd Control:

We contract with an off-duty Indianola police officer for safety and crowd control. We also utilize board members and volunteer businesses to monitor attendees during the evening. Individuals under the age of 18 must be accompanied by an adult at least 18 years of age. No outside coolers are allowed, unless medically necessary, which allows event managers to monitor the amount of alcohol sold to individuals.

The beer garden is secured by tables to eliminate entry from all sides except in the designated entry area. All adults entering the beer garden must show a valid driver's license and be of age. All of age participants are required to wear a wristband indicating of age. In addition, an of age person must be wearing a wristband to purchase and redeem drink tickets.

The park perimeter is secured by brush, which keeps entrance into the event at either the main gate located at the corner of G Street and Euclid Avenue or at the entrance located on the east side of the park. In addition, volunteers and board members watch entrances.

This is the third year of this event, and we have had no issues or out-of-control participants in the first two years. We don't expect any issues this year as well.

Emergency/Medical Plan:

In the event of a medical emergency, event managers will call 911. In the event of severe weather, the concert will be cancelled, and the event managers will inform participants using a PA system if during an event and evacuation necessary. Event managers will have a list of all necessary contacts, including local medical clinics to assist participants if needed.

Clean-up Plans:

TRM Disposal will be providing and removing waste containers for all three events. FFA students will be responsible for bottle and can disposal while board members will oversee clean up and tear down after the event has ended.

Meeting Date: 08/06/2018

Subject

Resolution suspending enforcement of Indianola Code 47.01(11) regarding the sale of beer and wine coolers in city parks for the Friday Night Live Summer Concert Series as requested by the Indianola Chamber of Commerce

Information

The Indianola Chamber of Commerce is requesting to amend their Friday Night Live Summer Concert Series in Memorial Park (North "G" and West Euclid Avenue) from July 13, 2018 (due to weather conditions) to August 18, 2018.

If council wishes to approve the event, the resolution (packet) will need to be considered. Highlights of the resolution include:

- The Beer (includes Wine Coolers) will be sold and served in accordance with the State of Iowa Alcoholic Beverages Division
- The Indianola Chamber of Commerce will be required to comply with all other requirements of the Municipal Code of the City for the event along with the terms of the Permit issued by the State.
- Friday Night Live Summer Concert Series will be held on August 18, 2018 from 4:00 p.m. to 9:00 p.m. and council confirms that the enforcement of the Indianola Code Section 47.01(11) will be temporarily suspended from 4:00 p.m. to 9:00 p.m. for the event and confirms that a beer permit will be issued (upon approval by the City Council) by the State of Iowa
- All participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but the enforcement of the prohibition on the sale of beer and wine coolers in the park is hereby waived

Fiscal Impact

Attachments

Resolution

RESOLUTION NO. 2018-_____

A RESOLUTION SUSPENDING ENFORCEMENT OF INDIANOLA CODE § 47.01(11) REGARDING THE SALE AND CONSUMPTION OF ALCOHOL IN CITY PARKS FOR THE FRIDAY NIGHT LIVE CONCERT SERIES IN THE INDIANOLA MEMORIAL PARK

WHEREAS, the Indianola Chamber of Commerce intends to hold a Friday Night Live Summer Concert Series at the Indianola Memorial Park; and

WHEREAS, said event is set to occur on Friday, August 18, 2018 from 4:00 p.m. to 9:00 p.m. at the Indianola Memorial Park, in the City of Indianola; and

WHEREAS, the City has been notified of said event because the Indianola Chamber of Commerce will be selling alcoholic beverages to attendants at the event; and

WHEREAS, the Indianola Chamber of Commerce has applied for a Class “B” Beer (includes Wine Coolers) and Outdoor Area through the State of Iowa to sale alcoholic beverages at the Indianola Memorial Park; and

WHEREAS, alcoholic beverages for the Friday Night Live Concert Series will be served in accordance with the authorization by the State of Iowa; and

WHEREAS, Indianola Code Section 47.01(11) governing alcoholic beverages in parks reads: “No person shall bring within, sell, give away or drink alcoholic beverages, except beer, at any time in the park, or be under the influence of intoxicating liquor or a controlled substance while in any park;” and

WHEREAS, the City staff and City Attorney have determined that the Indianola Chamber of Commerce has applied for a Class “B” Beer (includes Wine Coolers) and Outdoor Area permit; and

WHEREAS, the Indianola Chamber of Commerce will be required to comply with all other requirements of the Municipal Code of the City for the event along with the terms of the Class “B” Beer (includes Wine Coolers) and Outdoor Area permit issued by the State.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that the City of Indianola hereby acknowledges receipt of notification of the Friday Night Live Summer Concert Series on Friday, August 18, 2018, confirms that enforcement of Indianola Code Section 47.01(11) will be temporarily suspended from 4:00 p.m. – 9:00 p.m. for the Friday Night Live Concert Series, and confirms that the Class “B” Beer (includes Wine Coolers) and Outdoor Area permit to be obtained for said event is hereby approved. The permit will be sent to the State of Iowa to be issued to the Indianola Chamber of Commerce.

BE IT FURTHER RESOLVED that all participants and sponsors of said event shall be required to comply with all other requirements of the Municipal Code of the City, but that enforcement of the prohibition on the sale, use, and consumption of wine in the park is hereby waived.

Dated this 6th day of August, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 08/06/2018

Subject

A new Class "B" Beer (includes Wine Coolers) and Outdoor Area for The Indianola Chamber of Commerce at the Memorial Park (North "G" and West Euclid Avenue)

Information

Recommendation

This is a new beer permit for the Indianola Chamber of Commerce at the Memorial Park on August 18, 2018. All the paperwork is in order and staff has approved.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/06/2018

Subject

An amended noise permit request from the Indianola Chamber of Commerce at the Memorial Park for Friday Night Live Summer Concert Series on August 18, 2018 from 4:00 p.m. - 9:00 p.m.

Information

In your packet is the amended noise permit application for the Friday Night Live Summer Concert Series at Memorial Park as requested by the Indianola Chamber of Commerce. The event scheduled for July 13, 2018 was canceled due to weather and has been rescheduled to August 18, 2018 from 4:00 p.m. - 9:00 p.m. Staff has reviewed and approved.

Fiscal Impact

Attachments

Noise Permit

Date: 7/19/18

Noise Permit Application

For Indianola Chamber of Commerce - Friday Night Live Summer Concert Series

Event Date: Amended Noise Permit August 18, 2018 (6:00 p.m. - 9:30 p.m.)

Staff Recommendation

Attached is an noise permit application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request. Initial and date under either approval or disapproval.

	Approve	Disapprove
Police Department – Dave Button	<u>DB 7/20/18</u>	_____
City Manager – Ryan Waller	<u>RW 7/23</u>	_____

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

MAR 13 2018

Amended
Noise Event Application

INDIANOLA, IOWA

Event Name: Friday Night Live Summer concert series
 Date/Time of Event: August 18, 2018 7pm - 9:30pm
 Location of Event: Memorial Park
 Event Sponsor(s): Indianola chamber of commerce

Contact Information:

Organization: Indianola chamber of commerce
 Contact Name: Brenda Easter
 Address: 111 N. Buxton St.
 Telephone Number: 515-961-6269
 Cell Phone Number: 515-442-6838
 Fax Number: 515-961-9753
 Email Address: Brenda@indianolachamber.com
 Today's Date: 3-2-18

Anticipated Attendance: 500 Per Day 1500 Total
 (3 nights)

Event Information:

Event Starts	Date: <u>6/1</u> <u>7/13</u>	Time: <u>6:00pm</u>	Day of Week: <u>Friday</u>
Event Ends	Date: <u>6/1</u> <u>7/13</u>	Time: <u>9:30pm</u>	Day of Week: <u>Friday</u>

Previous Event Information

Date of Event: 6/2 6/23 7/14 Time of Event: 6pm - 9pm

Please provide a map showing the event location and location of band/music,
 please specify: X Band DJ Other (please specify)

RETURN NOISE APPLICATION TO:

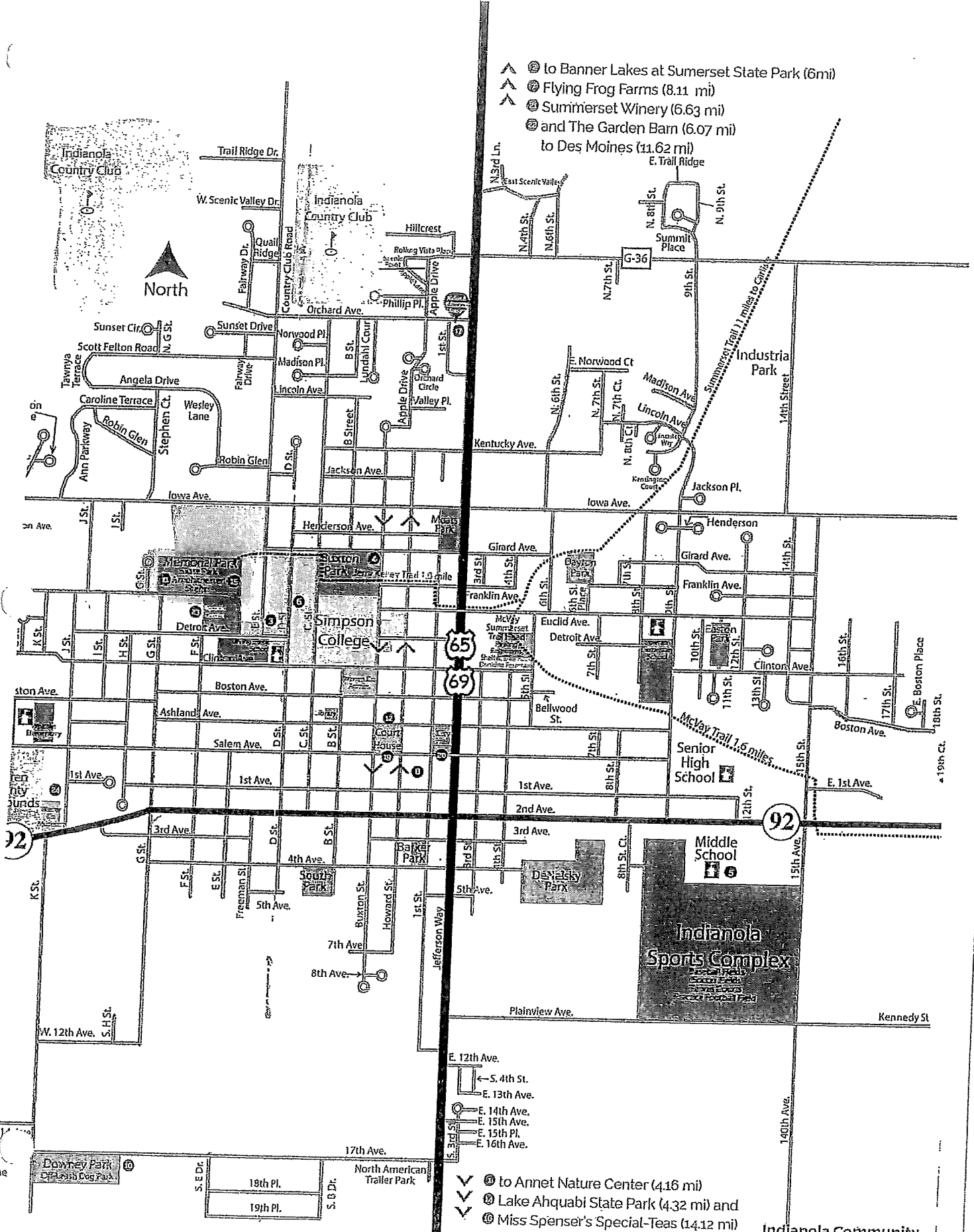
110 North First Street, PO Box 299

Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com



- ▲ to Banner Lakes at Sumerset State Park (6mi)
- ▲ to Flying Frog Farms (8.11 mi)
- ▲ to Summerset Winery (6.63 mi)
- and The Garden Barn (6.07 mi)
- to Des Moines (11.62 mi)

- ▼ to Annet Nature Center (4.16 mi)
- ▼ to Lake Ahquabi State Park (4.32 mi) and
- ▼ Miss Spenser's Special-Teas (14.12 mi)

Indianola Community

APPLICANT SIGNATURE: Brend Luster

Late Fee: Cash: _____ Check: _____ Received By: _____

OFFICE USE ONLY

DATE RECEIVED:				
	Signature	Date	Approved	Denied
Police Department:				
City Manager:				

RETURN NOISE APPLICATION TO:
 110 North First Street, PO Box 299
 Indianola, Iowa 50125
 Phone: 515-961-9410 Fax: 515-961-9402
www.indianolaiowa.gov
 E-Mail: dbowlin@cityofindianola.com

Meeting Date: 08/06/2018

Subject

Street usage application from Indianola Christian Union Church for their annual Hillbilly Hike Half Marathon & 10K Race on November 3, 2018 from 7:00 a.m. - 8:45 a.m. - request is to start at the Indianola High School to 9th Street then to the McVay Trail

Information

In your packet is the event application from the Indianola Christian Union Church for their annual Hillbilly Hike Half Marathon & 10K Race on November 3, 2018 from 7:00 a.m. - 8:45 a.m. The race will start at the Indianola High School to 9th Street then to the McVay Trail. Staff has reviewed and approved. The application was received on July 10, 2018.

Fiscal Impact

Attachments

Application

Date: 7/10/18

Event Application

For Hillbilly Hike Half Marathon & 10K Race

Event Date : November 3, 2018 (7:00 a.m. - 8:45 a.m.)

Staff Recommendation and Chamber Notification

Attached is an event application. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Park and Recreation Director – Doug Bylund	<u>DJB 7/11</u>	_____
Street Department – Jason Etnyre	<u>JE 7/11</u>	_____
Fire Department – Greg Chia	<u>GMC 7/12</u>	_____
Police Department – Brian Sher	<u>BS</u>	_____
HR & Risk Manager – Melissa McCoy	<u>mm</u>	_____
City Manager – Ryan Waller	<u>R</u>	_____
Chamber of Commerce	Fax: 961-9753	_____

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!

Diana Bowlin

From: Snodgrass, Bobbi <Bsnodgrass@guideone.com>
Sent: Tuesday, July 10, 2018 10:15 AM
To: Diana Bowlin
Subject: Application for Street Closure Event
Attachments: Scanned_from_a_Lexmark_Multifunction_Product07-10-2018-105856.pdf; Indianola Christian Union Church.pdf

See attached and please let me know what else you may need or if you have questions or concerns.

Please note that I am also enclosing our insurance policy but Central Iowa Insurance Agency tells us that we can't get an updated dec until September since West Bend will not allow them to bind until 8 weeks of the event. I will send the updated dec as soon as it becomes available showing City of Indianola as a certificate holder.

We had another terrific event last year, participants from all across the nation travelled to Warren County for our event. The course will be the same as last year. It starts on 1st street in front of the H.S. then uses a bit of 9th street in order to get onto the McVay Trail.

We provide and train the volunteers who serve as traffic control attendants at the intersections.

We work hand in hand with Troy Bass of the Indianola Fire & Rescue Team and Brad Proctor of Warren County Amateur Radio Emergency Service in planning the event to ensure safety for everyone.

Last year we added a 5k to help fundraise for the Joe and Ashley Greubel family. The 5k starts and ends in Carlisle, IA so no effect on the City of Indianola.

We anticipate approx. 400-500 participants at the Indianola High School who will run or walk to Carlisle via the Summerset bike trail.

More information regarding our races including maps

here. https://secure.getmeregistered.com/get_information.php?event_id=128414

Thank you.



Bobbi Snodgrass AIS

AGENCY SPECIALIST

e Bsnodgrass@guideone.com / p 515-267-2006

a 1111 Ashworth Rd, West Des Moines, IA 50265

GUIDEONE.COM / [FACEBOOK](#) / [TWITTER](#) / [LINKEDIN](#)

Event Name: Hillbilly Hike Half Marathon & 10K Race³
Date/Time of Event: 11/3/18 @ 8:00 am.
Location of Event: Indianola High School
Event Sponsor(s): Indianola Christian Union Church

Contact Information:

Organization: Indianola Christian Union Church
Contact Name: Bobbi Snodgrass
Address: 106 S. 8th Street, Indianola IA 50125
Telephone Number: 515-979-7751
Cell Phone Number: 515-267-2006
Fax Number: —
Email Address: bSnodgrass@guideone.com
Today's Date: 7/10/18

Anticipated Attendance: 400 Per Day Same Total

Event Information:

Set up & tear down same morning 11/3/18

Setup Begins	Date: <u>11/3</u>	Time <u>7am</u>	Day of Week <u>Saturday</u>
Event Starts	Date: <u>11/3</u>	Time <u>8am</u>	Day of Week <u>11</u>
Event Ends	Date: <u>11/3</u>	Time <u>8:30am</u>	Day of Week <u>11</u>
Dismantle	Date: <u>11/3</u>	Time <u>8:45am</u>	Day of Week <u>11</u>

Bobbi Snodgrass
Applicant Signature

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299
Indianola, Iowa 50125
Phone: 515-961-9410 Fax: 515-961-9402
www.indianolaiowa.gov
E-Mail: dbowlin@cityofindianola.com

Narrative:

Please describe your request and event:

Fundraiser for our church Missions Team

Please describe what streets you are planning to close:

Race starts in front of IHS then to 9th St, Then to Melby trail all the way to Carlisle.

Please describe your safety plan including crowd control. Attach additional sheets if necessary. The Indianola Police and Fire Departments will review your safety plans to determine if safety is adequate. In reviewing the application, they will be looking at anticipated crowd size, demographics, entertainment, and alcohol, prior history with this event or similar events and other criteria.

Same as last year, we work with Indianola Fire Dept and communicate to our course guards a safety plan to stop oncoming traffic as the runners cross street intersections on their way North out of town.

Please describe your emergency/medical plan, including your communication procedures. Attach additional sheets if necessary.

We work side by side with Troy Bass of the Indianola Fire & Rescue to ensure safety.

Please describe your plan for cleanup and removal of recyclable goods and garbage during and after your event.

We have many volunteers who will make it seem as though the event never happened at all. No damages, no mess, we will remove trash.

Thank you for your interest in holding a neighborhood or community event!

RETURN PERMIT APPLICATION TO:

110 North First Street, PO Box 299

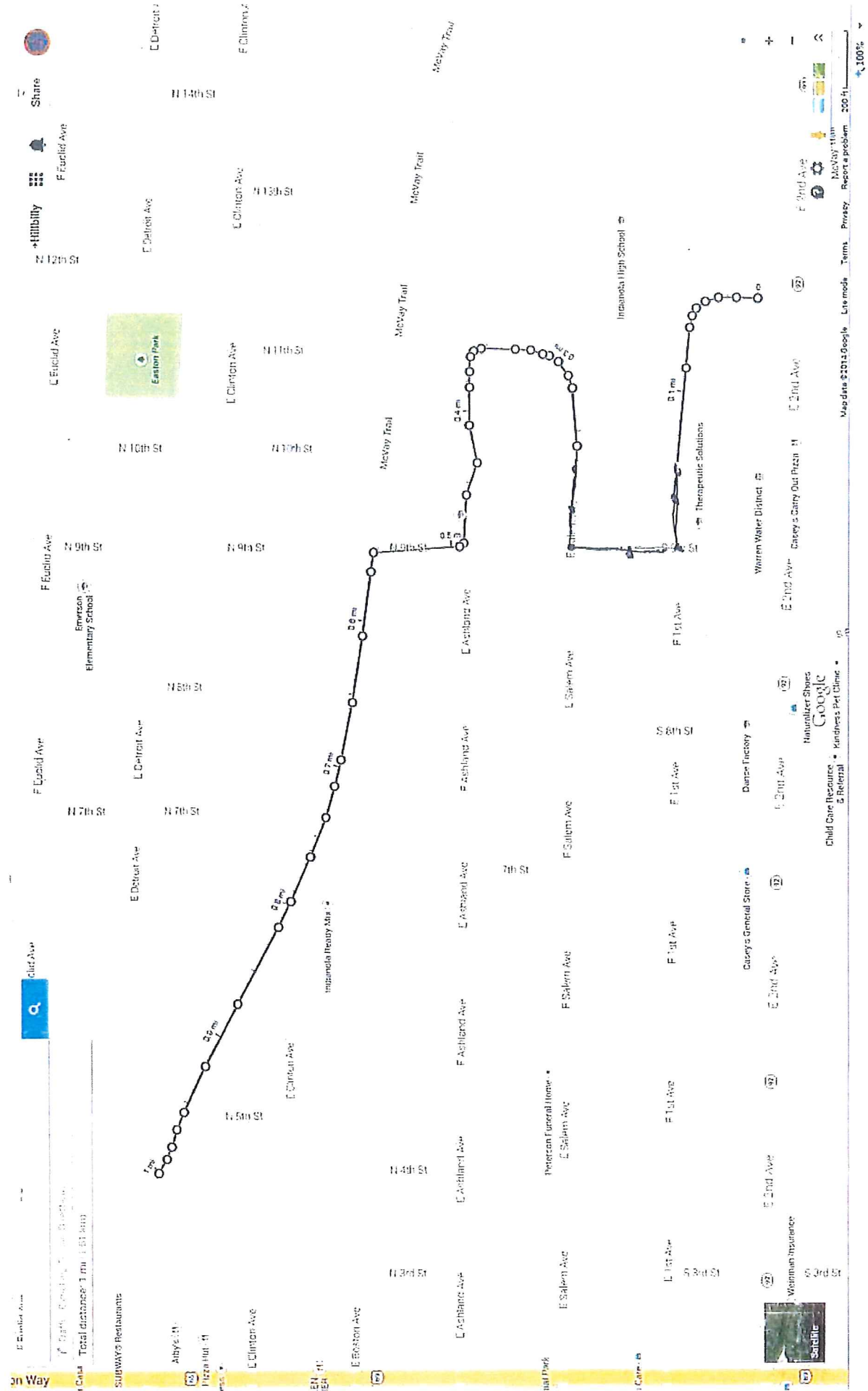
Indianola, Iowa 50125

Phone: 515-961-9410 Fax: 515-961-9402

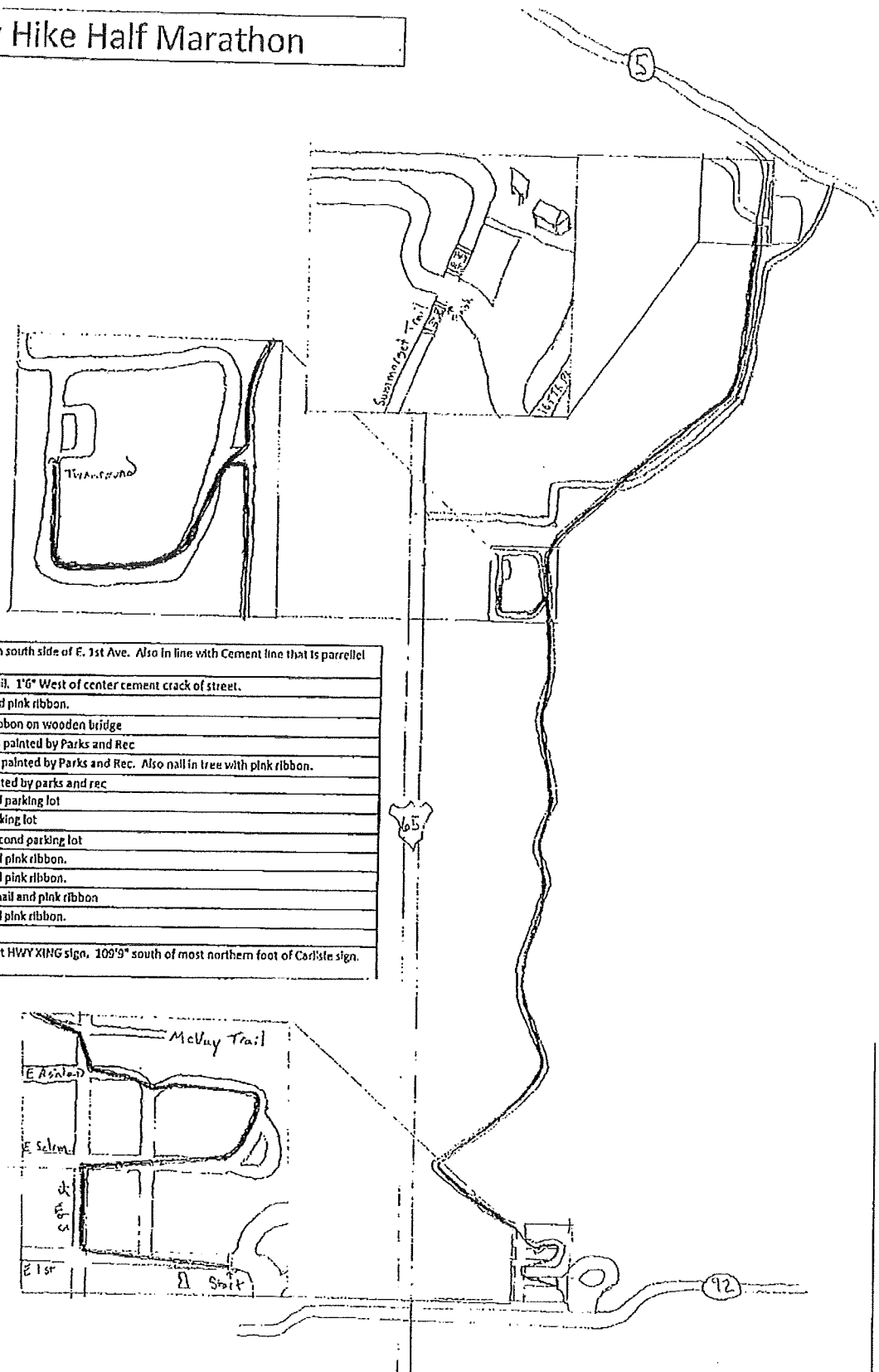
www.indianolaiowa.gov

E-Mail: dbowlin@cityofindianola.com

Diagram of the 1st Mile of the Hillbilly Hike Half Marathon. The race will start in front of the IHS on 1st St, use the High School Parking lot, then exit onto 9th street for approx. a block until connecting with the McVay Trail which it will use the rest of the way out of town. We are working with the Indianola Fire Dept. to secure and train volunteers to help ensure safety for participants, spectators, and provide traffic control along the course where it intersects with or uses city streets.



Hillbilly Hike Half Marathon



Start	65'4" east of Fire Hydrant on south side of E. 1st Ave. Also in line with Cement line that is parallel with Door to School
Mile 1	In middle of E. 15th St on trail. 1'6" West of center cement crack of street.
Mile 2	Marked on Tree with nail and pink ribbon.
Mile 3	Marked with nail and pink ribbon on wooden bridge
Mile 4	66'6" south of Mile marker 3 painted by Parks and Rec
Mile 5	2'30" north of mile marker 4 painted by Parks and Rec. Also nail in tree with pink ribbon.
Mile 6	Center of Mile marker 5 painted by parks and rec
Mile 7	31'1" NE of Yellow sign in 3rd parking lot
Turnaround	116'0" South of turn into parking lot
Mile 8	29'0" SW of yellow sign in second parking lot
Mile 9	Marked on Tree with nail and pink ribbon.
Mile 10	Marked on Tree with nail and pink ribbon.
Mile 11	Marked on Gravel side with nail and pink ribbon
Mile 12	Marked on Tree with nail and pink ribbon.
Mile 13	12'6" north of start of bridge
Finish	Center of last solid line on 1st HWY XING sign. 109'9" south of most northern foot of Carlisle sign.

City Council Regular

5.L.

Meeting Date: 08/06/2018

Subject

Block party request from Marcia Peeler - 807 N. Buxton - on August 9, 2018 from 4:30 p.m. - 10:30 p.m. (rain date will be August 16, 2017)

Information

In your packet is a block party request from Marcia Peeler for August 9, 2018 from 4:30 p.m. - 10:30 p.m. Staff has reviewed and approved.

All of the abutting neighbors have been informed of the event and approved.

FYI - A rain date of August 16, 2018 has also been approved.

Fiscal Impact

Attachments

Block Party App

Date: 07/11/18

Block Party Permit

For Marcia Peeler – 807 N. Buxton

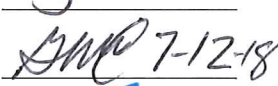
Event Date : August 9, 2018 (4:30 p.m. – 10:30 p.m.)

Rain Date – August 16, 2018 (4:30 p.m. – 10:30 p.m.)

Staff Recommendation and Chamber Notification

Attached is a Block Party Permit. Please review; add any comments you feel are necessary, such as concerns or other items to be considered regarding the request.

Initial and date under either approval or disapproval and pass on to the next department.

	Approve	Disapprove
Street Department – Jason Etnyre		
Fire Department – Greg Chia	 7-12-18	
Police Department – Brian Sher		
City Manager – Ryan Waller		

Comments:

Please return to Diana Bowlin by: ASAP

Thank you for your time and consideration!



Indianola Block Party Permit

NAME: Marcia Peeler
ADDRESS: 807 N. Buxton St.
PHONE NUMBER OF CONTACT: 515-961-6603 H 515-210-0835 M
DATE OF BLOCK PARTY: Thursday, Aug. 9 - (raindate) Aug. 16
TIME: START: set up 4:30 pm start time 6:00 END: 9:00 pm clean-up by 10:30
(MAY START NO EARLIER THAN 9:00AM AND GO NO LATER THAN 11:00PM)
STREET TO BE BLOCKED OFF: Henderson between N. B and N. Buxton
INTERSECTIONS: North B St./North C St. AND: N. Buxton Street

Rules and Regulations

1. This application deadline is thirty (30) days prior to the event.
2. The block party should not last longer than six (6) hours and may not start before 9:00 am and must end by 11:00 pm, this does include set-up and clean up.
3. It is required that alcohol be kept on private property.
4. All affected neighbors must be notified, and sign the application.
5. Party organizers would be responsible to place barricades in the street and return them to the right of way after event.
6. A deposit of \$150 will need to be paid, prior to the event.
7. If the barricade/s are damaged or lost, a portion or all of the deposit will be used to pay for replacement.

I further voluntarily assume all risk of loss, damage or injury that may be sustained by me or my guests while participating in, traveling from, or observing any of the events that are part of the block party, and I hereby release the City of Indianola and all its offices, elected officials, employees and other agents from any and all liability associated with this event.

By signing below, I agree to the rules and regulations, and understand the undertaking of risk, as described above.

APPLICANT SIGNATURE: Marcia Peeler

RETURN PERMIT APPLICATION TO:

City of Indianola

110 North First Street, PO Box 299

Phone: 1-515-961-9410 Fax: 1-515-961-9402

E-Mail: dbowlin@cityofindianola.com

Indianola

CONNECTING TO WHAT MATTERS

By signing below, I understand the rules and regulations as mentioned on page one (1) and that I have been informed of the event that is being applied for.

NAME	ADDRESS	APPROVE / DISAPPROVE
Heater <i>Anna Heater</i>	901 N. Buxton St.	☒ APPROVE ☐ DISAPPROVE
Kennedy <i>Col Kennedy</i>	811 N. Buxton St.	☒ APPROVE ☐ DISAPPROVE
Sinclair <i>Jim Sinclair</i>	810 N. B St.	☒ APPROVE ☐ DISAPPROVE
Hoger <i>Joel Hoger</i>	900 N. B St.	☒ APPROVE ☐ DISAPPROVE
		APPROVE / DISAPPROVE
		APPROVE / DISAPPROVE
		APPROVE / DISAPPROVE
		APPROVE / DISAPPROVE
		APPROVE / DISAPPROVE
		APPROVE / DISAPPROVE
		APPROVE / DISAPPROVE

RETURN PERMIT APPLICATION TO:
 City of Indianola
 110 North First Street, PO Box 299
 Phone: 1-515-961-9410 Fax: 1-515-961-9402
 E-Mail: dbowlin@cityofindianola.com

City Council Regular**5.M.****Meeting Date:** 08/06/2018**Subject**

Prior and final approval applications for urban revitalization designation

Information

The following comprise a list of prior and final applications for Urban Revitalization Designation. The paperwork is in order.

Prior

Horton-Robinson - 2416 W. 10th Avenue - SFD - \$190,000

Final

Doering Properties - 333/335 South Spruce Street - Duplex - \$318,100

Below is a list of permits issued through June 30, 2018 and previous years.

	2018		2017		2016		2015		2014	
SFD	15	\$2,498,950 \$166,597	25	\$4,369,980 \$174,799	21	\$3,824,802 \$182,133	20	\$3,493,500 \$174,675	14	\$2,619,909 \$187,136
Duplexes	4	\$1,115,000	3	\$819,800	4	\$1,224,100	1	\$241,500	1	\$241,500
MFD	0	0	1	\$375,900	3	\$11,744,453	1	\$426,350	1	\$426,350
Add/Alt	29	\$413,519	30	\$250,090	29	\$238,778	17	\$87,508	20	\$155,267
Non-Residential	32	\$8,964,747	21	\$1,848,452	23	\$7,468,987	21	\$11,091,767	18	\$10,721,590
Total	80	\$12,992,216	80	\$7,664,222	80	\$24,501,120	60	\$15,340,625	54	\$14,164,616

Fiscal Impact**Attachments***No file(s) attached.*

Meeting Date: 08/06/2018

Subject

Authorize past due sewer, recycling and storm water fees to be sent to the State Off-Set Program for collection

* Sewer \$1,869.49, recycling \$463.80, storm water fee \$17.77

Information

We are sending past due balances of \$1,869.49 sewer, \$463.80 recycling and \$17.77 for storm water to the State Income Offset Program for collection. These numbers indicate the Utility Office staff does an outstanding job collecting bills. Hats off to all!

A comparison of past quarters are shown below:

<u>Date</u>	<u>Sewer</u>	<u>Recycling</u>	<u>Storm Water</u>
October 2017 - December 2017	\$1,927.68	\$442.96	\$54.99
July 2017-September 2017	\$3,398.68	\$390.66	\$62.76
April 2017-June 2017	\$4,041.68	\$608.71	\$126.82
January 2017-March 2017	\$2,194.62	\$476.09	\$83.40
October 2016 - December 2016	\$4,204.15	\$553.39	\$111.24
July 2016-September 2016	\$3,030.24	\$686.70	\$ 69.31
April 2016-June 2016	\$5,270.54	\$583.05	\$167.41
January 2016 - March 2016	\$4,886.69	\$649.23	\$137.44
October 2015 - December 2015	\$5,313.43	\$663.76	\$143.91
July 2015 - September 2015	\$5,294.54	\$643.19	\$127.22
April 2015 - June 2015	\$6,145.16	\$726.13	\$179.26
January 2015-March 2015	\$4,823.37	509.39	\$84.33
October 2014 - December 2014	\$6,461.50	\$1,054.09	307.76
July 2014 - September 2014	\$4,809.48	\$611.40	\$86.41
April 2014 - June 2014	\$10,634.12	\$1,163.98	\$239.65
January 2014 - March 2014	\$5,826.12	\$485.53	\$191.89

Fiscal Impact**Attachments**

No file(s) attached.

Subject

Claims on the computer printout for August 6, 2018

Information

Fiscal Impact

Attachments

Vendor Report

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
A-CHECK GLOBAL				
A-CHECK GLOBAL	BACKGROUND CHECKS	06/29/2018	142.00	FIRE FUND
Total A-CHECK GLOBAL:			142.00	
ACTION REPROGRAPHICS				
ACTION REPROGRAPHICS	VEHICLE GRAPHICS UNIT 181	07/19/2018	897.00	POLICE FUND
Total ACTION REPROGRAPHICS:			897.00	
AGRILAND FS INC				
AGRILAND FS INC	CHALK	07/05/2018	571.20	PARK & RECREATI
AGRILAND FS INC	GRASS SEED	07/11/2018	119.00	PARK & RECREATI
Total AGRILAND FS INC:			690.20	
AGSOURCE COOPERATIVE SERVICES				
AGSOURCE COOPERATIVE SE	JULY WATER TEST	07/12/2018	39.00	POOL (MEMORIAL)
Total AGSOURCE COOPERATIVE SERVICES:			39.00	
AIRGAS USA LLC				
AIRGAS USA LLC	ARGON GAS	07/30/2018	6.70	FIRE FUND
Total AIRGAS USA LLC:			6.70	
ALLSUP, PAT				
ALLSUP, PAT	TRAINING	07/18/2018	89.40	POLICE FUND
Total ALLSUP, PAT:			89.40	
AMERICAN SOCIETY OF COMPOSERS				
AMERICAN SOCIETY OF COMP	LICENSE AGREEMENT	07/20/2018	13.15	GENERAL FUND
Total AMERICAN SOCIETY OF COMPOSERS:			13.15	
APWA IOWA CHAPTER				
APWA IOWA CHAPTER	FALL APWA CONFERENCE	07/23/2018	185.00	ROAD USE TAX FU
Total APWA IOWA CHAPTER:			185.00	
ARDENT LIGHTING GROUP LLC				
ARDENT LIGHTING GROUP LLC	SOFTBALL FIELD LIGHT REPAIRS	07/13/2018	735.89	PARK & RECREATI
Total ARDENT LIGHTING GROUP LLC:			735.89	
ATLANTIC BOTTLING CO.				
ATLANTIC BOTTLING CO.	POOL CONCESSIONS	07/13/2018	476.83	POOL (MEMORIAL)
ATLANTIC BOTTLING CO.	POOL CONCESSIONS	07/27/2018	283.30	POOL (MEMORIAL)
ATLANTIC BOTTLING CO.	COKE PRODUCTS FOR PICKARD	07/13/2018	457.78	PARK & RECREATI
Total ATLANTIC BOTTLING CO.:			1,217.91	
B & B BEDDING				
B & B BEDDING	PLAYGROUND MULCH	07/05/2018	1,900.00	PARK & RECREATI
Total B & B BEDDING:			1,900.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
BANKERS TRUST COMPANY				
BANKERS TRUST COMPANY	INVESTMENT/CUSTODY FEE	07/11/2018	4,956.40	GENERAL FUND
BANKERS TRUST COMPANY	DEBT SERVICE INVESTMENT/CUSTODY FE	07/11/2018	72.90	SEWER CAPITAL P
Total BANKERS TRUST COMPANY:			5,029.30	
BENDON INDIANOLA MECHANICAL LLC				
BENDON INDIANOLA MECHANI	REPLACE TANK/FAUCETS	07/20/2018	403.50	GENERAL FUND
Total BENDON INDIANOLA MECHANICAL LLC:			403.50	
BOLAND RECREATION				
BOLAND RECREATION	MEMORIAL BENCH	06/08/2018	1,221.00	PARK & RECREATI
Total BOLAND RECREATION:			1,221.00	
BONNIE'S BARRICADES				
BONNIE'S BARRICADES	SOUTH K STREET	06/08/2018	329.50	ROAD USE TAX FU
Total BONNIE'S BARRICADES:			329.50	
BRICK GENTRY P.C.				
BRICK GENTRY P.C.	20303.001 LEGAL SERVICES	07/25/2018	7,020.00	GENERAL FUND
BRICK GENTRY P.C.	20303.011 PROSECUTIONS	07/25/2018	2,700.00	GENERAL FUND
BRICK GENTRY P.C.	WASTEWATER MATTERS	07/25/2018	195.00	SEWER FUND
BRICK GENTRY P.C.	UNION NEGOTIATIONS	07/25/2018	90.00	SEWER FUND
Total BRICK GENTRY P.C.:			10,005.00	
BROWNELLS INC				
BROWNELLS INC	SUPPLIES	07/12/2018	142.16	POLICE FUND
Total BROWNELLS INC:			142.16	
BUHROW, LUKE				
BUHROW, LUKE	SUPPLIES	07/09/2018	65.90	POLICE FUND
BUHROW, LUKE	TRAINING 6/24/18 - 6/29/18	07/10/2018	595.70	POLICE FUND
BUHROW, LUKE	TRAINING 6/11/18 - 6/14/18	07/12/2018	446.18	POLICE FUND
Total BUHROW, LUKE:			1,107.78	
CDW GOVERNMENT INC				
CDW GOVERNMENT INC	MS SQL CORE	06/11/2018	5,131.36	CAPITAL PROJECT
CDW GOVERNMENT INC	2 - CISCO UCS 300 GB HDD	07/18/2018	631.10	GENERAL FUND
CDW GOVERNMENT INC	CISCO USC FLEXSTORAGE	07/19/2018	331.66	GENERAL FUND
Total CDW GOVERNMENT INC:			6,094.12	
CENTRAL IOWA PEST CONTROL SRVCS				
CENTRAL IOWA PEST CONTRO	EXTERMINATOR	07/16/2018	150.00	GENERAL FUND
Total CENTRAL IOWA PEST CONTROL SRVCS:			150.00	
CENTRAL IOWA TELEVISIONING				
CENTRAL IOWA TELEVISIONING	LATERALL CONNECTION REPAIRS	07/27/2018	24,000.00	SEWER CAPITAL P
Total CENTRAL IOWA TELEVISIONING:			24,000.00	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
CENTURYLINK				
CENTURYLINK	PHONE	06/22/2018	96.72	GENERAL FUND
CENTURYLINK	PHONE	06/22/2018	110.64	GENERAL FUND
Total CENTURYLINK:			207.36	
CINTAS CORPORATION				
CINTAS CORPORATION	MONTHLY CINTAS REFILL	07/10/2018	63.89	ROAD USE TAX FU
Total CINTAS CORPORATION:			63.89	
CIRCLE B CASHWAY				
CIRCLE B CASHWAY	2 X 4 FOR CONCRETE WORK	06/27/2018	158.70	ROAD USE TAX FU
Total CIRCLE B CASHWAY:			158.70	
CITY OF INDIANOLA - UTILITY				
CITY OF INDIANOLA - UTILITY	UTILITIES - MEMORIAL	06/30/2018	460.35	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BARKER	06/30/2018	47.50	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	65-69 HWY NORTH MEDIAN	06/30/2018	88.51	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - PICKARD	06/30/2018	772.50	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MCCORD	06/30/2018	46.38	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - DOWNEY	06/30/2018	44.00	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - 206 N 1ST	07/31/2018	45.50	FIRE FUND
CITY OF INDIANOLA - UTILITY	STREETLIGHTS	07/31/2018	13,670.76	GENERAL FUND
CITY OF INDIANOLA - UTILITY	RENEWABLE	07/31/2018	231.00	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	07/31/2018	5,406.73	GENERAL FUND
CITY OF INDIANOLA - UTILITY	UTILITIES	07/31/2018	1,776.17	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES, TOTAL N SEWER PLANT, DEMAN	07/31/2018	13,129.34	SEWER FUND
CITY OF INDIANOLA - UTILITY	UTILITIES - SHOP	06/30/2018	219.05	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES	07/31/2018	497.58	ROAD USE TAX FU
CITY OF INDIANOLA - UTILITY	UTILITIES - TRAIL	06/30/2018	58.26	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - 410 N JEFFERSON	07/31/2018	187.88	FIRE FUND
CITY OF INDIANOLA - UTILITY	UTILITIES YOUTH SOFTBALL	06/30/2018	461.50	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - MOATS	06/30/2018	147.16	PARK & RECREATI
CITY OF INDIANOLA - UTILITY	UTILITIES - BUXTON	06/30/2018	356.73	PARK & RECREATI
Total CITY OF INDIANOLA - UTILITY:			37,646.90	
CITY STATE BANK				
CITY STATE BANK	INTEREST - LEGACY LOAN	07/30/2018	413.90	DOWNTOWN BIZ I
Total CITY STATE BANK:			413.90	
CLIA LABORATORY PROGRAM				
CLIA LABORATORY PROGRAM	LAB FEES CERTIFICATE	07/10/2018	150.00	AMBULANCE FUN
Total CLIA LABORATORY PROGRAM:			150.00	
CNM OUTDOOR EQUIPMENT				
CNM OUTDOOR EQUIPMENT	CHAINSAW CHAINS	07/12/2018	53.90	ROAD USE TAX FU
CNM OUTDOOR EQUIPMENT	CHAINSAW BLADES	07/30/2018	112.00	ROAD USE TAX FU
Total CNM OUTDOOR EQUIPMENT:			165.90	
COFFMAN, MIKE				
COFFMAN, MIKE	REFUND OF CREDIT BALANCE DUE TO CAN	07/16/2018	160.00	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total COFFMAN, MIKE:			160.00	
CONCRETE PROFESSIONALS				
CONCRETE PROFESSIONALS	MEDIAN CONCRETE INSTALLATION	07/17/2018	7,890.12	CAPITAL PROJECT
Total CONCRETE PROFESSIONALS:			7,890.12	
CR SERVICES				
CR SERVICES	GLASS CLEANER	07/09/2018	10.75	ROAD USE TAX FU
CR SERVICES	GREEN MARKING FLAGS	07/16/2018	152.95	SEWER FUND
Total CR SERVICES:			163.70	
CRAIG'S AUTOMOTIVE				
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	06/01/2018	92.50	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	06/26/2018	92.50	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	06/28/2018	281.80	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	06/26/2018	882.35	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE REPAIR	07/02/2018	520.00	POLICE FUND
CRAIG'S AUTOMOTIVE	VEHICLE SERVICE	06/27/2018	195.00	POLICE FUND
Total CRAIG'S AUTOMOTIVE:			2,064.15	
CREATIVE GENIUSES				
CREATIVE GENIUSES	INSTRUCTION ART CAMP	07/20/2018	630.00	PARK & RECREATI
Total CREATIVE GENIUSES:			630.00	
CRYSTAL CLEAR WATER CO				
CRYSTAL CLEAR WATER CO	DI WATER FOR LAB	07/20/2018	16.00	SEWER FUND
Total CRYSTAL CLEAR WATER CO:			16.00	
DASH MEDICAL GLOVES				
DASH MEDICAL GLOVES	SUPPLIES	07/19/2018	70.90	POLICE FUND
Total DASH MEDICAL GLOVES:			70.90	
DAVISON, BRIAN				
DAVISON, BRIAN	HOME BASE IOWA INCENTIVE PROGRAM	07/16/2018	1,500.00	GENERAL FUND
Total DAVISON, BRIAN:			1,500.00	
DES MOINES REGISTER MEDIA				
DES MOINES REGISTER MEDIA	CC MIN-06	06/30/2018	49.23	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	06/30/2018	35.50	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-06	06/30/2018	234.60	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	06/30/2018	39.91	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-05	06/30/2018	41.88	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-06	06/30/2018	199.29	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-05	06/30/2018	445.97	GENERAL FUND
DES MOINES REGISTER MEDIA	CC MIN-06	06/30/2018	350.34	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	06/30/2018	30.60	GENERAL FUND
DES MOINES REGISTER MEDIA	PH	06/30/2018	27.16	GENERAL FUND
DES MOINES REGISTER MEDIA	CREDIT ON INVOICE	06/30/2018	343.16	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total DES MOINES REGISTER MEDIA:			1,111.32	
DES MOINES RIVER PHYSICANS LLC				
DES MOINES RIVER PHYSICAN	PRISONER BILL - FLOYD COOK	06/13/2018	868.00	POLICE FUND
Total DES MOINES RIVER PHYSICANS LLC:			868.00	
DES MOINES STAMP MFG				
DES MOINES STAMP MFG	UNIFORMS - GROSSMAN/SPARKS	07/18/2018	54.00	POLICE FUND
Total DES MOINES STAMP MFG:			54.00	
DLH GRAFX				
DLH GRAFX	SHIRTS T-BALL PROGRAMS	06/28/2018	926.40	PARK & RECREATI
Total DLH GRAFX:			926.40	
DOWNEY TIRE PROS				
DOWNEY TIRE PROS	TIRE REPAIR ON ROADSIDE	04/30/2018	53.61	AMBULANCE FUN
DOWNEY TIRE PROS	VEHICLE REPAIR	06/22/2018	23.45	POLICE FUND
DOWNEY TIRE PROS	PICK UP TIRE	07/11/2018	70.88	ROAD USE TAX FU
DOWNEY TIRE PROS	BACKHOE TIRE	07/12/2018	40.29	ROAD USE TAX FU
DOWNEY TIRE PROS	VEHICLE REPAIR	07/24/2018	23.45	POLICE FUND
DOWNEY TIRE PROS	VEHICLE REPAIR	07/16/2018	23.45	POLICE FUND
Total DOWNEY TIRE PROS:			235.13	
DUST PROS JANITORIAL				
DUST PROS JANITORIAL	MONTHLY CLEANING CHARGE	07/20/2018	1,462.00	PARK & RECREATI
DUST PROS JANITORIAL	MONTHLY CLEANING	07/20/2018	4,000.00	GENERAL FUND
Total DUST PROS JANITORIAL:			5,462.00	
EMPLOYEE & FAMILY RESOURCES				
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	18.00	GENERAL FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	108.00	ROAD USE TAX FU
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	144.00	LIBRARY FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	414.00	POLICE FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	99.90	FIRE FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	18.00	GENERAL FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	54.00	GENERAL FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	72.00	PARK & RECREATI
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	36.00	GENERAL FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	90.00	PARK & RECREATI
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	566.10	AMBULANCE FUN
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	54.00	GENERAL FUND
EMPLOYEE & FAMILY RESOUR	ANNUAL CONTRACT	07/18/2018	108.00	SEWER FUND
Total EMPLOYEE & FAMILY RESOURCES:			1,782.00	
ETNYRE, JASON				
ETNYRE, JASON	OFFICE SUPPLIES/ELECTRIC PARTS	07/24/2018	46.63	ROAD USE TAX FU
Total ETNYRE, JASON:			46.63	
FARNER-BOCKEN				
FARNER-BOCKEN	PICKARD CONCESSIONS	07/09/2018	2,431.87	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
FARNER-BOCKEN	POOL CONCESSIONS	07/16/2018	531.32	POOL (MEMORIAL)
FARNER-BOCKEN	POOL CONCESSIONS	07/26/2018	646.15	POOL (MEMORIAL)
Total FARNER-BOCKEN:			3,609.34	
FLEEGEL, MICHAEL				
FLEEGEL, MICHAEL	HOME BASE IOWA INCENTIVE PROGRAM	07/16/2018	1,500.00	GENERAL FUND
Total FLEEGEL, MICHAEL:			1,500.00	
GALLS LLC				
GALLS LLC	UNIFORMS	06/28/2018	99.98	AMBULANCE FUN
GALLS LLC	UNIFORMS	06/29/2018	753.60	AMBULANCE FUN
GALLS LLC	UNIFORM - GROSSMAN	07/18/2018	1,014.33	POLICE FUND
GALLS LLC	UNIFORMS - SPARKS	07/18/2018	856.35	POLICE FUND
Total GALLS LLC:			2,724.26	
GEHRKE QUARRIES INC				
GEHRKE QUARRIES INC	BALLFIELD LIME	06/30/2018	178.24	PARK & RECREATI
Total GEHRKE QUARRIES INC:			178.24	
GLOBAL SOFTWARE				
GLOBAL SOFTWARE	COMPUTER NCIC	07/10/2018	1,620.00	POLICE FUND
Total GLOBAL SOFTWARE:			1,620.00	
GREATER DM PARTNERSHIP				
GREATER DM PARTNERSHIP	MEMBERSHIP DUES	07/02/2018	7,500.00	GENERAL FUND
Total GREATER DM PARTNERSHIP:			7,500.00	
H & W RECYCLING				
H & W RECYCLING	E-CYCLING	07/18/2018	1,230.00	GENERAL FUND
Total H & W RECYCLING:			1,230.00	
HANIFEN CO INC				
HANIFEN CO INC	TOW 332 TO SHOP	07/06/2018	481.25	FIRE FUND
HANIFEN CO INC	TOW MEDIC 2473	07/17/2018	228.75	AMBULANCE FUN
Total HANIFEN CO INC:			710.00	
HARRISON TRUCK CENTERS				
HARRISON TRUCK CENTERS	UNIT 7	07/19/2018	568.84	ROAD USE TAX FU
Total HARRISON TRUCK CENTERS:			568.84	
HAWKINS INC				
HAWKINS INC	CHLORINE	07/11/2018	623.20	POOL (MEMORIAL)
HAWKINS INC	SULFURIC ACID	07/16/2018	288.05	POOL (MEMORIAL)
HAWKINS INC	CHLORINE	07/16/2018	418.00	POOL (MEMORIAL)
HAWKINS INC	POOL CHLORINE	07/24/2018	585.20	POOL (MEMORIAL)
Total HAWKINS INC:			1,914.45	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
INDIANOLA COMMUNITY YOUTH FDN				
INDIANOLA COMMUNITY YOUT	HELPING HAND PROJECT	07/16/2018	5,000.00	GENERAL FUND
Total INDIANOLA COMMUNITY YOUTH FDN:			5,000.00	
INFOMAX OFFICE SYSTEMS INC.				
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/02/2018	259.29	POLICE FUND
INFOMAX OFFICE SYSTEMS IN	J0613 - IT	07/02/2018	62.15	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	PRINTER LEASE	07/13/2018	240.66	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER	07/16/2018	194.21	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/16/2018	15.37	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/16/2018	25.69	FIRE FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/16/2018	1,120.27	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/16/2018	150.67	GENERAL FUND
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/16/2018	.67	ROAD USE TAX FU
INFOMAX OFFICE SYSTEMS IN	COPIER CONTRACT	07/16/2018	.15	SEWER FUND
INFOMAX OFFICE SYSTEMS IN	COPIES	07/17/2018	64.37	PARK & RECREATI
Total INFOMAX OFFICE SYSTEMS INC.:			2,133.50	
IOWA ASSOC OF MUN UTILITIES				
IOWA ASSOC OF MUN UTILITIE	MOCK OSHA WALK THROUGH, POOL	06/30/2018	203.00	POOL (MEMORIAL)
IOWA ASSOC OF MUN UTILITIE	MOCK OSHA WALK THROUGH, STREET	06/30/2018	248.11	ROAD USE TAX FU
IOWA ASSOC OF MUN UTILITIE	MOCK OSHA WALK THROUGH, ACTIVITY CE	06/30/2018	203.00	PARK & RECREATI
IOWA ASSOC OF MUN UTILITIE	MOCK OSHA WALK THROUGH, PARKS	06/30/2018	225.55	PARK & RECREATI
IOWA ASSOC OF MUN UTILITIE	MOCK OSHA WALK THROUGH, WASTE WAT	06/30/2018	180.44	SEWER FUND
IOWA ASSOC OF MUN UTILITIE	SAFETY MEETING PREP & MINUTES - JUNE	06/30/2018	338.35	GENERAL FUND
Total IOWA ASSOC OF MUN UTILITIES:			1,398.45	
IOWA DEPT OF NATURAL RESOURCES				
IOWA DEPT OF NATURAL RES	TITLE V RENEWAL	07/17/2018	1,375.00	SEWER FUND
IOWA DEPT OF NATURAL RES	NPDES PERMIT	07/24/2018	1,275.00	SEWER FUND
Total IOWA DEPT OF NATURAL RESOURCES:			2,650.00	
IOWA LAW ENFORCEMENT ACADEMY				
IOWA LAW ENFORCEMENT AC	MMPI EVAL - GROSSMAN	07/18/2018	150.00	POLICE FUND
Total IOWA LAW ENFORCEMENT ACADEMY:			150.00	
IOWA ONE CALL				
IOWA ONE CALL	LOCATES	07/10/2018	518.40	SEWER FUND
Total IOWA ONE CALL:			518.40	
IOWA WATER MANAGEMENT CO.				
IOWA WATER MANAGEMENT C	WATER MGR - LIBRARY	08/01/2018	40.00	LIBRARY FUND
IOWA WATER MANAGEMENT C	WATER MGR - MUN BLDG	08/01/2018	150.00	GENERAL FUND
Total IOWA WATER MANAGEMENT CO.:			190.00	
ITRON INC.				
ITRON INC.	SOFTWARE MAINT	07/16/2018	228.11	SEWER FUND
Total ITRON INC.:			228.11	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
J & K CONTRACTING LLC				
J & K CONTRACTING LLC	MORLOCK LIFT STATION DOWNSTREAM G	07/31/2018	233,172.47	SEWER CAPITAL P
Total J & K CONTRACTING LLC:			233,172.47	
JERICO SERVICES INC				
JERICO SERVICES INC	DUST CONTROL PER POLICY	07/23/2018	3,227.66	ROAD USE TAX FU
Total JERICO SERVICES INC:			3,227.66	
JIM'S JOHNS				
JIM'S JOHNS	SOUTH PARK	07/18/2018	25.00	PARK & RECREATI
JIM'S JOHNS	DOG PARK	07/18/2018	25.00	PARK & RECREATI
JIM'S JOHNS	DENELSKY	07/18/2018	25.00	PARK & RECREATI
JIM'S JOHNS	BARKER	07/18/2018	25.00	PARK & RECREATI
JIM'S JOHNS	PICKARD	07/18/2018	25.00	PARK & RECREATI
Total JIM'S JOHNS:			125.00	
JOINER CONSTRUCTION CO INC				
JOINER CONSTRUCTION CO IN	MORLOCK LIFT STATION & FORCE MAIN	07/31/2018	146,913.94	SEWER CAPITAL P
Total JOINER CONSTRUCTION CO INC:			146,913.94	
KESTER, KATHY				
KESTER, KATHY	PIE REIMBURSEMENT	07/26/2018	142.56	PARK & RECREATI
Total KESTER, KATHY:			142.56	
KEYSTONE LABORATORIES INC				
KEYSTONE LABORATORIES IN	QUARTERLY TN TP SAMPLES	07/30/2018	110.80	SEWER FUND
KEYSTONE LABORATORIES IN	WEEKLY TESTING	07/31/2018	162.00	SEWER FUND
Total KEYSTONE LABORATORIES INC:			272.80	
KIYA KODA HUMANE SOCIETY				
KIYA KODA HUMANE SOCIETY	HUMANE SOCIETY CONTRACT - AUG 2018	07/18/2018	2,787.00	POLICE FUND
Total KIYA KODA HUMANE SOCIETY:			2,787.00	
MAHASKA COMMUNICATION GROUP				
MAHASKA COMMUNICATION G	MONTHLY PHONE SERVICES	07/01/2018	28.70	GENERAL FUND
MAHASKA COMMUNICATION G	MONTHLY INTERNET SERVICES	07/01/2018	7.60	GENERAL FUND
MAHASKA COMMUNICATION G	MONTHLY PHONE SERVICES	07/01/2018	94.85	GENERAL FUND
MAHASKA COMMUNICATION G	MONTHLY PHONE SERVICES	07/01/2018	951.01	GENERAL FUND
MAHASKA COMMUNICATION G	MONTHLY INTERNET SERVICES	07/01/2018	250.00	GENERAL FUND
MAHASKA COMMUNICATION G	MONTHLY PHONE SERVICES	07/01/2018	28.75	GENERAL FUND
Total MAHASKA COMMUNICATION GROUP:			1,360.91	
MASIMO AMERICAS INC				
MASIMO AMERICAS INC	FREIGHT - RAD 57	06/30/2018	9.00	FIRE FUND
Total MASIMO AMERICAS INC:			9.00	
MCCOY HARDWARE INC				
MCCOY HARDWARE INC	IRRIGATION KEYS	07/11/2018	8.24	PARK & RECREATI
MCCOY HARDWARE INC	PAICKARD CAMPGROUND PARTS	07/20/2018	26.53	PARK & RECREATI

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
MCCOY HARDWARE INC	MILLED FRAM HAMMER	07/30/2018	29.69	GENERAL FUND
Total MCCOY HARDWARE INC:			64.46	
MCCOY, MELISSA				
MCCOY, MELISSA	WELLNESS - JULY	07/19/2018	21.10	GENERAL FUND
Total MCCOY, MELISSA:			21.10	
MENARDS				
MENARDS	SUPPLIES	07/18/2018	106.91	SEWER FUND
Total MENARDS:			106.91	
MID AMERICAN ENERGY CO.				
MID AMERICAN ENERGY CO.	GAS - SHOP	07/19/2018	25.31	PARK & RECREATI
MID AMERICAN ENERGY CO.	GAS - SHOP	07/19/2018	13.53	ROAD USE TAX FU
MID AMERICAN ENERGY CO.	ACTIVITY CENTER UTILITIES	07/19/2018	16.48	PARK & RECREATI
MID AMERICAN ENERGY CO.	74080-22010 FUEL HEAT	07/24/2018	52.29	GENERAL FUND
MID AMERICAN ENERGY CO.	UTILITIES	07/19/2018	17.47	FIRE FUND
MID AMERICAN ENERGY CO.	26321-30003 ST LIGHTING	07/16/2018	160.77	GENERAL FUND
MID AMERICAN ENERGY CO.	08701-24006 QUAIL MDWS LIFT	07/19/2018	63.90	SEWER FUND
MID AMERICAN ENERGY CO.	POOL HEATING FUEL	07/18/2018	569.46	POOL (MEMORIAL)
MID AMERICAN ENERGY CO.	05931-25003 N HWY 65/69 ENTRANCE SIGN	07/24/2018	12.60	GENERAL FUND
MID AMERICAN ENERGY CO.	HEAT - BUILDING	07/19/2018	15.99	POLICE FUND
MID AMERICAN ENERGY CO.	09750-87035 WESLEY LIFT	07/17/2018	48.46	SEWER FUND
MID AMERICAN ENERGY CO.	07741-18004 65/69 LIFT	07/17/2018	63.48	SEWER FUND
MID AMERICAN ENERGY CO.	UTILITIES	07/19/2018	12.56	FIRE FUND
Total MID AMERICAN ENERGY CO.:			1,072.30	
MIDWEST BREATHING AIR LLC				
MIDWEST BREATHING AIR LLC	NFPA COMPLIANCE TEST	06/07/2018	635.80	FIRE FUND
MIDWEST BREATHING AIR LLC	AIR VALVE PARTS	06/18/2018	56.36	FIRE FUND
Total MIDWEST BREATHING AIR LLC:			692.16	
NITE OWL PRINTING				
NITE OWL PRINTING	EMS - PRINTING	07/11/2018	1,010.83	AMBULANCE FUN
Total NITE OWL PRINTING:			1,010.83	
NORWALK READY-MIXED CONCRETE				
NORWALK READY-MIXED CON	HILLCREST & 4TH	06/25/2018	6,507.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	HILLCREST & 4TH	06/26/2018	4,820.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CLINTON & D	06/27/2018	2,094.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	W CLINTON/ N D ST	06/28/2018	1,947.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	CLINTON & D ST - SIDEWALK	07/13/2018	106.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	HILLCREST & 6TH	07/16/2018	1,612.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	HILLCREST & BIKE TRAIL	07/17/2018	4,450.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	HILLCREST & BIKE TRAIL	07/18/2018	2,275.50	ROAD USE TAX FU
NORWALK READY-MIXED CON	15TH & DETROIT	07/24/2018	2,193.00	ROAD USE TAX FU
NORWALK READY-MIXED CON	IOWA & N I STREET	07/25/2018	1,767.00	ROAD USE TAX FU
Total NORWALK READY-MIXED CONCRETE:			27,773.00	
NORWALK SEASONAL SERVICES LLC				
NORWALK SEASONAL SERVIC	ABATED MOW/TRIM/BRUSH REMOVAL	07/10/2018	480.00	STREET CAPITAL

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total NORWALK SEASONAL SERVICES LLC:			480.00	
OFFICE TEAM				
OFFICE TEAM	TEMP EMPLOYMENT	07/16/2018	1,187.26	GENERAL FUND
Total OFFICE TEAM:			1,187.26	
O'REILLY AUTO PARTS				
O'REILLY AUTO PARTS	12V TESTER	07/05/2018	5.99	PARK & RECREATI
O'REILLY AUTO PARTS	UNIT 9 BOX LIGHTS FIX	07/12/2018	8.65	ROAD USE TAX FU
O'REILLY AUTO PARTS	UNIT 26 (SWEEPER)	07/13/2018	40.73	ROAD USE TAX FU
O'REILLY AUTO PARTS	FILTERS	07/19/2018	48.94	ROAD USE TAX FU
O'REILLY AUTO PARTS	28 OZ PROTECT (2)	07/26/2018	21.98	ROAD USE TAX FU
Total O'REILLY AUTO PARTS:			126.29	
PELLA PRINTING				
PELLA PRINTING	ENVELOPES	05/29/2018	395.00	GENERAL FUND
PELLA PRINTING	SUMMER 2018 MAGAZINE	06/25/2018	6,205.00	GENERAL FUND
PELLA PRINTING	SUMMER 2018 MAGAZINE	06/25/2018	6,205.00	PARK & RECREATI
Total PELLA PRINTING:			12,805.00	
PHILIPS MEDICAL CAPITAL				
PHILIPS MEDICAL CAPITAL	CARDIAC MONITOR LEASE	07/07/2018	1,348.11	AMBULANCE FUN
Total PHILIPS MEDICAL CAPITAL:			1,348.11	
PIERCE BROTHERS REPAIR				
PIERCE BROTHERS REPAIR	UNIT 9	06/20/2018	46.00	ROAD USE TAX FU
PIERCE BROTHERS REPAIR	UNIT 9 REPAIR	07/26/2018	82.00	ROAD USE TAX FU
Total PIERCE BROTHERS REPAIR:			128.00	
POWER PROCESS EQUIPMENT				
POWER PROCESS EQUIPMENT	SEAL FOR MORLOCK LIFT PUMP #1	07/23/2018	2,258.00	SEWER FUND
Total POWER PROCESS EQUIPMENT:			2,258.00	
RAY'S WINDOW CLEANING				
RAY'S WINDOW CLEANING	ACTIVITY CENTER WINDOW CLEANING	07/27/2018	60.00	PARK & RECREATI
Total RAY'S WINDOW CLEANING:			60.00	
RM LANDSCAPE MAINTENANCE				
RM LANDSCAPE MAINTENANC	ABATED PROPERTY MAINTENANCE	07/11/2018	125.00	GENERAL FUND
Total RM LANDSCAPE MAINTENANCE:			125.00	
SANDRY FIRE SUPPLY LLC				
SANDRY FIRE SUPPLY LLC	REPAIR OD TURNOUT GEAR	07/13/2018	95.30	FIRE FUND
Total SANDRY FIRE SUPPLY LLC:			95.30	
SHERWIN-WILLAMS				
SHERWIN-WILLAMS	PICKLE BALL COURTS	07/11/2018	45.00	ROAD USE TAX FU
SHERWIN-WILLAMS	PICKLE BALL	07/11/2018	45.00	ROAD USE TAX FU

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
Total SHERWIN-WILLAMS:			90.00	
SHI INTERNATIONAL CORP				
SHI INTERNATIONAL CORP	4 TOSHIBA IP5522-SD PHONES	02/15/2018	220.00	GENERAL FUND
SHI INTERNATIONAL CORP	4 BATTERY BACKUP 6 OUTLET	06/27/2018	168.00	GENERAL FUND
Total SHI INTERNATIONAL CORP:			388.00	
SHOTTENKIRK FORD OF INDIANOLA				
SHOTTENKIRK FORD OF INDIA	VEHICLE REPAIR	07/18/2018	121.75	POLICE FUND
Total SHOTTENKIRK FORD OF INDIANOLA:			121.75	
SHULL, DOUG				
SHULL, DOUG	TREASURER CONTRACT	07/18/2018	83.33	GENERAL FUND
Total SHULL, DOUG:			83.33	
SIRCHIE FINGERPRINT LAB				
SIRCHIE FINGERPRINT LAB	SUPPLIES	07/13/2018	97.15	POLICE FUND
Total SIRCHIE FINGERPRINT LAB:			97.15	
SNYDER & ASSOCIATES INC				
SNYDER & ASSOCIATES INC	2017 STREET MASTER PLAN	07/25/2018	6,000.00	STREET CAPITAL
SNYDER & ASSOCIATES INC	STREET ENGINEERING GENERAL SERVICE	07/25/2018	1,579.88	ROAD USE TAX FU
SNYDER & ASSOCIATES INC	NEW HEIGHTS CHURCH REVIEW	07/24/2018	220.00	GENERAL FUND
SNYDER & ASSOCIATES INC	JERRY KELLEY TRAIL	07/25/2018	122.00	CAPITAL PROJECT
SNYDER & ASSOCIATES INC	STORMWATER SPONSORED PROJECTS	07/23/2018	7,950.00	STORMWATER UTI
Total SNYDER & ASSOCIATES INC:			15,871.88	
STECKER, KERRY				
STECKER, KERRY	REFUND - FLAG FOOTBALL	07/31/2018	39.00	PARK & RECREATI
Total STECKER, KERRY:			39.00	
STIVERS FORD LINCOLN				
STIVERS FORD LINCOLN	VEHICLE	07/13/2018	29,124.00	VEHICLE RESERV
Total STIVERS FORD LINCOLN:			29,124.00	
STREICHER'S INC				
STREICHER'S INC	AMMUNITION	07/11/2018	172.95	POLICE FUND
STREICHER'S INC	AMMUNITION	07/12/2018	662.94	POLICE FUND
Total STREICHER'S INC:			835.89	
SUNDOWN EQUIPMENT				
SUNDOWN EQUIPMENT	GRAPPLE BUCKET	06/28/2018	500.00	ROAD USE TAX FU
SUNDOWN EQUIPMENT	GRAPPLE BUCKET	07/25/2018	2,275.00	ROAD USE TAX FU
Total SUNDOWN EQUIPMENT:			2,775.00	
T.R.M. DISPOSAL LLC				
T.R.M. DISPOSAL LLC	ACCT 1506	07/24/2018	83.00	GENERAL FUND
T.R.M. DISPOSAL LLC	GARBAGE - ACCT #159	07/24/2018	16.00	POLICE FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - SOUTH PLANT	07/24/2018	52.00	SEWER FUND
T.R.M. DISPOSAL LLC	ACCT #583 - TRASH - NORTH PLANT	07/24/2018	80.00	SEWER FUND
Total T.R.M. DISPOSAL LLC:			231.00	
THEISEN'S				
THEISEN'S	TOOLS	07/16/2018	42.97	ROAD USE TAX FU
THEISEN'S	RATCHET STRAP FOR SIGNS	07/23/2018	197.29	ROAD USE TAX FU
THEISEN'S	BOOTS FOR CONCRETE WORK	07/25/2018	118.92	ROAD USE TAX FU
Total THEISEN'S:			359.18	
TOMIN'S TOWING				
TOMIN'S TOWING	TOW - ABANDONED	07/17/2018	155.00	POLICE FUND
Total TOMIN'S TOWING:			155.00	
TOYNE INC				
TOYNE INC	ENGINE 332	07/12/2018	909.22	FIRE FUND
Total TOYNE INC:			909.22	
TRANS-IOWA EQUIPMENT INC				
TRANS-IOWA EQUIPMENT INC	HEADSETS AS PART OF NEW CAMERA TRU	07/05/2018	1,780.00	VEHICLE RESERV
Total TRANS-IOWA EQUIPMENT INC:			1,780.00	
TREAT AMERICA				
TREAT AMERICA	MEALS - ILEA	07/27/2018	1,508.40	POLICE FUND
TREAT AMERICA	MEALS - ILEA	07/27/2018	1,508.40	POLICE FUND
Total TREAT AMERICA:			3,016.80	
U.S. CELLULAR				
U.S. CELLULAR	CELL PHONES -3	07/12/2018	104.87	ROAD USE TAX FU
U.S. CELLULAR	CELL PHONE	07/12/2018	68.13	GENERAL FUND
U.S. CELLULAR	CELL PHONES - 2	07/12/2018	92.74	SEWER FUND
U.S. CELLULAR	CELL PHONE	07/12/2018	43.78	FIRE FUND
U.S. CELLULAR	CELL PHONES - 2	07/12/2018	81.00	PARK & RECREATI
Total U.S. CELLULAR:			390.52	
UNITED STATES TREASURY				
UNITED STATES TREASURY	PCORI FEE	07/16/2018	678.76	HEALTH INSURAN
Total UNITED STATES TREASURY:			678.76	
UNUM LIFE INSURANCE CO OF AMERICA				
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	34.52	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	23.08	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	56.65	FIRE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	80.02	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	1,122.32	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	106.50	ROAD USE TAX FU
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	85.40	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	118.15	SEWER FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	63.10	PARK & RECREATI
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	27.28	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	85.30	LIBRARY FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	226.60	AMBULANCE FUN
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	425.20	POLICE FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	28.19	GENERAL FUND
UNUM LIFE INSURANCE CO OF	LIFE, AD&D AND LTD INSURANCE	07/18/2018	72.62	PARK & RECREATI
Total UNUM LIFE INSURANCE CO OF AMERICA:			2,554.93	
UPHDM OCCUPATIONAL HEALTH & WELLNESS				
UPHDM OCCUPATIONAL HEAL	PHYSICALS - SPARKS	06/29/2018	856.00	POLICE FUND
UPHDM OCCUPATIONAL HEAL	PHYSICALS - NEW EMPLOYEE	06/29/2018	262.00	ROAD USE TAX FU
UPHDM OCCUPATIONAL HEAL	PHYSICALS - NEW EMPLOYEE	06/29/2018	1,046.00	FIRE FUND
Total UPHDM OCCUPATIONAL HEALTH & WELLNESS:			2,164.00	
VAN WALL EQUIPMENT				
VAN WALL EQUIPMENT	2018 STORM RENTAL	06/28/2018	585.00	ROAD USE TAX FU
VAN WALL EQUIPMENT	REPAIR RENTAL TRACTOR	07/21/2018	985.80	ROAD USE TAX FU
Total VAN WALL EQUIPMENT:			1,570.80	
VANDER PLOEG, JORDAN				
VANDER PLOEG, JORDAN	REFUND OF BUXTON ROOM DEPOSITS	07/31/2018	300.00	PARK & RECREATI
Total VANDER PLOEG, JORDAN:			300.00	
VANDERPOOL CONSTRUCTION				
VANDERPOOL CONSTRUCTIO	STORM DAMAGE WORK @ BRUSH FACILITY	07/30/2018	2,617.50	GENERAL FUND
Total VANDERPOOL CONSTRUCTION:			2,617.50	
VANDERPOOL PLUMBING				
VANDERPOOL PLUMBING	REPAIR LEAK - RECIRC LINE	07/16/2018	566.37	GENERAL FUND
Total VANDERPOOL PLUMBING:			566.37	
VERIZON WIRELESS				
VERIZON WIRELESS	DATA	07/15/2018	318.59	POLICE FUND
Total VERIZON WIRELESS:			318.59	
WALLER, RYAN				
WALLER, RYAN	CELL PHONE 6/9/18 -7/8/18	07/08/2018	75.00	GENERAL FUND
Total WALLER, RYAN:			75.00	
WARREN CO ECONOMIC DEV CORP				
WARREN CO ECONOMIC DEV	METRO OPERA AD AND 1ST INSTALL	07/13/2018	13,125.00	GENERAL FUND
Total WARREN CO ECONOMIC DEV CORP:			13,125.00	
WARREN COUNTY OIL				
WARREN COUNTY OIL	LP FOR NORTH PLANT	07/31/2018	1,565.80	SEWER FUND
Total WARREN COUNTY OIL:			1,565.80	
WASTE MANAGEMENT OF IOWA				
WASTE MANAGEMENT OF IOW	SPRING CLEAN UP 10-82776-93000	05/31/2018	15,006.80	GENERAL FUND

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
WASTE MANAGEMENT OF IOW	TRASH	06/27/2018	32.77	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	RECYCLING APT 10-13031-73000	08/01/2018	2,605.04	RECYCLING FUND
WASTE MANAGEMENT OF IOW	TRASH	07/27/2018	65.54	ROAD USE TAX FU
WASTE MANAGEMENT OF IOW	RECYCLING TOTES 10-13076-93002	08/01/2018	55.72	RECYCLING FUND
WASTE MANAGEMENT OF IOW	RECYCLING TOTES 10-13079-23004	08/01/2018	10.24	RECYCLING FUND
Total WASTE MANAGEMENT OF IOWA:			17,776.11	
WATER ENVIRONMENT FEDERATION				
WATER ENVIRONMENT FEDER	WEF MEMBERSHIP	07/20/2018	95.00	SEWER FUND
Total WATER ENVIRONMENT FEDERATION:			95.00	
WESLEY WOODS CAMP & RETREAT CTR				
WESLEY WOODS CAMP & RET	INSTRUCTION HORSEBACK RIDE	06/29/2018	168.00	PARK & RECREATI
Total WESLEY WOODS CAMP & RETREAT CTR:			168.00	
WILLIAMS MACHINE SHOP INC				
WILLIAMS MACHINE SHOP INC	REPAIR PUMP SHAFT	07/10/2018	275.00	SEWER FUND
Total WILLIAMS MACHINE SHOP INC:			275.00	
WINNER'S CIRCLE				
WINNER'S CIRCLE	MISC - TRAINING	07/16/2018	50.00	POLICE FUND
Total WINNER'S CIRCLE:			50.00	
WOOSLEY LANDSCAPING & MOWING				
WOOSLEY LANDSCAPING & M	PARKS MOW CONTRACT	07/30/2018	8,060.00	PARK & RECREATI
WOOSLEY LANDSCAPING & M	LIBRARY MOW CONTRACT	07/30/2018	260.00	LIBRARY FUND
WOOSLEY LANDSCAPING & M	AQUATIC CENTER MOW CONTRACT	07/30/2018	600.00	POOL (MEMORIAL)
Total WOOSLEY LANDSCAPING & MOWING:			8,920.00	
YOUTH TECH INC				
YOUTH TECH INC	INSTRUCTION COMPUTER CAMP	07/18/2018	1,152.00	PARK & RECREATI
YOUTH TECH INC	INSTRUCTION COMPUTER CAMP	07/20/2018	2,100.00	PARK & RECREATI
Total YOUTH TECH INC:			3,252.00	
Grand Totals:			699,714.84	

Vendor Name	Description	Invoice Date	Net Invoice Amount	FUND
-------------	-------------	--------------	--------------------	------

City Council: _____

Meeting Date: 08/06/2018

Subject

Presentation from Waste Management regarding recycling and discussion of the \$1,000 donation

Information

Ammon Taylor, Waste Management Municipal Marketing Manager, will attend the meeting to discuss recycling (packet) and the \$1,000 donation.

Also in your packet is a letter requesting a recycling increase of \$.94 per home per month effective September 1, 2018. Highlights of the letter include:

- On March 1, China implemented new national standards, known as Operation Blue Sky, limiting the allowable level of contamination in any material imported into the county to 0.5%.
- China's new import policies have had significant impacts on recycling programs across the US and as a result of these new standards, both international and domestic markets are demanding high quality materials with virtually no contamination
- Education is more important than ever.
- To reflect the costs associated with these uncontrollable changes in operating expenses, pursuant to the FORCE MAJEURE Section of our Agreement, Waste Management respectfully requests an extraordinary increase in the amount of \$0.94 per home per month.
- This increase is required at this time due to the uncontrollable changes in the recycling market worldwide to recover the increased costs of recycling related to adding labor/slowing down processing lines, as well as to cover the cost of the additional amount of contamination that is now being pulled out of the stream to achieve the new quality standards.

Fiscal Impact

Attachments

Recycling Power Point
Recycling Information
Recycling News Bulletin
Increase Request
Indianola Amendment

WM Recycling Update

Indianola, IA

Ammon Taylor

June 2018

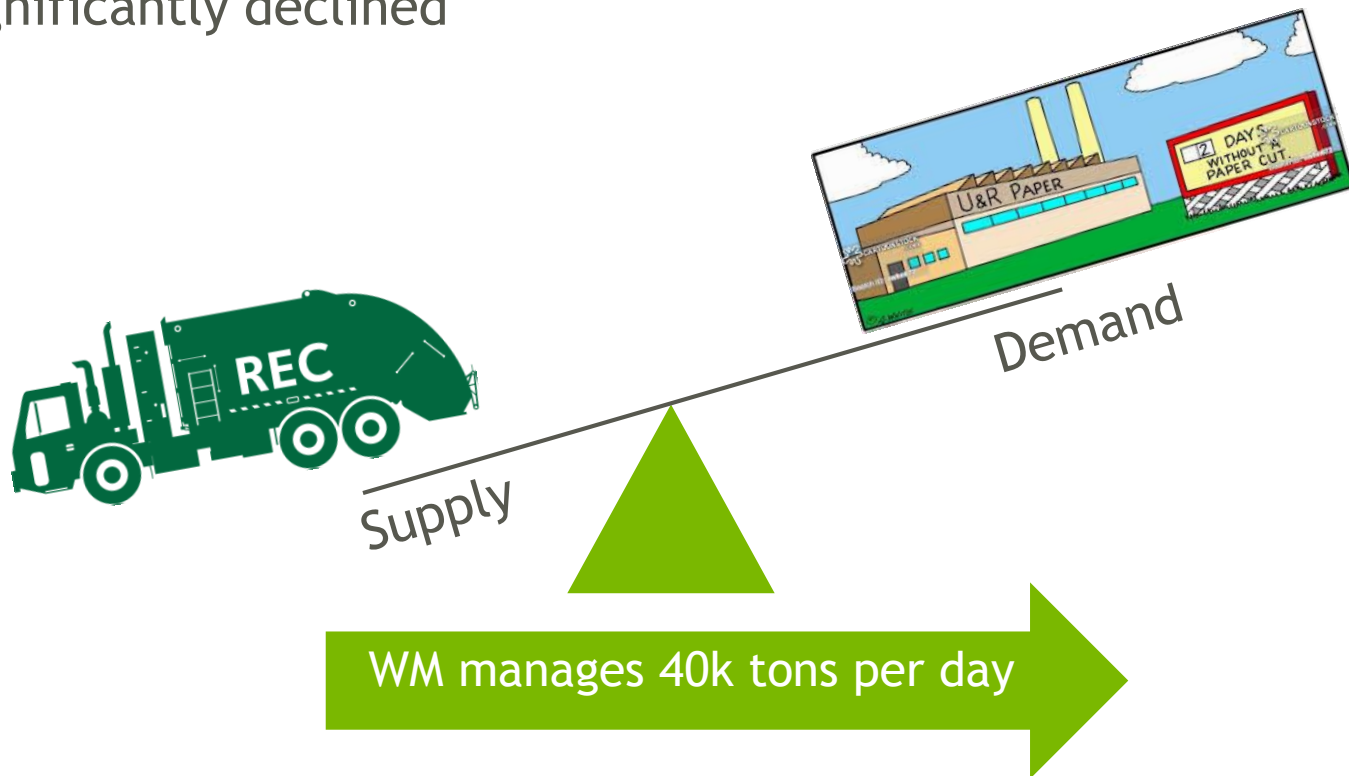
THINK GREEN.®



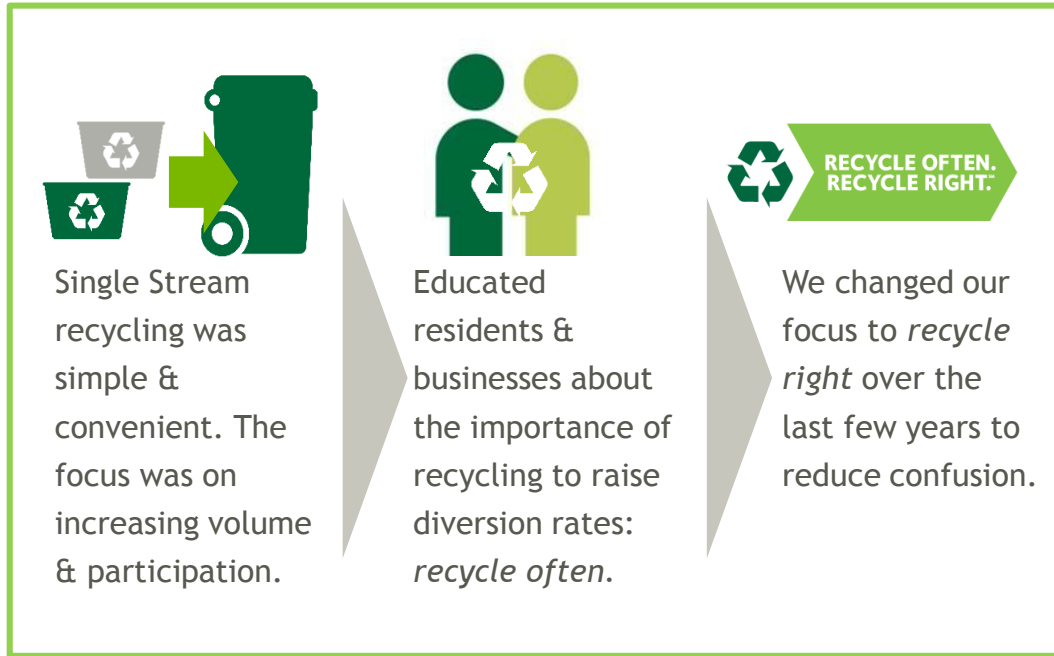
Recycling Business Model

Supply/Demand

- Business model has fundamental economic supply/demand problem
- Supply continues to flow in at higher rates even when demand has significantly declined



The Evolution of Recycling



What has changed:

- ✓ China is enforcing a 0.5% contamination rate and complete ban of mixed paper
- ✓ Operating costs have increased
- ✓ Diversion has led the way to aspirational recycling

What hasn't changed:

- ✓ People still want to recycle & “do the right thing”
- ✓ States & local government have established recycling bans, goals & mandates
- ✓ “The Right Thing” must be reframed - not all materials can be recycled



Global Market Changes & Impacts on Recycling

External Factors



2017: Over 25% of world's recyclables were imported by China, including >50% of paper & plastics



China's new import policies banning materials & limiting contamination have global impacts on recycling programs in communities across US



Operation Blue Sky = screening effort at China's ports to inspect loads, enforce material bans & 0.5% contamination limit. Trade wars adding to supply glut



Situation not likely to improve — China appears to be on path to eliminate imports of all post-consumer recyclables by 2021



The reduction of China's markets resulted in oversupply of commodities & depressed commodity pricing — Supply is high & commodity pricing low

IN THE WAKE OF CHINA'S IMPORT BAN ON MIXED PAPER, PAPER RECYCLERS AND TRADERS ARE RUSHING TO FIND NEW MARKETS. BY MEGAN QUINN

Oh, Scrap! China, Biggest Buyer of U.S. Trash, Wants It No More

* * *

Piles of recycled bottles and boxes are 'backing up right now as we speak'

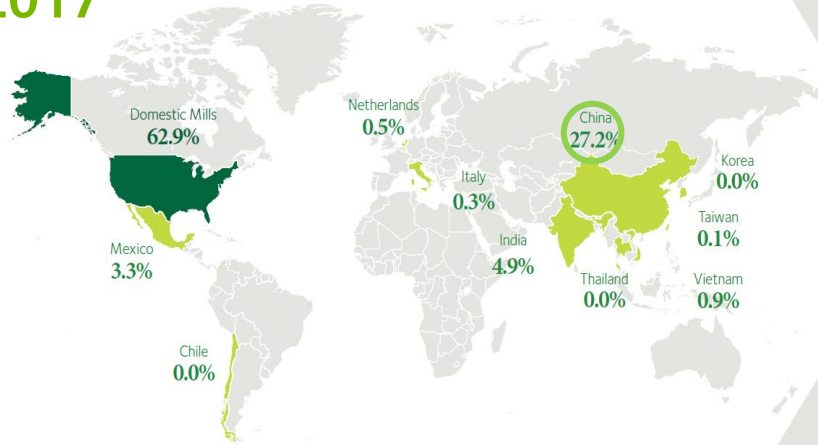
"The whole world is going to have to re-calibrate to the 0.5%. Everything is driven on quality now."

- Mill Buyer

Following the Path of Our Commodities

Destination of our fiber recyclables 2017 vs 2018

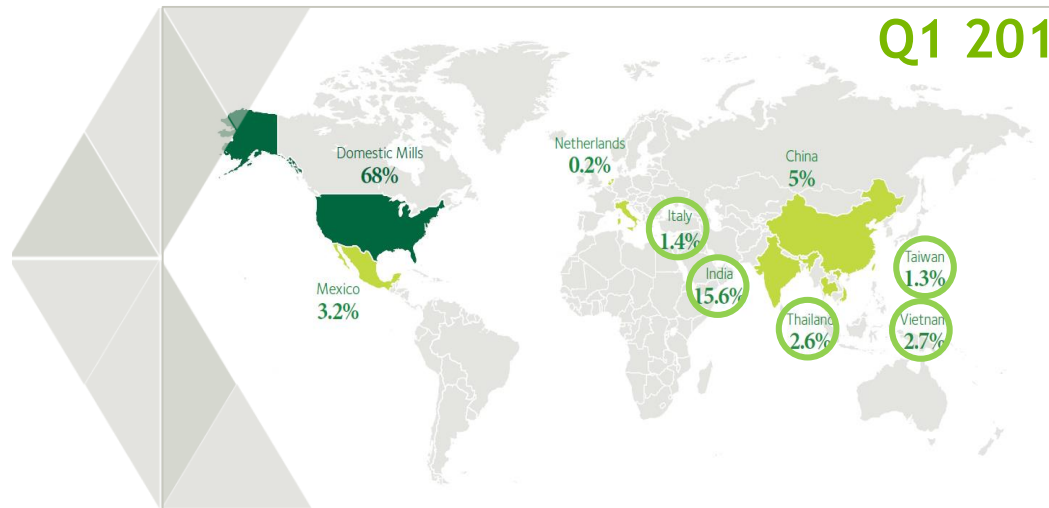
2017



~27% of our fiber went into China in 2017 vs 5% in Q1 2018

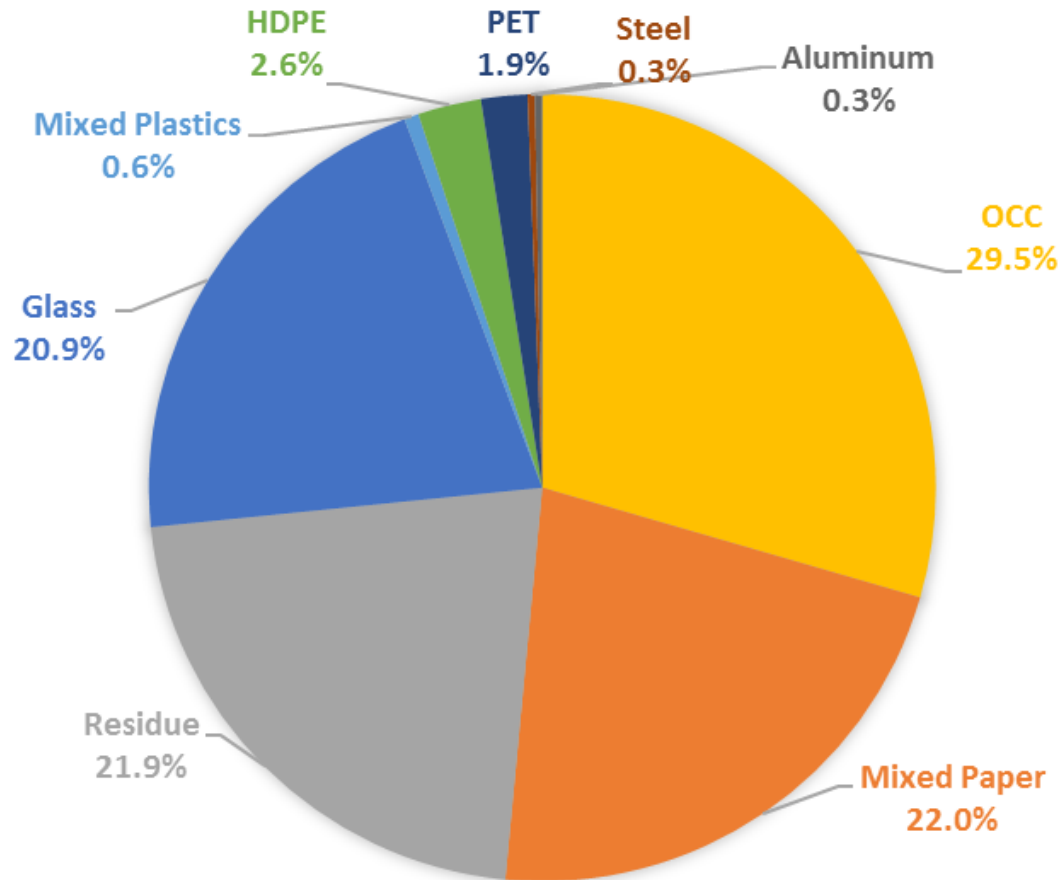
Alternative markets to move material were developed: India, SE Asia, and domestic mills are all being used by WM export group.

Q1 2018



Typical Single Stream Composition

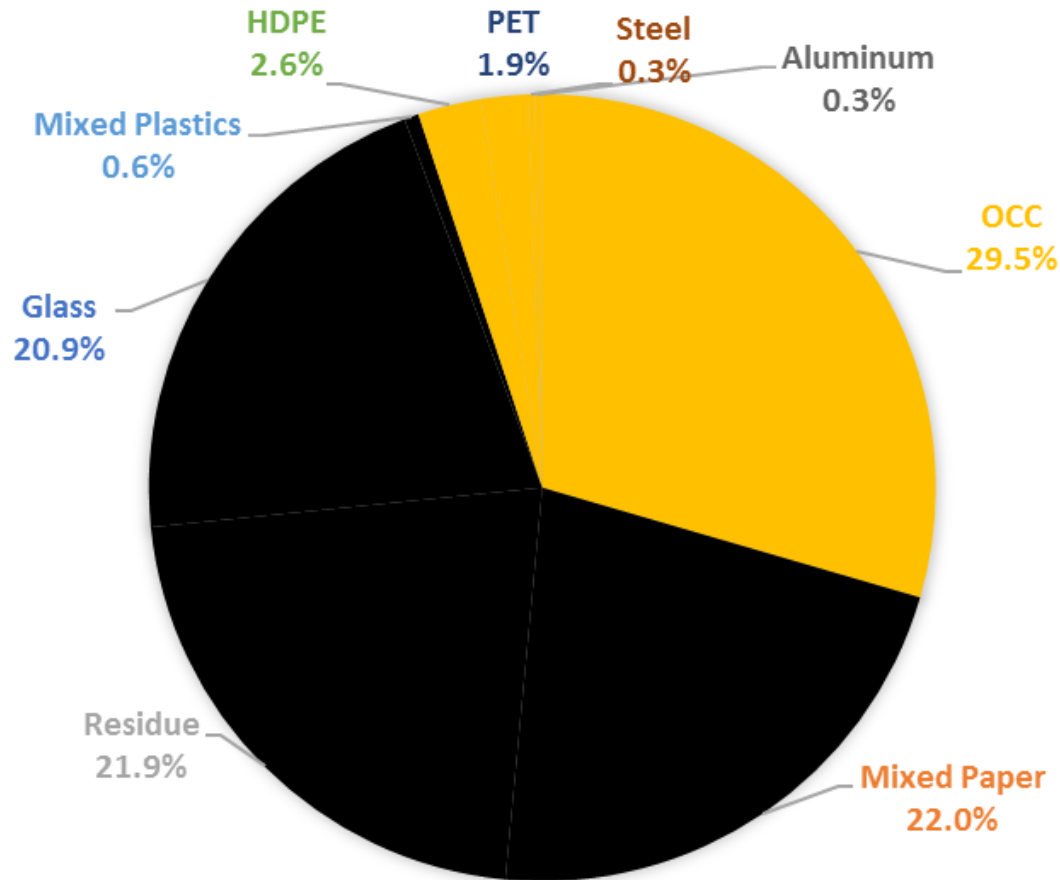
Blended Value down 48% YoY



Blended Material value ~\$40/ton today ↓ (\$37.84)/ton or
-48.2% from 2017 to 2018 creating a challenging
economic environment for MRFs and their customers.

Stream that has positive value

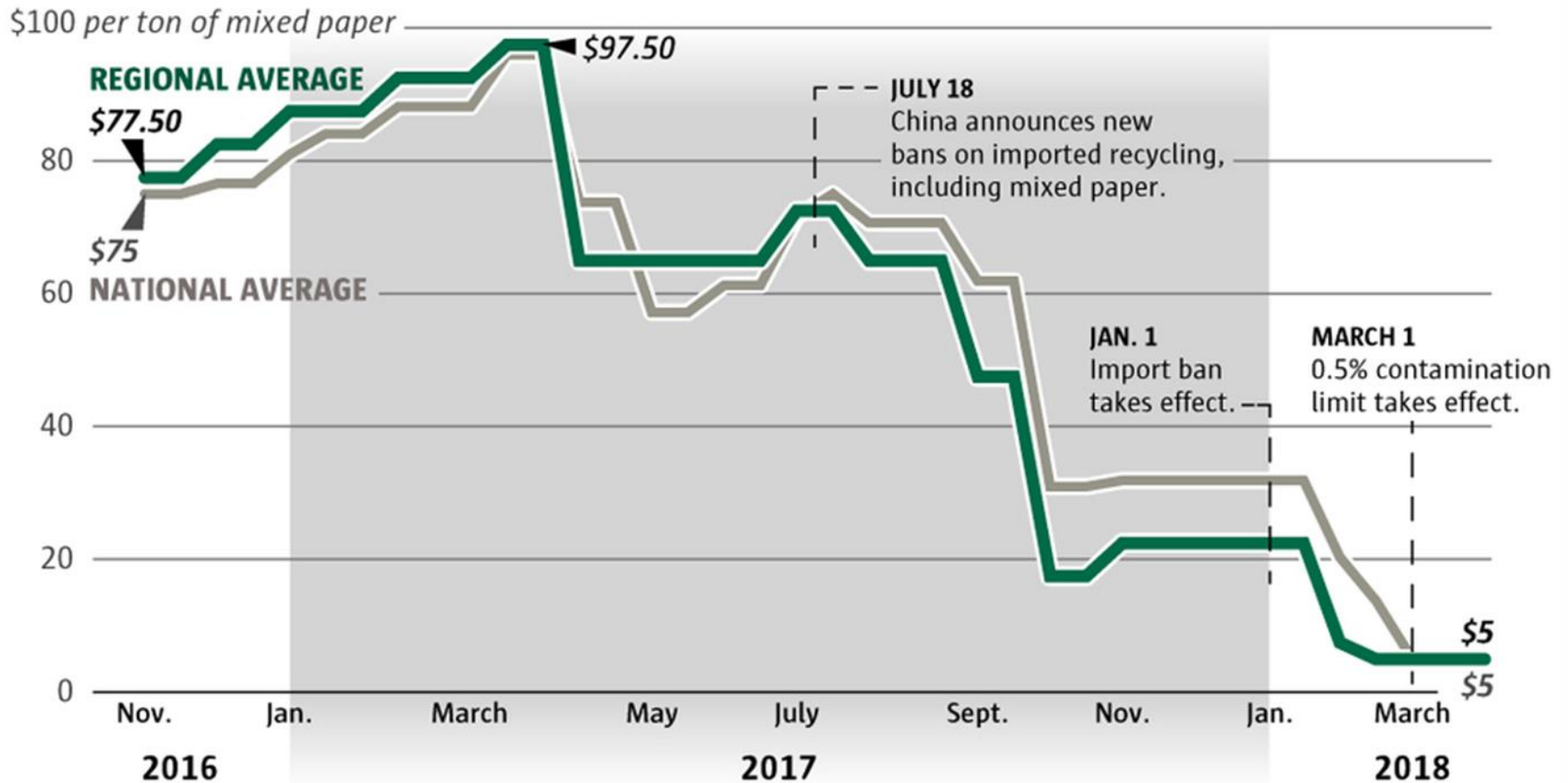
Only 35% of Single Stream Materials have positive value today



- Plastics represents ~5% inbound stream
- OCC curbside growth up 20% from e-commerce

Mixed Paper

The average price paid to recyclers for a ton of mixed paper in the Pacific Northwest and across North America has plummeted in the last year.



Source: RecyclingMarkets.net

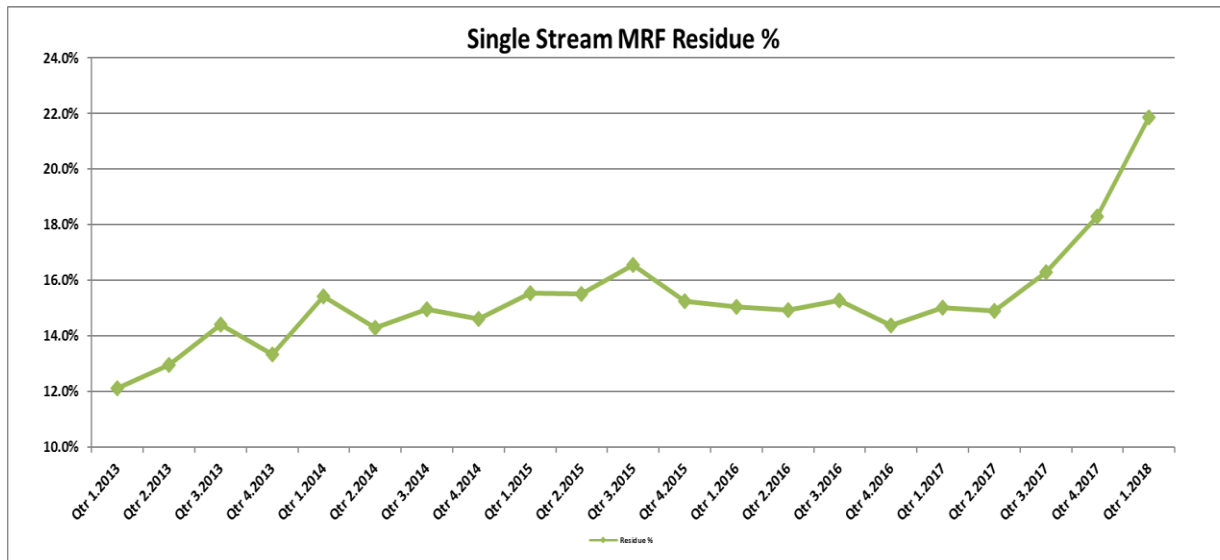
EMILY M. ENG / THE SEATTLE TIMES



THINK GREEN®

Single Stream Contamination

Recycling Residue Trend



- Every ton of material we receive includes ~450lbs of contaminates; our customers expect <10 lbs

Single Stream residue rates ~22% due in part to cleaning outbound material to the new standards



Education

Overview

- Simplify recycling education programs
- Educate customers on how to “Recycle Right”
- Waste Management encourages customers to visit www.RORR.com for educational materials



**RECYCLE OFTEN.
RECYCLE RIGHT.™**

To Learn More Visit: RecycleOftenRecycleRight.com
#RORR

© 2014 Waste Management. The Recycle Often, Recycle Right™ recycling education program was developed based upon national best practices. Please consult your local municipality for their acceptable materials and additional details of local programs, which may differ slightly.



WHY Recycle?	How to Recycle:
 Plastic bottles can turn into clothing	 Recycle all bottles, cans and paper
 Aluminum cans can turn into new ones in 60 days	 Keep items clean and dry
 Today's news can become a new cereal box	 No plastic bags

Final Thoughts



CHINA

- As an industry we can no longer depend on China as we did in the past

CONTAMINATION

- All customers will demand & deserve higher quality material

EDUCATION

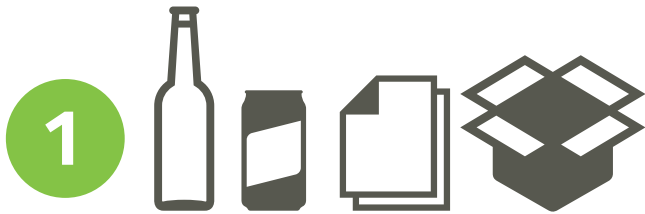
- We have the right infrastructure in place, with proper education and community support we can get back on track

DEMAND

- Customers want to recycle and we have to make sure recycling is both economical and environmentally sustainable in the future

Let's get back to the basics of recycling.

Remember these three rules each time you recycle:



Recycle all empty plastic bottles, cans, paper and cardboard.



Keep food and liquids out of the recycling.



Empty recyclables directly into your cart - NO bagged recyclables.



#RORR

To Learn More Visit RecycleOftenRecycleRight.com



RECYCLING NEWS BULLETIN

June 2018



As valued customers committed to recycling, we are providing this important recycling update.

Background

For the past year, the global recycling industry has been adjusting to a series of changes to China's policies related to importing recyclables. Previous import actions, such as the Chinese "Green Fence" (2013) impacted the flow of plastics into China; however, the policy announcements over the past year have much broader implications to all aspects of recycling across the globe. As recently as May 2018, China announced a one-month suspension of all commodity imports from the U.S. Although this suspension has ended, the market disruption caused by the suspension exacerbated an already difficult market situation, dramatically impacting recyclers' ability to move materials.

Recycling and the Public Trust

Our customers tell us that recycling is an important value in their communities. Consumers want to do the right thing for their local communities and the environment, and recycling gives them that opportunity by giving commodities a second life. As a service provider, Waste Management values the trust communities place in us to process and recycle materials responsibly and keep recycling economically sustainable. Working together with our customers, we will continue our focus on educating consumers to recycle right and reduce contamination as we face this global recycling challenge.

Impact of Global Market Conditions on Local Recycling Programs

China's import restrictions have eliminated the world's largest market for Mixed Paper and Mixed Plastics, forcing recyclers to find a new home for over 13 million tons of materials per year. This over-supply of material ultimately impacts recycling programs in communities across the U.S. since the paper and plastics that were previously shipped to China are now competing for limited markets. As the largest volume of material recycled, finding markets for paper is critical.

How can we work together to address the new recycling norm?

Because markets - both domestic and export - require high quality recyclable materials with little to no contamination, we need to work together to reduce contamination and improve quality. Waste Management remains committed to continue to work with customers to improve the quality of material we collect and/or process. Below are some ways we can work together to educate, enforce, and reset the recycling market.

- **Practice and share recycling tips at every opportunity** - Waste Management's education and outreach website [Recycle Often. Recycle Right](#)® has tips and tools to help customers reduce and eliminate contamination.
- **Make recycling work** - Be transparent with constituents about keeping recycling sustainable in your community. Engage your residents to help find solutions and maintain their trust in the recycling process.
- **Enforce quality requirements** - Expand recycling education and adopt consequences for not recycling properly to drive behavior change - we need to keep reinforcing the message about the importance of recycling the right things correctly. Waste Management will continue to help educate customers to reduce contamination - and we also will take necessary steps to seek the recovery of increased costs to keep recycling economically sustainable.
- **Market Reset** - Market quality requirements and depressed commodity values necessitate a holistic market reset to reflect the new 'norm.' The cost of collection and processing has always exceeded the value of the commodities; however, this cost has never been transparent to consumers. And current quality requirements are driving up processing costs at MRF's. Every community and every recycler is impacted. It is time for a paradigm shift regarding the business of recycling.

Resources for Recycling Industry News

[Recycle Often. Recycle Right.®](#)

[WasteDive](#)

[Waste360](#)

[Resource Recycling](#)

[Waste Today](#)



THINK GREEN.®



City of Indianola, Iowa
Attn: Diana Bowlin
110 N 1st St.,
Indianola, IA 50125

Dear Diana:

Over the years, single stream recycling has helped make recycling simple and convenient for Indianola residents, focused on increasing participation and volume to enhance diversion rates.

Recently, we've worked together to educate residents about the importance of "recycling right" to help improve the quality of the materials put out for curbside collection, for example, using tips and tools provided by Waste Management's [Recycle Often. Recycle Right.](#)TM program.

At this time, there is an urgent need to strengthen our partnership around recycling to ensure we can sustain our long-term relationship focused on solid waste management for your constituents. Specifically, we need to:

- 1) significantly improve the quality of materials being set out for recycling, by enhancing education and enforcement efforts, working together to eliminate contamination in the recyclable materials collected.
- 2) modify our current contract to reflect the extraordinary changes in operating expenses associated with single stream recycling, and to reflect necessary changes related to education & enforcement required to improve residents' recycling behavior

So, what has changed and why must we do this? China, who imported over 25% of the world's recyclables last year, including more than 50% of the paper and plastics recycled across the globe, banned 24 types of materials from import – most notably mixed paper (e.g., junk mail, cereal boxes) and mixed plastics, effective January 1, 2018. Then, on March 1, China implemented new national standards, known as Operation Blue Sky, limiting the allowable level of contamination in any material imported into the country to 0.5%. And this situation is not likely to improve as China appears to be on path to eliminate imports of all post-consumer recyclables by 2021.

China's new import policies have had significant impacts on recycling programs across the US and as a result of these new standards, both international and domestic markets are demanding high quality materials with virtually no contamination.

Rest assured that Waste Management is focused on reducing contamination to move materials to end markets and avoid warehousing or landfilling of recyclables. We accomplish this by changing recycling behavior at the curb and by modifying our recycling recovery processes to meet the more stringent quality standards that have been imposed.

Waste Management continues to be committed to education, actively working with you and your residents and businesses to improve the quality of material that we collect and process through our comprehensive Recycle Often. Recycle Right.TM education and outreach tools and social media.

Education is more important now than ever. To achieve behavior change 'at the curb' related directly to how residents recycle, "tag and leave" programs need to be implemented to help end repeat behaviors that continue to have a detrimental impact on the quality of recyclables collected.

To reflect the costs associated with these uncontrollable changes in operating expenses, pursuant to the FORCE MAJEURE Section of our Agreement, Waste Management respectfully requests an extraordinary increase effective August 1, 2018 in the amount of \$0.94 per home per month. This increase is required at this time due to the uncontrollable changes in the recycling market worldwide to recover the increased costs of recycling related to adding labor/slowing down processing lines, as well as to cover the cost of the additional amount of contamination that is now being pulled out of the stream to achieve the new quality standards

Waste Management looks forward to strengthening our working relationship with Indianola by partnering to address the current situation in a way that provides for the future sustainability of the recycling program provided to your residents.

I am available for additional meetings and presentations to city leaders as you deem appropriate to further discuss this important issue. Please contact me with any questions at ataylo23@wm.com or 515-361-0008.

Sincerely-

Ammon Taylor

Municipal Marketing Manager

Waste Management of Iowa, Inc.

**AMENDMENT TO THE
CONTRACT FOR RESIDENTIAL RECYCLING COLLECTION**

This Amendment to the Contract for Residential Recycling Collection (the "Amendment") is entered into on _____, 2018 by and between Waste Management of Iowa, Inc. ("WM") and Indianola, IA ("Municipality").

Recitals

- A. Municipality and WM entered into a Contract for Residential Recycling Collection on or about August 15, 2016 (the "Agreement"); and
- B. The Municipality agrees that a price increase for Recyclables collection is warranted due to unprecedented changes in global government(s) policies regarding Recyclables; and

Agreement

The parties agree to amend the Agreement in the following manner:

- 1) The monthly fee paid to WM for Collection Services shall be increase \$0.94 per household, per month, effective on September, 1st, 2018.
- 2) Except as modified herein, the terms and conditions of the Agreement shall continue in full force and effect.

The parties have caused this Amendment to be executed by their duly authorized representatives effective as of the day and year first above written.

Waste Management of [], Inc.

[Insert Municipality Name]

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

Meeting Date: 08/06/2018

Subject

Presentation from Sarah Shambrook, Coalitions Director, regarding Marsy's Law for Iowa

Information

Sarah Shambrook, Coalitions Director, will present information regarding the Marsy's Law for Iowa.

Fiscal Impact

Attachments

No file(s) attached.

Subject

Library Annual Report - Michele Patrick

Information

Michele Patrick, Librarian, will present the annual Library report (packet).

Fiscal Impact

Attachments

Annual Report



PUBLIC LIBRARY

Library Annual Report 2017-18

Highlights

Largest Summer Reading Program Participation on Record

The library just celebrated the conclusion of the largest-attended Summer Reading Program on record. We kicked off the program with our Second Annual Kickoff Party on the library lawn. Teaming up with the Parks and Recreation Department, the party featured lawn games, a live band, and food trucks. About 500 people attended. Along with the reading incentive program, we offered 79 programs with 4,214 people of all ages attending. During the months of June and July, 20,832 people visited the library.

Integrated Library System

After a 20-year partnership with Simpson College, this year the library purchased its own Integrated Library System dedicated to the needs of the public library. The selection process



began in January with the final decision to purchase SirsiDynix's *Symphony*. We are in the process of transferring data from Simpson's servers and reconfiguring the new system. It will be up and running in late August with additional features, such as the BLUEcloud mobile app, added in September.



Quick Facts about the Library

Active Cardholders

Number of Active Library Cardholders	11,178
Indianola residents	7,359
Residents of rural Warren County	2,390
Other Iowans (Iowa Open Access program)	1,429

Activity

Attendance at library programs	9,723
Number of programs offered	417
Number of people using the meeting room	837
Public computer sessions	6,356
New library cards issued	847

Collection

Total Circulation	108,732
Number of items checked out	92,431
Number of ebooks and digital audiobooks checked out	16,301
Size of the Collection	110,740
Number of items	72,757
Number of ebooks and digital audiobooks	37,983

Building Maintenance

Building Costs	\$48,038
Regular Maintenance & Upkeep	\$22,117
Utilities	\$18,208
Insurance	\$4,832
Repairs	\$2,881

Building Repair Details

Roof Repairs	\$2,051
HVAC Repairs	\$426
Sump Pump Replacement	\$219
Door Repairs	\$185

Meeting Date: 08/06/2018

Subject

Public hearing and first consideration of a noise ordinance

Information

Council will need to hold the public hearing and first consideration of the noise ordinance (packet). At the July 2nd council meeting it was the consensus of the council to moved forward with the ordinance. Highlights of the ordinance includes:

- Purpose
- Scope of Regulations
- Definitions
- Noise Disturbance Prohibited
- Sounds not allowed
- Noise Permits
- Exceptions to this Chapter

The ordinance will be effective January 1, 2019.

Roll call is in order.

Fiscal Impact

Attachments

Noise Ordinance

CHAPTER 49

NOISE ORDINANCE

49.01 Purpose	49.05 Sounds Not Allowed
49.02 Scope of Regulations	49.06 Noise Permits
49.03 Definitions	49.07 Exceptions to this Chapter
49.04 Noise Disturbance Prohibited	

49.01 PURPOSE.

The purpose of this chapter is to establish standards for the control of excessive sound and vibration in the City thereby protecting the public's health, safety, and general welfare.

49.02 SCOPE OF REGULATIONS.

This chapter applies to the control of all noise originating within the limits of the City, except in the following cases:

1. A State or Federal agency has adopted a different standard or rule than prescribed within this chapter which preempts the regulation of noise from a particular source so as to render this chapter inapplicable, or
2. The Council has determined that, by reason of public acceptance of the activity producing a particular noise or noises, such noise is deemed acceptable to the residents of the City.

49.03 DEFINITIONS.

Unless otherwise expressly stated or the context clearly indicates a different intention, the following terms have the following meanings. Definitions of technical terms used in this chapter which are not herein defined shall be obtained from publications of acoustical terminology issued by the American National Standards Institute (ANSI):

1. "Application" means the application submitted to the City requesting a noise permit.
2. "Emergency" means any occurrence or set of circumstances involving actual or imminent physical or psychological trauma or property damage which demands immediate action.
3. "Emergency work" means any work performed for the purpose of alleviating or resolving an emergency.
4. "Motorcycle" means any two or three-wheeled motor vehicle.
5. "Motor vehicle" means any motor-powered vehicle designed to carry at least one passenger or driver and of the type typically licensed for use on the public highways. (Note: "motor vehicle" includes most motorcycles.)

6. “Noise” means any sound which disturbs humans or which causes or tends to cause an adverse psychological or physiological effect on humans.
7. “Noise disturbance” means those sounds defined as “sounds not allowed” Section 49.05 of this chapter.
8. “Person” means, unless used in such a manner to denote only a human being, any firm, partnership, domestic or foreign corporation, association, joint stock company, trust or other association or entity, City, County or State government and subdivisions or agencies thereof, and the Federal government and subdivisions and agencies thereof.
9. “Public right-of-way” means the traveled portion of any street or alley or similar place which is owned or controlled by the City or other governmental entity.
10. “Real property boundary” means an imaginary line along the ground surface, and its vertical extension, which separates the real property owned by one person from that owned by another person, but not including intra-building real property division.
11. “Recreational vehicle” means any motor-powered vehicle designed to carry at least one passenger or driver and equipped for use in racing or other recreational events or uses off of public right-of-way on public or private property; except, however, for the purposes of this chapter, any such vehicle which is licensed for use on the public highways is deemed a “motor vehicle” (or “motorcycle” if two or three-wheeled) and not a “recreational vehicle.” (Examples of recreational vehicles are snowmobiles, mini-bikes, stockcars, or motorboats.)
12. “Residential property” means any property on which is located a building or structure used wholly or partially for living or sleeping purposes.
13. “Sound equipment” means any audio equipment designed to produce, reproduce or amplify sound, except; however, “sound equipment” does not include sirens and other equipment used to alert persons to the existence of an emergency; equipment used by law enforcement and other public safety officials in the performance of their official duties; church carillons, bells or chimes; mobile radio or telephone signaling devices; and automobile and truck radios, tape decks or players or other such standard equipment used and intended for the use and enjoyment of the occupants provided that the sound emitted therefrom is not audible for more than fifty (50) feet from such automobile or truck.
14. “Sound level” means the weighted sound pressure level obtained by the use of a sound level meter and frequency-weighting network, such as A or C, as specified in the American National Standards Institute (ANSI) specifications for sound level meters, or latest approved revision thereof.

15. “Sound level meter” means an ANSI Type 1 or Type 2 approved instrument which includes a microphone, sound pressure detector, integrator or time averaging device, output meter, and weighting networks used to measure different kinds of noise.
16. “Sound pressure” means the instantaneous difference between the actual pressure and the average barometric pressure of a given point in space, as produced by sound energy.
17. “Vibration” means an oscillatory motion of solid bodies of deterministic or random nature described by displacement, velocity, or acceleration with respect to a given reference point.

49.04 NOISE DISTURBANCE PROHIBITED.

It is unlawful for any person to willfully make, continue, cause, or allow any noise disturbance within the City.

49.05 SOUNDS NOT ALLOWED.

The term “noise disturbance” means any of the following sounds:

1. Alarm Testing. The sound emitted by the intentional sounding outdoors of any privately-owned fire alarm, burglar alarm, siren, whistle, or similar stationary emergency signaling device for the essential testing of such device, when conducted between the hours of 5:00 p.m. and 8:00 a.m.
2. Automobile Radios. The sound emitted by an automobile or truck radio, tape deck or compact disk player, or other such standard equipment used and intended for the use and enjoyment of such vehicle’s occupants, if the sound emitted therefrom is audible for more than 50 feet, at all times.
3. Exterior Construction Noise. The sound made by privately owned and operated tools or equipment in the erection, demolition, excavation, drilling, or other such construction work, which is received between the hours of 9:00 p.m. and 6:00 a.m. on weeknights and between the hours of 9:00 p.m. and 8:00 a.m. on Saturday and Sunday, unless the activity is occurring on property zoned as commercial or industrial which shall be exempt from time provisions.
4. Engine Brake Noise. The sound made by an engine brake device of a diesel engine truck, at all times.
5. Engine Repairs and Testing. The sound made by the repairing, rebuilding, modifying, or testing a motor vehicle or recreational vehicle which is received between the hours of 9:00 p.m. and 7:00 a.m., unless the activity is occurring on property zoned as commercial or industrial which shall be exempt from time provisions.
6. Injurious or Disturbing Sounds Generally. Any sound which endangers or injures the health, safety or welfare of a human being, disturbs a reasonable human being of normal

sensitivities, or causes or tends to cause an adverse physiological or physical effect on human beings, or devalues or injures property, at all times.

7. **Lawn and Garden Equipment.** The sound emitted by motor-powered, muffler-equipped, lawn and garden equipment operated between the hours of 9:00 p.m. and 7:00 a.m. Golf courses are exempt from lawn mower operation restrictions, unless the activity is occurring on property zoned as commercial or industrial which shall be exempt from time Provisions.
8. **Loading and Unloading.** The sound made by outdoor loading, unloading, opening, closing, or handling of boxes, crates, containers, building materials, trash cans, receptacles, and/or dumpsters, between the hours of 9:00 p.m. and 7:00 a.m. unless the activity is occurring on property zoned as commercial or industrial which shall be exempt from time provisions.
9. **Musical Instruments.** The sound made by a drum, horn, reed and/or string instrument, or other musical instrument or device, which is received between the hours of 9:00 p.m. and 7:00 a.m.
10. **Noisy Exhaust System.** The sound made by a motor vehicle or a recreational vehicle whose exhaust system is defective or has been modified by the installation of a muffler cutout or bypass, at all times.
11. **Off-road Motorcycle and Recreational Vehicle Noise.** The sound made on private or City-owned property other than a public right-of-way by a motorcycle or recreational vehicle and received between the hours of 9:00 p.m. and 7:00 a.m., provided; however, the sound made by a motorcycle when traveling from private property to a public right-of-way, or vice versa, in pursuance of normal ingress or egress for purposeful transportation is not a “noise disturbance” unless made so by some provisions of this section.
12. **Model Vehicles.** The sound made by the operation of a powered model vehicle which is received between the hours of 9:00 p.m. and 7:00 a.m.
13. **Racing.** The sound made by a motor vehicle on private or public property during any racing event or time trial after 10:30 p.m.
14. **Screeching Tires.** The sound made by the intentional screeching or squealing of the tires of a motor vehicle, at all times.
15. **Sound Equipment.** The sound made by sound equipment (see definition under Section 49.03 operated upon the public right-of-way, or in any building, or upon any public or private premises, if plainly audible from any public right-of-way within the City, unless the person using, operating, or causing to be used or operated, the sound equipment possesses a current noise permit and the actual use or operation of such sound equipment

is not inconsistent with the statements made in the application, the conditions imposed in the noise permit, or the limitations specified in Section 49.06 of this chapter, at all times.

49.06 NOISE PERMITS

No person shall use, operate or cause to be used or operated any sound equipment or conduct any events including racing, upon the public right-of-way, in any building or upon any public or private premises, if the sound emitted is plainly audible from the public right-of-way within the City, unless such person has obtained a noise permit in accordance with this section (this section replaces Chapter 40.08 of our code of ordinances), and the actual use or operation of such sound equipment or event is not inconsistent with the statements made in the application, the conditions imposed in the permit or the limitations specified in subsection 4 of this section. A noise permit shall not be transferable, and it shall be conspicuously displayed on or adjacent to the sound equipment or at the event.

1. Application for Permit. Applications for noise permits shall be made in writing to the City Clerk and shall contain the following information:
 - A. Name, address, phone numbers, and signature of applicant.
 - B. The purpose of the event or for which the sound equipment will be used.
 - C. The location of the event or where the sound equipment will be used.
 - D. The City shall not issue a noise permit that extends past midnight.
 - E. The sound made by a motor vehicle or recreational vehicle on private or public property during any racing event shall end at 10:30 p.m.
 - F. A general description of the sound equipment, including the license number of any motor vehicle upon which it is to be operated.
 - G. Any other information as may be required by the City Clerk.
 - H. Permit applications and fees must be received at least ten (10) business days before the event.
2. Issuance of Permit. Applications for noise permits shall be reviewed by the Police Chief and City Manager and then issued or denied by the City Clerk. Events that have received prior complaints, or, are multiple days (does not need to be sequential) shall have council approval.
3. Appeal. If the City Clerk refuses to issue a license, the City Clerk shall make a part of the record the reasons therefor. The applicant shall have a right to appeal the Council at its next regular meeting. The Council may reverse, modify, or affirm the decision of the City Clerk by majority vote of the Council members present and the City Clerk shall carry out the decision of the Council.
5. Limitations. Any other language in this section to the contrary notwithstanding, a sound equipment permit shall not be issued if:
 - A. The sound to be emitted by the sound equipment is other than human speech or music.
 - B. The sound to be emitted by the sound equipment would be a noise disturbance under Section 49.06 of this chapter (other than subsection 15 of said section).

A noise permit issued in violation of this subsection 5 is void and of no force and effect.

6. Conditions. The City Manager or the City Manager's designee may impose reasonable conditions and requirements to be met or fulfilled by the noise permit holder preliminary to or at the time of the use or operation of the sound equipment. Such conditions and requirements shall be those necessary or advisable to protect the health, welfare and quality of life of the residents of the City and may include, without limitation, setbacks, fences, walls or other screening necessary to mitigate noise, restrictions on the time of day the sound equipment can be used or operated, restrictions on the level of the sound to be produced and restrictions on the number of minutes or consecutive minutes (or other units of time) that the sound equipment may be used or operated during any one hour or day (or other units of time).
7. Time. Noise permits shall not extend after midnight.
8. The Indianola Police Department is responsible for enforcement.

Should the applicant(s) holding said events not attentively observe all limitations and restrictions to be found in this chapter relating to noise permits, the City authorities will have full authority to stop such event and recommend future events be denied. The applicant and/or site owner or lessee shall be responsible for any violations of this Code.

49.07 EXCEPTIONS TO THIS CHAPTER.

This chapter shall not apply to the following:

1. The emission of sound for the purpose of alerting persons to the existence of an emergency. This is to include the public address systems.
2. The emission of sound in the performance of emergency work.
3. Rail and air transportation and public mass transportation vehicles.
4. The emission of sound from church bells, carillons, or chimes.
5. The emission of sounds in conjunction with a religious celebration.
6. The emission of sounds from sound equipment made by students, employees or the general public while in attendance at any school-sponsored event or any City sponsored, hosted or funded event using sound equipment with approval from the City Manager.
7. The emission of sounds made by participants and observers of any parade that has been approved by the Council.
8. The sound made or caused to be made by City, school or State-owned or hired equipment or facilities for the conduct of City, school or State operations.
9. The emission of sound associated with the business operations of a company located on property zoned as retail, commercial or industrial during the hours in which the company conducts business operations to include loading and unloading at any time. This exception does not include amplified sound or music.

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect January 1, 2019.

PASSED AND APPROVED this ____ day of _____, _____.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 08/06/2018

Subject

First consideration of an amendment to Chapter 156, Building Code, Residential Energy Code

Information

Council will need to hold the first consideration of an ordinance amending Chapter 156, Building Code, Residential Energy Code. Staff is recommending (memo) Chapter 156 be amended by adding the underlined language in new Section 156.41, as follows:

156.41 Residential Energy Code.In accordance with the Iowa law, the Indianola Building Code shall include the International Energy Conservation Code – Residential Provisions with amendments as set out in Iowa Administrative Code Section 661---303.2(103A) with the following specific requirements:

125 M.P.H. lifetime shingle

Windows have minimum U factor of .31 or less or a low E rating

H.V.A.C. has a minimum 95% efficiency rating

Programmable Energy Star thermostat installed

All ductwork is taped and sealed

Ductwork in unconditioned spaces all insulated

All appliances are Energy Star rated

A/C Unit with Minimum SEER rating of 14

Furnace with a minimum 95% efficiency rating

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above

Plumbing fixtures in both kitchen and baths are all Energy Star rated

Faucets 2.0 GPM

Showers 2.0 GPM

Water closets 1.3 GPM or dual flush

Four trees and six shrubs planted

Roll call is in order.

Fiscal Impact

Attachments

Memo

Ordinance



COMMUNITY DEVELOPMENT

TO: Mayor and City Council

CC: Ryan J. Waller, City Manager

FROM: Rich Parker, Intern Director of Community Development

DATE: August 1, 2018

RE: Residential Energy Conservation Code

The City of Indianola previously established energy efficiency standards that allow a property owner to receive tax abatement. During the City Council's deliberations on the Urban Revitalization Plan, the City reaffirmed its commitment to the enforcement of these energy efficient standards. In working with legal counsel regarding the necessary tax abatement application documents, it was noted that energy efficient standards are not commonly found in an Urban Revitalization Plan. The Plan instead requires that the property owner meet the City Code requirements. The International Energy Conservation Code is applied within the City by Iowa law. It is the recommendation of staff that the presented ordinance be adopted as it sets forth, in the appropriate manner, local amendments to the 2015 International Energy Conservation Code. The proposed ordinance codifies the energy efficiency standards that previously have been applied and that will continue with the new tax abatement. Due to the importance of the standards and that this proposed ordinance codifies previous energy standards, staff further recommends suspending the rules and waiving the second and third readings of the ordinance.



ORDINANCE NO. _____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 156, BUILDING CODE, RESIDENTIAL ENERGY CODE

WHEREAS, the City Council of the City of Indianola, Iowa, deems it necessary and proper to amend the Code of Ordinances concerning the Residential Energy Code.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That Chapter 156 be and is hereby amended by adding the underlined language in new Section 156.41, as follows:

156.41 Residential Energy Code. In accordance with the Iowa law, the Indianola Building Code shall include the International Energy Conservation Code – Residential Provisions with amendments as set out in Iowa Administrative Code Section 661---303.2(103A) with the following specific requirements:

125 M.P.H. lifetime shingle

Windows have minimum U factor of .31 or less or a low E rating

H.V.A.C. has a minimum 95% efficiency rating

Programmable Energy Star thermostat installed

All ductwork is taped and sealed

Ductwork in unconditioned spaces all insulated

All appliances are Energy Star rated

A/C Unit with Minimum SEER rating of 14

Furnace with a minimum 95% efficiency rating

Gas Water Heater 0.62 EF to 0.79 EF or 0.80 EF and above

Plumbing fixtures in both kitchen and baths are all Energy Star rated

Faucets 2.0 GPM

Showers 2.0 GPM

Water closets 1.3 GPM or dual flush

Four trees and six shrubs planted

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____ 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____

Second reading: _____

Third reading: _____

Publication Date: _____

Meeting Date: 08/06/2018

Subject

First consideration of an amendment to Chapter 94, Time of Sale Inspection within the City sanitary sewer system, as required by Iowa Code Chapter 364.3(d)

Information

Council will need to hold the first consideration of an ordinance amending Chapter 94, Time of Sale Inspections within the City sanitary sewer system, as required by Iowa Code Chapter 364.3(d) (packet). The ordinance amendment shall read as follows:

94.01 Purpose

~~The Time of Sale Inspection is intended to help reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the sanitary sewer system.~~ Iowa Department of Natural Resources (IDNR), which provides oversight of wastewater collection and treatment for the entire state, requires the City of Indianola to reduce peak flows to the local wastewater collection system. The City of Indianola encourages Time of Sale Inspection ~~allows the City to~~ ensure that private properties have no illegal connections to the sanitary sewer system pursuant to Municipal Code Chapter 97.

94.02 Required Inspection

~~No~~ The City of Indianola encourages persons or entities ~~shall transfer~~ transferring title of a single family dwelling property to another, ~~nor accept or accepting~~ from any other person or entity, the transfer of title to any structure or parcel of land upon which a structure is located within the City of Indianola sanitary sewer system ~~unless and until the to have the~~ authorized Water Pollution Control Superintendent, or representative of the Superintendent, ~~shall have inspected~~ inspect the sump pump system, lateral service line, interior floor drains, footing drains, yard drains, roof drains and downspouts, catch basins and parking lot drains on said structure or parcel of land and ~~certified~~ certify to the City of Indianola that same is found to be in compliance with the provisions of ~~this law,~~ specifically Section 97.01, restricting the discharge of unpolluted waters into the sanitary sewer system in the City of Indianola sanitary sewer district; ~~and the Water Pollution Control Superintendent or his/her designee has issued a Certificate of Compliance stating compliance.~~ This section shall not apply to transfers of property by gift, intestacy or testamentary disposition; transfers pursuant to the federal bankruptcy act; transfers under Warren County Property Tax Foreclosures; and mortgage foreclosures or lateral lines that have been identified as multiple service. The fee required for inspection and any re-inspection shall be set by resolution of the City Council.

94.03 Property Owner Responsibility

The property owner ~~must~~ may request a time of sale inspection by filing an application with the City of Indianola Water Pollution Control Department ~~within at least fifteen (15) working days after listing said property.~~ The fee required for this inspection, and any re-inspection, shall be set by resolution of the City Council. Upon successful inspection, the Office of Water Pollution Control will issue a Certificate of Compliance, ~~which will expire after a period of two (2) years.~~ The Certificate of Compliance ~~shall~~ may be attached to the Groundwater Hazard Statement and presented to the Recorder along with all other required transfer documents.

If the inspection fails, the Water Pollution Control Superintendent will provide notice to the property owner(s) describing the prohibited discharges and recommendations to cure such discharges. When required, all permits necessary to cure violations must be obtained from the Community Development Department. The fee required for such permits shall be set by resolution by the City Council.

94.04 ~~Suspension of Certificate of Compliance~~

~~The Water Pollution Control Superintendent, subject to the following, may temporarily suspend the requirement of a Certificate of Compliance as a prerequisite to transfer of title, as specified in the preceding section, provided that it is no later than ten (10) working days prior to the expected closing for said transfer.~~

- ~~1. The seller makes a written request to the Water Pollution Control Superintendent and such request includes a written, itemized quote from a plumber licensed with the State of Iowa that provides for correction of all identified discharges and addresses all recommendations specified in the Notice of Violation; and—~~
- ~~2. The seller and purchaser shall have filed with the Water Pollution Control Superintendent a written guaranty to correct any identified deficiencies on said structure or parcel of land within 90 days after closing of sale or a period of time specified by the Water Pollution Control Superintendent; and~~
- ~~3. The purchaser or seller shall have provided a sum equal to 150% of the estimated costs contained in the itemized quote provided in item (1) above. Such sum shall be payable by certified check or bank draft at closing and held in escrow. Such sum will be returned to the seller or purchaser if the corrections are completed within the time specified in the guaranty but said sum shall be forfeited to the City of Indianola if needed corrections are not completed within the time frame specified in the written guaranty.~~

~~In the event that the needed corrections are not completed within the time specified in the written guaranty, the temporary waiver issued by the Water Pollution Control Superintendent shall immediately expire and the purchaser shall be subject to the penalties described in Section 99.05 (C).~~

~~**94.05 SPECIAL PENALTIES.** The following special penalty provisions shall apply to violations of this chapter:~~

~~——— 1. Notice of Violation. Any person found to be violating any provision of this chapter shall be served by the City with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.—~~

~~——— 2. Continuing Violations. Any person who shall continue any violation beyond the time limit provided for in subsection 1 hereof shall be in violation of this Code of Ordinances. Each day in which any such violation shall continue shall be deemed a separate offense.—~~

~~——— 3. Liability Imposed. Any person violating any of the provisions of this chapter shall become liable to the City for any expense, loss, or damage occasioned the City by reason of such violation. Further, a violation of the provisions of this chapter shall be a violation considered a municipal infraction punishable in accordance with Chapter 4 of the Municipal Code.~~

Roll call is in order.

Fiscal Impact

Attachments

Ordinance

ORDINANCE NO. 2018 - _____

**ORDINANCE AMENDING THE INDIANOLA MUNICIPAL CODE
CHAPTER 94, TIME OF SALE INSPECTIONS WITHIN THE CITY
SANITARY SEWER SYSTEM, AS REQUIRED BY IOWA CODE
CHAPTER 364.3(d)**

WHEREAS, the City of Indianola is required by the Iowa Department of Natural Resources (IDNR) to reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the local wastewater collection system; and

WHEREAS, Municipal Code Chapter 94 was added in 2016 to address the requirements of the IDNR by implementing a Time of Sale Inspection on all single-family dwelling properties within the City of Indianola sanitary sewer system to ensure that the discharge of unpolluted waters into the sanitary sewer system is restricted; and

WHEREAS, the City Council of the City of Indianola, Iowa now deems it proper to amend the Indianola Municipal Code Chapter 94 to the Municipal Code of the City of Indianola, Iowa entitled Sanitary Sewer Services – Time of Sale Inspections because of a prohibition against time of sale inspections in Iowa Code Section 364.3(d) effective July 1, 2018.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by deleting the stricken provisions and by adding the underlined provisions to Chapter 94 Sanitary Sewer Services – Time of Sale Inspections as follows:

94.01 Purpose

~~The Time of Sale Inspection is intended to help reduce peak sanitary sewer flows caused by inflow and infiltration or the flow of clear water into the sanitary sewer system.~~ Iowa Department of Natural Resources (IDNR), which provides oversight of wastewater collection and treatment for the entire state, requires the City of Indianola to reduce peak flows to the local wastewater collection system. The City of Indianola encourages Time of Sale Inspection ~~allows the City~~ to ensure that private properties have no illegal connections to the sanitary sewer system pursuant to Municipal Code Chapter 97.

94.02 Required Inspection

~~No~~ The City of Indianola encourages persons or entities ~~shall transfer~~ transferring title of a single family dwelling property to another, ~~nor acceptor accepting~~ from any other person or entity, the transfer of title to any structure or parcel of land upon which a structure is located within the City of Indianola sanitary sewer system ~~unless and until~~

~~the~~ to have the authorized Water Pollution Control Superintendent, or representative of the Superintendent, ~~shall have inspected~~ inspect the sump pump system, lateral service line, interior floor drains, footing drains, yard drains, roof drains and downspouts, catch basins and parking lot drains on said structure or parcel of land and ~~certified~~ certify to the City of Indianola that same is found to be in compliance with the provisions of ~~this law,~~ specifically Section 97.01, restricting the discharge of unpolluted waters into the sanitary sewer system in the City of Indianola sanitary sewer district; ~~and the Water Pollution Control Superintendent or his/her designee has issued a Certificate of Compliance stating compliance. This section shall not apply to transfers of property by gift, intestacy or testamentary disposition; transfers pursuant to the federal bankruptcy act; transfers under Warren County Property Tax Foreclosures; and mortgage foreclosures or lateral lines that have been identified as multiple service. The fee required for inspection and any re-inspection shall be set by resolution of the City Council.~~

94.03 Property Owner Responsibility

The property owner ~~must~~ may request a time of sale inspection by filing an application with the City of Indianola Water Pollution Control Department ~~within at least fifteen (15) working days after listing said property.~~ The fee required for this inspection, and any re-inspection, shall be set by resolution of the City Council. Upon successful inspection, the Office of Water Pollution Control will issue a Certificate of Compliance, ~~which will expire after a period of two (2) years.~~ The Certificate of Compliance ~~shall~~ may be attached to the Groundwater Hazard Statement and presented to the Recorder along with all other required transfer documents.

If the inspection fails, the Water Pollution Control Superintendent will provide notice to the property owner(s) describing the prohibited discharges and recommendations to cure such discharges. When required, all permits necessary to cure violations must be obtained from the Community Development Department. The fee required for such permits shall be set by resolution by the City Council.

94.04 ~~Suspension of Certificate of Compliance~~

~~———— The Water Pollution Control Superintendent, subject to the following, may temporarily suspend the requirement of a Certificate of Compliance as a prerequisite to transfer of title, as specified in the preceding section, provided that it is no later than ten (10) working days prior to the expected closing for said transfer:~~

- ~~1. The seller makes a written request to the Water Pollution Control Superintendent and such request includes a written, itemized quote from a plumber licensed with the State of Iowa that provides for correction of all identified discharges and addresses all recommendations specified in the Notice of Violation; and~~
- ~~2. The seller and purchaser shall have filed with the Water Pollution Control Superintendent a written guaranty to correct any identified deficiencies on said structure or parcel of land within 90 days after closing of sale or a period of time specified by the Water Pollution Control Superintendent; and~~

3. ~~The purchaser or seller shall have provided a sum equal to 150% of the estimated costs contained in the itemized quote provided in item (1) above. Such sum shall be payable by certified check or bank draft at closing and held in escrow. Such sum will be returned to the seller or purchaser if the corrections are completed within the time specified in the guaranty but said sum shall be forfeited to the City of Indianola if needed corrections are not completed within the time frame specified in the written guaranty.~~

~~In the event that the needed corrections are not completed within the time specified in the written guaranty, the temporary waiver issued by the Water Pollution Control Superintendent shall immediately expire and the purchaser shall be subject to the penalties described in Section 99.05 (C).~~

94.05 SPECIAL PENALTIES. ~~The following special penalty provisions shall apply to violations of this chapter:~~

- ~~1. Notice of Violation. Any person found to be violating any provision of this chapter shall be served by the City with written notice stating the nature of the violation and providing a reasonable time limit for the satisfactory correction thereof. The offender shall, within the period of time stated in such notice, permanently cease all violations.~~
- ~~2. Continuing Violations. Any person who shall continue any violation beyond the time limit provided for in subsection 1 hereof shall be in violation of this Code of Ordinances. Each day in which any such violation shall continue shall be deemed a separate offense.~~
- ~~3. Liability Imposed. Any person violating any of the provisions of this chapter shall become liable to the City for any expense, loss, or damage occasioned the City by reason of such violation. Further, a violation of the provisions of this chapter shall be a violation considered a municipal infraction punishable in accordance with Chapter 4 of the Municipal Code.~~

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect on _____.

PASSED AND APPROVED this ____ day of _____, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____

Second reading: _____
Third reading: _____
Publication Date: _____

Meeting Date: 08/06/2018

Subject

Second consideration of a request from Jake Doering to rezone Lot 21, Quail Meadows Plat 1 from M-1 (Limited Industrial) to R-3 (Mixed Residential) P&Z unanimously recommended approval on June 12, 2018

Information

Council will need to hold the second consideration of a rezoning request from Jake Doering. Enclosed is the rezoning application, a letter from Mr. Doering, a map indicating the requested area for the rezoning and the notice sent to property owners within 200'. Lot 21 contains 1.70 acres. Mr. Doering is requesting the zoning change from M-1 (Limited Industrial) to R-3 (Mixed Residential) for the development of multifamily structures. Planning and Zoning approved the final plat for Quail Meadows Plat 1 on April 13, 2004, followed by City Council approval on April 19, 2004.

A 60' wide landscape buffer, as required by Chapter 170.40 of the Subdivision regulations is indicated on the final plat along the west and north property lines of Lot 21 due to the M-1 zoning abutting a residential area. If rezoned this buffer requirement would not be required, however Chapter 166.04 J. #1 of the Site Plan regulations would require a buffer along said property lines when the complex exceeds four off street parking stalls. The buffer requirement may be met one of the following ways:

1. A buffer yard of twenty (20) feet or less in width with a five-foot high earth berm for the entire length of the lot; and three (3) overstory trees, six (6) understory trees and fifteen (15) shrubs per one hundred (100) lineal feet; or
2. A buffer yard more than twenty (20) feet in width with five (5) overstory trees, ten (10) understory trees and ten (10) shrubs per one hundred (100) lineal feet; or
3. A six-foot high double-face opaque wooden fence; or a six-foot high masonry wall, to be constructed with face brick, stucco or a similar finished surface toward the A-1, R-1, R-2, R-3, R-4, R-5 or R-6 zoning classification.

The current zoning to the north and west of the property is R-3, however all development within the subdivision are single family dwellings. The property to the east is A-1 (Agriculture) and to the south is M-2 (General Industrial). The lot immediately to the north is an outlot of Quail Meadows Plat 1. This outlot is used for water detention and will not be developed.

If approved, the Future Land Use Map within the 2011 Comprehensive Plan will need to be amended as it indicates this area as light industrial use.

P&Z unanimously recommended approval on June 12, 2018.

Roll call is in order.

Fiscal Impact

Attachments

PZ Minutes

Memo

Rezoning Information

Ordinance

INDIANOLA PLANNING AND ZONING COMMISSION
REGULAR MEETING
JUNE 12, 2018
6:00 P.M.

The meeting was called to order by Chairperson Joe Butler and on roll call the following members were present:

Joe Butler
Al Farris
Ron Fridley
Becky Needles
Bob Ormsby
Josh Rabe
Misty Soldwisch

Also present: Richard and Joyce Bethards, Karen Croat, Jake Doering, Barb Yearous, Mindi Robinson and Rich Parker.

The minutes of the May 15, 2018 meeting were approved on a motion made by Needles and seconded by Farris. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Consider Request from Jake Doering to Rezone Lot 21, Quail Meadows Plat 1 from M-1 (Limited Industrial) to R-3 (Mixed Residential)

Rich provided the background of Quail Meadows Plat 1 stating the Final Plat was approved by both Planning and Zoning and City Council in 2004. The Final Plat of Quail Meadows showed two industrial lots, Lots 20 and 21, with the remaining lots zoned as mixed residential. Rich further explained that the rezoning request from M-1 to R-3 establishes an ideal buffer between industrial zoning and the single family dwellings within Quail Meadows.

Rich indicated that if the rezoning was approved the 60' wide landscape buffer along the west and north property lines of Lot 21 would not be required. However, a buffer yard from the Site Plan ordinance would be required once the complex exceeds four off street parking stalls.

Richard Bethards of 2002 North 9th Street questioned whether the berm along the west side of the lot could be removed. He shared concerns about the water going into his property. Butler explained that the berm could be removed but the developer is required to provide stormwater review and meet the City's requirements for stormwater and detention.

Karen Croat of 2104 North 9th Street questioned why the rezoning request was for R-3 zoning. Rich explained that R-3 zoning allows for multi-family dwellings which is what the developer plans to construct. Butler also explained that R-3 zoning would be a

continuous zoning extension from the Quail Meadows subdivision. Ms. Croat also shared concerns regarding water in her yard.

Motion was made by Farris and seconded by Soldwisch to approve the request from Jake Doering to rezone Lot 21, Quail Meadows Plat 1 from M-1 (Limited Industrial) to R-3 (Mixed Residential), including updating the Future Land Use Map of the Comprehensive Plan. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Consider Request from Barbara Yearous to Amend R-1 (Single Family Residential) Zoning 165.09 #4 Special Exception Uses and Structures

Rich provided the background of the request stating Barbara Yearous has concerns that when it is time to sell her property that R-1 zoning requires Board of Adjustment approval for Bed and Breakfast establishments if there is a change of titleholder. Rich further explained that this is the only special use that requires Board of Adjustment to review for change of titleholder.

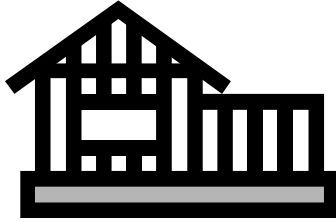
Commission discussed why the requirement was approved in 2014.

Motion was made by Ormsby and seconded by Rabe to amend the municipal code of the City of Indianola, Iowa, Chapter 165, Zoning Regulations for bed and breakfast special exception use. Question was called for and on voice vote Chairperson Butler declared the motion carried unanimously.

Meeting adjourned on a motion by Fridley and seconded by Rabe.

Joe Butler, Chairperson

Mindi Robinson



To: Planning and Zoning Commission
From: Rich Parker, Interim Director of Community Development
Subject: June 12, 2018 Meeting

Item # 4 Consider Request from Jake Doering to Rezone Lot 21, Quail Meadows Plat 1 from M-1 (Limited Industrial) to R-3 (Mixed Residential).

Enclosed is the rezoning application, a letter from Mr. Doering, a map indicating the requested area for the rezoning and the notice sent to property owners within 200'. Lot 21 contains 1.70 acres. Mr. Doering is requesting the zoning change from M-1 (Limited Industrial) to R-3 (Mixed Residential) for the development of multifamily structures. Planning and Zoning approved the final plat for Quail Meadows Plat 1 on April 13, 2004, followed by City Council approval on April 19, 2004.

A 60' wide landscape buffer, as required by Chapter 170.40 of the Subdivision regulations is indicated on the final plat along the west and north property lines of Lot 21 due to the M-1 zoning abutting a residential area. If rezoned this buffer requirement would not be required, however Chapter 166.04 J. #1 of the Site Plan regulations would require a buffer along said property lines when the complex exceeds four off street parking stalls. The buffer requirement may be met one of the following ways:

1. A buffer yard of twenty (20) feet or less in width with a five-foot high earth berm for the entire length of the lot; and three (3) overstory trees, six (6) understory trees and fifteen (15) shrubs per one hundred (100) lineal feet; or
2. A buffer yard more than twenty (20) feet in width with five (5) overstory trees, ten (10) understory trees and ten (10) shrubs per one hundred (100) lineal feet; or
3. A six-foot high double-face opaque wooden fence; or a six-foot high masonry wall, to be constructed with face brick, stucco or a similar finished surface toward the A-1, R-1, R-2, R-3, R-4, R-5 or R-6 zoning classification.

The current zoning to the north and west of the property is R-3, however all development within the subdivision are single family dwellings. The property to the east is A-1 (Agriculture) and to the south is M-2 (General Industrial). The lot immediately to the north is an outlot of Quail Meadows Plat 1. This outlot is used for water detention and will not be developed.

If approved, the Future Land Use Map within the 2011 Comprehensive Plan will need to be amended as it indicates this area as light industrial use.

Item #5 Consider Request from Barbara Yearous to Amend R-1 (Single Family Residential) Zoning 165.09 #4 Special Exception Uses and Structures.

At the May 2018 Planning and Zoning Commission meeting Barbara Yearous requested Commission review the special uses and exception structures for bed and breakfasts. Enclosed is a letter from Ms. Yearous who owns the Corn Crib Bed and Breakfast at 1301 South K Street. Her concern relates to #4 of the Special Exception Uses and Structures within R-1 (Single Family Residential) which states the following:

Bed and Breakfast, provided that (a) if the use ceases for more than six months or the titleholders of the property changes, the use shall revert back to a permitted principal use; (b) occupancy is limited to four guests units (e.g. families, couples or individuals); (c) required off-street parking shall be one space for each guest unit and two spaces for the resident; (d) signage is limited to a maximum of three square feet mounted flush to the building; (e) require 10 day written notification to property owners within 200' of the proposed location before Board of Adjustment hearing; (f) no meals served to people other than overnight guests; and (g) the entire property is located within 600 feet of the Simpson College Campus bounded by Clinton Avenue, E Street, Girard Avenue and Buxton Street, or the lot size is 3 acres or more.

Specifically, her concern is that if the property changes ownership the Board of Adjustment will be required to review the B&B special use again. Because of the development of Deer Creek Plats 2 and 3, there may be some opposition from those future property owners within 200' of the Bed and Breakfast property.

To provide some background the memo and minutes from the March 11, 2014, Planning and Zoning Commission meeting are enclosed for your reference. The meeting addressed allowing bed and breakfast establishments in an R-1 zoning on a minimum of three acres as a special exception to the Board of Adjustment.

After reviewing the other special uses and structures requirements within the Zoning Regulations chapter, it was found that no other use was required to come back to Board of Adjustment upon the sale of the property and change of titleholder.

Staff has reviewed the request with the City Attorney. Enclosed is a draft ordinance for your review should Commission approve the amendment request.

Doering Properties, LLC
9028 Harding Street
Indianola, IA 50125

Indianola City Council & Indianola Planning & Zoning Committee

May 25, 2018

To Whom It May Concern:

We are asking the city of Indianola, Indianola City Council, and city planning and zoning committee to amend the zoning of the parcel located on the Southeast corner of the Quail Meadows development in Indianola from M-1 to R-3. The parcel is approximately 1.7 acres in size and is located directly west of the bike trail and directly East of the entry to Quail Meadows with a current M-1 zoning classification. The adjoining lot to the North is approximately 1.3 acres in size with a current R-3 zoning classification.

The 1.7 acre, M-1 zoned parcel is located along the trail and would make a great site for additional multi-family dwellings, single family home/s, town homes, or similar structure/s. Our development of this site will add to the tax base, complete an undeveloped area, preserve the value of neighboring properties, and provide for the highest and best use of the undeveloped land. It is undeniable that an R-3 compliant development would provide a better "buffer" than a mini-storage complex or similar M-1 compliant development on the subject site. We have a signed and accepted written purchase agreement in place with the existing owner of the R-3 parcel and M-1 parcel, subject only to this city's willingness to amend the zoning of the M-1 parcel from M-1 to R-3.

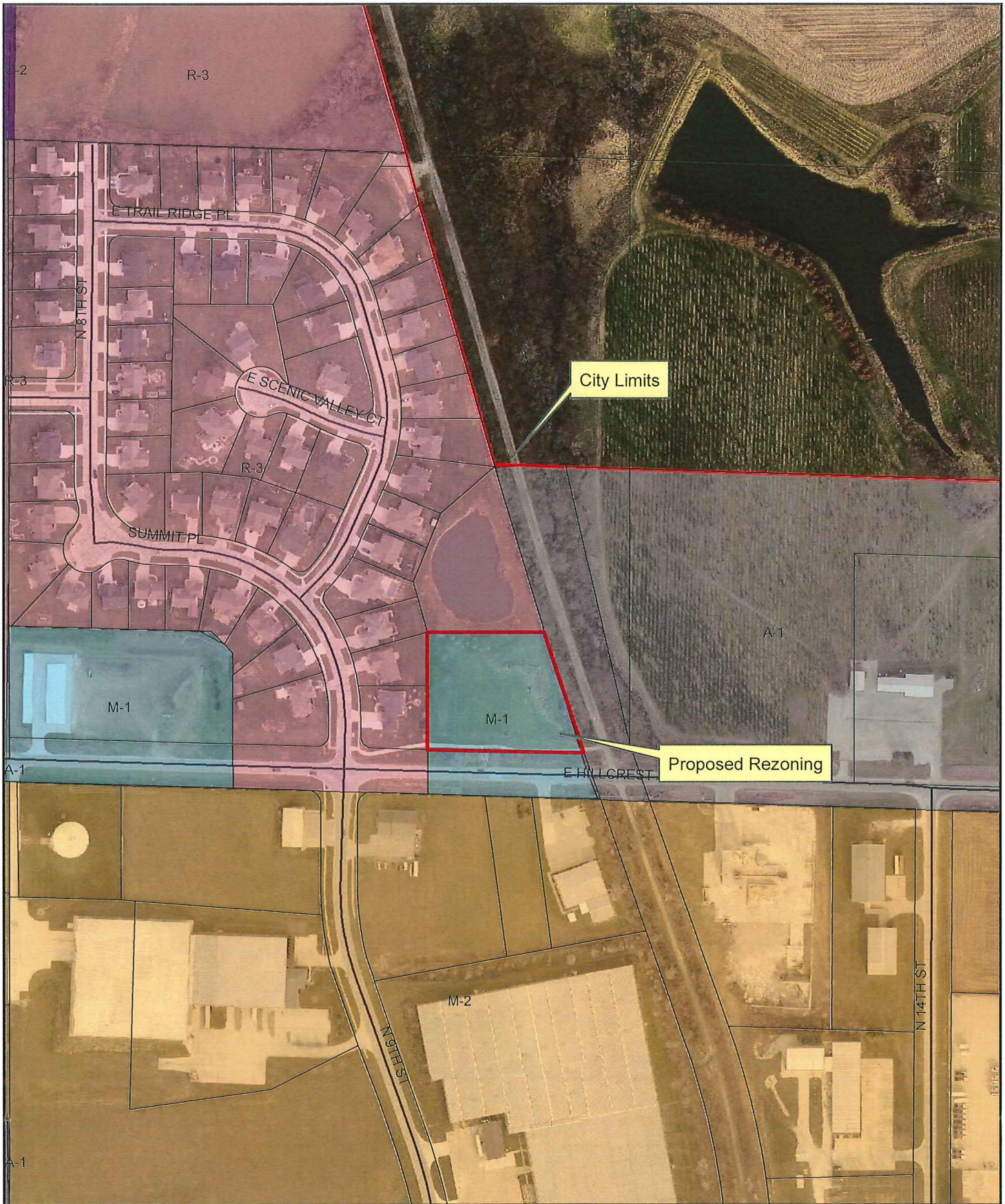
We would appreciate the cooperation of both the city planning and zoning committee and the city council.

Sincerely,

Two handwritten signatures in black ink, one appearing to be 'JD' and the other 'BJS', positioned side-by-side.

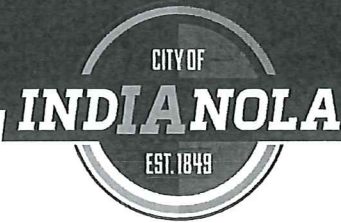
Jake Doering, President – Doering Properties, LLC

Cc: Quail Meadows Partners LLC
601 Clegg Rd
West Des Moines, IA 50265



06/2018

mailed 5/25/18



COMMUNITY DEVELOPMENT

NOTICE

TO PROPERTY OWNERS:

YOU ARE HEREBY NOTIFIED that the Planning & Zoning Commission of the City of Indianola, Iowa has under consideration a plan for rezoning a certain area within 200' of your property in the City of Indianola.

M-1 (Limited Industrial) to R-3 (Mixed Residential)

Legally described as Lot 21 Quail Meadows Plat 1.

Locally known as the 900 Block of East Hillcrest Avenue, Indianola, Iowa. (see map on reverse)

YOU ARE FURTHER NOTIFIED that said matter will be considered at a Planning and Zoning meeting in the Council Chambers of the Municipal Building of the City of Indianola, Iowa on Tuesday, June 12, 2018 at 6:00 p.m.

If you have any questions regarding this notification, please contact the Department of Community Development at 961-9430.

Charles Burgin
Director of Community Development



Rezoning Request
M-1 (Limited Industrial) to R-3 (Mixed Residential)

ORDINANCE NO. 2018-_____

AN ORDINANCE AMENDING THE MUNICIPAL CODE OF THE CITY OF INDIANOLA, IOWA, CHAPTER 165 TO ALLOW A REZONING OF PROPERTY AT THE 900 BLOCK OF EAST HILLCREST AVENUE FROM M-1 (LIMITED INDUSTRIAL) TO R-3 (MIXED RESIDENTIAL)

WHEREAS, the City Council had received a rezoning application to allow a rezoning of property at the 900 block of East Hillcrest Avenue from M-1 (Limited Industrial) to R-3 (Mixed Residential); and

WHEREAS, on the ____ day of _____, 2018, after due notice and hearing as provided by law, the City Council now deems it reasonable and appropriate to allow the rezoning.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Section 1: That the Municipal Code of the City of Indianola, Iowa, be and it is hereby amended by rezoning the 900 block of East of Hillcrest Avenue, legally described as:

Lot 21, Quail Meadows Plat 1 an official plat in Indianola, Warren County, Iowa from M-1 (Limited Industrial) to R-3 (Mixed Residential)

Section 2: All ordinances or parts of ordinances in conflict with the provisions of this ordinance are hereby repealed.

Section 3: This ordinance shall be in full force and effect after its passage, approval and publication as provided by law.

PASSED AND APPROVED this ____ day of _____, 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

First reading: _____
Second reading: _____
Third reading: _____
Publication Date: _____

Meeting Date: 08/06/2018

Subject

Consider sewer exemption request - 809 North "T" Court

Information

The owners of 809 North "T" Court are requesting an exemption from the sewer fee for water used during May 3-June 5, 2018. The Whitson's turned in an excessive usage claim on July 3, 2018 and Sanitary Sewer Operator Kevin Crawford went to the home and could not verify where the excess water went to. On July 5, 2018 WPC Superintendent Rick Graves denied the claim.

Rick spoke to the Whitson's on July 16, 2018, and they asked to be placed on the next council agenda.

According to our records 40,400 gallons of water were used (cost for the sewer was \$364.57) and their average is 6,000 (\$53.25 cost for sewer).

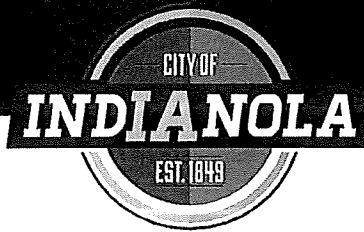
The IMU Board of Trustees took no action regarding the water exemption request on July 23, 2018.

Roll call is in order.

Fiscal Impact

Attachments

Sewer Exemption Request



WATER POLLUTION CONTROL

EXCESSIVE USAGE COMPLAINT FORM

COMPLAINT INFORMATION

Location: 809 N T Ct
Person Filing Complaint: Jill Whitson
Address: Same Phone: 515-608-9128
Date of Complaint: 6-29-18 Time of Complaint: _____
Nature of Complaint: See next page

INVESTIGATION INFORMATION

Name of Investigator: Kevin Crawford
Date of Investigation: 7-3-18 Time of Investigation: _____
Comments: Kevin spoke with Mr. Whitson and asked about how many toilets he had and he said 5.
4 of them use and the one in basement not used. Mr. Whitson said no outside faucets were left on.
Kevin told them that more than likely the claim will be denied. Mr. Whitson asked if there was any
other recourse and Kevin told him that they could come before the council.

ACTION

Reviewed By: Rick Graves Date: 7-5-18
Corrective Action: Spoke with Kevin and he could not verify where the excess water went to.

Claim Denied.

INDIANOLA MUNICIPAL UTILITIES
EXCESSIVE USAGE CLAIM

NAME

Jill Whitson

ADDRESS

809 N. T Ct., Indianola, IA 50125

DATE(S) OF LOSS

May 3 - June 5, 2018

ARE YOU RESPONSIBLE FOR THE UTILITY BILLS AT THE ABOVE LOCATION:

Yes

CLAIM REQUEST FOR:

Electric

X

Water

Sewer

AMOUNT REQUESTED:

Electric

Water

Sewer

How did you determine the above amounts?

I called IMU about

a charge on my account and the individual on the phone said she was concerned b/c it showed we used 40,400 gallons of water May 3-May 19.

Please describe in detail the purpose of your request and the circumstances involved.
Be very specific.

I would like my bill/account corrected. I was told by an IMU employee that for May 3-June 5 my account was showing we used 40,400 gallons of water and from May 19-June 5 we used 2900 meaning in 2 weeks we used 37,500 gallons. We do not have a pool nor do we have a leak anywhere in our house. As you can see by the attached we average 4,000 gallons of water per bill - this is significantly less than 40,400 gallons. I would like my bill adjusted to reflect an accurate reading and for this

Signature

Jill Whitson

Date

06/29/2018

Phone Number

Wk

Home

515.608.9128

Excessive Usage Claim Form.xls

mistake to be corrected and ensured this won't happen again. Thank you.

[illegible]

Meeting Date: 08/06/2018

Subject

Consider request from Cemen Tech to utilize the city street sweeper following a Habitat for Humanity event

Information

Cemen Tech will be hosting a Habitat Panel Build on September 25, 2018. They are requesting to utilize the city street sweeper and operator on September 27, 2018.

Last year the city council approved the request to utilize the city street sweeper and operator following the Habitat for Humanity event at a reduced rate of 50% off of the direct cost with a two hour maximum use.

Roll call is in order.

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/06/2018

Subject

Presentation and direction regarding recommendations for staffing in the Library, Parks and Recreations, and Finance Departments

Information

Michele Patrick, Librarian, Park and Recreation Director Doug Bylund and Director of Finance Andrew Lent will present information on proposals regarding their department's staffing (packet).

Fiscal Impact

Attachments

Library Memo

Recreation Memo

GF Projection P&R

Finance Memo

Memo

July 31, 2018

To: Indianola City Council
From: Michele Patrick, Library Director
RE: Part-time Library Clerk

Over the past two years, the library has seen a remarkable growth in circulation and activity levels, with almost 1,000 more people attending programs than the previous with year. In an effort to keep up with this growth, we successfully automated and simplified some processes to save time. However, a main area of concern is that there are not enough part-time clerks to manage the front desk. When there are shortages, the administrative or programming librarians are pulled from their assigned duties to fill the gap, which is a poor use of resources.

The Need

By comparing the number of hours the library is open with staffing levels, there are 37 hours each week where there aren't enough clerks to manage the front desk. These 37 hours are split between the full-time librarians, which means that each spends about 9 hours a week at the circulation desk instead of doing their assigned duties.

Comparison to Equivalent Libraries

At our current FTE (full-time equivalent) rate of 5.75, we have the second-lowest staff level of any library our size in the state (17th out of the 18 Size "F" libraries, followed by Storm Lake at 5.65, although Storm Lake reports significantly less activity than our library).

Funding Plan

Financial reality means we can't hire enough circulation clerks to fill those 37 hours. However, I am proposing that we hire a clerk for 6 hours/week using savings currently found in the budget. The FY18-19 cost would be \$4,763.

Year 1 – We can fund \$4,100 of it with savings from the city's new benefits plan, with the remaining \$663 from savings from the new Integrated Library System.

Year 2 and beyond – We can fund this position with savings from the ILS.



July 31, 2018

PARKS AND RECREATION

To: Mayor and City Council
Cc: Ryan Waller, City Manager
From: Doug Bylund, Parks and Recreation Director
Re: Recreation Staff Position Changes

In accordance with the strategic plan, staff have been evaluating the Recreation Superintendent position. With the growth of our community currently and in the future and as we continue to provide more facilities and services for our citizens and visitors to Indianola, we need to look at ways to meet those growing needs. The Parks and Recreation Department is a vital part of all six of the Council's strategic focus areas: Economic Development, Infrastructure, Quality of Life, City Facilities, City Staffing and Budget/Finance. To better assist us in meeting these needs, I am proposing that we hire an Aquatics & Special Events Recreation Coordinator and a Sports & Fitness Recreation Coordinator and eliminate the Recreation Superintendent position.

This recommendation is provided in part due to information obtained following the departure of our Recreation Superintendent in June - the exit interview stated the workload of a Recreation Superintendent was too much for one person. The former employee's recommendation was to split the position into two positions, an Aquatics & Special Events Recreation Coordinator and a Sports & Fitness Recreation Coordinator.

In 2013, we had both recreation coordinator positions in place. Since 2015, we have been operating with one staff person overseeing aquatics, sports and fitness and special event functions. The hours of program and facility operations, number of staff to supervise and demands are overwhelming and unrealistic for one staff person to provide high quality and safe facilities and programs. These positions are responsible for over 45 programs, leagues, special events and 2 facilities with usage over 250,000 people per year and nearly \$375,000 in revenue. This requires supervision of over 80 seasonal staff, 40 straight weekends and numerous evenings throughout the year. As our community continues to grow, our needs will continue to grow.

Staff has surveyed other metro communities and recommends these positions be classified as CE 6-1, with a starting salary of \$45,614. The former Recreation Superintendent was classified as CE 7 and had a salary of \$55,673. The total salary and benefits of the 2 positions will be \$155,607 compared to \$89,761 with one Recreation Superintendent. This difference of \$65,846 will be funded for the FY19 budget using the unused budgeted amount from FY2018, health insurance savings and backfill. The future impact on the budget is shown using the attached financial analysis that shows the fund balance will not fall below the minimum 25% of budgeted expenses. We will continue to evaluate the budget each year with these 2 positions and how to minimize the impact to the budget.

Parks and Recreation Fund FY18 unused fund balance	\$51,473
Health Insurance Savings	\$4,500
Backfill	<u>\$9,873</u>
Total	\$65,846

I am recommending approval of the 2 Recreation Coordinator positions to help the Parks & Recreation Department meet the growing needs of our community.

Assumes Tax Valuation Increase of 2.25 % each year
 Assumes Non-Property Tax Revenue increase at 1% each year
 Assumes Department Expenses increase at 3% each year
 Add for Rec Coordinators

Add for Rec Coordinators	65,846														
	FY 2018	Actual/Unaudited		FY 2019	Budgeted		FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
General Fund (Total Fund balance)	6,228,165			5,340,867			5,391,739	5,144,531	5,338,990	5,420,118	5,354,330	5,368,343	5,286,969	4,953,701	4,450,809
NonTax Revenue	4,370,065			4,937,050			4,986,421	5,036,285	5,086,648	5,137,514	5,188,889	5,240,778	5,293,186	5,346,118	5,399,579
Tax Revenue	5,712,212			5,985,961			5,715,500	6,433,800	6,606,400	6,755,000	7,140,200	7,360,400	7,434,600	7,601,900	7,773,000
Expenses		End Fund Bal	% of Exp		End Fund Bal	% of Exp									
General Admin	2,525,308	1,612,432	64%	3,054,504	1,612,432	53%	3,146,139	3,240,523	3,337,739	3,437,871	3,541,007	3,647,238	3,756,655	3,869,354	3,985,435
Police	2,631,724	1,419,411	54%	3,041,749	1,419,411	47%	3,133,001	3,226,992	3,323,801	3,423,515	3,526,221	3,632,007	3,740,968	3,853,197	3,968,793
Fire	807,588	362,674	45%	596,081	362,674	61%	613,963	632,382	651,354	670,894	691,021	711,752	733,104	755,098	777,751
EMS	1,207,736	-71,839	-6%	1,456,123	-71,839	-5%	1,499,807	1,544,801	1,591,145	1,638,879	1,688,046	1,738,687	1,790,848	1,844,573	1,899,910
Library	533,085	163,249	31%	606,230	163,249	27%	624,417	643,149	662,444	682,317	702,787	723,870	745,586	767,954	790,993
Parks	1,336,858	532,769	40%	1,622,888	532,769	33%	1,669,599	1,717,712	1,767,268	1,818,310	1,870,884	1,925,036	1,980,811	2,038,260	2,097,433
Pool	211,826	146,987	69%	254,564	146,987	58%	262,201	270,067	278,169	286,514	295,109	303,963	313,082	322,474	332,148
GF Debt	75,000														
MEC Franchise Fee				240,000											
* YMCA Maintenance Fund	361,454														
* Library SR Fund	28,012														
* Parks & Rec SR Fund	103,353														
* Downtown Revolving Loan Fund	231,564														
* Downtown Biz Incentive Fund	56,572														
* Vehicle Reserve Fund	859,495														
Total General Fund Expenses	10,969,575			10,872,139			10,949,128	11,275,626	11,611,920	11,958,302	12,315,076	12,682,552	13,061,054	13,450,910	13,852,462
Ending Fund Balance	5,340,867			5,391,739			5,144,531	5,338,990	5,420,118	5,354,330	5,368,343	5,286,969	4,953,701	4,450,809	3,770,926
25% of Expenditures	2,742,394			2,718,035			2,737,282	2,818,907	2,902,980	2,989,575	3,078,769	3,170,638	3,265,263	3,362,727	3,463,115
Difference	2,598,473			2,673,704			2,407,249	2,520,083	2,517,138	2,364,754	2,289,575	2,116,331	1,688,438	1,088,082	307,811
Actual Percentage	49%			50%			47%	47%	47%	45%	44%	42%	38%	33%	27%

* Special Revenue Funds that support General Fund Departments



To: Mayor and Council
From: Andrew J. Lent, Director of Finance
Melissa McCoy, Director of Human Resources
CC: Ryan Waller, City Manager
Date: 6 August 2018
Re: Administrative Bookkeeper Market Adjustment

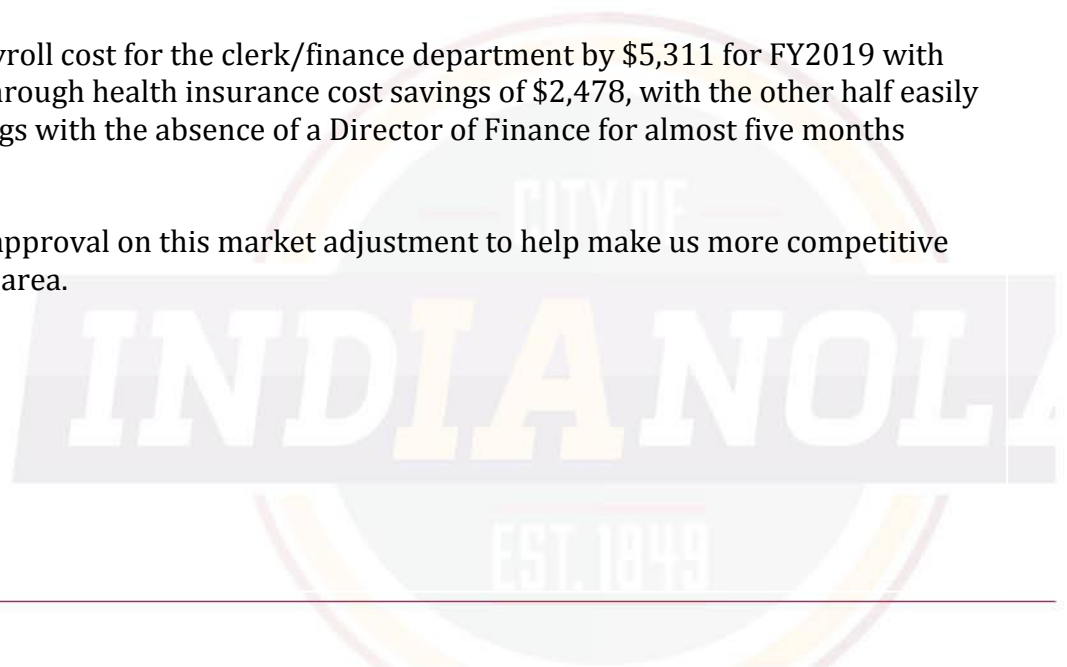
In keeping with the 2016 Strategic Planning Document, which called for on-going staffing reviews and assessments, we reviewed the administrative bookkeeper position to see how the City of Indianola compared to other cities in the Des Moines metro area.

We received job descriptions and salary ranges from Ankeny, Clive, Johnston, Norwalk, Altoona and Urbandale. Several of the larger cities had bookkeeping and payroll as separate positions. Only two of them similar in size to Indianola, Altoona and Norwalk, had one person fulfilling both duties. The starting range for these positions are \$49,025 and \$49,000 respectively. The administrative bookkeeper position is currently at range CE4, starting at \$37,616. The employee in this position is currently at CE4-8 with an annual salary of \$46,989.

We are proposing a range increase for the administrative bookkeeper position from range CE4 to CE6 to make us more competitive with Norwalk and Altoona. This change would increase our starting salary from \$37,616 to \$45,514. This range change would also warrant an adjustment in pay for the current employee in this position effective August 5, 2018 to \$47,093, range CE6-2, with a step increase in January 2019 to \$48,468, CE6-3.

This change increases the payroll cost for the clerk/finance department by \$5,311 for FY2019 with half of this increase funded through health insurance cost savings of \$2,478, with the other half easily covered by department savings with the absence of a Director of Finance for almost five months during the last fiscal year.

We are recommending your approval on this market adjustment to help make us more competitive within the Des Moines metro area.



City Council Regular

8.B.4.

Meeting Date: 08/06/2018

Subject

2018 McCord and Plainview Lift Station Controls

Information

Fiscal Impact

Attachments

No file(s) attached.

Meeting Date: 08/06/2018

Subject

Resolution ordering construction of public improvements and fixing a date for hearing September 4, 2018 and taking of bids August 28, 2018

Information

In your packet is the resolution ordering construction of the Plainview and McCord Lift Station Controls. These controls were identified as being a concern of the operation of the Plainview and McCord Lift Station (see memo).

The resolution sets September 4, 2018 as a public hearing and August 28, 2018 for taking of bids. Final completion is set for April 5, 2019.

Roll call is in order.

Fiscal Impact

Attachments

Resolution
Memo
Information

The Meeting was called to order by Mayor Kelly B. Shaw, and on roll call the following City Council members were

Present:

Absent:

Council Member _____ introduced the following Resolution entitled "RESOLUTION ORDERING CONSTRUCTION OF CERTAIN PUBLIC IMPROVEMENTS AND FIXING A DATE FOR HEARING AND TAKING OF BIDS", and moved that it be adopted. Council Member _____ seconded the motion to adopt. The roll was called and the vote was,

AYES:

NAYS:

Whereupon, the Mayor declared the following resolution duly adopted:

RESOLUTION NO. 2018-____
RESOLUTION ORDERING CONSTRUCTION OF
CERTAIN PUBLIC IMPROVEMENTS AND
FIXING A DATE FOR HEARING AND TAKING OF BIDS

WHEREAS, the City Council deems it advisable and necessary to make certain public improvements for the City of Indianola described in general as:

2018 Plainview and McCord Lift Stations Controls Project

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the City Clerk and open to the public and the plans, specifications and form of contract are deemed suitable for the public improvements, and

WHEREAS, the plans, specifications and form of contract and estimate of cost may be adopted in a contract for the making of the public improvements, and it is necessary pursuant to Chapter 26, Code of Iowa, as amended, to hold a public hearing and to advertise for bids,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES:

Section 1. That the City Council determines that it is necessary and advisable to make certain public improvements described as:

2018 Plainview and McCord Lift Stations Controls Project

The construction to be included is as follows:

Replacement of outdoor motor control center and controls cabinets, replacement for power and controls wiring and associated equipment pads and site restoration

and has caused to be prepared plans, specifications and form of contract together with an estimate of costs which are now on file in the office of the Clerk for public inspection. The plans, specifications and form of contract are deemed suitable for the public improvements.

Section 2. The amount of the bid security to accompany each bid for the supplying of the public materials, supplies and equipment shall be in the amount of 5 percent of the bid price consisting of a check drawn on and certified by an Iowa bank or a bank chartered under the laws of the United States, a cashier's check drawn on an Iowa bank or a bank chartered under the laws of the United States, a certified share draft drawn on a credit union in Iowa or chartered under the laws of the United States or a bid bond authorized and executed by a corporation authorized to contract as a surety in the State of Iowa pursuant to the provisions of Section 26.8 of the Code of Iowa.

Section 3. A public hearing on the plans, specifications, form of contract and estimated costs of the public improvements will be held in the City Council Chambers in the Indianola Municipal Building, 110 North 1st Street, Indianola, Iowa, at 6:00 p.m. on September 4, 2018, at which time and place the City Council will consider the adoption of the plans, specifications, form of contract and estimate of costs and will consider any objections offered for the construction of the contemplated public improvements.

Section 4. In accordance with previous direction by the City Council and the notice to bidders posted in accordance with Iowa Code Section 26.3, sealed proposals will be received by the City Council at the

Municipal Building, Indianola, Iowa, until 2:00 p.m. on August 28, 2018. Diana Bowlin, City Clerk, is hereby authorized and directed at 2:00 p.m. on that date to open and tabulate the results of all sealed bids received. The bids will be acted upon by the City Council at its regular meeting to be held in the council chambers of the Indianola Municipal Building, Indianola, Iowa, at 6:00 p.m. on September 4, 2018, or at such later time and place as may then be fixed.

Section 5. BE IT FURTHER RESOLVED, that the City Council authorizes the City Clerk of the City of Indianola to post a notice to bidders once in a relevant contractor plan room service with statewide circulation and a relevant construction lead generating service with statewide circulation and on an internet site sponsored by either the City of Indianola or a statewide association that represents the City of Indianola. Posting shall not be less than thirteen clear days nor more than forty-five days prior to August 28, 2018, which is hereby fixed as the date for receiving bids. The bids are to be filed prior to 2:00 P.M., on such date.

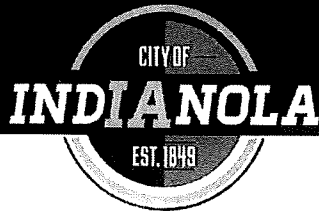
Section 6. BE IT FURTHER RESOLVED, that the City Clerk be and is hereby directed to publish notice of hearing once in the "Indianola Record Herald and Tribune", a legal newspaper, printed wholly in the English language, published at least once weekly and having general circulation in this City. Publication shall be not less than four clear days nor more than twenty days prior to the date hereinafter fixed as the date for a public hearing on the plans, specifications, form of contract and estimate of costs for the project, the hearing to be at 6:00 P.M. on September 4, 2018.

PASSED AND APPROVED this 6th day of August, 2018.

KELLY B. SHAW, MAYOR

ATTEST:

DIANA BOWLIN, CITY CLERK



WATER POLLUTION CONTROL

To: Honorable Mayor and City Council
CC: Ryan J. Waller, City Manager
From: Rick Graves
Date: July 31, 2018
Re: Plainview and McCord Lift Stations Controls

Mayor and City Council,

As part of the Lift Station Study the Plainview Lift Station and McCord Lift Station controls were identified as being a concern of the operation of the lift stations. The current controls are outdated where it is hard to find parts for the breakers, PLC, and switches. Along with the upgrade we will be adding Variable Frequency Drives, VFD's. With the installation of the VFD's the pumps won't work as hard and operate more efficiently reducing energy costs. They will also help eliminate the vibration that can cause pipe damage when the pumps shut off.

I am asking for approval to proceed with this project and as noted on the next page it shows the timeline of bidding and setting of the public hearing dates.

The improvements to the lift stations are part of FY19 CIP.

Sincerely,

Rick Graves WPC Supt.



MEMO

To: Rick Graves
From: Jason Kenyon
Subject: Plainview and McCord Power and Controls Improvements - Project Schedule
Project No. 170601
Date: July 31, 2018

Following is an updated potential Project Schedule for your review:

Task	Date	Responsible Party
Submit final documents	July 31, 2018	HR Green
City Council Place Contract Documents on File and Set Public Hearing Date and Time	August 6, 2018	City
Distribute bid documents	August 7, 2018	HR Green
Email Notice to Bidders to Construction Update Network (mbiplanroom-dsm@mbionline.com)	August 7, 2018	HR Green
City to Post Notice to Bidders on City's website	August 7, 2018	City
City to Publish Notice of Hearing and Letting	August 15, 2018	City
Bid opening	August 28, 2018	HR Green / City
Public Hearing	Sept 4, 2018	City
City Council Resolution to Award Construction Contract	Sept 4, 2018	City
City Council Resolution to Authorize Mayor and City Clerk to sign Construction Contract	Sept 4, 2018	City
Sign Construction Contract Documents, Notice-to-Proceed	Week of Sept 10, 2018	HR Green / City
Final Completion	April 5, 2019	Contractor

Please contact me if you have any questions.

PLAINVIEW AND McCORD LIFT STATIONS

POWER AND CONTROL IMPROVEMENTS

CITY OF INDIANOLA, IOWA

2018

CERTIFICATION

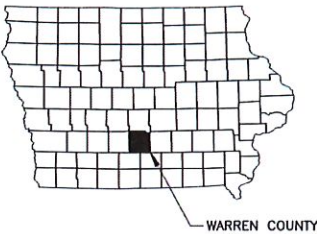
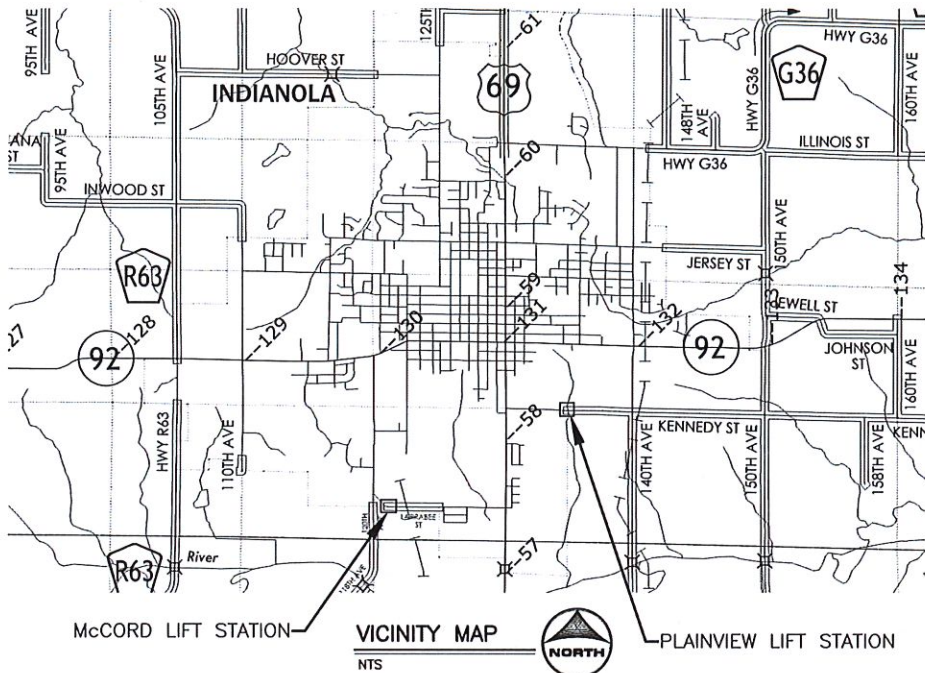


I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Clyde J. Hale 7/31/18
CLYDE J. HALE, P.E.
License Number: 13075
My license renewal date is December 31, 2019.
Pages or sheets covered by this seal:
ALL SHEETS

SHEET INDEX

Sheet Number	Sheet Title
GENERAL	
G1	COVER SHEET
ELECTRICAL	
E1	PLAINVIEW SITE PLAN
E2	PLAINVIEW DETAILS AND SCHEDULES
E3	PLAINVIEW PHOTOS
E4	PLAINVIEW DETAILS
E5	McCORD SITE PLAN
E6	McCORD DETAILS AND SCHEDULES
E7	McCORD PHOTOS
E8	McCORD DETAILS



THE 2018 EDITION OF THE IOWA STATEWIDE URBAN STANDARD SPECIFICATIONS FOR PUBLIC IMPROVEMENTS (SUDAS) SHALL APPLY TO ALL WORK ON THIS PROJECT EXCEPT AS MODIFIED HERE IN AND BY THE PROJECT'S CONTRACT DOCUMENTS.

5525 MERLE HAY ROAD, SUITE 200 | JOHNSTON, IOWA 50131
Phone: 515.278.2913 | Toll Free: 800.728.7805 | Fax: 515.278.1846 | HRGreen.com

DRAWN BY: MAP JOB DATE: 2018
APPROVED: CJH JOB NUMBER: 170601
CAD DATE: 7/24/2018 5:19:00 PM
CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Drawings\G1 COVER

NO.	DATE	BY	REVISION DESCRIPTION
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			



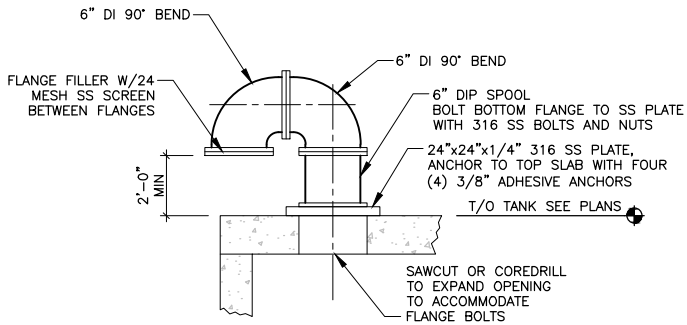
PLAINVIEW AND McCORD LIFT STATIONS
POWER AND CONTROL IMPROVEMENTS
CITY OF INDIANOLA
INDIANOLA, IOWA

GENERAL
COVER SHEET

SHEET NO.
G1

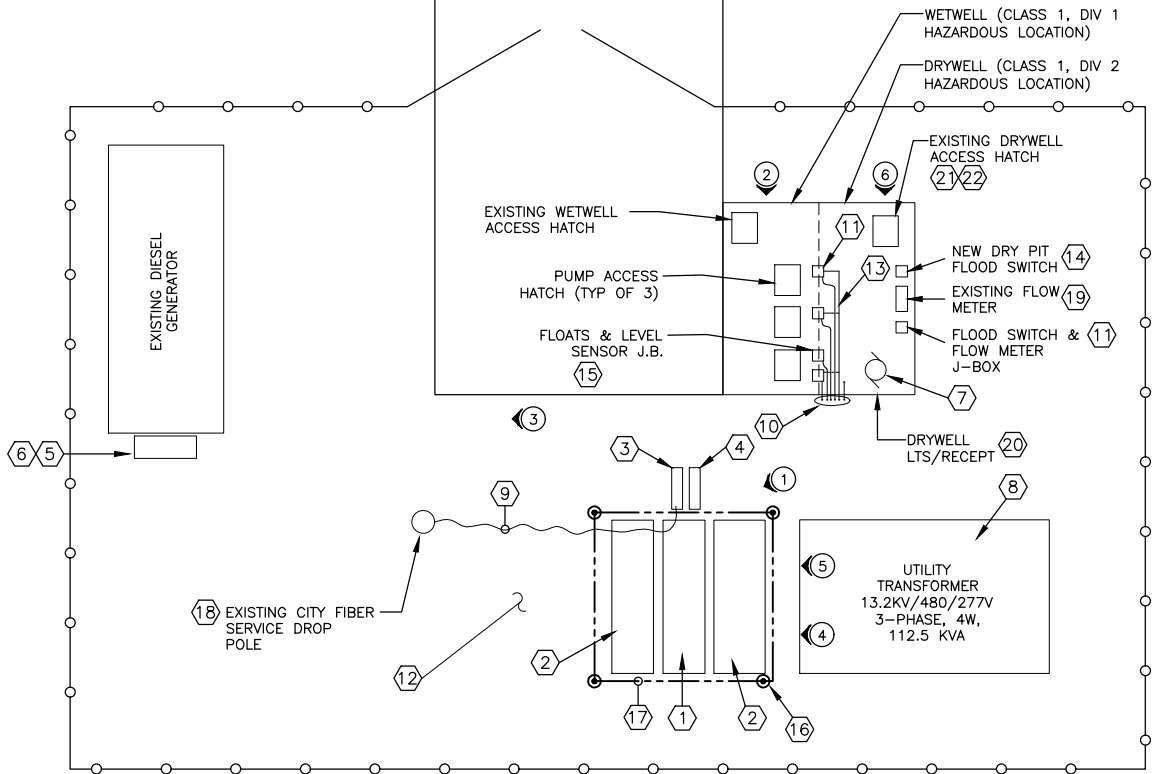
KEY NOTES: ○

- EXISTING OUTDOOR RATED MCC AND CONTROL PANEL ON CONCRETE PAD. REMOVE MCC AND CONTROL PANEL AND INSTALL NEW CONCRETE PAD FOR NEW POWER AND CONTROL SECTION FREE STANDING PANELS TO BE PROVIDED BY THIS CONTRACT. OWNER WILL PICK UP ENTIRE OLD CONTROL PANEL AND INTERNAL DEVICES FROM PROJECT SITE. COORDINATE SCHEDULE WITH OWNER. POWER PANEL SALVAGE TO CONTRACTOR.
- INSTALL NEW CONCRETE "SIDE WALK" ON BOTH SIDES OF NEW POWER AND CONTROL SECTIONS. SIDE WALK TOP SHALL BE INSTALLED 4 INCHES LOWER THAN TOP OF EQUIPMENT PAD TOP. SIDE WALK SHALL BE 42 INCHES WIDE.
- EXISTING FIBER TERMINATION PANEL. REMOVE INTERNAL FIBER SPLICE PANEL AND INSTALL IN CONTROL SECTION OF NEW PANELS.
- EXISTING SUPPLEMENTAL CONTROL PANEL. REMOVE AND TURN OVER TO OWNER FOR SALVAGE RIGHTS.
- EXISTING AUTOMATIC TRANSFER SWITCH. RE-WIRE UTILITY FEED TO ATS FROM NEW POWER SECTION OF NEW PANEL. USE EXISTING CONDUIT AS FEASIBLE, PROVIDING NEW CONDUIT AS REQUIRED AT NEW POWER SECTION PANEL.
- EXISTING AUTOMATIC TRANSFER SWITCH. PROVIDE NEW WIRE FROM TRANSFER SWITCH TO PANELBOARD P1 IN NEW POWER SECTION PANEL. USE EXISTING CONDUIT AS FEASIBLE, PROVIDING NEW CONDUIT AS REQUIRED AT NEW POWER SECTION PANEL.
- EXISTING DRY WELL FAN. REMOVE AND REPLACE WITH A GOOSE NECK VENT STACK WITH A SCREEN ON TOP END SEE DETAIL 2, THIS PAGE. LEAVE EXISTING CONDUIT TO OLD FAN AND CAP FOR FUTURE USE. EXTEND CONDUIT INTO NEW POWER PANEL SECTION FOR FUTURE USE.
- EXISTING UTILITY TRANSFORMER. PROVIDE NEW SERVICE WIRE BETWEEN TRANSFORMER AND MAIN BREAKER IN NEW PANEL POWER SECTION. RE-USE EXISTING CONDUIT AS FEASIBLE PROVIDING NEW CONDUIT AS REQUIRED.
- EXISTING CITY FIBER OPTIC DROP TO CONTROLS SCADA SYSTEM. REPLACED BY INDIANOLA MUNICIPAL UTILITIES (IMU). COORDINATE SERVICE RELOCATION WITH IMU.
- EXISTING CONDUITS TO WET WELL AND DRY WELL EQUIPMENT. RE-USE CONDUITS AS FEASIBLE PROVIDING NEW CONDUIT AS REQUIRED AT THE CONTROL AND POWER PANEL END. PROVIDE NEW CONDUCTORS FOR ALL.
- DISCONNECT AND REMOVE PUMP AND FLOAT/SENSOR JUNCTION BOXES, AND REPLACE WITH NEW JUNCTION BOXES ON ELEVATED CHANNEL STRUT SUPPORTS. PUMP CABLE TO BE RECONNECTED. FLOAT AND LEVEL SENSOR CABLES TO BE REMOVED. REFER TO PUMP AND SENSOR CABLE JUNCTION BOX DETAILS. VERIFY FINAL LOCATION PRIOR TO CORE-DRILLING OF CONDUIT SLEEVES AND BOX ROUGH-IN. DELIVER OLD JUNCTION BOXES TO OWNER.
 - PUMP POWER J-BOX:**
 - BOX: HOFFMAN A-12106CHNFSS6, 12X10X6, CLAMP-COVER, 316L STAINLESS STEEL.
 - INTERIOR STEEL PANEL: A12P10
 - INCLUDE 4-SIDED 316L STAINLESS STEEL VENTED SKIRT FROM BOX TO CONCRETE SLAB.
 - FLOAT & LEVEL SENSOR J-BOX:**
 - BOX: HOFFMAN A-1614CHNFSS6, 16X14X6, CLAMP-COVER, 316L STAINLESS STEEL. PLACED WITH LONGER HINGE SIDE AT TOP.
 - INTERIOR STEEL PANEL: A16P14
 - INCLUDE 4-SIDED 316L STAINLESS STEEL VENTED SKIRT FROM BOX TO CONCRETE SLAB.
 - FLOOD SWITCH & FLOW METER:**
J-BOX: SAME AS FLOAT AND LEVEL SENSOR J-BOX, EXCEPT 12X10X6 BOX SIZE
- RE-GRADE AREA TO ALIGN WITH NEW CONTROL PANEL FOUNDATIONS AND ACCESS SIDE WALKS. INSTALL NEW ROCK IN THE AREA RE-GRADED USING ROCK MATCHING EXISTING ROCKED AREAS.
- INSTALL NEW CONDUITS FOR PUMP THERMAL/MOISTURE SENSOR CABLE EXTENSIONS TO CONTROL PANEL (REFERENCE SHEET E2).
- INSTALL NEW DRY PIT FLOOD SWITCH IN DRY PIT AND WIRE TO CONTROL PANEL.
- REMOVE EXISTING FLOATS AND LEVEL SENSOR. INSTALL FIVE (5) NEW FLOATS AND NEW LEVEL SENSOR (REFERENCE SHEET E2). INSTALL FLOATS STRAPPED TO A 3/8-INCH MINIMUM TYPE 316 STAINLESS STEEL CABLE SUSPENDED FROM CEILING OF WET WELL AND SECURED ON FLOOR WITH PVC COATED 10-LB. WEIGHT ON FLOOR.
- GROUND ROD W/TEST WELL.
- #4/0 BARE BURIED GROUND LOOP CABLE. EXOTHERMIC WELDED TO GROUND RODS.
- FIBER SERVICE DROP POLE TO BE REMOVED BY IMU AND REPLACED WITH NEW BURIED IMU FIBER SERVICE TO NEW CONTROL PANEL. COORDINATE NEW CONDUIT CONNECTION AT CONTROL PANEL WITH IMU.
- EXISTING FLOW METER SHALL BE REMOVED AND REPLACED WITH NEW FLOW METER AND WIRE/CONDUIT TO NEW CONTROL PANEL FOR POWER AND FLOW SIGNAL. PROVIDE NEW FLOW METER DISPLAY/CONTROLLER IN NEW CONTROL PANEL.
- RE-CONNECT DRY WELL RECEPTACLE AND LIGHT CIRCUITS TO NEW POWER PANEL.
- PREP AND RE-COAT EXISTING PROCESS PIPING, VALVES, AND FITTINGS IN DRY WELL PER SPECIFICATION SECTION 09 9000.
- FURNISH AND INSTALL SUMP PUMP IN DRY WELL. CONNECT TO EXISTING SUMP PUMP DISCHARGE PIPING.



2 VENT DETAIL
NTS

GENERAL NOTE:
1. REFER TO SECTION 01 1000-SUMMARY FOR TEMPORARY POWER AND CONTROL REQUIREMENTS DURING LIFT STATION CONSTRUCTION.



1 PLAINVIEW SITE PLAN
SCALE: 1"=5'-0"



PHOTO LEGEND:

➤ # PICTURE #; ARROW IN DIRECTION OF PHOTO

DRAWN BY: JLH JOB DATE: 2018
APPROVED: TVD JOB NUMBER: 170601
CAD DATE: 7/31/2018 11:37:54 AM
CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Drawings\E1 PLAINVIEW SITE PLAN.dwg

BAR IS ONE INCH ON OFFICIAL DRAWINGS.
IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY.

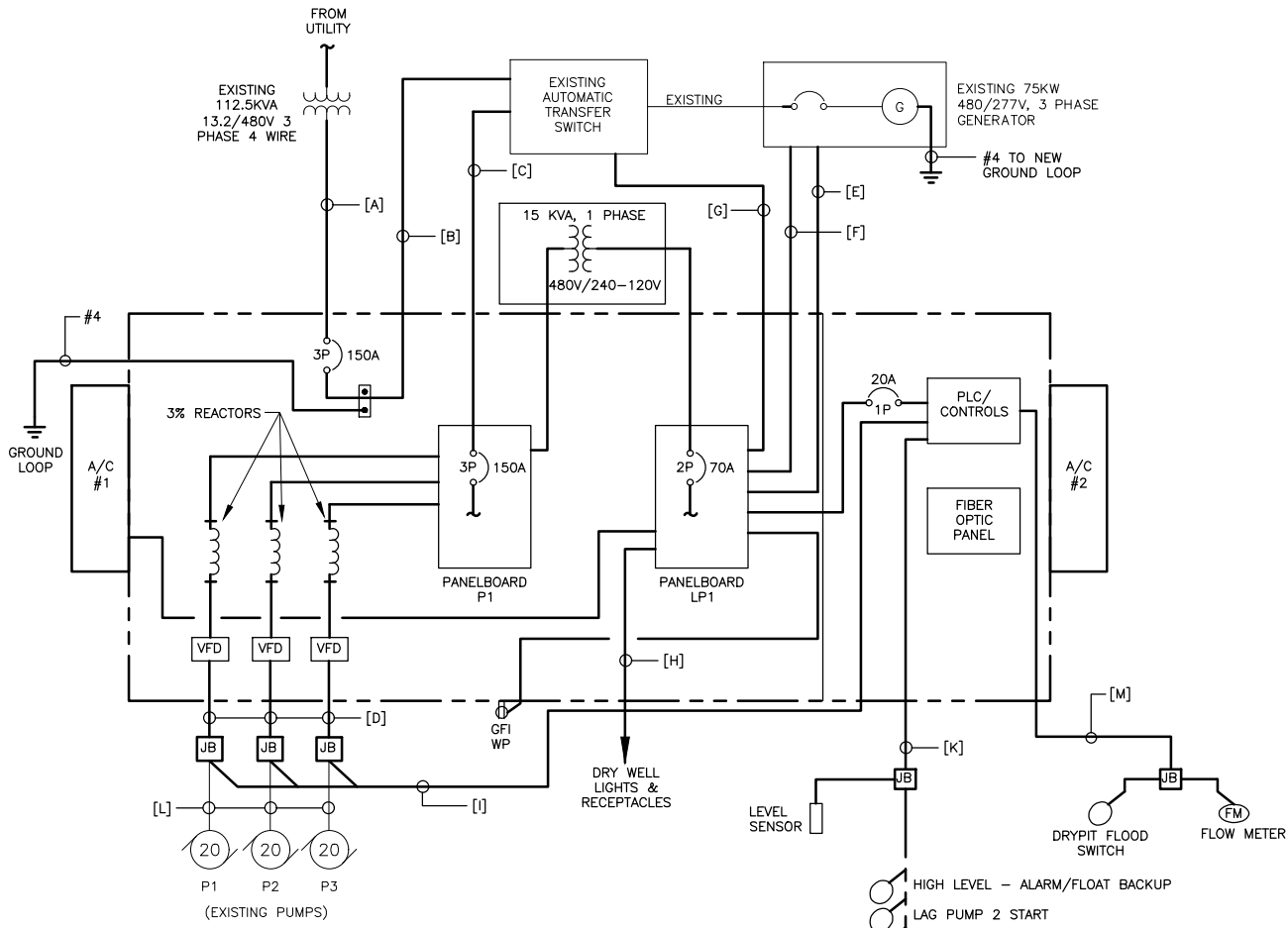
NO.	DATE	BY	REVISION DESCRIPTION



PLAINVIEW AND McCORD LIFT STATIONS
POWER AND CONTROL IMPROVEMENTS
CITY OF INDIANOLA
INDIANOLA, IOWA

ELECTRICAL
PLAINVIEW SITE PLAN

SHEET NO.
E1



CONDUIT/CIRCUIT SCHEDULE

- [A] 2" C; 3-#1/0, 1-#1/0 N
[B] 2" C; 3-#1/0, 1-#1/0 N, 1-#2 G
[C] 2" C; 3-#1/0, 1-#1/0 N, 1-#2 G
[D] 1-1/4" C; 3-#8, 1-#10 G
[E] 3/4" C; 3-#10, 1-#12 G (BATT CHARGER)
[F] 3/4" C; 3-#10, 1-#12 G (BLOCK HEATER)
[G] 3/4" C; 3-#12, 1-#12 G (HEATER)
[H] 3/4" C; 3-#12, 1-#12 G
[I] 1" C; 12 - #14 (SEAL FAIL, 6 SPARE)
[J] NOT USED
[K] 1" C; 12-#14, 1-#18TSP (FLOATS, LEVEL SENSOR)
[L] EXISTING PUMP CABLES TO BE RE-USED. TERMINATE IN NEW JUNCTION BOXES.
[M] 1" C; 4-#14, 1-#18 TSP (FLOOD SWITCH & FLOW METER) TSP TO BE CONTINUOUS CABLE (NO SPICES)

1 ONE LINE DIAGRAM
SCALE: NTS

PANEL LP1 - PLAINVIEW									
SIZE: 100 AMPS		MAINS: 70 AMP BREAKER			SHORT CIRCUIT RATING: 22,000 AIC SYM				
VOLTS 240/120 V, Single Phase		MOUNTING: SURFACE			REMARKS: Built In Surge Protection				
CKT #	DESCRIPTION	LOAD (VA)	BREAKER		BREAKER		LOAD (VA)	DESCRIPTION	CKT #
1	Controls		20	1	1	20		Generator Battery Charger	2
3	Dry Well Vault Lights		20	1	1	20		Generator Block Heater	4
5	AC Unit #1		20	1	1	20		AC Unit #2	6
7	Dry Well Vault Fan (Spare - Future)		20	1	1	20		Outside Receptacle (On Enclosure)	8
9	Control Cabinet Heater		20	1	1	20		Power Cabinet Heater	10
11	Cabinet LED Lights		20	1	1	20		ATS Strip Heater	12
13	Dry Well Light		20	1	1	20		Spare	14
15	Dry Well Receptacle		20	1	1	20		Spare	16
17	Spare		20	1	1	20		Spare	18
19	Spare		20	1				Spare	20
21	Spare		20	1				Spare	22
23	Space							Space	24
25	Space							Space	26
27	Space							Space	28
29	Space							Space	30

PANEL P1 - PLAINVIEW									
SIZE: 200 AMPS		MAINS: 150 AMP BREAKER			SHORT CIRCUIT RATING: 22,000 AIC SYM				
VOLTS 480/277V, 3 PHASE, 4 WIRE		MOUNTING: SURFACE			REMARKS: Built In Surge Protection				
CKT #	DESCRIPTION	LOAD (VA)	BREAKER		BREAKER		LOAD (VA)	DESCRIPTION	CKT #
1	Pump #1		60	3	3	60		Pump #2	2
3	**			-	-	-		**	4
5	**			-	-	-		**	6
7	Pump #3		60	3	2	35		Dry 15KVA Transformer	8
9	**			-	-	-		**	10
11	**			-	-	-		Space	12
13	Space							Space	14
15	Space							Space	16
17	Space							Space	18
19	Space							Space	20
21	Space							Space	22
23	Space							Space	24
25	Space							Space	26
27	Space							Space	28
29	Space							Space	30

NOTE; CONTRACTOR SHALL SIZE AND INSTALL ALL CONDUCTORS FROM PANELBOARDS P1 AND LP1 PER THE NEC.



PHOTO 1
(SEE KEY NOTES SHEET E01)

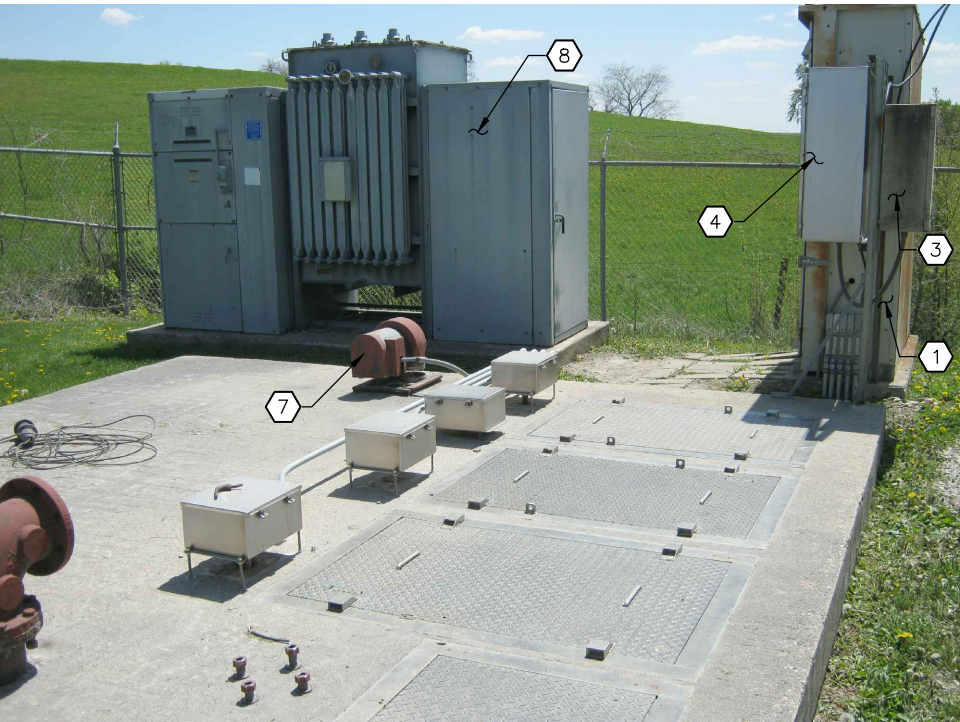


PHOTO 2
(SEE KEY NOTES SHEET E01)

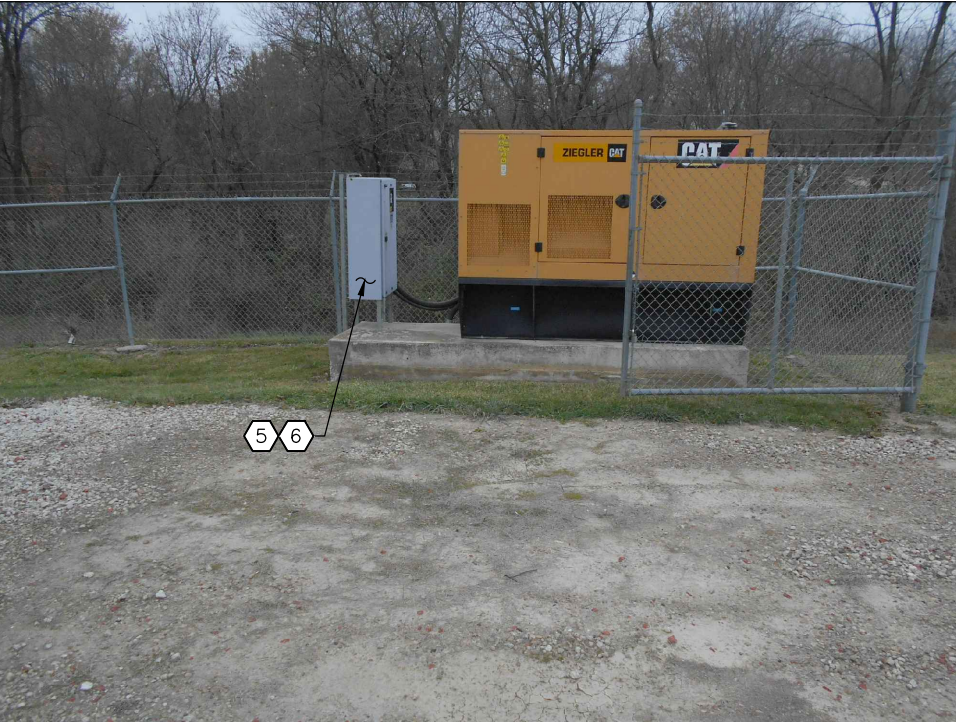


PHOTO 3
(SEE KEY NOTES SHEET E01)



PHOTO 4
EXISTING MCC (OUTER DOOR OPEN)



PHOTO 5
EXISTING CONTROL SECTION (OUTER DOOR OPEN)



PHOTO 6
(SEE KEY NOTES SHEET E01)

Xref: xgt-1-dh01: xe-1-1-d01

DRAWN BY: JLH	JOB DATE: 2018	BAR IS ONE INCH ON OFFICIAL DRAWINGS.
APPROVED: TVD	JOB NUMBER: 170601	0
CAD DATE: 7/31/2018 11:36:04 AM		IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY.
CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Draws\E\E3 PLAINVIEW PHOTOS.dwg		

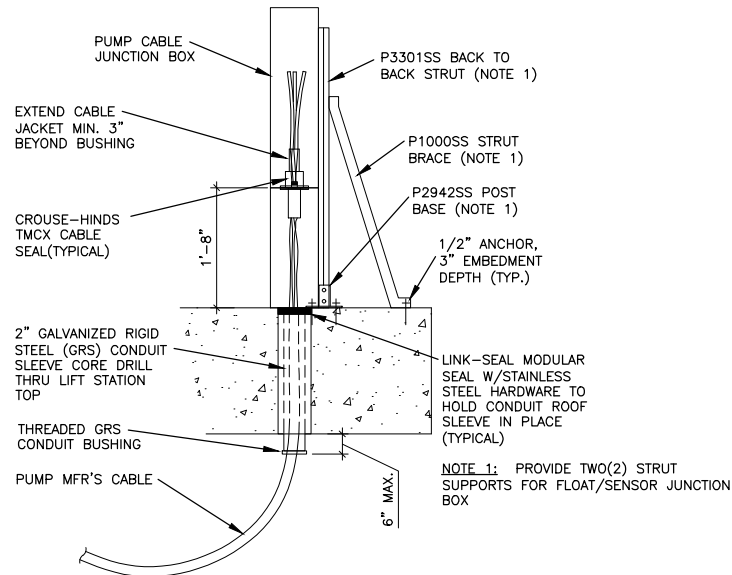
NO.	DATE	BY	REVISION DESCRIPTION



PLAINVIEW AND McCORD LIFT STATIONS
POWER AND CONTROL IMPROVEMENTS
CITY OF INDIANOLA
INDIANOLA, IOWA

ELECTRICAL
PLAINVIEW PHOTOS

SHEET NO.
E3

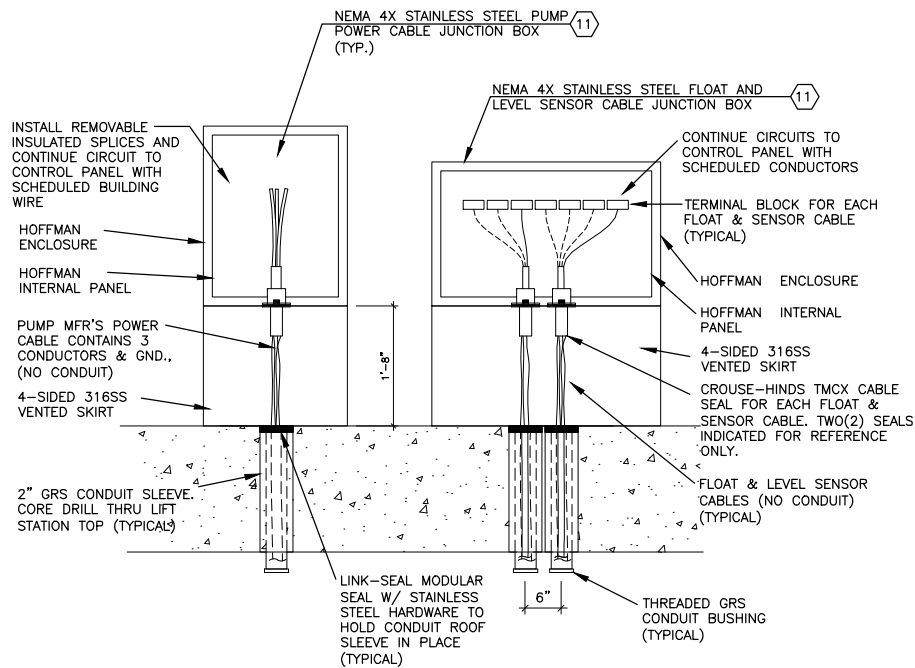


DETAILS SHOWN ARE TYPICAL OF ALL PUMP CABLES AND PUMP CABLE JUNCTION BOXES AT LIFT STATION.

ALL STRUT, ANCHORS AND FASTENING HARDWARE SHALL BE 304 STAINLESS STEEL. PROVIDE UNISTRUT (PART NUMBERS SHOWN) OR EQUIVALENT PRODUCTS FROM AN APPROVED MFR.

3 PUMP CABLE CONDUIT AND JB SUPPORT DETAIL

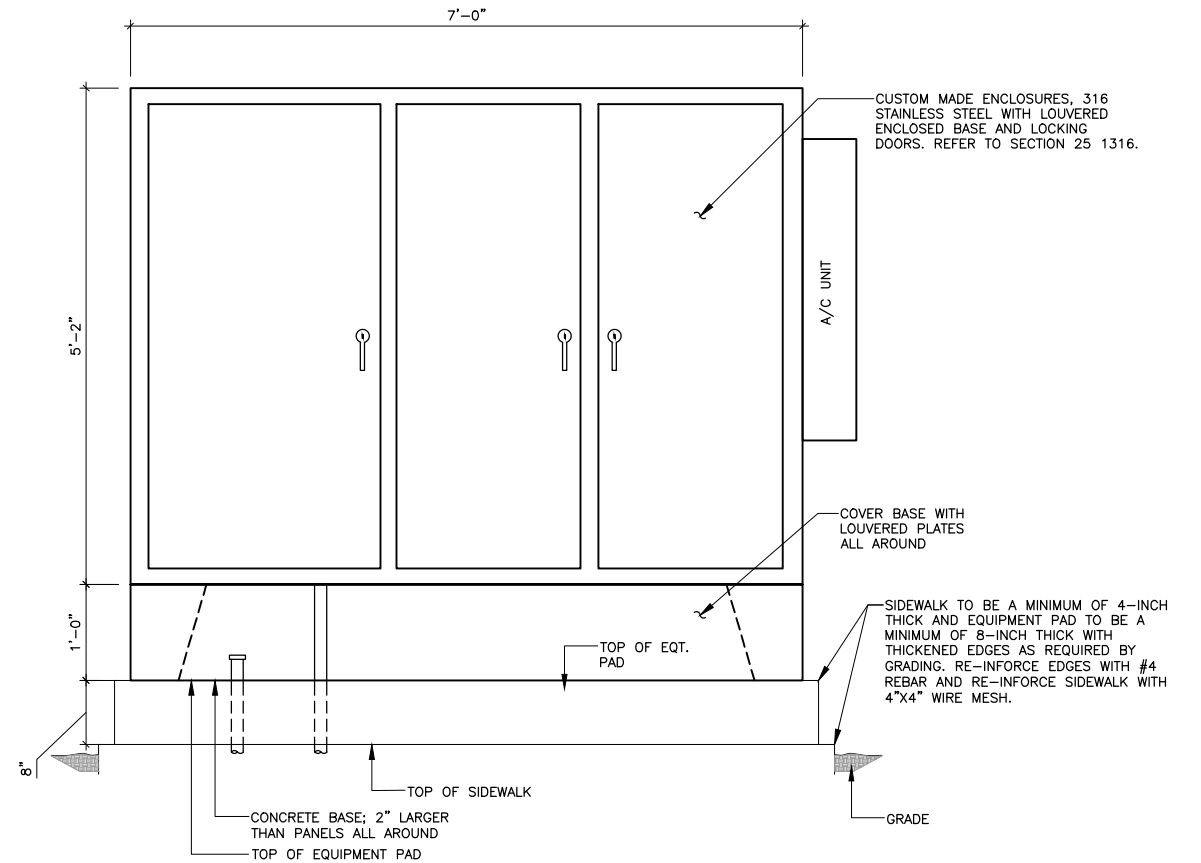
SCALE: NONE SAME FOR FLOAT AND LEVEL SENSOR, FLOOD SWITCH AND FLOW METER



CONTRACTOR TO MAKE FINAL VERIFICATION OF CABLE SIZES

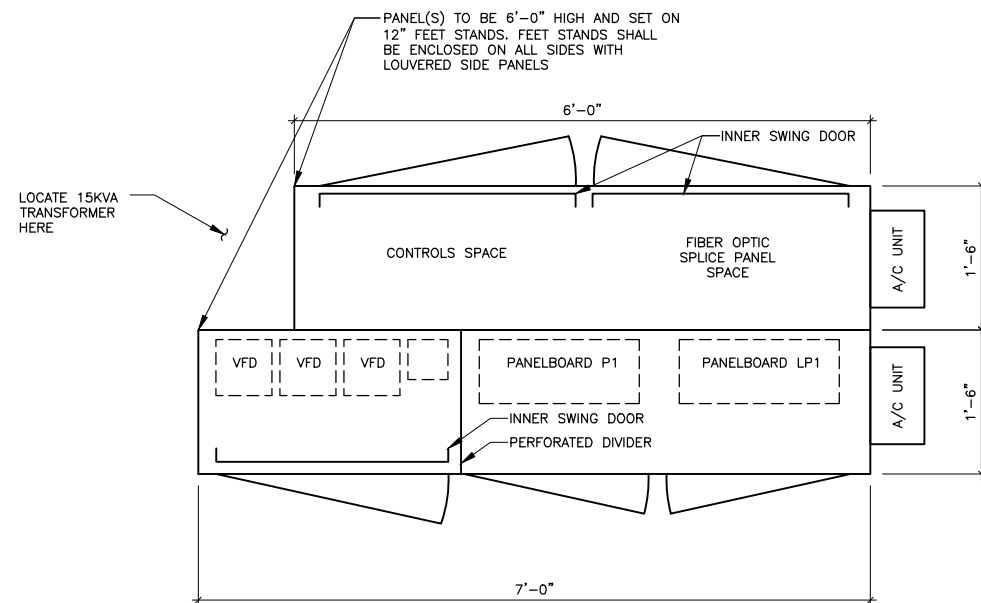
4 PUMP CABLE AND CONTROL JUNCTION BOX DETAIL

SCALE: NONE



1 PLAINVIEW POWER/CONTROL CENTER ELEVATION (POWER SIDE)

SCALE:



2 PLAINVIEW POWER/CONTROL CENTER

SCALE:

DRAWN BY: JLH JOB DATE: 2018
 APPROVED: TVD JOB NUMBER: 170601
 CAD DATE: 7/31/2018 8:54:14 AM
 CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Drawings\E4 PLAINVIEW DETAILS.dwg

BAR IS ONE INCH ON OFFICIAL DRAWINGS.
 0 IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY.

NO.	DATE	BY	REVISION DESCRIPTION



PLAINVIEW AND McCORD LIFT STATIONS
 POWER AND CONTROL IMPROVEMENTS
 CITY OF INDIANOLA
 INDIANOLA, IOWA

ELECTRICAL
 PLANVIEW DETAILS

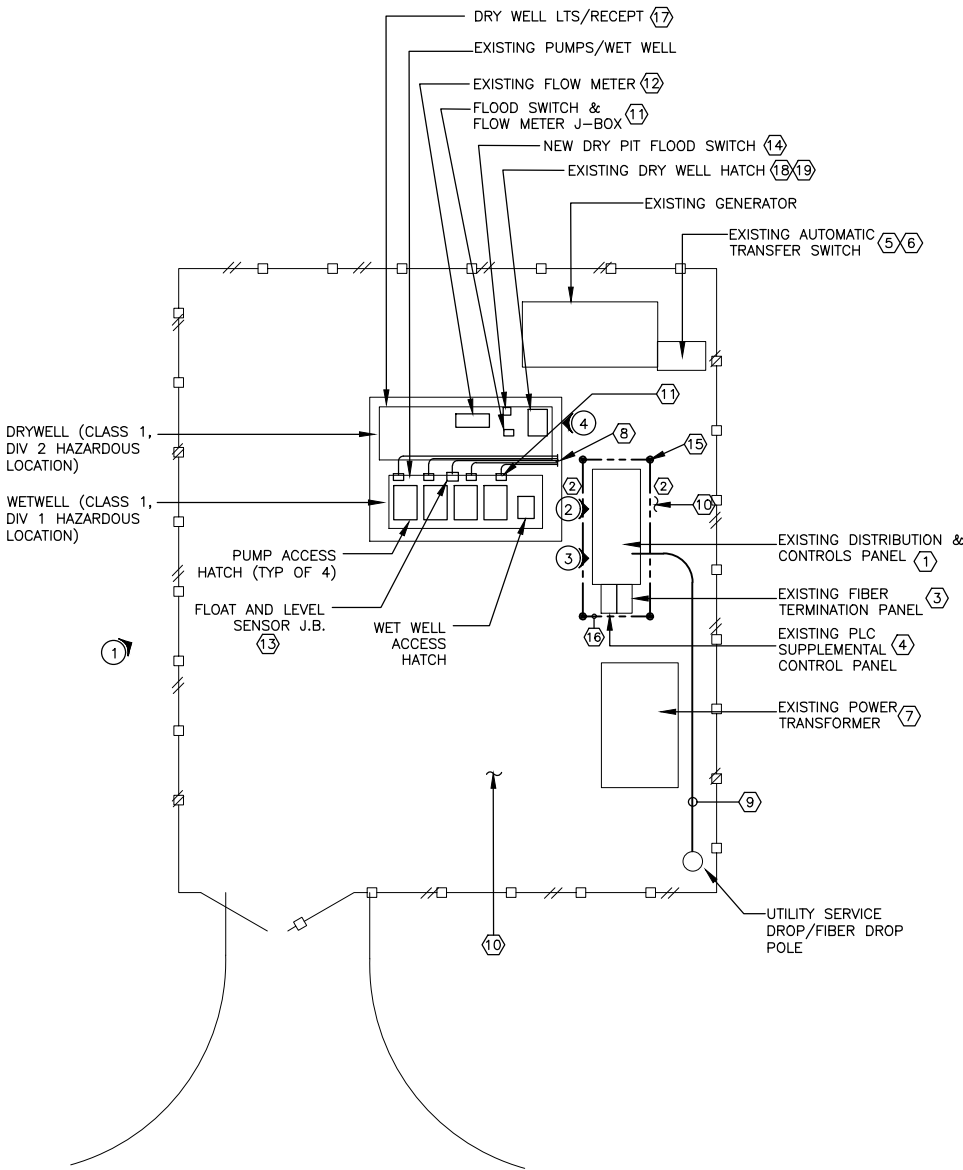
SHEET NO.
 E4

KEY NOTES: ◊

- EXISTING OUTDOOR RATED MCC AND CONTROL PANEL ON CONCRETE PAD. REMOVE MCC AND CONTROL PANEL AND INSTALL NEW CONCRETE PAD FOR NEW POWER AND CONTROL SECTION FREE STANDING PANELS TO BE PROVIDED BY THIS CONTRACT. OWNER WILL PICK UP ENTIRE OLD CONTROL PANEL AND INTERNAL DEVICES FROM PROJECT SITE. COORDINATE SCHEDULE WITH OWNER. POWER PANEL/SALVAGE TO CONTRACTOR.
- INSTALL NEW CONCRETE "SIDE WALK" ON BOTH SIDES OF NEW POWER AND CONTROL SECTIONS. SIDE WALK TOP SHALL BE INSTALLED 4-INCHES LOWER THAN TOP OF EQUIPMENT PAD TOP. SIDE WALK SHALL BE 42 INCHES WIDE.
- EXISTING FIBER TERMINATION PANEL. REMOVE INTERNAL FIBER SPLICE PANEL AND INSTALL IN CONTROL SECTION OF NEW PANELS.
- EXISTING SUPPLEMENTAL CONTROL PANEL. REMOVE AND TURN OVER TO OWNER FOR SALVAGE RIGHTS.
- EXISTING AUTOMATIC TRANSFER SWITCH. RE-WIRE UTILITY FEED TO ATS FROM NEW POWER SECTION OF NEW PANEL. USE EXISTING CONDUIT AS FEASIBLE, PROVIDING NEW CONDUIT AS REQUIRED AT NEW POWER SECTION PANEL.
- EXISTING AUTOMATIC TRANSFER SWITCH. PROVIDE NEW WIRE FROM TRANSFER SWITCH TO PANELBOARD P1 IN NEW POWER SECTION PANEL. USE EXISTING CONDUIT AS FEASIBLE, PROVIDING NEW CONDUIT AS REQUIRED AT NEW POWER SECTION PANEL.
- EXISTING UTILITY TRANSFORMER. PROVIDE NEW SERVICE WIRE BETWEEN TRANSFORMER AND MAIN BREAKER IN NEW PANEL POWER SECTION. RE-USE EXISTING CONDUIT AS FEASIBLE PROVIDING NEW CONDUIT AS REQUIRED.
- EXISTING CONDUITS TO WET WELL AND DRY WELL EQUIPMENT. RE-USE CONDUITS AS FEASIBLE PROVIDING NEW CONDUIT AS REQUIRED AT THE CONTROL AND POWER PANEL END PROVIDE NEW CONDUCTORS FOR ALL.
- COORDINATE WITH INDIANOLA MUNICIPAL UTILITIES(IMU) FOR INSTALLATION OF NEW FIBER OPTIC CABLE DROP TO NEW CONTROL PANEL.
- CONTRACTOR TO HAUL IN MORE ROCK TO RAISE SURFACE GRADE AROUND THE NEW CONTROL PANELS AND SIDEWALK ON EACH SIDE. CONTRACTOR TO ALSO SPRAY WEED KILL ON THE ENTIRE GRAVELED SURFACE INSIDE THE FENCED AREA AND LAY DOWN AN ADDITIONAL 1.5 INCHES OF ROCK OVER ENTIRE SURFACE ADJUSTING GRADE OF SURFACE AS REQUIRED). WEED KILLER TYPE SHALL BE APPROVED BY THE CITY AND USED ONLY ON CALM DAY.
- DISCONNECT AND REMOVE PUMP AND FLOAT/SENSOR JUNCTION BOXES, AND REPLACE WITH NEW JUNCTION BOXES ON ELEVATED CHANNEL STRUT SUPPORTS. PUMP CABLE TO BE RECONNECTED. FLOAT AND LEVEL SENSOR CABLES TO BE REMOVED. REFER TO PUMP AND SENSOR CABLE JUNCTION BOX DETAILS. VERIFY FINAL LOCATION PRIOR TO CORE-DRILLING OF CONDUIT SLEEVES AND BOX ROUGH-IN. DELIVER OLD JUNCTION BOXES TO OWNER.
 - PUMP POWER J-BOX:**
 - BOX: HOFFMAN A-12106CHNFSS6, 12X10X6, CLAMP-COVER, 316L STAINLESS STEEL.
 - INTERIOR STEEL PANEL: A12P10
 - INCLUDE 4-SIDED 316L STAINLESS STEEL VENTED SKIRT FROM BOX TO CONCRETE SLAB
 - FLOAT & LEVEL SENSOR J-BOX:**
 - BOX: HOFFMAN A-1614CHNFSS6, 16X14X6, CLAMP-COVER, 316L STAINLESS STEEL. PLACED WITH LONGER HINGE SIDE AT TOP.
 - INTERIOR STEEL PANEL: A16P14
 - INCLUDE 4-SIDED 316L STAINLESS STEEL VENTED SKIRT FROM BOX TO CONCRETE SLAB.
 - FLOOD SWITCH AND FLOW METER J-BOX:** SAME AS FLOAT AND LEVEL SENSOR J-BOX, EXCEPT 12X10X6 BOX SIZE..
- EXISTING FLOW METER SHALL REMAIN AND BE RE-USED WITH NEW CONDUIT/WIRE TO NEW CONTROL PANEL FOR POWER AND FLOW SIGNAL. PROVIDE NEW FLOW METER DISPLAY/CONTROLLER IN NEW CONTROL PANEL.
- REMOVE EXISTING FLOATS AND LEVEL SENSOR. INSTALL FIVE (5) NEW FLOATS AND NEW LEVEL SENSOR (REFERENCE SHEET E6). INSTALL FLOATS STRAPPED TO A 3/8-INCH MINIMUM TYPE 316 STAINLESS STEEL CABLE SUSPENDED FROM CEILING OF WET WELL AND SECURED ON FLOOR WITH PVC COATED 10-LB. WEIGHT ON FLOOR.
- PROVIDE AND INSTALL NEW DRY PIT FLOOD SWITCH AND CONDUIT/WIRE TO CONTROL PANEL. REFERENCE SHEET E6.
- GROUND ROD W/TEST WELL.
- #4/0 BARE GROUND LOOP CABLE. EXOTHERMIC WELDED TO GROUND RODS.
- RE-CONNECT DRY WELL RECEPTACLE AND LIGHT CIRCUITS TO NEW POWER PANEL.
- PREP AND RE-COAT EXISTING PROCESS PIPING, VALVES, AND FITTINGS IN DRY WELL PER SPECIFICATION SECTION 09 9000.
- FURNISH AND INSTALL SUMP PUMP IN DRY WELL. CONNECT TO EXISTING SUMP PUMP DISCHARGE PIPING.

GENERAL NOTE:

- REFER TO SECTION 01 1000-SUMMARY FOR TEMPORARY POWER AND CONTROL REQUIREMENTS DURING LIFT STATION CONSTRUCTION.



1 McCORD PUMPING STATION

SCALE: 1"=10'-0"



PHOTO LEGEND:

➡ PICTURE #; ARROW IN DIRECTION OF PHOTO

DRAWN BY: JLH JOB DATE: 2018
APPROVED: TVD JOB NUMBER: 170601
CAD DATE: 7/31/2018 11:41:14 AM
CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Drawings\E5 McCORD

BAR IS ONE INCH ON OFFICIAL DRAWINGS.
0 1" IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY.

NO.	DATE	BY	REVISION DESCRIPTION



PLAINVIEW AND McCORD LIFT STATIONS
POWER AND CONTROL IMPROVEMENTS
CITY OF INDIANOLA
INDIANOLA, IOWA

ELECTRICAL
MCCORD SITE PLAN

SHEET NO.
E5

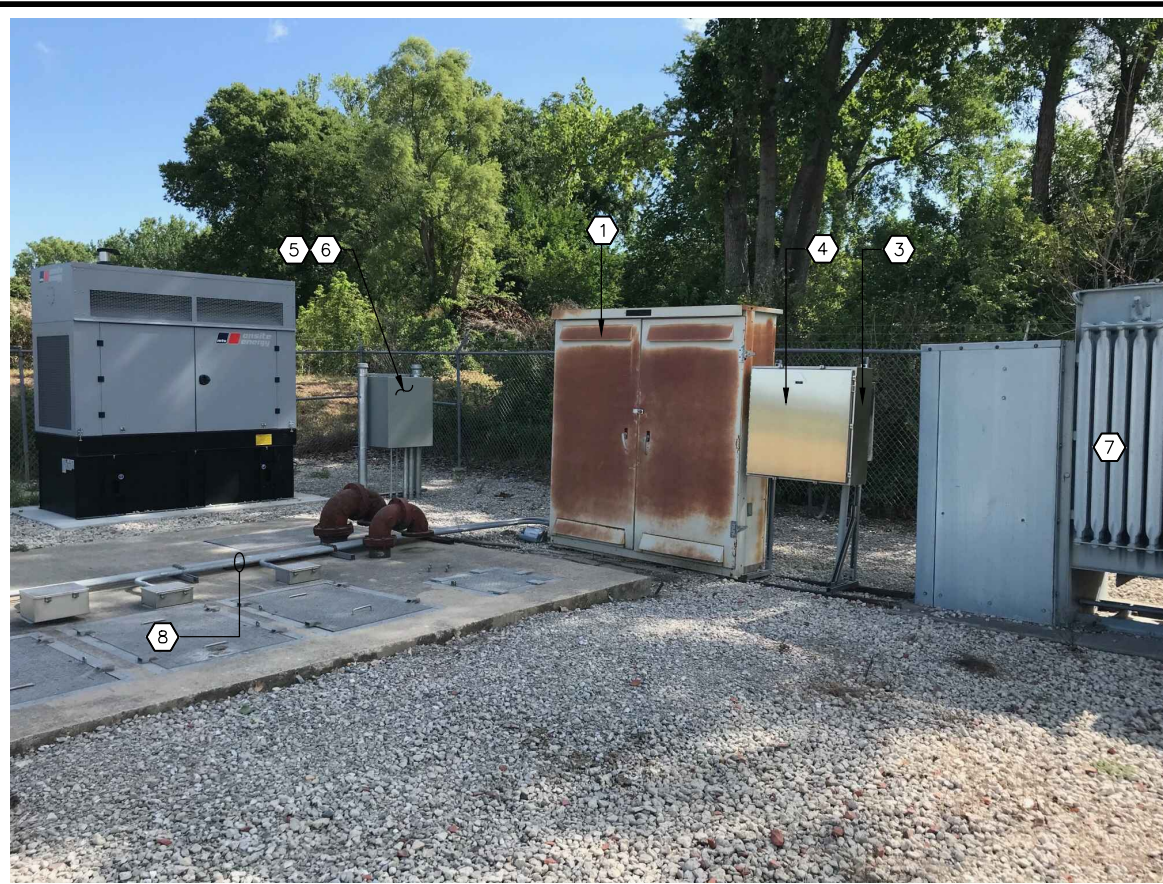


PHOTO 1
(SEE KEY NOTES SHEET E05)



PHOTO 2



PHOTO 3

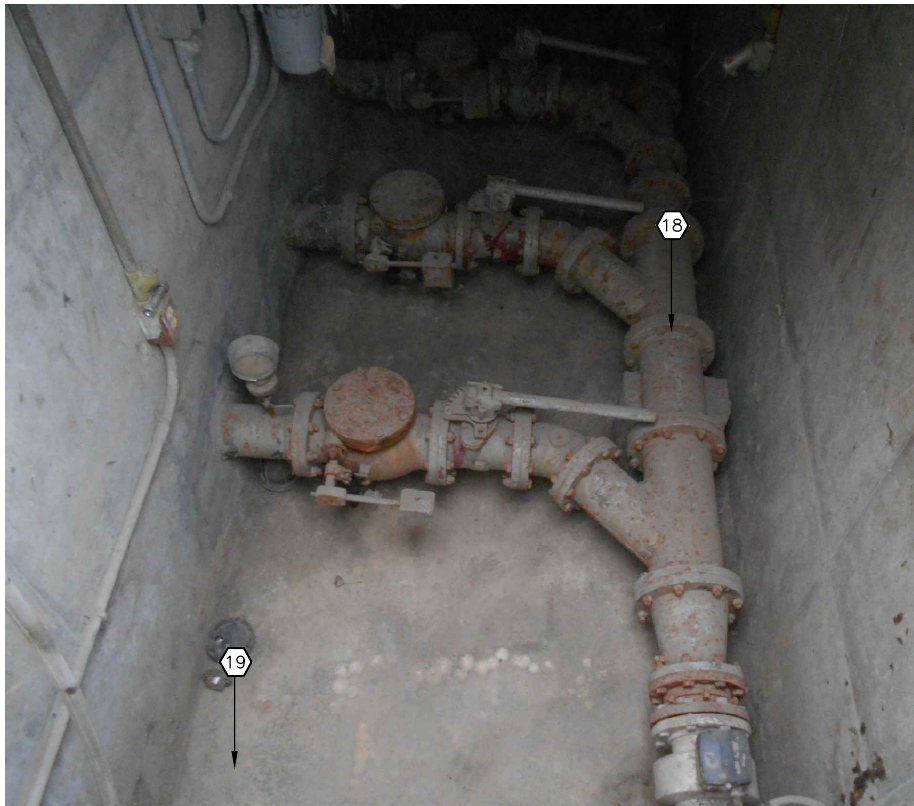


PHOTO 4

Xrefs: xgt-1-dh01: xe-2-d01

DRAWN BY: JLH JOB DATE: 2018
APPROVED: TVD JOB NUMBER: 170601
CAD DATE: 7/31/2018 11:26:13 AM
CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Drawings\E7 McCord

BAR IS ONE INCH ON
OFFICIAL DRAWINGS.
0 1"
IF NOT ONE INCH,
ADJUST SCALE ACCORDINGLY.

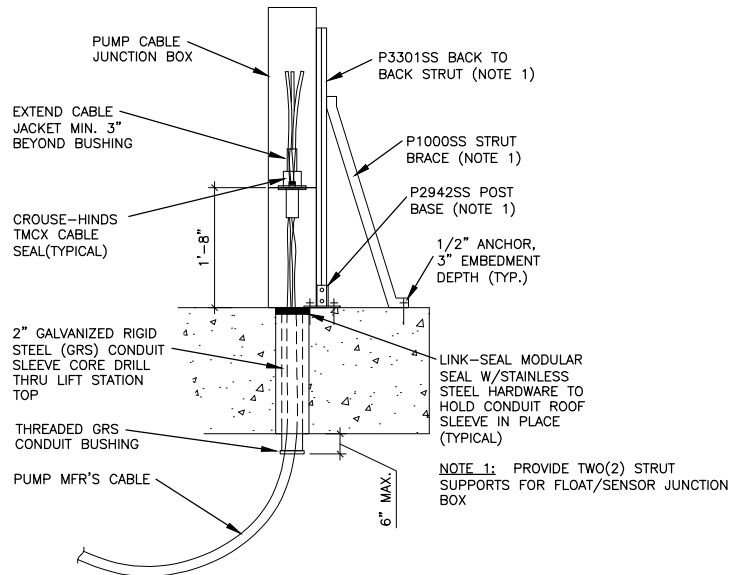
NO.	DATE	BY	REVISION DESCRIPTION



PLAINVIEW AND McCORD LIFT STATIONS
POWER AND CONTROL IMPROVEMENTS
CITY OF INDIANOLA
INDIANOLA, IOWA

ELECTRICAL
MCCORD PHOTOS

SHEET NO.
E7



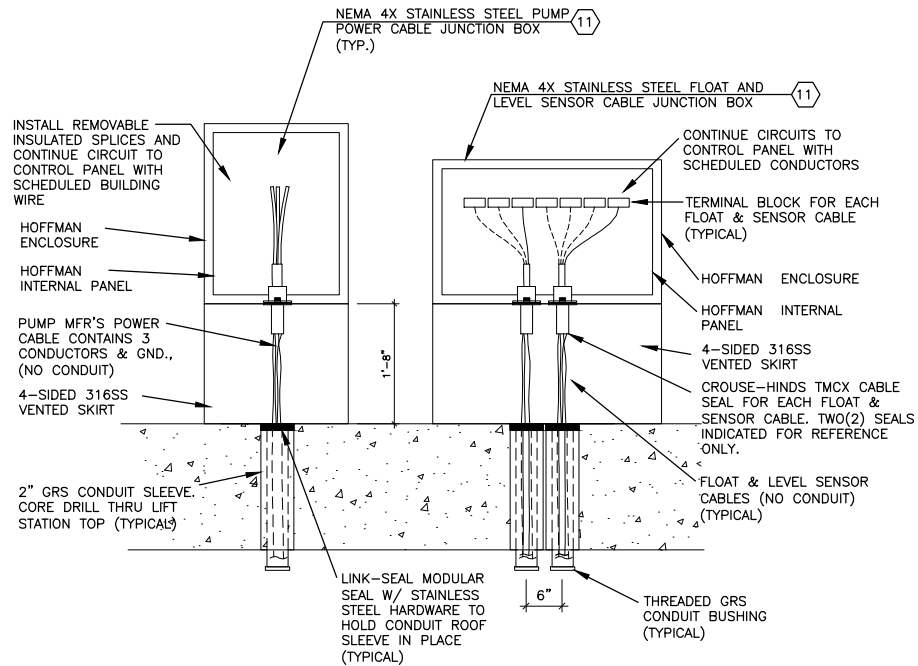
DETAILS SHOWN ARE TYPICAL OF ALL PUMP CABLES AND PUMP CABLE JUNCTION BOXES AT LIFT STATION.

ALL STRUT, ANCHORS AND FASTENING HARDWARE SHALL BE 304 STAINLESS STEEL. PROVIDE UNISTRUT (PART NUMBERS SHOWN) OR EQUIVALENT PRODUCTS FROM AN APPROVED MFR.

3 PUMP CABLE CONDUIT AND JB SUPPORT DETAIL

SCALE: NONE

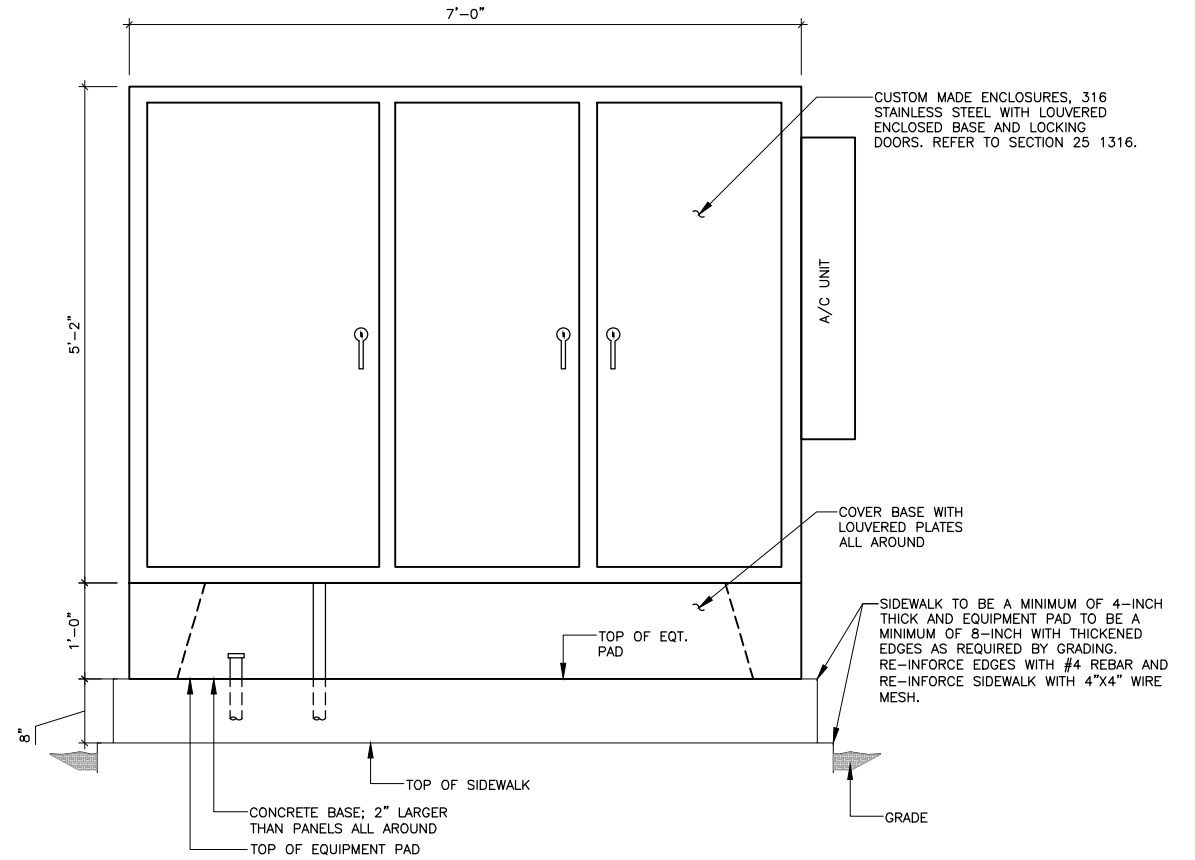
SAME FOR FLOAT AND LEVEL SENSOR, FLOOD SWITCH AND FLOW METER



CONTRACTOR TO MAKE FINAL VERIFICATION OF CABLE SIZES

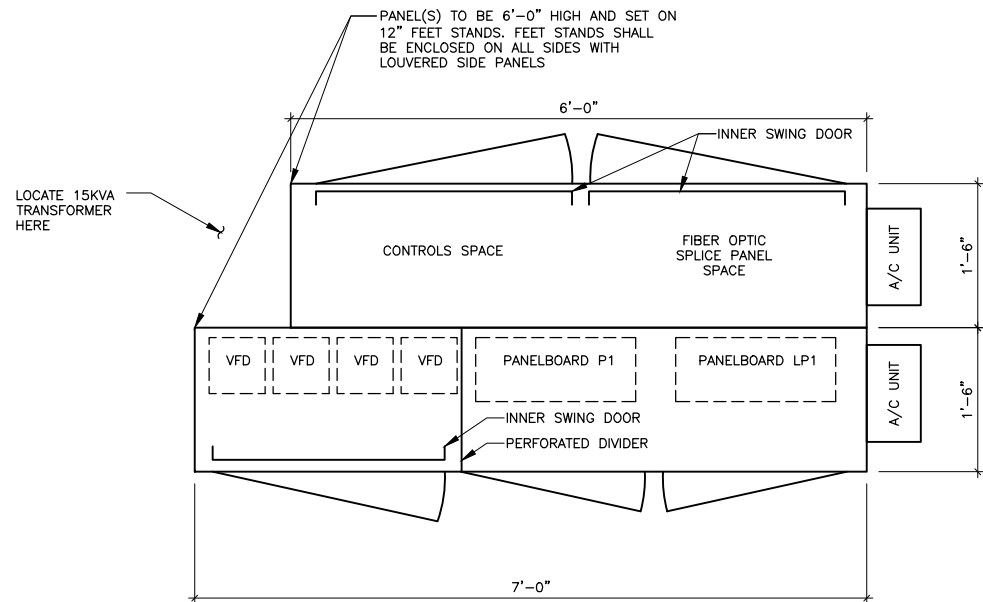
4 PUMP CABLE AND CONTROL JUNCTION BOX DETAIL

SCALE: NONE



1 McCORD POWER/CONTROL CENTER ELEVATION (POWER SIDE)

SCALE:



2 McCORD POWER/CONTROL CENTER

SCALE:

DRAWN BY: JLH JOB DATE: 2018
APPROVED: TVD JOB NUMBER: 170601
CAD DATE: 7/31/2018 8:55:24 AM
CAD FILE: J:\2017\170601\Plainview&McCord Power-Controls\CAD\Drawings\E8 McCORD

BAR IS ONE INCH ON OFFICIAL DRAWINGS.
IF NOT ONE INCH, ADJUST SCALE ACCORDINGLY.

NO.	DATE	BY	REVISION DESCRIPTION
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
31			
32			
33			
34			
35			
36			
37			
38			
39			
40			
41			
42			
43			
44			
45			
46			
47			
48			
49			
50			
51			
52			
53			
54			
55			
56			
57			
58			
59			
60			
61			
62			
63			
64			
65			
66			
67			
68			
69			
70			
71			
72			
73			
74			
75			
76			
77			
78			
79			
80			
81			
82			
83			
84			
85			
86			
87			
88			
89			
90			
91			
92			
93			
94			
95			
96			
97			
98			
99			
100			



PLAINVIEW AND McCORD LIFT STATIONS
POWER AND CONTROL IMPROVEMENTS
CITY OF INDIANOLA
INDIANOLA, IOWA

ELECTRICAL
MCCORD DETAILS

SHEET NO.
E8

Meeting Date: 08/06/2018

Subject

Discussion and consideration of a Resolution approving a Memorandum of Understanding regarding the sharing of services with Indianola Municipal Utilities

Information

Council will need to discuss and consider a resolution (packet) approving the Indianola Municipal Utilities and City of Indianola, Iowa Shared Services Agreement (packet). This is a draft agreement that is meant to memorialize the business and budgetary terms between the City and IMU for services that are shared, such as City Clerk, HR, Utility Services, and IT.

Highlights of the agreement include:

- Both parties shall review the Agreement annually as part of the budget process
- IMU shall pay 22.5% of the total cost of the Human Resource Director salary, fringe benefits and all related expenses of employing said individual
- IMU shall pay 31.04% of the Information Technology Department salary, fringe benefits and all related expenses of employing said individual
- IMU shall pay 50% of the total cost of the Clerk/Finance budget that includes salary, fringe benefits and all related expenses of employing the City Clerk and Administrative Bookkeeper. The position of the Finance Director expenses, to include training and office expenses, shall be excluded from this calculation
- Exhibit C outlines the costs paid by the City for services provided by IMU's Utility Services Department

Roll call is in order.

Fiscal Impact

Attachments

MOU Agreement-Questions & Answers

Resolution

**INDIANOLA MUNICIPAL UTILITIES AND CITY OF INDIANOLA, IOWA
SHARED SERVICES AGREEMENT**

THIS AGREEMENT made and entered into the _____ day of _____, 2018
by and between INDIANOLA MUNICIPAL UTILITIES and the CITY OF INDIANOLA, IOWA.

WHEREAS, Indianola Municipal Utilities ("IMU") and the City of Indianola, Iowa ("City") desire to share the cost of employing a Human Resources Director ("HRD"), Clerk/Finance, Information Technology Department ("ITD") and Utility Services; and

WHEREAS, it is in the best interest of both parties to share the cost of employing these positions by avoiding duplication of services and unnecessary spending of public money; and

WHEREAS, IMU and City have shared these services in the past and need to update the agreements; and

WHEREAS, IMU and City find that this joint and cooperative action will be to their mutual advantage and in the best interest of the City and IMU.

NOW THEREFORE, it is understood and agreed between the parties as follows:

1. The term of this Agreement shall begin on the date first above mentioned and shall continue until terminated by mutual agreement of the IMU Board of Trustees and City Council or in accordance with Paragraph 9 below; provided, however, the parties shall review the Agreement annually as part of the budget process.
2. The City shall employ the HRD, Clerk/Finance and ITD and these employees shall receive pay and benefits as full time City employees.
3. IMU shall employ the Utility Services employees and these employees shall receive pay and benefits as full time IMU employees.
4. Exhibit A outlines the IMU & City duties that are the responsibility of the HRD. IMU shall pay 22.5% of the total cost of the HRD's salary, fringe benefits and all related expenses of employing said individual.
5. Exhibit B outlines the services and transfers by ITD. IMU shall pay 31.04% of ITD's budget that includes salary, fringe benefits and all related expenses of employing said individual.
6. IMU shall pay 50% of the total cost of the Clerk/Finance budget that includes salary, fringe benefits and all related expenses of employing the City Clerk and Administrative Bookkeeper. The position of the Finance Director expenses, to include training and office expenses, shall be excluded from this calculation.
7. Exhibit C outlines the transfers established for the Utility Services department.

8. To the extent allowed by law, IMU shall defend, indemnify, and hold harmless the City from any and all claims, demands, causes of action, suits, settlements and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees, and other costs associated therewith, arising out of IMU's actions or the actions of the shared employees when acting on behalf of IMU.

To the extent allowed by law, the City shall defend, indemnify, and hold harmless IMU from any and all claims, demands, causes of action, suits, settlements and any other claimed damages, to include reasonable attorney fees, investigative costs, suit fees, and other costs associated therewith, arising out of the City's actions or the actions of the shared employees when acting on behalf of the City.

9. This Agreement may be terminated by written notice given by either party and received 120 days before the first day of January of any year. Said termination shall be effective at the start of the following fiscal year.
10. Neither party shall assign its interests under this Agreement without prior written consent of the other party.
11. The terms and conditions of this Agreement shall extend to and be binding up on the successors and assigns of the respective parties hereto.
12. This Agreement contains the entire understanding between the parties and it cannot be changed or terminated orally but only by a written agreement, duly adopted by resolution of the City Council and IMU Board.
13. If any provisions of this Agreement shall be declared invalid or unenforceable, the remainder of the Agreement shall continue in full force and effect. This Agreement shall be governed by the laws of the State of Iowa.

CITY OF INDIANOLA, Iowa

INDIANOLA MUNICIPAL UTILITIES

Signed this _____ day of _____, 2018

Signed this _____ day of _____, 2018

Kelly Shaw, Mayor

Adam Voigts, Chairman

City Clerk

EXHIBIT A

HUMAN RESOURCES DIRECTOR RESPONSIBILITIES

	City / IMU	Breakdown by Duty	IMU Share
BENEFITS			
Admin -			
Health/HSA/Dental/Vision/FSA/Life/HRA/Wellness/ICMA/IPERS	City	7%	3.50%
*Data entry into carrier sites & payroll system	City		
*Questions	City		
*Data tracking (wellness)	City		
Pay bills - bills are combined - done monthly	City	5%	2.50%
*UMR	City		
*STD	City		
*Life/LTD	City		
*YMCA	City		
*Avesis	City		
*Metlife	City		
*MedTrack	City		
*Kabel - HRA, FSA, ACA	City		
*Work Comp	City		
Renewal & Annual reports - ACA, 509A, epay.gov (ACA Transitional Rep)	City	15%	7.50%
Open Enrollment	City	8%	4.00%
*Prepare powerpoint	City		
*Prepare forms for new benefit year	City		
*Schedule meetings	City		
*Conduct meetings	City		
*Answer questions	City		
*Data entry into payroll and carrier sites	City		
Payroll			
Step increases - review monthly, complete PCN's	IMU	4%	
COLA increases	IMU	2%	
Data entry into Caselle - every pay period	City	4%	2.00%
Payroll Questions	IMU (City for benefits & data entry questions)		
LOA Administration			
FMLA paperwork	IMU	3%	
Questions	IMU	4%	
STD administration	IMU	3%	

Policy/procedure development/review/questions	IMU	5%	
Workers Comp	IMU		
Manage claim with adjustor	IMU	0.5%	
Coordinate light duty if needed	IMU	0.5%	
Coordinate PCP appointments	IMU	0.5%	
Update OSHA log, track light duty/lost time	IMU	0.5%	
Renewal	City	3%	1.50%
Union	IMU		
Negotiations	IMU		
*develop contract proposal	IMU	3%	
*negotiations	IMU	5%	
*rewrite contract	IMU	3%	
Misc policy/contract questions	IMU	1%	
IMU Grievance	IMU	3%	
Recruitment/New Hires	IMU		
Post positions	IMU	4%	
Schedule interviews/decline candidates	IMU	2%	
Coordinate pre-employment	IMU	2%	
New hire processing	IMU	5%	
Safety	City		
Random drug testing	City	0.25%	
Policy renew/development	City	1%	
Safety training email reminders	City	0.5%	
Annual report for council/board	City	0.25%	
Property/Auto Insurance			
Renewal	City	3%	1.50%
Misc questions	IMU	1%	
Additions/Deletions	IMU	1%	
		100%	22.50%

EXHIBIT B

INFORMATION TECHNOLOGY DEPARTMENT RESPONSIBILITIES

- Responsible for researching, analyzing, designing, testing, installing and maintaining network infrastructure, including applications, servers, workstations, audio/visual, peripherals, network nodes terminals.
- Oversee the security and integrity of the municipal network system.
- Research and recommend technological upgrades for the organization.
- Responsible for preparation of the departmental budget and monitors budget, billings and purchases throughout the year in accordance with the approved budget/capital plans.
- Monitors inventory and purchase parts, materials, tools and equipment necessary to perform job duties. Recommends appropriate equipment, services, supplies, and personnel for the department.
- Record all council meetings, IMU Board meetings, etc.
- Develops, implements and monitors management information systems policies and controls to ensure data accuracy, security and legal and regulatory compliance. Review, revise, develop policies and procedures for the IT department.
- Develop, maintain and update the City website.
- Administer network accounts, accounting software, e-mail system, citizen response management system, and others.
- Performs preventative maintenance in accordance with department policies.
- Installs new computer equipment to ensure proper installation of cables, operating systems and appropriate software.
- Installs applications software on the networks; maintains network documentation.
- Provides helpdesk support, by phone and in person, for a variety of department specific applications such as Windows, Microsoft Office, Internet Explorer, Google Chrome, etc.

This is not an inclusive list; refer to the job descriptions for more information.

FUNDING BREAKOUT

Department Name	% of Budget
Community Development	2.17%
Mayor/Council	1.13%
City Manager	1.77%
Finance	6.73%
Human Resources	1.30%
Police Department	14.86%
Fire Department	2.30%
EMS	13.01%
Library	8.81%
Parks Admin	10.05%
RUT	1.66%
Sewer	3.72%
IMU	31.04%

EXHIBIT C

UTILITY SERVICES FUNDING BREAKOUT

Department Name	% of Budget
General Government	12%
Electric	36%
Water	11%
Fiber	26%
Sewer	11%
Recycling	2%
RUT	2%

August 1, 2018

City responses to IMU's questions regarding MOU draft agreement.

1. The term of this Agreement shall begin on the date first above mentioned and shall continue until terminated by mutual agreement of the IMU Board of Trustees and City Council or in accordance with Paragraph 9 below; provided, however, the parties shall review the Agreement annually as part of the budget process. **(Good)**

Comment/Question: What is the mechanism to update any of the percentage allocations w/o having to redo the entire agreement?

City response – This would be updated through the annual budget process. There are a series of documents that are amended so it would be part of that process.

2. The City shall employ the HRD, Clerk/Finance and ITD and these employees shall receive pay and benefits as full time City employees.

Comment/Question: Since this is a "Shared Position" shouldn't both the City Manager and the IMU General Manager determine the salary? I understand there's several examples of a Shared Position's salary being increased w/o input from IMU. One being that the previous Finance Director was given a salary increase by the City for acting as the Interim City Manager. It seems that IMU's allocation should have changed and not stayed the same in this instance.

City response – We apply the pay schedule. These positions are hired by the City. IMU uses these positions similar to how the City uses Utility Services and the City isn't included in determining salaries for Utility Services.

3. IMU shall employ the Utility Services employees and these employees shall receive pay and benefits as full time IMU employees.

Comment/Question: Consider adding "and its Finance & HR Director" after "...Utility Services employees." Start new sentence; "These employees....."

City response – The IMU Finance & HR Director is not a shared position. This MOU is for shared positions.

6. IMU shall pay 50% of the total cost of the Clerk/Finance budget that includes salary, fringe benefits and all related expenses of employing the City Clerk and Administrative Bookkeeper. The position of the Finance Director shall be excluded from this calculation.

Comment/Question: I understand the 50% of total cost has been in place for quite some time, and that there's no science to exactly how much time the Clerk/Finance Director spend on working for us. Is this being tracked/documented in some manner that I don't recall?

Exhibit B - **Comment:** I have not made mention of this previously, but I presume that if I find a need for some particular system hardware, software, etc. for IMU, and it doesn't meet with I/T's approval, I fully expect to be able to implement what I feel is best for our organization.

City response – Yes, so long as there is no additional cost impact to the City.

RESOLUTION NO. 2018-_____

**RESOLUTION APPROVING A SHARED SERVICES AGREEMENT
WITH THE CITY OF INDIANOLA
AND INDIANOLA MUNICIPAL UTILITIES**

WHEREAS, the City Indianola, Iowa, is in need of engaging a Shared Services Agreement with the Indianola Municipal Utilities; and

WHEREAS, the agreement is meant to memorialize the business and budgetary terms between the City and IMU for services that are shared, such as City Clerk, HR, Utility Services and IT; and

WHEREAS, after reviewing the City Council believes it to be in the best interest of the City to engage in the Shared Services Agreement with the Indianola Municipal Utilities; and

WHEREAS, it is the determination of the City Council that the City should enter into a Shared Services Agreement with the Indianola Municipal Utilities in the form attached as Exhibit "A".

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, that:

1. The Shared Services Agreement with the Indianola Municipal Utilities is in the public interest of the citizens of the City of Indianola and is hereby approved.
2. The Mayor is authorized and directed to execute the Shared Services Agreement on behalf of the City and the City Clerk is authorized and directed to attest to the signature and to affix the seal of the City.

PASSED this 6th day of August 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

Meeting Date: 08/06/2018

Subject

Resolution approving salaries

Information

This action sets salaries per the personnel management guide, union contract and seasonal salaries:

Madison Geurts, from Lifeguard 1, Year 4 \$9.50/hour to Lifeguard 2 Year 4 \$10.25/hour effective May 5, 2018 - completed water safety instructor certification

Becky Lane, Recreation Coordinator, from Range 18-4 \$45,785.02/year to Range 18-4 \$48,074.24/year effective June 24, 2018 - temporary 5% increase for additional duties in absence of a Recreation Superintendent

Janean Hallin, P&R Clerical Support Staff, from Range 1-5 \$16.213/hour (includes longevity) to Range 1-5 \$16.36/hour (includes longevity) effective June 24, 2018- temporary 5% increase for additional duties in absence of a Recreation Superintendent

Kathy Kester, Marketing Coordinator, from CE 4-6 \$44,030.22/year (includes longevity) to CE 4-6 \$46,216.73/year (includes longevity) effective June 24, 2018 - temporary 5% increase for additional duties in absence of a Recreation Superintendent

Logan Edwards, from Seasonal Field Maintenance \$8.00/hour to Seasonal Park Maintenance Worker \$9.00/hour effective July 2, 2018

Kathy Kester, Marketing Coordinator, from CE 4-6 \$44,030.22/year (includes longevity) to CE 4-7 \$45,316.12 (includes longevity) effective July 8, 2018

Kathy Kester, Marketing Coordinator, from CE 4-7 \$45,316.12/year (includes longevity) to CE 4-7 \$47,566.93/year (includes longevity) effective July 8, 2018 - temporary 5% increase for additional duties in absence of a Recreation Superintendent

MyLisa Thompson, from Technical Services Assistant CE 3-7 \$40,430.79/year (includes longevity) to IT Technical Support Specialist CE 5-1 \$41,011.76/year (includes longevity) effective July 22, 2018

Angie Buchanan, Horticulturist, from Range 18-4 \$53,408/year (includes longevity) to Range 18-4 \$56,065/year (includes longevity) effective July 22, 2018 - temporary 5% increase for additional duties in absence of a Parks Superintendent

Marty Chittenden, Parks Tech III from Range 21-4 \$53,458.07/year (includes longevity) to Range 21-4 \$56,115.97/year (includes longevity) effective July 22, 2018 - temporary 5% increase for additional duties in absence of a Parks Superintendent

Jason Grossman, Police Officer, PO Hire \$54,208.15/year effective July 30, 2018

Tye Sparks, Police Officer, PO Hire \$54,208.15/year effective July 30, 2018

Aaron Hurt, from FF/Paramedic \$70,305.68/year (includes longevity) to Interim Training Captain \$73,808.46/year (includes longevity) effective August 5, 2018 - temporary 5% increase for interim Training Captain in absence of a Training Captain

Amanda Schrempf, Part-time EMS \$14.89/hour effective August 5, 2018

Todd Pollard, Part-time EMS \$14.89/hour effective August 5, 2018

Kayla Davison, Seasonal Concessions Attendant, \$8.00/hour effective August 12, 2018

Gaby Haynes, Seasonal Concessions Attendant, \$8.00/hour effective August 12, 2018

Gwyn Williams, Seasonal Concession Attendant, \$8.00/hour effective August 12, 2018

Kristin Brekelmans, Office Manager-Community Development, \$40,761.01/year effective August 13, 2018

Jody Ross, from Library Assistant CE 1-3 \$14.10/hour to Technical Services Coordinator CE 4-1 \$18.085/hour effective August 13, 2018

Roll call is in order.

	Fiscal Impact
--	----------------------

	Attachments
--	--------------------

Resolution	
------------	--

RESOLUTION 2018-____
APPROVING SALARIES

BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDIANOLA, IOWA:

Madison Geurts, from Lifeguard 1, Year 4 \$9.50/hour to Lifeguard 2 Year 4 \$10.25/hour effective May 5, 2018 - completed water safety instructor certification

Becky Lane, Recreation Coordinator, from Range 18-4 \$45,785.02/year to Range 18-4 \$48,074.24/year effective June 24, 2018 - temporary 5% increase for additional duties in absence of a Recreation Superintendent

Janean Hallin, P&R Clerical Support Staff, from Range 1-5 \$16.213/hour (includes longevity) to Range 1-5 \$16.36/hour (includes longevity) effective June 24, 2018- temporary 5% increase for additional duties in absence of a Recreation Superintendent

Kathy Kester, Marketing Coordinator, from CE 4-6 \$44,030.22/year (includes longevity) to CE 4-6 \$46,216.73/year (includes longevity) effective June 24, 2018 - temporary 5% increase for additional duties in absence of a Recreation Superintendent

Logan Edwards, from Seasonal Field Maintenance \$8.00/hour to Seasonal Park Maintenance Worker \$9.00/hour effective July 2, 2018

Kathy Kester, Marketing Coordinator, from CE 4-6 \$44,030.22/year (includes longevity) to CE 4-7 \$45,316.12 (includes longevity) effective July 8, 2018

Kathy Kester, Marketing Coordinator, from CE 4-7 \$45,316.12/year (includes longevity) to CE 4-7 \$47,566.93/year (includes longevity) effective July 8, 2018 - temporary 5% increase for additional duties in absence of a Recreation Superintendent

MyLisa Thompson, from Technical Services Assistant CE 3-7 \$40,430.79/year (includes longevity) to IT Technical Support Specialist CE 5-1 \$41,011.76/year (includes longevity) effective July 22, 2018

Angie Buchanan, Horticulturist, from Range 18-4 \$53,408/year (includes longevity) to Range 18-4 \$56,065/year (includes longevity) effective July 22, 2018 - temporary 5% increase for additional duties in absence of a Parks Superintendent

Marty Chittenden, Parks Tech III from Range 21-4 \$53,458.07/year (includes longevity) to Range 21-4 \$56,115.97/year (includes longevity) effective July 22, 2018 - temporary 5% increase for additional duties in absence of a Parks Superintendent

Jason Grossman, Police Officer, PO Hire \$54,208.15/year effective July 30, 2018

Tye Sparks, Police Officer, PO Hire \$54,208.15/year effective July 30, 2018

Aaron Hurt, from FF/Paramedic \$70,305.68/year (includes longevity) to Interim Training Captain \$73,808.46/year (includes longevity) effective August 5, 2018 - temporary 5% increase for interim Training Captain in absence of a Training Captain

Amanda Schrepf, Part-time EMS \$14.89/hour effective August 5, 2018

Todd Pollard, Part-time EMS \$14.89/hour effective August 5, 2018

Kayla Davison, Seasonal Concessions Attendant, \$8.00/hour effective August 12, 2018

Gaby Haynes, Seasonal Concessions Attendant, \$8.00/hour effective August 12, 2018

Gwyn Williams, Seasonal Concession Attendant, \$8.00/hour effective August 12, 2018

Kristin Brekelmans, Office Manager-Community Development, \$40,761.01/year effective August 13, 2018

Jody Ross, from Library Assistant CE 1-3 \$14.10/hour to Technical Services Coordinator CE 4-1 \$18.085/hour effective August 13, 2018

Passed and approved on the 6th day of August 2018.

Kelly B. Shaw, Mayor

ATTEST:

Diana Bowlin, City Clerk

City Council Regular

9.A.

Meeting Date: 08/06/2018

Subject

City Manager's Report - Ryan Waller

* Receipt and file correspondence from July 20 and 27, 2018

Information

In your packet are the July 20, 2018 and July 27, 2018 weekly updates from Ryan Waller, City Manager.

Simple motion receiving and filing correspondence from the weekly update reports is in order.

Fiscal Impact

Attachments

July 20 Weekly Update
Construction Project
Property Maint
Draft August 6 Agenda
Draft August 20 Agenda
Collection E-mails
HR Green Handout
HR Green Handout 2
Jail Courthouse Handout
Indianola Sewer Cash Flow
July 27 Weekly Update
Ms Hay S K St
Mr Leeper S K
Mr Weir Email
Collections EMail
Property Maint 072318
Draft August 6 Agenda
Draft August 20 Agenda
Resolution Supporting Proposal

Ryan Waller

From: Ryan Waller
Sent: Friday, July 20, 2018 4:33 PM
To: John Parker; Bob Kling; Shirley Clark; Kelly Shaw; Greg Marchant; Joe Gezel; Greta Southall
Cc: Doug Fulton; Ryan Waller
Subject: Waller's Weekly 7.20.18
Attachments: Construction Project Updates 07162018.xlsx; Prop Main. Database week of 07162018.xlsx; Draft August 6, 2018 Agenda.docx; Draft August 20, 2018 Agenda.docx; Collections Email.pdf; HR Green Mtg Handout.pdf; HR Green Mtg Handout_2.pdf; Jail_Courthouse Handout.pdf; Indianola - Sewer Cash Flow - 01-12-18 (A30) - Updated 6-30-17 Balances.pdf

Good afternoon, all.

I hope everyone is well and enjoying their Friday. Here is this week's edition of the update email. Sorry for the length, but a lot to report. As always, if there are any questions, please feel free to call me.

Go Indians!!

Have a great weekend!

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: 515.962.5274
110 N. 1st Street – Indianola, Iowa 50125

Building Assessment – Earlier today I met with the consulting team that will be conducting the building assessment for City Hall/Public Safety. This meeting officially kicks off this project, which is meant to provide high-level recommendations for improvement considerations and expansion opportunities, factoring in the recent public safety staffing studies. As mentioned previously, this project is expected to take a few weeks. Once completed, a presentation will be scheduled for the City Council.

Restaurant Meeting – I previously reported that through networking with representatives from the Iowa Restaurant Association, I was introduced to a Metro area sit-down restaurant that has interest in expanding its operations. Earlier this week, I had a very positive meeting with the owners. As a result of the meeting, the owners will be visiting the community on July 31st to take a tour and to attend the Classic.

Police Department – If you have not yet seen our Police Department’s Law Enforcement Lip Sync featuring Sgt. Largesse and Ofc. Thomas (also of late night basketball fame), please check it out here - <https://www.youtube.com/watch?v=Oav4kP9plKw>. You may have heard Chief Button speak about community policing in the past. This video is a great example of that in action. A thank you to our Police Department for the work they do and the positive manner in which they represent our community. (Congratulations, also, on the popularity of the video.)

Senator Ernst Meeting – The Police Department meeting with Senator Ernst was rescheduled due to the tornados impacting Bondurant, Marshalltown and Pella.

IMU Update - At the July 9, 2018 board meeting, the board approved a request to hire another full-time Utility Services Rep and bring in a temporary employee. The temporary employee will be to provide coverage for an employee going on maternity leave at the time fiber ramps up. The temporary employee will be brought in prior to the maternity leave so appropriate training can occur. The additional full-time employee is to ensure proper training as a replacement for an employee in the department possibly retiring in a year or two. It is anticipated that these employees will be primarily supportive of the fiber efforts.

Transfers – Over the last few weeks Andy and Chris Longer have been working to review and close out the financials from FY18. In reviewing the scheduled transfers, it was discovered that the programmed transfers for FY 18 did not follow the approved cost allocations that were approved by the City Council and IMU Board in December 2016. Andy and Chris have been working together to correct these issues, which will likely result in an increase in contributions from the City to IMU, as well as a reduction of revenue from IMU to the City. It is anticipated these numbers will be reflected in the Treasurer’s Report for June.

Benefit Forum – On a regular basis, HR hosts employee benefit forums to provide employees an opportunity to ask questions, share experiences with the City’s/IMU’s benefits package, and discuss upcoming topics. A topic that was discussed during this week’s forum was spousal carve outs. As you may recall, this was a topic that the IMU Board and Council directed staff to research back in 2017. In September 2017, following discussions with department heads, we recommended this research be delayed. The Council concurred with this recommendation. Following a joint meeting earlier this year, staff received direction to recommence this review and provide information back by January. The IMU Board has directed their staff to provide information back to them by September. From a City perspective, we are still operating under the January timeframe and are only conducting research to be shared with the governing bodies. As a FYI -during the initial discussions, the staff present at the forum expressed serious concerns regarding the impacts of a carve out program.

National Balloon Classic News – On Monday, Jay Byers (CEO – Greater Des Moines Partnership) and I will be participating in the Classic's annual Flight Over Des Moines. As part of this event, we have been able to again get the assistance from Catch Des Moines to help publicize this amazing community event. In addition to this exposure for our community, earlier this week an online version of the *Readers Digest* named the National Balloon Classic as on the Country's top 11 festivals. Here is the link if interested - <https://www.rd.com/culture/best-small-town-festivals-in-america/>.

WCEDC – On Wednesday, August 1st WCEDC will be hosting their morning breakfast with other Warren County communities at the Balloon Field. The program will include a presentation from the Greater Des Moines Partnership and will begin at 7:30 a.m.

Jail/Courthouse Informational Meeting – Attached is the handout that was provided to attendees of last night's informational meeting. There is another meeting scheduled on Thursday, August 2nd at the YMCA at 7:00 p.m.

WWTP – Attached are a few items from last night's meeting. There are two items (labeled as "HR Green Mtg...") that comprise the materials HR Green distributed at last night's meeting. Additionally, attached is the requested pro forma that was updated as part of our budget process in January. As noted yesterday, staff is meeting with our financial advisor next week to review and update the pro forma now that we have the updated cost estimates.

Upcoming City Council Agendas – Attached, please find the draft agendas for the upcoming meetings. As a reminder, this is a fluid documents that can change on a regular basis (i.e. some items may get added/rescheduled due to Council direction as well as other factors that may or may not be within the control of the City departments). If there are items that you would like more information on, please let me know.

Community Development Updates – Attached, please find the updates provided by Community Development.

Construction Project Updates

	<u>Name</u>	<u>Address</u>	<u>Contractor</u>	<u>Construction</u>	<u>Value</u>	<u>Status</u>
1	Steger Townhomes	East Scenic Valley Avenue	Steger Construction		\$269,500	601 - Finaled 7/19/18 603 - Completed. 609 - Completed. 611 - Completed. 613 - Completed. 615 - Completed. 617 - Completed. 619 - Completed. 621 - Completed. 623 - Completed.
2	Apex Storage	802 East Hillcrest Avenue	Andrew Hart	Storage Units	\$169,000	Bldg 1 & 2 - Complete. Bldg 3 -Finaled 7/06/18
3	CIO Properties, LC	302 East Scenic Valley Avenue	Downing Construction	Orthodontic Clinic	\$600,583	Finaled 6/20/18 Temp C.O. Issued Grade, sod landscaping by 9/01/18
4	Indianola Community Schools	1301 East 2nd Avenue	DDVI	Administration Building	\$1,544,000	Plumbing groundwork continues. C.M.U. exterior walls have begun.
5	IMU	1300 East Iowa Avenue	Downing Construction	Line Shop	\$650,000	Structure is being erected
6	IMU	110 South B Street	DDVI	Fiber Shop Alteration	\$476,700	Drywall install has begun
7	St. Thomas Catholic Church	210 R-63 Hwy.	Ball Team	Church Addition	\$1,672,670	Framing complete- R-I's begun
8	Des Moines Metro Opera	106 West Boston Avenue	Breiholz Construction	Addition/Alteration	\$3,300,000	Demo complete, footings for ew North additon have been placed.

<u>Property Address</u>	<u>Owners</u>	<u>Issue</u>	<u>QA</u>		<u>Current Action</u>	<u>LEGAL</u>	<u>Deadline</u>
601 E Salem	Terry Gideon	Tall Weeds	W013773-0051718		Terry Gideon 6/12 RP spoke with Terry She agreed to continue mowing. Check back in two wweeks. Will check back mid July		07/17/18
303 W 17th Street	Jeff Strater	Not mowing and debris being carried out of a shed all over the yard.	W014068-071518		7/02/18 RP to visit. 7/03/18- RP visited. No violation. Will follow up in 2 weeks		07/17/18
1108 N L Street/ NW Corner of W Iowa & N L Street	Goldfinch Development	Not mowing	W013768	X	5/17/18 sent notice to abate 5/25/18 requested city contractor to mow asap 5/30/18 rich visited site and took photos. Property mowed by city contractor. Will review again in one month for compliance. 6/28/18 RP visited site. Corner NW of W Iowa and North L Street has tall weeds and is not being maintained. RP to notify owners, update in one week 7/3/18 RP visited. took pics. notice to abate 7/5/18		07/23/18
1101 N L Street/ NW Corner of W Iowa & N L Street	Goldfinch Development	Not mowing	W013767	X	5/17/18 sent notice to abate 5/25/18 requested city contractor to mow asap 5/30/18 rich visited site and took photos. Property mowed by city contractor. Will review again in one month for compliance. 6/28/18 RP visited site. Corner NW of W Iowa and North L Street has tall weeds and is not being maintained. RP to notify owners, update in one week 7/3/18 RP visited. took pics. notice to abate 7/5/18		07/24/18
1008 S Jefferson Way	Rich Krier	Tree Maintenance	W013936-061418	X	6/14/18 staff visited- Rich Parker left msg with Rich Krier 6/18/18 R.P. took pic 6/19/18 sent notice to ebate ck in 30 days		07/24/18
1209 N 7th Street	Randy Oxford	Junk vehicles with tires in driveway	W013940-061618		6/18/18 - staff to visit / 6/19/18 sent notice to abate -7/19/18 RP visited. Took photos. Send notice to abate		07/26/18
1209 N 7th Street	Randy Oxford	Brush pile on side yard	W013941-061618		6/18/18 - staff to visit / 6/19/18 sent notice to abate 7/19/18 RP visited. Took photos. Send notice to abate		07/26/18

August 6, 2018
Draft Council Agenda

- Minutes
- Claims
- Applications
- Safety Agreement
- Purchase of a police vehicle
- City Manager's Report
- Two year maintenance bond for 310 W. Iowa
- Home Base Iowa application (Tom Gaffigan)
- Amend the noise permit for Friday Night Live Concert
- Street usage request
- Block Party Request
- UR Apps
- Presentation from Waste Management regarding recycling and discussion of the \$1,000 donation
- Presentation from Sarah Shambrook regarding Mary's Law for Iowa
- Library annual report
- Public hearing and first consideration of a noise ordinance
- Second consideration of a rezoning request from Jake Doering
- Final consideration of a request from Barbara Yearous to amend R-1
- TSF Project for battery backups in traffic control cabinets
- Sewer excessive usage claim
- COBRA vendor
- Salaries
- Executive session in accordance with Iowa Code Section 21.5(1)(c)
- After the closed session, the City Council may take action on any matter discussed in closed session

August 20, 2018
Draft Council Agenda

- Minutes
- Claims
- Applications
- Salaries
- Final consideration of a rezoning request from Jake Doering
- Second consideration of a noise ordinance
- P&Z items
- Presentation from Denman & company on FY 2018 audit
- City Manager's Report

August 20, 2018
Draft Council Study Agenda

- Discussion and direction concerning the future of South "K" Street

Ryan Waller

From: Amy Beattie <Amy.Beattie@brickgentrylaw.com>
Sent: Thursday, July 12, 2018 11:22 AM
To: Greg Chia
Cc: Ryan Waller
Subject: Fwd: Indianola v. Rodriguez and Rocha || our file no. 947-935

FYI. Amy.

Amy S. Beattie
Brick Gentry, P.C.
6701 Westown Parkway, Suite 100
West Des Moines, IA 50266
Phone: 515-274-1450
Fax: 515-274-1488

Confidentiality Notice: The information contained within this transmission (including all attached files) contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on or regarding the contents of this information is strictly prohibited. If you have received this correspondence in error, immediately notify the sender to secure its prompt return.

Circular 230 Disclaimer: To ensure compliance with Treasury Regulations governing written tax advice, please be advised that any tax advice included in this communication, including any attachments, is not intended, and cannot be used, for the purpose of (i) avoiding any federal tax penalty or (ii) promoting, marketing, or recommending any transaction or matter to another person.

Begin forwarded message:

From: "Alex E. Grasso" <AGrasso@hhlawpc.com>
Subject: Indianola v. Rodriguez and Rocha || our file no. 947-935
Date: July 12, 2018 at 11:04:47 AM CDT
To: Amy Beattie <Amy.Beattie@brickgentrylaw.com>
Cc: "Kathy L. Flaherty" <KFlaherty@hhlawpc.com>

Hi Amy –

Since it has been awhile since we talked, I am just checking in to advise that we have received an additional two payments for \$25 ... but are still waiting on a "June" payment. I advised the debtors that we would rather receive payments than move to suspend their driver's licenses, but my impression is that they just do not have the assets.

Anyways, we will keep collecting, but with such low payments, I am doubtful that they will ever cover even the interest on the judgment. Let me know if you have any questions, thanks.

Alex E. Grasso, Attorney at Law
Hopkins & Huebner, P.C.

2700 Grand Ave, Suite 111

Des Moines, IA 50312

Telephone: 515-244-0111

Direct Dial: 515-697-4264

AGrasso@hhlawpc.com

www.hhlawpc.com



This E-mail (including any attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, is confidential and may contain attorney-client materials and/or attorney work product, legally privileged and protected from disclosure. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please respond to the sender that you have received the message in error, then delete it and destroy any and all copies of it. If you are a client of our firm, this e-mail confirms that communication to you by e-mail is an acceptable way to transmit attorney-client information. Thank you.

City of Indianola
Special Council Meeting
Thurs, July 19th @ 5:30

Review of WWTP Progress

1. Progress on IDNR review of Antideg Analysis and Facility Plan
 - Approval of AA is key
 - Final meeting at IDNR is Monday, July 23rd
 - EPA Blending Policy announcement in April
 - Ready for further conflict
2. Status of Conceptual Design - Presentation of Site Plan
 - Completed P&ID's, WWTP hydraulics, equipment list, conceptual building layouts, trunk sewer alignment, conceptual site plan and updated Opinion of Probable Construction Cost
 - Review of Conceptual Site Plan
3. Trunk Sewer to Farm Site
4. Updated costs and schedule
 - Independent review of all the pieces, update to today's dollars, comparison
 - Cost changes since Facility Plan
 - WWTP on track
 - Trunk Sewer on track
5. Planned meeting with Farm Site neighbors – July 30th @ 5:30
6. Application to County for Special Use Permit – Early August
7. What is next?
 - Complete Conceptual Design – QC review, Constructability review, Public Involvement?
 - Submit for SRF funding – IUP
 - Final Design – finalize scope
8. Update on Morlock LS projects
 - J&K Contracting – Gravity Sewer
 - Joiner Construction – LS and Forcemain

CONCEPTUAL DESIGN

CITY OF INDIANOLA
WASTEWATER TREATMENT FACILITY IMPROVEMENTS

**OPINION OF
PROBABLE CONSTRUCTION COST
July 12, 2018 (ENR BCI - 6043)**

SUMMARY

General Requirements	2,274,000
Sitework	3,997,000
Administration Building	1,260,000
Vehicle Storage Building	610,000
Headworks Building	2,321,000
Grit Building	1,276,000
Peak Flow Treatment Building	2,262,000
Oxidation Ditches	3,659,000
Final Clarifiers	2,044,000
Secondary Treatment Building	1,292,000
UV Disinfection	1,027,000
Aerobic Digesters	2,015,000
Solids Processing Building	2,583,000
Biosolids Storage/Loadout	1,492,000
Contingency 10%	<u>2,584,000</u>
TOTAL PROBABLE CONSTRUCTION COST - WWTP	\$30,696,000
 TOTAL PROBABLE CONSTRUCTION COST - TRUNK SEWER	 \$3,878,000
 TOTAL PROBABLE CONSTRUCTION COST	 <u>\$34,574,000</u>

ITEMS NOT INCLUDED IN THIS OPINION OF PROBABLE CONSTRUCTION COST

Easements for Sanitary Trunk Sewer
Bringing Electrical and Natural Gas to Plant Site - MidAmerican Energy
Demolition of existing WWTP site with pond
Deep foundations that might be needed based on Geotechnical Report
Engineering, surveying, geotechnical investigations, land acquisition services,
resident observation, and testing for design and construction

14. IMPLEMENTATION SCHEDULE

Below is a proposed implementation schedule for the improvements identified in this Facility Plan. This implementation schedule is based on estimated durations for IDNR review, final design, SRF funding and construction.

Complete Facility Plan	April 2016
Submit Facility Plan to IDNR	May 2016/ <i>revised April 2018</i>
Complete Antidegradation Analysis - Submit to IDNR	May 2016/ <i>revised Mar 2018</i>
Meet with IDNR to present Facility Plan	June 2016
IDNR to Approve Facility Plan	TBD
Submit Application for SRF Funding	March 2018
Begin WWTP Final Design	January 2019/ Sept 2018
30% Complete	March 2019/ Nov 2018
60% Complete	June 2019/ Jan 2019
90% Complete	August 2019/ Mar 2019
Submit Final Design for IDNR Construction Permit	September 2019/ April 2019
Construction Permit Issued	December 2019/ July 2019
Bidding/Award	January 2020/ Sept 2019
Construction Begins	March 2020/ Oct 2019
Construction Substantially Complete	November 2021/ Dec 2021
Construction Complete	June 2022

TREND REGISTER - CONSTRUCTION AND ENGINEERING COSTS
CITY OF INDIANOLA
Wastewater Treatment Improvements
HRG Proj. No. 171563

CURRENT DESIGN PHASE - CONCEPTUAL

Trend No.	Description	DESIGN FEE Change	CONSTRUCTION COST Change	Cumm. Design & Construction Changes	Date to Client	Initiated By	Impact on Schedule	Notes
PRELIMINARY OPINION OF CONSTRUCTION COST - FACILITY PLAN - \$31,723,000								
1	ENR Building Cost Index Adjustment - 8.63% increase	\$0	\$2,737,200	\$2,737,200	7/12/18	Economy	None	
2	Removal of Certified Lab	\$0	(\$60,000)	\$2,677,200	7/12/18	City	None	
3	Longer outfall sewer for Middle River	\$0	\$532,000	\$3,209,200	7/12/18	IDNR	None	
4	Eliminating second access road and entrance	\$0	(\$100,000)	\$3,109,200	7/12/18	City	None	
5	Aeration blowers moved inside	\$0	\$60,000	\$3,169,200	7/12/18	City	None	
6	Ferric and carbon feed systems	\$0	\$40,000	\$3,209,200	7/12/18	HRG	None	
7	Larger size trunk sewer near Farm Site	\$0	\$235,000	\$3,444,200	7/12/18	HRG	None	
8		\$0						
	SUBTOTAL			\$3,444,200				\$31,723,000 + \$3,444,200 = 35,167,200
CONCEPTUAL DESIGN OPINION OF CONSTRUCTION COST - \$34,574,000								
9								
10								
	SUBTOTAL							
SCHEMATIC DESIGN OPINION OF CONSTRUCTION COST - \$XX,XXX,XXX								
	SUBTOTAL							
DESIGN DEVELOPMENT OPINION OF CONSTRUCTION COST - \$XX,XXX,XXX								
	SUBTOTAL							
CONSTRUCTION DOCUMENTS OPINION OF CONSTRUCTION COST - \$XX,XXX,XXX								
	SUBTOTAL							
FINAL OPINION OF CONSTRUCTION COST - \$XX,XXX,XXX								



Warren County
Iowa



Important Information for August 7th Election

After 80 years of service, the current courthouse no longer meets the needs of the county due to limited remodeling options, failure to meet state codes, decaying infrastructure, and lack of adequate space for necessary functions. The estimated total project cost of the Warren County Law Enforcement Center and Courthouse is \$31.1 million, comprised of \$29.9 million in the referendum with \$1.2 million from reserves if needed.



On **Tuesday, August 7th 2018**, Warren County Residents have the opportunity to vote on a referendum for \$29.9 million to construct a new Law Enforcement Center and Courthouse that combines Sheriff's Offices, 911 Communications, Booking and Inmate Detention, Law Enforcement and Emergency Services training facility, Emergency Management Office, County Attorney's Offices, and Iowa District Court Services into one complex on the Square.

Vote **YES**, if you **want** the new Law Enforcement Center And Courthouse

Vote **NO**, if you **do not want** the new Law Enforcement Center And Courthouse



SHIN
ARCHITECT

The following questions and answers offer additional information into the construction of a new Law Enforcement Center and Courthouse for voter consideration on August 7th.

What will the Law Enforcement Center and Courthouse Cost?

The estimated total project cost is \$31.1 million. The referendum is for \$29.9 million and \$1.2 million from reserves if needed.

How can this facility grow with Warren County over time?

The current courthouse is 31,000 sq. ft. compared to the proposed Law Enforcement Center and Courthouse estimated at 80,000 sq. ft. The increased size is projected to meet the usage needs for 30 years and with planned additions, even longer. Initially constructed with 4 jury courtrooms, space is included that can be finished for 2 additional jury courtrooms. Inmate housing will initially be 72 beds and by installing additional bunks, 16 beds can be added (total 88 beds). A second, 32 bed housing addition is also planned (total 120 beds). These projections are based on input from the Courts, County Attorney, Sheriff, Emergency Management, and Shive-Hattery, the project architect. If more space is needed many years from now, an option to add a third floor (additional 30,000 sq. ft.) to the facility has been structurally included.

Will this facility be large enough?

Average inmate housing estimates are based off many factors including population growth, demographics and incarceration rates. In 2016, the U.S. Census reports Warren County had 48,010 residents and by calculating a 2% annual growth, the population is estimated to be 88,938 by 2046. Applying the Incarceration rate information provided by the State of Iowa Department of Corrections, an estimated 93 average inmate beds per day are needed.

Why can't the existing building be retrofitted to meet state code?

The design of the current 80 year old structure would require relocation of floors, columns and foundations limiting renovation options. The expense of these changes when combined with replacing plumbing, electrical and HVAC, are too costly.

How will the new Law Enforcement Center and Courthouse be paid for?

If the referendum is passed, Warren County will implement a property tax levy for \$29.9 million over approximately 20 years. If the referendum fails, County reserves may be depleted with possible property tax increases to fund transportation and housing inmates. We are currently transporting and housing an average of over 40 inmates daily in other counties. Transportation is expensive, time consuming and creates a lot of extra work. We pay other counties fees to care for Warren County inmates which are subject to the costs of their jail operations which will increase.

What amount of tax increase is estimated for the referendum?

If the referendum is passed, Warren County will implement a property tax rate of \$0.95/\$1,000 and with rollbacks, the estimated annual tax increase examples are:

Assessed Value	Est. Annual Tax Increase	Est. Monthly Tax Increase
Residence—\$100,000	\$53.04	\$4.42
Multi-Residence—\$100,000	\$75.09	\$6.26
Commercial—\$500,000	\$429.09	\$35.76
Agricultural—40 Acres	\$27.04	\$2.25

What can we expect with the new Law Enforcement Center and Courthouse?

Depending on the election results, additional design and pre-construction would ramp up immediately. With the goal of construction in late Spring 2019 and is estimated completion by May of 2021.

What do I need to do?

Be sure to vote on August 7th, 2018 in the special election. Absentee ballots available July 9th. You can find polling locations and times at www.warrencountyia.org/auditor.shtml, contact the Warren County Auditor's office at 515-961-1020 or at www.wccitizens.org (click polling places button).

Find more information at www.wccitizens.org

Assumptions	
Sewer Usage Growth - Residential	0.00%
Sewer Usage Growth - Non-residential	0.00%
Sewer Usage Growth - Large Users	0.00%
Operating Expenses (FY 16 and beyond)	3.00%
Interest Rate (Assumed for Earnings)	0.50%

Revenue Adjustments					Revenue Adjustments				
09/01/10	18.78%	09/01/13	8.15%	07/01/16	0.00%	07/01/19	0.00%	07/01/22	2.00%
09/01/11	9.74%	07/01/14	0.00%	07/01/17	0.00%	07/01/20	0.00%	07/01/23	0.00%
09/01/12	8.88%	07/01/15	0.00%	07/01/18	0.00%	07/01/21	0.00%	07/01/24	2.00%

Sales Tax Begins 2016
Scenario Notes:
\$31 million Plant Cost
Financing 2019 (partial G.O.)
30-year Financing
\$800,000 LOT Revenue
\$3 million Lift Station

		Audit FY 2009-10	Audit FY 2010-11	Audit FY 2011-12	Audit FY 2012-13	Audit FY 2013-14	Audit FY 2014-15	Audit FY 2015-16	Actual FY 2016-17	Projected FY 2017-18	Projected FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Projected FY 2022-23	Projected FY 2023-24	Projected FY 2024-25
SEWER RATES																	
Monthly Minimum Charge	1	\$6.10	\$7.25	\$7.50	\$7.75	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.16	\$8.16	\$8.33
Usage Charges (per gallon)																	
First 1,000 gallons	2	\$6.10	\$7.25	\$7.50	\$7.75	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.00	\$8.16	\$8.16	\$8.33
All usage over 1,000 gallons	3	\$5.60	\$6.65	\$7.45	\$8.25	\$9.05	\$9.05	\$9.05	\$9.05	\$9.05	\$9.05	\$9.05	\$9.05	\$9.05	\$9.23	\$9.23	\$9.42
Strength Surcharge	4	\$7.00	\$8.31	\$9.31	\$10.31	\$11.31	\$11.31	\$11.31	\$11.31	\$11.31	\$11.31	\$11.31	\$11.31	\$11.31	\$11.54	\$11.54	\$11.77
Avg. Monthly Bill (assumes 4,000 gallons)	5	\$22.90	\$27.20	\$29.85	\$32.50	\$35.15	\$35.15	\$35.15	\$35.15	\$35.15	\$35.15	\$35.15	\$35.15	\$35.15	\$35.85	\$35.85	\$36.58
Avg. Monthly Bill (assumes 12,000 gallons)	6	\$67.70	\$80.40	\$89.45	\$98.50	\$107.55	\$107.55	\$107.55	\$107.55	\$107.55	\$107.55	\$107.55	\$107.55	\$107.55	\$109.70	\$109.70	\$111.90
Ave Revenue per 1,000 Gallons	7	\$6.42	\$7.01	\$8.05	\$8.76	\$9.44	\$9.49	\$9.80	\$9.80	\$9.80	\$9.80	\$9.80	\$9.80	\$9.80	\$10.00	\$10.00	\$10.20
SEWER CONSUMPTION (GALLONS)																	
Residential	8	244,846,563	250,162,000	260,404,531	253,550,549	252,499,050	246,475,670	246,389,732	246,389,732	246,389,732	246,389,732	246,389,732	246,389,732	246,389,732	246,389,732	246,389,732	246,389,732
High Strength - Residential	9	7,491,100	7,866,100	8,095,700	7,264,500	6,603,200	7,172,200	7,306,800	7,306,800	7,306,800	7,306,800	7,306,800	7,306,800	7,306,800	7,306,800	7,306,800	7,306,800
Non-residential	10	25,065,400	26,544,000	16,302,600	27,622,000	30,550,700	25,228,100	24,264,300	25,834,050	25,834,050	25,834,050	25,834,050	25,834,050	25,834,050	25,834,050	25,834,050	25,834,050
High Strength - Non-residential	11	35,467,500	37,941,000	36,320,300	36,502,900	38,092,500	34,160,800	35,390,800	35,390,800	35,390,800	35,390,800	35,390,800	35,390,800	35,390,800	35,390,800	35,390,800	35,390,800
Sewer Meter - Residential	12	23,300	45,400	42,800	38,300	44,600	45,700	50,400	50,400	50,400	50,400	50,400	50,400	50,400	50,400	50,400	50,400
Sewer Meter - Non-residential	13	36,300	14,100	19,600	11,600	12,500	10,500	9,400	9,400	9,400	9,400	9,400	9,400	9,400	9,400	9,400	9,400
Sewer Consumption - Total	14	312,930,163	322,572,600	321,185,531	324,989,849	327,802,550	313,092,970	313,411,432	314,981,182	314,981,182	314,981,182	314,981,182	314,981,182	314,981,182	314,981,182	314,981,182	314,981,182
OPERATING REVENUES																	
Charges for Service	15	\$2,007,944	\$2,262,645	\$2,584,145	\$2,845,998	\$3,093,429	\$2,972,746	\$3,072,779	\$3,170,910	\$3,088,169	\$3,088,169	\$3,088,169	\$3,088,169	\$3,088,169	\$3,149,933	\$3,149,933	\$3,212,931
Miscellaneous	16	131,863	241,501	0	1,530	254	0	0	0	0	0	0	0	0	0	0	0
Total Operating Revenues	17	\$2,139,807	\$2,504,146	\$2,584,145	\$2,847,528	\$3,093,683	\$2,972,746	\$3,072,779	\$3,170,910	\$3,088,169	\$3,088,169	\$3,088,169	\$3,088,169	\$3,088,169	\$3,149,933	\$3,149,933	\$3,212,931
OPERATING EXPENSES																	
Cost of Sales and Services	18	\$1,214,098	\$1,481,144	\$1,257,248	\$1,187,513	\$1,149,671	\$1,135,535	\$988,052	\$997,039	\$1,026,950	\$1,057,759	\$1,089,491	\$1,122,176	\$1,155,841	\$1,190,517	\$1,226,232	\$1,263,019
Depreciation	19	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Operating Expense	20	\$1,214,098	\$1,481,144	\$1,257,248	\$1,187,513	\$1,149,671	\$1,135,535	\$988,052	\$997,039	\$1,026,950	\$1,057,759	\$1,089,491	\$1,122,176	\$1,155,841	\$1,190,517	\$1,226,232	\$1,263,019
OPERATING INCOME																	
Add Back: Depreciation	22	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Investment Interest	23	63,047	54,333	65,360	69,209	12,748	24,466	21,206	27,420	13,428	28,351	30,153	68,928	18,035	16,783	15,639	14,282
Net Revenues for Debt Service	24	\$988,756	\$1,077,335	\$1,392,257	\$1,729,224	\$1,956,760	\$1,861,677	\$2,105,933	\$2,201,291	\$2,074,647	\$2,058,761	\$2,028,831	\$2,034,922	\$1,950,362	\$1,976,199	\$1,939,340	\$1,964,194

Assumptions	
Sewer Usage Growth - Residential	0.00%
Sewer Usage Growth - Non-residential	0.00%
Sewer Usage Growth - Large Users	0.00%
Operating Expenses (FY 16 and beyond)	3.00%
Interest Rate (Assumed for Earnings)	0.50%

Revenue Adjustments					Revenue Adjustments				
09/01/10	18.78%	09/01/13	8.15%	07/01/16	0.00%	07/01/19	0.00%	07/01/22	2.00%
09/01/11	9.74%	07/01/14	0.00%	07/01/17	0.00%	07/01/20	0.00%	07/01/23	0.00%
09/01/12	8.88%	07/01/15	0.00%	07/01/18	0.00%	07/01/21	0.00%	07/01/24	2.00%

Sales Tax Begins 2016
Scenario Notes:
\$31 million Plant Cost
Financing 2019 (partial G.O.)
30-year Financing
\$800,000 LOT Revenue
\$3 million Lift Station

		Audit	Audit	Audit	Audit	Audit	Audit	Audit	Actual	Projected	Projected	Projected	Projected	Projected	Projected	Projected	Projected
		FY 2009-10	FY 2010-11	FY 2011-12	FY 2012-13	FY 2013-14	FY 2014-15	FY 2015-16	FY 2016-17	FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25
Net Revenues for Debt Service	25	\$988,756	\$1,077,335	\$1,392,257	\$1,729,224	\$1,956,760	\$1,861,677	\$2,105,933	\$2,201,291	\$2,074,647	\$2,058,761	\$2,028,831	\$2,034,922	\$1,950,362	\$1,976,199	\$1,939,340	\$1,964,194
SEWER DEBT SERVICE																	
Series 1995 Sewer SRF	26	\$27,245	\$27,540	\$27,805	\$28,040	\$28,245	\$28,420	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Series 2009 Sewer SRF	27	55,333	93,876	213,806	450,310	439,849	441,190	441,145	440,905	441,470	441,808	440,918	440,833	441,520	440,948	441,148	441,088
Series 2013 Sewer SRF (Estimate)	28	0	0	0	1,944	209,751	224,972	261,605	246,560	247,040	246,440	246,780	247,040	247,220	246,320	246,360	247,320
Series 2017 SRF	29	0	0	0	0	0	0	0	0	44,246	200,820	201,120	201,360	201,540	201,660	201,720	200,720
Projected Series 2019 SRF	30	0	0	0	0	0	0	0	0	0	0	269,700	404,550	585,750	586,700	587,500	588,150
Reserved	31	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total Sewer Revenue Debt	32	\$82,578	\$121,416	\$241,611	\$480,294	\$677,845	\$694,582	\$702,750	\$687,465	\$732,756	\$889,068	\$1,158,518	\$1,293,783	\$1,476,030	\$1,475,628	\$1,476,728	\$1,477,278
G.O. Debt Abated by Sewer																	
G.O. Series 2002 (11A Ref)	33				\$91,500	\$90,600	\$74,500	\$78,100	\$81,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
G.O. Series 2003 (11A ref)	34				127,200	125,950	59,450	58,350	52,250	51,250	0	0	0	0	0	0	0
G.O. Series 2006A (11A Ref)	35				181,300	184,600	192,400	188,700	0	0	0	0	0	0	0	0	0
G.O. Series 2011B	36				78,200	77,500	76,500	0	0	0	0	0	0	0	0	0	0
Proposed Series 2021B G.O. SRF	37				0	0	0	0	0	0	0	0	0	800,000	800,000	800,000	800,000
Projected Transfers from Local Option Tax	38				0	0	0	0	0	0	0	0	0	(800,000)	(800,000)	(800,000)	(800,000)
Reserved	39				0	0	0	0	0	0	0	0	0	0	0	0	0
Total Other Sewer Debt	40	\$712,000	\$705,850	\$648,900	\$478,200	\$478,650	\$402,850	\$325,150	\$133,850	\$51,250	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Debt Service Paid by Sewer	41	\$794,578	\$827,266	\$890,511	\$958,494	\$1,156,495	\$1,097,432	\$1,027,900	\$821,315	\$784,006	\$889,068	\$1,158,518	\$1,293,783	\$1,476,030	\$1,475,628	\$1,476,728	\$1,477,278
DEBT SERVICE COVERAGE																	
Net Revenues/ Revenue Debt	42	11.97 X	8.87 X	5.76 X	3.60 X	2.89 X	2.68 X	3.00 X	3.20 X	2.83 X	2.32 X	1.75 X	1.57 X	1.32 X	1.34 X	1.31 X	1.33 X
Net Revenues / All Debt	43	1.24 X	1.30 X	1.56 X	1.80 X	1.69 X	1.70 X	2.05 X	2.68 X	2.65 X	2.32 X	1.75 X	1.57 X	1.32 X	1.34 X	1.31 X	1.33 X
CASH FLOW AFTER DEBT																	
Bond/Note Proceeds	45	1,465,135	2,755,845	3,790,001	1,944,929	1,364,303	154,591	153,761	219,293	3,289,000	0	26,800,000	0	0	0	0	0
Transfer (to)/from Restricted	46	0	191,047	21,663	(17,778)	(3,016)	20,094	(271,884)	(1,449,870)	(2,866,469)	(329,680)	(7,723,319)	10,211,460	283,946	263,463	307,257	288,866
Proposed Transfers from Local Option Tax	47	0	0	0	0	0	0	0	0	2,400,000	800,000	800,000	800,000	0	0	0	0
Other Sources/(Uses) of Cash	48	(330,269)	(155,892)	(187,909)	(337,398)	(338,333)	(167,760)	(400,956)	(451,578)	(456,094)	(460,655)	(465,261)	(469,914)	(474,613)	(479,359)	(484,153)	(488,994)
Capital Projects	49	(1,573,865)	(3,171,697)	(3,647,558)	(2,060,381)	(1,704,219)	(695,086)	(370,508)	(250,000)	(3,539,000)	(1,148,550)	(20,250,000)	(11,250,000)	(250,000)	(250,000)	(250,000)	(250,000)
Annual Surplus / (Deficit)	50	(\$244,821)	(\$130,628)	\$477,943	\$300,102	\$119,000	\$76,084	\$188,446	(\$552,179)	\$118,079	\$30,809	\$31,733	\$32,685	\$33,665	\$34,675	\$35,716	\$36,787
UNRESTRICTED CASH																	
Beginning Unrestricted Cash	51	\$674,924	\$430,103	\$299,475	\$777,418	\$1,077,520	\$1,196,520	\$1,272,604	\$1,461,050	\$908,871	\$1,026,950	\$1,057,759	\$1,089,491	\$1,122,176	\$1,155,841	\$1,190,517	\$1,226,232
Ending Unrestricted Cash	52	\$430,103	\$299,475	\$777,418	\$1,077,520	\$1,196,520	\$1,272,604	\$1,461,050	\$908,871	\$1,026,950	\$1,057,759	\$1,089,491	\$1,122,176	\$1,155,841	\$1,190,517	\$1,226,232	\$1,263,019
Cash as % of Expenses	53	35.4%	20.2%	61.8%	90.7%	104.1%	112.1%	147.9%	91.2%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
RESTRICTED & DESIGNATED CASH																	
Sewer Bond Sinking Fund	54	\$266,989	\$75,942	\$54,279	\$72,057	\$75,073	\$54,979	\$301,863	\$376,394	\$376,394	\$376,394	\$376,394	\$376,394	\$376,394	\$376,394	\$376,394	\$376,394
LOT Fund - WASTEWATER ONLY	55	0	0	0	0	0	0	0	0	2,400,000	3,200,000	4,000,000	0	0	0	0	0
Sewer Imp/Equip Reserve	56	0	0	0	0	0	0	0	392,572	392,572	392,572	392,572	392,572	392,572	392,572	392,572	392,572
Sewer Capital Fund	57	0	0	0	0	0	0	25,000	1,007,767	1,474,236	1,003,916	1,127,235	1,715,775	1,431,829	1,168,366	861,109	572,244
Bond Proceeds	58	0	0	0	0	0	0	0	0	0	0	6,800,000	0	0	0	0	0
Total Restricted Cash	59	\$266,989	\$75,942	\$54,279	\$72,057	\$75,073	\$54,979	\$326,863	\$1,776,733	\$4,643,202	\$4,972,882	\$12,696,201	\$2,484,741	\$2,200,795	\$1,937,332	\$1,630,075	\$1,341,210
TOTAL CASH	60	\$697,092	\$375,417	\$831,697	\$1,149,577	\$1,271,593	\$1,327,583	\$1,787,913	\$2,685,604	\$5,670,152	\$6,030,640	\$13,785,692	\$3,606,917	\$3,356,636	\$3,127,848	\$2,856,307	\$2,604,229

Assumptions	
Sewer Usage Growth - Residential	0.00%
Sewer Usage Growth - Non-residential	0.00%
Sewer Usage Growth - Large Users	0.00%
Operating Expenses (FY 16 and beyond)	3.00%
Interest Rate (Assumed for Earnings)	0.50%

Revenue Adjustments					Revenue Adjustments				
09/01/10	18.78%	09/01/13	8.15%	07/01/16	0.00%	07/01/19	0.00%	07/01/22	2.00%
09/01/11	9.74%	07/01/14	0.00%	07/01/17	0.00%	07/01/20	0.00%	07/01/23	0.00%
09/01/12	8.88%	07/01/15	0.00%	07/01/18	0.00%	07/01/21	0.00%	07/01/24	2.00%

Sales Tax Begins 2016
Scenario Notes:
\$31 million Plant Cost
Financing 2019 (partial G.O.)
30-year Financing
\$800,000 LOT Revenue
\$3 million Lift Station

	Audit FY 2009-10	Audit FY 2010-11	Audit FY 2011-12	Audit FY 2012-13	Audit FY 2013-14	Audit FY 2014-15	Audit FY 2015-16	Actual FY 2016-17	Projected FY 2017-18	Projected FY 2018-19	Projected FY 2019-20	Projected FY 2020-21	Projected FY 2021-22	Projected FY 2022-23	Projected FY 2023-24	Projected FY 2024-25
Projected Sewer Capital Improvement Plan:																
DNR/EPA Compliance								\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance								100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
Vehicles								25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Morlock Lift Station								0	3,289,000	0	0	0	0	0	0	0
New Plant								0	0	0	20,000,000	11,000,000	0	0	0	0
Proposed FY 19 Budget Projects								0	0	898,550	0	0	0	0	0	0
Reserved								125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000
Total								\$250,000	\$3,539,000	\$1,148,550	\$20,250,000	\$11,250,000	\$250,000	\$250,000	\$250,000	\$250,000

Ryan Waller

From: Ryan Waller
Sent: Friday, July 27, 2018 2:02 PM
To: John Parker; Bob Kling; Shirley Clark; Kelly Shaw; Greg Marchant; Joe Gezel; Greta Southall
Cc: Doug Fulton; Ryan Waller
Subject: Waller's Weekly 7.27.18
Attachments: Ms. Hay_S K ST.pdf; Mr. Leeper_S K ST.pdf; Mr. Weir Email.pdf; Collections Email.pdf; Prop Main. Database week of 07232018.pdf; Copy of Construction Project Updates 07232018.xlsx; Draft August 6 2018 Agenda.docx; Draft August 20, 2018 Agenda.docx; Resolution Supporting Proposal for 8.7.pdf

Good afternoon, all.

I hope everyone is well and excited for the upcoming festivities. Here is this week's edition of the update email. As always, if there are any questions, please feel free to call me.

Have a great weekend!

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: 515.962.5274
110 N. 1st Street – Indianola, Iowa 50125

Building Assessment – As previously reported, we had our kick-off meeting last week for the building assessment for City Hall/Public Safety. Today, we continued this progress with meetings with Chiefs Button and Chia. During our meetings we reviewed the needs identified in the staffing studies and how this plays into additional office and equipment space requirements. Once the assessment is completed, a presentation will be scheduled for the City Council.

Jail/Courthouse Informational Meeting – So you are aware, it was shared that during a recent informational meeting in New Virginia that County Supervisor McIntyre noted that the Indianola Council did not agree with the proposal. We have shared the signed resolution supporting the proposal and encouraging an affirmative vote on August 7th with the co-chairs of the jail committee. This resolution is attached. They are aware that the resolution was unanimously supported by the Council. Also, the next informational meeting is scheduled for Thursday, August 2nd at the YMCA at 7:00 p.m.

Clinton Avenue Reconstruction – On the evening of July 24th, we hosted a pre-construction meeting for businesses and residents that live along E. Clinton Avenue (west of 65/69) to review specifics of this capital project. We had one constituent attend the meeting. This project is scheduled to commence on August 6th (weather permitting).

National Balloon Classic News – On Monday, Jay Byers (CEO – Greater Des Moines Partnership) and I participated in the Classic's annual Flight Over Des Moines. It was a beautiful day and has been posted about quite a bit on social media. Hopefully, these marketing efforts will continue to increase, not only attendance at this event, but also awareness of the great amenities of our community. Also, you may have noticed some additional traffic signs around town for the balloons. This is the result of a coordination meeting with City, State, balloon and County Fair officials and will hopefully work to ease traffic flow through our community during this busy time. Dave Moeller was instrumental in getting this meeting set up.

WCEDC – A reminder that on Wednesday, August 1st WCEDC will be hosting their morning breakfast with other Warren County communities at the Balloon Field. The program will include a presentation from the Greater Des Moines Partnership and will begin at 7:30 a.m. If you plan to attend, please be sure to RSVP with Rachel at WCEDC.

WWTP – We are meeting with the neighbors of the City Farm next week to review the materials shared with the City Council during last week's special meeting. We will provide a recap following this meeting.

South K Street – This week, various City officials were contacted by residents along South K Street expressing concerns about the dust control. Attached, please find the emails on this matter. This is being provided for your information as we look forward to additional conversations with the City Council concerning next steps on this matter.

Campground Email – Attached, please find an email from an individual concerning the availability of campgrounds. Like the previous item, this is being presented for your information only as we look forward to the comprehensive master planning project.

School Resource Officer – In a May 2018 update email to you all, it was reported that there is a group of residents who have expressed their desire for the School District to hire a school resource officer. Art Sathoff reached out to Chief Button to obtain information as he conducts his research. Art, Chief Button and myself met earlier this week to review the status of this request and next steps to engage the City Council and School Board. We anticipate on presenting information in the near future for discussion and direction concerning this matter.

Appreciation BBQ – At the end of August the City and IMU will be hosting an appreciation BBQ for all employees. This is being done to recognize and thank all employees for their amazing efforts following the storms that occurred on June 28th.

Ambulance – As you may recall, some time ago there was an uninsured motorist that crashed into and damaged one of our ambulances. The matter was taken to court where the City prevailed and the defendant was ordered to pay back the City for damages. Attached is an update on the collection efforts for this case.

Upcoming City Council Agendas – Attached, please find the draft agendas for the upcoming meetings. As a reminder, this is a fluid documents that can change on a regular basis (i.e. some items may get added/rescheduled due to Council direction as well as other factors that may or may not be within the control of the City departments). If there are items that you would like more information on, please let me know.

Community Development Updates – Attached, please find the updates provided by Community Development.

Ryan Waller

From: Ryan Waller
Sent: Friday, July 27, 2018 9:09 AM
To: 'strgazer68@gmail.com'
Cc: Greg Marchant; Shirley Clark; Joe Gezel; Ryan Waller
Subject: RE: South K street, by W. 14th Ave Deer Creek

Good morning, Ms. Hay.

Thank you for sharing your concerns and for your time in speaking with me this morning. It was pleasure – thank you for the suggestions regarding the traffic signage. As promised, I will be sure to ask the Police Chief and our Street Superintendent to look into your suggestion. If you would like any of the information that we discussed concerning the short term or long term reports we reviewed or a phone number for the calcium chloride provider, please let me know.

Have a great weekend!

Sincerely,

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: 515.962.5274
110 N. 1st Street – Indianola, Iowa 50125

----- Forwarded message -----

From: "Julie Hay" <strgazer68@gmail.com>
Date: Fri, Jul 27, 2018 at 8:17 AM -0500
Subject: South K street, by W. 14th Ave Deer Creek
To: "Greg Marchant" <GMarchant@indianolaiowa.gov>, "Shirley Clark" <sclark@indianolaiowa.gov>
Cc: "Joe Gezel" <jgezel@indianolaiowa.gov>

Good morning,

I am writing you to bring to your attention the issues our neighborhood is experiencing with the street department and South K street. I live on 1304 W. 14th Ave off of South K street. When we moved into our home, South K street was sealed coated and was fine. Then the street dept., without telling us or getting our input, let the road deteriorate and put gravel on it. They could have just fixed the road, but now they decided to make it gravel. The last few years have been bad with the level of dust. Last year they finally applied some calcium chloride, but never followed through with repeat applications.

The street dept. applied some calcium chloride for dust control this summer and then turned around and graded the gravel on the road they just treated. Dump trucks and cars going super fast have made this a mess for us. I asked the

city about this and they said a second layer would be applied by Balloon time. It's now that time, nothing has been done.

However, they did apply dust control by the dog park. The last time I checked, the dog park doesn't pay taxes. We pay a lot in taxes and have nothing to show for it with South K street. I'm not asking for this to be a perfect street. I know there are plans in the future for that... I just want dust control, or put down some asphalt by our housing development. That would solve it and require low maintenance.

I'm tired of having to ask for dust control constantly with getting the brush off from the street dept. Plus, this is by our water treatment plant too, shouldn't that have dust control. The particles stay in the air and float around.

Again, when we moved here the road was fine. That's one of the reason I picked this house. If the city can afford to beautify the North side with plants, why can't they work with the state/DOT to get money to pave a little section of South K street for our neighborhood.

Please let me know your thoughts on talking to the street department to find a solution. Paving or regular dust control until the future plans comes to fruition would be nice. This is going to be a problem until something better than grading the road is done.

Also, some stop signs along the road would be welcome or more speed limit signs. A lot of people speed down this road and of course that causes it to fall apart and spew dust. Could a stop sign at W.14th on the road be put in? Or add more speed limit signs?

Thank you,
Julie Hay
515-450-7819

Ryan Waller

From: Ryan Waller
Sent: Friday, July 27, 2018 10:02 AM
To: 'mikeleeper1313@gmail.com'
Cc: Greg Marchant
Subject: RE: K street dust problem

Good morning, Mr. Leeper.

I hope this finds you well. I left you a voicemail earlier and wanted to take a few moments to also provide an email. Councilman Marchant has shared your email concerning the condition of South K. Street and asked that I respond.

First, on behalf of Councilman Marchant, thank you for sharing your concerns. We, at the City, understand your concerns and would like to share a few of the actions that we are taking.

Regarding the conditions of streets, the City is in the second year of a five year study of our roads. The purpose of this study is to document the conditions of our roads so that we can better plan and budget for necessary improvements. This will factor in gravel roads.

Regarding the topic of South K. Street, the City has been busy not only working on short term dust control measures, but also studying long term permanent solutions. This work began in earnest in the fall of 2016. As you may recall, last year and again this year, the City removed the failing temporary seal coat and conducted a more intense program for calcium chloride application. This is the short term solution and the most recent application was laid earlier this week (on Monday). In accordance with City policy, the City pays for the first application with homeowners who wish additional applications responsible for any additional applications. If you need a contact for such a service, we are more than happy to provide one to you.

For the long term solution, our City Engineer has prepared and presented information for the City Council to consider as it relates to paving South K Street. The most recent presentation was in April of this year during which it was shared that it would cost approximately \$3.2 million to pave South K Street. Additional conversations with the City Council are planned for the upcoming months to solicit additional direction so that we may begin studying how to finance such a large project. I will be sure to share your concerns with the rest of the Council so they have this information heading into those conversations.

I hope this information is helpful. Should you have any additional questions, please feel free to contact me.

Sincerely,

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: [515.962.5274](tel:515.962.5274)
[110 N. 1st Street – Indianola, Iowa 50125](#)

----- Forwarded message -----

From: "Michael Leeper" <mikeleeper1313@gmail.com>

Date: Fri, Jul 27, 2018 at 8:47 AM -0500

Subject: K street dust problem

To: "Greg Marchant" <GMarchant@indianolaiowa.gov>

A city as nice as Indianola should not have gravel roads inside their city limits, Why do I paid city taxes and can't open my windows because of dusty road.

--

-

**-Mike Leeper
1313 South L Ct.
515-962-1313**

Ryan Waller

From: Ryan Waller
Sent: Wednesday, July 25, 2018 8:40 AM
To: 'weir424'
Subject: Re: RE: Tent Camping

Good morning, Chad.

I am in receipt of your email below. Can you please provide some times during business day that you would be available for a call? A member of our Parks Department will be joining us to make sure we can provide as much information as possible.

In the interim, you may want to contact the National Balloon Classic organizers (<https://www.nationalballoonclassic.com/>) to see if there are camping opportunities on their grounds. Also, in advance of our call, here is a link that contains information of the City's trail system, including a copy of the City's trail plan - <http://www.indianolaiowa.gov/502/Trails>. The trail system and available campgrounds beyond are boundaries are the responsibility of those governing entities (i.e the County, the State or other municipalities).

Additionally, this email thread will be shared with the Parks & Recreation Commission and the City Council so they are aware of your frustrations as the community prepares to review its comprehensive master plan.

Have a great day!

Ryan



Ryan J. Waller
City Manager
rwaller@indianolaiowa.gov
p: 515.962.5274
110 N. 1st Street – Indianola, Iowa 50125

On Jul 25, 2018 at 12:26 AM, <[weir424](#)> wrote:

Thats what I was expecting from you. So you want me to pedal on my bicycle 10 more miles to the lake on the highway to camp. There is a bike path that goes to Indianola but no place to put up a tent. Explain that one to me. Please call me with your response.

Chad
515-208-7802

----- Original message -----

From: Ryan Waller
Date: 7/23/18 2:14 PM (GMT-06:00)
To: 'weir424'
Subject: RE: Tent Camping

Hi, Chad.

Thank you for reaching out. I have checked with our Park staff and confirmed that our main park (Pickard) does not have tent camping due to the fact that there are no shower facilities. Here are some links that may assist you in trying to find other camping sites near Indianola. Please know that the Warren County Fair is coming up later this week and the campgrounds are in full use.

<https://iowastateparks.reserveamerica.com/unifSearchResults.do>

<https://www.campgroundviews.com/listing/warren-county-fairgrounds/>

Travel safely!

Ryan



Ryan J. Waller

City Manager

rwaller@indianolaiowa.gov

p: 515.962.5274

110 N. 1st Street – Indianola, Iowa 50125

From: weir424
Sent: Sunday, July 22, 2018 10:19 AM
To: Ryan Waller
Subject: Tent Camping

My wife and I will be bicycling down to the Iowa Balloon Classic and were hoping to camp overnight. I see there is a small campground but tents are not allowed. Where might we be able to set up a tent for the night?

Thanks

Chad

Ryan Waller

From: Amy Beattie <Amy.Beattie@brickgentrylaw.com>
Sent: Thursday, July 12, 2018 11:22 AM
To: Greg Chia
Cc: Ryan Waller
Subject: Fwd: Indianola v. Rodriguez and Rocha || our file no. 947-935

FYI. Amy.

Amy S. Beattie
Brick Gentry, P.C.
6701 Westown Parkway, Suite 100
West Des Moines, IA 50266
Phone: 515-274-1450
Fax: 515-274-1488

Confidentiality Notice: The information contained within this transmission (including all attached files) contains confidential information belonging to the sender, which is legally privileged. The information is intended only for the use of the individual or entity named above. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution, or the taking of any action in reliance on or regarding the contents of this information is strictly prohibited. If you have received this correspondence in error, immediately notify the sender to secure its prompt return.

Circular 230 Disclaimer: To ensure compliance with Treasury Regulations governing written tax advice, please be advised that any tax advice included in this communication, including any attachments, is not intended, and cannot be used, for the purpose of (i) avoiding any federal tax penalty or (ii) promoting, marketing, or recommending any transaction or matter to another person.

Begin forwarded message:

From: "Alex E. Grasso" <AGrasso@hhlawpc.com>
Subject: Indianola v. Rodriguez and Rocha || our file no. 947-935
Date: July 12, 2018 at 11:04:47 AM CDT
To: Amy Beattie <Amy.Beattie@brickgentrylaw.com>
Cc: "Kathy L. Flaherty" <KFlaherty@hhlawpc.com>

Hi Amy –

Since it has been awhile since we talked, I am just checking in to advise that we have received an additional two payments for \$25 ... but are still waiting on a "June" payment. I advised the debtors that we would rather receive payments than move to suspend their driver's licenses, but my impression is that they just do not have the assets.

Anyways, we will keep collecting, but with such low payments, I am doubtful that they will ever cover even the interest on the judgment. Let me know if you have any questions, thanks.

Alex E. Grasso, Attorney at Law
Hopkins & Huebner, P.C.

2700 Grand Ave, Suite 111

Des Moines, IA 50312

Telephone: 515-244-0111

Direct Dial: 515-697-4264

AGrasso@hhlawpc.com

www.hhlawpc.com



This E-mail (including any attachments) is covered by the Electronic Communications Privacy Act, 18 U.S.C. §§ 2510-2521, is confidential and may contain attorney-client materials and/or attorney work product, legally privileged and protected from disclosure. If you are not the intended recipient, you are hereby notified that any retention, dissemination, distribution, or copying of this communication is strictly prohibited. Please respond to the sender that you have received the message in error, then delete it and destroy any and all copies of it. If you are a client of our firm, this e-mail confirms that communication to you by e-mail is an acceptable way to transmit attorney-client information. Thank you.

Property Address	Owners	Issue	QA		Current Action	LEGAL	Deadline
410 E 1st Ave	City of Indianola	Tree Maintenance	W014082-070618		7/23/18 Caller claims a city tree is hanging and needs picked up (tree is located on south side of property along East 1st Ave - Ben Segebart 515-201-8427 tree limbs hanging down low, could fall at any time.		
505 W Jackson Ave	David Marieta Grissom	Trees, Brush, yard maintenance			Dave Grissom came to office. Complaint of brush piles, tress and not mowing. 515-783-4130		
1011 North C Street	Jacob Hines	Tree maintenance			Tree in back yard covers neighbors properties, is very old and not trimmed. Complains it is dangerous		
209 N D Street	Richard Krumme (Tenant is son)	Not mowing and debris being carried out of a shed all over the yard.	W014265-072418				
601 E Salem	Terry Gideon	Tall Weeds	W013773-0051718		Terry Gideon 6/12 RP spoke with Terry She agreed to continue mowing. Check back in two wweeks. Will check back mid July		07/17/18
303 W 17th Street	Jeff Strater	Not mowing and debris being carried out of a shed all over the yard.	W014068-071518		7/02/18 RP to visit. 7/03/18- RP visited. No violation. Will follow up in 2 weeks		07/17/18
1108 N L Street/ NW Corner of W Iowa & N L Street	Goldfinch Development	Not mowing	W013768		5/17/18 sent notice to abate 5/25/18 requested city contractor to mow asap 5/30/18 rich visited site and took photos. Property mowed by city contractor. Will review again in one month for compliance. 6/28/18 RP visited site. Corner NW of W Iowa and North L Street has tall weeds and is not being maintained. RP to notify owners, update in one week 7/3/18 RP visited. took pics. 7/5/18 notice to abate sent 7/23/18 Received another complaint call about this property corner of N Iowa		07/23/18
Corner of N L Street/W liowa Street	TF 32	Not mowing	W013767		5/17/18 sent notice to abate 5/25/18 requested city contractor to mow asap 5/30/18 rich visited site and took photos. Property mowed by city contractor. Will review again in one month for compliance. 6/28/18 RP visited site. Corner NW of W Iowa and North L Street has tall weeds and is not being maintained. RP to notify owners, update in one week 7/3/18 RP visited. took pics. notice to abate sent 7/5/18. Will check back in 3 weeks 7/24 sent another letter. also emailed assessors office to get another address or contact info for current owner. Letters to abate keep being returned .		07/24/18
1008 S Jefferson Way	Rich Krier	Tree Maintenance	W013936-061418		6/14/18 staff visited- Rich Parker left msg with Rich Krier 6/18/18 R.P. took pic 6/19/18 sent notice to ebate ck in 30 days		07/24/18
1209 N 7th Street	Randy Oxford	Junk vehicles with tires in driveway	W013940-061618		6/18/18 - staff to visit / 6/19/18 sent notice to abate -7/19/18 RP visited. Took photos. Send notice to abate 7/20/18		07/26/18
1209 N 7th Street	Randy Oxford	Brush pile on side yard	W013941-061618		6/18/18 - staff to visit / 6/19/18 sent notice to abate 7/19/18 RP visited. Took photos. Send notice to abate		07/26/18

605 West Salem Avenue	Lori Hayden Fusco/ Aubrey	Junk vehicle, construction debris, porch construction without permit	W013773 W013618	04/30/18 - Sent notice to abate. 05/18/18 - Rich spoke with Audrey Fusco. Agreed that porch did not need permit as it was a repair. Audrey agreed to have junk car removed once title is transferred from Lou Fusco's name. Family continues to work on estate. Rich and Audrey agreed to extend deadline one month. 7/12 spoke with owner. will follow up on 7/27/18. 7/12 RP spoke with owner. will follow up on 7/27/18. 7/24/18 received another complaint call about this property and the look of the yard.		07/27/18
-----------------------	---------------------------	--	--------------------	---	--	----------

August 6, 2018
Draft Council Agenda

- Minutes
- Claims
- Applications
- Safety Agreement
- Purchase of a police vehicle
- City Manager's Report
- Two year maintenance bond for 310 W. Iowa
- Sidewalk waiver (no curb and gutter)
- Home Base Iowa application (Tom Gaffigan)
- Amend the event application, resolution, liquor and noise permit for Friday Night Live Concert
- Street usage request
- Block Party Request
- UR Apps
- Presentation from Waste Management regarding recycling and discussion of the \$1,000 donation
- Presentation from Sarah Shambrook regarding Mary's Law for Iowa
- Library annual report
- Public hearing and first consideration of a noise ordinance
- Second consideration of a rezoning request from Jake Doering
- Final consideration of a request from Barbara Yearous to amend R-1
- TSF Project for battery backups in traffic control cabinets
- Sewer excessive usage claim
- Sustainable regulations – UR Plan
- COBRA vendor
- Salaries
- Write offs
- Time of sale ordinance
- Resolution ordering construction of public improvements (McCord & Plainview Lift Station Controls) and fixing a date for hearing and taking of bids
- Memorandum of understanding agreement
- Executive session in accordance with Iowa Code Section 21.5(1)(c)
- After the closed session, the City Council may take action on any matter discussed in closed session

August 20, 2018
Draft Council Agenda

- Minutes
- Claims
- Applications
- Salaries
- Final consideration of a rezoning request from Jake Doering
- Amend the comprehensive plan future land use map
- Second consideration of a noise ordinance
- P&Z items
- Presentation from Denman & company on FY 2018 audit
- City Manager's Report

August 20, 2018
Draft Council Study Agenda

- Discussion and direction concerning the future of South "K" Street

RESOLUTION NO. 2018-131

RESOLUTION OF SUPPORT OF THE \$29.9M WARREN COUNTY
COURTHOUSE AND JAIL BOND ISSUE ON
AUGUST 7, 2018

WHEREAS, Warren County provides critical law enforcement services to Warren County and all cities within Warren County; and,

WHEREAS, the Warren County Courthouse could no longer offer space for judicial/court needs due to deterioration of the current Courthouse; and,

WHEREAS, Warren County has actively pursued involvement with communities having law enforcement departments, the local Chamber of Commerce, citizens and businesses to help identify solutions for courthouse and jail needs; and,

WHEREAS, there has been several planning meetings where research was conducted, financials analyzed and project design reviewed; and,

WHEREAS, there is consensus that the \$29,900,000 project proposal of a new courthouse/jail facility on the Indianola Downtown Square appropriately serves the needs of law enforcement and judicial services by lowering long-term expenses, increasing the safety of law enforcement and citizens, improving the security of inmates, and reducing the out-of-service time of law enforcement by reducing transport of inmates.

WHEREAS, the City Council of the City of Indianola is expressly permitted to formally support a bond issue proposal according to Iowa Code Section 68A.505(2).

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Indianola, Iowa, expresses its supports for the \$29,900,000 bond issue for a new County Courthouse and Jail.

Passed and approved this 16th day of July 2018.



Kelly B. Shaw, Mayor

ATTEST:



Diana Bowlin, City Clerk

Meeting Date: 08/06/2018

Subject

Enter into closed session in accordance with Iowa Code Section 21.5(1)(i) to evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session

Information

Fiscal Impact

Attachments

No file(s) attached.

City Council Regular

9.C.

Meeting Date: 08/06/2018

Subject

After the closed session, the City Council may take action on any matter discussed in closed session

Information

Fiscal Impact

Attachments

No file(s) attached.
